



**CABARRUS COUNTY JUVENILE CRIME PREVENTION COUNCIL**  
**Regular Meeting held September 20, 2023**  
**Governmental Center, Concord NC**  
**MINUTES**

**MEMBERS PRESENT:**

Adrian Attaway	Steve Ayers	Megan Baumgardner	Sonja Bohannon-Thacker
Mark Boles	Mikayla Branch	Travis Burke	Carolyn Carpenter
Ashley Fitch	Matthew Greer	Amy Jewell	Heather Jones
Marta Meares	Chris Measmer	Heather Mobley	Connie Philbeck
Aalece Pugh-Lilly	Malisha Ross	Ashlie Shanley	Jacob Wentink
Christy Wilhelm	Michelle Wilson	Terry Wise	

**MEMBERS ATTENDING VIA MS TEAMS:** None

**MEMBERS ABSENT:** Gayle Alston Jamica LaFranque Sharon Reese

**VACANT COUNCIL SEATS:** None

**JCPC ASSOCIATES PRESENT:** Daniel Sevigny; Joanie Bischer

**OTHERS PRESENT:** Darryl Bego (YDI); Sheryl Conrad (DJJ); Kristen McEvoy (CRC); Reggie McNeil (TYM); Sarimar Miller (DJJ); Kasshema Samuels (Aspire)

**CALL TO ORDER and ATTENDANCE**

Chair Megan Baumgardner called the meeting to order at 7:35 a.m. and welcomed everyone. She advised that new member Dr. Aalece Pugh-Lilly was confirmed in August. Quorum was established with 23 of 26 members present. The following votes were then conducted:

Approval of August 16 Minutes Megan requested corrections or a motion. Vice Chair Mark Boles motioned to approve the minutes as written. Heather Mobley seconded. With no further discussion, the motion carried without opposition.

Approval of Agenda Megan called for changes or a motion. Ashlie Shanley motioned to approve the agenda as presented. Mark and Marta Meares seconded simultaneously. With no further discussion, the motion carried without opposition.

**UPDATES FROM DPS AREA CONSULTANT**

Daniel Sevigny referred members to DPS documents included in the meeting packet. He shared program tracking data, final accounting figures, announcements, legislative updates, and upcoming events. He encouraged members to: (1) Review JCPC programs’ measurable objectives and SPEP scores in advance of

upcoming monitoring sessions; (2) Review the county's YASI and tableau data in preparation for Risk & Needs assessments this Fall; and (3) Bring their own data to the table based on individual roles and experiences within the community. Daniel next explained SPEP scores and measurable objectives. He offered to provide additional explanation as requested.

### **OLD BUSINESS**

Megan opened the floor for discussion regarding abstentions from Council votes. She stated JCPC follows Robert's Rules of Order. Several options were mentioned for handling abstentions, particularly during funding decisions. It was suggested that no amendment to the By Laws or a vote was necessary at this time and the issue can be revisited at a future meeting. There was no opposition to this suggestion.

A vote to amend the By Laws for virtual attendance was next conducted. The amendment was discussed at length in prior meetings. Ashlie Shanley motioned to add an amendment to the By Laws for a virtual attendance option. Malisha Ross seconded. With no further discussion, the motion carried. One member abstained due to her absence at the table during discussion and vote.

Regarding Sgt Greer's four meeting absences last FY, Megan advised that pursuant to By Laws he is permitted to address Council and state whether he wishes to continue as a member. Sgt Greer advised he underwent shoulder surgery in November and was subsequently placed on restricted duty. He confirmed his wish to remain on Council. Megan called for a motion or further discussion. Michelle Wilson motioned for Sgt Greer to remain on Council. Marta and Connie Philbeck seconded simultaneously. With no further discussion, the motion carried without opposition.

The expiring terms of Sgt Greer and Sharon Reese were next on the agenda. With confirmation that both members wish to renew their terms, Megan called for a motion or further discussion. Mark motioned to recommend the reappointment of Sgt Greer and Sharon Reese to another two-year term. Heather Mobley seconded. With no further discussion, the motion carried unanimously. The BOC will consider JCPC's two reappointments during its October meeting.

Megan advised that the current roster for Monitoring Committees was included in the meeting packet and requested changes or additions. Several members volunteered to chair a committee. Members were encouraged to participate in monitoring. Megan added that monitoring typically occurs during the Fall months with reports to Council beginning in January.

Megan announced that new JCPC brochures are available. Members and programs were encouraged to take as many as needed. Old brochures should be discarded due to outdated content and telephone numbers.

### **NEW BUSINESS / ACTION ITEMS**

Vice Chair Mark Boles' resignation due to his relocation was next considered. Heather Mobley motioned to accept the resignation. Carolyn Carpenter and Connie seconded simultaneously. With no further discussion, the motion passed unanimously. Megan then opened the floor for Vice Chair nominations. Mark motioned to nominate Heather Mobley. Following Heather's acceptance of the nomination, Judge Wilhelm seconded Mark's motion. No further nominations or comments were heard. The nominations were closed and a vote was held for the motion on the floor. The motion passed unanimously.

Megan next reviewed this FY's COI disclosures for actual and/or perceived conflicts. Heather Jones' COI disclosed an actual conflict due to her employment with TYM. Megan yielded the floor to Ms. Jones who had tendered her resignation the previous evening as *Member of the Public Representing the Interests of Families*

*of At-Risk Youth*. Discussion followed around voting restrictions arising from COIs. Due to vacancies resulting from the resignations of Mark and Ms. Jones, it was agreed to address Ms. Jones' resignation today. Megan advised the resignation of an *At Large* member was received late and will be addressed at the next meeting. The Membership Committee will move forward with potential candidates. Michelle motioned to amend the agenda to include Ms. Jones' resignation. Heather Mobley and Connie seconded simultaneously. With no further discussion, the motion carried unanimously. Heather Mobley then motioned to accept Ms. Jones' resignation. Connie seconded. With no further discussion, the motion carried unanimously. Ms. Jones was thanked for her service.

BOC requirements regarding term renewals of advisory board members were next discussed. If the application on file of a renewing member is more than two years old, the renewing member must submit a new application in advance of the BOC's meeting when the renewal will be considered. Joanie will email renewing members an online link to submit another Application for Appointment when required.

### **PROGRAM REPORTS / COUNCIL MEMBER QUESTIONS**

Verbal reports from program representatives proceeded as follows: YDI by Darryl Bego; TYM by Reggie McNeil; Teen Court by Kristen McEvoy; and Aspire by Kasshema Samuels. Representatives from SOSE and Youth Style Fitness were absent. Information was provided for client counts, DJJ referrals, youth advocacy, alternative funding strategies, community partnerships, outreach opportunities, youth volunteers, and upcoming special events. Program representatives responded to Council's questions.

### **PUBLIC COMMENTS**

There were none.

### **COUNCIL MEMBER COMMENTS**

Michelle asked about reports from programs whose representatives are absent. Megan and Daniel advised that DPS requires monthly reports to the JCPC. Megan mentioned that although programs are no longer required to submit written reports, their verbal reports should track information requested on the written report template. Heather Mobley mentioned that the Membership & Nominations Committee seeks a volunteer to replace Mark. Mark was thanked for his unswerving dedication to the Council.

### **ADJOURNMENT**

Hearing no further comments, Megan called for a motion. Mark motioned to adjourn. Heather Mobley seconded. With no opposition to the motion, the Chair thanked everyone for their time and adjourned the meeting at 8:54 a.m.

*-Submitted by Joanie Bischer*

### **Key to Acronyms**

1. BOC = Cabarrus County Board of Commissioners
2. COI = Conflict of Interest
3. CRC = Conflict Resolution Center
4. DJJ = Division of Juvenile Justice & Delinquency Prevention
5. DPS = Department of Public Safety
6. FY = Fiscal Year (JCPC's fiscal year begins July 1 and ends June 30)
7. PEP = Program Enhancement Plan (outlines how an agency will improve a program's SPEP score)
8. RFP = Request for Proposals
9. SPEP = Standardized Program Evaluation Protocol (a tool used to evaluate a program's effectiveness at reducing recidivism)
10. TYM = Transforming Youth Movement
11. YASI = Youth Assessment Screening Instrument (a pre-screening tool used by court services with juvenile referrals)
12. YDI = Youth Development Initiatives