

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, June 1, 2020.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
 (704) 920-2023, Pin 1234

| | |
|---------------------|--------------------|
| Present - Chairman: | Stephen M. Morris |
| Vice Chairman: | Diane R. Honeycutt |
| Commissioners: | F. Blake Kiger |
| | Elizabeth F. Poole |
| | Lynn W. Shue |

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Chairman Morris presented the following changes to the agenda:

Closed Session

6.1 Closed Session - Pending Litigation and Personnel Matters

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

3. Discussion Items - No Action

3.1 Market Study Presentation

Becky Drozd, Human Resources Advisor, Compensation for The Employers Association, presented a PowerPoint report titled "Cabarrus County Government Compensation Study for Selected Positions - Market Pricing and Analysis 2020." The report included the following topics:

- An Overview and History of The Employers Association
- Methodology of Market Study
- Recommendations and Cost Implications
- Next Steps
- Market Price Methodology
- Recommendations and Cost Implications
- Future Recommendations

A discussion ensued. During discussion, Lundee Covington, Human Resources Director, and Rodney Harris, Deputy County Manager responded to questions from the Board. Ashley Allen, Human Resources Generalist, was also in attendance via virtual means.

3.2 Innovation and Technology - Innovation Report

Debbie Brannan, Area Manager of Innovation and Technology, presented the innovation report via a PowerPoint presentation. Topics included the following information:

- The Employees Digital Book Club.
 - This month's book, *Sync or Swim*, provides information for communications during a crisis.
- County Strategic Plan - Five Strategic Initiatives
 - Transparent and Accountable Government
 - Healthy and Safe Community
 - Thriving Economy

- o Sustainable Growth and Development
 - o Culture and Recreation
- Innovative Initiative
 - o Goal 1 - Create a culture of Innovation by education and empowering staff
 - o Goal 2 - Expand and improve use of existing resources for continuous improvement
 - o Goal 3 - Visualize County operational wellness through measurements and dashboards
- Electronic appointment check in for Veterans Affairs
- VA Lighthouse software to allow veterans claims application and processes through electronic means
- VA Benefits case management
- VA Case Action History
- Beta Get In Line App that allows lobby check in and electronic meetings through TEAMS software

Tony Miller, Veterans Affairs Director, expressed appreciation for the ITS Department's assistance. He also commented on how the new technologies are speeding up processing Veterans' claims.

Chairman Morris commented on the benefit the new technology provides to the veterans in our community.

3.3 Infrastructure and Asset Management - Governmental Center Skylight and Roof Replacement Project Update

Michael Miller, Infrastructure and Asset Management Director, provided an update on the Governmental Center Skylight and Roof Replacement project. Mr. Miller reported the project is on schedule and anticipates the inside portion of the work should be completed by the end of August and the new roof should be completed by the end of September. He also commented on the possibility of delays due to the weather and responded to questions from the Board.

4. Discussion Items for Action

4.1 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding requests for appointments for several boards and committees has been provided. These items will be included in the Consent section of the June 15, 2020 regular meeting agenda.

4.2 County Manager - Business Incubator Grant Opportunity

Elizabeth Landrum, Management Analyst, presented a request for approval of a Business Incubator Grant opportunity. She reported the EDC (Economic Development Corporation) would be the primary applicant for this grant request. Ms. Landrum stated the EDC is requesting the County to act as a co-applicant. The grant requires the County to apply as a co-applicant and the EDC would include The Fly Wheel Foundation as a co-applicant.

Paige Castrodale, EDC, Existing Industry Director, provided information regarding The Fly Wheel Foundation and their business locations and models. She stated the incubator focuses on entrepreneurship.

A discussion ensued. During discussion, Ms. Landrum and Ms. Castrodale responded to questions from the Board.

UPON MOTION of Commissioner Poole, seconded by Commissioner Kiger and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Poole and unanimously carried, the Board approved Cabarrus County to apply for the grant as a co-applicant for the Federal Economic Development Administration grant by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

4.3 County Manager - Presentation of the Proposed FY 21 Cabarrus County Budget and Scheduling of a Public Hearing

Mike Downs, County Manager, presented the following budget message to the Board:

Honorable Chairman and Members of the Cabarrus County Board of Commissioners:

It is my honor and privilege to submit the Fiscal Year 2020-2021 (FY21) Recommended Budget. Staff prepared this budget in accordance with the laws of North Carolina, guided by the Board Commissioners' renewed mission, vision and goals.

We propose this budget amid the COVID-19 pandemic—an event unlike any of the last 100 years.

COVID-19 has hurt the County's major revenues - property and sales tax.

We project sales tax to drop 17% from FY20 to FY21. The January 2020 revaluation showed a 17% increase in commercial and residential real property value; however, lower collection rates and fewer new car purchases mean property tax will fall short of predictions.

At the same time, there is growing demand for County services, particularly human services and public health.

Our response to COVID-19 illustrates the value of investment in preparation, training and technology.

Public safety employees provided life-saving care while keeping themselves safe. Partnerships led to expedited response to public health, safety and supply chain needs. Business processes continued without interruption, keeping industry moving. Employees found new ways to serve our most vulnerable populations at a critical time of need. Quality-of-life services kept our community engaged in activities that support mental and physical health.

We are a resilient community.

As we have done many times in the past, Cabarrus will move forward through strategic planning and investment.

The FY21 budget will keep the property tax rate at 74 cents and focus new funding on:

- Schools and educators
- Quality-of-life services
- Support for the County's 1,300 team members
- Essential building projects

The proposed General Operating budget totals \$276 million, including the following new investments:

Schools and educators

- Increased educator pay supplements - Includes funds for a 0.5% increase in County-paid supplements to educators employed by the Cabarrus County and Kannapolis City school districts. With this year's increase to the County-paid portion, the proposed FY21 pay supplement for Cabarrus County Schools will be 10% (includes a 0.5% increase from the Cabarrus County Schools District) and Kannapolis City Schools will be 7%. Because the state pays teachers consistently across the state, the local supplement helps attract and retain teachers.
- Open/operate new schools - Includes funds to open and operate Hickory Ridge Elementary and West Cabarrus High beginning in August 2020. The County will also fund a School Resource Officer (SRO) at Hickory Ridge Elementary and nurse at each school.
- Maintain school operations - Includes funds to maintain operations (i.e., local positions, teacher supplements and building upkeep) for Cabarrus County Schools, Kannapolis City Schools and Rowan-Cabarrus Community College. This is a 2% increase from last year.

Quality-of-life services

- New courthouse - Includes funds and positions to operate a new courthouse starting in January 2023. To maintain security and safety in the larger facility, the new courthouse will require additional positions, including:
 - o 22 deputies and three sergeants to secure the building
 - o Seven custodians to clean the building
 - o Two maintenance mechanics to keep building systems operating efficiently
 - o A technical specialist to support technology

The County will fill these positions as needed and apply the balance of funds to one-time capital projects in FY21 and FY22.

- Cabarrus Health Alliance - Includes funds to increase school nurse benefits and hours, provide an additional 1% match for employee retirement, change two school nurse positions from part-time to full-time, and fund school nurses for Hickory Ridge Elementary and West Cabarrus High
- Extending hours at the Midland Branch of the library - Includes funds for a new full-time library assistant. This allows the branch to remain open an hour later in the evening and an additional operational day (Wednesday) each week.
- Salvation Army Center of Hope - Includes a one-time payment to help build a new homeless shelter that serves families and children.

Support Cabarrus County team members

- Appropriate pay - Includes funds to pay staff at levels that match similar positions across the state. Also funds a 1% cost-of-living adjustment and performance pay scale of up to 4% for employees.
- New support - Includes funds for 42 positions to meet service demand. These positions will remain vacant until the County reviews first quarter revenues and confirms the positions are sustainable.

Positions include:

County Manager's Office - 4 positions

- o Chief internal auditor to oversee policies and procedures
- o Deputy county attorney to provide legal support and guidance
- o Early childhood education coordinator to develop and lead the County's early childhood education initiative
- o Risk and safety manager to conduct safety trainings and oversee federal programs related to employees

Department of Human Services - 10 positions

- o One part-time and two full-time case manager positions to provide treatment and recovery services to jail inmates. The County currently offers these services through a contract with Daymark Recovery Services. The County will reassign contract funds to the in-house positions.
- o Community social services technician to transport children and supervise visits. In the last year, the number of children in foster care increased from 100 to over 150.
- o Foreign language interpreter to help the County meet legal requirements and facilitate the needs of a growing Hispanic population.
- o Income maintenance caseworker II to process applications and make updates for Adult Medicaid. Through audits, the County has learned about client eligibility issues that could have led to overpayments.
- o Program specialist to support payment requests for the Work First/Crisis Unit
- o Social work program manager to oversee and encourage collaboration between Adult Protective Services/Guardianship, and the In-Home and Community Support units

- o Social work supervisor to help address the high turnover rate in child welfare through intense training and oversight the first 18 months employees are assigned to the division
- o Social worker III to ease current Adult Protective Services/Guardianship caseloads. In 2012, the Adult Services Caseload Work Group recommended a guardianship caseload of 22 or lower. Current caseloads exceed the recommended standard.

Emergency Medical Services - 12 positions

- o Four master paramedics and four paramedics to staff an ambulance at the new joint fire/EMS station built in partnership with the City of Concord. The ambulance will help maintain a response time of under eight minutes.
- o Four relief supervisors to provide additional support and supervision. Industry standard is three to seven ambulances per supervisor. Currently, the County has 13 per supervisor on the day shift and 10 per supervisor during night shift.

Finance - 1 position

- o Accounting supervisor to oversee staff and assigned duties

Human Resources - 1 position

- o HR generalist to assist with human resource processes

Information Technology - 3 positions

- o Analyst/programmer to provide GIS support
- o Business systems analyst to support the County's financial and HR systems
- o Senior analyst/programmer to address a backlog of projects that improve the efficiency of County operations

Infrastructure and Asset Management - 1 position

- o Grounds maintenance crew chief to assist with supervision of staff and suppliers for projects across County facilities

Library - 2 positions

- o Senior library assistant to float between five library branches. In the past year, the library system has needed additional coverage at every branch due to staff absences, vacancies and large crowds.
- o Library assistant to support extended hours at the Midland Branch.

Planning and Development - 2 positions

- o Two code enforcement officers to perform state-mandated inspections

Sheriff's Office - 6 positions

- o Two deputies funded by the Town of Harrisburg to provide the town with law enforcement services
- o Business manager to coordinate human resource and business operation processes between the Sheriff's Office and the County
- o Two night shift lieutenants to provide greater supervision and reduce span of control issues
- o AV technician to manage the body worn camera program

Essential Building Projects

Community Investment Fund (CIF) - Includes a \$40 million payment from the General Fund to the CIF for current and future debt and other one-time capital projects.

Capital projects include:

- EMS headquarters - Includes \$2.5 million in FY21 for design and \$14 million in FY22 for construction
- Frank Liske Park updates - Includes \$1.64 million in FY21 to replace water and sewer lines, playground equipment, miniature golf course, restrooms, snack bar and offices. Another \$4 million in FY22 will replace the boathouse and build a new boardwalk, bridge and splash pad.
- Future library expansion - Includes \$10 million in FY22 to address capacity and service delivery at our libraries. The project requires additional funds for operations and staffing.
- New high school - Includes \$4.58 million in FY22 to design a new high school for Cabarrus County Schools and \$70 million in FY24 for construction
- R. Brown McAllister Elementary replacement - Includes \$450,000 in FY21 for site development and \$30 million in FY22 for construction of the new school
- West Cabarrus Library and Senior Center - Includes \$2.5 million in FY21 to design a shared building and \$25 million in FY24 to build or purchase a building. The project requires additional funds for operations and staffing.

I want to thank the Board for your steady leadership during this unprecedented time. Your support allowed us to provide uninterrupted service during the pandemic. Our visionary staff went the extra mile to implement new technologies, revise service models and modify our facilities. These actions kept our employees, their families and the community safe.

I'd like to recognize Rodney Harris, Lauren Tayara, Jonathan Marshall, Susan Fearrington, Yesenia Pineda, and many other department leaders for their work to develop a budget that responds to the needs of our community.

I also offer thanks to our entire workforce for your commitment to our programs and your service to Cabarrus County residents.

Rodney Harris, Deputy County Manager, presented an overview of the proposed budget via a PowerPoint presentation titled "FY21 Recommended Budget."

The presentation included the following topics:

- Budget drivers
 - Rapid Population Growth
 - Community Investment Fund
 - Debt Service
 - PAYGO Projects
 - Fund Balance
 - Covid-19 Economic Impact
- Revenues
 - Assessed Value Trends
 - Revenue Neutral
 - FY21 Revenue - All Funds
 - FY21 Revenue - General Fund/CIF
- Expenses
 - Existing Personnel
 - COLA Increase - 1%
 - Merit Increase - 0 to 4%
 - State Mandated Retirement
 - Self-Insured Medical Costs
 - Courthouse Operations
 - Personnel
 - 22 Deputies
 - 3 Sergeants
 - 7 Custodians
 - 2 Maintenance Techs
 - 1 Tech Specialists
 - Operating
 - Utilities

- Maintenance
 - Security
- Expansion - Personnel
 - Public Safety/Courthouse - 55 positions
 - General Government - 12 positions
 - Human Services - 10 positions
- Education Funding
 - Cabarrus County Schools
 - Support staff for new schools
 - Kannapolis City Schools
 - Rowan-Cabarrus Community College
- FY21 Expense - All funds
- FY21 Expense - General Fund/CIF
- Capital Improvement Plan
 - FY PAYGO General Government
 - EMS Headquarters - Facility Planning/Design
 - West Library/Senior Center - Facility Planning/Design
 - Deferred Maintenance - Government Facilities
 - ADA Renovations - Frank Liske Park
 - Water Line Replacement - Frank Liske Park
 - Parking Deck Sealing - Governmental Center
 - Fiber Structure Improvement
 - HVAC Replacement - Jail Annex
 - Vending and Archery Building - Camp T. N. Spencer
 - HVAC Replacement - Human Services Facility
 - NorthEast Cabarrus Radio Tower
 - Facility Renovations - Operations Center
 - Playground Replacements - Frank Liske Park
 - Training/Firing Range Renovations - Sheriff
 - FY21 PAYGO Cabarrus County Schools
 - Mobile units
 - R. Brown McAllister Replacement - Site Development
 - Replace Fire Alarm - Northwest Cabarrus High School
 - Replace Fire Alarm - Concord High School
 - Mobile Renovations - Jay M. Robinson High School
 - FY21 PAYGO Kannapolis City Schools
 - Football Stadium ADA Drainage - A. L. Brown High School
 - Roof Replacement - A. L. Brown High School
 - FY21 PAYGO Rowan-Cabarrus Community College
 - Building 2000 Roof replacement
 - CBTC HVAC unit replacement - Phase III and IV
 - South Campus 1000 Boiler Replacement - South Campus
 - FY22 Debt
 - R. Brown McAllister (CCS)
 - EMS Headquarters
 - Library Replacement/Expansion
 - New High School - Design Only
 - NorthEast Area Park
 - Frank Liske Park - multiple projects
 - Operations Center Renovations
 - Early College Mobile Unit - (RCCC and CCS)
 - NorthEast Cabarrus Radio Tower
 - Training and Firing Range Renovations
 - FY24 Debt
 - New High School (CCS)
 - West Cabarrus Library/Senior Centers
- Next Steps
 - Remaining budget workshops - June 2 and June 4, 2020
 - Budget Public Hearing - June 15, 2020
 - Budget Adoption - June 15, 2020

A discussion ensued. During discussion, Mr. Harris and Mr. Downs responded to questions from the Board.

Mr. Downs announced the Board will receive the electronic version of the Preliminary FY21 Budget tonight and a hard copy will be delivered to the commissioners prior to tomorrow's budget workshop meeting.

Chairman Morris advised the budget workshops will be held virtually and the public will be able to participate by the same means as have been available for all virtual meetings.

Mr. Harris advised the FY21 proposed budget will be posted on the County website at <https://www.cabarruscounty.us/resources/current-budget>. Budget workshop meetings will be held virtually on June 2 and June 4 at 4:00 p.m. A public hearing on the proposed budget is required and citizens are encouraged to attend and to present written or oral comments. Adoption of the budget is scheduled for June 15, 2020.

Mr. Downs announced Government 101 classes will be available (virtual) June 9 and June 11, 2020. Those interested should contact Outreach and Communications Director Kasia Thompson.

4.4 County Manager - Stormwater Easement Request at Odell Elementary School

Jonathan Marshall, Deputy County Manager, reported the property to the south of the new Odell Elementary School is being developed for a subdivision. The developer has requested a small stormwater easement (.095 acre) so that they can pipe the stormwater coming off that portion of the school site into the larger stormwater system in the new development. It is requested that this easement be granted since it is addressing an issue created by the school construction. Mr. Marshall advised the Cabarrus County Board of Education will also be considering this request.

4.5 DHS - FY21 HCCBG Funding Plan

Anthony Hodges, Program Administrator, Adult and Aging Services, Lead Agency Representative, presented the FY21 Home and Community Care Block Grant (HCCBG) Funding Plan for review and approval. Mr. Hodges advised the funding numbers are based on the FY20 plan. Should the Board approve the funding plan, the County is required to provide 10 percent of matching funds.

4.6 DHS - Transportation 5310 Elderly and Handicapped Grant - Public Hearing 6:30 p.m.

Bob Bushey, Transportation Manager, reported the City of Concord has been designated recipient of the Federal 5310 Elderly and Handicapped Grant in the amount of \$377,128. He stated funds would be used for transportation of the elderly and handicapped individuals within the urban boundaries of Cabarrus County. Should the County receive the full amount, a 50 percent match of \$188,564 would be required from the County. Mr. Bushey advised a public hearing would be required.

4.7 Finance - Health Insurance Fund Balance Amendment

Susan Fearrington, Finance Director, reported the Finance Department annually reviews revenue and expenditures for the Health Insurance Fund based on actual activity and anticipated activity for the remainder of the fiscal year. Based on this analysis, a budget amendment is needed to appropriate funds balance and adjust revenues and expenditures. Ms. Fearrington also responded to questions from the Board.

4.8 Finance - Juvenile Crime Prevention Council (JCPC) FY 21 Allocation of Funds

Susan Fearrington, Finance Director, reported each year an amount is approved for the Juvenile Crime Prevention Council (JCPC) program as part of the annual budget process. Ms. Fearrington stated the JCPC Committee has developed the funding plan, which will include three new sub-recipients. A copy of the plan was provided to the Board for review and consideration.

Chairman Morris, also a JCPC board member, complemented the citizens who preside on the JCPC and commented on the process the committee preforms to appropriate these funds and the time throughout the year the committee members take evaluating and monitoring those programs.

4.9 Finance - Update of Approved Banking Institutions and Investment Officers

Susan Fearrington, Finance Director, reported the County is looking to add authorized financial institutions to the list of approved banking institutions and investment officers. One such institution is UBS Company. It is a multi-national banking and investment company with 150 years of experience. The firm is renowned as a leader in wealth management around the world. Ms. Fearrington advised the company has provided the necessary documents required by our investment policy, which includes their first quarter financial statements, FINRA Broker Check, and credit ratings. An updated banking institution list and an updated list of authorized investment officers was provided for the Boards consideration.

4.10 Finance - Update of Capital Project Fund Budgets and Related Project Ordinances

Susan Fearrington, Finance Director, reported each year the multi-year fund budgets and project ordinances have been reviewed to include any additional interest, evaluated and updated. She stated the following project ordinances are included for approval: Construction and Renovation Fund (Fund 343), the School Construction Fund (Fund 364), the LOBS 2017 Fund (Fund 369), the LOBS 2018 Fund (Fund 370), the Capital Reserve Fund (Fund 450), the Small Projects Fund (Fund 460), the Sheriff's Fund (Fund 461), and the Aging Fund (Fund 532). Ms. Fearrington also noted of an update to be incorporated in the Small Projects Fund and that updated project ordinance would be provided in the regular meeting agenda.

4.11 Planning and Development - Community Development Blue Cross and Blue Shield Healthy Homes Initiative Grant Program

Kelly Sifford, Planning and Development Director, announced Cabarrus County has a new opportunity to participate in a new grant. It is a companion program to the Weatherization Program. The new program funds \$2,500 to each household and would allow the client to make improvements or repairs such as replacement of carpet with hard surface flooring, interior pest control, interior ventilation issues, carbon monoxide and smoke detectors, handicap accessibility/fall prevention, duct cleaning and filter change out with a one-year replacement supply. The program has no local match requirement. Cabarrus County has been offered \$22,082 for this grant period. It is estimated the program would allow the County to serve approximately 10 to 12 households. The program also provides seven percent of the funding for administrative activity.

4.12 Planning and Development - Community Development Grant Required Plans and Programs

Kelly Sifford, Planning and Development Director, presented a request for approval of the required plans and programs for the next adoption period to extend our plan coverage through June 2023 for the HOME Partnership program and CDBG programs. These programs require a series of plans and programs that address various issues such as Fair Housing, Section 3, Anti-Displacement, Section 504, Citizen Participation, Procurement and Equal Opportunities and more.

4.13 Register of Deeds - Refund of Excise Tax

Richard Koch, County Attorney, stated The Dudley Law Firm recorded a general warranty deed in Cabarrus County on April 15, 2020 in Book 14117 at Page 214 and paid excise tax of \$310. Subsequently, the law firm recorded an affidavit of error in Book 14158 at Page 294 stating the correct excise tax amount was \$190. The law firm is requesting a refund of the overpaid excise tax in the sum of \$120.

5. Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda and scheduled the required public hearings for Monday, June 15, 2020 at 6:30 p.m. or as soon thereafter as persons may be heard as follows by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Consent

- Appointments - Adult Care Home Community Advisory Committee
- Appointments - Board of Equalization and Review
- Appointments - Centralina Workforce Development Board
- Appointments - Concord Downtown Development Corporation
- Appointments - Mental Health Advisory Board
- Appointments - Public Health Authority of Cabarrus County
- Appointments - Region F Aging Advisory Committee
- Appointments - Water and Sewer Authority of Cabarrus County
- Appointments and Removals - Cabarrus County Tourism Authority

- Appointments and Removals - Transportation Advisory Board
- County Manager - Stormwater Easement Request at Odell Elementary School
- DHS - FY21 HCCBG Funding Plan
- Finance - Health Insurance Fund Balance Amendment
- Finance - Juvenile Crime Prevention Council (JCPC) FY 21 Allocation of Funds
- Finance - Update of Approved Banking Institutions and Investment Officers
- Finance - Update of Capital Project Fund Budgets and Related Project Ordinances
- Planning and Development - Community Development Blue Cross and Blue Shield Healthy Homes Initiative Grant Program
- Planning and Development - Community Development Grant Required Plans and Programs
- Register of Deeds - Refund of Excise Tax
- Sheriff's Office - Award of Service Weapon to Deputy Jason Thomas Upon His Retirement
- Tax Administration - Refund and Release Reports - May 2020

New Business

- County Manager - Adoption of the FY 21 Cabarrus County Budget - Public Hearing 6:30 p.m.
- County Manager - FY 21 Economic Development Allocation - Public Hearing 6:30 p.m.
- DHS - Transportation 5310 Elderly and Handicapped Grant - Public Hearing 6:30 p.m.

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - May 2020 Monthly Summary Report
- Finance - Monthly Financial Update

Chairman Morris announced the Budget Workshop meetings will be held at 4:00 p.m. on June 2 and June 4, 2020. These meetings will be televised live on Cabarrus County Television Channel 22 and livestreamed on the website.

6. Closed Session

6.1 Closed Session - Pending Litigation and Personnel Matters

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and personnel matters as authorized by NCGS 143-318.11(a)(3) and (6) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Return to Open Session

Vice Chairman Honeycutt **MOVED** to make the salary for Sheriff Van Shaw in the FY21 budget for \$135,000.

A discussion ensued regarding when the merit and COLA would take effect for Sheriff Shaw.

Commissioner Shue expressed support for the increase in salary for Sheriff Shaw and seconded motion.

Chairman Morris stated the motion on the floor is to increase the sheriff's salary in the upcoming budget to \$135,000.

Following a brief discussion, the **MOTION** carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: Commissioner Poole. Absent: None.

7. Adjourn

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 6:43 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.





Lauren Linker, Clerk to the Board