

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, July 6, 2020.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
(704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the agenda as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

3. Discussion Items - No Action

3.1 Innovation and Technology - Innovation Report

Todd Shanley, Information and Technology Services, Chief Information Officer, presented the innovation report via a PowerPoint presentation. Topics included the following information:

- The Employees Digital Book Club
 - This month's book, 4 Essential Keys to Effective Communication
- NACO (National Association of Counties) 2020 Achievement Awards
 - Summer Reading Program 2019
 - Performance Review Chatbot
 - Tax Abstracts Reconciliation
 - Elections IT Mobilization
- Innovative Initiative
 - Goal 1 - Create a culture of Innovation by educating and empowering staff
 - Goal 2 - Expand and improve use of existing resources for continuous improvement
 - Goal 3 - Visualize County operational wellness through measurements and dashboards
- Pool Online Reservations and Payment (Active Living and Parks)
- 2020 Summer Reading Challenger (Library)

During the presentation Byron Haigler, Active Living and Parks, Assistant Director, and Emery Ortiz, Library Director, joined the presentation with additional information regarding innovations within their departments.

A brief discussion ensued.

3.2 Cabarrus Health Alliance - 2019 State of the County Health Report

Marcella Beam, Cabarrus Health Alliance, Chief Community Health Officer and Public Information Officer, presented the 2019 State of the County Health report via a PowerPoint presentation. The following topics were covered:

- Breakdown of County Population
- Substance Misuse
- Interventions

- Mental Health
- Childhood Obesity
- Hosting Programs
- Mortality and Morbidity Data
- Emerging Issues
- New Initiatives

There was discussion throughout the presentation with Ms. Beam responding to questions from the Board.

4. Discussion Items for Action

4.1 Active Living and Parks - FY21 Matching Incentive Grant Requests

Megan Baumgardner, Active Living and Parks Commission Chair, presented a request for FY21 Matching Incentive Grants. She stated, on June 18, 2020, the Active Living and Parks Commission reviewed two matching grant requests totaling \$25,700. The Commission unanimously recommended awarding both projects in full. Byron Haigler, Active Living and Parks Assistant Director, was also in attendance.

4.2 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding requests for appointments for several boards and committees has been provided. These items will be included in the Consent section of the July 21, 2020 regular meeting agenda. Additionally, Chairman Morris advised there has been an opening in the Centralina Economic Development District for a member from the business community. He asked Board members to submit recommendations.

4.3 BOC - NACo Voting Credentials - 2020 Virtual Annual Business Meeting

Chairman Morris stated the National Association of Counties (NACo) will hold their annual business meeting virtually on July 20, 2020 at 2:00 p.m. In order to participate in the Association's annual election of officers, a voting delegate must be selected.

Following a brief discussion, Chairman Morris nominated Commissioner Kiger to represent Cabarrus County at the NACo 2020 Virtual Annual Business meeting.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board suspended the Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Chairman Morris, seconded by Commissioner Shue and unanimously carried, the Board designated Commissioner Kiger as the voting delegate to represent Cabarrus County at the NACo 2020 Virtual Annual Business meeting July 20, 2020 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

4.4 BOC - Designation of Voting Delegate for NCACC 113th Annual Conference

Chairman Morris stated the North Carolina Association of County Commissioners (NCACC) is requesting each county to designate a commissioner or other elected official as a voting delegate at the NCACC Virtual Annual Business meeting on August 6, 2020 at 11:00 a.m. The business meeting held during the annual conference was originally scheduled to be held in Cabarrus County. Due to COVID-19, the conference has been cancelled.

It was the consensus of the Board to delegate Commissioner Shue as the voting delegate to represent Cabarrus County at the NCACC Virtual Annual Business meeting.

4.5 County Manager - Central Area Plan Inter-local Agreement Modifications

Jonathan Marshall, Deputy County Manager, presented a request for Ad Hoc Modifications to the Central Area Plan Inter-local Agreement. He reported the Central Area Plan is an Inter-local agreement with the City of Concord that restricts the extension of public water and sewer in a defined area. He stated there have been occasions where exceptions have been made and an Ad Hoc Modification was created for this purpose.

Mr. Marshall reported there are two current requests for modification to connect with public water. He stated the Plan was intended to curtail large-scale growth in those areas. These two properties do not fall in that category. Both have been reviewed and approved by the City of Concord. The properties are located at 1300 Hess Road and 3887 NC Highway 200.

Mr. Marshall explained there is a settlement agreement in regards to lawsuits for the extension of water and sewer. He advised the Board will need to act on these amendments to the Inter-local agreement as both the Board of Commissioners and the governing body of the Cabarrus Water and Sewer District.

A brief discussion ensued.

4.6 County Manager - Coronavirus Relief Fund (CRF) Accounting Changes

Rodney Harris, Deputy County Manager, reported the Board accepted an initial allocation of \$3,771,761 in Coronavirus Relief Funding (CRF) on May 18, 2020. The funds were placed in the General Fund based on guidance at the time to assist with appropriate expenditures. Recently, Mr. Harris advised, the Governmental Accounting Standards Board (GASB) changed the guidance and now requires the funds be held in a special revenue fund. Additionally, the General Assembly has passed legislation to provide additional funding to the County upon signature by the Governor. Finally, unused CRF funds budgeted in the prior fiscal year (FY20) need to be carried-over to the current fiscal year (FY21) for use. Mr. Harris also responded to questions from the Board.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board suspended the Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board amended the Fiscal Year 2019-2020 Budget Ordinance to create the Coronavirus Relief Special Revenue Fund and authorized the Finance Director to prepare the appropriate budget amendments consistent with GASB requirements by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board amended the Fiscal Year 2020-2021 Budget Ordinance to carry-over unspent CRF funds; accepted the second round of CRF funding; and authorized the Finance Director to prepare the appropriate budget amendments consistent with GASB requirements by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date: 6-Jul-20

Amount: 3,771,761.00

Dept. Head: Suzanne Burgess - for Susan Fearrington

Department: Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to amend the FY 2019 - 2020 General Fund budget for CARES Relief Funds received as of June 30, 2020. These funds will be budgeted in a Special Revenue Fund based on NC General Statute 15-26(b)(2) and GASB Statement 54.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
000	6	01-25-6004 CARES	CARES ACT Relief PAYMENT	3,771,761.00	-	3,771,761.00	0.00
000	9	01-25-9001	Salaries and Wages	350,750.00	-	350,750.00	0.00
000	9	01-25-9003	Social Security	85,000.00	-	85,000.00	0.00
000	9	01-25-9002	Medicals	80,000.00	-	80,000.00	0.00
000	9	01-25-9005	Group Health Insurance	85,000.00	-	85,000.00	0.00
000	9	01-25-9006	Vision	100.00	-	100.00	0.00
000	9	01-25-9007	Life Insurance	150.00	-	150.00	0.00
000	9	01-25-9010	Retirement	40,000.00	-	40,000.00	0.00
000	9	01-25-9010	Workers' Compensation	12,000.00	-	12,000.00	0.00
000	9	01-25-9015	408k	25,000.00	-	25,000.00	0.00
000	9	01-25-9011	Health & Safety Materials	250,000.00	-	250,000.00	0.00
000	9	01-25-9012	Minor Technology Equipment	182,000.00	-	182,000.00	0.00
000	9	01-25-9017-4000	Miscellaneous - Unallocated	9,86,990.83	-	9,86,990.83	0.00
000	9	01-25-9010	Insurance & Bonds	12,000.00	-	12,000.00	0.00
000	9	01-25-9042	City of Kannapolis	187,576.17	-	187,576.17	0.00

000	9	9125-970843	Town of Harrisburg	62,668.76	-	62,668.76	0.00
000	9	9125-970844	Town of Mt Pleasant	6,854.17	-	6,854.17	0.00
000	9	9125-970845	Town of Locust	1,741.54	-	1,741.54	0.00
000	9	9125-970846	Town of Midland	6,869.99	-	6,869.99	0.00
000	9	9125-9703	City of Concord	447,763.02	-	447,763.02	0.00
000	9	9125-9705 NURSE	Public Health Authority	1,200,000.00	-	1,200,000.00	0.00

Date: 6-Jul-20

Amount: 7,972,670.00

Dept. Head: Suzanne Burgess - for Susan Fearington

Department: Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to establish the budget for CARES Relief Funds in a Special Revenue Fund. The federal government passed the Coronavirus Aid, relief and Economic Security Act (CARES Act) to provide funding to cover COVID-19 expenses for public health emergency that were not budgeted as of March 27, 2020 and are incurred between March 1, 2020 and December 31, 2020. Based on NC General Statute 15-26(b)(2) and GASB Statement 54, CARES ACT Relief Funds should be budgeted and accounted for in a special revenue fund.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
440	6	1925 6384 CARES	CARES ACT RELIEF PAYMENT		7,972,670.00		7,972,670.00
440	9	1925 9101	Salaries and Wages		350,750.00		350,750.00
440	9	1925 9201	Social Security		35,000.00		35,000.00
440	9	1925 9202	Medicare		10,000.00		10,000.00
440	9	1925 9205	Group Health Insurance		15,000.00		15,000.00
440	9	1925 9206	Vision		100.00		100.00
440	9	1925 9207	Life Insurance		150.00		150.00
440	9	1925 9210	Retirement		40,000.00		40,000.00
440	9	1925 9230	Workers' Compensation		12,000.00		12,000.00
440	9	1925 9235	401k		25,000.00		25,000.00
440	9	1925 931501	Health & Safety Materials		250,000.00		250,000.00
440	9	1925 9342	Minor Technology Equipment		182,000.00		182,000.00
440	9	1925 9397 UNAL	Miscellaneous - Unallocated		3,847,502.75		3,847,502.75
440	9	1925 9640	Insurance & Bonds		12,000.00		12,000.00
440	9	1925 970142	City of Kannapolis		524,531.93		524,531.93
440	9	1925 970143	Town of Harrisburg		175,244.87		175,244.87
440	9	1925 970144	Town of Mt Pleasant		17,309.32		17,309.32
440	9	1925 970145	Town of Locust		4,869.99		4,869.99
440	9	1925 970146	Town of Midland		19,198.72		19,198.72
440	9	1925 9703	City of Concord		1,252,112.42		1,252,112.42
440	9	1925 9705 NURSE	Public Health Authority		1,200,000.00		1,200,000.00

Ordinance No. 2020-29

CABARRUS COUNTY
CARES ACT RELIEF FUNDS – SPECIAL REVENUE FUND
PROJECT ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159-26(b)(2) of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of receiving and disbursing funds as directed by CARES Act Funding and the US Department of State Treasury.
- B. The officers of this unit are hereby directed to proceed with this grant project within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the US Department of State Treasury and the budget contained herein.
- C. It is estimated that the following revenues will be available to fund COVID19 related expenditures:

CARES Act Relief Funds	\$7,972,670
TOTAL REVENUES	\$7,972,670

- D. The following estimated appropriations are made for expenditures related to COVID19:

Salaries and Benefits	\$500,000
Other Public Health Emergency Expenditures	5,479,503
Municipal Distribution	1,993,167
 TOTAL EXPENDITURES	 \$7,972,670
 GRAND TOTAL - REVENUES	 \$7,972,670
GRAND TOTAL - EXPENDITURES	\$7,972,670

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The County Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 5. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 6. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 7. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 8. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 9. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this special revenue project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess

funds are transferred to the General Fund and the portion of the Grant Project associated with the project is closed.

Adopted this 6th day of July, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

4.7 County Manager - Request for Budget Adjustment for the New Middle School

Jonathan Marshall, Deputy County Manager, reported the Cabarrus County Schools and their Construction Manager at Risk have completed the bid process and submissions for the new middle school being constructed at Roberta and Cochran roads. He advised the total Guaranteed Maximum Price (GMP) based on those bids is \$44,772,038, which is greater than the original budget estimate of \$43,000,000.

Brian Cone, Cabarrus County Schools (CCS) Director of Architecture, and Tim Lowder, CCS Executive Director of Operations, Planning and Construction, provided information regarding the design process and pricing exercises conducted to identify possible areas of savings and how the amount of \$44,772,038 was reached.

A discussion ensued. During discussion, Mr. Cone and Rodney Harris, Deputy County Manager, responded to questions from the Board.

4.8 DHS - Cabarrus County Long Range Transportation Plan

Bob Bushey, Transportation Manager, presented the Cabarrus County Long Range Transportation Plan for adoption. He stated the Plan provides recommendations for the next 20 years and defines operational, capital, and personnel improvements in six phases. Mr. Bushey stated this plan provides service recommendations for both the Cabarrus County Transportation and CK Rider and includes possible future consolidation assistance and possible future light rail.

4.9 DHS - FY21 Urbanized Area Funding - Public Hearing 6:30 p.m.

Bob Bushey, Transportation Manager, presented a request for the FY21 5307 Urbanized Area Funding Grant. Mr. Bushey stated Cabarrus County is applying for \$262,000 to be used for a preventative maintenance cost. There is a 20 percent local match of \$52,400. A public hearing is required.

4.10 EMS - Purchase Order Request

Jimmy Lentz, Emergency Medical Services Director, presented a request to replace four ambulances. He stated this would be to purchase two new ambulances and remount two existing ambulances at a cost of \$502,218. He also responded to questions from the Board.

4.11 Finance - Implementation of the FY21 Capital Improvement Plan Accounting

Susan Fearrington, Finance Director, requested implementation of FY21 Capital Improvement Plan (CIP) accounting. She reviewed the list of projects that were approved as part of the FY21 annual budget process. She stated the projects will be recorded and tracked in the County Capital Project Fund and the School Capital Project Fund. She advised a budget amendment and project ordinances will be provided in the regular meeting agenda for approval.

4.12 Finance - Update of County Capital Projects Fund for Frank Liske Park Barn Insurance Proceeds

Susan Fearrington, Finance Director, reported insurance proceeds of \$145,208 have been received so far for the Frank Liske Park Barn replacement. Since this project will span over more than one fiscal year, we would like to move a portion of the insurance proceeds into the multi-year County Capital Project Fund. Ms. Fearrington advised barn supplies in the amount of \$14,207 have previously been transferred to the General Fund and the remaining \$131,001 will now be transferred to the multi-year fund for tracking future expenditures.

A discussion ensued. During discussion, Kyle Bilafer, Area Manager of Operations responded to questions from the Board.

4.13 Human Resources - Personnel Ordinance and Benefits Guide Updates

Lundee Covington, Human Resources Director, presented a request for approval of updates to the Personnel Ordinance. She stated the updates to the Personnel Ordinance and Unlawful Workplace Harassment Policy are requested to be consistent with recent legal changes by the US Supreme Court. Approval is also requested for a slight modification to the Health Reimbursement Account section of our Benefits Guide.

4.14 Infrastructure and Asset Management - Emergency Medical Services (EMS) Headquarters Design Contract


Kyle Bilafer, Area Manager of Operations, reported Cabarrus County staff received seven (7) submissions from architectural firms for design services for the new Emergency Medical Services (EMS) Headquarters on April 24, 2020. The selection committee selected ADW Architects for the project. Mr. Bilafer advised the selection committee consisted of him, Jonathan Marshall, as well as some Infrastructure and Asset Management, Information Technology Services, and Emergency Medical Services staff. He stated County staff has worked with ADW Architects over the past 45 days to define the services required and draft a contract for proposed services. County staff would like permission to enter a contract with ADW Architect. The contract amount is a lump sum fee of \$1,125,300 with an additional \$62,000 in estimated additional services and reimbursable expenses. He advised this is a standard AIA contract and has been reviewed by the County Attorney. Due to time constraints, Mr. Bilafer requested the Board to take action at the work session. He also responded to questions from the Board.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board suspended the Rules of Procedure in order to take action due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.


UPON MOTION of Commissioner Poole, seconded by Commissioner Shue and unanimously carried, the Board approved the contract between Cabarrus County and ADW Architects; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

4.15 Infrastructure and Asset Management - Infrastructure and Asset Management Operations Center Renovations Bid Award

Kyle Bilafer, Area Manager of Operations, presented a request for a bid award for renovations of the Infrastructure and Asset Management Operations Center located at 484 Cabarrus Avenue West in Concord. He reported sealed bids were solicited for the Infrastructure and Asset Management Operations Center Renovations Project and were received on June 18, 2020 by a virtual bid opening. Staff and the contracted design architectural firm have reviewed the bids and has a bid award recommendation. The winning bid is within the capital funding that is currently in place. He stated nine (9) bids were received. The winning bid is from LaFave's Construction Company, Inc. The total bid was \$1,200,591 and includes the alternates. The bid tabulation is as follows:



CABARRUS COUNTY
America's Thrives Here



Morris-Berg
ARCHITECTS

CABARRUS COUNTY OPERATIONS CENTER RENOVATIONS

BID OPENING RESULTS

Single Prime General Construction Contract

BID DATE: June 18, 2020
TIME: 1:00 PM

BIDDER	H.M. Kern Corporation	Edison Fund, Inc.	J.M. cope, Inc.	Quinn Sales, Inc.	Hosletter and Son Construction, Inc.	G.W. Liles Construction Co., Inc.	LaFave's Construction Company, Inc.	Ile's Construction, Inc.	Southside Constructors, Inc.
LICENSE NO.	8542	1085	71908	6736	79002	26158	29071	3037	45931
MBE DOCS	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
BOND INCL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
ADDENDA	1, 2 & 3	1, 2 & 3	1, 2 & 3	1, 2 & 3	1, 2 & 3	1, 2 & 3	1, 2 & 3	1, 2 & 3	1, 2 & 3
MECHANICAL SUBCONTRACTOR	G & S Heating	G & S Heating	Perigo Heating & A/C	STR Mechanical	STR Mechanical	G & S Heating	STR Mechanical	G & S Heating	Perigo Heating
PLUMBING SUBCONTRACTOR	Ben Hendley	Ben Hendley	Kannapolis Service Co.	Ferguson Plumbing	The Boswell Group	Ben Hendley	Ben Hendley	Yaquin River Plumbing	Kannapolis Service Co.
ELECTRICAL SUBCONTRACTOR	AlType	Multi-Electrical Services	Multi-Electrical Services	Patterson Electric	Multi-Electrical Services	Multi-Electrical Services	Hinson	Multi-Electrical Services	Multi-Electrical Services
BASE BID	\$1,228,000	\$1,076,800	\$1,067,000	\$1,084,000	\$1,347,910	\$1,199,000	\$1,049,300	\$1,067,000	\$1,151,700
ALT #1 (Roof Replacement)	\$61,000	\$58,000	\$58,000	\$85,266	\$85,000	\$58,000	\$61,552	\$60,900	\$74,700
ALT #2 (Ductwork in Shops)	\$19,500	\$19,000	\$10,426	\$24,738	\$38,005	\$19,000	\$27,066	\$19,800	\$22,000
ALT #3 (LCN Door Closers)	No Cost Change	No Cost Change	\$110	\$0	\$0	\$0	\$0	\$0	\$0
ALT #4 (Marko USA Lockets)	No Cost Change	No Cost Change	\$1,210	\$0	\$0	\$0	\$0	\$0	\$2,000
ALT #5 (Pave Gravel Areas)	\$45,000	\$36,000	\$43,884	\$39,900	\$66,000	\$45,000	\$43,577	\$42,000	\$51,000
ALT #6 (Security Fence)	\$26,000	\$25,000	\$24,641	\$21,250	\$29,800	\$18,000	\$19,096	\$26,200	\$26,000
Total w/ Alternates	\$1,379,500	\$1,214,800	\$1,206,169	\$1,257,154	\$1,547,395	\$1,339,000	\$1,200,591	\$1,215,900	\$1,327,400

Mr. Bilafer requested approval of the bid award at the work session so a notice to proceed can be provided to the selected contractor immediately. He

advised a standard AIA form provided by our architect, Morris-Berg Architects, will be used. Mr. Bilafer further advised he has reviewed the contract and will forward the contract to the County Attorney for review.

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board suspended the Rules of Procedure in order to take action due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the bid award and authorized the County Manager to execute the contract between Cabarrus County and LaFave's Construction, subject to revision by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

4.16 Infrastructure and Asset Management - Recommended Approval of Preferred Alternates for Courthouse Expansion Project

Kyle Bilafer, Area Manager of Operations reported North Carolina General Statute 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid as an alternate on the Cabarrus County Courthouse Expansion Project provided that the performance standards were approved by the Cabarrus County Board of Commissioners. To be approved the alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Approval is requested for the preferred brand alternates for the equipment as indicated on an attachment provided for the Boards' review. Mr. Bilafer also provided information regarding the background and process to finalize the alternate list.

4.17 Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2020-2021 Taxes

David Thrift, Tax Administrator, presented a request for the Board to accept the annual settlement on current and delinquent taxes per North Carolina General Statute 105-373. He also provided an insolvents list of outstanding taxes, and requested approval of the order to collect taxes in accordance with North Carolina General Statutes 105-321.

5. Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda and scheduled the required public hearing for Tuesday, July 21, 2020 at 6:30 p.m. or as soon thereafter as persons may be heard as follows by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Consent

- Active Living and Parks - FY21 Matching Incentive Grant Requests
- Appointments - Adult Care Home Community Advisory Committee
- Appointments - Cabarrus County Planning and Zoning Commission
- Appointments and Removals - Early Childhood Task Force Advisory Board
- Appointments and Removals - Juvenile Crime Prevention Council
- Appointments and Removals - Public Health Authority of Cabarrus County
- BOC - Designation of Voting Delegate for NCACC 113th Annual Conference
- County Manager - Central Area Plan Inter-local Agreement Modifications
- County Manager - Request for Budget Adjustment for the New Middle School
- DHS - Cabarrus County Long Range Transportation Plan
- EMS - Purchase Order Request
- Finance - Implementation of the FY21 Capital Improvement Plan Accounting
- Finance - Update of County Capital Projects Fund for Frank Liske Park Barn Insurance Proceeds

- Human Resources - Personnel Ordinance and Benefits Guide Updates
- Infrastructure and Asset Management - Recommended Approval of Preferred Alternates for Courthouse Expansion Project
- Tax Administration - Refund and Release Reports - June 2020
- Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2020-2021 Taxes

New Business

- DHS - FY21 Urbanized Area Funding - Public Hearing 6:30 p.m.

Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - June 2020 Monthly Summary Report
- Finance - Juvenile Crime Prevention Council (JCPC) FY21 Funding Update
- Finance - Monthly Financial Update

Water and Sewer District of Cabarrus County

- County Manager - Central Area Plan Inter-local Agreement Modifications

6. Closed Session

6.1 Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation, economic development and acquisition of real property as authorized by NCGS 143-318.11(a)(3), (4) and (5) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Return to Open Session

Mike Downs, County Manager, presented an update to the Board regarding the 2020 Fair. He announced there will be a drive-by mask giveaway Wednesday night from 5-7 p.m. at Ann Street Methodist Church. Additionally, 2,000 masks were given to the Cabarrus Partnership for Children. Mr. Downs also advised of non-profits needing supplies and of future drive-by mask giveaways planned at Frank Liske Park and Human Services and stated he would provide dates and times once they are available.

7. Adjourn

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 6:46 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Lauren Linker

Lauren Linker, Clerk to the Board

