

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, March 23, 2020.

Present - Chairman: Stephen M. Morris
Vice Chairman: Diane R. Honeycutt
Commissioners: F. Blake Kiger
Elizabeth F. Poole

Absent - Commissioner: Lynn W. Shue

Also present were Mike Downs, County Manager; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed for Linda Johnson.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the minutes of February 3, 2020 (Work Session), February 17, 2020 (Regular Meeting) and February 28, 2020 (Board Retreat) as presented.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

Recognitions and Presentations

C-4 Proclamation - Week of the Young Child

New Business

G-1 County Manager - Covid-19 Community Update

Closed Session

K-1 Closed Session - Pending Litigation and Economic Development

Moved to April:

Recognitions and Presentations

C-4 Human Resources - Recognition of Stanley Parnell on His Retirement from the Cabarrus County Department of Human Services, Transportation Division

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Proclamation - National County Government Month April 2020

The National County Government Month (NCGM), held each April, is an annual celebration of county government. NCGM is an excellent opportunity for counties to highlight effective county programs and raise public awareness and understanding about the various services provided to the community. NCGM's 2020 theme is "Counties Matter", and focuses how the county achieves healthy, safe and vibrant communities.

Chairman Morris read the proclamation aloud.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2020-02

PROCLAMATION
NATIONAL COUNTY GOVERNMENT MONTH APRIL 2020
"Counties Matter"

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more; and

WHEREAS, Cabarrus County and all counties take pride in our responsibility to protect and enhance the health, welfare and safety of our residents in efficient and cost-effective ways; and

WHEREAS, under National Association of Counties President Mary Ann Borgeson's leadership, NACo is demonstrating how "Counties Matter," especially in supporting older adults, their families and caregivers; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 2020 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

ADOPTED this 23rd day of March, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(C-2) Proclamation - National Donate Life Month April 2020

The following proclamation declares April as "National Donate Life Month" and urges county residents to give serious thought to the importance of eye, organ and tissue donation, and to join the North Carolina Donor Registry.

The "Donate Life America" flag will be flown at the Governmental Center during the month of April to raise awareness of this important initiative.

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2020-03

PROCLAMATION
NATIONAL DONATE LIFE MONTH 2020

WHEREAS, more than 112,000 men, women and children in the United States currently need life-saving organ transplants and more than 3,200 of those people are North Carolinians; and

WHEREAS, an average of 22 people awaiting transplants die each day because there is a severe shortage of donated organs; and

WHEREAS, every 10 minutes, another name is added to the national transplant waiting list; and

WHEREAS, providing facts about donation and dispelling misinformation and myths are key to increasing the number of people who sign up as donors; and

WHEREAS, the North Carolina Division of Motor Vehicles (NC DMV) plays a critical role with over five million North Carolinians in the state's donor registry having registered when receiving a driver's license or state ID card; and

WHEREAS, one organ donor can save the lives of up to eight people and improve many more lives through tissue and cornea donation; and

WHEREAS, North Carolinians are encouraged to get the facts about donation, discuss their wishes with their family and sign up as donors via the NC DMV or online at www.donatelifenc.org/register; and

WHEREAS, Residents of Cabarrus County have been touched by donation as recipients of life-saving transplants and as members of donor families who have literally given others a second chance at life; and

NOW, BE IT PROCLAIMED, that we, the members of the Cabarrus Board of County Commissioners do hereby proclaim the month of April, 2020 to be

NATIONAL DONATE LIFE MONTH

In Cabarrus County and urge our residents to give serious thought to the importance of eye, organ and tissue donation and to consider joining the North Carolina Donor Registry and further, to notify their family members that they have done so.

Adopted this 23rd day of March, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(C-3) Resolution - 100th Anniversary of the Nineteenth Amendment

The following resolution recognizes the 100th Anniversary of the Passage of the Nineteenth Amendment to the Constitution of the United States and founding of the League of Women Voters.

Vice Chairman Honeycutt read the resolution aloud.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the resolution.

Resolution No. 2020-07

RESOLUTION IN CELEBRATION OF THE 100TH ANNIVERSARY
OF THE PASSAGE OF THE NINETEENTH AMENDMENT TO THE CONSTITUTION OF THE
UNITED STATES AND FOUNDING OF THE LEAGUE OF WOMEN VOTERS

WHEREAS, an organized movement to enfranchise women began in July, 1848, at a convention in Seneca Falls, NY; and

WHEREAS, through the efforts of brave and courageous women referred to as suffragists who sacrificed family, their personal life and their financial resources for over seventy years to gain equal rights for women, especially the right to vote; and

WHEREAS, women and men, black and white, supported the woman's suffrage movement for women to gain the constitutional right of having a voice in making the laws that govern them; and

WHEREAS, the woman's suffrage movement led to the passage of the 19th Amendment to the Constitution of the United States in 1919; with ratification by the states by the summer of 1920; and

WHEREAS, the National Woman's Suffrage Association dissolved in 1920 to create the League of Women Voters of the US to register voters and educate all voters; and

WHEREAS, the League of Women Voters of North Carolina was launched on October 7, 1920, on the steps of the Guilford County Courthouse by Gertrude Weil, a politically active and tireless young woman from Goldsboro, NC; and

WHEREAS, More than 120,000 women were registered to vote in North Carolina by 1920; and

WHEREAS, women today constitute a majority vote in our state and the US and are running for office in higher numbers and more active in the election process than ever before in history;

BE IT RESOLVED that the Cabarrus County Board of Commissioners recognizes that the 100th anniversary of women gaining the right to vote and the founding of the League of Women Voters in the United States and in North Carolina is recognized for the impact these historic accomplishments have on citizen engagement and the civic life of the community, the state and the nation.

ADOPTED this 23rd day of March, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(C-4) Proclamation - Week of the Young Child

The following proclamation proclaims April 19-25, 2020 as Week of the Young Child in Cabarrus County and encourages all citizens to work hard to support and invest in early childhood in Cabarrus County.

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2020-04

PROCLAMATION
WEEK OF THE YOUNG CHILD

WHEREAS, the Early Childhood Foundation of Cabarrus County along with the Cabarrus Partnership for Children, in conjunction with the North Carolina Association for the Education of Young Children (NCAEYC) and National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child™, April 19-25, 2020 and the Month of the Young Child throughout April; and

WHEREAS, these organizations are working to promote and inspire high quality early childhood experiences for our state's youngest citizens, that can provide a foundation of learning and success for children in Cabarrus County; and

WHEREAS, teachers and others who work with or on behalf of young children birth through age eight, who make a difference in the lives of young children in Cabarrus County deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to young children's futures and to the prosperity of our society.

NOW, BE IT PROCLAIMED, that the Cabarrus Board of County Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 19-25, 2020 as

WEEK OF THE YOUNG CHILD™

In Cabarrus County and encourage all citizens to work to support and invest in early childhood in Cabarrus County.

Adopted this 23rd day of March, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:45 p.m.

With there being no one to address the Board; Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments - Library Board of Trustees

The Library Board of Trustees nominated Pamela Emmons to complete an unexpired term as the Midland representative. Nominees were considered from the active applications on file, which were sent to the current Trustees for review.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Pamela Emmons to the Library Board

of Trustees as the Midland representative to complete an unexpired term ending July 31, 2022.

(F-2) Appointments (Removals) - Adult Care Home Community Advisory Committee

The term of appointment for Andrea Johnson on the Adult Care Home Community Advisory Committee ends March 31st. Ms. Johnson is not interested in serving another term.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Andrea Johnson from the Adult Care Home Community Advisory Committee and thanked her for her service.

(F-3) Appointments and Removals - Public Health Authority of Cabarrus County

Phyllis Wingate retired from her position at Atrium Health and is no longer eligible to serve on the Public Health Authority of Cabarrus County. Ms. Wingate has served on this Board since 2010. An application was received from Chris Bowe, a tenured Healthcare Administrator at Atrium Health. A letter of recommendation in regards to Mr. Bowe completing Ms. Wingate's unexpired term was provided. Mr. Bowe resides in Mecklenburg County. An exception to the "residency" provision of the Appointment Policy will be needed for him.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Phyllis Wingate from the Public Health Authority of Cabarrus County roster and thanked her for her many years of service.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Chris Bowe to the Public Health Authority of Cabarrus County to complete an unexpired term ending June 30, 2022 as the Atrium Health representative; including an exception to the "residency" provision of the Appointment Policy.

(F-4) Appointments (Removals) - Early Childhood Task Force Advisory Board

Early Childhood Task Force Advisory Board member Trina Wenzel resigned from her position on the committee due to scheduling conflicts.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Trina Wenzel from the Early Childhood Task Force Advisory Board roster as requested.

(F-5) BOC - Resolution Amending the Board of Commissioners' Meeting Schedule

The venue for the Cabarrus Summit 2nd Quarterly meeting was originally scheduled to be held at the Cabarrus Arena and Events Center in Concord. The venue has been moved to the Concord Senior Center.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the resolution.

Resolution No. 2020-08

Resolution Amending the
Cabarrus County Board of Commissioners'
2020 Meeting Schedule

WHEREAS, on December 16, 2019, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2020, which sets forth the dates, times and locations of various official county meetings; and

WHEREAS, the Board scheduled the Cabarrus Summit 2nd Quarterly Meeting to be held on April 15, 2020 at the Cabarrus Arena and Events Center; and

WHEREAS, the venue for the Cabarrus 2nd Quarterly Meeting has been changed to the Concord Senior Center in Concord;

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2020 Meeting Schedule as follows:

1. The Board of Commissioners will hold the Cabarrus Summit 2nd Quarterly Meeting on April 15, 2020 at 6:00 p.m. at the Concord Senior Center, in Concord, North Carolina.

ADOPTED this 23rd day of March, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(F-6) County Manager - County/CVB Interlocal Agreement

As part of the synthetic turf project, the Interlocal Agreement between Cabarrus County and the Convention and Visitors Bureau needs to be amended. The primary change is changing the term length for the agreement to match the planned financing of Phase 2 of that project. A revised text draft of the agreement was provided.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the Interlocal agreement between Cabarrus County and Cabarrus County Convention and Visitors Bureau subject to review or revisions by the County Attorney.

(F-7) County Manager - Phase 2 Synthetic Turf Project

The Board of Commissioners previously approved Phase 1 of the synthetic turf project that is being done in partnership with the Cabarrus County Convention and Visitors Bureau and Cabarrus County Schools. Phase 2 of that project includes the installation of two additional synthetic turf practice/play fields at the new West Cabarrus High School. In addition, this phase also includes the turf cooling system, irrigation, lighting, fencing and the installation of a restroom facility. Staff from the County, CVB and Schools met to finalize scope and pricing and will provide that information at the work session. We will also recommend a contingency budget for this phase. The project will be financed by the County with debt payments being paid from the County share of the occupancy tax per the Interlocal Agreement.

Budget Item					
No.	Description	Original Budget/Resp	Actual Cost	Percent Used	Total Amount Used
1	WCHS Field #1	\$717,665.05	\$0.00	0.00%	\$0.00
2	WCHS Field #1 T Cool	\$80,132.30	\$0.00	0.00%	\$0.00
3	WCHS Field #1 Irrigation	\$102,768.15	\$0.00	0.00%	\$0.00
4	WCHS Field #2	\$717,665.05	\$0.00	0.00%	\$0.00
5	WCHS Field #2 T Cool	\$80,132.30	\$0.00	0.00%	\$0.00
6	WCHS Field #2 Irrigation	\$102,768.15	\$0.00	0.00%	\$0.00
7	Chain Link Fencing @ Fields	\$65,000.00	\$0.00	0.00%	\$0.00
8	Sports Net Poles / Nets	\$0.00	\$0.00	#DIV/0!	\$0.00
9	Football Goal Post	\$18,000.00	\$0.00	0.00%	\$0.00
10	Soccer Goals (Regulation)	\$5,500.00	\$0.00	0.00%	\$0.00
11	Bathroom Facility	\$200,000.00	\$0.00	0.00%	\$0.00
12	Additional Concrete Walkways	\$15,000.00	\$0.00	0.00%	\$0.00
13	Water Tap Fees	\$4,000.00	\$0.00	0.00%	\$0.00
14	Sewer Tap Fees	\$3,000.00	\$0.00	0.00%	\$0.00
15	WCHS Irrigation Modification	\$125,000.00	\$0.00	0.00%	\$0.00
16	BMP Filter System - JMRHS	\$60,000.00	\$0.00	0.00%	\$0.00
17	Sports Field Lighting	\$300,000.00	\$0.00	0.00%	\$0.00
18	Scoreboards / Playclocks	\$32,000.00	\$0.00	0.00%	\$0.00
19	Infrastructure Tie In (CRF)	\$15,000.00	\$0.00	0.00%	\$0.00
20	CMT	\$6,500.00	\$0.00	0.00%	\$0.00
21	Engineering / Surveying	\$4,500.00	\$0.00	0.00%	\$0.00
	Contingency	\$100,000.00	\$0.00	0.00%	\$0.00
	Total	\$2,755,811.00	\$0.00	0.00%	\$0.00

Required	\$2,368,811.00
Optional	\$287,000.00
Contingency	\$100,000.00
WCHS Turf Field Total	\$1,801,311.00

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved Phase 2 of the Synthetic Turf Project and authorized the Finance Director to prepare the associated budget amendments and project ordinances as needed.

Date:3/23/2020

Amount:1,127,381.00

Dept. Head: Susan Fearrington

Department: Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment records the additional funding needed for Phase II of the Turf Field Project. The original Phase II estimate fell short \$1,127,381. This shortfall will be funded from multi-year closed out project balances, the Capital Reserve Fund and unallocated Medicaid Hold Harmless funds.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	1952-9830-FALPR	Other Improvements	300,000.00		48,793.23	251,206.77
343	9	1952-9708-FALPR	Contribution to Capital Projects Fund	-	48,793.23		48,793.23
343	9	8240-9830	Other Improvements	50,000.00		18,110.02	31,889.98
343	9	8240-9708	Contribution to Capital Projects Fund	-	18,110.02		18,110.02
							0.00
364	9	0000-9830-AVAIL	Other Improvements	69,621.53		69,621.53	0.00
364	9	0000-9708-AVAIL	Contribution to Capital Projects Fund	-	69,621.53		69,621.53
364	9	7407-9830	Other Improvements	500,000.00		78,346.82	421,653.18
364	9	7407-9708	Contribution to Capital Projects Fund	-	78,346.82		78,346.82
							0.00
369	9	1110-9660-DECK	Contingency - Parking Deck	54,897.41		54,897.41	0.00
369	9	1110-9820-DECK	Construction - Parking Deck	11,389,386.06		74,335.63	11,315,050.43
369	9	1110-9860-DECK	Equipment & Furniture - Parking Deck	150,000.00		17,506.35	132,493.65
369	9	1110-9708-DECK	Contribution to Capital Projects Fund	-	146,739.39		146,739.39
							0.00
369	9	7341-9726	Start-up - PLC	40,000.00		833.05	39,166.95
369	9	7341-9864	Technology - PLC	199,332.73		970.78	198,361.95
369	9	7341-9708	Contribution to Capital Projects Fund	-	1,803.83		1,803.83
							0.00
380	9	8140-9830-UNAL	Other Improvments	1,341,430.00	363,414.82		1,704,844.82
380	6	8140-6910-UNAL	Contribution from Capital Projects Fund	-	363,414.82		363,414.82
							0.00
450	9	8140-9708	Contribution to Capital Project Fund	-	500,000.00		500,000.00
450	9	7220-9821	Building & Renovations	7,572,081.27		500,000.00	7,072,081.27
							0.00
380	9	8140-9830-UNAL	Other Improvments	1,704,844.82	500,000.00		2,204,844.82
380	6	8140-6921-UNAL	Contribution from Capital Reserve Fund	-	500,000.00		500,000.00
							0.00
001	9	1960-9708	Cont to Capital Project Fund	11,782,837.00	263,966.18		12,046,803.18
001	6	1710-6445	Medicaid Hold Harmless	2,500,000.00	263,966.18		2,763,966.18
380	9	8140-9830-UNAL	Other Improvments	2,204,844.82	263,966.18		2,468,811.00
380	6	8140-6902-UNAL	Contribution from General Fund	-	263,966.18		263,966.18

Ordinance No. 2020-09

CABARRUS COUNTY CONSTRUCTION AND RENOVATION
PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$	350,000
Rental - Tower Lease		945,978

Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	4,809,243
Lease Proceeds (Robert Wallace Park)	3,666,394
Capital Projects Fund Contribution	4,319,370
Capital Reserve Fund Contribution	25,934,119
Special Revenue Contribution	41,438
 TOTAL REVENUES	 \$41,227,020

D. The following appropriations are made as listed.

Government Management Furniture & Fixtures	26,300
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
County Operation Center	4,768,787
Multiple building Fall Protection Measures	251,207
Jail Camera Upgrade	172,607
Training & Firing Range Renovation	1,750,000
Sheriff Radio Communications Tower	160,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	170,000
EMS Co-location - Concord Fire #11	482,761
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,819,370
JM Robinson High School Wetlands Mitigation	100,000
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	97,275
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Midland Furniture	40,786
Library - Concord Office Reno	31,890
Arena - Lighting Control System Replacement	175,000
Arena - Building & Storage Replacement	161,000
Arena - Equipment & Furniture	41,437
Contribution to County Capital Projects Fund	17,096,740
Unassigned	93,388
 TOTAL EXPENDITURES	 \$41,227,020
 GRAND TOTAL - REVENUES	 \$41,227,020
GRAND TOTAL - EXPENDITURES	\$41,227,020

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing

grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.

6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 23rd day of March, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-10

CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public

Schools. Details of the projects are listed in section D. of this Project Ordinance.

- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

- a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$8,115,115
Capital Reserve Contribution	6,237,533
Capital Projects Fund Contribution	4,096,555
 TOTAL REVENUES	 \$18,449,203

- C. The following appropriations are made as listed.

CCS Security Cameras	\$822,699
CCS FMD Capital Outlay Projects	878,074
CCS Non-FMD Capital Outlay Projects	53,359
Mt. Pleasant Elementary School Electrical Services CCS	568,700
Mt. Pleasant Elementary Roof Repair	1,046,408
Site Evaluations-Multiple Schools	42,000
20 Mobile Units/Other Improvements-Multiple Schools	2,400,000
10 Yellow Buses-Multiple Schools	880,000
CCS Activity Buses	300,000
J.N. Fries Middle School Other Improvements	300,000
A.L. Brown HS Other Improvements	421,653
A.L. Brown HS Gymnasium	200,000
RCCC - South Campus Fire Alarm Replacement	112,000
RCCC - HVAC Replacement	100,000
CBTC A/C Units Replacement Phase II	230,000
CBTC Campus Renovations, Safety, Security	184,021
Contribution to Capital Projects Fund	9,531,582
Contribution to Capital Reserve Fund	378,707
 TOTAL EXPENDITURES	 \$18,449,203
 GRAND TOTAL - REVENUES	 \$18,449,203
GRAND TOTAL - EXPENDITURES	\$18,449,203

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.

7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 23rd day of March, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-11

CABARRUS COUNTY
LIMITED OBLIGATION BONDS 2017 PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction of a Parking Deck. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds	\$79,194,879
General Fund Contribution	2,650,083
Capital Projects Fund	7,679,803
Capital Reserve Contribution	9,291,915
Interest Income	1,080,508
 TOTAL REVENUES	 \$99,897,188

C. The following appropriations are made as listed.

Financing Costs	\$741,338
Parking Deck Downtown Concord	13,044,004
Performance Learning Center	4,143,021
West Cabarrus High School	77,945,078
Contribution to General Fund	538
Contribution to Capital Projects Fund	4,023,209
TOTAL EXPENDITURES	\$99,897,188
 GRAND TOTAL - REVENUES	 \$99,897,188
GRAND TOTAL - EXPENDITURES	\$99,897,188

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate

and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.
12. The Manager, Finance Director, or designee may create debt financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 23rd day of March, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-12

CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,472,469
Debt Proceeds 2022 Draw Note	46,478,143
Contributions from Capital Projects Fund	17,393,252
Contributions from General Fund	263,966
Contribution from Capital Reserve Fund	500,000
TOTAL REVENUES	\$142,107,830

C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 132,211,360
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Legal / Closing Expenses	832,000
 TOTAL EXPENDITURES	 \$142,107,830
 GRAND TOTAL - REVENUES	 \$142,107,830
GRAND TOTAL - EXPENDITURES	\$142,107,830

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial

plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 23rd day of March, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-13

CABARRUS COUNTY CAPITAL RESERVE
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,966
Contributions from Capital Projects Fund	9,553,830
Contributions from CVB	1,932,937
Contributions from other Governments	3,000,000
TOTAL REVENUES	\$72,323,875

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000

CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,649,942
Hickory Ridge Elementary School	4,742,804
RCCC Advanced Technology Center (ATC)	2,473,390
School Contingencies	726,094
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	170,000
Midland Library Furniture	90,786
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,932,937
Turf fields Capital Projects Fund	500,000
Other County Capital Projects	7,072,081
 TOTAL EXPENDITURES	 \$72,323,875
 GRAND TOTAL - REVENUES	 \$72,323,875
GRAND TOTAL - EXPENDITURES	\$72,323,875

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that

require a County match for which funds are available.

6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 23rd day of March, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-8) Finance - Audit Contract for Fiscal Years Ending June 30, 2020, 2021 and 2022

A request for proposal for external auditing services was conducted by the Finance Department. Two firms contacted and notified me that they would not be able to submit proposals. Two firms did provide a proposal. After reviewing the submissions, it was determined that the accounting firm Martin Starnes and Associates best suits Cabarrus County's needs.

Pricing for the auditing services is as follows: Fiscal year ending June 30, 2020 - \$62,000, fiscal year ending June 30, 2021 - \$62,000, and fiscal year ending June 30, 2022 - \$63,860. We were also given two one-year extensions with the following pricing: June 30, 2023 - \$63,860 and June 30, 2024 - \$65,770.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the Martin Starnes and Associates audit pricing commitments for fiscal years, 2020, 2021, 2022, and the two one-year extension options for fiscal years 2023 and 2024.

(F-9) Finance - North Carolina Education Lottery Payment Applications for School Debt Service

Lottery proceeds in the amount of \$2,300,000 were included in the FY 20 General Fund budget to pay a portion of debt service related to public school debt. Upon approval by the Cabarrus County Board of Education, the Kannapolis City Board of Education and the Cabarrus County Board of Commissioners, two payment request applications will be submitted to the Department of Public Instruction.

The Cabarrus County School application is for \$2,017,100 and the Kannapolis City School application is for \$282,900, for a total of \$2,300,000. A budget amendment and Capital Project Ordinance was included for review.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board authorized the Cabarrus County Chairman to execute the Public School Building Capital Fund applications and approved the related budget amendment and project ordinance.

Date:3/23/2020

Amount:2,300,000.00

Dept. Head: Susan Fearrington, (prepared by Sarah Chesley)

Department: Finance, Fund 320

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Purpose: This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. The funds will be used towards the FY20 school debt service payments. Cabarrus County Schools' portion is \$2,107,100 and Kannapolis City Schools' portion is \$282,900.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444	Lottery Proceeds	8,150,000.00	2,300,000.00		10,450,000.00
320	9	7210-9704	Contb to General Fund	6,000,000.00	2,300,000.00		8,300,000.00

Ordinance No. 2020-14

PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$10,450,000
Lottery Proceeds - Rowan County	300,000
TOTAL REVENUES	\$10,750,000

- D. The following appropriations are made as listed.

Debt Service	\$8,300,000
Construction	2,150,000
Debt Service - Rowan County	300,000
TOTAL EXPENDITURES	\$10,750,000
GRAND TOTAL - REVENUES	\$10,750,000
GRAND TOTAL - EXPENDITURES	\$10,750,000

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 23rd day of March, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-10) Human Resources - Changes to Drug Free Workplace Policy

Based on a recent North Carolina Department of Transportation (NC DOT) audit of the Cabarrus County Transportation Division, the need to split the DOT requirements into a separate policy was identified. The revised Cabarrus County Drug Free Workplace policy and the new Transportation-only DOT policy both need to be reviewed and approved.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the revised Cabarrus County Drug Free Workplace policy and the new Transportation-only DOT policy.

(F-11) Human Resources - Health Insurance Renewal for FY21

Human Resources presented proposed changes and rates at the work session for the health insurance renewal to be a part of the FY21 budget.

The Health Insurance Proposal for FY21 is as follows:

- Continue with Cigna
- Implement waist/weight incentive
- Divide the H S A amount in two payments (July/January)
- Both plan designs will remain the same
 - OAP (30% of employees)
 - HSA (70% of employees and all new hires as of 7/1/17)
- Dependent premiums will remain the same on both plans
- Cost increase to County: \$1,241,280 (12.03%)
 - \$665 per employee per month (PEPM) to \$745 PEPM

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the proposed changes.

(F-12) Tax Administration - Refund and Release Reports - February 2020

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the February 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G) NEW BUSINESS

(G-1) County Manager - Covid-19 Community Update

Mike Downs, County Manager, presented an update on the County's plan regarding the Covid-19 virus community response. He stated all libraries and senior centers were initially closed. Equipment within the county parks followed soon afterwards. Mr. Downs advised County offices are physically closed to the public but are open and still fully operational through phones and online Internet operations. He said opportunities for appointments are available if needed. The senior meal sites are continuing and available through drive through services, although the activities have been canceled. The Arena and Events Center is currently closed. There are currently County staff working from home as well as in offices. Mr. Downs also spoke of technological and safety challenges being dealt with. Additionally, he advised inspections are currently ongoing in the planning department. He said if safety becomes an issue that may change. He also spoke of challenges for those working from home.

Mr. Downs reported, per the Governor's proclamation, the schools will remain closed at least through May 15th. He spoke of challenges for employees with school aged children. He also reported on the schools, Cabarrus Health Alliance, Emergency Operations and State and Federal Resources. Additionally, he advised of measures the Governor is putting in place in relation to the County's measures. He stressed that safety is the number one priority for staff and the public.

Rodney Harris, Deputy County Manager, reported on the economic impact to the country and to our County. In that regard, he discussed the sales tax and occupancy tax. He reviewed potential impacts in connection with the loss of sales tax revenue.

Lundee Covington, Human Resource Director, reported on staffing, mobility of staff and employees childcare needs. Additionally, Ms. Covington reported on staff, orientation for new essential personnel, tracking employees with potential exposure, medical documentation and limited testing.

Included in Ms. Covington's presentation was a PowerPoint presentation that included the following topics:

- Families First Coronavirus Response Act
 - Emergency Family and Medical Leave Expansion Act
 - Emergency Paid Sick Leave Act
 - Tax Credits
- Child Care Needs
 - Governor Extends School Closures to May 15
 - Staff Survey to Assess
 - Numbers with Potential Need for Child Care
 - Hours of Need
 - Areas of Work and Whether Remote Work is Possible
 - Current Barriers

Debbie Brannan, Area Manager of Innovation and Technology, reported on some of the actions taken by the IT (Information Technology) Department. The following topics were covered:

- Availability of More Than 50 Online County Services to the Community
- VPN for Secure Remote Access
- Microsoft Teams for Video Conferencing and Communications
- Employee Training for Mobile Applications
- Set Up Tele-Presence at DHS
- Phone Communications Through Laptops for Employees Working from Home
- Set Up Two Phones for Information for the Community
 - County Operation
 - Kannapolis City Schools for Meal Assistance
- Provided Conference Bridge Line for Emergency Management Team
- Set Up Mass Communications for 3500 Food and Nutrition Clients
- Working with Cabarrus Health Alliance to Setup Covid-19 County Mapping

Mr. Downs concluded the update with a wrap up regarding services, personnel and employee child care.

There was discussion following the presentations. During discussion, Mr. Downs responded to questions from the Board.

Chairman Morris commented on meetings, briefings and actions he has been involved in. He also provided a timeline of actions in Cabarrus County.

(H) REPORTS**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

None.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Agriculture Advisory Board - 3 Expired Terms
- Charlotte Douglas International Airport Commission - 1 Expired Term
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board - 1 Vacant Position
- Human Services Advisory Board - 1 Vacant Position
- Juvenile Crime Prevention Council - 2 Vacant Positions
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions (Clergy, Midland and NC Mental Health)
- Youth Commission - 5 Vacant Positions (Hickory Ridge, Jay M. Robinson, Mount Pleasant and At-Large High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for February 2020 and the Cabarrus County Commercial Building Plan Review Summary for February 2020 for informational purposes. No action was required of the Board.

(H-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-5) Economic Development Corporation - February 2020 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of February 2020 for informational purposes. No action was required of the Board.

(H-6) Finance - Juvenile Crime Prevention Council (JCPC) Funding Update

The Board received the Juvenile Crime Prevention Council funding update for informational purposes. No action was required of the Board.

(H-7) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Poole provided comments on schools. She stated the general assembly is not scheduled to reconvene until the end of April and with the schools now closed until May 15th, she urged the General Assembly to call a special session. She stated the schools cannot do anything without approval from the state. She urged transparency with votes shown and validated. She recommended the EOC and EOG be cancelled, along with finals and school performance grades being cancelled. She requested guaranteed pay for certified and non-certified teachers, and expansion of Medicaid.

Commissioner Poole announced filing of income tax forms has been extended to July 15th. However, if you owe money, interest and penalties begin on April 15th unless the general assembly waives that until the deadline extension. She

also commented on license plate renewals, driver's license renewals, etc., urging the state to address these issues.

Commissioner Poole announced the following message to students and families: students should have received a wellness call from a teacher. They should also have received a message from Ed Connect from the superintendent or their principal. Please contact your school or email a teacher if you have not received these. She urged students to make sure their schools have their updated contact information. She stated teachers will begin providing new instructions soon and urged parents to keep students on a schedule.

Commissioner Poole thanked school nutrition workers for preparing meals for students and senior centers and LunchPlus folks for supplying meals and providing minimal contact to those receiving them. She also thanked teacher assistants, bus drivers, treasurers, data managers, registrars, office staff and custodians for everything they are doing. She thanked teachers for working on transitioning to learning online.

Commissioner Poole announced tomorrow is national "Great American Take-Out Day" and urged everyone to support local restaurants and takeout. She stated food and tourism are inexplicably linked and to please leave tips.

Commissioner Poole also expressed thanks to all of our medical care providers, grocery store employees, emergency providers, the Cabarrus Health Alliance, law enforcement, etc. She urged the public to donate blood if you can.

Lastly, Commissioner Poole urged anyone showing symptoms or who are in the at-risk group to please stay home. She urged everyone to make a list and a plan and to only go to the grocery store once a week. She recommended family activities, going outside (weather permitting and keeping a social distance), learn how to use zoom and/or FaceTime to check in on neighbors, friends and family. She urged everyone to take care of themselves and be cognisant.

Vice Chairman Honeycutt reiterated Commissioner Poole's comments. She thanked county staff, the municipalities of the county's staff, medical staff, etc. She urged everyone to check on family, friends and the elderly.

Chairman Morris extended congratulations to Cabarrus County on the census. He announced since the forms arrived in mailboxes last week, day one, March 19th, 12.1 percent were submitted, exceeding the state average. Day two 14.1 percent were submitted, matching the state average, and day three, 16.6 percent were submitted. He urged everyone to fill out their census forms and send them in.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

(K-1) Closed Session - Pending Litigation and Economic Development

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a) (3) and (4).

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to come out of closed session.

Return to Open Session

UPON MOTION of Commissioner Poole, seconded by Vice Chairman Honeycutt and unanimously carried, the Board scheduled a public hearing for an economic development investment for Project Press for Monday, April 20, 2020 at 6:30 p.m. or as soon thereafter as persons may be heard.

(L) ADJOURN

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 8:37 p.m.



Lauren Linker
Lauren Linker, Clerk to the Board