

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

- 
- 1. CALL TO ORDER - CHAIRMAN**
  - 2. APPROVAL OF WORK SESSION AGENDA - CHAIRMAN**
    - 2.1. BOC - Changes to the Agenda Pg. 2
  - 3. DISCUSSION ITEMS - NO ACTION**
    - 3.1. Infrastructure and Asset Management - Courthouse Expansion Project Update Pg. 4
    - 3.2. Innovation and Technology - Innovation Report Pg. 21
    - 3.3. Tax Administration - 2020 Revaluation Update Pg. 23
  - 4. DISCUSSION ITEMS FOR ACTION**
    - 4.1. Salisbury-Rowan Community Action Agency, Inc. Presentation of FY 2020-21 Application for Funding Pg. 24
    - 4.2. Active Living and Parks - Youth Athletic School Facility Use Agreement Pg. 64
    - 4.3. BOC - Appointments to Boards and Committees Pg. 69
    - 4.4. BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule Pg. 71
    - 4.5. County Manager - Request from the Town of Mt. Pleasant for a Sewer Easement Pg. 73
    - 4.6. Sheriff's Office - Interlocal Agreement between Rowan County and Cabarrus County Pg. 86
    - 4.7. Tax Administration - Advertisement of 2019 Delinquent Taxes Pg. 92
  - 5. APPROVAL OF REGULAR MEETING AGENDA**
    - 5.1. BOC - Approval of Regular Meeting Agenda Pg. 95
  - 6. CLOSED SESSION**
    - 6.1. Closed Session - Pending Litigation and Economic Development Pg. 99
  - 7. ADJOURN**

*In accordance with ADA regulations, anyone in need of an accommodation to participate in the meeting should notify the ADA coordinator at 704-920-2100 at least 48 hours prior to the meeting.*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

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**AGENDA CATEGORY:**

Approval of Work Session Agenda - Chairman

**SUBJECT:**

BOC - Changes to the Agenda

**BRIEF SUMMARY:**

A list of changes to the agenda is attached.

**REQUESTED ACTION:**

Motion to approve the agenda as amended.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
FEBRUARY 3, 2020**

**UPDATED:**

**Discussion Items for Discussion**

**Tax Administration – Advertisement of 2019 Delinquent Taxes**

**REMOVED FROM WORK SESSION AGENDA:**

**Discussion Items for Discussion**

**Finance – Limited Obligation Bonds (LOBS) 2020 (Update on Debt Issuance)**

- This will be discussed at the regular meeting

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

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**AGENDA CATEGORY:**

Discussion Items - No Action

**SUBJECT:**

Infrastructure and Asset Management - Courthouse Expansion Project Update

**BRIEF SUMMARY:**

Staff to provide update on Cabarrus County Courthouse Expansion project including design and site construction logistics presentation from Messer Construction Co. who is the construction manager at risk for the project.

**REQUESTED ACTION:**

Receive input.

**EXPECTED LENGTH OF PRESENTATION:**

15 Minutes

**SUBMITTED BY:**

Kyle Bilafer, Area Manager of Operations  
Jason Harris, Project Executive for Messer Construction Co.

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

▣ CH Expansion GMP #1 Logistics Presentation

# Cabarrus County Courthouse – Logistics



# Cabarrus County Courthouse – Logistics

## PURPOSE

### Goals of Meeting:

- Provide overview of intended construction phasing and timeline
- Review current site logistics plans for the project
- Understand the construction impacts on existing Courthouse operations

# Cabarrus County Courthouse – Logistics

## INTRODUCTIONS

### Messer Construction

- Chris Malinowski, Operations Vice President
- Jason Harris, Project Executive
- Gilberto Diaz, Project Engineer

### Liles Construction

- Steve Wise, Senior Project Manager

### Cabarrus County

- Kyle Bilafer, Area Manager of Operations



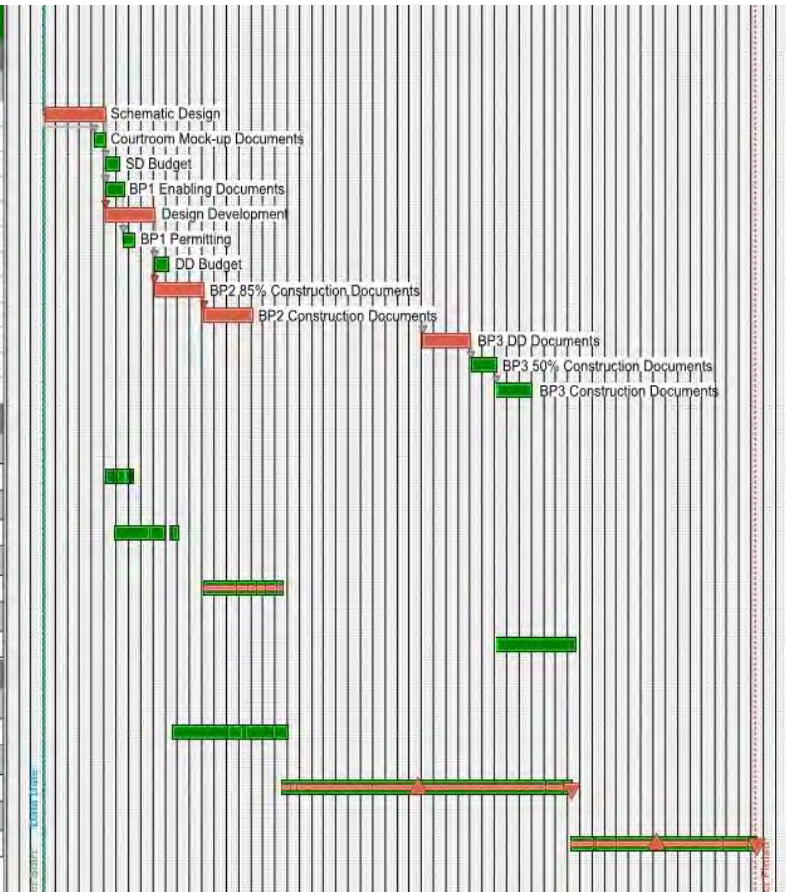


# Cabarrus County Courthouse – Logistics

## Preliminary Project Timeline

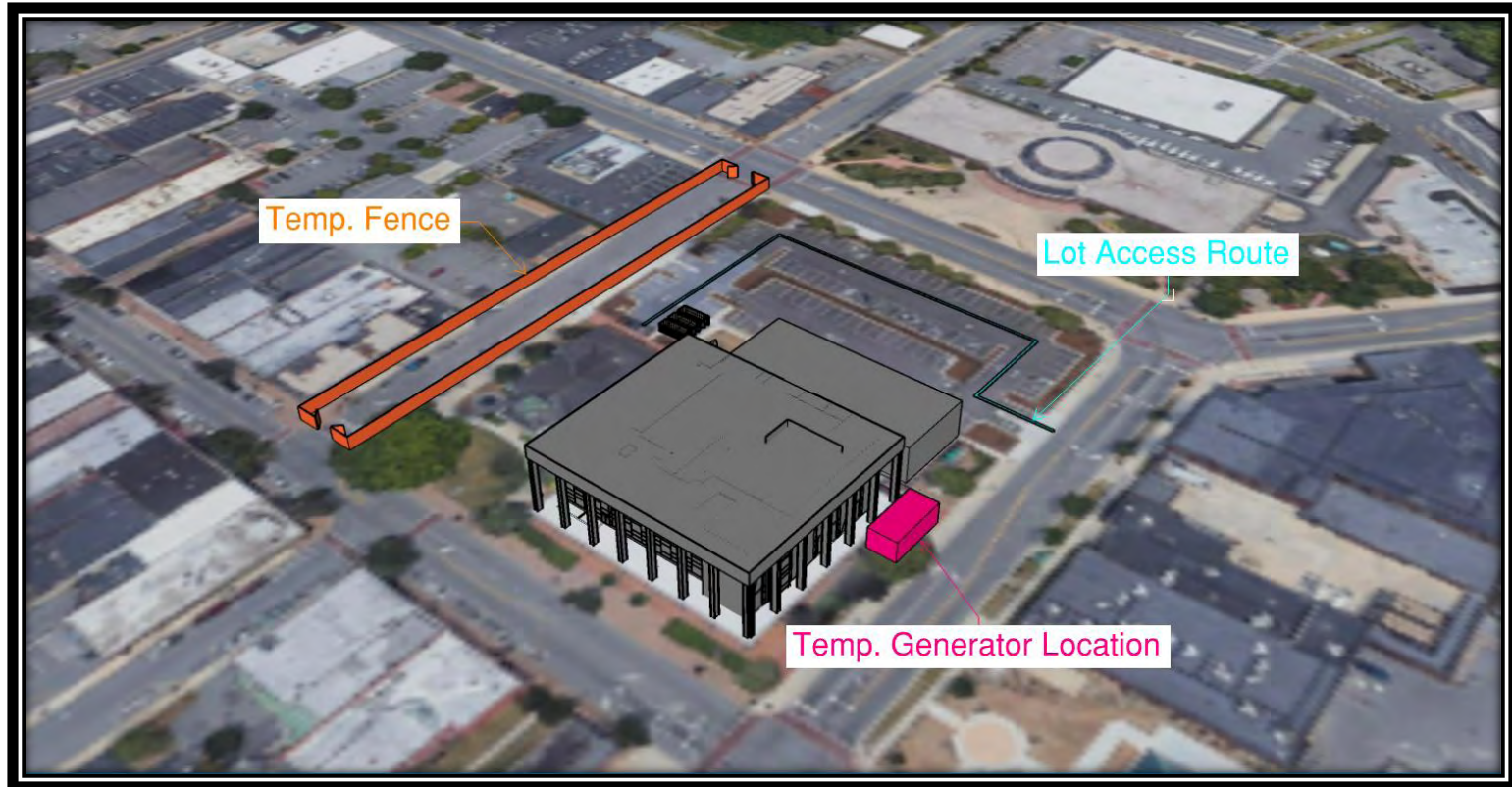
- **BP1**
  - 2/17/20 thru
  - 11/27/20
- **BP2**
  - 11/16/20 thru
  - 11/16/22
- **BP3**
  - 11/7/22 thru
  - 2/9/24

CCCH				
Design				
<i>No value assigned</i>				
10	Schematic Design	110	04/01/19	08/30/19
12	Courtroom Mock-up Documents	20	08/05/19	08/30/19
50	SD Budget	25	09/02/19	10/04/19
15	BP1 Enabling Documents	32	09/02/19	10/15/19
20	Design Development	88	09/02/19	01/01/20
41	BP1 Permitting	20	10/16/19	11/12/19
32	DD Budget	25	01/02/20	02/05/20
30	BP2 85% Construction Documents	87	01/02/20	05/01/20
40	BP2 Construction Documents	87	05/04/20	09/01/20
46	BP3 DD Documents	86	11/01/21	02/28/22
55	BP3 50% Construction Documents	45	03/01/22	05/02/22
57	BP3 Construction Documents	65	05/03/22	08/01/22
Preconstruction				
Mock-Up 5 activities				
		50	09/02/19	11/08/19
Bid Package 1 8 activities				
		103	09/25/19	02/28/20
Bid Package 2 10 activities				
		140	05/04/20	11/13/20
Bid Package 3 10 activities				
		140	05/03/22	11/14/22
Construction				
Bid Package 1 17 activities				
		205	02/17/20	11/27/20
Bid Package 2 30 activities				
		515	11/16/20	11/04/22
Bid Package 3 16 activities				
		330	11/07/22	02/09/24



# Cabarrus County Courthouse – Logistics

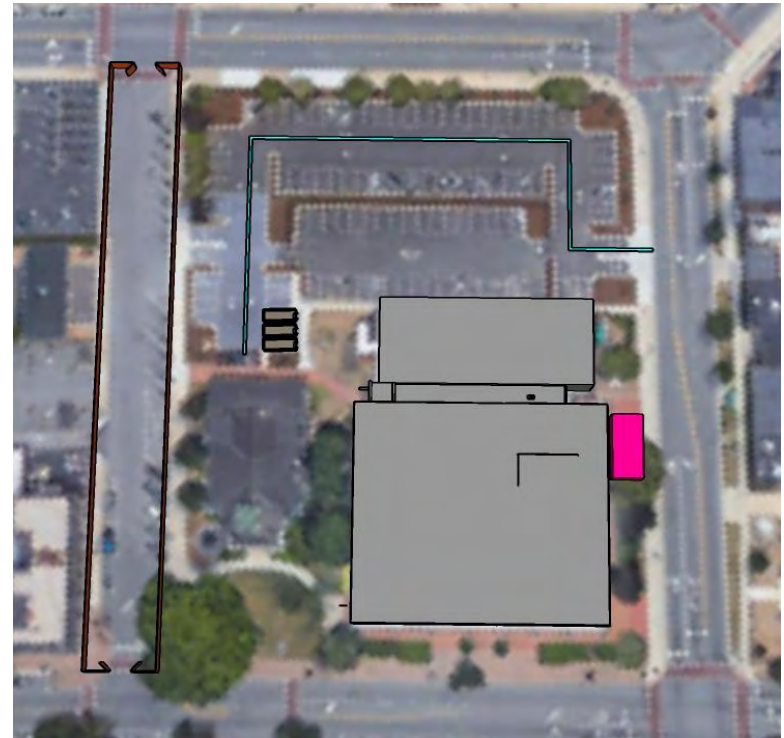
## Exterior Phase 1



# Cabarrus County Courthouse – Logistics

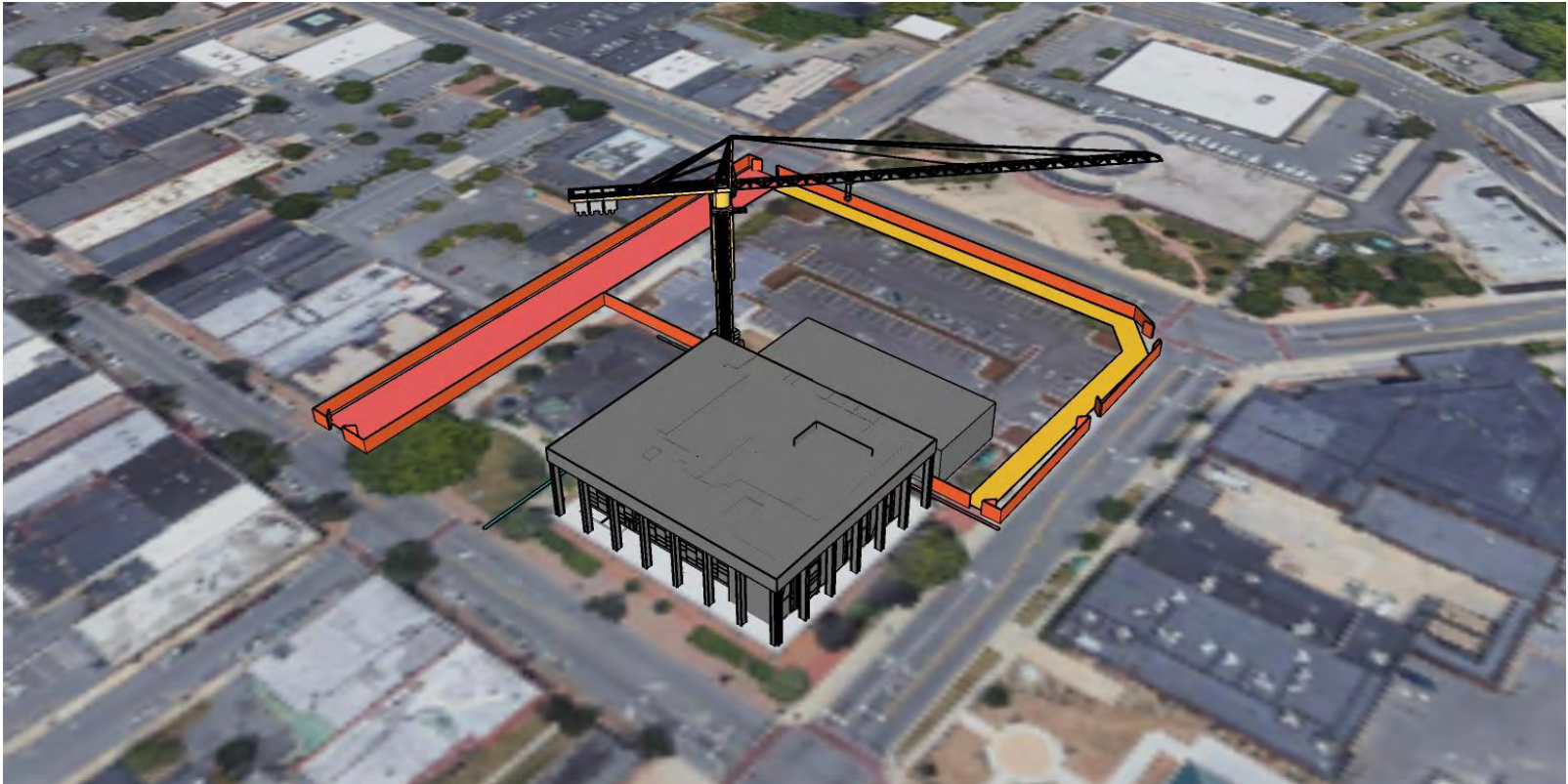
## Exterior Phase 1 – Preliminary Dates

- Mobilize – 2.24.20 – 3.6.20
- Dumpster & Laydown Setup - 3.2.20
- Close Means 3.30.20
- Fence & Signage Setup 3.30.20 – 4.3.20
- Generator Relocation – 6.1.20 – 6.29.20



# Cabarrus County Courthouse – Logistics

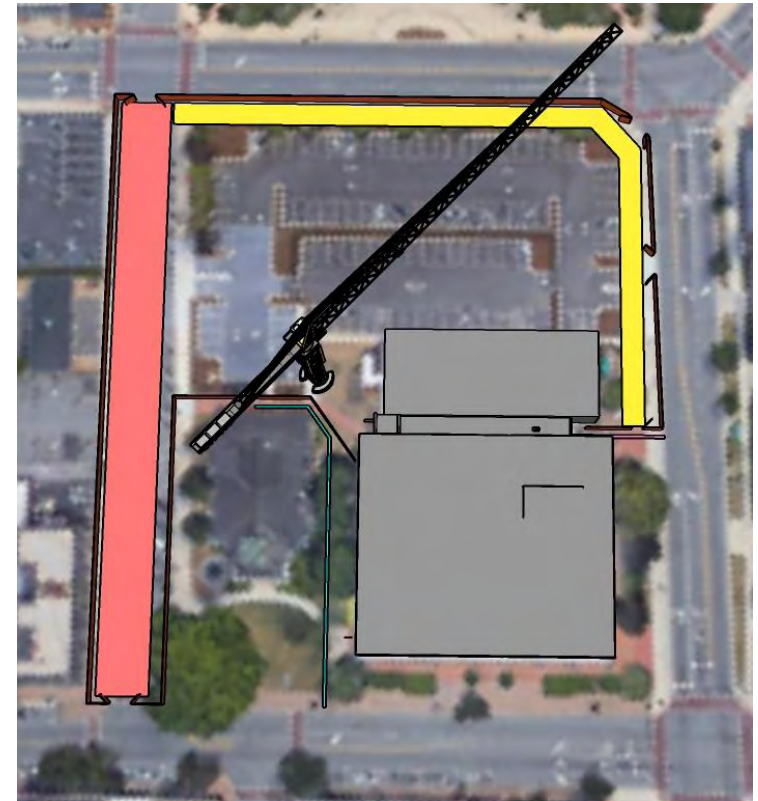
## Exterior Phase 2



# Cabarrus County Courthouse – Logistics

## Exterior Phase 2 – Preliminary Dates

- Fence/Barricade Install – 8.3.20
- Start Shoring Piles Install – Mid-August 2020
- Demo Annex – 8.31.20-10.9.20
- Shoring & Excavation – 9.21.20 – 11.27.20
- Tower Crane Setup – Jan. 2021
- Tower Crane Remove – Mar. 2022
- Fence/Barricade Remove – Oct. 2022
- Owner Move In – Jan. 2023



# Cabarrus County Courthouse – Logistics

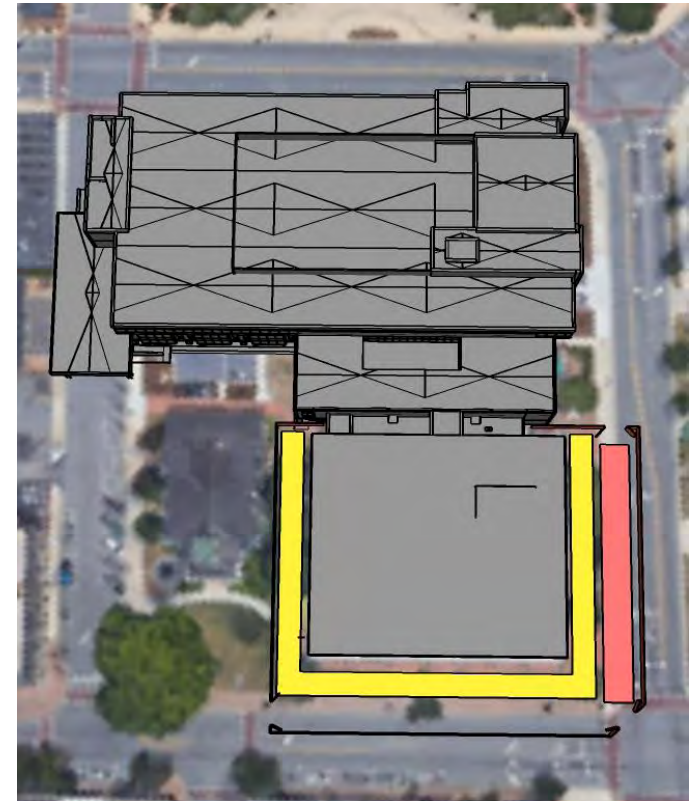
## Exterior Phase 3



# Cabarrus County Courthouse – Logistics

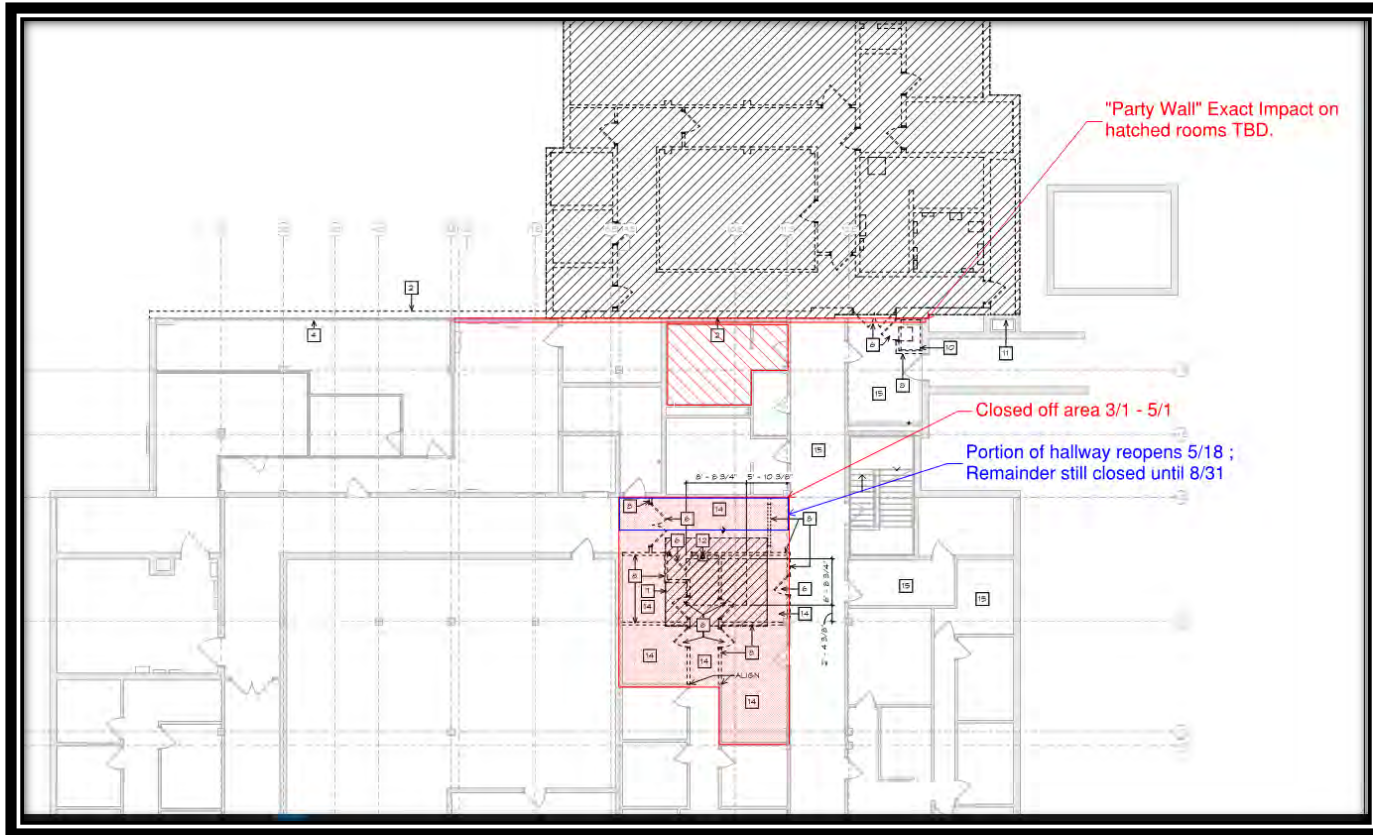
## Exterior Phase 3 – Preliminary Dates

- Fence/Barricade Install – January 2023
- Abate & Demo – Jan. – Feb. 2023
- Façade & Roof – Jan. – Sep. 2023
- Interior Rework – Mar. – Dec. 2023
- Hard/Landscape – Sep – Dec. 2023
- Owner Move In – Feb 2024



# Cabarrus County Courthouse – Logistics

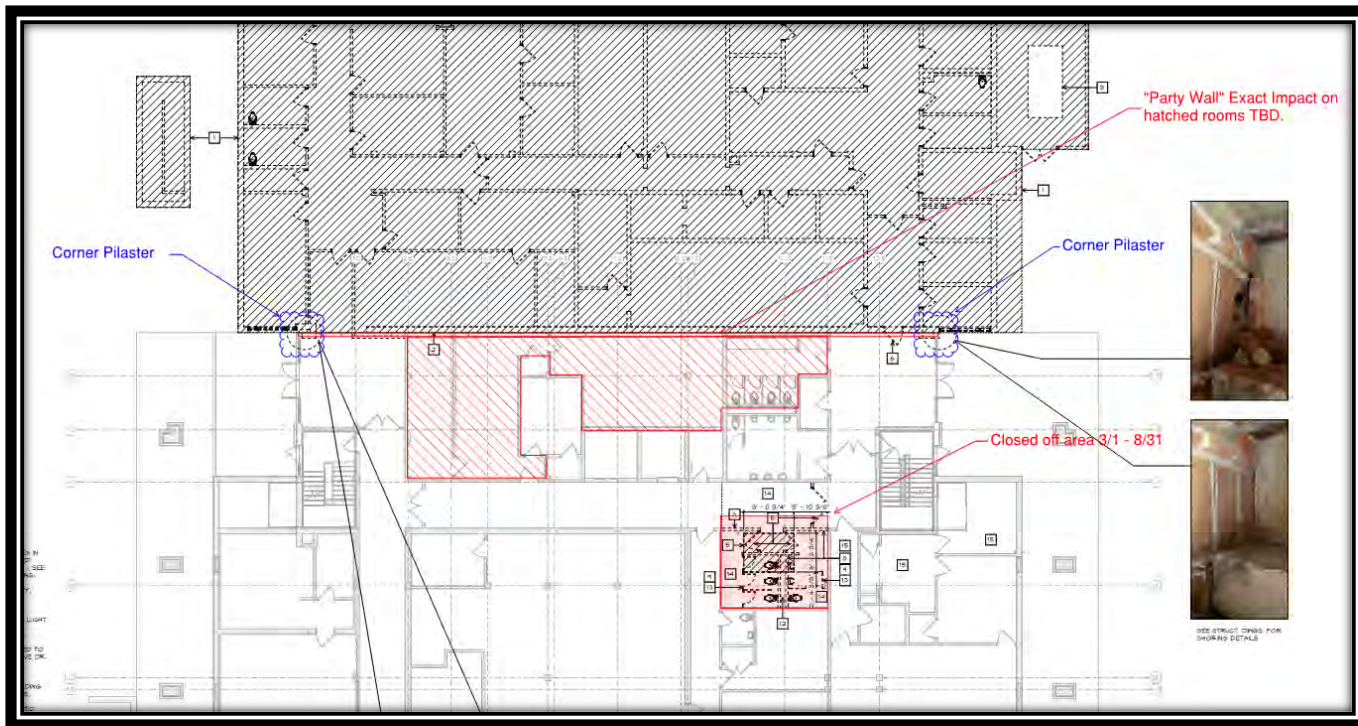
## Phase 1 – Interior Impacts : Basement





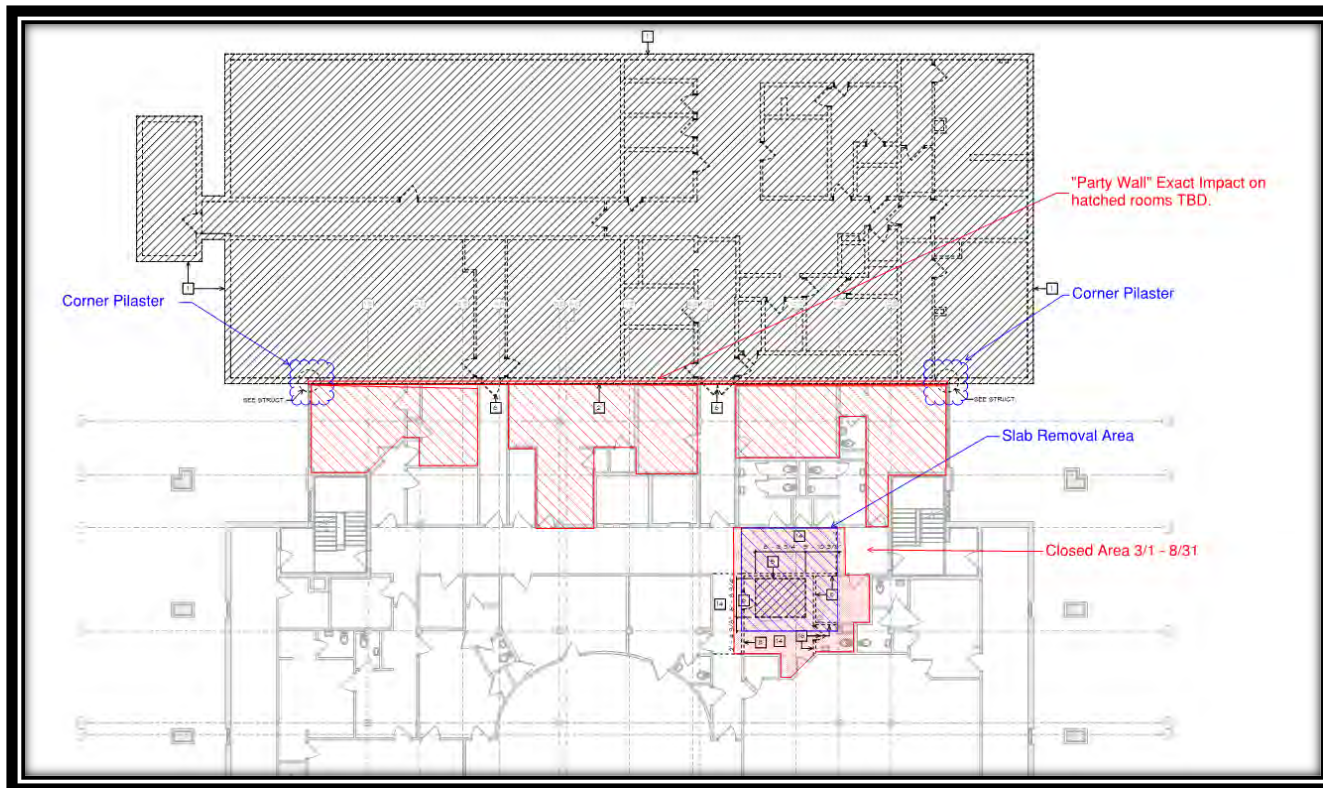
# Cabarrus County Courthouse – Logistics

## Phase 1 – Interior Impacts : 1<sup>st</sup> Floor



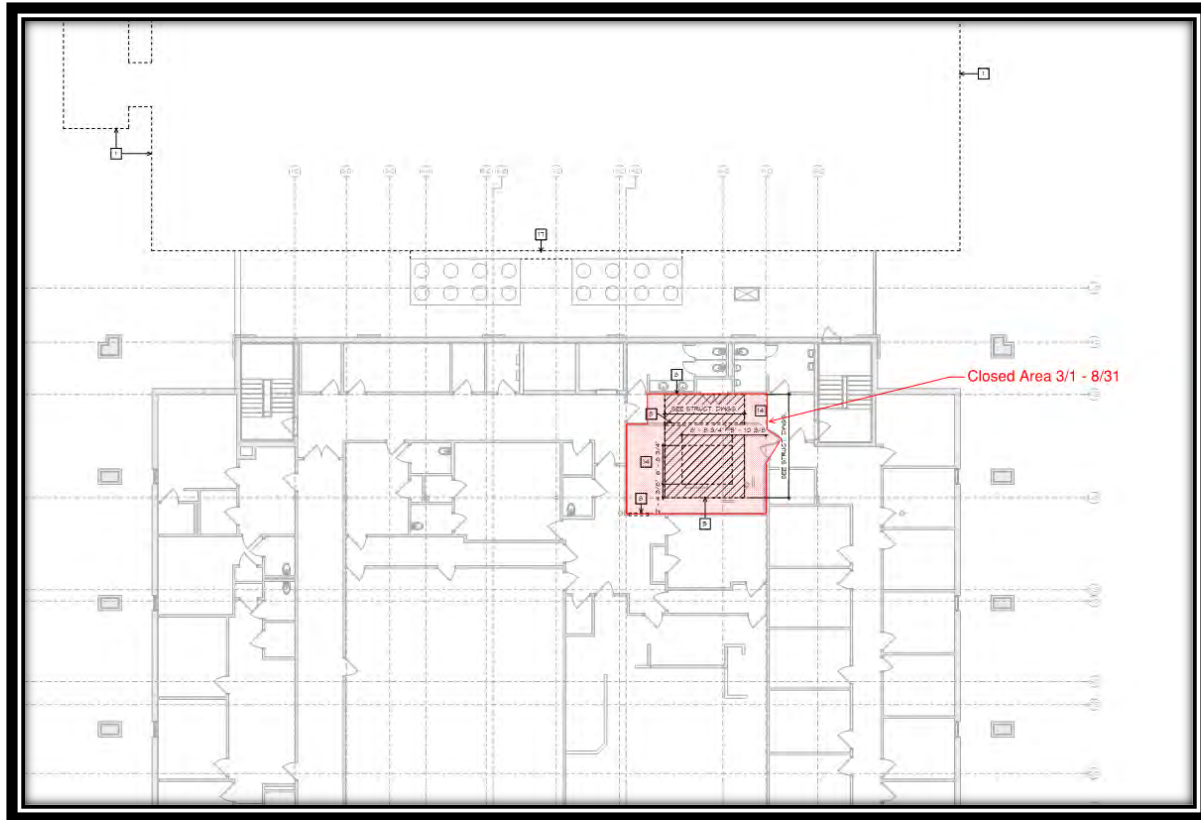
# Cabarrus County Courthouse – Logistics

## Phase 1 – Interior Impacts : 2<sup>nd</sup> Floor



# Cabarrus County Courthouse – Logistics

## Phase 1 – Interior Impacts : 3<sup>rd</sup> Floor



# Cabarrus County Courthouse – Logistics

Jason Harris, Project Executive  
Messer Construction Co.

## Questions and Answers



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

February 3, 2020  
4:00 PM

### AGENDA CATEGORY:

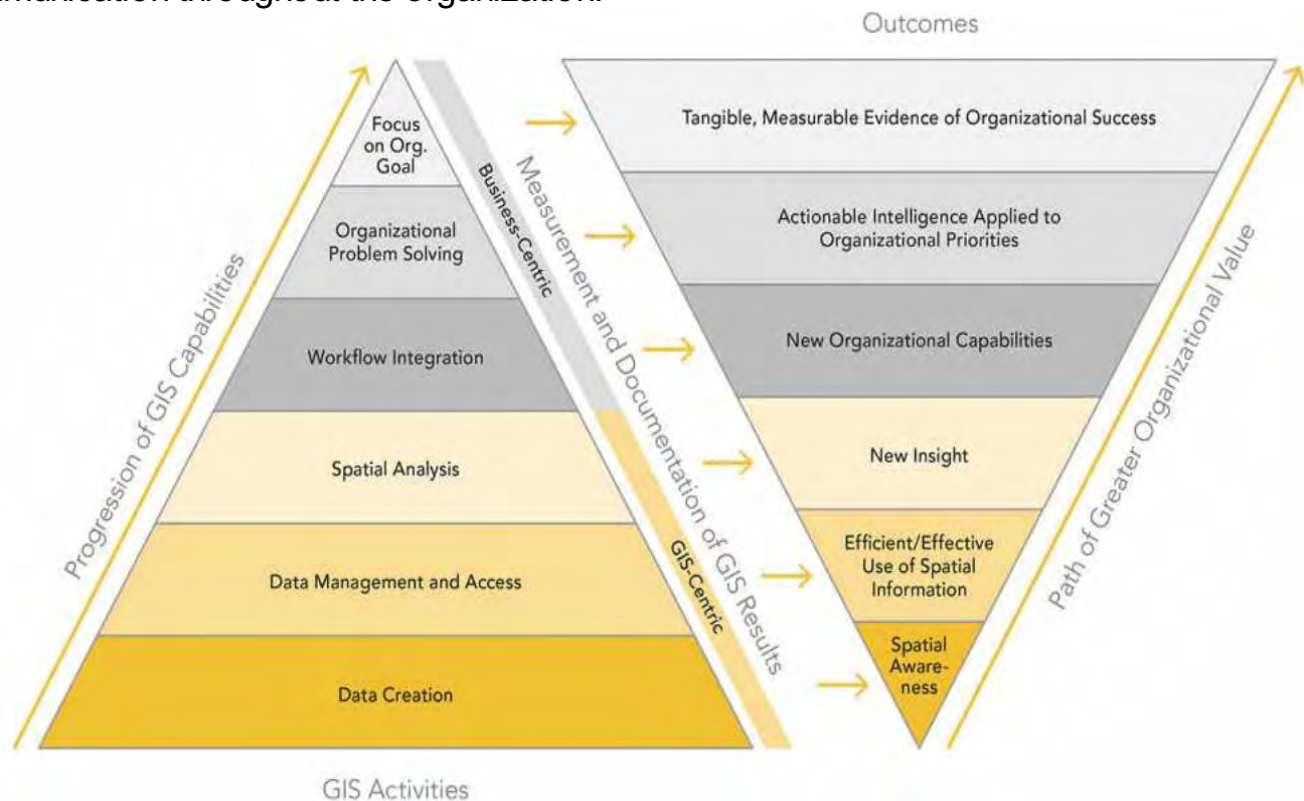
Discussion Items - No Action

### SUBJECT:

Innovation and Technology - Innovation Report

### BRIEF SUMMARY:

Cabarrus ITS and ESRI presentation of ArcGIS road map. This plan was developed to align with the county's new strategic plan and to assist departments achieve their associated goals and objectives through simplified data visualization, exploration, analysis and communication throughout the organization.



**REQUESTED ACTION:**

Receive report.

**EXPECTED LENGTH OF PRESENTATION:**

30 Minutes

**SUBMITTED BY:**

Debbie Brannan, Area Manager of Innovation and Technology

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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# CABARRUS COUNTY



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4:00 PM**

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**AGENDA CATEGORY:**

Discussion Items - No Action

**SUBJECT:**

Tax Administration - 2020 Revaluation Update

**BRIEF SUMMARY:**

Update on progress, timelines and expectations for the 2020 Revaluation Project.

**REQUESTED ACTION:**

No action required.

**EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

**SUBMITTED BY:**

David Thrift, Tax Administrator

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Salisbury-Rowan Community Action Agency, Inc. Presentation of FY 2020-21 Application for Funding

**BRIEF SUMMARY:**

Representatives from the Salisbury-Rowan Community Action Agency, Inc. (SRCCA) will present their FY 2020-21 Application for Funding at the work session. This agency provides services for economically disadvantaged citizens in Cabarrus and Rowan counties.

**REQUESTED ACTION:**

Motion to acknowledge receipt of the SRCCA's FY 2020-21 Community Services Block Grant funding application.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Dione Adkins-Tate, SRCAA, Director of Family Services

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**



- ▣ PowerPoint Presentation
- ▣ Application Packet
- ▣ Acknowledgement Receipt



# Salisbury-Rowan Community Action Agency, Inc.



# The Community Services Block Grant (CSBG) Our History



In 1964 Congress passed the Economic Opportunity Act, establishing and funding Community Action Agencies and Programs. The Community Services Block Grant (CSBG), funded by the Office of Economic Opportunity is a federal, anti-poverty block grant which funds the operations of a state-administered network of local agencies. This CSBG network consists of more than 1,000 agencies most all Community Action Agencies that create, coordinate and deliver programs and services to low-income Americans in 99 percent of the nation's counties.

Community representation and accountability are hallmarks of the CSBG network, where agencies are governed by a tri-partite board. This board structure consists of elected public officials, representatives of the low-income community, and appointed leaders from the private sector.

Because the CSBG funds the central management and core activities of these agencies, the CSBG network is able to mobilize additional resources to combat the central causes of poverty.

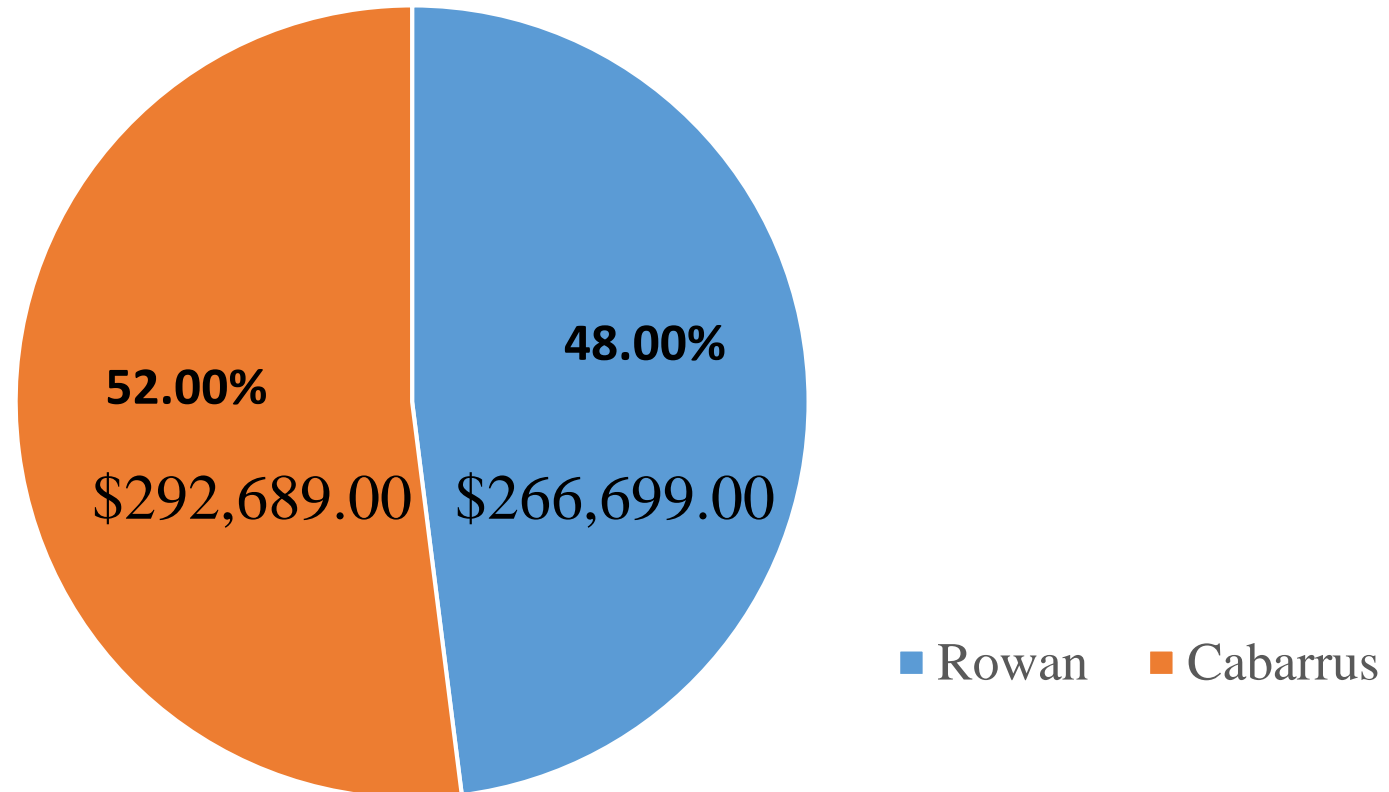
**The Community Services Block Grant (CSBG)  
Program Year 2020-2021  
Total Funding Allocation  
\$ 559,388.00**

Allocation determined by the United States Census Bureau,  
2017 Small Area Income and Poverty Estimates (SAIPE)  
Rowan County Impoverished count: 20,790  
Cabarrus County Impoverished count: 22,816

*Funding Provided By*

*The North Carolina Department of Health and Human Services  
Division of Social Services, Office of  
Economic Opportunity*

# The Community Services Block Grant (CSBG) Program Year 2020-2021 Funding Allocation by County Total Annual Budget \$ 559,388.00





# Self-Sufficiency Program

The Self-Sufficiency Program funded by the federal Community Services Block Grant (CSBG) is designed to assist income eligible individuals and families in Rowan and Cabarrus County, who are motivated to obtain employment or better employment with the goal of becoming self-sufficient.

## **Supportive Services Include:**

Employment Assistance

Job Training

Entrepreneurship Support

Budgeting and Financial Literacy

Professional Development

Case Management Services

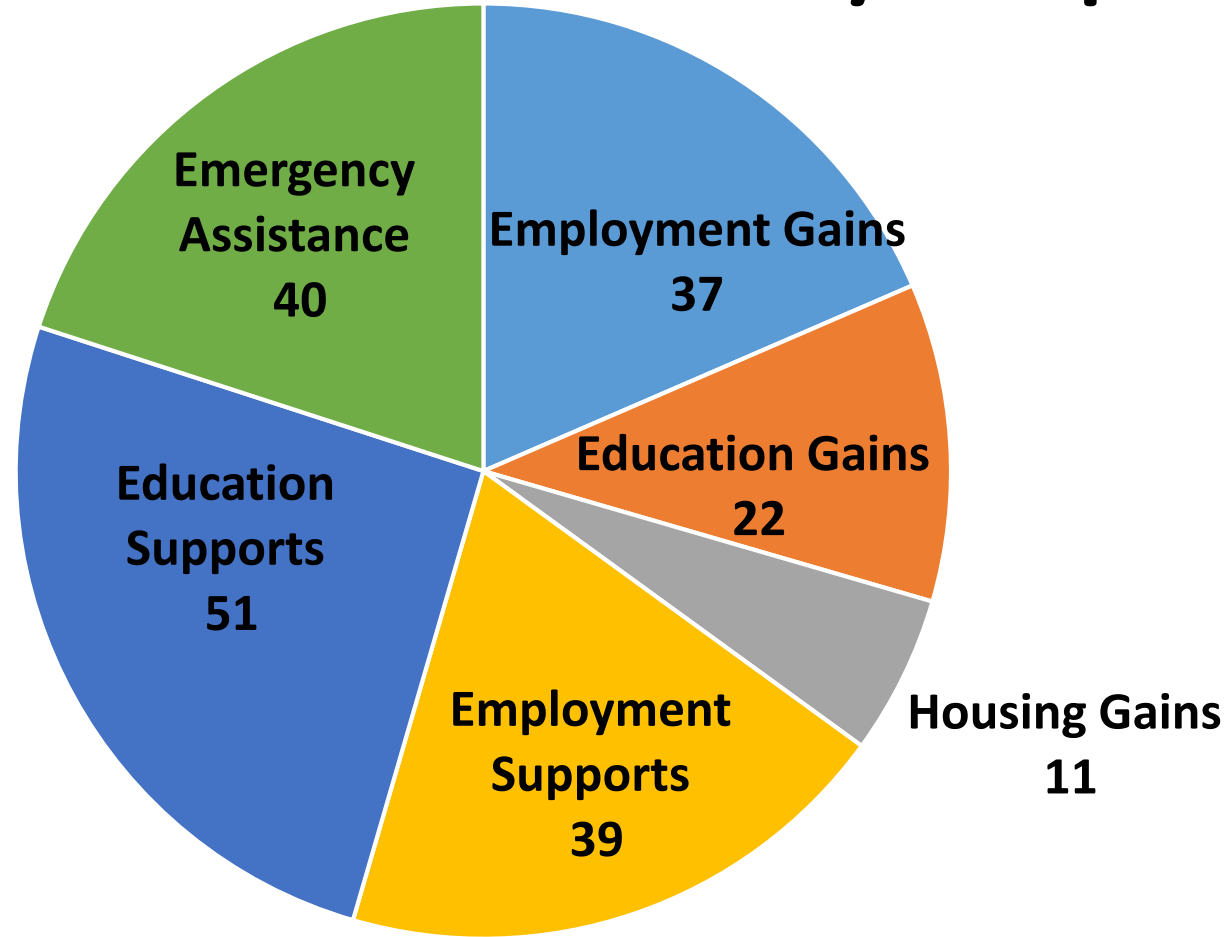


# Projected Outcome Targets Program Year 2020-2021



<b>Number of Families Served</b>	<b>140</b>
<b>Low Income Families Rising Above Poverty</b>	<b>20</b>
<b>Participant Families Obtaining Employment</b>	<b>20</b>
<b>Participant Families Obtaining Better Employment</b>	<b>10</b>
<b>Participant Families Obtaining Jobs with Medical Benefits</b>	<b>7</b>
<b>Participant Families Completing Educational / Training Programs</b>	<b>20</b>
<b>Participant Families Securing Standard Housing</b>	<b>5</b>
<b>Participant Families Provided Emergency Assistance</b>	<b>20</b>
<b>Participant Families Provided Employment Supports</b>	<b>30</b>
<b>Participant Families Provided Education Supports</b>	<b>30</b>

# 2018-2019 Community Impact



■ Employment Gains   ■ Education Gains   ■ Housing Gains  
■ Employment Supports   ■ Education Supports   ■ Emergency Assistance



# Story of Achievement



Rasheed Hasan enrolled in the Self-Sufficiency Program facing several barriers. Mr. Hasan had been unemployed for an extended period of time, and due to his background, was not obtaining any prospective employment opportunities.

In partnership with his Family Development Specialist, Mr. Hasan developed individualized employment goals, and completed an interest assessment. Following the assessment of Mr. Hasan's skills and experience, his Family Development Specialist immediately referred him to a janitorial employment position in which he was hired full-time.

During his transition into employment, Rasheed Hasan met with a financial advisor, and was provided financial support services through the Self-Sufficiency Program to assist him with maintaining housing. In addition to obtaining employment, Rasheed attended regularly scheduled National Fatherhood Initiative curriculum sessions at SRCAA, completed prerequisites for Commercial Driver's License (CDL) Training, and earned his certificate of completion for the National Fatherhood Initiative Program.

# **Self-Sufficiency Program - Office Locations**

## **Rowan Main Office:**

1300 West Bank Street  
Salisbury, NC 28144  
(704) 633-6633

## **Cabarrus Location:**

325 McGill Avenue, NW Suite 507  
Concord, NC 28025  
(704) 633-6633

**Visit: [www.srcaa.com](http://www.srcaa.com)**

# North Carolina Department of Health and Human Services



## Community Services Block Grant Program

**Fiscal Year 2020-21 Application for Funding  
Project Period July 1, 2020 – June 30, 2021  
Application Due Date: February 14, 2020**

Agency Information			
Agency:	Salisbury-Rowan Community Action Agency, Inc.		
Agency:	Salisbury-Rowan Community Action Agency, Inc.		
Federal I.D.	560840196		
DUNS Number:	170667315		
Administrative Office Address:	1300 West Bank Street Salisbury, NC 28144-3910		
Mailing Address (include the 4-digit zip code extension):	1300 West Bank Street Salisbury, NC 28144-3910		
Telephone Number:	704-633-6633		
Fax Number:	704-633-5570		
<b>Proposed Funding:</b>	<b>CSBG:</b> <b>\$559,388.00</b>	<b>Additional Resources:</b> <b>\$ 7,888,461.00</b>	<b>Agency Total Budget:</b> <b>\$ 8,447,849.00</b>
<b>Application Period:</b>	<b>Beginning:</b> July 1, 2020	<b>Ending:</b> June 30, 2021	
Board Chairperson:	Wendell Fant		
Board Chairperson's Address: (where communications should be sent)	1300 West Bank Street Salisbury, NC 28144-3910		
Board Chairperson's Term of Office (enter beginning and end dates):	Date Initially Seated – July, 2017 Current Term Expiration - July, 2020		
Executive Director:	Dione Adkins-Tate		
Executive Director Email Address:	<a href="mailto:dioneadkins@srcaa.com">dioneadkins@srcaa.com</a>		
Agency Fiscal Officer:	Tanya Branch		
Fiscal Officer Email Address:	<a href="mailto:tanyabranch@srcaa.com">tanyabranch@srcaa.com</a>		
CSBG Program Director:	Dione Adkins-Tate		
CSBG Program Director Email Address:	<a href="mailto:dioneadkins@srcaa.com">dioneadkins@srcaa.com</a>		
Counties Served with CSBG funds:	Rowan County Cabarrus County		
Agency Operational Fiscal Year:	2020-2021		

North Carolina Department of Health and Human Services  
Office of Economic Opportunity –  
2420 Mail Service Center / Raleigh, North Carolina 27699-2420

### Board of Directors' Membership Roster

Total Seats Per Agency Bylaws	15	Total Current Vacant Seats	2			
Total Number of Seats Reserved for Each Sector	Poor	5	Public	4	Private	4
Total Number of Vacant Seats Per Each Sector	Poor	0	Public	1	Private	1

Name	County of Residence	Email Address	Community Group/ Area Represented	Date Initially Seated [month/year]	Number of Terms Served [completed]	Current Term Expiration [month/year]
<b>Representatives of the Poor</b>						
1. James Corpening	Rowan	N/A	White Rock Community	09/2018	0	09/2021
2. Amanda Griffin	Rowan	agriffin0@yahoo.com	Dixonville-Lincoln Community Association, Inc.	09/2018	0	09/2021
3. Clara Corry	Rowan	N/A	West End Community Organization	01/2014	1	02/2020
4. Sandie Wimmer	Davidson	sandra.pear@greensboro.edu	Head Start Parents	05/2016	1	05/2022
5. Diane Rollins	Rowan	pemellsdiane@msn.com	Head Start Parents	01/2020	0	01/2023
<b>Public Elected Officials</b>						
1. Al Heggins	Rowan	al.heggins@salisburync.gov	Salisbury City Council	01/2018	0	01/2021
2. Barbara Mallett	Rowan	mayor@townofeastspencer.org	Town of East Spencer	01/2018	0	01/2021
3. Amy Brown	Rowan	abrown@smartstartrowan.org	Rowan County Board of Commissioners	04/2018	0	06/30/20
4. Wendell Fant	Cabarrus	wendell.fant@cabarrus.k12.nc.us	Cabarrus County Schools	07/2017	0	07/2020
5.						
<b>Representatives of Private Organizations</b>						
1. Carol Ann Houpe	Rowan	carol.houpe@rss.k12.nc.us	Rowan Salisbury School System	03/2016	1	03/2022
2. Jeff Morris	Rowan	jeffmorris28144@hotmail.com	Jeff Morris, Attorney At Law	02/2019	0	02/2022
3. Benjamin Davis, Jr.	Rowan	bdavis1@livingstone.edu	Livingstone College	09/2018	0	09/2021
4. Jason May	Rowan	jmay@kannapolisnc.org	NC Local Government Budget Association	09/2018	0	09/2021
5.						

The signature of the Board of Directors Chairperson certifies that the persons representing the poor were selected by a democratic process and that there is documentation on file that confirms the selection of all board members. In addition, by signing below, the Board of Directors Chairperson confirms that the selection of all board members coincides with the directives outlined in the agency's bylaws and that a current Board of Directors Member Profile is on file for each member.

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
Planning Process Narrative**

1. Explain in detail how each of the following was involved in the planning and development of this strategic plan.

- a. Low-Income Community:

The Salisbury-Rowan Community Action Agency (SRCAA) 2017 Community-Wide Strategic Planning and Needs Assessment provides information and analysis on issues relating to poverty in the agency's core service areas. As part of the assessment, qualitative data was collected from the low-income community by way of surveys, focus groups and interviews.

Representatives of the Low-income population are seated on the Salisbury-Rowan Community Action Agency, Inc.'s (SRCAA) Board of Directors to ensure broad community participation and involvement. The Head Start Policy Council Advisory is made up of low-income persons who meet once per month to review programs and to address meeting the needs of the low-income community. Members from that Council are represented on the board, and each representative of the low-income community participates in the focus groups, surveys and interviews intended to identify the needs of the communities. Representatives of the low income community advocate for the needs of the participants at varying levels, and participants themselves are free to express their concerns with staff and the program director. In addition, they are surveyed during workshops facilitated to improve their personal and professional development.

Client satisfaction data is also collected throughout the year to assist the agency with identifying needs and to create strategies for meeting the needs of the low-income community. Understanding the needs of the community and what the report data indicates, help to provide a more accurate report on the significant findings and trends in the Community Needs Assessment Document. Understanding the data also enables the agency to make more informed decisions on service provisions to enable more customers to achieve their goals.

The customer and community surveys completed included the opportunity for persons completing the survey to indicate identifiable information, so that the agency is clear on who the need belongs to in terms of demographics and characteristics. Results were used in the planning and development of the agency's strategic plan.

- b. Agency Staff:

Staff is encouraged to participate in partnerships and collaborations with community partners and task forces designed to meet the needs of mutually served participants. These partnerships and collaborations offer opportunities for staff to participant in forums to share input and to address causes of poverty, concerns, and resources in low-income communities where staff works. Staff as well as partners serving the same populations was surveyed during the community assessment process. Staff and partner feedback is considered in the revisions of the strategic plan and the management of service delivery at the Salisbury-Rowan Community Action Agency, Inc. (SRCAA) as part of the strategic plan's Collaboration Project, which is aimed at identifying overlap in the service delivery as well as procedures and processes used by various departments.

c. Agency's Board Members:

The Board utilizes the strategic planning process to provide direction for the agency and the staff in order to address the needs of the community. The Salisbury-Rowan Community Action Agency, Inc. (SRCAA) utilizes the Six National Goals to guide the process. By integrating ROMA into the development of the plan the Board of Directors were able to:

- Assess poverty needs and conditions within the community;
- Define a clear agency anti-poverty mission for community action and a strategy to address those needs.
- Identify both immediate and longer term strategies in the context of existing resources and opportunities in the community;
- Identify specific improvements, or results, to be achieved among low-income people and the community; and
- Organize and implement programs, services, and activities, such as advocacy, within the agency and among "partnering" organizations, to achieve anticipated results.

During the implementation of planning, the Board of Directors decide on whether it is necessary to abandon any programs, discontinue serving a particular population or provided specific services. This provides opportunity to determine goal achievement, during which time the agency can report and evaluate goal progress and compare progress to benchmarks. The strategic planning process also provides opportunity for the agency to then self-assess to determine what adjustments need to be made to the plan in an effort to stay current on the needs of the community, and remain an organization that is cognizant of the needs of the low-income community in order to proactively strategize against and eliminate the causes of poverty.

2. Describe how and what information was gathered from the following key sectors of the community in assessing needs and resources during the community assessment process and other times. These should ideally be from each county within your agency's service area:

- a. Community-based organizations: completed surveys, participated in focus groups and participated in interviews
- b. Faith-Based Organizations: completed surveys, participated in focus groups and participated in interviews
- c. Private Sector: completed surveys, participated in focus groups and participated in interviews
- d. Public Sector: completed surveys, participated in focus groups and participated in interviews
- e. Educational Sector: completed surveys, participated in focus groups and participated in interviews

Community Partners, members of the faith based community, public and private sectors were surveyed to obtain the most up-to-date information on their assessments of conditions and changes in the agency's service areas.

Qualitative data was gathered and presented in the Community Needs Assessment by way of the following:

- Surveys- completed by Head Start Parents and CSBG Participants, community partners, local service providers and board members

- Focus groups- conducted with program participants and front line agency staff
- Interviews- conducted with community partners

Client satisfaction data was also included. This data was beneficial in identifying what services have been most effective in meeting the needs of the community, as well as identifying if the needs and wants of the customers have change.

3. Describe your agency's method and criteria for identifying poverty causes including how the agency collected and analyzed qualitative and quantitative data in identifying those causes.

Our agency identifies poverty causes by staying abreast of current local, state and national poverty reports, and staying active members of the North Carolina and National Community Action Agency Association. Another method used to identify poverty is assessing the needs of the low-income community as well as the agencies and organizations who serve them. The 2017 Community-wide strategic planning and needs assessment conducted for our agency included feedback from low-income individuals in our service areas, and community organizations serving those individuals about the socio-economic landscape of our counties and state.

Qualitative data was gathered and presented in the Community Needs Assessment by way of the following:

- Surveys- completed by Head Start Parents and CSBG Participants, community partners, local service providers and board members
- Focus groups- conducted with program participants and front line agency staff
- Interviews- conducted with community partners
- Customer satisfaction surveys

Understanding the needs of the community and what the report data indicated helped to provide a more accurate report on the significant findings and trends in the Community Needs Assessment Document. Understanding the data also enabled the agency to make more informed decisions on service provisions to enable more customers to achieve their goals.

In an effort to determine the top needs, the top ten (10) percentages of needs were identified for each service area under the needs categories listed from information gathered from both data sources, then the top need of each category was prioritized from highest to lowest, with the highest percentage of identified needs being listed first.

The assessment trends and findings indicated the following needs:

- Employment opportunities
- Increased services to support an adequately educated and skilled workforce
- Affordable housing

Factors that are determined to impact poverty or change the current landscape are consistent over the years. However, other socio/environmental factors such as economic downturns, fluctuation in the job market, growth in various industries or simultaneous decline in others, impact communities and the ability of residents to gain, maintain or improve employment options.

Strategies implemented to best meet the needs of low-income persons and address poverty causes include:

- a. Focusing on wages that would move a family above poverty based on family size and identifying job opportunities for families that would most likely result in success for them
  - b. Creating a more intensive work search/employment plan that requires job seekers to be accountable to their Family Development Specialist.
  - c. Requiring families to take incremental steps toward achieving self-sufficiency through the attainment of specific job skills; therefore, filling the skills gap for employers who indicated a lack of for their specific job openings.
4. Describe activities that your agency has undertaken to advocate for and empower low-income individuals and families to achieve economic independence and security.

SRCAA's approach used with families is one of empowerment and strengths. This model called "Family Development", requires the entire network to think of ways to empower families to achieve their own goals and to improve the internal systems of service delivery. The model teaches workers to partner with families and help them set proper goals and activities for themselves so they can become self-sufficient.

In addition, SRCAA staff is credentialed as Global Career Development Facilitators. As Global Career Development Facilitators (GCDF), staff is trained to assist individuals with informed decisions when considering their individual career development through the utilization of best practices, a variety of personality, interest and employment assessment tools, and career development models.

The last few years in North Carolina and in the United States have left many families in the lower socio-economic strata to be faced with more challenges to their economic independence and their present and future security. So by empowering families and teaching self-advocacy, families have the ability to identify, and reach attainable goals.

Other strategies involve, inviting families to participate in volunteer activities and to represent the agency at community forums, as well as other agency events, to tell their story and to be proud to share their accomplishments when asked. Success stories are being published regularly in the agency's electronic newsletter and Family Services' participants who have risen above poverty or achieved several program successes, represent the program at the Annual Board meeting.

SRCAA also provides various educational and professional development sessions/workshops, as well as other training mechanisms to empower low-income families and individuals. The overall goal of SRCAA is to assist low-income individuals to gain a sense of ownership and a stake in their community while strengthening their families. The agency will continue to be an active member of state and national associations that advocate on behalf of low-income families to eradicate poverty.

5. Describe how your agency plans to make more effective use of, coordinate and form partnerships with other organizations and programs including: State welfare reform efforts; public and private resources; religious organizations, charitable groups, and community organizations.

SRCAA staff, program managers and the Executive Director participate on relevant Boards, Committees and planning entities in both Rowan and Cabarrus Counties such as the NC Workforce Development Committee, and sponsored managers and partners meetings which include Department of Social Services', the Salisbury and East Spencer Housing Authority partner



meetings, Goodwill Industries' Business Advisory Board, the Project Re-Entry, and Project Safe partners meetings.

SRCAA has solidified several other partnerships and collaborative efforts in both Rowan and Cabarrus County that enable us to leverage both services and funds to increase support provided to the community. These partnerships validate how relationships and collaborations between public-private and nonprofit organizations can address and reduce barriers to poverty for community residents. Our agency will continue to increase our visibility and our impact by forming new partnerships emphasizing on building stronger relationships within the faith based community, in addition to continuing to host community forums.

The agency's most recent activities involve of the development of an Employment and Training Advisory Committee to improve linkages and leveraged support for program participants in Rowan and Cabarrus County. The purpose of the committee is to (a) Provide expertise or advice on employer needs, industry changes and training requirements or prerequisites for training, (b) provide opportunities for employment, internships and apprenticeships, (c) provide feedback and assess the agency's impact to further enhance services, (d) serve as an unbiased and independent sounding committee.

Target linkages include employers and occupational training providers under the following industries:

- Healthcare
- Manufacturing
- Culinary
- Hospitality
- Construction
- Information Technology
- Transportation and Logistics
- Office Occupations
- Small Business Administration

6. Describe how your agency will establish linkages between governmental and other social services programs to assure the effective delivery of such services to low-income individuals, to avoid the duplication of such services and to fill identified gaps in services, through the provision of information, referrals, case management and follow-up consultations.

SRCAA, Inc. collaborates with the local Departments of Social Services programs, specifically the Work First Family Assistance (WFFA) Program in an effort to provide training and employment support to participating families. This partnership allows case managers from both organizations the opportunity to leverage supports and resources for families, as well as promote the accountability of the participant. Additional collaborations with our local, Divisions of Workforce Development, Crisis assistance providers, Goodwill Industries, and various faith-based and nonprofit organizations enable SRCAA to serve, refer and minimize the duplication of services. By attending monthly partnership and committee meetings, staff are keenly aware of services provided by other agencies and organizations. By continuing to collaborate with other human service agencies, this helps to close any service gaps in SRCAA's service areas.

SRCAA is closing service gaps internally as well, by making internal collaborations for dual enrollments more intentional. For example: Head Start/ Early Head Start parents who are eligible for CSBG services are enrollees of the program. Likewise, CSBG participant's eligible are enrollees of Head Start/ Early Head Start. Internal staffs and external agencies consult and execute service strategies to ensure the needs of the families are met. In real time, there can effectively be several persons assigned to one family. By investing time in case conferencing, and strategizing, service duplication is eliminated, and the chances that families are less overwhelmed and able to achieve attainable goals in addition to meeting the requirements of multiple organizations are increased.

7. Provide a description of how your agency will support innovative community and neighborhood-based initiatives related to the purposes of the Community Services Block Grant (fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting).

SRCAA continues to participate in community-wide coalition-building and resource development to meet the needs of individuals and families and reduce barriers to family and community growth. At the beginning of the school year, parents sign a partnership agreement that they will be fully involved with their children, and set goals for their family. This gives low-income families the capability to make decisions, initiate programs, and obtain resources to encourage stronger families in our area. Parent trainings are also offered in areas such as: Parenting skills, child and health development, preparation of food, and child abuse and neglect. By offering these services, parents' skills are strengthened and parents understand the responsibility they have to their children. SRCAA continues to provide support to families as they learn new skills.

Internally, SRCAA is making an Intentional effort to train Family Development Specialists of Head Start in the Parent, Family and Community Engagement Framework. The ultimate goal of the framework is to ensure families understand what school readiness is. One way to improve and enhance the families' in Head Start will be to ensure they are enrolled in the Family Self Sufficiency program. Imminently, Family Development Specialist will train families in core competencies of parenting and school readiness.

SRCAA also focuses on the engagement of fathers. Family Services (CSBG) partners with Head Start to improve the way fathers are treated as integral family members in the goal attainment process. SRCAA believes that by improving fathers' ability to be actively and positively involved in the lives of their children, the efforts will strengthen families and further combat the continued causes of poverty, particularly in the number of children facing poverty in our service areas. Services are designed to be a catalyst for moving individuals and families out of poverty by addressing barriers that impact employment, skills training, financial literacy and other social services support needs, that can assist fathers toward becoming economically stable as well as an emotional and financial support to their children.

8. Describe activities that your agency has undertaken or plans to undertake, on an emergency basis, for the provision of such supplies and services, nutritious foods and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.

Salisbury Rowan Community Action Agency, Inc. (SRCAA) staff ensures that income eligible participants are enrolled in Food and Nutrition Services through the Department of Social Services.

In addition, SRCAA has established partnerships with local food banks, churches, and nonprofit organizations for the purpose of providing participants referrals for emergency food assistance. Referrals are provided to participants to apply with the local Department of Social Services for the Food and Nutrition Services Program. For those families and individuals who are ineligible for Food and Nutrition Service benefits, SRCAA staff will provide emergency food assistance or a referral to eligible food banks.

**Community Services Block Grant Program  
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Planning Process Narrative (continued)**

9. Describe how your agency will coordinate the provision of employment and training activities with entities providing activities through statewide and local workforce investment systems under the Workforce Innovation and Opportunity Act. Provide the dollar amount of your allocation that will go towards employment training.

Since 2013, when Workforce Innovation Opportunity Act (WIOA) Adult Services in NC were transferred through contractual agreement from the Division of Workforce Solutions (DWS) to the private contractor Rescare as part of the Integrated Service Delivery model being implemented statewide. The contracted provider in both Rowan and Cabarrus (our service area) has become a partner with SRCAA and referral source. Initially, meetings were held, in both counties to forge an existing relationship that is mutually beneficial for both entities which reduce duplication of services in similar populations. Connections with employment and training activities have been instrumental in providing interventions and a direct link to the labor market.

Additionally, SRCAA, Inc. currently partners with Rowan Cabarrus Community College by providing classroom space for the Adult Basic Education (ABE) / General Education Diploma (GED) and English as a Second Language (ESL) program certificates to the Workforce Innovation Opportunity Act (WIOA) NextGen program participants who make up the majority of classroom participants.

The Salisbury-Rowan Community Action Agency will expend \$45,000 or 64% of the supportive services budget for employment training and education during the 2020-2021 fiscal program year.

10. Describe how your agency will ensure coordination with the emergency energy crisis intervention program under title XXVI (relating to low-income home energy assistance).

SRCAA, Inc. provides office space for case managers of the Weatherization Assistance /HARRP Program which provides services to Rowan County residents in an effort to save energy and reduce expenses. Community residents in need of these services will continue to be referred to the Weatherization Assistance Program. In addition, referrals will be provided to participants to enroll in the Energy Assistance Program through the Department of Health and Human Services, as well as the crisis assistance programs through Cooperative Christian Ministries, Rowan Helping Ministries, The City of Kannapolis and the Salvation Army.

11. Describe the needs of low-income youth and your agency's efforts to promote increased community coordination and collaboration in meeting the needs of low-income youth.

As an active partner of Centralina Workforce Development Board and Workforce Innovation Opportunity Act (WIOA) NextGen program. SRCAA understands that these at-risk youths are oftentimes categorized as runaways, are in foster care, and are pregnant teens, and teen offenders. Their needs include basic literacy skills, the need for a high school diploma or equivalent, and/or standard housing due to homelessness or disability services.

SRCAA is committed to ensuring that the youth receive support through the coordination of services offered by both SRCAA as well as WIOA. In addition to offering General Education Diploma (GED) opportunities, youth participate in employment and professional development workshops offered through the CSBG program. Additionally, the youth and their families are encouraged to apply for the CSBG program to provide further support in obtaining self-sufficiency.

12. Describe your agency's method for informing custodial parents in single-parent families that participate in CSBG programming about the availability of child support services. In addition, describe your method for referring eligible parents to the child support office[s].

Family Development Specialist completes a comprehensive assessment with program participants to address the needs of the families. When a non-custodial parent does not provide adequate financial and emotional care of the child/children, the participant is informed of the availability of child support services, and provided a referral in both Rowan and Cabarrus County to the Department of Social Services' Child Support Division to enable the participant to file for child support. In the event that the participant needs assistance with completing the necessary paperwork to file for support, or are in need of transportation to the Department of Social Services, the Family Development Specialist will provide the necessary supportive services to ensure access to services.

13. Describe activities that your agency has undertaken or plans to undertake, to address the Department's priorities which includes:

- Combat the **Opioid Crisis** by focusing on policies and practices that prevent opioid misuse, addiction and overdose;
- Develop better outcomes for **Early Childhood** learners to ensure that they are healthy, safe and nurtured, learning and ready to succeed;
- Expand **NCCARE360**, a statewide database that provides resource information for medical providers and human services professionals in response to social determinants of health like housing stability, food security, transportation access and interpersonal safety; and
- Implement **Healthy Opportunities** that improve the health, safety and well-being of North Carolinians by addressing conditions in which people live that directly impacts health.

#### **Opioid Crisis:**

In 2017 Rowan County experienced 61 opioid related deaths, and while Cabarrus County had 9 opioid related deaths recorded, the county experienced 81 opioid related emergencies that was documented by the Emergency Medical Services as the highest number of opioid overdoses in one month (Cabarrus Magazine.com).

Due to the overwhelming impact that both service counties are still experiencing, it is the intent of the Salisbury-Rowan Community Action Agency, Inc. to continue assisting in the ongoing fight

against opioid misuse, addiction and overdose by educating staff on the signs of misuse, and the identification of treatment centers. Staff will also continue partnering in county initiatives lead by Opioid Task Forces.

### **Early Childhood:**

For more than fifty (50) years, the Salisbury-Rowan Community Action Agency, Inc. has operated the Head Start/Early Head Start education program and well as the Child and Adult Food Care Program. As an addition to the program, SRCAA, Inc. has worked to increase partnerships that directly enhances the learning environment for students. One of the partnerships is with the newly emerging technology non-profit organization, AppSeed.

AppSeed provides computer tablets named Seedlings to every Head Start/Early Head Start student enrolled at SRCAA, Inc. Each tablet comes preloaded with educational apps that teach reading, writing and mathematical skills. Children are also allowed to take the tablets home to allow parental engagement in learning.

SRCAA, Inc. has also developed a community-wide initiative by way of natural outdoor learning environments that meet the nutritional and overall health related needs of children and their families enrolled in SRCAA's Head Start/Early Head Start Program.

The natural outdoor learning environments consist of gardens with edible fruits and vegetables. Head Start students, parents, staff and volunteers all participate in the development and completion of each project.

The natural outdoor learning environments provide children with the following opportunities:

- Equal opportunity and access for children with disabilities to increase physical fitness, and interact with non-disabled peers
- Improved overall nutrition
- Increased physical activity
- Enhanced gross motor skills and cognitive abilities
- Enhanced creativity
- Increased social interactions

### **NCCARE360:**

The Salisbury-Rowan Community Action Agency, Inc. is an active member of the NCCARE360 database, and provides resource information and referrals to program participants, and any inquiring community member in need of various services. Additionally, staff at SRCAA, Inc. provides information about NCCARE360 to community partners who may be unaware of the data base to help enhance usage and expand the volume of referral resources.

### **Healthy Opportunities:**

The Salisbury-Rowan Community Action Agency, Inc. is a partnering member of the Healthy Rowan Coalition. Through this coalition SRCAA, Inc. participates with other partnering agencies to address issues of health, quality of life and nutrition within Rowan County. SRCAA, Inc. also makes ongoing referrals for healthcare, mental health and nutrition services to all interested community members and program participants in both Rowan and Cabarrus County.

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
OEO Form 210**

**Agency Strategy for Eliminating Poverty**

Planning Period: July 1, 2020 - June 30, 2021

**Section I: Identification of the Problem (use additional sheets if necessary)**

1. Give the Poverty Cause name(s), rank the poverty cause(s) and identify which one(s) the agency will address.

- 1) The Community lacks employment opportunities, 2) Individuals lack education necessary to qualify for better employment, 3) Job skills training is needed for an under skilled workforce.

SRCAA will address the needs of employment skills training and education attainment for low-income individuals and families. The agency will provide supportive services for families or individuals to develop occupational and life skills to increase income so they may rise above the income poverty level.

SRCAA's Family Services will use the Family Development approach to partner with participants and the community to:

- Develop/Sustain a strategy to address those needs, both immediate and longer term, in the context of existing resources and opportunities in the community;
- Identify specific outcomes to be achieved among low-income people and the community; and
- Organize and implement program services, and activities, such as advocacy, support and guidance within the agency and among "partnering" organizations, to achieve anticipated results.

**Describe the poverty cause(s) in detail in the community with appropriate statistical data (include data sources).**

Socio/economic factors such as working below the poverty wage rate, in addition to the need for occupational skills development, impacts communities and the ability of residents to gain, maintain or improve employment options, consequently creating the foundation of poverty.

According to the United States' Census bureau, the estimated population in Rowan County as of July, 2019 was 141,262. Of that population, 16.3% live in poverty. In Cabarrus County, the estimated population as of July, 2019 was 211,342. Of that population 9. % live in poverty.

(A) Explain why the problem exists.

According to the North Carolina, Assessment of the state's labor force demand and supply for 2007-2017, eight trends impacting the labor force were identified as followed:

- Many of North Carolina's traditional manufacturing industries continue to shed jobs as part of an on-going economic transition

- North Carolina's traditional "middle jobs" – those that paid a family-sustaining wage and required minimal formal education or training – are disappearing as part of this transition.
- New job creation is concentrating in certain fast-growing metropolitan areas
- Many areas of North Carolina are not prospering from the economic transformation
- The future prosperity of all North Carolinians depends on achieving higher educational attainment levels for all citizens
- Impending baby-boom retirements will exacerbate an emerging skills gap among experienced, skilled workers
- High-skill in-migrants presents both opportunities and challenges in meeting the state's workforce needs.

These trends are evident in both Rowan and Cabarrus Counties. According to the Centralina Workforce Development Board's labor market overview, Cabarrus County's unemployment rate is 3.1%, slightly lower than the state's unemployment rate, Rowan County's unemployment rate is also 3.1%, which is slightly lower than the state's unemployment rate of 3.6 %. Rowan County's job market has been one of the hardest hit in North Carolina. This is a direct result of the closing of several area manufacturing plants. According to the Rowan County Free Press (March 22, 2016 edition) "Rowan County's impoverished economy moves closer and closer to being taken off life support". This comment was made following the news of the closing of Tuscarora Yarns, an area mill that had been operating in the county for 30 years. The closing resulted in 123 millworkers losing their jobs.

According to the October 2017, North Carolina Labor Market Conditions report, the top three (3) industries to add jobs since October 2016 were Professional and Business Services which added 31,700; 5.2% jobs, which was the largest number of jobs added in North Carolina. Education and Health Services added 18,100; 3.1% of jobs and Trade, Transportation and Health Services followed with 10,300; 1.3% of jobs added. The Manufacturing industry reported adding only 1,400; 0.3% of jobs, while mining and logging and construction reported the largest over the year decrease in jobs.

In recent reporting, Ei Solutionworks pharmaceutical plant, located in Kannapolis, NC which is a city that is partially situated in both Rowan and Cabarrus County issued a Worker Adjustment and Retraining Notification (WARN) to elected officials informing that the employment of approximately 300 workers would be terminated over a fourteen (14) day span beginning November 5, 2018 and ending November 19, 2018. (David Whisenant, WBTV News 2018, "Ei SolutionWorks closing plant in Kannapolis, laying off about 300 workers") According to the US Census, Rowan County has 10,575 companies; however, 9,054 of those companies are non-employer companies. Cabarrus County has 15,965 companies, and of that amount, 14,985 are non-employer companies. With the recent closing of yet another plant and the data provided by the US Census Bureau, the need for increased economic development around employment opportunities within each service county continues to exist.

Although there is some expected job growth reported for both Rowan and Cabarrus Counties. It is imperative that the growth be consistent over an extended period of time in order to make an impact on the unemployment rates for both service areas, and that the skill levels required for these positions be comparable to those possessed by those in need of employment. Otherwise, there may be little to no effect on the overall unemployment rate.

The 2016 Employer Needs Survey conducted by the North Carolina Department of Commerce reported that many of the past hiring difficulties still exist for employers in the Manufacturing,

Construction, Healthcare, and STEM industries with 61% of employers reporting that education, certifications and training was the leading cause of hiring difficulties.

According to the United States Census Bureau, those age 25 years and up in Rowan County reported to have obtained a Bachelor Degree was 18.7% of the county's population, and in Cabarrus County, 31.2% of the county's population was reported to have obtained a Bachelor Degree. Although Cabarrus County's reported percentage for education is slightly above North Carolina's state reported percentage of 29%, Rowan County is significantly lower, this trend has remained consistent in the past several years for urban and rural counties such as Rowan.

These facts require service providers to discuss alternative education/vocation options so that constituents in need are able to attain the skills that employers require. This information has compelled The Salisbury-Rowan Community Action Agency, Inc. (SRCAA) to take a strategic approach in employment guidance for program participants to ensure that education and skills are compatible with their desired employment interest. This is in addition to providing resources to participants in order to complete education and occupational skills training programs for the purpose of meeting employer qualifications to secure sustainable employment.

- (B) Identify the segment of the population and give the number of people experiencing the problem.

The population of North Carolina is estimated to be 10,488,084 as of 2019 according to the United States' Census Bureau. Rowan County's population estimate is 141,262 and Cabarrus County which is more densely populated is 211,342. The median income in NC is \$52,413 and is lower in Rowan than Cabarrus by over \$15,507. Rowan County's median income is \$48,667 and Cabarrus County's median income is \$64,174. The current rate of unemployment of North Carolina is 4%, Rowan County's current unemployment rate 4% and Cabarrus County's current rate of unemployment is 3.6%. For the purposes of this grant whose participants must be income eligible, 16.3% of Rowan's population is below the poverty level and 9% of Cabarrus' population is below the poverty level.

- (C) Provide demographic information of those adversely effected inclusive of:

- (a) Gender

According to the United States Census Bureau, 14% of families living in North Carolina are at or below the poverty level. Families with children experience poverty at a much higher rate. Women and single mothers experience an increased rate of poverty at 34% in comparison to two parent homes. Women make up 50.6% of Rowan County's population and 55% of the county's workforce. In Cabarrus County, women make up 51.3% of the county's population and 62.4% of the workforce.

- (b) Age

Families face impoverishment due to the lack of employment opportunities, education and occupational skills training for the employment opportunities that are available. According to the United States Census Bureau, North Carolina's High school graduation rate for persons over 25 is 86.9%. In Cabarrus County the graduation rate for this same group is 89.1% and persons with Bachelor's Degrees or higher is 30% compared to the states 29%. In Rowan County, there is a



marked difference. High school graduates over 25 years of age, is only 84.5% and those with Bachelor's degrees or higher dips to 18.4%.

According to the United States Census Bureau, the estimated number of those living in poverty in Rowan County is 21,519, or 15.3% of the population. There are 8,878 people living in poverty ages 0 – 17, and families with children ages 5 – 17 are 6,111 or 26.3% of Rowan County's population. The estimated number of those living in poverty in Cabarrus County is 22,756 or 11.1% of the population. There are 8,300 people living in poverty ages 0 – 17, and families with children ages 5 – 17 are 5,635 or 15% of Cabarrus County's population.

(c) Race/Ethnicity for the agency's service area

With regard to race, 70.8% of North Carolinians are White, 22.2% are Black and 9.5% are of Hispanic or Latino origin. In Rowan County 79.6% are White, 16.8% are Black and 8.8% are of Hispanic origin. In Cabarrus 74.4% are White, 18.5% are Black and 10.4% are of Hispanic origin.

(D) Explain how the persons are adversely affected.

With the current rate of unemployment in Rowan County's at 3.1% and Cabarrus County's rate of unemployment at 3.1%, there are some notable differences in the level of occupational skills between participants in each of the service counties, with Cabarrus having a more skilled labor force than Rowan. In addition, Cabarrus has more opportunities for growth and is adjacent to Mecklenburg County, one of the nation's fastest growing municipalities, which increases employment opportunities for residents. Additionally, Mecklenburg County is in excess of 45 miles from Rowan County, and according to the US Census Bureau, more than 4,900 Rowan County residents commute there; however, for those constituents working the lower paying jobs, the cost of commuting alone negatively impacts their personal budgets, therefore hindering the family from moving above the federal poverty level.

**Section II: Resource Analysis (use additional sheets if necessary)**

(E) Resources Available:

a. Agency Resources:

Salisbury-Rowan Community Action Agency, Inc. (SRCAA) has the internal capacity to serve its families. Support from our other internal programs Head Start / Early Head Start allows us to assess families' needs beyond what is provided by Community Services Block Grant (CSBG) funding.

Family Development Specialists in both the CSBG Self-Sufficiency Program and Head Start / Early Head Start collaborate to leverage support, services and referrals to help families overcome barriers and achieve goals. In addition to the Self-Sufficiency Program and Head Start/ Early Head Start, English as Second Language (ESL) and Adult Basic Education (ABE)/ General Education Diploma (GED) courses are offered at the Salisbury-Rowan Community Action Agency, Inc. (SRCAA).

By providing the opportunity for families to participant in multiple services and the internal collaborative efforts of SRCAA staff, the potential for success for program participants increases.

b. Community Resources:

Salisbury-Rowan Community Action Agency, Inc. (SRCAA) partners with many nonprofit human service agencies, schools, colleges, community development organizations, governmental entities and faith organizations to aid our participants in reaching their goals and to change the way business is conducted in the community on their behalf. Managers and staff in both counties actively build partnerships and work together with those partners to address poverty causes and seek solutions for the eradication of the barriers to economic self-sufficiency for Rowan and Cabarrus County residents.

(F) Resources Needed:

c. Agency Resources:

SRCAA continues to enhance its internal systems. The information technology systems used by our staff provide outcome data; however, there are multiple departments using different systems. Since January 2013, Information technology (IT) was outsourced to improve internal IT communication systems. This advancement allows staff working with families to serve them more efficiently and expediently. Other resources are needed to develop a database system for interface and tracking the work being done with families agency wide. Reporting of outcomes to various funders would be greatly enhanced if these resources come available.

d. Community Resources:

Community resources that decrease the rising numbers of homeless persons and or those in need of affordable housing in Cabarrus and Rowan County is a resource needed. Community service providers have identified the need for increased strategies to address housing and homelessness. Additional community resources, such as the Homeless Task force in both Rowan and Cabarrus County, work to develop a community-wide strategy to end homelessness through affordable housing and other immediate solutions for low-income families to reduce homelessness or transiency. This is important to our participants to continue to be informed of different avenues and strategies to expedite placements in subsidized housing options.

**Section III: Objective and Strategy**

(G) Objective Statement:

To provide support and comprehensive services to assist eighty (80) new individuals/families and sixty (60) carryover families to increase their skills and income to rise above poverty level by June 30, 2021

Strategies for Objective:

Provide support and comprehensive services to low-income families and individuals to develop occupational skills and increase income so they may rise above the poverty income level

*Strategies*

- To provide family development and case management services for low-income families so that they can rise above the poverty level.
- To ensure that program participants understand their role in the partnership with SRCAA so they are able to identify, create and attain their goals.
- To continue our partnership with area corporate, private and community partners to eliminate the barriers of poverty that prevent our participants from achieving self-sufficiency
- To collaborate with local offices of the Department of Health and Human Services to address the needs of our participants.
- To collaborate with the Department of Workforce Solutions to keep the community abreast of the employment trends and available work.
- To continue providing individual participant counseling, mentoring and referrals to increase participant awareness of community and agency resources.
- To plan and implement goals and set strategies with the families.
- To continue to invite low-income individuals to join advisory boards and committees.
- To increase fund development to close the gap between CSBG funding and participants need.
- To continue to research, participate in national and local conversations about poverty and its eradication, expanding the knowledge base of staff and participants

**OEO Form 210 (continued)**

**Section IV: Results Oriented Management and Accountability Cycle (use additional sheets if necessary)**

Organizational Standard 4.3 requires that an agency's strategic plan and Community Action Plan document the continuous use of the ROMA cycle and use the services of a ROMA trainer.

(H) Community Needs Assessment: Please summarize the primary needs of your community as determined through the Community Needs Assessment, and explain which of those are Family, Agency, or Community Needs, and why.

Need 1: The community needs increased economic development to improve employment opportunities for low-income people (Community)

With the increase of job creation, low-income individuals will have an increased opportunity to obtain employment with a living wage.

Need 2: Individuals need to increase education to qualify for better job opportunities (family)

Employers report that the top hiring difficulty they encounter is due to the lack of education and training.

Need 3: Opportunities for job skills training is needed for low-income individuals to obtain skills necessary to qualify for employment (agency)

Through the agency's partnerships with education providers and employment service agencies, low-income individuals will be provided with the opportunity to increase skills which will increase employment placement.

- (l) Achievement of Results and Evaluation: Please discuss your agency's achievement of results from last year. What were the successes and why were those areas successful? What areas did not meet targets or expectations and why were those areas not as successful? What improvements or changes will be made for this year's work plan to achieve desired results and better meet the needs of the community?

The Salisbury-Rowan Community Action Agency, Inc. did not achieve all planned outcome targets within the 80% -120% variance levels for the 2018-2019 program fiscal year, with the exception of the number of participant families served, which was met at a variance of 102%, the number of participant families completing education/training programs met at 88%, and the number of participant families provided educational supports, which was met at a variance of 113%.

Like many other counties in North Carolina, Rowan and Cabarrus County have faced workforce development challenges in recent years. The NCWorks Commission released the North Carolina State of the Workforce 2011-2020 report [which examined North Carolina's workforce through an in-depth analysis of economic and employment data. The study found that the recession accelerated the shift to a knowledge based economy and many workers are not prepared for the jobs that exist in today's economy. Key findings include:

- Companies who have begun hiring since the end of the Great Recession in 2007, are looking for more highly-skilled workers than those who were laid off during the recession
- Workers are competing for fewer good-paying jobs which demand higher skills.
- Workers in rural areas of have limited alternatives for employment
- Workers must increase their skills, as more jobs require at a minimum, some post-secondary education]

As a result, Rowan County most notably has seen a steady decline in the workforce. To combat the issue, the Salisbury-Rowan Community Action Agency is actively collaborating with the local Community College system, area businesses and some local government to support the occupational and educational training needs of the community. The same collaborative efforts are being taken in Cabarrus County to combat the causes of poverty through increased supports of education and employment assistance.

Additionally, according to the agency's most recent Community Assessment, affordable housing has been a constant barrier for many of our program participants in both Rowan and Cabarrus County. Therefore, the program increased outcome expectations for the number of participant families securing standard housing. The outcome achievement target was exceeded by 220%. This information supports challenges in both county's housing climate where housing is unaffordable, and the employment opportunities available do not provide a living wage to support families.

The Salisbury-Rowan Community Action Agency, Inc. will continue to take both a proactive and continued active role in ensuring that services are designed and provided to combat the issues of poverty. As previously mentioned, the agency's most recent activities involved the development of an Employment and Training Advisory Committee to improve linkages and leveraged support for program participants in Rowan and Cabarrus County. The purpose of the committee is to (a) Provide expertise or advice on employer needs, industry changes and training requirements or prerequisites for training, (b) provide opportunities for employment, internships and apprenticeships, (c) provide feedback and assess the agency's impact to further enhance services, (d) serve as an unbiased and independent

sounding committee.

(J) Please name the ROMA trainer who provided services used in developing this community Action Plan and describe what specific services were provided.

Dione Adkins-Tate (NCRI) provided guidance in the development of the Community Action Plan, which included conducting training for the governing Board of Directors concerning their duties for the implementation of the plan.

(K)

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
One-Year Work Program  
OEO Form 212**

<b>Section I: Project Identification</b>				
1. Project Name:	Self-Sufficiency Program			
2. Mission Statement:	Salisbury-Rowan Community Action Agency, Inc. provides services for individuals, children and families to enhance their quality of life and promote opportunities for self-sufficiency.			
4. Objective Statement:	To provide support and comprehensive services to assist eighty (80) new individuals/families and sixty (60) carryover families to increase their skills and income to rise above poverty level by June 30, 2021			
5. Project Period:	July 1, 2020 – June 30, 2021			
6. CSBG Funds Requested for this Project:	July 1, 2020	To	June 30, 2021	
7. Total Number Expected to Be Served:	140			
a. Expected Number of New Clients	80			
b. Expected Number of Carryover Clients	60			

**One-Year Work Program  
OEO Form 212 (continued)**

<b>Section II: One-Year CSBG Program Objective and Activities</b>				
<b>Identified Problem</b>	<b>Service or Activity</b>	<b>Outcome Expected</b>	<b>NPIs (List all NPIs applicable to activity)</b>	<b>Position Title(s)</b>
Low-income participant families are in need of Community Action services and support	Provide supportive services, referrals and goal planning assistance to support low-income families and individuals	140 low-income families and individuals will be served by Community Action	7a, 7z.1	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families are below the poverty level	Provide supportive services, referrals and goal planning assistance to support low-income families and individuals to rise above the poverty level	20 low-income families and individuals will rise above the poverty level	1b, 3d, 3f, 3g, 3h, 7a	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need to obtain employment	Provide supportive services, referrals, goal planning assistance and employment guidance to assist participant families with obtaining employment	20 low-income individuals will obtain employment	1c, 1d, 1e, 1f, 1g, 7a	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need to obtain better employment	Provide supportive services, referrals, goal planning assistance and employment guidance to assist participants	10 low-income individuals will obtain better employment	1h, 1h1, 1h2, 1h3	Director of Family Services, Family Development Specialists, Intake Specialist

	families with obtaining better employment			
Low-income participant families need to obtain employment with medical benefits	Provide supportive services and referrals to assist participants families with obtaining employment with medical benefits	7 low-income individuals will obtain employment with medical benefits	1h3	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need to obtain education and employment training	Provide supportive services, referrals and goal planning assistance to assist participant families with completing education/training programs	20 low-income individuals will complete education/training programs	2f, 2g, 2h, 2i, 2j	Director of Family Services, Family Development Specialists, Intake Specialist
Homeless low-income participant families need to obtain standard housing	Provide supportive services, referrals and goal planning assistance to assist participant families with securing standard housing	5 low-income families or individuals will secure standard housing	4b, 4c, 4d	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need to emergency/crisis assistance	Provide supportive services, and referrals to provide participant families with emergency assistance	20 low-income individuals and families will be provided with emergency assistance	3a, 3b, 4a, 4e	Director of Family Services, Family Development Specialists, Intake Specialist
Low-income participant families need employment supports	Provide supportive services, and referrals to provide participant families with employment supports	30 low-income individuals will be provided with employment supports	4f	Director of Family Services, Family Development Specialists, Intake Specialist



<p>Low-income participant families need educational supports</p>	<p>Provide supportive services, and referrals to provide participant families with educational supports</p>	<p>30 low-income individuals will be provided with educational supports</p>	<p>2z</p>	<p>Director of Family Services, Family Development Specialists, Intake Specialist</p>
<p>Low-income participant families need professional and self-development education</p>	<p>Provide 10 professional and self-development sessions / workshops per county for program participant families to enhance employment skills, life skills and personal development</p>	<p>10 workshops sessions per county will be provided to program participant families and individuals</p>	<p>2e, 5a, 5b, 5c, 5d, 5e, 6a1, 6a2, 6a3</p>	<p>Director of Family Services, Family Development Specialists, Intake Specialist</p>

**One-Year Work Program  
OEO Form 212 (continued)**

<b>Section III: Program Administration and Operations</b>					
Administration, Services, Operations Outcome Expected	Position Title(s)	Implementation Schedule			
		First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Establish partnerships and collaborations with other Human Service agencies in Cabarrus and Rowan County.	Director of Family Services	7/01/20-9/30/20	10/1/20-12/31/20	1/1/21-3/31/21	4/1/21-6/30/21

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
One-Year Work Program  
OEO Form 212 (continued)**

9. Use the tables below to enter your agency's targeted outcome results. The performance measures will be included in the agency's CSBG contract.

All CSBG grantees operating self-sufficiency projects are required to enter program targets in Table 1. Please refer to *Performance Measures and Outcomes Definitions* on page 7 of the Fiscal Year 2020-21 CSBG Application Instructions. If your agency operates more than one project, you will also need to complete Table 2 on the following page and also enter specific program targets. There should be one table of outcome measures per project.

<b>Table 1 Outcome Measures for Project 1 (enter project name)</b>	
<b>Measure</b>	<b>Expected to Achieve the Outcome in Reporting Period (Target)</b>
The number of participant families served.	<b>140</b>
The number of low-income participant families rising above the poverty level.	<b>20</b>
The number of participant families obtaining employment.	<b>20</b>
The number of participant families who are employed and obtain better employment.	<b>10</b>
The number of jobs with medical benefits obtained.	<b>7</b>
The number of participant families completing education/training programs.	<b>20</b>
The number of participant families securing standard housing.	<b>5</b>
The number of participant families provided emergency assistance.	<b>20</b>
The number of participant families provided employment supports.	<b>30</b>
The number of participant families provided educational supports.	<b>30</b>
The average change in the annual income per participant family experiencing a change.	This measure does not require a target but must be reported.
The average wage rate of employed participant families.	This measure does not require a target but must be reported.

**Community Services Block Grant Program  
 Fiscal Year 2020-21 Application for Funding  
 One-Year Work Program  
 OEO Form 212 (continued)**

10. For Community Action Agencies that serve multiple counties, provide a breakdown of the expected *number of persons served* in each designated county in the table below. Show the total *number of persons served* in the table.

Number of Families to be Served Per County											
<b>Agency Name:</b>											
<b>Project Name:</b>											
<b>County</b>	<b>Rowan</b>	<b>Cabarrus</b>									<b>Total</b>
<b>Total Planned</b>	<b>70</b>	<b>70</b>									<b>140</b>
<b>Project Name:</b>											
<b>County</b>											<b>Total</b>
<b>Total Planned</b>											

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
Monitoring, Assessment and Evaluation Plan**

1. Describe the role and responsibilities of the following in the assessment and evaluation of agency programs.

a. Board of Directors:

The Board of Directors is responsible for the overall performance and evaluation of all agency programs. The Planning and Evaluation Committee is responsible for working with the Executive Director and staff to develop agency programs and services. The committee has direct oversight to review, evaluate, and monitor all programs to ensure compliance. The Board of Directors receives and reviews monthly reports detailing the performance of the agency's programs at each Board meeting.

b. Low-Income Community:

The low-income community has input in the agency's programs through public hearings, participating on community forums, and representation on the agency's Board of Directors.

c. Program Participants:

Program participants have the opportunity to evaluate the program by completing evaluations/surveys, participating in community forums and by serving as volunteers.

d. Others:

Partners participate in Community Round Tables during tri-annual Community Assessments in both Rowan and Cabarrus County. This allows the agency and its partners to identify collaboration opportunities and improve service delivery. It also allows others to express concerns about meeting the needs of our participants during a formalized feedback process.

2. Describe the systematic approach for collecting, analyzing and reporting customer satisfaction data to the Board of Directors.

**1.0 Purpose** – The procedure for collecting, analyzing and reporting customer satisfaction data to the Board of Directors establishes a system for evaluating the services provided by the Salisbury-Rowan Community Action Agency, Inc. (SRCAA, Inc.)

**2.0 Scope** – The procedure is applicable to all employees of the Salisbury-Rowan Community Action Agency, Inc. (SRCAA, Inc.)

**3.0 Procedure**

**3.1 Overview** - Customer satisfaction surveys may provide valuable feedback on the effectiveness of the service delivery of the Salisbury-Rowan Community Action Agency, Inc., and may be used to improve the quality systems with the customer in mind; therefore, SRCAA, Inc. encourages comments and feedback from any individual or family which it serves.

**3.2** The services provided by the Salisbury-Rowan Community Action Agency, Inc. shall be evaluated through the use of customer surveys submitted by the customer in a locked box located in plain view of the customer's entrance or exit of the building.

**3.4** Responses to the customer survey shall be collected and analyzed for a thirty day period. The Administrative Assistant or designee shall forward the results of customer satisfaction surveys to the appropriate management.

**3.5** If during review of the responses to the customer satisfaction surveys that it is determined that a complaint needs to be addressed, the complaint(s) shall be followed up by the appropriate Program Director.

**3.6** Tabulated results of the Customer Satisfaction Surveys shall be reported monthly to the Board of Directors during regularly scheduled meetings. Surveys shall be maintained for a period of one year.

3. Describe how administrative policies and procedures are monitored by the Board of Directors.

The Board of Director's reviews the agencies administrative policies on an annual basis. These policies include fiscal, personnel and procurement. When necessary the policies are revised and updated. The Manual and an Employee Handbook has been introduced to all staff. The policies are monitored as part of the self-assessment process.

4. Describe how the Board acts on monitoring, assessment and evaluation reports.

The Board of Directors reviews all monitoring, assessment and evaluation reports. The board also reviews corrective measures and ensures that policies and procedures are modified based on the reports that are received. The Board also ensures that the results of the assessment are put into an action plan to improve the agency's performance.

5. Describe the Board's procedure for conducting the agency self-evaluation.

The Board of Directors along with staff conducts an annual evaluation of the agency's program governance, management systems, fiscal, partnership engagement and program effectiveness. This evaluation is headed by an outside consultant. Upon completion the information is compiled, documented and discussed in order to develop a work plan.

6. Summarize the results of the Board's most recent self-evaluation. Describe how the information has been or will be used to develop the agency's next Strategy for Eliminating Poverty. Indicate the timeframe and planned activities for the next evaluation.

The results from the evaluation include: a) the need to expand funding beyond federal dollars, b) Increase board and management system collaborations, c) the need to further enhance our service delivery to provide support and assistance to the diverse families of the low-income community, d) increase our partnerships and collaborations to address the identified needs of the community. The information from the Board's self-evaluation will be used to enhance the strategic plan, departmental work plans and staff performance plans.

Planned activities for the next evaluation will measure progress on the following: 1) effective board governance 2) understanding the role of the governing board under Community Action 3) Understanding the role of financial oversight and monitoring by the governing board. The next scheduled board evaluation will be conducted in March, 2020.

**Community Services Block Grant [CSBG]  
Documentation of Submission to County Commissioners**

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

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Agency Name: Salisbury-Rowan Community Action Agency, Inc.

County: \_\_\_\_\_

Date of Application Submission: \_\_\_\_\_

[Note: This application should be submitted to the County Commissioners at least thirty [30] days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO **February 14, 2020**.

Clerk to the Board should initial all items below.

- \_\_\_\_\_ The agency submitted a complete grant application for Commissioner review.
- \_\_\_\_\_ The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.
- \_\_\_\_\_ Commissioners' comments provided those to the agency. (If applicable)

\_\_\_\_\_  
Clerk to the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Date

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Active Living and Parks - Youth Athletic School Facility Use Agreement

### **BRIEF SUMMARY:**

Youth Athletics are no longer part of the Department's purview. However, the school facilities are part of an Agreement between Cabarrus County BOC and Cabarrus County BOE.

The attached proposed Agreement is to be between the Youth Athletic groups and Cabarrus County Active Living and Parks Department. The purpose of this document is to adhere to the School Use Agreement and provide contact information for the Department and each respective facility used in the Youth Athletic Programs.

The School System currently will not permit the Athletic Associations or Municipalities to have a Use Agreement with them and will charge them for use if the programs are not part of the Cabarrus County BOC Agreement.

### **REQUESTED ACTION:**

Motion to approve the facility use agreement as presented.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Londa Strong, Director  
Perry Gabriel, Sr. Park Program Manager

### **BUDGET AMENDMENT REQUIRED:**



No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Youth Association Facility Agreement

**CABARRUS COUNTY ACTIVE LIVING & PARKS**

**FACILITY USE AGREEMENT WITH ATHLETIC ASSOCIATIONS**

704-920-2701 / [PHGABRIEL@CABARRUSCOUNTY.US](mailto:PHGABRIEL@CABARRUSCOUNTY.US)

Name of Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_

Alternate Phone/Email: \_\_\_\_\_

**The above listed organization is granted use of the school facility listed below and expected to follow these guidelines:**

- Time of usage will not interfere with normal school operations
- The facility (grounds and restrooms) must be cleaned and left free of debris after each days use
- Trash should be picked up from grounds and parking lot and trash cans must be emptied as needed
- Safety issues and work orders are to be reported to [phgabriel@cabarruscounty.us](mailto:phgabriel@cabarruscounty.us) or 704-920-2701 when discovered. A work order will be submitted to Cabarrus County Schools
- All events must end by 8:30 pm Monday – Thursday (ages 12 and under) and 10:00 pm (ages 13-15) and Friday and Saturday curfews are 10:00 pm (all ages)

I, \_\_\_\_\_ do hereby agree and understand the Facility Use Agreement as listed. I understand it is the responsibility of the association to abide by these rules and regulations. Failure to abide by these guidelines may result in the association being denied use for future events.

\*\*\*\*\*

**To Be Completed by Cabarrus County Active Living & Parks Department**

School(s)/Sport \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Area of School \_\_\_\_\_

Date of Use: \_\_\_\_\_

Time of Use: \_\_\_\_\_

## **Sport Seasons by Date**

### **SPRING BASEBALL/SOFTBALL/SOCCER**

Begins: 3<sup>rd</sup> Monday in March

Ends: Last Saturday in June

### **FALL SOFTBALL/BASEBALL/SOCCER/FOOTBALL**

Begins: 2<sup>nd</sup> Monday in August

Ends: Saturday before Thanksgiving

### **WINTER BASKETBALL**

Begins: 1<sup>st</sup> Monday after Thanksgiving

Ends: 2<sup>nd</sup> Saturday in March

## **School Facility Distribution by Associations**

### **Mt. Pleasant Youth Soccer Association**

Youth Soccer	Mt. Pleasant Elementary School Track Field
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### **Mt. Pleasant Lions Club Football**

Youth Football	Mt. Pleasant Middle School Stadium
	Mt. Pleasant High School Stadium

### **Mt. Pleasant Youth Basketball Association**

Youth Basketball	Mt. Pleasant Middle School Main Gym
	Mt. Pleasant Middle School Aux. Gym
	A.T. Allen Elementary School Gym (if needed)

### **Mt. Pleasant Youth Baseball/Softball Association**

Youth BB/SB	Mt. Pleasant Middle School Baseball Field
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### **Bethel Athletic Association**

Youth Soccer	Bethel Elementary School Field
Youth Basketball	CC Griffin Middle School Main Gym
	CC Griffin Middle School Aux. Gym
	Bethel Elementary School Gym
Youth BB/SB	Bethel Elementary School Fields 1, 2, and 3
	CC Griffin Middle School

### **City of Kannapolis Parks & Recreation Department**

Youth Basketball	Boger Elementary School
	Northwest Cabarrus Middle School Gym and Aux. Gym
	Royal Oaks Elementary

**Harrisburg Parks & Recreation Department**

Youth Soccer	Harrisburg Elementary School Fields 1, 2, 3, and 4 Patriots Elementary School Field Hickory Ridge Middle School Field
Youth Football	Hickory Ridge Middle School Field
Youth Basketball	Harrisburg Elementary School Gym Hickory Ridge Middle School Main Gym Hickory Ridge Middle School Aux. Gym Hickory Ridge High School Main Gym Hickory Ridge High School Aux. Gym Rocky River Elementary School Gym
Youth BB/SB	Harrisburg Elementary School Fields 1, 2, 3, and 4 Hickory Ridge Middle School Baseball Field

**Odell Recreation Association**

Youth Soccer	Cox Mill Elementary School Fields 4 and 5
Youth Football	Cox Mill Elementary School Field 6
Youth Basketball	Odell Primary Elementary Gym Odell Elementary School Gym Furr Elementary School Gym Harris Rd. Middle School Main Gym Harris Rd. Middle School Aux. Gym Cox Mill Elementary Gym
Youth BB/SB	Cox Mill Elementary School Fields 1, 2, and 3 Harris Rd. Middle School Field

**City of Concord Parks & Recreation Department**

Youth Soccer	Pitts School Rd. Elementary
Youth Basketball	Pitts School Rd. Elementary Winkler Middle School Concord Middle School Main Gym Concord Middle School Aux. Gym JN Fries Middle School Main Gym JN Fries Middle School Aux. Gym
Youth BB/SB	Concord Middle School Pitts School Rd. Elementary

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

BOC - Appointments to Boards and Committees

### **BRIEF SUMMARY:**

The following appointments to Boards and Committees are recommended for February:

#### Appointments - Active Living and Parks Commission

Patsy Brown was appointed to the vacant Eastern District seat May 2017. The seat is effective until January 31, 2020. She is eligible for reappointment and has expressed interest in continuing to represent the Eastern District.

Representative recommendation is Patsy Brown.

#### Appointments - Adult Care Home Community Advisory Committee

Joe Anderson has completed his orientation class, been certified by the State Ombudsman and is now eligible to be appointed to the Adult Care Home Community Advisory Committee.

Adult Care Home Community Advisory Committee member Helen McInnis' term ends February 29th. She is willing to serve another term. Ms. McInnis also serves on the Board of Equalization and Review. An exception to the "service on multiple boards" provision of the Appointment Policy will be needed for her.

Representative recommendations are Joe Anderson and Helen McInnis.

#### Appointments - Mental Health Advisory Board

The terms for Gary Gacek, Darrell Hinnant and Jessica Grant on the Mental Health Advisory Board expired December 31st. Mr. Gacek is the Concord Police Department representative,

Mr. Hinnant is the City of Kannapolis representative and Ms. Grant is the Kannapolis City Schools representative. All are willing to serve another term.

Representative recommendations are Gary Gacek, Darrell Hinnant and Jessica Grant.

Appointments and Removals - Cabarrus County Senior Centers Advisory Council

Bobby Connor has requested effective immediately, to end his current appointment on the Cabarrus County Senior Centers Advisory Council due to family illness. Mr. Connor's term expires on December 31, 2021.

Katie Little has submitted an application to serve on the Senior Centers Advisory Council and is eligible to serve. A letter of recommendation in this regard is included in the Agenda.

Representative recommendation is Katie Little

Appointments (Removals) - Early Childhood Task Force Advisory Board

Several members of the Early Childhood Task Force Advisory Board are unable to attend meetings due to scheduling conflicts. It is requested to remove their names from the roster.

Recommendation is to remove Pam Dubois, Laura Riley, Michelle Steward, Paula Yost and Amanda Barrett from the Early Childhood Task Force Advisory Board roster.

Appointments (Removals) - Juvenile Crime Prevention Council

Resignations have been received from Juvenile Crime Prevention Council (JCPC) members Woody Chavis (Police Chief) and Susan Burns (School Superintendent/Designee). Mr. Chavis has served on the JCPC since 2015 and Ms. Burns has served on the JCPC since 2007. It is requested to remove them from the roster.

**REQUESTED ACTION:**

Provide information.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule

### **BRIEF SUMMARY:**

The work session and regular meeting dates for March 2020 originally scheduled for the second and fourth Mondays are being moved to the first and third Mondays.

### **REQUESTED ACTION:**

Motion to adopt resolution.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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### **ATTACHMENTS:**

- ▢ Resolution



**Resolution Amending the  
Cabarrus County Board of Commissioners'  
2020 Meeting Schedule**

**WHEREAS**, on December 16, 2019, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2020, which sets forth the dates, times and locations of various official county meetings; and

**WHEREAS**, the Board scheduled the March work session meeting on the second Monday; and

**WHEREAS**, the Board scheduled the March regular meeting on the fourth Monday;

**NOW, THEREFORE BE IT RESOLVED** that the Cabarrus County Board of Commissioners hereby amends its 2020 Meeting Schedule as follows:

1. The Board of Commissioners will hold the March work session on Monday March 2, 2020 at 4:00 p.m. in the Multipurpose Room at the Governmental Center in Concord, North Carolina.
2. The Board of Commissioners will hold the March regular meeting at 6:30 p.m. on Monday, March 16, 2020 in the Board of Commissioners' meeting room at the Governmental Center in Concord, North Carolina.

**ADOPTED** this 17<sup>th</sup> day of February, 2020.

\_\_\_\_\_  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Lauren Linker, Clerk to the Board



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

County Manager - Request from the Town of Mt. Pleasant for a Sewer Easement

### **BRIEF SUMMARY:**

The Town of Mt. Pleasant is requesting a 20' easement for a sewer line on County owned property at Mt. Pleasant High School and Middle School off Walker Road. The Board of Education has provided a favorable review of the request. A general map of the route of the proposed sewer line is attached as is the easement document with specific survey maps. The easement document is being modified to indicate that the easement would be granted by Cabarrus County.

### **REQUESTED ACTION:**

Motion to approve the easement between Cabarrus County and the Town of Mt. Pleasant; and authorize the County Manager to execute the easement on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Jonathan B. Marshall, Deputy County Manager

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ General map of sewer line
- ▣ Easement document Mt. Pleasant sewer line



STATE OF NORTH CAROLINA

**PUBLIC UTILITY RIGHT OF WAY  
AND EASEMENT**

COUNTY OF CABARRUS

This **right of way and easement** is made and entered into this \_\_\_\_\_ day of December, 2019 by and between Cabarrus County Board of Education (hereinafter referred to as Grantor) and the Town of Mt. Pleasant (hereinafter referred to as Grantee);

WITNESSETH:

For and in consideration of \$10.00 and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, **Grantor** does hereby give, grant, and convey unto **Grantee**, its successors and assigns, a perpetual public utility right of way and easement to go in and upon **Grantor's** real property described hereinbelow and to construct, maintain, and operate in, upon, through, and over said strip of land a **utility line and sewer line**, with all necessary pipes and/or appurtenances, together with the right of entry upon said strip of land for the purposes of inspecting said lines, making repairs or alterations thereon and/or clearing obstructions that may, in the opinion of **Grantee**, endanger or interfere with the proper maintenance and operation of same.

The right of way and easement is in, upon, through, and over the following parcel of land shown on the survey map of David L. Haywood, Jr., dated November 27, 2019, a copy of which is attached hereto and incorporated herein as Exhibit A and being more particularly described as follows:

BEING A PORTION OF THE REAL PROPERTY LOCATED IN NO. 8 TOWNSHIP, CABARRUS COUNTY, NORTH CAROLINA, DESCRIBED IN DEED BOOK 4015, PAGE 181 IN THE CABARRUS COUNTY REGISTER OF DEEDS OFFICE, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN EXISTING TRAVERSE NAIL WITH PLASTIC WASHER HAVING A NORTH CAROLINA NAD 83 GRID COORDINATES OF N: 607,878.77' AND E: 1,558,325.36' FEET, THENCE S 72° 54' 16" W, A GROUND DISTANCE OF 1,195.34' (GRID DISTANCE OF 1,195.16', COMBINED GRID FACTOR = 0.99984922) TO AN EXISTING 1" IRON IN THE EASTERLY LINE

FOTINE SOPHIA DIATZIKIS (DEED BOOK: 604, PAGE: 211), SAID POINT ALSO BEING THE SOUTHWESTERN MOST CORNER OF THE CABARRUS COUNTY TRACT DESCRIBED IN DEED BOOK 11748, PAGE: 281, SAID POINT ALSO HAVING THE GRID COORDINATES OF N: 607,527.437' AND E: 1,557,183.004', THENCE LEAVING THE DIATZIKIS LINE AND TRAVELING ALONG THE DIVIDING LINE BETWEEN TWO CABARRUS COUNTY TRACTS (NORTHERLY TRACT – DB: 11748, PG: 281 & SOUTHERLY TRACT – DB: 4015, PG: 181) S 71° 10' 28" E 145.49' TO A POINT, SAID POINT BEING **THE TRUE POINT OF BEGINNING.**

THENCE ALONG AND ADJOINING THE COMMON BOUNDARY LINE DIVIDING THE TWO CABARRUS COUNTY TRACTS S 71° 10' 28" E 20.00' TO A POINT;

THENCE LEAVING THE BOUNDARY LINE OF THE TWO CABARRUS COUNTY TRACTS IN A SOUTHERLY DIRECTION THE FOLLOWING THIRTEEN (13) COURSES:

1. S 17° 45' 17" W 166.53' TO A POINT;
2. S 18° 24' 53" W 246.38' TO A POINT;
3. S 07° 38' 59" W 217.09' TO A POINT;
4. S 09° 57' 51" W 199.11' TO A POINT;
5. S 20° 01' 58" W 250.46' TO A POINT;
6. S 23° 55' 17" W 271.52' TO A POINT;
7. S 07° 50' 28" W 294.07' TO A POINT;
8. S 06° 31' 13" W 253.56' TO A POINT;
9. S 62° 45' 09" E 254.68' TO A POINT;
10. S 62° 45' 09" E 262.68' TO A POINT;
11. S 62° 45' 09" E 170.84' TO A POINT;
12. S 62° 45' 09" E 100.00' TO A POINT;
13. S 27° 14' 51" W 20.00' TO A POINT;

THENCE IN A NORTHWESTERLY DIRECTION THE FOLLOWING THREE (3) COURSES:

1. N 62° 45' 09" W 270.84' TO A POINT;
2. N 62° 45' 09" W 262.68' TO A POINT;
3. N 62° 45' 09" W 268.49' TO A POINT, SAID POINT BEING LOCATED S 74° 15' 41.92' FROM AN EXISTING 3/4" IRON PIPE. A COMMON CORNER OF GARY ALLEN FRYE (DEED BOOK: 1207, PAGE: 192), SUE T. RICHERT AND HUSBAND JOHN P. RICHERT (DEED BOOK: 12121, PAGE: 20) AND CABARRUS COUNTY (DB: 4015, PAGE: 181);

THENCE IN A NORTHERLY DIRECTION THE FOLLOWING EIGHT (8) COURSES:

1. N 06° 31' 13" E 267.60' TO A POINT;
2. N 07° 50' 28" E 297.12' TO A POINT;
3. N 23° 55' 17" E 273.67' TO A POINT;
4. N 20° 01' 58" E 248.02' TO A POINT;
5. N 09° 57' 51" E 196.94' TO A POINT;
6. N 07° 38' 59" E 218.57' TO A POINT;
7. N 18° 24' 53" E 248.15' TO A POINT;
8. N 17° 45' 17" E 166.79' TO THE **TRUE POINT OF BEGINNING.**

THE ABOVE DESCRIBED PARCEL IS A 20.00' FOOT STRIP CONTAINING 54,044 SQ. FT. (1.241 ACRES).

Grantor does hereby covenant with Grantee, its heirs, successors, and assigns, that Grantor is seized of the premises in fee simple, that said premises are free from all liens and encumbrances, that Grantor has good right and lawful authority to sell the same, and that Grantor will warrant and defend the said premises unto the Grantee, his successors and assigns, against the lawful claims of all persons whomsoever.

**In witness whereof** the Grantor has hereunto set his hand, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its board of directors, the day and year first above written.

Cabarrus County Board of Education

By: \_\_\_\_\_ (seal)  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

State of North Carolina  
County of Cabarrus

I, a Notary Public of the County and State aforesaid, certify that \_\_\_\_\_ personally came before me this day and acknowledged that he or she is \_\_\_\_\_ of the Cabarrus County Board of Education, and that the foregoing was signed and sealed by him/her, on behalf of said Cabarrus County Board of Education, by its authority duly given to be the act and deed of said Cabarrus County Board of Education.

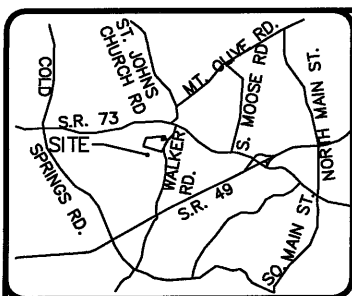
Witness my hand and official seal, this the \_\_\_\_ day of December, 2019.

(SEAL)

\_\_\_\_\_ Notary Public

My commission expires: \_\_\_\_\_

# **EXHIBIT A**



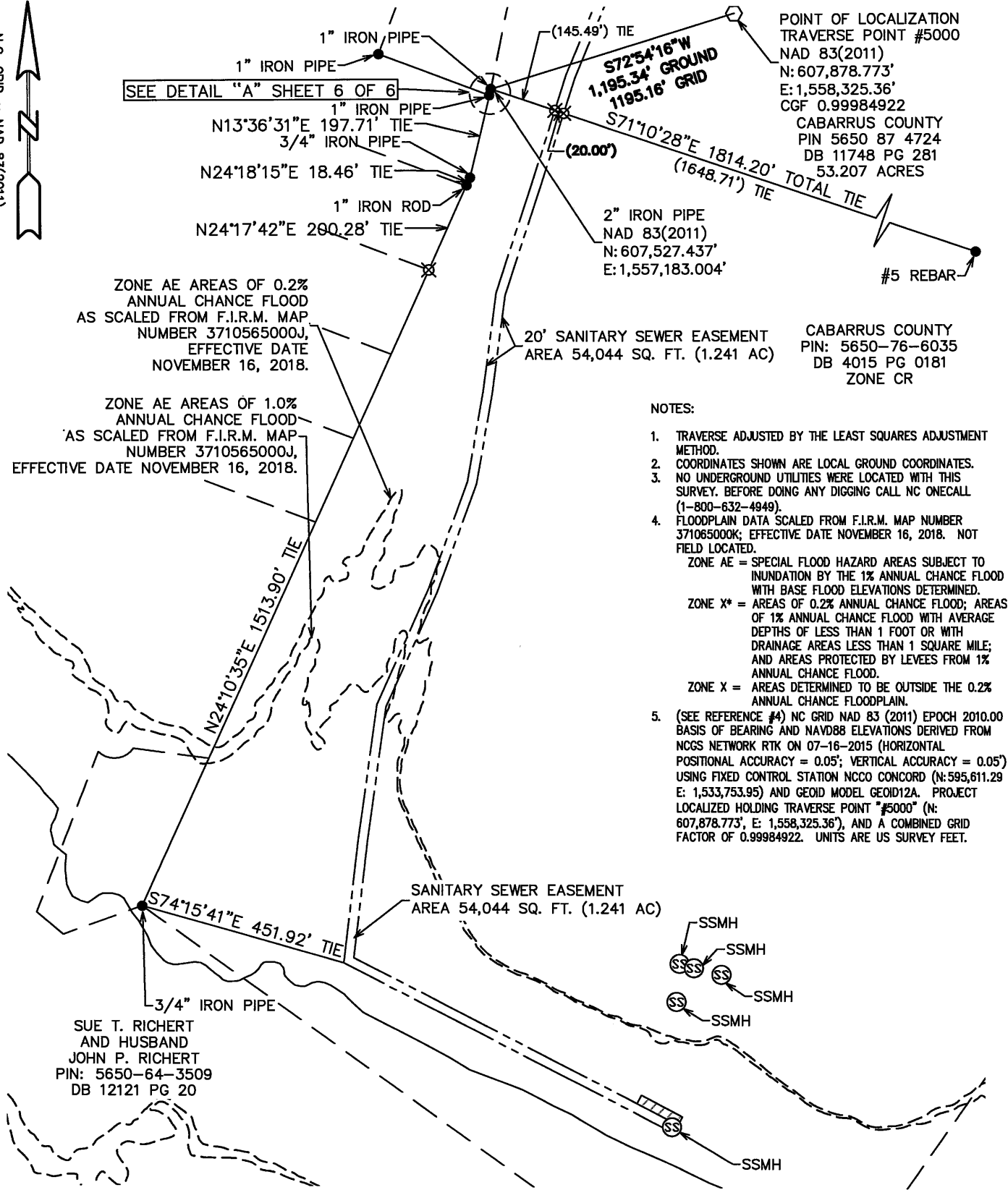
**LEGEND**

- EIP (AS DESCRIBED)
- SIP (#5 REBAR UNLESS NOTED OTHERWISE)
- ⊗ NPS (NO POINT SET)
- BOUNDARY LINE
- - - BOUNDARY LINE (BY DEED OR PLAT)
- TIE LINE
- - - FENCE LINE
- - - EASEMENT LINE
- - - CENTERLINE

**REFERENCES:**

1. ALL DEEDS AND MAPS SHOWN HEREON AS RECORDED IN CABARRUS COUNTY
2. CABARRUS COUNTY ON-LINE G.I.S. TAX MAP.
3. UNRECORDED MAP ENTITLED "SANITARY SEWER EASEMENT MAP PROPERTY OF C.M. HEINTZ (RAY MISENHEIMER), BY CESI LAND DEVELOPMENT SERVICES, DATED AUGUST 6, 2010. JOB NUMBER 090509.000.
4. AN UNRECORDED MAP TITLED "BOUNDARY AND TOPOGRAPHIC SURVEY OF HEINTZ PROPERTY" BY CESI DATED 8/08/2015, AND LAST REVISED 11/12/2015, CESI JOB NUMBER 150251.000

VICINITY MAP NOT TO SCALE



ZONE AE AREAS OF 0.2% ANNUAL CHANCE FLOOD AS SCALED FROM F.I.R.M. MAP NUMBER 3710565000J, EFFECTIVE DATE NOVEMBER 16, 2018.

ZONE AE AREAS OF 1.0% ANNUAL CHANCE FLOOD AS SCALED FROM F.I.R.M. MAP NUMBER 3710565000J, EFFECTIVE DATE NOVEMBER 16, 2018.

POINT OF LOCALIZATION TRAVERSE POINT #5000  
 NAD 83(2011)  
 N: 607,878.773'  
 E: 1,558,325.36'  
 CGF 0.99984922  
 CABARRUS COUNTY  
 PIN 5650 87 4724  
 DB 11748 PG 281  
 53.207 ACRES

CABARRUS COUNTY  
 PIN: 5650-76-6035  
 DB 4015 PG 0181  
 ZONE CR

**NOTES:**

1. TRAVERSE ADJUSTED BY THE LEAST SQUARES ADJUSTMENT METHOD.
2. COORDINATES SHOWN ARE LOCAL GROUND COORDINATES. NO UNDERGROUND UTILITIES WERE LOCATED WITH THIS SURVEY. BEFORE DOING ANY DIGGING CALL NC ONECALL (1-800-632-4949).
3. FLOODPLAIN DATA SCALED FROM F.I.R.M. MAP NUMBER 371065000K; EFFECTIVE DATE NOVEMBER 16, 2018. NOT FIELD LOCATED.  
 ZONE AE = SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD WITH BASE FLOOD ELEVATIONS DETERMINED.  
 ZONE X\* = AREAS OF 0.2% ANNUAL CHANCE FLOOD; AREAS OF 1% ANNUAL CHANCE FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1 FOOT OR WITH DRAINAGE AREAS LESS THAN 1 SQUARE MILE; AND AREAS PROTECTED BY LEVEES FROM 1% ANNUAL CHANCE FLOOD.  
 ZONE X = AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.
4. (SEE REFERENCE #4) NC GRID NAD 83 (2011) EPOCH 2010.00 BASIS OF BEARING AND NAVD88 ELEVATIONS DERIVED FROM NCGS NETWORK RTK ON 07-16-2015 (HORIZONTAL POSITIONAL ACCURACY = 0.05'; VERTICAL ACCURACY = 0.05') USING FIXED CONTROL STATION NCCO CONCORD (N:595,611.29 E: 1,533,753.95) AND GEOID MODEL GEOID12A. PROJECT LOCALIZED HOLDING TRAVERSE POINT #5000 (N: 607,878.773', E: 1,558,325.36'), AND A COMBINED GRID FACTOR OF 0.99984922. UNITS ARE US SURVEY FEET.

SUE T. RICHERT AND HUSBAND JOHN P. RICHERT  
 PIN: 5650-64-3509  
 DB 12121 PG 20

SHEET 1 OF 6

**PLAT CERTIFICATION**

I, DAVID L. HAYWOOD, JR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTIONS RECORDED IN REFERENCES AS SHOWN HEREON); AND THAT THE PLAT WAS PREPARED FOR THE PURPOSE OF ACQUISITION AND EASEMENTS ONLY, AND IS NOT INTENDED TO BE A BOUNDARY SURVEY OF PROPERTY SHOWN; THAT THE AVERAGE RATIO OF PRECISION AS CALCULATED IS 1:21,000; THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56.1600); AND THAT:

D. THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION;

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 27TH DAY OF NOVEMBER, 2019.

DAVID L. HAYWOOD, JR. LICENSE NOTAL 44722

**EASEMENT SURVEY**

PROPERTY OF **CABARRUS COUNTY**

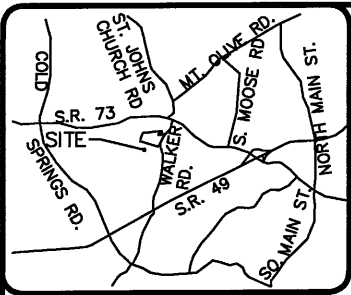
#3 TOWNSHIP, CABARRUS CO., NC  
 ADDRESS: P.O. BOX 707, CONCORD, NC  
 LOT NA, BLOCK NA, NA

PLAT RECORDED IN MB. NA, PG. NA, DEED RECORDED IN DB. 4015, PG. 181

SCALE: 1 IN. = 300 FT. DATE: NOVEMBER 27, 2019

CIVIL - GEOTECHNICAL - SURVEYING  
 N.C. FIRM LICENSE NO. C-8263  
 45 SPRING STREET SW CONCORD (704) 786-5404  
 CONCORD, NC 28025 FAX (704) 786-7454  
 ACAD FILE: 190139 EASEMENT.DWG





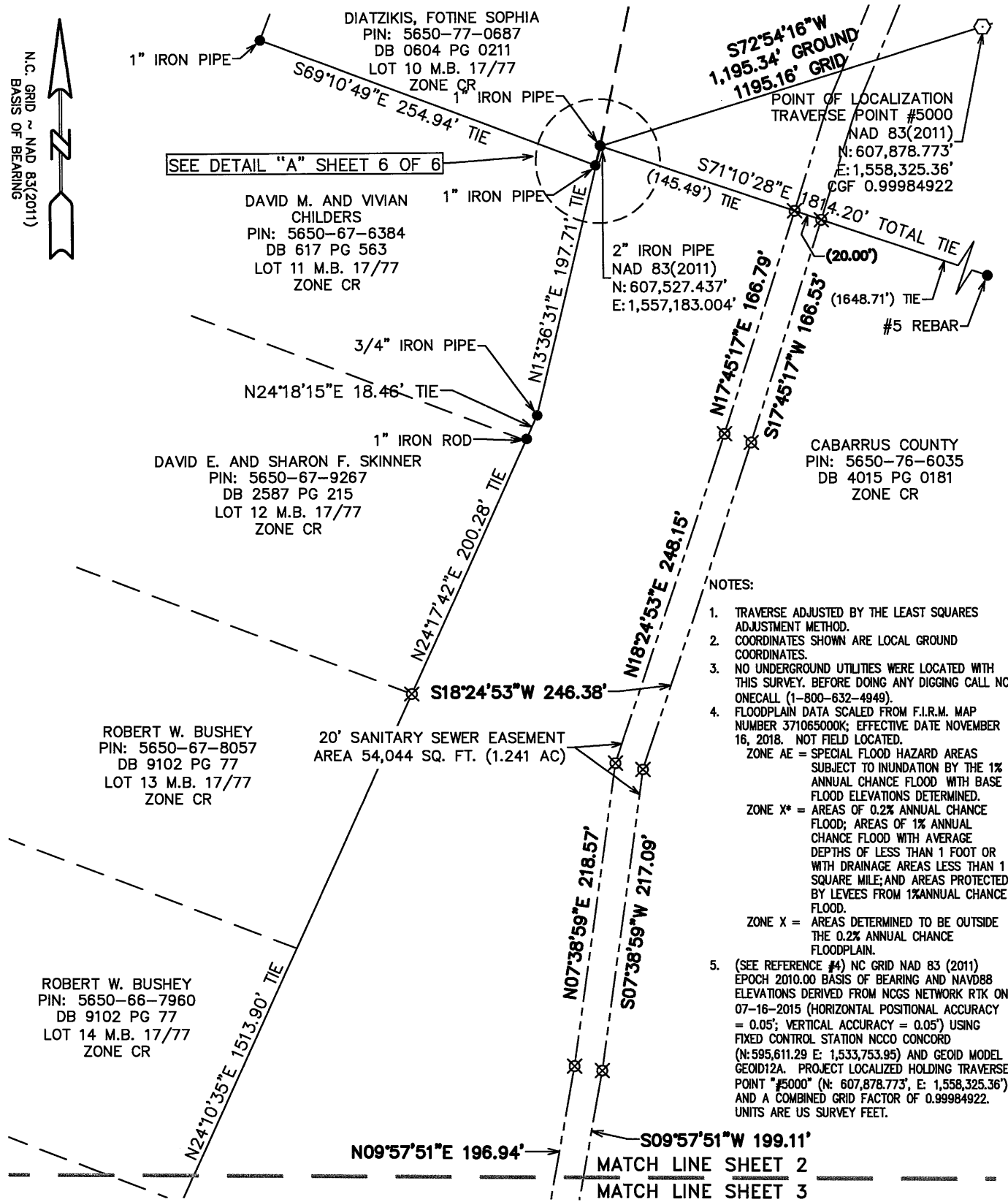
**LEGEND**

- EIP (AS DESCRIBED)
- SIP (#5 REBAR UNLESS NOTED OTHERWISE)
- ⊗ NPS (NO POINT SET)
- BOUNDARY LINE
- - - BOUNDARY LINE (BY DEED OR PLAT)
- TIE LINE
- FENCE LINE
- - - EASEMENT LINE
- CENTERLINE

**REFERENCES:**

1. ALL DEEDS AND MAPS SHOWN HEREON AS RECORDED IN CABARRUS COUNTY
2. CABARRUS COUNTY ON-LINE G.I.S. TAX MAP.
3. UNRECORDED MAP ENTITLED "SANITARY SEWER EASEMENT MAP PROPERTY OF C.M. HEINTZ (RAY MISENHEIMER), BY CESI LAND DEVELOPMENT SERVICES, DATED AUGUST 6, 2010. JOB NUMBER 090509.000.
4. AN UNRECORDED MAP TITLED "BOUNDARY AND TOPOGRAPHIC SURVEY OF HEINTZ PROPERTY" BY CESI DATED 8/08/2015, AND LAST REVISED 11/12/2015, CESI JOB NUMBER 150251.000

VICINITY MAP  
NOT TO SCALE



**NOTES:**

1. TRAVERSE ADJUSTED BY THE LEAST SQUARES ADJUSTMENT METHOD.
2. COORDINATES SHOWN ARE LOCAL GROUND COORDINATES.
3. NO UNDERGROUND UTILITIES WERE LOCATED WITH THIS SURVEY. BEFORE DOING ANY DIGGING CALL NC ONECALL (1-800-632-4949).
4. FLOODPLAIN DATA SCALED FROM F.I.R.M. MAP NUMBER 371065000K; EFFECTIVE DATE NOVEMBER 16, 2018. NOT FIELD LOCATED.  
 ZONE AE = SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD WITH BASE FLOOD ELEVATIONS DETERMINED.  
 ZONE X\* = AREAS OF 0.2% ANNUAL CHANCE FLOOD; AREAS OF 1% ANNUAL CHANCE FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1 FOOT OR WITH DRAINAGE AREAS LESS THAN 1 SQUARE MILE; AND AREAS PROTECTED BY LEVEES FROM 1% ANNUAL CHANCE FLOOD.  
 ZONE X = AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.
5. (SEE REFERENCE #4) NC GRID NAD 83 (2011) EPOCH 2010.00 BASIS OF BEARING AND NAVD88 ELEVATIONS DERIVED FROM NCGS NETWORK RTK ON 07-16-2015 (HORIZONTAL POSITIONAL ACCURACY = 0.05'; VERTICAL ACCURACY = 0.05') USING FIXED CONTROL STATION NCCO CONCORD (N: 595,611.29 E: 1,533,753.95) AND GEOD MODEL GEOD12A. PROJECT LOCALIZED HOLDING TRAVERSE POINT #5000 (N: 607,878.773', E: 1,558,325.36') AND A COMBINED GRID FACTOR OF 0.99984922. UNITS ARE US SURVEY FEET.

**SHEET 2 OF 6**

**PLAT CERTIFICATION**

I, DAVID L. HAYWOOD, JR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTIONS RECORDED IN REFERENCES AS SHOWN HEREON); AND THAT THE PLAT WAS PREPARED FOR THE PURPOSE OF ACQUISITION AND EASEMENTS ONLY, AND IS NOT INTENDED TO BE A BOUNDARY SURVEY OF PROPERTY SHOWN; THAT THE AVERAGE RATIO OF PRECISION AS CALCULATED IS 1:21,000; THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56.1600); AND THAT:

- D. THE SURVEY IS IN ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION;

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 27TH DAY OF NOVEMBER, 2019.

*David L. Haywood, Jr.*  
 11/27/19  
 DAVID L. HAYWOOD, JR. LICENSE # NO. L-4822

**EASEMENT SURVEY**

PROPERTY OF **CABARRUS COUNTY**  
 #8 TOWNSHIP, CABARRUS CD., NC  
 ADDRESS: P.O. BOX 707, CONCORD, NC  
 LOT NA, BLOCK NA, NA  
 PLAT RECORDED IN MB. NA, PG. NA, DEED RECORDED IN DB. 4015, PG. 181

SCALE: 1 IN. = 100 FT. DATE: NOVEMBER 27, 2019

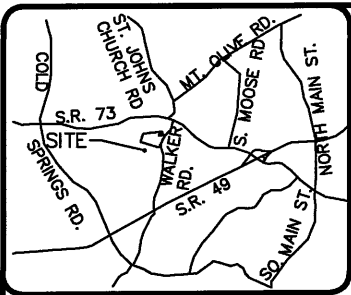


**LEGEND**

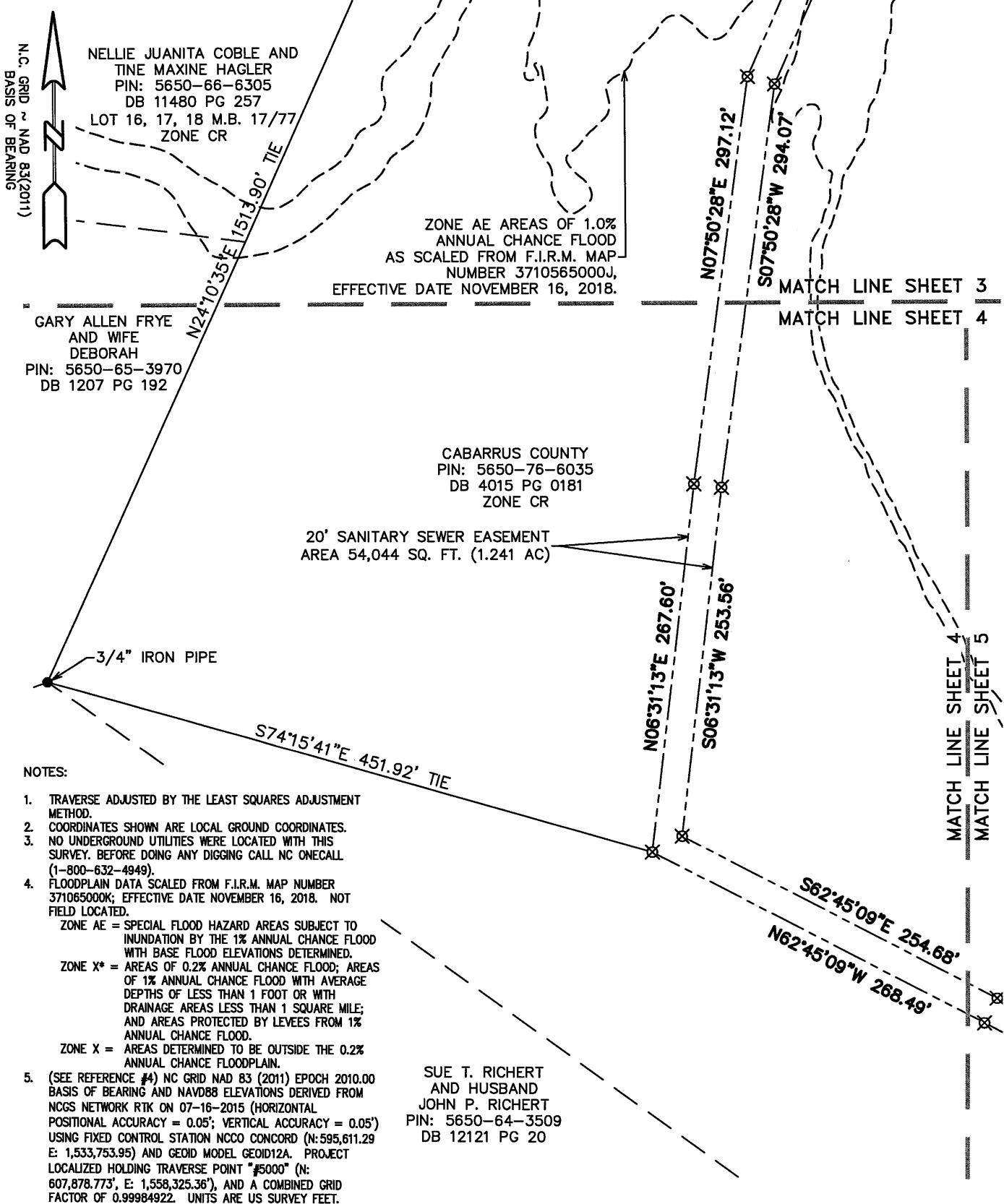
- EIP (AS DESCRIBED)
- SIP (#5 REBAR UNLESS NOTED OTHERWISE)
- ⊗ NPS (NO POINT SET)
- BOUNDARY LINE
- - - BOUNDARY LINE (BY DEED OR PLAT)
- TIE LINE
- - - FENCE LINE
- - - EASEMENT LINE
- - - CENTERLINE

**REFERENCES:**

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4. AN UNRECORDED MAP TITLED "BOUNDARY AND TOPOGRAPHIC SURVEY OF HEINTZ PROPERTY" BY CESI DATED 8/08/2015, AND LAST REVISED 11/12/2015, CESI JOB NUMBER 150251.000



VICINITY MAP  
NOT TO SCALE



N.C. GRID ~ NAD 83(2011)  
BASIS OF BEARING

NELLIE JUANITA COBLE AND  
TINE MAXINE HAGLER  
PIN: 5650-66-6305  
DB 11480 PG 257  
LOT 16, 17, 18 M.B. 17/77  
ZONE CR

GARY ALLEN FRYE  
AND WIFE  
DEBORAH  
PIN: 5650-65-3970  
DB 1207 PG 192

CABARRUS COUNTY  
PIN: 5650-76-6035  
DB 4015 PG 0181  
ZONE CR

20' SANITARY SEWER EASEMENT  
AREA 54,044 SQ. FT. (1.241 AC)

SUE T. RICHERT  
AND HUSBAND  
JOHN P. RICHERT  
PIN: 5650-64-3509  
DB 12121 PG 20

**NOTES:**

1. TRAVERSE ADJUSTED BY THE LEAST SQUARES ADJUSTMENT METHOD.
2. COORDINATES SHOWN ARE LOCAL GROUND COORDINATES.
3. NO UNDERGROUND UTILITIES WERE LOCATED WITH THIS SURVEY. BEFORE DOING ANY DIGGING CALL NC ONECALL (1-800-632-4949).
4. FLOODPLAIN DATA SCALED FROM F.I.R.M. MAP NUMBER 371065000K; EFFECTIVE DATE NOVEMBER 16, 2018. NOT FIELD LOCATED.
  - ZONE AE = SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD WITH BASE FLOOD ELEVATIONS DETERMINED.
  - ZONE X\* = AREAS OF 0.2% ANNUAL CHANCE FLOOD; AREAS OF 1% ANNUAL CHANCE FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1 FOOT OR WITH DRAINAGE AREAS LESS THAN 1 SQUARE MILE; AND AREAS PROTECTED BY LEVEES FROM 1% ANNUAL CHANCE FLOOD.
  - ZONE X = AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.
5. (SEE REFERENCE #4) NC GRID NAD 83 (2011) EPOCH 2010.00 BASIS OF BEARING AND NAVD88 ELEVATIONS DERIVED FROM NCGS NETWORK RTK ON 07-16-2015 (HORIZONTAL POSITIONAL ACCURACY = 0.05'; VERTICAL ACCURACY = 0.05') USING FIXED CONTROL STATION NCCO CONCORD (N:595,611.29 E: 1,533,753.95) AND GEOID MODEL GEOID12A. PROJECT LOCALIZED HOLDING TRAVERSE POINT "#5000" (N: 607,878.773', E: 1,558,325.36'), AND A COMBINED GRID FACTOR OF 0.99984922. UNITS ARE US SURVEY FEET.

SHEET 4 OF 6

**PLAT CERTIFICATION**

I, DAVID L. HAYWOOD, JR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTIONS RECORDED IN REFERENCES AS SHOWN HEREON); AND THAT THE PLAT WAS PREPARED FOR THE PURPOSE OF ACQUISITION AND EASEMENTS ONLY, AND IS NOT INTENDED TO BE A BOUNDARY SURVEY OF PROPERTY SHOWN; THAT THE AVERAGE RATIO OF PRECISION AS CALCULATED IS 1:21,000; THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56.1600); AND THAT:

- D. THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOGNITION OF EXISTING EASEMENTS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION;

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 27TH DAY OF NOVEMBER, 2019.

DAVID L. HAYWOOD, JR. LICENSE NO. 14822

**EASEMENT SURVEY**

PROPERTY OF **CABARRUS COUNTY**

#3 TOWNSHIP, CABARRUS CD., NC  
ADDRESS: P.O. BOX 707, CONCORD, NC  
LOT NA, BLOCK NA, NA

PLAT RECORDED IN MB. NA, PG. NA, DEED RECORDED IN DB. 4015, PG. 181

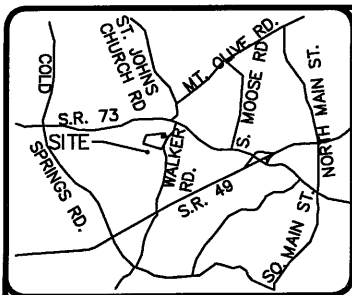
SCALE: 1 IN. = 100 FT. DATE: NOVEMBER 27, 2019

LEGEND

- EIP (AS DESCRIBED)
- SIP (#5 REBAR UNLESS NOTED OTHERWISE)
- ⊗ NPS (NO POINT SET)
- BOUNDARY LINE
- - - BOUNDARY LINE (BY DEED OR PLAT)
- - - TIE LINE
- - - FENCE LINE
- - - EASEMENT LINE
- - - CENTERLINE

REFERENCES:

1. ALL DEEDS AND MAPS SHOWN HEREON AS RECORDED IN CABARRUS COUNTY
2. CABARRUS COUNTY ON-LINE G.I.S. TAX MAP.
3. UNRECORDED MAP ENTITLED "SANITARY SEWER EASEMENT MAP PROPERTY OF C.M. HEINTZ (RAY MISENHEIMER), BY CESI LAND DEVELOPMENT SERVICES, DATED AUGUST 6, 2010. JOB NUMBER 090509.000.
4. AN UNRECORDED MAP TITLED "BOUNDARY AND TOPOGRAPHIC SURVEY OF HEINTZ PROPERTY" BY CESI DATED 8/08/2015, AND LAST REVISED 11/12/2015, CESI JOB NUMBER 150251.000

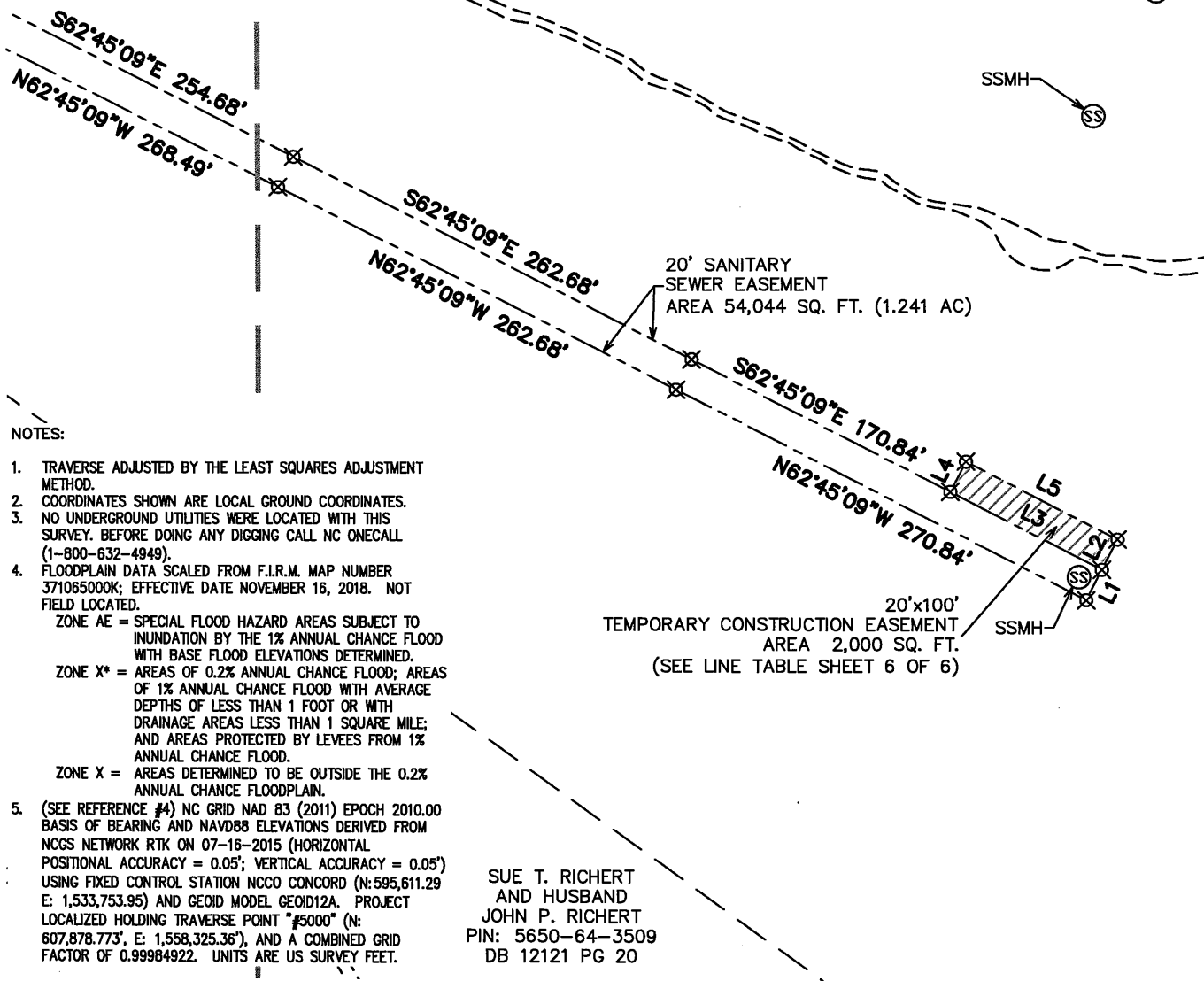
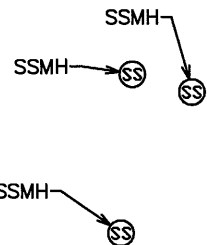


VICINITY MAP  
NOT TO SCALE



CABARRUS COUNTY  
PIN: 5650-76-6035  
DB 4015 PG 0181  
ZONE CR

MATCH LINE SHEET 4  
MATCH LINE SHEET 5



NOTES:

1. TRAVERSE ADJUSTED BY THE LEAST SQUARES ADJUSTMENT METHOD.
2. COORDINATES SHOWN ARE LOCAL GROUND COORDINATES.
3. NO UNDERGROUND UTILITIES WERE LOCATED WITH THIS SURVEY. BEFORE DOING ANY DIGGING CALL NC ONECALL (1-800-632-4949).
4. FLOODPLAIN DATA SCALED FROM F.I.R.M. MAP NUMBER 371065000K; EFFECTIVE DATE NOVEMBER 16, 2018. NOT FIELD LOCATED.
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  - ZONE X\* = AREAS OF 0.2% ANNUAL CHANCE FLOOD; AREAS OF 1% ANNUAL CHANCE FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1 FOOT OR WITH DRAINAGE AREAS LESS THAN 1 SQUARE MILE; AND AREAS PROTECTED BY LEVEES FROM 1% ANNUAL CHANCE FLOOD.
  - ZONE X = AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.
5. (SEE REFERENCE #4) NC GRID NAD 83 (2011) EPOCH 2010.00 BASIS OF BEARING AND NAVD88 ELEVATIONS DERIVED FROM NCGS NETWORK RTK ON 07-16-2015 (HORIZONTAL POSITIONAL ACCURACY = 0.05'; VERTICAL ACCURACY = 0.05') USING FIXED CONTROL STATION NCCO CONCORD (N:595,611.29 E: 1,533,753.95) AND GEOID MODEL GEOID12A. PROJECT LOCALIZED HOLDING TRAVERSE POINT "#5000" (N: 607,878.773', E: 1,558,325.36'), AND A COMBINED GRID FACTOR OF 0.99984922. UNITS ARE US SURVEY FEET.

SUE T. RICHERT  
AND HUSBAND  
JOHN P. RICHERT  
PIN: 5650-64-3509  
DB 12121 PG 20

SHEET 5 OF 6

PLAT CERTIFICATION

I, DAVID L. HAYWOOD, JR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTIONS RECORDED IN REFERENCES AS SHOWN HEREON); AND THAT THE PLAT WAS PREPARED FOR THE PURPOSE OF ACQUISITION AND EASEMENTS ONLY, AND IS NOT INTENDED TO BE A BOUNDARY SURVEY OF PROPERTY SHOWN; THAT THE AVERAGE RATIO OF PRECISION AS CALCULATED IS 1:21,000; THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56.1600); AND THAT:

- D. THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION;

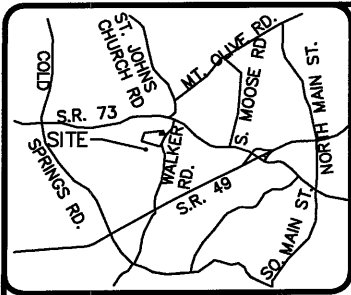
WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL THIS 27TH DAY OF NOVEMBER, 2019, AT D.

DAVID L. HAYWOOD, JR. LICENSE NO. 11822

EASEMENT SURVEY

PROPERTY OF CABARRUS COUNTY  
#8 TOWNSHIP, CABARRUS CO., NC  
ADDRESS: P.O. BOX 707, CONCORD, NC  
LOT NA, BLOCK NA, NA  
PLAT RECORDED IN MB. NA, PG. NA, DEED RECORDED IN DB. 4015, PG. 181

SCALE: 1 IN. = 100 FT. DATE: NOVEMBER 27, 2019



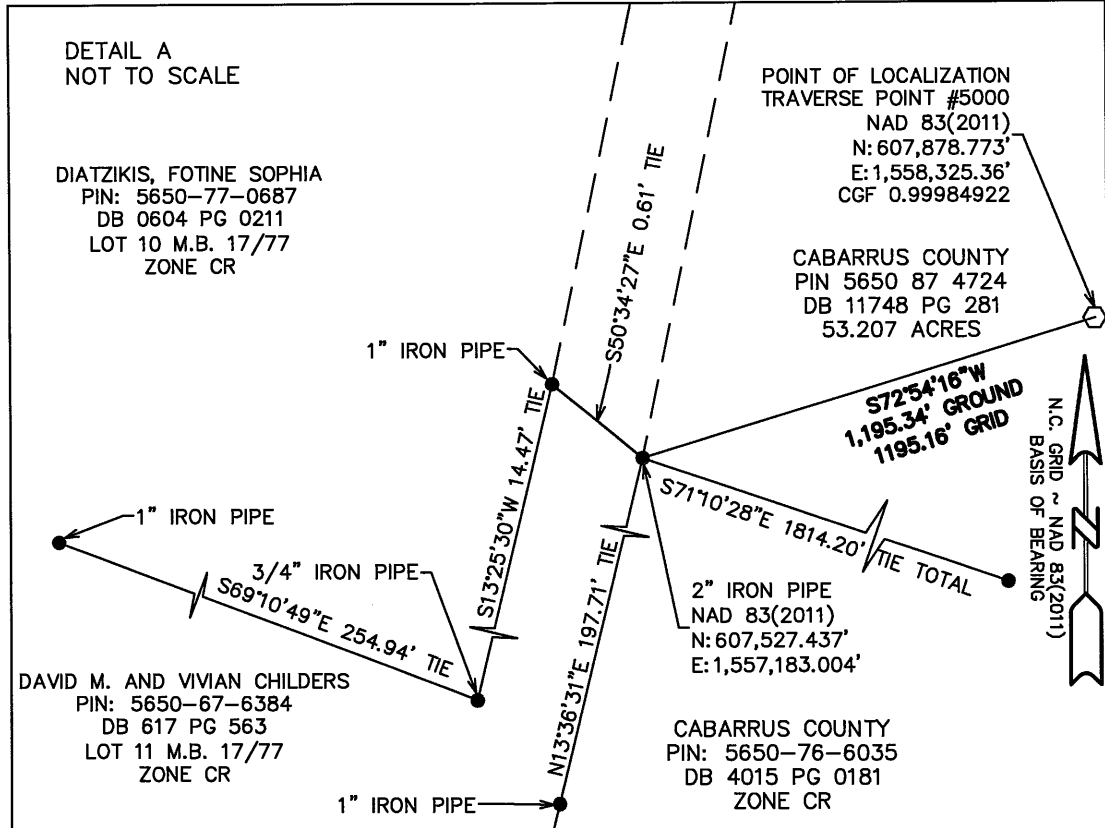
VICINITY MAP  
NOT TO SCALE

**LEGEND**

- EIP (AS DESCRIBED)
- SIP (#5 REBAR UNLESS NOTED OTHERWISE)
- ⊗ NPS (NO POINT SET)
- BOUNDARY LINE
- - - - BOUNDARY LINE (BY DEED OR PLAT)
- TIE LINE
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- CENTERLINE

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4. AN UNRECORDED MAP TITLED "BOUNDARY AND TOPOGRAPHIC SURVEY OF HEINTZ PROPERTY" BY CESI DATED 8/08/2015, AND LAST REVISED 11/12/2015, CESI JOB NUMBER 150251.000



LINE TABLE		
LINE	BEARING	DISTANCE
L1	S27°14'51"W	20.00'
L2	S27°14'43"W	20.00'
L3	S62°45'09"E	100.00'
L4	N27°14'43"E	20.00'
L5	N62°45'17"W	100.00'

NOTES:

1. TRAVERSE ADJUSTED BY THE LEAST SQUARES ADJUSTMENT METHOD.
2. COORDINATES SHOWN ARE LOCAL GROUND COORDINATES.
3. NO UNDERGROUND UTILITIES WERE LOCATED WITH THIS SURVEY. BEFORE DOING ANY DIGGING CALL NC ONECALL (1-800-632-4949).
4. FLOODPLAIN DATA SCALED FROM F.I.R.M. MAP NUMBER 371065000K; EFFECTIVE DATE NOVEMBER 16, 2018. NOT FIELD LOCATED.
  - ZONE AE = SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD WITH BASE FLOOD ELEVATIONS DETERMINED.
  - ZONE X\* = AREAS OF 0.2% ANNUAL CHANCE FLOOD; AREAS OF 1% ANNUAL CHANCE FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1 FOOT OR WITH DRAINAGE AREAS LESS THAN 1 SQUARE MILE; AND AREAS PROTECTED BY LEVEES FROM 1% ANNUAL CHANCE FLOOD.
  - ZONE X = AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.
5. (SEE REFERENCE #4) NC GRID NAD 83 (2011) EPOCH 2010.00 BASIS OF BEARING AND NAVD88 ELEVATIONS DERIVED FROM NCGS NETWORK RTK ON 07-16-2015 (HORIZONTAL POSITIONAL ACCURACY = 0.05'; VERTICAL ACCURACY = 0.05') USING FIXED CONTROL STATION NCCO CONCORD (N: 595,611.29 E: 1,533,753.95) AND GEOD MODEL GEOD12A. PROJECT LOCALIZED HOLDING TRAVERSE POINT "#5000" (N: 607,878.773', E: 1,558,325.36'), AND A COMBINED GRID FACTOR OF 0.99984922. UNITS ARE US SURVEY FEET.

SHEET 6 OF 6

PLAT CERTIFICATION

I, DAVID L. HAYWOOD, JR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTIONS RECORDED IN REFERENCES AS SHOWN HEREON); AND THAT THE PLAT WAS PREPARED FOR THE PURPOSE OF ACQUISITION AND EASEMENTS ONLY, AND IS NOT INTENDED TO BE A BOUNDARY SURVEY OF PROPERTY SHOWN; THAT THE AVERAGE RATIO OF PRECISION AS CALCULATED IS 1:21,000; THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56.1600); AND THAT:

- D. THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION;

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 27TH DAY OF NOVEMBER,

DAVID L. HAYWOOD, JR. LICENSE NO. L-4822

EASEMENT SURVEY

PROPERTY OF CABARRUS COUNTY  
 #8 TOWNSHIP, CABARRUS CO., NC  
 ADDRESS: P.O. BOX 707, CONCORD, NC  
 LOT NA, BLOCK NA, NA  
 PLAT RECORDED IN MB. NA, PG. NA, DEED RECORDED IN DB. 4015, PG. 181

SCALE: 1 IN. = NA FT. DATE: NOVEMBER 27, 20 19

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Sheriff's Office - Interlocal Agreement between Rowan County and Cabarrus County

**BRIEF SUMMARY:**

Due to a state directive from the State Jail Inspector, Rowan County had an immediate need to find housing for up to 30 inmates. Currently, the Cabarrus County Jail has sufficient space to provide housing for a certain number of those inmates. Housing costs, including medical, will be provided for by Rowan County with all proceeds returned to Cabarrus County.

**REQUESTED ACTION:**

Motion to suspend the Rules of Procedure due to time constraints.

Motion to approve the Interlocal Agreement between Cabarrus County and Rowan County for the housing of Rowan County inmates.

**EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

**SUBMITTED BY:**

Chief Deputy James Bailey

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Interlocal Agreement Row Co



**Cabarrus County Sheriff's Office**  
*"Keeping Cabarrus County a safe and decent place to live, work, and raise a family!"*

**Interlocal Detention Center Agreement**

This Interlocal Detention Center Agreement ("Agreement") is entered into effective January 28, 2020, by and between **Rowan County, North Carolina**, a political subdivision of the state of North Carolina, with its principal place of business at 115 West Liberty Street, Salisbury N.C. 28144 ("Rowan County") and **Cabarrus County, North Carolina** a political subdivision of the state of North Carolina, with its principal place of business at 65 Church Street South, PO Box 707, Concord, N.C. 28025 ("Cabarrus County").

**Whereas, Rowan County** has a need to alleviate jail overcrowding, which would require a reduction of the inmate population; and

**Whereas, Cabarrus County** is not currently experiencing overcrowding of its inmate detention facilities and on occasion, has space available to house additional inmates; and

**Whereas, Rowan County** has requested that Cabarrus County consider housing certain Rowan County inmates and Cabarrus County has agreed to do so, all in accordance with the terms and conditions of this Agreement, and

**Whereas, this Agreement** is authorized pursuant to North Carolina General Statute Chapter 160A-460 et.seq.

Now therefore, in consideration of the premises and other good and valuable consideration, the parties hereto agree as follows:

1. **Housing Facilities.** Cabarrus County will provide inmate detention facilities for certain Rowan County detainees and prisoners (hereafter, "Inmate(s)") in Cabarrus County's Detention Center ("Center") located at 30 Corban Avenue SE, Concord, N.C. and houses the inmates detained for pre-trial and sentenced inmates confined to Cabarrus County. Cabarrus County will provide the same standard of care with regard to surveillance, security, and protection of inmates as is afforded Cabarrus County detainees and prisoners.
2. **Overcrowding of Center.** In the event the Center reaches maximum capacity, Cabarrus County shall not be required to accept any Inmates until such time as the Center has enough available space to accept additional inmates. The Detention Center presently has 473 beds available for use, although due to classification of inmates, the actual number is slightly lower. Because of this, Cabarrus County can require Rowan County to pick up Inmates housed in the Center.
3. **Expenses.** As reimbursement of general room and board expenses, Rowan County agrees to pay Cabarrus County the sum of forty-five dollars (\$45.00) per day per Rowan County inmate housed in the Center.



In addition to room and board expenses, Rowan County will reimburse Cabarrus County for the cost of ordinary and extraordinary medical costs and expenses attributable to any Inmate, including without limitation the following:

- a. Medical care provided to any inmate as a result of hospitalization
  - b. Ordinary expenses for Inmate medical care including all expenses for any illnesses as an outpatient or inpatient of the Center Infirmary.
  - c. The cost of replacing eyeglasses and dental prosthetic devices. Replacement will be made only if the inmate was using the damaged or lost eyeglasses or dental device at the time of commitment to the center, the eyeglasses or dental devices broken or lost while the inmate is incarcerated at the Center, and only upon prior approval of Cabarrus County.
  - d. The cost of any other out of pocket expense that occurs with a Rowan County inmate.
4. **Limitation On Number of Inmates.** Rowan County shall be permitted to house no more than Fifteen (15) inmates in the Center.
  5. **Restrictions on Inmates Offenses/Medical Condition.** Inmates housed in the Center must be serving misdemeanor, civil sentences, pretrial, or sentenced confinement. In addition, Rowan County will not transport any Inmate to the Center who has a known serious medical condition. Each inmate shall have a medical clearance form stating that they have been cleared medically by the medical staff of the Rowan County Detention Center no later than their arrival to the Center.
  6. **Transportation of Inmates.** The Rowan County Sheriff's Office shall be responsible for transporting any Rowan County inmate to and from the Center.
  7. **Payment Terms.** Each month the Inmates are incarcerated at the Center, Cabarrus County shall invoice Rowan County for all costs and expenses attributable to the Inmates by the fifteenth (15<sup>th</sup>) day of each month. Rowan County shall pay such invoice by the last day of each month.
  8. **Removal of Disruptive Inmates.** If in the opinion of the Cabarrus County Sheriff's Office, any Inmate becomes unduly disruptive or becomes such a disciplinary problem as to interfere with the orderly operation of the Center, the Cabarrus County Sheriff's Office will notify the Rowan County Sheriff's Office and the Rowan County Sheriff's Office will pick up the disruptive Inmate immediately.
  9. **Term of Agreement.** The initial term of this Agreement shall be from January 28, 2020 through midnight, February 28, 2020. This Agreement may be renewed at the expiration of this agreement, by mutual written agreement of the parties hereto. However, in the event either party hereto deems it necessary to terminate this Agreement for whatever reason, this Agreement may be terminated at any time by either party upon thirty (30) days advance written notice to the other party at the address set forth in this Agreement.
  10. **Amendments and Modifications.** This Agreement may only be modified in writing, signed by the parties hereto. However, Cabarrus County and Rowan County agree that the Sheriff's Office of

both counties may attach exhibits or supplements to this Agreement pertaining solely to specific procedures for the transport, acceptance and discharge of Inmates, provided the terms of such supplements or exhibits are not in contradiction to the terms and conditions of this Agreement.

11. **Paragraph Headings.** Paragraph headings in this Agreement are for convenience only and are not deemed to be a controlling part of this Agreement.

In Witness hereof, the parties hereto have executed this Agreement in duplicate originals, effective the date set forth above.

**Cabarrus County, North Carolina**

\_\_\_\_\_  
Mike Downs  
County Manager

ATTEST: \_\_\_\_\_  
Lauren Linker  
Clerk to Board of Cabarrus County

Read and Agreed to:

**Cabarrus County Sheriff's Office**

  
\_\_\_\_\_  
Van Shaw, Cabarrus County Sheriff

This Agreement was presented to the Cabarrus County Board of Commissioners and ratified and approved at its meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Chairman, Cabarrus County Board of Commissioners

**Rowan County, North Carolina**

\_\_\_\_\_  
Aaron Church,  
Rowan County manager

Attest: \_\_\_\_\_  
Carolyn Barger,  
Clerk to the Board of Rowan County

Read and Agreed to:

**Rowan County Sheriff's Office**

\_\_\_\_\_  
Kevin Auten, Rowan County Sheriff

This Agreement was presented to the Rowan County Board of Commissioners and ratified and approved at its meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Chairman, Rowan County Board of Commissioners

This instrument has been preaudited in accordance with the local government budget and fiscal control act.

By: \_\_\_\_\_, Rowan County Finance Director

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Tax Administration - Advertisement of 2019 Delinquent Taxes

### **BRIEF SUMMARY:**

NC General Statute 105-369 requires counties to report the amount of unpaid taxes for the current year, 2019, that are liens on real property, less bankruptcies and Property Tax Commission (PTC) appeals; and to set the advertisement date.

2019 REAL ESTATE	\$ 8,279,281.75
Less: Bankruptcies	\$ 54,155.70
PTC Appeals	\$ 0.00
Total (January 31, 2020)	\$ 8,225,126.05

Requested Date of Advertisement of Tax Liens: March 22, 2020

### **REQUESTED ACTION:**

Motion to approve the report for the 2019 outstanding tax balances that are a lien on real property and to order the Tax Administrator to advertise these liens in the Independent Tribune on Sunday March 22, 2020.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

David Thrift, Tax Administrator

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Order to Advertise



ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
IN ACCORDANCE WITH N.C.G.S. 105-369

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State of North Carolina  
County of Cabarrus

To: M. David Thrift, Tax Administrator of Cabarrus County

You are hereby authorized, empowered, and commanded to advertise tax liens on real property for failure to pay 2019 property taxes. You shall advertise said liens by posting a notice of liens at the county courthouse and by publishing each lien at least one time in a newspaper having general circulation in the taxing unit. Advertisement of liens shall be made on Sunday March 22, 2020.

This order shall be a full and sufficient authority to direct, require, and enable you to advertise said tax liens in accordance with North Carolina General Statute 105-369.

Witness my hand and official seal, this 17<sup>th</sup> day of February, 2020.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

Attest:

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Lauren Linker  
Clerk to the Board of County Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

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**AGENDA CATEGORY:**

Approval of Regular Meeting Agenda

**SUBJECT:**

BOC - Approval of Regular Meeting Agenda

**BRIEF SUMMARY:**

The proposed agenda for the February 17, 2020 regular meeting is attached.

**REQUESTED ACTION:**

Motion to approve the agenda for the February 17, 2020 regular meeting.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Proposed February 17, 2020 Agenda

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**February 17, 2020  
6:30 PM**

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### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PRESENTATION OF COLORS

### INVOCATION

Pastor Bob Page, Connect Church of Charlotte / Sharon Forest Baptist Church

### A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes

### B. APPROVAL OF THE AGENDA

### C. RECOGNITIONS AND PRESENTATIONS

### D. INFORMAL PUBLIC COMMENTS

### E. OLD BUSINESS

### F. CONSENT AGENDA

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. Active Living and Parks - Youth Athletic School Facility Use Agreement
2. Appointments - Active Living and Parks Commission
3. Appointments - Adult Care Home Community Advisory Committee
4. Appointments - Mental Health Advisory Board



5. Appointments and Removals - Cabarrus County Senior Centers Advisory Council
6. Appointments (Removals) - Early Childhood Task Force Advisory Board
7. Appointments (Removals) - Juvenile Crime Prevention Council
8. BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule
9. County Manager - Request from the Town of Mt. Pleasant for a Sewer Easement
10. Salisbury-Rowan Community Action Agency, Inc. Presentation of FY 2020-21 Application for Funding
11. Tax Administration - Advertisement of 2019 Delinquent Taxes
12. Tax Administration - Refund and Release Reports - January 2020

**G. NEW BUSINESS**

1. Finance - Limited Obligation Bonds (LOBS) 2020 (Update on Debt Issuance)
2. Infrastructure and Asset Management - Presentation of GMP for Governmental Center Skylight Replacement and Roof Replacement

**H. REPORTS**

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. Cabarrus County Tourism Authority FY19 Year End Financials
4. County Manager - Monthly Building Activity Reports
5. County Manager - Monthly New Development Report
6. EDC - January 2020 Monthly Summary Report
7. Finance - Juvenile Crime Prevention Council (JCPC) Funding Update
8. Finance - Monthly Financial Update

**I. GENERAL COMMENTS BY BOARD MEMBERS**

**J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

**K. CLOSED SESSION**

**L. ADJOURN**

**Scheduled Meetings**

<b>February 28</b>	<b>Board Retreat</b>	<b>4:00 p.m.</b>	<b>Multipurpose Room</b>
<b>February 29</b>	<b>Board Retreat</b>	<b>8:00 a.m.</b>	<b>Multipurpose Room</b>
<b>March 9</b>	<b>Work Session</b>	<b>4:00 p.m.</b>	<b>Multipurpose Room</b>
<b>March 23</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>	<b>BOC Meeting Room</b>
<b>April 6</b>	<b>Work Session</b>	<b>4:00 p.m.</b>	<b>Multipurpose Room</b>
<b>April 15</b>	<b>Cabarrus Summit</b>	<b>6:00 p.m.</b>	<b>Cabarrus Arena</b>
<b>April 20</b>	<b>Regular Meeting</b>	<b>6:30 p.m.</b>	<b>BOC Meeting Room</b>

**Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that**

continually enhance quality of life.

**Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.**

**Cabarrus County Television Broadcast Schedule  
Cabarrus County Board of Commissioners' Meetings**

**The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.**

<b>Sunday - Saturday</b>	<b>1:00 P.M.</b>
<b>Sunday - Tuesday</b>	<b>6:30 P.M.</b>
<b>Thursday &amp; Friday</b>	<b>6:30 P.M.</b>

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 3, 2020  
4:00 PM**

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**AGENDA CATEGORY:**

Closed Session

**SUBJECT:**

Closed Session - Pending Litigation and Economic Development

**BRIEF SUMMARY:**

A closed session is needed to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4).

**REQUESTED ACTION:**

Motion to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4).

**EXPECTED LENGTH OF PRESENTATION:**

30 Minutes

**SUBMITTED BY:**

Mike Downs, County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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