

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 22, 2019
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

Girl Scout Troop 3561, Westford United Methodist Church

INVOCATION

Retired Senior Pastor Andy Langford, Central United Methodist Church

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes

B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda

C. RECOGNITIONS AND PRESENTATIONS

1. Proclamation - Black History Month

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. BOC - Commissioner Appointments for 2019

2. BOC - Resolution Amending the Board of Commissioners' 2019 Meeting Schedule
3. County Manager - Convert Board Approved Policy to Administrative Policy
4. Finance - Adjustments to the Construction and Renovation Fund and School Construction Fund
5. Infrastructure and Asset Management - Transfer of Surplus Vehicle to Mount Mitchell Fire and Medical
6. Kannapolis City Schools - Approval of a Resolution Acknowledging the Execution and Delivery by the Kannapolis Board of Education of a Guaranteed Energy Savings Contract
7. Planning and Development - Community Development Grant Request
8. Salisbury-Rowan Community Action Agency, Inc. Presentation of FY19-20 Application for Funding
9. Tax Administration - Refund and Release Reports - December 2018

G. NEW BUSINESS

1. DHS - Transportation 5307 Grant - Public Hearing 6:30 p.m.
2. Economic Development Investment - Project Safety - Public Hearing 6:30 p.m.
3. Finance - Presentation for the Fiscal Year 2018 Comprehensive Annual Financial Report
4. Infrastructure and Asset Management - Midland Branch Library Agreement

H. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Appointments - Active Living and Parks Commission
2. Appointments - Cabarrus County Youth Commission

I. REPORTS

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. County Manager - Monthly Building Activity Reports
4. County Manager - Monthly New Development Report
5. EDC - December 2018 Monthly Summary Report
6. Finance - Monthly Financial Update

J. GENERAL COMMENTS BY BOARD MEMBERS

K. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

L. CLOSED SESSION

1. Closed Session - Pending Litigation and Economic Development

M. ADJOURN

Scheduled Meetings

February 4	Work Session	4:00 p.m.	Multipurpose Room
February 13	Cabarrus Summit	6:00 p.m.	Cabarrus Arena
February 18	Regular Meeting	6:30 p.m.	BOC Meeting Room
February 22	Board Retreat	4:00 p.m.	Multipurpose Room
February 23	Board Retreat	8:00 a.m.	Multipurpose Room
March 11	Work Session	4:00 p.m.	Multipurpose Room
March 18	Regular Meeting	6:30 p.m.	BOC Meeting Room

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

**Cabarrus County Television Broadcast Schedule
Cabarrus County Board of Commissioners' Meetings**

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday	1:00 P.M.
Sunday - Tuesday	6:30 P.M.
Thursday & Friday	6:30 P.M.

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 22, 2019
6:30 PM**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

December 3, 2018 (Work Session)
December 12, 2018 (Cabarrus Summit)
December 17, 2018 (Regular Meeting)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ December 3, 2018 Work Session Minutes
- ▣ December 12, 2018 Cabarrus Summit Minutes
- ▣ December 17, 2018 Regular Meeting Minutes

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:15 p.m. on Monday, December 3, 2018.

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Call to Order

Chairman Morris called the meeting to order at 6:15 p.m. and announced the change in meeting location.

Chairman Morris recessed the meeting immediately to the Multipurpose Room.

Chairman Morris called the meeting to order at 6:16 p.m.

Approval of Agenda

Chairman Morris presented the following changes to the agenda:

Additions:

Closed Session

6-1 Closed Session - Pending Litigation and Acquisition of Real Property

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

Discussion Items - No Action

Infrastructure and Asset Management - Midland Library Project Update

Kyle Bilafer, Area Manager of Operations, presented an update on the Midland Library project. Issues addressed included: arrival of furniture; communications with the Midland Town Administrator; anticipated completion of the library; etc.

Emery Ortiz, Library Director, reported orders for books and supplies are ready to place. She stated orders will be placed once the new library is completed and ready to receive them.

Mr. Bilafer reported a Memorandum of Understanding will be in place in terms of the operating lease.

Discussion Items for Action

BOC - Commissioner Appointment for 2019

There was discussion regarding commissioner appointments as members or liaisons to various boards and committees for the coming 2019 year.

Commissioner Shue **MOVED** to table this item to the January work session. Vice Chairman Honeycutt seconded the motion.

Following discussion, the **MOTION** unanimously carried.

BOC - Resolution Establishing the Board of Commissioners' 2019 Meeting Schedule

Chairman Morris reported a resolution is required to establish the Board of Commissioners' 2019 meeting schedule.

There was discussion regarding anticipated dates for conferences and summits.

BOC - Designation of Voting Delegate for NCACC Legislative Goals Conference

Chairman Morris reported the designation of a voting delegate for the NCACC (North Carolina Association of County Commissioners) Legislative Goals Conference was requested by the NCACC. It was the consensus of the Board to designate Commissioner Shue as the voting delegate for Cabarrus County.

County Manager - Performance Learning Center Stormwater Easement and Maintenance Agreement

Jonathan Marshall, Deputy County Manager, reported the City of Concord requires an access and maintenance agreement for stormwater control measures regulated as part of their stormwater utility. He stated the requested agreement is for the stormwater measures in place at the new Performance Learning Center off of Weddington Road. He further stated CCS (Cabarrus County Schools) is requesting the Board to take action on this item tonight.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the agreement between Cabarrus County and the City of Concord for the stormwater measures at the Performance Learning Center and authorized the Chairman to execute the agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

County Manager - Solicitation Policy Update

Pam Dubois, Senior Deputy County Manager, presented proposed updates to the Solicitation Policy, last updated April 15, 1996. Changes include adding Cabarrus Helping Hearts and Hands (Ch3), changing blood drives to include generic blood drives for County sponsored events, and adding a line that prohibits employees from emailing other staff from their county email for solicitation purposes.

Infrastructure and Asset Management - Transfer of Surplus Vehicle to Conflict Resolution Center and Teen Court

Michael Miller, Infrastructure and Asset Management Director, presented a request to transfer a surplus vehicle to the Conflict Resolution Center and Teen Court. He stated County staff has identified asset 8377, a 2015 Ford Police Interceptor SUV with 108,000 miles, as a match for their request. He further stated the Conflict Resolution Center and Teen Court plan to use the vehicle to transport youth offenders that are working at various sites around the county as part of their sentence and restitution.

A brief discussion ensued.

Solid Waste - Republic Services Proposed Recycling Processing Services Agreement

Kevin Grant, Sustainability Manager, presented a request for an agreement with Republic Services for recycling processing services. He stated the current recycling processing services contract with Sonoco Recycling expires December 31, 2018. Sonoco Recycling will no longer handle residential recyclable material. He further stated Republic Services is managing the one remaining recycling processing facility in the area and has proposed a recycling processing agreement to the County. This agreement covers recycled material collected from unincorporated Cabarrus residents, county schools and county recycling convenience centers.

A discussion ensued. During discussion, Mr. Grant responded to questions from the Board.

County Manager - Cabarrus County Strategic Plan

In regards to updating the Cabarrus County Strategic Plan for the 2020 budget process, Mike Downs, County Manager, thanked the Board for answering the questionnaires and surveys sent out. He stressed the importance of having a plan in place as we begin the new budget process. It would help identify the receivables needed for upcoming projects for schools, parks, libraries, senior centers, etc. over the next 5, 10 and 15 years. Mr. Downs further stated a plan would assist staff to move forward in the right direction to meet these growing and or continuing needs.

Lauren Tayara, Budget Analyst, Kristin Jones, Budget and Performance Manager, and Kasia Thompson, Communications and Outreach Manager, presented a PowerPoint presentation titled "Strategic Plan Discussion: Evaluating the Mission and Vision". Commissioners were requested to participate and provide input during the strategic plan process.

The following questions were included:

- Why is this important?
- Our Actions: What do we do?
- Our cause: Who do we serve?
- Our impact: Why do we do what we do?
- Current Mission: is survey aligned?
- If our success could be guaranteed, what would the end result of our efforts look like?
- What does success look like?
- Current Vision: is survey aligned?
- Questions to Consider

There was discussion throughout the presentation.

Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the December 17, 2018 agenda as follows:

Approval or Correction of Minutes

- Approval or Correction of Minutes

Recognitions and Presentations

- Proclamation - Dr. Martin Luther King, Jr. Day

Consent

- BOC - Designation of Voting Delegate for NCACC Legislative Goals Conference
- BOC - Resolution Establishing the Board of Commissioners' 2019 Meeting Schedule
- County Manager - Solicitation Policy Update
- Infrastructure and Asset Management - Transfer of Surplus Vehicle to Conflict Resolution Center and Teen Court
- Solid Waste - Republic Services Proposed Recycling Processing Services Agreement
- Tax Administration - Refund and Release Reports - November 2018

New Business

- Finance - Presentation for the Fiscal Year 2018 Comprehensive Annual Financial Report

Appointments to Boards and Committees

- Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)
- Appointments - Human Services Advisory Board
- Appointments - NC 73 Council of Planning Member Appointments
- Appointments and Removals - Cabarrus County Senior Centers Advisory Council
- Appointments and Removals - Mental Health Advisory Board

Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - November 2018 Monthly Summary Report
- Finance - Monthly Financial Update

Tabled to January

- BOC - Commissioner Appointments for 2019

Closed Session - Pending Litigation and Acquisition of Real Property

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to come out of closed session.

Adjourn

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 8:02 p.m.

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met for the 4th Quarter Cabarrus Summit 2018 at the Cabarrus Arena and Events Center in Concord, North Carolina at 6:00 p.m. on Wednesday, December 12, 2018.

- Present - Chairman: Stephen M. Morris
- Vice Chairman: Diane R. Honeycutt
- Commissioners: F. Blake Kiger
- Lynn W. Shue

- Absent - Commissioner: Elizabeth F. Poole

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Lauren Linker, Clerk to the Board; Kasia Thompson, Communications and Outreach Manager; Jonathan Weaver, Multimedia Journalist; Van Shaw, Cabarrus County Sheriff and Karen Calhoun, Human Services Director.

The following municipal representatives were also present:

City of Concord: Bill Dusch, Mayor; Lloyd Payne, City Manager; and Council Members Terry Crawford, JC McKenzie and Ella Mae Small.

City of Kannapolis: Darrell Hinnant, Mayor.

Town of Harrisburg: Steve Sciascia, Mayor; Haynes Brigman, Town Manager; and Council Members Troy Selberg and Benita Conrad.

Town of Midland: Doug Paris, Town Manager; and Council Member Rich Wise.

Town of Mount Pleasant: Crystal Smith, Assistant Town Administrator; Council Member Steve Ashby.

Also present were: Ann Benfield, Cabarrus Partnership for Children; and Ed Hosack, Cooperative Christian Ministry.

Chairman Morris called the meeting to order at 6:05 p.m.

Introductions and Updates on Current Events and Impacts

Chairman Morris welcomed municipal elected officials, city managers and other guests. Representatives from the cities and the towns provided an update on current, and ongoing projects in their jurisdictions and recognized members of their staff in attendance.

Dinner Break

The Board took a dinner break at 6:29 p.m. The meeting resumed at 7:01 p.m.

Presentation - Cabarrus HUBB: Helping the Underserved Be-Loved and Belong

Karen Calhoun, Human Services Director, presented the Cabarrus HUBB (Helping the Underserved Be-Loved and Belong) program that she and other non-profit entities in the community are working hard to bring to life. She explained the purpose of the program is to reach citizens throughout the county. She noted the different types of organizations that would be housed in a common location allowing for ease of access and a more rounded care program for the entire family. She presented information for the first location being planned in Concord. She then presented an overview of future plans to expand locations throughout the county.

Wrap-up

Chairman Morris thanked attendees for participating, reminded them of the upcoming 2019 summit dates and wished them all a happy holiday season.

Adjourn

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 7:50 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, December 17, 2018.

Present - Chairman: Stephen M. Morris
Vice Chairman: Diane R. Honeycutt
Commissioners: F. Blake Kiger
Elizabeth F. Poole
Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:32 p.m.

The Air Force JROTC from Northwest Cabarrus High School conducted the Flag Ceremony. Students participating were: Triston Freeberg, Cadet Captain; Jenna Burger, Cadet 2nd Lieutenant; Isaac Sutherlund, Cadet Staff Sergeant; Hunter Bellina, Cadet Senior Airman; and Nicole Vaughan, Cadet Airman First Class.

Pastor Anthony White from The Refuge delivered the invocation.

A moment of silence was observed for Warren Chapman.

Chairman Morris recognized Youth Commission member, Avery Calkins, from Hickory Ridge High School.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved the minutes of November 5, 2018 (Work Session), November 19, 2018 (Regular Meeting), and December 3, 2018 (Organizational Meeting) as presented.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

New Business

G-1 Finance - Cabarrus County School Technology Purchase Request - \$547,000

Tabled to January:

New Business

G-2 Finance - Presentation for the Fiscal Year 2018 Comprehensive Annual Financial Report

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Proclamation - Dr. Martin Luther King, Jr. Day

The following proclamation designates January 21, 2019 as Dr. Martin Luther King, Jr. Day in Cabarrus County.

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2018-18

PROCLAMATION

WHEREAS, Dr. Martin Luther King, Jr., was born on January 15, 1929 in Atlanta, Georgia, and devoted his life to fighting poverty, injustice and racism in America; and

WHEREAS, Dr. King, through his practice of non-violent protest, promoted the importance of love, peace and freedom for humankind and challenged America to honor its promise of liberty and justice for all citizens; and

WHEREAS, during his lifetime, Dr. King sought to forge the common ground on which individuals of all ages, races and backgrounds could join together to address important community issues and provide service to their community; and

WHEREAS, the third Monday in January has been established as a national holiday to observe the anniversary of Dr. King's birth and commemorated as a national day of service, that offers an opportunity for Americans to give back to their communities on the holiday and make an ongoing commitment to service throughout the year; and

NOW THEREFORE, the Cabarrus County Board of Commissioners hereby proclaims Monday, January 21, 2019 as Dr. Martin Luther King, Jr. Day in Cabarrus County and encourages all citizens to join in the special programs and ceremonies to be held throughout the county honoring the life and work of Dr. King and his legacy of peace and equality for all citizens.

Adopted this the 17th day of December, 2018.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Board of Commissioners

Attest:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:41 p.m. He stated each speaker would be limited to three minutes.

With there being no one to address the Board, Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) BOC - Designation of Voting Delegate for NCACC Legislative Goals Conference

Each county is requested to designate a commissioner or other official as a voting delegate for the 2019 Legislative Goals Conference scheduled for January 10-11, 2019 in Wake County.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board designated Commissioner Shue as the County's voting delegate.

(F-2) BOC - Resolution Establishing the Board of Commissioners' 2019 Meeting Schedule

The following resolution establishes the Boards' meeting schedule for 2019.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the resolution.

Resolution No. 2018-21

RESOLUTION
ESTABLISHING THE REGULAR MEETING SCHEDULE
FOR CALENDAR YEAR 2019

WHEREAS, the regular agenda work sessions of the Cabarrus County Board of Commissioners are currently held on the first Monday of each month at 4:00 p.m. in the Multipurpose Room at the Governmental Center; and

WHEREAS, the regular meetings of the Board of Commissioners are held on the third Monday of each month at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, the Martin Luther King, Jr. holiday requires a change in the regular meeting date in January 2019; and

WHEREAS, the Labor Day holiday requires a change in the agenda work session meeting date in September 2019; and

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1) Establish the Board's regular agenda work session schedule to meet at 4:00 p.m. in the Multipurpose Room at the Governmental Center on the following dates:

January 7, 2019	July 1, 2019
February 4, 2019	August 5, 2019
March 11, 2019	September 3, 2019 (Tuesday)
April 1, 2019	October 7, 2019
May 6, 2019	November 4, 2019
June 3, 2019	December 2, 2019

- (2) Establish the Board's regular meeting schedule to meet at 6:30 p.m. in the Commissioner's Meeting Room at the Governmental Center on the following dates:

January 22, 2019 (Tuesday)	July 15, 2019
February 18, 2019	August 19, 2019
March 18, 2019	September 16, 2019
April 15, 2019	October 21, 2019
May 20, 2019	November 18, 2019
June 17, 2019	December 16, 2019

- (3) Sets quarterly summits for February 13, May 8, August 14 and November 13, 2019 at 6:00 p.m.
- (4) Sets the NCACC Legislative Goals Conference in Raleigh, North Carolina on January 10 - 11, 2019; and
- (5) Sets a Board retreat, at the Cabarrus Arena and Events Center on February 22 at 4:00 p.m. and February 23, 2019 at 8:00 a.m.; and
- (6) Sets the NACo Legislative Conference in Washington, DC, on March 2-6, 2019; and
- (7) Sets the NCACC County Assembly Day and Legislative Reception in Raleigh on May 1, 2019; and
- (8) Sets budget workshop meetings on May 28 and 30, 2019 from 4:00 - 8:00 p.m. in the Multipurpose Room in the Governmental Center; and
- (9) Sets the NACo Annual Conference in Clark County, Las Vegas, Nevada on July 12 - 15, 2019; and
- (10) Sets the NCACC Annual Conference in Guilford, NC on August 22-24, 2019; and

BE IT FURTHER RESOLVED that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

Adopted this the 17th day of December, 2018.

/s/ Stephen M. Morris
 Stephen M. Morris, Chairman
 Board of Commissioners

Attest:
/s/ Lauren Linker
 Lauren Linker, Clerk to the Board

(F-3) County Manager - Solicitation Policy Update

The Solicitation policy was last undated on April 16, 1996. A few minor changes have occurred since then. Approval is requested for the proposed changes to the policy.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the Solicitation Policy with current updates.

SOLICITATION POLICY
Cabarrus County, North Carolina

STATEMENT OF POLICY

Soliciting to sell, actual sales or request for donations, is prohibited on Cabarrus County property unless otherwise approved by the Cabarrus County Board of Commissioners.

EXEMPTIONS

The County does recognize the importance of voluntary support of charitable non-profit organizations within the community and will consider approving their fund-raising activities as exemptions to this general policy. These may include:

- County sponsored - such as the annual United Way Fund Drive, Cabarrus Helping Hearts and Hand (Ch3), and Blood drives where a limited amount of employee time is permitted for fund-raising/donations.
- Individual employee supported - such as school band candy and Girl Scout cookie sales. In these cases, employees cannot solicit, distribute, be solicited or receive goods during normal working hours. Such approved activities may be conducted in non-public areas after normal working hours or during authorized meal and break periods.

Employee flower/gift funds of County departments may also be exempted for this policy.

The County Manager may approve such exemptions under the above guidelines. A list of currently exempted organizations, activities and funds will be maintained within the County Manager's office.

CLARIFICATIONS TO THE POLICY

- Receipt of requested services, such as the delivery of prepared food, will not be solicitation ~~of~~ if received on non-work time and out of the public's eye.
- Sale flyers, restaurant menus and other like sales materials may be distributed with the approval of the County Manager.
- There will be no posting of commercial advertisements on County property.
- Employees are prohibited from emailing other staff from their county email for solicitation purposes.

(F-4) Infrastructure and Asset Management - Transfer of Surplus Vehicle to Conflict Resolution Center and Teen Court

The Conflict Resolution Center and Teen Court has requested one surplus vehicle from the Cabarrus County fleet. County staff have identified asset 8377 (VIN # 1FM5K8AR1FGB51422), a 2015 Ford Police Interceptor SUV with 108,000 miles (as of October 2018), as a match for their request.

According to the request from the Conflict Resolution Center and Teen Court, the vehicle will be used to transport youth offenders that are working at various sites around the county as part of their sentence and restitution.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board declared asset 8377 surplus property and authorized disposition in accordance with the County's policy.

(F-5) Solid Waste - Republic Services Proposed Recycling Processing Services Agreement

The current recycling processing services contract with Sonoco Recycling expires December 31, 2018. Sonoco Recycling will no longer handle residential recyclable material. Republic Services is managing the one remaining recycling processing facility in the area and has proposed the attached recycling processing agreement. This agreement covers recycled material collected from unincorporated Cabarrus residents, county schools and county recycling convenience centers.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the contract between Cabarrus County and Republic Services; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(F-6) Tax Administration - Refund and Release Reports - November 2018

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the November 2018 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G) NEW BUSINESS

(G-1) Finance - Cabarrus County School Technology Purchase Request - \$547,000

Susan Fearrington, Finance Director, presented a request on behalf of Cabarrus County Schools funding in the amount of \$547,000 for the purchase of technology servers and switches for the West Cabarrus High School (\$364,000) and the Hickory Ridge Elementary School (\$183,000). Ms. Fearrington advised, due to new tariffs, the School's Technology vendor has informed them that a 25 percent increase in pricing will take place on January 1, 2019. She further advised funds have previously been set aside in the Capital Reserve Fund for the West Cabarrus High School and Hickory Ridge Elementary School technology purchases and responded to questions from the Board.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved technology funding for West Cabarrus High School and Hickory Ridge Elementary School and approved the associated budget amendment and project ordinances.

Date:	<input type="text" value="12/17/2018"/>	Amount:	<input type="text" value="\$ 547,000.00"/>
Dept. Head:	<input type="text" value="Susan Fearrington, (prepared by Sarah Chesley)"/>	Department:	<input type="text" value="Finance, Funds 450, 369 and 370"/>
<input type="checkbox"/> Internal Transfer Within Department		<input type="checkbox"/> Transfer Between Departments/Funds	
		<input checked="" type="checkbox"/> Supplemental Request	

Purpose: This Budget Amendment moves funds from the Capital Reserve Fund to the 2017 LOBS 369 Fund and to the 2018 LOBS 370 Fund to purchase servers' and switches in the Technology account line items for the West Cabarrus High School in the amount of \$364,000 and the Hickory Ridge Elementary School in the amount of \$183,000.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	9	7220-9708	Cont'b to Capital Project Fund	70,317,504.10	364,000.00		70,681,504.10
450	9	7220-9821	Building & Reno	5,260,562.20		364,000.00	4,896,562.20
369	6	7344-6921	Cont'b from Capital Reserve Fund	4,867,692.00	364,000.00		5,231,692.00
369	9	7344-9862	Technology - West Cabarrus HS	414,250.00	364,000.00		778,250.00
450	9	7220-9708	Cont'b to Capital Project Fund	70,681,504.10	183,000.00		70,864,504.10
450	9	7220-9821	Building & Reno	4,896,562.20		183,000.00	4,713,562.20
370	6	7345-6921	Cont'b from Capital Reserve Fund	3,032,804.00	183,000.00		3,215,804.00
370	9	7345-9862	Technology - Hickory Ridge ES	-	183,000.00		183,000.00

Ordinance No. 2018-54

CABARRUS COUNTY
LIMITED OBLIGATION BONDS 2017 PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction of a Parking Deck. Details of the project are listed in section C. of this Project Ordinance.

- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds	\$79,194,879
General Fund Contribution	997,000
Capital Projects Fund	7,179,803
Capital Reserve Contribution	6,873,665
 TOTAL REVENUES	 \$94,245,347

- C. The following appropriations are made as listed.

Financing Costs	\$814,779
Parking Deck Downtown Concord	13,583,850
Performance Learning Center	4,000,000
Other County Projects	2,472,973
West Cabarrus High School	73,373,745
 TOTAL EXPENDITURES	 \$94,245,347
 GRAND TOTAL - REVENUES	 \$94,245,347
GRAND TOTAL - EXPENDITURES	\$94,245,347

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.

- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.
- 12. The Manager, Finance Director, or designee may create debt financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17th day of December, 2018.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2018-55

CABARRUS COUNTY
LIMITED OBLIGATION BONDS 2018 PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$ 901,000
Capital Project Fund Contribution	517,197
Debt Proceeds	54,680,000
Capital Reserve Contribution	5,509,745
TOTAL REVENUES	\$61,607,942

C. The following appropriations are made as listed.

Legal Fees	\$	505,534
HVAC Replacement - Mt. Pleasant High-CCS		4,276,945
Mobile Units - CCS		2,095,676
HVAC Replacement - JN Fries Middle-CCS		3,011,267
Hickory Ridge Elementary-CCS		33,410,579
RCCC - Advanced Technology Center		16,586,941
Land - RCCC		1,721,000
TOTAL EXPENDITURES		\$61,607,942
GRAND TOTAL - REVENUES		\$61,607,942
GRAND TOTAL - EXPENDITURES		\$61,607,942

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial

plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17th day of December, 2018.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2018-56

CABARRUS COUNTY CAPITAL RESERVE
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 560,142
Contributions from General Fund	79,684,286
Contributions from Capital Projects Fund	338,309
Contributions from CVB	573,771
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$84,156,508

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
Odell 3-5 Elementary School	19,755,175
G.W. Carver Renovations	1,520,978
CBTC Campus Renovations, Safety, Security	184,075
CBTC A/C Unit Replacement	205,000
Concord Middle School Roof	884,359
Harrisburg Elementary School Roof	630,306
Site Study Multiple Schools	30,000
J.N. Fries Middle School - Upfit	300,000
A.L. Brown High School Paving	500,000
Performance Learning Center	590,709
West Cabarrus High School	10,165,495
Hickory Ridge Elementary School	3,733,001
RCCC - Advanced Technology Center	2,293,941

RCCC Renovations	280,043
Cabarrus County Schools - Buses FY16	875,000
Cabarrus County Schools - Mobile Units FY16	1,110,000
Cabarrus County Schools yellow buses (10) FY17	880,000
Cabarrus County Schools mobile units (20) FY17	2,400,000
Kannapolis City Schools yellow buses (5) FY17	441,739
School Contingencies	2,017,889
Tax Collector's Office Renovation	9,116
Frank Liske Park Overflow Parking Lot	24,908
Training & Firing Range Renovations	50,000
Public Safety Training Center	75,000
Carolina Thread Trail	50,000
FLP - Western Playground Restroom Facility	375,000
Arena Aisle Safety Lighting	185,000
Arena Marquee Replacement & Sign Enhancement	112,500
County Website Development	250,000
Renovations to 2325 Lake Concord Road	195,000
Courthouse Expansion	6,100,000
Arena Restroom Renovations	100,000
FLP Barn Restrooms	102,000
EMS Heart Monitors	550,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	205,000
Door Access & Security Cameras - Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters - Consultant	50,000
Midland Library Furniture	75,000
Operations Center	2,641,264
County Facility Projects	27,717
Downtown Parking Deck	1,070,000
Robert Wallace Park	3,091,047
Park Projects/CVB	573,771
Other County Capital Projects	4,713,562
TOTAL EXPENDITURES	\$84,156,508
GRAND TOTAL - REVENUES	\$84,156,508
GRAND TOTAL - EXPENDITURES	\$84,156,508

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.

- 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
- 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17th day of December, 2018.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(H) APPOINTMENTS TO BOARDS AND COMMITTEES

(H-1) Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)

Each year, the Board of Commissioners has to appoint or reappoint representatives to the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC).

Staff respectfully requests that Susie Morris, Planning and Zoning Manager, be appointed as the Cabarrus County TCC representative and that Phil Collins, Senior Planner, be appointed as the alternate representative.

The Board of Commissioners will also need to appoint, or reappoint, a commission member to serve on the TAC, along with an alternate. Commissioner Poole currently serves as the representative for Cabarrus County and Commissioner Morris serves as the alternate.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board reappointed Susie Morris, Planning and Zoning Manager, as the Cabarrus County TCC representative and Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2019.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board reappointed Commissioner Poole as the regular and appointed Commissioner Kiger as the alternate member from the BOC to the TAC for one-year terms ending December 31, 2019.

(H-2) Appointments - Human Services Advisory Board

The terms of service for Anne Laukaitis and Anthony White on the Human Services Advisory Board expire December 31, 2018. Both are willing to serve another term. Letters of recommendation were provided in the agenda.

Vice Chairman Honeycutt **MOVED** to reappoint Anne Laukaitis and Anthony White to the Human Service Advisory Board for two-year terms ending December 31, 2020. Commissioner Kiger seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

(H-3) Appointments - NC 73 Council of Planning Member Appointments

Each year, the Board of Commissioners has to appoint or reappoint representatives to the NC 73 Council of Planning.

Staff respectfully requests that Susie Morris, Planning and Zoning Manager, be reappointed as the Cabarrus County representative and that Phil Collins, Senior Planner, be reappointed as the alternate representative.

The Board of Commissioners will also need to appoint or reappoint a commission member to serve on the NC73 COP, along with an alternate. Commissioner Honeycutt currently serves as the representative for Cabarrus County and Commissioner Poole serves as the alternate.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Susie Morris, Planning and Zoning Manager, as the Cabarrus County representative and Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2019.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Vice Chairman Honeycutt as the regular member and Commissioner Poole as the alternate member for the Board of Commissioners to the NC73 Council of Planning for one-year terms ending December 31, 2019.

(H-4) Appointments and Removals - Cabarrus County Senior Centers Advisory Council

The terms of appointment on the Cabarrus County Senior Centers Advisory Council for Toni Swick and Ella Walters expire December 31, 2018. Ms. Swick would like to serve another term. Ms. Walters is not eligible to serve another term at this time. Ms. Swick also serves on the Adult Care Home Community Advisory Committee. An exception to the "service on multiple boards" provision of the Appointment Policy will be needed for her.

Additionally, Norvel Johnson has resigned from his position on the Council. It is requested to remove his name from the roster.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board removed Ella Walters and Norvel Johnson from the Cabarrus County Senior Centers Advisory Council roster and thanked them for their service.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Toni Swick to the Cabarrus County Senior Centers Advisory Council for a three-year term ending December 31, 2021; including an exception to the "service on multiple boards" provision of the Appointment Policy.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board appointed Bobby Connor to the Cabarrus County Senior Centers Advisory Council for a three-year term ending December 31, 2021.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Anita Helms to the Cabarrus County Senior Centers Advisory Council to complete an unexpired term ending December 31, 2019.

(H-5) Appointments and Removals - Mental Health Advisory Board

Several terms on the Mental Health Advisory Board expire December 31, 2018. William Hamby, Jr., Brad Riley and Woody Chavis do not wish to serve another term. Judge Christy Wilhelm, Sheriff Van Shaw and Captain Terry Spry are recommended to fill their positions.

Commissioner Elizabeth Poole, Mayor Steve Sciascia, Mayor John Crump, John Basilice, Reid Thornburg, Karen Calhoun, Tri Tang, Georgia Lozier and David Wall are willing to serve another term. Ms. Calhoun, Mr. Tang, Mr. Thornburg and Mr. Wall do not reside in Cabarrus County. An exception to the "residency" provision of the Appointment Policy will be needed for them.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board removed William Hamby, Jr., Brad Riley and Woody Chavis from the Mental Health Advisory Board roster and thanked them for their service.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board appointed Christy Wilhelm (Local Judge), Van Shaw (Cabarrus County Sheriff's Office), and Captain Terry Spry (Kannapolis Police Department) to the Mental Health Advisory Board for two-year terms ending December 31, 2020.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Elizabeth Poole (County Commissioner), Steve Sciascia (Mayor/City Council Harrisburg), John Crump (Mayor/City Council Midland), John Basilice (Cabarrus County Schools), Reid Thornburg (Cardinal Innovations Healthcare), Karen Calhoun (Department of Human Services), Tri Tang (Local Providers), Georgia Lozier (At-large) and David Wall (At-large) to the Mental Health Advisory Board for two-year terms ending December 31, 2020; including an exception to the "residency" provision of the Appointment Policy for Ms. Calhoun, Mr. Tang, Mr. Thornburg and Mr. Wall.

(I) REPORTS

(I-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons

Vice Chairman Honeycutt announced the Senior Center Christmas party that was postponed due the recent snowstorm has been rescheduled to Thursday, December 20, 2018, from 10:00 a.m. to 2:00 p.m. It will be held at the Arena and all citizens 50 and older are welcome.

(I-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 1 Expired Term and 3 Terms Expiring Soon
- Adult Care Home Community Advisory Committee - 9 Vacant Positions
- Agricultural Advisory Board - 2 Terms Expiring Soon
- Cabarrus County Animal Protection Advisory Board - 1 Vacant Position
- Cabarrus County Planning and Zoning Commission - 2 Vacant Positions (Alternates)
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 3 Terms Expiring Soon
- Juvenile Crime Prevention Council - 1 Vacant Position (Student Under 18)
- Mount Pleasant Planning Board and Board of Adjustment - 1 Vacant Position (alternate)
- Nursing Home Community Advisory Committee - 7 Vacant Positions
- Transportation Advisory Board - 3 Vacant Positions (Midland, NC Mental Health and Clergy)
- Watershed Improvement Commission - 1 Term Expiring Soon
- Youth Commission - 8 Vacant Positions (Concord, Cox Mill, Hickory Ridge, Jay M. Robinson, Mount Pleasant, and Northwest Cabarrus High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

(I-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for November 2018, and the Cabarrus County Commercial Building Plan Review Summary for November 2018 for informational purposes as part of the Agenda. No action was required of the Board.

(I-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(I-5) Economic Development Corporation - November 2018 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of November 2018 as part of the Agenda. No action was required of the Board.

(I-6) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(J) General Comments by Board Members

Commissioner Shue commented on the monthly Economic Development report regarding the increased number of companies showing interested in Cabarrus County.

Chairman Morris commented on the years of service of employees recognized at the Employee Service Recognition program earlier today.

Commissioner Shue wished everyone a Merry Christmas.

Commissioner Kiger and Mike Downs, County Manager, announced the Governmental Center holiday schedule for next week.

(K) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(L) CLOSED SESSION

None.

(M) ADJOURN

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the meeting adjourned at 6:59 p.m.

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Approval of the Agenda

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
JANUARY 22, 2019**

ADDITIONS:

Closed Session

L-1 Closed Session – Pending Litigation and Economic Development

MOVED TO NEW BUSINESS:

G-4 Infrastructure and Asset Management – Midland Branch Library Agreement

SUPPLEMENTAL INFORMATION:

New Business

G-2 Economic Development Investment – Project Safety – Public Hearing 6:30 p.m.

- **Project Overview**
- **Grant Analysis**

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - Black History Month

BRIEF SUMMARY:

The following proclamation declares February 2019 as Black History Month in Cabarrus County and encourages all citizens to participate in various activities associated with this remembrance.

REQUESTED ACTION:

Motion to adopt proclamation.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Proclamation



BLACK HISTORY MONTH PROCLAMATION

WHEREAS, Black History Month is the observance of a special period to recognize the achievements and contributions of African-Americans to our county, state and nation; and

WHEREAS, this observance presents the special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have played a part in the progress of our county; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty; and

WHEREAS, as a result of their determination, hard work, intelligence, and perseverance, African-Americans have achieved exceptional success in all aspects of society including business, education, politics, science, athletics and the arts; and

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim February 2019 as Black History Month and encourage all citizens to participate in the educational and celebratory events honoring the contributions and accomplishments of African-Americans.

ADOPTED this 22nd day of January, 2019.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

BOC - Commissioner Appointments for 2019

BRIEF SUMMARY:

The following chart outlines commissioner appointments to various boards and committees and appointments as liaisons to the surrounding municipalities for 2019.

REQUESTED ACTION:

Motion to approve the commissioner appointments for 2019 as set forth in the agenda.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- 2019 Commissioner Appointments

2019 PROPOSED COMMISSIONER BOARD APPOINTMENTS

NAME OF BOARD	MEETING DATE	MEETING TIME	MEETING LOCATION	MEMBER	LIAISON	CURRENT LIASION	ALTERNATE	VOTE	CAPACITY TO VOTE
ACT Work Ready Community Committee	2nd Tuesday, Every Other Month	3:30 p.m.	Governmental Center	Poole					
Active Living and Parks Commission	3rd Thursday	6:00 p.m.	Concord Senior Center		Shue			N	No
Cabarrus County Animal Protection Advisory Board	2nd Tuesday	6:30 p.m.	Governmental Center		Kiger				Yes
Cabarrus County Board of Education - Business Mtg.	2nd Monday	6:00 p.m. (Business)	Old Airport Road		Kiger		Honeycutt	N	No
Cabarrus County Board of Education - Work Session	1st Monday	6:00 p.m. (Wk. Session)	Old Airport Road		Honeycutt		Kiger	N	
Cabarrus County Partnership for Children (Smart Start)	4th Tuesday (Recommendation to meet bi-monthly)	Noon	1307 S. Cannon Blvd, Kannapolis, NC	Morris				Y	Yes
Cabarrus Planning and Zoning Commission	2nd Tuesday	7:00 p.m.	Governmental Center		Kiger		Shue	N	No
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	4th Wednesday (except July/Dec.)	5:30 p.m.	Varies	Poole			Morris	Y	Yes
Cardinal Innovations (replaced PBH)	3rd Thursday (January, April, July & October)	6:00 p.m.	4855 Milestone Ave. Kannapolis	Morris					
Cardinal Innovations Commissioner Advisory Board	As Needed		Burlington	Shue					
Centralina Council of Government Executive Board	Monthly		Charlotte Office	Shue					
Centralina Council of Government Board of Directors	Monthly		Charlotte Office	Shue					
Centralina Economic Development Commission	3rd Thursday	4:00 p.m.	COG Office	Downs		Planning Staff			
Centralina Workforce Development Consortium	Bi-Monthly 2nd Tuesday	4:30	Varies	Poole				Y	Yes
City of Concord	2nd Thursday	6:00 p.m.	Council Chambers		Kiger			N	No
City of Kannapolis	2nd & 4th Mondays	6:00 p.m.	Train Station		Morris			N	No
City of Locust	1st Thursday	7:30 p.m.	City Hall		Shue			N	No
Cooperative Extension Service	Quarterly	6:00 p.m.	Extension Office		Honeycutt			N	No
Council of Planning – NC 73 Corridor	Quarterly, 3rd Tuesday	2:00 p.m.	Varies	Honeycutt			Poole	Y	Yes
Early Childhood Task Force	2nd Tuesday	4:00 p.m.	Concord Library	Poole & Dubois					
Exit 49 Taskforce	As Needed		CVB Office		Poole		Downs	Y	
Fire Departments & First Responder Advisory Committee	March, June, Sept. & Dec.	7:00 p.m.	Different VFD's Host		Poole		Shue	N	No
Forester of Cabarrus County	No Meetings - Direct contact w/ Liaison	NA	NA		Shue			N	No
Home and Community Care Block Grant Advisory Committee	2-19; 3-1*9; 4-23*; 5-21; 8-20; and 11-19 (*tentative)	TBD	Senior Center	Honeycutt				N	Yes
Human Services Advisory Board	2nd Wednesday	1:30 p.m.	HSC Board Room	Honeycutt				Y	Yes
Juvenile Crime Prevention Council	3rd Wednesday	7:30 a.m.	Governmental Center	Morris				Y	Yes
Kannapolis Board of Education	2nd Monday	Varies	Central Office		Shue		Kiger	N	No
Library Board of Trustees	1-18; 3-15; 5-17; 7-19; 9-20; and 11-15 (3rd Thursdays)	4:30 p.m.	Libraries - Rotate		Morris			N	No
Local Emergency Planning Committee	2-7; 5-2; 8-1; and 11-7	3:00 p.m.	Governmental Center		Honeycutt			Y	Yes
Mental Health Advisory Board	3-21; 6-20; 9-19; and 12-19	6:00 p.m.	Governmental Center		Poole				
Public Health Authority of Cabarrus County	2nd Tuesday	5:30 p.m.	HSC Board Room	Morris				Y	Yes
Region F Aging Advisory Committee	Quarterly - Thursday (March 8 and June 14)	1 p.m.	COG Office		Shue			N	No
Rowan-Cabarrus Community College Board of Trustees	Last Monday of Month (except July & Dec.)	4:00 p.m.	Varies		Morris			N	No
Senior Centers Advisory Council	3rd Monday	11:00 a.m.	Senior Center		Honeycutt			N	No
Soil & Water Conservation District	1st Tuesday	5:15 p.m.	Governmental Center		Shue			N	No
Tourism Authority (CVB)	4th Wednesday	8:00 a.m.	CVB Office	Honeycutt				Y	Yes
Town of Harrisburg	2nd Monday	6:00 p.m.	Town Hall		Kiger			N	No
Town of Midland	2nd Tuesday	6:00 p.m.	Town Hall		Shue			N	No
Town of Mt. Pleasant	1st Monday (except June & August) No July or Sept meeting.	7:00 p.m.	Town Hall Auditorium		Kiger			N	No
Transportation Advisory Board	2-7; 4-4; 6-6; 8-1; 10-3; and 12-5	9:00 a.m.	CCTS Conference Room		Morris			N	No
Water and Sewer Authority (WSACC)	3rd Thursday	5:00 p.m.	WSACC - 232 Davidson Hwy.	Poole & Marshall				Y	Yes
Watershed Improvement Commission	3rd Tuesday - Bimonthly	6:30 p.m.	Governmental Center		Morris			N	No
Youth Commission	3rd Monday	6:00 p.m.	Varies		Kiger			N	

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

BOC - Resolution Amending the Board of Commissioners' 2019 Meeting Schedule

BRIEF SUMMARY:

The venue for the Board Retreat scheduled for February 22 and 23, 2019 needs to be moved to be held in the Multipurpose Room in the Governmental Center. Additionally, the venue has been selected for the 1st Cabarrus Quarterly Summit scheduled for February 13, 2019.

REQUESTED ACTION:

Motion to adopt resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Resolution



**Resolution Amending the
Cabarrus County Board of Commissioners'
2019 Meeting Schedule**

WHEREAS, on December 17, 2018, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2019, which sets forth the dates, times and locations of various official county meetings;

WHEREAS, the Board scheduled the 1st Cabarrus Quarterly Summit to be held on February 13, 2019; and

WHEREAS, the Cabarrus Arena and Events Center has been selected as the venue; and

WHEREAS, the Board scheduled the Board Retreat to be held at the Cabarrus Arena and Events Center; and

WHEREAS, the venue needs to be changed to the Multipurpose Room in the Governmental Center in Concord, North Carolina;

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2019 Meeting Schedule as follows:

1. The Board of Commissioners will hold the 1st Cabarrus Quarterly Summit on February 13, 2019 at 6:00 p.m. at the Cabarrus Arena and Events Center in Concord, North Carolina.
2. The Board of Commissioners will hold the Board Retreat on February 22, 2019 at 4:00 p.m. and February 23, 2019 at 8:00 a.m. in the Multipurpose Room at the Governmental Center in Concord, North Carolina.

Adopted this 22nd day of January, 2019.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 22, 2019
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Convert Board Approved Policy to Administrative Policy

BRIEF SUMMARY:

On December 4, 2004 the Board approved the Cabarrus County Recycling Policy (policy provides guidelines to increase participation in recycling programs and minimize waste materials in landfills). This policy is administrative in nature and needs flexibility to be modified as operational changes occur. It would be beneficial to the management team if this policy was converted from a Board-approved policy to an administrative policy subject to change at the County Manager's discretion.

REQUESTED ACTION:

Motion to approve changing the Cabarrus County Recycling Policy from Board-approved to administrative policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Pamela S. Dubois, Senior Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Recycling Policy

Cabarrus County Recycling Policy

A Policy establishing procedures and programs to increase the participation in recycling programs and minimize the waste materials generated by Cabarrus County agencies and contractors.

Purpose

This policy is designed to encourage and increase recycling and waste reduction in Cabarrus County offices. The three main goals are to:

1. Minimize the amount of waste generated at the source within the county.
2. Increase the reuse and recycling of products within county offices.
3. Purchase and use products and services which are environmentally preferable whenever practicable.
4. Manage recyclable products within county offices.

Background

Local and state government combined purchase more than \$1 trillion of goods and services each year. Many of these products contribute to problems in the overall environment, including contamination of the air and water, and depletion of environmental resources. In some instances, products require special waste disposal and reporting procedures which can be cumbersome and expensive. Furthermore, local government employees using these products may be exposed to compounds that are potentially harmful to their health.

Cabarrus County has an opportunity to serve as a community model for environmental leadership by incorporating a plan of action that will conserve precious resources such as water, raw materials, and energy, reduce the use of hazardous substances, and potentially improve the environmental quality of the region. By incorporating environmental considerations in public purchasing, Cabarrus County can reduce its burden on the local and global environment, remove unnecessary hazards from its operations, protect public health, reduce costs and liabilities, and help develop markets for environmentally responsible products.

Definitions

The following terms shall have the assigned definitions for all purposes under this policy:

- "Agency" means any department directly under the management of Cabarrus County or occupying space within a building owned or otherwise managed by Cabarrus County.
- "Available Locally" means that one or more businesses within the county or immediate surrounding area are able to provide goods and services in a timely manner, and in sufficient quantity and quality to meet a specific department/ agency need.
- "Biodegradable" means the ability of a substance, material, or product ingredient to readily decompose by the action of microbes.
- "Chlorofluorocarbon, (CFC)" refers to the family of compounds of chlorine, fluorine, and carbon. CFC's contribute to the depletion of the stratospheric ozone layer, and have been used as an ingredient for refrigerants, solvents, and for blowing plastic-foam insulation and packaging. The Montreal Protocol on Substances that Deplete the Ozone Layer calls for complete elimination of CFC production.

- "Compost Products" means mulch, soil amendments, ground cover, or other landscaping material derived from the biological or mechanical conversion of cellulose-containing waste materials

- "E-Waste" refers to electronic materials that are no longer usable in their current state. Electronics are not to be confused with electrical appliances. Electronics include computers and their peripherals, calculators, TVs, digital and video cameras.

- "Environmentally preferable products and services" means products and services that have a lesser or reduced effect on human health and the environment when compared with competing products and services that serve the same purpose. This comparison may consider raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, or disposal of the product. *More detail below.*

- "Green building practices" means the incorporation of environmental, health, and waste prevention criteria in building design, site-planning and preparation, materials acquisition, construction or remodeling, deconstruction, and waste disposal.

- "Integrated pest management" means the use of a combination of pest control methods including improved sanitation, mechanical, physical, biological, or chemical means.

- "Post-consumer recycled material" means only those products generated by a business or consumer which have served their intended end uses, and which have been separated or diverted from the solid waste stream for the purposes of collection, recycling and disposition.

- "Practicable" means sufficient in performance and available at a reasonable price.

Final determination of the practicability of any given product must lie with the users of the product, since it is they who understand their performance and budgetary requirements. Evaluation should consider life-cycle and replacement costs.

- "Price Preference" means a percentage by which offered prices for recycled products are reduced for purposes of bid evaluation.

For example, under a 10% price-preference, if a bid of \$1.00 per unit is received for a recycled product meeting specifications, the bid price will be reduced by \$0.10 (10%) and evaluated as though it had been \$0.90. If this bid results in a contract award, the price actually contracted will be the bid price of \$1.00 per unit.

- "Processed-chlorine free paper" refers to paper that is manufactured using a percentage of post-consumer recycled paper fiber (that may contain residues of chlorine) and is whitened without adding chlorine or chlorine derivatives.

- "Rainforest hardwood/ tropical wood" means wood that originates from trees grown in a rainforest.

- "Recyclable" means a product or material which, after its intended end use, can demonstrably be diverted from Cabarrus County's solid waste stream for use as a raw material in the manufacture of another product.

- "Recycled material" means material and byproducts that have been recovered or diverted from solid waste and that can be utilized in place of raw or virgin material in manufacturing a product. It is derived from post-consumer recycled material, manufacturing waste, industrial scrap, agricultural waste, and other waste material, but does not include material or byproducts generated from, and commonly reused within, an original manufacturing process.

- "Recycled product" means a product containing recycled material.

Responsibilities of County Recycling Program

Each county agency shall have a designated recycling liaison for the Recycling Program. The liaison will be the agency's contact for all recycling and buy recycled issues. The liaison will handle what they are able to then direct all other issues to the Recycling Program Coordinator. The Recycling Program shall:

- A. Maintain and keep updated the on-line Swap shop for usable office materials.
- B. Develop and maintain information about environmentally preferable products and recycled products containing the maximum practicable amount of recycled materials, to be purchased by agencies whenever possible. The Program Coordinator may modify this list as needed.
- C. Inform agencies of their responsibilities under this policy and provide implementation assistance.
- D. Disseminate information on recycled and environmentally preferable product procurement opportunities and any changes in price preference limits to agencies.
- E. Communicate with agencies to review policy requirements and new procurement opportunities, and to monitor the status of policy implementation product research results.
- F. Educate agency employees about recycling and waste reduction goals and procedures and ensure participation. The liaisons shall disseminate information about recycling and waste reduction policies and programs and monitor participation in programs and report any problems, suggestions, or other feedback to the program coordinator.
- G. Publicize the progress of policy implementation.
- H. Submit an annual report to the Cabarrus County Board of Commissioners reflecting the implementation status of the program, including:
 - 1. A compilation of procurement data collected from all agencies and other parties charged with implementation responsibility under this policy.
 - 2. An account of the current status of product evaluations conducted by agencies.
 - 3. An assessment of program effectiveness, an evaluation of program goals, and projections of future procurement opportunities.
 - 4. Recommendations for changes in the policy.

Responsibilities of all Cabarrus County Agencies

Each Cabarrus County Agency shall:

- A. Appoint a recycling liaison to represent the agency and maintain the established program.
- B. Evaluate each recycled or environmentally preferable product designated by the Recycling Program to determine the extent to which the product may be practicably used by the agency and its contractors.
- C. Utilize the on-line Swap Shop prior to making any purchases.
- D. Purchase environmentally preferable products and services whenever practicable.
- E. Ensure that contracts issued by the agency require recycled and environmentally preferable products wherever practicable.
- F. Ensure that contracts issued by the agency for recycled products require the maximum practicable amount of recycled material and that contractors provide certification of this content and report amounts used.
- G. Ensure that all printing by Cabarrus County agencies uses recycled paper and bears the chasing arrow logo or other imprint identifying it as such.
- H. Use both sides of paper sheets whenever practicable in printing and copying.
- I. Ensure that requests for bids and proposals issued by Cabarrus County require that, whenever practicable, contractors and consultants use recycled paper and both sides of paper sheets.

- J. Report the progress of policy implementation by the agency to the Recycling Program Coordinator, including the status of product evaluations conducted by the agency and types of environmentally preferable products purchased by the agency and its contractors.
- K. Report total purchases of environmentally preferable, recycled, and non-recycled products by the agency and its contractors annually to the Recycling Program Coordinator.

Waste Minimization

A large percentage of everyday costs could be dramatically reduced through minimizing the amount of waste generated. These potential savings could offset the cost of the environmentally preferable products.

- A. Search for needed items on the on-line swap shop before purchasing new items. (see details under "Surplus office furniture, equipment, and supplies")
- B. Use both sides of paper when printing or copying whenever practicable.
- C. Print documents, memos, and e-mails only when necessary and only as many copies as will be needed.
- D. When requesting materials from outside sources or other agencies, request electronic versions first and accept 'hard copies' only if electronic is not available.
- E. Make note pads from obsolete or outdated forms and stationary.
- F. Reuse all envelopes (not just interoffice envelopes) by adhering a new label.
- G. Eliminate duplicate subscriptions or deliveries of magazines, newspapers, or catalogs within the same agency.
- H. Buy environmentally preferable products shipped in bulk containers rather than individual packages. This reduces both packaging waste and transportation costs and pollution.
- I. Work with vendors and suppliers to eliminate unnecessary packaging. This saves money since a company, directly or indirectly, pays for the packaging the goods are shipped in.
- J. Specify minimum levels of recycled content or specify that recycled materials be used in packaging.
- K. Bring a reusable mug or drinking cup.
- L. Bring your lunch complete with cutlery in reusable containers.
- M. When bringing 'fast food' to the office, store extra condiments, utensils and napkins for future use.
- N. IT/ ISU should communicate in advance any office equipment they intend to phase out to avoid over stocking of related supplies.

Office Trash collection

With waste minimization and recycling practices in place the need for office trash service will diminish. Waste baskets in individual offices and cubicles will be emptied once per week. Employees needing their personal baskets emptied more frequently will be responsible for doing those themselves. There will be one central waste container in each agency that will be emptied daily to ensure food wastes can be removed from offices daily. No food waste is to be placed in personal waste baskets.

Office Recycling bins

Each agency will provide their employees with recycle bins for their desks or work areas as appropriate.

Buy Recycled - Environmentally Preferable Products

Buying recycled products serves to close the loop on recycling by purchasing items and materials which contain previously used and recycled materials. Because of this, it is imperative that a buy recycled system be in place and maintained.

To help develop markets for recyclable materials, to support recycling efforts, and to set an example for local government and the private sector, all agencies shall purchase and use environmentally preferable products whenever feasible or practicable.

For products to be truly environmentally friendly they must meet the following criteria:

1. Release no persistent toxic substances into the environment during production, use and disposal.
2. Conserve energy and resources during production, use and disposal.
3. Be durable and reusable first, or readily recyclable or compostable, or truly biodegradable next.
4. Be made from recycled materials or renewable resources used in a sustainable way.
5. Packaging for the product is minimal but adequate to ensure protection, reflecting the above criteria.

Some products meeting these criteria include:

- Rechargeable batteries
- Reusable mugs and other dishes
- White board or chalk bulletin boards
- Oil filters
- Shipping containers and pallets
- Coffee filters
- Internal mail envelopes
- Refillable pens and pencils
- Reusable air filters
- Cloth towels and other linens

Products made from rainforest hardwood and or tropical wood will not be considered environmentally preferable.

Purchase and Use of Products Having Recycled Content

- A. Before purchasing any product, agency staff shall look for items available on the on-line Swap Shop.
- B. Product specifications shall be written to encourage vendors to offer products having recycled content. When products having recycled content are offered that are comparable in quality, availability, and within price preference limits to products not having recycled content, term contracts shall carry only the recycled products.
- C. Term contracts shall be written in a format that prominently identifies products having recycled content, and these products shall be listed in conjunction with any comparable products that do not have recycled content, to encourage agencies to readily identify the availability of these products. The Purchasing department shall prepare a listing of all recycled products available on county contracts on a semi-annual basis, and make it available to all potential purchasers to increase awareness of opportunities to purchase recycled products.
- D. Agencies are directed to purchase and use recycled paper for all letterhead stationary, reports, memoranda, and other documents when feasible and practicable. All new photocopiers purchased shall have the ability to use xerographic paper having at least 50% recycled content.
- E. The Purchasing department and the Program Coordinator shall develop guidelines for the minimum content standards for recycled products purchased by county agencies.
- F. Agencies that have delegated purchasing authority shall review their existing specifications to ensure that they do not contain restrictive language or other barriers to purchasing recycled products, unless such specifications are necessary to protect public health, safety, or welfare.
- G. Buildings and structures should be constructed using green building practices whenever practicable.

Stocked Supplies

Agencies shall limit the number of additional supplies kept in stock for office equipment. It is recommended this limit be one spare unit per three pieces of equipment (i.e.: one inkjet cartridge per three printers). Replacement office supplies can be delivered within one business day eliminating the need for keeping large quantities in stock.

Phase-out Notification

Departments which manage agency office equipment shall communicate in advance with agencies in which office equipment is scheduled to be phased-out or otherwise replaced. This will minimize the excess office supplies when a piece of equipment is replaced.

Printing Services

Agencies are directed to purchase and use recycled paper for all letterhead stationary, reports, memoranda, business cards and other documents when feasible and practicable. Printed materials are to include the chasing arrows recycling symbol or other imprint identifying it as such. All new photocopiers purchased shall have the ability to use xerographic paper having at least 50% recycled content.

Contracted Food & Beverage

Any agency contracting for food and/ or beverage services for any event or program is to specify the use of recyclable and recycled content service items (plates, cups, etc.). For catered events, reusable service items (plates, cups, etc.) should be requested and utilized when practicable. For services that will go through a bidding process, this specification is to be included in the Request for Proposals (RFP).

Any agency hosting an event or program that is not contracted or catered is to abide by these same guidelines when purchasing supplies for their event.

Waste determination

Each agency is to make the determination whether or not an item that the agency no longer needs is still usable as is or is useless and should be recycled or land filled. This determination can be made by either the liaison or another agency employee as agreed upon by the agency head. When disposing of large items and large quantities of an item (over 4 square feet total) in a dumpster contact the Solid Waste Department/ Recycling prior to disposal.

Items for recycling

The following items are to be recycled when they have reached the end of their useful life.

- Office paper
- Glass containers, plastic bottles, aluminum cans, steel cans
- Corrugated cardboard
- Newspapers, magazines, catalogs (where available)
- Batteries
- Inkjet/ toner cartridges
- Electronics (see E-Waste for more detail)
- Media storage (diskettes, tapes, CDs, etc.)
- Fluorescent bulbs

Collection of Recyclable Materials

Recycling liaisons and the program coordinator shall ensure that all employees have access to containers for recycling (at a minimum) aluminum cans, plastic bottles, glass containers, steel containers, office paper, and corrugated cardboard. Where possible employees will also have access to containers for recycling newspapers, magazines, and catalogs. All employees shall separate identified recyclable materials generated in the course of agency operations and place them in the appropriate recycling containers. The provisions of this section shall not apply in those situations where the agency head makes a written determination that their implementation is not feasible.

Agencies that routinely host the general public, such as parks and recreation areas, the senior center, the public libraries, and the Arena & Events Center, etc., shall implement programs (with the assistance of the program coordinator) for the collection and recycling of appropriate materials discarded by the public at all such locations (e.g., aluminum, glass, and plastic beverage containers) when feasible and practicable. Agencies shall work closely with the appropriate local government agencies when developing and implementing these recycling programs.

Corrugated Cardboard

Corrugated cardboard will be collected regularly on a scheduled day. Agencies are to 'break down' empty cardboard boxes and store them in their offices until the scheduled pick up day to comply with fire codes. All packaging and literature should be properly managed prior to breaking down the boxes.

File Purging

The periodic purging of non-shredded files can overburden the recycling program. For this reason an agency planning to purge files must make arrangements through their liaison to ensure the additional supply of paper can be collected without limiting any other agency's ability to recycle their paper waste.

E-Waste

Computers and peripherals (printers, scanners, fax machines, copiers, etc.) that are no longer needed in any agency should be sent to the agency's IT or ISU department for salvage of parts. The IT/ ISU department will then make the determination if the materials are useable or ready for recycling.

All other electronic materials such as stereos, calculators, cameras, TVs, VCRs, DVD players, etc. are to be determined usable or ready for recycling by the department in possession of the material.

Costs for recycling small quantities of electronic wastes can be absorbed by the Solid Waste Department; costs for larger quantities may need to be billed directly to the agency generating the wastes.

Materials that are determined to be still usable but not by Cabarrus County agencies will be offered to area schools and pre-approved 501 (c) 3 organizations.

Fluorescent bulbs

Spent fluorescent bulbs from a non-household cannot be land filled in North Carolina. The low mercury bulbs in small quantities may possibly be land filled providing the generator of the spent bulbs can provide documentation that the bulbs have passed the Toxic Characteristic Leaching Procedure (TCLP). The Solid Waste Department will assist any agency with recycling their spent bulbs by arranging for the transportation and paying the costs for recycling.

Office Furniture, equipment, and supplies

Usable office furniture, equipment, or office supplies which are no longer needed by an agency must be listed as available on the County's Swap Shop in the intranet. Unclaimed items are to remain on the Swap Shop for a minimum of 3 weeks before GSA staff or any other staff member is to move such items out of the offices of the agency in possession of the item.

After items have been listed on the swap shop for 2 weeks they will be made available to Cabarrus County schools and pre-approved 501 (c) 3 organizations. These groups will have the option of claiming available items at no charge for use by their organization. It will be the responsibility of the organization claiming the item(s) to pick up and transport the materials.

After usable items (excluding computers and peripherals) have been listed on the swap shop for 3 weeks the agency may send the item(s) to surplus. In order to do this the agency representative must fill out a "Fixed Assets Transfer/ Surplus" form from informed filler and send it to Sherri Barnhardt in Purchasing. She will then instruct GSA to pick up the surplus items and transfer them to the Surplus Storage Building.

Special Events

Recycling Liaisons and the Recycling Program coordinator will assist agencies that host special events in implementing procedures to minimize waste and include recycling and buy recycled with the event.

Exemptions

1. Nothing contained in this policy shall preclude user agencies from requiring recycled material content as a bid specification.
2. Nothing in this policy shall be construed as requiring an agency or contractor to procure products that do not perform adequately for their intended use or are not available at a reasonable price in a reasonable period of time.

Reporting

On at least an annual basis each agency shall report to the Program Coordinator for the previous fiscal year the amounts and types of recycled products purchased and the amount of waste reduced from its waste stream.

The Purchasing department shall review its procurement tracking system and determine any changes needed to facilitate tracking of recycled products purchased by agencies and others.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Adjustments to the Construction and Renovation Fund and School Construction Fund

BRIEF SUMMARY:

The Construction and Renovation Fund and the School Construction Fund have some completed projects that need to be adjusted to the actual final project amounts and other projects that need to be written off of the County's General Ledger. A list of the projects is included. Since the funds are multi-year, budget amendments and updated project ordinances will need to be approved.

REQUESTED ACTION:

Motion to approve the budget amendments and updated project ordinances for the Construction and Renovation Fund and the School Construction Fund.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Project List
- ▢ Fd 343 Amendment - adjustments
- ▢ Fd 343 Amendment write off
- ▢ Fd 364 Budget Amendment
- ▢ Fd 343 Project Ordinance
- ▢ Fd 364 Project Ordinance

Cabarrus County

Construction and Renovation Fund (Fd 343)

School Construction Fund (Fd 364)

Adjustment and Write off for completed projects

Project	Adjustments to Projects Total Project Amount	Written off Project Amount
Elevator Modernization	\$ 176,000.00	
Law Enforcement Technology	791,324.13	
Landfill Retaining Wall	230,301.50	
Veterans Services building renovations	92,674.00	
Cooperative Extension ADA Restroom Reno	118,812.41	
RCCC Land Acquisition	1,244,000.50	
Gov Center ADA Restrooms Phase I	151,468.36	
	<hr/>	
Construction and Renovation Fund total	\$ 2,804,580.90	
	<hr/> <hr/>	
Tax Collector Renovations		\$ 128,898.04
Board of Elections voting machines		323,000.00
Frank Liske Park Overflow parking lot		222,649.02
Senior Center Parking Lot		64,475.68
Arena Restroom Renovations		78,169.63
Arena Aisle Safety Lighting		129,234.47
Arena Sign Replacement		111,260.00
		<hr/>
Construction and Renovation Fund total		\$ 1,057,686.84
		<hr/> <hr/>
Concord Middle School Roof		\$ 968,852.92
Harrisburg Elementary School Roof		685,530.73
		<hr/>
School Construction Fund total		1,654,383.65
		<hr/> <hr/>

Budget Revision/Amendment Request

Date: 1/22/2019

Amount: 61,068.77

Dept. Head: Susan Fearington (prepared by Sarah Chesley)

Department: Finance - 343 Construction & Renovation

- Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

The purpose of this amendment is to move un-used funds from the following completed projects, Elevator Modernization, Law Enforcement Technology, Landfill Improvements, Veterans Services upfit for new location, Cooperative Extension ADA Bathroom Project, RCCC Land Acquisition and GC ADA Bathroom Project into the Available fund to be used for current or future projects.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	6	1952-6902	Contribution from GF	180,000.00		4,000.00	176,000.00
343	9	1952-9830	Other Improvements - Elevator Modernization	180,000.00		4,000.00	176,000.00
343	6	0000-6902-AVAIL	Contribution from GF	25,367.29	4,000.00		29,367.29
343	9	0000-9830-AVAIL	Other Improvements	38,676.13	4,000.00		42,676.13
							0.00
343	6	2110-6902-EQUIP	Contribution from GF	777,325.00		0.87	777,324.13
343	9	2110-9860-EQUIP	Equipment & Furniture - Law Enforce Technology	791,325.00		0.87	791,324.13
343	6	0000-6902-AVAIL	Contribution from GF	29,367.29	0.87		29,368.16
343	9	0000-9830-AVAIL	Other Improvements	42,676.13	0.87		42,677.00
							0.00
343	6	4610-6902	Contribution from GF	230,323.87		22.37	230,301.50
343	9	4610-9830	Other Improvements - Landfill	230,323.87		22.37	230,301.50
343	6	0000-6902-AVAIL	Contribution from GF	29,368.16	22.37		29,390.53
343	9	0000-9830-AVAIL	Other Improvements	42,677.00	22.37		42,699.37
							0.00
343	6	5110-6921	Contribution from CRF	95,000.00		2,326.00	92,674.00
343	9	5110-9830	Other Improvements - Veterans Services	95,000.00		2,326.00	92,674.00
343	6	0000-6921-AVAIL	Contribution from CRF	13,308.84	2,326.00		15,634.84
343	9	0000-9830-AVAIL	Other Improvements	42,699.37	2,326.00		45,025.37
							0.00
343	6	5410-6902	Contribution from GF	150,000.00		31,187.59	118,812.41
343	9	5410-9830	Other Improvements - Cooperative Extension	150,000.00		31,187.59	118,812.41

343	6	0000-6902-AVAIL	Contribution from GF	29,390.53	31,187.59		60,578.12
343	9	0000-9830-AVAIL	Other Improvements	45,025.37	31,187.59		76,212.96
							0.00
343	6	7240-6902	Contribution from GF	314,001.00		0.50	314,000.50
343	9	7240-9801	Land Acquisition - RCCC	1,244,001.00		0.50	1,244,000.50
343	6	0000-6902-AVAIL	Contribution from GF	60,578.12	0.50		60,578.62
343	9	0000-9830-AVAIL	Other Improvements	76,212.96	0.50		76,213.46
343	6	1110-6921-BATH	Contribution from CRF	175,000.00		23,531.44	151,468.56
343	9	1110-9607-BATH	Architects - GC ADA BATH	20,000.00		5,000.00	15,000.00
343	9	1110-9830-BATH	Other Improvement's - GC ADA BATH	155,000.00		18,531.44	136,468.56
343	6	0000-6921-AVAIL	Contribution from CRF	15,634.84	23,531.44		39,166.28
343	9	0000-9830-AVAIL	Other Improvement's	76,213.46	23,531.44		99,744.90
							0.00

Budget Officer

- Approved
 Denied

Signature

Date

County Manager

- Approved
 Denied

Signature

Date

Board of Commissioners

- Approved
 Denied

Signature

Date

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

The purpose of this amendment is to close accounts for the following completed projects in the Construction & Renovation Fund, Tax Collectors Renovation, Equipment for Board of Elections, FLP Overflow Parking Lot, Senior Center Parking Lot, Arena Restroom Improvements, Arena Aisle Safety Lighting and the Arena Sign Replacement.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	6	1310-6902-RENO	Contribution from GF	119,782.25		119,782.25	0.00
343	6	1310-6921-RENO	Contribution from CRF	9,115.79		9,115.79	0.00
343	9	1310-9607-RENO	Architects -Tax Collector's Renovation	13,886.17		13,886.17	0.00
343	9	1310-9830-RENO	Other Improvements - Tax Collector's Reno	107,849.79		107,849.79	0.00
343	9	1310-9860-RENO	Equipment & Furniture - Tax Collector's Reno	7,162.08		7,162.08	0.00
				-			
343	6	1510-6902-EQUIP	Contribution from GF	317,225.00		317,225.00	0.00
343	6	1510-6910-EQUIP	Contribution from CPF	5,775.00		5,775.00	0.00
343	9	1510-9331-EQUIP	Minor Office Equipment - Board of Elections	323,000.00		323,000.00	0.00
				-			
343	6	8140-6902-PLot	Contribution from GF	212,052.34		212,052.34	0.00
343	6	8140-6921-PLot	Contribution from CRF	10,596.68		10,596.68	0.00
343	9	8140-9830-PLot	Other Improvements - FLP Overflow Parking Lot	222,649.02		222,649.02	0.00
							0.00
343	6	8145-6902-PLot	Contribution from GF	64,000.00		64,000.00	0.00
343	6	8145-6921-PLot	Contribution from CRF	475.68		475.68	0.00
343	9	8145-9830-PLot	Other Improvements - Senior Center Parking Lot	64,475.68		64,475.68	0.00
				-			
343	6	8310-6921-BATH	Contribution from CRF	78,169.63		78,169.63	0.00
343	9	8310-9830-BATH	Other Improvements - Arena Restroom Reno	78,169.63		78,169.63	0.00
343	6	8310-6921-LIGHT	Contribution from CRF	129,234.47		129,234.47	0.00

343	9	8310-9606-LIGHT	Engineers - Arena Aisle Safety Lighting	14,200.00		14,200.00	0.00
343	9	8310-9830-LIGHT	Other Improvements - Arena Aisle Safety Lighting	115,034.47		115,034.47	0.00
343	6	8310-6921-SIGNS	Contribution from CRF	111,260.00		111,260.00	0.00
343	9	8310-9830-SIGNS	Other Improvements - Arena Sign Replacement	111,260.00		111,260.00	0.00

Budget Officer

- Approved
- Denied

Signature

Date

County Manager

- Approved
- Denied

Signature

Date

Board of Commissioners

- Approved
- Denied

Signature

Date

Budget Revision/Amendment Request

Date: 1/22/2019

Amount: 1,654,383.65

Dept. Head: Susan Fearington (Sarah Chesley)

Department: Finance - 364 School Construction Fund

Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

The purpose of this amendment is to close accounts for the following completed projects in the School Construction Fund, Concord Middle School Roofing project and the Harrisburg Elementary Roofing project.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
364	6	7302-6921	Contribution from CRF	968,852.92		968,852.92	0.00
364	9	7302-9821	Building & Renovation - Concord Middle Roof	968,852.92		968,852.92	0.00
364	6	7315-6902	Contribution from GF	96,261.74		96,261.74	0.00
364	6	7315-6910	Contribution from CPF	190,557.22		190,557.22	0.00
364	6	7315-6921	Contribution from CRF	398,711.77		398,711.77	0.00
364	9	7315-9821	Building & Renovation - Harrisburg Elementary	685,530.73		685,530.73	0.00

Budget Officer

County Manager

Board of Commissioners

Approved
 Denied

Approved
 Denied

Approved
 Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental – Tower Lease	847,693
Sale of Fixed Assets	423,417
Contributions and Donations	117,036
General Fund Contribution	5,112,456
Lease Proceeds (Robert Wallace Park)	4,596,394
Capital Projects Fund Contribution	2,141,264
Capital Reserve Fund Contribution	13,399,547

TOTAL REVENUES	\$26,987,807
-----------------------	---------------------

- D. The following appropriations are made as listed.

Government Center Chiller Replacement	\$211,000
Governmental Center ADA Bathrooms	151,469
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
Furniture Replacements	184,723
County Operation Center	3,100,000
Elevator Modernization Government Center	176,000
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	112,607
LEC Law Enforcement Technology	791,324
Training & Firing Range Renovation	50,000
Sheriff's Admin Roof Repair	150,000
Courthouse Expansion	6,100,000
Clerk of Court Improvements	113,000
Public Safety Training Center	90,000
EMS Headquarters – Consultants	50,000
EMS Co-location – Concord Fire #11	375,000
EMS Heart Monitors	550,111
Emergency Communications Equip & Ethernet Backhaul	2,721,086
JM Robinson High School Wetlands Mitigation	100,000
Landfill Retaining Wall	230,301
Veterans Services Improvements	92,674
Cooperative Ext. ADA Bathrooms	118,812

RCCC Land for future expansion	1,244,001
Robert Wallace Park	8,147,964
Frank Liske Park – Barn Restrooms	126,405
Frank Liske Park – Lower Lot Restrooms	678,506
Carolina Thread Trail	109,329
Frank Liske Park Playground Replacement	100,000
Midland Library Furniture	75,000
Arena – Lighting Control System Replacement	235,000
Unassigned	99,745

TOTAL EXPENDITURES **\$26,987,807**

GRAND TOTAL – REVENUES **\$26,987,807**

GRAND TOTAL – EXPENDITURES **\$26,987,807**

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.

9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 22nd day of January, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
 - a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$49,047
Capital Reserve Contribution	2,960,465
Capital Projects Fund Contribution	54,055

TOTAL REVENUES	\$3,063,567
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- C. The following appropriations are made as listed.

Cox Elementary Sewer Relocation	25,000
Patriots Elementary Mobile Units	122,100
Site Evaluations-Multiple Schools	30,000
J.N. Fries Middle School Other Improvements	300,000
Kannapolis Intermediate Renovations-Carver Elem	1,620,025
A.L. Brown HS Other Improvements	500,000
CBTC Campus Renovations, Safety, Security	184,075
CBTC A/C Units Replacement Phase II	105,000
RCCC – HVAC Replacement	100,000
Available Other Improvements	77,367

TOTAL EXPENDITURES	\$3,063,567
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GRAND TOTAL – REVENUES	\$3,063,567
GRAND TOTAL – EXPENDITURES	\$3,063,567

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 22nd day of January, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Infrastructure and Asset Management - Transfer of Surplus Vehicle to Mount Mitchell Fire and Medical

BRIEF SUMMARY:

Mount Mitchell Fire and Medical has requested one surplus vehicle from the Cabarrus County fleet. County staff have identified asset 8376 (VIN # 1FM5K8ARXFG51421), a 2015 Ford Police Interceptor SUV with 111,287 miles (as of September 2018), as a match for their request.

According to the request from the Mount Mitchell Fire and Medical, the vehicle will be used for training at other departments, picking up supplies and traveling to county meetings. This vehicle will also be set up and in a state of readiness to be used as a quick response vehicle (QRV) for medical calls as well.

REQUESTED ACTION:

Motion to declare asset 8376 surplus property and authorize disposition in accordance with the County's policy.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Michael Miller, Infrastructure and Asset Management Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Request Letter



Mount Mitchell Fire and Medical



5875 Old Concord-Salisbury Road

Kannapolis, NC 28025

November 19, 2018

To: Cabarrus County Emergency Management

From: Mount Mitchell Fire and Medical

To whom it may concern,

Mount Mitchell VFD is inquiring on one surplus SUV. The request is for one SUV to handle department business inside and outside the district as needed. This vehicle will be used for training at other department, picking up supplies and county meetings. This vehicle will also be set up and in a state of readiness to be used as a quick response vehicle (QRV) for medical calls as well.

If any other information is needed please let me know.

Thanks,
Todd Harrington
Mount Mitchell VFD
Assistant Chief
704-791-8780

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Kannapolis City Schools - Approval of a Resolution Acknowledging the Execution and Delivery by the Kannapolis Board of Education of a Guaranteed Energy Savings Contract

BRIEF SUMMARY:

Kannapolis City Schools plans to enter into a guaranteed energy savings contract, not to exceed \$4,000,000, pursuant to G.S. 143-64.17 et. seq. for the purpose of providing certain energy conservation measures authorized thereby as the project so as to reduce energy consumption and/or energy-related operating cost. Attached is the resolution for approval and a presentation from Trane detailing the energy savings as well as the capital replacement of equipment for the school system. No additional funds will be required from the County for this contract.

REQUESTED ACTION:

Motion to adopt resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Will Crabtree, Kannapolis City Schools, Director of Business Operations

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ KCS Resolution
- ▣ Trane Presentation
- ▣ Performance Agreement



RESOLUTION ACKNOWLEDGING THE EXECUTION AND DELIVERY BY THE
KANNAPOLIS CITY SCHOOLS BOARD OF EDUCATION OF A GUARANTEED
ENERGY SAVINGS CONTRACT

BE IT RESOLVED by the Board of Commissioners (the "Board") of the County of Cabarrus, North Carolina (the "County") as follows:

1. The Board hereby finds, determines and acknowledges that:

(a) The Kannapolis City Schools Board of Education (the "School Board") plans to enter into a guaranteed energy savings contract, not to exceed \$4,000,000, pursuant to G.S. 143-64.17 et. seq. for the purpose of providing certain energy conservation measures authorized thereby (the "Project") so as to reduce energy consumption and/or energy-related operating costs;

(b) the School Board intends to finance the Project by entering into an installment contract (the "Contract") pursuant to G.S. 143-64,17 and G.S. 160A-20, as amended;

(c) the energy savings resulting from the Project are expected to equal or exceed the total costs payable under the Contract as shown in an evaluation performed by a [licensed architect or engineer] on behalf of the School Board;

(d) the payments under the Contract are not expected to require any additional appropriations to be made to the School Board nor any increase in taxes; and

(e) the Board does not intend to reduce appropriations to the School Board based upon a reduction of energy costs in a manner that would inhibit the ability of the School Board to make the payments under the Contract, provided that the County is not bound in any manner to appropriate funds to the School Board in amount sufficient for the School Board to make such payments.

2. This resolution shall take effect upon its passage.

[SEAL]

Chairman, Board of Commissioners
of the County of Cabarrus

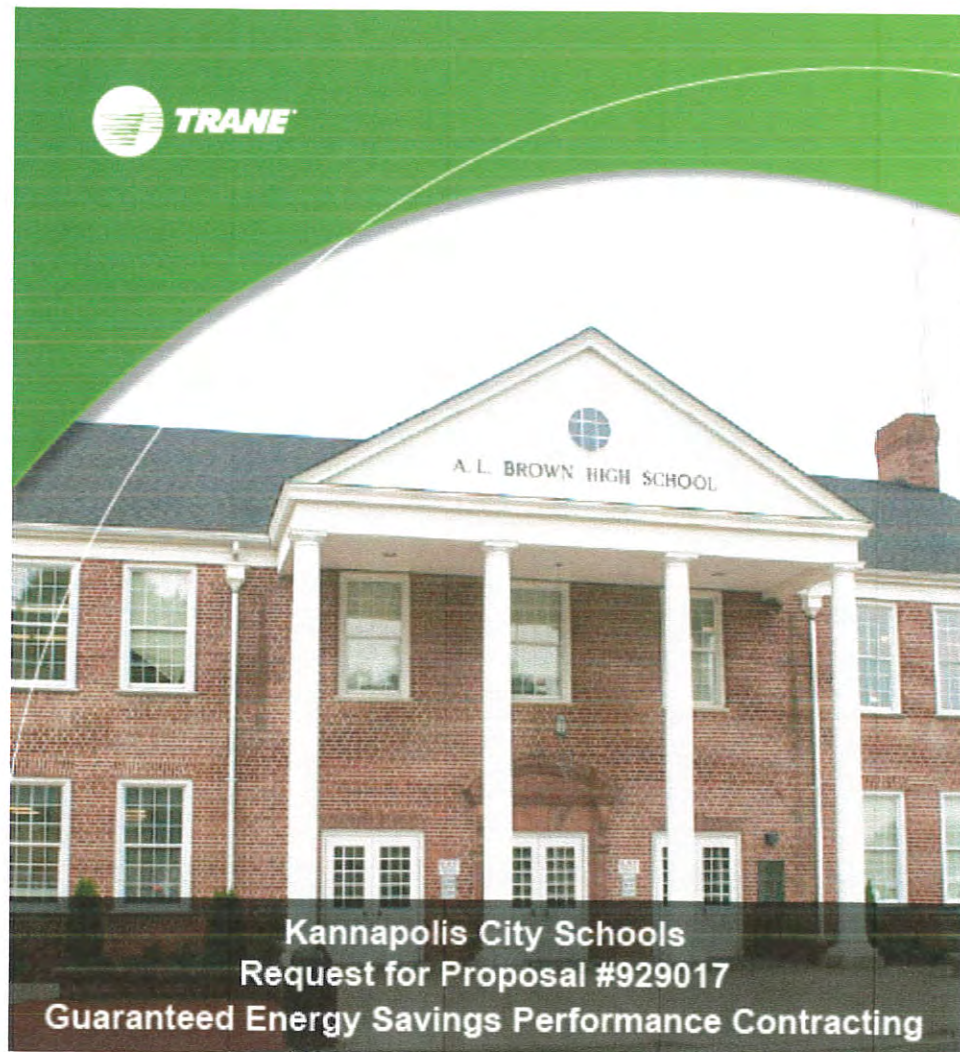
I DO HEREBY CERTIFY that this is a true and correct copy of the resolution duly adopted by the Board of Commissioners of the County of Cabarrus at a regular meeting held January 22, 2019.

Date

Clerk to the Board



Kannapolis – Energy Savings Performance Contract



Lighting ECM 1

All Buildings

Enhances the
Learning
Environment

**\$90,824 Duke
Rebate**



- ✓ GE or Equal LED Lighting Retrofits
- ✓ New GE or Equal LED Gymnasium Fixtures
- ✓ New GE or Equal LED Outdoor Fixtures

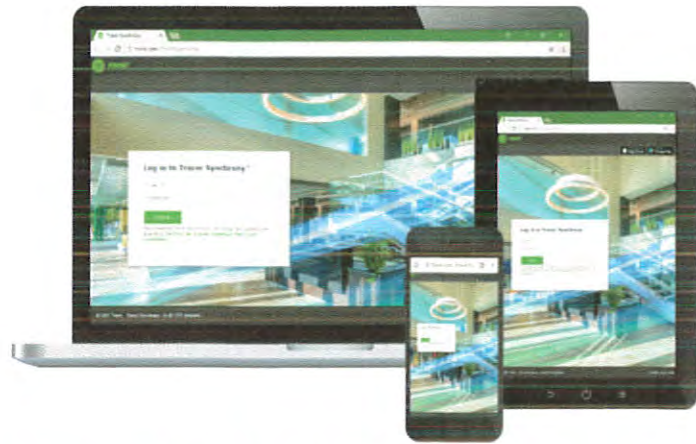
Water Conservation ECM 2

All Buildings

For a Healthy
School
Environment



- ✓ Toilets and Urinals
- ✓ Faucets and Showers
- ✓ Dishwashing, ice-machines



Nearly \$1M in Building Automation Upgrades and Service

\$85,000 in rebates already

BAS Upgrades ECM 3



Save Energy and Optimize Performance

**Tracer SC
Upgrades
11 Buildings**

**Multi-Zone
to VAV AHU
Upgrades**

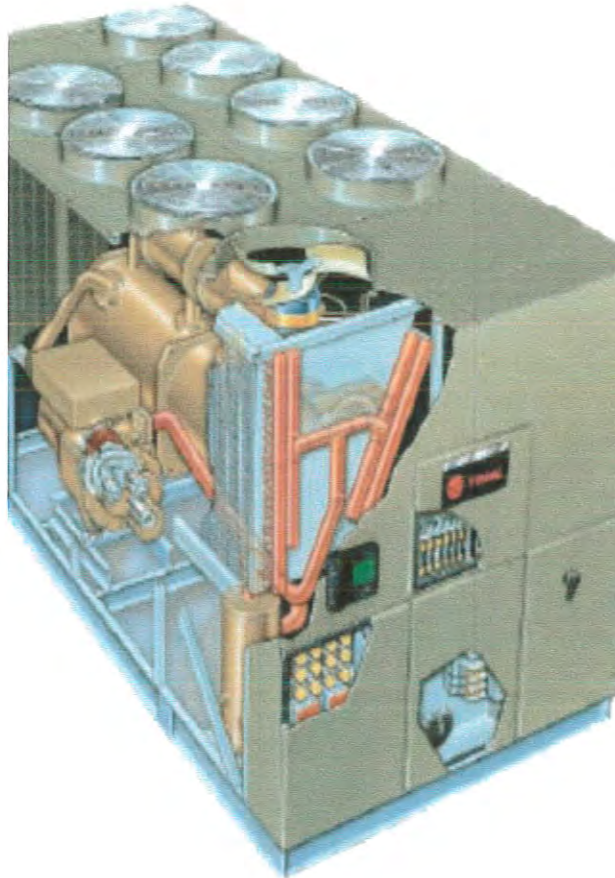
**Trane
Intelligence
Services**

**Retro-
Commission**

Chiller Replacements ECM 4

\$760,000
**Mechanical
Improvements**

**High Efficiency
Chiller
Incentives \$0.8
per KWH**



**AL Brown
Jackson Park
Fred L. Wilson
Woodrow
Wilson**

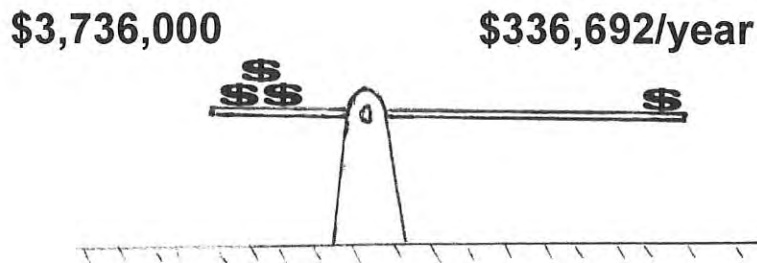
Energy Project Scenario



- Finance Term
 - 15-years of Guaranteed savings
 - Savings Cover all Program Costs
 - \$15,000 Annual M&V

Kannpolis City Schools Estimate:

- Annual Guaranteed Savings **\$336,692**
- Total Guaranteed Savings **\$5,178,000**
- Term = 15-years
- Interest = 3.65%
- Facility Improvements Max Project **\$3,736,000**



Suggested Timeline 1



- 9/24/18 Investment Grade Audit Meeting (60%)
- 9/28/18 Attorney Review of Updated ESA Terms (Aug/Sept 2018 Revisions)
- 10/25/18 Submit Final IGA/ESC Schedules Report for Review Comment (90%)
- 11/15/18 Receive Energy Office Final IGA Comments
- 11/19/18 LGC Guidance on Financing Needs/Publish Finalize Contract
- 11/21/18 Advertise Intent to Award for Trane Project

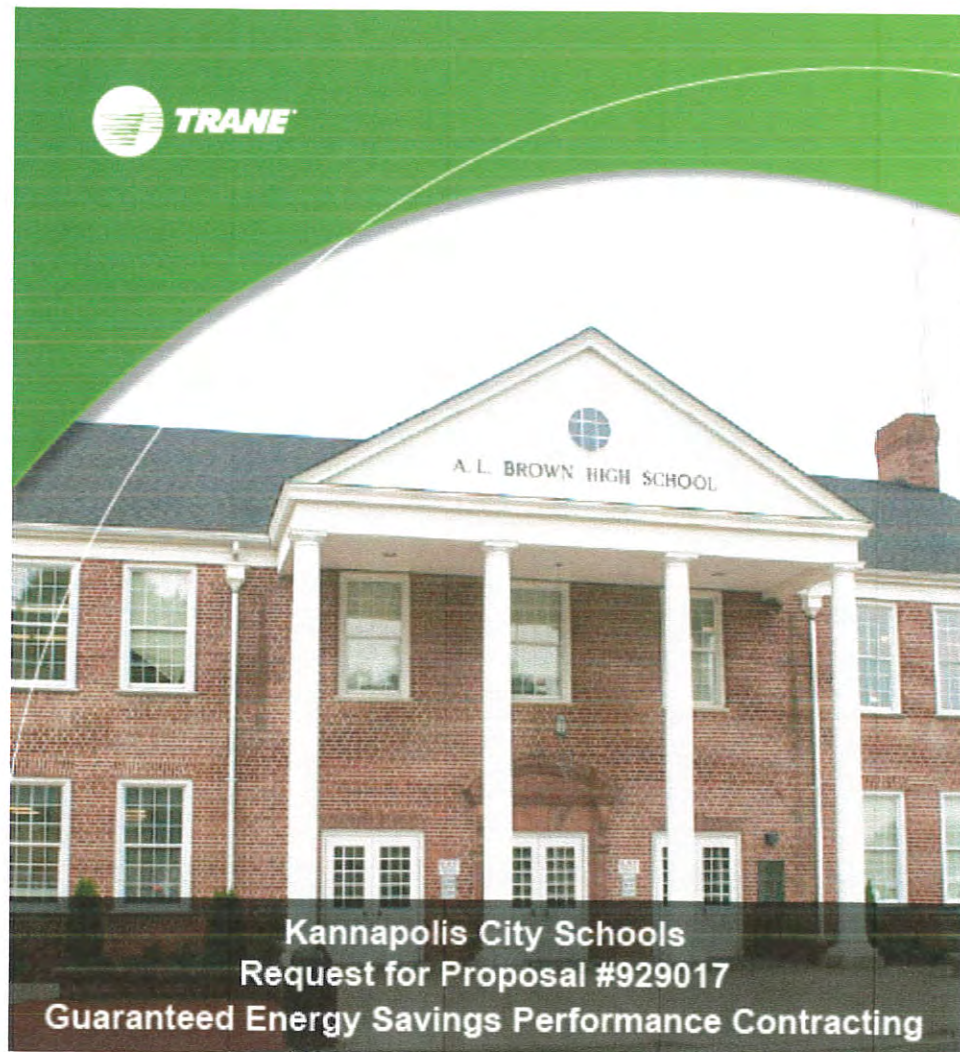
Suggested Timeline 2



- 12/5/18 Advertise Finance RFP
- 12/10/18 Board of Education Approval for Trane Project
- 12/12/18 Advertise Intent to Award Finance RFP
- 12/17/18 County Commission Acknowledgement and Resolution
- 1/4/19 Mail LGC Package (28 days in advance)
- 2/5/19 LGC Project Approval



Kannapolis – Energy Savings Performance Contract



Lighting ECM 1

All Buildings

Enhances the
Learning
Environment

**\$90,824 Duke
Rebate**



- ✓ GE or Equal LED Lighting Retrofits
- ✓ New GE or Equal LED Gymnasium Fixtures
- ✓ New GE or Equal LED Outdoor Fixtures

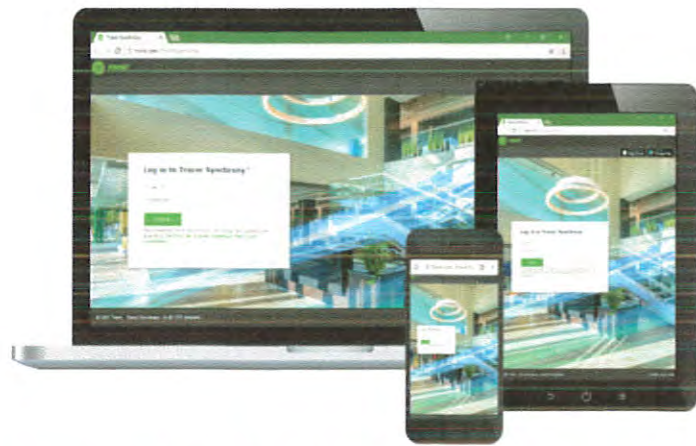
Water Conservation ECM 2

All Buildings

For a Healthy
School
Environment



- ✓ Toilets and Urinals
- ✓ Faucets and Showers
- ✓ Dishwashing, ice-machines



Nearly \$1M in Building Automation Upgrades and Service

\$85,000 in rebates already

BAS Upgrades ECM 3



Save Energy and Optimize Performance

**Tracer SC
Upgrades
11 Buildings**

**Multi-Zone
to VAV AHU
Upgrades**

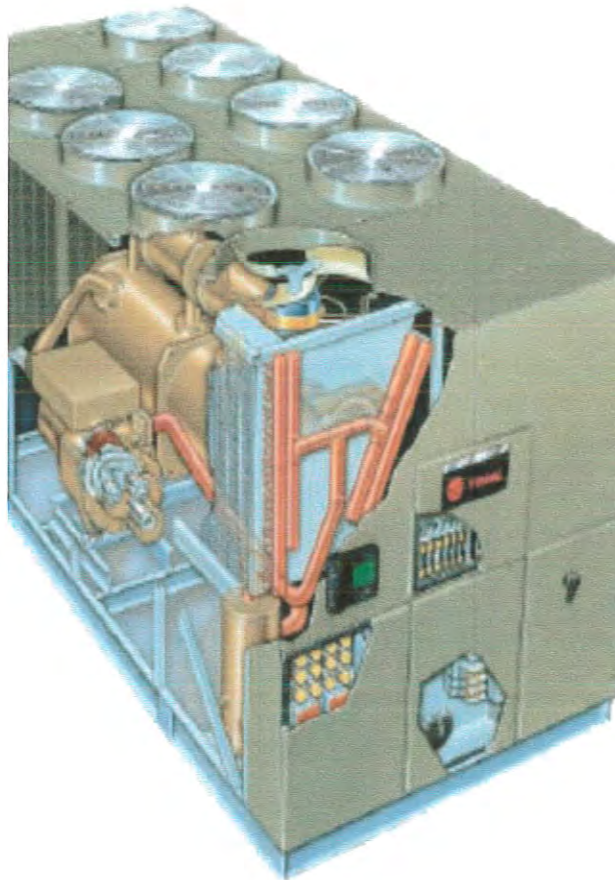
**Trane
Intelligence
Services**

**Retro-
Commission**

Chiller Replacements ECM 4

\$760,000
**Mechanical
Improvements**

**High Efficiency
Chiller
Incentives \$0.8
per KWH**



**AL Brown
Jackson Park
Fred L. Wilson
Woodrow
Wilson**

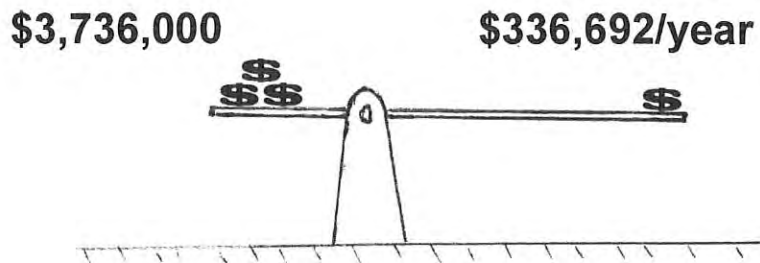
Energy Project Scenario



- Finance Term
 - 15-years of Guaranteed savings
 - Savings Cover all Program Costs
 - \$15,000 Annual M&V

Kannpolis City Schools Estimate:

- Annual Guaranteed Savings **\$336,692**
- Total Guaranteed Savings **\$5,178,000**
- Term = 15-years
- Interest = 3.65%
- Facility Improvements Max Project **\$3,736,000**



Suggested Timeline 1



- 9/24/18 Investment Grade Audit Meeting (60%)
- 9/28/18 Attorney Review of Updated ESA Terms (Aug/Sept 2018 Revisions)
- 10/25/18 Submit Final IGA/ESC Schedules Report for Review Comment (90%)
- 11/15/18 Receive Energy Office Final IGA Comments
- 11/19/18 LGC Guidance on Financing Needs/Publish Finalize Contract
- 11/21/18 Advertise Intent to Award for Trane Project

Suggested Timeline 2



- 12/5/18 Advertise Finance RFP
- 12/10/18 Board of Education Approval for Trane Project
- 12/12/18 Advertise Intent to Award Finance RFP
- 12/17/18 County Commission Acknowledgement and Resolution
- 1/4/19 Mail LGC Package (28 days in advance)
- 2/5/19 LGC Project Approval

CABARRUS COUNTY**BOARD OF COMMISSIONERS
REGULAR MEETING****January 22, 2019
6:30 PM****AGENDA CATEGORY:**

Consent Agenda

SUBJECT:

Planning and Development - Community Development Grant Request

BRIEF SUMMARY:

Community Development staff is requesting approval to apply for Weatherization, Heating and Air Repair and Replacement, and Housing and Home Improvement Program funds as part of the annual budget process. Additionally, Staff is requesting permission to apply for any grant programs Duke Energy has that do not require matching funds. Staff is recommending that the County not apply for HOME (Home Investments Partnerships Program) this year as we have not identified viable, qualified candidates for housing rehabilitation.

REQUESTED ACTION:

Motion to approve staff's recommendation for pursuing housing grants for FY20.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:Kelly Sifford, AICP
Planning and Development Director**BUDGET AMENDMENT REQUIRED:**

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 22, 2019
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Salisbury-Rowan Community Action Agency, Inc. Presentation of FY19-20 Application for Funding

BRIEF SUMMARY:

Representatives from the Salisbury-Rowan Community Action Agency, Inc. (SRCCA) presented their FY2019-20 Application for Funding at the work session. This agency provides services for economically disadvantaged citizens in Cabarrus and Rowan counties.

REQUESTED ACTION:

Motion to acknowledge receipt of the SRCCA's FY 2019-20 Community Services Block Grant funding application.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Dione Adkins-Tate, SRCAA, Director of Family Services

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ PowerPoint Presentation
- ▣ Application Packet

Lyndon B. Johnson, January 8, 1964



Signing of the Economic Opportunity Act establishing and funding
Community Action Agencies and Programs.

Salisbury-Rowan Community Action Agency, Inc.
Community Services Block Grant (CSBG) Funding
Program Year 2019-2020



**The Community Services Block Grant (CSBG)
Program Year 2019-2020
Cabarrus County Funding Allocation
\$ 244,368.00**

Allocation determined by the United States Census Bureau,
2016 Small Area Income and Poverty Estimates (SAIPE)

Cabarrus County Poverty Count: 21,980

*Funding Provided By
Office of Economic Opportunity*

Intended Use of Funding

Employment Assistance
Job Training
Entrepreneurship Support
Financial Literacy
Professional Development

Self-Sufficiency Program

The Self-Sufficiency Program funded by the Community Services Block Grant (CSBG) is a federally funded program designed to assist income eligible individuals and families in Rowan and Cabarrus County, who are motivated to obtain employment or better employment with the goal of becoming self-sufficient.

2017-2018 Community Impact

72

Number of families served

12

Families rose above poverty level

35

Families & individuals received employment support

20

Families obtained employment/better employment with medical benefits

35

Families & individuals received educational support

6

Families & individuals received standardized housing

Cabarrus County Allocation: \$200,418

Total Families Served: 72

Projected Outcome Targets Program Year 2019-2020



Number of Families Served	130
Low Income Families Rising Above Poverty	25
Participant Families Obtaining Employment	30
Participant Families Obtaining Better Employment	10
Participant Families Obtaining Jobs with Medical Benefits	7
Participant Families Completing Educational / Training Programs	25
Participant Families Securing Standard Housing	5
Participant Families Provided Emergency Assistance	20
Participant Families Provided Employment Supports	45
Participant Families Provided Education Supports	25

Self-Sufficiency Program - Office Locations



Rowan Main Office:
1300 West Bank Street
Salisbury, NC 28144
(704) 633-6633
www.srcaa.com



Cabarrus Location:
NC Works Career Center
845 Church Street North, Suite 201
Concord, NC 28025
(704) 786-3183

North Carolina Department of Health and Human Services

Division of Social Services



Community Services Block Grant Program

Fiscal Year 2019-20 Application for Funding

Project Period July 1, 2019 – June 30, 2020

Application Due Date: February 15, 2019

Agency Information			
Agency:	Salisbury-Rowan Community Action Agency, Inc.		
Agency:	Salisbury-Rowan Community Action Agency, Inc.		
Federal I.D.	560840196		
DUNS Number:	170667315		
Administrative Office Address:	1300 West Bank Street Salisbury, NC 28144-3910		
Mailing Address (include the 4-digit zip code extension):	1300 West Bank Street Salisbury, NC 28144-3910		
Telephone Number:	704-633-6633		
Fax Number:	704-633-5570		
Proposed Funding:	CSBG: \$ 492,105.00	Additional Resources: \$12,464,788.00	Agency Total Budget: \$ 12,956,893.00
Application Period:	Beginning: July 1, 2019	Ending: June 30, 2020	
Board Chairperson:	Wendell Fant		
Board Chairperson's Address: (where communications should be sent)	1300 West Bank Street Salisbury, NC 28144-3910		
Board Chairperson's Term of Office (enter beginning and end dates):	Date Initially Seated – July, 2017 Current Term Expiration - July, 2020		
Executive Director:	Rocky Cabagnet		
Executive Director Email Address:	rockycabagnet@srcaa.com		
Agency Fiscal Officer:	Tanya Branch		
Fiscal Officer Email Address:	tanyabbranch@srcaa.com		
CSBG Program Director:	Dione Adkins-Tate		
CSBG Program Director Email Address:	dioneadkins@srcaa.com		
Counties Served with CSBG funds:	Rowan County Cabarrus County		
Agency Operational Fiscal Year:	2019-2020		

North Carolina Department of Health and Human Services
Office of Economic Opportunity – Melvin L. Williams, Jr., Director
2420 Mail Service Center / Raleigh, North Carolina 27699-2420

Board of Directors' Membership Roster

Total Seats Per Agency Bylaws	15	Total Current Vacant Seats	0
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Total Number of Seats Reserved for Each Sector	Poor	5	Public	5	Private	5
Total Number of Vacant Seats Per Each Sector	Poor	0	Public	0	Private	0

Name	County of Residence	Community Group/ Area Represented	Date Initially Seated [month/year]	Number of Terms Served [completed]	Current Term Expiration [month/year]
Representatives of the Poor					
1. James Corpening	Rowan	White Rock Community	09/2018	0	09/2021
2. Amanda Griffin	Rowan	Dixonville-Lincoln Community Association, Inc.	09/2018	0	09/2021
3. Essie Ruffin	Rowan	Dunbar Alumni Assoc. – North Rowan Community	04/2013	1	04/2019
4. Clara Corry	Rowan	West End Community Organization	01/2014	1	02/2020
5. Sandie Wimmer	Davidson	Head Start Parents	05/2016	0	05/2019
6.					
Public Elected Officials					
1. Al Heggins	Rowan	Salisbury City Council	01/2018	0	01/2021
2. Donna White-Cook	Cabarrus	Concord City Council	06/2004	4	12/2019
3. Barbara Mallett	Rowan	Town of East Spencer	01/2018	0	01/2021
4. Amy Brown	Rowan	Rowan County Board of Commissioners	04/2018	0	06/30/20
5. Wendell Fant	Cabarrus	Cabarrus County Schools	07/2017	0	07/2020
6.					
Representatives of Private Organizations					
1. Carol Ann Houpe	Rowan	Rowan Salisbury School System	03/2016	0	03/2019
2. Nathan Currie	Rowan	NC Connections Academy	01/2013	1	01/2019
3. Vernoica Cherry	Cabarrus	Liberty Primitive Baptist Church	09/2011	2	09/2017 ¹
4. Benjamin Davis, Jr.	Rowan	Livingstone College	09/2018	0	09/2021
5. Jason May		City of Kannapolis	09/2018	0	09/2021
6. Diane Rollins		Head Start Policy Council Liaison			

Community Services Block Grant Program
Fiscal Year 2019-20 Application for Funding
Planning Process Narrative

1. Explain in detail how each of the following was involved in the planning and development of this strategic plan.

- a. Low-Income Community:

The Salisbury-Rowan Community Action Agency (SRCAA) 2017 Community-Wide Strategic Planning and Needs Assessment provides information and analysis on issues relating to poverty in **the agency's core service areas. As part of the assessment, qualitative data was collected from the** low-income community by way of surveys, focus groups and interviews.

Representatives of the Low-income population are seated on the Salisbury-Rowan Community **Action Agency, Inc.'s** (SRCAA) Board of Directors to ensure broad community participation and involvement. The Head Start Policy Council Advisory is made up of low-income persons who meet once per month to review programs and to address meeting the needs of the low-income community. Members from that Council are represented on the board, and each representative of the low-income community participates in the focus groups, surveys and interviews intended to identify the needs of the communities. Representatives of the low income community advocate for the needs of the participants at varying levels, and participants themselves are free to express their concerns with staff and the program director. In addition, they are surveyed during workshops facilitated to improve their personal and professional development.

Client satisfaction data is also collected throughout the year to assist the agency with identifying needs and to create strategies for meeting the needs of the low-income community. Understanding the needs of the community and what the report data indicates, help to provide a more accurate report on the significant findings and trends in the Community Needs Assessment Document. Understanding the data also enables the agency to make more informed decisions on service provisions to enable more customers to achieve their goals.

The customer and community surveys completed included the opportunity for persons completing the survey to indicate identifiable information, so that the agency is clear on who the need belongs to in terms of demographics and characteristics. Results were used in the planning and **development of the agency's strategic plan.**

- b. Agency Staff:

Staff is encouraged to participate in partnerships and collaborations with community partners and task forces designed to meet the needs of mutually served participants. These partnerships and collaborations offer opportunities for staff to participant in forums to share input and to address causes of poverty, concerns, and resources in low-income communities where staff works. Staff as well as partners serving the same populations was surveyed during the community assessment process. Staff and partner feedback is considered in the revisions of the strategic plan and the management of service delivery at the Salisbury-Rowan Community Action Agency, Inc. (SRCAA) as part of the **strategic plan's Collaboration Project**, which is aimed at identifying overlap in the service delivery as well as procedures and processes used by various departments.

c. **Agency's Board Members:**

The Board utilizes the strategic planning process to provide direction for the agency and the staff in order to address the needs of the community. The Salisbury-Rowan Community Action Agency, Inc. (SRCAA) utilizes the Six National Goals to guide the process. By integrating ROMA into the development of the plan the Board of Directors were able to:

- Assess poverty needs and conditions within the community;
- Define a clear agency anti-poverty mission for community action and a strategy to address those needs.
- Identify both immediate and longer term strategies in the context of existing resources and opportunities in the community;
- Identify specific improvements, or results, to be achieved among low-income people and the community; and
- Organize and implement programs, services, and activities, such as advocacy, within the **agency and among “partnering” organizations, to achieve anticipated results.**

During the implementation of planning, the Board of Directors decide on whether it is necessary to abandon any programs, discontinue serving a particular population or provided specific services. This provides opportunity to determine goal achievement, during which time the agency can report and evaluate goal progress and compare progress to benchmarks. The strategic planning process also provides opportunity for the agency to then self-assess to determine what adjustments need to be made to the plan in an effort to stay current on the needs of the community, and remain an organization that is cognizant of the needs of the low-income community in order to proactively strategize against and eliminate the causes of poverty.

2. Describe how and what information was gathered from the following key sectors of the community in assessing needs and resources during the community assessment process and other times.

These should ideally be from each county within your agency's service area:

- a. Community-based organizations: completed surveys, participated in focus groups and participated in interviews
- b. Faith-Based Organizations: completed surveys, participated in focus groups and participated in interviews
- c. Private Sector: completed surveys, participated in focus groups and participated in interviews
- d. Public Sector: completed surveys, participated in focus groups and participated in interviews
- e. Educational Sector: completed surveys, participated in focus groups and participated in interviews

Community Partners, members of the faith based community, public and private sectors were surveyed to obtain the most up-to-date information on their assessments of conditions and **changes in the agency's service areas.**

Qualitative data was gathered and presented in the Community Needs Assessment by way of the following:

- Surveys- completed by Head Start Parents and CSBG Participants, community partners, local service providers and board members
- Focus groups- conducted with program participants and front line agency staff

- Interviews- conducted with community partners

Client satisfaction data was also included. This data was beneficial in identifying what services have been most effective in meeting the needs of the community, as well as identifying if the needs and wants of the customers have change.

3. **Describe your agency's method** and criteria for identifying poverty causes including how the agency collected and analyzed qualitative and quantitative data in identifying those causes.

Our agency identifies poverty causes by staying abreast of current local, state and national poverty reports, and staying active members of the North Carolina and National Community Action Agency Association. Another method used to identify poverty is assessing the needs of the low-income community as well as the agencies and organizations who serve them. The 2017 Community-wide strategic planning and needs assessment conducted for our agency included feedback from low-income individuals in our service areas, and community organizations serving those individuals about the socio-economic landscape of our counties and state.

Qualitative data was gathered and presented in the Community Needs Assessment by way of the following:

- Surveys- completed by Head Start Parents and CSBG Participants, community partners, local service providers and board members
- Focus groups- conducted with program participants and front line agency staff
- Interviews- conducted with community partners
- Customer satisfaction surveys

Understanding the needs of the community and what the report data indicated helped to provide a more accurate report on the significant findings and trends in the Community Needs Assessment Document. Understanding the data also enabled the agency to make more informed decisions on service provisions to enable more customers to achieve their goals.

In an effort to determine the top needs, the top ten (10) percentages of needs were identified for each service area under the needs categories listed from information gathered from both data sources, then the top need of the each category was prioritized from highest to lowest, with the highest percentage of identified needs being listed first.

The assessment trends and findings indicated the following needs:

- Employment opportunities
- Increased services to support an adequately educated and skilled workforce
- Affordable housing

Factors that are determined to impact poverty or change the current landscape are consistent over the years. However, other socio/environmental factors such as economic downturns, fluctuation in the job market, growth in various industries or simultaneous decline in others, impact communities and the ability of residents to gain, maintain or improve employment options.

Strategies implemented to best meet the needs of low-income persons and address poverty causes include:

- a. Focusing on wages that would move a family above poverty based on family size and identifying job opportunities for families that would most likely result in success for them
 - b. Creating a more intensive work search/employment plan that requires job seekers to be accountable to their Family Development Specialist.
 - c. Requiring families to take incremental steps toward achieving self-sufficiency through the attainment of specific job skills; therefore, filling the skills gap for employers who indicated a lack of for their specific job openings.
4. Describe activities that your agency has undertaken to advocate for and empower low-income individuals and families to achieve economic independence and security.

SRCAA's approach used with families is one of empowerment and strengths. This model called **"Family Development"**, **requires the entire network to think of ways to empower families to achieve** their own goals and to improve the internal systems of service delivery. The model teaches workers to partner with families and help them set proper goals and activities for themselves so they can become self-sufficient.

In addition, SRCAA staff is credentialed as Global Career Development Facilitators. As Global Career Development Facilitators (GCDF), staff is trained to assist individuals with informed decisions when considering their individual career development through the utilization of best practices, a variety of personality, interest and employment assessment tools, and career development models.

The last few years in North Carolina and in the United States have left many families in the lower socio-economic strata to be faced with more challenges to their economic independence and their present and future security. So by empowering families and teaching self-advocacy, families have the ability to identify, and reach attainable goals.

Other strategies involve, inviting families to participate in volunteer activities and to represent the agency at community forums, as well as other agency events, to tell their story and to be proud to share their accomplishments when asked. Success stories are being published regularly in the **agency's electronic newsletter and Family Services'** participants who have risen above poverty or achieved several program successes, represent the program at the Annual Board meeting.

SRCAA also provides various educational and professional development sessions/workshops, as well as other training mechanisms to empower low-income families and individuals. The overall goal of SRCAA is to assist low-income individuals to gain a sense of ownership and a stake in their community while strengthening their families. The agency will continue to be an active member of state and national associations that advocate on behalf of low-income families to eradicate poverty.

5. Describe how your agency plans to make more effective use of, coordinate and form partnerships with other organizations and programs including: State welfare reform efforts; public and private resources; religious organizations, charitable groups, and community organizations.

SRCAA staff, program managers and the Executive Director participate on relevant Boards, Committees and planning entities in both Rowan and Cabarrus Counties such as the NC Workforce Development Committee, and sponsored managers and partners meetings which **include Department of Social Services', the Salisbury and East Spencer Housing Authority partner meetings, Goodwill Industries' Business Advisory Board, the Project Re-Entry, and Project Safe partners meetings.**

SRCAA has solidified several other partnerships and collaborative efforts in both Rowan and Cabarrus County that enable us to leverage both services and funds to increase support provided to the community. These partnerships validate how relationships and collaborations between public-private and nonprofit organizations can address and reduce barriers to poverty for community residents. Our agency will continue to increase our visibility and our impact by forming new partnerships emphasizing on building stronger relationships within the faith based community, in addition to continuing to host community forums.

The agency's most recent activities involve of the development of an Employment and Training Advisory Committee to improve linkages and leveraged support for program participants in Rowan and Cabarrus County. The purpose of the committee is to (a) Provide expertise or advice on employer needs, industry changes and training requirements or prerequisites for training, (b) provide opportunities for employment, internships and apprenticeships, (c) provide feedback and **assess the agency's impact to further enhance services, (d) serve as an unbiased and independent sounding committee.**

Target linkages include employers and occupational training providers under the following industries:

- Healthcare
- Manufacturing
- Culinary
- Hospitality
- Construction
- Information Technology
- Transportation and Logistics
- Office Occupations
- Small Business Administration

6. Describe how your agency will establish linkages between governmental and other social services programs to assure the effective delivery of such services to low-income individuals, to avoid the duplication of such services and to fill identified gaps in services, through the provision of information, referrals, case management and follow-up consultations.

SRCAA, Inc. collaborates with the local Departments of Social Services programs, specifically the Work First Family Assistance (WFFA) Program in an effort to provide training and employment support to participating families. This partnership allows case managers from both organizations the opportunity to leverage supports and resources for families, as well as promote the accountability of the participant. Additional collaborations with our local, Divisions of Workforce Development, Crisis assistance providers, Goodwill Industries, and various faith-based and nonprofit organizations enable SRCAA to serve, refer and minimize the duplication of services. By attending monthly partnership and committee meetings, staff are keenly aware of services provided by other agencies and organizations. **By continuing to collaborate with other human service agencies, this helps to close any service gaps in SRCAA's service areas.**

SRCAA is closing service gaps internally as well, by making internal collaborations for dual enrollments more intentional. For example: Head Start/ Early Head Start parents who are eligible **for CSBG services are enrollees of the program. Likewise, CSBG participant's eligible are** enrollees of Head Start/ Early Head Start. Internal staffs and external agencies consult and execute service strategies to ensure the needs of the families are met. In real time, there can effectively be several persons assigned to one family. By investing time in case conferencing, and strategizing, service duplication is eliminated, and the chances that families are less overwhelmed and able to achieve attainable goals in addition to meeting the requirements of multiple organizations are increased.

7. Provide a description of how your agency will support innovative community and neighborhood-based initiatives related to the purposes of the Community Services Block Grant (fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting).

SRCAA continues to participate in community-wide coalition-building and resource development to meet the needs of individuals and families and reduce barriers to family and community growth. At the beginning of the school year, parents sign a partnership agreement that they will be fully involved with their children, and set goals for their family. This gives low-income families the capability to make decisions, initiate programs, and obtain resources to encourage stronger families in our area. Parent trainings are also offered in areas such as: Parenting skills, child and health development, preparation of food, and child abuse and neglect. By offering these services, **parents' skills** are strengthened and parents understand the responsibility they have to their children. SRCAA continues to provide support to families as they learn new skills.

Internally, SRCAA is making an Intentional effort to train Family Development Specialists of Head Start in the Parent, Family and Community Engagement Framework. The ultimate goal of the framework is to ensure families understand what school readiness is. One way to improve and **enhance the families' in Head Start will be to ensure they are enrolled in the Family Self Sufficiency** program. Imminently, Family Development Specialist will train families in core competencies of parenting and school readiness.

SRCAA also focuses on the engagement of fathers. Family Services (CSBG) partners with Head Start to improve the way fathers are treated as integral family members in the goal attainment process. SRCAA believes that by **improving fathers' ability to be actively and positively involved** in the lives of their children, the efforts will strengthen families and further combat the continued causes of poverty, particularly in the number of children facing poverty in our service areas. Services are designed to be a catalyst for moving individuals and families out of poverty by addressing barriers that impact employment, skills training, financial literacy and other social services support needs, that can assist fathers toward becoming economically stable as well as an emotional and financial support to their children.

8. Describe activities that your agency has undertaken or plans to undertake, on an emergency basis, for the provision of such supplies and services, nutritious foods and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.

Salisbury Rowan Community Action Agency, Inc. (SRCAA) staff ensures that income eligible participants are enrolled in Food and Nutrition Services through the Department of Social Services. In addition, SRCAA has established partnerships with local food banks, churches, and nonprofit organizations for the purpose of providing participants referrals for emergency food assistance. Referrals are provided to participants to apply with the local Department of Social Services for the Food and Nutrition Services Program. For those families and individuals who are ineligible for Food and Nutrition Service benefits, SRCAA staff will provide emergency food assistance or a referral to eligible food banks.

Community Services Block Grant Program
Fiscal Year 2019-20 Application for Funding
Planning Process Narrative (continued)

9. Describe how your agency will coordinate the provision of employment and training activities with entities providing activities through statewide and local workforce investment systems under the Workforce Innovation and Opportunity Act. Provide the dollar amount of your allocation that will go towards employment training.

Since 2013, when Workforce Innovation Opportunity Act (WIOA) Adult Services in NC were transferred through contractual agreement from the Division of Workforce Solutions (DWS) to the private contractor Rescare as part of the Integrated Service Delivery model being implemented statewide. The contracted provider in both Rowan and Cabarrus (our service area) has become a partner with SRCAA and referral source. Initially, meetings were held, in both counties to forge an existing relationship that is mutually beneficial for both entities which reduce duplication of services in similar populations. Connections with employment and training activities have been instrumental in providing interventions and a direct link to the labor market.

Additionally, SRCAA, Inc. currently partners with Rowan Cabarrus Community College by providing classroom space for the Adult Basic Education (ABE) / General Education Diploma (GED) and English as a Second Language (ESL) program certificates to the Workforce Innovation Opportunity Act (WIOA) NextGen program participants who make up the majority of classroom participants.

The Salisbury-Rowan Community Action Agency will expend \$45,000 in employment training for the 2019-2020 fiscal program year.

10. Describe how your agency will ensure coordination with the emergency energy crisis intervention program under title XXVI (relating to low-income home energy assistance).

SRCAA, Inc. provides office space for case managers of the Weatherization Assistance /HARRP Program which provides services to Rowan County residents in an effort to save energy and reduce expenses. Community residents in need of these services will continue to be referred to the Weatherization Assistance Program. In addition, referrals will be provided to participants to enroll in the Energy Assistance Program through the Department of Health and Human Services, as well as the crisis assistance programs through Cooperative Christian Ministries, Rowan Helping Ministries, The City of Kannapolis and the Salvation Army.

11. Describe the needs of **low-income youth and your agency's efforts to promote increased** community coordination and collaboration in meeting the needs of low-income youth.

As an active partner of Centralina Workforce Development Board and Workforce Innovation Opportunity Act (WIOA) NextGen program. SRCAA understands that these at-risk youth are oftentimes categorized as runaways, are in foster care, and are pregnant teens, and teen offenders. Their needs include basic literacy skills, the need for a high school diploma or equivalent, and/or standard housing due to homelessness or disability services.

SRCAA is committed to ensuring that the youth receive support through the coordination of services offered by both SRCAA as well as WIOA. In addition to offering General Education

Diploma (GED) opportunities, youth participate in employment and professional development workshops offered through the CSBG program. Additionally, the youth and their families are encourage to apply for the CSBG program to provide further support in obtaining self-sufficiency.

12. **Describe your agency's method for informing custodial parents in single-parent families that participate in CSBG programming about the availability of child support services.** In addition, describe your method for referring eligible parents to the child support office[s].

Family Development Specialist completes a comprehensive assessment with program participants to address the needs of the families. When a non-custodial parent does not provide adequate financial and emotional care of the child/children, the participant is informed of the availability of child support services, and provided a referral in both Rowan and Cabarrus County to the **Department of Social Services' Child Support Division** to enable the participant to file for child support. In the event that the participant needs assistance with completing the necessary paperwork to file for support, or are in need of transportation to the Department of Social Services, the Family Development Specialist will provide the necessary supportive services to ensure access to services.

Community Services Block Grant Program
Fiscal Year 2019-20 Application for Funding
OEO Form 210

Agency Strategy for Eliminating Poverty

Planning Period: July 1, 2019 – June 30, 2020

Section I: Identification of the Problem (use additional sheets if necessary)

1. Give the Poverty Cause name(s), rank the poverty cause(s) and identify which one(s) the agency will address.

- 1) The Community lacks employment opportunities, 2) Individuals lack education necessary to qualify for better employment, 3) Job skills training is needed for an under skilled workforce.

SRCAA will address the needs of employment skills training and education attainment for low-income individuals and families. The agency will provide supportive services for families or individuals to develop occupational and life skills to increase income so they may rise above the income poverty level.

SRCAA's Family Services will use the Family Development approach to partner with participants and the community to:

- Develop/Sustain a strategy to address those needs, both immediate and longer term, in the context of existing resources and opportunities in the community;
- Identify specific outcomes to be achieved among low-income people and the community; and
- Organize and implement program services, and activities, such as advocacy, support and **guidance within the agency and among "partnering" organizations, to achieve anticipated results.**

2. Describe the poverty cause(s) in detail in the community with appropriate statistical data (include data sources).

Socio/economic factors such as working below the poverty wage rate, in addition to the need for occupational skills development, impacts communities and the ability of residents to gain, maintain or improve employment options, consequently creating the foundation of poverty.

According to the United States' Census bureau, the estimated population in Rowan County for 2017 was 140,644, which is a 1.5% increase in population since 2016. Of that population 15.3% or 21,519 were living in poverty. In Cabarrus County, the estimated population for 2017 was 206,872, which is a 16.2% increase in population since 2016. Of that population 11.1% or 22,756 were living in poverty.

- (A) Explain why the problem exists.

According to the North Carolina, Assessment of the state's labor force demand and supply for 2007-2017, eight trends impacting the labor force were identified as followed:

- Many of North Carolina's traditional manufacturing industries continue to shed jobs as part of an on-going economic transition
- North Carolina's traditional "middle jobs" – those that paid a family-sustaining wage and required minimal formal education or training – are disappearing as part of this transition.
- New job creation is concentrating in certain fast-growing metropolitan areas
- Many areas of North Carolina are not prospering from the economic transformation
- The future prosperity of all North Carolinians depends on achieving higher educational attainment levels for all citizens
- Impending baby-boom retirements will exacerbate an emerging skills gap among experienced, skilled workers
- High-skill in-migrants presents both opportunities and challenges in **meeting the state's workforce needs**.

These trends are evident in both Rowan and Cabarrus Counties. According to the Centralina Workforce Development Board's labor market overview, Cabarrus County's unemployment rate is 3.1%, slightly lower than the state's unemployment rate, Rowan County's unemployment rate is also 3.1%, which is slightly lower than the state's unemployment rate of 3.6 %. Rowan County's job market has been one of the hardest hit in North Carolina. This is a direct result of the closing of several area manufacturing plants. According to the Rowan County Free Press (March 22, 2016 edition) "Rowan County's impoverished economy moves closer and closer to being taken off life support". This comment was made following the news of the closing of Tuscarora Yarns, an area mill that had been operating in the county for 30 years. The closing resulted in 123 millworkers losing their jobs.

According to the October 2017, North Carolina Labor Market Conditions report, the top three (3) industries to add jobs since October 2016 were Professional and Business Services which added 31,700; 5.2% jobs, which was the largest number of jobs added in North Carolina. Education and Health Services added 18,100; 3.1% of jobs and Trade, Transportation and Health Services followed with 10,300; 1.3% of jobs added. The Manufacturing industry reported adding only 1,400; 0.3% of jobs, while mining and logging and construction reported the largest over the year decrease in jobs.

In recent reporting, Ei Solutionworks pharmaceutical plant, located in Kannapolis, NC which is a city that is partially situated in both Rowan and Cabarrus County issued a Worker Adjustment and Retraining Notification (WARN) to elected officials informing that the employment of approximately 300 workers would be terminated over a fourteen (14) day span beginning November 5, 2018 and ending November 19, 2018. (David Whisenant, **WBTV News 2018, "Ei SolutionWorks closing plant in Kannapolis, laying off about 300 workers"**) According to the US Census, Rowan County has 10,575 companies; however, 9,054 of those companies are non-employer companies. Cabarrus County has 15,965 companies, and of that amount, 14,985 are non-employer companies. With the recent closing of yet another plant and the data provided by the US Census Bureau, the need for increased economic development around employment opportunities within each service county continues to exist.

Although there is some expected job growth reported for both Rowan and Cabarrus Counties. It is imperative that the growth be consistent over an extended period of time in order to make an impact on the unemployment rates for both service areas, and that the skill levels required for these positions be comparable to those possessed by those in need of employment. Otherwise, there may be little to no effect on the overall unemployment rate.

The 2016 Employer Needs Survey conducted by the North Carolina Department of Commerce reported that many of the past hiring difficulties still exist for employers in the Manufacturing, Construction, Healthcare, and STEM industries with 61% of employers reporting that education, certifications and training was the leading cause of hiring difficulties.

According to the United States Census Bureau, those age 25 years and up in Rowan County reported to have obtained a Bachelor Degree was 18.4% **of the county's population**, and in Cabarrus County, 30% **of the county's population was reported to have obtained a Bachelor Degree. Although Cabarrus County's reported percentage for education is slightly above North Carolina's state reported percentage of 29%**, Rowan County is significantly lower, this trend has remained consistent in the past several years for urban and rural counties such as Rowan.

These facts require service providers to discuss alternative education/vocation options so that constituents in need are able to attain the skills that employers require. This information has compelled The Salisbury-Rowan Community Action Agency, Inc. (SRCAA) to take a strategic approach in employment guidance for program participants to ensure that education and skills are compatible with their desired employment interest. This is in addition to providing resources to participants in order to complete education and occupational skills training programs for the purpose of meeting employer qualifications to secure sustainable employment.

- (B) Identify the segment of the population and give the number of people experiencing the problem.

The population of North Carolina is estimated to be 10,273,419 as of 2016 according to the United States' Census Bureau. **Rowan County's population estimate** is 140,644 and Cabarrus County which is more densely populated is 206,872. The median income in NC is \$50,320 and is lower in Rowan than Cabarrus by over \$13,738. **Rowan County's median income is \$46,978** and Cabarrus **County's median income is \$60,716**. The current rate of unemployment of North Carolina is 3.6%, **Rowan County's current unemployment rate 3.1% and Cabarrus County's current rate of unemployment is 3.1%**. For the purposes of this grant whose participants must be income eligible, **15.3% of Rowan's population is below the poverty level and 11.1% of Cabarrus' population is below the poverty level.**

- (C) Provide demographic information of those adversely effected inclusive of:

- (a) Gender

According to the United States Census Bureau, 14.7% of families living in North Carolina are at or below the poverty level. Families with children experience poverty at a much higher rate. Women and single mothers experience an increased rate of poverty at 34% in comparison to two parent homes. Women make up 50.6% of **Rowan County's population and 55% of the county's workforce. In Cabarrus County, women make up 51.3% of the county's population and 62.4% of the workforce.**

- (b) Age

Families face impoverishment due to the lack of employment opportunities, education and occupational skills training for the employment opportunities that are available. According to the **United States Census Bureau, North Carolina's High school graduation rate for persons over 25 is**

86.9%. In Cabarrus County the graduation rate for this same group is 89.1% and persons with **Bachelor's Degrees or higher is 30%** compared to the states 29%. In Rowan County, there is a marked difference. High school graduates over 25 years of age, is only 84.5% and those with **Bachelor's** degrees or higher dips to 18.4%.

According to the United States Census Bureau, the estimated number of those living in poverty in Rowan County is 21,519, or 15.3% of the population. There are 8,878 people living in poverty ages 0 – 17, and families with children ages 5 – 17 are 6,111 or 26.3% of **Rowan County's population**. The estimated number of those living in poverty in Cabarrus County is 22,756 or 11.1% of the population. There are 8,300 people living in poverty ages 0 – 17, and families with children ages 5 – 17 are 5,635 or 15% of Cabarrus County's population.

(c) **Race/Ethnicity for the agency's service area**

With regard to race, 70.8% of North Carolinians are White, 22.2% are Black and 9.5% are of Hispanic or Latino origin. In Rowan County 79.6% are White, 16.8% are Black and 8.8% are of Hispanic origin. In Cabarrus 74.4% are White, 18.5% are Black and 10.4% are of Hispanic origin.

(D) Explain how the persons are adversely affected.

With the current rate of unemployment in Rowan County's at 3.1% and Cabarrus County's rate of unemployment at 3.1%, there are some notable differences in the level of occupational skills between participants in each of the service counties, with Cabarrus having a more skilled labor force than Rowan. In addition, Cabarrus has more opportunities for growth and is adjacent to **Mecklenburg County, one of the nation's fastest growing municipalities, which increases employment opportunities for residents**. Additionally, Mecklenburg County is in excess of 45 miles from Rowan County, and according to the US Census Bureau, more than 4,900 Rowan County residents commute there; however, for those constituents working the lower paying jobs, the cost of commuting alone negatively impacts their personal budgets, therefore hindering the family from moving above the federal poverty level.

Section II: Resource Analysis (use additional sheets if necessary)

(E) Resources Available:

a. Agency Resources:

Salisbury-Rowan Community Action Agency, Inc. (SRCAA) has the internal capacity to serve its families. Support from our other internal programs Head Start / Early Head Start allows us to **assess families' needs beyond what is provided by Community Services Block Grant (CSBG) funding**.

Family Development Specialists in both the CSBG Self-Sufficiency Program and Head Start / Early Head Start collaborate to leverage support, services and referrals to help families overcome barriers and achieve goals. In addition to the Self-Sufficiency Program and Head Start/ Early Head Start, English as Second Language (ESL) and Adult Basic Education (ABE)/ General Education Diploma (GED) courses are offered at the Salisbury-Rowan Community Action Agency, Inc. (SRCAA).

By providing the opportunity for families to participant in multiple services and the internal collaborative efforts of SRCAA staff, the potential for success for program participants increases.

b. Community Resources:

Salisbury-Rowan Community Action Agency, Inc. (SRCAA) partners with many nonprofit human service agencies, schools, colleges, community development organizations, governmental entities and faith organizations to aid our participants in reaching their goals and to change the way business is conducted in the community on their behalf. Managers and staff in both counties actively build partnerships and work together with those partners to address poverty causes and seek solutions for the eradication of the barriers to economic self-sufficiency for Rowan and Cabarrus County residents.

(F) Resources Needed:

c. Agency Resources:

SRCAA continues to enhance its internal systems. The information technology systems used by our staff provide outcome data; however, there are multiple departments using different systems. Since January 2013, Information technology (IT) was outsourced to improve internal IT communication systems. This advancement allows staff working with families to serve them more efficiently and expediently. Other resources are needed to develop a database system for interface and tracking the work being done with families agency wide. Reporting of outcomes to various funders would be greatly enhanced if these resources come available.

d. Community Resources:

Community resources that decrease the rising numbers of homeless persons and or those in need of affordable housing in Cabarrus and Rowan County is a resource needed. Community service providers have identified the need for increased strategies to address housing and homelessness. Additional community resources, such as the Homeless Task force in both Rowan and Cabarrus County, work to develop a community-wide strategy to end homelessness through affordable housing and other immediate solutions for low-income families to reduce homelessness or transiency. This is important to our participants to continue to be informed of different avenues and strategies to expedite placements in subsidized housing options.

Section III: Objective and Strategy

(G) Objective Statement:

To provide support and comprehensive services to assist seventy (70) new individuals/families and sixty (60) carryover families to increase their skills and income to rise above poverty level by June 30, 2020

Strategies for Objective:

Provide support and comprehensive services to low-income families and individuals to develop occupational skills and increase income so they may rise above the poverty income level

Strategies

- To provide family development and case management services for low-income families so that they can rise above the poverty level.
- To ensure that program participants understand their role in the partnership with SRCAA so they are able to identify, create and attain their goals.
- To continue our partnership with area corporate, private and community partners to eliminate the barriers of poverty that prevent our participants from achieving self-sufficiency
- To collaborate with local offices of the Department of Health and Human Services to address the needs of our participants.
- To collaborate with the Department of Workforce Solutions to keep the community abreast of the employment trends and available work.
- To continue providing individual participant counseling, mentoring and referrals to increase participant awareness of community and agency resources.
- To plan and implement goals and set strategies with the families.
- To continue to invite low-income individuals to join advisory boards and committees.
- To increase fund development to close the gap between CSBG funding and participants need.
- To continue to research, participate in national and local conversations about poverty and its eradication, expanding the knowledge base of staff and participants

OEO Form 210 (continued)

Section IV: Results Oriented Management and Accountability Cycle
(use additional sheets if necessary)

Organizational Standard 4.3 requires that an agency's strategic plan and Community Action Plan document the continuous use of the ROMA cycle and use the services of a ROMA trainer.

- (H) Community Needs Assessment: Please summarize the primary needs of your community as determined through the Community Needs Assessment, and explain which of those are Family, Agency, or Community Needs, and why.

Need 1: The community needs increased economic development to improve employment opportunities for low-income people (Community)

With the increase of job creation, low-income individuals will have an increased opportunity to obtain employment with a living wage.

Need 2: Individuals need to increase education to qualify for better job opportunities (family)

Employers report that the top hiring difficulty they encounter is due to the lack of education and training.

Need 3: Opportunities for job skills training is needed for low-income individuals to obtain skills necessary to qualify for employment (agency)

Through the agency's partnerships with education providers and employment service agencies, low-income individuals will be provided with the opportunity to increase skills which will increase employment placement.

- (I) **Achievement of Results and Evaluation: Please discuss your agency's achievement of results from last year. What were the successes and why were those areas successful? What areas did not meet targets or expectations and why were those areas not as successful? What Improvements or changes will be made for this year's work plan to achieve desired results and better meet the needs of the community?**

The Salisbury-Rowan Community Action Agency, Inc. did not achieve all planned outcome targets within the 80% -120% variance levels for the 2017-2018 program fiscal year, with the exception of the number of participant families served, which was met at a variance of 104% and the number of participant families provided employment supports, which was met at a variance of 115%.

Like many other counties in North Carolina, Rowan and Cabarrus County have faced workforce development challenges in recent years. The NCWorks Commission released the North Carolina State of the Workforce 2011-2020 report [which examined North Carolina's workforce through an in-depth analysis of economic and employment data. The study found that the recession accelerated the shift to a knowledge based economy and many workers are not prepared for the jobs that exist in today's economy. Key findings include:

- **Companies who have begun hiring since the end of the Great Recession in 2007, are looking for more highly-skilled workers than those who were laid off during the recession**
- **Workers are competing for fewer good-paying jobs which demand higher skills.**
- **Workers in rural areas of have limited alternatives for employment**
- **Workers must increase their skills, as more jobs require at a minimum, some post-secondary education]**

As a result, Rowan County most notably has seen a steady decline in the workforce. To combat the issue, Rowan County **has begun a workforce initiative called “Growing Rowan”**. Through this initiative, the Salisbury-Rowan Community Action Agency is actively collaborating with the local Community College system, area businesses and some local government to support the occupational and educational training needs of the community. The same collaborative efforts are being taken in Cabarrus County to combat the causes of poverty through increased supports of education and employment assistance resulting in an outcome achievement of 144% for educational supports.

The Salisbury-Rowan Community Action Agency, Inc. will continue to take both a proactive and continued active role in ensuring that services are designed and provided to combat the issues of poverty. As previously mentioned, the **agency’s most recent activities involve the development of an Employment and Training Advisory Committee** to improve linkages and leveraged support for program participants in Rowan and Cabarrus County. The purpose of the committee is to (a) Provide expertise or advice on employer needs, industry changes and training requirements or prerequisites for training, (b) provide opportunities for employment, internships and apprenticeships, (c) provide feedback and **assess the agency’s impact to further enhance services, (d) serve as an unbiased and independent sounding committee.**

- (J) Please name the ROMA trainer who provided services used in developing this community Action Plan and describe what specific services were provided.

Dione Adkins-Tate (NCRI) provided guidance in the development of the Community Action Plan, which included conducting training for the governing Board of Directors concerning their duties for the implementation of the plan.

Community Services Block Grant Program
 Fiscal Year 2019-20 Application for Funding
 One-Year Work Program
 OEO Form 212

Section I: Project Identification				
1. Project Name:	Self-Sufficiency Program			
2. Mission Statement:	Salisbury-Rowan Community Action Agency, Inc. provides services for individuals, children and families to enhance their quality of life and promote opportunities for self-sufficiency.			
3. Objective Statement:	To provide support and comprehensive services to assist seventy (70) new individuals/families and sixty (60) carryover families to increase their skills and income to rise above poverty level by June 30, 2020			
4. Project Period:	July 1, 2019 – June 30, 2020			
5. CSBG Funds Requested for this Project:	July 1, 2019	To	June 30, 2020	\$492,105
6. Total Number Expected to Be Served:	130			
a. Expected Number of New Clients	70			
b. Expected Number of Carryover Clients	60			

One-Year Work Program
OEO Form 212 (continued)

Section II: One-Year CSBG Program Objective and Activities				
Identified Problem	Service or Activity	Outcome Expected	NPIs (List all NPIs applicable to activity)	Position Title(s)
Low-income participant families are in need of Community Action services and support	Provide supportive services, referrals and goal planning assistance to support low-income families and individuals	130 low-income families and individuals will be served by Community Action	7a, 7z.1	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families are below the poverty level	Provide supportive services, referrals and goal planning assistance to support low-income families and individuals to rise above the poverty level	25 low-income families and individuals will rise above the poverty level	1b, 3d, 3f, 3g, 3h, 7a	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need to obtain employment	Provide supportive services, referrals, goal planning assistance and employment guidance to assist participant families with obtaining employment	30 low-income individuals will obtain employment	1c, 1d, 1e, 1f, 1g, 7a	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need to obtain better employment	Provide supportive services, referrals, goal planning assistance and employment guidance to assist participants families with obtaining better employment	10 low-income individuals will obtain better employment	1h, 1h1, 1h2, 1h3	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need to obtain employment with medical benefits	Provide supportive services and referrals to assist participants families with obtaining employment with medical benefits	7 low-income individuals will obtain employment with medical benefits	1h3	Director of Family Services, Family Development Specialists, Intake Specialist

Low-income participant families need to obtain education and employment training	Provide supportive services, referrals and goal planning assistance to assist participant families with completing education/training programs	25 low-income individuals will complete education/training programs	2f, 2g, 2h, 2i, 2j	Director of Family Services, Family Development Specialists, Intake Specialist
Homeless low-income participant families need to obtain standard housing	Provide supportive services, referrals and goal planning assistance to assist participant families with securing standard housing	5 low-income families or individuals will secure standard housing	4b, 4c, 4d	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need to emergency/crisis assistance	Provide supportive services, and referrals to provide participant families with emergency assistance	20 low-income individuals and families will be provided with emergency assistance	3a, 3b, 4a, 4e	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need employment supports	Provide supportive services, and referrals to provide participant families with employment supports	45 low-income individuals will be provided with employment supports	4f	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need educational supports	Provide supportive services, and referrals to provide participant families with educational supports	25 low-income individuals will be provided with educational supports	2z	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need professional and self-development education	Provide 10 professional and self-development sessions / workshops per county for program participant families to enhance employment skills, life skills and personal development	10 workshops sessions per county will be provided to program participant families and individuals	2e, 5a, 5b, 5c, 5d, 5e, 6a1, 6a2, 6a3	Director of Family Services, Family Development Specialists, Intake Specialist

One-Year Work Program
 OEO Form 212 (continued)

Section III: Program Administration and Operations					
Administration, Services, Operations Outcome Expected	Position Title(s)	Implementation Schedule			
		First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Establish partnerships and collaborations with other Human Service agencies in Cabarrus and Rowan County.	Director of Family Services	7/01/19-9/30/19	10/1/19-12/31/19	1/1/20-3/31/20	4/1/20-6/30/20
Establish an Employer and Training Advisory Committee in Cabarrus and Rowan County.	Director of Family Services	7/01/19-9/30/19	10/1/19-12/31/19	1/1/20-3/31/20	4/1/20-6/30/20

Community Services Block Grant Program
 Fiscal Year 2019-20 Application for Funding
 One-Year Work Program
 OEO Form 212 (continued)

7. Use the tables below to enter your agency's targeted outcome results. The performance measures will be included in the agency's CSBG contract.

All CSBG grantees operating self-sufficiency projects are required to enter program targets in Table 1. Please refer to *Performance Measures and Outcomes Definitions* on page 7 of the Fiscal Year 2019-20 CSBG Application Instructions. If your agency operates more than one project, you will also need to complete Table 2 on the following page and also enter specific program targets. There should be one table of outcome measures per project.

Table 1 Outcome Measures for Project 1 (enter project name)	
Measure	Expected to Achieve the Outcome in Reporting Period (Target)
The number of participant families served.	130
The number of low-income participant families rising above the poverty level.	25
The number of participant families obtaining employment.	30
The number of participant families who are employed and obtain better employment.	10
The number of jobs with medical benefits obtained.	7
The number of participant families completing education/training programs.	25
The number of participant families securing standard housing.	5
The number of participant families provided emergency assistance.	20
The number of participant families provided employment supports.	45
The number of participant families provided educational supports.	25
The average change in the annual income per participant family experiencing a change.	This measure does not require a target but must be reported.
The average wage rate of employed participant families.	This measure does not require a target but must be reported.

Community Services Block Grant Program
 Fiscal Year 2019-20 Application for Funding
 One-Year Work Program
 OEO Form 212 (continued)

Table 2 Outcome Measures for Project 2 (enter project name)	
Measure	Expected to Achieve the Outcome in Reporting Period (Target)
The number of participant families served.	

Community Services Block Grant Program
 Fiscal Year 2019-20 Application for Funding
 One-Year Work Program
 OEO Form 212 (continued)

9. For Community Action Agencies that serve multiple counties, provide a breakdown of the expected *number of persons served* in each designated county in the table below. Show the total *number of persons served* in the table.

Number of Families to be Served Per County											
Agency Name:											
Project Name:											
County	Rowan	Cabarrus									Total
Total Planned	65	65									130
Project Name:											
County											Total
Total Planned											

Community Services Block Grant Program
Fiscal Year 2019-20 Application for Funding
Monitoring, Assessment and Evaluation Plan

1. Describe the role and responsibilities of the following in the assessment and evaluation of agency programs.

a. Board of Directors:

The Board of Directors is responsible for the overall performance and evaluation of all agency programs. The Planning and Evaluation Committee is responsible for working with the Executive Director and staff to develop agency programs and services. The committee has direct oversight to review, evaluate, and monitor all programs to ensure compliance. The Board of Directors receives and reviews monthly reports detailing the performance of **the agency's programs at each Board meeting.**

b. Low-Income Community:

The **low-income community has input in the agency's programs through public hearings, participating on community forums, and representation on the agency's Board of Directors.**

c. Program Participants:

Program participants have the opportunity to evaluate the program by completing evaluations/surveys, participating in community forums and by serving as volunteers.

d. Others:

Partners participate in Community Round Tables during tri-annual Community Assessments in both Rowan and Cabarrus County. This allows the agency and its partners to identify collaboration opportunities and improve service delivery. It also allows others to express concerns about meeting the needs of our participants during a formalized feedback process.

2. Describe the systematic approach for collecting, analyzing and reporting customer satisfaction data to the Board of Directors.

1.0 Purpose – The procedure for collecting, analyzing and reporting customer satisfaction data to the Board of Directors establishes a system for evaluating the services provided by the Salisbury-Rowan Community Action Agency, Inc. (SRCAA, Inc.)

2.0 Scope – The procedure is applicable to all employees of the Salisbury-Rowan Community Action Agency, Inc. (SRCAA, Inc.)

3.0 Procedure

3.1 Overview - Customer satisfaction surveys may provide valuable feedback on the effectiveness of the service delivery of the Salisbury-Rowan Community Action Agency, Inc., and may be used to improve the quality systems with the customer in mind; therefore, SRCAA, Inc. encourages comments and feedback from any individual or family which it serves.

3.2 The services provided by the Salisbury-Rowan Community Action Agency, Inc. shall be evaluated through the use of **customer surveys submitted by the customer in a locked box located in plain view of the customer's entrance or exit of the building.**

3.4 Responses to the customer survey shall be collected and analyzed for a thirty day period. The Administrative Assistant or designee shall forward the results of customer satisfaction surveys to the appropriate management.

3.5 If during review of the responses to the customer satisfaction surveys that it is determined that a complaint needs to be addressed, the complaint(s) shall be followed up by the appropriate Program Director.

3.6 Tabulated results of the Customer Satisfaction Surveys shall be reported monthly to the Board of Directors during regularly scheduled meetings. Surveys shall be maintained for a period of one year.

3. Describe how administrative policies and procedures are monitored by the Board of Directors.

The Board of Director's reviews the agencies administrative policies on an annual basis. These policies include fiscal, personnel and procurement. When necessary the policies are revised and updated. The Manual and an Employee Handbook has been introduced to all staff. The policies are monitored as part of the self-assessment process.

4. Describe how the Board acts on monitoring, assessment and evaluation reports.

The Board of Directors reviews all monitoring, assessment and evaluation reports. The board also reviews corrective measures and ensures that policies and procedures are modified based on the reports that are received. The Board also **ensures that the results of the assessment are put into an action plan to improve the agency's performance.**

5. **Describe the Board's procedure for conducting the agency self-evaluation.**

The Board of Directors along with staff conducts an annual evaluation of **the agency's** program governance, management systems, fiscal, partnership engagement and program effectiveness. This evaluation is headed by an outside consultant. Upon completion the information is compiled, documented and discussed in order to develop a work plan.

6. **Summarize the results of the Board's most recent self-evaluation.** Describe how the information has been or will be used to develop the **agency's next Strategy for Eliminating Poverty. Indicate** the timeframe and planned activities for the next evaluation.

The results from the evaluation include: a) the need to expand funding beyond federal dollars, b) Increase board and management system collaborations, c) the need to further enhance our service delivery to provide support and assistance to the diverse families of the low-income community, d) increase our partnerships and collaborations to address the identified needs of the community. The information from the **Board's** self-evaluation will be used to enhance the strategic plan, departmental work plans and staff performance plans.

Planned activities for the next evaluation will measure progress on the following: 1) effective board governance 2) understanding the role of the governing board under Community Action 3) Understanding the role of financial oversight and monitoring by the governing board. The next scheduled board evaluation will be conducted in October, 2019.

Community Services Block Grant Program



Community Services Block Grant [CSBG]
Documentation of Submission to County Commissioners

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: Salisbury-Rowan Community Action Agency

County:

Date of Application Submission:

[Note: This application should be submitted to the County Commissioners at least thirty [30] days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO February 15, 2019.

Clerk to the Board should initial all items below.

- The agency submitted a complete grant application for Commissioner review.
The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.
Commissioners' comments provided those to the agency. (If applicable)

Clerk to the Board

Date

Notary

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 22, 2019
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports - December 2018

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Motion to approve the December 2018 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Release Refund Summary
- ▣ Release Refund Detail
- ▣ NCVTS Refund Report

Summary of Releases and Refunds for the Month Of December 2018

RELEASES FOR THE MONTH OF: DECEMBER 2018

\$100,479.66

BREAKDOWN OF RELEASES:

COUNTY	\$72,449.00
CITY OF CONCORD	\$22,409.79
CITY OF KANNAPOLIS	\$800.08
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$36.12
COLD WATER F/D	\$289.56
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$315.23
GEORGEVILLE F/D	\$4.14
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$859.67
MIDLAND F/D	\$3.71
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$2.29
NORTHEAST F/D	\$0.00
ODELL F/D	\$3,298.04
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$12.03
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: DECEMBER 2018

\$2,475.20

BREAKDOWN OF REFUNDS:

COUNTY	\$880.04
CITY OF CONCORD	\$120.06
CITY OF KANNAPOLIS	\$44.52
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$179.64
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$45.22
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$239.12
JACKSON PARK F/D	\$417.55
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$549.05
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
WINECOFF F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

DECEMBER 2018 RELEASE REPORT

Name	Bill#	Reason	District	Amount
AGUILAR TIRES & SERVICE	2018-1230	REDUCED VALUE PER TP APPEAL	C ADVLTAX	222.59
AGUILAR TIRES & SERVICE	2018-1230	REDUCED VALUE PER TP APPEAL	C PEN FEE	133.55
AGUILAR TIRES & SERVICE	2018-1230	REDUCED VALUE PER TP APPEAL	CI02ADVLTX	152.63
AGUILAR TIRES & SERVICE	2018-1230	REDUCED VALUE PER TP APPEAL	CI02PEN FEE	91.58
AGUILAR TIRES & SERVICE	2018-1229	REDUCED VALUE PER TP APPEAL	C ADVLTAX	173.95
AGUILAR TIRES & SERVICE	2018-1229	REDUCED VALUE PER TP APPEAL	C PEN FEE	86.98
AGUILAR TIRES & SERVICE	2018-1229	REDUCED VALUE PER TP APPEAL	CI02ADVLTX	119.28
AGUILAR TIRES & SERVICE	2018-1229	REDUCED VALUE PER TP APPEAL	CI02PEN FEE	59.64
AGUILAR TIRES & SERVICE	2018-1228	REDUCED VALUE PER TP APPEAL	C ADVLTAX	105.81
AGUILAR TIRES & SERVICE	2018-1228	REDUCED VALUE PER TP APPEAL	C PEN FEE	42.32
AGUILAR TIRES & SERVICE	2018-1228	REDUCED VALUE PER TP APPEAL	CI02ADVLTX	72.56
AGUILAR TIRES & SERVICE	2018-1228	REDUCED VALUE PER TP APPEAL	CI02PEN FEE	29.02
AGUILAR TIRES & SERVICE	2018-1227	REDUCED VALUE PER TP APPEAL	C ADVLTAX	53.05
AGUILAR TIRES & SERVICE	2018-1227	REDUCED VALUE PER TP APPEAL	C PEN FEE	15.92
AGUILAR TIRES & SERVICE	2018-1227	REDUCED VALUE PER TP APPEAL	CI02ADVLTX	36.38
AGUILAR TIRES & SERVICE	2018-1227	REDUCED VALUE PER TP APPEAL	CI02PEN FEE	10.91
AGUILAR TIRES & SERVICE	2018-1226	REDUCED VALUE PER TP APPEAL	C ADVLTAX	13.08
AGUILAR TIRES & SERVICE	2018-1226	REDUCED VALUE PER TP APPEAL	C PEN FEE	2.62
AGUILAR TIRES & SERVICE	2018-1226	REDUCED VALUE PER TP APPEAL	CI02ADVLTX	8.97
AGUILAR TIRES & SERVICE	2018-1226	REDUCED VALUE PER TP APPEAL	CI02PEN FEE	1.79
AHMAD ZEESHAN NASEER	2019-500417	VEHICLES REGISTERED OUT OF STATE	C ADVLTAX	291.69
AHMAD ZEESHAN NASEER	2019-500417	VEHICLES REGISTERED OUT OF STATE	CI02ADVLTX	194.46
AHMAD ZEESHAN NASEER	2019-500694	VEHICLES REGISTERED OUT OF STATE	C ADVLTAX	266.39
AHMAD ZEESHAN NASEER	2019-500694	VEHICLES REGISTERED OUT OF STATE	CI02ADVLTX	177.60
ALEXANDER NATHANIEL	2014-11177	Removing attorney fee and suit	C TITLFFEE	775.00
ALEXANDER NATHANIEL	2014-11177	Removing attorney fee and suit	C LEGLFFEE	1867.49
BARBEE TERESA S	2013-14649	Attorney Fees and Costs paid to	C TITLFFEE	775.00
BARBEE TERESA S	2013-14649	Attorney Fees and Costs paid to	C LEGLFFEE	1005.21
BOREK'S CONCRETE COMPANY	2018-1167	PARTIAL RELEASEPER TP APPEAL	C ADVLTAX	600.82
BOREK'S CONCRETE COMPANY	2018-1167	PARTIAL RELEASEPER TP APPEAL	C PEN FEE	300.41
BOREK'S CONCRETE COMPANY	2018-1167	PARTIAL RELEASEPER TP APPEAL	FR03ADVLTX	51.50
BOREK'S CONCRETE COMPANY	2018-1167	PARTIAL RELEASEPER TP APPEAL	FR03PEN FEE	25.75
BOREK'S CONCRETE COMPANY	2018-1166	PARTIAL RELEASEPER TP APPEAL	C ADVLTAX	536.00
BOREK'S CONCRETE COMPANY	2018-1166	PARTIAL RELEASEPER TP APPEAL	C PEN FEE	214.40
BOREK'S CONCRETE COMPANY	2018-1166	PARTIAL RELEASEPER TP APPEAL	FR03ADVLTX	45.94
BOREK'S CONCRETE COMPANY	2018-1166	PARTIAL RELEASEPER TP APPEAL	FR03PEN FEE	18.38
BOREK'S CONCRETE COMPANY	2018-1165	PARTIAL RELEASEPER TP APPEAL	C ADVLTAX	418.89
BOREK'S CONCRETE COMPANY	2018-1165	PARTIAL RELEASEPER TP APPEAL	C PEN FEE	125.67
BOREK'S CONCRETE COMPANY	2018-1165	PARTIAL RELEASEPER TP APPEAL	FR03ADVLTX	35.90
BOREK'S CONCRETE COMPANY	2018-1165	PARTIAL RELEASEPER TP APPEAL	FR03PEN FEE	10.77
BUNDRICK RAYMOND IRWIN III	2019-500227	GAP BILL IN ERROR, LRP PAID	C ADVLTAX	20.38
BUNDRICK RAYMOND IRWIN III	2019-500227	GAP BILL IN ERROR, LRP PAID	CI02ADVLTX	13.97
BUNN BRENDA L	2018-22628	LATE HOMESTEAD EXCLUSION APPROVED	C ADVLTAX	266.33
BUNN BRENDA L	2018-22628	LATE HOMESTEAD EXCLUSION APPROVED	CI02ADVLTX	177.55
CHARLOTTE RADIOLOGY PA	2017-1349	RELEASING DISCOVERY BILL, NEW	C ADVLTAX	4494.09
CHARLOTTE RADIOLOGY PA	2017-1349	RELEASING DISCOVERY BILL, NEW	C PEN FEE	2696.45
CHARLOTTE RADIOLOGY PA	2017-1349	RELEASING DISCOVERY BILL, NEW	CI02ADVLTX	3081.66
CHARLOTTE RADIOLOGY PA	2017-1349	RELEASING DISCOVERY BILL, NEW	CI02PEN FEE	1849.00
CHARLOTTE RADIOLOGY PA	2017-1348	RELEASING DISCOVERY BILL, NEW	C ADVLTAX	3370.57
CHARLOTTE RADIOLOGY PA	2017-1348	RELEASING DISCOVERY BILL, NEW	C PEN FEE	1685.29
CHARLOTTE RADIOLOGY PA	2017-1348	RELEASING DISCOVERY BILL, NEW	CI02ADVLTX	2311.25
CHARLOTTE RADIOLOGY PA	2017-1348	RELEASING DISCOVERY BILL, NEW	CI02PEN FEE	1155.63
CHARLOTTE RADIOLOGY PA	2017-1347	RELEASING DISCOVERY BILL, NEW	C ADVLTAX	2553.46
CHARLOTTE RADIOLOGY PA	2017-1347	RELEASING DISCOVERY BILL, NEW	C PEN FEE	1021.38
CHARLOTTE RADIOLOGY PA	2017-1347	RELEASING DISCOVERY BILL, NEW	CI02ADVLTX	1750.94
CHARLOTTE RADIOLOGY PA	2017-1347	RELEASING DISCOVERY BILL, NEW	CI02PEN FEE	700.38
CHARLOTTE RADIOLOGY PA	2017-1346	RELEASING DISCOVERY BILL, NEW	C ADVLTAX	2553.46
CHARLOTTE RADIOLOGY PA	2017-1346	RELEASING DISCOVERY BILL, NEW	C PEN FEE	766.04
CHARLOTTE RADIOLOGY PA	2017-1346	RELEASING DISCOVERY BILL, NEW	CI02ADVLTX	1750.94
CHARLOTTE RADIOLOGY PA	2017-1346	RELEASING DISCOVERY BILL, NEW	CI02PEN FEE	525.28
CHARLOTTE RADIOLOGY PA	2017-1345	RELEASING DISCOVERY BILL, NEW	C ADVLTAX	2553.46
CHARLOTTE RADIOLOGY PA	2017-1345	RELEASING DISCOVERY BILL, NEW	C PEN FEE	510.69
CHARLOTTE RADIOLOGY PA	2017-1345	RELEASING DISCOVERY BILL, NEW	CI02ADVLTX	1750.94
CHARLOTTE RADIOLOGY PA	2017-1345	RELEASING DISCOVERY BILL, NEW	CI02PEN FEE	350.19
CHARLOTTE RADIOLOGY PA	2017-1344	RELEASING DISCOVERY BILL, NEW	C ADVLTAX	2553.46
CHARLOTTE RADIOLOGY PA	2017-1344	RELEASING DISCOVERY BILL, NEW	C PEN FEE	255.35
CHARLOTTE RADIOLOGY PA	2017-1344	RELEASING DISCOVERY BILL, NEW	CI02ADVLTX	1750.94
CHARLOTTE RADIOLOGY PA	2017-1344	RELEASING DISCOVERY BILL, NEW	CI02PEN FEE	175.09
COLEMAN OSCAR GENE III	2019-500411	RELEASING BILL AS VEHICLE WAS	C ADVLTAX	33.37
COLEMAN OSCAR GENE III	2019-500411	RELEASING BILL AS VEHICLE WAS	FR05ADVLTX	3.71
CORRELL CHARLES B JR	2018-30124	1971 DODGE TAGGED 4/19/18,	C ADVLTAX	220.68
CORRELL CHARLES B JR	2018-30124	1971 DODGE TAGGED 4/19/18,	FR11ADVLTX	20.84
DODDS INC	2018-34752	RELEASE DEMO FEE FOR CONCORD	CI02DEMOfEE	219.50
DODDS INC	2018-34752	RELEASE KANN DEMO FEE-REENTERING	CI04DEMOfEE	219.50
EVANS CLARENCE	2018-38180	BOER APPROVED LATE HOMESTEAD	C ADVLTAX	254.81
EVANS CLARENCE	2018-38180	BOER APPROVED LATE HOMESTEAD	FR04ADVLTX	26.54
FLORENTINO PAULA	2017-39707	TERMINATED	C GARNFEE	60.00
FORESTAR (USA) REAL ESTATE	2018-40411	RELEASING BILL AS INCORRECT TAX	C ADVLTAX	48.33
FORESTAR (USA) REAL ESTATE	2018-40411	RELEASING BILL AS INCORRECT TAX	CI02ADVLTX	3189.88
FREEMAN JOHN THOMAS	2018-813	BOER APPROVED PRESENT USE	C ADVLTAX	1001.84
FREEMAN JOHN THOMAS	2018-813	BOER APPROVED PRESENT USE	FR14ADVLTX	71.56
FREEMAN JOHN THOMAS	2018-814	BOER APPROVED PRESENT USE	C ADVLTAX	1003.31
FREEMAN JOHN THOMAS	2018-814	BOER APPROVED PRESENT USE	FR14ADVLTX	71.67
FREEMAN JOHN THOMAS	2018-815	BOER APPROVED PRESENT USE	C ADVLTAX	1003.31
FREEMAN JOHN THOMAS	2018-815	BOER APPROVED PRESENT USE	FR14ADVLTX	86.00
FREEMAN JOHN THOMAS	2018-816	BOER APPROVED PRESENT USE	C ADVLTAX	1031.98
FREEMAN JOHN THOMAS	2018-816	BOER APPROVED PRESENT USE	FR14ADVLTX	86.00

GARMON CHRISTOPHER LYNN	2018-42636	RELEASING DUE TO DUPLICATE	C	ADVLTX	33.67
GARMON CHRISTOPHER LYNN	2018-42636	RELEASING DUE TO DUPLICATE	C	PEN FEE	3.37
GARMON CHRISTOPHER LYNN	2018-42636	RELEASING DUE TO DUPLICATE	FR04	ADVLTX	3.51
GARMON CHRISTOPHER LYNN	2018-42636	RELEASING DUE TO DUPLICATE	FR04	PEN FEE	0.35
GARMON CHRISTOPHER LYNN	2017-42379	RELEASING DUE TO DUPLICATE	C	ADVLTX	32.16
GARMON CHRISTOPHER LYNN	2017-42379	RELEASING DUE TO DUPLICATE	C	PEN FEE	3.22
GARMON CHRISTOPHER LYNN	2017-42379	RELEASING DUE TO DUPLICATE	FR04	ADVLTX	2.53
GARMON CHRISTOPHER LYNN	2017-42379	RELEASING DUE TO DUPLICATE	FR04	PEN FEE	0.25
GARMON CHRISTOPHER LYNN	2016-41917	RELEASING DUE TO DUPLICATE	C	ADVLTX	33.99
GARMON CHRISTOPHER LYNN	2016-41917	RELEASING DUE TO DUPLICATE	C	PEN FEE	3.40
GARMON CHRISTOPHER LYNN	2016-41917	RELEASING DUE TO DUPLICATE	FR04	ADVLTX	2.67
GARMON CHRISTOPHER LYNN	2016-41917	RELEASING DUE TO DUPLICATE	FR04	PEN FEE	0.27
GODFREY EDITH T AKA	2018-817	PRESENT USEAPPLCAITION APPROVED	C	ADVLTX	13418.58
GODFREY EDITH T AKA	2018-817	PRESENT USEAPPLCAITION APPROVED	FR11	ADVLTX	1111.83
GODFREY EDITH T AKA	2018-818	PRESENT USE APPLCATION APPROVED	C	ADVLTX	7383.39
GODFREY EDITH T AKA	2018-818	PRESENT USE APPLCATION APPROVED	FR11	ADVLTX	717.24
GODFREY EDITH T AKA	2018-819	PRESENT USE APPLCATION APPROVED	C	ADVLTX	7383.39
GODFREY EDITH T AKA	2018-819	PRESENT USE APPLCATION APPROVED	FR11	ADVLTX	717.24
GODFREY EDITH T AKA	2018-820	PRESENT USE APPLCATION APPROVED	C	ADVLTX	7594.34
GODFREY EDITH T AKA	2018-820	PRESENT USE APPLCATION APPROVED	FR11	ADVLTX	717.24
HACKETT TRINA STOWE	2015-45095	Released attorney fee and suit	C	TITLFEE	775.00
HACKETT TRINA STOWE	2015-45095	Released attorney fee and suit	C	LEGLFEE	409.60
HARPER BRADLEY M	2018-47926	2012 TOYOTA TAGGED 11/13/18	C	ADVLTX	48.30
HARPER BRADLEY M	2018-47926	2012 TOYOTA TAGGED 11/13/18	CI02	ADVLTX	32.20
HESS RONAS	2018-50606	PER RELEASE PPWK REC'D FROM	FR03	ADVLTX	56.87
HEVEAFIL USA	2015-49270	DUPLICATE ENTRY	C	LEGLFEE	500.00
JEWELL JAMES MARTIN	2019-500910	ADJUSTING GAP BILL TO ACCOUNT FOR	C	ADVLTX	16.00
JEWELL JAMES MARTIN	2019-500910	ADJUSTING GAP BILL TO ACCOUNT FOR	FR16	ADVLTX	2.29
KASIMA LLC	2018-57807	RELEASE LATE LIST PENALTY,	C	PEN FEE	422.41
KASIMA LLC	2018-57807	RELEASE LATE LIST PENALTY,	CI02	PEN FEE	281.60
LAWSON MARGARET C	2011-59153		C	GARNFEE	60.00
M & A HOME IMPROVEMENTS	2018-1378	RELEASE IN FULL, INCORECT DUE	C	ADVLTX	11.45
M & A HOME IMPROVEMENTS	2018-1378	RELEASE IN FULL, INCORECT DUE	C	PEN FEE	1.15
M & A HOME IMPROVEMENTS	2018-1378	RELEASE IN FULL, INCORECT DUE	CI02	ADVLTX	7.63
M & A HOME IMPROVEMENTS	2018-1378	RELEASE IN FULL, INCORECT DUE	CI02	PEN FEE	0.76
MARTINEZ ELENO YANES	2018-66365	INCORRECT OWNERSHIP PER DEED	C	ADVLTX	100.80
MARTINEZ ELENO YANES	2018-66365	INCORRECT OWNERSHIP PER DEED	CI02	ADVLTX	67.20
MARTINEZ ELENO YANES	2018-66367	INCORRECT OWNERSHIP PER DEED	C	ADVLTX	100.80
MARTINEZ ELENO YANES	2018-66367	INCORRECT OWNERSHIP PER DEED	CI02	ADVLTX	67.20
MCCRIVEN DAVID WAYNE	2010-22091	RELEASE GR FEE- NO PRIOR NOTICE	C	GARNFEE	60.00
MIDTRAIL ASSOCIATES LLC NC	2009-66754		C	LEGLFEE	116.32
MIDTRAIL ASSOCIATES LLC NC	2009-66754		C	TITLFEE	775.00
PAINTER NATHAN TYLER	2017-76940	RELEASE GR FOR HALEY PAINTER'S	C	GARNFEE	60.00
PERRAULT MATTHEW MARK CO-	2018-79148	PER RELEASE PPWK RECEIVED BY	FR02	ADVLTX	859.67
REO FUNDING SOLUTIONS III	2018-84016	PER ANNEXATION COMMENT ON BILL	FR03	ADVLTX	5.31
RETTKE DIANE MARIE	2019-501500	VEHICLE REGISTERED IN TN DURING	C	ADVLTX	144.48
RETTKE DIANE MARIE	2019-501500	VEHICLE REGISTERED IN TN DURING	FR11	ADVLTX	13.65
RICOH USA INC	2018-84659	duplicate taxation	C	ADVLTX	721.24
RICOH USA INC	2018-84659	duplicate taxation	CI04	ADVLTX	631.08
RITCHIE MARTIN LUTHER	2019-501325	TP STATES HE SOLD 2009 TK ON	C	ADVLTX	98.40
RITCHIE MARTIN LUTHER	2019-501325	TP STATES HE SOLD 2009 TK ON	FR08	ADVLTX	12.03
ROBERTS JERRY DAVID JR	2012-81534	RELEASE GR FEE-MEDICAL LEAVE	C	GARNFEE	60.00
SHILOH MISSIONARY BAPTIST	2018-90381	TAX EXEMPTION WAS APPROVED BY THE	C	ADVLTX	431.64
SHILOH MISSIONARY BAPTIST	2018-90381	TAX EXEMPTION WAS APPROVED BY THE	CI02	ADVLTX	287.76
SHOE JENNIFER DAVIS	2019-500447	RELEASE PER DOR INVESTIGATION	C	ADVLTX	32.38
SHOE JENNIFER DAVIS	2019-500447	RELEASE PER DOR INVESTIGATION	FR13	ADVLTX	4.14
SIGMON JAMES WILLIAM II	2018-91012	HOMESTEAD COMPLIANCE approved BY	C	ADVLTX	469.66
SIGMON JAMES WILLIAM II	2018-91012	HOMESTEAD COMPLIANCE approved BY	FR03	ADVLTX	39.14
WILLIS JERRY J SPECL NEEDS	2018-106457	HOMESTEAD COMPLIANCE approved BY	C	ADVLTX	193.14
WILLIS JERRY J SPECL NEEDS	2018-106457	HOMESTEAD COMPLIANCE approved BY	CI04	ADVLTX	169.00
WILLSON MICHAEL WILLIAM	2019-500947	VEHICLE WAS REGISTERED IN	C	ADVLTX	155.66
WILLSON MICHAEL WILLIAM	2019-500947	VEHICLE WAS REGISTERED IN	CI02	ADVLTX	103.78
WILLSON MICHAEL WILLIAM	2019-500905	VEHICLE WAS REGISTERED IN	C	ADVLTX	109.80
WILLSON MICHAEL WILLIAM	2019-500905	VEHICLE WAS REGISTERED IN	CI02	ADVLTX	73.20



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 1/3/2019 11:36:52 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ABASS, GEHAN MOHAMED	ABASS, GEHAN MOHAMED		5650 HAMMERMILL DR	HARRISBURG, NC 28075	Proration	0031041534	EBE5741	PENDING	146836398	Refund Generated due to proration on Bill #0031041534-2017-2017-0000-00	Vehicle Sold	12/12/2018	C ADVL	Tax	(\$19.34)	\$0.00	(\$19.34)
													FR19ADVL	Tax	(\$3.63)	\$0.00	(\$3.63)
													CI01ADVL	Tax	(\$4.38)	\$0.00	(\$4.38)
													Refund			\$27.35	
ADKINS, MICHELLE LEONA	ADKINS, MICHELLE LEONA	ADKINS, MICHAEL ALLEN	5241 ALBROOK DR	DAVIDSON, NC 28036	Proration	0029112771	WSC6642	PENDING	98064862	Refund Generated due to proration on Bill #0029112771-2017-2017-0000-00	Vehicle Sold	12/17/2018	C ADVL	Tax	(\$59.47)	\$0.00	(\$59.47)
													FR11ADVL	Tax	(\$5.78)	\$0.00	(\$5.78)
													Refund			\$65.25	
ALLEN, WANDA GREENE	ALLEN, WANDA GREENE		12791 PINE BLUFF RD	MIDLAND, NC 28107	Proration	0018041227	MARSHAL	PENDING	98297678	Refund Generated due to proration on Bill #0018041227-2017-2017-0000-00	Vehicle Totalled	12/21/2018	C ADVL	Tax	(\$15.92)	\$0.00	(\$15.92)
													CI06ADVL	Tax	(\$4.55)	\$0.00	(\$4.55)
													Refund			\$20.47	
BARRIER, KAREN MCFARLAND	BARRIER, KAREN MCFARLAND		1150 CRESTMONT DR SE	CONCORD, NC 28025	Proration	0041215033	EKT1341	PENDING	146558880	Refund Generated due to proration on Bill #0041215033-2017-2017-0000-00	Vehicle Totalled	12/06/2018	C ADVL	Tax	(\$46.93)	\$0.00	(\$46.93)
													CI02ADVL	Tax	(\$32.18)	\$0.00	(\$32.18)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$79.11	
BARTON, DAVID ALAN	BARTON, DAVID ALAN		2570 SADDLEWOOD CIR SW	CONCORD, NC 28027	Proration	0000824172	YPE9771	PENDING	147783210	Refund Generated due to proration on Bill #0000824172-2016-2016-0000-00	Vehicle Sold	12/28/2018	C ADVL	Tax	(\$36.89)	\$0.00	(\$36.89)
													CI02ADVL	Tax	(\$25.30)	\$0.00	(\$25.30)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$62.19	
BARTON, DAVID ALAN	BARTON, DAVID ALAN		2570 SADDLEWOOD CIR SW	CONCORD, NC 28027	Proration	0014325137	PWV7504	PENDING	147278424	Refund Generated due to proration on Bill #0014325137-2017-2017-0000-00	Vehicle Sold	12/19/2018	C ADVL	Tax	(\$11.26)	\$0.00	(\$11.26)
													CI02ADVL	Tax	(\$7.72)	\$0.00	(\$7.72)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$18.98	
BAUER, JOHN KENNETH	BAUER, JOHN KENNETH		5415 OPHELA CT SW	CONCORD, NC 28027	Proration	0024782302	NRC2007	PENDING	147996435	Refund Generated due to proration on Bill #0024782302-2017-2017-0000-00	Vehicle Sold	12/31/2018	C ADVL	Tax	(\$55.12)	\$0.00	(\$55.12)
													CI02ADVL	Tax	(\$37.80)	\$0.00	(\$37.80)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$92.92	
BENTLEY, HAROLD WAYNE	BENTLEY, HAROLD WAYNE		4152 MEDFORD DR NW	CONCORD, NC 28027	Proration	0042041726	FDR8716	PENDING	147445839	Refund Generated due to proration on Bill #0042041726-2017-2017-0000-00	Vehicle Sold	12/21/2018	C ADVL	Tax	(\$68.63)	(\$3.71)	(\$72.34)
													CI02ADVL	Tax	(\$47.06)	\$0.00	(\$49.13)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$121.47	
BOST, TRENTON RAY	BOST, TRENTON RAY		3000 RANKIN RD	CONCORD, NC 28027	Proration	0014317389	BBZ3863	PENDING	98240626	Refund Generated due to proration on Bill #0014317389-2017-2017-0000-00	Vehicle Sold	12/20/2018	C ADVL	Tax	(\$31.08)	\$0.00	(\$31.08)
													FR11ADVL	Tax	(\$3.02)	\$0.00	(\$3.02)
													Refund			\$34.10	
BREWINGTON, MEGAN DORSEY	BREWINGTON, MEGAN DORSEY		496 GLORY CT	FORT MILL, SC 29715	Proration	0037320363	CHH6605	PENDING	146982579	Refund Generated due to proration on Bill #0037320363-2017-2017-0000-00	Vehicle Sold	12/14/2018	C ADVL	Tax	(\$42.59)	\$0.00	(\$42.59)
													CI04ADVL	Tax	(\$38.33)	\$0.00	(\$38.33)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$80.92	
BYARS, RANDY CARLTON	BYARS, RANDY CARLTON		PO BOX 539	ROAN MOUNTAIN, TN 37687	Proration	0041025298	FCM9686	PENDING	146385723	Refund Generated due to proration on Bill #0041025298-2017-2017-0000-00	Reg. Out of state	12/04/2018	C ADVL	Tax	(\$13.88)	\$0.00	(\$13.88)
													CI02ADVL	Tax	(\$9.52)	\$0.00	(\$9.52)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$23.40	
BYRON, CHARISSE SLOANE-SEALE	BYRON, CHARISSE SLOANE-SEALE		8293 CHATHAM OAKS DR	CONCORD, NC 28027	Proration	0044506116	FJN6368	PENDING	98412280	Refund Generated due to proration on Bill #0044506116-2018-2018-0000-00	Vehicle Totalled	12/27/2018	C ADVL	Tax	(\$88.56)	\$0.00	(\$88.56)
													FR11ADVL	Tax	(\$8.36)	\$0.00	(\$8.36)
													Refund			\$96.92	
CAMPBELL, THOMAS BRUCE	CAMPBELL, THOMAS BRUCE		118 S ROSE AVE	KANNAPOLIS, NC 28083	Proration	0030259419	XRR2678	PENDING	147096501	Refund Generated due to proration on Bill #0030259419-2017-2017-0000-00	Vehicle Totalled	12/17/2018	C ADVL	Tax	(\$1.75)	\$0.00	(\$1.75)
													CI04ADVL	Tax	(\$1.57)	\$0.00	(\$1.57)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$3.32	
CANUP, ELDA IRENE	CANUP, ELDA IRENE	CANUP, KENNETH AVERY	2309 PENNSYLVANIA AVE	KANNAPOLIS, NC 28083	Proration	0040213994	HD9375F	PENDING	147782196	Refund Generated due to proration on Bill #0040213994-2017-2017-0000-00	Vehicle Sold	12/28/2018	C ADVL	Tax	(\$19.51)	\$0.00	(\$19.51)
													CI04ADVL	Tax	(\$17.56)	\$0.00	(\$17.56)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$37.07	
CARNEGLIA, GABRIELLE MARIE	CARNEGLIA, GABRIELLE MARIE	CARNEGLIA, MICHAEL ANTHONY III	9742 CAPELLA AVE NW	CONCORD, NC 28027	Proration	0014300291	BFJ1527	PENDING	146835891	Refund Generated due to proration on Bill #0014300291-2017-2017-0000-00	Vehicle Sold	12/12/2018	C ADVL	Tax	(\$57.40)	\$0.00	(\$57.40)
													CI02ADVL	Tax	(\$39.36)	\$0.00	(\$39.36)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$96.76	
CASTIGLIA, ANGELA MARIE	CASTIGLIA, ANGELA MARIE		6202 N GEMINI SPRINGS DR	KANNAPOLIS, NC 28081	Proration	0037126068	DEL8082	PENDING	146465454	Refund Generated due to proration on Bill #0037126068-2017-2017-0000-00	Vehicle Totalled	12/05/2018	C ADVL	Tax	(\$30.04)	\$0.00	(\$30.04)
													CI04ADVL	Tax	(\$27.04)	\$0.00	(\$27.04)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$57.08	
CHEN, JING	CHEN, JING		2121 SUNRISE CIR	WENATCHEE, WA 98801	Proration	0042899770	PFX3991	PENDING	146983053	Refund Generated due to proration on Bill #0042899770-2017-2017-0000-00	Reg. Out of state	12/14/2018	C ADVL	Tax	(\$135.29)	\$0.00	(\$135.29)
													CI02ADVL	Tax	(\$92.77)	\$0.00	(\$92.77)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$0.00	



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														2017-0000-00			Refund	\$228.06
CLANTON, JAMES MICHAEL	CLANTON, JAMES MICHAEL		700 CONTINENTAL DR	CONCORD, NC 28025	Adjustment < \$100	0045549438	FLE5938	PENDING	195869336	Refund Generated due to adjustment on Bill #0045549438-2018-2018-0000	Situs error	12/13/2018	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
													Ci02ADVL	Tax	(\$29.57)	\$0.00	(\$29.57)	
													Ci02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)	
													FR04ADVL	Tax	\$4.62	\$0.00	\$4.62	
																Refund	\$39.95	
COOKS, LAWRENCE III	COOKS, LAWRENCE III		3926 KELLYBROOK DR	CONCORD, NC 28025	Proration	0037833724	BJT6932	PENDING	146982882	Refund Generated due to proration on Bill #0037833724-2017-2017-0000-00	Vehicle Totalled	12/14/2018	C ADVL	Tax	(\$42.77)	\$0.00	(\$42.77)	
													Ci02ADVL	Tax	(\$29.33)	\$0.00	(\$29.33)	
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$72.10	
CRITZ, ROBERT MCCOY	CRITZ, ROBERT MCCOY		PO BOX 745	CONCORD, NC 28026	Proration	0009366462	1206DU	PENDING	98240954	Refund Generated due to proration on Bill #0009366462-2018-	Vehicle Sold	12/20/2018	C ADVL	Tax	(\$15.54)	\$0.00	(\$15.54)	
													FR03ADVL	Tax	(\$1.29)	\$0.00	(\$1.29)	
																Refund	\$16.83	
CROOK, KELLY GOSNELL	CROOK, KELLY GOSNELL		4238 MORRIS BURN DR SW	CONCORD, NC 28027	Proration	0032112836	CME4097	PENDING	147446070	Refund Generated due to proration on Bill #0032112836-2017-2017-0000-00	Vehicle Totalled	12/21/2018	C ADVL	Tax	(\$71.99)	\$0.00	(\$71.99)	
													Ci02ADVL	Tax	(\$49.37)	\$0.00	(\$49.37)	
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$121.36	
CRUZADO, MIGUEL ANGEL JR	CRUZADO, MIGUEL ANGEL JR	CEDENO-CRUZADO, SHIRLEY ESTELA	6040 FAZIO CT	HARRISBURG, NC 28075	Proration	0039706877	ALK4076	PENDING	146902212	Refund Generated due to proration on Bill #0039706877-2017-2017-0000-00	Vehicle Sold	12/13/2018	C ADVL	Tax	(\$2.43)	\$0.00	(\$2.43)	
													FR19ADVL	Tax	(\$0.46)	\$0.00	(\$0.46)	
													Ci01ADVL	Tax	(\$0.55)	\$0.00	(\$0.55)	
																Refund	\$3.44	
DAHLMAN, MELISSA JACOBY	DAHLMAN, MELISSA JACOBY		1068 MEADOWBROOK LANE	CONCORD, NC 28027	Proration	0044075723	FHE7668	PENDING	146465391	Refund Generated due to proration on Bill #0044075723-2018-2018-0000-00	Vehicle Sold	12/05/2018	C ADVL	Tax	(\$27.70)	\$0.00	(\$27.70)	
													Ci02ADVL	Tax	(\$18.46)	\$0.00	(\$18.46)	
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$46.16	
DANGERFIELD, WESLEY GLENN	DANGERFIELD, WESLEY GLENN		6797 HIGHWAY 49 N	MT PLEASANT, NC 28124	Proration	0032307908	EBX7590	PENDING	97934944	Refund Generated due to proration on Bill #0032307908-2017-	Vehicle Sold	12/13/2018	C ADVL	Tax	(\$51.57)	\$0.00	(\$51.57)	
													FR16ADVL	Tax	(\$7.59)	\$0.00	(\$7.59)	
																Refund	\$59.16	
DAVIS-SMITH, BARBARA JEAN	DAVIS-SMITH, BARBARA JEAN		4553 LANSTONE CT SW	CONCORD, NC 28027	Proration	0008561744	4S9145	PENDING	147191322	Refund Generated due to proration on Bill #0008561744-2017-2017-0000-00	Incomplete Doc	12/18/2018	C ADVL	Tax	(\$35.28)	\$0.00	(\$35.28)	
													Ci02ADVL	Tax	(\$24.19)	\$0.00	(\$24.19)	
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$59.47	
DE LA PENNA, ALEXANDER RAYMUNDO	DE LA PENNA, ALEXANDER RAYMUNDO	DE LA PENNA, HEATHER ANN	5356 RESERVE WAY	CONCORD, NC 44054	Proration	0042555769	FER6135	PENDING	147995265	Refund Generated due to proration on Bill #0042555769-2017-2017-0000-00	Reg. Out of state	12/31/2018	C ADVL	Tax	(\$44.97)	\$0.00	(\$44.97)	
													Ci02ADVL	Tax	(\$30.84)	\$0.00	(\$30.84)	
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$75.81	
DE LA PENNA, HEATHER ANN	DE LA PENNA, HEATHER ANN	DE LA PENNA, ALEXANDER RAYMUNDO	5356 RESERVE WAY	SHEFFIELD VILLAGE, OH 44054	Proration	0042555170	FER6134	PENDING	147995256	Refund Generated due to proration on Bill #0042555170-2017-2017-0000-00	Reg. Out of state	12/31/2018	C ADVL	Tax	(\$68.91)	\$0.00	(\$68.91)	
													Ci02ADVL	Tax	(\$47.25)	\$0.00	(\$47.25)	
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$116.16	
DHARPAWAR, ABHIJEET BAJIRAO	DHARPAWAR, ABHIJEET BAJIRAO		1211 BLUE SKY DR	CONCORD, NC 28027	Proration	0040457632	EKC9133	PENDING	146559420	Refund Generated due to proration on Bill #0040457632-2017-2017-0000-00	Vehicle Sold	12/06/2018	C ADVL	Tax	(\$24.45)	\$0.00	(\$24.45)	
													Ci02ADVL	Tax	(\$16.77)	\$0.00	(\$16.77)	
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$41.22	
DICKEY, SARAH ALLISON	DICKEY, SARAH ALLISON	DICKEY, MATTHEW GENE	5509 LEATHERWOOD LN	HARRISBURG, NC 28075	Proration	0025246531	CDC3670	PENDING	147619002	Refund Generated due to proration on Bill #0025246531-2017-2017-0000-00	Vehicle Sold	12/27/2018	C ADVL	Tax	(\$84.52)	\$0.00	(\$84.52)	
													FR19ADVL	Tax	(\$15.88)	\$0.00	(\$15.88)	
													Ci01ADVL	Tax	(\$19.14)	\$0.00	(\$19.14)	
																Refund	\$119.54	
DODSON, KAY BREWER	DODSON, KAY BREWER		4200 MORRIS BURN DR SW	CONCORD, NC 28027	Proration	0037363708	EBE7219	PENDING	146269653	Refund Generated due to proration on Bill #0037363708-2017-2017-0000-00	Vehicle Totalled	12/03/2018	C ADVL	Tax	(\$35.38)	\$0.00	(\$35.38)	
													Ci02ADVL	Tax	(\$24.26)	\$0.00	(\$24.26)	
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$59.64	
DOLAN, THOMAS WILLIAM	DOLAN, THOMAS WILLIAM		510 N OAK DR	HUNTERSVILLE, NC 28078	Proration	0019974838	YXP5994	PENDING	97643508	Refund Generated due to proration on Bill #0019974838-2017-	Vehicle Sold	12/05/2018	C ADVL	Tax	(\$51.25)	\$0.00	(\$51.25)	
													FR11ADVL	Tax	(\$4.98)	\$0.00	(\$4.98)	
																Refund	\$56.23	
EASLEY, JUDY BECKMANN	EASLEY, JUDY BECKMANN		8200 MIDDLETON CIR	HARRISBURG, NC 28075	Proration	0000829646	XVF7526	PENDING	98127380	Refund Generated due to proration on Bill #0000829646-2018-	Vehicle Totalled	12/18/2018	C ADVL	Tax	(\$14.46)	\$0.00	(\$14.46)	
													FR07ADVL	Tax	(\$3.02)	\$0.00	(\$3.02)	
																Refund	\$17.48	
ELLIOTT, NATHAN VERNON	ELLIOTT, NATHAN VERNON	MOSES-ELLIOTT, JOANNA FAYE	134 COTTONTAIL LN SE	CONCORD, NC 28025	Proration	0027439369	AHA7943	PENDING	147783396	Refund Generated due to proration on Bill #0027439369-2018-2018-0000-00	Vehicle Sold	12/28/2018	C ADVL	Tax	(\$40.79)	\$0.00	(\$40.79)	
													Ci02ADVL	Tax	(\$27.19)	\$0.00	(\$27.19)	
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$67.98	
FALLEN, WALTER ROBERT III	FALLEN, WALTER ROBERT III		855 JUANITA DR SW	CONCORD, NC 28027	Proration	0043146365	XXD5113	PENDING	147361383	Refund Generated due to proration on Bill #0043146365-2017-	Vehicle Sold	12/20/2018	C ADVL	Tax	(\$109.72)	\$0.00	(\$109.72)	
													Ci02ADVL	Tax	(\$75.24)	\$0.00	(\$75.24)	
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	



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FERGUSON, MARY ANN	FERGUSON, MARY ANN	CAWLEY, MARIE	1120 BOTTLE BRUSH LN	HARRISBURG, NC 28075	Proration	0000814081	0215JD	PENDING	98127412	Refund Generated due to proration on Bill #0000814081-2018-0000-00	Vehicle Sold	12/18/2018	C ADVL	Tax	(\$27.29)	Refund	\$184.96	\$0.00	(\$27.29)
													Ci01ADVL	Tax	(\$13.45)	\$0.00		\$0.00	(\$13.45)
Refund																	\$40.74		
FERREE, ANTHONY WAYNE	FERREE, ANTHONY WAYNE		7049 BOVINE LN	HARRISBURG, NC 28075	Proration	0036488004	AEK7014	PENDING	147618297	Refund Generated due to proration on Bill #0036488004-2017-2017-0000-00	Reg. Out of state	12/27/2018	C ADVL	Tax	(\$112.14)	\$0.00		\$0.00	(\$112.14)
													FR19ADVL	Tax	(\$21.06)	\$0.00		\$0.00	(\$21.06)
													Ci01ADVL	Tax	(\$25.39)	\$0.00		\$0.00	(\$25.39)
Refund																	\$158.59		
FIEDLER, DEBRA SUSAN	FIEDLER, DEBRA SUSAN	FIEDLER, STEVEN DOUGLAS	67 PADDINGTON DR SW	CONCORD, NC 28025	Proration	0035597352	EJF4068	PENDING	147783057	Refund Generated due to proration on Bill #0035597352-2017-2017-0000-00	Vehicle Sold	12/28/2018	C ADVL	Tax	(\$12.86)	\$0.00		\$0.00	(\$12.86)
													Ci02ADVL	Tax	(\$8.82)	\$0.00		\$0.00	(\$8.82)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00	\$0.00
Refund																	\$21.68		
FINK, RAYMOND WILSON	FINK, RAYMOND WILSON		9019 MOUNT OLIVE RD	MOUNT PLEASANT, NC 28124	Proration	0009823665	ZNT4545	PENDING	98412286	Refund Generated due to proration on Bill #0009823665-2018-0000-00	Vehicle Sold	12/27/2018	C ADVL	Tax	(\$8.52)	\$0.00		\$0.00	(\$8.52)
													FR16ADVL	Tax	(\$1.22)	\$0.00		\$0.00	(\$1.22)
Refund																	\$9.74		
FINK, RAYMOND WILSON	FINK, RAYMOND WILSON		9019 MOUNT OLIVE RD	MOUNT PLEASANT, NC 28124	Proration	0009823687	MWK5581	PENDING	98412284	Refund Generated due to proration on Bill #0009823687-2018-0000-00	Vehicle Sold	12/27/2018	C ADVL	Tax	(\$14.58)	\$0.00		\$0.00	(\$14.58)
													FR15ADVL	Tax	(\$2.58)	\$0.00		\$0.00	(\$2.58)
Refund																	\$17.16		
FISHER, CASEY O'NEIL	FISHER, CASEY O'NEIL		1025 JACKSON RD	SALISBURY, NC 28146	Proration	0040837893	EA6895	PENDING	98064200	Refund Generated due to proration on Bill #0040837893-2017-0000-00	Vehicle Sold	12/17/2018	C ADVL	Tax	(\$9.00)	\$0.00		\$0.00	(\$9.00)
													FR11ADVL	Tax	(\$0.87)	\$0.00		\$0.00	(\$0.87)
Refund																	\$9.87		
FORTNEY, ROGER LEE	FORTNEY, ROGER LEE		8750 DAVIDSON HWY	CONCORD, NC 28027	Proration	0039610471	HW5235	PENDING	98412000	Refund Generated due to proration on Bill #0039610471-2018-0000-00	Vehicle Sold	12/27/2018	C ADVL	Tax	(\$15.72)	\$0.00		\$0.00	(\$15.72)
													FR11ADVL	Tax	(\$1.48)	\$0.00		\$0.00	(\$1.48)
Refund																	\$17.20		
FRANCISCO, MICHAEL LEE	FRANCISCO, MICHAEL LEE		5853 BIRCHFIELD LN NW	CONCORD, NC 28027	Proration	0028280199	XSD2387	PENDING	147446763	Refund Generated due to proration on Bill #0028280199-2017-2017-0000-00	Vehicle Sold	12/21/2018	C ADVL	Tax	(\$48.63)	\$0.00		\$0.00	(\$48.63)
													Ci02ADVL	Tax	(\$33.34)	\$0.00		\$0.00	(\$33.34)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00	\$0.00
Refund																	\$81.97		
GLENN, JERMAINE	GLENN, JERMAINE	GLENN, JERMAINE TYRIQUE	9668 ESTRIDGE LN	CONCORD, NC 28027	Proration	0035783078	DMW4582	PENDING	147783078	Refund Generated due to proration on Bill #0035783078-2017-2017-0000-00	Vehicle Sold	12/28/2018	C ADVL	Tax	(\$36.01)	\$0.00		\$0.00	(\$36.01)
													Ci04ADVL	Tax	(\$32.42)	\$0.00		\$0.00	(\$32.42)
													Ci04ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00	\$0.00
Refund																	\$68.43		
GOODNIGHT, LAUREN THOMPSON	GOODNIGHT, LAUREN THOMPSON		1364 RAINBOW DR	KANNAPOLIS, NC 28081	Proration	0025293686	CJP6139	PENDING	146902446	Refund Generated due to proration on Bill #0025293686-2017-2017-0000-00	Vehicle Totalled	12/13/2018	C ADVL	Tax	(\$66.73)	\$0.00		\$0.00	(\$66.73)
													Ci04ADVL	Tax	(\$60.06)	\$0.00		\$0.00	(\$60.06)
													Ci04ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00	\$0.00
Refund																	\$126.79		
GREENE, ALLEN MICHAEL	GREENE, ALLEN MICHAEL		3836 MIAMI CHURCH RD	CONCORD, NC 28025	Proration	0036557773	HR8918	PENDING	97513202	Refund Generated due to proration on Bill #0036557773-2017-0000-00	Vehicle Sold	12/03/2018	C ADVL	Tax	(\$50.45)	\$0.00		\$0.00	(\$50.45)
													FR04ADVL	Tax	(\$3.96)	\$0.00		\$0.00	(\$3.96)
Refund																	\$54.41		
GUGA, JOSEPH EDWARD	GUGA, JOSEPH EDWARD		1470 OLIVE HILL AVE NW	CONCORD, NC 28027	Proration	0029117336	DDF7096	PENDING	146465526	Refund Generated due to proration on Bill #0029117336-2017-2017-0000-00	Vehicle Sold	12/05/2018	C ADVL	Tax	(\$47.81)	\$0.00		\$0.00	(\$47.81)
													Ci02ADVL	Tax	(\$32.78)	\$0.00		\$0.00	(\$32.78)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00	\$0.00
Refund																	\$80.59		
HAPEMAN, TOM RICHARD	HAPEMAN, TOM RICHARD	HAPEMAN, SHANNON LEA	4722 REDMOND CT NW	CONCORD, NC 28027	Proration	0040239183	12S7SM	PENDING	147191724	Refund Generated due to proration on Bill #0040239183-2018-2018-0000-00	Vehicle Sold	12/18/2018	C ADVL	Tax	(\$93.60)	\$0.00		\$0.00	(\$93.60)
													Ci02ADVL	Tax	(\$62.40)	\$0.00		\$0.00	(\$62.40)
													Ci02ADVL	Vehicle Fee	(\$15.00)	\$0.00		\$0.00	(\$15.00)
Refund																	\$171.00		
HARPER, DAVETTE HELENE	HARPER, DAVETTE HELENE		2327 BARROWCLIFF E DR NW	CONCORD, NC 28027	Proration	0038494229	SRN1408	PENDING	146836206	Refund Generated due to proration on Bill #0038494229-2017-2017-0000-00	Vehicle Sold	12/12/2018	C ADVL	Tax	(\$27.68)	\$0.00		\$0.00	(\$27.68)
													Ci02ADVL	Tax	(\$18.98)	\$0.00		\$0.00	(\$18.98)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00	\$0.00
Refund																	\$46.66		
HARTMAN, LARRY KEITH	HARTMAN, LARRY KEITH	HARTMAN, CAROL ANN	4656 CHAUCER PL NW	CONCORD, NC 28027	Proration	0044615657	PWF3889	PENDING	147995292	Refund Generated due to proration on Bill #0044615657-2018-2018-0000-00	Vehicle Sold	12/31/2018	C ADVL	Tax	(\$42.93)	\$0.00		\$0.00	(\$42.93)
													Ci02ADVL	Tax	(\$28.62)	\$0.00		\$0.00	(\$28.62)
													Ci02ADVL	Vehicle Fee	(\$15.00)	\$0.00		\$0.00	(\$15.00)
Refund																	\$86.55		
HENDERSON, JEFFRY LEE	HENDERSON, JEFFRY LEE		3139 CHELWOOD DR NW	CONCORD, NC 28027	Proration	0042474650	FEH3229	PENDING	146630151	Refund Generated due to proration on Bill #0042474650-2017-2017-0000-00	Vehicle Sold	12/07/2018	C ADVL	Tax	(\$64.75)	\$0.00		\$0.00	(\$64.75)
													Ci02ADVL	Tax	(\$44.40)	\$0.00		\$0.00	(\$44.40)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00	\$0.00
Refund																	\$109.15		
HENDERSON, JEFFRY LEE	HENDERSON, JEFFRY LEE		3139 CHELWOOD DR NW	CONCORD, NC 28027	Proration	0034247167	EFT2389	PENDING	146630160	Refund Generated due to proration on Bill #0034247167-2018-2018-0000-00	Vehicle Sold	12/07/2018	C ADVL	Tax	(\$8.14)	\$0.00		\$0.00	(\$8.14)
													Ci02ADVL	Tax	(\$5.42)	\$0.00		\$0.00	(\$5.42)
													Ci02ADVL	Vehicle Fee	(\$15.00)	\$0.00		\$0.00	(\$15.00)
Refund																	\$28.56		
HENSON, CHRISTINA	HENSON, CHRISTINA	HENSON, ERIC SEAN	104 WOODLYN AVE	LITTLE RIVER, SC 29566	Proration	0035530209	ARCPT	PENDING	147191445	Refund Generated due to proration on Bill #0035530209-2017-2017-0000-00	Reg. Out of state	12/18/2018	C ADVL	Tax	(\$51.97)	\$0.00		\$0.00	(\$51.97)
													Ci02ADVL	Tax	(\$35.64)	\$0.00		\$0.00	(\$35.64)



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Owner	Address	City	State	County	Proration	Bill #	Vehicle ID	Status	Refund Reason	Date	Category	Amount	Refund	Total
CAROLYN SHARP	CAROLYN SHARP	BROOKLINE DR	NC	HUNTERVILLE, NC 28078					proration on Bill #0037496482-2017-		FR11ADVL	Tax	(\$3.58)	\$0.00 (\$3.58)
LI, HUI LING	LI, HUI LING	121 WALTON DR	SC	GAFFNEY, SC 29341	Proration	0034864569	EFD2713	PENDING	Refund Generated due to proration on Bill #0034864569-2017-2017-0000-00	Reg. Out of state	12/06/2018	C ADVL	Tax	(\$6.52) \$0.00 (\$6.52)
LI, HUI LING	LI, HUI LING	121 WALTON DR	SC	GAFFNEY, SC 29341	Proration	0041575579	FDP5879	PENDING	Refund Generated due to proration on Bill #0041575579-2017-2017-0000-00	Reg. Out of state	12/06/2018	C ADVL	Tax	(\$32.22) \$0.00 (\$32.22)
LITAKER, KAY MILLIS	LITAKER, KAY MILLIS	202 DALE AVE	NC	KANNAPOLIS, NC 28081	Proration	0030943523	ZXK4621	PENDING	Refund Generated due to proration on Bill #0030943523-2017-2017-0000-00	Vehicle Sold	12/20/2018	C ADVL	Tax	(\$75.37) \$0.00 (\$75.37)
LITTLE, MILES EDWARD	LITTLE, MILES EDWARD	12555 HWY 601	NC	MIDLAND, NC 28107	Adjustment >= \$100	0045463345	YJ4883	PENDING	Refund Generated due to adjustment on Bill #0045463345-2018-2018-0000	Situs error	12/05/2018	C ADVL	Tax	\$0.00 \$0.00 \$0.00
LITTLE, MILES EDWARD	LITTLE, MILES EDWARD	LITTLE, CAROL STACK	NC	MIDLAND, NC 28107	Adjustment < \$100	0045463424	YE8647	PENDING	Refund Generated due to adjustment on Bill #0045463424-2018-2018-0000	Situs error	12/05/2018	C ADVL	Tax	\$0.00 \$0.00 \$0.00
LITTLE, WAYNE ELON	LITTLE, WAYNE ELON	10488 MOUNT OLIVE ESTATES	NC	MOUNT PLEASANT, NC 28124	Adjustment >= \$100	0041000890	FCS3645	PENDING	Refund Generated due to adjustment on Bill #0041000890-2017-2017-0000	Situs error	12/19/2018	C ADVL	Tax	\$0.00 \$0.00 \$0.00
LOCH, JOHN ANDREW	LOCH, JOHN ANDREW	3154 FARMWOOD BLVD SW	NC	CONCORD, NC 28027	Proration	0044898877	VZN9057	PENDING	Refund Generated due to proration on Bill #0044898877-2018-2018-0000-00	Vehicle Sold	12/20/2018	C ADVL	Tax	(\$12.66) \$0.00 (\$12.66)
M & M KIDS INC	M & M KIDS INC	KIDS R KIDS	NC	CONCORD, NC 28027	Proration	0009647679	YPS1306	PENDING	Refund Generated due to proration on Bill #0009647679-2017-2017-0000-00	Processed in error	12/17/2018	C ADVL	Tax	(\$23.07) \$0.00 (\$23.07)
M & M KIDS INC	M & M KIDS INC	KIDS R KIDS	NC	CONCORD, NC 28027	Proration	0009648459	YNK6259	PENDING	Refund Generated due to proration on Bill #0009648459-2017-2017-0000-00	Vehicle Sold	12/17/2018	C ADVL	Tax	(\$23.07) \$0.00 (\$23.07)
MARROW, FREDIA LYNNE	MARROW, FREDIA LYNNE	789 IDEAL DR SE	NC	CONCORD, NC 28025	Proration	0041278572	DHX5120	PENDING	Refund Generated due to proration on Bill #0041278572-2017-2017-0000-00	Processed in error	12/05/2018	C ADVL	Tax	(\$28.42) \$0.00 (\$28.42)
MARTIN, WILLIAM BRUCE	MARTIN, WILLIAM BRUCE	126 RIVERVIEW DR	GA	SUWANEE, GA 30024	Proration	0041862396	WZL7869	PENDING	Refund Generated due to proration on Bill #0041862396-2017-2017-0000-00	Vehicle Sold	12/21/2018	C ADVL	Tax	(\$66.64) (\$3.61) (\$70.25)
MARTINI, DANIELLE MARIE	MARTINI, DANIELLE MARIE	504 WORTHINGTON CT NE	NC	CONCORD, NC 28025	Proration	0044892290	FJN5673	PENDING	Refund Generated due to proration on Bill #0044892290-2018-2018-0000-00	Vehicle Totalled	12/03/2018	C ADVL	Tax	(\$66.00) \$0.00 (\$66.00)
MCCRAY, MICHELLE ANNE	MCCRAY, MICHELLE ANNE	3707 WINTERBERRY CT NW	NC	CONCORD, NC 28027	Proration	0043162848	FEL8397	PENDING	Refund Generated due to proration on Bill #0043162848-2017-2017-0000-00	Tag Surrender	12/07/2018	C ADVL	Tax	(\$53.07) \$0.00 (\$53.07)
MCGOWAN, MICHAEL	MCGOWAN, MICHAEL	10107 RIVENDALL LN	NC	CHARLOTTE, NC 28269	Proration	0034842512	BFF6160	PENDING	Refund Generated due to proration on Bill #0034842512-2017-2017-0000-00	Vehicle Sold	12/27/2018	C ADVL	Tax	(\$34.53) \$0.00 (\$34.53)
MECKLENBURG COUNTY TAX ASSESSOR	BAKER, JOSHUA AARON	P.O. BOX 707	NC	CONCORD, NC 28026	Adjustment >= \$100	0045520272	DMM5251	PENDING	[AS0168] - Refund Generated due to adjustment on abstract # : 0045520272-2018-2018-0000-00	Assessed In Err	12/28/2018	C ADVL	Tax	(\$175.25) \$0.00 (\$175.25)
MECKLENBURG COUNTY TAX ASSESSOR	BAKER, JOSHUA AARON	P.O. BOX 707	NC	CONCORD, NC 28026	Adjustment >= \$100	0045574862	XRE4481	PENDING	[AS0168] - Refund	Assessed In	12/28/2018	C ADVL	Tax	(\$91.73) \$0.00 (\$91.73)



North Carolina Vehicle Tax System

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G COUNTY TAX ASSESSOR	JOSHUA AARON	NATALIE FAITH	28026	\$100					Generated due to adjustment on abstract # : 0045574862-2018-0000000000	Err									
MERVIN GAILLARD AVERY JR	MERVIN GAILLARD AVERY JR		8598 FLOWES STORE RD	CONCORD, NC 28025	Proration	0000878735	WPH8112	PENDING	97753168	Vehicle Sold	12/07/2018	C I02ADVL	Tax	(\$61.15)	\$0.00	(\$61.15)			
												C I02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)			
																	Refund		\$167.88
												C ADVL	Tax	(\$3.97)	\$0.00	(\$3.97)			
												FR14ADVL	Tax	(\$0.34)	\$0.00	(\$0.34)			
																	Refund		\$4.31
MOONEY, JOHN DEE	MOONEY, JOHN DEE	MOONEY, RUTH JUSTICE	48 CAROLINA AVE NE	CONCORD, NC 28025	Proration	0032438956	CJP6003	PENDING	147618201	Vehicle Totalled	12/27/2018	C ADVL	Tax	(\$53.90)	\$0.00	(\$53.90)			
												C I02ADVL	Tax	(\$36.96)	\$0.00	(\$36.96)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$90.86
MORGAN, TAMMY RAYMER	MORGAN, TAMMY RAYMER		10019 JIM SOSSOMAN RD	MIDLAND, NC 28107	Proration	0043375289	S062P	PENDING	97852166	Vehicle Sold	12/11/2018	C ADVL	Tax	(\$19.60)	\$0.00	(\$19.60)			
												C I06ADVL	Tax	(\$5.60)	\$0.00	(\$5.60)			
																	Refund		\$25.20
MOTLEY, ROBERT MITCHELL JR	MOTLEY, ROBERT MITCHELL JR		1800 DERITA RD	CONCORD, NC 28027	Adjustment < \$100	0045488616	CL15215	PENDING	146558535	Over Assessment	12/06/2018	C ADVL	Tax	(\$35.35)	\$0.00	(\$35.35)			
												C I02ADVL	Tax	(\$23.57)	\$0.00	(\$23.57)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$58.92
MUDD, ERIC CARL	MUDD, ERIC CARL		2162 STONE PILE DR SW	CONCORD, NC 28025	Proration	0043065385	FER6569	PENDING	147096459	Tag Surrender	12/17/2018	C ADVL	Tax	(\$243.53)	\$0.00	(\$243.53)			
												C I02ADVL	Tax	(\$166.99)	\$0.00	(\$166.99)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$410.52
MUIRHEAD, MATTHEW LEE	MUIRHEAD, MATTHEW LEE		1811 LELA AVENUE	CHARLOTTE, NC 28028	Proration	0037058840	EKB2828	PENDING	97852330	Vehicle Sold	12/11/2018	C ADVL	Tax	(\$49.99)	(\$2.50)	(\$52.49)			
												FR11ADVL	Tax	(\$4.86)	(\$0.24)	(\$5.10)			
																	Refund		\$57.59
NATARAJAN, NEWTON	NATARAJAN, NEWTON		8155 BRETON WAY	HARRISBURG, NC 28075	Proration	0041756487	ELW6497	PENDING	146270052	Vehicle Sold	12/03/2018	C ADVL	Tax	(\$82.55)	\$0.00	(\$82.55)			
												C I02ADVL	Tax	(\$56.61)	\$0.00	(\$56.61)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$139.16
NESBIT, WADE NELSON	NESBIT, WADE NELSON		2548 SADDLEWOOD CIR SW	CONCORD, NC 28027	Proration	0034068198	EFT1560	PENDING	146777946	Vehicle Sold	12/11/2018	C ADVL	Tax	(\$13.68)	\$0.00	(\$13.68)			
												C I02ADVL	Tax	(\$9.12)	\$0.00	(\$9.12)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$22.80
NORTH, TYLER SCOTT	NORTH, TYLER SCOTT		7008 MERRYMOUNT CT	CONCORD, NC 28025	Proration	0019950086	ADS8148	PENDING	97828312	Vehicle Sold	12/10/2018	C ADVL	Tax	(\$8.07)	\$0.00	(\$8.07)			
												FR11ADVL	Tax	(\$0.78)	\$0.00	(\$0.78)			
																	Refund		\$8.85
NUGENT, CHRISTOPHER MICHAEL	NUGENT, CHRISTOPHER MICHAEL		9816 MOODY CT	HARRISBURG, NC 28075	Proration	0039954611	6W5737	PENDING	97988512	Vehicle Sold	12/14/2018	C ADVL	Tax	(\$61.58)	\$0.00	(\$61.58)			
												FR07ADVL	Tax	(\$12.83)	\$0.00	(\$12.83)			
																	Refund		\$74.41
OGUNYOMI, LASUNKANMI DOYIN	OGUNYOMI, LASUNKANMI DOYIN		329 MELROSE DR SW	CONCORD, NC 28025	Proration	0040903549	JB1401	PENDING	146778192	Vehicle Sold	12/11/2018	C ADVL	Tax	(\$5.93)	\$0.00	(\$5.93)			
												C I02ADVL	Tax	(\$4.06)	\$0.00	(\$4.06)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$9.99
OGUNYOMI, LOVETH ORIEJI	OGUNYOMI, LOVETH ORIEJI		646 CENTRAL DR NW	CONCORD, NC 28027	Proration	0043388518	FER7006	PENDING	146778189	Vehicle Sold	12/11/2018	C ADVL	Tax	(\$22.03)	\$0.00	(\$22.03)			
												C I02ADVL	Tax	(\$14.68)	\$0.00	(\$14.68)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$36.71
PINNIX, RICKY RAY	PINNIX, RICKY RAY		305 WOODBROOK PL	CONCORD, NC 28025	Proration	0042265647	PDH7073	PENDING	146630298	Vehicle Sold	12/07/2018	C ADVL	Tax	(\$11.39)	\$0.00	(\$11.39)			
												C I04ADVL	Tax	(\$10.25)	\$0.00	(\$10.25)			
												C I04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$21.64
REALMUTO, SUSAN	REALMUTO, SUSAN		701 WOODBROOK PL NE	CONCORD, NC 28025	Proration	0036420132	EDX6412	PENDING	146902173	Vehicle Sold	12/13/2018	C ADVL	Tax	(\$39.40)	\$0.00	(\$39.40)			
												C I02ADVL	Tax	(\$27.02)	\$0.00	(\$27.02)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$66.42
RICE, PATRICIA MCCOOL	RICE, PATRICIA MCCOOL	RICE, TROY EDWARD	880 CRAIGMONT LN NW	CONCORD, NC 28027	Proration	0039747183	6P7326	PENDING	147360774	Vehicle Sold	12/20/2018	C ADVL	Tax	(\$135.30)	\$0.00	(\$135.30)			
												C I02ADVL	Tax	(\$90.20)	\$0.00	(\$90.20)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$225.50
RIDGLEY, VETASHMA INA	RIDGLEY, VETASHMA INA		402 BRICKINGHAM WAY	COLUMBIA, SC 29229	Proration	0043302934	FHH3909	PENDING	147191193	Reg . Out of state	12/18/2018	C ADVL	Tax	(\$71.15)	\$0.00	(\$71.15)			
												C I02ADVL	Tax	(\$48.79)	\$0.00	(\$48.79)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			
																	Refund		\$119.94
RIDGLEY, VETASHMA INA	RIDGLEY, VETASHMA INA		402 BRICKINGHAM WAY	COLUMBIA, SC 29229	Proration	0043303669	FHH3908	PENDING	147191181	Reg . Out of state	12/18/2018	C ADVL	Tax	(\$2.80)	\$0.00	(\$2.80)			
												C I02ADVL	Tax	(\$1.92)	\$0.00	(\$1.92)			
												C I02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00			



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										2017-0000-00				Refund	\$4.72			
ROBINSON, ELAINE ELIZABETH	ROBINSON, ELAINE ELIZABETH		999 PINEY CHURCH RD	CONCORD, NC 28025	Proration	0000882449	XR4124	PENDING	97513100	Refund Generated due to proration on Bill #0000882449-2017-0000-00	Vehicle Totalled	12/03/2018	C ADVL	Tax	(\$2.68)	\$0.00	(\$2.68)	
													FR04ADVL	Tax	(\$0.21)	\$0.00	(\$0.21)	
																	Refund	\$2.89
ROGERS, AMY MARIE	ROGERS, AMY MARIE		11730 MOUNT OLIVE RD	GOLD HILL, NC 28071	Adjustment < \$100	0045499910	FFP1748	PENDING	195506304	Refund Generated due to adjustment on Bill #0045499910-2018-2018-0000	Situs error	12/07/2018	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
													CI02ADVL	Tax	(\$100.85)	\$0.00	(\$100.85)	
													CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)	
													FR17ADVL	Tax	\$16.81	\$0.00	\$16.81	
																	Refund	\$99.04
ROWAN COUNTY TAX ASSESSOR	PARKER, JOSHUA ISRAEL		P.O. BOX 707	CONCORD, NC 28026	Adjustment >= \$100	0045634839	FBZ6305	PENDING	147782811	[AS0168] - Refund Generated due to adjustment on abstract # : 0045634839-2018-0000-00	Assessed In Err	12/28/2018	C ADVL	Tax	(\$167.69)	\$0.00	(\$167.69)	
													CI02ADVL	Tax	(\$111.79)	\$0.00	(\$111.79)	
													CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)	
																	Refund	\$294.48
SCOPEL, DAVID MICHAEL	SCOPEL, DAVID MICHAEL		1703 CENTRAL DR	KANNAPOLIS, NC 28083	Proration	0022362927	CD24538	PENDING	146983185	Refund Generated due to proration on Bill #0022362927-2018-2018-0000-00	Vehicle Sold	12/14/2018	C ADVL	Tax	(\$3.07)	\$0.00	(\$3.07)	
													CI04ADVL	Tax	(\$2.68)	\$0.00	(\$2.68)	
													CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																	Refund	\$35.75
SCOTT, REBECCA ANN	SCOTT, REBECCA ANN		4207 KISER WOODS DR SW	CONCORD, NC 28025	Proration	0023454869	DAF8826	PENDING	146385474	Refund Generated due to proration on Bill #0023454869-2018-2018-0000-00	Vehicle Sold	12/04/2018	C ADVL	Tax	(\$22.50)	\$0.00	(\$22.50)	
													CI02ADVL	Tax	(\$15.01)	\$0.00	(\$15.01)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$37.51
STANLY COUNTY	BEAVER DAM NURSERY, INC		P O BOX 707	CONCORD, NC 28026	Adjustment < \$100	0045535606	XVM4155	PENDING	147278406	[AS0168] - Refund Generated due to adjustment on abstract # : 0045535606-2018-0000-00	Assessed In Err	12/19/2018	C ADVL	Tax	(\$8.14)	\$0.00	(\$8.14)	
													CI02ADVL	Tax	(\$5.42)	\$0.00	(\$5.42)	
													CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)	
																	Refund	\$28.56
SWOFFORD, CHRISTOPHER THOMAS	SWOFFORD, CHRISTOPHER THOMAS		6562 MOUNT PLEASANT RDS	CONCORD, NC 28025	Proration	0030844303	DFR1649	PENDING	97753464	Refund Generated due to proration on Bill #0030844303-2017-0000-00	Vehicle Sold	12/07/2018	C ADVL	Tax	(\$7.93)	\$0.00	(\$7.93)	
													CI03ADVL	Tax	(\$5.72)	\$0.00	(\$5.72)	
																	Refund	\$13.65
TUCKER, JEFFERY LEATH	TUCKER, JEFFERY LEATH	TUCKER, LISA JONES	4772 MYERS LN	HARRISBURG, NC 28075	Proration	0026445332	DAF6631	PENDING	97643322	Refund Generated due to proration on Bill #0026445332-2017-0000-00	Vehicle Sold	12/05/2018	C ADVL	Tax	(\$25.47)	\$0.00	(\$25.47)	
													FR07ADVL	Tax	(\$4.78)	\$0.00	(\$4.78)	
																	Refund	\$30.25
UPPUTURI, BRAHMAIAH	UPPUTURI, BRAHMAIAH		2272 BARROWCLIFF E DR NW	CONCORD, NC 28027	Proration	0025307441	PNK7367	PENDING	147278238	Refund Generated due to proration on Bill #0025307441-2017-2017-0000-00	Vehicle Sold	12/19/2018	C ADVL	Tax	(\$48.35)	\$0.00	(\$48.35)	
													CI02ADVL	Tax	(\$33.15)	\$0.00	(\$33.15)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$81.50
VILCHIS, SALVADOR	VILCHIS, SALVADOR	VILCHIS, JOSHUA SALVADOR	284 PATRICK AVE SW	CONCORD, NC 28025	Proration	0043868225	FHF9400	PENDING	147996411	Refund Generated due to proration on Bill #0043868225-2018-2018-0000-00	Vehicle Sold	12/31/2018	C ADVL	Tax	(\$32.69)	\$0.00	(\$32.69)	
													CI02ADVL	Tax	(\$21.79)	\$0.00	(\$21.79)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$54.48
WILKINSON, JUSTIN PIERCE	WILKINSON, JUSTIN PIERCE		10437 HILLSBOROUGH ST	HUNTERVILLE, NC 28078	Proration	0045129165	63715	PENDING	147783027	Refund Generated due to proration on Bill #0045129165-2018-2018-0000-00	Vehicle Sold	12/28/2018	C ADVL	Tax	(\$3.30)	\$0.00	(\$3.30)	
													CI02ADVL	Tax	(\$2.20)	\$0.00	(\$2.20)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$5.50
ZICH, RUSSELL DAVID	ZICH, RUSSELL DAVID		7910 BLACK CHERRY CT	HARRISBURG, NC 28075	Proration	0044009181	FHH1573	PENDING	97935032	Refund Generated due to proration on Bill #0044009181-2018-0000-00	Vehicle Sold	12/13/2018	C ADVL	Tax	(\$194.35)	\$0.00	(\$194.35)	
													CI01ADVL	Tax	(\$95.83)	\$0.00	(\$95.83)	
																	Refund	\$290.18
																	Refund Total	\$8267.25

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

New Business

SUBJECT:

DHS - Transportation 5307 Grant - Public Hearing 6:30 p.m.

BRIEF SUMMARY:

The Department of Human Services Transportation is applying for unspent 5307 Federal Funds through the State of North Carolina in the amount of \$41,188. These funds will be used to replace radios in our busses that have exceeded their useful life. These funds will need to be spent by June 30, 2019. There is a 20% local match required and a public hearing is required.

REQUESTED ACTION:

Hold a public hearing.

Motion to approve an application for unspent 5307 funds, related resolutions and authorize the budget officer to prepare appropriate budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Bob Bushey, Transportation Manager

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▣ Resolution
- ▣ Local Share Certification
- ▣ Public Hearing Record
- ▣ Quote
- ▣ Public Hearing Notice - Newspaper
- ▣ Public Hearing Notice

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2019 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by *(Board Member's Name)* _____ and seconded by *(Board Member's Name or N/A, if not required)* _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Section 5310 program.

WHEREAS, *(Legal Name of Applicant)* Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager of Cabarrus County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I Lauren Linker, Clerk to the Board, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Cabarrus County Board of Commissioners duly held on the 22nd day of January, 2019.

Signature of Certifying Official

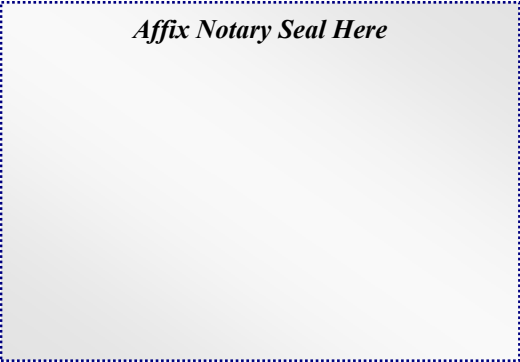
***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) _____

*Notary Public **

Printed Name and Address

My commission expires (date) _____



LOCAL SHARE CERTIFICATION FOR FUNDING

Cabarrus County
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ _____	\$ _____ (15%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Capital	\$ 41,188	\$ 8,238 (20%)
Mobility Management	\$ _____	\$ _____ (10%)
_____	\$ _____	\$ _____ (___%)
_____	\$ _____	\$ _____ (___%)
_____	\$ _____	\$ _____ (___%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ 41,188	\$ 8,238
	Total Funding Requests	Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Grant Applied To</u>	<u>Amount</u>
<u>General Fund</u>	<u>5307</u>	\$ 8,238
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
TOTAL		\$ _____

** Fare box revenue is not an applicable source for local share funding

FY 2018 Local Share Certificate (page 2)

I, the undersigned representing (*Legal Name of Applicant*) **Cabarrus County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2018 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2019**, which has a period of performance of July 1, 2017 – June 30, 2018.

Signature of Authorized Official

Type Name and Title of Authorized Official

Date

Important – A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

APPLICANT: _____

DATE: _____

PLACE: _____

TIME: _____

How many BOARD MEMBERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

(Attached)

(Offered at Public Hearing but none completed)

I, the undersigned, representing (*Legal Name of Applicant*) _____ do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

(NO public comments)

(Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: _____

Signature or Clerk to the Board

Printed Name and Title

Date



Voluntary Title VI Public Involvement

Title VI of the Civil Right’s Act of 1964 requires North Carolina Department of Transportation to gather statistical data on participants and beneficiaries of the agency’s federal-aid highway programs and activities. The North Carolina Department of Transportation collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population affected by a proposed project.

The North Carolina Department of Transportation wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested in order to participate in this meeting. This form is a public document.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact Shantray Dickens the Title VI Manager at telephone number 919.508.1896 or email at sddickens@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)	Gender:	
	<input type="checkbox"/> Male <input type="checkbox"/> Female	
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other: _____
Color:	National Origin:	

After you complete this form, please fold it and place it inside the designated box on the registration table.

Thank you for your cooperation.



Quote Number: QU0000461412

Effective: 06 DEC 2018

Effective To: 04 FEB 2019

Bill-To:

CABARRUS COUNTY SHERIFFS DEPT
 PO BOX 707
 CONCORD, NC 28026
 United States

Ultimate Destination:

CABARRUS COUNTY SHERIFFS DEPT
 30 CORBAN AVE SE STE CM601
 CONCORD, NC 28025
 United States

Attention:

Name: Travis McGhee
Email: tpmcgee@cabarruscounty.us
Phone: 704-920-3103

Sales Contact:

Name: Jody Johnson
Email: jodyjohnson@callmc.com
Phone: 704-995-6315

Contract Number: NC STATE NON ARIBA -725G

Freight terms: FOB Destination

Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	1	M36URS9PW1AN	APX1500 7/800	\$1,564.00	\$1,173.00	\$1,173.00
1a	1	W22BA	ADD: STD PALM MICROPHONE APX	\$72.00	\$54.00	\$54.00
1b	1	G66AW	ADD: DASH MOUNT O2 WWM	\$125.00	\$93.75	\$93.75
1c	1	GA01339AA	ENH: SW P25 TRUNKING	\$1,070.00	\$802.50	\$802.50
1d	1	G24AX	ADD: 3Y ESSENTIAL SERVICE	\$131.00	\$131.00	\$131.00
1e	1	GA00804AA	ADD: APX O2 CONTROL HEAD (Grey)	\$492.00	\$369.00	\$369.00
1f	1	G444AH	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
1g	1	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
1h	1	G174AF	ADD: ANT 3DB LOW-PROFILE 762-870	\$43.00	\$32.25	\$32.25
1i	1	B18CR	ADD: AUXILARY SPKR 7.5 WATT	\$60.00	\$45.00	\$45.00
1j	1	G996BD	ADD: PROGRAMMING OVER P25 (OTAP)	\$100.00	\$75.00	\$75.00
1k	1	GA01767AK	ADD: APX MOBILE RADIO AUTHENTICAT	\$100.00	\$75.00	\$75.00
1l	1	GA09008AA	ADD: GROUP SERVICES	\$150.00	\$112.50	\$112.50

Total Quote in USD

\$2,963.00

This quote is for Qty (1) APX1500 Dash Mount Mobile with basic required software and accessories as indicated. Quote based on NC State 725G Contract pricing.

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number

- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)
- >Include a Signature (as Required)

THE INDEPENDENT TRIBUNE

January 11, 2019

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed 5307 Federal Transportation Program Application to be submitted to the North Carolina Department of Transportation. The public hearing will be held on January 22, 2019 at 6:30 p.m. in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord.

Those interested in attending the public hearing and needing both auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the ADA Coordinator at 704-920-2100 48 hours prior to the public meeting.

The Federal 5307 Program provides Capital assistance to coordinate existing transportation programs operating in Cabarrus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Cabarrus County Transportation. Cabarrus County Transportation renders services.

The total estimated amount requested for the period **July 1, 2018 through June 30, 2019**

Project	Total Amount	Local Share
Administrative		
Operating (5311)		
Capital (Vehicles & Other)	\$ 41,188	\$ 8,237.60 (20%)
5310 Operating		
Other		
TOTAL PROJECT	\$ 41,188	\$ 8,237.60
	Total Funding Request	Total Local Share

This application may be inspected at 1303 South Cannon Blvd, Kannapolis, NC 28083 from 8:00 a.m.-4:00 p.m. Written comments should be directed to rwbushey@cabarruscounty.us before January 22, 2019.

Publish: January 11, 2019.

AVISO DE AUDIENCIA PÚBLICA

Financiamiento del estado sección 5311 (ADTAP), 5310, 5339, 5307 y aplicable, o combinación de éstos.

Esto es para informar al público que se celebrará una audiencia pública sobre la propuesta 5307 Federal transporte programa de aplicación que se presentará al Departamento de transporte de Carolina del norte. La audiencia pública se celebrará el 22 de enero de 2019 en 18:30 en sala de reuniones de la Junta de Comisionados en el segundo piso del centro de la gubernamental del Condado de Cabarrus, 65 iglesia calle S, Concord.

Los interesados en asistir a la audiencia pública y necesidad de ayudas auxiliares y servicios bajo las Americans with Disabilities Act (ADA) o un traductor de idiomas deben comunicarse con el Coordinador de ADA en 704-920-2100 48 horas antes de la reunión pública.

El Programa Federal de 5307 proporciona asistencia Capital para coordinar los programas de transporte en el Condado de Cabarrus así como opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios son proporcionados actualmente usando transporte Condado de Cabarrus. Cabarrus County transporte presta servicios.

La cantidad total estimada para el periodo **01 de julio de 2018 a través de 30 de junio de 2019**

Proyecto	Cantidad total	Compartir local
Administrativo		
Funcionamiento (5311)		
Capital (vehículos y otros)	\$ 41.188	\$ 8.237,60 (20%)
5310 operativo		
Otros _		
TOTAL DEL PROYECTO	\$ 41.188	\$ 8.237,60
Solicitud de financiación total		Total cuota Local

Esta solicitud podrá ser inspeccionada en 1303 sur Cannon Blvd, Kannapolis, NC 28083 de 8:00-16:00 escrito comentarios deben dirigirse a rwbushey@cabarruscounty.us antes de 22 de enero de 2019.

Publish: January 11, 2019.

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The total estimated amount requested for the period **July 1, 2018 through June 30, 2019**

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative		
Operating (5311)		
Capital (Vehicles & Other)	\$ 41,188	\$ 8,237.60 (20%)
5310 Operating		
Other		
TOTAL PROJECT	\$ 41,188	\$ 8,237.60

Total Funding Request

Total Local Share

This application may be inspected at 1303 South Cannon Blvd, Kannapolis, NC 28083 from 8:00 a.m.-4:00 p.m. Written comments should be directed to rwbushey@cabarruscounty.us before January 22, 2019.

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La cantidad total estimada para el periodo **01 de julio de 2018 a través de 30 de junio de 2019**

<u>Proyecto</u>	<u>Cantidad total</u>	<u>Compartir local</u>	
Administrativo			
Funcionamiento (5311)			
Capital (vehículos y otros)	\$ 41.188	\$ 8.237,60	(20%)
5310 operativo			
Otros			
TOTAL DEL PROYECTO	\$ 41.188	\$ 8.237,60	

Solicitud de financiación total

Total cuota Local

Esta solicitud podrá ser inspeccionada en 1303 sur Cannon Blvd, Kannapolis, NC 28083 de 8:00-16:00 escrito comentarios deben dirigirse a rwbushey@cabarruscounty.us antes de 22 de enero de 2019.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 22, 2019
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Economic Development Investment - Project Safety - Public Hearing 6:30 p.m.

BRIEF SUMMARY:

Representatives from the Cabarrus Economic Development Corporation (EDC) will present a request for an economic development investment for Project Safety pursuant to NC General Statute 158.7.1. Project Safety proposes to relocate to 225 Wilshire Avenue SW in Concord with a projected new investment of approximately \$1,500,000 in personal property. The Project also plans to create 36 jobs with average wages above our current County average wage.

REQUESTED ACTION:

Motion to approve an economic development agreement (5 years, 85 percent) between Project Safety and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Page Castrodale, EDC

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▣ Project Overview
- ▣ Grant Analysis
- ▣ Draft Agreement
- ▣ Public Hearing Notice



PROJECT SAFETY

Company's Legal Name: FSP USA, LLC (Safewaze)

Company Representative: Gene Verble

Contact Information:

Name & Title: Gene Verble

Address: 730 Commerce Drive, Concord, NC 28025

Phone: 704-262-7893

Email: gene@safewaze.com

Website: www.safewaze.com

Nature of Business: Manufacturing – fall protection equipment, serving the construction, industrial, solar, wind, tower, energy and general safety industries.

Current Operations in Cabarrus County: Concord, NC

Proposed New or Additional Cabarrus facility:

Proposed Location: 225 Wilshire Ave SW, Concord NC 28025

Square Feet: 100,000 SF

Lease or Purchase: Purchase

Investment: \$1.5 million

New Job Creation: 36 new full-time jobs; \$41k average wage



Project Safety

Cabarrus County Economic Development Grant Analysis

	Year 1	Year 2	Year 3	Year 4	Year 5
Total Assessed Value	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00
County taxes at .72	\$ 10,800.00	\$ 10,800.00	\$ 10,800.00	\$ 10,800.00	\$ 10,800.00
Grant @ 85 %	\$ 9,180.00	\$ 9,180.00	\$ 9,180.00	\$ 9,180.00	\$ 9,180.00
Net Taxes to County	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00
				5 year taxes	\$ 54,000.00
				5 year grant	\$ 45,900.00
				5 yr. net revenue	\$ 8,100.00

STATE OF NORTH CAROLINA

ECONOMIC DEVELOPMENT
GRANT AGREEMENT
(Project Safety Applicant)

COUNTY OF CABARRUS

THIS AGREEMENT (the "Agreement") is made and entered as of the ___ day of _____, 2019, by and between CABARRUS COUNTY, a body politic and political subdivision of the State of North Carolina ("County"), and PROJECT SAFETY APPLICANT, a North Carolina limited liability company.

RECITALS

1. Project Safety Applicant is considering upfitting an existing 100,000 square foot facility (the "Facility") in the County at an estimated cost of One Million, Five Hundred Thousand Dollars (\$1,500,000) (the "New Investment"). The Facility will create thirty-six new jobs at an average wage of \$41,000.
2. The County has previously adopted an Industrial Development Grant Program (the "Program"), a copy of which is attached as Exhibit A and incorporated by reference, the public purpose of which is to encourage economic growth and development within the County.
3. Cabarrus Economic Development, Inc. (the "EDC") has reviewed the Project Safety Applicant application for inclusion in the Program and EDC's overview is attached as Exhibit B and incorporated by reference.
4. Project Safety Applicant has determined that location of its Facility at 225 Wilshire Avenue, SW, in Concord, North Carolina (the "Site") in the County is a suitable location for the placement of the Facility and the New Investment.
5. To induce Project Safety Applicant to locate the New Investment in the Facility at the Site and to assist Project Safety Applicant in that activity, the County has offered incentives to Project Safety Applicant consistent with the Program.

In consideration of the mutual promises set forth in this Agreement and other good and valuable considerations, the receipt and sufficiency of which are acknowledged by the parties, the County and Project Safety Applicant agree as follows:

COVENANTS, TERMS and CONDITIONS

1. Incentive Grants. Pursuant to the Program, the County shall in accordance with and as provided by this Agreement, pay to Project Safety Applicant an incentive grant (the "Grants") in an amount equal to 85 percent of the increase in property tax paid by Project Safety Applicant upon the actual assessed ad valorem tax value increase occasioned by construction and equipment installation of the New

Investment in the Facility at the Site. The County shall pay Grants to Project Safety Applicant as follows:

(a) For a period of five (5) consecutive years, the County shall make a grant to Project Safety Applicant based upon the increased ad valorem tax value of the New Investment in business personal and real property at the Site;

(b) Project Safety Applicant may elect the initial year in which the Grants identified in Paragraphs 1(a) shall commence and shall so notify the County in writing; provided that the initial grant year shall commence no later than twelve (12) months after the qualifying equipment or construction has been released from an in-process stage to a fully-operational stage.

The process of assessment of the tax value of the New Investment, the calculation of the grant amounts and the payment of the Grants are more particularly described in the Program, which provisions are part of this Agreement. The County hereby confirms that it has approved the application of the Program to the Facility and has authorized the Grants and other terms of this Agreement. The County and Project Safety Applicant further confirm that this Agreement constitutes the “formal agreement” required under the Program and that the terms of this Agreement and those contained in the attached description of the Program shall govern the application of the Program to the Facility. The net increase in the assessed value of real property and business personal property in the Facility for local property tax purposes occasioned by the placement of the New Investment at or in the Facility shall determine the investment “level” for the Program in effect. Project Safety Applicant acknowledges that its proposed investment is at the threshold level under the Program and that if it does not make such minimum investment as determined by the Cabarrus County Tax Assessor, then no Grants will be paid. Project Safety Applicant agrees to forward to the EDC and the County Manager, at the time it makes its annual property tax payments, a copy of the property tax payment receipt, which must be requested from the Tax Collector and the Cabarrus County Tax Assessor’s statement (the “Assessor’s Statement”) of the valuation of the New Investment located at the Facility. The Assessor’s Statement may be issued only after:

(a) Project Safety Applicant has completed the Assessor’s questionnaire and other substantiating corroborating documentation identified in the Program to the satisfaction of the Assessor; and

(b) The Assessor has had the reasonable opportunity to review, evaluate and verify a value for the New Investment.

The County agrees that each annual Grant payment to be made to Project Safety Applicant during the respective term shall be made within ninety (90) days after payment by Project Safety Applicant of the respective annual property taxes due to the County and the delivery of the Assessor’s Statement; provided, however, that if at the time of such property tax payment Project Safety Applicant has not paid all taxes due and payable to the County, including but not limited to taxes disputed by Project Safety Applicant, the

County shall withhold the annual Grant payment until such time that Project Safety Applicant is current on payment of all such taxes.

2. State and County Incentives. The County agrees to assist Project Safety Applicant in obtaining any incentives, grants and programs that may be or become available from the State of North Carolina and/or the City of Concord; however, the County shall not be responsible for obtaining or paying any State or County incentives to Project Safety Applicant, except as otherwise provided by law.

3. Validity of Incentives. As stated in the Program, no change in the Program after the date of this Agreement shall apply to the provisions of this Agreement or to the New Investment or the Facility (as it may be expanded or modified) unless otherwise agreed to in writing by the County and Project Safety Applicant. In the event one or more lawsuits or other proceedings are brought against the County or any County elected official challenging the legality of this Agreement or any provision, the County shall defend against any and all such lawsuits or other proceedings, including appealing any adverse judgment to the highest appellate court of the State of North Carolina. In the event that any of the incentives or other agreements of the County are determined to be invalid, the County agrees that it will, to the extent permitted by law, provide Project Safety Applicant with incentives of substantially equal value pursuant to one or more replacement incentive grant programs.

4. Noncompliance by Project Safety Applicant. Project Safety Applicant acknowledges that at any time during the period that a Grant is paid or is to be paid to Project Safety Applicant by County, if Project Safety Applicant has (a) failed or fails to make or maintain the New Investment, (b) fails to continue in business a fully operational Facility or (c) fails to comply with any provision of this Agreement, (d) any representation about jobs in the EDC's overview attached as Exhibit B or any provision of the Program applicable to this Agreement, then Project Safety Applicant shall be in default of this Agreement. In any such event, the County shall give written notice to Project Safety Applicant describing such default. In the event that Project Safety Applicant shall fail to cure such default within 90 days of having received such written notice, the County may at its option terminate this Agreement and withhold all further Grant payments and require repayment of all prior Grant payments.

5. Project Safety Applicant Representations. Project Safety Applicant represents as of the Agreement Date as follows:

a) Project Safety Applicant is an entity (i) duly organized and validly existing under the laws of its state of formation; (ii) is duly qualified to transact business and is in good standing in North Carolina; (iii) is not in violation of any provision of its organizational documents; (iv) has full corporate power to own its properties and conduct its business; (v) has full power and authority to enter into this Agreement and to enter into and carry out the transactions contemplated by this Agreement; (vi) by proper action has duly authorized the execution and delivery of this Agreement; and (vii) is not in default under any provision of this Agreement.

b) Project Safety Applicant's execution and delivery of this Agreement neither conflict with, nor will result in, a breach or default under any organizational documents; nor, to the best of its knowledge, will its execution and delivery conflict with, or result in, a breach or default under the terms, conditions, or provisions of any statute, order, rule, regulation, agreement, or instrument to which Project Safety Applicant is a party or by which it is bound, nor will its execution and delivery result in the imposition of any lien on its property.

c) Project Safety Applicant has duly authorized, executed and delivered this Agreement, and this Agreement constitutes its legal, valid and binding obligations, enforceable in accordance with its terms.

d) There is no litigation or proceeding pending or, to its knowledge, threatened against Project Safety Applicant, which would adversely affect the validity of this Agreement.

6. County Representation. The County represents as of this Agreement Date as follows:

a) The County (i) has full power and authority to enter into this Agreement and to enter into and carry out the transactions contemplated by this Agreement; (ii) by proper action has duly authorized the execution and delivery of this Agreement; and (iii) is not in default under any provisions of this Agreement.

b) The County has duly authorized, executed and delivered this Agreement, and this Agreement constitutes the County's legal, valid and binding obligation, enforceable in accordance with its terms.

c) To the County's knowledge, there is no litigation or proceeding pending or threatened against the County or affecting it which would adversely affect the validity of this Agreement.

d) The County is not in default under any provision of State law which would affect its existence or its powers as referred to in subsection (a).

e) No officer or official of the County has any interest (financial, employment or other) in Project Safety Applicant or the transactions contemplated by this Agreement.

7. Miscellaneous.

a) Project Safety Applicant acknowledges and understands that all the provisions of the Program are considered enforceable parts of this Agreement and that it must comply with all such provisions in order to be eligible for and remain eligible for the Grants.

b) This Agreement and the Grants provided by it may not be assigned by Project Safety Applicant except to subsidiaries or affiliates thereof, without the prior written consent of County.

c) Notices. All notices, certificates or other communications required by or made pursuant to this Agreement shall be sufficiently given and shall be deemed given when delivered or mailed by registered or certified mail, postage prepaid or sent by facsimile (confirmed by the party providing notice) as follows:

The County: Michael K. Downs
Cabarrus County
County Manager
65 Church Street, SE
Post Office Box 707
Concord, North Carolina 28026
Facsimile Number: (704) 920-2820
Telephone Number: (704) 920-2100
E-Mail: mkdowns@CabarrusCounty.US

Copy to: Richard M. Koch
County Attorney
3220-201 Prosperity Church Road
Charlotte, North Carolina 28269
Facsimile Number: (704) 503-5707
Telephone Number: (704) 503-5700
E-Mail: kochlaw@CTC.net

Project Safety
Applicant

The County or Project Safety Applicant may, by advance written notice, designate any further or different addresses to which notices, certificates, requests or other communications shall be sent.

(d) Binding Effect. This Agreement shall inure to the benefit of and is binding upon the County and Project Safety Applicant and their respective successors and assigns.

(e) Amendments, Changes and Modifications. Except as otherwise provided in this Agreement, this Agreement may not be amended, change, modified or altered except by written agreement signed by both parties.

(f) Severability. If any court or competent jurisdiction holds any provision of this Agreement invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

(g) Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and it shall not be necessary in making proof of this Agreement to produce or account for more than one such fully-executed counterpart.

(h) Governing Law. This Agreement is governed by and shall be construed in accordance with the laws of the State of North Carolina, without regard to conflict of law principles.

(i) Captions. The captions or headings used throughout this Agreement are for convenience only and in no way define, or describe the scope or intent of any provision of this Agreement.

(j) Confidentiality. Project Safety Applicant and the County acknowledge that certain Exhibits to this Agreement, and/or other information provided by Project Safety Applicant pursuant to this Agreement, may contain Project Safety Applicant's confidential information. Accordingly, the County will maintain such information in confidence, unless its release is consented to in writing by Project Safety Applicant or required by law.

(k) Construction. The parties acknowledge and stipulate that this Agreement is the product of mutual negotiation and bargaining. As such, the doctrine of construction against the drafter shall have no application to this Agreement.

(l) Force Majeure. Any delay in the performance of any of the duties or obligations of either party hereunder (the "Delayed Party") shall not be considered a breach of this Agreement and the time required for performance shall be extended for a period equal to the period of such delay, provided that such delay has been caused by or is the result of any acts of God; acts of the public enemy; insurrections; riots; embargoes; labor disputes, including strikes, lockouts, job actions, or boycotts; shortages of materials or energy; fires; explosions; floods; changes in laws governing international trade; or other unforeseeable causes beyond the control and without the fault or negligence of the Delayed Party. The Delayed Party shall give prompt notice to the other party of such cause, and shall take whatever reasonable steps are necessary to relieve the effect of such cause as promptly as possible. No such event shall excuse the payment of any sums due and payable hereunder on which delayed performance is excused as provided above.

IN WITNESS, the parties have executed this Agreement as of the date first written above.

PROJECT SAFETY APPLICANT

By: _____
Its _____

CABARRUS COUNTY

By: _____
Michael K. Downs, County Manager

Attest:

By: _____
Lauren Linker, Clerk

This instrument has been pre-audited in the manner required by the “Local Government Budget and Fiscal Control Act.”

Susan Fearington
Finance Director



**CABARRUS COUNTY
BOARD OF COMMISSIONERS**

**NOTICE OF PUBLIC HEARING
January 22, 2019 – 6:30 P.M.**

Economic Development Investment

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Tuesday, January 22, 2019, in the Board of Commissioners' Meeting Room, located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord, to consider an economic development investment for Project Safety pursuant to N.C. General Statute § 158-7.1. Project Safety proposes to relocate to 225 Wilshire Ave SW in Concord with a projected new investment of approximately \$1,500,000 in personal property. The Project also plans to create 36 new jobs with average wages above our current County average wage. A five-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values is requested. The [proposed draft agreement](#) is available for inspection in the Office of the Clerk to the Board at the Governmental Center.

If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted January 8, 2019

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

New Business

SUBJECT:

Finance - Presentation for the Fiscal Year 2018 Comprehensive Annual Financial Report

BRIEF SUMMARY:

The Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2018 will be presented to the Board of Commissioners. The annual transfer of the excess fund balance above the 15 percent limit will be discussed. A budget amendment for the excess and a Capital Reserve project ordinance is submitted for approval.

REQUESTED ACTION:

Motion to accept the Fiscal Year 2018 Comprehensive Annual Financial Report as presented and to approve the related budget amendment and Capital Reserve Project Ordinance.

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Susan Fearington, Finance Director
Tom McNeish, Shareholder, Elliott Davis
CJ Palmer, Senior Manager, Elliott Davis

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▣ 15% Fund Balance Calculation
- ▣ Fund Balance Policy BA
- ▣ FD 450 Project Ordinance

Cabarrus County
Fund Balance Calculation of excess of 15% Policy
June 30, 2018
As of 9-14-18 updated 12-10-18

Fund Balance 6/30/17		\$	85,529,610	
Revenues over (under) Expenditures FY 18			(2,817,962)	
Legally budgeted sinking fund principal payment			<u>1,330,000</u>	
Ending Fund Balance 6/30/18			84,041,648	
Nonspendable				
Inventories	\$	186,200		
Prepaid Items		371,248		
Restricted				
Reserve by State Statute (Primarily Accounts Receivable & PO/Contract carry forward)		16,339,945		
Re-appropriations		314,022		
Debt Payments		4,814,230		<<< Includes COPS 2011A Sinking fund
Committed				
Unpaid Tax Incentives	\$	2,377,485		
Pension Trust (balance from 6-30-15)		1,576,476		
Re-appropriations		<u>221,400</u>		
Total unavailable for appropriation	\$	26,201,006	net \$	57,840,642
Less				
Assigned			\$	6,239,540
"Reserved" by 15% Fund Balance Policy			\$	<u>38,615,131</u>
				FY 19 Budget 9-14-18 257,434,207
Balance to transfer to Capital Reserve Fund per policy - Preliminary			\$	<u><u>12,985,971</u></u>
			\$	Unassigned Fund Balance 6-30-18 51,601,102
Recap:				
FY 18 Revenues over (under) Expenditures			\$	(2,817,962)
Legally budgeted sinking fund principal payment				1,330,000
Change in Nonspendable/Restricted/Committed since FY17				(2,071,881)
Released Assignments since 6-30-17				5,533,386
Change in 15% set aside				(566,109)
Excess transfer from FY 17, budgeted but not used				<u>11,578,537</u>
			\$	<u><u>12,985,971</u></u>
New Fund Balance Assignments/Commitments in new Year				
Operations Center allocation			458,736	9-17-18 BOC meeting
Sheriff Administration Building Repairs			150,000	11-19-18 BOC meeting
Arena Performance Management Fees			73,493	11-19-18 BOC meeting
Excess for future projects			\$	<u><u>12,303,742</u></u>

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Transfer per 15% Fund Balance Policy based on 6-30-18 CAFR

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1960-9707	Contribution to Capital Reserve Fund	-	12,303,742.00		12,303,742.00
001	6	1960-6901	Fund Balance Appropriated	682,229.00	12,303,742.00		12,985,971.00
				-			0.00
450	6	7220-6902	Contribution from General Fund	79,684,286.16	12,303,742.00		91,988,028.16
450	9	7220-9821	Building & Renovations	4,713,562.20	12,303,742.00		17,017,304.20
				-			0.00
				-			0.00
				-			0.00
				-			0.00
				-			0.00
				-			0.00
				-			0.00
				-			0.00
				-			0.00
				-			0.00
				-			0.00

Budget Officer

- Approved
- Denied

County Manager

- Approved
- Denied

Board of Commissioners

- Approved
- Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY CAPITAL RESERVE CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 560,142
Contributions from General Fund	91,988,028
Contributions from Capital Projects Fund	338,309
Contributions from CVB	573,771
Contributions from other Governments	3,000,000

TOTAL REVENUES	\$96,460,250
-----------------------	---------------------

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
Odell 3-5 Elementary School	19,755,175
G.W. Carver Renovations	1,520,978
CBTC Campus Renovations, Safety, Security	184,075
CBTC A/C Unit Replacement	205,000
Concord Middle School Roof	884,359
Harrisburg Elementary School Roof	630,306
Site Study Multiple Schools	30,000
J.N. Fries Middle School – Upfit	300,000
A.L. Brown High School Paving	500,000
Performance Learning Center	590,709
West Cabarrus High School	10,165,495
Hickory Ridge Elementary School	3,733,001
RCCC – Advanced Technology Center	2,293,941
RCCC Renovations	280,043
Cabarrus County Schools – Buses FY16	875,000
Cabarrus County Schools – Mobile Units FY16	1,110,000
Cabarrus County Schools yellow buses (10) FY17	880,000
Cabarrus County Schools mobile units (20) FY17	2,400,000
Kannapolis City Schools yellow buses (5) FY17	441,739
School Contingencies	2,017,889
Tax Collector’s Office Renovation	9,116
Frank Liske Park Overflow Parking Lot	24,908
Training & Firing Range Renovations	50,000
Public Safety Training Center	75,000
Carolina Thread Trail	50,000

FLP – Western Playground Restroom Facility	375,000
Arena Aisle Safety Lighting	185,000
Arena Marquee Replacement & Sign Enhancement	112,500
County Website Development	250,000
Renovations to 2325 Lake Concord Road	195,000
Courthouse Expansion	6,100,000
Arena Restroom Renovations	100,000
FLP Barn Restrooms	102,000
EMS Heart Monitors	550,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	205,000
Door Access & Security Cameras - Sheriff	70,000
ITS – Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters - Consultant	50,000
Midland Library Furniture	75,000
Operations Center	2,641,264
County Facility Projects	27,717
Downtown Parking Deck	1,070,000
Robert Wallace Park	3,091,047
Park Projects/CVB	573,771
Other County Capital Projects	17,017,304
TOTAL EXPENDITURES	\$96,460,250
GRAND TOTAL – REVENUES	\$96,460,250
GRAND TOTAL – EXPENDITURES	\$96,460,250

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.

6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 22nd day of January, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 22, 2019
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Infrastructure and Asset Management - Midland Branch Library Agreement

BRIEF SUMMARY:

County staff has worked with County Attorney and Town of Midland staff to develop a Midland Branch Library Agreement detailing the terms of the lease and the responsibilities of the various parties. Doug Paris, the Town of Midland Manager, has notified County staff that this agreement would be placed on the agenda for their regular meeting in January.

REQUESTED ACTION:

Motion to approve the Agreement between Cabarrus County and the Town of Midland for the Midland Branch Library, and authorize the Chair of the Board of Commissioners to execute the Agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Kyle Bilafer, Area Manager of Operations

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Midland Library Agreement

This MIDLAND BRANCH LIBRARY AGREEMENT is made and entered into on the date that both parties have signed this Agreement, by and between the TOWN OF MIDLAND ("Town"), a North Carolina municipal corporation, and CABARRUS COUNTY ("County"), a political subdivision of the State of North Carolina.

RECITALS

1. The Town has leased real estate within its corporate limits which it desires to house a facility to be used as a public library.
2. The Town's lease with JT & Phyllis S. Presnell Family Limited Partnership ("Landlord") dated November 9, 2018, as amended, allows for the Town to sublease 2,682 square feet of space in the Presnell Business Park to be used as a library.
3. The County has established and presently administers a public library system within its borders, which system includes branch library facilities in most municipalities in the County.
4. The Town desires that a library facility within its corporate limits become a part of the County's library system.
5. The County desires to increase the penetration of its library system in the Town area by establishing a library facility in the Town.

In consideration of the above Recitals and the Terms expressed below, the parties enter into this Agreement intending to be legally bound.

TERMS

1. The Town at its sole expense shall sublease real property containing 2,682 square feet in the Presnell Business Park located at 4297 C Hwy 24/27 E, Midland, North Carolina 28107 to house a branch facility of the County library system ("Library Facility").
2. The Town, at its expense, shall also provide an upfitted space for the library. This shall include carpeting, wall covering, and ceilings commensurate with use as a library facility. The County will provide all of the equipment, furniture and shelving sufficient to provide quality library services to the general public and the residents of the Town.

3. The Town hereby subleases to the County this Library Facility for \$1.00 a per year. The initial term of this sublease is five years, commencing with the start of the lease to the Town on January 1, 2019, and ending on the same date as the lease, December 31, 2023.

4. The County shall operate the Midland library as a full-service branch of the County library system. The County shall appropriate and provide sufficient funds to timely pay the costs of operation of the Library Facility, including compensation of sufficient staff, library materials and publications, supplies and programs commensurate with that provided in the other branches of the County library system. The Town through its Landlord shall provide water and sewer service to the Library Facility. The County shall pay the cost of electrical service for the library. The County shall provide and maintain at its expense adequate telecommunications and data transfer equipment and lines to connect to the computer systems of the County library system. The Town shall provide at its expense maintenance and repair of the interior of the building and its operating systems, such as electrical, plumbing and HVAC. The Town or its Landlord shall provide at its expense the maintenance and repair of the exterior of the building, including the roof, exterior walls and exterior windows, and provide lighting in parking areas. The Town shall also provide maintenance of the grounds surrounding the library building, including the parking areas and roadways.

5. The County and Town shall each obtain sufficient hazard and liability insurance to insure their respective interests in the Library Facility and their respective legal obligations to each other and to the general public, but in no event shall either party's public liability insurance be in an amount less than \$1,000,000.

6. The Library Facility will be operated pursuant to the general policies of the County. The Library Facility shall be staffed and operated a minimum of three (3) days per week from the hours of 10 am – 6 pm. The County may expand the number of days open per week as County staff deems necessary to provide the appropriate level of service based on the volume of activity at that facility. The County may reduce the number of hours based on a system-wide reduction in library services or because of inclement weather. Any increase or decrease in the hours of operation shall be determined by the Board of Commissioners.

7. This document represents the entire agreement of the parties. No amendments or modifications shall be effective unless reduced to writing and signed by authorized representatives of the parties.

8. This interlocal Agreement is authorized by the provisions of N.C. Gen. Stat. §160A-461.

IN WITNESS, the parties have each duly approved this Agreement by official action and have authorized the undersigned to execute this document as shown below.

TOWN OF MIDLAND

By: _____
Mayor

Date: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Acts.

By: _____

Finance Director

CABARRUS COUNTY

By: _____

Chair, County Commission

Date: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Acts.

By: _____

Finance Director

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Active Living and Parks Commission

BRIEF SUMMARY:

The terms for Active Living and Parks Commission members Michael Specht (At-large), Chris Furr (Midland) and Megan Baumgardner (Northwest Cabarrus) expire January 31, 2019. All are eligible and willing to serve another term. The Active Living and Parks Commission voted unanimously to recommend the Boards' consideration for reappointment for all three members. Ms. Baumgardner also serves on the JCPC. An exception to the "service on multiple boards" provision of the Appointment Policy will be needed for her.

REQUESTED ACTION:

Motion to reappoint three individuals to the Active Living and Parks Commission for three-year terms ending January 31, 2022; including an exception to the "service on multiple boards" provision of the Appointment Policy if needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Londa Strong, Director
Active Living and Parks Department

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Roster
- ▣ Applications on File

Active Living and Parks Commission

3-Year Terms
11-Member Commission

<u>APPOINTEE</u>	<u>PLANNING AREAS</u>	<u>DATE OF APPOINTMENT</u>
Charles Grimsley 680 Miramar Street Concord, NC 28025	Concord	APPOINTMENT: 08/21/17 (unexpired term) REAPPOINTMENT: 06/18/18 TERM EXPIRING: 01/31/21
Patsy Brown 5260 Merle Road Concord, NC 28025	Eastern	APPOINTMENT: 05/15/17 (unexpired term) TERM EXPIRING: 01/31/20
Earnest Morrissey 5710 Shoreview Drive Concord, NC 28025	Senior Centers* Advisory Committee Member	APPOINTMENT: *
Robert Kirk 4401 Old Airport Road Concord, NC 28025	Cabarrus* School Board	APPOINTMENT: *
Robin Phillips 579 Union Cemetery Road Concord, NC 28027	Central	APPOINTMENT: 12/15/14 REAPPOINTMENT: 06/18/18 TERM EXPIRING: 01/31/21
Martha Macon 1619 Eastwood Drive Kannapolis, NC 28083	Kannapolis	APPOINTMENT: 02/20/12 REAPPOINTMENT: 12/15/14 TERM EXPIRING: 01/31/18
Michael Specht 574 Lansfaire Avenue NW Concord, NC 28027	At-Large	APPOINTMENT: 01/19/16 TERM EXPIRING: 01/31/19
Kevin Clark 316 Cottage Drive Kannapolis, NC 28083	Kannapolis* School Board	APPOINTMENT: *
Chris Furr 175 Alvin Hough Road Midland, NC 28107	Midland	APPOINTMENT: 10/19/15 (unexpired term) REAPPOINTMENT: 02/19/16 TERM EXPIRING: 01/31/19
Megan Baumgardner 7120 Macedonia Church Road Concord, NC 28027	Northwest Cabarrus	APPOINTMENT: 05/16/16** TERM EXPIRING: 01/31/19

Mike Kirby
8020 Cotton Street
Harrisburg, NC 28075

Harrisburg

APPOINTMENT: 02/17/14
(unexpired term)
REAPPOINTMENT: 12/15/14
REAPPOINTMENT: 06/18/18
TERM EXPIRING: 01/31/21

Commissioner Lynn Shue is the liaison.

Note: The Board approved the reorganization of the Parks and Recreation Commission on August 21, 2006, converting the Commission from townships to geographic planning areas. Further, two additional positions were created for the Midland and Harrisburg planning areas.

Note: The Parks Commission meets on the 3rd Thursday of the month at the Concord Senior Center at 6:00 p.m.

Note: The Parks Commission adopted new Bylaws at its October 18, 2012 meeting. The name was changed to Active Living and Parks Commission and according to the Bylaws, Article IV Section 2, the Active Living and Parks Commission shall be composed of ten (10) Cabarrus County Citizens, one (1) Sr. Centers Advisory Council Member, and one (1) representative from the Cabarrus County board of Commissioners serving as a non-voting liaison.

At the October 18, 2012 Active Living and Parks Commission meeting, new by-laws were adopted.

*At the February 16, 2015 Board of Commissioners' meeting, a revision to the Active Living and Parks Commission Bylaws: Article IV, Membership of Commission, Sections 4, 5 and 6 was approved by the Board.

**An exception to the "service on multiple boards" provision of the Appointment Policy was granted.

**Active Living and Parks Commission
Applications on File
January 16, 2019**

Addul Ali	Kannapolis	2012 Carolina Avenue	Kannapolis, NC 28083
Megan Baumgardner*	Northwest Cabarrus	7120 Macedonia Church Road	Concord, NC 28027
Michael Benson	Concord	1204 Hidden Oaks Drive SE	Concord, NC 28025
Kimberly Biondi	Concord	928 Pineridge Street SE	Concord, NC 28025
Chris Furr*	Midland	175 Alvin Hough Road	Midland, NC 28107
Tyler Jameson	Northwest	9687 Walkers Glen Drive NW	Concord, NC 28027
William Leake	Central	2466 Cold Springs Road	Concord, NC 28025
Joshua Mendoza	Midland	12893 Hill Pine Road	Midland, NC 28107
Sara Newell	Central	6135 Ashland Road	Kannapolis, NC 28083
Steven Plummer	Concord	2325 Montford Avenue NW	Concord, NC 28027
John Poole**		4958 Bentgrass Run Drive	Charlotte, NC 28269
Michael Specht*	At-Large	574 Lansfaire Avenue NW	Concord, NC 28027

*Current member

**Resides in Mecklenburg County. An exception to the "residency" provision of the Appointment Policy will be needed.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Appointments to Boards and Committees

SUBJECT:

Appointments - Cabarrus County Youth Commission

BRIEF SUMMARY:

The following students are recommended to be appointed to the Cabarrus County Youth Commission. A letter in regards to the Youth Commission's recommendation is included in the Agenda.

Tisha Abdul - Cox Mill High School
Wesley Barnes - Hickory Ridge High School
Gabriella Parra - Mount Pleasant High School

REQUESTED ACTION:

Motion to appoint three individuals to the Cabarrus County Youth Commission for two-year terms ending June 30, 2020.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Robert Furr, County Extension Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Youth Commission Recommendation Letter
- ▣ Roster
- ▣ Applications on File

Cabarrus County
715 Cabarrus Ave-West
P.O. Box 387
Concord, NC 28027
Phone : (704) 920-3310
Fax: (704) 920-3323
URL: <http://cabarrus.ces.ncsu.edu>

To: Cabarrus County Commissioners
From: Tracy LeCompte, 4-H Youth Development
Date: December 11, 2018
Subject: Youth Commissioners

The 2018-2019 Youth Commission has been very active and is excited to have valuable members joining the team. We proudly recommend for the following youth to be appointed for two year terms.

Gabriella Parra – Mt. Pleasant High School
Wesley Barnes – Hickory Ridge High School
Tisha Abdul – Cox Mill High School

Thank you for your continued support of this program.

**Cabarrus County Youth Commission
20 Members
2-Year Terms**

Name	Graduating	School	Term	
		A.L. Brown High School	APPOINTMENT:	
			TERM EXPIRING:	
Billy Burris	2020	A.L. Brown High School	APPOINTMENT:	07-17-17
			TERM EXPIRING:	06-30-19
Jackson Lambert	2019	Central Cabarrus High School	APPOINTMENT:	05-15-17
			TERM EXPIRING:	06-30-19
Lance Cagle	2019	Central Cabarrus High School	APPOINTMENT:	03-19-18
			TERM EXPIRING:	06-30-19
Thomas Walter	2020	Concord High School	APPOINTMENT:	05-15-17
			TERM EXPIRING:	06-30-19
		Concord High School	APPOINTMENT:	
			TERM EXPIRING:	
		Cox Mill High School	APPOINTMENT:	
			TERM EXPIRING:	
Brandon Gillespie	2019	Cox Mill High School	APPOINTMENT:	03-19-18
			TERM EXPIRING:	06-30-19
Avery Calkins	2019	Hickory Ridge High School	APPOINTMENT:	05-15-17
			TERM EXPIRING:	06-30-19
		Hickory Ridge High School	APPOINTMENT:	
			TERM EXPIRING:	
		Jay M. Robinson High School	APPOINTMENT:	
			TERM EXPIRING:	
		Jay M. Robinson High School	APPOINTMENT:	
			TERM EXPIRING:	
		Mt. Pleasant High School	APPOINTMENT:	
			TERM EXPIRING:	
		Mt. Pleasant High School	APPOINTMENT:	
			TERM EXPIRING:	

Luke Linkel	2020	Northwest Cabarrus High School	APPOINTMENT: TERM EXPIRING:	11-19-20 06-30-20
		Northwest Cabarrus High School	APPOINTMENT: TERM EXPIRING:	
Bellamy Counou	2020	At Large – Early College High School	APPOINTMENT: TERM EXPIRING:	11-19-18 06-30-20
Stephan Anderson	2019	At Large – Early College High School	APPOINTMENT: TERM EXPIRING:	05-15-17 06-30-19
Sarah Houston	2020	At Large – Early College High School	APPOINTMENT: TERM EXPIRING:	11-19-18 06-30-20
Cason Gardner	2020	At Large	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	11-21-16 11-19-18 06-30-20

Note: The Board of Commissioners changed the terms to end on June 30 on March 19, 2012.

Note: Two (2) additional At-large positions were added per revised Youth Council's by-laws adopted by the Board of Commissioners July 21, 2014.

Note: The official name of the Cabarrus County Youth Council was amended to the Cabarrus County Youth Commission at the Board of Commissioners' meeting on February 16, 2015.

**Cabarrus County Youth Commission
Applications on File
January 3, 2019**

Name	Year Graduating	School
Tisha Abdul	2022	Cox Mill High School
Wesley Barnes	2019	Hickory Ridge High School
Olivia Bey	2020	Mount Pleasant High School
Molly Bynum	2020	Mount Pleasant High School
Cooper Davis	2020	Cabarrus-Kannapolis Early College High School
Lauren Dillman	2019	Cabarrus-Kannapolis Early College High School
Taylor Drye	2019	A.L. Brown High School
Greta Ewersmann	2021	Northwest Cabarrus High School
Dylan Halloway	2019	Concord High School
Mycah Kindle	2020	Early College High School
Mackenzie Koepfler	2019	Central Cabarrus High School
Priscilla Lopez	2019	Early College High School
Jennifer Nguy	2019	Concord High School
Gabriella Parra	2020	Mt. Pleasant High School
Amber Rowland	2020	Mt. Pleasant High School
Ajanae Stywall	2019	Northwest Cabarrus High School
Alessandra Torres	2020	Cabarrus-Kannapolis Early College
Zaria Washington	2019	Hickory Ridge High School

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	1	*
Adult Care Home Community Advisory Committee	11	**
Agricultural Advisory Board	3	*
Animal Protection Advisory Board	1	*
Board of Equalization & Review	n/a	*
Cardinal Innovations Healthcare Solutions Community Oversight Committee	n/a	*
Centralina Workforce Development Board	n/a	*
Charlotte Douglas International Airport Commission	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Fire Advisory Board	n/a	*
Harrisburg Planning & Zoning Board	n/a	*

and Board of Adjustment (ETJ)		
Home & Community Care Block Grant Committee	3	*
Human Services Advisory Board	n/a	*
Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	n/a	*
Juvenile Crime Prevention Council	1	*
Library Board of Trustees	n/a	*
Mental Health Advisory Board	n/a	*
Mt. Pleasant Planning Board & Board of Adjustment	1	Alternate
Nursing Home Community Advisory Board	8	**
Planning & Zoning Commission	2	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	n/a	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	n/a	*
Tourism Authority	n/a	*
Transportation Advisory Board	3	*
Water & Sewer Authority of Cabarrus County	n/a	*
Watershed Improvement Commission	1	*
Youth Commission	7	Cox Mill, Jay M. Robinson, Mt. Pleasant, Northwest Cabarrus & At-large high schools

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Boards & Committees Descriptions
- ▢ Concord ETJ Map
- ▢ Harrisburg ETJ Map
- ▢ Application
- ▢ Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS – Community Oversight Board

By resolution as a result of new legislation, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties agreed to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation. It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

The Community Oversight Board (COB) is part of Cardinal Innovations Healthcare Solutions' governance structure. The COB consists of three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and one (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected official. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters.

The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

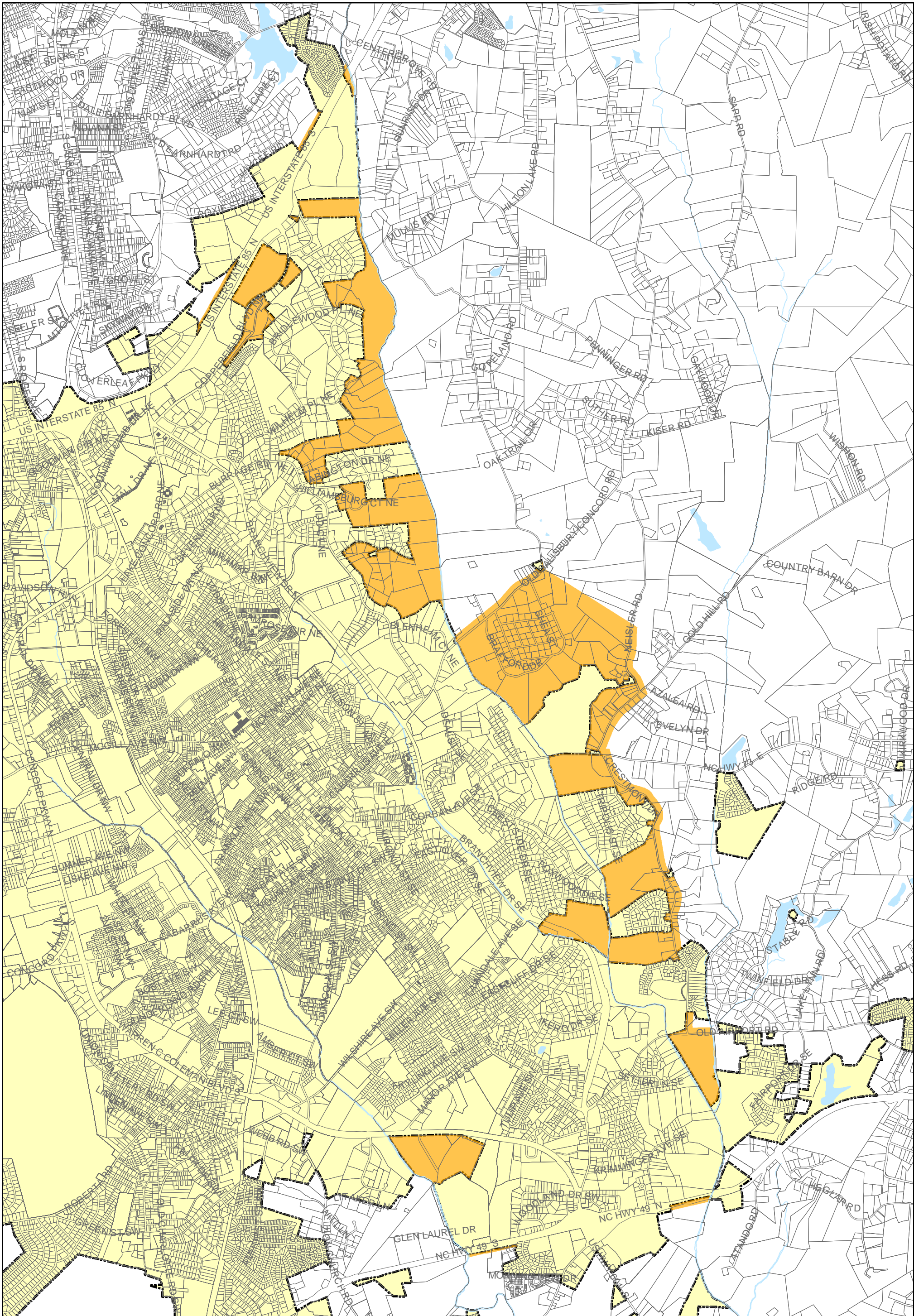
WATERSHED IMPROVEMENT COMMISSION

This 3-member commission works closely with the Cabarrus County Soil and Water Conservation Office and seeks to improve the County's water resources. Activities include efforts to reduce flooding, improve water quality and quantity and to reduce future problems through erosion control, water storage, cover protection, and education. Appointments are for terms of six years.

YOUTH COMMISSION

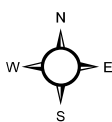
The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.

March 5, 2018

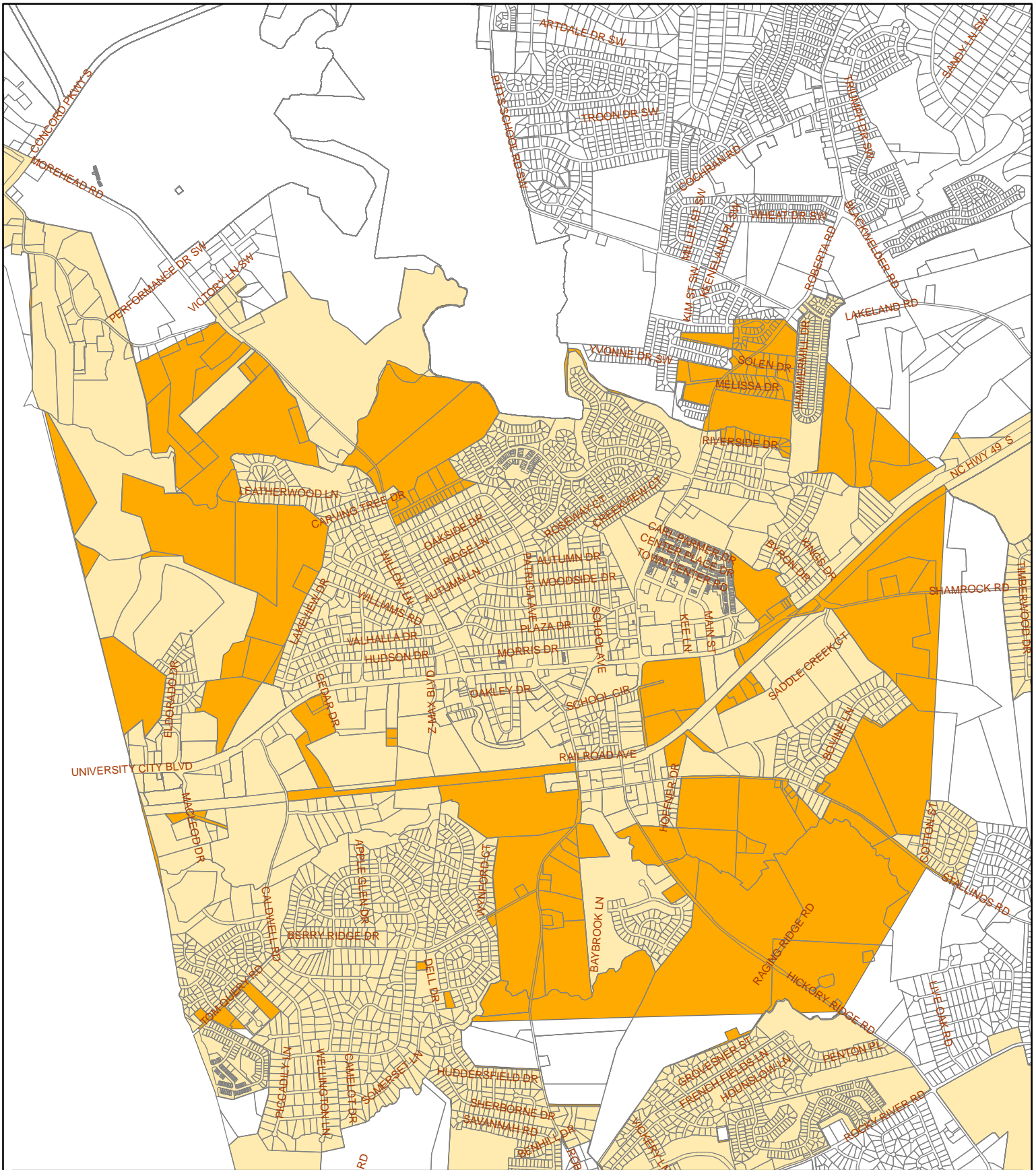


**City of Concord
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds

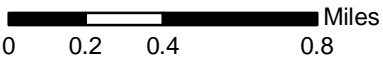


0 0.25 0.5
Miles



Legend

- Tax Parcels
- Harrisburg Municipal Limits
- Harrisburg ETJ Boundary



**Town of Harrisburg, NC
ETJ Boundary**

Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Office Use Only
DATE RECEIVED:

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

XXXXXXXXXXXX

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: Yes No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? Yes No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

- over -

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
 _____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

_____ Date _____ Signature of the Applicant

**Cabarrus County Youth Commission
Application**

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Report
- ▣ Report

Cabarrus County Construction Standards Dodge Report 12/1/2018-12/31/2018

Jurisdiction: All

New Construction				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	90	88	\$16,383,233.00
Five or More Family Buildings	105	1	60	\$5,904,024.00
Manufactured Home (Mobile Homes)	106	3	3	\$270,296.00
Schools and Other Educational Buildings	326	1	0	\$1,735,000.00
Stores and Customer Services	327	1	0	\$0.00
Other Nonresidential Buildings	328	7	0	\$206,000.00
Other	999	27	1	\$454,790.00
Sub Total (New Construction)		130	152	\$24,953,343.00

Addition, Alteration, and Conversion				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	53	0	\$844,384.65
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	23	1	\$2,752,619.81
Additions of Residential Garages and Carports	438	1	0	\$18,000.00
Sub Total (Addition, Alteration, and Conversion)		77	1	\$3,615,004.46

Demolition of Buildings				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	2	0	\$5,500.00
All Other Buildings and Structures	649	1	0	\$24,700.00
Sub Total (Demolition of Buildings)		3	0	\$30,200.00

Grand Total		210	153	\$28,598,547.46
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Cabarrus County Commercial Building Plan Review Summary

Begin Date: 12/1/2018 through End Date: 12/31/2018

File Date	Address	Application Name	Description	Est Cost	Est Sq Ft	
BU2018-03670	12/3/2018	1239 BISCAYNE DR CONCORD, NC 28027	MID-STATE METALS OF THE CAROLINAS LLC	60'x60' Post Frame Building	\$657,500	3,840
BU2018-03708	12/5/2018	2006 N CANNON BLVD KANNAPOLIS, NC 28083	BROOME SIGNS	KW Auto Repair and Performance Signs, 5' x 5' 25 sqft on side and 3.5' x 8' on front	\$4,200	53
BU2018-03710	12/5/2018	1030 VINEHAVEN DR NE CONCORD, NC 28083	J'S ELECTRIC INC.	MOLD REMEDIATION AND REPAIRS FOR EXISTING MEDICAL DIALYSIS	\$3,747,170	51,585
BU2018-03714	12/5/2018	9520 HERRINGBONE LN NW CONCORD, NC 28027	NEW DIMENSIONS OUTDOOR SERVICES INC	Allen Mills Phase 2--Install segmental retaining walls 1, 2, 3 and 4	\$800,000	14,000
BU2018-03722	12/6/2018	3475 US HWY 601 S CONCORD, NC 28025	DAVIE CONSTRUCTION COMPANY	2400 sq. ft. upfit for a general dentist.	\$1,580,000	2,365
BU2018-03723	12/6/2018	15 CABARRUS AVE E CONCORD, NC 28025	CASCO SIGNS INC	(1) 40"x40" non-illuminated blade sign	\$2,750	0
BU2018-03727	12/6/2018	536 KANNAPOLIS PKWY CONCORD, NC 28027	CHARLOTTE BUILDERS INC	Upfit for AXIS Nail Salon in Small Shops	\$900,000	2,400
BU2018-03740	12/11/2018	104 OLD DAVIDSON PL NW CONCORD, NC 28027	MASTEC NETWORK SOLUTIONS	REMOVE: 3) RRUS-32 B2 (radios), 3) RRUS-12+A2 (radios) ADD: 3) NNH4-65C-R6 (antennas), 1) D6-48-60-18-8C (surge protector), 3) RRUS-B14 4478 (radios), 3) RRUS-B2/B66 8843 (radios)	\$125,000	144
BU2018-03741	12/11/2018	4537 ENTERPRISE DR NW CONCORD, NC 28027	TRISTAR CONSTRUCTION	Gourmet Foods Racking---High Pile racking project with ESFR sprinkler upgrade	\$1,590,000	240
BU2018-03758	12/12/2018	9900 POPLAR TENT RD CONCORD, NC 28027	AXIOM CONTRACTORS LLC	Domino's Store #8821---Interior Re-Image. Limited demolition of lobby walls. removal of existing customer counter, installation of new accessible customer counter, new "one for one" LED lighting to replace existing recessed incandescent lighting. No additional load to existing electrical service.	\$300,000	1,366
BU2018-03765	12/12/2018	7505 CALDWELL RD HARRISBURG, NC 28075	Signature Collision Centers	Install Garmat Paint Spray Booth	\$130,000	310
BU2018-03767	12/12/2018	1069 CENTRAL DR NW CONCORD, NC 28027	Rite Lite Signs	PARKWOOD BAPTIST CHURCH SIGN	\$2,500	0
BU2018-03768	12/12/2018	133 STONECREST CIR SW CONCORD, NC 28027		DUGOUT	\$20,000	320
BU2018-03771	12/12/2018	6151 LUMBER LN KANNAPOLIS, NC 28083	VERIZON EQUIPMENT UPGRADE	ANTENNA UPGRADE COMM/UPFIT	\$75,000	0
BU2018-03772	12/12/2018	5129 NC HWY 49 S HARRISBURG, NC 28075	HARRISBURG VERIZON TOWER	COMMERCIAL UPFIT	\$125,000	0
BU2018-03773	12/12/2018	500 NEISLER RD CONCORD, NC 28025	VERIZON/SBA UPFIT	ANTENNA UPGRADE/COMM/UPFIT	\$25,000	0
BU2018-03774	12/12/2018	3553 US HWY 601 S CONCORD, NC 28025	VERIZON RRU UPGRADE	COMMERCIAL UPFIT	\$90,000	0
BU2018-03775	12/12/2018	399 WOODHAVEN PL NW CONCORD, NC 28027	VERIZON POPLAR TENT	VERIZON POPLAR TENT EQUIPMENT UPGRADE	\$125,000	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 12/1/2018 through End Date: 12/31/2018

BU2018-03781	12/13/2018	1040 DERITA RD CONCORD, NC 28027	INTERCON BUILDING COMPANY, LLC	Avante Upfit--CABP Building 2 is currently a 252,000 SF shell building. We are completing a 156,000 SF Upfit for Avante Health Services. They manufacture and repair CAT Scan, MRI and additional hospital equipment.	\$1,375,000	1,800
BU2018-03792	12/14/2018	187 BUFFALO AVE NW CONCORD, NC 28025	GOFF COMMUNICATIONS, INC	Installation of new flat plate reinforcement.	\$477,575	0
BU2018-03805	12/18/2018	1430 EL PASO ST KANNAPOLIS, NC 28083	Parker General Contractors - FOOTING & FOUNDATION ONLY	New Construction of a 3 story, 60 unit senior apartment building. Wood frame with siding and brick and shingle roofs. FOOTING AND FOUNDATION ONLY	\$29,520,120	60,408
BU2018-03806	12/18/2018	551 PITTS SCHOOL RD NW CONCORD, NC 28027		Built walls without permits- INTERIOR UPFIT - BUILDING APPEARS TO BE 3B TYPE NO PLAN REVIEW REQUIRED PER MATT LOVE	\$25,000	4,000
BU2018-03810	12/18/2018	4686 RAINBOW DR KANNAPOLIS, NC 28081		ENCLOSE FELLOWSHIP HALL SCREEN PORCH - TO BE USED FOR ADDITIONAL ROOM - 240 SQFT	\$100,000	0
BU2018-03816	12/19/2018	350 GEORGE W LILES PKWY NW CONCORD, NC 28027	SEADORF CONSTRUCTION LLC	Supercuts 82167--Upfit of space for new hair salon.	\$264,545	1,304
BU2018-03818	12/19/2018	210 BRANCHVIEW DR SE CONCORD, NC 28025	Farm Bureau Concord	Light up cabinet 30"x38" and 20"x14'6" Channel Letters	\$30,000	0
BU2018-03823	12/19/2018	9545 POPLAR TENT RD. RD CONCORD, NC 28027	EDIFICE, INC.	2 story 10 classroom addition to one of the existing wings at the school.	\$8,675,000	11,658
BU2018-03825	12/20/2018	7650 BRUTON SMITH BLVD CONCORD, NC 28027	STEEL BUILDINGS AND STRUCTURES, INC.	Concord Auto Mall--3172 square foot detached accessory structure	\$150,000	0
BU2018-03827	12/20/2018	150 WOLF MEADOW DR SW CONCORD, NC 28027		Ceiling work at Wolf Meadow School	\$32,500	0
BU2018-03838	12/21/2018	391 NC HWY 24-27 W MIDLAND, NC 28107	Wallace Building Services LLC	BUILDING 1,2, & 3 OF 6 BUILDING THERE ARE 6 BUILDING ON THIS PRB THAT ARE APPROVED. THEY ONLY HAVE PAID FOR 3 BUILDING.	\$500,000	0
BU2018-03839	12/21/2018	4244 NC HWY 49 S HARRISBURG, NC 28075	CASCO SIGNS INC	CRICKET WALL SIGN, 22.08 SQ FT	\$8,000	0
BU2018-03849	12/27/2018	4350 MAIN ST HARRISBURG, NC 28075	LILES CONSTRUCTION COMPANY, INC., G.W.	Total interior upfit from empty shell into 2 separate office suites, including the installation of new partition walls and doors, mechanical, electrical, and interior finishes. - SUITE 219	\$526,575	1,851
BU2018-03850	12/27/2018	4350 MAIN ST HARRISBURG, NC 28075	LILES CONSTRUCTION COMPANY, INC., G.W.	Interior upfit of an empty tenant space on the 2nd floor of an existing 2 story building, including the addition of interior partition walls, mechanical, electrical, plumbing, casework and finishes. - SUITE 223	\$494,810	1,297
BU2018-03856	12/28/2018	1685 COX MILL RD CONCORD, NC 28027	ICON CUSTOM MASONRY INC.	Inbound Side: Community Marker Column Outbound Side: Monument with Signage	\$25,000	0
BU2018-03858	12/28/2018	1475 COX MILL RD CONCORD, NC 28027	ICON CUSTOM MASONRY INC.	Inbound Side: Entry Monument with Signage Outbound Side: Marker column	\$25,000	0
BU2018-03868	12/28/2018	8415 PIT STOP CT NW CONCORD, NC 28027	HATLEY SIGN SERVICE	Neighborhood Barre--Wall sign consists of individual formed plastic letters	\$6,000	0
BU2018-03871	12/31/2018	165 BRUMLEY AVE NE CONCORD, NC 28025	C HERMAN CONSTRUCTION LLC	Southern Strain Brewing Co.--Local brewery to have taproom & area for production	\$1,000,000	16,361

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BU2018-03874	12/31/2018	2150 DALE EARNHARDT BLVD KANNAPOLIS, NC 28083	INTERSTATE SIGN CO	2 wall signs, 16 sq ft and 1 freestanding monument 66.5 sq ft and panels	\$129,750	0
Total Plans Reviewed: 37					\$53,663,995	876,510

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly New Development Report

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Jurisdiction	Subdivision	APP#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	61 CABARRUS TOWNHOMES	APP2015-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Townhouse	3/15/2018	6	3	3			0.828	0.414	0.552	1.794	0.414	0.207	0.276	0.897
Concord	9339 DAVIDSON HIGHWAY TOWNHOMES	APP2015-00007	TRITT HARLEY D AND	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		100	0	100			13.8	6.9	9.2	29.9	13.8	6.9	9.2	29.9
Harrisburg	ABBINGTON PLACE	APP2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/7/2018	395	328	67		12/30/2015	151.68	76.235	101.12	329.035	25.728	12.931	17.152	55.811
Harrisburg	ADDISON PARK	APP2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Construction Drawing Review	Age Restricted		55	0	55			0	0	0	0	0	0	0	0
Kannapolis	AFTON RIDGE APARTMENTS	APP2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012		96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Cabarrus County	ALEXANDER ESTATES	APP2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Expired	Single Family	4/16/2018	19	1	18			7.296	3.667	4.864	15.827	6.912	3.474	4.608	14.994
Harrisburg	ALLBURN	APP2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School		Pending	Single Family		60	0	60			22.272	11.194	14.848	48.314	23.04	11.58	15.36	49.98
Concord	ALLEN FARM SUBDIVISION	APP2008-00058	MIKE SHEA	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Platting	Single Family	12/28/2018	452	173	279	11/20/2007		173.568	87.236	115.712	376.516	107.136	53.847	71.424	232.407
Cabarrus County	ARBOR OAKS	APP2008-00138	KSN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	10/14/2016	20	9	11	10/21/2002		7.88	3.86	5.12	16.66	4.224	2.123	2.816	9.163
Concord	ARCHIBALD ROAD SUBDIVISION	APP2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	APP2018-00019	CHRIS MCINTYRE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARENA COMMONS	APP2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		65	0	65			15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Cabarrus County	ASHEBROOK	APP2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	8/17/2009	105	96	9	5/21/1998		40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	APP2013-00007	FIFTH THIRD BANK	Concord High School	Concord Middle School	Royal Oaks Elementary School		Inactive	Single Family		256	0	256	4/22/2002		98.304	49.408	65.536	213.248	98.304	49.408	65.536	213.248
Kannapolis	AUSTIN CORNERS	APP2016-00023	DR Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family	11/2/2018	146	26	120			56.064	28.178	37.376	121.618	46.08	23.16	30.72	99.96
Kannapolis	AUTUMN CHASE	APP2014-00020	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		28	0	28	3/6/1991		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Kannapolis	AUTUMN CREST APARTMENTS	APP2014-00013	WYNNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Multi Family		87	0	87	8/20/2014		20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN AT MOREHEAD	APP2016-00011	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Harrisburg	AUTUMN GLEN AT MOREHEAD	APP2016-00012	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Denied	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	APP2008-00122	JERRY R MCSORLEY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		23	0	23			8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	APP2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		In Progress	Single Family	9/19/2017	42	40	2	10/2/2002	12/31/2010	16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Mt. Pleasant	BARRINGER'S TRACE	APP2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Cabarrus County	BECKENHAM	APP2008-00029	Charles F McDonald	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Platting	Single Family	11/13/2018	20	5	15	2/15/2007	2/15/2013	7.68	3.86	5.12	16.66	5.76	2.895	3.84	12.495
Concord	BEDFORD FARMS	APP2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	11/27/2018	166	103	63	7/18/2006	3/18/2016	63.744	32.038	42.496	138.278	24.192	12.159	16.128	52.479
Concord	BEECHWOOD PLACE	APP2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNHOMES	APP2017-00012	WINDSEPT FARMS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		39	0	39			4.554	2.277	3.036	9.867	5.382	2.691	3.588	11.661
Midland	BETHEL GLEN	APP2008-00141	TL HARRELL LAND DEVELOPMENT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	12/28/2018	193	156	37	10/16/2000		74.112	37.249	49.408	160.769	14.208	7.141	9.472	30.821
Midland	BETHEL PARK	APP2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Multi Family		149	0	149			34.568	17.284	23.095	74.947	34.568	17.284	23.095	74.947
Concord	BIRCHWOOD COMMONS	APP2014-00007	COOK FAMILY PARTNERSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Multi Family	6/8/2018	98	100	-2			22.736	11.368	15.19	49.294	-0.464	-0.232	-0.31	-1.006
Harrisburg	BLUME FAMILY FARM	APP2013-00001	Blume Family Farm, LLC/MI Homes	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	12/28/2018	297	282	15		10/14/2015	114.048	57.321	76.032	247.401	5.76	2.895	3.84	12.495
Cabarrus County	BRANDON RIDGE	APP2008-00030	Craft Homes	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/17/2008	321	322	-1	11/18/2002		102	45	40	0	-0.232	-0.116	-0.155	-0.503
Kannapolis	BRANTLEY CREEK	APP2014-00014	UNKNOWN	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		All Lots Platted	Single Family	12/18/2017	74	64	10	5/5/1999		28.416	14.282	18.944	61.642	3.84	1.93	2.56	8.33
Kannapolis	BRANTLEY WOODS	APP2014-00018	UNKNOWN	Concord High School	Concord Middle School	Concord High School		Closed-Built Out	Single Family	9/29/2008	79	64	15			15.247	20.224	65.807	5.76	2.895	3.84	12.495	
Harrisburg	BRIDGE POINTE	APP2008-00039	BILL WHITLEY	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/19/2016	199	189	10	9/20/2004	11/28/2014	76.416	38.407	50.944	165.767	3.84	1.93	2.56	8.33
Harrisburg	BRIDGE POINTE PHASE 6	APP2008-00174	Ric Killian	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active (platting & permitting)	Single Family	2/17/2016	45	15	30	5/16/2006	5/16/2012	17.28	8.685	11.52	37.485	11.52	5.79	7.68	24.99
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	APP2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		144	0	144			33.408	16.704	22.32	72.432	33.408	16.704	22.32	72.432
Harrisburg	BROOKDALE COMMONS	APP2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	8/3/2015	230	230	0		6/25/2016	88.32	44.39	58.88	191.59	0	0	0	0
Harrisburg	BROOKDALE VILLAGE	APP2008-00032	EVOLVE CONSTRUCTION LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Approved	Townhouse	10/15/2013	72	1	71	9/12/2016	9/12/2018	9.936	4.968	6.624	21.528	9.798	4.899	6.532	21.229
Concord	BROOKE POINTE MANOR RETIREMENT COMMUNITY	APP2011-00002	CATHERINE F. CONNORS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Age Restricted		66	0	66	12/20/2011		0	0	0	0	0	0	0	0
Concord	BROOKVIEW	APP2008-00056	BROOKVIEW	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	5/4/2017	342	261	81	10/20/2009	12/31/2015	131.328	66.006	87.552	284.886	31.104	15.633	20.736	67.473
Concord	BROWN MILL LOFTS	APP2016-00015	Mark T. Wright	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		131	0	131			30.392	15.196	20.305	65.893	30.392	15.196	20.305	65.893
Concord	BUFFALO RANCH SITE	APP2008-00065	BUFFALO RANCH LLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Approved	Single Family	9/29/2008	190	0	190	3/20/2007	9/22/2010	72.96	36.67	48.64	158.27	72.96	36.67	48.64	158.27
Concord	BUFFALO TERRACE	APP2017-00013	TROUTMAN LAND INVESTMENTS	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Cabarrus County	BURNT MILL	APP2008-00127	GRACE M MYNATT	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		25	0	25			9.6	4.825	6.4	20.825	9.6	4.825	6.4	20.825
Cabarrus County	CABARRUS CROSSING	APP2008-00089	STEVEN MOORE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/24/2006	290	286	4	8/21/2001		111.36	55.97	74.24	241.57	1.536	0.772	1.024	3.332
Concord	CABARRUS HOMES DUPLEX AND TRIPLEX DEVELOPMENT	APP2018-00021	JOSEPH TAYLOR	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Multi Family		20	0	20			4.64	2.32	3.1	10.06	4.64	2.32	3.1	10.06
Harrisburg	CALDWELL COMMONS	APP2011-00001	CROSLAND CALDWELL COMMONS LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		All Lots Platted	Single Family	6/10/2015	9	4	5			3.456	1.737	2.304	7.497	1.92	0.965	1.28	4.165
Harrisburg	CALDWELL TOWNHOMES	APP2017-00007	Marc Houle	Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Construction Drawing Review	Townhouse		68	0	68			9.384	4.692	6.256	20.332	9.384	4.692	6.256	20.332
Harrisburg	CAMELLIA GARDENS	APP2018-00030	ASSOCIATES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		95	0	95			36.48	18.335	24.32	79.135	36.48			

Jurisdiction	Subdivision	APF#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp/Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	Davco Multi-family Project	APF2010-00008	Jeff Carpenter	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		336	0	336			77,952	38,976	52,08	169,008	77,952	38,976	52,08	169,008
Concord	DAVIDSON VILLAGES	APF2018-00015	SUSHANTH CHARABUDDI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Multi Family		61	0	61			0	0	0	14,152	7,076	9,455	30,683	
Harrisburg	DAVIS CREEK	APF2017-00047	ANDREW STRONG	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			48	0	48			0	0	0	11,136	5,568	7,44	24,144	
Midland	DEER RUN	APF2008-00181	David Eudy	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	6/8/2017	59	24	35	6/3/2008	12/31/2012	22,656	11,387	15,104	49,147	13,44	6,755	8,96	29,155
Kannapolis	DEMONSTRATION PROJECT	APF2016-00027	CITY OF KANNAPOLIS					Pending	Multi Family	7/25/2017	0	280	-280			0	0	0	-64,96	-32,48	-43,4	-140,84	
Concord	DILEEN DRIVE SUBDIVISION	APF2017-00031	BLUE PURE LIFE LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		90	0	90			34,56	17,37	23,04	74,97	34,56	17,37	23,04	74,97
Harrisburg	DR HORTON LOWER ROCKY RIVER	APF2016-00010	DR HORTON	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Void	Single Family		458	0	458			175,872	88,394	117,248	381,514	175,872	88,394	117,248	381,514
Midland	EDEN ROCK	APF2008-00155	LEONARD STOGNER	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Void	Single Family	11/15/2006	5	5	0			1,92	0,965	1,28	4,165	0	0	0	0
Concord	EDISON SQUARE	APF2008-00183	Mike Shea	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active (plating & permitting)	Townhouse	5/8/2018	168	156	12	6/20/2006	3/18/2016	23,184	11,592	15,456	50,232	1,656	0,828	1,104	3,588
Harrisburg	ELLEDGE MOREHEAD ROAD SUBDIVISION	APF2016-00009	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		181	0	181			69,504	34,933	46,336	150,773	69,504	34,933	46,336	150,773
Concord	ELLENWOOD CONCEPTUAL PLAN	APF2018-00007	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Sketch			35	0	35			0	0	0	8,12	4,06	5,425	17,605	
Kannapolis	ELOISE B FREEZE (ROWAN)	APF2018-00001	ELOISE B FREEZE	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Pending	Single Family		6	0	6			0	0	0	1,392	0,696	0,93	3,018	
Concord	EMERY VILLAGE APARTMENTS	APF2018-00006	LOUKOS CHRISTOPHER A	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Single Family		90	0	90			0	0	0	20,88	10,44	13,95	45,27	
Harrisburg	ESSEX HOMES	APF2017-00040	ESSEX HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Age Restricted		84	0	84			0	0	0	0	0	0	0	0
Concord	EUDY CONSTRUCTION	APF2017-00037	PHILIP EUDY	Concord High School	Concord Middle School	Weddington Hills Elementary School		Pending	Single Family		7	0	7			2,688	1,351	1,792	5,831	2,688	1,351	1,792	5,831
Harrisburg	FARMINGTON PATIO HOMES	APF2017-00011	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		50	0	50			19,2	9,65	12,8	41,65	19,2	9,65	12,8	41,65
Harrisburg	FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012	52,608	26,441	35,072	114,121	0,384	0,193	0,256	0,833
Harrisburg	FARMINGTON TOWNHOMES	APF2017-00010	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Townhouse		190	0	190			26,22	13,11	17,48	56,81	26,22	13,11	17,48	56,81
Harrisburg	FENTON DELL	APF2008-00080	CF LITTLE DEVELOPMENT CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/28/2018	95	83	12	9/20/2004	5/15/2014	36,48	18,335	24,32	79,135	4,608	2,316	3,072	9,996
Harrisburg	FENTON DELL PHASES 2 & 3	APF2008-00173	Little	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	11/23/2015	55	2	53	9/20/2004	5/29/2016	21,12	10,615	14,08	45,815	20,352	10,229	13,568	44,149
Cabarrus County	FIELDSTONE SUBDIVISION	APF2008-00086	DAVID MCDONALD	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		All Lots Platted	Single Family	11/13/2018	108	57	51	1/20/2005		41,472	20,844	27,648	89,964	19,584	9,843	13,056	42,483
Kannapolis	Forest Park Crossing	APF2010-00005	Traci Dusenbury	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Multi Family	12/22/2010	56	56	0			12,992	6,496	8,68	28,168	0	0	0	0
Harrisburg	FOUNDERS RESERVE	APF2008-00131	PARK STONE WEST, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Platting	Single Family	4/17/2017	43	44	-1		5/20/2015	8,299	11,008	35,819	-0,384	-0,193	-0,256	-0,833	
Harrisburg	FOUNDERS RESERVE PHASE 2	APF2014-00006	RYAND HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	9/22/2016	15	7	8			5,76	2,895	3,84	12,495	3,072	1,544	2,048	6,664
Midland	FOX CREEK	APF2017-00001	B & C Land Holdings	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family	12/12/2018	207	85	122			79,488	39,951	52,992	172,431	46,848	23,546	31,232	101,626
Harrisburg	FRANCES HAVEN	APF2008-00038	ALBIZA FORTUNE BUILDERS INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		All Lots Platted	Single Family	10/10/2018	20	18	2	9/19/2006	1/1/2013	7,68	3,86	5,12	16,66	0,768	0,386	0,512	1,666
Cabarrus County	FRAZIER ACRES	APF2008-00156	JIMMY FRAZIER	Cox Mill High School	Harris Road Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	8/20/2002	67	1	66			25,728	12,931	17,152	55,811	25,344	12,738	16,896	54,978
Concord	FULLERTON PLACE	APF2008-00052	LENNAR CAROLINAS, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	2/4/2016	201	198	3	12/15/2005	5/17/2016	77,184	38,793	51,456	167,433	1,152	0,579	0,768	2,499
Cabarrus County	GLEN LAUREL	APF2008-00157	NO APPLICANT	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	7/28/2014	260	5	255			99,84	50,18	66,56	216,58	97,92	49,215	65,28	212,415
Concord	GLENGROVE	APF2008-00050	UNKNOWN	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	6/30/2014	325	198	127		6/8/2016	124,8	62,725	83,2	270,725	48,768	24,511	32,512	105,791
Concord	GRANARY OAKS	APF2017-00006	Rick Jasinski	Northwest Cabarrus High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	5/7/2018	229	2	227			87,936	44,197	58,624	190,757	87,168	43,811	58,112	189,091
Kannapolis	Grand Sabana	APF2008-00184	Ejaili Hamid	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Single Family	12/19/2007	5	5	0			1,92	0,965	1,28	4,165	0	0	0	0
Harrisburg	GRANTHAM	APF2015-00001	SOUTH CABARRUS CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	1/10/2019	275	59	216			105,6	53,075	70,4	229,075	82,944	41,688	55,296	179,928
Mt. Pleasant	GREEN ACRES	APF2017-00030	GREEN ACRES REALTY LLC A NCLLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Construction Drawing Review	Single Family		38	0	38			14,592	7,334	9,728	31,654	14,592	7,334	9,728	31,654
Concord	HACKBERRY PLACE	APF2008-00100	RICHARD GOODMAN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	6/13/2014	64	46	18	10/19/2004		24,576	12,352	16,384	53,312	6,912	3,474	4,608	14,994
Concord	HALLSTEAD	APF2008-00113	CROSLAND LAND	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	12/11/2018	475	404	71	11/18/2004	12/31/2015	91,675	46,175	62,16	395,675	27,264	13,703	18,176	59,143
Cabarrus County	HAMILTON CREST	APF2008-00163	Terry Bluto	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	7/16/2018	55	49	6	3/26/2001		21,12	10,615	14,08	45,815	2,304	1,158	1,536	4,998
Concord	Hampden Village	APF2008-00053	METRO DEVELOPMENT GROUP, LLC	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active (plating & permitting)	Single Family	9/13/2017	193	173	20	12/15/2005	12/14/2014	61,374	26,827	23,932	112,133	7,68	3,86	5,12	16,66
Concord	HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION	APF2017-00036	DONALD EDWARD	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		90	0	90			12,42	6,21	8,28	26,91	12,42	6,21	8,28	26,91
Harrisburg	HARRISBURG TOWN CENTER	APF2015-00006	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Age Restricted		62	0	62			0	0	0	0	0	0	0	0
Harrisburg	HARRISBURG VILLAGE	APF2016-00003	J&B Development Management, Inc.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Townhouse	9/12/2005	243	315	-72		9/15/2007	33,534	16,767	22,356	72,657	-9,936	-4,968	-6,624	-21,528
Harrisburg	HARRISBURG VILLAGE SINGLE FAMILY	APF2016-00003	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family		51	0	51			19,584	9,843	13,056	42,483	19,584	9,843	13,056	42,483
Harrisburg	HARRISBURG VILLAGE TOWNHOMES	APF2016-00002	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Townhouse		207	0	207			28,566	14,283	19,044	61,893	28,566	14,283	19,044	61,893
Concord	HAVEN AT ROCKY RIVER	APF2015-00009	LICARI JOHN MARSHALL	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		140	0	140			53,76	27,02	35,84	116,62	53,76	27,02	35,84	116,62
Concord	HAVENBROOK	APF2008-00046	unknown	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	9/4/2007	225	224	1			86,4	43,425	57,6	187,425	0,384	0,193	0,256	0,833
Cabarrus County	Hawk Commons	APF2008-00166	The Mulvaney Group Ltd.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	12/12/2006	162	86	76			62,208	31,266	41,472	134,946	29,184	14,668	19,456	63,308
Cabarrus County	HAWKS RIDGE	APF2008-00055	Randal Scribner	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		164	0	164	10/18/2007	10/17/2013	62,976	31,626	41,984	136,612	62,976	31,626	41,984	136,612
Harrisburg	HAWTHORNE	APF2008-00130	KEVIN HALL, PE	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	2/11/2016	104	90	14	11/14/2008	6/9/2016	39,936	20,072	26,624	86,632	5,376	2,702	3,584	11,662
Kannapolis	HEATHSTONE AT KANNAPOLIS	APF2016-00022	JACO PROPERTIES INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		224	0	224			51,968	25,984	34,72	112,672	51,968	25,984	34,72	112,672
Concord	HEARTWOOD	APF2008-																					

Jurisdiction	Subdivision	APF#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp/Order	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	LUCKY DRIVE SITE	APF2018-00032	EDDIE MOORE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		0	0	0				44,928	22,581	29,952	97,461	44,928	22,581	29,952	97,461
Concord	Lymere Subdivision	APF2016-00017	OXFORD LAND SALES INC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		117	0	117				44,928	22,581	29,952	97,461	44,928	22,581	29,952	97,461
Concord	MAGNOLIA CROSSING	APF2008-00079	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	6/26/2018	44	32	12	5/12/2005	12/31/2013	13,992	6,116	5,456	25,564	4,608	2,316	3,072	9,996	
Harrisburg	MAGNOLIA SPRINGS	APF2008-00128	SATURDAY INVESTMENTS, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	4/14/2008	190	190	0	6/19/2003	6/26/2012	72,96	36,67	48,64	158,27	0	0	0	0	
Kannapolis	MALLARD POINTE ESTATES	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57				82,56	41,495	55,04	179,095	21,888	11,001	14,592	47,481
Kannapolis	MANCHESTER PLACE	APF2013-00010	DANNY G BOST LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	5/31/2007	162	86	76				62,208	31,266	41,472	134,946	29,184	14,668	19,456	63,308
Harrisburg	MANOR RIDGE	APF2008-00176	Michael Nicosia, PE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		300	0	300	11/20/2007	10/4/2015		115,2	57,9	76,8	249,9	115,2	57,9	76,8	249,9
Concord	MARDAN X LLC	APF2008-00169	Mark McCormick	Concord High School	Concord Middle School	Weddington Hills Elementary School		Expired	Multi Family		168	0	168				38,976	19,488	26,04	84,504	38,976	19,488	26,04	84,504
Concord	MCGRAW PROPERTY	APF2008-00064	UNKNOWN	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		In Progress	Single Family		54	0	54	10/16/2007	10/16/2015		20,736	10,422	13,824	44,982	20,736	10,422	13,824	44,982
Kannapolis	MEADOW CREEK APARTMENTS	APF2008-00116	FLORIAN GHITAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Multi Family	8/25/2008	14	14	0	6/26/2008			3,248	1,624	2,17	7,042	0	0	0	0
Locust	MEADOW CREEK VILLAGE	APF2013-00009	RL REGI NORTH CAROLINA LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	12/2/2016	140	104	36				53,76	27,02	35,84	116,62	13,824	6,948	9,216	29,988
Concord	MEETING STREET HOMES PHASE 2	APF2018-00024	AMICUS	Harris Road High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66				9,108	4,554	6,072	19,734	9,108	4,554	6,072	19,734
Concord	MEETING STREET HOMES PHASE 3	APF2018-00025	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66				9,108	4,554	6,072	19,734	9,108	4,554	6,072	19,734
Concord	MEETING STRET HOMES PHASE 1	APF2018-00023	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Multi Family		296	0	296				68,672	34,336	45,88	148,888	68,672	34,336	45,88	148,888
Concord	MERIDIAN	APF2008-00081	GUADALUPE JAVIER ZANDATE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	1/25/2017	16	17	-1	9/19/2006			6,144	3,088	4,096	13,328	-0,384	-0,193	-0,256	-0,833
Kannapolis	MILLBROOKE	APF2008-00114	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		128	0	128	4/6/2008	4/6/2012		49,152	24,704	32,768	106,624	49,152	24,704	32,768	106,624
Kannapolis	MILLBROOKE	APF2014-00015	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Single Family		131	0	131	4/6/2008			50,304	25,283	33,536	109,123	50,304	25,283	33,536	109,123
Cabarrus County	MOORECREST	APF2008-00110	Dockside Development	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	6/14/2006	92	93	-1	1/27/2003			35,328	17,756	23,552	76,636	-0,384	-0,193	-0,256	-0,833
Kannapolis	MOOSE MEADOWS (ROWAN COUNTY)	APF2017-00002	TIMOTHY TALLENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Pending	Single Family		45	0	45				17,28	8,685	11,52	37,485	17,28	8,685	11,52	37,485
Concord	MOSS CREEK	APF2008-00083	ROBERT W. BURKETT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/20/2012	1400	1205	195	1/20/2000			53,76	27,02	35,84	116,62	74,88	37,635	49,92	162,435
Concord	MOSS CREEK PUD SINGLE FAMILY	APF2018-00029	MARK SWARTZ	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		203	0	203				77,952	39,179	51,968	169,099	77,952	39,179	51,968	169,099
Concord	MOSS CREEK PUD TOWNHOMES	APF2018-00028	MARK SWARTZ	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		131	0	131				18,078	9,039	12,052	39,169	18,078	9,039	12,052	39,169
Concord	MOSS CREEK TOWNHOMES	APF2008-00103	J & B DEVELOPMENT AND MANAGEMENT, INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		88	0	88	1/20/2000			12,006	6,003	8,004	26,013	12,144	6,072	8,096	26,312
Cabarrus County	MOUNT OLIVE ESTATES	APF2008-00146	Bryant Parnell	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Single Family	7/6/2006	10	11	-1	1/28/2002			3,84	1,93	2,56	8,33	-0,384	-0,193	-0,256	-0,833
Concord	MOUNTAIN BROOK PHASE 6	APF2008-00084	MDP CUSTOM HOMES, INC	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family	8/14/2008	8	3	5	12/12/2006			3,072	1,544	2,048	6,664	1,92	0,965	1,28	4,165
Concord	MOUNTAIN LAUREL	APF2008-00096	BEAZER HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	9/9/2013	76	78	-2	10/19/2004			29,184	14,668	19,456	63,308	-0,768	-0,386	-0,512	-1,666
Mt. Pleasant	NEW LIFE DEVELOPERS PROPERTY	APF2018-00018	MEL THOMPSON	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family		10	0	10				0	0	0	2,32	1,16	1,55	5,03	
Kannapolis	NEWMAN MANOR	APF2008-00145	J&E Land Holding Company	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		All Lots Platted	Single Family	4/28/2008	29	14	15	8/10/2005	4/25/2012		11,136	5,597	7,424	24,157	5,76	2,895	3,84	12,495
Concord	NIBLOCK EVA DRIVE	APF2017-00044	NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		0	0	0				0	0	0	0	0	0	0	0
Concord	Niblock Farms	APF2014-00008	Niblock Farms LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Single Family		381	0	381				146,304	73,533	97,536	317,373	146,304	73,533	97,536	317,373
Concord	ODELL CORNER	APF2016-00014	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		84	0	84				11,592	5,796	7,728	25,116	11,592	5,796	7,728	25,116
Cabarrus County	ODELL PLACE	APF2008-00144	Howard R Hurlocker	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	8/21/2007	5	12	-7	1/15/2004			1,92	0,965	1,28	4,165	-2,688	-1,351	-1,792	-5,831
Concord	OLD HOLLAND APARTMENTS	APF2016-00020	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School			Pending	Multi Family		328	0	328				76,096	38,048	50,84	164,984	76,096	38,048	50,84	164,984
Cabarrus County	OLIVE WOODS	APF2010-00006	EMILY R CLINE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		All Lots Platted	Single Family	2/28/2018	5	4	1	10/21/2010	12/31/2012		1,92	0,965	1,28	4,165	0,384	0,193	0,256	0,833
Concord	OXFORD COMMONS	APF2008-00085	FRANK STRAZULLA, PORTRAIT HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Active Building Permitting	Townhouse	10/15/2007	105	86	19	4/18/2006	12/31/2013		14,49	7,245	9,66	31,395	2,622	1,311	1,748	5,681
Cabarrus County	PARK CREEK	APF2013-00002	Keith Wayne	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	11/14/2018	198	62	136				76,032	38,214	50,688	164,934	52,224	26,248	34,816	113,288
Cabarrus County	PARK CREEK PHASE 3	APF2008-00034	CARL ANDERSON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		45	0	45	11/20/2008	12/31/2013		17,28	8,685	11,52	37,485	17,28	8,685	11,52	37,485
Concord	PARK PLACE	APF2008-00059	Craft Development	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	5/3/2016	131	133	-2	1/27/2003	12/31/2011		50,304	25,283	33,536	109,123	-0,768	-0,386	-0,512	-1,666
Cabarrus County	Parkland Ventures MHP	APF2017-00020	FUTURE MHC NC LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending	Single Family		90	0	90				34,56	17,37	23,04	74,97	34,56	17,37	23,04	74,97
Concord	PARKSIDE AT SKYBROOK VILLAGE	APF2008-00067	SKYBOOK, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Platting	Single Family	8/23/2018	50	45	5	1/16/2007	1/17/2016		19,2	9,65	12,8	41,65	1,92	0,965	1,28	4,165
Concord	PARKSIDE AT SKYBROOK VILLAGE	APF2018-00011	SKYBROOK LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	8/23/2018	50	45	5				19,2	9,65	12,8	41,65	1,92	0,965	1,28	4,165
Concord	PARKVIEW ESTATES	APF2009-00005	Real Value Development Inc.	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family	8/31/2016	195	31	164				74,88	37,635	49,92	162,435	62,976	31,652	41,984	136,612
Kannapolis	PARKWAY COMMONS	APF2008-00107	AMERICAN DEVELOPMENT INDUSTRIES, INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family	10/27/2013	532	0	532	5/23/2007	10/27/2013		123,424	61,712	82,46	267,596	123,424	61,712	82,46	267,596
Cabarrus County	PEACH ORCHARD ESTATES	APF2008-00118	HAYDEN McMAHON DEVELOPMENT INC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	1/9/2019	134	132	2	1/15/2004	8/30/2013		51,456	25,862	34,304	111,622	0,768	0,386	0,512	1,666
Kannapolis	PELHEM POINTE	APF2008-00041	Ryland Homes	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	10/23/2015	113	103	10	3/17/2008	9/15/2013		43,392	21,809	28,928	94,129	3,84	1,93	2,56	8,33
Concord	PENDLETON MULTI-FAMILY UNITS	APF2010-00002	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Multi Family	4/30/2018	90	32	58				20,88	10,44	13,95	45,27	13,456	6,728	8,99	29,174
Concord	PENDLETON SINGLE FAMILY UNITS	APF2008-00069	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	8/17/2017	88	31	57	5/15/2007	12/31/2013		33,792	16,984	22,					

Jurisdiction	Subdivision	APF#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp/Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	SANCTUARY CIDDLE CREEK	APF2014-00005	DUNCAN VIRGINIA C ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Withdrawn	Multi Family	9/18/2017	62	1	61			14,384	7,192	9,61	31,186	14,152	7,076	9,455	30,683
Concord	SAPPHIRE HILLS	APF2008-00045	JBC Development Concord, LLC	Concord High School	Concord Middle School	Weddington Hills Elementary School		Closed-Built Out	Townhouse	8/12/2010	60	54	6	5/16/2006	7/13/2013	8,28	4,14	5,52	17,94	0,828	0,414	0,552	1,794
Concord	SAVANNAH COMMONS	APF2008-00049	LANDMARK DEVELOPMENT VENTURES, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	8/27/2013	28	29	-1	12/21/2004		10,752	5,404	7,168	23,324	-0,384	-0,193	-0,256	-0,833
Concord	SETTLERS LANDING TOWNHOMES	APF2008-00179	Ciddle Creek Development Group, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active (plating & permitting)	Townhouse	11/21/2017	116	125	-9	1/15/2008	3/29/2015	16,008	8,004	10,672	34,684	-1,242	-0,621	-0,828	-2,691
Kannapolis	SETTLERS RIDGE	APF2008-00108	Craft/CP Morgan	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		All Lots Platted	Single Family	1/14/2011	150	138	12	1/7/2004		57,6	28,95	38,4	124,95	4,608	2,316	3,072	9,996
Kannapolis	SHERWOOD DEVELOPMENT	APF2018-00014	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		91	0	91			0	0	0	21,112	10,556	14,105	45,773	
Kannapolis	SHILOH VILLAGE	APF2008-00071	SHILOH RIDGE DEVELOPMENT, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	5/25/2011	30	30	0	6/19/2006		11,52	5,79	7,68	24,99	0	0	0	0
Locust	Signature Development	APF2009-00007	Chris Hunter	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		70	0	70	1/8/2008		26,88	13,51	17,92	58,31	26,88	13,51	17,92	58,31
Cabarrus County	SKYBROOK	APF2008-00104	MVC, LLC/Bryan Properties	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	2/23/2018	254	388	-134	12/17/1998		97,536	49,022	65,024	211,582	-51,456	-25,862	-34,304	-111,622
Cabarrus County	SKYBROOK APARTMENTS	APF2017-00014	JIM GRDICH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Multi Family	4/6/2017	268	280	-12			62,176	31,088	41,54	134,804	-2,784	-1,392	-1,86	-6,036
Mt. Pleasant	SKYLAND SUBDIVISION	APF2018-00017	RONALD BURRAGE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family		16	0	16			0	0	0	3,712	1,856	2,48	8,048	
Kannapolis	SOUTH VILLAGE SINGLE FAMILY	APF2009-00001	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Single Family		15	0	15		8/8/2012	5,76	2,895	3,84	12,495	5,76	2,895	3,84	12,495
Kannapolis	SOUTH HILLAGE TOWNHOMES	APF2009-00002	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Townhouse		145	0	145		8/8/2012	20,01	10,005	13,34	43,355	20,01	10,005	13,34	43,355
Concord	ST ANDREWS PHASE 7	APF2008-00105	Danny Bost T.W.L.S. Inc.	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family	12/30/2014	32	5	27	11/19/2001		12,288	6,176	8,192	26,656	10,368	5,211	6,912	22,491
Cabarrus County	ST ANDREWS PLACE	APF2013-00003	twis, inc	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	3/21/2014	516	238	278			198,144	99,588	132,096	429,828	106,752	53,654	71,168	231,574
Cabarrus County	St. Andrews Phase 7	APF2008-00171	Danny Bost	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Void	Single Family		35	0	35			13,44	6,755	8,96	29,155	13,44	6,755	8,96	29,155
Harrisburg	STALLINGS FARM	APF2008-00037	JOE M STALLINGS ET. AL.	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/29/2014	21	48	-27		4/18/2004	8,064	4,053	5,376	17,493	-10,368	-5,211	-6,912	-22,491
Harrisburg	STALLINGS FARM PHASE 5	APF2008-00126	VERNON BURRIS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/31/2013	35	26	9	6/21/2004	12/22/2007	13,44	6,755	8,96	29,155	3,456	1,737	2,304	7,497
Cabarrus County	STALLINGS GLEN	APF2010-00004	CHRISTOPHER PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/27/2007	29	66	-37			11,136	5,597	7,424	24,157	-14,208	-7,141	-9,472	-30,821
Harrisburg	STALLINGS ROAD SUBDIVISION	APF2018-00013	ROBERT W NIXON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		191	0	191			73,344	36,863	48,896	159,103	73,344	36,863	48,896	159,103
Concord	STILLWATER	APF2008-00048	BRIAN LAYTON & JAMES D. LINKER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School		Void	Single Family		6	0	6	2/20/2007	2/20/2013	2,304	1,158	1,536	4,998	2,304	1,158	1,536	4,998
Kannapolis	STONEWOOD TOWNHOMES	APF2017-00035	COLE JENEST & STONE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		22	0	22			3,036	1,518	2,024	6,578	3,036	1,518	2,024	6,578
Cabarrus County	SUGAR HILL SUBDIVISION	APF2014-00010	JBR CUSTOM HOMES INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		9	0	9	11/12/2014	11/12/2016	3,456	1,737	2,304	7,497	3,456	1,737	2,304	7,497
Kannapolis	Summers Walk	APF2009-00006	FC SUMMERS WALK LLC NC LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		99	0	99	1/27/2014		38,016	19,107	25,344	82,467	38,016	19,107	25,344	82,467
Cabarrus County	THE BLUFFS AT MILL BRIDGE	APF2008-00076	HARTSELL BROTHERS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	11/7/2018	20	9	11	5/18/2006	5/17/2012	7,68	3,86	5,12	16,66	4,224	2,123	2,816	9,163
Cabarrus County	THE ENCLAVE AT TIMBER RIDGE	APF2008-00109	Metrolina Development Corp.	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	12/27/2018	21	12	9	8/18/2005		8,064	4,053	5,376	17,493	3,456	1,737	2,304	7,497
Kannapolis	THE FALLS (ROWAN COUNTY)	APF2017-00004	B & C LAND HOLDINGS	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active (plating & permitting)	Single Family	12/3/2018	203	82	121			77,952	39,179	51,968	169,099	46,464	23,353	30,976	100,793
Kannapolis	The Farms at Riverpointe	APF2008-00152	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/13/2016	805	438	367	10/18/1999	1/21/2016	309,12	155,365	206,08	670,565	140,928	70,831	93,952	305,711
Kannapolis	THE GRAND	APF2008-00112	MCCLAIN, BARR & ASSOCIATES, SCOTT NEELY AND STEVE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	1/30/2009	240	258	-18	2/7/2007		55,68	27,84	37,2	120,72	-4,176	-2,088	-2,79	-9,054
Kannapolis	The Meadows	APF2009-00008	Todd Meckley	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School	Kannapolis Intermediate School	Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	THE MILLS AT ROCKY RIVER - MULTIFAMILY	APF2019-00001	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Multi Family	8/24/2015	300	8	292			69,6	34,8	46,5	150,9	67,744	33,872	45,26	146,876
Concord	THE MILLS AT ROCKY RIVER - TOWNHOMES	APF2019-00002	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Townhouse		125	0	125			17,25	8,625	11,5	37,375	17,25	8,625	11,5	37,375
Concord	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	APF2010-00003	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (plating & permitting)	Multi Family	4/15/2014	347	2	345		7/12/2016	80,504	40,252	53,785	174,541	80,04	40,02	53,475	173,535
Concord	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	APF2008-00151	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	12/28/2018	853	621	232	12/15/2005	7/12/2016	327,552	164,629	218,368	710,549	89,088	44,776	59,392	193,256
Concord	THE OAKS AT STEPHENS PLACE	APF2010-00007	JOHN FALKENBURY	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Cabarrus County	THE POINTE AT SAINT ANDREWS	APF2008-00069	DANNY G BOST	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/3/2013	42	43	-1	1/18/2007	1/17/2013	16,128	8,106	10,752	34,986	-0,384	-0,193	-0,256	-0,833
Kannapolis	THE RESERVE AT GRACE'S POINT	APF2016-00025	EARNHARDT INTERCHANGE	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		200	0	200			46,4	23,2	31	100,6	46,4	23,2	31	100,6
Concord	THE SEASONS AT POPLAR TENT	APF2015-00002	PANARA JAYSUKHLAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	11/21/2016	264	144	120			61,248	30,624	40,92	132,792	27,84	13,92	18,6	60,36
Harrisburg	THE WOOD ESTATES AT ROCKY RIVER CROSSING	APF2008-00123	MILDRED S. McMANUS	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family		16	0	16		5/22/2005	6,144	3,088	4,096	13,328	6,144	3,088	4,096	13,328
Concord	THE STATION AT POPLAR TENT	APF2008-00182	Tom McClellan	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		In Progress	Multi Family	4/28/2016	312	312	0			72,384	36,192	48,36	156,936	0	0	0	0
Concord	The View	APF2008-00180	Dane Dysert	Jay M Robinson High School	Harris Road Middle School	Weddington Hills Elementary School		Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE SINGLE FAMILY	APF2009-00004	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	12/4/2013	417	2	415	3/1/2005		160,128	80,481	106,752	347,361	159,36	80,095	106,24	345,695
Locust	THE VILLAGE AT REDBRIDGE TOWNHOMES	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse	11/5/2018	741	19	722	3/1/2005		102,258	51,129	68,172	221,559	99,636	49,818	66,424	215,878
Concord	THE VILLAGES AT SKYBROOK NORTH	APF2008-00087	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	10/24/2018	467	385	82	1/18/2005	12/31/2015	179,328	90,131	119,552	389,011	31,488	15,826	20,992	68,306
Concord	THE VILLAGES AT SKYBROOK NORTH PHASE 3	APF2009-00011	Steven Pace	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family	9/16/2013	33	3	30	11/18/2008	12/31/2013	12,672	6,369	8,448	27,489	11,52	5,79	7,68	24,99
Concord	THE WOODS ON SOUTH UNION	APF2013-00006	MSMC Venture, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	11/1/2013	77	27	50			29,568	14,861	19,712	64,141	19,2	9,65	12,8	41,65
Midland	THOMPSONS LAKE	APF2008-00134	FRANK JACOBUS, WILLIAM BREWSTER CO., INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Expired	Single Family	9/16/2011	58	1	57	2/6/2009		34,344	15,012	13,392	62,748	21,888	11,001	14,592	47,481
Concord	Tower Place Townhomes Phase 2	APF2009-00015	Fortune	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		64	0	64			8,8							

Jurisdiction	Subdivision	APP#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	WINECOFF SCHOOL ROAD/TIMMONS GROUP	APF2018-00009	AMERICAN SOUTH MGMNT LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		117	0	117			16,146	8,073	10,764	34,983	16,146	8,073	10,764	34,983
Kannapolis	WISPERING WINDS	APF2014-00021	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/23/2008	36	33	3	9/8/2000		13,824	6,948	9,216	29,988	1,152	0,579	0,768	2,499
Concord	WOODBRIIDGE AT ZEMOSA	APF2008-00090	NIBLOCK DEVELOPMENT CORP.	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		In Progress	Single Family	10/5/2018	50	17	33	5/15/2007	3/15/2015	19.2	9.65	12.8	41.65	12.672	6.369	8.448	27.489
Midland	WYNDHAM ESTATES	APF2008-00135	SCOTT COLLINS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	30	21	9	11/20/2007		11.52	5.79	7.68	24.99	3.456	1.737	2.304	7.497
Midland	WYNDHAM FOREST	APF2017-00024	DEPENDABLE DEVELOPMENT INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	10/19/2018	30	29	1			11.52	5.79	7.68	24.99	0.384	0.193	0.256	0.833
Concord	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84.48	42.46	56.32	183.26	28.032	14.089	18.688	60.809
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		222	0	222			85,248	42,846	56,832	184,926	85,248	42,846	56,832	184,926
Concord	ZION CHURCH ROAD SITE	APF2018-00020	MATT MANDLE	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116			44,544	22,388	29,696	96,628	44,544	22,388	29,696	96,628
Concord	ZION CHURCH ROAD TOWNHOME CONCEPT	APF2018-00026	JEREMY HORTON	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Townhouse		153	0	153			21,114	10,557	14,076	45,747	21,114	10,557	14,076	45,747
											50403	22968	28,384			16121.81	8067.8	10659.52	34662.13	8390.822	4211.458	5596.462	18198.742

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - December 2018 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Robert J. Carney, Jr., EDC

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report



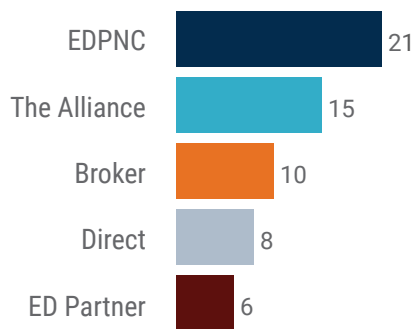
The EDC received 7 new RFIs (requests for information) in December. The EDC submitted sites/buildings for 6 of the new requests. There were 2 client site visits in December.



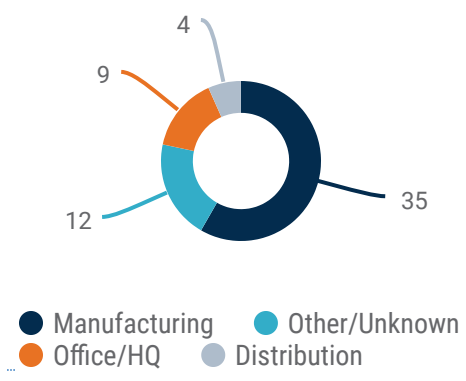
Other Project Activity Stats



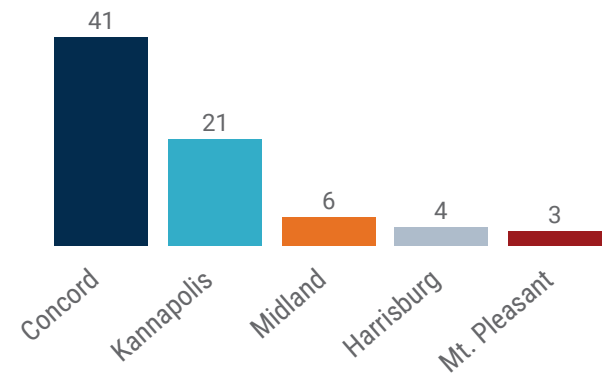
Projects By Source



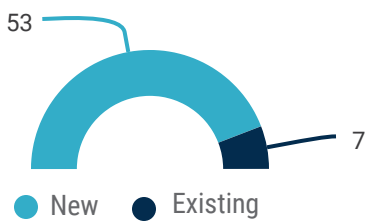
Projects By Industry



of Projects By Location



Projects By Type



220

average jobs per project



127K

average square feet per project



18%

of Cabarrus EDC's projects involve companies outside of the U.S.



57M

average investment per project



43

average acres per project



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

Finance - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports from Finance displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2018

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
REVENUES						
Ad Valorem Taxes & Interest	\$ 164,527,608	\$ 164,527,608	\$ 83,646,146	\$ -	\$ (80,881,462)	50.8%
Other Taxes	48,153,664	48,153,664	18,340,203	-	(29,813,461)	38.1%
Intergovernmental Revenues	19,961,943	20,508,501	6,192,027	-	(14,316,474)	30.2%
Permits and Fees	6,968,899	6,980,899	3,660,374	-	(3,320,525)	52.4%
Sales and Services	13,003,406	13,023,406	5,759,987	-	(7,263,419)	44.2%
Investment Earnings	500,000	500,000	830,068	-	330,068	166.0%
Miscellaneous/Other Finance Sources	2,487,452	5,902,139	1,710,468	-	(4,191,671)	29.0%
TOTAL REVENUES	\$ 255,602,972	\$ 259,596,217	\$ 120,139,273	\$ -	\$ (139,456,944)	46.3%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 1,028,431	\$ 1,028,847	\$ 430,522	\$ -	\$ 598,325	41.8%
County Manager	1,235,915	1,236,715	567,319	304	669,092	45.9%
Communications	609,270	624,653	283,953	7,401	333,299	46.6%
Human Resources	925,571	931,071	439,903	2,960	488,208	47.6%
Tax Collector	1,020,561	1,020,561	459,818	-	560,743	45.1%
Tax Administration	2,365,082	2,365,082	1,050,781	468	1,313,833	44.4%
Board of Elections	942,029	942,029	439,412	26,971	475,646	49.5%
Register of Deeds	598,090	598,090	307,088	-	291,002	51.3%
Finance	1,107,848	1,115,848	449,115	39,849	626,884	43.8%
Information Technology	5,656,068	6,162,092	2,909,700	636,942	2,615,450	57.6%
Non-departmental*	2,201,067	2,186,924	297,643	393,276	1,496,005	31.6%
Infrastructure & Asset Management						
Grounds Maintenance	1,955,910	1,999,221	797,263	429,718	772,240	61.4%
Administration	1,827,680	1,825,880	820,950	28,200	976,730	46.5%
Sign Maintenance	177,084	177,084	70,474	6,374	100,236	43.4%
Building Maintenance	2,910,781	3,228,844	1,234,367	816,486	1,177,991	63.5%
Facility Services	1,644,258	1,649,437	685,510	105,152	858,775	47.9%
Fleet Maintenance	541,669	737,120	476,303	9,668	251,149	65.9%
Contribution to Other Funds	759,500	1,441,729	1,441,729	-	-	100.0%
Total General Government	\$ 27,506,814	\$ 29,271,227	\$ 13,161,850	\$ 2,503,769	\$ 13,605,608	53.5%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 14,432,595	\$ 14,628,108	\$ 6,485,821	\$ 642,435	\$ 7,499,852	48.7%
Jail	11,902,468	11,955,714	5,563,646	785,542	5,606,526	53.1%
Animal Control	829,418	829,418	442,152	16,591	370,675	55.3%
Animal Shelter	474,833	503,833	220,790	800	282,243	44.0%
Courts Maintenance	266,084	259,543	94,770	6,931	157,842	39.2%
Construction Standards	2,538,548	2,570,890	1,140,402	31,994	1,398,494	45.6%
Emergency Management	300,724	315,593	141,690	2,841	171,062	45.8%
Fire Department	1,052,317	1,052,317	496,696	162,600	393,021	62.7%
Emergency Medical Services	9,567,367	9,585,950	4,626,682	122,998	4,836,270	49.5%
Other Public Safety*	1,918,300	2,682,443	1,493,983	325,243	863,217	67.8%
Total Public Safety	\$ 43,282,654	\$ 44,383,809	\$ 20,706,632	\$ 2,097,975	\$ 21,579,202	51.4%

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Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2018

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	\$ 583,093	\$ 596,584	\$ 281,563	\$ -	\$ 315,021	47.2%
Community Development	587,131	649,972	263,156	2,636	384,180	40.9%
Soil & Water Conservation	244,647	244,647	102,199	5,463	136,985	44.0%
Zoning Administration	231,482	231,482	111,380	339	119,763	48.3%
Economic Development Corporation	391,621	391,621	161,095	-	230,526	41.1%
Economic Development Incentives	941,000	941,000	-	21,000	920,000	2.2%
Other Economic & Physical Development*	1,978,054	1,977,429	308,915	211,667	1,456,847	26.3%
Total Economic & Physical Development	\$ 4,957,028	\$ 5,032,735	\$ 1,228,308	\$ 241,105	\$ 3,563,322	29.2%
ENVIRONMENTAL PROTECTION						
Waste Reduction	\$ 558,791	\$ 624,501	\$ 193,341	\$ 158,207	\$ 272,953	56.3%
Total Environmental Protection	\$ 558,791	\$ 624,501	\$ 193,341	\$ 158,207	\$ 272,953	56.3%
HUMAN SERVICES						
Veterans Services	\$ 282,963	\$ 282,963	\$ 131,493	\$ -	\$ 151,470	46.5%
Cooperative Extension	396,767	417,705	165,117	539	252,049	39.7%
Human Services						
Administration	4,020,929	4,188,834	1,794,585	262,163	2,132,086	49.1%
Economic Family Support Services	2,228,093	2,446,391	914,505	-	1,531,886	37.4%
Transportation	2,084,628	2,437,072	969,255	434,361	1,033,456	57.6%
Child Welfare	8,558,218	8,617,539	3,694,200	175,708	4,747,631	44.9%
Child Support Services	1,853,387	1,853,854	855,321	10,825	987,708	46.7%
Economic Services	8,397,953	8,227,738	3,718,931	-	4,508,807	45.2%
Adult and Family Services	1,863,897	1,863,397	895,606	20,829	946,962	49.2%
Nutrition	501,737	508,195	159,583	180,144	168,468	66.8%
Senior Services	678,270	706,694	284,088	193,162	229,444	67.5%
Other Human Services*	7,927,028	7,927,028	4,008,055	3,779,910	139,063	98.2%
Total Human Services	\$ 38,793,870	\$ 39,477,410	\$ 17,590,739	\$ 5,057,641	\$ 16,829,030	57.4%
EDUCATION						
Cabarrus County Schools Operating	\$ 66,890,757	\$ 66,890,757	\$ 38,787,610	\$ -	\$ 28,103,147	58.0%
Kannapolis City Schools Operating	8,544,460	8,544,460	5,178,084	-	3,366,376	60.6%
RCCC Operating	2,930,215	2,930,215	1,709,288	-	1,220,927	58.3%
Cabarrus County Schools Capital	1,056,324	1,162,724	1,059,589	15,131	88,004	92.4%
Kannapolis City Schools Capital	108,832	193,834	190,152	3,682	-	100.0%
RCCC Capital	-	30,000	30,000	-	-	100.0%
Other Education*	118,241	118,241	68,972	28,439	20,830	82.4%
Total Education	\$ 79,648,829	\$ 79,870,231	\$ 47,023,695	\$ 47,252	\$ 32,799,284	58.9%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 1,610,641	\$ 1,655,743	\$ 794,570	\$ 73,734	\$ 787,439	52.4%
Senior Centers	712,467	712,301	268,372	11,128	432,801	39.2%
Library System	3,370,284	3,406,666	1,514,425	186,511	1,705,730	49.9%
Other Cultural & Recreation*	26,000	26,000	26,000	87,500	(87,500)	436.5%
Total Culture & Recreation	\$ 5,719,392	\$ 5,800,710	\$ 2,603,367	\$ 358,873	\$ 2,838,470	51.1%
DEBT SERVICE						
Schools	\$ 45,589,826	\$ 45,589,826	\$ 13,072,069	\$ 340,400	\$ 32,177,357	29.4%
Other	9,545,768	9,545,768	1,566,948	91,465	7,887,355	17.4%
Total Debt Service	\$ 55,135,594	\$ 55,135,594	\$ 14,639,017	\$ 431,865	\$ 40,064,712	27.3%
TOTAL EXPENDITURES	\$ 255,602,972	\$ 259,596,217	\$ 117,146,949	\$ 10,896,687	\$ 131,552,581	49.3%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 2,992,324	\$ (10,896,687)	\$ (7,904,363)	

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Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2018

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Arena and Events Center						
REVENUES						
Sales and Services	\$ 594,000	\$ 594,000	\$ 350,286	\$ -	\$ (243,714)	59.0%
Investment Earnings	4,156	4,156	11,298	-	7,142	271.8%
Miscellaneous/Other Finance Sources	1,050,500	1,129,993	967,378	-	(162,615)	85.6%
Total Arena and Events Center Fund	\$ 1,648,656	\$ 1,728,149	\$ 1,328,962	\$ -	\$ (399,187)	76.9%
EXPENDITURES						
Arena and Events Center	\$ 1,039,500	\$ 1,112,993	\$ 553,202	\$ 414,787	\$ 145,004	87.0%
County Fair	609,156	615,156	411,088	15,543	188,525	69.4%
Total Arena and Events Center Fund	\$ 1,648,656	\$ 1,728,149	\$ 964,290	\$ 430,330	\$ 333,529	80.7%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ 40,000	\$ 40,000	\$ 12,376	\$ -	\$ (27,624)	30.9%
Permits and Fees	147,181	147,181	49,606	-	(97,575)	33.7%
Sales and Services	947,000	972,000	517,604	-	(454,396)	53.3%
Investment Earnings	38,390	38,390	41,943	-	3,553	109.3%
Other Finance Sources	-	36,575	-	-	(36,575)	0.0%
Total Landfill Fund	\$ 1,172,571	\$ 1,234,146	\$ 621,529	\$ -	\$ (612,617)	50.4%
EXPENDITURES						
Landfill Operations	\$ 1,172,571	\$ 1,234,146	\$ 354,996	\$ 74,681	\$ 804,469	34.8%
Total Landfill Fund	\$ 1,172,571	\$ 1,234,146	\$ 354,996	\$ 74,681	\$ 804,469	34.8%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ 789,364	\$ 789,364	\$ 295,485	\$ -	\$ (493,879)	37.4%
Investment Earnings	1,500	1,500	3,661	-	2,161	244.1%
Other Finance Sources	-	151,000	-	-	(151,000)	0.0%
Total 911 Emergency Telephone Fund	\$ 790,864	\$ 941,864	\$ 299,146	\$ -	\$ (642,718)	31.76%
EXPENDITURES						
Operations	\$ 731,338	\$ 882,338	\$ 178,545	\$ 290,811	\$ 412,982	53.2%
Debt Service	59,526	59,526	29,763	-	29,763	50.0%
Total 911 Emergency Telephone Fund	\$ 790,864	\$ 941,864	\$ 208,308	\$ 290,811	\$ 442,745	53.0%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ 13,428,190	\$ 13,428,190	\$ 5,065,755	\$ -	\$ (8,362,435)	37.7%
Investment Earnings	45,000	45,000	82,699	-	37,699	183.8%
Miscellaneous	80,000	100,000	100,602	-	602	100.6%
Other Finance Sources	-	9,200	-	-	(9,200)	0.0%
Total Self-Insured Funds	\$ 13,553,190	\$ 13,582,390	\$ 5,249,056	\$ -	\$ (8,333,334)	38.6%
EXPENDITURES						
Workers Compensation Insurance	\$ 1,284,715	\$ 1,284,715	\$ 553,934	\$ 6,280	\$ 724,501	43.6%
Liability Insurance	973,000	993,000	683,953	-	309,047	68.9%
Dental Insurance	435,000	435,000	203,240	-	231,760	46.7%
Hospitalization Insurance	10,860,475	10,869,675	4,417,886	895,628	5,556,161	48.9%
Total Self-Insured Funds	\$ 13,553,190	\$ 13,582,390	\$ 5,859,013	\$ 901,908	\$ 6,821,469	49.8%

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Cabarrus County, North Carolina
 General Fund
 Statement of Revenues and Expenditures - Budget and Actual
 As of December 31, 2018

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ 4,522,362	\$ 4,522,362	\$ 2,359,750	\$ -	\$ (2,162,612)	52.2%
<i>Total Fire Districts Fund</i>	<u>\$ 4,522,362</u>	<u>\$ 4,522,362</u>	<u>\$ 2,359,750</u>	<u>\$ -</u>	<u>\$ (2,162,612)</u>	<u>52.2%</u>
EXPENDITURES						
Fire Districts	\$ 4,522,362	\$ 4,522,362	\$ 2,359,750	\$ -	\$ 2,162,612	52.2%
<i>Total Fire Districts Fund</i>	<u>\$ 4,522,362</u>	<u>\$ 4,522,362</u>	<u>\$ 2,359,750</u>	<u>\$ -</u>	<u>\$ 2,162,612</u>	<u>52.2%</u>
TOTAL REVENUES	<u>\$ 21,687,643</u>	<u>\$ 22,008,911</u>	<u>\$ 9,858,443</u>	<u>\$ -</u>	<u>\$ (12,150,468)</u>	<u>44.8%</u>
TOTAL EXPENDITURES	<u>\$ 21,687,643</u>	<u>\$ 22,008,911</u>	<u>\$ 9,746,357</u>	<u>\$ 1,697,730</u>	<u>\$ 10,564,824</u>	<u>52.0%</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 112,086</u>	<u>\$ (1,697,730)</u>	<u>\$ (1,585,644)</u>	

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CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 22, 2019
6:30 PM

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation and Economic Development

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4).

EXPECTED LENGTH OF PRESENTATION:

30 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
