

The Board of Commissioners for the County of Cabarrus met in regular session through a remote virtual meeting as allowed by the Board's Remote Participation Policy, during the Covid-19 state of emergency in Concord, North Carolina at 6:30 p.m. on Tuesday, July 21, 2020.

Public access to the meeting could be obtained through the following means:

In presence in the Board of Commissioners Chambers
Live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
(704) 920-2023, Pin 1234
E-mail: publiccomment@cabarruscounty.us

Present - Chairman: Stephen M. Morris
Vice Chairman: Diane R. Honeycutt
Commissioners: F. Blake Kiger
Elizabeth F. Poole
Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris provided information on the meeting format and the ability for the public to participate in informal public comments and the public hearing.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the minutes of June 1, 2020 (Work Session), June 2, 2020 (Budget Workshop), June 4, 2020 (Budget Workshop) and June 15, 2020 (Regular Meeting) as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

New Business

G-1 County Manager - Coronavirus Relief Fund (CRF) Accounting Changes

G-2 County Manager - Extension of Lease for Vietnam Veterans Park

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(C) RECOGNITIONS AND PRESENTATIONS

None.

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:36 p.m.

Chairman Morris asked the Clerk if there were any callers on the line, anyone in person in the Board of Commissioners Chambers or receipt of any written comments to present.

The Clerk stated no comments were received prior to the meeting, no one was in person in the Board of Commissioners Chambers and there was no one on the phone to present a comment.

With there being no one to address the Board, Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Active Living and Parks - FY21 Matching Incentive Grant Requests

Active Living and Parks has a Matching Incentive Grant Program that provides seed money for civic, community and school groups to construct, improve or acquire recreational/park facilities in Cabarrus County. The grants will fund up to 50 percent of a project.

On June 18, 2020, the Active Living and Parks Commission reviewed two matching grant requests totaling \$25,700. The Commission unanimously recommended awarding both projects in full.

2020-2021 MIG Active Living and Parks Commission Recommendation						
Organization	Project Title	Request	Complete	Priority Level	Recommended	
Concord Rotary Club	Outdoor Multipurpose Area	\$14,000.00	Yes	Highest	\$14,000.00	
Harrisburg Community and Youth Association	Harrisburg Elementary Field Light Re-Lamp	\$11,700.00	Yes	Moderate	\$11,700.00	
FY21 Budget	\$50,000.00					
Applicant Request Total	\$25,700.00					
Remaining FY20 Funds	\$24,300.00					

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the budget amendment and the FY21 Matching Incentive Grant projects as recommended by the Active Living and Parks Commission by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date: 7/21/2020Amount: 51,400.00

Dept. Head: Londa StrongDepartment: Active Living and Parks

☐ Internal Transfer Within Department☐ Transfer Between Departments/Funds☒ Supplemental Request

This budget amendment sets up individual Matching Incentive Grant projects based on requests and recommendations.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	8140-6813-RCCON	MG Rotary Club Concord	-	14,000.00		14,000.00
001	9	8140-9831-RCCON	MG Rotary Club Concord	-	28,000.00		28,000.00
001	6	8140-6813-0211	MG Harrisburg Youth Assoc.	-	11,700.00		11,700.00
001	9	8140-9831-0211	MG Harrisburg Youth Assoc.	-	23,400.00		23,400.00
001	6	8140-6813-0154	Matching Grant Revenue	50,000.00		25,700.00	24,300.00
001	9	8140-9831-0154	Matching Grants	100,000.00		51,400.00	48,600.00

(F-2) Appointments - Adult Care Home Community Advisory Committee

Richard Bovard has completed his initial term on the Adult Care Home Community Advisory Committee and would like to serve another term. He is recommended for reappointment by the Regional Ombudsman.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Richard Bovard to the Adult Care Home Community Advisory Committee for a three-year term ending April 30, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-3) Appointments - Cabarrus County Planning and Zoning Commission

There are four Planning and Zoning Commission members that have terms ending in August. Each of the members is eligible for reappointment. Staff respectfully requests that the following appointments be considered by the Board of Commissioners:

Reappoint Chris Pinto as the regular member for the Eastern Area, Brent Rocket as the regular member for the Kannapolis Area and James Litaker as the regular member for the Northwest Area, all with terms expiring on August 31, 2023.

Reappoint Ingrid Nurse as an At-Large Alternate member with a term expiring August 31, 2023. Ms. Nurse is a resident of the Concord Area.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Chris Pinto to the Cabarrus County Planning and Zoning Commission as the Eastern Area representative for a three-year term ending August 31, 2023; reappointed Brent Rocket to the Cabarrus County Planning and Zoning Commission as the Kannapolis Area representative for a three-year term ending August 31, 2023; reappointed James Litaker to the

Cabarrus County Planning and Zoning Commission as the Northwest Area representative for a three-year term ending August 31, 2023; and reappointed Ingrid Nurse to the Cabarrus County Planning and Zoning Commission as an At-Large Alternate Member for a three-year term ending August 31, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-4) Appointments and Removals - Early Childhood Task Force Advisory Board

The terms for the following members on the Early Childhood Task Force Advisory Board end July 31, 2020: Elizabeth Poole, Virginia Amendum, Nancy Kiger, Connie Pilkinton, Megan Shuping, and Gina Smith. Ms. Pilkinton is interested in serving another term.

Additionally, Rodney Harris, Deputy County Manager, is recommended for appointment to serve on this committee.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Elizabeth Poole, Virginia Amendum, Nancy Kiger, Megan Shuping and Gina Smith from the Early Childhood Task Force Advisory Board roster and thanked them for their service by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Connie Pilkinton to the Early Childhood Task Force Advisory Board for a four-year term ending July 31, 2024 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Rodney Harris to the Early Childhood Task Force Advisory Board for a four-year term ending July 31, 2024 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-5) Appointments and Removals - Juvenile Crime Prevention Council

The terms of service for the following members of the Juvenile Crime Prevention Council (JCPC) ended June 30, 2020: Beth Street (District Attorney/Designee), Terry Wise (Substance Abuse Professional), Camron Trott (Student under 18/CCS), Jamica La Franque (At-large) and Michelle Wilson (At-large). Camron Trott has graduated from school and is no longer eligible to serve in the Student under 18/CCS position. Ms. Street, Mr. Wise, Ms. La Franque and Ms. Wilson are all willing to serve another term. An exception to the length of service provision of the Appointment Policy will be needed for Ms. Wilson.

At the JCPC June 17, 2020 meeting, the Council voted to recommend the aforementioned reappointments. Additionally, the Council voted to recommend Amy Jewel to be appointed to complete the unexpired vacant School Superintendent/Designee position and Joy Butler to complete the unexpired term of the vacant At-large position. Ms. Jewell also serves on the Mental Health Advisory Board. An exception to the service on multiple boards provision of the Appointment Policy will be needed for her. Ms. Butler resides in Mecklenburg County. An exception to the residency provision of the Appointment Policy will be needed for her.

Lastly, Eshan Shah will be attending UNC in the fall and will no longer be eligible to serve on the JCPC as the Student under 18/KCS representative.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Camron Trott and Eshan Shah from the Juvenile Crime Prevention Council roster and thanked them for their service by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board reappointed Beth Street (District Attorney/Designee), Terry Wise (Substance Abuse Professional), Jamica La Franque (At-large) and Michelle Wilson (At-large) to the Juvenile Crime Prevention Council for two-year terms ending June 30, 2022; including an exception to the length of service provision of the Appointment Policy for Ms. Wilson by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Amy Jewell to serve on the Juvenile Crime Prevention Council as the School Superintendent/Designee representative to complete an unexpired term ending September 30, 2020 and an additional two-year term ending September 30, 2022; including an exception to the service on multiple boards provision of the Appointment Policy by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Joy Butler to serve on the Juvenile Crime Prevention Council as an At-large representative to complete an unexpired term ending September 30, 2021; including an exception to the residency provision of the Appointment Policy by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-6) Appointments and Removals - Public Health Authority of Cabarrus County

Dr. Tedra Claytor's term on the Public Health Authority of Cabarrus County ended June 30, 2020. The Public Health Authority Board Nominating Committee recommends Dr. Dan Hagler, Vice President and Chief Medical Officer, Atrium Health-Cabarrus to be appointed to Public Health Authority of Cabarrus County as the Expertise in Infectious Diseases representative. A letter of recommendation in support of Dr. Hagler's appointment was included in the agenda.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board removed Dr. Tedra Claytor from the Public Health Authority of Cabarrus County roster and thanked her for her service by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board appointed Dr. Dan Hagler to the Public Health Authority of Cabarrus County as the Expertise in Infectious Diseases representative for or a three-year term ending June 30, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-7) BOC - Designation of Voting Delegate for NCACC 113th Annual Conference

The North Carolina Association of County Commissioners (NCACC) is requesting each county designate a commissioner or other elected official as a voting delegate at the North Carolina Association of County Commissioners virtual* Annual Business Session on August 6, 2020.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board designated Commissioner Lynn Shue as the voting delegate to represent Cabarrus County at the NCACC 113th virtual* Annual Business Session on August 6, 2020 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-8) County Manager - Central Area Plan Inter-local Agreement Modifications

The Central Area Plan, which was adopted by the County and the City of Concord, includes an Inter-local agreement that restricts the extension of public water and sewer in a defined area. There have been occasions where exceptions have been made and an Ad Hoc Modification was created for this purpose.

There are two current requests for modification and both have been reviewed and approved by the City of Concord. These properties are located at 1300 Hess Road and 3887 NC Highway 200. Staff recommends approval of both requests.

The Board will need to act on these amendments to the Inter-local agreement as both the Board of Commissioners and the governing body of the Cabarrus Water and Sewer District.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the Ad Hoc Modifications of the Central Area Plan Inter-local Agreement

for 3887 NC Highway 200 and 1300 Hess Road by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-9) County Manager - Request for Budget Adjustment for the New Middle School

Cabarrus County Schools and their Construction Manager at Risk have completed the bid process and submissions for the new middle school being constructed at Roberta and Cochran Roads. The total Guaranteed Maximum Price (GMP) based on those bids is \$44,772,038.00. That is greater than the original budget estimate of \$43,000,000. The letter from the Board of Education included in the agenda detailed the request as well as the iterative pricing, value engineering and design adjustments that resulted in this final pricing.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board accepted the final GMP for the new middle school and authorized the Finance Director to prepare the appropriate Budget Amendment and Project Ordinance(s) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:	7/21/2020	Amount:	1,772,038.00				
Dept. Head:	Susan Fearrington	Department:	Finance - School Construction				
<input type="checkbox"/> Internal Transfer Within Department		<input type="checkbox"/> Transfer Between Departments/Funds					
		<input checked="" type="checkbox"/> Supplemental Request					
Due to bids coming in higher than expected an additional \$1,772,038 is needed for the construction of the new Cabarrus County School Middle School. There is capacity in the Draw Program to increase the amount of funds for the Middle School.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
390	6	7346-6918-2020A	Proceeds from LOBS 2020	44,848,184.00	1,772,038.00		46,620,222.00
390	9	7346-9820	Construction - LOBS 2020	43,000,000.00	1,772,038.00		44,772,038.00

Ordinance No. 2020-30

CABARRUS COUNTY
SCHOOL CAPITAL PROJECTS
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 49,602,143
Debt Proceeds 2022 Draw Note	6,496,609
Contribution from Capital Projects Fund	9,383,614
Contribution from Capital Reserve Fund	1,662,314
Contribution from General Fund	670,509
TOTAL REVENUES	\$67,815,189

- C. The following appropriations are made as listed.

CCS New High School Land	\$ 5,181,921
CCS New Middle School	55,299,331
Contribution to Capital Reserve	5,001,114
AL Brown Football Stadium ADA/Drainage	228,000
AL Brown Roof Replacement	190,000
RCCC Building 2000 Roof Replacement	335,000
RCCC CBTC HVAC	265,000
RCCC Building 1000 Boiler	105,000
R. Brown McAllister Replacement	450,000
Northwest High Fire Alarm Replacement	89,314
CCS Mobile Unit Renovation	500,000

Concord High Fire Alarm Replacement	89,314
JM Robinson Mobile Renovation	81,195
 TOTAL EXPENDITURES	 \$67,815,189
 GRAND TOTAL - REVENUES	 \$67,815,189
GRAND TOTAL - EXPENDITURES	\$67,815,189

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the

Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of July, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-10) DHS - Cabarrus County Long Range Transportation Plan

Concord Kannapolis Area Transit (Rider) and Cabarrus County Transportation Service (CCTS), along with the cities of Concord, Kannapolis, and Cabarrus County, initiated a Long Range Public Transportation Master Plan study in 2018 with the intent of creating a strong vision for improved public transportation throughout Cabarrus County to address current and future needs. More than 1,200 members of the community participated in the multipronged outreach effort, providing a strong foundation through a variety of means for input from community members, including pop-up events, in person and online surveys to current riders and non-riders, public meetings and focus groups with key stakeholders, and city and county leadership. These activities guided the development of the study and helped the study team define the priorities for the plan. This information, along with demographic and market analysis, were considered when creating the recommendations. This approach, coupled with strong ridership, regular calls for service to new areas within and outside the county and increasing travel times throughout the region, the need for expanding transit options is clear. This ambitious plan provides recommendations for the next 20 years and defines operational, capital, and personnel improvements in six phases.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the Cabarrus County Long Range Transportation Plan by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-11) EMS - Purchase Order Request

Emergency Medical Services (EMS) is seeking a purchase order (PO) to replace four ambulances. This will be to purchase two new Ambulances, and remount two existing ambulances. The units scheduled to be replaced have exceeded acceptable mileage as EMS response units and outlived their reliability in accordance with County vehicle replacement policy. This purchase total for four ambulances will be at a cost of \$502,218.00. This purchase will be completed factory direct (Demers), with affiliation in the SAVVIK Group. SAVVIK Group is a purchasing coalition available to local government entities and qualifying non-profit corporations.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the purchase of four ambulances as budgeted by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-12) Finance - Implementation of the FY21 Capital Improvement Plan Accounting

Included is a list of County CIP (Capital Improvement Plan) projects that were approved as part of the FY 21 annual budget process. The projects will be recorded and tracked in the County Capital Project Fund and the School Capital Project Fund.

Cabarrus County	
Capital Improvement Projects	
FY 21	

Governmental Center Parking Deck Sealing	\$ 350,000.00
Operations Center Renovations	150,000.00
Fiber Infrastructure Improvement	300,000.00
Jail Annex HVAC Replacement	240,000.00
Sheriff Training & Firing Range Renovations	120,000.00
Human Services HVAC	180,000.00
Frank Liske Park ADA Renovations	1,100,000.00
Frank Liske Park Water Line	420,000.00
Frank Liske Park Playground Replacement	120,000.00
KCS - AL Brown Football Stadium ADA/Drainage	228,000.00
KCS - AL Brown Roof Replacement	190,000.00
RCCC -Building 2000 Reroof	335,000.00
RCCC - CBTC HVAC Replacement Phase III/IV	265,000.00
RCCC - South Campus Building 1000 Boiler	105,000.00
EMS Headquarters	2,500,000.00
West Cabarrus Library & Senior Center	2,400,000.00
Deferred Maintenance Projects	2,100,000.00
Camp Spencer Vending & Archery Building	200,000.00
CCS Mobile Units	500,000.00
R. Brown McAllister Replacement	450,000.00
Fire Alarm System Replacement (Northwest High)	89,314.00
Fire Alarm System Replacement (Concord High)	89,314.00
Mobile Renovations (JM Robinson High)	81,195.00
	\$ 12,512,823.00

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the implementation of the FY21 Capital Improvement Plan Accounting and authorized the Finance Director to prepare the appropriate Budget Amendment(s) and Project Ordinance(s) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:7/21/2020

Amount:12,512,823.00

Dept. Head:Susan Fearrington

Department:Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This Amendment records the Capital Improvement projects approved on 6-15-2020 in the appropriate funds for tracking purposes.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	9	7220-9821	Building & Renovations	7,175,280.27		350,000.00	6,825,280.27
450	9	7220-9708	Contribution to Capital Project Fund	59,517,365.37	350,000.00		59,867,365.37
							0.00
380	6	1110-6921-0650	Contribution from CRF - Govt Ctr Pk Deck Sealing	-	350,000.00		350,000.00
380	9	1110-9501-0650	Bldg & Grds Maint - Govt Ctr Pk Deck Sealing	-	350,000.00		350,000.00
			Governmental Center Parking Deck Sealing project				0.00
							0.00
450	9	7220-9821	Building & Renovations	6,825,280.27		150,000.00	6,675,280.27
450	9	7220-9708	Contribution to Capital Project Fund	59,867,365.37	150,000.00		60,017,365.37
							0.00
380	6	1950-6921-BUILD	Contribution from CRF - Operations Ctr Reno	-	150,000.00		150,000.00
380	9	1950-9830-BUILD	Other Improvements - Operations Ctr Reno	-	150,000.00		150,000.00
							0.00
343	9	1950-9708-BUILD	Contribution to Capital Projects Fund	-	4,768,787.32		4,768,787.32
343	9	1950-9331-BUILD	Minor Office Equip & Furn - Operations Center	200,000.00		200,000.00	0.00
343	9	1950-9826-BUILD	Bldg Acquisition - Operations Center	3,103,787.32		3,103,787.32	0.00
343	9	1950-9830-BUILD	Other Improvements - Operations Ctr Reno	1,465,000.00		1,465,000.00	0.00
							0.00
380	6	1950-6910-BUILD	Contribution from Cap Proj Fd - Operations Ctr	-	4,768,787.32		4,768,787.32
380	9	1950-9331-BUILD	Minor Office Equip & Furn - Operations Center	-	200,000.00		200,000.00
380	9	1950-9826-BUILD	Bldg Acquisition - Operations Center	-	3,103,787.32		3,103,787.32
380	9	1950-9830-BUILD	Other Improvements - Operations Ctr Reno	150,000.00	1,465,000.00		1,615,000.00
			Operations Center Renovation project				0.00
450	9	7220-9821	Building & Renovations	6,675,280.27		300,000.00	6,375,280.27
450	9	7220-9708	Contribution to Capital Project Fund	60,017,365.37	300,000.00		60,317,365.37

							0.00
380	6	1810-6921-TECH	Contribution from CRF - Fiber Infrastructure	-	300,000.00		300,000.00
380	9	1810-9830-TECH	Other Improvements - Fiber Infrastructure	-	300,000.00		300,000.00
							0.00
343	9	1810-9708-TECH	Contribution to Capital Projects Fund	-	120,000.00		120,000.00
343	9	1810-9830-TECH	Other Improvements - Fiber Infrastructure	120,000.00		120,000.00	0.00
							0.00
380	6	1810-6910-TECH	Contribution from Cap Proj Fd - Operations Ctr	-	120,000.00		120,000.00
380	9	1810-9830-TECH	Other Improvements - Fiber Infrastructure	300,000.00	120,000.00		420,000.00
			<i>Fiber Infrastructure project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	6,375,280.27		240,000.00	6,135,280.27
450	9	7220-9708	Contribution to Capital Project Fund	60,317,365.37	240,000.00		60,557,365.37
							0.00
380	6	2110-6921-HVAC	Contribution from CRF - Jail Annex HVAC	-	240,000.00		240,000.00
380	9	2110-9501-HVAC	Bldg & Grds Maint - Jail Annex HVAC	-	240,000.00		240,000.00
			<i>Jail Annex HVAC Replacement project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	6,135,280.27		120,000.00	6,015,280.27
450	9	7220-9708	Contribution to Capital Project Fund	60,557,365.37	120,000.00		60,677,365.37
							0.00
380	6	2110-6921-RANGE	Contribution from CRF - Sheriff Training & Firing Range	-	120,000.00		120,000.00
380	9	2110-9830-RANGE	Other Improvements - Sheriff Training & Firing Range	-	120,000.00		120,000.00
							0.00
343	9	2110-9708-RANGE	Contribution to Capital Projects Fund	-	1,750,000.00		1,750,000.00
343	9	2110-9830-RANGE	Other Improvements- Sheriff Training & Firing Range	1,670,000.00		1,670,000.00	0.00
343	9	2110-9605-RANGE	Consultants - Sheriff Training & Firing Range	80,000.00		80,000.00	0.00
							0.00
380	6	2110-6910-RANGE	Contribution from Cap Proj Fd - Train & Firing Range	-	1,750,000.00		1,750,000.00
380	9	2110-9830-RANGE	Other Improvements- Sheriff Training & Firing Range	120,000.00	1,750,000.00		1,870,000.00
			<i>Sheriff Training & Firing Range project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	6,015,280.27		180,000.00	5,835,280.27
450	9	7220-9708	Contribution to Capital Project Fund	60,677,365.37	180,000.00		60,857,365.37
							0.00
380	6	5610-6921-HVAC	Contribution from CRF - Human Services HVAC	-	180,000.00		180,000.00
380	9	5610-9501-HVAC	Bldg & Grds Maint - Human Services HVAC	-	180,000.00		180,000.00
			<i>Human Services HVAC project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	5,835,280.27		1,100,000.00	4,735,280.27
450	9	7220-9708	Contribution to Capital Project Fund	60,857,365.37	1,100,000.00		61,957,365.37
							0.00
380	6	8140-6921-ADA	Contribution from CRF - FLP ADA Renovations	-	1,100,000.00		1,100,000.00
380	9	8140-9830-ADA	Other Improvements - FLP ADA Renovations	-	1,100,000.00		1,100,000.00
			<i>Frank Liske Park ADA Renovations project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	4,735,280.27		420,000.00	4,315,280.27
450	9	7220-9708	Contribution to Capital Project Fund	61,957,365.37	420,000.00		62,377,365.37
							0.00
380	6	8140-6921-FLP	Contribution from CRF - FLP Water Line	-	420,000.00		420,000.00
380	9	8140-9830-FLP	Other Improvements - FLP Water Line	-	420,000.00		420,000.00
							0.00
343	9	8140-9708-FLP	Contribution to Capital Projects Fund-FLP Water Line	-	360,000.00		360,000.00
343	9	8140-9830-FLP	Other Improvements- FLP Water Line	360,000.00		360,000.00	0.00
							0.00
380	6	8140-6910-FLP	Contribution from Cap Proj Fd - FLP Water Line	-	360,000.00		360,000.00
380	9	8140-9830-FLP	Other Improvements - FLP Water Line	420,000.00	360,000.00		780,000.00
			<i>Frank Liske Park Water Line project</i>				0.00
							0.00
450	9	7220-9821	Building & Renovations	4,315,280.27		120,000.00	4,195,280.27
450	9	7220-9708	Contribution to Capital Project Fund	62,377,365.37	120,000.00		62,497,365.37
							0.00

380	6	8140-6921-REPL	Contribution from CRF - FLP Playground Replacement	-	120,000.00		120,000.00
380	9	8140-9860-REPL	Equipment - FLP Playground Replacement	-	120,000.00		120,000.00
			Frank Liske Park Playground Replacement project				0.00
							0.00
450	9	7220-9821	Building & Renovations	4,195,280.27		163,337.00	4,031,943.27
450	9	7220-9708	Contribution to Capital Project Fund	62,497,365.37	163,337.00		62,660,702.37
							0.00
380	6	8140-6921-CSP	Contribution from CRF - CSP Vending & Archery Bldg	-	163,337.00		163,337.00
380	9	8140-9830-CSP	Other Improvements - CSP Vending & Archery Bldg	-	163,337.00		163,337.00
							0.00
343	9	8140-9708-CSP	Contribution to Cap Proj Fd - CSP Vending & Arch	-	425,000.00		425,000.00
343	9	8140-9830-CSP	Other Improvements - CSP Vending & Archery Bldg	390,000.00		390,000.00	0.00
343	9	8140-9607-CSP	Architect - CSP Vending & Archery Bldg	35,000.00		35,000.00	0.00
							0.00
380	6	8140-6910-CSP	Contribution from Cap Proj Fd - CSP Vending & Arch		425,000.00		425,000.00
380	9	8140-9830-CSP	Other Improvements - CSP Vending & Archery Bldg	163,337.00	425,000.00		588,337.00
							0.00
380	6	8140-6902-CSP	Contribution from General Fd - CSP Vending & Arch	-	36,663.00		36,663.00
380	9	8140-9830-CSP	Other Improvements - CSP Vending & Archery Bldg	588,337.00	36,663.00		625,000.00
			Camp Spencer Vending & Archery Building project				0.00
							0.00
450	9	7220-9821	Building & Renovations	4,031,943.27		228,000.00	3,803,943.27
450	9	7220-9708	Contribution to Capital Project Fund	62,660,702.37	228,000.00		62,888,702.37
							0.00
390	6	7407-6921-ADA	Contribution from CRF - KCS AL Brown Football ADA	-	228,000.00		228,000.00
390	9	7407-9830-ADA	Other Improvements - KCS AL Brown Football ADA	-	228,000.00		228,000.00
			KCS AL Brown Football Stadium ADA/Drainage project				0.00
							0.00
450	9	7220-9821	Building & Renovations	3,803,943.27		190,000.00	3,613,943.27
450	9	7220-9708	Contribution to Capital Project Fund	62,888,702.37	190,000.00		63,078,702.37
							0.00
390	6	7407-6921-ROOF	Contribution from CRF - KCS AL Brown Roof Replace	-	190,000.00		190,000.00
390	9	7407-9830-ROOF	Other Improvements - KCS AL Brown Roof Replace	-	190,000.00		190,000.00
			KCS AL Brown Roof Replacement project				0.00
							0.00
450	9	7220-9821	Building & Renovations	3,613,943.27		335,000.00	3,278,943.27
450	9	7220-9708	Contribution to Capital Project Fund	63,078,702.37	335,000.00		63,413,702.37
							0.00
390	6	7502-6921-ROOF	Contribution from CRF - RCCC Bldg 2000 Reroof	-	335,000.00		335,000.00
390	9	7502-9830-ROOF	Other Improvements - RCCC Bldg 2000 Reroof	-	335,000.00		335,000.00
			RCCC Bldg 2000 Roof Replacement project				0.00
							0.00
450	9	7220-9821	Building & Renovations	3,278,943.27		265,000.00	3,013,943.27
450	9	7220-9708	Contribution to Capital Project Fund	63,413,702.37	265,000.00		63,678,702.37
							0.00
390	6	7503-6921-HVAC	Contribution from CRF - RCCC CBTC HVAC	-	265,000.00		265,000.00
390	9	7503-9821-HVAC	Bldg & Reno - RCCC CBTC HVAC	-	265,000.00		265,000.00
			RCCC CBTC HVAC Replacement Phase III/IV project				0.00
							0.00
450	9	7220-9821	Building & Renovations	3,013,943.27		105,000.00	2,908,943.27
450	9	7220-9708	Contribution to Capital Project Fund	63,678,702.37	105,000.00		63,783,702.37
							0.00
390	6	7502-6921-MEP	Contribution from CRF - RCCC Bldg 1000 Boiler	-	105,000.00		105,000.00
390	9	7502-9821-MEP	Bldg & Reno - RCCC Bldg 1000 Boiler	-	105,000.00		105,000.00
			RCCC South Campus Bldg 1000 Boiler project				0.00
							0.00
450	9	7220-9821	Building & Renovations	2,908,943.27		450,000.00	2,458,943.27
450	9	7220-9708	Contribution to Capital Project Fund	63,783,702.37	450,000.00		64,233,702.37
							0.00
390	6	7340-6921	Contribution from CRF - R Brown McAllister Repl	-	450,000.00		450,000.00
390	9	7340-9801	Land Acquisition - R. Brown McAllister Replacement	-	441,300.00		441,300.00
390	9	7340-9606	Engineering - R. Brown McAllister Replacement	-	8,700.00		8,700.00
			R. Brown McAllister Replacement project				0.00
							0.00

450	9	7220-9821	Building & Renovations	2,458,943.27		89,314.00	2,369,629.27
450	9	7220-9708	Contribution to Capital Project Fund	64,233,702.37	89,314.00		64,323,016.37
							0.00
390	6	7308-6921-0467	Contribution from CRF - NWHS Fire Alarm	-	89,314.00		89,314.00
390	9	7308-9830-0467	Other Improvements - NWHS Fire Alarm Repl	-	89,314.00		89,314.00
			Northwest High Fire Alarm Replacement project				0.00
							0.00
001	9	1960-9708	Contribution to Capital Projects Fund	4,671,150.00	3,036,022.00		7,707,172.00
001	6	1960-6901	Fund Balance Appropriated	-	3,036,022.00		3,036,022.00
			Appropriate Fund Balance based on Fund Balance Policy for 6-30-19 CAFR				0.00
							0.00
380	6	8240-6902-LIBSC	Contribution fr Gen Fd - WC Library & Senior Ctr	-	2,400,000.00		2,400,000.00
380	9	8240-9820-LIBSC	Building Improv - WC Library & Senior Ctr	-	2,400,000.00		2,400,000.00
			West Cabarrus Library & Senior Center project				0.00
							0.00
380	6	1940-6902-DM	Contribution fr Gen Fd - Grds Maint Deferred Maint	-	875,000.00		875,000.00
380	6	1952-6902-DM	Contribution fr Gen Fd - Bldg Maint Deferred Maint	-	775,000.00		775,000.00
380	6	2110-6902-DM	Contribution fr Gen Fd - SODC Deferred Maint	-	450,000.00		450,000.00
380	9	1940-9501-DM	Grounds Maint- Deferred Maint	-	875,000.00		875,000.00
380	9	1952-9501-DM	Building Maint - Deferred Maint	-	775,000.00		775,000.00
380	9	2110-9501-DM	Sheriff Office/Det Ctr (SODC) - Deferred Maint	-	450,000.00		450,000.00
			FY 21 funding of Deferred Maint projects				0.00
							0.00
380	6	2730-6902-EMSHQ	Contribution fr Gen Fd - EMS Headquarters	-	2,500,000.00		2,500,000.00
380	9	2730-9820-EMSHQ	Building Improv - EMS Headquarters	-	2,500,000.00		2,500,000.00
							0.00
343	9	2730-9708	Contribution to Capital Projects Fd-EMS Headquarters	-	170,000.00		170,000.00
343	9	2730-9830	Other Improvements - EMS Headquarters	120,000.00		120,000.00	0.00
343	9	2730-9605	Consultants - EMS Headquarters	50,000.00		50,000.00	0.00
							0.00
380	6	2730-6910-EMSHQ	Contribution from Cap Proj Fd - EMS Headquarters	-	170,000.00		170,000.00
380	9	2730-9820-EMSHQ	Building Improv - EMS Headquarters	2,500,000.00	170,000.00		2,670,000.00
			EMS Headquarters project				0.00
							0.00
390	6	7210-6902-MOBIL	Contribution fr Gen Fd - CCS Mobile Units	-	500,000.00		500,000.00
390	9	7210-9830-MOBIL	Other Improvements - CCS Mobile Units	-	500,000.00		500,000.00
			CCS Mobile Unit renovation project				0.00
							0.00
390	6	7306-6902-0467	Contribution fr Gen Fd - CCS CHS Fire Alarm Replace	-	89,314.00		89,314.00
390	9	7306-9830-0467	Other Improvements - CCS CHS Fire Alarm Replace	-	89,314.00		89,314.00
			CCS Concord High Fire Alarm System Replacement project				0.00
							0.00
390	6	7314-6902-MOBIL	Contribution fr Gen Fd - CCS JMR High Mobile Reno	-	81,195.00		81,195.00
390	9	7314-9830-MOBIL	Other Improvements - CCS JMR High Moblie Reno	-	81,195.00		81,195.00
			CCS JM Robinson High Mobile Renovation project				0.00

Ordinance No. 2020-31

CABARRUS COUNTY
COUNTY CAPITAL PROJECTS
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	46,478,143
Contributions from Capital Projects Fund	24,987,039
Contribution from General Fund	7,300,629
Contribution from Capital Reserve Fund	3,643,337
Contribution from Internal Service Fund	131,001
TOTAL REVENUES	\$160,133,126

C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 132,211,360
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	131,001
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	4,918,787
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,870,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,100,000
EMS Headquarters	2,670,000
TOTAL EXPENDITURES	\$160,133,126
GRAND TOTAL - REVENUES	\$160,133,126
GRAND TOTAL - EXPENDITURES	\$160,133,126

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance

contains sufficient appropriated but unencumbered funds.

8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of July, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-32

CABARRUS COUNTY SCHOOL CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 47,830,105
Debt Proceeds 2022 Draw Note	6,496,609
Contribution from Capital Projects Fund	9,383,614
Contribution from Capital Reserve Fund	1,662,314
Contribution from General Fund	670,509
 TOTAL REVENUES	 \$66,043,151

C. The following appropriations are made as listed.

CCS New High School Land	\$ 5,181,921
CCS New Middle School	53,527,293
Contribution to Capital Reserve	5,001,114
AL Brown Football Stadium ADA/Drainage	228,000
AL Brown Roof Replacement	190,000
RCCC Building 2000 Roof Replacement	335,000
RCCC CBTC HVAC	265,000
RCCC Building 1000 Boiler	105,000
R. Brown McAllister Replacement	450,000
Northwest High Fire Alarm Replacement	89,314
CCS Mobile Unit Renovation	500,000
Concord High Fire Alarm Replacement	89,314
JM Robinson Mobile Renovation	81,195
 TOTAL EXPENDITURES	 \$66,043,151
 GRAND TOTAL - REVENUES	 \$66,043,151
GRAND TOTAL - EXPENDITURES	\$66,043,151

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to

properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.

10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of July, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2020-33

CABARRUS COUNTY CAPITAL RESERVE CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 938,341
Contributions from General Fund	53,951,568
Contributions from Capital Projects Fund	9,553,830
Contributions from CVB	1,932,937
Contributions from other Governments	3,000,000
TOTAL REVENUES	\$69,376,676

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Security Cameras	415,246
CCS CCS buses for WCHS & HRES	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,649,942
Hickory Ridge Elementary School	5,217,804
RCCC Advanced Technology Center (ATC)	2,473,390
School Contingencies	251,094
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
EMS Relocation to Concord Fire #10	375,000
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	170,000
Concord Literacy Office	50,000
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,932,937
Turf fields Capital Projects Fund	500,000
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	150,000
Fiber Infrastructure Improvement	300,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	120,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	420,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building Project	163,337
KCS - AL Brown Football Stadium ADA/Drainage	228,000
KCS - AL Brown Roof Replacement	190,000
RCCC - Building 2000 Reroof	335,000
RCCC - CBTC HVAC Replacement Phase III/IV	265,000
RCCC - South Campus Building 1000 Boiler	105,000
R. Brown McAllister Replacement	450,000
Northwest High Fire Alarm Replacement	89,314
Other County Capital Projects	2,369,629
 TOTAL EXPENDITURES	 \$69,376,676
 GRAND TOTAL - REVENUES	 \$69,376,676
GRAND TOTAL - EXPENDITURES	\$69,376,676

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer

appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of July, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-13) Finance - Update of County Capital Projects Fund for Frank Liske Park Barn Insurance Proceeds

Insurance proceeds of \$145,208 have been received so far for the Frank Liske Park Barn replacement. Since this project will span over more than one fiscal year, we would like to move a portion of the insurance proceeds into the multi-year County Capital Project Fund. Barn supplies in the amount of \$14,207 have previously been transferred to the General Fund and the remaining \$131,001 will now be transferred to the multi-year fund for tracking future expenditures. A budget amendment and updated project ordinance is included for review.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the budget amendment and updated County Capital Project ordinance for the Frank Liske Park Barn replacement project by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date: 7/21/2020

Amount: 131,001.00

Dept. Head: Susan Fearington

Department: Finance - County Projects Fund

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment recognizes insurance proceeds from the Frank Liske Barn fire and allocates \$131,001 to the County Capital Projects Fund to be used for the replacement of the Barn. The BA also recognizes insurance funds in Fund 600 for \$14,207 received for Barn supply replacement that was previously transferred to the General Fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	8140-6931-BARN	Contribution from Internal Service Fund	-	131,001.00		131,001.00
380	9	8140-9607-BARN	Architect - Barn	-	100,000.00		100,000.00
380	9	8140-9860-BARN	Equipment & Furniture - Barn	-	31,001.00		31,001.00
				-			0.00
600	9	1919-9708	Contribution to Capital Project Fund	-	131,001.00		131,001.00
600	6	1919-6901	Fund Balance Appropriated	-	131,001.00		131,001.00

Ordinance No. 2020-34

CABARRUS COUNTY
COUNTY CAPITAL PROJECTS
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	46,478,143
Contributions from Capital Projects Fund	17,393,252
Contribution from General Fund	263,966
Contribution from Capital Reserve Fund	500,000
Contribution from Internal Service Fund	131,001
TOTAL REVENUES	\$142,359,339

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 132,211,360
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	131,001
Legal / Closing Expenses	952,508
 TOTAL EXPENDITURES	 \$142,359,339
 GRAND TOTAL - REVENUES	 \$142,359,339
GRAND TOTAL - EXPENDITURES	\$142,359,339

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of July, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-14) Human Resources - Personnel Ordinance and Benefits Guide Updates

Based on recent legal changes by the US Supreme Court, we are requesting updates to our Personnel Ordinance and Unlawful Workplace Harassment Policy to be consistent with the ruling.

Approval is also requested for a slight modification to the Heath Reimbursement Account section of our Benefits Guide.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the recommended changes by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Personnel Ordinance - Title VII Expansion

Article VIII. Grievance Procedure, Discrimination, and Adverse Action Appeal

Section 3. Grievance and Adverse Action Appeal Procedure - Non-Discrimination

A regular County employee having a problem or grievance arising out of or due to his or her employment and who does not allege discrimination because of his age, color, disability, genetic information, national origin, political affiliation, race, religion, or sex (including sexual orientation or transgender status) shall first discuss the problem or grievance with his or her supervisor. If the issue is not resolved, the employee should then follow the grievance and adverse action appeal procedure established by the County. The number of steps in this procedure will vary from a minimum of one to a maximum of three, depending upon:

Article V. Conditions of Employment

Section 8. Unlawful Workplace Harassment Policy

Cabarrus County is committed to ensure a work environment for all employees that is free from all forms of unlawful harassment. Harassment on the job because of age, color, disability, genetic information, national origin, political affiliation, race, religion, or sex (including sexual orientation or transgender status) will not be tolerated. Harassment may take the form of physical or verbal conduct which may lead to, among other things, intimidation, aggression, hostility or unequal treatment. These unwelcome activities create a disruptive work environment and are inconsistent with County Policy.

Workplace harassment is verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of age, color, disability, genetic information, national origin, political affiliation, race, religion, or sex (including sexual orientation or transgender status) which has the purpose or effect of creating an intimidating, hostile, or offensive work

environment or interferes with an individual's work performance or otherwise adversely affects an individual's employment opportunities. Sexual harassment includes unwelcomed verbal behavior such as comments, suggestions, jokes or derogatory remarks based upon sex; physical behavior such as inappropriate or offensive touching; visual harassment such as posting of sexually suggestive or derogatory pictures, cartoons or drawings; or sexual advances.

Unlawful harassment, including sexual harassment of an employee or client/consumer by another employee or outside party affects morale, motivation, and job performance. It is inappropriate, offensive, and illegal and shall be reported.

Harassing conduct includes, but is not limited to: epithets, slurs, negative stereotyping, or threatening, intimidating, or hostile acts or bullying behavior. Additionally, written or graphic material which denigrates or indicates hostility or aversion toward an individual or group is prohibited from display on County property or circulation in the workplace.

Any employee who believes that he or she has experienced unlawful harassment or observed unlawful harassment in the workplace must report it immediately to his or her supervisor. If the employee is uncomfortable in discussing the matter with the supervisor, the employee shall report the incident within 10 days to the Human Resources Director or County Manager, or to the Sheriff for law enforcement employees. Supervisors who receive or are made aware of a workplace or sexual harassment complaint shall immediately notify the Human Resources Director.

All complaints will be investigated promptly, impartially and discreetly and, upon completion of the investigation, the appropriate parties will be notified of the findings. Any employee/manager who has been found to have harassed an employee will be subject to appropriate disciplinary action, up to and including dismissal. No employee will suffer retaliation for reporting, assisting, testifying, or participating in an investigation or proceeding of an unlawful workplace harassment claim.

It is expected that County employees will act responsibly to maintain a professional working environment - free of discrimination, harassment, and retaliation - allowing each employee to perform to his or her maximum potential.

Employee Benefits Guide

Health Reimbursement Account

The current statements reads:

Employees who are enrolled in the HDHP and Tricare, Medicare or VA Benefits are eligible to participate in the HRA.

Change to read:

Employees who are enrolled in the HDHP and Tricare, Medicare, VA Benefits or for other extenuating circumstances as approved by the County Manager are eligible to participate in the HRA.

(F-15) Infrastructure and Asset Management - Recommended Approval of Preferred Alternates for Courthouse Expansion Project

North Carolina General Statute 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid as an alternate on the Cabarrus County Courthouse Expansion Project provided that the performance standards were approved by the Cabarrus County Board of Commissioners. To be approved the alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Approval is requested for the preferred brand alternates for the equipment as indicated on the attachment.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the preferred brand alternate list for equipment for the Courthouse Expansion Project by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

The preferred brand alternate list is as follows:

23 09 23 Direct Digital Control (DDC) Systems for HVAC

- I. Controls Manufacturer: Johnson Controls Facility Explorer (Fx) System with Niagara based Tridium Platform
- II. Preferred Alternate no. 2 Controls Integration Contractor: Platinum Building Automation

The Johnson Controls Fx system HVAC controls must match the controls used by the majority of the large square footage buildings owned and maintained by the county for ultimate cost and efficiency. Using a different manufacturer will ultimately increase long-term operational costs and different systems will not necessarily provide the same level of remote accessibility for maintenance personnel.

The use of Platinum Building Automation as the Integration Contractor for the project is critical for the interface of the new courthouse with the existing county global controls. The new building controls will be required to be integrated to the existing control server located in the county government building. This server holds global control information and allows county maintenance personnel to access all of their buildings at a single site. Using a different integration contractor will likely result in a different level of control capability for the new courthouse and will ultimately cost more as a second control maintenance contractor could be necessary for the new courthouse.

26 51 13 Interior Lighting

The interior lighting preferred alternate is inclusive of all tunable white fixtures. Main tunable white fixture types must be of the same manufacturer to maintain color consistency. There are a number of tunable white fixtures that will be very difficult to specify two or three manufacturers. Having preferred alternates for all tunable white fixtures will give us the flexibility to list only the manufacturers that truly meet the desired performance.

- I. Linear fixtures are types LA, LB, LC, LE, LF, LK, LL, LP, and DJ as manufactured by Lumenwerx.
- II. Point source fixtures (downlights, cylinders, etc.) are types AA, AC, AD, DA, DB, DH, DL, DM, and DN as manufactured by Intense.
- III. Light fixture type LD is the low-profile linear fixture in the millwork at the courtroom entrances as manufactured by Dado.
- IV. Light fixture type GA: A white-tunable luminous ceiling backlighting of wood-slat ceiling above the main public stair as manufactured by Cooledge.

26 56 19 LED Exterior Lighting

The exterior lighting preferred alternate should include one exterior fixture, due to lack of equal manufacturer:

- I. Type SC: The exterior light column with integral speaker as manufactured by Hess America.

(F-16) Tax Administration - Refund and Release Reports - June 2020

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the June 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-17) Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY2020=2021 Taxes

The Tax Collector is required by NCGS 105-373 to give an annual settlement on current and delinquent taxes to the governing body for review and approval. The settlement report for fiscal year 2019-2020 is attached. This report contains real and personal taxes that remain unpaid for the fiscal year. These

lists are recharged to the Tax Collector for collection. Also attached is the Order to Collect, to be executed by the Chairman of the Board of County Commissioners, authorizing the Tax Collector to collect all 2020-2021 property taxes.

Outstanding Real and Personal Tax Bills as of 6-30-20				
Name	2019 bills Ad Valorem	2019 bills Penalties	DMV Ad Valorem	Total Outstanding 2019 Tax Bills
Cabarrus County	2,194,447	94,559	-	2,289,006
City of Kannapolis	364,844	2,691	-	367,536
Town of Mt. Pleasant	17,995	35	-	18,030
Town of Midland	25,348	823	-	26,171
City of Locust	1,287	-	-	1,287
City of Concord	638,259	51,997	-	690,256
Town of Harrisburg	45,053	1,989	-	47,042
Fire Districts				
Kannapolis Rural Fire	7,093	9	-	7,102
Jackson Park	1,767	5	-	1,772
Cold Water	4,279	6	-	4,285
Allen	9,253	91	-	9,345
Midland	3,492	21	-	3,512
Harrisburg (outside)	10,759	31	-	10,790
Rimer	2,906	10	-	2,916
Mt. Mitchell	3,830	21	-	3,851
Odell	8,313	273	-	8,586
Georgeville	5,049	10	-	5,060
Flowers Store	5,730	30	-	5,760
Northeast	2,797	11	-	2,809
Mt. Pleasant	10,830	92	-	10,922
Gold Hill	407	1	-	408
Richfield	781	0	-	781
Harrisburg (inside)	2,491	1,146	-	3,637
Concord Rural	129	9	-	138
Totals	3,367,140	153,860	-	3,521,000

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board accepted the Tax Collector's annual settlement and approved the Order to Collect in accordance with NCGS 105-321 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

ORDER OF THE BOARD OF COUNTY COMMISSIONERS
IN ACCORDANCE WITH N.C.G.S. 105-321

To: M. David Thrift
Tax Administrator, Cabarrus County

You are hereby authorized, empowered and commanded to collect the 2019 property taxes filed in the office of the Cabarrus County Assessor, and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Cabarrus, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayer, for and on account thereof, in accordance with the law.

Witness my hand and official seal, this 21st day of July, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(G) NEW BUSINESS

For the viewing public, Chairman Morris reiterated information on the meeting format and directions for the public to participate in the public hearing.

(G-1) County Manager - Coronavirus Relief Fund (CRF) Accounting Changes

Susan Fearrington, Finance Director, reported the Board previously accepted an initial allocation of Coronavirus Relief Funding (CRF) at the July 6, 2020 work session. In order to be compliant, Ms. Fearrington advised the CRF Accounting Changes need to be approved retroactively. The funds were placed in the General Fund based on guidance at the time to assist with appropriate expenditures. Recently, the Governmental Accounting Standards Board (GASB) changed the guidance and now requires the funds be held in a special revenue fund. The correct account fund will need to be created retroactively and the CRF funding placed in therein. Additionally, the General Assembly has passed legislation to provide additional funding to the County upon signature by the Governor. Finally, unused CRF funds budgeted in the prior fiscal year (FY20) need to be carried-over to the current fiscal year (FY21) for use.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board amended the Fiscal Year 2019-2020 Budget Ordinance to retroactively create the Coronavirus Relief Special Revenue Fund by June 30, 2020 and authorized the Finance Director to prepare the appropriate budget amendments consistent with GASB requirements by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:6/30/2020

Amount:3,771,761.00

Dept. Head:Suzanne Burgess - for Susan Fearrington

Department:Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to amend the FY 2019 - 2020 General Fund budget for CARES Relief Funds received as of June 30, 2020. These funds will be budgeted in a Special Revenue Fund based on NC General Statute 15-26(b)(2) and GASB Statement 54.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1925-6384 CARES	CARES ACT RELIEF PAYMENT	3,771,761.00	-	3,771,761.00	0.00
001	9	1925-9101	Salaries and Wages	350,750.00	-	350,750.00	0.00
001	9	1925-9201	Social Security	35,000.00	-	35,000.00	0.00
001	9	1925-9202	Medicare	10,000.00	-	10,000.00	0.00
001	9	1925-9205	Group Health Insurance	15,000.00	-	15,000.00	0.00
001	9	1925-9206	Vision	100.00	-	100.00	0.00
001	9	1925-9207	Life Insurance	150.00	-	150.00	0.00
001	9	1925-9210	Retirement	40,000.00	-	40,000.00	0.00
001	9	1925-9230	Workers' Compensation	12,000.00	-	12,000.00	0.00
001	9	1925-9235	401k	25,000.00	-	25,000.00	0.00
001	9	1925-931501	Health & Safety Materials	250,000.00	-	250,000.00	0.00
001	9	1925-9342	Minor Technology Equipment	182,000.00	-	182,000.00	0.00
001	9	1925-9397-UNAL	Miscellaneous - Unalloacted	926,990.83	-	926,990.83	0.00
001	9	1925-9640	Insurance & Bonds	12,000.00	-	12,000.00	0.00
001	9	1925-970142	City of Kannapolis	187,576.19	-	187,576.19	0.00
001	9	1925-970143	Town of Harrisburg	62,668.76	-	62,668.76	0.00
001	9	1925-970144	Town of Mt Pleasant	6,154.17	-	6,154.17	0.00
001	9	1925-970145	Town of Locust	1,741.54	-	1,741.54	0.00
001	9	1925-970146	Town of Midland	6,865.59	-	6,865.59	0.00
001	9	1925-9703	City of Concord	447,763.92	-	447,763.92	0.00
001	9	1925-9705 NURSE	Public Health Authority	1,200,000.00	-	1,200,000.00	0.00

Date:6/30/2020

Amount:7,972,670.00

Dept. Head:Suzanne Burgess - for Susan Fearrington

Department:Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to establish the budget for CARES Relief Funds in a Special Revenue Fund. The federal government passed the Coronavirus Aid, relief and Economic Security Act (CARES Act) to provide funding to cover COVID 19 expenses for public health emergency that were not budgeted as of March 27, 2020 and are incurred between March 1, 2020 and December 31, 2020. Based on NC General Statute 15-26(b)(2) and GASB Statement 54, CARES ACT Relief Funds should be budgeted and accounted for in a special revenue fund.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
440	6	1925-6384 CARES	CARES ACT RELIEF PAYMENT	-	7,972,670.00		7,972,670.00
440	9	1925-9101	Salaries and Wages	-	350,750.00		350,750.00
440	9	1925-9201	Social Security	-	35,000.00		35,000.00

440	9	1925-9202	Medicare	-	10,000.00		10,000.00
440	9	1925-9205	Group Health Insurance	-	15,000.00		15,000.00
440	9	1925-9206	Vision	-	100.00		100.00
440	9	1925-9207	Life Insurance	-	150.00		150.00
440	9	1925-9210	Retirement	-	40,000.00		40,000.00
440	9	1925-9230	Workers' Compensation	-	12,000.00		12,000.00
440	9	1925-9235	401k	-	25,000.00		25,000.00
440	9	1925-931501	Health & Safety Materials	-	250,000.00		250,000.00
440	9	1925-9342	Minor Technology Equipment	-	182,000.00		182,000.00
440	9	1925-9397-UNAL	Miscellaneous - Unalloacted	-	3,847,502.75		3,847,502.75
440	9	1925-9640	Insurance & Bonds	-	12,000.00		12,000.00
440	9	1925-970142	City of Kannapolis	-	524,531.93		524,531.93
440	9	1925-970143	Town of Harrisburg	-	175,244.87		175,244.87
440	9	1925-970144	Town of Mt Pleasant	-	17,209.32		17,209.32
440	9	1925-970145	Town of Locust	-	4,869.99		4,869.99
440	9	1925-970146	Town of Midland	-	19,198.72		19,198.72
440	9	1925-9703	City of concord	-	1,252,112.42		1,252,112.42
440	9	1925-9705 NURSE	Public Health Authority	-	1,200,000.00		1,200,000.00

Ordinance No. 2020-35

CABARRUS COUNTY
CARES ACT RELIEF FUNDS - SPECIAL REVENUE FUND
PROJECT ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159-26(b)(2) of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of receiving and disbursing funds as directed by CARES Act Funding and the US Department of State Treasury.
- B. The officers of this unit are hereby directed to proceed with this grant project within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the US Department of State Treasury and the budget contained herein.
- C. It is estimated that the following revenues will be available to fund COVID19 related expenditures:

CARES Act Relief Funds \$7,972,670

TOTAL REVENUES \$7,972,670

- D. The following estimated appropriations are made for expenditures related to COVID19:

Salaries and Benefits \$500,000

Other Public Health Emergency Expenditures 5,479,503

Municipal Distribution 1,993,167

TOTAL EXPENDITURES \$7,972,670

GRAND TOTAL - REVENUES \$7,972,670

GRAND TOTAL - EXPENDITURES \$7,972,670

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer

appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The County Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
5. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
6. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
7. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
8. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
9. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this special revenue project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Grant Project associated with the project is closed.

Adopted this 30th day of June, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST: /s/ Lauren Linker
Clerk to the Board

(G-2) County Manager - Extension of Lease for Vietnam Veterans Park

Jonathan Marshall, Deputy County Manager, reported the lease between Cabarrus County and the City of Kannapolis for part of the park that the City owns expires in August 2020. Mr. Marshall requested the Board extend the lease for another three years.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the Lease Agreement between Cabarrus County and the City of Kannapolis for Vietnam Veterans Park and authorized the Chairman to execute the Agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(G-3) DHS - FY21 Urbanized Area Funding - Public Hearing 6:30 p.m.

Bob Bushey, Transportation Manager, requested approval of the FY 21 Federal Urbanized Area Formula Funding. He stated this year's application is for \$262,000 for preventative maintenance with a 20 percent local match of \$52,400.

Chairman Morris opened the public hearing at 6:43 p.m. The Public Hearing Notice was published on July 8, 2020 in *The Independent Tribune* in English and Spanish. The public hearing notice was also posted on the County's website (www.cabarruscounty.us) on July 8, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted and no one was present in the Board of Commissioners Chambers. There was one person on the phone, but they did not have any comments related to this matter.

There were no comments, no one in person nor any comments via the phone on this matter; therefore, Chairman Morris closed the public hearing.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board accepted the FY21 5307 Urbanized Area Grant and adopted the budget amendment and related resolutions, made now, but to go into effect after the required 24-hour period and with any additional comments reviewed by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Note: There were no comments received during the 24-hour period following the public hearing.

Resolution No. 2020-19

**PUBLIC TRANSPORTATION PROGRAM RESOLUTION
FY 2021 RESOLUTION**

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by Commissioner Kiger and seconded by Commissioner Shue for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy

requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager of Cabarrus County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Vice Chairman Honeycutt, liaison to the Active Living and Parks Commission, reported during the time the senior centers have been closed due to the coronavirus, the Senior Centers Advisory Board has been working on additions and changes to improve events once the senior centers reopen.

Vice Chairman Honeycutt also reported the Cabarrus Visitors Bureau (CVB) continues to work with area businesses in an effort to reach their needs throughout the pandemic.

Commissioner Poole commented on a newspaper article in The Independent Tribune in connection with the Water and Sewer Authority of Cabarrus County (WSACC) that was incorrectly reported that WSACC was upfitting a new building. The building is being upfitted by another company. She also stated all WSACC meetings are public meetings and encouraged the public to attend.

Commissioner Shue, liaison to the Town of Midland, reported their town council has been meeting and that everyone continues to move business forward during the pandemic.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Early Childhood Task Force Advisory Board - 9 Vacant Positions
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Juvenile Crime Prevention Council - 3 Vacant Positions and 6 Terms Expiring Soon
- Library Board of Trustees - 1 Expired Term
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions (Clergy, Midland, NC Mental Health)

- Youth Commission - 5 Vacant Positions (Hickory Ridge, Jay M. Robinson, Mount Pleasant and At-Large High Schools) and 4 Terms Expiring Soon

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for June 2020 and the Cabarrus County Commercial Building Plan Review Summary for June 2020 for informational purposes. No action was required of the Board.

(H-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-5) Economic Development Corporation - June 2020 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of June 2020 for informational purposes. No action was required of the Board.

(H-6) Finance - Juvenile Crime Prevention Council (JCPC) FY21 Funding Update

The Board received the Juvenile Crime Prevention Council funding update for informational purposes. No action was required of the Board.

(H-7) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Kiger reported he attended the National Association of Counties (NACo) virtual business meeting as the voting delegate and that all went well at the meeting.

Chairman Morris provided additional comments regarding his virtual attendance.

Chairman Morris additionally commented on the upcoming National Association of County Commissioners (NACC) meeting next month that will also be held virtually.

Mike Downs, County Manager, reported over the last week and a half, staff distributed approximately 6,000 masks to nonprofit agencies and approximately 14,000 masks to the general public through events at county parks and the Human Services building.

Jonathan Marshall, Deputy County Manager, provided an update on detours and road closures during the new Courthouse Construction Project in downtown Concord.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

Chairman Morris recessed the meeting of the Board of Commissioners at 6:52 p.m. until the conclusion of the meeting of the Water and Sewer District.

The Board of Commissioners regular meeting reconvened at 6:55 p.m.

(K) CLOSED SESSION

None.

(L) ADJOURN

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 6:56 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.



Lauren Linker
Lauren Linker, Clerk to the Board