

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, August 3, 2020.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
(704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

Chairman Morris announced Commissioner Poole has been delayed and will join the meeting shortly.

2. Approval of Agenda

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

3. Discussion Items - No Action

3.1 BOC - NCACC County Legislative Goals

Chairman Morris stated every two years, North Carolina Association of County Commissioners (NCACC) members engage in a process to determine the legislative goals that are in the best interest of counties. The NCACC goals-setting process begins in August of even-numbered years and consists of five stages: beginning with the solicitation of county proposals and ending with the adoption of the legislative agenda at the Legislative Goals Conference. The submission deadline for legislative goals is September 30, and goals submitted by or before the deadline will be referred to a steering committee for review and consideration.

Mike Downs, County Manager, stated the list previously submitted by the Board is on the agenda for reference. He requested the Boards' input and recommendations for this year's submission.

Chairman Morris advised the Boards' recommendations will be on the September work session for discussion.

3.2 Board of Elections - Early Voting Sites for November Election

Carol Soles, Board of Elections Director, presented information regarding the Emergency Order by the Executive Director of the State Board of Elections requiring counties to provide an early voting site for each 20,000 voters. She stated there are currently 142,000 registered voters, which would call for eight early voting sites. Ms. Soles advised the County could apply for a waiver. She stated the Cabarrus County Board of Elections is meeting Wednesday at 12:30 p.m. She stated she expects the vote requesting a waiver from that board to be unanimous. She then reviewed a list of four potential early voting sites that would provide room for social distancing.

A discussion ensued. During discussion, Ms. Soles responded to questions from the Board. Issues addressed included the number of potential early voting sites, staffing to work the sites, the number of days of the week and hours to open the early voting sites, curbside voting, a backup voting location, etc.

Commissioner Poole arrived at 4:16 p.m. and was present for the remainder of the meeting.

3.3 County Manager - Child Care Facility Partnership Opportunity

Rodney Harris, Deputy County Manager, presented an opportunity for an early childhood education center in the community. He reported he is a member of the Early Childhood Task Force Advisory Board (ECTFAB) established by the Board to serve as a resource to evaluate existing early intervention efforts, to assess available resources, and identify actions that could be taken to develop an enhanced plan of support for early childhood education. He acknowledged ECTFAB members Jackie Whitfield, Ann Benfield and Waynett Taylor, for their contributions in this effort. He also advised they are present to respond to questions at the end of the presentation.

Mr. Harris then proceeded to present a PowerPoint presentation that included the following topics:

- The Current State of Child Care
- Child Care In Cabarrus County
- Child Care Challenges Affordability
- Child Care Challenges Quality Staff
 - Pay
 - Benefits
 - Education
- Potential Partnership
 - All Saints Episcopal Church, Responsible for:
 - Leasing space to operate the facility for up to 68 children
 - Promoting volunteer opportunities to support the facility
 - Operator (TBD), Responsible for:
 - Daily operations from 7:00 a.m. to 6:00 p.m.
 - Personnel (up to 15)
 - State licensure (Five Star)
 - Accreditation (NAEYC)
 - Educational opportunities for early childhood education program students
 - Cabarrus County, Responsible for:
 - Initial start-up costs
 - Tuition Assistance Program
- Initial Start-up Costs
- Tuition Assistance Program
- Facility Staff
- Facility Quality
- Next Steps
 - Should we proceed:
 - Offer assistance?
 - To what degree?
 - How to pay for it?

There was lengthy discussion following the presentation. During discussion, Mr. Harris and County Manager Mike Downs responded to questions from the Board. It was the consensus of the Board for staff to proceed and come back to the Board with a final proposal.

3.4 County Manager - COVID-19 Pandemic Funding

Mike Downs, County Manager, reported the County has been receiving CARES and FEMA funding from the State and Federal governments. He stated this presentation will provide information regarding how the funds have currently been spent and how they are proposed to be allocated in the future.

Elizabeth Landrum, Management Analyst, presented a PowerPoint presentation on Covid-19 pandemic funding that addressed the following information.

- COVID-19 Federal Relief Funding Sources
 - CARES Act - CRF
 - FEMA Cat B
 - CARES Act - Other
- Cabarrus FEMA Reimbursements to date: \$13,850
- Cabarrus CRF Funding Plan

- Cabarrus CRF Expenditures to date: \$1,045,466.37
- Cabarrus CRF Planned Future Expenses - Total Allocation: \$3,128,406.90
- Cabarrus CRF Potential Future Expenses - Unallocated County funds - \$2,637,512
 - o Community support
 - o Small business support
 - o Human Services support
 - o Employee dependent day camp
- Cabarrus CARES Act - Other - Grants awarded to date: \$1,141,476.76
- County-facilitated local support PPE distribution

There was discussion throughout the presentation with Ms. Landrum, Mr. Downs, Rodney Harris, Deputy County Manager, Kasia Thompson, Communications and Outreach Director, and Lora Lipe, Department of Human Services, responding to questions from the Board.

3.5 Finance - General Obligation and Limited Obligation Bond Refunding Update

Susan Fearrington, Finance Director, presented an update on the General Obligation (GO) and Limited Obligation Bond Refunding. Ms. Fearrington reported Cabarrus County was able to refund a portion of debt. She stated in July we completed our refinancing of our Series 2013 General Obligation Bonds, and also our COPS and LOBS from 2011 and 10A. The refinancing resulted in over \$500,000 savings to the county for the FY21 budget and over \$100,000 in additional savings in FY22. Ms. Fearrington stated a chart regarding this information will be included in the August regular meeting Reports section of the agenda for the Boards' review.

Ms. Fearrington reported in early April, market conditions suggested the County could also refund its Series 2016 LOBs to achieve savings. However, due to COVID-19, purchasers who had been active on deals with longer maturities retrenched, resulting in limited investor interest. She advised the County continues to monitor refunding opportunities for its Series 2016 LOBs.

Additionally, Ms. Fearrington reported on General Obligation refunding of certain maturities of Series 2013 Bonds; LOBS refunding of Series 2011B and 2011C and early payoff of Series 2010; and LOBs early payoff of Series 2010A COPS.

3.6 Infrastructure and Asset Management - Courthouse Expansion Project Update

Kyle Bilafer, Area Manager of Operations, provided an update on the Courthouse expansion project over the past 30 days. Items included:

- Completion of new ceiling
- Completed painting
- Relocated backup generator for Courthouse
- Tied into new water service on Corban Avenue
- Started work on utility connections on Means Avenue and Union Street
- Started installation of new elevator

Items scheduled for the next 30 days included:

- Replace water feeds for the Historic Courthouse
- Bring utilities from Union Street to site
- Complete water line feeds from Union Street
- Complete installation of new elevator for 1975 Courthouse
- Complete interior finishes
- Complete inspections
- Salvage of current items

Mr. Bilafer advised the demolition of the courthouse annex building is tentatively scheduled to begin August 24th. He also presented pictures of items of interest regarding the construction project.

3.7 Infrastructure and Asset Management - Frank Liske Park Barn Rebuild Project Update

Kyle Bilafer, Area Manager of Operations, presented an update on the Frank Liske Park Barn rebuild. Topics included were as follows:

- Design mission statement by the Parks Commission and staff
- Site location assessments
- Community survey/comments

- Draft of the insurance claim

A discussion ensued. During discussion, Mr. Bilafer, Jonathan Marshall, Deputy County Manager, and Londa Strong, Active Living Parks Director, responded to questions from the Board.

3.8 Innovation and Technology - Innovation Report

Debbie Brannan, Area Manager of Innovations and Technology, presented a PowerPoint presentation titled "Innovation Report" for August 2020. Topics presented were as follows:

- The employees' digital book club.
 - This month's book, *Overcoming Bias*, provides information for self-awareness and building authentic relationships
- County Strategic Plan - Five Strategic Initiatives
 - Transparent and Accountable Government
 - Healthy and Safe Community
 - Thriving Economy
 - Sustainable Growth and Development
 - Culture and Recreation
- Innovative Initiatives
 - Goal 1 - Create a culture of Innovation by education and empowering staff
 - Goal 2 - Expand and improve use of existing resources for continuous improvement
 - Goal 3 - Visualize County operational wellness through measurements and dashboards

The presentation continued with the following items as part of the Transparent and Accountable Government initiative:

- Retrospective on 2018 Business E-Mail Compromise (BEC)
- E-Mail scams
- How did it happen to us (Cabarrus County)
 - Socially engineered e-mail from criminal to Cabarrus County Schools (CCS) Accounts Payables Specialist requesting how to change payment information
 - CCS Accounts Payables Specialist forwarded e-mail to CCS Account Payables Supervisor
 - CCS Accounts Payables Supervisor responded to the e-mail from the criminal stating that Cabarrus County Government issues payments for new school construction and copied a Cabarrus County finance employee on the reply
 - Cabarrus County finance employee forwarded the e-mail to a Cabarrus County Accounts Payable Technician
 - Cabarrus County Accounts Payable Technician responded to the e-mail from the criminal with forms needed to change ACH for payments
 - Criminal filled out forms along with a bank letter and returned to Cabarrus County Accounts Payable Technician
 - Accounts Payable Technician, after receiving what appeared to be valid documentation, updated the vendor account information in the system
 - In December, 2018, the money was placed into the criminal's account
 - Due to the holidays, the real vendor did not notify Cabarrus County of missing payment until January, 2019
- Red Flags
- Incident response - Investigation started
 - Contacted bank, law enforcement, FBI, insurance and Cabarrus County IT Department
 - Placed a legal hold on all e-mails and changed all login credentials
 - Reviewed e-mail for unauthorized access or rule creation
 - Switched AP to checks until all vendor changes were audited
- Multi-layered Cyber Security
 - Train
 - Protect
 - Detect

- Respond
- Improved authentication
 - Vendor process - Consultant
 - Authentication
 - Validation
 - Maintenance
 - Validation resources
 - TINCHECK (free)
 - GIACT
 - Vendor portal (September 2020)
 - Vendor validation as a service
 - Transfer risk (additional insurance)
- Insurance
 - Network security
 - Privacy liability (third party costs)
 - Interruption to your business
 - Media liability
 - Errors and omissions
- BEC and Cyber insurance

Rodney Harris, Deputy County Manager, continued the presentation and addressed the following topics:

- Risk response strategies
 - Avoid
 - Mitigate
 - Transfer
 - Accept
- PaymentWorks Process
 - Munis
 - Create/update vendor
 - Notify PaymentWorks
 - County
 - Initiate vendor invite
 - County approval
 - PaymentWorks
 - Send invite
 - Screen vendor
 - Notify County
 - Vendor
 - Create account
 - Complete registration

A brief discussion ensued. During discussion, Ms. Brannan and Mr. Harris responded to questions from the Board.

3.9 Sheriff's Office - Quarterly Report

Sheriff Van Shaw provided a quarterly update of operations within the Sheriff's Office. The following topics were addressed:

- Working through and adjustments made due to Covid-19
- Detention Center population and safety measures
- Department policy review and updates
- Body camera project
- Records division - gun purchase permits and conceal carry permits
- Community outreach
- Establishment of an employee work group
- Community events
 - Masks giveaway
 - Employment opportunities
- National Night Out - October
- Personnel

A brief discussion ensued. During discussion, Sheriff Shaw responded to comments from the Board.

4. Discussion Items for Action

4.1 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding an appointment to the Library Board of Trustees has been provided. He advised this item will be included in the Consent section of the August 17, 2020 regular meeting agenda.

4.2 Active Living and Parks - WW Flowe Park Lease

Londa Strong, Active Living and Parks Director, presented a request for approval of deeding the developed and undeveloped property known as W.W. Flowe Park to the City of Concord Parks and Recreation Department. Ms. Strong provided a brief history of the property since its donation to the County, and the lease between the County and Concord. She stated the City of Concord has requested to have the property deeded to them so they can fully develop it. She further reported this proposal has been presented to the Active Living and Parks Commission. The Department sees this as a win for the citizens of Cabarrus County provided Concord continues to develop based on their CIP (Capital Improvement Plan) and recommends this condition be a part of the future agreement.

A discussion ensued. During discussion, Ms. Strong responded to questions from the Board.

4.3 County Manager - Humane Society of Cabarrus County

On behalf of Judy Sims, Humane Society of Cabarrus County, County Manager Mike Downs presented a request for \$20,000 to assist with the continued operation of the Humane Society. Mr. Downs advised due to Covid-19, the Humane Society has been unable to engage in their fund raising events and are low on donations. He explained the valuable asset the Humane Society is to the County in that they continue to move dogs and cats from our county shelter to local and regional organizations as well as individual adoptions. He stated without their assistance, the County's shelter would be overwhelmed at times for space and usual care and feeding of a large number of animals.

A discussion ensued. It was the consensus of the Board to approve this request.

4.4 County Manager - Involuntary Commitment Transport Services

Mike Downs, County Manager, presented a request for a resolution supporting private providers for involuntary commitment transportation services. He advised state statutes mandate the County to provide these services whether it is through County services or through a contracted service. Mr. Downs stated in order to get the Local Area Crisis Plan approved, a resolution in support of this must be approved by the Board.

A discussion ensued. During discussion, Mr. Downs and Chief Deputy James Bailey, Cabarrus County Sheriff's Office, responded to questions from the Board. Sheriff Van Shaw was in attendance via electronic means.

4.5 County Manager - FY 20 Funding Re-appropriations

Rodney Harris, Deputy County Manager, presented a request for the re-appropriations for FY21 for projects not completed in FY20. Mr. Harris advised this item will be updated to include funds needed for the early childcare facility discussed earlier in the meeting.

4.6 County Manager - Sanitary Sewer Easement at Weddington Hills Elementary School

Jonathan Marshall, Deputy County Manager, reported there is a private development going in adjacent to the Weddington Hills Elementary School. In order to supply sanitary sewer to that property, they would need to connect to a Concord sanitary sewer line that is on the Weddington Hills Elementary School as well as Winkler Middle School property. He advised a small easement from the County is needed. It was also discovered that the main easement for that sewer line has never been dedicated to the city. That sewer line now serves the new high school. There is a need to make sure that line is properly dedicated. Mr. Marshall stated the developer had the sewer line and easement surveyed and has offered to prepare the documents in order to get that dedicated in lieu of paying for that short connection. He recommended the Board approve the dedication.

4.7 Finance - Request for Additional \$30,000 for Sheriff Training and Firing Range Renovation Project

Kyle Bilafer, Area Manager of Operations, reported while working on the barrier wall at the Sheriff Training and Firing Range renovation project, it was discovered the storm water conveyance system is outdated and has degraded and rusted out. Mr. Bilafer requested additional contingency funds of \$30,000 to replace the storm water conveyance system.

Susan Fearington, Finance Director, advised money is available from the Construction and Renovation Fund. She stated these monies are from unused funds on completed projects.

4.8 Finance - Rowan-Cabarrus Community College Contingency Request for Advanced Technology Center - \$251,093.86

Susan Fearington, Finance Director, reported the Trustees of Rowan Cabarrus Community College have requested the release of the remaining contingency funds in the amount of \$251,093.86 for the Advanced Technology Center. These funds are currently being held in the Capital Reserve Fund.

Jonathan Chamberlain, Rowan-Cabarrus Community College, Chief Officer, College Environment, stated the funds would be used as a match for the \$2 million EDA (Economic Development Administration) grant that the Federal Department of Commerce's EDA awarded to the College to support the project.

4.9 Finance - Write off of Ambulance, Library and Miscellaneous Receivables

Susan Fearington, Finance Director, reported it is the County's practice to keep three years of ambulance receivables plus the current year's receivables in the General Ledger. Therefore, staff recommends the outstanding receivable balance of \$2,021,013.97 for Fiscal Year 2016 be written off. Emergency Medical Services staff has exhausted all means of collectibles for the bills.

Ms. Fearington stated the Library has outstanding receivables in the amount of \$46,996.43 for Fiscal Year 2016 and recommends the bills be written off. All means of collections has been exhausted by staff.

Finally, the Finance Department and County Attorney have determined miscellaneous account receivables in the amount of \$4,289.72 are uncollectible and recommend the bills be written off.

4.10 Infrastructure and Asset Management - Cabarrus County Courthouse Expansion Construction Manager at Risk Contract Extension (GMP 1.5)

Kyle Bilafer, Area Manager of Operations, advised currently Cabarrus County has a GMP (Guaranteed Maximum Price) based contract with Messer Construction for the Courthouse expansion Construction Manager at Risk services. On December 13, 2019, Messer Construction bid out the scope of work for the site, which enabled a portion of the project. This will be referred to as GMP (Guaranteed Maximum Price) #1 and is considered an extension to their original contract which was for preconstruction services. As mentioned in the May, 2020 meeting, GMP 1.5 originated from the desire to lock down the bid packages for the rammed aggregate piers, below grade concrete and tower crane and to get all of those sub contractors in play prior to the bulk of GMP 2 going out for bid. Messer has now received the official GMP #1.5 bid for \$3,397,982. A copy of the bid was provided. Mr. Bilafer requested the Board approve the GMP #1.5 Bid award contract extension between Cabarrus County and Messer Construction.

A discussion ensued. During discussion, Mr. Bilafer and Susan Fearington, Finance Director, responded to questions from the Board.

4.11 Infrastructure and Asset Management - Cabarrus County Emergency Medical Services Headquarters Construction Manager at Risk Selection

Kyle Bilafer, Area Manager of Operations, reported Cabarrus County posted a Request for Qualifications (RFQ) for Construction Manager at Risk services on June 22, 2020 for the construction of a new Cabarrus County Emergency Medical Services (EMS) Headquarters (HQ). Nine firms submitted qualification packages on the due date of July 10, 2020. An internal selection committee consisting of Cabarrus County staff, Cabarrus County EMS, and Cabarrus County Commissioners made a shortlist of four of the nine firms. ADW Architects offered written evaluations of the RFQ submissions and were involved in the process but did not have an official vote in the process. The four shortlisted construction firms made presentations to the selection committee and ADW Architects on July 30, 2020. The presentations were forty-five minutes long with an additional thirty minutes given for questions and answers. Mr. Bilafer requested the Board approve the bid award at the August regular meeting to Vannoy-McFarland Construction.

A brief discussion ensued.

4.12 Infrastructure and Asset Management - Human Services Center Lease Renewal

Kyle Bilafer, Area Manager of Operations, reported the owner of the Human Services Center building, Kannapolis Land, Inc., has contacted Cabarrus County to discuss the building lease renewal. The current renewal expires on May 31, 2022 and the owner would like extend the lease term to May 31, 2027 accompanied with a Consumer Price Index (CPI) adjustment in 2022. There has not been a CPI adjustment since 2012. The increase would equate to roughly an additional \$100,000 per year. There was also discussion regarding large ticket improvement/repair items such as the patio surface and parking lot lights. The owner is not offering repair/replacement of the parking lot with this lease extension as previously discussed.

A discussion ensued. During discussion, Mr. Bilafer and Mike Downs, County Manager, responded to questions from the Board.

4.13 ITS- Storage Area Network Refresh Lease Agreement

Todd Shanley, Information Technology Services, Chief Information Officer, stated the current Storage Area Network lease will expire soon. Mr. Shanley requested the Board to consider renewal of a new lease that will provide a complete refresh of the current storage hardware and greatly increase the storage capacity.

4.14 Library - Circulation Policy Changes

Emery Ortiz, Library Director, reported the Library Board of Trustees approved certain policy changes at their July 16, 2020 meeting and now requests consideration by the Board of Commissioners. The first change would be to provide a free library card to all students and educators in Cabarrus County in an effort to better serve the educational institutions within our county. Staff also requests approval to increase the non-resident fee to \$25 per year. She stated the fee has not had an increase in at least 10 years and the increase would be more in align with the surrounding counties.

4.15 Library - Proposal to End Overdue Fines

Emery Ortiz, Library Director, presented a request for the removal of overdue fines from library policies and procedures, including any outstanding overdue fines. She reviewed a PowerPoint presentation showing that removing overdue fines has been shown to increase library usage, promote equitable library usage across demographics, and have the same or better rate of return of library materials. Ms. Ortiz stated the Library Board of Trustees voted in favor of this measure at their July 16th meeting.

A discussion ensued. During discussion, Ms. Ortiz responded to questions from the Board. The following issues were addressed: after an item is two weeks overdue, the patron's account will be blocked until the item has been returned; after 60 days, if the item has not been returned, the patron will be required to pay for its replacement.

4.16 Sheriff's Office - Integrated In-Car Video

Chief Deputy James Bailey, Cabarrus County Sheriff's Office, presented a request for the addition of funding to purchase a system by Axon that would integrate car and on-body cameras for officers. He explained how the systems currently work and how using an integrated system would work. Chief Deputy Bailey additionally discussed the advantages of the integrated system to both the Sheriff's Office and the District Attorney's Office.

Rodney Harris, Deputy County Manager, reviewed the cost of current systems i.e., car, body worn and Taser and the cost for an integrated system. It is projected the integrated system would cost approximately an additional \$235,000 per year.

A discussion ensued. During discussion, Chief Deputy Bailey responded to questions from the Board.

5. Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as follows, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Recognitions and Presentations

- Active Living and Parks - Senior Centers Month September 2020
- Sheriff's Office - Recognition of "Storm" on His Retirement from the Cabarrus County Sheriff's Office as a K-9 Service Dog
- Soil and Water - Annual Conservation Contest Winners

Consent

- Active Living and Parks - WW Flowe Park Lease
- Appointments and Removals - Library Board of Trustees
- County Manager - FY 20 Funding Re-appropriations
- County Manager - Humane Society of Cabarrus County
- County Manager - Involuntary Commitment Transport Services
- County Manager - Sanitary Sewer Easement at Weddington Hills Elementary School
- Finance - Request for Additional \$30,000 for Sheriff Training and Firing Range Renovation Project
- Finance - Rowan Cabarrus Community College Contingency Request for Advanced Technology Center - \$251,093.86
- Finance - Write off of Ambulance, Library and Miscellaneous Receivables
- Infrastructure and Asset Management - Cabarrus County Courthouse Expansion Construction Manager at Risk Contract Extension (GMP 1.5)
- Infrastructure and Asset Management - Cabarrus County Emergency Medical Services Headquarters Construction Manager At Risk Selection
- Infrastructure and Asset Management - Human Services Center Lease Renewal
- ITS- Storage Area Network Refresh Lease Agreement
- Library - Circulation Policy Changes
- Library - Proposal to End Overdue Fines
- Sheriff's Office - Award of Service Weapon
- Sheriff's Office - Declare K-9 "Storm" Surplus Property
- Sheriff's Office - Integrated In-Car Video
- Tax Administration - Refund and Release Reports - July 2020

Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - July 2020 Monthly Summary Report
- Finance - Monthly Financial Update

6. Closed Session

6.1 Closed Session - Pending Litigation and Acquisition of Real Property

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board moved to come out of closed session by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

7. Adjourn

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 8:21 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.



Lauren Linker

Lauren Linker, Clerk to the Board