

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, July 29, 2019.

Present - Chairman: Stephen M. Morris
Vice Chairman: Diane R. Honeycutt
Commissioners: F. Blake Kiger
Elizabeth F. Poole
Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Shue and unanimously carried, the Board approved the minutes of May 21, 2019 (Budget Meeting), May 23, 2019 (Budget Meeting), May 31, 2019 (Legislative Meeting) and June 3, 2019 (Work Session) as presented.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

Recognitions and Presentations

C-2 ITS - Recognition of 2019 17th Annual Digital Counties Survey Achievement

C-3 BOC - A Proclamation Honoring the Memory and Achievements of Leanne Powell

Closed Session

K-1 Closed Session - Pending Litigation and Economic Development

Moved to August Regular Meeting:

New Business

G-1 Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

Chairman Morris led the Pledge of Allegiance.

Pastor Doug Falls from StoneBridge Church Community delivered the invocation.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Boards and Committees - Recognition of Member Services

David Thrift, Tax Administrator, recognized Mary Stewart for her 14 years of service on the Board of Equalization and Review.

Chairman Morris recognized Vinay Patel for nine years of service on the Tourism Authority.

Megan Baumgardner, Juvenile Crime Prevention Council Chair, recognized Jane Cauthen for her 14 years of service on the Juvenile Crime Prevention Council.

(C-2) ITS - Digital Counties Survey First Place Recognition

Debbie Brannan, Area Manager of Innovation and Technology, announced Cabarrus County received first place recognition from the Center for Digital Government (CDG) and the National Association of Counties (NACo) for technology innovation and transformative leadership that drives better citizen services, boosts transparency and maximized efficiency.

Ms. Brannan recognized the following members of the Cabarrus County Information Technology Services (ITS): Todd Shanley, Jason Reece, Jason Cook,

Andrew Dextre, Corey Hendrix, Eric Trevathan, Monica Bayha, Jackson McWaters, James Hentze, Laura Hatley, Trey Sturgill, Ryan Ward, Jason Varner, Joshua Holder, Kevin Thomas, Jack Dodd, Joe Battinelli, Marci Jones, Landon Patterson, Brittany Kiser, Mark McIntyre, Matt Saunders, Daron Cardwell, Marie Spain, and Michelle Willey, She also announced openings in the department and urged qualified individuals to apply for those positions.

Chairman Morris commended Ms. Brannan and ITS staff for their accomplishments.

(C-3) BOC - Proclamation Honoring the Memory and Achievements of Leanne Powell

Chairman Morris recognized the accomplishments of Leanne Powell and read the proclamation aloud.

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2019-13

A PROCLAMATION AND TRIBUTE IN HONOR OF LEANNE POWELL

WHEREAS, Leanne Powell was born on June 30th, 1968 a native on Concord, North Carolina; and

WHEREAS, she was involved in politics at many levels. She was a campaign manager for Congressman Hefner. She worked in the White House Women's Office in the Clinton Administration before moving to work for political appointee Jill Long Thompson, who was the Undersecretary of Agriculture. After that she advised many political candidates over the years; and

WHEREAS, she was the co-founder, president and chief executive officer of Cabarrus County's own Southern Grace Distilleries Whiskey Prison; and

WHEREAS, she was committed to supporting locally owned small businesses and the workforce of Cabarrus; and

WHEREAS, she was passionate about continuing the legacy of older properties and revitalizing her community; and

WHEREAS, Governor Roy Cooper presented her with the Order of the Long Leaf Pine for her dedication and years of service; and

WHEREAS, Leanne Powell died on July 20, 2019;

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners hereby pays tribute to

Leanne Powell

recognizing her outstanding life of service to Cabarrus County and its citizens, and extends deepest sympathies to the family.

Adopted this the 29th day of July, 2019.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(C-4) BOC - Senatorial Letter Honoring Samuel Mayer Leder

Chairman Morris read aloud a senatorial statement from Senator Newton honoring Concord City Councilman Samuel Mayer Leder.

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:50 p.m. He stated each speaker would be limited to three minutes.

Tanya Barbee, resident of 18 Barbee Road in Concord, commented on and requested a review of the stray animal ordinance.

With there being no one else to address the Board, Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Active Living and Parks - FY20 Matching Incentive Grant Applicant Requests

Active Living and Parks has a Matching Incentive Grant Program that provides seed money for civic, community and school groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The grants will fund up to 50 percent of a project.

The Active Living and Parks Commission unanimously recommended awarding three community projects at their June meeting.

2019-2020 MIG Active Living and Parks Commission Recommendations

Organization	Project Title	Request	Complete	Priority Level	Recommended
Rotary Club of Cabarrus County	Harmony in the Park	\$30,000.00	Yes	Highest	\$30,000.00
Weddington Hills Elementary PTO	Music to My Ears	\$6,247.00	Yes	Highest	\$6,247.00
Concord Rotary Club	Dorton Playground Shade	\$9,460.00	Yes	Moderate	\$9,460.00
FY20 Budget	\$50,000.00				
Applicant Request Total	\$45,707.00				
Remaining FY20 Funds	\$4,293.00				

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved the FY20 Matching Incentive Grant projects as recommended by the Active Living and Parks Commission.

(F-2) Appointments - Cabarrus County Planning and Zoning Commission

There are three Planning and Zoning Commission Members with terms expiring on August 31, 2019. All three members are interested in remaining on the Planning and Zoning Commission and would like to be considered for reappointment.

Staff respectfully requests the following reappointments be considered by the Board of Commissioners:

Reappoint Andrew Nance to a three-year term expiring August 31, 2022. Mr. Nance is an At-large representative.

Reappoint Charles Paxton to a three-year term expiring August 31, 2022. Mr. Paxton is the Harrisburg Area representative.

Reappoint Jeffrey Corley to a three-year term expiring August 31, 2022. Mr. Corley is the Central Area representative.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board reappointed Andrew Nance, Charles Paxton and Jeffrey Corley to the Planning and Zoning Commission for three-year terms ending August 31, 2022.

(F-3) Appointments - Public Health Authority of Cabarrus County

The Public Health Authority Board has two seats for which appointment terms (3 years) will end on June 30, 2019:

- Phyllis Wingate (Member Atrium Health Board of Advisors) Division President, Atrium Health- NorthEast
Phyllis was originally appointed 7/6/10, and has served 3 terms to date. She is willing to serve another 3-year term. An exception to the "length of service" provision of the Appointment Policy will be needed for her.
- Steve Morris (Member - Cabarrus Co Board of Commissioners)
Steve has served since originally appointed on 7/15/13, and has 2 terms to date. Steve is willing to serve another 3-year term.

Both these members bring experience and knowledge of the community, their areas of expertise, and history from their terms already served. They are invaluable members of our Board. With this transition to a new 9-member board

effective 7/1/19, their tenure and ability to lead would be an asset as we move forward.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board reappointed Steve Morris and Phyllis Wingate to the Public Health Authority of Cabarrus County for three-year terms ending June 30, 2022; including an exception to the "length of service" provision of the Appointment Policy for Ms. Wingate.

(F-4) BOC - Designation of Voting Delegate for NCACC 112th Annual Conference

The North Carolina Association of County Commissioners (NCACC) is requesting each county designate a commissioner or other elected official as a voting delegate for the NCACC 112th Annual Conference to be held in Guilford County on August 22-24, 2019.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board designated Commissioner Lynn Shue as the voting delegate to represent Cabarrus County at the NCACC 112th Annual Conference in Guilford County.

(F-5) DHS - Energy Program Outreach Plan

Cabarrus County Department of Human Services (DHS) presented their Energy Programs Outreach Plan for approval.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved the Energy Programs Outreach Plan.

(F-6) Finance - Approval of Project Ordinances and Budget Amendment Related to CIP Funded Projects in the FY20 General Fund Budget

Included is a list of County CIP (Capital Improvement Plan) projects that were approved as part of the FY20 General Fund Budget process. The projects will be recorded and tracked in the Construction and Renovation Fund and the School Construction Fund. The projects are being funded by a contribution from the Capital Reserve Fund and savings from two completed projects. Updates to the Construction and Renovation Fund, the School Construction Fund and the Capital Reserve Fund project ordinances and the related budget amendment are presented for approval.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board adopted the project ordinances for the Construction and Renovation Fund, School Construction Fund and Capital Reserve Fund and the related budget amendment.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment records the FY20 Capital Improvement Plan (CIP).

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	8310-9830-REPL	Other Improvements - Arena Lighting	235,000.00		80,000.00	155,000.00
343	6	8310-6921-REPL	Cont from Capital Reserve Fund - Arena Lighting	235,000.00		80,000.00	155,000.00
343	9	1110-9830-RPAIR	Other Improvements - Gov't Ctr Skylight/Roof Repair	-	80,000.00		80,000.00
343	6	1110-6921-RPAIR	Cont from Capital Reserve Fund - Gov't Ctr Skylight/Roof Repair	-	80,000.00		80,000.00
369	9	1110-9401-DECK	Building & Equipment Rental - Parking Deck	20,000.00		19,160.00	840.00
369	9	1110-9606-DECK	Engineers - Parking Deck	452,895.00		19,162.86	433,732.14
369	9	1110-9607-DECK	Architect - Parking Deck	1,021,175.00		121,916.61	899,258.39
369	9	1110-9660-DECK	Contingency - Parking Deck	287,763.94		232,866.53	54,897.41
369	9	1110-9708	Contribution to Capital Projects Fund	-	393,106.00		393,106.00
343	9	1110-9830-RPAIR	Other Improvements - Gov't Ctr Skylight/Roof Repair	80,000.00	393,106.00		473,106.00
343	6	1110-6910-RPAIR	Cont from Cap Proj Fund - Gov't Ctr Skylight/Roof Repair	-	393,106.00		393,106.00
450	9	7220-9821	Building and Renovation - CRF	4,451,100.27		4,343,840.00	107,260.27
450	9	7220-9708	Cont to Capital Projects Fund	57,227,973.30	4,343,840.00		61,571,813.30
343	9	8310-9821	Building and Renovation - Arena Storage Bldg Repl	-	161,000.00		161,000.00
343	6	8310-6921	Cont From CRF - Arena Storage Bldg Replacement	-	161,000.00		161,000.00

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	1810-9830	Other Improvements - Enterprise Physical Security	-	300,000.00		300,000.00
343	6	1810-6921	Cont From CRF -Enterprise Physical Security	-	300,000.00		300,000.00
343	9	1110-9830-RPAIR	Other Improvements - Gov't Ctr Skylight/Roof Repair	473,106.00	1,611,894.00		2,085,000.00
343	6	1110-6921-RPAIR	Cont from Capital Reserve Fund - Gov't Ctr Skylight/Roof Repair	80,000.00	1,611,894.00		1,691,894.00
343	9	1950-9830-BUILD	Other Improvements - Operations Ctr Building	-	850,000.00		850,000.00
343	6	1950-6921-BUILD	Contribution from CRF - Operations Ctr Building	500,000.00	850,000.00		1,350,000.00
364	9	7338-9863	Vehicles - Buses - CCS	880,000.00	200,000.00		1,080,000.00
364	6	7338-6921	Contribution from CRF - Buses	3,322,000.00	200,000.00		3,522,000.00
							0.00
364	9	7332-9830	Other Improvements - Electrical Service - MPES	-	568,700.00		568,700.00
364	6	7332-6921	Contribution from CRF - MPES Elect Serv	-	568,700.00		568,700.00
364	9	7210-9860-CAM	Equipment & Furn - Security Cameras - CCS	-	415,246.00		415,246.00
364	6	7210-6921-CAM	Contribution from CRF - Security Cameras CCS	-	415,246.00		415,246.00
364	9	7503-9821-HVAC	Building & Reno - CBTC AC Unit Replacement - RCCC	205,000.00	125,000.00		330,000.00
364	6	7503-6921-HVAC	Contribution from CRF - CBTC AC Unit - RCCC	205,000.00	125,000.00		330,000.00
364	9	7502-9830	Other Improvements S Campus Fire Alarm Repl RCCC	-	112,000.00		112,000.00
364	6	7502-6921	Contribution from CRF - S Campus Fire Alarm - RCCC	-	112,000.00		112,000.00

Ordinance No. 2019-46

CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	5,280,218
Lease Proceeds (Robert Wallace Park)	4,596,394
Capital Projects Fund Contribution	4,399,370
Capital Reserve Fund Contribution	24,441,439
TOTAL REVENUES	\$41,173,877

- D. The following appropriations are made as listed.

Government Center Chiller Replacement	\$175,709
Governmental Center ADA Bathrooms	151,469
Government Center Skylight/Roof Repairs	2,085,000
County Building Camera Systems	24,099
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
Furniture Replacements	184,501
County Operation Center	3,953,787
Elevator Modernization Government Center	176,000
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
LEC Law Enforcement Technology	791,324

Training & Firing Range Renovation	1,750,000
Sheriff's Admin Roof Repair	113,659
Courthouse Expansion	12,519,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	50,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
Landfill Retaining Wall	230,301
Veterans Services Improvements	92,674
Cooperative Ext. ADA Bathrooms	118,812
RCCC Land for future expansion	1,244,001
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Frank Liske Park - Barn Restrooms	126,405
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	100,000
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	155,000
Arena - Building & Storage Replacement	161,000
Other Capital Projects Funds	80,000
Unassigned	137,141
TOTAL EXPENDITURES	\$41,173,877
GRAND TOTAL - REVENUES	\$41,173,877
GRAND TOTAL - EXPENDITURES	\$41,173,877

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.

- 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29th Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2019-47

CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
 - a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$2,549,047
Capital Reserve Contribution	7,901,357

Capital Projects Fund Contribution	1,946,555
TOTAL REVENUES	\$12,396,959

C. The following appropriations are made as listed.

Cox Elementary Sewer Relocation	23,537
Patriots Elementary Mobile Units	122,100
Site Evaluations-Multiple Schools	42,000
CCS Activity Buses	200,000
CCS Security Cameras	415,246
10 Yellow Buses-Multiple Schools	880,000
20 Mobile Units/Other Improvements-Multiple Schools	2,400,000
J.N. Fries Middle School Other Improvements	300,000
New Cabarrus County Middle School	2,132,500
New Middle School Land	2,500,000
MPES Electrical	568,700
Kannapolis Intermediate Renovations-Carver Elem	1,617,288
A.L. Brown HS Other Improvements	500,000
CBTC Campus Renovations, Safety, Security	184,021
CBTC A/C Units Replacement	230,000
RCCC - HVAC Replacement	100,000
RCCC - South Campus Fire Alarm	112,000
Available Other Improvements	69,567
 TOTAL EXPENDITURES	 \$12,396,959
 GRAND TOTAL - REVENUES	 \$12,396,959
GRAND TOTAL - EXPENDITURES	\$12,396,959

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but

unencumbered funds for such purposes.

- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29th Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2019-48

CABARRUS COUNTY
LIMITED OBLIGATION BONDS 2017 PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction of a Parking Deck. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds	\$79,194,879
General Fund Contribution	2,650,083
Capital Projects Fund	7,679,803
Capital Reserve Contribution	9,070,415
Interest Income	1,080,508

TOTAL REVENUES \$99,675,688

C. The following appropriations are made as listed.

Financing Costs	\$741,338
Parking Deck Downtown Concord	13,190,744
Performance Learning Center	4,144,824
West Cabarrus High School	77,723,578
Contribution to General Fund	538
Contribution to Capital Projects Fund	3,874,666

TOTAL EXPENDITURES \$99,675,688

GRAND TOTAL - REVENUES \$99,675,688

GRAND TOTAL - EXPENDITURES \$99,675,688

Section II.

A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

- 12. The Manager, Finance Director, or designee may create debt financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29th Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2019-49

CABARRUS COUNTY CAPITAL RESERVE
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,965
Contributions from Capital Projects Fund	2,089,009
Contributions from CVB	1,678,771
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$64,604,887

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075

RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	1,851,894
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,428,442
Hickory Ridge Elementary School	4,742,804
RCCC Advanced Technology Center (ATC)	2,293,941
School Contingencies	1,247,043
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	50,000
Midland Library Furniture	90,786
Operations Center	500,000
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,678,770
Other County Capital Projects	107,260
TOTAL EXPENDITURES	\$64,604,887
GRAND TOTAL - REVENUES	\$64,604,887
GRAND TOTAL - EXPENDITURES	\$64,604,887

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the

General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.

- 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
- 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
- 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
- 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29th day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

(F-7) Finance - Approval of Project Ordinances and Budget Amendment Related to FY20 One-Time Funding for Two Cent Tax Increase

A list of School and County projects were presented as part of the FY20 General Fund Budget process. The projects will be recorded and tracked in the Construction and Renovation Fund and the School Construction Fund. The projects

are being funded through revenues that will be generated from the FY20 additional two cent tax rate increase. Updates to the Construction and Renovation Fund and the School Construction Fund and the related budget amendment were provided.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board adopted project ordinances for the Construction and Renovation Fund and School Construction Fund and the related budget amendment.

Date: Amount: \$

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This amendment sets up one-time funding for FY20 two cent tax increase for multiple projects in the 343 Construction and Renovation Fund and the 346 School Construction Fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
364	6	7338-6902	Contribution from General Fund	3,522,000.00	100,000.00		3,622,000.00
364	9	7338-9863	Vehicles - Activity Bus CCS	1,080,000.00	100,000.00		1,180,000.00
364	6	7210-6902-CAM	Contribution from General Fund	-	400,000.00		400,000.00
364	9	7210-9860-CAM	Equipment & Furn - Security Cameras - CCS	415,246.00	400,000.00		815,246.00
364	6	7309-6902	Contribution from General Fund	-	1,046,408.00		1,046,408.00
364	9	7309-9830	Other Improvements - Roof Repl MPES - CCS	-	1,046,408.00		1,046,408.00
364	6	7407-6902-0632	Contribution from General Fund	-	200,000.00		200,000.00
364	9	7407-9830-0632	Other Improvements - AL Brown Gym KCS	-	200,000.00		200,000.00
364	6	7210-6902-NFMD	Contribution from General Fund	-	60,812.00		60,812.00
364	9	7210-9830-NFMD	Other Impr - CCS Non-FMD Cap Outlay	-	60,812.00		60,812.00
364	6	7210-6902-FMD	Contribution from General Fund	-	878,074.00		878,074.00
364	9	7210-9830-FMD	Other Impr - CCS FMD Cap Outlay	-	878,074.00		878,074.00
343	6	1110-6902	Contribution from General Fund	-	2,200,000.00		2,200,000.00
343	9	1110-9801	Land - Land Banking	-	2,200,000.00		2,200,000.00
343	6	1950-6902-BUILD	Contribution from General Fund	462,523.42	815,000.00		1,277,523.42
343	9	1950-9830-BUILD	Other Improvements - Fleet portion	850,000.00	815,000.00		1,665,000.00
343	6	2110-6902-TECH	Contribution from General Fund	-	160,000.00		160,000.00
343	9	2110-9862-TECH	Technology - Sheriff radio comm tower	-	160,000.00		160,000.00

Ordinance No. 2019-50

**CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT
BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	8,455,218

Lease Proceeds (Robert Wallace Park)	4,596,394
Capital Projects Fund Contribution	4,399,370
Capital Reserve Fund Contribution	24,441,439
TOTAL REVENUES	\$44,348,877

D. The following appropriations are made as listed.

Government Center Chiller Replacement	\$175,709
Governmental Center ADA Bathrooms	151,469
Land Bank	2,200,000
Government Center Skylight/Roof Repairs	2,085,000
County Building Camera Systems	24,099
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
Furniture Replacements	184,501
County Operation Center	4,768,787
Elevator Modernization Government Center	176,000
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
LEC Law Enforcement Technology	791,324
Training & Firing Range Renovation	1,750,000
Sheriff's Admin Roof Repair	113,659
Sheriff Radio Communications Tower	160,000
Courthouse Expansion	12,519,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	50,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
Landfill Retaining Wall	230,301
Veterans Services Improvements	92,674
Cooperative Ext. ADA Bathrooms	118,812
RCCC Land for future expansion	1,244,001
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Frank Liske Park - Barn Restrooms	126,405
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	100,000
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	155,000
Arena - Building & Storage Replacement	161,000
Other Capital Projects Funds	80,000
Unassigned	137,141
TOTAL EXPENDITURES	\$44,348,877
GRAND TOTAL - REVENUES	\$44,348,877
GRAND TOTAL - EXPENDITURES	\$44,348,877

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29th Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
 - a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$5,234,341
Capital Reserve Contribution	7,901,357
Capital Projects Fund Contribution	1,946,555
 TOTAL REVENUES	 \$15,082,253

- C. The following appropriations are made as listed.

Cox Elementary Sewer Relocation	23,537
Patriots Elementary Mobile Units	122,100
Site Evaluations-Multiple Schools	42,000
CCS Activity Buses	300,000
CCS Security Cameras	815,246
CCS FY20 FMD Capital Projects	878,074
CCS FY20 Non-FMD Capital Projects	60,812
10 Yellow Buses-Multiple Schools	880,000
20 Mobile Units/Other Improvements-Multiple Schools	2,400,000
J.N. Fries Middle School Other Improvements	300,000
New Cabarrus County Middle School	2,132,500
New Middle School Land	2,500,000
MPES Electrical	568,700
MPES Roof Replacement	1,046,408
Kannapolis Intermediate Renovations-Carver Elem	1,617,288
A.L. Brown HS Other Improvements	500,000
A.L. Brown Cannon Gym	200,000
CBTC Campus Renovations, Safety, Security	184,021
CBTC A/C Units Replacement	230,000
RCCC - HVAC Replacement	100,000
RCCC - South Campus Fire Alarm	112,000
Available Other Improvements	69,567
 TOTAL EXPENDITURES	 \$15,082,253
 GRAND TOTAL - REVENUES	 \$15,082,253
GRAND TOTAL - EXPENDITURES	\$12,396,959

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29th Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-8) Instructure and Asset Management - Offer for Purchase of Surplus Ambulance

After receiving an offer of \$7,150 from American Transmed, Inc. for the purchase of County Asset 8310, a 2013 Chevrolet G4500 ambulance (VIN: 1GB6G5CL3D1160838), a notice for upset bids was published. Staff provided an update on the status of the bid process at the work session.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board accepted the offer and proceeded with the sale of County Asset 8310, a 2013 Chevrolet G4500 ambulance (VIN: 1GB6G5CL3D1160838) to American Transmed, Inc.

(F-9) Kannapolis City Schools - Kannapolis Middle School Construction Update

The new building for Kannapolis Middle School opened January 2018. Architect funds of \$102,391.73 and Construction funds of \$189,109.03 remain in the Series 2016 Limited Obligation Bond Fund. Typically expenditures are completed six months after a school is opened. Will Crabtree from Kannapolis City Schools updated the Board on the need for the remaining funds at the work session.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved to maintain the Architect and Construction funds in the Series 2016 Limited Obligation Bond Fund and allow Kannapolis City Schools to complete the Kannapolis Middle School project.

(F-10) Planning and Development - 2020-2021 Proposed HOME Program Project

The City of Concord Community Development staff approached Cabarrus County regarding participation in a senior housing project similar to the Prosperity Ridge Project in Kannapolis. The major difference is the Concord project proposes a parking deck and ground floor retail. The City of Concord would like a tentative agreement to participate in the project with next year's HOME funds. Cabarrus County would still be required to hold a public hearing early next year regarding the project as well as provide matching funds in the 2020-2021 budget.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board tentatively approved participation in the senior housing project with HOME funds next year.

(F-11) Planning and Development - Fee Study Presentation and Discussion

Cabarrus County Planning and Development and Fire Marshal staff presented the results of the Fee Study performed by Wohlford Consulting at the June agenda meeting for the Board to review. Staff also proposed some alternate recommended fees on certain items. Staff is proposing adoption of the schedule provided with a tentative January 1, 2020 effective date.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board adopted the fee schedule as presented.

(F-12) Register of Deeds - Refund of Excise Tax to Norwood, Armstrong, and Stokes, PLLC

Norwood, Armstrong, and Stokes, PLLC recorded a general warranty deed in Cabarrus County on May 10, 2019 in Book 13501, page 204 and paid excise tax of \$120.00. Subsequently, said law firm recorded an affidavit of error reciting that the property described in the above referenced deed was in fact located in Rowan County. A subsequent deed was recorded in Rowan County on May 13, 2019 in book 1327 at page 545. Excise tax in the sum of \$120.00 was collected by Rowan County. Said law firm is requesting a refund of excise tax incorrectly paid to Cabarrus County.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved a refund to Norwood, Armstrong, and Stokes, PLLC for the amount of \$120.

(F-13) Sheriff's office - Declare K-9 "Geri" Surplus Property

K-9 Geri (02/09/2011), along with his handler Lieutenant Jimmie Torelli, has been in service with the Cabarrus County Sheriff's Office for more than 7 years as a single purpose explosive detection K-9. During his years of service, he has provided explosive detection for the Democratic National Convention in 2012, multiple Presidential visits, Carolina Panther home games, and various other calls for service within our community. Due to advanced age and medical issues, Sheriff Shaw has ordered K-9 "Geri" to be retired. It is

the usual custom of retired K-9's to be declared surplus and their ownership transferred to their handlers. Lieutenant Jimmie Torelli has paid the fee for transfer and requests the transfer of K-9 "Geri" to his ownership and care.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board declared K-9 "Geri" surplus property and authorize disposition in accordance with the County's policy.

(F-14) Tax Administration - Collector's Annual Settlement and Order Authorizing Collection of 2019 Taxes

The Tax Collector is required by NC General Statute 105-373 to give an annual settlement on current and delinquent taxes to the governing body for review and approval. The report on real and personal ad valorem taxes that remain unpaid for the preceding fiscal year shows all taxes charged for collections for fiscal year 2018-2019.

Outstanding Real and Personal Tax Bills as of 6-30-19				
Name	2018 bills Ad Valorem	2018 bills Penalties	DMV Ad Valorem	Total Outstanding 2018 Tax Bills
Cabarrus County	\$1,452,988	\$53,296	\$ -	\$1,506,284
City of Kannapolis	279,107	2,488	-	281,595
Town of Mt. Pleasant	12,176	22	-	12,197
Town of Midland	16,232	200	-	16,433
City of Locust	1,495	91	-	1,586
City of Concord	411,850	18,383	-	430,233
Town of Harrisburg	37,772	761	-	38,533
Fire Districts				
Kannapolis Rural Fire	4,194	22	-	4,216
Jackson Park	1,887	309	-	2,195
Cold Water	1,395	11	-	1,406
Allen	6,662	177	-	6,839
Midland	2,267	58	-	2,325
Harrisburg (outside)	5,550	24	-	5,574
Rimer	2,158	11	-	2,169
Mt. Mitchell	1,648	2	-	1,650
Odell	6,524	46	-	6,570
Georgeville	3,059	-	-	3,059
Flowers Store	3,332	19	-	3,351
Northeast	1,898	2	-	1,900
Mt. Pleasant	7,390	685	-	8,075
Gold Hill	523	-	-	523
Richfield	57	1	-	58
Harrisburg (inside)	-	-	-	-
Concord Rural	287	10	-	297
Totals	\$2,260,451	\$76,616	\$ -	\$2,337,067

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board accepted the Tax Collector's settlement as reported; accept and approve the following Order in accordance with NC GS 105-321.

ORDER OF THE BOARD OF COUNTY COMMISSIONERS
IN ACCORDANCE WITH N.C.G.S. 105-321

To: M. David Thrift
Tax Administrator, Cabarrus County

You are hereby authorized, empowered and commanded to collect the 2019 property taxes filed in the office of the Cabarrus County Assessor, and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Cabarrus, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayer, for and on account thereof, in accordance with the law.

Witness my hand and official seal, this 29th day of July, 2019.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(F-15) Tax Administration - Refund and Release Reports - June 2019

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board approved the June 2019 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G) NEW BUSINESS

(G-1) Economic Development Investment - Project Wavy - Public Hearing 6:30 p.m.

Note: This item was moved to the August 19, 2019 regular meeting.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board scheduled a public hearing for an economic development investment for Project Wavy for Monday, August 19, 2019 at 6:30 p.m. or as soon thereafter as persons may be heard.

(G-2) County Manager/Finance - Fund Balance Appropriation

Susan Fearrington, Finance Director, reported each year the County assigns a portion of their fund balance for extraordinary circumstances. This year, it is requested to transfer \$1,653,082.60 from the General Fund to the 2017 Limited Obligation Capital Projects Fund along with permission to prepare a budget amendment and associated project ordinance. Ms. Fearrington stated this capital project fund accounts for the construction of the new West Cabarrus High School.

Mike Downs, County Manager, reported the County experienced a Business Email Account Compromise (BEC) regarding a wire transfer payment to the General Contractor on the new high school project. He advised of updates to processes to provide additional security of county assets. Mr. Downs stated more information including a complete description of the situation and a timeline of events is available to the public on the County's website www.cabarruscounty.us.

A discussion ensued.

Commissioner Shue **MOVED** to approve an appropriation of Fund Balance in the amount of \$1,653,082.60 and direct the Finance director to prepare the associated budget amendment and project ordinance. Commissioner Kiger seconded the motion.

Following discussion, the **MOTION** unanimously carried.

Date:	<input type="text" value="7/29/2019"/>	Amount:	\$ <input type="text" value="1,653,082.60"/>
Dept. Head:	<input type="text" value="Susan Fearrington"/>	Department:	<input type="text" value="Finance"/>

Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

Transfer of Assigned Fund Balance for BOC July Agenda Item G-2 (Vendor Issue).							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1910-9708	Contribution to Capital Projects Fund	-	1,653,082.60		1,653,082.60
001	6	1910-6901	Fund Balance Appropriated	-	1,653,082.60		1,653,082.60
369	9	0000-9720	Miscellaneous Settlement	-	1,653,082.60		1,653,082.60
369	6	0000-6902	Contribution from General Fund	-	1,653,082.60		1,653,082.60

Ordinance No. 2019-52

CABARRUS COUNTY
LIMITED OBLIGATION BONDS 2017 PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction of a Parking Deck. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds	\$79,194,879
General Fund Contribution	2,650,083
Capital Projects Fund	9,332,886
Capital Reserve Contribution	9,070,415
Interest Income	1,080,508
 TOTAL REVENUES	 \$101,328,771

- C. The following appropriations are made as listed.

Financing Costs	\$741,338
Parking Deck Downtown Concord	13,190,744
Performance Learning Center	4,144,824
West Cabarrus High School	77,723,578
Miscellaneous Settlement	1,653,083
Contribution to General Fund	538
Contribution to Capital Projects Fund	3,874,666
 TOTAL EXPENDITURES	 \$101,328,771
 GRAND TOTAL - REVENUES	 \$101,328,771
GRAND TOTAL - EXPENDITURES	\$101,328,771

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order

4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.
12. The Manager, Finance Director, or designee may create debt financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 29th Day of July, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

None.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 8 Vacant Positions
- Animal Protection
- Cabarrus County Animal Protection Advisory Board - 1 Vacant Position
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Juvenile Crime Prevention Council - 7 Positions Expiring Soon and 1 Vacant Position (District Attorney/Designee)
- Library Board of Trustees - 1 Expired Term
- Mount Pleasant Planning Board and Board Of Adjustment (ETJ) - 2 Terms Expired Terms
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Public Health Authority of Cabarrus County - 2 Vacant Positions (CCS/KCS School System and Practicing Dentist)
- Transportation Advisory Board - 4 Vacant Positions (Midland, NC) Mental Health, County Safety Manager And Clergy)
- Watershed Improvement Commission - 1 Expired Term
- Youth Commission - 13 Vacant Positions (A. L. Brown, Central Cabarrus, Concord, Cox Mill, Jay M. Robinson, Mount Pleasant, Northwest Cabarrus And At-Large High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for June 2019 and the Cabarrus County Commercial Building Plan Review Summary for June 2019 for informational purposes as part of the Agenda. No action was required of the Board.

(H-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-5) Economic Development Corporation - June 2019 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of June 2019 as part of the Agenda. No action was required of the Board.

(H-6) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

None.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

(K-1) Closed Session - Pending Litigation and Economic Development

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss

matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a) (3) and (4).

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Kiger and unanimously carried, the Board moved to come out of closed session.

Return to Open Session

County Manager Mike Downs gave a brief update on the sales tax bill.

Commissioner Poole gave a brief transportation update.

Vice Chairman Honeycutt stepped out of the meeting at 7:42 and did not return to the meeting.

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the Board scheduled a public hearing for a proposed economic development investment for Project Cylinder (Personal Property) for Monday, August 19, 2019 at 6:30 p.m. or as soon thereafter as persons may be heard.

UPON MOTION of Commissioner Shue seconded by Commissioner Kiger and unanimously carried, the Board scheduled a public hearing for a proposed economic development investment for Project Cylinder (Real Property) for Monday, August 19, 2019 at 6:30 p.m. or as soon thereafter as persons may be heard.

(L) ADJOURN

UPON MOTION of Commissioner Kiger seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 7:43 p.m.


Lauren Linker, Clerk to the Board