

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 21, 2020
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

Girl Scout Troop 3561, Westford United Methodist Church

INVOCATION

Reverend Tony Hall, Shield of Faith Church

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes

B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda

C. RECOGNITIONS AND PRESENTATIONS

1. 2020 Census Partnership Resolution Presentation
2. Human Resources - Recognition of Mary "Angie" Caldwell on Her Retirement from Cabarrus County Human Services Department
3. Proclamation - Black History Month

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Appointments - Firemen's Relief Fund Trustees
2. Appointments and Removals - Home and Community Care Block Grant Advisory Committee
3. Appointments and Removals - Mental Health Advisory Board
4. BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule
5. County Manager - Revised Joint Use Agreement
6. County Manager - Road Improvements at Hickory Ridge Elementary School
7. Department of Human Services - Transportation FY20 ROAP Application
8. Infrastructure and Asset Management - Cabarrus County Courthouse Expansion Construction Manager at Risk Contract Extension
9. Planning and Development - Amendments to Proposed Fee Schedule
10. Planning and Development - Urgent Repair Grant
11. Tax Administration - Refund and Release Reports - December 2019

G. NEW BUSINESS

1. Finance - Installment Financing Contract for Various School and County Projects - Public Hearing 6:30 P.M.
2. Finance - Resolution Approving Installment Contract Financing for Various Public Projects Up to \$130,000,000
3. Planning and Development - 2020-2021 HOME Program - Public Hearing 6:30 p.m.
4. Library - Request to Submit Internship Grant Application

H. REPORTS

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. County Manager - Monthly Building Activity Reports
4. County Manager - Monthly New Development Report
5. EDC - December 2019 Monthly Summary Report
6. Finance - Monthly Financial Update

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

1. Closed Session - Pending Litigation

L. ADJOURN

Scheduled Meetings

February 3

Work Session

4:00 p.m.

Multipurpose Room

February 17	Regular Meeting	6:30 p.m.	BOC Meeting Room
February 28	Board Retreat	4:00 p.m.	Multipurpose Room
February 29	Board Retreat	8:00 a.m.	Multipurpose Room
March 9	Work Session	4:00 p.m.	Multipurpose Room
March 23	Regular Meeting	6:30 p.m.	BOC Meeting Room

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

**Cabarrus County Television Broadcast Schedule
Cabarrus County Board of Commissioners' Meetings**

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday	1:00 P.M.
Sunday - Tuesday	6:30 P.M.
Thursday & Friday	6:30 P.M.

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

December 2, 2019 (Work Session)
December 16, 2019 (Regular Meeting)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ December 2, 2019 Work Session Minutes
- ▣ December 16, 2019 Regular Meeting Minutes

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, December 2, 2019.

Present - Chairman: Stephen M. Morris
 Vice Chairman: Diane R. Honeycutt
 Commissioners: F. Blake Kiger
 Lynn W. Shue

Absent - Commissioner: Elizabeth F. Poole

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

Approval of Agenda

Chairman Morris presented the following changes to the agenda:

Removed:
 Closed Session
 6.1 Closed Session - Pending Litigation and Economic Development

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the agenda as amended.

Discussion Items - No Action

Innovation and Technology - Innovation Report - Preparing for the 2020 Election

Debbie Brannan, Area Manager of Innovation and Technology, reported on the December selection for the Digital Book Club.

Ms. Brannan then reviewed the following Innovation Initiative goals:

- Create a Culture of Innovation by Educating and Empowering Staff
- Expand and Improve Use of Existing Resources for Continuous Improvement
- Visualize County Operational Wellness Through Measurements and Dashboards

As part of the innovation initiatives, Ms. Brannan, Landon Patterson, Business Systems Analyst, and Todd Shanley, Chief Information Officer, presented a PowerPoint presentation titled "Preparing for 2020 Elections". The following topics were discussed.

- Voter Resources
 - o Cabarrus County website CabarrusCounty.us/elections
 - o NC State Board of Elections website NCSBE.Gov
- Cabarrus County Apps
 - o Election Day Polling Places App
 - o Precinct Officials Communication App
- Cabarrus County Support and Security
 - o Physical
 - o Cyber

There was discussion throughout the presentation. During discussion, Ms. Brannan, Mr. Patterson and Mr. Shanley responded to questions from the Board. Mark McIntyre, Senior Analyst Programmer, was also in attendance.

Discussion Items - For Action

Active Living and Parks - 2020 Fees and Charges Policy

Londa Strong, Director, Active Living and Parks, reported each year staff reviews the Fees and Charges Policy and presents the recommendations to the Active Living and Parks Commission and Senior Centers Advisory Council. After review, proposed changes, along with a summary, are provided for the Boards' consideration.

Byron Haigler, Assistant Director, Active Living and Parks, provided an overview of the proposed changes and summary to the Board.

Active Living and Parks - Town of Midland Request

Londa Strong, Director, Active Living and Parks, reported Midland Mayor John Crump, Council Member Rich Wise, and Town Manager Doug Paris provided a presentation at the Active Living and Park Commissions' October meeting to name the trail around the front pond at Rob Wallace Park in memory of Ellis "Reed" Parlier. Reed was the young man from Midland who lost his life during the shooting at UNCC earlier this year.

In the proposal, The Town of Midland would pay for a sign designating the Trail name. Cabarrus County would determine the location, size and wording for the sign.

Additionally, Ms. Strong reported the Parlier family has been made aware of the request and is full support. Byron Haigler, Assistant Director, Active Living and Parks, was also in attendance.

BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding requests for appointments for several boards and committees has been provided. He stated these items will be on the December Consent Agenda.

BOC - Commissioner Appointments for 2020

Chairman Morris reported a list regarding commissioner appointments for members or liaisons to various boards and committees was provided for the coming 2020 year.

BOC - Resolution Establishing the Board of Commissioners' 2020 Meeting Schedule

Chairman Morris reported a resolution is required to establish the Board of Commissioners' 2020 meeting schedule.

A brief discussion ensued. During discussion, Mike Downs, County Manager, responded to questions from the Board.

County Manager - Strategic Plan Final Draft Review

Mike Downs, County Manager, reported the final draft of the Strategic Plan has been provided for review. He advised staff would be available should the Board have any questions.

Finance - Governmental Skylight and Roof Repair and Adjustments to the Construction and Renovation Fund

Susan Fearrington, Finance Director, reported it is anticipated that the Governmental Skylight and Roof Repair Project will be over budget. She stated the project is recorded and tracked in the Construction and Renovation Fund. Based on current estimates an additional \$492,722 will be required. Funds are available from the General Fund debt service expenditures to cover this need. Ms. Fearrington advised a budget amendment and project ordinance will be required.

Michael Miller, Infrastructure and Asset Management Director, provided information and schematic drawings of the Governmental Skylight and Roof Repair Project.

A discussion ensued. During discussion, Mr. Miller; Kyle Bilafer, Area Manager of Operations; Jonathan Marshall, Deputy County Manager; and Mike Downs, County Manager, responded to questions from the Board.

Ms. Fearrington, advised the Construction and Renovation Fund also has some completed projects that need to be adjusted to the actual final project amounts, and other projects that need to be written off from the general ledger. Since the fund is a multi-year fund, a budget amendment and project ordinance will also be included for review and approval.

Discussion continued with Mr. Marshall, Mr. Miller, and Mr. Bilafer responding to the additional questions from the Board.

Finance - Resolution Relating to Financing of Various School and County Projects

Susan Fearrington, Finance Director, presented a request for approval of a resolution enabling staff to enter into one or more installment financing contracts for various public school and county projects. She advised a public hearing is required for the January 21, 2020 regular meeting.

A discussion ensued. During discussion, Ms. Fearrington and Rodney Harris, Deputy County Manager, responded to questions from the Board.

Tax Administration - Electronic Listing Resolution

David Thrift, Tax Administrator, presented a proposed resolution approving electronic listing of personal property for property tax purposes. Mr. Thrift stated this will provide the capability to accept electronic listings for Business Personal Property accounts. He also responded to questions from the Board.

Tax Administration - SC Debt Setoff Memorandum of Understanding

David Thrift, Tax Administrator, requested approval of a Memorandum of Understanding to participate in the South Carolina Debt Setoff Act Of 2003. He advised approval is the first step in allowing assistance in the collection of delinquent taxes, ambulance fees and other debts owed to the County from residents of South Carolina.

Tax Administration - SC Debt Setoff Resolution

David Thrift, Tax Administrator, stated the SC Debt Setoff Resolution is in conjunction with the SC Debt Setoff Memorandum of Understanding addressed in the previous agenda item.

Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

Vice Chairman Honeycutt **MOVED** to approve the December 16, 2019 agenda as listed below. Commissioner Kiger seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Board Organization

- Board of Commissioners - Election of Chairman
- Board of Commissioners - Election of Vice Chairman
- Board of Commissioners - Comments from Chairman and Vice Chairman

Recognitions and Presentations

- Human Resources - Recognition of John "David" Baxter, Cable Television General Manager, on his Retirement from Cabarrus County Communications and Outreach Department
- Proclamation - Dr. Martin Luther King, Jr. Day
- Proclamation - national Radon Action Month

Consent

- Active Living and Parks - 2020 Fees and Charges Policy
- Active Living and Parks - Town of Midland Request
- Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)
- Appointments - Centralina Economic Development District
- Appointments - Juvenile Crime Prevention Council
- Appointments - NC 73 Council of Planning Member Appointments
- Appointments and Removals - Cabarrus County Senior Centers Advisory Council
- Appointments and Removals - Cabarrus County Youth Commission
- Appointments and Removals - Human Services Advisory Board
- BOC - Commissioner Appointments for 2020
- BOC - Resolution Establishing the Board of Commissioners' 2020 Meeting Schedule
- County Manager - Strategic Plan Final Draft Review

- Finance - Governmental Skylight and Roof Repair and Adjustments to the Construction and Renovation Fund
- Tax Administration - Electronic Listing Resolution
- Tax Administration - Refund and Release Reports - November 2019
- Tax Administration - SC Debt Setoff Memorandum of Understanding
- Tax Administration - SC Debt Setoff Resolution

New Business

- Infrastructure and Asset Management - Sheriff's Training and Firing Range Civil Renovations
- Finance - Presentation of the Fiscal Year 2019 Comprehensive Annual Financial Report
- Finance - Resolution Relating to Financing of Various School and County Projects

Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - November 2019 Monthly Summary Report
- Finance - Monthly Financial Update

Adjourn

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 5:08 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, December 16, 2019.

Present - Chairman: Stephen M. Morris
 Vice Chairman: Diane R. Honeycutt
 Commissioners: F. Blake Kiger
 Elizabeth F. Poole
 Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

Reverend Delton W. Cooper, Sr., Cabarrus County Sheriff's Office Chaplain delivered the invocation.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the minutes of November 4, 2019 (Work Session), November 18, 2019 (Regular Meeting) and November 20, 2019 (Cabarrus Summit) as presented.

Chairman Morris recognized Youth Commission Central Cabarrus High School representative Taylor Hanson.

(B) Board Organization

Chairman Morris turned the meeting over to Mike Downs, County Manager who presided over the organization of the Board.

(B-1) Board of Elections - Election of Chairman

Mike Downs, County Manager, called for nominations for the position of Chairman.

Commissioner Honeycutt **NOMINATED** Commissioner Morris. Commissioner Kiger seconded the nomination.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Honeycutt and unanimously carried, the Board voted to close the floor for nominations and re-elected Commissioner Morris as Chairman of the Cabarrus County Board of Commissioners by acclamation.

Mr. Downs announced Commissioner Morris has been re-elected Chairman and turned the meeting over to him.

(B-2) Board of Commissioners - Election of Vice Chairman

Chairman Morris called for nominations for the position of Vice Chairman.

Commissioner Shue **NOMINATED** Commissioner Honeycutt. Commissioner Kiger seconded the nomination.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board voted to close nominations and re-elected Commissioner Honeycutt as Vice Chairman of the Cabarrus County Board of Commissioners by acclamation.

(B-3) Board of Commissioners - Comments from Chairman and Vice Chairman

Chairman Morris expressed appreciation to the Board for their support.

Vice Chairman Honeycutt expressed appreciation to the Board and staff for their work and support.

Commissioner Shue provided comments and expressed appreciation for the Chair and Vice Chairman's dedication and efforts.

(C) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

New Business
County Manager - Synthetic Turf Project with County Schools and CVB

Moved to January:

Consent Agenda
Appointments - Centralina Economic Development District

Removed:

New Business
Infrastructure and Asset Management - Sheriff's Training and Firing Range Civil Renovations

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the agenda as amended.

(D) RECOGNITIONS AND PRESENTATIONS

(D-1) Human Resources - Recognition of John "David" Baxter, Cable Television General Manager, on His Retirement from Cabarrus County Communications and Outreach Department

Jonathan Marshall, Deputy County Manager, recognized David Baxter, Cable Television General Manager, on his retirement after 16 years of service to Cabarrus County. Mr. Marshall highlighted a number of Mr. Baxter's accomplishments during his tenure with the County.

Vice Chairman Honeycutt presented Mr. Baxter with a service award in appreciation of his service and dedication to the County.

Mr. Baxter graciously accepted the award and expressed appreciation.

(D-2) Proclamation - Dr. Martin Luther King, Jr. Day

Chairman Morris read the following proclamation aloud.

Commissioner Kiger requested an update to the proclamation to include Dr. King's designation as reverend.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation honoring Reverend Dr. Martin Luther King, Jr.

Proclamation No. 2019-20

PROCLAMATION

WHEREAS, Reverend Dr. Martin Luther King, Jr., was born on January 15, 1929 in Atlanta, Georgia, and devoted his life to fighting poverty, injustice and racism in America; and

WHEREAS, Reverend Dr. King, through his practice of non-violent protest, promoted the importance of love, peace and freedom for humankind and challenged America to honor its promise of liberty and justice for all citizens; and

WHEREAS, during his lifetime, Reverend Dr. King sought to forge the common ground on which individuals of all ages, races and backgrounds could join together to address important community issues and provide service to their community; and

WHEREAS, the third Monday in January has been established as a national holiday to observe the anniversary of Reverend Dr. King's birth and commemorated as a national day of service; and

NOW THEREFORE, the Cabarrus County Board of Commissioners hereby proclaims Monday, January 20, 2020 as Reverend Dr. Martin Luther King, Jr. Day in Cabarrus County and encourages all citizens to join in the special programs and ceremonies to be held throughout the county honoring the life and work of Reverend Doctor King and his legacy of peace and equality for all citizens.

Adopted this 16th day of December, 2019.

/s/ Stephen M. Morris

Stephen M. Morris, Chairman
Board of Commissioners

Attest:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(D-3) Proclamation - National Radon Action Month

Chairman Morris read the following proclamation aloud.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2019-21

PROCLAMATION IN SUPPORT OF
NATIONAL RADON ACTION MONTH

WHEREAS, radon is a colorless, odorless, radioactive gas that may threaten the health of our citizens and their families; and

WHEREAS, radon is the second leading cause of lung cancer in the U.S. and is the leading cause of lung cancer in non-smokers; and

WHEREAS, the National Academy of Sciences estimates that up to 21,000 lung cancer deaths occur in the United States each year; and

WHEREAS, one in fifteen homes across the U.S. have elevated radon levels; and

WHEREAS, a home may have elevated levels of radon, even if neighboring homes do not; and

WHEREAS, living in a home with an average radon level of 4 picocuries per liter of air poses a similar risk of developing lung cancer as smoking half a pack of cigarettes a day; and

WHEREAS, testing for radon is simple, inexpensive and radon problems can be fixed; and

WHEREAS, Cabarrus County, the U.S. Surgeon General, the U.S. Environmental Protection Agency, the NC Department of Health and Human Services' NC Radon Program and the North Carolina Advisory Committee on Cancer Coordination and Control support efforts to encourage homeowners to test their homes for radon and have elevated levels addressed; and

WHEREAS, residents of Cabarrus County need to understand the concern for the safety and health of their families; and

WHEREAS, a proclamation of National Radon Action Month is an opportunity to educate individuals on the available measures to reduce radon exposure.

NOW, THEREFORE, BE IT PROCLAIMED, that the Cabarrus County Board of Commissioners do hereby declare:

JANUARY 2020 AS NATIONAL RADON ACTION MONTH

Adopted this 16th day of December, 2019.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(E) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:57 p.m. He stated each speaker would be limited to three minutes.

With there being no one to address the Board, Chairman Morris closed that portion of the meeting.

(F) OLD BUSINESS

None.

(G) CONSENT

(G-1) Active Living and Parks - 2020 Fees and Charges Policy

Each year, the Active Living and Parks Department reviews the Fees and Charges Policy, presents it to the Active Living and Parks Commission and Senior Centers Advisory Council, and recommends changes to the Board of Commissioners.

The documents provided reflect the proposed changes to the Fees and Charges Policy and a summary of the requested changes. These items are addressed during this time of year so that they can be in place in January and for the entire calendar year. A fiscal year approval would split some of the sports and activity sessions.

Both the Senior Center Advisory Council and the Parks Commission unanimously approved this recommendation.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the Active Living and Parks 2020 Fees and Charges Policy.

(G-2) Active Living and Parks - Town of Midland Request

Midland Mayor John Crump, Council Member Wise, and Manager Paris made a presentation to the Active Living and Park (ALP) Commission at the October meeting. The Town wants to name the Trail around the front pond at Rob Wallace Park (RWP) in memory of Ellis "Reed" Parlier. Reed was the young man from Midland who lost his life during the tragic UNCC shooting earlier this year.

The Town of Midland will pay for a sign to designate the Trail name. Cabarrus County will make final approval for the location, size, and wording for the sign.

The Parlier family was made aware of this request and are in full support.

The sign is the only element of this project.

The ALP Commission unanimously approved this honorary naming of the Pond Trail Loop in memory of Reed Parlier.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the naming of the Rob Wallace Park front pond trail loop to honor Ellis "Reed" Parlier with Cabarrus County having final say on the size, location, and wording on the sign with the Town of Midland paying for the sign and installation.

(G-3) Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)

Each year, the Board of Commissioners has to appoint or reappoint representatives to the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC).

Staff respectfully requests that Susie Morris, Planning and Zoning Manager, be appointed as the Cabarrus County TCC representative and that Phil Collins, Senior Planner, be appointed as the alternate representative.

The Board of Commissioners will also need to appoint, or reappoint, a commission member to serve on the TAC, along with an alternate. Commissioner Poole currently serves as the representative for Cabarrus County and Commissioner Morris serves as the alternate.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Susie Morris, Planning and Zoning Manager, as the Cabarrus County TCC representative and Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2020.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Commissioner Poole as the regular member and Commissioner Morris as the alternate member to the TAC for one-year terms ending December 31, 2020.

(G-4) Appointments - Juvenile Crime Prevention Council

At the Juvenile Crime Prevention Council's November meeting, the Council voted to recommend Camron Trott to fill the vacant "Student under 18" position as the Cabarrus County Schools representative. A letter of recommendation in this regard was included in the agenda.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board appointed Camron Trott to the Juvenile Crime Prevention Council as the "Student under 18/CCS" representative to complete an unexpired term ending June 30, 2020.

(G-5) Appointments - NC 73 Council of Planning Member Appointments

Each year, the Board of Commissioners has to appoint or reappoint representatives to the NC 73 Council of Planning.

Staff respectfully requests that Susie Morris, Planning and Zoning Manager, be reappointed as the Cabarrus County representative and that Phil Collins, Senior Planner, be reappointed as the alternate representative.

The Board of Commissioners will also need to appoint or reappoint a commission member to serve on the NC73 COP, along with an alternate. Commissioner Honeycutt currently serves as the representative for Cabarrus County and Commissioner Poole serves as the alternate.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Susie Morris, Planning and Zoning Manager, as the Cabarrus County representative and reappointed Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2020.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Commissioner Honeycutt as the regular member and Commissioner Poole as an alternate member to the NC73 COP for one-year terms ending December 31, 2020.

(G-6) Appointments and Removals - Cabarrus County Senior Centers Advisory Council

The terms of appointment on the Cabarrus County Senior Centers Advisory Council for Thomas Dixon, Anita Helms, Pat Martin, Earnest Morrissey and Mary Watts expire December 31, 2019.

Thomas Dixon is eligible for and has agreed to serve another three-year term. Mr. Dixon resides in Rowan County. An exception to the "residency" provision of the Appointment Policy will be needed for him.

Mary Watts has expressed interest in serving an additional three-year term. She has proven to be an active advisory council member and has been instrumental in various programs and committees.

Anita Helms is eligible for reappointment, but has requested not to be reappointed at this time.

Pat Martin and Earnest Morrissey are not eligible to serve another term based on current bylaws.

The Cabarrus County Senior Centers Advisory Council unanimously voted to recommend Ann Eaves, James Lentz and Earline Ward be appointed to the Council for three-year terms ending December 31, 2022.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board removed Anita Helms, Patricia Martin, and Earnest Morrissey from the Cabarrus County Senior Centers Advisory Council and thanked them for their service.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board appointed Ann Eaves, James Lentz and Earline Ward to the Cabarrus County Senior Centers Advisory Council for three-year terms ending December 31, 2022.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Thomas Dixon and Mary Watts to the Cabarrus County Senior Centers Advisory Council for three-year terms ending December 31, 2022; including an exception to the "length of service" provision

of the Appointment Policy for Ms. Watts and an exception to the "residency" provision of the Appointment Policy for Mr. Dixon.

(G-7) Appointments and Removals - Cabarrus County Youth Commission

The Youth Commission would like to recommend the following students be appointed to the Cabarrus County Youth Commission for two-year terms ending June 30, 2021:

Riley Critchelow, Cox Mill High School
Lainey Lancaster, Mount Pleasant High School

Additionally, Cabarrus County Youth Commissioners Gabby Parra, from Mount Pleasant High School, and Belamy Counou, from Early College High School, have submitted their resignations.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board removed Gabby Parra and Belamy Counou from the Cabarrus County Youth Commission roster and thanked them for their service.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board appointed Riley Critchelow and Lainey Lancaster to the Cabarrus County Youth Commission for two-year terms ending June 30, 2021.

(G-8) Appointments and Removals - Human Services Advisory Board

The terms of Human Services Advisory Board members Marie Dockery, Lasharee Rogers and Andrea Pack end December 31st. Ms. Dockery and Ms. Rogers are eligible for reappointment and would like to serve another term. Due to scheduling conflicts, Ms. Pack has been unable to attend 75 percent of the advisory boards' meetings.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board removed Andrea Pack from the Human Services Advisory Board roster and thanked her for her service.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Marie Dockery and Lasharee Rogers to the Human Service Advisory Board for three-year terms ending December 31, 2022.

(G-9) BOC - Commissioner Appointments for 2020

The chart provided outlines commissioner appointments to various boards and committees and appointments as liaisons to the surrounding municipalities for 2020.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the commissioner appointments for 2020 as set forth in the agenda.

NAME OF BOARD	2020 APPOINTMENTS
ACT Work Ready Community Committee	Poole
Active Living and Parks Commission	Shue
Cabarrus County Animal Protection Advisory Board	Kiger
Cabarrus County Board of Education - Business Mtg.	Kiger/Honeycutt
Cabarrus County Board of Education - Work Session	Honeycutt/Kiger
Cabarrus County Partnership for Children (Smart Start)	Morris
Cabarrus Planning and Zoning Commission	Kiger/Shue
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	Poole/Morris
Cardinal Innovations	Morris
Cardinal Innovations Commissioner Advisory Board	Shue
Centralina Council of Government Executive Board	Shue
Centralina Council of Government Board of Directors	Shue
Centralina Economic Development Commission	Downs/Planning Staff
Centralina Workforce Development Consortium	Poole
City of Concord	Kiger
City of Kannapolis	Morris
City of Locust	Shue
Cooperative Extension Service	Honeycutt
Council of Planning - NC 73 Corridor	Honeycutt/Poole
Early Childhood Task Force Advisory Board	Poole/Kiger
Exit 49 Taskforce	Poole/Downs
Fire Departments & First Responder Advisory Committee	Poole/Shue
Forester	Shue
Home and Community Care Block Grant Advisory Committee	Honeycutt
Human Services Advisory Board	Honeycutt
Juvenile Crime Prevention Council	Morris
Kannapolis Board of Education	Shue/Kiger
Library Board of Trustees	Morris

Local Emergency Planning Committee	Honeycutt
Mental Health Advisory Board	Poole
Public Health Authority of Cabarrus County	Morris
Region F Aging Advisory Committee	Shue
Rowan-Cabarrus Community College Board of Trustees	Morris
Senior Centers Advisory Council	Honeycutt
Soil & Water Conservation District	Shue
Tourism Authority	Honeycutt
Town of Harrisburg	Kiger
Town of Midland	Shue
Town of Mt. Pleasant	Poole
Transportation Advisory Board	Morris
Water and Sewer Authority	Poole/Marshall
Watershed Improvement Commission	Morris
Youth Council	Kiger

(G-10) BOC - Resolution Establishing the Board of Commissioners' 2020 Meeting Schedule

The following resolution establishes the Boards' meeting schedule for 2020.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the resolution.

Resolution No. 2019-20

RESOLUTION
ESTABLISHING THE REGULAR MEETING SCHEDULE
FOR CALENDAR YEAR 2020

WHEREAS, the regular agenda work sessions of the Cabarrus County Board of Commissioners are held on the first Monday of each month at 4:00 p.m. in the Multipurpose Room at the Governmental Center, except in December; and

WHEREAS, the regular meetings of the Board of Commissioners are held on the third Monday of each month at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, the Board holds an annual goal-setting/planning retreat in the winter which is set for February 28, 2020 at 4:00 p.m. and February 29, 2020 at 8:00 a.m. at the Cabarrus Arena and Events Center in Concord; and

WHEREAS, budget workshops are held annually and are scheduled for June 2 and June 4, 2020 from 4:00 p.m. to 7:00 p.m. in the Multipurpose Room at the Governmental Center; and

WHEREAS, the Board will hold a Budget Public Hearing meeting June 1, 2020 at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, quarterly summits are scheduled at the Cabarrus Arena and Events Center on January 15, 2020, April 15, 2020, July 15, 2020 and October 21, 2020 at 6:00 p.m.; and

WHEREAS, the Martin Luther King, Jr. holiday requires a change in the regular meeting date in January 2020; and

WHEREAS, the Labor Day holiday requires a change in the agenda work session meeting date in September 2020; and

WHEREAS, the Board may attend the following conferences/gatherings and desires to give the public ample notice:

- NACo Legislative Conference in Washington, DC on February 29 - March 4, 2020;
- NCACC County Assembly Day/Legislative Reception in Raleigh on May 20, 2020;
- NACo Annual Conference in Orlando, Florida on July 17-20, 2020; and
- NCACC Annual Conference in Concord, NC on August 13-15, 2020.

WHEREAS, North Carolina General Statute 153A-39 requires that the Board hold an organizational meeting the first Monday in December for each even numbered year; and

WHEREAS, on the first Monday in December of even numbered years, it is customary for the Board to hold a reception and swearing-in ceremony at the

Governmental Center honoring incoming and outgoing elected officials prior to the commencement of the organizational meeting; and

WHEREAS, the organizational meeting will be held in the Board of Commissioners' Meeting Room and begin at 6:00 p.m.; and

WHEREAS, the December agenda work session will be held in the Board of Commissioners' Meeting Room and will commence upon the conclusion of the organizational meeting (on or about 6:15 p.m.).

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1) Establish the Board's regular agenda work session schedule to meet at 4:00 p.m. in the Multipurpose Room at the Governmental Center on the following dates, except in December:

January 6, 2020	July 6, 2020
February 3, 2020	August 3, 2020
March 9, 2020	September 8, 2020 (Tuesday)
April 6, 2020	October 5, 2020
May 4, 2020	November 2, 2020
June 1, 2020	December 7, 2020 (6:15 p.m.)

- (2) Establish the Board's regular meeting schedule to meet at 6:30 p.m. in the Commissioner's Meeting Room at the Governmental Center on the following dates:

January 21, 2020 (Tuesday)	July 21, 2020 (Tuesday)
February 17, 2020	August 17, 2020
March 23, 2020	September 21, 2020
April 20, 2020	October 19, 2020
May 18, 2020	November 16, 2020
June 15, 2020	December 21, 2020

- (3) Establish the Board's annual goal-setting/planning retreat in the winter to meet at the Cabarrus Arena and Events Center which is set on the following dates:

February 28, 2020 (4:00 p.m.)	February 29, 2020 (8:00 a.m.)
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BE IT FURTHER RESOLVED that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

ADOPTED this 16th day of December, 2019.

/s/ Stephen M. Morris _____
 Stephen M. Morris, Chairman
 Board of Commissioners

ATTEST:
 /s/ Lauren Linker _____
 Lauren Linker, Clerk to the Board

(G-11) County Manager - Strategic Plan Final Draft Review

A final draft of the strategic plan was provided for the Board to review and request any information needed.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the final draft of the Cabarrus County Strategic Plan.

Cabarrus County Government Strategic Plan

Vision:

Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive and our community prospers.

Mission:

Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs and provide services to continually enhance quality of life.

Strategic Priority: Healthy and Safe Community

Goal 1: Sustain a culture where safety is a shared priority for residents, businesses, employees and visitors.

Objective 1: Promote public safety and emergency preparedness by educating stakeholders on the capabilities and functions of governmental services.

Objective 2: Develop resiliency in our community to withstand and recover from events detrimental to public health and safety.

Objective 3: Work with public safety, governmental and non-governmental agencies, to provide quality service and improve efficiency.

Objective 4: Build community relationships that encourage collaboration, communication, trust and understanding with public safety officers.

Goal 2: Improve the physical and mental circumstances of residents by connecting them to community resources to enhance their quality of life.

Objective 1: Partner with community organizations and municipalities to provide affordable housing, emergency housing, address homelessness and food insecurity.

Objective 2: Promote and educate accessibility and availability of household hazardous waste services.

Objective 3: Connect veterans with necessary resources and services.

Objective 4: Enhance accessibility of services and programs for people with disabilities.

Goal 3: Promote and engage quality of life initiatives to foster a healthy and safe community.

Objective 1: Collaborate with community members to assess and evaluate mental and physical wellness.

Objective 2: Provide opportunities and access for physical activity and nutrition education.

Objective 3: Actively partner and recruit behavioral health services and resources specific to our community.

Objective 4: Strengthen outreach, communication and education to residents about access to health benefits and services.

Objective 5: Ensure early education of youth and parents about mental health, substance abuse and risky behaviors to redirect to better healthy life-balance and wellness choices.

Strategic Priority: Culture and Recreation

Goal 1: Create a community that recognizes the basic human need for physical and intellectual development.

Objective 1: Support and initiate positive methods of expression across diverse communities.

Objective 2: Foster collaboration and partnerships to increase personal growth opportunities that support lifelong learning.

Objective 3: Support and initiate arts opportunities that reach diverse communities.

Objective 4: Ensure programming is inclusive of all people, all abilities and all skill levels.

Goal 2: Enhance policies, facilities and land to foster diverse cultural and recreational opportunities.

Objective 1: Develop a land acquisition plan and determine priorities within that plan.

Objective 2: Create an amenities and facilities master plan that incorporates community partner assets.

Objective 3: Facilitate strategic partnerships that maximize community resources to accommodate programming demands.

Objective 4: Establish a sustainable and reliable funding plan for maintenance and expansion of facilities.

Strategic Priority: Sustainable Growth and Development

Goal 1: Promote responsible and strategic county-wide growth.

Objective 1: Provide community education on zoning and ordinance differences between the county and municipalities.

Objective 2: Collaborate with municipalities on long-term plans for infrastructure and growth.

Objective 3: Encourage growth in or near municipal limits, where utilities are available, and follow the Cabarrus County Schools' construction design guidelines.

Objective 4: Facilitate collaboration between jurisdictions on land use planning and development.

Objective 5: Provide economical solid waste disposal solutions for the future.

Goal 2: Promote, support and address sustainable open space, forestry practices and farming.

Objective 1: Advocate for agriculture through public awareness.

Objective 2: Encourage participation of landowners in Present Use Value taxation, open space, and viable agriculture uses of land.

Objective 3: Become a role model for sustainability by using native plants, keeping open spaces and wise use of natural resources.

Strategic Priority: A Thriving Economy

Goal 1: Promote, grow and sustain a diverse economic base through collaborative community partnerships.

Objective 1: Promote government, education, and community incentives for competitive recruitment.

Objective 2: Recruit businesses that offer sustainable jobs with competitive wages.

Objective 3: Create public awareness and understanding of economic development.

Goal 2: Invest in opportunities that promote self-sufficiency and empowerment to our current and future workforce.

Objective 1: Ensure and improve access to apprenticeships and training programs.

Objective 2: Provide transportation to career technical education for high school students.

Objective 3: Attract businesses / employers that support skilled labor, On the Job Training, and post-secondary education

Objective 4: Prioritize and improve socio-economic supports and quality of life measures through community partnerships.

Strategic Priority: Transparent and Accountable Government

Goal 1: Ensure a, engaged and accountable workforce to provide exceptional service.

Objective 1: Recruit and retain service-minded, innovative, and technically skilled employees.

Objective 2: Ensure our workforce is diverse, inclusive and reflective of the community.

Objective 3: Offer competitive compensation and benefits to allow employees to thrive.

Objective 4: Provide development opportunities to enhance current skill sets, leadership development and succession planning.

Objective 5: Increase opportunities for employee engagement and community involvement.

Goal 2: Perform analysis, forecasting and reporting to ensure effective stewardship of funds and longevity of current and future county assets.

Objective 1: Establish, evaluate and follow policies and procedures to safeguard county assets.

Objective 2: Utilize fair and equitable methods to assess property values.

Objective 3: Improve forecasting of large total cost of ownership expenditures for county owned facilities and equipment.

Objective 4: Evaluate current operating expense strategies per square foot.

Objective 5: Employ new techniques and strategies to increase efficiency of facility operations.

Objective 6: Promote collaboration with stakeholders and management to better understand vision, direction and priorities.

Objective 7: Strengthen relationships with partners and customers to better understand needs and expectations.

Goal 3: Create opportunities for people to see value in the work of County government.

Objective 1: Facilitate interactions with respect and professionalism.

Objective 2: Educate the community on ways to participate in services, programs and events.

Objective 3: Motivate the community to participate in the governmental process.

Objective 4: Distribute information that is clear, relevant and timely.

Objective 5: Communicate, inform and educate internal and external stakeholders on the allocation of county resources.

Goal 4: Develop creative technological solutions to support county services.

Objective 1: Facilitate data driven decision making using dashboards and targeted measurements.

Objective 2: Utilize collaborative technology and shared services.

(G-12) Finance - Governmental Skylight and Roof Repair and Adjustments to the Construction and Renovation Fund

The Governmental Skylight and Roof Repair Project is anticipated to be over budget. This project is recorded and tracked in the Construction and Renovation Fund. Based on current estimates an additional \$492,722 is required. Funds are available from the General Fund debt service expenditures to cover this need.

The Construction and Renovation Fund also has some completed projects that need to be adjusted to the actual final project amounts and other projects that need to be written off from the general ledger. A list of projects to be written off is included for review. Since the fund is a multi-year fund, a budget amendment and project ordinance is also included for review and approval.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the budget amendments and updated project ordinance for the Construction and Renovation Fund.

Budget Revision/Amendment Request

Date: Amount: \$

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: This Budget Amendment moves funds in the amount of \$492,722 from the General Fund into the Other Improvements' Fund 343 for Skylight/Roof Repair Project.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	9110-9915	Install Principal - Schools	1,240,000.00		492,722.00	747,278.00
001	9	1960-9708	Contribution to Capital Projects Fund	8,360,294.00	492,722.00		8,853,016.00
343	9	1110-9830-RPAIR	Other Improvements - Skylight/Roof Repair	1,894,479.00	492,722.00		2,387,201.00
343	6	1110-6902-RPAIR	Cont'b from General Fund	-	492,722.00		492,722.00

Budget Revision/Amendment Request

Date: Amount: \$

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

The purpose of this budget amendment is to close completed projects in the 343 Construction & Renovation Fund (The Project names are listed below) and to move remaining unused amounts from the FLP bathroom replacement project and the EMS Monitors purchase into the AVAIL account to be used for other projects.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	6	1110-6921	Cont From Capital Reserve Fund	175,709.46	-	175,709.46	0.00
343	9	1110-9830	Other Improvements	175,709.46	-	175,709.46	0.00
			<i>GC Chiller Replacement completed</i>				0.00
343	6	1110-6921-BATH	Cont From Capital Reserve Fund	151,468.56	-	151,468.56	0.00
343	9	1110-9607-BATH	Architects	15,000.00	-	15,000.00	0.00
343	9	1110-9830-BATH	Other Improvements	136,468.56	-	136,468.56	0.00
			<i>GC ADA Bathroom Project completed</i>				0.00
343	6	1810-6902-CAMSY	Contribution From General Fund	24,098.43	-	24,098.43	0.00
343	9	1810-9860-CAMSY	Equipment & Furniture	24,098.43	-	24,098.43	0.00
			<i>IT Jail Cameras completed</i>				0.00
343	6	1910-6902	Contribution From General Fund	184,500.79	-	184,500.79	0.00
343	9	1910-9331	Minor Office Equipment & Furniture	184,500.79	-	184,500.79	0.00
			<i>Departments Furniture Purchases completed</i>				0.00
343	6	1952-6902	Contribution From General Fund	176,000.00	-	176,000.00	0.00

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	1952-9830	Other Improvements	176,000.00	-	176,000.00	0.00
			<i>Elevator Modernization completed</i>				0.00
343	6	2110-6902-EQUIP	Contribution From General Fund	777,324.13	-	777,324.13	0.00
343	6	2110-6921-EQUIP	Cont From Capital Reserve Fund	14,000.00	-	14,000.00	0.00
343	9	2110-9860-EQUIP	Equipment & Furniture	791,324.13	-	791,324.13	0.00
			<i>LEC Law Enforcement Technology</i>				0.00
343	6	2110-6902-RPAIR	Contribution From General Fund	113,659.20	-	113,659.20	0.00
343	9	2110-9821-RPAIR	Building and Renovations	113,659.20	-	113,659.20	0.00
			<i>Sheriff Admin Roof Repair completed</i>				0.00
343	6	4610-6902	Contribution From General Fund	230,301.50	-	230,301.50	0.00
343	9	4610-9830	Other Improvements	230,301.50	-	230,301.50	0.00
			<i>Landfill Project completed</i>				0.00
343	6	5110-6921	Cont From Capital Reserve Fund	92,674.00	-	92,674.00	0.00
343	9	5110-9830	Other Improvements	92,674.00	-	92,674.00	0.00
			<i>Veterans Services Renovation completed</i>				0.00

343	6	5410-6902	Contribution From General Fund	118,812.41	-	118,812.41	0.00
343	9	5410-9830	Other Improvements	118,812.41	-	118,812.41	0.00
			<i>Coop extension Bathrooms ADA completed</i>				
343	6	7240-6902	Contribution From General Fund	314,000.50	-	314,000.50	0.00
343	6	7240-6905	Proceeds From Lease	930,000.00	-	930,000.00	0.00
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	7240-9801	Land Acquisition	1,244,000.50	-	1,244,000.50	0.00
			<i>RCCC Expansion Project completed</i>				
343	6	8140-6921-BATH	Cont From Capital Reserve Fund	126,405.13	-	126,405.13	0.00
343	9	8140-9830-BATH	Other Improvements	126,405.13	-	126,405.13	0.00
			<i>FLP Bathroom Repair</i>				
343	6	8140-6921-REPL	Cont From Capital Reserve Fund	100,000.00		2,725.00	97,275.00
343	9	8140-9860-REPL	Equipment & Furniture	100,000.00		2,725.00	97,275.00
343	6	0000-6921-AVAIL	Cont From Capital Reserve Fund	22,670.82	2,725.00		25,395.82
343	9	0000-9830-AVAIL	Other Improvements - AVAIL	106,140.72	2,725.00		108,865.72
			<i>FLP Bathroom Replacement move remaining budget to AVAIL</i>				
343	6	2730-6921-MONIT	Cont From Capital Reserve Fund	566,111.00		0.04	566,110.96
343	9	2730-9860-MONIT	Equipment & Furniture	566,111.00		0.04	566,110.96
343	6	0000-6921-AVAIL	Cont From Capital Reserve Fund	25,395.82	0.04		25,395.86
343	9	0000-9830-AVAIL	Other Improvements - AVAIL	108,865.72	0.04		108,865.76
			<i>EMS new Monitors - move remaining budget to AVAIL</i>				

Ordinance No. 2019-61

CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	4,809,243
Lease Proceeds (Robert Wallace Park)	3,666,394
Capital Projects Fund Contribution	4,319,370
Capital Reserve Fund Contribution	24,001,182
Special Revenue Contribution	41,438
TOTAL REVENUES	\$39,294,083

- D. The following appropriations are made as listed.

Government Management Furniture & Fixtures	11,000
Government Center Skylight/Roof Repairs	2,577,723
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
County Operation Center	4,768,787
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
Training & Firing Range Renovation	1,750,000
Sheriff Radio Communications Tower	160,000

Courthouse Expansion	12,519,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	170,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	97,275
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	175,000
Arena - Building & Storage Replacement	161,000
Arena - Equipment & Furniture	41,437
Unassigned	108,866
TOTAL EXPENDITURES	\$39,294,083
GRAND TOTAL - REVENUES	\$39,294,083
GRAND TOTAL - EXPENDITURES	\$39,294,083

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.

9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 16th Day of December, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(G-13) Tax Administration - Electronic Listing Resolution

NCGS 105-310.1 and 105-307 authorize Counties to permit, by resolution, electronic listing of personal property for property tax purposes. The Tax Administration has developed the capability to allow electronic listing to Business Personal Property accounts.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the resolution.

Resolution No. 2019-21

RESOLUTION AUTHORIZING ELECTRONIC LISTING AND EXTENDING THE TIME FOR FILING ELECTRONIC LISTINGS OF PERSONAL PROPERTY FOR PROPERTY TAX PURPOSES

WHEREAS, North Carolina General Statute § 105-310.1 authorizes Counties to permit electronic Listing of personal property; and

WHEREAS, North Carolina General Statute § 105-307 permits the Board of County Commissioners to extend the deadline for filing electronic listings of personal property under NCGS§ 105-304 to June 1, as long as the Notice requirements of NCGS § 105-296(c) are published; and

WHEREAS, North Carolina General Statute § 105-311 (b) authorizes electronic signature of personal property listings which are submitted electronically;

NOW THEREFORE BE IT RESOLVED as follows:

1. The Cabarrus County Board of County Commissioners pursuant to NCGS § 105-310.1 by this Resolution provides for and authorizes personal property listings to be submitted and signed electronically.

2. Electronic Listing of Personal Property may be accomplished by a taxpayer as follows: 1- Electronic listings of personal property must be submitted online; 2- Facsimiles shall not be accepted as electronic listings of personal property; and 3- In order to list personal property electronically, a taxpayer must use an electronic listing application approved by the Cabarrus County Tax Assessor.
3. Extension of Listing Period to electronically file personal property listings after January 31, may be allowed if the taxpayer first files a request for an extension of time during the month of January, on or before January 31, and if the taxpayer provides an Account ID obtained from the Cabarrus County Tax Assessor and associated with the location of the personal property for which the extension is requested. Once an extension of time has been granted by the Cabarrus County Tax Assessor the electronic filing must be received by the Cabarrus County Tax Assessor no later than April 15 in order to avoid late list penalties.
4. This Resolution shall be recorded in the minutes of the Cabarrus County Board of Commissioners and notice of the procedure and extension of time for electronic filing of personal property listings shall be published as required by NCGS § 105-296(c).
5. This Resolution is effective upon adoption and will remain effective for all tax years after its adoption.

Adopted this 16th day of December, 2019.

/s/ Stephen M. Morris
 Stephen M. Morris, Chairman
 Board of Commissioners

ATTEST:

/s/ Lauren Linker
 Lauren Linker, Clerk to the Board

(G-14) Tax Administration - Refund and Release Reports - November 2019

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S.105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the November 2019 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G-15) Tax Administration - SC Debt Setoff Memorandum of Understanding

Review and approve Memorandum of Understanding to participate in South Carolina Debt Setoff.

The County wishes to continue to increase the collection rate of debts that are due and owing to the County including but not limited to delinquent ad valorem taxes and ambulance fees. By availing itself of the South Carolina Setoff Debt Collection Act of 2003, assistance in the collection of said debts can be rendered by your approval.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the Memorandum of Agreement between Cabarrus County and South Carolina Association of Counties.

(G-16) Tax Administration - SC Debt Setoff Resolution

To review and approve resolution requesting assistance from South Carolina Debt Setoff to collect delinquent taxes, ambulance fees and other debts owing the County. The initial step in the collection of delinquent debts of residents of South Carolina is the approval of resolution by the governing board. The Tax Collector wishes to continue to increase the collection rate of debts that are

due and owing to the county and thereby avail itself to the Setoff Debt Collection Act of 2003. In conjunction with EMS services and other county departments, requesting approval of this resolution.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the resolution.

Resolution No. 2019-22

RESOLUTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING AND AGREEMENT BETWEEN CABARRUS COUNTY AND THE SOUTH CAROLINA ASSOCIATION OF COUNTIES RELATING TO THE SOUTH CAROLINA ASSOCIATION OF COUNTIES BEING AUTHORIZED AND DESIGNATED AS THE CLAIMANT AGENT FOR THE COUNTY PURSUANT TO THE SOUTH CAROLINA SETOFF DEBT COLLECTION ACT OF 2003, AS AMENDED.

WHEREAS, the Setoff Debt Collection Act of 2003, as amended, allows the South Carolina Department of Revenue to render assistance in the collection of delinquent accounts or debts owing to the County; and

WHEREAS, the County entity wishes to increase the collection rate of debts that are due and owing to the County by availing itself of the South Carolina Setoff Debt Collection Act of 2003, as amended, and

WHEREAS, the Board has reviewed and approved the Memorandum of Understanding and Agreement designating the South Carolina Association of Counties to serve as the County's claimant agent;

NOW, THEREFORE, BE IT RESOLVED, by Cabarrus County Board of Commissioners, that the Memorandum of Understanding and Agreement between Cabarrus County and the South Carolina Association of Counties relating to the Association serving as the County's claimant agent pursuant to the Setoff Debt Collection Act of 2003, as amended, is approved. A copy of the Memorandum of Understanding and Agreement is incorporated herein by reference.

Adopted this 16th day of December, 2019.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Board of Commissioners

ATTEST:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(H) NEW BUSINESS

(H-1) County Manager - Synthetic Turf Project with County Schools and CVB

Jonathan Marshall, Deputy County Manager, announced the availability of staff from the CVB (Convention and Visitors Bureau) and Rodney Harris, Deputy County Manager, to answer questions. He stated revised quotes have been received for the Synthetic Turf Project. In order to move quickly and complete the two stadium fields at Cox Mill and Jay M. Robinson high schools, irrigation modification for both those fields and the turf cooling system installation at those fields plus the one at West Cabarrus High School (in between the fall and spring sports) he requested the Board to accept the proposal from GeoSurfaces. He reported the total cost for the work is expected to be \$1,932,937. It is proposed to fund the project through existing occupancy tax fund balance plus the expected revenue in that account for the remaining fiscal year.

A discussion ensued. During discussion, Mr. Marshall responded to questions from the Board.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board accepted the proposal from GeoSurfaces Southeast as outlined including authorization for the County Manager to sign the final contract, subject to review and revision by the County Attorney.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board authorized the Finance Director to prepare the necessary budget amendment and project ordinance(s).

Date:	<input type="text" value="12/16/2019"/>	Amount:	<input type="text" value="\$ 2,187,103.46"/>
Dept. Head:	<input type="text" value="Susan Fearrington (prepared by Sarah Chesley)"/>	Department:	<input type="text" value="Finance, 343 & 450 Funds"/>
<input type="checkbox"/> Internal Transfer Within Department		<input type="checkbox"/> Transfer Between Departments/Funds	
		<input checked="" type="checkbox"/> Supplemental Request	

The purpose of this budget amendment is to increase the budget for the Contribution Convention & Visitors Center and to fund the Synthetic Turf Project with the Convention and Visitors Bureau and the following schools, Cox Mill High School in the amount of \$916,897.00, JM Robinson High School in the amount of \$918,080.00 and West Cabarrus High School in the amount of \$97,960.00.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	6	8140-6923	Contribution Convention & Visitor Bureau	1,678,770.54	254,166.46		1,932,937.00
450	9	8140-9708	Parks Cont to Capital Projects Fund	1,678,770.54	254,166.46		1,932,937.00
343	6	8140-9708-CVB	Contribution from Capital Projects Fund	-	1,932,937.00		1,932,937.00
343	9	8140-9830-0631	Other Improvements - Cox Mill HS	-	916,897.00		916,897.00
343	9	8140-9830-0628	Other Improvements - JM Robinson	-	918,080.00		918,080.00
343	9	8140-9830-0654	Other Improvements - WCHS	-	97,960.00		97,960.00

Ordinance No. 2019-62

CABARRUS COUNTY CONSTRUCTION AND RENOVATION
PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	4,809,243
Lease Proceeds (Robert Wallace Park)	3,666,394
Capital Projects Fund Contribution	6,252,307
Capital Reserve Fund Contribution	24,001,182
Special Revenue Contribution	41,438
TOTAL REVENUES	\$41,227,020

- D. The following appropriations are made as listed.

Government Management Furniture & Fixtures	11,000
Government Center Skylight/Roof Repairs	2,577,723
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
County Operation Center	4,768,787
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
Training & Firing Range Renovation	1,750,000
Sheriff Radio Communications Tower	160,000
Courthouse Expansion	12,519,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	170,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	97,275
Frank Liske Park - Lower Lot Restrooms	728,506

Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Cox Mill High School - Synthetic Turf Project	916,897
JM Robinson - Synthetic Turf Project	918,080
West Cabarrus High School - Synthetic Turf Project	97,960
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	175,000
Arena - Building & Storage Replacement	161,000
Arena - Equipment & Furniture	41,437
Unassigned	108,866
 TOTAL EXPENDITURES	 \$41,227,020
 GRAND TOTAL - REVENUES	 \$41,227,020
GRAND TOTAL - EXPENDITURES	\$41,227,020

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce

expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 16th Day of December, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2019-63

CABARRUS COUNTY CAPITAL RESERVE
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,965
Contributions from Capital Projects Fund	2,089,009
Contributions from CVB	1,932,937
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$64,859,053

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537

CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,428,442
Hickory Ridge Elementary School	4,742,804
RCCC Advanced Technology Center (ATC)	2,473,390
School Contingencies	1,067,594
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	50,000
Midland Library Furniture	90,786
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,932,937
Other County Capital Projects	107,260
TOTAL EXPENDITURES	\$64,859,053
GRAND TOTAL - REVENUES	\$64,859,053
GRAND TOTAL - EXPENDITURES	\$64,859,053

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.

5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 16th day of December, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(H-2) Finance - Presentation of the Fiscal Year 2019 Comprehensive Annual Financial Report

Susan Fearrington, Finance Director, announced, upon Board approval, the CAFR (Fiscal Year 2019 Comprehensive Annual Financial Report (CAFR) will be available to the public on the County's website (www.cabarruscounty.us). She expressed appreciation to the Finance and County Manager's office staff for their efforts throughout the audit process. She then presented an overview of the CAFR process. Ms. Fearrington reported the Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of

Achievement for Excellence in Financial Reporting to Cabarrus County for its Comprehensive Annual Financial Report for the fiscal year ended June 30, 2018. This was the thirty-fourth consecutive year that Cabarrus County has received this prestigious award. Ms. Fearrington then presented the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2019. She stated the Independent Auditor's Report included a letter giving an unmodified opinion on the County's financial statements.

Ms. Fearrington then presented the following highlights of the FY19 Fund Balance:

FY 19 Fund Balance Recap:

FY19 Total Revenues over Expenditures were \$3,843,993. Revenues were \$9,464,799 over amended budget amounts and Expenditures were \$8,399,311 under amended budget amounts. We had a Fund Balance transfer of \$12,303,742 approved by the Board last year during the June 30, 2018 audit presentation that had to be ran through the 2019 Fiscal Year.

Each year during the audit presentation the Fund Balance in excess 15% is presented to the Board and then if approved, the funds are moved to the Capital Reserve Fund for Capital (non-operating) projects.

Some of the major projects funded through last year's \$12,303,742 transfer were:

County - Courthouse Project \$5
 County - Firing Range Renovations \$1.7
 County - Operations Center upfit \$850,000
 CCS - West Cabarrus High \$2 Furniture & Fixtures
 CCS - 20 mobile units \$2.4

For FY 19:

-The biggest areas where Revenues were over budgeted amounts were in the areas of Property Tax (\$3,407,905), Other Taxes and Licenses (\$4,379,470) and Investment Earnings (\$1,300,245).

-Property tax collection rate increased from prior year of 98.92% to 99.30. There were increases in total Ad Valorem values due to new construction and real estate improvements. Valuation at 6-30-18 was \$22,312,201,341 and at 6-30-18 was \$23,108,571,747.

-Local Option Sales tax increased 8% (\$47,725,592 to \$51,750,608). During FY18 we experienced larger than normal sales tax refunds. 10.5% of collections in FY18 compared to 8.9% in FY19. The increase is also attributed to increased collection of online purchases.

-Expenditures were under budget by \$8,399,311. Some of the underspending \$1,599,157 related to expenditures that were re-appropriated into FY2020 for uncompleted projects. County departments were conservative in their spending resulting in an additional \$6,761,808 of savings. The largest areas of savings were in 1) County salary and fringe expenses of \$2,375,829 under budget, due to unfilled positions and turnover, 2) Human Services, \$1,577,865 under budget, due to reduced expenses in Administration, Transportation, Economic Family Support and Child Welfare, 3) Unearned economic incentives \$837,823, and 4) unused contingencies and power \$256,346.

Ms. Fearrington recommended waiting to transfer funds to the Capital Reserve Fund in February when reimbursements from debt proceeds will be received. At that point, she stated there should be approximately \$8.5 million to transfer to the Capital Reserve for one-time projects.

Tom McNeish, Shareholder, Elliott Davis, PLLC, commented on the CAFR process and stated that the audit found Cabarrus County to be in good standing. CJ Palmer, Senior Manager, Elliott Davis, was also in attendance.

Ms. Fearrington thanked all involved in the CAFR report and the audit. She requested the Board to accept the FY2019 CAFR.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board accepted the Fiscal Year 2019 Comprehensive Annual Financial Report as presented.

(H-3) Finance - Resolutions Relating to Financing of Various School and County Projects

Rodney Harris, Deputy County Manager, provided an update on the debt model from the meeting with the Local Government Commission (joined by Piper Jaffray and D C Associates). He reported the purpose of the meeting was to discuss plans for the County's next debt issuance in February 2020. The following items were discussed: several capital needs in the community; the creation of the community investment fund beginning in FY21 to separate our capital needs from the general fund; and the new debt model. Based on that, Mr. Harris advised, based on the Boards' approval, an application will be submitted on January 23rd to obtain a line of credit for up to \$300,000,000 for the Courthouse, the middle school construction, land acquisition for the new middle and high school, Governmental Center roof and skylight replacement, and the turf fields project just discussed. Mr. Harris stated, with this line of credit, funds will be withdrawn as needed over a period of two years and our annual payments during that time will be for interest only. He further stated, at the conclusion of the 24 month period, we will convert the amount drawn to fixed debt. He advised we will always have the ability to turn that debt into fixed debt, should the market conditions change. In closing, Mr. Harris stated ultimately both staff and our advisors recommend using the line of credit method for this issuance as doing so provides significantly more capacity to meet our needs.

Susan Fearrington, Finance Director, requested approval for the supplemental reimbursement resolution for the new Courthouse project. She stated this resolution will increase from \$100 million to \$114 million. Ms. Fearrington advised this will mainly concentrate on phase 2 and 3. She advised this resolution is an amendment to the earlier resolution.

Ms. Fearrington additionally requested approval for the resolution relating to one or more installment financing contracts in an aggregate amount of up to \$300 million. A public hearing is required for the Board of Commissioners' regular meeting on January 21, 2020.

A discussion ensued. During discussion, Ms. Fearrington responded to questions from the Board.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the resolution relating to one or more installment financing contracts in an aggregate amount of up to \$130,000,000; and set a public hearing for Tuesday, January 21, 2020 at 6:30 p.m. or as soon thereafter as persons may be heard.

Resolution No. 2019-24

RESOLUTION RELATING TO LONG-TERM INSTALLMENT CONTRACT FINANCINGS OF VARIOUS PUBLIC PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING INTERIM INSTALLMENT CONTRACT FINANCINGS FOR SUCH PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING THE EXECUTION AND DELIVERY BY THE CABARRUS COUNTY DEVELOPMENT CORPORATION OF ONE OR MORE SERIES OF LIMITED OBLIGATION BONDS AND/OR CERTIFICATES OF PARTICIPATION RELATED THERETO AND CALLING REQUIRED PUBLIC HEARING

WHEREAS, the Board of Commissioners desires to undertake a proposed plan of financing in an aggregate principal amount of up to \$130,000,000, which plan would involve the entry by the County into one or more long-term installment financing contract(s) with the Cabarrus County Development Corporation (the "Corporation") or one or more other third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to pay all or a portion of the costs of (i) the acquisition, construction, installation and equipping of one or more new buildings to be used as new court house facilities for the County, (ii) various site improvements related thereto, (iii) the acquisition, construction, installation and equipping of a new public middle school, (iv) the acquisition of land for a new public senior high school facility, (v) the construction, installation and equipping of turf fields at

various public school sites, (vi) the renovation/replacement of the Governmental Center's existing skylight and roof, (vii) the design of various types of large mechanical, plumbing, fire protection and electrical equipment to be associated with the new Courthouse facility including, without limitation, elevators, chillers and generators, (viii) site development and stabilization of the site of a new Courthouse facility including, without limitation, (A) demolition of the existing Courthouse Annex, (B) any and all related utilities relocation, (C) excavation of the existing Courthouse Annex parking lot, (D) utility and road shoring for the new Courthouse facility, (ix) the acquisition of any necessary rights-of-way and easements related to each of the foregoing (i) through (viii) and (x) various real and personal property improvements related to each of the foregoing (i) through (viii) (collectively, the "Projects"), and under said one or more long-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such one or more long-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the Projects and/or all or some portion of the real property upon which the Projects are located;

WHEREAS, as part of said proposed plan of financing, the Corporation may also execute and deliver one or more series of Limited Obligation Bonds and/or Certificates of Participation in said one or more long-term installment financing contract(s) in an aggregate principal amount not exceeding \$130,000,000 to finance the advancement of moneys to the County pursuant to said one or more long-term installment financing contract(s) between the County and the Corporation or one or more other third parties;

WHEREAS, as part of the proposed plan of financing for the Projects, the Board of Commissioners further desires to authorize interim financing, which may utilize a draw-down loan structure, for all or some portion of the Projects in an aggregate principal amount of up to \$130,000,000, which would involve the entry by the County into one or more short-term installment financing contract(s) with one or more third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to provide interim financing for all or some portion of the Projects pending execution and delivery of said one or more long-term financing contract(s) and the related Limited Obligation Bonds and/or Certificates of Participation, if any, and under said one or more short-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such short-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the Projects and/or all or some portion of the real property upon which the Projects are located; and

WHEREAS, as part of said proposed plan of financing, the Corporation may also execute and deliver one or more series of Limited Obligation Bonds and/or Certificates of Participation in said one or more short-term installment financing contract(s) in an aggregate principal amount not exceeding \$130,000,000 to finance the advancement of moneys to the County pursuant to said one or more short-term installment financing contract(s) between the County and the Corporation or one or more other third parties;

WHEREAS, North Carolina General Statutes §160A-20, as amended, requires that the Board of Commissioners must hold a public hearing concerning the one or more short-term installment financing contract(s), the one or more long-term

installment financing contract(s) and the transactions contemplated thereby and associated therewith, with notice of said public hearing to be published once at least 10 days before the date of the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, as follows:

Section 1. The Board of Commissioners hereby finds and confirms that (i) the Projects and the financing thereof by one or more short-term contract(s) and one or more long-term contract(s) is necessary and expedient for the County; (ii) financing of the Projects by one or more short-term contract(s) and one or more long-term contract(s), under the circumstances, is preferable to a bond issue by the County; (iii) the sums to fall due under one or more short-term contract(s) and one or more long-term contract(s) are adequate and not excessive for their proposed purpose; (iv) the County's debt management procedures and policies are good and its debt will continue to be managed in strict compliance with law; (v) the increase in taxes, if any, necessary to meet the sums to fall due under one or more short-term contract(s) and one or more long-term contract(s) will not be excessive; and (vi) the County is not in default regarding any of its debt service obligations.

Section 2. As required by §160A-20 of the North Carolina General Statutes, as amended, a public hearing shall be held by the Board of Commissioners on January 21, 2020 at 6:30 p.m., or as soon thereafter as practicable, in the Commissioner's Meeting Room in the Cabarrus County Governmental Center in Concord, North Carolina, concerning the proposed execution of one or more short-term installment financing contract(s) and related documents, the execution of one or more long-term installment financing contract(s) and related documents, the proposed financing of the Projects and any other transactions associated therewith. The Clerk to the Board of Commissioners is directed to cause a notice of such public hearing, substantially in the form attached hereto as Exhibit A, to be published once in a qualified newspaper of general circulation within the County not less than 10 days prior to said public hearing.

Section 3. The appropriate officers of the County are hereby authorized and directed to do any and all things necessary, appropriate or convenient to effectuate the foregoing and the proposed plan of financing, including without limitation filing one or more applications with the North Carolina Local Government Commission seeking approval of the plan of financing or any component thereof, the publication of any required notices related thereto, consideration and negotiation of proposals from one or more third parties regarding the one or more short-term installment financing contract(s) included in the proposed plan of financing, whether to utilize a draw-down loan structure in one or more short-term installment financing contract(s), consideration and negotiation of proposals from one or more underwriters or one or more other third parties regarding the one or more long-term installment financing contract(s) included in the proposed plan of financing, and consideration and negotiation of the terms of the proposed plan of financing or any component thereof and the relevant legal documentation.

Section 4. This Resolution shall become effective immediately upon its adoption.

Thereupon, upon motion of Commissioner Shue, seconded by Commissioner Kiger, the foregoing resolution entitled "RESOLUTION RELATING TO LONG-TERM

INSTALLMENT CONTRACT FINANCINGS OF VARIOUS PUBLIC PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING INTERIM INSTALLMENT CONTRACT FINANCINGS FOR SUCH PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING THE EXECUTION AND DELIVERY BY THE CABARRUS COUNTY DEVELOPMENT CORPORATION OF LIMITED OBLIGATION BONDS AND/OR CERTIFICATES OF PARTICIPATION RELATED TO LONG-TERM INSTALLMENT CONTRACT FINANCINGS AND CALLING REQUIRED PUBLIC HEARING" was adopted and passed by the following vote:

AYES: Chairman Stephen M. Morris, Vice Chairman Diane R. Honeycutt and Commissioners F. Blake Kiger, Elizabeth F. Poole and Lynn W. Shue.

NOES: None.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the supplemental reimbursement resolution for the new courthouse project.

Resolution No. 2019-23

SUPPLEMENTAL RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

Section 1. The Board hereby finds, determines and declares as follows:

(a) On February 18, 2019, the Board adopted a prior resolution declaring official intent to reimburse expenditures with proceeds of debt (the "Prior Resolution") for the Courthouse Project, as described in the Prior Resolution, a copy of which is attached hereto as Exhibit A.

(b) At the time of adoption of the Prior Resolution, the Board reasonably expected that the maximum principal amount of debt to be incurred with respect to the Courthouse Project would be \$100,000,000.

(c) As of the date of this supplemental resolution, the Board now reasonably expects that the maximum principal amount of debt to be incurred with respect to the Courthouse Project instead will be \$114,000,000, and desires to amend the maximum principal amount of debt stated in the Prior Resolution to reflect the same.

(d) The maximum principal amount of debt to be incurred for the Courthouse Project that was set forth in the Prior Resolution is hereby amended to be \$114,000,000.

(e) Except as supplemented hereby, the Prior Resolution adopted on February 18, 2019 shall remain in full force and effect.

Section 2. This resolution shall take effect immediately.

Commissioner Vice Chairman Honeycutt moved to approve the passage of the foregoing resolution and Commissioner Shue seconded the motion, and the resolution was passed by the following vote:

Ayes: Chairman Stephen M. Morris, Vice Chairman Diane R. Honeycutt and Commissioners F. Blake Kiger, Elizabeth F. Poole and Lynn W. Shue.

Nays: None.

Not Voting: None.

(I) REPORTS

(I-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

None.

(I-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Agricultural Advisory Board - 3 Terms Expiring Soon
- Charlotte Douglas International Airport Commission - 1 Position Expiring Soon
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 6 Positions Expiring Soon
- Human Services Advisory Committee - 1 Vacant Position
- Mental Health Advisory Board - 13 Positions Expiring Soon
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Senior Centers Advisory Council - 5 Positions Expiring Soon
- Transportation Advisory Board - 3 Vacant Positions (Midland, NC, Mental Health, and Clergy)
- Youth Commission - 5 Vacant Positions (Hickory Ridge, Jay M. Robinson, Mount Pleasant and At-large High schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

(I-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for November 2019 and the Cabarrus County Commercial Building Plan Review Summary for November 2019 for informational purposes as part of the Agenda. No action was required of the Board.

(I-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(I-5) Economic Development Corporation - October 2019 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of November 2019 as part of the Agenda. No action was required of the Board.

(I-6) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(J) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Kiger announced April 1, 2020 is Census Day. He urged everyone to be aware and be counted.

Chairman Morris acknowledged employees who were recognized at the employee recognition service earlier in the afternoon. He also commented on programs and activities hosted by County departments throughout the County.

(K) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(L) CLOSED SESSION

(L-1) Closed Session - Economic Development

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss matters related to economic development as authorized by NCGS 143-318.11(a)(4).

Commissioner Poole left the meeting at 7:29 p.m.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board moved to come out of closed session.

(M) ADJOURN

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 8:12 p.m.

Lauren Linker, Clerk to the Board

DRAFT

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Approval of the Agenda

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
JANUARY 21, 2020**

ADDITIONS:

Consent

- F-4 BOC – Resolution Amending the Board of Commissioners’ 2020 Meeting Schedule**
- **The venue for the Board Retreat has been moved to the Multipurpose Room at the Governmental Center.**

New Business

- G-4 Library – Request to Submit Internship Grant Application**

Closed Session

- K-1 Closed Session – Pending Litigation**

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

2020 Census Partnership Resolution Presentation

BRIEF SUMMARY:

The decennial Census will be occurring in 2020.

Mr. Peter J. Sabo, Partnership Specialist, will provide an update on the 2020 Census and will present a Resolution of Support for 2020 Census Partnerships to the Board of Commissioners for consideration.

REQUESTED ACTION:

Motion to adopt resolution.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Ms. Susie Morris, Planning and Zoning Manager
Mr. Peter Sabo, 2020 Census Partnership Specialist

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ PowerPoint Presentation
- ▣ 2020 Census Partnership Resolution

Cabarrus County
Board of Commissioners

January 21st, 2020

Presented
by

Peter Sabo

And

LaWanda Blair-Foster

NC Partnership Specialist

U.S. Census Bureau

Atlanta Regional Office



CABARRUS COUNTY

America Thrives Here



Update to Your Community

- Groups engaged with recently:
 - Cabarrus Public Libraries
 - Concord Neighborhood Liaisons
 - Youth Commission
 - LunchPlus Clubs
 - Rotary Club of Cabarrus County
- 2020 Census Partner Updates
 - Public Service Announcements
 - Videos
 - Scripts
 - Outreach Material
 - Posters for Target Populations
 - Updated Flyers
 - Statistics in Schools



Dear Resident:

This is your invitation to respond to the **2020 Census**. We need your help to count everyone in the United States by providing basic information about all adults, children, and babies living or staying at this address.

Results from the 2020 Census will be used to:

- Direct billions of dollars in federal funds to local communities for schools, roads, and other public services.
- Help your community prepare to meet transportation and emergency readiness needs.
- Determine the number of seats each state has in the U.S. House of Representatives and your political representation at all levels of government.

Respond by April 1 at [url removed]	Your Census ID is: [Census ID removed]
--	---

The Census Bureau is using the internet to securely collect your information. Responding online helps us conserve natural resources, save taxpayer money, and process data more efficiently. If you are unable to complete your 2020 Census questionnaire online, we will send you a paper questionnaire in a few weeks for you to complete and mail back.

The census is so important that your response is required by law, and your answers are kept completely confidential. If you do not respond, we will need to send a Census Bureau interviewer to your home to collect your answers in person. If you need help completing your 2020 Census questionnaire, please call toll-free [phone number removed].

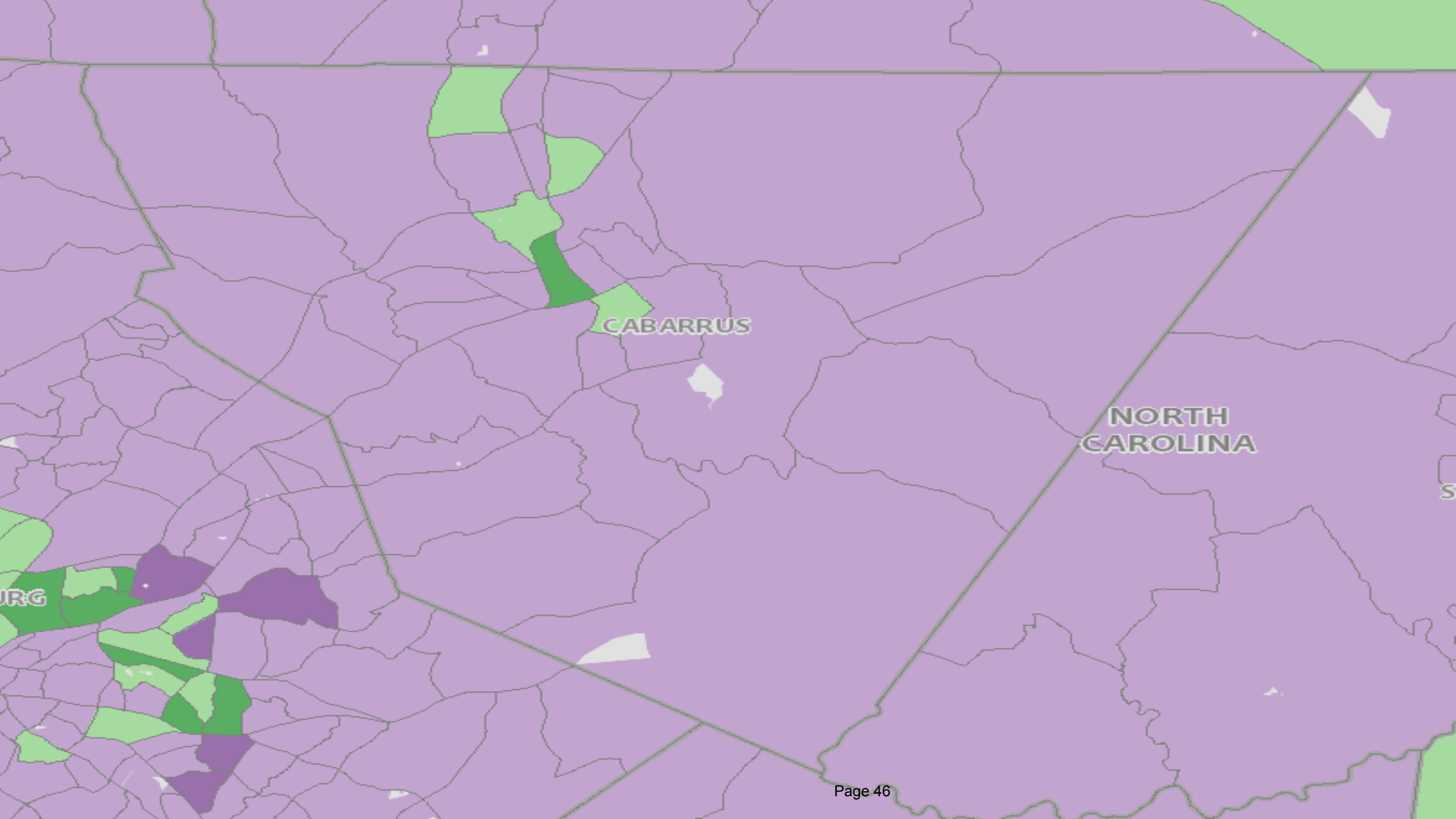
Thank you for your prompt response.

Sincerely,

Steven D. Dillingham
Director

Enclosures

Mensaje importante: Para completar su cuestionario del Censo del 2020, visite [url removed] o llame gratis al [phone number removed].



CABARRUS

NORTH
CAROLINA

IRG

FOR
OFFICIAL
USE ONLY

Start here OR go online at [url removed] to complete your 2020 Census questionnaire.

Use a blue or black pen.

Before you answer Question 1, count the people living in this house, apartment, or mobile home using our guidelines.

- Count all people, including babies, who live and sleep here most of the time.
- If no one lives and sleeps at this address most of the time, go online at [url removed] or call the number on page 8.

The census must also include people without a permanent place to live, so:

- If someone who does not have a permanent place to live is staying here on April 1, 2020, count that person.

The Census Bureau also conducts counts in institutions and other places, so:

- Do not count anyone living away from here, either at college or in the Armed Forces.
- Do not count anyone in a nursing home, jail, prison, detention facility, etc., on April 1, 2020.
- Leave these people off your questionnaire, even if they will return to live here after they leave college, the nursing home, the military, jail, etc. Otherwise, they may be counted twice.

1. How many people were living or staying in this house, apartment, or mobile home on April 1, 2020?

Number of people =

2. Were there any additional people staying here on April 1, 2020 that you did not include in Question 1?

Mark all that apply.

- Children, related or unrelated, such as newborn babies, grandchildren, or foster children
- Relatives, such as adult children, cousins, or in-laws
- Nonrelatives, such as roommates or live-in babysitters
- People staying here temporarily
- No additional people

3. Is this house, apartment, or mobile home — Mark ONE box.

- Owned by you or someone in this household with a mortgage or loan? *Include home equity loans.*
- Owned by you or someone in this household free and clear (without a mortgage or loan)?
- Rented?
- Occupied without payment of rent?

4. What is your telephone number?

We will only contact you if needed for official Census Bureau business.

Telephone Number

[] - [] - []

Form number [removed]

Person 1

5. Please provide information for each person living here. If there is someone living here who pays the rent or owns this residence, start by listing him or her as Person 1. If the owner or the person who pays the rent does not live here, start by listing any adult living here as Person 1.

What is Person 1's name? *Print name below.*

First Name MI

[] []

Last Name(s)

[]

6. What is Person 1's sex? Mark ONE box.

- Male Female

7. What is Person 1's age and what is Person 1's date of birth? For babies less than 1 year old, do not write the age in months. Write 0 as the age.

Age on April 1, 2020 Print numbers in boxes. Month Day Year of birth

[] years [] [] []

→ NOTE: Please answer BOTH Question 5 about Hispanic origin and Question 9 about race. For this census, Hispanic origins are not races.

8. Is Person 1 of Hispanic, Latino, or Spanish origin?

- No, not of Hispanic, Latino, or Spanish origin
- Yes, Mexican, Mexican Am., Chicano
- Yes, Puerto Rican
- Yes, Cuban
- Yes, another Hispanic, Latino, or Spanish origin — *Print, for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc.*

[]

9. What is Person 1's race?

Mark one or more boxes AND print origins.

- White — *Print, for example, German, Irish, English, Italian, Lebanese, Egyptian, etc.*

[]

- Black or African Am. — *Print, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.*

[]

- American Indian or Alaska Native — *Print name of enrolled or principal tribe(s), for example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.*

[]

- Chinese Vietnamese Native Hawaiian

- Filipino Korean Samoan

- Asian Indian Japanese Chamorro

- Other Asian — *Print, for example, Pakistani, Cambodian, Hmong, etc.*
- Other Pacific Islander — *Print, for example, Tongan, Fijian, Marshallese, etc.*

[]

- Some other race — *Print race or origin.*

[]

→ If more people were counted in Question 1 on the front page, continue with Person 2 on the next page.

2020census.gov/jobs

1-855-JOB-2020
(1-855-562-2020)

Federal Relay Service: (800) 877-8339 TTY / ASCII
www.gsa.gov/fedrelay

The Federal Relay Service (FedRelay) provides telecommunications services to allow individuals who are deaf, hard of hearing, and/or have speech disabilities to conduct official business with and within the federal government.

The U.S. Census Bureau is an Equal Opportunity Employer.



**Thank you for your time
and support of the 2020 Census!**



2020 Census Partnership Resolution

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a complete count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy;

WHEREAS Cabarrus County is committed to ensuring every resident is counted;

WHEREAS federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing;

WHEREAS census data help determine how many seats each state will have in the U.S. House of Representatives and are necessary for an accurate and fair redistricting of state legislative seats, county and city councils and voting districts;

WHEREAS information from the 2020 Census and American Community Survey is vital for economic development and increased employment;

WHEREAS the information collected by the census is confidential and protected by law;

WHEREAS a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our residents;

WHEREAS the Census count requires extensive work, and the Census Bureau requires partners at the state and local level to insure a complete and accurate count;

WHEREAS Cabarrus County and its Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community;

NOW, THEREFORE, BE IT RESOLVED that Cabarrus County is committed to partnering with the U.S. Census Bureau and the State of North Carolina and will:

1. Support the goals for the 2020 Census and will disseminate 2020 Census information;
2. Encourage all County residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation;
3. Provide CCC members and Census advocates to speak to County and Community Organizations;
4. Support census takers as they help our County complete an accurate count; and,
5. Strive to achieve a complete and accurate count of all persons within Cabarrus County.

Adopted this 21st day of January, 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Human Resources - Recognition of Mary "Angie" Caldwell on Her Retirement from Cabarrus County Human Services Department

BRIEF SUMMARY:

After 30 years of service to Cabarrus County and its citizens, Mary "Angie" Caldwell will retire on February 1, 2020 from her Community Social Services Technician position with Human Services.

REQUESTED ACTION:

Recognize Karen Calhoun, Human Services Director to express appreciation for Angie Caldwell's years of dedicated service to the citizens of Cabarrus County.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Lundee Covington, HR Director
Karen Calhoun, Human Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - Black History Month

BRIEF SUMMARY:

The following proclamation proclaims February 2020 as Black History Month in Cabarrus County and encourages all citizens to participate in various activities associated with this remembrance.

REQUESTED ACTION:

Motion to adopt proclamation.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Proclamation



BLACK HISTORY MONTH PROCLAMATION

WHEREAS, Black History Month is the observance of a special period to recognize the achievements and contributions of African-Americans to our county, state and nation; and

WHEREAS, this observance presents the special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have played a part in the progress of our county; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty; and

WHEREAS, as a result of their determination, hard work, intelligence, and perseverance, African-Americans have achieved exceptional success in all aspects of society including business, education, politics, science, athletics and the arts; and

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim February 2020 as Black History Month and encourage all citizens to participate in the educational and celebratory events honoring the contributions and accomplishments of African-Americans.

ADOPTED this 21st day of January, 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments - Firemen's Relief Fund Trustees

BRIEF SUMMARY:

The Cabarrus County Volunteer Fire Departments have submitted the following individuals for appointment/reappointment as Firemen's Relief Fund Trustees*:

<u>Volunteer</u>	<u>Department</u>
Jerry Helms	Allen
David R. Blackwelder	Cold Water
Joey Houston	Flowes Store
Kelly Whitley	Georgeville
Lee Conner	Harrisburg
Joe Eudy	Midland
Chris Lewis	Mount Mitchell
Del Eudy	Mount Pleasant Rural
Dylan Daquila	North East
Danny Brown	Odell
Rebecca Shue	Rimer

* These appointments are exempt from the County Appointment Policy. Recommendations are submitted by each of the respective volunteer fire departments.

REQUESTED ACTION:

Motion to appoint Chris Lewis (Mount Mitchell) and Rebecca Shue (Rimer); and reappoint Jerry Helms (Allen), David R. Blackwelder (Cold Water), Joey Houston (Flowes Store), Kelly Whitley (Georgeville), Lee Conner (Harrisburg), Joe Eudy (Midland), Del Eudy (Mount Pleasant Rural), Dylan Daquila (North East), and Danny Brown (Odell) to the Firemen's Relief Fund Trustees for two-year terms ending January 31, 2022.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Steve Langer, Fire Marshal

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Roster

**FIREMEN'S RELIEF FUND TRUSTEES
2-Year Terms**

<u>DEPARTMENT</u>	<u>TRUSTEES' NAMES</u>	<u>EXPIRATION DATE</u>
Allen	Jerry Helms	1/31/2022
Allen	Chris Whiting	1/31/2021
Cold Water	David R.Blackwelder	1/31/2022
Cold Water	Raymond N.Blackwelder,J	1/31/2021
Flowes Store	Joey Houston	1/31/2022
Flowes Store	Artie Craig	1/31/2021
Georgeville	Kelly Whitley	1/31/2022
Georgeville	Nicole Beaver	1/31/2021
Harrisburg	Lee Conner	1/31/2022
Harrisburg	Tim Wooten	1/31/2021
Midland	Joe Eudy	1/31/2022
Midland	Darrell Page	1/31/2021
Mt. Mitchell	Chris Lewis	1/31/2022
Mt. Mitchell	Betty White	1/31/2021
Mount Pleasant Rural	Del Eudy	1/31/2022
Mount Pleasant Rural	Lori Furr	1/31/2021
North East	Dylan Daquila	1/31/2022
North East	Richard V. Bergeron, II	1/31/2021
Odell	Danny Brown	1/31/2022
Odell	Jacob Williams	1/31/2021
Rimer	Rebecca Shue	1/31/2022
Rimer	Kelly Ritchie	1/31/2021

Exempt from the County's Appointment Policy. Recommendations for appointment are submitted by each of the respective volunteer fire departments.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments and Removals - Home and Community Care Block Grant Advisory Committee

BRIEF SUMMARY:

The Home and Community Care Block Grant Advisory Committee has five members whose terms expired on December 31, 2019. They are at-large members Anita Helms, James Polk, Scott Barringer, Evelyn Miller and Centralina Area Agency on Aging member Katie Kutcher.

Mr. Polk, Mr. Barringer, Ms. Miller, and Ms. Kutcher have all agreed to serve another three-year term. Ms. Helms has declined to serve another term on the committee. Helen McInnis has submitted an application for appointment to the committee. Based on a vote by the committee, she is recommended to fill the vacancy. Mr. Polk also served on the Transportation Advisory Board and Mr. McInnis serves on the Adult Care Home Advisory Committee and the Board of Equalization and Review. An exception to the "service on multiple boards" provision of the Appointment Policy will be needed for them. Additionally, Ms. Kutcher resides in Mecklenburg County. An exception to the "residency" provision of the Appointment Policy will be needed for her.

REQUESTED ACTION:

Motion to remove Anita Helms from the Home and Community Care Block Grant Advisory Committee and thank her for her service.

Motion to reappoint James Polk, Scott Barringer, Evelyn Miller, and Katie Kutcher to the Home and Community Care Block Grant Advisory Committee for three-year terms ending December 31, 2022; including an exception to the "service on multiple boards" provision of the Appointment Policy for Mr. Polk and an exception to the "residency" provision of the Appointment Policy for Ms. Kutcher.

Motion to appoint Helen McInnis to the Home and Community Care Block Grant Advisory Committee for a three-year term ending December 31, 2022; including an exception to the "service on multiple boards" provision of the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Anthony Hodges, HCCBG Lead Agency Representative

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Recommendation Letter
- ▣ Roster
- ▣ Applications on File



Cabarrus County Board of Commissioners
P. O. Box 707
Concord, NC 28026

Commissioners,

The Home and Community Care Block Grant Advisory Committee has 5 members whose terms will expire on December 31, 2019. They are at-large members Anita Helms, James Polk, Scott Barringer, and Evelyn Miller at Centralina Area Agency on Aging member Katie Kutcher.

Mr. Polk, Mr. Barringer, Ms. Miller, and Ms. Kutcher have all agreed to serve another 3 year term. Ms. Helms has declined to serve another term on the committee. Helen McInnis has submitted application to for appointment to the committee. Based on a vote by the committee she is recommended to fill the vacancy.

Please accept our recommendation that James Polk, Scott Barringer, Evelyn Miller, and Katie Kutcher be reappointed as members for the Home and Community Care Block Grant Advisory Committee for a 3 year term, expiring on December 31, 2022 and that Helen McInnis be appointed to fill the vacant at-large position for a 3 year term, expiring on December 31, 2022.

Sincerely,



Anthony Hodges
HCCBG Lead Agency Representative

HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE

<u>MEMBER</u>	<u>AGENCY REPRESENTED</u>	<u>TERM OF APPOINTMENT</u>
Larry Belk P.O. Box 707 Concord, NC 28026	Human Services/Designee Transportation	APPOINTMENT: 06/17/13
Anthony Hodges 1303 S Cannon Blvd Kannapolis, NC 28083	Human Services/Designee Older Adults	APPOINTMENT: 06/17/13
Cindy Hall 1303 S Cannon Blvd. Kannapolis, NC 28083	Human Services/Designee Disabled Adults	APPOINTMENT: 03/19/18
Susan Donaldson P. O. Box 707 Concord, NC 28026	ALP Director/Designee	APPOINTMENT: 06/17/13
Kelly Sifford P.O. Box 707 Concord, NC 28026	P&Z Director/Designee	APPOINTMENT: 06/17/13
Kimberly Strong 1701 S Main St. Kannapolis NC 28081	Cabarrus Meals on Wheels Director/Designee	APPOINTMENT: 06/17/13
Mary Wittmann 402 Dogwood Lane Harrisburg, NC 28075	At-large	APPOINTMENT: 04/15/13 REPOSITIONED: 06/17/13 REAPPOINTMENT: 12/14/15 REAPPOINTMENT: 02/18/19 TERM EXPIRING: 12/31/21
Betty Babb 590 Westwood Drive Kannapolis, NC 28081	At-large	APPOINTMENT: 05/18/09 REAPPOINTMENT: 12/19/11 REPOSITIONED: 06/17/13* REAPPOINTMENT: 12/14/15** REAPPOINTMENT: 02/18/19^ TERM EXPIRING: 12/31/21
Anita Helms 6910 Hwy 49 North Mt. Pleasant, NC 28124	At-large	APPOINTMENT: 02/17/14 REAPPOINTMENT: 12/19/16 TERM EXPIRING: 12/31/19
James Polk 224 Deal Street SE Concord, NC 28025	At-large	APPOINTMENT: 06/17/13 REAPPOINTMENT: 12/19/16 TERM EXPIRING: 12/31/19

Scott Barringer 1409 North Main Street Mt. Pleasant, NC 28124	At-large	APPOINTMENT: 06/17/13 REAPPOINTMENT: 12/19/16 TERM EXPIRING: 12/31/19
Evelyn Miller 7334 Mt. Olive Road Concord, NC 28025	At-large	APPOINTMENT: 01/17/16 TERM EXPIRING: 12/31/19
Andrea Black 2434 Galena Court Kannapolis, NC 28083	At-large	APPOINTMENT: 05/20/19 TERM EXPIRING: 12/31/21
Diane Honeycutt P.O. Box 707 Concord, NC 28026	Commissioner Ex-Officio	APPOINTMENT: 12/14/15 REAPPOINTMENT: 12/19/16 REAPPOINTMENT: 12/18/17 REAPPOINTMENT: 12/16/19 TERM EXPIRING: 12/31/20
Katie Kutcher 525 N Tryon Street 12 Floor Charlotte, NC 29202	Centralina Area Agency on Aging Ex-Officio	APPOINTMENT: 12/19/16 TERM EXPIRING: 12/31/19

Note: New Rules of Operation for the Cabarrus County Home and Community Care Block Grant (HCCBG) Advisory Committee were adopted by the Board in January 22, 2013 to be effective July 1, 2013. Agency representative appointments are perpetual.

*Betty Babb's appointment was extended on June 17, 2013 to align with staggering terms per the new rules of operation.

**Exception to the "multiple service" provision of the Appointment Policy was granted.

^Exception to the "length of service" provision of the Appointment Policy was granted.

Home and Community Care Block Grant Advisory Committee
Applications on File
December 20, 2019

Scott Barringer	Current Member	1409 North Main Street	Mt. Pleasant, NC 28124
Shedrick Hall		516 Winecoff School Road	Concord, NC 28027
Rachel Hester		5169 Wheat Drive SW	Concord, NC 28027
Katie Kutcher***	Current Member	525 N Tryon Street	Charlotte, NC 29202
Helen McInnis*		5517 Hammermill Drive	Harrisburg, NC 28075
Evelyn Miller	Current Member	7334 Mt. Olive Road	Concord, NC 28025
James Polk**	Current Member	224 Deal Street SE	Concord, NC 28025

*Serves on the Adult Care Home Community Advisory Committee and the Board of Equalization and Review.

**Serves on the Transportation Advisory Board.

***Resides in Mecklenburg County.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments and Removals - Mental Health Advisory Board

BRIEF SUMMARY:

Several terms on the Mental Health Advisory Board ended December 31, 2019. Dr. William Pilkington has recently retired from the Cabarrus Health Alliance. Erin Shoe, Interim Health Director, is recommended to fill his vacant position.

The following members on the Mental Health Advisory Board are willing to serve another term: Ashlie Shanley, Jay White, Sr., Mitzi Quinn, Bill Dusch, Del Eudy, Rebecca True, Dr. Roderick Lilly, Jon McKinsey, and Alan Thompson. Ms. True and Dr. Lilly do not reside in Cabarrus County. An exception to the "residency" provision of the Appointment Policy will be needed for them. Mr. White also serves on the Tourism Authority of Cabarrus County. An exception to the "service on multiple boards" provision of the Appointment Policy will be needed for him.

REQUESTED ACTION:

Motion to remove Dr. William Pilkington from the Mental Health Advisory Board roster and thank him for his service.

Motion to appoint Erin Shoe to the Mental Health Advisory Board as the Cabarrus Health Alliance representative for a two-year term ending December 31, 2021.

Motion to reappoint Ashlie Shanley, Jay White, Sr., Mitzi Quinn, Bill Dusch, Del Eudy, Rebecca True, Dr. Roderick Lilly, Jon McKinsey, and Alan Thompson to the Mental Health Advisory Board for two-year terms ending December 31, 2021; including an exception to the "residency" provision of the Appointment Policy for Ms. True and Dr. Lilly; and an exception

to the "service on multiple boards" provision of the Appointment Policy for Mr. White.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jodi Ramirez, Law Enforcement Liaison/Project Administration
Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Roster
- ▣ Applications on File

MENTAL HEALTH ADVISORY BOARD

25-Member Board

<u>PRIMARY MEMBER</u>	<u>SECONDARY</u>	<u>REPRESENTING</u>	<u>TERM OF APPOINTMENT</u>	
Ashlie Shanley 77 Union Street S Concord, NC 28025	Beth Street	District Attorney's Office	APPOINTMENT:	03/20/17
			TERM EXPIRING:	12/31/19
Christy Wilhelm P.O. Box 70 Concord, NC 28026	Steve Grossman	Local Judge	APPOINTMENT:	12/17/18
			TERM EXPIRING:	12/31/20
H. Jay White, Sr. 5601 Meadow Bluff Ct. Concord, NC 28027		Local Attorney	APPOINTMENT:	08/21/17
			TERM EXPIRING:	12/31/19
Mitzi Quinn 2550 Walker Road Mt. Pleasant, NC 28124	Alice Lawson	NC DPS - Adult Probation & Department of Juvenile Justice	APPOINTMENT: (unexpired)	06/19/17
			TERM EXPIRING:	12/31/19
Van Shaw P.O. Box 707 Concord, NC 28026		Cabarrus County Sheriff's Office	APPOINTMENT:	12/17/18
			TERM EXPIRING:	12/31/20
Gary Gacek 41 Cabarrus Avenue W Concord, NC 28025	Jimmy Hughes	Concord Police Department	APPOINTMENT:	03/20/17
			TERM EXPIRING:	12/31/19
Terry Spry 1429 Trotters Ridge Kannapolis, NC 28081	Terry Clanton	Kannapolis Police Department	APPOINTMENT:	12/17/18
			TERM EXPIRING:	12/31/20
Elizabeth Poole PO Box 707 Concord, NC 28026		County Commissioner	APPOINTMENT:	02/20/17
			REAPPOINTMENT:	12/18/17
			REAPPOINTMENT:	12/17/18
			TERM EXPIRING:	12/31/20
William Dusch P.O. Box 308 Concord, NC 28026	Lloyd Payne	Mayor/City Council Concord	APPOINTMENT: (unexpired)	02/19/18
			TERM EXPIRING:	12/31/19

Steve Sciascia P.O. Box 100 Harrisburg, NC 28075	Benita Conrad	Mayor/City Council Harrisburg	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 12/31/20
Darrell Hinnant 401 Laureate Way Kannapolis, NC 28081	Mike Legg	Mayor/City Council Kannapolis	APPOINTMENT: TERM EXPIRING:	03/20/17 12/31/19
John Crump P.O. Box 589 Midland, NC 28107	Doug Paris	Mayor/City Council Midland	APPOINTMENT: (unexpired) REAPPOINTMENT: TERM EXPIRING:	09/18/17 12/17/18 12/31/20
Del Eudy P.O. Box 1017 Mt. Pleasant, NC 28124	Randy Holloway	Mayor/City Council Mount Pleasant	APPOINTMENT: TERM EXPIRING:	03/20/17 12/31/19
Amy Jewell 9287 Naron Lane Harrisburg, NC 28075	John Basilice	Cabarrus County Schools	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 12/31/20
Jessica Grant 818 Waverly Court NE Concord, NC 28025		Kannapolis City Schools	APPOINTMENT: TERM EXPIRING:	03/20/17 12/31/19
Melissa Bunker 15535 Laverack Lane Davidson, NC 28036	Laurie Whitson	Cardinal Innovations Health Care	APPOINTMENT: (unexpired) TERM EXPIRING:	09/16/19 12/31/20
William Pilkington 583 Penelope Place NE Concord, NC 28025	Marcella Beam	Cabarrus Health Alliance	APPOINTMENT: TERM EXPIRING:	03/20/17 12/31/19
Karen Calhoun* DHS 1303 S Cannon Blvd. Kannapolis, NC 28083	Cheryl Harris	Department of Human Services	APPOINTMENT: (unexpired) REAPPOINTMENT: TERM EXPIRING:	02/19/18 12/17/18 12/31/20
Rebecca True 284 Executive Park Dr. Suite 100 Concord, NC 28025	Jean Tillman	Local Providers	APPOINTMENT: TERM EXPIRING:	03/20/17 12/31/19
Tri Tang (CHS) 920 Church Street N Concord, NC 28025	Jessica Castrodale	Local Providers	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 12/31/20

Dr. Roderick Lilly P.O. Box 49003 Charlotte, NC 28277	Local Psychologist	APPOINTMENT: 06/19/17 TERM EXPIRING: 12/31/19
Jon McKinsey 892 Craigmont Lane NW Concord, NC 28027	Local Psychiatrist	APPOINTMENT: 03/20/17 TERM EXPIRING: 12/31/19
Justin Brines 793 Crestmont Drive Concord, NC 28025	Jimmy Lentz Emergency Medical Services	APPOINTMENT: 06/18/18 TERM EXPIRING: 06/30/20
Georgia Lozier 14 Union Street N #306 Concord, NC 28025	At-large	APPOINTMENT: 03/20/17 REAPPOINTMENT: 12/17/18 TERM EXPIRING: 12/31/20
Alan Thompson 3688 Camp Julia Road Kannapolis, NC 28083	At-large	APPOINTMENT: 03/20/17 TERM EXPIRING: 12/31/19
David Wall* [^] 415 N Bruton Drive Candor, NC 27229	Gayle Alston At-large	APPOINTMENT: 06/19/17 (unexpired) REAPPOINTMENT: 12/17/18 TERM EXPIRING: 12/31/20

The Mental Health Advisory Board was created per a resolution adopted by the Board of Commissioners on October 17, 2016.

An Emergency Medical Services position was added to the roster by Board approval on June 18, 2018.

*Exception to the "residency" provision of the Appointment Policy.

[^]Exception to the "service on multiple boards" provision of the Appointment Policy

MENTAL HEALTH ADVISORY BOARD

Applications on File
December 19, 2019

Jaclyn Berry		419 Summerlake Drive SW	Concord, NC 28025
Keisha Daniels		653 Wilson Street	Kannapolis, NC 28083
Bill Dusch	Current Member	P.O. Box 308	Concord, NC 28026
Del Eudy	Current Member	P.O. Box 1017	Mt. Pleasant, NC 28124
Janet Kraft		2132 Radcliff Avenue	Charlotte, NC 28207
Jamica La Franque **		3852 French Fields Lane	Harrisburg, NC 28075
Dr. Roderick Lilly *	Current Member	P.O. Box 49003	Charlotte, NC 28277
Jon McKinsey	Current Member	892 Craigmont Lane NW	Concord, NC 28027
Ingrid Nurse**		3967 Alleghany Street NW	Concord, NC 28027
Wendy Pascual		1362 Haestad Court	Concord, NC 28025
Mitzi Quinn	Current Member	2550 Walker Road	Mt. Pleasant, NC 28124
Ashlie Shanley	Current Member	77 Union Street S.	Concord, NC 28025
Erin Shoe		1255 Giverny Court NW	Concord, NC 28027
Alan Thompson	Current Member	3688 Camp Julia Road	Kannapolis, NC 28083
Rebecca True *	Current Member	284 Executive Park Dr., Ste 100	Concord, NC 28025
Jay White, Sr. **	Current Member	5601 Meadow Bluff Court	Concord, NC 28027

* An exception to the "residency" provision of the Appointment Policy would be needed.

** An exception to the "service on multiple boards" provision of the Appointment Policy would be needed.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule

BRIEF SUMMARY:

The venue for the Board Retreat scheduled for February 28 and 29, 2020 needs to be moved to be held in the Multipurpose Room in the Governmental Center.

REQUESTED ACTION:

Motion to adopt resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Resolution



**Resolution Amending the
Cabarrus County Board of Commissioners'
2020 Meeting Schedule**

WHEREAS, on December 16, 2019, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2020, which sets forth the dates, times and locations of various official county meetings; and

WHEREAS, the Board scheduled the Board Retreat to be held at the Cabarrus Arena and Events Center;

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2020 Meeting Schedule as follows:

1. The Board of Commissioners will hold the Board Retreat on February 28, 2020 at 4:00 p.m. and February 29, 2020 at 8:00 a.m. in the Multipurpose Room at the Governmental Center in Concord, North Carolina.

ADOPTED this 21st day of January, 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Revised Joint Use Agreement

BRIEF SUMMARY:

The Joint Use Agreement between Cabarrus County and Cabarrus County Schools (CCS) needs to be revised as part of the synthetic turf project. The purpose of these revisions is to include the Convention and Visitors Bureau (CVB) and the new sites/facilities where the synthetic turf improvements are being installed. Staff from the County, CCS and the CVB discussed the revisions and Rich Koch has completed a first draft for review.

REQUESTED ACTION:

Motion to approve the Revised Joint Use Agreement.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▣ Revised Joint Use Agreement Draft

This REVISED MEMORANDUM OF UNDERSTANDING REGARDING JOINT USE OF FACILITIES (“MOU”) is entered into effective with the last signature of the parties, by and between CABARRUS COUNTY (“County”), the CABARRUS COUNTY BOARD OF EDUCATION (“BOE”) and the CABARRUS COUNTY CONVENTION & VISITORS BUREAU (“CVB”).

RECITALS

1. The County owns, leases, or otherwise has access to certain properties, facilities, and related equipment, such as community parks and event centers (“County Facilities”).
2. The BOE owns, leases, or otherwise has access to certain properties, facilities, and related equipment, such as athletic fields, gymnasiums, and auditoriums (“BOE Facilities”).
3. The CVB has contributed funds to help construct or to improve certain of the County Facilities and the BOE Facilities, in return for the ability to have use of such facilities for economic development purposes within the County.
4. The parties enter into this MOU, as an interlocal cooperation agreement authorized by N.C. Gen. Stat. § 160A-461, for the purpose of managing the use of facilities and establishing a coordinated facilities planning process.

In consideration of the foregoing Recitals and the Terms contained below, which the parties believe constitute sufficient legal consideration to make this MOU binding, the parties agree as follows.

TERMS

1. PURPOSE OF MOU. This MOU seeks to provide a framework and administrative support for collaboration and decision making among school building staff, BOE personnel, the County and the CVB. The parties shall work cooperatively and in good faith to establish a Joint Use Schedule for each facility which shall be designed to avoid conflicts of use, maximize the use of public resources, and reflect the priorities set forth herein. The mutual goal of the BOE, the County and the CVB will be to maintain program continuity, giving adequate notification of scheduling changes or facility use to allow completion of a program cycle and, where necessary, to relocate programming.
2. PRIORITY OF USE. The County and the BOE will make their facilities available for use by the other on a first priority basis and at no cost to the user after the scheduling requirements for the owner’s own programs have been met. The CVB will have a second priority, after the BOE, on the following facilities:

- a) existing synthetic turf field at Central Cabarrus High School
- b) synthetic turf football field at West Cabarrus High School
- c) synthetic turf fields at Cox Mill High School and J.M. Robinson High School (1 each)
- d) synthetic turf fields (2) installed on the practice fields at West Cabarrus High School (including the bathroom facilities and lighting)

The CVB will pay the going rate that either the County or the BOE charges for these fields and any other facilities that the CVB uses. The CVB's use of all such facilities will be for the purposes of economic development and to promote tournaments. The CVB will fill out the BOE's application for community use of school facilities form in advance of each use of such facilities.

3. ANNUAL PRE-PLANNING MEETING. The parties agree to meet during July of each year to review schedules for the upcoming school year and all joint use activities, specifically including but not limited to use of athletic fields, gymnasiums and auditoriums ("Pre-Planning Meeting"). The Pre-Planning Meeting will include, at a minimum, the primary contacts for each agency.

4. ANNUAL PLANNING PROCESS. Following the Pre-Planning Meeting, joint use planning and decision making will occur each Summer for the upcoming school year. The County will initiate the process assuming that all joint use programming scheduled the preceding year will be included in the schedule for the upcoming year unless otherwise negotiated. No later than the second week of July the County will deliver a Proposed Joint Use Schedule to the principal of each affected school and the CVB. Upon receiving the Proposed Joint Use Schedule, each principal will identify which school activities will continue in the upcoming year and which dates are available for the facilities to be used by the CVB. The County and CVB representatives may either approve the school's proposed schedule of use or contact the school principal to discuss changes. Once the school principal, the County representative and the CVB have approved the Joint Use Schedule, the County representative will send a copy of the agreement to the school principal and the CVB and file it with the central scheduling office of both agencies no later than the third week of August.

5. CENTRALIZED COORDINATION OF OUTDOOR ELEMENTARY SCHOOL FACILITIES. The parties agree that the County will serve as the centralized coordinator for all activities that take place at outdoor elementary school facilities on weekdays after 6pm and on the weekends. The County will collect any applicable fees from outside third party users pursuant to the BOE's normal fee schedule. Fees collected by the County from outside third party-users of outdoor elementary school facilities will be remitted to the BOE within thirty (30) days of collection.

6. BOE COORDINATION OF INDOOR SCHOOL FACILITIES AND ALL SECONDARY FACILITIES. The parties agree that the school principal will remain the contact and coordinator for all activities that take place inside elementary school facilities and for all activities that take place at all middle school and high school facilities (both indoor and outdoor), except for the facilities to be used by the CVB. To the extent the County requires the use of indoor school facilities for the Active Living and Parks Department volunteer youth athletic leagues (the "Youth Leagues"), this request will be made to each school consistent with the Annual Planning Process described above. Upon agreement and approval of the Joint Use Schedule, the County will be responsible for coordinating and scheduling specific times and locations with each Youth League and for ensuring performance in accordance with the Memorandum of Agreement regarding Gym Supervisors.

7. PERSONNEL AND SUPERVISION. Each user shall provide adequate personnel to supervise the activities that take place at the host facility. Each user shall follow all rules, regulations, and policies set forth by the owner, which shall be available for review at the user's request.

8. RESOLVING CONFLICTS. Efforts at resolution of space availability issues are first encouraged directly between facility based representatives. When the conflict involves more than one BOE, County or CVB program, all parties will be informed and involved in resolving the conflict. The central offices of parties will, whenever possible, identify options or ways to accommodate the interests of the agencies. If agreement cannot be reached on a scheduling request, the issue will be referred to the Superintendent and the County Manager for resolution.

9. SINGLE USE REQUESTS. Written requests to use BOE or County facilities, outside the annual scheduling confirmation process and the Joint Use Schedule, should be submitted to each party. The requesting party will verify in advance with the affected school principal or County facility manager that the facility is available at the date and time requested. Please note that the request will be granted only if the allotted time and space is available.

10. MAINTENANCE. Each owner shall maintain its facilities in a safe and attractive condition. Each user shall be responsible for restoring the owner's facility back to its original condition after its use and will cooperate in expediting repair of damage which may occur as a result of scheduled programs.

11. RESTITUTION AND REPAIRS. It shall be the responsibility of the user agency to make restitution for the repair of damage to a space, area or facility and its equipment or owner property missing from the premises which may occur as a result of scheduled programs for which a permit has been issued.

- a. Inspection of Facilities - The owner agency shall, through its designated representative, inspect all buildings and grounds area after each joint use. Inspection shall be directed toward identification of damage to the facilities, fields, and equipment or missing property that may have been caused by the user agency through conduct of its program.
- b. Reporting Method - The owner agency shall notify the user agency of damage or loss no later than three (3) working days after the inspection. Such notification shall consist of sending a facsimile or email to the user agency's designated representative identifying the facility, permit number, date of detection, name of inspector, area or areas involved, description of damage and estimated and/or fixed costs of repairs or property replacement.
- c. Repairs - Except as otherwise mutually agreed, the user agency shall not cause repairs to be made to any building or item of equipment for which the owner agency has responsibility. The owner agency agrees to make such repairs within the estimated and/or fixed costs agreed upon. If it is mutually determined or if it is the result of problem-resolution under this Section that the user agency is responsible for the damage, then the user agency agrees to reimburse the owner agency at the estimated and/or fixed costs agreed upon.
- d. Reimbursement Procedure - The owner agency shall invoice the user agency within seven (7) days of completion of repairs or replacement of missing property. The invoice shall itemize all work hours, equipment and materials with cost rates as applied

to the repair work. If the repair is contracted, a copy of the contractor's itemized statement must be attached. Actual costs shall be invoiced if less than estimated and/or fixed costs. Reimbursement shall be made within 30 days from receipt of such invoice.

- e. Disagreements - The user agency shall retain the right to disagree with any and all items of damage to buildings or equipment or missing property as identified by the owner agency provided this challenge is made within ten (10) working days after a first notification. Disagreements shall be made in writing to the owner agency and shall clearly identify the reasons for refusing responsibility for damages to the building or equipment. Failure to do so within the prescribed time period shall be considered as acceptance of responsibility by the user agency. Settlement of disagreements, after proper notification, shall be made by an on-site investigation involving both the owner and user agencies or their designated representatives. In the event agreement cannot be reached, the matter shall be referred to the Superintendent and County Manager for review and consideration. The owner agency shall have the right to make immediate emergency repairs or replace missing property without voiding the user agency's right to disagree.

12. DESIGNEES. Any request, notification, or communication required or permitted by this MOU may be made or received by the party's respective designee(s); provided, however, that the identification and contact information of such designee(s) is previously communicated to the other party in writing. Without limiting the foregoing, the Director of the Active Living and Parks Department (the "Director") and the Superintendent's Designee of Cabarrus County Schools (the "Superintendent") are hereby appointed as the designees of the County and the BOE, respectively, for purposes of this MOU. The designee for the CBV is its Vice President of Sales and Destination Services.

13. TERM. This MOU shall commence as stated above and continue for a period of ten (10) years after.

14. TERMINATION. Any party may terminate this MOU at any time, with or without cause, after providing the others with at least three hundred and sixty-five (365) days' prior written notice. Notwithstanding the foregoing, termination shall not impact County or Board Facilities that, at the time notice of termination is given, have been approved for a scheduled use by the non-terminating party.

15. INSURANCE AND INDEMNIFICATION. All three parties are self-insured for liability. Each user shall be responsible for any respective claims or suits arising out of its use of the other's facility. To the fullest extent permitted by applicable law, each party shall indemnify, defend, and hold the other, including its directors, officers, employees, agents, and representatives harmless from and against any and all damages, costs, liabilities, losses, injuries, and expenses (including without limitation, attorneys' fees) arising out of or in any way attributable to any accident or other occurrence on or about the County or BOE Facilities. However, this Section shall not apply to the intentional misconduct or gross negligence of any party.

16. NOTICES. All notices, demands, and other communications made pursuant to this MOU shall be in writing and given one of the following methods: (i) hand delivery; (ii) first-class registered or certified U.S. Mail, with postage prepaid and return receipt requested; (iii) nationally recognized overnight courier, with all fees prepaid; or (iv) transmitted by facsimile. Notice shall be deemed to have been duly given pursuant to this Section: (a) on the day of delivery, if delivered by hand or transmitted by facsimile; (b) three (3) business days after the day sent by first-class registered or certified U.S. Mail; or (c) the next business day after the day sent by nationally

recognized overnight carrier. Notices must be addressed to the parties at the address listed below. Notices are only effective if giving pursuant to this Section.

To the County:
Cabarrus County
c/o County Manager
PO Box 707
Concord, NC 28026
Fax: 704-920-2820

To the BOE:
Cabarrus County Schools
c/o Superintendent
4401 Old Airport Rd.
Concord, NC 28025
Fax: 704-786-6141

To the CVB:
Cabarrus County Convention & Visitors Bureau
c/o Executive Director
10099 Weddington Road Ext., Suite 102
Concord, NC 28027

17. MISCELLANEOUS.

a. Materials. The County, the BOE and the CVB shall furnish and supply all expendable materials necessary for carrying out their respective activities and events.

b. Signage. The County shall install signs near the BOE Facilities as reasonably necessary to inform the public of the location of the BOE Facilities and the rules governing their use. The placement of such signs shall not interfere with the Board's use of any BOE Facility and the location thereof shall previously approved by the BOE in writing. All signage installed by the County pursuant to this Section shall be paid for by the County. Any signage to be installed by the CVB shall be paid for by the CVB.

c. Disputes. In the event that a dispute arises during or in connection with the activities or events being conducted at the County or BOE Facilities, the dispute shall be submitted to the Parks Director or the Superintendent, depending on the location of the dispute, and then to the County or the BOE, if needed.

d. Amendments. This MOU may only be amended by the mutual written consent of the parties.

e. Severability. If any provision of this MOU is held invalid or unenforceable for any reason, such invalidity or non-enforcement shall not affect the other provisions of this MOU, and all other provisions shall, to the fullest extent permitted by applicable law, continue in full force and effect.

f. Waiver. No term or condition of this MOU shall be deemed to have been waived, except by written instrument of the party charged with such waiver. No such waiver shall be deemed a continue waiver unless specifically stated therein, and each such waiver shall operate only as to the specific term and condition waived.

g. Entire Agreement. This MOU constitutes the final and complete agreement between the parties with respect to the joint use of the County and BOE Facilities. All prior and contemporaneous negotiations and agreements between the parties regarding the same are expressly merged into and superseded by this MOU.

h. Governing Terms. This MOU shall be superseded by any applicable laws governing the joint use of North Carolina joint use facilities. If a conflict occurs between this MOU and such laws, the terms and conditions of such laws shall govern.

i. Survival. The following Sections shall survive the termination of this MOU: Section 15 (Insurance and Indemnification).

IN WITNESS, and pursuant to the authority granted by duly recorded resolutions, the parties executed this MOU as indicated below.

DATE:

COUNTY OF CABARRUS,
NORTH CAROLINA

By: _____
Chair, Cabarrus County Board of Commissioners

By: _____
Cabarrus County Manager

CABARRUS COUNTY
BOARD OF EDUCATION

DATE:

By: _____
Chair, Cabarrus County Board Of Education

By: _____
Superintendent of Cabarrus County Schools

CABARRUS COUNTY CONVENTION &
VISITORS BUREAU

DATE:

By: _____
Executive Director

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Road Improvements at Hickory Ridge Elementary School

BRIEF SUMMARY:

A letter from Cabarrus County Schools (CCS) is attached with details about the on-going discussions concerning the required road improvements at the new Hickory Ridge Elementary School. CCS is requesting that funds within the construction budget be reallocated to complete engineering and testing for the final approved design. Once that design is complete they will need to obtain new pricing for the project.

REQUESTED ACTION:

Motion to approve the budget amendments within the Hickory Ridge Elementary Project Ordinance.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- CCS Letter



December 17, 2019

The Honorable
 Mr. Steve Morris, Chair
 Ms. Diane Honeycutt, Vice Chair
 Ms. Liz Poole
 Mr. Lynn Shue
 Mr. Blake Kiger
 Cabarrus County Board of Commissioners
 65 Church Street, SE
 Concord, NC 28026

Re: Request to move funds for Hickory Ridge Elementary project

Dear Board of Commissioners:

Cabarrus County Schools is requesting to move funds from the construction account into the engineering account for the Hickory Ridge Elementary School project.

Due to the extensive amount of rock quantification that had to be performed, additional site testing was also required. The cost associated is \$35,000.

In addition, we have received direction from the Town of Harrisburg, NCDOT, Municipal School Transportation Assistance department and Congestion Management on the improvements required for Hickory Ridge Road. As a part of this approval, we will be required to modify the current design from what was originally proposed to take place. We will be working directly with Chambers Engineering, our Civil Engineer of Record for the re-design. It is anticipated that it will take approximately four weeks to complete. We will need additional engineering money to help cover the re-design expense associated with approved changes.

Requested funds were originally in the contingency account. Upon approval, those funds were moved from contingency to construction. Funds were requested due to rock and site work challenges. We believe we have moved past those issues now and would like to move \$95,000 of the remaining contingency funds into engineering.

Account Title	Increase	Decrease
Engineering – Additional Site Testing due to Rock	\$35,000	
Engineering – Redesign	\$60,000	
Construction		\$95,000

Sincerely,

Rob Walter, Chair
 Cabarrus County Board of Education

Cc: Barry Shoemaker, Cindy Fertenbaugh, Carolyn Carpenter, David Harrison, Laura Blackwell, Holly Grimsley

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Department of Human Services - Transportation FY20 ROAP Application

BRIEF SUMMARY:

The Rural Operating Assistance Program (ROAP) is a state-funded public transportation administered by the North Carolina Department of Transportation Public Transportation Division (PTD). County Governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. ROAP includes the following funding project categories: Elderly and Handicapped, Employment, and Rural General Public. There is no public hearing required for the ROAP grant.

Elderly and Disabled (EDTAP) - \$115,233.67

Employment (EMPL) - 47,986.00

Rural General Public (RGP) - \$80,219.14

REQUESTED ACTION:

Motion to accept the grant and certified statement.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Bob Bushey, Transportation Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Certified Statement
- ▣ Allocation
- ▣ Application

CERTIFIED STATEMENT
FY2020
RURAL OPERATING ASSISTANCE PROGRAM
County of Cabarrus

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Integrated Mobility Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1B, FTA C 4704.1A, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2019 to June 30, 2020 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Cabarrus North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

Revised 12-6-19

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2020 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in bi-annual milestone reports to NCDOT – Integrated Mobility Division or its designee. **Back-up documentation is required to support the bi-annual and annual reports, failure to provide documentation will affect future disbursements.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amount of FY2020 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Rural General Public Program (RGP)	<u>\$243,438.82</u>	<u>\$243,438.82</u>
TOTAL	<u>\$243,438.82</u>	<u>\$243,438.82</u>

WITNESS my hand and county seal, this ____ day of ____, 20__.

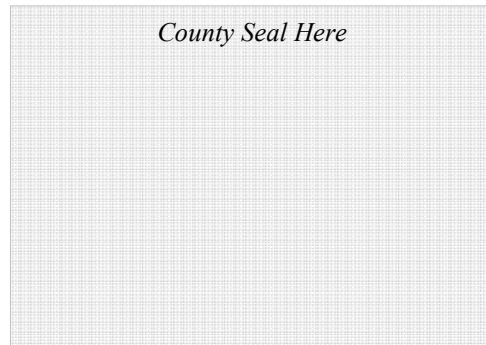
 Signature of County Manager/Administrator
 Michael Downs

 Printed Name of County Manager/Administrator

 Signature of County Finance Officer
 Susan Ferrington

 Printed Name of County Finance Officer

State of North Carolina County of Cabarrus



2020	FY2020 Total Allocation			
COUNTIES	EDTAP	EMPL	RGP	Total
Alamance	\$ 122,776.71	\$ 40,837.67	\$ 89,255.42	\$ 252,869.80
Alexander	\$ 72,123.73	\$ 11,581.36	\$ 78,141.07	\$ 161,846.16
Alleghany	\$ 59,468.28	\$ 5,519.12	\$ 56,010.37	\$ 120,997.77
Anson	\$ 66,546.47	\$ 9,395.28	\$ 72,415.89	\$ 148,357.64
Ashe	\$ 67,688.67	\$ 9,759.31	\$ 72,761.90	\$ 150,209.88
Avery	\$ 61,467.37	\$ 7,169.19	\$ 62,909.59	\$ 131,546.16
Beaufort	\$ 81,868.12	\$ 14,786.53	\$ 94,032.58	\$ 190,687.23
Bertie	\$ 64,399.42	\$ 8,632.28	\$ 66,529.71	\$ 139,561.41
Bladen	\$ 74,437.72	\$ 12,680.48	\$ 80,977.16	\$ 168,095.36
Brunswick	\$ 122,230.34	\$ 33,665.53	\$ 114,555.23	\$ 270,451.10
Buncombe	\$ 174,032.99	\$ 60,048.39	\$ 104,032.89	\$ 338,114.26
Burke	\$ 105,402.78	\$ 24,776.93	\$ 84,702.28	\$ 214,881.99
Cabarrus	\$ 115,233.67	\$ 47,986.00	\$ 80,219.14	\$ 243,438.82
Caldwell	\$ 98,206.60	\$ 23,132.87	\$ 74,115.94	\$ 195,455.42
Camden	\$ 57,017.16	\$ 5,299.11	\$ 54,790.32	\$ 117,106.60
Carteret	\$ 93,950.66	\$ 20,548.83	\$ 113,468.20	\$ 227,967.69
Caswell	\$ 66,484.49	\$ 8,618.26	\$ 69,061.79	\$ 144,164.54
Catawba	\$ 120,431.77	\$ 41,351.68	\$ 99,743.76	\$ 261,527.21
Chatham	\$ 82,990.63	\$ 18,179.65	\$ 103,623.88	\$ 204,794.15
Cherokee	\$ 70,671.77	\$ 9,726.31	\$ 72,669.90	\$ 153,067.98
Chowan	\$ 61,489.34	\$ 6,612.18	\$ 59,789.49	\$ 127,891.02
Clay	\$ 58,691.31	\$ 5,347.11	\$ 55,420.35	\$ 119,458.77
Cleveland	\$ 106,998.84	\$ 28,606.19	\$ 134,697.86	\$ 270,302.89
Columbus	\$ 88,398.09	\$ 18,244.72	\$ 104,772.92	\$ 211,415.73
Craven	\$ 105,747.84	\$ 27,494.02	\$ 99,478.75	\$ 232,720.61
Cumberland	\$ 184,334.19	\$ 85,198.71	\$ 88,780.41	\$ 358,313.31
Currituck	\$ 62,487.42	\$ 9,946.37	\$ 68,882.78	\$ 141,316.57
Dare	\$ 70,025.75	\$ 17,715.95	\$ 79,658.11	\$ 167,399.82
Davidson	\$ 134,605.97	\$ 43,344.76	\$ 124,592.55	\$ 302,543.28
Davie	\$ 71,641.85	\$ 12,577.40	\$ 79,926.13	\$ 164,145.38
Duplin	\$ 82,083.08	\$ 17,758.67	\$ 105,194.93	\$ 205,036.68
Durham	\$ 151,682.80	\$ 72,808.19	\$ 60,065.49	\$ 284,556.48
Eastern Band of the Cherokee	\$ -	\$ -	\$ 52,829.27	\$ 52,829.27
Edgecombe	\$ 84,871.06	\$ 19,968.90	\$ 85,145.30	\$ 189,985.25
Forsyth	\$ 189,770.87	\$ 92,047.96	\$ -	\$ 281,818.83
Franklin	\$ 82,621.08	\$ 18,213.68	\$ 102,374.85	\$ 203,209.61
Gaston	\$ 156,529.52	\$ 56,544.45	\$ 93,410.55	\$ 306,484.52
Gates	\$ 58,452.23	\$ 5,627.11	\$ 57,093.41	\$ 121,172.75
Graham	\$ 56,319.21	\$ 5,816.17	\$ 53,131.28	\$ 115,266.66
Granville	\$ 88,679.98	\$ 16,989.58	\$ 105,660.95	\$ 211,330.51
Greene	\$ 62,344.34	\$ 7,913.21	\$ 66,612.71	\$ 136,870.26
Guilford	\$ 239,637.95	\$ 132,729.03	\$ 108,826.04	\$ 481,193.02

Halifax	\$ 89,470.08	\$ 18,463.78	\$ 101,233.80	\$ 209,167.66
Harnett	\$ 101,014.66	\$ 32,441.34	\$ 150,774.38	\$ 284,230.39
Haywood	\$ 86,272.48	\$ 17,404.64	\$ 78,422.09	\$ 182,099.21
Henderson	\$ 112,204.82	\$ 28,009.03	\$ 81,312.17	\$ 221,526.02
Hertford	\$ 67,769.47	\$ 9,026.28	\$ 70,047.82	\$ 146,843.57
Hoke	\$ 70,575.52	\$ 15,347.59	\$ 65,468.66	\$ 151,391.78
Hyde	\$ 55,321.20	\$ 4,930.13	\$ 50,458.20	\$ 110,709.53
Iredell	\$ 118,699.71	\$ 43,686.84	\$ 107,210.99	\$ 269,597.53
Jackson	\$ 73,302.78	\$ 13,407.49	\$ 82,889.23	\$ 169,599.50
Johnston	\$ 120,617.51	\$ 45,581.89	\$ 180,944.34	\$ 347,143.75
Jones	\$ 59,276.23	\$ 5,249.11	\$ 54,970.34	\$ 119,495.68
Lee	\$ 79,208.99	\$ 18,404.74	\$ 104,531.90	\$ 202,145.64
Lenoir	\$ 89,263.16	\$ 18,139.69	\$ 106,223.96	\$ 213,626.81
Lincoln	\$ 91,985.43	\$ 23,021.92	\$ 114,505.23	\$ 229,512.58
Macon	\$ 74,116.95	\$ 11,708.41	\$ 79,660.11	\$ 165,485.47
Madison	\$ 64,755.49	\$ 7,948.22	\$ 63,968.62	\$ 136,672.33
Martin	\$ 67,187.54	\$ 9,345.31	\$ 69,877.80	\$ 146,410.66
McDowell	\$ 81,631.93	\$ 13,924.48	\$ 91,162.48	\$ 186,718.89
Mecklenburg	\$ 342,264.92	\$ 254,769.98	\$ 54,601.32	\$ 651,636.22
Mitchell	\$ 62,580.37	\$ 6,895.19	\$ 60,606.51	\$ 130,082.07
Montgomery	\$ 67,494.55	\$ 9,450.28	\$ 73,298.92	\$ 150,243.75
Moore	\$ 101,990.36	\$ 24,630.94	\$ 136,089.92	\$ 262,711.22
Nash	\$ 100,932.76	\$ 29,308.28	\$ 91,773.51	\$ 222,014.55
New Hanover	\$ 141,340.77	\$ 57,387.56	\$ 49,086.11	\$ 247,814.44
Northampton	\$ 68,913.49	\$ 8,503.26	\$ 67,378.73	\$ 144,795.48
Onslow	\$ 116,635.87	\$ 44,035.65	\$ 119,579.38	\$ 280,250.90
Orange	\$ 97,596.96	\$ 35,729.41	\$ 84,078.25	\$ 217,404.62
Pamlico	\$ 60,967.36	\$ 5,967.13	\$ 58,076.44	\$ 125,010.93
Pasquotank	\$ 71,545.64	\$ 14,178.56	\$ 86,660.34	\$ 172,384.54
Pender	\$ 81,455.06	\$ 16,818.66	\$ 96,437.65	\$ 194,711.37
Perquimans	\$ 61,377.36	\$ 6,225.16	\$ 58,397.44	\$ 125,999.95
Person	\$ 73,675.77	\$ 13,057.47	\$ 85,416.30	\$ 172,149.53
Pitt	\$ 118,026.30	\$ 47,910.12	\$ 96,724.66	\$ 262,661.08
Polk	\$ 64,345.59	\$ 7,530.19	\$ 65,727.68	\$ 137,603.45
Randolph	\$ 117,206.53	\$ 38,025.52	\$ 169,558.98	\$ 324,791.03
Richmond	\$ 82,585.83	\$ 15,062.57	\$ 92,869.54	\$ 190,517.94
Robeson	\$ 122,579.02	\$ 39,414.75	\$ 183,265.41	\$ 345,259.18
Rockingham	\$ 107,571.86	\$ 26,830.08	\$ 141,695.09	\$ 276,097.02
Rowan	\$ 121,324.45	\$ 37,924.56	\$ 100,246.78	\$ 259,495.78
Rutherford	\$ 94,733.42	\$ 20,410.81	\$ 114,861.24	\$ 230,005.47
Sampson	\$ 85,298.14	\$ 19,275.75	\$ 110,312.09	\$ 214,885.98
Scotland	\$ 75,594.65	\$ 13,049.50	\$ 81,981.20	\$ 170,625.35
Stanly	\$ 83,350.16	\$ 17,483.63	\$ 107,356.00	\$ 208,189.79
Stokes	\$ 77,402.93	\$ 14,295.49	\$ 81,695.18	\$ 173,393.61
Surry	\$ 92,980.47	\$ 20,641.75	\$ 120,951.43	\$ 234,573.64
Swain	\$ 59,450.29	\$ 7,639.28	\$ 54,663.32	\$ 121,752.90
Transylvania	\$ 73,561.98	\$ 10,599.32	\$ 78,551.09	\$ 162,712.39

Tyrrell	\$ 54,680.08	\$ 4,122.07	\$ 49,001.00	\$ 107,803.15
Union	\$ 116,800.80	\$ 53,164.20	\$ 101,482.82	\$ 271,447.82
Vance	\$ 89,344.82	\$ 15,068.58	\$ 91,605.49	\$ 196,018.89
Wake	\$ 320,869.67	\$ 233,502.30	\$ 114,855.24	\$ 669,227.22
Warren	\$ 71,208.47	\$ 8,048.24	\$ 66,207.69	\$ 145,464.40
Washington	\$ 61,336.29	\$ 6,585.19	\$ 58,164.44	\$ 126,085.92
Watauga	\$ 71,416.85	\$ 15,562.56	\$ 97,481.69	\$ 184,461.10
Wayne	\$ 110,325.05	\$ 34,106.40	\$ 108,378.03	\$ 252,809.48
Wilkes	\$ 93,610.47	\$ 19,372.69	\$ 116,450.28	\$ 229,433.45
Wilson	\$ 92,888.47	\$ 27,493.29	\$ 128,142.66	\$ 248,524.42
Yadkin	\$ 70,720.73	\$ 11,670.36	\$ 84,317.27	\$ 166,708.36
Yancey	\$ 64,123.44	\$ 7,127.19	\$ 62,931.59	\$ 134,182.22
TOTALS	\$ 9,519,624.00	\$ 2,750,114.00	\$ 8,884,982.00	\$ 21,154,720.00

*Note: All unspent ROAP funds must be repaid to NC DOT before FY2020 funds will be disbursed.

Application for Transportation Operating Assistance

FY2020 Rural Operating Assistance Program (ROAP) Funds

Name of Applicant (County)	Cabarrus County
County Manager	Michael Downs
County Manager's Email Address	mkdowns@CabarrusCounty.us
County Finance Officer	Susan Fearrington
CFO's Email Address	sbfearrington@cabarruscounty.us
CFO's Phone Number	704-920-2984
Person Completing this Application	Robert Bushey
Person's Job Title	Transportation Manager
Person's Email Address	rwbushey@cabarruscounty.us
Person's Phone Number	704-920-2932
Community Transportation System	Cabarrus County Transportation
Name of Transit Contact Person	Robert Bushey
Transit Contact Person's Email Address	rwbushey@cabarruscounty.us

Application Completed by: _____ Date: _____
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines. I certify and understand that if the bi-annual and annual milestone reports and any other status reports required by the Integrated Mobility Division (IMD) are not submitted on or before the due dates, the next scheduled disbursement will be held until all reports are submitted.

I certify and understand that the county will be invoiced by NC DOT for any unspent funds at the end of the period of performance and that funds for the next fiscal year will not be disbursed until re-payment has been made.

County Manager: _____ Date: _____
Signature

County Finance Officer: _____ Date: _____
Signature

Application Instructions

County officials should read the **ROAP Program Administration Guide** which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If necessary, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-IMD Mobility Development Specialist assigned to the area served by the transit system.

FY2020 ROAP Program Schedule

Application Deadline **January 17, 2020**

Partial Funds Disbursement **January 3, 2020**
March 6, 2020

***All outstanding unspent funds must be repaid to NCDOT before disbursement of FY2020 funds can be made.**

Milestone Reports

Milestone Report #1 February 28, 2020
Milestone Report #2 July 31, 2020 (Annual)

County's Management of ROAP Funds

County governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process
- **ROAP funds are expended only on eligible activities as described in Appendix A of the ROAP Guidance.**
- **Supporting documentation of expenditures by all sub-recipients is required.**
- Service recipients meet eligibility requirements and their eligibility is documented
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance
- An accounting of trips and expenditures is provided in bi-annual reports to NCDOT with supporting documents
- ROAP funds received and expended are included in the local annual audit

ROAP funds will be disbursed to counties in two lump-sum payments in the Rural General Public program. Counties have the flexibility to determine how the funding will be used to meet the needs of the citizens and how to sub-allocate the funding to meet the transportation needs, but the guidelines for each program used must be followed and trips accounted for by program used.

Transportation Needs and Public Involvement in Funding Decisions	Yes	No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the Community Transportation System, to recommend how the ROAP funds should be sub-allocated?	x	
B. Were outreach efforts conducted to inform agencies about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided how to sub-allocate the ROAP funds?	x	
C. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	x	
Financial Management of ROAP Funds	Yes	No
D. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?		x
E. If yes, does the county have a written agreement with these agencies that addresses the proper use, return and accountability of these funds? <i>(Include a sample agreement with application)</i>		
F. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? <i>(Their procurement practices will need to meet all federal and state requirements for procurement of professional services.)</i>	x	
G. Are ROAP funds deposited in an interest-bearing account?	x	
H. Does the county provide local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?	x	
Monitoring and Oversight Responsibilities	Yes	No
I. Subrecipients of ROAP funds are required to provide sufficiently detailed progress reports and statistical data about trips provided and rider eligibility with ROAP funds. How frequently are these provided to the county? In what format? The County must be prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at a specific cost. What form of documentation is collected? Routematch	x	
J. Does the county require the subrecipients of ROAP funds to use the coordinated transportation services of the federally funded Community Transportation System operating in the county?	x	
K. Will any of the subrecipients use their ROAP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only.)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program x 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program		
L. Will any of the subrecipients charge a fare for a ROAP funded trip? Yes. \$3.00		
M. Describe the eligibility criteria to be used in this county to determine who will be provided ROAP funded trips. What documents are used to determine eligibility? State ROAP Management Plan		
N. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transportation System use fare revenue to generate the local 10% match requirement for RGP funds?		yes

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Infrastructure and Asset Management - Cabarrus County Courthouse Expansion
Construction Manager at Risk Contract Extension

BRIEF SUMMARY:

Currently Cabarrus County has a preconstruction contract with Messer Construction for Courthouse expansion Construction Manager at Risk services. On December 13, 2019, Messer Construction bid out the scope of work for the site enabling portion of the project. This will be referred to as GMP (Guaranteed Maximum Price) #1 and is considered an extension to their original contract. Messer has now received an official GMP #1 bid.

REQUESTED ACTION:

Motion to approve the GMP #1 bid award and authorize the County Manager to execute the contract extension between Cabarrus County and Messer Construction, subject to revision by the County Attorney, and authorize the Finance Director to prepare the related budget amendment and project ordinance(s).

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kyle Bilafer, Area Manager of Operations
Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ GMP Schedule
- ▣ GMP 1

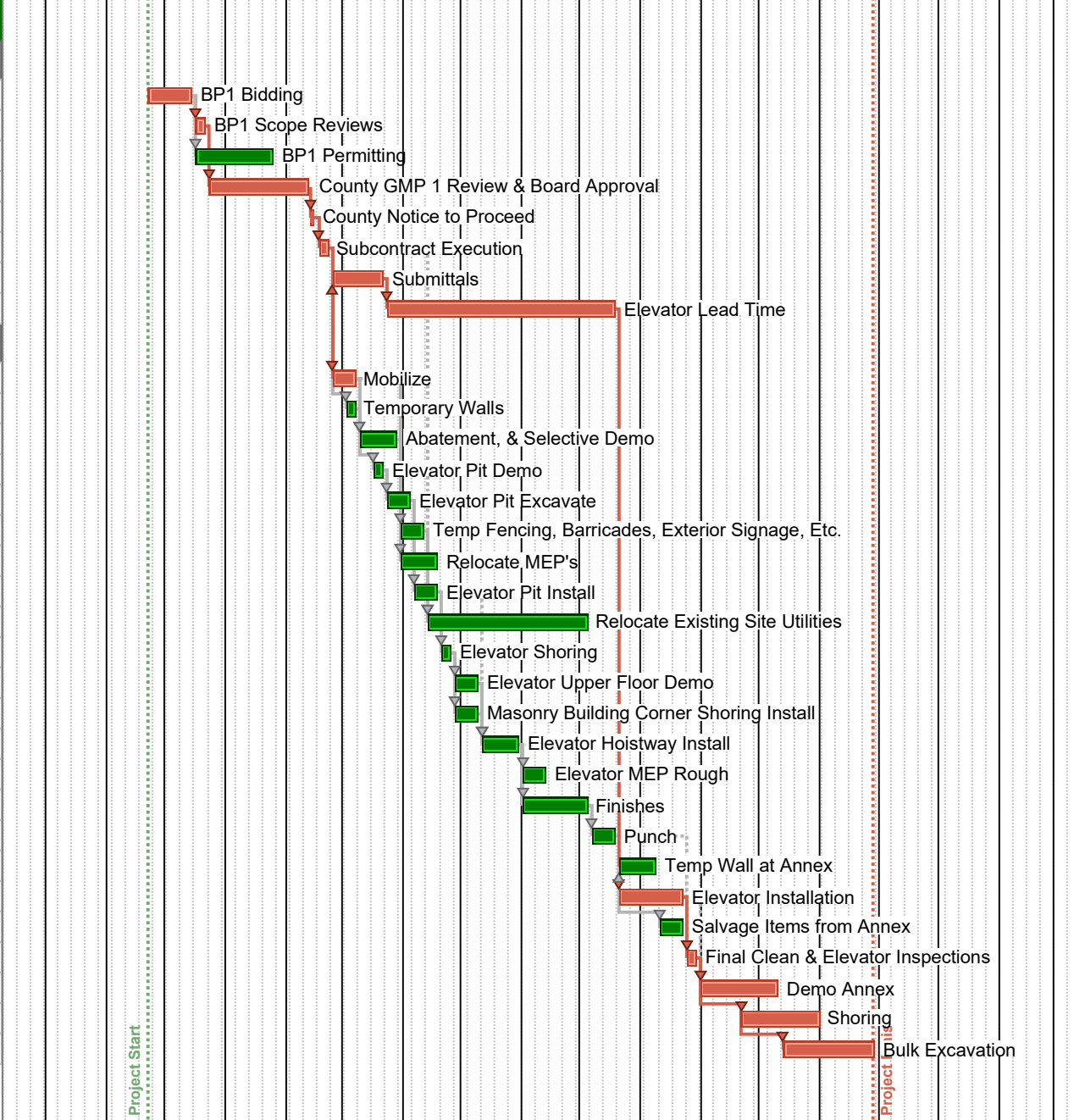
CCCH - Phase 1 Enabling

Preconstruction

19	BP1 Bidding	16	11/22/19	12/13/19
25	BP1 Scope Reviews	5	12/16/19	12/20/19
41	BP1 Permitting	30	12/16/19	01/24/20
28	County GMP 1 Review & Board Approval	38	12/23/19	02/12/20
38	County Notice to Proceed	2	02/13/20	02/14/20
43	Subcontract Execution	5	02/17/20	02/21/20
85	Submittals	20	02/24/20	03/20/20
87	Elevator Lead Time	85	03/23/20	07/17/20

Construction

80	Mobilize	10	02/24/20	03/06/20
81	Temporary Walls	5	03/02/20	03/06/20
86	Abatement, & Selective Demo	15	03/09/20	03/27/20
91	Elevator Pit Demo	5	03/16/20	03/20/20
96	Elevator Pit Excavate	10	03/23/20	04/03/20
82	Temp Fencing, Barricades, Exterior Signage, Etc.	10	03/30/20	04/10/20
93	Relocate MEP's	15	03/30/20	04/17/20
98	Elevator Pit Install	10	04/06/20	04/17/20
90	Relocate Existing Site Utilities	60	04/13/20	07/03/20
88	Elevator Shoring	5	04/20/20	04/24/20
94	Elevator Upper Floor Demo	10	04/27/20	05/08/20
101	Masonry Building Corner Shoring Install	10	04/27/20	05/08/20
99	Elevator Hoistway Install	15	05/11/20	05/29/20
105	Elevator MEP Rough	10	06/01/20	06/12/20
102	Finishes	25	06/01/20	07/03/20
103	Punch	10	07/06/20	07/17/20
97	Temp Wall at Annex	15	07/20/20	08/07/20
89	Elevator Installation	25	07/20/20	08/21/20
95	Salvage Items from Annex	10	08/10/20	08/21/20
92	Final Clean & Elevator Inspections	5	08/24/20	08/28/20
100	Demo Annex	30	08/31/20	10/09/20
110	Shoring	30	09/21/20	10/30/20
115	Bulk Excavation	35	10/12/20	11/27/20



Start Date: 11/22/19
 Finish Date: 11/27/20
 Data Date: 04/01/19
 Run Date: 12/23/19

Cabarrus County Courthouse
 Phase 1 - Enabling Bid Schedule

Cabarrus County Courthouse - Phase 1 Enabling GMP Schedule Page 94



AIA[®] Document A133[™] – 2009 Exhibit A

Guaranteed Maximum Price Amendment

for the following PROJECT:

(Name and address or location)

Cabarrus County Courthouse GMP/ Site Enabling Construction
77 Union Street S
Concord, NC 28025

THE OWNER:

(Name, legal status and address)

Cabarrus County P.O. Box 707
242 General Services Dr.
Concord, NC 28025
Telephone: (704) 920-3201

THE CONSTRUCTION MANAGER:

(Name, legal status and address)

Messer Construction Co. 4201 Stuart Andrew Blvd., Suite B
Charlotte, NC 28217
NC License #70194
Telephone: (704) 679-6000

ARTICLE A.1

§ A.1.1 Guaranteed Maximum Price

Pursuant to Section 2.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of this Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Six Million Six Hundred Twenty Two Thousand Eight Hundred Twenty One Dollars (\$ 6,622,821.00), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, allowances, contingencies, alternates, the Construction Manager's Fee, and other items that comprise the Guaranteed Maximum Price.

(Provide below or reference an attachment.)

See Attached Exhibit 1 – GMP Cost Breakdown

§ A.1.1.3 The Guaranteed Maximum Price is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:
(State the numbers or other identification of accepted alternates. If the Contract Documents permit the Owner to accept other alternates subsequent to the execution of this Amendment, attach a schedule of such other alternates showing the amount for each and the date when the amount expires.)

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201[™]-2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

None

§ A.1.1.4 Allowances included in the Guaranteed Maximum Price, if any:
(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Price (\$0.00)
Allowance #01 – Rock Removal	\$40,500
Allowance #02 – Unsuitable Soils	\$70,000

§ A.1.1.5 Assumptions, if any, on which the Guaranteed Maximum Price is based:

See Attached Exhibit 2 - Qualifications and Clarifications

§ A.1.1.6 The Guaranteed Maximum Price is based upon the following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
N/A			

§ A.1.1.7 The Guaranteed Maximum Price is based upon the following Specifications:
(Either list the Specifications here, or refer to an exhibit attached to this Agreement.)
See Attached Exhibit 3 – Specifications List

Section	Title	Date	Pages
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§ A.1.1.8 The Guaranteed Maximum Price is based upon the following Drawings:
(Either list the Drawings here, or refer to an exhibit attached to this Agreement.)
See Attached Exhibit 4 – Drawing List

Number	Title	Date
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§ A.1.1.9 The Guaranteed Maximum Price is based upon the following other documents and information:
(List any other documents or information here, or refer to an exhibit attached to this Agreement.)

Addendum 1 dated December 9, 2019

ARTICLE A.2

§ A.2.1 The anticipated date of Substantial Completion established by this Amendment:

278 calendar days from Notice to Proceed

CABARRUS COUNTY

MESSER CONSTRUCTION CO.

OWNER (Signature)

Michael Downs County Manager

CONSTRUCTION MANAGER (Signature)

Stephen Keckeis Vice President

(Printed name and title)

(Printed name and title)

Init.

PROJECT: Cabarrus County Courthouse GMP1 Site Enabling Construction
December 23, 2019

Exhibit 1 - GMP Cost Breakdown
Overall Project Recap

PKG#	Description	Value	Subcontractor	MBE %	Local Contractor
01A	Continuous Clean-Up	\$ 11,200	Green's Commercial Cleaning	100.0%	-
01B	Final Clean Up	\$ 9,000	Mr. Clean Maintenance Company	100.0%	-
01C	Temp Construction Fencing	\$ 82,973	Sonco Event and Construction	0.0%	-
02A	Building Demo & Abatement	\$ 387,320	Trifecta	100.0%	-
03A	Concrete	\$ 130,000	TBD	0.0%	-
04A	Masonry	\$ 155,000	Old North State Masonry	2.7%	-
05A	Steel	\$ 22,210	Mazz Welding and Fabrication	0.0%	Yes
07A	Waterproofing	\$ 4,000	Mecklenburg Restoration LLC	0.0%	-
07B	Temp Roofing	\$ 33,800	Davco Roofing & Sheetmetal	0.0%	-
08A	Doors, Frames, Hardware	\$ 28,270	Schiller Hardware	0.0%	-
09A	Drywall & Ceilings	\$ 134,450	United Painting	100.0%	-
09B	Painting	\$ 13,392	Baxter Protective Coatings	0.0%	Yes
09C	Carpet & Flooring	\$ 19,840	Shields Inc.	12.2%	-
14A	Elevators	\$ 98,800	Schindler Elevator Corp.	0.0%	-
21A	Plumbing	\$ 282,300	Ben Hendley, Inc.	0.0%	Yes
23A	HVAC	\$ 178,000	Superior Mechanical	100.0%	-
26A	Electrical	\$ 353,911	TR Curlee	0.0%	Yes
31A	Mass Ex. & Site Utilities	\$ 1,943,446	Wayne Brothers Inc.	14.8%	Yes
31B	Earth Retention and Underpinning	\$ 1,249,827	Axiom Foundations	0.0%	-
	Allowance #01 - Rock Allowance	\$ 40,500			
	Allowance #02 - Unsuitable Soils	\$ 70,000			
	Alternates	none			
	General Conditions	\$ 589,044			
	General Requirements/Hoisting/Safety	\$ 164,236			
	Subtotal	\$ 6,001,519		16.9%	43.6%
	SDI - 1.15%	\$ 60,355			
	CMAr Contingency - 3%	\$ 180,046			
	Escalation	\$ -			
	Building Permit and Plan Review	\$ 29,477			
	Tap Fees (By Cabarrus County)	\$ -			
	BR - DIC - 0.07%	\$ 4,320			
	CM Bond - 0.70%	\$ 47,191			
	CCIP - 2.23%	\$ 100,780			
	Fee - 3.10%	\$ 199,134			
	GMP Total	\$ 6,622,821			
				\$ 1,014,825	\$ 2,615,259
				MBE Spend	Local Spend

**Exhibit 1 - GMP Cost Breakdown
General Conditions and General Requirements**

General Conditions - Staffing

Name	Hours	Rate	Cost
Chris Malinowski - Operations VP	263	\$ 173.04	\$ 45,509.52
Jason Harris - Project Executive	1,054	\$ 129.27	\$ 136,250.58
Steve Wise - Liles support	133	\$ 129.27	\$ 17,192.91
Steve Steffens - Superintendent	1,317	\$ 110.73	\$ 145,831.41
Night Shift Assist. Superintendent	520	\$ 85.49	\$ 44,454.80
Gilberto Diaz - Doc Control	1,317	\$ 69.01	\$ 90,886.17
Gautham Prasad - BIM	53	\$ 85.49	\$ 4,530.97
Mitch Griffith - Project Accountant	263	\$ 65.92	\$ 17,336.96
Operations Associate	1,317	\$ 47.38	\$ 62,399.46
Paul Garbon - Safety Manager	263	\$ 93.73	\$ 24,650.99
Total:			\$589,043.77

General conditions are based on a total of 7.6 months (2/15/20 - 9/30/20)

**Exhibit 1 - GMP Cost Breakdown
General Conditions and General Requirements**

General Requirements

Description	Unit	Unit Type	Unit cost	Total
Field office w/ Security Leased	8	mo	\$ 3,850	\$ 30,800
Field office w/ Security mobile	8	mo	\$ 1,292	\$ 10,336
Office equipment & supplies	8	mo	\$ 900	\$ 7,200
Office equipment & supplies	8	mo	\$ 100	\$ 800
Printer/Copy/Fax/Scanner	8	mo	\$ 500	\$ 4,000
Office Furniture both locations	8	mo	\$ 500	\$ 4,000
Network Setup	1	ls	\$ 3,000	\$ 3,000
Network Equipment & Service Charges	8	mo	\$ 850	\$ 6,800
Project Management, Pay App, and QA/QC Software	8	mo	\$ 1,500	\$ 12,000
iSqFt software service	1	ls	\$ 450	\$ 450
GC Pay	8	mo	\$ 150	\$ 1,200
Project Webcam	8	mo	\$ 800	\$ 6,400
BIM - Kit	8	mo	\$ 700	\$ 5,600
Plan & specification reproduction	20	set	\$ 150	\$ 3,000
Project photos	8	mo	\$ 150	\$ 1,200
Professional surveyor	200	hr	\$ 100	\$ 20,000
Temporary electric for construction office mobile only	6	mo	\$ 150	\$ 900
Maintenace of Traffic Control Measures	8	mo	\$ 1,000	\$ 8,000
Safety/First Aid	8	mo	\$ 400	\$ 3,200
Toilet service per month	8	mo	\$ 400	\$ 3,200
Dumpsters	18	ea	\$ 500	\$ 9,000
Temporary stair tower - rental	5	mo	\$ 2,000	\$ 10,000
Temporary stair tower - erect/dismantle/deliver	1	ls	\$ 3,000	\$ 3,000
Temporary fire extinguishers	6	mo	\$ 25	\$ 150
Signage at street/sidewalks	1	ls	\$ 10,000	\$ 10,000
Total:				\$ 164,236

EXHIBIT 2

Qualifications and Clarifications

1. GMP1 includes \$1,014,825 in Minority Spend which equals 16.9% of the total contract.
2. GMP1 includes an estimated \$2,615,259 in spend with local Cabarrus County Companies which equals 43.6% of the total contract.
3. Messer construction is providing a Contractor Controlled Insurance Program (CCIP) for the work associated with GMP1. CCIP shall be in lieu of insurance as identified in Addendum C of the previously executed AIA A133-2009. Details of the program are included under specification section 00 73 16 – Insurance Requirements as found in Messer’s Bidder’s Manual. Excluded contractors will provide insurance and workers compensation as outlined in Messer’s standard Subcontract. Contractors excluded from the CCIP program include:
 - a. Wayne Brothers, Inc.
 - b. Schindler Elevator
 - c. Other Subcontractors as identified in the CCIP Program Manual (demolition, abatement, temporary work, etc.)
4. Sales tax is included.
5. Messer Construction has not included an owner contingency.
6. BC-03A value is an estimate. BC-03A will be re-advertised and rebid, all savings associated with rebid will be credited to Cabarrus County via a deduct change order.
7. General conditions are based on a time period starting February 15, 2020 and ending September 30, 2020. Messer’s staff starting October 1, 2020 will be funded via GMP2.
8. Inclusions:
 - a. Lead Paint and Asbestos abatement is included for the areas being demolished as part of the GMP1 work, the balance of the abatement work associated with the existing courthouse will be included in the future GMP3.
 - b. Excess soils will be disposed of at the County landfill (4441 Irish Potato Road), no dump fees are included. Excess soils will be spread at dump site.
 - c. GMP assumes working hours of: Exterior work is 7 a.m. to 5 p.m. and Interior work is 7 p.m. to 5 a.m.
 - d. Basement shoring system is based upon a fully cantilever system without tie-backs along Corban Ave SE and Church St. S. A tie-back system is included along Means Avenue.
 - e. Basement shoring system shall remain in place below grade following the completion of construction.
 - f. Air clearance testing is included following completion of asbestos abatement.
 - g. Messer Construction has verified with Schindler Elevator that as part of the closeout process, the following information/materials will be turned over to the County:
 - i. Owner’s Manual with technical data with source codes, etc.
 - ii. Inspectors Guide.

- iii. Key for the panel at the top floor door jamb.
- iv. Various Fire Service and other keys.
- v. Wiring diagrams for the unit.
- vi. (2) Special connectors with diodes in them that are used to conduct the various code required brake and uncontrolled motion tests.
- vii. Removable SIM Card located in the controller.

9. Exclusions:

- a. Unforeseen Conditions are excluded.
- b. GMP Excludes third party testing, inspections, special inspections, and consultants including, but not limited to soil borings and analysis, geotechnical testing, 3rd party commissioning, envelope testing/commissioning, acoustical testing, vibration testing/monitoring, hazardous material testing or consulting, and material testing.
- c. Tap fee associated with new 6" water line is excluded. Messer will coordinate work and procure quote for tap fees and Cabarrus County will pay tap fees direct.
- d. Utility connection fees or utility assessments are excluded.
- e. All electrical medium voltage/high voltage work (manholes, vaults, conduit/encasement, ductbanks, etc.) as identified on the bid documents is excluded.
- f. All data/fiber/phone lines (manholes, vaults, conduit/encasement, ductbanks, etc.) as identified on the bid documents is excluded.
- g. Relocation of voice/data within the Annex as needed due to installation of GMP1 work is excluded (work to be completed by Cabarrus County).
- h. Generator exhaust muffler is excluded.
- i. Salvaging of existing items not indicated in building demolition specifications is excluded.
- j. All traffic signals and pedestrian signal work is excluded.
- k. GMP excludes design or engineering costs with the exception of the engineering required for the shoring systems.
- l. Asphalt Pavement Milling and 2" overlay is excluded from GMP1, work will be bid as part of GMP2 package.
- m. Steel angle in detail 5/1.A4.1 is excluded (Messer has verified with Silling Architects that this work is not required).

10. The following Unit rates are included within this GMP:

- a. UP1 - Cleaning labor per man hour - \$16.00/Hr.
- b. UP 2 - Temporary fencing per linear foot - \$5.68/LF
- c. UP 4 - Removal of ACM floor tile and associated mastic - \$5.50/SF
- d. UP 5 - Removal of ACM Caulking - \$6.85/LF
- e. UP 6 - Removal of ACM Joint Compound Wall Material - \$13.75/SF
- f. UP 7 - Undercut and waste unsuitable soils Off-site - \$33.77/CY
- g. UP 8 - Replacement ABC stone, including placement and compaction - \$52.81/CY
- h. UP 9 - Replacement suitable soil from off-site - \$32.17/CY
- i. UP 10 - Geotextile Fabric (\$/SY) - \$2.61/SY
- j. UP 11 - Trench excavation rock removal to be wasted off-site - \$155.54/CY

- k. UP 12 - Mass excavation rock removal to be wasted off-site - \$78.69/CY
- l. UP 13 - Utility Trench Undercut of Unsuitable Soils to be wasted off-site and replaced with compacted ABC stone - \$214.24

Exhibit 3 - Specification List

Specification No.	Specification Description/Title	Revision #	Release Date
	Geotechnical Report dated April 12, 2019 by CESI		
	Geotechnical Report Addendum 1 dated August 16, 2019 by CESI		
	Geotechnical Report Addendum 2 dated August 16, 2019 by CESI		
	Lead Based Paint Survey Report dated May 31, 2018 by Allied Consulting & Eng.48		
	Asbestos Containing Material Report		
	CMAR BIDDER'S MANUAL		
00 21 13	Instructions To Bidders		10.31.2019
00 24 13	Bid Category Descriptions	Add. 1	12.09.2019
00 26 00	Procurement Substitution Procedures		10.31.2019
00 30 10	MBE Provisions and Forms		10.31.2019
00 31 13	Preliminary Schedules and Project Phasing		10.31.2019
00 41 00	Bid Forms	Add. 1	12.09.2019
00 43 13	Bid Security Bond		10.31.2019
00 52 00	Agreement Forms		10.31.2019
00 61 13	Performance & Payment Bond Forms		10.31.2019
00 62 76.13	Sales Tax Form		10.31.2019
00 73 16	Insurance Requirements		10.31.2019
00 73 19	Health and Safety Requirements		10.31.2019
01 21 00	Allowances		10.31.2019
01 22 00	Unit Prices	Add. 1	12.09.2019
01 23 00	Alternates		10.31.2019
01 25 00	Substitution Procedures		10.31.2019
01 26 00	Contract Modification Procedures		10.31.2019
01 29 00	Payment Procedures		10.31.2019
01 31 19	Project Meetings		10.31.2019
01 32 16	Construction Progress Scheduling		10.31.2019
01 32 26	Construction Progress Reporting		10.31.2019
01 33 00	Submittal Procedures		10.31.2019
01 35 43	Environmental Procedures – 5S Program		10.31.2019
01 40 01	Quality Program		10.31.2019
01 41 00	Special Inspection Services		10.31.2019
01 41 10	Statement and Schedule of Special Inspections		10.31.2019
01 50 00	Temporary Facilities and Controls		10.31.2019
01 60 00	Product Requirements		10.31.2019
01 71 23	Field Engineering		10.31.2019
01 74 13	Progress and Final Cleaning		10.31.2019
01 74 19	Construction Waste Management and Disposal		10.31.2019
01 77 00	Closeout Procedures		10.31.2019

01 78 36	Warranties		10.31.2019
01 80 00	Storm Water Pollution Prevention Plan Template		10.31.2019
EXHIBIT A.1	Site Phase Plan Part 1		10.31.2019
EXHIBIT A.2	Site Phase Plan Part 2		10.31.2019
EXHIBIT B	Cleaning Requirements		10.31.2019
EXHIBIT C	Flooring Removal Extents		10.31.2019
EXHIBIT D	Background Check Form		10.31.2019
EXHIBIT E	Elevator Deck & Protection Details		10.31.2019
EXHIBIT F	Existing Finishes		10.31.2019
	SELLING TECHNICAL SPECIFICATIONS		
01 14 100	Special Inspection Services		10.31.2019
01 14 110	Statement and Schedule of Special Inspections		10.31.2019
02 41 16	Building Demolition		10.31.2019
02 41 19	Selective Demolition		10.31.2019
02 41 21	Cutting and Patching		10.31.2019
03 30 00	Cast in place Concrete for Buildings		10.31.2019
03 54 16	Hydraulic Cement Underlayment		10.31.2019
04 20 00	Unit Masonry		10.31.2019
05 12 00	Structural Steel Framing		10.31.2019
05 31 00	Steel Decking		10.31.2019
05 40 00	Cold-Formed Metal Framing		10.31.2019
05 50 00	Metal Fabrications	Add. 1	12.09.2019
06 10 00	Rough Carpentry		10.31.2019
06 16 00	Sheathing		10.31.2019
07 13 26	Self-Adhering Sheet Waterproofing		10.31.2019
07 21 00	Thermal Insulation		10.31.2019
07 50 00	EPDM Roofing		10.31.2019
07 84 13	Penetration Firestopping		10.31.2019
07 92 00	Joint Sealants		10.31.2019
08 11 13	Hollow Metal Doors and Frames		10.31.2019
08 14 16	Flush Wood Doors		10.31.2019
08 71 00	Door Hardware		10.31.2019
09 22 16	Non-Structural Metal Framing		10.31.2019
09 29 00	Gypsum Board		10.31.2019
09 51 13	Acoustical Panel Ceilings		10.31.2019
09 65 19	Resilient Floor Tile, Cove Base, & Accessories		10.31.2019
09 66 23	Resinous Flooring		10.31.2019
09 68 13	Tile Carpeting		10.31.2019
09 91 00	Painting		10.31.2019
14 21 23	Traction Elevators	Add. 1	12.09.2019
22 05 00	Common Work Results for Plumbing		10.31.2019

22 05 13	Electric Requirements for Plumbing Equipment		10.31.2019
22 05 19	Piping and Equipment Specialties		10.31.2019
22 05 23	General Duty Valves and Strainers		10.31.2019
22 05 29	Hangers Supports and Anchors		10.31.2019
22 05 53	Identification for Plumbing Piping and Equipment		10.31.2019
22 07 19	Pipe Insulation		10.31.2019
22 11 20	Plumbing Piping		10.31.2019
22 13 20	Plumbing Pumps		10.31.2019
23 05 00	Common Work Results for HVAC		10.31.2019
23 05 01	Basic Mechanical Materials and Methods for HVAC		10.31.2019
23 05 29	Hangers and Supports for HVAC Piping and Equipment		10.31.2019
23 05 93	Testing, Adjusting & Balancing for HVAC		10.31.2019
23 07 13	Duct Insulation		10.31.2019
23 31 13	Metal Ducts		10.31.2019
23 33 00	Air Duct Accessories		10.31.2019
26 05 00	Common Work Results for Electrical		10.31.2019
26 05 19	Low-Voltage Electrical Power Conductors and Cables		10.31.2019
26 05 26	Grounding and Bonding for Electrical Systems		10.31.2019
26 0529	Hangers and Supports for Electrical Systems		10.31.2019
26 05 33	Raceways and Boxes for Electrical Systems		10.31.2019
26 05 43	Underground Ducts and Raceways for Electrical Systems		10.31.2019
26 05 44	Sleeves and Sleeve Seals for Electrical Raceways and Cabling		10.31.2019
26 05 53	Identification for Electrical Systems		10.31.2019
26 24 13	Switchboards		10.31.2019
26 27 26	Wiring Devices		10.31.2019
26 28 13	Fuses		10.31.2019
26 28 16	Enclosed Switches		10.31.2019
26 51 19	LED Interior Lighting		10.31.2019
31 10 00	Site Clearing		10.31.2019
31 23 19	Earthwork Dewatering		10.31.2019
31 50 00	Excavation Support and Protection	Add. 1	12.09.2019
33 10 00	Water Distribution		10.31.2019
33 30 00	Sanitary Sewage		10.31.2019
33 39 13	Manholes and Covers		10.31.2019
33 40 00	Storm Drainage		10.31.2019
33 50 00	Gas Distribution		10.31.2019

Exhibit 4 - Drawing List

Sheet Number	Sheet Description/Drawing Title	Revision #	Sheet Date
C0-0	COVER SHEET		10/31/2019
C1-0	EXISTING CONDITIONS		10/31/2019
C1-1	SURVEY		10/31/2019
C1-2	GENERAL NOTES		10/31/2019
C1-3	DEMOLITION PLAN		10/31/2019
C2-0	EROSION CONTROL PHASE I		10/31/2019
C2-1	EROSION CONTROL PHASE II	#1 - Addendum 1	12/9/2019
C2-2	EROSION CONTROL DETAILS		10/31/2019
C2-3	EROSION CONTROL DETAILS		10/31/2019
C3-1	SITE PLAN	#1 - Addendum 1	12/9/2019
C3-2	SITE DETAILS		10/31/2019
C4-1	GRADING AND DRAINAGE PLAN	#1 - Addendum 1	12/9/2019
C4-2	STORM SEWER PROFILES		10/31/2019
C4-3	STORM DETAILS		10/31/2019
C5-1	UTILITY PLAN	#1 - Addendum 1	12/9/2019
C5-2	SANITARY SEWER PROFILE		10/31/2019
C5-3	UTILITY DETAILS A		10/31/2019
C5-4	UTILITY DETAILS B		10/31/2019
R1-0	TRAFFIC CONTROL NOTES		10/31/2019
R1-1	TRAFFIC CONTROL PHASE I		10/31/2019
R1-2	PAVEMENT MARKING AND SIGNING		10/31/2019
1.A2.0	BASEMENT FLOOR PLAN - DEMOLITION - GMP 1		10/31/2019
1.A2.1	FIRST FLOOR PLAN - DEMOLITION - GMP 1		10/31/2019
1.A2.2	SECOND FLOOR PLAN - DEMOLITION - GMP 1		10/31/2019
1.A2.3	THIRD FLOOR PLAN - DEMOLITION - GMP 1		10/31/2019
1.A3.0	BASEMENT FLOOR PLAN - NEW WORK - GMP 1		10/31/2019
1.A3.1	FIRST FLOOR PLAN - NEW WORK - GMP 1		10/31/2019
1.A3.2	SECOND FLOOR PLAN - NEW WORK - GMP 1		10/31/2019
1.A3.3	THIRD FLOOR PLAN - NEW WORK - GMP 1		10/31/2019
1.A4.0	WALL SECTIONS		10/31/2019
1.A4.1	DETAILS		10/31/2019
1.S0.1	GENERAL NOTES		10/31/2019
1.S1.0C	BASEMENT FOUNDATION PLAN - SOUTH		10/31/2019
1.S1.1C	FIRST FLOOR FRAMING PLAN - SOUTH		10/31/2019
1.S1.2C	SECOND FLOOR FRAMING PLAN - SOUTH		10/31/2019
1.S1.3C	THIRD FLOOR FRAMING PLAN - SOUTH		10/31/2019
1.S1.4C	ROOF FRAMING PLAN - SOUTH		10/31/2019

1.S3.1	SECTIONS		10/31/2019
1.S5.1	TYPICAL DETAILS		10/31/2019
1.M1.0	GENERAL NOTES, SYMBOL LEGEND - HVAC		10/31/2019
1.M2.0	GENERAL NOTES, SYMBOL LEGEND - HVAC		10/31/2019
1.M2.1	DEMOLITION - FIRST FLOOR PLAN - HVAC		10/31/2019
1.M2.2	DEMOLITION - SECOND FLOOR PLAN - HVAC		10/31/2019
1.M2.3	DEMOLITION - THIRD FLOOR/ROOF PLAN - HVAC		10/31/2019
1.M3.1	NEW WORK - FIRST FLOOR PLAN - HVAC		10/31/2019
1.M3.2	NEW WORK - SECOND FLOOR PLAN - HVAC		10/31/2019
1.M3.3	NEW WORK - THIRD FLOOR PLAN - HVAC		10/31/2019
1.P1.0	PLUMBING GENERAL NOTES, SYMBOL LEGEND		10/31/2019
1.P2.0	DEMOLITION - BASEMENT FLOOR PLAN - PLUMBING		10/31/2019
1.P2.1	DEMOLITION - FIRST FLOOR PLAN - PLUMBING		10/31/2019
1.P2.2	DEMOLITION - SECOND FLOOR PLAN - PLUMBING		10/31/2019
1.P2.3	DEMOLITION - THIRD FLOOR PLAN - PLUMBING		10/31/2019
1.P3.0	NEW WORK - BASEMENT FLOOR PLAN - PLUMBING		10/31/2019
1.P3.1	NEW WORK - FIRST FLOOR PLAN - PLUMBING		10/31/2019
1.P3.2	NEW WORK - SECOND FLOOR PLAN - PLUMBING		10/31/2019
1.P3.3	NEW WORK - THIRD FLOOR PLAN - PLUMBING		10/31/2019
1.E1.0	GENERAL NOTES & SYMBOL LEGEND - ELECTRICAL		10/31/2019
1.E2.0	DEMOLITION - BASEMENT FLOOR PLAN - ELECTRICAL		10/31/2019
1.E2.1	DEMOLITION - FIRST FLOOR PLAN - ELECTRICAL		10/31/2019
1.E2.2	DEMOLITION - SECOND FLOOR PLAN - ELECTRICAL		10/31/2019
1.E2.3	DEMOLITION - THIRD FLOOR PLAN - ELECTRICAL		10/31/2019
1.E3.0	NEW WORK - BASEMENT FLOOR PLAN - ELECTRICAL		10/31/2019
1.E3.1	NEW WORK - FIRST FLOOR PLAN - ELECTRICAL		10/31/2019
1.E3.2	NEW WORK - SECOND FLOOR PLAN - ELECTRICAL		10/31/2019
1.E3.3	NEW WORK - THIRD FLOOR PLAN - ELECTRICAL		10/31/2019
1.E4.0	DEMOLITION - POWER RISER DIAGRAM - ELECTRICAL		10/31/2019
1.E4.1	NEW WORK - POWER RISER DIAGRAM - ELECTRICAL		10/31/2019
1.E5.0	ELECTRICAL DETAILS		10/31/2019

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Planning and Development - Amendments to Proposed Fee Schedule

BRIEF SUMMARY:

As staff began implementing the fee schedule, it was discovered that there were a few items that got left out during the fee study and that clarification was needed on other items. The attached memo describes the fees which are mainly in the same category. Staff used the same method as the fee study to propose the correct fees for those items.

REQUESTED ACTION:

Motion to adopt the amended fee schedule.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, AICP
Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▣ Memo

MEMO

TO: Cabarrus County Board of Commissioners
FROM: Kelly Sifford
DATE: 12/23//2019
SUBJECT: Construction Standards Fee Schedule

As staff began implementation of the fee schedule in Accela, we discovered a few omissions and items that need clarification. There are four inspection types that were omitted during the fee study that staff would like to propose a revised fee for those items. The inspections are for ABC, day cares, group homes, and foster care facilities. The current fee for all of these inspections is \$100. Staff is proposing \$247.41 which is the same fee as the Certificate of Occupancy fee. The inspections are similar and require approximately the same amount of time to perform which is how the fees were calculated during the study. Additionally, there is a fee for an Existing Building Form for a Certificate of Completion for the City of Concord's jurisdiction of \$20 that did not carry over from the previous schedule. We are requesting that fee stay the same and just be formally adopted. Finally, for clarification purposes, the Homeowner Recovery fee did not show up on the category of apartments in the adopted fee schedule. Staff found out after the fee schedule was built that the Homeowner Recovery fee should be applied on apartment complexes as well. This is a state mandated fee that is applied to most residential housing permits that are pulled by General Contractors. It is not a local fee, however, we do receive an administrative portion. Staff is requesting that the fee schedule be amended to cover the aforementioned items.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Planning and Development - Urgent Repair Grant

BRIEF SUMMARY:

Community Development Staff is requesting permission to pursue Urgent Repair Funding from the North Carolina Housing Finance Agency. The program does not require match and will be available for an 18 month period if funded. The program is mainly for extremely low income and low income individuals and/or households. The program also has qualification requirements that include special populations such as the disabled, elderly, Veterans, and children under age 6 facing lead hazards. Staff is proposing a \$75,000 request to NCHFA.

REQUESTED ACTION:

Approve staff to move forward with the application.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, AICP
Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports - December 2019

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Motion to approve the December 2019 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Release Refund Summary
- ▣ Release Refund Detail
- ▣ NCVTS Refund Report

Summary of Releases and Refunds for the Month Of December 2019

RELEASES FOR THE MONTH OF: DECEMBER 2019

\$10,047.40

BREAKDOWN OF RELEASES:

COUNTY	\$6,309.14
CITY OF CONCORD	\$3,219.54
CITY OF KANNAPOLIS	\$253.02
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$178.08
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$20.71
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$14.98
NORTHEAST F/D	\$0.00
ODELL F/D	\$51.93
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: DECEMBER 2019

\$1,464.62

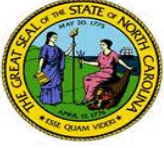
BREAKDOWN OF REFUNDS:

COUNTY	\$1,004.01
CITY OF CONCORD	\$295.48
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$56.57
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$108.56
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

DECEMBER 2019 RELEASE REPORT

Name	Bill#	Reason	District	Amount
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11906	LATE EXCLUSION (BOER)-	C ADVLTX	108.19
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11906	LATE EXCLUSION (BOER)-	CI02ADVLTX	70.18
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11903	LATE EXCLUSION (BOER)-	C ADVLTX	227.77
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11903	LATE EXCLUSION (BOER)-	CI02ADVLTX	147.74
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11904	LATE EXCLUSION (BOER)-	C ADVLTX	40.63
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11904	LATE EXCLUSION (BOER)-	CI02ADVLTX	26.35
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11905	LATE EXCLUSION (BOER)-	C ADVLTX	9.32
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11905	LATE EXCLUSION (BOER)-	CI02ADVLTX	6.05
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11907	LATE EXCLUSION (BOER)-	C ADVLTX	11.47
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11907	LATE EXCLUSION (BOER)-	CI02ADVLTX	7.44
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11908	LATE EXCLUSION (BOER)-	C ADVLTX	259.15
ALLEN MILLS HOMEOWNERS ASSOCIATION INC	2019-11908	LATE EXCLUSION (BOER)-	CI02ADVLTX	168.10
ARD HOLDINGS LLC	2019-13858	RELEASE DEMO FEE/PAID	CI04DEMOfEE	206.00
ASICS AMERICA CORPORATION	2019-1344	ERROR IN BILLING - FOR	C PEN FEE	235.89
ASICS AMERICA CORPORATION	2019-1344	ERROR IN BILLING - FOR	CI02PEN FEE	153.01
ASICS AMERICA CORPORATION	2019-1344	ERROR IN BILLING - FOR	C ADVLTX	2358.92
ASICS AMERICA CORPORATION	2019-1344	ERROR IN BILLING - FOR	CI02ADVLTX	1530.11
ATLEIN ENTERPRISES LLC	2010-21232	BUSINESS CLOSED. NCGS	C PEN FEE	1.90
ATLEIN ENTERPRISES LLC	2010-21232	BUSINESS CLOSED. NCGS	C ADVLTX	19.02
BEBBER LESLEY NICOLE	2013-16342		C GARNFEE	60.00
BEHERA BIBHU PRIYA	2020-501301	JURISDICTION	C ADVLTX	246.27
BEHERA BIBHU PRIYA	2020-501301	JURISDICTION	FR11ADVLTX	22.63
BENTON JERRY R	2019-18146	TAX CODE/JURISDICTION	C ADVLTX	39.81
BENTON JERRY R	2019-18146		C ADVLTX	-39.81
BENTON JERRY R	2019-18146		CI02ADVLTX	25.82
BOONE PAUL ANTHONY	2019-20210	TAX CODE/JURISDICTION	C ADVLTX	27.60
BOONE PAUL ANTHONY	2019-20210	DUPLICATE TAXATION 105-	C ADVLTX	-27.60
BOYNTON ROBERT PARKER	2020-501124	DUPLICATE TAXATION. 105-	C ADVLTX	15.42
BOYNTON ROBERT PARKER	2020-501124	DUPLICATE TAXATION. 105-	CI04ADVLTX	13.12
BRATCHER JAY	2017-20841		CI04PEN FEE	4.93
BRATCHER JAY	2017-20841		CI04ADVLTX	49.30
BRATCHER JAY	2018-20907		CI04PEN FEE	4.58
BRATCHER JAY	2018-20907		CI04ADVLTX	45.83
BRATCHER JAY	2019-21209		CI04PEN FEE	4.23
BRATCHER JAY	2019-21209		CI04ADVLTX	42.29
BURCHFIELD BRUCE WILLIAM	2019-23005	PROPERTY SOLD 2015	C ADVLTX	533.10
BURCHFIELD BRUCE WILLIAM	2019-23005	PROPERTY SOLD 2015	CI02ADVLTX	345.79
COOPER JOHN CHRISTOPHER	2020-500685	TAX JURISDICTION 105381	C ADVLTX	248.87
COOPER JOHN CHRISTOPHER	2020-500685	TAX JURISDICTION 105381	CI02ADVLTX	161.43
DENSON SCOTT	2011-410080	Per BSob- Assessor's -	CI02ADVLINT	11.07
DENSON SCOTT	2012-410093	Per BSob- Assessor's -	CI02ADVLINT	9.89
DENSON SCOTT	2013-410117	Per BSob- Assessor's -	CI02ADVLINT	7.37
DENSON SCOTT	2014-410089	Per BSob- Assessor's -	CI02ADVLINT	5.08
DENSON SCOTT	2010-410076	Per BSob- Assessor's -	CI02ADVLINT	13.73
FORD BUFORD HENRY & WIFE	2014-38791	Bankruptcv- interest should	C ADVLINT	21.61
FORD BUFORD HENRY & WIFE	2014-38790	Bankruptcv- interest should	C ADVLINT	129.66
FORD BUFORD HENRY & WIFE	2014-38789	Bankruptcv- interest should	C ADVLINT	23.77
FOX JACKIE L	2019-41297		C BDCKCOST	25.00
FOX JACKIE L	2019-41297		C BDCKPEN	285.26
GREENE CHRISTOPHER MICHAEL	2014-410116	PROPERTY SOLD 105-381	CI02PEN FEE	0.81
GREENE CHRISTOPHER MICHAEL	2014-410116	PROPERTY SOLD 105-381	CI02ADVLTX	8.06
GREENE CHRISTOPHER MICHAEL	2015-410103	PROPERTY SOLD 105-381	CI02PEN FEE	0.77
GREENE CHRISTOPHER MICHAEL	2015-410103	PROPERTY SOLD 105-381	CI02ADVLTX	7.66
GREENE CHRISTOPHER MICHAEL	2014-410116	Per Assessor's Office-	CI02ADVLINT	2.10
GREENE CHRISTOPHER MICHAEL	2015-410103	Per Assessor's office-	CI02ADVLINT	1.24
HARWOOD GLENN RICHARD	2018-48896		C GARNFEE	60.00
HILL WILLIAM EDWARD JR	2018-51125		C GARNFEE	60.00
HONDA OF SOUTH CAROLINA MFG. INC	2019-52763	Release Late List Penaltv:	C PEN FEE	238.56
HONDA OF SOUTH CAROLINA MFG. INC	2019-52763	Release Late List Penaltv:	CI01PEN FEE	114.44
KANKANAMPATI ANAND	2018-57650		CI02ADVLINT	0.11
KANKANAMPATI ANAND	2018-57650		CI02ADVLTX	1.50
KIRBY ANGELIA	2016-58175		C GARNFEE	60.00
KNAPP KAREN E	2019-60247	DUPLICATE TAX 105-381	C ADVLTX	63.20
KNAPP KAREN E	2019-60247	DUPLICATE TAX 105-381	CI01ADVLTX	30.32
LAUVER RHONDA JEAN	2020-500949	105381 - NO EVIDENCE OF	C ADVLTX	46.53
LAUVER RHONDA JEAN	2020-500949	105381 - NO EVIDENCE OF	CI02ADVLTX	30.18
LEO SCOTT T	2019-62748	PROPERTY SOLD 105-381	C ADVLTX	100.64
LEO SCOTT T	2019-62748	PROPERTY SOLD 105-381	CI02ADVLTX	65.28
M/I HOMES OF CHARLOTTE LLC	2019-65657	CLERICAL ERROR - 105381	C ADVLTX	227.77
M/I HOMES OF CHARLOTTE LLC	2019-65657	CLERICAL ERROR - 105381	CI02ADVLTX	147.74
MEADOWS CHARLES MICHAEL	2020-501085	TAX JURISDICTION 105-381	C ADVLTX	460.96
MEADOWS CHARLES MICHAEL	2020-501085	TAX JURISDICTION 105-381	CI02ADVLTX	299.00
MEDFORD JOHN ARTHUR	2019-501540	TAX JURISDICTION - 105-	C ADVLTX	25.09
MEDFORD JOHN ARTHUR	2019-501540	TAX JURISDICTION - 105-	CI01ADVLTX	12.37
MEDFORD KRISTINA NICOLE	2019-501539	TAX JURISDICTION - 105-	C ADVLTX	42.48
MEDFORD KRISTINA NICOLE	2019-501539	TAX JURISDICTION - 105-	CI01ADVLTX	20.95
OWENS RODNEY F	2016-75910	Per ZLS- fee overage.	C LEGLFEE	15.00
PAGE JEFFERY LYNN & CRYSTAL	2010-14482	PROPERTY SOLD 105381	C PEN FEE	2.50
PAGE JEFFERY LYNN & CRYSTAL	2010-14482	PROPERTY SOLD 105381	FR05PEN FEE	0.22
PAGE JEFFERY LYNN & CRYSTAL	2010-14482	PROPERTY SOLD 105381	C ADVLTX	25.03
PAGE JEFFERY LYNN & CRYSTAL	2010-14482	PROPERTY SOLD 105381	FR05ADVLTX	2.19
PAGE JEFFERY LYNN & CRYSTAL	2016-76137	PROPERTY SOLD 105381	C PEN FEE	3.12
PAGE JEFFERY LYNN & CRYSTAL	2016-76137	PROPERTY SOLD 105381	FR05PEN FEE	0.36
PAGE JEFFERY LYNN & CRYSTAL	2016-76137	PROPERTY SOLD 105381	C ADVLTX	31.19
PAGE JEFFERY LYNN & CRYSTAL	2016-76137	PROPERTY SOLD 105381	FR05ADVLTX	3.56

PAGE JEFFERY LYNN & CRYSTAL	2016-76137	PROPERTY SOLD 105381	C GARNFEE	60.00
PAGE JEFFERY LYNN & CRYSTAL	2011-74198	PROPERTY SOLD 105381	C PEN FEE	2.53
PAGE JEFFERY LYNN & CRYSTAL	2011-74198	PROPERTY SOLD 105381	FR05PEN FEE	0.22
PAGE JEFFERY LYNN & CRYSTAL	2011-74198	PROPERTY SOLD 105381	C ADVLTX	25.30
PAGE JEFFERY LYNN & CRYSTAL	2011-74198	PROPERTY SOLD 105381	FR05ADVLTX	2.21
PAGE JEFFERY LYNN & CRYSTAL	2015-75494	PROPERTY SOLD 105381	C PEN FEE	3.12
PAGE JEFFERY LYNN & CRYSTAL	2015-75494	PROPERTY SOLD 105381	FR05PEN FEE	0.29
PAGE JEFFERY LYNN & CRYSTAL	2015-75494	PROPERTY SOLD 105381	C ADVLTX	31.19
PAGE JEFFERY LYNN & CRYSTAL	2015-75494	PROPERTY SOLD 105381	FR05ADVLTX	2.85
PAGE JEFFERY LYNN & CRYSTAL	2014-74668	PROPERTY SOLD 105381	C PEN FEE	3.00
PAGE JEFFERY LYNN & CRYSTAL	2014-74668	PROPERTY SOLD 105381	FR05PEN FEE	0.27
PAGE JEFFERY LYNN & CRYSTAL	2014-74668	PROPERTY SOLD 105381	C ADVLTX	29.99
PAGE JEFFERY LYNN & CRYSTAL	2014-74668	PROPERTY SOLD 105381	FR05ADVLTX	2.74
PAGE JEFFERY LYNN & CRYSTAL	2012-74105	PROPERTY SOLD 105381	C PEN FEE	2.81
PAGE JEFFERY LYNN & CRYSTAL	2012-74105	PROPERTY SOLD 105381	FR05PEN FEE	0.26
PAGE JEFFERY LYNN & CRYSTAL	2012-74105	PROPERTY SOLD 105381	C ADVLTX	28.11
PAGE JEFFERY LYNN & CRYSTAL	2012-74105	PROPERTY SOLD 105381	FR05ADVLTX	2.57
PAGE JEFFERY LYNN & CRYSTAL	2013-74157	PROPERTY SOLD 105381	C PEN FEE	2.95
PAGE JEFFERY LYNN & CRYSTAL	2013-74157	PROPERTY SOLD 105381	FR05PEN FEE	0.27
PAGE JEFFERY LYNN & CRYSTAL	2013-74157	PROPERTY SOLD 105381	C ADVLTX	29.54
PAGE JEFFERY LYNN & CRYSTAL	2013-74157	PROPERTY SOLD 105381	FR05ADVLTX	2.70
PANNO ANTHONY WAYNE	2020-500010	TAX JURISDICTION 105-381	C ADVLTX	318.90
PANNO ANTHONY WAYNE	2020-500010	TAX JURISDICTION 105-381	FR11ADVLTX	29.30
RACHELS JOSHUA	2013-78910	TAXPAYER REMEDY 105-	C PEN FEE	7.98
RACHELS JOSHUA	2013-78910	TAXPAYER REMEDY 105-	FR16PEN FEE	0.95
RACHELS JOSHUA	2013-78910	TAXPAYER REMEDY 105-	C ADVLTX	79.84
RACHELS JOSHUA	2013-78910	TAXPAYER REMEDY 105-	FR16ADVLTX	9.47
RACHELS JOSHUA	2013-78910	TAXPAYER REMEDY 105-	C GARNFEE	60.00
REID KALVIN LEWIS	2018-83811	AGED OUT	C GARNFEE	60.00
RUNCK ANTHONY	2019-87929	CLERICAL ERROR 105381	C ADVLTX	104.23
RUNCK ANTHONY	2019-87929	CLERICAL ERROR 105381	CI04ADVLTX	88.74
RUTLEDGE NANCY ZETTEROWER	2018-87452		C GARNFEE	60.00
SETTLE THOMAS MICHAEL PHILLIP	2018-89565	TAX CODE/JURISDICTION	C PEN FEE	0.72
SETTLE THOMAS MICHAEL PHILLIP	2018-89565	TAX CODE/JURISDICTION	FR16PEN FEE	0.10
SETTLE THOMAS MICHAEL PHILLIP	2018-89565	TAX CODE/JURISDICTION	C ADVLTX	7.20
SETTLE THOMAS MICHAEL PHILLIP	2018-89565	TAX CODE/JURISDICTION	FR16ADVLTX	1.03
SETTLE THOMAS MICHAEL PHILLIP	2017-88765	TAX CODE/JURISDICTION	C PEN FEE	0.56
SETTLE THOMAS MICHAEL PHILLIP	2017-88765	TAX CODE/JURISDICTION	FR16PEN FEE	0.08
SETTLE THOMAS MICHAEL PHILLIP	2017-88765	TAX CODE/JURISDICTION	C ADVLTX	5.60
SETTLE THOMAS MICHAEL PHILLIP	2017-88765	TAX CODE/JURISDICTION	FR16ADVLTX	0.82
SETTLE THOMAS MICHAEL PHILLIP	2014-86133	TAX CODE/JURISDICTION	C PEN FEE	0.56
SETTLE THOMAS MICHAEL PHILLIP	2014-86133	TAX CODE/JURISDICTION	FR16PEN FEE	0.07
SETTLE THOMAS MICHAEL PHILLIP	2014-86133	TAX CODE/JURISDICTION	C ADVLTX	5.60
SETTLE THOMAS MICHAEL PHILLIP	2014-86133	TAX CODE/JURISDICTION	FR16ADVLTX	0.66
SETTLE THOMAS MICHAEL PHILLIP	2015-86999	TAX CODE/JURISDICTION	C PEN FEE	0.56
SETTLE THOMAS MICHAEL PHILLIP	2015-86999	TAX CODE/JURISDICTION	FR16PEN FEE	0.08
SETTLE THOMAS MICHAEL PHILLIP	2015-86999	TAX CODE/JURISDICTION	C ADVLTX	5.60
SETTLE THOMAS MICHAEL PHILLIP	2015-86999	TAX CODE/JURISDICTION	FR16ADVLTX	0.82
SETTLE THOMAS MICHAEL PHILLIP	2016-87776	TAX CODE/JURISDICTION	C PEN FEE	0.56
SETTLE THOMAS MICHAEL PHILLIP	2016-87776	TAX CODE/JURISDICTION	FR16PEN FEE	0.08
SETTLE THOMAS MICHAEL PHILLIP	2016-87776	TAX CODE/JURISDICTION	C ADVLTX	5.60
SETTLE THOMAS MICHAEL PHILLIP	2016-87776	TAX CODE/JURISDICTION	FR16ADVLTX	0.82
SUSAN NOVY DBA NORTHEAST	2013-410439	Per Assessor s- Release	CI02ADVLINT	5.41
SUSAN NOVY DBA NORTHEAST	2013-410439	BUSINESS CLOSED. NCGS	CI02PEN FEE	1.50
SUSAN NOVY DBA NORTHEAST	2013-410439	BUSINESS CLOSED. NCGS	CI02ADVLTX	15.02
SUSAN NOVY DBA NORTHEAST	2013-92291	BUSINESS CLOSED. NCGS	C PEN FEE	2.19
SUSAN NOVY DBA NORTHEAST	2013-92291	BUSINESS CLOSED. NCGS	C ADVLTX	21.91

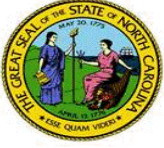


North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date

Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ADKINS, JAMES MATTHEW	ADKINS, JAMES MATTHEW	587 SAINT JOHNS CHURCH RD	CONCORD, NC 28025	Proration	0027615491	YTD4942	PENDING	116986326	Refund Generated due to proration on Bill #0027615491-2018-0000-00	Vehicle Sold	12/02/2019	C ADVL	Tax	(\$31.44)	\$0.00	(\$31.44)
												FR16ADVL	Tax	(\$4.50)	\$0.00	(\$4.50)
																Refund
AKKINENI, SRIDHAR	AKKINENI, SRIDHAR	8452 BLUME PKWY	HARRISBURG, NC 28075	Proration	0036913430	EDE9705	PENDING	117434194	Refund Generated due to proration on Bill #0036913430-2018-0000-00	Vehicle Sold	12/10/2019	C ADVL	Tax	(\$147.65)	(\$7.38)	(\$155.03)
												CI01ADVL	Tax	(\$72.80)	(\$3.64)	(\$76.44)
																Refund
AKULA, SRIDEVI	AKULA, SRIDEVI	625 BAROSSA VALLEY DR NW	CONCORD, NC 28027	Proration	0000853682	PRAGATHI	PENDING	177368595	Refund Generated due to proration on Bill #0000853682-2019-2019-0000-00	Vehicle Sold	12/31/2019	C ADVL	Tax	(\$74.08)	\$0.00	(\$74.08)
												CI02ADVL	Tax	(\$48.05)	\$0.00	(\$48.05)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund
BELLAMKONDA, PRAMOD	BELLAMKONDA, PRAMOD	1464 BRAMBLEWOOD DR	FORT MILL, SC 29708	Proration	0029097211	L5A108	PENDING	176247888	Refund Generated due to proration on Bill #0029097211-2018-2018-0000-00	Reg. Out of state	12/11/2019	C ADVL	Tax	(\$23.85)	\$0.00	(\$23.85)
												CI02ADVL	Tax	(\$15.90)	\$0.00	(\$15.90)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund
BELLAMKONDA, PRAMOD	BELLAMKONDA, PRAMOD	1464 BRAMBLEWOOD DR	FORT MILL, SC 29708	Proration	0037850241	ELZ8424	PENDING	176247903	Refund Generated due to proration on Bill #0037850241-2018-2018-0000-00	Reg. Out of state	12/11/2019	C ADVL	Tax	(\$111.56)	\$0.00	(\$111.56)
												CI02ADVL	Tax	(\$74.37)	\$0.00	(\$74.37)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund
BENINCASA, ALBERT	BENINCASA, ALBERT	3003 HAWICK COMMONS DR	CONCORD, NC 28027	Proration	0030975817	EBE5196	PENDING	117498666	Refund Generated due to proration on Bill #0030975817-2018-0000-00	Vehicle Sold	12/11/2019	C ADVL	Tax	(\$7.98)	\$0.00	(\$7.98)
												FR07ADVL	Tax	(\$1.66)	\$0.00	(\$1.66)
																Refund
BHARDWAJ, REENA RAI	BHARDWAJ, REENA RAI	5053 WYNFORD COURT	HARRISBURG, NC 28075	Proration	0050345280	ZYY4359	PENDING	117691506	Refund Generated due to proration on Bill #0050345280-2019-0000-00	Vehicle Sold	12/16/2019	C ADVL	Tax	(\$59.51)	\$0.00	(\$59.51)
												CI01ADVL	Tax	(\$28.55)	\$0.00	(\$28.55)
																Refund
BONNY, ZANE ADAM	BONNY, ZANE ADAM	1776 MILL CREEK LN SW	CONCORD, NC 28025	Proration	0042320905	EKF8596	PENDING	177158880	Refund Generated due to proration on Bill #0042320905-2018-2018-0000-00	Vehicle Totalled	12/27/2019	C ADVL	Tax	(\$38.83)	\$0.00	(\$38.83)
												CI02ADVL	Tax	(\$25.88)	\$0.00	(\$25.88)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund
CALI, UMIT	CALI, UMIT	8337 BURGUNDY RIDGE DR	HARRISBURG, NC 28075	Proration	0035762346	ECT7841	PENDING	117607698	Refund Generated due to proration on Bill #0035762346-2018-0000-00	Vehicle Sold	12/13/2019	C ADVL	Tax	(\$16.13)	(\$0.81)	(\$16.94)
												CI01ADVL	Tax	(\$7.95)	(\$0.40)	(\$8.35)
																Refund
CAMPBELL, RANDY LAWRENCE	CAMPBELL, RANDY LAWRENCE	3861 HOUNSLOW LN	HARRISBURG, NC 28075	Adjustment < \$100	0043781810	ZNW6185	PENDING	117433960	Refund Generated due to adjustment on Bill #0043781810-2019-0000-00	Over Assessment	12/10/2019	C ADVL	Tax	(\$62.09)	\$0.00	(\$62.09)
												CI01ADVL	Tax	(\$29.78)	\$0.00	(\$29.78)
																Refund
CAPEL, THEODORE BENTON III	CAPEL, THEODORE BENTON III	11512 BAYSTONE PL	CONCORD, NC 28025	Proration	0047320018	JJ8278	PENDING	118014508	Refund Generated due to proration on Bill #0047320018-2018-0000-00	Vehicle Totalled	12/23/2019	C ADVL	Tax	(\$53.98)	\$0.00	(\$53.98)
												FR14ADVL	Tax	(\$4.50)	\$0.00	(\$4.50)
																Refund
CAPERS, CATHY WALLACE	CAPERS, CATHY WALLACE	5630 BERRY RIDGE DR	HARRISBURG, NC 28075	Proration	0000896506	TZZ5230	PENDING	117089656	Refund Generated due to proration on Bill #0000896506-2019-0000-00	Vehicle Sold	12/03/2019	C ADVL	Tax	(\$44.77)	\$0.00	(\$44.77)
												CI01ADVL	Tax	(\$21.48)	\$0.00	(\$21.48)
																Refund
CARANO, JAMES GREGORY	CARANO, JAMES GREGORY	107 OAKLEY DR	HARRISBURG, NC 28075	Proration	0032473401	MRJ8116	PENDING	118245530	Refund Generated due to proration on Bill #0032473401-2018-0000-00	Vehicle Sold	12/31/2019	C ADVL	Tax	(\$14.97)	\$0.00	(\$14.97)
												CI01ADVL	Tax	(\$7.38)	\$0.00	(\$7.38)
																Refund
CARELOCK, DENNIS BRANDEN	CARELOCK, DENNIS BRANDEN	5087 SABLE CT	CONCORD, NC 28025	Proration	0026154714	DFP7908	PENDING	117377318	Refund Generated due to proration on Bill #0026154714-2018-0000-00	Vehicle Sold	12/09/2019	C ADVL	Tax	(\$35.10)	\$0.00	(\$35.10)
												FR04ADVL	Tax	(\$3.65)	\$0.00	(\$3.65)
																Refund
CARPENTER, ROBERT SAMUEL	CARPENTER, ROBERT SAMUEL	823 TREVA ANNE DR SW	CONCORD, NC 28027	Proration	0045833398	FLE6904	PENDING	176247834	Refund Generated due to proration on Bill #0045833398-2018-2018-0000-00	Vehicle Sold	12/11/2019	C ADVL	Tax	(\$13.53)	\$0.00	(\$13.53)
												CI02ADVL	Tax	(\$9.02)	\$0.00	(\$9.02)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund
CATLIN, HEATHER MORRIS	CATLIN, HEATHER MORRIS	8710 CORNWALL ST	LOCUST, NC 28097	Adjustment >= \$100	0043466445	FAV3823	PENDING	235517156	Refund Generated due to adjustment on Bill #0043466445-2019-2019-0000-00	Over Assessment	12/17/2019	C ADVL	Tax	(\$76.01)	\$0.00	(\$76.01)
												CI05ADVL	Tax	(\$36.98)	\$0.00	(\$36.98)
												CI05ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												FR13ADVL	Tax	(\$9.45)	\$0.00	(\$9.45)
																Refund

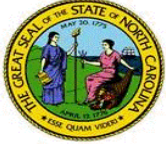


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Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
CAWLEY, RYLAND JAY JR	CAWLEY, RYLAND JAY JR	3835 HEMPSTEAD CT	CONCORD, NC 28025	Proration	0018028193	BH60192	PENDING	117229026	Refund Generated due to proration on Bill #0018028193-2018-0000-00	Vehicle Sold	12/05/2019	C ADVL	Tax	(\$33.17)	\$0.00	(\$33.17)
												FR04ADVL	Tax	(\$3.46)	\$0.00	(\$3.46)
															Refund	
CHILDERS, MEGAN TAYLOR	CHILDERS, MEGAN TAYLOR	4860 OLD SAPP RD	CONCORD, NC 28025	Proration	0048627935	PLZ4977	PENDING	176893404	Refund Generated due to proration on Bill #0048627935-2018-2018-0000-00	Vehicle Sold	12/20/2019	C ADVL	Tax	(\$29.57)	\$0.00	(\$29.57)
												CI02ADVL	Tax	(\$19.71)	\$0.00	(\$19.71)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund		\$49.28											
CHRIST, PETER JAMES	CHRIST, PETER JAMES	5264 MOONLIGHT TRAIL	CONCORD, NC 28025	Proration	0000840566	RZW5199	PENDING	177368712	Refund Generated due to proration on Bill #0000840566-2018-2018-0000-00	Vehicle Totalled	12/31/2019	C ADVL	Tax	(\$18.28)	\$0.00	(\$18.28)
												CI02ADVL	Tax	(\$12.19)	\$0.00	(\$12.19)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund		\$30.47											
CHUNN, PAUL THOMAS	CHUNN, PAUL THOMAS	10000 VINEYARD RD	MOUNT PLEASANT, NC 28124	Adjustment < \$100	0045192400	63752	PENDING	118014574	Refund Generated due to adjustment on Bill #0045192400-2019-0000-00	Adjustment	12/23/2019	C ADVL	Tax	(\$62.16)	\$0.00	(\$62.16)
												FR15ADVL	Tax	(\$10.66)	\$0.00	(\$10.66)
															Refund	
CLARKE, KEVIN NATHANIEL	CLARKE, KEVIN NATHANIEL	5885 WHITE CEDAR TRAIL	CONCORD, NC 28027	Proration	0049801164	AFP2237	PENDING	177022470	Refund Generated due to proration on Bill #0049801164-2018-2018-0000-00	Vehicle Sold	12/23/2019	C ADVL	Tax	(\$60.18)	\$0.00	(\$60.18)
												CI04ADVL	Tax	(\$52.66)	\$0.00	(\$52.66)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund		\$112.84											
CLW SHIPPING AND LOGISTICS	CLW SHIPPING AND LOGISTICS	5659 HAMMERMILL DR	HARRISBURG, NC 28075	Proration	0045969396	FLE7759	PENDING	117498646	Refund Generated due to proration on Bill #0045969396-2018-0000-00	Vehicle Sold	12/11/2019	C ADVL	Tax	(\$3.64)	\$0.00	(\$3.64)
												CI01ADVL	Tax	(\$1.79)	\$0.00	(\$1.79)
															Refund	
COLLINS, CLAIRE CASHION	COLLINS, CLAIRE CASHION	584 WESTWOOD DR	KANNAPOLIS, NC 28081	Proration	0038826478	DJK7495	PENDING	176065905	Refund Generated due to proration on Bill #0038826478-2018-2018-0000-00	Vehicle Sold	12/09/2019	C ADVL	Tax	(\$53.41)	\$0.00	(\$53.41)
												CI04ADVL	Tax	(\$46.73)	\$0.00	(\$46.73)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund		\$100.14											
CONNELL, LORA HOLLEMAN	CONNELL, LORA HOLLEMAN	351 COLD SPRINGS RD	CONCORD, NC 28025	Proration	0000886824	XZK3801	PENDING	117377008	Refund Generated due to proration on Bill #0000886824-2019-0000-00	Vehicle Sold	12/09/2019	C ADVL	Tax	(\$26.32)	\$0.00	(\$26.32)
												FR03ADVL	Tax	(\$2.14)	\$0.00	(\$2.14)
															Refund	
CONRAD, STEPHANIE MCCUISTON	CONRAD, STEPHANIE MCCUISTON	14922 NORTHGREE N DR	HUNTERSVILLE, NC 28078	Proration	0049445436	HDC6016	PENDING	117928624	Refund Generated due to proration on Bill #0049445436-2019-0000-00	Vehicle Totalled	12/20/2019	C ADVL	Tax	(\$161.35)	\$0.00	(\$161.35)
												FR11ADVL	Tax	(\$14.83)	\$0.00	(\$14.83)
															Refund	
CROWDER, LAMURIEL MICHELLE	CROWDER, LAMURIEL MICHELLE	5601 BERRY RIDGE DR	HARRISBURG, NC 28075	Proration	0032977165	WPD3303	PENDING	117758538	Refund Generated due to proration on Bill #0032977165-2019-0000-00	Vehicle Sold	12/17/2019	C ADVL	Tax	(\$76.25)	\$0.00	(\$76.25)
												CI01ADVL	Tax	(\$36.57)	\$0.00	(\$36.57)
															Refund	
CUTHBERTSON, BEVERLY WOODS	CUTHBERTSON, BEVERLY WOODS	1552 KINGSTON DR	KANNAPOLIS, NC 28083	Adjustment < \$100	0051060920	TBP3026	PENDING	176806716	Refund Generated due to adjustment on Bill #0051060920-2019-2019-0000-00	SLVG or RBLT TTL	12/19/2019	C ADVL	Tax	(\$8.77)	\$0.00	(\$8.77)
												CI04ADVL	Tax	(\$7.46)	\$0.00	(\$7.46)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund		\$16.23											
DABIC, BORKA	DABIC, BORKA	2138 MOSS CREEK DR	HARRISBURG, NC 28075	Proration	0044952383	EFD3867	PENDING	117928786	Refund Generated due to proration on Bill #0044952383-2018-0000-00	Vehicle Sold	12/20/2019	C ADVL	Tax	(\$38.27)	\$0.00	(\$38.27)
												CI01ADVL	Tax	(\$18.87)	\$0.00	(\$18.87)
															Refund	
DEATON, TIMOTHY ALAN	DEATON, TIMOTHY ALAN	4554 APPALOOSA LN	CHARLOTTE, NC 28215	Proration	0050337167	TAL4097	PENDING	117089590	Refund Generated due to proration on Bill #0050337167-2019-0000-00	Vehicle Sold	12/03/2019	C ADVL	Tax	(\$30.12)	\$0.00	(\$30.12)
												FR07ADVL	Tax	(\$6.10)	\$0.00	(\$6.10)
															Refund	
DESMET, AMY LYNN	DESMET, AMY LYNN	8218 QUAIL HOLLOW DR	HARRISBURG, NC 28075	Proration	0041149099	YWF2354	PENDING	117554470	Refund Generated due to proration on Bill #0041149099-2018-0000-00	Vehicle Sold	12/12/2019	C ADVL	Tax	(\$28.19)	\$0.00	(\$28.19)
												FR07ADVL	Tax	(\$5.87)	\$0.00	(\$5.87)
															Refund	
DEVINE, JON MICHAEL	DEVINE, JON MICHAEL	684 CHADBOURNE AVE NW	CONCORD, NC 28027	Proration	0050413205	ZYZ1476	PENDING	175634631	Refund Generated due to proration on Bill #0050413205-2019-2019-0000-00	Vehicle Sold	12/03/2019	C ADVL	Tax	(\$203.10)	\$0.00	(\$203.10)
												CI02ADVL	Tax	(\$131.73)	\$0.00	(\$131.73)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund		\$334.83											
DING, JIE	DING, JIE	7031 WINDING CEDAR TRL	HARRISBURG, NC 28075	Proration	0047148850	AFX6056	PENDING	117166788	Refund Generated due to proration on Bill #0047148850-2018-0000-00	Vehicle Sold	12/04/2019	C ADVL	Tax	(\$82.91)	\$0.00	(\$82.91)
												CI01ADVL	Tax	(\$40.88)	\$0.00	(\$40.88)
															Refund	
DODD, PAUL	DODD, PAUL	11639	CONCORD,	Proration	0014343505	ACM6896	PENDING	117229038	Refund Generated due	Vehicle Sold	12/05/2019	C ADVL	Tax	(\$5.18)	\$0.00	(\$5.18)



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LEBRON JR	LEBRON JR	BAYSTONE PL	NC 28025						to proration on Bill #0014343505-2018-0000-00			FR14ADVL	Tax	(\$0.43)	\$0.00	(\$0.43)
																Refund \$5.61
DONOVAN, MAURICE YOLONDO	DONOVAN, MAURICE YOLONDO	2444 BENSALEM LN	CONCORD, NC 28027	Proration	0018029278	BX2VA2NC	PENDING	175478280	Refund Generated due to proration on Bill #0018029278-2018-2018-0000-00	Vehicle Sold	12/02/2019	C ADVL	Tax	(\$31.10)	\$0.00	(\$31.10)
												CI04ADVL	Tax	(\$27.22)	\$0.00	(\$27.22)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund \$58.32
DRYE, JAMES EDWIN	DRYE, JAMES EDWIN	3580 CHELWOOD DR NW	CONCORD, NC 28027	Proration	0025954974	CLF4042	PENDING	177368571	Refund Generated due to proration on Bill #0025954974-2018-2018-0000-00	Vehicle Sold	12/31/2019	C ADVL	Tax	(\$53.85)	\$0.00	(\$53.85)
												CI02ADVL	Tax	(\$35.91)	\$0.00	(\$35.91)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund \$89.76
DYER, SHEREE LYNN	DYER, SHEREE LYNN	2670 KEADY MILL LOOP	KANNAPOLIS, NC 28081	Proration	0049347918	HCV3826	PENDING	177021804	Refund Generated due to proration on Bill #0049347918-2019-2019-0000-00	Vehicle Sold	12/23/2019	C ADVL	Tax	(\$12.23)	\$0.00	(\$12.23)
												CI04ADVL	Tax	(\$10.41)	\$0.00	(\$10.41)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund \$22.64
EASON, ELIJAH	EASON, ELIJAH	490 WILLETTA PL NW	CONCORD, NC 28027	Proration	0045888232	FLE7357	PENDING	175843617	Refund Generated due to proration on Bill #0045888232-2019-2019-0000-00	Vehicle Sold	12/05/2019	C ADVL	Tax	(\$10.36)	\$0.00	(\$10.36)
												CI02ADVL	Tax	(\$6.72)	\$0.00	(\$6.72)
												CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																Refund \$47.08
EDWARDS, MICHAEL DOUGLAS	EDWARDS, MICHAEL DOUGLAS	4489 RANCHWAY DR SW	CONCORD, NC 28027	Proration	0049630285	TAK5345	PENDING	176892915	Refund Generated due to proration on Bill #0049630285-2019-2019-0000-00	Vehicle Sold	12/20/2019	C ADVL	Tax	(\$9.99)	\$0.00	(\$9.99)
												CI02ADVL	Tax	(\$6.48)	\$0.00	(\$6.48)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund \$16.47
ELHABASH, SAAD OMAR SAID	ELHABASH, SAAD OMAR SAID	8427 PENTON PL	HARRISBURG, NC 28075	Proration	0044759788	DLF4766	PENDING	118014830	Refund Generated due to proration on Bill #0044759788-2019-2019-0000-00	Vehicle Totalled	12/23/2019	C ADVL	Tax	(\$95.95)	\$0.00	(\$95.95)
												CI01ADVL	Tax	(\$46.03)	\$0.00	(\$46.03)
																Refund \$141.98
ESKEW, JAMES HARDIN	ESKEW, JAMES HARDIN	8010 WYCOMBE CT	HARRISBURG, NC 28075	Proration	0019945210	ZRF3855	PENDING	117814304	Refund Generated due to proration on Bill #0019945210-2018-2018-0000-00	Vehicle Sold	12/18/2019	C ADVL	Tax	(\$29.86)	\$0.00	(\$29.86)
												CI01ADVL	Tax	(\$14.72)	\$0.00	(\$14.72)
																Refund \$44.58
FERRARA, FRANCESCA	FERRARA, FRANCESCA	105 S RIDGE AVE	KANNAPOLIS, NC 28081	Proration	0048062224	HBL3106	PENDING	176331696	Refund Generated due to proration on Bill #0048062224-2018-2018-0000-00	Vehicle Sold	12/12/2019	C ADVL	Tax	(\$7.50)	\$0.00	(\$7.50)
												CI04ADVL	Tax	(\$6.56)	\$0.00	(\$6.56)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund \$14.06
FINK, DAVID MARK	FINK, DAVID MARK	6435 PRIVATE DR	MOUNT PLEASANT, NC 28124	Proration	0009922248	XSR4842	PENDING	117929086	Refund Generated due to proration on Bill #0009922248-2018-2018-0000-00	Vehicle Sold	12/20/2019	C ADVL	Tax	(\$10.83)	\$0.00	(\$10.83)
												FR16ADVL	Tax	(\$1.55)	\$0.00	(\$1.55)
																Refund \$12.38
FLOYD, MARION RALPH	FLOYD, MARION RALPH	94 BRIDLEWOOD PL NE	CONCORD, NC 28025	Proration	0014332666	MNE8383	PENDING	175634742	Refund Generated due to proration on Bill #0014332666-2018-2018-0000-00	Vehicle Sold	12/03/2019	C ADVL	Tax	(\$2.64)	\$0.00	(\$2.64)
												CI02ADVL	Tax	(\$1.76)	\$0.00	(\$1.76)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund \$4.40
GARVEN, GEORGE WILLIAM	GARVEN, GEORGE WILLIAM	203 SPRING ST NW	CONCORD, NC 28025	Proration	0039092537	NATLC	PENDING	176537466	Refund Generated due to proration on Bill #0039092537-2018-2018-0000-00	Reg. Out of state	12/16/2019	C ADVL	Tax	(\$150.39)	\$0.00	(\$150.39)
												CI02ADVL	Tax	(\$100.26)	\$0.00	(\$100.26)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund \$250.65
GIBSON, DEVIN EDWARD	GIBSON, DEVIN EDWARD	346 W EVESHAM AVE	MAGNOLIA, NJ 08049	Proration	0037715658	DHX7548	PENDING	176151951	Refund Generated due to proration on Bill #0037715658-2018-2018-0000-00	Reg. Out of state	12/10/2019	C ADVL	Tax	(\$52.50)	\$0.00	(\$52.50)
												CI02ADVL	Tax	(\$35.00)	\$0.00	(\$35.00)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund \$87.50
GOLDEN, BRUCE EDWARD	GOLDEN, BRUCE EDWARD	206 WOODBROOK PL NE	CONCORD, NC 28025	Adjustment >= \$100	0049989573	HDM2789	PENDING	175843023	Refund Generated due to adjustment on Bill #0049989573-2019-2019-0000-00	Military	12/05/2019	C ADVL	Tax	(\$96.11)	(\$4.80)	(\$100.91)
												CI02ADVL	Tax	(\$62.34)	(\$3.12)	(\$65.46)
												CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																Refund \$196.37
GUNTURI, RAJ KUMAR	GUNTURI, RAJ KUMAR	391 SUTRO FOREST DR NW	CONCORD, NC 28027	Proration	0049256250	PMM9163	PENDING	177368997	Refund Generated due to proration on Bill #0049256250-2019-2019-0000-00	Vehicle Totalled	12/31/2019	C ADVL	Tax	(\$47.01)	\$0.00	(\$47.01)
												CI02ADVL	Tax	(\$30.49)	\$0.00	(\$30.49)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund \$77.50



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HAMMOND, LORI ANN	HAMMOND, LORI ANN	218 CARWEN CT	KANNAPOLIS, NC 28081	Proration	0035008327	BBA9038	PENDING	175478526	Refund Generated due to proration on Bill #0035008327-2018-2018-0000-00	Vehicle Sold	12/02/2019	C ADVL	Tax	(\$27.96)	\$0.00	(\$27.96)
												CI04ADVL	Tax	(\$24.47)	\$0.00	(\$24.47)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$52.43	
HAMPTON, KATHERINE HELMS	HAMPTON, KATHERINE HELMS	130 PLAZA DR	HARRISBURG, NC 28075	Proration	0040824003	PJC5199	PENDING	117691152	Refund Generated due to proration on Bill #0040824003-2018-2018-0000-00	Vehicle Sold	12/16/2019	C ADVL	Tax	(\$32.28)	(\$1.61)	(\$33.89)
												CI01ADVL	Tax	(\$15.92)	(\$0.80)	(\$16.72)
												Refund			\$50.61	
HAMPTON, LULA WILSON	HAMPTON, LULA WILSON	3665 PATRIOTS PLACE DR	CONCORD, NC 28025	Proration	0050239345	TAK8207	PENDING	175750263	Refund Generated due to proration on Bill #0050239345-2019-2019-0000-00	Vehicle Totalled	12/04/2019	C ADVL	Tax	(\$14.72)	\$0.00	(\$14.72)
												CI02ADVL	Tax	(\$9.55)	\$0.00	(\$9.55)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$24.27	
HANCOCK, CLAUDARA	HANCOCK, CLAUDARA	300 SANDY CT	KANNAPOLIS, NC 28083	Proration	0000853610	AHA5670	PENDING	175843416	Refund Generated due to proration on Bill #0000853610-2018-2018-0000-00	Vehicle Sold	12/05/2019	C ADVL	Tax	(\$5.45)	\$0.00	(\$5.45)
												CI04ADVL	Tax	(\$4.77)	\$0.00	(\$4.77)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$10.22	
HARMON, EDWARD HAMELL	HARMON, EDWARD HAMELL	1033 SANDY POINT DR SW	CONCORD, NC 28025	Proration	0010208338	ABN3282	PENDING	177159273	Refund Generated due to proration on Bill #0010208338-2018-2018-0000-00	Vehicle Sold	12/27/2019	C ADVL	Tax	(\$7.58)	\$0.00	(\$7.58)
												CI02ADVL	Tax	(\$5.06)	\$0.00	(\$5.06)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$12.64	
HARPER, ROGER WAYNE	HARPER, ROGER WAYNE	8113 BUCKINGHAM LN	HARRISBURG, NC 28075	Proration	0000864615	SNB5344	PENDING	118105792	Refund Generated due to proration on Bill #0000864615-2018-2018-0000-00	Vehicle Totalled	12/27/2019	C ADVL	Tax	(\$17.60)	\$0.00	(\$17.60)
												CI01ADVL	Tax	(\$8.68)	\$0.00	(\$8.68)
												Refund			\$26.28	
HATLEY, JOEY LEE	HATLEY, JOEY LEE	3501 LITTLE BUFFALO CREEK	MOUNT PLEASANT, NC 28124	Adjustment < \$100	0045432276	FKX5015	PENDING	235628760	Refund Generated due to adjustment on Bill #0045432276-2018-2018-0000-00	Situs error	12/18/2019	C ADVL	Tax	\$0.00	\$0.00	\$0.00
												CI02ADVL	Tax	(\$101.64)	\$0.00	(\$101.64)
												CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)
												FR15ADVL	Tax	\$26.89	\$0.00	\$26.89
												Refund			\$89.75	
HILLENBURG, ANDREW MILES	HILLENBURG, ANDREW MILES	6983 PALAFOX DR	CONCORD, NC 28025	Proration	0041710556	ELW7915	PENDING	117759020	Refund Generated due to proration on Bill #0041710556-2018-2018-0000-00	Vehicle Sold	12/17/2019	C ADVL	Tax	(\$34.65)	\$0.00	(\$34.65)
												FR14ADVL	Tax	(\$2.89)	\$0.00	(\$2.89)
												Refund			\$37.54	
HINSON, REBECCA ANNE	HINSON, REBECCA ANNE	1472 ESCHOL LN NW	CONCORD, NC 28027	Proration	0027879578	BFF6991	PENDING	176248083	Refund Generated due to proration on Bill #0027879578-2018-2018-0000-00	Insurance Lapse	12/11/2019	C ADVL	Tax	(\$24.66)	\$0.00	(\$24.66)
												CI02ADVL	Tax	(\$16.44)	\$0.00	(\$16.44)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$41.10	
HORTON, MADISON ELIZABETH	HORTON, MADISON ELIZABETH	3815 GROVESNER ST	HARRISBURG, NC 28075	Proration	0047503270	RVC6689	PENDING	117814288	Refund Generated due to proration on Bill #0047503270-2018-2018-0000-00	Vehicle Sold	12/18/2019	C ADVL	Tax	(\$8.28)	\$0.00	(\$8.28)
												CI01ADVL	Tax	(\$4.08)	\$0.00	(\$4.08)
												Refund			\$12.36	
HOUSTON, CHRISTY NAKIA	HOUSTON, CHRISTY NAKIA	239 DAVIDSON HWY	CONCORD, NC 28027	Proration	0046660611	PLK2145	PENDING	176637837	Refund Generated due to proration on Bill #0046660611-2018-2018-0000-00	Vehicle Totalled	12/17/2019	C ADVL	Tax	(\$6.08)	\$0.00	(\$6.08)
												CI02ADVL	Tax	(\$4.05)	\$0.00	(\$4.05)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$10.13	
HOWARD, STEVEN DELBERT	HOWARD, STEVEN DELBERT	213 WHITE ST NW	CONCORD, NC 28027	Proration	0014344346	PAF8075	PENDING	176248422	Refund Generated due to proration on Bill #0014344346-2018-2018-0000-00	Vehicle Sold	12/11/2019	C ADVL	Tax	(\$2.23)	\$0.00	(\$2.23)
												CI02ADVL	Tax	(\$1.49)	\$0.00	(\$1.49)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$3.72	
HUNDLEY, JEREMY LEN	HUNDLEY, JEREMY LEN	4344 ABERNATHY PL	HARRISBURG, NC 28075	Proration	0040766573	SVP5934	PENDING	118105914	Refund Generated due to proration on Bill #0040766573-2018-2018-0000-00	Vehicle Sold	12/27/2019	C ADVL	Tax	(\$85.32)	\$0.00	(\$85.32)
												CI01ADVL	Tax	(\$42.07)	\$0.00	(\$42.07)
												Refund			\$127.39	
JAFFE, NEIL ANDREW	JAFFE, NEIL ANDREW	5225 ELLIE CT	CONCORD, NC 28025	Proration	0018003776	A858VV	PENDING	118245704	Refund Generated due to proration on Bill #0018003776-2018-2018-0000-00	Vehicle Sold	12/31/2019	C ADVL	Tax	(\$10.47)	\$0.00	(\$10.47)
												FR04ADVL	Tax	(\$1.09)	\$0.00	(\$1.09)
												Refund			\$11.56	
KNIGHT, ROBERT KEVIN	KNIGHT, ROBERT KEVIN	5395 JOSEPHINE LN SW	CONCORD, NC 28027	Proration	0014333819	TVD2707	PENDING	176331516	Refund Generated due to proration on Bill #0014333819-2018-2018-0000-00	Vehicle Totalled	12/12/2019	C ADVL	Tax	(\$22.22)	\$0.00	(\$22.22)
												CI02ADVL	Tax	(\$14.82)	\$0.00	(\$14.82)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$37.04	



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Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
KNORR, DONNA FOARD	KNORR, DONNA FOARD	390 MOUNTVIEW CT SE	CONCORD, NC 28025	Proration	0045175499	MSETIKET	PENDING	177369117	Refund Generated due to proration on Bill #0045175499-2019-0000-00	Vehicle Totalled	12/31/2019	C ADVL	Tax	(\$81.56)	\$0.00	(\$81.56)
												CI02ADVL	Tax	(\$52.91)	\$0.00	(\$52.91)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$134.47	
KOWALSKI, KORY ALAN	KOWALSKI, KORY ALAN	45 SUMNER AVE NW	CONCORD, NC 28027	Proration	0040786472	EHS7915	PENDING	176411832	Refund Generated due to proration on Bill #0040786472-2018-2018-0000-00	Vehicle Sold	12/13/2019	C ADVL	Tax	(\$35.88)	\$0.00	(\$35.88)
												CI02ADVL	Tax	(\$23.92)	\$0.00	(\$23.92)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$59.80	
KUKDA, MUHAMMAD	KUKDA, MUHAMMAD	5670 HAMMERMILL DR	HARRISBURG, NC 28075	Proration	0014322045	WVT7632	PENDING	117554248	Refund Generated due to proration on Bill #0014322045-2018-2018-0000-00	Vehicle Sold	12/12/2019	C ADVL	Tax	(\$10.75)	\$0.00	(\$10.75)
												CI01ADVL	Tax	(\$5.30)	\$0.00	(\$5.30)
												Refund			\$16.05	
												Refund			\$16.05	
LAMBERT, JODY ALLEN	LAMBERT, JODY ALLEN	512 RED OAK CT	TEGA KAY, SC 29708	Proration	0043032092	J217CP	PENDING	176721966	Refund Generated due to proration on Bill #0043032092-2018-2018-0000-00	Reg. Out of state	12/18/2019	C ADVL	Tax	(\$94.84)	(\$5.46)	(\$100.30)
												CI02ADVL	Tax	(\$63.22)	(\$3.63)	(\$66.85)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$167.15	
LAMERE, ELIZABETH MARIE	LAMERE, ELIZABETH MARIE	416 PEIGLER ST NW	CONCORD, NC 28027	Proration	0046027072	FLE7966	PENDING	176537154	Refund Generated due to proration on Bill #0046027072-2018-2018-0000-00	Vehicle Totalled	12/16/2019	C ADVL	Tax	(\$26.56)	\$0.00	(\$26.56)
												CI02ADVL	Tax	(\$17.70)	\$0.00	(\$17.70)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$44.26	
LEE, PHYLLIS GOODMAN	LEE, PHYLLIS GOODMAN	3600 DAVIDSON HWY	CONCORD, NC 28027	Proration	0048190767	WZK4295	PENDING	176638227	Refund Generated due to proration on Bill #0048190767-2018-2018-0000-00	Vehicle Sold	12/17/2019	C ADVL	Tax	(\$36.01)	\$0.00	(\$36.01)
												CI02ADVL	Tax	(\$24.01)	\$0.00	(\$24.01)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$60.02	
LENHOF, WENDY SUE	LENHOF, WENDY SUE	1229 SANDY BOTTOM DR NW	CONCORD, NC 28027	Proration	0036529331	NWH9364	PENDING	176537211	Refund Generated due to proration on Bill #0036529331-2018-2018-0000-00	Vehicle Sold	12/16/2019	C ADVL	Tax	(\$69.22)	\$0.00	(\$69.22)
												CI02ADVL	Tax	(\$46.14)	\$0.00	(\$46.14)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$115.36	
LENTZ, KIMBERLY MARIE	LENTZ, KIMBERLY MARIE	6382 HAWKS NEST DR	CONCORD, NC 28027	Proration	0036395065	RXC4835	PENDING	176411466	Refund Generated due to proration on Bill #0036395065-2018-2018-0000-00	Vehicle Totalled	12/13/2019	C ADVL	Tax	(\$124.65)	\$0.00	(\$124.65)
												CI04ADVL	Tax	(\$109.07)	\$0.00	(\$109.07)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$233.72	
MARAIS, JEAN-PIERRE HENRI	MARAIS, JEAN-PIERRE HENRI	1510 ABERCORN ST NW	CONCORD, NC 28027	Proration	0033312242	DHD8301	PENDING	177369162	Refund Generated due to proration on Bill #0033312242-2019-2019-0000-00	Vehicle Sold	12/31/2019	C ADVL	Tax	(\$77.85)	\$0.00	(\$77.85)
												CI02ADVL	Tax	(\$50.50)	\$0.00	(\$50.50)
												CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
												Refund			\$158.35	
MARK, MICHAEL RICHARD	MARK, MICHAEL RICHARD	3942 GROVESNER ST	HARRISBURG, NC 28075	Proration	0048602276	HBY8409	PENDING	118241462	Refund Generated due to proration on Bill #0048602276-2018-2018-0000-00	Vehicle Totalled	12/30/2019	C ADVL	Tax	(\$50.21)	\$0.00	(\$50.21)
												CI01ADVL	Tax	(\$24.76)	\$0.00	(\$24.76)
												Refund			\$74.97	
												Refund			\$74.97	
MARTIN, MARY ANN	MARTIN, MARY ANN	10430 HADDINGTON DR NW	CHARLOTTE, NC 28269	Proration	0051042949	HEW6850	PENDING	177362508	Refund Generated due to proration on Bill #0051042949-2019-2019-0000-00	Vehicle Totalled	12/30/2019	C ADVL	Tax	(\$32.41)	\$0.00	(\$32.41)
												CI02ADVL	Tax	(\$21.02)	\$0.00	(\$21.02)
												CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
												Refund			\$83.43	
MCGUIRT, SCOTT ANDREW	MCGUIRT, SCOTT ANDREW	200 KENDRA DR	CONCORD, NC 28025	Proration	0048873744	EER4913	PENDING	175749987	Refund Generated due to proration on Bill #0048873744-2019-2019-0000-00	Vehicle Sold	12/04/2019	C ADVL	Tax	(\$51.80)	\$0.00	(\$51.80)
												CI02ADVL	Tax	(\$33.60)	\$0.00	(\$33.60)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$85.40	
MCMILLAN, DSHAY NICOLE	MCMILLAN, DSHAY NICOLE	1171 THANET ST SW	CONCORD, NC 28025	Proration	0049013283	XYM4087	PENDING	176065464	Refund Generated due to proration on Bill #0049013283-2018-2018-0000-00	Vehicle Sold	12/09/2019	C ADVL	Tax	(\$42.29)	\$0.00	(\$42.29)
												CI02ADVL	Tax	(\$28.20)	\$0.00	(\$28.20)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
												Refund			\$70.49	
MCNAIRY, LESLIE BARTON	MCNAIRY, LESLIE BARTON	6417 KLUTTZ RD	CONCORD, NC 28025	Proration	0048798774	PMM6404	PENDING	117499096	Refund Generated due to proration on Bill #0048798774-2019-2019-0000-00	Vehicle Sold	12/11/2019	C ADVL	Tax	(\$15.50)	\$0.00	(\$15.50)
												FR08ADVL	Tax	(\$1.84)	\$0.00	(\$1.84)
												Refund			\$17.34	
												Refund			\$17.34	
MEADORS, CANDLE	MEADORS, CANDLE	8234 ANDERSON	HARRISBURG, NC 28075	Proration	0018032816	MY2K9S	PENDING	118014604	Refund Generated due to proration on Bill #0018032816-2019-2019-0000-00	Vehicle Sold	12/23/2019	C ADVL	Tax	(\$62.54)	\$0.00	(\$62.54)
												FR07ADVL	Tax	(\$13.03)	\$0.00	(\$13.03)
												Refund			\$75.57	
												Refund			\$75.57	



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Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
LEIGH	LEIGH	PL							#0018032816-2018-0000-00						Refund	\$75.57
MEYER, RICHARD AARON	MEYER, RICHARD AARON	7643 MAPLE BLUFF LN	CONCORD, NC 28025	Proration	0047348723	ER3860	PENDING	117433938	Refund Generated due to proration on Bill #0047348723-2018-0000-00	Vehicle Sold	12/10/2019	C ADVL	Tax	(\$42.77)	\$0.00	(\$42.77)
												FR13ADVL	Tax	(\$5.46)	\$0.00	(\$5.46)
															Refund	\$48.23
MILBRECHT, MATTHEW PAUL	MILBRECHT, MATTHEW PAUL	2596 SUNBERRY LN NW	CONCORD, NC 28027	Adjustment >= \$100	00445507376	FJV4370	PENDING	177021846	Refund Generated due to adjustment on Bill #00445507376-2018-2018-0000-00	Military	12/23/2019	C ADVL	Tax	(\$341.42)	\$0.00	(\$341.42)
												CI02ADVL	Tax	(\$227.61)	\$0.00	(\$227.61)
												CI02ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)
															Refund	\$584.03
MILFORD, PATRICIA JEAN	MILFORD, PATRICIA JEAN	4267 MILLET ST SW	CONCORD, NC 28027	Proration	0034540239	DDS7732	PENDING	176065899	Refund Generated due to proration on Bill #0034540239-2018-2018-0000-00	Vehicle Totalled	12/09/2019	C ADVL	Tax	(\$13.61)	\$0.00	(\$13.61)
												CI02ADVL	Tax	(\$9.07)	\$0.00	(\$9.07)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$22.68
MOSER, THERESA MELINDA	MOSER, THERESA MELINDA	11470 HARTSELL RD	MIDLAND, NC 28107	Proration	0042546908	RRV5431	PENDING	117814618	Refund Generated due to proration on Bill #0042546908-2018-0000-00	Vehicle Sold	12/18/2019	C ADVL	Tax	(\$1.01)	(\$0.07)	(\$1.08)
												FR13ADVL	Tax	(\$0.13)	(\$0.01)	(\$0.14)
															Refund	\$1.22
MYERS-BOSWELL, LATANYA DENEAN	MYERS-BOSWELL, LATANYA DENEAN	7262 N 20TH ST	PHILADELPHIA, PA 19138	Proration	0045739423	BBB3141	PENDING	177159177	Refund Generated due to proration on Bill #0045739423-2018-2018-0000-00	Vehicle Sold	12/27/2019	C ADVL	Tax	(\$101.84)	\$0.00	(\$101.84)
												CI02ADVL	Tax	(\$67.89)	\$0.00	(\$67.89)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$169.73
PATEL, SURAHI ASHOKBHAI	PATEL, SURAHI ASHOKBHAI	2495 SUSIE BRUMLEY PL NW	CONCORD, NC 28027	Proration	0024417422	BCA3372	PENDING	176721357	Refund Generated due to proration on Bill #0024417422-2018-2018-0000-00	Vehicle Sold	12/18/2019	C ADVL	Tax	(\$134.53)	\$0.00	(\$134.53)
												CI02ADVL	Tax	(\$89.68)	\$0.00	(\$89.68)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$224.21
PAYNE, BARRY JOHN	PAYNE, BARRY JOHN	5893 MONTICELLO DR NW	CONCORD, NC 28027	Proration	0041856381	CLY9001	PENDING	175634457	Refund Generated due to proration on Bill #0041856381-2018-2018-0000-00	Vehicle Sold	12/03/2019	C ADVL	Tax	(\$482.81)	\$0.00	(\$482.81)
												CI04ADVL	Tax	(\$422.46)	\$0.00	(\$422.46)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$905.27
PICKETT, DAPHNE DYNISE	PICKETT, DAPHNE DYNISE	9008 MCMILLIAN DR	HARRISBURG, NC 28075	Proration	0041157241	BLN1299	PENDING	117691396	Refund Generated due to proration on Bill #0041157241-2018-0000-00	Vehicle Sold	12/16/2019	C ADVL	Tax	(\$5.07)	(\$0.24)	(\$5.31)
												FR07ADVL	Tax	(\$1.06)	(\$0.06)	(\$1.12)
															Refund	\$6.43
RAMIREZ, YULY ALEJANDRA	RAMIREZ, YULY ALEJANDRA	3964 COCHRAN RD SW	CONCORD, NC 28027	Adjustment < \$100	0042322411	CKY9592	PENDING	176806713	Refund Generated due to adjustment on Bill #0042322411-2018-2018-0000-00	Mileage	12/19/2019	C ADVL	Tax	(\$21.88)	\$0.00	(\$21.88)
												CI02ADVL	Tax	(\$14.58)	\$0.00	(\$14.58)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$36.46
REED, WINSTON HARRISON JR	REED, WINSTON HARRISON JR	23C HERITAGE VLG	SOUTHBURY, CT 06488	Proration	0047889769	REEDCT	PENDING	117089722	Refund Generated due to proration on Bill #0047889769-2018-0000-00	Reg. Out of state	12/03/2019	C ADVL	Tax	(\$49.32)	\$0.00	(\$49.32)
												FR07ADVL	Tax	(\$10.27)	\$0.00	(\$10.27)
															Refund	\$59.59
RIDENHOUR, JOHNATHAN MICHAEL	RIDENHOUR, JOHNATHAN MICHAEL	1214 EUGENE PL SW	CONCORD, NC 28025	Proration	0035349668	EBS960	PENDING	175932783	Refund Generated due to proration on Bill #0035349668-2018-2018-0000-00	Vehicle Sold	12/06/2019	C ADVL	Tax	(\$47.27)	\$0.00	(\$47.27)
												CI02ADVL	Tax	(\$31.51)	\$0.00	(\$31.51)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$78.78
RIKELMAN, JOSHUA	RIKELMAN, JOSHUA	4221 DAVIDSON HWY	CONCORD, NC 28027	Proration	0040449715	EHS7437	PENDING	177368613	Refund Generated due to proration on Bill #0040449715-2018-2018-0000-00	Vehicle Totalled	12/31/2019	C ADVL	Tax	(\$55.15)	\$0.00	(\$55.15)
												CI02ADVL	Tax	(\$36.76)	\$0.00	(\$36.76)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$91.91
ROBINSON, REED WILLIAMS	ROBINSON, REED WILLIAMS	5296 MOONLIGHT DR TRL SW	CONCORD, NC 28025	Proration	0040003678	DKP4216	PENDING	175750230	Refund Generated due to proration on Bill #0040003678-2018-2018-0000-00	Vehicle Totalled	12/04/2019	C ADVL	Tax	(\$14.52)	\$0.00	(\$14.52)
												CI02ADVL	Tax	(\$9.68)	\$0.00	(\$9.68)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$24.20
RODRIGUEZ HERNANDEZ, SANDRA LUZ	RODRIGUEZ HERNANDEZ, SANDRA LUZ	1909 S MAIN ST	KANNAPOLIS, NC 28081	Proration	0042831897	EMS9969	PENDING	175635243	Refund Generated due to proration on Bill #0042831897-2018-2018-0000-00	Vehicle Totalled	12/03/2019	C ADVL	Tax	(\$17.88)	\$0.00	(\$17.88)
												CI04ADVL	Tax	(\$15.64)	\$0.00	(\$15.64)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$33.52
SEIPLE, BONNIE	SEIPLE, BONNIE	4188 IVYDALE AVE SW	CONCORD, NC 28027	Proration	0043829792	TNW8707	PENDING	176066142	Refund Generated due to proration on Bill #0043829792-2018-0000-00	Vehicle Totalled	12/09/2019	C ADVL	Tax	(\$27.20)	\$0.00	(\$27.20)
												CI02ADVL	Tax	(\$17.65)	\$0.00	(\$17.65)



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Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ARLENE	ARLENE								#0043829792-2019-2019-0000-00			CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$44.85
SERGEANT, MATTHEW DAVID	SERGEANT, MATTHEW DAVID	10000 ROCKWOOD RD	CHARLOTTE, NC 28215	Proration	0048235073	PZH1781	PENDING	117691680	Refund Generated due to proration on Bill #0048235073-2018-0000-0000-00	Vehicle Sold	12/16/2019	C ADVL	Tax	(\$267.64)	\$0.00	(\$267.64)
												FR07ADVL	Tax	(\$55.75)	\$0.00	(\$55.75)
															Refund	\$323.39
SIMONEAUX, CHERYL ANN	SIMONEAUX, CHERYL ANN	8471 PLANTATION WAY	HARRISBURG, NC 28075	Proration	0008801604	YRZ5391	PENDING	117434482	Refund Generated due to proration on Bill #0008801604-2018-0000-0000-00	Vehicle Sold	12/10/2019	C ADVL	Tax	(\$2.17)	\$0.00	(\$2.17)
												FR07ADVL	Tax	(\$0.45)	\$0.00	(\$0.45)
															Refund	\$2.62
SINER, HERBERT WILLIAM III	SINER, HERBERT WILLIAM III	669 BUCKLEIGH CT NW	CONCORD, NC 28027	Proration	0034892038	BFF3846	PENDING	176248002	Refund Generated due to proration on Bill #0034892038-2018-2018-0000-00	Vehicle Sold	12/11/2019	C ADVL	Tax	(\$11.87)	\$0.00	(\$11.87)
												CI02ADVL	Tax	(\$7.91)	\$0.00	(\$7.91)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$19.78
SINGH, MONTY	SINGH, MONTY	637 BEAVERS COVE LN NW	CONCORD, NC 28027	Proration	0045987228	TPB5492	PENDING	176248197	Refund Generated due to proration on Bill #0045987228-2018-2018-0000-00	Vehicle Sold	12/11/2019	C ADVL	Tax	(\$126.43)	\$0.00	(\$126.43)
												CI02ADVL	Tax	(\$84.29)	\$0.00	(\$84.29)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$210.72
SMALL, KENNETH DRAY JR	SMALL, KENNETH DRAY JR	910 CHADBOURNE AVE NW	CONCORD, NC 28027	Proration	0046244882	PLJ9513	PENDING	175478850	Refund Generated due to proration on Bill #0046244882-2018-2018-0000-00	Vehicle Sold	12/02/2019	C ADVL	Tax	(\$5.12)	\$0.00	(\$5.12)
												CI02ADVL	Tax	(\$3.42)	\$0.00	(\$3.42)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$8.54
SMITH, BRANDON MATTHEW	SMITH, BRANDON MATTHEW	4393 WHITETAIL LN	MIDLAND, NC 28107	Proration	0030875602	L00PJD	PENDING	117090124	Refund Generated due to proration on Bill #0030875602-2018-0000-0000-00	Vehicle Sold	12/03/2019	C ADVL	Tax	(\$60.81)	\$0.00	(\$60.81)
												CI06ADVL	Tax	(\$16.89)	\$0.00	(\$16.89)
															Refund	\$77.70
SMITH, HARVEY LEE	SMITH, HARVEY LEE	45 SUNDERLAND RD	CONCORD, NC 28027	Proration	0044445057	CLV9820	PENDING	176411202	Refund Generated due to proration on Bill #0044445057-2018-2018-0000-00	Vehicle Sold	12/13/2019	C ADVL	Tax	(\$74.45)	\$0.00	(\$74.45)
												CI02ADVL	Tax	(\$49.63)	\$0.00	(\$49.63)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$124.08
SMITH, JOSHUA LIVINGSTON	SMITH, JOSHUA LIVINGSTON	340 BELVEDERE DR NW	CONCORD, NC 28027	Proration	0044961449	J015CP	PENDING	176893341	Refund Generated due to proration on Bill #0044961449-2018-2018-0000-00	Vehicle Totalled	12/20/2019	C ADVL	Tax	(\$17.09)	\$0.00	(\$17.09)
												CI02ADVL	Tax	(\$11.39)	\$0.00	(\$11.39)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$28.48
SOLIMAN, SHEREEF AHMED	SOLIMAN, SHEREEF AHMED	5690 BERRY RIDGE DR	HARRISBURG, NC 28075	Proration	0037289571	9054SP	PENDING	117166888	Refund Generated due to proration on Bill #0037289571-2018-0000-0000-00	Vehicle Sold	12/04/2019	C ADVL	Tax	(\$18.82)	\$0.00	(\$18.82)
												CI01ADVL	Tax	(\$9.27)	\$0.00	(\$9.27)
															Refund	\$28.09
SOTO, PEDRO JOSEPH JR	SOTO, PEDRO JOSEPH JR	5515 MALLARD DR	CONCORD, NC 28025	Proration	0038769860	ECV3670	PENDING	118241682	Refund Generated due to proration on Bill #0038769860-2018-0000-0000-00	Vehicle Sold	12/30/2019	C ADVL	Tax	(\$117.07)	\$0.00	(\$117.07)
												FR13ADVL	Tax	(\$14.96)	\$0.00	(\$14.96)
															Refund	\$132.03
STEPHEN, TAWNIA FAYE	STEPHEN, TAWNIA FAYE	11470 HARTSELL RD	MIDLAND, NC 28107	Proration	0041729567	CJ70694	PENDING	117814616	Refund Generated due to proration on Bill #0041729567-2018-0000-0000-00	Vehicle Sold	12/18/2019	C ADVL	Tax	(\$8.40)	\$0.00	(\$8.40)
												FR13ADVL	Tax	(\$1.07)	(\$0.05)	(\$1.12)
															Refund	\$9.94
THOMPSON, JADE SAMANTHA	THOMPSON, JADE SAMANTHA	1970 QUILL CT	KANNAPOLIS, NC 28083	Proration	0049380139	HCD7850	PENDING	175479471	Refund Generated due to proration on Bill #0049380139-2019-2019-0000-00	Vehicle Sold	12/02/2019	C ADVL	Tax	(\$77.20)	\$0.00	(\$77.20)
												CI04ADVL	Tax	(\$65.72)	\$0.00	(\$65.72)
												CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$142.92
TOLER, RUSSELL EARL	TOLER, RUSSELL EARL	3653 CHAROLAIS LN	HARRISBURG, NC 28075	Proration	0014348463	TVM3621	PENDING	117229042	Refund Generated due to proration on Bill #0014348463-2018-0000-0000-00	Vehicle Sold	12/05/2019	C ADVL	Tax	(\$10.20)	\$0.00	(\$10.20)
												CI01ADVL	Tax	(\$5.03)	\$0.00	(\$5.03)
															Refund	\$15.23
TOMLIN, THOMAS NEIL	TOMLIN, THOMAS NEIL	446 OLD CHARLOTTE RD SW	CONCORD, NC 28027	Proration	0048564352	HBR2874	PENDING	176151702	Refund Generated due to proration on Bill #0048564352-2018-2018-0000-00	Vehicle Sold	12/10/2019	C ADVL	Tax	(\$6.55)	\$0.00	(\$6.55)
												CI02ADVL	Tax	(\$4.37)	\$0.00	(\$4.37)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$10.92
TUCKER, ANDREW YOUNG BIN	TUCKER, ANDREW YOUNG BIN	4827 COVINGTON DR NW	CONCORD, NC 28027	Proration	0044483879	XNW1656	PENDING	177362412	Refund Generated due to proration on Bill #0044483879-2018-2018-0000-00	Vehicle Totalled	12/30/2019	C ADVL	Tax	(\$23.52)	\$0.00	(\$23.52)
												CI02ADVL	Tax	(\$15.68)	\$0.00	(\$15.68)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
															Refund	\$39.20



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date

Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
UNDERWOOD, KEVIN RAY	UNDERWOOD, KEVIN RAY	4575 CHANEL CT	CONCORD, NC 28025	Proration	0031353105	PCF2287	PENDING	116986266	Refund Generated due to proration on Bill #0031353105-2018-0000-00	Vehicle Sold	12/02/2019	C ADVL	Tax	(\$14.88)	\$0.00	(\$14.88)
												FR14ADVL	Tax	(\$1.24)	\$0.00	(\$1.24)
															Refund	\$16.12
VANOVER, JUILE EDWARD	VANOVER, JUILE EDWARD	3560 PEPPER LN	COSBY, TN 37722	Proration	0045930853	FKZ2620	PENDING	176638254	Refund Generated due to proration on Bill #0045930853-2018-2018-0000-00	Reg. Out of state	12/17/2019	C ADVL	Tax	(\$20.25)	\$0.00	(\$20.25)
												CI02ADVL	Tax	(\$13.50)	\$0.00	(\$13.50)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$33.75	\$33.75											
WEBER, PETER	WEBER, PETER	8544 INDIAN SUMMER TRL	HARRISBURG, NC 28075	Proration	0018022734	MRX1490	PENDING	117607594	Refund Generated due to proration on Bill #0018022734-2018-0000-00	Vehicle Sold	12/13/2019	C ADVL	Tax	(\$14.79)	\$0.00	(\$14.79)
												FR07ADVL	Tax	(\$3.08)	\$0.00	(\$3.08)
															Refund	\$17.87
WILLIS, ROSSELL D	WILLIS, ROSSELL D	5411 ROBERTA CROSSING DR	CONCORD, NC 28027	Proration	0049765772	HBK8455	PENDING	175634241	Refund Generated due to proration on Bill #0049765772-2019-2019-0000-00	Vehicle Totalled	12/03/2019	C ADVL	Tax	(\$99.28)	\$0.00	(\$99.28)
												CI02ADVL	Tax	(\$64.39)	\$0.00	(\$64.39)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$163.67	\$163.67											
WOOLEY, JOSEPH FRANCIS	WOOLEY, JOSEPH FRANCIS	400 JOSHUA PL NW	CONCORD, NC 28027	Proration	0046828672	HAD4750	PENDING	177158964	Refund Generated due to proration on Bill #0046828672-2018-2018-0000-00	Vehicle Sold	12/27/2019	C ADVL	Tax	(\$22.25)	\$0.00	(\$22.25)
												CI02ADVL	Tax	(\$14.83)	\$0.00	(\$14.83)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$37.08	\$37.08											
WRIGHT, DUSTIN MICHEAL	WRIGHT, DUSTIN MICHEAL	8801 OLDENBURG DR	MOUNT PLEASANT, NC 28124	Adjustment >= \$100	0051202764	PHA8798	PENDING	118241700	Refund Generated due to adjustment on Bill #0051202764-2019-0000-00	Military	12/30/2019	C ADVL	Tax	(\$108.19)	\$0.00	(\$108.19)
												CI03ADVL	Tax	(\$73.83)	\$0.00	(\$73.83)
															Refund	\$182.02
YATES, VIRGINIA BARRINGER	YATES, VIRGINIA BARRINGER	4518 RANCHWAY DR SW	CONCORD, NC 28027	Adjustment >= \$100	0050780542	67313	PENDING	177362547	Refund Generated due to adjustment on Bill #0050780542-2019-2019-0000-00	Adjustment	12/30/2019	C ADVL	Tax	(\$78.14)	\$0.00	(\$78.14)
												CI02ADVL	Tax	(\$50.69)	\$0.00	(\$50.69)
												CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$128.83	\$128.83											
YEARTY, DANIEL STEPHEN	YEARTY, DANIEL STEPHEN	5961 ROCKY RIVER RD	CONCORD, NC 28025	Proration	0030741217	6F7359	PENDING	117434266	Refund Generated due to proration on Bill #0030741217-2018-0000-00	Vehicle Sold	12/10/2019	C ADVL	Tax	(\$9.67)	\$0.00	(\$9.67)
												FR02ADVL	Tax	(\$1.88)	\$0.00	(\$1.88)
															Refund	\$11.55
YEARTY, DANIEL STEPHEN	YEARTY, DANIEL STEPHEN	5961 ROCKY RIVER RD	CONCORD, NC 28025	Proration	0009759387	CD94406	PENDING	117434272	Refund Generated due to proration on Bill #0009759387-2019-0000-00	Vehicle Sold	12/10/2019	C ADVL	Tax	(\$2.03)	\$0.00	(\$2.03)
												FR02ADVL	Tax	(\$0.38)	\$0.00	(\$0.38)
															Refund	\$2.41
YEARTY, DANIEL STEPHEN	YEARTY, DANIEL STEPHEN	5961 ROCKY RIVER RD	CONCORD, NC 28025	Proration	0009759468	CH25564	PENDING	117434290	Refund Generated due to proration on Bill #0009759468-2019-0000-00	Vehicle Sold	12/10/2019	C ADVL	Tax	(\$2.03)	\$0.00	(\$2.03)
												FR02ADVL	Tax	(\$0.38)	\$0.00	(\$0.38)
															Refund	\$2.41
YEARTY, DANIEL STEPHEN	YEARTY, DANIEL STEPHEN	5961 ROCKY RIVER RD	CONCORD, NC 28025	Proration	0009759656	TRX6197	PENDING	117434302	Refund Generated due to proration on Bill #0009759656-2019-0000-00	Vehicle Sold	12/10/2019	C ADVL	Tax	(\$51.21)	\$0.00	(\$51.21)
												FR02ADVL	Tax	(\$9.69)	\$0.00	(\$9.69)
															Refund	\$60.90
YEARTY, DANIEL STEPHEN	YEARTY, DANIEL STEPHEN	5961 ROCKY RIVER RD	CONCORD, NC 28025	Proration	0044805346	XS8449	PENDING	117434278	Refund Generated due to proration on Bill #0044805346-2019-0000-00	Vehicle Sold	12/10/2019	C ADVL	Tax	(\$11.10)	\$0.00	(\$11.10)
												FR02ADVL	Tax	(\$2.10)	\$0.00	(\$2.10)
															Refund	\$13.20
YOUNG, AMBERLYN MORIAH	YOUNG, AMBERLYN MORIAH	1150 CHURCHFIEL D LN	ROCKWELL, NC 28138	Proration	0039737008	DJX2624	PENDING	118105934	Refund Generated due to proration on Bill #0039737008-2018-0000-00	Vehicle Sold	12/27/2019	C ADVL	Tax	(\$17.21)	\$0.00	(\$17.21)
												FR11ADVL	Tax	(\$1.62)	\$0.00	(\$1.62)
															Refund	\$18.83
															Refund Total	\$9759.06

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

New Business

SUBJECT:

Finance - Installment Financing Contract for Various School and County Projects - Public Hearing 6:30 P.M.

BRIEF SUMMARY:

Cabarrus County plans to enter into one or more short and/or long-term installment financing contracts with the Cabarrus County Development Corporation or one or more third parties, for an amount not to exceed \$130,000,000 to finance all or a portion of the cost of constructing and equipping public school and county facilities and various real and personal property improvements.

N.C.G.S. 160A-20 requires a public hearing on the described installment financing contracts for the projects described above. No further action is required at this time.

REQUESTED ACTION:

Hold a public hearing

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▣ LOBS Public Hearing Minutes
- ▣ Public Hearing Notice - Newspaper
- ▣ Public Hearing Notice - Website

The Chairman announced that this was the date, place and hour fixed by the Board of Commissioners for a public hearing concerning a proposed plan of financing in an aggregate principal amount of up to \$130,000,000, which plan would involve the entry by the County into (a) one or more long-term installment financing contract(s) with the Cabarrus County Development Corporation (the "Corporation") or one or more other third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to pay all or a portion of the costs of (i) the acquisition, construction, installation and equipping of one or more new buildings to be used as new court house facilities for the County, (ii) various site improvements related thereto, (iii) the acquisition, construction, installation and equipping of a new public middle school, (iv) the acquisition of land for a new public senior high school facility, (v) the construction, installation and equipping of turf fields at various public school sites, (vi) the renovation/replacement of the Governmental Center's existing skylight and roof, (vii) the design of various types of large mechanical, plumbing, fire protection and electrical equipment to be associated with the new Courthouse facility including, without limitation, elevators, chillers and generators, (viii) site development and stabilization of the site of a new Courthouse facility including, without limitation, (A) demolition of the existing Courthouse Annex, (B) any and all related utilities relocation, (C) excavation of the existing Courthouse Annex parking lot, (D) utility and road shoring for the new Courthouse facility, (ix) the acquisition of any necessary rights-of-way and easements related to each of the foregoing (i) through (viii) and (x) various real and personal property improvements related to each of the foregoing (i) through (viii) (collectively, the "Projects"), and under said one or more long-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such one or more long-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the Projects and/or all or some portion of the real property upon which the Projects are located and/or (b) into one or more short-term installment financing contract(s), which may utilize a draw-down loan structure, with one or more third parties pursuant to North Carolina General Statutes 160A-20, as amended, the proceeds of which, and the related Limited Obligation Bonds and/or Certificates of Participation, if any, would be used to provide interim financing for all or some portion of the Projects pending execution and delivery of said one or more long-term financing contract(s) and the related Limited Obligation Bonds and/or Certificates of Participation, if any, and under said one or more short-term installment financing contract(s) the County would

secure the repayment by the County of the moneys advanced pursuant to such short-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the Projects and/or all or some portion of the real property upon which the Projects are located, which plan of financing and Projects were described in the notice of public hearing published in The Independent Tribune on [January ___, 2020] (the “Notice”).

The Board of Commissioners first ratified and approved the designation of the meeting as a public hearing on the proposed plan of financing, the call of the public hearing and publication of the Notice.

It was then announced that the Board of Commissioners would immediately hear anyone who might wish to be heard on such matter.

No one appeared, either in person or by attorney, to be heard on such matter or the advisability of the plan of financing and the Clerk to the Board of Commissioners announced that no written statement relating to said matters had been received by the Clerk or the Finance Director.

It was then announced that the public hearing was closed.

THE INDEPENDENT TRIBUNE

January 8, 2020

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of County Commissioners (the "Board") of the County of Cabarrus, North Carolina (the "County"), will conduct a public hearing on January 21, 2020 concerning the execution and delivery of (a) one or more short-term installment financing contract(s), which may utilize a draw-down loan structure, with one or more third parties and (b) one or more long-term installment financing contract(s) with one or more third parties (collectively, the "Contracts") to finance all or a portion of the costs of (i) the acquisition, construction, installation and equipping of one or more new buildings to be used as new court house facilities for the County, (ii) various site improvements related thereto, (iii) the acquisition, construction, installation and equipping of a new public middle school, (iv) the acquisition of land for a new public senior high school facility, (v) the construction, installation and equipping of turf fields at various public school sites, (vi) the renovation/replacement of the Governmental Center's existing skylight and roof, (vii) the design of various types of large mechanical, plumbing, fire protection and electrical equipment to be associated with the new Courthouse facility including, without limitation, elevators, chillers and generators, (viii) site development and stabilization of the site of a new Courthouse facility including, without limitation, (A) demolition of the existing Courthouse Annex, (B) any and all related utilities relocation, (C) excavation of the existing Courthouse Annex parking lot, (D) utility and road shoring for the new Courthouse facility, (ix) the acquisition of any necessary rights-of-way and easements related to each of the foregoing (i) through (viii) and (x) various real and personal property improvements related to each of the foregoing (i) through (viii) (collectively, the "Projects")

The plan of financing for the Projects involves (i) the entry by the County into one or more short-term installment financing contract(s) with one or more third parties who will provide the County with up to \$130,000,000 pursuant to the terms of the short-term installment financing contract(s), which amounts will be used to provide interim financing for the Projects pending execution and delivery of one or more long-term financing contract(s) and (ii) the entry by the County into one or more long-term installment financing contract(s) with one or more third parties who will provide the County with up to \$130,000,000 pursuant to the terms of said one or more long-term installment financing contract(s), which amounts will be applied to provide long-term financing for the Projects. The County's obligations to any third party supplying short-term or long-term financing are authorized by North Carolina General Statutes §160A-20 and will be secured by a lien upon or security interest in all or some portion of the Projects and/or in all or some portion of the real property on which the Projects will be located.

The obligations of the County under the Contracts will not be deemed to be a pledge of the faith and credit of the County within the meaning of any constitutional debt limitation and the Contracts will not directly or indirectly or contingently obligate the County to make any payments beyond those appropriated in the sole discretion of the County for any fiscal year in which the Contracts are in effect. No deficiency judgment may be rendered against the County in any action for breach of the Contracts and the taxing power of the County is not and may not be pledged directly or indirectly or contingently to secure any moneys due under the Contracts.

PLEASE TAKE NOTICE THAT THE BOARD WILL HOLD A PUBLIC HEARING CONCERNING THE PLAN OF FINANCING AT 6:30 P.M., OR AS SOON THEREAFTER AS THE HEARING CAN BE HELD, ON TUESDAY, JANUARY 21, 2020, IN THE COMMISSIONERS' MEETING ROOM IN THE CABARRUS COUNTY GOVERNMENTAL CENTER, CONCORD, NORTH CAROLINA, AT WHICH ANY PERSON MAY BE HEARD CONCERNING THE PLAN OF FINANCING. ANY PERSON WISHING TO COMMENT IN WRITING ON THE PLAN OF FINANCING MAY DO SO BY DELIVERING SUCH COMMENTS TO THE UNDERSIGNED AT 65 CHURCH STREET SE, CONCORD, NORTH CAROLINA, 28026, WITHIN 5 DAYS FROM THE DATE OF PUBLICATION OF THIS NOTICE.

Lauren Linker
Clerk to the Board of Commissioners
for the County of Cabarrus, North Carolina

Publish: Wednesday, January 8, 2020

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of County Commissioners (the “Board”) of the County of Cabarrus, North Carolina (the “County”), will conduct a public hearing on January 21, 2020 concerning the execution and delivery of (a) one or more short-term installment financing contract(s), which may utilize a draw-down loan structure, with one or more third parties and (b) one or more long-term installment financing contract(s) with one or more third parties (collectively, the “Contracts”) to finance all or a portion of the costs of (i) the acquisition, construction, installation and equipping of one or more new buildings to be used as new court house facilities for the County, (ii) various site improvements related thereto, (iii) the acquisition, construction, installation and equipping of a new public middle school, (iv) the acquisition of land for a new public senior high school facility, (v) the construction, installation and equipping of turf fields at various public school sites, (vi) the renovation/replacement of the Governmental Center’s existing skylight and roof, (vii) the design of various types of large mechanical, plumbing, fire protection and electrical equipment to be associated with the new Courthouse facility including, without limitation, elevators, chillers and generators, (viii) site development and stabilization of the site of a new Courthouse facility including, without limitation, (A) demolition of the existing Courthouse Annex, (B) any and all related utilities relocation, (C) excavation of the existing Courthouse Annex parking lot, (D) utility and road shoring for the new Courthouse facility, (ix) the acquisition of any necessary rights-of-way and easements related to each of the foregoing (i) through (viii) and (x) various real and personal property improvements related to each of the foregoing (i) through (viii) (collectively, the “Projects”)

The plan of financing for the Projects involves (i) the entry by the County into one or more short-term installment financing contract(s) with one or more third parties who will provide the County with up to \$130,000,000 pursuant to the terms of the short-term installment financing contract(s), which amounts will be used to provide interim financing for the Projects pending execution and delivery of one or more long-term financing contract(s) and (ii) the entry by the County into one or more long-term installment financing contract(s) with one or more third parties who will provide the County with up to \$130,000,000 pursuant to the terms of said one or more long-term installment financing contract(s), which amounts will be applied to provide long-term financing for the Projects. The County’s obligations to any third party supplying short-term or long-term financing are authorized by North Carolina General Statutes §160A-20 and will be secured by a lien upon or security interest in all or some portion of the Projects and/or in all or some portion of the real property on which the Projects will be located.

The obligations of the County under the Contracts will not be deemed to be a pledge of the faith and credit of the County within the meaning of any constitutional debt limitation and the Contracts will not directly or indirectly or contingently obligate the County to make any payments beyond those appropriated in the sole discretion of the County for any fiscal year in which the Contracts are in effect. No deficiency judgment may be rendered against the County in any action for breach of the Contracts and the taxing power of the County is not and may not be pledged directly or indirectly or contingently to secure any moneys due under the Contracts.

PLEASE TAKE NOTICE THAT THE BOARD WILL HOLD A PUBLIC HEARING CONCERNING THE PLAN OF FINANCING AT 6:30 P.M., OR AS SOON THEREAFTER AS THE HEARING CAN BE HELD, ON TUESDAY, JANUARY 21, 2020, IN THE COMMISSIONERS’ MEETING ROOM IN THE CABARRUS COUNTY GOVERNMENTAL CENTER, CONCORD, NORTH CAROLINA, AT WHICH ANY PERSON MAY BE HEARD CONCERNING THE PLAN OF FINANCING. ANY PERSON WISHING TO COMMENT IN WRITING ON THE PLAN OF FINANCING MAY DO SO BY DELIVERING SUCH COMMENTS TO THE UNDERSIGNED AT 65 CHURCH STREET SE, CONCORD, NORTH CAROLINA, 28026, WITHIN 5 DAYS FROM THE DATE OF PUBLICATION OF THIS NOTICE.

Lauren Linker
Clerk to the Board of Commissioners
for the County of Cabarrus, North Carolina

Posted January 8, 2020

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

New Business

SUBJECT:

Finance - Resolution Approving Installment Contract Financing for Various Public Projects Up to \$130,000,000

BRIEF SUMMARY:

The Board of County Commissioners has preliminarily approved the issuance of Limited Obligation Bonds (LOBS) for the funding of various school and public projects on December 16, 2019 and held a public hearing on the issue tonight, January 21, 2020.

The next required step in the financing is the final approval by adoption of the attached Resolution approving the installment contract financing in an amount not-to-exceed \$130,000,000. The LOBS are scheduled for issuance in February 2020, subject to approval by the Local Government Commission, including the use of a drawdown loan structure.

REQUESTED ACTION:

Motion to adopt the Resolution Approving Installment Contract Financing for Various School and Public Projects in an Aggregate Principal Amount up to \$130,000,000 and Execution and Delivery by the Cabarrus County Development Corporation of Limited Obligation Bonds Related thereto, Authorizing the Execution and Delivery of Related Documents in Connection therewith, and Providing for Certain other Related Matters.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Susan Farrington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- Resolution

**EXTRACT FROM MINUTES OF BOARD OF COMMISSIONERS OF
THE COUNTY OF CABARRUS, NORTH CAROLINA**

The Board of Commissioners for the County of Cabarrus, North Carolina, met in regular session in the Commissioners' Meeting Room in the Cabarrus County Governmental Center in Concord, North Carolina, the regular place of meeting, at 6:30 p.m., on January 21, 2020, with Stephen M. Morris, Chairman, presiding. The following Commissioners were:

PRESENT: Chairman Stephen M. Morris, Vice Chairman Diane R. Honeycutt and Commissioners F. Blake Kiger, Elizabeth F. Poole and Lynn W. Shue.

ABSENT: None.

ALSO PRESENT: Michael K. Downs, County Manager; Susan B. Fearrington, Finance Director; Richard M. Koch, Esq., County Attorney; and Lauren Linker, Clerk to the Board.

* * * * *

RESOLUTION APPROVING LONG-TERM INSTALLMENT CONTRACT FINANCINGS OF VARIOUS PUBLIC PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING INTERIM INSTALLMENT CONTRACT FINANCINGS FOR SUCH PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING THE EXECUTION AND DELIVERY BY THE CABARRUS COUNTY DEVELOPMENT CORPORATION OF ONE OR MORE SERIES OF LIMITED OBLIGATION BONDS AND/OR CERTIFICATES OF PARTICIPATION RELATED THERETO, AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the Board of Commissioners desires to undertake a proposed plan of financing in an aggregate principal amount of up to \$130,000,000, which plan would involve the entry by the County into one or more long-term installment financing contract(s) with the Cabarrus County Development Corporation (the "Corporation") or one or more other third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to pay all or a portion of the costs of (i) the acquisition, construction, installation and equipping of one or more new buildings to be used as new court house facilities for the County, (ii) various site improvements related thereto, (iii) the acquisition, construction, installation and equipping of a new public middle school, (iv) the acquisition of land for a new public senior high school facility, (v) the construction, installation and equipping of turf fields at various public school sites, (vi) the renovation/replacement of the Governmental Center's existing skylight and roof, (vii) the design

of various types of large mechanical, plumbing, fire protection and electrical equipment to be associated with the new Courthouse facility including, without limitation, elevators, chillers and generators, (viii) site development and stabilization of the site of a new Courthouse facility including, without limitation, (A) demolition of the existing Courthouse Annex, (B) any and all related utilities relocation, (C) excavation of the existing Courthouse Annex parking lot, (D) utility and road shoring for the new Courthouse facility, (ix) the acquisition of any necessary rights-of-way and easements related to each of the foregoing (i) through (viii) and (x) various real and personal property improvements related to each of the foregoing (i) through (viii) (collectively, the “Projects”), and under said one or more long-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such one or more long-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the Projects and/or all or some portion of the real property upon which the Projects are located;

WHEREAS, as part of said proposed plan of financing, the Corporation may also execute and deliver one or more series of Limited Obligation Bonds and/or Certificates of Participation in said one or more long-term installment financing contract(s) in an aggregate principal amount not exceeding \$130,000,000 to finance the advancement of moneys to the County pursuant to said one or more long-term installment financing contract(s) between the County and the Corporation or one or more other third parties;

WHEREAS, as part of the proposed plan of financing for the Projects, the Board of Commissioners further desires to authorize interim financing, which may utilize a draw-down loan structure, for all or some portion of the Projects in an aggregate principal amount of up to \$130,000,000, which would involve the entry by the County into one or more short-term installment financing contract(s) with one or more third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to provide interim financing for all or some portion of the Projects pending execution and delivery of said one or more long-term financing contract(s) and the related Limited Obligation Bonds and/or Certificates of Participation, if any, and under said one or more short-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such short-term installment financing contract(s) by granting a security interest in and lien on all or some

portion of the Projects and/or all or some portion of the real property upon which the Projects are located; and

WHEREAS, as part of said proposed plan of financing, the Corporation may also execute and deliver one or more series of Limited Obligation Bonds and/or Certificates of Participation in said one or more short-term installment financing contract(s) in an aggregate principal amount not exceeding \$130,000,000 to finance the advancement of moneys to the County pursuant to said one or more short-term installment financing contract(s) between the County and the Corporation or one or more other third parties;

WHEREAS, there have been submitted to this meeting draft forms of the following documents (the “Financing Documents”) with respect to the financing for the 2020A Projects:

(1) an Installment Financing Contract, proposed to be dated on or about February 1, 2020 (or such other date(s) as may be selected by the County), between the County and the Corporation (or one or more third parties) as counterparty (the “Contract(s)”), pursuant to which the Corporation (or such one or more third parties) will advance moneys to the County for the costs of the 2020A Projects and the County agrees to make periodic installment payments (the “Installment Payments”) to repay the moneys so advanced, with or without interest, as applicable;

(2) a Deed of Trust, Security Agreement and Fixture Filing (the “Deed of Trust”), proposed to be dated on or about February 1, 2020, among the County as Grantor, the Corporation (or such one or more third parties) as Beneficiary and the trustee named therein, by which the County would secure its obligations to the Corporation (or such one or more third parties) under the Contract(s);

(3) an Indenture of Trust, proposed to be dated on or about February 1, 2020 (the “Trust Indenture”), between the Corporation and the trustee named therein, as trustee (the “Trustee”), pursuant to which there may be executed and delivered from time to time Certificates of Participation and/or Limited Obligation Bonds, including, without limitation, the Limited Obligation Bonds (County of Cabarrus, North Carolina Installment Financing Contract), Series 2020A (collectively, the “Certificates and/or Bonds”), the proceeds of which will be used to advance the moneys to the County under the Contract(s); and

(4) a Contract of Purchase to be dated on or about February 1, 2020 (the “Contract of Purchase”), pursuant to which the 2020A Limited Obligation Bonds would be purchased from time to time by the purchaser(s) of the 2020A Limited Obligation Bonds;

WHEREAS, the obligations of the County to make Installment Payments and other payments pursuant to the Contract(s) shall constitute limited obligations of the County payable solely from currently budgeted appropriations of the County and shall not constitute a pledge of the faith and credit of the County within the meaning of any constitutional debt limitation;

WHEREAS, no deficiency judgment may be rendered against the County in any action for breach of a contractual obligation under the Contract(s), and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any moneys due under the Contract(s); and

WHEREAS, the Board of Commissioners desires to approve the Financing Documents and to authorize other actions in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, as follows:

Section 1. All actions taken by or on behalf of the County to date to effectuate the proposed financing, including the selection of Piper Jaffray & Co., as Underwriter and/or Placement Agent and Nexsen Pruet, PLLC, as special counsel, are hereby ratified, approved and authorized pursuant to and in accordance with the transactions contemplated by the Financing Documents.

Section 2. The Board of Commissioners hereby finds and confirms that (i) the 2020A Projects and the financing thereof by one or more installment financing contracts is necessary and expedient for the County; (ii) financing of the 2020A Projects by one or more installment financing contracts, under the circumstances, is preferable to a bond issue by the County; (iii) the sums to fall due under said one or more installment financing contracts are adequate and not excessive for their proposed purpose; (iv) the County’s debt management procedures and policies are good and its debt will continue to be managed in strict compliance with law; (v) the increase in taxes, if any, necessary to meet the sums to fall due under said one or more installment financing contracts will not be excessive; and (vi) the County is not in default regarding any of its debt service obligations.

Section 3. The acquisition, construction and equipping of the 2020A Projects, the financing thereof and the granting of security interests therein, all as provided in the Financing Documents referenced in this Resolution, are hereby ratified and approved.

Section 4. Each of the Contract(s), the Contract of Purchase and the Deed of Trust is hereby approved in substantially the form submitted to this meeting, and each of the Chairman of the Board of Commissioners or the County Manager is hereby authorized to execute and deliver each of those documents in the name and on behalf of the County, with such changes, insertions or omissions as the persons executing such documents may approve, including but not limited to changes, insertions or omissions related to obtaining a policy of municipal bond insurance with respect to all or a portion of any Certificates and/or Bonds, their execution and delivery thereof to constitute conclusive evidence of such approval. The County Clerk is hereby authorized to affix the seal of the County to each of said documents as may be appropriate and to attest to the same.

Section 5. The Trust Indenture (including the form of Certificate and/or Bond) is hereby approved in substantially the form submitted to this meeting, with such changes, insertions or omissions as appropriate, including but not limited to changes, insertions or omissions related to obtaining a policy of municipal bond insurance with respect to all or a portion of any Certificates and/or Bonds, as the representative(s) of the County executing the Contract(s) may approve, the execution and delivery of the Contract(s) to constitute conclusive evidence of such approval. The Board of Commissioners hereby approves the sale of Certificates and/or Bonds by the Corporation in an aggregate principal amount not in excess of the amount of moneys to be advanced to the County pursuant to the Contract(s).

Section 6. Each of the Chairman of the Board of Commissioners, the County Manager and the Director of Finance are authorized to approve all details of the financing of the 2020A Projects, including, without limitation, the amount advanced under the Contract(s) and the aggregate principal amount of any Certificates and/or Bonds (which shall not exceed \$130,000,000), the maturities, the principal amounts and the interest amounts (if any) of the Installment Payments and any Certificates and/or Bonds, which interest amounts may be either fixed or variable rates and, if fixed rates, (calculated with respect to any Certificates and/or Bonds) shall not exceed [6.5%] per annum on an effective interest cost basis, the prepayment terms and prices (which shall not exceed 103% of the principal amount being prepaid) and the Underwriters' discount (exclusive of any

original issue discount) or Placement Agents' compensation (which shall not exceed 2.0% of the principal amount of any Certificates and/or Bonds). Execution of the Contract(s) by the Chairman of the Board of Commissioners or the County Manager shall conclusively evidence such approval of all such details of said financing.

Section 7. The Chairman of the Board of Commissioners, the County Manager, the Director of Finance and the County Attorney are hereby authorized to take any and all such further action, including approval of modifications to the Financing Documents, and to execute and deliver for and on behalf of the County such other documents and certificates (including, without limitation, agreements with securities depositories, financing statements, one or more contracts of purchase or purchase agreements, one or more placement agreements, one or more private placement agreements or other offering documents or memoranda, tax certificates and agreements and other documents and agreements (including repurchase agreements) relating to the investment of the proceeds from the execution and delivery of the Contract(s)) as they may deem necessary or advisable to carry out the intent of this resolution and to effect the financing pursuant to the Contract(s) and the other Financing Documents. The County Clerk is hereby authorized to affix the seal of the County to such documents and certificates as may be appropriate and to attest to the same and to execute and deliver the same as may be needed. In addition, said officers are hereby authorized to cooperate with the Underwriters in preparing and filing such filings under state securities or "blue sky" laws (including special consents to service of process) as the Underwriters may request and as the Chairman of the Board of Commissioners, the County Manager or the Director of Finance shall determine.

Section 8. The Finance Director shall prepare and file a sworn statement of debt with the LGC and the Clerk to the Board in accordance with North Carolina General Statutes Section 159-150.

Section 9. The County covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will do and perform all acts and things to comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code"), in order to assure that interest paid with respect to the 2020A Limited Obligation Bonds will not be includable in the gross income of the owners thereof for purposes of federal income taxation, except to the extent that the County obtains an opinion of bond counsel to the effect that noncompliance would not

result in interest with respect to the 2020A Limited Obligation Bonds being includable in the gross income of the owners of the 2020A Limited Obligation Bonds for purposes of federal income taxation.

Section 10. This Resolution shall become effective immediately upon its adoption.

Thereupon, upon motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution entitled "RESOLUTION APPROVING LONG-TERM INSTALLMENT CONTRACT FINANCINGS OF VARIOUS PUBLIC PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING INTERIM INSTALLMENT CONTRACT FINANCINGS FOR SUCH PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING THE EXECUTION AND DELIVERY BY THE CABARRUS COUNTY DEVELOPMENT CORPORATION OF ONE OR MORE SERIES OF LIMITED OBLIGATION BONDS AND/OR CERTIFICATES OF PARTICIPATION RELATED THERETO, AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS" was adopted and passed by the following vote:

AYES: _____

NOES: _____

* * * * *

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on January 21, 2020, as relates in any way to the passage of the resolutions hereinabove referenced and that said proceedings are recorded in Minute Book No. ___ of the minutes of said Board of Commissioners, beginning at page ___ and ending at page ___.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 21st day of January, 2020.

Clerk to the Board of Commissioners
for the County of Cabarrus, North Carolina

[SEAL]

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 21, 2020
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Planning and Development - 2020-2021 HOME Program - Public Hearing 6:30 p.m.

BRIEF SUMMARY:

Request action to hold a public hearing to participate in the 2020-2021 HOME program. The HOME program provides funding through the Cabarrus/Iredell/Rowan HOME Consortium. The program is designed to support affordable housing efforts. Staff previously presented to the Board an opportunity to participate with the City of Concord on a downtown revitalization project that included affordable housing units as part of the plan. Staff is proposing using Cabarrus County's annual allocation and the required local match towards the construction of this project. In return, the project will produce 17 affordable housing units for a 10 year period. These units are accounted for with Concord and Cabarrus County's HOME fund allocations. The exact number of units attributed to each agency will be further defined in the recording documents but will likely be 1 to 2 units for Cabarrus County and the rest for Concord's allocation.

REQUESTED ACTION:

Hold a public hearing.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Kelly Sifford, AICP
Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▣ Powerpoint of Downtown project
- ▣ Public Hearing Notice - Newspaper
- ▣ Public Hearing Notice - Website



30 Market Street Downtown Catalyst Project

Project Summary

- Multi-Family Residential – 166 Units
- Parking Garage – 168 Spaces
- Ground Floor Retail – 2,600 SF
- Estimated Assessed Value \$50 Million

Primary Terms

- 30 Market St sold for appraised value \$579,000
- Mixed-use structure
 - 166 multifamily units, 168 space parking garage, & 2,600 SF of ground floor retail space
- \$1,250,000 of federal HOME funds over 10 years → 17 affordable units for 20 years
- 50% / 10 Year Tax Based Performance Incentive

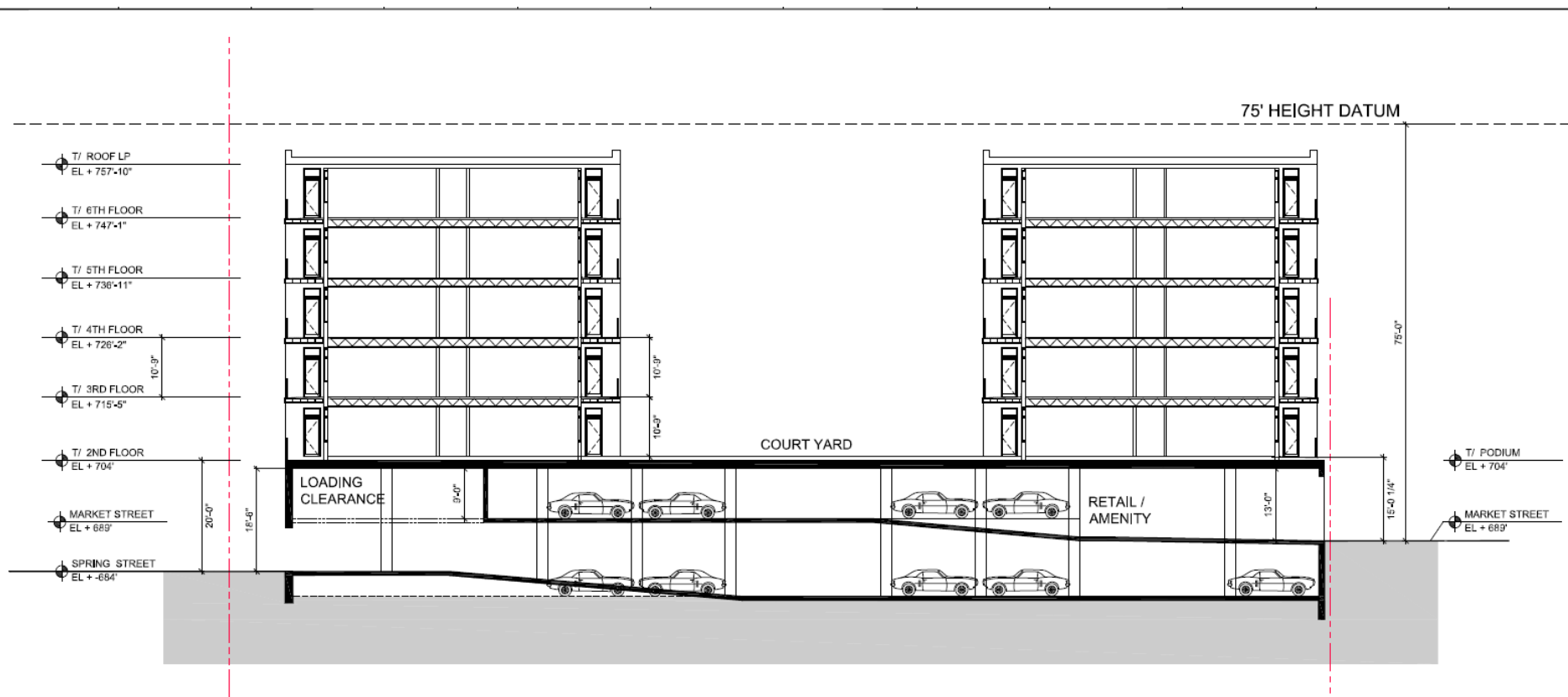
Affordable Housing

- \$1,250,000 payable over a 10 year period
- 17 units affordable for 20 years
 - 4 units available at 50% of median income or lower (1 Person \$27,650)
 - 13 units available at 80% of median income or lower (1 Person \$44,250)
 - Max Rents = Studio \$777.00, 1 Bedroom \$838, 2 Bedroom \$967
 - Comparison Rent would be +/- \$1,200 for 1 Bedroom

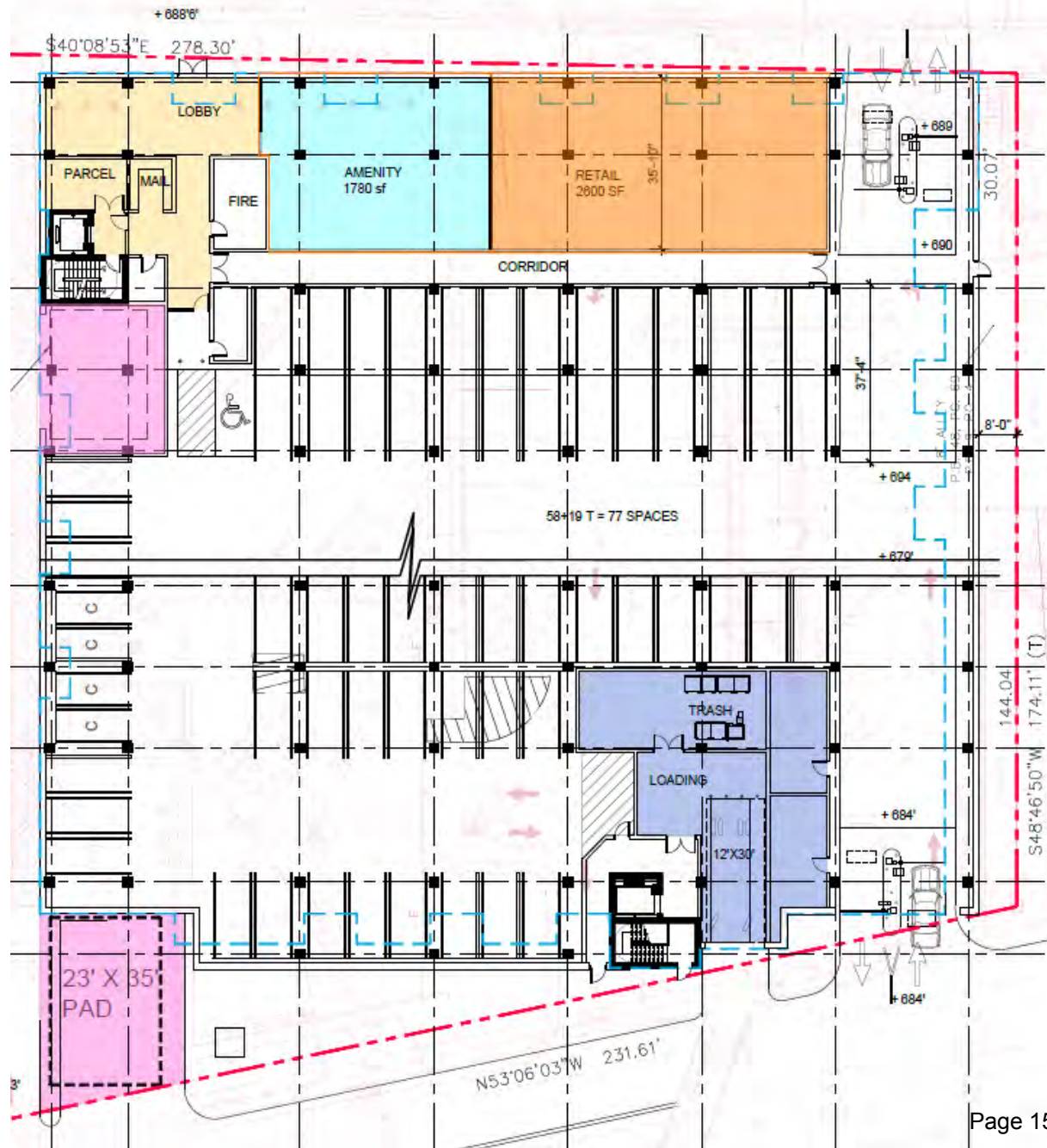
Downtown MSD Assessed Value

Projections	
2019 Assessed Value	\$ 42,959,400.00
MSD Tax (0.23 per \$100)	\$ 98,806.62
New MSD Assessed Value	\$ 92,959,400.00
MSD Tax (.23 per \$100)	\$ 213,806.62





D10 BUILDING SECTION
 SCALE: 1/8"=1'-0"
 NORTH-SOUTH





L10 SECOND FLOOR PLAN
 COURT YARD LEVEL
 Page 151



THE INDEPENDENT TRIBUNE

January 1 and 5, 2020



Public Hearing Notice

Tuesday, January 21st, 2020

6:30 p.m.

**Cabarrus County Governmental Center
65 Church St. S., Concord, NC 28025**

1. Public Hearing for the 2020-2021 HOME program. Cabarrus County expects to receive approximately \$95,000 in 2020-2021 HOME funds. The funding is planned to be applied to the Downtown Catalyst project at 30 Market Street in Concord. Cabarrus County will be partnering with the City of Concord and Concord Master Venture, LLC to provide 17 affordable housing units. Cabarrus County will have 1 of the 17 units for funding and grant purposes.

Any questions concerning this item should be addressed to the Cabarrus County Planning and Development Services Department- Community Development Division at (704) 920-2142.

IF REASONABLE ACCOMMODATIONS ARE NEEDED TO PARTICIPATE IN THE PUBLIC HEARING, PLEASE CONTACT THE ADA COORDINATOR AT (704) 920-2100 AT LEAST 48 HOURS PRIOR TO THE MEETING.

Publish: Wednesday, January 1st and Sunday, January 5th, 2020.



CABARRUS COUNTY
BOARD OF COMMISSIONERS

NOTICE OF PUBLIC HEARING
January 21, 2020 – 6:30 p.m.

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Tuesday, January 21, 2020, in the **Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord, to consider:**

1. Public Hearing for the 2020-2021 HOME program. Cabarrus County expects to receive approximately \$95,000 in 2020-2021 HOME funds. The funding is planned to be applied to the Downtown Catalyst project at 30 Market Street in Concord. Cabarrus County will be partnering with the City of Concord and Concord Master Venture, LLC to provide 17 affordable housing units. Cabarrus County will have 1 of the 17 units for funding and grant purposes.

Any questions concerning this item should be addressed to the Cabarrus County Planning and Development Services Department- Community Development Division at (704) 920-2142.

If reasonable accommodations are needed to participate in the public hearing, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted January 8, 2020

CABARRUS COUNTY**BOARD OF COMMISSIONERS
REGULAR MEETING****January 21, 2020
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Library - Request to Submit Internship Grant Application

BRIEF SUMMARY:

The library system was notified of an exciting grant opportunity for a teen internship program on January 2, 2020 with an application deadline of February 3, 2020. With this narrow window, library administration seeks Board approval to apply for this initiative, which would take place in both FY20 and FY21. The cost to Cabarrus County to cover employment taxes and associated costs is approximately \$318. This is easily covered by lapsed salary in the library's existing budget, without need for a budget amendment or additional funds.

REQUESTED ACTION:

Motion to approve the library system's proposal to apply for the Inclusive Internship Initiative through the Public Library Association and approve the county matching funds of \$318 to be covered by lapsed salary from the library's existing budget.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Emery Ortiz, Library Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Inclusive Internship Initiative Application Propposal

Inclusive Internship Initiative

Sponsored by the Public Library Association, with support from Institute of Museum and Library Services.

Application Deadline: February 3, 2020

Program Background

The Inclusive Internship Initiative will fund library internships this summer for 50 high school juniors and seniors from diverse populations. Libraries will select interns that reasonably reflect the diversity of the community it serves. Awarded libraries will identify a mentor to guide the teen through the tenants of library service, along with an intern-planned community based project. At the end of the summer, interns will increase skills in their identified project areas. They will also more fully understand the scope of library work and be able to identify how their interests and skills match that work. Mentors will develop leadership, communication, and coaching skills. Participating libraries will better understand how to engage and support diverse students while also creating career and programmatic pathways to increase diversity.

- The Public Library Association (PLA) will award selected libraries \$3,500 to be used to pay the intern, and cover any costs associated with the intern's community project.
- PLA will also cover all travel costs associated with sending both the intern and the mentor to a kick-off meeting (Washington D.C., June 19-21, 2020) and a wrap-up meeting (Chicago, IL, Sept. 25-27, 2020) to provide training, ideas, and the opportunity to present community projects and findings to all participants.

Benefits to Cabarrus County Public Library

- Meets direct goals and activities set forth in the library's strategic plan (Goal 2.2. Teens will have access to engaging programs and opportunities to contribute to the development of teen services), by getting teen involvement and getting representation from underserved/underrepresented communities.
- Will continue to develop the relationship between the library system and Cabarrus County Schools, as CCS would ideally be a partner in this initiative by advertising the program to eligible high school students.
- Provides more diversity and inclusion insight for both the library system and the County as a whole.

- Provides excellent job skills, developmental opportunities, and future scholarship potential to a local teen.
- Minimal cost to the County.
- Excellent learning opportunity for library staff.

Additional Program Information

- The cost to Cabarrus County to cover employment taxes and associated costs is approximately \$318. This is easily covered by lapsed salary in the library's existing budget, without need for a budget amendment or additional funds.
- PLA does not include parents in the travel costs associated with attending the wrap up meetings. However, if awarded the internship, CCPL would seek travel costs from the Friends of the Library group for a parent to attend these events as well, for the safety and security of both intern and mentor.
- A liability waiver would be required from the parent(s) of the intern.
- If CCPL is selected for this program, the \$3,500 will be budgeted as \$3,000 for intern pay (at \$10 per hour for 25 hours per week, over a 12 week period), and \$500 for associated project costs.
- For safety and security, the intern would not need a building key, but would ideally have a badge and computer access. The teen would never open or close the library, or be by themselves in a county facility.

Program Website

<http://www.ala.org/pla/initiatives/plinterns>

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	1	*
Adult Care Home Community Advisory Committee	8	**
Agricultural Advisory Board	3	*
Animal Protection Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Cardinal Innovations Healthcare Solutions Community Oversight Committee	n/a	*
Centralina Workforce Development Board	n/a	*
Charlotte Douglas International Airport Commission	1	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Fire Advisory Board	1	*
Harrisburg Planning & Zoning Board	n/a	*

and Board of Adjustment (ETJ)		
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	1	*
Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	n/a	*
Juvenile Crime Prevention Council	n/a	*
Library Board of Trustees	n/a	*
Mental Health Advisory Board	3	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	8	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	1	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	n/a	*
Tourism Authority	n/a	*
Transportation Advisory Board	3	*
Water & Sewer Authority of Cabarrus County	n/a	*
Watershed Improvement Commission	n/a	*
Youth Commission	5	Hickory Ridge, Jay M. Robinson, Mt. Pleasant & At-large high schools

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS – Community Oversight Board

By resolution as a result of new legislation, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties agreed to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation. It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

The Community Oversight Board (COB) is part of Cardinal Innovations Healthcare Solutions' governance structure. The COB consists of three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and one (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected official. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters.

The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

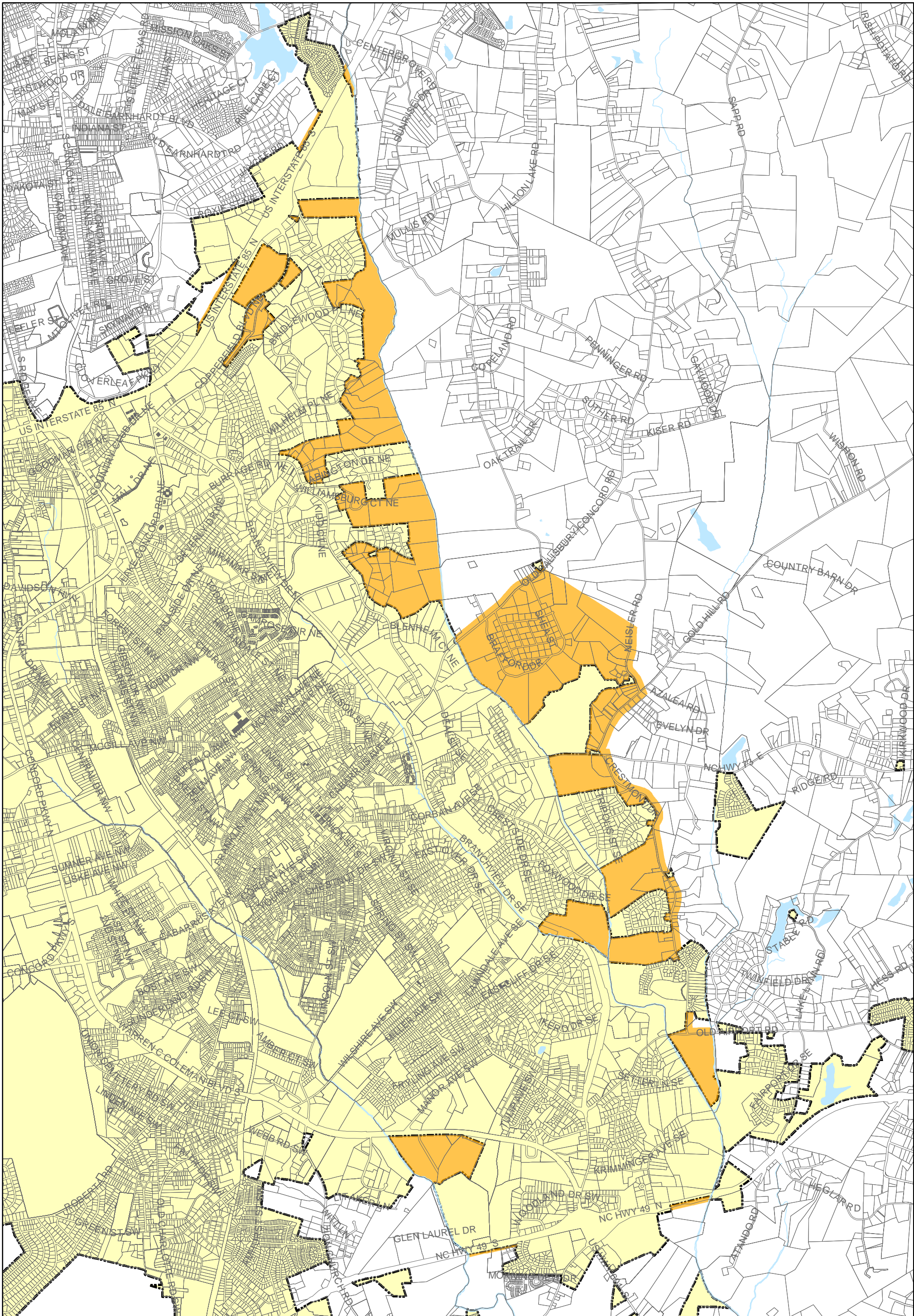
WATERSHED IMPROVEMENT COMMISSION

This 3-member commission works closely with the Cabarrus County Soil and Water Conservation Office and seeks to improve the County's water resources. Activities include efforts to reduce flooding, improve water quality and quantity and to reduce future problems through erosion control, water storage, cover protection, and education. Appointments are for terms of six years.

YOUTH COMMISSION

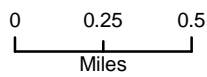
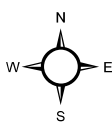
The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.

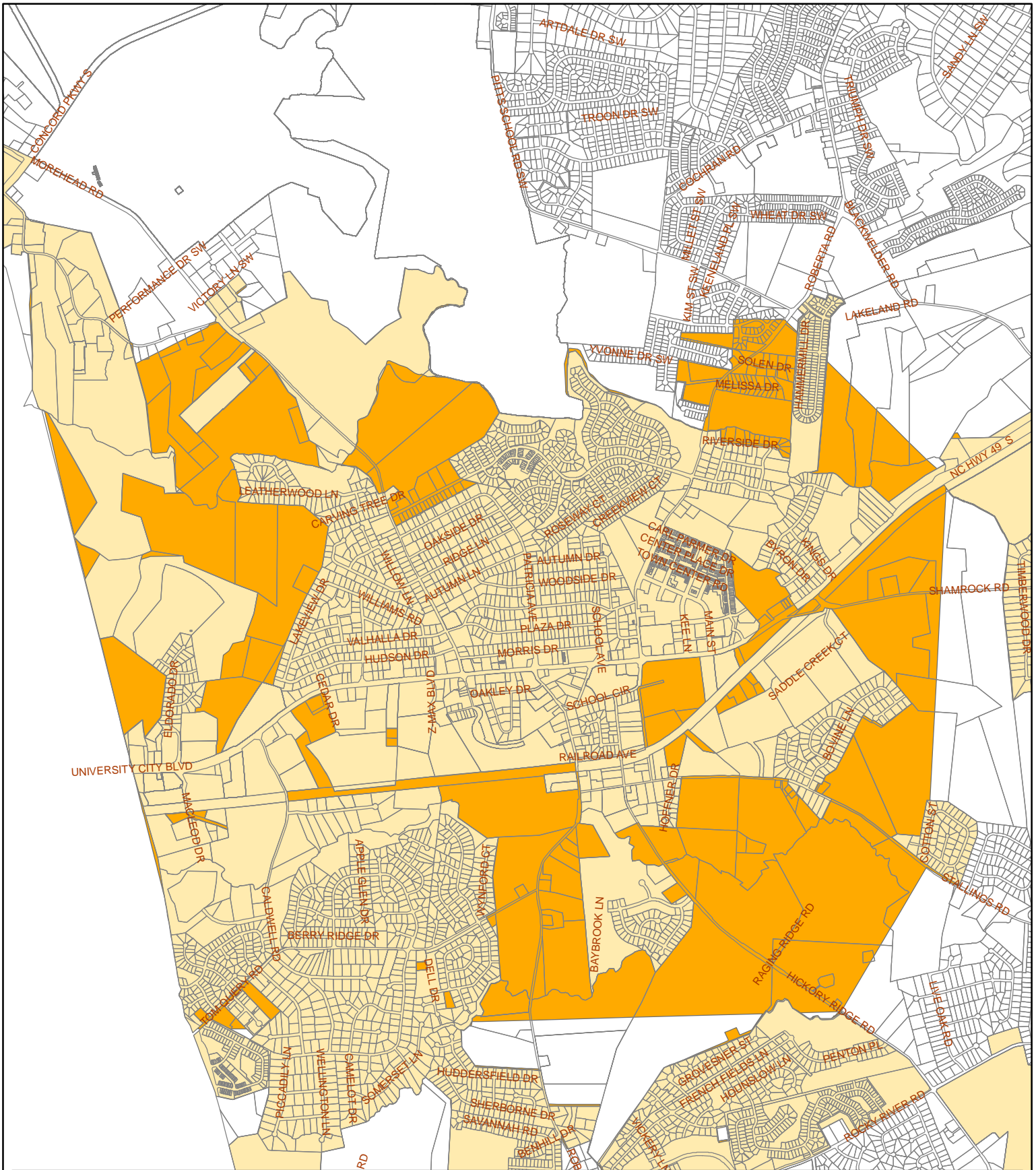
March 5, 2018




**City of Concord
Extraterritorial Jurisdiction (ETJ)**

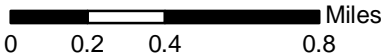
- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds





Legend

-  Tax Parcels
-  Harrisburg Municipal Limits
-  Harrisburg ETJ Boundary



**Town of Harrisburg, NC
ETJ Boundary**

Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Office Use Only
DATE RECEIVED:

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

XXXXXXXXXXXX

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: Yes No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? Yes No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

- over -

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
 _____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

_____ Date _____ Signature of the Applicant

**Cabarrus County Youth Commission
Application**

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Report
- ▣ Report

Cabarrus County Construction Standards Dodge Report 12/1/2019-12/31/2019

Jurisdiction: All

New Construction

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	185	182	\$30,594,934.38
Five or More Family Buildings	105	16	240	\$22,125,474.00
Manufactured Home (Mobile Homes)	106	8	4	\$602,240.00
Churches and Other Religious Buildings	319	1	0	\$1,000.00
Schools and Other Educational Buildings	326	2	0	\$161,720.00
Other Nonresidential Buildings	328	15	0	\$967,851.00
Structures Other Than Buildings	329	7	0	\$304,700.00
Other	999	23	0	\$1,444,882.50
Sub Total (New Construction)		257	426	\$56,202,801.88

Addition, Alteration, and Conversion

Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	70	1	\$1,381,970.93
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	21	1	\$5,670,264.00
Additions of Residential Garages and Carports	438	13	0	\$39,475.00
Sub Total (Addition, Alteration, and Conversion)		104	2	\$7,091,709.93

Demolition of Buildings

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	2	0	\$31,000.00
All Other Buildings and Structures	649	1	0	\$800.00
Sub Total (Demolition of Buildings)		3	0	\$31,800.00

Grand Total		364	428	\$63,326,311.81
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Cabarrus County Commercial Building Plan Review Summary

Begin Date: 12/1/2019 through End Date: 12/31/2019

File Date	Address	Application Name	Description	Est Cost	Est Sq Ft	
BU2019-04021	12/2/2019	310 KERR ST NW CONCORD, NC 28025		New ramp to playground	\$75,000	338
BU2019-04023	12/2/2019	2420 SUPERCENTER DR NE KANNAPOLIS, NC 28083	PRIME RETAIL SERVICES, INC.	Installing new gates and adding power to gates	\$49,250	228
BU2019-04031	12/2/2019	543 WINECOFF SCHOOL RD CONCORD, NC 28027		MOVING STUDIO - MATT LOVE APPROVED PLANS	\$25,000	0
BU2019-04034	12/2/2019	8475 AUTOMATION DR NW CONCORD, NC 28027	RANGER CONSTRUCTION COMPANY INC	Add (2) new restrooms (men / women) and (1) break room counter for warehouse employees.	\$215,000	2,695
BU2019-04048	12/3/2019	812 BISCAYNE DR CONCORD, NC 28027	UNTZ BUILDERS LLC	interior up fit to add partition walls and demo existing offices	\$1,125,000	8,500
BU2019-04102	12/5/2019	525 WAYFORTH RD NW CONCORD, NC 28027	PRESTIGE BUILDING COMPANY INC	Villas @ Concord Clubhouse ~- 4493 SF clubhouse	\$2,415,310	4,493
BU2019-04103	12/5/2019	1531 TRINITY CHURCH RD CONCORD, NC 28027	FRANK L. BLUM CONSTRUCTION	Enlarge server room by removing wall between existing server room and an adjacent office. Infill wall at window. No additional square footage will be added to the existing building. In addition, electrical and HVAC will be upgraded. New fiber cables will be installed to the other two buildings on the campus.	\$643,600	320
BU2019-04110	12/6/2019	4313 THERMAL DR MIDLAND, NC 28107		Adding and replacing antennas and RRUs to existing tower no changes to the tower height, compound size or electrical.	\$75,000	0
BU2019-04111	12/6/2019	170 WOLF MEADOW DR SW CONCORD, NC 28027	Ericsson Inc.	Verizon Wireless proposes to remove/add antennas, RRUs and Raycaps to existing monopine. No change to tower height or ground space. No new electrical.	\$75,000	0
BU2019-04117	12/6/2019	4478 TRINITY CHURCH RD KANNAPOLIS, NC 28081	NEW DIMENSIONS OUTDOOR SERVICES INC	Install segmental retaining wall. Wall 1	\$15,000	0
BU2019-04118	12/6/2019	8400 WESTMORELAND DR NW CONCORD, NC 28027	NEW DIMENSIONS OUTDOOR SERVICES INC	PROJECT BLUE ANCHOR - Install segmental retaining walls. Walls 1 and 2 ***Must have City grading permit prior to constructing***	\$215,000	0
BU2019-04137	12/9/2019	1040 VINEHAVEN DR NE CONCORD, NC 28083	CASCO SIGNS INC	Set of 11" channel letters	\$9,500	0
BU2019-04138	12/9/2019	2500 IVY HOLLOW PL CONCORD, NC 28027	CAROCON CORPORATION	Coddle Creek Pool~-Commercial swimming pool in the Coddle Creek subdivision. Pool has already been approved by the Department of Health	\$850,000	8,283
BU2019-04139	12/9/2019	545 CONCORD PKWY N CONCORD, NC 28027	Elevation Church	Adding an assembly occupancy in one of the tenant suites. Located on the far east side of the building.	\$16,500,000	38,700
BU2019-04141	12/9/2019	3089 SHILOH CHURCH RD DAVIDSON, NC 28036	NEW DIMENSIONS OUTDOOR SERVICES INC	Summers Walk Phase 5~-Install segmental retaining walls. Walls 1,2, 4, 5, 6, 7, and 8	\$150,000	1
BU2019-04148	12/10/2019	5051 DAVIDSON HWY CONCORD, NC 28027	Rite Lite Signs	Installation of new 56 sq ft Double sided illuminated ground mounted monument sign for Golden Gait Trailer & RV's.	\$79,000	56
BU2019-04150	12/10/2019	3363 CLOVERLEAF PKWY KANNAPOLIS, NC 28083	Carolina Gandini-Bennett	New entry elements, two overhead door, new interior lighting and finishes, new RTUs. Restrooms to remain.	\$2,250,000	22,690

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 12/1/2019 through End Date: 12/31/2019

BU2019-04160	12/10/2019	901 N CANNON BLVD KANNAPOLIS, NC 28083	ANCHOR SIGNS	Pizza Hut SIGN~~1 13.02 sq ft, 1 17.63 sq ft, 1 43.85 sq ft, 1 44.12 sq ft signs for new Pizza Hut	\$21,160	119
BU2019-04181	12/12/2019	368 GEORGE W LILES PKWY NW CONCORD, NC 28027	Anchor Sign, Inc.	Installation of (3) wall signs, (3) directional signs and (1) monument.	\$59,410	0
BU2019-04199	12/13/2019	7820 LYLES LN NW CONCORD, NC 28027	GAIS CONSTRUCTION, INC.	Remodel the interior with new finishes, open up the space, some kitchen work, New exterior siding and storefront, New windows.	\$1,750,000	5,851
BU2019-04215	12/17/2019	8360 W FRANKLIN ST MT PLEASANT, NC 28124		upfit bathroom and kitchen cabinets, flooring,	\$130,000	800
BU2019-04224	12/17/2019	160 INTERNATIONAL DR NW CONCORD, NC 28027	CAROLINA HANDLING LLC	New high pile racking permit in existing warehouse.	\$700,000	0
BU2019-04225	12/17/2019	400 N MAIN ST MT PLEASANT, NC 28124	PROPEL CHURCH	COMMERCIAL UPFIT FOR CHURCH AT OLD MOUNT PLEASANT MIDDLE SCHOOL -	\$5,000	2,000
BU2019-04236	12/18/2019	1160 COPPERFIELD BLVD NE CONCORD, NC 28083	RITE LITE SIGNS INC	Replace the existing illuminated channel letter wall sign which was damaged by a truck with a new illuminated channel letter wall sign. Connect to existing electrical.	\$3,000	0
BU2019-04243	12/18/2019	5150 DOVE FIELD LN KANNAPOLIS, NC 28081	RELIABLE WOODWORKS INC	WALL - ROOM 524	\$24,000	0
BU2019-04246	12/18/2019	7770 CALDWELL RD HARRISBURG, NC 28075	CAROLINA CONTRACTING & INVESTMENTS INC.	INTERIOR UPFIT OF UNUSED SPACE	\$1,975,000	2,928
BU2019-04248	12/18/2019	1300 GLENN AVE KANNAPOLIS, NC 28081	BARRS RECREATION LLC	Installation new playground equipment at McKnight that have freestanding shade structures above	\$165,000	0
BU2019-04249	12/19/2019	1100 GRACES RESERVE CIR KANNAPOLIS, NC 28083		Building 1 FOOTING AND FOUNDATION ONLY	\$10,448,860	54,108
BU2019-04250	12/19/2019	1100 CATAWBA POINT LN KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 2 FOOTING AND FOUNDATION ONLY	\$10,448,860	54,108
BU2019-04251	12/19/2019	1000 GRACES RESERVE CIR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 3 FOOTING AND FOUNDATION ONLY	\$5,286,430	30,671
BU2019-04252	12/19/2019	1200 GRACES RESERVE CIR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 4 FOOTING AND FOUNDATION ONLY	\$10,744,150	66,432
BU2019-04253	12/19/2019	1300 GRACES RESERVE CIR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 5 FOOTING AND FOUNDATION ONLY	\$10,744,150	66,432
BU2019-04254	12/19/2019	3400 PIEDMONT PARK TRL KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 6 FOOTING AND FOUNDATION ONLY	\$10,448,860	54,108
BU2019-04255	12/19/2019	800 ROYAL CREEK DR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 7 FOOTING AND FOUNDATION ONLY	\$10,448,860	54,108
BU2019-04256	12/19/2019	900 ROYAL CREEK DR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 8 FOOTING AND FOUNDATION ONLY	\$10,448,860	54,108
BU2019-04257	12/19/2019	1000 ROYAL CREEK DR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 9 FOOTING AND FOUNDATION ONLY	\$10,744,150	66,432
BU2019-04258	12/19/2019	1100 ROYAL CREEK DR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 10 FOOTING AND FOUNDATION ONLY	\$10,510,820	61,076

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 12/1/2019 through End Date: 12/31/2019

BU2019-04259	12/19/2019	3400 CAROLINA COVE TRL KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 11 FOOTING AND FOUNDATION ONLY	\$1,750,500	7,394
BU2019-04260	12/19/2019	3300 CAROLINA COVE TRL KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 12 FOOTING AND FOUNDATION ONLY	\$1,750,500	7,394
BU2019-04261	12/19/2019	1400 GRACES RESERVE CIR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 13 FOOTING AND FOUNDATION ONLY	\$1,750,500	7,394
BU2019-04262	12/19/2019	1500 GRACES RESERVE CIR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 14 FOOTING AND FOUNDATION ONLY	\$1,750,500	7,394
BU2019-04263	12/19/2019	1600 GRACES RESERVE CIR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 15 FOOTING AND FOUNDATION ONLY	\$1,750,500	7,394
BU2019-04264	12/19/2019	1700 GRACES RESERVE CIR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Building 16 FOOTING AND FOUNDATION ONLY	\$1,600,870	7,394
BU2019-04265	12/19/2019	3300 CAROLINA COVE TRL KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Mail Kiosk FOOTING AND FOUNDATION ONLY	\$25,000	540
BU2019-04266	12/19/2019	900 GRACES RESERVE CIR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Clubhouse FOOTING AND FOUNDATION ONLY	\$3,252,635	9,756
BU2019-04267	12/19/2019	1790 GRACES RESERVE CIR KANNAPOLIS, NC 28083	POINTE WIREGRASS INC	Maintenance FOOTING AND FOUNDATION ONLY	\$420,855	1,668
BU2019-04268	12/19/2019	873 OLD CHARLOTTE RD SW CONCORD, NC 28027	EMR EXTREME BUILDERS LLC	COSMETIC REMODEL TO CONVENIENCE STORE BEFORE OPENING FOR BUSINESS. PREVIOUSLY WAS A CIRCLE K.	\$100,000	0
BU2019-04274	12/19/2019	932 CONCORD PKWY N CONCORD, NC 28027	Hatley's Sign Service	56 sq ft Wall sign	\$4,000	0
BU2019-04276	12/19/2019	990 GRACES RESERVE CIR KANNAPOLIS, NC 28083	Pointe Winegrass Inc	Trash Compactor FOOTING AND FOUNDATION ONLY	\$200,000	0
BU2019-04277	12/19/2019	920 GRACES RESERVE CIR KANNAPOLIS, NC 28083	Pointe Winegrass Inc.	Pool Area FOOTING AND FOUNDATION ONLY	\$1,100,000	0
BU2019-04316	12/23/2019	7975 WEST WINDS BLVD NW CONCORD, NC 28027	LILES CONSTRUCTION COMPANY, INC., G.W.	UPFIT OF EXISTING COMMERCIAL SPACE - 571 sf	\$375,000	571
BU2019-04318	12/23/2019	3155 FOXFORD RD CONCORD, NC 28025	LILES CONSTRUCTION COMPANY, INC., G.W.	CAMP SPENCER KIOSK--INSTALLATION OF A FREESTANDING VENDING MACHINE KIOSK. ATTACHED TO EXISTING BATH HOUSE	\$85,000	70
BU2019-04330	12/27/2019	10099 WEDDINGTON RD CONCORD, NC 28027	KODIAK CONSTRUCTORS, INC	Existing Vanilla shell building divided into multiple tenant spaces	\$1,200,000	0
BU2019-04339	12/30/2019	1 BUFFALO AVE NW CONCORD, NC 28025	THOMPSON ROOFING SERVICE	Re-Roof	\$499,335	0
BU2019-04348	12/30/2019	3050 DERITA RD, SUITE# 30 CONCORD, NC 28027	SEADORF CONSTRUCTION LLC	Supercuts Hair Salon UPFIT located at Shops on Derita -SHELL PRB2019-00639	\$450,000	1,200
BU2019-04349	12/30/2019	848 BREEZE CT SW CONCORD, NC 28027	CONNELLY BUILDERS, INC.	Beechwood Place Gazebo	\$100,000	144
BU2019-04353	12/30/2019	2323 CONCORD LAKE RD KANNAPOLIS, NC 28025	CZK PROPERTIES LLC / DANIEL GARBER	Garber Medical--create new offices and 3 sleeping rooms for sleep monitoring	\$100,000	0
BU2019-04369	12/31/2019	5075 NC HWY 49 S HARRISBURG, NC 28075	SECURITY VAULT WORKS, INC	PLace a concrete pad w/ power and data conduit,connect to bank for installation of a walk up ATM	\$82,735	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 12/1/2019 through End Date: 12/31/2019

BU2019-04371	12/31/2019	8480 PIT STOP CT NW CONCORD, NC 28027	LOU CONSTRUCTION, LLC	Remove carpet, built a bar in dining area. build a hallway for bathroom entrance. Framing partyroom wall. replace bathroom vanity and countertop. Paint dining area and exterior wall.	\$600,000	0
Total Plans Reviewed: 59					\$148,821,160	3,589,490

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly New Development Report

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Jurisdiction	Subdivision	APF#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Cabarrus County		APF2008-00118	HAYDEN McMAHON DEVELOPMENT INC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	11/5/2019	134	142	-8	11/15/2004	8/30/2013	51,456	25,862	34,304	111,622	-3,072	-1,544	-2,048	-6,664
Concord	171 CABARRUS	APF2019-00026	PATRICK RILEY	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			64	0	64			0	0	0	0	14,848	7,424	9,92	32,192
Concord	61 CABARRUS TOWNHOMES	APF2017-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Townhouse	3/15/2018	6	3	3			0.828	0.414	0.552	1.794	0.414	0.207	0.276	0.897
Concord	9339 DAVIDSON HIGHWAY TOWNHOMES	APF2015-00007	TRITT HARLEY D AND	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		100	0	100			13.8	6.9	9.2	29.9	13.8	6.9	9.2	29.9
Harrisburg	ABBINGTON PLACE	APF2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/7/2018	395	328	67		12/30/2015	151.68	76.235	101.12	329.035	25.728	12.931	17.152	55.811
Concord	ADDISON FIFTEEN20	APF2019-00007	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	ADDISON PARK	APF2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School			Construction Drawing Review	Age Restricted	10/16/2019	55	9	46			0	0	0	0	0	0	0	0
Kannapolis	AFTON RIDGE APARTMENTS	APF2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012		96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Cabarrus County	ALEXANDER ESTATES	APF2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Expired	Single Family	4/16/2018	19	1	18			7.296	3.667	4.864	15.827	6.912	3.474	4.608	14.994
Harrisburg	ALLBURN	APF2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School		Pending	Single Family		58	0	58			23.04	11.58	15.36	49.98	22.272	11.194	14.848	48.314
Concord	ALLEN FARM SUBDIVISION	APF2008-00058	MIKE SHEA	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Platting	Single Family	1/8/2020	452	283	169	11/20/2007		173.568	87.236	115.712	376.516	64.896	32.617	43.264	140.777
Concord	ANNSBOROUGH PARK	APF2019-00010	CHAD LLOYD	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	APOLLO REALTY PARTNERS CONCEPT	APF2019-00019	WES PLYLER	Jay M Robinson High School	HD Winkler Middle School	Charles A Boger Elementary School		Pending	Multi Family		96	0	96			0	0	0	0	22.272	11.136	14.88	48.288
Cabarrus County	ARBOR OAKS	APF2008-00138	KSIN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	7/18/2019	20	10	10	10/21/2002		7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	ARCHIBALD ROAD SUBDIVISION	APF2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	APF2018-00019	CHRIS MCINTYRE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARENA COMMONS	APF2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		65	0	65			15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Cabarrus County	ASHEBROOK	APF2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family		105	96	9	5/21/1998		40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	APF2013-00007	FIFTH THIRD BANK	Concord High School	Concord Middle School	Concord Middle School		Inactive	Single Family		256	0	256	4/22/2002		98.304	49.408	65.536	213.248	98.304	49.408	65.536	213.248
Kannapolis	AUSTIN CORNERS	APF2016-00023	DR Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family	1/3/2020	146	79	67			56.064	28.178	37.376	121.618	25.728	12.931	17.152	55.811
Kannapolis	AUTUMN CHASE	APF2014-00020	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		28	0	28	3/6/1991		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Kannapolis	AUTUMN CREST APARTMENTS	APF2014-00013	WYNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Multi Family		87	0	87	8/20/2014		20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN AT MOREHEAD	APF2016-00011	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Harrisburg	AUTUMN GLEN AT MOREHEAD	APF2016-00012	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Denied	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	APF2008-00122	JERRY R MCSORLEY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		23	0	23			8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	APF2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		In Progress	Single Family		42	40	2	10/2/2002	12/31/2010	16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Mt. Pleasant	BARRINGER'S TRACE	APF2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Cabarrus County	BECKENHAM	APF2008-00029	Charles F McDonald	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Platting	Single Family	9/5/2019	20	9	11	2/15/2007	2/15/2013	7.68	3.86	5.12	16.66	4.224	2.123	2.816	9.163
Concord	BEDFORD FARMS	APF2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (plating & permitting)	Single Family	11/27/2019	166	115	51	7/18/2006	3/18/2016	63.744	32.038	42.496	138.278	19.584	9.843	13.056	42.483
Concord	BEECHWOOD PLACE	APF2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNHOMES	APF2017-00012	WINDSWPT FARMS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		39	0	39			4.554	2.277	3.036	9.867	5.382	2.691	3.588	11.661
Midland	BETHEL GLEN	APF2008-00141	TL HARRELL LAND DEVELOPMENT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family		193	164	29	10/16/2000		74.112	37.249	49.408	160.769	11.136	5.597	7.424	24.157
Concord	BILLINGS PROPERTY	APF2019-00027	EDWIN SUDDRETH	Cox Mill High School	Cox Mill Elementary School	Cox Mill Elementary School		Pending	Single Family		58	0	58			0	0	0	0	13.456	6.728	8.99	29.174
Concord	BIRCHWOOD COMMONS	APF2014-00007	COOK FAMILY PARTNERSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Multi Family	6/8/2018	98	100	-2			22.736	11.368	15.19	49.294	-0.464	-0.232	-0.31	-1.006
Harrisburg	BLACKWELDER SUBDIVISION	APF2020-00004	SOUTH FORK VENTURES LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending	Single Family		71	0	71			0	0	0	0	16.472	8.236	11.005	35.713
Locust	BLUFFTON PARK	APF2020-00003	GUS SCHAD	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		15	0	15			0	0	0	0	3.48	1.74	2.325	7.545
Harrisburg	BLUME FAMILY FARM	APF2013-00001	Blume Family Farm, LLC/MI Homes	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	10/28/2019	297	313	-16		10/14/2015	114.048	57.321	76.032	247.401	-6.144	-3.088	-4.096	-13.328
Cabarrus County	BRANDON RIDGE	APF2008-00030	Craft Homes	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/17/2008	321	322	-1	11/18/2002		102	45	40	0	-0.232	-0.116	-0.155	-0.503
Kannapolis	BRANTLEY CREEK	APF2014-00014	UNKNOWN	A L Brown High School	Kannapolis Middle School	All Lots Platted		Single Family	Single Family	12/18/2017	74	64	10	5/5/1999		28.416	14.282	18.944	61.642	3.84	1.93	2.56	8.33
Kannapolis	BRANTLEY WOODS	APF2014-00018	UNKNOWN	Concord High School	Concord Middle School	Royal Oaks Elementary School		Closed-Built Out	Single Family	9/29/2008	79	64	15			30.336	15.247	20.224	65.807	5.76	2.895	3.84	12.495
Harrisburg	BRIDGE POINTE	APF2008-00039	BILL WHITLEY	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/19/2016	199	189	10	9/20/2004	11/28/2014	76.416	38.407	50.944	165.767	3.84	1.93	2.56	8.33
Harrisburg	BRIDGE POINTE PHASE 6	APF2008-00174	Ric Kilian	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active (plating & permitting)	Single Family	2/17/2016	45	15	30	5/16/2006	5/16/2012	17.28	8.685	11.52	37.485	11.52	5.79	7.68	24.99
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	APF2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family	6/24/2019	144	144	0			33.408	16.704	22.32	72.432	0	0	0	0
Harrisburg	BROOKDALE COMMONS	APF2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	8/3/2015	230	230	0		6/25/2016	88.32	44.39	58.88	191.59	0	0	0	0
Harrisburg	BROOKDALE VILLAGE	APF2008-00032	EVOLVE CONSTRUCTION LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Approved	Townhouse	10/15/2013	72	1	71	9/12/2016	9/12/2018	9.936	4.968	6.624	21.528	9.798	4.899	6.532	21.229
Concord	BROOKE POINTE MANOR RETIREMENT COMMUNITY	APF2011-00001	CATHERINE F. CONNORS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Age Restricted		66	0	66	12/20/2011		0	0	0	0	0	0	0	0
Concord	BROOKVUE	APF2008-00056	BROOKVUE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	5/4/2017	342	261	81	10/20/2009	12/31/2015	131.328	66.006	87.552	284.886	31.104	15.633	20.736	67.473
Concord	BROWN MILL LOFTS	APF2016-00015	Mark T. Wright	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		131	0	131			30.392	15.196	20.305	65.893	30.392	15.196	20.305	65.893
Concord	BUFFALO RANCH SITE	APF2008-00065	BUFFALO RANCH LLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Approved	Single Family	3/20/2007	190	0	190	9/22/2010		72.96	36.67	48.64	158.27	72.96	36.67	48.64	158.27
Concord	BUFFALO TERRACE	APF2017-00013	TROUTMAN LAND INVESTMENTS INC	Concord High School	Concord Middle School																		

Jurisdiction	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg. Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	CHRISTENBURY VILLAGE MULTI-FAMILY	APF2017-00038	CHRISTENBURY INVESTORS LLC	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Multi Family		160	0	160			37.12	18.56	24.8	80.48	37.12	18.56	24.8	80.48
Harrisburg	CHURCHILL FARMS	APF2014-00001	Meritage Homes	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		In Progress	Single Family	1/8/2018	110	105	5			42.24	21.23	28.16	91.63	1.92	0.965	1.28	4.165
Kannapolis	COLDWATER RIDGE APARTMENTS	APF2016-00026	DFB COMMERCIAL	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		60	0	60			13.92	6.96	9.3	30.18	13.92	6.96	9.3	30.18
Cabarrus County	COLONIAL HILLS	APF2008-00143	PACAJERY REALTY, LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		All Lots Platted	Single Family	6/1/2017	144	104	40	6/20/1996		55.296	27.792	36.864	119.952	15.36	7.72	10.24	33.32
Concord	CONCORD HEIGHTS	APF2017-00028	THOMAS GROUP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	10/5/2016	174	120	54			40.368	20.184	26.97	87.522	12.528	6.264	8.37	27.162
Concord	CONCORD MILLS APARTMENTS	APF2017-00017	PALISADES PROPERTIES INC	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Pending	Single Family		192	0	192			73.728	37.056	49.152	159.936	73.728	37.056	49.152	159.936
Cabarrus County	CONCORD PARKWAY SOUTH APARTMENTS	APF2019-00032	STEVE WEBB	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			336	0	336			0	0	0	0	77.952	38.976	52.08	169.008
Concord	CONCORD RIDGE	APF2008-00185	Robert Nixon	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Multi Family	11/21/2017	360	288	72	3/29/2013		83.52	41.76	55.8	181.08	16.704	8.352	11.16	36.216
Concord	COPPERFIELD APARTMENTS	APF2016-00021	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Multi Family		360	0	360			83.52	41.76	55.8	181.08	83.52	41.76	55.8	181.08
Concord	COPPERFIELD TOWNHOMES	APF2017-00027	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Kannapolis	COTTAGE COVE PARK	APF2008-00153	NO APPLICANT					Void			0	0	0			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG	APF2014-00009	CH LAND NO 2 (ROBINSON CH RD)	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	3/23/2015	23	19	4			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE 2	APF2015-00003	ADAM FIORENZA	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted		24	0	24			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE III	APF2017-00003	NEWSTYLE COMMUNITIES	Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	10/23/2019	4	4	0			1.536	0.772	1.024	3.332	0	0	0	0
Harrisburg	COVENTRY	APF2008-00154	CROSLAND COVENTRY, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	1/11/2005	137	128	9	6/12/2000	6/21/2002	52.608	26.441	35.072	114.121	3.456	1.737	2.304	7.497
Concord	COX MILL ROAD SUBDIVISION	APF2016-00006	HOOKS BEVERLY D	Cox Mill High School	Harris Road Middle School	Bethel Elementary School		Pending	Single Family		106	0	106			40.704	20.458	27.136	88.298	40.704	20.458	27.136	88.298
Concord	COX MILL SITE LENNAR	APF2017-00019	HEFNER ERIC VONN & WF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		101	0	101			38.784	19.493	25.856	84.133	38.784	19.493	25.856	84.133
Concord	COX MILLS ROAD MIXED USE NEIGHBORHOOD	APF2019-00012	CAREN WINGATE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		85	0	85			0	0	0	0	32.64	16.405	21.76	70.805
Kannapolis	CRESCENT APARTMENTS AT KANNAPOLIS	APF2008-00119	C. JASON MC ARTHUR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		580	0	580	2/2/2007		134.56	67.28	89.9	291.74	134.56	67.28	89.9	291.74
Concord	CRESCENT CIRCLE @ CONCORD MILLS	APF2008-00060	JACK SIDARI	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	7/6/2012	624	624	0	1/16/2007		144.768	72.384	96.72	313.872	0	0	0	0
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	APF2013-00012	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		119	0	119	2/2/2007		45.696	22.967	30.464	99.127	45.696	22.967	30.464	99.127
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	APF2013-00011	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Townhouse		145	0	145	2/2/2007		20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	CRYSTAL CREEK PHASE 2	APF2009-00010	CRYSTAL CREEK	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family		226	0	226	12/31/2013		86.784	43.618	57.856	188.258	86.784	43.618	57.856	188.258
Concord	DALTON WOODS	APF2017-00043	CHRIS MCINTYRE	Harris Road High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		26	0	26			0	0	0	0	6.032	3.016	4.03	13.078
Concord	Davco Multi-family Project	APF2010-00008	Jeff Carpenter	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		336	0	336			77.952	38.976	52.08	169.008	77.952	38.976	52.08	169.008
Concord	DAVIDSON VILLAGES	APF2018-00015	SUSHANTH CHARABUDDI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Single Family		61	0	61			0	0	0	0	14.152	7.076	9.455	30.683
Harrisburg	DAVIS CREEK	APF2017-00047	ANDREW STRONG	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending	Single Family		48	0	48			0	0	0	0	11.136	5.568	7.44	24.144
Midland	DEER RUN	APF2008-00181	David Eudy	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plattng & permitting)	Single Family	9/26/2019	59	25	34	6/3/2008	12/31/2012	22.656	11.387	15.104	49.147	13.056	6.562	8.704	28.322
Kannapolis	DEMONSTRATION PROJECT	APF2016-00027	CITY OF KANNAPOLIS	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family	7/25/2017	280	280	0			0	0	0	0	0	0	0	0
Concord	DILEEN DRIVE SUBDIVISION	APF2017-00031	BLUE PURE LIFE LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		90	0	90			34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Concord	DOUGLAS AVENUE TOWNHOMES	APF2019-00003	DOOBAY SANGSTER	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Single Family		11	0	11			0	0	0	0	2.552	1.276	1.705	5.533
Harrisburg	DR HORTON LOWER ROCKY RIVER	APF2016-00010	DR HORTON	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Void	Single Family		458	0	458			175.872	88.394	117.248	381.514	175.872	88.394	117.248	381.514
Concord	DREAMING CREEK SINGLE FAMILY	APF2019-00018	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		90	0	90			0	0	0	0	34.56	17.37	23.04	74.97
Concord	DREAMING CREEK TOWNHOMES	APF2019-00017	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Townhouse		64	0	64			0	0	0	0	8.832	4.416	5.888	19.136
Midland	EDEN ROCK	APF2008-00155	LEONARD STOGNER	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Void	Single Family	11/15/2006	5	5	0			1.92	0.965	1.28	4.165	0	0	0	0
Concord	EDISON SQUARE	APF2008-00183	Mike Shea	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active (plattng & permitting)	Townhouse	5/8/2018	168	156	12	6/20/2006	3/18/2016	23.184	11.592	15.456	50.232	1.656	0.828	1.104	3.588
Harrisburg	ELLEDEGE MOREHEAD ROAD SUBDIVISION	APF2016-00009	ELLEDEGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		181	0	181			69.504	34.933	46.336	150.773	69.504	34.933	46.336	150.773
Concord	ELLENWOOD CONCEPTUAL PLAN	APF2018-00007	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Sketch			35	0	35			0	0	0	0	8.12	4.06	5.425	17.605
Kannapolis	ELOISE B FREEZE (ROWAN)	APF2018-00001	ELOISE B FREEZE	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Pending	Single Family		6	0	6			0	0	0	0	1.392	0.696	0.93	3.018
Concord	EMERY VILLAGE APARTMENTS	APF2018-00006	LOUKOS CHRISTOPHER A	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending		1/3/2020	90	132	-42			0	0	0	0	-9.744	-4.872	-6.51	-21.126
Harrisburg	ESSEX HOMES	APF2017-00040	ESSEX HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Age Restricted		84	0	84			0	0	0	0	0	0	0	0
Concord	EUDY CONSTRUCTION	APF2017-00037	PHILIP EUDY	Concord High School	Concord Middle School	Weddington Hills Elementary School		Pending	Single Family		7	0	7			2.688	1.351	1.792	5.831	2.688	1.351	1.792	5.831
Harrisburg	FARMINGTON PATIO HOMES	APF2017-00011	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		50	0	50			19.2	9.65	12.8	41.65	19.2	9.65	12.8	41.65
Harrisburg	FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012	52.608	26.441	35.072	114.121	0.384	0.193	0.256	0.833
Harrisburg	FARMINGTON TOWNHOMES	APF2017-00010	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Townhouse		190	0	190			26.22	13.11	17.48	56.81	26.22	13.11	17.48	56.81
Harrisburg	FENTON DELL	APF2008-00080	CF LITTLE DEVELOPMENT CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/10/2019	95	85	10	9/20/2004	5/15/2014	36.48	18.335	24.32	79.135	3.84	1.93	2.56	8.33
Harrisburg	FENTON DELL PHASES 2 & 3	APF2008-00173	Little	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	11/23/2015	55	2	53	9/20/2004	5/29/2016	21.12	10.615	14.08	45.815	20.352	10.229	13.568	44.149
Cabarrus County	FIELDSTONE SUBDIVISION	APF2008-00086	DAVID MCDONALD	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		All Lots Platted	Single Family	12/16/2019	108	73	35	1/20/2005		41.472	20.844	27.648	89.964	13.44	6.755	8.96	29.155
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN SFD	APF2019-00030	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			382	0	382			0	0	0	0	88.624	44.312	59.21	192.146
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN TH	APF2019-00031	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			221	0	221			0	0	0	0	51.272	25.636	34.255	111.163
Kannapolis	Forest Park Crossing	APF2010-00005	Traci Dusenbury	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Multi Family	12/22/2010	56	56	0			12.							

Jurisdiction	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg. Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Harrisburg	HARRISBURG VILLAGE SINGLE FAMILY	APF2016-00003	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family		51	0	51			19,584	9,843	13,056	42,483	19,584	9,843	13,056	42,483
Harrisburg	HARRISBURG VILLAGE TOWNHOMES	APF2016-00002	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Townhouse		207	0	207			28,566	14,283	19,044	61,893	28,566	14,283	19,044	61,893
Concord	HAVEN AT ROCKY RIVER	APF2015-00009	LICARI JOHN MARSHALL	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		140	0	140			53.76	27.02	35.84	116.62	53.76	27.02	35.84	116.62
Concord	HAVENBROOK	APF2008-00046	unknown	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	9/4/2007	225	224	1			86.4	43.425	57.6	187.425	0.384	0.193	0.256	0.833
Cabarrus County	Hawick Commons	APF2008-00166	The Mulvaney Group Ltd.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	12/12/2006	162	86	76			62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308
Cabarrus County	HAWKS RIDGE	APF2008-00055	Randal Scribner	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		164	0	164	10/18/2007	10/17/2013	62.976	31.652	41.984	136.612	62.976	31.652	41.984	136.612
Harrisburg	HAWTHORNE	APF2008-00130	KEVIN HALL, PE	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	2/11/2016	104	90	14	11/14/2008	6/9/2016	39.936	20.072	26.624	86.632	5.376	2.702	3.584	11.662
Kannapolis	HAWTHORNE AT KANNAPOLIS	APF2016-00022	JACO PROPERTIES INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family		224	0	224			51.968	25.984	34.72	112.672	51.968	25.984	34.72	112.672
Concord	HEARTHWOOD	APF2008-00051	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	8/18/2016	99	112	-13	7/15/2004	12/31/2015	31.482	13.761	12.276	57.519	-4.992	-2.509	-3.328	-10.829
Harrisburg	HEATHERSTONE	APF2008-00082	PARKER ORLEANS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	5/19/2008	174	153	21	9/17/2001	7/26/2007	66.816	33.582	44.544	144.942	8.064	4.053	5.376	17.493
Cabarrus County	HENDRICK MOTORSPORTS COMPLEX	APF2008-00161	NO APPLICANT					Void			0	0	0			0	0	0	0	0	0	0	0
Concord	HENSLEY VILLAGE	APF2017-00033	KEN ORNDORFF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		91	0	91			9.936	4.968	6.624	21.528	12.558	6.279	8.372	27.209
Kannapolis	HERITAGE OAKS ESTATES	APF2008-00162	NO APPLICANT	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pre APFO	Single Family		25	0	25			9.6	4.825	6.4	20.825	9.6	4.825	6.4	20.825
Concord	HERITAGE RIDGE AT MOSS CREEK	APF2016-00001	INAARA LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	Highland Creek	APF2008-00147	Westbrook Highland Creek, LLC/Rhein	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	3/23/2016	1200	1151	49	11/19/2001		460.8	231.6	307.2	999.6	18.816	9.457	12.544	40.817
Concord	HODGES PROPERTY - NIBLOCK HOMES	APF2019-00029	KEN FOSTER	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			40	0	40			0	0	0	0	9.28	4.64	6.2	20.12
Harrisburg	HOLCOMBE WOODS	APF2014-00022	US Developers LLC/Land Design	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Platting	Single Family	1/3/2020	420	195	225			161.28	81.06	107.52	349.86	86.4	43.425	57.6	187.425
Harrisburg	HOWIE PROPERTY	APF2018-00012	YARBROUGH-WILLIAMS & HOULE, INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Void			76	0	76			0	0	0	0	17.632	8.816	11.78	38.228
Harrisburg	HOWIE PROPERTY	APF2018-00016	YARBROUGH	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Void			76	0	76			0	0	0	0	17.632	8.816	11.78	38.228
Kannapolis	HUGH HILL	APF2018-00003	DAVID MILLER REALTY & INVESTMENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active Building Permitting	Single Family	3/6/2019	0	7	-7			0	0	0	0	-2.688	-1.351	-1.792	-5.831
Concord	HUNTON FOREST	APF2017-00009	Steven Wilson	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family	1/3/2020	361	170	191			138.624	69.673	92.416	300.713	73.344	36.863	48.896	159.103
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY ATTACHED	APF2019-00039	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			132	0	132			0	0	0	0	30.624	15.312	20.46	66.396
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY DETACHED	APF2019-00038	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			141	0	141			0	0	0	0	32.712	16.356	21.855	70.923
Kannapolis	Integra Springs Kellswater Bridge	APF2009-00013	GLK Group, LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	7/17/2009	312	286	26	7/14/2009	12/31/2011	72.384	36.192	48.36	156.936	6.032	3.016	4.03	13.078
Kannapolis	JACOB'S RIDGE	APF2008-00033	YATES PROPERTIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	11/12/2019	27	20	7	1/20/2003		10.368	5.211	6.912	22.491	2.688	1.351	1.792	5.831
Kannapolis	JEFF & LAURA GRAY	APF2018-00004	JEFFREY GRAY	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2.012
Cabarrus County	Jensen	APF2008-00168	Charlie Duke	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	10/25/2005	6	6	0			2.304	1.158	1.536	4.998	0	0	0	0
Kannapolis	KANNAPOLIS PARKWAY SINGLE FAMILY	APF2016-00004	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		166	0	166			63.744	32.038	42.496	138.278	63.744	32.038	42.496	138.278
Kannapolis	KANNAPOLIS PARKWAY TOWNHOMES	APF2016-00005	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		133	0	133			18.354	9.177	12.236	39.767	18.354	9.177	12.236	39.767
Concord	KASEN BLUFF	APF2008-00094	DARYL SUTHER	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		12	0	12	4/17/2007	4/17/2013	4.608	2.316	3.072	9.996	4.608	2.316	3.072	9.996
Kannapolis	KELLSWATER BRIDGE	APF2008-00117	L-STAR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (platting & permitting)	Single Family	12/23/2019	960	441	519	10/27/2011	10/27/2026	368.64	185.28	245.76	799.68	199.296	100.167	132.864	432.327
Harrisburg	KENSINGTON FOREST	APF2008-00102	NIBLOCK DEVELOPMENT CORP	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	8/7/2018	188	184	4	1/14/2006	12/17/2013	72.192	36.284	48.128	156.604	1.536	0.772	1.024	3.332
Harrisburg	LANDON	APF2008-00129	KIM LOCATIS	Jay M Robinson High School	J N Fries Middle School	Pitt School Road Elementary School		Void	Townhouse		109	0	109	3/20/2006	3/20/2012	15.042	7.521	10.028	32.591	15.042	7.521	10.028	32.591
Concord	LANSTONE	APF2008-00093	UNKNOWN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/12/2015	39	35	4			14.976	7.527	9.984	32.487	1.536	0.772	1.024	3.332
Concord	LANTANA	APF2015-00004	RANKIN KIRKSEY C	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	12/16/2019	88	58	30			33.792	16.984	22.528	73.304	11.52	5.79	7.68	24.99
Concord	LAUREL PARK	APF2008-00099	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Single Family	8/21/2019	709	690	19		12/31/2015	272.256	136.837	181.504	590.597	7.296	3.667	4.864	15.827
Concord	LAUREL PARK PHASE 3	APF2008-00098	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Void	Single Family		15	0	15			5.76	2.895	3.84	12.495	5.76	2.895	3.84	12.495
Concord	LAUREL PARK PHASES 4-6	APF2008-00097	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Void	Single Family	2/11/2014	257	2	255	3/15/2005	5/15/2012	98.688	49.601	65.792	214.081	97.92	49.215	65.28	212.415
Concord	LEGACY APARTMENTS	APF2014-00011	COBLE FAMILY FARM LTD PTRNSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	3/27/2015	344	332	12			79.808	39.904	53.32	173.032	2.784	1.392	1.86	6.036
Harrisburg	LITCHFIELD VILLAGE	APF2008-00125	LENNAR COMMUNITIES OF CHARLOTTE, IN	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/12/2011	150	161	-11	1/18/2005	9/14/2013	57.6	28.95	38.4	124.95	-4.224	-2.123	-2.816	-9.163
Concord	LITTLE TEXAS, LLC	APF2008-00175	Matthew P. Jones	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		224	0	224			86.016	43.232	57.344	186.592	86.016	43.232	57.344	186.592
Concord	LOWER ROCKY RIVER PROPERTIES	APF2019-00008	SARA SHIRLEY	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	LOWER ROCKY RIVER ROAD	APF2018-00031	GROUP	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Void	Single Family		230	0	230			88.32	44.39	58.88	191.59	88.32	44.39	58.88	191.59
Concord	LUCKY DRIVE SITE	APF2018-00032	EDDIE MOORE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	Lymere Subdivision	APF2016-00017	OXFORD LAND SALES INC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		117	0	117			44.928	22.581	29.952	97.461	44.928	22.581	29.952	97.461
Concord	MAGNOLIA CROSSING	APF2008-00079	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	10/15/2019	44	35	9	5/12/2005	12/31/2013	13.992	6.116	5.456	25.564	3.456	1.737	2.304	7.497
Harrisburg	MAGNOLIA SPRINGS	APF2008-00128	SATURDAY INVESTMENTS, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	4/14/2008	190	190	0	6/19/2003	6/26/2012	72.96	36.67	48.64	158.27	0	0	0	0
Kannapolis	MALLARD POINTE ESTATES	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57			82.56	41.495	55.04	179.095	21.888	11.001	14.592	47.481
Kannapolis	MANCHESTER PLACE	APF2013-00010	DANNY G BOST LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	5/31/2007	162	86	76			62.208	31.266	41.472	134.946	29.184	14.		

Jurisdiction	Subdivision	APP#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg. Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	Niblock Farms	APF2014-00008	Niblock Farms LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Void	Single Family		381	0	381			146,304	73,533	97,536	317,373	146,304	73,533	97,536	317,373
Concord	ODELL CORNER	APF2016-00014	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		84	0	84			11,592	5,796	7,728	25,116	11,592	5,796	7,728	25,116
Cabarrus County	ODELL PLACE	APF2008-00144	Howard R Hurlocker	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	8/21/2007	5	12	-7	1/15/2004		1.92	0.965	1.28	4.165	-2.688	-1.351	-1.792	-5.831
Concord	OLD HOLLAND APARTMENTS	APF2016-00020	CARL ANDERSON	Jay M Robinson High School	Northwest Cabarrus High School	Carl A Furr Elementary School		Pending	Multi Family		328	0	328			76,096	38,048	50.84	164,984	76,096	38,048	50.84	164,984
Cabarrus County	OLIVE WOODS	APF2010-00006	EMILY R CLINE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		All Lots Platted	Single Family	2/28/2018	5	4	1	10/21/2010	12/31/2012	1.92	0.965	1.28	4.165	0.384	0.193	0.256	0.833
Concord	OXFORD COMMONS	APF2008-00085	FRANK STRAZULLA, PORTRAIT HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Active Building Permitting	Townhouse	10/15/2007	105	86	19	4/18/2006	12/31/2013	14.49	7.245	9.66	31.395	2.622	1.311	1.748	5.681
Cabarrus County	PARK CREEK	APF2013-00002	Keith Wayne	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	10/22/2019	198	63	135			76,032	38,214	50,688	164,934	51.84	26,055	34.56	112,455
Cabarrus County	PARK CREEK PHASE 3	APF2008-00034	CARL ANDERSON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		45	0	45	11/20/2008	12/31/2013	17.28	8.685	11.52	37,485	17.28	8.685	11.52	37,485
Concord	PARK PLACE	APF2008-00059	Craft Development	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	5/3/2016	131	133	-2	1/27/2003	12/31/2011	50.304	25.283	33.536	109.123	-0.768	-0.386	-0.512	-1.666
Cabarrus County	Parkland Ventures MHP	APF2017-00020	FUTURE MHC NC LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending	Single Family		90	0	90			34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Cabarrus County	PARKSIDE AT SKYBROOK	APF2020-00001	SCOTT WILSON	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		57	0	57			0	0	0	13,224	6.612	8.835	28.671	
Concord	PARKSIDE AT SKYBROOK VILLAGE	APF2018-00011	SKYBROOK LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	8/23/2018	50	45	5			19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165
Concord	PARKSIDE AT SKYBROOK VILLAGE	APF2008-00067	SKYBOOK, LLC	Cox Mill High School	Cox Mill High School	W R Odell Elementary School		Active Platting	Single Family	8/23/2018	50	45	5	1/16/2007	1/17/2016	19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165
Concord	PARKVIEW	APF2009-00005	Real Value Development Inc.	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family	8/31/2016	195	31	164		7/15/2016	74.88	37.635	49.92	162,435	62,976	31,652	41,984	136,612
Kannapolis	PARKWAY COMMONS	APF2008-00107	AMERICAN DEVELOPMENT INDUSTRIES, INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		532	0	532	5/23/2007	10/27/2013	123,424	61,712	82.46	267,596	123,424	61,712	82.46	267,596
Kannapolis	PELHEM POINTE	APF2008-00041	Ryland Homes	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	10/23/2015	113	103	10	3/17/2008	9/15/2013	43.392	21.809	28.928	94.129	3.84	1.93	2.56	8.33
Concord	PENDELETON	APF2008-00069	PENDELETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	12/20/2019	88	93	-5	5/15/2007	12/31/2013	33.792	16.984	22.528	73.304	-1.92	-0.965	-1.28	-4.165
Concord	PENDELETON MULTI-FAMILY UNITS	APF2010-00002	PENDELETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Multi Family	4/30/2018	90	32	58		12/31/2013	20.88	10.44	13.95	45.27	13.456	6.728	8.99	29.174
Harrisburg	PHARR MILL NEIGHBORHOOD	APF2019-00022	DPR ASSOCIATES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0
Kannapolis	Piedmont Concord Lake	APF2009-00009	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		400	0	400		6/22/2014	92.8	46.4	62	201.2	92.8	46.4	62	201.2
Kannapolis	Piedmont Concord Lake	APF2014-00012	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		120	0	120		6/22/2014	27.84	13.92	18.6	60.36	27.84	13.92	18.6	60.36
Kannapolis	PINE CREEK	APF2013-00008	PINE CREEK DEVELOPERS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	10/25/2019	58	29	29			22.272	11.194	14.848	48.314	11.136	5.597	7.424	24.157
Concord	PINE GROVE CHURCH ROAD SITE	APF2018-00022	PETER TATGE	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		319	0	319			122,496	61,567	81,664	265,727	122,496	61,567	81,664	265,727
Concord	PIPER LANDING SFA	APF2019-00034	CHRIS TODD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Single Family		268	0	268			0	0	0	62,176	31,088	41.54	134,804	
Concord	PIPER LANDING SFD	APF2019-00024	JEREMY HORTON	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Single Family		66	0	66			0	0	0	15,312	7,656	10.23	33,198	
Concord	PITTS SCHOOL ROAD SUBDIVISION	APF2017-00034	MATTHEW McWILLIAMS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending	Single Family		29	0	29			18,816	9,457	12,544	40,817	11,136	5,597	7,424	24,157
Concord	PLEASANT OAKS	APF2008-00047	KISER DEVELOPMENT COMPANY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	12/27/2019	170	141	29	2/21/2005	8/17/2015	65.28	32.81	43.52	141.61	11,136	5,597	7,424	24,157
Concord	Poplar Cove Subdivision	APF2016-00016		Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active Platting	Single Family	7/15/2019	23	13	10			8.832	4.439	5.888	19,159	3.84	1.93	2.56	8.33
Concord	POPLAR CROSSING COMMONS ADULT LIVING CENTER	APF2012-00003	Workforce Homestead, Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Age Restricted Development	Age Restricted		66	0	66			9.9	3.63	4.752	18,282	0	0	0	0
Concord	POPLAR POINT TOWNHOMES	APF2017-00032	JEFF REASOR	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		36	0	36			4,968	2,484	3,312	10,764	4,968	2,484	3,312	10,764
Concord	POPLAR TENT OAKS	APF2016-00019	Fred Matrulli	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		93	0	93			35,712	17,949	23,808	77,469	35,712	17,949	23,808	77,469
Cabarrus County	PORTERS LANDING	APF2008-00057	NO APPLICANT	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	94	195	-101	4/19/1999		36,096	18,142	24,064	78,302	-38,784	-19,493	-25,856	-84,133
Concord	PRESPRO CUSTOM HOMES	APF2019-00013	PAUL CAMPBELL	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		30	0	30			11.52	5.79	7.68	24,99	11.52	5.79	7.68	24,99
Concord	PRESPRO FLOWES STORE	APF2017-00025	PRESPRO	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		122	0	122			47,616	23,932	31,744	103,292	46,848	23,546	31,232	101,626
Harrisburg	PROVIDENCE MANOR	APF2008-00106	L & R DEVELOPMENT, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	3/22/2007	149	57	92	12/15/2003	12/29/2007	57,216	28,757	38,144	124,117	35,328	17,756	23,552	76,636
Concord	PROVINCE GREEN	APF2008-00074	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	7/14/2015	61	51	10			23,424	11,773	15,616	50,813	3.84	1.93	2.56	8.33
Concord	RAMSGATE	APF2008-00070	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Expired	Single Family	11/8/2017	224	241	-17			86,016	43,232	57,344	186,592	-6,328	-3,281	-4,352	-14,161
Kannapolis	RED CEDAR LANDING	APF2014-00017	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		150	0	150	10/1/2014		34.8	17.4	23.25	75.45	34.8	17.4	23.25	75.45
Kannapolis	REDWOOD KANNAPOLIS PARKWAY	APF2020-00002	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		166	0	166			0	0	0	38,512	19,256	25.73	83,498	
Concord	RIDGES AT CONCORD	APF2008-00072	QUAIL HAVEN DEVELOPMENT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		551	0	551	4/18/2006	12/31/2010	211,584	106,343	141,056	458,983	211,584	106,343	141,056	458,983
Kannapolis	RIVER POINTE AT DAVIDSON	APF2013-00014	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		444	0	444	9/4/2013		170,496	85,692	113,664	369,852	170,496	85,692	113,664	369,852
Cabarrus County	RIVERBEND	APF2008-00078	GREATHORN PROPERTIES	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family		28	0	28	12/20/2007	12/19/2013	10,752	5,404	7,168	23,324	10,752	5,404	7,168	23,324
Concord	RIVERWALK	APF2008-00044	unkown	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Single Family	8/2/2019	488	529	-41			187,392	94,184	124,928	406,504	-15,744	-7,913	-10,496	-34,153
Concord	ROBERTA CROSSING	APF2014-00003	LIVE WELL HOMES	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	7/27/2015	55	1	54		5/20/2016	21.12	10,615	14.08	45,815	20,736	10,422	13,824	44,982
Concord	ROBERTA MEADOWS	APF2008-00075	PITTS SCHOOL, LLC / TIM HUNTLEY	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Approved	Single Family	9/24/2019	33	24	9	6/20/2006	6/20/2012	12,672	6,369	8,448	27,489	3,456	1,737	2,304	7,497
Concord	ROBERTA RIDGE SUBDIVISION	APF2016-00007	BLACKWELDER FANNIE B	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active Platting	Single Family	10/23/2019	206	117	89			79,104	39,758	52,736	171,598	34,176	17,177	22,784	74,137
Concord	ROBERTA ROAD SUBDIVISION SOUTH	APF2017-00042	PULTE HOMES	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Void	Single Family		28	0	28			10,752	5,404	7,168	23,324	10,752	5,404	7,168	23,324
Concord	ROBERTA ROAD TOWNHOMES	APF2019-00011	JONATHAN CARTER	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Townhouse		16	0	16			2,208	1,104	1,472	4,784	2,208	1,104	1,472	4,784
Cabarrus County	ROCKY GLEN	APF2008-00077	RANDALL SCRIBNER	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School	</																

Jurisdiction	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Harrisburg	STALLINGS FARM	APF2008-00037	JOE M STALLINGS ET AL	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/29/2014	21	48	-27		4/18/2004	8,064	4,053	5,376	17,493	-10,368	-5,211	-6,912	-22,491
Harrisburg	STALLINGS FARM PHASE 5	APF2008-00126	VERNON BURRIS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/31/2013	35	26	9	6/21/2004	12/22/2007	13.44	6.755	8.96	29.155	3.456	1.737	2.304	7.497
Cabarrus County	STALLINGS GLEN	APF2010-00004	CHRISTOPHER PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	8/1/2019	29	67	-38			11.136	5.597	7.424	24.157	-14.592	-7.334	-9.728	-31.654
Harrisburg	STALLINGS ROAD SUBDIVISION	APF2018-00013	ROBERT W NIXON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Single Family		191	0	191			73.344	36.863	48.896	159.103	73.344	36.863	48.896	159.103
Concord	STILLWATER	APF2008-00048	BRIAN LAYTON & JAMES D. LINKER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School		Void	Single Family		6	0	6	2/20/2007	2/20/2013	2.304	1.158	1.536	4.998	2.304	1.158	1.536	4.998
Kannapolis	STONEWOOD TOWNHOMES	APF2017-00035	COLE JENEST & STONE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		22	0	22			3.036	1.518	2.024	6.578	3.036	1.518	2.024	6.578
Cabarrus County	SUGAR HILL SUBDIVISION	APF2014-00010	JBR CUSTOM HOMES INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		9	0	9	11/12/2014	11/12/2016	3.456	1.737	2.304	7.497	3.456	1.737	2.304	7.497
Kannapolis	Summers Walk	APF2009-00006	FC SUMMERS WALK LLC A NC LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		99	0	99	1/27/2014		38.016	19.107	25.344	82.467	38.016	19.107	25.344	82.467
Concord	THE ARBORS	APF2019-00028	GINGER MOORE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			22	0	22			0	0	0	0	5.104	2.552	3.41	11.066
Cabarrus County	THE BLUFFS AT MILL BRIDGE	APF2008-00076	HARTSELL BROTHERS	Central Cabarrus High School	Central Cabarrus Middle School	Bethel Elementary School		All Lots Platted	Single Family	9/19/2019	20	11	9	5/18/2006	5/17/2012	7.68	3.86	5.12	16.66	3.456	1.737	2.304	7.497
Cabarrus County	THE ENCLAVE AT TIMBER RIDGE	APF2008-00109	Metrolina Development Corp.	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	12/9/2019	21	15	6	8/18/2005		8.064	4.053	5.376	17.493	2.304	1.158	1.536	4.998
Kannapolis	THE FALLS (ROWAN COUNTY)	APF2017-00004	B & C LAND HOLDINGS	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active (plating & permitting)	Single Family	12/30/2019	203	119	84			77.952	39.179	51.968	169.099	32.256	16.212	21.504	69.972
Kannapolis	The Farm at Riverpointe	APF2008-00152	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/13/2016	805	438	367	10/18/1999	1/21/2016	309.12	155.365	206.08	670.565	140.928	70.831	93.952	305.711
Kannapolis	THE GRAND	APF2008-00112	MCCLAIN, BARR & ASSOCIATES, SCOTT NEELY AND STEVE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	1/30/2009	240	258	-18	2/7/2007		55.68	27.84	37.2	120.72	-4.176	-2.088	-2.79	-9.054
Kannapolis	The Meadows	APF2009-00008	Todd Meckley	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School	Kannapolis Intermediate School	Void			0	0	0			0	0	0	0	0	0	0	0
Concord	THE MILLS AT ROCKY RIVER - MULTIFAMILY	APF2019-00001	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Multi Family	8/24/2015	300	8	292			69.6	34.8	46.5	150.9	67.744	33.872	45.26	146.876
Concord	THE MILLS AT ROCKY RIVER - TOWNHOMES	APF2019-00002	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Townhouse		125	0	125			17.25	8.625	11.5	37.375	17.25	8.625	11.5	37.375
Concord	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	APF2010-00003	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (plating & permitting)	Multi Family	4/15/2014	347	2	345		7/12/2016	80.504	40.252	53.785	174.541	80.04	40.02	53.475	173.535
Concord	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	APF2008-00151	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	12/31/2019	853	706	147	12/15/2005	7/12/2016	327.552	164.629	218.368	710.549	56.448	28.371	37.632	122.451
Concord	THE OAKS AT STEPHENS PLACE	APF2010-00007	JOHN FALKENBURY	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Void			0	0	0			0	0	0	0	0	0	0	0
Cabarrus County	THE POINTE AT SAINT ANDREWS	APF2008-00068	DANNY G BOST	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/3/2013	42	43	-1	1/18/2007	1/17/2013	16.128	8.106	10.752	34.986	-0.384	-0.193	-0.256	-0.833
Concord	THE SEASONS AT POPLAR TENT	APF2015-00002	PANARA JAYSUKHAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	11/21/2016	264	144	120			61.248	30.624	40.92	132.792	27.84	13.92	18.6	60.36
Harrisburg	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	APF2008-00123	MILDRED S. McMANUS	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family		16	0	16		5/22/2005	6.144	3.088	4.096	13.328	6.144	3.088	4.096	13.328
Concord	THE STATION AT POPLAR TENT	APF2008-00182	Tom McClellan	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		In Progress	Multi Family	4/28/2016	312	312	0			72.384	36.192	48.36	156.936	0	0	0	0
Concord	The View	APF2008-00180	Dane Dysert	Jay M Robinson High School	Harris Road Middle School	Weddington Hills Elementary School		Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE SINGLE FAMILY	APF2009-00004	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	12/4/2013	417	2	415	3/1/2005		160.128	80.481	106.752	347.361	159.36	80.095	106.24	345.695
Locust	THE VILLAGE AT REDBRIDGE TOWNHOMES	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse	1/7/2020	741	36	705	3/1/2005		102.258	51.129	68.172	221.559	97.29	48.645	64.86	210.795
Concord	THE VILLAGES AT SKYBROOK NORTH	APF2008-00087	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	10/23/2019	467	413	54	1/18/2005	12/31/2015	179.328	90.131	119.552	389.011	20.736	10.422	13.824	44.982
Concord	THE VILLAGES AT SKYBROOK NORTH PHASE 3	APF2009-00011	Steven Pace	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family	9/16/2013	33	3	30	11/18/2008	12/31/2013	12.672	6.369	8.448	27.489	11.52	5.79	7.88	24.99
Concord	THE WAYFORTH AT CONCORD	APF2017-00018	MARTIN MARIETTA	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Townhouse	10/11/2019	150	45	105			0	0	0	0	14.49	7.245	9.66	31.395
Concord	THE WOODS ON SOUTH UNION	APF2013-00006	MSMC Venture, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	12/30/2019	77	28	49			29.568	14.861	19.712	64.141	18.816	9.457	12.544	40.817
Midland	THOMPSONS LAKE	APF2008-00134	FRANK JACOBUS, WILLIAM BREWSTER CO., INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Expired	Single Family	9/16/2011	58	1	57	2/6/2009		34.344	15.012	13.392	62.748	21.888	11.001	14.592	47.481
Concord	Tower Place Townhomes Phase 2	APF2009-00015	Fortune	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Kannapolis	TRINITY CREST	APF2008-00158	Cindy Geater	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Platting	Single Family	11/3/2015	60	60	0			23.04	11.58	15.36	49.98	0	0	0	0
Kannapolis	TRINITY CROSSING ROAD DEVELOPMENT	APF2017-00046	ZACK GORDON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			130	0	130			0	0	0	0	30.16	15.08	20.15	65.39
Cabarrus County	Trinity Place	APF2008-00159	Primestar Properties Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/5/2018	5	8	-3			1.92	0.965	1.28	4.165	-1.152	-0.579	-0.768	-2.499
Midland	TUCKER CHASE	APF2008-00101	CHUCK STEVENS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	7/26/2016	162	129	33	6/1/2004		62.208	31.266	41.472	134.946	12.672	6.369	8.448	27.489
Concord	UNICA	APF2015-00008	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Single Family		175	0	175			67.2	33.775	44.8	145.775	67.2	33.775	44.8	145.775
Cabarrus County	Vanderburg Estates	APF2008-00160	Horton Landvest Inc	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	1/19/2018	114	46	68			43.776	22.002	29.184	94.962	26.112	13.124	17.408	56.644
Concord	VILLAGES AT DREAMING CREEK SINGLE FAMILY	APF2008-00091	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Single Family		57	0	57	7/17/2009	12/31/2015	21.888	11.001	14.592	47.481	21.888	11.001	14.592	47.481
Concord	VILLAGES AT DREAMING CREEK TOWNHOMES	APF2009-00003	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		46	0	46	7/17/2009	12/31/2015	6.348	3.174	4.232	13.754	6.348	3.174	4.232	13.754
Kannapolis	Villas at Forest Park Retirement Facility	APF2008-00178	Douglas Company, LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Age Restricted Development	Age Restricted		64	0	64			0	0	0	0	0	0	0	0
Concord	VILLAGES AT LOGAN GARDENS RETIREMENT FACILITY	APF2009-00014	Doug Hart	Jay M Robinson High School	HD Winkler Middle School	W M Irvin Elementary School		Age Restricted Development	Age Restricted	1/28/2014	44	2	42	9/15/2009		0	0	0	0	0	0	0	0
Concord	VILLAGES AT WINECOFF	APF2008-00043	Danny Bost	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	5/26/2017	99	85	14	3/15/2005	12/31/2013	38.016	19.107	25.344	82.467	5.376	2.702	3.584	11.662
Mt. Pleasant	WALKER ROAD PROPERTIES	APF2019-00008	ERIN BURRIS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family		97	0	97			37.248	18.721	24.832	80.801	37.248	18.721	24.832	80.801
Concord	WALLACE MEADOWS TOWNHOMES	APF2018-00008	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			98	0	98			0	0	0	0	22.736	11.368	15.19	49.294
Kannapolis	WATERFORD ON THE ROCKY RIVER	APF2008-00066	Justin E Kies	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	1/4/2018	278	246	32	4/21/2005	10/1/2016	106.752	53.654	71.168	231.574	12.288	6.176	8.192	26.656
Concord	Waterstone at Weddington Apartments	APF2008-00137	Brian Kaiser	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	1/17/2013	412	476	-64	11/21/2008		61.8	22.66	29.664	114.124	-14.848	-7.424	-9.92	-32.19

Jurisdiction	Subdivision	APF#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg. Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Midland	WYNTREE	APF2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Multi Family		149	0	149			34,568	17,284	23,095	74,947	34,568	17,284	23,095	74,947
Concord	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84.48	42.46	56.32	183.26	28.032	14.089	18.688	60.809
Harrisburg	ZION CHURCH RD RESIDENTIAL	APF2020-00005	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			29	0	29			0	0	0	0	6.728	3.364	4.495	14.587
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		222	0	222			85,248	42,846	56,832	184,926	85,248	42,846	56,832	184,926
Concord	ZION CHURCH ROAD SITE	APF2018-00020	MATT MANDLE	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116			44,544	22,388	29,696	96,628	44,544	22,388	29,696	96,628
Concord	ZION CHURCH ROAD TOWNHOME CONCEPT	APF2018-00026	JEREMY HORTON	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Townhouse		153	0	153			21,114	10,557	14,076	45,747	21,114	10,557	14,076	45,747
											55425	24888	31,292			16476.28	8245.49	10896.09	35430.86	9011.758	4521.379	6011.576	19544.713

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - December 2019 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Robert J. Carney, Jr., EDC

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

December 2019 Project Activity Report



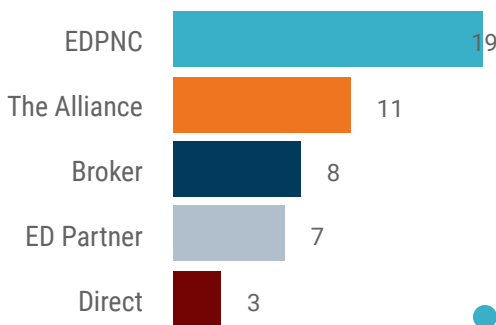
The EDC received 5 new RFIs (requests for information) in December and submitted sites/buildings for all of the new requests. There was 1 client/consultant site visit in December.



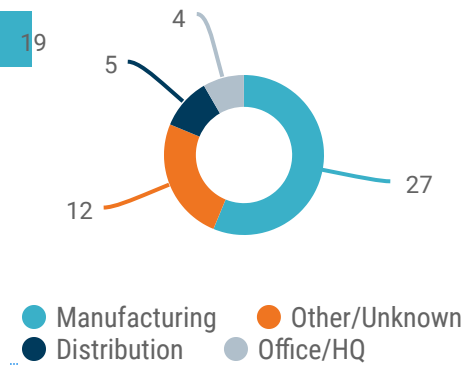
Other Project Activity Stats



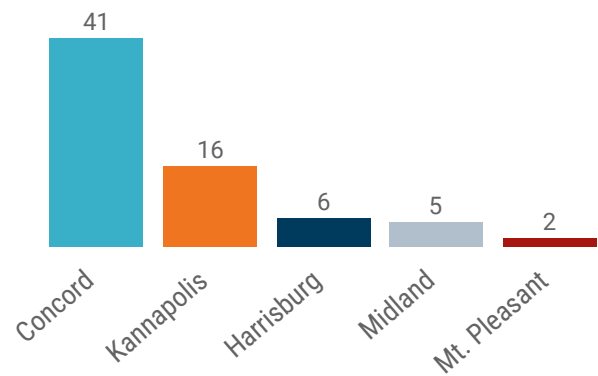
Projects By Source



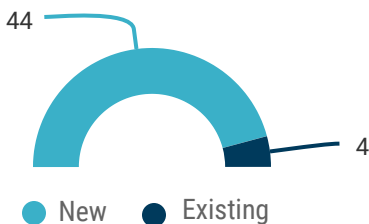
Projects By Industry



of Projects By Location



Projects By Type



191

average jobs per project



84K

average square feet per project



26

average acres per project



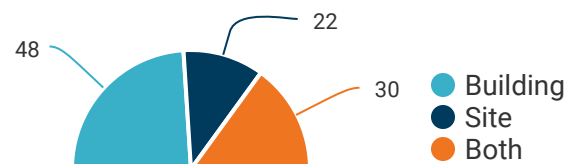
36%
of Cabarrus EDC's projects involve companies outside of the U.S.



93M
average investment per project



Building vs. Site - %



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

Finance - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports from Finance displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2019*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
REVENUES						
Ad Valorem Taxes & Interest	(176,965,890)	(176,965,890)	(91,184,344)	\$ -	\$ 85,781,546	51.5%
Other Taxes	(52,785,613)	(52,785,613)	(19,218,562)	-	33,567,051	36.4%
Intergovernmental Revenues	(21,315,255)	(21,728,238)	(6,866,844)	-	14,861,394	31.6%
Permits and Fees	(7,207,427)	(7,207,427)	(3,935,976)	-	3,271,451	54.6%
Sales and Services	(13,730,184)	(13,735,184)	(5,443,708)	-	8,291,476	39.6%
Investment Earnings	(1,000,000)	(1,000,000)	(748,365)	-	251,635	74.8%
Miscellaneous/Other Finance Sources	(2,786,165)	(12,603,271)	(492,822)	-	12,110,450	3.9%
TOTAL REVENUES	(275,790,534)	(286,025,623)	(127,890,621)	\$ -	\$ 158,135,003	44.7%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 1,043,936	\$ 1,044,936	\$ 475,482	\$ -	569,454	45.5%
County Manager	1,710,084	1,710,584	690,369	-	1,020,215	40.4%
Communications	763,128	764,678	321,879	3,050	439,749	42.5%
Human Resources	1,023,769	1,026,769	453,508	2,133	571,128	44.4%
Tax Collector	1,083,449	1,083,449	502,604	-	580,845	46.4%
Tax Administration	2,484,812	2,484,812	1,139,245	107	1,345,460	45.9%
Board of Elections	1,415,887	1,396,745	360,169	133,319	903,257	35.3%
Register of Deeds	619,658	619,658	322,411	-	297,247	52.0%
Finance	1,156,867	1,220,767	548,876	65,000	606,891	50.3%
Information Technology	5,981,188	6,211,163	2,997,146	380,575	2,833,441	54.4%
Non-departmental*	3,068,602	4,502,194	2,049,705	607,822	1,844,667	59.0%
Infrastructure & Asset Management						
Grounds Maintenance	1,946,658	1,999,787	825,594	438,463	735,731	63.2%
Administration	2,021,348	2,021,348	833,094	45,200	1,143,054	43.5%
Sign Maintenance	174,374	174,374	62,150	-	112,224	35.6%
Building Maintenance	3,596,179	3,830,844	1,241,171	786,231	1,803,442	52.9%
Facility Services	1,704,703	1,726,595	680,539	118,060	927,997	46.3%
Fleet Maintenance	808,780	843,700	274,075	273,288	296,337	64.9%
Contribution to Other Funds	6,584,004	12,586,082	9,084,004	-	3,502,078	72.2%
Total General Government	\$ 37,187,426	\$ 45,248,484	\$ 22,862,021	\$ 2,853,247	\$ 19,533,217	56.8%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 17,641,707	\$ 18,638,074	\$ 8,104,113	\$ 1,226,151	\$ 9,307,810	50.1%
Jail	11,574,320	11,620,397	5,611,715	888,091	5,120,591	55.9%
Animal Control	886,179	886,179	367,164	69,252	449,763	49.2%
Animal Shelter	515,210	515,210	252,576	-	262,634	49.0%
Courts Maintenance	270,287	283,567	85,276	16,186	182,105	35.8%
Construction Standards	2,631,797	2,681,336	1,156,663	50,770	1,473,903	45.0%
Emergency Management	327,361	366,084	146,887	39,049	180,147	50.8%
Fire Services	1,488,400	1,493,208	623,437	159,498	710,273	52.4%
Emergency Medical Services	9,891,446	10,089,192	5,057,997	38,065	4,993,130	50.5%
Other Public Safety*	2,070,669	2,228,040	903,584	782,611	541,845	75.7%
Total Public Safety	\$ 47,297,376	\$ 48,801,287	\$ 22,309,413	\$ 3,269,674	\$ 23,222,200	52.4%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2019*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	\$ 638,447	\$ 645,107	\$ 289,554	\$ 2,877	\$ 352,677	45.3%
Community Development	596,260	696,827	327,127	0	369,700	46.9%
Soil & Water Conservation	250,628	255,789	114,309	5,040	136,440	46.7%
Zoning Administration	243,735	243,735	85,387	150	158,198	35.1%
Economic Development Corporation	403,169	403,169	200,896	-	202,273	49.8%
Economic Development Incentives	1,730,000	2,192,284	462,284	686,000	1,044,000	52.4%
Other Economic & Physical Development*	1,958,437	1,958,437	239,333	241,300	1,477,803	24.5%
Total Economic & Physical Development	\$ 5,820,676	\$ 6,395,348	\$ 1,718,890	\$ 935,367	\$ 3,741,091	41.5%
ENVIRONMENTAL PROTECTION						
Waste Reduction	\$ 858,478	\$ 1,040,973	\$ 447,067	\$ 143,703	\$ 450,202	56.8%
Total Environmental Protection	\$ 858,478	\$ 1,040,973	\$ 447,067	\$ 143,703	\$ 450,202	56.8%
HUMAN SERVICES						
Veterans Services	\$ 290,122	\$ 290,122	\$ 121,488	\$ -	\$ 168,634	41.9%
Cooperative Extension	408,053	413,650	172,918	-	240,732	41.8%
Human Services						
Administration	4,159,659	4,303,063	2,129,452	387,547	1,786,064	58.5%
Economic Family Support Services	2,901,982	2,901,735	1,071,041	-	1,830,694	36.9%
Transportation	2,394,782	2,437,094	982,741	187,015	1,267,337	48.0%
Child Welfare	8,914,930	8,966,099	4,045,876	248,134	4,672,089	47.9%
Child Support Services	1,963,968	1,963,968	859,840	17,620	1,086,508	44.7%
Economic Services	8,601,624	8,601,624	3,815,836	-	4,785,788	44.4%
Adult and Family Services	1,782,688	1,782,688	832,991	34,389	915,308	48.7%
Nutrition	526,608	526,608	219,586	147,103	159,919	69.6%
Senior Services	727,224	741,497	296,047	192,867	252,583	65.9%
Other Human Services*	8,418,085	8,418,085	4,057,170	4,127,323	233,592	97.2%
Total Human Services	\$ 41,089,725	\$ 41,346,232	\$ 18,604,987	\$ 5,341,999	\$ 17,399,247	57.9%
EDUCATION						
Cabarrus County Schools Operating	\$ 70,342,488	\$ 70,342,488	\$ 35,171,256	\$ -	\$ 35,171,232	50.0%
Kannapolis City Schools Operating	8,798,724	8,798,724	4,663,416	-	4,135,308	53.0%
RCCC Operating	3,402,215	3,402,215	1,701,113	-	1,701,102	50.0%
Cabarrus County Schools Capital	1,056,324	1,111,764	583,602	15,132	513,030	53.9%
Kannapolis City Schools Capital	108,832	134,187	117,771	3,682	12,735	90.5%
RCCC Capital	100,000	100,000	100,000	-	-	100.0%
Other Education*	122,644	122,644	61,330	36,318	24,996	79.6%
Total Education	\$ 83,931,227	\$ 84,012,022	\$ 42,398,488	\$ 55,131	\$ 41,558,403	50.5%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 1,750,479	\$ 1,755,979	\$ 753,711	\$ 77,440	\$ 924,828	47.3%
Senior Centers	790,086	847,518	331,709	9,073	506,736	40.2%
Library System	3,568,366	3,573,807	1,578,353	203,029	1,792,425	49.8%
Other Cultural & Recreation*	26,000	26,000	26,000	104,600	(104,600)	502.3%
Total Culture & Recreation	\$ 6,134,931	\$ 6,203,304	\$ 2,689,773	\$ 394,141	\$ 3,119,389	49.7%
DEBT SERVICE						
Schools	\$ 44,235,015	\$ 43,742,293	\$ 12,208,739	\$ 333,450	\$ 31,200,104	28.7%
Other	9,235,680	9,235,680	1,350,488	115,190	7,770,002	15.9%
Total Debt Service	\$ 53,470,695	\$ 52,977,973	\$ 13,559,227	\$ 448,640	\$ 38,970,106	26.4%
TOTAL EXPENDITURES	\$ 275,790,534	\$ 286,025,623	\$ 124,589,866	\$ 13,441,902	\$ 147,993,855	48.3%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 3,300,755	\$ (13,441,902)	\$ (10,141,147)	

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Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2019*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	\$ (1,025,613)	\$ (1,166,586)	\$ (839,120)	\$ -	\$ 327,466	71.9%
Fair Sales and Services	(677,150)	(677,150)	(583,925)	-	93,225	86.2%
Fair Investment Earnings	(14,117)	(14,117)	(9,740)	-	\$ 4,377	69.0%
Fair Miscellaneous Revenue	(15,000)	(15,000)	(443)	-	\$ 14,557	3.0%
Total Arena and Events Center Fund	\$ (1,731,880)	\$ (1,872,853)	\$ (1,433,228)	\$ -	\$ 439,625	76.5%
EXPENDITURES						
Arena and Events Center	\$ 1,025,613	\$ 1,166,586	\$ 612,720	\$ 358,258	\$ 195,608	83.2%
County Fair	706,267	706,267	506,354	24,150	175,763	75.1%
Total Arena and Events Center Fund	\$ 1,731,880	\$ 1,872,853	\$ 1,119,073	\$ 382,408	\$ 371,372	80.2%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ (46,000)	\$ (46,000)	\$ (13,190)	\$ -	\$ 32,810	28.7%
Permits and Fees	(134,000)	(134,000)	(58,666)	-	75,334	43.8%
Sales and Services	(1,195,000)	(1,195,000)	(542,200)	-	652,800	45.4%
Investment Earnings	(28,508)	(28,508)	(29,388)	-	(880)	103.1%
Other Finance Sources	-	(34,647)	-	-	34,647	0.0%
Total Landfill Fund	\$ (1,403,508)	\$ (1,438,155)	\$ (643,445)	\$ -	\$ 794,711	44.7%
EXPENDITURES						
Landfill Operations	\$ 1,403,508	\$ 1,438,155	\$ 291,744	\$ 114,191	\$ 1,032,221	28.2%
Total Landfill Fund	\$ 1,403,508	\$ 1,438,155	\$ 291,744	\$ 114,191	\$ 1,032,221	28.2%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ (758,740)	\$ (758,740)	\$ (289,525)	\$ -	\$ 469,215	38.2%
Investment Earnings	(1,500)	(1,500)	(2,483)	-	(983)	165.6%
Other Finance Sources	-	-	-	-	-	0.0%
Total 911 Emergency Telephone Fund	\$ (760,240)	\$ (760,240)	\$ (292,009)	\$ -	\$ 468,231	38.4%
EXPENDITURES						
Operations	\$ 700,714	\$ 700,714	\$ 166,615	\$ 249,027	\$ 285,071	59.3%
Debt Service	59,526	59,526	29,763	-	29,763	50.0%
Total 911 Emergency Telephone Fund	\$ 760,240	\$ 760,240	\$ 196,379	\$ 249,027	\$ 314,834	58.6%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ (13,612,017)	\$ (13,612,017)	\$ (6,240,531)	\$ -	\$ 7,371,486	45.8%
Investment Earnings	(45,000)	(45,000)	(54,552)	-	(9,552)	121.2%
Miscellaneous	(195,000)	(195,000)	(11,289)	-	183,711	5.8%
Other Finance Sources	-	-	-	-	-	0.0%
Total Self-Insured Funds	\$ (13,852,017)	\$ (13,852,017)	\$ (6,306,371)	\$ -	\$ 7,545,646	45.5%
EXPENDITURES						
Workers Compensation Insurance	\$ 1,268,980	\$ 1,268,980	\$ 491,633	\$ -	\$ 777,347	38.7%
Liability Insurance	1,069,522	1,069,522	590,994	-	478,528	55.3%
Dental Insurance	444,500	444,500	201,038	-	243,462	45.2%
Hospitalization Insurance	11,069,015	11,069,015	5,139,334	941,876	4,987,805	54.9%
Total Self-Insured Funds	\$ 13,852,017	\$ 13,852,017	\$ 6,422,999	\$ 941,876	\$ 6,487,142	53.2%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2019*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ (5,121,439)	\$ (5,121,439)	\$ (2,660,071)	\$ -	\$ 2,461,368	51.9%
<i>Total Fire Districts Fund</i>	<u>\$ (5,121,439)</u>	<u>\$ (5,121,439)</u>	<u>\$ (2,660,071)</u>	<u>\$ -</u>	<u>\$ 2,461,368</u>	<u>51.9%</u>
EXPENDITURES						
Fire Districts	\$ 5,121,439	\$ 5,121,439	\$ 2,660,085	\$ -	\$ 2,461,354	51.9%
<i>Total Fire Districts Fund</i>	<u>\$ 5,121,439</u>	<u>\$ 5,121,439</u>	<u>\$ 2,660,085</u>	<u>\$ -</u>	<u>\$ 2,461,354</u>	<u>51.9%</u>
TOTAL REVENUES	<u>\$ (22,869,084)</u>	<u>\$ (23,044,704)</u>	<u>\$ (11,335,123)</u>	<u>\$ -</u>	<u>\$ 11,709,581</u>	<u>49.2%</u>
TOTAL EXPENDITURES	<u>\$ 22,869,084</u>	<u>\$ 23,044,704</u>	<u>\$ 10,690,280</u>	<u>\$ 1,687,502</u>	<u>\$ 10,666,922</u>	<u>53.7%</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 644,843</u>	<u>\$ (1,687,502)</u>	<u>\$ (1,042,659)</u>	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 21, 2020
6:30 PM

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

EXPECTED LENGTH OF PRESENTATION:

30 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
