

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, September 16, 2019.

Present - Chairman: Stephen M. Morris
Vice Chairman: Diane R. Honeycutt
Commissioners: F. Blake Kiger
Elizabeth F. Poole
Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

Reverend Carol Carkin from Central United Methodist Church delivered the invocation.

Chairman Morris recognized Youth Commission at-large member Cason Gardner.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the minutes of July 29, 2019 (Special Meeting), July 29, 2019 (Regular Meeting), August 5, 2019 (Work Session) and August 19, 2019 (Regular Meeting) as presented.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

Recognitions and Presentations

C-3 Proclamation - CROP Hunger Day Walk

C-4 Proclamation - Hispanic and Latino Heritage Monty

New Business

G-4 Infrastructure and Asset Management - Town of Midland Temporary Construction Easement at Rob Wallace Park

Removed:

Recognitions and Presentations

- Boards and Committees - Recognition of Member Service

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) BOC - Recognition of the Ashley O. Thrift Award

Chairman Morris recognized this year's recipient of the Ashley O. Thrift Volunteer Award, Cabarrus County's Robert Furr. The award was established in 2009 to honor Ashley's commitment, passion for children and tireless efforts on behalf of Smart Start since its inception. Ashley Thrift served as Board Chair first at the local partnership in Forsyth County and then for 14 years as the Board Chair for the North Carolina Partnership for Children (NCPC). Each year the state awards one individual with this prestigious honor and this year Cabarrus County's Robert Furr has received the honor. Chairman Morris thanked Mr. Furr for his outstanding accomplishments.

Jonathan Marshall, Deputy County Manager, presented the award to Mr. Furr

Mr. Furr accepted the award and expressed appreciation.

(C-2) BOC - Recognition of William Pilkington on His Retirement from the Cabarrus Health Alliance

Chairman Morris recognized Dr. William Pilkington on his retirement after 38 years of service to the Cabarrus County Health Alliance. He highlighted a number of Dr. Pilkington's accomplishments during his tenure and thanked him for everything he has done for Cabarrus County and its citizens.

Dr. Pilkington thanked the Board for their support and expressed appreciation.

(C-3) Proclamation - CROP Hunger Day Walk

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2019-15

**CROP HUNGER WALK PROCLAMATION
ENDING HUNGER ONE STEP AT A TIME**

WHEREAS, healthy food is essential to thriving, to growth, and to a prosperous, long life, but those without land to grow food or money to buy it are likely to suffer from hunger; and

WHEREAS, 800 million people around the world are hungry, including 11-12% of Americans; and

WHEREAS, 3.2 million children die from hunger each year, and 66 million primary school age children around the world go to school hungry, in addition to one in five American schoolchildren who risk going to school hungry; and

WHEREAS, the CROP Hunger Walk has been organizing cities and towns across America to fight hunger around the world and in their communities for 50 years; and

WHEREAS, Cabarrus County has been part of the CROP Hunger Walk since 1978, raising over \$30,000 per year in recent years in the fight against hunger; and

WHEREAS, by participating in the CROP Hunger Walk, we can draw attention, not only to the problems of hunger, but also to solutions, improving the quality of life of all of our neighbors, no matter where they live, and supporting thriving livelihoods for all people.

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners do hereby proclaim Sunday, October 13, 2019, as:

CROP Hunger Walk Day

in Cabarrus County and encourage all citizens to support observances that raise public awareness concerning hunger and poverty, their causes and their solutions.

Adopted this 16th day of September, 2019.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Dennis Testerman, Organizer, Cabarrus County (NC) CROP Hunger Walk, spoke about the community's efforts and participation in the walk. Mr. Testerman stated the walk would be in held in Concord this year and provided additional information.

(C-4) Hispanic and Latino Heritage Month

Chairman Morris read the proclamation aloud.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2019-16

HISPANIC AND LATINO HERITAGE MONTH PROCLAMATION

WHEREAS, Cabarrus County is proud to be home to nearly 23,000 community members of Hispanic or Latino descent; and

WHEREAS, Hispanic and Latino community members enrich our communities by sharing their vibrant culture and heritage; and

WHEREAS, in September 1968, Congress authorized President Lyndon B. Johnson to proclaim National Hispanic Heritage Week; and

WHEREAS, this celebration was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15; and

WHEREAS, the United States Congress and the White House call for all Americans to observe this month appropriately; and

WHEREAS, Cabarrus County will join with the rest of the country in recognizing the National Hispanic and Latino Heritage Month by commemorating essential contributions, sacrifices, and accomplishments that Hispanic and Latino people have made to the United States throughout history;

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners do hereby recognize September 15 - October 15, 2019, as

HISPANIC AND LATINO HERITAGE MONTH.

Adopted this 16th day of September, 2019.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Sandra Torres, Cabarrus Health Alliance, Healthy Cabarrus Latino Outreach Coordinator, thanked the Board for their support.

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:54 p.m. He stated each speaker would be limited to three minutes.

Julia Bowman, resident of 10016 Arbor Dale Avenue, Charlotte, spoke about storm water drainage issues and a sink hole on her property.

With there being no one else to address the Board, Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments and Removals - Juvenile Crime Prevention Council

At the Juvenile Crime Prevention Council's August meeting, the Council voted to recommend the following individuals for reappointment: Woody Chavis (Police Chief), Susan Fearington (County Manager/Designee), Steven Ayers (Member of Faith Community), Mark Boles (Member of Business Community), Sonja Bohannon-Thacker (Local Health Director/Designee), Troy Barnhardt (At-large), and Marta Meares (At-large). A letter of recommendation was included in the Agenda. All are willing to serve another term. An exception to the "residency" provision of the Appointment Policy will be needed for Mr. Chavis. An exception to the "length of service" provision of the Appointment Policy will be needed for Ms. Fearington, Mr. Ayer, Mr. Boles, Ms. Bohannon-Thacker, Mr. Barnhardt and Ms. Meares.

Additionally, Chase Carey (Student Under 18/CCS) has resigned from his position on the Council.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed Chase Carey from the Juvenile Crime Prevention Council roster and thanked him for his service.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board reappointed Woody Chavis (Police Chief),

Susan Fearrington (County Manager/Designee), Steven Ayers (Member of Faith Community), Mark Boles (Member of Business Community), Sonja Bohannon-Thacker (Local Health Director/Designee), Troy Barnhardt (At-large), and Marta Meares (At-large) to the Juvenile Crime Prevention Council for two-year terms ending September 30, 2021; including an exception to the "residency" provision of the Appointment Policy for Mr. Chavis; and an exception to the "length of service" provision of the Appointment Policy for Ms. Fearrington, Mr. Ayers, Mr. Boles, Ms. Bohannon-Thacker, Mr. Barnhardt and Ms. Meares.

(F-2) Appointments and Removals - Mental Health Advisory Board

Reid Thornburg has resigned from his position on the Mental Health Advisory Board as the Cardinal Innovations Healthcare representative.

An application to serve on the Mental Health Advisory Board has been received from Melissa Bunker. She is a Senior Community Executive with Cardinal Innovations Healthcare and is eligible to fill the vacant Cardinal Innovations Healthcare position. Ms. Bunker resides in Mecklenburg County. An exception to the "residency" provision of the Appointment Policy will be needed for her.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed Reid Thornburg from the Mental Health Advisory Board roster and thanked him for his service.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Melissa Bunker to the Mental Health Advisory Board as the Cardinal Innovations Healthcare representative to complete an unexpired term ending December 31, 2020; including an exception to the "residency" provision of the Appointment Policy.

(F-3) Appointments and Removals - Region F Aging Advisory Committee

A request was sent to The Home and Community Block Grant Committee regarding vacancies on the Region F Aging Advisory Committee that were effective June 30, 2019. Currently, there are two delegate vacancies and one alternate vacancy.

Past delegate Jean Chandler is not eligible to continue as a delegate but can serve in the alternate role and has expressed interest in doing so. She has served on this Committee since 2013. An exception to the "length of service" provision of the Appointment Policy will be needed for her. Ida Mills has served as the alternate but has expressed an interest in serving as a delegate. Nancy Woodard is not interested in serving another term.

The Home and Community Block Grant Committee recommends the appointment of Ms. Ida Mills as a delegate and Ms. Jean Chandler as alternate delegate on the Region F Aging Advisory Committee. Ms. Mills' term would expire June 30, 2021. Ms. Chandler's term would expire June 30, 2020.

There are currently no other applications on file for this Committee.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed Nancy Woodard from the Region F Aging Advisory Committee roster and thanked her for her service.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Ida Mills to the Region F Aging Advisory Committee as a delegate member for a two-year term ending June 30, 2021.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Jean Chandler to the Region F Aging Advisory Committee as an alternate delegate for a one-year term ending June 30, 2020; including an exception to the "length of service" provision of the Appointment Policy.

(F-4) Appointments and Removals - Watershed Improvement

Donald Kelly's term on the Watershed Improvement Commission (WIC) expired February 15, 2019. Mr. Kelly chose not to request serving another term. He has served on this board since 2007.

The other members of the WIC have met with William Leake, who submitted an application and recommend Mr. Leake be appointed to fill the vacant position.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed Donald Kelly from the Watershed Improvement Commission roster and thanked him for his many years of service.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed William Leake to the Watershed Improvement Commission for a six-year term ending February 28, 2025.

(F-5) County Manager - Contribution to North Carolina National Guard Museum

The North Carolina National Guard Museum (NCNG) is requesting a \$1,000 contribution from Cabarrus County to assist with funding for a World War I Monument that will be placed in France near the town of Nauroy, the high-water mark of the 30th's efforts on that fateful day. The Foundation will also place a new monument on the State Capitol Grounds to replace the existing small monument. Although few have ever heard of this battlefield, North Carolina lost more soldiers on this one day than any battle in history, with the exception of the 2nd day at Gettysburg. In addition to the monetary request, the NCNG is also requesting 8 ounces of soil from each County to be used at the monument site. The attached budget amendment reduces the Board Contingency account by \$1,000 and moves funds to the Board Directed Expense account to contribute to the World War I Monument.

UPON MOTION of Commissioner Kiger seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved a \$1,000 contribution to the North Carolina National Guard Museum for the World War I Monument fund; including approval of the necessary budget amendment.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: This budget amendment reduces the Board's contingency account by \$1,000 to make a contribution to the North Carolina National Guard Museum for a World War I monument to replace the existing monument on the State Capitol Grounds. The North Carolina National Guard Museum (NCNG) is replacing the existing monument at the State Capitol and placing a new monument in France near the town of Nauroy, the high-water mark of the 30th's efforts on that fateful day. Although few have ever heard of this battlefield, North Carolina lost more soldiers on this one day than any battle in history, with the exception of the 2nd day at Gettysburg. In addition to the monetary request, the NCNG is also requesting 8 ounces of soil from each County.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1910/9660	Board Contingency	996,341.00		1,000.00	995,341.00
001	9	1110/9690	Board Directed Expense	1,860.00	1,000.00		2,860.00

(F-6) County Manager - Dominion Energy Easement on East First Street

Dominion Energy is requesting an easement for a new gas line serving downtown Kannapolis on East First Street. The property is owned by Cabarrus County and is across from A.L. Brown High School. The Board of Commissioners approved the easement. This is the follow-up budget amendment.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the related budget amendment, which provides funding to Kannapolis City Schools.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: Dominion Energy is requesting an easement for a new gas line serving downtown Kannapolis on East First Street. The property is owned by Cabarrus County and is across from A. L. Brown High School. This budget amendment budgets the revenue the County will receive from Dominion Energy as a result of the easement and budgets the expenditures to go to Kannapolis City Schools since it is on the school site of A.L. Brown.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	7230/6803/0614	Miscellaneous Revenue - Utility Easement	-	13,355.00		13,355.00
001	9	7230/9702/0614	Kannapolis City Schools - Utility Easement	-	13,355.00		13,355.00

(F-7) County Manager - Reappropriation of Funds for Ongoing Projects, Grants and Commitments

Each year there are new projects, grants and commitments that need to be transitioned to the new fiscal year when they are unable to be completed within the fiscal year they were budgeted. A reappropriation of funds, via fund balance, is needed to transition the projects to the new fiscal year. Attached you will find the reappropriation list of items by department.

Department	Project / Grant	Account Information FY 19	Account Information FY 20	Account Description	Amount	Justification
Commissioner Meetings and Outreach	Seal Revisions	00191220-9695	00191220-9695	Marketing Activities	500	This project is 40% complete and required an updated digital version of the County seal.
Human Resources	Recruitment and Training	00191230-9393	00191230-9393	Recruitment	3,000	Recruitment funds were not used by June 30, 2019. The funds were not assumed but intended for general recruitment expenses. Requesting roll over of funds with the intended use of training for County leadership that will impact recruitment and retention practices. The specific training course includes "Designing Diverse and Inclusive Teams" workshop. This class would be a one day workshop for 35 county participants. The county would be responsible for hosting and making all logistical arrangements and the Center for Public Leadership and Governance would provide expert instruction and materials.
Non-Departmental	Board Contingency	00191910-9660	00191910-9660	Board Contingency	37,500	There is a need for an internal control assessment to take place. The Matrix Consulting Group provides organizational, management and financial management services to public sector clients across the U.S. Matrix is headquartered in California with a regional office in North Carolina. While best practice and modern internal controls are essential for all local government departments, there are certain high-risk areas of local government operations. The provider would evaluate and assess all current preventative and detective internal controls for the County. The result would be an understanding and assessment of current operations related to approximately 200 areas of existing preventive and detective internal controls. The areas assessed over the 12 week project would include Purchases, expenses, and vendor management, checks and check handling, inventory and equipment, governance, physical controls, information technology, internal audit and analytics, human resources, employees, and payroll and list, cash and cash handling.
General Government Total \$					41,000.00	
Emergency Medical Services	Printing of state protocols	00192730-9320	00192730-9320	Printing & Binding	1,000	Due to new medical director change, the process to review the protocols and submit to the state for approval was delayed. This resulted in them not being ready for print in FY 19.
Sheriff's Office - Administration	Uniforms - Pairs & Class B Uniform Shirt	00192110-9340	00192110-9340	Uniforms	17,876	The Sheriff's Office is changing the Class B Uniform to go with a new vendor for pants and shirts. The goal is to establish a stock room for uniforms, which will cut down on specialty orders and alterations. Unable to get this vendor established in the financial system until after the PO deadline.
Public Safety Total \$					18,876.00	
Department of Human Services - Transportation	5310 Grant	00195240-9472-0495	00195240-9472-0495	Transportation Services for Medicaid	45,274.71	Federal Grant running through September 2020.
Department of Human Services - Child Welfare	Triple P Grant	00195630-94003	00195630-94003	Triple P Incentive Grant	3,572.35	Triple P funds are carried forward each year until expended. Triple P is for the Positive Parenting Program with Child Welfare. This program provides parenting classes.
Human Services Total \$					48,847.06	
Kannapolis City Schools	Feasibility Study at Canyon Gym	00197230-9605	00197230-9605	Architect	12,000	This project was not complete at the end of FY 19. The architect has not completed the final report. Kannapolis City Schools stated this project is set to be completed in the fall.
Education Total \$					12,000.00	
TOTAL					\$ 120,723.06	

Fund	Category	Amount
General Fund	General Government	41,000.00
	Public Safety	18,876.00
	Human Services	48,847.06
	Education	12,000.00
Grand Total		120,723.06

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the reappropriation list and approved the attached budget amendment.

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: Fund balance appropriation from the General Fund for unspent balances from FY 2019 for on-going projects and grants to be completed in FY 2020.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1220/6901	Fund Balance Appropriation	1,050.00	500.00		1,550.00
001	9	1220/9695	Marketing Activities	129,885.00	500.00		130,385.00
001	6	1230/6901	Fund Balance Appropriation		3,000.00		3,000.00
001	9	1230/9393	Recruitment		3,000.00		3,000.00
001	6	1910/6901	Fund Balance Appropriation	1,659,932.60	37,500.00		1,697,432.60
001	9	1910/9660	Board Contingency	962,706.00	37,500.00		1,000,206.00
001	6	2730/6901	Fund Balance Appropriation	184,246.05	1,000.00		185,246.05
001	9	2730/9320	Printing and Binding	5,850.00	1,000.00		6,850.00
001	6	2110/6901	Fund Balance Appropriation		17,876.00		17,876.00
001	9	2110/9340	Uniforms	174,000.00	17,876.00		191,876.00
001	6	5240/6901	Fund Balance Appropriation		45,274.71		45,274.71
001	9	5240/9472/0495	Transportation Services for Medicaid Trips	140,000.00	45,274.71		185,274.71
001	6	5630/6901	Fund Balance Appropriation	47,596.22	3,572.35		51,168.57
001	9	5630/94003	Triple P Incentive Grant		3,572.35		3,572.35
001	6	7230/6901	Fund Balance Appropriation		12,000.00		12,000.00
001	9	7230/9605	Architect		12,000.00		12,000.00

(F-8) County Manager - Resolution of Support for a New Roundabout at Gold Hill and Irish Potato Roads

The North Carolina Department of Transportation (NCDOT) is seeking High Impact/Low Cost funding for a roundabout at the intersection of Gold Hill and Irish Potato Roads. The accident and property damage data at this intersection supports safety improvements. From a County services perspective, this intersection is located on the major route to access Camp Spencer Park.

The NCDOT provided the following information concerning crash data at that intersection: At the time of the project being developed, there were 28 crashes identified as having occurred within the intersection in the 5-year study period. Of those, 1 resulted in a fatal crash, 8 were "C" injury crashes, and the remaining 19 were property damage only type crashes. Thirteen of the

28 crashes were rear end type crashes, 10 were angle type crashes, and the remaining 5 were of not distinct pattern. The benefit-to-cost ratio for the project was 14.25:1.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the adopted the resolution.

Resolution No. 2019-16

RESOLUTION REGARDING SAFETY IMPROVEMENTS TO THE INTERSECTION OF GOLD HILL AND IRISH POTATO ROADS

WHEREAS, the traffic volume and accident history at the intersection of Gold Hill (SR 2408) and Irish Potato Roads (SR 2411) warrants safety improvements; and

WHEREAS, traffic count growth shows that traffic continues to increase in volume in all directions from this intersection; and

WHEREAS, the N. C. Department of Transportation has analyzed this intersection and proposed improvements to address traffic volume and safety; and

WHEREAS, there is belief that more extensive improvements that address long-term traffic growth at this intersection would be most appropriate; and

WHEREAS, Division 10 staff of the North Carolina Department of Transportation have identified possible funding through High Impact/Low Cost funds; and

WHEREAS, Division 10 staff have committed to working with adjacent landowners on the best possible solution;

NOW THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby supports these intersection improvements and requests:

1. The N.C. Department of Transportation consider a safety improvement design that meets the needs indicated by current data and future needs created by increasing traffic at the intersection.
2. That the N. C. Department of Transportation use funding provided through High Impact/Low Cost funds and any other appropriate source.

Adopted this 16th day of September, 2019.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(F-9) DHS - Transportation Title VI Policy

The State of North Carolina and the Federal Government requires each Transit Agency to create a new Title VI policy every three years. Title VI of the civil right act of 1964 prohibits discrimination based on race, color or national origin in programs or activities which receive Federal Financial Assistance.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the Title VI policy.

(F-10) Finance - Adjust Soil and Water Prime Farmland Funding to Capital Improvement Plan Level

Per the FY20 Capital Improvement plan, the Soil and Water Prime Farmland funding level should be \$125,000. By reviewing the beginning FY20 available funds, a \$29,854.24 adjustment needs to be made to maintain the set aside funding for this program. Funding breakdown includes a \$100,000 budget for future easement purchases and a \$25,000 budget for legal fees. At this time the easement purchases line should be increased \$29,854.24.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the Soil and Water adjustment of funds and approved the related budget amendment and project ordinance.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This amendment is to increase the budget for Prime Farmland Soil in the amount of \$29,854.24 to bring to total budget to \$100,000.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	0000-6023	Deferred Tax Collection	2,493,374.26		29,854.24	2,463,520.02
460	9	0000-9830	Other Improvements	1,165,443.69		29,824.24	1,135,619.45
460	6	3270-6023	Deferred Tax Collections	157,703.50	29,854.24		187,557.74
460	9	3270-9698	Soil & Water District	70,145.76	29,854.24		100,000.00

Ordinance No. 2019-57

CABARRUS COUNTY SMALL PROJECTS
 CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed:

Board of Elections Department		
Interest on Investments		\$ 34,122
Contribution from General Fund		61,484
Contribution from Capital Reserve		150,000
		\$ 245,606
Register of Deeds Department:		
Register of Deeds Fees		\$1,790,669
Interest on Investments		59,351
Contribution from General Fund		77,505
		\$1,927,525
Soil and Water Department:		
Other Improvement Projects		\$248,441
EEP Contract		16,900
ADFP Grant		60,146
Drill Program Fees		14,248
Suther Farm Project		780,000
Hill Farm Project		146,370
Stewardship Fund		36,421
		\$1,302,526
Educational Farming		
Educational Farming (Lomax)		\$ 27,000
Local Agricultural Preservation Projects:		
Contribution from General Fund		\$13,800
Deferred Farm Tax Collections		2,506,629
Deferred Farm Tax Interest		408,742
Interest on Investments		96,417
		\$3,025,588
TOTAL REVENUES		\$6,528.245

- D. The following appropriations are made as listed:

Board of Elections Department:

Board of Elections Equipment and Furniture	\$ 245,606
Register of Deeds Department: Register of Deeds Automation & Preservation	\$ 1,927,525
Soil and Water Department:	
Other Improvement Projects	\$248,441
EEP Contract	16,900
ADFP Conservation Easement	60,146
Drill Repair & Maintenance	14,248
Suther Farm Project	780,000
Hill Farm Project	146,370
Stewardship	36,421
	\$1,302,526
Educational Farming	
Educational Farming (Lomax)	\$ 27,000
Local Agricultural Preservation Projects:	
Other Improvement Projects	\$3,025,588
TOTAL EXPENDITURES	\$6,528.245
GRAND TOTAL - REVENUES	\$6,528.245
GRAND TOTAL - EXPENDITURES	\$6,528.245

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The County Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The County Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to County construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.

- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriation to such agencies where G.S. 153 A-248(b), 259. 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129 (a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project Ordinance associated with the project is closed.

Adopted this 16th day of September, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-11) Human Resources - Personnel Ordinance Updates

Human Resources proposed updates to several sections of the Personnel Ordinance including holiday accruals for part time employees, compensatory time usage order, bilingual incentive waiting period and the Leave Without Pay process.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the recommended changes to the Cabarrus County Personnel Ordinance.

(F-12) Kannapolis City Schools - Request for Landlord Waiver (Guaranteed Energy Savings)

Kannapolis City Schools are requesting the County Commissioners to approve a Landlord Waiver in regards to a guaranteed energy savings project. Four schools that will be included in the guaranteed energy savings project are owned by Cabarrus County. The four schools are A.L. Brown High, Fred L. Wilson Elementary, Kannapolis Middle, and Shadybrook Elementary.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the execution of a Landlord Waiver for Kannapolis City Schools.

(F-13) Sheriff's Office - Additional Position Allocation

In conformity with an existing agreement with the Town of Harrisburg for law enforcement coverage, the Town of Harrisburg has approved funding for two (2) additional officers in conjunction with the eleven (11) that they currently

provide funding. This request is for Cabarrus County to approve the two (2) additional positions and that the direct costs of these positions be billed to the Town of Harrisburg. During the FY 20 budget process, the additional revenue that would be billed to the town of Harrisburg was budgeted in the Sheriff's Office deputy reimbursement account although the two (2) additional positions were not requested or budgeted. In order to fund these positions a budget amendment is needed to decrease the salary adjustments account and increase the applicable salary and benefits accounts.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the creation of the additional two (2) deputy positions for the Town of Harrisburg and adopted the associated budget amendment.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: In conformity with an existing agreement with the Town of Harrisburg for law enforcement coverage, the Town of Harrisburg has approved funding for two (2) additional officers in conjunction with the 11 that they currently provide funding. This request is for Cabarrus County to approve the two (2) additional positions and that the direct costs of these positions be billed to the Town of Harrisburg. During the FY 20 budget process, the additional revenue that would be billed to the Town of Harrisburg was budgeted in the Sheriff's department deputy reimbursement account although the (2) additional positions weren't requested or budgeted for. In order to fund these positions, a budget amendment is needed to decrease the salary adjustments account in order to fund the 2 additional deputy positions requested by the Town of Harrisburg.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1910/9109	Salary Adjustments	1,218,213.00		160,650.00	1,057,563.00
001	9	2110/9101	Salaries and Wages	10,183,917.00	113,458.00		10,297,375.00
001	9	2110/9201	Social Security	651,842.00	7,034.00		658,876.00
001	9	2110/9202	Medicare	152,513.00	1,644.00		154,157.00
001	9	2110/9205	Group Health Insurance	1,563,866.00	15,960.00		1,579,826.00
001	9	2110/9206	Vision Insurance	4,115.00	42.00		4,157.00
001	9	2110/9207	Life Insurance	6,445.00	66.00		6,511.00
001	9	2110/9210	Retirement	1,033,706.00	11,004.00		1,044,710.00
001	9	2110/9230	Workers Compensation	215,673.00	2,274.00		217,947.00
001	9	2110/9235	Deferred Compensation 401k	542,312.00	5,672.00		547,984.00
001	9	2110/9640	Insurance and Bonds	231,903.00	2,496.00		234,399.00
001	9	2110/9340	Uniforms	175,000.00	1,000.00		176,000.00

(F-14) Sheriff's Office - Contract with Motorola

The contract with Motorola for the third and final phase of the Ethernet Backhaul Project. It includes hardware and software for the radio system that keeps the communications centers connected to the master site when backhaul connectivity is lost. Historically, when there is a connection issue the radios in the field still operate but the communication centers have to use back up radios. This software and hardware is to keep the communications centers/911 centers fully connected until the main connection is restored. This is phase III of the Ethernet Backhaul Project.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the contract between Cabarrus County and Motorola; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(F-15) Solid Waste / Landfill - Revised Saturday Operation Hours

The Cabarrus County Construction and Demolition Landfill is currently open on Saturdays from 8 a.m. until 2 p.m. The majority of customers who visit the landfill on Saturdays are residents who utilize the residential trash convenience center. In order to better serve these customers and improve the efficiency of closing the landfill on Saturdays, landfill staff has recommended that the hours for the construction and demolition landfill area be changed to 8 a.m. until 12 p.m. The Saturday operating hours for the residential trash convenience center and recycling convenience center will remain 8 a.m. until 2 p.m.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the modification to Saturday hours at the Cabarrus County Construction and Demolition Landfill.

(F-16) Tax Administration - Refund and Release Reports - August 2019

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along

with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the August 2019 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G) NEW BUSINESS

(G-1) DHS - FY21 5311 Community Transportation Grant - Public Hearing 6:30 p.m.

Bob Bushey, Transportation Manager, reported the FY21 Community Transportation Grant from the State of North Carolina provides funding for administrative costs as well as Capital projects. He requested funding for FY21, for \$170,139 for administrative funding with a 15 percent local match of \$25,522; and \$393,000 for Capital projects to replace six vehicles with a 10 percent local match of \$39,300. The total funding request is for \$563,139 with a total local share of \$64,822. He stated a public hearing is required along with acceptance of the FY21 5311 Community Transportation Administration and Capital Grant and related resolution.

Chairman Morris opened the public hearing at 7:02 p.m. The Public Hearing notice was published in English and Spanish on September 4, 2019 in *The Independent Tribune*. The public hearing notice was also posted on the County's website (www.cabarruscounty.us) in English and Spanish on September 6, 2019, in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the FY21 5311 Community Transportation Administrative and Capital Grant and adopted the related resolution.

Resolution No. 2019-17

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2021 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by Commissioner Lynn W. Shue and seconded by Commissioner F. Blake Kiger for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other

requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the

NOW, THEREFORE, be it resolved that the County Manager of Cabarrus County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

(G-2) Planning and Development - 2018-2019 HOME Program Consolidated Annual Performance and Evaluation Report (CAPER) - Public Hearing 6:30 p.m.

Kelly Sifford, Planning and Development Director advised Cabarrus County has been a member of the Cabarrus/Iredell/Rowan HOME Consortium for approximately 25 years. As required by participation in the program, Cabarrus County has produced its annual CAPER for public review and hearing. Ms. Sifford stated Cabarrus County used 2015-2016 and 2016-2017 HOME program funds, county match and program income toward the construction of a senior apartment complex in Kannapolis on El Paso St. Six of the units are required to meet the HOME income guidelines for the tenants due to the HOME fund investment. The project is under construction and is expected to be completed by the end of 2019. As a result, all of the funds have been expended but we do not have beneficiaries until the units can be occupied.

Chairman Morris opened the public hearing at 7:04 p.m. The Public Hearing notice was published on September 4 and 11, 2019 in *The Independent Tribune*. The public hearing notice was also posted on the County's website (www.cabarruscounty.us) on September 6, in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

No further action was required of the Board.

(G-3) Tax Administration - Presentation of Schedule of Values, Standards and Rules - Public Hearing 6:30 p.m.

Justin Eudy, Real Property Manager, reported, in preparation for the 2020 Revaluation Project, NCGS 105-317(c) requires that:

1. The Assessor must submit the proposed Schedules, Standards, and Rules to the Board of Commissioners not less than 21 days before the meeting at which they will be considered for adoption.
2. Upon receipt of the proposed Schedules the Board shall publish a statement in the newspaper stating that the proposed Schedules are available for inspections and establishing a time and place for a public hearing to be held at least 7 days before adoption of the final Schedules.

Chairman Morris stated the Schedule of Values, Standards and Rules is available for the public to examine in the Tax Administration office and on the County's website.

Chairman Morris opened the public hearing at 7:06 p.m. The Public Hearing notice was published on September 6, 2019 in *The Independent Tribune*. The public hearing notice was also posted on the County's website (www.cabarruscounty.us) on September 6, 2019, in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

No further action was required of the Board.

(G-4) Infrastructure and Asset Management - Town of Midland Temporary Construction Easement at Rob Wallace Park

Kyle Bilafer, Area Manager of Operations, reported the Town of Midland is requested a temporary construction easement at Rob Wallace Park for a sidewalk to connect to a crosswalk over Bethel School Road from the Saddlebrook/Bethel Glen/Brentwood community. The sidewalk inside the park will be approximately 200 linear feet. The Town of Midland needs the easement executed in order to provide it to the NCDOT (North Carolina Department of Transportation) as part of the Congestion Mitigation and Air Quality Improvement Program fund request application. He also responded to questions from the Board.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the temporary construction easement for Town of Midland and authorized the County Manager to execute the easement documents on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Vice Chairman Honeycutt, Liaison to Senior Centers Advisory Council, gave a list of upcoming events through the Active Living and Parks Department.

Commissioner Shue, Liaison to Centralina Council of Government, reported on his and Commissioner Poole's participation in the Charlotte Airport Academy.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Juvenile Crime Prevention Council - 1 Vacant Position (District Attorney/Designee)
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Public Health Authority of Cabarrus County - 1 Vacant Position (Practicing Dentist)
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions (Midland, NC Mental Health, and Clergy)
- Watershed Improvement Commission - 1 expired term
- Youth Commission - 13 Vacant/Expired positions (A. L. Brown, Central Cabarrus, Concord, Cox Mill, Jay M. Robinson, Mount Pleasant, Northwest Cabarrus and At-Large High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for August 2019 and the Cabarrus County Commercial Building Plan Review Summary for August 2019 for informational purposes as part of the Agenda. No action was required of the Board.

(H-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-5) Economic Development Corporation - August 2019 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of August 2019 as part of the Agenda. No action was required of the Board.

(H-6) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

None.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

(K-1) Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation, economic development and acquisition of real property as authorized by NCGS 143-318.11(a) (3), (4) and (5).

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session.

Return to Open Session

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board scheduled a public hearing for a proposed economic development investment for Project Kiwi and a public hearing for a proposed economic development investment for Project Sebastian for October 21, 2019 at 6:30 p.m. or as soon thereafter as persons may be heard.

(L) ADJOURN

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the meeting adjourned at 8:40 p.m.




Lauren Linker, Clerk to the Board