

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

MOMENT OF SILENCE

Linda Johnson

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes

B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda

C. RECOGNITIONS AND PRESENTATIONS

1. Proclamation - National County Government Month April 2020
2. Proclamation - National Donate Life Month April 2019
3. Resolution - 100th Anniversary of the Nineteenth Amendment
4. Proclamation - Week of the Young Child

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the

Board.)

1. Appointments - Library Board of Trustees
2. Appointments (Removals) - Adult Care Home Community Advisory Committee
3. Appointments and Removals - Public Health Authority of Cabarrus County
4. Appointments (Removal) - Early Childhood Task Force Advisory Board
5. BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule
6. County Manager - County/CVB Interlocal Agreement
7. County Manager - Phase 2 Synthetic Turf Project
8. Finance - Audit Contract for Fiscal Years Ending June 30, 2020, 2021 and 2022
9. Finance - North Carolina Education Lottery Payment Applications for School Debt Service
10. Human Resources - Changes to Drug Free Workplace Policy
11. Human Resources - Health Insurance Renewal for FY21
12. Tax Administration - Refund and Release Reports - February 2020

G. NEW BUSINESS

1. County Manager - Covid-19 Community Update

H. REPORTS

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. County Manager - Monthly Building Activity Reports
4. County Manager - Monthly New Development Report
5. EDC - February 2020 Monthly Summary Report
6. Finance - Juvenile Crime Prevention Council (JCPC) Funding Update
7. Finance - Monthly Financial Update

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

1. Closed Session - Pending Litigation and Economic Development

L. ADJOURN

Scheduled Meetings

April 6	Work Session	4:00 p.m.	Multipurpose Room
April 15	Cabarrus Summit	6:00 p.m.	Concord Senior Center
April 20	Regular Meeting	6:30 p.m.	BOC Meeting Room
May 4	Work Session	4:00 p.m.	Multipurpose Room

May 18

Regular Meeting

6:30 p.m.

BOC Meeting Room

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

**Cabarrus County Television Broadcast Schedule
Cabarrus County Board of Commissioners' Meetings**

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday	1:00 P.M.
Sunday - Tuesday	6:30 P.M.
Thursday & Friday	6:30 P.M.

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

February 3, 2020 (Work Session)
February 17, 2020 (Regular Meeting)
February 28, 2020 (Board Retreat)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ February 3, 2020 Work Session
- ▣ February 17, 2020 Regular Meeting
- ▣ February 28, 2020 Board Retreat

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, February 3, 2020.

Present - Chairman: Stephen M. Morris
 Vice Chairman: Diane R. Honeycutt
 Commissioners: F. Blake Kiger
 Elizabeth F. Poole
 Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

Approval of Agenda

Chairman Morris presented the following changes to the agenda:

Updated:

Discussion Items for Discussion
 Tax Administration - Advertisement of 2019 Delinquent Taxes

Removed From Work Session Agenda:

Discussion Items for Action
 Finance - Limited Obligation Bonds (LOBS) 2020 (Update on Debt Issuance)

- This will be discussed at the regular meeting

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

Discussion Items - No Action

Infrastructure and Asset Management - Courthouse Expansion Project Update

Kyle Bilafer, Area Manager of Operations, provided an update on the Courthouse Expansion project. Mr. Bilafer discussed the General Maximum Price (GMP) #1 plan that included the following topics:

- Build an elevator in current courthouse while courthouse still in operation
- Build a party wall between buildings
- Move location of courthouse personnel and various entities during construction

Jason Harris, Messer Construction, Project Executive, presented a PowerPoint presentation, which included renderings of the project. The presentation included the following information:

- Goals
 - An Overview of Intended Construction Phasing and Preliminary Timeline
 - Review Current Site Logistics Plans
 - Construction Impacts on Existing Courthouse Operations
- Items, timelines and diagrams in connection with Exterior Phase 1
- Items and Timelines in Connection with Exterior Phase 2
- Items and Timelines in Connection with Exterior Phase 3
- Interior Impacts

There was discussion throughout the presentation with Jonathan Marshall, Deputy County Manager, Mr. Bilafer and Mr. Harris responding to questions from the Board. Chris Malinowski, Messer Construction, Operations Vice President, Gilberto Diaz, Messer Construction, Project Engineer, and Steve Wise, Liles Construction, Senior Project Manager, were also in attendance.

Innovation and Technology - Innovation Report

Debbie Brannan, Area Manager of Innovation and Technology, introduced February's innovative report regarding the Environmental Systems Research Institute (ESRI) and the Geographic Information System Mapping (GIS) system.

Adam Carnow, ESRI, presented a PowerPoint presentation discussing the benefits of ESRI to assist Cabarrus County with the new strategic plan. ESRI also provides information to assist County departments to achieve their associated goals. Topics included:

- Smart Budget / Smart Communities
 - Location Through GIS
- Identifying Priorities
- Technology Foundations
 - Planning And Engineering
 - Operational Efficiency
 - Insights-Driven Performance
 - Civic Inclusion

Joe Battinelli, GIS/Analytics Supervisor, provided additional information in connection with the tools/applications provided by the GIS and ESRI being used by County departments to achieve goals of the strategic plan, all while providing transparency and a high level of services to the community.

Tax Administration - 2020 Revaluation Update

David Thrift, Tax Administrator, presented a PowerPoint presentation regarding the 2020 Revaluation project. Topics included:

- Stages in a revaluation
 - Data collection
 - Sales Analysis
 - Develop Schedule of Values
 - Neighborhood review
 - Notice to property owners
 - Appeal process
- Statistical Analysis
- Sales Results - July 1, 2019 through December 31, 2019
- 2020 Revaluation Remaining Timeline

A discussion ensued. During discussion, Mr. Thrift responded to questions from the Board.

Discussion Items - For Action

Salisbury-Rowan Community Action Agency, Inc. Presentation of FY2020-21 Application for Funding

Dione Adkins-Tate, Salisbury-Rowan Community Action Agency, Director of Family Services, presented a PowerPoint presentation regarding the FY2020-21 Application for Funding for the Community Services Block Grant (CSBG). The presentation included the following topics:

- The Community Services Block Grant (CSBG) History
- Program Year 2020-2021 Total Funding Allocation \$559,388
- Self-Sufficiency Program
- Projected Outcome Targets
- 2018-2019 Community Impact
- Office Locations

A brief discussion ensued. During discussion, Ms. Adkins-Tate responded to questions from the Board.

Active Living and Parks - Youth Athletic School Facility Use Agreement

Londa Strong, Active Living and Parks Director, reported the Active Living and Parks Department will serve as facilitator between the Youth Athletics Program and Cabarrus County Schools to provide a facility for the athletic groups. In that regard, a proposed agreement between the Youth Athletic groups and Cabarrus County Active Living and Parks Department was provided for the Board's consideration.

Doug Rambo, Odell Recreation Sports Association, President, reported on the population increase and the effects on the athletics schedules.

Perry Gabriel, Active Living and Parks, Senior Park Program Manager, provided additional information regarding the number of children participating in youth athletics and the number of programs/sports throughout the County.

Ms. Strong, relayed requests from other youth athletic managers that were unable to attend today's meeting.

A discussion ensued. During discussion, Mr. Rambo, Mr. Gabriel, Ms. Strong and Mike Downs, County Manager, responded to questions from the Board.

Commissioner Kiger requested minor changes to the agreement.

Chairman Morris recommended the item be placed on the regular meeting agenda as a New Business item for further discussion.

BOC - Appointments to Board and Committees

Chairman Morris reported information regarding requests for appointments for several boards and committees has been provided. He stated these items will be on the February 17, 2020 regular meeting on the Consent Agenda.

BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule

Chairman Morris reviewed the 2020 Board of Commissioners' Meeting Schedule regarding the March Work Session and the March Regular Session meetings. It was the consensus of the Board to keep the current schedule.

County Manager - Request from the Town of Mount Pleasant for a Sewer Easement

Jonathan Marshall, Deputy County Manager, stated the Town of Mount Pleasant is requesting a 20' easement for a sewer line on County owned property at Mount Pleasant High School and Middle School. The Board of Education has reviewed and provided a favorable response to the request. Approval of the request would allow the sewer line to extend north on Highway 73.

Mike Downs, County Manager, additionally advised if approved, there would not be any costs to the County.

A discussion ensued. During discussion, Mr. Downs and Mr. Marshall responded to questions from the Board.

Commissioner Poole requested additional information regarding the easement extending through private landowners, tap fees, etc.

It was the consensus of the Board to place this item on New Business for further discussion.

Sheriff's Office - Interlocal Agreement between Rowan County and Cabarrus County

Chief Deputy Bailey, Sheriff's Office, reported, due to a state directive from the State Jail Inspector, Rowan County had an immediate need to find housing for 30 inmates. Chief Baily stated Cabarrus County has room for 15 and the County will be reimbursed for expenses and housing. He requested the Board approve the Interlocal Agreement between Rowan County and Cabarrus County. He also responded to questions from the Board.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the Interlocal Agreement between Cabarrus County and Rowan County for the housing of Rowan County inmates.

Tax Administration - Advertisement of 2019 Delinquent Taxes

David Thrift, Tax Administrator, reported, per North Carolina General Statute 105-369, counties are required each year to report the amount of unpaid taxes that create a lien on real property. Currently, there is an outstanding balance in the amount of \$8,225,126.05 in unpaid taxes creating liens on real property. Mr. Thrift advised advertisement of unpaid taxes is required and requested approval to publish the advertisement in *The Independent Tribune* on March 22, 2020.

A discussion ensued. During discussion, Mr. Thrift responded to questions from the Board.

Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the Agenda as follows.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Consent

- Appointments - Active Living and Parks Commission
- Appointments - Adult Care Home Community Advisory Committee
- Appointments - Mental Health Advisory Board
- Appointments and Removals - Cabarrus County Senior Centers Advisory Council
- Appointments (Removals) - Early Childhood Task Force Advisory Board
- Appointments (Removals) - Juvenile Crime Prevention Council
- Salisbury-Rowan Community Action Agency, Inc. Presentation of FY 2020-21 Application for Funding
- Tax Administration - Advertisement of 2019 Delinquent Taxes
- Tax Administration - Refund and Release Reports - January 2020

New Business

- Active Living and Parks - Youth Athletic School Facility Use Agreement
- County Manager - Request from the Town of Mt. Pleasant for a Sewer Easement
- Finance - Limited Obligation Bonds (LOBS) 2020 (Update on Debt Issuance)
- Infrastructure and Asset Management - Presentation of GMP for Governmental Center Skylight Replacement and Roof Replacement

Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Cabarrus County Tourism Authority FY19 Year End Reports
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - January 2020 Monthly Summary Report
- Finance - Juvenile Crime Prevention Council (JCPC) Funding Update
- Finance - Monthly Financial Update

Closed Session - Pending Litigation and Economic Development

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a) (3) and (4).

Commissioner Poole left the meeting at 5:47 p.m. and was not present for the closed session.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to come out of closed session.

Return to Open Session

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board scheduled a public hearing for an economic development investment for Project Bluebird for February 17, 2020 at 6:30 p.m. or as soon thereafter as persons may be heard.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board scheduled a public hearing for an economic development investment for Project Grand for February 17, 2020 at 6:30 p.m. or as soon thereafter as persons may be heard.

Adjourn

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 7:50 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, February 17, 2020.

Present - Chairman: Stephen M. Morris
 Vice Chairman: Diane R. Honeycutt
 Commissioners: F. Blake Kiger
 Elizabeth F. Poole
 Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:32 p.m.

Chairman Morris led the Pledge of Allegiance.

Pastor Bob Page from Connect Church of Charlotte/Sharon Forest Baptist Church and a Chaplain for the Sheriff's Office delivered the invocation.

Chairman Morris recognized Youth Commission Northwest Cabarrus High School representative Luke Linkel.

A moment of silence was observed for Bob Misenheimer, Troy Barnhardt and Mary Kathryn Ewart.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the minutes of January 6, 2020 (Work Session), January 15, 2020 (Cabarrus Summit) and January 21, 2020 (Regular Meeting) as presented.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

Recognitions and Presentations

C-1 Sheriff's Office - Recognize K-9 "Bas"

Consent

F-8 Sheriff's Office - Declare K-9 "Bas" Surplus Property

New Business

G-5 Finance - City of Kannapolis/Cabarrus County Interlocal Agreement Amendment

Closed Session

K-1 Closed Session - Pending Litigation and Economic Development

Updated:

New Business

G-3 Active Living and Parks - Youth Athletic School Facility Use Agreement

- Updated Youth Association Facility Agreement

Supplemental Information:

New Business

G-1 Economic Development Investment - Project Bluebird - Public Hearing 6:30 p.m.

- Project Overview
- Grant Analysis
- Draft Agreement

G-2 Economic Development Investment - Project Grand - Public Hearing 6:30 p.m.

- Project Overview
- Grant Analysis

G-7 Infrastructure and Asset Management - Presentation of GMP for Governmental Center Skylight Replacement and Roof Replacement

- GMP Amendment to Contract

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Sheriff's Office - Recognize K-9 "Bas"

Deputy Kelly Schroder introduced K-9 Bas. She also thanked her K-9 team for their support. Deputy Schroder then stated Bas is a ten-year-old Czech Shepherd dog who has been in service for eight years as a dual purpose drug/tracking K-9 officer. Bas has been involved with numerous drug seizures, building searches, article searches, and tracking. Bas' presence on scenes has provided additional security for deputies during many high-risk and volatile situations. Bas has been the ever-present companion and protector for his handler, Deputy Schroeder. Their partnership has provided high-quality law enforcement service to the citizens of Cabarrus County and to the many visitors that come to our county.

Vice Chairman Honeycutt presented Bas with a bed and basket of toys and treats in recognition of his service to Cabarrus County and its citizens.

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:40 p.m. He stated each speaker would be limited to three minutes.

Jim Quick, resident of 126 Spencer Avenue in Concord, expressed appreciation to the Board regarding the resolution approved in support of the second amendment. He also commented on red flag laws and requested feedback from the Board.

With there being no one else to address the Board; Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments - Active Living and Parks Commission

Patsy Brown was appointed to the vacant Eastern District seat May 2017. The seat is effective until January 31, 2020. She is eligible for reappointment and has expressed interest in continuing to represent the Eastern District.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Patsy Brown to the Active Living and Parks Commission for a three-year term ending January 31, 2023.

(F-2) Appointments - Adult Care Home Community Advisory Committee

Joe Anderson has completed his orientation class, been certified by the State Ombudsman and is now eligible to be appointed to the Adult Care Home Community Advisory Committee.

Adult Care Home Community Advisory Committee member Helen McInnis' term ends February 29th. She is willing to serve another term. Ms. McInnis also serves on the Board of Equalization and Review. An exception to the "service on multiple boards" provision of the Appointment Policy will be needed for her.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Joe Anderson to the Adult Care Home Community Advisory Committee for an initial one-year term ending February 28, 2021.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Helen McInnis to the Adult Care Home Advisory Committee for a three-year term ending February 28, 2023; including an exception to the "service on multiple boards" provision of the Appointment Policy.

(F-3) Appointments - Mental Health Advisory Board

The terms for Gary Gacek, Darrell Hinnant and Jessica Grant on the Mental Health Advisory Board expired December 31st. Mr. Gacek is the Concord Police Department representative, Mr. Hinnant is the City of Kannapolis representative, and Ms. Grant is the Kannapolis City Schools representative. All are willing to serve another term.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Gary Gacek, Darrell Hinnant and Jessica Grant to the Mental Health Advisory Board for two-year terms ending December 31, 2021.

(F-4) Appointments and Removals - Cabarrus County Senior Centers Advisory Council

Bobby Connor has requested effective immediately, to end his current appointment on the Cabarrus County Senior Centers Advisory Council, due to family illness. Mr. Connor's term expires on December 31, 2021.

Katie Little has submitted an application to serve on the Senior Centers Advisory Council and is eligible to serve. A letter of recommendation in this regard was included in the agenda.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Bobby Connor from the Cabarrus County Senior Centers Advisory Council roster and thanked him for his service.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Katie Little to the Cabarrus County Senior Centers Advisory Council to complete an unexpired term ending December 31, 2021.

(F-5) Appointments (Removals) - Early Childhood Task Force Advisory Board

Several members of the Early Childhood Task Force Advisory Board are unable to attend meetings due to scheduling conflicts. It is requested to remove their names from the roster.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Pam Dubois, Laura Riley, Michelle Steward, Paula Yost and Amanda Barrett from the Early Childhood Task Force Advisory Board roster and thanked them for their service.

(F-6) Appointments (Removals) - Juvenile Crime Prevention Council

Resignations have been received from Juvenile Crime Prevention Council (JCPC) members Woody Chavis (Police Chief) and Susan Burns (School Superintendent/Designee). Mr. Chavis has served on the JCPC since 2015 and Ms. Burns has served on the JCPC since 2007. It is requested to remove them from the roster.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Woody Chavis (Police Chief) and Susan Burns (School Superintendent/Designee) from the Juvenile Crime Prevention Council roster and thanked them for their many years of service.

(F-7) Salisbury-Rowan Community Action Agency, Inc. Presentation of FY 2020-21 Application for Funding

Representatives from the Salisbury-Rowan Community Action Agency, Inc. (SRCCA) presented their FY 2020-21 Application for Funding at the February work session. This agency provides services for economically disadvantaged citizens in Cabarrus and Rowan counties.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board acknowledged receipt of the SRCCA's FY 2020-21 Community Services Block Grant funding application.

(F-8) Declaration of K-9 "Bas" as Surplus Property

K-9 Bas, along with his handler Deputy Kelly Schroeder, has been in service with the Cabarrus County Sheriff's Office for more than 10 years as a dual purpose drug/tracking K-9 officer. During his years of service, Bas has been involved with numerous drug seizures, building searches, article searches, and tracking. Bas' presence on scenes has provided additional security for deputies during many high-risk and volatile situations. Finally, Bas has been the ever-present companion and protector for his handler, Deputy Schroeder.

Their partnership has provided high-quality law enforcement service to the citizens of Cabarrus County and to the many visitors that come to our county.

Sheriff Shaw has ordered K-9 Bas to be taken "Out of Service" due to age and declining health and has requested that, per normal protocols and at the request of the handler, Bas be declared surplus property and that upon payment, his ownership be transferred to Deputy Kelly Schroeder, including all care, maintenance, and liability.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board declared K-9 "Bas" surplus property and authorized disposition in accordance with the County's policy.

(F-9) Tax Administration - Advertisement of 2019 Delinquent Taxes

North Carolina General Statute 105-369 requires counties to report the amount of unpaid taxes for the current year, 2019, that are liens on real property, less bankruptcies and Property Tax Commission (PTC) appeals; and to set the advertisement date.

2019 REAL ESTATE	\$	8,279,281.75
Less: Bankruptcies	\$	54,155.70
PTC Appeals	\$	0.00
Total (January 31, 2020)	\$	8,225,126.05

Requested Date of Advertisement of Tax Liens: March 22, 2020

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the report for the 2019 outstanding tax balances that are a lien on real property and ordered the Tax Administrator to advertise these liens in the Independent Tribune on Sunday March 22, 2020.

ORDER OF THE BOARD OF COUNTY COMMISSIONERS
IN ACCORDANCE WITH N.C.G.S. 105-369

State of North Carolina
County of Cabarrus

TO: David Thrift, Tax Administrator of Cabarrus County

You are hereby authorized, empowered and commanded to advertise tax liens on real property for failure to pay 2019 property taxes. You shall advertise said liens by posting a notice of liens at the county courthouse and by publishing each lien at least one time in a newspaper having general circulation in the taxing unit. Advertisement of the liens shall be made on Sunday March 22, 2020.

This order shall be a full and sufficient authority to direct, require and enable you to advertise said liens in accordance with North Carolina General Statute 105-369. Witness my hand and official seal, this 17th day of February, 2020.

/s/ Stephen M. Morris

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:

/s/ Lauren Linker

Lauren Linker
Clerk to the Board of County Commissioners

(F-10) Tax Administration - Refund and Release Reports - January 2020

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S.105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the January 2020 Refund and Release

Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G) NEW BUSINESS

(G-1) Economic Development Investment - Project Bluebird - Public Hearing 6:30 p.m.

Page Castrodale, Economic Development Corporation, Existing Industry Director, presented a request for an economic development investment for Project Bluebird, Allegiant Airlines, pursuant to North Carolina General Statute 158.7.1. Project Bluebird proposes to invest \$2.5 million to \$4.4 million at the Concord Padgett Regional Airport at 9000 Aviation Blvd. NW in Concord. The Project also plans to create 40-70 new jobs with average wages above our current county average wage. Ms. Castrodale advised initially, the proposal was to invest in personal property (primarily parts and tolling, ground support equipment, IT). Through working with the county's tax assessor's office, it has been determined the best way to provide this incentive would be through the assessed value of the public service property associated with the project, which is valued by the Department of Revenue, and then certified to the county for billing and collection. Ms. Castrodale further advised it is important to note that through negotiations and discussions, nothing about this project has changed. A three-year grant equivalent to 85 percent of the ad valorem taxes is requested. A public hearing is required.

Cabarrus County Economic Development Grant Analysis - Project Bluebird
\$2.5 Million Investment (Personal, with 10% depreciation)

	Year 1	Year 2	Year 3
Total Assessed Value	\$2,550,000.00	\$2,295,000.00	\$2,065,500.00
County Taxes at .74	\$18,870.00	\$16,983.00	\$15,284.70
Grant @ 85%	\$16,039.50	\$14,435.55	\$12,992.00
Net Taxes to County	\$2,830.50	\$2,547.45	\$2,292.71
		3 Year Taxes	\$51,137.70
		3 Year Grant	\$43,467.05
		3 Year Net Revenue	\$7,670.66

Cabarrus County Economic Development Grant Analysis - Project Bluebird
\$4.4 Million Investment (Personal, with 10% depreciation)

	Year 1	Year 2	Year 3
Total Assessed Value	\$4,400,000.00	\$3,960,000.00	\$3,564,000.00
County Taxes at .74	\$32,560.00	\$29,304.00	\$26,373.60
Grant @ 85%	\$27,676.00	\$24,908.40	\$22,417.56
Net Taxes to County	\$4,884.00	\$4,395.60	\$3,956.04
		3 Year Taxes	\$88,237.60
		3 Year Grant	\$75,001.96
		3 Year Net Revenue	\$13,235.64

Chairman Morris opened the public hearing at 6:45 p.m. The Public Hearing Notice was posted on the County's website (www.cabarruscounty.us) on February 7, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

Vice Chairman Honeycutt **MOVED** to approve an economic development agreement (3 years, 85 percent) between Project Bluebird and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney. Commissioner Shue seconded the motion.

A brief discussion ensued. During discussion, Vice Chairman Honeycutt and Chairman Morris expressed support for the project.

The **MOTION** unanimously carried.

(G-2) Economic Development Investment Project Grand - Public Hearing 6:30 p.m.

Samantha Grass, Cabarrus Economic Development Corporation (EDC), Recruitment Project Manager, presented a request for an economic development investment for Project Grand, GoldenHome USA pursuant to North Carolina General Statute 158.7.1. Project Grand proposes to locate at The Grounds (2321 Concord Pkwy S) in Concord. Project Grand is a high-end integrated kitchen cabinet/appliance and customized furnishings manufacturer. The international company would construct four buildings totaling between 700,000-800,000 square feet of space including their North American Headquarters, Manufacturing and Distribution Facility, Showroom and R&D/Design/Training Facility on approximately a 60-acre site located along Hwy 29/Concord Pkwy with a projected investment of approximately \$86,000,000 in real and personal property. They also plan to create 256 jobs with average wages above our current county average wage. A five-year grant equivalent to 85 percent of the ad valorem taxes is requested. A public hearing is required.

Cabarrus County Economic Development Grant Analysis - Project Grand
Real and Personal Property

	2021	2022	2023	2024	2025
Total Assessed Value (Real)	\$10,000,000	\$15,000,000	\$25,000,000	\$55,000,000	\$70,000,000
Total Assessed Value (Personal)	\$1,350,000	\$1,680,000	\$2,405,000	\$3,030,000	\$13,475,000
\$1,500,000.00	\$1,350,000	\$1,230,000	\$1,095,000	\$945,000	\$810,000
\$500,000.00		\$450,000	\$410,000	\$365,000	\$315,000
\$1,000,000.00			\$900,000	\$820,000	\$730,000
\$1,000,000.00				\$900,000	\$820,000
\$12,000,000.00					\$10,800,000
County taxes at .74	\$83,990	\$123,432	\$202,797	\$429,422	\$617,715
Grant @ 85 %	\$71,392	\$104,917	\$172,377	\$365,009	\$525,058
Net Taxes to County	\$12,599	\$18,515	\$30,420	\$64,413	\$92,657
				Taxes	\$ 1,457,356
				Grant	\$ 1,238,753
				Net Taxes to County	\$ 218,603

Ms. Grass commented on the length of time the process takes from being introduced to a project, to a location decision. She advised this project is somewhat unique and took approximately a year and a half. She thanked the Board, staff and County Management staff for their patience and support during this process to get to this point in the process for their potential location decision.

Chairman Morris commented on the many discussions and negotiations that occur for these projects. He thanked Ms. Grass for her comments and efforts.

Chairman Morris opened the public hearing at 6:50 p.m. The Public Hearing Notice was posted the County's website (www.cabarruscounty.us) on February 7, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

Commissioner Kiger **MOVED** to approve an economic development agreement (5 years, 85 percent) between Project Grand and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney. Commissioner Shue seconded the motion.

A discussion ensued. During discussion, Commissioner Kiger, Chairman Morris, and Commissioner Shue expressed support for this and other proposed projects.

The **MOTION** unanimously carried.

(G-3) Active Living and Parks - Youth Athletic School Facility Use Agreement

Londa Strong, Active Living and Parks Director, reported that as of January 1st, youth athletics are no longer part of the Active Living and Parks (ALP) Department's purview. She advised there is currently a school use agreement between the Cabarrus County Board of Commissioners and the Cabarrus County Board of Education for use of those facilities at no cost. Ms. Strong stated the schools wish for the county to continue to be the middleman and make the request for each of the associations and/or municipalities. She explained a new three-page agreement to replace the much longer agreement (that goes over the basics) is being proposed. She reviewed changes to the agreement that were proposed at the work session and further advised the proposed agreement keeping

the county as the middleman will allow the youth athletic groups to use the facilities at no cost.

A brief discussion ensued.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the facility use agreement as presented.

(G-5) Finance - City of Kannapolis/Cabarrus County Interlocal Agreement Amendment

Susan Fearrington, Finance Director, reported on December 15, 2010, the City of Kannapolis and Cabarrus County entered into the Original Interlocal Agreement in order to cooperate in the financing of certain improvements by the City to support the development of the North Carolina Research Campus. Ms. Fearrington explained the payment process for the TIF District (Tax Incremental Financing). She stated the City has been advised that it can achieve debt service savings by refinancing the 2010B Bonds and such savings would benefit the City and the County. She further explained the refinancing will not exceed the number of years of the original financing. The current interest rate is 4.88 percent. The new refinancing interest rate will be 1.84 percent. Over the next seven years, approximately \$160,000 will be saved per year with a seven-year savings anticipated to be approximately \$1.1 million. The City of Kannapolis anticipates a March 18, 2020 closing date and the first year savings will be recognized during the FY21 budget year. Amendment Number One was provided for the Board's review and approval.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved Amendment Number One to the Interlocal Agreement between the City of Kannapolis and Cabarrus County.

(G-4) County Manager - Request from the Town of Mount Pleasant for a Sewer Easement

Jonathan Marshall, Deputy County Manager, presented a request from the Town of Mount Pleasant for a 20' easement for a sewer line on County owned property at Mount Pleasant High School and Middle School off Walker Road. The Board of Education has provided a favorable review of the request. A general map of the route of the proposed sewer line was provided as was the easement document with specific survey maps. Mr. Marshall advised the Cabarrus County School Board of Education has already approved this request.

Randy Holloway, Mount Pleasant Town Manager, provided a history of the sewer project that began in 2008. Mr. Holloway additionally provided information regarding growth potential and the effects of the growth for the Town of Mount Pleasant.

A discussion ensued. During discussion, Mr. Holloway responded to questions from the Board.

Commissioner Poole stated the easement runs next to the farm portion at the high school. She advised the contractors need to understand that the fence cannot be removed without putting up another fence because it is a working farm and there are goats and sheep on the farm. She requested the principals at both schools be notified when the sewer line is to be installed.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the easement between Cabarrus County and the Town of Mount Pleasant; and authorized the County Manager to execute the easement on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(G-6) Finance - Limited Obligation Bonds (LOBS) 2020 (Update on Debt Issuance

Susan Fearrington, Finance Director, reported on February 4, 2020 the Local Government Commission approved LOBS 2020 for the County. It is anticipated the documents for draws on the LBOS will be signed on February 27, 2020 LOBS to finance twenty-four months of expenditures for the following projects; 1) courthouse, 2) land for a new middle school and high school, 3) construction of a middle school, 4) replacement of the governmental center skylights/roof, and 5) sport turf fields. Ms. Fearrington will provided the outcome of the sale and a budget amendment and project ordinances to record the transactions.

A discussion ensued. During discussion, Ms. Fearrington responded to questions from the Board.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the budget amendment to record the 2020 Limited Obligation Bonds and the related project ordinances.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment records the LOBS 2020 project budgets. LOBS 2020 will fund 24 months of expenditures. After 24 months permanent debt will be issued and LOBS 2022 draw program will begin that will finish the projects that began with the issuance of LOBS 2020.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	2210-6918-2020A	Debt Proceeds - Draw Note LOBS 2020A	6,622,821.00	66,891,218.00		73,514,039.00
380	6	2210-6910	Contribution from Capital Projects Fund	-	12,519,178.00		12,519,178.00
380	6	2210-6918-2022A	Debt Proceeds - Draw Note LOBS 2022A	-	46,178,143.00		46,178,143.00
380	9	2210-9605-COURT	Consultants - CH	-	223,096.00		223,096.00
380	9	2210-9606-COURT	Engineers - CH	-	640,000.00		640,000.00
380	9	2210-9607-COURT	Architects - CH	-	9,240,586.00		9,240,586.00
380	9	2210-9660-COURT	Contingency - CH	-	5,600,000.00		5,600,000.00
380	9	2210-9820-COURT	Construction - CH	6,622,821.00	89,332,926.00		95,955,747.00
380	9	2210-9413-COURT	Utilities - CH	-	102,002.00		102,002.00
380	9	2210-9821-COURT	Building and Renovations - CH	-	14,090,357.00		14,090,357.00
380	9	2210-9830-COURT	Other Improvements - CH	-	2,359,572.00		2,359,572.00
380	9	2210-9860-COURT	Equipment & Furniture - CH	-	4,000,000.00		4,000,000.00
343	9	2210-9605-COURT	Consultants - CH	83,095.78		83,095.78	0.00
343	9	2210-9606-COURT	Engineers - CH	165,000.00		165,000.00	0.00
343	9	2210-9607-COURT	Architects - CH	8,308,707.02		8,308,707.02	0.00
343	9	2210-9660-COURT	Contingency - CH	491,803.24		491,803.24	0.00
343	9	2210-9820-COURT	Construction - CH	1,111,000.00		1,111,000.00	0.00
343	9	2210-9830-COURT	Other Improvements - CH	2,359,571.96		2,359,571.96	0.00
343	9	2210-9708-COURT	Contribution to Cap Proj Fund - CH	-	12,519,178.00		12,519,178.00
380	6	1110-6918-2020A	Debt Proceeds - Draw Note LOBS 2020A	-	2,085,000.00		2,085,000.00
380	6	1110-6910	Contribution from Capital Projects Fund	-	2,577,722.00		2,577,722.00
380	9	1110-9607-RPAIR	Architect - Skylight/Roof	-	190,521.00		190,521.00
380	9	1110-9830-RPAIR	Other Improvements - Skylight/Roof	-	2,387,201.00		2,387,201.00
380	9	1110-9707-RPAIR	Contribution to Capital Reserve Fund	-	2,085,000.00		2,085,000.00
343	9	1110-9607-RPAIR	Architect - Skylight/Roof	190,521.00		190,521.00	0.00
343	9	1110-9830-RPAIR	Other Improvements - Skylight/Roof	2,387,201.00		2,387,201.00	0.00
343	9	1110-9708-RPAIR	Contribution to Cap Proj Fund - Skylight/Roof	-	2,577,722.00		2,577,722.00
380	6	8140-6918-2020A	Debt Proceeds - Draw Note LOBS 2020A	-	1,341,430.00		1,341,430.00
380	6	8140-6910	Contribution from Capital Projects Fund	-	1,932,937.00		1,932,937.00
380	9	8140-9830-0628	Other Improvements - JM Robinson	-	918,080.00		918,080.00
380	9	8140-9830-0631	Other Improvements - Cox Mill High	-	916,897.00		916,897.00
380	9	8140-9830-0654	Other Improvements - West Cabarrus	-	97,960.00		97,960.00
380	9	8140-9830-UNAL	Other Improvements - Unallocated (Phase II)	-	1,341,430.00		1,341,430.00
343	9	8140-9830-0628	Other Improvements - JM Robinson	918,080.00		918,080.00	0.00
343	9	8140-9830-0631	Other Improvements - Cox Mill High	916,897.00		916,897.00	0.00
343	9	8140-9830-0654	Other Improvements - West Cabarrus	97,960.00		97,960.00	0.00
343	9	8140-9708	Contribution to Cap Proj Fund - Turf Fields	-	1,932,937.00		1,932,937.00
380	6	0000-6918-2020A	Debt Proceeds - Draw Note LOBS 2020A	-	532,000.00		532,000.00
380	6	0000-6918-2022A	Debt Proceeds - Draw Note LOBS 2022A	-	300,000.00		300,000.00
380	9	0000-9609-2020A	Legal/Closing Expenditures LOBS 2020A	-	532,000.00		532,000.00
380	9	0000-9609-2022A	Legal/Closing Expenditures LOBS 2022A	-	300,000.00		300,000.00
390	6	7346-6918-2020A	Debt Proceeds - Draw Note LOBS 2020A	-	44,848,184.00		44,848,184.00
390	6	7346-6910	Contribution from Capital Projects Fund	-	4,253,793.00		4,253,793.00
390	6	7346-6918-2022A	Debt Proceeds - Draw Note LOBS 2022A	-	6,496,609.00		6,496,609.00
390	9	7346-9485	Administrative Fees - New MS	-	20,000.00		20,000.00
390	9	7346-9606	Engineers - New MS	-	200,000.00		200,000.00
390	9	7346-9607	Architects - New MS	-	2,250,000.00		2,250,000.00
390	9	7346-9726	Start up - New MS	-	450,000.00		450,000.00
390	9	7346-9801	Land Acquisition - New MS	-	2,071,293.00		2,071,293.00
390	9	7346-9820	Construction - New MS	-	44,200,000.00		44,200,000.00
390	9	7346-9820-0599	Construction Owners- New MS	-	90,000.00		90,000.00

390	9	7346-9860	Equipment & Furniture - New MS	-	2,150,000.00		2,150,000.00
390	9	7346-9862	Technology - New MS	-	436,000.00		436,000.00
390	9	7346-9864	Technology Infrastructure- New MS	-	800,000.00		800,000.00
390	9	7346-9660	Contingency -New MS	-	860,000.00		860,000.00
390	9	7346-9707	Contribution to Capital Reserve Fund	-	2,071,293.00		2,071,293.00
364	9	7346-9485	Administrative Fees - New MS	20,000.00		20,000.00	0.00
364	9	7346-9606	Engineers - New MS	200,000.00		200,000.00	0.00
364	9	7346-9607	Architects - New MS	1,712,500.00		1,712,500.00	0.00
364	9	7346-9801	Land Acquisition - New MS	2,450,000.00		2,450,000.00	0.00
364	9	7346-9820	Construction - New MS	250,000.00		250,000.00	0.00
364	9	7346-9708	Contribution to Cap Proj Fund - New MS	-	4,253,793.00		4,253,793.00
364	9	7346-9707	Contribution to Capital Reserve Fund	-	378,707.00		378,707.00
390	6	7347-6918-2020A	Debt Proceeds - Draw Note LOBS 2020A	-	2,929,821.00		2,929,821.00
390	6	7347-6910	Contribution from Capital Projects Fund	-	5,129,821.00		5,129,821.00
390	9	7347-9801	Land Acquisition - High School Land	-	5,129,821.00		5,129,821.00
390	9	7347-9707	Contribution to Capital Reserve Fund		2,929,821.00		2,929,821.00
364	9	7347-9801	Land Acquisition - High School Land	5,129,821.00		5,129,821.00	0.00
364	9	7347-9708	Contribution to Cap Proj Fund - High School Land	-	5,129,821.00		5,129,821.00
450	6	7220-6910	Cont from Capital Projects Fund	2,082,409.07	7,464,821.00		9,547,230.07
450	9	7220-9821	Building & Renovations	107,260.27	7,464,821.00		7,572,081.27

Ordinance No. 2020-02

CABARRUS COUNTY CONSTRUCTION AND RENOVATION
PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	945,978
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	4,809,243
Lease Proceeds (Robert Wallace Park)	3,666,394
Capital Projects Fund Contribution	4,319,370
Capital Reserve Fund Contribution	25,934,119
Special Revenue Contribution	41,438
TOTAL REVENUES	\$41,227,020

- D. The following appropriations are made as listed.

Government Management Furniture & Fixtures	26,300
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
County Operation Center	4,768,787
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	172,607
Training & Firing Range Renovation	1,750,000
Sheriff Radio Communications Tower	160,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	170,000
EMS Co-location - Concord Fire #11	482,761

EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	97,275
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Midland Furniture	40,786
Library - Concord Office Reno	50,000
Arena - Lighting Control System Replacement	175,000
Arena - Building & Storage Replacement	161,000
Arena - Equipment & Furniture	41,437
Contribution to County Capital Projects Fund	17,029,837
Unassigned	93,388
TOTAL EXPENDITURES	\$41,227,020
GRAND TOTAL - REVENUES	\$41,227,020
GRAND TOTAL - EXPENDITURES	\$41,227,020

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.

10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.

d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17th Day of February, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-03

CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.

B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$8,115,115
Capital Reserve Contribution	6,237,533
Capital Projects Fund Contribution	4,096,555
TOTAL REVENUES	\$18,449,203

C. The following appropriations are made as listed.

CCS Security Cameras	\$822,699
CCS FMD Capital Outlay Projects	878,074
CCS Non-FMD Capital Outlay Projects	53,359
Mt. Pleasant Elementary School Electrical Services CCS	568,700

Mt. Pleasant Elementary Roof Repair	1,046,408
Site Evaluations-Multiple Schools	42,000
20 Mobile Units/Other Improvements-Multiple Schools	2,400,000
10 Yellow Buses-Multiple Schools	880,000
CCS Activity Buses	300,000
J.N. Fries Middle School Other Improvements	300,000
A.L. Brown HS Other Improvements	500,000
A.L. Brown HS Gymnasium	200,000
RCCC - South Campus Fire Alarm Replacement	112,000
RCCC - HVAC Replacement	100,000
CBTC A/C Units Replacement Phase II	230,000
CBTC Campus Renovations, Safety, Security	184,021
Contribution to Capital Projects Fund	9,383,614
Contribution to Capital Reserve Fund	378,707
Available Other Improvements	69,621
 TOTAL EXPENDITURES	 \$18,449,203
 GRAND TOTAL - REVENUES	 \$18,449,203
GRAND TOTAL - EXPENDITURES	\$18,449,203

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17th day of February, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-04

CABARRUS COUNTY
COUNTY CAPITAL PROJECTS
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,472,469
Debt Proceeds 2022 Draw Note	46,478,140
Contributions from Capital Projects Fund	17,029,831
TOTAL REVENUES	\$140,980,449

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 132,211,360
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	3,274,367
Legal / Closing Expenses	832,000
TOTAL EXPENDITURES	\$140,980,449

GRAND TOTAL - REVENUES	\$140,980,449
GRAND TOTAL - EXPENDITURES	\$140,980,449

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to

the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.

- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17th day of February, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-05

CABARRUS COUNTY
SCHOOL CAPITAL PROJECTS
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 47,778,00.
Debt Proceeds 2022 Draw Note	6,496,60
Contribution from Capital Projects Fund	9,383,61.
TOTAL REVENUES	\$63,658,228

- C. The following appropriations are made as listed.

CCS New High School Land	\$ 5,129,821
CCS New Middle School	53,527,293
Contribution to Capital Reserve	5,001,114
TOTAL EXPENDITURES	\$63,658,228
GRAND TOTAL - REVENUES	\$63,658,228
GRAND TOTAL - EXPENDITURES	\$63,658,228

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17th day of February, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

CABARRUS COUNTY CAPITAL RESERVE
 CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,966
Contributions from Capital Projects Fund	9,553,830
Contributions from CVB	1,932,937
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$72,323,875

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,428,442
Hickory Ridge Elementary School	4,742,804
RCCC Advanced Technology Center (ATC)	2,473,390
School Contingencies	1,067,594
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	50,000
Midland Library Furniture	90,786
Operations Center	500,000

Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,932,937
Other County Capital Projects	7,572,081
 TOTAL EXPENDITURES	 \$72,323,875
 GRAND TOTAL - REVENUES	 \$72,323,875
GRAND TOTAL - EXPENDITURES	\$72,323,875

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
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plan for the County of Cabarrus.

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- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17th day of February, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(G-7) Infrastructure and Asset Management - Presentation of GMP for Governmental Center Skylight Replacement and Roof Replacement

Michael Miller, Infrastructure and Asset Management Director, provided and update on the Governmental Center skylight and roof replacement project. He stated a pre-construction contract was entered into between Cabarrus County and Ike's Construction. He reported a bid date was set for February 6, 2020. Bids were received as scheduled at 3:00 pm on February 6, 2020 however, there were four bid sections that only received one bid and therefore did not receive the minimum number of bids required to proceed with opening the bids for those specific sections. Due to the lack of bids, Ike's Construction was unable to establish the GMP (Guaranteed Maximum Price) for the project in time before the agenda was published for the February 17th board meeting. On February 14, 2020, bids for the four sections requiring re-bid were received and Ike's Construction has established a GMP for the project of \$1,981,484. Mr. Miller advised the next step of the project is to amend the pre-construction contract, include the GMP, and proceed with construction.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the amendment to the existing contract between Cabarrus County and Ike's Construction; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Vice Chairman Honeycutt gave a list of upcoming events through the Active Living and Parks Department at the Senior Center.

Commissioner Shue commented on the representation and participation from Cabarrus County municipalities at the Centralina Council of Governments' recent meeting.

Chairman Morris commented on the Juvenile Crime Prevention Council and additional funding resulting from the Raise-the-Age legislation. He announced a new executive director for the Cabarrus Health Alliance will be announced soon. Chairman Morris also commented on the County's Transportation Services.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 6 Vacant Positions
- Agriculture Advisory Board - 3 Expired Terms
- Charlotte Douglas International Airport Commission - 1 Expired Term
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board - 1 Vacant Position
- Human Services Advisory Board - 1 Vacant Position
- Juvenile Crime Prevention Council - 2 Vacant Positions (Police Chief and School Superintendent/Designee)
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions (Clergy, Midland and NC Mental Health)
- Youth Commission - 5 Vacant Positions (Hickory Ridge, Jay M. Robinson, Mount Pleasant and At-Large High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for January 2020 and the Cabarrus County Commercial Building Plan Review Summary for January 2020 for informational purposes as part of the Agenda. No action was required of the Board.

(H-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-5) Economic Development Corporation - January 2020 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of January 2020 as part of the Agenda. No action was required of the Board.

(H-6) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Kiger commented on the county-wide revaluation. He clarified the mailings sent out were valuations, not tax bills, and are part of the process. He encouraged residents to appeal if they do not agree with the latest valuation.

Chairman Morris also commented briefly on the revaluation. He encouraged everyone to check out the supporting documents including the process on the County's website.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

Note: The closed session was not needed and was removed from the agenda.

(L) ADJOURN

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the meeting adjourned at 7:33 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met for a Board Retreat in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Friday, February 28, 2020.

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; Lauren Linker, Clerk to the Board; Lauren Tayara, Budget Analyst; Elizabeth Landrum, Management Analyst; Lundee Covington, Human Resources Director; Susan Fearrington, Finance Director; Kevin Grant, Sustainability Manager; Todd Shanley, Chief Information Officer; Michael Miller, Infrastructure and Asset Management Director; Wayne Nixon, Register of Deeds; Kasia Thompson, Communications and Outreach Director; Kenny Robinson, General Manager of Cabarrus Arena and Events Center; Kate Sharpe, Fair and Events Director; Kelly Sifford, Planning and Development Director; David Thrift, Tax Administrator; Robbie Furr, County Extension Director; Karen Calhoun, Department of Human Services Director; Bobby Smith, Emergency Management Director; Londa Strong, Active Living and Parks Director; Jimmy Lentz, Emergency Medical Services Director; Tony Miller, Veterans Services Director; and Jonathan Weaver, Multi Media Journalist.

Also present: Charles Dougherty, Vice President, Economist, Wells Fargo; Dr. Richard Buttimer, Interim Senior Associate Dean, Director of the Childress Klein Center for Real Estate, UNCC and Ed Gagnon, President, Customer Service Solutions.

The meeting was called to order at 4:07 p.m.

Welcome, Introductions and Overview

County Manager Mike Downs welcomed staff and guests. He then recognized Charles Dougherty, Dr. Richard Buttimer and Ed Gagnon who were the guest speakers and provided an overview for the meeting.

Introductions were made by all in attendance.

Break

The Board took a short break at 4:16 p.m. The meeting resumed at 4:21 p.m.

Economic Outlook

Rodney Harris, Deputy County Manager provided a bio and brief introduction of Charles Dougherty, Vice President, Economist, Wells Fargo.

Mr. Dougherty presented an economic outlook via a PowerPoint presentation titled "U.S. Economic Outlook." Topics included:

- Economic Expansion
- U.S. Real GDP
- Inputs Imported from China Vs U.S. IP Weight
- U.S. Trade Policy Uncertainty Index
- Global Growth Performance
- Percent of S&P Revenues Earned Abroad
- ISM Manufacturing Index & Real GDP
- U.S. Nondefense Aircraft and Parts
- Oil Prices Versus Fixed Investment Spending On Energy
- ISM Versus U.S. 10-Year Treasury Yield
- Interest Rates
- Inflation
- Employment Growth Resilient
- Labor Market
- Unemployment And Monthly Job Gains
- Initial Jobless Claims
- Labor Force Participation Rate
- U.S. Adult Population Distribution

- Wages
- Consumer Spending
- Real PCE Versus Real Disposable Income
- Household Saving Rate
- Consumer Confidence Index and S&P 500
- Corporate Debt as a Share of GDP
- U.S. Debt Held by the Public
- Political Uncertainty
- U.S. Household Debt
- Mortgage Rate
- Construction
- Expanding Payrolls
- Employment Growth
- Job Growth
- Local Recovery
- Local Unemployment
- Population Growth

Mr. Dougherty also addressed the potential impact of the Coronavirus to the economy.

A discussion ensued. During discussion, Mr. Dougherty responded to questions.

Break

The Board took a short break around 5:20 p.m. The meeting resumed at 5:29 p.m.

State of Housing

Rodney Harris, Deputy County Manager, provided a brief introduction of Dr. Richard Buttimer, Interim Senior Associate Dean, Director of the Childress Klein Center for Real Estate, UNCC.

Dr. Buttimer presented a PowerPoint presentation titled "The State of Housing in the Charlotte Region."

The following topics were covered:

- Goals
 - A five year project to document and analyze the state of the housing market in the Charlotte region
 - Identify the trends that are happening in housing
 - Examine the owner-occupied housing market, the rental market and low-income housing
 - Provide context by comparing what is happening in the Charlotte region relative to what is happening in regional and national competitor cities
- Main Takeaways
 - Key driver of economic growth in this region - has long been a relatively low cost of living, especially housing costs
- Overview of housing
 - Charlotte Region
 - Mecklenburg County
- Trend 1: Land prices are Rising & Increasing
- Trend 2: Population growth Has outpaced housing growth
 - County Level Vacancy rates
 - Regional Comparison
- Owner-Occupied housing
- Trend 3: Supply Has Tightened
- Trend 4: Prices of Owner-Occupied Housing Are Rising
- Trend 5: Lower-Priced Homes are More Expensive
- Trend 6: Middle Income Affordability is Threatened
- Rental markets
- Trend 7: Rents have Increased
- Trend 8: Cost-Burdened Rate Among Renters is High
- Comparisons

There was discussion throughout and following the presentation with Dr. Buttimer responding to a variety of questions.

Dinner Break

The Board took a dinner break at 6:22 p.m. The meeting resumed at 7:01 p.m.

Strategic Plan Prioritization and Next Steps

Elizabeth Landrum, Management Analyst, presented an overview on a handout provided to everyone titled *Quality of Life Statistics in Cabarrus County*. She also responded to questions.

The presentation included statistics on the following key indicators:

- Healthy and Safe Community
- Sustainable Growth and Development
- Thriving Economy
- Culture and Recreation

A comparison of Cabarrus County to similar counties in North Carolina was included for the following categories:

- Overall Quality of Life
- Health Behaviors
- Social and Economic Factors
- Housing and Commute

Rodney Harris, Deputy County Manager, advised this information was provided in context to the strategic planning effort being discussed over the next hour. He then acknowledged Robbie Furr, Cooperative Extension Director, for taking the lead role in and getting the Strategic Plan to this point in terms of the Strategic Plan. Mr. Harris stated the focus tonight is to take all of those strategic priorities and goals and help narrow those down to concrete actions that can be taken over the next three to five years.

Ed Gagnon, President, Customer Service Solutions, presented a PowerPoint presentation titled "Strategic Planning Prioritization and Action Planning Session." During the presentation, Mr. Gagnon led a discussion and an exercise reviewing the Strategic Plan and prioritizing its goals.

The following topics were included:

- Setting the Plan on a Course for Success
 - Need to Transition Strategic Plan to Action
 - Enable Staff to Action Plan - Structure/Stage the Implementation
 - KSFs - Beneficial to Offer Guiding Principles for Successful Implementation
- Review/Refresh on the Strategic Plan
 - Strategic Priorities
 - Healthy and Safe Community
 - Culture and Recreation
 - Sustainable Growth and Development
 - A Thriving Economy
 - Transparent and Accountable Government
- Criteria to Consider - Review, Refine, Prioritize
- Apply the Criteria to Goals
- Determining Key Success Factors
- Confirming Next Steps

Wrapping Up and Reflections on the Day

Mike Downs, County Manager, thanked everyone for participating in today's retreat and gave a preview of activities planned for the next day.

Recess

The meeting was recessed at 8:17 p.m. until 8:00 a.m. Saturday, February 29, 2020 in the Multipurpose Room at the Cabarrus County Governmental Center.

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Approval of the Agenda

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
MARCH 23, 2020**

ADDITIONS:

Recognitions and Presentations

C-4 Proclamation – Week of the Young Child

New Business

G-1 County Manager – Covid-19 Community Update

Closed Session

K-1 Closed Session – Pending Litigation and Economic Development

MOVED TO APRIL:

Recognitions and Presentations

C-4 Human Resources – Recognition of Stanley Parnell on His Retirement from the Cabarrus County Department of Human Services, Transportation Division

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - National County Government Month April 2020

BRIEF SUMMARY:

The National County Government Month (NCGM), held each April, is an annual celebration of county government. NCGM is an excellent opportunity for counties to highlight effective county programs and raise public awareness and understanding about the various services provided to the community. NCGM's 2020 theme is "Counties Matter", and focuses how the county achieves healthy, safe and vibrant communities.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▣ Proclamation



PROCLAMATION

NATIONAL COUNTY GOVERNMENT MONTH APRIL 2020 "Counties Matter"

- WHEREAS,** the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities; and
- WHEREAS,** counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more; and
- WHEREAS,** Cabarrus County and all counties take pride in our responsibility to protect and enhance the health, welfare and safety of our residents in efficient and cost-effective ways; and
- WHEREAS,** under National Association of Counties President Mary Ann Borgeson's leadership, NACo is demonstrating how "Counties Matter," especially in supporting older adults, their families and caregivers; and
- WHEREAS,** each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 2020 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

ADOPTED this 23rd day of April 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - National Donate Life Month April 2019

BRIEF SUMMARY:

The following proclamation declares April as "National Donate Life Month" and urges county residents to give serious thought to the importance of eye, organ and tissue donation, and to join the north Carolina Donor Registry.

The "Donate Life America" flag will be flown at the Governmental Center during the month of April to raise awareness of this important initiative.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Proclamation



**PROCLAMATION
NATIONAL DONATE LIFE MONTH 2020**

- WHEREAS,** more than 112,000 men, women and children in the United States currently need life-saving organ transplants and more than 3,200 of those people are North Carolinians; and
- WHEREAS,** an average of 22 people awaiting transplants die each day because there is a severe shortage of donated organs; and
- WHEREAS,** every 10 minutes, another name is added to the national transplant waiting list; and
- WHEREAS,** providing facts about donation and dispelling misinformation and myths are key to increasing the number of people who sign up as donors; and
- WHEREAS,** the North Carolina Division of Motor Vehicles (NC DMV) plays a critical role with over five million North Carolinians in the state's donor registry having registered when receiving a driver's license or state ID card; and
- WHEREAS,** one organ donor can save the lives of up to eight people and improve many more lives through tissue and cornea donation; and
- WHEREAS,** North Carolinians are encouraged to get the facts about donation, discuss their wishes with their family and sign up as donors via the NC DMV or online at www.donatelifenc.org/register; and
- WHEREAS,** Residents of Cabarrus County have been touched by donation as recipients of life-saving transplants and as members of donor families who have literally given others a second chance at life; and

NOW, BE IT PROCLAIMED, that we, the members of the Cabarrus Board of County Commissioners do hereby proclaim the month of April, 2020 to be

NATIONAL DONATE LIFE MONTH

In Cabarrus County and urge our residents to give serious thought to the importance of eye, organ and tissue donation and to consider joining the North Carolina Donor Registry and further, to notify their family members that they have done so.

Adopted this 23rd day of March 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Resolution - 100th Anniversary of the Nineteenth Amendment

BRIEF SUMMARY:

The following resolution recognizes the 100th Anniversary of the Passage of the Nineteenth Amendment to the Constitution of the United States and founding of the League of Women Voters.

REQUESTED ACTION:

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Mary Klenz, 2nd Vice President, League of Women Voters US

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Resolution



**RESOLUTION IN CELEBRATION OF THE 100TH ANNIVERSARY
OF THE PASSAGE OF THE NINETEENTH AMENDMENT TO
THE CONSTITUTION OF THE UNITED STATES AND FOUNDING
OF THE LEAGUE OF WOMEN VOTERS**

WHEREAS, an organized movement to enfranchise women began in July, 1848, at a convention in Seneca Falls, NY; and

WHEREAS, through the efforts of brave and courageous women referred to as suffragists who sacrificed family, their personal life and their financial resources for over seventy years to gain equal rights for women, especially the right to vote; and

WHEREAS, women and men, black and white, supported the woman's suffrage movement for women to gain the constitutional right of having a voice in making the laws that govern them; and

WHEREAS, the woman's suffrage movement led to the passage of the 19th Amendment to the Constitution of the United States in 1919; with ratification by the states by the summer of 1920; and

WHEREAS, the National Woman's Suffrage Association dissolved in 1920 to create the League of Women Voters of the US to register voters and educate all voters; and

WHEREAS, the League of Women Voters of North Carolina was launched on October 7, 1920, on the steps of the Guilford County Courthouse by Gertrude Weil, a politically active and tireless young woman from Goldsboro, NC; and

WHEREAS, More than 120,000 women were registered to vote in North Carolina by 1920; and

WHEREAS, women today constitute a majority vote in our state and the US and are running for office in higher numbers and more active in the election process than ever before in history;

BE IT RESOLVED that the Cabarrus County Board of Commissioners recognizes that the 100th anniversary of women gaining the right to vote and the founding of the League of Women Voters in the United States and in North Carolina is recognized for the impact these historic accomplishments have on citizen engagement and the civic life of the community, the state and the nation.

ADOPTED this 23rd day of March, 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - Week of the Young Child

BRIEF SUMMARY:

The following proclamation proclaims April 19-25, 2020 as Week of the Young Child in Cabarrus County and encourages all citizens to work hard to support and invest in early childhood in Cabarrus County.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Martin Ericson, Jr., Early Childhood Foundation of Cabarrus County

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Proclamation



**PROCLAMATION
WEEK OF THE YOUNG CHILD**

WHEREAS, the Early Childhood Foundation of Cabarrus County along with the Cabarrus Partnership for Children, in conjunction with the North Carolina Association for the Education of Young Children (NCAEYC) and National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child™, April 19-25, 2020 and the Month of the Young Child throughout April; and

WHEREAS, these organizations are working to promote and inspire high quality early childhood experiences for our state's youngest citizens, that can provide a foundation of learning and success for children in Cabarrus County; and

WHEREAS, teachers and others who work with or on behalf of young children birth through age eight, who make a difference in the lives of young children in Cabarrus County deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to young children's futures and to the prosperity of our society.

NOW, BE IT PROCLAIMED, that the Cabarrus Board of County Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 19-25, 2020 as

WEEK OF THE YOUNG CHILD™

In Cabarrus County and encourage all citizens to work to support and invest in early childhood in Cabarrus County.

Adopted this 23rd day of March 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments - Library Board of Trustees

BRIEF SUMMARY:

The Library Board of Trustees is nominating Pamela Emmons to complete an unexpired term as the Midland representative. Nominees were considered from the active applications on file, which were sent to the current Trustees for review.

REQUESTED ACTION:

Motion to appoint Pamela Emmons to the Library Board of Trustees as the Midland representative to complete an unexpired term ending July 31, 2022.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Emery Ortiz, Library Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Roster
- ▣ Applications on File

LIBRARY BOARD OF TRUSTEES

7 Members - Appointed by County Commissioners
3-Year Terms

<u>APPOINTEE</u>	<u>AREA REPRESENTED</u>	<u>DATE OF APPOINTMENT</u>
Michael Cook <i>Appointment by City of Concord per Agreement</i>	Concord	APPOINTMENT: 07/01/16 REAPPOINTMENT: 06/13/19 TERM EXPIRING: 06/30/22
Vacant	Midland (Southern Cab. Co.)	APPOINTMENT: TERM EXPIRING: 07/31/22
Carol Schmidt 67 Edgewood Avenue NE Concord, NC 28025 <i>(Subject to Concurrence by Concord City Council)</i>	Concord	APPOINTMENT: 06/16/14 REAPPOINTMENT: 06/19/17 TERM EXPIRING: 06/30/20
Geraldine Depken 2353 Wednesbury Court Kannapolis, NC 28083	Kannapolis	APPOINTMENT: 02/19/18 TERM EXPIRING: 02/18/21
Roberta Banks 4016 Glen Haven Drive SW Concord, NC 28027 <i>(Appointed by the Town of Harrisburg Pursuant to Library Agreement Between the Town and the County)</i>	Harrisburg	APPOINTMENT: 08/14/17 TERM EXPIRING: 08/31/20
Diane Browder-Boswell 1529 Cripple Creek Road Kannapolis, NC 28081	Kannapolis	APPOINTMENT: 10/15/18 TERM EXPIRING: 10/31/21
Rick Burleyson 8440 East Franklin Street Mount Pleasant, NC 28124	Mount Pleasant	APPOINTMENT: 09/17/18 TERM EXPIRING: 09/30/21

G.S. 153A-266

**Library Board of Trustees
Applications on File
February 19, 2020**

Erin Allen	3419 Brickwood Circle	Midland, NC 28107
Marjorie Benbow	524 Elizabeth Lee Drive NE	Concord, NC 28027
Kimberly Biondi	928 Pineridge Street SE	Concord, NC 28025
Katharine Cannon	16027 Strawberry Court	Midland, NC 28107
Pamela Emmons	1165 Ben Black Road	Midland, NC 28107
Ian Freeze	5813 Stratford Court	Harrisburg, NC 28075
Brooke Gibbs	12000 Bethel Church Road	Midland, NC 28107

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments (Removals) - Adult Care Home Community Advisory Committee

BRIEF SUMMARY:

The term of appointment for Andrea Johnson on the Adult Care Home Community Advisory Committee ends March 31st. Ms. Johnson is not interested in serving another term.

REQUESTED ACTION:

Motion to remove Andrea Johnson from the Adult Care Home Community Advisory Committee and thank her for her service.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Laurie Abounader, Regional Ombudsman
Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▢ Roster

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE
 (Formerly Domiciliary Home Community Advisory Committee)
 3-Year Term
 17-Member Board

Ed Burns 4222 Mackenzie Court Concord, NC 28027	APPOINTMENT: 05/18/09 REAPPOINTMENT: 06/21/10 REAPPOINTMENT: 05/20/13 REAPPOINTMENT: 03/21/16* REAPPOINTMENT: 04/15/19* TERM EXPIRING: 05/31/22
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Jack Boyer 401 Falcon Drive Concord, NC 28025	APPOINTMENT: 08/17/09 REAPPOINTMENT: 08/16/10 REAPPOINTMENT: 10/21/13 REAPPOINTMENT: 09/19/16 REAPPOINTMENT: 10/21/19 TERM EXPIRING: 08/31/22
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Sandra Miller 1120 Brigadoon Court Concord, NC 28025	APPOINTMENT: 07/18/11 REAPPOINTMENT: 07/16/12 REAPPOINTMENT: 08/17/15 REAPPOINTMENT: 08/20/18* TERM EXPIRING: 07/31/21
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Diamond Staton-Williams 6626 Burkwood Court Harrisburg, NC 28075	APPOINTMENT: 07/21/14 REAPPOINTMENT: 08/17/15 REAPPOINTMENT: 08/20/18 TERM EXPIRING: 07/31/21
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Toni Swick 687 Journey Street SW Concord, NC 28025	APPOINTMENT: 04/20/15 REAPPOINTMENT: 03/21/16* REAPPOINTMENT: 04/15/19* TERM EXPIRING: 04/30/22
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Diane Carlson 4429 Turnberry Court Concord, NC 28027	APPOINTMENT: 10/19/15 REAPPOINTMENT: 09/19/16 REAPPOINTMENT: 10/21/19 TERM EXPIRING: 10/31/22
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Helen McInnis 5517 Hammermill Drive Harrisburg, NC 28075	APPOINTMENT: 02/18/19* REAPPOINTMENT: 02/17/20* TERM EXPIRING: 02/29/23
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Andrea Johnson 2888 Watercrest Drive NW Concord, NC 28025	APPOINTMENT: 03/18/19 TERM EXPIRING: 03/31/20
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Richard Bovard
9170 U.S. 601
Midland, NC 28107

APPOINTMENT: 04/15/19
TERM EXPIRING: 04/30/20

Ann Holland
11608 Tucker Field Road
Midland, NC 28107

APPOINTMENT: 05/20/19
TERM EXPIRING: 05/31/20

Joe Anderson
2627 Cherry Laurel Drive
Harrisburg, NC 28027

APPOINTMENT: 02/17/20
TERM EXPIRING: 02/28/21

(6 VACANT Positions)
* Exception to Appointment Policy

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments and Removals - Public Health Authority of Cabarrus County

BRIEF SUMMARY:

Phyllis Wingate has retired from her position at Atrium Health and is no longer eligible to serve on the Public Health Authority of Cabarrus County. Ms. Wingate has served on this Board since 2010. An application has been received from Chris Bowe, a tenured Healthcare Administrator at Atrium Health. A letter of recommendation in regards to Mr. Bowe completing Ms. Wingate's unexpired term is included in the agenda. Mr. Bowe resides in Mecklenburg County. An exception to the "residency" provision of the Appointment Policy will be needed for him.

REQUESTED ACTION:

Motion to remove Phyllis Wingate from the Public Health Authority of Cabarrus County roster and thank her for her many years of service.

Motion to appoint Chris Bowe to the Public Health Authority of Cabarrus County to complete an unexpired term ending June 30, 2022 as the Atrium Health representative; including an exception to the "residency" provision of the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Dianne Berry, CMC, NCCMA, Clerk to the Board
Cabarrus County Public Health Authority

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Letter of Recommendation
- ▣ Roster
- ▣ Applications on File

February 10, 2020

Cabarrus County Board of Commissioners
Attention: Lauren Linker, Clerk to the Board
65 Church Street, S
Concord, NC 28025

Dear Lauren,

The Public Health Authority Board Nominating Committee, James T. Mack, Jr, Chairman, and Dr. Lara Pons, met last week with Board candidate Chris Bowe, from Atrium Health. Mr. Bowe is a tenured Healthcare Administrator and was highly recommended by former long-time Public Health Authority Board Member and Atrium Health – Cabarrus President, Phyllis Wingate, to replace her on the Public Health Authority Board, representing Atrium Health – Cabarrus and their Local Governing or Advisory Board.

Both Chairman Mack and Dr. Pons believe Mr. Bowe will be a valuable addition to our Board and have asked that I pass their recommendation for the appointment of Chris Bowe along to you in hopes that you can get him scheduled as soon as possible on an upcoming Commissioner’s meeting agenda for their consideration of his appointment.

Please let me know if you have any questions.

Sincerely,



Dianne P. Berry, CMC, NCCMC
Clerk to the Board/Human Resources Manager
704-920-1297
Dianne.Berry@cabarrushealth.org

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

9-Member Board
3-year terms

<u>Member</u>	<u>Representing</u>	<u>Date of Appointment</u>
Dr. Tedra Claytor 200 Medical Park Dr. STE 280 Concord, NC 28025	Member, Cab. Co. Medical Society	Appointment: 06/16/14 Reappointment: 06/19/17 Term Ending: 06/30/20
Dr. Lara Pons 1886 Waldeck Court Mt. Pleasant, NC 28124	NorthEast* Medical Staff	Appointment: 06/19/17 Term Ending: 06/30/20
Tom Kincaid 4716 Kannapolis Parkway Kannapolis, NC 28081	Public Member (Unaffiliated With Foregoing)	Appointment: 06/18/12 Reappointment: 06/15/15 Reappointment: 06/18/18** Term Ending: 06/30/21
Mark Spitzer 2115 Golfcrest Drive Kannapolis, NC 28081	Public Member (Unaffiliated With Foregoing)	Appointment: 06/18/18^ Term Ending: 06/30/21
James Mack, Jr. 4009 Guilford Court Concord, NC 28027	Public Member (Unaffiliated With Foregoing)	Appointment: 06/18/12 Reappointment: 06/15/15 Reappointment: 06/18/18** Term Ending: 06/30/21
Steve Morris P. O. Box 707 Concord, NC 28026	Member or Designee of Board of Commissioners	Appointment: 07/15/13 (unexpired term) Reappointment: 06/20/16 Reappointment: 07/29/19 Term Ending: 06/30/22
Phyllis A. Wingate 6005 Willowood Road Kannapolis, NC 28081	Member or Designee Atrium Medical Center Board of Trustees	Appointment: 07/19/10^ Reappointment: 06/17/13^ Reappointment: 06/20/16** Reappointment: 07/29/19** Term Ending: 06/30/22
Dr. Chip Buckwell 1506 Daybreak Ridge Road Kannapolis, NC 28081	CCS/KCS School System	Appointment: 08/19/19 Term Ending: 06/30/22
Dr. Kimberly Dehler 130 Wendover Heights Circle Charlotte, NC 28211	Practicing Dentist	Appointment: 10/21/19^ Term Ending: 06/30/22

(10/21/96 - Adoption of Resolution Establishing Authority with Board members)

(05/97 - Re-adoption of Public Health Authority Resolution)

(4/20/98 Health Board Dissolved)

*Cabarrus Physicians Organization no longer exists - 11/2005 representative of NorthEast Medical Staff appointed

^Exception to the Appointment Policy "residency" provision.

**Exception to the Appointment Policy "length of service" provision.

The Public Health Authority Board has transitioned to a 9-member board effective July 1, 2019, under new by-laws adopted by the Board on May 14, 2019 and approved by the Cabarrus County Board of Commissioners on June 17, 2019.

CHA Board Meetings effective April 9, 2012:

Cabarrus Health Alliance, Board Room

300 Mooresville Road

Kannapolis, North Carolina 28081

Cabarrus Health Alliance Board members have not ever been compensated.

**Public Health Authority of Cabarrus County
Applications on File
February 10, 2020**

David Bellar	2818 Berkhamstead Circle	Concord, NC 28027
Chris Bowe	13342 Bally Bunnion Way	Davidson, NC 28036

* An exception to the “residency” provision of the Appointment Policy will be needed.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments (Removal) - Early Childhood Task Force Advisory Board

BRIEF SUMMARY:

Early Childhood Task Force Advisory Board member Trina Wenzel has resigned from her position on the committee due to scheduling conflicts.

REQUESTED ACTION:

Motion to remove Trina Wenzel from the Early Childhood Task Force Advisory Board roster as requested.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Roster

Early Childhood Task Force Advisory Board
(ECTFAB)

<u>APPOINTEE</u>	<u>DATE OF APPOINTMENT</u>	
Ginny Amendum 6099 Village Drive NW Concord, NC 28027	Appointment:	07/17/18
	Term Expiring:	07/31/20
Ann Benfield^ 563 Marigold Drive Kannapolis, NC 28083	Appointment:	07/17/18
	Term Expiring:	07/31/22
Susan King 4047 Center Place Drive Harrisburg, NC 28075	Appointment:	07/17/18
	Term Expiring:	07/31/22
Nancy Kiger 9803 Scheer Court Harrisburg, NC 28075	Appointment:	07/17/18
	Term Expiring:	07/31/20
Lora Lipe 3976 Troon Drive SW Concord, NC 28027	Appointment:	07/17/18
	Term Expiring:	07/31/22
Connie Pilkinton* 25506 Millingport Road Locust, NC 28097	Appointment:	07/17/18
	Term Expiring:	07/31/20
Megan Shuping^ 99 Hillside Avenue SW Concord, NC 28025	Appointment:	07/17/18
	Term Expiring:	07/31/20
Gina Smith 2012 Candlewood Drive Concord, NC 28027	Appointment:	07/17/18
	Term Expiring:	07/31/20
Trina Wenzel* 27747 Jase Drive Albemarle, NC 28001	Appointment:	07/17/18
	Term Expiring:	07/31/20

Jacqueline Whitfield 520 Union Street S Concord, NC 28025	Appointment: 07/17/18 Term Expiring: 07/31/22
Amanda Wilkerson 602 Sedgefield Street SW Concord, NC 28025	Appointment: 07/17/18 Term Expiring: 07/31/22
Elizabeth Poole P.O. Box 707 Concord, NC 28026	Appointment: 07/17/18 Term Expiring: 07/31/20
Blake Kiger P.O. Box 707 Concord, NC 28026	Appointment: 07/17/18 Term Expiring: 07/31/22
Waynett Taylor* 1333 Jake Alexander Blvd. Salisbury, NC 28146	Appointment: 10/15/18 Term Expiring: 10/31/22

* An exception to the "residency" provision of the Appointment Policy was granted.

^ An exception to the "service on multiple boards" provision of the Appointment Policy was granted.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule

BRIEF SUMMARY:

The venue for the Cabarrus Summit 2nd Quarterly meeting was originally scheduled to be held at the Cabarrus Arena and Events Center in Concord. The venue is being moved to the Concord Senior Center.

REQUESTED ACTION:

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Resolution



**Resolution Amending the
Cabarrus County Board of Commissioners'
2020 Meeting Schedule**

WHEREAS, on December 16, 2019, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2020, which sets forth the dates, times and locations of various official county meetings; and

WHEREAS, the Board scheduled the Cabarrus Summit 2nd Quarterly Meeting to be held on April 15, 2020 at the Cabarrus Arena and Events Center; and

WHEREAS, the venue for the Cabarrus 2nd Quarterly Meeting has been changed to the Concord Senior Center in Concord;

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2020 Meeting Schedule as follows:

1. The Board of Commissioners will hold the Cabarrus Summit 2nd Quarterly Meeting on April 15, 2020 at 6:00 p.m. at the Concord Senior Center, in Concord, North Carolina.

ADOPTED this 23rd day of March, 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - County/CVB Interlocal Agreement

BRIEF SUMMARY:

As part of the synthetic turf project, the Interlocal Agreement between Cabarrus County and the Convention and Visitors Bureau needs to be amended. The primary change is changing the term length for the agreement to match the planned financing of Phase 2 of that project. A revised text draft of the agreement is attached.

REQUESTED ACTION:

Motion to approve the interlocal agreement between Cabarrus County and Cabarrus County Convention and Visitors Bureau subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager

John Mills, Executive Vice President Cabarrus County Convention and Visitors Bureau

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Interlocal Agreement draft

STATE OF NORTH CAROLINA

COUNTY — CVB

COUNTY OF CABARRUS

INTERLOCAL AGREEMENT

THIS COUNTY — CVB INTERLOCAL AGREEMENT ("Agreement") is made and entered into effective ~~July 1, 2011~~March 23, 2020 by and between CABARRUS COUNTY ("County"), a body politic and political subdivision of the State of North Carolina and the CABARRUS COUNTY TOURISM AUTHORITY aka the CABARRUS COUNTY CONVENTION AND VISITORS BUREAU ("CVB"), a public instrumentality created by the County pursuant to the provisions of Chapter 658 of the 1989 North Carolina Session Laws.

PREMISES

1. Pursuant to N.C. Gen. Stat. §153A-155 and Chapter 658, the CVB receives the proceeds of the room occupancy tax (the "Tax") levied by the County on hotel and motel occupancy revenues in the County.

2. The purpose of such Tax revenues is the promotion of tourism in the County.

3. ~~Heretofore~~Previous to amended interlocal agreement in 2011, the County has charged the CVB 5.0% of the gross amount of such Tax revenues for collection and administration of the Tax and has required the CVB annually to contribute 10.0% of the Tax revenues to a Sports Development Fund and \$100,000.00 for the County's Arena.

4. The CVB and the County ~~desire~~wanted to rework the financial relationship between them in order to better promote Cabarrus County and all of its venues for tourism.

5. Such an Interlocal agreement was and is permitted by and governed by the provisions of N.C. Gen. Stat. §160A-460 and 153A-445.

5-6. The CVB and the County wish to rework the agreement to aid and ensure that a project to install synthetic turf athletic facilities at selected Cabarrus County Schools may proceed and be properly funded.

In consideration of the above Premises and the Terms contained below, which the parties agree constitute sufficient consideration to make this Agreement legally sufficient, binding and enforceable, the parties agree as follows.

TERMS

1. Beginning July 1, 2011, the County shall monthly collect and retain from the gross collected proceeds of the Tax an amount equal to 5.0% of the gross Tax as the

administration fee for collecting the Tax and accounting for the proceeds to the CVB.

2. In addition to the administration fee to be collected from the Tax as provided above, beginning July 1, 2011, the County shall monthly collect and retain from the gross collected proceeds of the Tax an amount equal to 5.0% of the Tax as a "Facilities Upgrade Fee".

3. This Facilities Upgrade Fee shall be used by the County to pay for improvements to County and local school parks, recreation and athletic facilities, including the County's Arena, that can be utilized for events by conventions and/or visitors. It is contemplated by both parties that the choice of projects to be funded with the Facilities Upgrade Fee shall be made with the intention to increase the marketability of the project venues for CVB's sales teams.

4. Notwithstanding the preceding paragraph, the purpose for and the timing of the expenditures for improvements to be paid from the proceeds of the Facilities Upgrade Fee shall be determined in the sole discretion of the County, but at least once annually the County shall submit a report in writing to the CVB Board accounting for the Tax proceeds collected as the Facilities Upgrade Fee, any expenditures from such proceeds and any plans for utilization of such proceeds.

5. Effective July 1, 2011, the CVB shall no longer be required to pay to the County and the County shall no longer collect from the CVB the Sports Development Fund and the annual \$100,000.00 CVB contribution for the County's Arena.

6. The County will use reasonable efforts to coordinate the marketing and promotion by the CVB of events utilizing local school facilities and shall cooperate with the CVB to promote and market the County parks, recreation and athletic facilities, including the County's Arena. It is contemplated that local school facilities not specifically needed for school functions and events will be made available for usage by visitors and event participants.

7. The term of this Agreement shall extend from ~~July 1, 2011 to June 30, 2012~~ March 23, 2020 to June 30, 2030. The term shall not be extended beyond ~~the initial term~~ these dates unless the parties do not meet to review the Agreement as provided below. ~~In such event, the term shall extend from month to month until such meeting is scheduled or takes place, whichever first occurs.~~

8. The parties agree to meet ~~no later than thirty (30) days before the end of the~~ as part of the County budget review process that occurs each fiscal year to review the effectiveness of the provisions of this Agreement ~~and to consider extending this Agreement for another fiscal year.~~

9. This Agreement document contains the entire understanding and terms relating to its subject matter and may not be ~~amended~~ amended or modified unless in writing

and signed by both parties.

10 This Agreement shall be construed in accordance with North Carolina law.

IN WITNESS, the parties have executed this Agreement, by authority duly given, as shown below.

CABARRUS COUNTY

By: _____ Date: _____
~~Elizabeth F. Poole~~ Stephen M. Morris
Chair, Cabarrus County
Board of Commissioners

This instrument has been pre-audited in the manner required by the “Local Government Budget and Fiscal Control Act.”

~~Pamela S. Dubois~~ Susan Fearington
Finance Director

CABARRUS COUNTY TOURISM AUTHORITY aka
CABARRUS COUNTY CONVENTION AND VISITORS BUREAU

By: _____ Date: _____
~~Terry Crawford~~ Tim Hagler
Board Chair

CABARRUS COUNTY**BOARD OF COMMISSIONERS
REGULAR MEETING****March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Phase 2 Synthetic Turf Project

BRIEF SUMMARY:

The Board of Commissioners previously approved Phase 1 of the synthetic turf project that is being done in partnership with the Cabarrus County Convention & Visitors Bureau and Cabarrus County Schools. Phase 2 of that project includes the installation of two additional synthetic turf practice/play fields at the new West Cabarrus High School. In addition, this phase also includes the turf cooling system, irrigation, lighting, fencing and the installation of a restroom facility. Staff from the County, CVB and Schools met to finalize scope and pricing and will provide that information at the work session. We will also recommend a contingency budget for this phase. The project will be financed by the County with debt payments being paid from the County share of the occupancy tax per the Interlocal Agreement.

REQUESTED ACTION:

Motion to approve Phase 2 of the Synthetic Turf Project and authorize the Finance Director to prepare the associated budget amendments and project ordinances as needed.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Jonathan B. Marshall, Deputy County Manager
Rodney D. Harris, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Budget Worksheet
- ▣ Memo



**CVB Turf Field Project
Phase II**

Budget Item					
No.	Description	Original Budget/Resp	Actual Cost	Percent Used	Total Amount Used
1	WCHS Field #1	\$717,665.05	\$0.00	0.00%	\$0.00
2	WCHS Field #1 T-Cool	\$80,132.30	\$0.00	0.00%	\$0.00
3	WCHS Field #1 Irrigation	\$102,768.15	\$0.00	0.00%	\$0.00
4	WCHS Field #2	\$717,665.05	\$0.00	0.00%	\$0.00
5	WCHS Field #2 T-Cool	\$80,132.30	\$0.00	0.00%	\$0.00
6	WCHS Field #2 Irrigation	\$102,768.15	\$0.00	0.00%	\$0.00
7	Chain Link Fencing @ Fields	\$65,000.00	\$0.00	0.00%	\$0.00
8	Sports Net-Poles / Nets	\$0.00	\$0.00	#DIV/0!	\$0.00
9	Football Goal Post	\$18,000.00	\$0.00	0.00%	\$0.00
10	Soccer Goals (Regulation)	\$5,500.00	\$0.00	0.00%	\$0.00
11	Bathroom Facility	\$200,000.00	\$0.00	0.00%	\$0.00
12	Additional Concrete Walkways	\$15,000.00	\$0.00	0.00%	\$0.00
13	Water Tap Fees	\$4,000.00	\$0.00	0.00%	\$0.00
14	Sewer Tap Fees	\$3,000.00	\$0.00	0.00%	\$0.00
15	WCHS Irrigation Modification	\$126,000.00	\$0.00	0.00%	\$0.00
16	BMP Filter System-JMRHS	\$60,000.00	\$0.00	0.00%	\$0.00
17	Sports Field Lighting	\$300,000.00	\$0.00	0.00%	\$0.00
18	Scoreboards/Playclocks	\$32,000.00	\$0.00	0.00%	\$0.00
19	Infrastructure Tie In (CRF)	\$15,000.00	\$0.00	0.00%	\$0.00
20	CMT	\$6,500.00	\$0.00	0.00%	\$0.00
21	Engineering/Surveying	\$4,500.00	\$0.00	0.00%	\$0.00
	Contingency	\$100,000.00	\$0.00	0.00%	\$0.00
	Total	\$2,755,811.00	\$0.00	0.00%	\$0.00

Required	\$2,368,811.00
Optional	\$287,000.00
Contingency	\$100,000.00

WCHS Turf Field Total	\$1,801,311.00
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Memo

To: Board of Commissioners
From: Jonathan B. Marshall, Deputy County Manager
CC: Michael K. Downs, County Manager
Date: 3/17/2020
Re: Phase II Synthetic Turf Project

Brian Cone with Cabarrus County Schools has helped us put together the total pricing for Phase II of the synthetic turf project. We have proposed dedicating the County portion of the occupancy tax for this purpose over the next 10 years. In comparing expected revenues to costs, we are only recommending that the items listed on the attached cost spreadsheet that are considered required be completed as part of Phase II. Items listed as optional will be considered if there are cost savings on any of the required components and/or if there is contingency available.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Audit Contract for Fiscal Years Ending June 30, 2020, 2021 and 2022

BRIEF SUMMARY:

A request for proposal for external auditing services was conducted by the Finance Department. Two firms contacted and notified me that they would not be able to submit proposals. Two firms did provide a proposal. After reviewing the submissions, it was determined that the accounting firm Martin Starnes and Associates best suits Cabarrus County's needs.

Pricing for the auditing services is as follows: Fiscal year ending June 30, 2020 - \$62,000, fiscal year ending June 30, 2021 - \$62,000, and fiscal year ending June 30, 2022 - \$63,860. We were also given two one-year extensions with the following pricing: June 30, 2023 - \$63,860 and June 30, 2024 - \$65,770.

REQUESTED ACTION:

Motion to approve the Martin Starnes and Associates audit pricing commitments for fiscal years, 2020, 2021, 2022, and the two one-year extension options for fiscal years 2023 and 2024.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ RFP results
- ▣ Audit Fee letter
- ▣ FY2020 Audit Contract

Cabarrus County				
Auditing Services				
Firm	RFP Sent	Proposal Received	First year bid	Notes
Cherry Bekaert LLP	1/17/2020	Did not bid	N/A	Indicated that they could not compete with the price of other firms
Elliott Davis	1/17/2020	2/3/2020	\$59,000	Auditor for six NC Counties
Martin Starnes & Associates	1/17/2020	1/30/2020	\$62,000	Auditor for 21 NC Counties all three partners are GFOA reviewers
RSM	1/17/2020	Did not bid	N/A	Did not have staff to serve us

MARTIN STARNES & ASSOCIATES, CPAs, P.A.

"A Professional Association of Certified Public Accountants and Management Consultants"

February 11, 2020

Cabarrus County
Attn: Susan Fearrington
65 Church Street SE
Concord, NC 28026

Dear Susan,

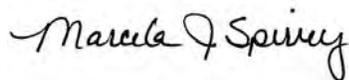
In response to your request for two one-year extensions beyond the fees quoted in our original proposal, we have listed our initial quote below along with the two additional years.

Proposed fees for year ending June 30, 2020 ⁽¹⁾	<u>\$ 62,000</u>
Estimated costs for year ending June 30, 2021 ⁽¹⁾	<u>\$ 62,000</u>
Estimated costs for year ending June 30, 2022 ⁽¹⁾	<u>\$ 63,860</u>
Estimated costs for year ending June 30, 2023 ⁽¹⁾	<u>\$ 63,860</u>
Estimated costs for year ending June 30, 2024 ⁽¹⁾	<u>\$ 65,770</u>
(1) Single Audit fees - per each major program over five (5)	<u>\$ 3,000</u>

Audit contracts must be approved annually by the Local Government Commission. For your planning purposes, our estimated fees to provide our services to you in the future are shown in the table below. These are estimated fees only. Governmental and rule-making boards may add or change their requirements related to our services which may change these estimates. The actual fee agreement will be set forth in the annual contract signed for the relevant year.

Thank you for the opportunity to propose on your audit services. Please contact us if you need additional information.

Sincerely,



Marcela J. Spivey, CPA
Audit Partner

The of and	Governing Board Board of Commissioners
	Primary Government Unit (or charter holder) Cabarrus County, NC
	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Martin Starnes & Associates, CPAs, P.A.
	Auditor Address 730 13th Avenue Dr. SE, Hickory, NC 28602

Hereinafter referred to as Auditor

for	Fiscal Year Ending	Audit Report Due Date
	06/30/20	10/31/20

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the parent government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

29. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

30. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.

31. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

32. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name: Susan B. Fearrington	Title: Finance Director	Email Address: sbfearrington@cabarruscounty.us
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2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees below. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year billings. Should the 75% cap provided below conflict with the cap calculated by LGC staff based on the prior year billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC 3 .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

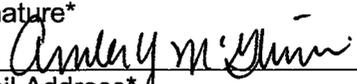
Primary Government Unit	Cabarrus County, NC
Audit Fee	\$ See fee section of engagement letter
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$ See fee section of engagement letter
Writing Financial Statements	\$ N/A
All Other Non-Attest Services	\$ N/A
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$ 50,340.00

DPCU FEES (if applicable)

Discretely Presented Component Unit	N/A
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Martin Starnes & Associates, CPAs, P.A.	
Authorized Firm Representative (typed or printed)* Amber Y. McGhinnis	Signature* 
Date* 02/13/20	Email Address* amcghinnis@martinstarnes.com

GOVERNMENTAL UNIT

Governmental Unit* Cabarrus County, NC	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)* Stephen M. Morris, Chairman	Signature*
Date	Email Address smmorris@cabarruscounty.us

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed) Susan B. Fearrington, Finance Director	Signature*
Date of Pre-Audit Certificate*	Email Address* sbfearrington@cabarruscounty.us

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
N/A	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
N/A	
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)*	Signature*
N/A	
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

PRINT



Report on the Firm's System of Quality Control

To the Shareholders of Martin Starnes & Associates CPAs, P.A. and the
Peer Review Committee, North Carolina Association
Of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Martin Starnes & Associates CPAs, P.A. (the firm) in effect for the year ended December 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Martin Starnes & Associates CPAs, P.A. in effect for the year ended December 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Martin Starnes & Associates CPAs, P.A. has received a peer review rating of *pass*.

Koonce, Wooten & Haywood, LLP

Koonce, Wooten & Haywood, LLP

May 3, 2018

Raleigh
4060 Barratt Drive
Post Office Box 17806
Raleigh, North Carolina 27613
919 782 9265
919 783 8937 FAX

Durham
3500 Westgate Drive
Suite 203
Durham, North Carolina 27707
919 354 2584
919 489 8183 FAX

Pittsboro
10 Sanford Road
Post Office Box 1399
Pittsboro, North Carolina 27312
919 542 6000
919 542 5764 FAX

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - North Carolina Education Lottery Payment Applications for School Debt Service

BRIEF SUMMARY:

Lottery proceeds in the amount of \$2,300,000 were included in the FY 20 General Fund budget to pay a portion of debt service related to public school debt. Upon approval by the Cabarrus County Board of Education, the Kannapolis City Board of Education and the Cabarrus County Board of Commissioners, two payment request applications will be submitted to the Department of Public Instruction.

The Cabarrus County School application is for \$2,017,100 and the Kannapolis City School application is for \$282,900, for a total of \$2,300,000. A budget amendment and Capital Project Ordinance is included for your review.

REQUESTED ACTION:

Motion to authorize the Cabarrus County Chairman to execute the Public School Building Capital Fund applications and to approve the related budget amendment and project ordinance.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Ferrington, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ CCS Application
- ▣ KCS Application
- ▣ Fd 320 Budget Amendment
- ▣ Fd 320 Project Ordinance

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Cabarrus

Contact Person: Kelly Klutz

LEA: Cabarrus County #130

Title: Chief Financial Officer

Address: PO Box 388 Concord, NC 28026

Phone: 704-260-5705

Project Title: 2019/2020 Debt Service for School Construction

Location: Concord, NC

Type of Facility: Debt Service for School Construction (LOBS 2015D)

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Debt Service for LOBS issued to build and renovate School buildings for Cabarrus County Schools #130

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		_____
Repair	_____		_____
Debt Payment / Bond Payment	_____		2,017,100.00
TOTAL	_____	\$	2,017,100.00

Estimated Project Beginning Date: 7/1/19 Est. Project Completion Date: 6/30/20

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 2,017,100.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)

(Signature — Chair, Board of Education) (Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Cabarrus

Contact Person: Will Crabtree

LEA: Kannapolis City Schools #132

Title: Director of Business Operations

Address: 100 Denver St. Kannapolis, NC

Phone: 704-938-1131

Project Title: 2019-2020 Debt Service for School Construction

Location: Kannapolis, NC

Type of Facility: Debt Service for School Construction (LOBS 2015D)

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Debt Service for LOBS issued to build and renovate School buildings for the Kannapolis City Schools #132

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		_____
Repair	_____		_____
Debt Payment / Bond Payment	_____		282,900.00
TOTAL	_____	\$	282,900.00

Estimated Project Beginning Date: 7/1/2019 Est. Project Completion Date: 6/30/2020

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 282,900.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

(Signature — Chair, Board of Education)

(Date)

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

Purpose: This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. The funds will be used towards the FY20 school debt service payments. Cabarrus County Schools' portion is \$2,107,100 and Kannapolis City Schools' portion is \$282,900.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444	Lottery Proceeds	8,150,000.00	2,300,000.00		10,450,000.00
320	9	7210-9704	Contb to General Fund	6,000,000.00	2,300,000.00		8,300,000.00

Budget Officer

County Manager

Board of Commissioners

- Approved
- Denied

- Approved
- Denied

- Approved
- Denied

Signature

Signature

Signature

Date

Date

Date

PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$10,450,000
Lottery Proceeds – Rowan County	300,000
TOTAL REVENUES	\$10,750,000

- D. The following appropriations are made as listed.

Debt Service	\$8,300,000
Construction	2,150,000
Debt Service – Rowan County	300,000
TOTAL EXPENDITURES	\$10,750,000
GRAND TOTAL – REVENUES	\$10,750,000
GRAND TOTAL – EXPENDITURES	\$10,750,000

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 23rd day of March, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Human Resources - Changes to Drug Free Workplace Policy

BRIEF SUMMARY:

Based on a recent North Carolina Department of Transportation (NC DOT) audit of the Cabarrus County Transportation Division, the need to split the DOT requirements into a separate policy was identified. The revised Cabarrus County Drug Free Workplace policy and the new Transportation-only DOT policy both need to be reviewed and approved.

REQUESTED ACTION:

Motion to approve the revised Cabarrus County Drug Free Workplace policy and the new Transportation-only DOT policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lundee Covington, HR Director
Anthony Hodges, Adult and Aging Services, Program Administrator
Bob Bushey, Transportation Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Drug Free Workplace Summary of Changes
- ▣ Drug Free Workplace Policy with Changes
- ▣ Transportation DOT Drug and Alcohol Testing Policy

Drug Free Workplace Policy Updates – March 2020

Based on feedback from NC DOT audit the primary purpose of this update is to pull Transportation employees out of the general policy and create two appendices:

- Appendix A. Employees Covered by DOT Regulations (Non Transportation Employees)**
- Appendix B. Cabarrus County Transportation DOT Policy**

Appendix B is a template provided by the DOT and updated by Cabarrus County Transportation.

Several other changes of note are:

Disclaimer on definition section - Where there is a conflict between these definitions, the Transportation Policy will govern for testing protocol. Discipline of employees for violations of these policies will follow the County Personnel Ordinance.

Testing following an accident or moving traffic violation must be within 2 hours of the accident unless extended by Risk/Safety or HR.

Updates from January 2018 addendum have been incorporated into the policy and the addendum will be deleted.

For purposes of this policy, the Transportation Operations and Training Supervisor will be considered the Transportation Drug and Alcohol Program Manager.

CABARRUS COUNTY DRUG FREE WORKPLACE POLICY

April 20, 2009

Revisions September 21, 2009; April 18, 2011; August 15, 2011; October 17, 2011; July 16, 2012,
October 2016, December 2017, January 2019, [March 2020](#)

- I. [General Statement of Policy](#)
- II. [Definitions](#)
- III. [Prohibited Acts](#)
- IV. [Duties of Employees](#)
- V. [Authority To Test Employees](#)
- VI. [When to Test](#)
- VII. [Testing Procedures for Applicants and County Employees](#)
- VIII. [Test Results](#)
- IX. [Penalties for Non-Compliance](#)
- X. [Confidentiality](#)
- XI. [Drug Free Awareness Program](#)

— [Appendix A. Employees Covered by DOT Regulations \(Non Transportation Employees\)](#)
[Appendix B. Cabarrus County Transportation DOT Policy](#)

[FORMS](#)

[REFERENCES](#)

I. General Statement of Policy

- A. It is the policy of Cabarrus County that the workplace shall be free of the presence of alcoholic beverages or unlawful controlled substances and that employees shall perform their job assignments safely, efficiently, and without the adverse influence of alcohol or controlled substances. This policy shall govern all County employees. Specific requirements for DOT covered employees are set out in the [Appendices](#).
- B. Employees should be aware of the harmful effects, dangers, and impacts of the use and abuse of alcohol and controlled substances in the workplace. Employees working under the influence of alcohol or controlled substances:
 - 1. May create unsafe conditions for themselves and others;
 - 2. May perform unsatisfactorily and adversely affect the performance of others;
 - 3. May discredit Cabarrus County and cause disrespect for the employee, the County, and the citizens we serve.

II. Definitions

- A. Alcohol Test – Any accepted scientific means to determine the presence of alcohol, including but not limited to laboratory analysis of urine, blood, or hair. A DOT regulated alcohol test may only use saliva and breath.
- B. Authorized Provider – A company or organization that has been authorized to conduct alcohol and controlled substance testing of County employees in compliance with this policy.
- C. Auxiliary Employee (Common Law Employee): Person who performs services for Cabarrus County on a temporary basis and is paid for these services through County employee payroll in accordance with IRS regulations.
- D. BAT (Breath Alcohol Technician) – A trained and certified individual who determines a breath alcohol test result.
- E. Cabarrus County Permitted Operators – Authorized persons who drive a County vehicle for any purpose and/or whose job responsibilities require driving a privately owned vehicle on County business; required to have an Operator’s Permit and to comply with Fleet Policy.
- F. CFR - Code of Federal Regulations.
- G. Commercial Motor Vehicle (CMV) –A motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle:
1. Has a gross combination weight rating of 26,001 pounds or more, inclusive of a towed unit(s) with a gross vehicle weight rating of more than 10,000 pounds;
 2. Has a gross vehicle weight rating of 26,001 pounds or more;
 3. Is designed to transport 16 or more passengers, including the driver;
 4. Is of any size and is used in the transportation of hazardous materials as defined in the Hazardous Transportation Material Act and which requires the motor vehicle to be placarded under the Hazardous Materials Regulations.
- H. Controlled Substance – A drug, substance, immediate precursor, or metabolite of a drug or substance included in Schedule I through V of the Comprehensive Drug Abuse Prevention and Control Act (21 USC 801 *et seq.*) and its amendments.
- I. DOT, The Department, DOT Agency – These terms encompass all DOT agencies, including, but not limited to, the Federal Aviation Administration (9FAA, the Federal Railroad Administration (FRA), the Federal Motor Carrier Safety Administration (FMCSA), the Federal Transit Administration (FTA), the National Highway Traffic Safety Administration (NHTSA), the Pipeline and Hazardous Materials Safety Administration (PHMSA), and the Office of the Secretary (OST). For purposes of 49 CFR Part 40, the United States Coast Guard (USCG), in the Department of Homeland Security, is considered to be a DOT agency for drug testing purposes. These terms include any designee of a DOT agency.
- J. DOT Regulated Employee (DOT Employee) – Employees with duties regulated by the Department of Transportation (DOT), Federal Motor Carrier Safety Administration (FMCSA), and Federal Transit Administration (FTA).

- K. Drug Test or Screening – Any accepted scientific means to determine the presence of controlled substances, including but not limited to laboratory analysis of urine, blood, or hair. A DOT regulated drug test may only use urine.
- L. Employee - Any person employed (whether full time, part time, or on a temporary basis) by Cabarrus County or considered an employee in accordance with IRS regulations.
- M. Evidentiary Breath Testing Device (EBT) – A device approved by the NHTSA for the evidential testing of breath at the 0.02 and the 0.04 alcohol concentrations and appears on ODAPC’s web page for “Approved Evidential Breath Measurement Devices” because it conforms to the model specifications available from NHTSA (National Highway Traffic Safety Administration).
- N. Illegal Drugs – Substances that are (1) not legally obtainable; (2) legally obtainable but have been obtained or used in an unlawful manner or in a manner other than as prescribed and directed by an employee’s treating physician or the manufacturer; (3) so called “designer drugs,” “look-a-likes,” “synthetic drugs,” and similar substances, even if not specifically prohibited by state or federal law; (4) substances which are inhaled, injected, ingested or absorbed, but which are not intended for human consumption (such as glue, solvents, or patches), even if not specifically prohibited by state or federal law. Examples of illegal drugs include (but are not limited to) amphetamines, barbiturates, cocaine, marijuana, methaqualone, opioids and phencyclidine (PCP).
- O. Lawful Drugs – Those prescribed or over the counter medications that are lawfully obtained and used as prescribed and directed by an employee’s treating physician or the manufacturer’s recommendations or for the purpose and in the manner for which prescribed or manufactured.
- P. MRO (Medical Review Officer) – A licensed physician trained to make the final determination of whether a test for the presence of a controlled substance is positive or negative.
- Q. Metabolite – The chemical or compound produced when a particular substance is passed through the human body and excreted in the urine.
- R. NCGS – North Carolina General Statutes.
- S. Non-DOT Safety Sensitive Position – Position with duties that involve such a significant risk of injury to others that even a momentary lapse of attention can have disastrous consequences. These positions are identified by human resources, safety and risk management based on duties and responsibilities of the employee. Included are law enforcement officers, emergency medical technicians, employees operating a vehicle owned by the County or a personal vehicle which is used as a major part of their work, employees working with hazardous chemicals. Employees are advised if they occupy a safety-sensitive position.
- T. Policy Administrator – The human resources director or designee responsible for the administration of the Cabarrus County Drug Free Workplace Policy.
- U. Positive Alcohol Test – Identification of an alcohol content level at or above 0.04% by use of an alcohol test. (See Section III, B, 3 and 4 for a possible exception.)
- V. Positive Drug Test - Identification of a controlled substance at or above the threshold values designated by HHS/SAMHSA (or 49CFR Part 40, as amended, for a DOT test) in a drug test and confirmed by gas chromatography with mass spectrometry (GCMS).

W. Reasonable Suspicion - A decision for alcohol or drug testing based upon specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, body odors, or performance of the employee.

X. Retaliatory Actions - The discharge, suspension, demotion, relocation, or other adverse employment action taken against an employee in the terms, conditions, privileges, and benefits of employment.

Y. Safety-Sensitive Position (DOT) – Defined by Federal Transit Administration or FTA, DOT regulated employees. ~~Cabarrus County also defines safety sensitive as a position with duties that involve such a significant risk of injury to others that even a momentary lapse of attention can have disastrous consequences. These positions are identified by the human resources director based on duties and responsibilities of the employee. Included are law enforcement officers, emergency medical technicians, employees operating a vehicle owned by the County or a personal vehicle which is used as a major part of their work, and DOT regulated employees. Employees are advised if they occupy a safety sensitive position.~~

Z. SAMHSA - Substances Abuse and Mental Health Services Administration.

AA. Substance Abuse – For the purpose of this policy any use of alcohol, an illegal drug, or a lawful drug which directly and adversely affects job performance or safety.

BB. Substance Abuse Professional – A person who evaluates employees who have violated a DOT drug and alcohol program regulation and makes recommendations concerning education, treatment, follow-up testing, and after care. This person is a licensed physician (medical doctor or doctor of osteopathy) or licensed or certified psychologist, social worker, employee assistance professional, state-licensed or certified marriage and family therapist, or drug and alcohol counselor (certified by an organization listed at <https://www.transportation.gov/odapc/sap>) with knowledge of and clinical experience in the diagnosis and treatment of drug and alcohol related disorders.

CC. Supervisor/Department Head – A County employee to whom another employee or group of employees report.

DD. USC – United States Code.

~~DD.~~ A Definition section is also contained in Appendix B that applies specifically to Cabarrus County Transportation employees for DOT tests. Where there is a conflict between these definitions, the Transportation Policy will govern for testing protocol. Discipline of employees for violations of these policies will follow the County Personnel Ordinance.

III. Prohibited Acts

- A. The County prohibits the unlawful manufacture, distribution, dispensation, possession, or use of any alcoholic beverage or any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled substance as defined in 21 USC § 812, and as further defined in federal regulations at 21 CFR §1308.11 through 1308.15, and in NCGS 90-86 et seq.
- B. The County prohibits the use of alcoholic beverages by any employee:
 - 1. During work hours including lunch time and breaks;

2. While operating County equipment (including vehicles);
 3. While on any property owned, leased, or rented by Cabarrus County except the Historic Cabarrus Courthouse or the Cabarrus County Arena and Events Center during an event or function in which alcohol use is allowed as provided in B.4. below;
 4. At any time the employee is acting in the course and scope of his or her employment with the County, except while attending business, social and other functions. The business or social situations would normally occur after work hours and the employee would not be returning to his or her normal work site. This would not preclude an employee's return to work on an emergency need basis as long as current state driving standards are met;
 5. When on-call as defined by the On-Call Policy;
 6. County Authorized Drivers are responsible for being in an emotional, mental and physical condition (including free of the effects of alcohol or drugs) necessary to operate a County vehicle safely and properly. [AA1][LC2]
- C. The County prohibits the use of prescription or lawful non-prescription medications by an employee while operating County equipment (including vehicles) or when acting in the course and scope of his or her employment with the County when the use has a direct and adverse effect upon the safe operation of equipment or a vehicle or on the performance of his or her duties. Employees are required to report use of any substance which carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected to a supervisor prior to work.
- D. Employees in safety-sensitive positions may not take prescription medications while at work or expected to be available to work, unless the prescription medications are prescribed by a physician who considered the safety sensitive nature of the employee's job when prescribing the medication. The employee is responsible for alerting his/her supervisor. If requested, the employee is responsible for obtaining required to provide a written release from his/her doctor/their physician or pharmacist indicating that the employee they can perform his/her safety- sensitive functions.

IV. Duties of Employees

- A. As a condition of initial and continuing employment, each employee shall:
1. Comply with the terms of this policy and any rules or procedures promulgated thereunder;
 2. Notify his or her supervisor in writing of any conviction pursuant to any criminal drug or alcohol statute no later than five days after such conviction. For purposes of this policy a plea of guilty, no contest, or nolo contendere is a conviction;
 3. Notify his or her supervisor immediately of an arrest or other action relating to criminal drug or alcohol statutes when at work or when his or her work or ability to work may be impacted.
 4. A violation that occurs in the workplace may result in termination of employment.
- B. Within ten days of receiving actual notice of an employee's conviction of any criminal drug statute for a violation occurring in the workplace or within the course and scope of employment, the County shall notify any federal granting agency from which the County receives a grant regarding such conviction in accordance with the Drug Free Workplace Act of 1988.
- C. Any employee who has cause to suspect that the policy has been or is being violated by another employee shall report such information to his or her supervisor, department head, or the policy administrator. In the event the person suspected of violating the policy is the Cecounty Manager, the employee shall report such information to the Chair of the Board of County Commissioners.

- D. Any employee who voluntarily seeks assistance for a problem regarding alcohol or drug abuse shall be encouraged to participate in an alcohol or drug abuse assistance or rehabilitation program. Voluntary admission is not considered a positive test result. Once a person has been selected for testing, it is too late to step forward and seek assistance. County Permitted Drivers will not be allowed to drive until cleared to do so. DOT drivers and others with primarily driving responsibilities will be placed on administrative leave until cleared to return. This will include follow up testing as specified under 49 CFR Part 40. If unable to return, employment may be terminated as positions cannot be held indefinitely.
- E. A supervisor or department head who has reason to believe that an employee has violated a criminal drug or alcohol law shall contact the Human Resources Director to determine possible appropriate actions. Any County reports made to law enforcement officials or County cooperation in investigations or prosecutions of County employees conducted by state, federal, or local law enforcement officials pursuant to criminal drug or alcohol laws must be in accordance with NCGS 153A-98, Privacy of Employee Records.
- F. No person shall discriminate or take any retaliatory action against an employee because the employee, in good faith: makes a report pursuant to this policy, cooperates in an ensuing inquiry or investigation, testifies in a proceeding resulting from a report, or otherwise participates in the enforcement of this policy.
- G. Cabarrus County is dedicated to assuring fair and equitable application of this substance abuse policy. Therefore, supervisors/managers are required to use and apply all aspects of this policy in an unbiased and impartial manner. Any supervisor/manager who knowingly disregards the requirements of this policy, or who is found to deliberately misuse the policy in regard to subordinates, shall be subject to disciplinary action up to and including termination of employment.

V. Authority to Test Employees

Pursuant to this policy the following persons are required to submit to testing for the presence of alcohol and controlled substances.

1. The final applicant selected for a County position as a pre-employment condition. Testing is for controlled substances only.
2. All eEmployees holding safety-sensitive positions are subject to random testing.
3. All current employees who apply for or are given an assignment, promotion, or transfer to a safety-sensitive position.
4. An employee in a safety-sensitive position who is involved in a traffic accident or violation while operating a County owned vehicle or a personal vehicle while performing his or her duties as a County employee.
5. Any employee involved in an on-the-job accident where:
 - a. Death results;
 - b. Employee is cited for a moving violation
 - a.c. Other situations per the discretion of Supervisor and Safety/Risk Management.
 - b. ~~Any person is injured and is transported from the accident scene for medical attention;~~
 - e. ~~A vehicle must be towed from the scene; or~~
 - d. ~~The employee is cited for a moving violation.~~

6. Any employee when there is reasonable suspicion to believe that he or she is in violation of this policy by observed actions or physical evidence while performing his or her duties as a County employee. See Form D, Observation of Suspect Behavior Form, for observation examples.

VI. When to Test

A. Pre-employment.

1. The County, as a public employer, is entrusted with the health and safety of its citizens. In keeping with this obligation, all final applicants selected for employment with Cabarrus County are required to undergo a pre-employment drug screening.
2. The County includes notice of pre-employment drug screening in job announcements and on the Cabarrus County Government Employment Application.
3. The applicant shall report to the designated test site as directed.
4. Applicants to be tested are required to sign the drug screening consent form.
5. Failure of a pre-employment screen will disqualify the application for a period of one year from the date of testing.

B. Random Testing.

1. Employees occupying safety-sensitive positions or DOT regulated employees are subject to random drug testing. Such testing is unannounced and coordinated by the policy administrator. The policy administrator or designee shall notify the affected employee's supervisor of the time and place the employee should report for testing. Separate pools are maintained for DOT and non-DOT county drivers.
2. A supervisor shall NOT give an employee advance notice of unannounced testing, but shall notify the affected employee on the day of the testing and just prior to the employee being tested. The employee should proceed immediately to the collection site.

C. Promotion or Assignment to a Safety-Sensitive Position.

1. The department head or designee shall explain the drug testing requirements to all current employees who apply for assignment, transfer, or promotion to a safety-sensitive position.
2. Promotion to a position shall be denied to any applicant who refuses to submit to the test, receives a positive test result, or otherwise violates this policy.
3. A negative test result does not guarantee that a current employee will be promoted to the position for which he or she applied.
4. Supervisors for employees being promoted are responsible for ensuring that such employees have completed the required drug testing prior to promotion or assignment.

D. Post-Accident as defined in VI, 4 and 5.

1. Employees involved in on-the-job accidents may be required to submit to drug and alcohol testing based on the potential cause of the accident. This decision will be made at the discretion of the supervisor **and** Safety Officer/Risk Management. The supervisor shall provide or arrange appropriate transportation for testing.
2. An employee required to submit to drug and alcohol testing following an accident or moving traffic violation must make himself or herself available for testing within **three-two hours** of the accident or violation unless a time extension is authorized by Risk/Safety or Human Resources. Failure to be available within such time will be considered a refusal to submit to testing, unless there is a clear hindrance. For example, an employee with life-threatening injuries or injuries that result in death. It

is important to emphasize that *nothing* is to prevent the individual from receiving of required medical attention.

3. If a vehicle operator who is required to submit to drug and alcohol testing following a vehicle accident is unable to report to the regular testing site due to injuries, and drug and/or alcohol testing is conducted pursuant to NCGS 20-16.2 or pursuant to medical treatment, the [vehicle operator testing site](#) shall provide the policy administrator with an authenticated record of the results of that testing.
4. Any [Fleet Management](#) mechanic for a County vehicle involved in an accident may be required to submit to drug and alcohol testing if the reason for the accident was a result or suspected result of mechanical or materials failure.
5. [When requested,](#) The supervisor of a mechanic shall within twenty-four hours of an accident, review the maintenance records for the affected vehicle(s) within one year of the accident and the nature of the work done. As soon as practicable, the supervisor shall obtain the Traffic Accident Report and determine the likelihood that a mechanical or materials failure contributed to the accident. If the supervisor has cause to suspect that a mechanical or materials failure contributed to the accident, he or she shall report the reasons for such suspicion and provide the affected vehicle's maintenance records to the policy administrator. The [Supervisor and Safety/Risk Management policy administrator](#) shall determine whether to require the affected mechanic to undergo drug and/or alcohol testing. The mechanic must make himself or herself available for testing the same day he or she receives notice from the policy administrator or designee that drug and/or alcohol testing is required. Failure to make himself or herself available will be considered a refusal to submit to testing.

E. Reasonable Suspicion.

1. Any employee is subject to drug or alcohol testing when there is reason to believe that the employee has violated this policy. In making such a determination, the County may consider, but is not limited to considering, any of the following factors:
 - a. Excessive absenteeism or tardiness, frequent or increased illness, frequent absences from workstation or lapses in responsibility;
 - b. A pattern of abnormal conduct or unusual, irrational, or erratic behavior;
 - c. Repeated failure to follow instructions or procedures;
 - d. Violation of safety policies or failure to follow safe work practices;
 - e. Deterioration of job performance;
 - f. Abusive behavior, insolence, insubordination, or other significant change in behavior;
 - g. Mood swings, depression, unusual detachment, euphoria, significantly increased energy, unusual talkativeness or sleepiness;
 - h. Changes in appearance, grooming, demeanor, work habits, or interaction with others;
 - i. Reports of substance abuse from other employees;
 - j. Poor motor coordination or muscle controls, unsteady walking, tremors, nervousness, trouble sitting still, slurred speech;
 - k. Evidence of substance abuse (drug paraphernalia, odor) in the employee's vicinity;
 - l. Bloodshot or dull eyes dilated or constricted pupils, runny nose, bruises;
 - m. Impaired short-term memory or illogical thinking;
 - n. Involvement as an operator or mechanic of a County owned vehicle that is involved in an accident;
 - o. Arrest for violation of any criminal drug or alcohol statute.
2. The department head or supervisor will complete Form D, Observation of Suspect Behavior Form, with detailed information on facts, symptoms, and observations of reasonable suspicion and contact

the Human Resources Director. The Human Resources Director will determine whether to order testing and notify the employee's supervisor. The supervisor shall arrange transportation of the employee to and from the testing site. The documentation supporting reasonable suspicion will be retained confidentially by the Human Resources Department.

3. Non-law enforcement personnel shall not use physical force to detain an employee. At any time a supervisor has cause to suspect that an employee is using or is under the influence of alcohol or a controlled substance in the course and scope of his or her duties for the County and the affected employee indicates an intention to leave the premises by his or her own means, the supervisor must notify law enforcement officials regarding the employee's identity, the employee's possible impairment, and the employee's anticipated route and means of travel.

F. Other Circumstances Requiring Immediate Testing.

A supervisor or department head may observe an employee's behavior that is of such extreme, erratic, or unsafe nature that it gives reason to believe that immediate alcohol or drug testing is advisable. In the event that such a situation arises and the supervisor or department head is unable to obtain the authorization of the policy administrator or Safety Officer/ & Risk Manager, the supervisor shall:

1. Ensure that any injuries or other unsafe condition are attended by competent medical or other personnel;
2. Advise the employee of the testing requirement;
3. Direct the employee to report to the designated testing site and arrange transportation of the employee; and
4. Notify the policy administrator or Safety/Risk manager as soon as practicable.

G. Follow-up Testing

~~H.~~ As Cabarrus County has established a zero tolerance policy, follow-up testing if not generally relevant. In the instance of a self-referral the employee will be subject to non-USDOT follow-up tests as specified in 49 CFR Part 40.

~~H.~~ Testing Pursuant to State or Federal Laws, Rules, or Regulations.

Some employees may be required to submit to alcohol and drug testing as required by state or federal laws, rules, or regulations. The procedures for such testing will be in accordance with the particular law, rule, or regulation being followed.

VII. Testing Procedures for Applicants and County Employees

- A. The authorized provider shall determine the procedures for the collection of blood, split sample of urine, saliva, breath, or other scientific samples in accordance with applicable County policies and state and federal laws, rules, and regulations. All blood or urine samples shall be submitted to an SAMHSA approved laboratory for analysis, and the authorized provider shall communicate final test results to the Cabarrus County policy administrator.
- B. Any of the following is considered a refusal to test:
 1. Refusing to sign the consent form, complete the medication form, or submit to a drug test;
 2. Engaging in conduct that clearly obstructs the testing process;
 3. Adulterating, contaminating, or tampering with a blood, urine, saliva, breath, or other sample;

4. Failing to report to the designated test site as directed; or
 5. Failing to remain available for required testing.
- C. An applicant who refuses to submit to a drug test pursuant to this policy will not be considered for employment with the County.
- D. An employee who refuses to submit an alcohol or drug test required pursuant to this policy shall be subject to disciplinary action up to and including dismissal.
- E. The test results from the HHS certified laboratory will be reported to a Medical Review Officer. A Medical Review Officer (MRO) is a licensed physician with detailed knowledge of substance abuse disorders and drug testing. The MRO will review the test results to ensure the scientific validity of the test and to determine whether there is a legitimate medical explanation for a confirmed positive, substitute, or adulterated test result. The MRO will attempt to contact the employee to notify the employee of the non-negative laboratory result, and provide the employee with an opportunity to explain the confirmed laboratory test result. The MRO will subsequently review the employee's medical history/medical records as appropriate to determine whether there is a legitimate medical explanation for a non-negative laboratory result. If no legitimate medical explanation is found, the test will be verified positive or refusal to test and reported to Cabarrus County. If a legitimate explanation is found, the MRO will report the test result as negative
- F. A blood, urine, saliva, breath, or other sample that, after initial testing, does not reveal the presence of a controlled substance at or above the threshold values designated by SAMHSA or an alcohol content level below 0.04% shall be considered to have tested negative, and no further testing may be done on that sample. For a DOT drug test the verified presence of the identified drug or its metabolite below the minimum levels specified in 49CFR Part 40, as amended, and the specimen is a valid specimen shall be considered to have tested negative. A DOT regulated alcohol or drug test may only use urine, saliva, and breath sample.
- G. A blood, urine, saliva, breath, or other sample that, after confirmatory testing, does reveal the presence of a controlled substance at or above the threshold values designated by SAMHSA or an alcohol level at or above 0.04% shall be considered to have tested positive. An employee with a confirmed alcohol test result of between 0.02% and 0.039% will be deemed unfit to perform his or her duties and sent home. For a DOT drug test the verified presence of the identified drug or its metabolite at or above the minimum levels specified in 49CFR Part 40, as amended, shall be considered to have tested positive. A DOT regulated alcohol or drug test may only use urine, saliva, and breath sample.

VIII. Test Results:

A. Employees.

1. If the test is negative, the policy administrator or designee informs the department head or supervisor.
2. If the drug test is confirmed as positive, the department head or supervisor schedules a private meeting with the employee to inform the employee in writing of the test results and the employee's rights and responsibilities regarding retesting under NCGS 95-232(f). Split sample testing is at the employee's expense.
3. If the alcohol test is confirmed as positive, the department head or supervisor schedules a private meeting with the employee to inform the employee of the test results.

B. Applicants.

1. If the test is negative, the department head or supervisor is notified and the selection process continues.
2. If the test is confirmed as positive, the applicant must be notified in writing of the test results and the applicant's rights regarding retesting under NCGS 95-232(f).
3. An applicant who receives a confirmed positive test shall not be considered for employment for any position he or she is currently seeking and is ineligible for County employment for a period of one year from the testing date.
4. Employment decisions based on drug screening test results are irrevocable and appeals will not be considered.

IX. Penalties for Non-Compliance

- A. Any employee who violates this policy shall be subject to disciplinary action up to and including dismissal as described in the Cabarrus County Personnel Ordinance Article VII, Separation, Disciplinary Actions, Suspensions and Reinstatement. Employees awaiting disciplinary process will be placed on non-disciplinary administrative leave and relieved of all duties.
- B. Employees who receive a positive drug or alcohol test result will be dismissed.
- C. For DOT regulated employees, the County shall not take an action based solely on test results showing an alcohol concentration of less than 0.02%.
- D. Auxiliary employees who are suspected of violating this policy will be released from employment.

X. Confidentiality

- A. Any tests for the presence of alcohol or controlled substances authorized by this policy shall be designed to protect the privacy of the applicant or employee being required to undergo testing. All tests for the presence of alcohol or controlled substances shall be conducted pursuant to and in compliance with the Controlled Substance Examination Regulations found in NCGS Chapter 95, Article 20.
- B. No sample obtained for the purpose of conducting tests for the presence of alcohol or controlled substances pursuant to this policy shall be used to perform any diagnostic examination that would detect any hidden or latent physical or mental infirmity, disease, or condition. Rather, the analysis of such

sample shall be confined to such procedures as are devised to detect the presence of alcohol or controlled substances.

- C. All information obtained in the course of testing, examining, counseling, rehabilitating, and treating applicants or employees pursuant to this policy shall be protected as confidential medical information. Documents or data concerning this information shall not be open to inspection pursuant to NCGS 153A-98 by persons other than the affected applicant or employee and shall be disseminated only on a need-to-know basis and at the express direction of the Human Resources Director or to comply with applicable laws.
- D. Drug test results from the County's drug testing program may not be used as evidence in a criminal action against an applicant tested except by order of a court of competent jurisdiction.

XI. Drug Free Awareness Program

- A. The Human Resources Director shall provide information regarding this policy and a drug free workplace to employees, to include the following:
 - 1. The dangers of drug abuse in the workplace;
 - 2. The County's policy of maintaining a drug free workplace;
 - 3. Available alcohol or drug counseling, rehabilitation, and employee assistance programs;
 - 4. The penalties that may result for violations of this policy.
 - 5. Employee Assistance Program:
McLaughlin Young Group
5925 Carnegie Blvd., Suite 350
Charlotte NC 28209
(800) 633-3353 or
(704) 529-1428
(704) 529-5917 Fax

Cabarrus County Human Resources Department: 704-920-2200

- B. Supervisors shall receive information on this policy and how to detect the use or abuse of alcohol and controlled substances.
- C. The Human Resources Director will make this policy available to each employee. [This policy is reviewed/acknowledged through New Employee Orientation and is posted on the intranet under Human Resources Policies for viewing at any time.](#)

Appendix A

Employees Covered by Department of Transportation (DOT) Regulations (Non Transportation Employees)

Together with the other Drug Free Workplace Policy requirements employees covered by DOT Regulations must comply with this appendix.

- A. DOT Federal Transit Administration covered employees and functions. Employees who perform safety-sensitive function(s) as defined by the Federal Transit Administration (FTA) are subject to regulation by the United States Government (DOT regulated employees). A FTA safety-sensitive function is any of the following duties when performed by employees for departments that receive federal funding under 49 USC 5307, 5309, 5311, or 23 USC 103(e)(4):
1. Operating a revenue service vehicle, including when not in revenue service;
 2. Operating a nonrevenue service vehicle, when required to be operated by a holder of a Commercial Driver's License;
 3. Controlling dispatch or movement of a revenue service vehicle;
 4. Maintaining (including repairs, overhaul and rebuilding) a revenue service vehicle or equipment used in revenue service. This section does not apply to the following: an employer who receives funding under 49 U.S.C. 5307 or 5309, is in an area less than 200,000 in population, and contracts out such services; or an employer who receives funding under 49 U.S.C. 5311 and contracts out such services;
 5. Carrying a firearm for security purposes.
- B. DOT Federal Motor Carrier Safety Administration covered employees and functions. Employees who drive or operate a commercial motor vehicle (CMV). The Federal Motor Carrier Safety Administration (FMCSA) has interpreted driving a CMV on a road, street or way which is open to public travel, even though privately-owned or subject to military control, as prima facie evidence of operation in commerce. Employees who drive or operate a CMV must hold a valid appropriate commercial driver's license. FMCSA safety-sensitive function(s) are defined as and include all time from the time an employee begins to work, or is required to be in readiness to work, until the time the employee is relieved from work and all responsibility performing work. Safety-sensitive functions shall include:
1. All time at a carrier or shipper plant, terminal, facility, or other property, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the employer. This includes employees who are "eligible" at work to drive a CMV at anytime, e.g., salespersons, clerks, secretaries, supervisors;
 2. All time inspecting equipment as required by 49 C.F.R 392.7, "Equipment, Inspection, and Use," and 49 C.F.R 392.8, "Emergency Equipment and Use," or otherwise inspecting, servicing, or conditioning any CMV at any time;
 3. All driving time, which is any time spent at the driving controls of a CMV in operation;
 4. All time, other than driving time, in or upon any CMV except time spent resting in a sleeper berth;
 5. All time loading or unloading a vehicle, supervising or assisting in loading or unloading, attending a vehicle being loaded or unloaded, remaining ready to operate the vehicle, or giving or receiving receipts for shipments loaded or unloaded;
 6. All time repairing, obtaining assistance for, or remaining with a disabled vehicle.
- C. Applicants and all current employees who apply for assignment, transfer, or promotion to a DOT regulated position must sign an Authorization for Release of Personal Information Form for the release

of alcohol and drug testing data compiled by previous employers covered by 49 CFR Part 40 and provide the County information about drug and alcohol violations. Departments that have DOT regulated positions will contact Human Resources for guidance in obtaining this information (see Form F).

~~D.~~ All drug and alcohol testing will be conducted in accordance with 49 CFR Part 40, as amended. Additionally all FTA employees will be drug and alcohol tested in accordance with Part 655 and FMCSA employees will be tested in accordance with Part 382. A drug test can be performed any time a DOT regulated employee is on duty. A DOT alcohol test can be performed just before, during, or after the performance of a DOT safety-sensitive function. Amphetamines, marijuana, cocaine, opioids, phencyclidine (PCP) can be tested for at any time while on duty.

D.

~~D.E.~~ DOT regulated employees are prohibited from the use or possession of alcohol while on duty or in uniform, while on-call to perform safety sensitive duties, and four hours prior to duty. ~~Alcohol use is also prohibited by any covered employee required to submit to post-accident alcohol testing for four hours following the accident or until the alcohol test is performed. No covered employee shall consume alcohol for eight hours following involvement in an accident or until he/she submits to the post-accident drug/alcohol test, whichever occurs first.~~

~~E.F.~~ DOT regulated employees must complete a DOT pre-employment drug test when hired for, or transferred to, a DOT covered position. The candidate must produce a negative drug test result prior to first performing a safety-sensitive duty. If the test is canceled, the employee must retake and pass the test before being hired. Failure of a County pre-employment screen will disqualify the application from employment for one year. Any covered employee or applicant who has previously failed or refused a pre-employment drug test administered under this part, must provide proof of having successfully completing a referral, evaluation, and treatment plan by a substance abuse professional as described in 49 CFR Part 655.62. A covered employee who has not performed a safety sensitive duty for 90 consecutive days or more and has not been in the employer's random selection pool shall take a pre-employment drug test with a verified negative result before returning to safety-sensitive duties.

~~E.G.~~ Together with other accident testing which may be required by the County, DOT regulated employees must complete DOT drug and alcohol tests as soon as possible after they are involved in an accident while operating a County owned or leased vehicle, if the accident involves:

1. FMCSA accident requiring testing: An accident in which a fatality is involved; one or more motor vehicles are towed from the scene or someone is treated medically away from the scene, *and* a citation is issued to the CMV driver within 8 hours of the occurrence under state or local law for a moving violation arising from the accident and either of the aforementioned situations occur.
2. FTA accident requiring testing: An accident in which a fatality is involved, one or more motor vehicle receives disabling damage or someone requires immediate medical attention away from the scene, unless the driver can be completely discounted as a contributing factor. All surviving employees operating the mass transit vehicle at the time of the accident and all other covered employees whose performance could have contributed to the accident must also be tested after an accident involving a fatality.

Alcohol testing must be done as soon as possible following an accident, but not more than eight hours after the accident. Drug testing must be done as soon as possible after the accident, but not more than 32 hours after the accident. If a post-accident alcohol test is not administered within two hours following the accident, the employer shall prepare and maintain on file a record stating the reasons for the delay.

All DOT covered employees must remain readily available for testing after an accident including notifying the employer representative of the employee's whereabouts. Failure to do so will be considered a test refusal. Testing is stayed while the employee assists in the resolution of the accident or receives medical attention.

G.H. DOT regulated employees must complete random DOT drug and alcohol tests from a selection pool that includes only DOT regulated employees. Alcohol testing must occur just before, during, or just after the performance of their covered duties. Random selections will be made at a minimum of a quarterly basis by a scientifically valid computer program. The random tests will be spread reasonably throughout the year during all hours and days in which safety-sensitive functions are performed. All covered employees will have an equal chance of being selected each time selections are made. Testing will be unannounced and the employee must proceed immediately after being notified of the testing requirement.

H.I. The number of employees randomly selected for drug/alcohol testing during the calendar year shall be not less than the percentage rates set each year by the FTA administrator. The current year testing rates can be viewed online at <https://www.transportation.gov/odapc/random-testing-rates>.

I.J. DOT regulated employees may also be subject to drug and alcohol testing upon reasonable suspicion of probable drug or alcohol use using non-DOT testing forms. Reasonable suspicion determinations will be made by one or more trained supervisors that can articulate and substantiate physical, behavioral, and performance indicators of probably drug use or alcohol misuse by observing the appearance, behavior, speech, and/or body odors of the covered employee. Reasonable suspicion testing can be conducted just before a DOT regulated employee performs safety-sensitive duties, during that performance, and just after an employee has performed covered duties.

J.K. Tests for breath alcohol concentration will be conducted utilizing a National Highway Traffic Safety Administration (NHTSA)-approved Evidential Breath Testing device (EBT) operated by a trained Breath Alcohol Technician (BAT). A list of approved EBTs can be found on ODAPC's Web page for "Approved Evidential Breath Measurement Devices". Alcohol screening tests may be performed using a non-evidential testing device (alcohol screening device (ASD)) which is also approved by NHTSA. A list of approved ASDs can be found on ODAPC's Web page for "Approved Screening Devices to Measure Alcohol in Bodily Fluids". If the initial test indicates an alcohol concentration of 0.02 or greater, a second test will be performed to confirm the results of the initial test. The confirmatory test must occur on an EBT. The confirmatory test will be conducted no sooner than fifteen minutes after the completion of the initial test. The confirmatory test will be performed using a NHTSA-approved EBT operated by a trained BAT. The EBT will identify each test by a unique sequential identification number. This number, time, and unit identifier will be provided on each EBT printout. The EBT printout, along with an approved alcohol testing form, will be used to document the test, the subsequent results, and to attribute the test to the correct employee. The test will be performed in a private, confidential manner as required by 49 CFR Part 40, as amended. The procedure will be followed as prescribed to protect the employee and to maintain the integrity of the alcohol testing procedures and validity of the test result.

K.L. A result of 0.04% or higher on the DOT alcohol test is a positive test result. DOT regulated employees with a DOT alcohol test result between 0.02% and 0.039% are prohibited from performing

their safety-sensitive related duties for a period of 24 hours or one shift, whichever is longer. Employee must submit to and be cleared prior to resuming work.

L.M. DOT regulated employees who receive a positive DOT drug or alcohol test result will be terminated, informed of educational and rehabilitation programs available, and referred to a list of USDOT qualified Substance Abuse Professionals (SAP) for assessment. The DOT regulated employee is responsible for any incurred costs associated with educational and rehabilitation programs or SAP assessments.

M.N. Specimen validity testing will be conducted on all urine specimens for testing under DOT authority. Specimen validity testing is the evaluation of the specimen to determine if it is consistent with normal human urine. The purpose of validity testing is to determine whether certain adulterants of foreign substances were added to the urine, if the urine was diluted or if the specimen was substituted.

N.O. If a covered employee provides a negative dilute test result they will be required to undergo a second test. If the second test is negative dilute it will be considered negative and no further testing is required.

O.P. Any covered employee who questions the results for a required drug test may request that the split sample be tested. The split sample test must be conducted at a second HHS-certified laboratory. The test must be conducted on the split sample that was provided by the employee at the same time as the primary sample. The method of collecting, storing and testing the split sample will be consistent with the procedures set forth in 49 CFR Part 40, as amended. The employee's request for a split sample test must be made to the Medical Review Officer (MRO) within 72 hours of notice of the original sample verified test result. Requests after 72 hours will only accepted at the discretion of the MRO if the delay was due to documentable facts that were beyond the control of the employee. The employee will pay for the cost of split sample testing but the County may pay the vendor and seek reimbursement to avoid a delay in sample processing.

P.Q. Refusal to submit to a drug/alcohol test shall be considered a positive test result and a direct act of insubordination and shall be subject to disciplinary action up to and including dismissal and referral to SAP. A test refusal includes the following circumstances:

1. A covered employee who leaves the scene of an accident without a legitimate explanation prior to submission to drug/alcohol tests.
2. A covered employee who provides an insufficient volume of urine specimen or breath sample without a valid medical explanation. The medical evaluation shall take place within 5 days of the initial test attempt.
3. A covered employee whose urine sample has been verified by the MRO as substitute or adulterated.
4. A covered employee fails to appear for any test within a reasonable time, as determined by the employer, after being directed to do so by the employer.
5. A covered employee fails to remain at the testing site until the testing process is complete.
6. A covered employee fails to provide a urine specimen for any drug test required by Part 40 or DOT agency regulations.
7. A covered employee fails to permit the observation or monitoring of a specimen collection.
8. A covered employee fails or declines to take a second test the employer or collector has directed you to take.
9. A covered employee fails to undergo a medical examination or evaluation, as directed by the MRO as part of the verification process, or as directed by the employer as part of the "shy bladder" or "shy lung" procedures.

10. A covered employee fails to cooperate with any part of the testing process (e.g., refuse to empty pockets when so directed by the collector; behave in a confrontational way that disrupts the collection process).
11. Failure to sign Step 2 of the Alcohol Testing form.
12. Failure to follow the observer's interactions during an observed collection including interactions to raise your clothing above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if you have any type of prosthetic or other device that could be used to interfere with the collection process.
13. Possess or wear a prosthetic or other device that could be used to interfere with the collection process.
14. Admit to the collector or MRO that you adulterated or substituted the specimen.

Q.R. If a DOT regulated employee is directed to submit to a collection under direct observation in accordance with 49 CFR Part 40.67, the policy administrator or supervisor must explain to the employee the reason for a directly observed collection. Circumstances requiring direct observation include:

1. All return to duty tests.
2. A follow-up tests.
3. Anytime the employee is directed to provide another specimen because the temperature on the original specimen was out of the acceptable temperature range.
4. Anytime the employee is directed to provide another specimen because the original specimen appeared to have an attempt to tamper with.
5. Anytime a collector observes materials brought to the collection site or the employee's conduct clearly indicates an attempt to tamper with a specimen.
6. Anytime the employee is directed to provide another specimen because the laboratory reported to the MRO that the original specimen was invalid and the MRO determined that there was not an adequate medical explanation for the results.
7. Anytime the employee is directed to provide another specimen because the MRO determined that the original specimen was positive, adulterated, or substituted, but had to be cancelled because the test of the split specimen could not be performed.

S. Cabarrus County will notify North Carolina Division of Motor Vehicles within five business days of the date that a DOT regulated employee tests positive or refuses to participate in a drug or alcohol test required under 49 CFR Part 382 and 655, in accordance with NCGS 20-37.19.

Appendix B.

Cabarrus County Transportation DOT Policy

Insert New Policy Here

R.

FORMS:

- Form A. [Acknowledgment of Receipt of Drug Free Workplace Policy](#)
- Form B. [Drug Testing Authorization Form](#)
- Form C. [Observation of Suspect Behavior Form](#)
- Form D. [Post Drug Test Notice](#)

Forms are located on the Cabarrus County Intranet. Navigate to the Human Resources page and select forms to find the document you are looking for. You may also follow the links for forms B – D.

REFERENCES:

- A. Food and Drug, 21 CFR 1308.11-15: http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=7a6623b59fe8ad6517a42dcdf698bdd&tpl=/ecfrbrowse/Title21/21cfr1308_main_02.tpl
- B. United States Code Controlled Substance Act Subchapter 1, Part B, Section 812: <http://www.deadiversion.usdoj.gov/21cfr/21usc/812.htm>
- C. Procedures for Transportation Workplace Drug and Alcohol Testing Programs, 49 CFR Part 40: http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?sid=2f829914d5e4f1fbc6d503782c407c58&c=ecfr&tpl=/ecfrbrowse/Title49/49cfrv1_02.tpl
- D. Federal Transit Administration, 49 CFR Part 655: http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?sid=f621f2c16897d1735c08864c1eff5ed4&c=ecfr&tpl=/ecfrbrowse/Title49/49cfrv7_02.tpl#600
- E. Federal Motor Carrier Safety Administration, 49 CFR Parts 382: http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?sid=7a6623b59fe8ad6517a42dcdf698bdd&c=ecfr&tpl=/ecfrbrowse/Title49/49cfrv5_02.tpl#300
- F. US Dept of Transportation, Office of Drug & Alcohol Policy and Compliance : <http://www.dot.gov/ost/dapc/index.html>
- G. US DOL Drug Free Workplace <http://www.dol.gov/workingpartners/welcome.html>
- H. DHHS Substance Abuse and Mental Health Services Administration (SAMHSA), Division of Workplace Programs <http://www.drugfreeworkplace.gov/>
- I. North Carolina General Statutes, Chapter 95, Article 20-Controlled Substance Examination Regulation: http://www.ncleg.net/enactedlegislation/statutes/html/byarticle/chapter_95/article_20.html

- J. North Carolina Administrative Code, Title 13, Chapter 20-Controlled Substance Examination Regulation: <http://reports.oah.state.nc.us/ncac.asp?folderName=\Title%2013%20-%20Labor>
- K. North Carolina General Statutes, Chapter 90:
http://www.ncleg.net/EnactedLegislation/Statutes/HTML/ByChapter/Chapter_90.html
- L. North Carolina General Statutes 153A-98. Privacy of Employee Personnel Records:
http://www.ncleg.net/enactedlegislation/statutes/html/bysection/chapter_153a/gs_153a-98.html
- M. North Carolina General Statutes, Chapter 20, Article 2C, 37.18 and 37.19-Commercial Driver License:
http://www.ncleg.net/enactedlegislation/statutes/html/byarticle/chapter_20/article_2c.html

**CABARRUS COUNTY GOVERNMENT
ACKNOWLEDGMENT OF RECEIPT OF DRUG FREE WORK PLACE POLICY**

I have been given a copy of and have read the Drug Free Workplace Policy (the "Policy") adopted by CABARRUS COUNTY GOVERNMENT as well as post-accident information, procedures, and instructions to enable me to comply with my obligations under the Policy and information concerning the effects of controlled substances use and alcohol abuse on an individual's health, work, and personal life; signs and symptoms of a controlled substances or alcohol problem (mine or a coworker's); and available methods of intervening when a controlled substances or alcohol problem is suspected. I hereby acknowledge that I understand, accept, and agree to be bound by the conditions specified in the Policy and these materials.

I further understand and agree that:

To be retained as an employee, the following will apply:

As a condition of employment and continued employment with CABARRUS COUNTY GOVERNMENT, I may be required to provide blood, urine, saliva, breath, or other accepted scientific samples for drug and alcohol testing under the circumstances described in the Policy, and I hereby consent to such testing.

Failure of a drug or alcohol test, my refusal to submit to drug or alcohol tests under the circumstances set forth in the Policy, violation of the items listed in the "PROHIBITED ACTS" section of the Policy and other provisions of the Policy, and certain other occurrences described in the Policy may result in disciplinary action, up to and including dismissal, as described in the Policy.

The Policy may be modified at any time and in any way at the discretion of CABARRUS COUNTY GOVERNMENT and will become effective immediately upon posting of a notice indicating to me the changes made therein.

The Policy is not a contract of employment with CABARRUS COUNTY GOVERNMENT but compliance with its terms and conditions is a condition to my employment and continued employment with CABARRUS COUNTY GOVERNMENT.

Date

Printed Name

Signature

HR reviewed 4/20/2009

DRUG AND ALCOHOL POLICY ADDENDUM

EFFECTIVE: JANUARY 1, 2018

~~This section will be eliminated as it has been incorporated into the new policy and current employees were retrained when this was adopted in January 2018.~~

~~The United States Department of Transportation (USDOT)—Office of Drug and Alcohol Policy and Compliance (ODAPC) has issued an update to USDOT’s drug and alcohol testing regulation (49 CFR Part 40). The new regulation has been revised and the changes (summarized below) will become effective on January 1, 2018. Therefore, the Cabarrus County drug and alcohol testing policy is amended as follows:~~

~~1. CHANGES TO THE DRUG TESTING PANEL~~

~~a. Four new opioids added to the drug testing panel—~~

- ~~i. The USDOT drug test remains a “5-panel” drug test; however, the list of opioids for which are tested will expand from three to seven opioids.~~
- ~~ii. The “opioid” category will continue to test for codeine, morphine, and heroin; however, the “opioid” testing panel will now be expanded to include four (4) new semi-synthetic opioids:~~
- ~~1. (1) Hydrocodone, (2) Hydromorphone, (3) Oxycodone, and (4) Oxymorphone.~~

~~2. Common brand names for these semi-synthetic opioids include, but may not be limited to: OxyContin®, Percodan®, Percocet®, Vicodin®, Lortab®, Norco®, Dilaudid®, Exalgo®.~~

~~b. ‘MDA’ will be tested as an initial test analyte~~

~~c. ‘MDEA’ will no longer be tested for under the “amphetamines” category.~~

~~2. BLIND SPECIMEN TESTING~~

~~a. The USDOT no longer requires blind specimens to be submitted to laboratories.~~

~~3. ADDITIONS TO THE LIST OF “FATAL FLAWS”~~

~~a. The following three circumstances have been added to the list of “fatal flaws”:~~

- ~~i. No CCF received by the laboratory with the urine specimen.~~
- ~~ii. In cases where a specimen has been collected, there was no specimen submitted with the CCF to the laboratory.~~
- ~~iii. Two separate collections are performed using one CCF.~~

4. MRO VERIFICATION OF PRESCRIPTIONS

a. ~~When a tested employee is taking a prescribed medication, after verifying the prescription and immediately notifying the employer of a verified negative result, the MRO must then (after notifying the employee) wait five (5) business days to be contacted by the employee's prescribing physician before notifying the employer of a medical qualification issue or significant safety risk.~~

i. ~~Specifically, in cases where an MRO verifies a prescription is consistent with the Controlled Substances Act, but that the MRO has still made a determination that the prescription may disqualify the employee under other USDOT medical qualification requirements, or that the prescription poses a significant safety risk, the MRO must advise the employee that they will have five (5) business days from the date the MRO reports the verified negative result to the employer for the employee to have their prescribing physician contact the MRO. The prescribing physician will need to contact the MRO to assist the MRO in determining if the medication can be changed to one that does not make the employee medically unqualified or does not pose a significant safety risk. If in the MRO's reasonable medical judgment, a medical qualification issue or a significant safety risk still remains after the MRO communicates with the employee's prescribing physician, or after five (5) business days, whichever is shorter, the MRO must communicate this issue to the employer consistent with 49 CFR Part 40.327.~~

5. DEFINITIONS

a. ~~The term "**DOT, the Department, DOT Agency**"~~

i. ~~Modified to encompass all DOT agencies, including, but not limited to, FAA, FRA, FMCSA, FTA, PHMSA, NHTSA, Office of the Secretary (OST), and any designee of a DOT agency.~~

ii. ~~For the purposes of testing under 49 CFR Part 40, the USCG (in the Department of Homeland Security) is considered to be a DOT agency for drug testing purposes.~~

b. ~~The term "**Opiate**" is replaced with the term "**Opioid**" in all points of reference.~~

c. ~~The definition of "**Alcohol Screening Device (ASD)**" is modified to include reference to the list of approved devices as listed on ODAPC's website.~~

d. ~~The definition of "**Evidential Breath Testing Device (EBT)**" is modified to include reference to the list of approved devices as listed on ODAPC's website.~~

e. ~~The definition of "**Substance Abuse Professional (SAP)**" will be modified to include reference to ODAPC's website. The fully revised definition includes:~~

i. ~~A licensed physician (medical doctor or doctor of osteopathy) or licensed or certified psychologist, social worker, employee assistance professional, state licensed or certified marriage and family therapist, or drug and alcohol counselor (certified by an organization listed at <https://www.transportation.gov/odapc/sap>) with knowledge of and clinical experience in the diagnosis and treatment of drug and alcohol related disorders.~~

~~NOTE: The revisions listed in this addendum include only those revisions to 49 CFR Part 40 which may be referenced in our drug & alcohol testing policy. A list of all the revisions made to 49 CFR Part 40 can be found at <https://www.transportation.gov/odape>.~~

~~**Addendum Authorization Date:**~~

~~**Authorized Official (Printed Name):**~~

~~**Printed Name:** _____~~

~~**Signature:** _____~~

Appendix B
Cabarrus County Transportation DOT
DRUG AND ALCOHOL TESTING POLICY

Adopted March 23, 2020

This template was provided by the NC DOT for use by Cabarrus County Transportation on December 6, 2019 for use as a Zero Tolerance Policy.

A. PURPOSE

1. Cabarrus County Transportation provides public transit and paratransit services for the residents of Cabarrus County. Part of our mission is to ensure that this service is delivered safely, efficiently, and effectively by establishing a drug and alcohol-free work environment, and to ensure that the workplace remains free from the effects of drugs and alcohol in order to promote the health and safety of employees and the general public. In keeping with this mission, Cabarrus County Transportation declares that the unlawful manufacture, distribution, dispense, possession, or use of controlled substances or misuse of alcohol is prohibited for all employees.
2. Additionally, the purpose of this policy is to establish guidelines to maintain a drug and alcohol-free workplace in compliance with the Drug-Free Workplace Act of 1988, and the Omnibus Transportation Employee Testing Act of 1991. This policy is intended to comply with all applicable Federal regulations governing workplace anti-drug and alcohol programs in the transit industry. Specifically, the Federal Transit Administration (FTA) of the U.S. Department of Transportation has published 49 CFR Part 655, as amended, that mandates urine drug testing and breath alcohol testing for safety-sensitive positions, and prohibits performance of safety-sensitive functions when there is a positive test result, or a refusal to test. The U. S. Department of Transportation (USDOT) has also published 49 CFR Part 40, as amended, that sets standards for the collection and testing of urine and breath specimens.
3. Any provisions set forth in this policy that are included under the sole authority of Cabarrus County Transportation and are not provided under the authority of the above named Federal regulations are underlined. Tests conducted under the sole authority of Cabarrus County Transportation will be performed on non-USDOT forms and will be separate from USDOT testing in all respects.

B. APPLICABILITY

This Drug and Alcohol Testing Policy applies to all Cabarrus County Transportation safety-sensitive employees (full- or part-time) when performing safety sensitive duties.

A safety-sensitive function is operation of public transit service including the operation of a revenue service vehicle (whether or not the vehicle is in revenue service), maintenance of a revenue service vehicle or equipment used in revenue service, security personnel who carry firearms, dispatchers or persons controlling the movement of revenue service vehicles and any transit employee who operates a non-revenue service vehicle that requires a Commercial Driver's License to operate. Maintenance functions include the repair, overhaul, and rebuild of engines, vehicles and/or equipment used in revenue service. A list of safety-sensitive positions who perform one or more of the above mentioned duties is provided in Attachment A. Supervisors are only safety sensitive if they perform one of the above functions. Volunteers are considered safety sensitive and subject to testing if they are required to hold a CDL, or receive remuneration for service in excess of actual expense.

C. DEFINITIONS

Accident: An occurrence associated with the operation of a vehicle even when not in revenue service, if as a result:

- a. An individual dies;
- b. An individual suffers a bodily injury and immediately receives medical treatment away from the scene of the accident; or,
- c. One or more vehicles incur disabling damage as the result of the occurrence and is transported away from the scene by a tow truck or other vehicle. For purposes of this definition, *disabling damage* means damage which precludes departure of any vehicle from the scene of the occurrence in its usual manner in daylight after simple repairs. Disabling damage includes damage to vehicles that could have been operated but would have been further damaged if so operated, but does not include damage which can be remedied temporarily at the scene of the occurrence without special tools or parts, tire disablement without other damage even if no spare tire is available, or damage to headlights, taillights, turn signals, horn, or windshield wipers that makes them inoperative.
- d. The purpose of this definition is whether the accident is FTA reportable and will follow the FTA testing process.

Adulterated specimen: A specimen that has been altered, as evidenced by test results showing either a substance that is not a normal constituent for that type of specimen or showing an abnormal concentration of an endogenous substance.

Alcohol: The intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols contained in any beverage, mixture, mouthwash, candy, food, preparation or medication.

Alcohol Concentration: Expressed in terms of grams of alcohol per 210 liters of breath as indicated by a breath test under 49 CFR Part 40.

Aliquot: A fractional part of a specimen used for testing, It is taken as a sample representing the whole specimen.

Canceled Test: A drug or alcohol test that has a problem identified that cannot be or has not been corrected, or which is cancelled. A canceled test is neither positive nor negative.

Confirmatory Drug Test: A second analytical procedure performed on a different aliquot of the original specimen to identify and quantify the presence of a specific drug or metabolite.

Confirmatory Validity Test: A second test performed on a different aliquot of the original urine specimen to further support a validity test result.

Covered Employee Under FTA Authority: An employee who performs a safety-sensitive function including an applicant or transferee who is being considered for hire into a safety-sensitive function (See Attachment A for a list of covered employees).

Designated Employer Representative (DER): An employee authorized by the employer to take immediate action to remove employees from safety-sensitive duties and to make required decisions in testing. The DER also receives test results and other communications for the employer, consistent with the requirements of 49 CFR Parts 40 and 655.

DOT, The Department, DOT Agency: These terms encompass all DOT agencies, including, but not limited to, the Federal Aviation Administration (FAA), the Federal Railroad Administration (FRA), the Federal Motor Carrier Safety Administration (FMCSA), the Federal Transit Administration (FTA), the National Highway Traffic Safety Administration (NHTSA), the Pipeline and Hazardous Materials Safety Administration (PHMSA), and the Office of the Secretary (OST). For purposes of 49 CFR Part 40, the United States Coast Guard (USCG), in the

Department of Homeland Security, is considered to be a DOT agency for drug testing purposes. These terms include any designee of a DOT agency.

Dilute specimen: A urine specimen with creatinine and specific gravity values that are lower than expected for human urine.

Disabling damage: Damage which precludes departure of any vehicle from the scene of the occurrence in its usual manner in daylight after simple repairs. Disabling damage includes damage to vehicles that could have been operated but would have been further damaged if so operated, but does not include damage which can be remedied temporarily at the scene of the occurrence without special tools or parts, tire disablement without other damage even if no spare tire is available, or damage to headlights, taillights, turn signals, horn, or windshield wipers that makes them inoperative.

Evidentiary Breath Testing Device (EBT): A device approved by the NHTSA for the evidential testing of breath at the 0.02 and the 0.04 alcohol concentrations, and appears on ODAPC's Web page for "Approved Evidential Breath Measurement Devices" because it conforms with the model specifications available from NHTSA.

Initial Drug Test: (Screening Drug Test) The test used to differentiate a negative specimen from one that requires further testing for drugs or drug metabolites.

Initial Specimen Validity Test: The first test used to determine if a urine specimen is adulterated, diluted, substituted, or invalid

Invalid Result: The result reported by an HHS-certified laboratory in accordance with the criteria established by the HHS Mandatory Guidelines when a positive, negative, adulterated, or substituted result cannot be established for a specific drug or specimen validity test.

Laboratory: Any U.S. laboratory certified by HHS under the National Laboratory Certification program as meeting standards of Subpart C of the HHS Mandatory Guidelines for Federal Workplace Drug Testing Programs; or, in the case of foreign laboratories, a laboratory approved for participation by DOT under this part.

Limit of Detection (LOD): The lowest concentration at which a measurand can be identified, but (for quantitative assays) the concentration cannot be accurately calculated.

Limit of Quantitation: For quantitative assays, the lowest concentration at which the identity and concentration of the measurand can be accurately established.

Medical Review Officer (MRO): A licensed physician (medical doctor or doctor of osteopathy) responsible for receiving laboratory results generated by the drug testing program who has knowledge of substance abuse disorders, and has appropriate medical training to interpret and evaluate an individual's confirmed positive test result, together with his/her medical history, and any other relevant bio-medical information.

Negative Dilute: A drug test result which is negative for the five drug/drug metabolites but has creatinine and specific gravity values that are lower than expected for human urine.

Negative result: The result reported by an HHS/SAMHSA-certified laboratory to an MRO when a specimen contains no drug or the concentration of the drug is less than the cutoff concentration for the drug or drug class and the specimen is a valid specimen. An alcohol concentration of less than 0.02 BAC is a negative test result.

Non-negative test result: A urine specimen that is reported as adulterated, substituted, invalid, or positive for drug/drug metabolites.

Oxidizing Adulterant: A substance that acts alone or in combination with other substances to oxidize drugs or drug metabolites to prevent the detection of the drug or metabolites, or affects the reagents in either the initial or confirmatory drug test.

Performing (a safety-sensitive function): A covered employee is considered to be performing a safety-sensitive function and includes any period in which he or she is actually performing, ready to perform, or immediately available to perform such functions.

Positive result: The result reported by an HHS- Certified laboratory when a specimen contains a drug or drug metabolite equal or greater to the cutoff concentrations.

Prohibited drug: Identified as marijuana, cocaine, opioids, amphetamines, or phencyclidine at levels above the minimum thresholds specified in 49 CFR Part 40, as amended.

Reconfirmed: The result reported for a split specimen when the second laboratory is able to corroborate the original result reported for the primary specimen.

Rejected for Testing: The result reported by an HHS- Certified laboratory when no tests are performed for specimen because of a fatal flaw or a correctable flaw that has not been corrected.

Revenue Service Vehicles: All transit vehicles that are used for passenger transportation service.

Safety-sensitive functions (Transportation Employees): Employee duties identified as:

- (1) The operation of a transit revenue service vehicle even when the vehicle is not in revenue service.
- (2) The operation of a non-revenue service vehicle by an employee when the operation of such a vehicle requires the driver to hold a Commercial Drivers License (CDL).
- (3) Maintaining a revenue service vehicle or equipment used in revenue service.
- (4) Controlling the movement of a revenue service vehicle and
- (5) Carrying a firearm for security purposes.

Split Specimen Collection: A collection in which the urine collected is divided into two separate bottles, the primary specimen (Bottle A) and the split specimen (Bottle B).

Substance Abuse Professional (SAP): A licensed physician (medical doctor or doctor of osteopathy) or licensed or certified psychologist, social worker, employee assistance professional, state-licensed or certified marriage and family therapist, or drug and alcohol counselor (certified by an organization listed at <https://www.transportation.gov/odapc/sap>) with knowledge of and clinical experience in the diagnosis and treatment of drug and alcohol related disorders.

Substituted specimen: A urine specimen with creatinine and specific gravity values that are so diminished or so divergent that they are not consistent with normal human urine.

Test Refusal: The following are considered a refusal to test for a DOT/FTA employee is they:

- (1) Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by the employer.
- (2) Fail to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
- (3) Fail to attempt to provide a breath or urine specimen. An employee who does not provide a urine or breath specimen because he or she has left

- the testing site before the testing process commenced for a pre-employment test has not refused to test.
- (4) In the case of a directly-observed or monitored urine drug collection, fail to permit monitoring or observation of your provision of a specimen.
 - (5) Fail to provide a sufficient quantity of urine or breath without a valid medical explanation.
 - (6) Fail or decline to take a second test as directed by the collector or the employer for drug testing.
 - (7) Fail to undergo a medical evaluation as required by the MRO or the employer's Designated Employer Representative (DER).
 - (8) Fail to cooperate with any part of the testing process.
 - (9) Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly-observed test.
 - (10) Possess or wear a prosthetic or other device used to tamper with the collection process.
 - (11) Admit to the adulteration or substitution of a specimen to the collector or MRO.
 - (12) Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
 - (13) Fail to remain readily available following an accident.
 - (14) As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

Vehicle: A bus, electric bus, van, automobile, rail car, trolley car, trolley bus, or vessel. A public transit vehicle is a vehicle used for public transportation or for ancillary services.

Verified negative test: A drug test result reviewed by a medical review officer and determined to have no evidence of prohibited drug use above the minimum cutoff levels established by the Department of Health and Human Services (HHS).

Verified positive test: A drug test result reviewed by a medical review officer and determined to have evidence of prohibited drug use above the minimum cutoff levels specified in 49 CFR Part 40 as revised.

Validity testing: The evaluation of the specimen to determine if it is consistent with normal human urine. Specimen validity testing will be conducted on all urine specimens provided for testing under DOT authority. The purpose of validity testing is to determine whether certain adulterants or foreign substances were added to the urine, if the urine was diluted, or if the specimen was substituted.

D. EDUCATION AND TRAINING

- 1) Every covered employee will receive a copy of this policy and will have ready access to the corresponding federal regulations including 49 CFR Parts 655 and 40, as amended. In addition, all covered employees will undergo a minimum of 60 minutes of training on the signs and symptoms of drug use including the effects and consequences of drug use on personal health, safety, and the work environment. The training also includes manifestations and behavioral cues that may indicate prohibited drug use.
- 2) All supervisory personnel or company officials who are in a position to determine employee fitness for duty will receive 60 minutes of reasonable suspicion training on the physical, behavioral, and performance indicators of probable drug use and 60 minutes of additional reasonable suspicion training on the physical, behavioral, speech, and performance indicators of probable alcohol misuse.

E. PROHIBITED SUBSTANCES

- 1) Prohibited substances addressed by this policy include the following.
 - a. Illegally Used Controlled Substance or Drugs Under the Drug-Free Workplace Act of 1988 any drug or any substance identified in Schedule I through V of Section 202 of the Controlled Substance Act (21 U.S.C. 812), and as further defined by 21 CFR 1300.11 through 1300.15 is prohibited at all times in the workplace unless a legal prescription has been written for the substance. This includes, but is not limited to: marijuana, amphetamines, opioids, phencyclidine (PCP), and cocaine, as well as any drug not approved for medical use by the U.S. Drug Enforcement Administration or the U.S. Food and Drug Administration. Illegal use includes use of any illegal drug, misuse of legally prescribed drugs, and use of illegally obtained prescription drugs. Also, the medical use of marijuana, or the use of hemp related products, which cause drug or drug metabolites to be present in the body above the minimum thresholds is a violation of this policy

Federal Transit Administration drug testing regulations (49 CFR Part 655) require that all employees covered under FTA authority be tested for marijuana, cocaine, amphetamines, opioids, and phencyclidine as described in Section H of this policy. Illegal use of these five drugs is prohibited at all times and thus, covered employees may be tested for these drugs anytime that they are on duty.

- b. Legal Drugs: The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance which carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected must be reported to a Cabarrus County Transportation supervisor and the employee is required to provide a written release from his/her doctor or pharmacist indicating that the employee can perform his/her safety-sensitive functions. The Transportation Supervisor must report this to Cabarrus County Safety/Risk Management.

- c. Alcohol: The use of beverages containing alcohol (including mouthwash, medication, food, candy) or any other substances containing alcohol in a manner which violates the conduct listed in this policy is prohibited.

F. PROHIBITED CONDUCT

- 1) All covered employees are prohibited from reporting for duty or remaining on duty any time there is a quantifiable presence of a prohibited drug in the body above the minimum thresholds defined in 49 CFR Part 40, as amended.

- 2) Each covered employee is prohibited from consuming alcohol while performing safety-sensitive job functions or while on-call to perform safety-sensitive job functions. If an on-call employee has consumed alcohol, they must acknowledge the use of alcohol at the time that they are called to report for duty. The covered employee will subsequently be relieved of his/her on-call responsibilities and subject to discipline for not fulfilling his/her on-call responsibilities.

- 3) The Transit Department shall not permit any covered employee to perform or continue to perform safety-sensitive functions if it has actual knowledge that the employee is using alcohol

- 4) Each covered employee is prohibited from reporting to work or remaining on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater regardless of when the alcohol was consumed.
 - a. An employee with a breath alcohol concentration which measures 0.02-0.039 is not considered to have violated the USDOT-FTA drug and alcohol regulations, provided the employee hasn't consumed the alcohol within four (4) hours of performing a safety-sensitive duty. However, if a safety-sensitive employee has a breath alcohol

concentration of 0.02-0.039, USDOT-FTA regulations require the employee to be removed from the performance of safety-sensitive duties until:

- i. The employee's alcohol concentration measures less than 0.02; or
 - ii. The start of the employee's next regularly scheduled duty period, but not less than eight hours following administration of the test.
- 5) No covered employee shall consume alcohol for eight (8) hours following involvement in an accident or until he/she submits to the post-accident drug/alcohol test, whichever occurs first.
 - 6) No covered employee shall consume alcohol within four (4) hours prior to the performance of safety-sensitive job functions.
 - 7) Cabarrus County Transportation, under its own authority, also prohibits the consumption of alcohol at all times the employee is on duty, or anytime the employee is in uniform.
 - 8) Consistent with the Drug-free Workplace Act of 1988, all Cabarrus County Transportation employees are prohibited from engaging in the unlawful manufacture, distribution, dispensing, possession, or use of prohibited substances in the work place including transit system premises and transit vehicles.

G. DRUG STATUTE CONVICTION

Consistent with the Drug Free Workplace Act of 1998, all employees are required to notify Cabarrus County Transportation management of any criminal drug statute conviction for a violation occurring in the workplace within five days after such conviction. Failure to comply with this provision shall result in disciplinary action as defined in Section Q of this policy – Result of Drug/Alcohol Test.

H. TESTING REQUIREMENTS

Analytical urine drug testing and breath testing for alcohol will be conducted as required by 49 CFR Part 40 as amended. All employees covered under FTA authority shall be subject to testing prior to performing safety-sensitive duty, for reasonable suspicion, following an accident, and random as defined in Section K, L, M, and N of this policy, and return to duty/follow-up.

- 1) A drug test can be performed any time a covered employee is on duty. A reasonable suspicion, random, or follow-up alcohol test can only be performed just before, during, or after the performance of a safety-sensitive job function. Under Cabarrus County Transportation authority, a non-DOT alcohol test can be performed any time a covered employee is on duty.
- 2) All covered employees will be subject to urine drug testing and breath alcohol testing as a condition of ongoing employment with Cabarrus County Transportation. Any safety-sensitive employee who refuses to comply with a request for testing shall be removed from duty and subject to discipline as defined in Section Q of this policy.

I. **DRUG TESTING PROCEDURES**

- 1) Testing shall be conducted in a manner to assure a high degree of accuracy and reliability and using techniques, equipment, and laboratory facilities which have been approved by the U.S. Department of Health and Human Service (HHS). All testing will be conducted consistent with the procedures set forth in 49 CFR Part 40, as amended. The procedures will be performed in a private, confidential manner and every effort will be made to protect the employee, the integrity of the drug testing procedure, and the validity of the test result.
- 2) The drugs that will be tested for include marijuana, cocaine, opioids, amphetamines, and phencyclidine. After the identity of the donor is checked using picture identification, a urine specimen will be collected using the split specimen collection method described in 49 CFR Part 40, as amended. Each specimen will be accompanied by a DOT Custody and Control Form and identified using a unique identification number that attributes the specimen to the correct individual. The specimen analysis will be conducted at a HHS certified laboratory. An initial drug screen and validity test will be conducted on the primary urine specimen. For those specimens that are not negative, a confirmatory Gas Chromatography/Mass Spectrometry (GC/MS) or Liquid Chromatography/Mass Spectrometry (LC/MS) test will be performed. The test will be considered positive if the amounts of the drug(s) and/or its metabolites identified by the GC/MS or LC/MS test are above the minimum thresholds established in 49 CFR Part 40, as amended.
- 3) The test results from the HHS certified laboratory will be reported to a Medical Review Officer. A Medical Review Officer (MRO) is a licensed physician with detailed knowledge of substance abuse disorders and drug testing. The MRO will review the test results to ensure the scientific

validity of the test and to determine whether there is a legitimate medical explanation for a confirmed positive, substitute, or adulterated test result. The MRO will attempt to contact the employee to notify the employee of the non-negative laboratory result, and provide the employee with an opportunity to explain the confirmed laboratory test result. The MRO will subsequently review the employee's medical history/medical records as appropriate to determine whether there is a legitimate medical explanation for a non-negative laboratory result. If no legitimate medical explanation is found, the test will be verified positive or refusal to test and reported to Cabarrus County Transportation. If a legitimate explanation is found, the MRO will report the test result as negative.

- 4) If the test is invalid without a medical explanation, a retest will be conducted under direct observation. Employees do not have access to a test of their split specimen following an invalid result.
- 5) Any covered employee who questions the results of a required drug test may request that the split sample be tested. The split sample test must be conducted at a second HHS-certified laboratory. The test must be conducted on the split sample that was provided by the employee at the same time as the primary sample. The method of collecting, storing, and testing the split sample will be consistent with the procedures set forth in 49 CFR Part 40, as amended. The employee's request for a split sample test must be made to the Medical Review Officer within 72 hours of notice of the original sample verified test result. Requests after 72 hours will only be accepted at the discretion of the MRO if the delay was due to documentable facts that were beyond the control of the employee. Cabarrus County Transportation will ensure that the cost for the split specimen analysis is covered in order for a timely analysis of the sample, however Cabarrus County Transportation will seek reimbursement for the split sample test from the employee.
- 6) If the analysis of the split specimen fails to confirm the presence of the drug(s) detected in the primary specimen, if the split specimen is not able to be analyzed, or if the results of the split specimen are not scientifically adequate, the MRO will declare the original test to be canceled.
- 7) The split specimen will be stored at the initial laboratory until the analysis of the primary specimen is completed. If the primary specimen is negative, the split will be discarded. If the primary specimen is positive, it will be retained in frozen storage for one year and the split specimen will also be retained for one year. If the primary is positive, the primary and the split will be retained for longer than one year for testing if so requested by

the employee through the Medical Review Officer, or by the employer, by the MRO, or by the relevant DOT agency.

8) Observed collections

- a. Consistent with 49 CFR Part 40, as amended, collection under direct observation (by a person of the same gender) with no advance notice will occur if:
 - i. The laboratory reports to the MRO that a specimen is invalid, and the MRO reports to Cabarrus County Transportation that there was not an adequate medical explanation for the result;
 - ii. The MRO reports to Cabarrus County Transportation that the original positive, adulterated, or substituted test result had to be cancelled because the test of the split specimen could not be performed;
 - iii. The laboratory reported to the MRO that the specimen was negative-dilute with a creatinine concentration greater than or equal to 2 mg/dL but less than or equal to 5 mg/dL, and the MRO reported the specimen as negative-dilute and that a second collection must take place under direct observation (see §40.197(b)(1)).
 - iv. The collector observes materials brought to the collection site or the employee's conduct clearly indicates an attempt to tamper with a specimen;
 - v. The temperature on the original specimen was out of range;
 - vi. Anytime the employee is directed to provide another specimen because the original specimen appeared to have been tampered with.
 - vii. All follow-up-tests; or
 - viii. All return-to-duty tests

J. ALCOHOL TESTING PROCEDURES

- 1) Tests for breath alcohol concentration will be conducted utilizing a National Highway Traffic Safety Administration (NHTSA)-approved Evidential Breath Testing device (EBT) operated by a trained Breath Alcohol Technician (BAT). A list of approved EBTs can be found on ODAPC's Web page for "Approved Evidential Breath Measurement Devices". Alcohol screening tests may be performed using a non-evidential testing device (alcohol screening device (ASD)) which is also approved by NHTSA. A list of approved ASDs can be found on ODAPC's Web page for "Approved Screening Devices to Measure Alcohol in Bodily Fluids". If the initial test indicates an alcohol concentration of 0.02 or greater, a second test will be performed to confirm the results of the initial test. The confirmatory test must occur on an EBT. The confirmatory test will be conducted no sooner than fifteen minutes after the completion of the initial test. The confirmatory test will be performed using a NHTSA-approved EBT operated by a trained BAT. The EBT will identify each test by a unique sequential identification number. This number, time, and unit identifier will be provided on each EBT printout. The EBT printout, along with an approved alcohol testing form, will be used to document the test, the subsequent results, and to attribute the test to the correct employee. The test will be performed in a private, confidential manner as required by 49 CFR Part 40, as amended. The procedure will be followed as prescribed to protect the employee and to maintain the integrity of the alcohol testing procedures and validity of the test result.
- 2) A confirmed alcohol concentration of 0.04 or greater will be considered a positive alcohol test and in violation of this policy. The consequences of a positive alcohol test are described in Section Q. of this policy. Even though an employee who has a confirmed alcohol concentration of 0.02 to 0.039 is not considered positive, the employee shall still be removed from duty for at least eight hours or for the duration of the work day whichever is longer and will be subject to the consequences described in Section Q of this policy. An alcohol concentration of less than 0.02 will be considered a negative test.
- 3) Cabarrus County Transportation affirms the need to protect individual dignity, privacy, and confidentiality throughout the testing process. If at any time the integrity of the testing procedures or the validity of the test results is compromised, the test will be canceled. Minor inconsistencies or procedural flaws that do not impact the test result will not result in a cancelled test.
- 4) The alcohol testing form (ATF) required by 49 CFR Part 40 as amended, shall be used for all FTA required testing. Failure of an employee to sign step 2 of the ATF will be considered a refusal to submit to testing.

K. PRE-EMPLOYMENT TESTING

- 1) All applicants for covered transit positions shall undergo urine drug testing prior to performance of a safety-sensitive function.
 - a. All offers of employment for covered positions shall be extended conditional upon the applicant passing a drug test. An applicant will not be allowed to perform safety-sensitive functions unless the applicant takes a drug test with verified negative results.
 - b. An employee shall not be placed, transferred or promoted into a position covered under FTA authority or company authority until the employee takes a drug test with verified negative results.
 - c. If an applicant fails a pre-employment drug test, the conditional offer of employment shall be rescinded and the applicant will be provided with a list of at least two (2) USDOT qualified Substance Abuse Professionals. Failure of a pre-employment drug test will disqualify an applicant for employment for a period of at least one year. Before being considered for future employment the applicant must provide the employer proof of having successfully completed a referral, evaluation and treatment plan as described in section 655.62 of subpart G. The cost for the assessment and any subsequent treatment will be the sole responsibility of the applicant.
 - d. When an employee being placed, transferred, or promoted from a non-covered position to a position covered under FTA authority or company authority submits a drug test with a verified positive result, the employee shall be subject to disciplinary action in accordance with Section Q herein.
 - e. If a pre-employment test is canceled, Cabarrus County Transportation will require the applicant to take and pass another pre-employment drug test.
 - f. In instances where a FTA covered employee does not perform a safety-sensitive function for a period of 90 consecutive days or more regardless of reason, and during that period is not in the random testing pool the employee will be required to take a pre-employment drug test under 49 CFR Part 655 and have negative test results prior to the conduct of safety-sensitive job functions.

- g. Following a negative dilute the employee will be required to undergo another test. Should this second test result in a negative dilute result, the test will be considered a negative and no additional testing will be required unless directed to do so by the MRO.
- h. Applicants are required (even if ultimately not hired) to provide Cabarrus County Transportation with signed written releases requesting USDOT drug and alcohol records from all previous, USDOT-covered, employers that the applicant has worked for within the last two years. Failure to do so will result in the employment offer being rescinded. Cabarrus County Transportation is required to ask all applicants (even if ultimately not hired) if they have tested positive or refused to test on a pre-employment test for a USDOT covered employer within the last two years. If the applicant has tested positive or refused to test on a pre-employment test for a USDOT covered employer, the applicant must provide Cabarrus County Transportation proof of having successfully completed a referral, evaluation and treatment plan as described in section 655.62 of subpart G.

L. REASONABLE SUSPICION TESTING

- 1) All Cabarrus County Transportation FTA covered employees will be subject to a reasonable suspicion drug and/or alcohol test when the employer has reasonable suspicion to believe that the covered employee has used a prohibited drug and/or engaged in alcohol misuse. Reasonable suspicion shall mean that there is objective evidence, based upon specific, contemporaneous, articulable observations of the employee's appearance, behavior, speech or body odor that are consistent with possible drug use and/or alcohol misuse. Reasonable suspicion referrals must be made by one or more supervisors who are trained to detect the signs and symptoms of drug and alcohol use, and who reasonably concludes that an employee may be adversely affected or impaired in his/her work performance due to possible prohibited substance abuse or alcohol misuse. A reasonable suspicion alcohol test can only be conducted just before, during, or just after the performance of a safety-sensitive job function. However, under Cabarrus County Transportation' authority, a non-DOT reasonable suspicion alcohol test may be performed any time the covered employee is on duty. A reasonable suspicion drug test can be performed any time the covered employee is on duty.
- 2) Cabarrus County Transportation shall be responsible for transporting the employee to the testing site. Supervisors should avoid placing themselves

and/or others into a situation which might endanger the physical safety of those present. The employee shall be placed on administrative leave pending disciplinary action described in Section Q of this policy. An employee who refuses an instruction to submit to a drug/alcohol test shall not be permitted to finish his or her shift and shall immediately be placed on administrative leave pending disciplinary action. Refer to County Policy for non-disciplinary investigatory suspension.

- 3) A written record of the observations which led to a drug/alcohol test based on reasonable suspicion shall be prepared and signed by the supervisor making the observation. This written record shall be submitted to Cabarrus County Transportation. Utilize the form provided with the general _____ County _____ policy.
- 4) When there are no specific, contemporaneous, articulable objective facts that indicate current drug or alcohol use, but the employee (who is not already a participant in a treatment program) admits the abuse of alcohol or other substances to a supervisor in his/her chain of command, the employee shall be referred for assessment and treatment consistent with Section Q of this policy. Cabarrus County Transportation shall place the employee on administrative leave in accordance with the provisions set forth under Section Q of this policy. Testing in this circumstance would be performed under the direct authority of the Cabarrus County Transportation. **Since the employee self-referred to management, testing under this circumstance would not be considered a violation of this policy or a positive test result under Federal authority.** However, self-referral does not exempt the covered employee from testing under Federal authority as specified in Sections L through N of this policy or the associated consequences as specified in Section Q.

M. POST-ACCIDENT TESTING

- 1) FATAL ACCIDENTS – A covered employee will be required to undergo urine and breath testing if they are involved in an accident with a transit vehicle, whether or not the vehicle is in revenue service at the time of the accident, that results in a fatality. This includes all surviving covered employees that are operating the vehicle at the time of the accident and any other whose performance could have contributed to the accident, as determined by the employer using the best information available at the time of the decision.

- 2) NON-FATAL ACCIDENTS - A post-accident test of the employee operating the public transportation vehicle will be conducted if an accident occurs and at least one of the following conditions is met:
- a. The accident results in injuries requiring immediate medical treatment away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident.
 - b. One or more vehicles incurs disabling damage as a result of the occurrence and must be transported away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident.
 - c. Any other incidents/accidents as required by Cabarrus County. Employee will be under County testing protocol.

In addition, any other covered employee whose performance could have contributed to the accident, as determined by the employer using the best information available at the time of the decision, will be tested.

As soon as practicable following an accident, as defined in this policy, the transit supervisor investigating the accident will notify the transit employee operating the transit vehicle and all other covered employees whose performance could have contributed to the accident of the need for the test. The supervisor will make the determination using the best information available at the time of the decision.

The appropriate transit supervisor shall ensure that an employee, required to be tested under this section, is tested as soon as practicable, within two hours but not longer than eight (8) hours accident for alcohol and drug. If a test is not performed within two hours of the accident, the Supervisor will document the reason(s) for the delay. If the alcohol test is not conducted within (8) eight hours attempts to conduct the test must cease and the reasons for the failure to test documented. Failure to be available within such time will be considered a refusal to submit to testing, unless there is a clear hindrance. For example, an employee with life-threatening injuries or injuries that result in death. It is important to emphasize that **nothing** is to prevent the individual from receiving of required medical attention.

Any covered employee involved in an accident must refrain from alcohol use for eight (8) hours following the accident, or until he/she undergoes a post-accident alcohol test.

An employee who is subject to post-accident testing who fails to remain readily available for such testing, including notifying a supervisor of his or her location

if he or she leaves the scene of the accident prior to submission to such test, may be deemed to have refused to submit to testing.

Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident, or to prohibit an employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care.

In the rare event that Cabarrus County Transportation is unable to perform an FTA drug and alcohol test (i.e., employee is unconscious, employee is detained by law enforcement agency), Cabarrus County Transportation may use drug and alcohol post-accident test results administered by local law enforcement officials in lieu of the FTA test. The local law enforcement officials must have independent authority for the test and the employer must obtain the results in conformance with local law.

N. RANDOM TESTING

All covered employees will be subjected to random, unannounced testing. The selection of employees shall be made by a scientifically valid method of randomly generating an employee identifier from the appropriate pool of Transportation safety-sensitive employees. Employees who may be covered under company authority will be selected from a pool of non-DOT-covered employees.

- 1) The dates for administering unannounced testing of randomly selected employees shall be spread reasonably throughout the calendar year, day of the week and hours of the day.
- 2) The number of employees randomly selected for drug/alcohol testing during the calendar year shall be not less than the percentage rates set each year by the FTA administrator. The current year testing rates can be viewed online at <https://www.transportation.gov/odapc/random-testing-rates>.
- 3) Each covered employee shall be in a pool from which the random selection is made. Each covered employee in the pool shall have an equal chance of selection each time the selections are made. Employees will remain in the pool and subject to selection, whether or not the employee has been previously tested. There is no discretion on the part of management in the selection.

- 4) Covered transit employees that fall under the Federal Transit Administration regulations will be included in one random pool maintained separately from the testing pool of non-safety-sensitive employees that are included solely under Cabarrus County Transportation authority.
- 5) Random tests can be conducted at any time during an employee's shift for drug testing. Alcohol random tests can only be performed just before, during, or just after the performance of a safety sensitive duty. However, under Cabarrus County Transportation authority, a non-DOT random alcohol test may be performed any time the covered employee is on duty. Testing can occur during the beginning, middle, or end of an employee's shift.
- 6) Employees are required to proceed immediately to the collection site upon notification of their random selection.

O. RETURN-TO-DUTY TESTING

Cabarrus County Transportation will terminate the employment of any employee that tests positive or refuses a test as specified in section Q of this policy. However, in the rare event an employee is reinstated with court order or other action beyond the control of the transit system, the employee must complete the return-to-duty process prior to the performance of safety-sensitive functions. All covered employees who previously tested positive on a drug or alcohol test or refused a test, must test negative for drugs, alcohol (below 0.02 for alcohol), or both and be evaluated and released by the Substance Abuse Professional before returning to work. Following the initial assessment, the SAP will recommend a course of rehabilitation unique to the individual. The SAP will recommend the return-to-duty test only when the employee has successfully completed the treatment requirement and is known to be drug and alcohol-free and there are no undue concerns for public safety. The SAP will determine whether the employee returning to duty will require a return-to-duty drug test, alcohol test, or both.

P. FOLLOW-UP TESTING

Covered employees that have returned to duty following a positive or refused test will be required to undergo frequent, unannounced drug and/or alcohol testing following their return-to-duty test. The follow-up testing will be performed for a period of one to five years with a minimum of six tests to be performed the first year. The frequency and duration of the follow-up tests (beyond the minimums) will be determined by the SAP reflecting the SAP's assessment of the employee's unique situation and recovery progress. Follow-up testing should be

frequent enough to deter and/or detect a relapse. Follow-up testing is separate and in addition to the random, post-accident, reasonable suspicion and return-to-duty testing.

In the instance of a self-referral or a management referral, the employee will be subject to non-USDOT follow-up tests and follow-up testing plans modeled using the process described in 49 CFR Part 40. However, all non-USDOT follow-up tests and all paperwork associated with an employee's return-to-work agreement that was not precipitated by a positive test result (or refusal to test) does not constitute a violation of the Federal regulations will be conducted under company authority and will be performed using non-DOT testing forms.

Q. RESULT OF DRUG/ALCOHOL TEST

- 1) Any covered employee that has a verified positive drug or alcohol test, or test refusal, will be removed from his/her safety-sensitive position, informed of educational and rehabilitation programs available, and will be provided with a list of at least two (2) USDOT qualified Substance Abuse Professionals (SAP) for assessment, and will be terminated.
- 2) Following a negative dilute the employee will be required to undergo another test. Should this second test result in a negative dilute result, the test will be considered a negative and no additional testing will be required unless directed to do so by the MRO.
- 3) Refusal to submit to a drug/alcohol test shall be considered equivalent to a positive test result and a direct act of insubordination and shall result in termination and referral to a list of USDOT qualified SAPs. A test refusal includes the following circumstances:
 - a. Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by the employer.
 - b. Fail to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
 - c. Fail to attempt to provide a breath or urine specimen. An employee who does not provide a urine or breath specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
 - d. In the case of a directly-observed or monitored urine drug collection, fail to permit monitoring or observation of your provision of a specimen.
 - e. Fail to provide a sufficient quantity of urine or breath without a valid medical explanation.

- f. Fail or decline to take a second test as directed by the collector or the employer for drug testing.
- g. Fail to undergo a medical evaluation as required by the MRO or the employer's Designated Employer Representative (DER).
- h. Fail to cooperate with any part of the testing process.
- i. Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly-observed test.
- j. Possess or wear a prosthetic or other device used to tamper with the collection process.
- k. Admit to the adulteration or substitution of a specimen to the collector or MRO.
- l. Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
- m. Fail to remain readily available following an accident.

As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

- 4) An alcohol test result of ≥ 0.02 to ≤ 0.039 BAC shall result in the removal of the employee from duty for eight hours or the remainder or the work day whichever is longer. The employee will not be allowed to return to safety-sensitive duty for his/her next shift until he/she submits to a NONDOT alcohol test with a result of less than 0.02 BAC.
- 5) In the instance of a self-referral or a management referral, disciplinary action against the employee shall include:
 - a. Mandatory referral for an assessment by an employer approved counseling professional for assessment, formulation of a treatment plan, and execution of a return to work agreement;
 - b. Failure to execute, or remain compliant with the return-to-work agreement shall result in termination from Cabarrus County Transportation/Cabarrus County employment.
 - i. Compliance with the return-to-work agreement means that the employee has submitted to a drug/alcohol test immediately prior to returning to work; the result of that test is negative; the employee is cooperating with his/her recommended treatment program; and, the employee has agreed to periodic unannounced follow-up testing as described in Section P of this policy; however, all follow-up testing performed as part of a return-to-work agreement required under section Q of this policy is under the sole authority of Cabarrus County Transportation and will be performed using non-DOT testing forms.

- c. Refusal to submit to a periodic unannounced follow-up drug/alcohol test shall be considered a direct act of insubordination and shall result in termination. All tests conducted as part of the return to work agreement will be conducted under company authority and will be performed using non-DOT testing forms.
 - d. A self-referral or management referral to the employer's counseling professional that was not precipitated by a positive test result does not constitute a violation of the Federal regulations and will not be considered as a positive test result in relation to the progressive discipline defined in Section Q of this policy.
 - e. Periodic unannounced follow-up drug/alcohol testing conducted as a result of a self-referral or management referral which results in a verified positive shall be considered a positive test result in relation to the progressive discipline defined in Section Q of this policy.
 - f. A Voluntary Referral does not shield an employee from disciplinary action or guarantee employment with Cabarrus County Transportation.
 - g. A Voluntary Referral does not shield an employee from the requirement to comply with drug and alcohol testing.
- 6) Failure of an employee to report within five days a criminal drug statute conviction for a violation occurring in the workplace shall result in termination.

R. GRIEVANCE AND APPEAL

The consequences specified by 49 CFR Part 40.149 (c) for a positive test or test refusal is not subject to arbitration.

S. PROPER APPLICATION OF THE POLICY

Cabarrus County Transportation is dedicated to assuring fair and equitable application of this substance abuse policy. Therefore, supervisors/managers are required to use and apply all aspects of this policy in an unbiased and impartial manner. Any supervisor/manager who knowingly disregards the requirements of this policy, or who is found to deliberately misuse the policy in regard to subordinates, shall be subject to disciplinary action, up to and including termination.

T. INFORMATION DISCLOSURE

- 1) Drug/alcohol testing records shall be maintained by the Cabarrus County Transportation Drug and Alcohol Program Manager (Operations and Training Supervisor) and, except as provided below or by law, the results of any drug/alcohol test shall not be disclosed without express written consent of the tested employee.
- 2) The employee, upon written request, is entitled to obtain copies of any records pertaining to their use of prohibited drugs or misuse of alcohol including any drug or alcohol testing records. Covered employees have the right to gain access to any pertinent records such as equipment calibration records, and records of laboratory certifications. Employees may not have access to SAP follow-up testing plans.
- 3) Records of a verified positive drug/alcohol test result shall be released to the Drug and Alcohol Program Manager, and other transit system management personnel on a need to know basis.
- 4) Records will be released to a subsequent employer only upon receipt of a written request from the employee.
- 5) Records of an employee's drug/alcohol tests shall be released to the adjudicator in a grievance, lawsuit, or other proceeding initiated by or on behalf of the tested individual arising from the results of the drug/alcohol test. The records will be released to the decision maker in the proceeding.
- 6) Records will be released to the National Transportation Safety Board during an accident investigation.
- 7) Information will be released in a criminal or civil action resulting from an employee's performance of safety-sensitive duties, in which a court of competent jurisdiction determines that the drug or alcohol test information is relevant to the case and issues an order to the employer to release the information. The employer will release the information to the decision maker in the proceeding with a binding stipulation that it will only be released to parties of the proceeding.
- 8) Records will be released to the DOT or any DOT agency with regulatory authority over the employer or any of its employees.
- 9) Records will be released if requested by a Federal, state or local safety agency with regulatory authority over Cabarrus County Transportation or the employee.

- 10) If a party seeks a court order to release a specimen or part of a specimen contrary to any provision of Part 40 as amended, necessary legal steps to contest the issuance of the order will be taken
- 11) In cases of a contractor or sub-recipient of a state department of transportation, records will be released when requested by such agencies that must certify compliance with the regulation to the FTA.

This Policy was adopted by the Cabarrus County Board of Commissioners on March 23, 2020.

[APPLICABLE SIGNATURES]

Attachment A

<u>Job Title</u>	<u>Job Duties</u>	<u>Testing Authority</u>
Driver Supervisor	Operation of a transit revenue service vehicle even when the vehicle is not in revenue service.	FTA
Operations and Training Supervisor	<ol style="list-style-type: none"> 1) Operation of a transit revenue service vehicle even when the vehicle is not in revenue service. 2) Controlling the movement of a revenue service vehicle. 3) Maintaining a revenue service vehicle or equipment used in revenue service. 	FTA
Transportation Driver	Operation of a transit revenue service vehicle even when the vehicle is not in revenue service.	FTA
Transportation Driver/Dispatcher	Controlling the movement of a revenue service vehicle.	FTA
Transportation Manager	<ol style="list-style-type: none"> 1) Operation of a transit revenue service vehicle even when the vehicle is not in revenue service. 2) Controlling the movement of a revenue service vehicle. 3) Maintaining a revenue service vehicle or equipment used in revenue service. 	FTA

Attachment B Contacts

Updated 3/4/20

Any questions regarding this policy or any other aspect of the substance abuse policy should be directed to the following individual(s).

Cabarrus County Transportation Drug and Alcohol Program Manager

Name: Jessie Hillie
Title: Cabarrus County Transportation Operations & Training Supervisor
Address: 1303 S Cannon Blvd, Kannapolis NC
Telephone Number: 704 920-2236

Medical Review Officer

Name: Dr. Owensby
Title: MRO
Address: 681 Cabarrus Ave West
Concord NC 28027
Telephone Number: 800-451-3743

HHS Certified Laboratory Primary Specimen

Clinical Reference Lab
8433 Quivira, Lenexa, KS, 66215

HHS Certified Laboratory Split Specimen

Name: Quest Diagnostics
Address: 1010 Renner Blvd
Lenexa KS 66219
Telephone Number: 800-877-7484

Or

Name: LabCorp
Address: 1904 Alexander Dr.
RTP NC 27709
Telephone Number: 336-553-0780 Ext. 304

Substance Abuse Professional Referral List

John Trombello
McLaughlin Young Group
5925 Carnegie Blvd
Suite 350
Charlotte, NC 28209

704-529-1428

Mary Kay Berhalter
McLaughlin Young Group
5925 Carnegie Blvd
Suite 350
Charlotte, NC 28209
704-529-1428

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Human Resources - Health Insurance Renewal for FY21

BRIEF SUMMARY:

Human Resources presented proposed changes and rates at the work session for the health insurance renewal to be a part of the FY21 budget.

REQUESTED ACTION:

Motion to approve the proposed changes.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lundee Covington, HR Director
Johanna Ray, Health & Wellness Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Proposed Changes

Health Insurance Proposal FY21

- Continue with Cigna
- Implement waist/weight incentive
- Divide the H S A amount in two payments (July/January)
- Both plan designs will remain the same
 - OAP (30% of employees)
 - HSA (70% of employees and all new hires as of 7/1/17)
- Dependent premiums will remain the same on both plans
- Cost increase to County: \$1,241,280 (12.03%)
\$665 per employee per month (PEPM) to \$745 PEPM



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports - February 2020

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Motion to approve the February 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Release Refund Summary
- ▣ Release Refund Detail
- ▣ NCVTS Refund Report

Summary of Releases and Refunds for the Month Of February 2020

RELEASES FOR THE MONTH OF: FEBRUARY 2020

\$20,609.60

BREAKDOWN OF RELEASES:

COUNTY	\$12,924.81
CITY OF CONCORD	\$7,153.48
CITY OF KANNAPOLIS	\$194.04
CITY OF LOCUST	\$5.10
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$71.36
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$88.28
ALLEN F/D	\$6.04
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$30.26
GEORGEVILLE F/D	\$7.33
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$14.60
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$114.30
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: FEBRUARY 2020

\$5,472.64

BREAKDOWN OF REFUNDS:

COUNTY	\$4,632.39
CITY OF CONCORD	\$72.34
CITY OF KANNAPOLIS	\$74.85
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$5.87
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$687.19
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

FEBRUARY 2020 RELEASE REPORT

Name	Bill#	Reason	District	Amount
ALLEN ROGER	2018-11788		C GARNFEE	60.00
BAUCOM WALTER DAVID JR	2019-17044	ADJUST GR FEE TO \$30-RELEASE \$30	C GARNFEE	90.00
BRUTON WENDY RENEE	2019-503957		C GARNFEE	60.00
BRYAN MARIO S	2019-22614	PROPERTY SOLD 105-381	FR14ADVLTX	8.89
BRYAN MARIO S	2019-22614	PROPERTY SOLD 105-381	C ADVLTX	93.98
BRYAN MARIO S	2019-22614	PROPERTY SOLD 105-381	C PEN FEE	9.40
BRYAN MARIO S	2019-22614	PROPERTY SOLD 105-381	FR14PEN FEE	0.89
BURTON ZACCHEAUS K	2019-23507	PROPERTY SOLD. 105-381	C PEN FEE	2.68
BURTON ZACCHEAUS K	2019-23507	PROPERTY SOLD. 105-381	CI02PEN FEE	1.74
BURTON ZACCHEAUS K	2019-23507	PROPERTY SOLD. 105-381	CI02ADVLTX	17.38
BURTON ZACCHEAUS K	2019-23507	PROPERTY SOLD. 105-381	C ADVLTX	26.79
COLES VICTORIA	2019-29235	DUPLICATE TAXATION. 105-381	C PEN FEE	9.48
COLES VICTORIA	2019-29235	DUPLICATE TAXATION. 105-381	CI02ADVLTX	61.50
COLES VICTORIA	2019-29235	DUPLICATE TAXATION. 105-381	C ADVLTX	94.82
COLES VICTORIA	2019-29235	DUPLICATE TAXATION. 105-381	CI02PEN FEE	6.15
DEAL LARRY EDWARD	2019-33997	Per DThrift- Release \$30 GR fee	C GARNFEE	30.00
FRAZER KENNEL	2019-41533	DUPLICATE TAXATION 105-381	FR07ADVLTX	14.60
FRAZER KENNEL	2019-41533	DUPLICATE TAXATION 105-381	C ADVLTX	72.00
GILLENWATER RICHARD RAY JR	2019-44000	DUPLICATE TAXATION 105-381	C ADVLTX	44.03
GILLENWATER RICHARD RAY JR	2019-44000	DUPLICATE TAXATION 105-381	FR13ADVLTX	5.47
GILLENWATER RICHARD RAY JR	2019-44000	DUPLICATE TAXATION 105-381	FR13PEN FEE	0.55
GILLENWATER RICHARD RAY JR	2019-44000	DUPLICATE TAXATION 105-381	C PEN FEE	4.40
GONZALEZ JUAN JOSE	2020-501916	DUPLICATE TAXATION 105-381	C ADVLTX	76.16
GONZALEZ JUAN JOSE	2020-501916	DUPLICATE TAXATION 105-381	CI02ADVLTX	49.40
HARRIS JOSHUA SHAUN	2018-48179		C GARNFEE	60.00
HARRIS NICOLETTE MARIE	2019-502047	OTHER - NO EVIDENCE OF GAP IN DMV	C GARNFEE	60.00
HARRIS NICOLETTE MARIE	2019-502047	OTHER - NO EVIDENCE OF GAP IN DMV	CI02ADVLTX	70.21
HARRIS NICOLETTE MARIE	2019-502047	OTHER - NO EVIDENCE OF GAP IN DMV	C ADVLTX	105.31
HATLEY CHARLES R JR	2019-49546	Paid via CC before GR left office	C GARNFEE	120.00
HELMS SCHLETTA SHERRILL	2019-50497		C GARNFEE	60.00
HERNANDEZ GREGORIO SOTO	2019-50932	TAX CODE/JURISDICTION 105-381	C PEN FEE	11.77
HERNANDEZ GREGORIO SOTO	2019-50932	TAX CODE/JURISDICTION 105-381	C ADVLTX	117.65
HERNANDEZ GREGORIO SOTO	2019-50932	TAX CODE/JURISDICTION 105-381	CI02ADVLTX	76.31
HERNANDEZ GREGORIO SOTO	2019-50932	TAX CODE/JURISDICTION 105-381	CI02PEN FEE	7.63
HYGEIA CORPORATION	2019-54761		C GARNFEE	30.00
LAMBORGHINI CAROLINAS	2019-1184	INFORMAL VALUE APPEAL. NCGS 105-	C PEN FEE	21.39
LAMBORGHINI CAROLINAS	2019-1184	INFORMAL VALUE APPEAL. NCGS 105-	CI02PEN FEE	13.87
LAMBORGHINI CAROLINAS	2019-1184	INFORMAL VALUE APPEAL. NCGS 105-	CI02ADVLTX	138.72
LAMBORGHINI CAROLINAS	2019-1184	INFORMAL VALUE APPEAL. NCGS 105-	C ADVLTX	213.86
LAWSON JAMES ADAM DEAN	2019-62037	PROPERTY SOLD 105-381	FR13ADVLTX	1.19
LAWSON JAMES ADAM DEAN	2019-62037	PROPERTY SOLD 105-381	C PEN FEE	0.96
LAWSON JAMES ADAM DEAN	2019-62037	PROPERTY SOLD 105-381	FR13PEN FEE	0.12
LAWSON JAMES ADAM DEAN	2019-62037	PROPERTY SOLD 105-381	CI05PEN FEE	0.46
LAWSON JAMES ADAM DEAN	2019-62037	PROPERTY SOLD 105-381	CI05ADVLTX	4.64
LAWSON JAMES ADAM DEAN	2019-62037	PROPERTY SOLD 105-381	C ADVLTX	9.55
LAZO ALFREDO VILLATORO	2019-62125		CI04ADVLTX	-4.25
LAZO ALFREDO VILLATORO	2019-62125	PROPERTY SOLD, 105-381	CI04ADVLTX	4.25
LAZO ALFREDO VILLATORO	2019-62125	PROPERTY SOLD, 105-381	CI04ADVLTX	18.27
LAZO ALFREDO VILLATORO	2019-62125	PROPERTY SOLD, 105-381	C ADVLTX	5.00
LAZO ALFREDO VILLATORO	2019-62125		C ADVLTX	-5.00
LAZO ALFREDO VILLATORO	2019-62125	PROPERTY SOLD, 105-381	C ADVLTX	21.46
LAZO ALFREDO VILLATORO	2019-62125		C PEN FEE	-0.50
LAZO ALFREDO VILLATORO	2019-62125	PROPERTY SOLD, 105-381	C PEN FEE	2.15
LAZO ALFREDO VILLATORO	2019-62125	PROPERTY SOLD, 105-381	C PEN FEE	0.50
LAZO ALFREDO VILLATORO	2019-62125	PROPERTY SOLD, 105-381	CI04PEN FEE	1.83
LAZO ALFREDO VILLATORO	2019-62125	PROPERTY SOLD, 105-381	CI04PEN FEE	-0.42
LAZO ALFREDO VILLATORO	2019-62125	PROPERTY SOLD, 105-381	CI04PEN FEE	0.42
LEEPARD BRIAN S	2019-62487		C GARNFEE	30.00
LITTLE MICHELLE	2019-63765	ADJUST GR FEE - SHOULD BE \$30 SO	C GARNFEE	30.00
LOMARTIRE ANTHONY	2019-64215	MISSED TRANSFER OF OWNERSHIP	CI04ADVLTX	17.33
LOMARTIRE ANTHONY	2019-64215	MISSED TRANSFER OF OWNERSHIP	C ADVLTX	20.35
MANCEBO SANDRA ROQUE	2019-66301		C GARNFEE	60.00
MARTINEZ ANA CATALINA	2019-503923	Taxed in Washington State during	C GARNFEE	60.00
MARTINEZ ANA CATALINA	2019-503923	TAX JURISDICTION 105-381	FR14ADVLTX	20.48
MARTINEZ ANA CATALINA	2019-503923	TAX JURISDICTION 105-381	C ADVLTX	245.82
MATTHEWS MERD	2019-503187	RELEASE GR FEE-WRONG SSN-SEE CMTS	C GARNFEE	60.00
MONGOLD GEORGE JR	2019-72091		C GARNFEE	30.00
MORTON RODNEY DALE II	2019-501310		C GARNFEE	60.00
PARDO RAFAEL GOMEZ	2015-410243	RELEASE GR FEE-AGED OUT-DEBT SET	C GARNFEE	60.00
PASCHAL JORDAN RENEE	2019-501397	Release GR fee- per Assessor	C GARNFEE	60.00
PASCHAL JORDAN RENEE	2019-501397		C GARNFEE	-60.00
PASCHAL JORDAN RENEE	2019-501397	TAX CODE/JURISDICTION CORRECTION.	C GARNFEE	60.00
PASCHAL JORDAN RENEE	2019-501397	TAX CODE/JURISDICTION CORRECTION.	CI03ADVLTX	88.28
PASCHAL JORDAN RENEE	2019-501397	TAX CODE/JURISDICTION CORRECTION.	CI03ADVLTX	-88.28
PASCHAL JORDAN RENEE	2019-501397	TAX CODE/JURISDICTION CORRECTION.	CI03ADVLTX	88.28
PASCHAL JORDAN RENEE	2019-501397	TAX CODE/JURISDICTION CORRECTION.	C ADVLTX	125.87
PASCHAL JORDAN RENEE	2019-501397	TAX CODE/JURISDICTION CORRECTION.	C ADVLTX	-125.87
PASCHAL JORDAN RENEE	2019-501397	TAX CODE/JURISDICTION CORRECTION.	C ADVLTX	125.87
PITCHER ANGELA DRIVER	2019-503070	RELEASE GR FEE-IS IN CHAPTER 13	C GARNFEE	60.00
PITTMAN JAMES AMBLER II	2019-501238		C GARNFEE	60.00
PITTMAN JAMES AMBLER II	2019-501238	TAX JURSDICTION 105-381	CI04ADVLTX	40.54
PITTMAN JAMES AMBLER II	2019-501159	TAX JURSDICTION 105-381	CI04ADVLTX	51.19
PITTMAN JAMES AMBLER II	2019-501238	TAX JURSDICTION 105-381	C ADVLTX	46.33
PITTMAN JAMES AMBLER II	2019-501159	TAX JURSDICTION 105-381	C ADVLTX	58.50
RAGING BULL CAROLINAS LLC	2019-1185	INFORMAL VALUE APPEAL. NCGS 105-	C ADVLTX	1695.29
RAGING BULL CAROLINAS LLC	2019-1186	INFORMAL VALUE APPEAL. NCGS 105-	C ADVLTX	1989.19

RAGING BULL CAROLINAS LLC	2019-1187	INFORMAL VALUE APPEAL. NCGS 105-	C	ADVLTAX	1458.35
RAGING BULL CAROLINAS LLC	2019-1188	INFORMAL VALUE APPEAL. NCGS 105-	C	ADVLTAX	1441.78
RAGING BULL CAROLINAS LLC	2019-1189	INFORMAL VALUE APPEAL. NCGS 105-	C	ADVLTAX	701.65
RAGING BULL CAROLINAS LLC	2019-1190	INFORMAL VALUE APPEAL. NCGS 105-	C	ADVLTAX	369.29
RAGING BULL CAROLINAS LLC	2019-1190	INFORMAL VALUE APPEAL. NCGS 105-	CI02ADVLTAX		253.23
RAGING BULL CAROLINAS LLC	2019-1189	INFORMAL VALUE APPEAL. NCGS 105-	CI02ADVLTAX		481.13
RAGING BULL CAROLINAS LLC	2019-1188	INFORMAL VALUE APPEAL. NCGS 105-	CI02ADVLTAX		988.65
RAGING BULL CAROLINAS LLC	2019-1187	INFORMAL VALUE APPEAL. NCGS 105-	CI02ADVLTAX		1000.01
RAGING BULL CAROLINAS LLC	2019-1186	INFORMAL VALUE APPEAL. NCGS 105-	CI02ADVLTAX		1326.12
RAGING BULL CAROLINAS LLC	2019-1185	INFORMAL VALUE APPEAL. NCGS 105-	CI02ADVLTAX		1099.65
RAGING BULL CAROLINAS LLC	2019-1188	INFORMAL VALUE APPEAL. NCGS 105-	CI02PEN FEE		395.46
RAGING BULL CAROLINAS LLC	2019-1187	INFORMAL VALUE APPEAL. NCGS 105-	CI02PEN FEE		300.00
RAGING BULL CAROLINAS LLC	2019-1186	INFORMAL VALUE APPEAL. NCGS 105-	CI02PEN FEE		265.23
RAGING BULL CAROLINAS LLC	2019-1185	INFORMAL VALUE APPEAL. NCGS 105-	CI02PEN FEE		109.96
RAGING BULL CAROLINAS LLC	2019-1190	INFORMAL VALUE APPEAL. NCGS 105-	CI02PEN FEE		151.94
RAGING BULL CAROLINAS LLC	2019-1189	INFORMAL VALUE APPEAL. NCGS 105-	CI02PEN FEE		240.57
RAGING BULL CAROLINAS LLC	2019-1190	INFORMAL VALUE APPEAL. NCGS 105-	C	PEN FEE	221.58
RAGING BULL CAROLINAS LLC	2019-1186	INFORMAL VALUE APPEAL. NCGS 105-	C	PEN FEE	397.84
RAGING BULL CAROLINAS LLC	2019-1187	INFORMAL VALUE APPEAL. NCGS 105-	C	PEN FEE	437.51
RAGING BULL CAROLINAS LLC	2019-1188	INFORMAL VALUE APPEAL. NCGS 105-	C	PEN FEE	576.71
RAGING BULL CAROLINAS LLC	2019-1189	INFORMAL VALUE APPEAL. NCGS 105-	C	PEN FEE	350.83
RAGING BULL CAROLINAS LLC	2019-1185	INFORMAL VALUE APPEAL. NCGS 105-	C	PEN FEE	169.53
REPE KIMBERLY ARCY	2020-501869	TAX JURISDICTION 105-381	CI04ADVLTAX		64.88
REPE KIMBERLY ARCY	2020-501869	TAX JURISDICTION 105-381	C	ADVLTAX	76.21
RODRIGUEZ MARIA	2012-410162		C	GARNFEE	60.00
SINCLAIR LUKE TREVOR	2019-92339	Per DThrift- Release GR Fee (No	C	GARNFEE	60.00
SMITH GRETCHEL B	2018-92271	RELEASE GR FEE	C	GARNFEE	60.00
STONES MARK A	2019-96493	DUPLICATE TAXATION, 105-381	C	ADVLTAX	54.21
STONES MARK A	2019-96493	DUPLICATE TAXATION, 105-381	FR04ADVLTAX		5.49
STONES MARK A	2019-96493	DUPLICATE TAXATION, 105-381	C	PEN FEE	5.42
STONES MARK A	2019-96493	DUPLICATE TAXATION, 105-381	FR04PEN FEE		0.55
TERRY STEPHEN LEE	2020-501530		C	ADVLTAX	-49.58
TERRY STEPHEN LEE	2020-501530	INFORMAL VALUE APPEAL. NCGS 105-	C	ADVLTAX	148.74
TERRY STEPHEN LEE	2020-501530	INFORMAL VALUE APPEAL. NCGS 105-	C	ADVLTAX	49.58
TERRY STEPHEN LEE	2020-501530	INFORMAL VALUE APPEAL. NCGS 105-	CI01ADVLTAX		71.36
TERRY STEPHEN LEE	2020-501530		CI01ADVLTAX		-23.79
TERRY STEPHEN LEE	2020-501530	INFORMAL VALUE APPEAL. NCGS 105-	CI01ADVLTAX		23.79
TOPAZ DEVELOPMENT INC	2019-100354	Per Mr. Thrift - paperwork is	FR11ADVLTAX		30.05
TOPAZ DEVELOPMENT INC	2019-100354	Per Mr. Thrift - paperwork is	C	ADVLTAX	327.01
TOPAZ DEVELOPMENT INC	2019-100355	Per Mr. Thrift - paperwork is	C	ADVLTAX	561.36
TOPAZ DEVELOPMENT INC	2019-100356	Per Mr. Thrift - paperwork is	C	ADVLTAX	355.57
TOPAZ DEVELOPMENT INC	2019-100356	Per Mr. Thrift - paperwork is	FR11ADVLTAX		32.67
TOPAZ DEVELOPMENT INC	2019-100355	Per Mr. Thrift - paperwork is	FR11ADVLTAX		51.58
TUCKER ROBERT B	2013-96043		C	GARNFEE	60.00
VEMULA SRINIVASA RAO	2020-501700	TAX JURISDICTION 105-381	C	ADVLTAX	152.03
VEMULA SRINIVASA RAO	2020-501700	TAX JURISDICTION 105-381	CI02ADVLTAX		98.62
YOUNG JARAN LIMEL	2019-503079		C	GARNFEE	60.00



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 3/2/2020 9:52:20 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change											
ANDERSON, BARBARA ROGERS	ANDERSON, BARBARA ROGERS		2140 MOONSTONE DR	CONCORD, NC 28025	Proration	0010711279	CDT4044	PENDING	121002908	Refund Generated due to proration on Bill #0010711279-2019-	Vehicle Sold	02/21/2020	C ADVL	Tax	(\$86.42)	\$0.00	(\$86.42)											
													FR03ADVL	Tax	(\$7.00)	\$0.00	(\$7.00)											
													Refund		\$93.42													
ARGO, CRAIG EUGENE	ARGO, CRAIG EUGENE		5568 CROFTON AVE	KANNAPOLIS, NC 28081	Proration	0024138386	5Y5411	PENDING	120630208	Refund Generated due to proration on Bill #0024138386-2019-	Vehicle Sold	02/13/2020	C ADVL	Tax	(\$27.81)	\$0.00	(\$27.81)											
													FR01ADVL	Tax	(\$3.76)	\$0.00	(\$3.76)											
													Refund		\$31.57													
ARRINGTON, TONYA MICHELLE	ARRINGTON, TONYA MICHELLE		4839 HUDDERSFIEL D DR	HARRISBURG, NC 28075	Proration	0031650102	EBE4084	PENDING	121245300	Refund Generated due to proration on Bill #0031650102-2018-	Vehicle Sold	02/26/2020	C ADVL	Tax	(\$5.74)	\$0.00	(\$5.74)											
													CI01ADVL	Tax	(\$2.83)	\$0.00	(\$2.83)											
													Refund		\$8.57													
ASBERRY, DONALD EUGENE	ASBERRY, DONALD EUGENE	ASBERRY, PATTIE HODGE	495 VILLA ST	KANNAPOLIS, NC 28083	Proration	0014347337	XRR6176	PENDING	181751277	Refund Generated due to proration on Bill #0014347337-2019-2019-0000-00	Vehicle Sold	02/25/2020	C ADVL	Tax	(\$85.47)	\$0.00	(\$85.47)											
													CI04ADVL	Tax	(\$72.77)	\$0.00	(\$72.77)											
													CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)											
																										Refund		\$188.24
AUGER, AMANDA MICHAEL	AUGER, AMANDA MICHAEL		4373 OLD STONE DR	HARRISBURG, NC 28075	Proration	0043717251	AEJ3735	PENDING	120192144	Refund Generated due to proration on Bill #0043717251-2018-	Vehicle Sold	02/04/2020	C ADVL	Tax	(\$22.50)	\$0.00	(\$22.50)											
													CI01ADVL	Tax	(\$11.10)	\$0.00	(\$11.10)											
													Refund		\$33.60													
BAILEY, MICKIE MACHELLE	BAILEY, MICKIE MACHELLE		6925 BRANDON CHASE LN	CONCORD, NC 28025	Proration	0044834943	EEW4275	PENDING	120325744	Refund Generated due to proration on Bill #0044834943-2019-	Vehicle Sold	02/06/2020	C ADVL	Tax	(\$49.00)	\$0.00	(\$49.00)											
													FR02ADVL	Tax	(\$9.27)	\$0.00	(\$9.27)											
													Refund		\$58.27													
BARBER, EUGENE	BARBER, EUGENE		PO BOX 215	KANNAPOLIS, NC 28082	Proration	0008866044	AJX3833	PENDING	181751085	Refund Generated due to proration on Bill #0008866044-2019-2019-0000-00	Vehicle Sold	02/25/2020	C ADVL	Tax	(\$56.16)	\$0.00	(\$56.16)											
													CI04ADVL	Tax	(\$47.81)	\$0.00	(\$47.81)											
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00											
																										Refund		\$103.97
BEAVER, REBECCA MCCUISTON	BEAVER, REBECCA MCCUISTON	BEAVER, GEORGE LUTHER	587 GIBSON DR NW	CONCORD, NC 28025	Proration	0040661917	CDZ1577	PENDING	180404031	Refund Generated due to proration on Bill #0040661917-2019-2019-0000-00	Vehicle Totalled	02/05/2020	C ADVL	Tax	(\$62.16)	\$0.00	(\$62.16)											
													CI02ADVL	Tax	(\$40.32)	\$0.00	(\$40.32)											
													CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)											
																										Refund		\$132.48
BECK, JAMES GEORGE	BECK, JAMES GEORGE	BECK, SHEENA ANNE	1429 LITTLE BUFFALO CREEK	MOUNT PLEASANT, NC 28124	Proration	0040036866	PKZ8574	PENDING	120630222	Refund Generated due to proration on Bill #0040036866-2018-	Vehicle Sold	02/13/2020	C ADVL	Tax	(\$32.94)	\$0.00	(\$32.94)											
													FR16ADVL	Tax	(\$4.71)	\$0.00	(\$4.71)											
													Refund		\$37.65													
BIEN AIME, DAROLD JEFFREY	BIEN AIME, DAROLD JEFFREY		384 HAVENBROOK WAY NW	CONCORD, NC 28027	Proration	0051123110	PMX4051	PENDING	180186060	Refund Generated due to proration on Bill #0051123110-2019-2019-0000-00	Vehicle Totalled	02/03/2020	C ADVL	Tax	(\$58.15)	\$0.00	(\$58.15)											
													CI02ADVL	Tax	(\$37.72)	\$0.00	(\$37.72)											
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00											
																										Refund		\$95.87
BINGLER, JULIE LENTZ	BINGLER, JULIE LENTZ		3756 AYRSHIRE CT	HARRISBURG, NC 28075	Proration	0018023776	BR99324	PENDING	120445726	Refund Generated due to proration on Bill #0018023776-2018-	Vehicle Sold	02/10/2020	C ADVL	Tax	(\$3.20)	\$0.00	(\$3.20)											
													CI01ADVL	Tax	(\$1.58)	\$0.00	(\$1.58)											
																										Refund		\$4.78
													BOOK, RAYMOND JOHN	BOOK, RAYMOND JOHN		5616 BERRY RIDGE DR	HARRISBURG, NC 28075	Proration	0049207154	FKH1617	PENDING	121450244	Refund Generated due to proration on Bill #0049207154-2019-	Vehicle Sold	02/28/2020	C ADVL	Tax	(\$46.67)
CI01ADVL	Tax	(\$22.39)	\$0.00	(\$22.39)																								
													Refund		\$69.06													
BOUCHER, MICHAEL ALAN	BOUCHER, MICHAEL ALAN	BOUCHER, DANIELLE MARIE	766 MOTT SHUE DR SW	CONCORD, NC 28027	Proration	0037249570	CJP5709	PENDING	182175810	Refund Generated due to proration on Bill #0037249570-2018-2018-0000-00	Vehicle Sold	02/28/2020	C ADVL	Tax	(\$57.45)	\$0.00	(\$57.45)											
													CI02ADVL	Tax	(\$38.30)	\$0.00	(\$38.30)											
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00											
																										Refund		\$95.75
BOYD, TRETON COLLORA	BOYD, TRETON COLLORA		1508 NEW GATE CT NW	CONCORD, NC 28027	Proration	0046735532	PLK2084	PENDING	181331049	Refund Generated due to proration on Bill #0046735532-2018-2018-0000-00	Vehicle Totalled	02/19/2020	C ADVL	Tax	(\$3.54)	\$0.00	(\$3.54)											
													CI02ADVL	Tax	(\$2.36)	\$0.00	(\$2.36)											
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00											
																										Refund		\$5.90
BOYINGTON, ROGER CLAY	BOYINGTON, ROGER CLAY	BOYINGTON, JODY KEAN	508 MONTGROVE PL NW	CONCORD, NC 28027	Proration	0010394258	BDN8334	PENDING	180403869	Refund Generated due to proration on Bill #0010394258-2019-2019-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$47.17)	\$0.00	(\$47.17)											
													CI02ADVL	Tax	(\$30.60)	\$0.00	(\$30.60)											
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00											
																										Refund		\$77.77
BRACKETT, CHARLES THURSTO	BRACKETT, CHARLES THURSTO	BRACKETT, REBECCA PUTNAM	2808 ALISH TRL	MOUNT PLEASANT, NC 28124	Proration	0009210823	TNT1519	PENDING	121167484	Refund Generated due to proration on Bill #0009210823-2019-	Vehicle Totalled	02/25/2020	C ADVL	Tax	(\$12.93)	\$0.00	(\$12.93)											
													CI03ADVL	Tax	(\$8.82)	\$0.00	(\$8.82)											
																										Refund		\$21.75
BROWN, MARTIN STEPHEN	BROWN, MARTIN STEPHEN		957 ANCHOR WAY NE	KANNAPOLIS, NC 28083	Proration	0045331911	CEC6643	PENDING	181751424	Refund Generated due to proration on Bill #0045331911-2018-2018-0000-00	Vehicle Sold	02/25/2020	C ADVL	Tax	(\$22.22)	\$0.00	(\$22.22)											
													CI02ADVL	Tax	(\$14.81)	\$0.00	(\$14.81)											
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00											
																										Refund		\$37.03
BROWN, MICHAEL STEPHEN	BROWN, MICHAEL STEPHEN		8924 SAINT GEORGES CT	HARRISBURG, NC 28075	Proration	0047186522	DHF3402	PENDING	120630322	Refund Generated due to proration on Bill #0047186522-2018-	Vehicle Sold	02/13/2020	C ADVL	Tax	(\$60.12)	\$0.00	(\$60.12)											
													CI01ADVL	Tax	(\$29.64)	\$0.00	(\$29.64)											
																										Refund		\$89.76
BROWN, BROWN,	BROWN, BROWN,		365	CONCORD, NC	Proration	0051027965	RAC2019	PENDING	180404028	Refund Generated due to	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$17.39)	\$0.00	(\$17.39)											



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 3/2/2020 9:52:20 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
RICHARD SPEED JR	RICHARD SPEED JR		DUMBARTON ST NW	28027						proration on Bill #0051027965-2019-2019-0000-00			C102ADVL	Tax	(\$11.28)	\$0.00	(\$11.28)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$28.67
BRUCE, KAELEEN GAJTKA	BRUCE, KAELEEN GAJTKA		4112 ZEBULON AVE SW	CONCORD, NC 28027	Proration	0036207036	EAH7622	PENDING	180668628	Refund Generated due to proration on Bill #0036207036-2018-2018-0000-00	Vehicle Sold	02/10/2020	C ADVL	Tax	(\$3.56)	\$0.00	(\$3.56)	
													C102ADVL	Tax	(\$2.38)	\$0.00	(\$2.38)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$5.94
BUCKWELL, DARON GRAY JR	BUCKWELL, DARON GRAY JR	BUCKWELL, CAMILLA HALL	1506 DAYBREAK RDG	KANNAPOLIS, NC 28081	Proration	0025024891	FISH4HIM	PENDING	181504113	Refund Generated due to proration on Bill #0025024891-2019-2019-0000-00	Vehicle Sold	02/21/2020	C ADVL	Tax	(\$55.87)	\$0.00	(\$55.87)	
													C104ADVL	Tax	(\$47.57)	\$0.00	(\$47.57)	
													C104ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																	Refund	\$133.44
BURNETTE, MICHAEL EARL	BURNETTE, MICHAEL EARL		5744 HERON POINT PL SW	CONCORD, NC 28025	Proration	0031799321	HE1716	PENDING	181330527	Refund Generated due to proration on Bill #0031799321-2018-2018-0000-00	Vehicle Sold	02/19/2020	C ADVL	Tax	(\$10.55)	\$0.00	(\$10.55)	
													C102ADVL	Tax	(\$7.03)	\$0.00	(\$7.03)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$17.58
CARL, LISA DAWN	CARL, LISA DAWN	CARL, SCOTT EUGENE	825 HARBOR CREEK PKWY	CONCORD, NC 30115	Proration	0018002680	WTN9437	PENDING	180776052	Refund Generated due to proration on Bill #0018002680-2018-2018-0000-00	Processed in error	02/11/2020	C ADVL	Tax	(\$5.71)	\$0.00	(\$5.71)	
													C102ADVL	Tax	(\$3.81)	\$0.00	(\$3.81)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$9.52
CARLYNS INC	CARLYNS INC		712 DOUBLE EAGLE ST SW	CONCORD, NC 28027	Proration	0042284097	YZE2844	PENDING	180287985	Refund Generated due to proration on Bill #0042284097-2018-2018-0000-00	Vehicle Sold	02/04/2020	C ADVL	Tax	(\$194.33)	\$0.00	(\$194.33)	
													C102ADVL	Tax	(\$129.56)	\$0.00	(\$129.56)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$323.89
CARTER, JEFFREY RAYVON	CARTER, JEFFREY RAYVON	VANZANT, DEBORAH JEAN	425 CENTRAL AVE	KANNAPOLIS, NC 28081	Proration	0048624517	HBN6801	PENDING	180668565	Refund Generated due to proration on Bill #0048624517-2018-2018-0000-00	Vehicle Totalled	02/10/2020	C ADVL	Tax	(\$70.20)	\$3.52	(\$73.72)	
													C104ADVL	Tax	(\$61.42)	(\$3.07)	(\$64.49)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$138.21
CARTER, MICHAEL SCOTT	CARTER, MICHAEL SCOTT		163 COTTONTAIL LN SE	CONCORD, NC 28025	Proration	0023779441	DBZ5022	PENDING	180288138	Refund Generated due to proration on Bill #0023779441-2019-2019-0000-00	Vehicle Sold	02/04/2020	C ADVL	Tax	(\$6.53)	\$0.00	(\$6.53)	
													C102ADVL	Tax	(\$4.24)	\$0.00	(\$4.24)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$10.77
CASHWELL, PATRICIA PARKER	CASHWELL, PATRICIA PARKER		5606 MEADOW BLUFF CT NW	CONCORD, NC 28027	Proration	0045085176	CBE9447	PENDING	180857655	Refund Generated due to proration on Bill #0045085176-2019-2019-0000-00	Vehicle Sold	02/12/2020	C ADVL	Tax	(\$21.92)	\$0.00	(\$21.92)	
													C102ADVL	Tax	(\$14.22)	\$0.00	(\$14.22)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$36.14
CHARLOTTE DUMPSTER SERVICE INC	CHARLOTTE DUMPSTER SERVICE INC		5840 HEARTWOOD CT	HARRISBURG, NC 28075	Proration	0024747742	CW1772	PENDING	121450572	Refund Generated due to proration on Bill #0024747742-2018-2018-0000-00	Vehicle Sold	02/28/2020	C ADVL	Tax	(\$27.62)	\$0.00	(\$27.62)	
													FR07ADVL	Tax	(\$5.75)	\$0.00	(\$5.75)	
																	Refund	\$33.37
CHRISTIE, DAVID PHILIP	CHRISTIE, DAVID PHILIP	BRAWLEY, BRITTANY NICOLE	6220 LYNWOOD DR NW	CONCORD, NC 28027	Proration	0046561678	AEK8102	PENDING	181330974	Refund Generated due to proration on Bill #0046561678-2018-2018-0000-00	Vehicle Totalled	02/19/2020	C ADVL	Tax	(\$110.06)	\$0.00	(\$110.06)	
													C102ADVL	Tax	(\$73.38)	\$0.00	(\$73.38)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$183.44
COOK, JUDITH LYNN	COOK, JUDITH LYNN		437 HIGHLAND ST	CONCORD, NC 28027	Proration	0035958260	PEL2682	PENDING	181331067	Refund Generated due to proration on Bill #0035958260-2018-2018-0000-00	Vehicle Sold	02/19/2020	C ADVL	Tax	(\$16.83)	\$0.00	(\$16.83)	
													C104ADVL	Tax	(\$14.73)	\$0.00	(\$14.73)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$31.56
COONRADT, HEATHER DAWN	COONRADT, HEATHER DAWN		640 MIRAMAR ST NE	CONCORD, NC 28025	Proration	0035316911	BMD7589	PENDING	181867866	Refund Generated due to proration on Bill #0035316911-2019-2019-0000-00	Vehicle Totalled	02/26/2020	C ADVL	Tax	(\$67.29)	\$0.00	(\$67.29)	
													C102ADVL	Tax	(\$43.65)	\$0.00	(\$43.65)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$110.94
COPELAND, SAMUEL MARTIN SR	COPELAND, SAMUEL MARTIN SR	COPELAND, SAMUEL MARTIN JR	500 POPLAR STATION CIR NW	CONCORD, NC 28027	Proration	0046643238	HAA6011	PENDING	180776748	Refund Generated due to proration on Bill #0046643238-2018-2018-0000-00	Vehicle Sold	02/11/2020	C ADVL	Tax	(\$11.30)	\$0.00	(\$11.30)	
													C102ADVL	Tax	(\$7.53)	\$0.00	(\$7.53)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$18.83
COX, ERIC LEROY	COX, ERIC LEROY		8477 ROSEMARY WAY	HARRISBURG, NC 28075	Proration	0043138962	FDS8456	PENDING	120393190	Refund Generated due to proration on Bill #0043138962-2018-2018-0000-00	Vehicle Sold	02/07/2020	C ADVL	Tax	(\$80.35)	\$0.00	(\$80.35)	
													C101ADVL	Tax	(\$39.62)	\$0.00	(\$39.62)	
																	Refund	\$119.97
DALTON, JANET PECK	DALTON, JANET PECK		4055 CENTER PLACE DR	HARRISBURG, NC 28075	Proration	0045802974	YWE7898	PENDING	120885964	Refund Generated due to proration on Bill #0045802974-2018-2018-0000-00	Vehicle Totalled	02/14/2020	C ADVL	Tax	(\$4.70)	\$0.00	(\$4.70)	
													C101ADVL	Tax	(\$2.32)	\$0.00	(\$2.32)	
																	Refund	\$7.02
DAVIS, SHARON FREEZE	DAVIS, SHARON FREEZE		6064 VILLAGE DR NW	CONCORD, NC 28027	Proration	0051537225	HEW6142	PENDING	182175924	Refund Generated due to proration on Bill #0051537225-2019-2019-0000-00	Vehicle Sold	02/28/2020	C ADVL	Tax	(\$42.80)	\$0.00	(\$42.80)	
													C102ADVL	Tax	(\$27.77)	\$0.00	(\$27.77)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 3/2/2020 9:52:20 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
DAY, TANYA LASHELL	DAY, TANYA LASHELL		906 KLONDALE AVE	KANNAPOLIS, NC 28081	Proration	0045652571	FLD8926	PENDING	182010870	2019-0000-00 Refund Generated due to proration on Bill #0045652571-2019-2019-0000-00	Vehicle Sold	02/27/2020	C ADVL	Tax	(\$11.53)	\$0.00	Refund (\$11.53)
													C104ADVL	Tax	(\$9.82)	\$0.00	(\$9.82)
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund \$21.35
DEAL, CLARENCE RAY	DEAL, CLARENCE RAY		655 WINGARD RD	CONCORD, NC 28025	Proration	0008534823	VYJ9039	PENDING	120192624	Refund Generated due to proration on Bill #0008534823-2018-	Vehicle Sold	02/04/2020	C ADVL	Tax	(\$7.69)	\$0.00	(\$7.69)
													FR16ADVL	Tax	(\$1.10)	\$0.00	(\$1.10)
																	Refund \$8.79
DEAL, CLARENCE RAY	DEAL, CLARENCE RAY		655 WINGARD RD	CONCORD, NC 28025	Proration	0032596553	ZXK6725	PENDING	120192640	Refund Generated due to proration on Bill #0032596553-2019-	Vehicle Sold	02/04/2020	C ADVL	Tax	(\$7.05)	\$0.00	(\$7.05)
													FR16ADVL	Tax	(\$1.12)	\$0.00	(\$1.12)
																	Refund \$8.17
DEJAK, JOHN NICHOLAS	DEJAK, JOHN NICHOLAS		150 FLINT RIDGE DR	CONCORD, NC 28025	Proration	0048476073	HAR2469	PENDING	120123790	Refund Generated due to proration on Bill #0048476073-2018-	Vehicle Totalled	02/03/2020	C ADVL	Tax	(\$31.30)	\$0.00	(\$31.30)
													FR04ADVL	Tax	(\$3.26)	\$0.00	(\$3.26)
																	Refund \$34.56
DENNIS, WALTER DAVID	DENNIS, WALTER DAVID		1026 PRINCETON VIEW LN	KNIGHTDALE, NC 27545	Proration	0037582301	PDH7706	PENDING	120325736	Refund Generated due to proration on Bill #0037582301-2018-	Vehicle Sold	02/06/2020	C ADVL	Tax	(\$22.69)	\$0.00	(\$22.69)
													FR11ADVL	Tax	(\$2.14)	\$0.00	(\$2.14)
																	Refund \$24.83
DIAZ, CHRISTINA MARIE	DIAZ, CHRISTINA MARIE		29280 LANIER DR, APT 4	MEADOWVIEW, VA 24361	Proration	0045496206	FKS5862	PENDING	181162614	Refund Generated due to proration on Bill #0045496206-2019-2019-0000-00	Reg. Out of state	02/17/2020	C ADVL	Tax	(\$86.39)	\$0.00	(\$86.39)
													C102ADVL	Tax	(\$56.04)	\$0.00	(\$56.04)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund \$142.43
DURRETTE, SUSAN THOMAS	DURRETTE, SUSAN THOMAS	DURRETTE, LELAND ANDREW	5991 BROOKSTONE DR NW	CONCORD, NC 28027	Proration	0014335751	VXN8481	PENDING	182176170	Refund Generated due to proration on Bill #0014335751-2018-2018-0000-00	Vehicle Sold	02/28/2020	C ADVL	Tax	(\$9.99)	\$0.00	(\$9.99)
													C102ADVL	Tax	(\$6.66)	\$0.00	(\$6.66)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund \$16.65
EBERHART, GUY FAST JR	EBERHART, GUY FAST JR	EBERHART, ANNE COLLE	7100 BULL RUN ST	CONCORD, NC 28027	Proration	0041368421	BJV1389	PENDING	121003028	Refund Generated due to proration on Bill #0041368421-2018-	Vehicle Totalled	02/21/2020	C ADVL	Tax	(\$7.39)	\$0.00	(\$7.39)
													FR20ADVL	Tax	(\$1.44)	\$0.00	(\$1.44)
																	Refund \$8.83
EDMONSON, BRANDON KYLE	EDMONSON, BRANDON KYLE		5139 NAVION PL	CONCORD, NC 28025	Proration	0034985724	CJR1312	PENDING	120887200	Refund Generated due to proration on Bill #0034985724-2018-	Vehicle Sold	02/19/2020	C ADVL	Tax	(\$6.50)	\$0.00	(\$6.50)
													FR16ADVL	Tax	(\$0.93)	\$0.00	(\$0.93)
																	Refund \$7.43
EMERY, KEVIN DEAN	EMERY, KEVIN DEAN		1225 SPRUCEWOOD PL NW	CONCORD, NC 28027	Proration	0044597826	DCR3424	PENDING	181028577	Refund Generated due to proration on Bill #0044597826-2019-2019-0000-00	Vehicle Sold	02/14/2020	C ADVL	Tax	(\$59.79)	\$0.00	(\$59.79)
													C102ADVL	Tax	(\$38.78)	\$0.00	(\$38.78)
													C102ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund \$128.57
EVANS, JENNA LYNN NEUMANN	EVANS, JENNA LYNN NEUMANN		1835 SHELBOURNE WAY	INDIAN ISLAND, SC 29707	Proration	0040920092	FCY5603	PENDING	180287943	Refund Generated due to proration on Bill #0040920092-2018-2018-0000-00	Reg. Out of state	02/04/2020	C ADVL	Tax	(\$4.15)	\$0.00	(\$4.15)
													C102ADVL	Tax	(\$2.77)	\$0.00	(\$2.77)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund \$6.92
EVANS, JENNA LYNN NEUMANN	EVANS, JENNA LYNN NEUMANN	EVANS, JEREMY CLAYTON PAUL	1835 SHELBOURNE WAY	INDIAN LAND, SC 29707	Proration	0050563729	HDK9587	PENDING	180287973	Refund Generated due to proration on Bill #0050563729-2019-2019-0000-00	Reg. Out of state	02/04/2020	C ADVL	Tax	(\$156.51)	\$0.00	(\$156.51)
													C102ADVL	Tax	(\$101.52)	\$0.00	(\$101.52)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund \$258.03
EVANS, JEREMY CLAYTON PAUL	EVANS, JEREMY CLAYTON PAUL		1835 SHELBOURNE WAY	INDIAN LAND, SC 29707	Proration	0040176398	DLF5424	PENDING	180287958	Refund Generated due to proration on Bill #0040176398-2019-2019-0000-00	Reg. Out of state	02/04/2020	C ADVL	Tax	(\$107.86)	\$0.00	(\$107.86)
													C102ADVL	Tax	(\$69.96)	\$0.00	(\$69.96)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund \$177.82
FADDIS, STRATA LEE	FADDIS, STRATA LEE		1309 ROSEBERRY PL	CONCORD, NC 28025	Proration	0037152754	PEW8722	PENDING	181504317	Refund Generated due to proration on Bill #0037152754-2018-2018-0000-00	Vehicle Sold	02/21/2020	C ADVL	Tax	(\$14.16)	\$0.00	(\$14.16)
													C102ADVL	Tax	(\$9.44)	\$0.00	(\$9.44)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund \$23.60
FARTHING, DAMON WADE	FARTHING, DAMON WADE		4604 SNOW DR	HARRISBURG, NC 28075	Proration	0042432023	PEF9213	PENDING	121450604	Refund Generated due to proration on Bill #0042432023-2018-	Vehicle Sold	02/28/2020	C ADVL	Tax	(\$81.10)	\$0.00	(\$81.10)
													FR07ADVL	Tax	(\$16.90)	\$0.00	(\$16.90)
																	Refund \$98.00
FRIENDS, THOMAS CLARK	FRIENDS, THOMAS CLARK		4626 DUNBERRY PL SW	CONCORD, NC 28027	Proration	0035917004	CHF9711	PENDING	180668340	Refund Generated due to proration on Bill #0035917004-2018-2018-0000-00	Vehicle Sold	02/10/2020	C ADVL	Tax	(\$6.08)	\$0.00	(\$6.08)
													C102ADVL	Tax	(\$4.05)	\$0.00	(\$4.05)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund \$10.13
FUSSELMAN, KENNETH GERALD	FUSSELMAN, KENNETH GERALD	FUSSELMAN, SUEANN WILSON	8566 MALLORY LN	HARRISBURG, NC 28075	Proration	0009709483	BFF5623	PENDING	120445076	Refund Generated due to proration on Bill #0009709483-2019-	Vehicle Sold	02/10/2020	C ADVL	Tax	(\$61.73)	\$0.00	(\$61.73)
													C101ADVL	Tax	(\$29.62)	\$0.00	(\$29.62)
																	Refund \$91.35
GOODMAN, DAVID WALTER	GOODMAN, DAVID WALTER		630 COLD SPRINGS RD	CONCORD, NC 28025	Proration	0018024057	BDP1583	PENDING	120123810	Refund Generated due to proration on Bill	Vehicle Totalled	02/03/2020	C ADVL	Tax	(\$26.92)	\$0.00	(\$26.92)
													FR03ADVL	Tax	(\$2.25)	\$0.00	(\$2.25)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 3/2/2020 9:52:20 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
GOODMAN, JUDY TROUTMAN	GOODMAN, JUDY TROUTMAN		462 WILHELM PL NE	CONCORD, NC 28025	Proration	0030865968	VXP3700	PENDING	180185169	#0018024057-2018-2018-0000-00	Vehicle Sold	02/03/2020	C ADVL	Tax	(\$28.58)	\$0.00	Refund	(\$28.58)
													Ci02ADVL	Tax	(\$19.05)	\$0.00		(\$19.05)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$47.63	
GUERRERO, OLGA ADRIANA	GUERRERO, OLGA ADRIANA		340 SMALL AVE NW APT A	CONCORD, NC 28027	Proration	0046404788	PKV9782	PENDING	180945294	Refund Generated due to proration on Bill #0046404788-2019-2019-0000-00	Vehicle Sold	02/13/2020	C ADVL	Tax	(\$96.35)	\$0.00	Refund	(\$96.35)
													Ci02ADVL	Tax	(\$62.50)	\$0.00		(\$62.50)
													Ci02ADVL	Vehicle Fee	(\$30.00)	\$0.00		(\$30.00)
																Refund	\$188.85	
HAGAMAN, ALLYSSA MARIA	HAGAMAN, ALLYSSA MARIA	HAGAMAN, MICHELINA	3616 BURNAGE HALL RD	HARRISBURG, NC 28075	Proration	0045424642	FJN5180	PENDING	121340634	Refund Generated due to proration on Bill #0045424642-2019-2019-0000-00	Vehicle Totalled	02/27/2020	C ADVL	Tax	(\$87.57)	\$0.00	Refund	(\$87.57)
													Ci01ADVL	Tax	(\$42.01)	\$0.00		(\$42.01)
																Refund	\$129.58	
													C ADVL	Tax	(\$5.76)	\$0.00		(\$5.76)
HALVERSON, BRENT EDWARD	HALVERSON, BRENT EDWARD		2712 STONEWOOD VW	KANNAPOLIS, NC 28081	Proration	0047199429	FHF6022	PENDING	180857601	Refund Generated due to proration on Bill #0047199429-2018-2018-0000-00	Vehicle Sold	02/12/2020	Ci04ADVL	Tax	(\$5.04)	\$0.00		(\$5.04)
													Ci04ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$10.80	
													C ADVL	Tax	(\$13.08)	\$0.00		(\$13.08)
HATHCOCK, DEREK WAYNE	HATHCOCK, DEREK WAYNE		523 ANNEX AVE	KANNAPOLIS, NC 28083	Proration	0045012051	TPC8595	PENDING	181419993	Refund Generated due to proration on Bill #0045012051-2018-2018-0000-00	Vehicle Totalled	02/20/2020	Ci04ADVL	Tax	(\$11.44)	\$0.00		(\$11.44)
													Ci04ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$24.52	
													C ADVL	Tax	(\$50.67)	\$0.00		(\$50.67)
HERZOG, JULIE LYNN	HERZOG, JULIE LYNN		4131 US HIGHWAY 601 S	CONCORD, NC 28025	Proration	0051391392	HEW7652	PENDING	121450468	Refund Generated due to proration on Bill #0051391392-2019-2019-0000-00	Vehicle Sold	02/28/2020	FR04ADVL	Tax	(\$5.13)	\$0.00		(\$5.13)
																Refund	\$55.80	
													C ADVL	Tax	(\$88.17)	\$0.00		(\$88.17)
													FR16ADVL	Tax	(\$14.06)	\$0.00		(\$14.06)
HOLDEEN, DAVID CHRISTOPHER	HOLDEEN, DAVID CHRISTOPHER	HOLDEEN, HOWARD JOSHUA	10733 BOWMAN BARRIER RD	MOUNT PLEASANT, NC 28124	Proration	0028745707	8139HD	PENDING	120325518	Refund Generated due to proration on Bill #0028745707-2019-2019-0000-00	Vehicle Sold	02/06/2020	C ADVL	Tax	(\$18.76)	\$0.00		(\$18.76)
													Ci02ADVL	Tax	(\$12.50)	\$0.00		(\$12.50)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$31.26	
IVAN, MARK WILLIAM	IVAN, MARK WILLIAM		330 WINDROSE LN SW	CONCORD, NC 28025	Proration	0048565835	HBN4576	PENDING	181239186	Refund Generated due to proration on Bill #0048565835-2018-2018-0000-00	Vehicle Sold	02/18/2020	C ADVL	Tax	(\$13.97)	\$0.00		(\$13.97)
													Ci02ADVL	Tax	(\$9.31)	\$0.00		(\$9.31)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$23.28	
JANI, SHIVANGI SUDHIRBHAI	JANI, SHIVANGI SUDHIRBHAI		7363 DOVER MILL DR SW	CONCORD, NC 28025	Proration	0038544283	BCW4448	PENDING	181029009	Refund Generated due to proration on Bill #0038544283-2018-2018-0000-00	Vehicle Sold	02/14/2020	C ADVL	Tax	(\$9.66)	\$0.00		(\$9.66)
													Ci02ADVL	Tax	(\$6.44)	\$0.00		(\$6.44)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$16.10	
JOHNSON, KRISTAL SADE	JOHNSON, KRISTAL SADE		3231 OULTEN ST	CONCORD, NC 28027	Proration	0014299623	BLM5025	PENDING	180667929	Refund Generated due to proration on Bill #0014299623-2018-2018-0000-00	Vehicle Sold	02/10/2020	C ADVL	Tax	(\$18.99)	\$0.00		(\$18.99)
													Ci04ADVL	Tax	(\$16.17)	\$0.00		(\$16.17)
													Ci04ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$35.16	
JONES, JOHN HENRY III	JONES, JOHN HENRY III		2278 LAURENS DR	CONCORD, NC 28027	Proration	0045644854	FLE3679	PENDING	181504386	Refund Generated due to proration on Bill #0045644854-2019-2019-0000-00	Vehicle Totalled	02/21/2020	C ADVL	Tax	(\$59.05)	\$0.00		(\$59.05)
													Ci02ADVL	Tax	(\$38.30)	\$0.00		(\$38.30)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$97.35	
JONES, NICHOLAS CHRISTOPHER	JONES, NICHOLAS CHRISTOPHER		506 DOCKSIDE LN NW	CONCORD, NC 28027	Proration	0039990486	FBY5054	PENDING	181751295	Refund Generated due to proration on Bill #0039990486-2019-2019-0000-00	Vehicle Totalled	02/25/2020	C ADVL	Tax	\$0.00	\$0.00		\$0.00
													Ci02ADVL	Tax	(\$203.28)	\$0.00		(\$203.28)
													Ci02ADVL	Vehicle Fee	(\$30.00)	\$0.00		(\$30.00)
																Refund	\$194.32	
KLUTTZ & SONS PLUMBING INC	KLUTTZ & SONS PLUMBING INC		6370 MIAMI CHURCH RD	CONCORD, NC 28025	Adjustment >= \$100	0051179148	JW6317	PENDING	240538428	Refund Generated due to adjustment on Bill #0051179148-2019-2019-0000-00	Situs error	02/05/2020	C ADVL	Tax	(\$43.14)	\$0.00		(\$43.14)
													Ci02ADVL	Tax	(\$27.99)	\$0.00		(\$27.99)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$71.13	
KNORR, GERALD WAYNE	KNORR, GERALD WAYNE		390 MOUNTVIEW CT SE	CONCORD, NC 28025	Proration	0050289539	HCV5248	PENDING	182175036	Refund Generated due to proration on Bill #0050289539-2019-2019-0000-00	Incomplete Doc	02/28/2020	C ADVL	Tax	(\$33.50)	\$0.00		(\$33.50)
													Ci01ADVL	Tax	(\$16.07)	\$0.00		(\$16.07)
																Refund	\$49.57	
													C ADVL	Tax	(\$67.05)	\$0.00		(\$67.05)
KOUSDI, ZENA	KOUSDI, ZENA		5653 BERRY RIDGE DR	HARRISBURG, NC 28075	Adjustment < \$100	0041877418	A033SP	PENDING	120571412	Refund Generated due to adjustment on Bill #0041877418-2019-2019-0000-00	SLVG or RBLT TTL	02/12/2020	Ci02ADVL	Tax	(\$44.70)	\$0.00		(\$44.70)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$111.75	
													C ADVL	Tax	(\$53.53)	\$0.00		(\$53.53)
KOZENSKE, WENDY ANN	KOZENSKE, WENDY ANN		1444 BEDLINGTON DR NW	CHARLOTTE, NC 28269	Proration	0046530697	PFL2235	PENDING	181162251	Refund Generated due to proration on Bill #0046530697-2018-2018-0000-00	Vehicle Sold	02/17/2020	C ADVL	Tax	(\$67.05)	\$0.00		(\$67.05)
													Ci02ADVL	Tax	(\$44.70)	\$0.00		(\$44.70)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00		\$0.00
																Refund	\$111.75	
KUKODA, KUKODA	KUKODA, KUKODA		826 WILLARD	QUINCY, MA	Proration	0033260466	YPC9637	PENDING	181622337	Refund Generated due to	Reg. Out of	02/24/2020	C ADVL	Tax	(\$53.53)	\$0.00		(\$53.53)



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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason state	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
DAVID MICHAEL	DAVID MICHAEL		STREET APT. 104	02169						proration on Bill #0033260466-2019-2019-0000-00			C102ADVL	Tax	(\$34.72)	\$0.00	(\$34.72)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$88.25	
KYLE, HUNTER DAVID	KYLE, HUNTER DAVID	KYLE, LYNNE ANNE	585 VIKING PLACE SW	CONCORD, NC 28025	Adjustment < \$100	0000913212	NWT6676	PENDING	180288153	Refund Generated due to adjustment on Bill #0000913212-2019-2019-0000-00	Mileage	02/04/2020	C ADVL	Tax	(\$3.86)	\$0.00	(\$3.86)
													C102ADVL	Tax	(\$2.50)	\$0.00	(\$2.50)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$6.36														
LANGEVIN, SYLVIE MARIE JEANNE	LANGEVIN, SYLVIE MARIE JEANNE		5005 SAINT STEPHENS CHURC	GOLD HILL, NC 28071	Adjustment < \$100	0023798452	EY1300	PENDING	181238661	Refund Generated due to adjustment on Bill #0023798452-2019-2019-0000	Situation error	02/18/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00
													C106ADVL	Tax	(\$62.96)	\$0.00	(\$62.96)
													FR17ADVL	Tax	\$22.90	\$0.00	\$22.90
Refund			\$40.06														
LANGEVIN, SYLVIE MARIE JEANNE	LANGEVIN, SYLVIE MARIE JEANNE		5005 SAINT STEPHENS CHURC	GOLD HILL, NC 28071	Adjustment < \$100	0023798452	EY1300	PENDING	181330551	Refund Generated due to adjustment on Bill #0023798452-2018-2018-0000	Situation error	02/19/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00
													C106ADVL	Tax	(\$66.86)	\$0.00	(\$66.86)
													FR17ADVL	Tax	\$26.74	\$0.00	\$26.74
Refund			\$40.12														
LANGEVIN, SYLVIE MARIE JEANNE	LANGEVIN, SYLVIE MARIE JEANNE		5005 SAINT STEPHENS CHURC	GOLD HILL, NC 28071	Adjustment < \$100	0023798452	EY1300	PENDING	181330554	Refund Generated due to adjustment on Bill #0023798452-2017-2017-0000	Situation error	02/19/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00
													C106ADVL	Tax	(\$64.60)	\$0.00	(\$64.60)
													FR17ADVL	Tax	\$25.84	\$0.00	\$25.84
Refund			\$38.76														
LANGEVIN, SYLVIE MARIE JEANNE	LANGEVIN, SYLVIE MARIE JEANNE		5005 SAINT STEPHENS CHURC	GOLD HILL, NC 28071	Adjustment < \$100	0023798452	EY1300	PENDING	181330557	Refund Generated due to adjustment on Bill #0023798452-2016-2016-0000	Situation error	02/19/2020	C ADVL	Tax	\$0.00	\$0.01	\$0.01
													C106ADVL	Tax	(\$76.14)	(\$3.81)	(\$79.95)
													FR17ADVL	Tax	\$30.46	\$1.52	\$31.98
Refund			\$47.96														
LANGEVIN, SYLVIE MARIE JEANNE	LANGEVIN, SYLVIE MARIE JEANNE		5005 SAINT STEPHENS CHURC	GOLD HILL, NC 28071	Adjustment < \$100	0023798452	EY1300	PENDING	181330560	Refund Generated due to adjustment on Bill #0023798452-2015-2015-0000	Situation error	02/19/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00
													C106ADVL	Tax	(\$90.34)	\$0.00	(\$90.34)
													FR17ADVL	Tax	\$36.14	\$0.00	\$36.14
Refund			\$64.20														
LARK, REBECCA LONG	LARK, REBECCA LONG		7253 THREE SISTERS LN	CONCORD, NC 28027	Proration	0028219094	ZZD3668	PENDING	180488610	Refund Generated due to proration on Bill #0028219094-2019-2019-0000-00	Vehicle Sold	02/06/2020	C ADVL	Tax	(\$118.27)	\$0.00	(\$118.27)
													C104ADVL	Tax	(\$100.69)	\$0.00	(\$100.69)
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$218.96														
LEE, DAMIAN ORLANDO	LEE, DAMIAN ORLANDO		9509 AUTUMN FIRE AVE NW	CONCORD, NC 28027	Proration	0048306969	CLD8973	PENDING	181420578	Refund Generated due to proration on Bill #0048306969-2018-2018-0000-00	Vehicle Sold	02/20/2020	C ADVL	Tax	(\$186.01)	\$0.00	(\$186.01)
													C102ADVL	Tax	(\$124.01)	\$0.00	(\$124.01)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$310.02														
LEE, DAMIAN ORLANDO	LEE, DAMIAN ORLANDO		9509 AUTUMN FIRE AVE NW	CONCORD, NC 28027	Proration	0048306968	DJH7019	PENDING	181420572	Refund Generated due to proration on Bill #0048306968-2018-2018-0000-00	Vehicle Sold	02/20/2020	C ADVL	Tax	(\$139.40)	\$0.00	(\$139.40)
													C102ADVL	Tax	(\$92.93)	\$0.00	(\$92.93)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$232.33														
LEE, ROSA DICKENSON	LEE, ROSA DICKENSON	LEE, WILLIAM CALVIN	4151 BARRIER STORE RD	MOUNT PLEASANT, NC 28124	Proration	0026429894	CME4176	PENDING	121002886	Refund Generated due to proration on Bill #0026429894-2018-2018-0000-00	Vehicle Totalled	02/21/2020	C ADVL	Tax	(\$41.58)	\$0.00	(\$41.58)
													FR16ADVL	Tax	(\$5.95)	\$0.00	(\$5.95)
													Refund			\$47.53	
LEWIS, JENNIFER	LEWIS, JENNIFER		9851 FLOWER BONNET AVE NW	CONCORD, NC 28027	Proration	0047582988	CHJ2176	PENDING	181330956	Refund Generated due to proration on Bill #0047582988-2018-2018-0000-00	Vehicle Totalled	02/19/2020	C ADVL	Tax	(\$7.13)	\$0.00	(\$7.13)
													C102ADVL	Tax	(\$4.75)	\$0.00	(\$4.75)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$11.88														
LIVINGSTON, GAREN HIGGINS	LIVINGSTON, GAREN HIGGINS		1145 LEMPSTER DR NW	CONCORD, NC 28027	Proration	0041222223	EDL4525	PENDING	182010813	Refund Generated due to proration on Bill #0041222223-2018-2018-0000-00	Vehicle Sold	02/27/2020	C ADVL	Tax	(\$29.66)	\$0.00	(\$29.66)
													C102ADVL	Tax	(\$19.78)	\$0.00	(\$19.78)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$49.44														
LOVITT, CARL WRAY	LOVITT, CARL WRAY		8922 28TH AVENUE DR E	PALMETTO, FL 34221	Proration	0036482136	Y022DV	PENDING	180287979	Refund Generated due to proration on Bill #0036482136-2018-2018-0000-00	Reg. Out of state	02/04/2020	C ADVL	Tax	(\$50.15)	\$0.00	(\$50.15)
													C102ADVL	Tax	(\$33.43)	\$0.00	(\$33.43)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$83.58														
MCGARRAH, SUSAN LEE	MCGARRAH, SUSAN LEE		1002 PACKARD AVE	KANNAPOLIS, NC 28083	Proration	0045314753	FEL2721	PENDING	181420149	Refund Generated due to proration on Bill #0045314753-2018-2018-0000-00	Vehicle Sold	02/20/2020	C ADVL	Tax	(\$11.03)	\$0.00	(\$11.03)
													C104ADVL	Tax	(\$9.65)	\$0.00	(\$9.65)
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$20.68														
MCLESTER, KATHY BOST	MCLESTER, KATHY BOST		4107 GLEN HAVEN DR SW	CONCORD, NC 28027	Adjustment < \$100	0000900706	AAK6350	PENDING	180667686	Refund Generated due to adjustment on Bill #0000900706-2019-2019-0000-00	Damage	02/10/2020	C ADVL	Tax	(\$13.65)	\$0.00	(\$13.65)
													C102ADVL	Tax	(\$8.86)	\$0.00	(\$8.86)
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$22.51														
MELTON, DEAN	MELTON, DEAN		8015	HARRISBURG,	Proration	0049743945	RAB8326	PENDING	121081534	Refund Generated due to	Vehicle Sold	02/24/2020	C ADVL	Tax	(\$27.91)	\$0.00	(\$27.91)



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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
MESHAW	MESHAW		FRANCES HAVEN DR	NC 28075						proration on Bill #0049743945-2019-			C101ADVL	Tax	(\$13.39)	\$0.00	(\$13.39)	
																	Refund	\$41.30
MIHALIK, BRIAN LESLIE	MIHALIK, BRIAN LESLIE	MIHALIK, PATRICIA RAJSKI	7788 COACHMAN CT	HARRISBURG, NC 28075	Proration	0000843532	BFK7642	PENDING	120192214	Refund Generated due to proration on Bill #0000843532-2019-	Vehicle Sold	02/04/2020	C ADVL	Tax	(\$46.31)	\$0.00	(\$46.31)	
													C101ADVL	Tax	(\$22.22)	\$0.00	(\$22.22)	
																	Refund	\$68.53
MILLER, CHARLES RICHARD	MILLER, CHARLES RICHARD		PO BOX 1268	HARRISBURG, NC 28075	Proration	0049172546	PKH4432	PENDING	121167628	Refund Generated due to proration on Bill #0049172546-2019-	Vehicle Sold	02/25/2020	C ADVL	Tax	(\$141.19)	\$0.00	(\$141.19)	
													C101ADVL	Tax	(\$67.73)	\$0.00	(\$67.73)	
																	Refund	\$208.92
MILLER, MICHELLE YEARTY	MILLER, MICHELLE YEARTY		9676 LAURIE AVE NW	CONCORD, NC 28027	Proration	0047238077	ELR9052	PENDING	180185718	Refund Generated due to proration on Bill #0047238077-2018-2018-0000-00	Vehicle Sold	02/03/2020	C ADVL	Tax	(\$82.19)	\$0.00	(\$82.19)	
													C102ADVL	Tax	(\$54.80)	\$0.00	(\$54.80)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$136.99
MILO, THOMAS FRANCIS	MILO, THOMAS FRANCIS		445 SUNNYSIDE DR SE	CONCORD, NC 28025	Proration	0034964804	BBA3460	PENDING	181239027	Refund Generated due to proration on Bill #0034964804-2018-2018-0000-00	Vehicle Sold	02/18/2020	C ADVL	Tax	(\$13.13)	\$0.00	(\$13.13)	
													C102ADVL	Tax	(\$8.75)	\$0.00	(\$8.75)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$21.88
MILO, ZACHARY THOMAS	MILO, ZACHARY THOMAS	MILO, THOMAS FRANCIS	3620 BROOKVILLE AVE SW	CONCORD, NC 28027	Proration	0035695259	PEX8120	PENDING	181239009	Refund Generated due to proration on Bill #0035695259-2018-2018-0000-00	Vehicle Sold	02/18/2020	C ADVL	Tax	(\$1.01)	\$0.00	(\$1.01)	
													C102ADVL	Tax	(\$0.67)	\$0.00	(\$0.67)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$1.68
MILO, ZACHARY THOMAS	MILO, ZACHARY THOMAS		3620 BROOKVILLE AVE SW	CONCORD, NC 28027	Adjustment < \$100	0045009996	FCR1651	PENDING	180288159	Refund Generated due to adjustment on Bill #0045009996-2019-2019-0000-00	Adjustment	02/04/2020	C ADVL	Tax	(\$39.06)	\$0.00	(\$39.06)	
													C102ADVL	Tax	(\$25.33)	\$0.00	(\$25.33)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$64.39
MOCK, JAMIE JAY	MOCK, JAMIE JAY		1123 BURNING EMBERS LN	CONCORD, NC 28025	Proration	0045768745	BHP6371	PENDING	181330815	Refund Generated due to proration on Bill #0045768745-2018-2018-0000-00	Vehicle Sold	02/19/2020	C ADVL	Tax	(\$35.67)	\$0.00	(\$35.67)	
													C102ADVL	Tax	(\$23.78)	\$0.00	(\$23.78)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$59.45
MORRISON, CHRISTINE DULIN	MORRISON, CHRISTINE DULIN		3301 DAN HOOD RD	MATTHEWS, NC 28105	Proration	0022345354	WYM6367	PENDING	120269804	Refund Generated due to proration on Bill #0022345354-2019-	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$52.67)	\$0.00	(\$52.67)	
													C106ADVL	Tax	(\$15.66)	\$0.00	(\$15.66)	
																	Refund	\$68.33
MOUNSTEVEN, JEREMY WILLIAM	MOUNSTEVEN, JEREMY WILLIAM		5323 HACKBERRY LN SW	CONCORD, NC 28027	Proration	0018037282	PCT4856	PENDING	182175837	Refund Generated due to proration on Bill #0018037282-2018-2018-0000-00	Vehicle Sold	02/28/2020	C ADVL	Tax	(\$25.81)	\$0.00	(\$25.81)	
													C102ADVL	Tax	(\$17.21)	\$0.00	(\$17.21)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$43.02
MULL, RODNEY DEAN	MULL, RODNEY DEAN		2202 PENICK CT	HARRISBURG, NC 28075	Adjustment >= \$100	0052028918	TPD7088	PENDING	242680908	Refund Generated due to adjustment on Bill #0052028918-2019-2019-0000	Adjustment	02/27/2020	C ADVL	Tax	(\$70.73)	\$0.00	(\$70.73)	
													C104ADVL	Tax	(\$194.15)	\$0.00	(\$194.15)	
													C104ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
													FR07ADVL	Tax	\$31.89	\$0.00	\$31.89	
																	Refund	\$262.99
MULLIS, JAMES BRUCE	MULLIS, JAMES BRUCE		5301 HISTORIC SPRINGS DR	CONCORD, NC 28025	Proration	0048482667	PML8726	PENDING	121081702	Refund Generated due to proration on Bill #0048482667-2018-	Vehicle Sold	02/24/2020	C ADVL	Tax	(\$10.20)	\$0.00	(\$10.20)	
													FR16ADVL	Tax	(\$1.46)	\$0.00	(\$1.46)	
																	Refund	\$11.66
NEDDE, NORMAN ALEXANDER	NEDDE, NORMAN ALEXANDER		1237 PRESSLEY DOWNS DR SE	CONCORD, NC 28025	Proration	0044227290	FBE2360	PENDING	182176230	Refund Generated due to proration on Bill #0044227290-2018-2018-0000-00	Vehicle Sold	02/28/2020	C ADVL	Tax	(\$20.91)	\$0.00	(\$20.91)	
													C102ADVL	Tax	(\$13.94)	\$0.00	(\$13.94)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$34.85
NOLAN, DOROTHY KEPLEY	NOLAN, DOROTHY KEPLEY		1325 SAINT JOHNS CHURCH R	CONCORD, NC 28025	Adjustment < \$100	0052000912	BJB7950	PENDING	242163252	Refund Generated due to adjustment on Bill #0052000912-2019-2019-0000	Situs error	02/24/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
													C102ADVL	Tax	(\$21.84)	\$0.00	(\$21.84)	
													C102ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
													FR03ADVL	Tax	\$2.73	\$0.00	\$2.73	
																	Refund	\$49.11
NORTON, WALTER LEE	NORTON, WALTER LEE		14825 BETHEL AVENUE EXT	MIDLAND, NC 28107	Proration	0044796527	XVJ7494	PENDING	121081788	Refund Generated due to proration on Bill #0044796527-2019-	Vehicle Sold	02/24/2020	C ADVL	Tax	(\$123.77)	\$0.00	(\$123.77)	
													FR05ADVL	Tax	(\$16.72)	\$0.00	(\$16.72)	
																	Refund	\$140.49
ODEWALE, OLUSEYI AYODELE	ODEWALE, OLUSEYI AYODELE		503 SPRING ST SW	CONCORD, NC 28025	Proration	0049427467	CLL2247	PENDING	181239267	Refund Generated due to proration on Bill #0049427467-2018-2018-0000-00	Vehicle Sold	02/18/2020	C ADVL	Tax	(\$68.83)	\$0.00	(\$68.83)	
													C102ADVL	Tax	(\$45.89)	\$0.00	(\$45.89)	
													C102ADVL	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)	
																	Refund	\$129.72
OO, TUN TUN	OO, TUN TUN		9122 DYLAN RIDGE CT	CONCORD, NC 28027	Proration	0042952241	ELX3166	PENDING	121167696	Refund Generated due to proration on Bill #0042952241-2018-	Vehicle Sold	02/25/2020	C ADVL	Tax	(\$47.88)	\$0.00	(\$47.88)	
													FR11ADVL	Tax	(\$4.52)	\$0.00	(\$4.52)	
																	Refund	\$52.40
PATEL,	PATEL,		8362 BRETON	HARRISBURG,	Proration	0039556558	PDX7845	PENDING	120325504	Refund Generated due to	Vehicle	02/06/2020	C ADVL	Tax	(\$16.67)	\$0.00	(\$16.67)	



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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason Totalled	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
PRIYANKA MAGANBHAI	PRIYANKA MAGANBHAI		WAY	NC 28075						proration on Bill #0039556558-2019-0000-00			C101ADVL	Tax	(\$8.00)	\$0.00	(\$8.00)	
																	Refund	\$24.67
RADNEY, DAVID ANDREW	RADNEY, DAVID ANDREW	RADNEY, PATRICIA ANN	444 PEE DEE AVE	NORWOOD, NC 28128	Proration	0024579656	DCE3401	PENDING	120685730	Refund Generated due to proration on Bill #0024579656-2017-0000-00	Vehicle Sold	02/14/2020	C ADVL	Tax	(\$38.78)	\$0.00	(\$38.78)	
													FR16ADVL	Tax	(\$5.71)	\$0.00	(\$5.71)	
																	Refund	\$44.49
RAMSEY, ELLEN DIANNE	RAMSEY, ELLEN DIANNE	RAMSEY, GEORGE GARY	3150 HELMSLEY CT	CONCORD, NC 28027	Proration	0009065634	BES1842	PENDING	181504500	Refund Generated due to proration on Bill #0009065634-2019-2019-0000-00	Vehicle Sold	02/21/2020	C ADVL	Tax	(\$38.57)	\$0.00	(\$38.57)	
													C104ADVL	Tax	(\$32.84)	\$0.00	(\$32.84)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$71.41
REYES, LUIS RAUL LOPEZ	REYES, LUIS RAUL LOPEZ		616 FLORENCE AVE	KANNAPOLIS, NC 28083	Proration	0046425072	PLJ9736	PENDING	180945156	Refund Generated due to proration on Bill #0046425072-2018-2018-0000-00	Vehicle Sold	02/13/2020	C ADVL	Tax	(\$4.80)	\$0.00	(\$4.80)	
													C104ADVL	Tax	(\$4.20)	\$0.00	(\$4.20)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$9.00
ROBERTS, EUGENE ALLEN	ROBERTS, EUGENE ALLEN		250 HIGHWAY 24 27 W	MIDLAND, NC 28107	Adjustment >= \$100	0049287955	HCW9162	PENDING	240246888	Refund Generated due to adjustment on Bill #0049287955-2019-2019-0000-00	Situs error	02/03/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
													C102ADVL	Tax	(\$143.42)	\$0.00	(\$143.42)	
													C102ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
													FR14ADVL	Tax	\$20.92	\$0.00	\$20.92	
																	Refund	\$152.50
ROHAN, MICHAEL JOHN	ROHAN, MICHAEL JOHN		4111 APPLETON HOLLOW	CONCORD, NC 28027	Proration	0018034537	BLM6548	PENDING	180288471	Refund Generated due to proration on Bill #0018034537-2018-2018-0000-00	Vehicle Sold	02/04/2020	C ADVL	Tax	(\$35.24)	\$0.00	(\$35.24)	
													C102ADVL	Tax	(\$23.49)	\$0.00	(\$23.49)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$58.73
ROLLINS, JASON ANTHONY	ROLLINS, JASON ANTHONY		1127 TIMBER PL	CONCORD, NC 28025	Proration	0035153283	PYS6163	PENDING	181867893	Refund Generated due to proration on Bill #0035153283-2019-2019-0000-00	Vehicle Sold	02/26/2020	C ADVL	Tax	(\$7.74)	\$0.00	(\$7.74)	
													C102ADVL	Tax	(\$5.01)	\$0.00	(\$5.01)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$12.75
ROLLINS, LARRY BOYD	ROLLINS, LARRY BOYD		231 EPWORTH ST NW	CONCORD, NC 28027	Proration	0042964341	EMT5934	PENDING	181867917	Refund Generated due to proration on Bill #0042964341-2018-2018-0000-00	Vehicle Sold	02/26/2020	C ADVL	Tax	(\$45.91)	\$0.00	(\$45.91)	
													C102ADVL	Tax	(\$30.60)	\$0.00	(\$30.60)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$76.51
SABER, LYNNETHE LORRAINE	SABER, LYNNETHE LORRAINE		4639 DOVEFIELD LN	KANNAPOLIS, NC 28081	Proration	0047410559	HAC5228	PENDING	180945444	Refund Generated due to proration on Bill #0047410559-2018-2018-0000-00	Vehicle Sold	02/13/2020	C ADVL	Tax	(\$1.44)	\$0.00	(\$1.44)	
													C104ADVL	Tax	(\$1.26)	\$0.00	(\$1.26)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$2.70
SANDIDGE, RICK WILLIAM	SANDIDGE, RICK WILLIAM	SANDIDGE, KESHIA RENEE	270 POST OAK AVE SW	CONCORD, NC 28025	Adjustment < \$100	0035438736	BJL4837	PENDING	180667695	Refund Generated due to adjustment on Bill #0035438736-2019-2019-0000-00	Mileage	02/10/2020	C ADVL	Tax	(\$7.00)	\$0.00	(\$7.00)	
													C102ADVL	Tax	(\$4.55)	\$0.00	(\$4.55)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$11.55
SAUNDERS, SUDIE MULL	SAUNDERS, SUDIE MULL		10210 PIONEER MILL RD	CONCORD, NC 28025	Proration	0020985456	CBE8287	PENDING	121245040	Refund Generated due to proration on Bill #0020985456-2018-0000-00	Vehicle Sold	02/26/2020	C ADVL	Tax	(\$34.27)	\$0.00	(\$34.27)	
													FR14ADVL	Tax	(\$2.86)	\$0.00	(\$2.86)	
																	Refund	\$37.13
SCARBORO, ZACHARY DAVID	SCARBORO, ZACHARY DAVID	SCARBORO, MEGAN TUTTLE	606 TUTTLEWOOD DR	KANNAPOLIS, NC 28083	Proration	0036300365	DDS2436	PENDING	180857706	Refund Generated due to proration on Bill #0036300365-2018-2018-0000-00	Vehicle Sold	02/12/2020	C ADVL	Tax	(\$47.71)	\$0.00	(\$47.71)	
													C104ADVL	Tax	(\$41.75)	\$0.00	(\$41.75)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$89.46
SEITZ, TRACY LEIGH	SEITZ, TRACY LEIGH		1412 CHADMORE LN NW	CONCORD, NC 28027	Adjustment >= \$100	0051071828	67416	PENDING	180857115	Refund Generated due to adjustment on Bill #0051071828-2019-2019-0000-00	Adjustment	02/12/2020	C ADVL	Tax	(\$168.35)	\$0.00	(\$168.35)	
													C102ADVL	Tax	(\$109.20)	\$0.00	(\$109.20)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$277.55
SHIPMAN, MARY ANN	SHIPMAN, MARY ANN		1005 DESOTO AVE	KANNAPOLIS, NC 28083	Proration	0035304140	ZZY9502	PENDING	181238670	Refund Generated due to proration on Bill #0035304140-2019-2019-0000-00	Vehicle Totalled	02/18/2020	C ADVL	Tax	(\$40.70)	\$0.00	(\$40.70)	
													C104ADVL	Tax	(\$34.65)	\$0.00	(\$34.65)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$75.35
SHIVERS, TONYA LENETTE	SHIVERS, TONYA LENETTE	WILLIAMS, NEEDHAM JR	390-B REDROCK LN NW	CONCORD, NC 28027	Proration	0044199377	DBS3551	PENDING	180776592	Refund Generated due to proration on Bill #0044199377-2019-2019-0000-00	Vehicle Sold	02/11/2020	C ADVL	Tax	(\$245.15)	\$0.00	(\$245.15)	
													C104ADVL	Tax	(\$208.71)	\$0.00	(\$208.71)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$453.86
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648	CONCORD, NC 28026	Proration	0000779062	BDP1428	PENDING	180404511	Refund Generated due to proration on Bill #0000779062-2017-2017-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$9.15)	\$0.00	(\$9.15)	
													C104ADVL	Tax	(\$8.24)	\$0.00	(\$8.24)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$17.39
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648	CONCORD, NC 28026	Proration	0026477311	CME4508	PENDING	180404502	Refund Generated due to proration on Bill #0026477311-2019-2019-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$7.99)	\$0.00	(\$7.99)	
													C104ADVL	Tax	(\$7.19)	\$0.00	(\$7.19)	



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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
										#0026477311-2017-2017-0000-00			C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$15.18
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648	CONCORD, NC 28026	Proration	0021101320	CBE2886	PENDING	180404508	Refund Generated due to proration on Bill #0021101320-2017-2017-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$4.57)	\$0.00	(\$4.57)	
													C104ADVL	Tax	(\$4.11)	\$0.00	(\$4.11)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$8.68
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648	CONCORD, NC 28026	Proration	0000774438	ZZY4764	PENDING	180404484	Refund Generated due to proration on Bill #0000774438-2018-2018-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$2.39)	\$0.00	(\$2.39)	
													C104ADVL	Tax	(\$2.09)	\$0.00	(\$2.09)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$4.48
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648	CONCORD, NC 28026	Proration	0029287415	DME3732	PENDING	180404487	Refund Generated due to proration on Bill #0029287415-2018-2018-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$7.01)	\$0.00	(\$7.01)	
													C104ADVL	Tax	(\$6.14)	\$0.00	(\$6.14)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$13.15
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648	CONCORD, NC 28026	Proration	0030650323	EAH3921	PENDING	180404481	Refund Generated due to proration on Bill #0030650323-2018-2018-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$27.98)	\$0.00	(\$27.98)	
													C104ADVL	Tax	(\$24.49)	\$0.00	(\$24.49)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$52.47
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648	CONCORD, NC 28026	Proration	0020091680	CFV6251	PENDING	180404478	Refund Generated due to proration on Bill #0020091680-2018-2018-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$23.12)	\$0.00	(\$23.12)	
													C104ADVL	Tax	(\$20.23)	\$0.00	(\$20.23)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$43.35
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648	CONCORD, NC 28026	Proration	0046377883	FLD9391	PENDING	180404520	Refund Generated due to proration on Bill #0046377883-2018-2018-0000-00	Vehicle Totalled	02/05/2020	C ADVL	Tax	(\$85.32)	\$0.00	(\$85.32)	
													C104ADVL	Tax	(\$74.65)	\$0.00	(\$74.65)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$159.97
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648	CONCORD, NC 28026	Proration	0048569407	HBL3936	PENDING	180404523	Refund Generated due to proration on Bill #0048569407-2018-2018-0000-00	Vehicle Totalled	02/05/2020	C ADVL	Tax	(\$73.44)	\$0.00	(\$73.44)	
													C104ADVL	Tax	(\$64.26)	\$0.00	(\$64.26)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$137.70
SHOE SHOW, INC	SHOE SHOW, INC		PO BOX 648	CONCORD, NC 28026	Proration	0026481868	CME3805	PENDING	180404499	Refund Generated due to proration on Bill #0026481868-2017-2017-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$10.40)	\$0.00	(\$10.40)	
													C104ADVL	Tax	(\$9.36)	\$0.00	(\$9.36)	
													C104ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$19.76
SIMPSON, MITCHELL DARIN	SIMPSON, MITCHELL DARIN	SIMPSON, DENEISE STAMEY	10312 SHRADER ST NW	CONCORD, NC 28027	Proration	0040166589	ZYX8436	PENDING	181622979	Refund Generated due to proration on Bill #0040166589-2019-2019-0000-00	Vehicle Totalled	02/24/2020	C ADVL	Tax	(\$58.33)	\$0.00	(\$58.33)	
													C102ADVL	Tax	(\$37.84)	\$0.00	(\$37.84)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$96.17
SMALL, MICHELLE LYNN	SMALL, MICHELLE LYNN		910 CHADBOURNE AVE NW	CONCORD, NC 28027	Proration	0050809946	RAB8673	PENDING	181239198	Refund Generated due to proration on Bill #0050809946-2019-2019-0000-00	Vehicle Sold	02/18/2020	C ADVL	Tax	(\$21.14)	\$0.00	(\$21.14)	
													C102ADVL	Tax	(\$13.72)	\$0.00	(\$13.72)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$34.86
SOUTHERN, BYRON KENT	SOUTHERN, BYRON KENT	SOUTHERN, DIANNE BALDWIN	42 RIVERGLEN DR NW	CONCORD, NC 28027	Proration	0014345791	ZNM9682	PENDING	121002706	Refund Generated due to proration on Bill #0014345791-2019-	Vehicle Sold	02/21/2020	C ADVL	Tax	(\$36.93)	\$0.00	(\$36.93)	
													C101ADVL	Tax	(\$17.71)	\$0.00	(\$17.71)	
																	Refund	\$54.64
STEGALL, MICHAEL EARL	STEGALL, MICHAEL EARL		PO BOX 625	MOUNT PLEASANT, NC 28124	Proration	0031461892	PAL3496	PENDING	121450744	Refund Generated due to proration on Bill #0031461892-2018-	Vehicle Sold	02/28/2020	C ADVL	Tax	(\$3.89)	\$0.00	(\$3.89)	
													C103ADVL	Tax	(\$2.72)	\$0.00	(\$2.72)	
																	Refund	\$6.61
SWAGGARD, JUSTIN P	SWAGGARD, JUSTIN P		4176 LONG ARROW DR	CONCORD, NC 28025	Proration	0047501205	DMW4305	PENDING	181867350	Refund Generated due to proration on Bill #0047501205-2018-2018-0000-00	Vehicle Sold	02/26/2020	C ADVL	Tax	(\$9.52)	\$0.47	(\$9.99)	
													C102ADVL	Tax	(\$6.35)	(\$0.32)	(\$6.67)	
													C102ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																	Refund	\$16.66
THOMPSON, MARSHALL SCOTT	THOMPSON, MARSHALL SCOTT		PO BOX 157	MIDLAND, NC 28107	Adjustment < \$100	0049113586	PMP4300	PENDING	242900184	Refund Generated due to adjustment on Bill #0049113586-2019-2019-0000	Situs error	02/28/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
													C102ADVL	Tax	(\$33.33)	\$0.00	(\$33.33)	
													C102ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
													FR05ADVL	Tax	\$6.94	\$0.00	\$6.94	
																	Refund	\$56.39
THOMPSON, MARSHALL SCOTT	THOMPSON, MARSHALL SCOTT		PO BOX 157	MIDLAND, NC 28107	Adjustment < \$100	0049557859	TAH7791	PENDING	242900192	Refund Generated due to adjustment on Bill #0049557859-2019-2019-0000	Situs error	02/28/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
													C102ADVL	Tax	(\$40.80)	\$0.00	(\$40.80)	
													C102ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
													FR05ADVL	Tax	\$8.50	\$0.00	\$8.50	
																	Refund	\$62.30
TRIPLETT,	TRIPLETT,		8290 FLOWES	CONCORD, NC	Proration	0046526198	VWL8248	PENDING	180403674	Refund Generated due to	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$110.35)	\$0.00	(\$110.35)	



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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
SETH WAYNE	SETH WAYNE		STORE RD	28025						proration on Bill #0046526198-2018-2018-0000-00			Ci02ADVL	Tax	(\$73.57)	\$0.00	(\$73.57)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$183.92	
VEMULAPALLI, SUSHMA	VEMULAPALLI, SUSHMA		9296 SWIMMING DR	HARRISBURG, NC 28075	Proration	0040781154	CJT9491	PENDING	121003036	Refund Generated due to proration on Bill #0040781154-2018-	Vehicle Totalled	02/21/2020	C ADVL	Tax	(\$16.56)	\$0.00	(\$16.56)
													Ci01ADVL	Tax	(\$8.16)	\$0.00	(\$8.16)
													Refund			\$24.72	
VOHRA, VIKRAM PARTAP	VOHRA, VIKRAM PARTAP		1565 EDENTON ST NW	CONCORD, NC 28027	Proration	0051129864	HDK6777	PENDING	180668598	Refund Generated due to proration on Bill #0051129864-2019-2019-0000-00	Vehicle Sold	02/10/2020	C ADVL	Tax	(\$65.24)	\$0.00	(\$65.24)
													Ci02ADVL	Tax	(\$42.32)	\$0.00	(\$42.32)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$107.56														
VOORHEES, THOMAS LEE	VOORHEES, THOMAS LEE		4107 ABERNATHY PL	HARRISBURG, NC 28075	Adjustment < \$100	0046242954	DDC5404	PENDING	120887060	Refund Generated due to adjustment on Bill #0046242954-2019-	Damage	02/19/2020	C ADVL	Tax	(\$4.28)	\$0.00	(\$4.28)
													Ci01ADVL	Tax	(\$2.06)	\$0.00	(\$2.06)
													Refund			\$6.34	
WADE, JAMES CARLTON	WADE, JAMES CARLTON		235 KRIMMINGER AVE SE	CONCORD, NC 28025	Proration	0014344674	ADM4331	PENDING	181751115	Refund Generated due to proration on Bill #0014344674-2018-2018-0000-00	Vehicle Sold	02/25/2020	C ADVL	Tax	(\$3.83)	\$0.00	(\$3.83)
													Ci02ADVL	Tax	(\$2.55)	\$0.00	(\$2.55)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$6.38														
WALLACE, ROBERT KEVIN	WALLACE, ROBERT KEVIN	BATES, CATHLEEN LAMAR	6621 WELDON CIR NW	CONCORD, NC 28027	Proration	0030806958	BCB5380	PENDING	180857709	Refund Generated due to proration on Bill #0030806958-2018-2018-0000-00	Vehicle Totalled	02/12/2020	C ADVL	Tax	(\$49.44)	\$0.00	(\$49.44)
													Ci02ADVL	Tax	(\$32.96)	\$0.00	(\$32.96)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$82.40														
WALTON, JILL HARDY	WALTON, JILL HARDY		4190 IVYDALE AVE SW	CONCORD, NC 28027	Proration	0036460761	PYS8795	PENDING	182010561	Refund Generated due to proration on Bill #0036460761-2018-2018-0000-00	Vehicle Sold	02/27/2020	C ADVL	Tax	(\$15.63)	\$0.00	(\$15.63)
													Ci02ADVL	Tax	(\$10.42)	\$0.00	(\$10.42)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$26.05														
WEBB, RANDY WAYNE	WEBB, RANDY WAYNE		9409 COX RD	MOUNT PLEASANT, NC 28124	Adjustment >= \$100	0051521950	PMS8776	PENDING	120123436	Refund Generated due to adjustment on Bill #0051521950-2019-	Damage	02/03/2020	C ADVL	Tax	(\$95.27)	\$0.00	(\$95.27)
													FR13ADVL	Tax	(\$11.85)	\$0.00	(\$11.85)
													Refund			\$107.12	
WILKES, ASHLEY LYNN	WILKES, ASHLEY LYNN		5715 AUTUMN KNOLL PL NW	CONCORD, NC 28027	Proration	0044093891	WNX8808	PENDING	180403713	Refund Generated due to proration on Bill #0044093891-2019-2019-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$82.59)	\$0.00	(\$82.59)
													Ci02ADVL	Tax	(\$53.57)	\$0.00	(\$53.57)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$136.16														
WOODRUFF, STANLEY ELLIOTT	WOODRUFF, STANLEY ELLIOTT		1005 CALIFORNIA ST	KANNAPOLIS, NC 28083	Proration	0048636256	JM8712	PENDING	180403692	Refund Generated due to proration on Bill #0048636256-2018-2018-0000-00	Vehicle Sold	02/05/2020	C ADVL	Tax	(\$170.24)	\$0.00	(\$170.24)
													Ci04ADVL	Tax	(\$148.96)	\$0.00	(\$148.96)
													Ci04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$319.20														
WORKMAN, JAMES THOMAS	WORKMAN, JAMES THOMAS		4164 GREEN PARK CT	HARRISBURG, NC 28075	Proration	0029071292	WPD2302	PENDING	120887262	Refund Generated due to proration on Bill #0029071292-2019-	Vehicle Sold	02/19/2020	C ADVL	Tax	(\$21.42)	\$0.00	(\$21.42)
													Ci01ADVL	Tax	(\$10.27)	\$0.00	(\$10.27)
													Refund			\$31.69	
WORSLEY, DUSTIN WALTER	WORSLEY, DUSTIN WALTER		5721 HAMMERMILL DR	HARRISBURG, NC 28075	Proration	0041930695	ABF1829	PENDING	121450818	Refund Generated due to proration on Bill #0041930695-2018-	Vehicle Sold	02/28/2020	C ADVL	Tax	(\$24.44)	\$0.00	(\$24.44)
													Ci01ADVL	Tax	(\$12.05)	\$0.00	(\$12.05)
													Refund			\$36.49	
Refund Total																\$10725.06	

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager - Covid-19 Community Update

BRIEF SUMMARY:

There will be an update from Cabarrus Health Alliance Interim Director, Erin Shoe and Cabarrus County Emergency Management Director, Bobby Smith concerning Covid-19.

REQUESTED ACTION:

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	n/a	*
Adult Care Home Community Advisory Committee	7	**
Agricultural Advisory Board	3	*
Animal Protection Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Cardinal Innovations Healthcare Solutions Community Oversight Committee	n/a	*
Centralina Workforce Development Board	n/a	*
Charlotte Douglas International Airport Commission	1	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Fire Advisory Board	1	*
Harrisburg Planning & Zoning Board	n/a	*

and Board of Adjustment (ETJ)		
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	1	*
Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	n/a	*
Juvenile Crime Prevention Council	2	*
Library Board of Trustees	n/a	*
Mental Health Advisory Board	n/a	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	8	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	1	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	n/a	*
Tourism Authority	n/a	*
Transportation Advisory Board	3	*
Water & Sewer Authority of Cabarrus County	n/a	*
Watershed Improvement Commission	n/a	*
Youth Commission	5	Hickory Ridge, Jay M. Robinson, Mt. Pleasant & At-large high schools

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Boards & Committees Descriptions
- ▢ Concord ETJ Map
- ▢ Harrisburg ETJ Map
- ▢ Application
- ▢ Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS – Community Oversight Board

By resolution as a result of new legislation, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties agreed to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation. It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

The Community Oversight Board (COB) is part of Cardinal Innovations Healthcare Solutions' governance structure. The COB consists of three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and one (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected official. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters.

The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

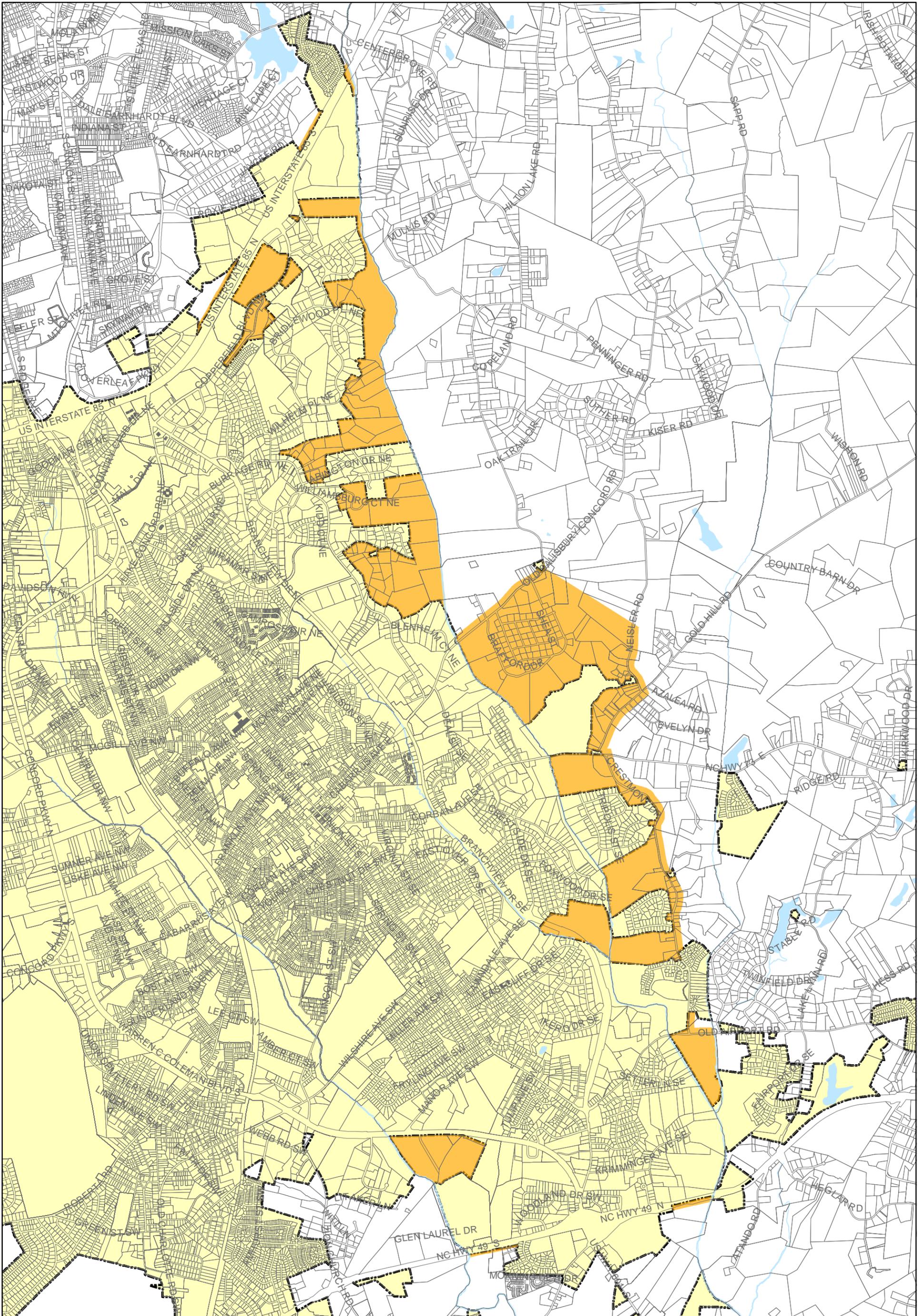
WATERSHED IMPROVEMENT COMMISSION

This 3-member commission works closely with the Cabarrus County Soil and Water Conservation Office and seeks to improve the County's water resources. Activities include efforts to reduce flooding, improve water quality and quantity and to reduce future problems through erosion control, water storage, cover protection, and education. Appointments are for terms of six years.

YOUTH COMMISSION

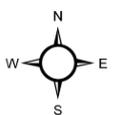
The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.

March 5, 2018

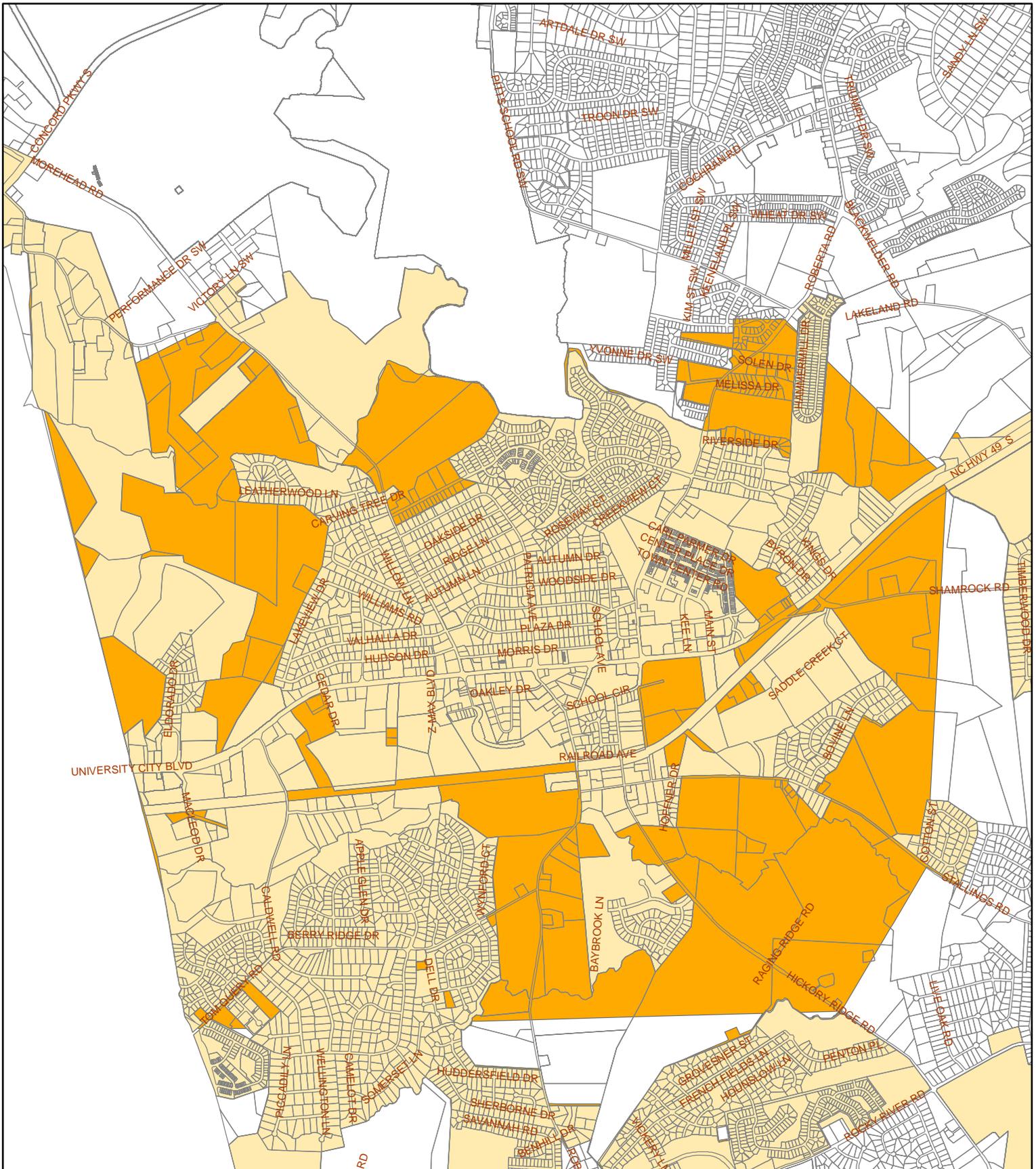


**City of Concord
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds



0 0.25 0.5
Miles

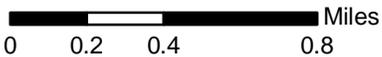


Legend

-  Tax Parcels
-  Harrisburg Municipal Limits
-  Harrisburg ETJ Boundary



**Town of Harrisburg, NC
ETJ Boundary**



Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Office Use Only
DATE RECEIVED:

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

XXXXXXXXXXXXXXXXXX

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: Yes No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? Yes No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

- over -

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
 _____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

_____ Date _____ Signature of the Applicant

**Cabarrus County Youth Commission
Application**

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report
- ▢ Report

Cabarrus County Construction Standards Dodge Report 2/1/2020-2/29/2020

Jurisdiction: All

New Construction				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	167	155	\$25,346,146.04
Two Family Buildings	103	6	6	\$415,800.00
Manufactured Home (Mobile Homes)	106	4	4	\$32,030.00
Industrial Buildings	320	1	0	\$800,000.00
Other Nonresidential Buildings	328	8	0	\$125,175.00
Structures Other Than Buildings	329	3	0	\$67,500.00
Other	999	22	0	\$946,230.00
Sub Total (New Construction)		211	165	\$27,732,881.04
Addition, Alteration, and Conversion				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	79	2	\$2,126,967.00
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	22	0	\$6,548,255.00
Additions of Residential Garages and Carports	438	1	0	\$140,000.00
Sub Total (Addition, Alteration, and Conversion)		102	2	\$8,815,222.00
Demolition of Buildings				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	12	0	\$62,000.00
All Other Buildings and Structures	649	1	0	\$3,000.00
Sub Total (Demolition of Buildings)		13	0	\$65,000.00
Grand Total		326	167	\$36,613,103.04

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2020 through End Date: 2/29/2020

File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2020-00336	2/3/2020	1480 CONCORD PKWY N CONCORD, NC 28025	RETAIL CONSTRUCTION SERVICES, INC	Upfit	\$139,725 2,286
BU2020-00347	2/3/2020	8201 CONCORD MILLS BLVD CONCORD, NC 28027	POWERHOUSE RETAIL SERVICES, LLC	BEST BUY # 0268 (CONCORD MILLS) UPFIT-reflow of existing sales floor fixtures with some new fixtures.	\$90,000 4,961
BU2020-00363	2/4/2020	325 MCGILL AVE NW CONCORD, NC 28027	RITE LITE SIGNS, INC.	GIBSON MILLS PHASE 1 - SIGN INSTALLATION: 3 MONUMENT SIGNS AND 2 WALL/ROOF MOUNTED SIGNS	\$600,000 984
BU2020-00376	2/5/2020	446 BROOKWOOD AVE NE CONCORD, NC 28025	Empire Contracting	Construction of new 192' monopole communications tower on raw land	\$500 2,600
BU2020-00405	2/7/2020	267 N CANNON BLVD KANNAPOLIS, NC 28083	RITE LITE SIGNS, INC.	CHANGE-OUT EXISTING SIGN FACE AND EMC FOR JOCKO'S MINI GOLF - 21' 6" X 14' - D/F Illuminated Pole Sign w/ EMC	\$5,000 300
BU2020-00410	2/7/2020	703 PITTS SCHOOL RD NW CONCORD, NC 28027	WINDSOR CONTRACTINC, LLC	Demising wall, light structure modifications, Heating, Air Conditioning, Electrical and 2,500 sq. ft of Offices (SHELL PRB2018-02724)	\$4,000,000 16,000
BU2020-00413	2/7/2020	4291 SCHOOL HOUSE CMN HARRISBURG, NC 28075	Jack Donald	REAR WALL SIGN FOR SMILE SOLUTIONS DENTISTRY, SIGN AREA 15.6 SQ FT	\$0 16
BU2020-00433	2/10/2020	500 NEISLER RD CONCORD, NC 28025	BETACOM INCORPORATED	Remove (9) Antennas, Add (6) Antennas Remove (6) Radios, Add (6) Radios Remove Coax Cable, Add Hybrid Cable.	\$75,000 0
BU2020-00435	2/10/2020	3820 GARMON MILL RD MIDLAND, NC 28107	CARDINAL CONCRETE CORPORATION	Install a used Paint Booth in an existing building for the use of painting small parts, and for hobby use only.	\$25,000 420
BU2020-00461	2/11/2020	525 WAYFORTH RD NW CONCORD, NC 28027	EDGEWATER POOLS, LLC	Construction of a neighborhood pool, along with installation of associated equipment and piping	\$565,000 1,120
BU2020-00463	2/12/2020	2200 RUNNING BROOK DR KANNAPOLIS, NC 28081	CENTRAL BUILDERS, INC OF MEBANE	STORAGE BUILDING ON CONCRETE SLAB	\$109,375 300
BU2020-00465	2/12/2020	2200 RUNNING BROOK DR KANNAPOLIS, NC 28081	CENTRAL BUILDERS, INC OF MEBANE	STORAGE BUILDING ON CONCRETE SLAB	\$0 0
BU2020-00466	2/12/2020	2200 RUNNING BROOK DR KANNAPOLIS, NC 28081	CENTRAL BUILDERS, INC OF MEBANE	STORAGE BUILDING ON CONCRETE SLAB	\$0 0
BU2020-00467	2/12/2020	2200 RUNNING BROOK DR KANNAPOLIS, NC 28081	CENTRAL BUILDERS, INC OF MEBANE	STORAGE BUILDING ON CONCRETE SLAB	\$0 0
BU2020-00468	2/12/2020	2200 RUNNING BROOK DR KANNAPOLIS, NC 28081	CENTRAL BUILDERS, INC OF MEBANE	STORAGE BUILDING ON CONCRETE SLAB	\$0 0
BU2020-00469	2/12/2020	2200 RUNNING BROOK DR KANNAPOLIS, NC 28081	CENTRAL BUILDERS, INC OF MEBANE	STORAGE BUILDING ON CONCRETE SLAB	\$0 0
BU2020-00470	2/12/2020	2200 RUNNING BROOK DR KANNAPOLIS, NC 28081	CENTRAL BUILDERS, INC OF MEBANE	STORAGE BUILDING ON CONCRETE SLAB	\$0 0
BU2020-00471	2/12/2020	2200 RUNNING BROOK DR KANNAPOLIS, NC 28081	CENTRAL BUILDERS, INC OF MEBANE	STORAGE BUILDING ON CONCRETE SLAB	\$0 0
BU2020-00474	2/12/2020	8633 CONCORD MILLS BLVD CONCORD, NC 28027	RITE LITE SIGNS INC	Install new illuminated Tailored Smoke Cigar Lounge wall sign over tenant space front elevation. Connect to existing electrical circuit.(PRB2020-00347)	\$24,925 35

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2020 through End Date: 2/29/2020

BU2020-00475	2/12/2020	2401 POPLAR TENT RD CONCORD, NC 28027	RITE LITE SIGNS, INC.	2' x 5' Illuminated Wall Sign	\$5,000	10
BU2020-00500	2/13/2020	57 UNION ST S CONCORD, NC 28025	PINNACLE CONTRACTING INC	Rehabilitation of the historic former Cabarrus Savings Bank located at 51-57 Union Street S. in downtown Concord. The structure consists of an existing 5-story building at 57 Union Street S. and attached 2-story wing located at 51 Union Street S. The rehabilitated structure will contain white box retail space, office space and a future restaurant space on the first floor and 20 residential apartments on floors 1M - 5.	\$18,750,245	44,371
BU2020-00514	2/13/2020	4524 ENTERPRISE DR NW CONCORD, NC 28027	KAJIMA BUILDING & DESIGN GROUP INC	DNP Office Remodeling & Renovation Project -- Converting approximately 3470 SF existing warehouse into new office space. Then renovate existing office space which is approximately 7297 SF.	\$3,500,000	10,767
BU2020-00521	2/14/2020	1421 CONCORD PARKWAY PKWY N CONCORD, NC 28025	HORIZON RETAIL CONST INC	UP FIT	\$1,479,995	3,500
BU2020-00522	2/14/2020	788 CONCORD PKWY N CONCORD, NC 28027	SIGNS OF THE CAROLINA	The existing sign at Drive Time was damaged in an automobile accident. We have been contracted to replace the sign.	\$17,500	0
BU2020-00530	2/14/2020	3363 CLOVERLEAF PKWY KANNAPOLIS, NC 28083	SignArt Co, Inc	SIGN	\$200,000	222
BU2020-00545	2/18/2020	6166 GOLDEN OAK DR CONCORD, NC 28027	ANDREW ROBY INC	Pool house is new commercial construction and consists of restrooms, storage and a pool equipment room.	\$550,000	980
BU2020-00553	2/18/2020	13528 PLAZA RD EXT CHARLOTTE, NC 28215	SHELCO, LLC.	Interior upfit to a shell building for a medical office. MEP and Arch provided. No Civil work.	\$800,000	14,525
BU2020-00570	2/19/2020	5160 POPLAR TENT RD CONCORD, NC 28027	CANIPE CONSTRUCTION	Minor Alterations to existing building, including the removal of existing equipment, some cabinets and casework, the re-location of 1 existing door and installation of 1 new door. Demolition of two existing showers. NOTE: Change of Use only. No change of occupancy.	\$200,000	3,832
BU2020-00585	2/20/2020	160 INTERNATIONAL DR NW CONCORD, NC 28027	RP SIGNS	Non lit wall sign for BHC	\$14,000	17
BU2020-00586	2/20/2020	354 COPPERFIELD BLVD NE CONCORD, NC 28025	RP SIGNS	14.7 SQ FT wall sign for Orthopedic Urgent Care ELECTRICAL #SPES 24693 DAN HATLEY SIGN SERVICE	\$19,000	15
BU2020-00588	2/20/2020	5540 ROCKWELL RD ROCKWELL, NC 28138	HONEYCUTT PATRICIA GAIL	New building for toilet & storage rooms	\$100,000	448
BU2020-00591	2/21/2020	10595 ELLENWOOD RD HUNTERVILLE, NC 28078	NEW DIMENSIONS OUTDOOR SERVICES INC	Ellenwood Park Subdivision--Walls 1 and 2	\$230,000	0
BU2020-00592	2/21/2020	93 WILKINSON CT SE CONCORD, NC 28025	NEW DIMENSIONS OUTDOOR SERVICES INC	Wilkinson Court Townhomes Wall 1	\$80,000	1,560
BU2020-00593	2/21/2020	77 UNION ST S CONCORD, NC 28025	MESSER CONSTRUCTION CO	DEMO/ELEVATOR SHAFT PHASE 1	\$33,500,000	20,000
BU2020-00599	2/21/2020	9965 POPLAR TENT RD CONCORD, NC 28027	DAVID E LOOPER & COMPANY INC	Project consists of an endoscopy clinic with 10 exam rooms and an endoscopy procedure area with 2 endoscopy rooms. The clinic is separated from the procedure area with a 2 hour fire barrier.	\$5,000,000	12,319
BU2020-00603	2/21/2020	6065 BAYFIELD PKWY CONCORD, NC 28027	R. A. HEATH CONSTRUCTION, INC.	Interior Renovation of Existing Starbucks store. Scope of Work to include Architectural, Demolition, Electrical, and Plumbing.	\$489,000	1,622

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2020 through End Date: 2/29/2020

BU2020-00611	2/24/2020	357 CONCRESCERE PKWY KANNAPOLIS, NC 28083	WAYNE BROTHERS	wayne bros 220 linear foot of retaining wall	\$75,000	1,100
BU2020-00617	2/24/2020	141 UNION ST S CONCORD, NC 28025	SIGN ART	MONUMENT SIGN: Double faced internally illuminated ground mount main identity sign with tenant panels.	\$27,500	0
BU2020-00621	2/24/2020	416 N ROSE AVE KANNAPOLIS, NC 28083	Judah House of Praise Ministries - NEW OWNER	SHEETROCK REPAIR IN BASEMENT	\$500,000	2,500
BU2020-00628	2/25/2020	170 PITTS SCHOOL RD NW CONCORD, NC 28027	SINK TOWER ERECTION CO INC	Construct 180' Self Supporting tower with Mat & Pier foundation and shelter with slab foundation	\$1,273,700	2,500
BU2020-00635	2/25/2020	2420 SUPERCENTER DR NE KANNAPOLIS, NC 28083	PRIME RETAIL SERVICES, INC.	ADDING SEAFOOD COOLERS TO OGP AREA	\$75,000	250
BU2020-00637	2/25/2020	2200 S CANNON BLVD KANNAPOLIS, NC 28083	CHARLES SMITH	adding 9 foot tall, 30.25 sq ft sign with rock landscaped base monument sign	\$2,500	30
BU2020-00641	2/26/2020	1112 S CANNON BLVD KANNAPOLIS, NC 28083	VENTURE CONSTRUCTION COMPANY	EXTERIOR REPAINT, ACCESSIBILITY CHANGES TO RESTROOMS IF APPLICABLE, NEW FINISHES AND FURNITURE AT DINING AREA.	\$562,440	2,126
BU2020-00642	2/26/2020	2281 SPIDER DR NE CONCORD, NC 28083	VENTURE CONSTRUCTION COMPANY	Taco Bell~~EXTERIOR REPAINT, ACCESSIBILITY CHANGES TO RESTROOMS IF APPLICABLE, NEW FINISHES AND FURNITURE AT DINING AREA	\$599,870	2,788
BU2020-00647	2/27/2020	8400 AUTOMATION DR NW CONCORD, NC 28027	RANGER CONSTRUCTION COMPANY INC	THIS IS FOR 4 LEVELERS ONLY WILL ISSUE PERMIT FOR THE FULL JOB WHEN EVERYONE ON PRS AND PRB HAS APPROVED. IF YOU HAVE QUESTIONS SEE DAVID MCEACHERN	\$0	0
Total Plans Reviewed: 45					\$73,685,275	772,520

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly New Development Report

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Jurisdiction	Subdivision	AP#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Cabarrus County		APF2008-00118	HAYDEN McMAHON DEVELOPMENT INC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (plattng & permitting)	Single Family	1/23/2020	134	145	-11	1/15/2004	8/30/2013	51,456	25,862	34,304	111,622	-4,224	-2,123	-2,816	-9,163
Concord	171 CABARRUS	APF2019-00026	PATRICK RILEY	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			64	0	64			0	0	0	0	14,848	7,424	9,92	32,192
Concord	61 CABARRUS TOWNHOMES	APF2017-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Townhouse	3/15/2018	6	3	3			0.828	0.414	0.552	1.794	0.414	0.207	0.276	0.897
Concord	9339 DAVIDSON HIGHWAY TOWNHOMES	APF2015-00007	TRITT HARLEY D AND	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		100	0	100			13.8	6.9	9.2	29.9	13.8	6.9	9.2	29.9
Harrisburg	ABBINGTON PLACE	APF2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/7/2018	395	328	67		12/30/2015	151.68	76.235	101.12	329.035	25.728	12.931	17.152	55.811
Concord	ADDISON FIFTEEN20	APF2019-00007	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	ADDISON PARK	APF2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School			Construction Drawing Review	Age Restricted	10/16/2019	55	9	46			0	0	0	0	0	0	0	0
Kannapolis	AFTON RIDGE APARTMENTS	APF2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012		96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Cabarrus County	ALEXANDER ESTATES	APF2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Expired	Single Family	4/16/2018	19	1	18			7.296	3.667	4.864	15.827	6.912	3.474	4.608	14.994
Harrisburg	ALLBURN	APF2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School		Pending	Single Family		58	0	58			23.04	11.58	15.36	49.98	22.272	11.194	14.848	48.314
Concord	ALLEN FARM SUBDIVISION	APF2008-00058	MIKE SHEA	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Platting	Single Family	3/5/2020	452	319	133	11/20/2007		173.568	87.236	115.712	376.516	51.072	25.669	34.048	110.789
Concord	ANNSBOROUGH PARK	APF2019-00010	CHAD LLOYD	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	APOLLO REALTY PARTNERS CONCEPT	APF2019-00019	WES PLYLER	Jay M Robinson High School	HD Winkler Middle School	Charles A Boger Elementary School		Pending	Multi Family		96	0	96			0	0	0	0	22.272	11.136	14.88	48.288
Cabarrus County	ARBOR OAKS	APF2008-00138	KSIN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	7/18/2019	20	10	10	10/21/2002		7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	ARCHIBALD ROAD SUBDIVISION	APF2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	APF2018-00019	CHRIS McINTYRE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARENA COMMONS	APF2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		65	0	65			15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Cabarrus County	ASHEBROOK	APF2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	8/17/2009	105	96	9	5/21/1998		40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	APF2013-00007	FIFTH THIRD BANK	Concord High School	Concord Middle School	Royal Oaks Elementary School		Inactive	Single Family		256	0	256	4/22/2002		98.304	49.408	65.536	213.248	98.304	49.408	65.536	213.248
Kannapolis	AUSTIN CORNERS	APF2016-00023	DR Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family	3/5/2020	146	93	53			56.064	28.178	37.376	121.618	20.352	10.229	13.568	44.149
Kannapolis	AUTUMN CHASE	APF2014-00020	UNKOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		28	0	28	3/6/1991		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Kannapolis	AUTUMN CREST APARTMENTS	APF2014-00013	WYNNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Multi Family		87	0	87	8/20/2014		20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN AT MOREHEAD	APF2016-00011	ELLEDEGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Harrisburg	AUTUMN GLEN AT MOREHEAD	APF2016-00012	ELLEDEGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Denied	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	APF2008-00122	JERRY R MCSORLEY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		23	0	23			8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	APF2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		In Progress	Single Family	9/19/2017	42	40	2	10/2/2002	12/31/2010	16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Mt. Pleasant	BARRINGER'S TRACE	APF2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Cabarrus County	BECKENHAM	APF2008-00029	Charles F McDonald	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Platting	Single Family	9/5/2019	20	9	11	2/15/2007	2/15/2013	7.68	3.86	5.12	16.66	4.224	2.123	2.816	9.163
Concord	BEDFORD FARMS	APF2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (plattng & permitting)	Single Family	3/4/2020	166	119	47	7/18/2006	3/18/2016	63.744	32.038	42.496	138.278	18.048	9.071	12.032	39.151
Concord	BEECHWOOD PLACE	APF2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNHOMES	APF2017-00012	WINDSWPT FARMS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		39	0	39			4.554	2.277	3.036	9.867	5.382	2.691	3.588	11.661
Midland	BETHEL GLEN	APF2008-00141	TL HARRELL LAND DEVELOPMENT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	2/18/2020	193	167	26	10/16/2000		74.112	37.249	49.408	160.769	9.984	5.018	6.656	21.658
Concord	BILLINGS PROPERTY	APF2019-00027	EDWIN SUDDRETH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		58	0	58			23.04	11.58	15.36	49.98	22.272	11.194	14.848	48.314
Concord	BIRCHWOOD COMMONS	APF2014-00007	COOK FAMILY PARTNERSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Multi Family	6/8/2018	98	100	-2			22.736	11.368	15.19	49.294	-0.464	-0.232	-0.31	-1.006
Harrisburg	BLACKWELDER SUBDIVISION	APF2020-00004	SOUTH FORK VENTURES LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending	Single Family		71	0	71			0	0	0	0	16.472	8.236	11.005	35.713
Locust	BLUFFTON PARK	APF2020-00003	GUS SCHAD	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		15	0	15			0	0	0	0	3.48	1.74	2.325	7.545
Harrisburg	BLUME FAMILY FARM	APF2013-00001	Blume Family Farm, LLC/MI Homes	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	10/28/2019	297	313	-16		10/14/2015	114.048	57.321	76.032	247.401	-6.144	-3.088	-4.096	-13.328
Cabarrus County	BRANDON RIDGE	APF2008-00030	Craft Homes	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/17/2008	321	322	-1	11/18/2002		102	45	40	0	-0.232	-0.116	-0.155	-0.503
Kannapolis	BRANTLEY CREEK	APF2014-00014	UNKNOWN	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		All Lots Platted	Single Family	12/18/2017	74	64	10	5/5/1999		28.416	14.282	18.944	61.642	3.84	1.93	2.56	8.33
Kannapolis	BRANTLEY WOODS	APF2014-00018	UNKNOWN	Concord High School	Concord Middle School	Royal Oaks Elementary School		Closed-Built Out	Single Family	9/29/2008	79	64	15			30.336	15.247	20.224	65.807	5.76	2.895	3.84	12.495
Concord	BREAKWATER HIGHWAY 601	APF2020-00012	TOM MCLELLAN	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending	Single Family		332	0	332			0	0	0	0	77.024	38.512	51.46	166.996
Concord	BREAKWATER SUNVIEW	APF2020-00011	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School		Pending	Single Family		161	0	161			0	0	0	0	37.352	18.676	24.955	80.983
Harrisburg	BRIDGE POINTE	APF2008-00039	BILL WHITLEY	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/19/2016	199	189	10	9/20/2004	11/28/2014	76.416	38.407	50.944	165.767	3.84	1.93	2.56	8.33
Harrisburg	BRIDGE POINTE PHASE 6	APF2008-00174	Ric Killian	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active (plattng & permitting)	Single Family	2/17/2016	45	15	30	5/16/2006	5/16/2012	17.28	8.685	11.52	37.485	11.52	5.79	7.88	24.99
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	APF2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family	6/24/2019	144	144	0			33.408	16.704	22.32	72.432	0	0	0	0
Harrisburg	BROOKDALE COMMONS	APF2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	8/3/2015	230	230	0		6/25/2016	88.32	44.39	58.88	191.59	0	0	0	0
Harrisburg	BROOKDALE VILLAGE	APF2008-00032	EVOLVE CONSTRUCTION LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Approved	Townhouse	10/15/2013	72	1	71	9/12/2016	9/12/2018	9.936	4.968	6.624	21.528	9.798	4.899	6.532	21.229
Concord	BROOKE POINTE MANOR RETIREMENT COMMUNITY	APF2011-00002	CATHERINE F. CONNORS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Age Restricted		66	0	66	12/20/2011		0	0	0	0	0	0	0	0
Concord	BROOKVUE	APF2008-00056	BROOKVUE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plattng & permitting)	Single Family	5/4/2017	342	261	81	10/20/2009	12/31/2015	131.328	66.006	87.552	284.886	31.104	15.633	20.736	67.473
Concord	BROWN MILL LOFTS	APF2016-00015	Mark T. Wright	Jay M Robinson High School	HD Winkler Middle School																		

Jurisdiction	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	CHRISTENBURY VILLAGE	APF2008-00062	Scott H. Binder	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Building Permitting	Single Family	9/29/2015	485	528	-41	2/15/2005	1/5/2016	186.24	93.605	124.16	404.005	-15.744	-7.913	-10.436	-34.153
Concord	CHRISTENBURY VILLAGE MULTI-FAMILY	APF2017-00038	CHRISTENBURY INVESTORS LLC	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Multi Family		160	0	160			37.12	18.56	24.8	80.48	37.12	18.56	24.8	80.48
Harrisburg	CHURCHILL FARMS	APF2014-00001	Meritage Homes	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		In Progress	Single Family	1/8/2018	110	105	5			42.24	21.23	28.16	91.63	1.92	0.965	1.28	4.165
Kannapolis	COLDWATER RIDGE APARTMENTS	APF2016-00026	DFB COMMERCIAL	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		60	0	60			13.92	6.96	9.3	30.18	13.92	6.96	9.3	30.18
Cabarrus County	COLONIAL HILLS	APF2008-00143	PACAJERY REALTY, LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		All Lots Platted	Single Family	6/1/2017	144	104	40	6/20/1996		55.296	27.792	36.864	119.952	15.36	7.72	10.24	33.32
Concord	CONCORD HEIGHTS	APF2017-00028	THOMAS GROUP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	10/5/2016	174	120	54			40.368	20.184	26.97	87.522	12.528	6.264	8.37	27.162
Concord	CONCORD MILLS APARTMENTS	APF2017-00017	PALISADES PROPERTIES INC	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Pending	Single Family		192	0	192			73.728	37.056	49.152	159.936	73.728	37.056	49.152	159.936
Cabarrus County	CONCORD PARKWAY SOUTH APARTMENTS	APF2019-00032	STEVE WEBB	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			336	0	336			0	0	0	0	77.952	38.976	52.08	169.008
Concord	CONCORD RIDGE	APF2008-00185	Robert Nixon	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Multi Family	11/21/2017	360	288	72		3/29/2013	83.52	41.76	55.8	181.08	16.704	8.352	11.16	36.216
Concord	COPPERFIELD APARTMENTS	APF2016-00021	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Multi Family		360	0	360			83.52	41.76	55.8	181.08	83.52	41.76	55.8	181.08
Concord	COPPERFIELD TOWNHOMES	APF2017-00027	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Kannapolis	COTTAGE COVE PARK	APF2008-00153	NO APPLICANT					Void			0	0	0			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG	APF2014-00009	CH LAND NO 2 (ROBINSON CH RD)	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	3/23/2015	23	19	4			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE 2	APF2015-00003	ADAM FIORENZA	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted		24	0	24			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE III	APF2017-00003	NEWSTYLE COMMUNITIES	Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	10/23/2019	4	4	0			1.536	0.772	1.024	3.332	0	0	0	0
Harrisburg	COVENTRY	APF2008-00154	CROSLAND COVENTRY, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	1/11/2005	137	128	9	6/12/2000	6/21/2002	52.608	26.441	35.072	114.121	3.456	1.737	2.304	7.497
Concord	COX MILL SITE LENNAR	APF2017-00019	HEFNER ERIC VONN & WF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		101	0	101			38.784	19.493	25.856	84.133	38.784	19.493	25.856	84.133
Concord	COX MILLS ROAD MIXED USE NEIGHBORHOOD	APF2019-00012	CAREN WINGATE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		85	0	85			0	0	0	0	32.64	16.405	21.76	70.805
Kannapolis	CRESCENT APARTMENTS AT KANNAPOLIS	APF2008-00119	C. JASON MC ARTHUR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		580	0	580	2/2/2007		134.56	67.28	89.9	291.74	134.56	67.28	89.9	291.74
Concord	CRESCENT CIRCLE @ CONCORD MILLS	APF2008-00060	JACK SIDARI	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	7/6/2012	624	624	0	1/16/2007		144.768	72.384	96.72	313.872	0	0	0	0
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	APF2013-00012	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		119	0	119	2/2/2007		45.696	22.967	30.464	99.127	45.696	22.967	30.464	99.127
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	APF2013-00011	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Townhouse		145	0	145	2/2/2007		20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	CRYSTAL CREEK PHASE 2	APF2009-00010	CRYSTAL CREEK	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family		226	0	226		12/31/2013	86.784	43.618	57.856	188.258	86.784	43.618	57.856	188.258
Concord	DALTON WOODS	APF2017-00043	CHRIS MCINTYRE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		26	0	26			0	0	0	0	6.032	3.016	4.03	13.078
Concord	Davco Multi-family Project	APF2010-00008	Jeff Carpenter	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		336	0	336			77.952	38.976	52.08	169.008	77.952	38.976	52.08	169.008
Concord	DAVIDSON VILLAGES	APF2018-00015	SUSHANTH CHARABUDDI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Single Family		61	0	61			0	0	0	0	14.152	7.076	9.455	30.683
Harrisburg	DAVIS CREEK	APF2017-00047	ANDREW STRONG	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending	Single Family		48	0	48			0	0	0	0	11.136	5.568	7.44	24.144
Midland	DEER RUN	APF2008-00181	David Eudy	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plattng & permitting)	Single Family	9/26/2019	59	25	34	6/3/2008	12/31/2012	22.656	11.327	15.104	49.147	13.056	6.562	8.704	28.322
Kannapolis	DEMONSTRATION PROJECT	APF2016-00027	CITY OF KANNAPOLIS	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family	7/25/2017	280	280	0			0	0	0	0	0	0	0	0
Concord	DILEEN DRIVE SUBDIVISION	APF2017-00031	BLUE PURE LIFE LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		90	0	90			34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Concord	DOUGLAS AVENUE TOWNHOMES	APF2019-00003	DOOBAY SANGSTER	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Single Family		11	0	11			0	0	0	0	2.552	1.276	1.705	5.533
Harrisburg	DR HORTON LOWER ROCKY RIVER	APF2016-00010	DR HORTON	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Void	Single Family		458	0	458			175.872	88.394	117.248	381.514	175.872	88.394	117.248	381.514
Concord	DREAMING CREEK SINGLE FAMILY	APF2019-00018	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		90	0	90			0	0	0	0	34.56	17.37	23.04	74.97
Concord	DREAMING CREEK TOWNHOMES	APF2019-00017	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Townhouse		64	0	64			0	0	0	0	8.832	4.416	5.888	19.136
Midland	EDEN ROCK	APF2008-00155	LEONARD STOGNER	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Void	Single Family	11/15/2006	5	5	0			1.92	0.965	1.28	4.165	0	0	0	0
Concord	EDENTON AT COX MILL	APF2016-00006	HOOKS BEVERLY D	Cox Mill High School	Harris Road Middle School	Bethel Elementary School		Pending	Single Family		106	0	106			40.704	20.458	27.136	88.298	40.704	20.458	27.136	88.298
Concord	EDISON SQUARE	APF2008-00183	Mike Shea	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active (plattng & permitting)	Townhouse	5/8/2018	168	156	12	6/20/2006	3/18/2016	23.184	11.592	15.456	50.232	1.656	0.828	1.104	3.588
Harrisburg	ELLEDGE MOREHEAD ROAD SUBDIVISION	APF2016-00009	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Void	Single Family		181	0	181			69.504	34.933	46.336	150.773	69.504	34.933	46.336	150.773
Concord	ELLENWOOD CONCEPTUAL PLAN	APF2018-00007	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Sketch			35	0	35			0	0	0	0	8.12	4.06	5.425	17.605
Kannapolis	ELOISE B FREEZE (ROWAN)	APF2018-00001	ELOISE B FREEZE	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Pending			6	0	6			0	0	0	0	1.392	0.696	0.93	3.018
Concord	EMERY VILLAGE APARTMENTS	APF2018-00006	LOUKOS CHRISTOPHER A	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending		1/3/2020	90	132	-42			0	0	0	0	-9.744	-4.872	-6.51	-21.126
Harrisburg	ESSEX HOMES	APF2017-00040	ESSEX HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Age Restricted		84	0	84			0	0	0	0	0	0	0	0
Concord	EUDY CONSTRUCTION	APF2017-00037	PHILIP EUDY	Concord High School	Concord Middle School	Weddington Hills Elementary School		Pending	Single Family		7	0	7			2.688	1.351	1.792	5.831	2.688	1.351	1.792	5.831
Harrisburg	FARMINGTON PATIO HOMES	APF2017-00011	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		50	0	50			19.2	9.65	12.8	41.65	19.2	9.65	12.8	41.65
Harrisburg	FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012	52.608	26.441	35.072	114.121	0.384	0.193	0.256	0.833
Harrisburg	FARMINGTON TOWNHOMES	APF2017-00010	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Townhouse		190	0	190			26.22	13.11	17.48	56.81	26.22	13.11	17.48	56.81
Harrisburg	FENTON DELL	APF2008-00080	CF LITTLE DEVELOPMENT CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/10/2019	95	85	10	9/20/2004	5/15/2014	36.48	18.335	24.32	79.135	3.84	1.93	2.56	8.33
Harrisburg	FENTON DELL PHASES 2 & 3	APF2008-00173	Little	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	11/23/2015	55	2	53	9/20/2004	5/29/2016	21.12	10.615	14.08	45.815	20.352	10.229	13.568	44.149
Cabarrus County	FIELDSTONE SUBDIVISION	APF2008-00086	DAVID McDONALD	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		All Lots Platted	Single Family	2/12/2020	108	78	30	1/20/2005		41.472	20.844	27.648	89.964	11.52	5.79	7.68	24.99
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN SFD	APF2019-00030	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			382	0	382			0	0	0	0	88.624	44.312	59.21	192.146
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN TH	APF2019-00031	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			221												

Jurisdiction	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Units Available	Dev Order Approved	DO Leg. Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total	
Harrisburg	HARRISBURG VILLAGE SINGLE FAMILY	APF2016-00003	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family		15	0	0	0			19,584	9,843	13,056	42,483	19,584	9,843	13,056	42,483	
Harrisburg	HARRISBURG VILLAGE TOWNHOMES	APF2016-00002	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Townhouse		207	0	207	0			28,566	14,283	19,044	61,893	28,566	14,283	19,044	61,893	
Concord	HAVEN AT ROCKY RIVER	APF2015-00009	LICARI JOHN MARSHALL	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		140	0	140	0			53.76	27.02	35.84	116.62	53.76	27.02	35.84	116.62	
Concord	HAVENBROOK	APF2008-00046	unknown	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	9/4/2007	225	224	1	0			86.4	43.425	57.6	187.425	0.384	0.193	0.256	0.833	
Cabarrus County	Hawick Commons	APF2008-00166	The Mulvaney Group Ltd.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	12/12/2006	162	86	76	0			62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308	
Cabarrus County	HAWKS RIDGE	APF2008-00055	Randal Scribner	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		164	0	164	10/18/2007	10/17/2013		62.976	31.652	41.984	136.612	62.976	31.652	41.984	136.612	
Harrisburg	HAWTHORNE	APF2008-00130	KEVIN HALL, PE	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	3/4/2020	104	91	13	0	11/14/2008	6/9/2016	39.936	20.072	26.624	86.632	4.992	2.509	3.328	10.829	
Kannapolis	HAWTHORNE AT KANNAPOLIS	APF2016-00022	JACO PROPERTIES INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family		224	0	224				51.968	25.984	34.72	112.672	51.968	25.984	34.72	112.672	
Concord	HEARTHWOOD	APF2008-00051	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	8/18/2016	99	112	-13	7/15/2004	12/31/2015		31.482	13.761	12.276	57.519	-4.992	-2.509	-3.328	-10.829	
Harrisburg	HEATHERSTONE	APF2008-00082	PARKER ORLEANS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	5/19/2008	174	153	21	9/17/2001	7/26/2007		66.816	33.582	44.544	144.942	8.064	4.053	5.376	17.493	
Cabarrus County	HENDRICK MOTORSPORTS COMPLEX	APF2008-00161	NO APPLICANT					Void			0	0	0				0	0	0	0	0	0	0	0	0
Concord	HENSLEY VILLAGE	APF2017-00033	KEN ORNDORFF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		91	0	91				9.936	4.968	6.624	21.528	12.558	6.279	8.372	27.209	
Kannapolis	HERITAGE OAKS ESTATES	APF2008-00162	NO APPLICANT	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pre APFO	Single Family		25	0	25				9.6	4.825	6.4	20.825	9.6	4.825	6.4	20.825	
Concord	HERITAGE RIDGE AT MOSS CREEK	APF2016-00001	INAARA LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		84	0	84				32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972	
Concord	Highland Creek	APF2008-00147	Westbrook Highland Creek, LLC/Rhein	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	3/23/2016	1200	1151	49	11/19/2001			460.8	231.6	307.2	999.6	18.816	9.457	12.544	40.817	
Concord	HODGES PROPERTY - NIBLOCK HOMES	APF2019-00029	KEN FOSTER	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			40	0	40				0	0	0	0	9.28	4.64	6.2	20.12	
Harrisburg	HOLCOMBE WOODS	APF2014-00022	US Developers LLC/Land Design	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Platting	Single Family	3/4/2020	420	203	217				161.28	81.06	107.52	349.86	83.328	41.881	55.552	180.761	
Harrisburg	HOWIE PROPERTY	APF2018-00012	YARBROUGH-WILLIAMS & HOULE, INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Void			76	0	76				0	0	0	0	17.632	8.816	11.78	38.228	
Harrisburg	HOWIE PROPERTY	APF2018-00016	YARBROUGH	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Void			76	0	76				0	0	0	0	17.632	8.816	11.78	38.228	
Kannapolis	HUGH HILL	APF2018-00003	DAVID MILLER REALTY & INVESTMENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active Building Permitting	Single Family	2/7/2020	0	10	-10				0	0	0	0	-3.84	-1.93	-2.56	-8.33	
Concord	HUNTON FOREST	APF2017-00009	Steven Wilson	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family	3/11/2020	361	198	163				138.624	69.673	92.416	300.713	62.592	31.459	41.728	135.779	
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY ATTACHED	APF2019-00039	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			132	0	132				0	0	0	0	30.624	15.312	20.46	66.396	
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY DETACHED	APF2019-00038	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			141	0	141				0	0	0	0	32.712	16.356	21.855	70.923	
Kannapolis	Integra Springs Kellswater Bridge	APF2009-00013	GLK Group, LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	7/17/2009	312	286	26	7/14/2009	12/31/2011		72.384	36.192	48.36	156.936	6.032	3.016	4.03	13.078	
Kannapolis	JACOB'S RIDGE	APF2008-00033	YATES PROPERTIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	11/12/2019	27	20	7	1/20/2003			10.368	5.211	6.912	22.491	2.688	1.351	1.792	5.831	
Kannapolis	JEFF & LAURA GRAY	APF2018-00004	JEFFREY GRAY	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending			4	0	4				0	0	0	0	0.928	0.464	0.62	2.012	
Cabarrus County	Jensen	APF2008-00168	Charlie Duke	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	10/25/2005	6	6	0				2.304	1.158	1.536	4.998	0	0	0	0	
Kannapolis	KANNAPOLIS PARKWAY SINGLE FAMILY	APF2016-00004	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		166	0	166				63.744	32.038	42.496	138.278	63.744	32.038	42.496	138.278	
Kannapolis	KANNAPOLIS PARKWAY TOWNHOMES	APF2016-00005	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		133	0	133				18.354	9.177	12.236	39.767	18.354	9.177	12.236	39.767	
Concord	KASEN BLUFF	APF2008-00094	DARYL SUTHER	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		12	0	12	4/17/2007	4/17/2013		4.608	2.316	3.072	9.996	4.608	2.316	3.072	9.996	
Kannapolis	KELLSWATER BRIDGE	APF2008-00117	L-STAR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (platting & permitting)	Single Family	2/28/2020	960	465	495	10/27/2011	10/27/2026		368.64	185.28	245.76	799.68	190.08	95.535	126.72	412.335	
Harrisburg	KENSINGTON FOREST	APF2008-00102	NIBLOCK DEVELOPMENT CORP	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	8/7/2018	188	184	4	11/4/2006	12/17/2013		72.192	36.284	48.128	156.604	1.536	0.772	1.024	3.332	
Harrisburg	LANDON	APF2008-00129	KIM LOCATIS	Jay M Robinson High School	J N Fries Middle School	Pitt School Road Elementary School		Void	Townhouse		109	0	109	3/20/2006	3/20/2012		15.042	7.521	10.028	32.591	15.042	7.521	10.028	32.591	
Concord	LANSTONE	APF2008-00093	UNKNOWN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/12/2015	39	35	4				14.976	7.527	9.984	32.487	1.536	0.772	1.024	3.332	
Concord	LANTANA	APF2015-00004	RANKIN KIRKSEY C	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	3/4/2020	88	61	27				33.792	16.984	22.528	73.304	10.368	5.211	6.912	22.491	
Concord	LAUREL PARK	APF2008-00099	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Single Family	8/21/2019	709	690	19		12/31/2015		272.256	136.837	181.504	590.597	7.296	3.667	4.864	15.827	
Concord	LAUREL PARK PHASE 3	APF2008-00098	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Void	Single Family		15	0	15				5.76	2.895	3.84	12.495	5.76	2.895	3.84	12.495	
Concord	LAUREL PARK PHASES 4-6	APF2008-00097	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Void	Single Family		257	2	255	3/15/2005	5/15/2012		98.688	49.601	65.792	214.081	97.92	49.215	65.28	212.415	
Concord	LEGACY APARTMENTS	APF2014-00011	COBLE FAMILY FARM LTD PTRNSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	3/27/2015	344	332	12				79.808	39.904	53.32	173.032	2.784	1.392	1.86	6.036	
Harrisburg	LITCHFIELD VILLAGE	APF2008-00125	LENNAR COMMUNITIES OF CHARLOTTE, IN	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/12/2011	150	161	-11	1/18/2005	9/14/2013		57.6	28.95	38.4	124.95	-4.224	-2.123	-2.816	-9.163	
Concord	LITTLE TEXAS, LLC	APF2008-00175	Matthew P. Jones	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		224	0	224				86.016	43.232	57.344	186.592	86.016	43.232	57.344	186.592	
Concord	LOWER ROCKY RIVER PROPERTIES	APF2019-00008	SARA SHIRLEY	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		0	0	0				0	0	0	0	0	0	0	0	
Harrisburg	LOWER ROCKY RIVER ROAD	APF2018-00031	GROUP	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Void	Single Family		230	0	230				88.32	44.39	58.88	191.59	88.32	44.39	58.88	191.59	
Concord	LUCKY DRIVE SITE	APF2018-00032	EDDIE MOORE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		0	0	0				0	0	0	0	0	0	0	0	
Concord	Lymere Subdivision	APF2016-00017	OXFORD LAND SALES INC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		117	0	117				44.928	22.581	29.952	97.461	44.928	22.581	29.952	97.461	
Concord	MAGNOLIA CROSSING	APF2008-00079	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	10/15/2019	44	35	9	5/12/2005	12/31/2013		13.992	6.116	5.456	25.564	3.456	1.737	2.304	7.497	
Harrisburg	MAGNOLIA SPRINGS	APF2008-00128	SATURDAY INVESTMENTS, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	4/14/2008	190	190	0	6/19/2003	6/26/2012		72.96	36.67	48.64	158.27	0	0	0	0	
Kannapolis	MALLARD POINTE ESTATES	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57				82.56	41.495	55.04	179.095	21.888	11.001			

Jurisdiction	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Date	DO Leg. Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	ODELL CORNER	APF2016-00014	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		34	0	0				11,592	5,796	7,728	25,116	11,592	5,796	7,728	25,116
Cabarrus County	ODELL PLACE	APF2008-00144	Howard R Hurlocker	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	8/21/2007	5	12	-7	1/15/2004			1.92	0.965	1.28	4.165	-2.688	-1.351	-1.792	-5.831
Concord	OLD HOLLAND APARTMENTS	APF2016-00020	OLD HOLLAND ROAD LLC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		328	0	328				76,096	38,048	50,84	164,984	76,096	38,048	50,84	164,984
Cabarrus County	OLIVE WOODS	APF2010-00006	EMILY R CLINE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		All Lots Platted	Single Family	2/28/2018	5	4	1	10/21/2010	12/31/2012		1.92	0.965	1.28	4.165	0.384	0.193	0.256	0.833
Concord	OXFORD COMMONS	APF2008-00085	FRANK STRAZULLA, PORTRAIT HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Active Building Permitting	Townhouse	10/15/2007	105	86	19	4/18/2006	12/31/2013		14.49	7.245	9.66	31,395	2,622	1,311	1,748	5,681
Cabarrus County	PARK CREEK	APF2013-00002	Keith Wayne	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	10/22/2019	198	63	135				76,032	38,214	50,688	164,934	51,84	26,055	34,56	112,455
Cabarrus County	PARK CREEK PHASE 3	APF2008-00034	CARL ANDERSON	Jay M Robinson High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		45	0	45	11/20/2008	12/31/2013		17.28	8.685	11.52	37,485	17.28	8.685	11.52	37,485
Concord	PARK PLACE	APF2008-00059	Craft Development	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	5/3/2016	131	133	-2	1/27/2003	12/31/2011		50.304	25.283	33.536	109,123	-0.768	-0.386	-0.512	-1.666
Cabarrus County	Parkland Ventures MHP	APF2017-00020	FUTURE MHC NC LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending	Single Family		90	0	90				34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Cabarrus County	PARKSIDE AT SKYBROOK	APF2020-00001	SCOTT WILSON	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			57	0	57				0	0	0	0	13,224	6,612	8,835	28,671
Concord	PARKSIDE AT SKYBROOK VILLAGE	APF2018-00011	SKYBROOK LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	8/23/2018	50	45	5				19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165
Concord	PARKSIDE AT SKYBROOK VILLAGE	APF2008-00067	SKYBOOK, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Platting	Single Family	8/23/2018	50	45	5	1/16/2007	1/17/2016		19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165
Concord	PARKVIEW	APF2009-00005	Real Value Development Inc.	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family	8/31/2016	195	31	164				74.88	37.635	49.92	162,435	62,976	31,652	41,984	136,612
Kannapolis	PARKWAY COMMONS	APF2008-00107	AMERICAN DEVELOPMENT INDUSTRIES, INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		532	0	532	5/23/2007	10/27/2013		123,424	61,712	82.46	267,596	123,424	61,712	82.46	267,596
Kannapolis	PELHEM POINTE	APF2008-00041	Ryland Homes	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	10/23/2015	113	103	10	3/17/2008	9/15/2013		43.392	21.809	28.928	94,129	3.84	1.93	2.56	8.33
Concord	PENDELTON	APF2008-00069	PENDELTON / CONCORD PARTNER, LLC	Cox Mill High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	3/6/2020	88	102	-14	5/15/2007	12/31/2013		33.792	16.984	22.528	73,304	-5.376	-2.702	-3.584	-11.662
Concord	PENDELTON MULTI-FAMILY UNITS	APF2010-00002	PENDELTON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Multi Family	4/30/2018	90	32	58				20.88	10.44	13.95	45.27	13,456	6,728	8.99	29,174
Harrisburg	PHARR MILL NEIGHBORHOOD	APF2019-00022	DPR ASSOCIATES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0
Kannapolis	Piedmont Concord Lake	APF2009-00009	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		400	0	400		6/22/2014		92.8	46.4	62	201.2	92.8	46.4	62	201.2
Kannapolis	Piedmont Concord Lake	APF2014-00012	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		120	0	120		6/22/2014		27.84	13.92	18.6	60.36	27.84	13.92	18.6	60.36
Kannapolis	PINE CREEK	APF2013-00008	PINE CREEK DEVELOPERS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	10/25/2019	58	29	29				22.272	11.194	14.848	48,314	11.136	5.597	7.424	24,157
Concord	PINE GROVE CHURCH ROAD SITE	APF2018-00022	PETER TATGE	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		319	0	319				122,496	61,567	81,664	265,727	122,496	61,567	81,664	265,727
Concord	PIPER LANDING SFA	APF2019-00034	CHRIS TODD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			268	0	268				0	0	0	0	62,176	31,088	41.54	134,804
Concord	PIPER LANDING SFD	APF2019-00024	JEREMY HORTON	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			66	0	66				0	0	0	0	15,312	7,656	10.23	33,198
Concord	PITTS SCHOOL ROAD DEVELOPMENT - MULTIFAMILY	APF2020-00009	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			300	0	300				0	0	0	0	69.6	34.8	46.5	150.9
Concord	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY ATTACHED	APF2020-00008	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			201	0	201				0	0	0	0	46,632	23,316	31,155	101,103
Concord	PITTS SCHOOL ROAD SUBDIVISION	APF2017-00034	MATTHEW McWILLIAMS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending	Single Family		29	0	29				18.816	9.457	12.544	40,817	11.136	5.597	7.424	24,157
Concord	PLEASANT OAKS	APF2008-00047	KISER DEVELOPMENT COMPANY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	3/5/2020	170	148	22	2/21/2005	8/17/2015		65.28	32.81	43.52	141,61	8.448	4.246	5.632	18,326
Concord	Poplar Cove Subdivision	APF2016-00016		Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active Platting	Single Family	2/21/2020	23	17	6				8.832	4.439	5.888	19,159	2,304	1,158	1,536	4,998
Concord	POPLAR CROSSING COMMONS ADULT LIVING CENTER	APF2012-00003	Workforce Homestead, Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Age Restricted Development	Age Restricted		66	0	66				9.9	3.63	4.752	18,282	0	0	0	0
Concord	POPLAR POINT TOWNHOMES	APF2017-00032	JEFF REASONR	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		36	0	36				4.968	2.484	3.312	10,764	4.968	2.484	3.312	10,764
Concord	POPLAR TENT OAKS	APF2016-00019	Fred Matrulli	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	3/11/2020	93	24	69				35.712	17.949	23,808	77,469	26,496	13,317	17,664	57,477
Cabarrus County	PORTERS LANDING	APF2008-00057	NO APPLICANT	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	94	195	-101	4/19/1999			36,096	18,142	24,064	78,302	-38,784	-19,493	-25,856	-84,133
Concord	PRESPRO CUSTOM HOMES	APF2019-00013	PAUL CAMPBELL	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		30	0	30				11.52	5.79	7.68	24,99	11.52	5.79	7.68	24,99
Concord	PRESPRO FLOWES STORE	APF2017-00025	PRESPRO	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		122	0	122				47.616	23.932	31,744	103,292	46,848	23,546	31,232	101,626
Harrisburg	PROVIDENCE MANOR	APF2008-00106	L & R DEVELOPMENT, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	3/22/2007	149	57	92	12/15/2003	12/29/2007		57,216	28,577	38,144	124,117	35,328	17,756	23,552	76,636
Concord	PROVINCE GREEN	APF2008-00074	UNKNOW	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	7/14/2015	61	51	10				23,424	11,773	15,616	50,813	3.84	1.93	2.56	8.33
Concord	RAMSGATE	APF2008-00070	UNKNOW	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Expired	Single Family	11/8/2017	224	241	-17				86,016	43,232	57,344	186,592	-6,528	-3,281	-4,352	-14,161
Kannapolis	RED CEDAR LANDING	APF2014-00017	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		150	0	150	10/1/2014			34.8	17.4	23.25	75.45	34.8	17.4	23.25	75.45
Kannapolis	REDWOOD KANNAPOLIS PARKWAY	APF2020-00002	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			166	0	166				0	0	0	0	38,512	19,256	25.73	83,498
Concord	RIDGES AT CONCORD	APF2008-00072	QUAIL HAVEN DEVELOPMENT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		551	0	551	4/18/2006	12/31/2010		211,584	106,343	141,056	458,983	211,584	106,343	141,056	458,983
Kannapolis	RIVER POINTE AT DAVIDSON	APF2013-00014	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	9/4/2013	444	0	444				170,496	85,692	113,664	369,852	170,496	85,692	113,664	369,852
Cabarrus County	RIVERBEND	APF2008-00078	GREATHORN PROPERTIES	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family		28	0	28	12/20/2007	12/19/2013		10,752	5,404	7,168	23,324	10,752	5,404	7,168	23,324
Concord	RIVERWALK	APF2008-00044	unknown	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Single Family	8/2/2019	488	529	-41				187,392	94,184	124,928	406,504	-15,744	-7,913	-10,496	-34,153
Concord	ROBERTA CROSSING	APF2014-00003	LIVE WELL HOMES	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	7/27/2015	55	1	54		5/20/2016		21.12	10,615	14.08	45,815	20,736	10,422	13,824	44,982
Concord	ROBERTA MEADOWS	APF2008-00075	PITTS SCHOOL, LLC / TIM HUNTLEY	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Approved	Single Family	2/24/2020	33	25	8	6/20/2006	6/20/2012		12,672	6,369	8,448	27,489	3,072	1,544	2,048	6,684
Concord	ROBERTA RIDGE SUBDIVISION	APF2016-00007	BLACKWELDER FANNIE B	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active Platting	Single Family	3/4/2020	206	145	61				79,104	39,758	52,736	171,598	23,424	11,773	15,616	50,813
Concord	ROBERTA ROAD SUBDIVISION SOUTH	APF2017-00042	PULTE HOMES	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Void	Single Family		28													

Jurisdiction	Subdivision	App#	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg. Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Cabarrus County	St. Andrews Phase 7	APF2008-00171	Danny Bost					Void	Single Family		35	0	35			13.44	6.755	8.96	29.155	13.44	6.755	8.96	29.155
Harrisburg	STALLINGS FARM	APF2008-00037	JOE M STALLINGS ET. AL.	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/29/2014	21	48	-27		4/18/2004	8.064	4.053	5.376	17.493	-10.368	-5.211	-6.912	-22.491
Harrisburg	STALLINGS FARM PHASE 5	APF2008-00126	VERNON BURRIS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/31/2013	35	26	9	6/21/2004	12/22/2007	13.44	6.755	8.96	29.155	3.456	1.737	2.304	7.497
Cabarrus County	STALLINGS GLEN	APF2010-00004	CHRISTOPHER PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	8/1/2019	29	67	-38			11.136	5.597	7.424	24.157	-14.592	-7.334	-9.728	-31.654
Harrisburg	STALLINGS ROAD SUBDIVISION	APF2018-00013	ROBERT W NIXON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Single Family		191	0	191			73.344	36.863	48.896	159.103	73.344	36.863	48.896	159.103
Concord	STILLWATER	APF2008-00048	BRIAN LAYTON & JAMES D. LINKER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School		Void	Single Family		6	0	6	2/20/2007	2/20/2013	2.304	1.158	1.536	4.998	2.304	1.158	1.536	4.998
Kannapolis	STONEWOOD TOWNHOMES	APF2017-00035	COLE JENEST & STONE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		22	0	22			3.036	1.518	2.024	6.578	3.036	1.518	2.024	6.578
Cabarrus County	SUGAR HILL SUBDIVISION	APF2014-00010	JBR CUSTOM HOMES INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		9	0	9	11/12/2014	11/12/2016	3.456	1.737	2.304	7.497	3.456	1.737	2.304	7.497
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	APF2020-00007	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			152	0	152			0	0	0	0	35.264	17.632	23.56	76.456
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	APF2020-00006	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			220	0	220			0	0	0	0	51.04	25.52	34.1	110.66
Kannapolis	Summers Walk	APF2009-00006	FC SUMMERS WALK LLC A NC LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		99	0	99	1/27/2014		38.016	19.107	25.344	82.467	38.016	19.107	25.344	82.467
Concord	THE ARBORS	APF2019-00028	GINGER MOORE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			22	0	22			0	0	0	0	5.104	2.552	3.41	11.066
Cabarrus County	THE BLUFFS AT MILL BRIDGE	APF2008-00076	HARTSELL BROTHERS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	9/19/2019	20	11	9	5/18/2006	5/17/2012	7.68	3.86	5.12	16.66	3.456	1.737	2.304	7.497
Cabarrus County	THE ENCLAVE AT TIMBER RIDGE	APF2008-00109	Metrolina Development Corp.	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	12/9/2019	21	15	6	8/18/2005		8.064	4.053	5.376	17.493	2.304	1.158	1.536	4.998
Kannapolis	THE FALLS (ROWAN COUNTY)	APF2017-00004	B & C LAND HOLDINGS	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active (plattng & permitting)	Single Family	3/4/2020	203	120	83			77.952	39.179	51.968	169.099	31.872	16.019	21.248	69.139
Kannapolis	The Farm at Riverpointe	APF2008-00152	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plattng & permitting)	Single Family	4/13/2016	805	438	367	10/18/1999	1/21/2016	309.12	155.365	206.08	670.565	140.928	70.831	93.952	305.711
Kannapolis	THE GRAND	APF2008-00112	MCCLAIN, BARR & ASSOCIATES, SCOTT NEELY AND STEVE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	1/30/2009	240	258	-18	2/7/2007		55.68	27.84	37.2	120.72	-4.176	-2.088	-2.79	-9.054
Kannapolis	The Meadows	APF2009-00008	Todd Meckley	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School	Kannapolis Intermediate School	Void			0	0	0			0	0	0	0	0	0	0	0
Concord	THE MILLS AT ROCKY RIVER - MULTIFAMILY	APF2019-00001	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Multi Family	8/24/2015	300	8	292			69.6	34.8	46.5	150.9	67.744	33.872	45.26	146.876
Concord	THE MILLS AT ROCKY RIVER - TOWNHOMES	APF2019-00002	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Townhouse		125	0	125			17.25	8.625	11.5	37.375	17.25	8.625	11.5	37.375
Concord	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	APF2010-00003	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (plattng & permitting)	Multi Family	4/15/2014	347	2	345		7/12/2016	80.504	40.252	53.785	174.541	80.04	40.02	53.475	173.535
Concord	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	APF2008-00151	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (plattng & permitting)	Single Family	3/6/2020	853	721	132	12/15/2005	7/12/2016	327.552	164.629	218.368	710.549	50.688	25.476	33.792	109.956
Concord	THE OAKS AT STEPHENS PLACE	APF2010-00007	JOHN FALKENBURY	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Void			0	0	0			0	0	0	0	0	0	0	0
Cabarrus County	THE POINTE AT SAINT ANDREWS	APF2008-00068	DANNY G BOST	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/3/2013	42	43	-1	1/18/2007	1/17/2013	16.128	8.106	10.752	34.986	-0.384	-0.193	-0.256	-0.833
Concord	THE SEASONS AT POPLAR TENT	APF2015-00002	PANARA JAYSUKHLAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	11/21/2016	264	144	120			61.248	30.624	40.92	132.792	27.84	13.92	18.6	60.36
Harrisburg	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	APF2008-00123	MILDRED S. McMANUS	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family		16	0	16		5/22/2005	6.144	3.088	4.096	13.328	6.144	3.088	4.096	13.328
Concord	THE STATION AT POPLAR TENT	APF2008-00182	Tom McClellan	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		In Progress	Multi Family	4/28/2016	312	312	0			72.384	36.192	48.36	156.936	0	0	0	0
Concord	The View	APF2008-00180	Dane Dysert	Jay M Robinson High School	Harris Road Middle School	Weddington Hills Elementary School		Void	Single Family		0	0	0			0	0	0	0	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE SINGLE FAMILY	APF2009-00004	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	12/4/2013	417	2	415	3/1/2005		160.128	80.481	106.752	347.361	159.36	80.095	106.24	345.695
Locust	THE VILLAGE AT REDBRIDGE TOWNHOMES	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse	1/7/2020	741	36	705	3/1/2005		102.258	51.129	68.172	221.559	97.29	48.645	64.86	210.795
Concord	THE VILLAGES AT SKYBROOK NORTH	APF2008-00087	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plattng & permitting)	Single Family	10/23/2019	467	413	54	1/18/2005	12/31/2015	179.328	90.131	119.552	389.011	20.736	10.422	13.824	44.982
Concord	THE VILLAGES AT SKYBROOK NORTH PHASE 3	APF2009-00011	Steven Pace	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Void	Single Family	9/16/2013	33	3	30	11/18/2008	12/31/2013	12.672	6.369	8.448	27.489	11.52	5.79	7.68	24.99
Concord	THE WAYFORTH AT CONCORD	APF2017-00018	MARTIN MARIETTA	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Townhouse	3/4/2020	150	85	65			0	0	0	0	8.97	4.485	5.98	19.435
Concord	THE WOODS ON SOUTH UNION	APF2013-00006	MSMC Venture, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	12/30/2019	77	28	49			29.568	14.861	19.712	64.141	18.816	9.457	12.544	40.817
Midland	THOMPSONS LAKE	APF2008-00134	FRANK JACOBUS, WILLIAM BREWSTER CO., INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Expired	Single Family	9/16/2011	58	1	57	2/6/2009		34.344	15.012	13.392	62.748	21.888	11.001	14.592	47.481
Concord	Tower Place Townhomes Phase 2	APF2009-00015	Fortune	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Kannapolis	TRINITY CREST	APF2008-00158	Cindy Geater	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Platting	Single Family	11/3/2015	60	60	0			23.04	11.58	15.36	49.98	0	0	0	0
Kannapolis	TRINITY CROSSING ROAD DEVELOPMENT	APF2017-00046	ZACK GORDON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			130	0	130			0	0	0	0	30.16	15.08	20.15	65.39
Cabarrus County	Trinity Place	APF2008-00159	Primestar Properties Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/5/2018	5	8	-3			1.92	0.965	1.28	4.165	-1.152	-0.579	-0.768	-2.499
Cabarrus County	TROUTMAN ENTERPRISES	APF2020-00010	JEFF YOUNG	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			14	0	14			0	0	0	0	3.248	1.624	2.17	7.042
Midland	TUCKER CHASE	APF2008-00101	CHUCK STEVENS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plattng & permitting)	Single Family	7/26/2016	162	129	33	6/1/2004		62.208	31.266	41.472	134.946	12.672	6.369	8.448	27.489
Concord	UNICA	APF2015-00008	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Single Family		175	0	175			67.2	33.775	44.8	145.775	67.2	33.775	44.8	145.775
Cabarrus County	Vanderburg Estates	APF2008-00160	Horton Landvest Inc	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	1/19/2018	114	46	68			43.776	22.002	29.184	94.962	26.112	13.124	17.408	56.644
Concord	VILLAGES AT DREAMING CREEK SINGLE FAMILY	APF2008-00091	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Single Family		57	0	57	7/17/2009	12/31/2015	21.888	11.001	14.592	47.481	21.888	11.001	14.592	47.481
Concord	VILLAGES AT DREAMING CREEK TOWNHOMES	APF2009-00003	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		46	0	46	7/17/2009	12/31/2015	6.348	3.174	4.232	13.754	6.348	3.174	4.232	13.754
Kannapolis	Villas at Forest Park Retirement Facility	APF2008-00178	Douglas Company, LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Age Restricted Development	Age Restricted		64	0	64			0	0	0	0	0	0	0	0
Concord	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	APF2009-00014	Doug Hart	Jay M Robinson High School	HD Winkler Middle School	W M Irvin Elementary School		Age Restricted Development	Age Restricted	1/28/2014	44	2	42	9/15/2009		0	0	0	0	0	0	0	0
Concord	VILLAS AT WINECOFF	APF2008-00043	Danny Bost	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	5/26/2017	99	85	14	3/15/2005	12/31/2013	38.016	19.107	25.344	82.467	5.376	2.702	3.584	11.662
Mt. Pleasant	WALKER ROAD PROPERTIES	APF2019-00006	ERIN BURRIS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family		97	0</											

Jurisdiction	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Legl Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Kannapolis	WISPERING WINDS	APF2014-00021	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/23/2008	36	33	3	9/8/2000		13.824	6.948	9.216	29.988	1.152	0.579	0.788	2.499
Concord	WOODBRIDGE AT ZEMOSA	APF2008-00090	NIBLOCK DEVELOPMENT CORP.	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		In Progress	Single Family	2/17/2020	50	45	5	5/15/2007	3/15/2015	19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165
Midland	WYNDHAM ESTATES	APF2008-00135	SCOTT COLLINS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	30	21	9	11/20/2007		11.52	5.79	7.68	24.99	3.456	1.737	2.304	7.497
Midland	WYNDHAM FOREST	APF2017-00024	DEPENDABLE DEVELOPMENT INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	10/19/2018	30	29	1			11.52	5.79	7.68	24.99	0.384	0.193	0.256	0.833
Midland	WYNTREE	APF2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Multi Family		149	0	149			34.568	17.284	23.095	74.947	34.568	17.284	23.095	74.947
Concord	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84.48	42.46	56.32	183.26	28.032	14.089	18.688	60.809
Harrisburg	ZION CHURCH RD RESIDENTIAL	APF2020-00005	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			29	0	29			0	0	0	0	6.728	3.364	4.495	14.587
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		222	0	222			85.248	42.846	56.832	184.926	85.248	42.846	56.832	184.926
Concord	ZION CHURCH ROAD SITE	APF2018-00020	MATT MANDLE	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116			44.544	22.388	29.696	96.628	44.544	22.388	29.696	96.628
Concord	ZION CHURCH ROAD TOWNHOME CONCEPT	APF2018-00026	JEREMY HORTON	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Townhouse		153	0	153			21.114	10.557	14.076	45.747	21.114	10.557	14.076	45.747
											56805	25182	32,406			16476.28	8245.49	10896.09	35430.86	9229.846	4630.173	6157.428	20017.447

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - February 2020 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Robert J. Carney, Jr., EDC

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

February 2020 Project Activity Report



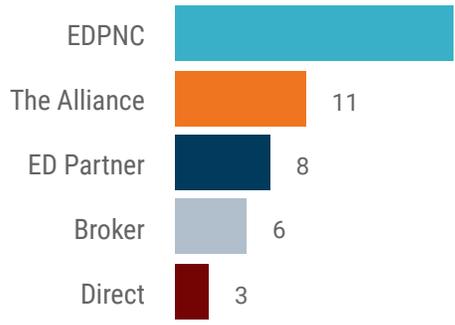
The EDC received 6 new RFIs (requests for information) in February and submitted sites/buildings for all 6 of the new requests. There were 6 client/consultant site visits in February.



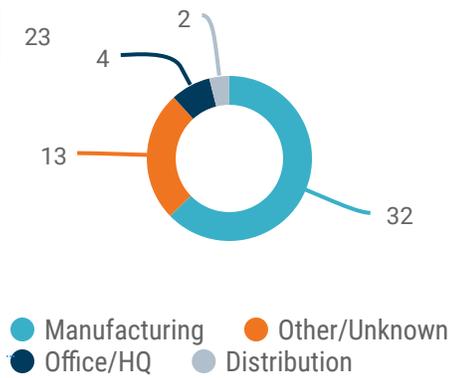
Other Project Activity Stats



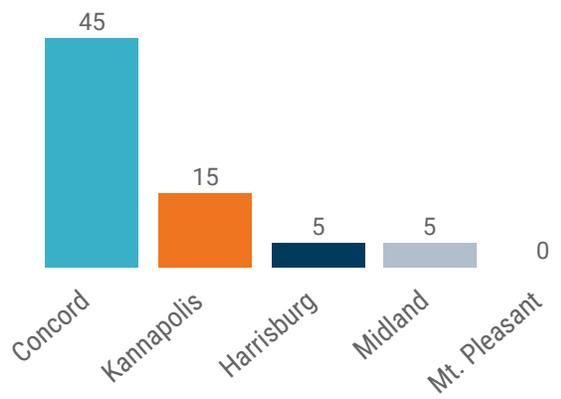
Projects By Source



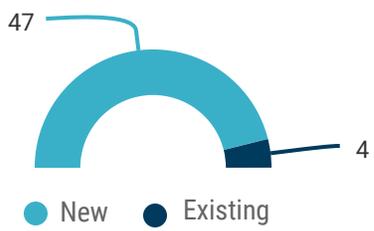
Projects By Industry



of Projects By Location



Projects By Type



198

average jobs per project



105K

average square feet per project



28

average acres per project



35%

of Cabarrus EDC's projects involve companies outside of the U.S.

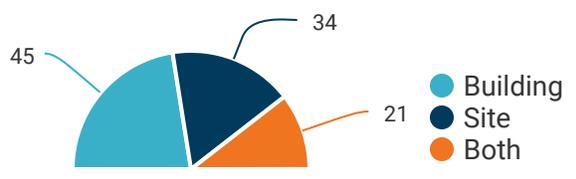


97M

average investment per project



Building vs. Site - %



CABARRUS COUNTY**BOARD OF COMMISSIONERS
REGULAR MEETING****March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Finance - Juvenile Crime Prevention Council (JCPC) Funding Update

BRIEF SUMMARY:

On August 21, 2017 the Board of Commissioners, granted the Finance Director permission to sign JCPC Sub-Recipient funding paperwork and then report back to the Board later.

The Cabarrus County JCPC has been awarded an additional \$91,653 for FY20 to help sub-recipients implement the Raise the Age requirements. Beginning December 1, 2019, North Carolina implemented Raise the Age legislation with mandates that 16 and 17 year old individuals who commit crimes will no longer automatically be charged in the adult criminal justice system.

As of January 15, 2020, \$71,055 was awarded to sub-recipients agencies. As of February 14, 2020, the remaining \$20,598 in funding was awarded. See enclosed County Funding Plan. Per the Budget Ordinance, the County Manager has permission to sign a budget amendment for this transaction without BOC approval.

REQUESTED ACTION:

For informational purposes. No action required

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- JCPC Raise the Age Funding

Cabarrus County NC DPS - Community Programs - County Funding Plan

Available JCPC Funds: \$ \$310,611
 Raise the Age Expansion Funds: \$ \$91,653

Local Match: \$ \$155,885 Rate: 30%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	New 19-20 DPS Funds	Original 19-20 DPS Funds	DPS-RtA Expansion Funding	LOCAL FUNDING			OTHER	OTHER	Total
					County Cash Match	Other Local Cash Match	Local In-Kind	State/ Federal	Funds	
1	Boys & Girls Club of Cabarrus County (Targeted Outreach)	\$25,000	\$25,000				\$7,500			\$32,500
2	Conflict Resolution Center, Inc. (Community Service and Restitution)	\$68,339	\$68,339				\$23,199			\$91,538
3	Conflict Resolution Center, Inc. (Teen Court)	\$44,970	\$35,040	\$9,930			\$60,293			\$105,263
4	Transforming Youth Movement, Inc. (Fostering Solutions Crisis Bed)	\$49,337	\$49,337				\$18,900			\$68,237
5	Transforming Youth Movement, Inc. (Mentoring)	\$78,907	\$49,112	\$29,795		\$5,100	\$19,200			\$103,207
6	Rowan Youth Services Bureau, Inc. (Sex Offender Evaluations/Treatment)	\$11,871	\$11,871				\$4,248			\$16,119
7	Thompson Child and Family Focus (RISE Program)	\$25,032	\$25,032				\$8,000			\$33,032
8	Youth Development Initiatives (Family Life Skills Academy)	\$62,710	\$31,380	\$31,330			\$9,445			\$72,155
9	Firm Foundation Youth & Family Outreach, Inc. (Skill Building)	\$20,598		\$20,598						\$20,598
10	JCPC Administration	\$15,500	\$15,500							\$15,500
11										
12										
13										
14										
15										
16										
17										
18										
TOTALS:		\$402,264	\$310,611	\$91,653		\$5,100	\$150,785			\$558,149

The above plan was derived through a planning process by the Cabarrus County
 Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 19-20

Amount of Unallocated JCPC Funds _____
 Amount of Unallocated RtA Expansion Funds _____
 Amount of funds reverted back to DPS _____
 Discretionary Funds added _____

Check type: Initial Update Final

Morgan G. Byrd 2/13/2020
 Chairperson, Juvenile Crime Prevention Council (Date)

Susan B. D'Amico 2-12-2020
 Chairperson, Board of County Commissioners
 or County Finance Officer (Date)

—DPS Use Only—	
Reviewed by _____ Area Consultant	_____ Date
Reviewed by _____ Program Assistant	_____ Date
Verified by _____ Designated State Office Staff	_____ Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Finance - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports from Finance displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of February 29, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
REVENUES						
Ad Valorem Taxes & Interest	(176,965,890)	(176,965,890)	(168,390,662)	\$ -	\$ 8,575,228	95.2%
Other Taxes	(52,785,613)	(52,785,613)	(28,782,517)	-	24,003,096	54.5%
Intergovernmental Revenues	(21,315,255)	(21,838,170)	(11,799,756)	-	10,038,414	54.0%
Permits and Fees	(7,207,427)	(7,207,427)	(5,400,316)	-	1,807,111	74.9%
Sales and Services	(13,730,184)	(13,757,184)	(8,028,937)	-	5,728,247	58.4%
Investment Earnings	(1,000,000)	(1,000,000)	(1,395,702)	-	(395,702)	139.6%
Miscellaneous/Other Finance Sources	(2,786,165)	(12,823,403)	(680,039)	-	12,143,364	5.3%
TOTAL REVENUES	(275,790,534)	(286,377,687)	(224,477,931)	\$ -	\$ 61,899,756	78.4%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 1,043,936	\$ 1,047,554	\$ 648,761	\$ -	398,793	61.9%
County Manager	1,710,084	1,723,691	994,391	-	729,300	57.7%
Communications	763,128	775,450	426,920	2,000	346,530	55.3%
Human Resources	1,023,769	1,036,146	652,644	12,371	371,131	64.2%
Tax Collector	1,083,449	1,084,145	704,536	-	379,609	65.0%
Tax Administration	2,484,812	2,486,361	1,639,922	107	846,331	66.0%
Board of Elections	1,415,887	1,396,908	537,881	120,017	739,010.00	47.1%
Register of Deeds	619,658	620,271	423,860	-	196,411	68.3%
Finance	1,156,867	1,274,612	822,414	54,925	397,273	68.8%
Information Technology	5,981,188	6,211,583	3,962,962	272,652	1,975,968	68.2%
Non-departmental*	3,068,602	4,246,248	2,186,201	586,549	1,473,498	65.3%
Infrastructure & Asset Management						
Grounds Maintenance	1,946,658	2,005,287	1,056,799	430,172	518,316.42	74.2%
Administration	2,021,348	2,025,347	1,243,289	33,222	748,836	63.0%
Sign Maintenance	174,374	172,374	90,734	-	81,640	52.6%
Building Maintenance	3,596,179	3,831,826	1,830,359	768,208	1,233,258.65	67.8%
Facility Services	1,704,703	1,726,883	1,012,375	56,166	658,342	61.9%
Fleet Maintenance	808,780	843,874	608,553	92,390	142,930	83.1%
Contribution to Other Funds	6,584,004	12,586,082	12,506,547	-	79,535	99.4%
Total General Government	\$ 37,187,426	\$ 45,094,641	\$ 31,349,149	\$ 2,428,780	\$ 11,316,713	74.9%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 17,641,707	\$ 18,741,209	\$ 11,716,514	\$ 1,294,649	\$ 5,730,046	69.4%
Jail	11,574,320	11,639,530	7,916,648	494,596	3,228,286	72.3%
Animal Control	886,179	869,538	593,712	600	275,226	68.3%
Animal Shelter	515,210	515,559	361,021	1,200	153,338	70.3%
Courts Maintenance	270,287	283,677	146,101	11,470	126,106	55.5%
Construction Standards	2,631,797	2,705,286	1,704,505	1,231	999,549	63.1%
Emergency Management	327,361	386,353	212,769	47,596	125,988	67.4%
Fire Services	1,488,400	1,494,036	889,012	144,447	460,577.15	69.2%
Emergency Medical Services	9,891,446	10,217,792	6,745,526	118,399	3,353,868	67.2%
Other Public Safety*	2,070,669	2,319,693	1,452,466	770,442	96,785	95.8%
Total Public Safety	\$ 47,297,376	\$ 49,172,673	\$ 31,738,273	\$ 2,884,630	\$ 14,549,769	70.4%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of February 29, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	\$ 638,447	\$ 645,503	\$ 411,348	\$ -	\$ 234,156	63.7%
Community Development	596,260	713,940	425,862	\$ -	288,079	59.6%
Soil & Water Conservation	250,628	256,911	165,808	1,008	90,095	64.9%
Zoning Administration	243,735	245,397	129,137	150	116,110	52.7%
Economic Development Corporation	403,169	403,169	281,685	-	121,484	69.9%
Economic Development Incentives	1,730,000	2,192,284	499,914	649,000	1,043,370	52.4%
Other Economic & Physical Development*	1,958,437	1,958,437	1,856,780	141,300	(39,643)	102.0%
Total Economic & Physical Development	\$ 5,820,676	\$ 6,415,642	\$ 3,770,533	\$ 791,458	\$ 1,853,650	71.1%
ENVIRONMENTAL PROTECTION						
Waste Reduction	\$ 858,478	\$ 1,041,121	\$ 540,754	\$ 111,492	\$ 388,875	62.6%
Total Environmental Protection	\$ 858,478	\$ 1,041,121	\$ 540,754	\$ 111,492	\$ 388,875	62.6%
HUMAN SERVICES						
Veterans Services	\$ 290,122	\$ 291,148	\$ 176,301	\$ -	\$ 114,847	60.6%
Cooperative Extension	408,053	435,650	262,632	416	172,602	60.4%
Human Services						
Administration	4,159,659	4,303,346	2,843,593	280,761	1,178,992	72.6%
Economic Family Support Services	2,901,982	2,882,311	2,044,589	-	837,722	70.9%
Transportation	2,394,782	2,439,421	1,352,192	137,664	949,564	61.1%
Child Welfare	8,914,930	9,035,704	5,653,184	174,083	3,208,437	64.5%
Child Support Services	1,963,968	1,964,972	1,252,496	13,945	698,531	64.5%
Economic Services	8,601,624	8,629,553	5,341,996	-	3,287,557	61.9%
Adult and Family Services	1,782,688	1,783,199	1,177,731	17,909	587,559	67.1%
Nutrition	526,608	527,119	309,359	111,350	106,409	79.8%
Senior Services	727,224	741,764	437,858	158,167	145,739	80.4%
Other Human Services*	8,418,085	8,418,085	5,798,056	2,847,414	(227,384)	102.7%
Total Human Services	\$ 41,089,725	\$ 41,452,271	\$ 26,649,988	\$ 3,741,709	\$ 11,060,575	73.3%
EDUCATION						
Cabarrus County Schools Operating	\$ 70,342,488	\$ 70,342,488	\$ 52,756,872	\$ -	\$ 17,585,616	75.0%
Kannapolis City Schools Operating	8,798,724	8,798,724	6,731,070	-	2,067,654	76.5%
RCCC Operating	3,402,215	3,402,215	2,551,664	-	850,551	75.0%
Cabarrus County Schools Capital	1,056,324	1,111,764	1,102,683	6,051	3,030	99.7%
Kannapolis City Schools Capital	108,832	134,187	119,979	1,474	12,735	90.5%
RCCC Capital	100,000	100,000	100,000	-	-	100.0%
Other Education*	122,644	122,644	91,987	18,159	12,498	89.8%
Total Education	\$ 83,931,227	\$ 84,012,022	\$ 63,454,255	\$ 25,683	\$ 20,532,084	75.6%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 1,750,479	\$ 1,761,854	\$ 1,066,794	\$ 83,412	\$ 611,647	65.3%
Senior Centers	790,086	847,924	458,418	15,883	373,623	55.9%
Library System	3,568,366	3,575,566	2,265,494	109,518	1,200,554	66.4%
Other Cultural & Recreation*	26,000	26,000	26,000	104,600	(104,600)	502.3%
Total Culture & Recreation	\$ 6,134,931	\$ 6,211,344	\$ 3,816,706	\$ 313,413	\$ 2,081,225	66.5%
DEBT SERVICE						
Schools	\$ 44,235,015	\$ 43,742,293	\$ 22,134,709	\$ 334,850	\$ 21,272,734	51.4%
Other	9,235,680	9,235,680	4,491,431	-	4,744,249	48.6%
Total Debt Service	\$ 53,470,695	\$ 52,977,973	\$ 26,626,140	\$ 334,850	\$ 26,016,983	50.9%
TOTAL EXPENDITURES	\$ 275,790,534	\$ 286,377,687	\$ 187,945,797	\$ 10,632,015	\$ 87,799,875	69.3%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 36,532,134	\$ (10,632,015)	\$ 25,900,118	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of February 29, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	\$ (1,025,613)	\$ (1,166,586)	\$ (878,315)	\$ -	\$ 288,271	75.3%
Fair Sales and Services	(677,150)	(677,150)	(585,575)	-	91,575	86.5%
Fair Investment Earnings	(14,117)	(14,117)	(17,703)	-	\$ (3,586)	125.4%
Fair Miscellaneous Revenue	(15,000)	(15,000)	(3,137)	-	\$ 11,863	20.9%
Total Arena and Events Center Fund	\$ (1,731,880)	\$ (1,872,853)	\$ (1,484,730)	\$ -	\$ 388,123	79.3%
EXPENDITURES						
Arena and Events Center	\$ 1,025,613	\$ 1,166,586	\$ 761,796	\$ 223,780	\$ 181,009	84.5%
County Fair	706,267	706,267	541,670	24,150	140,447	80.1%
Total Arena and Events Center Fund	\$ 1,731,880	\$ 1,872,853	\$ 1,303,467	\$ 247,930	\$ 321,456	82.8%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ (46,000)	\$ (46,000)	\$ (26,346)	\$ -	\$ 19,654	57.3%
Permits and Fees	(134,000)	(134,000)	(76,534)	-	57,466	57.1%
Sales and Services	(1,195,000)	(1,195,000)	(793,051)	-	401,949	66.4%
Investment Earnings	(28,508)	(28,508)	(51,133)	-	(22,625)	179.4%
Other Finance Sources	-	(34,647)	-	-	34,647	0.0%
Total Landfill Fund	\$ (1,403,508)	\$ (1,438,155)	\$ (947,064)	\$ -	\$ 491,092	65.9%
EXPENDITURES						
Landfill Operations	\$ 1,403,508	\$ 1,438,155	\$ 437,484	\$ 131,376	\$ 869,295	39.6%
Total Landfill Fund	\$ 1,403,508	\$ 1,438,155	\$ 437,484	\$ 131,376	\$ 869,295	39.6%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ (758,740)	\$ (758,740)	\$ (405,335)	\$ -	\$ 353,405	53.4%
Investment Earnings	(1,500)	(1,500)	(4,486)	-	(2,986)	299.1%
Other Finance Sources	-	-	-	-	-	0.0%
Total 911 Emergency Telephone Fund	\$ (760,240)	\$ (760,240)	\$ (409,822)	\$ -	\$ 350,418	53.9%
EXPENDITURES						
Operations	\$ 700,714	\$ 700,714	\$ 231,751	\$ 226,391	\$ 242,572	65.4%
Debt Service	59,526	59,526	59,526	-	(0)	100.0%
Total 911 Emergency Telephone Fund	\$ 760,240	\$ 760,240	\$ 291,277	\$ 226,391	\$ 242,571	68.1%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ (13,612,017)	\$ (13,612,017)	\$ (8,552,455)	\$ -	\$ 5,059,562	62.8%
Investment Earnings	(45,000)	(45,000)	(93,333)	-	(48,333)	207.4%
Miscellaneous	(195,000)	(195,000)	(96,986)	-	98,014	49.7%
Other Finance Sources	-	-	-	-	-	0.0%
Total Self-Insured Funds	\$ (13,852,017)	\$ (13,852,017)	\$ (8,742,774)	\$ -	\$ 5,109,243	63.1%
EXPENDITURES						
Workers Compensation Insurance	\$ 1,268,980	\$ 1,268,980	\$ 816,633	\$ -	\$ 452,347	64.4%
Liability Insurance	1,069,522	1,069,522	769,195	-	300,327	71.9%
Dental Insurance	444,500	444,500	293,484	-	151,016	66.0%
Hospitalization Insurance	11,069,015	11,069,015	8,686,258	527,911	1,854,846	83.2%
Total Self-Insured Funds	\$ 13,852,017	\$ 13,852,017	\$ 10,565,571	\$ 527,911	\$ 2,758,536	80.1%

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Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of February 29, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ (5,121,439)	\$ (5,121,439)	\$ (4,798,547)	\$ -	\$ 322,892	93.7%
<i>Total Fire Districts Fund</i>	<u>\$ (5,121,439)</u>	<u>\$ (5,121,439)</u>	<u>\$ (4,798,547)</u>	<u>\$ -</u>	<u>\$ 322,892</u>	<u>93.7%</u>
EXPENDITURES						
Fire Districts	\$ 5,121,439	\$ 5,121,439	\$ 4,880,185	\$ -	\$ 241,254	95.3%
<i>Total Fire Districts Fund</i>	<u>\$ 5,121,439</u>	<u>\$ 5,121,439</u>	<u>\$ 4,880,185</u>	<u>\$ -</u>	<u>\$ 241,254</u>	<u>95.3%</u>
TOTAL REVENUES	<u>\$ (22,869,084)</u>	<u>\$ (23,044,704)</u>	<u>\$ (16,382,936)</u>	<u>\$ -</u>	<u>\$ 6,661,769</u>	<u>71.1%</u>
TOTAL EXPENDITURES	<u>\$ 22,869,084</u>	<u>\$ 23,044,704</u>	<u>\$ 17,477,984</u>	<u>\$ 1,133,608</u>	<u>\$ 4,433,112</u>	<u>80.8%</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,095,048)</u>	<u>\$ (1,133,608)</u>	<u>\$ (2,228,657)</u>	

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CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 23, 2020
6:30 PM**

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation and Economic Development

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4).

EXPECTED LENGTH OF PRESENTATION:

30 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
