

**MINUTES**  
**CABARRUS SOIL AND WATER CONSERVATION DISTRICT BOARD MEETING**  
**Tuesday December 5<sup>th</sup>, 2017**

Supervisors Present: Vicky Porter, Tommy Porter, Jeff Goforth, Louis Suther, and Ned Hudson.

Staff Present: Clint Brooks, Tammi Remsburg and Daniel McClellan

Others Present: Kelly Sifford, Department Head; Lynn Shue, BOC Liaison; Ralston James, NCDA&CS Regional Coordinator; Shauntae Britt, NRCS Lead District Conservationist

**(1) Call to Order**

The Vice Chair, Jeff Goforth, called the meeting to order at 5:30 p.m. during the absence of the Chair. The Chair, Vicky Porter, was a few minutes late and assumed her position when she arrived.

**(2) Approval of Agenda**

UPON MOTION of Tommy Porter, seconded by Ned Hudson and unanimously carried, the Board moved to approve the agenda with changes of moving item #7 to #8 and adding a closed session for item #7 for NRCS business.

**(3) Approval or Correction of Minutes for November 7th Meeting**

UPON MOTION of Tommy Porter, seconded by Louis Suther and unanimously carried, the Board moved to approve the minutes of the November 7th Meeting.

**(4) Informational Items**

**(4.1) Board, Partner, and Staff Report**

Ralston James gave a reminder of the upcoming annual meeting of NCSWCD.

**(4.2) Division Funds Report**

Clint Brooks led discussion. Almond project requires a no-rise permit. County will cover costs if owner signs a

contract with them. JM Robinson design has been finished—putting out for bid.

**(4.3) Communication and Education Report**

Tammi Remsburg presented to draft board meeting schedule for 2018. After some discussion, UPON MOTION of Jeff Goforth and seconded by Tommy Porter and carried unanimously, the January board meeting was canceled. UPON MOTION of Tommy Porter and seconded by Jeff Goforth and carried unanimously, the board voted to accept the modified meeting calendar for 2018. Tammi thanked Tommy with the Farm Bureau and Aldi for grants for Food, Land and People training to occur on December 9<sup>th</sup>. Tammi reminded everyone of dates coming up: Conservation Contest deadline January 22<sup>nd</sup>, Public Speaking Contest January 25<sup>th</sup>, and Stewardship Banquet April 24<sup>th</sup>.

**(5) Conservation Easement Report**

Daniel McClellan reported that Houston easement is on hold until all outstanding projects are finished. Updates on Barrier, Oliver Hill and Suther easements were given.

**(6) Unfinished Business**

**(6.1) NC Foundation of Soil and Water Grant**

Clint Brooks reported that the weed wiper purchase is awaiting the release of funding.

**(6.2) Meeting with the Soil and Water Engineer update**

Clint reported that progress is being made after the meeting. CCAP Bunch and Moose have been surveyed. Design for JM Robinson received.

**(7) Closed Session to Consider Approval of Conservation Plan**

UPON MOTION of Tommy Porter, seconded by Louis Suther, and unanimously carried, the Board moved into Closed Session at 6:05 p.m. due to "Legally Confidential Information based on the requirements of the Section 1619 of the Food, Conservation and Energy Act of 2008." Tammi Remsburg, Daniel McClellan, Clint Brooks, Ralston James and Kelly Sifford were invited into the session. An update from Shauntae and one conservation plan update was approved during the session. UPON MOTION of Tommy

Porter and seconded by Ned Hudson, and unanimously carried, the Board moved out of closed session at 6:16 p.m.

**(8) Adjourn**

UPON MOTION of Tommy Porter, seconded by Jeff Goforth and unanimously carried, the Board moved to adjourn the meeting at 6:17 PM.

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Vicky Porter, Chairman

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Tommy Porter, Secretary/Treasurer