

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PRESENTATION OF COLORS

### INVOCATION

Reverend Carol Carkin, Central United Methodist Church

### A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes

### B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda

### C. RECOGNITIONS AND PRESENTATIONS

1. BOC - Recognition of the Ashley O. Thrift Award
2. BOC - Recognition of William Pilkington on His Retirement from the Cabarrus Health Alliance
3. Proclamation - CROP Hunger Day Walk
4. Proclamation - Hispanic and Latino Heritage Month

### D. INFORMAL PUBLIC COMMENTS

### E. OLD BUSINESS

### F. CONSENT AGENDA

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. Appointments and Removals - Juvenile Crime Prevention Council
2. Appointments and Removals - Mental Health Advisory Board
3. Appointments and Removals - Region F Aging Advisory Committee
4. Appointments and Removals - Watershed Improvement Commission
5. County Manager - Contribution to North Carolina National Guard Museum
6. County Manager - Dominion Energy Easement on East First Street
7. County Manager - Reappropriation of Funds for Ongoing Projects, Grants and Commitments
8. County Manager - Resolution of Support for a New Roundabout at Gold Hill and Irish Potato Roads
9. DHS - Transportation Title VI Policy
10. Finance - Adjust Soil and Water Prime Farmland Funding to Capital Improvement Plan Level
11. Human Resources - Personnel Ordinance Updates
12. Kannapolis City Schools - Request for Landlord Waiver (Guaranteed Energy Savings)
13. Sheriff's Office - Additional Position Allocation
14. Sheriff's Office - Motorola Contract
15. Solid Waste / Landfill - Revised Saturday Operating Hours
16. Tax Administration - Refund and Release Reports - August 2019

**G. NEW BUSINESS**

1. DHS - FY20 5311 Community Transportation Grant - Public Hearing 6:30 p.m.
2. Planning and Development - 2018-2019 HOME Program Consolidated Annual Performance and Evaluation Report (CAPER) - Public Hearing 6:30 p.m.
3. Tax Administration - Presentation of Schedule of Values, Standards and Rules - Public Hearing 6:30 p.m.
4. Infrastructure and Asset Management – Town of Midland Temporary Construction Easement at Rob Wallace Park

**H. REPORTS**

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. County Manager - Monthly Building Activity Reports
4. County Manager - Monthly New Development Report
5. EDC - August 2019 Monthly Summary Report
6. Finance - Monthly Financial Update

**I. GENERAL COMMENTS BY BOARD MEMBERS**

**J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

**K. CLOSED SESSION**

- 1. Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

**L. ADJOURN**

**Scheduled Meetings**

<b>October 7</b>	<b>Work Session</b>	<b>4:00 p.m.</b>	<b>Multipurpose Room</b>
<b>October 21</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>	<b>BOC Meeting Room</b>
<b>November 4</b>	<b>Work Session</b>	<b>4:00 p.m.</b>	<b>Multipurpose Room</b>
<b>November 18</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>	<b>BOC Meeting Room</b>
<b>November 20</b>	<b>Cabarrus Summit</b>	<b>6:00 p.m.</b>	<b>Cabarrus Arena</b>

**Mission:** Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

**Vision:** Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

**Cabarrus County Television Broadcast Schedule  
Cabarrus County Board of Commissioners' Meetings**

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

<b>Sunday - Saturday</b>	<b>1:00 P.M.</b>
<b>Sunday - Tuesday</b>	<b>6:30 P.M.</b>
<b>Thursday &amp; Friday</b>	<b>6:30 P.M.</b>

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Approval or Correction of Minutes

**SUBJECT:**

Approval or Correction of Meeting Minutes

**BRIEF SUMMARY:**

The following meeting minutes are provided for correction or approval:

July 29, 2019 (Special Meeting)  
July 29, 2019 (Regular Meeting)  
August 5, 2019 (Work Session)  
August 19, 2019 (Regular Meeting)

**REQUESTED ACTION:**

Motion to approve the aforementioned meeting minutes as presented.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

- ▢ July 29, 2019 Special Meeting Minutes
- ▢ July 29, 2019 Regular Meeting Minutes
- ▢ August 5, 2019 Work Session Minutes
- ▢ August 19, 2019 Regular Meeting Minutes

The Board of Commissioners for the County of Cabarrus met for a Special Meeting in the Multipurpose Room at the Cabarrus County Governmental Center at 4:30 p.m. on Monday, July 29, 2019. The purpose of this meeting was to discuss the Strategic Plan.

Present -      Chairman:            Stephen M. Morris  
                  Vice Chairman:        Diane R. Honeycutt  
                  Commissioners:        F. Blake Kiger  
   Elizabeth F. Poole  
   Lynn W. Shue

Also present were Mike Downs, County Manager; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Lauren Linker, Clerk to the Board; Robert Furr, Cooperative Extension Director; and Lauren Tayara, Budget Analyst.

Chairman Morris called the meeting to order at 4:31 p.m.

**Strategic Plan Discussion**

Robert Furr, Cooperative Extension Director, conducted an activity for Board participation. There were six topics for discussion: thriving economy, culture and recreation, healthy and safe community, sustainable growth and development, and transparent and accountable government. There was discussion on each of these main topics and prioritization of more specific topics under each of the main topics.

Commissioner Poole arrived at 5:00 p.m. and was in attendance for the remainder of the meeting.

**Adjourn**

**UPON MOTION** of Vice Chairman Honeycutt seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 5:22 p.m.

---

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, July 29, 2019.

Present - Chairman: Stephen M. Morris  
Vice Chairman: Diane R. Honeycutt  
Commissioners: F. Blake Kiger  
Elizabeth F. Poole  
Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

**(A) APPROVAL OR CORRECTION OF MINUTES**

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Shue and unanimously carried, the Board approved the minutes of May 21, 2019 (Budget Meeting), May 23, 2019 (Budget Meeting), May 31, 2019 (Legislative Meeting) and June 3, 2019 (Work Session) as presented.

**(B) APPROVAL OF THE AGENDA**

Chairman Morris reviewed the following changes to the agenda.

Additions:

Recognitions and Presentations

C-2 ITS - Recognition of 2019 17<sup>th</sup> Annual Digital Counties Survey Achievement

C-3 BOC - A Proclamation Honoring the Memory and Achievements of Leanne Powell

Closed Session

K-1 Closed Session - Pending Litigation and Economic Development

Moved to August Regular Meeting:

New Business

G-1 Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

Chairman Morris led the Pledge of Allegiance.

Pastor Doug Falls from StoneBridge Church Community delivered the invocation.

**(C) RECOGNITIONS AND PRESENTATIONS**

**(C-1) Boards and Committees - Recognition of Member Services**

David Thrift, Tax Administrator, recognized Mary Stewart for her 14 years of service on the Board of Equalization and Review.

Chairman Morris recognized Vinay Patel for nine years of service on the Tourism Authority.

Megan Baumgardner, Juvenile Crime Prevention Council Chair, recognized Jane Cauthen for her 14 years of service on the Juvenile Crime Prevention Council.

**(C-2) ITS - Digital Counties Survey First Place Recognition**

Debbie Brannan, Area Manager of Innovation and Technology, announced Cabarrus County received first place recognition from the Center for Digital Government (CDG) and the National Association of Counties (NACo) for technology innovation and transformative leadership that drives better citizen services, boosts transparency and maximized efficiency.

Ms. Brannan recognized the following members of the Cabarrus County Information Technology Services (ITS): Todd Shanley, Jason Reece, Jason Cook,

Andrew Dextre, Corey Hendrix, Eric Trevathan, Monica Bayha, Jackson McWaters, James Hentze, Laura Hatley, Trey Sturgill, Ryan Ward, Jason Varner, Joshua Holder, Kevin Thomas, Jack Dodd, Joe Battinelli, Marci Jones, Landon Patterson, Brittany Kiser, Mark McIntyre, Matt Saunders, Daron Cardwell, Marie Spain, and Michelle Willey, She also announced openings in the department and urged qualified individuals to apply for those positions.

Chairman Morris commended Ms. Brannan and ITS staff for their accomplishments.

**(C-3) BOC - Proclamation Honoring the Memory and Achievements of Leanne Powell**

Chairman Morris recognized the accomplishments of Leanne Powell and read the proclamation aloud.

**UPON MOTION** of Vice Chairman Honeycutt seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2019-13

A PROCLAMATION AND TRIBUTE IN HONOR OF LEANNE POWELL

WHEREAS, Leanne Powell was born on June 30<sup>th</sup>, 1968 a native on Concord, North Carolina; and

WHEREAS, she was involved in politics at many levels. She was a campaign manager for Congressman Hefner. She worked in the White House Women's Office in the Clinton Administration before moving to work for political appointee Jill Long Thompson, who was the Undersecretary of Agriculture. After that she advised many political candidates over the years; and

WHEREAS, she was the co-founder, president and chief executive officer of Cabarrus County's own Southern Grace Distilleries Whiskey Prison; and

WHEREAS, she was committed to supporting locally owned small businesses and the workforce of Cabarrus; and

WHEREAS, she was passionate about continuing the legacy of older properties and revitalizing her community; and

WHEREAS, Governor Roy Cooper presented her with the Order of the Long Leaf Pine for her dedication and years of service; and

WHEREAS, Leanne Powell died on July 20, 2019;

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners hereby pays tribute to

Leanne Powell

recognizing her outstanding life of service to Cabarrus County and its citizens, and extends deepest sympathies to the family.

Adopted this the 29<sup>th</sup> day of July, 2019.

/s/ Stephen M. Morris \_\_\_\_\_  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

/s/ Lauren Linker \_\_\_\_\_  
Lauren Linker, Clerk to the Board

**(C-4) BOC - Senatorial Letter Honoring Samuel Mayer Leder**

Chairman Morris read aloud a senatorial statement from Senator Newton honoring Concord City Councilman Samuel Mayer Leder.

**(D) INFORMAL COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 6:50 p.m. He stated each speaker would be limited to three minutes.

Tanya Barbee, resident of 18 Barbee Road in Concord, commented on and requested a review of the stray animal ordinance.



With there being no one else to address the Board, Chairman Morris closed that portion of the meeting.

**(E) OLD BUSINESS**

None.

**(F) CONSENT**

**(F-1) Active Living and Parks - FY20 Matching Incentive Grant Applicant Requests**

Active Living and Parks has a Matching Incentive Grant Program that provides seed money for civic, community and school groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The grants will fund up to 50 percent of a project.

The Active Living and Parks Commission unanimously recommended awarding three community projects at their June meeting.

Organization	Project Title	Request	Complete	Priority Level	Recommended
Rotary Club of Cabarrus County	Harmony in the Park	\$30,000.00	Yes	Highest	\$30,000.00
Weddington Hills Elementary PTO	Music to My Ears	\$6,247.00	Yes	Highest	\$6,247.00
Concord Rotary Club	Dorton Playground Shade	\$9,460.00	Yes	Moderate	\$9,460.00
FY20 Budget	\$50,000.00				
Applicant Request Total	\$45,707.00				
Remaining FY20 Funds	\$4,293.00				

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved the FY20 Matching Incentive Grant projects as recommended by the Active Living and Parks Commission.

**(F-2) Appointments - Cabarrus County Planning and Zoning Commission**

There are three Planning and Zoning Commission Members with terms expiring on August 31, 2019. All three members are interested in remaining on the Planning and Zoning Commission and would like to be considered for reappointment.

Staff respectfully requests the following reappointments be considered by the Board of Commissioners:

Reappoint Andrew Nance to a three-year term expiring August 31, 2022. Mr. Nance is an At-large representative.

Reappoint Charles Paxton to a three-year term expiring August 31, 2022. Mr. Paxton is the Harrisburg Area representative.

Reappoint Jeffrey Corley to a three-year term expiring August 31, 2022. Mr. Corley is the Central Area representative.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board reappointed Andrew Nance, Charles Paxton and Jeffrey Corley to the Planning and Zoning Commission for three-year terms ending August 31, 2022.

**(F-3) Appointments - Public Health Authority of Cabarrus County**

The Public Health Authority Board has two seats for which appointment terms (3 years) will end on June 30, 2019:

- Phyllis Wingate (Member Atrium Health Board of Advisors) Division President, Atrium Health- NorthEast  
Phyllis was originally appointed 7/6/10, and has served 3 terms to date. She is willing to serve another 3-year term. An exception to the "length of service" provision of the Appointment Policy will be needed for her.
- Steve Morris (Member - Cabarrus Co Board of Commissioners)  
Steve has served since originally appointed on 7/15/13, and has 2 terms to date. Steve is willing to serve another 3-year term.

Both these members bring experience and knowledge of the community, their areas of expertise, and history from their terms already served. They are invaluable members of our Board. With this transition to a new 9-member board

effective 7/1/19, their tenure and ability to lead would be an asset as we move forward.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board reappointed Steve Morris and Phyllis Wingate to the Public Health Authority of Cabarrus County for three-year terms ending June 30, 2022; including an exception to the "length of service" provision of the Appointment Policy for Ms. Wingate.

**(F-4) BOC - Designation of Voting Delegate for NCACC 112<sup>th</sup> Annual Conference**

The North Carolina Association of County Commissioners (NCACC) is requesting each county designate a commissioner or other elected official as a voting delegate for the NCACC 112th Annual Conference to be held in Guilford County on August 22-24, 2019.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board designated Commissioner Lynn Shue as the voting delegate to represent Cabarrus County at the NCACC 112th Annual Conference in Guilford County.

**(F-5) DHS - Energy Program Outreach Plan**

Cabarrus County Department of Human Services (DHS) presented their Energy Programs Outreach Plan for approval.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved the Energy Programs Outreach Plan.

**(F-6) Finance - Approval of Project Ordinances and Budget Amendment Related to CIP Funded Projects in the FY20 General Fund Budget**

Included is a list of County CIP (Capital Improvement Plan) projects that were approved as part of the FY20 General Fund Budget process. The projects will be recorded and tracked in the Construction and Renovation Fund and the School Construction Fund. The projects are being funded by a contribution from the Capital Reserve Fund and savings from two completed projects. Updates to the Construction and Renovation Fund, the School Construction Fund and the Capital Reserve Fund project ordinances and the related budget amendment are presented for approval.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board adopted the project ordinances for the Construction and Renovation Fund, School Construction Fund and Capital Reserve Fund and the related budget amendment.

Date:  Amount: \$   
 Dept. Head:  Department:   
 Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

This budget amendment records the FY20 Capital Improvement Plan (CIP).							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	8310-9830-REPL	Other Improvements - Arena Lighting	235,000.00		80,000.00	155,000.00
343	6	8310-6921-REPL	Cont from Capital Reserve Fund - Arena Lighting	235,000.00		80,000.00	155,000.00
343	9	1110-9830-RPAIR	Other Improvements - Gov't Ctr Skylight/Roof Repair	-	80,000.00		80,000.00
343	6	1110-6921-RPAIR	Cont from Capital Reserve Fund - Gov't Ctr Skylight/Roof Repair	-	80,000.00		80,000.00
369	9	1110-9401-DECK	Building & Equipment Rental - Parking Deck	20,000.00		19,160.00	840.00
369	9	1110-9606-DECK	Engineers - Parking Deck	452,895.00		19,162.86	433,732.14
369	9	1110-9607-DECK	Architect - Parking Deck	1,021,175.00		121,916.61	899,258.39
369	9	1110-9660-DECK	Contingency - Parking Deck	287,763.94		232,866.53	54,897.41
369	9	1110-9708	Contribution to Capital Projects Fund	-	393,106.00		393,106.00
343	9	1110-9830-RPAIR	Other Improvements - Gov't Ctr Skylight/Roof Repair	80,000.00	393,106.00		473,106.00
343	6	1110-6910-RPAIR	Cont from Cap Proj Fund - Gov't Ctr Skylight/Roof Repair	-	393,106.00		393,106.00
450	9	7220-9821	Building and Renovation - CRF	4,451,100.27		4,343,840.00	107,260.27
450	9	7220-9708	Cont to Capital Projects Fund	57,227,973.30	4,343,840.00		61,571,813.30
343	9	8310-9821	Building and Renovation - Arena Storage Bldg Repl	-	161,000.00		161,000.00
343	6	8310-6921	Cont From CRF - Arena Storage Bldg Replacement	-	161,000.00		161,000.00

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	1810-9830	Other Improvements - Enterprise Physical Security	-	300,000.00		300,000.00
343	6	1810-6921	Cont From CRF -Enterprise Physical Security	-	300,000.00		300,000.00
343	9	1110-9830-RPAIR	Other Improvements - Gov't Ctr Skylight/Roof Repair	473,106.00	1,611,894.00		2,085,000.00
343	6	1110-6921-RPAIR	Cont from Capital Reserve Fund - Gov't Ctr Skylight/Roof Repair	80,000.00	1,611,894.00		1,691,894.00
343	9	1950-9830-BUILD	Other Improvements - Operations Ctr Building	-	850,000.00		850,000.00
343	6	1950-6921-BUILD	Contribution from CRF - Operations Ctr Building	500,000.00	850,000.00		1,350,000.00
364	9	7338-9863	Vehicles - Buses - CCS	880,000.00	200,000.00		1,080,000.00
364	6	7338-6921	Contribution from CRF - Buses	3,322,000.00	200,000.00		3,522,000.00
							0.00
364	9	7332-9830	Other Improvements - Electrical Service - MPES	-	568,700.00		568,700.00
364	6	7332-6921	Contribution from CRF - MPES Elect Serv	-	568,700.00		568,700.00
364	9	7210-9860-CAM	Equipment & Furn - Security Cameras - CCS	-	415,246.00		415,246.00
364	6	7210-6921-CAM	Contribution from CRF - Security Cameras CCS	-	415,246.00		415,246.00
364	9	7503-9821-HVAC	Building & Reno - CBTC AC Unit Replacement - RCCC	205,000.00	125,000.00		330,000.00
364	6	7503-6921-HVAC	Contribution from CRF - CBTC AC Unit - RCCC	205,000.00	125,000.00		330,000.00
364	9	7502-9830	Other Improvements S Campus Fire Alarm Repl RCCC	-	112,000.00		112,000.00
364	6	7502-6921	Contribution from CRF - S Campus Fire Alarm - RCCC	-	112,000.00		112,000.00

Ordinance No. 2019-46

CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	5,280,218
Lease Proceeds (Robert Wallace Park)	4,596,394
Capital Projects Fund Contribution	4,399,370
Capital Reserve Fund Contribution	24,441,439
<b>TOTAL REVENUES</b>	<b>\$41,173,877</b>

- D. The following appropriations are made as listed.

Government Center Chiller Replacement	\$175,709
Governmental Center ADA Bathrooms	151,469
Government Center Skylight/Roof Repairs	2,085,000
County Building Camera Systems	24,099
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
Furniture Replacements	184,501
County Operation Center	3,953,787
Elevator Modernization Government Center	176,000
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
LEC Law Enforcement Technology	791,324

Training & Firing Range Renovation	1,750,000
Sheriff's Admin Roof Repair	113,659
Courthouse Expansion	12,519,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	50,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
Landfill Retaining Wall	230,301
Veterans Services Improvements	92,674
Cooperative Ext. ADA Bathrooms	118,812
RCCC Land for future expansion	1,244,001
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Frank Liske Park - Barn Restrooms	126,405
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	100,000
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	155,000
Arena - Building & Storage Replacement	161,000
Other Capital Projects Funds	80,000
Unassigned	137,141
TOTAL EXPENDITURES	\$41,173,877
GRAND TOTAL - REVENUES	\$41,173,877
GRAND TOTAL - EXPENDITURES	\$41,173,877

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.

- 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29<sup>th</sup> Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
Clerk to the Board

Ordinance No. 2019-47

CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
  - a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$2,549,047
Capital Reserve Contribution	7,901,357

Capital Projects Fund Contribution	1,946,555
TOTAL REVENUES	\$12,396,959

C. The following appropriations are made as listed.

Cox Elementary Sewer Relocation	23,537
Patriots Elementary Mobile Units	122,100
Site Evaluations-Multiple Schools	42,000
CCS Activity Buses	200,000
CCS Security Cameras	415,246
10 Yellow Buses-Multiple Schools	880,000
20 Mobile Units/Other Improvements-Multiple Schools	2,400,000
J.N. Fries Middle School Other Improvements	300,000
New Cabarrus County Middle School	2,132,500
New Middle School Land	2,500,000
MPES Electrical	568,700
Kannapolis Intermediate Renovations-Carver Elem	1,617,288
A.L. Brown HS Other Improvements	500,000
CBTC Campus Renovations, Safety, Security	184,021
CBTC A/C Units Replacement	230,000
RCCC - HVAC Replacement	100,000
RCCC - South Campus Fire Alarm	112,000
Available Other Improvements	69,567
TOTAL EXPENDITURES	\$12,396,959
GRAND TOTAL - REVENUES	\$12,396,959
GRAND TOTAL - EXPENDITURES	\$12,396,959

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but

unencumbered funds for such purposes.

- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29<sup>th</sup> Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

Ordinance No. 2019-48

CABARRUS COUNTY  
LIMITED OBLIGATION BONDS 2017 PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction of a Parking Deck. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds	\$79,194,879
General Fund Contribution	2,650,083
Capital Projects Fund	7,679,803
Capital Reserve Contribution	9,070,415
Interest Income	1,080,508

TOTAL REVENUES \$99,675,688

C. The following appropriations are made as listed.

Financing Costs	\$741,338
Parking Deck Downtown Concord	13,190,744
Performance Learning Center	4,144,824
West Cabarrus High School	77,723,578
Contribution to General Fund	538
Contribution to Capital Projects Fund	3,874,666
 TOTAL EXPENDITURES	 \$99,675,688
 GRAND TOTAL - REVENUES	 \$99,675,688
GRAND TOTAL - EXPENDITURES	\$99,675,688

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.



- 12. The Manager, Finance Director, or designee may create debt financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29<sup>th</sup> Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

Ordinance No. 2019-49

CABARRUS COUNTY CAPITAL RESERVE  
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,965
Contributions from Capital Projects Fund	2,089,009
Contributions from CVB	1,678,771
Contributions from other Governments	3,000,000
<b>TOTAL REVENUES</b>	<b>\$64,604,887</b>

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075

RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	1,851,894
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,428,442
Hickory Ridge Elementary School	4,742,804
RCCC Advanced Technology Center (ATC)	2,293,941
School Contingencies	1,247,043
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	50,000
Midland Library Furniture	90,786
Operations Center	500,000
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,678,770
Other County Capital Projects	107,260
<b>TOTAL EXPENDITURES</b>	<b>\$64,604,887</b>
<b>GRAND TOTAL - REVENUES</b>	<b>\$64,604,887</b>
<b>GRAND TOTAL - EXPENDITURES</b>	<b>\$64,604,887</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the

General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.

5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29<sup>th</sup> day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
Clerk to the Board

**(F-7) Finance - Approval of Project Ordinances and Budget Amendment Related to FY20 One-Time Funding for Two Cent Tax Increase**

A list of School and County projects were presented as part of the FY20 General Fund Budget process. The projects will be recorded and tracked in the Construction and Renovation Fund and the School Construction Fund. The projects

are being funded through revenues that will be generated from the FY20 additional two cent tax rate increase. Updates to the Construction and Renovation Fund and the School Construction Fund and the related budget amendment were provided.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board adopted project ordinances for the Construction and Renovation Fund and School Construction Fund and the related budget amendment.

Date:  Amount: \$

Dept. Head:  Department:

Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

This amendment sets up one-time funding for FY20 two cent tax increase for multiple projects in the 343 Construction and Renovation Fund and the 346 School Construction Fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
364	6	7338-6902	Contribution from General Fund	3,522,000.00	100,000.00		3,622,000.00
364	9	7338-9863	Vehicles - Activity Bus CCS	1,080,000.00	100,000.00		1,180,000.00
364	6	7210-6902-CAM	Contribution from General Fund	-	400,000.00		400,000.00
364	9	7210-9860-CAM	Equipment & Furn - Security Cameras - CCS	415,246.00	400,000.00		815,246.00
364	6	7309-6902	Contribution from General Fund	-	1,046,408.00		1,046,408.00
364	9	7309-9830	Other Improvements - Roof Repl MPES - CCS	-	1,046,408.00		1,046,408.00
364	6	7407-6902-0632	Contribution from General Fund	-	200,000.00		200,000.00
364	9	7407-9830-0632	Other Improvements - AL Brown Gym KCS	-	200,000.00		200,000.00
364	6	7210-6902-NFMD	Contribution from General Fund	-	60,812.00		60,812.00
364	9	7210-9830-NFMD	Other Impr - CCS Non-FMD Cap Outlay	-	60,812.00		60,812.00
364	6	7210-6902-FMD	Contribution from General Fund	-	878,074.00		878,074.00
364	9	7210-9830-FMD	Other Impr - CCS FMD Cap Outlay	-	878,074.00		878,074.00
343	6	1110-6902	Contribution from General Fund	-	2,200,000.00		2,200,000.00
343	9	1110-9801	Land - Land Banking	-	2,200,000.00		2,200,000.00
343	6	1950-6902-BUILD	Contribution from General Fund	462,523.42	815,000.00		1,277,523.42
343	9	1950-9830-BUILD	Other Improvements - Fleet portion	850,000.00	815,000.00		1,665,000.00
343	6	2110-6902-TECH	Contribution from General Fund	-	160,000.00		160,000.00
343	9	2110-9862-TECH	Technology - Sheriff radio comm tower	-	160,000.00		160,000.00

Ordinance No. 2019-50

**CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT  
BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	8,455,218

Lease Proceeds (Robert Wallace Park)	4,596,394
Capital Projects Fund Contribution	4,399,370
Capital Reserve Fund Contribution	24,441,439
 TOTAL REVENUES	 \$44,348,877

D. The following appropriations are made as listed.

Government Center Chiller Replacement	\$175,709
Governmental Center ADA Bathrooms	151,469
Land Bank	2,200,000
Government Center Skylight/Roof Repairs	2,085,000
County Building Camera Systems	24,099
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
Furniture Replacements	184,501
County Operation Center	4,768,787
Elevator Modernization Government Center	176,000
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
LEC Law Enforcement Technology	791,324
Training & Firing Range Renovation	1,750,000
Sheriff's Admin Roof Repair	113,659
Sheriff Radio Communications Tower	160,000
Courthouse Expansion	12,519,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	50,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
Landfill Retaining Wall	230,301
Veterans Services Improvements	92,674
Cooperative Ext. ADA Bathrooms	118,812
RCCC Land for future expansion	1,244,001
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Frank Liske Park - Barn Restrooms	126,405
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	100,000
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	155,000
Arena - Building & Storage Replacement	161,000
Other Capital Projects Funds	80,000
Unassigned	137,141
 TOTAL EXPENDITURES	 \$44,348,877
 GRAND TOTAL - REVENUES	 \$44,348,877
GRAND TOTAL - EXPENDITURES	\$44,348,877

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29<sup>th</sup> Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
Clerk to the Board

CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
  - a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$5,234,341
Capital Reserve Contribution	7,901,357
Capital Projects Fund Contribution	1,946,555
TOTAL REVENUES	\$15,082,253

- C. The following appropriations are made as listed.

Cox Elementary Sewer Relocation	23,537
Patriots Elementary Mobile Units	122,100
Site Evaluations-Multiple Schools	42,000
CCS Activity Buses	300,000
CCS Security Cameras	815,246
CCS FY20 FMD Capital Projects	878,074
CCS FY20 Non-FMD Capital Projects	60,812
10 Yellow Buses-Multiple Schools	880,000
20 Mobile Units/Other Improvements-Multiple Schools	2,400,000
J.N. Fries Middle School Other Improvements	300,000
New Cabarrus County Middle School	2,132,500
New Middle School Land	2,500,000
MPES Electrical	568,700
MPES Roof Replacement	1,046,408
Kannapolis Intermediate Renovations-Carver Elem	1,617,288
A.L. Brown HS Other Improvements	500,000
A.L. Brown Cannon Gym	200,000
CBTC Campus Renovations, Safety, Security	184,021
CBTC A/C Units Replacement	230,000
RCCC - HVAC Replacement	100,000
RCCC - South Campus Fire Alarm	112,000
Available Other Improvements	69,567
TOTAL EXPENDITURES	\$15,082,253
GRAND TOTAL - REVENUES	\$15,082,253
GRAND TOTAL - EXPENDITURES	\$12,396,959

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29<sup>th</sup> Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker \_\_\_\_\_  
Clerk to the Board

**(F-8) Instructure and Asset Management - Offer for Purchase of Surplus Ambulance**



After receiving an offer of \$7,150 from American Transmed, Inc. for the purchase of County Asset 8310, a 2013 Chevrolet G4500 ambulance (VIN: 1GB6G5CL3D1160838), a notice for upset bids was published. Staff provided an update on the status of the bid process at the work session.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board accepted the offer and proceeded with the sale of County Asset 8310, a 2013 Chevrolet G4500 ambulance (VIN: 1GB6G5CL3D1160838) to American Transmed, Inc.

**(F-9) Kannapolis City Schools - Kannapolis Middle School Construction Update**

The new building for Kannapolis Middle School opened January 2018. Architect funds of \$102,391.73 and Construction funds of \$189,109.03 remain in the Series 2016 Limited Obligation Bond Fund. Typically expenditures are completed six months after a school is opened. Will Crabtree from Kannapolis City Schools updated the Board on the need for the remaining funds at the work session.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved to maintain the Architect and Construction funds in the Series 2016 Limited Obligation Bond Fund and allow Kannapolis City Schools to complete the Kannapolis Middle School project.

**(F-10) Planning and Development - 2020-2021 Proposed HOME Program Project**

The City of Concord Community Development staff approached Cabarrus County regarding participation in a senior housing project similar to the Prosperity Ridge Project in Kannapolis. The major difference is the Concord project proposes a parking deck and ground floor retail. The City of Concord would like a tentative agreement to participate in the project with next year's HOME funds. Cabarrus County would still be required to hold a public hearing early next year regarding the project as well as provide matching funds in the 2020-2021 budget.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board tentatively approved participation in the senior housing project with HOME funds next year.

**(F-11) Planning and Development - Fee Study Presentation and Discussion**

Cabarrus County Planning and Development and Fire Marshal staff presented the results of the Fee Study performed by Wohlford Consulting at the June agenda meeting for the Board to review. Staff also proposed some alternate recommended fees on certain items. Staff is proposing adoption of the schedule provided with a tentative January 1, 2020 effective date.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board adopted the fee schedule as presented.

**(F-12) Register of Deeds - Refund of Excise Tax to Norwood, Armstrong, and Stokes, PLLC**

Norwood, Armstrong, and Stokes, PLLC recorded a general warranty deed in Cabarrus County on May 10, 2019 in Book 13501, page 204 and paid excise tax of \$120.00. Subsequently, said law firm recorded an affidavit of error reciting that the property described in the above referenced deed was in fact located in Rowan County. A subsequent deed was recorded in Rowan County on May 13, 2019 in book 1327 at page 545. Excise tax in the sum of \$120.00 was collected by Rowan County. Said law firm is requesting a refund of excise tax incorrectly paid to Cabarrus County.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved a refund to Norwood, Armstrong, and Stokes, PLLC for the amount of \$120.

**(F-13) Sheriff's office - Declare K-9 "Geri" Surplus Property**

K-9 Geri (02/09/2011), along with his handler Lieutenant Jimmie Torelli, has been in service with the Cabarrus County Sheriff's Office for more than 7 years as a single purpose explosive detection K-9. During his years of service, he has provided explosive detection for the Democratic National Convention in 2012, multiple Presidential visits, Carolina Panther home games, and various other calls for service within our community. Due to advanced age and medical issues, Sheriff Shaw has ordered K-9 "Geri" to be retired. It is

the usual custom of retired K-9's to be declared surplus and their ownership transferred to their handlers. Lieutenant Jimmie Torelli has paid the fee for transfer and requests the transfer of K-9 "Geri" to his ownership and care.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board declared K-9 "Geri" surplus property and authorize disposition in accordance with the County's policy.

**(F-14) Tax Administration - Collector's Annual Settlement and Order Authorizing Collection of 2019 Taxes**

The Tax Collector is required by NC General Statute 105-373 to give an annual settlement on current and delinquent taxes to the governing body for review and approval. The report on real and personal ad valorem taxes that remain unpaid for the preceding fiscal year shows all taxes charged for collections for fiscal year 2018-2019.

Outstanding Real and Personal Tax Bills as of 6-30-19				
Name	2018 bills Ad Valorem	2018 bills Penalties	DMV Ad Valorem	Total Outstanding 2018 Tax Bills
Cabarrus County	\$1,452,988	\$53,296	\$ -	\$1,506,284
City of Kannapolis	279,107	2,488	-	281,595
Town of Mt. Pleasant	12,176	22	-	12,197
Town of Midland	16,232	200	-	16,433
City of Locust	1,495	91	-	1,586
City of Concord	411,850	18,383	-	430,233
Town of Harrisburg	37,772	761	-	38,533
<b>Fire Districts</b>				
Kannapolis Rural Fire	4,194	22	-	4,216
Jackson Park	1,887	309	-	2,195
Cold Water	1,395	11	-	1,406
Allen	6,662	177	-	6,839
Midland	2,267	58	-	2,325
Harrisburg (outside)	5,550	24	-	5,574
Rimer	2,158	11	-	2,169
Mt. Mitchell	1,648	2	-	1,650
Odell	6,524	46	-	6,570
Georgeville	3,059	-	-	3,059
Flowers Store	3,332	19	-	3,351
Northeast	1,898	2	-	1,900
Mt. Pleasant	7,390	685	-	8,075
Gold Hill	523	-	-	523
Richfield	57	1	-	58
Harrisburg (inside)	-	-	-	-
Concord Rural	287	10	-	297
<b>Totals</b>	<b>\$2,260,451</b>	<b>\$76,616</b>	<b>\$ -</b>	<b>\$2,337,067</b>

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board accepted the Tax Collector's settlement as reported; accept and approve the following Order in accordance with NC GS 105-321.

ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
IN ACCORDANCE WITH N.C.G.S. 105-321

To: M. David Thrift  
Tax Administrator, Cabarrus County

You are hereby authorized, empowered and commanded to collect the 2019 property taxes filed in the office of the Cabarrus County Assessor, and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Cabarrus, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayer, for and on account thereof, in accordance with the law.

Witness my hand and official seal, this 29<sup>th</sup> day of July, 2019.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

Attest:  
/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**(F-15) Tax Administration - Refund and Release Reports - June 2019**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved the June 2019 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

**(G) NEW BUSINESS**

**(G-1) Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.**

Note: This item was moved to the August 19, 2019 regular meeting.

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board scheduled a public hearing for an economic development investment for Project Wavy for Monday, August 19, 2019 at 6:30 p.m. or as soon thereafter as persons may be heard.

**(G-2) County Manager/Finance - Fund Balance Appropriation**

Susan Fearington, Finance Director, reported each year the County assigns a portion of their fund balance for extraordinary circumstances. This year, it is requested to transfer \$1,653,082.60 from the General Fund to the 2017 Limited Obligation Capital Projects Fund along with permission to prepare a budget amendment and associated project ordinance. Ms. Fearington stated this capital project fund accounts for the construction of the new West Cabarrus High School.

Mike Downs, County Manager, reported the County experienced a Business Email Account Compromise (BEC) regarding a wire transfer payment to the General Contractor on the new high school project. He advised of updates to processes to provide additional security of county assets. Mr. Downs stated more information including a complete description of the situation and a timeline of events is available to the public on the County's website [www.cabarruscounty.us](http://www.cabarruscounty.us).

A discussion ensued.

Commissioner Shue **MOVED** to approve an appropriation of Fund Balance in the amount of \$1,653,082.60 and direct the Finance director to prepare the associated budget amendment and project ordinance. Commissioner Kiger seconded the motion.

Following discussion, the **MOTION** unanimously carried.

Date:	<input type="text" value="7/29/2019"/>	Amount:	<input type="text" value="\$ 1,653,082.60"/>
Dept. Head:	<input type="text" value="Susan Fearington"/>	Department:	<input type="text" value="Finance"/>
<input type="checkbox"/> Internal Transfer Within Department		<input type="checkbox"/> Transfer Between Departments/Funds	
		<input checked="" type="checkbox"/> Supplemental Request	

Transfer of Assigned Fund Balance for BOC July Agenda Item G-2 (Vendor Issue).							
Fund	Indicator	Department/Object/Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1910-9708	Contribution to Capital Projects Fund	-	1,653,082.60		1,653,082.60
001	6	1910-6901	Fund Balance Appropriated	-	1,653,082.60		1,653,082.60
369	9	0000-9720	Miscellaneous Settlement	-	1,653,082.60		1,653,082.60
369	6	0000-6902	Contribution from General Fund	-	1,653,082.60		1,653,082.60

Ordinance No. 2019-52

CABARRUS COUNTY  
LIMITED OBLIGATION BONDS 2017 PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction of a Parking Deck. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds	\$79,194,879
General Fund Contribution	2,650,083
Capital Projects Fund	9,332,886
Capital Reserve Contribution	9,070,415
Interest Income	1,080,508
<b>TOTAL REVENUES</b>	<b>\$101,328,771</b>

- C. The following appropriations are made as listed.

Financing Costs	\$741,338
Parking Deck Downtown Concord	13,190,744
Performance Learning Center	4,144,824
West Cabarrus High School	77,723,578
Miscellaneous Settlement	1,653,083
Contribution to General Fund	538
Contribution to Capital Projects Fund	3,874,666
<b>TOTAL EXPENDITURES</b>	<b>\$101,328,771</b>
<b>GRAND TOTAL - REVENUES</b>	<b>\$101,328,771</b>
<b>GRAND TOTAL - EXPENDITURES</b>	<b>\$101,328,771</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order

4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.
12. The Manager, Finance Director, or designee may create debt financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29<sup>th</sup> Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(H) REPORTS**

**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

None.

**(H-2) Board of Commissioners - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 8 Vacant Positions
- Animal Protection
- Cabarrus County Animal Protection Advisory Board - 1 Vacant Position
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Juvenile Crime Prevention Council - 7 Positions Expiring Soon and 1 Vacant Position (District Attorney/Designee)
- Library Board of Trustees - 1 Expired Term
- Mount Pleasant Planning Board and Board Of Adjustment (ETJ) - 2 Terms Expired Terms
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Public Health Authority of Cabarrus County - 2 Vacant Positions (CCS/KCS School System and Practicing Dentist)
- Transportation Advisory Board - 4 Vacant Positions (Midland, NC) Mental Health, County Safety Manager And Clergy)
- Watershed Improvement Commission - 1 Expired Term
- Youth Commission - 13 Vacant Positions (A. L. Brown, Central Cabarrus, Concord, Cox Mill, Jay M. Robinson, Mount Pleasant, Northwest Cabarrus And At-Large High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

**(H-3) County Manager - Monthly Building Activity Reports**

The Board received the Cabarrus County Construction Standards Dodge Report for June 2019 and the Cabarrus County Commercial Building Plan Review Summary for June 2019 for informational purposes as part of the Agenda. No action was required of the Board.

**(H-4) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(H-5) Economic Development Corporation - June 2019 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of June 2019 as part of the Agenda. No action was required of the Board.

**(H-6) Finance - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(I) GENERAL COMMENTS BY BOARD MEMBERS**

None.

**(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(K) CLOSED SESSION**

**(K-1) Closed Session - Pending Litigation and Economic Development**

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss

matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4).

**UPON MOTION** of Vice Chairman Honeycutt seconded by Commissioner Kiger and unanimously carried, the Board moved to come out of closed session.

**Return to Open Session**

County Manager Mike Downs gave a brief update on the sales tax bill.

Commissioner Poole gave a brief transportation update.

Vice Chairman Honeycutt stepped out of the meeting at 7:42 and did not return to the meeting.

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board scheduled a public hearing for a proposed economic development investment for Project Cylinder (Personal Property) for Monday, August 19, 2019 at 6:30 p.m. or as soon thereafter as persons may be heard.

**UPON MOTION** of Commissioner Shue seconded by Commissioner Kiger and unanimously carried, the Board scheduled a public hearing for a proposed economic development investment for Project Cylinder (Real Property) for Monday, August 19, 2019 at 6:30 p.m. or as soon thereafter as persons may be heard.

**(L) ADJOURN**

**UPON MOTION** of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 7:43 p.m.

---

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, August 5, 2019.

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

### **Call to Order**

Chairman Morris called the meeting to order at 4:03 p.m.

### **Approval of Agenda**

Chairman Morris presented the following changes to the agenda:

Supplemental Information:

Discussion Items for Action

3.10 Library - Presentation of Strategic Plan

- PowerPoint Presentation

Moved to August Regular Meeting

Closed Session - Pending Litigation and Economic Development

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as amended.

### **Discussion Items - For Action**

#### **BOC - Appointments to Boards and Committees**

Chairman Morris reported information regarding requests for appointments for several boards and committees has been provided. He advised these items will be placed on the Consent Agenda on the regular meeting.

#### **BOC - Discussion on Meeting Schedule**

Chairman Morris announced due to upcoming scheduling conflicts, the dates for several meetings need to be rescheduled.

A discussion ensued. During discussion, there was consensus of the Board to reschedule the September 3, 2019 work session to September 4, 2019.

Discussion continued regarding dates for the third and fourth quarterly Cabarrus Summits.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board rescheduled the third Quarterly Cabarrus Summit from August 14, 2019 to August 21, 2019.

Additional discussion ensued regarding the fourth Quarterly Cabarrus Summit.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board rescheduled the Fourth Quarter Cabarrus Summit from November 13, 2019 to November 20, 2019.

Note: A resolution amending the Board of Commissioners' 2019 Meeting Schedule was approved at the August regular meeting.

### **County Manager - Dominion Energy Easement on East First Street**

Jonathan Marshall, Deputy County Manager, reported Dominion Energy has requested easements for a new gas line to serve downtown Kannapolis on East First Street. The property is owned by Cabarrus County and is across from A.L. Brown High School. He stated it has been the practice for funds received on school property such as these to be credited to benefit the school. He further



stated a budget amendment would need to be added to the item for approval at the regular meeting.

**County Manager - Farmington Ridge Infrastructure Agreement**

Jonathan Marshall, Deputy County Manager, reported an infrastructure agreement for Farmington Ridge was presented at the April 2019 regular meeting. A public hearing was also held at that time. The matter was tabled at the request of bond counsel. After further research and work, the draft agreement is back before the Board for consideration.

Mr. Jim Merrifield, MPV Properties and Rocky River Road Associates, provided an update on the Farmington Ridge Parkway Agreement.

**County Manager - Reappropriation of Funds for Ongoing Projects, Grants and Commitments**

Kristin Jones, Budget and Performance Manager, reported each year it is necessary to re-appropriate funds through fund balance to complete projects, grants and commitments not completed in the fiscal year budgeted. Ms. Jones reviewed the list of items per department for reappropriation.

Mike Downs, County Manager, provided additional comments.

**Finance - Rowan-Cabarrus Community College Contingency Request for Advanced Technology Center - \$179,449.14**

Susan Fearrington, Finance Director, provided a review of the project and contingency fund for the Rowan-Cabarrus Community College (RCCC) Advanced Technology Center.

Dr. Carol Spalding, RCCC President, requested the amount of \$179,449.14 from the contingency funds for change orders, which would complete Phase 1 of the Advanced Technology Center project.

A discussion ensued. During discussion, Ms. Fearrington, Dr. Spalding and Jonathan Chamberlain, Chief Officer, RCCC Division of College Environment, responded to questions from the Board.

**Finance - Write-Off of Ambulance and Library Receivables for FY15**

Susan Fearrington, Finance Director, requested approval to write-off FY2015 ambulance and library receivables. She stated all means for collection have been exhausted and it is the County's practice to keep three years plus the current year's receivables on the General Ledger.

A discussion ensued. During discussion, Ms. Fearrington and Emory Ortiz, Library Director, responded to questions from the Board.

Commissioner Poole arrived at 4:33 p.m. and was in attendance for the remainder of the meeting.

**Finance - Cabarrus County Reimbursement Resolution for Limited Obligation Bonds 2020**

Susan Fearrington, Finance Director, requested approval of a resolution that would allow the County to advance funds to pay certain original expenditures associated with the Governmental Center's skylight and roof project and the preliminary expenditures related to the new courthouse. The County would then receive reimbursement with proceeds from the Limited Obligation Bond debt to be incurred in by the County in the spring of 2020. Ms. Fearrington also responded to questions from the Board.

**Finance - Capital Improvement Plan Funding for Design of Emergency Medical Services Headquarters**

Susan Fearrington, Finance Director, reported as part of the FY20 Capital Improvement Plan (CIP), it was decided funding for the design of the new Emergency Medical Services (EMS) Headquarters would come from unused contingency funds from the construction of the Mount Pleasant Middle School.

A discussion ensued. During discussion, Mr. Downs and Jonathan Marshall, Deputy County Manager, responded to questions from the Board.

**Library - Presentation of Strategic Plan**

Emery Ortiz, Library Director, presented a PowerPoint presentation in connection with the Library 5-Year Strategic Plan. Topics included were as follows:

- Timeline
- Area of Focus
  - o Youth Services
  - o Teen Services
  - o Adult Services
  - o Community Engagement
  - o Operations
- Implementation

A brief discussion ensued.

**Library - Trustee By-Laws Update**

Emery Ortiz, Library Director, provided an update to the Library Board of Trustees By-laws. She stated the Library Board of Trustees has reviewed and approved a recommendation for the by-laws to be presented to the Board for approval.

Chairman Morris, also a member of the Library Board of Trustees, expressed support for the update to the by-laws.

**Sheriff's Office - Governor's Highway Safety Program Local Governmental Resolution**

Cabarrus County Sheriff Van Shaw reported the Sheriff's Office has received a grant through the Governor's Highway Safety program (GHSP) for the formation of a traffic safety team. He requested the Board's approval of acceptance of the grant.

Lieutenant Aaron Rankin provided an overview of the grant requirements, programs, and focus of the new traffic safety team.

Sheriff Shaw stated this grant, with a required match, would provide funding for two full-time positions. It would also provide funding for vehicles and other costs associated with the two positions. He further stated this is a three-year program with an opportunity to renew.

Mike Downs, County Manager, commented on grant requirements. He recommended funding come from Contingency for the first year, if approved.

A discussion ensued. During discussion, Mr. Downs and Sheriff Shaw responded to questions from the Board.

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints.

Vice Chairman Honeycutt **MOVED** to accept the grant award and approve the resolution and related budget amendment. Commissioner Shue seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

Purpose: The Cabarrus County Sheriff's Office applied for and received funding through the Governor's Highway Safety Program (GHSP) for the formation of a traffic safety team for use throughout problem areas within the county. This request asks for approval of the allocation of those funds in accordance with the agreement (attached). This is a three year grant through the North Carolina Department of Transportation. This grant is federally funded up to 85% with a 15% local match in the first year. The 15% local match includes personnel costs (salary and fringe) for 2 deputies and other indirect costs, which includes: patrol vehicles to include emergency lighting, siren, radio, in car video system, console and additional vehicle up fits as well as travel costs. This grant is a 3 year commitment for the county with the increase in local match increasing up to 50% in year 3. In order to fund the local match of 15%, this budget amendment decreases the Board contingency account.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110/6342/GHSP	NC Department of Transportation - GHSP	-	190,596.00		190,596.00
001	9	2110/9101	Salaries and Benefits	10,067,086.00	116,831.00		10,183,917.00
001	9	2110/9610	Travel and Training	60,000.00	1,400.00		61,400.00
001	9	2110/9863	Motor Vehicles	1,072,938.00	106,000.00		1,178,938.00
001	9	1910/9660	Board Contingency	996,341.00	-	33,635.00	962,706.00

Resolution No. 2019-13

North Carolina Governor's Highway Safety Program

## LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Cabarrus County Sheriff's Office has completed an application contract for traffic safety funding; and that Cabarrus County Board of Commissioners has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE Cabarrus County Board of Commissioners IN OPEN MEETING ASSEMBLED IN THE CITY OF Concord, NORTH CAROLINA, THIS 5th DAY OF August, 2019, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Lieutenant Aaron Rankin is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$190,596.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$33,635.00 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by /s/ Stephen M. Morris, Chairman

ATTESTED BY /s/ Lauren Linker

DATE: August 5, 2019

**BOC - Approval of Regular Meeting Agenda**

The Board discussed the placement of the items on the agenda.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the July 29, 2019 regular meeting agenda as follows.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Recognitions and Presentations

- DHS - Child Support Awareness Month Proclamation
- Communications and Outreach - North Carolina City and County Communicators' (NC3C) Excellence in Communications Awards Recognition

Consent

- Appointments - Cabarrus County Animal Protection Advisory Board
- Appointments - Juvenile Crime Prevention Council
- Appointments - Public Health Authority of Cabarrus County
- Appointments - Transportation Advisory Board
- Appointments and Removals - Library Board of Trustees
- Appointments and Removals - Mount Pleasant Planning Board and Board of Adjustment (ETJ)
- BOC - Resolution Amending the Board of Commissioners' 2019 Meeting Schedule
- County Manager - Dominion Energy Easement on East First Street
- County Manager - Farmington Ridge Infrastructure Agreement
- County Manager - Reappropriation of Funds for Ongoing Projects, Grants and Commitments
- Finance - Write-Off of Ambulance and Library receivables for FY15
- Finance - Cabarrus County Reimbursement Resolution for Limited Obligation Bonds 2020
- Finance - Capital Improvement Plan Funding for Design of Emergency Medical Services Headquarters
- Finance - Rowan Cabarrus Community College Contingency Request for Advanced Technology Center - \$430,543
- Library - Presentation of Strategic Plan

- Library - Trustee By-Laws Update
- Tax Administration - Refund and Release Reports - July 2019

New Business

- Economic Development Investment - Project Cylinder (Personal Property) - Public Hearing 6:30 p.m.
- Economic Development Investment - Project Cylinder (Real Property) - Public Hearing 6:30 p.m.
- Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.

Reports

- BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Reports on Building Activity
- County Manager - Monthly New Development Report
- EDC - July 2019 Monthly Summary Report
- Finance - Monthly Financial Update

**Adjourn**

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 5:10 p.m.

---

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, August 19, 2019.

Present - Chairman: Stephen M. Morris  
 Vice Chairman: Diane R. Honeycutt  
 Commissioners: F. Blake Kiger  
 Elizabeth F. Poole  
 Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

Pastor Tony Bradshaw from Saint James Lutheran Church delivered the invocation.

**(A) APPROVAL OR CORRECTION OF MINUTES**

**UPON MOTION** of Commissioner Shue seconded by Commissioner Kiger and unanimously carried, the Board approved the minutes of June 17, 2019 (Regular Session) and July 1, 2019 (Work Session) as presented.

Chairman Morris recognized Youth Commission member Tisha Abdul from Cox Mill High School.

**(B) APPROVAL OF THE AGENDA**

Chairman Morris reviewed the following changes to the agenda.

Additions:

New Business

G-1 Sheriff's Office - Award of Service Weapon

Supplemental Information:

New Business

G-2 Economic Development Investment - Project Cylinder (Personal Property) - Public Hearing 6:30 p.m.

- Project Overview
- Grant Analysis

G-3 Economic Development Investment - Project Cylinder (Real Property) - Public Hearing 6:30 p.m.

- Project Overview
- Grant Analysis

G-4 Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.

- Project Overview
- Grant Analysis
- Maps

Revised:

G-4 Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.

- Revised Draft Agreement

**UPON MOTION** of Vice Chairman Honeycutt seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

**(C) RECOGNITIONS AND PRESENTATIONS**

**(C-1) DHS - Child Support Awareness Month Proclamation**

Diane Gridley, Department of Human Services (DHS), Economic Support Services Program Administrator, presented a proclamation from the Cabarrus Department of Human Services requesting the Board of Commissioners declare August 2019 as Child Support Awareness Month. The local Cabarrus County Department of Human Services Child Support Division collects over \$12 million dollars on behalf of children in Cabarrus County, and helps provide to the economic stability of families. Ms. Gridley read the proclamation aloud.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2019-14

CHILD SUPPORT AWARENESS MONTH  
IN CABARRUS COUNTY  
A PROCLAMATION

WHEREAS, children are entitled to financial support from their parents and Cabarrus County continues to improve its efforts at child support collections; and

WHEREAS, in SFY2019, over \$12 million in child support was collected from parents of children in Cabarrus County; and

WHEREAS, there are nearly 5,800 active child support cases in Cabarrus County, working to ensure that approximately 5,900 children receive financial support from their parents; and

WHEREAS, children who do not receive adequate financial and emotional support from both parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Cabarrus County's children, one of our state's most vital resources:

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of August as

CHILD SUPPORT AWARENESS MONTH IN CABARRUS COUNTY

Adopted this 19th day of August, 2019.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

**(C-2) Communications and Outreach - North Carolina City and County Communicators' (NC3C) Excellence in Communications Awards Recognition**

Jonathan Marshall, Deputy County Manager, reported the Cabarrus County Communications and Outreach Department was among 28 North Carolina governments to earn recognition in the 12th North Carolina City and County Communicators' (NC3C) Excellence in Communications Awards.

Cabarrus County won a first-place award for Best PEG/Streaming Government Channel and five second-place awards in the categories of Instructional video, regular programming, one-time special programming, videography and multi-platform campaign.

David Baxter, General Manager Channel 22, stated the awards were presented at NC3C's annual Spring Conference in Durham. A total of 248 entries were received from around the state.

Cabarrus County won a first place award for their overall Television programming on Cabarrus County Television (CabCo TV), Spectrum Cable Channel 22. CabCo TV is the County's only government television channel. Weekly programming highlights each of the cities in the county, as well as special events, programs, agencies and services of government.

The County received a second-place instructional video award for its "Successful Gardener" show on raised plant beds, produced in collaboration with the Cooperative Extension Office. "Historical Moments - Early Movie Theaters in Cabarrus County," earned second-place honors in the regular programming category. "Hearts and Heroes," a video special on people saved from cardiac events by emergency responders in the County was also a second-place winner. Two more second-place honors were awarded in the videography and multi-platform campaign categories for "Storylines - Gifts of Life", which features the story of Cabarrus Commissioner Lynn Shue's two organ transplants, and the County's work to deliver timely and transparent information on the FY2019 Budget process.

Judges for the NC3C Excellence in Communications Awards were communication professionals from the Texas Association of Municipal Information Officers and a variety of communications industries across the state.

The purpose of North Carolina City and County Communicators is to encourage professional development and networking among local governmental communications professionals. The organization was formed in March 2007 and is made up of government professional communicators from around the state.

The Honorable Clarence Horton expressed appreciation in connection with the Boards' support for the Historical Moments program.

Chairman Morris expressed appreciation for the accomplishments of the Communications and Outreach Department.

**(C-3) BOC - National Guard Troop Recognition**

Chairman Morris recognized the Army National Guard 113<sup>th</sup> Field Artillery Unit regarding their deployment.

**(D) INFORMAL COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 6:43 p.m. He stated each speaker would be limited to three minutes.

Nancy Fries Faggart, resident of 139 Palaside Drive NorthEast in Concord, commented on neighborhood schools and Beverly Hills Elementary School.

James Fulton, resident of 224 Ingleside Drive in Concord, commented on school funding and future school growth and construction.

Keith Arbuckle, resident of 1632 Red Bird Circle SE in Concord, commented on the Patriot Guard Riders and motorcycle safety. Mr. Arbuckle also commented on potential ordinance(s) regarding motorcycle safety matters.

Roland Jordan, resident of 135 Lore Street in Concord, commented on elder care, child care, Barber Scotia College and community issues.

With there being no one else to address the Board, Chairman Morris closed that portion of the meeting.

**(E) OLD BUSINESS**

None.

**(F) CONSENT**

**(F-1) Appointments - Cabarrus County Animal Protection Advisory Board**

An application has been received from Anthony Weiss to serve on the Cabarrus County Animal Protection Advisory Board (CCAPAB). There is one vacant position on this Board. A letter of recommendation from Carol Miller, Chair, CCAPAB was provided.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Anthony Weiss to the Cabarrus County Animal Protection Advisory Board for a three-year term ending August 31, 2022.

**(F-2) Appointments - Juvenile Crime Prevention Council**

Megan Baumgardner, Juvenile Crime Prevention Council (JCPC) Chair has left employment from the District Attorney's Office and is no longer eligible to fill the District Attorney/Designee position on the Council. At the June meeting, the Council voted to recommend Ms. Baumgardner be appointed to fill the unexpired At-large seat. Ms. Baumgardner has served on the JCPC since 2010 and also serves on the Active Living and Parks Commission. An exception to the "length of service" and "multiple service" provisions of the Appointment Policy will be needed for her.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Megan Baumgardner to the JCPC to complete an unexpired term ending September 30, 2020 as an "At-large" representative; including an exception to the "length of service" and "multiple service" provisions of the Appointment Policy.

**(F-3) Appointments - Public Health Authority of Cabarrus County**

An application has been received for the Public Health Authority of Cabarrus County from Dr. Chip Buckwell. He is the superintendent for Kannapolis City Schools and is eligible to fill the School System position on the Authority. A letter of recommendation was included in the agenda.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Dr. Chip Buckwell to the Public Health Authority of Cabarrus County as the School System representative for a three-year term ending June 30, 2022.

**(F-4) Appointments - Transportation Advisory Board**

An application has been received from Jon Bradley, He is the Safety Officer for Cabarrus County and is recommended to fill the vacant County Safety Manager position. Mr. Bradley is a resident of Mecklenburg County. An exception to the "residency" provision of the Appointment Policy will be needed for him.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Jon Bradley to the Transportation Advisory Board as the County Safety Manager representative for a three-year term ending June 30, 2022; including an exception to the "residency" provision of the Appointment Policy.

**(F-5) Appointments and Removals - Library Board of Trustees**

Richard Bovard, Midland representative on the Library Board of Trustees, will have concluded his three-year term on July 31, 2019. Mr. Bovard should be removed from the Trustee roster and thanked for his years of service.

The Library Board of Trustees would like to nominate Pat Caddell, Midland resident, to fill the vacant Midland position.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed Richard Bovard from the Library Board of Trustees roster and thanked him for his service.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Pat Caddell to the Library Board of Trustees as the Midland representative for a three-year term ending July 31, 2022.

**(F-6) Appointments and Removals - Mount Pleasant Planning Board and Board of Adjustment (ETJ)**

The terms of Mount Pleasant Planning Board and Board of Adjustment ETJ members John Murdock, III and Whit Moose, Jr. ended June 30, 2019. The Town Board met and recommends the appointment of Bridget Fowler to fill Mr. Murdock's position and to reappoint Mr. Moose to serve another term. Both Mr. Murdock and Mr. Moose have served on this Board since 2004. An exception to the "length of service" provision of the Appointment Policy will be needed for Mr. Moose.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed John Murdock, III from the Mount Pleasant Planning Board and Board of Adjustment (ETJ) and thanked him for his many years of service.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Bridget Fowler to the Mount Pleasant Planning Board and Board of Adjustment as an ETJ representative for a three-year term ending June 30, 2022.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board reappointed Whit Moose, Jr. to the Mount Pleasant Planning Board and Board of Adjustment as an ETJ representative for a three-year term ending June 30, 2022; including an exception to the "length of service" provision of the Appointment Policy.

**(F-7) BOC - Resolution Amending the Board of Commissioners' 2019 Meeting Schedule**

The September work session and 3rd and 4th quarterly Cabarrus Summits need to be rescheduled due to scheduling conflicts for Board members. September 4, 2019 has been selected for the September work session, August 21, 2019 has been selected for the 3rd quarterly Cabarrus Summit and November 20, 2019 has been selected for the 4th quarterly Cabarrus Summit.



**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the resolution.

Resolution No. 2019-14

Resolution Amending the  
Cabarrus County Board of Commissioners'  
2019 Meeting Schedule

WHEREAS, on December 17, 2018, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2019, which sets forth the dates, times and locations of various official county meetings;

WHEREAS, the Board desires to move the September work session to Wednesday, September 4 at 4:00 p.m. in the multipurpose room at the Governmental Center in Concord, North Carolina; and

WHEREAS, the Board desires to reschedule the 3<sup>rd</sup> quarterly Cabarrus Summit originally scheduled for August 14<sup>th</sup> to be held August 21, 2019; and

WHEREAS, the Board desires to reschedule the 4<sup>th</sup> quarterly Cabarrus Summit originally scheduled for November 13, 2019 to be moved to November 20, 2019;

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2019 Meeting Schedule as follows:

1. The Board of Commissioners will hold the September work session at 4:00 p.m. on September 4, 2019 in the Multipurpose Room at the Governmental Center in Concord, North Carolina.
2. The Board of Commissioners will hold the 3<sup>rd</sup> quarterly Cabarrus Summit at 6:00 p.m. on August 21, 2019 Concord City Hall in Concord, North Carolina.
3. The Board of Commissioners will hold the 4<sup>th</sup> quarterly Cabarrus Summit at 6:00 p.m. on November 20, 2019 at the Cabarrus Arena and Events Center in Concord, North Carolina.

ADOPTED this 19<sup>th</sup> day of August, 2019.

/s/ Stephen M. Morris  
\_\_\_\_\_  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker  
\_\_\_\_\_  
Lauren Linker, Clerk to the Board

**(F-8) County Manager - Dominion Energy Easement on East First Street**

Dominion Energy requested an easement for a new gas line serving downtown Kannapolis on East First Street. The property is owned by Cabarrus County and is across from A.L. Brown High School. A vicinity map and copy of the easement documents were provided.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the utility easement for Dominion Energy; and authorized the County Manager to execute the utility easement documents on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

**(F-9) County Manager - Farmington Ridge Infrastructure Agreement**

The Board of Commissioners considered an infrastructure agreement for Farmington Ridge at their regular meeting in April 2019. A public hearing for that agreement was held at that time but approval was tabled at request of the County's bond counsel. The draft agreement was brought back to the Board of Commissioners for consideration.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the infrastructure agreement between Cabarrus County and Rocky River Road Associates LLC; and authorized the County Manager to execute the agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

**(F-10) County Manager - Reappropriation of Funds for Ongoing Projects, Grants and Commitments**

Each year there are new projects, grants and commitments that need to be transitioned to the new fiscal year when they are unable to be completed within the fiscal year they were budgeted. A reappropriation of funds, via fund balance, is needed to transition the projects to the new fiscal year. Attached you will find the reappropriation list of items by department.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the reappropriation list and budget amendment.

Date: <b>8/19/2019</b>	Amount: <b>524,881.07</b>
Dept. Head: <b>Kristin Jones</b>	Department: <b>County Manager's Department</b>

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

Purpose: Fund Balance appropriation from the General Fund for unspent balances from FY 2019 for on-going projects and grants to be completed in FY 2020. The full list of projects and justifications can be found on the reappropriation request list.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1210/6901	Fund Balance Appropriation	-	500.00		500.00
001	9	1210/9695	Marketing Activities	129,885.00	500.00		130,385.00
001	6	1952/6901	Fund Balance Appropriation	68,634.75	9,000.00		77,634.75
001	9	1952/9501	Building and Ground Maintenance	974,931.59	9,000.00		983,931.59
001	6	1810/6901	Fund Balance Appropriation	175,686.75	45,827.00		221,513.75
001	9	1810/9610	Travel and Training	29,120.00	7,000.00		36,120.00
001	9	1810/9605	Consultants	65,530.00	23,000.00		88,530.00
001	9	1810/9331	Minor Office Equipment	22,073.31	2,926.00		24,999.31
001	9	1810/9321	Imaging Expense	-	12,901.00		12,901.00
001	6	2710/6901	Fund Balance Appropriation	-	3,722.72		3,722.72
001	9	2710/9482	Emergency Management Performance Grant	12,500.00	3,722.72		16,222.72
001	6	2730/6901	Fund Balance Appropriation	177,346.05	6,900.00		184,246.05
001	9	2730/9340/PPE	Uniforms- Personal Protective Equipment	47,694.02	6,900.00		54,594.02
001	6	2110/6901	Fund Balance Appropriation	453,420.80	127,078.94		580,499.74
001	9	2110/9863	Motor Vehicles	1,072,938.80	90,646.08		1,163,584.88
001	9	2110/9333/GHSP	Governor's Highway Safety Program	-	9,139.06		9,139.06
001	9	2110/9342	Minor Technology Equipment	500.00	3,292.00		3,792.00
001	9	2110/9853	State Criminal Alien Assistance Program Grant	-	24,001.80		24,001.80
001	6	3230/6901	Fund Balance Appropriation	-	6,660.35		6,660.35
001	9	3230/9860	Equipment and Furniture	-	6,660.35		6,660.35
001	6	3250/6901	Fund Balance Appropriation	-	78,553.75		78,553.75
001	9	3250/9315/DE	DE Health and Safety	-	8,490.86		8,490.86
001	9	3250/9315/DL	DL Health and Safety	-	60,874.90		60,874.90
001	9	3250/9330/DE	DE Tools and Minor Equipment	-	3.54		3.54
001	9	3250/9330/DL	DL Tools and Minor Equipment	-	1,042.06		1,042.06
001	9	3250/9493/DE	DE Operations	-	894.32		894.32
001	9	3250/9493/DL	DL Operations	-	7,248.07		7,248.07
001	6	4620/6901	Fund Balance Appropriation	-	21,494.81		21,494.81
001	9	4620/9414	Waste Disposal Charges	68,000.00	4,000.00		72,000.00
001	9	4620/937001	NC Electronic Management Expense	10,000.00	17,494.81		27,494.81
001	6	5610/6901	Fund Balance Appropriation	-	142,507.00		142,507.00
001	9	5610/9321/310-1	Imaging Expense	50,000.00	58,282.00		108,282.00
001	9	5610/9342/383-1	Minor Technology Equipment	96,750.00	82,000.00		178,750.00
001	9	5610/9605/310-1	Consultants	10,900.00	2,225.00		13,125.00
001	6	5630/6901	Fund Balance Appropriation	-	47,596.22		47,596.22
001	9	5630/9332	Special Needs Kids Program	-	47,596.22		47,596.22
001	6	5760/6901	Fund Balance Appropriation	-	4,178.61		4,178.61
001	9	5760/9356/SHIP	Special Program Supplies-SHIP	3,000.00	4,178.61		7,178.61
001	6	5410/6901	Fund Balance Appropriation	-	5,596.98		5,596.98
001	9	5410/9104/4HCAN	Temporary Employees-4HCAN	-	3,821.00		3,821.00
001	9	5410/9201/4HCAN	Social Security-4HCAN	-	375.67		375.67
001	9	5410/9202/4HCAN	Medicare-4HCAN	-	87.65		87.65

001	9	5410/9230/4HCAN	Workers Compensation-4HCAN	-	5.49		5.49
001	9	5410/9356/4HCAN	Special Program Supplies-4HCAN	-	938.33		938.33
001	9	5410/9610/4HCAN	Travel and Training	-	368.84		368.84
001	6	8145/6901	Fund Balance Appropriation	55,491.00	2,020.99		57,511.99
001	9	8145/9496	Senior Center Operations Grant	51,522.00	2,020.99		53,542.99
001	6	8240/6901	Fund Balance Appropriation	2,197.35	3,243.70		5,441.05
001	9	8240/9331	Minor Office Equipment	-	3,243.70		3,243.70
420	6	8310/6910	Fund Balance Appropriation	-	20,000.00		20,000.00
420	9	8310/9501	Building and Ground Maintenance	296,500.00	20,000.00		316,500.00

**(F-11) Finance - Write-Off of Ambulance and Library Receivables for FY15**

The County's practice is to keep three years of ambulance receivables plus the current year's receivables on the General Ledger. This practice allows the outstanding receivable balance of \$1,355,737 for Fiscal Year 2015 to be written off. The Emergency Medical Services Department has exhausted all means of collections for the Fiscal Year 2015 bills.

Following these same guidelines, the County's practice is to keep three years of Library receivables plus the current year's receivables on the General Ledger. This practice allows the outstanding receivable balance of \$96,371 for Fiscal Year 2015 to be written off. The Library Department has exhausted all means of collections for the Fiscal Year 2015 fines.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board authorized the Finance Department to write-off the outstanding Fiscal Year 2015 receivable balance for the ambulance bills and library fines.

**(F-12) Finance - Cabarrus County Reimbursement Resolution for Limited Obligation Bonds 2020**

It is requested that the County advance its own funds to pay certain original expenditures associated with the renovation/replacement of the Governmental Center's existing skylight and roof and various preliminary expenditures related to the new Cabarrus County Courthouse facility. Approval of the attached resolution will allow the County to pay original expenditures then reimburse itself with proceeds from the Limited Obligation Bond debt to be incurred by the County in the spring of 2020.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the reimbursement resolution for the renovation/replacement of the Governmental Center's existing skylight and roof and various preliminary expenditures related to the new Cabarrus County Courthouse facility.

Resolution No. 2019-15

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 17, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the renovation/replacement of the Governmental Center's existing skylight and roof, (ii) the design of various types of large mechanical, plumbing, fire protection and electrical equipment to be associated with the new Courthouse facility including, without limitation, elevators, chillers and generators, (iii) site development and stabilization of the site of a new Courthouse facility including, without limitation, (A) demolition of the existing Courthouse Annex, (B) any and all related utilities relocation, (C) excavation of the existing Courthouse Annex parking lot, (D)

utility and road shoring for the new Courthouse facility, (iv) the acquisition of any necessary rights-of-way and easements related to each of the foregoing and (v) various real and personal property improvements related to each of the foregoing (collectively, the "Projects").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Projects is expected to be \$8,750,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to, or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Projects are placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

Commissioner F. Blake Kiger moved to approve the passage of the foregoing resolution and Vice Chairman Dianne R. Honeycutt seconded the motion, and the resolution was passed by the following vote:

Ayes: Chairman Stephen M. Morris, Vice Chairman Diane R. Honeycutt and Commissioners F. Blake Kiger, Elizabeth F. Poole and Lynn W. Shue.

Nays: [None.]

Not Voting: [None.]

**(F-13) Finance - Capital Improvement Plan Funding for Design of Emergency Medical Services Headquarters**

As part of the FY20 Capital Improvement Plan (CIP), funding for the design of a new Emergency Medical Services (EMS) Headquarters was decided to be funded through unused Mount Pleasant Middle School contingency funds. The project will be tracked in the Construction and Renovation Fund and the unused contingency is currently included in the Capital Reserve Fund. A budget amendment and two project ordinances are included for review and approval.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the EMS Headquarters budget amendment and two associated project ordinances.

Date:  Amount: \$

Dept. Head:  Department:

Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

Purpose: This Budget Amendment moves funds from the Capital Reserve Fund to the Construction and Renovation Fund for the EMS Headquarters project in the 343 Construction and Renovation fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	9	7220-9708	Cont'b to Capital Project Fund	61,571,813.50	120,000.00		61,691,813.50
450	9	7332-9660	Contingency - MPMS	120,000.00		120,000.00	0.00
343	9	2730-9830	Other Improvements -EMS Headquarters	-	120,000.00		120,000.00
343	6	2730-6921	Cont'b from CRF - EMS Headquarters	50,000.00	120,000.00		170,000.00

Ordinance No. 2019-53

CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

## Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	8,455,218
Lease Proceeds (Robert Wallace Park)	4,596,394
Capital Projects Fund Contribution	4,399,370
Capital Reserve Fund Contribution	24,561,439
TOTAL REVENUES	 \$44,468,877

- D. The following appropriations are made as listed.

Government Center Chiller Replacement	\$175,709
Governmental Center ADA Bathrooms	151,469
Land Bank	2,200,000
Government Center Skylight/Roof Repairs	2,085,000
County Building Camera Systems	24,099
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
Furniture Replacements	184,501
County Operation Center	4,768,787
Elevator Modernization Government Center	176,000
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
LEC Law Enforcement Technology	791,324
Training & Firing Range Renovation	1,750,000
Sheriff's Admin Roof Repair	113,659
Sheriff Radio Communications Tower	160,000
Courthouse Expansion	12,519,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	170,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
Landfill Retaining Wall	230,301
Veterans Services Improvements	92,674
Cooperative Ext. ADA Bathrooms	118,812
RCCC Land for future expansion	1,244,001
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Frank Liske Park - Barn Restrooms	126,405
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	100,000
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	155,000
Arena - Building & Storage Replacement	161,000
Other Capital Projects Funds	80,000
Unassigned	137,141
TOTAL EXPENDITURES	 \$44,468,877
GRAND TOTAL - REVENUES	 \$44,468,877

GRAND TOTAL - EXPENDITURES \$44,468,877

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19<sup>th</sup> Day of August, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
 Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
 Clerk to the Board

Ordinance No. 2019-54

CABARRUS COUNTY CAPITAL RESERVE  
 CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,965
Contributions from Capital Projects Fund	2,089,009
Contributions from CVB	1,678,771
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$64,604,887

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,428,442
Hickory Ridge Elementary School	4,742,804
RCCC Advanced Technology Center (ATC)	2,293,941
School Contingencies	1,127,043
Operations Center Building Improvements	850,000

Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters	170,000
Midland Library Furniture	90,786
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,678,770
Other County Capital Projects	107,260
<b>TOTAL EXPENDITURES</b>	<b>\$64,604,887</b>
<b>GRAND TOTAL - REVENUES</b>	<b>\$64,604,887</b>
<b>GRAND TOTAL - EXPENDITURES</b>	<b>\$64,604,887</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered



funds.

- 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19<sup>th</sup> day of August, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
Clerk to the Board

**(F-14) Finance - Rowan-Cabarrus Community College Contingency Request for Advanced Technology Center - \$179,449.14**

The Trustees of Rowan-Cabarrus Community College made a request for the release of contingency funds in the amount of \$179,449.14 for the Advanced Technology Center. Cabarrus County holds contingency funds in the Capital Reserve Fund until needs arise during school construction projects. A memo was included for your review.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the use of contingency funds for the Rowan-Cabarrus Community College Advanced Technology Center project and authorized the County Finance Director to prepare the associated Budget Amendment and Project Ordinances.

Date:  Amount: \$

Dept. Head:  Department:

Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

This amendment is to request the release of contingency funds in the amount of \$179,449.14 for the Advanced Technology Center from the Capital Reserve Fund for the Construction line item in the RCCC Advanced Technology Center Project.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	9	7505-9660	Contingency - RCCC ATC	430,543.00		179,449.14	251,093.86
450	9	7220-9708	Cont'b to Capital Project Fund	61,691,813.30	179,449.14		61,871,262.44
370	9	7505-9820	Construction - RCCC ATC	14,293,000.00	179,449.14		14,472,449.14
370	6	7505-6921	Cont'b from Capital Reserve Fund	2,293,941.00	179,449.14		2,473,390.14

Ordinance No. 2019-55

CABARRUS COUNTY  
LIMITED OBLIGATION BONDS 2018 PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$901,000
Interest Income	220,851
Capital Project Fund Contribution	517,197
Debt Proceeds	54,680,000
Capital Reserve Contribution	7,216,194
<b>TOTAL REVENUES</b>	<b>\$63,535,242</b>

- C. The following appropriations are made as listed.

Legal Fees	\$ 416,293
HVAC Replacement - Mt. Pleasant High-CCS	3,821,766
Mobile Units - CCS	2,095,676
HVAC Replacement - JN Fries Middle-CCS	3,466,446
Hickory Ridge Elementary-CCS	34,718,713
RCCC - Advanced Technology Center	16,766,390
Land - RCCC	1,721,000
Contribution to Capital Projects Fund	528,958
<b>TOTAL EXPENDITURES</b>	<b>\$63,535,242</b>
<b>GRAND TOTAL - REVENUES</b>	<b>\$63,535,242</b>
<b>GRAND TOTAL - EXPENDITURES</b>	<b>\$63,535,242</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19<sup>th</sup> day of August, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

CABARRUS COUNTY CAPITAL RESERVE  
 CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,965
Contributions from Capital Projects Fund	2,089,009
Contributions from CVB	1,678,771
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$64,604,887

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,428,442
Hickory Ridge Elementary School	4,742,804
RCCC Advanced Technology Center (ATC)	2,473,390
School Contingencies	1,067,594
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	50,000

Midland Library Furniture	90,786
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,678,770
Other County Capital Projects	107,260
TOTAL EXPENDITURES	\$64,604,887
GRAND TOTAL - REVENUES	\$64,604,887
GRAND TOTAL - EXPENDITURES	\$64,604,887

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19<sup>th</sup> day of August, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(F-15) Library - Presentation of Strategic Plan**

The library system has worked with a consultant--funded through an LSTA grant through the State Library of NC--to complete a 5-year strategic plan. Attached is the final draft, to be approved by the Board of Commissioners to officially be adopted as of August 19, 2019.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the library system's 5-year strategic plan, effective August 19, 2019.

**(F-16) Library - Trustee By-Laws Update**

It has been nearly 10 years since the Library Board of Trustees updated their by-laws. A review and update was completed at their schedule meeting on July 18, 2019.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the revised by-laws of the Library Board of Trustees.

**(F-17) Tax Administration - Refund and Release Reports - July 2019**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the July 2019 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

**(G) NEW BUSINESS**

**(G-1) Sheriff's Office - Award of Service Weapon**

Deputy Dave Moose will retire from the Cabarrus County Sheriff's Office on August 30th, 2019. Pursuant to N.C.G.S. 20-187.2, it is requested that Deputy Moose's service weapon (Sig Sauer P320 .40 cal serial # 58C369678) be designated surplus property, and awarded to Deputy Moose for a price of \$1 upon his retirement.

**UPON MOTION** of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board declared service weapon (Sig Sauer P320 .40 cal serial # 58C369678) surplus property and authorized disposition in accordance with the County's policy.

Sheriff Van Shaw recognized Deputy Dave Moose on his retirement after 21 years of service to Cabarrus County. He also highlighted a number of Deputy Moose's accomplishments during his tenure with the County and recognized his family in attendance.

Vice Chairman Honeycutt presented a service award in appreciation of Deputy Moose's service and dedication to the County.

Deputy Moose expressed appreciation.

**(G-2) Economic Development Investment - Project Cylinder (Personal Property) - Public Hearing 6:30 p.m.**

Samantha Grass, Cabarrus Economic Development (EDC), Recruitment Project Manager, presented a request for an economic development investment for Project Cylinder (Personal Property), Trident Graphics NA, LLC, pursuant to North Carolina General Statute 158.7.1. Project Cylinder (Personal Property) proposes to locate at 4495 Global Ave NW, Concord with a projected investment of approximately \$10,000,000 in personal property. The project also plans to create 45 full-time jobs with average wages above our current County average wage. A three-year grant equivalent to 85 percent of the ad valorem taxes is requested. A public hearing is required.

Cabarrus County Economic Development Grant Analysis - Project Cylinder (Personal Property)

	Year 1	Year 2	Year 3
Total Assessed Value	\$10,000,000.00	\$10,000,000.00	\$10,000,000.00
County Taxes at .74	\$74,000.00	\$74,000.00	\$74,000.00
Grant @ 85%	\$62,900.00	\$62,900.00	\$62,900.00
Net Taxes to County	\$11,100.00	\$11,100.00	\$11,100.00
		3 Year Taxes	\$222,000.00
		3 Year Grant	\$188,700.00
		3 Year Net Revenue	\$33,300.00

Chairman Morris opened the public hearing at 7:02 p.m. The Public Hearing notice was posted on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on August 1, 2019 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

Commissioner Shue **MOVED** to approve an economic development agreement (3 years, 85 percent) between Project Cylinder (Personal Property), Trident Graphics NA, LLC and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney. Vice Chairman Honeycutt seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

**(G-3) Economic Development Investment - Project Cylinder (Real Property) - Public Hearing 6:30 p.m.**

Samantha Grass, Cabarrus Economic Development (EDC), Recruitment Project Manager, presented a request for an economic development investment for Project Cylinder (Real Property), The Keith Corporation, TKC 278 LLC, pursuant to North Carolina General Statute 158.7.1. Project Cylinder (Real Property) proposes to construct an industrial facility at 4495 Global Ave NW, Concord with a projected investment of approximately \$7,200,000 - \$8,500,000 in real property. A three-year grant equivalent to 85 percent of the ad valorem taxes is requested. A public hearing is required.

Cabarrus County Economic Development Grant Analysis - Project Cylinder (Real Property) (Estimated Range \$7.2M)

	Year 1	Year 2	Year 3
Total Assessed Value	\$7,200,000.00	\$7,200,000.00	\$7,200,000.00
County Taxes at .74	\$53,280.00	\$53,280.00	\$53,280.00
Grant @ 85%	\$45,288.00	\$45,288.00	\$45,288.00
Net Taxes to County	\$7,992.00	\$7,992.00	\$7,992.00
		3 Year Taxes	\$159,840.00
		3 Year Grant	\$135,864.00
		3 Year Net Revenue	\$23,976.00

Cabarrus County Economic Development Grant Analysis - Project Cylinder (Real Property) (Estimated Range \$8.5M)

	Year 1	Year 2	Year 3
Total Assessed Value	\$8,500,000.00	\$8,500,000.00	\$8,500,000.00
County Taxes at .74	\$62,900.00	\$62,900.00	\$62,900.00
Grant @ 85%	\$53,465.00	\$53,465.00	\$53,465.00
Net Taxes to County	\$9,435.00	\$9,435.00	\$9,435.00
		3 Year Taxes	\$188,700.00
		3 Year Grant	\$160,395.00
		3 Year Net Revenue	\$28,305.00

Chairman Morris opened the public hearing at 7:06 p.m. The Public Hearing notice was posted on the County’s website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on August 1, 2019 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved an economic development agreement (3 years, 85 percent) between Project Cylinder (Real Property), The Keith Corporation, TKC 278 LLC, and Cabarrus County, and authorized the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

**(G-4) Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.**

Samantha Grass, Cabarrus Economic Development (EDC), Recruitment Project Manager, presented a request for an economic development investment for Project Wavy (Carvana, LLC) pursuant to North Carolina General Statute 158.7.1. Project Wavy proposes to locate at The Grounds at Concord, 2321 Concord Pkwy S in Concord with a projected investment of approximately \$35,000,000 in real and personal property. The Project also plans to create 304 jobs within the first three years with average wages above our current County average wage.

Cabarrus County Economic Development Grant Analysis - Project Wavy

	Year 1	Year 2	Year 3
Total Assessed Value	\$35,000,000.00	\$35,000,000.00	\$35,000,000.00
County Taxes at .74	\$259,000.00	\$259,000.00	\$259,000.00
Grant @ 85%	\$220,150.00	\$220,150.00	\$220,150.00
Net Taxes to County	\$38,850.00	\$38,850.00	\$38,850.00
		3 Year Taxes	\$777,000.00
		3 Year Grant	\$660,450.00
		3 Year Net Revenue	\$116,550.00

A discussion ensued. During discussion, Ms. Grass and Mike Downs, County Manager, responded to questions from the Board.

Chairman Morris opened the public hearing at 7:13 p.m. The Public Hearing notice was posted on the County’s website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on July 31, 2019 in accordance with Article 2, Administration, Section 2.1 (Use of



Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Roland Jordan, resident of 135 Lore Street in Concord, expressed support for the project.

There was no one else to address the Board; therefore, Chairman Morris closed the public hearing.

Commissioner Kiger **MOVED** to approve an economic development agreement (3 years, 85 percent) between Project Wavy, Carvana LLC, and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney. Vice Chairman Honeycutt seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

**(H) REPORTS**

**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Vice Chairman Honeycutt gave a list of upcoming events through the Active Living and Parks Department.

Commissioner Poole thanked Page Castrodale, EDC Existing Industry Director, for arranging a tour of the Flyright Simulation Center.

Commissioner Shue, Centralina Council of Government (CCOG) liaison, commented on CCOG transportation regional plans, and the Centralina Career Headlight Program.

**(H-2) Board of Commissioners - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 8 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Juvenile Crime Prevention Council - 7 Positions Expiring Soon and 1 Vacant Position (District Attorney/Designee)
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Public Health Authority of Cabarrus County - 1 Vacant Position (Practicing Dentist)
- Transportation Advisory Board - 3 Vacant Positions (Midland, NC Mental Health, and Clergy)
- Watershed Improvement Commission - 1 expired term
- Youth Commission - 13 vacant positions (A. L. Brown, Central Cabarrus, Concord, Cox Mill, Jay M. Robinson, Mount Pleasant, Northwest Cabarrus and At-Large High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

**(H-3) County Manager - Monthly Building Activity Reports**

The Board received the Cabarrus County Construction Standards Dodge Report for July 2019 and the Cabarrus County Commercial Building Plan Review Summary for July 2019 for informational purposes as part of the Agenda. No action was required of the Board.

**(H-4) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(H-5) Economic Development Corporation - July 2019 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of July 2019 as part of the Agenda. No action was required of the Board.

**(H-6) Finance - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(I) GENERAL COMMENTS BY BOARD MEMBERS**

None.

**(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(K) CLOSED SESSION**

**(K-1) Closed Session - Pending Litigation and Economic Development**

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4).

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session.

**(L) ADJOURN**

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 8:17 p.m.

---

Lauren Linker, Clerk to the Board

DRAFT

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Approval of the Agenda

**SUBJECT:**

BOC - Changes to the Agenda

**BRIEF SUMMARY:**

A list of changes to the agenda is attached.

**REQUESTED ACTION:**

Motion to approve the agenda as amended.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

**ATTACHMENTS:**

- ▣ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
SEPTEMBER 16, 2019**

**ADDITIONS:**

**Recognitions and Presentations**

**C-3 Proclamation – CROP Hunger Day Walk**

**C-4 Proclamation – Hispanic and Latino Heritage Month**

**New Business**

**G-4 Infrastructure and Asset Management – Town of Midland Temporary Construction Easement at Rob Wallace Park**

**REMOVED:**

**Recognitions and Presentations**

**Boards and Committees – Recognition of Member Service**

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

BOC - Recognition of the Ashley O. Thrift Award

**BRIEF SUMMARY:**

The Ashley O. Thrift Volunteer Award was established in 2009 to honor Ashley's commitment, passion for children and tireless efforts on behalf of Smart Start since its inception. Ashley served as Board Chair first at the local partnership in Forsyth County and then for 14 years as the Board Chair for North Carolina Partnership for Children (NCPC). Each year the state awards an individual with this prestigious honor and this year Cabarrus County's Robert Furr has received the honor. Attached is the nomination form that was submitted on his behalf.

**REQUESTED ACTION:**

Recognition of Robert Furr.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

- Nomination Application



**The North Carolina Partnership for Children, Inc.  
Ashley O. Thrift Volunteer Award  
Nomination Form**

**Nominator Information - Individual Submitting Nomination**

Name: Ann Benfield and Virginia Amendum  
Local Partnership: Cabarrus County Partnership for Children  
Title: Executive Director  
Phone Number: 202-297-4733  
Email Address: ann@Cabarruspartnership.org

**Nominee Information - Board Chair**

Name: Robert Furr, Jr.  
Current Board Chair? Yes/No – Yes, but will rotate off the board 6/30/19  
Term of Service as Board Chair Began: 2/1/2015 – 6/30/2019 and also Board Chair at Mecklenburg Smart Start from July, 2011 – June, 2013 and also served as treasurer of Mecklenburg Smart Start for three years.  
Term of Service as Board Chair Ended (if applicable): February 1, 2015 - June 30, 2019

Describe significant initiatives, contributions and accomplishments in each of the following areas limiting responses as noted below.

**1. Exemplary Smart Start Leadership (25%)**

Please describe specific examples of exemplary Smart Start leadership and its results. In this area, describe any successes and accomplishments that occurred during the nominee’s tenure as board chair, as well as any recognitions, awards or honors that the Partnership received. Also, please provide specific examples as to how the nominee’s outstanding leadership contributed to the strength of the Partnership today and/or the Smart Start program. (Limit your response to 500 words or less.)

*Robbie has served on a Smart Start board since September, 2004. He has served Smart Start in two counties as Board Chair and also as Treasurer. During his time as chair of the Cabarrus County Partnership for Children chair he helped to lead the board through a process of Strategic planning and successful implementation that included plan development, organizational restructuring, and rebranding. He is an incredibly loyal and committed leader—always in attendance at all board and committee meetings facilitating and encouraging all to participate. Robbie is amazing at bringing new board members up-to-speed and breaking things down so they understand and can be effective quickly. He's so passionate but in an approachable way that really helps when you're just coming on the board. Robbie's leadership as the Chair has helped new and old members alike to understand Smart Start concepts in a way that has benefited the organization and the children of the community.*

**2. Exceptional Commitment and Passion for Children (25%)**

Please provide specific examples of the nominee’s exceptional commitment and passion for young children. In this area, describe engagement or membership in other community organizations that serve young children and their families. That is, describe contributions to and involvement in other early childhood organizations and the

Submit form to: Yvonne Huntley at [awards@smartstart.org](mailto:awards@smartstart.org)

community at large. Also, describe the nominee's leadership role in successful collaborations with other organizations or other efforts that led to better outcomes for young children. (Limit your response to 500 words or less.)

**Robbie never wavers in his public and personal stance for improved life and outcomes for children. His commitment is an implacable component of who he is! His vision and quiet determination supplied a stable platform for the Cabarrus County Partnership for Children's improved community visibility and emerging leadership as the #1 organization for "Child Well Being" across the County. Robbie is the County Extension Director, NC Cooperative Extension, Cabarrus County Center. Robbie served as a 4-H agent in Stanly, Rowan and Mecklenburg from July 1995-September 2012.**

**County Extension Director –Mecklenburg and Cabarrus County July 2009-Present with North Carolina Cooperative Extension. Robbie's list of Honors and Leadership with the North Carolina Cooperative Extension includes: President of the NC Association of Extension 4-H Agents Association, National 4-H Distinguished Service Award, NAEA 4-H Agents Association, NC Epsilon Sigma Phi XI Chapter President (National Honorary Extension Fraternity, Dalton R. Proctor Achievement in Excellence, Cabarrus Chapter of International Association of Administrative Professionals Executive of the Year Award, Excellence in Teamwork (as part of NC Facilitation Team) Joint Council of Extension Professionals, and Employer of the Year, Cabarrus Business and Professional Women.**

**Robbie has served on the planning team and as an instructor for the General Henry Hugh Shelton Leadership Challenge Camp for the past 12 years, (since 2006). He continues to serve as a planning team member and volunteer instructor today.**

**Robbie also serves on the Cabarrus County Fair Board, and is a member of the Concord Rotary Club and is active with his church, Trinity United Church of Christ.**

**In past years, he presented annually at our CRSAeyc "Coming Together for Children Conference." You can often find Robbie stopping in to read at local child care centers and spend interactive time with the children. His easy manner connects immediately with children and his love for them is obvious.**

### **3. Tireless Advocacy on Behalf of Young Children and Smart Start (25%)**

Please provide examples of successful advocacy efforts on behalf of young children and the Smart Start program. Examples may include staying in touch with legislators, community projects, etc. (Limit your response to 500 words or less.)

**Robbie continuously advocates to local community leaders and county commissioners on behalf of the young children in Cabarrus County and the Partnership. He is a leading voice for so many who are voiceless in our communities. His tireless efforts provided great assistance in moving the Partnership offices into Cabarrus County "free" space at no cost. This one action provided the Partnership a huge cost savings that has freed up funds for other service work. Robbie takes the time to communicate frequently with our elected officials in NC and Washington, DC re: policy decisions that benefit young children. He encourages individual Board members and other community folks to support the work of the Partnership with "their work, their wisdom and their wealth." He is unfailingly supportive and gets involved with the Partnership's community**



**collaborative projects that range from Racial Equity Workshops, to children’s coat drives, to various reading initiatives, to the Community H.U.B.B. (Helping the Underserved Be-Loved and Belong)**

**4. Letters of Support (25%)**

Please provide letters of support from up to three individuals who have worked closely with the nominee on issues related to young children and Smart Start. (Limit individuals’ references to one page each.)

To Whom It May Concern:

It is with great pleasure that I offer this letter of support for the community leadership presence and work of Robert Furr. I have had the pleasure of knowing and working with Robbie for many years, across two counties: Mecklenburg and Cabarrus. We served for a period of time on the respective Smart Start boards together.

Robbie provided clear and professional leadership in his roles as both Treasurer and Board Chair. He understood the expectations of any and all tasks, took time to inform himself and others re: any and all concerns, developed a plan for solutions when needed, and used his people skills to build consensus. Robbie continually leads with his commitment to improve the lives of children and their families across our communities. This dedication, coupled with his ability to employ a bit of humor when needed (!), has allowed him to guide with distinction and produce documented results. During his tenure as the Board Chair for the Cabarrus County Partnership for Children, the organization has made tremendous strides in areas of public awareness and support, community coalitions, and organizational efficiencies.

Robbie steps quietly out of the limelight and celebrates all successes as belonging to “the team.” His leadership, however, has clearly lighted the paths traveled and the outcomes achieved. Well done, Mr. Robert Furr!

Sincerely:  
Virginia Amendum

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

BOC - Recognition of William Pilkington on His Retirement from the Cabarrus Health Alliance

**BRIEF SUMMARY:**

William F. Pilkington, DPA CEO, Public Health Director Cabarrus Health Alliance served the Cabarrus County citizens for many years. His years of work with county partners has helped to create a thriving and healthy community. Upon retirement his presence will be missed in the daily activities while his dedication to Cabarrus County can never be forgotten.

**REQUESTED ACTION:**

Recognize Dr. Pilkington for his years of service to Cabarrus County.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Chairman Morris

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Recognitions and Presentations

### **SUBJECT:**

Proclamation - CROP Hunger Day Walk

### **BRIEF SUMMARY:**

The following proclamation proclaims October 13, 2019 as CROP Hunger Walk Day in Cabarrus County.

### **REQUESTED ACTION:**

Motion to adopt the proclamation.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Dennis Testerman, Organizer, Cabarrus County (NC) CROP Hunger Walk

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

### **ATTACHMENTS:**

- Proclamation



**CROP HUNGER WALK PROCLAMATION  
ENDING HUNGER ONE STEP AT A TIME**

**WHEREAS**, healthy food is essential to thriving, to growth, and to a prosperous, long life, but those without land to grow food or money to buy it are likely to suffer from hunger; and

**WHEREAS**, 800 million people around the world are hungry, including 11-12% of Americans; and

**WHEREAS**, 3.2 million children die from hunger each year, and 66 million primary school age children around the world go to school hungry, in addition to one in five American schoolchildren who risk going to school hungry; and

**WHEREAS**, the CROP Hunger Walk has been organizing cities and towns across America to fight hunger around the world and in their communities for 50 years; and

**WHEREAS**, Cabarrus County has been part of the CROP Hunger Walk since 1978, raising over \$30,000 per year in recent years in the fight against hunger; and

**WHEREAS**, by participating in the CROP Hunger Walk, we can draw attention, not only to the problems of hunger, but also to solutions, improving the quality of life of all of our neighbors, no matter where they live, and supporting thriving livelihoods for all people.

**NOW, THEREFORE, BE IT RESOLVED**, that the Cabarrus County Board of Commissioners do hereby proclaim Sunday, October 13, 2019, as:

***CROP Hunger Walk Day***

in Cabarrus County and encourage all citizens to support observances that raise public awareness concerning hunger and poverty, their causes and their solutions.

Adopted this 16<sup>th</sup> day of September, 2019.

---

Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Proclamation - Hispanic and Latino Heritage Month

**BRIEF SUMMARY:**

The following proclamation proclaims September 15 - October 15 as Hispanic and Latino Heritage Month in Cabarrus County.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Sandra Torres, Healthy Cabarrus Latino Outreach Coordinator  
Cabarrus Health Alliance

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

**ATTACHMENTS:**

- Proclamation



## HISPANIC AND LATINO HERITAGE MONTH PROCLAMATION

**WHEREAS**, Cabarrus County is proud to be home to nearly 23,000 community members of Hispanic or Latino descent; and

**WHEREAS**, Hispanic and Latino community members enrich our communities by sharing their vibrant culture and heritage; and

**WHEREAS**, in September 1968, Congress authorized President Lyndon B. Johnson to proclaim National Hispanic Heritage Week; and

**WHEREAS**, this celebration was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15; and

**WHEREAS**, the United States Congress and the White House call for all Americans to observe this month appropriately; and

**WHEREAS**, Cabarrus County will join with the rest of the country in recognizing the National Hispanic and Latino Heritage Month by commemorating essential contributions, sacrifices, and accomplishments that Hispanic and Latino people have made to the United States throughout history;

**NOW, THEREFORE**, BE IT RESOLVED, the Cabarrus County Board of Commissioners do hereby recognize September 15 – October 15, 2019, as

**HISPANIC AND LATINO HERITAGE MONTH.**

Adopted this 16<sup>th</sup> day of September, 2019.

---

Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Appointments and Removals - Juvenile Crime Prevention Council

### **BRIEF SUMMARY:**

At the Juvenile Crime Prevention Council's August meeting, the Council voted to recommend the following individuals for reappointment: Woody Chavis (Police Chief), Susan Fearington (County Manager/Designee), Steven Ayers (Member of Faith Community), Mark Boles (Member of Business Community), Sonja Bohannon-Thacker (Local Health Director/Designee), Troy Barnhardt (At-large), and Marta Meares (At-large). A letter of recommendation is included in the Agenda. All are willing to serve another term. An exception to the "residency" provision of the Appointment Policy will be needed for Mr. Chavis. An exception to the "length of service" provision of the Appointment Policy will be needed for Ms. Fearington, Mr. Ayer, Mr. Boles, Ms. Bohannon-Thacker, Mr. Barnhardt and Ms. Meares.

Additionally, Chase Carey (Student Under 18/CCS) has resigned from his position on the Council.

### **REQUESTED ACTION:**

Motion to remove Chase Carey from the Juvenile Crime Prevention Council roster and thank him for his service.

Motion to reappoint Woody Chavis (Police Chief), Susan Fearington (County Manager/Designee), Steven Ayers (Member of Faith Community), Mark Boles (Member of Business Community), Sonja Bohannon-Thacker (Local Health Director/Designee), Troy Barnhardt (At-large), and Marta Meares (At-large) to the Juvenile Crime Prevention Council for two-year terms ending September 30, 2021; including an exception to the "residency" provision of the Appointment Policy for Mr. Chavis; and an exception to the "length of

service" provision of the Appointment Policy for Ms. Fearrington, Mr. Ayers, Mr. Boles, Ms. Bohannon-Thacker, Mr. Barnhardt and Ms. Meares.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board.

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- ▣ Resignation Letter
- ▣ Recommendation Letter
- ▣ Roster
- ▣ Applications on File



## Cynthia Pennell

---

**From:** Chase Carey <chasercarey@gmail.com>  
**Sent:** Thursday, July 18, 2019 3:08 PM  
**To:** Cynthia Pennell  
**Cc:** Susan Burns  
**Subject:** JCPC Resignation

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

---

Good afternoon,

Currently, as you know, I serve as the Cabarrus County Schools student representative on the JCPC. I have very much enjoyed my time on the council and have gained a lot of valuable experience. However, next month, I will attend North Carolina State University. Therefore, I will unfortunately be unable to fulfill my role on the JCPC and will have to resign from my position. Please let me know if there are any further steps I need to take.

Thanks so much,  
Benjamin Chase Carey

# NC Juvenile Crime Prevention Council

*Cabarrus County*



*PO Box 525 Concord NC 28025*

August 21, 2019

Cabarrus County Board of Commissioners

P.O. Box 707

Concord, NC 28026

Commissioners,

The Cabarrus County Juvenile Crime Prevention Council recommends the following renewals to serve for two more years Chief Chavis, Steve Ayers, Mark Boles, Marta Meares, Troy Barnhardt, Susan Fearington, Sonja Bohannon-Thacker, the members were voted on by the council on 8/21/19 at their monthly meeting.

Sincerely,

Megan Baumgardner

JCPC Chairperson

**JUVENILE CRIME PREVENTION COUNCIL**  
**2-Year Terms**

<u>Appointee</u>	<u>Representing</u>	<u>Term of Appointment</u>
(1) Susan Burns Cabarrus County Schools P. O. Box 388 Concord, NC 28025	School Superintendent (Designee)	Appointment: 09/17/07 Reappointment: 09/22/08 Reappointment: 09/20/10 Reappointment: 08/20/12 Reappointment: 09/15/14* Reappointment: 09/19/16* Reappointment: 09/17/18* Term Ending: 09/30/20
(2) Woody Chavis 2208 Kenwood Drive Kannapolis, NC 28081	Police Chief	Appointment: 06/15/15 Reappointment: 09/21/15^ Reappointment: 10/16/17^< Term Ending: 09/30/19
(3) Larry Brian Heintz Sheriff's Department 4650 Hwy 73 East Concord, NC 28025	Sheriff (or designee)	Appointment: 10/15/18 (unexpired term) Term Ending: 09/30/20
(4) Vacant	District Attorney (or designee)	Appointment:  Term Ending: 06/30/20
(5) David Wall 415 North Bruton Drive Candor, NC 27229	Chief Court Counselor (Designee)	Appointment: 09/19/16 Reappointment: 09/17/18^< Term Ending: 09/30/20
(6) Noel Thomas-Lester Cardinal Innovations Healthcare 5500 S. Caldwell St. Suite 1500 Charlotte, NC 28202	Area Mental Health Director (Designee)	Appointment: 10/15/18^  Term Ending: 09/30/20
(7) Sharon Reese Department of Social Services 1303 S. Cannon Boulevard Kannapolis, NC 28083	DSS Director (Designee)	Appointment: 06/17/19^^ (unexpired term) Appointment: 06/17/19^^ Term Ending: 09/30/21
(8) Susan Ferrington P. O. Box 707 Concord, NC 28026-0707	County Manager (or Designee)	Appointment: 08/20/12 (unexpired term) Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Term Ending: 09/30/19

(9)	Terry Wise 391 Knoll Court SE Concord, NC 28025	Substance Abuse Professional	Appointment: 07/17/18 Term Ending: 06/30/20
(10)	Steven Ayers 296 Trillium Street Concord, NC 28027	Member of Faith Community	Appointment: 09/19/11 Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Term Ending: 09/30/19
(11)	Steve Morris P. O. Box 707 Concord, NC 28026	County Commissioner	Appointment: 12/17/12 Reappointment: 12/16/13 Reappointment: 12/15/14 Reappointment: 12/14/15 Reappointment: 12/19/16 Reappointment: 12/18/17 Reappointment: 01/22/19 Term Ending: 12/31/19
(12a)	Chase Carey 1545 Duckhorn Street NW Concord, NC 28027	Student < 18 CCS	Appointment: 10/15/18 Term Ending: 06/30/20
(12b)	Eshan Shah 2600 Captains Watch Road Kannapolis, NC 28083	Student <18 KCS	Appointment: 05/20/19 Term Ending: 06/30/21
(13)	Heather Mobley 145 Union Street South, Suite 108 Concord, NC 28025	Juvenile Defense Attorney	Appointment: 03/20/17^ (unexpired term) Reappointment: 07/17/17^ Reappointment: 06/17/19^ Term Ending: 06/30/21
(14)	Judge Nathaniel Knust County Courthouse P. O. Box 70 Concord, NC 28026-0070	Chief District Court Judge (Designee)	Appointment: 02/20/17 Reappointment: 07/17/17 Reappointment: 06/17/19 Term Ending: 06/30/21
(15)	Mark Boles 117 Academy Avenue NW Concord, NC 28025	Member of Business Community	Appointment: 02/18/13 Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Term Ending: 09/30/19
(16)	Sonja Bohannon-Thacker 2110 Dairy Farm Road Concord, NC 28025	Local Health Director (Designee)	Appointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Term Ending: 09/30/19

(17)	Juvenile Crime Prevention Council Carolyn Carpenter 6526 Weldon Circle Concord, NC 28027 <i>(exception to appt. policy)</i>	Rep. United Way/Other Non-Profit	Appointment: 11/27/06 Reappointment: 07/20/09 Reappointment: 06/20/11 Reappointment: 05/20/13* Reappointment: 06/15/15* Reappointment: 07/17/17* Reappointment: 06/17/19* Term Ending: 06/30/21
(18)	Perry Gabriel Parks P. O. Box 707 Concord, NC 28026-0707	Active Living & Parks	Appointment: 09/20/10 Reappointment: 08/20/12 Reappointment: 09/15/14 Reappointment: 09/19/16* Reappointment: 09/17/18* Term Ending: 09/30/20
<u>County Commissioner Appointees (At-large members)</u>			
(19a)	Etta Downs 970 Mount Pleasant Road W Mount Pleasant, NC 28124		Appointment: 07/17/18  Term Ending: 09/30/20
(19b)	Jamica La Franque 3852 French Fields Lane Harrisburg, NC 28075		Appointment: 07/17/18  Term Ending: 06/30/20
(19c)	Troy W. Barnhardt* 8501 East Franklin Street Mount Pleasant, NC 28124		Appointment: 10/22/01 Reappointment: 08/18/03 Reappointment: 09/17/07 Reappointment: 09/21/09 Reappointment: 09/19/11* Reappointment: 09/16/13* Reappointment: 09/21/15* Reappointment: 10/16/17* Term Ending: 09/30/19
(19d)	Michelle Wilson (Vice Chair) 41 Eastcliff Drive SE Concord, NC 28025		Appointment: 11/16/09 (unexpired term) Reappointment: 09/19/11 Appointment: 05/20/13** (unexpired term) Reappointment: 06/16/14 Reappointment: 06/20/16 Reappointment: 06/18/18* Term Ending: 06/30/20
(19e)	Connie Philbeck 1100 Braughton Avenue Concord, NC 28025		Appointment: 05/20/13*** Reappointment: 06/15/15 Reappointment: 07/17/17 Reappointment: 06/17/19* Term Ending: 06/30/21

(19f) Megan Baumgardner (Chairman)  
 7120 Macedonia Ch. Rd.  
 Concord, NC 28027

Appointment: 01/19/10  
 (unexpired term)  
 Reappointment: 06/21/10  
 Reappointment: 06/18/12  
 Reappointment: 06/16/14  
 Reappointment: 06/20/16\*<  
 Reappointment: 06/18/18\*<  
 Appointment: 08/19/19\*<  
 (unexpired term)  
 Term Ending: 09/30/20

(19g) Marta Meares  
 178 Mary Circle  
 Concord, NC 28025

Appointment: 05/18/09  
 (unexpired term)  
 Reappointment: 09/21/09  
 Reappointment: 09/19/11  
 Reappointment: 09/16/13  
 Reappointment: 09/21/15\*  
 Reappointment: 10/16/17\*  
 Term Ending: 09/30/19

\* Note: An exception to the Appointment Policy “Length of Service” was granted.

\*\*Michelle Wilson was appointed as the “Local Health Director/Designee” representative on 11/16/09 (unexpired term) and reappointed 09/19/11. She was appointed to an “At-large” position on 05/20/13.

\*\*\*Connie Philbeck was appointed on 05/20/13 to complete an unexpired term and an additional 2-year term ending June 30, 2015.

^ An exception to the Appointment Policy “residency” provision was granted.

< An exception to the Appointment Policy “multiple service” provision was granted.

^^Sharon Reese was appointed to complete an unexpired term and additionally to a two-year term ending September 30, 2021 at the Boards’ June 17, 2019 regular meeting.

**Juvenile Crime Prevention Council  
Applications on File  
August 21, 2019**

Addul Ali		2112 Carolina Avenue	Kannapolis, NC 28083
Steven Ayers*	Current member	296 Trillium Street	Concord, NC 28027
Alexandra Vanquez Ayesta		9861 Shearwater Avenue NW	Concord, NC 28027
Troy Barnhardt*	Current member	8501 East Franklin Street	Mt. Pleasant, NC 28124
Jaclyn Berry		419 Summerlake Drive SW	Concord, NC 28025
Kimberly Biondi		928 Pineridge Street SE	Concord, NC 28025
Sonja Bohannon-Thacker*	Current member	2110 Dairy Farm Road	Concord, NC 28025
Mark Boles*	Current member	117 Academy Avenue NW	Concord, NC 28025
Woody Chavis^	Current member	2208 Kenwood Drive	Kannapolis, NC 28081
Charles Davis		1561 Moss Creek Drive	Harrisburg, NC 28075
Susan Fearington*	Current member	P.O. Box 707	Concord, NC 28026
Latrese Hope		2402 Kannapolis Highway	Concord, NC 28027
Eric Johnson		3353 Linetender Drive	Davidson, NC 28036
Marta Meares*	Current member	178 Mary Circle	Concord, NC 28025
Justin Phillips		3170 Patrick Henry Drive NW	Concord, NC 28027
Michael Price		402 Samuel Adams Circle SW	Concord, NC 28027
Christopher Rozak		8101 S Gemini Springs Drive	Kannapolis, NC 28081
Jonathan Smith		1789 Mill Creek Lane	Concord, NC 28025
Barbara Strang		1332 Winecoff School Road	Concord, NC 28027

\* An exception to the "length of service" provision of the Appointment Policy will be needed.

^ An exception to the "residency" provision of the Appointment Policy will be needed.



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Appointments and Removals - Mental Health Advisory Board

### **BRIEF SUMMARY:**

Reid Thornburg has resigned from his position on the Mental Health Advisory Board as the Cardinal Innovations Healthcare representative.

An application to serve on the Mental Health Advisory Board has been received from Melissa Bunker. She is a Senior Community Executive with Cardinal Innovations Healthcare and is eligible to fill the vacant Cardinal Innovations Healthcare position. Ms. Bunker resides in Mecklenburg County. An exception to the "residency" provision of the Appointment Policy will be needed for her.

### **REQUESTED ACTION:**

Motion to remove Reid Thornburg from the Mental Health Advisory Board roster and thank him for his service.

Motion to appoint Melissa Bunker to the Mental Health Advisory Board as the Cardinal Innovations Healthcare representative to complete an unexpired term ending December 31, 2020; including an exception to the "residency" provision of the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Jodi Ramirez, Law Enforcement Liaison/Project Administration  
Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- ▣ Resignation Letter
- ▣ Roster
- ▣ Applications on File

August 16, 2019

Mr. Mike Downs  
Cabarrus County Manager  
County Manager's office  
Cabarrus County  
65 Church St .S  
Concord, NC 28025

Dear Mr. Downs,

I want to start off by saying a sincere thank you to yourself, the Board of County Commissioners, and Ms. Jodi Ramirez for supporting my service on the Cabarrus M.H.A.B. over the past two years. It has been an honor, a pleasure, and a privilege to be part of passionate and caring group of community leaders, service providers, advocacy groups, healthcare professionals, and first responders who have dedicated their time and efforts to take measures for improving the quality of life for citizens and families with lived mental health, substance use, and intellectual/developmental disabilities experience. The Cabarrus M.H.A.B. and its members have been and continue to be a voice of hope, a call for action, and a beacon of inspiration to the community. Beginning in September 2019, I will be transitioning from the Cardinal Innovations Healthcare Piedmont Area to the Triad Area as the CIH Sr. Community Executive representative and will no longer be available to participate as an active board member. I hope to be afforded the same opportunities to serve the community there that Cabarrus County has afforded to me over the past thirteen years while working in the Piedmont Area.

Please accept this notice as my formal resignation of board member service on the Cabarrus M.H.A.B. I wish you and everyone serving on the M.H.A.B. continued success in all of your efforts to make Cabarrus County a recognized leader and progressive pioneer in the state for improving the quality of life for all citizens.

Respectfully Submitted,



H. Reid Thornburg  
Sr. Community Executive  
Cardinal Innovations Healthcare

MENTAL HEALTH ADVISORY BOARD

25-Member Board

<u>PRIMARY MEMBER</u>	<u>SECONDARY</u>	<u>REPRESENTING</u>	<u>TERM OF APPOINTMENT</u>
Ashlie Shanley 77 Union Street S Concord, NC 28025	Beth Street	District Attorney's Office	APPOINTMENT: 03/20/17 TERM EXPIRING: 12/31/19
Christy Wilhelm P.O. Box 70 Concord, NC 28026	Steve Grossman	Local Judge	APPOINTMENT: 12/17/18 TERM EXPIRING: 12/31/20
H. Jay White, Sr. 5601 Meadow Bluff Ct. Concord, NC 28027		Local Attorney	APPOINTMENT: 08/21/17 TERM EXPIRING: 12/31/19
Mitzi Quinn 2550 Walker Road Mt. Pleasant, NC 28124	Alice Lawson	NC DPS - Adult Probation & Department of Juvenile Justice	APPOINTMENT: 06/19/17 (unexpired) TERM EXPIRING: 12/31/19
Van Shaw P.O. Box 707 Concord, NC 28026		Cabarrus County Sheriff's Office	APPOINTMENT: 12/17/18 TERM EXPIRING: 12/31/20
Gary Gacek 41 Cabarrus Avenue W Concord, NC 28025	Jimmy Hughes	Concord Police Department	APPOINTMENT: 03/20/17 TERM EXPIRING: 12/31/19
Terry Spry 1429 Trotters Ridge Kannapolis, NC 28081	Terry Clanton	Kannapolis Police Department	APPOINTMENT: 12/17/18 TERM EXPIRING: 12/31/20
Elizabeth Poole PO Box 707 Concord, NC 28026		County Commissioner	APPOINTMENT: 02/20/17 REAPPOINTMENT: 12/18/17 REAPPOINTMENT: 12/17/18 TERM EXPIRING: 12/31/20
William Dusch P.O. Box 308 Concord, NC 28026	Lloyd Payne	Mayor/City Council Concord	APPOINTMENT: 02/19/18 (unexpired) TERM EXPIRING: 12/31/19

Steve Sciascia P.O. Box 100 Harrisburg, NC 28075	Benita Conrad	Mayor/City Council Harrisburg	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 12/31/20
Darrell Hinnant 401 Laureate Way Kannapolis, NC 28081	Mike Legg	Mayor/City Council Kannapolis	APPOINTMENT: TERM EXPIRING:	03/20/17 12/31/19
John Crump P.O. Box 589 Midland, NC 28107	Doug Paris	Mayor/City Council Midland	APPOINTMENT: (unexpired) REAPPOINTMENT: TERM EXPIRING:	09/18/17 12/17/18 12/31/20
Del Eudy P.O. Box 1017 Mt. Pleasant, NC 28124	Randy Holloway	Mayor/City Council Mount Pleasant	APPOINTMENT: TERM EXPIRING:	03/20/17 12/31/19
Amy Jewell 9287 Naron Lane Harrisburg, NC 28075	John Basilice	Cabarrus County Schools	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 12/31/20
Jessica Grant 818 Waverly Court NE Concord, NC 28025		Kannapolis City Schools	APPOINTMENT: TERM EXPIRING:	03/20/17 12/31/19
Reid Thornburg 4855 Milestone Avenue Kannapolis, NC 28081	Laurie Whitson	Cardinal Innovations Health Care	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 12/31/20
William Pilkington 583 Penelope Place NE Concord, NC 28025	Marcella Beam	Cabarrus Health Alliance	APPOINTMENT: TERM EXPIRING:	03/20/17 12/31/19
Karen Calhoun* DHS 1303 S Cannon Blvd. Kannapolis, NC 28083	Cheryl Harris	Department of Human Services	APPOINTMENT: (unexpired) REAPPOINTMENT: TERM EXPIRING:	02/19/18 12/17/18 12/31/20
Rebecca True 284 Executive Park Dr. Suite 100 Concord, NC 28025	Jean Tillman	Local Providers	APPOINTMENT: TERM EXPIRING:	03/20/17 12/31/19
Tri Tang (CHS) 920 Church Street N Concord, NC 28025	Jessica Castrodale	Local Providers	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 12/31/20

Dr. Roderick Lilly P.O. Box 49003 Charlotte, NC 28277		Local Psychologist	APPOINTMENT: 06/19/17 TERM EXPIRING: 12/31/19
Jon McKinsey 892 Craigmont Lane NW Concord, NC 28027		Local Psychiatrist	APPOINTMENT: 03/20/17 TERM EXPIRING: 12/31/19
Justin Brines 793 Crestmont Drive Concord, NC 28025	Jimmy Lentz	Emergency Medical Services	APPOINTMENT: 06/18/18 TERM EXPIRING: 06/30/20
Georgia Lozier 14 Union Street N #306 Concord, NC 28025		At-large	APPOINTMENT: 03/20/17 REAPPOINTMENT: 12/17/18 TERM EXPIRING: 12/31/20
Alan Thompson 3688 Camp Julia Road Kannapolis, NC 28083		At-large	APPOINTMENT: 03/20/17 TERM EXPIRING: 12/31/19
David Wall*^ 415 N Bruton Drive Candor, NC 27229	Gayle Alston	At-large	APPOINTMENT: 06/19/17 (unexpired) REAPPOINTMENT: 12/17/18 TERM EXPIRING: 12/31/20

The Mental Health Advisory Board was created per a resolution adopted by the Board of Commissioners on October 17, 2016.

An Emergency Medical Services position was added to the roster by Board approval on June 18, 2018.

\*Exception to the "residency" provision of the Appointment Policy.

^Exception to the "service on multiple boards" provision of the Appointment Policy

**MENTAL HEALTH ADVISORY BOARD**

Applications on File  
August 21, 2019

Jaclyn Berry	419 Summerlake Drive SW	Concord, NC 28025
Melissa Bunker*	15535 Laverack Lane	Davidson, NC 28036
Keisha Daniels	653 Wilson Street	Kannapolis, NC 28083
Janet Kraft	2132 Radcliff Avenue	Charlotte, NC 28207
Jamica La Franque**	3852 French Fields Lane	Harrisburg, NC 28075
Ingrid Nurse**	3967 Alleghany Street NW	Concord, NC 28027
Wendy Pascual	1362 Haestad Court	Concord, NC 28025

\* An exception to the “residency” provision of the Appointment Policy would be needed.

\*\* An exception to the “service on multiple boards” provision of the Appointment Policy would be needed.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Appointments and Removals - Region F Aging Advisory Committee

### **BRIEF SUMMARY:**

A request was sent to The Home and Community Block Grant Committee regarding vacancies on the Region F Aging Advisory Committee that were effective June 30, 2019. Currently, there are 2 delegate vacancies and one alternate vacancy.

Past delegate Jean Chandler is not eligible to continue as a delegate but can serve in the alternate role and has expressed interest in doing so. She has served on this Committee since 2013. An exception to the "length of service" provision of the Appointment Policy will be needed for her. Ida Mills has served as the alternate but has expressed an interest in serving as a delegate. Nancy Woodard is not interested in serving another term.

The Home and Community Block Grant Committee recommends the appointment of Ms. Ida Mills as a delegate and Ms. Jean Chandler as alternate delegate on the Region F Aging Advisory Committee. Ms. Mills' term would expire June 30, 2021. Ms. Chandler's term would expire June 30, 2020.

There are currently no other applications on file for this Committee.

### **REQUESTED ACTION:**

Motion to remove Nancy Woodard from the Region F Aging Advisory Committee roster and thank her for her service.

Motion to appoint Ida Mills to the Region F Aging Advisory Committee as a delegate member for a two-year term ending June 30, 2021.



Motion to appoint Jean Chandler to the Region F Aging Advisory Committee as an alternate delegate for a one-year term ending June 30, 2020; including an exception to the "length of service" provision of the Appointment Policy.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Anthony Hodges, HCCBG Advisory Committee Lead Agency Representative

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- ▢ RFAAC Recommendation Letter
- ▢ Roster
- ▢ Applications on File



## Cabarrus County Government

---

August 15, 2019

Cabarrus County Board of Commissioners  
P O Box 707  
Concord NC 28026

Commissioners,

A request was sent to The Home and Community Block Grant Committee regarding vacancies on the Region F Aging Advisory Committee that were effective June 30, 2019. Currently, there are 2 delegate vacancies and one alternate vacancy.

Past delegate Jean Chandler is not eligible to continue as a delegate but can serve in the alternate role and has expressed interest in doing so. Ida Mills has served as the alternate but has expressed an interest in serving as a delegate.

The Home and Community Block Grant Committee recommends the appointment of Ms. Ida Mills as a delegate and Ms. Jean Chandler as alternate delegate on the Region F Aging Advisory Committee. Ms. Mills' term would expire June 30, 2021. Ms. Chandler's term would expire June 30, 2020.

Sincerely,

A handwritten signature in black ink, appearing to read "Anthony Hodges".

Anthony Hodges  
HCCBG Lead Agency Representative

REGION F AGING ADVISORY COMMITTEE  
CENTRALINA COUNCIL OF GOVERNMENTS

Tom Kurzel  
7139 Bovine Lane  
Harrisburg, NC 28075

APPOINTMENT: 07/18/16  
REAPPOINTMENT: 06/18/18  
TERM EXPIRING: 06/30/20

Nancy Woodard  
1203 Derbyshire Road  
Kannapolis, NC 28081

APPOINTMENT: 03/21/16  
*(unexpired term)*  
REAPPOINTMENT: 09/18/17  
TERM EXPIRING: 06/30/19

Jean Chandler  
4977 Hilton Lake Road  
Kannapolis, NC 28083

APPOINTMENT: 03/18/13\*  
*(unexpired term)*  
REAPPOINTMENT: 06/17/13  
REAPPOINTMENT: 06/15/15  
REAPPOINTMENT: 09/18/17  
TERM EXPIRING: 06/30/19

Ida Mills (Alternate)  
1320 Inverness Place NW  
Concord, NC 28027

APPOINTMENT: 08/18/17  
*(unexpired term)*  
REAPPOINTMENT: 06/18/18  
TERM EXPIRING: 06/30/19

Contact: Linda Miller

\* Exception to "service on multiple boards" provision of the Appointment Policy.

Note: Per the by-laws, Delegate terms are for two years. Alternate terms are for one year. Terms begin on July 1 and end on June 30.

**Region F Aging Advisory Committee  
Applications on File  
August 21, 2019**

Jean Chandler	Current Member	4977 Hilton Lake Road	Kannapolis, NC 28083
Ida Mills	Current Member	1320 Inverness Place NW	Concord, NC 28027

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Appointments and Removals - Watershed Improvement Commission

### **BRIEF SUMMARY:**

Donald Kelly's term on the Watershed Improvement Commission (WIC) expired February 15, 2019. Mr. Kelly chose not to request serving another term. He has served on this board since 2007.

The other members of the WIC have met with William Leake, who submitted an application and recommend Mr. Leake be appointed to fill the vacant position.

There are only three members on this Commission and a third member is needed in order to have a quorum of the board.

### **REQUESTED ACTION:**

Motion to remove Donald Kelly from the Watershed Improvement Commission roster and thank him for his many years of service.

Motion to appoint William Leake to the Watershed Improvement Commission for a six-year term ending February 28, 2025.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Daniel McClellan, Senior Resource Conservation Specialist  
Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- ▣ Roster
- ▣ Applications on File

WATERSHED IMPROVEMENT COMMISSION

6-YEAR TERMS

3 Members - Appointed by County Commissioners

Darrell K. Furr  
3800 Cold Springs Road S.  
Concord, NC 28025

APPOINTMENT: 03/20/06  
(unexpired term)  
REAPPOINTMENT: 03/21/11  
REAPPOINTMENT: 03/20/17\*  
TERM EXPIRING: 02/15/23

Donald Kelly  
84 Spring Street  
Concord, NC 28025

APPOINTMENT: 01/22/07  
REAPPOINTMENT: 03/18/13\*  
TERM EXPIRING: 02/15/19

Thomas Smith  
2497 Barr Road  
Concord, NC 28027

APPOINTMENT: 05/18/15  
TERM EXPIRING: 05/31/21

G.S. 139-39 Session Law 1965 Chapter 615

Meetings: 3rd Tuesday of every other month - 6:30 P.M. - Governmental Center (Multipurpose Room) - CONTACT: Daniel McClellan (Senior Resource Conservation Specialist)

\* Exception to the "length of service" provision of the Appointment Policy.

**Watershed Improvement Commission  
Applications on File  
August 2, 2019**

William Leake	2466 Cold Springs Road	Concord, NC 28025
Hannah Palko	8747 Oldenburg Drive	Mt. Pleasant, NC 28124



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

County Manager - Contribution to North Carolina National Guard Museum

### **BRIEF SUMMARY:**

The North Carolina National Guard Museum (NCNG) is requesting a \$1,000 contribution from Cabarrus County to assist with funding for a World War 1 Monument that will be placed in France near the town of Nauroy, the high-water mark of the 30th's efforts on that fateful day. The Foundation will also place a new monument on the State Capitol Grounds to replace the existing small monument. Although few have ever heard of this battlefield, North Carolina lost more soldiers on this one day than any battle in history, with the exception of the 2nd day at Gettysburg. In addition to the monetary request, the NCNG is also requesting 8 ounces of soil from each County to be used at the monument site. The attached budget amendment reduces the Board Contingency account by \$1,000 and moves funds to the Board Directed Expense account to contribute to the WW1 monument.

### **REQUESTED ACTION:**

Motion to approve a \$1,000 contribution to the North Carolina National Guard Museum for the World War I Monument fund; including approval of the necessary budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Kristin Jones, Budget and Performance Manager  
Jonathan Marshall, Deputy County Manager

### **BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- ▣ Budget Amendment for WW1 Monument

## Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

Purpose: This budget amendment reduces the Board's contingency account by \$1,000 to make a contribution to the North Carolina National Guard Museum for a World War 1 monument to replace the existing monument on the State Capitol Grounds. The North Carolina National Guard Museum (NCNG) is replacing the existing monument at the State Capitol and placing a new monument in France near the town of Nauroy, the high-water mark of the 30th's efforts on that fateful day. Although few have ever heard of this battlefield, North Carolina lost more soldiers on this one day than any battle in history, with the exception of the 2nd day at Gettysburg. In addition to the monetary request, the NCNG is also requesting 8 ounces of soil from each County.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1910/9660	Board Contingency	996,341.00		1,000.00	995,341.00
001	9	1110/9690	Board Directed Expense	1,860.00	1,000.00		2,860.00

**Budget Officer**

Approved  
 Denied

**County Manager**

Approved  
 Denied

**Board of Commissioners**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

County Manager - Dominion Energy Easement on East First Street

**BRIEF SUMMARY:**

Dominion Energy is requesting an easement for a new gas line serving downtown Kannapolis on East First Street. The property is owned by Cabarrus County and is across from A.L. Brown High School. The Board of Commissioners approved the easement. This is the follow-up budget amendment.

**REQUESTED ACTION:**

Motion to approve the related budget amendment, which provides funding to Kannapolis City Schools.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Jonathan B. Marshall, Deputy County Manager

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- Dominion Budget Amendment

### Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

- Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

Purpose: Dominion Energy is requesting an easement for a new gas line serving downtown Kannapolis on East First Street. The property is owned by Cabarrus County and is across from A. L. Brown High School. This budget amendment budgets the revenue the County will receive from Dominion Energy as a result of the easement and budgets the expenditures to go to Kannapolis City Schools since it is on the school site of A.L. Brown.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	7230/6803/0614	Miscellaneous Revenue - Utility Easement	-	13,355.00		13,355.00
001	9	7230/9702/0614	Kannapolis City Schools - Utility Easement	-	13,355.00		13,355.00

**Budget Officer**

- Approved  
 Denied

**County Manager**

- Approved  
 Denied

**Board of Commissioners**

- Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

County Manager - Reappropriation of Funds for Ongoing Projects, Grants and Commitments

### **BRIEF SUMMARY:**

Each year there are new projects, grants and commitments that need to be transitioned to the new fiscal year when they are unable to be completed within the fiscal year they were budgeted. A reappropriation of funds, via fund balance, is needed to transition the projects to the new fiscal year. Attached you will find the reappropriation list of items by department.

### **REQUESTED ACTION:**

Motion to approve the reappropriation list and approve the attached budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Kristin Jones, Budget and Performance Manager

### **BUDGET AMENDMENT REQUIRED:**

Yes

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

### **ATTACHMENTS:**

- ▣ Reappropriation List for September
- ▣ Budget Amendment



Department	Project / Grant	Account Information FY 19	Account Information FY 20	Account Description	Amount	Justification
Communications and Outreach	Seal Revisions	00191220-9695	00191220-9695	Marketing Activities	500	This project is 40% complete and required an updated digital version of the County seal.
Human Resources	Recruitment and Training	00191230-9393	00191230-9393	Recruitment	3,000	Recruitment funds were not used by June 30, 2019. The funds were not itemized but intended for general recruitment expenses. Requesting roll over of funds with the intended use of training for County leadership that will impact recruitment and retention practices. The specific training course includes: "Designing Diverse and Inclusive Teams" workshop. This class would be a one day workshop for 35 county participants. The county would be responsible for hosting and making all logistical arrangements and the Center for Public Leadership and Governance would provide expert instruction and materials.
Non-Departmental	Board Contingency	00191910-9660	00191910-9660	Board Contingency	37,500	There is a need for an internal control assessment to take place. The Matrix Consulting Group provides organizational, management and financial management services to public sector clients across the U.S. Matrix is headquartered in California with a regional office in North Carolina. While best practice and modern internal controls are essential for all local government departments, there are certain high-risk areas of local government operations. The provider would evaluate and assess all current preventive and detective internal controls for the County. The result would be an understanding and assessment of current operations related to approximately 200 areas of existing preventive and detective internal controls. The areas assessed over the 12 week project would include: Purchases, expenses, and vendor management, checks and check handling, inventory and equipment, governance, physical controls, information technology, internal audit and analytics, human resources, employees, and payroll and last, cash and cash handling.
<b>General Government Total</b>					<b>\$ 41,000.00</b>	
Emergency Medical Services	Printing of state protocols	00192730-9320	00192730-9320	Printing & Binding	1,000	Due to new medical director change, the process to review the protocols and submit to the state for approval was delayed. This resulted in them not being ready for print in FY 19.
Sheriff's Office - Administration	Uniforms - Pants & Class B Uniform Shirt	00192110-9340	00192110-9340	Uniforms	17,876	The Sheriff's Office is changing the Class B Uniform to go with a new vendor for pants and shirts. The goal is to establish a stock room for uniforms, which will cut down on specialty orders and alterations. Unable to get this vendor established in the financial system until after the PO deadline.
<b>Public Safety Total</b>					<b>\$ 18,876.00</b>	
Department of Human Services -Transportation	5310 Grant	00195240-9472-0495	00195240-9472-0495	Transportation Service for Medicaid	45,274.71	Federal Grant running through September 2020
Department of Human Services - Child Welfare	Triple P Grant	00195630-94003	00195630-94003	Triple P Incentive Grant	3,572.35	Triple P funds are carried forward each year until expensed. Triple P is for the Positive Parenting Program with Child Welfare. This program provides parenting classes.
<b>Human Services Total</b>					<b>\$ 48,847.06</b>	
Kannapolis City Schools	Feasibility Study at Cannon Gym	00197230-9605	00197230-9605	Architect	\$ 12,000	This project was not complete at the end of FY 19. The architect has not completed the final report. Kannapolis City Schools stated this project is set to be completed in the fall.
<b>Education Total</b>					<b>\$ 12,000.00</b>	
<b>TOTAL</b>					<b>\$ 120,723.06</b>	

Fund	Category	
General Fund	General Government	41,000.00
	Public Safety	18,876.00
	Human Services	48,847.06
	Education	12,000.00
	<b>Grand Total</b>	<b>120,723.06</b>

## Budget Revision/Amendment Request

Date: 9/16/2019

Amount: 120,723.06

Dept. Head: Kristin Jones

Department: County Manager's Office

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Purpose: Fund balance appropriation from the General Fund for unspent balances from FY 2019 for on-going projects and grants to be completed in FY 2020.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1220/6901	Fund Balance Appropriation	1,050.00	500.00		1,550.00
001	9	1220/9695	Marketing Activities	129,885.00	500.00		130,385.00
001	6	1230/6901	Fund Balance Appropriation	-	3,000.00		3,000.00
001	9	1230/9393	Recruitment	-	3,000.00		3,000.00
001	6	1910/6901	Fund Balance Appropriation	1,659,932.60	37,500.00		1,697,432.60
001	9	1910/9660	Board Contingency	962,706.00	37,500.00		1,000,206.00
001	6	2730/6901	Fund Balance Appropriation	184,246.05	1,000.00		185,246.05
001	9	2730/9320	Printing and Binding	5,850.00	1,000.00		6,850.00
001	6	2110/6901	Fund Balance Appropriation	-	17,876.00		17,876.00
001	9	2110/9340	Uniforms	174,000.00	17,876.00		191,876.00
001	6	5240/6901	Fund Balance Appropriation	-	45,274.71		45,274.71
001	9	5240/9472/0495	Transportation Services for Medicaid Trips	140,000.00	45,274.71		185,274.71
001	6	5630/6901	Fund Balance Appropriation	47,596.22	3,572.35		51,168.57
001	9	5630/94003	Triple P Incentive Grant	-	3,572.35		3,572.35
001	6	7230/6901	Fund Balance Appropriation	-	12,000.00		12,000.00
001	9	7230/9605	Architect	-	12,000.00		12,000.00

**Total** 120,723.06

**Budget Officer**

- Approved
- Denied

**County Manager**

- Approved
- Denied

**Board of Commissioners**

- Approved
- Denied

---

*Signature*

---

*Sianature*

---

*Signature*

---

*Date*

---

*Date*

---

*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

County Manager - Resolution of Support for a New Roundabout at Gold Hill and Irish Potato Roads

### **BRIEF SUMMARY:**

The North Carolina Department of Transportation is seeking High Impact/Low Cost funding for a roundabout at the intersection of Gold Hill and Irish Potato Roads. The accident and property damage data at this intersection supports safety improvements. From a County services perspective, this intersection is located on the major route to access Camp Spencer Park.

NCDOT provided the following information concerning crash data at that intersection: At the time of the project being developed, there were 28 crashes identified as having occurred within the intersection in the 5 year study period. Of those, 1 resulted in a fatal crash, 8 were "C" injury crashes, and the remaining 19 were property damage only type crashes. Thirteen of the 28 crashes were rear end type crashes, 10 were angle type crashes, and the remaining 5 were of not distinct pattern. The benefit-to-cost ratio for the project was 14.25:1.

### **REQUESTED ACTION:**

Motion to adopt resolution.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Jonathan B. Marshall, Deputy County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- ▣ Conceptual Roundabout Plan
- ▣ Resolution of Support



GOLD HILL RD. (SR-2408)

IRISH POTATO RD. (SR-2411)

GOLD HILL RD. (SR-2408)

IRISH POTATO RD. (SR-2411)





**RESOLUTION REGARDING SAFETY IMPROVEMENTS TO THE  
INTERSECTION OF GOLD HILL AND IRISH POTATO ROADS**

**WHEREAS**, the traffic volume and accident history at the intersection of Gold Hill (SR 2408) and Irish Potato Roads (SR 2411) warrants safety improvements; and

**WHEREAS**, traffic count growth shows that traffic continues to increase in volume in all directions from this intersection; and

**WHEREAS**, the N. C. Department of Transportation has analyzed this intersection and proposed improvements to address traffic volume and safety; and

**WHEREAS**, there is belief that more extensive improvements that address long-term traffic growth at this intersection would be most appropriate; and

**WHEREAS**, Division 10 staff of the North Carolina Department of Transportation have identified possible funding through High Impact/Low Cost funds; and

**WHEREAS**, Division 10 staff have committed to working with adjacent landowners on the best possible solution;

**NOW THEREFORE BE IT RESOLVED** that the Cabarrus County Board of Commissioners hereby supports these intersection improvements and requests:

1. The N.C. Department of Transportation consider a safety improvement design that meets the needs indicated by current data and future needs created by increasing traffic at the intersection.
2. That the N. C. Department of Transportation use funding provided through High Impact/Low Cost funds and any other appropriate source.

Adopted this 16th day of September, 2019.

---

Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

---

Lauren Linker, Clerk to the Board



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

DHS - Transportation Title VI Policy

**BRIEF SUMMARY:**

The State of North Carolina and the Federal Government requires each Transit Agency to create a new Title VI policy every three years. Title VI of the civil right act of 1964 prohibits discrimination based on race, color or national origin in programs or activities which receive Federal Financial Assistance.

**REQUESTED ACTION:**

Motion to adopt the Title VI policy.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Bob Bushey, Transportation Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

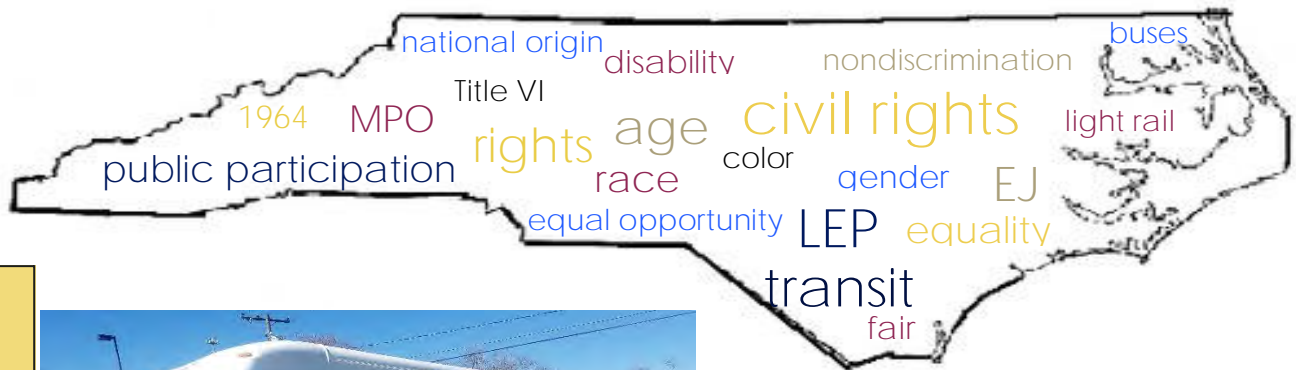
This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

▣ Title VI Policy

# Cabarrus County Transportation Services



Date Adopted

## Title VI Program Plan



## TITLE VI PLAN REVIEW AND ADOPTION

On behalf of the Cabarrus Board of County Commissioners, I hereby acknowledge receipt of the Title VI Nondiscrimination Plan. We, the Board of Commissioners, have *reviewed and hereby adopt* this Plan. We are committed to ensuring that all decisions are made in accordance with the nondiscrimination guidelines of this Plan, to the end the no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any Cabarrus County Transportation Services(CCTS) services and activities on the basis of race, color, national origin, sex, age, creed (religion), or disability, as protected by Title VI of the Civil Rights Act of 1964 and the nondiscrimination provisions of the Federal Transit Administration.

---

Steve Morris, Chairman

---

DATE

# Table of Contents

<b>Title VI Nondiscrimination Agreement</b> .....	<b>5</b>
<b>1.0 Introduction</b> .....	<b>6</b>
<b>2.0 Description of Programs and Services</b> .....	<b>6</b>
2.1 Program(s) and Services Administered.....	6
2.2 Funding Sources / Tables .....	7
2.3 Decision-Making Process .....	7
2.4 Title VI Coordinator.....	7
2.5 Change of Title VI Coordinator and/or Head of Decision-making Body .....	8
2.6 Organizational Chart .....	8
2.7 Subrecipients .....	8
<b>3.0 Title VI Nondiscrimination Policy Statement</b> .....	<b>9</b>
<b>4.0 Notice of Nondiscrimination</b> .....	<b>10</b>
<b>5.0 Procedures to Ensure Nondiscriminatory Administration of Programs and Services</b> .....	<b>11</b>
<b>6.0 Contract Administration</b> .....	<b>12</b>
6.1 Contract Language .....	13-14
6.2 Nondiscrimination Notice to Prospective Bidders.....	14
<b>7.0 External Discrimination Complaint Procedures</b> .....	<b>15&amp;16</b>
Discrimination Complaint Form.....	17&18
Discrimination Complaints Log .....	19
Investigative Guidance.....	20
SAMPLE Investigative Report Template .....	21
<b>8.0 Service Area Population Characteristics</b> .....	<b>22</b>
8.1 Race and Ethnicity.....	22
8.2 Age & Sex .....	22
8.3 Disability.....	23-24
8.4 Poverty .....	25
8.5 Household Income .....	26
8.6 Limited English Proficiency Populations .....	26-28
8.7 Population Locations .....	28
<b>9.0 Title VI Equity Analyses (and Environmental Justice Assessments)</b> .....	<b>29</b>
<b>10.0 Public Involvement</b> .....	<b>30</b>
10.1 Introduction .....	30
10.2 Public Notification.....	30
	3

10.3 Dissemination of Information .....	30
10.4 Meetings and Outreach .....	31-32
10.5 Limited English Proficiency.....	32-35
10.6 Demographic Requests .....	36
10.7 Key Community Contacts.....	37
10.8 Summary of Outreach Efforts Since the Last Title VI Program Submission .....	37-38
<b>11.0 Staff Training .....</b>	<b>38</b>
<b>12.0 Nonelected Boards and Committees – By Race and Gender .....</b>	<b>38</b>
<b>13.0 Record-Keeping and Reports .....</b>	<b>38-39</b>
<b>Appendices .....</b>	<b>40</b>
Appendix A – Applicable Nondiscrimination Authorities	
Appendix B – Organizational Chart	
Appendix C- NCDOT Compliance	

TITLE VI NONDISCRIMINATION AGREEMENT  
BETWEEN  
THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
AND  
CABARRUS COUNTY TRANSPORTATION SERVICES

In accordance with DOT Order 1050.2A, Cabarrus County Transportation Services(CCTS) assures the North Carolina Department of Transportation (NCDOT) that no person shall, on the ground of race, color, national origin, sex, creed, age, or disability, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and related nondiscrimination authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity undertaken by Cabarrus County Transportation Services.

Further, Cabarrus County Transportation Services hereby agrees to:

1. Designate a Title VI Coordinator that has a responsible position within the organization and easy access to the Chief Administrative Officer Mike Downs, County Manager.
2. Issue a policy statement, signed by the CAO of the organization, which expresses a commitment to the nondiscrimination provisions of Title VI and related applicable statutes. The signed policy statement shall be posted and circulated throughout the organization and to the general public, and published where appropriate in languages other than English. The policy statement will be re-signed when there is a change of CAO.
3. Insert the clauses of the contract language from Section 6.1 in every contract awarded by the organization. Ensure that every contract awarded by **the organization's** contractors or consultants also includes the contract language.
4. Process all and, when required, investigate complaints of discrimination consistent with the procedures contained within this Plan. Log all complaints for the administrative record.
5. Collect statistical data (race, color, national origin, sex, age, disability) on participants in, and beneficiaries of, programs and activities carried out by the organization.
6. Participate in training offered on Title VI and other nondiscrimination requirements. Conduct or request training for employees **or the organization's subrecipients**.
7. Take affirmative action, if reviewed or investigated by NCDOT, to correct any deficiencies found within a reasonable time period, not to exceed 90 calendar days, unless reasonable provisions are granted by NCDOT.
8. Document all Title VI nondiscrimination-related activities as evidence of compliance. Submit information and reports to NCDOT on a schedule outlined by NCDOT.

THIS AGREEMENT is given in consideration of, and for the purpose of obtaining, any and all federal and state funds, grants, loans, contracts, properties, discounts or other financial assistance under all programs and activities and is binding.

Authorized Signature

Date

**Michael Downs**  
Cabarrus County Manager

## 1.0 INTRODUCTION

Title VI of the 1964 Civil Rights Act, 42 U.S.C. 2000d provides that: “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” The broader application of nondiscrimination law is found in other statutes, executive orders, and regulations, which provide additional protections based on age, sex, creed (religion), and disability, including the 1987 Civil Rights Restoration Act, which extended nondiscrimination coverage to all programs and activities of federal-aid recipients, subrecipients, and contractors, including those that are not federally-funded (see Appendix A – Applicable Nondiscrimination Authorities).

Cabarrus County Transportation Services (CCTS) is a recipient of Federal Transit Administration (FTA) funds from the North Carolina Department of Transportation (NCDOT). Cabarrus County Transportation Services establishes this Title VI Nondiscrimination Plan for the purpose of complying with Title VI of the Civil Rights Act of 1964, as required by FTA Circular 4702.1B, and related requirements outlined within the FTA Certifications & Assurances, “Nondiscrimination Assurance.” This document details the nondiscrimination program, policies, and practices administered by Cabarrus County Transportation Services, and will be updated periodically to incorporate changes and additional responsibilities as they are made. This Plan will be submitted to NCDOT or FTA, upon request.

## 2.0 DESCRIPTION OF PROGRAMS AND SERVICES

Cabarrus County Transportation Services provides public transportation options to its customers living within Cabarrus County, North Carolina. We provide medical trips, dialysis trips, work related trips as well as other life enriching trips. We also provide transportation for qualified people under our RGP program which includes medical trips, work related trips, and other life enriching trips. We provide door-to-door service with wheel chair accessible vehicles. We are a demand response service.

### 2.1 PROGRAM(S) AND SERVICES ADMINISTERED

Type of Service	Days of week	Times	Fare (if applicable)
Senior Trips	Monday-Friday	5am to 6pm	No fare
EH	Monday-Friday	5am to 6pm	No fare
Employment	Monday-Friday	5am to 6pm	No fare
Vocational Workshop	Monday-Friday	5a to 6p	\$30 per month
RGP	Monday-Friday	5am to 6pm	\$3 each way
Medicaid non-life sustaining	Monday-Friday	5am to 6pm	No fare
Medicaid life sustaining	Monday-Friday	5am to 6pm	No fare
Medicaid life sustaining	Saturday Sunday	5am to 4pm 5am to 8am	No fare No fare
Medicaid life sustaining	Holidays- We follow Cabarrus County's Holiday Schedule	5am to 6pm	No fare

### 2.2 FUNDING SOURCES / TABLES

For the purpose of federally-assisted programs, "federal assistance" shall include:

1. grants and loans of Federal funds;
2. the grant or donation of Federal property and interest in property;



3. the detail of Federal personnel;
4. the sale and lease of, and the permission to use (on other than a casual or transient basis), Federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient; and
5. any Federal agreement, arrangement, or other contract which has, as one of its purposes, the provision of assistance.

Each FTA Formula Grant received by our system during the past year, and whether the funds were received through NCDOT or directly from FTA, is checked below

Grant Title	NCDOT	FTA	Details (i.e., purpose, frequency, and duration of receipt)
5307 (Urbanized Area Formula)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Capital, Operating, Annual, Ongoing
5310 (Transportation for Elderly Persons and Persons with Disabilities)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Operating, Annual
5311 (Formula Grants for Other than Urbanized Areas)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Administration, Annual
ROAP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Operating

### 2.3 DECISION-MAKING PROCESS

All grants both administrative and capital are prepared and presented to Cabarrus County Commissioners who then vote on whether to accept or reject the grant.

Board or Committee Name	Appointed	Elected	# of Members
Transit Advisory Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>	14
Cabarrus County Commissioners	<input type="checkbox"/>	<input checked="" type="checkbox"/>	5

### 2.4 TITLE VI COORDINATOR

The individual below has been designated as the Title VI Coordinator for Cabarrus County Transportation Services, and is empowered with sufficient authority and responsibility to implement the Title VI Non-discrimination Program:

Dana Pastores  
 1303 South Cannon Blvd Kannapolis NC 28083  
 704-920-1569  
[DRPastores@cabarruscounty.us](mailto:DRPastores@cabarruscounty.us)

Key responsibilities of the Coordinator include:

- Maintaining knowledge of Title VI and related requirements.
- Attending civil rights training when offered by NCDOT or any other regulatory agency.
- Administering the Title VI Nondiscrimination Program and coordinating implementation of this Plan.
- Training internal staff and officials on their Title VI nondiscrimination obligations.

- Disseminating Title VI information internally and to the general public, including in languages other than English.
- Presenting Title VI-related information to decision-making bodies for input and approval.
- Ensuring Title VI-related posters are prominently and publicly displayed.
- Developing a process to collect data related to race, national origin, sex, age, and disability to ensure minority, low-income, and other underserved groups are included and not discriminated against.
- Ensuring that non-elected boards and committees reflect the service area and minorities are represented.
- Implementing procedures for prompt processing (receiving, logging, investigating and/or forwarding) of discrimination complaints.
- Coordinating with, and providing information to, NCDOT and other regulatory agencies during compliance reviews or complaint investigations.
- Promptly resolving areas of deficiency to ensure compliance with Title VI nondiscrimination requirements.

### 2.5 CHANGE OF TITLE VI COORDINATOR AND/OR HEAD OF DECISION-MAKING BODY'S TITLE OR "CAO"

If Title VI Coordinator or Cabarrus County Manager changes, this document and all other documents that name the Coordinator, will immediately be updated, and an updated policy statement (and nondiscrimination agreement, if standalone) will be signed by the new Title of County Manager.

### 2.6 ORGANIZATIONAL CHART

Cabarrus County Transportation Services currently employs 36 staff which consist of the following job categories:

- |                                   |                          |
|-----------------------------------|--------------------------|
| • Transportation Manager          | • Full Time Drivers (21) |
| • Operations and Training Manager | • Part Time Drivers (1)  |
| • Driver Supervisor (2)           | • Aux Drivers (4)        |
| • Call Center Representatives (3) | • Fleet Coordinator (1)  |
| • Driver Dispatchers (2)          |                          |

An organizational chart showing the Title VI Coordinator's place within the organization is located in **Appendix B**.

### 2.7 SUBRECIPIENTS

Cabarrus County Transportation does not have pass through funds to any other organizations and, therefore, does not have any subrecipients.

### 3.0 TITLE VI NONDISCRIMINATION POLICY STATEMENT

It is the policy of Cabarrus County Transportation Services (CCTS), as a federal-aid recipient, to ensure that no person shall, on the ground of **race, color, national origin, sex, creed (religion), age or disability**, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of our programs and activities, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and all other related nondiscrimination laws and requirements.

*Signature*

---

Robert Bushey, Transportation Manager

---

Date

#### **Title VI and Related Authorities**

Title VI of the Civil Rights Act of 1964 (42 U.S.C. Section 2000d) provides that, “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” The 1987 Civil Rights Restoration Act (P.L. 100-259) clarified and restored the original intent of Title VI by expanding the definition of “programs and activities” to include all programs and activities of federal-aid recipients, subrecipients, and contractors, whether such programs and activities are federally-assisted or not.

Related nondiscrimination authorities include, but are not limited to: U.S. DOT regulation, 49 CFR part 21, “Nondiscrimination in Federally-assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act”; 49 U.S.C. 5332, “Nondiscrimination (Public Transportation)”; FTA Circular 4702.1B - Title VI Requirements and Guidelines for Federal Transit Administration Recipients; DOT Order 5610.2a, “Actions to Address Environmental Justice in Minority Populations and Low-Income Populations”; FTA C 4703.1 - Environmental Justice Policy Guidance For Federal Transit Administration Recipients; Policy Guidance Concerning (DOT) Recipient's Responsibilities to Limited English Proficient (LEP) Persons, 74 FR 74087; The Americans with Disabilities Act of 1990, as amended, P.L. 101-336; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 790; Age Discrimination Act of 1975, as amended 42 U.S.C. 6101; Title IX of the Education Amendments of 1972, 20 U.S.C. 1681; Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601; Section 508 of the Rehabilitation Act of 1973, 29 U.S.C. 794d

#### **Implementation**

- This statement will be signed by the CAO/CEO Title of Cabarrus County Transportation Services, and re-signed whenever a new person assumes that position.
- The signed statement will be posted on office bulletin boards, near the receptionist's desk, in meeting rooms, inside vehicles, and disseminated within brochures and other written materials.
- The *core* of the statement (signature excluded) will circulate *internally* within annual acknowledgement forms.
- The statement will be posted or provided in languages other than English, when appropriate.

#### 4.0 NOTICE OF NONDISCRIMINATION

- Cabarrus County Transportation operates its programs and services without regard to **race, color, national origin, sex, creed (religion), age, and disability** in accordance with Title VI of the Civil Rights Act and related statutes. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice may file a complaint with Cabarrus County Transportation.
- For more information on the Cabarrus County Transportation civil rights program, and the procedures to file a complaint, contact 704-920-1569: email [DRPastores@cabarruscounty.us](mailto:DRPastores@cabarruscounty.us) ; or visit our administrative office at 1303 South Cannon Blvd Kannapolis NC 28083. For more information, visit [www.cabarruscounty.us/departments/transportation](http://www.cabarruscounty.us/departments/transportation) .
- If information is needed in another language, contact 704-920-2932.
- A complainant may file a complaint directly with the North Carolina Department of Transportation by filing with the Office of Civil Rights, External Civil Rights Section, 1511 Mail Service Center, Raleigh, NC 27699-1511, Attention: Title VI Nondiscrimination Program; phone: 919-508-1808 or 800-522-0453, or TDD/TTY: 800-735-2962.
- A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

##### Implementation

- The notice will be posted in its entirety on our website and in any documents and reports we distribute.
- The notice will be posted in our offices and inside our vehicles.
- Ads in newspapers and other publications shall include the following: “Cabarrus County Transportation Services operates without regard to **race, color, national origin, sex, creed (religion), age or disability**. For more information on Cabarrus County Transportation Services’ Title VI program or how to file a discrimination complaint, please contact 704-920-1569; [DRPastores@cabarruscounty.us](mailto:DRPastores@cabarruscounty.us) .”
- The statement will be posted or provided in languages other than English, when appropriate.
- See **Appendix C** for Spanish versions of this notice.

## 5.0 PROCEDURES TO ENSURE NONDISCRIMINATORY ADMINISTRATION OF PROGRAMS AND SERVICES

We are committed to nondiscriminatory administration of our programs and services, organization-wide. Cabarrus County Transportation Services will remind employees of Title VI nondiscrimination obligations through staff training and use of the **Annual Education and Acknowledgment Form** below. The Title VI Coordinator will periodically assess program operations to ensure this policy is being followed.

### Annual Education and Acknowledgement Form

#### **Title VI Nondiscrimination Policy**

*(Title VI and related nondiscrimination authorities)*

No person shall, on the grounds of race, color, national origin, sex, age, creed, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity of a Federal-aid recipient.

All employees and representatives of Cabarrus County Transportation Services are expected to consider, respect, and observe this policy in their daily work and duties. If any person approaches you with a civil rights-related question or complaint, please direct him or her to Dana Pastores, Title VI Coordinator at 1303 South Cannon Blvd. Kannapolis NC 28083; phone: 704-920-1569; email: [DRPastores@cabarruscounty.us](mailto:DRPastores@cabarruscounty.us).

In all dealings with the public, use courtesy titles (e.g., Mr., Mrs., Miss, Dr.) to address or refer to them without regard to their race, color, national origin, sex, age or disability.

#### ***Acknowledgement of Receipt of Title VI Program***

I hereby acknowledge receipt of Cabarrus County Transportation Services' Title VI Program and other nondiscrimination guidelines. I have read the Title VI Program and I am committed to ensuring that no person is excluded from participation in or denied the benefits of Cabarrus County Transportation Services programs, policies, services and activities on the basis of race, color, national origin, sex, age, creed (religion), or disability, as provided by Title VI of the Civil Rights Act of 1964 and related nondiscrimination statutes.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

#### Implementation

- Periodically, but not more than once a year, employees and representatives will receive, review and certify commitment to the Title VI Program.
- New employees shall be informed of Title VI provisions and expectations to perform their duties accordingly, asked to review the Title VI Program, and required to sign the acknowledgement form.
- Periodic review of operational practices and guidelines by the Title VI Coordinator to verify compliance with the Title VI Program. Maintain documents of each review on file.
- Signed acknowledgement forms and records of internal assessments will remain on file for at least three years.

## 6.0 CONTRACT ADMINISTRATION

Cabarrus County Transportation Services ensures all contractors will fulfill their contracts in a nondiscriminatory manner. While contractors are not required to prepare a Title VI Program, they must comply with the nondiscrimination requirements of the organization to which they are contracted. CCTS and its contractors will not discriminate in the selection and retention of contractors (at any level) or discriminate in employment practices in connection with any of our projects.

## 6.1 CONTRACT LANGUAGE

I. During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

**(1) Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Transit Administration (FTA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

**(2) Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin, sex, age, creed (religion), low-income, limited English proficiency, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

**(3) Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.

**(4) Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FTA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the FTA, as appropriate, and will set forth what efforts it has made to obtain the information.

**(5) Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FTA may determine to be appropriate, including, but not limited to:

- (a) withholding payments to the contractor under the contract until the contractor complies; and/or
- (b) cancelling, terminating, or suspending a contract, in whole or in part.

**(6) Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the FTA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

II. During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

### Pertinent Nondiscrimination Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or

activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);

- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;

- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq);
- Federal transit laws, specifically 49 U.S.C. § 5332 (prohibiting discrimination based on race, color, religion, national origin, sex (including gender identity), disability, age, employment, or business opportunity).

\*The Contractor has read and is familiar with the terms above:

**Contractor's Initials**

**Date**

### Implementation

- The nondiscrimination language above (**with** initials line) will be appended to any *existing* contracts, purchase orders, and agreements that do not include it, and initialed by the responsible official of the other organization.
- The nondiscrimination language above (**without** initials line) will be incorporated as standard language before the signature page of our standard contracts, purchase orders, and agreements.
- The Title VI Coordinator will review *existing* contracts to ensure the language has been added.

## 6.2 NONDISCRIMINATION NOTICE TO PROSPECTIVE BIDDERS

The Cabarrus County Transportation Services, in accordance with Title VI of the Civil Rights Act of 1964 and related nondiscrimination authorities, and Title 49 Code of Federal Regulations, Parts 21 and 26, hereby notifies all bidders that it will affirmatively insure that in any contact entered into pursuant to this advertisement, minority and women business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, creed, limited English proficiency, low-income, or disability in consideration for an award.

### Implementation

- The nondiscrimination language above will be included in all solicitations for bids for work or material and proposals for negotiated agreements to assure interested firms that we provide equal opportunity and do not discriminate.
- Outreach efforts will be made to minority and women-owned firms that work in requested fields, and documented.
- Unless specifically required under Disadvantaged Business Enterprise (DBE) or Affirmative Action programs, all contractors will be selected without regard to their race, color, national origin, or sex.



## 7.0 EXTERNAL DISCRIMINATION COMPLAINT PROCEDURES

These discrimination complaint procedures outline the process used by Cabarrus County Transportation Services (CCTS) to process complaints of alleged discrimination filed under Title VI of the Civil Rights Act of 1964 and related nondiscrimination laws that are applicable to CCTS programs, services, and activities. Complaints will be investigated by the appropriate authority. Upon completion of an investigation, the complainant will be informed of all avenues of appeal. Every effort will be made to obtain early resolution of complaints at the lowest level possible by informal means.

### FILING OF COMPLAINTS

1. **Applicability** – These procedures apply to the beneficiaries of our programs, activities, and services, such as the members of the public and any consultants/contractors we hire.
2. **Eligibility** – Any person or class of persons who believes that he/she has been subjected to discrimination or retaliation prohibited by any of the Civil Rights authorities based upon race, color, sex, age, national origin, creed (religion) or disability, may file a written complaint. The law prohibits intimidation or retaliation of any sort. The complaint may be filed by the affected individual or a representative, and must be in writing.
3. **Time Limits and Filing Options** – A complaint must be filed no later than 180 calendar days after the following:
  - The date of the alleged act of discrimination; or
  - The date when the person(s) became aware of the alleged discrimination; or
  - Where there has been a continuing course of conduct, the date on which that conduct was discontinued or the latest instance of the conduct.

Complaints may be submitted to the following entities:

- **Cabarrus County Human Services, Administrative Office at 1303 South Cannon Blvd Kannapolis, NC 28083: 704-920-1569; email [DRPastores@cabarruscounty.us](mailto:DRPastores@cabarruscounty.us) . For more information, visit [www.cabarruscounty.us/departments/transportation](http://www.cabarruscounty.us/departments/transportation) .**
  - **North Carolina Department of Transportation, Office of Civil Rights, External Civil Rights Section, 1511 Mail Service Center, Raleigh, NC 27699-1511; 919-508-1830 or toll free 800-522-0453**
  - **US Department of Transportation, Departmental Office of Civil Rights, External Civil Rights Programs Division, 1200 New Jersey Avenue, SE, Washington, DC 20590; 202-366-4070**  
**Federal Transit Administration, Office of Civil Rights, ATTN: Title VI Program Coordinator, East Bldg. 5<sup>th</sup> Floor – TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590**
  - **US Department of Justice, Special Litigation Section, Civil Rights Division, 950 Pennsylvania Avenue, NW, Washington, DC 20530, 202-514-6255 or toll free 877-218-5228**
4. **Format for Complaints** – Complaints shall be in **writing** and **signed** by the complainant(s) or a representative and include the complainant's name, address, and telephone number. Complaints received by fax or e-mail will be acknowledged and processed. Allegations received by telephone or in person will be reduced to writing, may be recorded and will be provided to the complainant for confirmation or revision before processing. Complaints will be accepted in other languages, including Braille.
  5. **Discrimination Complaint Form** – The Discrimination Complaint Form is consistent with the FTA Certifications & Assurances, "Nondiscrimination Assurance."
  6. **Complaint Basis** – Allegations must be based on issues involving race, color, national origin, sex, age, creed (religion) or disability. The term "basis" refers to the complainant's membership in a protected group category.

Protected Categories	Definition	Examples	Applicable Statutes and Regulations
			FTA
Race	An individual belonging to one of the accepted racial groups; or the perception, based usually on physical characteristics that a person is a member of a racial group	Black/African American, Hispanic/Latino, Asian, American Indian/Alaska Native, Native Hawaiian/Pacific Islander, White	Title VI of the Civil Rights Act of 1964; 49 CFR Part 21; 49 U.S.C. 5332(b); FTA Circular 4702.1B
Color	Color of skin, including shade of skin within a racial group	Black, White, brown, yellow, etc.	
National Origin	Place of birth. Citizenship is not a factor. <b>Discrimination based on language or a person's accent is also covered.</b>	Mexican, Cuban, Japanese, Vietnamese, Chinese	
Sex	Gender	Women and Men	49 U.S.C. 5332(b); Title IX of the Education Amendments of 1972
Age	Persons of any age	21 year old person	Age Discrimination Act of 1975
Disability	Physical or mental impairment, permanent or temporary, or perceived.	Blind, alcoholic, para-amputee, epileptic, diabetic, arthritic	Section 504 of the Rehabilitation Act of 1973; Americans with Disabilities Act of 1990
Creed	Religion.	Muslim, Christian, Hindu, Atheist	49 U.S.C. 5332(b)

### Complaint Processing

1. When a complaint is received, an Acknowledgment Letter and a Complainant Consent/Release Form will be mailed to the complainant within ten (10) business days by registered mail.
2. We will consult with the NCDOT Title VI Program to determine the acceptability and jurisdiction of all complaints received. (Note: If NCDOT will investigate, the Title VI Program will be responsible for the remainder of this process. We will record the transfer of responsibility in our complaints log).
3. Additional information will be requested if the complaint is incomplete. The complainant will be provided 15 business days to submit any requested information and the signed Consent Release form. Failure to do so may be considered good cause for a determination of no investigative merit.
4. Upon receipt of the requested information and determination of jurisdiction, we will notify the complainant and respondent of whether the complaint has sufficient merit to warrant investigation.
5. If the complaint is investigated, the notification shall state the grounds of our jurisdiction, while informing the parties that their full cooperation will be required in gathering additional information and assisting the investigator.
6. If the complaint does not warrant investigation, the notification to the complainant shall specifically state the reason for the decision.

### Complaint Log

1. When a complaint is received, the complaint will be entered into the Discrimination Complaints Log with other pertinent information, and assigned a **Case Number**. (Note: All complaints must be logged).
2. The complaints log will be submitted to the NCDOT's Civil Rights office during Title VI compliance reviews. (Note: NCDOT may also be request the complaints log during pre-grant approval processes).
3. The **Log Year(s)** since the last submittal will be entered (e.g., 2015-2018, 2017-2018, FFY 2018, or 2018) and the complaints log will be signed before submitting the log to NCDOT.
4. When reporting **no complaints**, check the **No Complaints or Lawsuits** box and sign the log.

Cabarrus County Transportation Services  
**DISCRIMINATION COMPLAINT FORM**

Any person who believes that he/she has been subjected to discrimination based upon race, color, creed, sex, age, national origin, or disability may file a written complaint with Cabarrus County Transportation, within 180 days after the discrimination occurred.

Last Name:		First Name:		<input type="checkbox"/> Male
				<input type="checkbox"/> Female
Mailing Address:		City	State	Zip
Home Telephone:	Work Telephone:	E-mail Address		
Identify the Category of Discrimination: <input type="checkbox"/> RACE <input type="checkbox"/> COLOR <input type="checkbox"/> NATIONAL ORIGIN <input type="checkbox"/> SEX <input type="checkbox"/> CREED (RELIGION) <input type="checkbox"/> DISABILITY <input type="checkbox"/> LIMITED ENGLISH PROFICIENCY <input type="checkbox"/> AGE <small>*NOTE: Title VI bases are race, color, national origin. All other bases are found in the "Nondiscrimination Assurance" of the FTA Certifications &amp; Assurances.</small>				
Identify the Race of the Complainant <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian American <input type="checkbox"/> American Indian <input type="checkbox"/> Alaskan Native <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other _____				
Date and place of alleged discriminatory action(s). Please include earliest date of discrimination and most recent date of discrimination.				
Names of individuals responsible for the discriminatory action(s):				
How were you discriminated against? Describe the nature of the action, decision, or conditions of the alleged discrimination. Explain as clearly as possible what happened and why you believe your protected status (basis) was a factor in the discrimination. Include how other persons were treated differently from you. <b>(Attach additional page(s), if necessary).</b>				
The law prohibits intimidation or <b>retaliation</b> against anyone because he/she has either taken action, or participated in action, to secure rights protected by these laws. If you feel that you have been retaliated against, separate from the discrimination alleged above, please explain the circumstances below. Explain what action you took which you believe was the cause for the alleged retaliation.				
Names of persons (witnesses, fellow employees, supervisors, or others) whom we may contact for additional information to support or clarify your complaint: (Attached additional page(s), if necessary).				
<u>Name</u>		<u>Address</u>		<u>Telephone</u>
1. _____				
2. _____				
3. _____				
4. _____				

**DISCRIMINATION COMPLAINT FORM**

Have you filed, or intend to file, a complaint regarding the matter raised with any of the following? If yes, please provide the filing dates. Check all that apply.

NC Department of Transportation \_\_\_\_\_  
 Federal Transit Administration \_\_\_\_\_  
 US Department of Transportation \_\_\_\_\_  
 US Department of Justice \_\_\_\_\_  
 Federal or State Court \_\_\_\_\_  
 Other \_\_\_\_\_

Have you discussed the complaint with any Cabarrus County Transportation Services representative? If yes, provide the name, position, and date of discussion.

Please provide any additional information that you believe would assist with an investigation.

Briefly explain what remedy, or action, are you seeking for the alleged discrimination.

**\*\*WE CANNOT ACCEPT AN UNSIGNED COMPLAINT. PLEASE SIGN AND DATE THE COMPLAINT FORM BELOW.**

_____ <b>COMPLAINANT'S SIGNATURE</b>	_____ <b>DATE</b>
---	----------------------

**MAIL COMPLAINT FORM TO:**  
 Cabarrus County Transportation Services  
 1303 South Cannon Blvd  
 Kannapolis, NC 28083  
[DRPastores@cabarruscounty.us](mailto:DRPastores@cabarruscounty.us)  
 704-920-1569

**FOR OFFICE USE ONLY**

Date Complaint Received: \_\_\_\_\_  
 Processed by: \_\_\_\_\_  
 Case #: \_\_\_\_\_  
 Referred to:  NCDOT     FTA    Date Referred: \_\_\_\_\_

**DISCRIMINATION COMPLAINTS LOG**

**Log Year(s):**

CASE NO.	COMPLAINANT NAME	RACE/ GENDER	RESPONDEN T NAME	BASIS	DATE FILED	DATE RECEIVE D	ACTION TAKEN	DATE INVESTIG. COMPLETED	DISPOSITION

**No Complaints or Lawsuits**

I certify that to the best of my knowledge, the above described complaints or lawsuits alleging discrimination, or **no complaints or lawsuits** alleging discrimination, have been filed with or against Cabarrus County Transportation Services since the previous Title VI Program submission to NCDOT.

\_\_\_\_\_  
**Signature of Title VI Coordinator or Other Authorized Official**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name and Title of Authorized Official**

## INVESTIGATIVE GUIDANCE

- A. Scope of Investigation** – An investigation should be confined to the issues and facts relevant to the allegations in the complaint, unless evidence shows the need to extend the issues.
- B. Developing an Investigative Plan** – It is recommended that the investigator prepares an Investigative Plan (IP) to define the issues and lay out the blueprint to complete the investigation. The IP should follow the outline below:
1. Complainant(s) Name and Address (Attorney name and address if applicable)
  2. Respondent(s) Name and Address (Attorney for the Respondent(s) name and address)
  3. Applicable Law(s)
  4. Basis/(es)
  5. Allegation(s)/Issue(s)
  6. Background
  7. Name of Persons to be interviewed
    - a. Questions for the complainant(s)
    - b. Questions for the respondent(s)
    - c. Questions for witness(es)
  8. Evidence to be obtained during the investigation
    - a. Issue – e.g., Complainant alleges his predominantly African American community was excluded from a meeting concerning a future project which could affect the community.
      - i. Documents needed: e.g., mailing list which shows all physical addresses, P.O. Box numbers, property owner names, and dates when the meeting notification was mailed; other methods used by the RPO to advertise the meeting.
- C. Request for Information** – The investigator should gather data and information pertinent to the issues raised in the complaint.
- D. Interviews** – Interviews should be conducted with the complainant, respondent, and appropriate witnesses during the investigative process. Interviews are conducted to gain a better understanding of the situation outlined in the complaint of discrimination. The main objective during the interview is to obtain information that will either support or refute the allegations.
- E. Developing an Investigative Report** – The investigator should prepare an investigative report setting forth all relevant facts obtained during the investigation. The report should include a finding for each issue. A sample investigative report is provided below.

## TEMPLATE/SAMPLE Investigative Report

**I. COMPLAINANT(S) NAME** (or attorney for the complainant(s) – name and address if applicable)  
Name, Address, Phone: 999-999-9999

**II. RESPONDENT(S)** (or attorney for the respondent(s) – name and address if applicable)  
Name, Address, Phone: 999-999-9999

**III. APPLICABLE LAW/REGULATION**  
[For example, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d); 49 CFR §21.11; 49 CFR §26.53]]

**IV. COMPLAINT BASIS/(ES)**  
[For example, Race, Color, National Origin, Creed (Religion), Sex, Age, Disability]]

**V. ISSUES/ALLEGATIONS**  
[Describe in logical sequence, each allegation including the prohibited basis for the alleged discriminatory conduct, (e.g., race, color, creed, sex, national origin, age, or disability) and the specific statutory or regulatory provision the allegation would violate, if proven to be true.]

Issue #1 – Complainant alleges that transit system failed to inform minority communities of rate increases.  
Issue #2 – Complainant alleges that transit system has not sufficiently publicized or held public meetings to share information regarding fare increases and route changes that impacts low-income and minority citizens.

**VI. BACKGROUND**  
[Provide detailed information regarding the complaint, including a historical overview of the case, including any activities or actions taken prior to accepting the complaint for investigation.]

**VII. INVESTIGATIVE PROCEDURE**  
[Describe in detail, methods used to conduct the investigation, such as document requests, interviews and site visits. Include witnesses' names and addresses, documents received and/or reviewed, emails sent and received.]

**VIII. ISSUES / FINDINGS OF FACT**  
[Provide a detailed description of the investigator's analysis of each allegation, based on clear and factual findings. Include specific evidence used to support your findings.]

**IX. CONCLUSION**  
[State whether discrimination did or did not occur. Conclusions must be evidence-based and defensible. Test conclusions by considering all possible rebuttal arguments from the respondent and complainant. Both respondent and the complainant should be given an opportunity to confirm or rebut the assertions of the other party and your findings, but all the evidence you've presented should speak for itself.]

**X. RECOMMENDED ACTIONS**  
[Outline what should be done to remedy the findings or, if necessary, provide justice for the complainant.]

### APPENDIX

[Include in the Appendix any supplemental materials that support your findings and conclusion.]

## 8.0 SERVICE AREA POPULATION CHARACTERISTICS

To ensure that Title VI reporting requirements are met, we will collect and maintain population data on potential and actual beneficiaries of our programs and services. This section contains relevant population data for our overall service area. This data provides context for the Title VI Nondiscrimination Program and will be used to ensure nondiscrimination in public outreach and delivery of our programs and services.

### 8.1 RACE AND ETHNICITY

The following table was completed using data from Census Table QT-P3, Race and Hispanic or Latino Origin: 2010:

Race and Ethnicity	Number	Percent
Total Population	178,011	100
White	134,149	75.4
Black or African American	27,219	15.3
American Indian or Alaska Native	659	0.4
Asian	3,515	2.0
Native Hawaiian and Other Pacific Islander	65	0.0
Some other Race	8,664	4.9
Two or More Races	3,742	2.1
HISPANIC OR LATINO (of any race)	16,767	9.4
Mexican	11,229	6.3
Puerto Rican	1,555	0.9
Cuban	542	0.3
Other Hispanic or Latino	3,441	1.9

### 8.2 AGE & SEX

The following table was completed using data from Census Table QT-P1, Age Groups and Sex: 2010:

Age	Number			Percent		
	Both sexes	Male	Female	Both sexes	Male	Female
Total Population	178,011	86,944	91,067	<b>100%</b>	<b>100%</b>	<b>100%</b>
Under 5 years	13,014	6,689	6,325	7.3	7.7	6.9
Under 18 years	48,781	25,186	23,595	27.4	29.0	25.9
18 to 64 years	109,145	53,303	55,842	61.3	61.3	61.3
65 years and over	20,085	8,455	11,630	11.3	9.7	12.8
Median Age	36.7	35.6	37.77			



### 8.3 DISABILITY

The following table was completed using data from Census Table S1810, Disability Characteristics:

Subject	Cabarrus County, North Carolina					
	Total		With a disability		Percent with a disability	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
<b>Total civilian noninstitutionalized population</b>	195,309	+/-276	20,395	+/-922	10.4%	+/-0.5
<b>SEX</b>						
<b>Male</b>	94,903	+/-209	9,777	+/-701	10.3%	+/-0.7
<b>Female</b>	100,406	+/-158	10,618	+/-673	10.6%	+/-0.7
<b>RACE AND HISPANIC OR LATINO ORIGIN</b>						
<b>White alone</b>	142,021	+/-871	16,211	+/-892	11.4%	+/-0.6
<b>Black or African American alone</b>	33,401	+/-635	3,251	+/-377	9.7%	+/-1.1
<b>American Indian and Alaska Native alone</b>	554	+/-135	37	+/-33	6.7%	+/-5.4
<b>Asian alone</b>	6,021	+/-296	93	+/-70	1.5%	+/-1.2
<b>Native Hawaiian and Other Pacific Islander alone</b>	113	+/-107	0	+/-28	0.0%	+/-24.6
<b>Some other race alone</b>	9,027	+/-936	405	+/-162	4.5%	+/-1.8
<b>Two or more races</b>	4,172	+/-691	398	+/-123	9.5%	+/-3.0
<b>White alone, not Hispanic or Latino</b>	132,962	+/-232	15,737	+/-868	11.8%	+/-0.7
<b>Hispanic or Latino (of any race)</b>	19,546	+/-72	923	+/-216	4.7%	+/-1.1
<b>AGE</b>						
<b>Under 5 years</b>	12,654	+/-11	37	+/-34	0.3%	+/-0.3
<b>5 to 17 years</b>	38,671	+/-34	1,565	+/-257	4.0%	+/-0.7
<b>18 to 34 years</b>	39,317	+/-140	1,906	+/-339	4.8%	+/-0.9
<b>35 to 64 years</b>	80,446	+/-191	7,946	+/-713	9.9%	+/-0.9
<b>65 to 74 years</b>	15,001	+/-110	4,138	+/-385	27.6%	+/-2.6
<b>75 years and over</b>	9,220	+/-150	4,803	+/-340	52.1%	+/-3.6
<b>DISABILITY TYPE BY DETAILED AGE</b>						
<b>With a hearing difficulty</b>	(X)	(X)	5,708	+/-441	2.9%	+/-0.2
<b>Population under 18 years</b>	51,325	+/-33	203	+/-97	0.4%	+/-0.2
<b>Population under 5 years</b>	12,654	+/-11	21	+/-24	0.2%	+/-0.2
<b>Population 5 to 17 years</b>	38,671	+/-34	182	+/-95	0.5%	+/-0.2
<b>Population 18 to 64 years</b>	119,763	+/-222	1,927	+/-304	1.6%	+/-0.3
<b>Population 18 to 34 years</b>	39,317	+/-140	200	+/-94	0.5%	+/-0.2
<b>Population 35 to 64 years</b>	80,446	+/-191	1,727	+/-303	2.1%	+/-0.4
<b>Population 65 years and over</b>	24,221	+/-168	3,578	+/-338	14.8%	+/-1.4
<b>Population 65 to 74 years</b>	15,001	+/-110	1,478	+/-245	9.9%	+/-1.6
<b>Population 75 years and over</b>	9,220	+/-150	2,100	+/-282	22.8%	+/-3.0
<b>With a vision difficulty</b>	(X)	(X)	3,315	+/-448	1.7%	+/-0.2
<b>Population under 18 years</b>	51,325	+/-33	249	+/-110	0.5%	+/-0.2
<b>Population under 5 years</b>	12,654	+/-11	16	+/-23	0.1%	+/-0.2
<b>Population 5 to 17 years</b>	38,671	+/-34	233	+/-108	0.6%	+/-0.3
<b>Population 18 to 64 years</b>	119,763	+/-222	1,633	+/-343	1.4%	+/-0.3
<b>Population 18 to 34 years</b>	39,317	+/-140	231	+/-96	0.6%	+/-0.2
<b>Population 35 to 64 years</b>	80,446	+/-191	1,402	+/-326	1.7%	+/-0.4
<b>Population 65 years and over</b>	24,221	+/-168	1,433	+/-262	5.9%	+/-1.1
<b>Population 65 to 74 years</b>	15,001	+/-110	739	+/-196	4.9%	+/-1.3

Subject	Cabarrus County, North Carolina					
	Total		With a disability		Percent with a disability	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Population 75 years and over	9,220	+/-150	694	+/-165	7.5%	+/-1.8
With a cognitive difficulty	(X)	(X)	6,963	+/-595	3.8%	+/-0.3
Population under 18 years	38,671	+/-34	1,245	+/-252	3.2%	+/-0.7
Population 18 to 64 years	119,763	+/-222	3,612	+/-448	3.0%	+/-0.4
Population 18 to 34 years	39,317	+/-140	1,320	+/-283	3.4%	+/-0.7
Population 35 to 64 years	80,446	+/-191	2,292	+/-388	2.8%	+/-0.5
Population 65 years and over	24,221	+/-168	2,106	+/-279	8.7%	+/-1.1
Population 65 to 74 years	15,001	+/-110	694	+/-199	4.6%	+/-1.3
Population 75 years and over	9,220	+/-150	1,412	+/-224	15.3%	+/-2.5
With an ambulatory difficulty	(X)	(X)	11,597	+/-713	6.3%	+/-0.4
Population under 18 years	38,671	+/-34	182	+/-93	0.5%	+/-0.2
Population 18 to 64 years	119,763	+/-222	5,263	+/-558	4.4%	+/-0.5
Population 18 to 34 years	39,317	+/-140	591	+/-213	1.5%	+/-0.5
Population 35 to 64 years	80,446	+/-191	4,672	+/-530	5.8%	+/-0.7
Population 65 years and over	24,221	+/-168	6,152	+/-435	25.4%	+/-1.8
Population 65 to 74 years	15,001	+/-110	2,607	+/-301	17.4%	+/-2.0
Population 75 years and over	9,220	+/-150	3,545	+/-338	38.4%	+/-3.6
With a self-care difficulty	(X)	(X)	4,474	+/-496	2.4%	+/-0.3
Population under 18 years	38,671	+/-34	378	+/-109	1.0%	+/-0.3
Population 18 to 64 years	119,763	+/-222	1,722	+/-329	1.4%	+/-0.3
Population 18 to 34 years	39,317	+/-140	407	+/-188	1.0%	+/-0.5
Population 35 to 64 years	80,446	+/-191	1,315	+/-274	1.6%	+/-0.3
Population 65 years and over	24,221	+/-168	2,374	+/-313	9.8%	+/-1.3
Population 65 to 74 years	15,001	+/-110	757	+/-167	5.0%	+/-1.1
Population 75 years and over	9,220	+/-150	1,617	+/-276	17.5%	+/-3.0
With an independent living difficulty	(X)	(X)	7,471	+/-531	5.2%	+/-0.4
Population 18 to 64 years	119,763	+/-222	3,474	+/-463	2.9%	+/-0.4
Population 18 to 34 years	39,317	+/-140	930	+/-220	2.4%	+/-0.6
Population 35 to 64 years	80,446	+/-191	2,544	+/-414	3.2%	+/-0.5
Population 65 years and over	24,221	+/-168	3,997	+/-367	16.5%	+/-1.5
Population 65 to 74 years	15,001	+/-110	1,164	+/-213	7.8%	+/-1.4
Population 75 years and over	9,220	+/-150	2,833	+/-301	30.7%	+/-3.2

## 8.4 POVERTY

The following table was completed using data from Census Table S1701, Poverty Status in the Past 12 Months:

Subject	Total		Below poverty level		Percent below poverty level	
	Estimate	Margin of Error +/-	Estimate	Margin of Error +/-	Estimate	Margin of Error +/-
Population for whom poverty status is determined	205183	+/-767	26220	<b>+/-5548</b>	<b>12.8%</b>	<b>+/-2.7</b>
AGE						
Under 18	53452	+/-388	8583	+/-3460	16.1%	+/-6.5
18 to 64	125732	+/-875	15334	+/-3233	12.2%	+/-2.6
65 years and over	25999	+/-686	2303	+/-823	8.9%	+/-3.2
SEX						
Male	100490	+/-1445	11705	+/-3117	11.6%	+/-3.1
Female	104693	+/-1391	14515	+/-3158	13.9%	+/-3.0
RACE AND HISPANIC OR LATINO ORIGIN						
White	146636	+/-3108	15540	+/-4556	10.5%	+/-3.0
Black or African American	38396	+/-1557	9119	<b>+/-3520</b>	<b>23.7%</b>	<b>+/-9.1</b>
American Indian and Alaska Native	782	+/-448	3.2%	+/-5.2	11.3%	+/-9.8
Asian	3988	+/-164	1.8%	+/-1.8	4.9%	+/-4.0
Native American and Other Pacific Islander	21	+/-26	28.6%	+/-50.3	28.6%	+/-50.3
Some other Race	3312	+/-822	3.5%	+/-3.3	15.2. %	+/-10.4
Two or more races	3326	+/-524	6.9%	+/-4.4	24.4%	+/-8.8
Hispanic or Latino	17178	+/-93	15.8%	+/-5.0	34.6%	+/-6.5
RACE AND HISPANIC OR LATINO ORIGIN						
All individuals below:						
50 percent of poverty level	10527	+/-3154	(x)	(x)	(x)	(X)
125 percent of poverty level	30845	+/-5610	(x)	(X)	(X)	(X)
150 percent of poverty level	35557	+/-6059	(X)	(X)	(X)	(X)
185 percent of poverty level	53497	+/-5915	(X)	(X)	(X)	(X)
200 percent of poverty level	59919	+/-6071	(X)	(X)	(X)	(X)

## 8.5 HOUSEHOLD INCOME

The following table was completed using data from Census Table S1901, Income in the Past 12 Months (In 2013 Inflation-Adjusted Dollars):

Subject	Households	
	Estimate	Margin of Error +/-
Total	75188	+/-1297
Less than \$10,000	5.3%	+/-1.6
\$10,000 to \$14,999	3.5%	+/-1.1
\$15,000 to \$24,999	6.4%	+/-1.5
\$25,000 to \$34,999	9.7%	+/-2.0
\$35,000 to \$49,999	13.7%	+/-2.1
\$50,000 to \$74,999	19.8%	+/-2.5
\$75,000 to \$99,999	13.7%	+/-1.7
\$100,000 to \$149,999	16.5%	+/-2.4
\$150,000 to \$199,999	6.0%	+/-1.3
\$200,000 or more	5.5%	+/-1.1
Median income (dollars)	61490	+/-3300
Mean income (dollars)	84573	+/-5185

## 8.6 LIMITED ENGLISH PROFICIENCY POPULATIONS

	Cabarrus County, North Carolina	
	Estimate	Margin of Error
<b>Total:</b>	176,118	+/-10
<b>Speak only English</b>	155,253	+/-817
<b>Spanish or Spanish Creole:</b>	14,751	+/-572
Speak English "very well"	8,492	+/-572
Speak English less than "very well"	6,259	+/-576
<b>French (incl. Patois, Cajun):</b>	385	+/-173
Speak English "very well"	338	+/-165
Speak English less than "very well"	47	+/-57
<b>French Creole:</b>	134	+/-125
Speak English "very well"	134	+/-125
Speak English less than "very well"	0	+/-28
<b>Italian:</b>	73	+/-52
Speak English "very well"	57	+/-50
Speak English less than "very well"	16	+/-26
<b>Portuguese or Portuguese Creole:</b>	136	+/-103
Speak English "very well"	124	+/-88
Speak English less than "very well"	12	+/-21
<b>German:</b>	254	+/-168
Speak English "very well"	243	+/-169
Speak English less than "very well"	11	+/-17
<b>Yiddish:</b>	0	+/-28
Speak English "very well"	0	+/-28
Speak English less than "very well"	0	+/-28
<b>Other West Germanic languages:</b>	102	+/-52
Speak English "very well"	90	+/-48
Speak English less than "very well"	12	+/-20
<b>Scandinavian languages:</b>	0	+/-28
Speak English "very well"	0	+/-28

	Cabarrus County, North Carolina	
	Estimate	Margin of Error
Speak English less than "very well"	0	+/-28
<b>Greek:</b>	27	+/-46
Speak English "very well"	27	+/-46
Speak English less than "very well"	0	+/-28
<b>Russian:</b>	71	+/-55
Speak English "very well"	55	+/-54
Speak English less than "very well"	16	+/-17
<b>Polish:</b>	181	+/-147
Speak English "very well"	128	+/-123
Speak English less than "very well"	53	+/-64
<b>Serbo-Croatian:</b>	92	+/-131
Speak English "very well"	74	+/-102
Speak English less than "very well"	18	+/-30
<b>Other Slavic languages:</b>	317	+/-251
Speak English "very well"	258	+/-208
Speak English less than "very well"	59	+/-81
<b>Armenian:</b>	0	+/-28
Speak English "very well"	0	+/-28
Speak English less than "very well"	0	+/-28
<b>Persian:</b>	19	+/-30
Speak English "very well"	19	+/-30
Speak English less than "very well"	0	+/-28
<b>Gujarati:</b>	336	+/-252
Speak English "very well"	205	+/-152
Speak English less than "very well"	131	+/-175
<b>Hindi:</b>	239	+/-131
Speak English "very well"	197	+/-111
Speak English less than "very well"	42	+/-51
<b>Urdu:</b>	79	+/-99
Speak English "very well"	54	+/-62
Speak English less than "very well"	25	+/-39
<b>Other Indic languages:</b>	320	+/-223
Speak English "very well"	243	+/-198
Speak English less than "very well"	77	+/-100
<b>Other Indo-European languages:</b>	236	+/-222
Speak English "very well"	215	+/-213
Speak English less than "very well"	21	+/-39
<b>Chinese:</b>	519	+/-249
Speak English "very well"	366	+/-199
Speak English less than "very well"	153	+/-109
<b>Japanese:</b>	33	+/-37
Speak English "very well"	7	+/-12
Speak English less than "very well"	26	+/-40
<b>Korean:</b>	131	+/-67
Speak English "very well"	59	+/-50
Speak English less than "very well"	72	+/-47
<b>Mon-Khmer, Cambodian:</b>	161	+/-161
Speak English "very well"	161	+/-161
Speak English less than "very well"	0	+/-28
<b>Hmong:</b>	0	+/-28
Speak English "very well"	0	+/-28
Speak English less than "very well"	0	+/-28
<b>Thai:</b>	0	+/-28
Speak English "very well"	0	+/-28
Speak English less than "very well"	0	+/-28
<b>Laotian:</b>	28	+/-40

	Cabarrus County, North Carolina	
	Estimate	Margin of Error
Speak English "very well"	7	+/-12
Speak English less than "very well"	21	+/-30
<b>Vietnamese:</b>	518	+/-345
Speak English "very well"	229	+/-176
Speak English less than "very well"	289	+/-202
<b>Other Asian languages:</b>	662	+/-315
Speak English "very well"	606	+/-288
Speak English less than "very well"	56	+/-49
<b>Tagalog:</b>	136	+/-104
Speak English "very well"	127	+/-101
Speak English less than "very well"	9	+/-14
<b>Other Pacific Island languages:</b>	197	+/-143
Speak English "very well"	138	+/-106
Speak English less than "very well"	59	+/-58
<b>Navajo:</b>	0	+/-28
Speak English "very well"	0	+/-28
Speak English less than "very well"	0	+/-28
<b>Other Native North American languages:</b>	0	+/-28
Speak English "very well"	0	+/-28
Speak English less than "very well"	0	+/-28
<b>Hungarian:</b>	11	+/-19
Speak English "very well"	11	+/-19
Speak English less than "very well"	0	+/-28
<b>Arabic:</b>	348	+/-310
Speak English "very well"	339	+/-308
Speak English less than "very well"	9	+/-14
<b>Hebrew:</b>	26	+/-41
Speak English "very well"	26	+/-41
Speak English less than "very well"	0	+/-28
<b>African languages:</b>	330	+/-156
Speak English "very well"	271	+/-141
Speak English less than "very well"	59	+/-57
<b>Other and unspecified languages:</b>	13	+/-23
Speak English "very well"	13	+/-23
Speak English less than "very well"	0	+/-28

## 8.7 POPULATION LOCATIONS

Federal-aid recipients are required to identify the characteristics and locations of populations they serve, particularly by race/ethnicity, poverty and limited English proficiency. We will document this narratively or through maps that overlay boundaries and demographic features on specific communities, and provide this information to NCDOT, upon request.

## 9.0 TITLE VI EQUITY ANALYSES (AND ENVIRONMENTAL JUSTICE ASSESSMENTS)

**Title VI Equity Analyses.** In accordance with FTA Circular 4702.1B, a Title VI equity analysis will be conducted whenever we construct a facility, such as a vehicle storage facility, maintenance facility, or operation center. The equity analysis will be conducted during the planning stage, with regard to the location of the facility, to determine if the project could result in a disparate impact to minority communities based on race, color or national origin. Accordingly, we will look at various alternatives before selecting a site for the facility. Project-specific demographic data on potentially affected communities and their involvement in decision-making activities will be documented. Title VI Equity Analyses will remain on file indefinitely, and copies will be provided to NCDOT, upon request, during compliance reviews or complaint investigations.

**Environmental Justice Analyses.** As required by FTA C 4703.1, environmental justice (EJ) analyses will be conducted to determine if our programs, policies, or activities will result in disproportionately high and adverse human health and environmental effects on minority populations and low-income populations. EJ applies to our projects, such as when we construct or modify a facility, and our policies, such as when there will be a change in service, amenities or fares. Thus, we will look at various alternatives and seek input from potentially affected communities before making a final decision. Demographic data will be collected to document their involvement in the decision-making process. EJ analyses will remain on file indefinitely, and copies will be provided to NCDOT, upon request, during compliance reviews or complaint investigations.

## 10.0 PUBLIC INVOLVEMENT

### 10.1 INTRODUCTION

Effective public involvement is a key element in addressing Title VI in decision-making. This **Public Participation Plan** describes how Cabarrus County Transportation Services (CCTS) will disseminate vital agency information and engage the public. We will seek out and consider the input and needs of interested parties and groups traditionally underserved by transportation systems who may face challenges accessing our services, such as minority and limited English proficient (LEP) persons. Underlying these efforts is our commitment to determining the most effective outreach methods for a given project or population.

General public involvement practices will include:

- Expanding traditional outreach methods. Think outside the box: Go to hair salons, barbershops, street fairs, etc.
- Providing for early, frequent and continuous engagement by the public.
- Use of social media and other resources as a way to gain public involvement.
- Coordinating with community- and faith-based organizations such as the Hispanic Liaison, educational institutions, and other entities to implement public engagement strategies that reach out specifically to members of affected minority and/or LEP communities.
- Providing opportunities for public participation through means other than written communication, such as personal interviews or use of audio or video recording devices to capture oral comments.
- Considering radio, television, or newspaper ads on stations and in publications that serve LEP populations. Outreach to LEP persons could also include audio programming available on podcasts.

### 10.2 PUBLIC NOTIFICATION

Passengers and other interested persons will be informed of their rights under Title VI and related authorities with regard to our program. The primary means of achieving this will be posting and disseminating the policy statement and notice as stipulated in Sections 3.0 and 4.0, respectively. Additional measures may include verbally announcing our obligations and the public's rights at meetings, placing flyers at places frequented by targeted populations, and an equal opportunity tag-on at the end of radio announcements. The method of notification will be determined through an initial screening of the area.

### 10.3 DISSEMINATION OF INFORMATION

Information on Title VI and other programs will be crafted and disseminated to employees, contractors and subrecipients, stakeholders, and the general public. Public dissemination efforts may vary depending on factors present, but will generally include: posting public statements setting forth our nondiscrimination policy in eye-catching designs and locations; placing brochures in public places, such as government offices, transit facilities, and libraries; having nondiscrimination language within contracts; including nondiscrimination notices in meeting announcements and handouts; and displaying our Notice of Nondiscrimination at all our public meetings.

At a minimum, nondiscrimination information will be disseminated on our website and on posters in conspicuous areas at our office(s). Project-related information and our most current Title VI-related information will be maintained online.



## 10.4 MEETINGS AND OUTREACH

There is no one-size-fits-all approach to public involvement. A variety of comprehensive and targeted public participation methods will be used to facilitate meaningful public involvement. Methods for engaging stakeholders and target audiences, including traditionally underserved and excluded populations (i.e., minorities, youth, low-income, the disabled, etc.) will include the following:

### Public Relations and Outreach

Public relations and outreach (PRO) strategies aim to conduct well-planned, inclusive and meaningful public participation events that foster good relations and mutual trust through shared decision-making with the communities we serve.

- We will seek out and facilitate the involvement of those potentially affected.
- Public events will aim to be collaborative, fun, and educational for all, rather than confrontational and prescriptive.
- Media plans will typically involve multiple channels of communication like mailings, radio, TV, and newspaper ads.
- Abstract objectives will be avoided in meeting announcements. Specific “attention-grabbing” reasons to attend will be used, such as “Help us figure out how to relieve congestion on [corridor name]” or “How much should it cost to ride the bus? Let us know on [date].”
- Efforts will be made to show how the input of participants can, or did, influence final decisions.
- We will do our best to form decision-making committees that look like and relate to the populations we serve.
- We will seek out and identify community contacts and partner with local community- and faith-based organizations that can represent, and help us disseminate information to, target constituencies.
- Demographic data will be requested during public meetings, surveys, and from community contacts and committee members.

### Public Meetings

“Public meeting” refers to any meeting open to the public, such as hearings, charrettes, open house and board meetings.

- Public meetings will be conducted at times, locations, and facilities that are convenient and accessible.
- Meeting materials will be available in a variety of predetermined formats to serve diverse audiences.
- An assortment of advertising means may be employed to inform the community of public meetings.
- Assistance to persons with disabilities or limited English proficiency will be provided, as required.

### Small Group Meetings

A small group meeting is a targeted measure where a meeting is held with a specific group, usually at their request or consent. These are often closed meetings, as they will typically occur on private property at the owner’s request.

- If it is determined that a targeted group has not been afforded adequate opportunities to participate, the group will be contacted to inquire about possible participation methods, including a group meeting with them individually.
- Unless unusual circumstances or safety concerns exist, hold the meeting at a location of the target group’s choosing.
- Share facilitation duties or relinquish them to members of the target group.
- Small group discussion formats may be integrated into larger group public meetings and workshops. When this occurs, the smaller groups will be as diverse as the participants in the room.

### Community Surveying

- Opinion surveys will occasionally be used to obtain input from targeted groups or the general public on their transportation needs, the quality or costs of our services, and feedback on our public outreach efforts.
- Surveys may be conducted via telephone, door-to-door canvassing, at community fairs, by placing drop boxes in ideal locations, or with assistance from other local agencies like social services.
- Surveys will be translated into languages other than English, when appropriate.

### 10.5 LIMITED ENGLISH PROFICIENCY

Limited English Proficient (LEP) persons refers to persons for whom English is not their primary language who have a limited ability to read, write, speak, or understand English. It includes people who reported to the U.S. Census that they speak English less than very well, not well, or not at all.

In an effort to comply with DOT's LEP policy guidance and Executive Order 13166, this section of our public participation plan outlines the steps we will take to ensure meaningful access to all benefits, services, information, and other important portions of our programs and activities by individuals who are LEP. Accordingly, a Four Factor Analysis was conducted to determine the specific language services appropriate to provide, to whom, and to determine if our communication with LEP persons is effective.

#### **Four Factor Analysis**

This Four Factor Analysis is an individualized assessment that balances the following four factors:

- (1) The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee;
- (2) The frequency with which LEP individuals come in contact with the program;
- (3) The nature and importance of the program, activity, or service provided by the recipient to people's lives; and
- (4) The resources available to the recipient and costs.

**Factor #1: *The number or proportion of LEP persons eligible to be served or likely to be encountered by the program, activity, or service of the recipient.***

LANGUAGE SPOKEN AT HOME	Estimate	Margin of Error	Percent of Population	Margin of Error
<b>Total (population 5 years and over):</b>	<b>176118</b>	<b>+/- 10</b>	<b>100%</b>	<b>(X)</b>
Speak only English	155253	+/- 817	88.2%	+/- %
Spanish or Spanish Creole:	14751	+/- 572	8.36%	+/- %
Speak English "very well"	8492	+/- 572	4.82%	+/- %
Speak English less than "very well"	6259	+/- 576	3.6%	+/- %

Cabarrus County Transportation Services utilized the fact finder census, speak English less than very well column, according to the 2015 U.S. Census Bureau to determine the proportion of LEP individuals in our County. Based on the date the population of LEP in our county is 4.82% or 6,259 Spanish-speaking individuals. Cabarrus County does meet the threshold. Cabarrus County will print material in both English and Spanish. We will also have certified interpreters available for this population.

**Factor #2: *The frequency with which LEP individuals come in contact with the program.***

Cabarrus County Transportation Services provides services to all life sustaining, and quality of life services in the county and therefore is utilized daily by LEP persons. Cabarrus County Transportation Services will keep a log of how many times they are contacted by LEP individuals. Cabarrus County Transportation will conduct an annual survey of LEP individuals in the County.

**Factor #3: *The nature and importance of the program, activity, or service provided by the recipient to people's lives.***

Cabarrus County transportation is a very important resource to all of our citizens, including LEP persons as we provide medical trips, dialysis trips, work related trips, as well as other life enriching trips. Cabarrus County Transportation is the only service that provides door-to-door service with wheel chair accessible vehicles. Cabarrus County conducts countywide surveys every other year that addresses all county programs including transportation.

**Factor #4: *The resources available to the recipient and costs.***

Cabarrus County has many resources available for our LEP citizens. We hold public hearings several times a year. Our newspaper publications are posted in English as well as Spanish. All of our brochures and documents are in both English and Spanish. We also have Certified Interpreters on staff. The cost for this can range from \$750 a year to \$1000 a year.

**LANGUAGE ASSISTANCE PLAN**

As a result of the above four factor analysis, a Language Assistance Plan (Plan) was required. This Plan represents our commitment to ensuring nondiscrimination and meaningful access by persons who are Limited English Proficient (LEP). This Plan also details the mechanisms we will use to reach LEP persons and the language assistance services we provide. We will provide services to any person, upon request. If an individual is LEP, we will work with the individual to ensure they receive the needed transportation service. Our employees will be routinely oriented on the principles and practices of Title VI and LEP to ensure fairness in the administration of this Plan.

**Language Assistance Measures**

The following general language assistance measures are reasonable and achievable for our organization at this time:

- Translating public notices posted in the local paper and at stations, stops, and in vehicles into **any languages that meet the safe harbor threshold in Factor 1.**
- Vital documents—such as brochures with service times and routes—are translated into Spanish across the entire service area, and available in our facilities, doctor's offices and shopping centers.
- Making a concerted effort to inform LEP persons of available language assistance via staff, broadcast media, relationship-building with organizations, and our website.
- Posting vital bulletin board information and disseminating community surveys in various languages.
- Providing translation and interpretive services when appropriate (upon request or predetermined) at meetings.
- Determining how best to take public involvement to LEP groups directly, including through small group meetings.
- Language line translation services at our call center; our staff has a list of resources to use if needed, including use of an interpreter from Cabarrus County Human Services.

- Where possible, utilizing or hiring staff who speak a language other than English and can provide competent language assistance.
  - Note: We will not ask community-based organizations (CBO) to provide, or serve as, interpreters at our meetings. Relying upon CBOs in that capacity could raise ethical concerns. If a CBO decides (on its own) to translate any materials for its constituents, or bring interpreters it trusts to our meetings, we will not object. That is their right.
- Using language identification flashcards to determine appropriate services.
- Establishing a process to obtain feedback on our language assistance measures

#### *Specific Measures by Language Group –*

- Spanish:

#### Written Translation and Oral Interpretation

Vital documents will be translated for each eligible LEP language group in our service area that constitutes 5% or 1,000, whichever is less, of the population of persons eligible to be served or likely to be encountered. Translated materials will be placed online and in appropriate public (or private) places accessible to LEP persons. The safe harbor provisions apply to the translation of written documents only, and do not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable. When appropriate, translation of any document will be communicated orally in the appropriate language.

In the event that the 5% trigger is reached for a LEP language group that is fewer than 50 persons, written notice will be provided in the primary language of that group of the right to receive competent oral interpretation of vital written materials, free of cost. The most effective method of notice, which could be an ad in the local newspaper or other publication, a radio commercial, or door hangers, will be determined in consideration of the circumstances on the ground and in coordination with LEP community contacts.

#### Staff Support for Language Assistance

- Agency staff (including call center staff) will be provided a list of referral resources that can assist LEP persons with written translation and oral interpretation, including the Title VI Officer and any outside consultant contracted to provide language services. This list will be updated as needed to remain current.
- All main offices and vehicles will have on hand a supply of language assistance flashcards and materials translated into the languages of the largest LEP language groups. When encountered by an LEP person, staff (including drivers) should present the individual with a flashcard and let them choose the language. Do not assume you know their preferred language. Drivers are permitted to seek volunteer assistance from other passengers before contacting a referral resource. Document the encounter and report it to the Title VI Coordinator.
- Training: All employees will be instructed on our procedures for providing timely and reasonable assistance to LEP persons. New employee orientation will also explain these procedures to new hires. Staff routinely encountering LEP persons by telephone or in person will receive annual refresher training. All other employees will be reminded of LEP through annual Title VI program acknowledgements ([Section 5.0](#)) and basic Title VI trainings ([Section 11.0](#)).

#### Project-Specific LEP Outreach

A project-specific four factor analysis will be conducted for any project or outreach event limited to a specific geographical area (i.e., the project study area or outreach area, respectively). Language assistance will be provided in accordance with the measures already outlined, including translating written materials for each LEP language group that is 5% or 1,000, whichever is less, of the project or outreach area population.

#### Monitoring and Updating the LEP

Monitoring of daily interactions with LEP persons will be continuous, thus language assistance techniques may be refined at any time. This Plan will be periodically reviewed—at least annually—to determine if our assistance measures and staff training are working. Resource availability and feedback from agency staff

and the general public will be factors in the evaluation and any proposed updates. Among other practices, this process will include working with LEP community contacts to determine if our employees are responding appropriately to requests made with limited English or in languages other than English, and observing how agency staff responds to requests, including observing drivers or surveying riders. To the best of our ability, we will attempt to never eliminate a successful existing LEP service. Significant LEP program revisions will be approved or adopted by our board or designated official and dated accordingly. LEP data and procedures will be reviewed and updated at least once every three years.

## 10.6 DEMOGRAPHIC REQUEST

The following form was used to collect required data on Key Community Contacts and nonelected committee members.

Cabarrus County Transportation Services (CCTS) is required by Title VI of the Civil Rights Act of 1964 and related authorities to record demographic information on members of its boards and committees. Please provide the following information:

<p><b>Race/Ethnicity:</b></p> <input type="checkbox"/> White <input type="checkbox"/> Black/African American <input type="checkbox"/> Asian <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Other (please specify): _____	<p><b>National Origin:</b> (if born outside the U.S.)</p> <input type="checkbox"/> Mexican <input type="checkbox"/> Central American: _____ <input type="checkbox"/> South American: _____ <input type="checkbox"/> Puerto Rican <input type="checkbox"/> Chinese <input type="checkbox"/> Vietnamese <input type="checkbox"/> Korean <input type="checkbox"/> Other (please specify): _____
<p><b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female</p>	<p><b>Age:</b></p> <input type="checkbox"/> Less than 18 <input type="checkbox"/> 45-64 <input type="checkbox"/> 18-29 <input type="checkbox"/> 65 and older <input type="checkbox"/> 30-44
<p><b>Disability:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p><b>I choose not to provide any of the information requested above:</b> <input type="checkbox"/></p>	

Completed forms will remain on file as part of the public record. For more information regarding Title VI or this request, please contact the Cabarrus County Transportation at 704-920-2925 or by email at [eftessiergray@cabarruscounty.us](mailto:eftessiergray@cabarruscounty.us)

Please sign below acknowledging that you have completed this form.

Thank you for your participation!

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

### Implementation

- Forms will be completed prior to NCDOT Title VI reviews and remain on file for three years.
- All new and existing members of appointed decision-making boards or committees will be **required** to complete this form for reporting purposes.
- If a member, for whatever reason, selects "*I choose not to provide any of the information requested above,*" this will be accepted as a **completed** form.
- If a member chooses not to provide any of the information on the form, the Title VI Coordinator will be permitted to indicate that member's race and gender, based on the Coordinator's best guess.
- Data from these forms will be used to complete the Demographic Request Table.
- Once a new member submits this form, the Demographic Request Table for the associated committee will be updated.

## 10.7 KEY COMMUNITY CONTACTS

Contact Name	Community Name	Interest or Affiliation	Also a Committee Member? (Y/N)
Ann Benfield	Head Start	General Transportation	Yes
Larry Bonds	Aging Retired	Aging population Transportation	Yes
Mitchell Burris	KP police department	General Transportation	Yes
Charles G. Hendrix	ADA private citizen	ADA Transportation	Yes
<b>Louis "Skip" Kraft</b>	Cabarrus Vocational Opportunity Center	ADA Transportation	Yes
Judy Coble	Coltrane Life Center	Transportation	Yes
Sharon Corpening	NC Services of the Blind	Transportation	Yes
Megan Shuping	Cabarrus County Health Alliance	Transportation	Yes
Diane Gridley	DHS	Transportation	Yes
Aurora Swain	Hispanic Community Representative	Transportation	Yes
Anthony Hodges	DHS Aging	Transportation	Yes
James Polk	Aging retired	Transportation	Yes
Michelle Dietrich	Cabarrus County EMS	Transportation	Yes
Steve Morris	Cabarrus County Commissioner	Transportation	Yes
Art Whittaker	Cabarrus County Schools	Transportation	Yes

Contact information for key community contacts is not public information and is maintained outside of this document. Any staff member who wishes to contact any individual listed above must request that information from the Title VI Coordinator.

## 10.8 SUMMARY OF OUTREACH EFFORTS MADE SINCE THE LAST TITLE VI PROGRAM SUBMISSION

The following format is used to document outreach efforts in reports to NCDOT. All meetings and disseminations of information capture information for the table below:

Meeting Date	Meeting Time	Meeting Purpose	Target Audience	Information Disseminated
Sept. 7-15 2018	1pm to 11pm	Cabarrus County Fair	General Public	Gathered information from public, and provided information on our services
Sept 10 2018	7pm	LEL Puente Board Meeting	Spanish community	Gathered information, and provided information on our services
Oct 13 2018	10 am	Transit Rider Focus Group	Input from current riders	Gathered information from our current riders
Oct 15 2018	6:30pm	Public Hearing for 5311 grant	General public	To provide information about the 5311 grant
Oct 16 2018	9 am	Long Range Transportation Plan	Stakeholders agencies and public	To gather information
Oct 16 2018	11 am	Long Range Transportation Plan	City and County Staff	To gather information

Oct 16 2018	2pm	Long Range Transportation Plan	Business and Employers	To gather information
Nov 30 2018	11 am	Long Range Master Plan Steering Committee	Stakeholders, Agencies	To go over information gathered

### 11.0 STAFF TRAINING

All employees will receive basic Title VI training at least once every three years. New hires will receive this training within 15 days of their start date. Basic training will cover all sections of this Plan and our overall Title VI obligations. Staff may receive specialized training on how Title VI applies to their specific work areas. Those who routinely encounter the public, such as office personnel, call center staff, and vehicle drivers, will receive annual refresher training. Trainings will be provided or organized by the Title VI Coordinator and will often coincide with updates to our nondiscrimination policies and procedures. Records of staff trainings, such as agendas, sign-in sheets, copies of calendars, and certificates, will remain on file for at least three years (and in personnel files).

### 12.0 NONELECTED BOARDS AND COMMITTEES – BY RACE AND GENDER

The table below depicts race and gender compositions for each of our nonelected (appointed) decision-making bodies. Member names and full demographics for each committee are available, upon request.

Body	Male %	Female %	Caucasian %	African American %	Asian American %	Native American %	Other %	Hispanic %
Service Area Population	49	51	75.4	15.3	2	0.4	4.9	9.4
Transit Advisory Board	57.2	42.8	93	0	0	7	0	0

#### Strategies for Representative Committees

Diversification goals will be provided to our nonelected boards and committees to help ensure that their membership mirrors our service area demographics, as adequately as possible. We will provide periodic updates on our outreach efforts at meetings. When there is an opening on a board or committee, we will ensure the following:

- Current members will be made aware of diversity goals and polled for nominees.
- Officials from local minority groups will be made aware of the diversity goals and polled for nominees.
- Key Contacts from LEP groups will be contacted and polled for nominees.
- A recruitment notice for a Board Member opening will be posted on our website.
- An advertisement of recruitment notice for a Board Member will be placed with the local newspaper and other publications popular with minorities and other protected groups.

### 13.0 RECORD-KEEPING AND REPORTS

As a subrecipient of FTA funds through NCDOT, we are required to submit a Title VI Program update to NCDOT every three years, on a schedule determined by NCDOT. Records will be kept to document compliance with the requirements of the Title VI Program. Unless otherwise specified, Title VI-related records shall be retained indefinitely. These records will be made available for inspection by authorized officials of the NCDOT and/or FTA. Reports on Title VI-related activities and progress to address findings identified during Title VI compliance reviews may also be provided, upon request. It will occasionally be necessary to update this Title VI Plan or any of its components (e.g., complaints, Public Involvement, and



LEP). Updates will be submitted to NCDOT for review and approval, and adopted by our Board when required.

In addition to items documented throughout this Plan, records and reports due at the time of compliance reviews or investigations may include:

Compliance Reviews

- Title VI Program Plan
- List of civil rights trainings provided or received
- Summaries from any *internal* reviews conducted
- Ads and notices for specific meetings
- Findings from reviews by any other *external* agencies
- Title VI equity analyses and EJ assessments
- Discrimination Complaints Log

Complaint Investigations

- Investigative Reports
- Discrimination complaint, as filed
- List of interviewees (names and affiliations)
- Supporting Documentation (e.g., requested items, photos taken, dates and methods of contact, etc.)

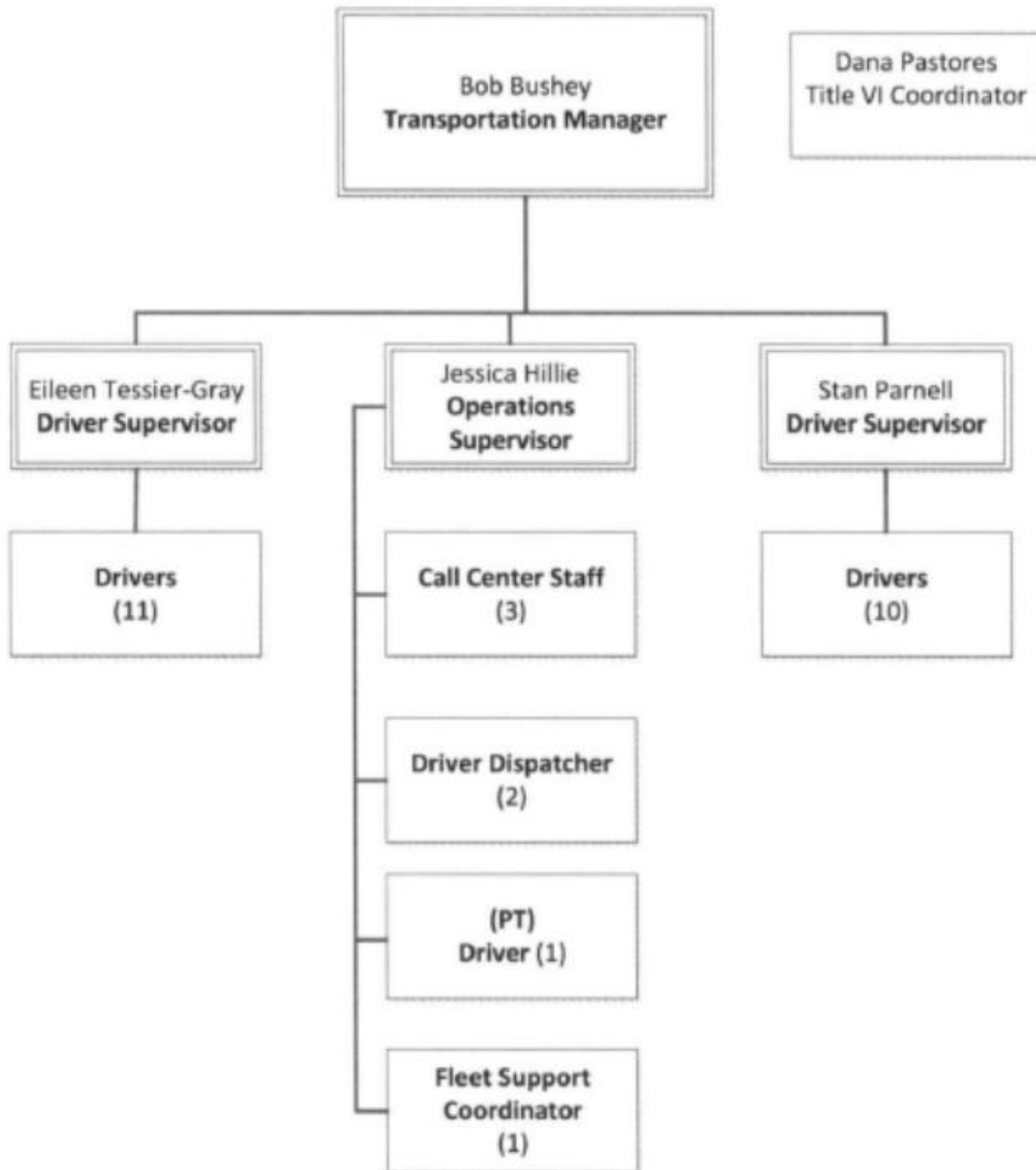
## **Appendix A**

### **Applicable Nondiscrimination Authorities**

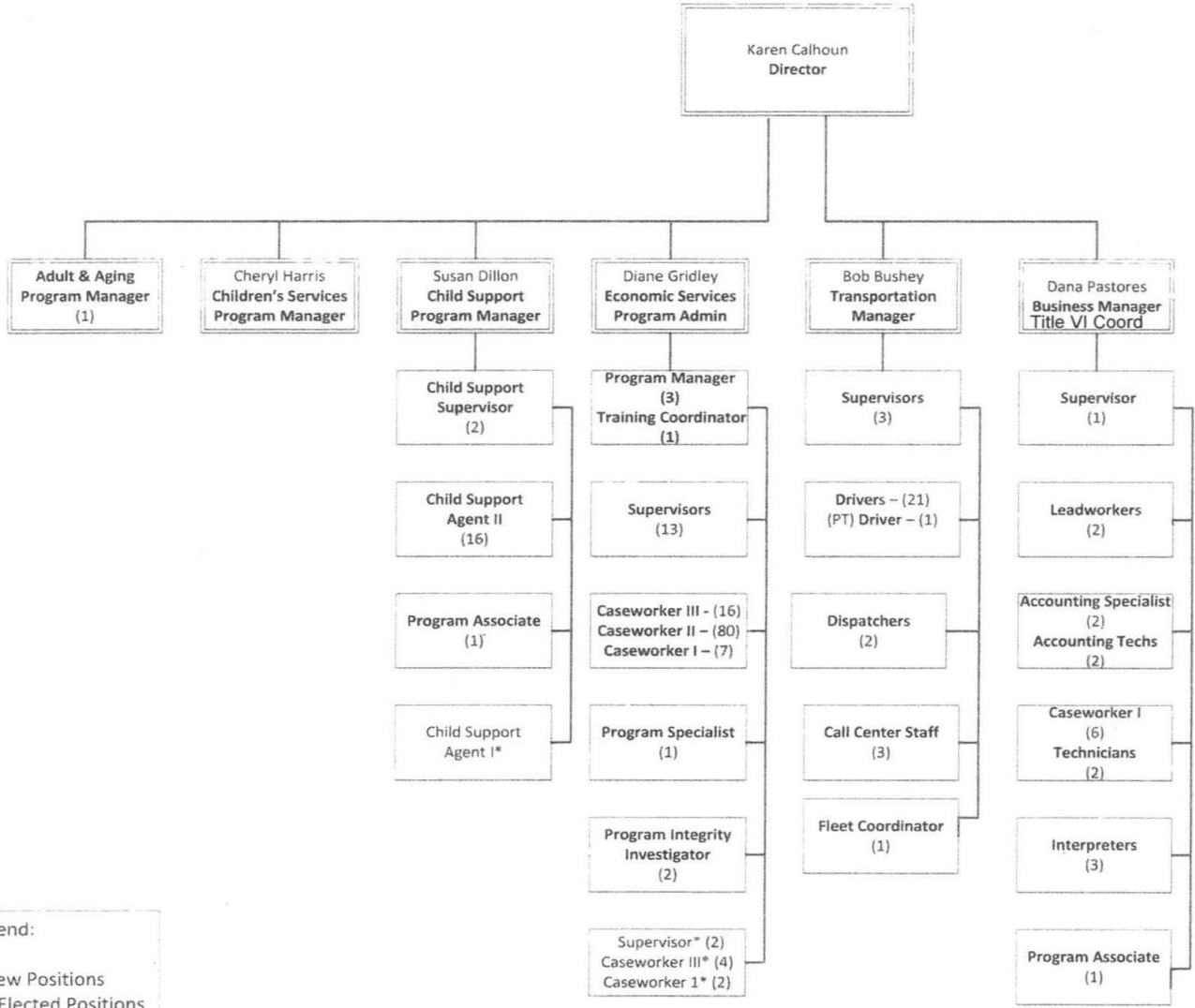
During the implementation of this Title VI Program, the organization, for itself, its assignees and successors in interest, is reminded that it has agreed to comply with the following non-discrimination statutes and authorities, including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).
- Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000e *et seq.*, Pub. L. 88-352), (prohibits employment discrimination on the basis of race, color, creed (religion), sex, or national origin);
- 49 CFR Part 26, regulation to ensure nondiscrimination in the award and administration of DOT-assisted contracts in the Department's highway, transit, and airport financial assistance programs;
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Airport and Airway Improvement Act of 1982, (49 USC § 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed (religion), color, national origin, or sex);
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Federal transit laws, specifically 49 U.S.C. § 5332 (prohibiting discrimination based on race, color, religion, national origin, sex (including gender identity), disability, age, employment, or business opportunity).

**Appendix B  
Organizational Chart**



**Department of Human Services**  
FY 2019



Legend:  
 \* New Positions  
 --- Elected Positions

**Appendix C**  
**NCDOT's Compliance Review Checklist for Transit**

<b>I. Program Administration (General Requirements)</b>	
<i>Requirement: FTA C 4702.1B – Title VI Requirements and Guidelines for FTA Recipients, Chapter III – General Requirements and Guidelines.</i>	
Note: Every NCDOT subrecipient receiving any of the FTA Formula Grants listed above must complete this section.	
Requested Items (Please attach electronic documents (.pdf, .doc, etc.) or provide links to online versions)	Completed
1. A copy of the recipient's <i>signed</i> NCDOT's Title VI Nondiscrimination Agreement	<input type="checkbox"/>
2. Title VI Policy Statement ( <i>signed</i> )	<input type="checkbox"/>
3. Title VI Notice to the Public, including a list of locations where the notice is posted	<input type="checkbox"/>
4. Type the name and title of your Title VI Coordinator and attach a list of their Title VI duties <b>Name/Title:</b>	<input type="checkbox"/>
5. Title VI Complaint Procedures (i.e., instructions to the public regarding how to file a Title VI discrimination complaint)	<input type="checkbox"/>
6. Title VI Complaint Form	<input type="checkbox"/>
7. List of transit-related Title VI investigations, complaints, and lawsuits (i.e., discrimination complaints log)	<input type="checkbox"/>
8. Public Participation Plan, including information about outreach methods to engage traditionally underserved constituencies (e.g., minorities, limited English proficient populations (LEP), low-income, disabled), as well as a summary of outreach efforts made since the last Title VI Program submission	<input type="checkbox"/>
9. Language Assistance Plan for providing language assistance to persons with limited English proficiency (LEP), based on the DOT LEP Guidance, which requires conducting four-factor analyses	<input type="checkbox"/>
10. A table depicting the membership of non-elected committees and councils, the membership of which is selected by the recipient, broken down by race, and a description of the process the agency uses to encourage the participation of minorities on such committees	<input type="checkbox"/>
11. A copy of board meeting minutes, resolution, or other appropriate documentation showing the board of directors or appropriate governing entity or official(s) responsible for policy decisions <b>reviewed and approved</b> the Title VI Program	<input type="checkbox"/>
12. A description of the procedures the agency uses to ensure nondiscriminatory administration of programs and services	<input type="checkbox"/>
13. <b>If you pass through FTA funds to other organizations</b> , include a description of how you monitor your subrecipients for compliance with Title VI, and a schedule for your subrecipients' Title VI Program submissions. ➤ <b>No Subrecipients</b> <input type="checkbox"/>	<input type="checkbox"/>
14. A Title VI equity analysis <b>if you have constructed or conducted planning for a facility</b> , such as a vehicle storage facility, maintenance facility, operation center, etc. ➤ <b>No Facilities Planned or Constructed</b> <input type="checkbox"/>	<input type="checkbox"/>
15. Copies of environmental justice assessments conducted for <b>any construction projects during the past three years</b> and, if needed based on the results, a description of the program or other measures used or planned to mitigate any identified adverse impact on the minority or low-income communities	<input type="checkbox"/>

<p>➤ <b>No Construction Projects</b> <input type="checkbox"/></p>	
<p>16. If the recipient has undergone a Title VI Compliance Review in the last 3 years, please indicate the year of the last review and who conducted it. <b>Year/Agency:</b></p>	<input type="checkbox"/>
<p><b>II. Transit Providers</b></p>	
<p><i>Requirement: FTA C 4702.1B, Chapter IV – Requirements and Guidelines for Fixed Route Transit Providers.</i></p>	
<p>Note: All NCDOT subrecipients that provide <u>fixed route</u> public transportation services (e.g., local, express or commuter bus; bus rapid transit; commuter rail; passenger ferry) must complete this section.</p>	
<p>➤ <b>Not Applicable</b> <input type="checkbox"/> (Check this box if you do not provide <u>fixed route</u> services, and skip questions 17 and 18. This section does not apply to you if you <i>only</i> provide demand response services.)</p>	
<p style="text-align: center;"><b>Requested Items</b> (Please attach electronic documents (.pdf, .doc, etc.) or provide links to online versions)</p>	<p style="text-align: center;"><b>Completed</b></p>
<p>17. Service standards (<b>quantitative measures</b>) developed for <i>each specific fixed route mode</i> that the recipient provides (standards may vary by mode) must be submitted for each of the following indicators:</p>	
<ul style="list-style-type: none"> <li>• <b>Vehicle load for each mode</b> (Can be expressed as the ratio of passengers to the total number of seats on a vehicle. For example, on a 40-seat bus, a vehicle load of 1.3 means all seats are filled and there are approximately 12 standees.)</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Vehicle headway for each mode</b> (Measured in minutes (e.g., every 15 minutes), headway refers to the amount of time between two vehicles traveling in the same direction on a given line or combination of lines. A shorter headway corresponds to more frequent service. Service frequency is measured in vehicles per hour (e.g., 4 buses per hour).)</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>On time performance for each mode</b> (Expressed as a percentage, this is a measure of runs completed as scheduled. The recipient <b>must define what is considered to be “on time.”</b> Performance can be measured against route origins and destinations only, or against origins and destinations as well as specified time points along a route.)</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Service availability for each mode</b> (Refers to a general measure of the distribution of routes within a transit provider's service area, such as setting the maximum distance between bus stops or train stations, or requiring that a percentage of all residents in the service area be within a one-quarter mile walk of bus service. )</li> </ul>	<input type="checkbox"/>
<p>18. Service policies (<b>system-wide policies</b>) adopted to ensure that service design and operations practices do not result in discrimination on the basis of race, color or national origin, must be submitted for each of the following:</p>	
<ul style="list-style-type: none"> <li>• <b>Transit amenities for each mode</b> (e.g., benches, shelters/canopies, printed materials, escalators/elevators, and waste receptacles. NOTE: Attach this information <u>only</u> if you have decision-making authority over siting transit amenities or you set policies to determine the siting of amenities.)</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Vehicle assignment for each mode</b> (Refers to the process by which transit vehicles are placed into service throughout a system. Policies for vehicle assignment may be based on the type or age of the vehicle, where age would be a proxy for condition, or on the type of service offered.)</li> </ul>	<input type="checkbox"/>

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Finance - Adjust Soil and Water Prime Farmland Funding to Capital Improvement Plan Level

### **BRIEF SUMMARY:**

Per the FY20 Capital Improvement plan, the Soil and Water Prime Farmland funding level should be \$125,000. By reviewing the beginning FY20 available funds, a \$29,854.24 adjustment needs to be made to maintain the set aside funding for this program. Funding breakdown includes a \$100,000 budget for future easement purchases and a \$25,000 budget for legal fees. At this time the easement purchases line should be increased \$29,854.24.

### **REQUESTED ACTION:**

Motion to approve the Soil and Water adjustment of funds and approve the related budget amendment and project ordinance.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Susan Fearington, Finance Director

### **BUDGET AMENDMENT REQUIRED:**

Yes

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- ▣ FY20 CIP Prime Farmland
- ▣ Fd 460 Budget Amendment
- ▣ Fd 460 Small Projects Ordinance



# Capital Improvement Plan

**Department:** Soil & Water Conservation  
**Function:** Economic & Physical Development

**Project Title:** Prime Farmland Soil & Conservation Easement Legal Fees  
**Type:** Expansion  
**Status:** In Progress

**Total Cost:** \$ 126,703



## Project Description

Protect prime and statewide important farmland soils with donated and/or purchased permanent conservation easements on private working lands. Farmland preservation and voluntary land use planning using conservation easements are priorities in the SWCD Strategic Plan.

## Background & Justification/Status

The proposed project is to purchase development rights and place conservation easements on farms. The Cabarrus SWCD board supports use of the county Agriculture and Farmland Preservation Fund to secure conservation easements. State and federal funds are also available. Prime and statewide important farmland soils are identified in the 1988 "Soil Survey of Cabarrus County, North Carolina" report. Protection of open space and associated environmental services in general, and prime and statewide important farmland soils in particular are a priority in the SWCD strategic planning process and supports BOC Strategic Goal 1. Preservation of working lands is also a federal and state priority. Farmland protection is consistent with citizens 4th priority of "protecting water quality and the environment" expressed in the 2018 Community Survey Findings.

## Impact If Not Funded and Maximum Time it Can be Delayed

New state grant fund deadline requires cost( survey, title work, legal cost, environmental assessment) in the first year of contract. \*Any portion of the \$150,000.00 not spent in the current year will roll to the next fiscal year. The amount set aside for the next fiscal year is dependent upon the amount of funds brought forward. The balance for the project will be kept at \$150,000.00 annually.

Project Costs	FY 2019 Adopted	FY 2020 Proposed	FY 2021 Planning	FY 2022 Planning	FY 2023 Planning	FY 2024 Planning	Future Years
Planning/Design							
Land/Acquisition		100,000					
Construction							
Building Improvements							
Equipment							
Other	1,703	25,000					
<b>TOTAL</b>	<b>\$ 1,703</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Funding Sources

General Fund							
Capital Reserve Fund							
Multi Year Fund/Other Funds	1,703	125,000					
Debt							
Grants							
Permits/Fees							
To Be Funded							
<b>TOTAL</b>	<b>\$ 1,703</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Operating Budget Impact

Salaries & Benefits							
Materials & Supplies							
Contracts & Services							
Capital Outlay							
Other							
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Budget Revision/Amendment Request**

Date: 9/16/2019

Amount: \$ 29,854.24

Dept. Head: Susan Fearington, (prepared by Sarah Chesley)

Department: Finance, Multi year funds

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

**This amendment is to increase the budget for Prime Farmland Soil in the amount of \$29,854.24 to bring to total budget to \$100,000.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	0000-6023	Deferred Tax Collection	2,493,374.26		29,854.24	2,463,520.02
460	9	0000-9830	Other Improvements	1,165,443.69		29,824.24	1,135,619.45
460	6	3270-6023	Deferred Tax Collections	157,703.50	29,854.24		187,557.74
460	9	3270-9698	Soil & Water District	70,145.76	29,854.24		100,000.00

**Budget Officer**

Approved  
 Denied

**County Manager**

Approved  
 Denied

**Board of Commissioners**

Approved  
 Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## CABARRUS COUNTY SMALL PROJECTS CAPITAL PROJECT ORDINANCE

**BE IT ORDAINED**, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed:

Board of Elections Department	
Interest on Investments	\$ 34,122
Contribution from General Fund	61,484
Contribution from Capital Reserve	150,000
	\$ 245,606
Register of Deeds Department:	
Register of Deeds Fees	\$1,790,669
Interest on Investments	59,351
Contribution from General Fund	77,505
	\$1,927,525
Soil and Water Department:	
Other Improvement Projects	\$248,441
EEP Contract	16,900
ADFP Grant	60,146
Drill Program Fees	14,248
Suther Farm Project	780,000
Hill Farm Project	146,370
Stewardship Fund	36,421
	\$1,302,526
Educational Farming	
Educational Farming (Lomax)	\$ 27,000
Local Agricultural Preservation Projects:	
Contribution from General Fund	\$13,800
Deferred Farm Tax Collections	2,506,629
Deferred Farm Tax Interest	408,742
Interest on Investments	96,417
	\$3,025,588
<b>TOTAL REVENUES</b>	<b>\$6,528.245</b>

- D. The following appropriations are made as listed:

Board of Elections Department:	
Board of Elections Equipment and Furniture	\$ 245,606
Register of Deeds Department:	
Register of Deeds Automation & Preservation	\$ 1,927,525
Soil and Water Department:	
Other Improvement Projects	\$248,441
EEP Contract	16,900
ADFP Conservation Easement	60,146
Drill Repair & Maintenance	14,248
Suther Farm Project	780,000
Hill Farm Project	146,370
Stewardship	36,421
	<u>\$1,302,526</u>
Educational Farming	
Educational Farming (Lomax)	\$ 27,000
Local Agricultural Preservation Projects:	
Other Improvement Projects	\$3,025,588
<b>TOTAL EXPENDITURES</b>	<b>\$6,528.245</b>
<b>GRAND TOTAL – REVENUES</b>	<b>\$6,528.245</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$6,528.245</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The County Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.

6. The County Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to County construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriation to such agencies where G.S. 153 A-248(b), 259. 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129 (a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project Ordinance associated with the project is closed.

Adopted this 16<sup>th</sup> day of September, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Human Resources - Personnel Ordinance Updates

**BRIEF SUMMARY:**

Human Resources would like to propose updates to several sections of the Personnel Ordinance including holiday accruals for part time employees, compensatory time usage order, bilingual incentive waiting period and the Leave Without Pay process.

**REQUESTED ACTION:**

Motion to adopt the recommended changes to the Cabarrus County Personnel Ordinance.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Lundee Covington, Human Resources Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- Personnel Ordinance Updates

# Personnel Ordinance – Proposed New Language

## Article III. The Pay Plan

### Section 10. Overtime/Compensatory Time

Overtime work requires advance approval or authorization and shall be administered in accordance with Wage and Hour Law.

80 hour non-exempt employees with the exception of law enforcement are paid compensatory (comp) time or overtime pay (with County Manager approval) for hours worked over 40 per work week. 80 and 84 hour law enforcement non-exempt employees are paid overtime for hours worked over 86 hours per pay period.

All non-exempt employees can earn and bank up to a maximum of 240 comp time hours, however balances are monitored and may be paid out or employees may be scheduled off to reduce comp time balances. Time earned for non-exempt employees is at time and a half.

Exempt employees can earn hour for hour compensatory time not to exceed 80 hours.

When time off is needed and comp balance is available it should always be utilized ahead of vacation time unless approved by the County Manager. Comp time may be utilized instead of sick time where approved within other Ordinance and policy guidelines.

### Section 15. Bilingual Incentive

The County will provide a language incentive for those employees providing translation services within their departments and to other areas, as requested by management. The Department Head must request eligibility by position where they identify a business need and submit to Human Resources for approval by the County Manager.

Employees will be eligible for an annual incentive of \$1,200 added to their pay (\$46.25 per pay period for 26 pays per year) if they pass a proficiency test in Spanish or other identified language as approved by the County Manager. Employees must pass an oral proficiency exam at an advanced or superior level by a testing authority selected by the County. The initial test and required re-certification will be paid for by the County. Those wishing to retest following an unsuccessful attempt will pay for the retest. The employee's supervisor is responsible for contacting Human Resources to set up testing. Incentive pay will begin the pay period that follows satisfactory results and will not be retroactive. Employees must successfully complete six months of employment to be eligible for the incentive.

The Department Head may decide at any time to discontinue bilingual eligibility if the need within the department ceases to exist and/or the skill is not being utilized. The employee will be required to retest every 3 years to verify language capability. Designated employees receiving Bilingual pay may be asked to participate in a call rotation for their division and on occasion, to assist within another department or division if an urgent matter presents itself.

The incentive applies to situations where bilingual skills are optional. If a job requires bilingual skills the employee is not eligible to receive the above incentive but the language skills will be considered under hiring standards and included in the employee's base salary.

## **Article VI. Leaves of Absence**

### **Section 1. Holidays**

The County shall observe the same holiday observation schedule as the State of North Carolina for holidays.

Paid holiday time is provided to eligible employees who are either full time status (9101) or part time working greater than 1,000 hours per year (9102) effective January 1, 2018. All other staff are not afforded paid holiday time but may be scheduled off in accordance with their business unit practice.

Full time employees, not on paid leave, must work a full normally scheduled workday before or after the holiday or utilize paid time off to be eligible for holiday leave.

Part time (9102) employees will receive holiday time based on their FTE status. For example, a regular .5 FTE would receive 4 hours per holiday. To be eligible, at least one shift must be worked or paid status equivalent to a work shift must be entered in the holiday week to receive holiday pay. This must be in the pay period week the holiday actually occurs (ex. Friday – Monday schedule).

Employees may wish to be away from work on a certain day for religious observances. Department heads should attempt to arrange the work schedule so that an employee may be granted vacation leave if requested for a religious observance.

### **Section 3. Vacation Leave**

All regular and probationary employees (personnel status of full time and part time) who are scheduled to work at least 1,000 hours during the calendar year shall receive vacation leave in accordance with this policy. Vacation leave may be used at the employee's discretion with prior approval of the employee's immediate supervisor or department head. Use of compensatory time will be required if a balance is available. Elected positions are not subject to this section and do not earn vacation leave.

### **Section 17. Leave Without Pay**

Numerous small adjustments were made to this policy to emphasize leave without pay must be



requested prior to the time away from work and can lead to disciplinary consequences for employee and supervisory if not completed timely.

When an employee will be absent from work and does not have sufficient accrued paid leave to cover the hours in their workweek, Leave Without Pay must be requested **before the absence**. The employee must have exhausted all forms of accrued paid leave which would have otherwise covered the requested leave time.

Approval of Leave Without Pay is an administrative decision and may be granted only in extraordinary situations with the approval of the Department Head (less than one full shift) and the County Manager (one full shift or greater than 8 hours).

The employee must request the need for leave **prior to being absent from work**. The supervisor will initiate the request and make estimates of time needed based on information known, then make a recommendation to approve or disapprove to the department head. If the department head approves the form, it is forwarded to the County Manager if more than one shift is required.

Prior to recommending, the employee's supervisor shall consider the occurrence of peak work load periods, employee's length of service and other factors relevant to the operations of the department. The supervisor shall also review the personal circumstances of the employee before recommending approval or denial of a leave without pay request.

If Leave Without Pay is denied and communicated to the employee and the employee does not report for work as scheduled, this will be considered a disciplinary incident subject to the County disciplinary process. Failure to report for duty at the expiration of an approved leave without pay event shall be considered a resignation.

If money is not available to cover benefit deductions, the employee will be responsible for making those payments to Finance, for example employee and dependent premiums for health, dental, etc.

#### **Section 24. Volunteer Service Leave**

County Management recognizes the Board's commitment to volunteer activities which support the quality of education of children; enhance the community's quality of life through community support agencies.

County employees will receive up to 12 hours of County paid time off per **calendar** year for qualifying volunteer activities. Time must be during the employee's regularly scheduled workweek. Examples of qualifying events include school events such as tutoring, guest lecturer, EOG and exam proctoring, mentoring unrelated to the employee's child/ren, Special Olympics, Habitat for Humanity, Boys and Girls Club, etc.

An employee's job responsibilities take precedence over volunteer activities. Prior approval by the employee's supervisor is required for time away from work.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Kannapolis City Schools - Request for Landlord Waiver (Guaranteed Energy Savings)

**BRIEF SUMMARY:**

Kannapolis City Schools are requesting the County Commissioners approve a Landlord Waiver in regards to a guaranteed energy savings project. Four schools that will be included in the guaranteed energy savings project are owned by Cabarrus County. The four schools are A.L. Brown High, Fred L. Wilson Elementary, Kannapolis Middle, and Shadybrook Elementary. A memo and Landlord Waiver is included for your review.

**REQUESTED ACTION:**

Motion to Approve the execution of a Landlord Waiver for Kannapolis City Schools.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Will Crabtree, Director of Business Operations  
Susan Fearington, Finance Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- ▣ KCS - Request memo
- ▣ Landlord Waiver



## Kannapolis City Schools

100 DENVER STREET  
KANNAPOLIS, NC 28083

**William F. Crabtree**  
Director of Business Operations  
Will.Crabtree@kcs.k12.nc.us

**704-938-1131**      **FAX: 704-933-6370**

<http://www.kannapolis.k12.nc.us>

August 16, 2019

To:            Mike Downs, County Manager

From:        Dr. Chip Buckwell, Superintendent  
               Will Crabtree, Director of Business Operations

Re:            Request for Landlord Waiver (Guaranteed Energy Savings)

---

We are requesting the Cabarrus County Commissioners approve the provided Landlord Waiver in regards to the guaranteed energy savings project. The Landlord Waiver is a document in which Cabarrus County as the landlord in all these buildings disclaims any security interest in the equipment being installed, and permits the Bank to come into the buildings (with appropriate notice, etc. ) to remove the equipment if there is an event of default. It also makes clear which equipment is the "Pledged Equipment" – and expressly excludes HVAC, water and controls in the three Kannapolis school buildings currently pledged as collateral for certain outstanding debt of Cabarrus County. Counsel for Cabarrus County has reviewed and approved the language in the document. Thank you for your attention to this matter.

## LANDLORD WAIVER

THIS LANDLORD AGREEMENT (this "Agreement") is entered as of this [\_\_\_\_] day of September, 2019 by the County of Cabarrus, North Carolina ("Landlord"), the owner of certain real property, buildings and improvements located at the addresses set forth on Exhibit A (the "Cabarrus Owned Property"), to Banc of America Public Capital Corp, as Lender (the "Lender") under an Installment Financing Contract dated August 16, 2019 (the "IFC") between the Lender and the Kannapolis City Board of Education ("Kannapolis BOE"). Capitalized terms used but not defined herein shall have the meanings assigned to them in the IFC.

### Recitals:

A. The Lender has entered into the IFC with Kannapolis BOE in order to finance the installation of certain energy savings Equipment in various schools operated by Kannapolis BOE, including the Cabarrus Owned Property. Kannapolis BOE has granted a security interest in a portion of the Equipment identified in the IFC and on Exhibit A hereto as the "Pledged Equipment" to the Lender as security for the IFC.

B. A portion of the Pledged Equipment will be installed in the Cabarrus Owned Property.

C. As a condition to entering into the IFC, the Lender has requested that Kannapolis BOE obtain from the Landlord a waiver and subordination, pursuant to the terms of this Agreement, of all of its rights against any of the Pledged Equipment until the IFC has been paid in full.

NOW, THEREFORE, in consideration of the foregoing, and the mutual benefits accruing to the Lender and Landlord as a result of the IFC, the sufficiency and receipt of such consideration being hereby acknowledged, the parties hereto agree as follows:

1. Landlord hereby subordinates in favor of the Lender, any and all rights or interests that Landlord, or its successors and assigns, may now or hereafter have in or to the Pledged Equipment, including, without limitation, any lien, claim, charge or encumbrance of any kind or nature, arising by statute, contract, common law or otherwise.

2. Landlord hereby agrees that the liens and security interests existing in favor of the Lender in the Pledged Equipment shall be prior and superior to any and all liens and security interests which Landlord may now or hereafter have on and in the Pledged Equipment, and any and all other rights, demands and claims of every nature whatsoever which Landlord may now or hereafter have on or against the Pledged Equipment for any reason whatsoever, and Landlord hereby subordinates all of its foregoing rights and interests in the Pledged Equipment to the security interest of the Lender in the Pledged Equipment.

3. Upon the advance written notice from the Lender that an event of default has occurred and is continuing under the IFC, Landlord agrees that the Lender or its delegates or assigns may enter upon the Cabarrus Owned Property, during normal business hours, to inspect or remove the Pledged Equipment, or any part thereof, from the Cabarrus Owned Property, without charge. The Lender shall cause Kannapolis BOE to repair or pay reasonable compensation to Landlord for damage, if any, to the Cabarrus Owned Property caused by the removal of the Pledged Equipment.

4. The undersigned will notify all successor owners, transferees, purchasers and mortgagees of the Cabarrus Owned Property of the existence of this Agreement. The agreements contained herein may not be modified or terminated orally and shall be binding upon the successors, assigns and personal

representatives of the undersigned, upon any successor owner or transferee of the Cabarrus Owned Property, and upon any purchasers, including any mortgagee, from the undersigned.

5. This Agreement shall be binding upon the successors, assigns and transferees of Landlord, and shall inure to the benefit of the transferees of Landlord, and shall inure to the benefit of the Lender and its successors and assigns. Landlord hereby waives notice of the Lender's acceptance of and reliance on this Agreement.

6. This Agreement may be executed in any number of counterparts, which together shall constitute one instrument. Delivery of an executed counterpart of a signature page of this Agreement by fax transmission or other electronic mail transmission (e.g. "pdf" or "tif") shall be effective as delivery of a manually executed counterpart of this Agreement.

7. This Agreement shall be governed by, and construed and interpreted in accordance with, the law of the State of North Carolina. All judicial proceedings brought by the Landlord, the Lender or Kannapolis BOE with respect to this Agreement shall be brought in Cabarrus County Superior Court, and, by execution and delivery of this Agreement, each of the Landlord, Lender and Kannapolis BOE accepts, for itself and in connection with its properties, generally and unconditionally, the jurisdiction of the aforesaid courts and irrevocably agrees to be bound by any final judgment rendered thereby in connection with this Agreement from which no appeal has been taken or is available.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, Landlord, Kannapolis City Board of Education and the Lender have each caused this Agreement to be duly executed by their respective authorized representatives as of the date first above written.

**COUNTY OF CABARRUS, NORTH CAROLINA,**  
as Landlord

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Acknowledged and Agreed:

**KANNAPOLIS CITY BOARD OF EDUCATION**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_



Acknowledged and Agreed:

**BANC OF AMERICA PUBLIC CAPITAL CORP,**  
as Lender

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Exhibit A**

**Pledged Equipment and Cabarrus Owned Property**

The equipment financed under the IFC consists of certain equipment described in Schedule E of the Energy Services Agreement dated August 16, 2019 between Kannapolis City Board of Education and Trane U.S. Inc., including Lighting Upgrades, Water Upgrades, Controls Upgrades and HVAC Equipment a portion of which is installed in the Cabarrus Owned Property described below.

The “Pledged Equipment” consists of the following:

- all of the Lighting Upgrades, Water Upgrades, HVAC Equipment and Controls Upgrades located at A.L. Brown High School
  
- only the light bulbs, including LED bulbs, installed as part of the Lighting Upgrades at Fred L. Wilson Elementary School, Kannapolis Middle School and Shadybrook Elementary School.

**Cabarrus Owned Property**

<b><u>Name of Building</u></b>	<b><u>Address of Building</u></b>
A.L. Brown High School	415 E. 1 <sup>st</sup> Street Kannapolis, NC 28083
Fred Wilson Elementary School	1401 Pine Street Kannapolis, NC 28081
Kannapolis Middle School	1445 Oakwood Avenue Kannapolis, NC, 28081
Shadybrook Elementary School	903 Rogers Lake Road Kannapolis, NC, 28081

**CABARRUS COUNTY****BOARD OF COMMISSIONERS  
REGULAR MEETING****September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Sheriff's Office - Additional Position Allocation

**BRIEF SUMMARY:**

In conformity with an existing agreement with the Town of Harrisburg for law enforcement coverage, the Town of Harrisburg has approved funding for two (2) additional officers in conjunction with the eleven (11) that they currently provide funding. This request is for Cabarrus County to approve the two (2) additional positions and that the direct costs of these positions be billed to the Town of Harrisburg. During the FY 20 budget process, the additional revenue that would be billed to the town of Harrisburg was budgeted in the Sheriff's Office deputy reimbursement account although the two (2) additional positions were not requested or budgeted. In order to fund these positions a budget amendment is needed to decrease the salary adjustments account and increase the applicable salary and benefits accounts.

**REQUESTED ACTION:**

Motion to create the additional two (2) deputy positions for the Town of Harrisburg and adopt the associated budget amendment.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Chief Deputy James N. Bailey

**BUDGET AMENDMENT REQUIRED:**

Yes

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

---

### ATTACHMENTS:

- ▣ Harrisburg Manager Email
- ▣ Harrisburg Budget Document 1
- ▣ Harrisburg Budget Document 2
- ▣ Harrisburg Budget Amendment

## James Bailey

---

**From:** Van Shaw  
**Sent:** Monday, August 19, 2019 2:27 PM  
**To:** James Bailey  
**Subject:** FW: Funding Information for New Positions  
**Attachments:** 20190813143441673.pdf; 20190813143338283.pdf

**From:** Haynes Brigman <hbrigman@harrisburgnc.org>  
**Sent:** Tuesday, August 13, 2019 2:35 PM  
**To:** Benita Conrad <bconrad@harrisburgnc.org>; Van Shaw <vwshaw@cabarruscounty.us>  
**Subject:** Funding Information for New Positions

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

Sheriff Shaw:

The supporting documents for the increased budget associated with the two new deputies positions can be found in our Manager's Recommended Budget Report and Budget Ordinance. You can find the complete documents at the following links, but I have also attached scanned images of the referenced positions and their funding.

Manager's Recommended Budget - <https://www.harrisburgnc.org/DocumentCenter/View/1597/FY2020-Managers-Recommended-Budget?bidId=>

References: Page 1, 58 and 59

Budget Ordinance - <https://www.harrisburgnc.org/DocumentCenter/View/1963/2020-Budget-Ordinance?bidId=>

No reference, but is the final budget document outlining the funding for the Deputies

Please let me know if you have any questions. Thanks!

**Haynes M. Brigman**  
Town Manager  
Town of Harrisburg  
4100 Main St., Suite 101  
PO Box 100  
704.455.0706  
hbrigman@harrisburgnc.org



## FY2020 Manager's Budget Message

### May 13, 2019

#### Introduction

Town staff, along with the support and direction of the Town Council, have worked to finalize the proposed 2019-2020 fiscal years budget through the process of five separate Budget Workshops beginning in January 2019. The proposed total budget of \$70,267,145 for General Fund, Water and Sewer Fund, Storm Water Fund, Capital Reserve Funds and Capital Project Funds is presented in a balanced format – conforming to the requirements of North Carolina General Statutes and the Local Government Budget and Fiscal Control Act. After the Town increased taxes by 6.5 cent per \$100 valuation for fiscal year 2019, the priority of this year's budget was to continue executing the priorities outlined for the purposes of the tax increase – including parks and recreation capital projects, the start of Transportation Bond projects, and continued service-level improvement for public safety departments. In addition to these priorities in the fiscal year 2020 budget, the Town continued to exhaust all opportunities for service level improvements while maintaining costs, made direct investments in economic development opportunities for the future, emphasized residential development standards and protections, and sought out avenues for generating additional revenues through investment opportunities. Each measure directly correlates to ensuring Harrisburg remains a vibrant, attractive, safe, and active community for residents, business owners, and visitors to enjoy.

#### General Fund

Harrisburg has experienced strong residential growth over the past decade, which continues to be the trend going into 2020. In addition to residential growth, Harrisburg is also beginning to see an uptick in commercial growth and redevelopment of commercial property, especially along the Highway 49 corridor. This growth has allowed Harrisburg to maintain low tax rates while at the same time increasing and expanding its service delivery to residents, businesses, and the regional community. The tax increase in fiscal year 2019 was enacted in large part to address the future needs of the community. Three main drivers of the tax increase were an effort to boost public safety, address the growing expansion and service needs of the Parks and Recreation Department, and begin implementing the projects associated with the Transportation Bond that was approved by voters in 2017.

The total proposed General Fund expenses for FY2020 are \$15,794,200, a 3.38% increase over FY2019. The major impact of this increase is related to major capital projects being started in FY2020, specifically the Harrisburg Park expansion project, Veterans Plaza construction, the completion of Fire Station #2, and the start of the Transportation Bond projects. Operational expenses within the General Fund increased by 3.70%, mostly due to additional staffing needs within the Parks and Recreation Department, additional Deputies contracted with the Cabarrus County Sheriff's Department, investments in transportation opportunities, and planning initiatives including an update to the Town's Unified Development Ordinance and planning for aesthetic improvements along Highway 49.

As the Town implemented its first ever 10-year capital plan in FY2019, along with the necessary funding mechanisms to achieve those priorities over that time, we are now prepared to actively move into bringing these priorities to reality in a relatively short period of time. There have been changes made to the 10-year capital plan over the past year, but the Town continues to emphasize the importance of addressing the needs of the community now, and well into the future.

In FY2020, the Town expects to begin construction on the Harrisburg Park expansion project, a \$9 million project that will add multi-purpose fields, shelter and playground amenities, a splash pad, amphitheater, bike and walking trails, and additional parking. This park expansion project is supported by the input received from the residents through the park master plan process, and is necessary to meet the growing youth athletic demands of our community.

**DEPUTIES**

**Overview:**

The Town contracts its law enforcement with the Cabarrus County Sheriff’s Office. The Town funds thirteen deputies and the County provides two additional deputies. The Town provides vehicles and select equipment to the deputies and reimburses the Sheriff’s Office for salary and benefits.

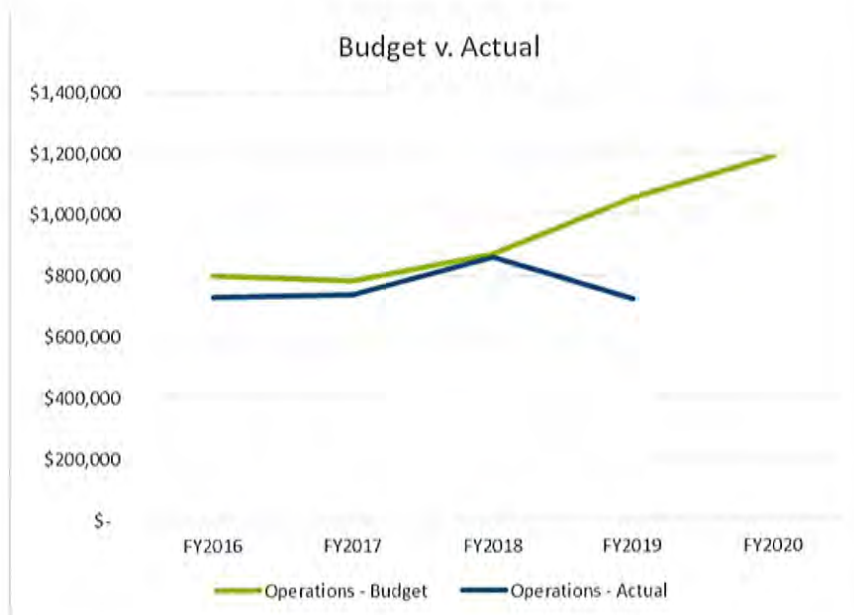
**Notable changes:**

- \$51,000 – increase of contract costs relating to salary and benefits increases
- \$72,500 – addition of salary and benefits for a full year for the 12<sup>th</sup> and 13<sup>th</sup> deputies compared to a half year utilization in FY2019
- \$150,000 – replacement of three vehicles

**Five-year budgeted expenditures:**

DEPUTIES	BUDGET				
	FY2016	FY2017	FY2018	FY2019	FY2020
<b>EXPENDITURES</b>					
Employee relations and education	\$ -	\$ -	\$ 1,600	\$ -	\$ 3,500
Supplies and materials	13,500	9,400	9,500	9,500	10,400
Current obligations and services	75,850	64,530	58,700	67,760	71,890
Fixed charges and other services	712,400	708,570	802,920	975,275	1,102,125
Capital outlay	98,000	92,000	92,000	184,000	150,000
<b>Total budgeted expenditures</b>	<b>\$ 899,750</b>	<b>\$ 874,500</b>	<b>\$ 964,720</b>	<b>\$ 1,236,535</b>	<b>\$ 1,337,915</b>

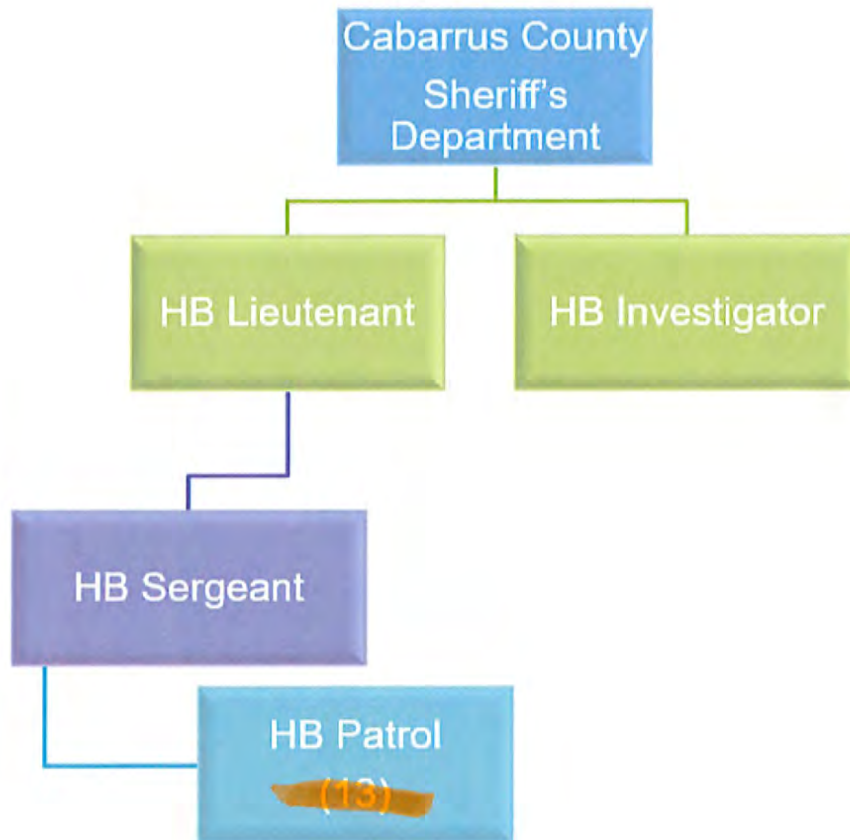
	BUDGET V. ACTUAL - OPERATIONS				
	FY2016	FY2017	FY2018	FY2019	FY2020
Operations - Budget	\$ 801,750	\$ 782,500	\$ 872,720	\$ 1,052,535	\$ 1,187,915
Operations - Actual	\$ 731,609	\$ 736,264	\$ 861,071	\$ 724,833	



---

**DEPUTIES**  
**ORGANIZATION CHART**

---







**Harrisburg NC**  
*The right side of opportunity*

**Department Highlights**  
**FY2020 Proposed Budget**

---

<b>Department</b>	<u>Deputies</u>
<b>Director</b>	<u>Chris Measimer</u>
<b>Number of Employees</b>	<u>15 (13 Town-paid and 2 County-paid)</u>
<b>Total Requested Budget</b>	<u>\$1,337,915</u>

**Highlights**

Per discussion with the Cabarrus County Sheriff's Office in FY2017, a plan was put into place where the Town would fund one new Sergeant position in FY2018 and two new deputy positions in FY2019. The Sergeant position was filled in FY2018. The Town was notified in FY2019, one of the new deputies would come on line in FY2019 and the other at the beginning of FY2020. The FY2020 budget has a full Town-paid complement of 13 deputies, along with the two deputies the County funds will bring it up to 15. This is the most significant impact to the proposed budget.

**Department Manager Requests**

Increase of contract costs relating to salary and benefits increases	\$ 51,000
Remainder of contract costs for full staffing	72,500
Replacement of Dodge Charger H6	50,000
Replacement of Dodge Charger H12	50,000
Replacement of Dodge Charger H13	50,000

**New Personnel Requests**

None at this time. -

**Town Manager Adjustments**

None at this time. -

**Council Adjustments**

None at this time. -



Harrisburg, NC

# Budget Comparison Report

## Account Summary

Account Number	Fund: 100 - General Fund	Expense	Department: 2000 - Deputies	Category: 520 - Employee Relations and Education	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Adj	Comparison 1			Comparison 2			
								Parent Budget 2018-2019 2018-2019	Budget 2019-2020 Draft 1	Comparison 1 to Parent Budget Increase / (Decrease)	%	Comparison 2 Budget 2019-2020 Draft 2	Comparison 2 to Comparison 1 Budget Increase / (Decrease)	%
<a href="#">100-2000-52202</a>		Training			0.00	706.94	0.00	0.00	3,500.00	3,500.00	0.00%	3,500.00	0.00	0.00%
<b>Budget Detail</b>														
		<b>Description</b>				<b>Units</b>	<b>Price</b>	<b>Amount</b>						
		Draft 2	Reconstructionist Conference			2.00	1,750.00	3,500.00						
<b>Total Category: 520 - Employee Relations and Education:</b>					<b>0.00</b>	<b>706.94</b>	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00%</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 530 - Supplies and Materials</b>														
<a href="#">100-2000-53100</a>		Department Supplies			5,541.48	5,286.71	3,768.97	5,500.00	6,000.00	500.00	9.09%	6,000.00	0.00	0.00%
<b>Budget Detail</b>														
		<b>Description</b>				<b>Units</b>	<b>Price</b>	<b>Amount</b>						
		Draft 2	Mouth pieces, gas canisters, etc.			1.00	3,500.00	3,500.00						
		Draft 2	Paper, pens, folders			1.00	500.00	500.00						
		Draft 2	Printer Ink			1.00	2,000.00	2,000.00						
<a href="#">100-2000-53140</a>		Special Equipment			2,937.18	2,975.95	1,121.53	3,400.00	3,400.00	0.00	0.00%	3,400.00	0.00	0.00%
<b>Budget Detail</b>														
		<b>Description</b>				<b>Units</b>	<b>Price</b>	<b>Amount</b>						
		Draft 2	Taser Replacement Schedule (2)			2.00	1,700.00	3,400.00						
<a href="#">100-2000-53201</a>		Shipping & Handling			292.83	20.48	588.18	600.00	1,000.00	400.00	66.67%	1,000.00	0.00	0.00%
<b>Budget Detail</b>														
		<b>Description</b>				<b>Units</b>	<b>Price</b>	<b>Amount</b>						
		Draft 2	Estimate			1.00	1,000.00	1,000.00						
<b>Total Category: 530 - Supplies and Materials:</b>					<b>8,771.49</b>	<b>8,283.14</b>	<b>5,478.68</b>	<b>9,500.00</b>	<b>10,400.00</b>	<b>900.00</b>	<b>9.47%</b>	<b>10,400.00</b>	<b>0.00</b>	<b>0.00%</b>

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Adj	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%	
				2018-2019 2018-2019	2019-2020 Draft 1	Increase / (Decrease)		2019-2020 Draft 2	Increase / (Decrease)		
<b>Category: 540 - Current Obligations and Services</b>											
<a href="#">100-2000-54100</a>	Telephone	2,263.04	2,517.70	2,329.82	2,940.00	2,940.00	0.00	0.00%	2,940.00	0.00	0.00%
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Draft 2	Verizon Wireless - \$245/mo		12.00	245.00	2,940.00						
<a href="#">100-2000-54302</a>	M/R - Equipment	281.82	33.26	722.32	1,250.00	1,750.00	500.00	40.00%	1,750.00	0.00	0.00%
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Draft 2	Kustom Equipment Repair - Radar and Camera		1.00	1,500.00	1,500.00						
Draft 2	Laser Certification		1.00	250.00	250.00						
<a href="#">100-2000-54303</a>	M/R - Vehicles	35,163.54	24,647.41	22,632.75	30,570.00	33,000.00	2,430.00	7.95%	33,000.00	0.00	0.00%
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Draft 2	Scheduled Maint./Oil Changes/Repairs		1.00	33,000.00	33,000.00						
<a href="#">100-2000-54312</a>	Fuel	19,846.07	31,714.21	24,500.77	33,000.00	34,200.00	1,200.00	3.64%	34,200.00	0.00	0.00%
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Draft 2	Fuel - \$2,850/mo		12.00	2,850.00	34,200.00						
<a href="#">100-2000-55200</a>	Utilities - Electric	0.00	0.00	12.28	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
<b>Total Category: 540 - Current Obligations and Services:</b>		<b>57,554.47</b>	<b>58,912.58</b>	<b>50,197.94</b>	<b>67,760.00</b>	<b>71,890.00</b>	<b>4,130.00</b>	<b>6.10%</b>	<b>71,890.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 560 - Fixed Charges and Other Services</b>											
<a href="#">100-2000-56205</a>	Casualty Insurance/Bonds	5,602.40	7,776.87	8,793.96	8,000.00	8,000.00	0.00	0.00%	8,000.00	0.00	0.00%
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Draft 2	Interlocal Risk Finance		1.00	8,000.00	8,000.00						
<a href="#">100-2000-56305</a>	Contracted Services	684,477.76	785,034.88	653,073.60	952,000.00	1,075,500.00	123,500.00	12.97%	1,075,500.00	0.00	0.00%
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Draft 2	Projected Increase in Salaries and Benefits (5%		1.00	51,000.00	51,000.00						
Draft 2	Salaries and Benefits for 1 Lieutenant & 1 Serg		2.00	91,500.00	183,000.00						
Draft 2	Salaries and Benefits for 11 Deputies		11.00	76,500.00	841,500.00						
<a href="#">100-2000-56315</a>	Technology Services	6,804.00	356.32	9,095.73	15,275.00	18,625.00	3,350.00	21.93%	18,625.00	0.00	0.00%
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Draft 2	Mobile Device Replacements/Upgrades		3.00	500.00	1,500.00						

Budget Comparison Report

Account Number	Description	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Adj	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2018-2019 2018-2019	2019-2020 Draft 1	Increase / (Decrease)		2019-2020 Draft 2	Increase / (Decrease)	
Draft 2	Cabarrus County - Crash Zone/AR Pro Comput		1.00	1,000.00	1,000.00						
Draft 2	Cabarrus County - Software License, Sprint Car		13.00	1,125.00	14,625.00						
Draft 2	Mobile Device Protection		3.00	50.00	150.00						
Draft 2	Office 365 Annual License		2.00	175.00	350.00						
Draft 2	Speed Testing Software		1.00	1,000.00	1,000.00						
<b>Total Category: 560 - Fixed Charges and Other Services:</b>		<b>696,884.16</b>	<b>793,168.07</b>	<b>670,963.29</b>	<b>975,275.00</b>	<b>1,102,125.00</b>	<b>126,850.00</b>	<b>13.01%</b>	<b>1,102,125.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 570 - Capital Outlay</b>											
<a href="#">100-2000-57103</a>	Capital Outlay >5K	62,141.40	887.50	164,479.03	184,000.00	150,000.00	-34,000.00	-18.48%	150,000.00	0.00	0.00%
<b>Budget Detail</b>											
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>						
Draft 2	Replacement of Vehicle 4006 - H13		1.00	50,000.00	50,000.00						
Draft 2	Replacement of Vehicle 4007 - H12		1.00	50,000.00	50,000.00						
Draft 2	Replacement of Vehicle 4008 - H6		1.00	50,000.00	50,000.00						
<b>Total Category: 570 - Capital Outlay:</b>		<b>62,141.40</b>	<b>887.50</b>	<b>164,479.03</b>	<b>184,000.00</b>	<b>150,000.00</b>	<b>-34,000.00</b>	<b>-18.48%</b>	<b>150,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Department: 2000 - Deputies:</b>		<b>825,351.52</b>	<b>861,958.23</b>	<b>891,118.94</b>	<b>1,236,535.00</b>	<b>1,337,915.00</b>	<b>101,380.00</b>	<b>8.20%</b>	<b>1,337,915.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expense:</b>		<b>825,351.52</b>	<b>861,958.23</b>	<b>891,118.94</b>	<b>1,236,535.00</b>	<b>1,337,915.00</b>	<b>101,380.00</b>	<b>8.20%</b>	<b>1,337,915.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Fund: 100 - General Fund:</b>		<b>825,351.52</b>	<b>861,958.23</b>	<b>891,118.94</b>	<b>1,236,535.00</b>	<b>1,337,915.00</b>	<b>101,380.00</b>	<b>8.20%</b>	<b>1,337,915.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Report Total:</b>		<b>825,351.52</b>	<b>861,958.23</b>	<b>891,118.94</b>	<b>1,236,535.00</b>	<b>1,337,915.00</b>	<b>101,380.00</b>	<b>8.20%</b>	<b>1,337,915.00</b>	<b>0.00</b>	<b>0.00%</b>

Budget Comparison Report

Fund Summary

Fund	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Adj	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
				2018-2019 2018-2019	2019-2020 Draft 1	Increase / (Decrease)		2019-2020 Draft 2	Increase / (Decrease)	
100 - General Fund	825,351.52	861,958.23	891,118.94	1,236,535.00	1,337,915.00	101,380.00	8.20%	1,337,915.00	0.00	0.00%
<b>Report Total:</b>	<b>825,351.52</b>	<b>861,958.23</b>	<b>891,118.94</b>	<b>1,236,535.00</b>	<b>1,337,915.00</b>	<b>101,380.00</b>	<b>8.20%</b>	<b>1,337,915.00</b>	<b>0.00</b>	<b>0.00%</b>

## Budget Revision/Amendment Request

Date: 9/3/2019

Amount: 160,650.00

Dept. Head: Kristin Jones

Department: Sheriff's Office

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

Purpose: In conformity with an existing agreement with the Town of Harrisburg for law enforcement coverage, the Town of Harrisburg has approved funding for two (2) additional officers in conjunction with the 11 that they currently provide funding. This request is for Cabarrus County to approve the two (2) additional positions and that the direct costs of these positions be billed to the Town of Harrisburg. During the FY 20 budget process, the additional revenue that would be billed to the Town of Harrisburg was budgeted in the Sheriff's department deputy reimbursement account although the (2) additional positions weren't requested or budgeted for. in order to fund these positions, a budget amendment is needed to decrease the salary adjustments account in order to fund the 2 additional deputy positions requested by the Town of Harrisburg.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1910/9109	Salary Adjustments	1,218,213.00		160,650.00	1,057,563.00
001	9	2110/9101	Salaries and Wages	10,183,917.00	113,458.00		10,297,375.00
001	9	2110/9201	Social Security	651,842.00	7,034.00		658,876.00
001	9	2110/9202	Medicare	152,513.00	1,644.00		154,157.00
001	9	2110/9205	Group Health Insurance	1,563,866.00	15,960.00		1,579,826.00
001	9	2110/9206	Vision Insurance	4,115.00	42.00		4,157.00
001	9	2110/9207	Life Insurance	6,445.00	66.00		6,511.00
001	9	2110/9210	Retirement	1,033,706.00	11,004.00		1,044,710.00
001	9	2110/9230	Workers Compensation	215,673.00	2,274.00		217,947.00
001	9	2110/9235	Deferred Compensation 401k	542,312.00	5,672.00		547,984.00
001	9	2110/9640	Insurance and Bonds	231,903.00	2,496.00		234,399.00
001	9	2110/9340	Uniforms	175,000.00	1,000.00		176,000.00

Budget Officer

County Manager

Board of Commissioners

**Budget Revision/Amendment Request**

Approved  
 Denied

Approved  
 Denied

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Sheriff's Office - Motorola Contract

### **BRIEF SUMMARY:**

This is a contract with Motorola for the third and final phase of Ethernet Backhaul project; it includes hardware and software for the radio system that keeps the communications centers connected to the master site when backhaul connectivity is lost. Historically, when there is a connection issue the radios in the field still operate but the communication centers have to use back up radios. This software and hardware is to keep the communications centers/911 centers fully connected until the main connection is restored. This is phase III of the Ethernet Backhaul project.

### **REQUESTED ACTION:**

Motion to approve the contract between Cabarrus County and Motorola; and authorize the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Sheriff Van W. Shaw

Travis McGhee, Sheriff's Office, Network and Radio Engineer

### **BUDGET AMENDMENT REQUIRED:**

No



**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

**ATTACHMENTS:**

- ▣ Motorola - CPA Contract
- ▣ emails from legal counsel

## Communications Products Agreement

Motorola Solutions, Inc. (“Motorola”) and Cabarrus County, North Carolina (“Customer”) enter into this “Agreement,” pursuant to which Customer will purchase and Motorola will sell the Products, as described below. Motorola and Customer may be referred to individually as a “Party” and collectively as the “Parties.” For good and valuable consideration, the Parties agree as follows:

### Section 1 EXHIBITS

The exhibits listed below are incorporated into and made a part of this Agreement. In interpreting this Agreement and resolving any ambiguities, the main body of this Agreement takes precedence over the exhibits and any inconsistency between the exhibits will be resolved in their listed order.

Exhibit A Motorola “Software License Agreement”  
Exhibit B Motorola Proposal/Quote dated November 28, 2018

### Section 2 DEFINITIONS

Capitalized terms used in this Agreement have the following meanings:

2.1. “Confidential Information” means all information consistent with the fulfillment of this agreement that is (i) disclosed under this agreement in oral, written, graphic, machine recognizable, and/or sample form, being clearly designated, labeled or marked as confidential or its equivalent or (ii) obtained by examination, testing or analysis of any hardware, software or any component part thereof provided by discloser to recipient. The nature and existence of this agreement are considered Confidential Information. Confidential information that is disclosed orally must be identified as confidential at the time of disclosure and confirmed by the discloser by submitting a written document to the recipient within thirty (30) days after such disclosure. The written document must contain a summary of the Confidential Information disclosed with enough specificity for identification purpose and must be labeled or marked as confidential or its equivalent.

2.2. “Contract Price” means the price for the Products, excluding applicable sales or similar taxes and freight charges.

2.3. “Effective Date” means that date upon which the last Party executes this Agreement.

2.4. “Equipment” means the equipment listed in the List of Products that Customer purchases from Motorola under this Agreement.

2.5. “Force Majeure” means an event, circumstance, or act of a third party that is beyond a Party’s reasonable control (e.g., an act of God, an act of the public enemy, an act of a government entity, strikes or other labor disturbances, hurricanes, earthquakes, fires, floods, epidemics, embargoes, war, and riots).

2.6. “Infringement Claim” means a third party claim alleging that the Equipment manufactured by Motorola or the Motorola Software directly infringes a United States patent or copyright.

2.7. “Motorola Software” means Software that Motorola or its affiliated company owns.

2.8. “Non-Motorola Software” means Software that another party owns.

2.9. “Open Source Software” (also called “freeware” or “shareware”) software with either freely obtainable source code, license for modification, or permission for free distribution.

2.10. “Products” mean the Equipment and Software provided by Motorola under this Agreement.

2.11. "Proprietary Rights" means the patents, patent applications, inventions, copyrights, trade secrets, trademarks, trade names, mask works, know-how, and other intellectual property rights in and to the Equipment and Software, including those created or produced by Motorola under this Agreement and any corrections, bug fixes, enhancements, updates or modifications to or derivative works from the Software whether made by Motorola or another party.

2.12. "Software" means the Motorola Software and Non-Motorola Software in object code format that is furnished with the Products.

2.13. "Warranty Period" means one (1) year from the date of shipment of the Products.

### **Section 3 SCOPE OF AGREEMENT AND TERM**

3.1. **SCOPE OF WORK.** Motorola will provide and install (if applicable) the Products, and perform its other contractual responsibilities, all in accordance with this Agreement. Customer will perform its contractual responsibilities in accordance with this Agreement.

3.2. **CHANGE ORDERS.** Either Party may request changes within the general scope of this Agreement. Neither Party is obligated to perform requested changes unless both Parties execute a written change order.

3.3. **TERM.** Unless terminated in accordance with other provisions of this Agreement or extended by mutual agreement of the Parties, the term of this Agreement begins on the Effective Date and continues until the expiration of the Warranty Period or three (3) years from the Effective Date, whichever occurs last.

3.4. **ADDITIONAL EQUIPMENT OR SOFTWARE.** During the Term of this Agreement, Customer may order additional Equipment or Software if it is then available. Each order must refer to this Agreement and must specify the pricing and delivery terms. Notwithstanding any additional or contrary terms in the order, the applicable provisions of this Agreement (except for pricing, delivery, and payment terms) will govern the purchase and sale of the additional Equipment or Software. Payment is due within thirty (30) days after the invoice date, and Motorola will send Customer an invoice as the additional Equipment is shipped or Software is licensed. Alternatively, Customer may register with and place orders through Motorola Online ("MOL"), and this Agreement will be the "Underlying Agreement" for those MOL transactions rather than the MOL On-Line Terms and Conditions of Sale. MOL registration and other information may be found at <https://businessonline.motorola.com> and the MOL telephone number is (800) 814-0601.

3.5. **MAINTENANCE SERVICE.** This Agreement does not cover maintenance or support of the Products except as provided under the warranty. If Customer wishes to purchase maintenance or support, Motorola will provide a separate maintenance and support proposal upon request.

3.6. **MOTOROLA SOFTWARE.** Any Motorola Software, including subsequent releases, is licensed to Customer solely in accordance with the Software License Agreement. Customer hereby accepts and agrees to abide by all of the terms and restrictions of the Software License Agreement.

3.7. **NON-MOTOROLA SOFTWARE.** Any Non-Motorola Software is licensed to Customer in accordance with the standard license, terms, and restrictions of the copyright owner on the Effective Date unless the copyright owner has granted to Motorola the right to sublicense the Non-Motorola Software pursuant to the Software License Agreement, in which case it applies and the copyright owner will have all of Licensor's rights and protections under the Software License Agreement. Motorola makes no representations or warranties of any kind regarding Non-Motorola Software. Non-Motorola Software may include Open Source Software. All Open Source Software is licensed to Customer in

accordance with, and Customer agrees to abide by, the provisions of the standard license of the copyright owner and not the Software License Agreement. Upon request by Customer, Motorola will use commercially reasonable efforts to determine whether any Open Source Software will be provided under this Agreement; and if so, identify the Open Source Software and provide to Customer a copy of the applicable standard license (or specify where that license may be found); and provide to Customer a copy of the Open Source Software source code if it is publicly available without charge (although a distribution fee or a charge for related services may be applicable).

3.8. **OPTIONAL EQUIPMENT OR SOFTWARE.** This paragraph applies only if a “Priced Options” exhibit is shown in Section 1, or if the parties amend this Agreement to add a Priced Options exhibit. During the term of the option as stated in the Priced Options exhibit (or if no term is stated, then for one (1) year after the Effective Date), Customer has the right and option to purchase the equipment, software, and related services that are described in the Priced Options exhibit. Customer may exercise this option by giving written notice to Motorola which must designate what equipment, software, and related services Customer is selecting (including quantities, if applicable). To the extent they apply, the terms and conditions of this Agreement will govern the transaction; however, the parties acknowledge that certain provisions must be agreed upon, and they agree to negotiate those in good faith promptly after Customer delivers the option exercise notice. Examples of provisions that may need to be negotiated are: specific lists of deliverables, statements of work, acceptance test plans, delivery and implementation schedules, payment terms, maintenance and support provisions, additions to or modifications of the Software License Agreement, hosting terms, and modifications to the acceptance and warranty provisions.

#### **Section 4 PERFORMANCE SCHEDULE**

If this Agreement includes the performance of services, the Statement of Work will describe the performance schedule.

#### **Section 5 CONTRACT PRICE, PAYMENT, AND INVOICING**

5.1. **CONTRACT PRICE.** The Contract Price in U.S. dollars is \$222,217.00. Motorola will submit invoices to Customer for Products when they are shipped and for services when they are performed. Customer will make payments to Motorola within thirty (30) days after the date of each invoice. Customer will make payments when due in the form of a wire transfer, check, or cashier’s check from a U.S. financial institution. Overdue invoices will bear simple interest at the maximum allowable rate. For Customer’s reference, the Federal Tax Identification Number for Motorola Solutions, Inc. is 36-1115800.

5.3. **FREIGHT, TITLE, AND RISK OF LOSS.** Motorola will pre-pay and add all freight charges to the invoices. Title and risk of loss to the Equipment will pass to Customer upon shipment. Title to Software will not pass to Customer at any time. Motorola will pack and ship all Equipment in accordance with good commercial practices.

5.4. **INVOICING AND SHIPPING ADDRESSES.** Invoices will be sent to the Customer at the following address: \_\_\_\_\_

The Equipment will be shipped to the Customer at the following address (insert if this information is known): \_\_\_\_\_

The address for the final destination where the Equipment will be delivered to Customer is: \_\_\_\_\_

Customer may change this information by giving written notice to Motorola.

#### **Section 6 SITES AND SITE CONDITIONS**

6.1. **ACCESS TO SITES.** If Motorola is providing installation or other services, Customer will provide all necessary construction and building permits, licenses, and the like; and access to the work sites or

vehicles identified in the Technical and Implementation Documents as reasonably requested by Motorola so that it may perform its contractual duties.

6.2. **SITE CONDITIONS.** If Motorola is providing installation or other services at Customer's sites, Customer will ensure that these work sites be safe, secure, and in compliance with all applicable industry and OSHA standards. To the extent applicable and unless the Statement of Work states to the contrary, Customer will ensure that these work sites have adequate: physical space, air conditioning and other environmental conditions; adequate and appropriate electrical power outlets, distribution, equipment and connections; and adequate telephone or other communication lines (including modem access and adequate interfacing networking capabilities), all for the installation, use and maintenance of the Products.

## **Section 7 ACCEPTANCE**

Acceptance of the Products will occur upon delivery to Customer unless the Statement of Work provides for acceptance verification or testing, in which case acceptance of the Products will occur upon successful completion of the acceptance verification or testing. Notwithstanding the preceding sentence, Customer's use of the Products for their operational purposes will constitute acceptance.

## **Section 8 REPRESENTATIONS AND WARRANTIES**

8.1. **EQUIPMENT WARRANTY.** During the Warranty Period, Motorola warrants that the Equipment under normal use and service will be free from material defects in materials and workmanship.

8.2. **MOTOROLA SOFTWARE WARRANTY.** Unless otherwise stated in the Software License Agreement, during the Warranty Period, Motorola warrants the Motorola Software in accordance with the terms of the Software License Agreement and the provisions of this Section that are applicable to the Motorola Software. **TO THE EXTENT, IF ANY, THAT THERE IS A SEPARATE LICENSE AGREEMENT PACKAGED WITH, OR PROVIDED ELECTRONICALLY WITH, A PARTICULAR PRODUCT THAT BECOMES EFFECTIVE ON AN ACT OF ACCEPTANCE BY THE END USER, THEN THAT AGREEMENT SUPERCEDES THIS SOFTWARE LICENSE AGREEMENT AS TO THE END USER OF EACH SUCH PRODUCT.**

8.3. **EXCLUSIONS TO EQUIPMENT AND MOTOROLA SOFTWARE WARRANTIES.** These warranties do not apply to: (i) defects or damage resulting from: use of the Equipment or Motorola Software in other than its normal, customary, and authorized manner; accident, liquids, neglect, or acts of God; testing, maintenance, disassembly, repair, installation, alteration, modification, or adjustment not provided or authorized in writing by Motorola; Customer's failure to comply with all applicable industry and OSHA standards; (ii) breakage of or damage to antennas unless caused directly by defects in material or workmanship; (iii) Equipment that has had the serial number removed or made illegible; (iv) batteries (because they carry their own separate limited warranty) or consumables; (v) freight costs to ship Equipment to the repair depot; (vi) scratches or other cosmetic damage to Equipment surfaces that does not affect the operation of the Equipment; and (vii) normal or customary wear and tear.

8.4. **WARRANTY CLAIMS.** To assert a warranty claim, Customer must notify Motorola in writing of the claim before the expiration of the Warranty Period. Upon receipt of this notice, Motorola will investigate the warranty claim. If this investigation confirms a valid warranty claim, Motorola will (at its option and at no additional charge to Customer) repair the defective Equipment or Motorola Software, replace it with the same or equivalent product, or refund the price of the defective Equipment or Motorola Software. That action will be the full extent of Motorola's liability for the warranty claim. If this investigation indicates the warranty claim is not valid, then Motorola may invoice Customer for responding to the claim on a time and materials basis using Motorola's then current labor rates. Repaired or replaced product is warranted for the balance of the original applicable Warranty Period. All replaced products or parts will become the property of Motorola.

8.5. ORIGINAL END USER IS COVERED. These express limited warranties are extended by Motorola to the original user purchasing the Products for commercial, industrial, or governmental use only, and are not assignable or transferable.

8.6. DISCLAIMER OF OTHER WARRANTIES. THESE WARRANTIES ARE THE COMPLETE WARRANTIES FOR THE EQUIPMENT AND MOTOROLA SOFTWARE PROVIDED UNDER THIS AGREEMENT AND ARE GIVEN IN LIEU OF ALL OTHER WARRANTIES. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

## **Section 9 DELAYS**

Neither Party will be liable for its non-performance or delayed performance if caused by a Force Majeure. A Party that becomes aware of a Force Majeure that will significantly delay performance will notify the other Party promptly (but in no event later than fifteen days) after it discovers the Force Majeure. If a Force Majeure occurs, the Parties will execute a change order to extend the performance schedule for a time period that is reasonable under the circumstances.

## **Section 10 DISPUTES**

The Parties will use the following procedure to address any dispute arising under this Agreement (a "Dispute").

10.1. GOVERNING LAW. This Agreement will be governed by and construed in accordance with the laws of the State of North Carolina.

10.2. NEGOTIATION. Either Party may initiate the Dispute resolution procedures by sending a notice of Dispute ("Notice of Dispute"). The Parties will attempt to resolve the Dispute promptly through good faith negotiations including 1) timely escalation of the Dispute to executives who have authority to settle the Dispute and who are at a higher level of management than the persons with direct responsibility for the matter and 2) direct communication between the executives. If the Dispute has not been resolved within ten (10) days from the Notice of Dispute, the Parties will proceed to mediation.

10.3. MEDIATION. The Parties will choose an independent mediator within thirty (30) days of a notice to mediate from either Party ("Notice of Mediation"). Neither Party may unreasonably withhold consent to the selection of a mediator. If the Parties are unable to agree upon a mediator, either Party may request that American Arbitration Association nominate a mediator. Each Party will bear its own costs of mediation, but the Parties will share the cost of the mediator equally. Each Party will participate in the mediation in good faith and will be represented at the mediation by a business executive with authority to settle the Dispute.

10.4. LITIGATION, VENUE and JURISDICTION. If a Dispute remains unresolved for sixty (60) days after receipt of the Notice of Mediation, either Party may then submit the Dispute to a court of competent jurisdiction in Cabarrus County Superior Court in the State of North Carolina. Each Party irrevocably agrees to submit to the exclusive jurisdiction of the courts in such state over any claim or matter arising under or in connection with this Agreement.

10.5. CONFIDENTIALITY. All communications pursuant to subsections 10.2 and 10.3 will be treated as compromise and settlement negotiations for purposes of applicable rules of evidence and any additional confidentiality protections provided by applicable law. The use of these Dispute resolution procedures will not be construed under the doctrines of laches, waiver or estoppel to affect adversely the rights of either Party.

## **Section 11      DEFAULT AND TERMINATION**

If either Party fails to perform a material obligation under this Agreement, the other Party may consider the non-performing Party to be in default (unless a Force Majeure causes the failure) and may assert a default claim by giving the non-performing Party a written and detailed notice of the default. Except for a default by Customer for failing to pay any amount when due under this Agreement which must be cured immediately, the defaulting Party will have thirty (30) days after receipt of the notice of default to either cure the default or, if the default is not curable within thirty (30) days, provide a written cure plan. The defaulting Party will begin implementing the cure plan immediately after receipt of notice by the other Party that it approves the plan. If Customer is the defaulting Party, Motorola may stop work on the project until it approves the Customer's cure plan. If the non-performing Party fails to cure the default, the performing Party may terminate any unfulfilled portion of this Agreement and recover damages as permitted by law and this Agreement.

## **Section 12      PATENT AND COPYRIGHT INFRINGEMENT INDEMNIFICATION**

12.1. Motorola will defend at its expense any suit brought against Customer to the extent it is based on a third-party claim alleging that the Equipment manufactured by Motorola or the Motorola Software ("Motorola Product") directly infringes a United States patent or copyright ("Infringement Claim"). Motorola's duties to defend and indemnify are conditioned upon: Customer promptly notifying Motorola in writing of the Infringement Claim; Motorola having sole control of the defense of the suit and all negotiations for its settlement or compromise; and Customer providing to Motorola cooperation and, if requested by Motorola, reasonable assistance in the defense of the Infringement Claim. In addition to Motorola's obligation to defend, and subject to the same conditions, Motorola will pay all damages finally awarded against Customer by a court of competent jurisdiction for an Infringement Claim or agreed to, in writing, by Motorola in settlement of an Infringement Claim.

12.2. If an Infringement Claim occurs, or in Motorola's opinion is likely to occur, Motorola may at its option and expense: (a) procure for Customer the right to continue using the Motorola Product; (b) replace or modify the Motorola Product so that it becomes non-infringing while providing functionally equivalent performance; or (c) accept the return of the Motorola Product and grant Customer a credit for the Motorola Product, less a reasonable charge for depreciation. The depreciation amount will be calculated based upon generally accepted accounting standards.

12.3. Motorola will have no duty to defend or indemnify for any Infringement Claim that is based upon: (a) the combination of the Motorola Product with any software, apparatus or device not furnished by Motorola; (b) the use of ancillary equipment or software not furnished by Motorola and that is attached to or used in connection with the Motorola Product; (c) Motorola Product designed or manufactured in accordance with Customer's designs, specifications, guidelines or instructions, if the alleged infringement would not have occurred without such designs, specifications, guidelines or instructions; (d) a modification of the Motorola Product by a party other than Motorola; (e) use of the Motorola Product in a manner for which the Motorola Product was not designed or that is inconsistent with the terms of this Agreement; or (f) the failure by Customer to install an enhancement release to the Motorola Software that is intended to correct the claimed infringement. Motorola will not be responsible for royalties based upon any County revenue generated from user fees.

12.4. This Section 12 provides Customer's sole and exclusive remedies and Motorola's entire liability in the event of an Infringement Claim. Customer has no right to recover and Motorola has no obligation to provide any other or further remedies, whether under another provision of this Agreement or any other legal theory or principle, in connection with an Infringement Claim.

## **Section 13      LIMITATION OF LIABILITY**

Except for personal injury, death, damage to tangible property or an Infringement Claim subject to Section 12 above, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, indemnification, or otherwise, will be limited to the direct damages recoverable under law,

but not to exceed the Contract Price. ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT, THE SALE OR USE OF THE EQUIPMENT OR SOFTWARE, OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. This limitation of liability provision survives the expiration or termination of the Agreement and applies notwithstanding any contrary provision.

## **Section 14 CONFIDENTIALITY AND PROPRIETARY RIGHTS**

### **14.1. CONFIDENTIAL INFORMATION.**

14.1.1. Each party is a disclosing party ("Discloser") and a receiving party ("Recipient") under this Agreement. All Deliverables will be deemed to be Motorola's Confidential Information. Subject to the State of North Carolina's Open Records law and during the term of this Agreement and for a period of three (3) years from the expiration or termination of this Agreement, Recipient will (i) not disclose Confidential Information to any third party; (ii) restrict disclosure of Confidential Information to only those employees (including, but not limited to, employees of any wholly owned subsidiary, a parent company, any other wholly owned subsidiaries of the same parent company), agents or consultants who must be directly involved with the Confidential Information for the purpose and who are bound by confidentiality terms substantially similar to those in this agreement; (iii) not copy, reproduce, reverse engineer, de-compile or disassemble any Confidential Information; (iv) use the same degree of care as for its own information of like importance, but at least use reasonable care, in safeguarding against disclosure of Confidential Information; (v) promptly notify Discloser upon discovery of any unauthorized use or disclosure of the Confidential Information and take reasonable steps to regain possession of the Confidential Information and prevent further unauthorized actions or other breach of this agreement; and (vi) only use the Confidential Information as needed to fulfill this agreement.

14.1.2. Recipient is not obligated to maintain as confidential, Confidential Information that Recipient can demonstrate by documentation (i) is now available or becomes available to the public without breach of this agreement; (ii) is explicitly approved for release by written authorization of Discloser; (iii) is lawfully obtained from a third party or parties without a duty of confidentiality; (iv) is known to the Recipient prior to such disclosure; or (v) is independently developed by Recipient without the use of any of Discloser's Confidential Information or any breach of this agreement.

14.1.3. All Confidential Information remains the property of the discloser and will not be copied or reproduced without the express written permission of the Discloser, except for copies that are absolutely necessary in order to fulfill this Agreement. Within ten (10) days of receipt of Discloser's written request, Recipient will return all Confidential Information to Discloser along with all copies and portions thereof, or certify in writing that all such Confidential Information has been destroyed. However, Recipient may retain one (1) archival copy of the Confidential Information that it may use only in case of a dispute concerning this Agreement. No license, express or implied, in the Confidential Information is granted other than to use the Confidential Information in the manner and to the extent authorized by this Agreement. The Discloser warrants that it is authorized to disclose any Confidential Information it discloses pursuant to this Agreement.

### **14.2. PRESERVATION OF MOTOROLA'S PROPRIETARY RIGHTS.**

Motorola, the third party manufacturer of any Equipment, and the copyright owner of any Non-Motorola Software own and retain all of their respective Proprietary Rights in the Equipment and Software, and nothing in this Agreement is intended to restrict their Proprietary Rights. All intellectual property developed, originated, or prepared by Motorola in connection with providing to Customer the Equipment, Software, or related services remain vested exclusively in Motorola, and this Agreement does not grant to Customer any shared development rights of intellectual property. Except as explicitly provided in the



Software License Agreement, Motorola does not grant to Customer, either directly or by implication, estoppel, or otherwise, any right, title or interest in Motorola's Proprietary Rights. Customer will not modify, disassemble, peel components, decompile, otherwise reverse engineer or attempt to reverse engineer, derive source code or create derivative works from, adapt, translate, merge with other software, reproduce, or export the Software, or permit or encourage any third party to do so. The preceding sentence does not apply to Open Source Software which is governed by the standard license of the copyright owner.

## **Section 15      GENERAL**

15.1. **TAXES.** The Contract Price does not include excise, sales, lease, use, property, or other taxes, assessments or duties, all of which will be paid by Customer except as exempt by law. If Motorola is required to pay any of these taxes, Motorola will send an invoice to Customer and Customer will pay to Motorola the amount of the taxes (including any interest and penalties) within twenty (20) days after the date of the invoice. Customer will be solely responsible for reporting the Equipment for personal property tax purposes, and Motorola will be solely responsible for reporting taxes on its income or net worth.

15.2. **ASSIGNABILITY AND SUBCONTRACTING.** Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event. Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement.

15.3 **WAIVER.** Failure or delay by either Party to exercise any right or power under this Agreement will not be a waiver of the right or power. For a waiver of a right or power to be effective, it must be in a writing signed by the waiving Party. An effective waiver of a right or power will not be construed as either a future or continuing waiver of that same right or power, or the waiver of any other right or power.

15.4. **SEVERABILITY.** If a court of competent jurisdiction renders any part of this Agreement invalid or unenforceable, that part will be severed and the remainder of this Agreement will continue in full force and effect.

15.5. **INDEPENDENT CONTRACTORS.** Each Party will perform its duties under this Agreement only as an independent contractor. The Parties and their personnel will not be considered to be employees or agents of the other Party. Nothing in this Agreement will be interpreted as granting either Party the right or authority to make commitments of any kind for the other. This Agreement will not constitute, create, or be interpreted as a joint venture, partnership or formal business organization of any kind.

15.6. **HEADINGS AND SECTION REFERENCES; CONSTRUCTION.** The section headings in this Agreement are inserted only for convenience and are not to be construed as part of this Agreement or as a limitation of the scope of the particular section to which the heading refers. This Agreement will be fairly interpreted in accordance with its terms and conditions and not for or against either Party.

15.7. **ENTIRE AGREEMENT.** This Agreement, including all Exhibits, constitutes the entire agreement of the Parties regarding the subject matter of the Agreement and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter. This Agreement may be executed in multiple counterparts, and shall have the same legal force and effect as if the Parties

had executed it as a single document. The Parties may sign in writing, or by electronic signature, including by email. An electronic signature, or a facsimile copy or computer image, such as a PDF or tiff image, of a signature, shall be treated as and shall have the same effect as an original signature. In addition, an electronic signature, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document. This Agreement may be amended or modified only by a written instrument signed by authorized representatives of both Parties. The preprinted terms and conditions found on any Customer purchase order, acknowledgment or other form will not be considered an amendment or modification of this Agreement, even if a representative of each Party signs that document.

15.8. NOTICES. Notices required under this Agreement to be given by one Party to the other must be in writing and either delivered personally or sent to the address shown below by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Customer  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motorola Solutions, Inc.  
Attn: Judy Jean-Pierre  
Legal, Government Affairs & Corporate Communications  
500 West Monroe Street, 43<sup>rd</sup> Floor  
Chicago, IL 60661

15.9. COMPLIANCE WITH APPLICABLE LAWS. Each Party will comply with all applicable federal, state, and local laws, regulations and rules concerning the performance of this Agreement or use of the System. Customer will obtain and comply with all Federal Communications Commission ("FCC") licenses and authorizations required for the installation, operation and use of the System before the scheduled installation of the Equipment. Although Motorola might assist Customer in the preparation of its FCC license applications, neither Motorola nor any of its employees is an agent or representative of Customer in FCC or other matters.

15.10. AUTHORITY TO EXECUTE AGREEMENT. Each Party represents that it has obtained all necessary approvals, consents and authorizations to enter into this Agreement and to perform its duties under this Agreement; the person executing this Agreement on its behalf has the authority to do so; upon execution and delivery of this Agreement by the Parties, it is a valid and binding contract, enforceable in accordance with its terms; and the execution, delivery, and performance of this Agreement does not violate any bylaw, charter, regulation, law or any other governing authority of the Party.

15.11. SURVIVAL OF TERMS. The following provisions will survive the expiration or termination of this Agreement for any reason: Section 3.6 (Motorola Software), Section 3.7 (Non-Motorola Software); if any payment obligations exist, Sections 5.1 and 5.2 (Contract Price and Invoicing and Payment); Subsection 9.7 (Disclaimer of Implied Warranties); Section 10 (Disputes); Section 12 Patent and Copyright Infringement Indemnification Section 13 (Limitation of Liability); Section 14 (Confidentiality and Proprietary Rights); and all of the General terms in this Section 15.

The Parties hereby enter into this Agreement as of the Effective Date. This Agreement may be executed by each of the Parties hereto in separate counterparts, and shall have the same legal force and effect as if the Parties had executed it as a single document. The parties may sign in writing, or by electronic signature, including by email. An electronic signature, or a facsimile copy or computer image, such as a PDF or tiff image, of a signature, shall be treated as and shall have the same effect as an original signature. In addition, an electronic signature, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document.

**Motorola Solutions, Inc.**

**Cabarrus County**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit A**  
**MOTOROLA SOFTWARE LICENSE AGREEMENT**

This Exhibit A Motorola Software License Agreement ("Agreement") is between Motorola Solutions, Inc. ("Motorola") and Cabarrus County, North Carolina ("Licensee"). For good and valuable consideration, the parties agree as follows:

**Section 1      DEFINITIONS**

1.1      "Designated Products" means products provided by Motorola to Licensee with which or for which the Software and Documentation is licensed for use.

1.2      "Documentation" means product and software documentation that specifies technical and performance features and capabilities, and the user, operation and training manuals for the Software (including all physical or electronic media upon which such information is provided).

1.3      "Open Source Software" means software with either freely obtainable source code, license for modification, or permission for free distribution.

1.4      "Open Source Software License" means the terms or conditions under which the Open Source Software is licensed.

1.5      "Primary Agreement" means the agreement to which this exhibit is attached.

1.6      "Security Vulnerability" means a flaw or weakness in system security procedures, design, implementation, or internal controls that could be exercised (accidentally triggered or intentionally exploited) and result in a security breach such that data is compromised, manipulated or stolen or the system damaged.

1.7      "Software" (i) means proprietary software in object code format, and adaptations, translations, de-compilations, disassemblies, emulations, or derivative works of such software; (ii) means any modifications, enhancements, new versions and new releases of the software provided by Motorola; and (iii) may contain one or more items of software owned by a third party supplier. The term "Software" does not include any third party software provided under separate license or third party software not licensable under the terms of this Agreement.

**Section 2      SCOPE**

Motorola and Licensee enter into this Agreement in connection with Motorola's delivery of certain proprietary software or products containing embedded or pre-loaded proprietary software, or both. This Agreement contains the terms and conditions of the license Motorola is providing to Licensee, and Licensee's use of the proprietary software and affiliated documentation.

**Section 3      GRANT OF LICENSE**

3.1.      Subject to the provisions of this Agreement and the payment of applicable license fees, Motorola grants to Licensee a personal, limited, non-transferable (except as permitted in Section 7) and non-exclusive license under Motorola's copyrights and Confidential Information (as defined in the Primary Agreement) embodied in the Software to use the Software, in object code form, and the Documentation solely in connection with Licensee's use of the Designated Products. This Agreement does not grant any rights to source code.

3.2.      If the Software licensed under this Agreement contains or is derived from Open Source Software, the terms and conditions governing the use of such Open Source Software are in the Open

Source Software Licenses of the copyright owner and not this Agreement. If there is a conflict between the terms and conditions of this Agreement and the terms and conditions of the Open Source Software Licenses governing Licensee's use of the Open Source Software, the terms and conditions of the license grant of the applicable Open Source Software Licenses will take precedence over the license grants in this Agreement. If requested by Licensee, Motorola will use commercially reasonable efforts to: (i) determine whether any Open Source Software is provided under this Agreement; and (ii) identify the Open Source Software (or specify where that license may be found).

#### **Section 4      LIMITATIONS ON USE**

4.1. Licensee may use the Software only for Licensee's internal business purposes and only in accordance with the Documentation. Any other use of the Software is strictly prohibited. Without limiting the general nature of these restrictions, Licensee will not make the Software available for use by third parties on a "time sharing," "application service provider," or "service bureau" basis or for any other similar commercial rental or sharing arrangement.

4.2. Licensee will not, and will not allow or enable any third party to: (i) reverse engineer, disassemble, peel components, decompile, reprogram or otherwise reduce the Software or any portion to a human perceptible form or otherwise attempt to recreate the source code; (ii) modify, adapt, create derivative works of, or merge the Software; (iii) copy, reproduce, distribute, lend, or lease the Software or Documentation to any third party, grant any sublicense or other rights in the Software or Documentation to any third party, or take any action that would cause the Software or Documentation to be placed in the public domain; (iv) remove, or in any way alter or obscure, any copyright notice or other notice of Motorola's proprietary rights; (v) provide, copy, transmit, disclose, divulge or make the Software or Documentation available to, or permit the use of the Software by any third party or on any machine except as expressly authorized by this Agreement; or (vi) use, or permit the use of, the Software in a manner that would result in the production of a copy of the Software solely by activating a machine containing the Software. Licensee may make one copy of Software to be used solely for archival, back-up, or disaster recovery purposes; *provided* that Licensee may not operate that copy of the Software at the same time as the original Software is being operated. Licensee may make as many copies of the Documentation as it may reasonably require for the internal use of the Software.

4.3. Unless otherwise authorized by Motorola in writing, Licensee will not, and will not enable or allow any third party to: (i) install a licensed copy of the Software on more than one unit of a Designated Product; or (ii) copy onto or transfer Software installed in one unit of a Designated Product onto one other device. Licensee may temporarily transfer Software installed on a Designated Product to another device if the Designated Product is inoperable or malfunctioning, if Licensee provides written notice to Motorola of the temporary transfer and identifies the device on which the Software is transferred. Temporary transfer of the Software to another device must be discontinued when the original Designated Product is returned to operation and the Software must be removed from the other device. Licensee must provide prompt written notice to Motorola at the time temporary transfer is discontinued.

4.4. Licensee will maintain, during the term of this Agreement and for a period of two years thereafter, accurate records relating to this license grant to verify compliance with this Agreement. Motorola or an independent third party ("Auditor") may inspect Licensee's premises, books and records, upon reasonable prior notice to Licensee, during Licensee's normal business hours and subject to Licensee's facility and security regulations. Motorola is responsible for the payment of all expenses and costs of the Auditor. Any information obtained by Motorola and the Auditor will be kept in strict confidence by Motorola and the Auditor and used solely for the purpose of verifying Licensee's compliance with the terms of this Agreement.

## **Section 5 OWNERSHIP AND TITLE**

Motorola, its licensors, and its suppliers retain all of their proprietary rights in any form in and to the Software and Documentation, including, but not limited to, all rights in patents, patent applications, inventions, copyrights, trademarks, trade secrets, trade names, and other proprietary rights in or relating to the Software and Documentation (including any corrections, bug fixes, enhancements, updates, modifications, adaptations, translations, de-compilations, disassemblies, emulations to or derivative works from the Software or Documentation, whether made by Motorola or another party, or any improvements that result from Motorola's processes or, provision of information services). No rights are granted to Licensee under this Agreement by implication, estoppel or otherwise, except for those rights which are expressly granted to Licensee in this Agreement. All intellectual property developed, originated, or prepared by Motorola in connection with providing the Software, Designated Products, Documentation or related services, remains vested exclusively in Motorola, and Licensee will not have any shared development or other intellectual property rights.

## **Section 6 LIMITED WARRANTY; DISCLAIMER OF WARRANTY**

6.1. Unless otherwise stated in the Primary Agreement, the commencement date and the term of the Software warranty will be a period of ninety (90) days from Motorola's shipment of the Software (the "Warranty Period"). If Licensee is not in breach of any of its obligations under this Agreement, Motorola warrants that the unmodified Software, when used properly and in accordance with the Documentation and this Agreement, will be free from a reproducible defect that eliminates the functionality or successful operation of a feature critical to the primary functionality or successful operation of the Software. Whether a defect occurs will be determined by Motorola solely with reference to the Documentation. Motorola does not warrant that Licensee's use of the Software or the Designated Products will be uninterrupted, error-free, completely free of Security Vulnerabilities, or that the Software or the Designated Products will meet Licensee's particular requirements. Motorola makes no representations or warranties with respect to any third party software included in the Software. Notwithstanding, any warranty provided by a copyright owner in its standard license terms will flow through to Licensee for third party software provided by Motorola.

6.2 Motorola's sole obligation to Licensee and Licensee's exclusive remedy under this warranty is to use reasonable efforts to remedy any material Software defect covered by this warranty. These efforts will involve either replacing the media or attempting to correct significant, demonstrable program or documentation errors or Security Vulnerabilities. If Motorola cannot correct the defect within a reasonable time, then at Motorola's option, Motorola will replace the defective Software with functionally-equivalent Software, license to Licensee substitute Software which will accomplish the same objective, or terminate the license and refund the Licensee's paid license fee.

6.3. Warranty claims are described in the Primary Agreement.

6.4. The express warranties set forth in this Section 6 are in lieu of, and Motorola disclaims, any and all other warranties (express or implied, oral or written) with respect to the Software or Documentation, including, without limitation, any and all implied warranties of condition, title, non-infringement, merchantability, or fitness for a particular purpose or use by Licensee (whether or not Motorola knows, has reason to know, has been advised, or is otherwise aware of any such purpose or use), whether arising by law, by reason of custom or usage of trade, or by course of dealing. In addition, Motorola disclaims any warranty to any person other than Licensee with respect to the Software or Documentation.

## **Section 7 TRANSFERS**

Licensee will not transfer the Software or Documentation to any third party without Motorola's prior written consent. Motorola's consent may be withheld at its discretion and may be conditioned upon transferee paying all applicable license fees and agreeing to be bound by this Agreement. If the

Designated Products are Motorola's radio products and Licensee transfers ownership of the Motorola radio products to a third party, Licensee may assign its right to use the Software (other than CPS and Motorola's FLASHport® software) which is embedded in or furnished for use with the radio products and the related Documentation; *provided* that Licensee transfers all copies of the Software and Documentation to the transferee, and Licensee and the transferee sign a transfer form to be provided by Motorola upon request, obligating the transferee to be bound by this Agreement.

## **Section 8      TERM AND TERMINATION**

8.1 Licensee's right to use the Software and Documentation will begin when the Primary Agreement is signed by both parties and will continue for the life of the Designated Products with which or for which the Software and Documentation have been provided by Motorola, unless Licensee breaches this Agreement, in which case this Agreement and Licensee's right to use the Software and Documentation may be terminated immediately upon notice by Motorola.

8.2 Within thirty (30) days after termination of this Agreement, Licensee must certify in writing to Motorola that all copies of the Software have been removed or deleted from the Designated Products and that all copies of the Software and Documentation have been returned to Motorola or destroyed by Licensee and are no longer in use by Licensee.

8.3 Licensee acknowledges that Motorola made a considerable investment of resources in the development, marketing, and distribution of the Software and Documentation and that Licensee's breach of this Agreement will result in irreparable harm to Motorola for which monetary damages would be inadequate. If Licensee breaches this Agreement, Motorola may terminate this Agreement and be entitled to all available remedies at law or in equity (including immediate injunctive relief and repossession of all non-embedded Software and associated Documentation unless Licensee is a Federal agency of the United States Government).

## **Section 9      Commercial Computer Software**

9.1 *This Section 9 only applies to U.S. Government end users.* The Software, Documentation and updates are commercial items as that term is defined at 48 C.F.R. Part 2.101, consisting of "commercial computer software" and "computer software documentation" as such terms are defined in 48 C.F.R. Part 252.227-7014(a)(1) and 48 C.F.R. Part 252.227-7014(a)(5), and used in 48 C.F.R. Part 12.212 and 48 C.F.R. Part 227.7202, as applicable. Consistent with 48 C.F.R. Part 12.212, 48 C.F.R. Part 252.227-7015, 48 C.F.R. Part 227.7202-1 through 227.7202-4, 48 C.F.R. Part 52.227-19, and other relevant sections of the Code of Federal Regulations, as applicable, the Software, Documentation and Updates are distributed and licensed to U.S. Government end users: (i) only as commercial items, and (ii) with only those rights as are granted to all other end users pursuant to the terms and conditions contained herein.

9.2 If Licensee is licensing Software for end use by the United States Government or a United States Government agency, Licensee may transfer such Software license, but only if: (i) Licensee transfers all copies of such Software and Documentation to such United States Government entity or interim transferee, and (ii) Licensee has first obtained from the transferee (if applicable) and ultimate end user an enforceable end user license agreement containing restrictions substantially identical to the ones contained in this Agreement. Except as stated in the foregoing, Licensee and any transferee(s) authorized by this subsection 9.2 may not otherwise use or transfer or make available any Motorola software to any third party nor permit any party to do so.

## **Section 10      CONFIDENTIALITY**

Licensee acknowledges that the Software and Documentation contain Motorola's valuable proprietary and Confidential Information and are Motorola's trade secrets, and that the provisions in the Primary Agreement concerning Confidential Information apply.

8.5.2019





## **Section 11      LIMITATION OF LIABILITY**

The Limitation of Liability provision is described in the Primary Agreement.

## **Section 12      NOTICES**

Notices are described in the Primary Agreement.

## **Section 13      GENERAL**

13.1. **COPYRIGHT NOTICES.** The existence of a copyright notice on the Software will not be construed as an admission or presumption of publication of the Software or public disclosure of any trade secrets associated with the Software.

13.2. **COMPLIANCE WITH LAWS.** Licensee acknowledges that the Software is subject to the laws and regulations of the United States and Licensee will comply with all applicable laws and regulations, including export laws and regulations of the United States. Licensee will not, without the prior authorization of Motorola and the appropriate governmental authority of the United States, in any form export or re-export, sell or resell, ship or reship, or divert, through direct or indirect means, any item or technical data or direct or indirect products sold or otherwise furnished to any person within any territory for which the United States Government or any of its agencies at the time of the action, requires an export license or other governmental approval. Violation of this provision is a material breach of this Agreement.

13.3. **ASSIGNMENTS AND SUBCONTRACTING.** Motorola may assign its rights or subcontract its obligations under this Agreement, or encumber or sell its rights in any Software, without prior notice to or consent of Licensee.

13.4. **GOVERNING LAW.** This Agreement is governed by the laws of the United States to the extent that they apply and otherwise by the internal substantive laws of the State of North Carolina. The terms of the U.N. Convention on Contracts for the International Sale of Goods do not apply. In the event that the Uniform Computer Information Transaction Act, any version of this Act, or a substantially similar law (collectively "UCITA") becomes applicable to a party's performance under this Agreement, UCITA does not govern any aspect of this Agreement or any license granted under this Agreement, or any of the parties' rights or obligations under this Agreement. The governing law will be that in effect prior to the applicability of UCITA.

13.5. **THIRD PARTY BENEFICIARIES.** This Agreement is entered into solely for the benefit of Motorola and Licensee. No third party has the right to make any claim or assert any right under this Agreement, and no third party is deemed a beneficiary of this Agreement. Notwithstanding the foregoing, any licensor or supplier of third party software included in the Software will be a direct and intended third party beneficiary of this Agreement.

13.6. **SURVIVAL.** Sections 4, 5, 6.4, 7, 8, 9, 10, 11 and 13 survive the termination of this Agreement.

13.7. **ORDER OF PRECEDENCE.** In the event of inconsistencies between this Exhibit and the Primary Agreement, the parties agree that this Exhibit prevails, only with respect to the specific subject matter of this Exhibit, and not the Primary Agreement or any other exhibit as it applies to any other subject matter.

13.8. **SECURITY.** Motorola uses reasonable means in the design and writing of its own Software and the acquisition of third party Software to limit Security Vulnerabilities. While no software can be guaranteed to be free from Security Vulnerabilities, if a Security Vulnerability is discovered, Motorola will take the steps set forth in Section 6 of this Agreement.

## Exhibit B

Motorola's Proposal/Quote dated November 28, 2018

---

### ***System Overview***

---

As requested by Cabarrus County, Motorola is providing a quote for the Edge Availability option in the P25 network. This will be Phase 3 of the upgrade and assumes Phase 1 and 2 are already complete for the refresh of the backhaul. This will enable the ability to have the simulcast cell and dispatch sites all connected together during a site trunking event. The details and the design assumptions are listed below.

---

### ***Pricing***

---

Phase 3: Edge Availability:

Equipment/Services/Installation/Programming Total: **\$222,217.00**

---

### ***Design Assumptions***

---

- 7.17 System Release
- Includes one Edge Controller Server for Cabarrus County to be located at Fire Station 3 (Prime Site)
- Edge availability requires Ethernet site links and costs for conversions are not included in this design
- Assumes the Phase 1 and 2 backhaul refresh are complete and the system is utilizing MPLS on Ethernet backhaul
- Assumes all Dispatch sites can connect to the Prime site
- This design does not allow for conventional Site Controllers (CSCs) which would remove them from any Dispatch sites along with the wireless back up capability
- Includes GGM8000 Router and an HP-2930F Switch for smooth cutover
- Assumes adequate physical space and power to be provided including UPS and generators
- Includes a spare recovery equipment

---

**Equipment List**

---

QTY	NOMENCLATURE	DESCRIPTION
1	SQM01SUM0299	EDGE CONTROLLER SERVER
1	CA03120AA	ADD: EDGE CONTROLLER BASE SOFTWARE
1	CA03121AA	ADD: EDGE CONTROLLER MULTI-SITE SW
1	CA03082AA	ADD: LXN 6000 OPEN RACK INSTALL KIT
1	DSQNAP4BAYW4HDDS	QNAP TS-453A 4-BAY WITH 4 SEAGATE 2TB NAS HDD
1	DLN6971	FRU: DL380 G9 DVD DRIVE
1	DLN6972	FRU: DL380 G9 POWER SUPPLY
1	DLN6973	FRU: DL380 G9 FAN
1	SQM01SUM0205	GGM 8000 GATEWAY
1	CA02108AA	ADD: DIRECT SHIP (NO STAGING)
1	CA01616AA	ADD: AC POWER
1	CA02087AA	ADD: ENCRYPTION (7.12 OR LATER)
1	CLN1868	2930F 24-PORT SWITCH

## Benita Conrad

---

**From:** Travis McGhee  
**Sent:** Monday, August 5, 2019 1:53 PM  
**To:** Benita Conrad; David Taylor  
**Subject:** Commissioner Agenda Item  
**Attachments:** CPA Cabarrus County NC v.8-5-2019 wQuote added.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Need to get this added to the Commissioner meeting for 9/3 please. I included my emails to Rich below showing his review, the corrections he mentioned have been corrected in this document.

Need approval for the county manager to sign this contract: This contract is for hardware and software for the radio system that keeps the communications centers connected to the master site when backhaul connectivity is lost. Historically, when there is a connection issue the radios in the field still operate but the communication centers have to use back up radios. This software and hardware is to keep the communications centers/911 centers fully connected until the main connection is restored. This is phase III of the Ethernet Backhaul project.

Cost Breakdown:

Cabarrus : \$88,886.80

Concord: \$88,886.80

Kannapolis: \$44,443.40

Thanks,

Travis McGhee  
Cabarrus County SO  
704-920-3103

---

**From:** Richard Koch <kochlaw@ctc.net>  
**Sent:** Wednesday, July 31, 2019 11:58 AM  
**To:** Travis McGhee <TPMcGhee@cabarruscounty.us>; Richard Koch <RMKoch@cabarruscounty.us>  
**Cc:** Kyle Bilafer <KDBilafer@cabarruscounty.us>; Jonathan Marshall <JBMarshall@cabarruscounty.us>; Thomas Nunn <tcnunn@cabarruscounty.us>  
**Subject:** RE: Edge Contract From Motorola

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

Travis,

I have reviewed these documents. I do not have any major issues with the language in the communications products agreement or the software license agreement, except the County's name is misspelled at the signature line on the communications products agreement and in the beginning of the software license agreement. Also, exhibit B to the agreement, which was the quote, was not attached.

Rich

**Richard M. Koch**

Cabarrus County Attorney  
3220-201 Prosperity Church Road  
Charlotte, North Carolina 28269  
Tel: 704.503.5700  
Fax: 704.503.5707  
Email: [Kochlaw@ctc.net](mailto:Kochlaw@ctc.net)

**From:** Travis McGhee <[TPMcGhee@cabarruscounty.us](mailto:TPMcGhee@cabarruscounty.us)>

**Sent:** Monday, July 29, 2019 11:08 AM

**To:** Richard Koch <[RMKoch@cabarruscounty.us](mailto:RMKoch@cabarruscounty.us)>

**Cc:** Kyle Bilafer <[KDBilafer@cabarruscounty.us](mailto:KDBilafer@cabarruscounty.us)>; Jonathan Marshall <[JBMarshall@cabarruscounty.us](mailto:JBMarshall@cabarruscounty.us)>; Thomas Nunn <[tcnunn@cabarruscounty.us](mailto:tcnunn@cabarruscounty.us)>

**Subject:** Edge Contract From Motorola

Good Morning,

Attached are the Edge design assumptions and proposed contract from Motorola for review. I have sent this to Concord and Kannapolis for review prior to this and they appear to be ok with it. This is Phase III of the Radio Backhaul Ethernet / Backhaul project.

This equipment will keep the communications centers connected to the master site in Matthews during outages when connectivity would normally be lost.

Thank You,

Travis McGhee  
Cabarrus County SO  
704-920-3103

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Solid Waste / Landfill - Revised Saturday Operating Hours

### **BRIEF SUMMARY:**

The Cabarrus County Construction and Demolition Landfill is currently open on Saturdays from 8 a.m. until 2 p.m. The majority of customers who visit the landfill on Saturdays are residents who utilize the residential trash convenience center. In order to better serve these customers and improve the efficiency of closing the landfill on Saturdays, landfill staff has recommended that the hours for the construction and demolition landfill area be changed to 8 a.m. until 12 p.m. The Saturday operating hours for the residential trash convenience center and recycling convenience center will remain 8 a.m. until 2 p.m.

### **REQUESTED ACTION:**

Motion to approve the modification to Saturday hours at the Cabarrus County Construction and Demolition Landfill.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Kevin Grant, Sustainability Manager

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Tax Administration - Refund and Release Reports - August 2019

### **BRIEF SUMMARY:**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

### **REQUESTED ACTION:**

Motion to approve the August 2019 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

M. David Thrift, Tax Administrator

### **BUDGET AMENDMENT REQUIRED:**

No



## **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

### **ATTACHMENTS:**

- ▣ Release Refund Summary
- ▣ Release Refund Detail
- ▣ NCVTS Refund Report

**Summary of Releases and Refunds for the Month Of August 2019**

RELEASES FOR THE MONTH OF: AUGUST 2019

**\$187,153.39**

BREAKDOWN OF RELEASES:

COUNTY	\$114,564.97
CITY OF CONCORD	\$46,057.54
CITY OF KANNAPOLIS	\$17,570.61
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$4,524.16
TOWN OF MIDLAND	\$797.19
TOWN OF MT. PLEASANT	\$215.95
ALLEN F/D	\$1,040.74
COLD WATER F/D	\$122.73
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$81.83
GEORGEVILLE F/D	\$17.67
GOLD HILL F/D	\$5.89
HARRISBURG F/D	\$283.99
JACKSON PARK F/D	\$75.62
MIDLAND F/D	\$299.71
MT MITCHELL F/D	\$848.87
MT PLEASANT F/D	\$267.23
NORTHEAST F/D	\$0.00
ODELL F/D	\$349.81
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$14.58
KANNAPOLIS RURAL F/D	\$14.30
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: AUGUST 2019

**\$77,857.87**

BREAKDOWN OF REFUNDS:

COUNTY	\$59,514.47
CITY OF CONCORD	\$8,644.88
CITY OF KANNAPOLIS	\$2,440.53
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$252.89
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$813.45
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$5,024.54
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$65.42
NORTHEAST F/D	\$0.00
ODELL F/D	\$1,090.02
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$11.67
CONCORD RURAL F/D	\$0.00

## AUGUST 2019 RELEASE REPORT

Name	Bill#	Reason	District	Amount
44 MILLS LLC	2019-10337	RELEASE LATE LIST PENALTY;	C PEN FEE	258.55
44 MILLS LLC	2019-10337	RELEASE LATE LIST PENALTY;	CI04PEN FEE	220.11
AIR PRODUCTS & CHEMICALS INC	2019-119	INFORMAL VALUE APPEAL;105-	C ADVLTX	1414.35
AIR PRODUCTS & CHEMICALS INC	2019-119	INFORMAL VALUE APPEAL;105-	C PEN FEE	282.87
AIR PRODUCTS & CHEMICALS INC	2019-119	INFORMAL VALUE APPEAL;105-	CI04ADVLTX	1237.55
AIR PRODUCTS & CHEMICALS INC	2019-119	INFORMAL VALUE APPEAL;105-	CI04PEN FEE	247.51
ALINO PIZZERIA INC	2019-586	INCORRECT TAX RATE, ERROR	C ADVLTX	4700.44
ALINO PIZZERIA INC	2019-586	INCORRECT TAX RATE, ERROR	C PEN FEE	470.04
ALINO PIZZERIA INC	2019-586	INCORRECT TAX RATE, ERROR	CI02ADVLTX	3133.63
ALINO PIZZERIA INC	2019-586	INCORRECT TAX RATE, ERROR	CI02PEN FEE	313.36
ANDERSON ANGELIA A	2019-13225	PROPERTY SOLD. 105-317	C ADVLTX	9.10
ANDERSON ANGELIA A	2019-13225	PROPERTY SOLD. 105-317	C PEN FEE	0.91
ANDERSON ANGELIA A	2019-13225	PROPERTY SOLD. 105-317	FR14ADVLTX	0.86
ANDERSON ANGELIA A	2019-13225	PROPERTY SOLD. 105-317	FR14PEN FEE	0.09
ANDERSON SCOTT LEE	2019-503872	JURISDICTION CORRECTION.	C ADVLTX	171.97
ANDERSON SCOTT LEE	2019-503872	JURISDICTION CORRECTION.	CI02ADVLTX	111.55
ATHEY JONATHAN NATHANIEL	2019-503361	REPROCESSING PARTIAL	C ADVLTX	144.86
ATHEY JONATHAN NATHANIEL	2019-503361	REPROCESSING PARTIAL	C ADVLTX	-28.04
ATHEY JONATHAN NATHANIEL	2019-503361	REPROCESSING PARTIAL	CI02ADVLTX	-18.69
ATHEY JONATHAN NATHANIEL	2019-503361	REPROCESSING PARTIAL	CI02ADVLTX	96.58
AUSTIN MARVIN LEE	2019-14701	INFORMAL VALUE APPEAL 105-	C ADVLTX	35.96
AUSTIN MARVIN LEE	2019-14701	INFORMAL VALUE APPEAL 105-	FR16ADVLTX	5.73
BACKYARD LEISURE HOLDINGS	2019-15040	BUSINESS CLOSED; 105-317	C ADVLTX	45.84
BACKYARD LEISURE HOLDINGS	2019-15040	BUSINESS CLOSED; 105-317	C PEN FEE	4.58
BACKYARD LEISURE HOLDINGS	2019-15040	BUSINESS CLOSED; 105-317	CI04ADVLTX	39.02
BACKYARD LEISURE HOLDINGS	2019-15040	BUSINESS CLOSED; 105-317	CI04PEN FEE	3.90
BARBEE LEE ALEXANDER JR	2019-15787	PROPERTY SOLD 105-381	C ADVLTX	17.02
BARBEE LEE ALEXANDER JR	2019-15787	PROPERTY SOLD 105-381	C PEN FEE	1.70
BARBEE LEE ALEXANDER JR	2019-15787	PROPERTY SOLD 105-381	CI02ADVLTX	11.04
BARBEE LEE ALEXANDER JR	2019-15787	PROPERTY SOLD 105-381	CI02PEN FEE	1.10
BARE TRAVIS RAY	2015-15283	RELEASE GR FEE-AGED OUT &	C GARNFEE	60.00
BARNHARDT LINDA B	2019-16262	INFORMAL VALUE APPEAL.	C ADVLTX	35.11
BARNHARDT LINDA B	2019-16262	INFORMAL VALUE APPEAL.	C PEN FEE	3.51
BARNHARDT LINDA B	2019-16262	INFORMAL VALUE APPEAL.	CI04ADVLTX	29.89
BARNHARDT LINDA B	2019-16262	INFORMAL VALUE APPEAL.	CI02PEN FEE	2.99
BARRON LEONEL ALVARADO	2017-16438	DUPLICATE TAXATION 105-381	C ADVLTX	117.25
BARRON LEONEL ALVARADO	2017-16438	DUPLICATE TAXATION 105-381	CI02ADVLTX	80.40
BARRON LEONEL ALVARADO	2018-16523	DUPLICATE TAXATION 105-381	C ADVLTX	108.54
BARRON LEONEL ALVARADO	2018-16523	DUPLICATE TAXATION 105-381	C PEN FEE	10.85
BARRON LEONEL ALVARADO	2018-16523	DUPLICATE TAXATION 105-381	CI02ADVLTX	72.36
BARRON LEONEL ALVARADO	2018-16523	DUPLICATE TAXATION 105-381	CI02PEN FEE	7.24
BEEBEE'S TIRE & SERVICE LLC	2019-536	INCORRECT TAX RATE, ERROR	C ADVLTX	212.54
BEEBEE'S TIRE & SERVICE LLC	2019-536	INCORRECT TAX RATE, ERROR	C PEN FEE	21.25
BEEBEE'S TIRE & SERVICE LLC	2019-536	INCORRECT TAX RATE, ERROR	CI02ADVLTX	141.70
BEEBEE'S TIRE & SERVICE LLC	2019-536	INCORRECT TAX RATE, ERROR	CI02PEN FEE	14.17
BETHEL A M E ZION CHURCH	2019-18396	LATE EXCLUSION (BOER)-	C ADVLTX	2931.29
BETHEL A M E ZION CHURCH	2019-18396	LATE EXCLUSION (BOER)-	CI04ADVLTX	2495.56
BFI WASTE SYSTEMS OF	2019-18466	CHANGE ON TAX CARD -	C ADVLTX	35093.76
BFI WASTE SYSTEMS OF	2019-18466	CHANGE ON TAX CARD -	CI02ADVLTX	22763.52
BLACKWELL TALMADGE D	2019-19311	INFORMAL VALUE APPEAL.	C ADVLTX	42.07
BLACKWELL TALMADGE D	2019-19311	INFORMAL VALUE APPEAL.	CI02ADVLTX	27.29
BLYTHE CONSTRUCTION INC	2019-19710	INFORMAL VALUE APPEAL.	C ADVLTX	46.07
BLYTHE CONSTRUCTION INC	2019-19710	INFORMAL VALUE APPEAL.	CI01ADVLTX	22.10
BRANTLEY KATHIE REED	2019-21157	INFORMAL VALUE APPEAL.	C ADVLTX	81.40
BRANTLEY KATHIE REED	2019-21157	INFORMAL VALUE APPEAL.	C PEN FEE	8.14
BRANTLEY KATHIE REED	2019-21157	INFORMAL VALUE APPEAL.	FR11ADVLTX	7.48
BRANTLEY KATHIE REED	2019-21157	INFORMAL VALUE APPEAL.	FR11PEN FEE	0.75
CABARRUS COUNTY	2019-23920	TAX EMEMPT - COUNTY OWNED	C ADVLTX	393.98
CABARRUS COUNTY	2019-23920	TAX EMEMPT - COUNTY OWNED	FR11ADVLTX	36.20
CAMP JAMES H	2019-24397	LATE EXCLUSION 105-322	C ADVLTX	451.77
CAMP JAMES H	2019-24397	LATE EXCLUSION 105-322	FR04ADVLTX	45.79
CARPENTER PAUL M	2019-25353	VALUE APPEAL 105-317	C ADVLTX	36.48
CARPENTER PAUL M	2019-25353	VALUE APPEAL 105-317	CI06ADVLTX	10.85
CAVENDER ANNA M	2019-26366	DUPLICATE TAXATION 105-317	C ADVLTX	67.56
CAVENDER ANNA M	2019-26366	DUPLICATE TAXATION 105-317	CI02ADVLTX	43.82
CENTRAL CAROLINA DIALYSIS	2019-26532	Release Late List Penalty:	C PEN FEE	392.48
CENTRAL CAROLINA DIALYSIS	2019-26532	Release Late List Penalty:	CI02PEN FEE	254.58
CHILD CARE OF KANNAPOLIS LTD	2019-27429	BUSINESS CLOSED. NCGS 105-	C ADVLTX	43.61
CHILD CARE OF KANNAPOLIS LTD	2019-27429	BUSINESS CLOSED. NCGS 105-	C PEN FEE	4.36
CHILD CARE OF KANNAPOLIS LTD	2019-27429	BUSINESS CLOSED. NCGS 105-	CI04ADVLTX	37.13
CHILD CARE OF KANNAPOLIS LTD	2019-27429	BUSINESS CLOSED. NCGS 105-	CI04PEN FEE	3.71
CHRISTENBURY FARMS INC	2019-27643	INCORRECT TAX RATE, ERROR	C ADVLTX	295.56
CHRISTENBURY FARMS INC	2019-27643	INCORRECT TAX RATE, ERROR	CI02ADVLTX	96.55
CHRISTENBURY FARMS INC	2019-27643	INCORRECT TAX RATE, ERROR	FR11ADVLTX	14.24
CLINE MARK ALAN	2019-28585	INCORRECT TAX RATE, ERROR	C ADVLTX	152.42
CLINE MARK ALAN	2019-28585	INCORRECT TAX RATE, ERROR	FR04ADVLTX	15.88
COMMONERS BREWING COMPANY	2019-701	INCORRECT TAX RATE, ERROR	C ADVLTX	1041.12
COMMONERS BREWING COMPANY	2019-701	INCORRECT TAX RATE, ERROR	C PEN FEE	104.11
COMMONERS BREWING COMPANY	2019-701	INCORRECT TAX RATE, ERROR	CI02ADVLTX	694.08
COMMONERS BREWING COMPANY	2019-701	INCORRECT TAX RATE, ERROR	CI02PEN FEE	69.41
CONLEY RICHARD MICHAEL	2019-500461	TAX JURISDICTION 105-381	C ADVLTX	108.07
CONLEY RICHARD MICHAEL	2019-500461	TAX JURISDICTION 105-381	CI02ADVLTX	72.04
CONLEY RICHARD MICHAEL	2019-500538	TAX JURISDICTION 105-381	C ADVLTX	100.50
CONLEY RICHARD MICHAEL	2019-500538	TAX JURISDICTION 105-381	CI02ADVLTX	67.00
CONNER MICHAEL A	2019-29810	INFORMAL VALUE APPEAL.	C ADVLTX	144.65
CONNER MICHAEL A	2019-29810	INFORMAL VALUE APPEAL.	C PEN FEE	14.47
CONNER MICHAEL A	2019-29810	INFORMAL VALUE APPEAL.	CI06ADVLTX	43.00
CONNER MICHAEL A	2019-29810	INFORMAL VALUE APPEAL.	CI06PEN FEE	4.30

COPPERFIELD APARTMENTS LLC	2019-30371	ANNEXATION 160A-58.3	FR09ADVLTX	805.95
COPPERFIELD COMMERCIAL LLC	2019-30374	ANNEXATION 160A-58.3	FR03ADVLTX	65.32
CUSTER DONALD LEROY	2019-32360	TAX JURISDICTION 105-317	FR07ADVLTX	4.02
DANIELS DENNIS ALLEN	2019-503581		C ADVLTX	-24.23
DANIELS DENNIS ALLEN	2019-503581	REPROCESSING PARTIAL	C ADVLTX	92.88
DANIELS DENNIS ALLEN	2019-503581	REPROCESSING PARTIAL	CI04ADVLTX	81.27
DANIELS DENNIS ALLEN	2019-503581		CI04ADVLTX	-21.20
DAVID JASON CHAD	2019-33250	DUPLICATE TAXATION 105-317	C ADVLTX	5.92
DAVID JASON CHAD	2019-33250	DUPLICATE TAXATION 105-317	C PEN FEE	1.18
DAVID JASON CHAD	2019-33250	DUPLICATE TAXATION 105-317	CI04ADVLTX	5.04
DAVID JASON CHAD	2019-33250	DUPLICATE TAXATION 105-317	CI04PEN FEE	1.01
DAVIE VARIETY INC	2019-33357	INFORMAL VALUE APPEAL.	C ADVLTX	9.81
DAVIE VARIETY INC	2019-33357	INFORMAL VALUE APPEAL.	CI02ADVLTX	6.36
DEBRA BARNES	2015-410165	PAID BEFORE GR MAILED	C GARNFEE	60.00
DEC FITNESS LLC	2019-689		C PEN FEE	-24.48
DEC FITNESS LLC	2019-689	BOER DECISION 105-317	C PEN FEE	24.48
DEC FITNESS LLC	2019-689	BOER DECISION 105-317	C PEN FEE	24.48
DEC FITNESS LLC	2019-689	BOER DECISION 105-317	CI04PEN FEE	21.42
DEC FITNESS LLC	2019-689	BOER DECISION 105-317	CI04PEN FEE	21.42
DEC FITNESS LLC	2019-689	BOER DECISION 105-317	CI04PEN FEE	-21.42
DEC FITNESS LLC	2019-690	BOER DECISION 105-317	C PEN FEE	35.70
DEC FITNESS LLC	2019-690	BOER DECISION 105-317	CI04PEN FEE	32.13
DEC FITNESS LLC	2019-691	BOER DECISION 105-317	C PEN FEE	47.60
DEC FITNESS LLC	2019-691	BOER DECISION 105-317	CI04PEN FEE	42.84
DEC FITNESS LLC	2019-692	BOER DECISION 105-317	C PEN FEE	59.50
DEC FITNESS LLC	2019-692	BOER DECISION 105-317	CI04PEN FEE	53.55
DEC FITNESS LLC	2019-693	BOER DECISION 105-317	C PEN FEE	71.40
DEC FITNESS LLC	2019-693	BOER DECISION 105-317	CI04PEN FEE	61.20
DEMAREST MARK	2019-34431	INFORMAL VALUE APPEAL.	C ADVLTX	85.48
DEMAREST MARK	2019-34431	INFORMAL VALUE APPEAL.	CI02ADVLTX	55.44
DENONCOURT JANINE M	2019-34513	PROPERTY NO LONGER IN	C ADVLTX	165.46
DENONCOURT JANINE M	2019-34513	PROPERTY NO LONGER IN	CI04ADVLTX	140.87
DIGRAZIA DARLEEN R	2019-34950	DUPLICATE TAX 105 317	C ADVLTX	23.16
DIGRAZIA DARLEEN R	2019-34950	DUPLICATE TAX 105 317	C PEN FEE	2.32
DIGRAZIA DARLEEN R	2019-34950	DUPLICATE TAX 105 317	CI02ADVLTX	15.02
DIGRAZIA DARLEEN R	2019-34950	DUPLICATE TAX 105 317	CI02PEN FEE	1.50
DIXON STEVEN A	2019-35180	PROPERTY SOLD.105-317	C ADVLTX	73.32
DIXON STEVEN A	2019-35180	PROPERTY SOLD.105-317	C PEN FEE	7.33
DIXON STEVEN A	2019-35180	PROPERTY SOLD.105-317	FR09ADVLTX	8.18
DIXON STEVEN A	2019-35180	PROPERTY SOLD.105-317	FR09PEN FEE	0.82
DRAKE DAVID H	2019-35804	DUPLICATE TAXATION. NCGS	C ADVLTX	53.21
DRAKE DAVID H	2019-35804	DUPLICATE TAXATION. NCGS	FR16ADVLTX	8.48
DURKIN GARY P	2019-36683	duplicate tax 105-317	C ADVLTX	195.06
DURKIN GARY P	2019-36683	duplicate tax 105-317	CI02ADVLTX	126.53
DUSEL PETER KURT JR	2010-28943		C GARNFEE	60.00
EASTERLING ANGELA MILLER	2019-37061	LATE EXCLUSION 105-322	C ADVLTX	334.59
EASTERLING ANGELA MILLER	2019-37061	LATE EXCLUSION 105-322	FR07ADVLTX	67.82
ELASMAR ADEL AHMED ALY KAMEL	2019-37639	DUPLICATE TAX 105-317	C ADVLTX	16.13
ELASMAR ADEL AHMED ALY KAMEL	2019-37639	DUPLICATE TAX 105-317	C PEN FEE	1.61
ELASMAR ADEL AHMED ALY KAMEL	2019-37639	DUPLICATE TAX 105-317	CI04ADVLTX	13.73
ELASMAR ADEL AHMED ALY KAMEL	2019-37639	DUPLICATE TAX 105-317	CI04PEN FEE	1.37
ELEGANT CONCRETE DESIGNS INC	2019-578	INCORRECT TAX RATE, ERROR	C ADVLTX	88.85
ELEGANT CONCRETE DESIGNS INC	2019-578	INCORRECT TAX RATE, ERROR	C PEN FEE	8.89
ELEGANT CONCRETE DESIGNS INC	2019-578	INCORRECT TAX RATE, ERROR	CI02ADVLTX	59.23
ELEGANT CONCRETE DESIGNS INC	2019-578	INCORRECT TAX RATE, ERROR	CI02PEN FEE	5.92
EZZY-CLEAN-UP INC	2019-38933	BUSINESS CLOSED. NCGS 105-	C ADVLTX	124.56
EZZY-CLEAN-UP INC	2019-38933	BUSINESS CLOSED. NCGS 105-	CI02ADVLTX	80.80
FIRST CITIZENS BANK &	2019-40059	Informal Value Appeal 105-	C ADVLTX	45.33
FIRST CITIZENS BANK &	2019-40059	Informal Value Appeal 105-	CI04ADVLTX	38.59
FOTI GREGORY DAVID	2019-41166	PROPERTY SOLD 105-381	C ADVLTX	12.73
FOTI GREGORY DAVID	2019-41166	PROPERTY SOLD 105-381	C PEN FEE	1.27
FOTI GREGORY DAVID	2019-41166	PROPERTY SOLD 105-381	CI02ADVLTX	8.26
FOTI GREGORY DAVID	2019-41166	PROPERTY SOLD 105-381	CI02PEN FEE	0.83
FOX CAROL JONES TRUSTEE	2019-41278	INCORRECT TAX RATE, ERROR	C ADVLTX	1468.73
FOX CAROL JONES TRUSTEE	2019-41278	INCORRECT TAX RATE, ERROR	CI02ADVLTX	979.15
FRANCO SHARON K	2019-41415	LATE EXCLUSION 105-322	C ADVLTX	534.76
FRANCO SHARON K	2019-41415	LATE EXCLUSION 105-322	CI04ADVLTX	455.27
FRANKLIN HEIGHTS BAPTIST CHURCH INC	2019-41467	LATE EXCLUSION (BOER)-	C ADVLTX	174.86
FRANKLIN HEIGHTS BAPTIST CHURCH INC	2019-41467	LATE EXCLUSION (BOER)-	CI04ADVLTX	148.87
FREEMAN DOROTHY R	2014-39579	Fees paid to ZLS- release	C TITLFEE	775.00
FREEMAN DOROTHY R	2014-39579	Fees paid to ZLS- release	C LEGLFEE	1172.02
GARCIA ANDY	2019-42993	DUPLICATE TAX 105-317	C ADVLTX	65.36
GARCIA ANDY	2019-42993	DUPLICATE TAX 105-317	C PEN FEE	6.54
GARCIA ANDY	2019-42993	DUPLICATE TAX 105-317	CI02ADVLTX	42.39
GARCIA ANDY	2019-42993	DUPLICATE TAX 105-317	CI02PEN FEE	4.24
GILBERTSON CHRISTOPHER MARK	2019-43945	INCORRECT SITUS 105-317	C ADVLTX	195.73
GILBERTSON CHRISTOPHER MARK	2019-43945	INCORRECT SITUS 105-317	CI02ADVLTX	126.96
GOFORTH HELEN G	2019-44414	LATE EXCLUSION 105-322	C ADVLTX	577.42
GOFORTH HELEN G	2019-44414	LATE EXCLUSION 105-322	FR03ADVLTX	46.82
GOODNIGHT MARK CALEB	2019-44858	DUPLICATE TAX 105-317	C ADVLTX	5.83
GOODNIGHT MARK CALEB	2019-44858	DUPLICATE TAX 105-317	C PEN FEE	0.58
GOODNIGHT MARK CALEB	2019-44858	DUPLICATE TAX 105-317	CI04ADVLTX	4.96
GOODNIGHT MARK CALEB	2019-44858	DUPLICATE TAX 105-317	CI04PEN FEE	0.50
GRAY WADE L	2019-45587	CLERICAL ERROR, 105-317	C ADVLTX	122.58
GRAY WADE L	2019-45587	CLERICAL ERROR, 105-317	FR08ADVLTX	14.58
GRIFFIN HOME HEALTH CARE INC	2019-116	CLERICAL ERROR/ILLEGAL	C ADVLTX	286.15
GRIFFIN HOME HEALTH CARE INC	2019-116	CLERICAL ERROR/ILLEGAL	C PEN FEE	57.23
GRIFFIN HOME HEALTH CARE INC	2019-116	CLERICAL ERROR/ILLEGAL	CI02ADVLTX	190.77
GRIFFIN HOME HEALTH CARE INC	2019-116	CLERICAL ERROR/ILLEGAL	CI02PEN FEE	38.15
GROUSE CHRISTOPHER J	2019-46462	PROPERTY SOLD. 105-317	C ADVLTX	332.63
GROUSE CHRISTOPHER J	2019-46462	PROPERTY SOLD. 105-317	C PEN FEE	33.26

GROUSE CHRISTOPHER J	2019-46462	PROPERTY SOLD. 105-317	CI02ADVLTX	215.76
GROUSE CHRISTOPHER J	2019-46462	PROPERTY SOLD. 105-317	CI02PEN FEE	21.58
HARRIS TEETER SUPERMARKETS	2019-48778	RELEASE LATE LISTING	C PEN FEE	2510.41
HARRIS TEETER SUPERMARKETS	2019-48778	RELEASE LATE LISTING	CI01PEN FEE	1204.32
HARRIS TEETER SUPERMARKETS	2019-48780	RELEASE LATE LISTING	C PEN FEE	770.29
HARRIS TEETER SUPERMARKETS	2019-48780	RELEASE LATE LISTING	CI04PEN FEE	655.78
HARRIS TEETER SUPERMARKETS	2019-48782	RELEASE LATE LISTING	C PEN FEE	421.89
HARRIS TEETER SUPERMARKETS	2019-48782	RELEASE LATE LISTING	CI02PEN FEE	273.66
HARRIS TEETER SUPERMARKETS	2019-48779	RELEASE LATE LISTING	C PEN FEE	1286.84
HARRIS TEETER SUPERMARKETS	2019-48779	RELEASE LATE LISTING	CI01PEN FEE	617.34
HARRIS TEETER SUPERMARKETS	2019-48777	RELEASE LATE LISTING	C PEN FEE	1184.38
HARRIS TEETER SUPERMARKETS	2019-48777	RELEASE LATE LISTING	CI02PEN FEE	768.25
HARRIS TEETER SUPERMARKETS	2019-48781	RELEASE LATE LISTING	C PEN FEE	1303.96
HARRIS TEETER SUPERMARKETS	2019-48781	RELEASE LATE LISTING	CI02PEN FEE	845.81
HARRISON WILLIAM	2019-48917		C BDKCOST	25.00
HARRISON WILLIAM	2019-48917		C BDKCPEN	343.84
HENDRICKS CHARLES R	2019-50654	INFORMAL VALUE APPEAL.	C ADVLTX	287.68
HENDRICKS CHARLES R	2019-50654	INFORMAL VALUE APPEAL.	C PEN FEE	28.77
HENDRICKS CHARLES R	2019-50654	INFORMAL VALUE APPEAL.	CI03ADVLTX	196.32
HENDRICKS CHARLES R	2019-50654	INFORMAL VALUE APPEAL.	CI03PEN FEE	19.63
HENSLEY GLENNA T MRS	2019-50786	INCORRECT TAX RATE, ERROR	C ADVLTX	1211.76
HENSLEY GLENNA T MRS	2019-50786	INCORRECT TAX RATE, ERROR	CI02ADVLTX	129.25
HENSLEY GLENNA T MRS	2019-50786	INCORRECT TAX RATE, ERROR	FR11ADVLTX	96.13
HERNANDEZ VERONICA CASTRO	2015-49127	ILLEGAL TAX - NOT IN CABCO	C ADVLTX	31.19
HERNANDEZ VERONICA CASTRO	2015-49127	ILLEGAL TAX - NOT IN CABCO	C PEN FEE	3.12
HERNANDEZ VERONICA CASTRO	2015-49127	ILLEGAL TAX - NOT IN CABCO	FR16ADVLTX	4.59
HERNANDEZ VERONICA CASTRO	2015-49127	ILLEGAL TAX - NOT IN CABCO	FR16PEN FEE	0.46
HERNANDEZ VERONICA CASTRO	2012-48512	ILLEGAL TAX - NOT IN CABCO	C ADVLTX	35.61
HERNANDEZ VERONICA CASTRO	2012-48512	ILLEGAL TAX - NOT IN CABCO	C PEN FEE	3.56
HERNANDEZ VERONICA CASTRO	2012-48512	ILLEGAL TAX - NOT IN CABCO	FR16ADVLTX	3.20
HERNANDEZ VERONICA CASTRO	2012-48512	ILLEGAL TAX - NOT IN CABCO	FR16PEN FEE	0.32
HERNANDEZ VERONICA CASTRO	2013-48337	ILLEGAL TAX - NOT IN CABCO	C ADVLTX	33.48
HERNANDEZ VERONICA CASTRO	2013-48337	ILLEGAL TAX - NOT IN CABCO	FR16ADVLTX	3.97
HERNANDEZ VERONICA CASTRO	2014-48754	ILLEGAL TAX - NOT IN CABCO	C ADVLTX	29.99
HERNANDEZ VERONICA CASTRO	2014-48754	ILLEGAL TAX - NOT IN CABCO	C PEN FEE	3.00
HERNANDEZ VERONICA CASTRO	2014-48754	ILLEGAL TAX - NOT IN CABCO	FR16ADVLTX	3.56
HERNANDEZ VERONICA CASTRO	2014-48754	ILLEGAL TAX - NOT IN CABCO	FR16PEN FEE	0.36
HERNANDEZ VERONICA CASTRO	2016-49674	ILLEGAL TAX - NOT IN CABCO	C ADVLTX	31.19
HERNANDEZ VERONICA CASTRO	2016-49674	ILLEGAL TAX - NOT IN CABCO	C PEN FEE	3.12
HERNANDEZ VERONICA CASTRO	2016-49674	ILLEGAL TAX - NOT IN CABCO	FR16ADVLTX	4.59
HERNANDEZ VERONICA CASTRO	2016-49674	ILLEGAL TAX - NOT IN CABCO	FR16PEN FEE	0.46
HERNANDEZ VERONICA CASTRO	2011-48533	ILLEGAL TAX - NOT IN CABCO	C ADVLTX	35.42
HERNANDEZ VERONICA CASTRO	2011-48533	ILLEGAL TAX - NOT IN CABCO	FR16ADVLTX	3.09
HERRIN MARK FRANKLIN	2019-51055	CHANGE ON TAX CARD-	C ADVLTX	848.48
HERRIN MARK FRANKLIN	2019-51055	CHANGE ON TAX CARD-	FR14ADVLTX	80.26
HESS RONAS	2019-51114	INCORRECT TAX RATE, ERROR	C ADVLTX	1685.52
HESS RONAS	2019-51114	INCORRECT TAX RATE, ERROR	CI02ADVLTX	1123.68
HILL/GRAY SEVEN LLC	2019-2	Informal Value Appeal;	C ADVLTX	1438.56
HILL/GRAY SEVEN LLC	2019-2	Informal Value Appeal;	C PEN FEE	143.86
HILL/GRAY SEVEN LLC	2019-2	Informal Value Appeal;	CI02ADVLTX	959.04
HILL/GRAY SEVEN LLC	2019-2	Informal Value Appeal;	CI02PEN FEE	95.90
HILL/GRAY SEVEN LLC	2019-51636	Informal Value Appeal;	C ADVLTX	1314.24
HILL/GRAY SEVEN LLC	2019-51636	Informal Value Appeal;	CI02ADVLTX	852.48
HOLMES JONATHAN	2019-52586	DUPLICATE TAXATION 105-381	C ADVLTX	53.11
HOLMES JONATHAN	2019-52586	DUPLICATE TAXATION 105-381	FR07ADVLTX	10.77
HOMPE ROBERT D	2016-51372	RELEASE BA FEE - NO	C GARNFEE	60.00
HOUSTON MARGARET J	2019-53494	informal value appeal 105-	C ADVLTX	309.17
HOUSTON MARGARET J	2019-53494	informal value appeal 105-	C PEN FEE	30.92
HOUSTON MARGARET J	2019-53494	informal value appeal 105-	FR05ADVLTX	41.78
HOUSTON MARGARET J	2019-53494	informal value appeal 105-	FR05PEN FEE	4.18
HUIZAR BERNARDO	2019-54145	INCORRECT TAX RATE, ERROR	C ADVLTX	158.54
HUIZAR BERNARDO	2019-54145	INCORRECT TAX RATE, ERROR	CI02ADVLTX	105.70
JEAN BAPTISTE CHERAE	2019-56158	DUPLICATE TAX 105-317	C ADVLTX	53.28
JEAN BAPTISTE CHERAE	2019-56158	DUPLICATE TAX 105-317	C PEN FEE	5.33
JEAN BAPTISTE CHERAE	2019-56158	DUPLICATE TAX 105-317	CI02ADVLTX	34.56
JEAN BAPTISTE CHERAE	2019-56158	DUPLICATE TAX 105-317	CI02PEN FEE	3.46
JLP HOLDINGS LLC A NC LLC	2019-56500	Release late list penalty;	C PEN FEE	19.45
JLP HOLDINGS LLC A NC LLC	2019-56500	Release late list penalty;	CI02PEN FEE	12.61
JOHNSON ROBERT LATHAN JR	2019-56965	DUPLICATE TAXATION 105-381	C ADVLTX	3.70
JOHNSON ROBERT LATHAN JR	2019-56965	DUPLICATE TAXATION 105-381	CI04ADVLTX	3.15
JOHNSON THOMAS KEITH	2019-57054	INFORMAL VALUE APPEAL.	C ADVLTX	77.70
JOHNSON THOMAS KEITH	2019-57054	INFORMAL VALUE APPEAL.	CI04ADVLTX	66.15
JRM INVESTMENTS LLC	2019-558	INCORRECT TAX RATE, ERROR	C ADVLTX	316.80
JRM INVESTMENTS LLC	2019-558	INCORRECT TAX RATE, ERROR	C PEN FEE	31.68
JRM INVESTMENTS LLC	2019-558	INCORRECT TAX RATE, ERROR	CI02ADVLTX	211.20
JRM INVESTMENTS LLC	2019-558	INCORRECT TAX RATE, ERROR	CI02PEN FEE	21.12
KEYS JOHN SHANNON	2019-503728	TAX JURISDICTION, NCGS	C ADVLTX	33.00
KEYS JOHN SHANNON	2019-503728	TAX JURISDICTION, NCGS	CI01ADVLTX	16.27
KIMBRELL'S OF NORTH CAROLINA	2019-59445	INFORMAL VALUE APPEAL.	C ADVLTX	1698.31
KIMBRELL'S OF NORTH CAROLINA	2019-59445	INFORMAL VALUE APPEAL.	CI02ADVLTX	1101.61
KINGSBRIDGE HOLDINGS LLC	2019-59706	RELEASE LATE LIST PENALTY	C PEN FEE	4.95
KINGSBRIDGE HOLDINGS LLC	2019-59706	RELEASE LATE LIST PENALTY	CI02PEN FEE	3.21
KINGSBRIDGE HOLDINGS LLC	2019-59705	RELEASE LATE LIST PENALTY	C PEN FEE	12.62
KINGSBRIDGE HOLDINGS LLC	2019-59705	RELEASE LATE LIST PENALTY	CI01PEN FEE	6.05
KIRK FRANKIE ALLEN	2015-57707	RELEASE GR FEE FROM 2018.	C GARNFEE	60.00
KISER DANNY T & LYNN A	2019-59871	INFORMAL VALUE APPEAL.	C ADVLTX	121.66
KISER DANNY T & LYNN A	2019-59871	INFORMAL VALUE APPEAL.	FR09ADVLTX	13.58
KNIGHT TARA MONIQUE	2019-504572	SITUS 105381	C ADVLTX	128.14
KNIGHT TARA MONIQUE	2019-504572	SITUS 105381	CI04ADVLTX	112.12
KONKALA MOHAN REDDY	2019-60498	CHANGE ON TAX CARD -	C ADVLTX	164.95
KONKALA MOHAN REDDY	2019-60498	CHANGE ON TAX CARD -	CI02ADVLTX	106.99

KRISPY KREME	2019-60732	RELEASE LATE LISTING	C	PEN FEE	942.55
KRISPY KREME	2019-60732	RELEASE LATE LISTING	CI02PEN FEE		611.39
LEDBETTER KENNETH L	2019-62303	PROPERTY SOLD 105-381	C	ADVLTX	93.24
LEDBETTER KENNETH L	2019-62303	PROPERTY SOLD 105-381	C	PEN FEE	9.32
LEDBETTER KENNETH L	2019-62303	PROPERTY SOLD 105-381	FR13ADVLTX		11.59
LEDBETTER KENNETH L	2019-62303	PROPERTY SOLD 105-381	FR13PEN FEE		1.16
LEFLER ELIZABETH AUSTIN	2019-62521	LATE EXCLUSION 105-322	C	ADVLTX	268.84
LEFLER ELIZABETH AUSTIN	2019-62521	LATE EXCLUSION 105-322	FR04ADVLTX		27.25
LITTLE HAZEL BLACK	2019-63692	INFORMAL VALUE APPEAL.	C	ADVLTX	5.92
LITTLE HAZEL BLACK	2019-63692	INFORMAL VALUE APPEAL.	C	PEN FEE	0.59
LITTLE HAZEL BLACK	2019-63692	INFORMAL VALUE APPEAL.	FR14ADVLTX		0.56
LITTLE HAZEL BLACK	2019-63692	INFORMAL VALUE APPEAL.	FR14PEN FEE		0.06
LITTLE PROPERTIES/MIDLAND LLC	2019-63804	DUPLICATE TAXATION-	C	ADVLTX	252.34
LITTLE PROPERTIES/MIDLAND LLC	2019-63804	DUPLICATE TAXATION-	FR02ADVLTX		47.74
LOCK GERALD LEE	2019-63995	INFORMAL VALUE APPEAL.	C	ADVLTX	52.95
LOCK GERALD LEE	2019-63995	INFORMAL VALUE APPEAL.	FR07ADVLTX		10.73
LONG LINDA GURLEY	2019-64366	INFORMAL VALUE APPEAL.	C	ADVLTX	66.60
LONG LINDA GURLEY	2019-64366	INFORMAL VALUE APPEAL.	FR09ADVLTX		7.43
LOWDER DWIGHT MANLEY JR	2019-65019	DUPLICATE TAXATION - 105-	C	ADVLTX	115.63
LOWDER DWIGHT MANLEY JR	2019-65019	DUPLICATE TAXATION - 105-	FR09ADVLTX		12.91
M & M KIDS INC	2019-65627	Property Sold; 105-381	C	ADVLTX	522.29
M & M KIDS INC	2019-65627	Property Sold; 105-381	C	PEN FEE	52.23
M & M KIDS INC	2019-65627	Property Sold; 105-381	CI02ADVLTX		338.78
M & M KIDS INC	2019-65627	Property Sold; 105-381	CI02PEN FEE		33.88
MALEY JIMIE G	2019-66215	DUPLICATE TAXATION 105-317	C	ADVLTX	149.33
MALEY JIMIE G	2019-66215	DUPLICATE TAXATION 105-317	CI02ADVLTX		96.86
MASUD TIMOTHY J	2019-638	PROPERTY SOLD. 105-317	C	ADVLTX	226.80
MASUD TIMOTHY J	2019-638	PROPERTY SOLD. 105-317	C	PEN FEE	45.36
MASUD TIMOTHY J	2019-638	PROPERTY SOLD. 105-317	FR11ADVLTX		21.42
MASUD TIMOTHY J	2019-638	PROPERTY SOLD. 105-317	FR11PEN FEE		4.28
MASUD TIMOTHY J	2019-639	PROPERTY SOLD. 105-317	C	ADVLTX	213.85
MASUD TIMOTHY J	2019-639	PROPERTY SOLD. 105-317	C	PEN FEE	64.15
MASUD TIMOTHY J	2019-639	PROPERTY SOLD. 105-317	FR11ADVLTX		20.77
MASUD TIMOTHY J	2019-639	PROPERTY SOLD. 105-317	FR11PEN FEE		6.23
MCCLURE ROBERT WAYNE	2019-500017	DUPLICATE TAX 105-317	C	ADVLTX	36.48
MCCLURE ROBERT WAYNE	2019-500017	DUPLICATE TAX 105-317	FR02ADVLTX		7.09
MCCOLLUM LARA	2019-504532	TAX JURISDICTION . 105-381	C	ADVLTX	25.88
MCCOLLUM LARA	2019-504532	TAX JURISDICTION . 105-381	CI02ADVLTX		17.26
MCHONE TRUCKING INC	2019-69058	INFORMAL VALUE APPEAL.	C	ADVLTX	1390.81
MCHONE TRUCKING INC	2019-69058	INFORMAL VALUE APPEAL.	FR16ADVLTX		221.78
MISENHEIMER MARGARET AVERY	2011-68068		C	ADVTFFEE	1.25
MISENHEIMER MARGARET AVERY	2010-62510		CI02ADVTFFEE		3.29
MISENHEIMER MARGARET AVERY	2011-68068		CI02ADVTFFEE		1.50
MISENHEIMER MARGARET AVERY	2014-68711		C	TITLFFEE	775.00
MISENHEIMER MARGARET AVERY	2014-68711		C	LEGLFEE	1006.79
MISENHEIMER MARGARET AVERY	2018-71004		C	ADVTFFEE	1.50
MISENHEIMER MARGARET AVERY	2010-62510		C	ADVTFFEE	1.50
MOORE TIMOTHY ALTON	2019-72506	incorrect tax jurisdiction	C	ADVLTX	119.95
MOORE TIMOTHY ALTON	2019-72506	incorrect tax jurisdiction	C	PEN FEE	12.00
MOORE TIMOTHY ALTON	2019-72506	incorrect tax jurisdiction	CI02ADVLTX		77.80
MOORE TIMOTHY ALTON	2019-72506	incorrect tax jurisdiction	CI02PEN FEE		7.78
MORRISON RANDALL SCOTT	2019-73341	ANNEXATION 160a-58.3	FR05ADVLTX		8.85
MOTLEY BOBBIE CANNON	2019-73750	INCORRECT TAX RATE, ERROR	C	ADVLTX	1517.18
MOTLEY BOBBIE CANNON	2019-73750	INCORRECT TAX RATE, ERROR	CI02ADVLTX		1011.46
MULLINS ROGER D	2018-73451	S/B TITLE FEE	C	LEGLFEE	850.00
NEW RAIN INVESTMENT	2019-549	INCORRECT TAX RATE, ERROR	C	ADVLTX	1995.02
NEW RAIN INVESTMENT	2019-549	INCORRECT TAX RATE, ERROR	C	PEN FEE	199.50
NEW RAIN INVESTMENT	2019-549	INCORRECT TAX RATE, ERROR	CI02ADVLTX		1330.01
NEW RAIN INVESTMENT	2019-549	INCORRECT TAX RATE, ERROR	CI02PEN FEE		133.00
NIBLOCK HOMES LLC	2019-75845	EXCLUDED PROPERTY 105-312	C	ADVLTX	1341.10
NIBLOCK HOMES LLC	2019-75845	EXCLUDED PROPERTY 105-312	CI02ADVLTX		869.90
OWL MUSIC LLC	2019-77709	INFORMAL VALUE APPEAL.	C	ADVLTX	63.99
OWL MUSIC LLC	2019-77709	INFORMAL VALUE APPEAL.	C	PEN FEE	6.40
OWL MUSIC LLC	2019-77709	INFORMAL VALUE APPEAL.	CI02ADVLTX		41.51
OWL MUSIC LLC	2019-77709	INFORMAL VALUE APPEAL.	CI02PEN FEE		4.15
PERDUE WENDY NEWBERRY	2019-500630	TAX JURISDICTION, NCGS	C	ADVLTX	73.44
PERDUE WENDY NEWBERRY	2019-500630	TAX JURISDICTION, NCGS	CI02ADVLTX		48.96
PERRY & PERRY PROPERTIES	2019-79856	PROPERT SOLD 105-381	C	ADVLTX	41.67
PERRY & PERRY PROPERTIES	2019-79856	PROPERT SOLD 105-381	FR16ADVLTX		6.64
PERSAD JACK JANKEE	2019-79928	DUPLICATION TAXATION 105-	C	ADVLTX	22.04
PERSAD JACK JANKEE	2019-79928	DUPLICATION TAXATION 105-	CI02ADVLTX		14.30
POPLAR POINTE TOWNHOMES LLC	2019-81472	ANNEXATION 160a-58.3	FR11ADVLTX		93.34
POWELL CARLOTTA MYERS TRUSTEE	2019-81750		C	BCKCOST	25.00
POWELL CARLOTTA MYERS TRUSTEE	2019-81750		C	BCKPEN	183.38
PRAJAPATI KARMI SUMAN	2019-505098	TAX JURISDDICTION 105 381	C	ADVLTX	144.00
PRAJAPATI KARMI SUMAN	2019-505098	TAX JURISDDICTION 105 381	CI02ADVLTX		93.41
R2 DEVELOPMENT LLC	2019-83386	INCORRECT TAX RATE, ERROR	C	ADVLTX	2359.22
R2 DEVELOPMENT LLC	2019-83386	INCORRECT TAX RATE, ERROR	CI02ADVLTX		1572.82
REED WINSTON HARRISON JR	2019-504494	JURISDICTION CORRECTION.	C	ADVLTX	230.16
REED WINSTON HARRISON JR	2019-504494	JURISDICTION CORRECTION.	FR07ADVLTX		47.95
REYNOLDS STEPHEN D &	2019-84974	INFORMAL VALUE APPEAL.	C	ADVLTX	39.59
REYNOLDS STEPHEN D &	2019-84974	INFORMAL VALUE APPEAL.	FR13ADVLTX		4.92
RICKS SAMANTHA C	2019-85433	ANNEXATION 160A-58.3	FR04ADVLTX		156.06
RICOH USA INC	2019-85437	Informal value appeal TAX;	C	ADVLTX	182.05
RICOH USA INC	2019-85437	Informal value appeal TAX;	CI04ADVLTX		154.99
ROBERT F MCCOY FAMILY LP	2019-86152	INCORRECT TAX RATE, ERROR	C	ADVLTX	319.46
ROBERT F MCCOY FAMILY LP	2019-86152	INCORRECT TAX RATE, ERROR	FR05ADVLTX		35.50
ROCKY RIVER PROJECT LLC	2019-86633	ANNEXATION 160A-58.3	FR07ADVLTX		142.70
ROGERS BRADY STEVEN	2019-501653	TAX JURISDICTION, NCGS	C	ADVLTX	124.10
ROGERS BRADY STEVEN	2019-501653	TAX JURISDICTION, NCGS	CI02ADVLTX		82.73
RUSH TRUCK LEASING	2019-547	DUPLICATE TAXATION 105-381	C	ADVLTX	1174.78

RUSH TRUCK LEASING	2019-547	DUPLICATE TAXATION 105-381	C	PEN FEE	234.96
RUSH TRUCK LEASING	2019-547	DUPLICATE TAXATION 105-381	CI02ADVL	TAX	783.19
RUSH TRUCK LEASING	2019-547	DUPLICATE TAXATION 105-381	CI02PEN	FEE	156.64
RUSH TRUCK LEASING	2019-548	DUPLICATE TAXATION 105-381	C	ADVL	1269.06
RUSH TRUCK LEASING	2019-548	DUPLICATE TAXATION 105-381	C	PEN FEE	380.72
RUSH TRUCK LEASING	2019-548	DUPLICATE TAXATION 105-381	CI02ADVL	TAX	870.21
RUSH TRUCK LEASING	2019-548	DUPLICATE TAXATION 105-381	CI02PEN	FEE	261.06
SAINOS FRANCISCO PALOMEC	2019-88499	IPP BILLED IN INCORRECT	C	ADVL	39.21
SAINOS FRANCISCO PALOMEC	2019-88499	IPP BILLED IN INCORRECT	C	PEN FEE	3.92
SAINOS FRANCISCO PALOMEC	2019-88499	IPP BILLED IN INCORRECT	FR04ADVL	TAX	3.97
SAINOS FRANCISCO PALOMEC	2019-88499	IPP BILLED IN INCORRECT	FR04PEN	FEE	0.40
SALEM LEASING CORPORATION	2019-550	INCORRECT TAX RATE, ERROR	C	ADVL	3930.62
SALEM LEASING CORPORATION	2019-550	INCORRECT TAX RATE, ERROR	C	PEN FEE	393.06
SALEM LEASING CORPORATION	2019-550	INCORRECT TAX RATE, ERROR	CI01ADVL	TAX	1938.02
SALEM LEASING CORPORATION	2019-550	INCORRECT TAX RATE, ERROR	CI01PEN	FEE	193.80
SAVAGE LARRY GREY	2017-87553		C	TITL	1000.00
SAVAGE LARRY GREY	2017-87553		C	LEGL	277.99
SCHAD JAMES	2018-88474	Release one GR fee	C	GARN	60.00
SEERY JOHN	2019-90067	INFORMAL VALUE APPEAL.	C	ADVL	99.90
SEERY JOHN	2019-90067	INFORMAL VALUE APPEAL.	C	PEN FEE	9.99
SEERY JOHN	2019-90067	INFORMAL VALUE APPEAL.	FR02ADVL	TAX	18.90
SEERY JOHN	2019-90067	INFORMAL VALUE APPEAL.	FR02PEN	FEE	1.89
SEGRAVES JOHN C	2019-90087	LATE EXCLUSION 105-322	C	ADVL	238.95
SEGRAVES JOHN C	2019-90087	LATE EXCLUSION 105-322	CI04ADVL	TAX	203.43
SERRANTONIO REGINA TRUSTEE	2019-90361	ANNEXATION 160a-58.3	FR04ADVL	TAX	754.36
SIGNATURE FINANCIAL LLC	2019-91983	RELEASE LATE LIST PENALTY	C	PEN FEE	57.14
SIGNATURE FINANCIAL LLC	2019-91983	RELEASE LATE LIST PENALTY	CI02PEN	FEE	37.07
SINCLAIR DAMITA	2018-91374		C	GARN	60.00
SIX ADAM M	2019-92484	DUPLICATE TAXATION 105-317	C	ADVL	179.08
SIX ADAM M	2019-92484	DUPLICATE TAXATION 105-317	C	PEN FEE	17.91
SIX ADAM M	2019-92484	DUPLICATE TAXATION 105-317	CI04ADVL	TAX	152.46
SIX ADAM M	2019-92484	DUPLICATE TAXATION 105-317	CI04PEN	FEE	15.25
SKY BLUE AERO LLC	2019-92575	INFORMAL VALUE APPEAL.	C	ADVL	82.11
SKY BLUE AERO LLC	2019-92575	INFORMAL VALUE APPEAL.	CI02ADVL	TAX	53.26
SMARR TIMOTHY EUGENE	2019-92808	INFORMAL VALUE APPEAL.	C	ADVL	49.47
SMARR TIMOTHY EUGENE	2019-92808	INFORMAL VALUE APPEAL.	C	PEN FEE	4.95
SMARR TIMOTHY EUGENE	2019-92808	INFORMAL VALUE APPEAL.	FR17ADVL	TAX	5.35
SMARR TIMOTHY EUGENE	2019-92808	INFORMAL VALUE APPEAL.	FR17PEN	FEE	0.54
SMI TRACKSIDE LLC	2019-92832	INFORMAL VALUE APPEAL.	C	ADVL	919.55
SMI TRACKSIDE LLC	2019-92832	INFORMAL VALUE APPEAL.	CI01ADVL	TAX	441.13
SMITH PAUL D	2019-93668	INFORMAL VALUE APPEAL.	C	ADVL	85.10
SMITH PAUL D	2019-93668	INFORMAL VALUE APPEAL.	C	PEN FEE	8.51
SMITH PAUL D	2019-93668	INFORMAL VALUE APPEAL.	CI02ADVL	TAX	55.20
SMITH PAUL D	2019-93668	INFORMAL VALUE APPEAL.	CI02PEN	FEE	5.52
SMITH RALPH W JR	2019-93685	INFORMAL VALUE APPEAL.	C	ADVL	105.80
SMITH RALPH W JR	2019-93685	INFORMAL VALUE APPEAL.	FR01ADVL	TAX	14.30
SOLOMON MICHAEL A	2018-93306	RELEASE GR FEE - FILED	C	GARN	60.00
TALLEY DONALD R	2019-98115	INFORMAL VALUE APPEAL.	C	ADVL	64.75
TALLEY DONALD R	2019-98115	INFORMAL VALUE APPEAL.	FR03ADVL	TAX	5.25
TEF INC DBA PROFECTION	2019-98906	TAX CODE/JURISDICTION	CI02ADVL	TAX	114.77
THOMPSON VIVIAN LEE	2019-99779	LATE EXCLUSION 105-322	C	ADVL	375.70
THOMPSON VIVIAN LEE	2019-99779	LATE EXCLUSION 105-322	CI02ADVL	TAX	243.70
TRACY MARTY SWANN	2014-95531	All fees paid to ZLS-	C	TITL	775.00
TRACY MARTY SWANN	2014-95531	All fees paid to ZLS-	C	LEGL	1209.59
TREXLER PHILIP M	2019-100731	Duplicate taxation/value	C	ADVL	245.27
TREXLER PHILIP M	2019-100731	Duplicate taxation/value	C	PEN FEE	24.53
TREXLER PHILIP M	2019-100731	Duplicate taxation/value	CI04ADVL	TAX	208.81
TREXLER PHILIP M	2019-100731	Duplicate taxation/value	CI04PEN	FEE	20.88
TREXLER PHILIP M	2019-100729	Duplicate taxation/value	C	ADVL	59.87
TREXLER PHILIP M	2019-100729	Duplicate taxation/value	C	PEN FEE	5.99
TREXLER PHILIP M	2019-100729	Duplicate taxation/value	CI04ADVL	TAX	50.97
TREXLER PHILIP M	2019-100729	Duplicate taxation/value	CI04PEN	FEE	5.10
TRUSTEES OF ROWAN-CABARRUS	2019-101249	G.S. 105-381 TAXPAYER	C	ADVL	5288.48
TRUSTEES OF ROWAN-CABARRUS	2019-101249	G.S. 105-381 TAXPAYER	CI04ADVL	TAX	4502.36
TRUSTEES OF ROWAN-CABARRUS	2019-101248	G.S. 105-381 TAXPAYER	C	ADVL	6685.23
TRUSTEES OF ROWAN-CABARRUS	2019-101248	G.S. 105-381 TAXPAYER	CI04ADVL	TAX	5691.48
TUCKER ALBERT LOUIS	2019-101307	INFORMAL VALUE APPEAL.	C	ADVL	65.91
TUCKER ALBERT LOUIS	2019-101307	INFORMAL VALUE APPEAL.	FR03ADVL	TAX	5.34
UROUIA SHANNON JENNIFER MIRIAM	2019-502638	REPROCESSING PARTIAL	C	ADVL	59.90
UROUIA SHANNON JENNIFER MIRIAM	2019-502638	REPROCESSING PARTIAL	C	ADVL	-47.92
UROUIA SHANNON JENNIFER MIRIAM	2019-502638	REPROCESSING PARTIAL	CI02ADVL	TAX	-31.95
UROUIA SHANNON JENNIFER MIRIAM	2019-502638	REPROCESSING PARTIAL	CI02ADVL	TAX	39.94
US BANK NATIONAL ASSOCIATION	2019-102143	INFORMAL VALUE APPEAL.	C	ADVL	16.77
US BANK NATIONAL ASSOCIATION	2019-102143	INFORMAL VALUE APPEAL.	CI02ADVL	TAX	10.88
VILLATORO'S LAWN CARE	2019-103115	INFORMAL VALUE APPEAL.	C	ADVL	351.19
VILLATORO'S LAWN CARE	2019-103115	INFORMAL VALUE APPEAL.	C	PEN FEE	35.12
VILLATORO'S LAWN CARE	2019-103115	INFORMAL VALUE APPEAL.	CI04ADVL	TAX	298.99
VILLATORO'S LAWN CARE	2019-103115	INFORMAL VALUE APPEAL.	CI04PEN	FEE	29.90
WARLICK FRANCES GOODMAN	2019-500878	TAX JURISDICTION 105-381	C	ADVL	288.29
WARLICK FRANCES GOODMAN	2019-500878	TAX JURISDICTION 105-381	CI02ADVL	TAX	192.19
WBC TRUCKING INC	2019-556	INCORRECT TAX RATE, ERROR	C	ADVL	1713.27
WBC TRUCKING INC	2019-556	INCORRECT TAX RATE, ERROR	C	PEN FEE	171.33
WBC TRUCKING INC	2019-556	INCORRECT TAX RATE, ERROR	FR05ADVL	TAX	190.36
WBC TRUCKING INC	2019-556	INCORRECT TAX RATE, ERROR	FR05PEN	FEE	19.04
WHITE JAMES KENNEN	2019-106081	property sold 105-317	C	ADVL	68.67
WHITE JAMES KENNEN	2019-106081	property sold 105-317	C	PEN FEE	6.87
WHITE JAMES KENNEN	2019-106081	property sold 105-317	CI02ADVL	TAX	44.54
WHITE JAMES KENNEN	2019-106081	property sold 105-317	CI02PEN	FEE	4.45
WILKINSON KEITH WILLIAM	2019-107037	duplicate taxation NCGS	C	ADVL	125.06
WILKINSON KEITH WILLIAM	2019-107037	duplicate taxation NCGS	CI02ADVL	TAX	81.12
WILLIAMS CHARLES H	2019-107140	INFORMAL VALUE APPEAL.	C	ADVL	484.46

WILLIAMS CHARLES H	2019-107140	INFORMAL VALUE APPEAL.	C	PEN FEE	48.45
WILLIAMS CHARLES H	2019-107140	INFORMAL VALUE APPEAL.	FR11ADVLTX		44.52
WILLIAMS CHARLES H	2019-107140	INFORMAL VALUE APPEAL.	FR11PEN FEE		4.45
WILLIAMS EDWIN TODD	2019-632	TAX JURISDICTION 105-381	C	ADVLTX	1047.90
WILLIAMS EDWIN TODD	2019-632	TAX JURISDICTION 105-381	C	PEN FEE	314.37
WILLIAMS EDWIN TODD	2019-632	TAX JURISDICTION 105-381	CI06ADVLTX		299.40
WILLIAMS EDWIN TODD	2019-632	TAX JURISDICTION 105-381	CI06PEN FEE		89.82
WILLIAMS EDWIN TODD	2019-107200	TAX JURISDICTION 105-381	C	ADVLTX	1069.67
WILLIAMS EDWIN TODD	2019-107200	TAX JURISDICTION 105-381	C	PEN FEE	106.97
WILLIAMS EDWIN TODD	2019-107200	TAX JURISDICTION 105-381	CI06ADVLTX		318.01
WILLIAMS EDWIN TODD	2019-107200	TAX JURISDICTION 105-381	CI06PEN FEE		31.81
WILLIAMS ROBERT P III	2019-107438	DUPLICATE TAXATION PARTIAL	C	ADVLTX	107.30
WILLIAMS ROBERT P III	2019-107438	DUPLICATE TAXATION PARTIAL	CI02ADVLTX		69.60
WILSON KRYSTAL MARIA	2019-504950	SITUS ERROR 105317	C	ADVLTX	172.66
WILSON KRYSTAL MARIA	2019-504950	SITUS ERROR 105317	CI01ADVLTX		85.13
YATES JOSHUA B	2019-109051	ANNEXATION 160A-58.3	FR04ADVLTX		25.86
YOUNG DORETHEA ANN VICE	2019-109268	DUPLICATE TAXATION. NCGS	C	ADVLTX	110.19
YOUNG DORETHEA ANN VICE	2019-109268	DUPLICATE TAXATION. NCGS	FR04ADVLTX		11.17





# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 9/3/2019 9:51:10 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ALLMAN, MARY-ANN FURR	ALLMAN, MARY-ANN FURR		401 FISHER ST	CONCORD, NC 28027	Proration	0018039436	ADT2676	PENDING	167528967	Refund Generated due to proration on Bill #0018039436-2018-2018-0000-00	Vehicle Sold	08/23/2019	C ADVL	Tax	(\$38.28)	\$0.00	(\$38.28)
													Ci04ADVL	Tax	(\$33.49)	\$0.00	(\$33.49)
													Ci04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
ANDREWS, ROBERT WILLIAM JR	ANDREWS, ROBERT WILLIAM JR	ANDREWS, KRISTIN UKOCKIS	11418 CEDARVALE FARM PKWY	MIDLAND, NC 28107	Proration	0029729233	DLK2284	PENDING	110828924	Refund Generated due to proration on Bill #0029729233-2018-	Vehicle Sold	08/06/2019	C ADVL	Tax	(\$13.59)	\$0.00	(\$13.59)
													FR14ADVL	Tax	(\$1.13)	\$0.00	(\$1.13)
																	Refund
ARROWOOD, BRENT ANDREW	ARROWOOD, BRENT ANDREW		2704 WHEATFIELD PL	CONCORD, NC 28025	Proration	0046115358	DFP7831	PENDING	110585348	Refund Generated due to proration on Bill #0046115358-2018-	Vehicle Sold	08/01/2019	C ADVL	Tax	(\$53.02)	\$0.00	(\$53.02)
													FR16ADVL	Tax	(\$7.58)	\$0.00	(\$7.58)
																	Refund
ARTUSO, MICHAEL DAVID	ARTUSO, MICHAEL DAVID		7113 FOUNDERS WAY	HARRISBURG, NC 28075	Proration	0020590370	CJP9759	PENDING	111559424	Refund Generated due to proration on Bill #0020590370-2018-	Vehicle Sold	08/21/2019	C ADVL	Tax	(\$6.04)	\$0.00	(\$6.04)
													Ci01ADVL	Tax	(\$2.98)	\$0.00	(\$2.98)
																	Refund
BALLARD, DAVID MONROE JR	BALLARD, DAVID MONROE JR		5861 CIRCLEWOOD DR	KANNAPOLIS, NC 28081	Proration	0000836854	MWL3158	PENDING	111499792	Refund Generated due to proration on Bill #0000836854-2018-	Vehicle Sold	08/20/2019	C ADVL	Tax	(\$3.35)	\$0.00	(\$3.35)
													FR01ADVL	Tax	(\$0.46)	\$0.00	(\$0.46)
																	Refund
BARNETTE, ARTHUR LEONARD JR	BARNETTE, ARTHUR LEONARD JR		400 CABARRUS ARMS DR	KANNAPOLIS, NC 28081	Adjustment < \$100	0048325737	PKJ8929	PENDING	168055269	Refund Generated due to adjustment on Bill #0048325737-2018-2018-0000-00	Mileage	08/30/2019	C ADVL	Tax	(\$16.80)	\$0.00	(\$16.80)
													Ci04ADVL	Tax	(\$14.70)	\$0.00	(\$14.70)
													Ci04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
BARTLEY, DIANE CHAVIS	BARTLEY, DIANE CHAVIS	BARTLEY, JIMMIE CHRISTOPHER	429 AUTUMN DR	HARRISBURG, NC 28075	Proration	0048998684	PLZ5244	PENDING	111868220	Refund Generated due to proration on Bill #0048998684-2019-	Vehicle Sold	08/27/2019	C ADVL	Tax	(\$14.86)	\$0.00	(\$14.86)
													Ci01ADVL	Tax	(\$7.12)	\$0.00	(\$7.12)
																	Refund
BBL FLEET CO	BBL FLEET CO		100 OLD POND RD	BRIDGEVILLE, PA 15017	Proration	0043965303	PJZ1292	PENDING	166425774	Refund Generated due to proration on Bill #0043965303-2018-2018-0000-00	Reg. Out of state	08/08/2019	C ADVL	Tax	(\$18.14)	\$0.00	(\$18.14)
													Ci02ADVL	Tax	(\$12.09)	\$0.00	(\$12.09)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
BECK, ANNETTE MARIE	BECK, ANNETTE MARIE		10352 KIRKMONT DR	CHARLOTTE, NC 28269	Proration	0032075055	PPX4995	PENDING	168053526	Refund Generated due to proration on Bill #0032075055-2017-2017-0000-00	Vehicle Sold	08/29/2019	C ADVL	Tax	(\$10.21)	\$0.00	(\$10.21)
													Ci02ADVL	Tax	(\$7.00)	\$0.00	(\$7.00)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
BERNDT, JOSHUA GORDON	BERNDT, JOSHUA GORDON		3254 HAWICK COMMONS DR	CONCORD, NC 28027	Proration	0046061467	EBE5186	PENDING	111226190	Refund Generated due to proration on Bill #0046061467-2018-	Vehicle Sold	08/14/2019	C ADVL	Tax	(\$27.85)	\$0.00	(\$27.85)
													FR07ADVL	Tax	(\$5.80)	\$0.00	(\$5.80)
																	Refund
BERRIER, KATHY CARLENE	BERRIER, KATHY CARLENE		2400 MOUNT PLEASANT RD S	MOUNT PLEASANT, NC 28124	Proration	0035806368	CKF7288	PENDING	111685932	Refund Generated due to proration on Bill #0035806368-2018-	Vehicle Sold	08/23/2019	C ADVL	Tax	(\$44.22)	\$0.00	(\$44.22)
													FR16ADVL	Tax	(\$6.32)	\$0.00	(\$6.32)
																	Refund
BIKINENI, MANOJRAO	BIKINENI, MANOJRAO		6900 THOMAS STONE UNIT 251	ELKRIDGE, MD 21075	Proration	0042886390	FBH7595	PENDING	111436178	Refund Generated due to proration on Bill #0042886390-2017-	Reg. Out of state	08/19/2019	C ADVL	Tax	(\$8.77)	\$0.00	(\$8.77)
													FR02ADVL	Tax	(\$1.25)	\$0.00	(\$1.25)
																	Refund
BILLINGER, TONI ELAINE	BILLINGER, TONI ELAINE		2028 HAMBRIDGE AVE	KANNAPOLIS, NC 28081	Proration	0037816300	ELX4247	PENDING	166635336	Refund Generated due to proration on Bill #0037816300-2018-2018-0000-00	Vehicle Sold	08/12/2019	C ADVL	Tax	(\$108.77)	\$0.00	(\$108.77)
													Ci04ADVL	Tax	(\$95.17)	\$0.00	(\$95.17)
													Ci04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
BLACKWELL, JEREMY STEVEN	BLACKWELL, JEREMY STEVEN	BLACKWELL, NICOLE CROWELL	815 WENTWORTH DR NE	CONCORD, NC 28025	Proration	0048766426	HBR7268	PENDING	166425909	Refund Generated due to proration on Bill #0048766426-2019-2019-0000-00	Tag Surrender	08/08/2019	C ADVL	Tax	(\$256.74)	\$0.00	(\$256.74)
													Ci02ADVL	Tax	(\$166.54)	\$0.00	(\$166.54)
													Ci02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund
BLAKE, JEREMY ARNOLD	BLAKE, JEREMY ARNOLD	BLAKE, CHILAPHONE CHOMTHIPE	8512 PENTON PL	HARRISBURG, NC 28075	Proration	0025219663	DDS7595	PENDING	111685718	Refund Generated due to proration on Bill #0025219663-2018-	Vehicle Sold	08/23/2019	C ADVL	Tax	(\$29.13)	\$0.00	(\$29.13)
													Ci01ADVL	Tax	(\$14.37)	\$0.00	(\$14.37)
																	Refund
BOLOGNA, FABIO FRANCO	BOLOGNA, FABIO FRANCO		1393 WHITMAN DR NW	CONCORD, NC 28027	Proration	0008491072	WPJ1562	PENDING	167925042	Refund Generated due to proration on Bill #0008491072-2018-2018-0000-00	Vehicle Sold	08/28/2019	C ADVL	Tax	(\$18.19)	(\$0.91)	(\$19.10)
													Ci02ADVL	Tax	(\$12.13)	(\$0.61)	(\$12.74)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
BORSUK, MICO DAMIAN	BORSUK, MICO DAMIAN		8328 POMPANO RD	HARRISBURG, NC 28075	Proration	0010548547	3H3714	PENDING	111559660	Refund Generated due to proration on Bill #0010548547-2018-	Vehicle Sold	08/21/2019	C ADVL	Tax	(\$35.64)	\$0.00	(\$35.64)
													FR07ADVL	Tax	(\$7.43)	\$0.00	(\$7.43)
																	Refund
BOUDREAU, DANA FRANCIS	BOUDREAU, DANA FRANCIS		2833 AVALON LOOP RD	CHARLOTTE, NC 28269	Proration	0046041312	EJC8110	PENDING	110764042	Refund Generated due to proration on Bill #0046041312-2018-	Vehicle Sold	08/05/2019	C ADVL	Tax	(\$31.62)	\$0.00	(\$31.62)
													FR14ADVL	Tax	(\$2.63)	\$0.00	(\$2.63)
																	Refund
BOYD, STEVEN RANDALL	BOYD, STEVEN RANDALL		6823 GOLD HILL RD	CONCORD, NC 28025	Proration	0014314939	FCRSM	PENDING	111436148	Refund Generated due to proration on Bill	Vehicle Sold	08/19/2019	C ADVL	Tax	(\$25.15)	\$0.00	(\$25.15)
													FR08ADVL	Tax	(\$3.07)	\$0.00	(\$3.07)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 9/3/2019 9:51:10 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change																						
BRANTLEY, JONATHAN MICHAEL	BRANTLEY, JONATHAN MICHAEL		9795 ARCHER RD	DAVIDSON, NC 28036	Proration	0048591162	HBS3898	PENDING	111152074	#0014314939-2018- Refund Generated due to proration on Bill #0048591162-2018-	Vehicle Sold	08/13/2019	C ADVL	Tax	(\$207.00)	\$0.00	Refund	\$28.22																					
													FR11ADVL	Tax	(\$19.55)	\$0.00		(\$19.55)																					
																			Refund	\$226.55																			
BUNYAN, LISA DURRANT	BUNYAN, LISA DURRANT		1829 MIDDLEBURY CT	KANNAPOLIS, NC 28081	Adjustment < \$100	0036945678	BCW2253	PENDING	168053412	Refund Generated due to adjustment on Bill #0036945678-2018-2018-0000-00	Damage	08/29/2019	C ADVL	Tax	(\$4.62)	\$0.00		(\$4.62)																					
													CI04ADVL	Tax	(\$4.05)	\$0.00		(\$4.05)																					
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																		Refund	\$8.67																				
CAPEZZUTO, MARK JOSEPH	CAPEZZUTO, MARK JOSEPH		150 RAY KENNEDY DR, UNIT F	LOCUST, NC 28097	Proration	0046185932	ELE1700	PENDING	110950640	Refund Generated due to proration on Bill #0046185932-2018-	Vehicle Sold	08/08/2019	C ADVL	Tax	(\$62.05)	\$0.00		(\$62.05)																					
													FR16ADVL	Tax	(\$8.87)	\$0.00		(\$8.87)																					
																			Refund	\$70.92																			
CARABETTA, KIMBERLY KRISTIE	CARABETTA, KIMBERLY KRISTIE		3254 ROBERTA FARMS CT SW	CONCORD, NC 28027	Proration	0035801752	DDP9786	PENDING	166932678	Refund Generated due to proration on Bill #0035801752-2018-2018-0000-00	Vehicle Sold	08/15/2019	C ADVL	Tax	(\$195.27)	\$0.00		(\$195.27)																					
													CI02ADVL	Tax	(\$130.18)	\$0.00		(\$130.18)																					
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																			Refund	\$325.45																			
CARDER, GLENN PAUL	CARDER, GLENN PAUL		9878 LEGOLAS LN	CHARLOTTE, NC 28269	Proration	0025033710	PFN9135	PENDING	168055467	Refund Generated due to proration on Bill #0025033710-2018-2018-0000-00	Vehicle Sold	08/30/2019	C ADVL	Tax	(\$5.71)	\$0.00		(\$5.71)																					
													CI02ADVL	Tax	(\$3.81)	\$0.00		(\$3.81)																					
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																				Refund	\$9.52																		
CASTRO, MICHAEL	CASTRO, MICHAEL		9825 HOBBSHIRE LN	CHARLOTTE, NC 28269	Proration	0042810167	CBE4639	PENDING	168053211	Refund Generated due to proration on Bill #0042810167-2017-2017-0000-00	Vehicle Sold	08/29/2019	C ADVL	Tax	(\$28.83)	\$0.00		(\$28.83)																					
													CI02ADVL	Tax	(\$19.77)	\$0.00		(\$19.77)																					
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																					Refund	\$48.60																	
CATLIN, HEATHER MORRIS	CATLIN, HEATHER MORRIS		8710 CORNWALL ST	LOCUST, NC 28097	Proration	0025039943	AAY1234	PENDING	221901036	Refund Generated due to proration on Bill #0025039943-2018-2018-0000-00	Vehicle Totalled	08/08/2019	C ADVL	Tax	(\$35.10)	\$1.75		(\$36.85)																					
													CI05ADVL	Tax	(\$17.55)	(\$0.87)		(\$18.42)																					
													CI05ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																						Refund	(\$4.71)																
																								Refund	\$59.98														
CAWLEY, MARIE	CAWLEY, MARIE		1120 BOTTLE BRUSH LN	HARRISBURG, NC 28075	Proration	0037512559	EEJ9307	PENDING	166635693	Refund Generated due to proration on Bill #0037512559-2017-2017-0000-00	Vehicle Sold	08/12/2019	C ADVL	Tax	(\$7.47)	\$0.00		(\$7.47)																					
													FR19ADVL	Tax	(\$1.40)	\$0.00		(\$1.40)																					
													CI01ADVL	Tax	(\$1.69)	\$0.00		(\$1.69)																					
																																	Refund	\$10.56					
CHILDRESS, SHARON WOODARD	CHILDRESS, SHARON WOODARD		2029 SAMANTHA DR	KANNAPOLIS, NC 28083	Proration	0048607662	PML6656	PENDING	166425543	Refund Generated due to proration on Bill #0048607662-2018-2018-0000-00	Vehicle Sold	08/08/2019	C ADVL	Tax	(\$59.46)	\$0.00		(\$59.46)																					
													CI04ADVL	Tax	(\$52.02)	\$0.00		(\$52.02)																					
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																																		Refund	\$111.48				
CLANCY, SEAMUS PETER	CLANCY, SEAMUS PETER	CLANCY, MARGUERITE JUNE	305 ANN ST	KANNAPOLIS, NC 28081	Proration	0041207211	SEAMUS	PENDING	167154573	Refund Generated due to proration on Bill #0041207211-2018-2018-0000-00	Vehicle Sold	08/19/2019	C ADVL	Tax	(\$28.20)	\$0.00		(\$28.20)																					
													CI04ADVL	Tax	(\$24.67)	\$0.00		(\$24.67)																					
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																																			Refund	\$52.87			
CLINARD, GEORGE CRAIG	CLINARD, GEORGE CRAIG		7266 THREE SISTERS LN	CONCORD, NC 28027	Proration	0045508487	FKH5451	PENDING	165994416	Refund Generated due to proration on Bill #0045508487-2018-2018-0000-00	Vehicle Sold	08/02/2019	C ADVL	Tax	(\$53.85)	\$0.00		(\$53.85)																					
													CI04ADVL	Tax	(\$47.12)	\$0.00		(\$47.12)																					
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																																					Refund	\$100.97	
CRIPE, SHARON BRITT	CRIPE, SHARON BRITT	CRIPE, WILLIAM PATRICK JR	874 WINDBLOWN PL	ROCK HILL, SC 29730	Proration	0041239324	EAZ4630	PENDING	167528775	Refund Generated due to proration on Bill #0041239324-2018-2018-0000-00	Reg. Out of state	08/23/2019	C ADVL	Tax	(\$83.13)	\$0.00		(\$83.13)																					
													CI02ADVL	Tax	(\$55.43)	\$0.00		(\$55.43)																					
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																																						Refund	\$138.56
CUSAAC, JANEAN JACQUELINE	CUSAAC, JANEAN JACQUELINE		507 WATERVIEW DR NW	CONCORD, NC 28027	Proration	0046666151	FLR8743	PENDING	166932843	Refund Generated due to proration on Bill #0046666151-2018-2018-0000-00	Vehicle Sold	08/15/2019	C ADVL	Tax	(\$21.00)	\$0.00		(\$21.00)																					
													CI02ADVL	Tax	(\$14.00)	\$0.00		(\$14.00)																					
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																																						Refund	\$35.00
CUTHBERTSON, BEVERLY WOODS	CUTHBERTSON, BEVERLY WOODS		1552 KINGSTON DR	KANNAPOLIS, NC 28083	Proration	0000823928	PRL8792	PENDING	168053067	Refund Generated due to proration on Bill #0000823928-2018-2018-0000-00	Vehicle Totalled	08/29/2019	C ADVL	Tax	(\$16.08)	\$0.00		(\$16.08)																					
													CI04ADVL	Tax	(\$14.07)	\$0.00		(\$14.07)																					
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																																						Refund	\$30.15
DAMICO, MICHAEL JOHN	DAMICO, MICHAEL JOHN		2727 TYNDALL DR NW	CONCORD, NC 28027	Proration	0037396359	EKF7379	PENDING	166242312	Refund Generated due to proration on Bill #0037396359-2018-2018-0000-00	Vehicle Sold	08/06/2019	C ADVL	Tax	(\$48.72)	\$0.00		(\$48.72)																					
													CI02ADVL	Tax	(\$32.48)	\$0.00		(\$32.48)																					
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00																					
																																						Refund	\$81.20
DEJAK, JOHN NICHOLAS	DEJAK, JOHN NICHOLAS		150 FLINT RIDGE DR	CONCORD, NC 28025	Proration	0043616134	FEM8780	PENDING	110662682	Refund Generated due to proration on Bill #0043616134-2018-	Vehicle Totalled	08/02/2019	C ADVL	Tax	(\$47.59)	\$0.00		(\$47.59)																					
													FR04ADVL	Tax	(\$4.96)	\$0.00		(\$4.96)																					



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 9/3/2019 9:51:10 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
DEJAK, JOHN NICHOLAS	DEJAK, JOHN NICHOLAS		150 FLINT RIDGE DR	CONCORD, NC 28025	Proration	0045904206	FLD1574	PENDING	110662696	Refund Generated due to proration on Bill #0045904206-2018-	Vehicle Totalled	08/02/2019	C ADVL	Tax	(\$62.32)	\$0.00	(\$62.32)
													FR04ADVL	Tax	(\$6.49)	\$0.00	(\$6.49)
																Refund	\$68.81
DINGESS, EDWARD ALLEN	DINGESS, EDWARD ALLEN	DINGESS, DAWN MARIE	3578 COURAGE CT SW	CONCORD, NC 28027	Adjustment >= \$100	0049495183	A657NL	PENDING	168055179	Refund Generated due to adjustment on Bill #0049495183-2019-2019-0000-00	Over Assessment	08/30/2019	C ADVL	Tax	(\$150.84)	\$0.00	(\$150.84)
													CI02ADVL	Tax	(\$97.85)	\$0.00	(\$97.85)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$248.69	(\$80.19)												
DOBSON, CLOYD LEO JR	DOBSON, CLOYD LEO JR	DOBSON, DONNA GREEN	5412 HISTORIC SPRINGS DR	CONCORD, NC 28025	Proration	0030939700	ADT4805	PENDING	111950096	Refund Generated due to proration on Bill #0030939700-2018-	Vehicle Sold	08/28/2019	C ADVL	Tax	(\$80.19)	\$0.00	(\$80.19)
													FR16ADVL	Tax	(\$11.47)	\$0.00	(\$11.47)
																Refund	\$91.66
DOLAN, JASON EDWARD	DOLAN, JASON EDWARD		5648 YORKE ST NW	CONCORD, NC 28027	Proration	0046334972	PJD7948	PENDING	165877773	Refund Generated due to proration on Bill #0046334972-2018-2018-0000-00	Vehicle Sold	08/01/2019	C ADVL	Tax	(\$42.38)	\$0.00	(\$42.38)
													CI02ADVL	Tax	(\$28.25)	\$0.00	(\$28.25)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$70.63	(\$25.67)												
DOTTER, DAVID HARLEY	DOTTER, DAVID HARLEY	DOTTER, CAROL JEANNE	4803 ASHERTON PL NW	CONCORD, NC 28027	Proration	0027878345	BFN3247	PENDING	166146966	Refund Generated due to proration on Bill #0027878345-2018-2018-0000-00	Processed in error	08/05/2019	C ADVL	Tax	(\$25.67)	\$0.00	(\$25.67)
													CI02ADVL	Tax	(\$17.11)	\$0.00	(\$17.11)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$42.78	(\$20.84)												
DOUGLAS, KELLY OMIA JERRIOD	DOUGLAS, KELLY OMIA JERRIOD		304 PRIOR DR NW	CONCORD, NC 28027	Proration	0044792678	TPK4372	PENDING	165994575	Refund Generated due to proration on Bill #0044792678-2018-2018-0000-00	Vehicle Totalled	08/02/2019	C ADVL	Tax	(\$20.84)	(\$1.20)	(\$22.04)
													CI02ADVL	Tax	(\$13.89)	(\$0.79)	(\$14.68)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$36.72	(\$30.20)												
DRAKE, DAVID HAMILTON JR	DRAKE, DAVID HAMILTON JR		2204 CENTERGROVE RD	KANNAPOLIS, NC 28083	Proration	0046656201	7H4001	PENDING	111152056	Refund Generated due to proration on Bill #0046656201-2018-	Vehicle Sold	08/13/2019	C ADVL	Tax	(\$30.20)	\$0.00	(\$30.20)
													FR16ADVL	Tax	(\$4.32)	\$0.00	(\$4.32)
																Refund	\$34.52
EDWARDS, KENNON WESTBROOK	EDWARDS, KENNON WESTBROOK		880 RED FOX LN	CONCORD, NC 28025	Proration	0044574644	CDV3940	PENDING	110662494	Refund Generated due to proration on Bill #0044574644-2018-	Vehicle Sold	08/02/2019	C ADVL	Tax	(\$6.55)	\$0.00	(\$6.55)
													FR02ADVL	Tax	(\$1.27)	\$0.00	(\$1.27)
																Refund	\$7.82
ERICKSON, NICOLE AMBER	ERICKSON, NICOLE AMBER		207 JAMES ST	KANNAPOLIS, NC 28083	Proration	0044153819	FAF3758	PENDING	166243182	Refund Generated due to proration on Bill #0044153819-2018-2018-0000-00	Vehicle Sold	08/06/2019	C ADVL	Tax	(\$43.83)	\$0.00	(\$43.83)
													CI02ADVL	Tax	(\$29.22)	\$0.00	(\$29.22)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$73.05	(\$3.42)												
FAGGART, HAROLD LEWIS	FAGGART, HAROLD LEWIS		3917 ALLEGHANY ST NW	CONCORD, NC 28027	Adjustment < \$100	0049258256	PMM6446	PENDING	165994071	Refund Generated due to adjustment on Bill #0049258256-2019-2019-0000-00	Damage	08/02/2019	C ADVL	Tax	(\$3.42)	\$0.00	(\$3.42)
													CI02ADVL	Tax	(\$2.21)	\$0.00	(\$2.21)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$5.63	(\$11.39)												
FARRAR, RONALD HOLMES	FARRAR, RONALD HOLMES		8212 LAUREL OAK CT	HARRISBURG, NC 28075	Proration	0014339379	PWM3893	PENDING	111620868	Refund Generated due to proration on Bill #0014339379-2018-	Vehicle Sold	08/22/2019	C ADVL	Tax	(\$11.39)	\$0.00	(\$11.39)
													FR07ADVL	Tax	(\$2.38)	\$0.00	(\$2.38)
																Refund	\$13.77
FORE, MARY KATHLEEN	FORE, MARY KATHLEEN	MCMAHON, MICHAEL LEE	3715 WINTERBERRY CT NW	CONCORD, NC 28027	Proration	0035561405	DBR9554	PENDING	165994140	Refund Generated due to proration on Bill #0035561405-2018-2018-0000-00	Vehicle Sold	08/02/2019	C ADVL	Tax	(\$22.47)	\$0.00	(\$22.47)
													CI02ADVL	Tax	(\$14.98)	\$0.00	(\$14.98)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$37.45	(\$30.72)												
FRASER, JAVON JOEL	FRASER, JAVON JOEL		1475 REMINGTON LN NW	CONCORD, NC 28027	Proration	0047604617	HAC5193	PENDING	166146618	Refund Generated due to proration on Bill #0047604617-2018-2018-0000-00	Vehicle Sold	08/05/2019	C ADVL	Tax	(\$30.72)	\$0.00	(\$30.72)
													CI02ADVL	Tax	(\$20.48)	\$0.00	(\$20.48)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$51.20	(\$202.99)												
FREEMAN, SHANNON RAINER	FREEMAN, SHANNON RAINER	FREEMAN, BRUCE ALLEN	2675 RED MAPLE LN	HARRISBURG, NC 28075	Proration	0043597234	EKN8631	PENDING	110829022	Refund Generated due to proration on Bill #0043597234-2018-	Vehicle Sold	08/06/2019	C ADVL	Tax	(\$202.99)	\$0.00	(\$202.99)
													CI01ADVL	Tax	(\$100.08)	\$0.00	(\$100.08)
																Refund	\$303.07
FUENTES, JUAN CARLOS TORRES	FUENTES, JUAN CARLOS TORRES		124 JOHNDY AVE	KANNAPOLIS, NC 28083	Proration	0041891370	PJV4335	PENDING	167431428	Refund Generated due to proration on Bill #0041891370-2018-2018-0000-00	Vehicle Sold	08/22/2019	C ADVL	Tax	(\$12.01)	\$0.00	(\$12.01)
													CI04ADVL	Tax	(\$10.51)	\$0.00	(\$10.51)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$22.52	(\$149.99)												
FUENTES, JUAN CARLOS TORRES	FUENTES, JUAN CARLOS TORRES		124 JOHNDY AVE	KANNAPOLIS, NC 28083	Proration	0048423194	JM8739	PENDING	167154822	Refund Generated due to proration on Bill #0048423194-2018-2018-0000-00	Vehicle Sold	08/19/2019	C ADVL	Tax	(\$149.99)	\$0.00	(\$149.99)
													CI04ADVL	Tax	(\$131.24)	\$0.00	(\$131.24)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$281.23	(\$22.97)												
GAITHER, EDWEANA ALBERTA	GAITHER, EDWEANA ALBERTA	GAITHER, JELANI MARWAN	7085 FOUNDERS WAY	HARRISBURG, NC 28075	Proration	0035598188	EHV8430	PENDING	110950406	Refund Generated due to proration on Bill #0035598188-2018-	Vehicle Totalled	08/08/2019	C ADVL	Tax	(\$22.97)	(\$1.15)	(\$24.12)
													CI01ADVL	Tax	(\$11.32)	(\$0.56)	(\$11.88)
																Refund	\$36.00
GALLUP, FORREST	GALLUP, FORREST		2815 WENDOVER	CONCORD, NC 28027	Proration	0000882630	AFX8811	PENDING	166932372	Refund Generated due to proration on Bill	Vehicle Sold	08/15/2019	C ADVL	Tax	(\$7.36)	\$0.00	(\$7.36)
													CI02ADVL	Tax	(\$4.91)	\$0.00	(\$4.91)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 9/3/2019 9:51:10 AM

Table with columns: Payee Name, Primary Owner, Secondary Owner, Address 1, Address 3, Refund Type, Bill #, Plate Number, Status, Transaction #, Refund Description, Refund Reason, Create Date, Tax Jurisdiction, Levy Type, Change, Interest Change, Total Change. Contains multiple rows of refund data for various taxpayers.



## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 9/3/2019 9:51:10 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
JOHNNY MACK	JOHNNY MACK			28097	\$100					adjustment on Bill #0049368314-2019-2019-0000			CI02ADVL	Tax	(\$214.10)	\$0.00	(\$214.10)
													CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
													FR13ADVL	Tax	\$41.04	\$0.00	\$41.04
																	Refund
																	\$203.06
KING, PERCIVAL	KING, PERCIVAL		135 COTTONTAIL LN SE	CONCORD, NC 28025	Proration	0043784399	YSL2131	PENDING	165994473	Refund Generated due to proration on Bill #0043784399-2018-2018-0000-00	Vehicle Sold	08/02/2019	C ADVL	Tax	(\$65.16)	\$0.00	(\$65.16)
													CI02ADVL	Tax	(\$43.44)	\$0.00	(\$43.44)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
																	\$108.60
KUBICEK, DAVID	KUBICEK, DAVID	KUBICEK, NATALIE JENAL	3838 BENT CREEK DR SW	CONCORD, NC 28027	Proration	0043523897	CHM9447	PENDING	167802090	Refund Generated due to proration on Bill #0043523897-2018-2018-0000-00	Vehicle Sold	08/27/2019	C ADVL	Tax	(\$89.43)	\$0.00	(\$89.43)
													CI02ADVL	Tax	(\$59.62)	\$0.00	(\$59.62)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
																	\$149.05
LANDIS, JEFFERY FARRELL	LANDIS, JEFFERY FARRELL		1228 FAWN RIDGE RD NW	CONCORD, NC 28027	Proration	0041695775	EKF8446	PENDING	166146372	Refund Generated due to proration on Bill #0041695775-2018-2018-0000-00	Vehicle Sold	08/05/2019	C ADVL	Tax	(\$25.68)	\$0.00	(\$25.68)
													CI02ADVL	Tax	(\$17.11)	\$0.00	(\$17.11)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
																	\$42.79
LANE, MARION CHARLES	LANE, MARION CHARLES		7587 LONG VALLEY DR	HARRISBURG, NC 28075	Proration	0000898030	YPE6149	PENDING	165878208	Refund Generated due to proration on Bill #0000898030-2017-2017-0000-00	Vehicle Sold	08/01/2019	C ADVL	Tax	(\$14.92)	\$0.00	(\$14.92)
													FR19ADVL	Tax	(\$2.80)	\$0.00	(\$2.80)
													CI01ADVL	Tax	(\$3.38)	\$0.00	(\$3.38)
																	Refund
																	\$21.10
LASARSO, WILLIAM JOSEPH	LASARSO, WILLIAM JOSEPH		7938 FLOWES STORE RD	CONCORD, NC 28025	Proration	0000791539	BFF4919	PENDING	111867956	Refund Generated due to proration on Bill #0000791539-2018-	Vehicle Sold	08/27/2019	C ADVL	Tax	(\$11.01)	\$0.00	(\$11.01)
													FR14ADVL	Tax	(\$0.92)	\$0.00	(\$0.92)
																	Refund
																	\$11.93
LEWIS, DEREK LEE	LEWIS, DEREK LEE	LEWIS, CHRISTINA JO	8871 ERBACH LN	MOUNT PLEASANT, NC 28124	Proration	0039925455	FBZ1516	PENDING	111288374	Refund Generated due to proration on Bill #0039925455-2018-	Vehicle Totalled	08/15/2019	C ADVL	Tax	(\$58.77)	(\$2.94)	(\$61.71)
													CI03ADVL	Tax	(\$41.22)	(\$2.06)	(\$43.28)
																	Refund
																	\$104.99
LITTLE, MILES EDWARD	LITTLE, MILES EDWARD		12555 HIGHWAY 601	MIDLAND, NC 28107	Adjustment < \$100	0046721924	JJ1569	PENDING	223240868	Refund Generated due to adjustment on Bill #0046721924-2018-2018-0000	Situs error	08/22/2019	C ADVL	Tax	\$0.00	\$0.01	\$0.01
													CI02ADVL	Tax	(\$88.76)	(\$5.77)	(\$94.53)
													CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)
													CI06ADVL	Tax	\$36.98	\$2.40	\$39.38
																	Refund
																	\$70.14
LITTON, CHRISTOPHER STEPHEN	LITTON, CHRISTOPHER STEPHEN		10961 BURNT MILL ROAD APT 936	JACKSONVILLE, FL 32256	Proration	0048380202	FEL6878	PENDING	111786292	Refund Generated due to proration on Bill #0048380202-2018-	Reg. Out of state	08/26/2019	C ADVL	Tax	(\$45.25)	\$0.00	(\$45.25)
													FR07ADVL	Tax	(\$9.43)	\$0.00	(\$9.43)
																	Refund
																	\$54.68
LITTON, CHRISTOPHER STEPHEN	LITTON, CHRISTOPHER STEPHEN		10961 BURNT MILL RD APT 936	JACKSONVILLE, FL 32256	Proration	0048380247	FEL6877	PENDING	111786300	Refund Generated due to proration on Bill #0048380247-2018-	Reg. Out of state	08/26/2019	C ADVL	Tax	(\$40.50)	\$0.00	(\$40.50)
													FR07ADVL	Tax	(\$8.44)	\$0.00	(\$8.44)
																	Refund
																	\$48.94
LIZON, RONALD JAMES	LIZON, RONALD JAMES	LIZON, TAMMY LYNN	483 SHILOH UNITY RD	LANCASTER, SC 29720	Proration	0039866757	FBY4584	PENDING	166838919	Refund Generated due to proration on Bill #0039866757-2018-2018-0000-00	Reg. Out of state	08/14/2019	C ADVL	Tax	(\$44.15)	\$0.00	(\$44.15)
													CI04ADVL	Tax	(\$38.63)	\$0.00	(\$38.63)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
																	\$82.78
LIZON, TAMMY LYNN	LIZON, TAMMY LYNN		483 SHILOH UNITY RD	LANCASTER, SC 29720	Proration	0042888775	PET5106	PENDING	166838913	Refund Generated due to proration on Bill #0042888775-2017-2017-0000-00	Reg. Out of state	08/14/2019	C ADVL	Tax	(\$5.71)	\$0.00	(\$5.71)
													CI04ADVL	Tax	(\$5.14)	\$0.00	(\$5.14)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
																	\$10.85
LOF, PAUL DAMIEN	LOF, PAUL DAMIEN	LOF, MARSHA JEAN	4472 TRIUMPH DR SW	CONCORD, NC 28027	Proration	0039683864	EHM9345	PENDING	166341846	Refund Generated due to proration on Bill #0039683864-2017-2017-0000-00	Vehicle Sold	08/07/2019	C ADVL	Tax	(\$11.07)	\$0.00	(\$11.07)
													CI02ADVL	Tax	(\$7.59)	\$0.00	(\$7.59)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
																	\$18.66
LOF, PAUL DAMIEN	LOF, PAUL DAMIEN		4472 TRIUMPH DR SW	CONCORD, NC 28027	Proration	0045962365	BRUSH43	PENDING	166341849	Refund Generated due to proration on Bill #0045962365-2018-2018-0000-00	Vehicle Sold	08/07/2019	C ADVL	Tax	(\$68.76)	\$0.00	(\$68.76)
													CI02ADVL	Tax	(\$45.84)	\$0.00	(\$45.84)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund
																	\$114.60
MAIOCCHI, GEORGE ALEXANDER	MAIOCCHI, GEORGE ALEXANDER	MAIOCCHI, SUSAN GAY	1620 MORNINGSIDE CT	KANNAPOLIS, NC 28081	Proration	0048829717	PML6905	PENDING	166425567	Refund Generated due to proration on Bill #0048829717-2019-2019-0000-00	Vehicle Totalled	08/08/2019	C ADVL	Tax	(\$23.31)	\$0.00	(\$23.31)
													CI04ADVL	Tax	(\$19.85)	\$0.00	(\$19.85)
													CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund
																	\$73.16
MARK, MICHAEL RICHARD	MARK, MICHAEL RICHARD		3942 GROVESNER ST	HARRISBURG, NC 28075	Proration	0047525022	FLV8411	PENDING	111226772	Refund Generated due to proration on Bill #0047525022-2018-	Vehicle Sold	08/14/2019	C ADVL	Tax	(\$172.80)	\$0.00	(\$172.80)
													CI01ADVL	Tax	(\$85.20)	\$0.00	(\$85.20)
																	Refund
																	\$258.00
MARSDEN, DONALD DWIGHT	MARSDEN, DONALD DWIGHT		12922 SW AUREOLIAN LANE	PORT ST LUCIE, FL 34987	Proration	0046155082	PFL1674	PENDING	111288168	Refund Generated due to proration on Bill #0046155082-2018-	Reg. Out of state	08/15/2019	C ADVL	Tax	(\$153.72)	\$0.00	(\$153.72)
													FR11ADVL	Tax	(\$14.52)	\$0.00	(\$14.52)
																	Refund
																	\$168.24



## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 9/3/2019 9:51:10 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
MCGOWAN, MICHAEL	MCGOWAN, MICHAEL		10107 RIVENDELL LN	CHARLOTTE, NC 28269	Proration	0035376296	DMR5266	PENDING	168055890	Refund Generated due to proration on Bill #0035376296-2018-2018-0000-00	Vehicle Sold	08/30/2019	C ADVL	Tax	(\$132.67)	\$0.00	(\$132.67)	
													CI02ADVL	Tax	(\$88.45)	\$0.00	(\$88.45)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$221.12	\$221.12
MECKLENBURG COUNTY TAX OFFICE	PURVIS, SHAWNA GAIL		P.O. BOX 707	CONCORD, NC 28026	Adjustment >= \$100	0049036658	CK99105	PENDING	167154372	[AS0168] - Refund Generated due to adjustment on abstract # : 0049036658-2019-2019-0000-00	Assessed In Err	08/19/2019	C ADVL	Tax	(\$110.91)	\$0.00	(\$110.91)	
													CI04ADVL	Tax	(\$94.42)	\$0.00	(\$94.42)	
													CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																Refund	\$235.33	\$235.33
MEHTA, DARSHY JAGDISH	MEHTA, DARSHY JAGDISH		9715 CAPELLA AVE NW	CONCORD, NC 28027	Proration	0034267362	EFD6457	PENDING	167250585	Refund Generated due to proration on Bill #0034267362-2018-2018-0000-00	Vehicle Sold	08/20/2019	C ADVL	Tax	(\$13.62)	\$0.00	(\$13.62)	
													CI02ADVL	Tax	(\$9.08)	\$0.00	(\$9.08)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$22.70	\$22.70
MORRIS, MATTHEW DALE	MORRIS, MATTHEW DALE		1016 HEARTH LN SW	CONCORD, NC 28025	Proration	0018003570	YPB2449	PENDING	167154783	Refund Generated due to proration on Bill #0018003570-2018-2018-0000-00	Vehicle Totalled	08/19/2019	C ADVL	Tax	(\$32.90)	\$0.00	(\$32.90)	
													CI02ADVL	Tax	(\$21.94)	\$0.00	(\$21.94)	
													CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)	
																Refund	\$69.84	\$69.84
MULLINS, TERRY WAYNE	MULLINS, TERRY WAYNE	MULLINS, DANETTE MELIA	2051 GREAT NORTH RD	WINNSBORO, SC 29180	Proration	0018014328	YYF4507	PENDING	111011728	Refund Generated due to proration on Bill #0018014328-2018-2018-0000-00	Reg. Out of state	08/09/2019	C ADVL	Tax	(\$21.96)	\$0.00	(\$21.96)	
													FR11ADVL	Tax	(\$2.07)	\$0.00	(\$2.07)	
																Refund	\$24.03	\$24.03
																Refund	\$24.03	\$24.03
NANCE, TERRENCE MYRON	NANCE, TERRENCE MYRON	NANCE, ANNIE MAHAELANI	7348 MIAMI CHURCH RD	CONCORD, NC 28025	Adjustment >= \$100	0047131233	TANANCE	PENDING	111350532	Refund Generated due to adjustment on Bill #0047131233-2018-2018-0000-00	Over Assessment	08/16/2019	C ADVL	Tax	(\$228.24)	\$0.00	(\$228.24)	
													FR13ADVL	Tax	(\$29.16)	\$0.00	(\$29.16)	
																Refund	\$257.40	\$257.40
																Refund	\$257.40	\$257.40
NEWTON, RICHARD DAVID	NEWTON, RICHARD DAVID	NEWTON, KIMBERLY ANN	2519 BRACKLEY PL NW	CONCORD, NC 28027	Proration	0028741428	MYSTANG	PENDING	166635729	Refund Generated due to proration on Bill #0028741428-2018-2018-0000-00	Vehicle Sold	08/12/2019	C ADVL	Tax	(\$43.74)	\$0.00	(\$43.74)	
													CI02ADVL	Tax	(\$29.16)	\$0.00	(\$29.16)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$72.90	\$72.90
NIETO, YESSENIA	NIETO, YESSENIA		2659 CAPTAINS WATCH	KANNAPOLIS, NC 28083	Proration	0047143810	PEW9200	PENDING	168055002	Refund Generated due to proration on Bill #0047143810-2018-2018-0000-00	Vehicle Totalled	08/30/2019	C ADVL	Tax	(\$75.02)	\$0.00	(\$75.02)	
													CI02ADVL	Tax	(\$50.02)	\$0.00	(\$50.02)	
													CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)	
																Refund	\$140.04	\$140.04
OCHSENREITER, TRENTON EUGENE	OCHSENREITER, TRENTON EUGENE		1137 GREENLEA BLVD, APT C36	GALLATIN, TN 37066	Proration	0048455310	HBL3531	PENDING	165877992	Refund Generated due to proration on Bill #0048455310-2018-2018-0000-00	Reg. Out of state	08/01/2019	C ADVL	Tax	(\$100.71)	\$0.00	(\$100.71)	
													CI04ADVL	Tax	(\$88.13)	\$0.00	(\$88.13)	
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$188.84	\$188.84
OGUNYOMI, LOVETH ORIEJI	OGUNYOMI, LOVETH ORIEJI		646 CENTRAL DR NW	CONCORD, NC 28027	Proration	0044835236	FJN1625	PENDING	166727403	Refund Generated due to proration on Bill #0044835236-2018-2018-0000-00	Vehicle Sold	08/13/2019	C ADVL	Tax	(\$6.88)	\$0.00	(\$6.88)	
													CI02ADVL	Tax	(\$4.58)	\$0.00	(\$4.58)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$11.46	\$11.46
PARKS ANDERSON, RAQUEL DENISE	PARKS ANDERSON, RAQUEL DENISE		315 MELROSE DR SW	CONCORD, NC 28025	Proration	0040490820	HAB1090	PENDING	166839444	Refund Generated due to proration on Bill #0040490820-2018-2018-0000-00	Vehicle Totalled	08/14/2019	C ADVL	Tax	(\$41.95)	\$0.00	(\$41.95)	
													CI02ADVL	Tax	(\$27.97)	\$0.00	(\$27.97)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$69.92	\$69.92
PARR, THOMAS WESLEY	PARR, THOMAS WESLEY		4179 IVYDALE AVE SW	CONCORD, NC 28027	Proration	0032186081	EBZ6851	PENDING	167339142	Refund Generated due to proration on Bill #0032186081-2018-2018-0000-00	Vehicle Sold	08/21/2019	C ADVL	Tax	(\$115.38)	(\$5.77)	(\$121.15)	
													CI02ADVL	Tax	(\$76.92)	(\$3.85)	(\$80.77)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$201.92	\$201.92
PATEL, HARSHILKUMAR	PATEL, HARSHILKUMAR		2393 SUGAR CT SW	CONCORD, NC 28027	Proration	0046097240	FLD9738	PENDING	167339430	Refund Generated due to proration on Bill #0046097240-2018-2018-0000-00	Vehicle Sold	08/21/2019	C ADVL	Tax	(\$22.65)	\$0.00	(\$22.65)	
													CI04ADVL	Tax	(\$19.82)	\$0.00	(\$19.82)	
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$42.47	\$42.47
PAVELKO, MATTHEW JOHN	PAVELKO, MATTHEW JOHN		581 CRESTSIDE DR SE	CONCORD, NC 28025	Proration	0046545815	DEV4835	PENDING	168055533	Refund Generated due to proration on Bill #0046545815-2018-2018-0000-00	Vehicle Totalled	08/30/2019	C ADVL	Tax	(\$34.38)	\$0.00	(\$34.38)	
													CI02ADVL	Tax	(\$22.92)	\$0.00	(\$22.92)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$57.30	\$57.30
PEGRAM, DERICK JAMES	PEGRAM, DERICK JAMES		10025 ENCLAVE CIR	CONCORD, NC 28027	Adjustment < \$100	0047091404	FFF3499	PENDING	111090678	Refund Generated due to adjustment on Bill #0047091404-2018-2018-0000-00	Over Assessment	08/12/2019	C ADVL	Tax	(\$69.48)	\$0.00	(\$69.48)	
													FR11ADVL	Tax	(\$6.56)	\$0.00	(\$6.56)	
																Refund	\$76.04	\$76.04
																Refund	\$76.04	\$76.04
PELL, MARISSA LEANN	PELL, MARISSA LEANN		9410 FETLOCK CT	CHARLOTTE, NC 28216	Proration	0046249148	TPL3956	PENDING	111786750	Refund Generated due to proration on Bill #0046249148-2018-2018-0000-00	Vehicle Sold	08/26/2019	C ADVL	Tax	(\$82.44)	\$0.00	(\$82.44)	
													FR07ADVL	Tax	(\$17.17)	\$0.00	(\$17.17)	
																Refund	\$99.61	\$99.61
																Refund	\$99.61	\$99.61
PENLAND, MALLORY REESE	PENLAND, MALLORY REESE		106 N RIDGE AVE	KANNAPOLIS, NC 28083	Proration	0036175633	EKD3596	PENDING	167529201	Refund Generated due to proration on Bill #0036175633-2018-2018-0000-00	Vehicle Sold	08/23/2019	C ADVL	Tax	(\$44.98)	\$0.00	(\$44.98)	
													CI04ADVL	Tax	(\$39.36)	\$0.00	(\$39.36)	
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund	\$84.34	\$84.34



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 9/3/2019 9:51:10 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change		
PERKINS, DONALD CLAYTON JR	PERKINS, DONALD CLAYTON JR		9986 PEBBLE CREEK DR	CONCORD, NC 28025	Proration	0045470529	PKV9694	PENDING	111686250	2018-0000-00 Refund Generated due to proration on Bill #0045470529-2018-	Vehicle Sold	08/23/2019	C ADVL	Tax	(\$9.60)		Refund	\$84.34	
													FR14ADVL	Tax	(\$0.80)		\$0.00	(\$9.60)	(\$0.80)
																			Refund
PHADNIS, KISHOR SURESH	PHADNIS, KISHOR SURESH	PHADNIS, SAMPADA KISHOR	1302 MIDDLECREST DR NW	CONCORD, NC 28027	Proration	0048536284	HBN4572	PENDING	167249601	Refund Generated due to proration on Bill #0048536284-2018-2018-0000-00	Vehicle Totalled	08/20/2019	C ADVL	Tax	(\$113.24)		\$0.00	(\$113.24)	
													CI02ADVL	Tax	(\$75.50)		\$0.00	(\$75.50)	
													CI02ADVL	Vehicle Fee	\$0.00		\$0.00	\$0.00	Refund
PICKETT, KAREN WALKER	PICKETT, KAREN WALKER		4826 HUDDERSFIEL D DR	HARRISBURG, NC 28075	Proration	0014321358	BLC7012	PENDING	167801946	Refund Generated due to proration on Bill #0014321358-2017-2017-0000-00	Incomplete Doc	08/27/2019	C ADVL	Tax	(\$11.16)		\$0.00	(\$11.16)	
													FR19ADVL	Tax	(\$2.10)		\$0.00	(\$2.10)	
													CI01ADVL	Tax	(\$2.53)		\$0.00	(\$2.53)	Refund
PORTER, NANCY JANE	PORTER, NANCY JANE		1445 LARAWAY CT NW	CONCORD, NC 28027	Proration	0047476396	RVH4731	PENDING	166147275	Refund Generated due to proration on Bill #0047476396-2018-2018-0000-00	Vehicle Sold	08/05/2019	C ADVL	Tax	(\$34.45)		\$0.00	(\$34.45)	
													CI02ADVL	Tax	(\$22.96)		\$0.00	(\$22.96)	
													CI02ADVL	Vehicle Fee	\$0.00		\$0.00	\$0.00	Refund
POTEAT, KENNETH ARNOLD JR	POTEAT, KENNETH ARNOLD JR		1104 ROGERS LAKE RD	KANNAPOLIS, NC 28081	Proration	0021299211	2N8859	PENDING	166242933	Refund Generated due to proration on Bill #0021299211-2018-2018-0000-00	Vehicle Sold	08/06/2019	C ADVL	Tax	(\$35.46)		\$0.00	(\$35.46)	
													CI04ADVL	Tax	(\$31.02)		\$0.00	(\$31.02)	
													CI04ADVL	Vehicle Fee	\$0.00		\$0.00	\$0.00	Refund
PULIGILLA, CHANDRAKALA	PULIGILLA, CHANDRAKALA		6900 THOMAS STONE UNIT 251	ELKRIDGE, MD 21075	Proration	0042879457	FBH7596	PENDING	111436190	Refund Generated due to proration on Bill #0042879457-2017-	Reg. Out of state	08/19/2019	C ADVL	Tax	(\$8.50)		\$0.00	(\$8.50)	
													FR02ADVL	Tax	(\$1.21)		\$0.00	(\$1.21)	
																			Refund
RADEMACHER, MICHAEL JUMPER	RADEMACHER, MICHAEL JUMPER	RADEMACHER, KIMBERLY HINSON	293 MOUNT DR, APT 1207	SEVIERVILLE, TN 37876	Proration	0022738441	YTD1949	PENDING	166840038	Refund Generated due to proration on Bill #0022738441-2018-2018-0000-00	Vehicle Sold	08/14/2019	C ADVL	Tax	(\$31.26)		\$0.00	(\$31.26)	
													CI02ADVL	Tax	(\$20.84)		\$0.00	(\$20.84)	
													CI02ADVL	Vehicle Fee	\$0.00		\$0.00	\$0.00	Refund
RICHARDS, KATHY BALLARD	RICHARDS, KATHY BALLARD		8246 QUAIL HOLLOW DR	HARRISBURG, NC 28075	Proration	0008573765	RNS1196	PENDING	110894320	Refund Generated due to proration on Bill #0008573765-2017-	Vehicle Sold	08/07/2019	C ADVL	Tax	(\$10.66)		\$0.00	(\$10.66)	
													FR07ADVL	Tax	(\$2.00)		\$0.00	(\$2.00)	
																			Refund
RIOS, VICTOR MANUEL	RIOS, VICTOR MANUEL		523 RAILWAY PL SW	CONCORD, NC 28025	Proration	0000860647	BFF3011	PENDING	166242969	Refund Generated due to proration on Bill #0000860647-2018-2018-0000-00	Vehicle Sold	08/06/2019	C ADVL	Tax	(\$7.03)		\$0.00	(\$7.03)	
													CI02ADVL	Tax	(\$4.69)		\$0.00	(\$4.69)	
													CI02ADVL	Vehicle Fee	\$0.00		\$0.00	\$0.00	Refund
RUIZ, VELVET NOEMI	RUIZ, VELVET NOEMI		473 FIRST TURN CT SW	CONCORD, NC 28025	Proration	0035898862	PEX8025	PENDING	168055863	Refund Generated due to proration on Bill #0035898862-2018-2018-0000-00	Vehicle Sold	08/30/2019	C ADVL	Tax	(\$38.98)		\$0.00	(\$38.98)	
													CI02ADVL	Tax	(\$25.98)		\$0.00	(\$25.98)	
													CI02ADVL	Vehicle Fee	\$0.00		\$0.00	\$0.00	Refund
RUSSELL, STEVEN MICHAEL	RUSSELL, STEVEN MICHAEL		8944 GREY HAWK PT	ORLANDO, FL 32836	Proration	0045741980	7A9733	PENDING	167026320	Refund Generated due to proration on Bill #0045741980-2018-2018-0000-00	Reg. Out of state	08/16/2019	C ADVL	Tax	(\$39.03)		\$0.00	(\$39.03)	
													CI02ADVL	Tax	(\$26.01)		\$0.00	(\$26.01)	
													CI02ADVL	Vehicle Fee	\$0.00		\$0.00	\$0.00	Refund
RUSSELL, STEVEN MICHAEL JR	RUSSELL, STEVEN MICHAEL JR		8944 GREY HAWK PT	ORLANDO, FL 32836	Proration	0044173332	TPB2257	PENDING	167026311	Refund Generated due to proration on Bill #0044173332-2018-2018-0000-00	Reg. Out of state	08/16/2019	C ADVL	Tax	(\$44.26)		\$0.00	(\$44.26)	
													CI02ADVL	Tax	(\$29.50)		\$0.00	(\$29.50)	
													CI02ADVL	Vehicle Fee	\$0.00		\$0.00	\$0.00	Refund
SALERNO, STEPHEN JOSEPH	SALERNO, STEPHEN JOSEPH		405 W RIDGE RD	ELIZABETHTOW N, PA 17022	Proration	0044198675	AJW4573	PENDING	111949532	Refund Generated due to proration on Bill #0044198675-2018-	Reg. Out of state	08/28/2019	C ADVL	Tax	(\$12.43)		\$0.00	(\$12.43)	
													FR04ADVL	Tax	(\$1.30)		\$0.00	(\$1.30)	
																			Refund
SAY, RESAT	SAY, RESAT		835 COURTNEY ST SE	CONCORD, NC 28025	Proration	0018013984	WYX4488	PENDING	166932384	Refund Generated due to proration on Bill #0018013984-2018-2018-0000-00	Vehicle Sold	08/15/2019	C ADVL	Tax	(\$35.28)		\$0.00	(\$35.28)	
													CI02ADVL	Tax	(\$23.52)		\$0.00	(\$23.52)	
													CI02ADVL	Vehicle Fee	(\$15.00)		\$0.00	(\$15.00)	Refund
SHAMPINE, JOSEPH HENRY	SHAMPINE, JOSEPH HENRY		8430 PIN OAK CT	HARRISBURG, NC 28075	Proration	0009089619	VZN8968	PENDING	111559334	Refund Generated due to proration on Bill #0009089619-2018-	Vehicle Sold	08/21/2019	C ADVL	Tax	(\$6.84)		\$0.00	(\$6.84)	
													FR07ADVL	Tax	(\$1.42)		\$0.00	(\$1.42)	
																			Refund
SHENETTE, JOHN-MICHAEL JOSEPH	SHENETTE, JOHN-MICHAEL JOSEPH	DESCHENES, NICOLE SUZANNE	4143 AMARILLO DR SW	CONCORD, NC 28027	Proration	0047149901	S82CP	PENDING	168052644	Refund Generated due to proration on Bill #0047149901-2018-2018-0000-00	Vehicle Sold	08/29/2019	C ADVL	Tax	(\$198.46)		\$0.00	(\$198.46)	
													CI02ADVL	Tax	(\$132.31)		\$0.00	(\$132.31)	
													CI02ADVL	Vehicle Fee	\$0.00		\$0.00	\$0.00	Refund
SHUE, BOBBY FRANKLIN	SHUE, BOBBY FRANKLIN		1544 DAYBREAK RDG	KANNAPOLIS, NC 28081	Proration	0046914344	HAA9178	PENDING	167155122	Refund Generated due to proration on Bill #0046914344-2018-	Vehicle Sold	08/19/2019	C ADVL	Tax	(\$2.56)		\$0.00	(\$2.56)	
													CI04ADVL	Tax	(\$2.24)		\$0.00	(\$2.24)	
													CI04ADVL	Vehicle Fee	\$0.00		\$0.00	\$0.00	



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 9/3/2019 9:51:10 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
SINGH, SAUNDRA MARIE	SINGH, SAUNDRA MARIE		10973 ASPEN RIDGE LN NW	CONCORD, NC 28027	Proration	0017999203	YNK5480	PENDING	165878190	2018-0000-00 Refund Generated due to proration on Bill #0017999203-2018-2018-0000-00	Vehicle Sold	08/01/2019	C ADVL	Tax	(\$30.46)	\$0.00	Refund	\$4.80
													C102ADVL	Tax	(\$20.30)	\$0.00		(\$30.46)
													C102ADVL	Vehicle Fee	(\$15.00)	\$0.00		(\$15.00)
																Refund	\$65.76	
SITES, JONATHAN MICHAEL	SITES, JONATHAN MICHAEL		1041 MEADOWBROOK LN SW	CONCORD, NC 28027	Proration	0048009500	ELS5752	PENDING	166243185	Refund Generated due to proration on Bill #0048009500-2018-2018-0000-00	Vehicle Sold	08/06/2019	C ADVL	Tax	(\$238.02)	\$0.00	Refund	(\$238.02)
													C102ADVL	Tax	(\$158.68)	\$0.00		(\$158.68)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$396.70	
SMITH, BRIAN DOUGLAS	SMITH, BRIAN DOUGLAS		411 KNOLLWOOD DR	KANNAPOLIS, NC 28083	Proration	0043495998	CLJ8813	PENDING	167924307	Refund Generated due to proration on Bill #0043495998-2018-2018-0000-00	Vehicle Sold	08/28/2019	C ADVL	Tax	(\$46.75)	\$0.00	Refund	(\$46.75)
													C104ADVL	Tax	(\$40.91)	\$0.00		(\$40.91)
													C104ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$87.66	
SOBKOWIAK, ERIC DANIEL	SOBKOWIAK, ERIC DANIEL	SOBKOWIAK, BERNADETTE MARY	3204 IAN PATRICK AVE	KANNAPOLIS, NC 28083	Proration	0018033482	YNK4919	PENDING	167154237	Refund Generated due to proration on Bill #0018033482-2017-2017-0000-00	Vehicle Sold	08/19/2019	C ADVL	Tax	(\$2.90)	\$0.00	Refund	(\$2.90)
													C104ADVL	Tax	(\$2.61)	\$0.00		(\$2.61)
													C104ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$5.51	
STANWICK, JON ALAN	STANWICK, JON ALAN	STANWICK, BETTY ELVIRA	1004 BRIGHTON CIR	KANNAPOLIS, NC 28081	Proration	0008670847	XZJ5006	PENDING	166727508	Refund Generated due to proration on Bill #0008670847-2017-2017-0000-00	Vehicle Sold	08/13/2019	C ADVL	Tax	(\$1.01)	\$0.00	Refund	(\$1.01)
													C104ADVL	Tax	(\$0.91)	\$0.00		(\$0.91)
													C104ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$1.92	
SULLIVAN, GARY STEPHEN	SULLIVAN, GARY STEPHEN		5789 CRIMSON OAK CT	HARRISBURG, NC 28075	Proration	0000798963	RZK1368	PENDING	110662966	Refund Generated due to proration on Bill #0000798963-2018-	Vehicle Sold	08/02/2019	C ADVL	Tax	(\$1.44)	\$0.00	Refund	(\$1.44)
													C101ADVL	Tax	(\$0.71)	\$0.00		(\$0.71)
																Refund	\$2.15	
SWEET, STEPHEN ANSELL	SWEET, STEPHEN ANSELL		10635 SWEETHAVEN LN	HARRISBURG, NC 28075	Proration	0024714928	XZF2094	PENDING	111559362	Refund Generated due to proration on Bill #0024714928-2018-	Vehicle Sold	08/21/2019	C ADVL	Tax	(\$69.54)	\$0.00	Refund	(\$69.54)
													C101ADVL	Tax	(\$34.28)	\$0.00		(\$34.28)
																Refund	\$103.82	
TAYLOR, STEVEN ROBERT	TAYLOR, STEVEN ROBERT		1080 RIDING TRAIL LN	CONCORD, NC 28027	Proration	0033956257	CKE1836	PENDING	111151852	Refund Generated due to proration on Bill #0033956257-2018-	Vehicle Sold	08/13/2019	C ADVL	Tax	(\$62.57)	\$0.00	Refund	(\$62.57)
													FR11ADVL	Tax	(\$5.91)	\$0.00		(\$5.91)
																Refund	\$68.48	
TAYLOR, STEVEN ROBERT	TAYLOR, STEVEN ROBERT		1080 RIDING TRAIL LN	CONCORD, NC 28027	Proration	0000881171	XRL1092	PENDING	111151610	Refund Generated due to proration on Bill #0000881171-2018-	Vehicle Sold	08/13/2019	C ADVL	Tax	(\$56.94)	\$0.00	Refund	(\$56.94)
													FR11ADVL	Tax	(\$5.37)	\$0.00		(\$5.37)
																Refund	\$62.31	
TEAGUE, RONALD DEAN	TEAGUE, RONALD DEAN		2405 NANCY LN	HARRISBURG, NC 28075	Proration	0047516686	HAP4292	PENDING	111620462	Refund Generated due to proration on Bill #0047516686-2018-	Vehicle Sold	08/22/2019	C ADVL	Tax	(\$15.03)	\$0.00	Refund	(\$15.03)
													C101ADVL	Tax	(\$7.41)	\$0.00		(\$7.41)
																Refund	\$22.44	
TODD, ANNE MARIE	TODD, ANNE MARIE		2847 EAGLE VIEW PL NW	CONCORD, NC 28027	Proration	0009041214	VZN7725	PENDING	166517496	Refund Generated due to proration on Bill #0009041214-2018-2018-0000-00	Vehicle Totalled	08/09/2019	C ADVL	Tax	(\$10.26)	\$0.00	Refund	(\$10.26)
													C102ADVL	Tax	(\$6.84)	\$0.00		(\$6.84)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$17.10	
TOWERY, ROBERT ARLIN	TOWERY, ROBERT ARLIN	TOWERY, KIM RENEE	13151 OLD CAMDEN RD	MIDLAND, NC 28107	Proration	0024712037	BN35214	PENDING	110764590	Refund Generated due to proration on Bill #0024712037-2018-	Vehicle Sold	08/05/2019	C ADVL	Tax	(\$139.75)	\$0.00	Refund	(\$139.75)
													C106ADVL	Tax	(\$38.82)	\$0.00		(\$38.82)
																Refund	\$178.57	
TUSCHONG, JENNIFER GRIMM	TUSCHONG, JENNIFER GRIMM		10989 SUNSTONE DR	DAVIDSON, NC 28036	Proration	0030854310	0301CL	PENDING	167430975	Refund Generated due to proration on Bill #0030854310-2018-2018-0000-00	Vehicle Sold	08/22/2019	C ADVL	Tax	(\$50.62)	\$0.00	Refund	(\$50.62)
													C104ADVL	Tax	(\$44.29)	\$0.00		(\$44.29)
													C104ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$94.91	
VALENTINE, CRAIG	VALENTINE, CRAIG		1520 TANGLEY CT NW	CHARLOTTE, NC 28269	Proration	0036472792	CJP6641	PENDING	166242555	Refund Generated due to proration on Bill #0036472792-2018-2018-0000-00	Vehicle Sold	08/06/2019	C ADVL	Tax	(\$60.33)	\$0.00	Refund	(\$60.33)
													C102ADVL	Tax	(\$40.21)	\$0.00		(\$40.21)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$100.54	
VENUTI, MAX MATTHEW	VENUTI, MAX MATTHEW		4364 ABERNATHY PL	HARRISBURG, NC 28075	Proration	0037699057	ELE1718	PENDING	110894058	Refund Generated due to proration on Bill #0037699057-2018-	Vehicle Sold	08/07/2019	C ADVL	Tax	(\$125.67)	\$0.00	Refund	(\$125.67)
													C101ADVL	Tax	(\$61.96)	\$0.00		(\$61.96)
																Refund	\$187.63	
WALDROP, NANCY EDWARDS	WALDROP, NANCY EDWARDS		1501 CANDLEWYCK CT	KANNAPOLIS, NC 28081	Proration	0025338427	CLC3480	PENDING	166931994	Refund Generated due to proration on Bill #0025338427-2018-2018-0000-00	Vehicle Totalled	08/15/2019	C ADVL	Tax	(\$57.17)	\$0.00	Refund	(\$57.17)
													C104ADVL	Tax	(\$50.02)	\$0.00		(\$50.02)
													C104ADVL	Vehicle Fee	(\$30.00)	\$0.00		(\$30.00)
																Refund	\$137.19	
WALLS, OBRIEN ARMOND	WALLS, OBRIEN ARMOND		2869 ISLAND POINT DR NW	CONCORD, NC 28027	Proration	0045547852	FLF4345	PENDING	166341081	Refund Generated due to proration on Bill #0045547852-2018-2018-0000-00	Vehicle Sold	08/07/2019	C ADVL	Tax	(\$34.71)	\$0.00	Refund	(\$34.71)
													C102ADVL	Tax	(\$23.14)	\$0.00		(\$23.14)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$57.85	
WANG, SHU-	WANG, SHU-		8851	HARRISBURG,	Proration	0038184250	XYK4423	PENDING	111152196	Refund Generated due to	Vehicle Sold	08/13/2019	C ADVL	Tax	(\$42.96)	\$0.00	Refund	(\$42.96)





## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 9/3/2019 9:51:10 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
LING	LING		TARRINGTON DR	NC 28075						proration on Bill #0038184250-2018-0000-00			CI01ADVL	Tax	(\$21.18)	\$0.00	(\$21.18)	
																	Refund	\$64.14
WATLINGTON, KENNETH WAYNE	WATLINGTON, KENNETH WAYNE	WATLINGTON, KAREN DENISE	48 MILL CREDK CV	JACKSON, TN 38305	Proration	0046138454	TRR2575	PENDING	167155140	Refund Generated due to proration on Bill #0046138454-2018-2018-0000-00	Reg. Out of state	08/19/2019	C ADVL	Tax	(\$138.19)	\$0.00	(\$138.19)	
													CI02ADVL	Tax	(\$92.12)	\$0.00	(\$92.12)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$230.31
WAY, ELIZABETH SARCIA	WAY, ELIZABETH SARCIA		5909 MORAY CT NW	CONCORD, NC 28027	Proration	0038294163	PNC8408	PENDING	167154309	Refund Generated due to proration on Bill #0038294163-2018-2018-0000-00	Vehicle Sold	08/19/2019	C ADVL	Tax	(\$179.58)	\$0.00	(\$179.58)	
													CI02ADVL	Tax	(\$119.73)	\$0.00	(\$119.73)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$299.31
WEAST, CATHY FLOYD	WEAST, CATHY FLOYD		5120 RIMER RD	CONCORD, NC 28025	Proration	0041864524	PEW9184	PENDING	110663046	Refund Generated due to proration on Bill #0041864524-2018-2018-0000-00	Vehicle Totalled	08/02/2019	C ADVL	Tax	(\$44.68)	\$0.00	(\$44.68)	
													FR08ADVL	Tax	(\$5.46)	\$0.00	(\$5.46)	
																	Refund	\$50.14
WHITE, JOHN JEFFERY JR	WHITE, JOHN JEFFERY JR		98 EASTSIDE DR	CONCORD, NC 28027	Proration	0044862153	FJP2256	PENDING	167529309	Refund Generated due to proration on Bill #0044862153-2018-2018-0000-00	Vehicle Sold	08/23/2019	C ADVL	Tax	(\$29.52)	\$0.00	(\$29.52)	
													CI02ADVL	Tax	(\$19.68)	\$0.00	(\$19.68)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$49.20
WHITLEY, KARAN BRAGG	WHITLEY, KARAN BRAGG		2230 PRAIRIE RD	CONCORD, NC 28027	Proration	0034004017	8198H	PENDING	166728306	Refund Generated due to proration on Bill #0034004017-2018-2018-0000-00	Vehicle Totalled	08/13/2019	C ADVL	Tax	(\$40.26)	\$0.00	(\$40.26)	
													CI04ADVL	Tax	(\$35.23)	\$0.00	(\$35.23)	
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$75.49
WIGGINS, PATRICIA GUFFEY	WIGGINS, PATRICIA GUFFEY		838 VILLA DRIVE	N MYRTLE BEACH, SC 29582	Proration	0039544298	EED1678	PENDING	165877983	Refund Generated due to proration on Bill #0039544298-2018-2018-0000-00	Reg. Out of state	08/01/2019	C ADVL	Tax	(\$64.91)	\$0.00	(\$64.91)	
													CI02ADVL	Tax	(\$43.27)	\$0.00	(\$43.27)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$108.18
WILKINSON, HELEN WOOLARD	WILKINSON, HELEN WOOLARD		1107 BRAUGHTON AVE	CONCORD, NC 28025	Proration	0025792958	ZSB5238	PENDING	110828684	Refund Generated due to proration on Bill #0025792958-2018-2018-0000-00	Vehicle Sold	08/06/2019	C ADVL	Tax	(\$132.84)	\$0.00	(\$132.84)	
													FR03ADVL	Tax	(\$11.07)	\$0.00	(\$11.07)	
																	Refund	\$143.91
WILLIAMS, JAMES CURTIS	WILLIAMS, JAMES CURTIS	WILLIAMS, JAMES MATTHEW	4745 POND LANDING CT	CONCORD, NC 28025	Proration	0014333740	AJW6741	PENDING	111436716	Refund Generated due to proration on Bill #0014333740-2018-2018-0000-00	Vehicle Sold	08/19/2019	C ADVL	Tax	(\$6.23)	\$0.00	(\$6.23)	
													FR04ADVL	Tax	(\$0.65)	\$0.00	(\$0.65)	
																	Refund	\$6.88
WINSTEAD, KENNETH LEONIDAS	WINSTEAD, KENNETH LEONIDAS		5556 HAMMERMILL DR	HARRISBURG, NC 28075	Proration	0000780551	BHD5233	PENDING	111499978	Refund Generated due to proration on Bill #0000780551-2018-2018-0000-00	Vehicle Totalled	08/20/2019	C ADVL	Tax	(\$19.15)	\$0.00	(\$19.15)	
													CI01ADVL	Tax	(\$9.44)	\$0.00	(\$9.44)	
																	Refund	\$28.59
WINSTON, KIMBERLY ROBIN	WINSTON, KIMBERLY ROBIN		2010 WILBURN PARK LN NW	CHARLOTTE, NC 28269	Proration	0000861055	BEV5161	PENDING	167924271	Refund Generated due to proration on Bill #0000861055-2018-2018-0000-00	Vehicle Sold	08/28/2019	C ADVL	Tax	(\$16.70)	\$0.00	(\$16.70)	
													CI02ADVL	Tax	(\$11.14)	\$0.00	(\$11.14)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$27.84
WOMACK, DALTON JAMES	WOMACK, DALTON JAMES		1243 NEW RIVER DR	CONCORD, NC 28025	Adjustment >= \$100	0048350220	7K5532	PENDING	166341915	Refund Generated due to adjustment on Bill #0048350220-2018-2018-0000-00	Military	08/07/2019	C ADVL	Tax	(\$84.95)	\$0.00	(\$84.95)	
													CI02ADVL	Tax	(\$56.64)	\$0.00	(\$56.64)	
													CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)	
																	Refund	\$156.59
YATES, PATRICK PAUL	YATES, PATRICK PAUL		13226 CABARRUS STATION RD	MIDLAND, NC 28107	Proration	0046074554	PKV1612	PENDING	111786710	Refund Generated due to proration on Bill #0046074554-2018-2018-0000-00	Vehicle Sold	08/26/2019	C ADVL	Tax	(\$33.12)	\$0.00	(\$33.12)	
													FR05ADVL	Tax	(\$3.68)	\$0.00	(\$3.68)	
																	Refund	\$36.80
YORK, SHERRY BALKNIGHT	YORK, SHERRY BALKNIGHT		2846 IRETON PL	KANNAPOLIS, NC 28083	Proration	0044836204	PKV8325	PENDING	167431236	Refund Generated due to proration on Bill #0044836204-2018-2018-0000-00	Vehicle Sold	08/22/2019	C ADVL	Tax	(\$21.08)	\$0.00	(\$21.08)	
													CI04ADVL	Tax	(\$18.44)	\$0.00	(\$18.44)	
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$39.52
YOUNG, BRENDA KAY-MCGUINN	YOUNG, BRENDA KAY-MCGUINN		2603 SHOAL PARK RD	CONCORD, NC 28027	Proration	0000823591	PSC3044	PENDING	165878442	Refund Generated due to proration on Bill #0000823591-2018-2018-0000-00	Vehicle Totalled	08/01/2019	C ADVL	Tax	(\$39.73)	\$0.00	(\$39.73)	
													CI02ADVL	Tax	(\$26.49)	\$0.00	(\$26.49)	
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$66.22
																	Refund Total	\$13283.22

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

New Business

**SUBJECT:**

DHS - FY20 5311 Community Transportation Grant - Public Hearing 6:30 p.m.

**BRIEF SUMMARY:**

The North Carolina 5311 Community Transportation Grant provides funding for county transportation administrative costs such as salaries, training and marketing and supplies. This grant requires a 15% County match for the administrative portion, and a 10% County match for the capital portion. A public hearing is required to apply for this grant.

**REQUESTED ACTION:**

Hold a public hearing.

Motion to accept the FY21 5311 Community Transportation Administrative and Capital Grant and adopt the related resolution.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Bob Bushey, Transportation Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a New Business item.

---

## **ATTACHMENTS:**

- Conflict of Interest
- Anticipated DBE
- DBE Certification
- Delegation of Authority
- Local Share Certification
- Program Resolution
- Public Hearing Meeting Minutes
- Public Hearing Record
- Title VI
- Public Hearing Notice - Newspaper
- Public Hearing Notice - Website

(Add County name here) County Area Transit System

**Conflict of Interest Policy**

**[Click here and type Date that Board adopted policy]**

In accordance with Board policy and related legislation, no employee, officer, agent, immediate family member, or Board member of the agency shall participate in the selection, award, or administration of a contract supported by Federal and/or State funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when any of the following has a financial or other interest in the firm selected for award:

- The employee, officer, agent, or Board member,
- Any member of his/her immediate family,
- His or her partner, or
- An organization that employs, or is about to employ, any of the above.

The agency’s officers, employees, agents, or Board members will neither solicit nor accept gifts, gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subagreements.

**[Highlight this entire entry and Enter any applicable local policy that addresses the following--Grantees may set minimum rules when the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value. To the extent permitted by state or local law or regulations, such standards of conduct will provide for penalties, sanctions, or other disciplinary action for violation of such standards by the grantee's officers, employees, or agents, or by contractors or their agents.]**

The undersigned hereby acknowledges, understands, and agrees to abide by this policy.

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
PUBLIC TRANSPORTATION DIVISION

DBE/MBE/WBE/HUB ANTICIPATED VENDOR AWARDS in FY 2021

APPLICANT'S NAME: Cabarrus County Transportation PERIOD COVERED  
MAILING ADDRESS: 1303 South Cannon Blvd From: July 1, 2020  
VENDOR NUMBER: \_\_\_\_\_ To: June 30, 2021

We expect to utilize the following list of DBE/MBE/WBE/HUB Vendors in FY 2021:

DBE/MBE/WBE/HUB Vendor/Subcontractor's Name	Mailing Address City, State, Zip	ID# from NCDOT Website	Describe Service/ Item to be Purchased	Anticipated Expenditure (\$)
TJ's Taxi	901 Woodlawn St Kannapolis, NC 28083		Client Transportaton	
				TOTAL

- The above list includes the DBE/MBE/WBE/HUB Vendors the applicant expects to utilize in FY 2021.  
 The applicant does **NOT** expect to utilize any DBE/MBE/WBE/HUB Vendors in FY 2021.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

**DBE GOOD FAITH EFFORTS CERTIFICATION**

This is to certify that in all purchase and contract selections (*Legal Name of Applicant*) Cabarrus County is committed to and shall make good faith efforts to purchase from and award contracts to Disadvantaged Business Enterprises (DBEs).

**DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:**

Required by PTD	Check all that apply	Description
*	<input checked="" type="checkbox"/>	Write a letter/email to Certified DBEs in the service area to inform them of purchase or contract opportunities;
*	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network;
*	<input checked="" type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
*	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should contact the office of contractual services at (919) 707-4800 for more information
*	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information
*	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at <a href="https://www.ebs.nc.gov/VendorDirectory/default.html">https://www.ebs.nc.gov/VendorDirectory/default.html</a>
	<input type="checkbox"/>	Other efforts: Describe:
	<input type="checkbox"/>	Other efforts: Describe:

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <https://www.ebs.nc.gov/VendorDirectory/default.html>

**Reminder: Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.**

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type Name and Title of Authorized Official

# FY 2021 Delegation of Authority

Date: \_\_\_\_\_

I Michael K. Downs County Manager/ Cabarrus County  
(Authorized Official's Typed/Printed Name) (Authorized Official's Title and Agency)

as the designated party Cabarrus County  
(Grant recipient/Applicant Agency)

with authority to submit funding applications and enter into contracts with the North Carolina Department of Transportation and execute all agreements and contracts with the NCDOT Public Transportation Division, hereby delegate authority to the individual(s) filling the positions as indicated below:

**Primary Designee:** Jonathan Marshall/ Deputy County Manager  
(Name and Primary Designee's Position Title)

(Primary Designee's Agency)

Reimbursement Requests:  Yes  No  
Budget Revisions:  Yes  No  
Budget Amendments:  Yes  No  
Period of Performance Extensions:  Yes  No  
Other \_\_\_\_\_:  Yes  No

**Alternate Designee #1:** \_\_\_\_\_  
(Alternate Designee's Name and Position Title)

(Alternate Designee's Agency)

Reimbursement Requests:  Yes  No  
Budget Revisions:  Yes  No  
Budget Amendments:  Yes  No  
Period of Performance Extensions:  Yes  No  
Other \_\_\_\_\_:  Yes  No

**Alternate Designee #2:** \_\_\_\_\_  
(Alternate Designee's Name and Position Title)

(Alternate Designee's Agency)

Reimbursement Requests:  Yes  No  
Budget Revisions:  Yes  No  
Budget Amendments:  Yes  No  
Period of Performance Extensions:  Yes  No  
Other \_\_\_\_\_:  Yes  No

Signature: \_\_\_\_\_

**CTP Authorized Officials**

<b>Sponsor</b>	<b>Authorized Official's Title</b>	<b>Authorized Official's Agency</b>
Aging, Disability and Transit Services of Rockingham County	Executive Director	Aging, Disability and Transit Services of Rockingham County
Alamance County Transportation Authority	Chairperson	Alamance County Transportation Authority
Albemarle Regional Health Services	District Health Director	Albemarle Regional Health Services
Alleghany County	County Manager	Alleghany County
Anson County	Chairperson	Anson County Board of Commissioners
AppalCART	Chairperson	AppalCART Authority Board
Ashe County Transportation Authority, Inc.	Executive Director	Ashe County Transportation Authority, Inc.
Avery County Transportation Authority	Chairperson	Avery County Board of Commissioners
Beaufort County Developmental Center, Inc.	Executive Director	Beaufort County Developmental Center, Inc.
Bladen County	Chairperson	Bladen County Board of Commissioners
Brunswick Transit System, Inc.	Executive Director	Brunswick Transit System, Inc.
Buncombe County	Chairperson	Buncombe County Board of Commissioners
Cabarrus County	County Manager	Cabarrus County
Cape Fear Public Transportation Authority	Chairperson	Cape Fear Public Transportation Authority
Carteret County	County Manager	Carteret County
Caswell County	County Manager	Caswell County
Chatham Transit Network	Executive Director	Chatham Transit Network
Cherokee County	County Manager	Cherokee County
Choanoke Public Transportation Authority	Chairperson	Choanoke Public Transportation Authority
City of Rocky Mount	Mayor	City of Rocky Mount
City of Salisbury	Mayor	City of Salisbury
City of Wilson	Deputy City Manager	City of Wilson
Clay County	Chairperson	Clay County Board of Commissioners
Columbus County	Chairperson	Columbus County Board of Commissioners
Community and Senior Services of Johnston County, Inc.	Chairperson	Community and Senior Services of Johnston County, Inc.
Craven County	Chairperson	Craven County Board of Commissioners
Cumberland County	County Manager	Cumberland County
Dare County	County Manager	Dare County
Davidson County	County Manager	Davidson County
Duplin County	Chairperson	Duplin County Board of Commissioners
Durham County	Chairperson	Durham County Board of Commissioners
Eastern Band of Cherokee Indians	Principal Chief	Eastern Band of Cherokee Indians
Gaston County	Chairperson	Gaston County Board of Commissioners
Gates County	County Manager	Gates County
Goldsboro-Wayne Transportation Authority	Chairperson	Goldsboro-Wayne Transportation Authority
Graham County	County Finance Officer	Graham County
Greene County	County Manager	Greene County
Guilford County	County Manager	Guilford County
Harnett County	Chairperson	Harnett County Board of Commissioners
Hoke County	Chairperson	Hoke County Board of Commissioners
Hyde County Non-Profit Private Transportation Corp., Inc.	Transportation Coordinator	Hyde County Non-Profit Private Transportation Corp., Inc.
Iredell County	Transportation Director	Iredell County Transit
Jackson County	County Manager	Jackson County
Kerr Area Transportation Authority	Executive Director	Kerr Area Transportation Authority
Lee County	Chairperson	Lee County Board of Commissioners
Lenoir County	Chairperson	Lenoir County Board of Commissioners
Lincoln County	County Manager	Lincoln County
Macon County	County Manager	Macon County
Madison County Transportation Authority	Chairperson	Madison County Board of Commissioners
Martin County	County Manager	Martin County
McDowell County Transportation Planning Board, Inc.	President	McDowell County Transportation Planning Board, Inc.
Mecklenburg County	County Manager	Mecklenburg County
Mitchell County Transportation Authority	Chairperson	Mitchell County Board of Commissioners
Moore County	Chairperson	Moore County Board of Commissioners
Mountain Projects, Inc.	Executive Director	Mountain Projects, Inc.
Onslow United Transit System, Inc.	President	Onslow United Transit System, Inc. Board
Orange County	Chairperson	Orange County Board of Commissioners
Pender Adult Services, Inc.	Executive Director	Pender Adult Services, Inc.
Person County	County Manager	Person County
Pitt County	County Manager	Pitt County
Polk County Transportation Authority	Chairperson	Polk County Board of Commissioners
Randolph County Senior Adults Association, Inc.	Executive Director	Randolph County Senior Adults Association, Inc.
Richmond Interagency Transportation, Inc.	Chairperson	Richmond Interagency Transportation, Inc.
Robeson County	Chairperson	Robeson County Board of Commissioners
Rowan County	County Manager	Rowan County
Rutherford County	County Manager	Rutherford County



### CTP Authorized Officials

Sponsor	Authorized Official's Title	Authorized Official's Agency
Sampson County	County Manager	Sampson County
Scotland County	County Manager	Scotland County
Stanly County	County Manager	Stanly County
Swain County Focal Point on Aging, Inc.	Transportation Director	Swain County Focal Point on Aging, Inc.
Transportation Administration of Cleveland County, Inc.	President	Transportation Administration of Cleveland County, Inc.
Transylvania County	Chairperson	Transylvania County Board of Commissioners
Tyrrell County	County Administrator	Tyrrell County
Union County	County Manager	Union County
Wake County	Chairperson	Wake County Board of Commissioners
Washington County	Chairperson	Washington County Board of Commissioners
Western Carolina Community Action, Inc.	Executive Director	Western Carolina Community Action, Inc.
Western Piedmont Regional Transit Authority	Executive Director	Western Piedmont Regional Transit Authority
Wilkes Transportation Authority	Executive Director	Wilkes Transportation Authority
Wilson County	County Manager	Wilson County
Yadkin Valley Economic Development District, Inc.	Executive Director	Yadkin Valley Economic Development District, Inc.
Yancey County Transportation Authority	Transportation Director	Yancey County Transportation

as of 9/25/2012

**FY 2021 LOCAL SHARE CERTIFICATION FOR FUNDING**

**Cabarrus County**  
**(Legal Name of Applicant)**

**Requested Funding Amounts**

<b><u>Project</u></b>	<b><u>Total Amount</u></b>	<b><u>Local Share</u></b>
Administrative	\$ <b><u>170,139</u></b>	\$ <b><u>25,522</u></b> (15%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Combined Capital	\$ <b><u>393,000</u></b>	\$ <b><u>39,300</u></b> (10%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (10%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

---



---

<b>TOTAL</b>	\$ <b><u>563,139</u></b>	\$ <b><u>64,822</u></b>
	<b>Total Funding Requests</b>	<b>Total Local Share</b>

---



---

**The Local Share is available from the following sources:**

<b><u>Source of Funds</u></b>	<b><u>Apply to Grant</u></b>	<b><u>Amount</u></b>
<b><u>General Fund</u></b>	<b><u>Admin</u></b>	\$ <b><u>25,522</u></b>
<b><u>General Fund</u></b>	<b><u>Capital</u></b>	\$ <b><u>39,300</u></b>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

FY 2021 Local Share Certificate (page 2)

_____	_____	\$ _____
_____	_____	\$ _____
<b>TOTAL</b>		<b>\$ <u>64,822</u></b>

**\*\* Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **Cabarrus County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2021 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2020**, which has a period of performance of July 1, 2020 – June 30, 2021.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Type Name and Title of Authorized Official

\_\_\_\_\_  
Date

**PUBLIC TRANSPORTATION PROGRAM RESOLUTION**

**FY 2021 RESOLUTION**

**Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.**

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) \_\_\_\_\_ and seconded by (*Board Member's Name or N/A, if not required*) \_\_\_\_\_ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the *(Authorized Official's Title)\** \_\_\_\_\_ of *(Name of Applicant's Governing Body)* \_\_\_\_\_ is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I *(Certifying Official's Name)\** \_\_\_\_\_ *(Certifying Official's Title)* \_\_\_\_\_ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the *(Name of Applicant's Governing Board)* \_\_\_\_\_ duly held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
*Signature of Certifying Official*

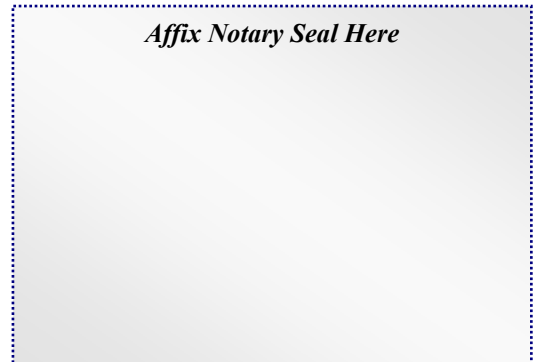
***\*Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me  
(date) \_\_\_\_\_

\_\_\_\_\_  
*Notary Public \**

\_\_\_\_\_  
*Printed Name and Address*

My commission expires  
(date) \_\_\_\_\_



## **FY 2021 Public Hearing Meeting Minutes**

To support the combined program Resolution for FY 2021, a copy of the minutes from your public hearing reflecting the grant funds applied for must be uploaded into EBS as a supporting document.

Final Board-approved minutes must be uploaded by October 31, 2019.

---

Important – A public hearing MUST be conducted whether or not requested by the Public.

---

**PUBLIC HEARING RECORD**

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

**APPLICANT:** Cabarrus County

**DATE:** September 16, 2019

**PLACE:** Cabarrus County Board Room

**TIME:** 6:30 PM

How many BOARD MEMBERS attended the public hearing? \_\_\_\_\_

How many members of the PUBLIC attended the public hearing? \_\_\_\_\_

**Public Attendance Surveys**

(Attached)

(Offered at Public Hearing but none completed)

---

I, the undersigned, representing (*Legal Name of Applicant*) \_\_\_\_\_ do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

**During the Public Hearing**

(*NO public comments*)

(*Public Comments were made and meeting minutes will be submitted after board approval*)

The estimated date for board approval of meeting minutes is: \_\_\_\_\_

\_\_\_\_\_  
Signature or Clerk to the Board

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date



## Voluntary Title VI Public Involvement

Title VI of the Civil Rights Act of 1964 requires the North Carolina Department of Transportation (NC DOT) to gather statistical data regarding participants and beneficiaries of the agency's federal-aid programs and activities. NC DOT collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population impacted by a proposed project.

NC DOT wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested to participate in this meeting. This form is a public document used to collect data, only.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact the NCDOT Title VI Program at telephone number 919.508.1808 or email at [titlevi@ncdot.gov](mailto:titlevi@ncdot.gov).

Project Name:		Date:
Meeting Location:		
Name (please print)	Gender:	
	<input type="checkbox"/> Male <input type="checkbox"/> Female	
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other: _____
Color:	National Origin:	

After completing this form, please fold and place it inside the designated box on the registration table.

Thank you for your cooperation.



SECTION 5311, 5310, 5339, Combined Capital, 5307 or State Funds Call for Projects  
TITLE VI PROGRAM REPORT

Legal Name of Applicant: \_\_\_\_\_  
(Complete either Part A or Part B; and Part C)

**Part A – No complaints or Lawsuits Filed**

I certify that to the best of my knowledge, **No complaints or lawsuits** alleging discrimination have been filed against **Cabarrus County Transportation** (*Transit System Name*) during the period **July 1, 2018 through June 30, 2019**.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael K. Downs/ Cabarrus County Manager  
Type Name and Title of Authorized Official

---

**Part B – Complaints or Lawsuits Filed**

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against \_\_\_\_\_ (*Transit System Name*) during the period **July 1, 2018 through June 30, 2019**.

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type Name and Title of Authorized Official

---

**Part C - Title VI Plan**

Do you currently have a Title VI Plan: \_\_\_\_\_ Yes \_\_\_\_\_ Date of last plan update: \_\_\_\_\_ September 16, 2019 \_\_\_\_\_

# THE INDEPENDENT TRIBUNE

September 4, 2019

## PUBLIC HEARING NOTICE

**Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.**

This is to inform the public that a public hearing will be held on the proposed 5311 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than October 4, 2019. The public hearing will be held on September 16, 2019 at 6:30 p.m. in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the ADA Coordinator at 704-920-2100 48 hours prior to the public hearing.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Cabarrus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Cabarrus County Transportation. Services are rendered by Cabarrus County Transportation.

The total estimated amount requested for the period *July 1, 2020 through June 30, 2021*.

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>	
Administrative	\$ 170,139	\$ 25,522	(15%)
Operating (5311)	\$	\$	(50%)
Capital (Vehicles & Other)	\$ 393,000	\$ 39,300	(10%)
5310 Operating	\$	\$	(50%)
Other _____	\$	\$	( %)
<b>TOTAL PROJECT</b>	<b>\$ 563,139</b>	<b>\$64,822</b>	

**Total Funding Request      Total Local Share**

This application may be inspected at Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis, NC from 8:00 a.m. - 5:00 p.m., Monday-Friday. Written comments should be directed to [rwbushey@cabarruscounty.us](mailto:rwbushey@cabarruscounty.us) before September 16, 2019.

## AVISO DE AUDIENCIA PÚBLICA

**Financiamiento del estado sección 5311 (ADTAP), 5310, 5339, 5307 y aplicable, o combinación de éstos.**

Esto es para informar al público que se celebrará una audiencia pública sobre la propuesta 5311 comunidad transporte programa de aplicación que se presentará al Departamento de transporte de Carolina del Norte no más tarde de 04 de octubre de 2019. La audiencia pública se celebrará el 16 de septiembre de 2019 en 18:30 en sala de reuniones de la Junta de Comisionados en el segundo piso del centro de la gubernamental del Condado de Cabarrus, 65 iglesia calle S, Concord.

Los interesados en asistir a la audiencia pública y que necesitan tanto de ayuda auxiliar y servicios bajo las Americans with Disabilities Act (ADA) o un traductor de idiomas deben comunicarse con el Coordinador de ADA en 704-920-2100 48 horas antes de la audiencia pública.

El programa de transporte de la comunidad proporciona asistencia para coordinar los programas de transporte en el Condado de Cabarrus así como opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios son proporcionados actualmente usando transporte Condado de Cabarrus. Se prestan los servicios de transporte Condado de Cabarrus.

La cantidad total estimada que se solicitó para el período *01 de julio de 2020 a través de 30 de junio de 2021*.

<u>Proyecto</u>	<u>Cantidad total</u>	<u>Compartir local</u>	
Administrativo	\$ 170.139	\$ 25.522	(15%)
Funcionamiento (5311)	\$	\$	(50%)
Capital (vehículos y otros)	\$ 393.000	\$ 39.300	(10%)
5310 operativo	\$	\$	(50%)
Otro _____	\$	\$	( %)
<b>TOTAL DEL PROYECTO</b>	<b>\$ 563.139</b>	<b>\$64.822</b>	

**Solicitud de financiación total      Total cuota Local**

Esta aplicación puede ser inspeccionada en Condado de Cabarrus, 1303 sur Cannon Blvd, Kannapolis, Carolina del norte de 8:00-17:00, de lunes a viernes. Comentarios por escrito deben dirigirse a [rwbushey@cabarruscounty.us](mailto:rwbushey@cabarruscounty.us) antes del 16 de septiembre de 2019.

**PUBLIC HEARING NOTICE**

**Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.**

This is to inform the public that a public hearing will be held on the proposed 5311 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than October 4, 2019. The public hearing will be held on September 16, 2019 at 6:30 p.m. in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the ADA Coordinator at 704-920-2100 48 hours prior to the public hearing.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Cabarrus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Cabarrus County Transportation. Services are rendered by Cabarrus County Transportation.

The total estimated amount requested for the period July 1, 2020 through June 30, 2021.

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 170,139	\$ 25,522 (15%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$ 393,000	\$ 39,300 (10%)
5310 Operating	\$	\$ (50%)
Other _____	\$	\$ ( %)
<b>TOTAL PROJECT</b>	<b>\$ 563,139</b>	<b>\$ 64,822</b>

**Total Funding Request**

**Total Local Share**

This application may be inspected at Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis, NC from 8:00 a.m. - 5:00 p.m., Monday-Friday. Written comments should be directed to [rwbushey@cabarruscounty.us](mailto:rwbushey@cabarruscounty.us) before September 16, 2019.

**AVISO DE AUDIENCIA PÚBLICA**

**Financiamiento del estado sección 5311 (ADTAP), 5310, 5339, 5307 y aplicable, o combinación de éstos.**

Esto es para informar al público que se celebrará una audiencia pública sobre la propuesta 5311 comunidad transporte programa de aplicación que se presentará al Departamento de transporte de Carolina del Norte no más tarde de 04 de octubre de 2019. La audiencia pública se celebrará el 16 de septiembre de 2019 en 18:30 en sala de reuniones de la Junta de Comisionados en el segundo piso del centro de la gubernamental del Condado de Cabarrus, 65 iglesia calle S, Concord.

Los interesados en asistir a la audiencia pública y que necesitan tanto de ayuda auxiliar y servicios bajo las Americans with Disabilities Act (ADA) o un traductor de idiomas deben al Coordinador de ADA en 704-920-2100 48 horas antes de la audiencia pública.

El programa de transporte de la comunidad proporciona asistencia para coordinar los programas de transporte en el Condado de Cabarrus así como opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios son proporcionados actualmente usando transporte Condado de Cabarrus. Se prestan los servicios de transporte Condado de Cabarrus.

La cantidad total estimada que se solicitó para el período 01 de julio de 2020 a través de 30 de junio de 2021.

<u>Proyecto</u>	<u>Cantidad total</u>	<u>Compartir local</u>	
Administrativo	\$ 170.139	\$ 25.522	(15%)
Funcionamiento (5311)	\$	\$	(50%)
Capital (vehículos y otros)	\$ 393.000	\$ 39.300	(10%)
5310 operativo	\$	\$	(50%)
Otro _____	\$	\$	( %)
<b>TOTAL DEL PROYECTO</b>	<b>\$ 563.139</b>	<b>\$ 64.822</b>	

**Solicitud de financiación total**

**Total cuota Local**

Esta aplicación puede ser inspeccionada en Condado de Cabarrus, 1303 sur Cannon Blvd, Kannapolis, Carolina del norte de 8:00. -. 17:00, de lunes a viernes. Comentarios por escrito deben dirigirse a [rwbushey@cabarruscounty.us](mailto:rwbushey@cabarruscounty.us) antes del 16 de septiembre de 2019.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

New Business

### **SUBJECT:**

Planning and Development - 2018-2019 HOME Program Consolidated Annual Performance and Evaluation Report (CAPER) - Public Hearing 6:30 p.m.

### **BRIEF SUMMARY:**

Cabarrus County has been a member of the Cabarrus/Iredell/Rowan HOME Consortium for approximately 25 years. As required by participation in the program, Cabarrus County has produced its annual CAPER for public review and hearing. Cabarrus County used 2015-2016 and 2016-2017 HOME program funds, county match and program income toward the construction of a senior apartment complex in Kannapolis on El Paso St. Six of the units are required to meet the HOME income guidelines for the tenants due to the HOME fund investment. The project is under construction and is expected to be completed by the end of 2019. As a result, all of the funds have been expended but we do not have beneficiaries until the units can be occupied.

### **REQUESTED ACTION:**

Hold a public hearing.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Kelly Sifford, AICP  
Planning and Development Director

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a New Business item.

---

**ATTACHMENTS:**

- ▣ CAPER report
- ▣ Public Hearing Notice - Newspaper
- ▣ Public Hearing Notice - Website

# HOME Recipients

## End of Program Year CAPER Report

Covering July 1, 2018 to June 30, 2019

Please provide detailed information regarding your HOME-assisted projects from July 1, 2018 to June 30, 2019. Complete a separate form for each HOME-assisted activity. Please provide at least one picture of each project listed. Use as much space as needed to answer the questions.

***\*Please return this form to Pepper Bego no later than August 23, 2019.***

Agency Name: Cabarrus County

Contact Person: Kelly Sifford

### 2018-2019 HOME-ASSISTED ACTIVITIES

#### 1. Proposed Activities (per Action Plan):

No proposed activities for the current fiscal year, no funding accepted due to outstanding project.

#### 2. Describe how you provided decent housing and a suitable living environment for low and moderate-income persons and how it made an impact on identified needs.

Cabarrus County created a Strategic Aging Plan for the community and affordable housing was one of the areas we identified as a need. As a result, the County committed to working on a senior housing complex with other consortium members, with 6 units being Cabarrus County's, and the project is currently under construction.

#### 3. Activities and Accomplishments: *(Please state whether you met your goals/objectives this year.)*

Participated in quarterly fair housing activities such as providing technical assistance to other agencies, holding fair housing and home ownership forums with other jurisdictions, radio, newspaper and website advertisements regarding fair housing.

Please complete the following table.

HOME ACTIVITY (New Const., Rehab, DPA, Etc.)	Description of Accomplishment	Activity Location	Number of Households Assisted
Rental	Senior apartment Complex	1430 El Paso St., Kannapolis	0 – under construction

**PLEASE REMEMBER TO ATTACH PICTURES OF YOUR WORK**

**4. Describe actions taken to eliminate barriers to affordable housing.**

Participated in forums with other consortium members to advance fair housing and homeownership. Participated in a rental senior apartment complex and will be doing another one with the City of Concord next year. The homeownership forums included information about down payment assistance and good loan practices.

**5. Describe actions taken to overcome the effects of impediments to fair housing.**

Several members of the consortium held a multijurisdictional forum to educate citizens on fair housing laws and who to contact if they encountered problems. Staff provided technical support to other agencies such as the Department of Human Services regarding tenant issues to help staff determine fair housing versus landlord tenant issues. Provided education through pamphlets, newspaper and website ads (English and Spanish), and radio ads.

**6. Please provide the following statistics by Person (P) or Household (H)**



<b>RACE</b>	<b># of Households</b>	<b># of People</b>
White	0	0
Black/African American	0	0
Asian	0	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Pacific Islander	0	0
Am Indian/Alaskan Native and White	0	0
Asian & White	0	0
Black/African American and White	0	0
Am Indian/Alaska Native and Black	0	0
Other Multi-Racial	0	0
Hispanic Ethnicity	0	0
<b>Income</b>		
Less than 30% AMI	0	0
31% - 50% AMI	0	0
51% - 80% AMI	0	0
80%- AMI	0	0
<b>Family Status and Special Needs</b>		
Female-Headed	0	0
Disabled (not elderly)	0	0
Elderly	0	0
Homeless	0	0
AIDS/HIV+	0	0

## 7. Budget Information

*(Please provide the information requested below.)*


<b>BUDGET INFORMATION</b>		
HOME Funds Budgeted this period	* 2018-19	289930.06
HOME Funds Expended this period		198279.83
HOME Funds Balance as of June 30, 2019		2829.15
Other Federal Funds Expended this period		
Non-Federal Funds Expended this period match & program income		88821.08
Total Project Funds Expended this period		287100.91





# THE INDEPENDENT TRIBUNE

September 4 and 11, 2019



**CABARRUS COUNTY**  
*Discover. Thrive. Here.*

**Public Hearing for HOME CAPER**  
**Monday, September 16, 2019 at 6:30 p.m. at**  
**Cabarrus County Governmental Center**  
**65 Church St. S, Concord, NC 28025**  
**In the Board of Commissioners Chambers**

A public hearing will be held on the CAPER report for Cabarrus County. Cabarrus County budgeted \$289,930.06 in HOME funds from the consortium (2015-2016 and 2016-2017 program funds), required county match and program income for the 2018-2019 year. Cabarrus County expended \$287,100.91 toward administration of the grant and the construction of a senior apartment complex on El Paso Road in Kannapolis. The apartment complex will contain six units that must meet HOME program rental requirements.

Any questions concerning this item should be addressed to the Cabarrus County Planning and Development Services Department- Community Development Division at (704) 920-2142 or TDD at 704-920-3000. If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

**Publish: September 4, 11, 2019.**



Public Hearing for HOME CAPER  
Monday, September 16, 2019 at 6:30 p.m. at  
Cabarrus County Governmental Center  
65 Church St. S, Concord, NC 28025  
In the Board of Commissioners Chambers

A public hearing will be held on the CAPER report for Cabarrus County. Cabarrus County budgeted \$289,930.06 in HOME funds from the consortium (2015-2016 and 2016-2017 program funds), required county match and program income for the 2018-2019 year. Cabarrus County expended \$287,100.91 toward administration of the grant and the construction of a senior apartment complex on El Paso Road in Kannapolis. The apartment complex will contain six units that must meet HOME program rental requirements.

Any questions concerning this item should be addressed to the Cabarrus County Planning and Development Services Department- Community Development Division at (704) 920-2142 or TDD at 704-920-3000.

If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted September 6, 2019

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

New Business

**SUBJECT:**

Tax Administration - Presentation of Schedule of Values, Standards and Rules - Public Hearing 6:30 p.m.

**BRIEF SUMMARY:**

In preparation for the 2020 Revaluation Project, NCGS 105-317(c) requires that:

1. The Assessor must submit the proposed Schedules, Standards, and Rules to the Board of Commissioners not less than 21 days before the meeting at which they will be considered for adoption.
2. Upon receipt of the proposed Schedules the Board shall publish a statement in the newspaper stating that the proposed Schedules are available for inspections and establishing a time and place for a public hearing to be held at least 7 days before adoption of the final Schedules.

**REQUESTED ACTION:**

Hold a public hearing.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

David Thrift, Tax Administrator

**BUDGET AMENDMENT REQUIRED:**

No

## **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

### **ATTACHMENTS:**

- ▢ Memo Regarding Schedule of Values
- ▢ Public Hearing Notice - Newspaper
- ▢ Public Hearing Notice - Website



**Cabarrus County Tax Administration**  
David Thrift - Tax Administrator

---

September 4, 2019

MEMORANDUM

To: Cabarrus County Board of Commissioners  
From: David Thrift, Tax Administrator  
Re: Schedule of Values

In preparation for the completion of the 2020 Revaluation Project please find attached the proposed Market and Present Use Schedules of Values, Standards, and Rules for your consideration. NCGS 105- 317(c) governs the adoption of the Schedule of Values and the required procedure is as follows:

- 1) The Assessor must submit the proposed Schedules, Standards, and Rules to the Board of County Commissioners not less than 21 days before the meeting at which they will be considered for adoption.
- 2) Upon receipt of the proposed Schedules the Board shall publish a statement in the newspaper stating:
  - a) That the proposed Schedules to be used in the appraisal of real property in the County have been submitted and are available for public inspection in the County Assessor's Office.
  - b) The time and place of a public hearing on the proposed Schedules that shall be held by the Board of County Commissioners at least seven days before adopting the final Schedules.
- 3) When the Board approves the final Schedules, it shall issue an Order adopting them. Notice of this Order shall be published once a week for four successive weeks in the newspaper. The last publication being not less than seven days before the last day for challenging the schedules. The notice shall state:
  - a) That the Schedules, Standards, and Rules to be used in the next scheduled reappraisal of real property in the County have been adopted and are open to examination in the Office of the County Assessor; and
  - b) That a property owner who asserts that the Schedules, Standards, and Rules are invalid may except to the Order and appeal there from to the Property Tax Commission within 30 days of the date when the Notice of the Adoption Order was first published.





## Cabarrus County Tax Administration

David Thrift - Tax Administrator

---

Schedule of Values Memo Page 2

Therefore, I recommend the following timetable for this process:

- 1) September 4, 2019 – Board of County Commissioners receives the proposed Schedule of Values from the County Assessor.
- 2) September 6, 2019 – Publish statement of receipt and announcement of public hearing in the newspaper.
- 3) September 16, 2019 – Public Hearing.
- 4) October 7, 2019 – Adopt Schedule of Values.
- 5) October 9, 2019 – First notice of adoption advertised in the newspaper.
- 6) October 16, 2019 – Second notice advertised.
- 7) October 23, 2019 – Third notice advertised.
- 8) October 30, 2019 – Final notice advertised.
- 9) November 8, 2019 – Final day in which an appeal to the Order adopting the Schedules may be filed with the Property Tax Commission.

I further request that the Board adopt the Market Value Schedule and the Present Use Schedule separately. In the event that one is challenged we can still move forward with the other.

A handwritten signature in black ink, appearing to read "D Thrift".

David Thrift  
Tax Administrator

# THE INDEPENDENT TRIBUNE

September 6, 2019

**NOTICE OF SUBMISSION TO THE CABARRUS COUNTY  
BOARD OF COMMISSIONERS OF PROPOSED UNIFORM SCHEDULES  
OF VALUES, STANDARDS, AND RULES FOR  
2020 COUNTY-WIDE REVALUATION**

TAKE NOTICE that the proposed uniform schedules of values, standards, and rules to be used in appraising real property in Cabarrus County at its true value and at its present-use value have been submitted to the Cabarrus County Board of Commissioners and are available for public inspection in the office of the County Assessor, Cabarrus County Governmental Center, 65 Church Street, S.E., Concord, North Carolina. A copy of the proposed uniform schedules of values, standards, and rules may be viewed on the County's website: [www.cabarruscounty.us](http://www.cabarruscounty.us) under Tax Center. A public hearing will be held by the Board of County Commissioners at 6:30 p.m., or as soon as possible thereafter as people may be heard, on Monday, September 16, 2019, at the Cabarrus County Governmental Center, 65 Church Street S.E., Concord, North Carolina for the purpose of considering the proposed schedules. The final schedules will be adopted by the Board of Commissioners no earlier than seven days following the public hearing.

If reasonable accommodations are needed to participate in the public hearing, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Notice given this 6th day of September, 2019.

**Publish: September 6, 2019.**



**NOTICE OF SUBMISSION TO THE CABARRUS COUNTY BOARD OF COMMISSIONERS OF PROPOSED UNIFORM SCHEDULES OF VALUES, STANDARDS, AND RULES FOR 2020 COUNTY-WIDE REVALUATION**

TAKE NOTICE that the proposed uniform schedules of values, standards, and rules to be used in appraising real property in Cabarrus County at its true value and at its present-use value have been submitted to the Cabarrus County Board of Commissioners and are available for public inspection in the office of the County Assessor, Cabarrus County Governmental Center, 65 Church Street, S.E., Concord, North Carolina. A copy of the proposed uniform schedules of values, standards, and rules may be viewed on the County's website: [www.cabarruscounty.us](http://www.cabarruscounty.us) under Tax Center. A public hearing will be held by the Board of County Commissioners at 6:30 p.m., or as soon as possible thereafter as people may be heard, on Monday, September 16, 2019, at the Cabarrus County Governmental Center, 65 Church Street S.E., Concord, North Carolina for the purpose of considering the proposed schedules. The final schedules will be adopted by the Board of Commissioners no earlier than seven days following the public hearing.

If reasonable accommodations are needed to participate in the public hearing, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Notice given this 6<sup>th</sup> day of September, 2019.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

New Business

### **SUBJECT:**

Infrastructure and Asset Management – Town of Midland Temporary Construction Easement at Rob Wallace Park

### **BRIEF SUMMARY:**

Town of Midland is requesting a temporary construction easement at Rob Wallace Park for a sidewalk to connect to a crosswalk over Bethel School Road from the Saddlebrook/Bethel Glen/Brentwood community. The sidewalk inside the park will be approximately 200 linear feet. The Town of Midland needs this easement executed in order to provide it to the NC DOT as part of the Congestion Mitigation and Air Quality Improvement Program fund request application.

### **REQUESTED ACTION:**

Motion to approve the temporary construction easement for Town of Midland and authorize the County Manager to execute the easement documents on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

### **EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

### **SUBMITTED BY:**

Kyle Bilafer, Area Manager of Operations

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

**ATTACHMENTS:**

- ▣ Easement
- ▣ Plan Set



any portion of the rights granted to it pursuant to this Grant of Temporary Construction Easement without the prior written consent of Grantor.

[Signature Page and Notary Acknowledgment Follows]

IN WITNESS WHEREOF these presents have been duly executed under seal by the Grantor on this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_(SEAL)  
Michael K. Downs  
Cabarrus County Manager

\*\*\*\*\*

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_  
(place of acknowledgment)

I, \_\_\_\_\_, a Notary Public of \_\_\_\_\_ County, State of \_\_\_\_\_, certify that Michael K. Downs (“Signatory”) personally came before me this day and acknowledged that he is Cabarrus County Manager, and that he, in such capacity and being authorized to do so, executed the foregoing on behalf of Cabarrus County.

I certify that Signatory personally appeared before me this day, and  
(check one of the following and mark through all blank lines or spaces in the certificate)

\_\_\_\_ (I have personal knowledge of the identity of Signatory); **or**

\_\_\_\_ (I have seen satisfactory evidence of Signatory’s identity, by a current state or federal identification with Signatory’s photograph in the form of:

(check one of the following and mark through all blank lines)

\_\_\_ a driver's license or

\_\_\_ in the form of \_\_\_\_\_); **or**

\_\_\_\_ (a credible witness has sworn to the identity of Signatory).

Signatory acknowledged to me that he voluntarily signed the foregoing instrument for the purpose stated and in the capacity indicated.

Witness my hand and official stamp or seal this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Notary Public

Print Name: \_\_\_\_\_

[Note: Notary Public must sign exactly as on notary seal]

My Commission Expires: \_\_\_\_\_

☞ [NOTARY SEAL] (MUST BE FULLY LEGIBLE)



EXHIBIT A

Grantor's Property

Lying and being in Number Ten (10) Township, Cabarrus County, North Carolina on the Southwest side of Bethel School Road (SR 1124) adjoining the property of Wesley Joyner, Kathryn Pigg, County of Cabarrus and Michelle M. Stone and being more particularly described as follows:

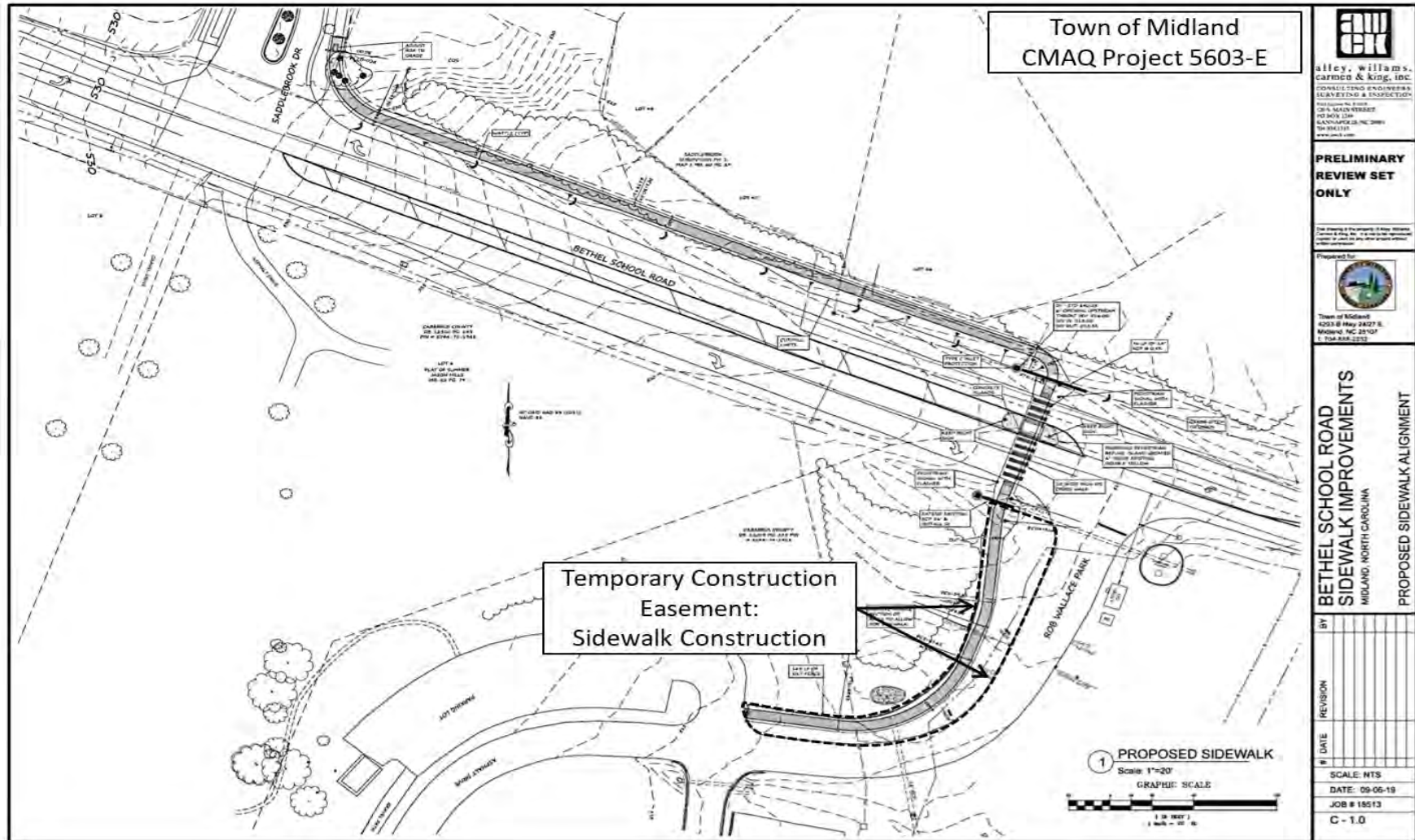
**BEGINNING** at a #5 rebar on the southwest side of Bethel School Road (SR 1124), common corner of Wesley Joyner (Deed Book 6591, Page 271), said point being North 68-14-56 West 169.26 feet from a #4 rebar, the Northeast corner of Wesley Joyner (Deed Book 6591, Page 271) and runs thence from said point of Beginning with the line of Joyner South 03-41-42 West 290.75 feet to a rebar, thence continuing with the line of Joyner South 03-41-42 West 290.75 feet to a rebar corner of Kathryn Pigg (Deed Book 10306, Page 110), thence with the line of Pigg the following ten (10) courses as follows: (1) South 52-13-37 West 130.77 feet to a rebar, thence (2) South 42-28-37 West 289.00 feet to a rebar, thence (3) South 06-26-48 West 122.93 feet to a rebar, thence (4) South 10-59-48 West 28.24 feet to a rebar, thence (5) South 25-12-35 West 31.36 feet to a rebar, thence (6) South 64-54-25 West 191.08 feet to a rebar, thence (7) South 18-53-26 West 71.51 feet to a rebar, thence (8) South 02-11-09 East 175.08 feet to a rebar, thence (9) South 28-11-40 West 104.62 feet to a rebar, thence (10) South 20-36-03 West 112.58 feet to a rebar, thence a line North 35-27-50 West 694.00 feet to rebar in the line of the County of Cabarrus, North Carolina (Deed Book 8528, Page 313), thence with the line of the County of Cabarrus North 20-47-10 East 24.64 feet to a one-inch pipe, thence continuing with the line of the County of Cabarrus North 20-48-41 East 451.52 feet to a #5 rebar, corner of Michelle M. Stone (Deed Book 1783, Page 58), thence with the line of Stone North 20-46-01 East 593.85 feet to an EX GEAR, thence continuing with the line of Stone North 68-37-26 East 287.49 feet to a rebar in the southwest right of way of Bethel School Road (SR 1124), thence with Bethel School Road North 81-24-33 East 61.70 feet to a point, thence continuing with Bethel School Road South 78-28-37 East (passing a sanitary sewer manhole at 151.91 feet) for a total distance of 817.70 feet to a point, thence continuing with Bethel School Road South 67-40-25 East 50.03 feet to a point, thence South 77-57-47 West 52.67 feet to the point of BEGINNING, containing 23.507 acres, more or less, as surveyed and plotted by James B. Cradock, P.L.S., dated April 16, 2014.

Back Title Reference: Book 12003, Page 245

Cabarrus County Tax Parcel Number 5544-74-1458

**EXHIBIT B**

THIS EXHIBIT IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.



GENERAL NOTES

1. ALL MATERIALS, EQUIPMENT, LABOR, AND WORKMANSHIP ON REPAIRS TO STREETS, CURBS AND GUTTER, AND STORM DRAINAGE SHALL BE IN ACCORDANCE WITH AND SUBJECT TO NCDOT STANDARD SPECIFICATIONS FOR ROADS AND STRUCTURES LATEST EDITION AND THE TOWN OF MIDLAND.
2. ALL SEDIMENT AND EROSION CONTROL MEASURES SHALL CONFORM TO THE LATEST STANDARDS OF THE N.C. SEDIMENTATION POLLUTION CONTROL ACT AND APPLICABLE LOCAL AND FEDERAL REQUIREMENTS.
3. CONTRACTOR SHALL NOTIFY THE PROJECT ENGINEER AT LEAST 48 HOURS IN ADVANCE OF BEGINNING WORK.
4. ALL MATERIALS, EQUIPMENT, LABOR, AND WORKMANSHIP IS TO BE IN ACCORDANCE WITH AND SUBJECT TO THE STANDARD SPECIFICATIONS FOR WASTEWATER COLLECTION AND WATER DISTRIBUTION FOR THE WATER AND SEWER AUTHORITY OF CABARRUS COUNTY AND THE TOWN OF MIDLAND WATER RESOURCES' WATER AND SEWER POLICY.
5. WATER & SEWER, DUKE ENERGY, PUBLIC SERVICE OF NORTH CAROLINA GAS, WINDSTREAM TELEPHONE, AND TIME WARNER CABLE SERVICES MAY OR MAY NOT BE SHOWN ON THE PLANS. CONTRACTOR TO CONTACT APPROPRIATE AGENCY FOR FIELD LOCATIONS.
7. ALL CONSTRUCTION ACTIVITIES SHALL BE LIMITED TO BETWEEN THE HOURS SHOWN ON THE ENCROACHMENT OR IN THE CONTRACT DOCUMENTS, WHICHEVER IS STRICTEST.
8. ALL SIDEWALK CONSTRUCTION SHALL COMPLY WITH NCDOT STANDARD SPECIFICATIONS FOR ROADS AND STRUCTURES DATED JAN, 2018 (ENGLISH).

THIS PLAN DOES NOT PURPORT TO SHOW ALL EXISTING UTILITIES, LINES, APPURTENANCES, ETC., AND THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES, PIPES, VALVES, ETC., AS SHOWN ARE IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR THE ENGINEER. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES, LINES, PIPES, ETC., BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT RESULT FROM THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES, PIPES AND VALVES. THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY CONFLICTS WITH EXISTING OR PROPOSED FACILITIES TO DETERMINE IF AN ITEM WILL NEED TO BE RELOCATED.

THE ENGINEER HAS MADE NO EXAMINATION TO DETERMINE WHETHER ANY HAZARDOUS OR TOXIC MATERIALS ARE PRESENT OR CONTAINED IN, UNDER OR ON THE SUBJECT PROPERTY OR ITS WATERS, OR IF ANY HAZARDOUS OR TOXIC MATERIALS HAVE CONTAMINATED THIS OR OTHER PROPERTIES OR ITS WATERS IN ANY WAY WHATSOEVER. NO SUBSURFACE EXAMINATION OF ANY TYPE HAS BEEN MADE BY THE ENGINEER, AND ACCORDINGLY, NO OPINION IS RENDERED AS TO ANY VIOLATION OF ANY ENVIRONMENTAL LAWS OR REGULATIONS, EITHER FEDERAL, STATE, OR LOCAL RELATED TO THE INFORMATION SHOWN ON THIS PLAN AND THE ENGINEER IS IN NO WAY LIABLE FOR ANY VIOLATION OF SUCH ENVIRONMENTAL LAWS SHOULD SUCH EXIST.

TO ENSURE PROPER LOCATION OF EXISTING UTILITIES, THE CONTRACTOR SHALL CONTACT NC ONE CALL 1-800-632-4949, AT LEAST 72-HOURS PRIOR TO CONSTRUCTION. UTILITIES LOCATED IN THE AREA ARE DUKE ENERGY, TIME WARNER, WINDSTREAM, PSNC (GAS), KANNAPOLIS WATER & SEWER.

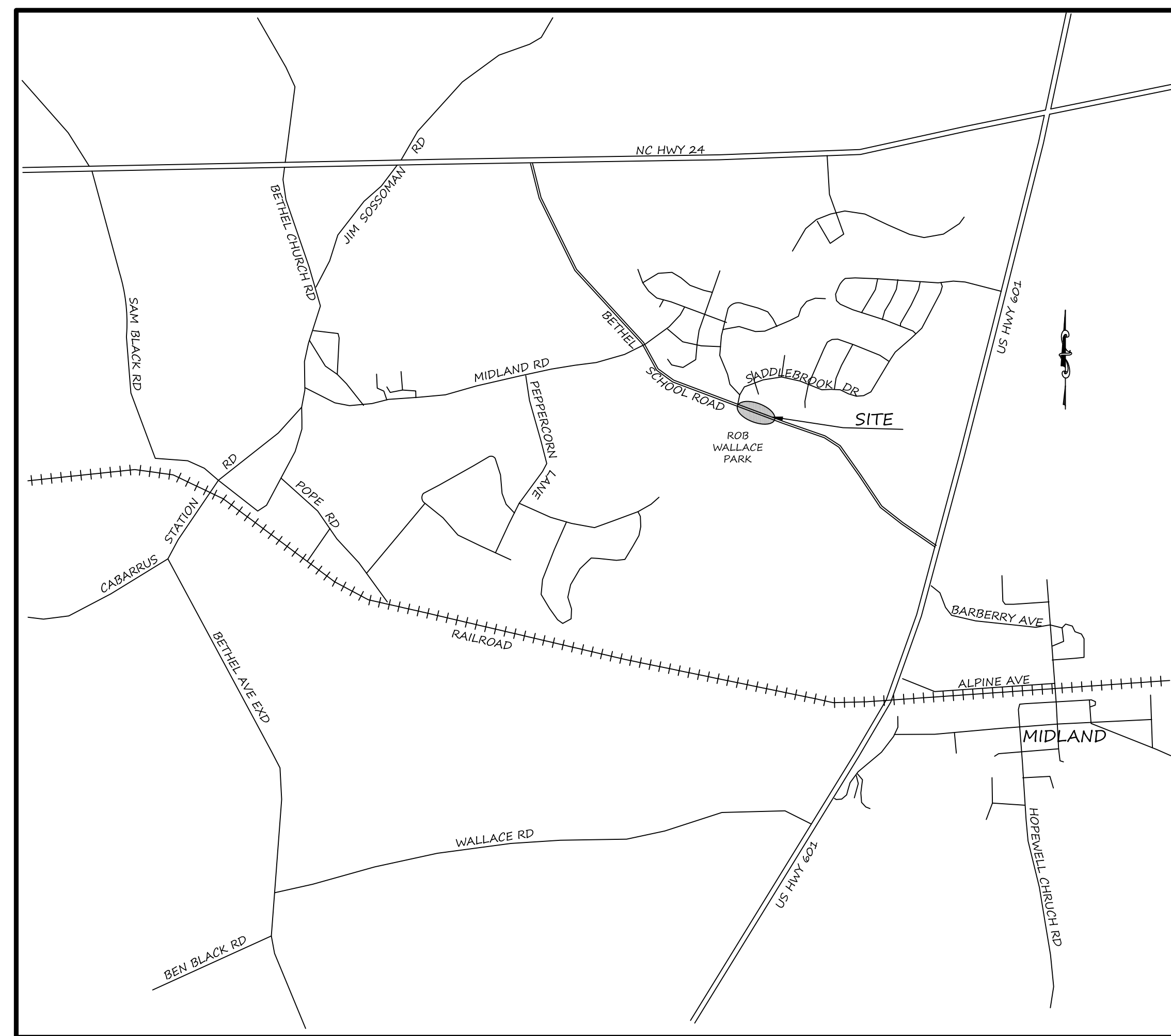
THE CONTRACTOR SHALL PROVIDE APPROPRIATE BARRICADES, WARNING LIGHTS, AND WARNING SIGNS TO ENSURE THE SAFETY OF THE PUBLIC AT ALL TIMES. ALL TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, LATEST EDITION.

THE CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND THE CONTRACTOR SHALL DEFEND, INDEMNIFY THE OWNER, HIS AGENTS, THE OWNERS REPRESENTATIVES AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING FROM LIABILITY ARISING FROM THE SOLE NEGLIGENCE ON THE OWNER'S REPRESENTATIVE OR THE ENGINEER.

CONSTRUCTION SEQUENCE

GENERAL:

1. CONTRACTOR SHALL ENSURE THAT ALL NECESSARY PERMITS HAVE BEEN RECEIVED AND THAT THOSE REQUIRED TO BE DISPLAYED ON-SITE ARE AVAILABLE.
2. A PRE-CONSTRUCTION MEETING SHALL BE HELD AT LEAST ONE (1) WEEK BEFORE THE ACTUAL START OF CONSTRUCTION.
3. CONTRACTOR SHALL CONTACT CAROLINA ONE CALL AND ALL ENTITIES HAVING BURIED UTILITIES AT LEAST 72 HOURS PRIOR TO DIGGING OR AS DIRECTED AT THE PRE-CONSTRUCTION MEETING. THERE ARE EXISTING UNDERGROUND GAS, TELEPHONE, POWER AND CABLE VISION LINES BURIED IN WORK AREA. THESE LINES ARE NOT SHOWN ON THE PLANS.
4. CONTRACTOR SHALL INSTALL WORK ZONE WARNING SIGNS IN ACCORDANCE WITH NCDOT STANDARDS.
5. CONTRACTOR SHALL INSTALL TEMPORARY CONSTRUCTION ENTRANCES (IF ANY) AT EACH POINT OF ACCESS TO STORAGE AND CONSTRUCTION AREAS. SEDIMENT AND EROSION CONTROL MEASURES SHALL BE INSTALLED IN ACCORDANCE WITH PLANS AND BEFORE STARTING WORK.
  - a. CONTRACTOR SHALL INSTALL ROCK INLET SEDIMENT TRAP TYPE 'C' INLET PROTECTION AT ALL CATCH BASINS BEFORE CURB AND GUTTER IS INSTALLED AND AT ALL YARD INLETS.
  - b. CONTRACTOR SHALL INSTALL WATTLES IN DITCHES AT LOCATIONS SHOWN ON THE PLANS.
  - c. ALL DITCHES DISTURBED AND/OR GRADED DURING CONSTRUCTION SHALL BE MATTED TO PREVENT EROSION. IN ADDITION, MATTING IS TO BE INSTALLED ON SLOPES AS DIRECTED BY THE ENGINEER. ALL DISTURBED AREAS SHALL BE STABILIZED, SEEDED AND MULCHED PER NCDENR GENERAL PERMIT NCG01000.
6. STOCKPILE RIP-RAP ON SITE AND INSTALL ALL OTHER EROSION CONTROL MEASURES WHERE THE WORK IS OCCURRING. THE CONTRACTOR SHALL NOT INSTALL EROSION CONTROL MEASURES IN AREAS WHERE THE WORK WILL NOT OCCUR FOR SOME TIME. ADDITIONAL EROSION CONTROL MEASURES MAY BE REQUIRED BY THE CITY/PROJECT ENGINEER OR UPON RECOMMENDATION OF NC DENR PERSONNEL AS CONDITIONS WARRANT.
7. IN AREAS WHERE IT IS NOT FEASIBLE TO INSTALL EROSION CONTROL DEVICES, ALL DISTURBED AREAS MUST BE SEEDED AND MULCHED BY THE CONTRACTOR WITHIN THREE DAYS OF INITIAL DISTURBANCE.
8. THE CONTRACTOR SHALL INSTALL, MONITOR AND MAINTAIN EROSION CONTROL MEASURES IN ACCORDANCE WITH THE GENERAL MONITORING AND REPORTING PROCEDURES LISTED ON THE EROSION CONTROL DETAIL SHEET.
9. UPON COMPLETION OF THE INSTALLATION AND WITH APPROVAL OF THE ENGINEER, ALL EROSION CONTROL DEVICES SHALL BE REMOVED AND DISPOSED OF IN AN ACCEPTABLE MANNER. EACH SECTION SHALL BE SEEDED AT EARLIEST POSSIBLE DATE AFTER INSTALLATION OF PIPE, STRUCTURE, OR ACCESS. ONCE PERMANENT GROUND COVER IS FIRMLY ESTABLISHED, ALL TEMPORARY EROSION CONTROL MEASURES SHALL BE REMOVED WITH THE APPROVAL OF THE ENGINEER.
10. CONTRACTOR SHALL COORDINATE CONSTRUCTION ACTIVITY WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION. CONTRACTOR SHALL CONTACT MR. MARC MORGAN, PE WITH NCDOT AT 704-983-4360 PRIOR TO BEGINNING WORK WITHIN NCDOT RIGHT OF WAY.



VICINITY MAP  
SCALE: NTS

NARRATIVE DESCRIPTION

THIS PROJECT IS BEING CONSTRUCTED IN ACCORDANCE WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION STANDARDS AND SPECIFICATIONS FOR ROADS AND STRUCTURES (ENGLISH) JAN. 2018. ALL MATERIALS SHALL BE NCDOT APPROVED MATERIALS. CONTRACTOR SHALL PAY SPECIAL ATTENTION TO NCDOT'S HMA/QMS CRITERIA.

THIS PROJECT CONSISTS OF THE INSTALLATION OF 5' SIDEWALK (AS SHOWN ON PLANS) ALONG THE NORTHERN SIDE OF BETHEL SCHOOL ROAD BEGINNING AT SADDLEBROOK DRIVE AND CONTINUING EAST TO ROB WALLACE PARK ENTRANCE. THE PROJECT ALSO INCLUDES THE INSTALLATION OF PEDESTRIAN SIGNALS.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR SEWER OVERFLOWS THAT OCCUR DUE TO ACTIVITIES INITIATED BY THEM AND SHALL BE RESPONSIBLE FOR, BUT NOT LIMITED TO, THE COSTS ASSOCIATED WITH PERFORMING REMEDIAL WORK OF/FOR ENVIRONMENTAL IMPACTS AND/OR THE PAYING OF FINES ASSESSED BY REGULATORY AGENCIES AND/OR THIRD PARTY CLAIMS.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL SURVEYING NECESSARY FOR CONSTRUCTION STAKEOUT. ALLEY, WILLIAMS, CARMEN & KING WILL PROVIDE THE SURVEYOR WITH AN ELECTRONIC AUTOCAD DRAWING OF THE PLAN FOR STAKING OF IMPROVEMENTS.

THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING ACCESS TO MAIL, GARBAGE, AND EMERGENCY SERVICES AT ALL TIMES DURING CONSTRUCTION. CONTRACTOR IS ALSO RESPONSIBLE FOR THE RELOCATION OR REPLACEMENT OF MAILBOXES AFTER CONSTRUCTION IS COMPLETE. LOCATION OF MAILBOXES TO BE DETERMINED BY THE ENGINEER.

CONTRACTOR IS RESPONSIBLE FOR TRIMMING ANY LIMBS OVER SIDEWALKS TO PROVIDE VERTICAL CLEARANCE PER ADA REGULATIONS.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL GRADING AND TIE IN SLOPES AND RE-SEEDING YARDS AND/OR FILLING DAMAGED AREAS DURING CONSTRUCTION.

THE CONTRACTOR SHALL VERIFY ALL SOIL CONDITIONS PRIOR TO CONSTRUCTION. ANY SIGNIFICANT VARIATIONS SHALL BE REPORTED TO THE ENGINEER IMMEDIATELY. THE CONTRACTOR IS RESPONSIBLE FOR PROPERLY REMOVING AND DISPOSING OF ANY AND ALL STRUCTURES WITHIN THE RIGHT-OF-WAY FOR THIS PROJECT. THE CONTRACTOR SHALL COMPLY WITH ALL LOCAL, STATE, AND FEDERAL REGULATIONS IN DISPOSAL OF STRUCTURES. STRUCTURAL DEBRIS MUST BE REMOVED AND DISPOSED OF AT AN APPROVED AND CERTIFIED LANDFILL AND IN ACCORDANCE WITH ALL REGULATIONS RELATED TO DEBRIS DISPOSAL.

THE EXISTING SITE CONDITIONS, TOPO INFORMATION AND EXISTING RIGHT-OF-WAY SHOWN ON THESE PLANS ARE DRAWN FROM ACTUAL SURVEYS BY MATTHEW M. CUNNINGHAM PLS# L-4393 WITH ALLEY, WILLIAMS, CARMEN & KING, INC. HORIZONTAL DATUM DESCRIPTION: THE LOCALIZED COORDINATES USED ON THIS PROJECT ARE BASED ON NC GRID NAD 83 (2001) STATE PLANE COORDINATES. ALL DISTANCES ARE IN HORIZONTAL GROUND FEET. VERTICAL DATUM DESCRIPTION: THE ELEVATIONS ARE BASED ON NGVD 88 DATUM. CONTOURS SHOWN OUTSIDE OF THE SURVEY LIMITS OF THE GROUND RUN SURVEY IS COUNTY LIDAR TOPO.

# BETHEL SCHOOL ROAD SIDEWALK IMPROVEMENTS TOWN OF MIDLAND MIDLAND, NORTH CAROLINA NCDOT TIP# C-5603E

SHEET INDEX

SIDEWALK PLAN	C-1
CROSS SECTIONS	C-2
DETAILS	C-3
PEDESTRIAN SIGNALS	C-4

PRELIMINARY  
NOT FOR  
CONSTRUCTION

LEGEND

EXISTING & SAN. SWR	
PROPOSED & SAN. SWR	
EXISTING SAN. SWR. MANHOLE	
PROPOSED SAN. SWR. MANHOLE	
EXISTING WATER MAIN	
PROPOSED WATER MAIN	
EXISTING WATER VALVE	
PROPOSED WATER VALVE	
EXISTING FIRE HYDRANT	
PROPOSED FIRE HYDRANT	
EXISTING WATER METER	
PROPOSED WATER METER	
UNDERGROUND TELEPHONE	
UNDERGROUND ELECTRIC	
OVERHEAD TELEPHONE	
OVERHEAD ELECTRIC	
GAS	
UTILITY EASEMENT	
CONSTRUCTION EASEMENT	
RIGHT-OF-WAY	
PROPERTY LINE	
CREEK OR BRANCH	
RIP - RAP	
TREE	
FENCE ( LABEL TYPE )	
STREET SIGN ( LABEL TYPE )	
STORM DRAIN /CATCH BASIN	
TYPE C INLET PROTECTION	
SEDIMENT FENCE (SILT FENCE) STD. 1605.01	
TEMPORARY SEDIMENT DAM (TYPE B) 1634.02	
CHECK DAM STD. 6.83	
TEMPORARY DIVERSION STD. 6.20	

**aw**  
**ck**

alley, williams, carmen, & king, inc.  
CONSULTING ENGINEERS  
FIRM LICENSE # F-0203  
120 SOUTH MAIN STREET P.O. BOX 1248  
KANNAPOLIS, NC 28082 704/938-1515

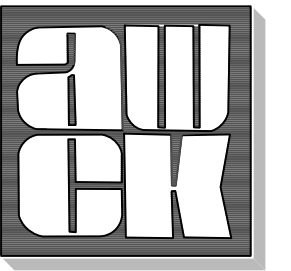


DATE: 9-6-19

JOB No. 18513

SET No. \_\_\_\_\_





alley, williams,  
carmen & king, inc.  
CONSULTING ENGINEERS,  
SURVEYING & INSPECTION

Firm License No. F-0203  
120 S. MAIN STREET  
PO BOX 1248  
KANNAPOLIS, NC 28081  
704.938.1515  
www.awck.com

**PRELIMINARY  
REVIEW SET  
ONLY**

This drawing is the property of Alley, Williams, Carmen & King, Inc. It is not to be reproduced, copied, or used on any other project without written permission.

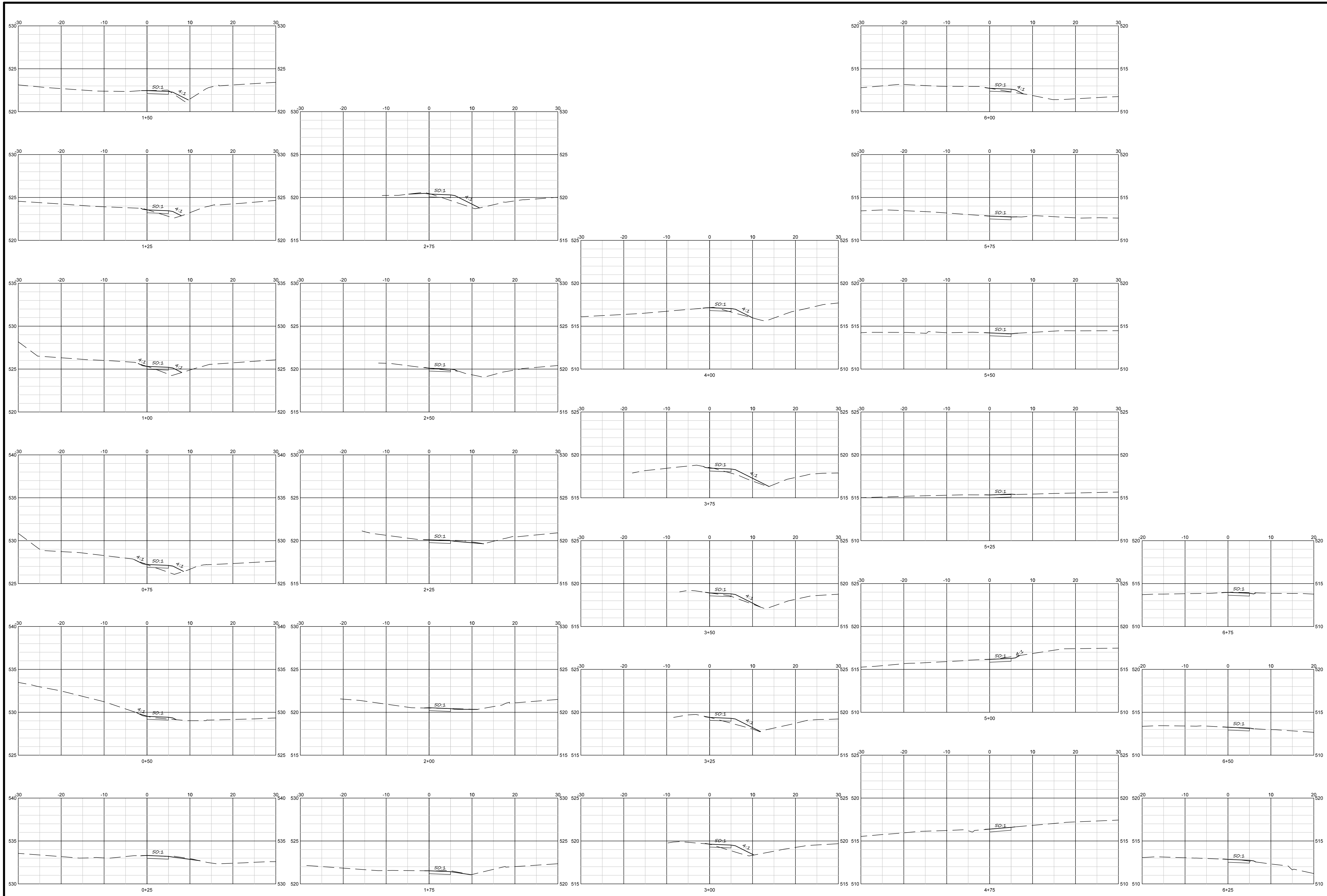
Prepared for:



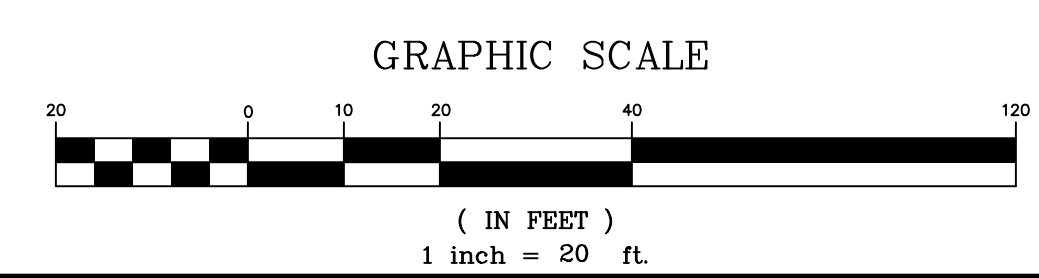
Town of Midland  
4293-B Hwy 24/27 E.  
Midland, NC 28107  
t: 704-888-2232

**BETHEL SCHOOL ROAD  
SIDEWALK IMPROVEMENTS**  
MIDLAND, NORTH CAROLINA

**PROPOSED CROSS SECTIONS**



**1 PROPOSED CROSS SECTIONS**  
Scale: Horizontal 1"=10'  
Vertical: 1"= 5'



BY	REVISION	DATE

SCALE: NTS  
DATE: 09-06-19  
JOB # 18513  
C - 2.0



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

### **AGENDA CATEGORY:**

Reports

### **SUBJECT:**

BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

### **BRIEF SUMMARY:**

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

### **REQUESTED ACTION:**

Receive updates and discuss as needed.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

### AGENDA CATEGORY:

Reports

### SUBJECT:

BOC - Request for Applications for County Boards/Committees

### BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

<b>Boards &amp; Committees</b>	<b>Vacancies/Expiring/Expired Terms</b>	<b>Term Expiration and/or Position</b>
Active Living & Parks Commission	n/a	*
Adult Care Home Community Advisory Committee	7	**
Agricultural Advisory Board	n/a	*
Animal Protection Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Cardinal Innovations Healthcare Solutions Community Oversight Committee	n/a	*
Centralina Workforce Development Board	n/a	*
Charlotte Douglas International Airport Commission	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Fire Advisory Board	1	*
Harrisburg Planning & Zoning Board	n/a	*



and Board of Adjustment (ETJ)		
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	n/a	*
Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	n/a	*
Juvenile Crime Prevention Council	1	*
Library Board of Trustees	n/a	*
Mental Health Advisory Board	n/a	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	8	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	1	*
Region F Aging Advisory Committee	1	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	n/a	*
Tourism Authority	n/a	*
Transportation Advisory Board	3	*
Water & Sewer Authority of Cabarrus County	n/a	*
Watershed Improvement Commission	n/a	*
Youth Commission	13	A.L. Brown, Central Cabarrus, Concord, Cox Mill, Hickory Ridge, Jay M. Robinson, Mt. Pleasant, Northwest Cabarrus & At-large high schools

\*Term lengths and expirations vary per board roster.

\*\*Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

**REQUESTED ACTION:**

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

- ▢ Boards & Committees Descriptions
- ▢ Concord ETJ Map
- ▢ Harrisburg ETJ Map
- ▢ Application
- ▢ Youth Commission Application

## **CABARRUS COUNTY**

### **BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES**

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at [www.cabarruscounty.us](http://www.cabarruscounty.us).

A listing of the boards/committees is as follows:

#### **ACTIVE LIVING AND PARKS COMMISSION**

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

#### **ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

#### **AGRICULTURAL ADVISORY BOARD**

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

#### **ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE**

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

### **BOARD OF EQUALIZATION AND REVIEW**

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

### **CABARRUS COUNTY PLANNING AND ZONING COMMISSION**

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

### **CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS – Community Oversight Board**

By resolution as a result of new legislation, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties agreed to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation. It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

The Community Oversight Board (COB) is part of Cardinal Innovations Healthcare Solutions' governance structure. The COB consists of three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and one (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected official. Appointments are for terms of three years.

### **CENTRALINA WORKFORCE DEVELOPMENT BOARD**

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

### **CONCORD PLANNING AND ZONING COMMISSION**

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

### **HARRISBURG FIRE ADVISORY BOARD**

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

### **HARRISBURG PLANNING AND ZONING BOARD**

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

### **HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE**

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

### **HUMAN SERVICES ADVISORY BOARD**

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

### **INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY**

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

### **JURY COMMISSION**

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

### **JUVENILE CRIME PREVENTION COUNCIL**

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

### **LIBRARY BOARD OF TRUSTEES**

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters.

The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

### **MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT**

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

### **NURSING HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

### **PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY**

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

### **REGION F AGING ADVISORY COMMITTEE**

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

### **ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES**

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

### **SENIOR CENTERS ADVISORY COUNCIL**

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

### **TOURISM AUTHORITY**

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

### **TRANSPORTATION ADVISORY BOARD**

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

### **WATER & SEWER AUTHORITY OF CABARRUS COUNTY**

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

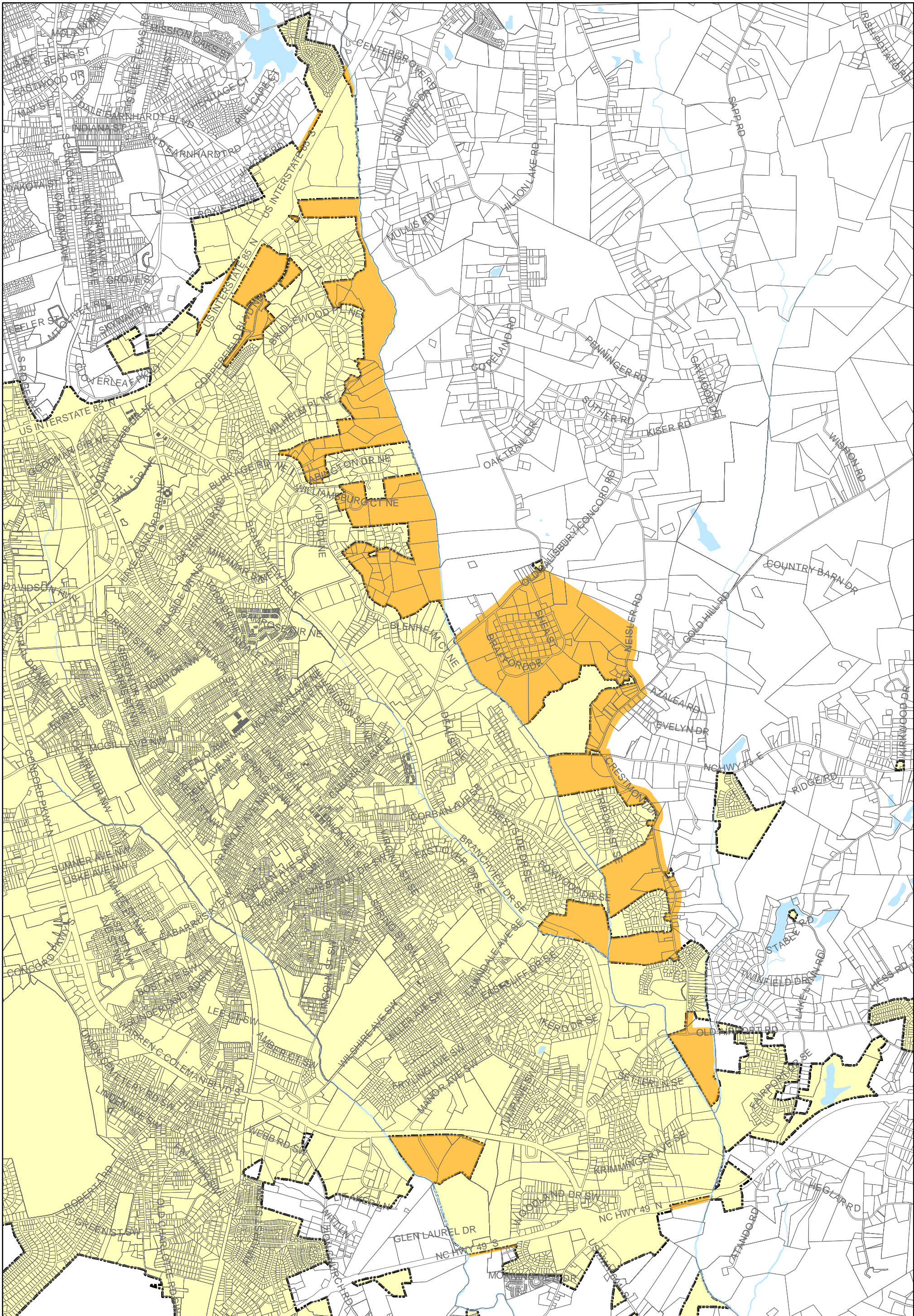
### **WATERSHED IMPROVEMENT COMMISSION**

This 3-member commission works closely with the Cabarrus County Soil and Water Conservation Office and seeks to improve the County's water resources. Activities include efforts to reduce flooding, improve water quality and quantity and to reduce future problems through erosion control, water storage, cover protection, and education. Appointments are for terms of six years.

### **YOUTH COMMISSION**

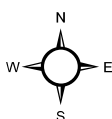
The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.

*March 5, 2018*



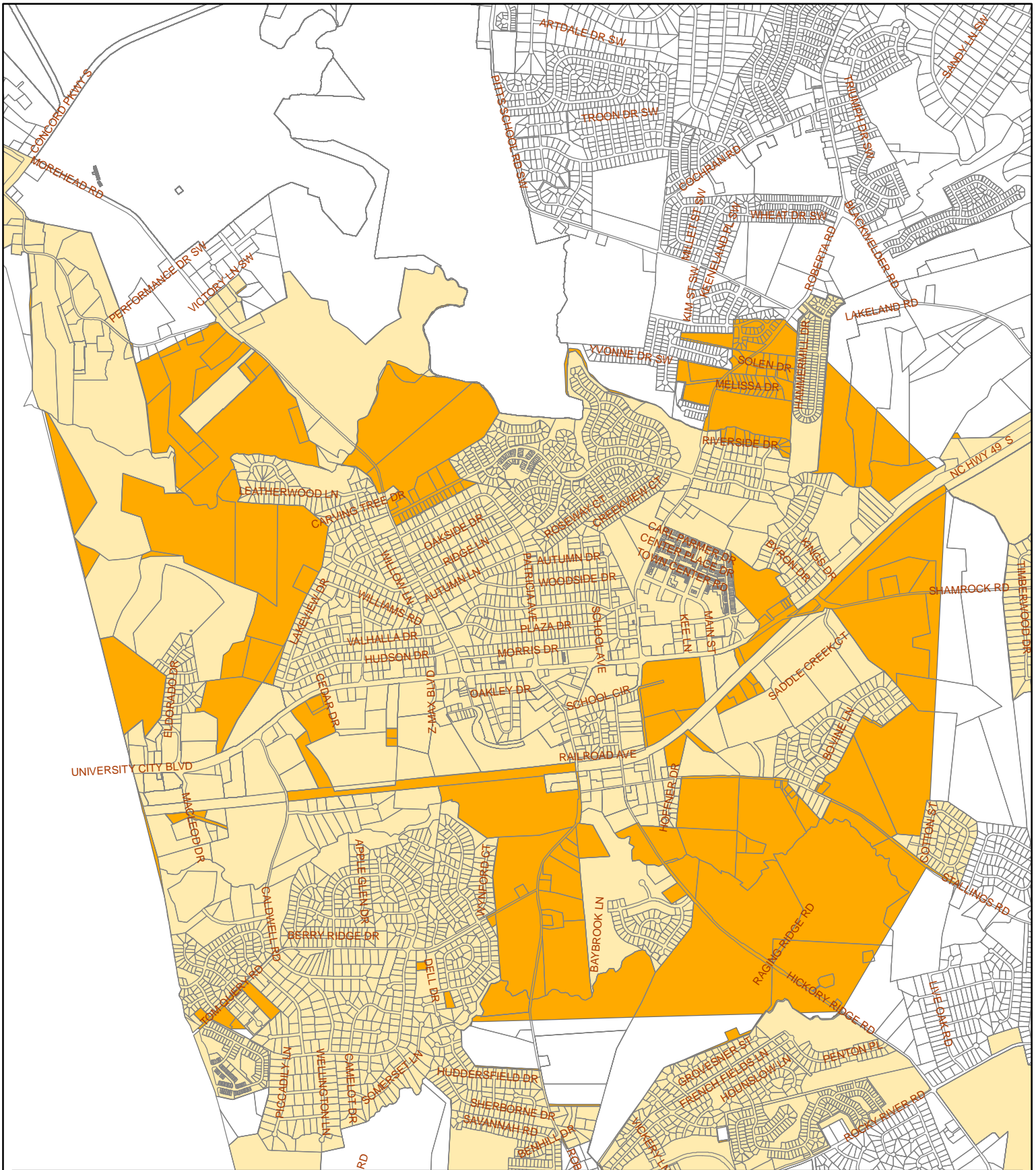
**City of Concord  
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds






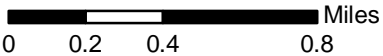
0 0.25 0.5  
Miles





**Legend**

-  Tax Parcels
-  Harrisburg Municipal Limits
-  Harrisburg ETJ Boundary



**Town of Harrisburg, NC  
ETJ Boundary**

Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Office Use Only  
DATE RECEIVED:

## Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

XXXXXXXXXXXXXXXXXX

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City / State / ZIP: \_\_\_\_\_

Resident of Cabarrus County:  Yes  No

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Do You Have a N. C. Driver's License?  Yes  No      Age (optional): \_\_\_\_\_

Number hours available per month for this position: \_\_\_\_\_

Best time of day/or days available: \_\_\_\_\_

- over -

Educational Background: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Business and Civic Experience: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Areas of Interest / Skills: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other County Boards / Committees / Commissions presently serving on: \_\_\_\_\_  
 \_\_\_\_\_ Term Expiration Date: \_\_\_\_\_

Have you ever been charged with and / or convicted of a criminal offense? \_\_\_\_\_ If so, please explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**References**

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

\_\_\_\_\_ Date \_\_\_\_\_ Signature of the Applicant

**Cabarrus County Youth Commission  
Application**

Full Name: \_\_\_\_\_ M \_\_\_\_ F (check one)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (home): (\_\_\_\_) \_\_\_\_\_ (cell): (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name(s) of Parents or Guardians: \_\_\_\_\_

---

High School: \_\_\_\_\_ Grade: \_\_\_\_\_

Cumulative High School GPA: \_\_\_\_\_ Year of Expected Graduation: \_\_\_\_\_

School groups/clubs/activities in which you participate: \_\_\_\_\_

---

List other activities you have been involved in through church, clubs, community, etc. \_\_\_\_\_

---

---

What interests you about being a member of the Youth Commission? \_\_\_\_\_

---

---

What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

---

---

---

---

---

---

---

Are you available for evening meetings? \_\_\_\_\_

References:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Please return this application in person or via mail to:

Lauren Linker  
Clerk to the Board  
Cabarrus County  
P.O. Box 707  
Concord, NC 28026-0707  
Fax: 704-920-2820  
lelinker@cabarruscounty.us



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly Building Activity Reports

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

- ▣ Report
- ▣ Report

**Cabarrus County Construction Standards Dodge Report 8/1/2019-8/31/2019**

Jurisdiction: All

<b>New Construction</b>				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	136	133	\$22,707,760.50
Single Family Houses Attached	102	4	4	\$277,200.00
Two Family Buildings	103	7	7	\$622,700.00
Three and Four Family Buildings	104	1	4	\$504,304.00
Five or More Family Buildings	105	6	107	\$8,413,869.00
Manufactured Home (Mobile Homes)	106	3	3	\$209,000.00
Office, Bank, and Professional Buildings	324	1	0	\$750,000.00
Other Nonresidential Buildings	328	20	0	\$12,273,633.00
Structures Other Than Buildings	329	3	0	\$36,600.00
Other	999	57	0	\$1,429,031.00
<b>Sub Total (New Construction)</b>		<b>238</b>	<b>258</b>	<b>\$47,224,097.50</b>
<b>Addition, Alteration, and Conversion</b>				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	116	1	\$2,248,954.76
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	34	0	\$5,982,223.00
Additions of Residential Garages and Carports	438	6	0	\$66,700.00
<b>Sub Total (Addition, Alteration, and Conversion)</b>		<b>156</b>	<b>1</b>	<b>\$8,297,877.76</b>
<b>Demolition of Buildings</b>				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	4	0	\$19,000.00
Two-Family Buildings	646	1	1	\$69,300.00
All Other Buildings and Structures	649	5	0	\$344,500.00
<b>Sub Total (Demolition of Buildings)</b>		<b>10</b>	<b>1</b>	<b>\$432,800.00</b>
<b>Grand Total</b>		<b>404</b>	<b>260</b>	<b>\$55,954,775.26</b>

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 8/1/2019 through End Date: 8/31/2019*

File Date	Address	Application Name	Description	Est Cost	Est Sq Ft	
BU2019-02543	8/1/2019	211 WEST AVE KANNAPOLIS, NC 28081		Armory Beer Co will be creating bathrooms, lighting and upfits for a taproom and brewery space.	\$400,000	6,048
BU2019-02544	8/1/2019	4323 SCHOOL HOUSE CMN HARRISBURG, NC 28075	STEVENS ELECTRICAL	Wall Sign	\$7,500	0
BU2019-02545	8/1/2019	1090 NORTHEAST GATEWAY CT NE CONCORD, NC 28025	Signs Unlimited	Reface Ground sign sign#1	\$44,500	0
BU2019-02546	8/1/2019	1085 NORTHEAST GATEWAY CT NE CONCORD, NC 28025	SIGNS UNLIMITED OF CHARLOTTE INC.	reface monument signs (2) replace one wall sign	\$20,000	0
BU2019-02547	8/1/2019	1045 NORTHEAST GATEWAY CT NE CONCORD, NC 28025	SIGNS UNLIMITED OF CHARLOTTE INC.	reface signs	\$20,000	0
BU2019-02550	8/1/2019	2711 LANE ST KANNAPOLIS, NC 28083	2711 Lane St Atrium Sign	ground reface and 1 wall sign	\$20,000	0
BU2019-02552	8/1/2019	9592 ROCKY RIVER RD CHARLOTTE, NC 28215	SIGNS UNLIMITED OF CHARLOTTE INC.	REPLACING CURRENT WALL SIGN WITH NEW WALL SIGN, 48 SQ FT	\$20,000	0
BU2019-02559	8/1/2019	391 NC HWY 24-27 E MIDLAND, NC 28107		Adding angled steel to 2 sections of the tower on all 3 faces to allow for more antennas and lines to be added.	\$31,500	10
BU2019-02566	8/1/2019	27 UNION ST N CONCORD, NC 28025	IKES CONSTRUCTION INC	320 sq. ft. alteration project which includes subdividing an existing room into an office and a literacy reading room. Also includes the conversion of a storage room into a hallway for access to the literacy room.	\$186,500	320
BU2019-02582	8/2/2019	575 COPPERFIELD BLVD NE CONCORD, NC 28025	ERICSSON INC	T-Mobile is removing 3 RRUs and adding 2 new antennas, 8 RRUs, 1 hybrid cable, and 1 sector frame to the existing tower.	\$125,000	0
BU2019-02587	8/2/2019	970 BRANCHVIEW DR NE CONCORD, NC 28025	D.E.M. ELECTRIC COMPANY	Edward Jones Sign--Installation of channel letter set of front of unit--Tler One Graphics gave permission to electrician to pull building permit under his license over the phone.	\$4,500	0
BU2019-02589	8/5/2019	8111 CONCORD MILLS BLVD CONCORD, NC 28027	JAG BUILDING GROUP INC.	Nautica--Tenant interior renovation/fit-out of an existing demised space in an existing 1-story covered mall	\$1,200,000	4,577
BU2019-02594	8/5/2019	6150 BAYFIELD PKWY CONCORD, NC 28027	GROOM CONSTRUCTION CO., INC.	WORK INCLUDES RECONFIGURATION OF PARTITIONS, ADDITIONAL DOOR, RECONFIGURATION OF UPRIGHT FIXTURES, PATCH AND REPAIR TO WALL, FLOOR AND CEILING FINISHES, OWNER SIGNAGE AND LIGHTING UPDATES.	\$261,000	0
BU2019-02597	8/5/2019	360 FIREHOUSE DR KANNAPOLIS, NC 28083	CENTRAL PIEDMONT BUILDERS INC	New shop building for Kontek Industries	\$3,918,380	9,105
BU2019-02604	8/5/2019	6400 BREEZY LN CONCORD, NC 28025	RATZLAFF CONSTRUCTION LLC	WAREHOUSE - UNHEATED AND NO PLUMBING - 3 OVERHEARD DOORS - STORAGE USE ONLY.	\$1,550,000	3,600
BU2019-02605	8/5/2019	8111 CONCORD MILLS BLVD CONCORD, NC 28027	RATZLAFF CONSTRUCTION LLC	Demo restrooms and install all new finishes and fixtures	\$1,900,000	1,418
BU2019-02607	8/5/2019	2760 CONCORD PKWY S CONCORD, NC 28027	ST. CLAIR SIGNS	3' x 23' set of channel letters to be face lit and individually mounted.	\$15,000	0



## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 8/1/2019 through End Date: 8/31/2019*

BU2019-02609	8/5/2019	13528 PLAZA RD EXT CHARLOTTE, NC 28215	BLUE FROG, LLC	BROOKDALE ANIMAL HOSPITAL - 4633	\$6,976,625	4,633
BU2019-02611	8/5/2019	13460 PLAZA RD EXT CHARLOTTE, NC 28215		SHELL BUILDING	\$18,496,160	14,525
BU2019-02620	8/6/2019	1101 W C ST KANNAPOLIS, NC 28081	CASCO SIGNS INC	Gopher Utility ~~Install 36" x 64" double faced ground sign on 4" x 4" posts	\$6,000	0
BU2019-02621	8/6/2019	4351 MAIN ST HARRISBURG, NC 28075	CASCO SIGNS INC	44 SQ FT WALL SIGN FOR HAWTHORNE'S, TEMP BANNERS MUST COME DOWN BEFORE INSTALLING NEW WALL SIGN	\$20,000	0
BU2019-02623	8/6/2019	1085 NORTHEAST GATEWAY CT NE CONCORD, NC 28025	STRUCTURE SERVICES INC	CHS Copperfield Imaging MRI Replacement~~Renovation of existing space to accommodate new equipment.	\$2,175,455	826
BU2019-02631	8/6/2019	4400 PAPA JOE HENDRICK BLVD CHARLOTTE, NC 28262		New 2 story addition to existing race shop building to house wash bays and electrical / dyno drive equipment.	\$3,250,000	1,900
BU2019-02633	8/6/2019	5801 POPLAR TENT RD CONCORD, NC 28027		Existing Classroom was converted to 3 offices, added another office off of corridor.	\$22,500	585
BU2019-02653	8/7/2019	1251 PATRIOT PLANTATION BLVD CONCORD, NC 28027	Cabarrus County Schools		\$25,000	64
BU2019-02654	8/7/2019	4968 MILESTONE AVE KANNAPOLIS, NC 28081	GAILYN TERKELSEN/ DARREN BYCURA	MONUMENT SIGN Monument sign poles - 12 inch Diameter with a depth of 24 inches	\$12,500	16
BU2019-02669	8/8/2019	8910 MT PLEASANT RD S CONCORD, NC 28025	DEPCOM POWER INC	Post and precast concrete panel soundwall to be installed around existing transformer	\$1,875,000	0
BU2019-02672	8/8/2019	1069 CENTRAL DR NW CONCORD, NC 28027	IKES CONSTRUCTION	Adding small building addition for ADA access, canopy and some small modifications to the parking lot.	\$3,375,000	1,705
BU2019-02685	8/9/2019	1801 TRINITY CHURCH RD CONCORD, NC 28027	CASCO SIGNS INC	replace existing pylon faces and paint pole	\$9,500	55
BU2019-02690	8/9/2019	920 CHURCH ST N CONCORD, NC 28025	DAVCO ROOFING AND SHEET METAL, INC	Remove existing slate roof down to existing deck, install new ice/water, batt ins., and standing seam metal panel system.	\$1,489,000	6,500
BU2019-02696	8/12/2019	1534 TRINITY CHURCH RD CONCORD, NC 28027	LILES CONSTRUCTION COMPANY, INC., G.W.	Remove some partitions. Remove all electrical work. Discontinue use of A/C and plumbing. Add new electrical service and minimal lighting and receptacles No HVAC or plumbing work.	\$254,770	0
BU2019-02701	8/12/2019	180 CONCORD COMMONS PL SW CONCORD, NC 28027	CASCO SIGNS INC	Install SPRINT illuminated channel letters and logo on raceway -	\$10,000	30
BU2019-02704	8/12/2019	150 CONCORD COMMONS PL SW CONCORD, NC 28027	SHIPMAN CONSTRUCTION	Minor interior Remodel of Stockrooms and retail floor. Exterior re-stripe and stall markers for designated Online Grocery Pickup customers.	\$1,310,515	0
BU2019-02706	8/12/2019	299 EXECUTIVE PARK DR NE CONCORD, NC 28025	ADAMS OUTDOOR ADVERTISING	We are looking to relocate an existing billboard located and permitted at the work location address.	\$130,000	0
BU2019-02708	8/13/2019	100 MEDICAL PARK DR NE CONCORD, NC 28025	DPR CONSTRUCTION, A GENERAL PARTNERSHIP	Converting 2 staff work rooms into 4 patient rooms and adding additional access to breakroom.	\$950,000	0

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 8/1/2019 through End Date: 8/31/2019*

BU2019-02715	8/13/2019	1096 CONCORD PKWY N CONCORD, NC 28027	Fast Signs	40 sq ft wall sign	\$5,000	0
BU2019-02721	8/13/2019	8694 CONCORD MILLS BLVD CONCORD, NC 28027	Precision Builders Group	The interior upfit including bringing a 400a service to tenant space from existing trough, with general strip lighting and tankless water heaters under lavatories. 2 new unisex restrooms fully upfitted , 2- 6 ton rooftop units are being set on curbs and ducted to enter space. This upfit is to permit the landlord work for a future tenant.	\$147,000	1,815
BU2019-02722	8/13/2019	7340 POPLAR TENT RD CONCORD, NC 28027		NEW EQUIPMENT LAYOUT WITH ASSOCIATED WALL, PLUMBING, AND ELECTRIC CHANGES.	\$900,000	3,360
BU2019-02726	8/14/2019	6170 MIAMI CHURCH RD CONCORD, NC 28025	TSC CONSTRUCTION, LLC	remove and replace existing antennas and pipe mounts	\$108,000	1
BU2019-02730	8/14/2019	4075 HARRIS SQUARE DR HARRISBURG, NC 28075	J.D. GOODRUM CO., INC	NEW VETERANS PARK FACILITY	\$205,000	0
BU2019-02733	8/14/2019	4601 CORPORATE DR NW CONCORD, NC 28027	MOSS BOYLES CONSTRUCTION, LLC	New training room for Credit Karma within existing suite.	\$147,500	2,403
BU2019-02736	8/14/2019	4537 RACEWAY DR SW CONCORD, NC 28027	Rick Howell Enterprises	Office / warehouse - shell and upfit plans.	\$3,750,000	11,225
BU2019-02739	8/15/2019	65 CORBAN AVE SE CONCORD, NC 28025	T D P CONSTRUCTION	Tenant upfit. Remove existing interior partitions and create new work spaces. New building systems being installed.	\$491,350	2,400
BU2019-02748	8/15/2019	8400 POPLAR TENT RD CONCORD, NC 28027		MONUMENT SIGN - SIGN COMPANY TBD	\$72,500	0
BU2019-02754	8/15/2019	3250 PATRICK HENRY DR NW CONCORD, NC 28027	Ericsson	Removal and replacement of three (3) telecommunication panel antennas on existing tower	\$125,000	0
BU2019-02758	8/15/2019	980 DERITA RD CONCORD, NC 28027	INTERCON BUILDING COMPANY, LLC	Concord Airport Business Park Building 4 Spec Office Upfit~Adding 2,000 SF of speculative office at shell building.	\$412,500	2,015
BU2019-02788	8/19/2019	9880 POPLAR TENT RD CONCORD, NC 28027		Concord Fire Station No.10~~NEW BUILDING --15,581, sq. ft. fire station containing an EMS day room and office, exercise room, administrative offices, 12 person dormitory, dayroom and kitchen, men's and women's locker rooms, 3 bay apparatus room, support spaces, and 34 space parking lot.	\$23,000,000	15,581
BU2019-02789	8/19/2019	70 CHURCH ST N CONCORD, NC 28025	Allegro Canvas & Frames Sign / JEFFFEY D CREW	WALL SIGN	\$10,000	0
BU2019-02793	8/20/2019	65 RAIFORD DR NW C CONCORD, NC 28027	HORIZON CONSTRUCTION OF GEORGIA	BUILDING 3	\$0	0
BU2019-02804	8/20/2019	980 DERITA RD CONCORD, NC 28027	ROPER CONSTRUCTION CO.	Racking installation	\$1,650,000	69,184
BU2019-02805	8/20/2019	4466 OLD AIRPORT RD CONCORD, NC 28025	EMPIRE CONTRACTING, LLC	Cabarrus Arena Communications Tower~~Proposed Monopole Tower and Fenced Compound	\$425,000	0
BU2019-02814	8/20/2019	67 CABARRUS AVE W CONCORD, NC 28025	CENTRAL PIEDMONT BUILDERS INC	Interior renovation to add an ADA bathroom & accessible path through the building, including the addition of a new ramp and accessible parking space. APPROVED WITH CONDITIONS.	\$935,000	507
BU2019-02821	8/21/2019	3380 EVA DR NW CONCORD, NC 28027		NEW SUBDIVISION MONUMENT - FRAME W/ FAUXSTONE VENEER - ADD ELECTRIC FOR LIGHT	\$25,000	0

## Cabarrus County Commercial Building Plan Review Summary

*Begin Date: 8/1/2019 through End Date: 8/31/2019*

BU2019-02826	8/21/2019	1229 CONCORD PKWY N CONCORD, NC 28027	BAAC BUSINESS SOLUTIONS~~SIGNARAMA	15 -24" WHITE CHANNEL LETTERS ON RACEWAY (CHEX GRILL & WINGS) SIGN-AREA: 27.28"T x 242"L = 45.845 SQ FT . STORE---FRONT: 21'T x 40'4"L = 847.14 SQ FT	\$7,500	0
BU2019-02827	8/21/2019	8111 CONCORD MILLS BLVD CONCORD, NC 28027	RUSSCO, INC.	UNDER ARMOUR - Interior tenant improvement fit out. Work includes interior walls, partition walls, wall fixtures, flooring, ceiling, light fixtures and minor MEP work.	\$2,750,000	7,378
BU2019-02845	8/22/2019	802 PITTS SCHOOL RD SW CONCORD, NC 28027	REM ENTERPRISES--DBA--SIGN CLINIC	Installing monument sign and wall sign at new Dollar General store.	\$12,500	0
BU2019-02852	8/23/2019	2321 CONCORD PKWY S CONCORD, NC 28027	MYERS & CHAPMAN, INC.	Carvana Vehicle Inspection Area-Bldg 1 THIS EXISTING BUILDING WILL BE RENOVATED TO SUPPORT VEHICLE INPSECTIONS AND REPAIR	\$50,000	0
BU2019-02879	8/27/2019	303 EXECUTIVE PARK DR NE CONCORD, NC 28025	RITE LITE SIGNS, INC.	47 sq.ft Wall sign	\$1,500	0
BU2019-02887	8/27/2019	700 N CANNON BLVD KANNAPOLIS, NC 28083	FAST SIGNS OF CONCORD	Southern Financial Exterior Sign~~Dibond sign with applied vinyl mounted directly to building. Sign will read "Southern Financial Group" Total area is 17sqft	\$8,000	0
BU2019-02899	8/28/2019	4051 HARRIS SQUARE DR HARRISBURG, NC 28075	POTTER CONSTRUCTION SERVICES INC	INT Renovations, MEP upgrades, EXT sign/lighting upgrades	\$1,436,635	1,200
BU2019-02909	8/29/2019	4500 CORPORATE DR NW CONCORD, NC 28027	RANGER CONSTRUCTION COMPANY INC	SYSCO OCCUPIED RENOVATION~~NEW TRAINING ROOMS AND CALL CENTER ON EXISTING MEZZANINE. NO WAREHOUSE WORK.	\$3,344,210	14,100
BU2019-02917	8/29/2019	8410 PIT STOP CT NW CONCORD, NC 28027	RITE LITE SIGNS INC	Install new illuminated wall sign for REDWOOD REALTY Suite 160.	\$15,000	0
BU2019-02918	8/29/2019	8400 POPLAR TENT RD CONCORD, NC 28027	New Dimensions Outdoor Services	Install segmental retaining wall. Wall 1	\$75,000	0
BU2019-02919	8/29/2019	538 LAKE CONCORD RD NE CONCORD, NC 28025	VERTEX CONSTRUCTION COMPANY, LLC	Office upfit and renovation	\$2,248,680	0
BU2019-02920	8/29/2019	901 N CANNON BLVD KANNAPOLIS, NC 28083	KANNAPOLIS CONSTRUCTION COMPANY, INC.	Construction of new Pizza Hut Restaurant	\$4,250,000	2,508
BU2019-02921	8/29/2019	375 GEORGE W LILES PKWY NW CONCORD, NC 28027	KANNAPOLIS CONSTRUCTION COMPANY, INC.	Separation of existing classroom into separate rooms and adding of additional exit doors direct to exterior	\$100,000	2,005
BU2019-02928	8/29/2019	1209 OPAL ST KANNAPOLIS, NC 28083	TONY FRANKLIN - SENIOR TRUSTEE CHAIRMAN	CONSTRUCT CONCRETE PARKING SLAB 42' X 25' - 1050 SQFT - FOR CHURCH BUS. KANNAPOLIS ZONING WAIVER ATTACHED.	\$20,000	1,050
<b>Total Plans Reviewed: 67</b>					<b>\$96,839,780</b>	<b>963,245</b>

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly New Development Report

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

- Report

Jurisdiction	Subdivision	APP#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Cabarrus County		APF2008-00118	HAYDEN McMAHON DEVELOPMENT INC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	6/12/2019	134	140	-6	1/15/2004	8/30/2013	51,456	25,862	34,304	111,622	-2,304	-1,158	-1,536	-4,998
Concord	61 CABARRUS TOWNHOMES	APF2017-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Townhouse	3/15/2018	6	3	3			0.828	0.414	0.552	1.794	0.414	0.207	0.276	0.897
Concord	9339 DAVIDSON HIGHWAY TOWNHOMES	APF2015-00007	TRITT HARLEY D AND	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		100	0	100			13.8	6.9	9.2	29.9	13.8	6.9	9.2	29.9
Harrisburg	ABBINGTON PLACE	APF2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/7/2018	395	328	67		12/30/2015	151.68	76.235	101.12	329.035	25.728	12.931	17.152	55.811
Concord	ADDISON FIFTEEN20	APF2019-00007	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	ADDISON PARK	APF2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Hickory Ridge Middle School		Construction Drawing Review	Age Restricted	6/25/2019	55	1	54			0	0	0	0	0	0	0	0
Kannapolis	AFTON RIDGE APARTMENTS	APF2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012		96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Cabarrus County	ALEXANDER ESTATES	APF2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Expired	Single Family	4/16/2018	19	1	18			7.296	3.667	4.864	15.827	6.912	3.474	4.608	14.994
Harrisburg	ALLBURN	APF2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School		Pending	Single Family		58	0	58			23.04	11.58	15.36	49.98	22.272	11.194	14.848	48.314
Concord	ALLEN FARM SUBDIVISION	APF2008-00058	MIKE SHEA	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Platting	Single Family	8/23/2019	452	239	213	11/20/2007		173.568	87.236	115.712	376.516	81.792	41.109	54.528	177.429
Concord	ANNSBOROUGH PARK	APF2019-00010	CHAD LLOYD	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	APOLLO REALTY PARTNERS CONCEPT	APF2019-00019	WES PLYLER	Jay M Robinson High School	HD Winkler Middle School	Charles A Boger Elementary School		Pending	Multi Family		96	0	96			0	0	0	0	22.272	11.136	14.88	48.288
Cabarrus County	ARBOR OAKS	APF2008-00138	KSIN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	7/18/2019	20	10	10	10/21/2002		7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	ARCHIBALD ROAD SUBDIVISION	APF2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	APF2018-00019	CHRIS McINTYRE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARENA COMMONS	APF2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		65	0	65			15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Cabarrus County	ASHEBROOK	APF2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	8/17/2009	105	96	9	5/21/1998		40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	APF2013-00007	FIFTH THIRD BANK	Concord High School	Concord Middle School	Royal Oaks Elementary School		Inactive	Single Family		256	0	256	4/22/2002		98.304	49.408	65.536	213.248	98.304	49.408	65.536	213.248
Kannapolis	AUSTIN CORNERS	APF2016-00023	DR Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family	8/22/2019	146	57	89			56.064	28.178	37.376	121.618	34.176	17.177	22.784	74.137
Kannapolis	AUTUMN CHASE	APF2014-00020	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		28	0	28	3/6/1991		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Kannapolis	AUTUMN CREST APARTMENTS	APF2014-00013	WYNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Multi Family	8/20/2014	87	0	87			20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN AT MOREHEAD	APF2016-00011	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Harrisburg	AUTUMN GLEN AT MOREHEAD	APF2016-00012	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Denied	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	APF2008-00122	JERRY R MCSORLEY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		23	0	23			8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	APF2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		In Progress	Single Family	9/19/2017	42	40	2	10/2/2002	12/31/2010	16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Mt. Pleasant	BARRINGER'S TRACE	APF2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Cabarrus County	BECKENHAM	APF2008-00029	Charles F McDonald	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Platting	Single Family	4/22/2019	20	8	12	2/15/2007	2/15/2013	7.68	3.84	5.12	16.66	4.608	2.316	3.072	9.996
Concord	BEDFORD FARMS	APF2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (plating & permitting)	Single Family	7/25/2019	166	111	55	7/18/2006	3/18/2016	63.744	32.038	42.496	138.278	21.12	10.615	14.08	45.815
Concord	BEECHWOOD PLACE	APF2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNHOMES	APF2017-00012	WINDSWEPT FARMS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		39	0	39			4.554	2.277	3.036	9.867	5.382	2.691	3.588	11.661
Midland	BETHEL GLEN	APF2008-00141	TL HARRELL LAND DEVELOPMENT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	8/28/2019	193	163	30	10/16/2000		74.112	37.249	49.408	160.769	11.52	5.79	7.68	24.99
Concord	BIRCHWOOD COMMONS	APF2014-00007	COOK FAMILY PARTNERSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Multi Family	6/8/2018	98	100	-2			22.738	11.368	15.19	49.294	-0.464	-0.232	-0.31	-1.006
Harrisburg	BLUME FAMILY FARM	APF2013-00001	Blume Family Farm, LLC/MI Homes	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	9/4/2019	297	309	-12		10/14/2015	114.048	57.321	76.032	247.401	-4.608	-2.316	-3.072	-9.996
Cabarrus County	BRANDON CREEK	APF2008-00030	Craft Homes	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/17/2008	321	322	-1	11/18/2002		102	45	40	0	-0.232	-0.116	-0.155	-0.503
Kannapolis	BRANTLEY CREEK	APF2014-00014	UNKNOWN	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		All Lots Platted	Single Family	12/18/2017	74	64	10	5/5/1999		28.416	14.282	18.944	61.642	3.84	1.93	2.56	8.33
Kannapolis	BRANTLEY WOODS	APF2014-00018	UNKNOWN	Concord High School	Concord Middle School	Royal Oaks Elementary School		Closed-Built Out	Single Family	9/29/2008	79	64	15			30.336	15.247	20.224	65.807	5.76	2.895	3.84	12.495
Harrisburg	BRIDGE POINTE	APF2008-00039	BILL WHITLEY	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/19/2016	199	189	10	9/20/2004	11/28/2014	76.416	38.407	50.944	165.767	3.84	1.93	2.56	8.33
Harrisburg	BRIDGE POINTE PHASE 6	APF2008-00174	Ric Killian	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active (plating & permitting)	Single Family	2/17/2016	45	15	30	5/16/2006	5/16/2012	17.28	8.685	11.52	37.485	11.52	5.79	7.68	24.99
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	APF2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family	6/24/2019	144	144	0			33.408	16.704	22.32	72.432	0	0	0	0
Harrisburg	BROOKDALE COMMONS	APF2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	8/3/2015	230	230	0		6/25/2016	88.32	44.39	58.88	191.59	0	0	0	0
Harrisburg	BROOKDALE VILLAGE	APF2008-00032	EVOLVE CONSTRUCTION LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Approved	Townhouse	10/15/2013	72	1	71	9/12/2016	9/12/2018	9.936	4.968	6.624	21.528	9.798	4.899	6.532	21.229
Concord	BROOKE POINTE MANOR RETIREMENT COMMUNITY	APF2011-00002	CATHERINE F. CONNORS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Age Restricted		66	0	66	12/20/2011		0	0	0	0	0	0	0	0
Concord	BROOKVUE	APF2008-00056	BROOKVUE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	5/4/2017	342	261	81	10/20/2009	12/31/2015	131.328	66.006	87.552	284.886	31.104	15.633	20.736	67.473
Concord	BROWN MILL LOFTS	APF2016-00015	Mark T. Wright	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		131	0	131			30.392	15.196	20.305	65.893	30.392	15.196	20.305	65.893
Concord	BUFFALO RANCH SITE	APF2008-00065	BUFFALO RANCH LLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Approved	Single Family		190	0	190	3/20/2007	9/22/2010	72.96	36.67	48.64	158.27	72.96	36.67	48.64	158.27
Concord	BUFFALO TERRACE	APF2017-00013	TROUTMAN LAND INVESTMENTS INC	Concord High School	Concord Middle School	Weddington Hills Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Cabarrus County	BURNT MILL	APF2008-00127	GRACE M MYNATT	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		25	0	25			9.6	4.825	6.4	20.825	9.6	4.825	6.4	20.825
Cabarrus County	CABARRUS CROSSING	APF2008-00089	STEVEN MOORE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/24/2006	290	286	4	8/21/2001		111.36	55.97	74.24	241.57	1.536	0.772	1.024	3.332
Concord	CABARRUS HOMES DUPLEX AND TRIPLEX DEVELOPMENT	APF2018-00021	JOSEPH TAYLOR	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Multi Family	2/5/2019	20	1	19			4.64	2.32	3.1	10				

Jurisdiction	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Perm.	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	COPPERFIELD APARTMENTS	APF2016-00021	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Multi Family		360	0	360			83.52	41.76	55.8	181.08	83.52	41.76	55.8	181.08
Concord	COPPERFIELD TOWNHOMES	APF2017-00027	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Kannapolis	COTTAGE COVE PARK	APF2008-00153	NO APPLICANT					Void			0	0	0			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG	APF2014-00009	CH LAND NO 2 (ROBINSON CH RD)	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	3/23/2015	23	19	4			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE 2	APF2015-00003	ADAM FIORENZA	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted		24	0	24			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE III	APF2017-00003	NEWSTYLE COMMUNITIES	Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted		4	0	4			1.536	0.772	1.024	3.332	0	0	0	0
Harrisburg	COVENTRY	APF2008-00154	CROSLAND COVENTRY, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	1/11/2005	137	128	9	6/12/2000	6/21/2002	52.608	26.441	35.072	114.121	3.456	1.737	2.304	7.497
Concord	COX MILL ROAD SUBDIVISION	APF2016-00006	HOOKS BEVERLY D	Cox Mill High School	Harris Road Middle School	Bethel Elementary School		Pending	Single Family		106	0	106			40.704	20.458	27.136	88.298	40.704	20.458	27.136	88.298
Concord	COX MILL SITE LENNAR	APF2017-00019	HEFNER ERIC VONN & WF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		101	0	101			38.784	19.493	25.856	84.133	38.784	19.493	25.856	84.133
Concord	COX MILLS ROAD MIXED USE NEIGHBORHOOD	APF2019-00012	CAREN WINGATE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		85	0	85			0	0	0	0	32.64	16.405	21.76	70.805
Kannapolis	CRESCENT APARTMENTS AT KANNAPOLIS	APF2008-00119	C. JASON MC ARTHUR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		580	0	580	2/2/2007		134.56	67.28	89.9	291.74	134.56	67.28	89.9	291.74
Concord	CRESCENT CIRCLE @ CONCORD MILLS	APF2008-00060	JACK SIDARI	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	7/6/2012	624	624	0	1/16/2007		144.768	72.384	96.72	313.872	0	0	0	0
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	APF2013-00012	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		119	0	119	2/2/2007		45.696	22.967	30.464	99.127	45.696	22.967	30.464	99.127
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	APF2013-00011	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Townhouse		145	0	145	2/2/2007		20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	CRYSTAL CREEK PHASE 2	APF2009-00010	CRYSTAL CREEK	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family		226	0	226		12/31/2013	86.784	43.618	57.856	188.258	86.784	43.618	57.856	188.258
Concord	DALTON WOODS	APF2017-00043	CHRIS MCINTYRE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			26	0	26			0	0	0	0	6.032	3.016	4.03	13.078
Concord	Davco Multi-family Project	APF2010-00008	Jeff Carpenter	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		336	0	336			77.952	38.976	52.08	169.008	77.952	38.976	52.08	169.008
Concord	DAVIDSON VILLAGES	APF2018-00015	SUSHANTH CHARABUDDI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			61	0	61			0	0	0	0	14.152	7.076	9.455	30.683
Harrisburg	DAVIS CREEK	APF2017-00047	ANDREW STRONG	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			48	0	48			0	0	0	0	11.136	5.568	7.44	24.144
Midland	DEER RUN	APF2008-00181	David Eudy	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (platting & permitting)	Single Family	6/8/2017	59	24	35	6/3/2008	12/31/2012	22.656	11.387	15.104	49.147	13.44	6.755	8.96	29.155
Kannapolis	DEMONSTRATION PROJECT	APF2016-00027	CITY OF KANNAPOLIS	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family		280	280	0			0	0	0	0	0	0	0	0
Concord	DILEEN DRIVE SUBDIVISION	APF2017-00031	BLUE PURE LIFE LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		90	0	90			34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Concord	DOUGLAS AVENUE TOWNHOMES	APF2019-00003	DOOBAY SANGSTER	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending			11	0	11			0	0	0	0	2.552	1.276	1.705	5.533
Harrisburg	DR HORTON LOWER ROCKY RIVER	APF2016-00010	DR HORTON	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Void	Single Family		458	0	458			175.872	88.394	117.248	381.514	175.872	88.394	117.248	381.514
Concord	DREAMING CREEK SINGLE FAMILY	APF2019-00018	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		90	0	90			0	0	0	0	34.56	17.37	23.04	74.97
Concord	DREAMING CREEK TOWNHOMES	APF2019-00017	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Townhouse		64	0	64			0	0	0	0	8.832	4.416	5.888	19.136
Midland	EDEN ROCK	APF2008-00155	LEONARD STOGNER	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Void	Single Family	11/15/2006	5	5	0			1.92	0.965	1.28	4.165	0	0	0	0
Concord	EDISON SQUARE	APF2008-00183	Mike Shea	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active (platting & permitting)	Townhouse	5/8/2018	168	156	12	6/20/2006	3/18/2016	23.184	11.592	15.456	50.232	1.656	0.828	1.104	3.588
Harrisburg	ELLEDGE MOREHEAD ROAD SUBDIVISION	APF2016-00009	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		181	0	181			69.504	34.933	46.336	150.773	69.504	34.933	46.336	150.773
Concord	ELLENWOOD CONCEPTUAL PLAN	APF2018-00007	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Sketch			35	0	35			0	0	0	0	8.12	4.06	5.425	17.605
Kannapolis	ELOISE B FREEZE (ROWAN)	APF2018-00001	ELOISE B FREEZE	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Pending			6	0	6			0	0	0	0	1.392	0.696	0.93	3.018
Concord	EMERY VILLAGE APARTMENTS	APF2018-00006	LOUKOS CHRISTOPHER A	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			90	0	90			0	0	0	0	20.88	10.44	13.95	45.27
Harrisburg	ESSEX HOMES	APF2017-00040	ESSEX HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Age Restricted		84	0	84			0	0	0	0	0	0	0	0
Concord	EUDY CONSTRUCTION	APF2017-00037	PHILIP EUDY	Concord High School	Concord Middle School	Weddington Hills Elementary School		Pending	Single Family		7	0	7			2.688	1.351	1.792	5.831	2.688	1.351	1.792	5.831
Harrisburg	FARMINGTON PATIO HOMES	APF2017-00011	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		50	0	50			19.2	9.65	12.8	41.65	19.2	9.65	12.8	41.65
Harrisburg	FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012	52.608	26.441	35.072	114.121	0.384	0.193	0.256	0.833
Harrisburg	FARMINGTON TOWNHOMES	APF2017-00010	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Townhouse		190	0	190			26.22	13.11	17.48	56.81	26.22	13.11	17.48	56.81
Harrisburg	FENTON DELL	APF2008-00080	CF LITTLE DEVELOPMENT CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/10/2019	95	85	10	9/20/2004	5/15/2014	36.48	18.335	24.32	79.135	3.84	1.93	2.56	8.33
Harrisburg	FENTON DELL PHASES 2 & 3	APF2008-00173	Little	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	11/23/2015	55	2	53	9/20/2004	5/29/2016	21.12	10.615	14.08	45.815	20.352	10.229	13.568	44.149
Cabarrus County	FIELDSTONE SUBDIVISION	APF2008-00086	DAVID MCDONALD	Mt Pleasant High School	Mt Pleasant Middle School	All Lots Platted		Pending	Single Family	7/29/2019	108	69	39	1/20/2005		41.472	20.844	27.648	99.964	14.976	7.527	9.984	32.487
Kannapolis	Forest Park Crossing	APF2010-00005	Traci Dusenberry	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Multi Family	12/22/2010	56	56	0			12.992	6.496	8.68	28.168	0	0	0	0
Harrisburg	FOUNDERS RESERVE	APF2008-00131	PARK STONE WEST, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Platting	Single Family	4/17/2017	43	44	-1		5/20/2015	16.512	8.299	11.008	35.819	-0.384	-0.193	-0.256	-0.833
Harrisburg	FOUNDERS RESERVE PHASE 2	APF2014-00006	RYAND HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	9/22/2016	15	7	8			5.76	2.895	3.84	12.495	3.072	1.544	2.048	6.664
Midland	FOX CREEK	APF2017-00001	B & C Land Holdings	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family	8/14/2019	207	152	55			79.488	39.951	52.992	172.431	21.12	10.615	14.08	45.815
Harrisburg	FRANCES HAVEN	APF2008-00038	ALBIZA FORTUNE BUILDERS INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		All Lots Platted	Single Family	3/20/2019	20	19	1	9/19/2006	1/1/2013	7.68	3.86	5.12	16.66	0.384	0.193	0.256	0.833
Cabarrus County	FRAZIER ACRES	APF2008-00156	JIMMY FRAZIER	Cox Mill High School	Harris Road Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	8/20/2002	67	1	66			25.728	12.931	17.152	55.811	25.344	12.738	16.896	54.978
Concord	FULLERTON PLACE	APF2008-00052	LENNAR CAROLINAS, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	2/4/2016	201	198	3	12/15/2005	5/17/2016	77.184	38.793	51.456	167.433	1.152	0.579	0.768	2.499
Cabarrus County	GLEN LAUREL	APF2008-00157	NO APPLICANT	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	7/28/2014	260	5	255			99.84	50.18	66.56	216.58	97.92	49.215	65.28	212.415
Concord	GLENGROVE	APF2008-00050	UNKNOWN	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	6/30/2014	325	198	127		6/8/2016	124.8	62.725	83.2	270.725	48.768	24.511	32.512	105.791
Concord	GRANARY OAKS	APF2017-00006	Rick Jasinski	Northwest Cabarrus High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	5/7/2018	229	2	227			87.936	44.197	58.624	190.757	87.168	43.811	58.112	189.091
Kannapolis	Grand Sabana	APF2008-00184	Ejlali Hamid	A L Brown High School	Kannapolis Middle School	Jackson																	

Jurisdiction	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	Highland Creek	APF2008-00147	Westbrook Highland Creek, LLC/Rhein	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	3/23/2016	1200	1151	49	11/19/2001		460.8	231.6	307.2	999.6	18.816	9.457	12.544	40.817
Harrisburg	HOLCOMBE WOODS	APF2014-00022	US Developers LLC/Land Design	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Platting	Single Family	8/27/2019	420	178	242			161.28	81.06	107.52	349.86	92.928	46.706	61.952	201.586
Harrisburg	HOWIE PROPERTY	APF2018-00012	YARBROUGH-WILLIAMS & HOULE, INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Void			76	0	76			0	0	0	0	17.632	8.816	11.78	38.228
Harrisburg	HOWIE PROPERTY	APF2018-00016	YARBROUGH	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Void			76	0	76			0	0	0	0	17.632	8.816	11.78	38.228
Kannapolis	HUGH HILL	APF2018-00003	DAVID MILLER REALTY & INVESTMENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active Building Permitting	Single Family	3/6/2019	0	7	-7			0	0	0	0	-2.688	-1.351	-1.792	-5.831
Concord	HUNTON FOREST	APF2017-00009	Steven Wilson	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family	9/5/2019	361	139	222			138.624	69.673	92.416	300.713	85.248	42.846	56.832	184.926
Kannapolis	Integra Springs Kellswater Bridge	APF2009-00013	GLK Group, LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	7/17/2009	312	286	26	7/14/2009	12/31/2011	72.384	36.192	48.36	156.936	6.032	3.016	4.03	13.078
Kannapolis	JACOB'S RIDGE	APF2008-00033	YATES PROPERTIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	11/15/2018	27	19	8	1/20/2003		10.368	5.211	6.912	22.491	3.072	1.544	2.048	6.664
Kannapolis	JEFF & LAURA GRAY	APF2018-00004	JEFFREY GRAY	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2.012
Cabarrus County	Jensen	APF2008-00168	Charlie Duke	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	10/25/2005	6	6	0			2.304	1.158	1.536	4.998	0	0	0	0
Kannapolis	KANNAPOLIS PARKWAY SINGLE FAMILY	APF2016-00004	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		166	0	166			63.744	32.038	42.496	138.278	63.744	32.038	42.496	138.278
Kannapolis	KANNAPOLIS PARKWAY TOWNHOMES	APF2016-00005	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		133	0	133			18.354	9.177	12.236	39.767	18.354	9.177	12.236	39.767
Concord	KASEN BLUFF	APF2008-00094	DARYL SUTHER	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		12	0	12	4/17/2007	4/17/2013	4.608	2.316	3.072	9.996	4.608	2.316	3.072	9.996
Kannapolis	KELLSWATER BRIDGE	APF2008-00117	L-STAR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (platting & permitting)	Single Family	9/3/2019	960	394	566	10/27/2011	10/27/2026	368.64	185.28	245.76	799.68	217.344	109.238	144.896	471.478
Harrisburg	KENSINGTON FOREST	APF2008-00102	NIBLOCK DEVELOPMENT CORP	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	8/7/2018	188	184	4	1/14/2006	12/17/2013	72.192	36.284	48.128	156.604	1.536	0.772	1.024	3.332
Concord	KING'S GRANT MIXED USE	APF2017-00017	PALISADES PROPERTIES INC	Cox Mill High School	Cox Mill Middle School	Carl A Furr Elementary School		Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	LANDON	APF2008-00129	KIM LOCATIS	Jay M Robinson High School	J N Fries Middle School	Pitt School Road Elementary School		Void	Townhouse		109	0	109	3/20/2006	3/20/2012	15.042	7.521	10.028	32.591	15.042	7.521	10.028	32.591
Concord	LANSTONE	APF2008-00093	UNKNOWN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/12/2015	39	35	4			14.976	7.527	9.984	32.487	1.536	0.772	1.024	3.332
Concord	LANTANA	APF2015-00004	RANKIN KIRKSEY C	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	9/3/2019	88	44	44			33.792	16.984	22.528	73.304	16.896	8.492	11.264	36.652
Concord	LAUREL PARK	APF2008-00099	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Single Family	8/21/2019	709	690	19		12/31/2015	272.256	136.837	181.504	590.597	7.296	3.667	4.864	15.827
Concord	LAUREL PARK PHASE 3	APF2008-00098	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Void	Single Family		15	0	15			5.76	2.895	3.84	12.495	5.76	2.895	3.84	12.495
Concord	LAUREL PARK PHASES 4-6	APF2008-00097	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Void	Single Family	2/11/2014	257	2	255	3/15/2005	5/15/2012	98.688	49.601	65.792	214.081	97.92	49.215	65.28	212.415
Concord	LEGACY APARTMENTS	APF2014-00011	COBLE FAMILY FARM LTD PTRNSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	3/27/2015	344	332	12			79.808	39.904	53.32	173.032	2.784	1.392	1.86	6.036
Harrisburg	LITCHFIELD VILLAGE	APF2008-00125	LENNAR COMMUNITIES OF CHARLOTTE, IN	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/12/2011	150	161	-11	1/18/2005	9/14/2013	57.6	28.95	38.4	124.95	-4.224	-2.123	-2.816	-9.163
Concord	LITTLE TEXAS, LLC	APF2008-00175	Matthew P. Jones	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		224	0	224			86.016	43.232	57.344	186.592	86.016	43.232	57.344	186.592
Concord	LOWER ROCKY RIVER PROPERTIES	APF2019-00008	SARA SHIRLEY	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	LOWER ROCKY RIVER ROAD	APF2018-00031	GROUP	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Void	Single Family		230	0	230			88.32	44.39	58.88	191.59	88.32	44.39	58.88	191.59
Concord	LUCKY DRIVE SITE	APF2018-00032	EDDIE MOORE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	Lymere Subdivision	APF2016-00017	OXFORD LAND SALES INC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		117	0	117			44.928	22.581	29.952	97.461	44.928	22.581	29.952	97.461
Concord	MAGNOLIA CROSSING	APF2008-00079	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	4/9/2019	44	34	10	5/12/2005	12/31/2013	13.992	6.116	5.456	25.564	3.84	1.93	2.56	8.33
Harrisburg	MAGNOLIA SPRINGS	APF2008-00128	SATURDAY INVESTMENTS, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	4/14/2008	190	190	0	6/19/2003	6/26/2012	72.96	36.67	48.64	158.27	0	0	0	0
Kannapolis	MALLARD POINTE ESTATES	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57			82.56	41.495	55.04	179.095	21.888	11.001	14.592	47.481
Kannapolis	MANCHESTER PLACE	APF2013-00010	DANNY G BOST LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	5/31/2007	162	86	76			62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308
Harrisburg	MANOR RIDGE	APF2008-00176	Michael Nicosia, PE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		300	0	300	11/20/2007	10/4/2015	115.2	57.9	76.8	249.9	115.2	57.9	76.8	249.9
Concord	MARDAN X LLC	APF2008-00169	Mark McCormick	Concord High School	Concord Middle School	Weddington Hills Elementary School		Expired	Multi Family		168	0	168			38.976	19.488	26.04	84.504	38.976	19.488	26.04	84.504
Concord	MCGRAW PROPERTY	APF2008-00064	UNKNOWN	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		In Progress	Single Family		54	0	54	10/16/2007	10/16/2015	20.736	10.422	13.824	44.982	20.736	10.422	13.824	44.982
Kannapolis	MEADOW CREEK APARTMENTS	APF2008-00116	FLORIAN GHITAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	8/25/2008	14	14	0	6/26/2008		3.248	1.624	2.17	7.042	0	0	0	0
Locust	MEADOW CREEK VILLAGE	APF2013-00009	RL REGI NORTH CAROLINA LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	12/2/2016	140	104	36			53.76	27.02	35.84	116.62	13.824	6.948	9.216	29.988
Concord	MEETING STREET HOMES PHASE 2	APF2018-00024	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66			9.108	4.554	6.072	19.734	9.108	4.554	6.072	19.734
Concord	MEETING STREET HOMES PHASE 3	APF2018-00025	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66			9.108	4.554	6.072	19.734	9.108	4.554	6.072	19.734
Concord	MEETING STRET HOMES PHASE 1	APF2018-00023	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Multi Family		296	0	296			68.672	34.336	45.88	148.888	68.672	34.336	45.88	148.888
Concord	MERIDIAN	APF2008-00081	GUADALUPE JAVIER ZANDATE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	1/25/2017	16	17	-1	9/19/2006		6.144	3.088	4.096	13.328	-0.384	-0.193	-0.256	-0.833
Kannapolis	MILLBROOKE	APF2008-00114	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		128	0	128	4/6/2008	4/6/2012	49.152	24.704	32.768	106.624	49.152	24.704	32.768	106.624
Kannapolis	MILLBROOKE	APF2014-00015	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Single Family		131	0	131	4/6/2008		50.304	25.283	33.536	109.123	50.304	25.283	33.536	109.123
Concord	MILLGROVE - COX MILL	APF2019-00021	ALAN KERLEY					Pending			0	0	0			0	0	0	0	0	0	0	0
Cabarrus County	MOORECREST	APF2008-00110	Dockside Development	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	6/14/2006	92	93	-1	1/27/2003		35.328	17.756	23.552	76.636	-0.384	-0.193	-0.256	-0.833
Kannapolis	MOOSE MEADOWS (ROWAN COUNTY)	APF2017-00002	TIMOTHY TALLENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Pending	Single Family		45	0	45			17.28	8.685	11.52	37.485	17.28	8.685	11.52	37.485
Concord	MOSS CREEK	APF2008-00083	ROBERT W. BURKETT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/20/2012	1400	1205	195	1/20/2000		537.6	270.2	358.4	1166.2	74.88	37.635	49.92	162.435
Concord	MOSS CREEK TOWNHOMES	APF2008-00103	J & B DEVELOPMENT AND MANAGEMENT, INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		88	0	88	1/20/2000		12.006	6.003	8.004	26.013				

Jurisdiction	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Per Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Kannapolis	PINE CREEK	APF2013-00008	PINE CREEK DEVELOPERS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	5/9/2018	58	28	30			22,272	11,194	14,848	48,314	11,552	5,799	7,688	24,999
Concord	PINE GROVE CHURCH ROAD SITE	APF2018-00022	PETER TATGE	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		319	0	319			122,496	61,567	81,664	265,727	122,496	61,567	81,664	265,727
Concord	PITTS SCHOOL ROAD SUBDIVISION	APF2017-00034	MATTHEW McWILLIAMS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending	Single Family		29	0	29			18,816	9,457	12,544	40,817	11,136	5,597	7,424	24,157
Concord	PLEASANT OAKS	APF2008-00047	KISER DEVELOPMENT COMPANY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (plattng & permitting)	Single Family	8/20/2019	170	133	37	2/21/2005	8/17/2015	65,28	32,81	43,52	141,61	14,208	7,141	9,472	30,821
Concord	Poplar Cove Subdivision	APF2016-00016		Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active Platting	Single Family	7/15/2019	23	13	10			8,832	4,439	5,888	19,159	3,84	1,93	2,56	8,33
Concord	POPLAR CROSSING COMMONS ADULT LIVING CENTER	APF2012-00003	Workforce Homestead, Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Age Restricted Development	Age Restricted		66	0	66			9,9	3,63	4,752	18,282	0	0	0	0
Concord	POPLAR POINT TOWNHOMES	APF2017-00032	JEFF REASOR	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		36	0	36			4,968	2,484	3,312	10,764	4,968	2,484	3,312	10,764
Concord	POPLAR TENT OAKS	APF2016-00019	Fred Matrulli	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		93	0	93			35,712	17,949	23,808	77,469	35,712	17,949	23,808	77,469
Cabarrus County	PORTERS LANDING	APF2008-00057	NO APPLICANT	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	94	195	-101	4/19/1999		36,096	18,142	24,064	78,302	-38,784	-19,493	-25,856	-84,133
Concord	PRESPRO CUSTOM HOMES	APF2019-00013	PAUL CAMPBELL	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		30	0	30			11,52	5,79	7,68	24,99	11,52	5,79	7,68	24,99
Concord	PRESPRO FLOWES STORE	APF2017-00025	PRESPRO	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		122	0	122			47,616	23,932	31,744	103,292	46,848	23,546	31,232	101,626
Harrisburg	PROVIDENCE MANOR	APF2008-00106	L & R DEVELOPMENT, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	3/22/2007	149	57	92	12/15/2003	12/29/2007	57,216	28,575	38,144	124,117	35,328	17,756	23,552	76,636
Concord	PROVINCE GREEN	APF2008-00074	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	7/14/2015	61	51	10			23,424	11,773	15,616	50,813	3,84	1,93	2,56	8,33
Concord	RAMSGATE	APF2008-00070	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Expired	Single Family	11/8/2017	224	241	-17			86,016	43,232	57,344	186,592	-6,528	-3,281	-4,352	-14,161
Kannapolis	RED CEDAR LANDING	APF2014-00017	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		150	0	150	10/1/2014		34,8	17,4	23,25	75,45	34,8	17,4	23,25	75,45
Concord	RIDGES AT CONCORD	APF2008-00072	QUAIL HAVEN DEVELOPMENT	Northwest Cabarrus High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		551	0	551	4/18/2006	12/31/2010	211,584	106,343	141,056	458,983	211,584	106,343	141,056	458,983
Kannapolis	RIVER POINTE AT DAVIDSON	APF2013-00014	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		444	0	444	9/4/2013		170,496	85,692	113,664	369,852	170,496	85,692	113,664	369,852
Cabarrus County	RIVERBEND	APF2008-00078	GREATHORN PROPERTIES	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family		28	0	28	12/20/2007	12/19/2013	10,752	5,404	7,168	23,324	10,752	5,404	7,168	23,324
Concord	RIVERWALK	APF2008-00044	unknown	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Single Family	8/2/2019	488	529	-41			187,392	94,184	124,928	406,504	-15,744	-7,913	-10,496	-34,153
Concord	ROBERTA CROSSING	APF2014-00003	LIVE WELL HOMES	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	7/27/2015	55	1	54		5/20/2016	21,12	10,615	14,08	45,815	20,736	10,422	13,824	44,982
Concord	ROBERTA MEADOWS	APF2008-00075	PITTS SCHOOL, LLC / TIM HUNTLEY	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Approved	Single Family	6/13/2019	33	23	10	6/20/2006	6/20/2012	12,672	6,369	8,448	27,489	3,84	1,93	2,56	8,33
Concord	ROBERTA RIDGE SUBDIVISION	APF2016-00007	BLACKWELDER FANNIE B	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active Platting	Single Family	8/30/2019	206	101	105			79,104	39,758	52,736	171,598	40,32	20,265	26,88	87,465
Concord	ROBERTA ROAD SUBDIVISION NORTH	APF2017-00041	BOYD STANLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		115	0	115			44,16	22,195	29,44	95,795	44,16	22,195	29,44	95,795
Concord	ROBERTA ROAD SUBDIVISION SOUTH	APF2017-00042	PULTE HOMES	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Single Family		28	0	28			10,752	5,404	7,168	23,324	10,752	5,404	7,168	23,324
Concord	ROBERTA ROAD TOWNHOMES	APF2019-00011	JONATHAN CARTER	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Townhouse		16	0	16			2,208	1,104	1,472	4,784	2,208	1,104	1,472	4,784
Cabarrus County	ROCKY GLEN	APF2008-00077	RANDALL SCRIBNER	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		49	0	49	7/19/2007	7/18/2013	18,816	9,457	12,544	40,817	18,816	9,457	12,544	40,817
Cabarrus County	Rocky Meadows	APF2008-00164	Randy Humphrey and Associates	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Closed-Built Out	Single Family	6/4/2004	142	144	-2	1/15/1999		54,528	27,406	36,352	118,286	-7,668	-3,866	-5,012	-1,666
Cabarrus County	ROCKY RIVER ESTATES PH 1	APF2017-00005	DEVELOPMENT SOLUTIONS GROUP	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		56	0	56			21,504	10,808	14,336	46,648	21,504	10,808	14,336	46,648
Kannapolis	Rogers Lake Road Townhomes	APF2017-00021	JOURNEY CAPITAL LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Townhouse		0	0	0			0	0	0	0	0	0	0	0
Kannapolis	ROY CHATHAM MINOR SUBDIVISION	APF2017-00022	ROY CHATHAM	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending	Townhouse		8	0	8			0	0	0	1,856	0,928	1,24	4,024	
Cabarrus County	ROYSCROFT	APF2008-00073	PROVIDENT DEVELOPMENT GROUP	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family		0	0	0	3/15/2007	3/14/2013	144	72,375	96	312,375	0	0	0	0
Cabarrus County	RUSTIC CANYON	APF2008-00063	SHEA HOMES	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family		595	0	595	6/21/2007	6/20/2013	228,48	114,835	152,32	495,635	228,48	114,835	152,32	495,635
Midland	SADDLEBROOK	APF2008-00133	LANDCRAFT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	5/8/2018	168	183	-15	3/13/2007	5/13/2017	64,512	32,424	43,008	139,944	-5,76	-2,895	-3,84	-12,495
Concord	Salisbury Trace at Branchview Conditional Zoning	APF2016-00008	COPPERFIELD APTS/DARREN LUCAS	Concord High School	Concord Middle School	W M Irvin Elementary School		Withdrawn	Multi Family		424	0	424			98,368	49,184	65,72	213,272	98,368	49,184	65,72	213,272
Kannapolis	SAMAUER CRISP MINOR SUBDIVISION	APF2017-00023	SAMUEL CRISP	A L Brown High School		Jackson Park Elementary School	Kannapolis Intermediate School	Pending	Multi Family		8	0	8			0	0	0	1,856	0,928	1,24	4,024	
Concord	SANCTUARY CADDLE CREEK	APF2014-00045	DUNCAN VIRGINIA C ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Withdrawn	Multi Family	9/18/2017	62	1	61			14,384	7,192	9,61	31,186	14,152	7,076	9,455	30,683
Concord	SAPPHIRE HILLS	APF2008-00045	JBC Development Concord, LLC	Concord High School	Concord Middle School	Weddington Hills Elementary School		Closed-Built Out	Townhouse	8/12/2010	60	54	6	5/16/2006	7/13/2013	8,28	4,14	5,52	17,94	0,828	0,414	0,552	1,794
Concord	SAVANNAH COMMONS	APF2008-00049	LANDMARK DEVELOPMENT VENTURES, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	8/27/2013	28	29	-1	12/21/2004		10,752	5,404	7,168	23,324	-0,384	-0,193	-0,256	-0,833
Concord	SETTLERS LANDING TOWNHOMES	APF2008-00179	Coddle Creek Development Group, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active (plattng & permitting)	Townhouse	11/21/2017	116	125	-9	1/15/2008	3/29/2015	16,008	8,004	10,672	34,684	-1,242	-0,621	-0,828	-2,691
Kannapolis	SETTLERS RIDGE	APF2008-00108	Craft/CP Morgan	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		All Lots Platted	Single Family	1/14/2011	150	138	12	1/7/2004		57,6	28,95	38,4	124,95	4,608	2,316	3,072	9,996
Kannapolis	SHERWOOD DEVELOPMENT	APF2018-00014	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		91	0	91			0	0	0	21,112	10,556	14,105	45,773	
Kannapolis	SHILOH VILLAGE	APF2008-00071	SHILOH RIDGE DEVELOPMENT, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	5/25/2011	30	30	0	6/19/2006		11,52	5,79	7,68	24,99	0	0	0	0
Lucust	Signature Development	APF2009-00007	Chris Hunter	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		70	0	70	1/8/2008		26,88	13,51	17,92	58,31	26,88	13,51	17,92	58,31
Cabarrus County	SKYBROOK	APF2008-00104	MVC, LLC/Bryan Properties	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	2/23/2018	254	388	-134	12/17/1998		97,536	49,022	65,024	211,582	-51,456	-25,862	-34,304	-111,622
Cabarrus County	SKYBROOK APARTMENTS	APF2017-00014	JIM GRDICH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Issued	Multi Family	4/6/2017	268	280	-12			62,176	31,088	41,54	134,804	-2,784	-1,392	-1,86	-6,036
Mt. Pleasant	SKYLAND SUBDIVISION	APF2018-00017	RONALD BURRAGE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Withdrawn	Single Family		16	0	16			0	0	0	0	3,712	1,856	2,48	8,048
Kannapolis	SOUTH VILLAGE SINGLE FAMILY	APF2009-00001	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Single Family		15	0	15		8/8/2012	5,76	2,895	3,84	12,495	5,76	2,895	3,84	12,495
Kannapolis	SOUTH VILLAGE TOWNHOMES	APF2009-00002	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Townhouse		145	0	145		8/8/2012	20,01	10,005	13,34	43,355	20,01	10,005	13,34	43,355
Concord	SOUTHWOOD REALTY APTS	APF2019-00023	WILLIAM RATCHFORD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Single Family		0	0	0</										



Jurisdiction	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Perm.	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	The View	APF2008-00180	Dane Dysert	Jay M Robinson High School	Harris Road Middle School	Weddington Hills Elementary School		Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE SINGLE FAMILY	APF2009-00004	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	12/4/2013	417	2	415	3/1/2005		160.128	80.481	106.752	347.361	159.36	80.095	106.24	345.695
Locust	THE VILLAGE AT REDBRIDGE TOWNHOMES	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse	8/22/2019	741	33	708	3/1/2005		102.258	51.129	68.172	221.559	97.704	48.852	65.136	211.692
Concord	THE VILLAGES AT SKYBROOK NORTH	APF2008-00087	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/25/2019	467	408	59	1/18/2005	12/31/2015	179.328	90.131	119.552	389.011	22.656	11.387	15.104	49.147
Concord	THE VILLAGES AT SKYBROOK NORTH PHASE 3	APF2009-00011	Steven Pace	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family	9/16/2013	33	3	30	11/18/2008	12/31/2013	12.672	6.369	8.448	27.489	11.52	5.79	7.68	24.99
Concord	THE WOODS ON SOUTH UNION	APF2013-00006	MSMC Venture, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	11/1/2013	77	27	50			29.568	14.861	19.712	64.141	19.2	9.65	12.8	41.65
Midland	THOMPSONS LAKE	APF2008-00134	FRANK JACOBUS, WILLIAM BREWSTER CO., INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Expired	Single Family	9/16/2011	58	1	57	2/6/2009		34.344	15.012	13.392	62.748	21.888	11.001	14.592	47.481
Concord	Tower Place Townhomes Phase 2	APF2009-00015	Fortune	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Kannapolis	TRINITY CREST	APF2008-00158	Cindy Geater	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Platting	Single Family	11/3/2015	60	60	0			23.04	11.58	15.36	49.98	0	0	0	0
Kannapolis	TRINITY CROSSING ROAD DEVELOPMENT	APF2017-00046	ZACK GORDON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		130	0	130			0	0	0	0	30.16	15.08	20.15	65.39
Cabarrus County	Trinity Place	APF2008-00159	Primestar Properties Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/5/2018	5	8	-3			1.92	0.965	1.28	4.165	-1.152	-0.579	-0.768	-2.499
Midland	TUCKER CHASE	APF2008-00101	CHUCK STEVENS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	7/26/2016	162	129	33	6/1/2004		62.208	31.266	41.472	134.946	12.672	6.369	8.448	27.489
Concord	UNICA	APF2015-00008	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Single Family		175	0	175			67.2	33.775	44.8	145.775	67.2	33.775	44.8	145.775
Cabarrus County	Vanderburg Estates	APF2008-00160	Horton Landvest Inc	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	1/19/2018	114	46	68			43.776	22.002	29.184	94.962	26.112	13.124	17.408	56.644
Concord	VILLAGES AT DREAMING CREEK SINGLE FAMILY	APF2008-00091	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Single Family		57	0	57	7/17/2009	12/31/2015	21.888	11.001	14.592	47.481	21.888	11.001	14.592	47.481
Concord	VILLAGES AT DREAMING CREEK TOWNHOMES	APF2009-00003	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		46	0	46	7/17/2009	12/31/2015	6.348	3.174	4.232	13.754	6.348	3.174	4.232	13.754
Concord	VILLAS AT CONCORD	APF2017-00018	MARTIN MARIETTA	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Townhouse		0	0	0			0	0	0	0	0	0	0	0
Kannapolis	Villas at Forest Park Retirement Facility	APF2008-00178	Douglas Company, LLC	A L Brown High School	Kannapolis Middle School	Carl A Furr Elementary School	Kannapolis Intermediate School	Age Restricted Development	Age Restricted		64	0	64			0	0	0	0	0	0	0	0
Concord	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	APF2009-00014	Doug Hart	Jay M Robinson High School	HD Winkler Middle School	W M Irvin Elementary School		Age Restricted Development	Age Restricted	1/28/2014	44	2	42	9/15/2009		0	0	0	0	0	0	0	0
Concord	VILLAS AT WINECOFF	APF2008-00043	Danny Bost	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	5/26/2017	99	85	14	3/15/2005	12/31/2013	38.016	19.107	25.344	82.467	5.376	2.702	3.584	11.662
Mt. Pleasant	WALKER ROAD PROPERTIES	APF2019-00006	ERIN BURRIS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family		97	0	97			37.248	18.721	24.832	80.801	37.248	18.721	24.832	80.801
Concord	WALLACE MEADOWS TOWNHOMES	APF2018-00008	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		98	0	98			0	0	0	0	22.736	11.368	15.19	49.294
Kannapolis	WATERFORD ON THE ROCKY RIVER	APF2008-00066	Justin E Kies	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	1/4/2018	278	246	32	4/21/2005	10/1/2016	106.752	53.654	71.168	231.574	12.288	6.176	8.192	26.656
Concord	Waterstone at Weddington Apartments	APF2008-00137	Brian Kaiser	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	1/17/2013	412	476	-64	11/21/2006		61.8	22.66	29.664	114.124	-14.848	-7.424	-9.92	-32.192
Concord	WEDDINGTON ROAD SITE MATTAMY HOMES	APF2015-00005	MATTAMY HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		281	0	281			107.904	54.233	71.936	234.073	107.904	54.233	71.936	234.073
Concord	WEDDINGTON ROAD SUBDIVISION	APF2019-00020	ROBERT CASH	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		720	0	720			167.04	83.52	111.6	362.16	167.04	83.52	111.6	362.16
Concord	WEDDINGTON ROAD TRACT	APF2017-00045	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		268	0	268			0	0	0	0	62.176	31.088	41.54	134.804
Kannapolis	WELLINGTON CHASE	APF2008-00061	PARKER AND ORLEANS HOMEBUILDERS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	10/13/2017	349	366	-17	9/29/2005	5/22/2016	134.016	67.357	89.344	290.717	-6.528	-3.281	-4.352	-14.161
Kannapolis	WELLINGTON GARDENS	APF2013-00013	REA VENTURE GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Inactive	Multi Family		72	0	72	5/1/2013		16.704	8.352	11.16	36.216	16.704	8.352	11.16	36.216
Concord	Wellspring Village Retirement Community	APF2008-00177	Crosland Homes	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Age Restricted Development	Age Restricted	11/12/2008	52	8	44	3/20/2008	12/31/2013	0	0	0	0	0	0	0	0
Kannapolis	WEST G STREET	APF2018-00002	LONG RANGE DEVELOPMENT & PROPERTIES	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending	Single Family		4	0	4			0	0	0	0	0.928	0.464	0.62	2.012
Kannapolis	WEST OAKS PHASE 2	APF2008-00111	Brandon Little & Stephen Wasserman	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family	2/3/2017	13	1	12	9/23/2008	9/14/2012	4.992	2.509	3.328	10.829	4.608	2.316	3.072	9.996
Concord	Wexford Pointe Apartments	APF2009-00012	Cathy Connors	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	5/6/2010	106	106	0	12/15/2009		24.592	12.296	16.43	53.318	0	0	0	0
Kannapolis	WIGHTMAN OAKS	APF2008-00031	WIGHTMAN HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Townhouse	7/21/2017	13	10	3	1/24/2008		1.794	0.897	1.196	3.887	0.414	0.207	0.276	0.897
Kannapolis	WILDWOOD RIDGE	APF2014-00019	OAKMONT HOMES	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (plating & permitting)	Single Family	11/2/2012	39	21	18	5/5/2004		14.976	7.527	9.984	32.487	6.912	3.474	4.608	14.994
Concord	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	APF2019-00015	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		7	0	7			0	0	0	0	1.624	0.812	1.085	3.521
Concord	WILKINSON COURT REDEVELOPMENT TOWNHOMES	APF2019-00014	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Townhouse		20	0	20			2.76	1.38	1.84	5.98	2.76	1.38	1.84	5.98
Concord	WINDING WALK	APF2008-00092	Shea Homes	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	10/16/2014	472	482	-10	7/13/2003	6/20/2013	181.248	91.096	120.832	393.176	-3.84	-1.93	-2.56	-8.33
Kannapolis	WINDSOR	APF2013-00005	KANNAPOLIS REAL ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	8/8/2019	98	35	63			37.632	18.914	25.088	81.634	24.192	12.159	16.128	52.479
Kannapolis	WINDSOR PHASE IIB	APF2013-00004	KANNAPOLIS REAL ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	WINECOFF SCHOOL ROAD PROJECT	APF2018-00010	CHRIS TODD	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Void	Single Family		117	0	117			0	0	0	0	27.144	13.572	18.135	58.851
Concord	WINECOFF SCHOOL ROAD/TIMMONS GROUP	APF2018-00009	AMERICAN SOUTH MGMNT LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		117	0	117			16.146	8.073	10.764	34.983	16.146	8.073	10.764	34.983
Kannapolis	WISPERING WINDS	APF2014-00021	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/23/2008	36	33	3	9/8/2000		13.824	6.948	9.216	29.988	1.152	0.579	0.768	2.499
Concord	WOODBIDGE AT ZEMOSA	APF2008-00090	NIBLOCK DEVELOPMENT CORP.	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		In Progress	Single Family	9/3/2019	50	34	16	5/15/2007	3/15/2015	19.2	9.65	12.8	41.65	6.144	3.088	4.096	13.328
Midland	WYNDHAM ESTATES	APF2008-00135	SCOTT COLLINS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	30	21	9	11/20/2007		11.52	5.79	7.68	24.99	3.456	1.737	2.304	7.497
Midland	WYNDHAM FOREST	APF2017-00024	DEPENDABLE DEVELOPMENT INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	10/19/2018	30	29	1			11.52	5.79	7.68	24.99	0.384	0.193	0.256	0.833
Midland	WYNTREE	APF2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Multi Family		149	0	149			34.568	17.284	23.095	74.947	34.568	17.284	23.095	74.947
Concord	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84.48	42.46	56.32	183.26	28.032	14.089	18.888	60.809
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		222	0	222			85.248	42.846	56.832	184.926				

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Reports

**SUBJECT:**

EDC - August 2019 Monthly Summary Report

**BRIEF SUMMARY:**

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Robert J. Carney, Jr., EDC

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

- Report



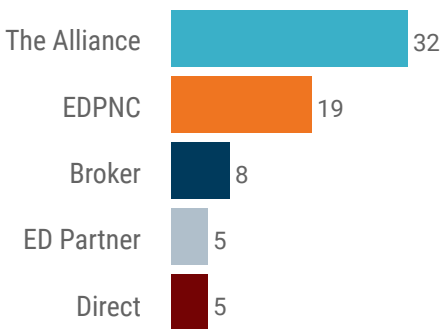
The EDC received 17 new RFIs (requests for information) in August and submitted sites/buildings for all 17 of the new requests. There were 6 client site visits in August.



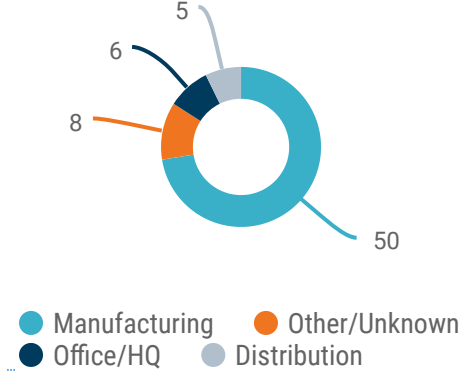
## Other Project Activity Stats



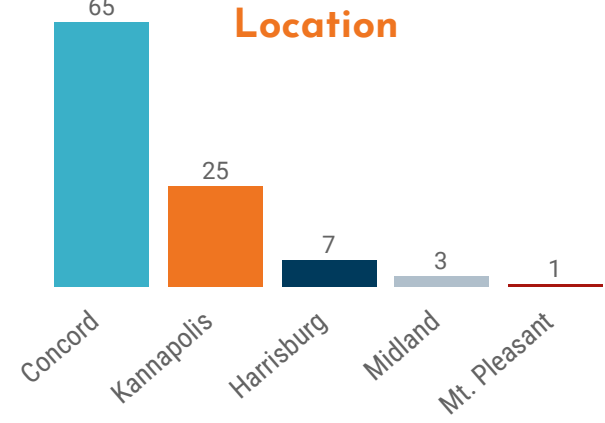
### Projects By Source



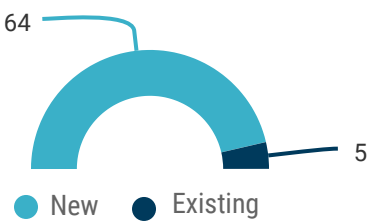
### Projects By Industry



### # of Projects By Location



### Projects By Type



**168**

average jobs per project



**72K**

average square feet per project



**42%**

of Cabarrus EDC's projects involve companies outside of the U.S.



**73M**

average investment per project



**44**

average acres per project



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Finance - Monthly Financial Update

**BRIEF SUMMARY:**

The County Manager requested monthly reports from Finance displaying relevant information regarding the year-to-date budget.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Susan Fearington, Finance Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

---

**ATTACHMENTS:**

- Report

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of August 31, 2019\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
<b>REVENUES</b>						
Ad Valorem Taxes & Interest	\$ 176,965,890	\$ 176,965,890	\$ 3,050,092	\$ -	\$ (173,915,798)	1.7%
Other Taxes	52,785,613	52,785,613	75,025	-	(52,710,588)	0.1%
Intergovernmental Revenues	21,315,255	21,677,471	266,629	-	(21,410,842)	1.2%
Permits and Fees	7,207,427	7,207,427	1,377,727	-	(5,829,700)	19.1%
Sales and Services	13,730,184	13,730,184	1,364,312	-	(12,365,872)	9.9%
Investment Earnings	1,000,000	1,000,000	261,621	-	(738,379)	26.2%
Miscellaneous/Other Finance Sources	2,786,165	8,924,026	69,583	-	(8,854,443)	0.8%
<b>TOTAL REVENUES</b>	<b>\$ 275,790,534</b>	<b>\$ 282,290,611</b>	<b>\$ 6,464,989</b>	<b>\$ -</b>	<b>\$ (275,825,622)</b>	<b>2.3%</b>
<b>EXPENDITURES</b>						
<b>GENERAL GOVERNMENT</b>						
Board of Commissioners	\$ 1,043,936	\$ 1,043,936	\$ 178,405	\$ -	865,531	17.1%
County Manager	1,710,084	1,710,584	184,837	-	1,525,747	10.8%
Communications	763,128	764,178	78,273	38,855	647,050	15.3%
Human Resources	1,023,769	1,023,769	117,916	8,759	897,094	12.4%
Tax Collector	1,083,449	1,083,449	142,927	-	940,522	13.2%
Tax Administration	2,484,812	2,484,812	303,713	107	2,180,992	12.2%
Board of Elections	1,415,887	1,415,887	101,003	158,400	1,156,484	18.3%
Register of Deeds	619,658	619,658	86,016	-	533,642	13.9%
Finance	1,156,867	1,165,767	148,176	27,400	990,191	15.1%
Information Technology	5,981,188	6,211,163	878,731	512,406	4,820,026	22.4%
Non-departmental*	3,068,602	4,682,898	1,762,650	563,230	2,357,018	49.7%
Infrastructure & Asset Management						
Grounds Maintenance	1,946,658	1,999,787	169,587	799,064	1,031,136	48.4%
Administration	2,021,348	2,021,348	211,191	74,324	1,735,833	14.1%
Sign Maintenance	174,374	174,374	17,208	-	157,166	9.9%
Building Maintenance	3,596,179	3,673,814	368,457	715,722	2,589,635	29.5%
Facility Services	1,704,703	1,707,453	187,988	155,874	1,363,591	20.1%
Fleet Maintenance	808,780	843,700	67,918	39,380	736,402	12.7%
Contribution to Other Funds	6,584,004	9,084,004	8,360,294	-	723,710	92.0%
<b>Total General Government</b>	<b>\$ 37,187,426</b>	<b>\$ 41,710,581</b>	<b>\$ 13,365,290</b>	<b>\$ 3,093,521</b>	<b>\$ 25,251,770</b>	<b>39.5%</b>
<b>PUBLIC SAFETY</b>						
Sheriff						
Administration & Operations	\$ 17,641,707	\$ 18,479,750	\$ 2,358,257	\$ 1,165,959	\$ 14,955,534	19.1%
Jail	11,574,320	11,595,195	1,666,391	1,401,198	8,527,606	26.5%
Animal Control	886,179	886,179	102,855	2,400	780,924	11.9%
Animal Shelter	515,210	515,210	72,522	-	442,688	14.1%
Courts Maintenance	270,287	283,567	12,909	35,558	235,100	17.1%
Construction Standards	2,631,797	2,681,336	314,747	57,065	2,309,524	13.9%
Emergency Management	327,361	331,084	37,870	-	293,214	11.4%
Fire Services	1,488,400	1,493,208	155,058	267,838	1,070,312	28.3%
Emergency Medical Services	9,891,446	10,088,192	1,925,109	95,403	8,067,680	20.0%
Other Public Safety*	2,070,669	2,228,040	108,965	802,722	1,316,353	40.9%
<b>Total Public Safety</b>	<b>\$ 47,297,376</b>	<b>\$ 48,581,761</b>	<b>\$ 6,754,683</b>	<b>\$ 3,828,143</b>	<b>\$ 37,998,935</b>	<b>21.8%</b>

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of August 31, 2019\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	
<b>ECONOMIC &amp; PHYSICAL DEVELOPMENT</b>						
Planning & Development						
Planning	\$ 638,447	\$ 645,107	\$ 79,974	\$ -	\$ 565,133	12.4%
Community Development	596,260	688,563	88,799	-	599,764	12.9%
Soil & Water Conservation	250,628	255,668	30,158	5,040	220,470	13.8%
Zoning Administration	243,735	243,735	22,072	150	221,513	9.1%
Economic Development Corporation	403,169	403,169	55,702	-	347,467	13.8%
Economic Development Incentives	1,730,000	2,034,207	304,207	686,000	1,044,000	48.7%
Other Economic & Physical Development*	1,958,437	1,958,437	103,607	374,633	1,480,197	24.4%
<b>Total Economic &amp; Physical Development</b>	<b>\$ 5,820,676</b>	<b>\$ 6,228,886</b>	<b>\$ 684,519</b>	<b>\$ 1,065,823</b>	<b>\$ 4,478,544</b>	<b>28.1%</b>
<b>ENVIRONMENTAL PROTECTION</b>						
Waste Reduction	\$ 858,478	\$ 879,973	\$ 64,836	\$ 166,479	\$ 648,658	26.3%
<b>Total Environmental Protection</b>	<b>\$ 858,478</b>	<b>\$ 879,973</b>	<b>\$ 64,836</b>	<b>\$ 166,479</b>	<b>\$ 648,658</b>	<b>26.3%</b>
<b>HUMAN SERVICES</b>						
Veterans Services	\$ 290,122	\$ 290,122	\$ 39,191	\$ -	\$ 250,931	13.5%
Cooperative Extension	408,053	413,650	33,712	-	379,938	8.1%
Human Services						
Administration	4,159,659	4,302,166	611,713	584,230	3,106,223	27.8%
Economic Family Support Services	2,901,982	2,901,982	242,227	-	2,659,755	8.3%
Transportation	2,394,782	2,394,782	282,601	297,046	1,815,135	24.2%
Child Welfare	8,914,930	8,962,526	1,031,655	390,648	7,540,223	15.9%
Child Support Services	1,963,968	1,963,968	237,981	21,730	1,704,257	13.2%
Economic Services	8,601,624	8,601,624	1,125,155	-	7,476,469	13.1%
Adult and Family Services	1,782,688	1,782,688	226,098	51,589	1,505,001	15.6%
Nutrition	526,608	526,608	49,511	222,865	254,232	51.7%
Senior Services	727,224	731,403	69,348	303,513	358,542	51.0%
Other Human Services*	8,418,085	8,418,085	1,080,062	7,084,907	253,116	97.0%
<b>Total Human Services</b>	<b>\$ 41,089,725</b>	<b>\$ 41,289,604</b>	<b>\$ 5,029,254</b>	<b>\$ 8,956,528</b>	<b>\$ 27,303,822</b>	<b>33.9%</b>
<b>EDUCATION</b>						
Cabarrus County Schools Operating	\$ 70,342,488	\$ 70,342,488	\$ 11,723,768	\$ -	\$ 58,618,720	16.7%
Kannapolis City Schools Operating	8,798,724	8,798,724	1,906,544	-	6,892,180	21.7%
RCCC Operating	3,402,215	3,402,215	567,045	-	2,835,170	16.7%
Cabarrus County Schools Capital	1,056,324	1,056,324	519,081	24,213	513,030	51.4%
Kannapolis City Schools Capital	108,832	108,832	102,208	5,890	734	99.3%
RCCC Capital	100,000	100,000	100,000	-	-	100.0%
Other Education*	122,644	122,644	20,454	60,530	41,660	66.0%
<b>Total Education</b>	<b>\$ 83,931,227</b>	<b>\$ 83,931,227</b>	<b>\$ 14,939,100</b>	<b>\$ 90,633</b>	<b>\$ 68,901,494</b>	<b>17.9%</b>
<b>CULTURE &amp; RECREATION</b>						
Active Living & Parks						
Parks	\$ 1,750,479	\$ 1,750,479	\$ 264,136	\$ 29,967	\$ 1,456,376	16.8%
Senior Centers	790,086	847,598	128,176	27,480	691,942	18.4%
Library System	3,568,366	3,573,807	457,391	222,059	2,894,357	19.0%
Other Cultural & Recreation*	26,000	26,000	26,000	104,600	(104,600)	502.3%
<b>Total Culture &amp; Recreation</b>	<b>\$ 6,134,931</b>	<b>\$ 6,197,884</b>	<b>\$ 875,703</b>	<b>\$ 384,106</b>	<b>\$ 4,938,075</b>	<b>20.3%</b>
<b>DEBT SERVICE</b>						
Schools	\$ 44,235,015	\$ 44,235,015	\$ 1,859,515	\$ 336,250	\$ 42,039,250	5.0%
Other	9,235,680	9,235,680	279,678	206,655	8,749,347	5.3%
<b>Total Debt Service</b>	<b>\$ 53,470,695</b>	<b>\$ 53,470,695</b>	<b>\$ 2,139,193</b>	<b>\$ 542,905</b>	<b>\$ 50,788,597</b>	<b>5.0%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 275,790,534</b>	<b>\$ 282,290,611</b>	<b>\$ 43,852,578</b>	<b>\$ 18,128,138</b>	<b>\$ 220,309,895</b>	<b>22.0%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (37,387,589)</b>	<b>\$ (18,128,138)</b>	<b>\$ (55,515,727)</b>	

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of August 31, 2019\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>Arena and Events Center</b>						
<b>REVENUES</b>						
Sales and Services	\$ 677,150	\$ 677,150	\$ 67,555	\$ -	\$ (609,595)	10.0%
Investment Earnings	14,117	14,117	482	-	(13,635)	3.4%
Miscellaneous/Other Finance Sources	1,040,613	1,060,613	-	-	(1,060,613)	0.0%
<b>Total Arena and Events Center Fund</b>	<b>\$ 1,731,880</b>	<b>\$ 1,751,880</b>	<b>\$ 68,037</b>	<b>\$ -</b>	<b>\$ (1,683,843)</b>	<b>3.9%</b>
<b>EXPENDITURES</b>						
Arena and Events Center	\$ 1,025,613	\$ 1,045,613	\$ 251,831	\$ 510,027	\$ 283,755	72.9%
County Fair	706,267	706,267	148,270	198,122	359,875	49.0%
<b>Total Arena and Events Center Fund</b>	<b>\$ 1,731,880</b>	<b>\$ 1,751,880</b>	<b>\$ 400,101</b>	<b>\$ 708,149</b>	<b>\$ 643,630</b>	<b>63.3%</b>
<b>Landfill Fund</b>						
<b>REVENUES</b>						
Intergovernmental Revenues	\$ 46,000	\$ 46,000	\$ -	\$ -	\$ (46,000)	0.0%
Permits and Fees	134,000	134,000	21,400	-	(112,600)	16.0%
Sales and Services	1,195,000	1,195,000	167,081	-	(1,027,919)	14.0%
Investment Earnings	28,508	28,508	1,598	-	(26,910)	5.6%
Other Finance Sources	-	34,647	-	-	(34,647)	0.0%
<b>Total Landfill Fund</b>	<b>\$ 1,403,508</b>	<b>\$ 1,438,155</b>	<b>\$ 190,079</b>	<b>\$ -</b>	<b>\$ (1,248,076)</b>	<b>13.2%</b>
<b>EXPENDITURES</b>						
Landfill Operations	\$ 1,403,508	\$ 1,438,155	\$ 92,067	\$ 127,154	\$ 1,218,934	15.2%
<b>Total Landfill Fund</b>	<b>\$ 1,403,508</b>	<b>\$ 1,438,155</b>	<b>\$ 92,067</b>	<b>\$ 127,154</b>	<b>\$ 1,218,934</b>	<b>15.2%</b>
<b>911 Emergency Telephone Fund</b>						
<b>REVENUES</b>						
Intergovernmental Revenues	\$ 758,740	\$ 758,740	\$ 57,905	\$ -	\$ (700,835)	7.6%
Investment Earnings	1,500	1,500	161	-	(1,339)	10.7%
Other Finance Sources	-	-	-	-	-	0.0%
<b>Total 911 Emergency Telephone Fund</b>	<b>\$ 760,240</b>	<b>\$ 760,240</b>	<b>\$ 58,066</b>	<b>\$ -</b>	<b>\$ (702,174)</b>	<b>7.6%</b>
<b>EXPENDITURES</b>						
Operations	\$ 700,714	\$ 700,714	\$ 51,456	\$ 231,224	\$ 418,034	40.3%
Debt Service	59,526	59,526	29,763	-	29,763	50.0%
<b>Total 911 Emergency Telephone Fund</b>	<b>\$ 760,240</b>	<b>\$ 760,240</b>	<b>\$ 81,219</b>	<b>\$ 231,224</b>	<b>\$ 447,797</b>	<b>41.1%</b>
<b>Self-Insured Funds</b>						
<b>REVENUES</b>						
Sales and Services	\$ 13,612,017	\$ 13,612,017	\$ 1,714,444	\$ -	\$ (11,897,573)	12.6%
Investment Earnings	45,000	45,000	3,037	-	(41,963)	6.7%
Miscellaneous	195,000	195,000	390,833	-	195,833	200.4%
Other Finance Sources	-	-	-	-	-	0.0%
<b>Total Self-Insured Funds</b>	<b>\$ 13,852,017</b>	<b>\$ 13,852,017</b>	<b>\$ 2,108,314</b>	<b>\$ -</b>	<b>\$ (11,743,703)</b>	<b>15.2%</b>
<b>EXPENDITURES</b>						
Workers Compensation Insurance	\$ 1,268,980	\$ 1,268,980	\$ 248,112	\$ -	\$ 1,020,868	19.6%
Liability Insurance	1,069,522	1,069,522	536,124	-	533,398	50.1%
Dental Insurance	444,500	444,500	70,435	-	374,065	15.8%
Hospitalization Insurance	11,069,015	11,069,015	1,441,972	1,438,191	8,188,852	26.0%
<b>Total Self-Insured Funds</b>	<b>\$ 13,852,017</b>	<b>\$ 13,852,017</b>	<b>\$ 2,296,643</b>	<b>\$ 1,438,191</b>	<b>\$ 10,117,183</b>	<b>27.0%</b>

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina  
 General Fund  
 Statement of Revenues and Expenditures - Budget and Actual  
 As of August 31, 2019\*

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>Fire Districts Fund</b>						
<b>REVENUES</b>						
Ad Valorem Taxes	\$ 5,121,439	\$ 5,121,439	\$ 126,125	\$ -	\$ (4,995,314)	2.5%
<i>Total Fire Districts Fund</i>	<u>\$ 5,121,439</u>	<u>\$ 5,121,439</u>	<u>\$ 126,125</u>	<u>\$ -</u>	<u>\$ (4,995,314)</u>	<u>2.5%</u>
<b>EXPENDITURES</b>						
Fire Districts	\$ 5,121,439	\$ 5,121,439	\$ 126,125	\$ -	\$ 4,995,314	2.5%
<i>Total Fire Districts Fund</i>	<u>\$ 5,121,439</u>	<u>\$ 5,121,439</u>	<u>\$ 126,125</u>	<u>\$ -</u>	<u>\$ 4,995,314</u>	<u>2.5%</u>
<b>TOTAL REVENUES</b>	<u>\$ 22,869,084</u>	<u>\$ 22,923,731</u>	<u>\$ 2,550,621</u>	<u>\$ -</u>	<u>\$ (20,373,110)</u>	<u>11.1%</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 22,869,084</u>	<u>\$ 22,923,731</u>	<u>\$ 2,996,155</u>	<u>\$ 2,504,718</u>	<u>\$ 17,422,858</u>	<u>24.0%</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (445,534)</u>	<u>\$ (2,504,718)</u>	<u>\$ (2,950,252)</u>	

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**September 16, 2019  
6:30 PM**

---

**AGENDA CATEGORY:**

Closed Session

**SUBJECT:**

Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

**BRIEF SUMMARY:**

A closed session is needed to discuss matters related to pending litigation, economic development and acquisition of real property as authorized by NCGS 143-318.11(a)(3), (4) and (5).

**REQUESTED ACTION:**

Motion to go into closed session to discuss matters related to pending litigation, economic development and acquisition of real property as authorized by NCGS 143-318.11(a)(3), (4) and (5).

**EXPECTED LENGTH OF PRESENTATION:**

1 Hour or More

**SUBMITTED BY:**

Mike Downs, County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---