

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, May 4, 2020.

Public access to the meeting could be obtained through the following means:

Live broadcast at 4:00 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>  
(704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

### 1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

### 2. Approval of Agenda

Chairman Morris presented the following changes to the agenda:

#### Additions:

Discussion Items - No Action

3.2 Emergency Management - Discussion of Covid-19 Expenses

3.4 Innovation and Technology - Innovation Report

Discussion Items for Action

4.4 BOC - Resolution Regarding Condemnation of Property

#### Supplemental Information:

Discussion Items - No Action

3.3 Infrastructure and Asset Management - Courthouse Expansion Project Update

- Photos added

Discussion Items for Action

4.11 Human Resources - Personnel Ordinance Changes for FY21

- Ordinance Updates

4.13 Infrastructure and Asset Management - Sheriff's Training and Firing Range Renovations Bid Award

- Bid information

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

A brief discussion ensued after the motion had carried. During discussion, Richard Koch, County Attorney, responded to questions from the Board.

### 3. Discussion Items - No Action

#### **3.1 BOC - Covid-19 Community Update**

Chairman Morris provided information in connection with Cabarrus County's expired Stay-At-Home proclamation and the State's Stay-At-Home Order currently in effect. Chairman Morris also announced legislation was passed over the past weekend to assist counties and other municipalities with additional debt incurred due to Covid-19.

Richard Koch, County Attorney, provided additional information regarding the State's Stay-At-Home Order and the County's obligation to follow the order.

Mike Downs, County Manager, provided an update regarding staff and operations. Mr. Downs reported all services have continued throughout the pandemic to the citizens of Cabarrus County.

Technology has allowed staff to continue operations remotely through technology and rotating schedules. To remain productive, some employees were relocated to other departments. Part-time, seasonal and contract employees worked in other areas as long as was effective. Mr. Downs advised productivity has reached a point where some of those employees have now been furloughed.

The Emergency Operations Center opened at the beginning of the pandemic, but has now gone to virtual work with a limited number of employees located at the center.

Infrastructure and Asset Management (IAM) staff, in addition to their regular work, have been busy procuring personal protective gear, Covid-19 signage, building and installing sneeze shields for departments throughout the County. IAM staff continues to maintain project schedules maintain buildings and clean and disinfect buildings to include an accelerated level due to Covid-19.

Emergency Medical Services paramedics, Sheriff's Office and Fire Department staff have continued to provide services at the usual level.

The County parks are busy and Active Living and Parks staff continue to provide services to accommodate use of the parks.

Human Services Department staff that can work remotely, have been. Others continue to work as normal. IT has provided means for those visits required by state statute to be in person to be handled at DHS by camera.

County Manager's Office staff has participated in bi-weekly local community leaders calls with all the mayors and managers along with the Cabarrus Health Alliance; bi-weekly live stream calls with the Governor's Office; listening to all of the Governor's press conferences; weekly calls with the National Association of Counties (NACo) and weekly statewide calls with the National Association of County Commissioners (NCACC). County Management has also been on daily calls with Cabarrus Health Alliance and the Director of Emergency Management. County management has also maintained communications with Atrium Health's management. County management has also maintained continual communications with the Board of Commissioners.

A brief discussion ensued.

Additionally, Mr. Downs commented that Rodney Harris Deputy County Manager, and county staff have been working very hard on the upcoming proposed budget.

Mr. Downs and Chairman Morris also provided information on how businesses could reach the North Carolina Department of Revenue with any questions regarding the consideration of or allowance as an essential business during the State Stay-At-Home Order.

### **3.2 Emergency Management - Discussion of Covid-19 Expenses**

Bobby Smith, Emergency Management Director, reported that early in the pandemic, some of the Emergency Management staff worked in the Cabarrus Health Alliance command center to offer support to whatever was needed. From there Emergency Management opened the County Emergency Office Command (EOC) Center to effectively manage resources and needs (such as shelter for quarantine and food supplies) for the community. Staff worked to procure protective gear and supplies. Mr. Smith reviewed expenditures to date from the Emergency Response Account. He also responded to questions from the Board.

Erin Shoe, Cabarrus Health Alliance, Chief Operating Officer, provided a status update of cases in Cabarrus County. Ms. Shue reported staff continues to aggressively investigate and track information in an effort to stop community spread. She also stated staff continues to participate in weekly community leadership calls.

A discussion ensued. During discussion, Ms. Shoe responded to questions from the Board.

### **3.3 Infrastructure and Asset Management - Courthouse Expansion Project Update**

Kyle Bilafer, Area Manager of Operations, reported this update includes pictures and a status update of the expending progress of the courthouse expansion GMP-1.

Jason Harris, Messer Construction Project Executive, presented an overview of the project that included multiple pictures regarding Phase 1 in preparation for the courthouse expansion.

Mr. Bilafer provided additional information that included in-house work performed by Infrastructure and Asset Management (IAM) staff. He stated the addition of GMP-1.5 to the contract will be presented to the Board in July. He advised GMP-1.5 will not increase the amount of the project, but will decrease the amount of the value of GMP-2.

### **3.4 Innovation and Technology - Innovation Report**

Debbie Brannan, Area Manager of Innovation and Technology, presented the innovation report via a PowerPoint presentation. Topics included:

- The employees' digital book club.
  - This month's book, *Gratitude Daily*, provides information for staying resilient during disruption and how to manage the stress involved.
- County Strategic Plan - Five Strategic Initiatives
  - Transparent and Accountable Government
  - Healthy and Safe Community
  - Thriving Economy
  - Sustainable Growth and Development
  - Culture and Recreation
- Innovative Initiative
  - Goal 1 - Create a culture of Innovation by education and empowering staff
  - Goal 2 - Expand and improve use of existing resources for continuous improvement
  - Goal 3 - Visualize County operational wellness through measurements and dashboards
- Covid-19 County Business Operations
- Covid-19 Program and Service Status
- Covid-19 Food Distribution
- Covid-19 Cases Dashboards

## **4. Discussion Items for Action**

### **4.1 BOC - Appointments to Boards and Committees**

Chairman Morris reported information regarding requests for appointments for several boards and committees has been provided. He stated these items will be on the May 18, 2020 regular meeting Consent Agenda.

### **4.2 BOC - Reappointment of the Cabarrus County Tax Administrator**

Chairman Morris reported Michael David Thrift was appointed Tax Administrator by the Board of County Commissioners to a term ending June 30, 2020. Mr. Morris stated NCGS 105-294 provides for reappointment of the county assessor to a term of not less than two or more than four years. NCGS 105-349 provides for concurrent appointment of a tax collector. Mr. Thrift meets the requirements of this position and it is recommended that he be appointed for another four year term to begin July 1, 2020 through June 30, 2024.

Mike Downs, County Manager, commented on Mr. Thrift's leadership as the Tax Administrator and expressed strong support for Mr. Thrift's reappointment.

Vice Chairman Honeycutt commended Mr. Thrift and expressed support for his reappointment.

### **4.4 BOC - Resolution Regarding Condemnation of Property**

Richard Koch, County Attorney, presented the following resolution, which restates the Board of Commissioners' action taken at the April 20, 2020 regular meeting regarding the condemnation of What-A-Burger Drive-In No. 2, Inc. property for the Board's review and consideration.

Mr. Koch reported the letter (also authorized at the April 20, 2020 regular meeting) has been sent to the property owner regarding the property

condemnation action. Mr. Koch stated he and county staff have and continue to provide the ability for negotiations.

Note: Mr. Koch advised that the action was taken at the March 20, 2020 meeting. The action was taken at the April 20, 2020 regular meeting.

For the benefit of the public, Chairman Morris explained this is regarding property that is involved in the new courthouse construction project.

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the resolution regarding condemnation of property by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Resolution No. 2020-11

RESOLUTION  
CABARRUS COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Board of Commissioners for Cabarrus County hereby determines that it is necessary and in the public interest to acquire a portion of property owned by What-A-Burger Drive In No. 2, Inc., a North Carolina corporation, (a part of PIN 5620-97-4938), consisting of the right-of-way of Means Avenue that accrued to this property from the closure by the City of Concord of Means Avenue plus a 5 foot strip adjacent to that of the property identified by that PIN number; and

WHEREAS, the County desires to acquire this property for construction of a new Cabarrus County Courthouse, including installation of required utilities, a public plaza and all related fixtures and appurtenances, and including a temporary construction easement for this work to be done; and

WHEREAS, representatives of the County are in negotiations with the owner to acquire the above described property by negotiating conveyance; and

WHEREAS, pursuant to the power vested in the Board by the constitution and statutes of the State of North Carolina, the Board issues the following resolution.

THEREFORE, THE BOARD OF COMMISSIONERS OF THE COUNTY OF CABARRUS, RESOLVES THAT:

1. Cabarrus County will acquire by condemnation or negotiated conveyance for the purposes stated above the property and interest described above. County staff has determined that the fair market value of the property to be acquired is \$45,000.00 based on the County's tax records.
2. County staff is authorized and directed to acquire by negotiated offer or, in the alternative, the County Attorney is authorized and directed to institute the necessary proceedings under Chapter 40A of the North Carolina General Statutes, to acquire the property described above. This includes any notices required to be sent to the property owner.

ADOPTED this 4th day of May, 2020.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Board of Commissioners

Attest:

/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**4.3 BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule**

Chairman Morris announced the Budget Public Hearing meeting has been canceled.



Lauren Linker, Clerk to the Board, confirmed that due to Covid-19 and to allow for more public input, the public hearing has been moved from June 1, 2020 to the June 15, 2020 regular meeting.

#### **4.5 Centralina Workforce Development - Agreement and Resolution Approving the Articles of Association and Agreement for the Centralina Workforce Development Consortium**

As part of the requirement for funding under the Workforce Innovation and Opportunity Act (WIOA), the Articles of Association and Agreement for the Centralina Workforce Development Consortium are to be ratified and adopted by the Board of County Commissioners in each of the seven counties in the Consortium.

Chairman Morris, on behalf of David Hollars, Executive Director of the Centralina WDB, requested the Articles of Association and Agreement for the Centralina Workforce Development Consortium be considered for approval.

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the Articles of Association and Agreement for the Centralina Workforce Development Consortium and the Resolution Approving the Articles of Association and Agreement for the Centralina Workforce Development Consortium by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

#### **ARTICLES OF ASSOCIATION AND AGREEMENT FOR THE CENTRALINA WORKFORCE DEVELOPMENT CONSORTIUM**

##### **ARTICLE I. TITLE AND PURPOSE**

The contiguous units of local government listed below, being desirous of agreeing to an undertaking pursuant to the provisions of N.C.G.S. Section 160A-464(1), do hereby agree to establish a workforce development consortium to act jointly as a Local Workforce Investment Area for workforce development under the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 ("the Act") including National Dislocated Worker Grant (NDWG) funding through the US Department of Labor, as amended. This consortium shall be known as the Centralina Workforce Development Consortium.

##### **ARTICLE II. MEMBERSHIP**

The consortium shall be composed of the following independent and contiguous units of general purpose local government: Anson, Cabarrus, Iredell, Lincoln, Rowan, Stanly, and Union Counties.

##### **ARTICLE III. CERTIFICATION OF AUTHORITY**

###### **1. AUTHORITY UNDER STATE AND LOCAL LAW**

In accordance with N.C.G.S. Sections 160A-460 et. seq., the member counties of the Centralina Workforce Development Consortium certify that they possess full legal authority, as provided by state and local law, to enter into this agreement and to fulfill the legal and financial requirements of operating as a Local Workforce Investment Area under the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128, and any National Dislocated Worker Grant for the entire geographic area covered by this agreement.

###### **2. SPECIFIC RESOLUTIONS TO ENTER INTO AGREEMENT**

In accordance with N.C.G.S. Section 160A-461, a copy of the duly executed resolution and appropriate board meeting minutes giving the respective counties specific authority to enter into this consortium agreement will be attached to this document and are incorporated herein by reference.

###### **3. DESIGNATION OF CHIEF ELECTED OFFICIALS FROM EACH MEMBER UNIT OF GOVERNMENT**

Each member unit of government designates as chief elected official for the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and NDWG upon whose representations the State, the Workforce Development Board, the administrative entity and the other member units may rely, the duly elected Chairman of each respective County Board of Commissioners. If any county member of the consortium desires, it may designate any member of its Board as its "Chief Elected Official" for WIOA and NDWG purposes, in lieu of having its Chairman serve in such capacity. Unless otherwise notified of such designation of another member of its Board, each county shall be deemed to have designated its Chairman as its "Chief Elected Official" for WIOA and NDWG purposes. Such person shall be the signatory of this agreement and shall be authorized to execute such other agreements as are necessary for Workforce Innovation and Opportunity Act of 2014 (WIOA) purposes and National Dislocated Worker Grant purposes.

#### 4. DESIGNATION OF CHIEF ELECTED OFFICIAL FOR WORKFORCE INVESTMENT AREA

In accordance with N.C.G.S. Section 160A-463(b), the Chairmen (or their designee) of the Boards of Commissioners of the undersigned units of local government shall annually elect one of their number by a vote to serve as Chairman of the Centralina Workforce Development Consortium for a one-year term. The Chairman of the Centralina Workforce Development Consortium shall be authorized to represent the Consortium and to act on behalf of the undersigned units of local government with respect to any matters adopted or passed by the Consortium and shall be authorized to exercise the functions of the Centralina Workforce Investment Area chief elected official which are required under the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and National Dislocated Worker Grants.

#### ARTICLE IV. DURATION

In accordance with N.C.G.S. Section 160A-464(2), this agreement shall become effective on the date of the last chief elected official's signature and shall continue in effect until the Local Workforce Investment Area is re-designated by the Governor of North Carolina or by termination of this Agreement by a member unit of government as provided for in Article XI.

#### ARTICLE V. ASSURANCES AND CERTIFICATIONS

The member units will comply with the requirements of the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and regulations promulgated thereunder, all other applicable federal regulations, the statutes of the State of North Carolina, and written directives and instructions relevant to Workforce Investment Area operation from the Governor of North Carolina or his/her designee.

#### ARTICLE VI. FINANCING/LIABILITY

In accordance with N.C.G.S. Section 160A-464(5), it is anticipated that funding necessary to implement this agreement shall be derived from federal grant and/or state funds received through the Governor. In the event it is necessary to appropriate non-federal funds for the purpose of implementing this agreement, the parties agree, as between themselves, that the state fair share allocation formula shall be used.

The undersigned units of local government hereby acknowledge that they are jointly and severally accountable for liabilities arising out of activities under the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and for all funds received by the Workforce Investment Area grant recipient pursuant to WIA. Liability includes, but is not limited to, responsibility for prompt repayment from nonprogram funds of any misexpenditures by the administrative entity of the Local Workforce Investment Area, or any of its subrecipients or contractors, or the Workforce Development Board. As between the consortium members themselves, liability shall be apportioned in the following manner: (a) to the extent that a particular county benefits from costs disallowed (e.g. an ineligible participant from a particular county received training, the cost of which is subsequently disallowed) that county may be liable for those disallowed costs; (b) any disallowed cost for which the benefiting county cannot be determined shall be divided equally among the undersigned units of local government.

Any entity or joint agency created or designated by this Local Workforce Investment Area, including the Workforce Development Board (WDB), and Administrative Entity shall be considered a public agency for the purposes of the Local Government Budget and Fiscal Control Act.

## ARTICLE VII. ESTABLISHMENT OF CENTRALINA WORKFORCE DEVELOPMENT BOARD (WDB)

A. Upon designation by the Governor of North Carolina of the Centralina area as a local workforce investment area, the Chairmen of the Boards of County Commissioners of each of the undersigned units of local government shall certify that the current Centralina Workforce Development Board (hereinafter Centralina WDB) as such entity is defined in the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompanying regulations and in accordance with the State of North Carolina Executive Order 90 (December, 1995) will serve as the region's workforce investment board. The members of the Centralina WDB are to be selected in accordance with the nominating process and representative scheme set forth in the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompany regulations.

B. The Centralina WDB shall consist of at least twenty-four (24) members. A minimum of thirteen (13) of these members shall represent the private sector as that term is defined in Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompany regulations. Of these thirteen private sector members, at least one shall represent each of the seven undersigned units of local government, when feasible. Of the eleven (11) remaining members, one shall represent adult education and literacy, one shall represent higher education, one shall represent economic development agencies, one shall represent state employment service agencies, one shall represent vocational rehabilitation agencies, one shall represent social service agencies, and five shall represent a combination of labor, apprenticeship, and community based organizations.

C. The initial terms of twelve members of the initial Centralina WDB shall expire after one year and the initial terms of the remaining members shall expire after two years. Thereafter, the terms of service of all members of the Centralina WDB shall be two years.

D. Successors to the initial members of the Centralina WDB who die, resign, or otherwise cease to serve, shall be selected by Chairmen of the Boards of Commissioners of the undersigned units of local government. If the Chairmen desire to reappoint a current member of the Centralina WDB to another two (2) year term, the nominating process described in the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompany regulations need not be followed. If the Chairmen do not desire to reappoint a current member of the Centralina WDB to another two-year term, then nominations to fill the vacancy shall be sought in accordance with the process described in the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompany regulations.

E. Private sector representatives on the Centralina WDB shall be selected by Chairmen of the Boards of Commissioners of the undersigned units of local government from a slate of individuals nominated by general-purpose business organizations after consulting with, and receiving recommendations from, other business organizations in the Local Workforce Investment Area. The number of nominations shall be at least 150 percent of the number of private sector individuals to be appointed in the county. Such nominations, and the individuals selected from such nominations, shall reasonably represent the industrial and demographic composition of the business community. All private sector representatives must be active with their company or business (non-retiree). Private sector representatives, who shall constitute a majority of the membership of the WDB, shall be owners of business concerns, chief executive officers, chief operating officers, or other private sector executives who have substantial management, recruitment, hiring authority, or policymaking responsibility. Whenever possible, at least one-half of such business and industry representatives shall be representatives of small business (500 or fewer employees), including minority business.

Education representatives on the Centralina WDB shall be selected from among individuals nominated by the local educational agencies, vocational education institutions, institutions of higher education, or general organizations of such agencies or institutions, and by private and proprietary schools or general organizations of such schools, within the Local Workforce Investment Area.

Recognized State and local labor organizations or appropriate building trade councils shall recommend labor representatives. The remaining members of the Centralina WDB shall be selected from individuals recommended by interested organizations.

F. The composition of the Centralina WDB shall at all times conform with the requirements of the Workforce Innovation and Opportunity Act of 2014 (WIOA),

Public Law 113-128 and accompany regulations, including N.C.G.S. Section 160A-464(3).

#### ARTICLE VIII. APPOINTMENT OF PERSONNEL

The Chairmen of the Boards of Commissioners of the undersigned units of local government are hereby authorized to enter into agreements with the Centralina Workforce Development Board specifying procedures for development of the workforce development plans; agreements relating to the selection of a grant recipient and entity to administer the workforce development plans; and any other agreements necessary to advance the administration of the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128, within the Centralina Local Workforce Investment Area, in accordance with N.C.G.S.

#### ARTICLE IX. OWNERSHIP OF REAL PROPERTY

In accordance with N.C.G.S. Section 160A-464(6) and applicable WIOA, NDWG, and Federal property guidelines, the Centralina Workforce Development Consortium shall adhere to the procedures outlined in NC Department of Commerce policy for all property transactions under WIOA and NDWG including the buying or selling of real property. The Centralina Workforce Development Consortium will neither acquire nor dispose of real property.

#### ARTICLE X. AMENDMENTS

In accordance with N.C.G.S. Section 160A-464(7), this agreement may be amended at any time upon the consent of all parties as evidenced by resolution of the Chairmen of the Boards of Commissioners of the undersigned units of local government and as approved by the State. Whenever the position of designated Chief Elected Official for the Centralina Local Workforce Investment Area becomes vacant, the individual selected as a replacement shall be approved through an amendment to this agreement by resolution of the Chairmen of the Boards of Commissioners of the undersigned units of local government.

#### ARTICLE XI. TERMINATION

In accordance with N.C.G.S. 160A-464(8), the undersigned units of local government may request termination of this agreement at any time upon six months prior written notice, such termination to be effective when the Governor considers Local Workforce Investment Area redesignation at the end of the then current subgrant agreement year.

#### ARTICLE XII. RATIFICATION

This agreement shall be effective upon ratification by the Boards of Commissioners of each of the undersigned units of local government. The agreement covers the four-year period of July 1, 2019 to June 30, 2023.

CABARRUS COUNTY

By: /s/ Steve Morris Date May 4, 2020  
Steve Morris, Chairman, Board of Commissioners  
Cabarrus County

Resolution No. 2020-12

#### RESOLUTION APPROVING THE ARTICLES OF ASSOCIATION AND AGREEMENT FOR THE CENTRALINA WORKFORCE DEVELOPMENT CONSORTIUM

WHEREAS, the counties of Anson, Cabarrus, Iredell, Lincoln, Rowan, Stanly, and Union as independent and contiguous units of general purpose local government do hereby agree to continue as the Centralina Workforce Development Consortium to act jointly as a Workforce Investment Area under the Workforce Innovation and Opportunity Act of 2014 (WIOA).

WHEREAS, certain technical revisions to the original "Articles of Association" and subsequent amendments, have been made for WIOA for the period of Program Year 2019 through Program Year 2022 and have been executed by the Chairman of this Board on behalf of this county, subject to ratification of such action by this Board.

WHEREAS, the "Articles of Association" designates the signatory official for the Consortium and the administrative/fiscal agent to administer the program on behalf of the Consortium, and requests certification of the current



Centralina Workforce Development Board as the local "Workforce Investment Board" as required by the Act; now, therefore it is

RESOLVED, that the execution of the aforesaid "Articles of Association and Agreement For The Centralina Workforce Development Consortium" by our Chairman is ratified and adopted by this Board.

The foregoing resolution is adopted by the  
Cabarrus County Board of Commissioners  
on this date 05/04/2020  
/s/ Lauren Linker  
Lauren Linker/ Clerk to the Board

#### 4.6 County Manager - Approval of Funding for Hickory Ridge Elementary School Road Improvements

Jonathan Marshall, Deputy County Manager, presented an overview of the history of planning for road improvements at Hickory Ridge Elementary School. The final design was approved and Cabarrus County School (CCS) staff solicited new bids for the project. Three bids were received and the lowest of those was still over the previously approved budget. CCS has provided a letter requesting approval for the additional funding necessary to complete the project. Mr. Marshall advised funds are available from the contractor's sales tax and contingency fund accounts.

A discussion ensued. During discussion, Brian Cone, CCS, Director of Architecture, Planning and Construction, and Mr. Marshall responded to questions from the Board. Issues addressed included the design for the round-about and funding.

Susan Fearington, Finance Director and Kelly Kluttz, CCS, Chief Financial Officer, were also in attendance via electronic means.

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the funding for the Hickory Ridge Elementary School road improvements and authorized the Finance Director to prepare the associated budget amendment and project ordinances by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:	5/4/2020	Amount:	798,985.00				
Dept. Head:	Susan Fearington, (prepared by Sarah Chesley)	Department:	Finance, Fund 370, 368, and 450				
<input type="checkbox"/> Internal Transfer Within Department <input checked="" type="checkbox"/> Transfer Between Departments/Funds <input type="checkbox"/> Supplemental Request							
<b>Purpose:</b> To move funds into the Hickory Ridge Elementary School Construction Budget for road construction. The funds will come from the Contra Sales Tax in the 370 HRES fund, from the Kannapolis Middle School Contra Sales Tax and architect budget in the 368 fund, and the contingency line item from the Capital Reserve account.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
370	9	7345-9820	Construction HRES	29,366,943.00	173,149.53		29,540,092.53
370	9	7345-9825	Contra Sales Tax HRES	(282,575.32)		173,149.53	(455,724.85)
368	9	7404-9708	Cont'b to Capital Projects Fund KMS	-	150,835.47		150,835.47
368	9	7404-9825	Contra Sales Tax KMS	(408,316.00)		84,528.31	(492,844.31)
368	9	7404-9607	Architects KMS	2,230,694.00		66,307.16	2,164,386.84
370	6	7345-6910	Cont'b from Capital Projects Fund HRES	517,196.74	150,835.47		668,032.21
370	9	7345-9820	Construction HRES	29,540,092.53	150,835.47		29,690,928.00
450	9	7220-9708	Cont'b to Capital Projects Funds	62,092,762.44	475,000.00		62,567,762.44
450	9	7345-9660	Contingency for HRES	475,000.00		475,000.00	0.00
370	6	7345-6921	Cont'b from CRF HRES	4,742,804.00	475,000.00		5,217,804.00
370	9	7345-9820	Construction HRES	29,690,928.00	475,000.00		30,165,928.00

Ordinance No. 2020-16

#### CABARRUS COUNTY SCHOOL CONSTRUCTION DEBT FUND BUDGET ORDINANCE



BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Capital Reserve Contribution	\$13,121,802
General Fund Contribution	1,336,500
Limited Obligation Bonds	84,944,452
Public School Building - Lottery funds	1,600,000
Interest Income	500,956
<b>TOTAL REVENUES</b>	<b>\$101,503,710</b>

- D. The following appropriations are made as listed.

Royal Oaks Elementary School	\$23,835,178
Mt. Pleasant Middle School	33,223,473
Kannapolis Middle School	41,776,823
Legal Fees/Closing Costs	743,455
Contribution to Capital Reserve Fund	1,750,700
Contribution to Capital Projects Fund	174,081
<b>TOTAL EXPENDITURES</b>	<b>\$101,503,710</b>
<b>GRAND TOTAL - REVENUES</b>	<b>\$101,503,710</b>
<b>GRAND TOTAL - EXPENDITURES</b>	<b>\$101,503,710</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000

when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.

8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 4<sup>th</sup> day of May, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

Ordinance No. 2020-17

### CABARRUS COUNTY LIMITED OBLIGATION BONDS 2018 PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

### Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to

complete capital projects as listed.

General Fund Contribution	\$ 901,000
Interest Income	220,851
Capital Project Fund Contribution	517,197
Debt Proceeds	4,680,000
Capital Reserve Contribution	7,842,029
 TOTAL REVENUES	 \$64,161,077

C. The following appropriations are made as listed.

Legal Fees	\$ 416,293
HVAC Replacement - Mt. Pleasant High-CCS	3,691,183
Mobile Units - CCS	2,095,676
HVAC Replacement - JN Fries Middle-CCS	3,597,029
Hickory Ridge Elementary-CCS	35,344,548
RCCC - Advanced Technology Center	16,766,390
Land - RCCC	1,721,000
Contribution to Capital Projects Fund	528,958
 TOTAL EXPENDITURES	 \$64,161,077
 GRAND TOTAL - REVENUES	 \$64,161,077
GRAND TOTAL - EXPENDITURES	\$64,161,077

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.

10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 4<sup>th</sup> day of May, 2020.

## CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

Ordinance No. 2020-18

CABARRUS COUNTY CAPITAL RESERVE  
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

## Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 835,142
Contributions from General Fund	57,001,966
Contributions from Capital Projects Fund	9,553,830
Contributions from CVB	1,932,937
Contributions from other Governments	3,000,000
<b>TOTAL REVENUES</b>	<b>\$72,323,875</b>

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700

Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
G.W. Carver Renovations	1,518,241
RCC CBTC Campus Renovations, Safety, Security	184,075
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
Patriot's Elementary Mobile Units	122,100
Cox Mill Elementary Sewer Relocation	23,537
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Buses for WCHS & HRES	415,246
CCS Security Cameras	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,649,942
Hickory Ridge Elementary School	5,217,804
RCCC Advanced Technology Center (ATC)	2,473,390
School Contingencies	251,094
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
Sheriff Detention Center Equipment	14,000
Veteran's Renovations	92,674
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
FLP Barn Restrooms	126,405
EMS Heart Monitors	566,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	151,469
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	170,000
Midland Library Furniture	90,786
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,932,937
Turf fields Capital Projects Fund	500,000
Other County Capital Projects	7,072,081
 TOTAL EXPENDITURES	 \$72,323,875
 GRAND TOTAL - REVENUES	 \$72,323,875
GRAND TOTAL - EXPENDITURES	\$72,323,875

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
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- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 4<sup>th</sup> day of May, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

### 4.7 DHS - Transportation Resolution Update

Anthony Hodges, Program Administrator, Adult and Aging Services, reported the North Carolina Department of Transportation (NCDOT) limited access to funding through 5311 and 5307 grants due to restrictions listed in the December 2016 Board of Commissioners' resolution. The resolution has been revised and reviewed by the NCDOT and Federal Transit Administration (FTA) attorney. The NCDOT stated as long as the county attorney reviewed and confirmed compliance, a new resolution would suffice. County Attorney Richard Koch, reviewed the document in January 2020 and confirmed it met all requirements.

A brief discussion ensued. During discussion, Mr. Hodges responded to questions from the Board. Bob Bushey, Transportation Manager, was also in attendance via electronic means.

#### **4.8 Emergency Management - Cabarrus Stanly Union Regional Hazard Mitigation Plan Adoption**

Bobby Smith, Emergency Management Director, requested approval of the five-year update to the Hazard Mitigation Plan and resolution to adopt the Cabarrus Stanly Union Regional Hazard Mitigation Plan. Mr. Smith advised a public hearing is not required.

#### **4.9 Finance - Debt Refunding of General Obligation, Certificates of Participation and Limited Obligation Bonds - Public Hearing 6:30 p.m.**

Susan Fearrington, Finance Director, reported the County's underwriter, Piper Sandler & Co. has advised, given appropriate market conditions, to refund all or a portion of Series 2013 General Obligation Bonds, Series 2010A Certificates of Participation, and Series 2011B, 2011C and 2016 Limited Obligation Bonds. Should market conditions not provide the required saving levels established by the Local Government Commission, the County will not refinance the debt. Ms. Fearrington advised a public hearing will be required for the Series 2020 A-D Limited Obligation Bond financing.

The Board provided brief comments in appreciation for the conscientious work of the finance department.

#### **4.10 Finance - Kannapolis City School Request for Kannapolis Middle School Final Funding**

Susan Fearrington Finance Director, reported the Kannapolis City School (KCS) Board of Education requests additional funding to complete roadwork around Kannapolis Middle School. There are funds available to cover the request in the amount of \$178,150.96 from other Kannapolis Middle School project line items.

A discussion ensued. During discussion, Will Crabtree, KCS, Director of Business Operations, responded to questions from the Board. Issues addressed included litigation with some of the contracts in construction with the school, utility poles that needed to be moved, etc. Dr. Chip Buckwell, Kannapolis City Schools (KCS), Superintendent, was also in attendance via electronic means.

#### **4.11 Human Resources - Personnel Ordinance Changes for FY21**

Lundee Covington, Human Resources Director, presented proposed changes to the Cost of Living Adjustment (COLA) and the merit performance evaluation increases along with the required matching changes to the Personnel Ordinance. Ms. Covington stated performance evaluation scores will be matched to the new merit pay levels or percentages.

Mike Downs, County Manager, explained previously the CPI (Consumer Price Index) was the determining factor on the cost of living and the ability for merit raises stopped at 2.5 percent. The new chart reduces the cost of living and increases the merit, based on performance.

In addition, Ms. Covington presented a new section to the ordinance concerning furloughs needed to address the process for temporary lack of work.

A discussion ensued. During discussion, Ms. Covington responded to questions from the Board.

It was the consensus of the Board to include a new agenda item for the regular meeting to authorize the County Manager to temporarily furlough and return employees as necessary during the Covid-19 pandemic.

#### **4.12 Infrastructure and Asset Management - EMS Headquarters Update**

Kyle Bilafer, Area Manager of Operations, reported County staff would like to provide an update on the progress on programming, site analysis and estimated cost projections of the proposed EMS Headquarters. Staff would also recommend proposed next steps and construction delivery method for Board approval. It is proposed to include the design phases of the project in the FY 2020-2021 Capital Improvement Plan and any expenditures would be contingent on budget approval. Mr. Bilafer further reported that Infrastructure and Asset Management employees and Jonathan Marshall, Deputy County Manager, and Emergency Management Services leadership have been working with ADW Architects regarding site locations and schematics for the new EMS headquarters. Mr. Bilafer stated it has been determined through site analysis, that the old fairgrounds property at 789 Cabarrus Avenue West could fit and could make both Phase 1 and Phase 2 of an EMS headquarters fit on that site. Renderings were presented for review. A Request for Qualifications (RFQ) was issued and thus far seven architect firms have responded.

Jimmy Lentz, Emergency Medical Services Director, provided information in on the difference between the current work model and static deployment, versus a new model and dynamic deployment. The new model would allow for future growth, faster response time to calls and additional units available during peak times.

A discussion ensued. During discussion, Mr. Lentz, Jonathan Marshall, Deputy County Manager, and Mr. Bilafer responded to questions.

#### **4.13 Infrastructure and Asset Management - Sheriff's Training and Firing Range Renovations Bid Award**

Kyle Bilafer Area Manager of Operations, reported sealed bids were solicited for the Sheriff's Training and Firing Range Renovations Project and were received on April 21, 2020, however, only two bids were received. Due to the lack of required bids the two bids received remained sealed in a vault and an extension period of seven days was issued. At that point, staff and the contracted design engineering firm have reviewed the bids and offered a bid award recommendation. The winning bid was within the capital funding currently in place.

Mr. Bilafer request approval from the Board to award the bid in order to start construction immediately and accommodate the Sheriff's Office "In-House" training schedule. Mr. Bilafer announced the winning bid is from Metal Treatment Technology, LLC for a total amount of \$1,668,450 that represents a base bid in the contingency amount of five percent.

A brief discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**UPON MOTION** of Commissioner Poole, seconded by Commissioner Kiger and unanimously carried, the Board approved the bid award and authorized the County Manager to execute the contract between Cabarrus County and Metal Treatment Technology, LLC in the amount of \$1,668,450, subject to revision by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

#### **5. Approval of Regular Meeting Agenda**

The Board then discussed the placement of the items on the agenda.

Vice Chairman Honeycutt **MOVED** to approve the May 18, 2020 agenda as follows and to schedule the required public hearings for Monday, May 18, 2020 at 6:30 p.m. or as soon thereafter as persons may be heard. Commissioner Kiger seconded the motion.

A brief discussion ensued regarding obtaining the appropriate language for the motion for the additional agenda item to authorize the County Manager to furlough and return employees to duty as necessary during the Covid-19 pandemic.

Vice Chairman Honeycutt amended her **MOTION** to include the aforementioned language for the motion in the agenda item for furloughed employees. Commissioner Kiger amended his second to the motion.

The **MOTION** unanimously carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

#### Approval or Correction of Minutes

- Approval or Correction of Minutes

#### Recognitions and Presentations

- Youth Commission - Recognition of Graduating Members
- Proclamation - Memorial Day 2020

#### Consent

- Appointments - Agricultural Advisory Board
- Appointments - Human Services Advisory Board
- BOC - Reappointment of the Cabarrus County Tax Administrator
- BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule
- DHS - Transportation Resolution Update
- Emergency Management - Cabarrus Stanly Union Regional Hazard Mitigation Plan Adoption
- Finance - Kannapolis City School Request for Kannapolis Middle School Final Funding
- Human Resources - Delegation of Duties
- Human Resources - Personnel Ordinance Changes
- Infrastructure and Asset Management - EMS Headquarters Update
- Tax Administration - Refund and Release Reports - April 2020

#### New Business

- Economic Development Investment - Project Paul - Public Hearing 6:30 p.m.
- Finance - Debt Refunding of General Obligation, Certificates of Participation and Limited Obligation Bonds - Public Hearing 6:30 p.m.

#### Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - April 2020 Monthly Summary Report
- Finance - Monthly Financial Update

#### 6. Adjourn

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the meeting adjourned at 6:12 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.



*Lauren Linker*  
 Lauren Linker, Clerk to the Board