

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 62

C. RECOGNITIONS AND PRESENTATIONS

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Active Living and Parks - FY21 Matching Incentive Grant Requests Pg. 64
2. Appointments - Adult Care Home Community Advisory Committee Pg. 68
3. Appointments - Cabarrus County Planning and Zoning Commission Pg. 73
4. Appointments and Removals - Early Childhood Task Force Advisory Board Pg. 79
5. Appointments and Removals - Juvenile Crime Prevention Council Pg. 84

6. Appointments and Removals - Public Health Authority of Cabarrus County Pg. 92
7. BOC - Designation of Voting Delegate for NCACC 113th Annual Conference Pg. 98
8. County Manager - Central Area Plan Inter-local Agreement Modifications Pg. 101
9. County Manager - Request for Budget Adjustment for the New Middle School Pg. 109
10. DHS - Cabarrus County Long Range Transportation Plan Pg. 113
11. EMS - Purchase Order Request Pg. 234
12. Finance - Implementation of the FY21 Capital Improvement Plan Accounting Pg. 239
13. Finance - Update of County Capital Projects Fund for Frank Liske Park Barn Insurance Proceeds Pg. 261
14. Human Resources - Personnel Ordinance and Benefits Guide Updates Pg. 267
15. Infrastructure and Asset Management - Recommended Approval of Preferred Alternates for Courthouse Expansion Project Pg. 271
16. Tax Administration - Refund and Release Reports - June 2020 Pg. 276
17. Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2020-2021 Taxes Pg. 286

G. NEW BUSINESS

1. County Manager - Coronavirus Relief Fund (CRF) Accounting Changes Pg. 291
2. County Manager - Extension of Lease for Vietnam Veterans Park Pg. 293
3. DHS - FY21 Urbanized Area Funding - Public Hearing 6:30 p.m. Pg. 304

H. REPORTS

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 342
2. BOC - Request for Applications for County Boards/Committees Pg. 343
3. County Manager - Monthly Building Activity Reports Pg. 357
4. County Manager - Monthly New Development Report Pg. 362
5. EDC - June 2020 Monthly Summary Report Pg. 370
6. Finance - Juvenile Crime Prevention Council (JCPC) FY21 Funding Update Pg. 372
7. Finance - Monthly Financial Update Pg. 375

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

1. County Manager - Central Area Plan Inter-local Agreement Modifications Pg. 380

K. CLOSED SESSION

L. ADJOURN

Scheduled Meetings

August 3
August 17

Work Session
Regular Meeting

4:00 p.m.
6:30 p.m.

Multipurpose Room
BOC Meeting Room

September 8	Work Session	4:00 p.m.	Multipurpose Room
September 21	Regular Meeting	6:30 p.m.	BOC Meeting Room

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

Cabarrus County Television Broadcast Schedule Cabarrus County Board of Commissioners' Meetings

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday	1:00 P.M.
Sunday - Tuesday	6:30 P.M.
Thursday & Friday	6:30 P.M.

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

June 1, 2020 (Work Session)
June 2, 2020 (Budget Workshop)
June 4, 2020 (Budget Workshop)
June 15, 2020 (Regular Meeting)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ June 1, 2020 Work Session
- ▢ June 2, 2020 Budget Workshop
- ▢ June 4, 2020 Budget Workshop
- ▢ June 15, 2020 Regular Meeting

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, June 1, 2020.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
 (704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Chairman Morris presented the following changes to the agenda:

Closed Session

6.1 Closed Session - Pending Litigation and Personnel Matters

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

3. Discussion Items - No Action

3.1 Market Study Presentation

Becky Drozd, Human Resources Advisor, Compensation for The Employers Association, presented a PowerPoint report titled "*Cabarrus County Government Compensation Study for Selected Positions - Market Pricing and Analysis 2020.*" The report included the following topics:

- An Overview and History of The Employers Association
- Methodology of Market Study
- Recommendations and Cost Implications
- Next Steps
- Market Price Methodology
- Recommendations and Cost Implications
- Future Recommendations

A discussion ensued. During discussion, Lundee Covington, Human Resources Director, and Rodney Harris, Deputy County Manager responded to questions from the Board. Ashley Allen, Human Resources Generalist, was also in attendance via virtual means.

3.2 Innovation and Technology - Innovation Report

Debbie Brannan, Area Manager of Innovation and Technology, presented the innovation report via a PowerPoint presentation. Topics included the following information:

- The Employees Digital Book Club.
 - This month's book, *Sync or Swim*, provides information for communications during a crisis.
- County Strategic Plan - Five Strategic Initiatives
 - Transparent and Accountable Government
 - Healthy and Safe Community
 - Thriving Economy

- o Sustainable Growth and Development
 - o Culture and Recreation
- Innovative Initiative
 - o Goal 1 - Create a culture of Innovation by education and empowering staff
 - o Goal 2 - Expand and improve use of existing resources for continuous improvement
 - o Goal 3 - Visualize County operational wellness through measurements and dashboards
- Electronic appointment check in for Veterans Affairs
- VA Lighthouse software to allow veterans claims application and processes through electronic means
- VA Benefits case management
- VA Case Action History
- Beta Get In Line App that allows lobby check in and electronic meetings through TEAMS software

Tony Miller, Veterans Affairs Director, expressed appreciation for the ITS Department's assistance. He also commented on how the new technologies are speeding up processing Veterans' claims.

Chairman Morris commented on the benefit the new technology provides to the veterans in our community.

3.3 Infrastructure and Asset Management - Governmental Center Skylight and Roof Replacement Project Update

Michael Miller, Infrastructure and Asset Management Director, provided an update on the Governmental Center Skylight and Roof Replacement project. Mr. Miller reported the project is on schedule and anticipates the inside portion of the work should be completed by the end of August and the new roof should be completed by the end of September. He also commented on the possibility of delays due to the weather and responded to questions from the Board.

4. Discussion Items for Action

4.1 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding requests for appointments for several boards and committees has been provided. These items will be included in the Consent section of the June 15, 2020 regular meeting agenda.

4.2 County Manager - Business Incubator Grant Opportunity

Elizabeth Landrum, Management Analyst, presented a request for approval of a Business Incubator Grant opportunity. She reported the EDC (Economic Development Corporation) would be the primary applicant for this grant request. Ms. Landrum stated the EDC is requesting the County to act as a co-applicant. The grant requires the County to apply as a co-applicant and the EDC would include The Fly Wheel Foundation as a co-applicant.

Paige Castrodale, EDC, Existing Industry Director, provided information regarding The Fly Wheel Foundation and their business locations and models. She stated the incubator focuses on entrepreneurship.

A discussion ensued. During discussion, Ms. Landrum and Ms. Castrodale responded to questions from the Board.

UPON MOTION of Commissioner Poole, seconded by Commissioner Kiger and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Poole and unanimously carried, the Board approved Cabarrus County to apply for the grant as a co-applicant for the Federal Economic Development Administration grant by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

4.3 County Manager - Presentation of the Proposed FY 21 Cabarrus County Budget and Scheduling of a Public Hearing

Mike Downs, County Manager, presented the following budget message to the Board:

Honorable Chairman and Members of the Cabarrus County Board of Commissioners:

It is my honor and privilege to submit the Fiscal Year 2020-2021 (FY21) Recommended Budget. Staff prepared this budget in accordance with the laws of North Carolina, guided by the Board Commissioners' renewed mission, vision and goals.

We propose this budget amid the COVID-19 pandemic—an event unlike any of the last 100 years.

COVID-19 has hurt the County's major revenues – property and sales tax.

We project sales tax to drop 17% from FY20 to FY21. The January 2020 revaluation showed a 17% increase in commercial and residential real property value; however, lower collection rates and fewer new car purchases mean property tax will fall short of predictions.

At the same time, there is growing demand for County services, particularly human services and public health.

Our response to COVID-19 illustrates the value of investment in preparation, training and technology.

Public safety employees provided life-saving care while keeping themselves safe. Partnerships led to expedited response to public health, safety and supply chain needs. Business processes continued without interruption, keeping industry moving. Employees found new ways to serve our most vulnerable populations at a critical time of need. Quality-of-life services kept our community engaged in activities that support mental and physical health.

We are a resilient community.

As we have done many times in the past, Cabarrus will move forward through strategic planning and investment.

The FY21 budget will keep the property tax rate at 74 cents and focus new funding on:

- Schools and educators
- Quality-of-life services
- Support for the County's 1,300 team members
- Essential building projects

The proposed General Operating budget totals \$276 million, including the following new investments:

Schools and educators

- Increased educator pay supplements - Includes funds for a 0.5% increase in County-paid supplements to educators employed by the Cabarrus County and Kannapolis City school districts. With this year's increase to the County-paid portion, the proposed FY21 pay supplement for Cabarrus County Schools will be 10% (includes a 0.5% increase from the Cabarrus County Schools District) and Kannapolis City Schools will be 7%. Because the state pays teachers consistently across the state, the local supplement helps attract and retain teachers.
- Open/operate new schools - Includes funds to open and operate Hickory Ridge Elementary and West Cabarrus High beginning in August 2020. The County will also fund a School Resource Officer (SRO) at Hickory Ridge Elementary and nurse at each school.
- Maintain school operations - Includes funds to maintain operations (i.e., local positions, teacher supplements and building upkeep) for Cabarrus County Schools, Kannapolis City Schools and Rowan-Cabarrus Community College. This is a 2% increase from last year.

Quality-of-life services

- New courthouse - Includes funds and positions to operate a new courthouse starting in January 2023. To maintain security and safety in the larger facility, the new courthouse will require additional positions, including:
 - o 22 deputies and three sergeants to secure the building
 - o Seven custodians to clean the building
 - o Two maintenance mechanics to keep building systems operating efficiently
 - o A technical specialist to support technology

The County will fill these positions as needed and apply the balance of funds to one-time capital projects in FY21 and FY22.

- Cabarrus Health Alliance - Includes funds to increase school nurse benefits and hours, provide an additional 1% match for employee retirement, change two school nurse positions from part-time to full-time, and fund school nurses for Hickory Ridge Elementary and West Cabarrus High
- Extending hours at the Midland Branch of the library - Includes funds for a new full-time library assistant. This allows the branch to remain open an hour later in the evening and an additional operational day (Wednesday) each week.
- Salvation Army Center of Hope - Includes a one-time payment to help build a new homeless shelter that serves families and children.

Support Cabarrus County team members

- Appropriate pay - Includes funds to pay staff at levels that match similar positions across the state. Also funds a 1% cost-of-living adjustment and performance pay scale of up to 4% for employees.
- New support - Includes funds for 42 positions to meet service demand. These positions will remain vacant until the County reviews first quarter revenues and confirms the positions are sustainable.

Positions include:

County Manager's Office - 4 positions

- o Chief internal auditor to oversee policies and procedures
- o Deputy county attorney to provide legal support and guidance
- o Early childhood education coordinator to develop and lead the County's early childhood education initiative
- o Risk and safety manager to conduct safety trainings and oversee federal programs related to employees

Department of Human Services - 10 positions

- o One part-time and two full-time case manager positions to provide treatment and recovery services to jail inmates. The County currently offers these services through a contract with Daymark Recovery Services. The County will reassign contract funds to the in-house positions.
- o Community social services technician to transport children and supervise visits. In the last year, the number of children in foster care increased from 100 to over 150.
- o Foreign language interpreter to help the County meet legal requirements and facilitate the needs of a growing Hispanic population.
- o Income maintenance caseworker II to process applications and make updates for Adult Medicaid. Through audits, the County has learned about client eligibility issues that could have led to overpayments.
- o Program specialist to support payment requests for the Work First/Crisis Unit
- o Social work program manager to oversee and encourage collaboration between Adult Protective Services/Guardianship, and the In-Home and Community Support units

- o Social work supervisor to help address the high turnover rate in child welfare through intense training and oversight the first 18 months employees are assigned to the division
- o Social worker III to ease current Adult Protective Services/Guardianship caseloads. In 2012, the Adult Services Caseload Work Group recommended a guardianship caseload of 22 or lower. Current caseloads exceed the recommended standard.

Emergency Medical Services - 12 positions

- o Four master paramedics and four paramedics to staff an ambulance at the new joint fire/EMS station built in partnership with the City of Concord. The ambulance will help maintain a response time of under eight minutes.
- o Four relief supervisors to provide additional support and supervision. Industry standard is three to seven ambulances per supervisor. Currently, the County has 13 per supervisor on the day shift and 10 per supervisor during night shift.

Finance - 1 position

- o Accounting supervisor to oversee staff and assigned duties

Human Resources - 1 position

- o HR generalist to assist with human resource processes

Information Technology - 3 positions

- o Analyst/programmer to provide GIS support
- o Business systems analyst to support the County's financial and HR systems
- o Senior analyst/programmer to address a backlog of projects that improve the efficiency of County operations

Infrastructure and Asset Management - 1 position

- o Grounds maintenance crew chief to assist with supervision of staff and suppliers for projects across County facilities

Library - 2 positions

- o Senior library assistant to float between five library branches. In the past year, the library system has needed additional coverage at every branch due to staff absences, vacancies and large crowds.
- o Library assistant to support extended hours at the Midland Branch.

Planning and Development - 2 positions

- o Two code enforcement officers to perform state-mandated inspections

Sheriff's Office - 6 positions

- o Two deputies funded by the Town of Harrisburg to provide the town with law enforcement services
- o Business manager to coordinate human resource and business operation processes between the Sheriff's Office and the County
- o Two night shift lieutenants to provide greater supervision and reduce span of control issues
- o AV technician to manage the body worn camera program

Essential Building Projects

Community Investment Fund (CIF) - Includes a \$40 million payment from the General Fund to the CIF for current and future debt and other one-time capital projects.

Capital projects include:

- EMS headquarters - Includes \$2.5 million in FY21 for design and \$14 million in FY22 for construction
- Frank Liske Park updates - Includes \$1.64 million in FY21 to replace water and sewer lines, playground equipment, miniature golf course, restrooms, snack bar and offices. Another \$4 million in FY22 will replace the boathouse and build a new boardwalk, bridge and splash pad.
- Future library expansion - Includes \$10 million in FY22 to address capacity and service delivery at our libraries. The project requires additional funds for operations and staffing.
- New high school - Includes \$4.58 million in FY22 to design a new high school for Cabarrus County Schools and \$70 million in FY24 for construction
- R. Brown McAllister Elementary replacement - Includes \$450,000 in FY21 for site development and \$30 million in FY22 for construction of the new school
- West Cabarrus Library and Senior Center - Includes \$2.5 million in FY21 to design a shared building and \$25 million in FY24 to build or purchase a building. The project requires additional funds for operations and staffing.

I want to thank the Board for your steady leadership during this unprecedented time. Your support allowed us to provide uninterrupted service during the pandemic. Our visionary staff went the extra mile to implement new technologies, revise service models and modify our facilities. These actions kept our employees, their families and the community safe.

I'd like to recognize Rodney Harris, Lauren Tayara, Jonathan Marshall, Susan Fearrington, Yesenia Pineda, and many other department leaders for their work to develop a budget that responds to the needs of our community.

I also offer thanks to our entire workforce for your commitment to our programs and your service to Cabarrus County residents.

Rodney Harris, Deputy County Manager, presented an overview of the proposed budget via a PowerPoint presentation titled "FY21 Recommended Budget."

The presentation included the following topics:

- Budget drivers
 - Rapid Population Growth
 - Community Investment Fund
 - Debt Service
 - PAYGO Projects
 - Fund Balance
 - Covid-19 Economic Impact
- Revenues
 - Assessed Value Trends
 - Revenue Neutral
 - FY21 Revenue - All Funds
 - FY21 Revenue - General Fund/CIF
- Expenses
 - Existing Personnel
 - COLA Increase - 1%
 - Merit Increase - 0 to 4%
 - State Mandated Retirement
 - Self-Insured Medical Costs
 - Courthouse Operations
 - Personnel
 - 22 Deputies
 - 3 Sergeants
 - 7 Custodians
 - 2 Maintenance Techs
 - 1 Tech Specialists
 - Operating
 - Utilities

- Maintenance
 - Security
- Expansion - Personnel
 - Public Safety/Courthouse - 55 positions
 - General Government - 12 positions
 - Human Services - 10 positions
- Education Funding
 - Cabarrus County Schools
 - Support staff for new schools
 - Kannapolis City Schools
 - Rowan-Cabarrus Community College
- FY21 Expense - All funds
- FY21 Expense - General Fund/CIF
- Capital Improvement Plan
 - FY PAYGO General Government
 - EMS Headquarters - Facility Planning/Design
 - West Library/Senior Center - Facility Planning/Design
 - Deferred Maintenance - Government Facilities
 - ADA Renovations - Frank Liske Park
 - Water Line Replacement - Frank Liske Park
 - Parking Deck Sealing - Governmental Center
 - Fiber Structure Improvement
 - HVAC Replacement - Jail Annex
 - Vending and Archery Building - Camp T. N. Spencer
 - HVAC Replacement - Human Services Facility
 - NorthEast Cabarrus Radio Tower
 - Facility Renovations - Operations Center
 - Playground Replacements - Frank Liske Park
 - Training/Firing Range Renovations - Sheriff
 - FY21 PAYGO Cabarrus County Schools
 - Mobile units
 - R. Brown McAllister Replacement - Site Development
 - Replace Fire Alarm - Northwest Cabarrus High School
 - Replace Fire Alarm - Concord High School
 - Mobile Renovations - Jay M. Robinson High School
 - FY21 PAYGO Kannapolis City Schools
 - Football Stadium ADA Drainage - A. L. Brown High School
 - Roof Replacement - A. L. Brown High School
 - FY21 PAYGO Rowan-Cabarrus Community College
 - Building 2000 Roof replacement
 - CBTC HVAC unit replacement - Phase III and IV
 - South Campus 1000 Boiler Replacement - South Campus
 - FY22 Debt
 - R. Brown McAllister (CCS)
 - EMS Headquarters
 - Library Replacement/Expansion
 - New High School - Design Only
 - NorthEast Area Park
 - Frank Liske Park - multiple projects
 - Operations Center Renovations
 - Early College Mobile Unit - (RCCC and CCS)
 - NorthEast Cabarrus Radio Tower
 - Training and Firing Range Renovations
 - FY24 Debt
 - New High School (CCS)
 - West Cabarrus Library/Senior Centers
- Next Steps
 - Remaining budget workshops - June 2 and June 4, 2020
 - Budget Public Hearing - June 15, 2020
 - Budget Adoption - June 15, 2020

A discussion ensued. During discussion, Mr. Harris and Mr. Downs responded to questions from the Board.

Mr. Downs announced the Board will receive the electronic version of the Preliminary FY21 Budget tonight and a hard copy will be delivered to the commissioners prior to tomorrow's budget workshop meeting.

Chairman Morris advised the budget workshops will be held virtually and the public will be able to participate by the same means as have been available for all virtual meetings.

Mr. Harris advised the FY21 proposed budget will be posted on the County website at <https://www.cabarruscounty.us/resources/current-budget>. Budget workshop meetings will be held virtually on June 2 and June 4 at 4:00 p.m. A public hearing on the proposed budget is required and citizens are encouraged to attend and to present written or oral comments. Adoption of the budget is scheduled for June 15, 2020.

Mr. Downs announced Government 101 classes will be available (virtual) June 9 and June 11, 2020. Those interested should contact Outreach and Communications Director Kasia Thompson.

4.4 County Manager - Stormwater Easement Request at Odell Elementary School

Jonathan Marshall, Deputy County Manager, reported the property to the south of the new Odell Elementary School is being developed for a subdivision. The developer has requested a small stormwater easement (.095 acre) so that they can pipe the stormwater coming off that portion of the school site into the larger stormwater system in the new development. It is requested that this easement be granted since it is addressing an issue created by the school construction. Mr. Marshall advised the Cabarrus County Board of Education will also be considering this request.

4.5 DHS - FY21 HCCBG Funding Plan

Anthony Hodges, Program Administrator, Adult and Aging Services, Lead Agency Representative, presented the FY21 Home and Community Care Block Grant (HCCBG) Funding Plan for review and approval. Mr. Hodges advised the funding numbers are based on the FY20 plan. Should the Board approve the funding plan, the County is required to provide 10 percent of matching funds.

4.6 DHS - Transportation 5310 Elderly and Handicapped Grant - Public Hearing 6:30 p.m.

Bob Bushey, Transportation Manager, reported the City of Concord has been designated recipient of the Federal 5310 Elderly and Handicapped Grant in the amount of \$377,128. He stated funds would be used for transportation of the elderly and handicapped individuals within the urban boundaries of Cabarrus County. Should the County receive the full amount, a 50 percent match of \$188,564 would be required from the County. Mr. Bushey advised a public hearing would be required.

4.7 Finance - Health Insurance Fund Balance Amendment

Susan Fearrington, Finance Director, reported the Finance Department annually reviews revenue and expenditures for the Health Insurance Fund based on actual activity and anticipated activity for the remainder of the fiscal year. Based on this analysis, a budget amendment is needed to appropriate funds balance and adjust revenues and expenditures. Ms. Fearrington also responded to questions from the Board.

4.8 Finance - Juvenile Crime Prevention Council (JCPC) FY 21 Allocation of Funds

Susan Fearrington, Finance Director, reported each year an amount is approved for the Juvenile Crime Prevention Council (JCPC) program as part of the annual budget process. Ms. Fearrington stated the JCPC Committee has developed the funding plan, which will include three new sub-recipients. A copy of the plan was provided to the Board for review and consideration.

Chairman Morris, also a JCPC board member, complemented the citizens who preside on the JCPC and commented on the process the committee preforms to appropriate these funds and the time throughout the year the committee members take evaluating and monitoring those programs.

4.9 Finance - Update of Approved Banking Institutions and Investment Officers

Susan Fearrington, Finance Director, reported the County is looking to add authorized financial institutions to the list of approved banking institutions and investment officers. One such institution is UBS Company. It is a multi-national banking and investment company with 150 years of experience. The firm is renowned as a leader in wealth management around the world. Ms. Fearrington advised the company has provided the necessary documents required by our investment policy, which includes their first quarter financial statements, FINRA Broker Check, and credit ratings. An updated banking institution list and an updated list of authorized investment officers was provided for the Boards consideration.

4.10 Finance - Update of Capital Project Fund Budgets and Related Project Ordinances

Susan Fearrington, Finance Director, reported each year the multi-year fund budgets and project ordinances have been reviewed to include any additional interest, evaluated and updated. She stated the following project ordinances are included for approval: Construction and Renovation Fund (Fund 343), the School Construction Fund (Fund 364), the LOBS 2017 Fund (Fund 369), the LOBS 2018 Fund (Fund 370), the Capital Reserve Fund (Fund 450), the Small Projects Fund (Fund 460), the Sheriff's Fund (Fund 461), and the Aging Fund (Fund 532). Ms. Fearrington also noted of an update to be incorporated in the Small Projects Fund and that updated project ordinance would be provided in the regular meeting agenda.

4.11 Planning and Development - Community Development Blue Cross and Blue Shield Healthy Homes Initiative Grant Program

Kelly Sifford, Planning and Development Director, announced Cabarrus County has a new opportunity to participate in a new grant. It is a companion program to the Weatherization Program. The new program funds \$2,500 to each household and would allow the client to make improvements or repairs such as replacement of carpet with hard surface flooring, interior pest control, interior ventilation issues, carbon monoxide and smoke detectors, handicap accessibility/fall prevention, duct cleaning and filter change out with a one-year replacement supply. The program has no local match requirement. Cabarrus County has been offered \$22,082 for this grant period. It is estimated the program would allow the County to serve approximately 10 to 12 households. The program also provides seven percent of the funding for administrative activity.

4.12 Planning and Development - Community Development Grant Required Plans and Programs

Kelly Sifford, Planning and Development Director, presented a request for approval of the required plans and programs for the next adoption period to extend our plan coverage through June 2023 for the HOME Partnership program and CDBG programs. These programs require a series of plans and programs that address various issues such as Fair Housing, Section 3, Anti-Displacement, Section 504, Citizen Participation, Procurement and Equal Opportunities and more.

4.13 Register of Deeds - Refund of Excise Tax

Richard Koch, County Attorney, stated The Dudley Law Firm recorded a general warranty deed in Cabarrus County on April 15, 2020 in Book 14117 at Page 214 and paid excise tax of \$310. Subsequently, the law firm recorded an affidavit of error in Book 14158 at Page 294 stating the correct excise tax amount was \$190. The law firm is requesting a refund of the overpaid excise tax in the sum of \$120.

5. Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda and scheduled the required public hearings for Monday, June 15, 2020 at 6:30 p.m. or as soon thereafter as persons may be heard as follows by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Consent

- Appointments - Adult Care Home Community Advisory Committee
- Appointments - Board of Equalization and Review
- Appointments - Centralina Workforce Development Board
- Appointments - Concord Downtown Development Corporation
- Appointments - Mental Health Advisory Board
- Appointments - Public Health Authority of Cabarrus County
- Appointments - Region F Aging Advisory Committee
- Appointments - Water and Sewer Authority of Cabarrus County
- Appointments and Removals - Cabarrus County Tourism Authority

- Appointments and Removals - Transportation Advisory Board
- County Manager - Stormwater Easement Request at Odell Elementary School
- DHS - FY21 HCCBG Funding Plan
- Finance - Health Insurance Fund Balance Amendment
- Finance - Juvenile Crime Prevention Council (JCPC) FY 21 Allocation of Funds
- Finance - Update of Approved Banking Institutions and Investment Officers
- Finance - Update of Capital Project Fund Budgets and Related Project Ordinances
- Planning and Development - Community Development Blue Cross and Blue Shield Healthy Homes Initiative Grant Program
- Planning and Development - Community Development Grant Required Plans and Programs
- Register of Deeds - Refund of Excise Tax
- Sheriff's Office - Award of Service Weapon to Deputy Jason Thomas Upon His Retirement
- Tax Administration - Refund and Release Reports - May 2020

New Business

- County Manager - Adoption of the FY 21 Cabarrus County Budget - Public Hearing 6:30 p.m.
- County Manager - FY 21 Economic Development Allocation - Public Hearing 6:30 p.m.
- DHS - Transportation 5310 Elderly and Handicapped Grant - Public Hearing 6:30 p.m.

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - May 2020 Monthly Summary Report
- Finance - Monthly Financial Update

Chairman Morris announced the Budget Workshop meetings will be held at 4:00 p.m. on June 2 and June 4, 2020. These meetings will be televised live on Cabarrus County Television Channel 22 and livestreamed on the website.

6. Closed Session

6.1 Closed Session - Pending Litigation and Personnel Matters

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and personnel matters as authorized by NCGS 143-318.11(a)(3) and (6) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Return to Open Session

Vice Chairman Honeycutt **MOVED** to make the salary for Sheriff Van Shaw in the FY21 budget for \$135,000.

A discussion ensued regarding when the merit and COLA would take effect for Sheriff Shaw.

Commissioner Shue expressed support for the increase in salary for Sheriff Shaw and seconded motion.

Chairman Morris stated the motion on the floor is to increase the sheriff's salary in the upcoming budget to \$135,000.

Following a brief discussion, the **MOTION** carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: Commissioner Poole. Absent: None.

7. Adjourn

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 6:43 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board’s Remote Participation Policy during the Covid-19 state of emergency, for a Budget Workshop meeting for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Tuesday, June 2, 2020.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
(704) 920-2023, Pin 1234

Present – Chairman: Stephen M. Morris
Vice Chairman: Diane R. Honeycutt
Commissioners: F. Blake Kiger
Elizabeth F. Poole
Lynn W. Shue

Also present were Mike Downs, County Manager; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

Overview of the FY 2021 Budget Process

Mike Downs, County Manager, welcomed everyone to the first session of the Board of Commissioners’ budget workshop meetings. He asked if there were any questions that needed to be addressed immediately. There were none. He then turned the meeting over to Rodney Harris.

Rodney Harris, Deputy County Manager, presented a brief overview of the proposed agenda for the two budget workshop meetings.

Mr. Downs stated the fire district requests are in the budget workshop packets. He advised they would have a representative available at the next budget meeting upon the Boards’ request.

Mr. Harris then presented a recap of the FY21 recommended budget.

Revenue			Expense		
Source	General	All Funds	Source	General	All Funds
Property Tax	204,959,679	210,652,236	Personnel	92,431,831	93,009,613
Sales Tax/Other	28,017,701	44,026,620	Operating	49,138,480	75,837,819
Intergovernmental	21,136,525	24,208,525	Contribution to...	45,875,389	47,975,389
Permits & Fees	7,747,427	7,887,427	Education – CCS	75,804,055	75,804,055
Sales & Services	13,485,653	31,867,005	Education – KCS	9,283,771	9,283,771
Investments	582,961	673,969	Education – RCCC	3,752,000	3,752,000
Miscellaneous	355,580	780,580	Debt Service (CIF)	-	50,527,224
Other Sources	-	41,495,204	Restricted (CIF)	-	5,401,695
Total	276,285,526	361,591,566	Total	276,285,526	361,591,566

Jimmy Lentz, Emergency Medical Services Director, Sheriff Van Shaw, Emery Ortiz, Library Director and Karen Calhoun, Human Services Director, each presented information for the requested additional personnel included in the proposed budget for their departments and the services they will provide to the County. There was discussion throughout the presentation. During discussion, Mr. Downs, Mr. Harris, Mr. Lentz, Sheriff Shaw, Ms. Ortiz, and Ms. Calhoun responded to a variety of questions from the Board.

A list of proposed additional personnel are as follows:

- o Emergency Medical Services (EMS)
 - 4 – Master paramedics
 - 4 – Paramedics
 - 4 – Relief Supervisors
- o Sheriff’s Office
 - 22 – Deputies (courthouse)
 - 3 – Sergeant (Courthouse)
 - 2 – Deputies (Harrisburg)
 - 2 – Lieutenants (Jail)
 - AV Technician
 - Business Manager
- o Library

- Senior Library Assistant (Float)
- Library Assistant (Midland)
- o Department of Human Services
 - Administration
 - Stepping Up Case Managers
 - Interpreter
 - Adult and Aging
 - Social Worker III
 - Social Worker Program Manager
 - Child Welfare
 - Social Worker Supervisor
 - Social Services Technician
 - Economic Services
 - Program Specialist
 - Income Maintenance Caseworker

KCS – Presentation of FY2021 Budget Requests

Dr. Chip Buckwell, Kannapolis City Schools (KCS), Superintendent, opened by expressing appreciation for the collaboration between KCS, Cabarrus County and the Cabarrus County Board of Commissioners. Dr. Buckwell then turned the presentation over to Will Crabtree, KCS Director of Business Operations.

Mr. Crabtree presented the KCS FY21 budget request via a PowerPoint presentation titled *Kannapolis City Schools Budget Request 2020-2021*. Topics reviewed and discussed included the following information:

KANNAPOLIS CITY SCHOOLS PROPOSED CAPITAL IMPROVEMENT PLAN						
	FY 2021 Proposed	FY 2022 Planning	FY 2023 Planning	FY 2024 Planning	FY 2025 Planning	Future Years
A.L. Brown Bullock Gym Tile Replacement	-	800,000	-	-	-	-
A.L. Brown Camera Replacement	225,000	-	-	-	-	-
A.L. Brown Cannon Gym Replacement - KCS	1,500,000	-	-	-	-	-
A.L. Brown Football Stadium ADA/Drainage - KCS	300,000	-	-	-	-	-
A.L. Brown HVAC Replacement- KCS	-	-	450,000	-	-	-
A.L. Brown Roof Replacement - KCS	250,000	-	-	-	-	-
A.L. Brown Tennis Court -KCS	350,000	-	-	-	-	-
A.L. Brown Track -KCS	350,000	-	-	-	-	-
Forest Park Elementary Front Entrance - KCS	-	-	-	-	300,000	-
Forest Park Gutters- KCS	-	-	-	-	150,000	-
Forest Park HVAC -KCS	-	-	-	1,000,000	-	-
Jackson Park Gym- KCS	2,000,000	-	-	-	-	-
Jackson Park HVAC- KCS	-	-	-	1,500,000	-	-
Jackson Park Restrooms- KCS	-	120,000	-	-	-	-
Jackson Park Roof- KCS	-	-	1,500,000	-	-	-
Kannapolis Middle School Covered Walk - KCS	500,000	-	-	-	-	-
Moknight Head Start Pod- KCS	-	1,000,000	-	-	-	-
Woodrow Wilson HVAC- KCS	-	-	-	1,000,000	-	-
Woodrow Wilson Replacement (Rowan Only)						28,000,000
TOTAL	\$ 5,475,000	\$ 1,920,000	\$ 1,950,000	\$ 3,500,000	\$ 450,000	\$ 28,000,000
Cabarrus County Portion (76%)	\$4,161,000	\$1,459,200	\$1,482,000	\$2,660,000	\$342,000	
Rowan County Portion (24%)	\$1,314,000	\$460,800	\$468,000	\$840,000	\$108,000	\$28,000,000

Capital Outlay Buildings Grounds Less than \$100,000

A L Brown High	Band & Chorus Room - Floor Leveling- ADA Accessible	\$ 99,000.00
A L Brown High	Bleachers- at Bullock Gym	\$ 99,000.00
A L Brown High	Finish concrete on bus lot	\$ 99,000.00
A L Brown High	Press Box/ Upgrade Concessions	\$ 99,000.00
A L Brown High	Replace Tile in KPAC & Dining Area	\$ 80,000.00
A L Brown High	Perform masonry sealing exterior of building - various locations	\$ 75,000.00
A L Brown High	Ceiling Tile and Grid Replacement in Hallways	\$ 60,000.00
A L Brown High	Paint - interior and exterior	\$ 60,000.00
A L Brown High	Replace Tile in Kitchen	\$ 60,000.00
A L Brown High	Seal and stripe faculty parking lot	\$ 60,000.00
A L Brown High	Media Center flooring	\$ 50,000.00
A L Brown High	Digital Marquee Sign	\$ 35,000.00
A L Brown High	Replace old water piping in the Bullock gym	\$ 28,000.00
A L Brown High	Arts Building Hallway Flooring	\$ 26,000.00
A L Brown High	Whiteboard Replacement	\$ 25,000.00
Forest Park Elem	Replace carpet with VCT in classrooms	\$ 65,000.00
Forest Park Elem	Upgrade camera system	\$ 50,000.00
Forest Park Elem	Install sun shades on playgrounds (2)	\$ 50,000.00
Forest Park Elem	Seal and stripe drive and parking	\$ 33,000.00
Forest Park Elem	Upgrade Playground	\$ 25,000.00

Forest Park Elem	Roof repairs	\$ 20,000.00
Forest Park Elem	Paint Media Center	\$ 15,000.00
Forest Park Elem	Paint Cafeteria	\$ 8,000.00
Fred L Wilson Elem	Install sun shade structures (3)	\$ 90,000.00
Fred L Wilson Elem	Replace older playground unit	\$ 80,000.00
Fred L Wilson Elem	Replace carpet in 12 classrooms with VCT with Abatement in 4 rooms	\$ 60,000.00
Fred L Wilson Elem	Replace sliding classroom doors	\$ 30,000.00
Fred L Wilson Elem	Security Entrance	\$ 25,000.00
Fred L Wilson Elem	Seal and restripe parking lot	\$ 25,000.00
Fred L Wilson Elem	Add 2 new classrooms on upper breezeway area	\$25,000.00
Fred L Wilson Elem	Playground drainage improvements	\$ 22,000.00
Fred L Wilson Elem	Paint - interior and exterior	\$ 20,000.00
Fred L Wilson Elem	Flat roof repairs and gutter addition	\$ 15,000.00
Fred L Wilson Elem	Erosion control / drainage repair on embankment by teacher parking lot	\$ 15,000.00
Fred L Wilson Elem	Replace wooden fencing	\$ 12,000.00
Fred L Wilson Elem	Install fence along Parent Drive	\$ 8,000.00
GW Carver Elem	Replace locks and hardware - interior cylinders	\$ 50,000.00
GW Carver Elem	Install playground shade structure	\$ 45,000.00
GW Carver Elem	Access Control	\$ 40,000.00
GW Carver Elem	Seal and stripe parking lot	\$ 40,000.00
GW Carver Elem	Add ADA compliant sidewalk to playground	\$ 20,000.00
GW Carver Elem	Extend roof drains to storm water collection system	\$ 13,000.00
GW Carver Elem	Interior Courtyard Window tint (x2)	\$ 12,000.00
GW Carver Elem	Replace tile in serving line	\$ 10,000.00
GW Carver Elem	Blinds	\$ 5,000.00
Jackson Park Elem	Run hot water to bathrooms	\$ 99,000.00
Jackson Park Elem	Replace carpeting in classrooms (include abatement; 5 classrooms)	\$ 60,000.00
Jackson Park Elem	Replace 9 double doors	\$ 50,000.00
Jackson Park Elem	Replace playground fencing with 6'	\$ 50,000.00
Jackson Park Elem	Media Center Renovation (LVT)	\$ 40,000.00
Jackson Park Elem	Renovate front entrance for increased security	\$ 40,000.00
Jackson Park Elem	Install Awning at Car Rider Pickup	\$ 40,000.00
Jackson Park Elem	ADA accessibility (wheelchair lift and shelter)	\$ 35,000.00
Jackson Park Elem	Paint interior (hallways and classrooms) and exterior (entire building)	\$ 30,000.00
Jackson Park Elem	Sidewalks on playground and BB court	\$ 25,000.00
Jackson Park Elem	Retaining Wall Repair	\$ 18,000.00
Jackson Park Elem	Sidewalk Repairs	\$ 16,000.00
Jackson Park Elem	Tank less Water Heater Installation	\$ 12,000.00
Jackson Park Elem	Paint cafeteria, stage/aux room	\$ 10,000.00
Jackson Park Elem	Repair Front Steps at 2nd grade entrance	\$ 10,000.00
Jackson Park Elem	Replace acoustic panels (cloth covered)	\$ 5,000.00
Kannapolis Middle	Interior and exterior painting	\$ 50,000.00
Kannapolis Middle	Install and upgrade cameras	\$ 40,000.00
Kannapolis Middle	Access Control (upper building)	\$ 35,000.00
Kannapolis Middle	New entrance to main office for security	\$ 25,000.00
Kannapolis Middle	Seal and stripe parking lot	\$ 25,000.00
Kannapolis Middle	Reseal and stripe track	\$ 20,000.00
Kannapolis Middle	Finish Concrete in top lot (Eagle's nest)	\$ 15,000.00
Kannapolis Middle	Gates for auditorium use after hours	\$10,000.00
KCS Admin	Replace HVAC - four split systems	\$ 84,000.00
KCS Admin	Sewer line replacement in old section of building	\$ 23,000.00
KCS Admin	Interior and exterior painting	\$ 10,000.00
KCS Admin	Address Erosion Problem	\$10,000.00
McKnight Head Start	Install additional parking (1/2 of soccer area)	\$ 99,000.00
McKnight Head Start	Paint - interior and exterior	\$ 90,000.00
McKnight Head Start	Lighting upgrade to LED	\$ 50,000.00
McKnight Head Start	Install fence around soccer field; add more general playground area	\$ 30,000.00
McKnight Head Start	Install two double doors	\$ 15,000.00
McKnight Head Start	Replace classroom sinks	\$ 14,000.00
Shady brook Elem	Front Area Drainage and pavement	\$ 99,000.00
Shady brook Elem	Replace flooring in classrooms with VCT	\$ 50,000.00
Shady brook Elem	Replace flooring in media center	\$ 40,000.00
Shady brook Elem	Replace flooring in office with LVT	\$ 30,000.00
Shady brook Elem	Playground sun shade	\$ 25,000.00
Shady brook Elem	Paint bathrooms	\$ 20,000.00
Shady brook Elem	Repaint gym ceiling	\$ 20,000.00
Shady brook Elem	Seal & restripe	\$ 20,000.00
Shady brook Elem	Sunshade at EC Playground	\$ 6,000.00
Shady brook Elem	Replace stair treads on stage access	\$ 5,000.00
Woodrow Wilson Elem	Playground Replacement at Wee Wonders	\$ 90,000.00
Woodrow Wilson Elem	Playground Replacement	\$ 90,000.00
Woodrow Wilson Elem	Encapsulate exterior overhead concrete	\$ 80,000.00
Woodrow Wilson Elem	Roof Replacement- K Wing	\$ 75,000.00
Woodrow Wilson Elem	Replace media center carpet (LVT)	\$ 60,000.00
Woodrow Wilson Elem	Seal and restripe front drive	\$ 47,000.00
Woodrow Wilson Elem	Install playground shade structure	\$ 45,000.00
Woodrow Wilson Elem	Replace bathroom partitions	\$ 40,000.00
Woodrow Wilson Elem	Paint - interior and exterior	\$ 40,000.00
Woodrow Wilson Elem	Covered walkway for PreK entrance/exit	\$ 30,000.00

Woodrow Wilson Elem	New entrance to main office for security	\$ 25,000.00
Woodrow Wilson Elem	Repair paving - Wee Wonders area and a basketball court	\$ 25,000.00
Woodrow Wilson Elem	VCT Replacement in lower and upper Hallways	\$ 20,000.00
Woodrow Wilson Elem	Replace classroom carpet with VCT	\$ 10,000.00
Woodrow Wilson Elem	Paint Eagles nest common area to cover up mural	\$ 8,000.00
Total		\$ 4,068,000.00
	Cabarrus Portion (76%)	\$ 3,091,680.00
	Rowan Portion (24%)	\$ 976,320.00

Capital Outlay

A.L. Brown	Digital Marquee	\$40,000
KMS	Chromebooks	\$180,000
Forest Park	iPads	\$120,000
Fred L. Wilson	iPads	\$120,000
Fred L. Wilson	Teacher Laptops	\$24,000
Fred L. Wilson	Classroom Furniture	\$100,000
G.W. Carver	TV/Monitors	\$75,000
Jackson Park	iPads	\$120,000
Jackson Park	Sound System	\$20,000
Shady Brook	Media Center Furniture	\$75,000
Woodrow Wilson	iPads	\$120,000
Woodrow Wilson	Teacher Laptops	\$24,000
Woodrow Wilson	Digital Marquee	\$40,000
McKnight	Classroom Furniture	\$100,000
Total		\$1,158,000
	Cabarrus County Portion (76%)	\$880,080
	Rowan County Portion (24%)	\$277,920

Current Expense Continuation Local Salaries

Category	Count	Total Salary	Retirement Difference	Insurance Difference	Total Funds Needed
Admin	5	\$486,307.00	\$8,461.74	\$1,705.00	
Assistant Principal	5	\$331,476.00	\$5,767.68	\$1,705.00	
Teacher	12	\$402,600.00	\$7,005.24	\$4,092.00	
Custodian	29	\$952,353.00	\$16,570.94	\$9,889.00	
Office	33	\$1,129,507.00	\$19,653.42	\$11,253.00	
Teacher Assistant	7	\$169,110.00	\$2,942.51	\$2,387.00	
Technology	2	\$112,603.00	\$1,959.29	\$682.00	
Total			\$62,360.83	\$31,713.00	
Cabarrus Portion (76%)			\$47,394.23	\$24,101.88	\$71,496.11
Rowan Portion (24%)			\$14,966.60	\$7,611.12	\$22,577.72

Teacher Supplement Increase

Total Salary	Supplement %	Supplement \$	FICA	Retirement	Total	Funds Needed
\$19,089,328.00	6.50%	\$1,240,806.32	\$94,921.68	\$244,438.85	\$1,580,166.85	
\$19,089,328.00	7.00%	\$1,336,252.96	\$102,223.35	\$286,492.63	\$1,724,968.95	\$144,802.10
\$19,089,328.00	7.50%	\$1,431,699.60	\$109,525.02	\$306,956.39	\$1,848,181.01	\$268,014.17
\$19,089,328.00	8.00%	\$1,527,146.24	\$116,826.69	\$327,420.15	\$1,971,393.08	\$391,226.23
\$19,089,328.00	8.50%	\$1,622,592.88	\$124,128.36	\$347,883.91	\$2,094,605.15	\$514,438.30
\$19,089,328.00	9.00%	\$1,718,039.52	\$131,430.02	\$368,347.67	\$2,217,817.22	\$637,650.37
\$19,089,328.00	9.50%	\$1,813,486.16	\$138,731.69	\$388,811.43	\$2,341,029.28	\$760,862.44

Current Expense Expansion

MTSS (Multi-Tier System Supports) Interventionists-2 Positions	\$127,226
KMS Core Teachers-6 Positions	\$381,678
Social Worker-1 Position	\$69,344
STEM (Science, Technology, Engineering, Math) Teacher-1 Position	\$63,613

Increase Non Certified Employee Pay	\$538,369
Total	\$1,180,230
Cabarrus Portion (76%)	\$896,974
Rowan Portion (24%)	\$283,256

There was discussion throughout the presentation with Mr. Crabtree responding to questions from the Board.

Todd Adams, KCS Board Chair concluded the presentation and expressed appreciation for the Board of Commissioners support and collaboration throughout the year.

CCS - Presentation of FY2021 Budget Request

Rob Walter, Cabarrus County Schools (CCS) Board Chair, provided information regarding the progress of the CCS and expressed appreciation for the ongoing support from Cabarrus County and the Cabarrus County Commissioners. Other CCS School Board members present were Cindy Fertenbaugh, Carolyn Carpenter and Laura Blackwell.

Dr. Chris Lowder, CCS Superintendent, presented the FY21 budget request for CCS via a PowerPoint presentation titled *Cabarrus County Schools Budget Requests 2020-2021*. Topics included were as follows:

- Budget Development
 - Budget Committee
 - 29 Members representing
 - School board (3)
 - Cabarrus County (4)
 - Community/parents (6)
 - Schools (7)
 - CCS Leadership (9)
 - Trego process utilized to prioritize needs
 - Operating Budget Request
 - General Continuation Requests \$5,931,711
 - Match for state salary increases, benefit increases, operating expenses related to opening new schools
 - Expansion Requests \$7,704,741
 - Increase teacher supplement, increase restorative behavioral support specialist, increase mental health responders (SISP), increase teacher allotment
 - Technology Requests \$958,000
 - Software, break fix staff, technology instructional budget, devices
 - Building and Grounds Maintenance Request \$1,750,000
 - General operations and repairs, utility technicians, paint crew, storm water technician
 - Charter School Transfer Request
 - Pass through funds for Cabarrus County students who attend Charter Schools exceeding \$4.5M
 - Capital Outlay Budget Request
 - Capital Outlay Non-FMD \$1,039,300
 - School owned band instruments
 - Furniture
 - Buses
 - Bus lift
 - Service Truck
 - Deferred Maintenance - Capital Outlay \$25,000 - \$500,000
 - 5 Year \$123,620,306
 - 1 Year \$61,421,405
 - Top 36 \$6,998,869
 - Replace fire alarm system at Concord High School
 - Replace fire alarm system at Northwest Cabarrus High School
 - Mobile Unit Renovations at Jay M. Robinson High School
 - Capital Improvement Projects >\$500,000
 - 2020 - 2021 Identified Needs of \$178,491,827
 - Mobiles for growth and class size
 - Remaining funding for new middle school

- R. Brown McAllister replacement
 - Security cameras
 - Roof replacements
 - HVAC systems
 - Parking and driveway replacement
- 10 Year Planning Update
 - Middle school – August 2022
 - Downtown elementary – August 2024
 - High school – August 2026

There was discussion throughout the presentation. During discussion, Dr. Lowder responded to questions from the Board. Kelly Kluttz, CCS, Chief Finance Officer was also in attendance via electronic means.

RCCC – Presentation of FY2021 Budget Request

Dr. Carol Spalding, Rowan-Cabarrus Community College (RCCC), President, presented a PowerPoint presentation of RCCC’s FY 2021 budget request. The following topics were included in the presentation.

- Mission and Vision
- 2018-2023 Strategic Plan Themes
- North Carolina’s Community Colleges are Solid Investment – \$335 Million in income added to the local economy annually
- Enrollment Growth
- Student Population by County
- 2015 – 2019 Cabarrus County Enrollment Growth Exceeds County Population Growth
- Covid-19 Updates
- Fiscal 2021 Cabarrus County Budget Request – \$10,781,000
 - Current Operating Budget Request – \$3,652,000
 - Capital Budget Request – \$7,129,000
- Current Operating Expansion Requests
 - Operating cost – Technology Center – \$94,000
 - Energy and Commodity Inflation – \$156,000
- Advanced Technology Center Phase II Next Steps
- Capital Budget Requests

Capital Budget Requests		
Capital Request Description	Amount of Increase	Comments
Annual Capital Allocation	300,000	Increased by \$200,000 to support capital needs for repairs and maintenance on the College's 3 Cabarrus County Campuses and addresses and increasing backlog of deferred maintenance items at the aging facilities, including \$50,000 improvements to the South Campus New etc. \$35,000 for improvements to Classroom Technology at South and CBTC Campuses, and \$30,000 for security lift for ATC.
South Campus, Building 1000 Boiler Replacement	105,000	Replace Building 2000 He alarm and add mass notification
CBTC HVAC Unit Replacement Phase II S.N.	265,000	Replace 14 of 31 rooftop units. Units periodically failing now.
Building 2000 Re-roof	335,000	Replace roof membrane and install fall protection
South Campus Early College Module Units	3,000,000	Locate and install new modules
Trinity Church Road Property Acquisition	350,000	1.21 acre home site across from Campus
South Campus Energy Efficiency	250,000	LED Lighting Upgrades
CBTC Annex Motorpans	756,000	Final buildout of office, classroom and lab/lecture
Building 1000 Renovation	857,000	Upgrade teaching and administrative areas; security; mass notification
Building 2000 LRC Relocation	1,115,000	Remodel 1st floor (after move of Early College) for LRC (Planning 2021, Construction 2022)
\$		7,129,000

A discussion ensued. During discussion, Dr. Spalding responded to questions from the Board and expressed appreciation for County and Boards’ support. Jonathan Chamberlain, Rowan-Cabarrus Community College (RCCC), Chief Officer of College Environment, and David Cannon, Rowan-Cabarrus Community College (RCCC), Chief Officer of Finance and Administration, Finance and Business Services, were also in attendance via electronic means.

CHA – Presentation of FY2021 Budget Request

James Mack, Public Health Authority of Cabarrus County, Chairman, provided opening comments.

Sue Yates, Cabarrus Health Alliance (CHA), Chief Financial Officer (CFO), presented the CHA FY21 budget request via a PowerPoint presentation reviewing the following information:

2020-2021 Budget Request

Department	FY20 County Contribution	FY21 Requested Contribution	Requested Increase	Explanation
Aid to Counties: General Admin, Vital Records, Information Technology, Healthy Cabarrus	2,693,873	2,854,675	160,802	Additional funds for merit and fringe (\$109,821) and 401(k) match (\$50,981)
Clinical Services	200,000	-	(200,000)	Not requesting funds for clinical services in FY21
Communicable Disease	736,846	794,042	57,196	Additional funds for preparedness (\$25,000), merit and fringe (\$22,214), and 401(k) match (\$9,982)
Environmental Health	842,223	883,943	41,720	Additional funds for merit and fringe (\$28,584) and 401(k) match (\$13,136)
School Health	3,053,426	3,490,447	437,021	Additional funds for school nurse for 2 new schools (\$136,924), increase MFW to full-time and increase part-time nurse to full-time (\$68,462), 40% for increase in hours and benefits (\$99,104), merit and fringe (\$77,865), and 401(k) match (\$54,666)
Total	\$7,526,368	\$8,023,107	\$496,739	

- New Budget Request
 - School Health
 - 1 – New Elementary School opening fall 2020
 - 1 – New High School opening fall 2020
 - Increase Mary Frances Wall school nurse to full-time
 - Increase part-time school nurse to full-time
 - County’s 40% share of increase in school nurse hours and benefits
 - Additional Funding for Preparedness
 - CHA is seeing funding for a full-time Preparedness Coordinator. Historically, the County has funded 605 of this position
 - Other 40% of this position is supported by a contract with Rowan County. They are requesting a full-time position also
 - Position now included COVID-19 response along with multiple county collaborations
 - Total expenses March, 2020 to April, 2020
 - \$369,539.77
 - \$30,970.54 for supplies
 - \$33,569.23 for personnel
 - Total expenses anticipated May 2020 through December 2020
 - \$625,5.23 personnel needs
 - Summer – 8 school nurses, 1 dental staff person, 1 epidemiologist, 20% of public relations/social media personnel
 - August through December, 2020 – 2 full-time nurses 2 part-time nurses, 3 screeners, 1 processing assistant, 3 call center staff, 1 epidemiologist, 20% of public relations/social media personnel, a portion of the preparedness coordinator who is partially funded for next year

A discussion ensued. During discussion, Mike Downs, County Manager, and Ms. Yates responded to questions from the Board.

Dr. Bonnie Coyle, Cabarrus Health Alliance, Public Health Director, provided comments and expressed appreciation for the Board’s support.

General Board Discussion

Mike Downs, County Manager, provided a summary in connection with budget requests and the economic status.

Vice Chairman Honeycutt requested a status update regarding the libraries. Mike Downs, County Manager, and Rodney Harris, Deputy County Manager, responded providing funding information for the next two budget years.

Rodney Harris, Deputy County Manager, reviewed funding information for the courthouse project and future capital debt projects as follows:

Contribution to Other Funds (Page 47)		53,377,084
To Community Investment Fund (CIF)		
Annual General Fund Contribution		36,000,000
Courthouse Unallocated		3,000,000
Education Capital Outlay		1,220,000
To Capital Projects Fund		
Unallocated		3,948,284
Deferred Maintenance		2,100,000
Courthouse Unallocated		722,866
To Arena & Events		949,374
To Community Development Fund		34,865
Restricted CIF Fund Balance		5,401,695

A discussion ensued. During discussion, Mr. Harris responded to questions from the Board.

Commissioner Poole requested the procedure, should the Board have questions for the fire districts. Mike Downs, County Manager, requested the Board look over the budget documents and contact him with any questions. He stated representatives from the Fire Marshal's Office and the fire districts would be available to answer them at the next budget workshop if needed.

Commissioner Shue reminded the public that the public hearing for the budget is scheduled for June 15, 2020. Chairman Morris reminded the public of the methods available to participate in the public hearing should anyone wish to present comments.

Mr. Downs urged the Board to contact him with any questions prior to the next budget meeting.

Commissioner Poole announced school will conclude this week and that Cabarrus County Schools along with Charlotte Motor Speedway will conduct graduations at the Charlotte Motor Speedway. Commissioner Poole complemented Rowan-Cabarrus Community College for their response to the students during Covid-19. She also thanked all those who participated in the Adopt-a-Senior program.

Recess

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the meeting was recessed at 6:52 p.m. until 4:00 p.m. on Thursday, June 4, 2020 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for a Budget Workshop for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Thursday, June 4, 2020.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22

<https://www.youtube.com/cabarruscounty>

<https://www.cabarruscounty.us/cabcotv>

(704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

Mike Downs, County Manager, provided opening comments regarding the status of the budget process and an overview of today's agenda. He reported Steve Langer, Fire Marshal, would be available for the fire districts portion of today's workshop.

EDC - Presentation of FY2021 Budget Presentation

Robert Carney, Jr., Economic Development Corporation (EDC), Executive Director, presented the FY2021 budget request for the EDC via PowerPoint presentation that included the following topics:

- Mission
- Our Team
- FY20 in Review - Projects - 106
- FY20 in Review (July 2019 to May 2020)
 - New jobs announced - 820
 - New Investments Announced - \$184,000,000.
 - Generates \$1,361,600 annual tax revenue after any incentives provided
 - New RFIs received - 106
 - Able to respond to 98 RFI requests with building/site
 - Business retention and expansion support
 - 122 as of May 20, 2020
 - 135 estimated for entire fiscal year
- Recruitment
 - Target industry clusters
 - Recruitment partners
- Product Development
- Business Retention and Expansion
- Entrepreneurial Development
- Marketing and Communication

There was discussion following the presentation with Mr. Carney responding to a variety of questions from the Board.

CVB - Presentation of FY2021 Budget Requests

Donna Carpenter, Cabarrus Visitors Bureau (CVB), President/Chief Executive Officer (CEO), presented the FY2021 Operating budget for the Board of Commissioners review and approval to continue CVB operations. Ms. Carpenter also presented a PowerPoint presentation, which included the following topics:

- The State of the industry
- COVID-19
 - Cabarrus County Impact
 - What the CVB has been doing during COVID-19
 - COVID-19 Business Training
 - Count on Me NC Program

- Family Travel After Sheltering-in-Place
- Excitement to Travel Now
- What Travelers Will Avoid After Coronavirus
- Primary Reason for Next Leisure Trip
- Maximum Distance From Home
- States Visited on Next Leisure Trip
- Key Takeaways

John Mills, CVB Executive Vice President, continued the presentation related to the following information:

- FY20 Cabarrus Occupancy
- Cabarrus ADR
- FY2020 Budget
- FY2021 Budget

There was discussion throughout the presentation. During discussion, Ms. Carpenter and Mr. Mills responded to questions from the Board.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the Tourism Authority's FY2021 budget totaling \$5,075,950, in accordance with Article IV, Room Occupancy and tourism Development tax, Tourism Authority of the Cabarrus County Code of Ordinances by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Fire Districts - Presentation of FY2021 Budget Request

Steve Langer, Fire Marshal, provided a Justification Summary of Increased Funds to Fire Departments Due to Reevaluation from each fire district. He stated fire districts operate on a revenue neutral budget and stated the reevaluation would create a decrease in the fire district tax rates for all but one fire department. He advised Midland would see an increase and therefore asks that their fire district tax rate remain the same. In the FY 21 budget, the fire districts plan to increase staffing or increase compensation for paid staff. Mr. Langer also discussed the effects of the loss of sales tax due to Covid-19.

A discussion ensued. During discussion, Mr. Langer responded to questions from the Board. Commissioner Poole requested a spreadsheet that shows the sales tax loss for each fire district.

General Board Discussion

Mike Downs, County Manager, provided closing comments regarding the budget and thanked staff for their work on the preparation of the proposed budget.

Commissioner Shue commented on the budget and expressed appreciation for staff's work on it.

Chairman Morris reminded everyone the regular meeting and public hearing for the FY 2021 budget will be held on June 15, 2020.

Rodney Harris, Deputy County Manager, expressed appreciation to Susan Fearington, Finance Director, for her work on the proposed budget.

Chairman Morris provided closing comments and provided information for the public for their participation in the public hearing and its adoption on June 15, 2020.

Adjourn

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the meeting adjourned at 5:47 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session through a remote virtual meeting as allowed by the Board's Remote Participation Policy, during the Covid-19 state of emergency in Concord, North Carolina at 6:30 p.m. on Monday, June 15, 2020.

Public access to the meeting could be obtained through the following means:

In presence in the Board of Commissioners Chambers
 Live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
 (704) 920-2023, Pin 1234
 E-mail: publiccomment@cabarruscounty.us

Present - Chairman: Stephen M. Morris
 Vice Chairman: Diane R. Honeycutt
 Commissioners: F. Blake Kiger
 Elizabeth F. Poole
 Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris provided information on the meeting format and the ability for the public to participate in informal public comments and the public hearings.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the minutes of May 4, 2020 (Work Session) and May 18, 2020 (Regular Meeting) as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

Recognitions and Presentations
 C-1 Active Living and Parks - Park and Recreation Month

Revised:

New Business
 G-1 County Manager - Adoption of the FY 21 Cabarrus County Budget - Public Hearing 6:30 p.m.

- Updated Budget Ordinance

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Active Living and Parks - Park and Recreation Month 2020 Proclamation

Byron Haigler, Active Living and Parks, Assistant Director, announced Park and Recreation Month is observed nationwide each July and is a time to celebrate the vast positive impact provided by parks and senior centers. He provided updated information in connection with Cabarrus County parks.

Mr. Haigler read the proclamation aloud.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Poole and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Proclamation No. 2020-08

PROCLAMATION

JULY 2020 PARK and RECREATION MONTH
"We Are Parks and Recreation"

WHEREAS, parks, recreation and senior center programs are an integral part of communities throughout this country, including Cabarrus County; and

WHEREAS, parks, recreation and senior centers are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks, recreation and senior center programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, improve the mental and emotional health of all citizens; and

WHEREAS, parks, recreation and senior center programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks, recreation and senior center areas are fundamental to the environmental well-being of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, produce habitat for wildlife; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, Cabarrus County recognizes the benefits derived from parks, recreation resources and senior centers.

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners do hereby proclaim July 2020 as Park and Recreation Month.

Adopted this 15th day of June, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:39 p.m.

Chairman Morris asked the Clerk if there were any callers on the line, anyone in person in the Board of Commissioners Chambers or receipt of any written comments to present.

The Clerk stated no comments were received prior to the meeting and no one was in person in the Board of Commissioners Chambers. There was one person on the phone to present a comment.

Norman McCullough, resident of 2315 Montford Avenue in Concord, spoke regarding the budget and potential funding for programs for youth, particularly African-American males and others in the community.

With there being no one else to address the Board, Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments - Adult Care Home Community Advisory Committee

Ann Holland's term on the Adult Care Home Community Advisory Committee ended May 31st. Ms. Holland would like to serve another term and is recommended for reappointment by the Regional Ombudsman.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Ann Holland to the Adult Care Home Community Advisory Committee for a three-year term ending May 31, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-2) Appointments - Board of Equalization and Review

Helen McInnis and Keith Troutman currently serve as members and William Ferriss currently serves as an alternate member of the Cabarrus County Board of Equalization and Review. Each have terms expiring June 30, 2020. Mr. Troutman has served on this Board since his initial term in 2011. An exception to the length of service provision of the Appointment Policy will be needed for his approval. Ms. McInnis also serves on the Adult Care Home Community Advisory Committee and the Home and Community Care Block Grant Committee. An exception to the service on multiple boards provision of the Appointment Policy will be needed for her.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Helen McInnis and Keith Troutman to the Board of Equalization and Review for three-year terms ending June 30, 2023; including an exception to the service on multiple boards provision of the Appointment Policy for Ms. McInnis and an exception to the length of service provision of the Appointment Policy for Mr. Troutman by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed William Ferriss to the Board of Equalization and Review as an alternate member for a one-year term ending June 30, 2021 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-3) Appointments - Centralina Workforce Development Board

The terms of appointment for Centralina Workforce Development Board private sector representatives Tracie Hampton and Milton Chicas end June 30, 2020. Both are willing to serve another term. A letter of recommendation in that regard is included in the agenda. An exception to the length of service and residency provisions of the Appointment Policy will be needed for Ms. Hampton and Mr. Chicas.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Tracie Hampton and Milton Chicas to the Centralina Workforce Development Board as private sector representatives for two-year terms ending June 30, 2022; including an exception to the length of service and residency provisions of the Appointment Policy for Ms. Hampton and Mr. Chicas by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-4) Appointments - Concord Downtown Development Corporation

The Concord Downtown Development Corporation (CDDC) requests a Board or Staff member to represent the County at their board meetings. This is a one-year term that ends June 30th. Jonathan Marshall has been serving in that capacity for the past three years. He is willing to serve another term. He also serves on the Water and Sewer Authority of Cabarrus County and resides in Mecklenburg County. An exception to the service on multiple boards and residency provisions of the Appointment Policy will be needed for him if reappointed.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Jonathan Marshall to the Concord Downtown Development Corporation for a one-year term ending June 30, 2021; including an exception to the service on multiple boards and residency provisions of the Appointment Policy by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-5) Appointments - Mental Health Advisory Board

Justin Brines' term on the Mental Health Advisory Board as the Emergency Medical Services representative ends June 30, 2020. Mr. Brines is interested in serving another term.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Justin Brines to the Mental Health

Advisory Board as the Emergency Medical Services representative for a two-year term ending June 30, 2022 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-6) Appointments - Public Health Authority of Cabarrus County

Dr. Lara Pons' term on the Public Health Authority of Cabarrus County as the NorthEast Medical Staff representative ends June 30, 2020. Dr. Pons would like to serve another term. A letter of recommendation in support of her reappointment is included in the agenda.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Dr. Lara Pons to the Public Health Authority of Cabarrus County as the NorthEast Medical Staff representative for a three-year term ending June 30, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-7) Appointments - Region F Aging Advisory Committee

The terms for Region F Aging Advisory Committee members Tom Kurzel and Jean Chandler expire on June 30, 2020.

Tom Kurzel serves as a delegate and Jean Chandler serves as an alternate. Both have expressed a desire to serve another term. Ms. Chandler has served on this committee since 2013. An exception to the length of service provision of the Appointment Policy will be needed for her.

The Home and Community Care Block Grant Advisory Committee recommends reappointing Tom Kurzel as delegate and Jean Chandler as alternate to the Region F Aging Advisory Committee. A letter of recommendation was provided.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Tom Kurzel as delegate to the Region F Aging Advisory Committee for a two-year term ending June 30, 2022 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Jean Chandler to the Region F Aging Advisory Committee as the alternate delegate for a one-year term ending June 30, 2021; including an exception to the length of service provision of the Appointment Policy by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-8) Appointments - Water and Sewer Authority of Cabarrus County

Robert Richie's term on the Water and Sewer Authority of Cabarrus County as an At-large representative ends June 30, 2020. Mr. Ritchie would like to be considered for reappointment. He has served on this board since 2011. If reappointed, an exception to the length of service provision of the Appointment Policy will be needed for him.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Robert Richie to the Water and Sewer Authority as the At-large representative for a three-year term ending June 30, 2023; including an exception to the length of service provision of the Appointment Policy by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-9) Appointments and Removals - Cabarrus County Tourism Authority

The Cabarrus County Tourism Authority has four seats that need to be appointed for the term commencing July 1, 2020 and ending on June 30, 2023. The nominating group and their nominees are as follows:

- Cabarrus County - Seat #1 Mike Downs
- Cabarrus Regional Chamber of Commerce - Seat #3 Patricia Horton*
- Cabarrus County Tourism Authority - Seat #2 Greg Walter^
- Cabarrus County Tourism Authority - Seat #10 Steve Steinbacher*

*Reappointment

^An exception the residency provision of the Appointment Policy will be needed.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board removed Pam Dubois (Seat #1) and Tim Hagler (Seat #2) from the Cabarrus County Tourism Authority roster and thanked them for their service by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board appointed Mike Downs (Seat #1) and Greg Walter (Seat #2) to the Cabarrus County Tourism Authority for three-year terms commencing July 1, 2020 and ending June 30, 2023; including an exception to the residency provision of the Appointment Policy for Mr. Walter by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Patricia Horton (Seat #3) and Steve Steinbacher (Seat #10) to the Cabarrus County Tourism Authority for three-year terms commencing July 1, 2020 and ending June 30, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-10) Appointments and Removals - Transportation Advisory Board

The terms on the Transportation Advisory Board for members Charles Hendrix, Diane Gridley and James Polk end June 30, 2020. Mr. Hendrix and Mr. Polk are willing to serve another term. Ms. Gridley has recently retired and is no longer eligible to fill the Human Services DSS position. Mr. Polk also serves on the Home and Community Care Block Grant Committee. An exception to the service on multiple boards provision of the Appointment Policy will be needed for him. In addition, Mr. Hendrix and Mr. Polk have served on this board since 2014. An exception to the length of service provision of the Appointment Policy will be needed for them.

An application has been received from Amy Nance. Ms. Nance is eligible to fill the Human Services DSS position recently vacated by Ms. Gridley.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board removed Diane Gridley from the Transportation Advisory Board roster and thanked her service by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board appointed Amy Nance to the Transportation Advisory Board as the Human Services DSS representative for a three-year term ending June 30, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Charles Hendrix as the Citizen Advocate/ADA representative and James Polk as the Citizen Advocate/Aging representative to the Transportation Advisory Board for three-year terms ending June 30, 2023; including an exception to the service on multiple boards provision of the Appointment Policy for Mr. Polk and an exception to the length of service provision of the Appointment Policy for Mr. Hendrix and Mr. Polk by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-11) County Manager - Stormwater Easement Request at Odell Elementary School

The property to the south of the new Odell Elementary School is being developed for a subdivision. The developer has requested a small stormwater easement (.095 acre) so that they can pipe the stormwater coming off that portion of the school site into the larger stormwater system in the new development. They have requested that this easement be granted at no cost since it is addressing an issue created by the school construction. The Cabarrus Board of Education is also considering this request and their recommendation will be passed along once it is received.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the easement agreement between Cabarrus County and Erjola 550; and authorized the County Manager to execute the easement on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-12) DHS - FY21 HCCBG Funding Plan

The FY21 Home and Community Care Block Grant (HCCBG) funding plan was provided for review and approval by the Board of Commissioners. The plan was prepared, reviewed, and approved by the HCCBG Advisory Committee. The Department of Human Services serves as the lead agency for the Home and Community Care Block Grant. The lead agency's primary role is to organize the committee, develop the funding plan for the grant and seek approval from the Board of Commissioners for the funding plan.

The Home and Community Care Block Grant serves citizens ages 60 and older and promotes health and well-being services for qualified recipients. The grant is administered by the North Carolina Division of Aging and Adult Services (DAAS). The grant provides local flexibility in that the advisory committee and the Board of Commissioners can set priorities for services the grant will fund.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the FY21 HCCBG funding plan as submitted by the HCCBG Advisory Committee by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-13) Finance - Health Insurance Fund Balance Amendment

The Finance Department annually reviews revenue and expenditures for the Health Insurance Fund based on actual activity and anticipated activity for the remainder of the fiscal year. Based on this analysis, a budget amendment is needed. This budget amendment appropriates funds balance and adjust revenues and expenditures as needed.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the Health Insurance Fund budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:6/15/2020

Amount:1,673,989.00

Dept. Head: Susan Farrington - prepared by Jenni Foxx

Department: Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Purpose: This budget amendment is to appropriate fund balance for the Health Insurance fund due to an increase in anticipated and outstanding medical claims for fiscal year 2020. Other expenditures are being adjusted for H S A admin fees and Administration fees.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
610	6	61061917-6901	Fund Balance Appropriated	-	1,673,989.00		1,673,989.00
610	9	61091917-9645	Self Insured Hospital Claims	8,845,357.00	1,605,287.00		10,450,644.00
610	9	61091917-9485	Administration Fees	1,121,003.00	33,000.00		1,154,003.00
610	9	61091917-948501	Admin - H S A Origination Fee	550,000.00	35,702.00		585,702.00

(F-14) Finance - Juvenile Crime Prevention Council (JCPC) FY 21 Allocation of Funds

As part of the Cabarrus County Annual Budget process, an amount is approved for the Juvenile Crime Prevention Council (JCPC) program. The County receives JCPC funding and then passes the funds on to the JCPC approved sub-recipients. The total amount of funds to be received from the North Carolina Department of Public Safety for FY 21 is \$459,927. During the FY 21 preliminary budget process \$15,500 was placed in the Sheriff's Department budget for JCPC Administration and \$444,427 was placed in an unallocated line item awaiting the final allocation by the Cabarrus County JCPC Board. The final allocation has now been made and was reported to the Board of Commissioners. The budget adjustment will be included in the final changes to the FY 21 budget.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the FY 21 JCPC Funding Plan by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-15) Finance - Update of Approved Banking Institutions and Investment Officers

The County is looking to add to the list of authorized financial institutions.

UBS Company is a multi-national banking and investment company with 150 years of experience. The firm is renowned as a leader in wealth management around the world.

The company has provided the necessary documents as required by our investment policy, which includes their first quarter financial statements, FINRA Broker Check, and credit ratings.

An updated Banking Institution list was provided to include the proposed addition of UBS. An updated list of Authorized Investment Officers was also provided for Board approval.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the updated Banking Institution list and Authorized Investment Officers list by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Cabarrus County
Approved Banking Institutions

Bank	Official Depositories (1)	Investments (2)
Sun Trust	X	
Fifth Third	X	
BB&T	X	X
Regions Bank	X	X
First Bank	X	
North Carolina Cash Management Trust	X	X
Multi-Bank Securities		X
Raymond James		X
UBS		X

(1)Designated as official depositories per G.S.159-31
(2)Approved for investing purposes per G.S.159-30

Authorized Investment Officers
Attachment A

Finance DirectorSusan B. Fearrington
Accounting SupervisorKatrina Myers-Arnold

(F-16) Finance - Update of Capital Project Fund Budgets and Related Project Ordinances

Each year the multi-year fund budgets and project ordinances are evaluated and updated.

Based on the Finance Department's evaluation:

Budget amendments and project ordinance updates were included with this agenda for the Construction and Renovation Fund (Fund 343), the School Construction Fund (Fund 364), the LOBS 2017 Fund (Fund 369), the LOBS 2018 Fund (Fund 370), the Capital Reserve Fund (Fund 450), the Small Projects Fund (Fund 460), the Sheriff's Fund (Fund 461), and the Aging Fund (Fund 532). The Small Projects Fund (Fund 460) also included a transfer from the General Fund for the Duke Rebate Program.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the Multi-year Budget Amendments and revised Project Ordinances by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Budget Revision/Amendment Request				
Date:	6/15/2020	Amount:	\$ 1,322,120.90	
Dept. Head:	Susan Fearrington (prepared by Sarah Chesley)		Department:	Finance, Multi Year Fund Adjustments
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/>	Supplemental Request	

The purpose of this budget amendment is to close completed projects and make adjustment in Multi Year Funds. The amendment also includes the addition of the Duke Rebate project accounting in Fund 460.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	6	2730-6921-MONIT	Cont'b from CRF MONIT	566,110.96		566,110.96	-
343	9	2730-9860-MONIT	Equipment & Furniture MONIT	566,110.96		566,110.96	-
			Close the Monitors for EMS Project				
343	6	8240-6921	Cont'b from CRF Midland Library	90,786.00		0.23	90,785.77
343	9	8240-9860	Equipment & Furniture Midland Library	40,786.00		0.23	40,785.77
343	6	0000-6921-AVAIL	Cont'b from CRF AVAIL	25,217.86	0.23		25,218.09
343	9	0000-9830-AVAIL	Other Improvements AVAIL	59,796.83	0.23		59,797.06
			Move .23 from Mid Library completed proj to AVAIL				
343	6	8240-6921	Cont'b from CRF Library	90,785.77		40,785.77	50,000.00
343	9	8240-9860	Equipment & Furniture Library	40,785.77		40,785.77	0.00
			Close the Library Project				
343	6	2740-6614	Rental Fees - Tower Lease	945,978.31	110,235.65		1,056,213.96
343	9	2740-9331	Minor Office Equipment	2,124,391.97	110,235.65		2,234,627.62
			Increase the Rental Fee for Tower Lease				
364	6	7503-6921-RENO	Cont'b from CRF RCCC HVAC	184,021.00		184,021.00	-
364	9	7503-9821-RENO	Building & Renovation	184,021.00		184,021.00	-
			Close the RCCC HVAC Project				
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
369	6	0000-6701	Interest on Investments	1,080,507.76	2,826.22		1,083,333.98
369	9	0000-9704	Cont'b to General Fund	537.50	2,826.22		3,363.72
			Adjust Interest on Investments 369 Fund				
370	6	0000-6701	Interest on Investments	220,851.40	943.60		221,795.00
370	9	0000-9704	Cont'b to General Fund	0.00	943.60		943.60
			Adjust Interest on Investments 370 Fund				
460	6	0000-6023	Deferred Tax Collections	2,383,520.02	232,007.98		2,615,528.00
460	6	0000-6024	Deferred Tax Interest	408,741.99	28,822.01		437,564.00
460	6	0000-6701	Interest on Investments	96,417.00	25,102.00		121,519.00
460	9	0000-9830	Other Improvements	1,135,589.45	285,931.99		1,421,521.44
			Increase Revenue for Deferred Tax and Interest				
460	6	1510-6701	Interest on Investments	34,121.82	8.18		34,130.00
460	9	1510-9860	Equipment & Furniture	152,890.80	8.18		152,898.98
			Increase Revenue for Interest BOE				
460	6	1610-6701	Interest on Investments	59,351.21	4,898.79		64,250.00
460	6	1610-6501-0258	Register of Deeds Fees	1,790,668.96	46,965.04		1,837,634.00
460	9	1610-9407	Automation & Enhancement	1,927,524.75	51,863.83		1,979,388.58
			Increase Revenue for Interest ROD				
460	6	3270-6606-DRILL	Drill Program Fees	14,248.14	1,328.45		15,576.59
460	9	3270-9419-DRILL	Drill Repairs and Maintenance	14,248.14	1,328.45		15,576.59
			Increase Revenue for Drill Program Fees				
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	3250-9315-DE	Health & Safety-Duke DOE	11,943.37		3,721.96	8,221.41
001	9	3250-9330-DE	Tools & Min Equip-Duke DOE	3.54		3.54	0.00
001	9	3250-9493-DE	Operations DOE	894.32		282.96	611.36
001	9	3250-9315-DL	Health & Safety-Duke LIHP	79,562.02		43,714.25	35,847.77
001	9	3250-9330-DL	Tools & Min Equip-Duke LIHP	4,654.90		1,569.38	3,085.52
001	9	3250-9493-DL	Operations LIHP	7,512.10		5,609.38	1,902.72
001	9	1960-9708	Contribution to Capital Projects Fund	12,046,803.18	54,901.47		12,101,704.65
460	9	3250-9315-DE	Health & Safety-Duke DOE	0.00	47,436.21		47,436.21
460	9	3250-9330-DE	Tools & Min Equip-Duke DOE	0.00	1,572.92		1,572.92
460	9	3250-9493-DE	Operations DOE	0.00	5,892.34		5,892.34
460	6	3250-6902	Contribution from General Fund	0.00	54,901.47		54,901.47

			Transfer of Duke Rebate to multi-year fund				
461	6	6701	Interest on Investments- Federal Forf.	7,395.00	400.00		7,795.00
461	6	6701-TREAS	Interest on Investments -Treasury Funds	11,844.00	1,046.00		12,890.00
461	9	2111-9836	Forfeiture Sharing	182,954.30	400.00		183,354.30
461	9	2111-9836-TREAS	Forfeiture Sharing Treasury	199,074.56	1,046.00		200,120.56
			Increase Revenue for Interest-Fed Forf				
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
461	6	2112-6306	NC Substance Control Revenue	428,658.00	16,115.00		444,773.00
461	6	2112-6701	Interest on Investments	56,716.00	1,778.00		58,494.00
461	9	2112-9838	NC Substance Control Expenditure	655,577.15	17,893.00		673,470.15
			Increase for new revenue and Interest				
461	6	2114-6694	Firing Range Revenue	32,012.00	1,130.00		33,142.00
461	6	2114-6701	Interest on Investments	581.00	123.00		704.00
461	9	2114-9572	Range Maintenance	32,593.00	1,253.00		33,846.00
			Increase for new revenue and Interest				
532	6	0000-6805	Contribution and Donation	195,118.00	984.00		196,102.00
532	6	0000-6701	Interest on Investments	19,165.00	2,916.00		22,081.00
532	9	0000-9358	Special Projects	214,283.00	3,900.00		218,183.00
			Increase for new revenue and Interest				

Budget Revision/Amendment Request

Date: 6.15.20

Amount: \$ 3,153,596.07

Dept. Head: Susan Fearington, (prepared by Sarah Chesley)

Department: Finance, 450 Capital Reserve Fund

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Purpose: This Budget Amendment removes completed multi-year projects from the Capital Reserve Fund and adjusts revenue for interest on investments.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	9	7220-9708	Cont'b to CPF - Carver Renovations - 364	62,567,762.44		1,518,240.86	61,049,521.58
450	9	7220-9708	Cont'b to CPF - RCC CBTC Campus Renov - 364	61,049,521.58		184,075.00	60,865,446.58
450	9	7220-9708	Cont'b to CPF - Patriot's Elem Mobile Units - 364	60,865,446.58		122,099.98	60,743,346.60
450	9	7220-9708	Cont'b to CPF - Cox Mill Elementary Sewer - 364	60,743,346.60		23,536.74	60,719,809.86
450	9	7220-9708	Cont'b to CPF - Sheriff Detention Ctr Equip - 343	60,719,809.86		14,000.00	60,705,809.86
450	9	7220-9708	Cont'b to CPF - Veteran's Renovations - 343	60,705,809.86		92,674.00	60,613,135.86
450	9	7220-9708	Cont'b to CPF - FLP Barn Restrooms - 343	60,613,135.86		126,405.13	60,486,730.73
450	9	7220-9708	Cont'b to CPF - EMS Heart Monitors - 343	60,486,730.73		566,111.00	59,920,619.73
450	9	7220-9708	Cont'b to CPF - Gov't Ctr Bathroom ADA - 343	59,920,619.73		151,468.36	59,769,151.37
450	9	7220-9708	Cont'b to CPF - Gov't Ctr Chiller Replacement - 343	59,769,151.37		211,000.00	59,558,151.37
450	9	7220-9708	Cont'b to CPF - Midland Library Furniture - 343	59,558,151.37		40,786.00	59,517,365.37
450	6	7220-6902	Contribution From GF - various projects - 343	57,001,965.50		3,050,397.07	53,951,568.43
450	6	7220-6701	Interest on Investments	835,142.00	103,199.00		938,341.00
450	9	7220-9821	Building & Renovation	7,072,081.27	103,199.00		7,175,280.27

Ordinance No. 2020-20

CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	1,056,214

Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	4,809,243
Lease Proceeds (Robert Wallace Park)	3,666,394
Capital Projects Fund Contribution	4,319,370
Capital Reserve Fund Contribution	25,327,221
Special Revenue Contribution	41,438
 TOTAL REVENUES	 \$40,730,358

D. The following appropriations are made as listed.

Government Management Furniture & Fixtures	26,300
Finance Equipment & Furniture	33,591
Enterprise Physical Security	300,000
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
County Operation Center	4,768,787
Multiple building Fall Protection Measures	251,207
Jail Camera Upgrade	172,607
Training & Firing Range Renovation	1,750,000
Sheriff Radio Communications Tower	160,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Headquarters - Consultants	170,000
EMS Co-location - Concord Fire #11	482,761
Emergency Communications Equip & Ethernet Backhaul	2,929,606
JM Robinson High School Wetlands Mitigation	100,000
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	97,275
Frank Liske Park - Lower Lot Restrooms	728,506
Frank Liske Park - Water Line Replacement	360,000
Camp Spencer - Vending machine Bldg and overlook	425,000
Library - Concord Office Reno	31,890
Arena - Lighting Control System Replacement	175,000
Arena - Building & Storage Replacement	161,000
Arena - Equipment & Furniture	41,437
Contribution to County Capital Projects Fund	17,096,740
Unassigned	59,797
 TOTAL EXPENDITURES	 \$40,730,358
 GRAND TOTAL - REVENUES	 \$40,730,358
GRAND TOTAL - EXPENDITURES	\$40,730,358

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing

grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.

6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15th Day of June, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-21

CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

- a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$8,115,115
Capital Reserve Contribution	6,053,512
Capital Projects Fund Contribution	4,096,555
 TOTAL REVENUES	 \$18,265,182

- C. The following appropriations are made as listed.

CCS Security Cameras	\$822,699
CCS FMD Capital Outlay Projects	878,074
CCS Non-FMD Capital Outlay Projects	53,359
Mt. Pleasant Elementary School Electrical Services CCS	568,700
Mt. Pleasant Elementary Roof Repair	1,046,408
Site Evaluations-Multiple Schools	42,000
20 Mobile Units/Other Improvements-Multiple Schools	2,400,000
10 Yellow Buses-Multiple Schools	880,000
CCS Activity Buses	300,000
J.N. Fries Middle School Other Improvements	300,000
A.L. Brown HS Other Improvements	421,653
A.L. Brown HS Gymnasium	200,000
RCCC - South Campus Fire Alarm Replacement	112,000
RCCC - HVAC Replacement	100,000
CBTC A/C Units Replacement Phase II	230,000
Contribution to Capital Projects Fund	9,531,582
Contribution to Capital Reserve Fund	378,707
 TOTAL EXPENDITURES	 \$18,265,182
 GRAND TOTAL - REVENUES	 \$18,265,182
GRAND TOTAL - EXPENDITURES	\$18,265,182

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.

7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15th day of June, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-22

CABARRUS COUNTY LIMITED OBLIGATION BONDS 2017 PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction of a Parking Deck. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds	\$79,194,879
General Fund Contribution	2,650,083
Capital Projects Fund	7,679,803
Capital Reserve Contribution	9,291,915
Interest Income	1,083,370
TOTAL REVENUES	\$99,900,050

C. The following appropriations are made as listed.

Financing Costs	\$741,338
Parking Deck Downtown Concord	13,044,004
Performance Learning Center	3,811,312
West Cabarrus High School	77,945,078
Contribution to General Fund	3,400
Contribution to Capital Reserve Fund	331,709
Contribution to Capital Projects Fund	4,023,209
TOTAL EXPENDITURES	\$99,900,050
GRAND TOTAL - REVENUES	\$99,900,050
GRAND TOTAL - EXPENDITURES	\$99,900,050

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes

require such contracts.

10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.
12. The Manager, Finance Director, or designee may create debt financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15th Day of June, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-23

CABARRUS COUNTY LIMITED OBLIGATION BONDS 2018 PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$ 901,00
Interest Income	221,79
Capital Project Fund Contribution	668,03
Debt Proceeds	54,680,00
Capital Reserve Contribution	7,691,19

TOTAL REVENUES	\$64,162,021
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C. The following appropriations are made as listed.

Legal Fees	\$ 416,293
HVAC Replacement - Mt. Pleasant High-CCS	3,691,183
Mobile Units - CCS	2,095,676
HVAC Replacement - JN Fries Middle-CCS	3,597,029
Hickory Ridge Elementary-CCS	35,344,548
RCCC - Advanced Technology Center	16,766,390
Land - RCCC	1,721,000
Contribution to General Fund	944
Contribution to Capital Projects Fund	528,958
 TOTAL EXPENDITURES	 \$64,162,021
 GRAND TOTAL - REVENUES	 \$64,162,021
GRAND TOTAL - EXPENDITURES	\$64,162,021

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 11. The County Manager may reduce revenue projections consistent with

prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15th day of June, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-24

CABARRUS COUNTY CAPITAL RESERVE CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 938,341
Contributions from General Fund	53,951,568
Contributions from Capital Projects Fund	9,553,830
Contributions from CVB	1,932,937
Contributions from other Governments	3,000,000
TOTAL REVENUES	\$69,376,676

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000

AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Security Cameras	415,246
CCS buses for WCHS & HRES	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,649,942
Hickory Ridge Elementary School	5,217,804
RCCC Advanced Technology Center (ATC)	2,473,390
School Contingencies	251,094
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
EMS Relocation to Concord Fire #10	375,000
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	170,000
Concord Literacy Office	50,000
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,932,937
Turf fields Capital Projects Fund	500,000
Other County Capital Projects	7,175,280
TOTAL EXPENDITURES	\$69,376,676
GRAND TOTAL - REVENUES	\$69,376,676
GRAND TOTAL - EXPENDITURES	\$69,376,676

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated

projections to actual funds received.

7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15th day of June, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-25

CABARRUS COUNTY SMALL PROJECTS CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.
- B. The officers of this unit are hereby directed to proceed with this

capital project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

- C. It is estimated that the following revenues will be available to complete capital projects as listed:

Board of Elections Department	
Interest on Investments	\$34,130
Contribution from General Fund	61,484
Contribution from Capital Reserve	150,000
	<hr/>
	\$245,614
Register of Deeds Department:	
Register of Deeds Fees	\$1,837,634
Interest on Investments	64,250
Contribution from General Fund	77,505
	<hr/>
	\$1,979,389
Community Development	
Contribution from General Fund	\$54,901
Soil and Water Department:	
Deferred Tax Collections	\$187,558
Interest on Investments	1,693
Contributions and Private Donations	2,898
Contribution from General fund	86,146
EEP Contract	16,900
ADFP Grant	60,146
Drill Program Fees	15,577
Suther Farm Project	780,000
Hill Farm Project	116,516
Stewardship Fund	36,421
	<hr/>
	\$1,303,855
Educational Farming	
Educational Farming (Lomax)	\$107,000
Local Agricultural Preservation Projects:	
Contribution from General Fund	\$13,801
Deferred Farm Tax Collections	2,658,637
Deferred Farm Tax Interest	437,564
Interest on Investments	121,519
	<hr/>
	\$3,231,521
TOTAL REVENUES	\$6,922,280

- D. The following appropriations are made as listed:

Board of Elections Department:	
Board of Elections Equipment and Furniture	\$245,614
Register of Deeds Department:	
Register of Deeds Automation & Preservation	\$1,979,389
Community Development	
Duke Rebate Projects	\$54.901
Soil and Water Department:	
Other Improvement Projects	\$278,295
EEP Contract	16,900
ADFP Conservation Easement	60,146
Drill Repair & Maintenance	15,577
Suther Farm Project	780,000
Hill Farm Project	116,516
Stewardship	36,421
	<hr/>
	\$1,303,855
Educational Farming	
Educational Farming (Lomax)	\$107,000
Local Agricultural Preservation Projects:	
Other Improvement Projects	\$3,231,521
TOTAL EXPENDITURES	\$6,922,280

GRAND TOTAL - REVENUES	\$6,922,280
GRAND TOTAL - EXPENDITURES	\$6,922,280

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The County Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The County Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to County construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriation to such agencies where G.S. 153 A-248(b), 259. 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129 (a).
 - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Finance Director

for direction in carrying out this project.

- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project Ordinance associated with the project is closed.

Adopted this 15th day of June, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-26

CABARRUS COUNTY SHERIFF'S DEPARTMENT
SPECIAL REVENUE PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following special revenue project ordinance is hereby adopted:

Section 1. The special revenue project authorized is for the purpose of collecting and appropriating federal and state funds received specifically for the Cabarrus County Sheriff's Department.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Federal Forfeiture Funds:	
Federal Forfeiture Sharing Justice Funds	\$ 183,354
Federal Forfeiture Sharing Treasury Funds	200,121
Contribution to General Fund-Fed Forf	107,687
NC Substance Control:	
NC Substance Control Expenses	673,470
Firing Range:	
Firing Range Maintenance/Repair	33,846
TOTAL EXPENDITURES	\$ 1,198,478

Section 4. The following revenues are anticipated to be available to complete this project:

Federal Forfeiture Funds:	
Federal Forfeiture Sharing Justice Funds	\$ 97,931
Federal Forfeiture Sharing Treasury Funds	57,611
Contribution from General Fund-Fed Forf	114,935
Interest on Investments-Federal Forfeiture	20,685
NC Substance Control:	
NC Substance Control Funds	444,773
Interest on Investments-NC Substance Control	58,494
Contribution from General Fund	170,203
Firing Range:	
Firing Range Funds	33,142
Interest on Investments	704
TOTAL REVENUES	\$ 1,198,478

Section 5. The Finance Officer is hereby directed to maintain within the Special Revenue Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this special revenue project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Special Revenue Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. Upon notification of funding increases or decreases to existing grants or revenues or the award of grants or revenues, the Manager or Finance Officer may adjust budgets to match, including grants that require a County match for which funds are available.
- e. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 15th day of June, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-27

CABARRUS COUNTY DEPARTMENT OF AGING
SPECIAL REVENUE PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following special revenue project ordinance is hereby adopted:

Section 1. The special revenue project authorized is for the purpose of collecting and appropriating contributions and private donations received specifically for the Cabarrus County Department of Aging System.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Special Projects	\$ 218,183
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Section 4. The following revenues are anticipated to be available to complete this project:

Contributions and Private Donations	\$ 196,102
Interest on Investments	22,081

Section 5. The Finance Officer is hereby directed to maintain within the Special Revenue Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this special revenue project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Special Revenue Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 15th day of June, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-17) Planning and Development - Community Development Blue Cross and Blue Shield Healthy Homes Initiative Grant Program

The North Carolina Community Action Association worked with Blue Cross and Blue Shield to provide an excellent grant opportunity to weatherization providers throughout the state of North Carolina. The Healthy Homes Initiative (HHI) is a companion program to the Weatherization Program designed to fill in gaps that exist in the service guidelines of the Weatherization program. The Weatherization program, based on energy efficiency, sometimes needs assistance from other programs to allow the client to either obtain service or meet other urgent needs. The HHI program will provide up to \$2,500 of funding per household to make improvements or repairs such as replacement of carpet with hard surface flooring, interior pest control, interior ventilation issues, carbon monoxide and smoke detectors, handicap accessibility/fall prevention, duct cleaning and filter change out, plus one-year replacement supply. The program has no local match requirement and will be available to any client whose income is less than 200 percent of poverty. Cabarrus County has been offered \$22,082 for this grant period. The program also provides 7 percent of the funding for administrative activity. This would allow Cabarrus County to serve approximately 10-12 households.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved staff to accept the Blue Cross and Blue Shield Healthy Homes Initiative funding and enter into the necessary contracts with legal counsel approval by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-18) Planning and Development - Community Development Grant Required Plans and Programs

Cabarrus County participates in a HOME Partnership program under the Cabarrus/Iredell/Rowan HOME Consortium and at times participates in CDBG programs that support various housing and economic development activities in Cabarrus County. These programs require a series of plans and programs that address various issues such as Fair Housing, Section 3, Anti-Displacement, Section 504, Citizen Participation, Procurement and Equal Opportunities and more. The required plans and programs for the next adoption period, which will extend our plan coverage until June 2023 were provided.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board adopted the Community Development Plans and Programs as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Resolution No. 2020-18

CABARRUS COUNTY

FAIR HOUSING RESOLUTION

For the Period of June 15, 2020-June 15, 2023

WHEREAS, The County of Cabarrus seeks to protect the health, safety, and welfare of its residents; and

WHEREAS, citizens seek safe, sanitary and habitable dwellings in all areas of the County; and

WHEREAS, the County finds the denial of equal housing opportunities because of religion, race, creed, color, sex, national origin, handicap, or age legally wrong and socially unjust; and

WHEREAS, the denial of equal housing opportunities in housing accommodations is detrimental to public welfare and public order; and

WHEREAS, the County finds the practice of discrimination against any citizen in housing a denial of his equal rights and equal opportunity to seek better living conditions and to develop community pride;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the County of Cabarrus, North Carolina, that:

- Section I. The Board of Commissioners of the County of Cabarrus has declared it an official policy of the County government that there shall not be allowed discrimination in the terms and conditions for buying or renting housing in the County of Cabarrus.
- Section II. All business groups and individual citizens of the County of Cabarrus are urged to respect and implement this policy.
- Section III. The Planning and Development Director or their designate, is the official authorized to (1) receive and document complaints regarding housing discrimination in Cabarrus County; and (2) refer such complaints to the North Carolina Human Relations Commission for investigation, conciliation and resolution.

ADOPTED, this 15th of June, 2020.

By: /s/ Stephen M. Morris
 Stephen M. Morris, Chairman
 Board of Commissioners

ATTEST:

/s/ Lauren Linker
 Clerk to the Board

(F-19) Register of Deeds - Refund of Excise Tax

The Dudley Law Firm recorded a general warranty deed in Cabarrus County on April 15, 2020 in Book 14117 at Page 214 and paid excise tax of \$310. Subsequently, said law firm recorded an affidavit of error in Book 14158 at Page 294, that the correct excise tax amount was \$190. Said firm has requested a refund of over-payment of excise tax in the sum of \$120.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board, in compliance with NCGS 105-228.37, authorized a refund to the Dudley Law Firm in the amount of \$120.00 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-20) Sheriff's Office - Award of Service Weapon to Deputy Jason Thomas Upon His Retirement

Deputy Thomas will retire from the Cabarrus County Sheriff's Office on June 30, 2020. Pursuant to N.C. General Statute 20-187.2, it is requested that Deputy Thomas' service weapon (Sig-Sauer P320C, Serial Number 58C351859) be designated surplus property and awarded to Deputy Thomas for a price of \$1.00 upon his retirement.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board declared Sig-Sauer P320C, Serial Number 58C35189 surplus property and disposed of in accordance to county policy by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-21) Tax Administration - Refund and Release Reports - May 2020

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S.105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the May 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(G) NEW BUSINESS

(G-1) County Manager - Adoption of the FY 21 Cabarrus County Budget - Public Hearing 6:30 p.m.

Chairman Morris reviewed the budget process. He stated the Cabarrus County Manager presented the proposed Cabarrus County Budget for Fiscal Year 2021 to the Board of Commissioners on Monday, June 1, 2020. Budget workshop meetings were held through virtual means on June 2 and 4, 2020. There were also two seminar budget workshops open to the public to help educate the community on the proposed budget on June 9 and 11.

Chairman Morris opened the public hearing at 6:46 p.m. The Public Hearing Notice was published on June 3, 2020 in *The Independent Tribune*. The public hearing notice was also posted on the County's website (www.cabarruscounty.us) on June 3, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted and there was no one on the phone or present in the Board of Commissioners Chambers.

There were no comments, nor anyone present via telephone or in person to address the Board; therefore, Chairman Morris closed the public hearing.

Commissioner Shue **MOVED** to adopt the Cabarrus County Budget Ordinance for FY21, made now, but to go into effect after the required 24-hour period and with any additional comments reviewed. Vice Chairman Honeycutt seconded the motion.

There was a brief discussion regarding inclusion of the School Resource Officer position for Hickory Ridge Elementary School in the budget.

Commissioner Shue amended his **MOTION** to include the School Resource Officer position for Hickory Ridge Elementary School in the budget. Vice Chairman Honeycutt amended her second to the motion.

Following a brief discussion, the **MOTION** carried by the following vote:
Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners, Poole and Shue. Nays: Commissioner Kiger. Absent: None.

Note: There were no comments received during the 24-hour period following the public hearing.

Ordinance No. 2020-28

Cabarrus County Budget Ordinance - Fiscal Year 2020-2021

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina:

Section 1 - County Funds

The County hereby appropriates the following amounts, listed by fund, as the estimated revenues and expenditures for the operation and maintenance of various governmental activities, debt obligations and capital outlay purchases for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021:

I. General Fund

- a. It is estimated that the following revenues will be available in the General Fund:

Ad Valorem Tax Levy	\$	204,959,679
Sales Tax		27,184,701
Intergovernmental		21,136,525
Permits and Fees		7,747,427
Sales and Services		13,485,653
Investment Earnings		582,961
Miscellaneous		1,188,580
TOTAL REVENUES	\$	276,285,526

- b. The following expenditure appropriations are made in the General Fund:

General Government	\$	32,324,433
Cultural and Recreational		6,422,578
Public Safety		52,611,231
Economic and Physical Development		6,739,867
Human Services		44,126,769
Environmental Protection		565,433
<u>Cabarrus County Schools</u>		
Instructional Services		52,846,371
Charter Schools		4,665,094
Technology Support Services		5,768,222
Building and Grounds Maintenance		11,369,963
Other Schools (School Parks, Special Olympics)		134,405
Schools Information Technology Services (ITS)		36,324
<u>Kannapolis City Schools</u>		
Instructional Services		6,653,802
Charter Schools		644,023
Technology Support Services		528,078
Building Maintenance		1,042,348
Ground Maintenance		270,364
Schools Information Technology Services (ITS)		8,832
<u>Rowan-Cabarrus Community College</u>		
Current Expense		3,652,000
<u>Other Programs</u>		
Contributions to Other Funds		45,875,389
TOTAL EXPENDITURES	\$	276,285,526

II. Community Investment Fund (CIF)

- a. It is estimated the following revenues will be available in the Community Investment Fund:

Sales Tax	\$	16,008,919
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Miscellaneous	720,000
Lottery Proceeds	2,300,000
Other Financing Sources	40,220,000
TOTAL REVENUES	\$ <u>59,248,919</u>

- b. The following expenditure appropriations are made in the Community Investment Fund:

Debt Service	
Public Schools	
Principal	\$ 29,027,579
Interest	10,846,854
Capital Outlay	1,120,000
Rowan Cabarrus Community College	
Principal	1,094,896
Interest	496,978
Capital Outlay	100,000
Other Debt Service	9,005,217
Other Improvements	5,401,695
Contribution to General Fund	2,100,000
Bank Service Charges	55,700
TOTAL EXPENDITURES	\$ <u>59,248,919</u>

III. Cabarrus Arena and Events Center Fund

- a. It is estimated the following revenues will be available in the Cabarrus Arena and Events Center Fund:

Sales and Service	\$ 677,739
Investment Earnings	15,000
Miscellaneous	15,000
Other Financing Sources	1,201,324
TOTAL REVENUES	\$ <u>1,909,063</u>

- b. The following expenditure appropriations are made in the Cabarrus Arena and Events Center Fund:

Personnel Services	\$ 150,360
Operations	1,758,703
TOTAL EXPENDITURES	\$ <u>1,909,063</u>

IV. Landfill Fund

- a. It is estimated the following revenues will be available in the Landfill Fund:

Intergovernmental	\$ 52,000
Permits & Fees	140,000
Sales & Services	1,226,000
Investment Earnings	28,508
TOTAL REVENUES	\$ <u>1,446,508</u>

- b. The following expenditure appropriations are made in the Landfill Fund:

Personnel Services	\$ 367,422
Operations	1,079,086
TOTAL EXPENDITURES	\$ <u>1,446,508</u>

V. 911 Emergency Telephone Fund

- a. It is estimated the following revenues will be available in the 911 Emergency Telephone Fund:

Intergovernmental	\$ 703,112
Investment Earnings	2,500
Fund Balance Appropriated	63,880
TOTAL REVENUES	\$ <u>769,492</u>

- b. The following expenditure appropriations are made in the 911 Emergency Telephone Fund:

Personnel Services	\$ 60,000
Operations	<u>709,492</u>

TOTAL EXPENDITURES	\$	<u>769,492</u>
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VI. Health and Dental Insurance Fund

- a. It is estimated the following revenues will be available in the Health and Dental Insurance Fund:

Sales & Services	\$	13,297,958
Investment Earnings		25,000
Miscellaneous		<u>400,000</u>
TOTAL REVENUES	\$	<u>13,722,958</u>

- b. The following expenditure appropriations are made in the Health and Dental Insurance Fund:

Operations	\$	<u>13,722,958</u>
TOTAL EXPENDITURES	\$	<u>13,722,958</u>

VII. Workers Compensation and Liability Fund

- a. It is estimated the following revenues will be available in the Workers Compensation and Liability Fund:

Sales & Services	\$	2,476,543
Investment Earnings		20,000
Miscellaneous		<u>20,000</u>
TOTAL REVENUES	\$	<u>2,516,543</u>

- b. The following expenditure appropriations are made in the Workers Compensation and Liability Fund:

Operations	\$	<u>2,516,543</u>
TOTAL EXPENDITURES	\$	<u>2,516,543</u>

VIII. Fire Tax Districts Fund

- a. It is estimated the following revenues will be available in the Fire Tax Districts Fund:

Ad Valorem Tax Levy	\$	<u>5,692,557</u>
TOTAL REVENUES	\$	<u>5,692,557</u>

- b. The following expenditure appropriations are made in the Fire Tax Districts Fund:

Allen Fire Tax District	\$	445,827
Cold Water Fire Tax District		230,919
Concord Rural Fire Tax District		50,227
Flowe's Store Fire Tax District		424,589
Georgeville Fire Tax District		266,791
Gold Hill Fire Tax District		39,555
Harrisburg Rural Fire Tax District		1,124,899
Jackson Park (City of Concord) Fire Tax District		231,467
Kannapolis Rural Fire Tax District		216,319
Midland Fire Tax District		820,779
Mt. Mitchell Fire Tax District		99,345
Mt. Pleasant Rural Fire Tax District		541,988
Northeast Fire Tax District		181,060
Odell Fire Tax District		804,537
Richfield-Misenheimer Fire Tax District		11,073
Rimer Fire Tax District		203,182
TOTAL EXPENDITURES	\$	<u>5,692,557</u>

GRAND TOTAL - ALL FUNDS - REVENUES	\$	<u>361,591,566</u>
GRAND TOTAL - ALL FUNDS - EXPENDITURES	\$	<u>361,591,566</u>

Section 2 - County Tax Rate

There is hereby levied a tax rate of 74 ¢ per one hundred dollars (\$100)

of assessed valuation of taxable property for the fiscal year beginning July 1, 2020 and ending June 30, 2021 to finance expenditures in Section 1, excluding the Fire Tax Districts. Estimated revenues based on the estimated total valuation of taxable property as listed on January 1, 2020 of \$28,109,783,700, at an estimated combined collection rate of 98.50% percent (97.00% for real and personal and 100% for vehicles). An estimated total valuation of Real, Personal and Public Service property is \$26,152,326,700 and vehicle of \$1,957,457,000.

Section 3 - Fire Tax Districts Tax Rates

There is also hereby levied the following tax rates on each one hundred dollars (\$100) of assessed valuation of taxable property in the Fire Tax Districts for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Allen Fire Tax District	7.50 ¢
Based on estimated assessed valuation in the Allen Fire Tax District of \$612,821,273	
Cold Water	6.0 ¢
Based on estimated assessed valuation in the Cold Water Fire Tax District of \$396,768,796	
Concord Rural	14.0 ¢
Based on estimated assessed valuation in the Concord Rural Fire Tax District of \$36,985,962	
Flowe's Store	7.0 ¢
Based on estimated assessed valuation in the Flowe's Store Fire Tax District of \$625,315,449	
Georgeville	9.20 ¢
Based on estimated assessed valuation in the Georgeville Fire Tax District of \$298,958,579	
Gold Hill	8.0 ¢
Based on estimated assessed valuation in the Gold Hill Fire Tax District of \$50,972,682	
Harrisburg Rural	15.0 ¢
Based on estimated assessed valuation in the Harrisburg Fire Tax District of \$773,126,430	
Jackson Park (City of Concord)	14.0 ¢
Based on estimated assessed valuation in the Jackson Park (City of Concord) Fire Tax District of \$170,447,279	
Kannapolis Rural	10.0 ¢
Based on estimated assessed valuation in the Kannapolis Rural Fire Tax District of \$223,009,583	
Midland	10.0 ¢
Based on estimated assessed valuation in the Midland Fire Tax District of \$846,164,082	
Mt. Mitchell	8.26 ¢
Based on estimated assessed valuation in the Mt. Mitchell Fire Tax District of \$123,992,013	
Mt. Pleasant Rural	11.80 ¢
Based on estimated assessed valuation in the Mt. Pleasant Rural Fire Tax District of \$473,517,643	
Northeast	12.70 ¢
Based on estimated assessed valuation in the Northeast Fire Tax District of \$146,976,598	
Odell	6.80 ¢
Based on estimated assessed valuation in the Odell Fire Tax District of \$1,219,734,490	
Richfield-Misenheimer	7.0 ¢
Based on estimated assessed valuation in the Richfield-Misenheimer Fire Tax District of \$16,307,882	
Rimer	8.80 ¢
Based on estimated assessed valuation in the Rimer Fire Tax District of \$238,030,091	

The above tax rates produce Ad Valorem Tax Levy to finance the expenditures of the Fire Tax Districts. Estimated revenues based on the estimated total valuation of taxable property as listed on January 1, 2020 in the table above, at an estimated combined collection rate of 98.50% percent (97.00% for real and personal and 100% for vehicles).

Section 4 - Capital Projects

- a. It is estimated that the following revenues will be available to complete capital projects as listed:

Contribution to Capital Projects Funds	\$ 5,373,801
Capital Reserve Funding	4,263,000
Appropriation of Fund Balance	3,036,022
TOTAL REVENUES	<u>\$ 12,672,823</u>

- b. The following expenditure appropriations are made for the capital projects listed:

General Government

EMS Headquarters	\$ 2,500,000
West Cabarrus Library and Senior Center	2,400,000
Deferred Maintenance	2,100,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	420,000
Governmental Center Parking Deck Sealing	350,000
Fiber Infrastructure Improvement	300,000
Jail Annex HVAC Replacement	240,000
Camp Spencer Vending & Archery Building	200,000
Human Services Building HVAC	180,000
Northeast Cabarrus Radio Tower	160,000
Operations Center Renovations	150,000
Frank Liske Park Playground Replacements	120,000
Sheriff Training & Firing Range Renovations	120,000

Cabarrus County Schools

Mobile Units	500,000
R. Brown McAllister ES Replacement	450,000
Fire Alarm System Replacement (Northwest Cabarrus HS)	89,314
Fire Alarm System Replacement (Concord HS)	89,314
Mobile Renovations (Jay M. Robinson)	81,195

Kannapolis City Schools

Football Stadium ADA/Drainage (A.L. Brown HS)	228,000
Roof Replacement (A.L. Brown HS)	190,000

Rowan Cabarrus Community College

Building 2000 Reroof	335,000
CBTC HVAC Replacement, Phase III/IV	265,000
South Campus Building 1000 Boiler	105,000

TOTAL EXPENDITURES	<u>\$ 12,672,823</u>
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Section 5 - Authorizations

- a. The foregoing appropriations, schedules of expected revenues, and taxes levied, are based on the annual budget as hereby approved, and the terms of which budget are hereby specifically incorporated by reference.
- b. That there are hereby appropriated to the Fire Tax Districts the revenues from collection of the Fire Tax Districts Ad Valorem tax at the rates stated in Section 3 to cover the cost for servicing all districts.
- c. The County shall distribute special appropriations to non-profit organizations after the execution of an agreement that ensures funds are used for statutorily permissible public purposes.
- d. The County Manager and/or Budget Director, or designee are hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections, as contained herein under the following conditions:
- e. The Budget Director or designee may transfer amounts between objects of expenditure within a function.
- f. The County Manager or designee may transfer amounts between objects of expenditures and revenues without limitation.
- g. The County Manager or designee may not transfer any amounts between funds or from any contingency appropriation within any fund without action of the Board of Commissioners, except as specified below for budget shortfalls and change orders.
- h. The County Manager or designee may transfer amounts between contingency funds set aside for a specific project for budgetary shortfalls; upon the appropriate approval of a change order; or to fund an increase in charter school students.

- i. The County Manager or designee may transfer funds from the General Fund, Community Investment Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
- j. Additional authority is granted to the Budget Director or designee to transfer amounts within and between funds for the sole purpose of funding salary and benefits adjustments consistent with the Cabarrus County Personnel Management Policy and the Cabarrus County Personnel Ordinance.
- k. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the County Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
- l. The County Manager, Budget Director, or designee may create debt-financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.
- m. The County Manager or designee may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
- n. The County Manager or designee may execute contracts not required to be bid or which G.S. 143-131 allows an informal bid so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- o. The County Manager or designee may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- p. The County Manager or designee may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- q. The County Manager or designee may reduce revenue projections consistent with prevailing economic conditions and reduce expenditures correspondingly.
- r. The County Manager or designee may assign fund balance for unpaid Economic Development Incentives until contractual obligations are met.
- s. That the sum of General Operating Fund balance in excess of 15% is hereby available for transfer and appropriation to the Community Investment Fund.
- t. The Board hereby directs County officers to proceed with the capital projects herein within the terms of Generally Accepted Accounting Principles (GAAP) and the budgets contained herein.
- u. That the Finance Officer or designee shall re-appropriate for expenditure in the current fiscal year remaining encumbered appropriations at June 30, 2020.
- v. That the Finance Officer or designee shall maintain within the Capital Project Funds sufficient detailed accounting records to satisfy legal requirements.
- w. At the request of the Board, the Finance Officer or designee shall report on the financial status of capital projects.
- x. At the completion of a capital project, the Finance Officer or designee shall close the project, and transfer all unrestricted excess funds to an unallocated account within the Capital Projects Funds.
- y. The appropriations for Cabarrus County Schools and Kannapolis City Schools are allocated by category. Cabarrus County Schools and Kannapolis City Schools must obtain the approval of the Board of Commissioners for any amendment that would increase or decrease the amount of County appropriations allocated by category by more than ten percent.

Section 6.

This ordinance and the budget documents shall be the basis for the financial plan for the County of Cabarrus for the 2020-2021 fiscal year. The County Manager and the Finance Officer shall administer the budget. The Budget Director shall establish and maintain all records, which are in concurrence with this budget and budget ordinance and the appropriate statutes of the State of North

Carolina.

Adopted this 15th day of June, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

**(G-2) County Manager - FY 21 Economic Development Allocation - Public Hearing
6:30 p.m.**

Chairman Morris reported pursuant to North Carolina General Statute 158-7.1, the County must conduct a separate public hearing for economic development appropriations. A funding plan is required to be approved during a public hearing for each new economic incentive. One is also required for the County's annual appropriation for the contribution to the Cabarrus Economic Development Corporation. Chairman Morris stated the amount totals \$400,000.

Chairman Morris opened the public hearing at 6:52 p.m. The Public Hearing Notice was posted on the County's website (www.cabarruscounty.us) on June 3, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted and there was no one on the phone or present in the Board of Commissioners Chambers.

There were no comments, nor anyone present via telephone or in person to address the Board; therefore, Chairman Morris closed the public hearing.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the annual appropriation of the contribution to the Cabarrus Economic Development Corporation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Note: There were no comments received during the 24-hour period following the public hearing.

**(G-3) DHS - Transportation 5310 Elderly and Handicapped Grant - Public Hearing
6:30 p.m.**

Chairman Morris reported the City of Concord, North Carolina was the designated recipient of the Federal 5310 Elderly and Handicapped Grant by the City of Concord. The total Grant amount requested was \$377,128. These funds will be used for transportation of the elderly and handicapped individuals within the urban boundaries of Cabarrus County. There will be a 50 percent match of \$188,564. The match will be made up of \$144,012 from the HCCBG (Home Care Community Block Grant) \$87,395 from the ROAP (Rural Operating Assistance Program) and \$42,843 from the County General Fund.

Chairman Morris opened the public hearing at 6:56 p.m. The Public Hearing Notice was published on June 3, 2020 in *The Independent Tribune* in English and Spanish. The public hearing notice was also posted on the County's website (www.cabarruscounty.us) on June 3, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted and there was no one on the phone or present in the Board of Commissioners Chambers.

There were no comments, nor anyone present via telephone or in person to address the Board; therefore, Chairman Morris closed the public hearing.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board accepted the Grant, made now, but to go into effect after the required 24-hour period and with any additional comments

reviewed by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Note: There were no comments received during the 24-hour period following the public hearing.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

None.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 6 Vacant Positions
- Cabarrus County Planning and Zoning Commission - 4 Terms Expiring Soon
- Cardinal Innovations Healthcare Solutions Community Oversight Committee - 1 Position Expiring Soon
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Early Childhood Task Force Advisory Board - 5 Vacant Positions and 7 Terms Expiring Soon
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Juvenile Crime Prevention Council - 3 Vacant Positions and 5 Terms Expiring Soon
- Library Board of Trustees - 1 Term Expiring Soon
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Public Health Authority - 1 Term Expiring Soon
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions (Clergy, Midland, NC Mental Health)
- Youth Commission - 5 Vacant Positions (Hickory Ridge, Jay M. Robinson, Mount Pleasant and At-Large High Schools) and 4 Terms Expiring Soon

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for May 2020 and the Cabarrus County Commercial Building Plan Review Summary for May 2020 for informational purposes. No action was required of the Board.

(H-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-5) Economic Development Corporation - May 2020 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of May 2020 for informational purposes. No action was required of the Board.

(H-6) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Chairman Morris commented on the rise of Covid-19 in the County and urged the public to wear masks and continue to take precautions.

Commissioner Poole commented on high school graduations that took place at the Charlotte Motor Speedway.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

None.

(L) ADJOURN

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 7:06 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Lauren Linker, Clerk to the Board

DRAFT

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Approval of the Agenda

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
JULY 21, 2020**

ADDITIONS:

New Business

G-1 County Manager - Coronavirus Relief Fund (CRF) Accounting Changes

G-2 County Manager - Extension of Lease for Vietnam Veterans Park

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Active Living and Parks - FY21 Matching Incentive Grant Requests

BRIEF SUMMARY:

Active Living and Parks has a Matching Incentive Grant Program that provides seed money for civic, community and school groups to construct, improve or acquire recreational/park facilities in Cabarrus County. The grants will fund up to 50 percent of a project.

On June 18th, 2020, the Active Living and Parks Commission reviewed two matching grant requests totaling \$25,700. The Commission unanimously recommended awarding both projects in full.

REQUESTED ACTION:

Motion to approve the budget amendment and the FY21 Matching Incentive Grant projects as recommended by the Active Living and Parks Commission.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Byron Haigler, Active Living and Parks Assistant Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Grant Request
- ▣ Budget Amendment

2020-2021 MIG Active Living and Parks Commission Recommendation

Organization	Project Title	Request	Complete	Priority Level	Recommended
Concord Rotary Club	Outdoor Multipurpose Area	\$14,000.00	Yes	Highest	\$14,000.00
Harrisburg Community and Youth Association	Harrisburg Elementary Field Light Re-Lamp	\$11,700.00	Yes	Moderate	\$11,700.00
FY21 Budget	\$50,000.00				
Applicant Request Total	\$25,700.00				
Remaining FY20 Funds	\$24,300.00				

Budget Revision/Amendment Request

Date: 7/21/2020

Amount: 51,400.00

Dept. Head: Londa Strong

Department: Active Living and Parks

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒

Supplemental Request

This budget amendment sets up individual Matching Incentive Grant projects based on requests and recommendations.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	8140-6813-RCCON	MG Rotary Club Concord	-	14,000.00		14,000.00
001	9	8140-9831-RCCON	MG Rotary Club Concord	-	28,000.00		28,000.00
001	6	8140-6813-0211	MG Harrisburg Youth Assoc.	-	11,700.00		11,700.00
001	9	8140-9831-0211	MG Harrisburg Youth Assoc.	-	23,400.00		23,400.00
001	6	8140-6813-0154	Matching Grant Revenue	50,000.00		25,700.00	24,300.00
001	9	8140-9831-0154	Matching Grants	100,000.00		51,400.00	48,600.00
							0.00
							0.00
							0.00

Total

Budget Officer

Approved

Denied

County Manager

Approved

Denied

Board of Commissioners

Approved

Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments - Adult Care Home Community Advisory Committee

BRIEF SUMMARY:

Richard Bovard has completed his initial term on the Adult Care Home Community Advisory Committee and would like to serve another term. He is recommended for reappointment by the Regional Ombudsman.

REQUESTED ACTION:

Motion to reappoint Richard Bovard to the Adult Care Home Community Advisory Committee for a three-year term ending April 30, 2023.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Laurie Abounader, Regional Ombudsman
Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Roster
- ▣ Application on File

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE
(Formerly Domiciliary Home Community Advisory Committee)
3-Year Term
17-Member Board

Ed Burns
4222 Mackenzie Court
Concord, NC 28027

APPOINTMENT: 05/18/09
REAPPOINTMENT: 06/21/10
REAPPOINTMENT: 05/20/13
REAPPOINTMENT: 03/21/16*
REAPPOINTMENT: 04/15/19*
TERM EXPIRING: 05/31/22

Jack Boyer
401 Falcon Drive
Concord, NC 28025

APPOINTMENT: 08/17/09
REAPPOINTMENT: 08/16/10
REAPPOINTMENT: 10/21/13
REAPPOINTMENT: 09/19/16
REAPPOINTMENT: 10/21/19
TERM EXPIRING: 08/31/22

Sandra Miller
1120 Brigadoon Court
Concord, NC 28025

APPOINTMENT: 07/18/11
REAPPOINTMENT: 07/16/12
REAPPOINTMENT: 08/17/15
REAPPOINTMENT: 08/20/18*
TERM EXPIRING: 07/31/21

Diamond Staton-Williams
6626 Burkwood Court
Harrisburg, NC 28075

APPOINTMENT: 07/21/14
REAPPOINTMENT: 08/17/15
REAPPOINTMENT: 08/20/18
TERM EXPIRING: 07/31/21

Toni Swick
687 Journey Street SW
Concord, NC 28025

APPOINTMENT: 04/20/15
REAPPOINTMENT: 03/21/16*
REAPPOINTMENT: 04/15/19*
TERM EXPIRING: 04/30/22

Diane Carlson
4429 Turnberry Court
Concord, NC 28027

APPOINTMENT: 10/19/15
REAPPOINTMENT: 09/19/16
REAPPOINTMENT: 10/21/19
TERM EXPIRING: 10/31/22

Helen McInnis
5517 Hammermill Drive
Harrisburg, NC 28075

APPOINTMENT: 02/18/19*
REAPPOINTMENT: 02/17/20*
TERM EXPIRING: 02/29/23

Richard Bovard
9170 U.S. 601
Midland, NC 28107

APPOINTMENT: 04/15/19
TERM EXPIRING: 04/30/20

Ann Holland
11608 Tucker Field Road
Midland, NC 28107

APPOINTMENT: 05/20/19
REAPPOINTMENT: 06/15/20
TERM EXPIRING: 05/31/23

Joe Anderson
2627 Cherry Laurel Drive
Harrisburg, NC 28027

APPOINTMENT: 02/17/20
TERM EXPIRING: 02/28/21

(6 VACANT Positions)
* Exception to Appointment Policy

Adult Care Home Community Advisory Committee

Applications on File
June 2, 2020

Richard Bovard

9170 U.S. 601

Midland, NC 28107

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments - Cabarrus County Planning and Zoning Commission

BRIEF SUMMARY:

There are four Planning and Zoning Commission members that have terms ending in August. Each of the members is eligible for reappointment. Staff respectfully requests that the following appointments be considered by the Board of Commissioners:

Reappoint Chris Pinto as the regular member for the Eastern Area, Brent Rocket as the regular member for the Kannapolis Area and James Litaker as the regular member for the Northwest Area, all with terms expiring on August 31, 2023.

Reappoint Ingrid Nurse as an At-Large Alternate member with a term expiring August 31, 2023. Ms. Nurse is a resident of the Concord Area.

REQUESTED ACTION:

Motion to reappoint Chris Pinto to the Cabarrus County Planning and Zoning Commission as the Eastern Area representative for a three-year term ending August 31, 2023.

Motion to reappoint Brent Rocket to the Cabarrus County Planning and Zoning Commission as the Kannapolis Area representative for a three-year term ending August 31, 2023.

Motion to reappoint James Litaker to the Cabarrus County Planning and Zoning Commission as the Northwest Area representative for a three-year term ending August 31, 2023.

Motion to reappoint Ingrid Nurse to the Cabarrus County Planning and Zoning Commission as an At-Large Alternate Member for a three-year term ending August 31, 2023.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susie Morris, Planning and Zoning Manager
Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Roster
- ▣ Applications on File

PLANNING & ZONING COMMISSION

3-Year Terms
12-Member Board
(9 Regular, 3 Alternate)

<u>MEMBER</u>	<u>PLANNING AREA</u>	<u>TERM OF APPOINTMENT</u>
Jeffrey Corley 6880 Palafox Drive Concord, NC 28205	Central	APPOINTMENT: 06/20/16 (UNEXPIRED TERM) APPOINTMENT: 06/20/16^ REAPPOINTMENT: 07/29/19 TERM EXPIRING: 08/31/22
Andrew Nance 705 Sherwin Lane Concord, NC 28025 (Resident of Central Area)	At-large	APPOINTMENT: 07/17/17^^^ (UNEXPIRED TERM) APPOINTMENT: 08/20/18 (UNEXPIRED TERM) REAPPOINTMENT: 07/29/19 TERM EXPIRING: 08/31/22
Charles Paxton 2208 Pennick Court Harrisburg, NC 28075	Harrisburg	APPOINTMENT: 07/17/17^^^ (UNEXPIRED TERM) REAPPOINTMENT: 07/29/19 TERM EXPIRING: 08/31/22
Chris Pinto*** P.O. Box 317 Gold Hill, NC 28071	Eastern	APPOINTMENT: 11/19/12 (UNEXPIRED TERM) REAPPOINTMENT: 08/19/13 APPOINTMENT: 08/18/14 (UNEXPIRED TERM) REAPPOINTMENT: 08/15/16 APPOINTMENT: 07/17/17^^^ TERM EXPIRING: 08/31/20
Adam Dagenhart 11645 Mud Drive Midland, NC 28107	Midland	APPOINTMENT: 12/15/14 (UNEXPIRED TERM) REAPPOINTMENT: 08/15/16 APPOINTMENT: 07/17/17^^^ (UNEXPIRED TERM) APPOINTMENT: 08/20/18 TERM EXPIRING: 08/31/21
Brent Rockett 2642 Stonewood View Kannapolis, NC 28081	Kannapolis	APPOINTMENT: 05/15/17 (UNEXPIRED TERM) APPOINTMENT: 05/15/17^^ TERM EXPIRING: 08/31/20
Holly Grimsley 733 Propston street NW Concord, NC 28027	Concord	APPOINTMENT: 07/17/17^^^ APPOINTMENT: 08/20/18 TERM EXPIRING: 08/31/21

Jerry Wood, Jr. 5213 Sabre Drive Kannapolis, NC 28081 (Resident of Northwest Area)	At-large	APPOINTMENT: 07/17/17^^^ (UNEXPIRED TERM) APPOINTMENT: 08/20/18 TERM EXPIRING: 08/31/21
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James Litaker 1501 Riding Trail lane Concord, NC 28027	Northwest	APPOINTMENT: 08/17/15 APPOINTMENT: 07/17/17^^^ TERM EXPIRING: 08/31/20
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ALTERNATES (At-Large):

Steve Wise 521 McCready Street Concord, NC 28025 (Resident of Concord Area)	Alternate	APPOINTMENT: 08/17/15 APPOINTMENT: 07/17/17^^^ (UNEXPIRED TERM) APPOINTMENT: 08/20/18 TERM EXPIRING: 08/31/21
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Ingrid Nurse 3967 Alleghany Street NW Concord, NC 28027 (Resident of Concord Area)	Alternate	APPOINTMENT: 05/20/19 (UNEXPIRED TERM) TERM EXPIRING: 08/31/20
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David Hudspeth 6800 Hudspeth Road Harrisburg, NC 28075 (Resident of Harrisburg Area)	Alternate	APPOINTMENT: 05/20/19 TERM EXPIRING: 08/31/21
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(Planning Board and Zoning Board of Adjustment combined in 1/91 to create Planning and Zoning Commission)

Planning and Zoning Commission restructured effective 8/1/2005.
Appointments (staggered terms) made 8/15/2005 to restructured Commission.

* Mary Blakeney was appointed on July 19, 2010 to complete an unexpired term (at-large alternate). She was reappointed to that position on July 18, 2011 and then appointed on July 16, 2012 to fill the At-large seat formerly held by Brenda Cook. On August 17, 2015, she was appointed to the Concord area position.

** Shannon Frye was originally appointed to an At-large position on July 19, 2010. She was reappointed to that position on August 19, 2013. On August 18, 2014 she was appointed to the Northwest position vacated by Larry Ensley.

*** Chris Pinto was originally appointed to complete an unexpired term as an Alternate on November 19, 2012. He was reappointed to that position on August 19, 2013. On August 18, 2014 he was appointed to complete an unexpired term as an At-large representative position vacated by Shannon Frye.

^On June 20, 2016 Jeffrey Corley was appointed to complete an unexpired term ending August 31, 2016 and appointed to an additional three-year term ending August 31, 2019.

^^On May 15, 2017, Brent Rockett was appointed to complete an unexpired term ending August 31, 2017 and appointed to an additional three-year term ending August 31, 2020.

^^^ At the Boards' July 17, 2017 meeting membership was realigned on the Planning and Zoning Commission to fill regular member positions that will be vacated in August 2017. The following chart shows the changes made. These changes included the appointment of two new members to fill alternate positions and a new member to fill the Harrisburg seat.

Name	Proposed Seat	Term End	Notes
Charles Paxton (Effective 7/17/17)	Harrisburg Area	Aug. 31, 2019 (unexpired term)	Vacant position
Chris Pinto (Effective 8/31/17)	Eastern Area	Aug. 31, 2020	Seat vacated by Aaron Ritchie; Pinto moved from his at-large seat
James Litaker (Effective 8/31/17)	Northwest Area	Aug. 31, 2020	Seat vacated by Shannon Frye; Litaker moved from his at-large seat.
Adam Dagenhart (Effective 8/31/17)	At-large	Aug. 31, 2019 (unexpired term)	Seat vacated by Chris Pinto; Dagenhart moved from his alternate seat.
Steve Wise (Effective 8/31/17)	At-large	Aug. 31, 2018 (unexpired term)	Seat vacated by James Litaker; Wise moved from his alternate seat.
Holly Grimsley (Effective 8/31/17)	Alternate	Aug. 31, 2020	Seat vacated by Andrew Graham; Grimsley lives in Kannapolis Planning Area.
Jerry Wood (Effective 8/31/17)	Alternate	Aug. 31, 2019 (unexpired term)	Seat vacated by Adam Dagenhart.
Andrew Nance (Effective 8/31/17)	Alternate	Aug. 31, 2018 (unexpired term)	Seat vacated by Steve Wise; Nance lives in Central Planning Area.

Meetings: 2nd Tuesday of each month at 6:30 P.M.

Cabarrus Planning and Zoning Commission
Applications on File
May 28, 2020

<u>Name</u>	<u>Planning Area</u>	<u>Address</u>	<u>City/State</u>
Marjorie Benbow	Concord	524 Elizabeth Lee Drive NE	Concord, NC 28027
Dan Collins	Concord	5888 Misty Forest Place	Concord, NC 28027
Daniel Criscoe	Concord	530 Sagewood Place SW	Concord, NC 28025
Bernard Felder***	Concord	9932 Clarkes View Place NW	Concord, NC 28027
Lee Goodman	Kannapolis	722 Orphanage Road	Concord, NC 28027
Heather James	Western	11445 Terrill Ridge Drive	Davidson, NC 28036
Amanda Lambert	Central	1217 Danielle Downs Court SE	Concord, NC 28025
James Litaker^	Northwest	1501 Riding Trail Lane	Concord, NC 28027
Helen McInnis*	Harrisburg	5517 Hammermill Drive	Harrisburg, NC 28075
Sarah Newell**	Central	6135 Ashland Road	Kannapolis, NC 28083
Ingrid Nurse^	Concord	3967 Alleghany Street NW	Concord, NC 28027
Chris Pinto^	Eastern	P.O. Box 317	Gold Hill, NC 28071
Brent Rockett^	Kannapolis	2642 Stonewood View	Kannapolis, NC 28081
Barbara Strang	Concord	1332 Winecoff School Road	Concord, NC 28027
Anthony Weiss****	Concord	11403 Mistletoe Ridge Place NW	Concord, NC 28027

^Current Member

* Serves on the Adult Care Home Community Advisory Committee, the Board of Equalization and Review and the HCCBG.

** Serves on the Active Living and Parks Commission.

***Serves on the Board of Equalization and Review.

****Serves on the Animal Protection Advisory Board.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments and Removals - Early Childhood Task Force Advisory Board

BRIEF SUMMARY:

The terms for the following members on the Early Childhood Task Force Advisory Board end July 31, 2020: Elizabeth Poole, Virginia Amendum, Nancy Kiger, Connie Pilkinton, Megan Shuping, and Gina Smith. Ms. Pilkinton is interested in serving another term.

Additionally, Rodney Harris, Deputy County Manager, is recommended for appointment to serve on this committee.

REQUESTED ACTION:

Motion to remove Elizabeth Poole, Virginia Amendum, Nancy Kiger, Megan Shuping and Gina Smith from the Early Childhood Task Force Advisory Board roster and thank them for their service.

Motion to reappoint Connie Pilkinton to the Early Childhood Task Force Advisory Board for a four-year term ending July 31, 2024.

Motion to appoint Rodney Harris to the Early Childhood Task Force Advisory Board for a four-year term ending July 31, 2024.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Roster
- ▢ Applications on File

Early Childhood Task Force Advisory Board
(ECTFAB)
18 Member Board*

<u>APPOINTEE</u>	<u>DATE OF APPOINTMENT</u>	
Ginny Amendum 6099 Village Drive NW Concord, NC 28027	Appointment:	07/17/18
	Term Expiring:	07/31/20
Ann Benfield^ 563 Marigold Drive Kannapolis, NC 28083	Appointment:	07/17/18
	Term Expiring:	07/31/22
Susan King 4047 Center Place Drive Harrisburg, NC 28075	Appointment:	07/17/18
	Term Expiring:	07/31/22
Nancy Kiger 9803 Scheer Court Harrisburg, NC 28075	Appointment:	07/17/18
	Term Expiring:	07/31/20
Lora Lipe 3976 Troon Drive SW Concord, NC 28027	Appointment:	07/17/18
	Term Expiring:	07/31/22
Connie Pilkinton* 25506 Millingport Road Locust, NC 28097	Appointment:	07/17/18
	Term Expiring:	07/31/20
Megan Shuping^ 99 Hillside Avenue SW Concord, NC 28025	Appointment:	07/17/18
	Term Expiring:	07/31/20
Gina Smith 2012 Candlewood Drive Concord, NC 28027	Appointment:	07/17/18
	Term Expiring:	07/31/20
Jacqueline Whitfield 520 Union Street S Concord, NC 28025	Appointment:	07/17/18
	Term Expiring:	07/31/22

Amanda Wilkerson
602 Sedgefield Street SW
Concord, NC 28025

Appointment: 07/17/18

Term Expiring: 07/31/22

Elizabeth Poole
P.O. Box 707
Concord, NC 28026

Appointment: 07/17/18

Term Expiring: 07/31/20

Blake Kiger
P.O. Box 707
Concord, NC 28026

Appointment: 07/17/18

Term Expiring: 07/31/22

Waynett Taylor*
1333 Jake Alexander Blvd.
Salisbury, NC 28146

Appointment: 10/15/18

Term Expiring: 10/31/22

Note: At the July 17, 2018 Board of Commissioners' meeting, the Board revised membership of the Early Childhood Task Force Advisory Board to be added as needed.

* An exception to the "residency" provision of the Appointment Policy was granted.

^ An exception to the "service on multiple boards" provision of the Appointment Policy was granted.

Early Childhood Task Force Advisory Board
Applications on File
June 16, 2020

Doreen Aristy	413 Union Cemetery Road SW	Concord, NC 28027
Deborah Caldwell	1308 Mistletoe Ridge Place NW	Concord, NC 28027
Justina Clemmons	9948 Clarkes View Place NW	Concord, NC 28027
John Cox	1542 Suther Road	Concord, NC 28025
Rodney Harris	P.O. Box 707	Concord, NC 28026
Latrese Hope	2402 Kannapolis Highway	Concord, NC 28027
Chris Jarrett	4258 Highway 49 South, Unit 584	Harrisburg, NC 28075
Jessie Napoli	1130 Piney Church Road	Concord, NC 28025

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments and Removals - Juvenile Crime Prevention Council

BRIEF SUMMARY:

The terms of service for the following members of the Juvenile Crime Prevention Council (JCPC) ended June 30, 2020: Beth Street (District Attorney/Designee), Terry Wise (Substance Abuse Professional), Camron Trott (Student under 18/CCS), Jamica La Franque (At-large) and Michelle Wilson (At-large). Camron Trott has graduated from school and is no longer eligible to serve in the Student under 18/CCS position. Ms. Street, Mr. Wise, Ms. La Franque and Ms. Wilson are all willing to serve another term. An exception to the length of service provision of the Appointment Policy will be needed for Ms. Wilson.

At the JCPC June 17, 2020 meeting, the Council voted to recommend the aforementioned reappointments. Additionally, the Council voted to recommend Amy Jewel to be appointed to complete the unexpired vacant School Superintendent/Designee position and Joy Butler to complete the unexpired term of the vacant At-large position. Ms. Jewell also serves on the Mental Health Advisory Board. An exception to the service on multiple boards provision of the Appointment Policy will be needed for her. Ms. Butler resides in Mecklenburg County. An exception to the residency provision of the Appointment Policy will be needed for her.

Lastly, Eshan Shah will be attending UNC in the fall and will no longer be eligible to serve on the JCPC as the Student under 18/KCS representative.

REQUESTED ACTION:

Motion to remove Camron Trott and Eshan Shah from the Juvenile Crime Prevention Council roster and thank them for their service.

Motion to reappoint Beth Street (District Attorney/Designee), Terry Wise (Substance Abuse

Professional), Jamica La Franque (At-large) and Michelle Wilson (At-large) to the Juvenile Crime Prevention Council for two-year terms ending June 30, 2022; including an exception to the length of service provision of the Appointment Policy for Ms. Wilson.

Motion to appoint Amy Jewell to serve on the Juvenile Crime Prevention Council as the School Superintendent/Designee representative to complete an unexpired term ending September 30, 2020 and an additional two-year term ending September 30, 2022; including an exception to the service on multiple boards provision of the Appointment Policy.

Motion to appoint Joy Butler to serve on the Juvenile Crime Prevention Council as an At-large representative to complete an unexpired term ending September 30, 2021; including an exception to the residency provision of the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Roster
- ▢ Applications on File

JUVENILE CRIME PREVENTION COUNCIL
2-Year Terms

	<u>Appointee</u>	<u>Representing</u>	<u>Term of Appointment</u>
(1)	Vacant	School Superintendent (Designee)	Appointment: Term Ending: 09/30/20
(2)	Vacant	Police Chief	Appointment: Term Ending: 09/30/21
(3)	Larry Brian Heintz Sheriff's Department 4650 Hwy 73 East Concord, NC 28025	Sheriff (or designee)	Appointment: 10/15/18 (unexpired term) Term Ending: 09/30/20
(4)	Beth Street 509 Burrage Road Concord, NC 28025	District Attorney (or designee)	Appointment: 10/21/19 (unexpired term) Term Ending: 06/30/20
(5)	David Wall 415 North Bruton Drive Candor, NC 27229	Chief Court Counselor (Designee)	Appointment: 09/19/16 Reappointment: 09/17/18^< Term Ending: 09/30/20
(6)	Noel Thomas-Lester Cardinal Innovations Healthcare 5500 S. Caldwell St. Suite 1500 Charlotte, NC 28202	Area Mental Health Director (Designee)	Appointment: 10/15/18^ Term Ending: 09/30/20
(7)	Sharon Reese Department of Social Services 1303 S. Cannon Boulevard Kannapolis, NC 28083	DSS Director (Designee)	Appointment: 06/17/19^^ (unexpired term) Appointment: 06/17/19^^ Term Ending: 09/30/21
(8)	Susan Fearington P. O. Box 707 Concord, NC 28026-0707	County Manager (or Designee)	Appointment: 08/20/12 (unexpired term) Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Term Ending: 09/30/21

(9)	Terry Wise 391 Knoll Court SE Concord, NC 28025	Substance Abuse Professional	Appointment: 07/17/18 Term Ending: 06/30/20
(10)	Steven Ayers 296 Trillium Street Concord, NC 28027	Member of Faith Community	Appointment: 09/19/11 Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Term Ending: 09/30/21
(11)	Steve Morris P. O. Box 707 Concord, NC 28026	County Commissioner	Appointment: 12/17/12 Reappointment: 12/16/13 Reappointment: 12/15/14 Reappointment: 12/14/15 Reappointment: 12/19/16 Reappointment: 12/18/17 Reappointment: 01/22/19 Reappointment: 12/16/19 Term Ending: 12/31/20
(12a)	Camron Trott 803 Waverly Court Concord, NC 28025	Student < 18 CCS	Appointment: 12/16/19 Term Ending: 06/30/20
(12b)	Eshan Shah 2600 Captains Watch Road Kannapolis, NC 28083	Student <18 KCS	Appointment: 05/20/19 Term Ending: 06/30/21
(13)	Heather Mobley 145 Union Street South, Suite 108 Concord, NC 28025	Juvenile Defense Attorney	Appointment: 03/20/17^ (unexpired term) Reappointment: 07/17/17^ Reappointment: 06/17/19^ Term Ending: 06/30/21
(14)	Judge Nathaniel Knust County Courthouse P. O. Box 70 Concord, NC 28026-0070	Chief District Court Judge (Designee)	Appointment: 02/20/17 Reappointment: 07/17/17 Reappointment: 06/17/19 Term Ending: 06/30/21
(15)	Mark Boles 117 Academy Avenue NW Concord, NC 28025	Member of Business Community	Appointment: 02/18/13 Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Term Ending: 09/30/21

(16)	Sonja Bohannon-Thacker 2110 Dairy Farm Road Concord, NC 28025	Local Health Director (Designee)	Appointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Term Ending: 09/30/21
(17)	Carolyn Carpenter 6526 Weldon Circle Concord, NC 28027	Rep. United Way/Other Non-Profit	Appointment: 11/27/06 Reappointment: 07/20/09 Reappointment: 06/20/11 Reappointment: 05/20/13* Reappointment: 06/15/15* Reappointment: 07/17/17* Reappointment: 06/17/19* Term Ending: 06/30/21
(18)	Perry Gabriel Parks P. O. Box 707 Concord, NC 28026-0707	Active Living & Parks	Appointment: 09/20/10 Reappointment: 08/20/12 Reappointment: 09/15/14 Reappointment: 09/19/16* Reappointment: 09/17/18* Term Ending: 09/30/20

County Commissioner Appointees (At-large members)

(19a)	Etta Downs 970 Mount Pleasant Road W Mount Pleasant, NC 28124	Appointment: 07/17/18 Term Ending: 09/30/20
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(19b)	Jamica La Franque 3852 French Fields Lane Harrisburg, NC 28075	Appointment: 07/17/18 Term Ending: 06/30/20
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(19c)	Vacant	Appointment: Term Ending: 09/30/21
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(19d)	Michelle Wilson (Vice Chair) 41 Eastcliff Drive SE Concord, NC 28025	Appointment: 11/16/09 (unexpired term) Reappointment: 09/19/11 Appointment: 05/20/13** (unexpired term) Reappointment: 06/16/14 Reappointment: 06/20/16 Reappointment: 06/18/18* Term Ending: 06/30/20
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(19e)	Connie Philbeck 1100 Braughton Avenue Concord, NC 28025	Appointment: 05/20/13*** Reappointment: 06/15/15 Reappointment: 07/17/17 Reappointment: 06/17/19* Term Ending: 06/30/21
(19f)	Megan Baumgardner (Chairman) 7120 Macedonia Ch. Rd. Concord, NC 28027	Appointment: 01/19/10 (unexpired term) Reappointment: 06/21/10 Reappointment: 06/18/12 Reappointment: 06/16/14 Reappointment: 06/20/16*< Reappointment: 06/18/18*< Appointment: 08/19/19*< (unexpired term) Term Ending: 09/30/20
(19g)	Marta Meares 178 Mary Circle Concord, NC 28025	Appointment: 05/18/09 (unexpired term) Reappointment: 09/21/09 Reappointment: 09/19/11 Reappointment: 09/16/13 Reappointment: 09/21/15* Reappointment: 10/16/17* Reappointment: 09/16/19* Term Ending: 09/30/21

* Note: An exception to the Appointment Policy "Length of Service" was granted.

**Michelle Wilson was appointed as the "Local Health Director/Designee" representative on 11/16/09 (unexpired term) and reappointed 09/19/11. She was appointed to an "At-large" position on 05/20/13.

***Connie Philbeck was appointed on 05/20/13 to complete an unexpired term and an additional 2-year term ending June 30, 2015.

^ An exception to the Appointment Policy "residency" provision was granted.

< An exception to the Appointment Policy "multiple service" provision was granted.

^^Sharon Reese was appointed to complete an unexpired term and additionally to a two-year term ending September 30, 2021 at the Boards' June 17, 2019 regular meeting.

**Juvenile Crime Prevention Council
Applications on File
June 17, 2020**

Addul Ali	2012 Carolina Avenue	Kannapolis, NC 28083
Gayle Alston*	227 Stonewall Circle	Concord, NC 28027
Alexandra Vanquez Ayesta	9861 Shearwater Avenue NW	Concord, NC 28027
Jaclyn Berry	419 Summerlake Drive SW	Concord, NC 28025
Kimberly Biondi	928 Pineridge Street SE	Concord, NC 28025
Joy Butler**	2024 Breezewood Drive	Charlotte, NC 28262
Deborah Caldwell	1308 Mistletoe Ridge Place NW	Concord, NC 28027
Janie Caldwell**	144 Nelson Avenue	Charlotte, NC 28216
Mary Caldwell	3300 Rock Hill Church Road	Concord, NC 28027
Ann Fleming	385 Freedom Street SW	Concord, NC 28025
Latrese Hope	2402 Kannapolis Highway	Concord, NC 28027
Suzanne Irvin	1001 Valley Street	Kannapolis, NC 28081
Amy Jewell*	9287 Naron Lane	Harrisburg, NC 28075
Jamica La Franque	Current member 3852 French Fields Lane	Harrisburg, NC 28075
Jack Lambert	14 Union Street N	Concord, NC 28025
Jessie Napoli	1130 Piney Church Road	Concord, NC 28025
Christopher Rozak	8101 S Gemini Springs Drive	Kannapolis, NC 28081
Kim Sexton-Lewter	1832 Mary Wynn Court	Kannapolis, NC 28083
Taina Shaw	455 Caldwell Drive SE	Concord, NC 28025

Kimberly Shipp		209 Jonathan Court	Kannapolis, NC 28083
Barbara Strang		1332 Winecoff School Road	Concord, NC 28027
Beth Street	Current member	509 Burrage Road	Concord, NC 28025
Willie Sturgis		157 Golding Drive	Concord, NC 28027
Michael Warner		11131 McCamie Hill Place	Concord, NC 28025
Cynthia Wilkerson		4415 Tom Reid Road	Concord, NC 28025
Michelle Wilson	Current member	41 Eastcliff Drive SE	Concord, NC 28025
Terry Wise	Current member	391 Knoll Court SE	Concord, NC 28025

*An exception to the service on multiple boards provision of the Appointment Policy will be needed.

**An exception to the residency provision of the Appointment Policy will be needed.

^An exception to the length of service provision of the Appointment Policy will be needed.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments and Removals - Public Health Authority of Cabarrus County

BRIEF SUMMARY:

Dr. Tedra Claytor's term on the Public Health Authority of Cabarrus County ended June 30, 2020. The Public Health Authority Board Nominating Committee recommends Dr. Dan Hagler, Vice President and Chief Medical Officer, Atrium Health-Cabarrus to be appointed to Public Health Authority of Cabarrus County as the Expertise in Infectious Diseases representative. A letter of recommendation in support of Dr. Hagler's appointment is included in the agenda.

REQUESTED ACTION:

Motion to remove Dr. Tedra Claytor from the Public Health Authority of Cabarrus County roster and thank her for her service.

Motion to appoint Dr. Dan Hagler to the Public Health Authority of Cabarrus County as the Expertise in Infectious Diseases representative for or a three-year term ending June 30, 2023.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Dianne Berry, CMC, NCCMC, Clerk to the Board
Cabarrus County Public Health Authority

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Letter of Recommendation
- ▣ Roster
- ▣ Applications on File

June 18, 2020

Cabarrus County Board of Commissioners
Attention: Lauren Linker, Clerk to the Board
65 Church Street, S
Concord, NC 28025

Dear Lauren,

The Public Health Authority Board Nominating Committee, James T. Mack, Jr, Chairman and Dr. Lara Pons, along with Board Member Mark Spitzer and our new Public Health Director Dr. Bonnie Coyle, met today with Board candidate **Dr. Dan Hagler, Vice-President and Chief Medical Officer, Atrium Health-Cabarrus.**

Dr. Hagler will be replacing Dr. Tedra Claytor, who served on the Public Health Authority Board for six years, and whose term will end on June 30, 2020.

Dr. Hagler is a tenured Healthcare Administrator with Atrium Health – Cabarrus, and his vast employment and educational background in the field of infectious disease will qualify him to fill this seat on the Board.

This entire group that met Dr. Hagler today believe he will be a valuable addition to The Public Health Authority Board and have asked that I pass their recommendation for his appointment along to you in hopes that you can get him scheduled as soon as possible on an upcoming Commissioner's meeting agenda for their consideration of his appointment.

Please let me know if you have any questions.

Sincerely,



Dianne P. Berry, CMC, NCCMC
Clerk to the Board/Human Resources Manager
704-920-1297
Dianne.Berry@cabarrushealth.org

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

9-Member Board
3-year terms

<u>Member</u>	<u>Representing</u>	<u>Date of Appointment</u>
Dr. Tedra Claytor 200 Medical Park Dr. STE 280 Concord, NC 28025	Expertise in Infectious Diseases	Appointment: 06/16/14 Reappointment: 06/19/17 Term Ending: 06/30/20
Dr. Lara Pons 1886 Waldeck Court Mt. Pleasant, NC 28124	Family Medicine Physician	Appointment: 06/19/17 Reappointment: 06/15/20 Term Ending: 06/30/23
Tom Kincaid 4716 Kannapolis Parkway Kannapolis, NC 28081	Public Member (Unaffiliated With Foregoing)	Appointment: 06/18/12 Reappointment: 06/15/15 Reappointment: 06/18/18* Term Ending: 06/30/21
Mark Spitzer 2115 Golfcrest Drive Kannapolis, NC 28081	Public Member (Unaffiliated With Foregoing)	Appointment: 06/18/18^ Term Ending: 06/30/21
James Mack, Jr. 4009 Guilford Court Concord, NC 28027	Public Member (Unaffiliated With Foregoing)	Appointment: 06/18/12 Reappointment: 06/15/15 Reappointment: 06/18/18* Term Ending: 06/30/21
Steve Morris P. O. Box 707 Concord, NC 28026	Member, Cabarrus Co. Board of Commissioners	Appointment: 07/15/13 (unexpired term) Reappointment: 06/20/16 Reappointment: 07/29/19 Term Ending: 06/30/22
Chris Bowe 13342 Bally Bunnion Way Davidson, NC 28036	Member, Atrium Health-Cabarrus Local Governing or Advisory Board	Appointment: 07/19/10^ (unexpired term) Term Ending: 06/30/22
Dr. Chip Buckwell 1506 Daybreak Ridge Road Kannapolis, NC 28081	Leadership Representative, Kannapolis City Schools	Appointment: 08/19/19 Term Ending: 06/30/22
Dr. Kimberly Dehler 130 Wendover Heights Circle Charlotte, NC 28211	Practicing Dentist	Appointment: 10/21/19^ Term Ending: 06/30/22

(10/21/96 - Adoption of Resolution Establishing Authority with Board members)
(05/97 - Re-adoption of Public Health Authority Resolution)
(4/20/98 Health Board Dissolved)

^Exception to the Appointment Policy "residency" provision.

*Exception to the Appointment Policy "length of service" provision.

The Public Health Authority Board has transitioned to a 9-member board effective July 1, 2019, under new by-laws adopted by the Board on May 14, 2019 and approved by the Cabarrus County Board of Commissioners on June 17, 2019.

CHA Board Meetings effective April 9, 2012:
Cabarrus Health Alliance, Board Room
300 Mooresville Road
Kannapolis, North Carolina 28081

Cabarrus Health Alliance Board members have not ever been compensated.

Public Health Authority of Cabarrus County
Applications on File
June 19, 2020

David Bellar	2818 Berkhamstead Circle	Concord, NC 28027
Adam Carrikker	11618 Getaway Lane	Charlotte, NC 28215
Dan Hagler	355 Redwood Lane NW	Concord, NC 28027
Jenny Kirwin	9339 Cub Run Drive	Concord, NC 28027

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

BOC - Designation of Voting Delegate for NCACC 113th Annual Conference

BRIEF SUMMARY:

The North Carolina Association of County Commissioners (NCACC) is requesting each county designate a commissioner or other elected official as a voting delegate at the North Carolina Association of County Commissioners virtual* Annual Business Session on August 6, 2020.

REQUESTED ACTION:

Motion to designate Commissioner Lynn Shue as voting delegate to represent Cabarrus County at the NCACC 113th virtual* Annual Business Session on August 6, 2020.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▣ Voting Delegate Form



Designation of Voting Delegate to NCACC Annual Conference

I, Lynn W. Shue, hereby certify that I am the duly designated voting delegate for Cabarrus County at the 113th Annual Conference of the North Carolina Association of County Commissioners to be held during the **virtual*** Annual Business Session on August 6, 2020, at 11 a.m.

Voting Delegate Name: _____

Title: Commissioner

In the event the designated voting delegate is unable to attend, _____ has been selected as _____ County's alternate voting delegate.

Alternate Voting Delegate Name: _____

Title: _____

Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb via email by **Monday, August 3, 2020** close of business:

Email: alisa.cobb@ncacc.org

***Please note – due to the COVID-19 pandemic, the 113th NCACC Annual Conference will be held virtually with voting taking place via an electronic platform.**

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Central Area Plan Inter-local Agreement Modifications

BRIEF SUMMARY:

The Central Area Plan, which was adopted by the County and the City of Concord, includes an Inter-local agreement that restricts the extension of public water and sewer in a defined area. There have been occasions where exceptions have been made and an Ad Hoc Modification was created for this purpose.

There are two current requests for modification and both have been reviewed and approved by the City of Concord. These properties are located at 1300 Hess Road and 3887 NC Highway 200. Staff recommends approval of both requests.

The Board will need to act on these amendments to the Inter-local agreement as both the Board of Commissioners and the governing body of the Cabarrus Water and Sewer District.

REQUESTED ACTION:

Motion to approve the Ad Hoc Modifications of the Central Area Plan Inter-local Agreement for 3887 NC Highway 200 and 1300 Hess Road.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager
Susie Z. Morris, Planning & Zoning Manager
Richard Koch, County Attorney

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ 3887 NC Highway 200
- ▢ 1300 Hess Road
- ▢ Property maps

STATE OF NORTH CAROLINA

COUNTY OF CABARRUS

AD HOC MODIFICATION OF CITY
OF THE CONCORD-CABARRUS COUNTY
INTERLOCAL AGREEMENT REGARDING
THE CENTRAL AREA PLAN
(Resto)

This AD HOC MODIFICATION OF THE CONCORD-CABARRUS COUNTY INTERLOCAL AGREEMENT REGARDING THE CENTRAL AREA PLAN (“the “Modification”) is entered into effective as of the last date of execution by the parties as shown below, by, between and among the CITY OF CONCORD (“Concord”), a North Carolina municipal corporation, and CABARRUS COUNTY (“County”).

RECITALS

1. On June 28, 2008, these same parties entered into an “Interlocal Agreement” regarding the implementation of the Central Area Plan (“CAP”).
2. This Interlocal Agreement was to continue in effect for a period of 15 years and contemplated a review of the efficacy of the Interlocal Agreement every 5 years.
3. The parties have had discussions about specific issues and parcels affected by the CAP since the execution of the Interlocal Agreement.
4. The parties have also had specific discussions about a parcel owned by Eliether and Mayra Resto, who wish to construct a new single family home on the parcel, which is located in Area A of the Interlocal Agreement. Pursuant to the terms of the Interlocal Agreement, the CAP prohibits Concord from extending utilities to real property parcels in Area A.
5. The CAP and the Interlocal Agreement have been successful in redirecting residential development into other areas of Cabarrus County, but there are instances in the Central Area in which it makes sense to modify the Interlocal Agreement to allow a limited amount of development in areas where utilities already exist or are reasonably available.
6. The purpose of this Amendment is to modify the Interlocal Agreement to the limited extent of addressing the above-described circumstance involving the below identified parcel(s).

In consideration of the above Recitals and the Terms below, which the parties specifically acknowledge and agree make this Modification legally binding and enforceable, the parties agree as provided below.

TERMS

1. Concord agrees to provide electric and water utility services under its normal and customary terms and conditions to the property located at 3887 NC Hwy 200, Concord NC 28025 (PIN 5547 98 3063).
2. Except as specifically changed by this Modification, the provisions of the Interlocal Agreement shall remain in full force and effect.

IN WITNESS, the parties have executed this Modification as indicated below, all pursuant to legal authority duly given.

CITY OF CONCORD

By: _____
Lloyd Payne, City Manager

Date: _____

CABARRUS COUNTY

By: _____
Mike Downs, County Manager

Date: _____

4813-2804-1077, v. 1

DRAFT

STATE OF NORTH CAROLINA

COUNTY OF CABARRUS

AD HOC MODIFICATION OF CITY
OF THE CONCORD-CABARRUS COUNTY
INTERLOCAL AGREEMENT REGARDING
THE CENTRAL AREA PLAN
(Ortiz)

This AD HOC MODIFICATION OF THE CONCORD-CABARRUS COUNTY INTERLOCAL AGREEMENT REGARDING THE CENTRAL AREA PLAN (“the “Modification”) is entered into effective as of the last date of execution by the parties as shown below, by, between and among the CITY OF CONCORD (“Concord”), a North Carolina municipal corporation, and CABARRUS COUNTY (“County”).

RECITALS

1. On June 28, 2008, these same parties entered into an “Interlocal Agreement” regarding the implementation of the Central Area Plan (“CAP”).
2. This Interlocal Agreement was to continue in effect for a period of 15 years and contemplated a review of the efficacy of the Interlocal Agreement every 5 years.
3. The parties have had discussions about specific issues and parcels affected by the CAP since the execution of the Interlocal Agreement.
4. The parties have also had specific discussions about a parcel owned by Nelson Vasquez Ortiz, who wishes to construct a new single family home on the parcel, which is located in Area A of the Interlocal Agreement. Pursuant to the terms of the Interlocal Agreement, the CAP prohibits Concord from extending utilities to real property parcels in Area A.
5. The CAP and the Interlocal Agreement have been successful in redirecting residential development into other areas of Cabarrus County, but there are instances in the Central Area in which it makes sense to modify the Interlocal Agreement to allow a limited amount of development in areas where utilities already exist or are reasonably available.
6. The purpose of this Amendment is to modify the Interlocal Agreement to the limited extent of addressing the above-described circumstance involving the below identified parcel(s).

In consideration of the above Recitals and the Terms below, which the parties specifically acknowledge and agree make this Modification legally binding and enforceable, the parties agree as provided below.

TERMS

1. Concord agrees to provide electric and water utility services under its normal and customary terms and conditions to the property located at 1300 Hess Road, Concord NC 28025 (PIN 5640 93 0994).
2. Except as specifically changed by this Modification, the provisions of the Interlocal Agreement shall remain in full force and effect.

IN WITNESS, the parties have executed this Modification as indicated below, all pursuant to legal authority duly given.

CITY OF CONCORD

By: _____
Lloyd Payne, City Manager

Date: _____

CABARRUS COUNTY

By: _____
Mike Downs, County Manager

Date: _____

4813-2804-1077, v. 1

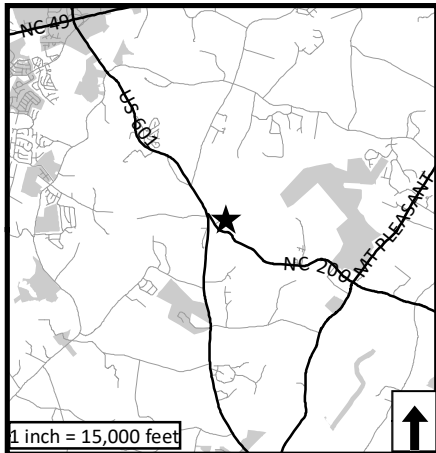
DRAFT

Aerial Map



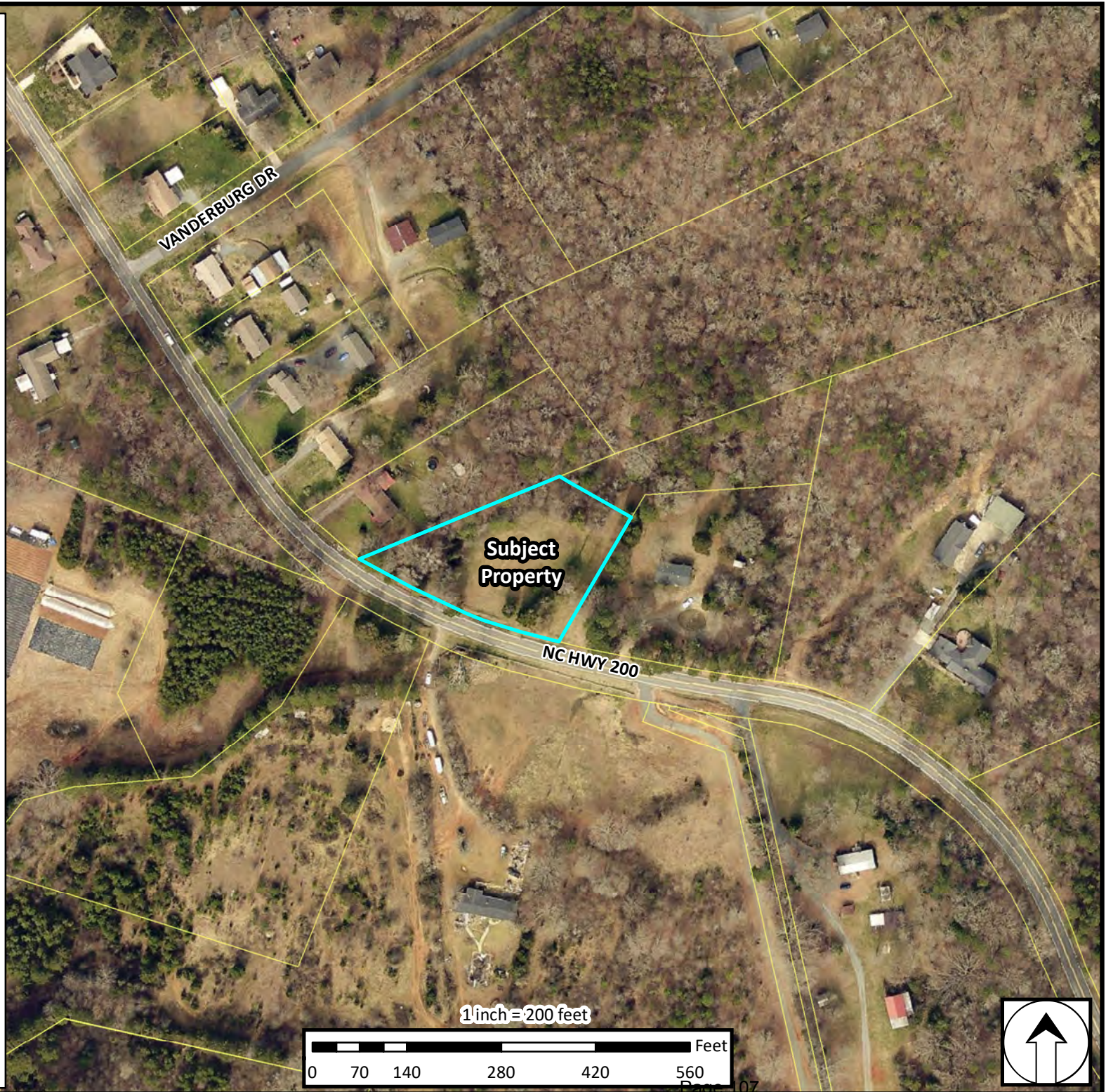
3887 NC Highway 200

- Cabarrus County
- Municipal District
- Tax Parcels



Cabarrus County shall not be held liable for any errors in this data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning & Development - June 2020

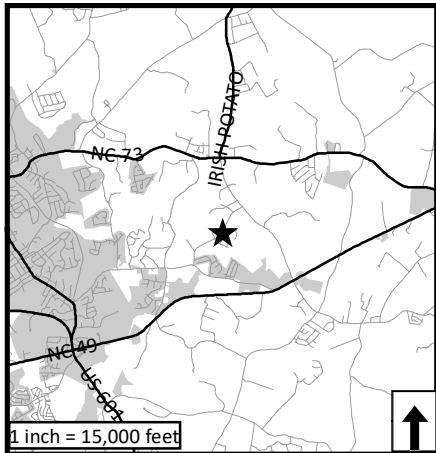


Aerial Map



1300 Hess Road

- Cabarrus County
- Municipal District
- Tax Parcels



Cabarrus County shall not be held liable for any errors in this data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning & Development - June 2020



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Request for Budget Adjustment for the New Middle School

BRIEF SUMMARY:

Cabarrus County Schools and their Construction Manager at Risk have completed the bid process and submissions for the new middle school being constructed at Roberta and Cochran Roads. The total Guaranteed Maximum Price (GMP) based on those bids is \$44,772,038.00. That is greater than the original budget estimate of \$43,000,000. The attached letter from the Board of Education details the request as well as the iterative pricing, value engineering and design adjustments that resulted in this final pricing.

REQUESTED ACTION:

Accept the final GMP for the new middle school and authorize the Finance Director to prepare the appropriate Budget Amendment and Project Ordinance(s).

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan Marshall, Deputy County Manager
Rodney Harris, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Request Letter



June 22, 2020

The Honorable
 Mr. Steve Morris, Chair
 Ms. Diane Honeycutt, Vice Chair
 Ms. Liz Poole
 Mr. Lynn Shue
 Mr. Blake Kiger
 Cabarrus County Board of Commissioners
 65 Church Street, SE
 Concord, NC 28026

Re: Request for Additional Funding,
 New 2022 Middle School Construction

Dear Board of Commissioners:

Cabarrus County Schools Department of Construction and construction manager at risk firm Shelco LLC received competitive bids for the new 2022 middle school project on June 11, 2020. Forty-four different bid packages were received as a part of the bid process. The Construction Manager at Risk firm has presented us with a total Guarantee Maximum Price in the amount of \$44,772,038.00

Over the last four months we have been working closely with Shelco LLC through multiple preconstruction pricing exercises. We identified three points during the design process we wanted to see where the budget was falling. We requested a 100% schematic design price, a 100% design/development price, and a final 90% construction document phase price.

The table below identifies where those pricing exercises landed.

Original Project Budget		\$43,000,000.00
1.	Schematic/Conceptual Budget	\$44,784,635.00
2.	<i>(Variance from original budget)</i>	<i>\$1,784,635.00</i>
3.	100% DD Budget No. 1 (VE.1)	\$46,415,279.00
4.	<i>(Variance from original budget)</i>	<i>\$3,415,279.00</i>
5.	DD Budget No. 2 (VE.2)	\$45,970,151.00
6.	<i>(Variance from original budget)</i>	<i>\$2,970,151.00</i>
7.	90% CD Exercise (VE.3)	\$45,174,217.00
8.	<i>(Variance from original budget)</i>	<i>\$2,174,217.00</i>
9.	Guarantee Maximum Price Bid	44,772,038.00
10.	<i>(Variance from original budget)</i>	<i>\$1,772,038.00</i>

Immediately upon receiving the schematic pricing, we began value engineering the project to identify possible areas of savings. During our pre-construction pricing meetings, we along with the design team and Shelco LLC begin working through over fifty items we felt would not impact the programming of the school but allow us the opportunity to reduce the overall project cost.

Below are some the major areas considered for value engineering:

- Sprigging of all ball field areas in lieu of sod
- Lowering of all non-load bearing masonry walls
- Reduction of pre-manufactured canopy structure at the bus entrance,
- Modification of the asphalt paving specification
- Installation of roof drains w/ downspouts and scuppers in lieu of internal drains

The final bids received reflect a 4.12% increase in the total project budget. In order for Shelco LLC to stay on schedule and move forward with the approval of the GMP Amendment contract, we would respectfully request an additional \$1,772,038.00 of funding for the overall project budget.

Thank you for the support and commitment towards Cabarrus County Schools.

Sincerely,

Rob Walter, Chair
Cabarrus County Board of Education

Cc: Cindy Fertenbaugh, Carolyn Carpenter, David Harrison, Barry Shoemaker, Laura Blackwell, Holly Grimsley

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

DHS - Cabarrus County Long Range Transportation Plan

BRIEF SUMMARY:

Concord Kannapolis Area Transit (Rider) and Cabarrus County Transportation Service (CCTS), along with the cities of Concord, Kannapolis, and Cabarrus County, initiated a Long Range Public Transportation Master Plan study in 2018 with the intent of creating a strong vision for improved public transportation throughout Cabarrus County to address current and future needs. More than 1,200 members of the community participated in the multipronged outreach effort, providing a strong foundation through a variety of means for input from community members, including pop-up events, in person and online surveys to current riders and non-riders, public meetings and focus groups with key stakeholders, and city and county leadership. These activities guided the development of the study and helped the study team define the priorities for the plan. This information, along with demographic and market analysis, were considered when creating the recommendations. This approach, coupled with strong ridership, regular calls for service to new areas within and outside the county and increasing travel times throughout the region, the need for expanding transit options is clear. This ambitious plan provides recommendations for the next 20 years and defines operational, capital, and personnel improvements in six phases.

REQUESTED ACTION:

Motion to adopt the Cabarrus County Long Range Transportation Plan.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Bob Bushey, Transportation Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▯ Cabarrus County Long Range Transportation Plan



2020 Cabarrus County Long Range Public Transportation Master Plan

AECOM Imagine it.
Delivered.



Prepared for:

Rider Transit
Cabarrus County Transportation Services

Prepared by:

AECOM
6000 Fairview Road
Charlotte, NC 28210
aecom.com

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1. Introduction

The Cities of Concord and Kannapolis, located in Cabarrus County in the Concord Urbanized Area (UZA), are adjacent to and just north of neighboring Charlotte, North Carolina, in one of the fastest growing urbanized regions in the United States. This growth, begun decades ago, is expected to continue at a significant pace over the next 30 years. With this growth comes many opportunities— and many challenges.

Among these challenges are transportation infrastructure and mobility, both a key concern for county leadership and residents. Cabarrus County is served by several regional transportation connections. I-85 runs north south through the county between the two cities and connects them to Mecklenburg County and the Charlotte metropolitan area to the south and the City of Salisbury and Rowan County to the north. Rte. 29 and Rte. 49 also roughly parallel I-85 to the east. I-485 runs just south of the Cabarrus/Mecklenburg county line, and I-77 runs north and south as well, a few miles west of the county, connected to the heart of Cabarrus County via Rte. 73, which provides east west connectivity between Cabarrus County and the communities of Huntersville and Davidson. Amtrak service is provided in the area with a station in downtown Kannapolis. A new station is to be built soon in the Town of Harrisburg. Several neighboring transit services also connect to the county, including service to Concord Mills from CATS and weekdays to Rowan County via Rowan Express routes. Concord-Padgett Regional Airport also provides commercial air service to several destinations in Florida and New Orleans, with more planned in the future.

Regional proximity and activity, coupled with constant population gains, make the communities in Cabarrus County significant players in regional growth and transit connectivity. Transit systems and networks are becoming increasingly important to the sustained growth of a region. The Baby Boomer generation is reaching retirement age, and are increasingly selecting locations where mobility choices, such as transit, are present. These options can allow them to age in place and remain independent as long as possible. National trends for younger generations, particularly, Millennials, show transportation options are key for them for choosing locations to work and live; data shows that they tend to place a heavier emphasis on the availability of alternative transportation modes to access job centers and amenities than previous generations before them and are electing less than previous generations to drive and own personal vehicles.

The Concord UZA, and Cabarrus County in particular, is adding population and jobs rapidly, with significant growth expected to continue over the next 25 to 30 years. Cabarrus County is projected to increase in population by 160,000 people (up 89.88% from 2010 Census numbers) by 2035. Commuting patterns for Cabarrus and Mecklenburg County indicate a significant amount of regional demand to access jobs. In addition to Charlotte being the most common out-of-county work destination for Cabarrus residents, Charlotte residents continue to make up a considerable portion of those who commute into Cabarrus County for work. Important key regional destinations, including the Veterans Affairs Hospital in Salisbury, North Carolina Research Campus, Charlotte Motor Speedway, Concord Mills, The Grounds at Concord, Concord-Padgett Regional Airport, Uptown Charlotte, and University of North Carolina Charlotte, require frequent transit into and throughout Cabarrus County. These key locations and regional travel patterns represent an opportunity for improved mobility via investment in public transit for those who live in Cabarrus County and work regionally. Additionally, an opportunity exists to greatly broaden the talent pool for companies in Concord, Kannapolis and Cabarrus County.

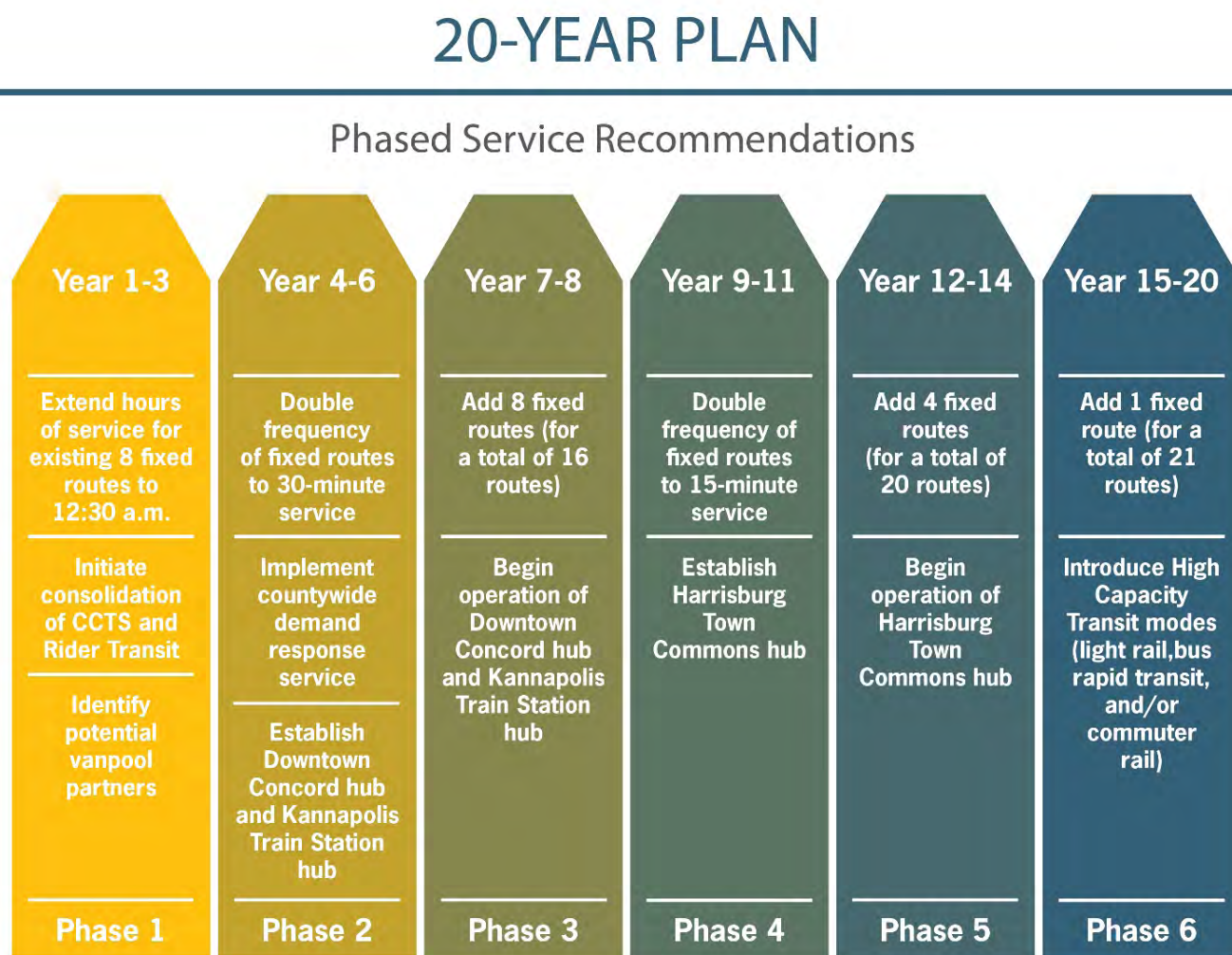
Two public transit agencies currently help provide mobility options in the county— Cabarrus County Transportation Services (CCTS) and Concord Kannapolis Area Transportation (Rider). CCTS primarily serves four programs: Medicaid, Work First Family Assistance Program, Adult and Aging Services Program, and Rural General Purpose (RGP) Program, providing curb-to-curb service. CCTS operates six days a week, covering 623,915 miles and providing 82,116 trips in 2018 with 21 vehicles. Rider has provided local fixed route service in Concord and Kannapolis since 2004. In 2019, Rider covered 712,160 miles and provided 425,347 trips, operating seven days per week. There are ten vehicles that serve seven local routes and one express route to JW Clay light rail station in Charlotte. Rider also provides federally mandated complementary ADA Paratransit services providing 12,801 trips in 2019 with three Ford Transit vans and two cutaway buses. Two additional cutaway buses are available as needed to support fixed route or ADA Paratransit. Increasing demand creates several challenges for the systems, including wait lists for some services and inefficient routes with tight schedules that can lead to a lack of reliability of the fixed route bus service. A delay on one route often results in a delay on the remaining routes as they wait for the connecting bus

to arrive, compounding issues that arise frequently due to traffic delays. In short, existing transit services are already insufficient and current demand already far exceeds the resources available today.

CCTS and Rider initiated a Long Range Public Transportation Master Plan with the intent of creating a strong vision for improved public transportation throughout Cabarrus County to address needs not only today, but far into the future. The core of this plan is a robust public involvement process. More than 1,200 members of the community participated in the multipronged outreach effort, providing a strong foundation and a variety of means for input from community members, including pop-up events, in person and online surveys to current riders and non-riders, public meetings and focus groups with key stakeholders, and city and county leadership. These activities guided the development of the study and helped the study team define the priorities for the plan. This information, along with demographic and market analysis were considered when crafting the recommendations. This approach, coupled with strong ridership, regular calls for service to new areas within and outside the county and increasing travel times throughout the region, the need for expanding transit options is clear. This ambitious plan provides recommendations for the next 20 years and defines operational, capital, and personnel improvements in six phases as shown below in Figure 1-1.

Cabarrus County's unique characteristics— geographic location, cost of living, employment opportunities, population demographics, development patterns and policies, political environment and rapid growth create a myriad of challenges and opportunities for the area as whole and public transit in particular. Food, shelter, clothing, health, work are all basic, foundational human needs. The reality today is that without access to transportation, it is challenging or even impossible for many people to meet those basic needs. Mobility is no longer a choice – it's a necessity. Even for those who do own a vehicle, having other mobility options can help reduce the need for additional vehicles in a household (and on local roadways), as well as save time, money and the hassle of dealing with traffic and parking. Effective mobility is critical to everyone living in, working in, or visiting Cabarrus County. It is crucial that Concord, Kannapolis, and Cabarrus County take steps now to improve and add mobility options for all to effectively address growing congestion and increasing travel times, equitable access to education, medical and social services, cultural and sporting activities and events, as well as provide better access to jobs and the attraction of new and diverse employment opportunities. Transit services will be essential as part of a comprehensive strategy for effectively accommodating growth and managing ever more complex transportation demands. Providing a variety of mobility options makes for more vibrant, engaged, sustainable, resilient and healthy communities, as well as ones that are more competitive economically— locally, regionally and globally. Better mobility makes a more livable community and planned appropriately, can help ensure Concord, Kannapolis and Cabarrus County remain one of the best places in the country to live, work and play for decades to come.

Figure 1-1: 20 year plan



The capital recommendations include the following:

- New and Replacement Fixed Route Vehicles
- New and Replacement Demand Response Vehicles
- Bus Stop Amenities
- Technology, Software and Data
- 3 New Transit Hubs
- New Administration and Maintenance Facility
- Additional Studies (High Capacity Transit, Park and Ride, Site Feasibility, etc.)
- Park and Ride Lot Construction

In addition, the plan identifies the steps needed to implement a high capacity transit system in Phase 6 (year 15-20).

The plan includes 19 new administrative personnel positions for both demand response and fixed route services to allow for improved service delivery, contractor oversight, expansion to new service types, planning, etc.

2. Study Goals and Objectives

The overall goal of this study is to identify current and future unmet needs and opportunities to expand public transit opportunities across Cabarrus County, while improving regional connectivity. To achieve that vision outlined above, it was critical to conduct an analysis of the current and future needs of public transit services in and around Cabarrus County. This study looks to find ways to enhance and build upon existing services, improve coordination, analyzes the advantages and disadvantages of consolidation of services. It provides a roadmap to meet the area's constant growth by expanding and improving the provision of public transportation services and enhancing mobility within Cabarrus County and the surrounding area over the next 20 years. This plan allows for informed decision-making in the county so that scarce resources may be allocated in the most efficient and effective manner to deliver transit services today, while seeking means to develop additional resources to properly plan for and manage future demand and growth of public transit both within Cabarrus County, as well as regionally. The analysis encompasses service delivery, fiscal, staff, capital needs including facilities, vehicles and technology, customer service, and future service expansion, including potential new modes such as Light and/or Commuter Rail, Bus Rapid Transit, Express Bus Routes, Microtransit and Vanpooling. The specific goals of the study are as follows:

- Analyze current transit needs, gaps and areas of potential improvement and enhancement; analyze the projected future population growth and service needs; determine the transit options required to effectively serve that need both within Cabarrus County as well as how to best connect with the greater Charlotte region over a 20 year horizon;
- Develop a plan that helps educate, inform and support the development of a cohesive, coordinated long term vision for investment in public transit in Cabarrus County; identifies opportunities, advantages, disadvantages, and barriers to enhancing services and/or expanding services provided now through 2038;
- Improve coordination and operational efficiency of the two current public transit organizations, examine the potential benefits and shortcomings of consolidating the existing Demand Response and fixed route transit systems; determine viable options moving forward for governance, oversight and management; examine opportunities for enhanced regional coordination with neighboring public and private transit systems and providers;
- Provide an analysis of needs in terms of service delivery, financial, staffing, real property and other capital, including rolling stock, infrastructure, technology, customer service, governance, and future expansion (including additional modes);
- Analyze current funding mechanisms, current and long term funding needs, provide a shortfall analysis, and determine potential new sources of funding necessary to meet projected needs;
- Prepare a plan for short (0-5 years), medium (5-10 years), and long term (10-20 years) steps to guide implementation and service delivery enhancements;
- Discuss full and limited funding alternatives

3. Current and Future Transit Markets and Development Patterns

Sections below represent current demographic and socioeconomic characteristics of Cabarrus County's population, employment, and travel patterns. Sources of data for the analysis include the United States Census Bureau American Community Survey (ACS) 1-year estimates for 2017 and 5-year estimates for 2012-2016, and the United States Census Bureau Longitudinal-Employer Household Dynamics (LEHD) dataset for 2015-2017. The LEHD dataset, produced through the Local Employment Dynamics Partnership, provides more detailed information on workers and work locations based on employer administrative records. Information from the United States Bureau of Labor Statistics for 2016 was used to determine unemployment statistics, and information from the North Carolina Department of Commerce was used to identify major employers in the study area. This section also highlights the growth and development patterns in Cabarrus County.

Demographics and Socioeconomics

Rider and CCTS service area includes all of Cabarrus County with Rider focusing on the transit needs in the municipalities of Concord and Kannapolis. Data was collected and refined accordingly to reflect county-level statistics. Current demographic and socioeconomic characteristics of the population are discussed in this section.

Population

Table 3-1 shows the current population and population growth for the service areas between 2010 and 2017. It is significant that the populations of Concord, Kannapolis and Cabarrus County grew at roughly twice the rate of North Carolina on both an overall percent change and an annualized rate. Figure 3-1, shows the population density of Cabarrus County, which is most dense along US 29 in Concord and Kannapolis.

Table 3-1: Population growth from 2010-2017 in the service areas

Geography	Census 2010 Population	2017 Population Estimate	Difference	Percent Change	Annualized Growth Rate
Kannapolis	42,625	48,806	6,181	14.5%	2.0%
Concord	79,066	92,067	13,001	16.4%	2.2%
Cabarrus County	178,011	206,872	28,861	16.2%	2.2%
North Carolina	9,535,483	10,273,419	737,936	7.7%	1.1%

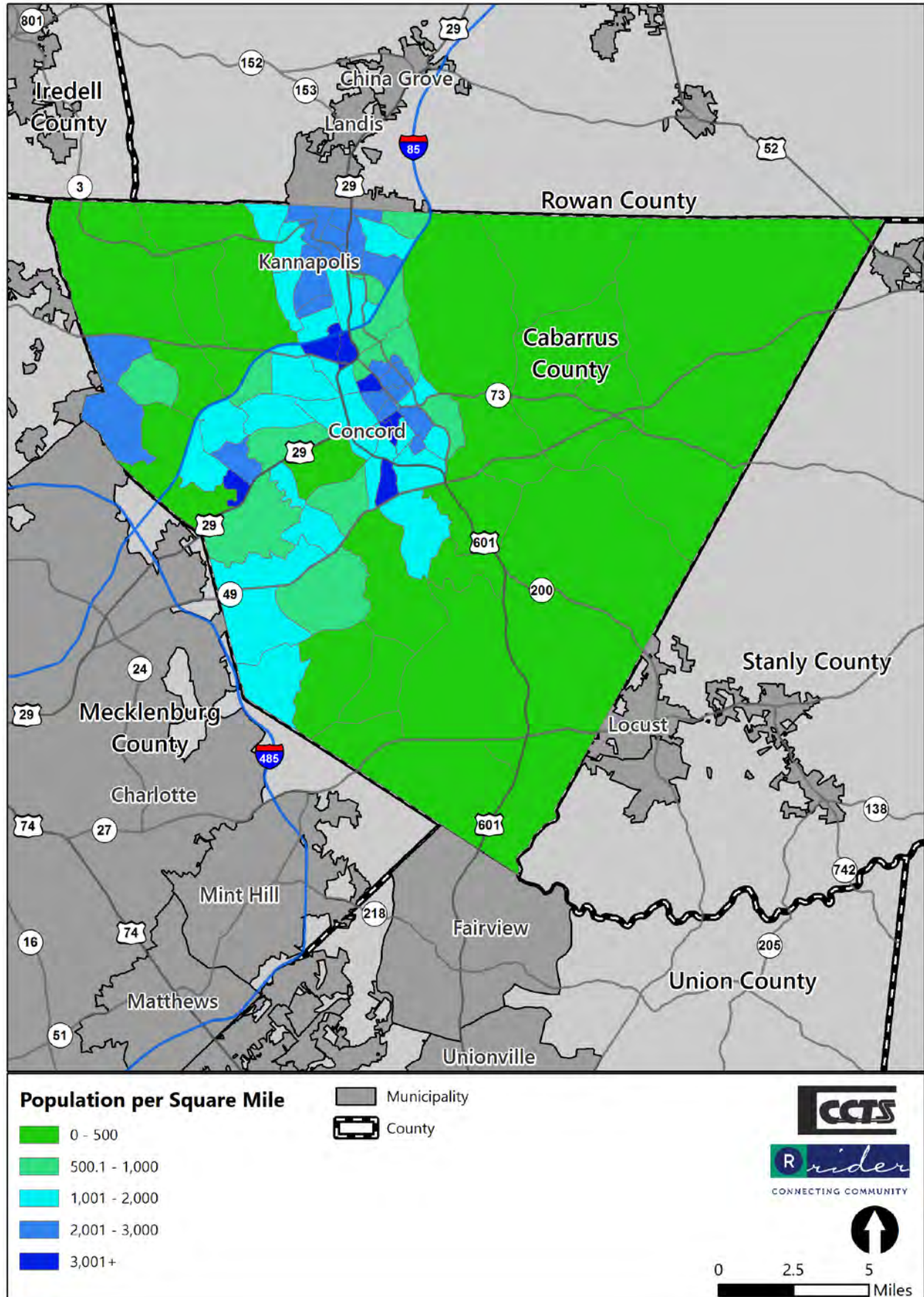
Projected Population Growth

Cabarrus County is expected to experience significant growth in population over the next 20 years. Table 3-2 shows the anticipated population growth of the County as projected by the North Carolina Office of State Budget Management (OSBM) through 2037, the furthest year that projections are available. According to the projections, the population is expected to grow by over 60 percent between 2010 and 2037, the majority of which will occur through migration.

Table 3-2: Projected population growth in the service areas

Year Range	Population Growth	Percent Population Growth	Natural Increase	Net Migration	Population at End of Period
2010-2020	39,297	22.1	9,601	29,696	217,409
2020-2030	40,918	18.8	10,460	30,458	258,327
2030-2037	28,713	11.1	6,136	22,577	287,040

Figure 3-1: Population density per square mile



Transit Dependent Populations

Demographic and socioeconomic statistics are important in transit planning to understand the potential transit markets that exist in an area. Transit dependency is frequently related to factors such as disability status, age, level of income, and vehicle availability.

Disabled Population

Summary information on disabled population is included in Table 3-3. Data on the disabled population is only available at the County and State level. Cabarrus County has a smaller disabled population as a percentage of the overall population than North Carolina.

Table 3-3: Disabled Population

Geography	Population	Disabled Population (Under 65)
Cabarrus County	206,872	13,860 (6.7%)
North Carolina	10,273,419	939,495 (9.7%)

Age

The age of Concord, Kannapolis, and Cabarrus County residents is younger than the overall state with 3-4% more of the population under 18 years old, 1% less of the population between 18-65 years old, and 2-4% less of the population over 65 years old. The median ages for Concord and Kannapolis (35.8 and 35.3 years, respectively) are roughly two years younger than the median county age (37.7 years) and the state's median age (38.3 years).

Income

Income level plays a large role in the modes of transportation available to an individual or a household. For 2016, the United States Census Bureau annual income that defined the poverty threshold for a family of four was \$24,563. Within Cabarrus County poverty rates, including very poor rates, are lower than the North Carolina average. Concord also has a lower poverty rate and very poor rate than the state, but it is slightly higher than the county rate. Kannapolis has a higher rate of poverty and very poor rate than both the county and state. Poverty rates are shown in Table 3-4. Figure 3-2 is a map of the percentage of the population living below the poverty level by Census block group. The areas with the lowest median household incomes can be found in and around Concord and Kannapolis along US 29.

Table 3-4: Poverty rate by community

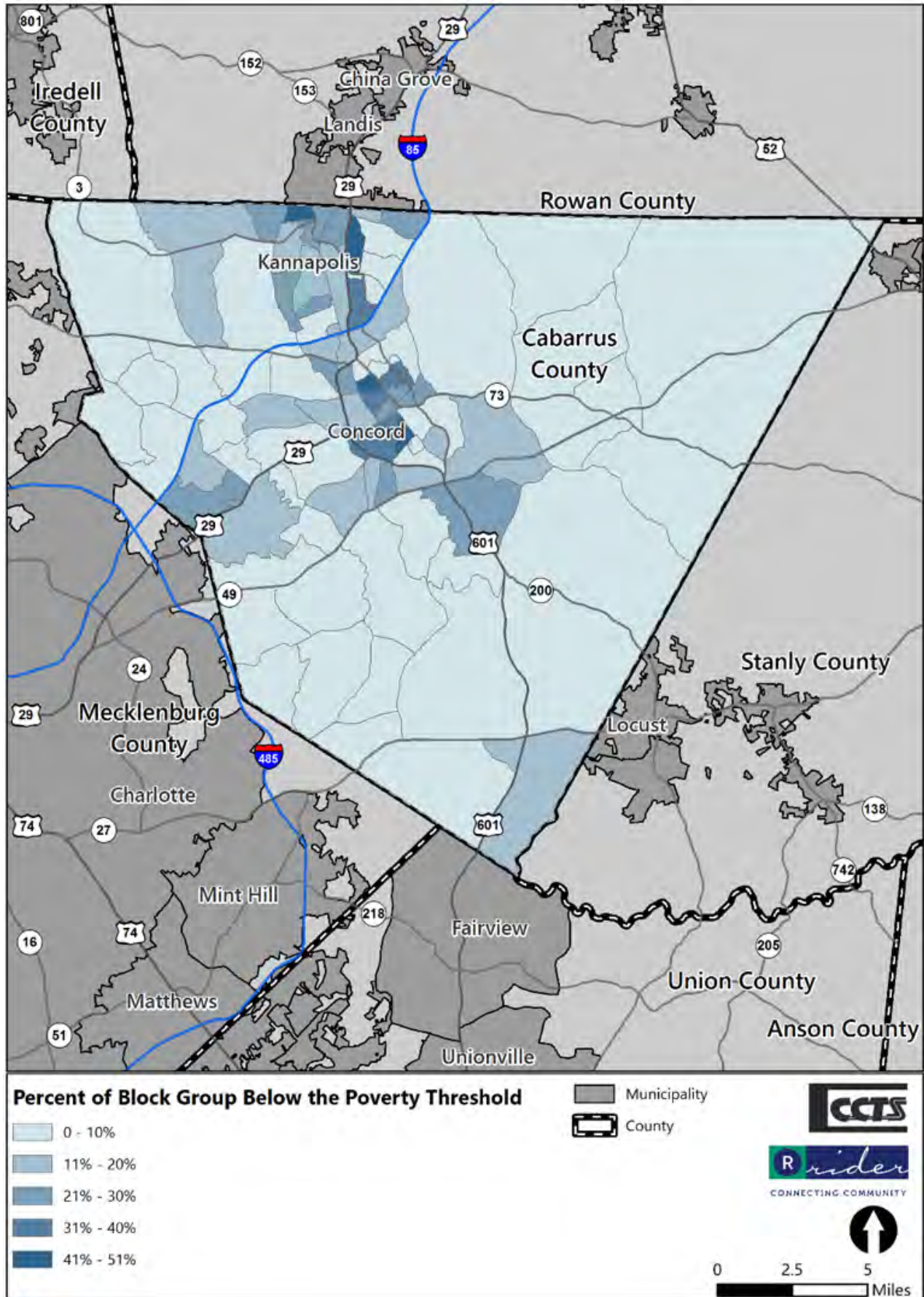
Geography	Total Population for whom Poverty Status is Determined	Below Poverty Level		Very Poor: Under 50% of Poverty Level	
		#	%	#	%
Kannapolis	45,178	7,990	17.7%	3,453	7.6%
Concord	84,742	10,862	12.8%	3,993	4.7%
Cabarrus County	190,605	22,324	11.7%	8,770	4.6%
North Carolina	9,685,511	1,631,704	16.8%	709,029	7.3%

The ACS calculates median income for households based on the income of the householder and all other individuals 15 years old and over in the household. Median incomes in Cabarrus County (22.2%) and Concord (17%) are above the state average. Median income in Kannapolis is less than the state (5%) and less than Cabarrus County (22.2%).

Table 3-5. Median income by community

	Kannapolis	Concord	Cabarrus County	North Carolina
Median Household Income	\$45,863	\$56,459	\$58,970	\$48,256

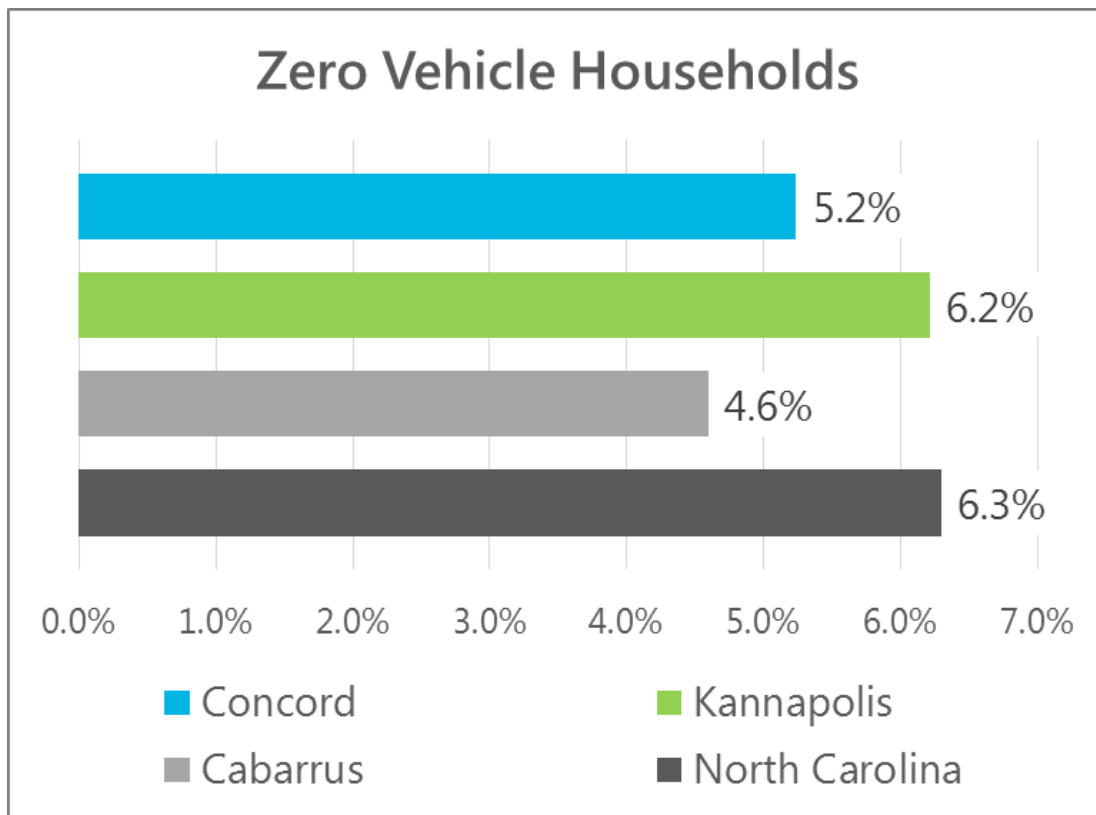
Figure 3-2: Poverty rates by block group



Vehicle Availability

Vehicle availability can influence transit usage. Households with no vehicles available are more likely to rely on transit. Figure 3-3 shows the percentage of zero-vehicle households in Concord, Kannapolis, Cabarrus County and North Carolina. Concord and Kannapolis have lower rates of zero-vehicle households than the state but have higher rates than Cabarrus County. At 4.6 percent, Cabarrus County ranks 17th of North Carolina's 100 counties in terms of lowest rates of zero-vehicle households.

Figure 3-3: Vehicle availability



Employment

In general, the trip to work is often the most frequent trip taken by fixed route riders. Large employment centers are commonly destinations for significant numbers of work-related trips, which make these locations important to accessing transit service. This section addresses both the work force within Cabarrus County, as well as where workers reside and are employed in the study area.

Labor force statistics are from the 2016 ACS and the unemployment rates are from the North Carolina Department of Commerce's 2017 Local Area Unemployment Statistics. These figures are shown in Table 3-6. The labor force participation rate in the service areas is higher than the comparative state rate, while the unemployment rate is lower than the state.

Table 3-6: Unemployment rate

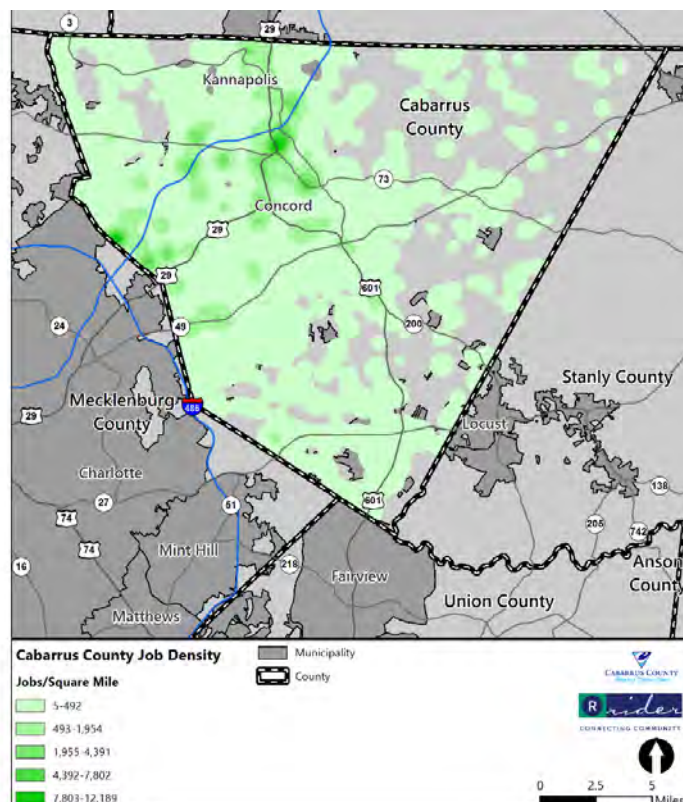
Geography	Labor Force Participation Rate	Unemployment - 2017
Concord	69.3%	4.0
Kannapolis	67.0%	4.2
Cabarrus County	67.8%	3.9
North Carolina	61.5%	4.3

United States Census QuickFacts and NC Department of Commerce Local Area Unemployment Statistics

Jobs

In addition to ACS data, the Census Bureau's LEHD dataset, produced through the Local Employment Dynamics Partnership, provides further detailed information on workers and work locations based on employer administrative records. Job density in the region is shown in Figure 3-4. Jobs in Cabarrus County are concentrated in the vicinity of Concord and Kannapolis and along the Mecklenburg County border.

Figure 3-4: Job Density in Cabarrus County



Largest Employers

The top employers in the Cabarrus County, with 500 or more employees, are listed in Table 3-7 as provided by Cabarrus Economic Development. The largest employer in the county is Atrium (formerly Carolinas Healthcare System) with 4,259 employees. Many of these employees work at Atrium Cabarrus, a regional 457-bed hospital in Concord. Other large employers include Amazon, which has a large sort center on Derita Road near the Concord-Padgett Regional Airport and distribution center on Hwy 73 in Kannapolis.

Table 3-7: Employers with 500 or more employees in Cabarrus County

ID	Employer	Number of Employees
1	Atrium Health	4,259
2	Concord Mills Mall	4,000
3	Cabarrus County Schools	3775
4	Amazon (Concord + Kannapolis)	2,350
5	S&D Coffee and Tea	1,239
6	Walmart	1,200
7	Cabarrus County	1169
8	City of Concord	1016
9	Speedway Motorsports, Inc	1,000
10	Shoe Show	1,000
11	Kannapolis City Schools	801
12	Corning	650
13	ACN	600
14	Hendrick Motorsports	600
15	Sysco Foods	500
16	Great Wolf Lodge	500

Commuting Patterns

Commuting characteristics can help in understanding regional travel patterns and travel choices. Commuting data for the service area is shown in Table 3-8. Generally, more workers in the service area have longer commutes than the state. Workers also commute alone by auto at a greater rate than statewide and use alternative transportation choices for commuting at a lesser rate than the state. This indicates that the level of transit service currently provided is not on par with other urbanized areas in the state, making transit less attractive to commuters in Cabarrus County as an alternative transportation choice than it otherwise could be.

Table 3-8: Commute statistics by community

Commute Statistic	Kannapolis	Concord	Cabarrus County	North Carolina
Mean commute time	26.1	26.9	27.5	24.1
Commute alone by auto	85.3%	86.9%	87.1%	85.3%
Commute by carpool	11.9%	11.2%	10.9%	10.3%
Commute by public transportation	0.2%	0.8%	0.5%	1.1%
Commute by bike/ped	1.0%	0.5%	0.7%	2.2%
Commute by other mode	1.5%	0.5%	0.8%	1.1%
Travel time to work less than 15 minutes	25.8%	23.7%	21.2%	27.8%

According to the 2017 LEHD data estimates, 41,390 employees reside in Cabarrus County and work in Mecklenburg County. 16,804 employees live in Mecklenburg County, work in Cabarrus County. An additional 6,678 employees live in Rowan County and work in Cabarrus County. **Between Mecklenburg and Cabarrus County alone, there are 58,194 commuters totaling 116,338 trips daily to and from work.** Improvements to Interstates 85 and 485 in recent years, as well as the recent completion of the CATS Blue Line Extension Light Rail Line, have made commuting to and from employment centers in Mecklenburg County and Cabarrus County all the more appealing to existing residents, as well as new residents moving into the area from other parts of the state and country.

Figure 3-5 shows the location of where workers in Cabarrus County reside based on LEHD data. Workers who reside in Cabarrus County are concentrated in Concord and Kannapolis, with a lesser concentration around Mount Pleasant. There is also a concentration of workers who reside in the northeastern part of Mecklenburg County near the University area.

Figure 3-6 shows the location of where the residents of Cabarrus County work based on LEHD data. There are concentrations of residents who work in downtown Concord and at various locations around Interstate 85. In addition, there are a number of residents of Cabarrus County who have work related trips traveling to Uptown Charlotte, the University of North Carolina at Charlotte area, and throughout Mecklenburg County.

Figure 3-5: Place of residence for Cabarrus County workers

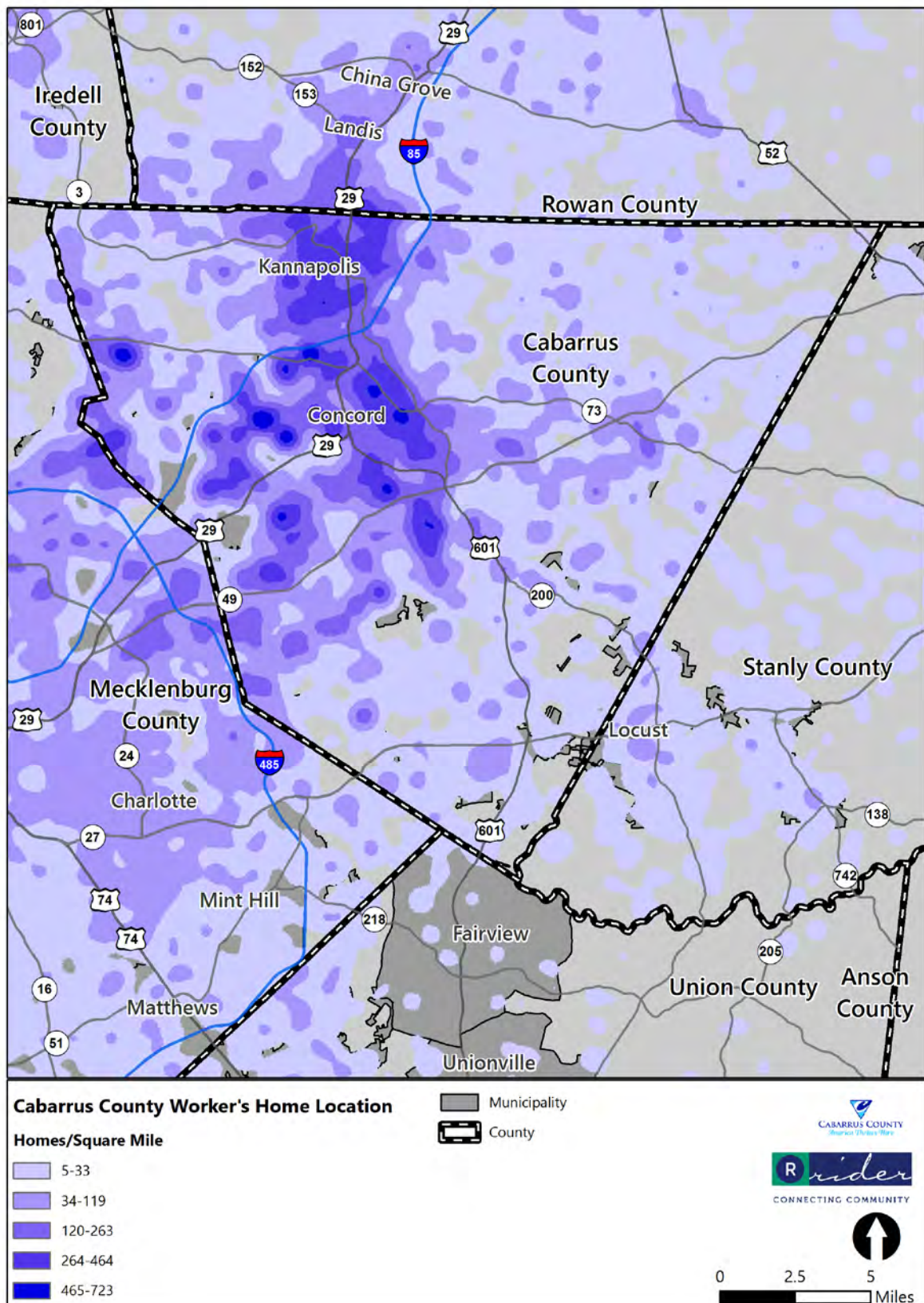
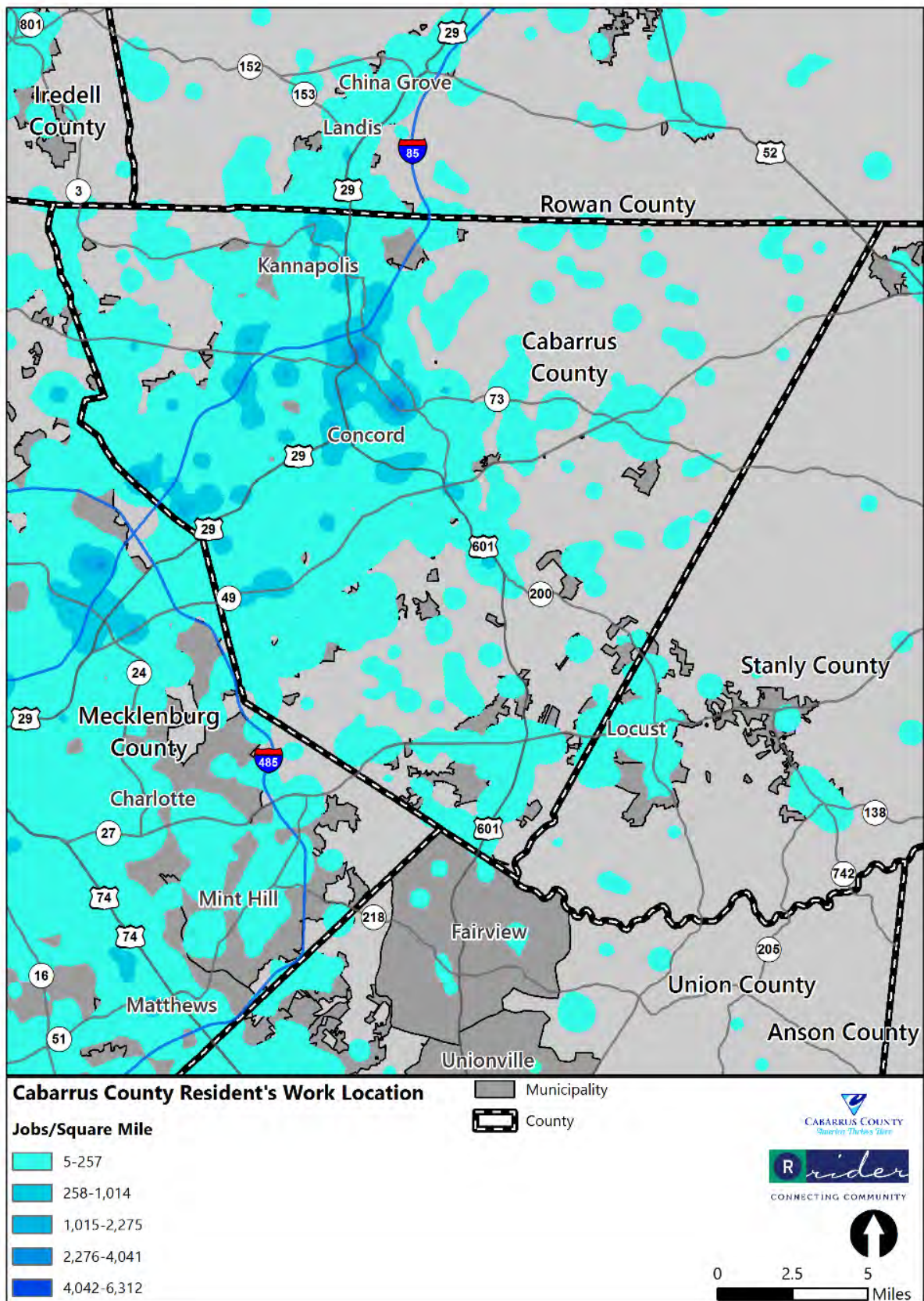


Figure 3-6: Place of work for Cabarrus County residents



Proposed and Planned Development

There are numerous proposed and planned developments within Concord and Kannapolis (proposed development activity was unavailable for the remainder of the county). Proposed and planned development is important to consider in transit planning as it can be an indicator of future population and employment density that may require future transit and mobility options. The proposed development activity in the county broken out by type of development. There are currently 30 commercial developments, 9 industrial developments and 30 residential developments being considered just within Concord and Kannapolis. Much of the commercial and industrial development is concentrated along the I-85 corridor and in downtown Kannapolis, with other notable sites including the 1,600+ acre property, The Grounds at Concord, on Concord Parkway (Hwy 29), and a new development, Kannapolis Crossing, with a new interchange off of I-85 with over 700,000 square feet of commercial property and about 700 homes. Residential development is more dispersed, with some concentrations along Kannapolis Hwy (NC 73) and near downtown Concord.



4. Existing Transit Conditions

Cabarrus County has six incorporated jurisdictions: Concord, Kannapolis, Harrisburg, Locust, Midland, and Mt. Pleasant. According to the 2010 Census, 214,881 people resided in the Concord UZA, 178,011 in Cabarrus County. The 2016 population estimate of Cabarrus County projected growth to 201,624. With a current forecasted growth rate of nearly 90% percent in the next two decades, Cabarrus County's population is expected to increase to 338,000 people by 2035. The Metrolina area, including the Charlotte UZA and Concord UZA, is one of the fastest growing in the country and is expected to continue to be through 2050. These population growth factors, coupled with the increasingly congested travel already being experienced today, present both a challenge and opportunity to examine options to improve public transportation services to the residents and visitors of Cabarrus County as the area continues its meteoric growth.

The City of Concord (FTA ID #6288) is the Designated Recipient for FTA funds in the Concord UZA and is responsible for the overall coordination of the regional transportation planning process and project programming and development activities through a partnership with the Cabarrus Rowan MPO. Each transit agency in the Concord UZA is responsible for transit operational and strategic planning, including program administration, marketing, operational, and planning studies, transit asset management and capital investments, and financial planning related to management and operations of the transit systems.

Cabarrus County has both fixed route and demand response public transit services. The transit providers, Rider Transit and CCTS, provide public transportation in the cities of Concord and Kannapolis, the rural areas of the county, and special program specific, limited services across the county. Each transit provider is highlighted in the following sections.

Rider Transit

With their eye-catching green, purple and white paint scheme, Rider Transit vehicles serve the urbanized communities of Concord and Kannapolis in Cabarrus County, North Carolina. Rider provides fixed route bus service on seven local fixed routes as well as the Concord Charlotte Express (CCX), a regional express route which connects passengers traveling from Cabarrus County to the Charlotte metropolitan area. Americans with Disabilities Act (ADA) Complementary Paratransit service is provided within $\frac{3}{4}$ of a mile of the seven local fixed routes. Fixed route and ADA Paratransit services operate seven days a week, 5:30 a.m. to 8:30 p.m. - Monday through Friday and 8:30 a.m. to 8:30 p.m. on Saturdays and Sundays.

CONNECTING COMMUNITY



Concord Kannapolis Area Transit

Rider offers multiple options for the payment of fares. Currently, fareboxes accept both coins and cash. Drivers cannot make change; instead a "Spare Fare Card" is issued that can be used to pay for future rides. Passes are available in 10 rides, 1 day, 7 day, and 31-day increments and can be purchased at the Rider Transit Center. ADA Paratransit 10 ticket booklets can be purchased at the Rider Transit Center or from the Paratransit drivers for cash only.



Reduced fares are available for fixed route service for qualified individuals: persons with disabilities, riders 65 and older, Medicare card holders (with photo ID), and current students with a valid school ID and proof of enrollment. An application must be submitted to receive a Reduced-Fare ID Card.

Rider's fare structure is summarized in Table 4-1.

Table 4-1: Rider fare structure

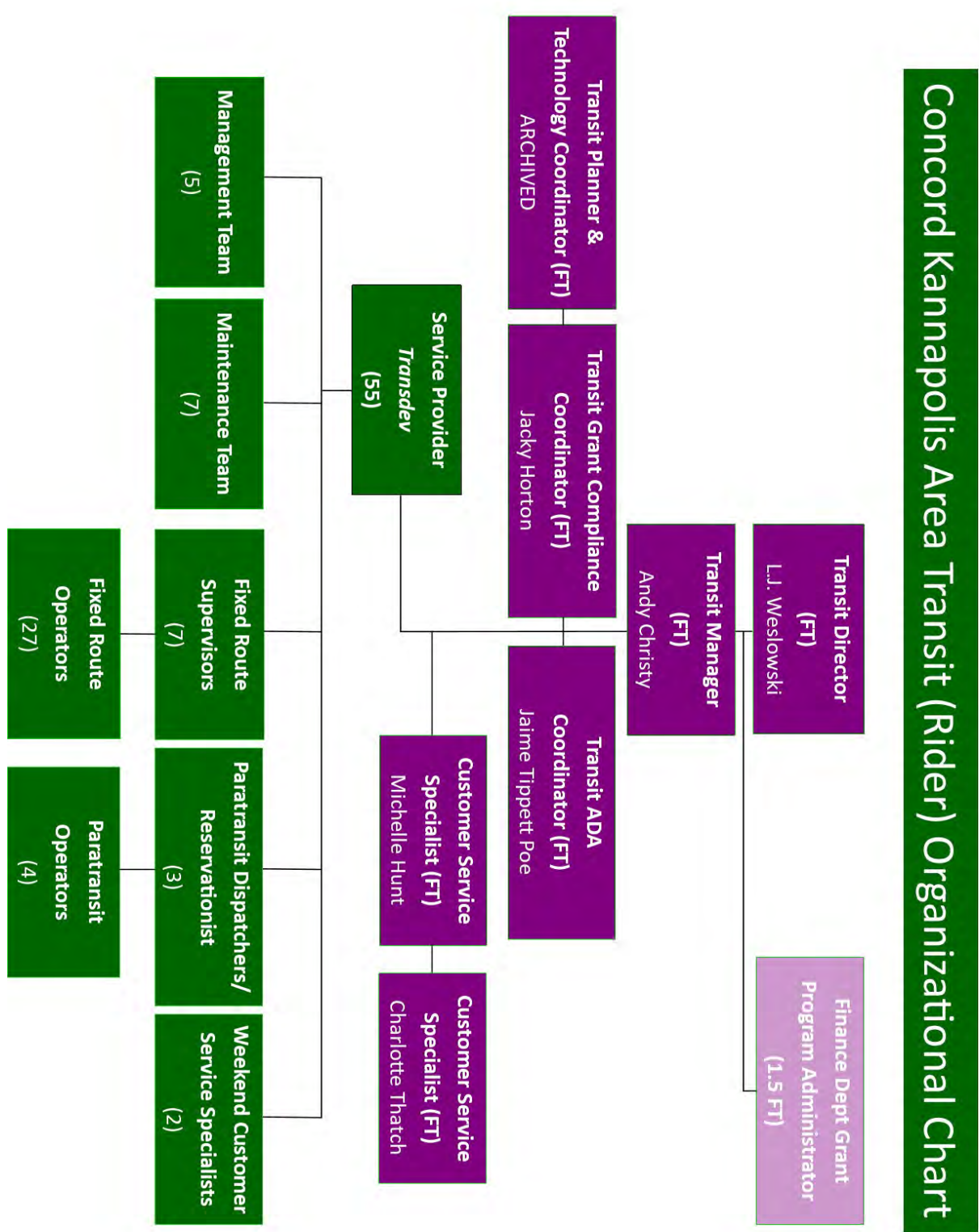
Fare Type	Regular Fare	Reduced Fare
Regular routes	\$1.25 per ride	\$0.60 per ride
Children under age 5		Free
Transfer to local routes		Free
ADA paratransit trip		\$2.00
ADA paratransit 10 ticket booklet		\$20.00
1-Day pass	\$4.00	\$2.00
10-Ride pass	\$10.00	\$5.00
7-Day pass	\$12.00	\$6.00
31-Day pass	\$40.00	\$20.00

In mid-2020 Rider will complete implementation of a digital fare payment system, TouchPass, onboard all 17 vehicles. The digital fare payment system allows additional, more flexible options to purchase transit passes and hold stored value for fares. This includes both mobile (phone) and smart card technology platforms for payment. It also allows Rider to implement fare capping, insuring no passenger pays more than \$40 at most in a given 31 day period, if they pay for each trip individually.

Governance and Management

Rider, a joint project of the cities of Concord and Kannapolis, is a department within the City of Concord. As the lead agency for the receipt of Federal funds, it is ultimately governed by the Concord City Council, with oversight by the 5 member Concord Kannapolis Transit Commission, made up of 2 members of Concord City Council and 2 members from Kannapolis City Council and the mayoral representation alternates between the 2 municipalities annually. There are seven full-time department positions, and include the Transit Director, Transit Manager, Transit Grant Compliance Coordinator, Transit ADA Coordinator, two Senior Customer Service Representatives, and a Transit Planner and Technology Coordinator-which is currently an archived position. These positions are color coded as purple in Figure 4-1. The Grant Program Administrator is a 1.5 full-time position between Rider and the Concord Finance Department. This position is noted in light purple in the organizational chart. Rider contracts with a private sector transit service provider to operate the fixed route and ADA Paratransit service. The current provider is Transdev with 55 positions that are color coded as dark green in the organizational chart. The 55 positions are comprised of a management team (5 positions), maintenance team (7), fixed route supervisors (7), paratransit dispatchers (3), weekend customer service specialists (2), fixed route operators (27), and paratransit operators (4).

Figure 4-1: Rider organizational chart



Rider Transit Center

All Rider services are based out of the Rider Transit Center, located at 45 Transit Court Northwest, in Concord. The transit center was opened the end of November 2010 and was designed to meet the Leadership in Energy and Environmental Design (LEED) Certified Silver standards. Sustainable features of the facility include recycled materials, locally sourced materials, low emitting VOC paints and adhesives, water efficient landscaping, and the extensive use of natural light. The center has ten covered sawtooth-style bus bays, indoor and outdoor customer waiting areas, customer service office, employee breakroom, police substation office, four administrative staff offices, a conference room that seats up to 20 people, electronic signboards with real-time bus information, and multiple restrooms. Rider Transit operations, maintenance, fixed Route and Paratransit dispatch, and Paratransit scheduling are based outside of the Rider Transit Center at the Transdev facility.



Rider Transit Operations and Maintenance Facility

Rider's Operations and Maintenance facility is located at 2030 Wilshire Court SW in Concord, 5.6 miles from the Rider Transit Center. The vehicles are stored outside in a secured, fenced area. The building has video surveillance covering the vehicle parking areas, entrances, exits, and the cash handling areas. The facility on Wilshire Court houses contract staff including:

- Offices for General Manager, Assistant General Manager, Safety and Training Manager, Human Resources/Generalist, and Maintenance Manager
- Paratransit Reservation and Dispatch and Fixed Route Dispatch
- Maintenance facility to perform preventative maintenance and medium duty repairs on all vehicles
- Wash bay where vehicle exteriors are washed at least every three days unless circumstances warrant more frequent service and daily interior cleaning and bi-weekly interior deep cleaning
- Prior to beginning service and upon completion of service, driver complete a pre and post-trip inspection with ZONAR electronic vehicle inspecting tool

All heavy repairs that cannot be completed at the Operations and Maintenance Facility are outsourced to local vendors.

Amenities

Rider provides several types of passenger amenities at its bus stops and on its transit vehicles to promote safety and enhance passenger experience. Shelters with seating and trash cans have been installed at stops that have an average ridership of 10 or more riders per day to provide comfort and shelter from the elements to riders. Shelters are outfitted with solar lighting to improve the safety and security of riders. Maps and schedules are posted at all stops to assist with navigating the transit system. At stops that average six or more riders per day, Simme-Seats (a type of seating specifically designed to be comfortable and durable at bus stops) are planned to be installed. Trash receptacles are located at many additional bus stops to promote a clean environment.



Rider buses feature complimentary Wi-Fi, which further enhances passenger experience. The two newest buses in the fleet have USB charging outlets at each seat, allowing riders to charge their phones and other devices while on the bus. Complimentary Wi-Fi and charging outlets are important amenities for attracting ridership, particularly in commuter markets.

Vehicle Fleet

The Rider vehicle fleet consists of ten hybrid electric buses for fixed route service as well as four LTVs and three vans for its ADA Paratransit service. Each fixed route bus is equipped with a bicycle rack that can accommodate up to two bikes. The vehicle fleet has an average age of 4.6 years as of October 2019. Eight out of the ten hybrid buses were acquired in 2014 and the remaining two in 2017. The Paratransit vans are from 2016 and the LTVs from 2017. Rider's young vehicle fleet allows it to provide quality transit service with minimal vehicle breakdowns and lower maintenance costs. Rider's service provider, Transdev, maintains the vehicle fleet at its Operations and Maintenance Facility in Concord. The existing vehicle fleet is summarized in Table 4-2.

The Federal Transit Administration (FTA) has a minimum useful life policy in place for transit vehicles procured with federal money. The "useful life" refers to the recommended age and mileage that should be reached before having to replace a vehicle. This standard is determined based on the type of vehicle. Based on the most recent FTA guidance, the minimum useful life for the Rider buses is 12 years of service, or 500,000 miles, whichever comes first. The useful life for the LTVs is 7 years or 200,000 miles; and for the light duty vehicles vans it is 4 years or 100,000 miles. Based on these FTA criteria, none of the current Rider Transit vehicles have met their useful life,

Table 4-2: Rider vehicle fleet as of November 2019

Vehicle Type	Make – Model (Year)	Ambulatory Seats	Non-Ambulatory Seats	Mileage	Age (Years)
Bus	New Flyer - 35' Hybrid HD LF BRT (2017)	32	2	142,760	2
Bus	New Flyer - 35' Hybrid HD LF BRT (2017)	32	2	164,952	2
Bus	Gillig - 35' Hybrid HD LF BRT (2014)	32	2	376,313	5
Bus	Gillig - 35' Hybrid HD LF BRT (2014)	32	2	369,843	5
Bus	Gillig - 35' Hybrid HD LF BRT (2014)	32	2	358,145	5
Bus	Gillig - 35' Hybrid HD LF BRT (2014)	32	2	378,320	5
Bus	Gillig - 35' Hybrid HD LF BRT (2014)	32	2	374,203	5
Bus	Gillig - 35' Hybrid HD LF BRT (2014)	32	2	377,896	5
Bus	Gillig - 35' Hybrid HD LF BRT (2014)	32	2	366,539	5
Bus	Gillig - 35' Hybrid HD LF BRT (2014)	32	2	393,909	5
Light Transit Vehicle	Ford - E450 (2017)	15	2	50,528	2
Light Transit Vehicle	Ford - E450 (2017)	15	2	54,654	2
Light Transit Vehicle	Ford - E450 (2017)	11	2	34,642	2
Light Transit Vehicle	Ford - E450 (2017)	11	2	19,087	2
Van	Ford - Transit 350 (2016)	8	2	98,600	3
Van	Ford - Transit 350 (2016)	8	2	97,211	3
Van	Ford - Transit 350 (2016)	8	2	92,563	3



Rider Performance Data

The transit service performance of the Rider system was assessed at both the individual route and system-wide levels. Appendix B includes a fact book to compare the operational, performance, and demographic indicators of each route. A description of each route follows Table 4-3

System Performance

An analysis of Rider's fixed routes was performed to provide a system-wide analytical perspective. The analysis was based on the five performance indicators reported for each route:

- Operating expenses per revenue mile
- Operating expenses per revenue hour
- Operating expenses per unlinked passenger trip
- Passengers per revenue hour, and
- Passengers per revenue mile

Table 4-3: Summary of Operational and Performance Indicators

	Blue	Green	Orange	Purple	Yellow	Red	Brown	CCX
Annual Unlinked Passenger Trips	67,002	56,023	85,366	53,758	44,200	43,793	39,701	31,487
Annual Vehicle Revenue Miles	81,274	72,244	67,800	69,454	86,664	128,082	71,960	136,686
Annual Vehicle Revenue Hour	5,073	5,073	5,073	5,073	5,073	5,073	5,073	5,073
Contractor Cost	\$63.36	\$63.36	\$63.36	\$63.36	\$63.36	\$63.36	\$63.36	\$63.36
Average MPG	5.16	5.16	5.16	5.16	5.16	5.16	5.16	5.16
Fuel Cost	\$1.96/gallon	\$1.96/gallon	\$1.96/gallon	\$1.96/gallon	\$1.96/gallon	\$1.96/gallon	\$1.96/gallon	\$1.96/gallon
Annual Total Fuel Cost	\$30,780.23	\$27,360.20	\$25,677.05	\$26,303.75	\$32,821.50	\$48,507.06	\$27,252.77	\$51,765.93
Annual Operating Cost	\$352,205.51	\$348,785.48	\$347,102.33	\$347,729.03	\$354,246.78	\$369,932.34	\$348,678.05	\$373,191.21
Operating Expense Per Revenue Mile	\$4.33	\$4.83	\$5.12	\$5.01	\$4.09	\$2.89	\$4.85	\$2.73
Operating Expense per Unlinked Passenger Trip	\$5.26	\$6.23	\$4.07	\$6.47	\$8.01	\$8.45	\$8.78	\$11.85
Passengers per Revenue Hour	13.21	11.04	16.83	10.60	8.71	8.63	7.83	6.21
Passengers per Revenue Mile	0.82	0.78	1.26	0.77	0.51	0.34	0.55	0.23

Route 1 (Blue) is a high performing route, having the second highest number of annual unlinked annual passenger trips in the Rider system (67,002).

Route 1 serves key destinations including the Cabarrus County Department of Human Services, A.L Brown High School Kannapolis Train Station, YMCA and Senior Center, the Kannapolis Library, and Downtown Kannapolis. Stop activity is less along portions of Route 1 north of the Kannapolis Train Station. The lower density residential areas north of downtown Kannapolis are challenging to serve with fixed route transit service. The route currently makes a couple loops, which provides more coverage at the expense of efficiency and travel time. There may be opportunities to serve these neighborhoods with other transit service types such as general public demand response or microtransit. Smaller transit vehicles would be used to operate public demand response or microtransit, which would address the current challenge of Route 1 navigating smaller streets with tighter turning radii.

There are several projects slated for downtown Kannapolis including a new ballpark, 280+ multifamily apartment development, office, and retail. Route 1 will play an important role in providing mobility to these new residents and workers. Ridership would be expected to increase as these developments come online.

Route 2 (Green) performs slightly above average compared to the other fixed routes. According to boarding and alighting data from June 26, 2018, stop activity, greater stop activity occurs at the Rider Transit Center, Home Depot, and Walmart (Northlite). Other locations of interest include: Penny lane and Copperfield Boulevard in Concord, Coldwater Ridge Apartments, Dale Earnhardt Boulevard in Kannapolis, Centergrove Road in Kannapolis, and Atrium Health Copperfield Imaging Center. The design of Route 2 is circuitous in sections which allows for greater coverage but comes at the expense of travel time and efficiency. Portions of route are lower density residential or undeveloped such as a segment along South Little Texas Road. This region of the service area may be served with public demand response or microtransit instead of fixed route service. Deploying a different transit service type could be more responsive and more efficiently use system resources.

Route 3 (Orange) is Rider's highest performing route with 85,366 annual unlinked passenger trips compared to a system average of 52,666. Percentages of low-income, minority, zero vehicle households, persons with disabilities, populations 17 years or under, and populations 65 years or older are all greater within a half mile of Route 3 than they are within a half mile of the fixed route system. The population density within a half mile of Route 3 exceeds the system average.

The success of Route 3 is likely due to the major trip generators that it serves: Carolina Mall, Downtown Concord, Logan Community and Logan Center, and Atrium Cabarrus (formerly Carolinas Medical Center Northeast). Stop activity is higher at these trip generators as well as at the following stops: Church Street and Means Avenue, Church Street and Locke Mill Plaza, Corban Avenue and Georgia Street, and Lincoln Street and Logan Medical Center. Stop activity is lower along Lincoln Street, Old Charlotte Road, Rutherford Street, and Wilshire Avenue. There may be opportunities to streamline Route 3 by combining portions of it with Route 4 (Purple). Furthermore, a new transit hub is recommended for Concord to facilitate more effective travel within Concord. Fixed routes and/or microtransit could be based out of this hub that would serve some portions of Route 3 to allow Route 3 to target the Concord-Rider Transit Center connection with improved efficiency.

Route 4 (Purple) Over the past fiscal year, the total boardings on Route 4 trended with the system average. The population density within a half mile of Route 4 exceeds the system average. Stop activity is uniform throughout the route with the exception of the following stops where activity is greater: Concord Commons Walmart, Kerr Street, and Meisenheimer Drive. Other stops of interest include: Cabarrus Business/Technology Center-Rowan-Cabarrus Community College (RCCC), the Social Security Office and the Gibson Village residential area. Apartments and single-family homes are located near Kerr Street and Meisenheimer Drive stop location.

Challenges for Route 4 include congestion on Concord Parkway, circulation at Walmart, and the location of and resulting stop order of the Social Security office. Route 4 currently enters the Walmart parking lot, which although convenient, can present conflicts between buses and parking lot traffic. There may be routing alternatives to avoid

entering the parking lot, but it would be at the expense of passengers having farther to navigate to and from Walmart to any alternative stop locations. The Social Security stop is one of the last stops on the inbound portion of Route 4, which means that riders whose destination is the Social Security office and who board at the transit center have a longer travel time. At the same time, the return trip from the Social Security office to the transit center is shorter. Ideally, the office would be served on both outbound and inbound trips. However, the closest intersection, Concord Parkway and Florence Street and internal roadway circulation, presents a barrier for both pedestrian and vehicle movement as the parkway is six lanes without pedestrian crossing accommodations, and the internal road network does not allow for outbound service to the Social Security office. A new transit hub is recommended for Concord to facilitate more efficient travel within Concord, which would provide an opportunity for potential route modifications to Route 4.

Route 5 (Yellow) Route 5 serves smaller percentages of identified demographic groups than the Fixed Route system overall, except for the population 17 years and under. The greatest boardings are at Rowan Cabarrus Community College, followed distantly by the Country Club Drive and Starbucks stop at Carolina Mall. Other important stops are Amazon and Target in Afton Ridge, and multiple apartment complexes found along the route.

The performance of this route is likely related to the sparse development pattern that the route serves, which is reflected in the population density measure. Trip generators along Route 5 are located further apart and segments of the route are undeveloped such as parts of Davidson Highway. Businesses within the International Business Park at Concord are spread out with a lack of effective internal roadway circulation, which is not as conducive to Fixed Route transit. However, alternative transportation options may be implemented to best serve these office park locations.

Opportunities for Route 5 include partnering with businesses to implement a rideshare or vanpool program. Rideshare or vanpool programs enable employees to share their commute to and from their place of work. This type of transit service may be better suited to the existing development pattern than Fixed Route transit.

Route 6 (Red) is the second longest route in the Rider system at 27.09 miles. Significant portions of the route are along I-85 with no stops as it is essentially an express route along the Interstate segments in order to reach the Exit 49 corridor. Stop activity is greatest at the Entrance 7/AMC Theatres stop at Concord Mills. Route 6 connects with CATS Route 54 at this location. This Route also serves RCCC South Campus, Walmart on Thunder Road and the hotels east of Concord Mills including the Embassy Suites and Concord Convention Center.

A unique challenge for Route 6 is providing effective circulation within the Concord Mills corridor. Currently the route serves Concord Mills and then hotels and restaurants to the east before returning to the transit center via I-85. This routing pattern provides effective service between the Rider Transit Center and the Concord Mills area but makes trips within the corridor inefficient, and practically speaking impossible for passengers to move effectively through the corridor. For example, a trip from the Concord Mills Mall entrance to Embassy Suites would take six minutes while the return trip (Embassy Suites to the mall) would take 54 minutes.

In addition to inefficiencies, not all destinations are served within the corridor due to time constraints. The Charlotte Motor Speedway is located 1.3 miles east of the Embassy Suites stop but is not served by transit. During events, activity between the hotels and speedway is significant. Concord-Padgett Regional Airport is 1.2 miles north of Walmart and is also not served by transit. The airport has regularly scheduled commercial flights and should be included in future service planning. A Concord Mills circulator service would address these shortcomings, with Route 6 serving as a connection between the circulator and the Rider system. Congestion on I-85 is another challenge for Route 6, which can often affect its on-time performance.

Route 7 (Brown). During the past fiscal year, total boardings on Route 7 were consistently below the system average. The route serves a greater percentage of households without vehicles, persons with disabilities, population 17 years and under, and population 65 years and over compared to the system. Stops with the greatest boarding and alighting activity are the Kannapolis Train Station, Downtown Kannapolis, the North Carolina Research Campus, Cabarrus Health Alliance, Leonard Avenue and Bell Street, Richard Avenue and Cabarrus Arms Apartments, Rainbow Drive and Westgreen Drive, and Bethpage Road and Aileen Avenue.

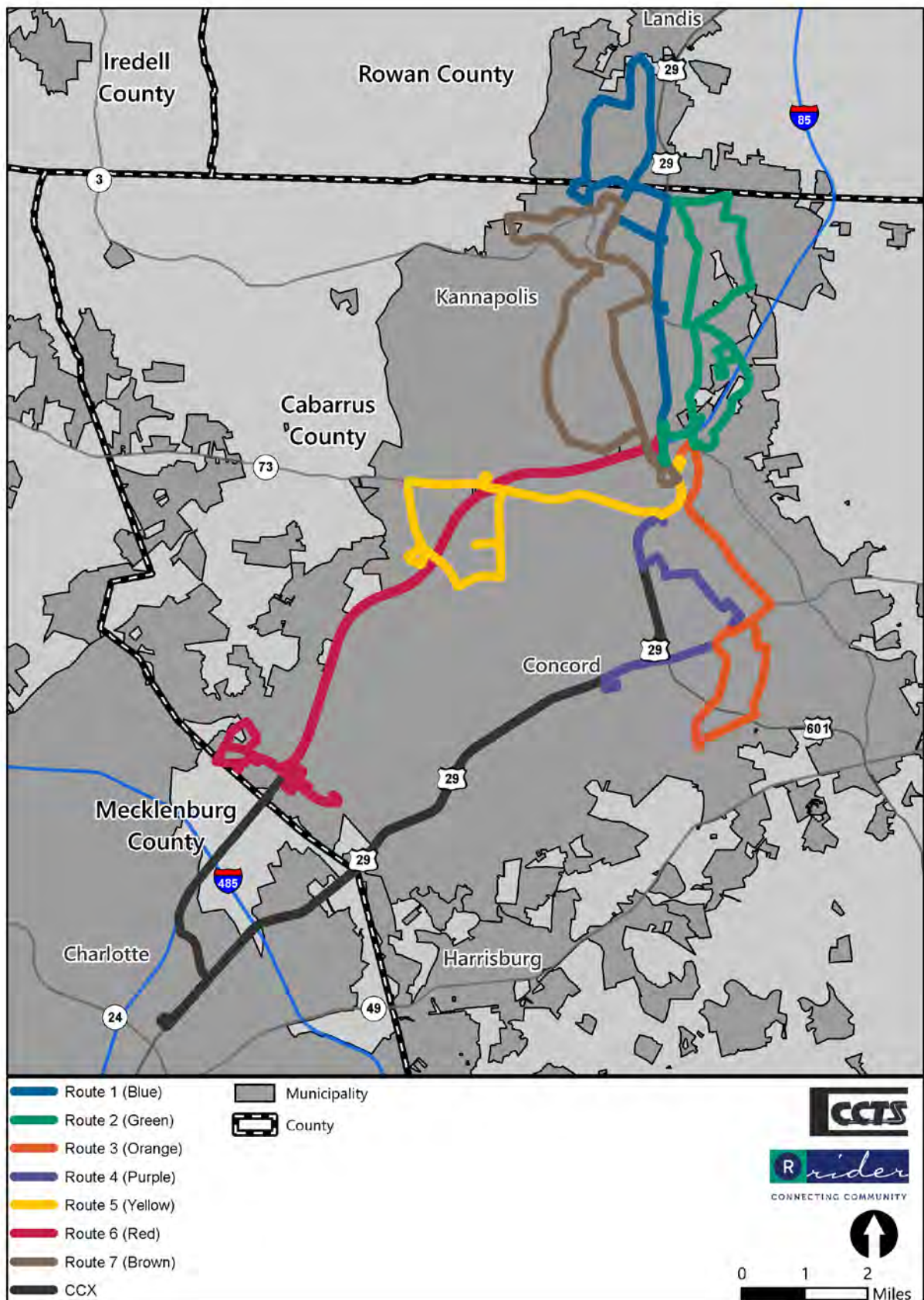
The design of Route 7 is circuitous in sections which, like Route 2, allows for greater coverage but comes at the expense of travel time and efficiency. Another primary challenge for Route 7 is the lower density development pattern that is not as conducive to Fixed Route transit. Combine, these two points likely explain the lower annual unlinked passenger trips. Stop-level boarding data suggests that most activity is occurring at the south end of the route at the Rider Transit Center and north end of the route in downtown Kannapolis. Above average stop activity occurs at apartments along Bethpage Road and Rainbow Drive. Given this data, there may be opportunities to implement other types of transit services such as public demand response or microtransit to serve lower density areas and allow the Fixed Route to concentrate on the higher ridership trips between the Rider Transit Center and downtown Kannapolis.

Route 8 (CCX) is the longest route in the Rider system at 28.91 miles. It is currently Rider's only regional route, connecting Cabarrus County with the CATS Lynx Blue Line light-rail system at the JW Clay Station. The route began operating in March 2018. According to stop boarding and alighting data, the most popular stop on the CCX is the JW Clay Light Rail Station as would be expected, followed by The Village/Big Lots stop, where a passenger park & ride is located.

The key strength of this route is providing a new transit connection between Cabarrus County and Charlotte seven days a week. In the short timeframe that the route has operated, it has proved to be very popular. The most common complaint about the CCX is that it does not run late enough. For passengers making additional route connections coming back from Charlotte, passengers must be on the 6:56pm departure from the JW Clay stop. Targeted marketing campaigns may assist in increasing awareness of this new service and its benefits, particularly for Cabarrus County commuters during the morning and afternoon peak periods. The CCX should continue to be monitored based on these operational and performance metrics to identify any service issues requiring attention. As development patterns continue to change in Cabarrus County, the locations of future park and ride areas should be considered to help promote the work trips accommodated by this route.



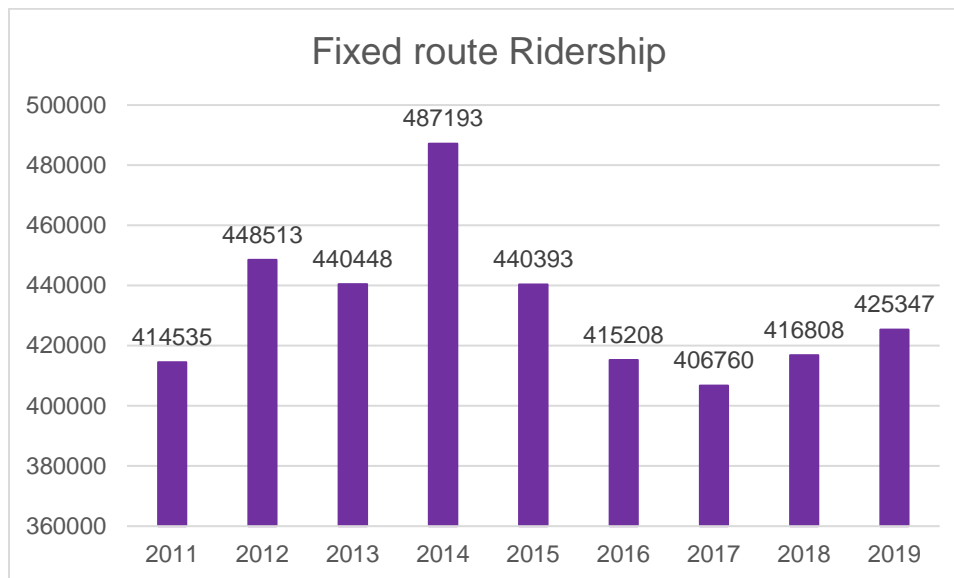
Figure 4-2: Current Rider Fixed Route Transit system



Ridership Trends

Trends in ridership between 2011 and 2019 were analyzed based on historical data provided by Rider by Calendar Year. As shown in Figure 4-3 Fixed Route ridership has increased overall between FY 2011 and FY 2018 from 414,535 to 425,347 annual trips, peaking at 487,193 in 2014, which may be attributed in part to the introduction of Sunday service starting in October 2013 and the operational revisions to Routes 2 and 7 in December 2014. These routes were revised based on community feedback gathered through the transit development plan process in 2014.

Figure 4-3: Ridership trends



The ridership changes mirror the national trend of increasing ridership between 2009 and 2014 followed by decreasing ridership in recent years. An April 2018 report by the American Public Transportation Association (APTA) titled *Understanding Recent Ridership Changes*, presents three primary explanations for the recent ridership trends seen across the nation:

Erosion of Time Competitiveness

The sharp decrease in fuel costs and increased availability of auto loans has made personal vehicle ownership more accessible since 2014, and therefore more competitive with transit, particularly bus. The APTA report cites bus ridership down nearly 13 percent between 2000 and 2015 while rail ridership is up 46 percent.

Reduced Customer Affinity and Loyalty

Telecommuting, alternative work schedules, and online shopping are credited for declining ridership as well as rising prices for monthly transit passes. Furthermore, public transit now competes with transportation network companies (TNC) such as Uber and Lyft. The increased popularity of revitalized and gentrified urban areas has displaced many poorer transit dependent riders to less population dense suburban areas, such as Concord and Kannapolis, which generally have limited service coverage and are less frequently served by transit.

External Factors

Other factors related to decreasing ridership were cited in the APTA report: increased parking availability, non-residential trip generators also locating away from urban areas served by transit, and perceptions of safety.

Operating Costs and Sources of Revenue

Rider's operating costs were \$2,069,900 for Fixed Route service and \$530,962 for paratransit service in FY 2017.¹ During the same year Rider's farebox revenue was \$267,349 for Fixed Route service, which translates to an operations farebox recovery rate of 12.92%. Paratransit revenue was \$16,722.

Other sources of revenue for Fixed Route service come from federal, state, and local assistance as shown in Figure 4-4. The largest share is federal (40 percent), followed by local government (37 percent), and state (23 percent). The paratransit service is funded by federal and local government sources as shown in Figure 4-5. In FY 2017, Rider Transit did not receive any state funding for paratransit. Federal sources constitute 55 percent of the paratransit budget with local government funding the remaining portion at 45 percent.

Figure 4-4 Rider Fixed Route sources of revenue

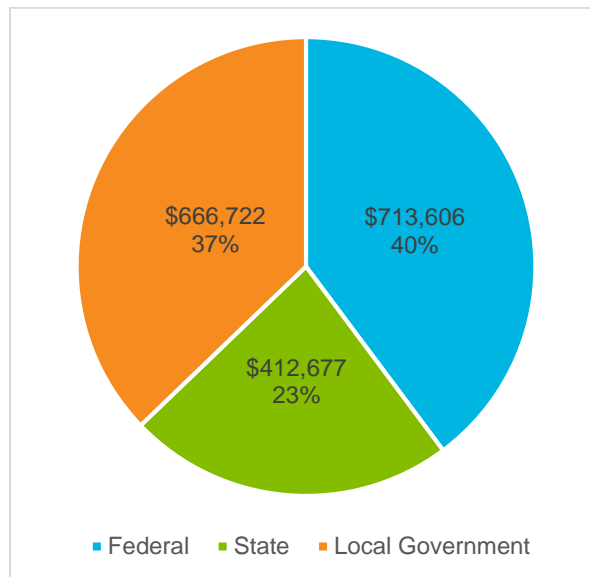
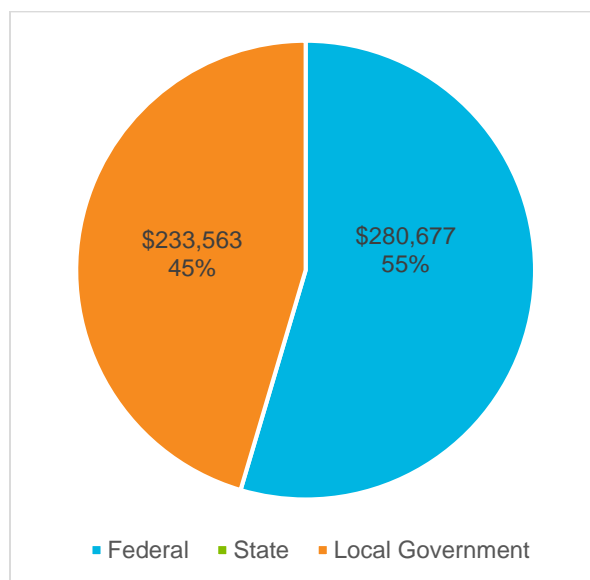


Figure 4-5: Rider paratransit sources of revenue



¹ FY 2017 OpStats Report

Marketing and Branding

Rider currently attends community relations events to market the Fixed Route and ADA Paratransit service within Concord and Kannapolis. Staff educates the community about current route information and popular destinations along routes. Give-away branded items are also distributed to increase community awareness of Rider. Some events attended included:

- Rowan Cabarrus Community College
- Cabarrus County Senior Health Wellness Expo
- Network of Care Health Fair
- Cabarrus Resource Fair
- National Night Out
- Fire Prevention Festival
- Fire Bowl
- E-Bus Career Fair 2018
- Decision Path Job Fair
- Homelessness Awareness Resource Fair
- Transportation Fair
- Gibson Village Fall Festival
- Career Cruisin Day
- MLK Stuff the Bus
- Samaritan Feet Back Packing Event
- Samaritan Feet Shoe Distribution
- Touch A Truck



Complementary ADA Paratransit

Rider provides origin to destination, Demand Response, complementary ADA paratransit service to eligible persons within $\frac{3}{4}$ mile of Rider's local fixed routes without restriction on trip purpose; this service is not provided along the express route (CCX). The Paratransit service is reflective of the same days and hours of operation as Fixed Route service - and costs \$2.00 per one-way trip. Personal care attendants (PCA) may accompany the Paratransit passenger free of charge. Rider allows each Paratransit rider to travel with one companion in addition to the PCA for the same fare as the rider. Additional companions are permitted on a space-available basis.

Eligibility is determined through an application and functional assessment review process. The first step is for the passenger seeking service to submit an application. Once the application has been completed, Rider sends a request to the passenger seeking service's medical professional for them complete a Professional Verification Form. The third step is performing an ADA Paratransit Service Eligibility Determination Assessment. If eligibility is approved, the determination may fall into one of three categories:

- Unconditional
- Conditional (Some trips are eligible on Rider's ADA Paratransit and others must be used on Rider's Fixed Route buses)
- Temporary (Can only use the service a certain period of time during expected duration of the illness or condition)

In cases where eligibility is not approved, riders may request an appeal of the decision through the established appeals process and committee. Rider has a no-show and no-strand policy in place to maintain an efficient and timely Paratransit service. The no-show policy is intended to minimize schedule disruptions, which can adversely affect other Paratransit riders. The no-strand policy is to avoid riders being left at their destination without a return trip back to their origin. If a rider is a no-show for the return trip, Rider will make another attempt to pick up the rider as soon as possible.



Rider currently uses RouteMatch software to organize and schedule its paratransit trips, which allows for greater efficiency. A primary benefit of the scheduling software is the ability to batch trips based on similar origins, destinations, and requested pick-up times. Riders receive a pre-recorded reminder call (robo-call) at 6 p.m. the evening before their scheduled trip. Riders cannot cancel a trip from the robo-call, they must call into the reservation line to cancel the trip.

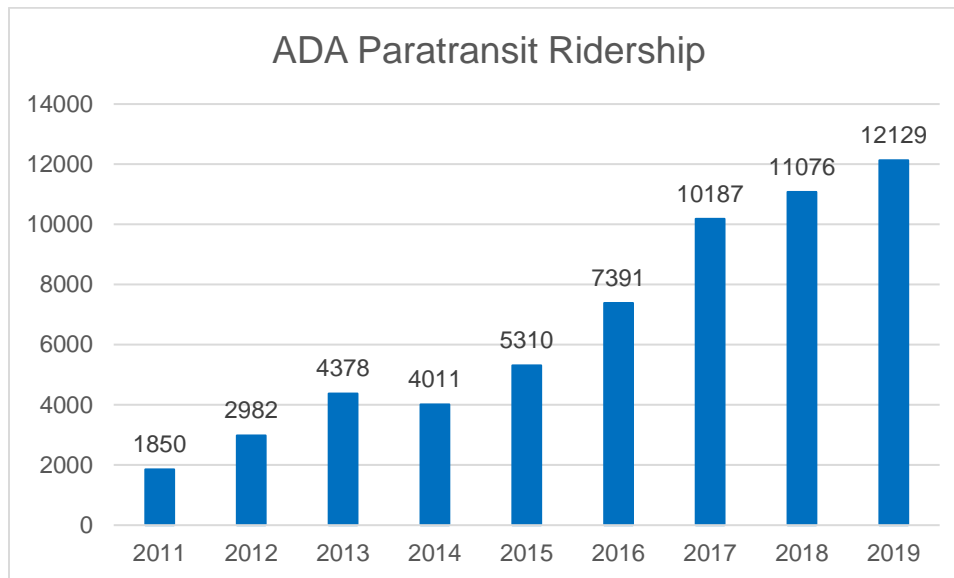
Service Patterns

Rider Transit ADA Paratransit Service provided 251 trips with 104 unique origin addresses and 114 unique destination addresses for a sample week (May 5-11, 2019). Unlike CCTS, Rider does not simply provide bidirectional trips. Riders can make have multiple origins and destinations during 1 trip and do not have to return to the same location. All origins and destinations must, however, be within $\frac{3}{4}$ mile of Rider's 7 local fixed routes.

Ridership Trends

ADA Paratransit Ridership has seen significantly steady growth with 1,850 trips in 2011 to 12,129 in 2019, an increase of 555.6%.

Figure 4-6: Ridership trends



Rider Paratransit Performance Data

Rider Paratransit performance measure standards include:

1. 92% On-Time Performance
2. 95% of calls answered within 3 minutes and 99% of calls answered within 5 minutes
3. Calls placed on hold should be less than 2 minutes
4. Messages left for reservations must be returned within 1 hour during normal business hours or within one hour the next business day
5. Travel time less than 45 minutes during 60 minute headway (on fixed route) and less than 55 minutes during 75 minute headway (on fixed route)

Rider Paratransit Operations

Table 4-4 indicates 2019 Operating Statistics. Figure 4-7 indicates trips by day of the week for 2019. Figure 4-8 indicates trips by time of day for 2019, and figure 4-9 indicates the cancellation and no-show trends over 2017, 2018, and 2019.

Table 4-4: 2019 Paratransit Operating Statistics.

Total Trips Scheduled	13790
Late Trips	1001
Early Pick Ups	194
Missed Trips	1
Mechanical Failure	1
Cancelled Trips	1588
No Shows	305
On Time Performance	90.04%
Total Trips Performed	12129
Revenue Service Hours	8373
Revenue Miles	104819

Figure 4-7: Trips by day of the week

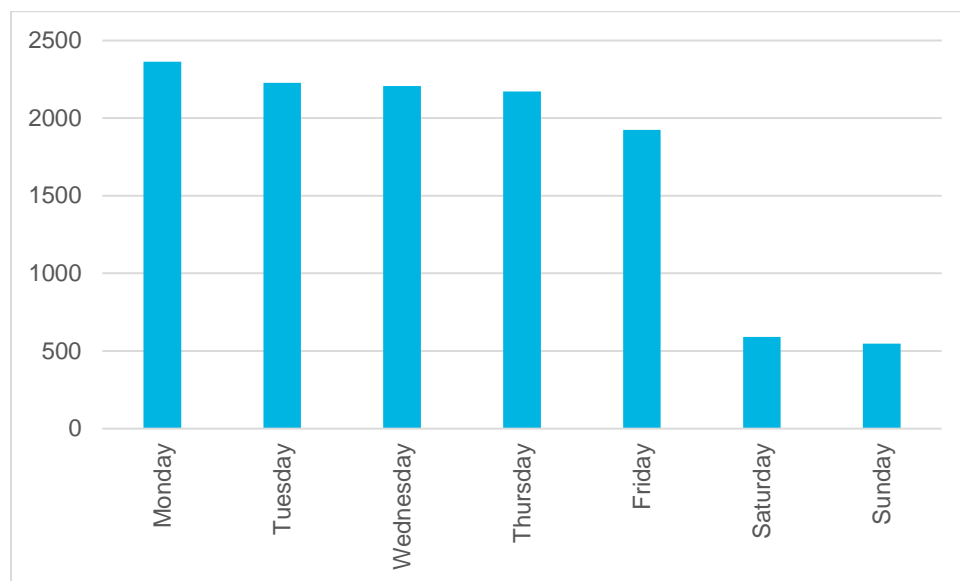


Figure 4-8: Trips by time of day

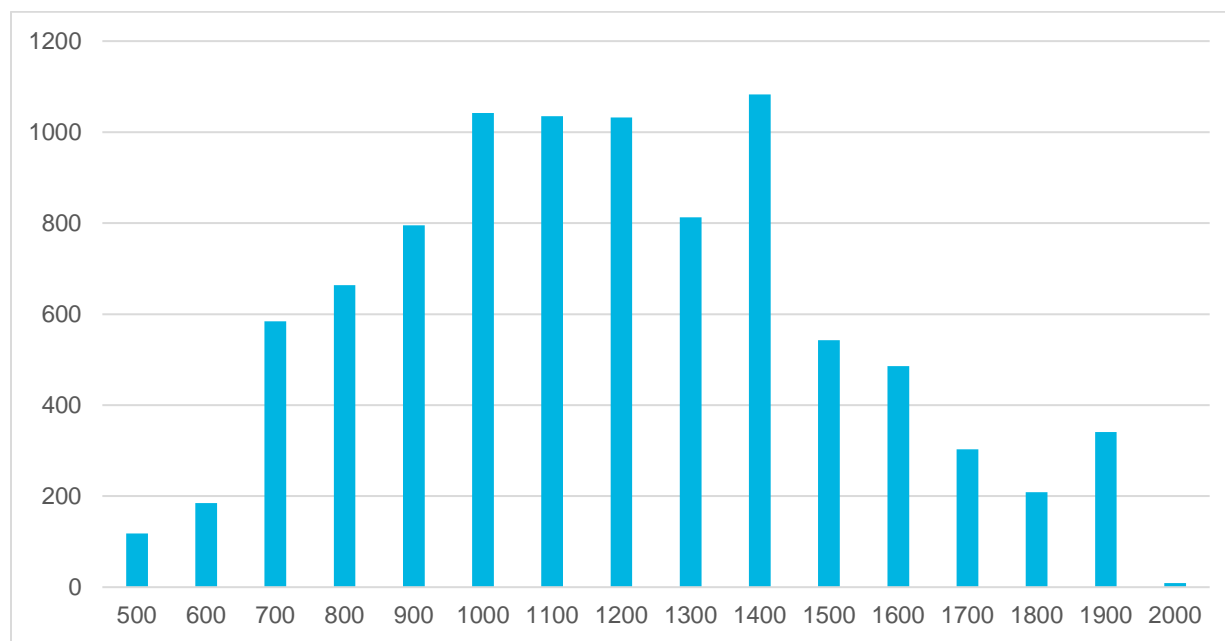
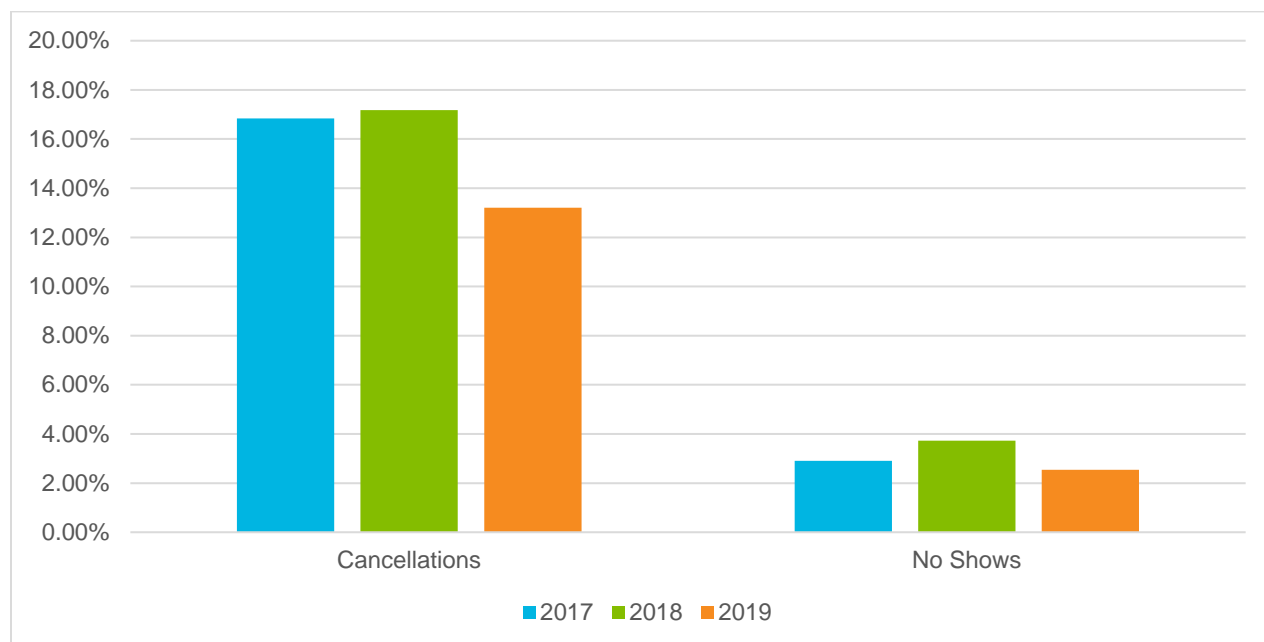


Figure 4-9: Percent of cancellations and no-shows



CCTS

Cabarrus County Transportation Services provides demand response transportation to eligible riders throughout Cabarrus County. It is a department of the Adult and Aging Program under the department of Human Services of Cabarrus County. Eligibility and covered trip purposes vary by specific programs. The funding programs administered by CCTS include the following:

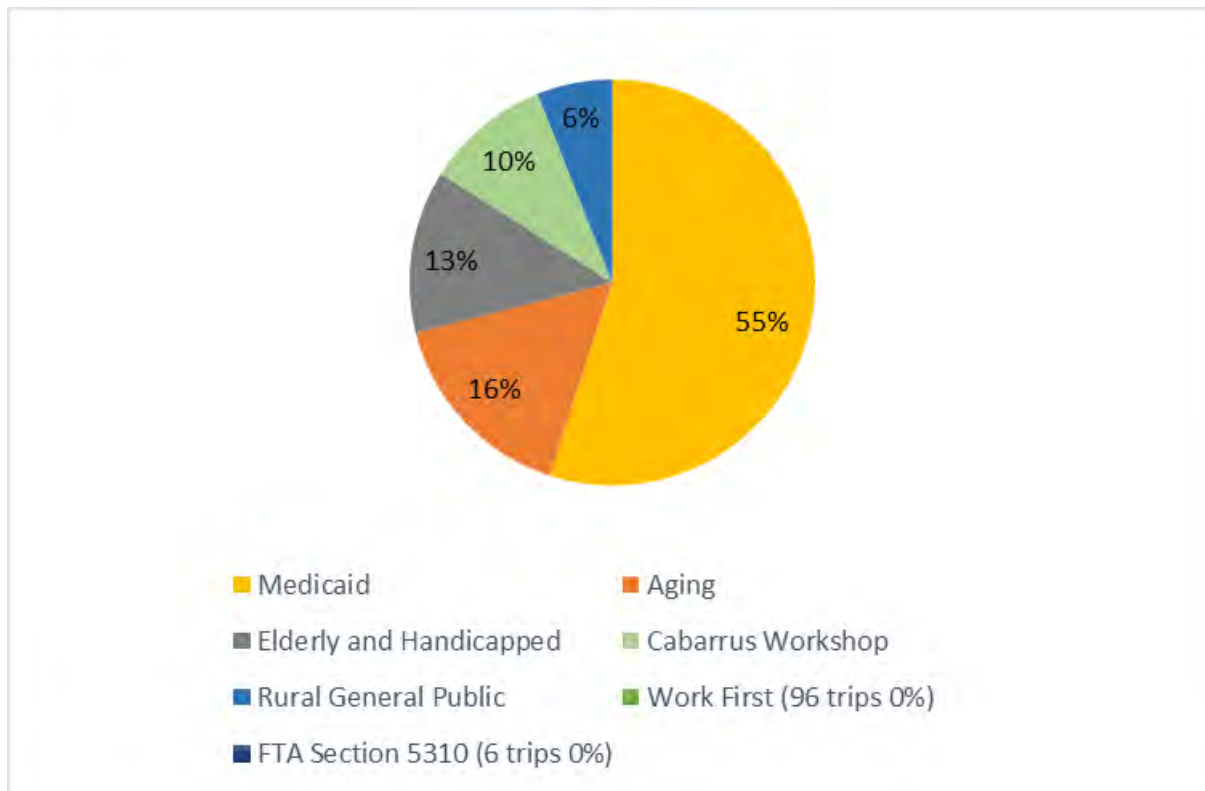


- **Medicaid:** transportation to doctors' appointments and pharmacy prescription pickup for Medicaid approved individuals
- **Work First Family Assistance Program:** transportation for job searching activities for a limited period of time
- **Adult and Aging Services Program:** transportation for non-Medicaid eligible seniors aged 60 and over for doctors' appointments and pharmacy prescription pickups only
- **Rural General Purpose (RGP) Program:** transportation for individuals who do not qualify for one of the above programs and who live in the rural areas of Cabarrus County

Transportation is only provided to individuals qualifying for one of the approved funding programs. There is also a Lunch Club Program for eligible individuals, which includes transporting senior citizens to meal sites.

The Rural General Purpose transportation program, provided to the widest range of people, is available to all individuals living in the rural areas of Cabarrus County. Service is not provided from origins within the urbanized areas of Concord and Kannapolis unless it is a return trip from the rural area. A summary of trips by funding source for FY 2018 is included in Figure 4-10.

Figure 4-10: Trips by funding source



Hours of Service and Policies

The CCTS operates door-to-door demand response service from approximately 4 a.m. to 6 p.m. on weekdays (depending on times and locations of appointments) and provides services for life sustaining activities (e.g. dialysis and addictive disease clinic) on weekends. Medical appointments are recommended to be scheduled for early in the day, from 8 a.m. to 1 p.m. Return trips can be scheduled for no later than 4 p.m. CCTS provides out-of-county trips on Tuesdays, Wednesdays, and Thursdays with early appointment times (8 a.m. to 1 p.m.) and return trips no later than 3 p.m. In FY 2018, out-of-county trips accounted for 4 percent of all trips provided by CCTS, with the highest number of trips to Rowan County, primarily to medical facilities in Salisbury including the W.G.(Bill) Hefner VA Medical Center.

Trips can be scheduled for travel during regular office business hours of 8 a.m. to 5 p.m. on weekdays. Trips should be scheduled by 1 p.m. for next day reservations. CCTS makes every attempt to honor same-day service requests but cannot guarantee that they will be able to accommodate every request. Advance reservations are allowed up to two months in advance. Passengers are asked to be ready 60 minutes before their pickup time for in-county trips and 2 hours before their pickup time for out-of-county trips. Like Rider Paratransit, riders receive a pre-recorded reminder call (robo-call) at 6 p.m. the evening before their scheduled trip. However, cancelled trips as a result of the robo-call are not automatically canceled in the RouteMatch scheduling system or removed from the drivers' schedule manifest and must be done manually.

CCTS also contracts with TJ's Taxi to provide some demand response services. Previously, TJ's Taxi operated weekend service, but now CCTS has auxiliary drivers operate the necessary services on the weekends. In FY 2018, taxi service accounted for 11 percent of the total trips operated by CCTS.

CCTS has a 3-bag policy for shopping trips.

CCTS, like Rider, is part of the Emergency Management System (EMS) for Cabarrus County, which includes assistance with evacuations in the case of severe weather. If needed, CCTS staff can utilize chains on tires and will double up on drivers in inclement weather, since they provide passenger transportation to life-sustaining facilities.

Governance and Management

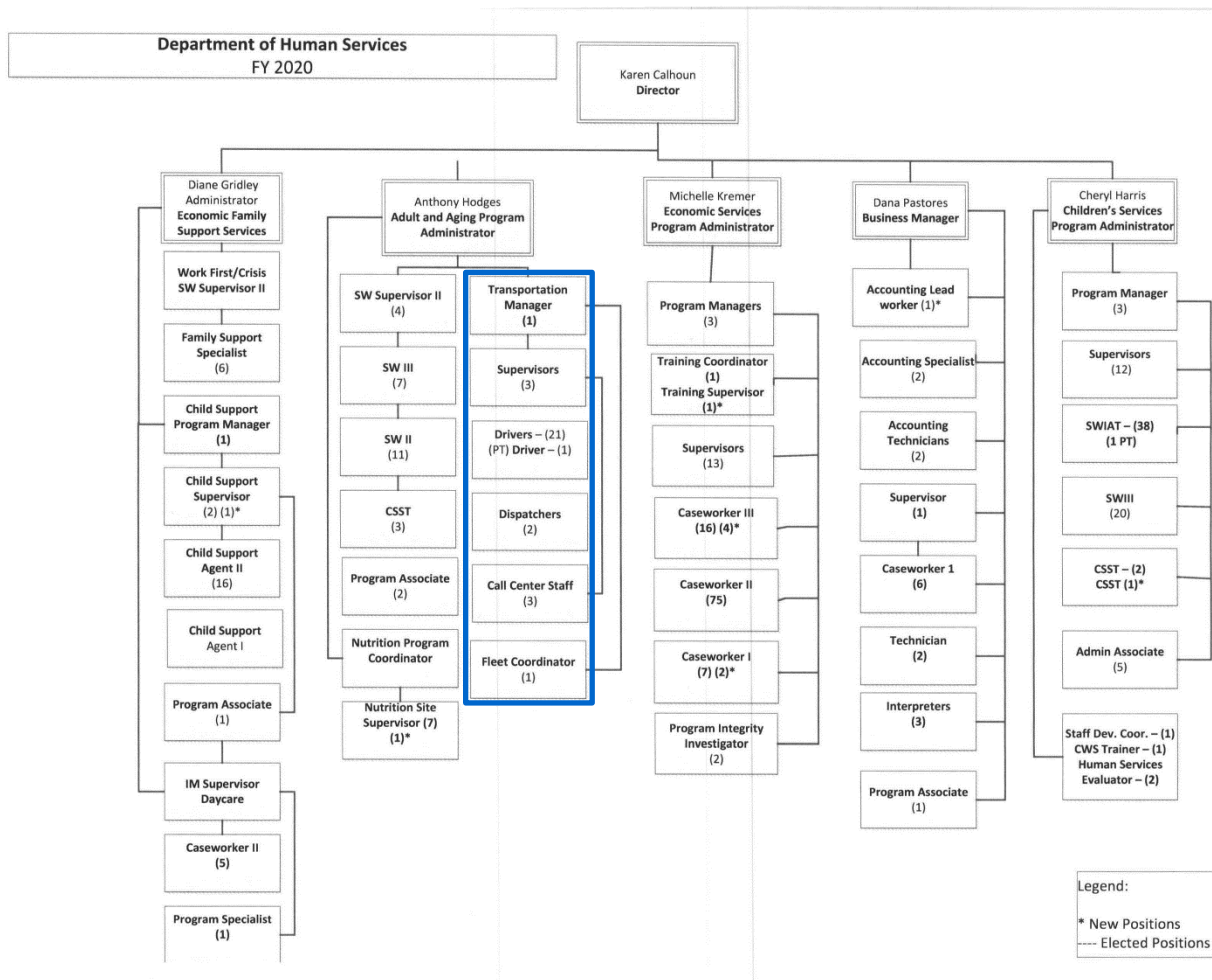
CCTS is a department of the Adult and Aging Program under the department of Human Services of Cabarrus County. An organization chart for the Department of Human Services is included as Figure 4-11. CCTS is governed by the County Commissioners with oversight from a Transit Advisory Board (TAB) consisting of citizens, interested 3rd parties, social service providers, and an elected official.

CCTS employs a Transportation Manager, 3 Supervisors, 2 dispatchers, 3 call center staff, 22 full-time drivers (40 hours), and one fleet coordinator.

Driver training is completed for all drivers on one Saturday per year from 7 am to 4 pm – the third Saturday in August. It includes Passenger Service & Safety training and other annual training requirements. Drivers are paid overtime for this annual training. As needed, additional coaching and training is provided for new drivers or those involved in an accident. Three Cabarrus County staff members are certified trainers. All CCTS staff are also required to complete all required Cabarrus County training. CCTS cycles drivers in and out to complete Cabarrus County training. CCTS also tracks lost time for staff needs such as employee illness and for mandatory county training. For FY 2018, CCTS averaged 565 lost hours per month, as compared to the average worked hours per month at 2,909 hours; approximately 17 percent of time lost every month.

CCTS generally tries to limit overtime in their driver schedules. However, with training and support activities such as the County Fair, there are a few times of year when it is necessary. For the County Fair, CCTS operates 4 vans to cover 2 parking lots during the first Saturday/Sunday and second Friday/Saturday of the event.

Figure 4-11: Cabarrus County Department of Human Services organization chart



CCTS Operation Facility

CCTS operations are located at the Cabarrus County facility, 1303 S. Cannon Boulevard in Kannapolis. The vehicles are stored in a secured, fenced area on one end of the building and dispatch and administrative staff are located on the other end of the building. Drivers use gate openers or a key pad to access the fenced storage area for access to the vehicles. There are also security cameras located on the lot. Vehicles are stored outside. Drivers complete a 10-minute pre-trip checklist when taking vehicles out of the lot for the initial service each day.

CCTS contracts with GMAX Automotive and Accessories on NC-49 in Mount Pleasant for vehicle maintenance. CCTS sends their contractor a weekly schedule for regular maintenance and washing. All vehicles are washed once weekly – a GMAX employee brings 3-4 vehicles one at a time between the CCTS lot and GMAX for washing every evening between 3 p.m. and whenever the washing is completed.

CCTS also schedules repairs, for buses under warranty or needing special attention, with Creative Bus on Orr Road in Charlotte. CCTS staff work in tandem to drive vehicles for scheduled drop-offs and pick-ups at the Creative Bus location.

Vehicle Fleet

CCTS has 20 revenue vehicles on the fleet roster. Each vehicle is lift-equipped with two wheelchair stations. Six of the vehicles have an 8-passenger capacity and the remaining 15 vehicles have a 10-passenger capacity². CCTS also has two other nonrevenue vehicles on the fleet roster. The State of North Carolina owns all the CCTS vehicles with two exceptions. One exception is the vehicles that were used to operate the Cabarrus Links service, which operated Fixed Routes service on three routes. The Cabarrus Links service was discontinued due to lack of available grant funding. The other exception is the three vehicles that are on loan from Cabarrus County. They will be replaced in the next round of vehicle procurement. The fleet roster is provided in Table 4-5.

Table 4-5: CCTS fleet roster

Year	Make	Seated Capacity	# Wheelchair Tie-Downs	Lift-Equipped Y/N	Date in Service	Odometer Reading July 25, 2018
2005	Dodge			N	3/20/2004	223,673
2008	Ford	10	2	Y	4/7/2008	245,695
2013	Ford	8	2	Y	3/7/2013	141,692
2013	Ford	8	2	Y	3/7/2013	181,153
2013	Ford	8	2	Y	3/7/2013	112,017
2013	Ford	8	2	Y	3/7/2013	150,557
2013	Ford	8	2	Y	3/7/2013	164,407
2013	Ford	8	2	Y	3/7/2013	152,114
2014	Ford	10	2	Y	4/25/2014	121,072
2014	Ford	10	2	Y	4/25/2014	128,513
2014	Ford	10	2	Y	4/25/2014	92,230
2015	Ford	10	2	Y	4/6/2015	76,941
2015	Ford	10	2	Y	4/6/2015	103,181
2015	Ford	10	2	Y	4/6/2015	84,375
2015	Ford	10	2	Y	4/6/2015	91,631
2016	Ford	10	2	Y	3/21/2016	58,795
2016	Ford	10	2	Y	3/21/2016	73,526
2016	Ford	10	2	Y	3/21/2016	63,743
2016	Ford	10	2	Y	3/21/2016	66,680
2016	Ford	10	2	Y	3/21/2016	65,627
2017	Ford	10	2	Y	4/18/2017	31,035

By Spring 2020, all 20 lift-equipped vehicles will have tablets with RouteMatch software and manifests and will be equipped with voice navigation via GPS. Drivers communicate with each other and the dispatcher via two-way radios. Every vehicle has an internal camera that offers four viewing angles.

CCTS uses RouteMatch scheduling software. However, it has not been since September 2015 so there may be some opportunity to improve efficiencies in scheduling with updated/enhanced software. In addition, the software is not connected to the robo-call telephone system to automatically remove trips cancelled through the robo-call. Currently, CCTS averages 220 trip request calls per day.

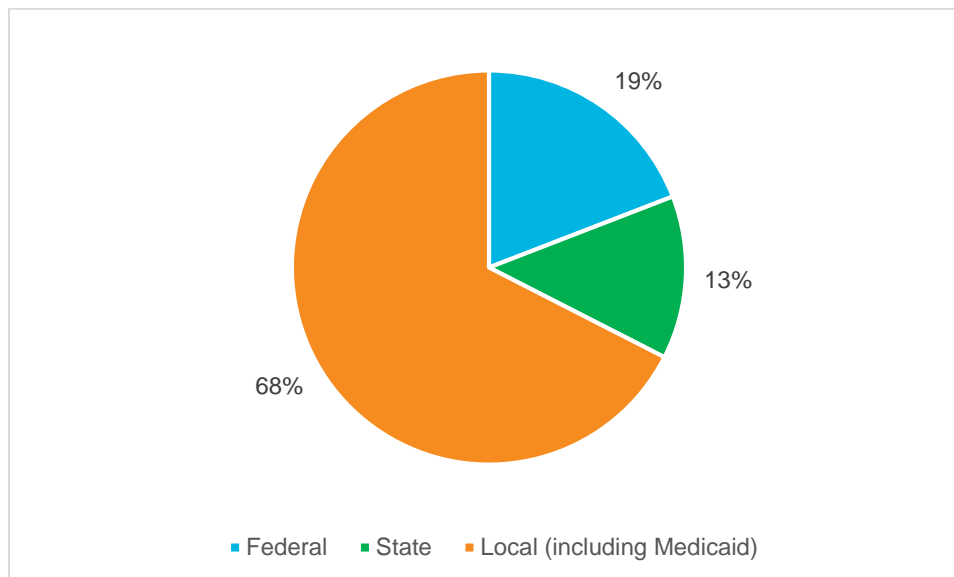
² Cabarrus County Vehicle Utilization Data Workbook, April 2018.

Operating Costs and Sources of Revenue

CCTS 2018 budget was \$2,043,779. CCTS only charges a fare for the Rural General Public trip type at \$3.00 for each leg of the trip. This results in them relying on contract revenue to offset expenses.

Operating and Capital revenue for CCTS includes federal (\$213,310), state (\$304,840), and local (including Medicaid reimbursement) (\$1,074,984) assistance.

Figure 4-12: CCTS sources of revenue



Revenues used to support the provision of service include the following:

- Federal Transit Administration Section 5307, 5310 and 5311
- North Carolina Public Transit Division Program Funds
- North Carolina Department of Health and Human Services - Medicaid
- Cabarrus County

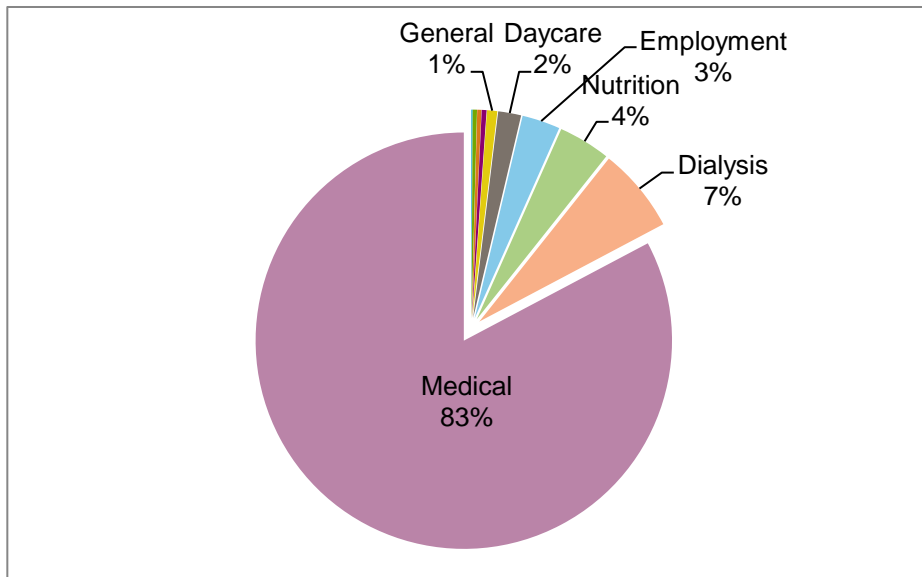
Marketing and Branding

CCTS does very little marketing as they are generally at capacity with the number of trips they can provide given the funding level for current programs. Several CCTS vehicles still have the American flag design, but are being converted to the Cabarrus County Seal, which should be completed by the end of 2020.

Ridership

In FY 2018, CCTS served 89,916 total riders. Most CCTS riders use the service for medical appointments – 90 percent when including all medical appointments, including dialysis as shown in Figure 4-13. Nutrition, employment, and daycare make up other 9 percent of riders and general purpose rides comprise the final 1 percent. School, pharmacy, and other/miscellaneous trip purposes are also provided, but are too few to compute in this summary.

Figure 4-13: CCTS trip purpose

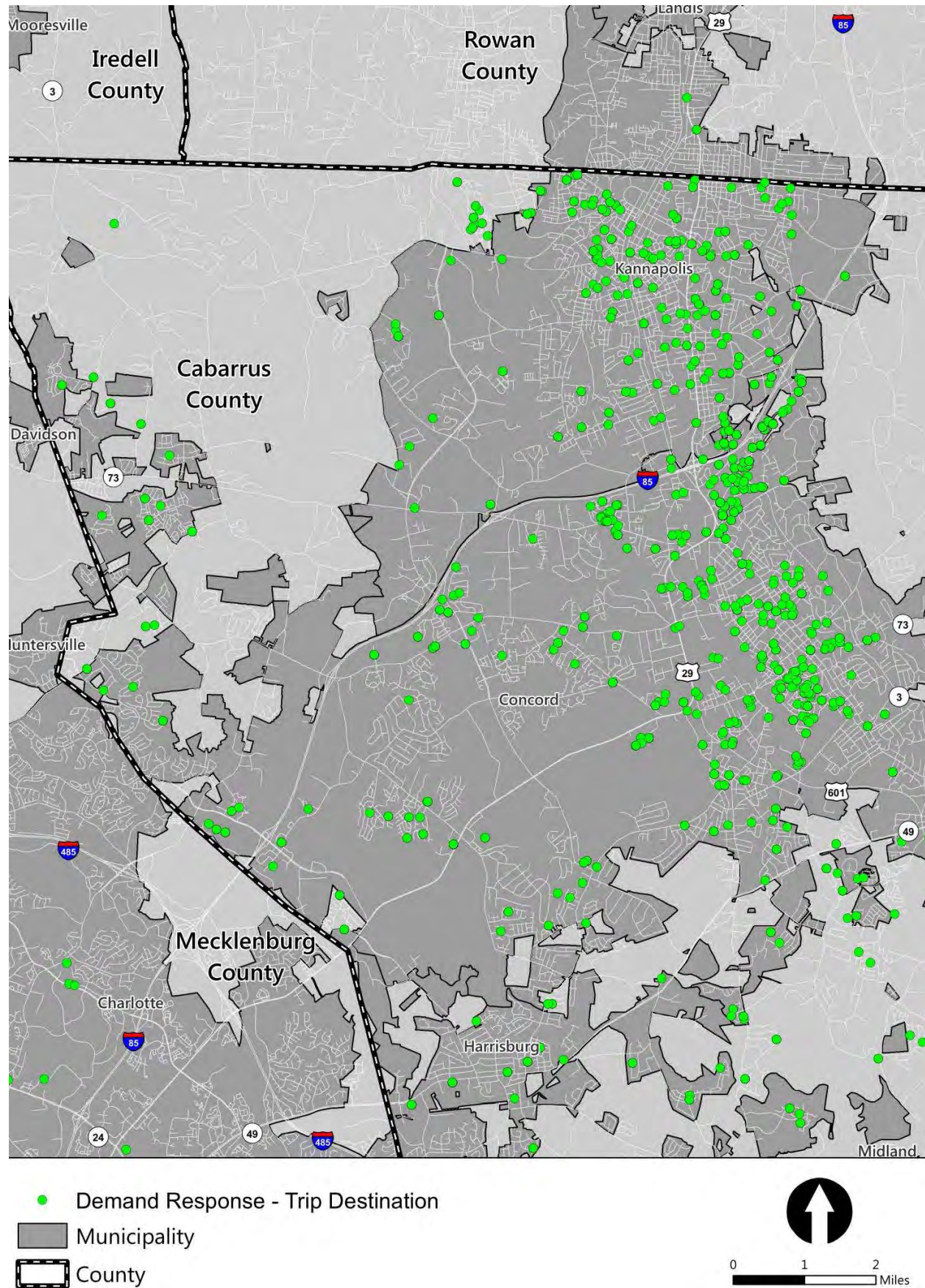


Service Patterns

Because CCTS provides demand response service that must be reserved in advance, every origin is also a destination and every destination is also an origin. For example, for a trip to a medical appointment from someone's home, a person is picked up at home (origin) and driven to a doctor's office (destination) in the morning, but in the afternoon, the person is picked up at the doctor's office (origin) and dropped off at home (destination). For that reason, only trip destinations are shown in Figure 4-14. The destinations shown are from a one-week trip sample from CCTS. During that week, there were 2,133 trips provided. The most popular destination was Medical Park Drive in Concord. Destinations were generally concentrated in a north-south zone along US Route 29 in Kannapolis and Church and Union Streets in Concord. Origins were spread throughout the county. CCTS also provides some transportation beyond the county border for eligible trips. CCTS provides service to Charlotte, Mecklenburg County destinations, Winston-Salem, Raleigh-Durham and Charleston, SC.



Figure 4-14: Local one-week sample of CCTS origins and destinations



CCTS Performance Data

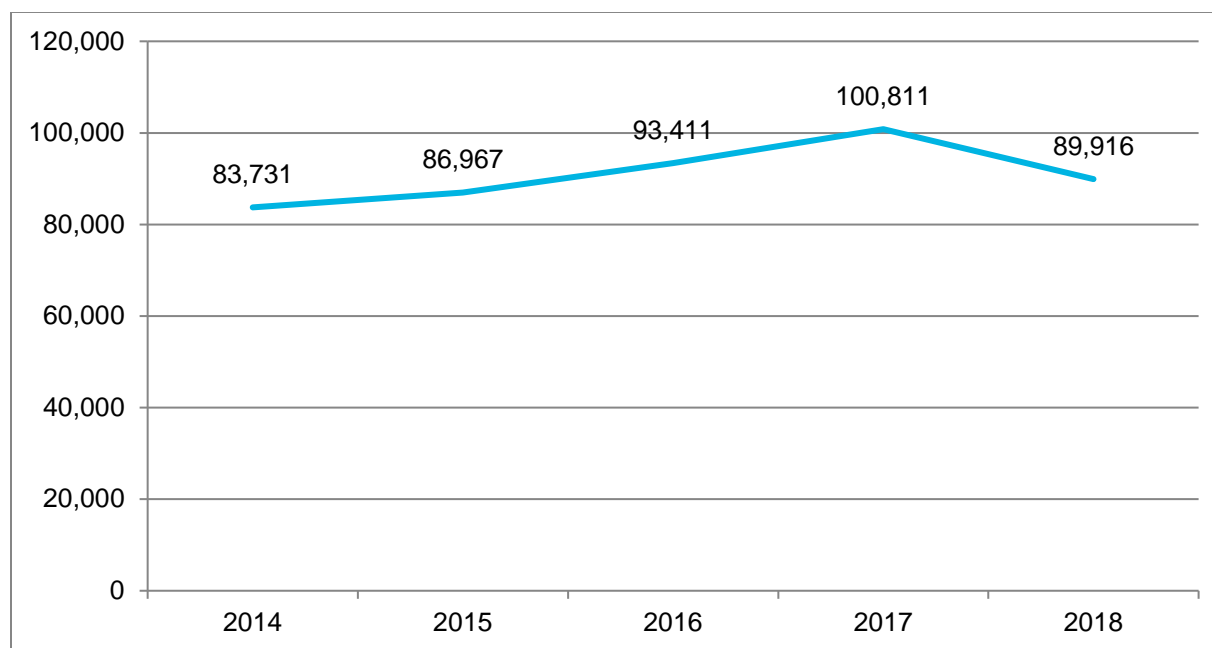
CCTS is funded by different programs, but trips from all different programs are scheduled the same. All service is provided the same way; therefore, CCTS performance is discussed on a system-wide basis. CCTS has the two following primary service goals:

1. 2+ trips per hour per vehicle
2. 98 percent or better on-time performance

Ridership

In the past five years, total passenger trips increased through 2017, then has decreased in the last year. The trend is shown in Figure 4-15. The average of annual passenger trips over the past five years is 90,967.

Figure 4-15: CCTS ridership FY 2014 - FY 2018



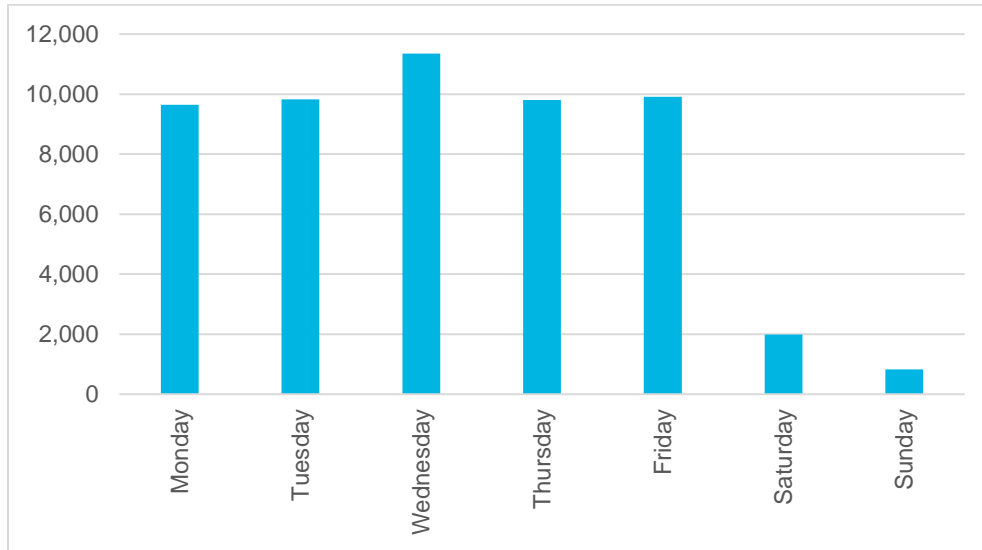
On-Time Performance

CCTS currently has a 99.9 percent on-time performance due to their large pick up windows. This can also be attributed to experienced schedulers and attentive drivers. Drivers let their colleagues know across the radio when they encounter traffic congestion or accidents so that others can avoid delays.

Operations

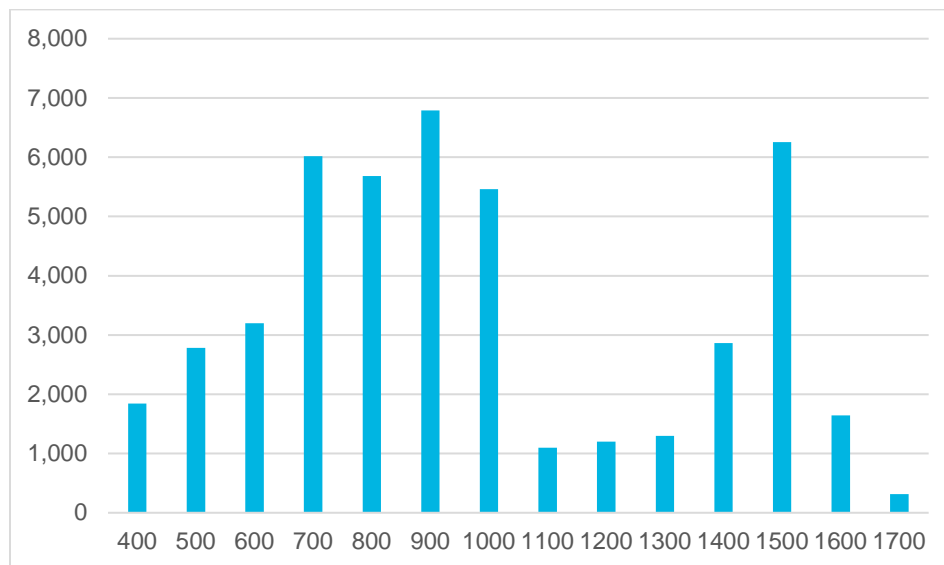
In 2017 CCTS provided approximately 460 trips per day, but the estimated daily trip totals decreased in 2018 to 400 trips per day. The busiest day of the week is Wednesday due to out of county trips. Trips by day of the week are summarized in Figure 4-16.

Figure 4-16: FY 2018 trips by day of week



Service is generally operated from 4 am to 6 pm, but a few trips per year extend beyond the 6 pm hour when extenuating circumstances occur. In FY 2018, 9 am to 3 pm were peak service hours with fewer trips scheduled between 11 am and 2 pm. This is due to the recommendation of scheduling appointments between 8 am to 11 am and return trips must be scheduled prior to 4 pm. Trips by time of day for FY 2018 are summarized in Figure 4-17.

Figure 4-17: FY 2018 trips by time of day



System Performance

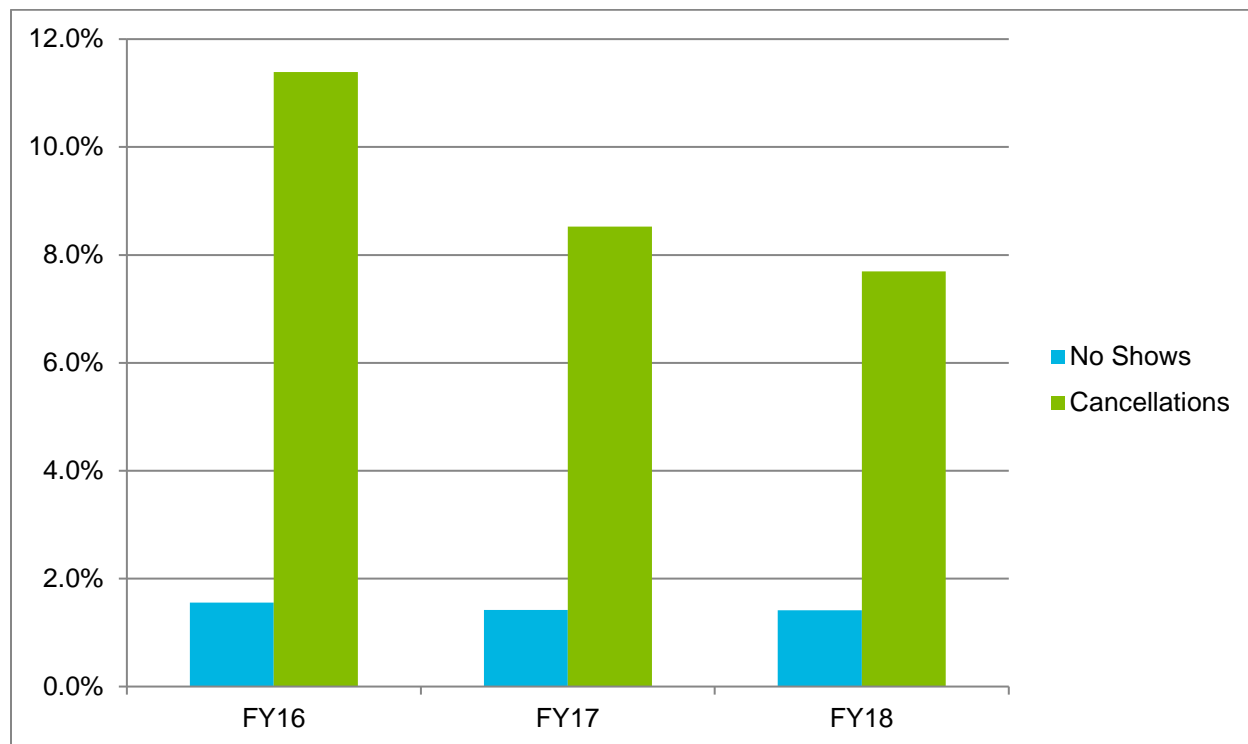
The CCTS service had the following performance statistics for FY18:

- Cost per trip: \$22.73
- Trips per hour: 2.6
- Trips per mile: 0.17

CCTS is currently performing better than the statewide average (1.93 Trips per hour) and less than the statewide average in cost per trip (\$20.30). System-wide, CCTS is exceeding the two performance goals set forth by Cabarrus County for on-time performance and trips per hour.

Recent improvement in performance is in part due to the decrease in both cancellations and no-shows. From FY16 to FY18, the percentage of no-shows and cancellations in conjunction with the total passengers served is shown in Figure 4-18. No-shows have decreased from 1.6 percent to 1.4 percent and cancellations have decreased from over 11 percent to under 8 percent. The reductions totals 4,672 fewer cancellations over the two-year period. The reduction of no-shows and cancellations can significantly improve efficiency in service scheduling and impact both on-time performance and customer satisfaction.

Figure 4-48: CCTS percentage of no shows and cancellations FY16-FY 2018



System Data Combined

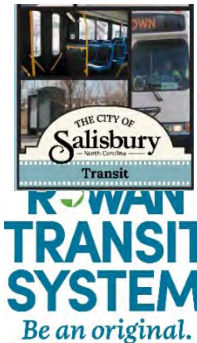
For a 2 month comparison, 32 individuals rode with both CCTS and Rider, and additional 37 individuals who took a trip with CCTS are certified for ADA Paratransit transportation. Of the 696 addresses Rider served, CCTS also served 380 (54.6%), and of the 12,574 CCTS trips, Rider served the same origin or destination 3,225 times (25.6%).

Table 4-6: Comparison of total Trips

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Fixed route	415,208	406,760	416,808
CCTS	93,411	100,811	89,916
ADA Paratransit	7,391	10,187	11,076

Other Transportation Providers

- The Charlotte Area Transit System (CATS) operates bus, rail, and paratransit services in Charlotte and the greater metroplex region. Connections between Rider and CATS enable regional mobility by transit. Rider's Red route connects with CATS bus route 54C at Concord Mills and the Rider CCX route connects with the CATS LYNX Blue Line light-rail system at the JW Clay Station. Trips originating in one system transfer free into the other.
- Salisbury Transit serves the residents of Salisbury, Spencer, and East Spencer with three weekday and two weekend fixed routes. These routes provide connectivity to Livingstone College, RCCC Salisbury campus, Salisbury Train Station, and Veterans Affairs Hospital.
- The RTS operates countywide demand response human service transportation in Rowan County. In addition to demand response services, RTS operates the Rowan Express service, which connects Salisbury, China Grove, Landis, and Kannapolis. The express route operates Monday through Friday, from 5:19 a.m. to 10:45 a.m. and from 1:10 a.m. to 6:45 p.m. and costs \$1.00 per one-way trip. It departs from the Salisbury Bus Station and stops at the Employment Security Commission, China Grove Town Hall, Food Lion, South Rowan YMCA, Landis Town Hall, and Kannapolis Train Station. The route connects with Rider routes Blue and Brown at the train station. Transfers between the transit systems are free. Rowan Transit System's express service makes the connection between the Salisbury Transit and the Rider system.
- Amtrak connects the Cabarrus County region with multiple destinations in North Carolina and along the East Coast. There are four northbound and four southbound trains that stop at the Kannapolis Train Station daily. The train routes serving the station include the Piedmont service between Charlotte and Raleigh as well as the Carolinian, which operates between Charlotte and New York. Rider, CCTS, and RTS all provide bus service from the station. The station is located one block from the North Carolina Research Campus and is open from 6:30 a.m. to 1:00 p.m. and from 3:00 p.m. to 8:30 p.m.



Rider Transit partners with the North Carolina Department of Transportation (NCDOT) Rail Division to offer a transit pass to provide last mile connectivity from the Kannapolis Train Station. The pass allows train passengers to connect to the Rider bus service free of charge from the train station. It is valid for one trip and one transfer on the day of train travel.

- There are several private taxi companies in Cabarrus County, including Ace Taxi, Concord Taxi, Knox Taxi Service, On Time Taxi, Yellow Cab, and TJ's Taxi. Furthermore, rideshare companies Lyft and Uber operate throughout Cabarrus County and the surrounding region.

5. Public Engagement

Public Engagement was a critical component of the Cabarrus County Long Range Public Transportation Master Plan. The input received from the community and stakeholders provided direction for the development of recommendations for the plan. The public engagement process was conceived as a multi-prong approach where several different methods were used to reach out to the public and gather input. Input from riders and non-riders, business partners, health care providers, social services agencies, and elected officials was collected in innovative ways, and directly influenced the development of the plan recommendations. The methods used to gather input were as follows:

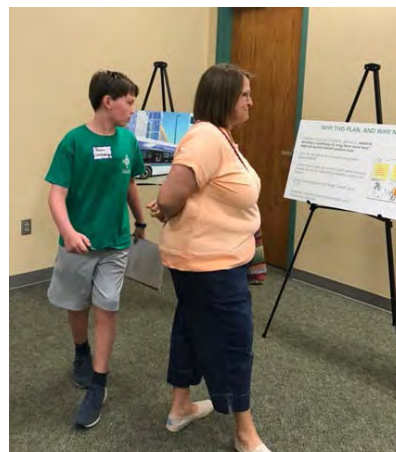
- In person and online community surveys that included transit riders and the community at large
- Pop-up events
- Public meetings
- Steering Committee meetings
- Elected Officials meetings

More than 1,200 members of the community participated in the public engagement process. Below is a summary of the activities and results:

- Community Surveys: four different types of surveys were applied, targeting riders from both systems and the community at large. Sample survey pages can be found in Appendix E.
 - 1) Fixed Route On Board Survey (302 riders participated). This survey provided information about the rider's demographics, preferences, and origin and destinations.
 - 2) CCTS Demand Response and Rider ADA survey (38 riders participated). Similar to the Fixed Route surveys, these surveys were administered to riders on board.
 - 3) Community Surveys (437 community members participated). This survey was administered through Survey Monkey and distributed through agencies websites, and the project Facebook page.
- Pop-up events and public meetings (approximately 450 community members participated in these events): four pop-up events were held as part of the public engagement process. The study team attended the Kannapolis Fire Safety Festival, the Latino Festival, Cabarrus Brewing Company and 26 Acres Brewing Company.
- Two public meetings were held to present the recommendations to the public. The first public meeting drew 30 people. The event was held at the Rowan-Cabarrus Community College, South Campus location along the red/yellow routes. The second public meeting was held at the Rider Transit Center; 16 people attended this event. The general comments were positive and in support of expansion of the fixed route. Examples include:
 - Route Kannapolis to Costco in Mooresville
 - Increase sales tax by 1cent
 - Increase taxes on fuel
 - Increase alcohol taxes
 - Funding from universities and companies
 - Make route convenient for students



- Good job in putting together the plan
- Need a stop at GW Lyles at Laurel Park and Legacy apartments on proposed route 302
- Quicker connection to Salisbury and Rowan County
- Express service between RCCC North South Campuses
- Partner between 4 systems to accomplish the above
- LRT should run a stop close to Barber Scotia College
- Build social media advocacy for light rail
- Raise taxes on fuel for public transportation
- What about streetcars, would that be cheaper/better than light rail?
- How about a route to Huntersville, what's the environmental impact?
- I believe it is a great plan simply because the metro areas are growing (Charlotte – Concord)
- I suggest that more buses end at major shopping destinations or work destinations such as Northlite Walmart, International Drive." "These Routes should be express. Meandering through town to get to work or shop is enough already." "Add more Bus Shelters!" "Speak to drivers about being cordial to passengers! Some don't even speak to you."
- Connect Bus Route to Christenbury-Cox Mill and Highland Creek." "Joint gateway trailhead and bus stop parking" (this is in reference to Parks and Rec). "Poplar Tent to Moss Creek Route"
- "Love the idea about improved frequency and connecting to Charlotte"
- Cameras should be installed on the buses
- Improve customer service and increase number of phone lines
- Why not use smaller buses to conserve fuel?
- Can we have a way to track the buses?
- Why is the bus Wi-Fi always out?
- Summarize/Post Process of Shelter Installation
- During shift change, the sense of urgency to shift change is missing" "Drivers need to address rules being broken, Thank you"



- Focus groups attracted approximately 100 participants. Four focus groups were held with different stakeholders representing the community to capture their ideas and wants for the plan. The four different focus groups included riders, social service agencies, business partners, and government agencies.
- Steering Committee meetings: Three meetings were held with the Steering Committee at different stages in the process. The Steering Committee was composed by of members of the community that have interest in transit and social service agencies. They helped the study team define the study goals and objectives and provide input as the study advanced. The following individuals and agencies were part of the Steering Committee:

- L.J. Weslowski, Rider Transit
 - Andy Christy, Rider Transit
 - Jill Morgan, Rider Transit
 - Jaime Tippet Poe, Rider Transit
 - Bob Bushey, CCTS
 - Anthony Hodges, CCTS
 - Jonathan Marshall, Cabarrus County
 - LeDerick Blackburn, City of Concord
 - Eddie Smith, City of Kannapolis
 - Angela Graham, City of Concord
 - Pete Wallace, Transdev
 - Phil Conrad, Cabarrus Rowan MPO
 - Ed Hosack, Cooperative Christian Ministry
 - Marcella Beam, Cabarrus Health Alliance
 - Donna Carpenter/John Mills, Cabarrus County Visitors Bureau
 - Barbi Jones, Cabarrus Regional Chamber of Commerce
 - Robert Carney/LeeAnn Nixon, Cabarrus Economic Development
 - Theresa Isibor, International Center for Community Development
 - Janet Spriggs, Rowan Cabarrus Community College
 - Timbs Fulghum, Atrium Health
 - Natasha Lipscomb, Rowan Cabarrus Community College
 - Katie Kutcher, Centralina Council of Governments
-
- Meetings with Elected Officials: Four meetings were held with senior management from the Cities of Kannapolis and Concord and Cabarrus County. Two additional meetings were held with the Transit Commission and one meeting with the Towns' and Cities' elected officials and senior management representatives in the region at a quarterly Cabarrus Summit meeting.

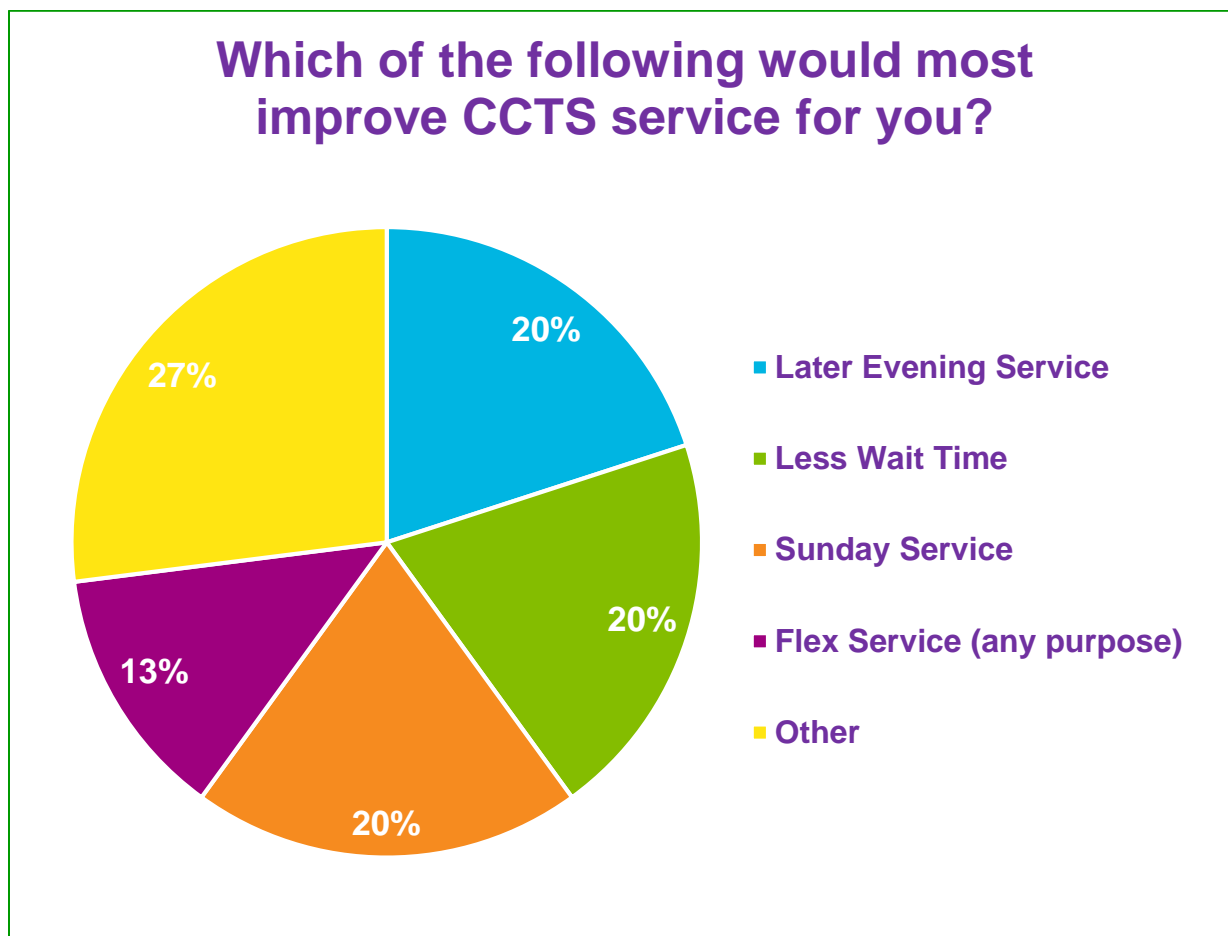


CCTS Survey results

The survey asked CCTS riders what type of service improvements would improve service the most. The three most desired improvements were listed as the following (Figure 5-1):

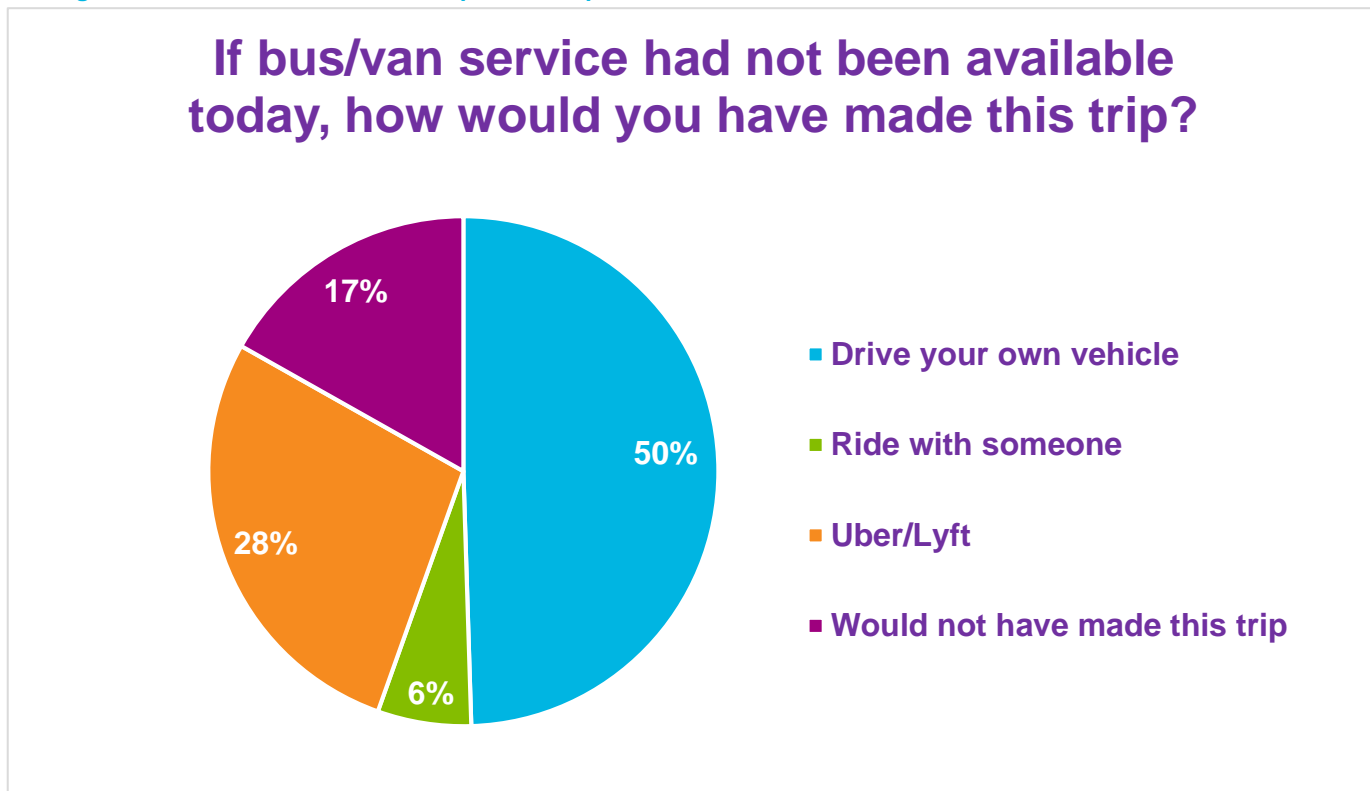
- 40 percent of riders would like later evening service and Sunday service
- 35 percent ride one to five times a week
- 35 percent have been riding more than 2 years
- 30 percent ride for convenience and 25 percent don't drive

Figure 5-1: CCTS riders' most desired improvements



They were also asked: If bus/van service had not been available today, how would you have made this trip? Results are listed in Figure 5-2.

Figure 5-2: CCTS riders' other transportation options



CCTS Riders were also asked where they would like the bus/van to go that it does not go today. Some answers are listed below:

- Harrisburg
- Target
- Poplar Tent
- UNCC

Rider On-board Survey Results

Rider's passenger surveys included questions such as:

- Which three of the following service improvements would make Rider service better for you to use?
- If bus service had not been available today, how would you have made this trip?
- Would you recommend Rider to your family and friends?

Figure 5-3: Rider riders' most desired improvements

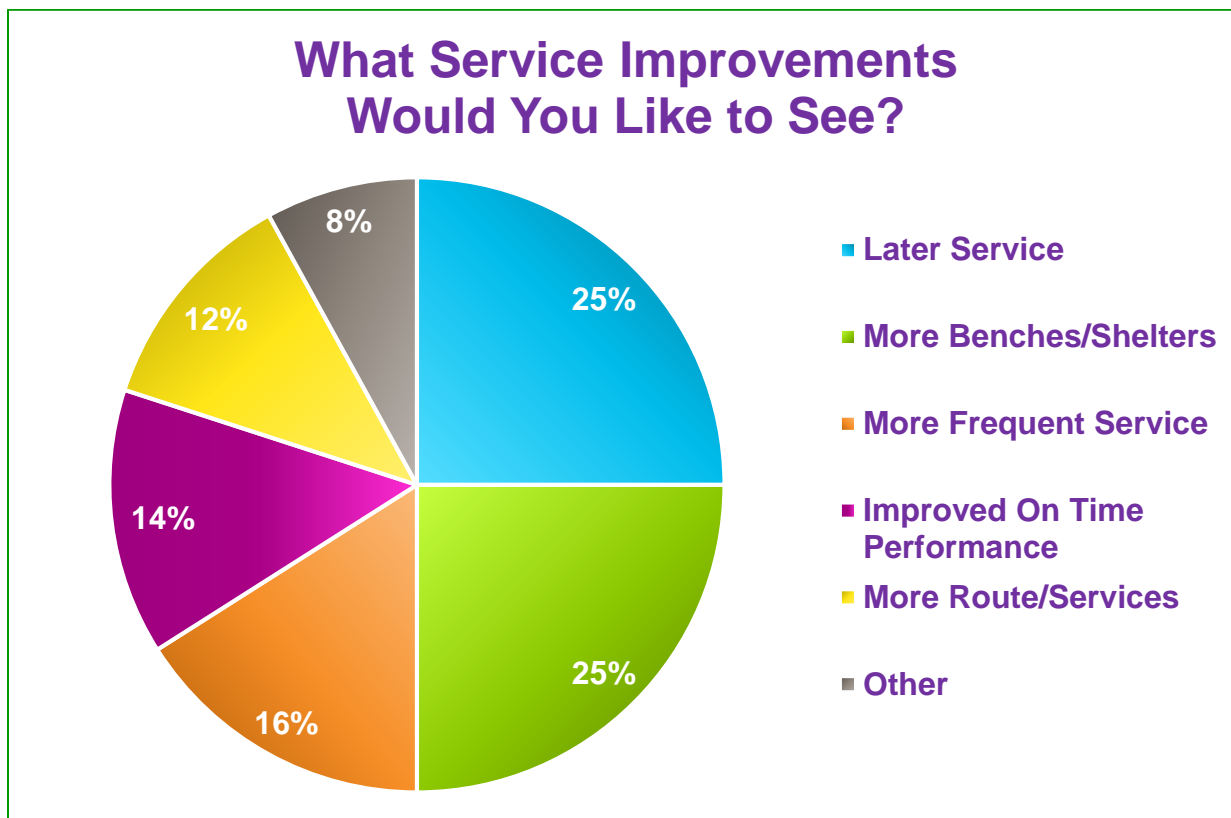


Figure 5-4: Rider riders' other transportation options

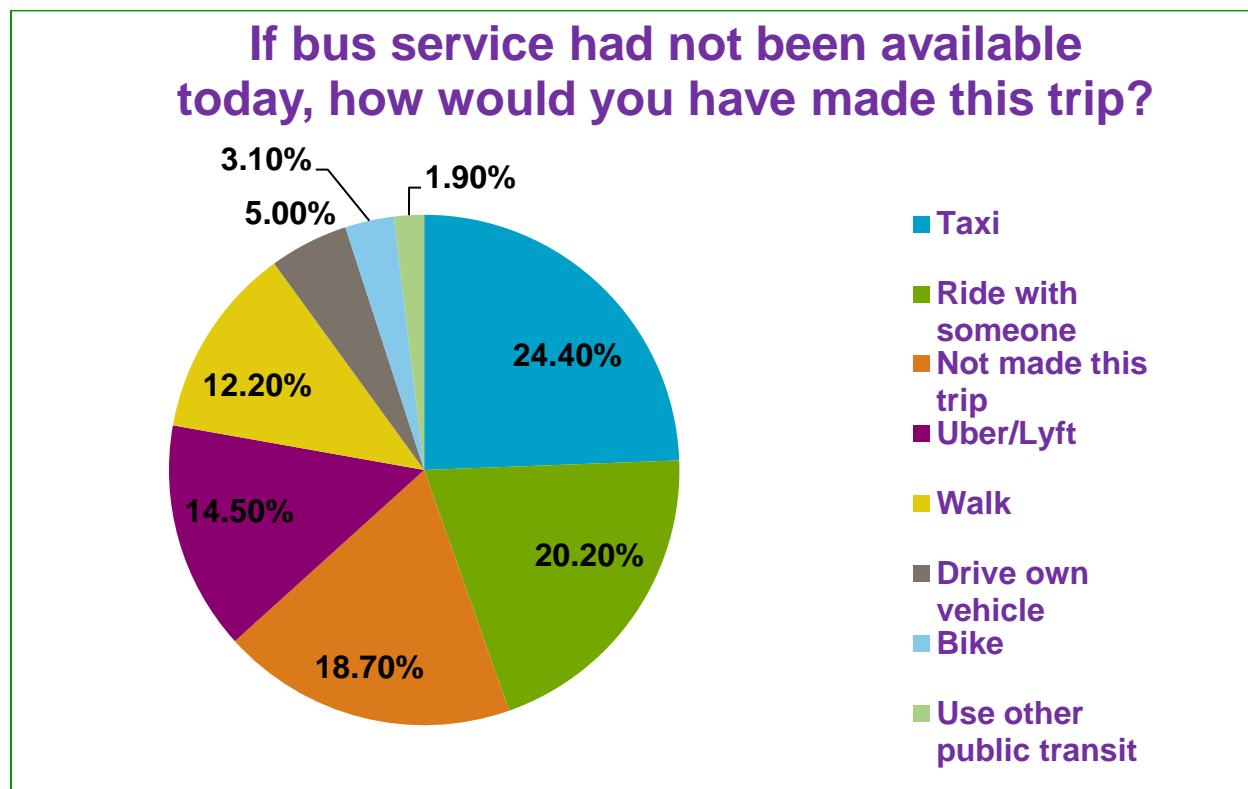
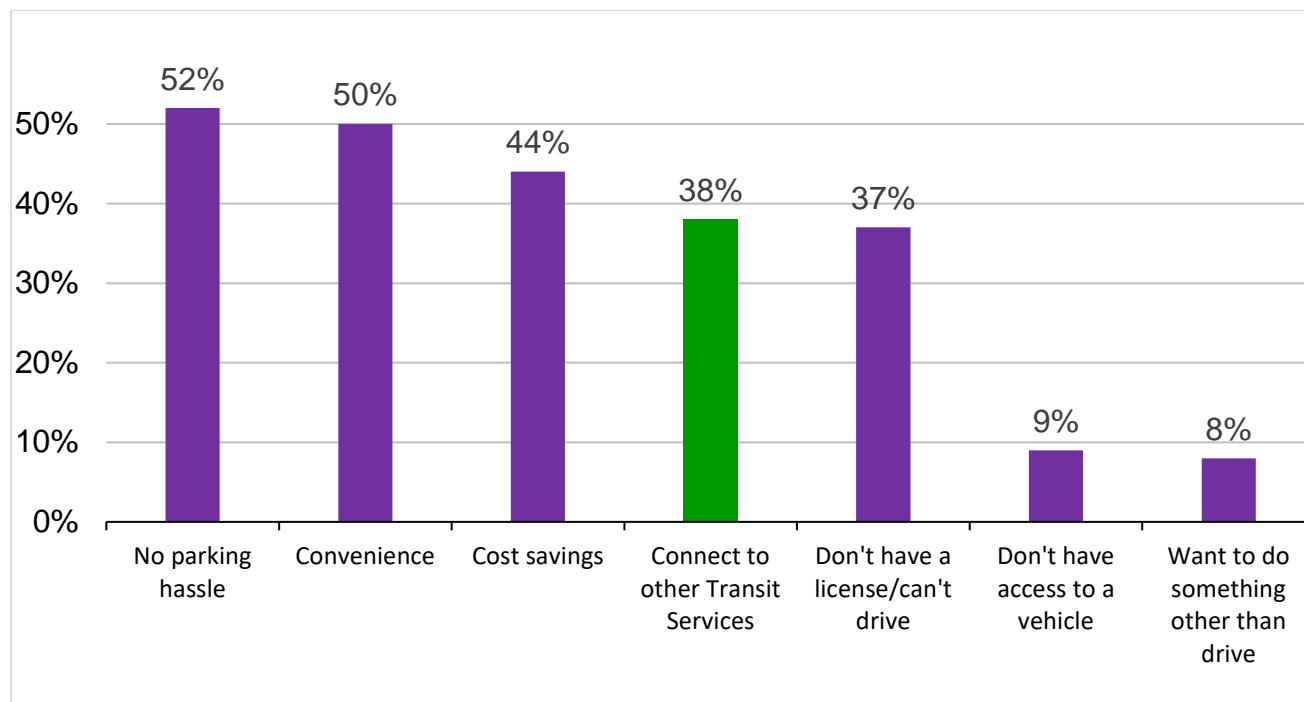
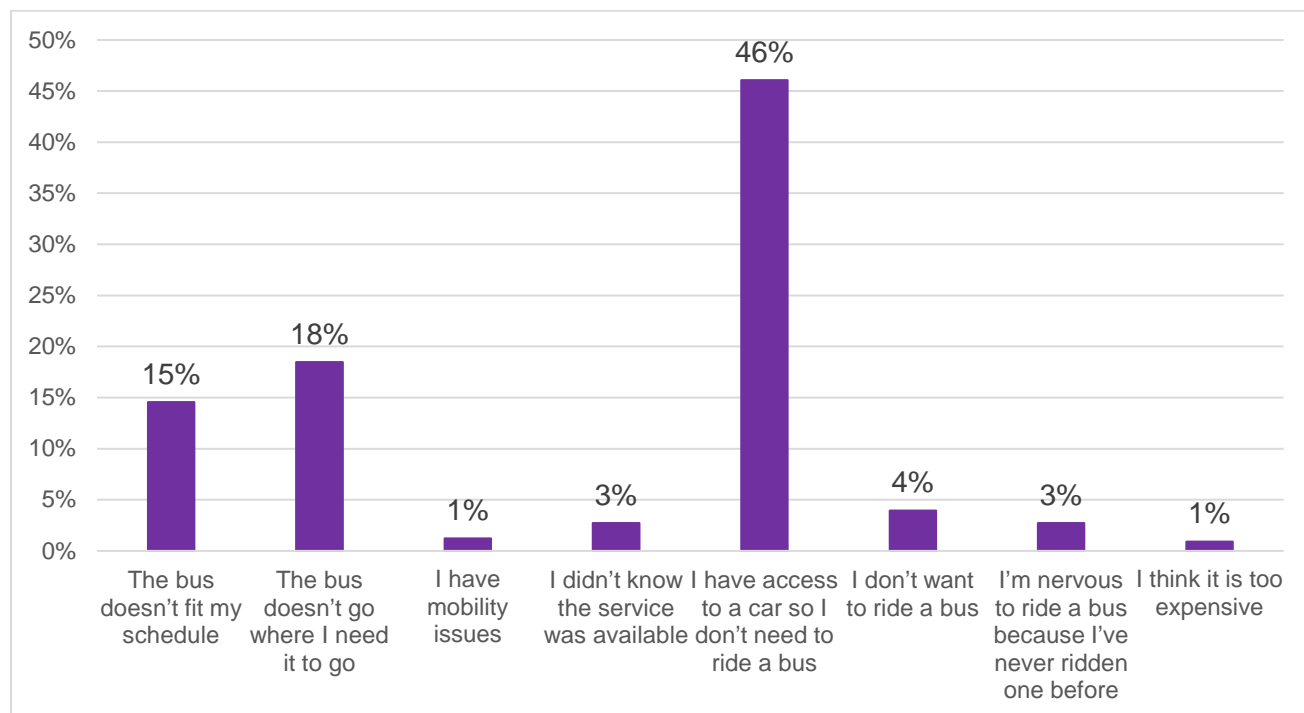


Table 5-1: Would you recommend Rider to your family and friends

Would you recommend Rider to your family and friends?	Frequency	Percentage
Yes	275	93.9 %
No	18	6.1 %

Community Results

Figure 5-5: Community's reasons for using transit services**Figure 5-6: Community's reasons for not using transit**

The Community was also asked where they would like the bus/van to go that it does not go today. Some answers are listed below:

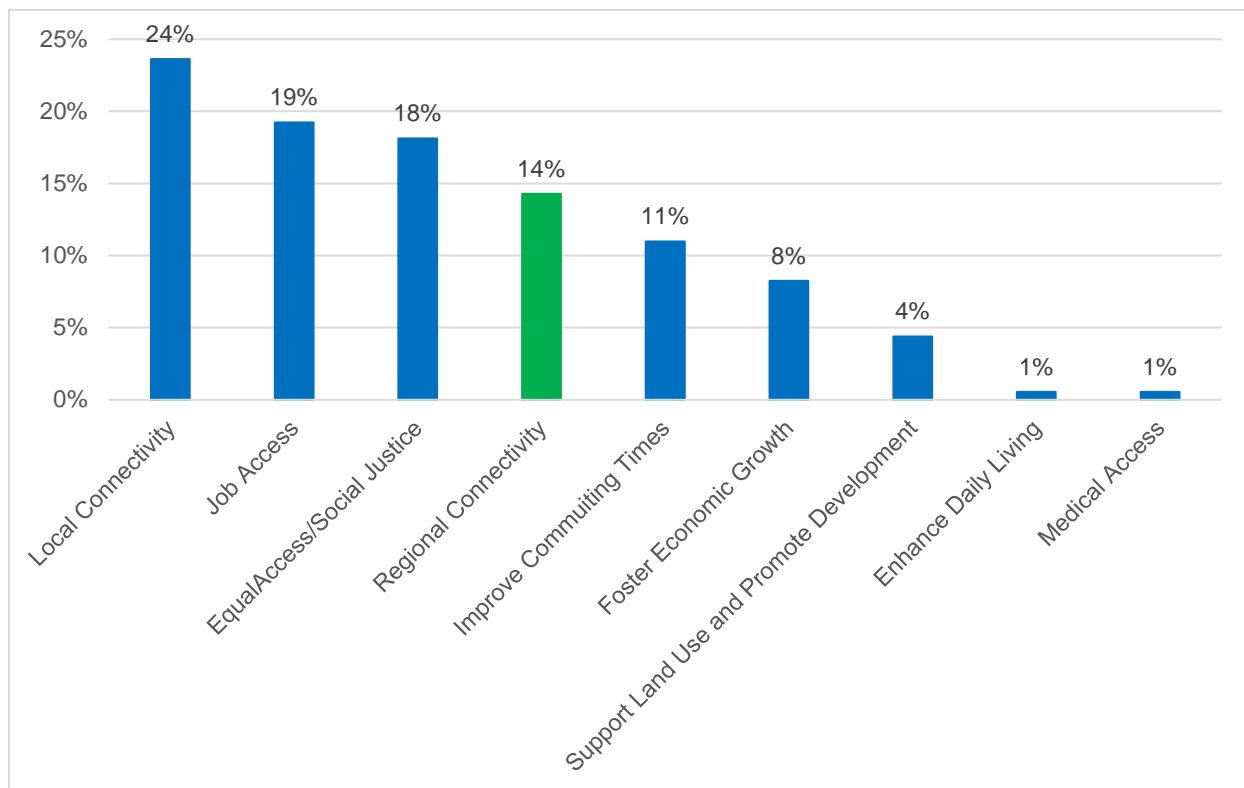
- Gastonia
- Harrisburg
- Frank Liske Park
- Salisbury
- Mooresville
- Airport
- South Union Street
- Huntersville
- Midland
- South Park Mall
- Weddington Road
- Mount Pleasant
- From Harrisburg to Light Rail
- From Kannapolis to Light Rail
- Amazon
- University Area
- VA in Salisbury
- Downtown Concord
- Uptown Charlotte
- Cornelius
- Lake Norman

Focus Groups and Steering Committee

The first questions asked to stakeholders and focus groups was what they considered to be the role of public transportation in the community.

There were several answers that stood out. Local connectivity received most votes (24 percent), followed by job access (19 percent) and equal access/social justice (18 percent). Again, regional connectivity is represented in green (14) percent See Figure 5-7.

Figure 5-7: Role of public transportation in the community



The stakeholders and focus groups were asked about the highest priorities for public transportation. They were given the option to vote for multiple priorities or use all their votes on one priority. Their results were combined and showed that overwhelmingly the highest priority is to provide expanded hours of service, this includes later evenings and earlier morning service (125 votes). This result coincides with the rider's most requested improvements.

The second priority is to expand local connectivity with more routes and access to more locations (77 votes) followed by regional connectivity, again shown in green (58 votes). See Figure 5-8.

Figure 5-8: Priorities for public transportation in the next 20 years

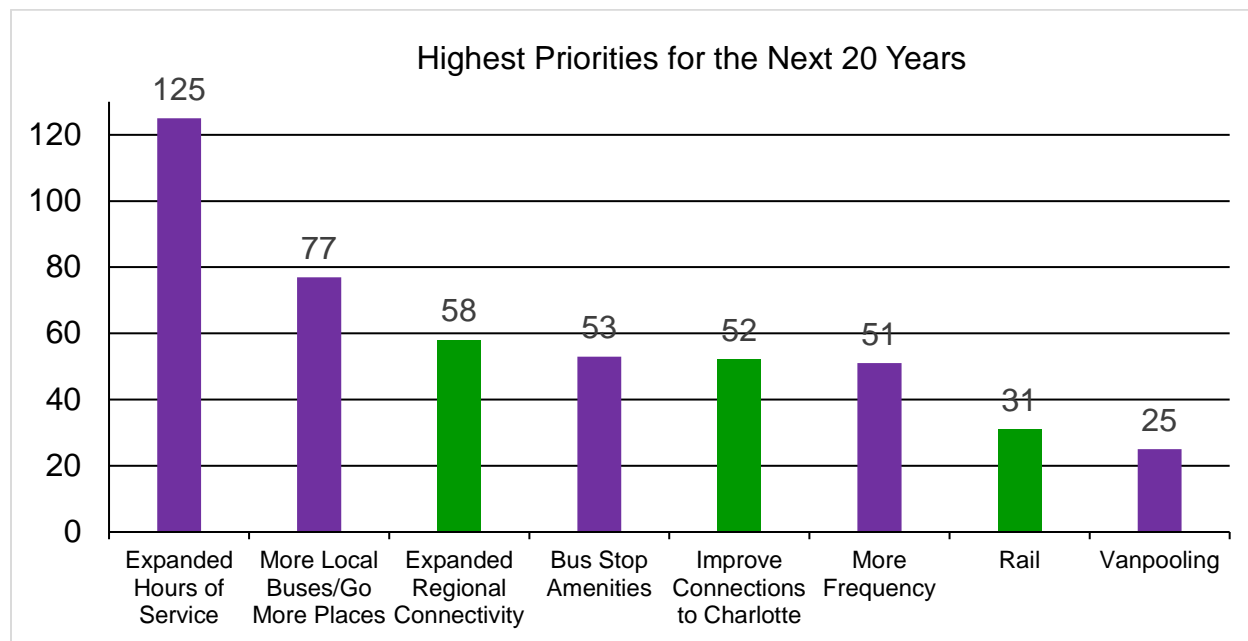
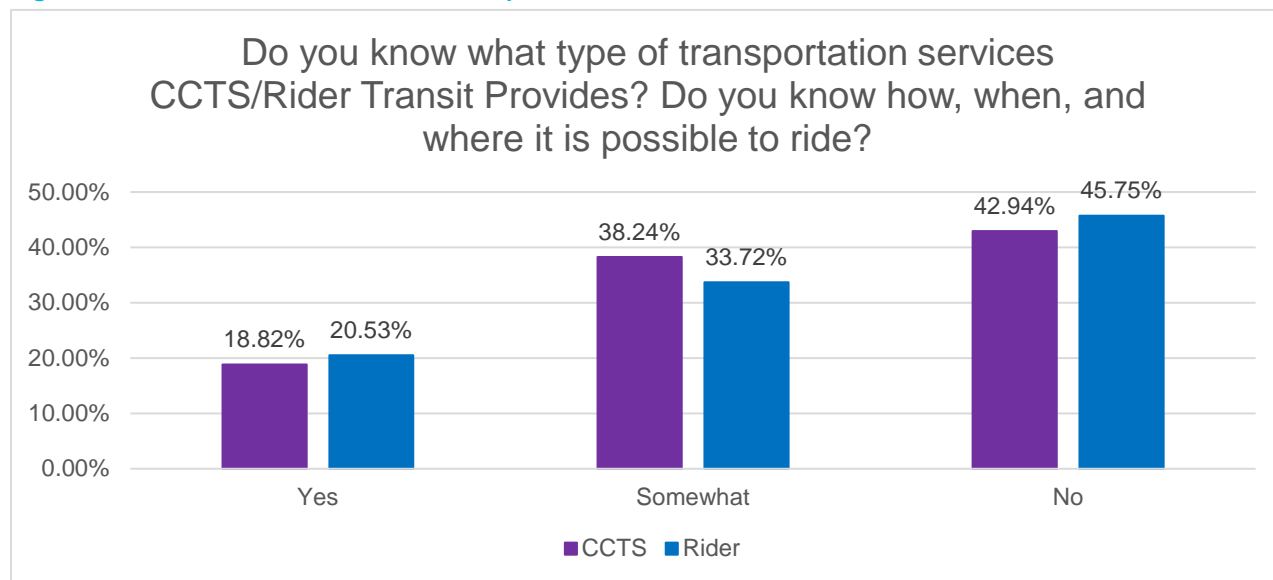


Figure 5-9: Awareness of CCTS/Rider Transportation Services



Potential Regional Connections

The Steering Committee was asked to identify potential regional connections for transit service during their meeting on September 27, 2018. The committee identified several adjacent and nearby communities and destinations that transit users may benefit from having access to. Those communities are as follows:

- Huntersville
- Cornelius
- Davidson
- Salisbury

The committee was also asked to identify potential vanpool opportunities with businesses or regions in or near the County. Some of the opportunities that the Committee identified were the following:

- Manufacturers on Concord Parkway
- The Carver and/or Logan Communities – these are low income communities
- The Corning plant in Midland
- The Amazon facility on Derita Road
- Poplar Tent/Derita area
- Metrolina Greenhouses



6. Systems Consolidation Considerations

The purpose of this section of the Long Range Public Transportation Master Plan study is to determine if consolidating Rider Transit and Cabarrus County Transportation Services is feasible and advisable. In addition, the project team has developed alternatives to consolidation to present a full menu of options to the transit services within Cabarrus County and the cities of Concord and Kannapolis.

This document contains a description of the approach, findings and results of the consolidation study for Cabarrus County Transportation System and Rider Transit in the cities of Concord and Kannapolis.

Stakeholder Involvement

The steering committee and other important project stakeholders have been engaged in this project with several recurring meetings and discussions. The project team and staff from Rider Transit and CCTS met on a weekly basis to discuss the project details related to various aspects of the Long Range Public Transportation Master Plan and the consolidation portion of the study.

The project team held a project stakeholder meeting with the City Managers of Kannapolis and Concord, the Cabarrus County Administrator, Rider's Transit Director and the Transit Manager of CCTS on October 12th, 2018 to discuss consolidation of the two transit systems and to gather initial input from the group. The discussion centered on several important consolidation factors including governance, personnel, funding, and labor agreement implications. Cabarrus County, Concord, and Kannapolis have a strong history of collaborative efforts, but no other consolidation efforts exist in the county for any other type of community service.

Governance and leadership of a potential transportation authority were among the issues discussed since Concord and Kannapolis are both contained within Cabarrus County. In addition, representation for a newly created authority was discussed. The composition of the board would have to be composed equitably with each member jurisdiction represented and bylaws created determining potential term limits on board members and rules related to election and replacement of board members.

The funding of a potential consolidated system, whether it be an authority or be led by one of the two partner transit systems was discussed at the meeting. Implications of potential funding sources along with the federal lead agency designation are to be considered. Currently federal and state funds both are allocated to both transit agencies.

Other potential issues related to consolidation discussed at the meeting were the potential perception for the loss of control of the transit system. In addition, consolidation of the two systems will necessitate in the construction of a larger facility to house the capital assets of the systems and to allow staff from both systems to eventually come together as one. More detail concerning this new potential facility was discussed and a study would be undertaken for the facility location, size, and projected cost of the facility. The capital costs for the consolidation were discussed to be distributed equitably amongst the municipalities.

Finally, the project stakeholder discussion deliberated about “deal-breakers” for consolidation. Each of the municipalities in the meeting expressed that if substantially more funding were required by each of them, this would not be optimal for consolidation of transit services. The need for providing efficient and more cost effective trips would also need to result from the consolidation. Furthermore, Cabarrus County Transportation Services does not currently have a unionized agreement, whereas Rider Transit does have a union agreement with Sheet Metal, Air, Rail, and Transportation Division (SMART TD). This labor distinction was discussed between the non-unionized County service and the unionized Rider Transit service as work rules and labor costs will need to be assessed for each one of the groups. This includes concerns about CCTS Drivers who currently have benefits through The State of North Carolina.

Although they both use RouteMatch, Rider Paratransit is on the cloud and CCTS is on a local server, which makes consolidation of the databases challenging. Rider Paratransit schedules return trips, whereas return trips for CCTS are will-call only. 52% of Rider Paratransit riders also took a trip with CCTS between 9/1/2018-10/30/2018. There would be need for significant education for schedulers to schedule riders under correct trip type.

The project team has utilized these meeting discussion topics along with other research and key inputs from stakeholder interviews and meetings to assess positives and negatives along a continuum of potential government agency partnerships and service integration types, which were established prior to Stakeholder interviews and meetings.

Consolidation Options Assessment

The purpose of this section is to evaluate potential transit consolidation options for consideration in Cabarrus County, and to identify those that may be most suitable for possible implementation. In describing the consolidation options, the term “service integration” will be used in place of “consolidation.”

Description of Service Integration Options

Interagency coordinative arrangements and activities among government agencies are quite common and occur in a wide range of forms. Agencies involved in efforts to strengthen organizational working relationships alter the interests of their institutional and governance structure to take into account the interests of the other agencies involved and the public they serve. To do so, agencies need a way to guide the consolidation continuum so that it continues to reflect the common interests of the participants. The governance structure chosen for an organization depends on the location along the continuum the participating agencies are in their relationship-building efforts.

Following is a list of possible service integration types ranging from the lowest level of commitment to the highest:

- **Connection** is a relationship based on common interests but with no significant resource sharing other than information. For example, staff members of transit agencies operating in the same geographic area speak with each other informally regarding shared areas of expertise.

*Transitioning to **Cooperation** is contingent upon the following:*

- Implementing informal to less-formal agreements
- Information and limited resource sharing
- Limited integration of services and goals

- **Cooperation** involves low-level linkages, informal to less formal agreements, some resource sharing, and limited integration of organizational services and goals. For example, transit agencies which operate shared park-and-ride facilities agree to facilitate passenger transfers between systems, provide unified passenger information/amenities, and meet periodically to discuss relevant operational issues.

*Transitioning to **Coordination** is contingent upon the following:*

- Implementing more formal agreements
- Resource sharing
- More formal integration of services and goals

- **Coordination** consists of more robust linkages that involve participants sharing resources beyond information to pursue shared goals. For example, transit agencies that operate paratransit and rural transit services meet regularly to coordinate trip planning, passenger transportation, and related activities.

*Transitioning to **Collaboration** is contingent upon the following:*

- Implementing formal agreements
- Integrated resources including staff, facilities, and vehicles
- Research legal implications

- **Collaboration** is marked by strong linkages, formal agreements, and complex goals usually pursued over a long period of time. It has a stable membership with strict processes and structure. Resource commitment is significant. For example, transit agencies would operate as one entity, but retain individual identities.

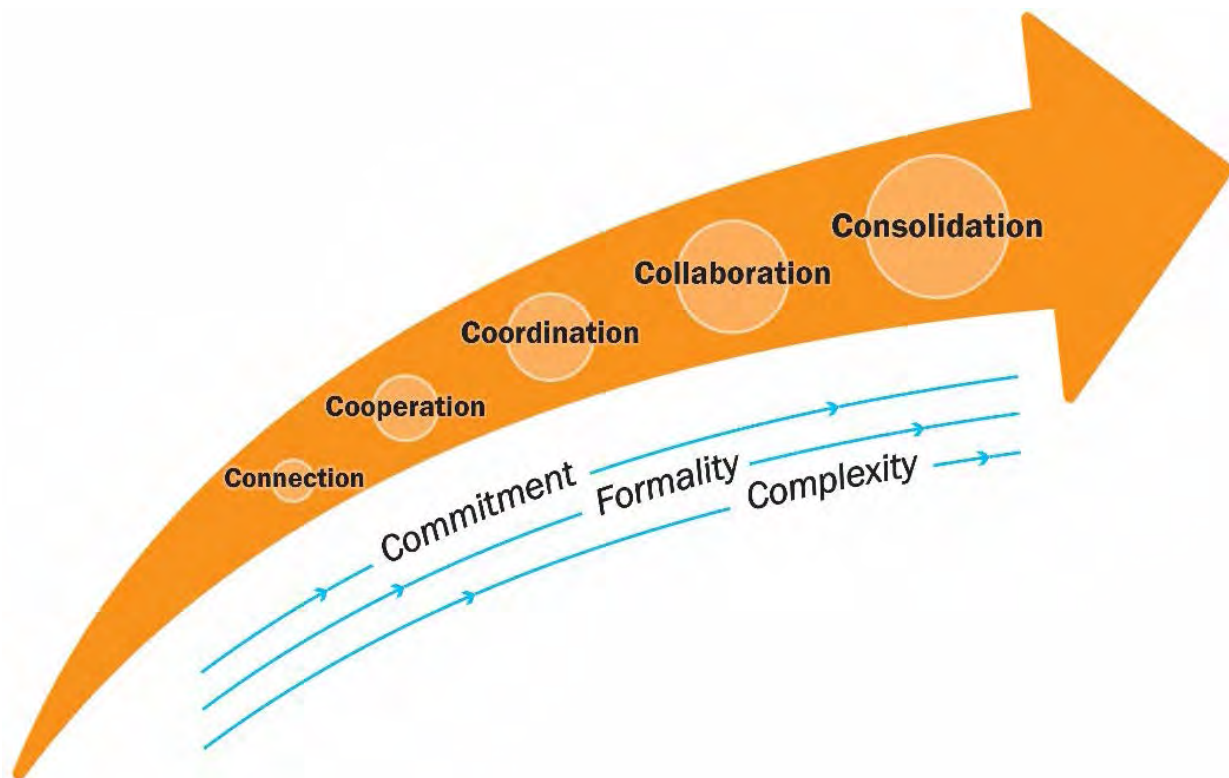
*Transitioning to **Consolidation** is contingent upon the following:*

- Merging all elements of the existing transit services into one entity
- Determining tax and funding implications and sources

- **Consolidation** involves one agency subsuming the service of another agency, which then stops providing it. For example, formation of a regional transit authority which would combine existing agencies and operate their services under the new authority's name.

These various forms of service integration differ based on complexity of purpose, intensity of linkages, and formality of agreements, as shown in Figure 6-1.

Figure 6-1: Service integration continuum



Criteria to Determine Partnership Types

Evaluation methods and the data produced are grouped into the two categories of quantitative and qualitative. In general, quantitative methods compare numeric data while qualitative methods capture more descriptive data. The method(s) chosen are determined by the purpose(s) of the evaluation and the resources available to design and conduct it. In practice, most researchers and evaluators agree that combining quantitative and qualitative techniques produces a more rich and comprehensive understanding of a project's characteristics and benefits.

The options described in the above section will be evaluated for possible application in the potential transit service integration. A set of guidelines has been defined to perform this evaluation. The guidelines contain both quantitative and qualitative evaluation criteria and are presented below.

Quantitative Evaluation Criteria

Quantitative observations are made using definitive data, in this case from existing datasets and analysis. Quantitative criteria are useful in that findings are precise and reliable with a consistent underlying data set. However, quantitative criteria may not be robust enough to explain complex issues that are interdependent on other criteria.

Potential for Operating Cost Changes

Reducing the overall operating cost may occur if the operating costs of the combined entities were to be less than the sum of operating costs for the current individual agencies. Operating cost savings would potentially come from the following areas:

- Administrative and management costs
- Vehicle Operations
- Vehicle maintenance and repair
- Improved efficiency in trip types origins and destinations
- Technology systems (scheduling, software)

Potential Capital Cost Changes

Capital costs such as vehicles, facilities, and passenger amenities (onboard Wifi, online demand response reservation requests) can potentially be reduced through service integration by increasing purchasing power and economies of scale.

Impact on Level of Service

Service integration may lead to cost savings to pay for increased levels of service provision. It is assumed that the integrated service levels would remain at least at pre-integrated levels.

Potential for "Seamless" Service

Seamless service involves the integration of two or more transit systems that function as one system with a single user interface online and call center. The perception of the public is that they are utilizing one transit system, regardless of which system is providing the service. This makes transit service easier to understand and access for the public. Seamless service may also include a unified fare structure including electronic fare payment and vehicle location system wide. An integrated countywide transit system has the potential to be more convenient and understandable to riders and conducive to more effective public information efforts. In addition, improvements in quality of services may be realized. These may include fleet reliability and appearance, improved demand-response scheduling, public information systems, and integration of independent services and modes.

Qualitative Evaluation Criteria

Qualitative data is usually gathered by observations, interviews and group discussions, all of which have been conducted during this study. Qualitative information can be quite valuable because it can provide more detailed information to explain complex issues, provide multiple methods for gathering data on sensitive subjects, and involve human interaction and interpretation. Qualitative data is limited in that it is more difficult to analyze and data collection is usually time consuming and costly.

Ease of Implementation

Integrating government services and functions can be beneficial, but legal, legislative, and public involvement barriers can offset the advantages of pursuing the partnership. This criterion was developed to acknowledge that more intricate and binding partnerships will face more complex and difficult implementation hurdles.

Community/Political Will Required to Enact

Efforts to integrate transit systems benefit from a local champion, either an individual or an agency that advocates for the new organization and helps establish its implementation. Typical barriers to change are unexpected changes in the external conditions, a lack of commitment in implementation, resistance of people involved, and/or a lack of resources. Overcoming these barriers requires strong, consistent leadership to communicate the need for change, manage the change process, and promote the new organization/system.

Service Integration Options Evaluation

The service integration options screening process is qualitative in nature but is primarily designed to identify the options most likely to produce the most feasible and productive outcome. The quantitative and qualitative criteria were evaluated separately and then summarized to produce an overall ranking of the consolidation options.

Quantitative Criteria Evaluation

Table 6-1 depicts the five consolidation options described in Section 7, and how they compare across the quantitative criteria defined above.

Table 6-1: Quantitative evaluation matrix

Quantitative Evaluation Criteria	Level of Service Integration				
	Connection	Cooperation	Coordination	Collaboration	Consolidation
Potential Operating Cost Savings	2	2	2	3	5
Potential Capital Cost Savings	2	2	3	3	3
Impact on Level of Service	2	2	3	4	5
Potential for "Seamless" Service	3	3	4	4	5

The following list provides a description and evaluation of key characteristics compared in the previous table. Each type of service integration in the table was assigned 5 points for having a significant impact on an evaluation criterion, 4 points for high, 3 points for moderate, 2 points for low and 1 point for minimal impact. Following each of the criteria below is a discussion concerning each and their expected benefits and potential challenges.

- **Potential Operating Cost Changes** – Three components (administrative and management costs, vehicle operations, and vehicle maintenance and repair) were evaluated for the impact these variables could potentially have on reducing operating cost. These three criteria were evaluated by analyzing cost data from both Rider and CCTS.

Administrative and Management Costs

Rider and Cabarrus County Transportation Services are structured to serve different transit markets with similar but different agency missions. Rider Transit operates an urban, Fixed Routebus service supported by complementary ADA Paratransit services. In addition, one express route to Charlotte is offered through Rider Transit – CCX. Furthermore, Rider Transit utilizes a service contract with Transdev for system operations and also provides six positions at Rider Transit. Transdev also provides additional weekend staff support for customer service coverage.

Rider and Cabarrus County Transportation Services provide demand response service with lift equipped vehicles but are segregated into service types. For each of the four levels of service integration presented earlier, opportunity exists for combining the administrative and management staffs of the two organizations. Consolidation can create management functions that are more responsive to transit and shared-ride needs from the community perspective and results in an overall higher level of professional management.

Vehicle Operations

The analysis revealed substantial overlap in the service areas of the two systems. Rider Transit operates in the two cities of Kannapolis and Concord and the adjacent sections of Cabarrus County within the ¾ mile area around the fixed routes. Cabarrus County Transportation Services operates demand response service throughout Cabarrus County, but is limited with Rural General Public trips due to the requirement of either origin or destination must be in the rural area of the county.

Vehicle Maintenance and Repair

Consolidating maintenance management systems, parts inventories, and certain maintenance activities can potentially preserve funding and improve the quality of vehicle maintenance. Rider Transit has a vehicle maintenance and repair facility in Concord; CCTS contracts out maintenance and repair functions.

The potential for cost savings from combining maintenance can be significant once an adequate facility has been constructed to house both fleets. Currently, Transdev leases a facility to perform their administrative and maintenance functions. This facility is at capacity and not large enough to accommodate both fleets and offer maintenance to both fleets. A separate facility will need to be constructed or leased for this purpose.

The analysis of the potential operating cost changes reveals moderate economies of scale from integrating Rider Transit and Cabarrus County Transportation Services. However, the more structured partnerships will have a significant advantage over the less structured options due to potential benefits of more formal integration of service planning and scheduling, trip planning, and dispatch.

- **Potential Capital Cost Changes** – The opportunity to consolidate existing facilities and combine capital purchasing was found to be moderate. Cabarrus County Transportation Services purchases vehicles of less value than Rider Transit, and the potential cost differences from increased capital purchasing power are nominal. The more highly integrated partnership types were considered to have a slightly higher likelihood of achieving capital cost savings.
- **Impact on Level of Service** – The level of service available to the public should improve or remain the same (at minimum) because of service integration. Because the likelihood of potential cost changes was considered to be higher with the more strongly integrated partnership types Collaboration and Consolidation, these types scored higher than the less integrated partnership types.
- **Potential for "Seamless" Service** – As with the prior criterion, the potential for a seamless or more integrated service was considered more likely with the more highly integrated partnership types.

Qualitative Criteria Evaluation

Table 6-2 depicts the five consolidation options and how they compare across the quantitative criteria defined above.

Table 6-2: Qualitative evaluation matrix

Qualitative Evaluation Criteria	Level of Service Integration				
	Connection	Cooperation	Coordination	Collaboration	Consolidation
Ease of Implementation	1	2	4	5	5
Public Perception	2	3	3	5	5

As shown in the quantitative evaluation, the following list provides a description and evaluation of key characteristics compared in the qualitative evaluation table. Each type of service integration in the table was assigned 5 points for having a significant impact on an evaluation criterion, 4 points for high, 3 points for moderate, 2 points for low and 1 point for minimal impact.

- **Ease of Implementation** - Consolidations of government agencies can be very complicated and take longer periods of time to implement. The goal of consolidating into a countywide transit system could potentially produce significant benefits in terms of addressing regional travel needs, improved regional planning, maximizing funding, and creating administrative and operating efficiencies. This could be achieved integrating primary transit system functions in a phased implementation approach.
- **Public perception** – Based on information from stakeholder meetings, surveys and meetings with the City Managers and County Administrator, the public perception for consolidating services is very positive. Stakeholder interviews included staff from both systems, city managers from Kannapolis and Concord, the County Administrator, and other systems staff. In addition, the public involvement process undertaken during the project showed public perception as high for consolidated services or a greater amount of collaboration leading to consolidation.

Summary of Findings

The option to consolidate both transit systems for local Fixed Route and Paratransit along with Demand Response service would create a single, larger transit operator that would represent Cabarrus County, Concord and Kannapolis at the regional and state funding table. In addition, a consolidated agency could have greater resources and staff to begin to respond to new types of services and technologies in a comprehensive manner. After a thorough review of the positive impacts on service delivery and capital costs, as well as the challenges, consolidation of Rider Transit and Cabarrus County Transportation Services is recommended.

Service Delivery

The most fundamental benefit when systems coordinate service delivery, is the potential for increased mobility for better access. For transit-dependent populations, including lower-income workers, the elderly, and persons with disabilities, removal of the current disconnect between many rural transit networks and their nearest counterparts means increased access to jobs, medical care, social and human services, and educational institutions. In a consolidated model, both Rider Transit and Cabarrus County offers the opportunity to review and evaluate existing routes and make modifications that better match current travel patterns. For transit agencies, coordination of transportation services can help eliminate duplicated services. Furthermore, consolidation can also mean the expansion of service into previously unserved areas and the creation of connections that enable additional intercity travel, namely to Charlotte, Salisbury-including to the VA Hospital, and Huntersville.

Rider Transit currently has a service contract in place, while Cabarrus County Transportation Services does not utilize an operations contractor. Although, a single contract could be developed for an entire consolidated system, it may be possible to have separate contracts for different types of services. In addition, a consolidated transit system allows more opportunities for creativity in service delivery. A better balance between efficiency as measured by operating cost per revenue hour and effectiveness as measured by passengers per revenue hour is possible.

Procurement

Joint bus procurements could give a consolidated system or new public transportation authority greater leverage over the manufacturer in purchasing negotiations while also reducing cost via volume discounts.

Maintenance and Storage

An additional joint facility for the consolidation of transit services could be sited and developed in Cabarrus County to accommodate both systems. The specific maintenance and storage facilities to accommodate fixed route, paratransit, and demand response vehicles will be closely examined during a separate, specific, siting study. A larger facility with joint maintenance allows more flexibility in vehicle management. Currently, Transdev facility is only of sufficient size to handle only its own demands, and CCTS does not have a facility.

Management

The final management structure will need to be determined by the municipalities by mutual agreement. Whatever structure is determined, discipline/areas of specialty will be necessary in the following areas: Demand and Fixed Route Operations, Transit Planning, Administration, Finance, Public relations, Human Resources, Technology, Safety/security, and Maintenance. Each of the 19 new personnel positions are listed in each Phase of the plan as

their job roles become a necessity. In addition, a consolidated system would allow time for managers to develop expertise in specialty areas.

Administrative Offices

The location of the administrative offices could be co-located with the maintenance and storage for the most strategic placement or in a separate facility. Transportation facilities for this purpose are eligible expenses for federal funds.

Paratransit Programs

No potential challenges were identified concerning paratransit operations. A consolidated system could work with a single combined program and common service area.

Evaluation Summary

A newly consolidated agency or a potential public transportation authority would have the potential to serve as the primary project sponsor for the purchase of new equipment and for transit capital projects, although one of the individual municipalities may prefer to remain the project sponsor for projects currently in development.

Potential Advantages for Further Analysis. A consolidated system or newly-created transportation authority has the following possible advantages:

- **Improved Allocation of Resources Through a Larger Pool of Vehicles and Operators.** There could be a significantly larger pool of vehicles available for different kinds of services, where today there are some limitations.
- **Optimized Route Structure.** To accommodate trips between the two cities and within additional portions of the county, the routes can be restructured to connect multiple destinations to improve transit accessibility.
- **Single Application and More Leverage for Regional Transit Funds.** A consolidated agency or authority could be better able to participate in funding applications and awards, as there would be a single point for coordination. A single point dissolves any competition created by having two separate agencies competing for similar or same funding. A single, consolidated agency would not necessarily receive additional funding above and beyond the funding currently received separately by the two agencies.
- **Direct Experience with Grants and Funds.** The new agency structure could allow for a specialist position for grants and funds to be available for all services, where today administrative positions are few. This could provide better ways to take advantage of available funds, and to fully track how these resources are spent.
- **Improved Demand Response Coordination.** A combined paratransit and demand response system could benefit both communities by having a larger pool of vehicles and resources and one call center to offer users. A common set of policies, eligibility designations, reservations systems, financial management, and other functions could be designed and implemented, reducing potential confusion for drivers and reducing exposure to potential misuse.
- **Dedicated Transit Funding.** In this option, it is envisioned there would be dedicated state and local transit funding being allocated directly to the transit operator. This dedicated local funding source can take many forms that will be discussed in the financial chapter. Across the United States, many jurisdictions have a dedicated sales tax that is used to support transit services for capital spending and operating expenses.
- **Common Transit Operations Goals.** The combined operation could provide a common direction and identity for all the county and the two cities in terms of setting goals for transit services, and common implementation and monitoring of the system performance.

Potential Disadvantages for Further Analysis. A consolidated system or newly created transportation authority such as this one has these possible disadvantages:

- **Significant Dependence on Current Revenue Streams.** Since no dedicated revenue stream exists now, the creation of a separate entity includes a basic assumption that no dedicated revenue could be diverted to a new entity, consolidated or authority. Therefore, any agency shortfalls could not be easily backfilled.
- **Credit for Transfer of Capital Facilities.** Each municipal entity has invested in equipment and facilities and some equitable arrangement would be required to transfer those to a new operating entity. Capital facilities

are usually funded mostly or completely through federal funds or other grants and would require a transfer of assets.

- **Potential Change in Fare Structures and Policies.** Both operators currently have a different fare system, and ways of administering discounted fares and passes. A standardized fare structure would be needed.
- **Short-Term Operator Incompatibilities.** At least for the initial operating years, it will require administering and potentially combining service contracts, and accommodating existing fleets and fuels. Through new contracts and procurements of new equipment, this disadvantage could be eliminated over time.
- **Significant Shift in Contact and Control from the Municipalities to New Agency.** Even though communication channels would be in place in a new organization, the familiarity and trust gained through the current locally-based system of resources, dispatching and coordination could require additional changes for improved efficiency and ease of use for passengers.

Pathway to Consolidation

Principles of Consolidation Summary



- ✓ Guiding principles: equal governance among partners, same or lower operating costs, same or better level of service.
- ✓ Consolidated Agency or Authority to be staffed by existing Rider and CCTS employees.

Governance Structure

While this chapter is primarily about various efforts and levels of service integration options, it should be noted that the formation of a public transportation authority is also a consideration in this process and a viable action that can be taken. This would entail the formation of a new public transportation authority to oversee all transit operations in Cabarrus County. Following the formation of an authority, neither the Rider Transit nor the Cabarrus County Transportation System would exist but would be subsumed by the authority.

The North Carolina General Assembly amended Chapter 160A of the General Statutes by adding Article 25 enabling the creation of public transportation authorities. This article states that a municipality may, by resolution or ordinance, create a transportation authority and shall consist of 11 members as determined by the governing body of the municipality. The members of the authority shall elect a chairman and vice-chairman from the membership of the authority. Article 25 states the purpose of the authority “shall be to provide for a safe, adequate and convenient transportation system for the municipality creating the authority and for its immediate environs, through the granting of franchises, ownership and leasing of terminals, buses and other transportation facilities and equipment, and otherwise through the exercise of the powers and duties conferred upon it.” (*NC GEN ST § 160A-578. Purpose of the authority*).

The general powers of the authority “shall include any or all of the following:

1. To sue and be sued.
2. To have a seal.
3. To make rules and regulations, not inconsistent with this Chapter, for its organization and internal management.
4. To employ persons deemed necessary to carry out the management functions and duties assigned to them by the authority and to fix their compensation, within the limit of available funds.
5. With the approval of the municipality's chief administrative official, to use officers, employees, agents and facilities of the municipality for such purposes and upon such terms as may be mutually agreeable.
6. To retain and employ counsel, auditors, engineers and private consultants on an annual salary, contract basis, or otherwise for rendering professional or technical services and advice.;
7. To acquire, maintain and operate such lands, buildings, structures, facilities, and equipment as may be necessary or convenient for the operations of the authority and for the operation of a public transportation system.

8. To make or enter into contracts, agreements, deeds, leases, conveyances or other instruments, including contracts and agreements with the United States and the State of North Carolina.
9. To surrender to the municipality any property no longer required by the authority.
10. To make plans, surveys and studies of public transportation facilities within the territorial jurisdiction of the authority and to prepare and make recommendations in regard thereto.
11. To enter into and perform contracts with public transportation companies with respect to the operation of public passenger transportation.
12. To issue certificates of public convenience and necessity; and to grant franchises and enter into franchise agreements and in all respects to regulate the operation of buses, taxicabs and other methods of public passenger transportation which originate and terminate within the territorial jurisdiction of the authority as fully as the municipality is now or hereafter empowered to do within the territorial jurisdiction of the municipality.
13. To operate public transportation systems and to enter into and perform contracts to operate public transportation services and facilities and to own or lease property, facilities and equipment necessary or convenient therefor, and to rent, lease or otherwise sell the right to do so to any person, public or private; further, to the extent authorized by resolution or ordinance of the municipality to obtain grants, loans and assistance from the United States, the State, any public body, or any private source whatsoever.
14. To enter into and perform contracts and agreements with other public transportation authorities pursuant to the provisions of G.S. 160A-460 through 160A-464 of Part 1 of Article 20 of Chapter 160A of the General Statutes; in addition, to enter into and perform contracts with other units of local government when specifically authorized by the governing body, pursuant to the provisions of G.S. 160A-460 through 160A-464 of Part 1 of Article 20 of Chapter 160A of the General Statutes.
15. To do all things necessary or convenient to carry out its purpose and to exercise the powers granted to the authority." (NC GEN ST § 160A-579. *General Powers of the authority*).

It is recommended that the governance of the transit system, whether by a consolidated agency or a public transportation authority, be equitable among the partner agencies and municipality staff (i.e., the two cities and county). Equitability can be initially governed and established by a Memorandum of Understanding. Vote weighting or number of board members could be developed through negotiations with the various jurisdictions. In addition to a board, the operation could have oversight provided through a Technical Oversight Committee. This new organization may have the potential to serve as the primary project sponsor for purchase of new equipment and for transit capital projects.

Understanding the benefits and challenges of transit reorganization is critical in optimizing a successful regional entity's organization and governance structure. The following benefits and challenges relate to a single consolidated regional authority scenario.

Benefits of a Single Consolidated Authority

Many of these benefits noted here are similar to the benefits discussed earlier in the consolidation section of this chapter.

1. **Transit Revenue Gains** are usually seen from the ability to offer volume advertising and may be also seen from route and fare structure integration.
2. **Use of Best-in-Class Technology** across the region would occur as transition plans to develop a single authority would assess the current use of technology at all area providers and migrate the full regional to the best-in-class.
3. **Use of Broader In-House Resources** for all need functions such as service planning, marketing and training. A larger regional authority's staff would be available to service the full region. It is envisioned this staff would be larger with greater expertise than simply a consolidated county system. Many small to mid-size transit agencies have insufficient resources to fully or even partially address of the demands of running transit service with the abundant federal compliance requirements. A larger authority provides the ability to properly focus on all aspects of operational and compliance functions.
4. **Positions the Region to Better Package Capital Funding Requests** by demonstrating a unified approach to capital investment requirements and priorities to federal and state stakeholders. In addition, as Cabarrus County and its cities continue to grow, the need to have a larger authority, or consolidated agency at minimum, to communicate with the Charlotte-Mecklenburg area will become vital. As more people travel between Charlotte and Cabarrus County, more transit investment will be required to maintain a high level of transit service. The need for adequate capital funding will become even more evident during those times.

Challenges of a Single Consolidated Authority

Regionalization through a consolidation of agencies into a single transit authority does also pose challenges, including the following key items:

1. **Concern that Customer Needs Would Not be Properly Addressed in a Regional Structure** is one that is typically raised when regionalization is evaluated. Concerns could be addressed by (a) developing organizational and governance structures that focus on customer service and (b) implementing a transition plan that includes steps to minimize the customer service learning curve once the authority has been formed.
2. **Requirement for Local Decisions and Legislative Changes** related to organization and governance structures would be required by local elected officials. Although there are steps that must be taken to establish the regional authority, they are all achievable provided there is a political will to do so and stakeholders are reasonable in reaching the necessary agreements.
3. **Governance Change from County/City Control to County/City Representation** would occur if regionalization via a single authority is implemented. County and city elected officials, who today control the governance of their local transit agencies, would relinquish that role and instead would have partial representation on the regional authority's board. These county and city officials would need to weigh the loss of governance control against the financial benefit of seeing a reduction in their required transit funding obligation and the continuation and potential improvement of service to their constituents.
4. **Varying Labor Costs and Work Rules within the Single Regional Entity** would need to be maintained in order to achieve the full financial and operating benefits of regionalization. The key to optimizing regionalization benefits is to develop an organization structure and an accounting structure that permits and accounts for represented and non-represented operations. Many transit agencies and authorities around the nation manage a mixed operation, a portion of which has union representation and a portion of which has no union representation.

Many of these benefits and challenges can respectively be ensured and diminished by the choices made regarding the regional authority's organizational and governance structures.

Labor Union Considerations. Referenced earlier in this chapter is the current union arrangement with Rider Transit and the non-union organization of the Cabarrus County Transportation System. In an effort to allow both union and non-union employees to serve the Cabarrus County area, it is proposed to divide the area geographically so that union drivers and non-union drivers do not cover the same geographic areas. In addition, any services that would cross the geographic boundary would be considered a non-union service. This option would require union agreement and approval from the FTA.

Potential concerns are that current county employees may lose staff seniority and time in service by transitioning to union employment. Note that the transitional period noted in some of the options below may take years to accomplish. Additional options to address this issue are detailed below:

- The county may allow a transitional period to shift employment to the existing union. As part of the transitional period, the County may also allow hiring preference for other positions in the County if employees want to shift to another position.
- CCTS may allow current employees to retire and hire new staff in union employment.
- All county employees may transition to become employees of the lead municipal agency.
- County employees may opt to become employees of the resulting integrated system rather than remaining county employees. This option would assume an authority is created rather than consolidation of services.
- The service contractor may offer to coordinate hiring of any new employees. In addition, the service contractor may also be required to keep benefits and compensation consistent for employees who do shift to become unionized employees.
- The union and the municipal employees may remain as separate entities with employees retaining separate status with their respective agencies.

Organizational Structure

One of the primary benefits of consolidation is centralizing administrative staff to attain operational and administrative efficiencies. The administrative structures of both Rider Transit and Cabarrus County Transportation Services have small staff with each having multiple staff who need skills in all areas to run the transit operation.

All transit systems need to have expertise in house or contracted for with specific skill sets in the following:

- Operations
- Maintenance
- Planning
- Public relations
- Administration
- Finance
- Human resources
- Technology
- Safety/security

Other Consolidation Resources

NCDOT has also begun considering consolidation as a statewide approach. A former research study has been conducted by NCDOT to investigate rural consolidation. As the subject was discussed with rural transit providers across the state, the perspective was not favorable in most cases. Within North Carolina, some cases exist where consolidation efforts were collaborative and highly motivated, yet other transit service providers were more concerned with the survival of individual systems. NCDOT has encouraged consolidation in the past at the state level. North Carolina now has more than 14 consolidated rural transit systems and in 2017 the legislature provided a monetary incentive for systems that agree to consolidate. NCDOT Public Transportation Division office is available to provide technical assistance in the consolidation approach, if requested by the local transit agencies.

Getting Started with Consolidation

A chart of 13 activities on the next page lays out steps to begin the formal process of consolidation. The chart below also lists the representatives from various agencies to be involved at check points through the consolidation process. In this process, city and local leadership representation is suggested throughout along with city and county attorneys to assist in guiding the process. It is suggested that labor union leadership along with NCDOT leadership also be included in consolidation discussions. During the concluding steps, it is recommended that the FTA, Region 4 leadership along with United States Department of Labor leadership from Washington, DC be involved in the process.

13 Activities to Begin the Formal Process of Consolidation

Item	Description	Who should be involved?
1	Two Public Transit Systems mutually agree to initiate discussions regarding the coordination, cooperation and/or the consolidation of one or more services provided by a lead transit agency and/or the transit system consolidation of administration and operating services.	<ul style="list-style-type: none"> Transit system representatives
2	“Champion” is identified to lead the process with collaboration from other staff, as needed.	<ul style="list-style-type: none"> Transit system representatives
3	“One pager” is developed that describes the objectives of the project and outlines potential benefits.	<ul style="list-style-type: none"> Transit system representatives
4	Partner agencies within the local municipalities are identified and contacted (e.g., public works department, human services department). These are other agencies within one of the cities or the county that affect the transit services.	<ul style="list-style-type: none"> Transit system representatives Any other municipal leadership from other departments City and county leadership City and county attorneys NCDOT representatives
5	Affected public transit systems finalize the scope of transit service and organizational changes to be made during consolidation.	<ul style="list-style-type: none"> Transit system representatives
6	Staff recommendations to support the transit service and organizational changes are made.	<ul style="list-style-type: none"> Transit system representatives
7	Convene meeting of local officials to discuss proposed changes and full scope of consolidation.	<ul style="list-style-type: none"> Transit system representatives Any other municipal leadership from other departments City and county leadership City and county attorneys
8	Present consolidation plan to union representatives for initial discussion.	<ul style="list-style-type: none"> Transit system representatives Any other municipal leadership from other departments City and county leadership City and county attorneys Union representatives Management company
9	Affected transit systems to present consolidated system to NCDOT with all proposed changes along with funding and capital asset implications.	<ul style="list-style-type: none"> Transit system representatives NCDOT representatives
10	Finalize consolidation plan incorporating all comments from NCDOT and jurisdiction leadership.	<ul style="list-style-type: none"> Transit system representatives
11	Discuss results with city and county leadership and finalize any negotiated items that require additional union discussion.	<ul style="list-style-type: none"> Transit system representatives Any other municipal leadership from other departments City and county leadership City and county attorneys
12	Present any negotiated items to union representatives and draft any MOU/MOA required to solidify the boundaries of union involvement and results of conversation.	<ul style="list-style-type: none"> Transit system representatives City and county attorneys Management company FTA leadership Department of Labor (D) leadership
13	Sign all required MOU/MOA documentation required	<ul style="list-style-type: none"> Transit system representatives City and county attorneys Management company FTA leadership DOL leadership

7. Service Recommendations

This section focuses on the service recommendations for CCTS and Rider Transit. The recommendations have been prepared based on information collected during the development of the study, extensive public input, a transit market analysis and evaluation of systems' needs to be able to respond to the area's growth. The service recommendations are presented in six phases, and include operational, capital, and personnel recommendations.

Transit Market Analysis

A transit market analysis was conducted to better understand and project transit demand and needs within Cabarrus County. The results of the analysis served to determine transit modes and frequencies that would be most appropriate for the type of transit markets: emerging, moderate, and strong. The analysis was conducted by examining the following demographic and land use indicators supportive of transit:

- Population density
- Employment
- Households without access to vehicles
- Historical ridership
- Future development

These indicators were reviewed at the block-group level using several datasets. The population density data and households without access to vehicles data came from the United States Census Bureau's ACS 2012-2016 five-year estimates. Employment was available at the block level from version 7 of the LEHD Origin-Destination Employment Statistics (LODES). Historical ridership was based on Rider boarding and alighting counts recorded on June 26, 2018. (It should be noted that RCCC was not in session during this sample ride day, but adjustments to the ridership on the yellow route were accounted for by using ridership at the RCCC stop from February 26, 2018). The employment, ridership, and development data were aggregated to block groups to use a standard geographical unit of comparison.

Each block group was scored based on the five demographic and land use indicators. Points were assigned to each indicator using a five-class natural breaks classification method. Values that fell into the first (highest) class received five points, second class four points, third class three points, and so forth. For example, a block group with a population density in the first class (3,706 to 5,503 persons per square mile) received five points. The points among all the demographic and land use indicators were added to a result which provided a cumulative score.

There were three potential transit markets that each block group could be categorized into, based on its cumulative score as seen below in the Transit market analysis overview.

Transit Market Strength Analysis Overview

Population Density + Employment + Percentage of Zero-Vehicle Households + Historical Ridership + Future Development
Points assigned according to the five natural break categories (Jenks method)

Transit Market Strength	Modes	Increased Frequency
Strong	High Capacity Transit, Fixed Route Bus, Flex Service	Short-Term
Moderate	Fixed Route Bus, Flex Service	Mid-Term
Emerging	Flex Service	Long-Term

The ranges for the markets were based on a three-class natural breaks classification method. Regions with the strongest transit markets in Cabarrus County were generally located in Concord, Kannapolis and at the Concord Mills/Exit 49 corridor. The transit markets were also assessed at a further defined geographic level by considering the major transportation corridors in the county. Some of the corridors with the strongest transit markets include Cannon Boulevard, Church Street, Dale Earnhardt Boulevard, Derita Road, Kannapolis Parkway, and Main Street, as well as Rte. 29 and in the future, Rte. 49 and Rte. 73. This analysis served to inform the type, frequency, and phasing of transit service recommendations that will be described in this chapter. In general, demand response service is recommended for the emerging markets, Fixed Route service in the moderate and strong markets, and high capacity transit in select strong markets. The existing Rider system does not provide Fixed Route service in all the moderate and strong markets.

Figure 7-1: Transit market analysis Current Service

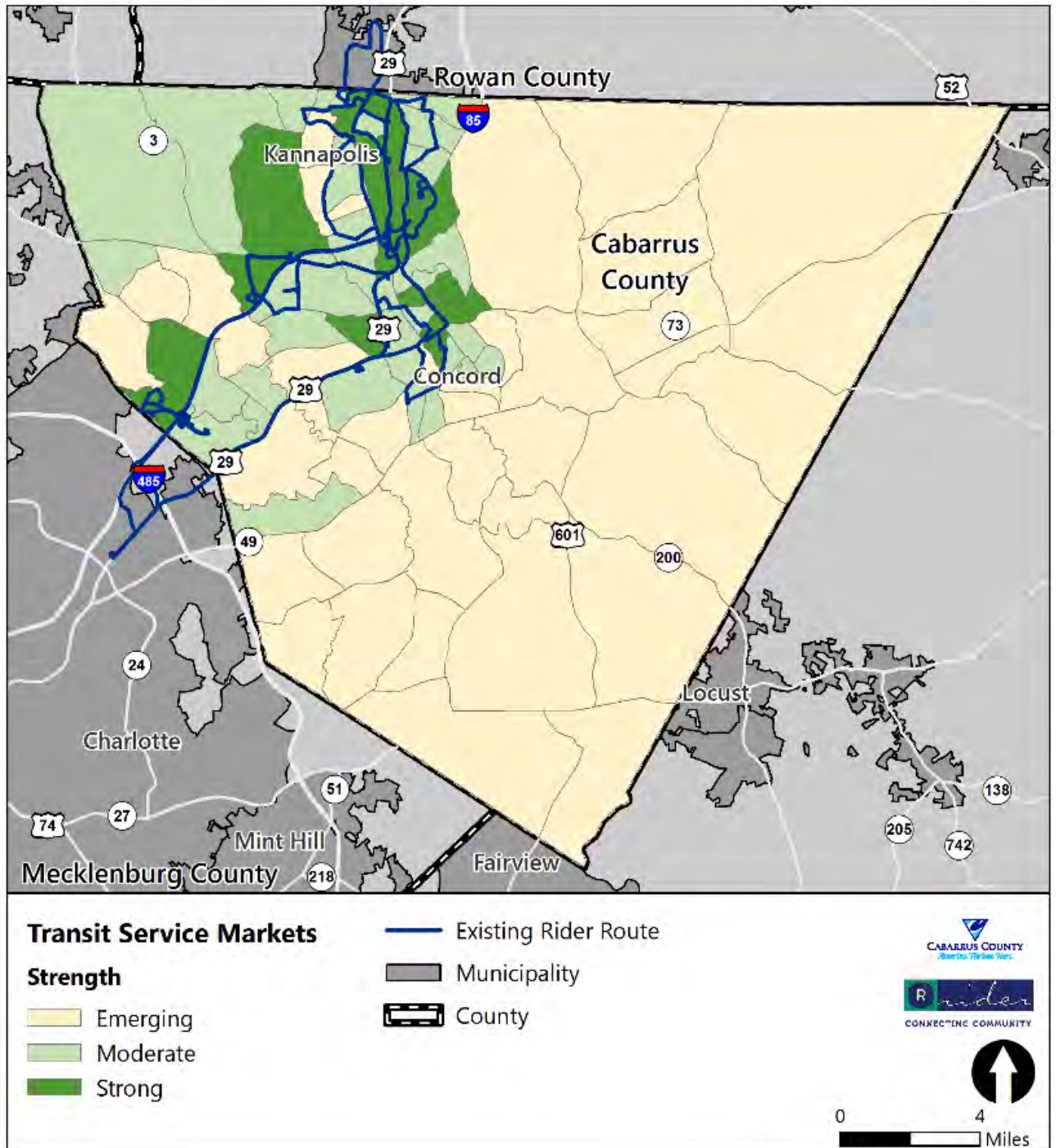
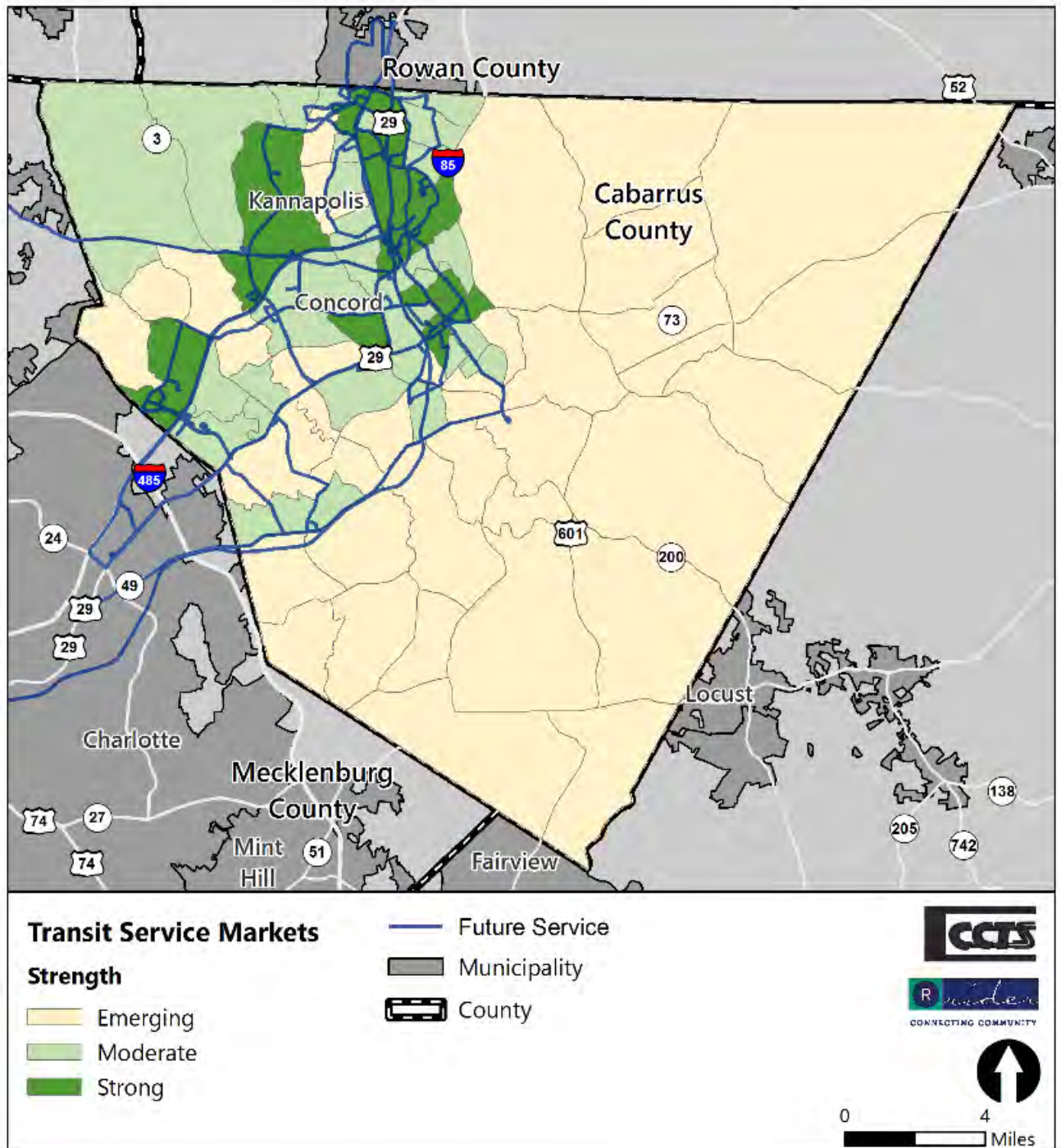


Figure 7-2: Transit market analysis proposed service



Transit Modes

To best serve the transit markets identified as part of this study, there are a few types of transit service that could be adopted. The various types of transit service are described in the overview below:



Fixed Route

Fixed Route

Operation of transit service along a set route with scheduled stops at various common collection points. Operation of Fixed Route service requires the operation of complementary ADA Paratransit service for individuals unable to ride the Fixed Route vehicle.



Commuter Service

Commuter Service

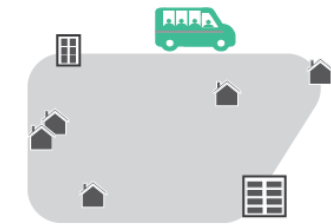
Fixed Route service operated only during peak commuting times in the morning and evening connecting major residential areas with major employment areas. Commuter service is generally an 'express' service in that it makes limited stops along its route to keep the trip time as close as possible to automobile trip times. Commuter service does not require the operation of complementary ADA Paratransit service.



Deviated Fixed Route

Deviated Fixed Route

Operation of transit service along a set route with scheduled stops but with scheduling flexibility built in to the scheduling process that allows the driver to deviate within a certain distance of the route with an advance reservation. Route deviation services meet the requirement for complementary ADA Paratransit service.



Demand Response

Demand Response

Service operated on an on-demand basis. Also known as paratransit or dial-a-ride service. Demand Response service requires that patrons call ahead to schedule trips. Service can be door-to-door or curb-to-curb. Demand responsive service does not operate along a set route; service on any given day depends on the trips scheduled. However, standing reservations, or subscription services are often allowed that give patrons who make the same trip on a recurring basis to schedule multiple trips within a specific time period. Also, where possible, the dispatcher tries to group, or batch trips to serve multiple passengers during a single trip between common origins and destinations.

Demand Response Feeder Zones

Service is also operated on an on-demand basis. This service, also called microtransit, is defined as a shared transportation system that can offer fixed routes and schedules, as well as flexible routes but all on an on-demand scheduling.



Vanpooling

Vanpools

Can be operated by a paid driver or can be driven by vanpool participants. Vanpools are for larger groups of people going to a common destination or a small number of somewhat adjacent destinations. The pick-up location also needs to be convenient to vanpool participants and convenient to the highway. A park-and-ride lot is a common starting point for vanpools. The cost of the vanpool is split between riders and generally a successful vanpool participant would usually have a 15+ mile work commute.

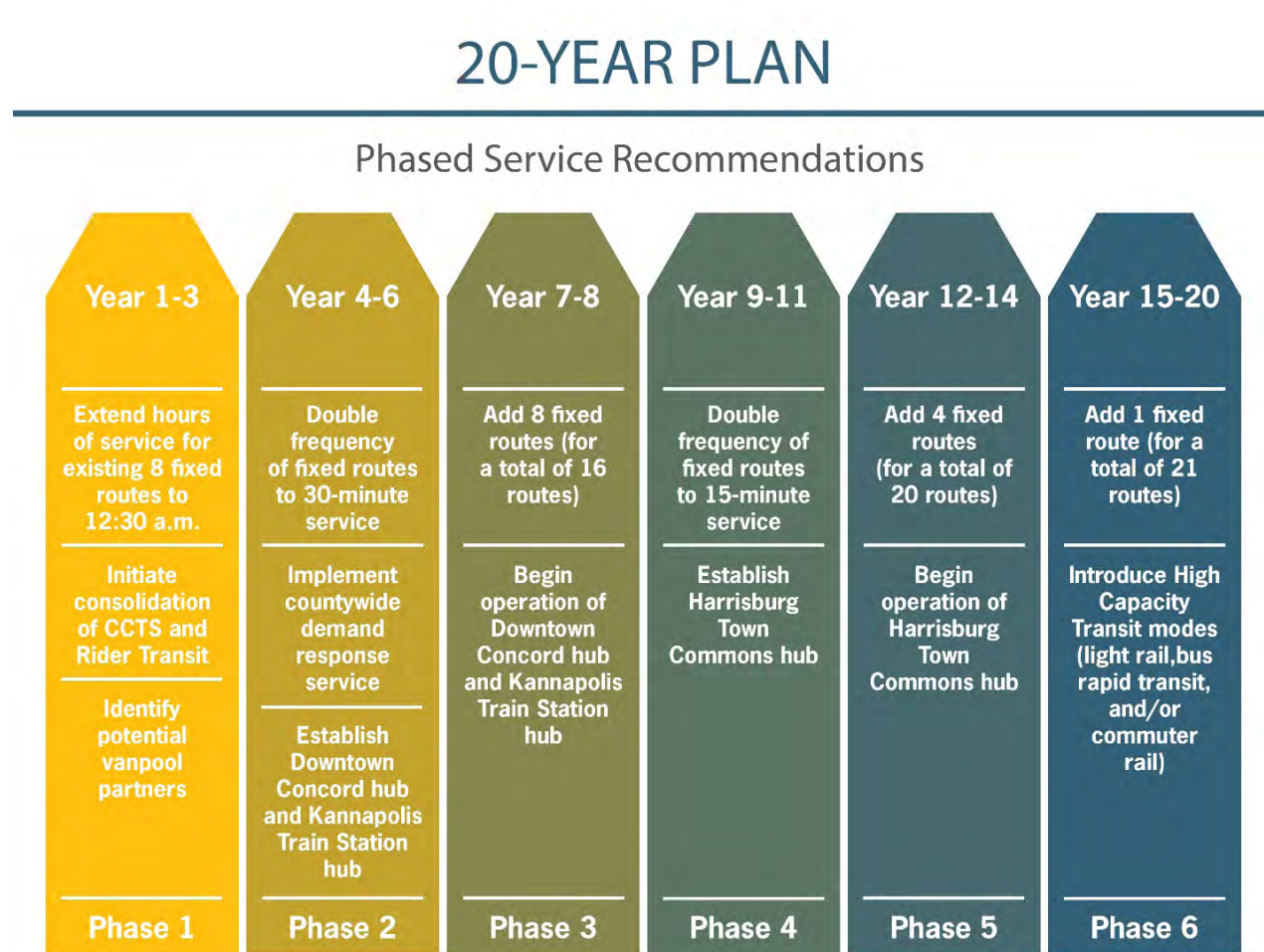


Park and Ride

Park and Ride

A parking area where people meet to share rides or to utilize transit service. The parking location is generally well lit and has a place to wait for ridesharing partners. Retail locations are often used to accommodate park and ride participants. A sheltered location is advantageous for participants to consider. Generally, there is no cost to park in the park-and-ride area and this helps to encourage ridesharing and transit usage.

Figure 7-3: 20 year plan



As part of the LRTP, transit service recommendations spanning multiple modes were explored to address current and future transit needs identified through the public engagement process. This process provided a comprehensive review of existing transit service performance and transit market analysis. The recommendations from the public engagement are intended to expand mobility options for all Cabarrus County residents, making transit affordable, effective and efficient.

The recommendations are summarized by phase in the subsequent report sections. Each phase reviews the major service improvements for CCTS and Rider and summarizes service areas for CCTS and fixed routes by the corridors served, span of service, frequency (headway), and vehicle requirements. The time required for a transit vehicle to complete a round trip, referred to as the cycle time, was estimated for each Fixed Route based on the current operation of Rider routes. The number of required vehicles for each Fixed Route was calculated by dividing the cycle time by the frequency, which is how often a transit vehicle serves a given bus stop (e.g., a route with a 60 minute cycle time, where 15 minute frequency is desired, would require 4 buses).

A key recommendation of the LRTP is to establish three new community transit hubs that would serve as major connection points between Fixed Routes and Demand Response Zones. Currently, Rider operates all fixed routes out of the Rider Transit Center where buses depart every 60 to 75 minutes, depending on the time of day. There are several challenges associated with continuing to operate a pulse system out of a single transit center in the future. Increasing growth and congestion within the service area have increased travel times, making it more difficult to operate all routes on the same cycle time. Additionally, the Rider Transit Center is not in and of itself a desired passenger destination. Rather it is an area to transfer to gain access to desired destinations.

Rider has addressed this challenge in the short-term by extending the 60-minute cycle to 75 minutes on all routes between 12:30 p.m. and 5:30 p.m. However, this will continue to be a challenge in the future given the growth in Cabarrus County. Operating out of a single transit center makes it increasingly difficult to expand fixed routes to other parts of the county. To reach regions that are further away from the current Rider Transit Center, fixed routes would have to be operated on longer cycle times which would not be as efficient in terms of time and operational costs for the coordination of these passenger trips, based on their specific origins and destinations. Lastly, the Rider Transit Center is nearly at capacity for available bus bays, which would prohibit the ability for any significant future expansion considerations if all routes were to begin and end there.

In response to these challenges, the LRTP recommends establishing community transit hubs at the Kannapolis Train Station and in downtown Concord, starting in phase 2, and Harrisburg Town Center starting in the phase 4. Fixed routes would pulse at these transit hubs similarly to how the current Fixed Route system pulses out of the Rider Transit Center. With the addition of new transit hubs, not all routes would serve the Rider Transit Center. Although this change may require additional connections for some riders, it will improve connectivity for others, and it could benefit the system overall by decreasing route cycle times, allowing for cross-town expansion into other areas of the county, and reducing congestion at the Rider Transit Center. Furthermore, passengers would now be able to make connections at transit hubs located closer to their origins and destinations instead of having to travel to the Rider Transit Center, allowing for more direct cross town connections in many cases. The structure and amenities of these transit hubs are discussed further in the Transit Capital Infrastructure section.



Phase 1 Service Recommendations (Year 1-3)

Fixed Route Service Recommendations

The primary recommendation for Phase 1 is to extend operating hours on all fixed routes from 8:30 pm to 12:30 am and extend weekend service to begin at 5:30 am. This would provide uniform service hours of 5:30am to 12:30am, seven days a week. The structure and routing of the current fixed routes would remain the same in Phase 1 as shown on Figure 7-4. Through the public engagement process, it was determined that later service was the number one requested operating improvement. According to surveys of existing riders, extended service (earlier and later service) was prioritized over increased frequency, improved on-time performance, and additional routes. By providing later Fixed Route service, Rider Transit will increase access to employment with later ending and beginning job shifts, expand non-worked related opportunities for riders, and increase the service available for eligible ADA Paratransit riders. Currently, transit is not a viable option for employees with early weekend and later job shifts because the Rider Transit service ends at 8:30 pm during the week and on weekends service begins later with hours of 8:30 am to 8:30 pm. In addition, the current operating schedule does not allow for earlier and later connections between Charlotte and Cabarrus County. With extended operating hours, it would be possible for riders to return later in the evening via the LYNX light-rail and connect with the CCX route at the JW Clay LYNX Station. This would then expand opportunities for riders to attend concerts, collegiate and professional sporting events, and other major cultural and social activities in Charlotte. Beginning service at 5:30 am on the weekends would provide transportation for riders with a non-traditional work week such as those in the food, retail, and customer service industries. Extending operating hours will require additional drivers and personnel at the Rider Transit Center and additional resources for paratransit service. The financial implications for this service recommendation are discussed further in Chapter 9.

Route Nomenclature

In preparation for an expanded Fixed Route network with multiple transit hubs, changes are recommended to be implemented for the Fixed Route naming system. Currently Rider uses a route naming system based on colors and single-digit numbers. As the system evolves and becomes more complex, this system will be difficult if not impossible to maintain. A three-digit naming convention is recommended that would allow for future expansion. The first number of the three-digit route number would denote the transit hub from which the route departs:

- 1 – Kannapolis Train Station
- 2 – Rider Transit Center
- 3 – Downtown Concord
- 4 – Harrisburg Town Center

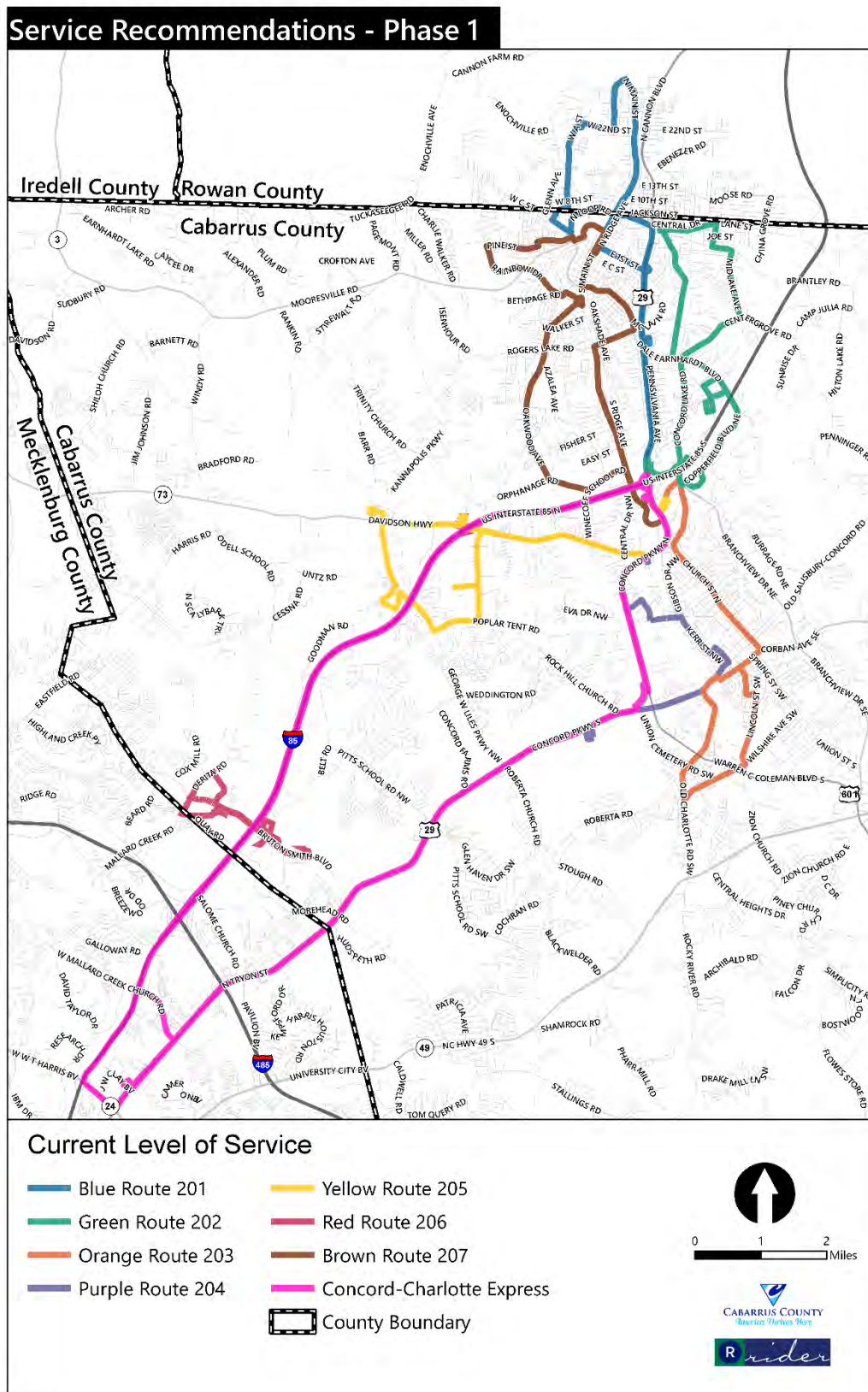
The remaining two numbers would be used to sequentially number the routes affiliated with the transit hub. For example, in the new naming system the Route 1 (Blue) would become Route 201 since it departs from the Rider Transit Center. Table 7-1 summarizes the fixed routes that would operate in the Phase 1. As shown in the table, all routes would operate from 5:30 am to 12:30 am, Monday through Sunday. The frequencies would match the current operating schedules, which is 60 to 75 minutes depending on the time of day. Each route would require one vehicle.

Table 7-1: Fixed routes operating in the Phase 1 Weekday and Weekend

Route Name	Corridors Served	Span of Service	Frequency/Headway (minutes)	Required Vehicles
Route 201	Rider Transit Center, Cannon Blvd., Main St., Kannapolis City Hall, Kannapolis Train Station	5:30 am to 12:30 am	60-75	1
Route 202	Rider Transit Center, Copperfield Blvd., Dale Earnhardt Blvd., Little Texas Road, Concord Lake Rd	5:30 am to 12:30 am	60-75	1
Route 203	Rider Transit Center, Cabarrus Ave., Church St., Lincoln St., Wilshire Ave, Old Charlotte Rd.	5:30 am to 12:30 am	60-75	1
Route 204	Rider Transit Center, Hwy 29, McGill Ave, Kerr Street, Cabarrus Ave	5:30 am to 12:30 am	60-75	1
Route 205	Rider Transit Center, Hwy 29, NC 73 West, Kannapolis Parkway, Afton Ridge, International Drive	5:30 am to 12:30 am	60-75	1
Route 206	Rider Transit Center, RCCC South Campus, Bruton Smith Blvd, Concord Mills Mall	5:30 am to 12:30 am	60-75	1
Route 207	Rider Transit Center, Main St., Kannapolis Train Station, Oakwood Ave.	5:30 am to 12:30 am	60-75	1
CCX	Rider Transit Center, US 29/I85, JW Clay Light Rail Station	5:30 am to 12:30 am	60-75	1



Figure 7-4: Phase 1 service recommendations



Demand Response Service Recommendations

Phase 1 recommendations for CCTS include transitioning the RouteMatch scheduling system to a web-based platform from the current server-based platform, improving the information available on the website, increasing the marketing/awareness of the service, and initiating steps towards consolidation with Rider. The establishment of two new, shared position, Mobility Managers would help navigate these changes.

The web-based scheduling system allows CCTS more flexibility and upgrade choices as RouteMatch is moving all systems to web (Cloud)-based infrastructure. It also allows CCTS and Rider to migrate to a shared scheduling system – for bulk-purchase cost savings, for coordinating demand response services, and ultimately consolidation. It also allows upgrades to link the phone system to the scheduling system so that the robo-call confirmation or cancellation choices are automatically included in the system rather than needing to be applied manually.

Providing more, easily accessible information on the website would reduce the number of calls with questions to the schedulers. Increasing the marketing of the service would also increase the awareness of the service and how to use/ride the service. Lack of awareness of the service was a concern identified through the community survey effort.

To initiate the consolidation with CCTS with Rider, proposed first steps include creating a regional one-call center, especially for scheduling demand response trips for both systems, but also as a one-stop place for all questions related to transit/mobility in Cabarrus County; evaluating the best location for a combined administration and facility location; and developing a single brand for all transit services in Cabarrus County. Additionally, a formal operation and maintenance facility design build study should be conducted including determination of optimal site location, size, and projected cost.

Vanpool Program

Recognizing that Fixed Route service is not always the most appropriate transit mode for the mobility need, a Vanpool rideshare program is recommended to serve employees and employers throughout Cabarrus County and the surrounding region. Rider can take the lead role in promoting and implementing a Vanpool program that would strive to achieve the initiatives of energy conservation, reducing congestion, improving air quality, reducing vehicle miles, and provide an enhanced regional connectivity. This rideshare program would be more flexible and would allow for more long-distance work commute travel that Fixed Route services cannot efficiently accommodate.

Vanpool Benefits

Rider can provide employers with an opportunity to accommodate a target market of employees who have long commutes to and from the workplace. The intent of this program would be to increase the use of alternative transportation in the region and connect individuals and employers with building a sustainable solution for work-related commuter trips. Employers would benefit through improved worker reliability, productivity, expanded labor market, increased worker retention, and reduced need to expand parking facilities. The regional labor markets are very diverse, and workers commute from many outlying areas to travel to employment centers. The targeted commuters would be those who, but not limited to, commute over 15 miles per one way to work.

Vanpool routes are usually designed to begin at a meeting/pick up location and travel to the worksite. Pick up locations can range from shopping centers, churches, businesses, or designated park and ride lots. In Cabarrus County, pick up locations could include the Rider Transit Center, other future transit hubs, current and future park and ride lots, as well as shopping centers along major travel nodes convenient for vanpool participants. Currently, the only park-and-ride locations available are at the Rider Transit Center and The Village/Big Lots park-and-ride along the CCX route.

Each vehicle would have the seating capacity of 5 to 14 passengers, depending on the size configuration of the vehicle. Minivans are very popular and require fewer passengers, though some agencies deploy 14-passenger vans that can carry many more people. An important distinction between a vanpool program and other transit modes is that the vans are not directly operated by the transit agency, but rather by the passengers themselves using the service. Vanpool participants would be responsible for driving and fueling. Rider Transit would be responsible for all maintenance and periodic cleaning of the vehicles. A vanpool driver could even be allowed to park the vehicle at his

or her residence instead of having to get to a central location, which is particularly convenient for the driver when the vanpool route is far from a transit hub or park and ride.

Phase 1 Steps

During Phase 1, it is recommended that Rider identify potentially interested local employers and conduct internal employee surveys with these employers to assess employee interest and to note the trip patterns made to the workplaces. Interested local employers may be identified through several means: North Carolina Department of Commerce, Cabarrus Regional Chamber of Commerce, and municipal economic development departments. Rider may also receive direct requests from employers for transit services. In addition, the US Census Bureau's LEHD dataset provides quantitative information on commute patterns as well as concentrations of jobs and workers. Rider may use this dataset to identify likely vanpool partners by focusing on employers that have higher job concentrations paired with higher concentrations of worker origins. This type of analysis was conducted for the LRTP using the most recent LEHD data and is included in Chapter 3.

Once the identification of potential vanpool partners and surveys is completed, Rider should review and analyze similar work trips and schedules in order to recommend potential vanpool participants. The data collected from these surveys should be stored in a database to be routinely updated to reflect the listing of employees who could benefit from the vanpool service. It is recommended that the respective human resource departments of the participating agencies be involved in this process, as this gathering of data is effective at new employee orientation. Since the Vanpool program would be a new service, Rider would need to procure vans during the Phase 1 as well as providing necessary insurance coverage. Before initiating the program, Rider would also need to establish the fare structure. Typically vanpool fares are based on fixed, operational and depreciation expenses associated with the van's total monthly mileage. These expenses include fixed costs (insurance, contingency), operational costs (preventative maintenance, repair, fuel, oil, tires, and parts), and depreciation costs (monthly vehicle depreciation). It is recommended that Rider begin with an initial fleet of five vans and grow the fleet in the subsequent phases of the LRTP as the vanpool program expands.

Vanpool Oversight

It is recommended that a Transportation Demand Coordinator (TDM) position be created with responsibilities: managing contracts and agreements with drivers and passengers, collecting passenger and vehicle data, obtaining vehicle maintenance records, reviewing and ensuring accuracy of financials and insurance, and coordinating with Marketing/Community Outreach personnel to market to businesses for which vanpool would be ideal. These services can also be contracted out during the first years while the vanpool program stabilizes.

Rideshare Initiatives



In addition to the vanpool program, Rider may also encourage transportation alternatives to address regional mobility, congestion, and air quality by encouraging carpooling, bicycling, and walking as forms of transportation. Rider may partner with the Share the Ride NC (STRNC), which is a statewide program in cooperation with NCDOT and several transit agencies including Charlotte Area Transit System (CATS). STRNC works by matching commuters with carpools, vanpools, public transit routes, walking partners, and biking partners. Commuters enter data to include their home and work addresses on the STRNC website and the tool finds other commuters with similar commutes. Commuters can then contact other commuters and arrange carpools, vanpools, walking, or biking to work. Incentives are offered by many regional transit agencies and employers through the STRNC website to further encourage ridesharing. If Rider were to partner with STRNC, then its Fixed Route and vanpool options would be made available to Cabarrus County commuters. A partnership with STRNC has the potential to build Fixed Route and vanpool ridership for Rider while addressing congestion and sustainable initiatives in Cabarrus County and throughout the surrounding region.

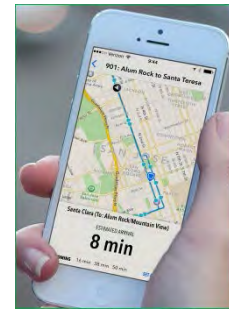
Other Recommendations

Technology

There are several technology improvements that can be made immediately that would enhance the transit rider experience. The stakeholders identified providing real time information to riders as a desirable technology improvement. Rider can address this immediately by updating existing technology to improve the real time information on their buses using a software platform that will allow users to know the exact location and arrival time of the bus, preferably on mobile devices; there are many great options currently in the market that require minimal infrastructure investment and operate on web-based platforms, such as Swiftly. Better understanding of arrival times

will reduce complaints from riders and may have a positive impact on ridership. This type of software also provides data on route segments and intersections causing avoidable performance issues and will allow Rider to analyze route and improve performance.

Automated passenger counters are recommended for all of the buses. Even when FTA requirement for reporting purposes is only 20 percent of the fleet, once the software is acquired the cost of the individual counters is nominal and can be incorporated in new bus acquisition. This would allow reliable collecting of passenger information boarding and alighting information, providing staff with the tools to perform segment analyses and overall understand the ridership trends.



Capital Improvement Recommendations

In Phase 1, a site-evaluation and design-build study should begin for an administration and maintenance facility for the consolidation of staff and fleet between Rider and CCTS. This design-build study will determine a preferred site for relocation or expansion of the existing undersized facility. This study would include, but not limited to: Needs Analysis, Site Analysis, Environmental Impact Study, Conceptual Layout for Facility, Constraints, and Financial Plan.

Capital Costs in Phase 1 will include Software and Data which is anticipated at \$50,000 annually throughout Phase 1, and continued bus stop infrastructure improvements. In the public input sessions, the need for additional amenities was identified which included placing shelters and benches at bus stops as one of the highest priority capital improvements needed. Though a substantial effort is underway, the plan identifies reaching at least 25% of stops with amenities. These amenities should include other amenities such as benches, shelters, lighting and trashcans. Currently, Rider is in the process of this implementation.

Feasibility Studies

Bus rapid transit, light rail, and/or commuter rail are recommended to be added to the transportation network in Phase 6 (Year 15-20) but planning for these modes of high capacity transit (HCT) need to begin in Phase 1. A joint RFP in coordination with Charlotte Area Transit System (CATS) and feasibility study would need to be completed in Phase 1 and 2 to consider the following factors among others: service mode(s), alignment, ridership forecasts, capital costs, and operating and maintenance costs, socioeconomic impacts, environmental impacts, and traffic impacts.

A feasibility study for the proposed Downtown Concord and Kannapolis Train Station transit hubs would include identifying first steps toward integrating implementable solutions to achieve access to transit, parking availability, enhanced pedestrian and bicycle access and safety, Americans with Disabilities Act (ADA) compliance, connectivity and mobility within Downtown Concord and Kannapolis. This would include, but not limited to: potential transit hub site(s) selection-if the Train Station was not recommended, way-finding (physical signage and transportation information), transit hub design and aesthetics, a financial plan, and a review needed in terms of updates/transformation of current infrastructure of the Kannapolis Train Station. Both transit hubs would be established in Phase 2 (Year 4-6) and operational in Phase 3 (Year 7-9).

Additional studies may be required.

Marketing

Enhanced marketing efforts should begin immediately. Both the Fixed Route and demand response websites should be improved to reduce the volume of calls through customer service. As the call center comes online, the two websites should be merged into a single platform for ease of use and to minimize confusion. In anticipation of system consolidation, Rider and CCTS should develop a joint marketing plan. Building awareness and understanding of transit services was identified by the stakeholders as being a high priority and the marketing plan should be geared towards both current services as well as new services (i.e. routes and expanded service times, modes, etc.) as they come on line.

Vehicles

This phase will continue operating with the existing fleet, since the main operational changes are focusing on longer hours of operation for Rider and same service area for CCTS.

While new vehicles are not required, 8 replacement vehicles are needed for Fixed Route. Demand Response will require 1 new vehicle and 15 replacement vehicles will be needed.

Table 7-2: Phase 1 Operational Need and Purchase Requirement of Vehicles

Fixed Route Vehicles	Year 1	Year 2	Year 3
Revenue Service Vehicle Requirements	8	8	8
Spare Vehicles	2	2	2
Total Fixed Route Vehicle Requirements	10	10	10
Expansion Service Vehicles Required	0	0	0
Replacement Vehicles Required	0	8	0
Total Fixed Route Vehicle Purchase Required	0	8	0

Demand Response Vehicles			
Revenue Service Vehicle Requirements	23	23	24
Spare Vehicles	5	5	5
Total Demand Response Vehicle Requirements	28	28	29
Expansion Service Vehicles Required	0	0	1
Replacement Vehicles Required	8	3	4
Total Demand Response Vehicle Purchase Required	8	3	5

Personnel

In order to achieve the recommendations of Phase 1, Rider and CCTS will need to hire a total of seven new full-time staff. Administrative staff positions are proposed as follows:

Table 7-3: New Personnel Positions

Personnel	
Quantity	Position
1	Marketing & Communications Coordinator
1	Development Reviewer /Data Analyst
1	TDM Coordinator
1	Senior Transit Planner
1	Customer Service - bilingual
1	Senior Mobility Manager
1	Mobility Coordinator
1	Deputy Director

Other

Amendments to the Unified Development Ordinance: Also recommended during this phase is for both systems to work with the municipalities and counties within the service area to add UDO amendments that would require new development that occurs within the service area to include bus stop infrastructure or the acquisition of easements to install shelters and benches. This infrastructure could include stop infrastructure as well as bicycle and pedestrian connections to the stops, where appropriate. The identification of new stops and facilities will be performed by a Development Reviewer/Data Analyst, who would be the liaison with the planning and development offices, developers and the transit system.

To be as competitive as possible in the Small Starts and New Starts programs, Cabarrus County and municipalities should consider increasing population density, employment, and affordability within HCT corridors through zoning and land use planning tools such as higher densities, inclusive zoning, and land use plans.

Figure 7-5: Transit Oriented Development



Phase 2 Service Recommendations (Year 4-6)

Fixed Route Service Recommendations

In the Phase 2, the vehicle headway, or frequency would be increased on fixed routes from 60 minutes to 30-40 minutes, Monday through Friday, maintaining 60-75-minute frequency on Saturday and Sunday. Increased frequency was the second most requested operating improvement after later service. Increasing vehicle frequency is the most critical long-term factor to developing an efficient transit network. Increasing frequency is critical to make transit more convenient to riders and a more competitive mode with automobiles. Increased frequency may help to alleviate some of the current capacity issues on Route 3 (Orange) that is experienced on some trips throughout the day. The routes alignment will remain the same during this phase strengthening the core service and in preparation for future expansion.

Service recommendation changes from Phase 1:

- Weekday frequency improved to 30-40 minutes
- Weekday service requires vehicles 2 per route

Demand Response Service Recommendations

In Phase 2 service recommendations, the establishment of countywide general public demand response service would be considered.

Countywide public demand service would be operated in the areas of the county outside $\frac{3}{4}$ mile of the Rider Fixed Route network, and in demand response feeder zones to keep service in certain areas of Kannapolis that do not have the demand to currently continue operating Fixed Route service. The public demand response service would be requested in a similar manner to the current scheduling method for other CCTS program-based demand response service. Depending on the other technology, service options, and coordination/consolidation steps implemented in this phase, the exact operating arrangement and scheduling options would vary. Riders would request a ride for next day service, initially, with the final goal to be same day on demand county-wide service. This service would be open to the public. The service would connect to the Fixed Route network/transit hubs whenever reasonable to extend the reach of the Fixed Route network. If reasonable, vehicle would pick up riders and take them to the nearest transit hub or designated Fixed Route stop where they could then connect to the Fixed Route system; otherwise origin to destination service would be provided. Trips would be grouped using route scheduling software to maximize efficiency.

There are other options that the agency may consider in implementing the demand response zones: the zones could be directly operated by the system, a service contractor (i.e. taxi companies, private transportation companies, etc.), ridesharing companies (e.g. Uber, Lyft), or any combination thereof. Further, countywide demand response service could potentially be operated as an on-demand microtransit trial with app-based scheduling linked to the vehicles operating in the zones (e.g., Rider paratransit, CCTS demand response, Uber, Lyft, taxis, etc.) with an investment in technology and the development of partnerships. The building of these relationships and investment in technology could additionally be the first steps towards building Mobility as a Service (MaaS) in the region. MaaS refers to a shift away from separate transportation modes and services into a seamless platform of mobility options. MaaS refers to the ability of a user to see a single platform of mobility options in one place – to plan a trip – mode neutral (transit, walking, bicycling, ridesharing, car service, etc.) – and to pay a fare or fee on the same platform – regardless of how many providers, services, modes, fares, billing structures, etc. exist on the back end of the platform. Cabarrus County is uniquely situated to consider MaaS given its central, rapidly growing location within the Charlotte metropolitan area with a variety of mode choice and service operators.

Other Recommendations

The following recommendations are made with the assumption that system consolidation is underway.

Technology

In this phase, Rider and CCTS would need to combine the two Route Match platforms to the current web based software platforms that Rider currently has for ADA Paratransit. This would allow the integration of service and data, facilitating the process and therefore improving customer service.

Another important improvement recommended during Phase 2 is to implement a regional one-call center, especially for scheduling demand response trips for both systems, but also as a one-stop place for all questions related to transit/mobility in Cabarrus County.

Additionally, a significant investment financially and in personnel will be required to transition CCTS and Rider to the same technology platforms such as upgrading the all CCTS vehicles with ZONAR for Pre-Trip inspections, with Touch Pass for electronic fare payment, and with onboard WIFI. This will also require training to all CCTS employees prior to system consolidation.

Capital Improvements.

Capital Costs in Phase 2 will include continuation of Software and Data which is anticipated at \$100,000 annually throughout Phase 2, and bus stop infrastructure. Rider Transit will continue with the installation of bus stop infrastructure, including the stops required to commence new service during phase 3. Once the system begins collecting daily data by stop with the use of Automated Passenger Counters (APC) on all Fixed Route vehicles, it will be possible to more accurately assess the types of amenities based on the total number of riders who board and alight at the stop.

In Phase 1 (Year 1-3), the site, design, and build study was completed for the combined administration and maintenance facility for the consolidated service. Now, in Phase 2, construction on the facility should be established and begin operations.

Transit hubs: The transit hubs at Downtown Concord and the Kannapolis Train Station should be established during this phase. This should include benches, shelters, lighting, bathrooms, and kiosks with real-time information installed at the new transit hubs.

In coordination with Charlotte Area Transit System (CATS), Rider can also continue preparing for high capacity transit by applying for either FTA's Small Starts or New Starts funding, depending on the results of the feasibility study. If the feasibility study recommends high capacity transit services that are less than \$300M it would fall under the FTA Small Starts program, and the agency can complete Project Development under FTA's Capital Investment Grants Program for the selected high capacity transit corridor(s). If the services are more than \$300M, the project would fall under the umbrella of the FTA's New Starts program and the agency should complete the Project and Development Engineering under FTA's Capital Investment Grants Program for the selected high capacity transit corridor(s). Regardless of the type of federal funding that the agency will use to pursue to develop the high capacity transit corridors, right-of-way acquisition can begin during this phase.

Finally, a park-and-ride facility study of existing and planned routes should be conducted identifying first step toward property acquisition, integrating implementable solutions to achieve access to transit, enhanced pedestrian and bicycle access and safety, and Americans with Disabilities Act (ADA) compliance. This would include, but not limited to: Final Park and Ride Site(s) Selection, Way-finding (physical signage and transportation information), Parking lot design and aesthetics (if not already established), and a Financial Plan.

Additional studies may be required.

Vehicles

This phase Fixed Route will require 10 new and 2 replacement vehicles to be able to provide more frequent trips and expand the service area. Expansion Service Vehicle Requirements of 32 new and 10 replacement Demand Response Vehicles will assist with the countywide demand response service, as well as the partnerships with Uber, Lyft, taxis.

Purchase of replacement vehicles will be required due to reaching their useful life by FTA standards of 500,000 miles or 12 years in service for Fixed Route or 150,000 or 5 years for the demand response vehicles.

Table 7-4: Phase 2 Operational Need and Purchase Requirement of Vehicles

Fixed Route Vehicles	Year 4	Year 5	Year 6
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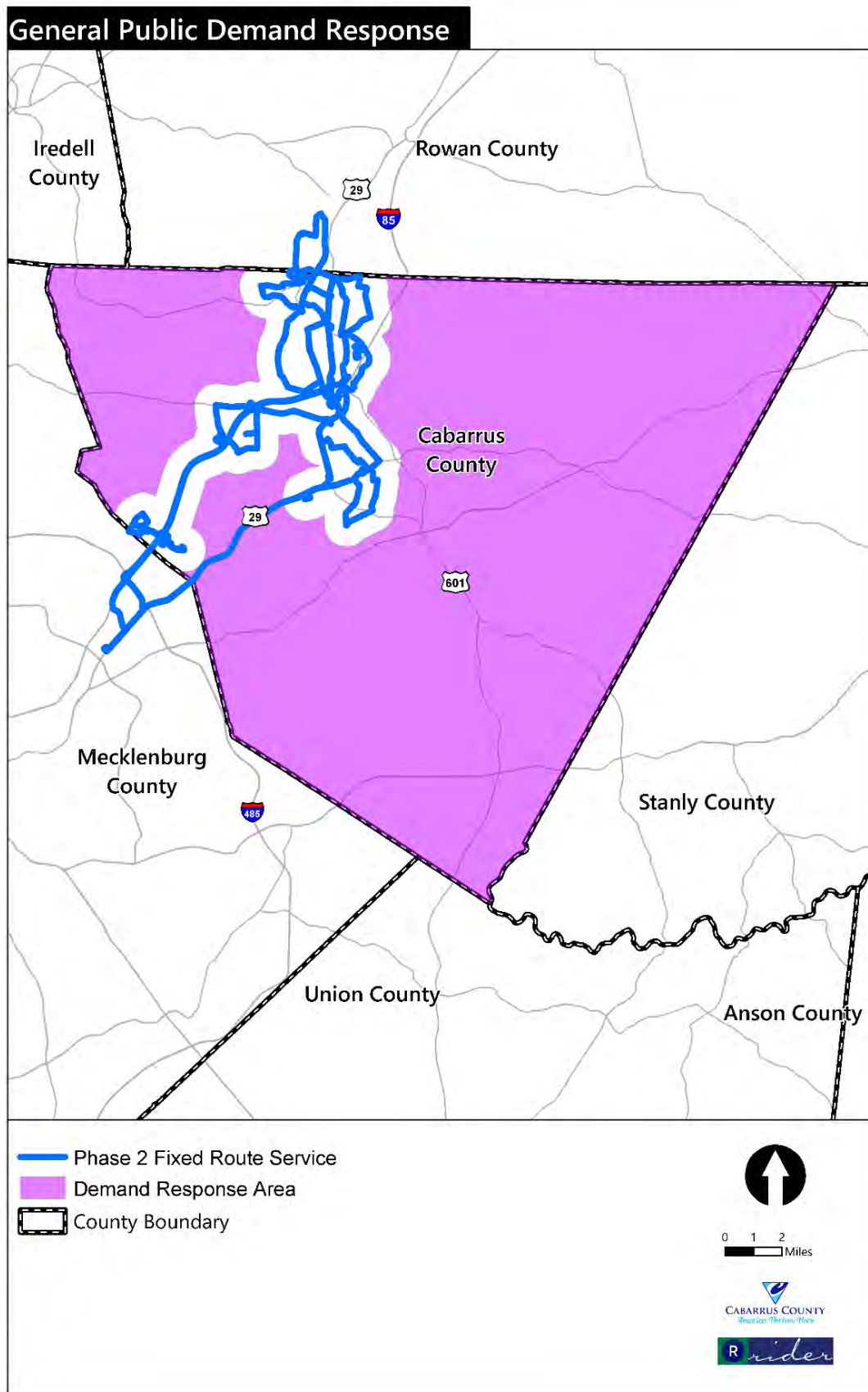
Revenue Service Vehicle Requirements	16	16	16
Spare Vehicles	4	4	4
Total Fixed Route Vehicle Requirements	20	20	20
Expansion Service Vehicles Required	10	0	0
Replacement Vehicles Required	2	0	0
Total Fixed Route Vehicle Purchase Required	12	0	0

Demand Response Vehicles			
Revenue Service Vehicle Requirements	49	50	51
Spare Vehicles	10	10	10
Total Demand Response Vehicle Requirements	59	60	61
Expansion Service Vehicles Required	30	1	1
Replacement Vehicles Required	5	5	0
Total Demand Response Vehicle Purchase Required	35	6	1

Marketing

In the short-term, the agency should continue the marketing efforts started in Phase 1 by implementing system branding and marks, and creating a website for the newly consolidated system, if not already completed.

Figure 7-6: Countywide general public demand response service area



Personnel

To achieve the recommendations proposed during this phase, Rider and CCTS will need to hire a total of 10 new full-time staff. Administrative staff positions are proposed as follows:

Table 7-5: New Personnel Positions

Personnel	
Quantity	Position
1	Grants Program Manager
1	Administrative Assistant
1	Procurement Specialist
1	IT & Technology Coordinator
1	Transit Planner
2	Call Center Representative
1	Customer Service Manager
1	Facilities Manager

Other

Citizens Advisory Committee: it is recommended to appoint a committee composed by community stakeholders and community members as the systems advance through the implementation steps, to provide community input and oversight. This committee could report to the Transit Commission, whose members are appointed by the government bodies.



Phase 3 Service Recommendations (Year 7-8)

Fixed Route Service Recommendations

In the Phase 3, two new transit hubs, the Kannapolis Train Station hub and the Downtown Concord hub would be operational. These new hubs would support service for the recommended eight new routes. Route 100 would start at the Kannapolis Train Station and connect the three transit hubs. The route would operate on Cannon Boulevard and Church Street, providing more direct service to move people quickly and efficiently between downtown Kannapolis, the Rider Transit Center, and downtown Concord. For expedited service, it will not enter the Rider Transit Center, but will stop on Hwy 29 just outside of the Rider Transit Center for convenient access while avoiding the delay of entering and exiting the Transit Center property itself. The Route 100 schedule would be offset from Routes 201 and 203 so that peak frequency would be approximately 15 minutes in the corridor. This would be a major service improvement over the current 60-minute service provided in the corridor.

Downtown Kannapolis Circulator and Kannapolis Parkway

Route 101 would serve as a downtown circulator in Kannapolis, running every 30 minutes. It would connect the Kannapolis Train Station with the new baseball stadium, YMCA, public library, and North Carolina Research Campus, and future downtown residential units. This route would offer a convenient option for visitors arriving by train and support the downtown redevelopment projects currently in progress. Route 102 would add connectivity between downtown Kannapolis and new development along NC 3 and Kannapolis Parkway. Route 102 would turn around at the Target at Afton Ridge, enabling connections to other Rider fixed routes. Residents living along Kannapolis Parkway would be able to reach the Rider Transit Center and Concord by connecting at Target instead of having to go up to the Kannapolis Train Station to then head down into Concord.

Route Realignments

Several of the existing routes would be realigned in Phase 3 to increase efficiency and reduce travel times. However, access to transit service would not be cut because of these realignments but rather served by a different route or transit mode, including countywide demand response where needed. Route 201 would no longer serve the West A Street and Main Street loop, but rather proceed north on Main Street to Solution Works Drive to serve businesses and doctors' offices located on Main Street. Additionally, a new route, Route 103, would serve the West A Street and Main Street loop.

Routes 202 and 207 would be streamlined to remove the loops that currently do not generate as many boardings and alightings, which increases the overall travel time. Route 202 would no longer be a loop route, but rather a bi-directional route along Copperfield and Dale Earnhardt Boulevards and would serve the Kannapolis Train Station. Instead of serving the Northlite Walmart once, Route 202 would serve it on both outbound and inbound trips. This service change would allow riders to use Route 202 in both directions and avoid riders having to travel an entire loop to complete a trip. Because of this change, Route 202 would no longer operate on Brantley Road, Cloverleaf Parkway, Concord Lake Road, Lane Street, Little Texas Road, or Midlake Avenue. Both Brantley Road and Lane Street would now be served by Route 103 and Cloverleaf Parkway would be served by Route 301.

Route 301 would depart from the Downtown Concord hub and serve Branchview Drive. Rider has received many service requests for service on this corridor and throughout the LRTP public engagement process. In addition to serving the Branchview Drive corridor, Route 301 would also serve Carolina Mall, Cloverleaf Shopping Center, Daymark, and the Rider Transit Center.

Route 207 would no longer serve Oakwood Avenue but continue north on Main Street to Walker Street. From Richard Avenue, Route 207 would turn west on Rainbow Drive and then northeast on NC 3 to arrive at the Kannapolis Train Station.

George Liles Parkway

Significant development has occurred on George Liles Parkway and more development is expected to follow. In order to address the growing transit need along this corridor, Route 302 is recommended to serve George Liles Parkway, which currently has very limited Fixed Route service. Route 302 would depart from the Downtown Concord hub, following Cabarrus Avenue to Concord Parkway, serving The Grounds at Concord, and then to George Liles Parkway. Route 302 would connect with multiple routes and turn around at the Afton Ridge Target. Route 302 would be a bi-directional route and would serve the Walmart on Concord Parkway. As a result of implementing Route 302, Route 204 would be realigned to serve Old Charlotte Road in both the outbound and inbound directions instead of the

Walmart. Route 203, which serves the Old Charlotte Road, Wilshire Avenue, and Lincoln Street loop in the immediate phase, would be realigned to then serve Wilshire Avenue and Lincoln Street in both directions.

Concord Mills, Derita Road, Rowan-Cabarrus Community College

Circulation within the Concord Mills Corridor has been challenging due to the decentralized development pattern and ever increasing traffic congestion. As noted in the Existing Conditions section, trips are possible, but very inefficient. Currently the route serves Concord Mills and retail, entertainment and employment opportunities to the west of the I-85 corridor at Exit 49, and then hotels and restaurants to the east before returning to the transit center via I-85. This routing pattern provides effective service between the transit center and the Concord Mills area generally speaking, but makes trips within the corridor very challenging. For example, a trip from the Concord Mills Mall Entrance 7 to Embassy Suites would take six minutes while the return trip (Embassy Suites to the mall) would take 54 minutes. Furthermore, the Charlotte Motor Speedway and Concord-Padgett Regional Airport are not served.

To address these challenges, the Concord Mills Circulator route is proposed that would operate on a 15-minute frequency within the corridor. This new route would add service to the speedway and airport and make potential trips within the corridor possible. In order to provide 15-minute frequency, six vehicles would be required. Under the Concord Mills Circulator scenario, the return trip from Embassy Suites to Concord Mills Mall would take approximately 20 minutes instead of 54 minutes. This example trip illustrates the improved circulation by implementing the Concord Mills Circulator.

Route 206, which is analogous to the current Route 6, would no longer serve Concord Mills Mall or other destinations within the corridor. Instead, Route 206 would exit I-85 onto Poplar Tent Road and proceed south on Derita Road serving Amazon, Concord-Padgett Regional Airport, and future development slated for Derita Road. Route 206 would connect with the Concord Mills Circulator at Walmart on Thunder Road. In the interest of efficiency and travel time, the airport stop on Route 206 is recommended to be a deviated stop that is served by request and at specific times that coincide with regularly scheduled commercial flights (e.g. 2 hours before a scheduled flight and 1 hour after the flight lands). As commercial aviation activity increases at the airport, the airport stop should be transitioned to be regularly served.

Since Route 206 would no longer operate within the Concord Mills Circulator, there would be sufficient time to serve RCCC on both the outbound and inbound trips. This service change would allow for more efficient service between the community college and Concord Mills. Because of this improvement, Route 205 would be realigned in the short-term phase to serve the International Business Park at Concord in both outbound and inbound directions. RCCC would be served by Route 206 instead of Route 205. Amazon on Kannapolis Parkway would be served by Route 102 instead of Route 205.

CCX

The CCX operates in a loop fashion using US 29 and I-85 currently and in Phase 1. This routing allows the CCX to operate on an already tight 60-minute cycle, but as a result does not serve any of its stops except the Rider Transit Center and J.W. Clay Light Rail Station on both outbound and inbound trips. In the Phase 3, it is recommended that the CCX be realigned to function as a bi-directional route on US 29 and operate as a local route serving all stops on outbound and inbound trips as route 208. The recommended route would operate on a 90 minute cycle, thereby requiring three vehicles to achieve 30 minute frequency.

In addition, a redesigned CCX would operate on I-85 as a true express route connecting the Rider Transit Center with the JW Clay Light Rail station. This service improvement would be especially important to riders that utilize park and ride lots at the Rider Transit Center and JW Clay, as they would now have all-day access to the park and ride where they left their vehicle. While the CCX may function primarily as a commuter route currently, it is likely to serve many other trip purposes in the future when operating hours are extended. Therefore, having access to park-and-rides during all trips will be more important since the CCX will not just be serving commuters with typical 8 a.m. to 5 p.m. travel patterns. The recommended bi-directional CCX route would operate on a 60-minute cycle with a 30 minute headway.

Service Requirement changes:

- Addition of 8 routes:
 - Route 100
 - Route 101
 - Route 102
 - Route 103
 - Route 208 (CCX Local)
 - Route 301
 - Route 302
 - Concord Mills Circulator
- Weekday- Establish 30-minute frequency throughout all routes except Concord Mills Circulator
- Concord Mills Circulator frequency at 15 minutes

Other Recommendations

The following non-operational recommendations are made for the Phase 3 (Year 7-8).

Capital Improvements

Capital Costs in Phase 3 will include continuation of Software and Data which is anticipated at \$140,000 annually throughout Phase 3, and bus stop infrastructure. In this phase and through the entire plan the agency will continue installing bus stop infrastructure, including shelters, benches, lighting and trashcans.

The agency can continue towards the completion of high capacity transit. If the high capacity transit falls under the FTA's Small Starts funding, Rider should receive a funding agreement, and can begin design and construction for the corridor. If it falls under the New Starts funding, Rider can finish the Project Development and Engineering under FTA's Capital Investment Grants Program for the selected high capacity transit corridor(s).

Vehicles

This phase will require the acquisition of 25 new vehicles for the Fixed Route system and 3 new and 11 replacement vehicles for the demand response system.

Purchase of replacement vehicles will be required due to reaching their useful life by FTA standards of 500,000 miles or 12 years in service for Fixed Route or 150,000 or 5 years for the demand response vehicles.

Table 7-6: Phase 3 Operational Need and Purchase Requirement of Vehicles

Fixed Route Vehicles	Year 7	Year 8
Revenue Service Vehicle Requirements	37	37
Spare Vehicles	8	8
Total Fixed Route Vehicle Requirements	45	45
Expansion Service Vehicles Required	25	0
Replacement Vehicles Required	0	0
Total Fixed Route Vehicle Purchase Required	25	0

Demand Response Vehicles		
Revenue Service Vehicle Requirements	52	54
Spare Vehicles	10	11
Total Demand Response Vehicle Requirements	62	65
Expansion Service Vehicles Required	1	2
Replacement Vehicles Required	8	3
Total Demand Response Vehicle Purchase Required	9	5

Personnel

To achieve the recommendations in Phase 3, Rider and CCTS will need to hire 1 new full-time staff. Administrative staff position proposed as follows:

Table 7-7: New Personnel Positions

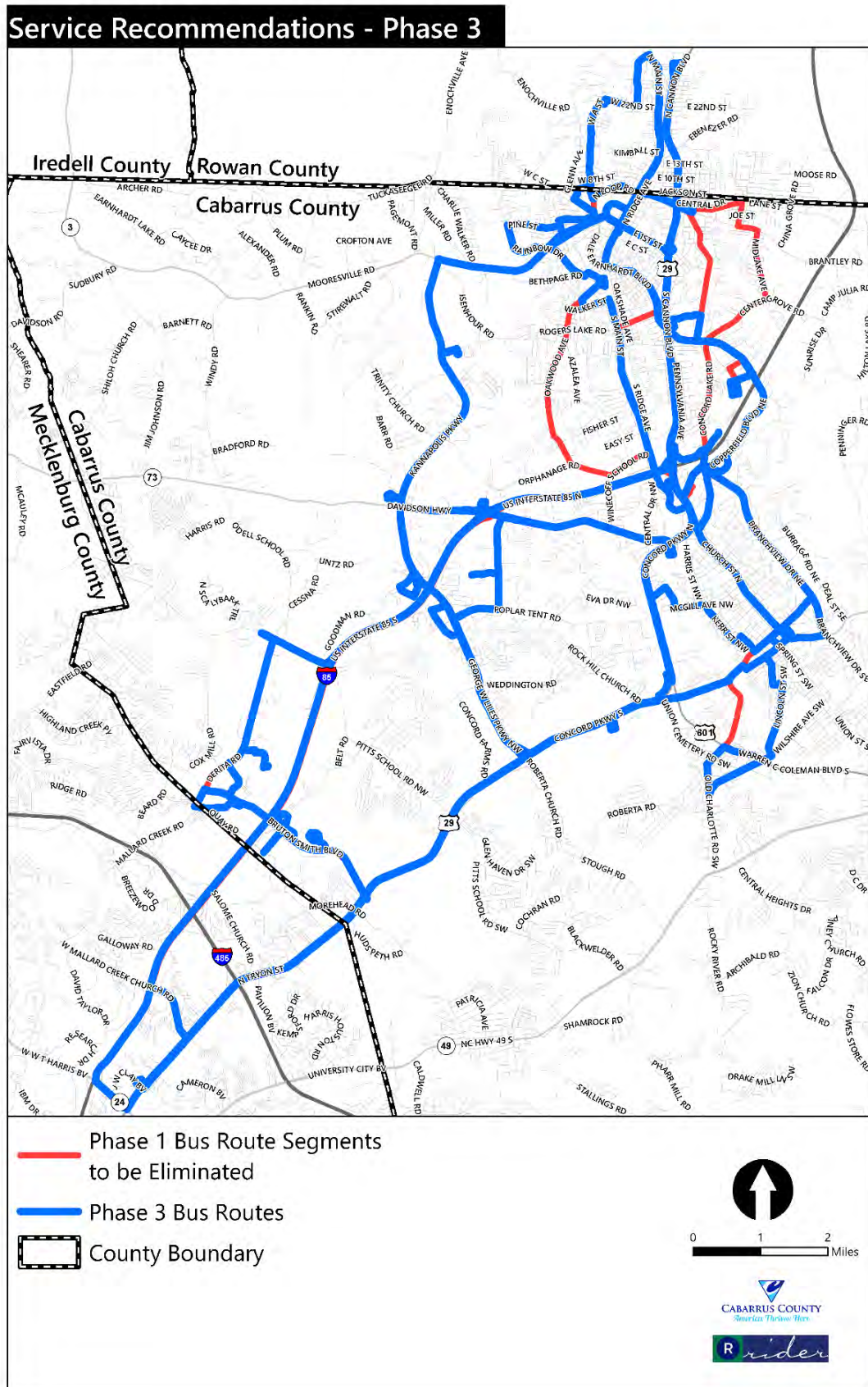
Personnel	
Quantity	Position
1	Marketing & Communications Specialist

During this phase, a feasibility study would need to be conducted for the location and design of the Harrisburg Town Center hub. This would include identifying first step toward integrating implementable solutions to achieve access to transit, parking availability, enhanced pedestrian and bicycle access and safety, Americans with Disabilities Act (ADA) compliance, connectivity and mobility within Harrisburg Town Center. This would include, but not limited to: Final Transit Center Site(s) Selection, Way-finding (physical signage and transportation information), Transit hub design and aesthetics, and a Financial Plan.

Additional Studies as needed.



Figure 7-7: Phase 3 service recommendations



Phase 4 Service Recommendations (Year 9-11)

Fixed Route Service Recommendations

In the Phase 4, the vehicle headway, or frequency would be increased again on fixed routes from 30 minutes to 15 minutes, Monday through Friday and will continue 60-minute frequency on Saturday and Sunday. Increase in frequency to 15 minutes on all routes will enhance the level of service and provide additional opportunities for riders and non-riders alike to use the system and become a feasible mobility option for all. By increasing frequency, the agency would make transit more convenient to riders and a more competitive mode with automobiles.

Service recommendation changes:

- Span of service for CCX increases to 4:30 am to 2:30 am 7 days per week

Other Recommendations

The following non-operational recommendations are made for Phase 4 (Years 9-11).

Capital Improvements

Capital Costs in Phase 2 will include continuation of Software and Data which is anticipated at \$190,000 annually throughout Phase 4, and bus stop infrastructure. Installation of bus stops and continued maintenance will continue during this phase.

The Harrisburg Town Center hub should be established during this phase. This should include benches, shelters, lighting, bathrooms, and kiosks with real-time information installed at transit hubs.

Work towards on the HCT project(s) would continue. If funding is secured, the system, in coordination with Charlotte Area Transit System (CATS), can begin design and construction of the HCT project(s).

Vehicles

This phase will require the acquisition of 37 new and 20 replacement vehicles for the Fixed Route system and 4 new and 46 replacement vehicles for the demand response system.

Purchase of replacement vehicles will be required due to reaching their useful life by FTA standards of 500,000 miles or 12 years in service for Fixed Route or 150,000 or 5 years for the demand response vehicles.

Table 7-8: Phase 4 Operational Need and Purchase Requirement of Vehicles

Fixed Route Vehicles	Year 9	Year 10	Year 11
Revenue Service Vehicle Requirements	68	68	68
Spare Vehicles	14	14	14
Total Fixed Route Vehicle Requirements	82	82	82
Expansion Service Vehicles Required	37	0	0
Replacement Vehicles Required	8	0	12
Total Fixed Route Vehicle Purchase Required	45	0	12
Demand Response Vehicles			
Revenue Service Vehicle Requirements	55	56	58
Spare Vehicles	11	11	12
Total Demand Response Vehicle Requirements	66	67	70
Expansion Service Vehicles Required	1	1	2
Replacement Vehicles Required	5	35	6
Total Demand Response Vehicle Purchase Required	6	36	8

Personnel

In order to achieve the recommendations in the short term, Rider will need to hire one full time staff. Staff job titles will be broken down as follows:

Table 7-9: New Personnel Positions

Personnel	
Quantity	Position
1	HCT Program Manager



Phase 5 Service Recommendations (Year 12-14)

Fixed Route Service Recommendations

Four new routes are recommended in Phase 5 that would expand Fixed Route service in Concord, Kannapolis, and extend service into Harrisburg and Huntersville. The Harrisburg Town Center hub would open in the Phase 5 in order to support Harrisburg Fixed Route service. The CCX frequency increased from 30 minutes to 15 minutes on Saturday and Sunday to more closely match the LYNX Blue Line operating schedule. Four vehicles would be required to operate the CCX. Overall Fixed Route Saturday and Sunday frequency will increase from 60 minutes to 30 minutes on all routes except Route 101, Concord Mills Circulator, CCX (all at 15 minute frequency), and the CHX (45 minute frequency), which all match their weekday frequency. The phase 5 service recommendations are summarized in Figure 7-8.

Expanded Service in Concord

Significant growth has occurred along Poplar Tent Road and is expected to increase in the future. In response to this existing and potential growth, a new route, Route 303, is recommended. Route 303 would depart from the Downtown Concord hub and follow Church Street to McGill Avenue. The route would then proceed west on Poplar Tent Road to I-85 where it would exit the interstate onto Concord Mills Boulevard. Route 303 would end at Concord Mills and connect with the Concord Mills Circulator. This route would be bi-directional, thereby providing efficient connections to Downtown Concord and Concord Mills to residents on Poplar Tent Road.

Express Service from Kannapolis to Charlotte

Most Kannapolis workers are employed in Charlotte according to LEHD data, followed by Concord. There is currently not an express route connecting Kannapolis and Charlotte. Instead, Kannapolis riders would have to take Route 201 to the Rider Transit Center and then connect to the CCX route. In order to reduce travel times and eliminate transfers, the KCX route is recommended in order to serve this commuter market with an express service. The Kannapolis Charlotte Express (KCX) would start at the Kannapolis Train Station and take NC 3 to Kannapolis Parkway. The route would follow Kannapolis Parkway to I-85 where it would then proceed south to the JW Clay LYNX Station. The routing would be the same for outbound and inbound trips. Due to the express nature of this service, there would be limited stops along the route. By operating on Kannapolis Parkway and George Liles Parkway, the KCX would greatly expand express route service coverage to commuters living along these corridors. The KCX cycle time is estimated to be 90 minutes, which would require six vehicles in order to provide 15-minute frequency.

Connections with Harrisburg

The Town of Harrisburg is not currently served by Fixed Route service and is often mentioned in requests for service. Harrisburg was also identified as a service gap through the LRTP public engagement process. Current LEHD data reveals that the majority of Harrisburg residents commute to locations outside the Harrisburg community. According to LEHD, 96 percent of Harrisburg workers commute to locations outside of the town. The statistics also show that of the workers employed within Harrisburg, 93 percent commute into Harrisburg from other locations. These two statistics demonstrate that there is an underserved transit market, particularly for work-related commuters. Further analysis using LEHD data shows that both Charlotte and Concord are the top two places where Harrisburg residents commute to and from where Harrisburg workers commute from.

Route 304 is recommended in Phase 5 connecting Harrisburg with Concord and Charlotte. Route 304 would depart from the Downtown Concord transit hub, taking Union Street south across Highway 49 to the Southgate Commons Shopping Center on US Highway 601. Union Street is another corridor that does not have Fixed Route transit service today, but Rider Transit has received requests for providing some level of Fixed Route service since the inception of service in 2004. Service on Union Street was also requested through the LRTP public engagement process. Southgate Commons Shopping Center could be identified as a park and ride lot for commuters. The route would then continue to down Highway 49, stopping at the Harrisburg transit hub at Town Center. After Town Center, Route 304 would continue on NC 49 and to arrive at the University City LYNX Station.

Service to Huntersville

Huntersville is a community within Mecklenburg County with limited Fixed Route service but has high percentages of commuters. According to LEHD data, 90 percent of Huntersville workers commute to locations outside of the town. Of the workers employed within Huntersville, 87 percent commute into Huntersville from other locations. The Concord Huntersville Express (CHX) route is recommended for cross town/cross county connecting of Huntersville and

Concord. Two options were reviewed for potential routes. The CHX would depart from the Rider Transit Center and follow NC 73 to Huntersville. The first option would proceed to Birkdale Village at exit 25 off I77. The second option would head south on Old Statesville Road, serving downtown Huntersville and proceed west on Gilead Road stopping at the Charlotte Area Transit System (CATS) Huntersville Gateway park and ride lot, and serving the Novant Health Huntersville Medical Center. The CHX route would connect with CATS routes 48X, 77X, 97, 98 (Option B only) and 99, expanding transit options to Charlotte, Cornelius, and Davidson. Exact routing will be determined closer to implementation. The CHX would operate on a 45-minute cycle and frequency in Phase 5.

Service recommendation changes:

- Addition of 4 routes:
 - Route 303
 - Route 304
 - Concord-Huntersville Express (CHX)
 - Kannapolis-Charlotte Express (KCX)
- Weekend frequency improves to 30 minutes except for Route 101 and Concord Mills Circulator which stay at 15 minutes and the CHX which goes to 90 minute frequency.

Other Recommendations

The following non-operational recommendations are made for Phase 5 (Year 12-14).

Capital Improvements

A new transit hub at Harrisburg Town Center.

Bus stops infrastructure will continue during this phase.

HCT construction continues during this phase. Construction is expected to go over several years and into the next phase.

Vehicles

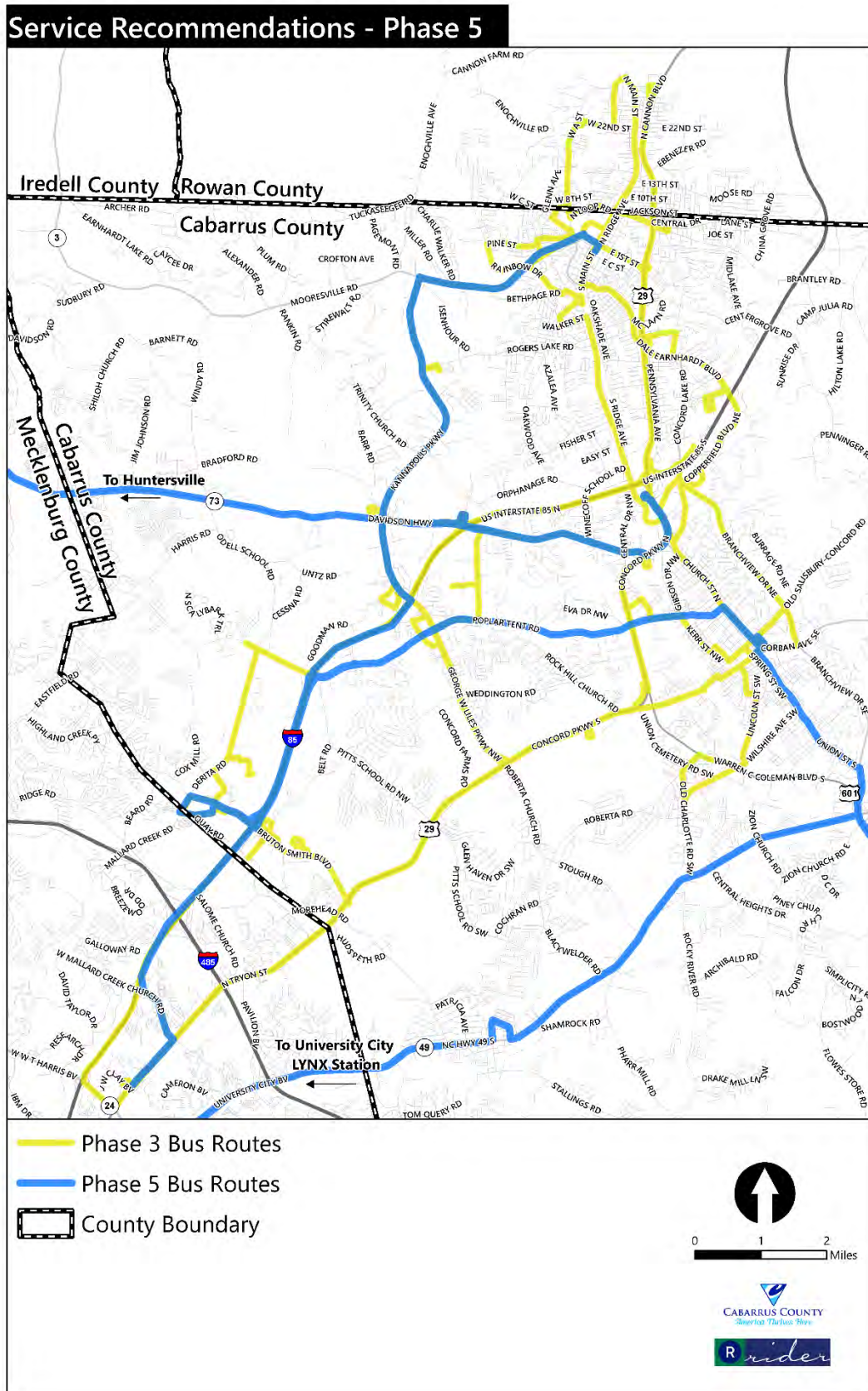
This phase will require the acquisition of 24 new vehicles and 25 replacement vehicles for the Fixed Route system and 4 new vehicles and 15 replacement vehicles for the demand response system.

Purchase of replacement vehicles will be required due to reaching their useful life by FTA standards of 500,000 miles or 12 years in service for Fixed Route or 150,000 or 5 years for the demand response vehicles.

Table 7-10: Phase 5 Operational Need and Purchase Requirement of Vehicles

Fixed Route Vehicles	Year 12	Year 13	Year 14
Revenue Service Vehicle Requirements	88	88	88
Spare Vehicles	18	18	18
Total Fixed Route Vehicle Requirements	106	106	106
Expansion Service Vehicles Required	24	0	0
Replacement Vehicles Required	0	0	25
Total Fixed Route Vehicle Purchase Required	24	0	25
Demand Response Vehicles			
Revenue Service Vehicle Requirements	59	61	62
Spare Vehicles	12	12	12
Total Demand Response Vehicle Requirements	71	73	74
Expansion Service Vehicles Required	1	2	1
Replacement Vehicles Required	1	9	5
Total Demand Response Vehicle Purchase Required	2	11	6

Figure 7-8: Phase 5 service recommendations



Phase 6 Service Recommendations (Year 15-20)

Fixed Route Service Recommendations

The most prominent service improvement in Phase 6 is the introduction of high capacity transit (HCT), which could include bus rapid transit (BRT), light rail, and/or commuter rail. One additional route in Harrisburg is recommended.

Expanded Connections from Harrisburg

Route 401 is proposed as a bi-directional loop route that would start and end at the Harrisburg Town Center hub. The route would depart from Town Center and proceed north on Morehead Road to US 29 where it would connect with other fixed routes at the Charlotte Motor Speedway. In the future, Route 402 would connect with HCT recommended in the US 29 corridor. Route 401 would serve the Walmart Neighborhood Market on US 29 and then turn south onto Pitts School Road. Rider has received numerous service requests for Pitts School Road, which is currently not served by Fixed Route transit. Route 401 would return to Town Center via Roberta Road. The cycle time for this route is estimated to be 30 minutes. Therefore, a 15-minute frequency could be provided with 2 vehicles, one running in each direction.

Introduction of High Capacity Transit (HCT)

Through the LRTP stakeholder and public engagement processes, the following corridors have been identified for potential HCT service:

- HCT-1: Extension from JW Clay LYNX Station on US 29 to current and future development at The Grounds at Concord
- HCT-2: Extension from JW Clay LYNX Station to exit 49 corridor serving Concord Mills and Concord-Padgett Regional Airport
- Commuter Rail: North Carolina Railroad Corridor from the Charlotte Amtrak Station to future stations in Harrisburg and Concord as well as the existing Amtrak station in Kannapolis.

In the HCT-1 and 2 corridors, the potential transit modes are bus rapid transit (BRT) or light rail transit (LRT). BRT in dedicated guideway is a cost-effective solution that can mimic rail operations, with a lower passenger capacity per vehicle, but also lower per vehicle cost. Dedicating roadway for bus can be installed cheaper and faster than rail. Corridor-based BRT projects do not require separated right-of-way for most of the corridor unlike fixed-guideway BRT projects. LRT technology can couple multiple vehicles to carry greater passenger volumes compared to BRT. Vehicle length and conflicts with auto traffic may limit service ability to operate in the densest areas, but it can contribute to potential economic development. LRT has higher capital and annual operating costs due to the rail guideway and electrified infrastructure systems.

The specific transit mode(s) and alignments would be determined during feasibility studies that would consider the following factors among others: ridership forecasts, capital costs, and operating and maintenance costs, socioeconomic impacts, environmental impacts, and traffic impacts. The feasibility studies are recommended to be conducted during Phase 1.

Assuming federal funding would be sought for HCT projects, Rider would apply for Project Development under the FTA Capital Investments Grant (CIG) Program once the feasibility studies are prepared. CIG projects require local funding commitments. Examples of projects and the implementation steps for each category are summarized in Table 7-11. Small Starts projects are usually completed in a shorter timeframe than New Starts projects.

As part of the FTA evaluation of Small Starts and New Starts projects, the following criteria are considered: mobility improvements, cost effectiveness, congestion relief, environmental benefits, land use, economic development, and local financial commitment. However, the majority of these criteria are unknown at this conceptual planning stage. The noted criteria where data is currently available, is land use, which includes population density, employment, and affordability. Affordability is measured as the "proportion of legally binding affordability restricted housing in the project corridor compared to the proportion in the counties through which the project travels" (FTA, 2016).

A summary of the transit service operating in phase 6 is summarized in Figure 7-9.

Table 7-11: Summary of Small Starts and New Starts processes

	Small Starts <i>Project cost less than \$300 million</i>	New Starts <i>Project cost equal to or greater than \$300 million</i>
Project types	<ul style="list-style-type: none"> ▪ New fixed guideway systems (light rail, commuter rail etc.) ▪ Extension to existing system ▪ Fixed guideway BRT system ▪ Corridor-based BRT system 	<ul style="list-style-type: none"> ▪ New fixed guideway systems (light rail, commuter rail etc.) ▪ Extension to existing system ▪ Fixed guideway BRT system
Phase 1 Implementation Steps	Conduct feasibility studies for the HCT corridors and apply for Project Development under the FTA CIG Program	
Phase 3 Implementation Steps	Complete Project Development under the FTA CIG Program for the selected HCT corridor(s)	
Phase 5 Implementation Steps	Receive a funding agreement for the selected HCT corridor(s) through the FTA CIG Program	Complete Project Development and Engineering under the FTA CIG Program for the selected HCT corridor(s)
	Construct and commence service in HCT corridors	
Phase 6 Implementation Steps	Commence service	Receive a funding agreement for the selected HCT corridor(s) through the FTA CIG Program
	Construct and commence service in HCT corridors	

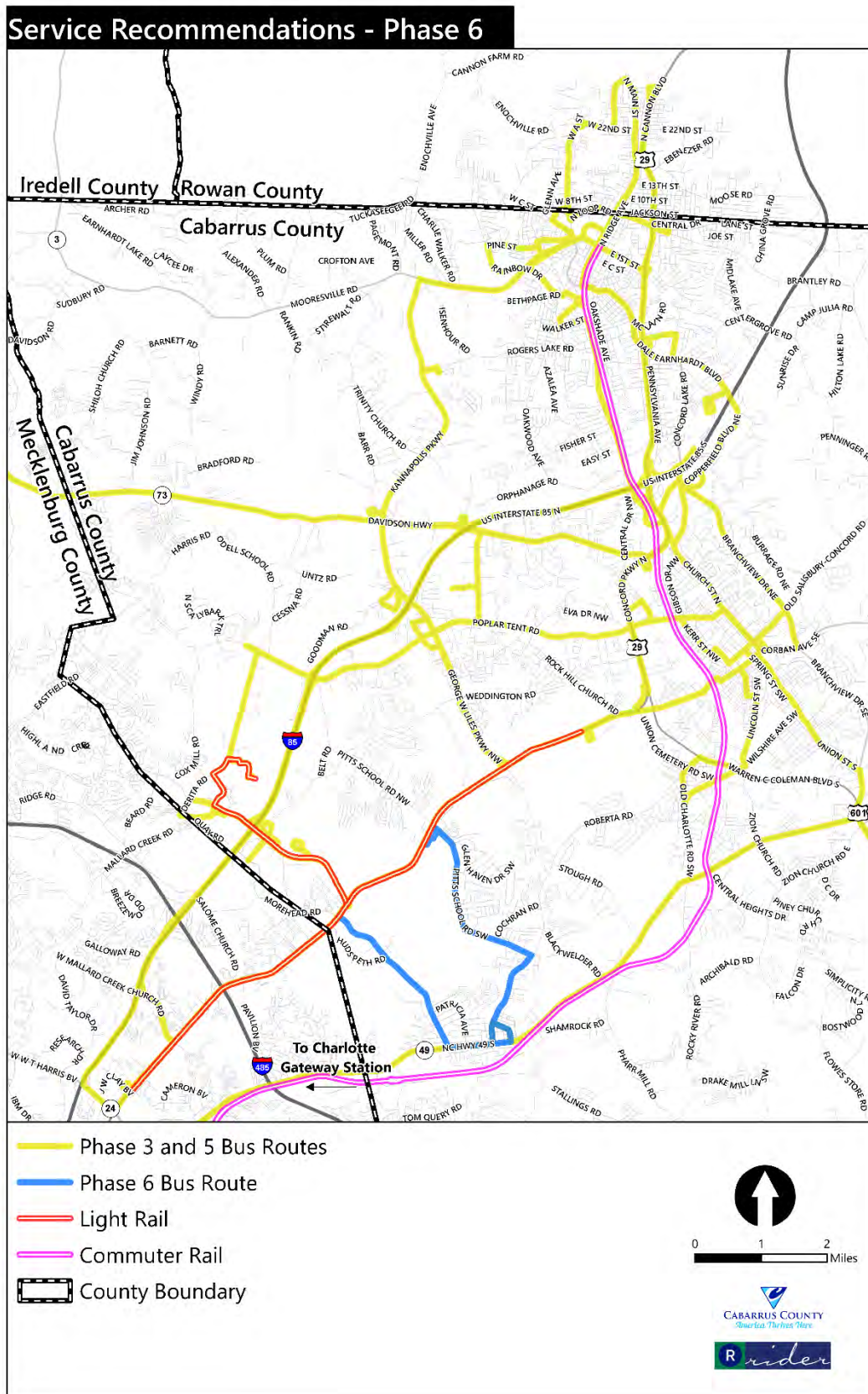
Using population and household data from the ACS, employment data from LODES, and a database of affordable housing units from the National Historic Preservation Database (NHPD), three selected land use criteria were calculated for the HCT corridor areas. Each land use criterion may receive a high, medium-high, medium, medium-low, or low rating based on ranges established by the FTA (Table 7-12). It is important to remember that land use is just one criterion among several that the FTA uses to evaluate Small Starts and New Starts projects. However, land use is one area in which project stakeholders can take a proactive approach in designing a competitive transit project through land use planning and policy.

Table 7-12: Small Starts and New Starts breakpoints for selected land use criteria

Rating	Population Density <i>Persons per square mile</i>	Employment <i>Jobs served by the system</i>	Affordability
High	15,000 or more	220,000 or more	2.50 or more
Medium-High	9,600 to 15,000	140,000 to 219,999	2.25 to 2.49
Medium	5,760 to 9,599	70,000 to 139,999	1.50 to 2.24
Medium-Low	2,561 to 5,759	40,000 to 69,999	1.10 to 1.49
Low	2,560 or less	40,000 or less	1.10 or less

As stated earlier, to be as competitive as possible in the Small Starts and New Starts programs, Cabarrus County and municipalities should consider increasing population density, employment, and affordability within HCT corridors through zoning land use planning tools such as higher densities, inclusive zoning, and land use plans.

Figure 7-9: Phase 6 service recommendations



Other Recommendations

The following non-operational recommendations are made for Phase 6 (Year 15-20).

Additional studies as needed.

Capital Improvements

HCT construction is finished and operations begin.

Bus stops/HCT infrastructure will continue during this phase.

Vehicles

This phase will require the acquisition of 2 new 57 replacement additional vehicles for the Fixed Route system and 10 new and 69 replacement vehicles for the demand response system.

Purchase of replacement vehicles will be required due to reaching their useful life by FTA standards of 500,000 miles or 12 years in service for Fixed Route or 150,000 or 5 years for the demand response vehicles.

Table 7-13: Phase 6 Operational Need and Purchase Requirement of Vehicles

Fixed Route Vehicles	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20
Revenue Service Vehicle Requirements	90	88	88	88	88	88
Spare Vehicles	18	18	18	18	18	18
Total Fixed Route Vehicle Requirements	108	106	106	106	106	106
Expansion Service Vehicles Required	2	0	0	0	0	0
Replacement Vehicles Required	0	45	0	12	0	0
Total Fixed Route Vehicle Purchase Required	2	45	0	12	0	0

Demand Response Vehicles	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20
Revenue Service Vehicle Requirements	64	65	67	69	70	72
Spare Vehicles	13	13	13	14	14	14
Total Demand Response Vehicle Requirements	77	78	80	83	84	86
Expansion Service Vehicles Required	2	1	2	2	1	2
Replacement Vehicles Required	6	36	8	2	11	6
Total Demand Response Vehicle Purchase Required	8	37	10	4	12	8



8. Funding and Financial Plan

This section explores funding sources available to CCTS and Rider to fund service improvements. Initial, baseline service funding for new systems typically comes from a blend of federal, state and some local sources. Initial funding sources are very limited, and their growth over time generally cannot support system expansion. Transit systems that are looking to expand transit service must find alternative ways to increase funding and those rely mostly on local sources. Finding a dedicated funding source that over time funds service improvements is one of the biggest challenges transit agencies face and is the key to long term success. The information below describes those traditional and non-traditional funding sources.

Traditional Funding Sources

The traditional funding sources are those related to federal, state and local sources. The federal and state programs provide annual allocations to transit agencies that qualify for funding, and are formula based. These federal and state funding sources usually require some level of local matching funds, typically 20%-50%.

Urbanized Area Formula Grant - Section 5307 Program

The Section 5307 formula grant provides transit capital, operating and planning assistance to urbanized areas with populations of more than 50,000. This program has the most encompassing eligibility of any federal program providing funding to transit systems. Grant funds are utilized to support the development, maintenance and improvement of public transportation in urbanized areas. Eligible projects fall into three primary categories: Planning Projects, Capital Projects and Operating Projects.

Planning eligible activities include, but are not limited to: studies relating to management, operations, capital requirements, and economic feasibility; work elements and related activities preliminary to and in preparation for constructing, acquiring, or improving the operation of facilities and equipment; plans and specifications; evaluation of previously funded projects; job access and reverse commute projects; and other similar or related activities before and in preparation for the construction, acquisition, or improved operation of public transportation systems, facilities, and equipment.

Capital projects eligible under the Urbanized Area Formula Program include all projects included under 49 U.S.C. 5302(3). In general, capital project expenses involve purchasing, leasing, constructing, maintaining, or repairing facilities, rolling stock, and equipment for use in a public transportation system. It is noted that a listing of eligible projects is not shown here because of the breadth of projects. All eligibility of projects is generally determined by the FTA regional offices. A sample of eligible projects include engineering design and evaluation of transit projects, capital investments in bus and bus-related activities such as initial purchase and replacement and overhaul of buses, rebuilding of buses, crime prevention and security equipment, construction of maintenance and passenger facilities and capital investments in new and existing fixed guideway systems. All preventive maintenance and some ADA complementary paratransit service costs are considered eligible.

FTA provides funding to eligible recipients for costs incurred in the *operation of public transportation service*. In general, operating expenses are those costs necessary to operate, maintain, and manage a public transportation system. Operating expenses usually include such costs as driver salaries, fuel, and items having a useful life of less than one year.

Established under MAP-21 and upheld by FAST Act legislation, the Section 5307 grant program also includes eligible activities from the Job Access and Reverse Commute (JARC) Program (formerly known as Section 5316), which focuses on providing services to low-income individuals to access jobs. These activities include operating assistance with a 50 percent local match for JARC activities. In addition, the urbanized area formula for distributing funds now includes the number of low-income individuals as a factor. There is no minimum or maximum amount of funding that can be spent on JARC activities. JARC can also be used to fund capital projects that are aligned with eligibility guidelines.

The local match required for the Section 5307 funding can vary from 10 percent to 50 percent depending on the type of project. The federal share for *planning and capital projects* that receive funding under the Section 5307 Program is

generally 80 percent of the project cost. There are several notable exceptions in which the federal share may exceed 80 percent for certain projects related to ADA, the Clean Air Act, and certain bicycle projects as follows:

Vehicles. The federal share is 83 percent for the acquisition of vehicles for purposes of complying with or maintaining compliance with the Americans with Disabilities Act of 1990 (ADA; 42 U.S.C. 12101 et seq.) or the Clean Air Act (CAA; 42 U.S.C. 7401 et seq.).

Vehicle-Related Equipment and Facilities. The federal share for project costs for acquiring vehicle-related equipment or facilities (including clean fuel or alternative fuel vehicle-related equipment or facilities) for purposes of complying or maintaining compliance with the CAA, or required by the ADA, is 90 percent.

The federal share for *operating expenses* may not exceed 50 percent of the net operating cost.

Bus and Bus Facilities Grant – Section 5339

The Bus and Bus Facilities is a formula grant program created by MAP-21 legislation which replaced the previous Section 5309 discretionary Bus and Bus Facilities program. This capital program provides funding to replace, rehabilitate, and purchase buses and related equipment, and to construct bus-related facilities. Distribution of this grant is formula based and normally requires a 20 percent local match. A portion of the total Section 5339 program has been also set aside as a discretionary pot of funding through the FAST Act. These competitive grants also provide additional federal resources to state DOTs and individual transit systems to replace, rehabilitate and purchase buses and related equipment and to construct facilities including technological changes or innovations to modify low or no emission vehicles or facilities. A sub-program, the Low- or No-Emission Vehicle Program, provides competitive grants for projects that support the purchase or rehab of those specified vehicles.

FTA Section 5339(a) – Bus and Bus Facilities <i>formula</i> grant	Provides capital funding to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities.	<ul style="list-style-type: none"> • Designated recipients of urbanized areas. • State DOTs that operate or allocate funding to Fixed Route bus operators. • Sub-recipients include public agencies or private non-profits engaged in public transit. 	Up to 80% of eligible capital expenses.
FTA Section 5339(b) – Bus and Bus Facilities <i>discretionary</i> grant	Provides capital funding to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities.	<ul style="list-style-type: none"> • Designated Recipients of urbanized areas. • State DOTs that operate or allocate funding to Fixed Routebus operators. • Sub-recipients include public agencies or private non-profits engaged in public transit. 	Up to 80% of eligible capital expenses.

Capital Investment Grants – Section 5309

This FTA discretionary grant program funds transit capital investments, including heavy rail, commuter rail, light rail, streetcars and bus rapid transit. Federal transit law requires transit agencies seeking CIG funding to complete a series of steps over several years. For New Starts and Core Capacity projects, the law requires completion of two phases in advance of receipt of a construction grant agreement – Project Development and Engineering. For Small Starts projects, the law requires completion of one phase in advance of receipt of a construction grant agreement – Project Development. The law also requires projects to be rated by FTA at various points in the process according to statutory criteria evaluating project justification and ensuring local financial commitment.

Flexible Funding Program – Surface Transportation Program (STP) Funds

The STP program provides a national annual appropriation to the Federal Highway Administration (FHWA). This funding has a broad project eligibility and funding may be used for projects to preserve or improve conditions and performance on any federal-aid highway, bridge project on any public road, facilities for non-motorized transportation, transit capital projects and public bus terminals and facilities. This program funding can also be “flexed” to FTA for use by transit agencies.

Metropolitan Transportation Planning Program - Section 5303 Program

Section 5303 provides funding and procedural requirements for multimodal transportation planning in metropolitan areas and states. Planning needs to be cooperative, continuous, and comprehensive, resulting in long-range plans and short-range programs reflecting transportation investment priorities. In North Carolina, each urbanized area receives a Section 5303 allocation from NCDOT for MPO transit planning activities based on a funding formula. NCDOT Integrated Mobility Division (IMD) provides one half the local match (10 percent) for FTA Section 5303 funded transit planning tasks. Section 5303 and Section 5307 funds can be used by local agencies to support transit planning activities.

State Maintenance Assistance Program

The State Maintenance Assistance Program (SMAP) funds are a state funding source administered by the NCDOT IMD to provide operating assistance to urban, small-urban, and urban regional Fixed Route and commuter bus systems. Eligible uses of SMAP funds are limited to a system's operating costs as defined by the FTA C 9030.1E circular for the Federal Section 5307 program. Projects such as preventative maintenance and ADA which are defined as capital eligible expenses in federal grants are still eligible as operating expenses for SMAP.

SMAP has played a significant role in public transportation budgets throughout North Carolina. However, the state's budget bill for FY 19 (House Bill 99) included a recurring reduction in SMAP of approximately 26 percent between FY 2018 and FY 2019. There is no certainty that these funds are going to grow and they might even be eliminated, which could really impact the provision of service in the Cabarrus County area.

Other Traditional Sources for Consideration

In addition to federal and state funding sources outlined above Rider and CCTS should consider applying for the following available competitive programs to supplement transit activities.

Enhanced Mobility of Seniors and Individuals with Disabilities Program – Federal Section 5310

The Section 5310 program provides formula funding to states for assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs. The program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options.

Section 5310 funding for the Concord UZA is currently managed by the City of Concord. Operating funds are available through this program only after Section 5310 Capital funding has been allocated and are funded with a 50 percent local match requirement when available. Applications for this competitive program must demonstrate project value towards enhanced mobility for seniors and individuals with disabilities to include filling a gap in service to these populations or otherwise expanding their access through the service. The current amount of 5310 funds allocated to the Concord UZA averages less than \$200,000 per year.

Urban Advanced Technology Grant Program

NCDOT IMD encourages North Carolina's transit systems to employ advanced technologies fostering increased efficiencies throughout the state using a competitive Urban Advanced Technology grant program. Urban Advanced Technology funding is used to benefit transit systems in North Carolina utilizing a wide selection of technologies available today, enhancing both the passenger experience and enabling transit systems to improve safety and efficiencies in their operations. These competitive grants are available to urban and regional transit systems of North Carolina where projects are included in the Regional ITS Strategic Deployment Plan.

NCDOT IMD Mobility Management Program

NCDOT IMD considers applications for a competitive and limited Mobility Management grant program for regional systems. Applicants must complete a mobility management worksheet and budget sheet to submit with their application documents for consideration of funding. PTD only considers applications from multi-county or regional systems and will not fund a mobility management program that it determines duplicates efforts within the same geographic and/or service area. Statewide funding for this program averages approximately \$1,000,000 annually.

NCDOT Urban State Match Program

NCDOT IMD provides an Urban State Match funding program to be used as a match for both federally (FTA and FHWA) funded and locally funded urban transit projects. Federal funds matched through this program include 5307 Urbanized Area Formula Grants, 5339 Bus and Bus Facilities, 5310 Elderly and Disabled, and Discretionary grants from the United States Department of Transportation FTA. Applicants can submit an unlimited number of requests for up to a ten percent state match for projects funded with Federal funds or local funds for facility and vehicle replacement projects. Funding is allocated based on transit system operating performance factors, vehicle fleet characteristics, and past receipt of state matching funds and availability of state funds. The availability and amount of funding varies from year to year.

Alternative Funding Sources

Alternative sources of funding were investigated to provide options to implement and fund the transit system in the future years. In total, three sources could be feasibly implemented into the system's structure to supplement current federal, state, and local funding and operating revenues.

These sources require state, county or municipal approval and would be generated through fees and taxes. Transportation bonds and a dedicated transit sales tax would have to be approved by voter referendum while additional vehicle registration fees and rental car taxes would need approval from the local government. Depending on which source or sources are selected, the proposed funding source would need to be marketed to the public and show how the additional revenues would help directly benefit the system. All of these methods have a high administrative complexity because of the process required for approval and management. However, each of these alternative sources have the potential to supplement the system revenues greatly and would benefit the system overall.

County Vehicle Registration Fee for Transit

As of 2009, counties also can impose a vehicle registration fee for transit that would be shared on a pro rata basis with municipalities within their boundaries that operate transit systems. This fee can be up to \$7.00 per registration and, like the city-imposed fee, the proceeds can be used for financing, constructing, operating and maintaining a transit system. To enact this fee, the county commission must adopt a resolution following a public hearing.

General Obligation Bonds

Under North Carolina law, any local government may issue bonds secured by its tax levying authority. These are known as General Obligation Bonds. Transportation bonds are an excellent way to generate extra revenues when there are specific capital projects in need of funding. The first step is to apply to the N.C. Local Government Commission for approval and obtain approval from the governing body (City Council or County Commissioners) after a public hearing. The bonds need to be approved by referendum and the majority of those voting approve the bonds. The bonds must be directed to a certain improvement or set of improvements and are a one-time revenue. Bonds may be issued seven years after approval.

Sales Taxes

Projected sales tax revenues are shown in this section. In order to fund the current transit service by Rider and CCTS, local revenues have been used. In addition, this section presents a one cent dedicated transit sales tax. Revenue from a dedicated one cent sales tax (implemented in Year 1) is also calculated for the entire 20-year plan period and shown below in Table 8-1. The revenues for federal and state funding were projected using a conservative 1.3% growth rate over the duration of the 20-year plan. This rate was determined by analyzing past growth rates for federal and state funding for the last decade. It is noted that only existing formula funds were projected for both federal and state funds. This conservative approach does not assume the award of any potential federal or state discretionary funding.

In 2009, the North Carolina General Assembly through NC GS § 105-506.1, authorized counties to consider a ¼ cent sales tax on all but food sales to support public transportation systems in counties and municipalities that operate transit systems. These funds can be used for financing, operating, maintaining and constructing public transportation systems, but the funds cannot replace existing funds. The funds can also be used for first mile/last mile improvements, such as sidewalks, greenways and bike infrastructure that connect to the transit system.

Only counties may impose this tax, and it may be adopted by the county commission only if it passes a voter referendum. Municipalities need special permission if they want to add a similar tax on their own. Counties also need special permission from the General Assembly if they want to raise more than ¼ cent tax.

The results of a referendum would be allocated based on the populations of jurisdictions that provide transit service. This tax could generate a total of \$34 million, as of today, for transit in Cabarrus County if a one cent tax was to be implemented. This is currently the only funding mechanism that will allow for the implementation of most of the service recommendations in Chapter 7.

Table 8-1: Revenues Generated (20-year plan summations)

Potential 1 Cent Sales Tax Adjusted	\$783,266,087.87
Federal Allocation Adjusted	\$49,996,934.71
State Allocation Adjusted	\$15,707,459.46
Total	\$848,970,482.04



Other Financing Mechanisms for funding High Capacity Transit and Large Public Transit Facilities

Local governments have access to local and federal government strategies and financing mechanisms for major capital projects. Among the most common are Transit Oriented Development, Value Capture, and Public Private Partnerships, Transportation Infrastructure Finance and Innovation Act (TIFIA) and Railroad Rehabilitation and Improvement Financing (RRIF) credits.

Transit Oriented Development (TOD)

TOD is a development strategy aiming to create mixed-used communities along high capacity transit corridors with high tax value. TOD is based on land use policies and strategies that are supportive of transit using different tools, such as zoning, increase in density, public/private partnerships, and with the intent of developing walkable and pedestrian-oriented communities in order to increase the probability of using transit as a transportation mode.

Value Capture

According to the Federal Transit Administration, value capture strategies are used to generate long term revenue streams by assigning a portion of the increase in tax value in a locally defined area around Transit Oriented Development and HCT projects. That helps repaying debt to finance the upfront costs of building infrastructure and annual operating cost once service begins; this could include high capacity corridors, such as light rail, or BRT, or other type of projects, such as multimodal transportation hubs. TOD strategies are frequently associated with value capture because the development created through TOD policies generates revenues to offset the cost of the transit project.

Joint development is another value capture strategy that allows coordination between developers and transit agencies to develop real estate that improves the transit system. In this strategy the agency and the developers share the cost of the investment.

All these strategies can be accomplished in partnership with private entities. Public private partnerships give the opportunity to develop the private realm with infill development, walkable retail, etc., while the public entity develops the public realm.

Transportation Infrastructure Finance and Innovation Act (TIFIA)

The federal government offers other mechanisms to finance infrastructure, such as Transportation Infrastructure Finance and Innovation Act (TIFIA). TIFIA provides credit assistance for projects of regional or national relevance, in the form of direct loans, loan guarantees, and standby lines of credit. The use of TIFIA funds are more appropriate when the project bring benefits to the public, when there are capital market gaps and one of the main benefits is that it reduces the risk.

Railroad Rehabilitation and Improvement Financing (RRIF)

Finally, the Railroad Rehabilitation and Improvement Financing (RRIF) provides direct loans and loan guarantees to finance development of railroad infrastructure. The funds can be used on all the components of capital infrastructure, including intermodal and railroad facilities; planning and design relative to those capital improvements, to finance TOD and refinance outstanding debt.

Financial Plan

The Cities of Concord and Kannapolis and Cabarrus County embarked on a process that will transform their transportation systems, and communities, in years to come, if the LRPTMP is implemented successfully. Additional service, increased frequency, service on-demand with the demand response zones and other recommendations will contribute to remove pressure on their existing, limited networks. The agencies' vision is bold and ambitious and responds to the future changes Cabarrus County is facing. The financial plan in Appendix G shows the funding mechanisms to implement those changes and the path to achieve success.

Transit Service Investment

The amounts shown below are total amounts for the entire 20-year, six phase implementation period, not including projected costs for High Capacity Transit. The total capital amount shown includes the addition of new transit vehicles (Fixed Route and Demand Response) over the life of the plan; replacement vehicles, bus amenities, technologies, software and data, a new administrative and maintenance facility, several feasibility studies required during the life of the plan, 3 new transit hubs in Cabarrus County, and park-and-ride facilities.

Table 8-2: Total 20 Year Non-High Capacity Transit Plan Implementation Costs

Total Operational Costs	\$759,482,819
Total Capital Costs	\$201,374,000
Total Personnel Costs	\$54,070,056
Total Costs	\$ 1,014,926,874.58

Potential Funding Sources

The new services proposed in this document were developed based on input from a variety of sources and are categorized into six primary phases. The proposed new transit services are those that fit into one of several categories including expanded service hours, additional frequency and additional routes.

Table 8-3: Total Plan Projected Revenue

Potential 1 Cent Sales Tax Adjusted	\$ 783,266,087.87
Federal Allocation Adjusted	\$ 49,996,934.71
State Allocation Adjusted	\$ 15,707,459.46
Current Annual Farebox from Rider Fixed Route	\$ 50,246,582.40
Current Annual CCTS Reimbursements	\$ 31,398,707.06
	\$ 930,615,771.49

Table 8-4: Total Plan Projected Revenue Needed

Total Projected Cost	\$ 1,014,926,874.58
Total Projected Revenue	\$930,615,771.49
Projected Total Additional Revenue Needed	\$84,311,103.09

** Note, the revenue projections above are conservative. Those projections do not account for Federal or State Formula Fund Growth due to service expansion, and it makes no assumption of the award of Federal and State discretionary grants which would sought throughout the various projects over the 20 years in an effort to assist with bridging the current projected shortfall to enable complete project implementation.

In Conclusion

Cabarrus County has gone through an amazing period of rapid population growth over the last 30 years.

- In 1990 the population of Cabarrus County was 99,521, Concord 37,881, Kannapolis 32,570
- In 2004 (when Rider Transit began) the population of Cabarrus County was 145,524, Concord was 59,630, Kannapolis was 38,441
- In 2018 population estimation of Cabarrus County was 211,342, Concord 94,130, Kannapolis 49,761

In the last 30 years, the total population of the county (+112.36%) has more than doubled. The population of Concord (+148.49%) has grown even faster. Kannapolis' population (+53%) has grown significantly as well. This rapid rate of expansion is expected to continue through at least the next 25-30 years.

Complaints about traffic and travel times are increasing, even with significant roadways improvements and expansions over the last decade. Development – residential, retail, commercial, industrial, is growing similarly as the population expands, often in areas not adjacent to the existing transit service areas. This creates significant impacts on travel patterns locally as well as regionally. Many local roadways have been widened to the maximum extent possible. The decades long growth of the City of Atlanta provides a cautionary tale that shows that there can never be enough road capacity to avoid traffic jams and delays and all the challenges that presents to a large urban region. Other means are necessary to help address reducing the ever constantly growing congestion and the number of vehicles traveling within Cabarrus County and the surrounding region. Public Transportation can be a key partner in helping address this amazing growth – and the mobility challenges that comes with that growth.

Rider Transit started service nearly 16 years ago. During those 16 years, Rider Transit added two buses and two new routes. CCTS has been operating at maximum capacity for years now, with people in the community waitlisted for services or unable to receive services at all due to a lack of available funding. One reason the growth of service laid out in this plan is so large is that both CCTS and Rider Transit today have significantly less funding and operational capacity to serve the community effectively today than they need. The first three phases of this plan (through Year 8) are essentially getting public transit service levels up to what they should be in 2020. The second half of the plan, Phases 4-6, are really what's needed to address the significant growth forecasted over the next 20 years. Without the proposed one cent dedicated sales tax, Value Capture and other means of generating revenue, very little outlined in the plan can be achieved and transit will continue to serve only a fraction of the community.

The cost of providing public transit services are often viewed through the narrow perspective of how much money does the transit system earn in fare revenues. The reality is, there is no public transit service that pays for itself through farebox recovery. However, public transit services provide a return investment to their communities in myriad, often overlooked ways. Transit provides employees with access to jobs, and employers with access to a broader workforce. More employers, more people employed, more goods and services are provided. This helps generate more property tax, more sales tax, and more people gainfully employed and able to spend money within the community. Transit helps provide access to educational opportunities that allow people to gain education and skills that allow them to become more economically independent. Transit helps more people access health care earlier and more often, so minor health issues don't develop into major issues that result in lost work, lost productivity, and increased costs to individuals and the community at large. Transit allows people to access healthier foods and partake in more educational and social opportunities within and around our communities. In short, transit makes for better, healthier, more productive, more livable and more desirable communities in which to live and work.

Transit Oriented Development from High Capacity Transit projects and Transit Facilities not only helps reduce congestion, it provides a framework and allows for focused development of more livable communities by combining easy access between housing, employment and life activities of all sorts – it can create huge increases in property tax revenue generation. That additional tax revenue doesn't come back to the transit system, but its value is tangible to the communities in a very real way. The CATS Blue Line has already been credited with \$3.5 billion dollars in

property tax value due to new development and investment along the light rail corridor, and that growth will continue for years to come. If a portion of those increased tax revenues were added as a dedicated revenue source for transit, it would completely change the discussion of the value transit provides to the community, and how it can support existing and future services moving forward.

With this plan, the Cities of Concord and Kannapolis and Cabarrus County have roadmap to help their communities embark on a transformative process and provide fundamental changes to their transportation systems, and communities, in years to come, if the plan is implemented successfully. The agencies' vision is bold and ambitious and responds to the future changes Cabarrus County is facing. As stated in the introduction, providing a variety of mobility options makes for more vibrant, engaged, sustainable, resilient and healthy communities, as well as ones that are more competitive economically—locally, regionally and globally. Better mobility makes a more livable community and planned appropriately, can help ensure Concord, Kannapolis and Cabarrus County remain one of the best places in the country to live, work and play for decades to come.

CABARRUS COUNTY**BOARD OF COMMISSIONERS
REGULAR MEETING****July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

EMS - Purchase Order Request

BRIEF SUMMARY:

Seeking a purchase order (PO) to replace four ambulances. This will be to purchase two new Ambulances, and remount two existing ambulances. The units scheduled to be replaced have exceeded acceptable mileage as EMS response units and outlived their reliability in accordance with County vehicle replacement policy. This purchase total for four ambulances will be at a cost of \$502,218.00. This purchase will be completed factory direct (Demers), with affiliation in the SAVVIK Group. SAVVIK Group is a purchasing coalition available to local government entities and qualifying non-profit corporations

REQUESTED ACTION:

Motion to approve the purchase of four ambulances as budgeted.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Jimmy Lentz, Emergency Medical Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Ambulance purchase justification.

2019 EMS New Ambulance Purchase with Fiscal year 2020/2021 budget approval.

Project Description

Seeking a purchase order (PO) to replace four ambulances. This will be to purchase two new Ambulances, and remount two existing ambulances. The units scheduled to be replaced have exceeded acceptable mileage as EMS response units and outlived their reliability in accordance with County vehicle replacement policy. This purchase total for four ambulances will be at a cost of \$502,218.00. This purchase will be completed factory direct (Demers), with affiliation in the SAVVIK Group. SAVVIK Group is a purchasing coalition available to local government entities and qualifying non-profit corporations

History

In years past, ambulances were utilized until no longer capable of responding and often exceeded 200,000 miles. Vehicle failures were frequent and reliability was unpredictable. A policy was adopted resulting in ambulance replacements at 125,000 miles for front line units. Cost associated with maintenance after expiration of warranty continued to be a significant burden. The Cabarrus County Fleet Maintenance recommended a replacement policy of 100,000 for front line units and was subsequently adopted as County policy on 11/15/09. Based upon cyclic nature of utilization and mileage accumulation, ambulance replacement should occur with three units annually to maintain appropriate resource reliability and readiness.

Justification

- Compliance with fleet maintenance policy reduces ambulance maintenance costs, maintains reliability of emergency response fleet, and increases reliability.
- New unit warranty 3 years or 36,000 miles
- Average annual mileage of EMS units is 25,142 (Total annual mileage for FY20 – 452,557)
- Call volume and demand continues to increase.

Impact if Not Funded

- Reduced reliability and increased liability associated with vehicle failures during emergency response or patient transport.
- Vehicle failures related to emergency response must be recorded in ambulance call report and reported to the NC Office of EMS.
- Adoption of NFPA 1917 standard for ambulance building has been implemented by NCOEMS.
- Vehicle failures and extended unit down time result in lost resources to cover county emergency response needs.

Cost Saving Measures

- Research on best product
- Participation in regional cooperatives / coalitions for best pricing (SAVVIK)
- Communication with county fleet maintenance manager
- Consistency in fleet (Chevrolet/Demers)

Supporting Policy & Guidelines

- Cabarrus County Fleet Maintenance Policy: “Due to the specific nature of use, the Sherriff, EMS, and Transportation departments make replacement recommendations on their specific vehicles, also based on Fleet Policy guidelines. EMS Ambulance - 100,000 miles, or as the EMS Director and Fleet Maintenance Supervisor deem necessary.”
- 10A NCAC 13P .0207 Ground Ambulance: “Vehicle and Equipment Requirements: no structural or functional defects that may adversely affect the patient, the EMS personnel, or the safe operation of the vehicle.”
- <http://www.ncdhhs.gov/dhsr/EMS/pdf/groundvehicle.pdf>: Ground and non-transport vehicle inspection report (NC Office of EMS, Division of DHHS)

Fleet

- Ambulance fleet consists of 12 front line units and 6 reserve units.
- Units are tasked with responding to ~34,000 calls yearly in addition to significant events.
- Ambulance operation results in extreme wear/tear as a result of required driving patterns and utilization practice.
- This purchase will be to replace four units that have exceeded the Cabarrus County Fleet policy guidelines.

Justification for purchase of Demers Ambulances

- Is engineered to meet the NFPA 1917, CAAS, and KKK standards, without any modifications. With this manufacturing process considered “standard”, there is no increasing in pricing to meet these requirements. There was a substantial increase in pricing (~\$20,000) when McCoy Miller and Osage were asked to build to these specifications.
- Increased fuel savings with improved aerodynamics and ECO smart system.
- Warranty, Demers 180,000 miles complete, McCoy Miller and Osage 5 years / 100,000 miles.
- Standard/Consistent layout for entire fleet.
- Remote diagnostic capabilities to decrease downtime.

Cost

- \$173,935 per NEW unit (total cost \$347,870) includes tax, tag, lettering, and associated costs completed locally.
- \$97,174 per Remounted unit (total cost \$194,348) includes tax, tag, lettering, and associated costs completed locally.

Ambulances to be replaced (mileage as of 6/10/2020):

Unit #	Unit Year	Mileage	Hours		Adjusted Mileage	Comment
940	2015	119,751	7933		261789	Will be updated /remounted.
941	2015	131670	8352		275616	Will be updated / remounted.
946	2014	12443	6112		201696	McCoy Miller
950	2015	118788	5405		178365	McCoy Miller

Additional points for consideration

- General Motors recommendation also places attention on hourly utilization of units. Recommendation is to multiply unit hours x 33 to more closely approximate engine wear/mileage.
- EMS generates revenue associated with patient billing offsetting more than half of operational costs

Status EMS Fleet (mileage as of 6/10/2020)

Unit #	Unit Year	Mileage	Hours	Adjusted Mileage	Comment
940	2015	119,751	7933	261789	
941	2015	131,670	8352	275619	
942	2017	30,606	2301	75956	
943	2017	75,675	5025	165825	
944	2016	106,998	6346	209424	
945	2018	43,935	2468	81453	
946	2014	124,388	6112	201696	
947	2019	29,904	1227	40491	
948	2017	94,420	5342	176292	
949	2019	17,924	1424	46992	
950	2015	118,788	5405	178365	
951	2020	1,827	110	3643	Unit wrecked and remounted
952	2018	53,893	2601	85842	
953	2019	22,569	915	30204	
954	2016	91,578	5918	195300	
955	2019	25,425	1176	38814	
956	2016	128,191	6282	207312	
957	2017	59,929	5087	167871	

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Implementation of the FY21 Capital Improvement Plan Accounting

BRIEF SUMMARY:

Included is a list of County CIP (Capital Improvement Plan) projects that were approved as part of the FY 21 annual budget process. The projects will be recorded and tracked in the County Capital Project Fund and the School Capital Project Fund.

REQUESTED ACTION:

Motion to approve the implementation of the FY21 Capital Improvement Plan Accounting and authorize the Finance Director to prepare the appropriate Budget Amendment(s) and Project Ordinance(s).

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ FY 21 CIP List
- ▢ Budget Amendment
- ▢ Fd 380 - County Project Ordinance
- ▢ Fd 390 - School Project Ordinance
- ▢ Fd 450 - Capital Reserve Project Ordinance

Cabarrus County	
Capital Improvement Projects	
FY 21	
Governmental Center Parking Deck Sealing	\$ 350,000.00
Operations Center Renovations	150,000.00
Fiber Infrastructure Improvement	300,000.00
Jail Annex HVAC Replacement	240,000.00
Sheriff Training & Firing Range Renovations	120,000.00
Human Services HVAC	180,000.00
Frank Liske Park ADA Renovations	1,100,000.00
Frank Liske Park Water Line	420,000.00
Frank Liske Park Playground Replacement	120,000.00
KCS - AL Brown Football Stadium ADA/Drainage	228,000.00
KCS - AL Brown Roof Replacement	190,000.00
RCCC -Building 2000 Reroof	335,000.00
RCCC - CBTC HVAC Replacement Phase III/IV	265,000.00
RCCC - South Campus Building 1000 Boiler	105,000.00
EMS Headquarters	2,500,000.00
West Cabarrus Library & Senior Center	2,400,000.00
Deferred Maintenance Projects	2,100,000.00
Camp Spencer Vending & Archery Building	200,000.00
CCS Mobile Units	500,000.00
R. Brown McAllister Replacement	450,000.00
Fire Alarm System Replacement (Northwest High)	89,314.00
Fire Alarm System Replacement (Concord High)	89,314.00
Mobile Renovations (JM Robinson High)	81,195.00
	\$ 12,512,823.00

Budget Revision/Amendment Request

Date: 7/21/2020

Amount: 12,512,823.00

Dept. Head: Susan Fearington

Department: Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This Amendment records the Capital Improvement projects approved on 6-15-2020 in the appropriate funds for tracking purposes.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	9	7220-9821	Building & Renovations	7,175,280.27		350,000.00	6,825,280.27
450	9	7220-9708	Contribution to Capital Project Fund	59,517,365.37	350,000.00		59,867,365.37
							0.00
380	6	1110-6921-0650	Contribution from CRF - Govt Ctr Pk Deck Sealing	-	350,000.00		350,000.00
380	9	1110-9501-0650	Bldg & Grds Maint - Govt Ctr Pk Deck Sealing	-	350,000.00		350,000.00
			<i>Governmental Center Parking Deck Sealing project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	6,825,280.27		150,000.00	6,675,280.27
450	9	7220-9708	Contribution to Capital Project Fund	59,867,365.37	150,000.00		60,017,365.37
							0.00
380	6	1950-6921-BUILD	Contribution from CRF - Operations Ctr Reno	-	150,000.00		150,000.00
380	9	1950-9830-BUILD	Other Improvements - Operations Ctr Reno	-	150,000.00		150,000.00
							0.00
343	9	1950-9708-BUILD	Contribution to Capital Projects Fund	-	4,768,787.32		4,768,787.32
343	9	1950-9331-BUILD	Minor Office Equip & Furn - Operations Center	200,000.00		200,000.00	0.00
343	9	1950-9826-BUILD	Bldg Acquisition - Operations Center	3,103,787.32		3,103,787.32	0.00
343	9	1950-9830-BUILD	Other Improvements - Operations Ctr Reno	1,465,000.00		1,465,000.00	0.00

							0.00
380	6	1950-6910-BUILD	Contribution from Cap Proj Fd - Operations Ctr	-	4,768,787.32		4,768,787.32
380	9	1950-9331-BUILD	Minor Office Equip & Furn - Operations Center	-	200,000.00		200,000.00
380	9	1950-9826-BUILD	Bldg Acquisition - Operations Center	-	3,103,787.32		3,103,787.32
380	9	1950-9830-BUILD	Other Improvements - Operations Ctr Reno	150,000.00	1,465,000.00		1,615,000.00
			<i>Operations Center Renovation project</i>				0.00
450	9	7220-9821	Building & Renovations	6,675,280.27		300,000.00	6,375,280.27
450	9	7220-9708	Contribution to Capital Project Fund	60,017,365.37	300,000.00		60,317,365.37
							0.00
380	6	1810-6921-TECH	Contribution from CRF - Fiber Infrastructure	-	300,000.00		300,000.00
380	9	1810-9830-TECH	Other Improvements - Fiber Infrastructure	-	300,000.00		300,000.00
							0.00
343	9	1810-9708-TECH	Contribution to Capital Projects Fund	-	120,000.00		120,000.00
343	9	1810-9830-TECH	Other Improvements - Fiber Infrastructure	120,000.00		120,000.00	0.00
							0.00
380	6	1810-6910-TECH	Contribution from Cap Proj Fd - Operations Ctr	-	120,000.00		120,000.00
380	9	1810-9830-TECH	Other Improvements - Fiber Infrastructure	300,000.00	120,000.00		420,000.00
			<i>Fiber Infrastructure project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	6,375,280.27		240,000.00	6,135,280.27
450	9	7220-9708	Contribution to Capital Project Fund	60,317,365.37	240,000.00		60,557,365.37
							0.00
380	6	2110-6921-HVAC	Contribution from CRF - Jail Annex HVAC	-	240,000.00		240,000.00
380	9	2110-9501-HVAC	Bldg & Grds Maint - Jail Annex HVAC	-	240,000.00		240,000.00

			<i>Jail Annex HVAC Replacement project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	6,135,280.27		120,000.00	6,015,280.27
450	9	7220-9708	Contribution to Capital Project Fund	60,557,365.37	120,000.00		60,677,365.37
							0.00
380	6	2110-6921-RANGE	Contribution from CRF - Sheriff Training & Firing Range	-	120,000.00		120,000.00
380	9	2110-9830-RANGE	Other Improvements - Sheriff Training & Firing Range	-	120,000.00		120,000.00
							0.00
343	9	2110-9708-RANGE	Contribution to Capital Projects Fund	-	1,750,000.00		1,750,000.00
343	9	2110-9830-RANGE	Other Improvements- Sheriff Training & Firing Range	1,670,000.00		1,670,000.00	0.00
343	9	2110-9605-RANGE	Consultants - Sheriff Training & Firing Range	80,000.00		80,000.00	0.00
							0.00
380	6	2110-6910-RANGE	Contribution from Cap Proj Fd - Train & Firing Range	-	1,750,000.00		1,750,000.00
380	9	2110-9830-RANGE	Other Improvements- Sheriff Training & Firing Range	120,000.00	1,750,000.00		1,870,000.00
			<i>Sheriff Training & Firing Range project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	6,015,280.27		180,000.00	5,835,280.27
450	9	7220-9708	Contribution to Capital Project Fund	60,677,365.37	180,000.00		60,857,365.37
							0.00
380	6	5610-6921-HVAC	Contribution from CRF - Human Services HVAC	-	180,000.00		180,000.00
380	9	5610-9501-HVAC	Bldg & Grds Maint - Human Services HVAC	-	180,000.00		180,000.00
			<i>Human Services HVAC project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	5,835,280.27		1,100,000.00	4,735,280.27
450	9	7220-9708	Contribution to Capital Project Fund	60,857,365.37	1,100,000.00		61,957,365.37

							0.00
380	6	8140-6921-ADA	Contribution from CRF - FLP ADA Renovations	-	1,100,000.00		1,100,000.00
380	9	8140-9830-ADA	Other Improvements - FLP ADA Renovations	-	1,100,000.00		1,100,000.00
			<i>Frank Liske Park ADA Renovations project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	4,735,280.27		420,000.00	4,315,280.27
450	9	7220-9708	Contribution to Capital Project Fund	61,957,365.37	420,000.00		62,377,365.37
							0.00
380	6	8140-6921-FLP	Contribution from CRF - FLP Water Line	-	420,000.00		420,000.00
380	9	8140-9830-FLP	Other Improvements - FLP Water Line	-	420,000.00		420,000.00
							0.00
343	9	8140-9708-FLP	Contribution to Capital Projects Fund-FLP Water Line	-	360,000.00		360,000.00
343	9	8140-9830-FLP	Other Improvements- FLP Water Line	360,000.00		360,000.00	0.00
							0.00
380	6	8140-6910-FLP	Contribution from Cap Proj Fd - FLP Water Line	-	360,000.00		360,000.00
380	9	8140-9830-FLP	Other Improvements - FLP Water Line	420,000.00	360,000.00		780,000.00
			<i>Frank Liske Park Water Line project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	4,315,280.27		120,000.00	4,195,280.27
450	9	7220-9708	Contribution to Capital Project Fund	62,377,365.37	120,000.00		62,497,365.37
							0.00
380	6	8140-6921-REPL	Contribution from CRF - FLP Playground Replacement	-	120,000.00		120,000.00
380	9	8140-9860-REPL	Equipment - FLP Playground Replacement	-	120,000.00		120,000.00
			<i>Frank Liske Park Playground Replacement project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	4,195,280.27		163,337.00	4,031,943.27

450	9	7220-9708	Contribution to Capital Project Fund	62,497,365.37	163,337.00		62,660,702.37
							0.00
380	6	8140-6921-CSP	Contribution from CRF - CSP Vending & Archery Bldg	-	163,337.00		163,337.00
380	9	8140-9830-CSP	Other Improvements - CSP Vending & Archery Bldg	-	163,337.00		163,337.00
							0.00
343	9	8140-9708-CSP	Contribution to Cap Proj Fd - CSP Vending & Arch	-	425,000.00		425,000.00
343	9	8140-9830-CSP	Other Improvements - CSP Vending & Archery Bldg	390,000.00		390,000.00	0.00
343	9	8140-9607-CSP	Architect - CSP Vending & Archery Bldg	35,000.00		35,000.00	0.00
							0.00
380	6	8140-6910-CSP	Contribution from Cap Proj Fd - CSP Vending & Arch		425,000.00		425,000.00
380	9	8140-9830-CSP	Other Improvements - CSP Vending & Archery Bldg	163,337.00	425,000.00		588,337.00
							0.00
380	6	8140-6902-CSP	Contribution from General Fd - CSP Vending & Arch	-	36,663.00		36,663.00
380	9	8140-9830-CSP	Other Improvements - CSP Vending & Archery Bldg	588,337.00	36,663.00		625,000.00
			<i>Camp Spencer Vending & Archery Building project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	4,031,943.27		228,000.00	3,803,943.27
450	9	7220-9708	Contribution to Capital Project Fund	62,660,702.37	228,000.00		62,888,702.37
							0.00
390	6	7407-6921-ADA	Contribution from CRF - KCS AL Brown Football ADA	-	228,000.00		228,000.00
390	9	7407-9830-ADA	Other Improvements - KCS AL Brown Football ADA	-	228,000.00		228,000.00
			<i>KCS AL Brown Football Stadium ADA/Drainage project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	3,803,943.27		190,000.00	3,613,943.27
450	9	7220-9708	Contribution to Capital Project Fund	62,888,702.37	190,000.00		63,078,702.37
							0.00

390	6	7407-6921-ROOF	Contribution from CRF - KCS AL Brown Roof Replace	-	190,000.00		190,000.00
390	9	7407-9830-ROOF	Other Improvements - KCS AL Brown Roof Replace	-	190,000.00		190,000.00
			<i>KCS AL Brown Roof Replacement project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	3,613,943.27		335,000.00	3,278,943.27
450	9	7220-9708	Contribution to Capital Project Fund	63,078,702.37	335,000.00		63,413,702.37
							0.00
390	6	7502-6921-ROOF	Contribution from CRF - RCCC Bldg 2000 Reroof	-	335,000.00		335,000.00
390	9	7502-9830-ROOF	Other Improvements - RCCC Bldg 2000 Reroof	-	335,000.00		335,000.00
			<i>RCCC Bldg 2000 Roof Replacement project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	3,278,943.27		265,000.00	3,013,943.27
450	9	7220-9708	Contribution to Capital Project Fund	63,413,702.37	265,000.00		63,678,702.37
							0.00
390	6	7503-6921-HVAC	Contribution from CRF - RCCC CBTC HVAC	-	265,000.00		265,000.00
390	9	7503-9821-HVAC	Bldg & Reno - RCCC CBTC HVAC	-	265,000.00		265,000.00
			<i>RCCC CBTC HVAC Replacement Phase III/IV project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	3,013,943.27		105,000.00	2,908,943.27
450	9	7220-9708	Contribution to Capital Project Fund	63,678,702.37	105,000.00		63,783,702.37
							0.00
390	6	7502-6921-MEP	Contribution from CRF - RCCC Bldg 1000 Boiler	-	105,000.00		105,000.00
390	9	7502-9821-MEP	Bldg & Reno - RCCC Bldg 1000 Boiler	-	105,000.00		105,000.00
			<i>RCCC South Campus Bldg 1000 Boiler project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	2,908,943.27		450,000.00	2,458,943.27

450	9	7220-9708	Contribution to Capital Project Fund	63,783,702.37	450,000.00		64,233,702.37
							0.00
390	6	7340-6921	Contribution from CRF - R Brown McAllister Repl	-	450,000.00		450,000.00
390	9	7340-9801	Land Acquisition - R. Brown McAllister Replacement	-	441,300.00		441,300.00
390	9	7340-9606	Engineering - R. Brown McAllister Replacement	-	8,700.00		8,700.00
			<i>R. Brown McAllister Replacement project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	2,458,943.27		89,314.00	2,369,629.27
450	9	7220-9708	Contribution to Capital Project Fund	64,233,702.37	89,314.00		64,323,016.37
							0.00
390	6	7308-6921-0467	Contribution from CRF - NWHS Fire Alarm	-	89,314.00		89,314.00
390	9	7308-9830-0467	Other Improvements - NWHS Fire Alarm Repl	-	89,314.00		89,314.00
			<i>Northwest High Fire Alarm Replacement project</i>				0.00
							0.00
001	9	1960-9708	Contribution to Capital Projects Fund	4,671,150.00	3,036,022.00		7,707,172.00
001	6	1960-6901	Fund Balance Appropriated	-	3,036,022.00		3,036,022.00
			<i>Appropriate Fund Balance based on Fund Balance Policy for 6-30-19 CAFR</i>				0.00
							0.00
380	6	8240-6902-LIBSC	Contribution fr Gen Fd - WC Library & Senior Ctr	-	2,400,000.00		2,400,000.00
380	9	8240-9820-LIBSC	Building Improv - WC Library & Senior Ctr	-	2,400,000.00		2,400,000.00
			<i>West Cabarrus Library & Senior Center project</i>				0.00
							0.00
380	6	1940-6902-DM	Contribution fr Gen Fd - Grds Maint Deferred Maint	-	875,000.00		875,000.00
380	6	1952-6902-DM	Contribution fr Gen Fd - Bldg Maint Deferred Maint	-	775,000.00		775,000.00
380	6	2110-6902-DM	Contribution fr Gen Fd - SODC Deferred Maint	-	450,000.00		450,000.00

380	9	1940-9501-DM	Grounds Maint- Deferred Maint	-	875,000.00		875,000.00
380	9	1952-9501-DM	Building Maint - Deferred Maint	-	775,000.00		775,000.00
380	9	2110-9501-DM	Sheriff Office/Det Ctr (SODC) - Deferred Maint	-	450,000.00		450,000.00
			<i>FY 21 funding of Deferred Maint projects</i>				0.00
							0.00
380	6	2730-6902-EMSHQ	Contribution fr Gen Fd - EMS Headquarters	-	2,500,000.00		2,500,000.00
380	9	2730-9820-EMSHQ	Building Improv - EMS Headquarters	-	2,500,000.00		2,500,000.00
							0.00
343	9	2730-9708	Contribution to Capital Projects Fd-EMS Headquarters	-	170,000.00		170,000.00
343	9	2730-9830	Other Improvements - EMS Headquarters	120,000.00		120,000.00	0.00
343	9	2730-9605	Consultants - EMS Headquarters	50,000.00		50,000.00	0.00
							0.00
380	6	2730-6910-EMSHQ	Contribution from Cap Proj Fd - EMS Headquarters	-	170,000.00		170,000.00
380	9	2730-9820-EMSHQ	Building Improv - EMS Headquarters	2,500,000.00	170,000.00		2,670,000.00
			<i>EMS Headquarters project</i>				0.00
							0.00
390	6	7210-6902-MOBIL	Contribution fr Gen Fd - CCS Mobile Units	-	500,000.00		500,000.00
390	9	7210-9830-MOBIL	Other Improvements - CCS Mobile Units	-	500,000.00		500,000.00
			<i>CCS Mobile Unit renovation project</i>				0.00
							0.00
390	6	7306-6902-0467	Contribution fr Gen Fd - CCS CHS Fire Alarm Replace	-	89,314.00		89,314.00
390	9	7306-9830-0467	Other Improvements - CCS CHS Fire Alarm Replace	-	89,314.00		89,314.00
			<i>CCS Concord High Fire Alarm System Replacement project</i>				0.00
							0.00
390	6	7314-6902-MOBIL	Contribution fr Gen Fd - CCS JMR High Mobile Reno	-	81,195.00		81,195.00

390	9	7314-9830-MOBIL	Other Improvements - CCS JMR High Moblie Reno	-	81,195.00		81,195.00
			CCS JM Robinson High Mobile Renovation project				0.00
							0.00
							0.00

Budget Officer

- ☐ Approved
- ☐ Denied

Signature

Date

County Manager

- ☐ Approved
- ☐ Denied

Signature

Date

Board of Commissioners

- ☐ Approved
- ☐ Denied

Signature

Date

CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	46,478,143
Contributions from Capital Projects Fund	24,987,039
Contribution from General Fund	7,300,629
Contribution from Capital Reserve Fund	3,643,337
Contribution from Internal Service Fund	131,001
TOTAL REVENUES	\$160,133,126

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 132,211,360
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	131,001
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	4,918,787
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,870,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,100,000
EMS Headquarters	2,670,000

TOTAL EXPENDITURES	\$160,133,126
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GRAND TOTAL – REVENUES	\$160,133,126
GRAND TOTAL – EXPENDITURES	\$160,133,126

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of July, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY SCHOOL CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 47,830,105
Debt Proceeds 2022 Draw Note	6,496,609
Contribution from Capital Projects Fund	9,383,614
Contribution from Capital Reserve Fund	1,662,314
Contribution from General Fund	670,509

TOTAL REVENUES	\$66,043,151
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- C. The following appropriations are made as listed.

CCS New High School Land	\$ 5,181,921
CCS New Middle School	53,527,293
Contribution to Capital Reserve	5,001,114
AL Brown Football Stadium ADA/Drainage	228,000
AL Brown Roof Replacement	190,000
RCCC Building 2000 Roof Replacement	335,000
RCCC CBTC HVAC	265,000
RCCC Building 1000 Boiler	105,000
R. Brown McAllister Replacement	450,000
Northwest High Fire Alarm Replacement	89,314
CCS Mobile Unit Renovation	500,000
Concord High Fire Alarm Replacement	89,314
JM Robinson Mobile Renovation	81,195

TOTAL EXPENDITURES	\$66,043,151
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GRAND TOTAL – REVENUES	\$66,043,151
GRAND TOTAL – EXPENDITURES	\$66,043,151

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of July, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY CAPITAL RESERVE CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 938,341
Contributions from General Fund	53,951,568
Contributions from Capital Projects Fund	9,553,830
Contributions from CVB	1,932,937
Contributions from other Governments	3,000,000

TOTAL REVENUES	\$69,376,676
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- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School – Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Security Cameras	415,246
CCS CCS buses for WCHS & HRES	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,649,942
Hickory Ridge Elementary School	5,217,804
RCCC Advanced Technology Center (ATC)	2,473,390
School Contingencies	251,094
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
FLP – Lower Lot Restroom	530,595

County Website Development	283,750
Courthouse Expansion	12,519,000
EMS Relocation to Concord Fire #10	375,000
Door Access & Security Camera Network-Sheriff	70,000
ITS – Fiber Infrastructure Improvements	120,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	170,000
Concord Literacy Office	50,000
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena – Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,932,937
Turf fields Capital Projects Fund	500,000
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	150,000
Fiber Infrastructure Improvement	300,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	120,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	420,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building Project	163,337
KCS – AL Brown Football Stadium ADA/Drainage	228,000
KCS – AL Brown Roof Replacement	190,000
RCCC – Building 2000 Reroof	335,000
RCCC – CBTC HVAC Replacement Phase III/IV	265,000
RCCC – South Campus Building 1000 Boiler	105,000
R. Brown McAllister Replacement	450,000
Northwest High Fire Alarm Replacement	89,314
Other County Capital Projects	2,369,629
TOTAL EXPENDITURES	\$69,376,676

GRAND TOTAL – REVENUES	\$69,376,676
GRAND TOTAL – EXPENDITURES	\$69,376,676

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.

2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.

- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of July, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

July 21, 2020
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Update of County Capital Projects Fund for Frank Liske Park Barn Insurance Proceeds

BRIEF SUMMARY:

Insurance proceeds of \$145,208 have been received so far for the Frank Liske Park Barn replacement. Since this project will span over more than one fiscal year, we would like to move a portion of the insurance proceeds into the multi-year County Capital Project Fund. Barn supplies in the amount of \$14,207 have previously been transferred to the General Fund and the remaining \$131,001 will now be transferred to the multi-year fund for tracking future expenditures. A budget amendment and updated project ordinance is included for your review.

REQUESTED ACTION:

Motion to approve the budget amendment and updated County Capital Project ordinance for the Frank Liske Park Barn replacement project.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kyle Bilafer, Area Manager of Operations
Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Frank Liske Park Barn Amendment
- ▢ Fd 380 Project Ordinance

Budget Revision/Amendment Request

Date: 7/21/2020

Amount: 131,001.00

Dept. Head: Susan Fearington

Department: Finance - County Projects Fund

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment recognizes insurance proceeds from the Frank Liske Barn fire and allocates \$131,001 to the County Capital Projects Fund to be used for the replacement of the Barn. The BA also recognizes Insurance funds in Fund 600 for \$14,207 received for Barn supply replacement that was previously transferred to the General Fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	8140-6931-BARN	Contribution from Internal Service Fund	-	131,001.00		131,001.00
380	9	8140-9607-BARN	Architect - Barn	-	100,000.00		100,000.00
380	9	8140-9860-BARN	Equipment & Furniture - Barn	-	31,001.00		31,001.00
				-			0.00
600	9	1919-9708	Contribution to Capital Project Fund	-	131,001.00		131,001.00
600	6	1919-6901	Fund Balance Appropriated	-	131,001.00		131,001.00
							0.00
							0.00
				-			0.00
				-			0.00
				-			0.00
				-			0.00

Budget Officer

☐ Approved
☐ Denied

Signature

Date

County Manager

☐ Approved
☐ Denied

Signature

Date

Board of Commissioners

☐ Approved
☐ Denied

Signature

Date

CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	46,478,143
Contributions from Capital Projects Fund	17,393,252
Contribution from General Fund	263,966
Contribution from Capital Reserve Fund	500,000
Contribution from Internal Service Fund	131,001
TOTAL REVENUES	\$142,359,339

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 132,211,360
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	131,001
Legal / Closing Expenses	952,508
TOTAL EXPENDITURES	\$142,359,339

GRAND TOTAL – REVENUES	\$142,359,339
GRAND TOTAL – EXPENDITURES	\$142,359,339

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of July, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Human Resources - Personnel Ordinance and Benefits Guide Updates

BRIEF SUMMARY:

Based on recent legal changes by the US Supreme Court, we are requesting updates to our Personnel Ordinance and Unlawful Workplace Harassment Policy to be consistent with the ruling.

Approval is also requested for a slight modification to the Heath Reimbursement Account section of our Benefits Guide.

REQUESTED ACTION:

Motion to approve the recommended changes.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lundee Covington, Human Resources Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Proposed Changes

Personnel Ordinance – Title VII Expansion

Article VIII. Grievance Procedure, Discrimination, and Adverse Action Appeal

Section 3. Grievance and Adverse Action Appeal Procedure - Non-Discrimination

A regular County employee having a problem or grievance arising out of or due to his or her employment and who does not allege discrimination because of his age, color, disability, genetic information, national origin, political affiliation, race, religion, or sex (including sexual orientation or transgender status) shall first discuss the problem or grievance with his or her supervisor. If the issue is not resolved, the employee should then follow the grievance and adverse action appeal procedure established by the County. The number of steps in this procedure will vary from a minimum of one to a maximum of three, depending upon:

Article V. Conditions of Employment

Section 8. Unlawful Workplace Harassment Policy

Cabarrus County is committed to ensure a work environment for all employees that is free from all forms of unlawful harassment. Harassment on the job because of age, color, disability, genetic information, national origin, political affiliation, race, religion, or sex (including sexual orientation or transgender status) will not be tolerated.

Harassment may take the form of physical or verbal conduct which may lead to, among other things, intimidation, aggression, hostility or unequal treatment. These unwelcome activities create a disruptive work environment and are inconsistent with County Policy.

Workplace harassment is verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of age, color, disability, genetic information, national origin, political affiliation, race, religion, or sex (including sexual orientation or transgender status) which has the purpose or effect of creating an intimidating, hostile, or offensive work environment or interferes with an individual's work performance or otherwise adversely affects an individual's employment opportunities. Sexual harassment includes unwelcomed verbal behavior such as comments, suggestions, jokes or derogatory remarks based upon sex; physical behavior such as inappropriate or offensive touching; visual harassment such as posting of sexually suggestive or derogatory pictures, cartoons or drawings; or sexual advances.

Unlawful harassment, including sexual harassment of an employee or client/consumer by another employee or outside party affects morale, motivation, and job performance. It is inappropriate, offensive, and illegal and shall be reported.

Harassing conduct includes, but is not limited to: epithets, slurs, negative stereotyping, or threatening, intimidating, or hostile acts or bullying behavior. Additionally, written or graphic material which denigrates or indicates hostility or aversion toward an individual or group is prohibited from display on County property or circulation in the workplace.

Any employee who believes that he or she has experienced unlawful harassment or observed unlawful harassment in the workplace must report it immediately to his or her supervisor. If the employee is uncomfortable in discussing the matter with the supervisor, the employee shall report the incident within 10 days to the Human Resources Director or County Manager, or to the Sheriff for law enforcement employees. Supervisors who receive or are made aware of a workplace or sexual harassment complaint shall immediately notify the Human Resources Director.

All complaints will be investigated promptly, impartially and discreetly and, upon completion of the investigation, the appropriate parties will be notified of the findings. Any employee/manager who has been found to have harassed an employee will be subject to appropriate disciplinary action, up to and including dismissal. No employee will suffer retaliation for reporting, assisting, testifying, or participating in an investigation or proceeding of an unlawful workplace harassment claim.

It is expected that County employees will act responsibly to maintain a professional working environment - free of discrimination, harassment, and retaliation - allowing each employee to perform to his or her maximum potential.

Employee Benefits Guide

Health Reimbursement Account

The current statements reads:

Employees who are enrolled in the HDHP and Tricare, Medicare or VA Benefits are eligible to participate in the HRA.

Change to read:

Employees who are enrolled in the HDHP and Tricare, Medicare, VA Benefits or for other extenuating circumstances as approved by the County Manager are eligible to participate in the HRA.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

July 21, 2020
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Infrastructure and Asset Management - Recommended Approval of Preferred Alternates for Courthouse Expansion Project

BRIEF SUMMARY:

NCGS 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid as an alternate on the Cabarrus County Courthouse Expansion Project provided that the performance standards were approved by the Cabarrus County Board of Commissioners. To be approved the alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Approval is requested for the preferred brand alternates for the equipment as indicated on the attachment.

REQUESTED ACTION:

Motion to approve the preferred brand alternate list for equipment for the Courthouse Expansion Project.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kyle Bilafer, Area Manager of Operations

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Recommended Approval of Preferred Brands of Equipment for CH Expansion project (FINAL 06-15-20)
- ▣ NCGS 133-3

CABCO COURTHOUSE PREFERRED ALTERNATES

§ 133-3. *Specifications to carry competitive items; substitution of materials. All architects, engineers, designers, or draftsmen, when providing design services, or writing specifications, directly or indirectly, for materials to be used in any city, county or State work, shall specify in their plans the required performance and design characteristics of such materials. However, when it is impossible or impractical to specify the required performance and design characteristics for such materials, then the architect, engineer, designer or draftsman may use a brand name specification so long as they cite three or more examples of items of equal design or equivalent design, which would establish an acceptable range for items of equal or equivalent design. The specifications shall state clearly that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufacturer or specific name; that they are used only to set forth and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be acceptable.*

Where it is impossible to specify performance and design characteristics for such materials and impossible to cite three or more items due to the fact that there are not that many items of similar or equivalent design in competition, then as many items as are available shall be cited.

On all city, county or State works, the maximum interchangeability and compatibility of cited items shall be required. The brand of product used on a city, county or State work shall not limit competitive bidding on future works. Specifications may list one or more preferred brands as an alternate to the base bid in limited circumstances.

Specifications containing a preferred brand alternate under this section must identify the performance standards that support the preference. *Performance standards for the preference must be approved in advance by the owner in an open meeting. Any alternate approved by the owner shall be approved only where (i) the preferred alternate will provide cost savings, maintain or improve the functioning of any process or system affected by the preferred item or items, or both, and (ii) a justification identifying these criteria is made available in writing to the public.* Substitution of materials, items, or equipment of equal or equivalent design shall be submitted to the architect or engineer for approval or disapproval; such approval or disapproval shall be made by the architect or engineer prior to the opening of bids. The purpose of this statute is to mandate and encourage free and open competition on public contracts. (1933, c. 66, s. 3; 1951, c. 1104, s. 5; 1993, c. 334, s. 7.1; 2002-107, s. 5; 2002-159, s. 64(c).)

23 09 23 Direct Digital Control (DDC) Systems for HVAC

- I. Controls Manufacturer: Johnson Controls Facility Explorer (Fx) System with Niagra based Tridium Platform
- II. Preferred Alternate no. 2 Controls Integration Contractor: Platinum Building Automation

The Johnson Controls Fx system HVAC controls must match the controls used by the majority of the large square footage buildings owned and maintained by the county for ultimate cost and efficiency. Using a different manufacturer will ultimately increase long-term operational costs and different systems will not necessarily provide the same level of remote accessibility for maintenance personnel.

The use of Platinum Building Automation as the Integration Contractor for the project is critical for the interface of the new courthouse with the existing county global controls. The new building controls will be required to be integrated to the existing control server located in the county government building. This server holds global control information and allows county maintenance personnel to access all of their buildings at a single site. Using a different integration contractor will likely result in a different level of control capability for the new courthouse and will ultimately cost more as a second control maintenance contractor could be necessary for the new courthouse.

26 51 13 Interior Lighting

The interior lighting preferred alternate is inclusive of all tunable white fixtures. Main tunable white fixture types must be of the same manufacturer to maintain color consistency. There are a number of tunable white fixtures that will be very difficult to specify two or three manufacturers. Having preferred alternates for all tunable white fixtures will give us the flexibility to list only the manufacturers that truly meet the desired performance.

- I. Linear fixtures are types LA, LB, LC, LE, LF, LK, LL, LP, and DJ as manufactured by Lumenwerx.
- II. Point source fixtures (downlights, cylinders, etc) are types AA, AC, AD, DA, DB, DH, DL, DM, and DN as manufactured by Intense.
- III. Light fixture type LD is the low-profile linear fixture in the millwork at the courtroom entrances as manufactured by Dado.
- IV. Light fixture type GA: A white-tunable luminous ceiling backlighting of wood-slat ceiling above the main public stair as manufactured by Cooledge.

26 56 19 LED Exterior Lighting

The exterior lighting preferred alternate should include one exterior fixture, due to lack of equal manufacturer:

- I. Type SC: The exterior light column with integral speaker as manufactured by Hess America.

§ 133-3. Specifications to carry competitive items; substitution of materials.

All architects, engineers, designers, or draftsmen, when providing design services, or writing specifications, directly or indirectly, for materials to be used in any city, county or State work, shall specify in their plans the required performance and design characteristics of such materials. However, when it is impossible or impractical to specify the required performance and design characteristics for such materials, then the architect, engineer, designer or draftsman may use a brand name specification so long as they cite three or more examples of items of equal design or equivalent design, which would establish an acceptable range for items of equal or equivalent design. The specifications shall state clearly that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufacturer or specific name; that they are used only to set forth and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be acceptable. Where it is impossible to specify performance and design characteristics for such materials and impossible to cite three or more items due to the fact that there are not that many items of similar or equivalent design in competition, then as many items as are available shall be cited. On all city, county or State works, the maximum interchangeability and compatibility of cited items shall be required. The brand of product used on a city, county or State work shall not limit competitive bidding on future works. Specifications may list one or more preferred brands as an alternate to the base bid in limited circumstances. Specifications containing a preferred brand alternate under this section must identify the performance standards that support the preference. Performance standards for the preference must be approved in advance by the owner in an open meeting. Any alternate approved by the owner shall be approved only where (i) the preferred alternate will provide cost savings, maintain or improve the functioning of any process or system affected by the preferred item or items, or both, and (ii) a justification identifying these criteria is made available in writing to the public. Substitution of materials, items, or equipment of equal or equivalent design shall be submitted to the architect or engineer for approval or disapproval; such approval or disapproval shall be made by the architect or engineer prior to the opening of bids. The purpose of this statute is to mandate and encourage free and open competition on public contracts. (1933, c. 66, s. 3; 1951, c. 1104, s. 5; 1993, c. 334, s. 7.1; 2002-107, s. 5; 2002-159, s. 64(c).)

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

July 21, 2020
6:30 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports - June 2020

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Motion to approve the June 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Release Refund Summary
- ▢ Release Refund Detail
- ▢ NCVTS Refund Report

Summary of Releases and Refunds for the Month Of June 2020

RELEASES FOR THE MONTH OF: JUNE 2020

\$1,228.65

BREAKDOWN OF RELEASES:

COUNTY	\$678.58
CITY OF CONCORD	\$130.03
CITY OF KANNAPOLIS	\$395.98
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$21.88
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.32
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$1.86
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: JUNE 2020

\$169.16

BREAKDOWN OF REFUNDS:

COUNTY	\$0.00
CITY OF CONCORD	\$0.00
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$169.16
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

JUNE 2020 RELEASE REPORT

Name	Bill#	Reason	District	Amount
BARNES JANICE M	2019-16068	RELEASE CLEANUP FEE PER CITY OF CONCORD'S DIRECTIVE	CI02DEMOFEE	200.00
BYERS GEORGE SR	2015-22923		C LEGLFEE	1768.57
BYERS GEORGE SR	2015-22923		C TITLFEE	1000.00
CLARK STEVE W	2019-28206	RELEASE DEMO FEE PER CITY OF CONCORD-THEY HAVE THE WRONG OWNER	CI02DEMOFEE	80.00
HOLBROOK TREGG	2019-52347	Release Advertising fee	C ADVTFEE	1.00
HOWIE ANDREW J HEIR	2019-53694	RELEASE CLEANUP FEE PER CODE ENFORCEMENT OFFICER, DAVID CROCKETT	CI02DEMOFEE	70.00
JOHNSON HARDIN CHERYL ROMONICA	2020-503525	TAX JURISDICTION 105-81	C ADVLTAX	224.95
JOHNSON HARDIN CHERYL ROMONICA	2020-503525	TAX JURISDICTION 105-81	CI04ADVL TAX	191.51
KING ASHLEY DAWN	2020-504118	TAX JURISDICTION 105381	C ADVLTAX	11.90
KING ASHLEY DAWN	2020-504118	TAX JURISDICTION 105381	CI02ADVL TAX	7.72
LAKE NORMAN AVIATION	2015-58966	Out of Business Release fee for Insolvent write off	C GARNFEE	60.00
MEDINA ELIZABETH ANN	2009-410384	Release Interest	CI02ADVLINT	25.29
MITCHELL ROBERT EVERETT	2020-504240	DUPLICATE TAXATION 105- 381	C ADVLTAX	73.60
MITCHELL ROBERT EVERETT	2020-504240	DUPLICATE TAXATION 105- 381	CI06ADVL TAX	21.88
PERKINS AYCH HARTWELL III	2019-501043		C GARNFEE	60.00
PLESS JOE F	2019-81053	DUPLICATE TAX 105381	FR03PEN FEE	0.03
PLESS JOE F	2019-81053	DUPLICATE TAX 105381	FR03ADVL TAX	0.29
PLESS JOE F	2019-81053	DUPLICATE TAX 105381	C ADVLTAX	3.54
PLESS JOE F	2019-81053	DUPLICATE TAX 105381	C PEN FEE	0.35
PRITCHARD JOEL	2019-82291	RELEASE DOUBLE CLEANUP FEE - CLERICAL ERROR	CI02DEMOFEE	100.00
SHEEMBRA MURALI BHAT	2020-504139	tax jurisdiction 105381	CI02ADVL TAX	72.90
SHEEMBRA MURALI BHAT	2020-504139	tax jurisdiction 105381	C ADVLTAX	112.39
STEELE ALICE LOUISE	2019-95796		C TITLFEE	1000.00
STEELE ALICE LOUISE	2019-95796		C ADVTFEE	1.00
STEELE ALICE LOUISE	2019-95796		CI02ADVL TAX	49.41
STEELE ALICE LOUISE	2019-95796		C LEGLFEE	244.55
THOMPSON MEL G	2019-99703	RELEASE DEMO FEE-CLERICAL ERROR-BELONGS ON 19-99073	CI02DEMOFEE	90.00
TIPTON DAVID LEONARD	2020-503508	TAX JURISDICTION 105-381	FR16ADVL TAX	1.86
TIPTON DAVID LEONARD	2020-503508	TAX JURISDICTION 105-381	C ADVLTAX	11.68
TNT HAIR EXPLOSION BEAUTY	2018-98944	RELEASED PER JM	C GARNFEE	60.00
WESTPHAL STEVEN DIRK	2020-504351	TAX JURISDICTION 105-381	C ADVLTAX	240.17
WESTPHAL STEVEN DIRK	2020-504351	TAX JURISDICTION 105-381	CI04ADVL TAX	204.47



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 7/1/2020 9:34:31 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
AYALA, DONNELL JOSEPH	AYALA, DONNELL JOSEPH		3714 PATRICIA DR NW	CONCORD, NC 28027	Proration	0052360126	HMM2241	PENDING	191315181	Refund Generated due to proration on Bill #0052360126-2019-2019-0000-00	Vehicle Totalled	06/24/2020	C ADVL	Tax	(\$32.74)	\$0.00	(\$32.74)
													CI02ADVL	Tax	(\$21.24)	\$0.00	(\$21.24)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$53.98
BARNES, ROBERT LEE	BARNES, ROBERT LEE		8300 BURGUNDY RIDGE DR	HARRISBURG, NC 28075	Proration	0035898056	EJF4808	PENDING	127304704	Refund Generated due to proration on Bill #0035898056-2019-	Vehicle Sold	06/19/2020	C ADVL	Tax	(\$38.07)	\$0.00	(\$38.07)
													CI01ADVL	Tax	(\$18.26)	\$0.00	(\$18.26)
																Refund	\$56.33
BARRETT, DEBORAH MICHELLE	BARRETT, DEBORAH MICHELLE		656 FIRECREST ST SE	CONCORD, NC 28025	Proration	0027921831	TP0PE	PENDING	191416608	Refund Generated due to proration on Bill #0027921831-2019-2019-0000-00	Vehicle Sold	06/25/2020	C ADVL	Tax	(\$47.01)	\$0.00	(\$47.01)
													CI02ADVL	Tax	(\$30.49)	\$0.00	(\$30.49)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$77.50
BELK, NOEL ERIC	BELK, NOEL ERIC		723 ASHLAND AVE	N MYRTLE BEACH, SC 29582	Proration	0050885162	TRZ9501	PENDING	190525254	Refund Generated due to proration on Bill #0050885162-2019-2019-0000-00	Reg. Out of state	06/15/2020	C ADVL	Tax	(\$95.74)	\$0.00	(\$95.74)
													CI04ADVL	Tax	(\$81.51)	\$0.00	(\$81.51)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$177.25
BLACKWELL, PATRICIA JOYCE	BLACKWELL, PATRICIA JOYCE	BLACKWELL, JOSEPH SCOTT III	562 DUSTIN DR APT 102	LAKE WYLIE, SC 29710	Proration	0041774088	PFE7789	PENDING	190859013	Refund Generated due to proration on Bill #0041774088-2018-2018-0000-00	Reg. Out of state	06/18/2020	C ADVL	Tax	(\$20.98)	\$0.00	(\$20.98)
													CI02ADVL	Tax	(\$13.98)	\$0.00	(\$13.98)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$34.96
BOYINGTON, ALLYSON JANE	BOYINGTON, ALLYSON JANE		350 MOMON BLVD APT 528	CARMEL, IN 46032	Proration	0052942758	HMM3461	PENDING	190079742	Refund Generated due to proration on Bill #0052942758-2019-2019-0000-00	Reg. Out of state	06/08/2020	C ADVL	Tax	(\$72.78)	\$0.00	(\$72.78)
													CI02ADVL	Tax	(\$47.21)	\$0.00	(\$47.21)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$119.99
BRADLEY, EDWARD JEROME	BRADLEY, EDWARD JEROME		5417 HAMMERMILL DR	HARRISBURG, NC 28075	Adjustment >= \$100	0054253140	KA5713	PENDING	127103496	Refund Generated due to adjustment on Bill #0054253140-2019-	Military	06/16/2020	C ADVL	Tax	(\$158.43)	\$0.00	(\$158.43)
													CI01ADVL	Tax	(\$76.01)	\$0.00	(\$76.01)
																Refund	\$234.44
BRANNAN, ROBERT BUGG III	BRANNAN, ROBERT BUGG III		1260 GIVERNY CT NW	CONCORD, NC 28027	Proration	0000772742	XRR5160	PENDING	190173000	Refund Generated due to proration on Bill #0000772742-2019-2019-0000-00	Vehicle Sold	06/09/2020	C ADVL	Tax	(\$29.83)	\$0.00	(\$29.83)
													CI02ADVL	Tax	(\$19.35)	\$0.00	(\$19.35)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$49.18
BRANNAN, SHIRLEY FERRELL	BRANNAN, SHIRLEY FERRELL		669 GRANDVIEW DR NE	CONCORD, NC 28025	Proration	0000796789	ZNV2928	PENDING	190172988	Refund Generated due to proration on Bill #0000796789-2019-2019-0000-00	Vehicle Sold	06/09/2020	C ADVL	Tax	(\$7.99)	\$0.00	(\$7.99)
													CI02ADVL	Tax	(\$5.18)	\$0.00	(\$5.18)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$13.17
BROZBAN, VLADIMIR VLAD	BROZBAN, VLADIMIR VLAD		502 ALLISON ST NW	CONCORD, NC 28025	Proration	0052449126	HEW4862	PENDING	190761981	Refund Generated due to proration on Bill #0052449126-2019-2019-0000-00	Vehicle Sold	06/17/2020	C ADVL	Tax	(\$175.75)	\$0.00	(\$175.75)
													CI02ADVL	Tax	(\$114.00)	\$0.00	(\$114.00)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$289.75
BUKU, JODIE LEIGH	BUKU, JODIE LEIGH		4741 LAUREN GLEN ST NW	CONCORD, NC 28027	Proration	0036436670	EDE9918	PENDING	189757626	Refund Generated due to proration on Bill #0036436670-2018-2018-0000-00	Vehicle Sold	06/03/2020	C ADVL	Tax	(\$17.62)	\$0.00	(\$17.62)
													CI02ADVL	Tax	(\$11.75)	\$0.00	(\$11.75)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$29.37
BUTLER, MARIE ELIZABETH	BUTLER, MARIE ELIZABETH		198 EDWARD AVE SW	CONCORD, NC 28025	Adjustment < \$100	0053662700	HAC8512	PENDING	189944367	Refund Generated due to adjustment on Bill #0053662700-2019-2019-0000-00	Mileage	06/05/2020	C ADVL	Tax	(\$16.17)	\$0.00	(\$16.17)
													CI02ADVL	Tax	(\$10.49)	\$0.00	(\$10.49)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$26.66
COLEMAN, DEBRA ANN	COLEMAN, DEBRA ANN		3511 BURNAGE HALL RD	HARRISBURG, NC 28075	Proration	0018022358	YWR5728	PENDING	127543050	Refund Generated due to proration on Bill #0018022358-2019-	Vehicle Sold	06/24/2020	C ADVL	Tax	(\$39.52)	\$0.00	(\$39.52)
													CI01ADVL	Tax	(\$18.96)	\$0.00	(\$18.96)
																Refund	\$58.48
COMBS, PATRICIA ANN	COMBS, PATRICIA ANN		12801 SAM BLACK RD	MIDLAND, NC 28107	Proration	0022318992	AJA8045	PENDING	126439448	Refund Generated due to proration on Bill #0022318992-2019-	Vehicle Sold	06/02/2020	C ADVL	Tax	(\$19.37)	\$0.00	(\$19.37)
													FR05ADVL	Tax	(\$2.62)	\$0.00	(\$2.62)
																Refund	\$21.99
CORNWELL, RUSSELL ALLEN	CORNWELL, RUSSELL ALLEN		3300 STREAMSIDE DR	DAVIDSON, NC 28036	Proration	0051627287	HEY8330	PENDING	191215920	Refund Generated due to proration on Bill #0051627287-2019-2019-0000-00	Vehicle Sold	06/23/2020	C ADVL	Tax	(\$32.42)	\$0.00	(\$32.42)
													CI04ADVL	Tax	(\$27.60)	\$0.00	(\$27.60)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$60.02
COTELL, ROBERT HENRY	COTELL, ROBERT HENRY		7955 DELL DR	HARRISBURG, NC 28075	Proration	0044656390	FJB1152	PENDING	127103384	Refund Generated due to proration on Bill #0044656390-2019-	Vehicle Sold	06/16/2020	C ADVL	Tax	(\$121.56)	\$0.00	(\$121.56)
													CI01ADVL	Tax	(\$58.31)	\$0.00	(\$58.31)
																Refund	\$179.87
DELANEY, SARAH	DELANEY, SARAH	ZORNE, SARAH	1160 STABLE	CONCORD, NC	Proration	0046946214	PLK2312	PENDING	126439488	Refund Generated due to	Vehicle Sold	06/02/2020	C ADVL	Tax	(\$114.70)	\$0.00	(\$114.70)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 7/1/2020 9:34:31 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
FRANK BURTIS JR	FRANK BURTIS JR	MARLENE	RD	28025						proration on Bill #0046946214-2019-			FR03ADVL	Tax	(\$9.30)	\$0.00	(\$9.30)
																Refund	\$124.00
DIAZ, JUAN CARLOS	DIAZ, JUAN CARLOS		2021 MOSS CREEK DR	HARRISBURG, NC 28075	Proration	0051947011	TCC1897	PENDING	126962576	Refund Generated due to proration on Bill #0051947011-2019-	Vehicle Totalled	06/12/2020	C ADVL	Tax	(\$55.45)	\$0.00	(\$55.45)
													CI01ADVL	Tax	(\$26.60)	\$0.00	(\$26.60)
																Refund	\$82.05
EARNHARDT, JOSEPH TODD	EARNHARDT, JOSEPH TODD	EARNHARDT, GLENDA CAGLE	4520 WALDENS POND	CONCORD, NC 28025	Proration	0000921641	AJX2857	PENDING	127946254	Refund Generated due to proration on Bill #0000921641-2019-	Vehicle Totalled	06/30/2020	C ADVL	Tax	(\$33.58)	\$0.00	(\$33.58)
													FR04ADVL	Tax	(\$3.40)	\$0.00	(\$3.40)
																Refund	\$36.98
EDMONSON, CHAD RYAN	EDMONSON, CHAD RYAN		5168 WHEAT DR SW	CONCORD, NC 28027	Proration	0028443174	CCJ9203	PENDING	190172727	Refund Generated due to proration on Bill #0028443174-2018-2018-0000-00	Vehicle Sold	06/09/2020	C ADVL	Tax	(\$8.98)	\$0.00	(\$8.98)
													CI02ADVL	Tax	(\$5.98)	\$0.00	(\$5.98)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$14.96
ELLINGTON, ADAM HOLT	ELLINGTON, ADAM HOLT		1411 THOMPSON DR	CONCORD, NC 28025	Proration	0014299397	AMY5370	PENDING	127477234	Refund Generated due to proration on Bill #0014299397-2019-	Vehicle Sold	06/23/2020	C ADVL	Tax	(\$34.19)	\$0.00	(\$34.19)
													FR03ADVL	Tax	(\$2.77)	\$0.00	(\$2.77)
																Refund	\$36.96
FORD, AUSTIN CLARKE	FORD, AUSTIN CLARKE		460 BEACON ST NW	CONCORD, NC 28027	Proration	0039318098	EED7380	PENDING	189659283	Refund Generated due to proration on Bill #0039318098-2019-2019-0000-00	Vehicle Sold	06/02/2020	C ADVL	Tax	(\$41.26)	\$0.00	(\$41.26)
													CI02ADVL	Tax	(\$26.77)	\$0.00	(\$26.77)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$68.03
FOX, MATTHEW DANIEL	FOX, MATTHEW DANIEL	PRESSLEY, MARC DWAYNE	1109 BOTTLE BRUSH LN	HARRISBURG, NC 28075	Proration	0052916848	HFL6040	PENDING	127683878	Refund Generated due to proration on Bill #0052916848-2019-	Vehicle Sold	06/26/2020	C ADVL	Tax	(\$123.18)	\$0.00	(\$123.18)
													CI01ADVL	Tax	(\$59.09)	\$0.00	(\$59.09)
																Refund	\$182.27
FRAZIER, BENJAMIN KEITH	FRAZIER, BENJAMIN KEITH		6100 US HIGHWAY 601 S	CONCORD, NC 28025	Adjustment < \$100	0053573431	68160	PENDING	252879032	Refund Generated due to adjustment on Bill #0053573431-2019-2019-0000-01	Adjustment	06/02/2020	C ADVL	Tax	(\$33.30)	\$0.00	(\$33.30)
													CI02ADVL	Tax	(\$24.00)	\$0.00	(\$24.00)
													CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
													FR04ADVL	Tax	\$0.38	\$0.00	\$0.38
																Refund	\$86.92
GAREY, DENA SPARKS	GAREY, DENA SPARKS		143 ASHMONT DR	KANNAPOLIS, NC 28081	Proration	0051727138	DLT9630	PENDING	190859334	Refund Generated due to proration on Bill #0051727138-2019-2019-0000-00	Vehicle Sold	06/18/2020	C ADVL	Tax	(\$13.57)	\$0.00	(\$13.57)
													CI04ADVL	Tax	(\$11.55)	\$0.00	(\$11.55)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$25.12
GATT, CURTIS DANIEL JOSEPH	GATT, CURTIS DANIEL JOSEPH		372 SUTRO FOREST DR NW	CONCORD, NC 28027	Proration	0050506961	BHZ8636	PENDING	189851925	Refund Generated due to proration on Bill #0050506961-2019-2019-0000-00	Vehicle Sold	06/04/2020	C ADVL	Tax	(\$160.87)	\$0.00	(\$160.87)
													CI02ADVL	Tax	(\$104.35)	\$0.00	(\$104.35)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$265.22
GILBERT, MARY ANN	GILBERT, MARY ANN		3817 LONGMORE LANE	KANNAPOLIS, NC 28081	Proration	0008648902	XPY8786	PENDING	191416833	Refund Generated due to proration on Bill #0008648902-2019-2019-0000-00	Incomplete Doc	06/25/2020	C ADVL	Tax	(\$35.32)	\$0.00	(\$35.32)
													CI02ADVL	Tax	(\$22.91)	\$0.00	(\$22.91)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$58.23
GOMEZ POWER SOLUTIONS LLC	GOMEZ POWER SOLUTIONS LLC		58 ROBINSON DR SW	CONCORD, NC 28027	Proration	0048115635	FMN9298	PENDING	191314626	Refund Generated due to proration on Bill #0048115635-2018-2018-0000-00	Vehicle Sold	06/24/2020	C ADVL	Tax	(\$32.70)	\$0.00	(\$32.70)
													CI02ADVL	Tax	(\$21.80)	\$0.00	(\$21.80)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$54.50
GOMEZ POWER SOLUTIONS LLC	GOMEZ POWER SOLUTIONS LLC		776 CHALICE ST SW	CONCORD, NC 28027	Proration	0048167292	PFL2047	PENDING	191314593	Refund Generated due to proration on Bill #0048167292-2018-2018-0000-00	Vehicle Sold	06/24/2020	C ADVL	Tax	(\$29.53)	\$0.00	(\$29.53)
													CI02ADVL	Tax	(\$19.69)	\$0.00	(\$19.69)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$49.22
GOMEZ POWER SOLUTIONS LLC	GOMEZ POWER SOLUTIONS LLC		776 CHALICE ST SE	CONCORD, NC 28027	Proration	0045251365	PLK5915	PENDING	191314584	Refund Generated due to proration on Bill #0045251365-2019-2019-0000-00	Vehicle Sold	06/24/2020	C ADVL	Tax	(\$138.18)	(\$6.91)	(\$145.09)
													CI02ADVL	Tax	(\$89.63)	(\$4.48)	(\$94.11)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$239.20
GOMEZ POWER SOLUTIONS LLC	GOMEZ POWER SOLUTIONS LLC		58 ROBINSON DR SW	CONCORD, NC 28027	Proration	0051203788	JW8157	PENDING	191314602	Refund Generated due to proration on Bill #0051203788-2019-2019-0000-00	Vehicle Sold	06/24/2020	C ADVL	Tax	(\$403.34)	\$0.00	(\$403.34)
													CI02ADVL	Tax	(\$261.63)	\$0.00	(\$261.63)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$664.97
GRAY, KATHY FINK	GRAY, KATHY FINK		6554 DERBY LN NW	CONCORD, NC 28027	Proration	0000900026	ZZY1946	PENDING	189944052	Refund Generated due to proration on Bill #0000900026-2019-2019-0000-00	Vehicle Sold	06/05/2020	C ADVL	Tax	(\$36.82)	\$0.00	(\$36.82)
													CI02ADVL	Tax	(\$23.88)	\$0.00	(\$23.88)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$60.70
GREER,	GREER,		4676	CONCORD, NC	Proration	0050739562	HEK9171	PENDING	189757995	Refund Generated due to	Vehicle Sold	06/03/2020	C ADVL	Tax	(\$14.24)	\$0.00	(\$14.24)

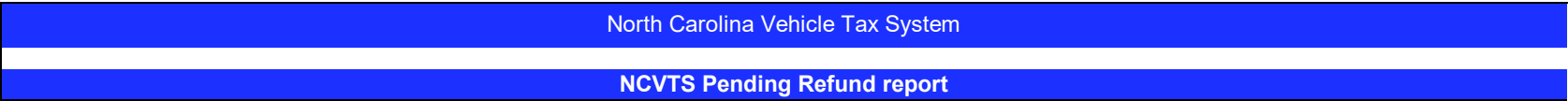


North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 7/1/2020 9:34:31 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
CHRISTOPHER KEALII LANI	CHRISTOPHER KEALII LANI		GARRISON INN CT NW	28027						proration on Bill #0050739562-2019-2019-0000-00			CI02ADVL	Tax	(\$9.24)	\$0.00	(\$9.24)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$23.48
HANSEN, MARK EDWARD	HANSEN, MARK EDWARD		801 LANTERN WAY	KANNAPOLIS, NC 28081	Proration	0050918553	EKA5048	PENDING	190761819	Refund Generated due to proration on Bill #0050918553-2019-2019-0000-00	Vehicle Sold	06/17/2020	C ADVL	Tax	(\$24.86)	\$0.00	(\$24.86)
													CI04ADVL	Tax	(\$21.17)	\$0.00	(\$21.17)
													CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																Refund	\$76.03
HATFIELD, JESSICA DORTON	HATFIELD, JESSICA DORTON		9485 ROCKY RIVER RD	HARRISBURG, NC 28075	Proration	0018005654	BDP1395	PENDING	127174802	Refund Generated due to proration on Bill #0018005654-2018-2018-0000-00	Vehicle Totalled	06/17/2020	C ADVL	Tax	(\$7.94)	\$0.00	(\$7.94)
													FR07ADVL	Tax	(\$1.65)	\$0.00	(\$1.65)
																Refund	\$9.59
HILLIARD, TODD ALEXANDER	HILLIARD, TODD ALEXANDER		3197 HELMSLEY CT	CONCORD, NC 28027	Proration	0023671959	YPF3298	PENDING	191416356	Refund Generated due to proration on Bill #0023671959-2019-2019-0000-00	Vehicle Sold	06/25/2020	C ADVL	Tax	(\$22.01)	\$0.00	(\$22.01)
													CI04ADVL	Tax	(\$18.74)	\$0.00	(\$18.74)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$40.75
HOLBROOKS, SHALAH PEELE	HOLBROOKS, SHALAH PEELE		132 POINTER CT SE	CONCORD, NC 28025	Proration	0042926877	PDW5898	PENDING	190655106	Refund Generated due to proration on Bill #0042926877-2018-2018-0000-00	Vehicle Sold	06/16/2020	C ADVL	Tax	(\$163.29)	\$0.00	(\$163.29)
													CI02ADVL	Tax	(\$108.86)	\$0.00	(\$108.86)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$272.15
HOSTLER, HOBART DAVID	HOSTLER, HOBART DAVID	HOSTLER, SANDRA LYNN	818 WESSEX DR NE	CONCORD, NC 28025	Proration	0014337085	NZP5879	PENDING	190762017	Refund Generated due to proration on Bill #0014337085-2019-2019-0000-00	Vehicle Sold	06/17/2020	C ADVL	Tax	(\$84.48)	\$0.00	(\$84.48)
													CI02ADVL	Tax	(\$54.80)	\$0.00	(\$54.80)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$139.28
HOSTLER, HOBART DAVID	HOSTLER, HOBART DAVID	HOSTLER, SANDRA LYNN	818 WESSEX DR NE	CONCORD, NC 28025	Proration	0042096958	CK42591	PENDING	190762023	Refund Generated due to proration on Bill #0042096958-2019-2019-0000-00	Vehicle Sold	06/17/2020	C ADVL	Tax	(\$59.94)	\$0.00	(\$59.94)
													CI02ADVL	Tax	(\$38.88)	\$0.00	(\$38.88)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$98.82
ICARD, JEREMY SCOTT	ICARD, JEREMY SCOTT	PHUNG, HEATHER MY-HUONG	1560 ABERCORN ST NW	CONCORD, NC 28027	Proration	0050872267	DDF8121	PENDING	191216040	Refund Generated due to proration on Bill #0050872267-2019-2019-0000-00	Vehicle Totalled	06/23/2020	C ADVL	Tax	(\$69.76)	\$0.00	(\$69.76)
													CI02ADVL	Tax	(\$45.25)	\$0.00	(\$45.25)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$115.01
JANIGA, MICHAELYN ELLEN	JANIGA, MICHAELYN ELLEN	JANIGA, GERALD EMILIAN	8472 PENTON PL	HARRISBURG, NC 28075	Proration	0042641894	CJ60403	PENDING	127844300	Refund Generated due to proration on Bill #0042641894-2019-2019-0000-00	Vehicle Totalled	06/29/2020	C ADVL	Tax	(\$78.12)	\$0.00	(\$78.12)
													CI01ADVL	Tax	(\$37.47)	\$0.00	(\$37.47)
																Refund	\$115.59
JORDAN, LISA MARIA	JORDAN, LISA MARIA		1808 HUNTLEY RIDGE DR	CONCORD, NC 28025	Proration	0050383011	TAK8357	PENDING	127946360	Refund Generated due to proration on Bill #0050383011-2019-2019-0000-00	Vehicle Sold	06/30/2020	C ADVL	Tax	(\$19.12)	\$0.00	(\$19.12)
													FR14ADVL	Tax	(\$1.81)	\$0.00	(\$1.81)
																Refund	\$20.93
KHATOD, KIRAN KISHOR	KHATOD, KIRAN KISHOR	CHANDOLE, SHWETA SOMESHWAR	1372 SANDY BOTTOM DR NW	CONCORD, NC 28027	Proration	0048867445	FBX7131	PENDING	191767011	Refund Generated due to proration on Bill #0048867445-2019-2019-0000-00	Vehicle Sold	06/29/2020	C ADVL	Tax	(\$27.62)	\$0.00	(\$27.62)
													CI02ADVL	Tax	(\$17.92)	\$0.00	(\$17.92)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$45.54
KOLCUSKY, KAREN PATE	KOLCUSKY, KAREN PATE		8213 KENSINGTON LN	HARRISBURG, NC 28075	Proration	0050963939	61J6BP	PENDING	127239612	Refund Generated due to proration on Bill #0050963939-2019-2019-0000-00	Vehicle Sold	06/18/2020	C ADVL	Tax	(\$171.38)	\$0.00	(\$171.38)
													CI01ADVL	Tax	(\$82.21)	\$0.00	(\$82.21)
																Refund	\$253.59
KOTHUR, RAMAKRISHNA REDDY	KOTHUR, RAMAKRISHNA REDDY		2405 MAPLE GROVE LN NW	CONCORD, NC 28027	Proration	0029039890	DLF8154	PENDING	189852417	Refund Generated due to proration on Bill #0029039890-2019-2019-0000-00	Vehicle Sold	06/04/2020	C ADVL	Tax	(\$44.43)	\$0.00	(\$44.43)
													CI02ADVL	Tax	(\$28.82)	\$0.00	(\$28.82)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$73.25
KUKKALA, RAKESH KUMAR	KUKKALA, RAKESH KUMAR		9158 BLUEBELL PL	HARRISBURG, NC 28075	Proration	0047961961	HBM5427	PENDING	127476986	Refund Generated due to proration on Bill #0047961961-2018-2018-0000-00	Other Errors	06/23/2020	C ADVL	Tax	(\$349.20)	\$0.00	(\$349.20)
													CI01ADVL	Tax	(\$172.17)	\$0.00	(\$172.17)
																Refund	\$521.37
LANCASTER, LAURA LEANN	LANCASTER, LAURA LEANN	LANCE, ERIC JOEL	4716 MYERS LN	HARRISBURG, NC 28075	Proration	0024694571	ZNT9690	PENDING	127304252	Refund Generated due to proration on Bill #0024694571-2019-2019-0000-00	Vehicle Sold	06/19/2020	C ADVL	Tax	(\$81.40)	\$0.00	(\$81.40)
													FR07ADVL	Tax	(\$16.50)	\$0.00	(\$16.50)
																Refund	\$97.90
LYLES, JORDAN SCOTT	LYLES, JORDAN SCOTT	STRICKLAND, BESSIE RUSHING	300 JOSHUA PLACE NW APT 36	CONCORD, NC 28027	Proration	0053486035	FDV6097	PENDING	190761924	Refund Generated due to proration on Bill #0053486035-2019-2019-0000-00	Vehicle Sold	06/17/2020	C ADVL	Tax	(\$58.00)	\$0.00	(\$58.00)
													CI02ADVL	Tax	(\$37.62)	\$0.00	(\$37.62)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$95.62
MARONEY, MICHAEL JOSEPH	MARONEY, MICHAEL JOSEPH		9912 LEGOLAS LN	CHARLOTTE, NC 28269	Proration	0049921839	HCT2291	PENDING	190172712	Refund Generated due to proration on Bill #0049921839-2019-2019-0000-00	Vehicle Totalled	06/09/2020	C ADVL	Tax	(\$23.28)	\$0.00	(\$23.28)
													CI02ADVL	Tax	(\$15.10)	\$0.00	(\$15.10)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00



Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
										2019-0000-00						Refund	\$38.38
MCCLURE, JENNIFER ELAINE	MCCLURE, JENNIFER ELAINE		497 KIDD CT NE	CONCORD, NC 28025	Proration	0047794618	MIZZLE	PENDING	189659259	Refund Generated due to proration on Bill #0047794618-2018-2018-0000-00	Vehicle Sold	06/02/2020	C ADVL	Tax	(\$17.85)	\$0.00	(\$17.85)
													Ci02ADVL	Tax	(\$11.90)	\$0.00	(\$11.90)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$29.75
MCCLURE, SWANN LEE	MCCLURE, SWANN LEE		499 KIDD CT NE	CONCORD, NC 28025	Proration	0052473683	RAL3135	PENDING	190654935	Refund Generated due to proration on Bill #0052473683-2019-2019-0000-00	Vehicle Sold	06/16/2020	C ADVL	Tax	(\$52.56)	\$0.00	(\$52.56)
													Ci02ADVL	Tax	(\$34.09)	\$0.00	(\$34.09)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$86.65
MEDLIN, STEVEN LEMUEL	MEDLIN, STEVEN LEMUEL		43 UNION ST S	CONCORD, NC 28025	Proration	0046047120	CDM9736	PENDING	189943854	Refund Generated due to proration on Bill #0046047120-2019-2019-0000-00	Vehicle Sold	06/05/2020	C ADVL	Tax	(\$29.64)	\$0.00	(\$29.64)
													Ci02ADVL	Tax	(\$19.22)	\$0.00	(\$19.22)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$48.86
MITCHENER, LAURA ELROD	MITCHENER, LAURA ELROD		1269 CLEARWATER DR	RINGGOLD, GA 30736	Proration	0041939879	FCY6432	PENDING	190655256	Refund Generated due to proration on Bill #0041939879-2018-2018-0000-00	Reg . Out of state	06/16/2020	C ADVL	Tax	(\$23.88)	\$0.00	(\$23.88)
													Ci02ADVL	Tax	(\$15.92)	\$0.00	(\$15.92)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$39.80
MITCHENER, LAURA ELROD	MITCHENER, LAURA ELROD		1269 CLEARWATER DR	RINGGOLD, GA 30736	Proration	0018020673	TVV9444	PENDING	190655241	Refund Generated due to proration on Bill #0018020673-2018-2018-0000-00	Reg . Out of state	06/16/2020	C ADVL	Tax	(\$15.12)	\$0.00	(\$15.12)
													Ci02ADVL	Tax	(\$10.08)	\$0.00	(\$10.08)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$25.20
NASKA, ANTHONY II	NASKA, ANTHONY II		3056 WINNERS CIR SW	CONCORD, NC 28025	Proration	0053230360	RAN5521	PENDING	190443780	Refund Generated due to proration on Bill #0053230360-2019-2019-0000-00	Vehicle Sold	06/12/2020	C ADVL	Tax	(\$31.95)	\$0.00	(\$31.95)
													Ci02ADVL	Tax	(\$20.73)	\$0.00	(\$20.73)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$52.68
NEWBERRY, IRVIN THOMAS	NEWBERRY, IRVIN THOMAS		91 GROVE AVE NW	CONCORD, NC 28025	Proration	0014345849	XVR7315	PENDING	191919111	Refund Generated due to proration on Bill #0014345849-2019-2019-0000-00	Vehicle Sold	06/30/2020	C ADVL	Tax	(\$20.47)	\$0.00	(\$20.47)
													Ci02ADVL	Tax	(\$13.28)	\$0.00	(\$13.28)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$33.75
NICHOLAS, DEEDRA GAYE	NICHOLAS, DEEDRA GAYE		54 CRESWELL DR NE	CONCORD, NC 28025	Proration	0048353284	PLZ4756	PENDING	190859310	Refund Generated due to proration on Bill #0048353284-2018-2018-0000-00	Vehicle Sold	06/18/2020	C ADVL	Tax	(\$19.28)	\$0.00	(\$19.28)
													Ci02ADVL	Tax	(\$12.85)	\$0.00	(\$12.85)
													Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$32.13
OVERSTREET, JAMES ALBERT	OVERSTREET, JAMES ALBERT		1008 DOWN PATRICK LN NW	CONCORD, NC 28027	Proration	0054063432	JA0FR	PENDING	191416848	Refund Generated due to proration on Bill #0054063432-2019-2019-0000-00	Vehicle Sold	06/25/2020	C ADVL	Tax	(\$259.92)	\$0.00	(\$259.92)



North Carolina Vehicle Tax System

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
JOSEPH JAMES	JOSEPH JAMES	MICHELLE RANAE	MARQUETTE ST NW	28027						proration on Bill #0044530484-2018-2018-0000-00			CI02ADVL	Tax	(\$14.71)	\$0.00	(\$14.71)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$36.78
SCHROEDER, HOLLY MARIE	SCHROEDER, HOLLY MARIE		354 CANTER CT	CONCORD, NC 28027	Proration	0014344612	DEL9181	PENDING	191526147	Refund Generated due to proration on Bill #0014344612-2019-2019-0000-00	Vehicle Sold	06/26/2020	C ADVL	Tax	(\$65.39)	\$0.00	(\$65.39)
													CI02ADVL	Tax	(\$42.41)	\$0.00	(\$42.41)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
SHUMATE, WESLEY ALEXANDER	SHUMATE, WESLEY ALEXANDER		1208 ELROND DR NW	CHARLOTTE, NC 28269	Proration	0047605781	HBJ7104	PENDING	189532011	Refund Generated due to proration on Bill #0047605781-2018-2018-0000-00	Incomplete Doc	06/01/2020	C ADVL	Tax	(\$49.92)	\$0.00	(\$49.92)
													CI02ADVL	Tax	(\$33.28)	\$0.00	(\$33.28)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
SIMONE, RICHARD JAMES	SIMONE, RICHARD JAMES	SIMONE, JOYCE MICHALOWSKI	11301 OLDE CEDAR CT	DAVIDSON, NC 28036	Proration	0000882897	VRF6723	PENDING	127239518	Refund Generated due to proration on Bill #0000882897-2019-2019-0000-00	Vehicle Sold	06/18/2020	C ADVL	Tax	(\$26.16)	\$0.00	(\$26.16)
													FR11ADVL	Tax	(\$2.40)	\$0.00	(\$2.40)
																Refund	\$83.20
SINCLAIR, CHRISTINA LYNN	SINCLAIR, CHRISTINA LYNN		2315 WEDNESBURY CT	KANNAPOLIS, NC 28083	Proration	0042059467	FDP5708	PENDING	189659277	Refund Generated due to proration on Bill #0042059467-2019-2019-0000-00	Vehicle Sold	06/02/2020	C ADVL	Tax	(\$59.76)	\$0.00	(\$59.76)
													CI04ADVL	Tax	(\$50.87)	\$0.00	(\$50.87)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
STANLEY, ELISHA NICOLE	STANLEY, ELISHA NICOLE		7700 KREFELD DR	CHARLOTTE, NC 28227	Proration	0040461498	EKL2522	PENDING	189757440	Refund Generated due to proration on Bill #0040461498-2019-2019-0000-00	Used incorrect date	06/03/2020	C ADVL	Tax	(\$104.22)	\$0.00	(\$104.22)
													CI02ADVL	Tax	(\$67.60)	\$0.00	(\$67.60)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
STRATHMANN, CARRIE LYNN	STRATHMANN, CARRIE LYNN	STRATHMANN, RICHARD LEE	6700 FOX RIDGE CIR	DAVIDSON, NC 28036	Proration	0034044131	HC1399	PENDING	127239666	Refund Generated due to proration on Bill #0034044131-2019-2019-0000-00	Vehicle Sold	06/18/2020	C ADVL	Tax	(\$93.32)	\$0.00	(\$93.32)
													FR11ADVL	Tax	(\$8.58)	\$0.00	(\$8.58)
																Refund	\$101.90
STUTTS, THOMAS JACKSON	STUTTS, THOMAS JACKSON	STUTTS, TERESA GRICE	3371 MERCHANT LN	DAVIDSON, NC 28036	Proration	0014310806	AT2381	PENDING	189659211	Refund Generated due to proration on Bill #0014310806-2019-2019-0000-00	Vehicle Sold	06/02/2020	C ADVL	Tax	(\$43.73)	\$0.00	(\$43.73)
													CI04ADVL	Tax	(\$37.23)	\$0.00	(\$37.23)
													CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
SUBANDH, NITIN ARVIND	SUBANDH, NITIN ARVIND		5197 BUTTERNUT DR	CHARLOTTE, NC 28215	Adjustment >= \$100	0047283886	HAL7836	PENDING	127304300	Refund Generated due to adjustment on Bill #0047283886-2019-2019-0000-00	Over Assessment	06/19/2020	C ADVL	Tax	(\$103.60)	\$0.00	(\$103.60)
													CI01ADVL	Tax	(\$49.70)	\$0.00	(\$49.70)
																Refund	\$153.30
TAYLOR, HERBERT RAY	TAYLOR, HERBERT RAY		2813 ALISH TRL	MOUNT PLEASANT, NC 28124	Proration	0050028051	FCJ7367	PENDING	126504938	Refund Generated due to proration on Bill #0050028051-2019-2019-0000-00	Vehicle Sold	06/03/2020	C ADVL	Tax	(\$144.52)	\$0.00	(\$144.52)
													CI03ADVL	Tax	(\$98.62)	\$0.00	(\$98.62)
																Refund	\$243.14
TAYLOR, HERBERT RAY	TAYLOR, HERBERT RAY		2813 ALISH TRL	MOUNT PLEASANT, NC 28124	Proration	0053658196	7L1978	PENDING	127016822	Refund Generated due to proration on Bill #0053658196-2019-2019-0000-00	Vehicle Sold	06/15/2020	C ADVL	Tax	(\$44.43)	\$0.00	(\$44.43)
													CI03ADVL	Tax	(\$30.32)	\$0.00	(\$30.32)
																Refund	\$74.75
TRUESDELL, SAMUEL KARL	TRUESDELL, SAMUEL KARL		1304 SOUTHWIND CT SW	CONCORD, NC 28025	Proration	0023875013	FHH2484	PENDING	191416962	Refund Generated due to proration on Bill #0023875013-2019-2019-0000-00	Vehicle Sold	06/25/2020	C ADVL	Tax	(\$12.17)	\$0.00	(\$12.17)
													CI02ADVL	Tax	(\$7.90)	\$0.00	(\$7.90)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
VALIENTE, GILBERTO JR	VALIENTE, GILBERTO JR		306 TARA ELIZABETH PL	KANNAPOLIS, NC 28083	Proration	0044730337	7E1408	PENDING	189944073	Refund Generated due to proration on Bill #0044730337-2019-2019-0000-00	Vehicle Sold	06/05/2020	C ADVL	Tax	(\$2.62)	\$0.00	(\$2.62)
													CI04ADVL	Tax	(\$2.23)	\$0.00	(\$2.23)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
WALKER, DEVIN SCOTT	WALKER, DEVIN SCOTT		110 LEE ST APT 1	RICHFIELD, NC 28137	Proration	0048219862	FJN6009	PENDING	126962776	Refund Generated due to proration on Bill #0048219862-2018-2018-0000-00	Vehicle Sold	06/12/2020	C ADVL	Tax	(\$4.23)	\$0.00	(\$4.23)
													FR07ADVL	Tax	(\$0.88)	\$0.00	(\$0.88)
																Refund	\$5.11
WARD, DORSEY MENTZEL JR	WARD, DORSEY MENTZEL JR		572 DOGWOOD ST SE	CONCORD, NC 28025	Proration	0054135974	HKL2744	PENDING	190859529	Refund Generated due to proration on Bill #0054135974-2019-2019-0000-00	Vehicle Sold	06/18/2020	C ADVL	Tax	(\$46.40)	\$0.00	(\$46.40)
													CI02ADVL	Tax	(\$30.10)	\$0.00	(\$30.10)
													CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
WEBB, BONNIE JEAN	WEBB, BONNIE JEAN		304 BRIGHTWOOD CT SW	CONCORD, NC 28025	Proration	0046996858	FMV1491	PENDING	190172733	Refund Generated due to proration on Bill #0046996858-2019-2019-0000-00	Vehicle Sold	06/09/2020	C ADVL	Tax	(\$18.76)	\$0.00	(\$18.76)
													CI02ADVL	Tax	(\$12.16)	\$0.00	(\$12.16)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
WOMACK, DALTON JAMES	WOMACK, DALTON JAMES		1243 NEW RIVER DR	CONCORD, NC 28025	Adjustment >= \$100	0044978020	EJF3577	PENDING	191099880	Refund Generated due to adjustment on Bill #0044978020-2019-2019-0000-00	Military	06/22/2020	C ADVL	Tax	(\$46.18)	\$0.00	(\$46.18)
													CI02ADVL	Tax	(\$29.95)	\$0.00	(\$29.95)
													CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 7/1/2020 9:34:31 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change				
WOMACK, DALTON JAMES	WOMACK, DALTON JAMES		1243 NEW RIVER DR	CONCORD, NC 28025	Adjustment >= \$100	0048350220	7K5532	PENDING	191099895	2019-0000-00 Refund Generated due to adjustment on Bill #0048350220-2019-2019-0000-00	Military	06/22/2020	C ADVL	Tax	(\$65.64)	\$0.00	Refund	\$106.13			
																	Ci02ADVL	Tax	(\$42.58)	\$0.00	(\$42.58)
																	Ci02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																				Refund	\$138.22
WOODS, JACKIE ANN	WOODS, JACKIE ANN		724 BAROSSA VALLEY DR NW	CONCORD, NC 28027	Proration	0018036889	VXP6783	PENDING	190443666	Refund Generated due to proration on Bill #0018036889-2018-2018-0000-00	Incomplete Doc	06/12/2020	C ADVL	Tax	(\$10.32)	\$0.00	Refund	\$10.32			
																	Ci02ADVL	Tax	(\$6.88)	\$0.00	(\$6.88)
																	Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																				Refund	\$17.20
WYATT, JACKIE BOYD	WYATT, JACKIE BOYD		10535 SPRINGCREST DR	HARRISBURG, NC 28075	Proration	0050938112	FCY4041	PENDING	126439232	Refund Generated due to proration on Bill #0050938112-2019-2019-0000-00	Vehicle Sold	06/02/2020	C ADVL	Tax	(\$45.56)	\$0.00	Refund	\$45.56			
																	Ci01ADVL	Tax	(\$21.86)	\$0.00	(\$21.86)
																				Refund	\$67.42
ZEMOSA ACRES FARM INC	ZEMOSA ACRES FARM INC		759 CONCORD PKWY N	CONCORD, NC 28027	Proration	0043281276	AM2806	PENDING	191099751	Refund Generated due to proration on Bill #0043281276-2018-2018-0000-00	Vehicle Sold	06/22/2020	C ADVL	Tax	(\$2.65)	\$0.00	Refund	\$2.65			
																	Ci02ADVL	Tax	(\$1.77)	\$0.00	(\$1.77)
																	Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																				Refund	\$4.42
ZIMNOCH, ANGELINA	ZIMNOCH, ANGELINA		3073 CHAMPION LN SW	CONCORD, NC 28025	Proration	0050035952	FLP3007	PENDING	190655238	Refund Generated due to proration on Bill #0050035952-2019-2019-0000-00	Vehicle Sold	06/16/2020	C ADVL	Tax	(\$17.74)	\$0.00	Refund	\$17.74			
																	Ci02ADVL	Tax	(\$11.51)	\$0.00	(\$11.51)
																	Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																				Refund	\$29.25
Refund Total																	\$8918.55				

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2020-2021 Taxes

BRIEF SUMMARY:

The Tax Collector is required by NCGS 105-373 to give an annual settlement on current and delinquent taxes to the governing body for review and approval. The settlement report for fiscal year 2019-2020 is attached. This report contains real and personal taxes that remain unpaid for the fiscal year. These lists are recharged to the Tax Collector for collection. Also attached is the Order to Collect, to be executed by the Chairman of the Board of County Commissioners, authorizing the Tax Collector to collect all 2020-2021 property taxes.

REQUESTED ACTION:

Motion to accept the Tax Collector's annual settlement and approve the Order to Collect in accordance with NCGS 105-321.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Order to Collect 2020 Taxes
- ▢ Delinquent Report
- ▢ 2020-2021 Tax Levy



ORDER OF THE BOARD OF COUNTY COMMISSIONERS
IN ACCORDANCE WITH N.C.G.S. 105-321

To: M. David Thrift
Tax Administrator, Cabarrus County

You are hereby authorized, empowered, and commanded to collect the 2020 property taxes filed in the office of the Cabarrus County Tax Assessor, and in the receipts herewith delivered to you, in the amounts and from the taxpayers likewise set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Cabarrus, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayer, for and on account thereof, in accordance with the law.

Witness my hand and official seal, this 21st day of July, 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY
OUTSTANDING REAL, PERSONAL AND DMV BILLS
TAX YEAR 2019
At June 30, 2020

Name	REAL & PERSONAL		DMV	Total Outstanding
	Ad Valorem	Penalties	Ad Valorem	2019 Tax Bills
County & Municipalities:				
Cabarrus County	\$ 2,194,447	\$ 94,559	\$ -	\$ 2,289,006
City of Kannapolis	364,844	2,691	-	367,536
Town of Mt Pleasant	17,995	35	-	18,030
Town of Midland	25,348	823	-	26,171
City of Locust	1,287	-	-	1,287
City of Concord	638,259	51,997	-	690,256
Town of Harrisburg	45,053	1,989	-	47,042
Fire Districts:				
Kannapolis Rural	7,093	9	-	7,102
Jackson Park	1,767	5	-	1,772
Cold Water	4,279	6	-	4,285
Allen	9,253	91	-	9,345
Midland	3,492	21	-	3,512
Harrisburg (Outside)	10,759	31	-	10,790
Rimer	2,906	10	-	2,916
Mt Mitchell	3,830	21	-	3,851
Odell	8,313	273	-	8,586
Georgeville	5,049	10	-	5,060
Flowes Store	5,730	30	-	5,760
Northeast	2,797	11	-	2,809
Mt Pleasant	10,830	92	-	10,922
Gold Hill	407	1	-	408
Richfield	781	0	-	781
Harrisburg (Inside)	2,491	1,146	-	3,637
Concord Rural	129	9	-	138
Totals	\$ 3,367,140	\$ 153,860	\$ -	\$ 3,521,000

2020-2021

AMOUNT CHARGED TO COLLECT FOR FISCAL YEAR 2020-2021 REAL AND PERSONAL PROPERTY AS OF JULY 20, 2020

Jurisdiction	Principal	Penalty	Total
COUNTY	\$191,644,642.50	131,480.32	\$191,776,122.82
HARRISBURG CITY TAX	\$8,893,876.16	\$6,979.45	\$8,900,855.61
CONCORD CITY TAX	\$62,617,893.63	\$43,155.93	\$62,661,049.56
MT PLEASANT CITY TAX	\$823,222.26	\$480.42	\$823,702.68
KANNAPOLIS CITY TAX	\$25,984,288.32	\$16,897.80	\$26,001,186.12
LOCUST CITY TAX	\$262,662.73	\$22.90	\$262,685.63
MIDLAND CITY TAX	\$1,061,762.67	\$1,213.36	\$1,062,976.03
Fire Districts			
KANNAPOLIS FIRE - RURAL	\$196,018.57	\$43.46	\$196,062.03
JACKSON PARK FIRE TAX	\$209,600.52	\$134.08	\$209,734.60
COLD WATER FIRE TAX	\$213,058.44	\$140.94	\$213,199.38
ALLEN FIRE TAX	\$405,754.87	\$722.47	\$406,477.34
MIDLAND FIRE TAX	\$825,859.98	\$507.46	\$826,367.44
HARRISBURG FIRE RURAL	\$1,015,053.42	\$95.95	\$1,015,149.37
RIMER FIRE TAX	\$182,375.70	\$228.15	\$182,603.85
MT MITCHELL FIRE TAX	\$89,000.27	\$76.06	\$89,076.33
ODELL FIRE TAX	\$724,297.91	\$166.99	\$724,464.90
GEORGEVILLE FIRE TAX	\$245,697.40	\$120.48	\$245,817.88
FLOWES STORE FIRE TAX	\$384,469.55	\$276.36	\$384,745.91
NORTHEAST FIRE TAX	\$165,171.08	\$149.07	\$165,320.15
MT PLEASANT FIRE TAX	\$492,796.60	\$278.75	\$493,075.35
GOLD HILL FIRE TAX	\$36,837.67	\$17.46	\$36,855.13
RICHFIELD FIRE TAX	\$10,124.78	\$2.82	\$10,127.60
CONCORD RURAL FIRE TAX	\$43,813.98	\$101.17	\$43,915.15
Special			
CONCORD DOWNTOWN TAX	\$118,292.33		\$118,292.33
LOCUST SOLID WASTE	\$17,040.00		\$17,040.00
Total	\$296,663,611.34	\$203,291.85	\$296,866,903.19

This levy may be adjusted through discoveries and releases throughout the tax year.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager - Coronavirus Relief Fund (CRF) Accounting Changes

BRIEF SUMMARY:

The Board accepted an initial allocation of \$3,771,761 in Coronavirus Relief Funding (CRF) on May 18, 2020. The funds were placed in the General Fund based on guidance at the time to assist with appropriate expenditures. Recently, the Governmental Accounting Standards Board (GASB) changed the guidance and now requires the funds be held in a special revenue fund. Additionally, the General Assembly has passed legislation to provide additional funding to the County upon signature by the Governor. Finally, unused CRF funds budgeted in the prior fiscal year (FY20) need to be carried-over to the current fiscal year (FY21) for use.

REQUESTED ACTION:

Motion to amend the Fiscal Year 2019-2020 Budget Ordinance to retroactively create the Coronavirus Relief Special Revenue Fund by June 30, 2020 and authorize the Finance Director to prepare the appropriate budget amendments consistent with GASB requirements.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Rodney Harris, Deputy County Manager
Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager - Extension of Lease for Vietnam Veterans Park

BRIEF SUMMARY:

The lease between Cabarrus County and the City of Kannapolis for part of the park that the City owns expires in August 2020. The attached First Amendment to Lease Agreement has been drafted to extend the lease to August 2023.

REQUESTED ACTION:

Motion to approve the Lease Agreement between Cabarrus County and the City of Kannapolis for Vietnam Veterans Park and authorize the Chairman to execute the Agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Lease Amendment
- ▢ Original Lease

**NORTH CAROLINA
CABARRUS COUNTY**

**FIRST AMENDMENT
TO
LEASE AGREEMENT**

THIS FIRST AMENDMENT TO LEASE AGREEMENT (hereinafter "Amendment") is made and entered into this the ____ day of July, 2020 by and between the County of Cabarrus (hereinafter "County") and the City of Kannapolis, (hereinafter "City"). The County and City are hereinafter sometimes referred to as the "Party" or the "Parties".

WITNESSETH:

WHEREAS, Parties entered into a Lease Agreement (hereinafter "Lease") on or about August 23, 1999, pursuant to North Carolina General Statutes 160A-274 and 153A-165 providing for the lease and joint use of governmental property; and

WHEREAS, the Parties now desire to amend the Lease in accordance with the terms, agreements and provisions hereinafter provided.

NOW THEREFORE, upon valuable consideration, the receipt and sufficiency is hereby acknowledged by each Party, and in performance of the premises contained herein, the Parties agree as follows:

1. Recitals. The recitals contained hereinabove are incorporated as a part of this Amendment.
2. Term. The Parties agree that the Lease Term shall be extended for an additional three (3) years beginning September 1, 2020 and ending at midnight August 31, 2023.
3. Use. Section 5.0 is hereby amended to read as follows:

"5.0 Use. The Property is accepted for use as a public park and will be used and developed in accordance with the park development, operations and maintenance provisions contained in the Park Agreement. Provided, however, any material changes to the Property or facilities located therein shall be made following consultation with and approval by City."
4. Ratification. Except as specifically herein amended, all terms, provisions, conditions and exhibits contained in the Lease are hereby confirmed, ratified and restated and shall remain unmodified and in full force and effect. In the event that any provision of this First Amendment shall conflict with the terms, provisions, and conditions of the Lease, the terms, provisions and conditions of this First Amendment shall govern and control.

IN WITNESS WHEREOF, the Cabarrus County Board of County Commissioners and the Kannapolis City Council have approved this Agreement and caused it to be executed and attested by their duly authorized officials.

COUNTY OF CABARRUS

By: _____
Chairman

ATTEST:

Clerk

(SEAL)

CITY OF KANNAPOLIS

By: _____
Milton D. Hinnant, Mayor

ATTEST:

Bridgette Bell, MMC, NCCMC
City Clerk

(SEAL)

STATE OF NORTH CAROLINA

COUNTY OF _____

I, _____, a Notary Public of the County and State aforesaid, certify that _____, Clerk to the Cabarrus County Board of commissioners, personally appeared before me this day and acknowledged that she is the Clerk to the Cabarrus County Board of Commissioners and that by authority duly given and as the act of the Board, the foregoing instrument was signed in its name by _____, chairman of the Cabarrus County Board of Commissioners, sealed with the County Seal, and attested by herself as its Clerk.

Witness my hand and official stamp or seal this _____ day of _____, 2020.

Notary Public

My commission expires: _____

STATE OF NORTH CAROLINA

COUNTY OF _____

I, _____, a Notary Public of the County and State aforesaid, certify that Bridgette Bell, City Clerk to the City of Kannapolis, personally appeared before me this day and acknowledged that she is the City Clerk to the City of Kannapolis and that by authority duly given and as the act of the City, the foregoing instrument was signed in its name by Milton D. Hinnant, Mayor of the City of Kannapolis, sealed with the City Seal, and attested by herself as its City Clerk.

Witness my hand and official stamp or seal this _____ day of _____, 2020.

Notary Public

My commission expires: _____

CABARRUS COUNTY - CONTRACT CONTROL SHEET

Routing Order: (1) Originating Department, (2) Information Systems, (3) Required Approvals, (4) Contract Administrator

ORIGINATING DEPARTMENT

(THIS IS THE ONLY SECTION TO BE COMPLETED BY ORIGINATING DEPARTMENT)

Contractor/Vendor: City of Kannapolis Vendor Number: 667

Purpose: Lease Agreement for North Cabarrus Park

Amount: _____ Account # budgeted: _____

Department Number: _____ Dept. Rep.: _____

TYPE OF CONTRACT (Please check one) ☒ New ☐ Renewal

Effective Date: 09/01/1999 Expiration Date: 08/31/2020

This document has been reviewed and approved by the Department Head as to technical content.

Checklist

☐ County Policy Review

☐ Vendor W-9

Distributed Copies

☐ Original/copies to Vendor

☐ Other Routing Instructions

☐ Copies to originating Department

Department Head's Signature Jessie Bonds Date: 08/06/2002

NOTES:

Approved by Board of Commissioners on July 22, 2002. Recorded in the Register of Deeds Office.

INFORMATION TECHNOLOGY DIRECTOR

(Applicable only for hardware/software purchase or related services)

This document has been reviewed and approved by the Information Systems Director as to technical content.

IT Director's Signature: _____ Date: _____

CONTRACT ADMINISTRATOR

Date Received: 8-6-02

Sufficient funds are available in the proper account to pay for this expenditure. Yes ☒ No ☐

A budget amendment is necessary before this agreement is approved. Yes ☐ No ☒

A budget amendment is attached as required for approval of this agreement. Yes ☐ No ☒

☒ Pre-audit certification completed. Purchase Order/Encumbrance No.: 20030066

Notes: _____

Contract Administrator's Signature: Shemi Barnhardt Date: 8/6/02

STATE OF NORTH CAROLINA
COUNTY OF CABARRUS

CABARRUS COUNTY NC
FILED
07/24/2002 1:47 PM
LINDA F. MCABEE
Register Of Deeds
By. Deputy/Asst.
EXCISE TAX \$0.00

LEASE AGREEMENT

THIS AGREEMENT is made and entered into this the 23 day of August, 1999, by and between the County of Cabarrus (hereinafter referred to as "County") and the City of Kannapolis (hereinafter referred to as "City").

WITNESSETH:

WHEREAS, this agreement is executed pursuant to G.S. 160A-274 and G.S. 153A-165 providing for the lease and joint use of governmental property; and

WHEREAS, on or about the 19th day of October, 1998, County and City entered into an agreement (the "Park Agreement") to provide for recreational and park services, programs and facilities for their citizens; and

WHEREAS, the Park Agreement provided, *inter alia*, provided that the parties would enter into an agreement whereby the City would lease the property described hereinafter to the County upon terms and conditions set forth therein;

NOW THEREFORE, upon valuable consideration, the receipt of which is hereby acknowledge by each party, and in performance of the premises contained in the Park Agreement and upon the premises contained herein, the parties agree as follows:

1.0 **Recitals and Prior Agreement.** The recitals contained above and the Park Agreement are incorporated herein as a part of this agreement.

2.0 **Leased Property.** Upon terms and conditions set forth herein City does hereby demise and lease unto County a 45.037 acre tract of land on the south side of Orphanage Road, Kannapolis, North Carolina (the Property), a survey of which property is attached hereto as Exhibit "A" and incorporated as a part of this agreement.

2.1 Provided, however, specifically excluded from the Property and the operation of this lease agreement is a commercial billboard located on the Property near the Interstate 85 boundary. All revenues derived therefore shall be and remain the sole and exclusive property of City. City, its agents and designees, at all times, shall have access upon and across the Property to the billboard for replacement, repair, and maintenance.

3.0 **Term.** The term of this lease shall be for a period of twenty (20) years beginning September 1, 1999, and ending at 12:01 a.m. August 31, 2020.

4.0 **Annual Rent.** The rent for this lease shall be one dollar (\$1.00) payable annually in advance on September 1st of each lease year.

5.0 **Use.** The Property is accepted for use as a public park and will be used and developed in accordance with the park development, operations and maintenance provisions contained in the Park Agreement.

6.0 **Utilities.** County will pay for all water, sewer and other utility charges for services to the Property.

7.0 **Indemnity and Insurance.** County does hereby indemnify and hold harmless the City for all liability, loss, expenses, including attorney fees, and costs of any kind or nature whatsoever resulting from any injuries or damage claims. County shall maintain in force during the term of this lease, public liability insurance, naming City as an additional insured, with coverage in an amount of no less than \$1,000,000.00 per occurrence. A copy of said policy or endorsement and each renewal thereof during the term of this lease shall be delivered to City.

8.0 **Entry Upon Abandonment.** In the event County, at any time during the term of this lease abandons the Property or any part thereof, City may, at City's option, retake possession of the Property.

9.0 **Miscellaneous.** Each party to this agreement further agrees as follows:

9.1 Without further consideration, each party shall at any time, and from time to time, execute and deliver to any other party such further documents, and take such other action, as any other party may reasonably request in order to effectuate the purposes of this agreement.

9.2 All understandings and agreements heretofore had between the parties are merged in this agreement and the related agreements executed in conjunction with this agreement, all of which together fully and completely express their agreement, and no representations or warranties have been made by any party to another party except as are herein expressly set forth or required pursuant to this Agreement and the related agreements executed in conjunction with the agreement.

9.3 The headings in this agreement are for purposes of reference only and shall not limit or otherwise affect any of the terms hereof.

9.4 This agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns.

9.5 If any provision of this agreement is determined by a court of competent jurisdiction to be illegal or unenforceable, such provision shall be automatically reformed and construed as to be valid, operative and enforceable to the maximum

extent permitted by law or equity while preserving its original intent. The invalidity of any part of this agreement shall not render invalid the remainder of this agreement.

9.6 The execution and delivery of this agreement and the performance of the obligations hereunder have been duly authorized by all requisite action required by law of each party.

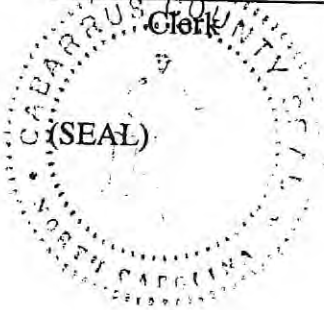
IN WITNESS WHEREOF, the Cabarrus County Board of County Commissioners and the Kannapolis City Council have approved this agreement and caused it to be executed and attested by their duly authorized officials.

COUNTY OF CABARRUS

By: Robert M. Freeman
Chairman

ATTEST:

Frankie J. Bonds
Clerk



CITY OF KANNAPOLIS

By: O. Ray Moss
Mayor

ATTEST:

Bridgette Zee
Clerk

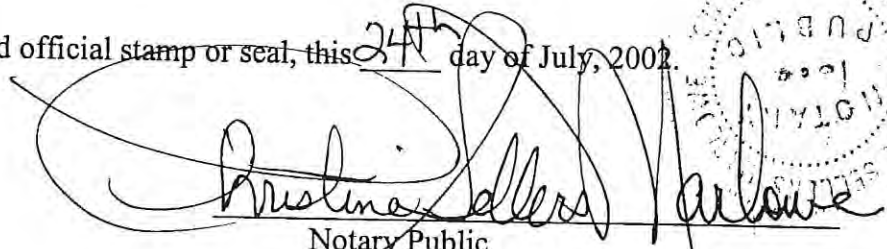


Tolain Bennett
7/24/07

STATE OF NORTH CAROLINA
COUNTY OF CABARRUS

I, Christine Sellers Marlowe, a Notary Public of the County and State aforesaid, certify that Frankie F. Bonds, Clerk to the Cabarrus County Board of Commissioners, personally appeared before me this day and acknowledged that she is the Clerk to the Cabarrus County Board of Commissioners and that by authority duly given and as the act of the Board, the foregoing instrument was signed in its name by Robert M. Freeman, Chairman of the Cabarrus County Board of Commissioners, sealed with the County Seal, and attested by herself as its Clerk.

Witness my hand and official stamp or seal, this 24th day of July, 2002.


Notary Public

My Commission Expires: 10/21/03

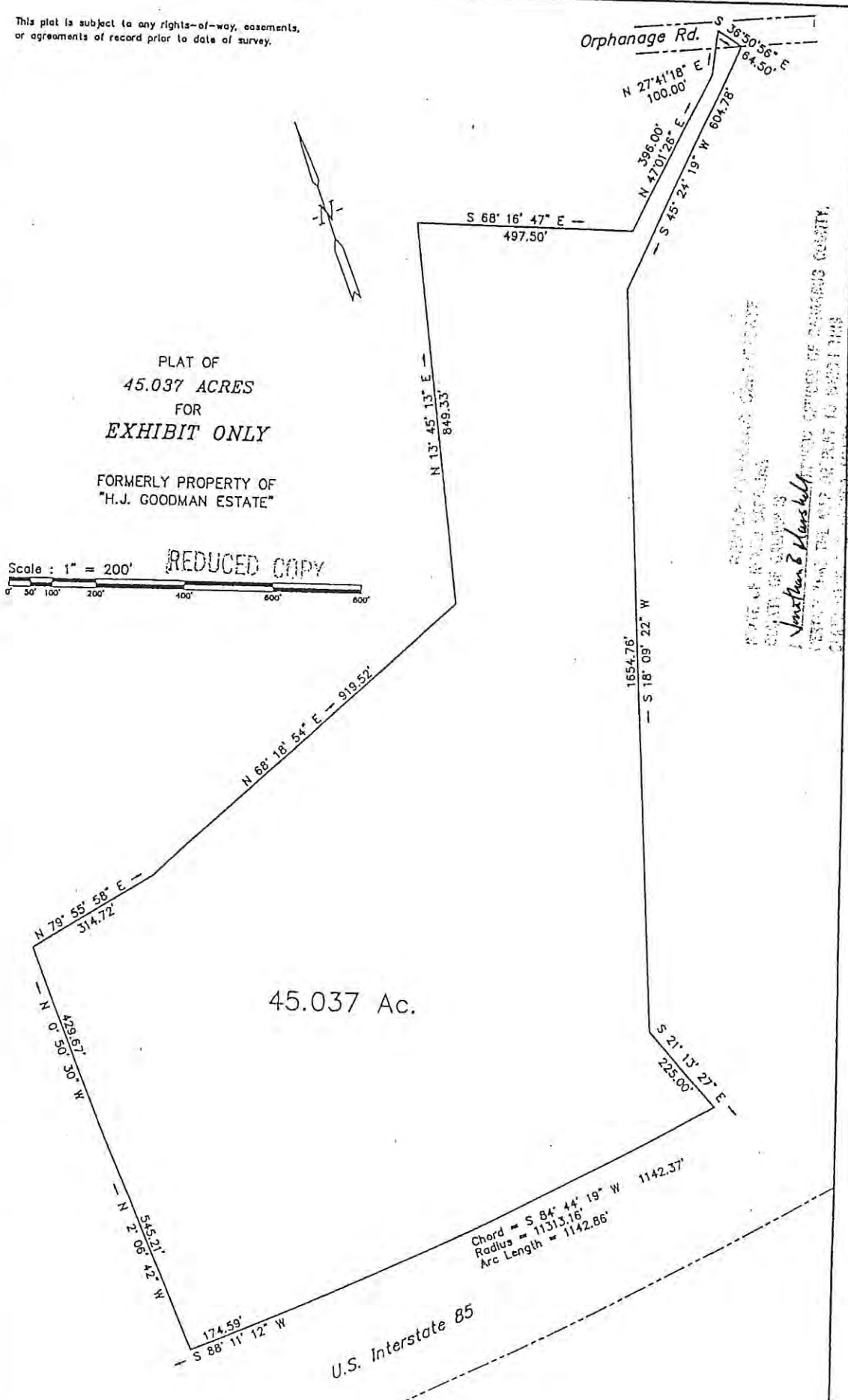
NORTH CAROLINA - CABARRUS COUNTY

The foregoing (or annexed) certificate(s) of Christine Sellers Marlowe, a notary public, is ~~(are)~~ certified to be correct. This the 24th day of July, 2002.

LINDA F. McABEE, REGISTER OF DEEDS

by: Cynthia E. Zoppi Asst./Deputy

This plat is subject to any rights-of-way, easements,
or agreements of record prior to date of survey.



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

DHS - FY21 Urbanized Area Funding - Public Hearing 6:30 p.m.

BRIEF SUMMARY:

The Urbanized Area Formula Funding program (49 U.S.C. 5307) makes federal resources available to urbanized areas, and to governors for transit capital and operating assistance in urbanized areas and for transportation-related planning. An urbanized area is an incorporated area with a population of 50,000 or more that is designated as such by the U.S. Department of Commerce, Bureau of the Census. This grant requires a 20% local match. A public hearing is required to apply for this grant.

REQUESTED ACTION:

Hold a public hearing.

Motion to accept the FY21 5307 Urbanized Area Grant and adopt the budget amendment and related resolutions.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Bob Bushey, Transportation Manager

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▢ Budget Amendment
- ▢ FY 2021 Equivalent Service Certification
- ▢ FY 2021 Local Share Certification
- ▢ FY 2021 DBE Good Faith Efforts Certification
- ▢ FY 2021 Certification and Restrictions on Lobbying
- ▢ FY 2021 Special Section 5333(b) Warranty
- ▢ FY 2021 Annual Conflict of Interest Policy
- ▢ FY 2021 Program Resolution
- ▢ 5307 Application Budget Worksheet
- ▢ FY 2021 Delegation of Authority
- ▢ FY 2021 Public Hearing Record
- ▢ Public Hearing Notice - Newspaper
- ▢ Public Hearing Notice - Website

Budget Revision/Amendment Request

Date: **7/21/2020**

Amount: 262,000.00

Dept. Head: Karen Calhoun

Department: DHS

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Request to increase the Transportation budget with funds awarded from Grant 5307 in the amount of \$262,000.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	0016-5240-6380	5307 Grant		262,000.00		262,000.00
001	9	00195240-9520	Autos & Truck Maintenance	261,495.00	262,000.00		523,495.00
001							0.00
001							0.00
							0.00
							0.00
							0.00
							0.00

Total 0.00

Budget Officer

☐ Approved

☐ Denied

County Manager

☐ Approved

☐ Denied

Board of Commissioners

☐ Approved

☐ Denied

Signature

Signature

Signature

Date

Date

Date

(Required of all Applicants that plan to procure inaccessible vehicles)
CERTIFICATION OF EQUIVALENT SERVICE

Cabarrus County (*Legal Name of Applicant*) certifies that its demand responsive service offered to individuals with disabilities (as defined in 49 CFR 37.3), including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

- 1) Response time;
- 2) Fares;
- 3) Geographic service area;
- 4) Hours and days of service;
- 5) Restrictions or priorities based on trip purpose;
- 6) Availability of information and reservation capability; and
- 7) Constraints on capacity or service availability.

In accordance with 49 CFR 37.77, public funded entities operating demand responsive systems for the general public which receive financial assistance under section 18 of the Federal Transit Act must file this certification with the appropriate state program office before procuring any inaccessible vehicle. NCDOT also requires state funded entities that do not receive Federal Transit Administration (FTA) funds to file this certification as well. **This certification is valid for no longer than one year from its date of filing.**

The NCDOT Public Transportation Division requires all participants to certify equivalent service when requesting to purchase non-ADA accessible vehicles. By signing this certification, the above-named agency is certifying that it has a mechanism in place to provide rides to individuals with disabilities. The ride must be provided in a manner equivalent to the service provided by the above-named agency to individuals without disabilities. Verification must include the attached form entitled *Measuring and Monitoring Equivalency for a General Public Demand Responsive Transportation Service*.

Signature of Authorized Official

Seal Subscribed and sworn to me (date) _____

Notary Public

Printed Name and Address

My commission expires (date) _____

Affix Notary Seal Here

Measuring and Monitoring Equivalency for a General Public Demand Responsive Transportation Service

Criteria/Requirement	Data and Analysis to Ensure Equivalency
Service Area	Cabarrus County
Response Time	One Hour
Fares	Equal for all programs
Days and Hours	Monday-Friday 5:00am-6:00pm
Trip Purposes	All
Capacity Constraints:	
Trip Denials	After scheduling hours or out of County
Trip Caps	Per funding
Waiting Lists	Meal sites
Missed Trips	Route Match
On-Time Performance	100% Goal
Travel Time	1 hour

Comparison of ADA Regulatory Requirements for General Public Demand Responsive Services versus ADA Complementary Paratransit Services

Criteria/Requirement	General Public Demand Responsive Transportation Services (Equivalency)	ADA Complementary Paratransit Services (Comparable to Fixed Route)
Type of Service (DTD v CTC)	Whatever policy you set. Same for everyone.	Origin-to-destination
Service Area	Same as everyone else	$\frac{3}{4}$ of a mile of all non-commuter fixed routes
Response Time	Same as everyone else	Next-day service
Fares	Same for all	2 times base fixed route fare
Days and Hours	Same for all	All the fixed route hours
Trip Purpose	Can set policy ; same for all	All trip purposes; no priorities
Capacity Constraints	Same for all	No capacity constraints
Information and Communication Access	Provide accessible information and communications	Provide accessible information and communications

FY 2021 LOCAL SHARE CERTIFICATION FOR FUNDING

Cabarrus County
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ _____	\$ _____ (15%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Combined Capital	\$ <u>262,000</u>	\$ <u>52,400</u> (10%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (10%)
_____	\$ _____	\$ _____ (___ %)
_____	\$ _____	\$ _____ (___ %)
_____	\$ _____	\$ _____ (___ %)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>262,000</u>	\$ <u>52,400</u>
	Total Funding Requests	Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Apply to Grant</u>	<u>Amount</u>
<u>General Fund</u>	<u>5307</u>	\$ <u>52,400</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

FY 2021 Local Share Certificate (page 2)

_____	_____	\$ _____
_____	_____	\$ _____
<hr/>		
TOTAL		\$ <u>52,400</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **Cabarrus County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2021 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2020**, which has a period of performance of July 1, 2020 – June 30, 2021.

Signature of Authorized Official

Michael Downs/ County Manager

Type Name and Title of Authorized Official

Date

DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections Cabarrus County is committed to and shall make good faith efforts to purchase from and award contracts to Disadvantaged Business Enterprises (DBEs).

DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:

Required by PTD	Check all that apply	Description
*	<input checked="" type="checkbox"/>	Write a letter/email to Certified DBEs in the service area to inform them of purchase or contract opportunities;
*	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input checked="" type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network;
*	<input checked="" type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input checked="" type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
*	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should contact the office of contractual services at (919) 707-4800 for more information
*	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information
*	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at https://www.ebs.nc.gov/VendorDirectory/default.html
	<input type="checkbox"/>	Other efforts: Describe:
	<input type="checkbox"/>	Other efforts: Describe:

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <https://www.ebs.nc.gov/VendorDirectory/default.html>

Reminder: Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

Signature of Authorized Official

Date

Michael Downs/ County Manager
Type Name and Title of Authorized Official

(Required of all Applicants)

CERTIFICATION AND RESTRICTIONS ON LOBBYING

I, **Mike Downs**, on behalf of
Name of Authorized Official

Cabarrus County
Legal Name of Applicant

Hereby certifies that:

No Federal/State appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal/State agency, a Member of Congress or State Legislature, an employee of a member of Congress or State Legislature, or an officer or employee of Congress or State Legislature in connection with the awarding of any Federal/State contract, the making of any Federal/State grant, the making of any Federal/State loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal/State contract, grant, loan, or cooperative agreement.

If any funds other than Federal/State appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any Federal/State agency, a Member of Congress or State Legislature, an employee of a member of Congress or State Legislature, or an officer or employee of Congress or State Legislature in connection with the Federal/State contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section 3801, et seq., are applicable thereto.

Signature of Authorized Official

Seal Subscribed and sworn to me (date) _____

Notary Public

Printed Name and Address

My commission expires (date) _____

Affix Notary Seal Here

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

Special Section 5333(b) Warranty For Application to the Nonurbanized Area Formula Program

The following language shall be made part of the contract of assistance with the State or other public body charged with allocation and administration of funds provided under the Community Transportation Program (CTP):

A. General Application

The Public Body (The North Carolina Department of Transportation) agrees that the terms and conditions of this warranty, as set forth below, shall apply for the protection of the transportation related employees of any employer providing transportation services assisted by the project,

Cabarrus County

(Legal Name of Applicant) and the transportation related employees of any other surface public transportation providers in the transportation service area of the project.

The Public Body shall provide to the U. S. Department of Labor and maintain at all times during the Project an accurate, up-to-date listing of all existing transportation providers which are eligible Recipients of transportation assistance funded by the Project, in the transportation service area of the Project, and any labor organizations representing the employees of such providers.

Certification by the Public Body to the U. S. Department of Labor that the designated Recipients have indicated in writing acceptance of the terms and conditions of the warranty arrangement will be sufficient to permit the flow of CTP funding in the absence of a finding of noncompliance by the Department of Labor.

B. Standard Terms and Conditions

(1) The Project shall be carried out in such a manner and upon such terms and conditions as will not adversely affect employees of the Recipient and of any other surface public transportation provider in the transportation service area of the Project. It shall be an obligation of the Recipient to assure that any and all transportation services assisted by the Project are contracted for and operated in such a manner that they do not impair the rights and interests of affected employees. The term "Project," as used herein, shall not be limited to the particular facility, service, or operation assisted by Federal funds, but shall include any changes, whether organizational, operational, technological, or otherwise, which are a result of the assistance provided. The phrase "as a result of the Project," shall, when used in this arrangement, include events related to the Project occurring in anticipation of, during, and subsequent to the Project and any program of efficiencies or economies related thereto; provided, however, that volume rises and falls of business, or changes in volume and character of employment brought about solely by causes other than the Project (including any economies or efficiencies unrelated to the Project) are not within the purview of this arrangement.

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

An employee covered by this arrangement, who is not dismissed, displaced or otherwise worsened in his/her position with regard to employment as a result of the Project, but who is dismissed, displaced or otherwise worsened solely because of the total or partial termination of the Project or exhaustion of Project funding shall not be deemed eligible for a dismissal or displacement allowance within the meaning of paragraphs (6) and (7) of this arrangement.

(2) Where employees of a Recipient are represented for collective bargaining purposes, all Project services provided by that Recipient shall be provided under and in accordance with any collective bargaining agreement applicable to such employees which is then in effect. This Arrangement does not create any collective bargaining relationship where one does not already exist or between any Recipient and the employees of another employer. Where the Recipient has no collective bargaining relationship with the Unions representing employees in the service area, the Recipient will not take any action which impairs or interferes with the rights, privileges, and benefits and/or the preservation or continuation of the collective bargaining rights of such employees.

(3) All rights, privileges, and benefits (including pension rights and benefits) of employees covered by this arrangement (including employees having already retired) under existing collective bargaining agreements or otherwise, or under any revision or renewal thereof, shall be preserved and continued; provided, however, that such rights, privileges and benefits which are not foreclosed from further bargaining under applicable law or contract may be modified by collective bargaining and agreement by the Recipient and the Union involved to substitute other rights, privileges and benefits. Unless otherwise provided, nothing in this arrangement shall be deemed to restrict any rights the Recipient may otherwise have to direct the working forces and manage its business as it deemed best, in accordance with the applicable collective bargaining agreement.

(4) The collective bargaining rights of employees covered by this arrangement, including the right to arbitrate labor disputes and to maintain union security and checkoff arrangements, as provided by applicable laws, policies and/or existing collective bargaining agreements, shall be preserved and continued. Provided, however, that this provision shall not be interpreted so as to require the Recipient to retain any such rights which exist by virtue of a collective bargaining agreement after such agreement is no longer in effect.

The Recipient agrees that it will bargain collectively with the Union or otherwise arrange for the continuation of collective bargaining, and that it will enter into agreements with the Union or arrange for such agreements to be entered into, relative to all subjects which are or may be proper subjects of collective bargaining. If, at any time, applicable law or contracts permit or grant to employees covered by this arrangement the right to utilize any economic measures, nothing in this arrangement shall be deemed to foreclose the exercise of such right.

(5)(a) The Recipient shall provide to all affected employees sixty (60) days' notice of intended actions which may result in displacements or dismissals or rearrangements of the working forces as a result of the Project. In the case of employees represented by a Union, such notice shall be provided by certified mail through their representatives. The notice shall contain a

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

full and adequate statement of the proposed changes, and an estimate of the number of employees affected by the intended changes, and the number and classifications of any jobs within the jurisdiction and control of the Recipient, including those in the employment of any entity bound by this arrangement pursuant to paragraph (21), available to be filled by such affected employees.

(5)(b) The procedures of this subparagraph shall apply to cases where notices involve employees represented by a Union for collective bargaining purposes. At the request of either the Recipient or the representatives of such employees, negotiations for the purposes of reaching agreement with respect to the application of the terms and conditions of this arrangement shall commence immediately. These negotiations shall include determining the selection of forces from among the mass transportation employees who may be affected as a result of the Project, to establish which such employees shall be offered employment for which they are qualified or can be trained. If no agreement is reached within twenty (20) days from the commencement of negotiations, any party to the dispute may submit the matter to dispute settlement procedures in accordance with paragraph (15) of this arrangement. Unless the parties otherwise mutually agree in writing, no change in operations, services, facilities or equipment within the purview of this paragraph (5) shall occur until after either: 1) an agreement with respect to the application of the terms and conditions of this arrangement to the intended change(s) is reached; 2) the decision of the arbitrator has been rendered pursuant to this subparagraph (b); or 3) an arbitrator selected pursuant to Paragraph (15) of this arrangement determines that the intended change(s) may be instituted prior to the finalization of implementing arrangements.

(5)(c) In the event of a dispute as to whether an intended change within the purview of this paragraph (5) may be instituted at the end of the 60-day notice period and before an implementing agreement is reached or a final arbitration decision is rendered pursuant to subparagraph (b), any involved party may immediately submit that issue to arbitration under paragraph (15) of this arrangement. In any such arbitration, the arbitrator shall rely upon the standards and criteria utilized by the Surface Transportation Board (and its predecessor agency, the Interstate Commerce Commission) to address the “preconsummation” issue in cases involving employee protections pursuant to 49 U.S.C. Section 11326 (or its predecessor, Section 5(2)(f) of the Interstate Commerce Act, as amended). If the Recipient demonstrates, as a threshold matter in any such arbitration, that the intended action is a trackage rights, lease proceeding or similar transaction, and not a merger, acquisition, consolidation, or other similar transaction, the burden shall then shift to the involved labor organization(s) to prove that under the standards and criteria referenced above, the intended action should not be permitted to be instituted prior to the effective date of a negotiated or arbitrated implementing agreement. If the Recipient fails to demonstrate that the intended action is a trackage rights, lease proceeding, or similar transaction, it shall be the burden of the Recipient to prove that under the standards and criteria referenced above, the intended action should be permitted to be instituted prior to the effective date of a negotiated or arbitrated implementing agreement. For purposes of any such arbitration, the time period within which the parties are to respond to the list of potential arbitrators submitted by the American Arbitration Association Service shall be five (5) days, the notice of hearing may be given orally or by facsimile, the hearing will be held promptly, the award of the arbitrator shall be rendered promptly and, unless

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

otherwise agreed to by the parties, no later than fourteen (14) days from the date of closing the hearings, with five (5) additional days for mailing if posthearing briefs are requested by either party. The intended change shall not be instituted during the pendency of any arbitration proceedings under this subparagraph (c).

(5)(d) If an intended change within the purview of this paragraph (5) is instituted before an implementing agreement is reached or a final arbitration decision is rendered pursuant to subparagraph (b), all employees affected shall be kept financially whole, as if the noticed and implemented action has not taken place, from the time they are affected until the effective date of an implementing agreement or final arbitration decision. This protection shall be in addition to the protective period defined in paragraph (14) of this arrangement, which period shall begin on the effective date of the implementing agreement or final arbitration decision rendered pursuant to subparagraph (b).

An employee selecting, bidding on, or hired to fill any position established as a result of a noticed and implemented action prior to the consummation of an implementing agreement or final arbitration decision shall accumulate no benefits under this arrangement as a result thereof during that period prior to the consummation of an implementing agreement or final arbitration decision pursuant to subparagraph (b).

(6)(a) Whenever an employee, retained in service, recalled to service, or employed by the Recipient pursuant to paragraphs (5), (7)(e), or (18) hereof is placed in a worse position with respect to compensation as a result of the Project, the employee shall be considered a "displaced employee", and shall be paid a monthly "displacement allowance" to be determined in accordance with this paragraph. Said displacement allowance shall be paid each displaced employee during the protective period so long as the employee is unable, in the exercise of his/her seniority rights, to obtain a position producing compensation equal to or exceeding the compensation the employee received in the position from which the employee was displaced, adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for.

(6)(b) The displacement allowance shall be a monthly allowance determined by computing the total compensation received by the employee, including vacation allowances and monthly compensation guarantees, and his/her total time paid for during the last twelve (12) months in which the employee performed compensated service more than fifty per centum of each such months, based upon the employee's normal work schedule, immediately preceding the date of his/her displacement as a result of the Project, and by dividing separately the total compensation and the total time paid for by twelve, thereby producing the average monthly compensation and the average monthly time paid for. Such allowance shall be adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for. If the displaced employee's compensation in his/her current position is less in any month during his/her protective period than the aforesaid average compensation (adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for), the employee shall be paid the difference, less compensation for any time lost on account of voluntary absences to the extent that the employee is not available for service equivalent to his/her average monthly time, but the employee shall be compensated in

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

addition thereto at the rate of the current position for any time worked in excess of the average monthly time paid for. If a displaced employee fails to exercise his/her seniority rights to secure another position to which the employee is entitled under the then existing collective bargaining agreement, and which carries a wage rate and compensation exceeding that of the position which the employee elects to retain, the employee shall thereafter be treated, for the purposes of this paragraph, as occupying the position the employee elects to decline.

(6)(c) The displacement allowance shall cease prior to the expiration of the protective period in the event of the displaced employee's resignation, death, retirement, or dismissal for cause in accordance with any labor agreement applicable to his/her employment.

(7)(a) Whenever any employee is laid off or otherwise deprived of employment as a result of the Project, in accordance with any collective bargaining agreement applicable to his/her employment, the employee shall be considered a "dismissed employee" and shall be paid a monthly dismissal allowance to be determined in accordance with this paragraph. Said dismissal allowance shall first be paid each dismissed employee on the thirtieth (30th) day following the day on which the employee is "dismissed" and shall continue during the protective period, as follow:

Employee's length of Service prior to adverse effect	Period of protection
1 day to 6 years	equivalent period
6 years or more	6 years

The monthly dismissal allowance shall be equivalent to one-twelfth (1/12th) of the total compensation received by the employee in the last twelve (12) months of his/her employment in which the employee performed compensation service more than fifty per centum of each such month based on the employee's normal work schedule to the date on which the employee was first deprived of employment as a result of the Project. Such allowance shall be adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for.

(7)(b) An employee shall be regarded as deprived of employment and entitled to a dismissal allowance when the position the employee holds is abolished as a result of the Project, or when the position the employee holds is not abolished but the employee loses that position as a result of the exercise of seniority rights by an employee whose position is abolished as a result of the Project or as a result of the exercise of seniority rights by other employees brought about as a result of the Project, and the employee is unable to obtain another position, either by the exercise of the employee's seniority rights, or through the Recipient, in accordance with subparagraph (e). In the absence of proper notice followed by an agreement or decision pursuant to paragraph (5) hereof, no employee who has been deprived of employment as a result of the Project shall be required to exercise his/her seniority rights to secure another position in order to qualify for a dismissal allowance hereunder.

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

(7)(c) Each employee receiving a dismissal allowance shall keep the Recipient informed as to his/her current address and the current name and address of any other person by whom the employee may be regularly employed, or if the employee is self-employed.

(7)(d) The dismissal allowance shall be paid to the regularly assigned incumbent of the position abolished. If the position of an employee is abolished when the employee is absent from service, the employee will be entitled to the dismissal allowance when the employee is available for service. The employee temporarily filling said position at the time it was abolished will be given a dismissal allowance on the basis of that position, until the regular employee is available for service, and thereafter shall revert to the employee's previous status and will be given the protections of the agreement in said position, if any are due him/her.

(7)(e) An employee receiving a dismissal allowance shall be subject to call to return to service by the employee's former employer; notification shall be in accordance with the terms of the then-existing collective bargaining agreement if the employee is represented by a union. Prior to such call to return to work by his/her employer, the employee may be required by the Recipient to accept reasonably comparable employment for which the employee is physically and mentally qualified, or for which the employee can become qualified after a reasonable training or retraining period, provided it does not require a change in residence or infringe upon the employment rights of other employees under then-existing collective bargaining agreements.

(7)(f) When an employee who is receiving a dismissal allowance again commences employment in accordance with subparagraph (e) above, said allowance shall cease while the employee is so reemployed, and the period of time during which the employee is so reemployed shall be deducted from the total period for which the employee is entitled to receive a dismissal allowance. During the time of such reemployment, the employee shall be entitled to the protections of this arrangement to the extent they are applicable.

(7)(g) The dismissal allowance of any employee who is otherwise employed shall be reduced to the extent that the employee's combined monthly earnings from such other employment or self-employment, any benefits received from any unemployment insurance law, and his/her dismissal allowance exceed the amount upon which the employee's dismissal allowance is based. Such employee, or his/her union representative, and the Recipient shall agree upon a procedure by which the Recipient shall be kept currently informed of the earnings of such employee in employment other than with the employee's former employer, including self-employment, and the benefits received.

(7)(h) The dismissal allowance shall cease prior to the expiration of the protective period in the event of the failure of the employee without good cause to return to service in accordance with the applicable labor agreement, or to accept employment as provided under subparagraph (e) above, or in the event of the employee's resignation, death, retirement, or dismissal for cause in accordance with any labor agreement applicable to his/her employment.

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

(7)(i) A dismissed employee receiving a dismissal allowance shall actively seek and not refuse other reasonably comparable employment offered him/her for which the employee is physically and mentally qualified and does not require a change in the employee's place of residence. Failure of the dismissed employee to comply with this obligation shall be grounds for discontinuance of the employee's allowance; provided that said dismissal allowance shall not be discontinued until final determination is made either by agreement between the Recipient and the employee or his/her representative, or by final arbitration decision rendered in accordance with paragraph (15) of this arrangement that such employee did not comply with this obligation.

(8) In determining length of service of a displaced or dismissed employee for purposes of this arrangement, such employee shall be given full service credits in accordance with the records and labor agreements applicable to him/her and the employee shall be given additional service credits for each month in which the employee receives a dismissal or displacement allowance as if the employee were continuing to perform services in his/her former position.

(9) No employee shall be entitled to either a displacement or dismissal allowance under paragraphs (6) or (7) hereof because of the abolishment of a position to which, at some future time, the employee could have bid, been transferred, or promoted.

(10) No employee receiving a dismissal or displacement allowance shall be deprived, during the employee's protected period, of any rights, privileges, or benefits attaching to his/her employment, including, without limitation, group life insurance, hospitalization and medical care, free transportation for the employee and the employee's family, sick leave, continued status and participation under any disability or retirement program, and such other employee benefits as Railroad Retirement, Social Security, Workmen's Compensation, and unemployment compensation, as well as any other benefits to which the employee may be entitled under the same conditions and so long as such benefits continue to be accorded to other employees of the bargaining unit, in active service or furloughed as the case may be.

(11)(a) Any employee covered by this arrangement who is retained in the service of his/her employer, or who is later restored to service after being entitled to receive a dismissal allowance, and who is required to change the point of his/her employment in order to retain or secure active employment with the Recipient in accordance with this arrangement, and who is required to move his/her place of residence, shall be reimbursed for all expenses of moving his/her household and other personal effects, for the traveling expenses for the employee and members of the employee's immediate family, including living expenses for the employee and the employee's immediate family, and for his/her own actual wage loss during the time necessary for such transfer and for a reasonable time thereafter, not to exceed five (5) working days. The exact extent of the responsibility of the Recipient under this paragraph, and the ways and means of transportation, shall be agreed upon in advance between the Recipient and the affected employee or the employee's representatives.

(11)(b) If any such employee is laid off within three (3) years after changing his/her point of employment in accordance with paragraph (a) hereof, and elects to move his/her place of residence back to the original point of employment, the Recipient shall assume the expenses,

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

losses and costs of moving to the same extent provided in subparagraph (a) of this paragraph (11) and paragraph (12)(a) hereof.

(11)(c) No claim for reimbursement shall be paid under the provisions of this paragraph unless such claim is presented to the Recipient in writing within ninety (90) days after the date on which the expenses were incurred.

(11)(d) Except as otherwise provided in subparagraph (b), changes in place of residence, subsequent to the initial changes as a result of the Project, which are not a result of the Project but grow out of the normal exercise of seniority rights, shall not be considered within the purview of this paragraph.

(12)(a) The following conditions shall apply to the extent they are applicable in each instance to any employee who is retained in the service of the employer (or who is later restored to service after being entitled to receive a dismissal allowance), who is required to change the point of his/her employment as a result of the Project, and is thereby required to move his/her place of residence.

If the employee owns his/her own home in the locality from which the employee is required to move, the employee shall, at the employee's option, be reimbursed by the Recipient for any loss suffered in the sale of the employee's home for less than its fair market value, plus conventional fees and closing costs, such loss to be paid within thirty (30) days of settlement or closing on the sale of the home. In each case, the fair market value of the home in question shall be determined, as of a date sufficiently prior to the date of the Project, so as to be unaffected thereby. The Recipient shall, in each instance, be afforded an opportunity to purchase the home at such fair market value before it is sold by the employee to any other person and to reimburse the seller for his/her conventional fees and closing costs.

If the employee is under a contract to purchase his/her home, the Recipient shall protect the employee against loss under such contract, and in addition, shall relieve the employee from any further obligation thereunder.

If the employee holds an unexpired lease of a dwelling occupied as the employee's home, the Recipient shall protect the employee from all loss and cost in securing the cancellation of said lease.

(12)(b) No claim for loss shall be paid under the provisions of this paragraph unless such claim is presented to the Recipient in writing within one year after the effective date of the change in residence.

(12)(c) Should a controversy arise in respect to the value of the home, the loss sustained in its sale, the loss under a contract for purchase, loss and cost in securing termination of a lease, or any other question in connection with these matters, it shall be decided through a joint conference between the employee, or his/her union, and the Recipient. In the event they are unable to agree, the dispute or controversy may be referred by the Recipient or the union to a board of competent real estate appraisers selected in the following manner: one (1) to be

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

selected by the representatives of the employee, and one (1) by the Recipient, and these two, if unable to agree within thirty (30) days upon the valuation, shall endeavor by agreement with ten (10) days thereafter to select a third appraiser or to agree to a method by which a third appraiser shall be selected, and failing such agreement, either party may request the State and local Board of Real Estate Commissioners to designate within ten (10) days a third appraiser, whose designation will be binding upon the parties and whose jurisdiction shall be limited to determination of the issues raised in this paragraph only. A decision of a majority of the appraisers shall be required and said decision shall be final, binding, and conclusive. The compensation and expenses of the neutral appraiser including expenses of the appraisal board, shall be borne equally by the parties to the proceedings. All other expenses shall be paid by the party incurring them, including the compensation of the appraiser selected by such party.

(12)(d) Except as otherwise provided in paragraph (11)(b) hereof, changes in place of residence, subsequent to the initial changes as a result of the Project, which are not a result of the Project but grow out of the normal exercise of seniority rights, shall not be considered within the purview of this paragraph.

(12)(e) "Change in residence" means transfer to a work location which is either (A) outside a radius of twenty (20) miles of the employee's former work location and farther from the employee's residence than was his/her former work location, or (B) is more than thirty (30) normal highway route miles from the employee's residence and also farther from his/her residence than was the employee's former work location.

(13)(a) A dismissed employee entitled to protection under this arrangement may, at the employee's option within twenty-one (21) days of his/her dismissal, resign and (in lieu of all other benefits and protections provided in this arrangement) accept a lump sum payment computed in accordance with section (9) of the Washington Job Protection Agreement of May 1936:

Length of Service	Separation Allowance
1 year and less than 2 years	3 months' pay
2 years and less than 3 years	6 months' pay
3 years and less than 5 years	9 months' pay
5 years and less than 10 years	12 months' pay
10 years and less than 15 years	12 months' pay
15 years and over	12 months' pay

In the case of an employee with less than one year's service, five days' pay, computed by multiplying by 5 the normal daily earnings (including regularly scheduled overtime, but excluding other overtime payments) received by the employee in the position last occupied, for each month in which the employee performed service, will be paid as the lump sum.

Length of service shall be computed as provided in Section 7(b) of the Washington Job Protection Agreement, as follows:

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

For the purposes of this arrangement, the length of service of the employee shall be determined from the date the employee last acquired an employment status with the employing carrier and the employee shall be given credit for one month's service for each month in which the employee performed any service (in any capacity whatsoever) and twelve (12) such months shall be credited as one year's service. The employment status of an employee shall not be interrupted by furlough in instances where the employee has a right to and does return to service when called. In determining length of service of an employee acting as an officer or other official representative of an employee organization, the employee will be given credit for performing service while so engaged on leave of absence from the service of a carrier.

(13)(b) One month's pay shall be computed by multiplying by 30 the normal daily earnings (including regularly scheduled overtime, but excluding other overtime payments) received by the employee in the position last occupied prior to time of the employee's dismissal as a result of the Project.

(14) Whenever used herein, unless the context requires otherwise, the term "protective period" means that period of time during which a displaced or dismissed employee is to be provided protection hereunder and extends from the date on which an employee is displaced or dismissed to the expiration of six (6) years therefrom, provided, however, that the protective period for any particular employee during which the employee is entitled to receive the benefits of these provisions shall not continue for a longer period following the date the employee was displaced or dismissed than the employee's length of service, as shown by the records and labor agreements applicable to his/her employment prior to the date of the employee's displacement or dismissal.

(15)(a) In the event that employee(s) are represented by a Union, any dispute, claim, or grievance arising from or relating to the interpretation, application or enforcement of the provisions of this arrangement, not otherwise governed by paragraph 12(c), the Labor-Management Relations Act, as amended, the Railway Labor Act, as amended, or by impasse resolution provisions in a collective bargaining or protective arrangement involving the Recipient and the Union, which cannot be settled by the parties thereto within thirty (30) days after the dispute or controversy arises, may be referred by any such party to any final and binding disputes settlement procedure acceptable to the parties. In the event they cannot agree upon such procedure, the dispute, claim, or grievance may be submitted at the written request of the Recipient or the Union to final and binding arbitration. Should the parties be unable to agree upon the selection of a neutral arbitrator within ten (10) days, any party may request the American Arbitration Association to furnish, from among arbitrators who are then available to serve, five (5) arbitrators from which a neutral arbitrator shall be selected. The parties shall, within five (5) days after the receipt of such list, determine by lot the order of elimination and thereafter each shall, in that order, alternately eliminate one name until only one name remains. The remaining person on the list shall be the neutral arbitrator. Unless otherwise provided, in the case of arbitration proceedings, under paragraph (5) of this arrangement, the arbitration shall commence within fifteen (15) days after selection or appointment of the neutral arbitrator, and the decision shall be rendered within forty-five (45) days after the hearing of the dispute has been concluded and the record closed. The decision shall be final

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

and binding. All the conditions of the arrangement shall continue to be effective during the arbitration proceedings.

(15)(b) The compensation and expenses of the neutral arbitrator, and any other jointly incurred expenses, shall be borne equally by the Union(s) and Recipient, and all other expenses shall be paid by the party incurring them.

(15)(c) In the event that employee(s) are not represented by a Union, any dispute, claim, or grievance arising from or relating to the interpretation, application or enforcement of the provisions of this arrangement which cannot be settled by the Recipient and the employee(s) within thirty (30) days after the dispute or controversy arises, may be referred by any such party to any final and binding dispute settlement procedure acceptable to the parties, or in the event the parties cannot agree upon such a procedure, the dispute or controversy may be referred to the Secretary of Labor for a final and binding determination.

(15)(d) In the event of any dispute as to whether or not a particular employee was affected by the Project, it shall be the obligation of the employee or the representative of the employee to identify the Project and specify the pertinent facts of the Project relied upon. It shall then be the burden of the Recipient to prove that factors other than the Project affected the employee. The claiming employee shall prevail if it is established that the Project had an effect upon the employee even if other factors may also have affected the employee. (See Hodgson's Affidavit in Civil Action No. 825-71).

(16) The Recipient will be financially responsible for the application of these conditions and will make the necessary arrangements so that any employee covered by this arrangement may file a written claim of its violation, through the Union, or directly if the employee is outside the bargaining unit, with the Recipient within sixty (60) days of the date the employee is terminated or laid off as a result of the Project, or within eighteen (18) months of the date the employee's position with respect to his/her employment is otherwise worsened as a result of the Project. In the latter case, if the events giving rise to the claim have occurred over an extended period, the 18-month limitation shall be measured from the last such event. No benefits shall be payable for any period prior to six (6) months from the date of the filing of any claim. Unless such claims are filed with the Recipient within said time limitations, the Recipient shall thereafter be relieved of all liabilities and obligations related to the claim.

The Recipient will fully honor the claim, making appropriate payments, or will give notice to the claimant or his/her representative of the basis for denying or modifying such claim, giving reasons therefore. If the Recipient fails to honor such claim, the Union or non-bargaining unit employee may invoke the following procedures for further joint investigation of the claim by giving notice in writing. Within ten (10) days from the receipt of such notice, the parties shall exchange such factual material as may be requested of them relevant to the disposition of the claim and shall jointly take such steps as may be necessary or desirable to obtain from any third party such additional factual materials as may be relevant. In the event the Recipient rejects the claim, the claim may be processed to arbitration as hereinabove provided by paragraph (15).

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

(17) Nothing in this arrangement shall be construed as depriving any employee of any rights or benefits which such employee may have under existing employment or collective bargaining agreements or otherwise; provided that there shall be no duplication of benefits to any employee, and, provided further, that any benefit under this arrangement shall be construed to include the conditions, responsibilities, and obligations accompanying such benefit. This arrangement shall not be deemed a waiver of any rights of any Union or of any represented employee derived from any other agreement or provision of federal, state or local law.

(18) During the employee's protective period, a dismissed employee shall, if the employee so requests, in writing, be granted priority of employment or reemployment to fill any vacant position within the jurisdiction and control of the Recipient reasonably comparable to that which the employee held when dismissed, including those in the employment of any entity bound by this arrangement pursuant to paragraph (21) herein, for which the employee is, or by training or retraining can become, qualified; not, however, in contravention of collective bargaining agreements related thereto. In the event such employee requests such training or re-training to fill such vacant position, the Recipient shall provide for such training or re-training at no cost to the employee. The employee shall be paid the salary or hourly rate provided for in the applicable collective bargaining agreement or otherwise established in personnel policies or practices for such position, plus any displacement allowance to which the employee may be otherwise entitled. If such dismissed employee who has made such request fails, without good cause, within ten (10) days to accept an offer of a position comparable to that which the employee held when dismissed for which the employee is qualified, or for which the employee has satisfactorily completed such training, the employee shall, effective at the expiration of such ten-day period, forfeit all rights and benefits under this arrangement.

As between employees who request employment pursuant to this paragraph, the following order where applicable shall prevail in hiring such employees:

(a) Employees in the craft or class of the vacancy shall be given priority over employees without seniority in such craft or class;

(b) As between employees having seniority in the craft or class of the vacancy, the senior employees, based upon their service in that craft or class, as shown on the appropriate seniority roster, shall prevail over junior employees;

(c) As between employees not having seniority in the craft or class of the vacancy, the senior employees, based upon their service in the crafts or classes in which they do have seniority as shown on the appropriate seniority rosters, shall prevail over junior employees.

(19) The Recipient will post, in a prominent and accessible place, a notice stating that the Recipient has received federal assistance under the Federal Transit statute and has agreed to comply with the provisions of 49 U.S.C., Section 5333(b). This notice shall also specify the terms and conditions set forth herein for the protection of employees. The Recipient shall maintain and keep on file all relevant books and records in sufficient detail as to provide the

SFY 2021 Community Transportation Program (CTP) Grant Application - Special Section 5333 (b) Warranty

basic information necessary to the proper application, administration, and enforcement of this arrangement and to the proper determination of any claims arising thereunder.

(20) In the event the Project is approved for assistance under the statute, the foregoing terms and conditions shall be made part of the contract of assistance between the federal government and the applicant for federal funds and between the applicant and any recipient of federal funds; provided, however, that this arrangement shall not merge into the contract of assistance, but shall be independently binding and enforceable by and upon the parties thereto, and by any covered employee or his/her representative, in accordance with its terms, nor shall any other employee protective agreement merge into this arrangement, but each shall be independently binding and enforceable by and upon the parties thereto, in accordance with its terms.

(21) This arrangement shall be binding upon the successors and assigns of the parties hereto, and no provisions, terms, or obligations herein contained shall be affected, modified, altered, or changed in any respect whatsoever by reason of the arrangements made by or for the Recipient to manage and operate the system.

Any person, enterprise, body, or agency, whether publicly - or privately-owned, which shall undertake the management, provision and/or operation of the Project services or the Recipient's transit system, or any part or portion thereof, under contractual arrangements of any form with the Recipient, its successors or assigns, shall agree to be bound by the terms of this arrangement and accept the responsibility with the Recipient for full performance of these conditions. As a condition precedent to any such contractual arrangements, the Recipient shall require such person, enterprise, body or agency to so agree.

(22) In the event of the acquisition, assisted with Federal funds, of any transportation system or services, or any part or portion thereof, the employees of the acquired entity shall be assured employment, in comparable positions, within the jurisdiction and control of the acquiring entity, including positions in the employment of any entity bound by this arrangement pursuant to paragraph (21). All persons employed under the provisions of this paragraph shall be appointed to such comparable positions without examination, other than that required by applicable federal, state or federal law or collective bargaining agreement, and shall be credited with their years of service for purposes of seniority, vacations, and pensions in accordance with the records of their former employer and/or any applicable collective bargaining agreements.

(23) The employees covered by this arrangement shall continue to receive any applicable coverage under Social Security, Railroad Retirement, Workmen's Compensation, unemployment compensation, and the like. In no event shall these benefits be worsened as a result of the Project.

(24) In the event any provision of this arrangement is held to be invalid, or otherwise unenforceable under the federal, state, or local law, in the context of a particular Project, the remaining provisions of this arrangement shall not be affected and the invalid or unenforceable provision shall be renegotiated by the Recipient and the interested Union

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representatives, if any, of the employees involved for purpose of adequate replacement under Section 5333(b). If such negotiation shall not result in mutually satisfactory agreement any party may invoke the jurisdiction of the Secretary of Labor to determine substitute fair and equitable employee protective arrangements for application only to the particular Project, which shall be incorporated in this arrangement only as applied to that Project, and any other appropriate action, remedy, or relief.

(25) If any employer of the employees covered by this arrangement shall have rearranged or adjusted its forces in anticipation of the Project, with the effect of depriving an employee of benefits to which the employee should be entitled under this arrangement, the provisions of this arrangement shall apply to such employee as of the date when the employee was so affected.

C. Acceptance of Special Section 5333(b) Warranty

I, (Name and Title) Michael Downs
(Name and Title)

do hereby certify that

Cabarrus County
(Legal Name of Applicant/Recipient)

has agreed to the terms and conditions of this Warranty; will accept this agreement as part of the contract of assistance with the North Carolina Department of Transportation; and **will post, in a prominent and accessible place, the terms and conditions of the Warranty with a notice stating that the Recipient has received federal assistance under the Federal Transit statute and has agreed to comply with these terms.**

Signature of Authorized Official

Date

(Add County name here) County Area Transit System

Conflict of Interest Policy

[Click here and type Date that Board adopted policy]

In accordance with Board policy and related legislation, no employee, officer, agent, immediate family member, or Board member of the agency shall participate in the selection, award, or administration of a contract supported by Federal and/or State funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when any of the following has a financial or other interest in the firm selected for award:

- The employee, officer, agent, or Board member,
- Any member of his/her immediate family,
- His or her partner, or
- An organization that employs, or is about to employ, any of the above.

The agency's officers, employees, agents, or Board members will neither solicit nor accept gifts, gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subagreements.

[Highlight this entire entry and Enter any applicable local policy that addresses the following--Grantees may set minimum rules when the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value. To the extent permitted by state or local law or regulations, such standards of conduct will provide for penalties, sanctions, or other disciplinary action for violation of such standards by the grantee's officers, employees, or agents, or by contractors or their agents.]

The undersigned hereby acknowledges, understands, and agrees to abide by this policy.

(Printed Name)

(Signature)

(Date)

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2021 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (*Authorized Official's Title*)* County Manager of (*Name of Applicant's Governing Body*) Cabarrus County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I, Lauren Linker, Clerk to the Board, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Cabarrus County Board of Commissioners duly held on the 21st day of July, 2020.

Signature of Certifying Official

****Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me
(date) _____

*Notary Public **

Printed Name and Address

My commission expires
(date) _____

Affix Notary Seal Here

Technical Guidance to the FY 21 Worksheet

Split letters are provided from Large UZA's or from the Governor's Appropriation of funding. The Split letter allocates funding to the recipient.

Appropriate Security Measures Include:

1. Facility perimeter security and access control systems (e.g. fencing, lighting, gates, card reader systems, etc)
2. Closed Circuit television camera systems (at stations, platforms, bus stops, and on board vehicles)
3. Any other Project intended to increase the security and safety of an existing or planned transit system

Three reasons that a recipient may give for 1% security expenditure being unnecessary:

1. A recent threat and vulnerability assessment identified no deficiencies.
2. Transportation Security Administration (TSA/FTA) Security and Emergency Management Action Items met or exceeded
3. Other. For the other category the typical reason is that a recipients spends sufficient local, other FTA, or Department of Homeland Security Funds on security projects and therefore does not need to spend formula funds.

5307 Application Budget	Please complete the yellow highlighted areas	
System Name:	Cabarrus County	
Fiscal Year Apportionment:	2021	
Original Designated Recipient:	NCDOT	
	Enter the total Federal 5307 allocation in cell C6 below	
Total Allocation in split letter to be used in FY 21:	\$	207,084
1% Security Minimum Total \$ Amount Requirement FY 2021:	\$	2,620
Provide a justification if the 1% security minimum is not needed for security in cell C8 backup documentation may be requested by PTD:		
Ensure ADA paratransit is capped at 10% (maximum 5307 you can use):	\$	20,708

Operating Budget Maximum - only applies if funding is received from a Large UZA, Small Urban Areas are not capped. Large Urban Area Operating Budget Maximum (Refer to 5307 Allocation table 3a)

Feel free to insert rows below as needed for line items in appropriate categories for the FY 21 Budget to break out by categories.

Project Type projected FY 2021	Match (F,L)	Budgeted Amount (federal only) for FY 21 See highlighted percent in column B	Description of Budgeted Amount (Please include # Vehicles/type, security minimum, and other project descriptions)	
Operating	50,50			
ADA Paratransit (Capped at 10% total budget)	80,20			
Preventative Maintenance *CAN ONLY BE DESIGNATED FOR ONE FISCAL YEAR AT A TIME	80,20			
Capital	80,20	\$ 209,600	preventative maintenance	
Planning	80,20			
TOTAL		\$ 209,600		
Transit Security Expenditures	2016	2017	2018	2019
Total \$ Amount of 5307 Funds expended	0	0	0	0
Total \$ Amount of 5307 funds expended on security	0	0	0	0
Percent of 5307 funds expended on security	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Total \$ Amount spent on Lighting, fencing and perimeter control	0	0	0	0
Total \$ Amount spent on CCTV and surveillance technology	0	0	0	0
Total \$ Amount spent on Communication systems	0	0	0	0
Total \$ Amount spent on Other security related infrastructure and capital improvements (list)	0	0	0	0
Total \$ Amount spent on Contracted Security force	0	0	0	0
Total \$ Amount spent on In-house security force	0	0	0	0
Total \$ Amount spent on Other security related infrastructure and operating expenditures (list)	0	0	0	0

Authorized Representative Certifying Signature

Date:

FY 2021 Delegation of Authority

Date: 7/21/2020

I Michael Downs
(Authorized Official's Typed/Printed Name)

Cabarrus County Manager
(Authorized Official's Title and Agency)

as the designated party Cabarrus County
(Grant recipient/Applicant Agency)

with authority to submit funding applications and enter into contracts with the North Carolina Department of Transportation and execute all agreements and contracts with the NCDOT Public Transportation Division, hereby delegate authority to the individual(s) filling the positions as indicated below:

Primary Designee: Michael Downs/ County Manager
(Name and Primary Designee's Position Title)

(Primary Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

Alternate Designee #1: Jonathan Marshall/ Debuty County Manager
(Alternate Designee's Name and Position Title)

Cabarrus County

(Alternate Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

Alternate Designee #2 Rodney Harris/ Deputy County Manager
(Alternate Designee's Name and Position Title)

Cabarrus County

(Alternate Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

April 25, 2018

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

Signature:

Important – A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

APPLICANT: Cabarrus County

DATE: 7/21/2020

PLACE: Cabarrus County Board of Commissioners

TIME: 6:30pm

How many BOARD MEMBERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

☐ (Attached)

☐ (Offered at Public Hearing but none completed)

I, the undersigned, representing (Legal Name of Applicant) Cabarrus County do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

☐ (NO public comments)

☐ (Public Comments were made and meeting minutes
will be submitted after board approval)

The estimated date for board approval of meeting minutes is: _____

Signature or Clerk to the Board

Printed Name and Title

Date

Affix Seal Here

Voluntary Title VI Public Involvement

Title VI of the Civil Rights Act of 1964 requires the North Carolina Department of Transportation (NC DOT) to gather statistical data regarding participants and beneficiaries of the agency's federal-aid programs and activities. NC DOT collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population impacted by a proposed project.

NC DOT wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested to participate in this meeting. This form is a public document used to collect data, only.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact the NCDOT Title VI Program at telephone number 919.508.1808 or email at titlevi@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other:
Color:		National Origin:

After completing this form, please fold and place it inside the designated box on the registration table.

Thank you for your cooperation.

THE INDEPENDENT TRIBUNE

July 8, 2020

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed 5307 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than June 15, 2021. The public hearing will be held on July 21, 2020 at 6:30 pm before the (governing board) Cabarrus County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the ADA Coordinator at 704-920-2100 48 hours prior to the public meeting.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Cabarrus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Cabarrus County Transportation. Services are rendered by Cabarrus County Transportation.

The total estimated amount requested for the period July 1, 2020 through June 30, 2021

Project	Total Amount	Local Share
Administrative	\$	\$ (15%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$262,000	\$52,400 (20%)
5310 Operating	\$	\$ (50%)
Other _____	\$	\$ (%)

TOTAL PROJECT	\$ 262,000	\$52,400
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Total Funding Request	Total Local Share
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This application may be inspected at 1303 South Cannon Blvd from 7:00 am-4:00 pm. Written comments should be directed to rwbushey@cabarruscounty.us before 7/21/2020.

There may not be a meeting place where members of the public can be physically present because of restrictions due to COVID-19. The Board of Commissioners' regular meeting will be broadcast live at 6:30 p.m. on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv> or if you wish to listen to the meeting you may call in at 704-920-2023 your pin will be 1234.

The following three sources will be available for input during the public hearing and for informal public comment if the meeting is held virtually:

1. Conference call number 704-920-2023 pin 1234
2. Set up a video meeting with publiccomment@cabarruscounty.us by 5 p.m. on Thursday July 16th.
3. Email comments to publiccomment@cabarruscounty.us by 5 p.m. on Tuesday, July 21st to be read at the meeting.

Publish: July 8, 2020

THE INDEPENDENT TRIBUNE

July 8, 2020

AVISO DE AUDIENCIA PÚBLICA

Artículo 5311 (ADTAP), 5310, 5339, 5307 y la financiación estatal aplicable, o combinación de los mismos.

Esto es para informar al público que se llevará a cabo una audiencia pública sobre la solicitud propuesta del Programa de Transporte Comunitario 5307 que se presentará al Departamento de Transporte de Carolina del Norte a más . 15 de junio de 20210. La audiencia pública se llevará a cabo el 21 de julio de 2020 a las 6:30 pm ante la Junta de . Comisionados de la Junta de Comisionados del Condado de Cabarrus..

Los interesados en asistir a la audiencia pública y necesitar ayudas y servicios auxiliares bajo la Ley de Estadounidenses con Discapacidades (ADA) o un traductor de idiomas deben comunicarse con el Coordinador de ADA al 704-920-2100 48 horas antes o , 21/2020 de, al número de teléfono 704-920-2100 o por correo electrónico a . kdbil afer@Cabarrus County.us antes de la reunión pública.

El Programa de Transporte Comunitario proporciona asistencia para coordinar los programas de transporte existentes que operan en el Condado de Cabarrus, así como proporciona opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios se prestan actualmente utilizando . Transporte del Condado de Cabarrus. Los servicios son prestados por . Transporte del Condado de Cabarrus.

El importe total estimado solicitado para el período comprendido entre el 1 de julio de 2020 y el 30 de junio de 2021

Proyecto	Importe total	Participación local
Administrativo	\$	\$ (15%)
Funcionamiento (5311)	\$	\$ (50%)
Capital (Vehículos y Otros)	\$ 262,000	\$ 52,400 (20%)
5310 Funcionamiento	\$	\$ (50%)
Otro _____	\$	\$ (%)
PROYECTO TOTAL	\$ 262,000	\$ 52,400

Solicitud de financiación total

Total de acciones locales

Esta solicitud puede ser inspeccionada en 1303 South Cannon Blvd, Kannapolis, NC 28083 de 8:00 a.m.-4:00 p.m. Los comentarios escritos deben ser dirigidos a rwbushey@cabarruscounty.us antes del 15 de junio de 2020.

Puede que no haya un lugar de encuentro donde los miembros del público puedan estar físicamente presentes debido a las restricciones debidas a COVID-19. La reunión ordinaria de la Junta de Comisionados se transmitirá en vivo a las 6:30 p.m. en canal 22, <https://www.youtube.com/cabarruscounty> y <https://www.cabarruscounty.us/cabcotv> o si desea escuchar la reunión puede llamar al 704-920-2023 su pin será 1234.

Las tres fuentes siguientes estarán disponibles para su opinión durante la audiencia pública y para comentarios públicos informales si la reunión se celebra virtualmente :

1. Número de llamada de conferencia 704-920-2023 pin 1234
2. Establecer una videoconferencia con publiccomment@cabarruscounty.us antes de las 5 p.m. del jueves 16 de julio.
3. Envíe por correo electrónico los comentarios a publiccomment@cabarruscounty.us antes de las 5 p.m. del martes 21 de julio que se leerán en la reunión.

Publish: July 8, 2020 .

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed 5307 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than June 15, 2021. The public hearing will be held on July 21, 2020 at 6:30 pm before the (*governing board*) Cabarrus County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the ADA Coordinator at 704-920-2100 48 hours prior to the public meeting.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Cabarrus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Cabarrus County Transportation. Services are rendered by Cabarrus County Transportation.

The total estimated amount requested for the period July 1, 2020 through June 30, 2021

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$	\$ (15%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$ 262,000	\$ 52,400 (20%)
5310 Operating	\$	\$ (50%)
Other _____	\$	\$ (%)
TOTAL PROJECT	\$ 262,000	\$ 52,400

Total Funding Request

Total Local Share

This application may be inspected at 1303 South Cannon Blvd from 7:00 am-4:00 pm. Written comments should be directed to rwbushey@cabarruscounty.us before 7/21/2020.

There may not be a meeting place where members of the public can be physically present because of restrictions due to COVID-19. The Board of Commissioners' regular meeting will be broadcast live at 6:30 p.m. on Channel 22,

<https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv> or if you wish to listen to the meeting you may call in at 704-920-2023 your pin will be 1234.

The following three sources will be available for input during the public hearing and for informal public comment if the meeting is held virtually:

1. Conference call number 704-920-2023 pin 1234
2. Set up a video meeting with publiccomment@cabarruscounty.us by 5 p.m. on Thursday July 16th.
3. Email comments to publiccomment@cabarruscounty.us by 5 p.m. on Tuesday, July 21st to be read at the meeting.

Posted July 8, 2020

AVISO DE AUDIENCIA PÚBLICA

Artículo 5311 (ADTAP), 5310, 5339, 5307 y la financiación estatal aplicable, o combinación de los mismos.

Esto es para informar al público que se llevará a cabo una audiencia pública sobre la solicitud propuesta del Programa de Transporte Comunitario 5307 que se presentará al Departamento de Transporte de Carolina del Norte a más 15 de junio de 2021. La audiencia pública se llevará a cabo el 21 de julio de 2020 a las 6:30 pm ante la *junta de* Comisionados de la Junta de del Condado de Cabarrus..

os interesados en asistir a la audiencia pública y necesitar ayudas y servicios auxiliares bajo la Ley de Estadounidenses con Discapacidades (ADA) o un traductor de idiomas deben comunicarse con el Coordinador de ADA al 704-920-2100 48 horas o -o por correo electrónico antes de la reunión pública.

El Programa de Transporte Comunitario proporciona asistencia para coordinar los programas de transporte existentes que operan en el Condado de Cabarrus, así como proporciona opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios se prestan actualmente utilizando Transporte del Condado de Cabarrus. Los servicios son prestados por -Transporte del Condado de Cabarrus.

El importe total estimado solicitado para el período comprendido entre el 1 de julio de 2020 y el 30 de junio de 2021

<u>Proyecto</u>	<u>Importe total</u>	<u>Participación local</u>
Administrativo	\$	\$ (15%)
Funcionamiento (5311)	\$	\$ (50%)
Capital (Vehículos y Otros)	\$ <u>262,000</u>	\$ <u>52,400</u> (<u>20</u> -%)
5310 Funcionamiento	\$	\$ (50%)
Otro _____	\$	\$ (%)
PROYECTO TOTAL	\$ <u>262,000</u>	\$ <u>52,400</u>

Solicitud de financiación total

Total de acciones locales

Esta solicitud puede ser inspeccionada en 1303 South Cannon Blvd, Kannapolis, NC 28083 de 8:00 a.m.-4:00 p.m. Los comentarios escritos deben ser dirigidos a rwbushey@cabarruscounty.us antes del 15 de junio de 2020.

- Puede que no haya un lugar de encuentro donde los miembros del público puedan estar físicamente presentes debido a las restricciones debidas a COVID-19. La reunión ordinaria de la Junta de Comisionados se transmitirá en vivo a las 6:30 p.m. en canal 22, <https://www.youtube.com/cabarruscounty> y <https://www.cabarruscounty.us/cabcoty> o si desea escuchar la reunión puede llamar al 704-920-2023 su pin será 1234.

Las tres fuentes siguientes estarán disponibles para su opinión durante la audiencia pública y para comentarios públicos informales si la reunión se celebra virtualmente:

1. Número de llamada de conferencia 704-920-2023 pin 1234
2. Establecer una videoconferencia con publiccomment@cabarruscounty.us antes de las 5 p.m. del jueves 16^{de} julio.
3. Envíe por correo electrónico los comentarios a publiccomment@cabarruscounty.us antes de las 5 p.m. del martes 21^{de} julio que se leerán en la reunión.

Publicado el 8 de julio de 2020

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

July 21, 2020
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	n/a	*
Adult Care Home Community Advisory Committee	7	**
Agricultural Advisory Board	n/a	*
Animal Protection Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Centralina Workforce Development Board	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	9	*
Harrisburg Fire Advisory Board	1	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	n/a	*
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	n/a	*

Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	n/a	*
Juvenile Crime Prevention Council	9	*
Library Board of Trustees	2	*
Mental Health Advisory Board	n/a	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	8	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	1	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	n/a	*
Tourism Authority	n/a	*
Transportation Advisory Board	3	*
Water & Sewer Authority of Cabarrus County	n/a	*
Watershed Improvement Commission	n/a	*
Youth Commission	5	Hickory Ridge, Jay M. Robinson, Mt. Pleasant & At-large high schools

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS – Community Oversight Board

By resolution as a result of new legislation, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties agreed to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation. It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

The Community Oversight Board (COB) is part of Cardinal Innovations Healthcare Solutions' governance structure. The COB consists of three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and one (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected official. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters.

The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

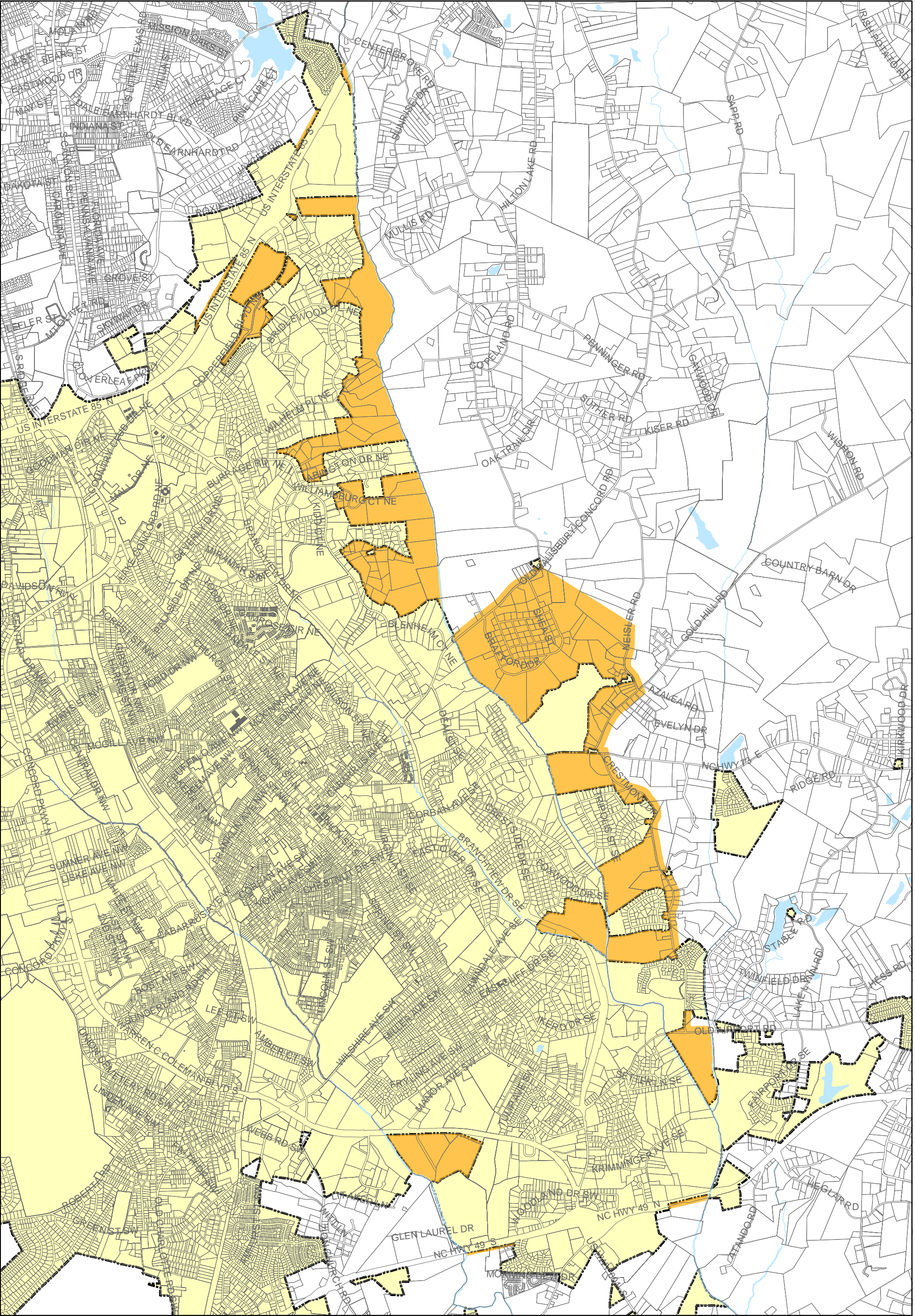
WATERSHED IMPROVEMENT COMMISSION

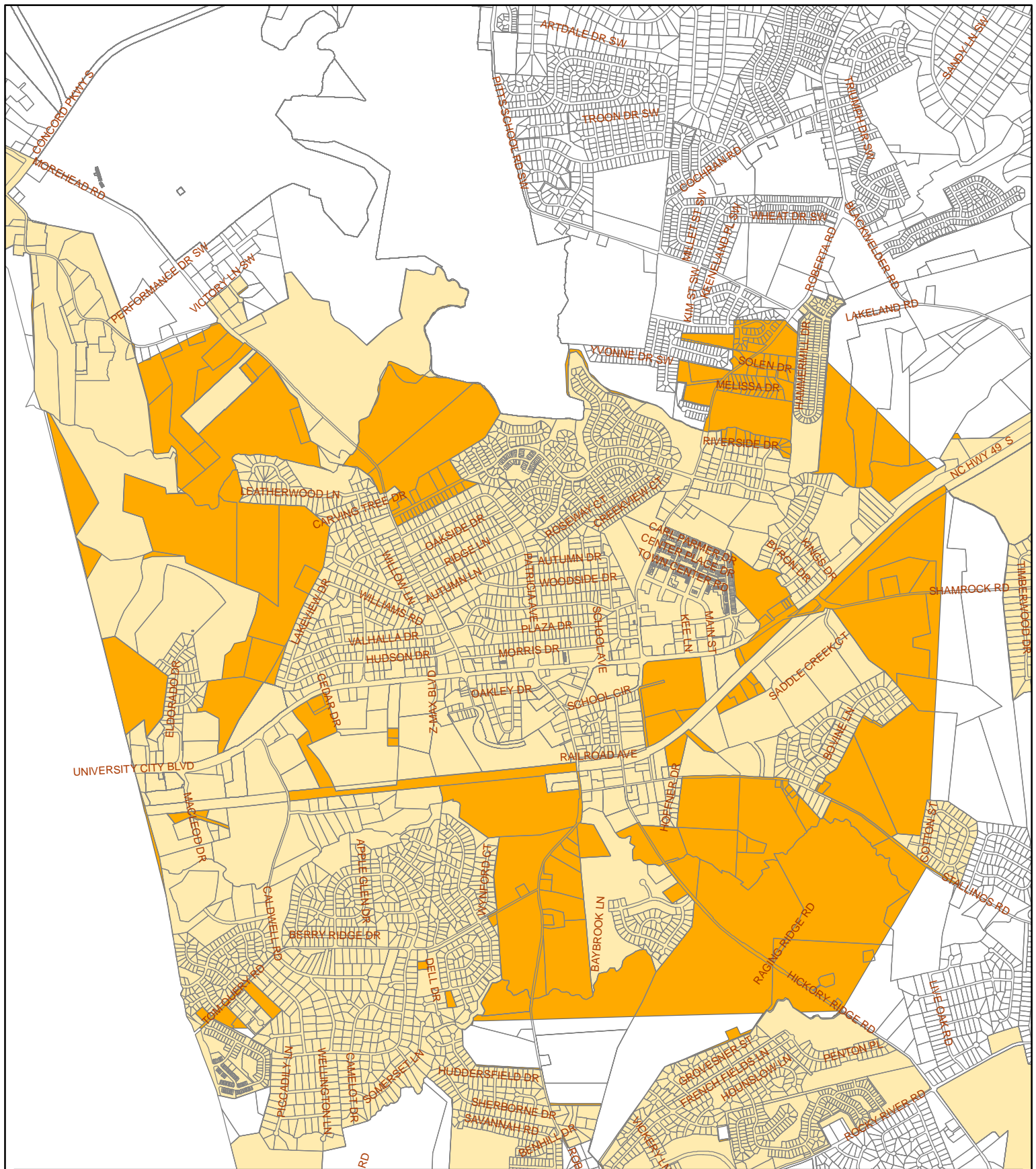
This 3-member commission works closely with the Cabarrus County Soil and Water Conservation Office and seeks to improve the County's water resources. Activities include efforts to reduce flooding, improve water quality and quantity and to reduce future problems through erosion control, water storage, cover protection, and education. Appointments are for terms of six years.

YOUTH COMMISSION

The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.

March 5, 2018





Legend

- Tax Parcels
- Harrisburg Municipal Limits
- Harrisburg ETJ Boundary

0 0.2 0.4 0.8 Miles



Town of Harrisburg, NC ETJ Boundary

Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

XXXXXXXXXXXX

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: ____ Yes ____ No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? ____ Yes ____ No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

- over -

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
 _____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

 Date

 Signature of the Applicant

Cabarrus County Youth Commission
Application

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish through being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Report
- ▣ Report

Cabarrus County Construction Standards Dodge Report 6/1/2020-6/30/2020

Jurisdiction: All

New Construction

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	143	142	\$22,604,421.31
Single Family Houses Attached	102	5	5	\$688,764.00
Five or More Family Buildings	105	4	132	\$2,399,000.00
Manufactured Home (Mobile Homes)	106	3	2	\$11,200.00
Churches and Other Religious Buildings	319	1	0	\$1,518,853.00
Service Stations and Repair Garages	322	1	0	\$7,200,000.00
Office, Bank, and Professional Buildings	324	2	0	\$3,305,603.00
Schools and Other Educational Buildings	326	1	0	\$1,885,202.00
Stores and Customer Services	327	1	0	\$246,817.00
Other Nonresidential Buildings	328	11	0	\$1,429,008.92
Structures Other Than Buildings	329	1	0	\$37,605.00
Other	999	41	0	\$1,165,367.41
Sub Total (New Construction)		214	281	\$42,491,841.64

Addition, Alteration, and Conversion

Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	120	1	\$2,292,576.17
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	20	0	\$4,075,957.00
Additions of Residential Garages and Carports	438	2	0	\$46,800.00
Sub Total (Addition, Alteration, and Conversion)		142	1	\$6,415,333.17

Demolition of Buildings

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	2	2	\$12,000.00
All Other Buildings and Structures	649	1	0	\$25,000.00
Sub Total (Demolition of Buildings)		3	2	\$37,000.00

Grand Total		359	284	\$48,944,174.81
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Cabarrus County Commercial Building Plan Review Summary

Begin Date: 6/1/2020 through End Date: 6/30/2020

	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2020-01762	6/1/2020	10041 WEDDINGTON RD CONCORD, NC 28027	HARRY E YOUCHAK	Upfit an existing shell into a Beauty Salon - Glam N Glo.	\$120,000	1,448
BU2020-01770	6/1/2020	267 N CANNON BLVD KANNAPOLIS, NC 28083	SYNERGY RESOURCES LLC	Picnic Shelter for The Split Restaurant	\$0	864
BU2020-01781	6/2/2020	4949 PROFESSIONAL PARK DR KANNAPOLIS, NC 28081	RP Signs	2 Wall Signs SUITE 101	\$24,000	284
BU2020-01791	6/3/2020	2901 DALE EARNHARDT BLVD KANNAPOLIS, NC 28083	CAMPBELL CONSTRUCTION JD, INC.	Culvers of Kannapolis~~New unsprinklered 4,978 sqft Restaurant including a full service 1,987 sqft kitchen and 1,136 sqft customer order area/dining area.	\$5,438,310	2,978
BU2020-01797	6/3/2020	320 COPPERFIELD BLVD NE CONCORD, NC 28025	M.W. WATTS RENTALS	UPFIT OF COMMERCIAL OFFICE SPACE FOR NEW TENANT INCLUDING NEW FLOORING AND PAINTING, AND REMOVAL OF A WALL.	\$100,000	2,000
BU2020-01826	6/4/2020	2420 SUPERCENTER DR NE KANNAPOLIS, NC 28083	J.M. MURRAY CONSTRUCTION CO., INC.	Interior Upfit of Woodforest Bank inside Walmart	\$272,000	516
BU2020-01844	6/5/2020	8111 CONCORD MILLS BLVD CONCORD, NC 28027	ALLEN INDUSTRIES INC	TMobile #513156~~Remove Sprint Signage from Mall location and replace with T-Mobile signs for store changeover - All INTERIOR signs within the mall	\$37,500	25
BU2020-01845	6/5/2020	698 WALKER RD MT PLEASANT, NC 28124	MASTEC NETWORK SOLUTIONS	WALKER RD WTC TOWER UPGRADES~~STRUCTURAL UPGRADE TO CELL PHONE TOWER	\$137,500	0
BU2020-01850	6/5/2020	3805 CONCORD PKWY S CONCORD, NC 28027	ROCKY ESPARZA	1184 Sq ft Tattoo Parlor	\$0	0
BU2020-01851	6/5/2020	6301 FLOWES STORE RD CONCORD, NC 28025	NORMAN CONSTRUCTION COMPANY	Haven @ Rocky River~~Two head walls being installed at the Haven @ Rocky River development (TRUE HOMES)	\$1,000,000	343
BU2020-01861	6/8/2020	4524 ENTERPRISE DR NW CONCORD, NC 28027	B & H BUILDING SERVICES LLC	COMMERCIAL UPFIT OF OPEN OFFICE AREA	\$200,000	480
BU2020-01887	6/9/2020	3089 SHILOH CHURCH RD DAVIDSON, NC 28036	HSS SITE SERVICES, LLC	605 liner feet of cast-in-place concrete headwalls. Wall No. 1 = 188 LF Wall No. 2 = 162 LF Wall No. 3 = 124 LF Wall No. 4 = 131 LF	\$2,440,000	605
BU2020-01888	6/9/2020	10030 EDISON SQUARE DR NW CONCORD, NC 28027	SIGN ART	Atrium Health Signage Channel letters	\$115	4,150
BU2020-01900	6/10/2020	4539 ENTERPRISE DR NW CONCORD, NC 28027	EDIFICE, INC.	Phased interior alteration to an existing office/warehouse space. Portion of work will be to renovate the existing office space and expand into portion of the warehouse for additional office square footage.	\$6,210,000	24,853
BU2020-01909	6/10/2020	3050 DERITA RD CONCORD, NC 28027	Diversified Signs & Graphics	2 Sets of Led Channel letters on raceway. Faces to have translucent overlay offset 1/2" first set located above entrance second located on side of location	\$0	0
BU2020-01912	6/11/2020	2011 CRUSADER WAY HUNTERSVILLE, NC 28078	KEACH CONSTRUCTION, INC	Catholic Diocese of Charlotte~~INTERIOR RENOVATION TO EXISTING SPACE AND ADDING A METAL STORAGE SHED TO THE PROPERTY	\$922,500	800

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 6/1/2020 through End Date: 6/30/2020

BU2020-01930	6/12/2020	788 CHURCH ST N CONCORD, NC 28025	KANNAPOLIS CONSTRUCTION COMPANY, INC.	INSTALLING PICKUP WINDOW IN EXTERIOR WALL	\$47,500	25
BU2020-01934	6/12/2020	635 ALFRED BROWN JR CT SW CONCORD, NC 28025	IKES CONSTRUCTION INC	Create a new second floor mezzanine in an existing shed. Add a handicap lift.	\$0	878
BU2020-01937	6/12/2020	525 JOHN SNOW DR KANNAPOLIS, NC 28081	Rodgers Builders, Inc.	Rowan-Cabarrus Community College Advanced Technology Center - 17,863 sf upfit of 9 technical classrooms/labs in building recently completed.	\$9,426,010	17,883
BU2020-01942	6/15/2020	180 EMERY AVE NW CONCORD, NC 28027	CONLEY CONSTRUCTION GROUP, LLC	BLDG 2000 - 3 STORY - 33 UNITS - EMERY VILLAGE APARTMENTS	\$1,250,000	103,000
BU2020-01950	6/15/2020	7609 HENDRICK AUTO PLZ NW CONCORD, NC 28027	JAMES R VANNOY & SONS	New construction steel frame with masonry walls.	\$36,000,000	21,368
BU2020-01957	6/16/2020	160 EMERY AVE NW CONCORD, NC 28027	CONLEY CONSTRUCTION GROUP, LLC	BLDG 3000 - 3 STORY - 33 UNITS - EMERY VILLAGE APARTMENTS	\$1,250,000	103,000
BU2020-01958	6/16/2020	4537 ENTERPRISE DR NW CONCORD, NC 28027		Monument Sign - Gourmet Foods	\$24,000	58
BU2020-01959	6/16/2020	150 EMERY AVE NW, BLDG# 4000 CONCORD, NC 28027	CONLEY CONSTRUCTION GROUP, LLC	BLDG 4000 - 3 STORY - 33 UNITS - EMERY VILLAGE APARTMENTS	\$1,250,000	103,000
BU2020-01961	6/16/2020	170 EMERY AVE NW CONCORD, NC 28027	CONLEY CONSTRUCTION GROUP, LLC	COMMUNITY BUILDING AND POOL AREA - EMERY VILLAGE APARTMENTS	\$1,250,000	103,000
BU2020-01966	6/16/2020	160 INTERNATIONAL DR NW CONCORD, NC 28027	MOSS BOYLES CONSTRUCTION, LLC	Small office upfit in existing Type IIB tilt concrete shell warehouse building	\$400,000	420
BU2020-01967	6/16/2020	2482 SHILOH CHURCH RD DAVIDSON, NC 28036	CHERYL THRASHER HORNE	making front porch deeper and an ADA ramp	\$0	0
BU2020-01976	6/17/2020	5641 POPLAR TENT RD CONCORD, NC 28027	SIGN ART	Channel Letters	\$13,250	43
BU2020-01977	6/17/2020	5651 POPLAR TENT RD CONCORD, NC 28027	SIGN ART	Channel Letters	\$13,250	43
BU2020-01978	6/17/2020	270 COPPERFIELD BLVD NE CONCORD, NC 28025	SIGN ART	Channel letters, face replacement	\$20,750	300
BU2020-01979	6/17/2020	8930 CHRISTENBURY PKWY CONCORD, NC 28027	St Clair Signs	letterset - sq.ft.=67 face change - sq.ft. = 24	\$17,500	84
BU2020-01982	6/17/2020	487 LAKE CONCORD RD NE CONCORD, NC 28025	THE ROBINS & MORTON GROUP	UPFIT	\$457,465	163
BU2020-01986	6/17/2020	8062 CONCORD MILLS BLVD CONCORD, NC 28027	ATLAS SIGN INDUSTRIES OF NC LLC	Install 1 wall sign and 1 tenant panel.	\$65,250	200
BU2020-01996	6/17/2020	7655 BRUTON SMITH BLVD CONCORD, NC 28027	Randall Sheets	The side entrance of the building has a large opening to the large space that we are looking to enclose with a wall and putting in 2 sets of double doors.	\$59,000	1,260
BU2020-02009	6/19/2020	2267 SPIDER DR NE CONCORD, NC 28083	ALLEN INDUSTRIES INC	T-Mobile Signage~~(2) new illuminated wall signs and tenant panels for TMobile store	\$56,500	110
BU2020-02037	6/23/2020	8111 CONCORD MILLS BLVD CONCORD, NC 28027	SIGNS UNLIMITED OF CHARLOTTE INC	Installing new signs in Concord Mills Mall for Reebok store.	\$1,000	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 6/1/2020 through End Date: 6/30/2020

BU2020-02039	6/23/2020	416 OLD CHARLOTTE RD SW CONCORD, NC 28027	CASCO SIGNS INC	Install one (1) 48" x 96" freestanding alumacore sign with vinyl post.	\$11,000	0
BU2020-02041	6/23/2020	6051 BAYFIELD PKWY CONCORD, NC 28027	JOHN ABBOTT CONSTRUCTION CONST CO INC	Interior update of existing McDonald's	\$1,234,085	1,432
BU2020-02051	6/24/2020	920 CHURCH ST N CONCORD, NC 28025	THE ROBINS & MORTON GROUP	STEAM ROOM EXHAUST ~~ Revision to completed construction from PRCP 2017-00456. I am uploading the revised sheets as well as the record documents from the completed project.	\$560,000	900
BU2020-02052	6/24/2020	549 WINECOFF SCHOOL RD CONCORD, NC 28027	FASTSIGNS SNELLVILLE	New electrical signage/channel sign for new retail store. 32 sq ft of signage with installation	\$13,500	0
BU2020-02054	6/25/2020	4070 HARRIS SQUARE DR HARRISBURG, NC 28075	POTTER CONSTRUCTION SERVICES INC	NEW CONSTRUCTION COMMERCIAL BUILDING FOR CHASE BANK ***DO NOT RELEASE C.O. UNTIL GRADING IS APPROVED BY HARRISBURG***	\$10,318,015	3,295
BU2020-02068	6/25/2020	413 GOODMAN RD CONCORD, NC 28027	EVANS GENERAL CONTRACTORS	Erect Fire Pump Building per attached plans.	\$175,000	110
BU2020-02070	6/26/2020	2222 CONCORD LAKE RD KANNAPOLIS, NC 28083	RITE LITE SIGNS, INC.	Dentistry of the Carolinas~~Repair and Reinstall 8'OAH Monument Sign	\$7,500	32
BU2020-02082	6/26/2020	6 CABARRUS AVE W CONCORD, NC 28025	QUALITY SERVICES OF THE CAROLINAS LLC	ADDING 1 WALL	\$17,500	0
BU2020-02091	6/26/2020	225 WILSHIRE AVE SW CONCORD, NC 28025	TDP CONSTRUCTION	RENOVATING OFFICE SPACES AND 2 BATHROOMS	\$1,000,000	5,725
BU2020-02097	6/26/2020	350 GEORGE W LILES PKWY NW CONCORD, NC 28027	WINDSONG HOMES & CONSULTING, INC	Interior Upfit	\$349,000	1,112
BU2020-02101	6/29/2020	1025 NORTHEAST GATEWAY CT NE CONCORD, NC 28025	M.B. KAHN CONSTRUCTION	Gateway Ambulatory Surgical Center ~~ Renovating 1806 SF and adding a new roof top air handling unit and Conex container for a new natural gas boiler. The scope of work includes but is not limited to: selective demolition, flooring, gypsum board partitions, doors & frames & hardware, acoustical ceiling systems, mechanical, plumbing, electrical, fire protection and fire & life safety systems.	\$11,588,285	3,000
BU2020-02114	6/29/2020	4560 NC HWY 49 S HARRISBURG, NC 28075	MYERS & CHAPMAN, INC.	ADDITIONS AND RENOVATIONS TO EXISTING HARRISBURG UNITED METHODIST CHURCH.	\$7,594,265	3,501
BU2020-02115	6/30/2020	3805 CONCORD PKWY S CONCORD, NC 28027	CASCO SIGNS INC	15.8" non-illuminated aluminum "The Lost Sheep" letters w/ 19.5" raceway mounted internally illuminated "Tattoo" letters	\$22,500	0
BU2020-02118	6/30/2020	7065 ZEPHYR PL NW CONCORD, NC 28027		WSACC UPFIT - OFFICE SPACE, LIBRARY, KITCHENETTE AND OPEN AREA.	\$7,500,000	768
Total Plans Reviewed: 50					\$108,894,050	2,570,280

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

July 21, 2020
6:30 PM

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly New Development Report

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▢ Report

Jurisdiction	APF Base Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	171 CABARRUS	171 CABARRUS	APF2019-00026	PATRICK RILEY	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			64	0	64			0	0	0	0	14.848	7.424	9.92	32.192
Concord	61 CABARRUS TOWNHOMES	61 CABARRUS TOWNHOMES	APF2017-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Townhouse	3/15/2018	6	3	3			0.828	0.414	0.552	1.794	0.414	0.207	0.276	0.897
Concord	9339 DAVIDSON HIGHWAY TOWNHOMES	9339 DAVIDSON HIGHWAY TOWNHOMES	APF2015-00007	TRITT HARLEY D AND	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		100	0	100			13.8	6.9	9.2	29.9	13.8	6.9	9.2	29.9
Harrisburg	ABBINGTON PLACE	ABBINGTON PLACE	APF2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	6/1/2020	395	330	65		12/30/2015	151.68	76.235	101.12	329.035	24.96	12.545	16.64	54.145
Kannapolis	ADAIR WOODS	ADAIR WOODS	APF2020-00015	SHERWOOD DEVELOPMENT GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Sketch			157	0	157			0	0	0	0	36.424	18.212	24.335	78.971
Concord	ADDITION FIFTEEN20	ADDITION FIFTEEN20	APF2019-00007	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	ADDITION PARK	ADDITION PARK	APF2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School			Construction Drawing Review	Age Restricted	6/1/2020	55	14	41			0	0	0	0	0	0	0	0
Kannapolis	AFTON RIDGE APARTMENTS	AFTON RIDGE APARTMENTS	APF2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012		96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Cabarrus County	ALEXANDER ESTATES	ALEXANDER ESTATES	APF2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Expired	Single Family	4/16/2018	19	1	18			7.296	3.667	4.864	15.827	6.912	3.474	4.608	14.994
Harrisburg	ALLBURN	ALLBURN	APF2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School		Pending	Single Family		58	0	58			23.04	11.58	15.36	49.98	22.272	11.194	14.848	48.314
Concord	ALLEN FARM SUBDIVISION	ALLEN FARM SUBDIVISION	APF2008-00058	MIKE SHEA	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Platting	Single Family	6/30/2020	452	351	101	11/20/2007		173.568	87.236	115.712	376.516	38.784	19.493	25.856	84.133
Concord	ANNSBOROUGH PARK	ANNSBOROUGH PARK	APF2019-00010	CHAD LLOYD	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	APOLLO REALTY PARTNERS CONCEPT	APOLLO REALTY PARTNERS CONCEPT	APF2019-00019	WES PLYLER	Jay M Robinson High School	HD Winkler Middle School	Charles A Boger Elementary School		Pending	Multi Family		96	0	96			0	0	0	0	22.272	11.136	14.88	48.288
Cabarrus County	ARBOR OAKS	ARBOR OAKS	APF2008-00138	KSIN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	7/18/2019	20	10	10	10/21/2002		7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	ARCHIBALD ROAD SUBDIVISION	ARCHIBALD ROAD SUBDIVISION	APF2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	ARCHIBALD SUBDIVISION	APF2018-00019	CHRIS McINTYRE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARENA COMMONS	ARENA COMMONS	APF2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		65	0	65			15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Cabarrus County	ASHEBROOK	ASHEBROOK	APF2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	8/17/2009	105	96	9	5/21/1998		40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	AUBURN WOODS	APF2013-00007	FIFTH THIRD BANK	Concord Middle School	Concord Middle School	Concord Middle School		Inactive	Single Family		256	0	256	4/22/2002		98.304	49.408	65.536	213.248	98.304	49.408	65.536	213.248
Kannapolis	AUSTIN CORNERS	AUSTIN CORNERS	APF2016-00023	DR Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family	6/11/2020	146	126	20			56.064	28.178	37.376	121.618	7.68	3.86	5.12	16.66
Kannapolis	AUTUMN CHASE	AUTUMN CHASE	APF2014-00020	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		28	0	28	3/6/1991		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Kannapolis	AUTUMN CREST APARTMENTS	AUTUMN CREST APARTMENTS	APF2014-00013	WYNNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School			Pending	Multi Family		87	0	87	8/20/2014		20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN AT MOREHEAD	AUTUMN GLEN AT MOREHEAD	APF2016-00012	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Denied	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	AVIGNON	APF2008-00122	JERRY R MCSORLEY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		23	0	23			8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	AZALEA ESTATES	APF2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		In Progress	Single Family	9/19/2017	42	40	2	10/2/2002	12/31/2010	16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Mt. Pleasant	BARRINGER'S TRACE	BARRINGER'S TRACE	APF2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Cabarrus County	BECKENHAM	BECKENHAM	APF2008-00029	Charles F McDonald	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Platting	Single Family	6/3/2020	20	10	10	2/15/2007	2/15/2013	7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	BEDFORD FARMS	BEDFORD FARMS	APF2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	4/30/2020	166	122	44	7/18/2006	3/16/2016	63.744	32.038	42.496	138.278	16.896	8.492	11.264	36.652
Concord	BEECHWOOD PLACE	BEECHWOOD PLACE	APF2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNHOMES	BELVEDERE TOWNHOMES	APF2017-00012	WINDSWEPT FARMS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		39	0	39			4.554	2.277	3.036	9.867	5.382	2.691	3.588	11.661
Midland	BETHEL GLEN	BETHEL GLEN	APF2008-00141	TL HARRELL LAND DEVELOPMENT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	2/18/2020	193	167	26	10/16/2000		74.112	37.249	49.408	160.769	9.984	5.018	6.656	21.658
Concord	BILLINGS PROPERTY	BILLINGS PROPERTY	APF2019-00027	EDWIN SUDDRETH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			58	0	58			0	0	0	0	13.456	6.728	8.99	29.174
Concord	BIRCHWOOD COMMONS	BIRCHWOOD COMMONS	APF2014-00007	COOK FAMILY PARTNERSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Multi Family	6/8/2018	98	100	-2			22.736	11.368	15.19	49.294	-0.464	-0.232	-0.31	-1.006
Harrisburg	BLACKWELDER SUBDIVISION	BLACKWELDER SUBDIVISION	APF2020-00004	SOUTH FORK VENTURES LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			71	0	71			0	0	0	0	16.472	8.236	11.005	35.713
Locust	BLUFFTON PARK	BLUFFTON PARK	APF2020-00003	GUS SCHAD	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending		5/26/2020	15	3	12			0	0	0	0	2.784	1.392	1.86	6.036
Harrisburg	BLUME FAMILY FARM	BLUME FAMILY FARM	APF2013-00001	Blume Family Farm, LLC/MI Homes	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	10/28/2019	297	313	-16		10/14/2015	114.048	57.321	76.032	247.401	-6.144	-3.088	-4.096	-13.328
Concord	BRANDON RIDGE	BRANDON RIDGE	APF2008-00030	Craft Homes	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out		6/17/2008	321	322	-1	11/18/2002		102	45	40	0	-0.232	-0.116	-0.155	-0.503
Kannapolis	BRANTLEY CREEK	BRANTLEY CREEK	APF2014-00014	UNKNOWN	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		All Lots Platted	Single Family	12/18/2017	74	64	10	5/5/1999		28.416	14.282	18.944	61.642	3.84	1.93	2.56	8.33
Kannapolis	BRANTLEY WOODS	BRANTLEY WOODS	APF2014-00018	UNKNOWN	Concord High School	Concord Middle School	Royal Oaks Elementary School		Closed-Built Out	Single Family	9/29/2008	79	64	15			30.336	15.247	20.224	65.807	5.76	2.895	3.84	12.495
Concord	BREAKWATER HIGHWAY 601	BREAKWATER HIGHWAY 601	APF2020-00012	TOM MCLELLAN	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending			332	0	332			0	0	0	0	77.024	38.512	51.46	166.996
Concord	BREAKWATER SUNVIEW	BREAKWATER SUNVIEW	APF2020-00011	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School		Pending			161	0	161			0	0	0	0	37.352	18.676	24.955	80.983
Harrisburg	BRIDGE POINTE	BRIDGE POINTE	APF2008-00039	BILL WHITLEY	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/19/2016	199	189	10	9/20/2004	11/28/2014	76.416	38.407	50.944	165.767	3.84	1.93	2.56	8.33
Harrisburg	BRIDGE POINTE PHASE 6	BRIDGE POINTE PHASE 6	APF2008-00174	Ric Kilian	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active (platting & permitting)	Single Family	2/17/2016	45	15	30	5/16/2006	5/16/2012	17.28	8.685	11.52	37.485	11.52	5.79	7.68	24.99
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	BRIDGES OF CABARRUS APARTMENTS	APF2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family	6/24/2019	144	144	0			33.408	16.704	22.32	72.432	0	0	0	0
Harrisburg	BROOKDALE COMMONS	BROOKDALE COMMONS	APF2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	8/3/2015	230	230	0		6/25/2016	88.32	44.39	58.88	191.59	0	0	0	0
Harrisburg	BROOKDALE VILLAGE	BROOKDALE VILLAGE	APF2008-00032	EVOLVE CONSTRUCTION LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Approved	Townhouse	10/15/2013	72	1	71	9/12/2016	9/12/2018	9.936	4.968	6.624	21.528	9.798	4.899	6.532	21.229
Concord	BROOKE POINTE MANOR RETIREMENT COMMUNITY	BROOKE POINTE MANOR RETIREMENT COMMUNITY	APF2011-00002	CATHERINE F. CONNORS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Age Restricted		66	0	66	12/20/2011		0	0	0	0	0	0	0	0
Concord	BROOKVUE	BROOKVUE	APF2008-00056	BROOKVUE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	5/4/2017	342	261	81	10/20/2009	12/31/2015	131.328	66.006	87.552	284.886	31.104	15.633	20.736	67.473
Concord	BROWN MILL LOFTS	BROWN MILL LOFTS	APF2016-00015	Mark T. Wright	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		131	0	131			30.392	15.196	20.305	65.893	30.392	15.196	20.305	65.893
Concord	BUFFALO RANCH SITE	BUFFALO RANCH SITE	APF2008-00065	BUFFALO RANCH LLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Approved	Single Family		190	0	190	3/20/2007	9/22/2010	72.96	36.67	48.64	158.27	72.96	36.67	48.64	158.27
Concord	BUFFALO TERRACE	BUFFALO TERRACE	APF2017-00013	TROUTMAN LAND INVESTMENTS INC	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BUFFALO TERRACE APARTMENTS	BUFFALO TERRACE APARTMENTS	APF2019-00035	Steve Schlegelmilch	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		In Review			78	0	78			0	0	0	0	18.096	9.048	12.09	39.234
Cabarrus County	BURNT MILL	BURNT MILL	APF2008-00127	GRACE M MYNATT	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		25	0	25			9.6	4.825	6.4	20.825	9.6	4.825	6.4	20.825
Cabarrus County	CABARRUS CROSSING	CABARRUS CROSSING	APF2008-00089	STEVEN MOORE	Cox																			

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	Total High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	CANNON CROSSING	CANNON CROSSING	APF2008-00038	RHEIN INTEREST OF CHARLOTTE, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	12/18/2014	207	209	-2	5/20/2004	3/15/2016	79,488	39,951	52,992	172,431	-0.768	-0.386	-0.512	-1.666
Concord	CANNON RUN SINGLE FAMILY	CANNON RUN SINGLE FAMILY	APF2018-00029	MARK SWARTZ	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		203	0	203			77,952	39,179	51,968	169,099	77,952	39,179	51,968	169,099
Concord	CANNON RUN TOWNHOMES	CANNON RUN TOWNHOMES	APF2018-00028	MARK SWARTZ	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		131	0	131			18,078	9,039	12,052	39,169	18,078	9,039	12,052	39,169
Harrisburg	CANTERFIELD ESTATES	CANTERFIELD ESTATES	APF2008-00170	Canterfield Estates	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Closed-Built Out	Single Family	11/21/2017	501	431	70			192,384	96,693	128,256	417,333	26,88	13,51	17,92	58,31
Harrisburg	CARRIKER PROPERTY MI HOMES	CARRIKER PROPERTY MI HOMES	APF2017-00026	CARRIKER FAMILY LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Single Family		67	0	67			25,728	12,931	17,152	55,811	25,728	12,931	17,152	55,811
Cabarrus County	CASCADES AT SKYBROOK	CASCADES AT SKYBROOK	APF2008-00142	NO APPLICANT	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Townhouse	11/18/2011	76	75	1	11/11/2007	11/10/2013	10,488	5,244	6,992	22,724	0.138	0.069	0.092	0.299
Kannapolis	CASTLEBROOK MANOR	CASTLEBROOK MANOR	APF2008-00121	Jim a brodrik	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	1/9/2020	230	177	53	10/8/2007	5/30/2016	88,32	44,39	58,88	191,59	20,352	10,229	13,568	44,149
Midland	CEDAR CREEK	CEDAR CREEK	APF2019-00016	BURTON ENGINEERING	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		130	0	130			49,92	25,09	33,28	108,29	49,92	25,09	33,28	108,29
Cabarrus County	CEDARVALE FARM	CEDARVALE FARM	APF2008-00120	PIONEER MILL(CHARLOTTE) AIP IV, LLP	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Active (platting & permitting)	Single Family	7/29/2019	363	287	76	1/20/2005	10/8/2012	139,392	70,059	92,928	302,379	29,184	14,668	19,456	63,308
Kannapolis	CENTRAL PARK	CENTRAL PARK	APF2008-00054	NO APPLICANT	Concord High School	Concord Middle School	Royal Oaks Elementary School		All Lots Platted	Single Family	9/7/2016	126	125	1	10/16/2000		40,068	17,514	15,624	73,206	0.384	0.193	0.256	0.833
Kannapolis	CHARTER KANNAPOLIS	CHARTER KANNAPOLIS	APF2018-00005	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending		6/14/2019	425	348	77			0	0	0	0	17,864	8,932	11,935	38,731
Concord	CHRISTENBURY COMMONS - MULTI-FAMILY	CHRISTENBURY COMMONS - MULTI-FAMILY	APF2019-00005	JUSTIN MUELLER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			268	0	268			0	0	0	0	62,176	31,088	41,54	134,804
Concord	CHRISTENBURY COMMONS - TOWNHOMES	CHRISTENBURY COMMONS - TOWNHOMES	APF2019-00004	JUSTIN MUELLER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			82	0	82			0	0	0	0	19,024	9,512	12,71	41,246
Concord	CHRISTENBURY VILLAGE	CHRISTENBURY VILLAGE	APF2008-00062	Scott H. Binder	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Building Permitting	Single Family	9/29/2015	485	526	-41	2/15/2005	1/5/2016	186,24	93,605	124,16	404,005	-15,744	-7,913	-10,496	-34,153
Concord	CHRISTENBURY VILLAGE MULTI-FAMILY	CHRISTENBURY VILLAGE MULTI-FAMILY	APF2017-00038	CHRISTENBURY INVESTORS LLC	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Multi Family		160	0	160			37,12	18,56	24,8	80,48	37,12	18,56	24,8	80,48
Harrisburg	CHURCHILL FARMS	CHURCHILL FARMS	APF2014-00001	Meritage Homes	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		In Progress	Single Family	1/8/2018	110	105	5			42,24	21,23	28,16	91,63	1,92	0,965	1,28	4,165
Kannapolis	COLDWATER RIDGE APARTMENTS	COLDWATER RIDGE APARTMENTS	APF2016-00026	DFB COMMERCIAL	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		60	0	60			13,92	6,96	9,3	30,18	13,92	6,96	9,3	30,18
Cabarrus County	COLONIAL HILLS	COLONIAL HILLS	APF2008-00143	PACAJERY REALTY, LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		All Lots Platted	Single Family	6/1/2017	144	104	40	6/20/1996		55,296	27,792	36,864	119,952	15,36	7,72	10,24	33,32
Concord	CONCORD HEIGHTS	CONCORD HEIGHTS	APF2017-00028	THOMAS GROUP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	10/5/2016	174	120	54			40,368	20,184	26,97	87,522	12,528	6,264	8,37	27,162
Concord	CONCORD MILLS APARTMENTS	CONCORD MILLS APARTMENTS	APF2017-00017	PALISADES PROPERTIES INC	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Pending	Single Family		192	0	192			73,728	37,056	49,152	159,936	73,728	37,056	49,152	159,936
Concord	CONCORD PARKWAY SOUTH APARTMENTS	CONCORD PARKWAY SOUTH APARTMENTS	APF2019-00032	STEVE WEBB	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			336	0	336			0	0	0	0	77,952	38,976	52,08	169,008
Concord	CONCORD RIDGE	CONCORD RIDGE	APF2008-00185	Robert Nixon	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Multi Family	11/21/2017	360	288	72		3/29/2013	83,52	41,76	55,8	181,08	16,704	8,352	11,16	36,216
Concord	COPPERFIELD APARTMENTS	COPPERFIELD APARTMENTS	APF2016-00021	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Multi Family		360	0	360			83,52	41,76	55,8	181,08	83,52	41,76	55,8	181,08
Concord	COPPERFIELD TOWNHOMES	COPPERFIELD TOWNHOMES	APF2017-00027	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Townhouse		64	0	64			8,832	4,416	5,888	19,136	8,832	4,416	5,888	19,136
Harrisburg	COURTYARDS AT HARRISBURG	COURTYARDS AT HARRISBURG	APF2014-00009	CH LAND NO 2 (ROBINSON CH RD)	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	3/23/2015	23	19	4			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG	COURTYARDS AT HARRISBURG	APF2015-00003	ADAM FIORENZA	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted		24	0	24			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE II	COURTYARDS AT HARRISBURG PHASE III	APF2017-00003	NEWSTYLE COMMUNITIES	Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	10/23/2019	4	4	0			1,536	0,772	1,024	3,332	0	0	0	0
Harrisburg	COVENTRY	COVENTRY	APF2008-00154	CROSLAND COVENTRY, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	1/11/2005	137	128	9	6/12/2000	6/21/2002	52,608	26,441	35,072	114,121	3,456	1,737	2,304	7,497
Concord	COX MILL SITE LENNAR	COX MILL SITE LENNAR	APF2017-00019	HEFNER ERIC VONN & WF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		101	0	101			38,784	19,493	25,856	84,133	38,784	19,493	25,856	84,133
Concord	COX MILLS ROAD MIXED USE NEIGHBORHOOD	COX MILLS ROAD MIXED USE NEIGHBORHOOD	APF2019-00012	CAREN WINGATE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		85	0	85			0	0	0	0	32,64	16,405	21,76	70,805
Kannapolis	CRESCENT APARTMENTS AT KANNAPOLIS	CRESCENT APARTMENTS AT KANNAPOLIS	APF2008-00119	C. JASON MC ARTHUR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		580	0	580	2/2/2007		134,56	67,28	89,9	291,74	134,56	67,28	89,9	291,74
Concord	CRESCENT CIRCLE @ CONCORD MILLS	CRESCENT CIRCLE @ CONCORD MILLS	APF2008-00060	JACK SIDARI	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	7/6/2012	624	624	0	1/16/2007		144,768	72,384	96,72	313,872	0	0	0	0
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	APF2013-00012	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		119	0	119	2/2/2007		45,696	22,967	30,464	99,127	45,696	22,967	30,464	99,127
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	APF2013-00011	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Townhouse		145	0	145	2/2/2007		20,01	10,005	13,34	43,355	20,01	10,005	13,34	43,355
Concord	DALTON WOODS	DALTON WOODS	APF2017-00043	CHRIS MCINTYRE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			26	0	26			0	0	0	0	6,032	3,016	4,03	13,078
Concord	DAVCO MULTI-FAMILY PROJECT	DAVCO MULTI-FAMILY PROJECT	APF2010-00008	Jeff Carpenter	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		336	0	336			77,952	38,976	52,08	169,008	77,952	38,976	52,08	169,008
Concord	DAVIDSON VILLAGES	DAVIDSON VILLAGES	APF2018-00015	SUSHANTH CHARABUDDI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			61	0	61			0	0	0	0	14,152	7,076	9,455	30,683
Harrisburg	DAVIS CREEK	DAVIS CREEK	APF2017-00047	ANDREW STRONG	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			48	0	48			0	0	0	0	11,136	5,568	7,44	24,144
Midland	DEER RUN	DEER RUN	APF2008-00181	David Eudy	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (platting & permitting)	Single Family	9/26/2019	59	25	34	6/3/2008	12/31/2012	22,656	11,387	15,104	49,147	13,056	6,562	8,704	28,322
Kannapolis	DEMONSTRATION PROJECT	DEMONSTRATION PROJECT	APF2016-00027	CITY OF KANNAPOLIS	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family	7/25/2017	280	280	0			0	0	0	0	0	0	0	0
Concord	DILEEN DRIVE SUBDIVISION	DILEEN DRIVE SUBDIVISION	APF2017-00031	BLUE PURE LIFE LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		90	0	90			34,56	17,37	23,04	74,97	34,56	17,37	23,04	74,97
Concord	DOUGLAS AVENUE TOWNHOMES	DOUGLAS AVENUE TOWNHOMES	APF2019-00003	DOOBAY SANGSTER	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending			11	0	11			0	0	0	0	2,552	1,276	1,705	5,533
Concord	DREAMING CREEK SINGLE FAMILY	DREAMING CREEK SINGLE FAMILY	APF2019-00018	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		90	0	90			0	0	0	0	34,56	17,37	23,04	74,97
Concord	DREAMING CREEK TOWNHOMES	DREAMING CREEK TOWNHOMES	APF2019-00017	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Townhouse		64	0	64			0	0	0	0	8,832	4,416	5,888	19,136
Concord	EDENTON AT COX MILL	EDENTON AT COX MILL	APF2016-00006	HOOKS BEVERLY D	Cox Mill High School	Harris Road Middle School	Bethel Elementary School		Pending	Single Family	7/2/2020	106	9	97			40,704	20,458	27,136	88,298	37,248	18,721	24,832	80,801
Concord	EDISON SQUARE	EDISON SQUARE	APF2008-00183	Mike Shea	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active (platting & permitting)	Townhouse	5/8/2018	168	156	12	6/20/2006	3/18/2016	23,184	11,592	15,456	50,232	1,656	0,828	1,104	3,588
Concord	ELLENWOOD CONCEPTUAL PLAN	ELLENWOOD CONCEPTUAL PLAN	APF2018-00007	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Sketch			35	0	35			0	0	0	0	8,12	4,06	5,425	17,605
Kannapolis	ELOISE B FREEZE (ROWAN)	ELOISE B FREEZE (ROWAN)	APF2018-00001	ELOISE B FREEZE	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Pending			6	0	6			0	0	0	0	1,392	0,696	0,93	3,018
Concord	EMERY VILLAGE APARTMENTS	EMERY VILLAGE APARTMENTS	APF2018-00006	LOUKOS CHRISTOPHER A	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending		6/16/2020	90	132	-42			0	0	0	0	-9,744	-4,872	-6,51	-21,126
Harrisburg	ESSEX HOMES	ESSEX HOMES	APF2017-00040	ESSEX HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Age Restricted		84	0	84			0	0	0	0	0	0	0	0
Concord	EUDY CONSTRUCTION	EUDY CONSTRUCTION	APF2017-00037	PHILIP EUDY	Concord High School	Concord Middle School	Weddington Hills Elementary School		Pending	Single Family		7	0	7			2,688	1,351	1,792	5,831	2,688	1,351	1,792	5,831
Harrisburg	FARMINGTON PATIO HOMES	FARMINGTON PATIO HOMES	APF2017-00011	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		50	0	50			19,2	9,65	12,8	41,65	19,2	9,65	12,8	41,65
Harrisburg	FARMINGTON RIDGE	FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012	52,608	26,441	35,072	114,121	0,384	0,193	0,256	0,833
Harrisburg	FARMINGTON TOWNHOMES	FARMINGTON TOWNHOMES	APF2017-00010	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School																			

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Order	DO Log	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Harrisburg	FENTON DELL	FENTON DELL	APF2008-00080	CF LITTLE DEVELOPMENT CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/10/2019	95	85	10	9/20/2004	5/15/2014	36.48	18.335	24.32	79.135	3.84	1.93	2.56	8.33	
Harrisburg	FENTON DELL PHASES 2 & 3	FENTON DELL PHASES 2 & 3	APF2008-00173	LITTLE	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	11/23/2015	55	2	53	9/20/2004	5/29/2016	21.12	10.615	14.08	45.815	20.352	10.229	13.568	44.149	
Cabarrus County	FIELDSTONE	FIELDSTONE	APF2008-00086	DAVID MCDONALD	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		All Lots Platted	Single Family	6/23/2020	108	82	26	1/20/2005		41.472	20.844	27.648	89.964	9.984	5.018	6.656	21.658	
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN SFD	FLOWES-ZION CONCEPTUAL SITE PLAN SFD	APF2019-00030	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			382	0	382			0	0	0	0	88.624	44.312	59.21	192.146	
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN TH	FLOWES-ZION CONCEPTUAL SITE PLAN TH	APF2019-00031	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			221	0	221			0	0	0	0	51.272	25.636	34.255	111.163	
Kannapolis	FOREST PARK CROSSING	FOREST PARK CROSSING	APF2010-00005	Traci Dusenbury	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Multi Family	12/22/2010	56	56	0			12.992	6.496	8.68	28.168	0	0	0	0	
Harrisburg	FOUNDERS RESERVE	FOUNDERS RESERVE	APF2008-00131	PARK STONE WEST, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Platting	Single Family	4/17/2017	43	44	-1		5/20/2015	16.512	8.299	11.008	35.819	-0.384	-0.193	-0.256	-0.833	
Harrisburg	FOUNDERS RESERVE PHASE 2	FOUNDERS RESERVE PHASE 2	APF2014-00006	RYAND HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	9/22/2016	15	7	8			5.76	2.895	3.84	12.495	3.072	1.544	2.048	6.664	
Midland	FOX CREEK	FOX CREEK	APF2017-00001	B & C Land Holdings	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family	4/9/2020	207	202	5			79.488	39.951	52.992	172.431	1.92	0.965	1.28	4.165	
Harrisburg	FRANCES HAVEN	FRANCES HAVEN	APF2008-00038	ALBIZA FORTUNE BUILDERS INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		All Lots Platted	Single Family	3/20/2019	20	19	1	9/19/2006	1/1/2013	7.68	3.86	5.12	16.66	0.384	0.193	0.256	0.833	
Cabarrus County	FRAZIER ACRES	FRAZIER ACRES	APF2008-00156	JIMMY FRAZIER	Cox Mill High School	Harris Road Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	8/20/2002	67	1	66			25.728	12.931	17.152	55.811	25.344	12.738	16.896	54.978	
Concord	FRYE TRACTS	FRYE TRACTS	APF2019-00033	WILLIAM NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			118	0	118			0	0	0	0	27.376	13.688	18.29	59.354	
Concord	FULLERTON PLACE	FULLERTON PLACE	APF2008-00052	LENNAR CAROLINAS, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	2/4/2016	201	198	3	12/15/2005	5/17/2016	77.184	38.793	51.456	167.433	1.152	0.579	0.768	2.499	
Cabarrus County	GLEN LAUREL	GLEN LAUREL	APF2008-00157	NO APPLICANT	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	7/28/2014	260	5	255			99.84	50.18	66.56	216.58	97.92	49.215	65.28	212.415	
Concord	GLENGROVE	GLENGROVE	APF2008-00050	UNKNOWN	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	6/30/2014	325	198	127		6/8/2016	124.8	62.725	83.2	270.725	48.768	24.511	32.512	105.791	
Locust	GLENWOOD AT THE VILLAGE OF RED BRIDGE	GLENWOOD AT THE VILLAGE OF RED BRIDGE	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse		741	0	741	3/1/2005		102.258	51.129	68.172	221.559	102.258	51.129	68.172	221.559	
Kannapolis	GRACE'S RESERVE	GRACE'S RESERVE	APF2016-00025	EARNHARDT INTERCHANGE	Concord High School	Concord Middle School	Royal Oaks Elementary School		Active Building Permitting	Multi Family		200	0	200			46.4	23.2	31	100.6	46.4	23.2	31	100.6	
Concord	GRANARY OAKS	GRANARY OAKS	APF2017-00006	Rick Jasinski	Northwest Cabarrus High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	6/16/2020	229	25	204			87.936	44.197	58.624	190.757	78.336	39.372	52.224	169.932	
Kannapolis	GRAND SABANA	GRAND SABANA	APF2008-00184	Ejall Hamid	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Single Family	12/19/2007	5	5	0			1.92	0.965	1.28	4.165	0	0	0	0	
Harrisburg	GRANTHAM	GRANTHAM	APF2015-00001	SOUTH CABARRUS CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	6/26/2020	275	120	155			105.6	53.075	70.4	229.075	59.52	29.915	39.68	129.115	
Mt. Pleasant	GREEN ACRES	GREEN ACRES	APF2017-00030	GREEN ACRES REALTY LLC A NCLLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Construction Drawing Review	Single Family		38	0	38			14.592	7.334	9.728	31.654	14.592	7.334	9.728	31.654	
Concord	HACKBERRY PLACE	HACKBERRY PLACE	APF2008-00100	RICHARD GOODMAN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	6/13/2014	64	46	18	10/19/2004		24.576	12.352	16.384	53.312	6.912	3.474	4.608	14.994	
Concord	HALLSTEAD	HALLSTEAD	APF2008-00113	CROSLAND LAND	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	2/7/2020	475	487	-12	11/18/2004	12/31/2015	182.4	91.675	121.6	395.675	-4.608	-2.316	-3.072	-9.996	
Cabarrus County	HAMILTON	HAMILTON CREST	APF2008-00163	Terry Bluto	Cox Mill High School	Cox Mill High School	W R Odell Elementary School		Closed-Built Out	Single Family	7/16/2018	55	49	6	3/26/2001		21.12	10.615	14.08	45.815	2.304	1.158	1.536	4.998	
Concord	HAMPDEN VILLAGE	Hampden Village	APF2008-00053	METRO DEVELOPMENT GROUP, LLC	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active (platting & permitting)	Single Family	9/13/2017	193	173	20	12/15/2005	12/14/2014	61.374	26.827	23.932	112.133	7.68	3.86	5.12	16.66	
Concord	HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION	HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION	APF2017-00036	DONALD EDWARD	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		90	0	90			12.42	6.21	8.28	26.91	12.42	6.21	8.28	26.91	
Harrisburg	HARRISBURG TOWN CENTER	HARRISBURG TOWN CENTER	APF2008-00165	J&B Development Management, Inc.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Townhouse	9/12/2005	243	315	-72		9/15/2007	33.534	16.767	22.356	72.657	-9.936	-4.968	-6.624	-21.528	
Harrisburg	HARRISBURG VILLAGE SINGLE FAMILY	HARRISBURG VILLAGE SINGLE FAMILY	APF2016-00003	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family		51	0	51			19.584	9.843	13.056	42.483	19.584	9.843	13.056	42.483	
Harrisburg	HARRISBURG VILLAGE TOWNHOMES	HARRISBURG VILLAGE TOWNHOMES	APF2016-00002	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Townhouse		207	0	207			28.566	14.283	19.044	61.893	28.566	14.283	19.044	61.893	
Concord	HAVEN AT ROCKY RIVER	HAVEN AT ROCKY RIVER	APF2015-00009	LICARI JOHN MARSHALL	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		140	0	140			53.76	27.02	35.84	116.62	53.76	27.02	35.84	116.62	
Concord	HAVENBROOK	HAVENBROOK	APF2008-00046	unknown	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	9/4/2007	225	224	1			86.4	43.425	57.6	187.425	0.384	0.193	0.256	0.833	
Cabarrus County	HAWICK COMMONS	HAWICK COMMONS	APF2008-00166	The Mulvaney Group Ltd.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	12/12/2006	162	86	76			62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308	
Cabarrus County	HAWKS RIDGE	HAWKS RIDGE	APF2008-00055	Randal Scribner	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		164	0	164	10/18/2007	10/17/2013	62.976	31.652	41.984	136.612	62.976	31.652	41.984	136.612	
Harrisburg	HAWTHORNE	HAWTHORNE	APF2008-00130	KEVIN HALL, PE	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	3/4/2020	104	91	13	11/14/2008	6/9/2016	39.936	20.072	26.624	86.632	4.992	2.509	3.328	10.829	
Kannapolis	HAWTHORNE AT THE GLEN	HAWTHORNE AT THE GLEN	APF2016-00022	JACO PROPERTIES INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family		224	0	224			51.968	25.984	34.72	112.672	51.968	25.984	34.72	112.672	
Concord	HEARTHWOOD	HEARTHWOOD	APF2008-00051	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	8/18/2016	99	112	-13	7/15/2004	12/31/2015	31.482	13.761	12.276	57.519	-4.992	-2.509	-3.328	-10.829	
Harrisburg	HEATHERSTONE	HEATHERSTONE	APF2008-00082	PARKER ORLEANS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	5/19/2008	174	153	21	9/17/2001	7/26/2007	66.816	33.582	44.544	144.942	8.064	4.053	5.376	17.493	
Concord	HENSLEY MIXED USE	HENSLEY VILLAGE	APF2017-00033	KEN ORNDORFF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		91	0	91			9.936	4.968	6.624	21.528	12.558	6.279	8.372	27.209	
Kannapolis	HERITAGE OAKS ESTATES	HERITAGE OAKS ESTATES	NO APPLICANT	NO APPLICANT	Concord High School	Concord Middle School	Concord Elementary School		Pre APFO	Single Family		25	0	25			9.6	4.825	6.4	20.825	9.6	4.825	6.4	20.825	
Concord	HERITAGE RIDGE AT MOSS CREEK	HERITAGE RIDGE AT MOSS CREEK	APF2016-00001	INAARA LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972	
Concord	HIGHLAND CREEK	HIGHLAND CREEK	APF2008-00147	Westbrook Highland Creek, LLC/Rhein	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	3/23/2016	1200	1151	49	11/19/2001		460.8	231.6	307.2	999.6	18.816	9.457	12.544	40.817	
Harrisburg	HOLCOMBE WOODS	HOLCOMBE WOODS	APF2014-00022	US Developers LLC/Land Design	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Platting	Single Family	7/1/2020	420	256	164			161.28	81.06	107.52	349.86	62.976	31.652	41.984	136.612	
Kannapolis	HUGH HILL	HUGH HILL	APF2018-00003	DAVID MILLER REALTY & INVESTMENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active Building Permitting	Single Family	4/8/2020	0	11	-11			0	0	0	0	-4.224	-2.123	-2.816	-9.163	
Concord	HUNTON FOREST	HUNTON FOREST	APF2017-00009	Steven Wilson	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family	6/16/2020	361	233	128			138.624	69.673	92.416	300.713	49.152	24.704	32.768	106.624	
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY ATTACHED	HWY 49 CONCORD 55 - SINGLE FAMILY ATTACHED	APF2019-00039	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			132	0	132			0	0	0	0	30.624	15.312	20.46	66.396	
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY DETACHED	HWY 49 CONCORD 55 - SINGLE FAMILY DETACHED	APF2019-00038	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			141	0	141			0	0	0	0	32.712	16.356	21.855	70.923	
Kannapolis	INTEGRA SPRINGS KELLSWATER BRIDGE	INTEGRA SPRINGS KELLSWATER BRIDGE	APF2009-00013	GLK Group, LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	7/17/2009	312	286	26	7/14/2009	12/31/2011	72.384	36.192	48.36	156.936	6.032	3.016	4.03	13.078	
Kannapolis	JACOB'S RIDGE	JACOB'S RIDGE	APF2008-00033	YATES PROPERTIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	11/12/2019	27	20	7	1/20/2003		10.368	5.211	6.912	22.491	2.688	1.351	1.792	5.831	
Kannapolis	JEFF & LAURA GRAY	JEFF & LAURA GRAY	APF2018-00004	JFFREY GRAY	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Single Family		4	0	4			0	0	0	0	0.928	0.464	0.62	2.012	
Cabarrus County	JENSEN	JENSEN	APF2008-00168	Charlie Duke	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	10/25/2005	6	6	0			2.304	1.158	1.536	4.998	0	0	0	0	
Kannapolis	JIM JOHNSON RD DEVELOPMENT	JIM JOHNSON RD DEVELOPMENT	APF2020-00018	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0	
Kannapolis	JIM JOHNSON RD TOWNHOMES	JIM JOHNSON RD TOWNHOMES	APF2020-00017	KIMLEY HORN	Cox Mill High School	Harris Road Middle School	W R																		

Jurisdiction	APF Base Subdivision Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permitted	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	LANTANA	LANTANA	APF2015-00004	RANKIN KIRKSEY C	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	6/29/2020	88	73	15			33,792	16,984	22,528	73,304	5,76	2,895	3,84	12,495
Concord	LAUREL PARK	LAUREL PARK	APF2008-00099	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Single Family	8/21/2019	709	690	19		12/31/2015	272,256	136,837	181,504	590,597	7,296	3,667	4,864	15,827
Concord	LEGACY CONCORD	LEGACY APARTMENTS	APF2014-00011	COBLE FAMILY FARM LTD PTNRSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	3/27/2015	344	332	12			79,808	39,904	53,32	173,032	2,784	1,392	1,86	6,036
Harrisburg	LITCHFIELD VILLAGE	LITCHFIELD VILLAGE	APF2008-00125	LENNAR COMMUNITIES OF CHARLOTTE, IN	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/12/2011	150	161	-11	1/18/2005	9/14/2013	57.6	28.95	38.4	124.95	-4,224	-2,123	-2,816	-9,163
Concord	LITTLE TEXAS LLC	LITTLE TEXAS LLC	APF2008-00175	Matthew P. Jones	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		224	0	224			86,016	43,232	57,344	186,592	86,016	43,232	57,344	186,592
Concord	LOWER ROCKY RIVER ROAD PROPERTIES	LOWER ROCKY RIVER PROPERTIES	APF2019-00008	SARA SHIRLEY	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Sketch	Single Family		106	0	106			0	0	0	0	40,704	20,458	27,136	88,298
Concord	LUCKY DRIVE SITE	LUCKY DRIVE SITE	APF2018-00032	EDDIE MOORE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	LYNMERE	LYNMERE	APF2016-00017	OXFORD LAND SALES INC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		117	0	117			44,928	22,581	29,952	97,461	44,928	22,581	29,952	97,461
Concord	MAGNOLIA CROSSING	MAGNOLIA CROSSING	APF2008-00079	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	10/15/2019	44	35	9	5/12/2005	12/31/2013	13,992	6,116	5,456	25,564	3,456	1,737	2,304	7,497
Harrisburg	MAGNOLIA SPRINGS	MAGNOLIA SPRINGS	APF2008-00128	SATURDAY INVESTMENTS, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	4/14/2008	190	190	0	6/19/2003	6/26/2012	72,96	36,67	48,64	158,27	0	0	0	0
Kannapolis	MALLARD	MALLARD POINTE ESTATES	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57			82,56	41,495	55,04	179,095	21,888	11,001	14,592	47,481
Kannapolis	MANCHESTER PLACE	MANCHESTER PLACE	APF2013-00010	DANNY G BOST LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	5/31/2007	162	86	76			62,208	31,266	41,472	134,946	29,184	14,668	19,456	63,308
Concord	MARDAN X LLC	MARDAN X LLC	APF2008-00169	Mark McCormick	Concord High School	Concord Middle School	Weddington Hills Elementary School		Expired	Multi Family		168	0	168			38,976	19,488	26,04	84,504	38,976	19,488	26,04	84,504
Concord	MCGRAW PROPERTY	MCGRAW PROPERTY	APF2008-00064	UNKNOWN	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		In Progress	Single Family		54	0	54	10/16/2007	10/16/2015	20,736	10,422	13,824	44,982	20,736	10,422	13,824	44,982
Kannapolis	MEADOW CREEK APARTMENTS	MEADOW CREEK APARTMENTS	APF2008-00116	FLORIAN GHITAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	8/25/2008	14	14	0	6/26/2008		3,248	1,624	2,17	7,042	0	0	0	0
Locust	MEADOW CREEK VILLAGE	MEADOW CREEK VILLAGE	APF2013-00009	RL REGI NORTH CAROLINA LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	12/2/2016	140	104	36			53,76	27,02	35,84	116,62	13,824	6,948	9,216	29,988
Concord	MEETING STREET HOMES	MEETING STREET HOMES PHASE 2	APF2018-00024	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66			9,108	4,554	6,072	19,734	9,108	4,554	6,072	19,734
Concord	MEETING STREET HOMES	MEETING STREET HOMES PHASE 3	APF2018-00025	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66			9,108	4,554	6,072	19,734	9,108	4,554	6,072	19,734
Concord	MEETING STREET HOMES	MEETING STREET HOMES PHASE 1	APF2018-00023	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Multi Family		296	0	296			68,672	34,336	45,88	148,888	68,672	34,336	45,88	148,888
Concord	MERIDIAN	MERIDIAN	APF2008-00081	GUADALUPE JAVIER ZANDATE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	1/25/2017	16	17	-1	9/19/2006		6,144	3,088	4,096	13,328	-0,384	-0,193	-0,256	-0,833
Kannapolis	MILLBROOKE	MILLBROOKE	APF2008-00114	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		128	0	128	4/6/2008	4/6/2012	49,152	24,704	32,768	106,624	49,152	24,704	32,768	106,624
Concord	MILLGROVE SINGLE FAMILY ATTACHED	MILLGROVE SINGLE FAMILY ATTACHED	APF2019-00037	JOHN HOLCOMB	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			100	0	100			0	0	0	0	23,2	11,6	15,5	50,3
Concord	MILLGROVE SINGLE FAMILY DETACHED	MILLGROVE SINGLE FAMILY DETACHED	APF2019-00036	JOHN HOLCOMB	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			94	0	94			0	0	0	0	21,808	10,904	14,57	47,282
Cabarrus County	MOORECREST	MOORECREST	APF2008-00110	Dockside Development	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	6/14/2006	92	93	-1	1/27/2003		35,328	17,756	23,552	76,636	-0,384	-0,193	-0,256	-0,833
Kannapolis	MOOSE MEADOWS (ROWAN COUNTY)	MOOSE MEADOWS (ROWAN COUNTY)	APF2017-00002	TIMOTHY TALENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Pending	Single Family		45	0	45			17,28	8,685	11,52	37,485	17,28	8,685	11,52	37,485
Concord	MOSS CREEK	MOSS CREEK	APF2008-00083	ROBERT W. BURKETT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/20/2012	1400	1205	195	1/20/2000		537,6	270,2	358,4	1166,2	74,88	37,635	49,92	162,435
Concord	MOSS CREEK TOWNHOMES	MOSS CREEK TOWNHOMES	APF2008-00103	J & B DEVELOPMENT AND MANAGEMENT, INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		88	0	88	1/20/2000		12,006	6,003	8,004	26,013	12,144	6,072	8,096	26,312
Cabarrus County	MOUNT OLIVE ESTATES	MOUNT OLIVE ESTATES	APF2008-00146	Bryant Parnell	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Single Family	7/6/2006	10	11	-1	1/28/2002		3,84	1,93	2,56	8,33	-0,384	-0,193	-0,256	-0,833
Concord	MOUNTAIN BROOK PHASE 6	MOUNTAIN BROOK PHASE 6	APF2008-00084	MDP CUSTOM HOMES, INC	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family	1/31/2019	8	4	4	12/12/2006		3,072	1,544	2,048	6,664	1,536	0,772	1,024	3,332
Concord	MOUNTAIN LAUREL	MOUNTAIN LAUREL	APF2008-00096	BEAZER HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	9/9/2013	76	78	-2	10/19/2004		29,184	14,668	19,456	63,308	-0,768	-0,386	-0,512	-1,666
Mt. Pleasant	MP DEVELOPMENT PARTNERS	MP DEVELOPMENT PARTNERS	APF2020-00022	MP DEVELOPMENT PARTNERS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending			34	0	34			0	0	0	0	7,888	3,944	5,27	17,102
Mt. Pleasant	NEUENBERG	NEUENBERG	APF2018-00018	MEL THOMPSON	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Construction Drawing Review			9	0	9			0	0	0	0	2,088	1,044	1,395	4,527
Kannapolis	NEWMAN MANOR	NEWMAN MANOR	APF2008-00145	J&E Land Holding Company	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		All Lots Platted	Single Family	2/21/2019	29	15	14	8/10/2005	4/25/2012	11,136	5,597	7,424	24,157	5,376	2,702	3,584	11,662
Kannapolis	NIBLOCK EVA DRIVE	NIBLOCK EVA DRIVE	APF2017-00044	NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family	6/9/2020	0	15	-15			0	0	0	0	-5,76	-2,895	-3,84	-12,495
Concord	ODELL CORNER	ODELL CORNER	APF2016-00014	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		84	0	84			11,592	5,796	7,728	25,116	11,592	5,796	7,728	25,116
Cabarrus County	ODELL PLACE	ODELL PLACE	APF2008-00144	Howard R Hurlocker	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	8/21/2007	5	12	-7	1/15/2004		1,92	0,965	1,28	4,165	-2,688	-1,351	-1,792	-5,831
Concord	OLD HOLLAND APARTMENTS	OLD HOLLAND APARTMENTS	APF2016-00020	Jay M Robinson High School	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		328	0	328			76,096	38,048	50,84	164,984	76,096	38,048	50,84	164,984
Concord	OLD HOLLAND RD MULTI FAMILY	OLD HOLLAND RD MULTI FAMILY	APF2020-00016	BRENT NARKAWICZ	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0
Concord	OLDE HOMESTEAD	OLDE HOMESTEAD	APF2019-00029	KEN FOSTER	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			40	0	40			0	0	0	0	9,28	4,64	6,2	20,12
Cabarrus County	OLIVE WOODS	OLIVE WOODS	APF2010-00006	EMILY R CLINE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		All Lots Platted	Single Family	2/28/2018	5	4	1	10/21/2010	12/31/2012	1,92	0,965	1,28	4,165	0,384	0,193	0,256	0,833
Concord	OXFORD COMMONS	OXFORD COMMONS	APF2008-00085	FRANK STRAZULLA, PORTRAIT HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Active Building Permitting	Townhouse	10/15/2007	105	86	19	4/18/2006	12/31/2013	14,49	7,245	9,66	31,395	2,622	1,311	1,748	5,681
Cabarrus County	PARK CREEK	PARK CREEK	APF2013-00002	Keith Wayne	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	10/22/2019	198	63	135			76,032	38,214	50,688	164,934	51,84	26,055	34,56	112,455
Cabarrus County	PARK CREEK PHASE 3	PARK CREEK PHASE 3	APF2008-00034	CARL ANDERSON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		45	0	45	11/20/2008	12/31/2013	17,28	8,685	11,52	37,485	17,28	8,685	11,52	37,485
Concord	PARK PLACE	PARK PLACE	APF2008-00059	Craft Development	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	5/3/2016	131	133	-2	1/27/2003	12/31/2011	50,304	25,283	33,536	109,123	-0,768	-0,386	-0,512	-1,666
Cabarrus County	PARKLAND VENTURES MHP	PARKLAND VENTURES MHP	APF2017-00020	FUTURE MHC NC LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending	Single Family		90	0	90			34,56	17,37	23,04	74,97	34,56	17,37	23,04	74,97
Concord	PARKSIDE AT SKYBROOK	PARKSIDE AT SKYBROOK	APF2020-00001	SCOTT WILSON	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			57	0	57			0	0	0	0	13,224	6,612	8,835	28,671
Concord	PARKSIDE AT SKYBROOK VILLAGE	PARKSIDE AT SKYBROOK VILLAGE	APF2018-00011	SKYBROOK LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	8/23/2018	50	45	5			19,2	9,65	12,8	41,65	1,92	0,965	1,28	4,165
Concord	PARKSIDE AT SKYBROOK VILLAGE	PARKSIDE AT SKYBROOK VILLAGE	APF2008-00067	SKYBOOK, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Platting	Single Family	8/23/2018	50	45	5	1/16/2007	1/17/2016	19,2	9,65	12,8	41,65	1,92	0,965	1,28	4,165
Concord	PARKVIEW	PARKVIEW	APF2009-00005	Real Value Development Inc.	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family	7/1/2020	195	157	38		7/15/2016	74,88	37,635	49,92	162,435	14,592	7,334	9,728	31,654
Kannapolis	PARKWAY COMMONS	PARKWAY COMMONS	APF2008-00107	AMERICAN DEVELOPMENT INDUSTRIES, INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family	10/27/2013	532	0	532	5/23/2007		123,424	61,712	82,46	267,596	123,424	61,712	82,46	267,596
Cabarrus County	PEACH ORCHARD	PEACH ORCHARD ESTATES	APF2008-00118	HAYDEN McMAHON DEVELOPMENT INC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	1/23/2020	134	145	-11	1/15/2004	8/30/2013	51,456	25,862	34,304	111,622	-4,224	-2,123	-2,816	-9,163
Kannapolis	PELHEM POINTE	PELHEM POINTE	APF2008-00041	Ryland Homes	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	10/23/2015	113	103	10	3/17/2008	9/15/2013	43,392	21,809	28,92					

Jurisdiction	APF Base Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	PITTS SCHOOL ROAD DEVELOPMENT - MULTIFAMILY	PITTS SCHOOL ROAD DEVELOPMENT - MULTIFAMILY	APF2020-00009	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			300	0	300			0	0	0	0	69.6	34.8	46.5	150.9
Concord	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED	APF2020-00008	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			182	0	182			0	0	0	0	42.224	21.112	28.21	91.546
Concord	PITTS SCHOOL ROAD SUBDIVISION	PITTS SCHOOL ROAD SUBDIVISION	APF2017-00034	MATTHEW McWILLIAMS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending	Single Family		29	0	29			18.816	9.457	12.544	40.817	11.136	5.597	7.424	24.157
Concord	PLEASANT OAKS	PLEASANT OAKS	APF2008-00047	KISER DEVELOPMENT COMPANY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	6/25/2020	170	152	18	2/21/2005	8/17/2015	65.28	32.81	43.52	141.61	6.912	3.474	4.608	14.994
Concord	POPLAR COVE	POPLAR COVE	APF2016-00016		Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active Platting	Single Family	5/8/2020	23	20	3			8.832	4.439	5.888	19.159	1.152	0.579	0.768	2.499
Concord	POPLAR CROSSING COMMONS ADULT LIVING CENTER	POPLAR CROSSING COMMONS ADULT LIVING CENTER	APF2012-00003	Workforce Homestead, Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Age Restricted Development	Age Restricted		66	0	66			9.9	3.63	4.752	18.282	0	0	0	0
Concord	POPLAR POINT TOWNHOMES	POPLAR POINT TOWNHOMES	APF2017-00032	JEFF REASNOR	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse	5/20/2020	36	30	6			4.968	2.484	3.312	10.764	0.828	0.414	0.552	1.794
Concord	POPLAR TENT OAKS	POPLAR TENT OAKS	APF2016-00019	Fred Matrulli	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	6/17/2020	93	31	62			35.712	17.949	23.808	77.469	23.808	11.966	15.872	51.646
Cabarrus County	PORTERS LANDING	PORTERS LANDING	APF2008-00057	NO APPLICANT	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	94	195	-101	4/19/1999		36.096	18.142	24.064	78.302	-38.784	-19.493	-25.856	-84.133
Concord	PRESPRO CUSTOM HOMES	PRESPRO CUSTOM HOMES	APF2019-00013	PAUL CAMPBELL	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		30	0	30			11.52	5.79	7.68	24.99	11.52	5.79	7.68	24.99
Concord	PRESPRO FLOWES STORE	PRESPRO FLOWES STORE	APF2017-00025	PRESPRO	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		122	0	122			47.616	23.932	31.744	103.292	46.848	23.546	31.232	101.626
Harrisburg	PROVIDENCE MANOR	PROVIDENCE MANOR	APF2008-00106	L & R DEVELOPMENT, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	3/22/2007	149	57	92	12/15/2003	12/29/2007	57.216	28.757	38.144	124.117	35.328	17.756	23.552	76.636
Concord	PROVINCE	PROVINCE GREEN	APF2008-00074	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	7/14/2015	61	51	10			23.424	11.773	15.616	50.813	3.84	1.93	2.56	8.33
Concord	RAMSGATE	RAMSGATE	APF2008-00070	UNKNKNOWN	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Expired	Single Family	11/8/2017	224	241	-17			86.016	43.232	57.344	186.592	-6.528	-3.281	-4.352	-14.161
Kannapolis	RED CEDAR LANDING	RED CEDAR LANDING	APF2014-00017	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		150	0	150	10/1/2014		34.8	17.4	23.25	75.45	34.8	17.4	23.25	75.45
Kannapolis	REDWOOD KANNAPOLIS PARKWAY	REDWOOD KANNAPOLIS PARKWAY	APF2020-00002	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			166	0	166			0	0	0	0	38.512	19.256	25.73	83.498
Concord	RIDGES AT CONCORD	RIDGES AT CONCORD	APF2008-00072	QUAIL HAVEN DEVELOPMENT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		551	0	551	4/18/2006	12/31/2010	211.584	106.343	141.056	458.983	211.584	106.343	141.056	458.983
Kannapolis	RIVER POINTE AT DAVIDSON	RIVER POINTE AT DAVIDSON	APF2013-00014	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		444	0	444	9/4/2013		170.496	85.692	113.864	369.852	170.496	85.692	113.864	369.852
Cabarrus County	RIVERBEND	RIVERBEND	APF2008-00078	GREATHORN PROPERTIES	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family		28	0	28	12/20/2007	12/19/2013	10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Concord	RIVERWALK	RIVERWALK	APF2008-00044	unknown	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Single Family	8/2/2019	488	529	-41			187.392	94.184	124.928	406.504	-15.744	-7.913	-10.496	-34.153
Concord	ROBERTA CROSSING	ROBERTA CROSSING	APF2014-00003	LIVE WELL HOMES	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	7/27/2015	55	1	54		5/20/2016	21.12	10.615	14.08	45.815	20.736	10.422	13.824	44.982
Concord	ROBERTA MEADOWS	ROBERTA MEADOWS	APF2008-00075	PITTS SCHOOL, LLC / TIM HUNTLEY	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Approved	Single Family	6/10/2020	33	27	6	6/20/2006	6/20/2012	12.672	6.369	8.448	27.489	2.304	1.158	1.536	4.998
Concord	ROBERTA RIDGE SUBDIVISION	ROBERTA RIDGE SUBDIVISION	APF2016-00007	BLACKWELDER FANNIE B	Central Cabarrus High School	C C Griffin Middle School	Pitt Meadow Elementary School		Active Platting	Single Family	5/22/2020	206	151	55			79.104	39.758	52.736	171.598	21.12	10.615	14.08	45.815
Concord	ROBERTA ROAD TOWNHOMES	ROBERTA ROAD TOWNHOMES	APF2019-00011	JONATHAN CARTER	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Townhouse		16	0	16			2.208	1.104	1.472	4.784	2.208	1.104	1.472	4.784
Concord	ROCKLAND CIRCLE TOWNHOMES	ROCKLAND CIRCLE TOWNHOMES	APF2020-00020	SARA SHIRLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			74	0	74			0	0	0	0	17.168	8.584	11.47	37.222
Cabarrus County	ROCKY GLEN	ROCKY GLEN	APF2008-00077	RANDALL SCRIBNER	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		49	0	49	7/19/2007	7/18/2013	18.816	9.457	12.544	40.817	18.816	9.457	12.544	40.817
Cabarrus County	ROCKY MEADOWS	ROCKY MEADOWS	APF2008-00164	Randy Humphrey and Associates	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Closed-Built Out	Single Family	6/4/2004	142	144	-2	1/15/1999		54.528	27.406	36.352	118.286	-0.768	-0.386	-0.512	-1.666
Concord	ROCKY RIVER ESTATES PH 1	ROCKY RIVER ESTATES PH 1	APF2017-00005	DEVELOPMENT SOLUTIONS GROUP	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		56	0	56			21.504	10.808	14.336	46.648	21.504	10.808	14.336	46.648
Kannapolis	ROGERS LAKE ROAD	ROGERS LAKE ROAD TOWNHOMES	APF2017-00021	JOURNEY CAPITAL LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Townhouse		0	0	0			0	0	0	0	0	0	0	0
Kannapolis	ROY CHATHAM MINOR SUBDIVISION	ROY CHATHAM MINOR SUBDIVISION	APF2017-00022	ROY CHATHAM	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending		11/16/2018	8	3	5			0	0	0	0	1.16	0.58	0.775	2.515
Concord	ROYSCROFT	ROYSCROFT	APF2008-00073	PROVIDENT DEVELOPMENT GROUP	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family		0	0	0	3/15/2007	3/14/2013	0	0	0	0	0	0	0	0
Cabarrus County	RUSTIC CANYON	RUSTIC CANYON	APF2008-00063	SHEA HOMES	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family		595	0	595	6/21/2007	6/20/2013	228.48	114.835	152.32	495.635	228.48	114.835	152.32	495.635
Midland	SADDLEBROOK	SADDLEBROOK	APF2008-00133	LANDCRAFT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	5/8/2018	168	183	-15	3/13/2007	5/13/2017	64.512	32.424	43.008	139.944	-5.76	-2.895	-3.84	-12.495
Concord	SALISBURY TRACE AT BRANCHVIEW	SALISBURY TRACE AT BRANCHVIEW	APF2016-00008	COPPERFIELD APTS/DARREN LUCAS	Concord High School	Concord Middle School	W M Irvin Elementary School		Withdrawn	Multi Family		424	0	424			98.368	49.184	65.72	213.272	98.368	49.184	65.72	213.272
Kannapolis	SAMUEL CRISP MINOR SUBDIVISION	SAMUEL CRISP MINOR SUBDIVISION	APF2017-00023	SAMUEL CRISP	A L Brown High School		Jackson Park Elementary School	Kannapolis Intermediate School	Pending		3/2/2018	8	4	4			0	0	0	0	0.928	0.464	0.62	2.012
Concord	SANCTUARY CODDLE CREEK	SANCTUARY CODDLE CREEK	APF2014-00005	DUNCAN VIRGINIA C ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Withdrawn	Multi Family	9/18/2017	62	1	61			14.384	7.192	9.61	31.186	14.152	7.076	9.455	30.683
Concord	SAPPHIRE HILLS	SAPPHIRE HILLS	APF2008-00045	JBC Development Concord, LLC	Concord High School	Concord Middle School	Weddington Hills Elementary School		Closed-Built Out	Townhouse	8/12/2010	60	54	6	5/16/2006	7/13/2013	8.28	4.14	5.52	17.94	0.828	0.414	0.552	1.794
Concord	SAVANNAH COMMONS	SAVANNAH COMMONS	APF2008-00049	LANDMARK DEVELOPMENT VENTURES, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	8/27/2013	28	29	-1	12/21/2004		10.752	5.404	7.168	23.324	-0.384	-0.193	-0.256	-0.833
Kannapolis	SELLERS PROPERTY	SELLERS PROPERTY	APF2020-00021	BRANDY SELLERS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			7	0	7			0	0	0	0	1.624	0.812	1.085	3.521
Concord	SETTLERS LANDING TOWNHOMES	SETTLERS LANDING TOWNHOMES	APF2008-00179	Coddle Creek Development Group, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active (platting & permitting)	Townhouse	11/21/2017	116	125	-9	1/15/2008	3/29/2015	16.008	8.004	10.672	34.684	-1.242	-0.621	-0.828	-2.691
Kannapolis	SETTLERS RIDGE	SETTLERS RIDGE	APF2008-00108	Craft/CP Morgan	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		All Lots Platted	Single Family	1/14/2011	150	138	12	1/7/2004		57.6	28.95	38.4	124.95	4.608	2.316	3.072	9.996
Kannapolis	SHERWOOD DEVELOPMENT	SHERWOOD DEVELOPMENT	APF2018-00014	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			91	0	91			0	0	0	0	21.112	10.556	14.105	45.773
Kannapolis	SHILOH VILLAGE	SHILOH VILLAGE	APF2008-00071	SHILOH RIDGE DEVELOPMENT, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	5/25/2011	30	30	0	6/19/2006		11.52	5.79	7.68	24.99	0	0	0	0
Locust	SIGNATURE DEVELOPMENT	SIGNATURE DEVELOPMENT	APF2009-00007	Chris Hunter	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		70	0	70	1/8/2008		26.88	13.51	17.92	58.31	26.88	13.51	17.92	58.31
Cabarrus County	SKYBROOK	SKYBROOK	APF2008-00104	MVC, LLC/Bryan Properties	Cox Mill High School	Cox Mill Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	2/23/2018	254	388	-134	12/17/1998		97.536	49.022	65.024	211.582	-51.456	-25.862	-34.304	-111.622
Cabarrus County	SKYBROOK APARTMENTS	SKYBROOK APARTMENTS	APF2017-00014	JIM GRDICH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Issued	Multi Family	4/6/2017	268	280	-12			62.176	31.088	41.54	134.804	-2.784	-1.392	-1.86	-6.036
Mt. Pleasant	SOUTH SKYLAND TOWNHOMES	SOUTH SKYLAND TOWNHOMES	APF2018-00017	RONALD BURRAGE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Withdrawn			16	0	16			0	0	0	0	3.712	1.856	2.48	8.048
Kannapolis	SOUTH VILLAGE SINGLE FAMILY	SOUTH VILLAGE SINGLE FAMILY	APF2009-00001	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Single Family		15	0	15		8/8/2012	5.76	2.895	3.84	12.495	5.76	2.895	3.84	12.495
Kannapolis	SOUTH VILLAGE TOWNHOMES	SOUTH VILLAGE TOWNHOMES	APF2009-00002	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Townhouse		145	0	145		8/8/2012	20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	SOUTHWOOD REALTY APTS	SOUTHWOOD REALTY APTS	APF2019-00023	WILLIAM RATCHFORD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0
Concord	SPRING MEADOW	SPRING MEADOW	APF2017-00041	BOYO STANLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		169	0	169			44.16	22.195	29.44	95.795	64.896	32.617	43.264	140.777
Concord	ST ANDREWS PHASE 7	ST ANDREWS PHASE 7	APF2008-00105	Danny Bost T.W.L.S. Inc.	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family	12/30/2014	32	5	27	11/19/2001		12.288	6.176	8.192	26.656	10.368	5.211	6.91	

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Date	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Kannapolis	STONEWOOD TOWNHOMES	STONEWOOD TOWNHOMES	APF2017-00035	COLE JENEST & STONE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse							3,036	1,518	2,024	6,578	3,036	1,518	2,024	6,578
Cabarrus County	SUGAR HILL SUBDIVISION	SUGAR HILL SUBDIVISION	APF2014-00010	JBR CUSTOM HOMES INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family			9	0	9	11/12/2014	3,456	1,737	2,304	7,497	3,456	1,737	2,304	7,497
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	APF2020-00007	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending				152	0	152		0	0	0	0	35,264	17,632	23,56	76,456
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	APF2020-00006	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending				220	0	220		0	0	0	0	51.04	25.52	34.1	110.66
Kannapolis	SUMMERS WALK	SUMMERS WALK	APF2009-00006	FC SUMMERS WALK LLC A NC LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family			99	0	99	1/27/2014	38,016	19,107	25,344	82,467	38,016	19,107	25,344	82,467
Concord	THE ARBORS	THE ARBORS	APF2019-00028	GINGER MOORE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending				22	0	22		0	0	0	0	5,104	2,552	3,41	11,066
Cabarrus County	THE BLUFFS AT MILL BRIDGE	THE BLUFFS AT MILL BRIDGE	APF2008-00076	HARTSELL BROTHERS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	9/19/2019		20	11	9	5/18/2006	7,68	3,86	5,12	16,66	3,456	1,737	2,304	7,497
Cabarrus County	THE ENCLAVE AT TIMBER RIDGE	THE ENCLAVE AT TIMBER RIDGE	APF2008-00109	Metrolina Development Corp.	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	12/9/2019		21	15	6	8/18/2005	8,064	4,053	5,376	17,493	2,304	1,158	1,536	4,998
Kannapolis	THE FALLS (ROWAN COUNTY)	THE FALLS (ROWAN COUNTY)	APF2017-00004	B & C LAND HOLDINGS	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active (plating & permitting)	Single Family	6/3/2020		203	122	81		77,952	39,179	51,968	169,099	31,104	15,633	20,736	67,473
Kannapolis	THE FARM AT RIVERPOINTE	THE FARM AT RIVERPOINTE	APF2008-00152	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/13/2016		805	438	367	10/18/1999	309,12	155,365	206,08	670,565	140,928	70,831	93,952	305,711
Kannapolis	THE GRAND	THE GRAND	APF2008-00112	MCCLAIN, BARR & ASSOCIATES, SCOTT NEELY AND STEVE NICK PARKER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	1/30/2009		240	258	-18	2/7/2007	55.68	27.84	37.2	120.72	-4.176	-2.088	-2.79	-9.054
Concord	THE MILLS AT ROCKY RIVER	THE MILLS AT ROCKY RIVER - MULTIFAMILY	APF2019-00001	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Multi Family	8/24/2015		300	8	292		69.6	34.8	46.5	150.9	67,744	33,872	45,26	146,876
Concord	THE MILLS AT ROCKY RIVER - TOWNHOMES	THE MILLS AT ROCKY RIVER - TOWNHOMES	APF2019-00002	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Townhouse			125	0	125		17,25	8,625	11.5	37,375	17,25	8,625	11.5	37,375
Concord	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	APF2010-00003	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Expired	Multi Family	4/15/2014		347	2	345		80,504	40,252	53,785	174,541	80,04	40,02	53,475	173,535
Concord	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	APF2008-00151	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	7/6/2020		853	746	107	12/15/2005	327,552	164,629	218,368	710,549	41,088	20,651	27,392	89,131
Concord	THE POINTE AT SAINT ANDREWS	THE POINTE AT SAINT ANDREWS	APF2008-00068	DANNY G BOST	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/3/2013		42	43	-1	1/18/2007	16,128	8,106	10,752	34,986	-0.384	-0.193	-0.256	-0.833
Concord	THE SEASONS AT POPLAR TENT	THE SEASONS AT POPLAR TENT	APF2015-00002	PANARA JAYSUKHLAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	11/21/2016		264	144	120		61,248	30,624	40,92	132,792	27,84	13,92	18,6	60,36
Harrisburg	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	APF2008-00123	MILDRED S. McMANUS	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family			16	0	16		6,144	3,088	4,096	13,328	6,144	3,088	4,096	13,328
Concord	THE STATION AT POPLAR TENT	THE STATION AT POPLAR TENT	APF2008-00182	Tom McClellan	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		In Progress	Multi Family	4/28/2016		312	312	0		72,384	36,192	48,36	156,936	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE TOWNHOMES	THE VILLAGE AT REDBRIDGE TOWNHOMES	APF2009-00004	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	4/20/2020		417	37	380	3/1/2005	160,128	80,481	106,752	347,361	145,92	73,34	97,28	316,54
Concord	THE VILLAGES AT SKYBROOK NORTH	THE VILLAGES AT SKYBROOK NORTH	APF2008-00087	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/7/2020		467	415	52	1/18/2005	179,328	90,131	119,552	389,011	19,968	10,036	13,312	43,316
Concord	THE WAYFORTH AT CONCORD	THE WAYFORTH AT CONCORD	APF2017-00018	MARTIN MARIETTA	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Townhouse	7/1/2020		150	127	23		0	0	0	0	3,174	1,587	2,116	6,877
Concord	THE WOODS ON SOUTH UNION	THE WOODS ON SOUTH UNION	APF2013-00006	MSMC Venture, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	12/30/2019		77	28	49		29,568	14,861	19,712	64,141	18,816	9,457	12,544	40,817
Midland	THOMPSONS LAKE	THOMPSONS LAKE	APF2008-00134	FRANK JACOBUS, WILLIAM BREWSTER CO., INC. Fortune	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Expired	Single Family	9/16/2011		58	1	57	2/6/2009	34,344	15,012	13,392	62,748	21,888	11,001	14,592	47,481
Concord	Tower Place Townhomes Phase 2	Tower Place Townhomes Phase 2	APF2009-00015		Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse			64	0	64		8,832	4,416	5,888	19,136	8,832	4,416	5,888	19,136
Kannapolis	TRINITY CREST	TRINITY CREST	APF2008-00158	Cindy Geater	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Platting	Single Family	11/3/2015		60	60	0		23,04	11,58	15,36	49,98	0	0	0	0
Kannapolis	TRINITY CHURCH ROAD DEVELOPMENT	TRINITY CROSSING ROAD DEVELOPMENT	APF2017-00046	ZACK GORDON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending				130	0	130		0	0	0	0	30,16	15,08	20,15	65,39
Cabarrus County	TRINITY PLACE	TRINITY PLACE	APF2008-00159	Primestar Properties Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/5/2018		5	8	-3		1,92	0.965	1,28	4,165	-1,152	-0,579	-0,768	-2,499
Concord	TROUTMAN ENTERPRISES	TROUTMAN ENTERPRISES	APF2020-00010	JEFF YOUNG	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending				14	0	14		0	0	0	0	3,248	1,624	2,17	7,042
Midland	TUCKER CHASE	TUCKER CHASE	APF2008-00101	CHUCK STEVENS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	7/26/2016		162	129	33	6/1/2004	62,208	31,266	41,472	134,946	12,672	6,369	8,448	27,489
Concord	UNICA	UNICA	APF2015-00008	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Single Family			175	0	175		67,2	33,775	44,8	145,775	67,2	33,775	44,8	145,775
Cabarrus County	VANDERBURG ESTATES	VANDERBURG ESTATES	APF2008-00160	Horton Landvest Inc	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	5/28/2020		114	47	67		43,776	22,002	29,184	94,962	25,728	12,931	17,152	55,811
Concord	VILLAGES AT DREAMING CREEK SINGLE FAMILY	VILLAGES AT DREAMING CREEK SINGLE FAMILY	APF2008-00091	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Single Family			57	0	57	7/17/2009	21,888	11,001	14,592	47,481	21,888	11,001	14,592	47,481
Concord	VILLAGES AT DREAMING CREEK TOWNHOMES	VILLAGES AT DREAMING CREEK TOWNHOMES	APF2009-00003	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse			46	0	46	7/17/2009	6,348	3,174	4,232	13,754	6,348	3,174	4,232	13,754
Kannapolis	VILLAS AT FOREST PARK RETIREMENT FACILITY	VILLAS AT FOREST PARK RETIREMENT FACILITY	APF2008-00178	Douglas Company, LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Age Restricted Development	Age Restricted			64	0	64		0	0	0	0	0	0	0	0
Concord	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	APF2009-00014	Doug Hart	Jay M Robinson High School	HD Winkler Middle School	W M Irvin Elementary School		Age Restricted Development	Age Restricted	1/28/2014		44	2	42	9/15/2009	0	0	0	0	0	0	0	0
Concord	VILLAS AT WINECOFF	VILLAS AT WINECOFF	APF2008-00043	Danny Bost	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	5/26/2017		99	85	14	3/15/2005	38,016	19,107	25,344	82,467	5,376	2,702	3,584	11,662
Mt. Pleasant	WALKER ROAD PROPERTIES	WALKER ROAD PROPERTIES	APF2019-00006	ERIN BURRIS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family			97	0	97		37,248	18,721	24,832	80,801	37,248	18,721	24,832	80,801
Concord	WALLACE MEADOWS TOWNHOMES	WALLACE MEADOWS TOWNHOMES	APF2018-00008	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending				98	0	98		0	0	0	0	22,736	11,368	15,19	49,294
Kannapolis	WATERFORD ON THE ROCKY RIVER	WATERFORD ON THE ROCKY RIVER	APF2008-00066	Justin E Kies	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	1/4/2018		278	246	32	4/21/2005	106,752	53,654	71,168	231,574	12,288	6,176	8,192	26,656
Concord	WATERSTONE AT WEDDINGTON APARTMENTS	WATERSTONE AT WEDDINGTON APARTMENTS	APF2008-00137	Brian Kaiser	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	1/17/2013		412	476	-64	11/21/2006	61.8	22.66	29,664	114,124	-14,848	-7,424	-9,92	-32,192
Concord	WEDDINGTON HILLS OF CONCORD	WEDDINGTON HILLS OF CONCORD	APF2019-00020	ROBERT CASH	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family			720	0	720		167,04	83,52	111,6	362,16	167,04	83,52	111,6	362,16
Concord	WEDDINGTON ROAD SITE MATTAMY HOMES	WEDDINGTON ROAD SITE MATTAMY HOMES	APF2015-00005	MATTAMY HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family			281	0	281		107,904	54,233	71,936	234,073	107,904	54,233	71,936	234,073
Kannapolis	WELLINGTON CHASE	WELLINGTON CHASE	APF2008-00061	PARKER AND ORLEANS HOMEBUILDERS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	10/13/2017		349	366	-17	9/29/2005	134,016	67,357	89,344	290,717	-6,528	-3,281	-4,352	-14,161
Kannapolis	WELLINGTON GARDENS	WELLINGTON GARDENS	APF2013-00013	REA VENTURE GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Inactive	Multi Family			72	0	72	5/1/2013	16,704	8,352	11,16	36,216	16,704	8,352	11,16	36,216
Concord	WELLSPRING VILLAGE RETIREMENT COMMUNITY	Wellspring Village Retirement Community	APF2008-00177	Crosland Homes	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Age Restricted Development	Age Restricted	11/12/2008		52	8	44	3/20/2008	0	0	0	0	0	0	0	0

Jurisdiction	APF Base Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permi t	UnitsAppro ved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Kannapolis	WEST G STREET	WEST G STREET	APF2018-00002	LONG RANGE DEVELOPMENT & PROPERTIES Brandon Little & Stephen Wasserman	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2.012
Kannapolis	WEST OAKS PHASE 2	WEST OAKS PHASE 2	APF2008-00111		Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family	2/3/2017	13	1	12	9/23/2008	9/14/2012	4.992	2.509	3.328	10.829	4.608	2.316	3.072	9.996
Concord	Wexford Pointe Apartments	Wexford Pointe Apartments	APF2009-00012	Cathy Connors	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	5/6/2010	106	106	0	12/15/2009		24.592	12.296	16.43	53.318	0	0	0	0
Kannapolis	WIGHTMAN OAKS	WIGHTMAN OAKS	APF2008-00031	WIGHTMAN HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Townhouse	7/21/2017	13	10	3	1/24/2008		1.794	0.897	1.196	3.887	0.414	0.207	0.276	0.897
Kannapolis	WILDWOOD RIDGE	WILDWOOD RIDGE	APF2014-00019	OAKMONT HOMES					Active (platting & permitting)	Single Family	11/2/2012	39	21	18	5/5/2004		14.976	7.527	9.984	32.487	6.912	3.474	4.608	14.994
Concord	WILKINSON COURT REDEVELOPMEN T SINGLE FAMILY	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	APF2019-00015	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			7	0	7			0	0	0	0	1.624	0.812	1.085	3.521
Concord	WILKINSON COURT REDEVELOPMEN T TOWNHOMES	WILKINSON COURT REDEVELOPMENT TOWNHOMES	APF2019-00014	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Townhouse		20	0	20			2.76	1.38	1.84	5.98	2.76	1.38	1.84	5.98
Concord	WINDING WALK	WINDING WALK	APF2008-00092	Shea Homes	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	10/16/2014	472	482	-10	7/13/2003	6/20/2013	181.248	91.096	120.832	393.176	-3.84	-1.93	-2.56	-8.33
Kannapolis	WINDSOR	WINDSOR	APF2013-00005	KANNAPOLIS REAL ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	3/9/2020	98	36	62			37.632	18.914	25.088	81.634	23.808	11.966	15.872	51.646
Concord	WINECOFF SCHOOL ROAD/TIMMONS GROUP	WINECOFF SCHOOL ROAD/TIMMONS GROUP	APF2018-00009	AMERICAN SOUTH MGMNT LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		117	0	117			16.146	8.073	10.764	34.983	16.146	8.073	10.764	34.983
Kannapolis	WHISPERING WINDS	WISPERING WINDS	APF2014-00021	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/23/2008	36	33	3	9/8/2000		13.824	6.948	9.216	29.988	1.152	0.579	0.768	2.499
Concord	WOODBIDGE AT ZEMOSA	WOODBIDGE AT ZEMOSA	APF2008-00090	NIBLOCK DEVELOPMENT CORP.	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		In Progress	Single Family	4/20/2020	50	49	1	5/15/2007	3/15/2015	19.2	9.65	12.8	41.65	0.384	0.193	0.256	0.833
Midland	WYNDHAM ESTATES	WYNDHAM ESTATES	APF2008-00135	SCOTT COLLINS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	30	21	9	11/20/2007		11.52	5.79	7.68	24.99	3.456	1.737	2.304	7.497
Midland	WYNDHAM FOREST	WYNDHAM FOREST	APF2017-00024	DEPENDABLE DEVELOPMENT INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	10/19/2018	30	29	1			11.52	5.79	7.68	24.99	0.384	0.193	0.256	0.833
Midland	WYNTREE	WYNTREE	APF2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Multi Family	6/24/2020	149	50	99			34.568	17.284	23.095	74.947	22.968	11.484	15.345	49.797
Concord	YATES MEADOW	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84.48	42.46	56.32	183.26	28.032	14.089	18.688	60.809
Harrisburg	ZION CHURCH RD RESIDENTIAL	ZION CHURCH RD RESIDENTIAL	APF2020-00005	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			29	0	29			0	0	0	0	6.728	3.364	4.495	14.587
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		222	0	222			85.248	42.846	56.832	184.926	85.248	42.846	56.832	184.926
Concord	ZION CHURCH ROAD SITE	ZION CHURCH ROAD SITE	APF2018-00020	MATT MANDLE	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116			44.544	22.388	29.696	96.628	44.544	22.388	29.696	96.628
Concord	ZION CHURCH ROAD TOWNHOME CONCEPT	ZION CHURCH ROAD TOWNHOME CONCEPT	APF2018-00026	JEREMY HORTON	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Townhouse		153	0	153			21.114	10.557	14.076	45.747	21.114	10.557	14.076	45.747
												54182	25812	29,171			15381.82	7695.44	10166.45	33056.7	8077.628	4051.237	5389.222	17518.087

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - June 2020 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Robert J. Carney, Jr., EDC

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▢ Report

June 2020 Project Activity Report



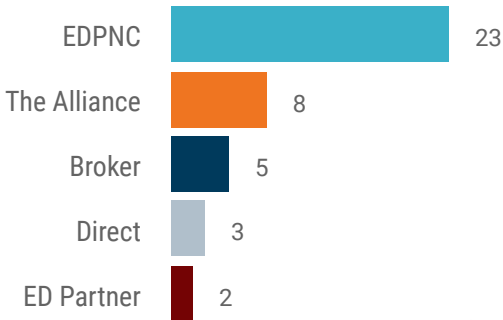
The EDC received 9 new RFIs (requests for information) in June and submitted sites/buildings for 8 of the new requests. There was 1 client/ consultant virtual visit in June.



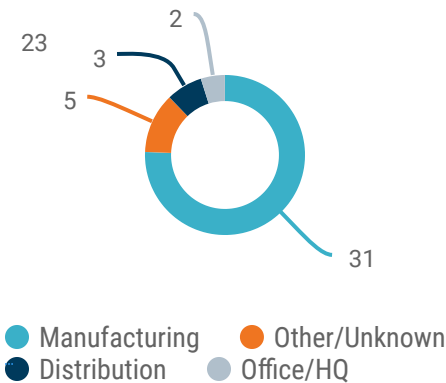
Other Project Activity Stats



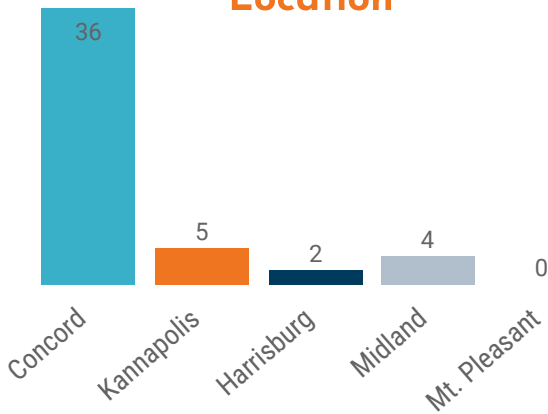
Projects By Source



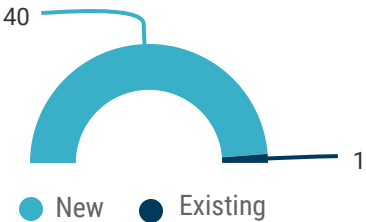
Projects By Industry



of Projects By Location



Projects By Type



316

average jobs per project



105K

average square feet per project



39

average acres per project



17%

of Cabarrus EDC's projects involve companies outside of the U.S.

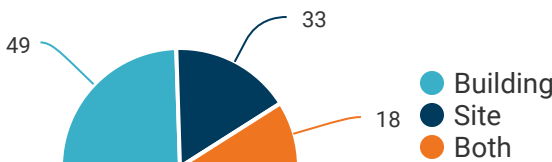


164M

average investment per project



Building vs. Site - %



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Finance - Juvenile Crime Prevention Council (JCPC) FY21 Funding Update

BRIEF SUMMARY:

On August 21, 2017 the Board of Commissioners, granted the Finance Director permission to sign JCPC Sub- Recipient funding paperwork and then report back to the Board at a later date.

The Cabarrus County JCPC was awarded \$459,927 for FY21 which has now been allocated to sub-recipients. The FY21 Funding Plan is included in this agenda item for your reference.

REQUESTED ACTION:

For informational purposes. No action required

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- FY21 JCPC Funding Plan

Cabarrus County

NC DPS - Community Programs - County Funding Plan

Available Funds: \$ 459,927 Local Match: \$ 227,108 Rate: 30%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER State/Federal	OTHER Funds	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In-Kind				
1	JCPC Administration	\$15,500						\$15,500	
2	Boys & Girls Club of Cabarrus County (Targeted Outreach)	\$25,000			\$7,500			\$32,500	23%
3	Conflict Resolution Center, Inc. (Juvenile Community Service and Restitution)	\$68,339			\$28,190			\$96,529	29%
4	Conflict Resolution Center, Inc. (Teen Court)	\$38,000			\$68,107			\$106,107	64%
5	Transforming Youth Movement, Inc. (Fostering Solutions Crisis Bed)	\$41,752			\$15,075			\$56,827	27%
6	Transforming Youth Movement, Inc. (Mentoring)	\$58,948			\$30,000			\$88,948	34%
7	Transforming Youth Movement, Inc. (Get Hired-Youth Employability)	\$37,000		\$2,000	\$14,200			\$53,200	30%
8	Rowan Youth Services Bureau, Inc. (Sex Offender Evaluations/Treatment)	\$15,171			\$5,502			\$20,673	27%
9	Aspire Youth & Family, Inc. (Kids At Work!)	\$41,599			\$12,485			\$54,084	23%
10	Firm Foundation Youth & Family Outreach (Teens Together)	\$10,213			\$6,249			\$16,462	38%
11	Youth Development Initiatives (YDI Family Life Skills Academy)	\$57,934			\$18,900			\$76,834	25%
12	Youth Development Initiatives (Afterschool Academy)	\$50,471			\$18,900			\$69,371	27%
13									
14									
15									
16									
17									
18									
TOTALS:		\$459,927		\$2,000	\$225,108			\$687,035	33%

The above plan was derived through a planning process by the Cabarrus County Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2020-2021

Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

check type ☒ initial plan ☐ update ☐ final

-----DPS Use Only-----

Reviewed by _____ Date _____
Area Consultant

Reviewed by _____ Date _____
Program Assistant

Verified by _____ Date _____
Designated State Office Staff

Megan E. B. 6/17/2020
Chairperson, Juvenile Crime Prevention Council (Date)

Stephen M. Morris
Chairperson, Board of County Commissioners (Date)
or County Finance Officer

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Finance - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports from Finance displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▢ Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of June 30, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
REVENUES						
Ad Valorem Taxes & Interest	(176,965,890)	(176,965,890)	(177,252,773)	\$ -	\$ (286,883)	100.2%
Other Taxes	(52,785,613)	(52,785,613)	(45,404,434)	-	7,381,179	86.0%
Intergovernmental Revenues	(21,315,255)	(26,012,653)	(24,393,025)	-	1,619,627	93.8%
Permits and Fees	(7,207,427)	(7,262,427)	(8,895,997)	-	(1,633,570)	122.5%
Sales and Services	(13,730,184)	(13,908,055)	(13,016,249)	-	891,806	93.6%
Investment Earnings	(1,000,000)	(1,000,000)	(1,934,951)	-	(934,951)	193.5%
Miscellaneous/Other Finance Sources	(2,786,165)	(12,880,179)	(3,225,622)	-	9,654,557	25.0%
TOTAL REVENUES	(275,790,534)	(290,814,817)	(274,123,051)	\$ -	\$ 16,691,766	94.3%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 1,043,936	\$ 1,047,554	\$ 978,031	\$ -	69,523	93.4%
County Manager	1,710,084	1,734,872	1,475,302	12,500	247,071	85.8%
Communications	763,128	776,066	595,225	4,100	176,741	77.2%
Human Resources	1,023,769	1,043,923	933,685	-	110,238	89.4%
Tax Collector	1,083,449	1,133,068	1,097,570	-	35,498	96.9%
Tax Administration	2,484,812	2,441,102	2,371,758	0	69,343	97.2%
Board of Elections	1,415,887	1,398,668	786,784	107,196	504,688	63.9%
Register of Deeds	619,658	627,659	594,327	-	33,332	94.7%
Finance	1,156,867	1,291,724	1,172,457	13,260	106,006	91.8%
Information Technology	5,981,188	6,392,559	5,610,621	173,282	608,656	90.5%
Non-departmental*	3,068,602	3,263,984	2,432,540	508	830,935	74.5%
Covid	-	3,771,761	106,133	1,729,785	1,935,843	48.7%
Infrastructure & Asset Management						
Grounds Maintenance	1,946,658	2,005,323	1,599,329	213,856	192,138	90.4%
Administration	2,021,348	2,005,547	1,707,768	0	297,779	85.2%
Sign Maintenance	174,374	192,374	146,042	-	46,332	75.9%
Building Maintenance	3,596,179	3,854,389	2,903,707	299,913	650,770	83.1%
Facility Services	1,704,703	1,729,430	1,500,532	35,761	193,137	88.8%
Fleet Maintenance	808,780	843,981	788,180	57,809	(2,008)	100.2%
Contribution to Other Funds	6,584,004	12,904,950	12,904,950	-	-	100.0%
Total General Government	\$ 37,187,426	\$ 48,458,933	\$ 39,704,940	\$ 2,647,970	\$ 6,106,023	87.4%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 17,641,707	\$ 18,878,269	18,073,752.07	\$ 155,751	\$ 648,765	96.6%
Jail	11,574,320	11,911,447	11,259,407.89	168,224	483,814	95.9%
Animal Control	886,179	885,273	831,674	-	53,598	93.9%
Animal Shelter	515,210	546,173	515,579.24	-	30,594	94.4%
Courts Maintenance	270,287	283,822	200,320	4,077	79,425	72.0%
Construction Standards	2,631,797	2,819,328	2,474,486	31,500	313,342	88.9%
Emergency Management	327,361	503,559	413,642	5,281	84,637	83.2%
Fire Services	1,488,400	1,498,786	1,365,578	8,403	124,805	91.7%
Emergency Medical Services	9,891,446	10,312,980	9,654,160.35	12,365	646,454	93.7%
Other Public Safety*	2,070,669	2,330,530	2,081,095	150,000	99,436	95.7%
Total Public Safety	\$ 47,297,376	\$ 49,970,166	\$ 46,869,694	\$ 535,602	\$ 2,564,871	94.9%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of June 30, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	\$ 638,447	\$ 650,846	\$ 597,928	\$ -	\$ 52,919	91.9%
Community Development	596,260	686,841	557,667	0	129,174	81.2%
Soil & Water Conservation	250,628	256,911	235,802	-	21,109	91.8%
Zoning Administration	243,735	245,852	196,411	-	49,441	79.9%
Economic Development Corporation	403,169	411,466	408,470	-	2,996	99.3%
Economic Development Incentives	1,730,000	2,192,284	522,991	-	1,669,293	23.9%
Other Economic & Physical Development*	1,958,437	1,958,437	1,956,780	-	1,657	99.9%
Total Economic & Physical Development	\$ 5,820,676	\$ 6,402,637	\$ 4,476,048	\$ 0	\$ 1,926,590	69.9%
ENVIRONMENTAL PROTECTION						
Waste Reduction	\$ 858,478	\$ 1,041,121	\$ 682,506	\$ 35,795	\$ 322,820	69.0%
Total Environmental Protection	\$ 858,478	\$ 1,041,121	\$ 682,506	\$ 35,795	\$ 322,820	69.0%
HUMAN SERVICES						
Veterans Services	\$ 290,122	\$ 291,148	\$ 263,851	\$ -	\$ 27,297	90.6%
Cooperative Extension	408,053	435,863	350,883	-	84,980	80.5%
Human Services						
Administration	4,159,659	4,526,012	4,090,570	69,588	365,855	91.9%
Economic Family Support Services	2,901,982	2,906,288	2,533,213	-	373,074	87.2%
Transportation	2,394,782	2,447,592	1,891,035	91,387	465,170	81.0%
Child Welfare	8,914,930	9,152,662	8,361,168	68,895	722,599	92.1%
Child Support Services	1,963,968	1,964,972	1,819,699	12,265	133,008	93.2%
Economic Services	8,601,624	8,361,207	7,643,422	-	717,785	91.4%
Adult and Family Services	1,782,688	1,783,199	1,729,259	2,909	51,031	97.1%
Nutrition	526,608	566,452	451,588	47,744	67,119	88.2%
Senior Services	727,224	744,778	608,081	96,585	40,113	94.6%
Other Human Services*	8,418,085	8,418,085	8,337,073	1,745	79,267	99.1%
Total Human Services	\$ 41,089,725	\$ 41,598,257	\$ 38,079,842	\$ 391,117	\$ 3,127,298	92.5%
EDUCATION						
Cabarrus County Schools Operating	\$ 70,342,488	\$ 70,628,612	\$ 70,628,612	\$ -	\$ -	100.0%
Kannapolis City Schools Operating	8,798,724	8,798,724	8,746,762	-	51,962	99.4%
RCCC Operating	3,402,215	3,402,215	3,402,215	-	-	100.0%
Cabarrus County Schools Capital	1,056,324	1,111,764	1,111,761	(0)	3	100.0%
Kannapolis City Schools Capital	108,832	134,187	122,187	-	12,000	91.1%
RCCC Capital	100,000	100,000	100,000	-	-	100.0%
Other Education*	122,644	122,644	122,644	-	-	100.0%
Total Education	\$ 83,931,227	\$ 84,298,146	\$ 84,234,181	\$ (0)	\$ 63,966	99.9%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 1,750,479	\$ 1,783,376	\$ 1,539,527	\$ 42,469	\$ 201,381	88.7%
Senior Centers	790,086	849,060	646,285	1,558	201,217	76.3%
Library System	3,568,366	3,596,185	3,305,813	111,256	179,116	95.0%
Other Cultural & Recreation*	26,000	26,000	26,000	-	-	100.0%
Total Culture & Recreation	\$ 6,134,931	\$ 6,254,621	\$ 5,517,625	\$ 155,283	\$ 581,713	90.7%
DEBT SERVICE						
Schools	\$ 44,235,015	\$ 43,232,854	\$ 41,092,861	\$ -	\$ 2,139,993	95.1%
Other	9,235,680	9,558,080	9,558,077	-	3	100.0%
Total Debt Service	\$ 53,470,695	\$ 52,790,934	\$ 50,650,938	\$ -	\$ 2,139,996	95.9%
TOTAL EXPENDITURES	\$ 275,790,534	\$ 290,814,817	\$ 270,215,774	\$ 3,765,767	\$ 16,833,277	94.2%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 3,907,277	\$ (3,765,767)	\$ 141,511	

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Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of June 30, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	\$ (1,025,613)	\$ (1,166,586)	\$ (990,709)	\$ -	\$ 175,877	84.9%
Fair Sales and Services	(677,150)	(677,150)	(585,575)	-	91,575	86.5%
Fair Investment Earnings	(14,117)	(14,117)	(24,458)	-	\$ (10,341)	173.3%
Fair Miscellaneous Revenue	(15,000)	(15,000)	(3,137)	-	\$ 11,863	20.9%
Total Arena and Events Center Fund	\$ (1,731,880)	\$ (1,872,853)	\$ (1,603,878)	\$ -	\$ 268,974	85.6%
EXPENDITURES						
Arena and Events Center	\$ 1,025,613	\$ 1,166,586	\$ 1,077,823	\$ 24,520	\$ 64,243	94.5%
County Fair	706,267	706,267	580,899	-	125,368	82.2%
Total Arena and Events Center Fund	\$ 1,731,880	\$ 1,872,853	\$ 1,658,722	\$ 24,520	\$ 189,611	89.9%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ (46,000)	\$ (46,000)	\$ (39,685)	\$ -	\$ 6,315	86.3%
Permits and Fees	(134,000)	(150,622)	(164,435)	-	(13,813)	109.2%
Sales and Services	(1,195,000)	(1,197,000)	-1,194,868.97	-	2,131	99.8%
Investment Earnings	(28,508)	(28,508)	(70,973)	-	(42,465)	249.0%
Other Finance Sources	-	(34,647)	-	-	34,647	0.0%
Total Landfill Fund	\$ (1,403,508)	\$ (1,456,777)	\$ (1,469,962)	\$ -	\$ (13,185)	100.9%
EXPENDITURES						
Landfill Operations	\$ 1,403,508	1,456,777	\$ 724,160	\$ 65,024	\$ 667,594	54.2%
Total Landfill Fund	\$ 1,403,508	\$ 1,456,777	\$ 724,160	\$ 65,024	\$ 667,594	54.2%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ (758,740)	\$ (758,740)	\$ (636,955)	\$ -	\$ 121,785	83.9%
Investment Earnings	(1,500)	(1,500)	(6,357)	-	(4,857)	423.8%
Other Finance Sources	-	-	-	-	-	0.0%
Total 911 Emergency Telephone Fund	\$ (760,240)	\$ (760,240)	\$ (643,312)	\$ -	\$ 116,928	84.6%
EXPENDITURES						
Operations	\$ 700,714	\$ 700,714	\$ 537,391	\$ 113,212	\$ 50,110	92.8%
Debt Service	59,526	59,526	59,526	-	(0)	100.0%
Total 911 Emergency Telephone Fund	\$ 760,240	\$ 760,240	\$ 596,918	\$ 113,212	\$ 50,110	93.4%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ (13,612,017)	\$ (13,612,562)	\$ (12,949,573)	\$ -	\$ 662,989	95.1%
Investment Earnings	(45,000)	(75,900)	(126,423)	-	(50,523)	166.6%
Miscellaneous	(195,000)	(686,644)	(913,385)	-	(226,741)	133.0%
Other Finance Sources	-	(1,673,989)	-	-	1,673,989	0.0%
Total Self-Insured Funds	\$ (13,852,017)	\$ (16,049,095)	\$ (13,989,382)	\$ -	\$ 2,059,713	87.2%
EXPENDITURES						
Workers Compensation Insurance	\$ 1,268,980	\$ 1,268,980	\$ 942,593	\$ -	\$ 326,387	74.3%
Liability Insurance	1,069,522	1,069,522	872,553	-	196,969	81.6%
Dental Insurance	444,500	444,500	389,911	-	54,589	87.7%
Hospitalization Insurance	11,069,015	13,266,093	11,894,557	105,681	1,265,855	90.5%
Total Self-Insured Funds	\$ 13,852,017	\$ 16,049,095	\$ 14,099,614	\$ 105,681	\$ 1,843,800	88.5%

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Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of June 30, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ (5,121,439)	\$ (5,434,939)	\$ (5,122,836)	\$ -	\$ 312,103	94.3%
Total Fire Districts Fund	\$ (5,121,439)	\$ (5,434,939)	\$ (5,122,836)	\$ -	\$ 312,103	94.3%
EXPENDITURES						
Fire Districts	\$ 5,121,439	\$ 5,434,939	\$ 5,118,134	\$ -	\$ 316,805	94.2%
Total Fire Districts Fund	\$ 5,121,439	\$ 5,434,939	\$ 5,118,134	\$ -	\$ 316,805	94.2%
TOTAL REVENUES	\$ (22,869,084)	\$ (25,573,904)	\$ (22,829,370)	\$ -	\$ 2,744,535	89.3%
TOTAL EXPENDITURES	\$ 22,869,084	\$ 25,573,904	\$ 22,197,548	\$ 308,437	\$ 3,067,920	88.0%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 631,822	\$ (308,437)	\$ 323,385	

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CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**July 21, 2020
6:30 PM**

AGENDA CATEGORY:

Water and Sewer District of Cabarrus Count

SUBJECT:

County Manager - Central Area Plan Inter-local Agreement Modifications

BRIEF SUMMARY:

The Central Area Plan, which was adopted by the County and the City of Concord, includes an Inter-local agreement that restricts the extension of public water and sewer in a defined area. There have been occasions where exceptions have been made and an Ad Hoc Modification was created for this purpose.

There are two current requests for modification and both have been reviewed and approved by the City of Concord. These properties are located at 1300 Hess Road and 3887 NC Highway 200. Staff recommends approval of both requests.

The Board will need to act on these amendments to the Inter-local agreement as both the Board of Commissioners and the governing body of the Cabarrus Water and Sewer District.

REQUESTED ACTION:

Motion to approve the Ad Hoc Modifications of the Central Area Plan Inter-local Agreement for 3887 NC Highway 200 and 1300 Hess Road.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager
Susie Z. Morris, Planning & Zoning Manager
Richard Koch, County Attorney

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ 3887 NC Highway 200
- ▣ 1300 Hess Road
- ▣ Property maps

STATE OF NORTH CAROLINA

COUNTY OF CABARRUS

AD HOC MODIFICATION OF CITY
OF THE CONCORD-CABARRUS COUNTY
INTERLOCAL AGREEMENT REGARDING
THE CENTRAL AREA PLAN
(Resto)

This AD HOC MODIFICATION OF THE CONCORD-CABARRUS COUNTY INTERLOCAL AGREEMENT REGARDING THE CENTRAL AREA PLAN (“the “Modification”) is entered into effective as of the last date of execution by the parties as shown below, by, between and among the CITY OF CONCORD (“Concord”), a North Carolina municipal corporation, and CABARRUS COUNTY (“County”).

RECITALS

1. On June 28, 2008, these same parties entered into an “Interlocal Agreement” regarding the implementation of the Central Area Plan (“CAP”).
2. This Interlocal Agreement was to continue in effect for a period of 15 years and contemplated a review of the efficacy of the Interlocal Agreement every 5 years.
3. The parties have had discussions about specific issues and parcels affected by the CAP since the execution of the Interlocal Agreement.
4. The parties have also had specific discussions about a parcel owned by Eliether and Mayra Resto, who wish to construct a new single family home on the parcel, which is located in Area A of the Interlocal Agreement. Pursuant to the terms of the Interlocal Agreement, the CAP prohibits Concord from extending utilities to real property parcels in Area A.
5. The CAP and the Interlocal Agreement have been successful in redirecting residential development into other areas of Cabarrus County, but there are instances in the Central Area in which it makes sense to modify the Interlocal Agreement to allow a limited amount of development in areas where utilities already exist or are reasonably available.
6. The purpose of this Amendment is to modify the Interlocal Agreement to the limited extent of addressing the above-described circumstance involving the below identified parcel(s).

In consideration of the above Recitals and the Terms below, which the parties specifically acknowledge and agree make this Modification legally binding and enforceable, the parties agree as provided below.

TERMS

1. Concord agrees to provide electric and water utility services under its normal and customary terms and conditions to the property located at 3887 NC Hwy 200, Concord NC 28025 (PIN 5547 98 3063).
2. Except as specifically changed by this Modification, the provisions of the Interlocal Agreement shall remain in full force and effect.

IN WITNESS, the parties have executed this Modification as indicated below, all pursuant to legal authority duly given.

CITY OF CONCORD

By: _____
Lloyd Payne, City Manager

Date: _____

CABARRUS COUNTY

By: _____
Mike Downs, County Manager

Date: _____

4813-2804-1077, v. 1

DRAFT

STATE OF NORTH CAROLINA

COUNTY OF CABARRUS

AD HOC MODIFICATION OF CITY
OF THE CONCORD-CABARRUS COUNTY
INTERLOCAL AGREEMENT REGARDING
THE CENTRAL AREA PLAN
(Ortiz)

This AD HOC MODIFICATION OF THE CONCORD-CABARRUS COUNTY INTERLOCAL AGREEMENT REGARDING THE CENTRAL AREA PLAN (“the “Modification”) is entered into effective as of the last date of execution by the parties as shown below, by, between and among the CITY OF CONCORD (“Concord”), a North Carolina municipal corporation, and CABARRUS COUNTY (“County”).

RECITALS

1. On June 28, 2008, these same parties entered into an “Interlocal Agreement” regarding the implementation of the Central Area Plan (“CAP”).
2. This Interlocal Agreement was to continue in effect for a period of 15 years and contemplated a review of the efficacy of the Interlocal Agreement every 5 years.
3. The parties have had discussions about specific issues and parcels affected by the CAP since the execution of the Interlocal Agreement.
4. The parties have also had specific discussions about a parcel owned by Nelson Vasquez Ortiz, who wishes to construct a new single family home on the parcel, which is located in Area A of the Interlocal Agreement. Pursuant to the terms of the Interlocal Agreement, the CAP prohibits Concord from extending utilities to real property parcels in Area A.
5. The CAP and the Interlocal Agreement have been successful in redirecting residential development into other areas of Cabarrus County, but there are instances in the Central Area in which it makes sense to modify the Interlocal Agreement to allow a limited amount of development in areas where utilities already exist or are reasonably available.
6. The purpose of this Amendment is to modify the Interlocal Agreement to the limited extent of addressing the above-described circumstance involving the below identified parcel(s).

In consideration of the above Recitals and the Terms below, which the parties specifically acknowledge and agree make this Modification legally binding and enforceable, the parties agree as provided below.

TERMS

1. Concord agrees to provide electric and water utility services under its normal and customary terms and conditions to the property located at 1300 Hess Road, Concord NC 28025 (PIN 5640 93 0994).
2. Except as specifically changed by this Modification, the provisions of the Interlocal Agreement shall remain in full force and effect.

IN WITNESS, the parties have executed this Modification as indicated below, all pursuant to legal authority duly given.

CITY OF CONCORD

By: _____
Lloyd Payne, City Manager

Date: _____

CABARRUS COUNTY

By: _____
Mike Downs, County Manager

Date: _____




4813-2804-1077, v. 1

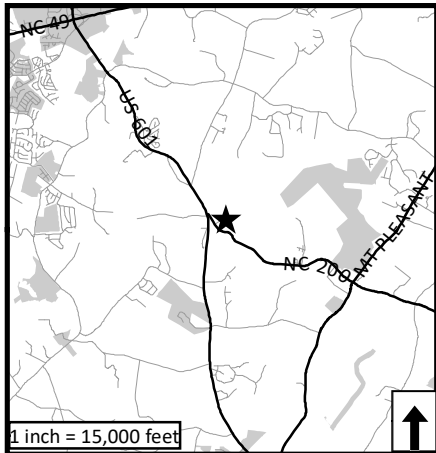
DRAFT

Aerial Map



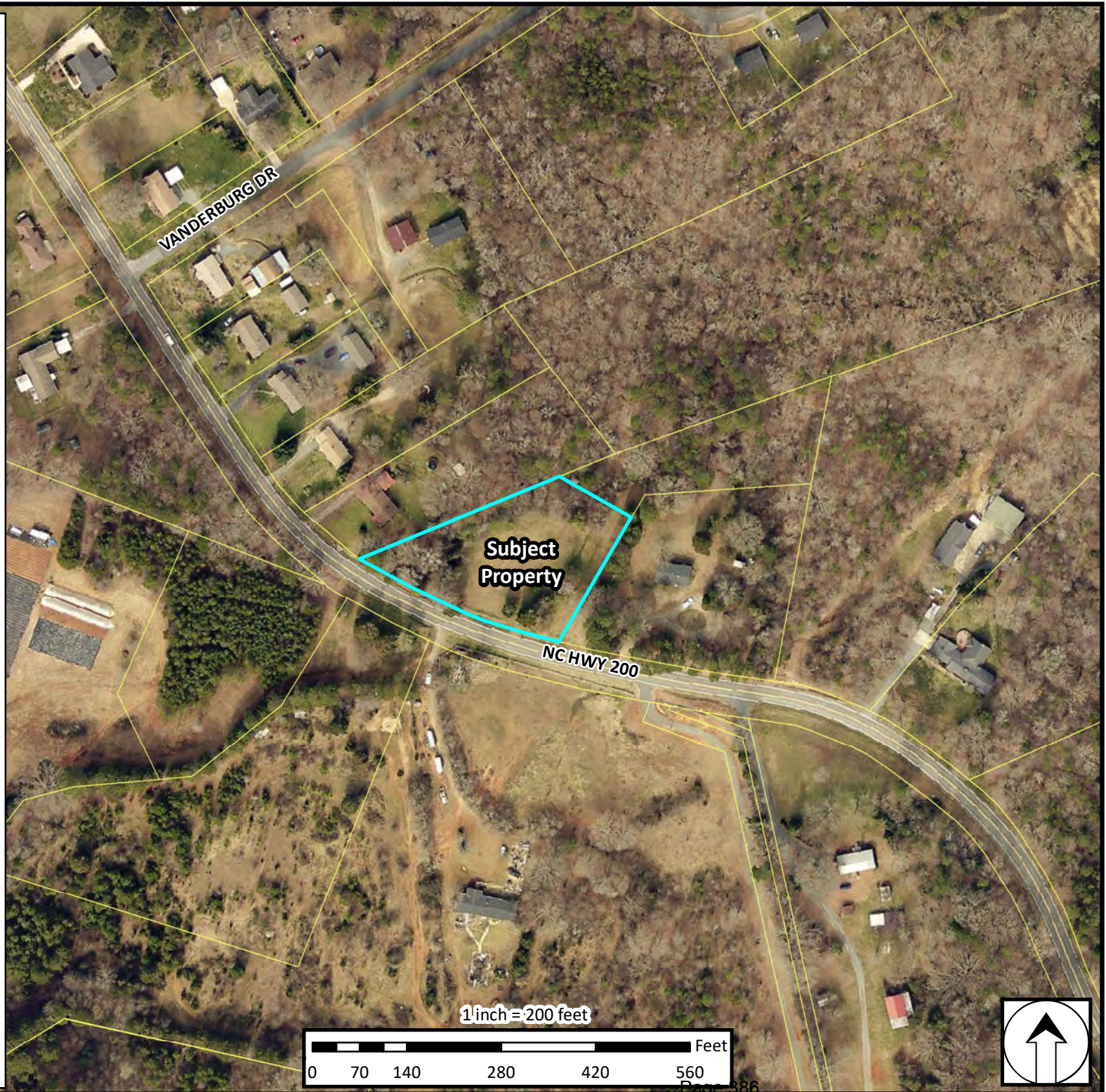
3887 NC Highway 200

-  Cabarrus County
-  Municipal District
-  Tax Parcels



Cabarrus County shall not be held liable for any errors in this data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning & Development - June 2020

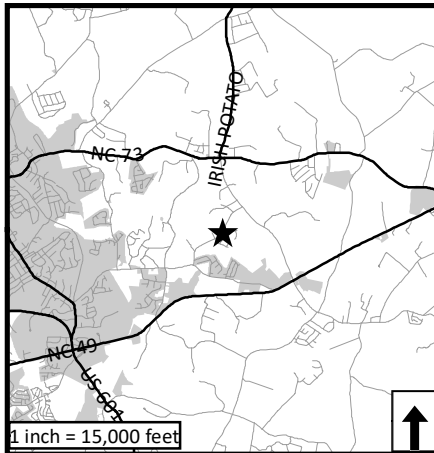


Aerial Map



1300 Hess Road

- Cabarrus County
- Municipal District
- Tax Parcels



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Map Prepared by Cabarrus County Planning & Development - June 2020

