

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, December 16, 2019.

Present - Chairman: Stephen M. Morris  
Vice Chairman: Diane R. Honeycutt  
Commissioners: F. Blake Kiger  
Elizabeth F. Poole  
Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

Reverend Delton W. Cooper, Sr., Cabarrus County Sheriff's Office Chaplain delivered the invocation.

**(A) APPROVAL OR CORRECTION OF MINUTES**

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the minutes of November 4, 2019 (Work Session), November 18, 2019 (Regular Meeting) and November 20, 2019 (Cabarrus Summit) as presented.

Chairman Morris recognized Youth Commission Central Cabarrus High School representative Taylor Hanson.

**(B) Board Organization**

Chairman Morris turned the meeting over to Mike Downs, County Manager who presided over the organization of the Board.

**(B-1) Board of Elections - Election of Chairman**

Mike Downs, County Manager, called for nominations for the position of Chairman.

Commissioner Honeycutt **NOMINATED** Commissioner Morris. Commissioner Kiger seconded the nomination.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Honeycutt and unanimously carried, the Board voted to close the floor for nominations and re-elected Commissioner Morris as Chairman of the Cabarrus County Board of Commissioners by acclamation.

Mr. Downs announced Commissioner Morris has been re-elected Chairman and turned the meeting over to him.

**(B-2) Board of Commissioners - Election of Vice Chairman**

Chairman Morris called for nominations for the position of Vice Chairman.

Commissioner Shue **NOMINATED** Commissioner Honeycutt. Commissioner Kiger seconded the nomination.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board voted to close nominations and re-elected Commissioner Honeycutt as Vice Chairman of the Cabarrus County Board of Commissioners by acclamation.

**(B-3) Board of Commissioners - Comments from Chairman and Vice Chairman**

Chairman Morris expressed appreciation to the Board for their support.

Vice Chairman Honeycutt expressed appreciation to the Board and staff for their work and support.

Commissioner Shue provided comments and expressed appreciation for the Chair and Vice Chairman's dedication and efforts.

**(C) APPROVAL OF THE AGENDA**

Chairman Morris reviewed the following changes to the agenda.

Additions:

New Business  
County Manager - Synthetic Turf Project with County Schools and CVB

Moved to January:

Consent Agenda  
Appointments - Centralina Economic Development District

Removed:

New Business  
Infrastructure and Asset Management - Sheriff's Training and Firing Range Civil Renovations

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the agenda as amended.

(D) RECOGNITIONS AND PRESENTATIONS

(D-1) Human Resources - Recognition of John "David" Baxter, Cable Television General Manager, on His Retirement from Cabarrus County Communications and Outreach Department

Jonathan Marshall, Deputy County Manager, recognized David Baxter, Cable Television General Manager, on his retirement after 16 years of service to Cabarrus County. Mr. Marshall highlighted a number of Mr. Baxter's accomplishments during his tenure with the County.

Vice Chairman Honeycutt presented Mr. Baxter with a service award in appreciation of his service and dedication to the County.

Mr. Baxter graciously accepted the award and expressed appreciation.

(D-2) Proclamation - Dr. Martin Luther King, Jr. Day

Chairman Morris read the following proclamation aloud.

Commissioner Kiger requested an update to the proclamation to include Dr. King's designation as reverend.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation honoring Reverend Dr. Martin Luther King, Jr.

Proclamation No. 2019-20

PROCLAMATION

WHEREAS, Reverend Dr. Martin Luther King, Jr., was born on January 15, 1929 in Atlanta, Georgia, and devoted his life to fighting poverty, injustice and racism in America; and

WHEREAS, Reverend Dr. King, through his practice of non-violent protest, promoted the importance of love, peace and freedom for humankind and challenged America to honor its promise of liberty and justice for all citizens; and

WHEREAS, during his lifetime, Reverend Dr. King sought to forge the common ground on which individuals of all ages, races and backgrounds could join together to address important community issues and provide service to their community; and

WHEREAS, the third Monday in January has been established as a national holiday to observe the anniversary of Reverend Dr. King's birth and commemorated as a national day of service; and

NOW THEREFORE, the Cabarrus County Board of Commissioners hereby proclaims Monday, January 20, 2020 as Reverend Dr. Martin Luther King, Jr. Day in Cabarrus County and encourages all citizens to join in the special programs and ceremonies to be held throughout the county honoring the life and work of Reverend Doctor King and his legacy of peace and equality for all citizens.

Adopted this 16<sup>th</sup> day of December, 2019.

/s/ Stephen M. Morris

Stephen M. Morris, Chairman  
Board of Commissioners

Attest:

/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**(D-3) Proclamation - National Radon Action Month**

Chairman Morris read the following proclamation aloud.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2019-21

PROCLAMATION IN SUPPORT OF  
NATIONAL RADON ACTION MONTH

WHEREAS, radon is a colorless, odorless, radioactive gas that may threaten the health of our citizens and their families; and

WHEREAS, radon is the second leading cause of lung cancer in the U.S. and is the leading cause of lung cancer in non-smokers; and

WHEREAS, the National Academy of Sciences estimates that up to 21,000 lung cancer deaths occur in the United States each year; and

WHEREAS, one in fifteen homes across the U.S. have elevated radon levels; and

WHEREAS, a home may have elevated levels of radon, even if neighboring homes do not; and

WHEREAS, living in a home with an average radon level of 4 picocuries per liter of air poses a similar risk of developing lung cancer as smoking half a pack of cigarettes a day; and

WHEREAS, testing for radon is simple, inexpensive and radon problems can be fixed; and

WHEREAS, Cabarrus County, the U.S. Surgeon General, the U.S. Environmental Protection Agency, the NC Department of Health and Human Services' NC Radon Program and the North Carolina Advisory Committee on Cancer Coordination and Control support efforts to encourage homeowners to test their homes for radon and have elevated levels addressed; and

WHEREAS, residents of Cabarrus County need to understand the concern for the safety and health of their families; and

WHEREAS, a proclamation of National Radon Action Month is an opportunity to educate individuals on the available measures to reduce radon exposure.

NOW, THEREFORE, BE IT PROCLAIMED, that the Cabarrus County Board of Commissioners do hereby declare:

JANUARY 2020 AS NATIONAL RADON ACTION MONTH

Adopted this 16<sup>th</sup> day of December, 2019.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

**(E) INFORMAL COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 6:57 p.m. He stated each speaker would be limited to three minutes.

With there being no one to address the Board, Chairman Morris closed that portion of the meeting.

**(F) OLD BUSINESS**

None.

**(G) CONSENT**

**(G-1) Active Living and Parks - 2020 Fees and Charges Policy**

Each year, the Active Living and Parks Department reviews the Fees and Charges Policy, presents it to the Active Living and Parks Commission and Senior Centers Advisory Council, and recommends changes to the Board of Commissioners.

The documents provided reflect the proposed changes to the Fees and Charges Policy and a summary of the requested changes. These items are addressed during this time of year so that they can be in place in January and for the entire calendar year. A fiscal year approval would split some of the sports and activity sessions.

Both the Senior Center Advisory Council and the Parks Commission unanimously approved this recommendation.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the Active Living and Parks 2020 Fees and Charges Policy.

**(G-2) Active Living and Parks - Town of Midland Request**

Midland Mayor John Crump, Council Member Wise, and Manager Paris made a presentation to the Active Living and Park (ALP) Commission at the October meeting. The Town wants to name the Trail around the front pond at Rob Wallace Park (RWP) in memory of Ellis "Reed" Parlier. Reed was the young man from Midland who lost his life during the tragic UNCC shooting earlier this year.

The Town of Midland will pay for a sign to designate the Trail name. Cabarrus County will make final approval for the location, size, and wording for the sign.

The Parlier family was made aware of this request and are in full support.

The sign is the only element of this project.

The ALP Commission unanimously approved this honorary naming of the Pond Trail Loop in memory of Reed Parlier.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the naming of the Rob Wallace Park front pond trail loop to honor Ellis "Reed" Parlier with Cabarrus County having final say on the size, location, and wording on the sign with the Town of Midland paying for the sign and installation.

**(G-3) Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)**

Each year, the Board of Commissioners has to appoint or reappoint representatives to the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC).

Staff respectfully requests that Susie Morris, Planning and Zoning Manager, be appointed as the Cabarrus County TCC representative and that Phil Collins, Senior Planner, be appointed as the alternate representative.

The Board of Commissioners will also need to appoint, or reappoint, a commission member to serve on the TAC, along with an alternate. Commissioner Poole currently serves as the representative for Cabarrus County and Commissioner Morris serves as the alternate.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Susie Morris, Planning and Zoning Manager, as the Cabarrus County TCC representative and Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2020.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Commissioner Poole as the regular member and Commissioner Morris as the alternate member to the TAC for one-year terms ending December 31, 2020.

**(G-4) Appointments - Juvenile Crime Prevention Council**

At the Juvenile Crime Prevention Council's November meeting, the Council voted to recommend Camron Trott to fill the vacant "Student under 18" position as the Cabarrus County Schools representative. A letter of recommendation in this regard was included in the agenda.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board appointed Camron Trott to the Juvenile Crime Prevention Council as the "Student under 18/CCS" representative to complete an unexpired term ending June 30, 2020.

**(G-5) Appointments - NC 73 Council of Planning Member Appointments**

Each year, the Board of Commissioners has to appoint or reappoint representatives to the NC 73 Council of Planning.

Staff respectfully requests that Susie Morris, Planning and Zoning Manager, be reappointed as the Cabarrus County representative and that Phil Collins, Senior Planner, be reappointed as the alternate representative.

The Board of Commissioners will also need to appoint or reappoint a commission member to serve on the NC73 COP, along with an alternate. Commissioner Honeycutt currently serves as the representative for Cabarrus County and Commissioner Poole serves as the alternate.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Susie Morris, Planning and Zoning Manager, as the Cabarrus County representative and reappointed Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2020.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Commissioner Honeycutt as the regular member and Commissioner Poole as an alternate member to the NC73 COP for one-year terms ending December 31, 2020.

**(G-6) Appointments and Removals - Cabarrus County Senior Centers Advisory Council**

The terms of appointment on the Cabarrus County Senior Centers Advisory Council for Thomas Dixon, Anita Helms, Pat Martin, Earnest Morrissey and Mary Watts expire December 31, 2019.

Thomas Dixon is eligible for and has agreed to serve another three-year term. Mr. Dixon resides in Rowan County. An exception to the "residency" provision of the Appointment Policy will be needed for him.

Mary Watts has expressed interest in serving an additional three-year term. She has proven to be an active advisory council member and has been instrumental in various programs and committees.

Anita Helms is eligible for reappointment, but has requested not to be reappointed at this time.

Pat Martin and Earnest Morrissey are not eligible to serve another term based on current bylaws.

The Cabarrus County Senior Centers Advisory Council unanimously voted to recommend Ann Eaves, James Lentz and Earline Ward be appointed to the Council for three-year terms ending December 31, 2022.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board removed Anita Helms, Patricia Martin, and Earnest Morrissey from the Cabarrus County Senior Centers Advisory Council and thanked them for their service.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board appointed Ann Eaves, James Lentz and Earline Ward to the Cabarrus County Senior Centers Advisory Council for three-year terms ending December 31, 2022.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Thomas Dixon and Mary Watts to the Cabarrus County Senior Centers Advisory Council for three-year terms ending December 31, 2022; including an exception to the "length of service" provision

of the Appointment Policy for Ms. Watts and an exception to the "residency" provision of the Appointment Policy for Mr. Dixon.

**(G-7) Appointments and Removals - Cabarrus County Youth Commission**

The Youth Commission would like to recommend the following students be appointed to the Cabarrus County Youth Commission for two-year terms ending June 30, 2021:

Riley Critchelow, Cox Mill High School  
Lainey Lancaster, Mount Pleasant High School

Additionally, Cabarrus County Youth Commissioners Gabby Parra, from Mount Pleasant High School, and Belamy Counou, from Early College High School, have submitted their resignations.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board removed Gabby Parra and Belamy Counou from the Cabarrus County Youth Commission roster and thanked them for their service.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board appointed Riley Critchelow and Lainey Lancaster to the Cabarrus County Youth Commission for two-year terms ending June 30, 2021.

**(G-8) Appointments and Removals - Human Services Advisory Board**

The terms of Human Services Advisory Board members Marie Dockery, Lasharee Rogers and Andrea Pack end December 31st. Ms. Dockery and Ms. Rogers are eligible for reappointment and would like to serve another term. Due to scheduling conflicts, Ms. Pack has been unable to attend 75 percent of the advisory boards' meetings.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board removed Andrea Pack from the Human Services Advisory Board roster and thanked her for her service.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Marie Dockery and Lasharee Rogers to the Human Service Advisory Board for three-year terms ending December 31, 2022.

**(G-9) BOC - Commissioner Appointments for 2020**

The chart provided outlines commissioner appointments to various boards and committees and appointments as liaisons to the surrounding municipalities for 2020.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the commissioner appointments for 2020 as set forth in the agenda.

NAME OF BOARD	2020 APPOINTMENTS
ACT Work Ready Community Committee	Poole
Active Living and Parks Commission	Shue
Cabarrus County Animal Protection Advisory Board	Kiger
Cabarrus County Board of Education - Business Mtg.	Kiger/Honeycutt
Cabarrus County Board of Education - Work Session	Honeycutt/Kiger
Cabarrus County Partnership for Children (Smart Start)	Morris
Cabarrus Planning and Zoning Commission	Kiger/Shue
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	Poole/Morris
Cardinal Innovations	Morris
Cardinal Innovations Commissioner Advisory Board	Shue
Centralina Council of Government Executive Board	Shue
Centralina Council of Government Board of Directors	Shue
Centralina Economic Development Commission	Downs/Planning Staff
Centralina Workforce Development Consortium	Poole
City of Concord	Kiger
City of Kannapolis	Morris
City of Locust	Shue
Cooperative Extension Service	Honeycutt
Council of Planning - NC 73 Corridor	Honeycutt/Poole
Early Childhood Task Force Advisory Board	Poole/Kiger
Exit 49 Taskforce	Poole/Downs
Fire Departments & First Responder Advisory Committee	Poole/Shue
Forester	Shue
Home and Community Care Block Grant Advisory Committee	Honeycutt
Human Services Advisory Board	Honeycutt
Juvenile Crime Prevention Council	Morris
Kannapolis Board of Education	Shue/Kiger
Library Board of Trustees	Morris

Local Emergency Planning Committee	Honeycutt
Mental Health Advisory Board	Poole
Public Health Authority of Cabarrus County	Morris
Region F Aging Advisory Committee	Shue
Rowan-Cabarrus Community College Board of Trustees	Morris
Senior Centers Advisory Council	Honeycutt
Soil & Water Conservation District	Shue
Tourism Authority	Honeycutt
Town of Harrisburg	Kiger
Town of Midland	Shue
Town of Mt. Pleasant	Poole
Transportation Advisory Board	Morris
Water and Sewer Authority	Poole/Marshall
Watershed Improvement Commission	Morris
Youth Council	Kiger

**(G-10) BOC - Resolution Establishing the Board of Commissioners' 2020 Meeting Schedule**

The following resolution establishes the Boards' meeting schedule for 2020.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the resolution.

Resolution No. 2019-20

RESOLUTION  
ESTABLISHING THE REGULAR MEETING SCHEDULE  
FOR CALENDAR YEAR 2020

- WHEREAS, the regular agenda work sessions of the Cabarrus County Board of Commissioners are held on the first Monday of each month at 4:00 p.m. in the Multipurpose Room at the Governmental Center, except in December; and
- WHEREAS, the regular meetings of the Board of Commissioners are held on the third Monday of each month at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and
- WHEREAS, the Board holds an annual goal-setting/planning retreat in the winter which is set for February 28, 2020 at 4:00 p.m. and February 29, 2020 at 8:00 a.m. at the Cabarrus Arena and Events Center in Concord; and
- WHEREAS, budget workshops are held annually and are scheduled for June 2 and June 4, 2020 from 4:00 p.m. to 7:00 p.m. in the Multipurpose Room at the Governmental Center; and
- WHEREAS, the Board will hold a Budget Public Hearing meeting June 1, 2020 at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and
- WHEREAS, quarterly summits are scheduled at the Cabarrus Arena and Events Center on January 15, 2020, April 15, 2020, July 15, 2020 and October 21, 2020 at 6:00 p.m.; and
- WHEREAS, the Martin Luther King, Jr. holiday requires a change in the regular meeting date in January 2020; and
- WHEREAS, the Labor Day holiday requires a change in the agenda work session meeting date in September 2020; and
- WHEREAS, the Board may attend the following conferences/gatherings and desires to give the public ample notice:
  - NACo Legislative Conference in Washington, DC on February 29 - March 4, 2020;
  - NCACC County Assembly Day/Legislative Reception in Raleigh on May 20, 2020;
  - NACo Annual Conference in Orlando, Florida on July 17-20, 2020; and
  - NCACC Annual Conference in Concord, NC on August 13-15, 2020.
- WHEREAS, North Carolina General Statute 153A-39 requires that the Board hold an organizational meeting the first Monday in December for each even numbered year; and
- WHEREAS, on the first Monday in December of even numbered years, it is customary for the Board to hold a reception and swearing-in ceremony at the

Governmental Center honoring incoming and outgoing elected officials prior to the commencement of the organizational meeting; and

WHEREAS, the organizational meeting will be held in the Board of Commissioners' Meeting Room and begin at 6:00 p.m.; and

WHEREAS, the December agenda work session will be held in the Board of Commissioners' Meeting Room and will commence upon the conclusion of the organizational meeting (on or about 6:15 p.m.).

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1) Establish the Board's regular agenda work session schedule to meet at 4:00 p.m. in the Multipurpose Room at the Governmental Center on the following dates, except in December:

January 6, 2020	July 6, 2020
February 3, 2020	August 3, 2020
March 9, 2020	September 8, 2020 (Tuesday)
April 6, 2020	October 5, 2020
May 4, 2020	November 2, 2020
June 1, 2020	December 7, 2020 (6:15 p.m.)

- (2) Establish the Board's regular meeting schedule to meet at 6:30 p.m. in the Commissioner's Meeting Room at the Governmental Center on the following dates:

January 21, 2020 (Tuesday)	July 21, 2020 (Tuesday)
February 17, 2020	August 17, 2020
March 23, 2020	September 21, 2020
April 20, 2020	October 19, 2020
May 18, 2020	November 16, 2020
June 15, 2020	December 21, 2020

- (3) Establish the Board's annual goal-setting/planning retreat in the winter to meet at the Cabarrus Arena and Events Center which is set on the following dates:

February 28, 2020 (4:00 p.m.)	February 29, 2020 (8:00 a.m.)
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BE IT FURTHER RESOLVED that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

ADOPTED this 16<sup>th</sup> day of December, 2019.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Board of Commissioners

ATTEST:  
/s/ Lauren Linker  
 Lauren Linker, Clerk to the Board

**(G-11) County Manager - Strategic Plan Final Draft Review**

A final draft of the strategic plan was provided for the Board to review and request any information needed.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the final draft of the Cabarrus County Strategic Plan.

Cabarrus County Government Strategic Plan

Vision:

Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive and our community prospers.

Mission:



Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs and provide services to continually enhance quality of life.

Strategic Priority: Healthy and Safe Community

Goal 1: Sustain a culture where safety is a shared priority for residents, businesses, employees and visitors.

Objective 1: Promote public safety and emergency preparedness by educating stakeholders on the capabilities and functions of governmental services.

Objective 2: Develop resiliency in our community to withstand and recover from events detrimental to public health and safety.

Objective 3: Work with public safety, governmental and non-governmental agencies, to provide quality service and improve efficiency.

Objective 4: Build community relationships that encourage collaboration, communication, trust and understanding with public safety officers.

Goal 2: Improve the physical and mental circumstances of residents by connecting them to community resources to enhance their quality of life.

Objective 1: Partner with community organizations and municipalities to provide affordable housing, emergency housing, address homelessness and food insecurity.

Objective 2: Promote and educate accessibility and availability of household hazardous waste services.

Objective 3: Connect veterans with necessary resources and services.

Objective 4: Enhance accessibility of services and programs for people with disabilities.

Goal 3: Promote and engage quality of life initiatives to foster a healthy and safe community.

Objective 1: Collaborate with community members to assess and evaluate mental and physical wellness.

Objective 2: Provide opportunities and access for physical activity and nutrition education.

Objective 3: Actively partner and recruit behavioral health services and resources specific to our community.

Objective 4: Strengthen outreach, communication and education to residents about access to health benefits and services.

Objective 5: Ensure early education of youth and parents about mental health, substance abuse and risky behaviors to redirect to better healthy life-balance and wellness choices.

Strategic Priority: Culture and Recreation

Goal 1: Create a community that recognizes the basic human need for physical and intellectual development.

Objective 1: Support and initiate positive methods of expression across diverse communities.

Objective 2: Foster collaboration and partnerships to increase personal growth opportunities that support lifelong learning.

Objective 3: Support and initiate arts opportunities that reach diverse communities.

Objective 4: Ensure programming is inclusive of all people, all abilities and all skill levels.

Goal 2: Enhance policies, facilities and land to foster diverse cultural and recreational opportunities.

Objective 1: Develop a land acquisition plan and determine priorities within that plan.

Objective 2: Create an amenities and facilities master plan that incorporates community partner assets.

Objective 3: Facilitate strategic partnerships that maximize community resources to accommodate programming demands.

Objective 4: Establish a sustainable and reliable funding plan for maintenance and expansion of facilities.

Strategic Priority: Sustainable Growth and Development

Goal 1: Promote responsible and strategic county-wide growth.

Objective 1: Provide community education on zoning and ordinance differences between the county and municipalities.

Objective 2: Collaborate with municipalities on long-term plans for infrastructure and growth.

Objective 3: Encourage growth in or near municipal limits, where utilities are available, and follow the Cabarrus County Schools' construction design guidelines.

Objective 4: Facilitate collaboration between jurisdictions on land use planning and development.

Objective 5: Provide economical solid waste disposal solutions for the future.

Goal 2: Promote, support and address sustainable open space, forestry practices and farming.

Objective 1: Advocate for agriculture through public awareness.

Objective 2: Encourage participation of landowners in Present Use Value taxation, open space, and viable agriculture uses of land.

Objective 3: Become a role model for sustainability by using native plants, keeping open spaces and wise use of natural resources.

Strategic Priority: A Thriving Economy

Goal 1: Promote, grow and sustain a diverse economic base through collaborative community partnerships.

Objective 1: Promote government, education, and community incentives for competitive recruitment.

Objective 2: Recruit businesses that offer sustainable jobs with competitive wages.

Objective 3: Create public awareness and understanding of economic development.

Goal 2: Invest in opportunities that promote self-sufficiency and empowerment to our current and future workforce.

Objective 1: Ensure and improve access to apprenticeships and training programs.

Objective 2: Provide transportation to career technical education for high school students.

Objective 3: Attract businesses / employers that support skilled labor, On the Job Training, and post-secondary education

Objective 4: Prioritize and improve socio-economic supports and quality of life measures through community partnerships.

Strategic Priority: Transparent and Accountable Government

Goal 1: Ensure a, engaged and accountable workforce to provide exceptional service.

Objective 1: Recruit and retain service-minded, innovative, and technically skilled employees.

Objective 2: Ensure our workforce is diverse, inclusive and reflective of the community.

Objective 3: Offer competitive compensation and benefits to allow employees to thrive.

Objective 4: Provide development opportunities to enhance current skill sets, leadership development and succession planning.

Objective 5: Increase opportunities for employee engagement and community involvement.

Goal 2: Perform analysis, forecasting and reporting to ensure effective stewardship of funds and longevity of current and future county assets.

Objective 1: Establish, evaluate and follow policies and procedures to safeguard county assets.

Objective 2: Utilize fair and equitable methods to assess property values.

Objective 3: Improve forecasting of large total cost of ownership expenditures for county owned facilities and equipment.

Objective 4: Evaluate current operating expense strategies per square foot.

Objective 5: Employ new techniques and strategies to increase efficiency of facility operations.

Objective 6: Promote collaboration with stakeholders and management to better understand vision, direction and priorities.

Objective 7: Strengthen relationships with partners and customers to better understand needs and expectations.

Goal 3: Create opportunities for people to see value in the work of County government.

Objective 1: Facilitate interactions with respect and professionalism.

Objective 2: Educate the community on ways to participate in services, programs and events.

Objective 3: Motivate the community to participate in the governmental process.

Objective 4: Distribute information that is clear, relevant and timely.

Objective 5: Communicate, inform and educate internal and external stakeholders on the allocation of county resources.

Goal 4: Develop creative technological solutions to support county services.

Objective 1: Facilitate data driven decision making using dashboards and targeted measurements.

Objective 2: Utilize collaborative technology and shared services.

**(G-12) Finance - Governmental Skylight and Roof Repair and Adjustments to the Construction and Renovation Fund**

The Governmental Skylight and Roof Repair Project is anticipated to be over budget. This project is recorded and tracked in the Construction and Renovation Fund. Based on current estimates an additional \$492,722 is required. Funds are available from the General Fund debt service expenditures to cover this need.

The Construction and Renovation Fund also has some completed projects that need to be adjusted to the actual final project amounts and other projects that need to be written off from the general ledger. A list of projects to be written off is included for review. Since the fund is a multi-year fund, a budget amendment and project ordinance is also included for review and approval.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the budget amendments and updated project ordinance for the Construction and Renovation Fund.

**Budget Revision/Amendment Request**

Date:  Amount: \$

Dept. Head:  Department:

Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

Purpose: This Budget Amendment moves funds in the amount of \$492,722 from the General Fund into the Other Improvements' Fund 343 for Skylight/Roof Repair Project.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	9110-9915	Install Principal - Schools	1,240,000.00		492,722.00	747,278.00
001	9	1960-9708	Contribution to Capital Projects Fund	8,360,294.00	492,722.00		8,853,016.00
343	9	1110-9830-RPAIR	Other Improvements - Skylight/Roof Repair	1,894,479.00	492,722.00		2,387,201.00
343	6	1110-6902-RPAIR	Cont'b from General Fund		492,722.00		492,722.00

**Budget Revision/Amendment Request**

Date:  Amount: \$

Dept. Head:  Department:

Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

The purpose of this budget amendment is to close completed projects in the 343 Construction & Renovation Fund (The Project names are listed below) and to move remaining unused amounts from the FLP bathroom replacement project and the EMS Monitors purchase into the AVAIL account to be used for other projects.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	6	1110-6921	Cont From Capital Reserve Fund	175,709.46	-	175,709.46	0.00
343	9	1110-9830	Other Improvements	175,709.46	-	175,709.46	0.00
			<i>GC Chiller Replacement completed</i>				0.00
343	6	1110-6921-BATH	Cont From Capital Reserve Fund	151,468.56	-	151,468.56	0.00
343	9	1110-9607-BATH	Architects	15,000.00	-	15,000.00	0.00
343	9	1110-9830-BATH	Other Improvements	136,468.56	-	136,468.56	0.00
			<i>GC ADA Bathroom Project completed</i>				0.00
343	6	1810-6902-CAMSY	Contribution From General Fund	24,098.43	-	24,098.43	0.00
343	9	1810-9860-CAMSY	Equipment & Furniture	24,098.43	-	24,098.43	0.00
			<i>IT Jail Cameras completed</i>				0.00
343	6	1910-6902	Contribution From General Fund	184,500.79	-	184,500.79	0.00
343	9	1910-9331	Minor Office Equipment & Furniture	184,500.79	-	184,500.79	0.00
			<i>Departments Furniture Purchases completed</i>				0.00
343	6	1952-6902	Contribution From General Fund	176,000.00	-	176,000.00	0.00

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	1952-9830	Other Improvements	176,000.00	-	176,000.00	0.00
			<i>Elevator Modernization completed</i>				0.00
343	6	2110-6902-EQUIP	Contribution From General Fund	777,324.13	-	777,324.13	0.00
343	6	2110-6921-EQUIP	Cont From Capital Reserve Fund	14,000.00	-	14,000.00	0.00
343	9	2110-9860-EQUIP	Equipment & Furniture	791,324.13	-	791,324.13	0.00
			<i>LEC Law Enforcement Technology</i>				0.00
343	6	2110-6902-RPAIR	Contribution From General Fund	113,659.20	-	113,659.20	0.00
343	9	2110-9821-RPAIR	Building and Renovations	113,659.20	-	113,659.20	0.00
			<i>Sheriff Admin Roof Repair completed</i>				0.00
343	6	4610-6902	Contribution From General Fund	230,301.50	-	230,301.50	0.00
343	9	4610-9830	Other Improvements	230,301.50	-	230,301.50	0.00
			<i>Landfill Project completed</i>				0.00
343	6	5110-6921	Cont From Capital Reserve Fund	92,674.00	-	92,674.00	0.00
343	9	5110-9830	Other Improvements	92,674.00	-	92,674.00	0.00
			<i>Veterans Services Renovation completed</i>				0.00

343	6	5410-6902	Contribution From General Fund	118,812.41	-	118,812.41	0.00
343	9	5410-9830	Other Improvements	118,812.41	-	118,812.41	0.00
			<i>Coop extension Bathrooms ADA completed</i>				
343	6	7240-6902	Contribution From General Fund	314,000.50	-	314,000.50	0.00
343	6	7240-6905	Proceeds From Lease	930,000.00	-	930,000.00	0.00
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	7240-9801	Land Acquisition	1,244,000.50	-	1,244,000.50	0.00
			<i>RCCC Expansion Project completed</i>				
343	6	8140-6921-BATH	Cont From Capital Reserve Fund	126,405.13	-	126,405.13	0.00
343	9	8140-9830-BATH	Other Improvements	126,405.13	-	126,405.13	0.00
			<i>FLP Bathroom Repair</i>				
343	6	8140-6921-REPL	Cont From Capital Reserve Fund	100,000.00		2,725.00	97,275.00
343	9	8140-9860-REPL	Equipment & Furniture	100,000.00		2,725.00	97,275.00
343	6	0000-6921-AVAIL	Cont From Capital Reserve Fund	22,670.82	2,725.00		25,395.82
343	9	0000-9830-AVAIL	Other Improvements - AVAIL	106,140.72	2,725.00		108,865.72
			<i>FLP Bathroom Replacement move remaining budget to AVAIL</i>				
343	6	2730-6921-MONIT	Cont From Capital Reserve Fund	566,111.00		0.04	566,110.96
343	9	2730-9860-MONIT	Equipment & Furniture	566,111.00		0.04	566,110.96
343	6	0000-6921-AVAIL	Cont From Capital Reserve Fund	25,395.82	0.04		25,395.86
343	9	0000-9830-AVAIL	Other Improvements - AVAIL	108,865.72	0.04		108,865.76
			<i>EMS new Monitors - move remaining budget to AVAIL</i>				

Ordinance No. 2019-61

CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	4,809,243
Lease Proceeds (Robert Wallace Park)	3,666,394
Capital Projects Fund Contribution	4,319,370
Capital Reserve Fund Contribution	24,001,182
Special Revenue Contribution	41,438
<b>TOTAL REVENUES</b>	<b>\$39,294,083</b>

- D. The following appropriations are made as listed.

Government Management Furniture & Fixtures	11,000
Government Center Skylight/Roof Repairs	2,577,723
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
County Operation Center	4,768,787
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
Training & Firing Range Renovation	1,750,000
Sheriff Radio Communications Tower	160,000

Courthouse Expansion	12,519,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	170,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	97,275
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	175,000
Arena - Building & Storage Replacement	161,000
Arena - Equipment & Furniture	41,437
Unassigned	108,866
TOTAL EXPENDITURES	\$39,294,083
GRAND TOTAL - REVENUES	\$39,294,083
GRAND TOTAL - EXPENDITURES	\$39,294,083

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.

- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 16<sup>th</sup> Day of December, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
Clerk to the Board

**(G-13) Tax Administration - Electronic Listing Resolution**

NCGS 105-310.1 and 105-307 authorize Counties to permit, by resolution, electronic listing of personal property for property tax purposes. The Tax Administration has developed the capability to allow electronic listing to Business Personal Property accounts.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the resolution.

Resolution No. 2019-21

RESOLUTION AUTHORIZING ELECTRONIC LISTING AND EXTENDING THE TIME FOR FILING ELECTRONIC LISTINGS OF PERSONAL PROPERTY FOR PROPERTY TAX PURPOSES

WHEREAS, North Carolina General Statute § 105-310.1 authorizes Counties to permit electronic Listing of personal property; and

WHEREAS, North Carolina General Statute § 105-307 permits the Board of County Commissioners to extend the deadline for filing electronic listings of personal property under NCGS§ 105-304 to June 1, as long as the Notice requirements of NCGS § 105-296(c) are published; and

WHEREAS, North Carolina General Statute § 105-311 (b) authorizes electronic signature of personal property listings which are submitted electronically;

NOW THEREFORE BE IT RESOLVED as follows:

- 1. The Cabarrus County Board of County Commissioners pursuant to NCGS § 105-310.1 by this Resolution provides for and authorizes personal property listings to be submitted and signed electronically.

2. Electronic Listing of Personal Property may be accomplished by a taxpayer as follows: 1- Electronic listings of personal property must be submitted online; 2- Facsimiles shall not be accepted as electronic listings of personal property; and 3- In order to list personal property electronically, a taxpayer must use an electronic listing application approved by the Cabarrus County Tax Assessor.
3. Extension of Listing Period to electronically file personal property listings after January 31, may be allowed if the taxpayer first files a request for an extension of time during the month of January, on or before January 31, and if the taxpayer provides an Account ID obtained from the Cabarrus County Tax Assessor and associated with the location of the personal property for which the extension is requested. Once an extension of time has been granted by the Cabarrus County Tax Assessor the electronic filing must be received by the Cabarrus County Tax Assessor no later than April 15 in order to avoid late list penalties.
4. This Resolution shall be recorded in the minutes of the Cabarrus County Board of Commissioners and notice of the procedure and extension of time for electronic filing of personal property listings shall be published as required by NCGS § 105-296(c).
5. This Resolution is effective upon adoption and will remain effective for all tax years after its adoption.

Adopted this 16<sup>th</sup> day of December, 2019.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Board of Commissioners

ATTEST:

/s/ Lauren Linker  
 Lauren Linker, Clerk to the Board

**(G-14) Tax Administration - Refund and Release Reports - November 2019**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S.105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the November 2019 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

**(G-15) Tax Administration - SC Debt Setoff Memorandum of Understanding**

Review and approve Memorandum of Understanding to participate in South Carolina Debt Setoff.

The County wishes to continue to increase the collection rate of debts that are due and owing to the County including but not limited to delinquent ad valorem taxes and ambulance fees. By availing itself of the South Carolina Setoff Debt Collection Act of 2003, assistance in the collection of said debts can be rendered by your approval.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the Memorandum of Agreement between Cabarrus County and South Carolina Association of Counties.

**(G-16) Tax Administration - SC Debt Setoff Resolution**

To review and approve resolution requesting assistance from South Carolina Debt Setoff to collect delinquent taxes, ambulance fees and other debts owing the County. The initial step in the collection of delinquent debts of residents of South Carolina is the approval of resolution by the governing board. The Tax Collector wishes to continue to increase the collection rate of debts that are



due and owing to the county and thereby avail itself to the Setoff Debt Collection Act of 2003. In conjunction with EMS services and other county departments, requesting approval of this resolution.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the resolution.

Resolution No. 2019-22

RESOLUTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING AND AGREEMENT BETWEEN CABARRUS COUNTY AND THE SOUTH CAROLINA ASSOCIATION OF COUNTIES RELATING TO THE SOUTH CAROLINA ASSOCIATION OF COUNTIES BEING AUTHORIZED AND DESIGNATED AS THE CLAIMANT AGENT FOR THE COUNTY PURSUANT TO THE SOUTH CAROLINA SETOFF DEBT COLLECTION ACT OF 2003, AS AMENDED.

WHEREAS, the Setoff Debt Collection Act of 2003, as amended, allows the South Carolina Department of Revenue to render assistance in the collection of delinquent accounts or debts owing to the County; and

WHEREAS, the County entity wishes to increase the collection rate of debts that are due and owing to the County by availing itself of the South Carolina Setoff Debt Collection Act of 2003, as amended, and

WHEREAS, the Board has reviewed and approved the Memorandum of Understanding and Agreement designating the South Carolina Association of Counties to serve as the County's claimant agent;

NOW, THEREFORE, BE IT RESOLVED, by Cabarrus County Board of Commissioners, that the Memorandum of Understanding and Agreement between Cabarrus County and the South Carolina Association of Counties relating to the Association serving as the County's claimant agent pursuant to the Setoff Debt Collection Act of 2003, as amended, is approved. A copy of the Memorandum of Understanding and Agreement is incorporated herein by reference.

Adopted this 16th day of December, 2019.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Board of Commissioners

ATTEST:  
/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**(H) NEW BUSINESS**

**(H-1) County Manager - Synthetic Turf Project with County Schools and CVB**

Jonathan Marshall, Deputy County Manager, announced the availability of staff from the CVB (Convention and Visitors Bureau) and Rodney Harris, Deputy County Manager, to answer questions. He stated revised quotes have been received for the Synthetic Turf Project. In order to move quickly and complete the two stadium fields at Cox Mill and Jay M. Robinson high schools, irrigation modification for both those fields and the turf cooling system installation at those fields plus the one at West Cabarrus High School (in between the fall and spring sports) he requested the Board to accept the proposal from GeoSurfaces. He reported the total cost for the work is expected to be \$1,932,937. It is proposed to fund the project through existing occupancy tax fund balance plus the expected revenue in that account for the remaining fiscal year.

A discussion ensued. During discussion, Mr. Marshall responded to questions from the Board.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board accepted the proposal from GeoSurfaces Southeast as outlined including authorization for the County Manager to sign the final contract, subject to review and revision by the County Attorney.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board authorized the Finance Director to prepare the necessary budget amendment and project ordinance(s).

Date:	<input type="text" value="12/16/2019"/>	Amount:	\$ <input type="text" value="2,187,103.46"/>
Dept. Head:	<input type="text" value="Susan Fearrington (prepared by Sarah Chesley)"/>	Department:	<input type="text" value="Finance, 343 &amp; 450 Funds"/>
<input type="checkbox"/> Internal Transfer Within Department		<input type="checkbox"/> Transfer Between Departments/Funds	
		<input checked="" type="checkbox"/> Supplemental Request	

The purpose of this budget amendment is to increase the budget for the Contribution Convention & Visitors Center and to fund the Synthetic Turf Project with the Convention and Visitors Bureau and the following schools, Cox Mill High School in the amount of \$916,897.00, JM Robinson High School in the amount of \$918,080.00 and West Cabarrus High School in the amount of \$97,960.00.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	6	8140-6923	Contribution Convention & Visitor Bureau	1,678,770.54	254,166.46		1,932,937.00
450	9	8140-9708	Parks Cont to Capital Projects Fund	1,678,770.54	254,166.46		1,932,937.00
343	6	8140-9708-CVB	Contribution from Capital Projects Fund	-	1,932,937.00		1,932,937.00
343	9	8140-9830-0631	Other Improvements - Cox Mill HS	-	916,897.00		916,897.00
343	9	8140-9830-0628	Other Improvements - JM Robinson	-	918,080.00		918,080.00
343	9	8140-9830-0654	Other Improvements - WCHS	-	97,960.00		97,960.00

Ordinance No. 2019-62

CABARRUS COUNTY CONSTRUCTION AND RENOVATION  
PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	4,809,243
Lease Proceeds (Robert Wallace Park)	3,666,394
Capital Projects Fund Contribution	6,252,307
Capital Reserve Fund Contribution	24,001,182
Special Revenue Contribution	41,438
<b>TOTAL REVENUES</b>	<b>\$41,227,020</b>

- D. The following appropriations are made as listed.

Government Management Furniture & Fixtures	11,000
Government Center Skylight/Roof Repairs	2,577,723
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
County Operation Center	4,768,787
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
Training & Firing Range Renovation	1,750,000
Sheriff Radio Communications Tower	160,000
Courthouse Expansion	12,519,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	170,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	97,275
Frank Liske Park - Lower Lot Restrooms	728,506

Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Cox Mill High School - Synthetic Turf Project	916,897
JM Robinson - Synthetic Turf Project	918,080
West Cabarrus High School - Synthetic Turf Project	97,960
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	175,000
Arena - Building & Storage Replacement	161,000
Arena - Equipment & Furniture	41,437
Unassigned	108,866
 TOTAL EXPENDITURES	 \$41,227,020
 GRAND TOTAL - REVENUES	 \$41,227,020
GRAND TOTAL - EXPENDITURES	\$41,227,020

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce

expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 16<sup>th</sup> Day of December, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
Clerk to the Board

Ordinance No. 2019-63

CABARRUS COUNTY CAPITAL RESERVE  
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,965
Contributions from Capital Projects Fund	2,089,009
Contributions from CVB	1,932,937
Contributions from other Governments	3,000,000
<b>TOTAL REVENUES</b>	<b>\$64,859,053</b>

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537

CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,428,442
Hickory Ridge Elementary School	4,742,804
RCCC Advanced Technology Center (ATC)	2,473,390
School Contingencies	1,067,594
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	50,000
Midland Library Furniture	90,786
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,932,937
Other County Capital Projects	107,260
TOTAL EXPENDITURES	\$64,859,053
GRAND TOTAL - REVENUES	\$64,859,053
GRAND TOTAL - EXPENDITURES	\$64,859,053

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.

5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 16<sup>th</sup> day of December, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
Clerk to the Board

**(H-2) Finance - Presentation of the Fiscal Year 2019 Comprehensive Annual Financial Report**

Susan Fearrington, Finance Director, announced, upon Board approval, the CAFR (Fiscal Year 2019 Comprehensive Annual Financial Report (CAFR) will be available to the public on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)). She expressed appreciation to the Finance and County Manager's office staff for their efforts throughout the audit process. She then presented an overview of the CAFR process. Ms. Fearrington reported the Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of

Achievement for Excellence in Financial Reporting to Cabarrus County for its Comprehensive Annual Financial Report for the fiscal year ended June 30, 2018. This was the thirty-fourth consecutive year that Cabarrus County has received this prestigious award. Ms. Fearrington then presented the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2019. She stated the Independent Auditor's Report included a letter giving an unmodified opinion on the County's financial statements.

Ms. Fearrington then presented the following highlights of the FY19 Fund Balance:

FY 19 Fund Balance Recap:

FY19 Total Revenues over Expenditures were \$3,843,993. Revenues were \$9,464,799 over amended budget amounts and Expenditures were \$8,399,311 under amended budget amounts. We had a Fund Balance transfer of \$12,303,742 approved by the Board last year during the June 30, 2018 audit presentation that had to be ran through the 2019 Fiscal Year.

Each year during the audit presentation the Fund Balance in excess 15% is presented to the Board and then if approved, the funds are moved to the Capital Reserve Fund for Capital (non-operating) projects.

Some of the major projects funded through last year's \$12,303,742 transfer were:

County - Courthouse Project \$5  
 County - Firing Range Renovations \$1.7  
 County - Operations Center upfit \$850,000  
 CCS - West Cabarrus High \$2 Furniture & Fixtures  
 CCS - 20 mobile units \$2.4

For FY 19:

-The biggest areas where Revenues were over budgeted amounts were in the areas of Property Tax (\$3,407,905), Other Taxes and Licenses (\$4,379,470) and Investment Earnings (\$1,300,245).

-Property tax collection rate increased from prior year of 98.92% to 99.30. There were increases in total Ad Valorem values due to new construction and real estate improvements. Valuation at 6-30-18 was \$22,312,201,341 and at 6-30-18 was \$23,108,571,747.

-Local Option Sales tax increased 8% (\$47,725,592 to \$51,750,608). During FY18 we experienced larger than normal sales tax refunds. 10.5% of collections in FY18 compared to 8.9% in FY19. The increase is also attributed to increased collection of online purchases.

-Expenditures were under budget by \$8,399,311. Some of the underspending \$1,599,157 related to expenditures that were re-appropriated into FY2020 for uncompleted projects. County departments were conservative in their spending resulting in an additional \$6,761,808 of savings. The largest areas of savings were in 1) County salary and fringe expenses of \$2,375,829 under budget, due to unfilled positions and turnover, 2) Human Services, \$1,577,865 under budget, due to reduced expenses in Administration, Transportation, Economic Family Support and Child Welfare, 3) Unearned economic incentives \$837,823, and 4) unused contingencies and power \$256,346.

Ms. Fearrington recommended waiting to transfer funds to the Capital Reserve Fund in February when reimbursements from debt proceeds will be received. At that point, she stated there should be approximately \$8.5 million to transfer to the Capital Reserve for one-time projects.

Tom McNeish, Shareholder, Elliott Davis, PLLC, commented on the CAFR process and stated that the audit found Cabarrus County to be in good standing. CJ Palmer, Senior Manager, Elliott Davis, was also in attendance.

Ms. Fearrington thanked all involved in the CAFR report and the audit. She requested the Board to accept the FY2019 CAFR.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board accepted the Fiscal Year 2019 Comprehensive Annual Financial Report as presented.

**(H-3) Finance - Resolutions Relating to Financing of Various School and County Projects**

Rodney Harris, Deputy County Manager, provided an update on the debt model from the meeting with the Local Government Commission (joined by Piper Jaffray and D C Associates). He reported the purpose of the meeting was to discuss plans for the County's next debt issuance in February 2020. The following items were discussed: several capital needs in the community; the creation of the community investment fund beginning in FY21 to separate our capital needs from the general fund; and the new debt model. Based on that, Mr. Harris advised, based on the Boards' approval, an application will be submitted on January 23<sup>rd</sup> to obtain a line of credit for up to \$300,000,000 for the Courthouse, the middle school construction, land acquisition for the new middle and high school, Governmental Center roof and skylight replacement, and the turf fields project just discussed. Mr. Harris stated, with this line of credit, funds will be withdrawn as needed over a period of two years and our annual payments during that time will be for interest only. He further stated, at the conclusion of the 24 month period, we will convert the amount drawn to fixed debt. He advised we will always have the ability to turn that debt into fixed debt, should the market conditions change. In closing, Mr. Harris stated ultimately both staff and our advisors recommend using the line of credit method for this issuance as doing so provides significantly more capacity to meet our needs.

Susan Fearington, Finance Director, requested approval for the supplemental reimbursement resolution for the new Courthouse project. She stated this resolution will increase from \$100 million to \$114 million. Ms. Fearington advised this will mainly concentrate on phase 2 and 3. She advised this resolution is an amendment to the earlier resolution.

Ms. Fearington additionally requested approval for the resolution relating to one or more installment financing contracts in an aggregate amount of up to \$300 million. A public hearing is required for the Board of Commissioners' regular meeting on January 21, 2020.

A discussion ensued. During discussion, Ms. Fearington responded to questions from the Board.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the resolution relating to one or more installment financing contracts in an aggregate amount of up to \$130,000,000; and set a public hearing for Tuesday, January 21, 2020 at 6:30 p.m. or as soon thereafter as persons may be heard.

Resolution No. 2019-24

RESOLUTION RELATING TO LONG-TERM INSTALLMENT CONTRACT FINANCINGS OF VARIOUS PUBLIC PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING INTERIM INSTALLMENT CONTRACT FINANCINGS FOR SUCH PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING THE EXECUTION AND DELIVERY BY THE CABARRUS COUNTY DEVELOPMENT CORPORATION OF ONE OR MORE SERIES OF LIMITED OBLIGATION BONDS AND/OR CERTIFICATES OF PARTICIPATION RELATED THERETO AND CALLING REQUIRED PUBLIC HEARING

WHEREAS, the Board of Commissioners desires to undertake a proposed plan of financing in an aggregate principal amount of up to \$130,000,000, which plan would involve the entry by the County into one or more long-term installment financing contract(s) with the Cabarrus County Development Corporation (the "Corporation") or one or more other third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to pay all or a portion of the costs of (i) the acquisition, construction, installation and equipping of one or more new buildings to be used as new court house facilities for the County, (ii) various site improvements related thereto, (iii) the acquisition, construction, installation and equipping of a new public middle school, (iv) the acquisition of land for a new public senior high school facility, (v) the construction, installation and equipping of turf fields at



various public school sites, (vi) the renovation/replacement of the Governmental Center's existing skylight and roof, (vii) the design of various types of large mechanical, plumbing, fire protection and electrical equipment to be associated with the new Courthouse facility including, without limitation, elevators, chillers and generators, (viii) site development and stabilization of the site of a new Courthouse facility including, without limitation, (A) demolition of the existing Courthouse Annex, (B) any and all related utilities relocation, (C) excavation of the existing Courthouse Annex parking lot, (D) utility and road shoring for the new Courthouse facility, (ix) the acquisition of any necessary rights-of-way and easements related to each of the foregoing (i) through (viii) and (x) various real and personal property improvements related to each of the foregoing (i) through (viii) (collectively, the "Projects"), and under said one or more long-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such one or more long-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the Projects and/or all or some portion of the real property upon which the Projects are located;

WHEREAS, as part of said proposed plan of financing, the Corporation may also execute and deliver one or more series of Limited Obligation Bonds and/or Certificates of Participation in said one or more long-term installment financing contract(s) in an aggregate principal amount not exceeding \$130,000,000 to finance the advancement of moneys to the County pursuant to said one or more long-term installment financing contract(s) between the County and the Corporation or one or more other third parties;

WHEREAS, as part of the proposed plan of financing for the Projects, the Board of Commissioners further desires to authorize interim financing, which may utilize a draw-down loan structure, for all or some portion of the Projects in an aggregate principal amount of up to \$130,000,000, which would involve the entry by the County into one or more short-term installment financing contract(s) with one or more third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to provide interim financing for all or some portion of the Projects pending execution and delivery of said one or more long-term financing contract(s) and the related Limited Obligation Bonds and/or Certificates of Participation, if any, and under said one or more short-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such short-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the Projects and/or all or some portion of the real property upon which the Projects are located; and

WHEREAS, as part of said proposed plan of financing, the Corporation may also execute and deliver one or more series of Limited Obligation Bonds and/or Certificates of Participation in said one or more short-term installment financing contract(s) in an aggregate principal amount not exceeding \$130,000,000 to finance the advancement of moneys to the County pursuant to said one or more short-term installment financing contract(s) between the County and the Corporation or one or more other third parties;

WHEREAS, North Carolina General Statutes §160A-20, as amended, requires that the Board of Commissioners must hold a public hearing concerning the one or more short-term installment financing contract(s), the one or more long-term

installment financing contract(s) and the transactions contemplated thereby and associated therewith, with notice of said public hearing to be published once at least 10 days before the date of the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, as follows:

Section 1. The Board of Commissioners hereby finds and confirms that (i) the Projects and the financing thereof by one or more short-term contract(s) and one or more long-term contract(s) is necessary and expedient for the County; (ii) financing of the Projects by one or more short-term contract(s) and one or more long-term contract(s), under the circumstances, is preferable to a bond issue by the County; (iii) the sums to fall due under one or more short-term contract(s) and one or more long-term contract(s) are adequate and not excessive for their proposed purpose; (iv) the County's debt management procedures and policies are good and its debt will continue to be managed in strict compliance with law; (v) the increase in taxes, if any, necessary to meet the sums to fall due under one or more short-term contract(s) and one or more long-term contract(s) will not be excessive; and (vi) the County is not in default regarding any of its debt service obligations.

Section 2. As required by §160A-20 of the North Carolina General Statutes, as amended, a public hearing shall be held by the Board of Commissioners on January 21, 2020 at 6:30 p.m., or as soon thereafter as practicable, in the Commissioner's Meeting Room in the Cabarrus County Governmental Center in Concord, North Carolina, concerning the proposed execution of one or more short-term installment financing contract(s) and related documents, the execution of one or more long-term installment financing contract(s) and related documents, the proposed financing of the Projects and any other transactions associated therewith. The Clerk to the Board of Commissioners is directed to cause a notice of such public hearing, substantially in the form attached hereto as Exhibit A, to be published once in a qualified newspaper of general circulation within the County not less than 10 days prior to said public hearing.

Section 3. The appropriate officers of the County are hereby authorized and directed to do any and all things necessary, appropriate or convenient to effectuate the foregoing and the proposed plan of financing, including without limitation filing one or more applications with the North Carolina Local Government Commission seeking approval of the plan of financing or any component thereof, the publication of any required notices related thereto, consideration and negotiation of proposals from one or more third parties regarding the one or more short-term installment financing contract(s) included in the proposed plan of financing, whether to utilize a draw-down loan structure in one or more short-term installment financing contract(s), consideration and negotiation of proposals from one or more underwriters or one or more other third parties regarding the one or more long-term installment financing contract(s) included in the proposed plan of financing, and consideration and negotiation of the terms of the proposed plan of financing or any component thereof and the relevant legal documentation.

Section 4. This Resolution shall become effective immediately upon its adoption.

Thereupon, upon motion of Commissioner Shue, seconded by Commissioner Kiger, the foregoing resolution entitled "RESOLUTION RELATING TO LONG-TERM

INSTALLMENT CONTRACT FINANCINGS OF VARIOUS PUBLIC PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING INTERIM INSTALLMENT CONTRACT FINANCINGS FOR SUCH PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$130,000,000; AUTHORIZING THE EXECUTION AND DELIVERY BY THE CABARRUS COUNTY DEVELOPMENT CORPORATION OF LIMITED OBLIGATION BONDS AND/OR CERTIFICATES OF PARTICIPATION RELATED TO LONG-TERM INSTALLMENT CONTRACT FINANCINGS AND CALLING REQUIRED PUBLIC HEARING" was adopted and passed by the following vote:

AYES: Chairman Stephen M. Morris, Vice Chairman Diane R. Honeycutt and Commissioners F. Blake Kiger, Elizabeth F. Poole and Lynn W. Shue.

NOES: None.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the supplemental reimbursement resolution for the new courthouse project.

Resolution No. 2019-23

SUPPLEMENTAL RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

Section 1. The Board hereby finds, determines and declares as follows:

(a) On February 18, 2019, the Board adopted a prior resolution declaring official intent to reimburse expenditures with proceeds of debt (the "Prior Resolution") for the Courthouse Project, as described in the Prior Resolution, a copy of which is attached hereto as Exhibit A.

(b) At the time of adoption of the Prior Resolution, the Board reasonably expected that the maximum principal amount of debt to be incurred with respect to the Courthouse Project would be \$100,000,000.

(c) As of the date of this supplemental resolution, the Board now reasonably expects that the maximum principal amount of debt to be incurred with respect to the Courthouse Project instead will be \$114,000,000, and desires to amend the maximum principal amount of debt stated in the Prior Resolution to reflect the same.

(d) The maximum principal amount of debt to be incurred for the Courthouse Project that was set forth in the Prior Resolution is hereby amended to be \$114,000,000.

(e) Except as supplemented hereby, the Prior Resolution adopted on February 18, 2019 shall remain in full force and effect.

Section 2. This resolution shall take effect immediately.

Commissioner Vice Chairman Honeycutt moved to approve the passage of the foregoing resolution and Commissioner Shue seconded the motion, and the resolution was passed by the following vote:

Ayes: Chairman Stephen M. Morris, Vice Chairman Diane R. Honeycutt and Commissioners F. Blake Kiger, Elizabeth F. Poole and Lynn W. Shue.

Nays: None.

Not Voting: None.

**(I) REPORTS**

**(I-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

None.

**(I-2) Board of Commissioners - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Agricultural Advisory Board - 3 Terms Expiring Soon
- Charlotte Douglas International Airport Commission - 1 Position Expiring Soon
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 6 Positions Expiring Soon
- Human Services Advisory Committee - 1 Vacant Position
- Mental Health Advisory Board - 13 Positions Expiring Soon
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Senior Centers Advisory Council - 5 Positions Expiring Soon
- Transportation Advisory Board - 3 Vacant Positions (Midland, NC, Mental Health, and Clergy)
- Youth Commission - 5 Vacant Positions (Hickory Ridge, Jay M. Robinson, Mount Pleasant and At-large High schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

**(I-3) County Manager - Monthly Building Activity Reports**

The Board received the Cabarrus County Construction Standards Dodge Report for November 2019 and the Cabarrus County Commercial Building Plan Review Summary for November 2019 for informational purposes as part of the Agenda. No action was required of the Board.

**(I-4) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(I-5) Economic Development Corporation - November 2019 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of November 2019 as part of the Agenda. No action was required of the Board.

**(I-6) Finance - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(J) GENERAL COMMENTS BY BOARD MEMBERS**

Commissioner Kiger announced April 1, 2020 is Census Day. He urged everyone to be aware and be counted.

Chairman Morris acknowledged employees who were recognized at the employee recognition service earlier in the afternoon. He also commented on programs and activities hosted by County departments throughout the County.

**(K) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(L) CLOSED SESSION**

**(L-1) Closed Session - Economic Development**

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss matters related to economic development as authorized by NCGS 143-318.11(a) (4).

Commissioner Poole left the meeting at 7:29 p.m.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board moved to come out of closed session.

**(M) ADJOURN**

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 8:12 p.m.

  
\_\_\_\_\_  
Lauren Linker Clerk to the Board