



Active Living and Parks

Request for Qualifications for Cabarrus County Active Living and Parks

March 1, 2018

Project Description

Cabarrus County Active Living and Parks (ALP's) is planning the design and construction of a gravel road and small gravel parking lot located approximately at the NE corner of the intersection of Rocky River Road and Drake Mill Lane SW. Concord, NC 28025. ALP's is looking to hire a civil engineering firm to design the road parking lot and to provide construction administration services while it is being built. The project is scheduled for design and construction immediately.

Qualification Package Evaluation Criteria

Qualifications packages will be evaluated on the firm's ability to meet the requirements of this RFQ. Special emphasis will be placed on the proposed team's experience and qualifications.

Evaluation criteria are as follows:

- Firm and individual experience in site development.
- Quality and timeliness of past similar projects
- Qualifications, certifications, abilities, availability and geographic location of the key individuals
- References
- Qualifications package responsiveness, appearance, and presentation



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SOQ Requirements

Firms that are interested in providing the requested services to Cabarrus County are invited to submit a Statement of Qualifications, in electronic format only, to Byron Haigler at bahaigler@cabarruscounty.us.

Each firm is solely responsible for the timely delivery of its SOQ. All SOQs must be delivered by 3:00 pm local time on March 9, 2018. No qualification packages will be accepted after this deadline. Firms accept all risk of late delivery regardless of fault.

The SOQ package should be no more than **10** pages in length.

Please identify a contact person for questions during the RFQ process and provide contact information including telephone number, email, and postal address.