

The Board of Commissioners for the County of Cabarrus met in regular session through a remote virtual meeting as allowed by the Board's Remote Participation Policy, during the Covid-19 state of emergency in Concord, North Carolina at 6:30 p.m. on Monday, August 17, 2020.

Public access to the meeting could be obtained through the following means:

In presence in the Board of Commissioners Chambers  
 Live broadcast at 6:30 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>  
 (704) 920-2023, Pin 1234  
 E-mail: [publiccomment@cabarruscounty.us](mailto:publiccomment@cabarruscounty.us)

Present - Chairman: Stephen M. Morris  
 Vice Chairman: Diane R. Honeycutt  
 Commissioners: F. Blake Kiger  
 Elizabeth F. Poole  
 Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:32 p.m.

Chairman Morris provided information on the meeting format and the process for the public to participate in informal public comments.

#### **(A) APPROVAL OR CORRECTION OF MINUTES**

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the minutes of July 6, 2020 (Work Session) and July 21, 2020 (Regular Meeting) as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

#### **(B) APPROVAL OF THE AGENDA**

Chairman Morris reviewed the following changes to the agenda.

##### Additions:

##### Recognitions and Presentations

C-2 DHS - Proclamation for August as Child Support Awareness Month

##### New Business

G-1 County Manager - Funding Request from Boys & Girls Club of Cabarrus County

G-2 Communications and Outreach - Discussion of Behavioral Insight Study from Duke University

##### Updated:

##### Consent Agenda

F-3 County Manager - FY 20 Funding Re-appropriations

- List Updated

##### Supplemental Information:

##### Recognitions and Presentations

C-3 Sheriff's Office - Recognition of "Storm" on His Retirement from the Cabarrus County Sheriff's Office as K-9 Service Dog

- Photos Added

##### Updated:

##### Consent Agenda

F-3 County Manager - FY 20 Funding Re-appropriations

- List Updated

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

#### **(C) RECOGNITIONS AND PRESENTATIONS**

(C-1) Active Living and Parks - Senior Centers Month September 2020

Cabarrus County Senior Centers celebrate the contributions and affirm the dignity, self-worth and independence of Older Adults in the community with a proclamation of September 2020 as Senior Center Month.

Senior Centers Advisory Council member Myra Baumgardner, read the proclamation aloud.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Proclamation No. 2020-09

PROCLAMATION  
SENIOR CENTER MONTH SEPTEMBER 2020  
"Senior Centers: Delivering Vital Connections!"

WHEREAS, Older Adults make significant contributions to the community by sharing their experiences, skills and knowledge to enhance the lives of others; and

WHEREAS, Cabarrus County Senior Centers celebrate the contributions and affirm the dignity, self-worth and independence of Older Adults in the community; and

WHEREAS, Cabarrus County Senior Centers Advisory Council supports the programs and services provided via the Senior Centers that empower older adults' contributions to health and well-being; and

WHEREAS, Cabarrus County Senior Centers serve as focal points for the provision of a wide variety of programs and service access and *Deliver Vital Connections* for reducing social isolation and promoting physical and emotional health through opportunities to engage the *Mind, Body, Spirit and Community* of Older Adults, enabling older adults to thrive in communities of their choice for as long as possible; and

WHEREAS, Cabarrus County Senior Centers can provide opportunities to enrich the lives of individuals of all ages by;

- Promoting participation, wellness, and social involvement
- Providing access to home- and community-based services that support independent living
- Ensuring community members can benefit from the experience and contributions of older adults

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners do hereby proclaim September 2020 as Senior Center Month.

Adopted this 17th day of August, 2020.

/s/ Stephen M. Morris  
\_\_\_\_\_  
Stephen M. Morris, Chairman  
Board of Commissioners

Attest:

/s/ Lauren Linker  
\_\_\_\_\_  
Clerk to the Board

**(C-2) DHS - Proclamation for August as Child Support Awareness Month**

Governor Roy Cooper signed a proclamation declaring August as Child Support Awareness Month in North Carolina. In his proclamation, he noted the hard work that Child Support workers do each day - along with dedicated judges, attorneys, clerks of court, and sheriff's personnel - to establish and enforce child support orders for North Carolina's children, one of our state's most vital resources.

Paula Gilliland, Child Support Supervisor, read the proclamation aloud.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

CHILD SUPPORT AWARENESS MONTH  
IN CABARRUS COUNTY

A PROCLAMATION

WHEREAS, children are entitled to financial support from their parents and Cabarrus County continues to improve its efforts at child support collections; and

WHEREAS, in SFY2020, over \$12.2 million in child support was collected from parents of children in Cabarrus County; and

WHEREAS, there are nearly 5,800 active child support cases in Cabarrus County, working to ensure that approximately 5,900 children receive financial support from their parents; and

WHEREAS, children who do not receive adequate financial and emotional support from both parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Cabarrus County's children, one of our state's most vital resources:

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of August as

CHILD SUPPORT AWARENESS MONTH IN CABARRUS COUNTY

Adopted this 17<sup>th</sup> day of August, 2020

/s/ Stephen M. Morris

Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

**(C-3) Sheriff's Office - Recognition of "Storm" on His Retirement from the Cabarrus County Sheriff's Office as a K-9 Service Dog**

Chairman Morris recognized Storm on his retirement from the Cabarrus County Sheriff's Office as a K-9 Service Dog. Storm is a multi-purpose K-9 used for narcotics detection, tracking, and article searches. K-9 Storm has served the citizens well for nearly 8 years and has now reached a point in his life where his health and advancing age necessitates his retirement.

Pictures were shared from a retirement reception attended by Storm's supporters, family and trainer, where he was presented with a dog bed full of treats and toys by Vice Chairman Honeycutt.

Vice Chairman Honeycutt expressed appreciation for the service dogs and their trainers.

**(C-4) Soil and Water - Annual Conservation Contest Winners**

Tammi-Sue Remsburg, Research Conservation Coordinator, reported there were over 2400 students who participated in the 2019-2020 School Year conservation contests. The theme was "Wetlands are Wonderful"; the students learned about the wetlands in Cabarrus County as well as others around the state. This year participants were from Cabarrus County Schools, Kannapolis City Schools, Cannon School, Carolina International School, and home school students. In addition, there were 16 teams who worked hard getting ready for the Envirothon Competition, which unfortunately was canceled due to Covid-19.

Ashleigh Miller from Mount Pleasant Middle was chosen as the Cabarrus Soil and Water Conservation District Teacher of the Year. Ms. Miller will go on to compete in the state competition.

Ms. Remsburg extended congratulations to everyone. A list of awards was provided in the agenda.

**(D) INFORMAL COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 6:48 p.m.

Chairman Morris asked the Clerk if there were any callers on the line, or receipt of any written comments to present.

The Clerk stated no comments were received prior to the meeting and there was no one on the phone to present a comment.

With there being no one to address the Board, Chairman Morris closed that portion of the meeting.

**(E) OLD BUSINESS**

None.

**(F) CONSENT**

**(F-1) Active Living and Parks - WW Flowe Park Lease**

In 1995, The Active Living and Parks Department received a donation of 65 acres on Central Heights Drive in Concord for future park development. The donation was from Mary and Harry Brown. In 2007 an additional 60 acres was donated through Wachovia Bank and Trust as part of the Will of W.W. Flowe. Mr. Sam Davis, attorney, represents the Trust.

W.W. Flowe was the father of Mary Flowe Brown. Mr. Flowe was a textile manufacturer who was prominent in Cabarrus County's industrial development. In 2002, Phase 1 was opened to the public as W.W. Flowe Park. Cabarrus County Active Living and Parks Department developed Phase 1 and signed an agreement with the City of Concord to operate the Park. Concord has operated the park and maintained it since it opened in 2002.

The current Lease between the County and Concord will expire March 31, 2022 and can be extended for an additional 20 years if approved by the Board of Commissioners. This is in alignment with the current agreement.

The two departments have been successfully working together on this property for almost 20 years. Concord Parks and Recreation Department recently developed a Masterplan for all of the property which includes development of the property on the South side of Central Heights Drive as well as renovations and additional amenities on the Northeast side of Central Heights Drive (existing developed area).

The City of Concord has requested to have the property deeded to them so they can fully develop it. Renovations and replacement of playground equipment is needed. With additional athletic fields to Phase 1 side, additional parking is needed and is part of the Masterplan as well. These renovations are estimated to be in excess of \$350,000. Mr. Davis has been made aware of this request.

This proposal has been presented to the Active Living and Parks Department Commission. The Department sees this as a win for the citizens of Cabarrus County provided Concord continues to develop based on their CIP and recommends this condition be a part of the future agreement.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved deeding the developed and undeveloped property known as W.W. Flowe Park to the City of Concord Parks and Recreation Department with the knowledge they will continue to develop the property, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(F-2) Appointments and Removals - Library Board of Trustees**

Carol Schmidt's term on the Library Board of Trustees ended June 30, 2020. Per the Library Board of Trustees' by-laws, she is not eligible to serve another term at this time.

The Trustees have reviewed the current applications on file and are recommending the Board of Commissioners to appoint Rachel Porter to the Library Board of Trustees to fill the vacant Concord representative position.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board removed Carol Schmidt from the Library Board of Trustees roster and thanked her for her service, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.



UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board appointed Rachel Porter to the Library Board of Trustees as a Concord representative for a three-year term ending August 31, 2023, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-3) County Manager - FY 20 Funding Re-appropriations

Funds budgeted in the prior fiscal year (FY20) need to be carried-over to the current fiscal year (FY21) for use. These funds were not used in FY20 for a variety of reasons. Carrying-over these funds from FY20 to FY21, through an appropriation of fund balance, is required to complete purchases as planned.

FY20 to FY21 Re-Appropriations					
Department	Project / Grant	FY20 Account	FY21 Account	Amount	Justification
Active Living & Parks	Scholarship Grant	00198140-9610	00198140-9610	500.00	Scholarship grant from August of FY20 to attend cancelled training
	Electrostatic Sprayer	00198140-9330 FLP	00198140-9330 FLP	3,382.00	(4) Electrostatic sprayers to disinfect high touch/traffic areas
	Summer Day Camp Custodial Service	00198140-9357 RWP	00198140-9445 FLP	10,147.20	Custodial Labor for Summer Camps
Cooperative Extension	4-H Afterschool Cannon Grant	00195410-9102 4HCAN	00195410-9104 4HCAN	5620.00	
		00195410-9104 4HCAN	00195410-9104 4HCAN	57,056.67	
		00195410-9202 4HCAN	00195410-9202 4HCAN	5144.74	
		00195410-9230 4HCAN	00195410-9230 4HCAN	5118.22	Grant period of January 1 to December 31 for 4-H After school
		00195410-9356 4HCAN	00195410-9356 4HCAN	55,758.93	
		00195410-9610 4HCAN	00195410-9610 4HCAN	5367.59	
Emergency Management	Emergency Management Performance Grant	00192710-9482	00192710-9482	3,610.80	Grant funds to complete emergency operations projects
	McGonee Plan	00192710-9431	00192710-9431	2,738.71	Supplies to expand congregate reception center
Emergency Medical Services	Equipment for New Lieutenant	00192730-9360	00192730-9330	5,790.00	Critical EMS equipment including pulse oximeter cables and PRAN system
	Equipment for New Lieutenant	00192730-9330	00192730-9330	2,180.00	Replacement of five sets of critical cables
Finance	GASB 87 Capital Lease Implementation	00191710-9342	00191710-9342	20,900.00	Required software not purchased due to delayed implementation of GASB 87
Human Services	Triple P Grant	00195630-94003	00195630-94003	3,514.63	Triple P Funds
	SHIP Special Program (Fed)	00195760-9356-SHIP	00195760-9356-SHIP	5,085.10	Federal grant running through September 2020
	SHIP Special Program State	00195760-9356-ST8	00195760-9356-ST8	6,071.86	State portion of SHIP Grant
	Adoption Incentive Funds	00195630-9332	00195630-9332	41,967.22	State funds for adoption awareness and supporting adoption
	5310 Grant	00195240-9472-0495	00195240-9472-0495	43,734.71	Federal Grant running through September 2020
Information Technology Services	GIS / Accela project	00191810-9605	00191810-9605	77,700.00	ESRI GIS consulting and Accela consulting
	Hardware Upgrades	00191810-9342	00191810-9342	12,000.00	
	Hardware Upgrades	00191810-342-DEPT	00191810-9342-DEPT	38,000.00	
	Security Projects	00191810-9445	00191810-9445	50,000.00	
	Munis PaymentWorks	00191810-9445	00191810-9445	18,000.00	
	Traverse	00195610-9342-383-1	00195610-9342-383-1	36,000.00	Projects delayed due to COVID-19
	Traverse	00195610-9445-383-1	00195610-9445-383-1	36,000.00	
	Traverse	00195610-9605-383-1	00195610-9605-383-1	35,000.00	
Infrastructure & Asset Management	Camp Spencer Pool Gate Replacement	00191952-9501	38001952-9501	5,400.00	Requires gate from Courthouse Annex to proceed
	Governmental Center Rotunda Painting	00191952-9501	38001952-9501	7,000.00	Delayed until after Governmental Center skylight roof replacement project
	Canopy at Sheriff's Office and Detention Center	00191952-9501-SODC	38002110-9501-DM	45,000.00	Delayed by Jail Housing cell block negative pressure project
Library System	MTP Library Updates	00198240-9331	00198240-9331	4,133.70	Furniture and installation services will not be delivered until FY21
	Book Lockers (Cannon Grant)	00198240-9342	00198240-9342	4,496.50	Work cannot be completed until units installed
Non-Departmental	Contingency	00191910-9660	00191910-9660	675,581.75	Contingency funds to be held for potential early childhood education center
Planning and Development-Planning	Office Furniture and Front Counter Work Space	00193230-9331	00193230-9331	2,353.80	Office furniture and front counter work space
	Printing/Binding for CRS Program	00193230-9320	00193230-9320	500.00	Printing/binding for CRS Program documents and FEMA 5 year cycle visit
Sheriff's Office	State Criminal Alien Assistance Program Grant	0192130-9853	00192130-9853	105,075.80	Funds restricted to Jail Projects
	Network Communications Technology Grant	0162130-6383	00192130-9342-NCIC	30,920.00	Grant Funds received from NCIC for Jail improvement projects
	DARE Donations for Summer Camps	00162110-6805	00192110-9441	564.00	DARE Donations for Summer Camp
	Project SAFE Neighborhood Office upgrade	00192110-9331	00192110-9331	4,900.00	Office upgrade in progress for Project SAFE Coordinator Office
	Vehicle Upfits	00192110-9863	00192110-9863	88,474.77	Ongoing Vehicle upfits and detailing Vehicle delivery delayed
	Ammunitions	00192110-9310	00192110-9310	851.00	Ammunition ordered in January and not received until July, 2020
	Bike Safe Grant	00192110-9333-GHSP	00192110-9333-GHSP	2,690.50	Bike Safe Grant period runs from October 1 thru September 30
	Animal Shelter Donations	00162145-6805	00192145-9605	3,699.61	Fund contributed to fund Medical Care for animals with more extensive injuries
	Yard Waste Grinding / Mulch	27094610-9445 MULCH	27094610-9445 MULCH	27,354.98	Cover grinding and processing of yard waste received at the end of FY20
	Household Hazardous Waste	00194620-9414	00194620-9414	1,549.12	Cover disposal of household hazardous waste received at the end of FY20
Waste Reduction / Recycling	NC Electronic Management Fund Expense	00194620-9370001	00194620-937001	21,416.52	State funds to be used for electronics/television recycling program
TOTAL				1,538,419.31	

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board amended the Fiscal Year 2020-2021 Budget Ordinance to allow the carry-over of unspent funds totaling \$1,538,419.31 from the 2019-2020 Budget Ordinance and approved the associated budget amendment, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date: 8/17/2020

Amount: 1,538,419.31

Dept. Head: Rodney Harris

Department: County Manager's Department

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Purpose: Fund Balance appropriation from the General Fund for unspent balances from FY 2020 for on-going projects and grants to be completed in FY 2021.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	8140-9610	Travel		500.00		
001	6	8140-6901	Fund Balance Appropriated		500.00		
001	9	8140-9330-FLP	Tools & Minor Equipment		3,382.00		
001	9	8140-9445-FLP	Purchased Services		10,147.20		
001	6	8140-6901-FLP	Fund Balance Appropriated		13,529.20		
001	9	5410-9102 4HCAN	Part Time > 1000 Hours		620.00		
001	6	5410-6901	Fund Balance Appropriated		620.00		
001	9	5410-9104 4HCAN	Temporary - Part & Full Time		7,056.67		
001	6	5410-6901	Fund Balance Appropriated		7,056.67		
001	9	5410-9202 4HCAN	Medicare		144.74		
001	6	5410-6901	Fund Balance Appropriated		144.74		
001	9	5410-9230 4HCAN	Workers' Compensation		118.22		
001	9	5410-9356 4HCAN	Special Program Supplies		5,758.93		

001	9	5410-9610 4HCAN	Travel		367.59		
001	9	5410-9640 4HCAN	Insurance & Bonds		68.88		
001	6	5410-6901 4HCAN	Fund Balance Appropriated		6,313.62		
001	9	2710-9482	Emergency Management Grant		3,610.80		
001	9	2710-9431	McGuire Grant Expense		2,738.71		
001	6	2710-6901	Fund Balance Appropriated		6,349.51		
001	9	2730-9330	Tools & Minor Equipment		5,790.00		
001	9	2730-9330	Tools & Minor Equipment		2,180.00		
001	6	2730-6901	Fund Balance Appropriated		7,970.00		
001	9	1710-9342	Minor Technology Equip		20,900.00		
001	6	1710-6901	Fund Balance Appropriated		20,900.00		
001	9	5630-94003	Triple P Incentive Grant		3,514.63		
001	6	5630-6901	Fund Balance Appropriated		3,514.63		
001	9	5760-9356-SHIP	Special Program Supplies		5,085.10		
001	6	5760-6901	Fund Balance Appropriated		5,085.10		
001	9	5760-9356-ST8	Special Program Supplies		6,071.86		
001	6	5760-6901-ST8	Fund Balance Appropriated		6,071.86		
001	9	5630-9332	Special Needs Kids		41,967.22		
001	6	5630-6901	Fund Balance Appropriated		41,967.22		
001	9	5240-9472-0495	Transportation Services/Medicaid		43,734.71		
001	6	5240-6901-0495	Fund Balance Appropriated		43,734.71		
001	9	1810-9605	Consultants		77,700.00		
001	9	1810-9342	Minor Technology Equip		12,000.00		
001	9	1810-9445	Purchased Services		50,000.00		
001	9	1810-9445	Purchased Services		18,000.00		
001	6	1810-6901	Fund Balance Appropriated		157,700.00		
001	9	1810-9342-DEPT	Minor Technology Equip		38,000.00		
001	6	1810-6901-DEPT	Fund Balance Appropriated		38,000.00		
001	9	5610-9342-383-1	Minor Technology Equip		36,000.00		
001	9	5610-9445-383-1	Purchased Services		30,000.00		
001	9	5610-9605-383-1	Consultants		35,000.00		
001	6	5610-6901-383-1	Fund Balance Appropriated		101,000.00		
001	9	5610-9321-310-1	Imaging		46,000.00		
001	6	5610-6901-310-1	Fund Balance Appropriated		46,000.00		
001	9	1952-9501	Buildings & Grounds Maintenance		5,400.00		
001	9	1952-9501	Buildings & Grounds Maintenance		7,000.00		
001	6	1952-6901	Fund Balance Appropriated		12,400.00		
001	9	2110-9501-DM	Buildings & Grounds Maintenance		45,000.00		
001	6	2110-6901-DM	Fund Balance Appropriated		45,000.00		
001	9	8240 - 9331	Minor Office Equipment & Fur		4,133.70		
001	9	8240 - 9342	Minor Technology Equip		4,496.50		
001	6	8240-6901	Fund Balance Appropriated		8,630.20		
001	9	1910-9660	Contingency		675,581.75		
001	6	1910-6901	Fund Balance Appropriated		675,581.75		
001	9	3230-9331	Minor Office Equipment & Fur		2,353.80		
001	9	3230-9320	Printing & Binding		500.00		
001	6	3230-6901	Fund Balance Appropriated		2,853.80		
001	9	2130-9853	State Criminal Alien Asst. Grant		105,075.80		
001	6	2130-6901	Fund Balance Appropriated		105,075.80		
001	9	2130-9342-NCIC	Minor Technology Equip		30,920.00		
001	6	2130-6901-NCIC	Fund Balance Appropriated		30,920.00		
001	9	2110-9441	DARE Program Expense		564.00		
001	9	2110-9331	Minor Office Equipment & Fur		4,900.00		
001	9	2110-9863	Motor Vehicles		88,474.77		
001	9	2110-9310	Ammunition		851.00		
001	6	2110-6901	Fund Balance Appropriated		94,789.77		
001	9	2110-9333-GHSP	Safety Training & Equipment		2,690.50		
001	6	2110-6901-GHSP	Fund Balance Appropriated		2,690.50		

001	9	2145-9605	Consultants		3,699.61		
001	6	2145-6901	Fund Balance Appropriated		3,699.61		
001	9	4610-9445 MULCH	Purchased Services		27,354.98		
001	6	4610-6901 MULCH	Fund Balance Appropriated		27,354.98		
001	9	4620-9414	Waste Disposal Charges		1,549.12		
001	6	4620-6901	Fund Balance Appropriated		1,549.12		
001	9	4620-937001	NC Electronics Mgmt Fd		21,416.52		
001	6	4620-6901	Fund Balance Appropriated		21,416.52		

(F-4) County Manager - Humane Society of Cabarrus County

The Humane Society has experienced difficulty in securing appropriate levels of funding for their sheltering operations due the COVID-19 pandemic. Their operational responsibilities have increased over the last few months with minimal opportunities to raise money in their usual methods. The Human Society is a valuable asset to the Cabarrus County Animal Shelter in that they continue to move dogs and cats from our county shelter to local and regional organizations as well as individual adoptions. This year they have assisted with 66 dogs and 23 cats. Without their assistance, the County’s shelter would be overwhelmed at times for space and usual care and feeding of a large number of animals. Due to the limited space in our facility it would be hard to maintain the health of animals and staff.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the grant for \$20,000 to provide the Humane Society's much needed services to the County’s animal shelter and the community and approved the associated budget amendment, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date: August 17, 2020

Amount: 20,000.00

Dept. Head: Susan Fearrington (Prepared by Becky Crabtree)

Department: Finance

☐ Internal Transfer Within Department

☒ Transfer Between Departments/Funds

☐ Supplemental Request

Purpose: This budget amendment appropriates \$20,000 from Contingency to the Humane Society who has had difficulty in securing appropriate levels of funding for their sheltering operations due to the COVID 19 pandemic.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2910-970134	Humane Society		20,000.00		20,000.00
001	9	1910-9660	Contingency	900,000.00		20,000.00	880,000.00

(F-5) County Manager - Involuntary Commitment Transport Services

The attached resolution supports private providers for involuntary commitment transportation services.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board adopted the resolution by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Resolution No. 2020-20

RESOLUTION OF THE CABARRUS COUNTY BOARD OF  
COMMISSIONERS ADOPTING A PLAN SUPPORTING PRIVATE PROVIDER  
INVOLUNTARY COMMITMENT TRANSPORT SERVICES

WHEREAS, pursuant to N.C.G.S. §122C-251(a), cities and counties have the duty to provide, through its law enforcement officers, transportation under the involuntary commitment proceedings of Article 5 of Chapter 122C of the North Carolina General Statutes; and

WHEREAS, N.C.G.S. §122C-251(g) provides that the governing body of a city or county may adopt a plan for the transportation of respondents in involuntary commitment proceedings and that private agency personnel may be designated to provide all or parts of the transportation required by said proceedings; and

WHEREAS, N.C.G.S §122C-251(g) further provides that persons designated in the plan to provide transportation shall be trained and the plan shall assure adequate safety and protection for both the public and the respondent; and

WHEREAS, the Cabarrus County Sheriff’s Office, local law enforcement officers, and other affected agencies participate jointly in execution of a plan for transportation of respondents in involuntary commitment proceedings; and



WHEREAS, pursuant to N.C.G.S. §122C-251(g) law enforcement and other affected agencies receive adequate training through Cardinal Innovations Healthcare, in the transportation and restraint of mental health patients and are capable of providing transportation in a manner that ensures the safety and protection of both the public and the respondents; and

WHEREAS, Carolinas Healthcare operates hospitals including emergency departments within Cabarrus County and surrounding counties; and

WHEREAS, Carolinas Healthcare receives mental health patients who are respondents in commitment proceedings pursuant to Article 5 of Chapter 122C of the North Carolina General Statutes who require transportation services from time to time, and

WHEREAS, Carolinas Healthcare has signed a contract with a private agency to provide all or parts of the involuntary commitment transportation services between Carolina Healthcare facilities, and

WHEREAS, the agreement between Carolinas Healthcare and the private provider contracted to provide transportation of involuntary commitment respondents shall be consistent with the requirements of N.C.G.S. §122C-251(g) and further the Provider will receive Crisis Intervention Training, will supply vehicles for the transportation of respondents, and will provide automobile liability insurance in the amount of not less than \$2 million dollars combined single limit - bodily injury and property damage covering all owned, non-owned and hired automobiles; commercial general liability coverage in the amount of not less than \$1 million per occurrence/\$2 million in the aggregate per annum and excess/umbrella coverage in the amount of \$2 million per occurrence/\$2 million in the aggregate); and any other applicable coverage required; that providers will comply with applicable laws in the transportation of residents; and that provider agrees to indemnify and hold harmless Cabarrus County and the Sheriff's Office and his employees or agents; and shall be provided with no cost to Cabarrus County or the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that as permitted by NCGS §122C-251(g), the plan for transportation of involuntary commitment respondents is hereby adopted for Carolinas Healthcare to engage the services of a private provider for the transportation, between CHC facilities, of respondents in involuntary commitment proceedings, and comply with the requirements of the procedures of Article 5 of Chapter 122C. Neither the adoption of the plan nor the designation of a private provider is, or shall be construed as, creating any agency or other relationship between the County, the Sheriff's Office and the Provider. This resolution is intended to serve only as the designation required by NCGS §122C-251(g).

Adopted this the 17th day of August, 2020.

/s/ Stephen M. Morris  
Stephen M. Morris Chairman  
Board of Commissioners

ATTEST:

/s/ Lauren Linker  
Lauren Linker  
Clerk to the Board

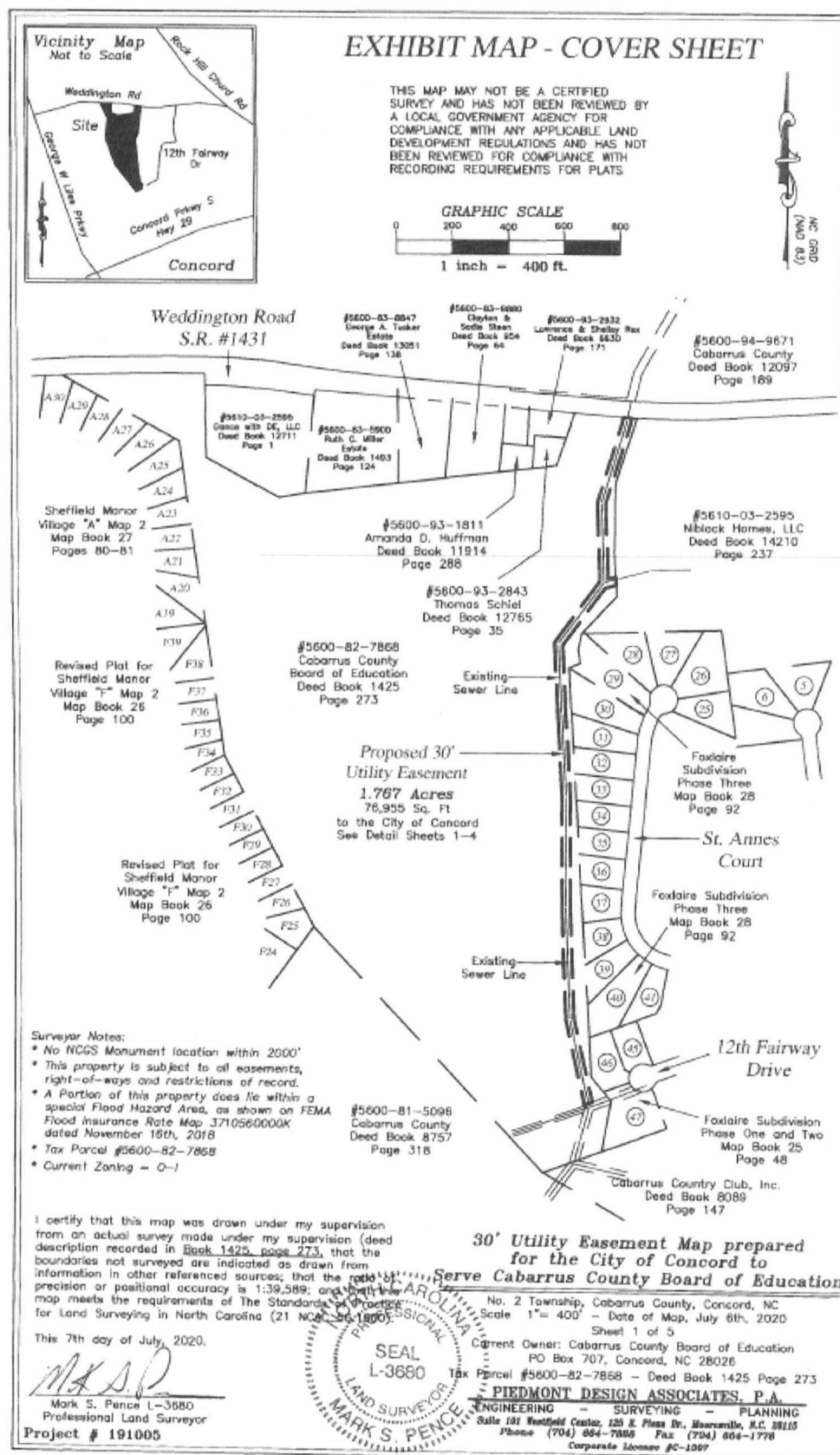
**(F-6) County Manager - Sanitary Sewer Easement at Weddington Hills Elementary School**

Property adjacent to Weddington Hills is being developed for a residential subdivision. That development will require connection to a public sewer line that is located on the Weddington Hills property which is owned by Cabarrus County. The developer is requesting a small section of easement for purposes of that connection. It is highlighted on page 2 of the attached easement maps. While researching the sewer line easement, representatives for the development and the City of Concord determined that no easement had ever been dedicated for the main sewer line crossing the school property. The developer had that sewer line and easement surveyed and has offered to prepare the documents necessary to complete that dedication. Since that line serves a larger area, including the new West Cabarrus High School site, that dedication needs to be completed.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved dedication of the proposed 30' utility easement to the City of Concord as shown with authorization for the County Manager to execute the necessary documents, subject to review and revision by



the County Attorney, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.



**(F-7) Finance - Request for Additional \$30,000 for Sheriff Training and Firing Range Renovation Project**

Due to the discovery of a completely destroyed sub surface storm water conveyance system, an additional \$30,000 will be needed to replace the system for the Sheriff Training and Firing Range Renovation project.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved an additional \$30,000 for the Sheriff Training and Firing Range Renovation project and approved the related budget amendment and project ordinances, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date: 8/17/2020

Amount: 30,000.00

Dept. Head: Susan Fearrington

Department: Finance - Construction & Reno Fund

☐ Internal Transfer Within Department

☒ Transfer Between Departments/Funds

☐ Supplemental Request

This budget amendment records a contribution of \$30,000 from unallocated funds in the Construction and Renovation Fund to the County Capital Projects Fund to cover cost estimate increases for the Sheriff's Training & Firing Range project.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	6	0000-6805-AVAIL	Cont & Donations	31,000.00		30,000.00	1,000.00
343	9	0000-9830-AVAIL	Other Improvements	59,797.06		30,000.00	29,797.06
				-			0.00
343	6	2110-6805-RANGE	Cont & Donations	-	30,000.00		30,000.00
343	9	2110-9708-RANGE	Contribution to Capital Projects Fund	1,750,000.00	30,000.00		1,780,000.00
							0.00
380	6	2110-6910-RANGE	Contribution from Cap Proj Fd - Train & Firing Range	1,750,000.00	30,000.00		1,780,000.00
380	9	2110-9830-RANGE	Other Improvements-Sheriff Training & Firing Range	1,870,000.00	30,000.00		1,900,000.00

Ordinance No. 2020-36

CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	1,056,214
Sale of Fixed Assets	1,012,442
Contributions and Donations	148,036
General Fund Contribution	4,809,243
Lease Proceeds (Robert Wallace Park)	3,666,394
Capital Projects Fund Contribution	4,319,370
Capital Reserve Fund Contribution	25,327,221
Special Revenue Contribution	41,438
TOTAL REVENUES	\$40,730,358

- D. The following appropriations are made as listed.

Government Management Furniture & Fixtures	\$ 26,300
Finance Equipment & Furniture	33,591
Enterprise Physical Security	300,000
County Website Design	283,750
Multiple building Fall Protection Measures	251,207
Jail Camera Upgrade	172,607
Sheriff Radio Communications Tower	160,000
Clerk of Court Improvements	68,786
Public Safety Training Center	90,000
EMS Co-location - Concord Fire #11	482,761
Emergency Communications Equip & Ethernet Backhaul	2,929,606
JM Robinson High School Wetlands Mitigation	100,000
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	97,275
Frank Liske Park - Lower Lot Restrooms	728,506
Library - Concord Office Reno	31,890
Arena - Lighting Control System Replacement	175,000
Arena - Building & Storage Replacement	161,000

Arena - Equipment & Furniture	41,437
Contribution to County Capital Projects Fund	24,720,527
Unassigned	29,797
 TOTAL EXPENDITURES	 \$40,730,358
 GRAND TOTAL - REVENUES	 \$40,730,358
GRAND TOTAL - EXPENDITURES	\$40,730,358

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17<sup>th</sup> day of August, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

Ordinance No. 2020-37

CABARRUS COUNTY  
COUNTY CAPITAL PROJECTS  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	46,478,143
Contributions from Capital Projects Fund	25,017,039
Contribution from General Fund	7,300,629
Contribution from Capital Reserve Fund	3,643,337
Contribution from Internal Service Fund	131,001
 TOTAL REVENUES	 \$160,163,126

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 132,211,360
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	131,001
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	4,918,787
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,900,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,100,000
EMS Headquarters	2,670,000



TOTAL EXPENDITURES	\$160,163,126
GRAND TOTAL - REVENUES	\$160,163,126
GRAND TOTAL - EXPENDITURES	\$160,163,126

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17<sup>th</sup> day of August, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(F-8) Finance - Rowan-Cabarrus Community College Contingency Request for Advanced Technology Center - \$251,093.86**

The Trustees of Rowan-Cabarrus Community College has made a request for the release of the remaining contingency funds in the amount of \$251,093.86 for the Advanced Technology Center. Cabarrus County holds contingency funds in the Capital Reserve Fund until needs arise during school construction projects.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the use of contingency funds for the Rowan-Cabarrus Community College Advanced Technology Center and authorized the County Finance Director to prepare the associated budget amendment and project ordinances, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:

Amount: \$

Dept. Head:

Department:

☐ Internal Transfer Within Department    ☐ Transfer Between Departments/Funds    ☒ Supplemental Request

This amendment is to move funds between line items and get the remaining contingency amount from the Capital Reserve Fund for the RCCC Advanced Technology Building Project.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	9	7505-9660	Contingency RCCC ATC	251,093.86		251,093.86	0.00
450	9	7220-9708	Contribution to CPF	64,323,016.37	251,093.86		64,574,110.23
370	6	7505-6921	Cont'b from Capital Reserve Fund	2,473,390.14	251,093.86		2,724,484.00
370	9	7505-9606	Engineering	270,000.00		15,000.00	255,000.00
370	9	7505-9607	Architect	1,330,000.00	125,000.00		1,455,000.00
370	9	7505-9820	Construction	14,472,449.14	686,093.86		15,158,543.00
370	9	7505-9820	Construction - Owner	111,000.00	25,000.00		136,000.00
370	9	7505-9860	FF&E	582,941.00		570,000.00	12,941.00

Ordinance No. 2020-38

CABARRUS COUNTY  
LIMITED OBLIGATION BONDS 2018 PROJECT  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$	901,000
Interest Income		221,795
Capital Project Fund Contribution		668,032
Debt Proceeds		54,680,000
Capital Reserve Contribution		7,942,288
TOTAL REVENUES		\$64,413,115

C. The following appropriations are made as listed.

Legal Fees	\$	416,293
HVAC Replacement - Mt. Pleasant High-CCS		3,691,183
Mobile Units - CCS		2,095,676
HVAC Replacement - JN Fries Middle-CCS		3,597,029
Hickory Ridge Elementary-CCS		35,344,548
RCCC - Advanced Technology Center		17,017,484
Land - RCCC		1,721,000
Contribution to General Fund		944
Contribution to Capital Projects Fund		528,958
TOTAL EXPENDITURES		\$64,413,115
GRAND TOTAL - REVENUES		\$64,413,115
GRAND TOTAL - EXPENDITURES		\$64,413,115

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.

- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17<sup>th</sup> day of August, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

Ordinance No. 2020-39

CABARRUS COUNTY CAPITAL RESERVE  
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 938,341
Contributions from General Fund	53,951,568
Contributions from Capital Projects Fund	9,553,830
Contributions from CVB	1,932,937
Contributions from other Governments	3,000,000
TOTAL REVENUES	\$69,376,676

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School - Electrical Svc	568,700



Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Security Cameras	415,246
CCS CCS buses for WCHS & HRES	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,649,942
Hickory Ridge Elementary School	5,217,804
RCCC Advanced Technology Center (ATC)	2,724,484
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
FLP - Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000
EMS Relocation to Concord Fire #10	375,000
Door Access & Security Camera Network-Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	170,000
Concord Literacy Office	50,000
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena - Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,932,937
Turf fields Capital Projects Fund	500,000
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	150,000
Fiber Infrastructure Improvement	300,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	120,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	420,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building Project	163,337
KCS - AL Brown Football Stadium ADA/Drainage	228,000
KCS - AL Brown Roof Replacement	190,000
RCCC - Building 2000 Reroof	335,000
RCCC - CBTC HVAC Replacement Phase III/IV	265,000
RCCC - South Campus Building 1000 Boiler	105,000
R. Brown McAllister Replacement	450,000
Northwest High Fire Alarm Replacement	89,314
Other County Capital Projects	2,369,629
 TOTAL EXPENDITURES	 \$69,376,676
 GRAND TOTAL - REVENUES	 \$69,376,676
GRAND TOTAL - EXPENDITURES	\$69,376,676

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17th day of August, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(F-9) Finance - Write off of Ambulance, Library and Miscellaneous Receivables**

The County's practice is to keep three years of ambulance receivables plus the current year's receivables in the General Ledger. This practice allows the outstanding receivable balance of \$ for Fiscal Year 2016 to be written off. The Emergency Medical Services staff has exhausted all means of collectibles for the Fiscal Year 2016 bills.

Following these same guidelines, the County's practice is to keep three years of Library receivables plus the current year's receivables on the General Ledger. This practice allows the outstanding receivable of \$46,996.43 for Fiscal Year 2016 to be written off. The Library Department staff has exhausted all means of collections for the Fiscal Year 2016 fines.

Also included in this agenda item is a list of Miscellaneous Receivables that the Finance Department and County Attorney have determined are uncollectible in the amount of \$4,289.72.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board authorized the Finance Department to write-off the outstanding receivables as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(F-10) Infrastructure and Asset Management - Cabarrus County Courthouse Expansion Construction Manager at Risk Contract Extension (GMP 1.5)**

Currently Cabarrus County has a GMP (Guaranteed Maximum Price) based contract with Messer Construction for Courthouse Expansion Construction Manager at Risk services. On December 13, 2019, Messer Construction bid out the scope of work for the site enabling a portion of the project. This will be referred to as GMP (Guaranteed Maximum Price) #1 and is considered an extension to their original contract which was for preconstruction services. As mentioned in the May 2020 meeting GMP 1.5 originated from the desire to lock down the bid packages for the rammed aggregate piers, below grade concrete, and tower crane and get all of those sub contractors in play prior to the bulk of GMP 2 going out for bid. Messer has now received an official GMP #1.5 bid.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the GMP #1.5 bid award and authorized the County Manager to execute the contract extension between Cabarrus County and Messer Construction, subject to revision by the County Attorney, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(F-11) Infrastructure and Asset Management - Cabarrus County Emergency Medical Services Headquarters Construction Manager at Risk Selection**

Cabarrus County posted a Request for Qualifications (RFQ) for Construction Manager at Risk services on 06/22/20 for the construction of a new Cabarrus County Emergency Medical Services (EMS) Headquarters (HQ). Nine (9) firms submitted qualification packages on the due date of 07/10/20. An internal selection committee consisting of Cabarrus County staff, Cabarrus County EMS, and Cabarrus County Commissioners made a shortlist of three of the nine firms. ADW Architects offered written evaluations of the RFQ submissions and were involved in the process but did not have an official vote in the process. The three shortlisted construction firms made presentations to the selection committee and ADW Architects on 07/30/20. The presentations were forty five minutes long with thirty additional minutes given for questions and answers.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the bid award and authorized the County Manager to execute the contract between Cabarrus County and Vannoy-McFarland Construction, subject to revision by the County Attorney, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(F-12) Infrastructure and Asset Management - Human Services Center Lease Renewal**

The owner of the Human Services Center building, Kannapolis Land, Inc., has reached out to the Cabarrus County Area Manager of Operations to discuss the building lease renewal. The current renewal expires on May 31, 2022. The

owner would like to extend the lease term to May 31, 2027, accompanied with a CPI adjustment in 2022. There has not been a Consumer Price Index (CPI) adjustment since 2012. The owner has discussed with the county, large ticket improvement/repair items such as the patio surface and parking lot lights. The owner is not offering repair/replacement of the parking lot with this lease extension as has been discussed in the past.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the Lease Extension between Cabarrus County and Kannapolis Land, Inc. for the Human Services Center and authorized the County Manager to execute the Agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(F-13) ITS- Storage Area Network Refresh Lease Agreement**

Cabarrus County's current Storage Area Network lease is expiring. The lease provides for a complete refresh of the current storage hardware. These data storage devices support all county departments, Cabarrus County Schools and Kannapolis City Schools.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the Lease Agreement between Cabarrus County and the leasing company for the Nimble and Qumulo storage devices and authorized the County Manager to execute the agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(F-14) Library - Circulation Policy Changes**

To better serve the educational institutions of Cabarrus County, a policy change to make all students and educators eligible for free library cards is proposed. The non-resident fee has also not increased in at least 10 years. As a measure of fairness for Cabarrus County tax payers, it is proposed to increase this fee to \$25 per year. This cost is more aligned with the fees charged by surrounding counties.

Proposed changes also include updates regarding the removal of overdue fines, which can be adjusted based on approval.

The Library Board of Trustees approved these changes at their July 16th meeting.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved library policy changes, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**CABARRUS COUNTY PUBLIC LIBRARY CIRCULATION POLICY**

**I. Library Cards: Eligibility & Registration**

A Cabarrus County Public Library card must be presented at any library in the county to check out materials or use the Internet. A photo ID may be used if the patron's library card is not present.

Eligibility may be established with the following:

- a current photo ID, other official photo identification with pre-printed name and address
- OR
- if the current address is not shown on any of the above, then checks imprinted with address, or an official (government, utility or billing company) piece of dated mail with resident's name can be used along with the Driver's License or photo identification

**A. Patron Types**

Library cards will be issued according to the following patron types:

**1. Youth**

Children and juveniles under 18 will be issued a Youth card. To establish eligibility to obtain a library card, the child's parent or legal guardian must furnish above proof of identification and address. The adult who takes responsibility



for the child is responsible for all items checked out, fees, etc. The responsible party must have a library card before a card will be issued to the child.

Juveniles ages 16 and 17 may provide the required proof of identification and address to establish eligibility themselves without a responsible party; however, internet usage is restricted to ages 17 and up without written or verbal approval of a parent/legal guardian. The card holder will be responsible for all items checked out, fees, etc.

2. Adult

Persons age 18 and older will be issued an adult card with the required proof of identification and address.

If an adult is not able to provide correct proof of identification and address then a parent or legal guardian may provide that information and sign as the responsible party. Those accounts will be linked together.

B. Residency

1. Cabarrus County Residents

- a. All county residents age 5 or older are eligible for free library cards. A NC driver's license or NC ID with current address is required. Out-of-county residents who own property and pay taxes in Cabarrus County will also need to present a business license or tax statement that shows the address of their Cabarrus County property.
- b. Residents of Cabarrus or Rowan County who have a driver's license (NC or out of state) that do not have the correct address must also present other documentation verifying address (lease, bill, check book, etc.).

2. Non-Residents

- a. Free Registration. Residents of Rowan County, employees of Cabarrus County, and students and educators at educational institutions within Cabarrus County are eligible for a free library card. A valid NC driver's license or photo ID with current address is required. Proof of employment or a student ID will be required as applicable.
- b. Annual Fee. Individuals not represented above are eligible for a library card for an annual fee of \$25.00. A driver's license or photo ID with a current address is required.

3. Limited Checkout

- a. Cabarrus County residents living in shelters, group homes, or other eligible circumstances may be issued free Library Cards upon approval of a supervisory staff member, and will be limited to three items checked out at a time, in addition to Internet access for eligible applicants (ages 17 and up). Proof of residency at a shelter or group home will be required.

C. Other Card Types

1. Internet Only Card

An Internet Only card will be issued to individuals 18 years and older who do not have proof of current address. They must have a picture ID. Internet Only cards cannot be used to checkout library materials.

2. Student

Established partnerships with various schools within Cabarrus County may grant access to digital library resources with student ID numbers, or an alternate ID. These cards may not be used to checkout physical materials, but may be used to access the internet at a library facility, with parental approval.

D. Card Renewal

All cards are updated for information on an annual basis. Patrons are responsible for updating name changes, address changes, etc. as they occur; proof of address will be required to renew a card if mail to the existing address has been undeliverable. A youth card may be updated by the responsible party without the child being present.

All linked cards will be updated at the same time except for non-resident fee cards.

E. Replacement Cards

The charge for replacing a damaged, lost or stolen card is \$2.00. Cardholders are responsible for all materials charged to their cards up to the time when they report their card missing. When requesting a replacement card the card holder must provide proof of identification and address as stated in section I. *Library Cards: Eligibility & Registration*.

F. Right to Refuse Card Applications

The Library reserves the right to refuse to issue library cards if other members of the household have been denied borrowing privileges.

II. Loan Periods and Limits

The following loan periods and limits have been established to provide library users with an adequate amount of time to both use library materials and return them so that they are available in a reasonable amount of time for other users.

A. Loan Periods

Most circulating items are checked out for 28 days with the following exceptions:

- DVDs - 14 days
- Launchpad Tablet-14 days
- New Adult Books - 14 days
- Magazines-14 days

B. Limits

A maximum of 50 items may be checked out to a card at any time, with the exception of card holders in the Limited Checkout category, which are limited to 3 items at a time. The following limits apply to all card holders:

- DVDs - limit of 6 (those with a Youth Card may only checkout DVDs geared toward children and families with a rating of G or equivalent).
- Launchpad Tablet-limit of 1 (limited to checkout on an adult card in good standing, only).
- Audiobooks/Playaways - limit of 6.
- Music CDs - limit of 6.
- Magazines - limit of 6.

C. Renewals

Most items can be renewed twice. Items with existing holds may not be renewed.

Items may be renewed online (with library card number and PIN), in person at any library location, or by phone.

D. Non-Circulating Items

For preservation and access purposes, certain items may not be checked out:

- Newspaper titles
- Reference books

E. Return of Items

Items may be returned to any Library in the Cabarrus County system, regardless of where items were checked out. They may either be brought into the Library during business hours or placed in the outside drops 24 hours a day, with the exception of Launchpad Tablets, which should be returned in-person to a circulation desk.

Patrons are responsible for materials until they are checked in.

Patrons who return items in the outside drops before entering the Library may be required to wait until the drop is emptied to checkout if they have reached the limit for certain material types.

III. Patron Responsibilities

A. Responsibility

Library users are responsible for all materials checked out on their card or on the cards of children for whom they have assumed

responsibility. If library users allow others to check-out materials on their card, those materials are still the responsibility of the card owner. Lost cards should be reported immediately; library users are responsible for all materials checked out on their card up to the time that they report the card as lost.

#### B. Overdue notices

Courtesy reminders are sent via email (to those with a valid email address) four days before an item is due. Overdue notices are delivered by email, or automated telephone, 7, 14, and 30 days after an item is due. Overdue notices are sent as a courtesy. Patron accounts will be blocked if items are not returned within 14 days of the due date. After 60 days, any overdue items will be declared lost and the patron will be charged for each item.

#### C. The Safekeeping of Materials

Patrons are responsible for the safekeeping of materials checked out on their library card.

##### 1. Lost Materials

Patrons who lose materials will be charged the list price of the book at the time it was purchased. Items are considered lost after 60 days.

##### 2. Damaged Materials

When materials are damaged, there will be a charge for the repair of the item or the cost of replacement. If a patron is required to pay for a replacement, they may keep the damaged item.

Repair costs will be determined by library staff, depending on the extent of needed repairs. The "Costs Associated with Repairable Damage" chart will be referenced for costs associated with damaged materials, and may be found below.

##### 3. Replacement Copies.

The library will accept replacement copies of lost/damaged items that meet the following criteria:

- The replacement item is new and unopened (in the case of media replacements)
- The replacement item is identical in format to the item lost/damaged, including format (hard or soft cover), ISBN number, edition, etc.

Library staff reserves the right to refuse any replacement item that does not meet the standards above. A processing fee of \$5.00 per item will be charged to the patron's account upon acceptance of replacement items. Any replacement charges for a lost/damaged item will be waived upon the acceptance of a suitable replacement item.

To ensure a replacement copy is acceptable, patrons are strongly encouraged to consult a library staff member before submitting an item for consideration.

##### 4. Launchpad Tablets

Launchpad Tablets are a special circulating item that require extra care on behalf of the patron. Each unit is checked out as a kit that includes the tablet, carrying case, AC adapter, and USB cable. Patrons are responsible for the safe return of each item included in the kit. Tablets must be charged upon return. Library is not responsible for any information retained on device upon return (accessibility to personal information is limited; Launchpad tablets do not connect to the internet or require personal information for use but may retain information regarding game play and/or lesson progress).

Costs Associated with Repairable Damage

Miscellaneous	Barcode	2.00
Books	Book Jacket	2.00
	Plastic Cover for Book Jacket	1.00
	Damaged/Torn/Stained	1.00-5.00
Audiovisual	AV Covers (All)	1.00
	AV Covers plus barcode	3.00
	Launchpad Tablet	120.00
	Launchpad Bumper/Protective Cover	9.00
	Launchpad AC Adaptor	10.00

	Launchpad USB Cord		5.00
	Launchpad Carrying Case		10.00
	Case	Plus Cover	Plus Cover & Barcode
Music CD Cases			
Single	1.50	2.50	4.50
Double	2.00	3.00	5.00
Audio Book Cases			
1-4 discs	4.00	5.00	7.00
5-10 discs	6.00	7.00	9.00
11-18 discs	7.00	8.00	10.00
19+ discs	8.00	9.00	11.00
DVD cases			
1-2 discs	2.00	3.00	5.00
3-4 discs	3.00	4.00	6.00
REPLACEMENT COST FOR LOST/DAMAGED CDs			
Audiobook discs may be replaced at a cost of \$10 per disc for up to two discs. If more than two discs in a set are damaged, replacement of the entire collection will be charged, based on list price of the collection.			

#### 5. Natural Disaster or Unforeseen Circumstance

If materials are damaged or lost due to a natural disaster or some unforeseen event (fire, flood, storm, theft, death, etc.), a written request for amnesty may be approved by a library manager with proof of disaster or death.

#### 6. Forms of Payment

The Library will accept the following forms of payment

- Cash or money orders.
- Personal check made out to the "Cabarrus County" for the exact amount of the fines.
- Credit cards.
- Online payments through the library's online catalog

#### 7. Refunds

Patrons returning lost items are eligible for a refund if the item is returned within six months of its due date, and is in shelf-ready condition. The refund will equal the price they paid for the item. Refunds will be issued by the County Finance department.

### IV. Special Services

#### A. Holds

Any circulating item may be placed on hold at the request of a patron. When it is available, the patron will be notified and be given seven calendar days to pick up the item. Holds are limited to ten per card at any one time (Note: Limited Checkout cards are limited to 1 hold at any one time).

Items may be placed on hold the following ways:

- online - with library card number and PIN
- in person at the circulation desk
- by phone

Holds may be placed on cards with a blocked status, but the account must be cleared before items may be checked out.

#### B. Inter-Library Loan (ILL)

Cabarrus County Public Library borrows materials for its patrons from other libraries in North Carolina, the Southeast or wherever materials are available.

- Inter-Library loan service is available to Cabarrus County Public Library patrons with a library card in good standing.
- Most libraries will not loan recently published (last 12 months), high demand or rare items.
- Patrons are responsible for paying for the postage required to send the item back to the lending institution, which will be charged at a flat rate of \$3.00 per item for standard materials. Special materials, such as microfilm or historical resources, may require an additional cost.



- Materials that are in the Cabarrus County Public Library collection will not be borrowed from other libraries unless the material is deemed lost.
- Interlibrary loan requests are generally filled in 10-14 days, but occasionally can take longer.
- The due date is set by the lending library.
- Requests for interlibrary loan renewals must be made one week before it is due. Requests for renewal must be made directly to the Inter-Library Loan department. Renewals are granted by the lending institution and can not be made automatically.
- There is a charge of \$1.00 per day for each item overdue.

C. Personal Identification Number (PIN)

A PIN will be assigned to patrons upon request. The PIN will allow the patron to access their account online to renew items, place holds and view other account information. The PIN may be up to 8 alpha or numeric characters. Patrons may request a PIN in the following ways:

- in person at the circulation desk - with library card
- by phone - with library card number

V. Denial of Borrowing Privileges

- To ensure that no one library user accrues an excessively high fine and that loss of materials stays minimal, library users will have their borrowing privileges denied when they have one item that is overdue by 14 days.
- The Library reserves the right to prohibit the use of a library card if any card linked to that card has an excessive balance and/or overdue items (more than 14 days old) checked out on the library card.

VI. Confidentiality of User Records

The Library shall not disclose any Library record that identifies a person having requested or obtained specific materials, information, or services, or as otherwise having used the Library, except as provided under these circumstances:

- When required by the Library for Library operation
- With written consent of the user; and/or
- Pursuant to a subpoena, court order, or where otherwise required by law. All subpoenas, court orders, etc. should be directed to the Library Director.

**(F-15) Library - Proposal to End Overdue Fines**

As library systems across the country have made a move to end the practice of collecting overdue fines for materials in recent years, data has emerged to show positive results. While overdue fines statistically do not serve as an effective measure of accountability or incentive to return materials, removing overdue fines has been shown to increase library usage, promote equitable library usage across demographics, and have the same or better rate of return of library materials.

The Library Board of Trustees voted in favor of this measure at their July 16th meeting.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the removal of overdue fines from library policies and procedures, including any outstanding overdue fines by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(F-16) Sheriff's Office - Award of Service Weapon**

Deputy Lennie Rivera will retire from the Cabarrus County Sheriff's Office on September 1, 2020. Pursuant to N.C.G.S. 20-187.2, it is requested that Deputy Rivera's service weapon (Sig Sauer P320 .40 cal serial # 58C352261), be designated surplus property, and awarded to Deputy Rivera for a price of \$1 upon his retirement.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board declared a service weapon (Sig Sauer P320 .40 cal serial # 58C352261) as surplus property and awarded to Deputy Rivera for the price of \$1 upon retirement by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(F-17) Sheriff's Office - Declare K-9 "Storm" Surplus Property**

K-9 "Storm" was born September 29, 2011 and has been on patrol serving the citizens of Cabarrus County since November 2012. He is a multi-purpose K-9 used for narcotics detection, tracking, and article searches. K-9 "Storm" has served the citizens well for nearly 8 years and has now reached a point in his life where his health and advancing age necessitates his retirement.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board declared K-9 "Storm" surplus property and authorized disposition in accordance with the County's policy by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(F-18) Sheriff's Office - Integrated In-Car Video**

On April 20, 2020, the Board approved the Sheriff's Office application for a Department of Justice Body-worn Camera (BWC) grant. The FY2021 budget adopted by the board in June included the funds needed to implement a BWC program for 120 deputies. The annual cost for the BWC program and Tasers is \$276,033 in FY21 and \$204,369 from FY22-FY25. Implementation is expected later this year.

Currently, the Sheriff's Office uses Panasonic for in-car video. Shifting in-car video to Axon would provide an integrated system to increase efficiency. It would provide for greater transparency and improve data collection of video evidence by linking all video collection to a single platform. The annual cost for Axon in-car video would be \$235,633 from FY22-FY25. If approved, funds would be appropriated during the FY22 budget process as Axon has agreed to spread the FY21 payment across the next four fiscal years.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved entering into an agreement with Axon Enterprises for in-car video by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(F-19) Tax Administration - Refund and Release Reports - July 2020**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the July 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board

**(G) NEW BUSINESS****(G-1) County Manager - Funding Request from Boys and Girls Club of Cabarrus County**

Rodney Harris, Deputy County Manager, presented a request from the Boys and Girls Club of Cabarrus County for funding from the Coronavirus Relief funds in the amount of \$223,750; half (\$111,875) from Cabarrus County and half from the City of Concord for a new in-person program. The program would assist children with school work and provide child care from 8:30 a.m. to 6:00 p.m. Monday through Friday beginning August 17, 2020 through December 31, 2020. The program would serve around 400 children and would include breakfast, lunch, snack and dinner and adhere to all CDC guidelines and social distancing recommendations.

Mike Downs, County Manager, reported the City of Concord approved their portion last week.

A discussion ensued. During discussion, Mr. Harris and Mr. Downs responded to questions from the Board.

Commissioner Poole **MOVED** to approve \$111,875 of Coronavirus Relief Funds to support the Boys and Girls Club of Cabarrus County's School Year Program. Commissioner Kiger seconded the motion.

Following discussion, the **MOTION** unanimously carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(G-2) Communications and Outreach - Discussion of Behavioral Insight Study from Duke University**

Kasia Thompson, Communications and Outreach Director, presented a PowerPoint presentation from Duke University titled "Covid-19 Reopening, Using Behavioral Science, Design, and Evidence to Help Counties and Municipalities Navigate reopening in North Carolina."

The following topics were included:

- Behavioral insights
- Our Approach
  - Behavioral economics
  - Human-centered design
  - Rigorous evaluation
- Our collaborative partnership
- The opportunity
  - Presented to: Cabarrus, Catawba and Cleveland Counties
  - Participated in: Gaston, Guilford and Lincoln
- Timeline
- What we can do
  - Risk perceptions
  - Distancing
  - Hand washing
  - Self-isolation
  - Face coverings
  - Testing
  - Vaccination
  - Misinformation
  - Productivity
  - Schooling
  - Mental Health
  - Parenting
  - Compliance
  - Stigma
    - Understand local Covid-19 sentiment and behavior
    - Exploratory and field research
    - Weekly support meetings
    - Slack channel: continuous communication and collaboration
- Looking forward

Ms. Thompson requested consensus to move forward with the project which would include \$15,000 for the total research and product delivery. She stated any printing of materials would need to be added to that. She further stated we have great resources at the County to develop our own video and social media components. She advised we need to give Gaston County the heads up that we are ready to move on with the project and connect with our regional partners, sign the contracts and get to work. Ms. Thompson stated this project was presented to the local elected officials this morning and there seems to be great interest in the project from the cities and the Health Alliance.

County Manager Mike Downs requested consensus or direction from the Board. He stated CARE's money could be used for this purpose. He advised the consensus from this morning's meeting was that this would be valuable to all of the jurisdictions involved.

Chairman Morris advised the requested \$15,000 is the total amount that would cover the County as well as all of our municipalities.

A discussion ensued. During discussion, Mr. Downs and Ms. Thompson responded to questions from the Board.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved \$15,000 from CARE's funds to participate in the program by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**(H) REPORTS**

**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Commissioner Shue, liaison for the Centralina Council of Governments, commented on the name change and branding of the Centralina Council of Governments to the Centralina Regional Council.

**(H-2) Board of Commissioners - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Early Childhood Task Force Advisory Board - 6 Vacant Positions
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Juvenile Crime Prevention Council - 3 Vacant Positions and 6 Terms Expiring Soon
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions (Clergy, Midland, NC Mental Health)
- Youth Commission - 5 Vacant Positions (Hickory Ridge, Jay M. Robinson, Mount Pleasant and At-Large High Schools) and 4 Terms Expired Terms

Chairman Morris urged citizens to consider participating on a Board or Committee.

**(H-3) County Manager - Monthly Building Activity Reports**

The Board received the Cabarrus County Construction Standards Dodge Report for July 2020 and the Cabarrus County Commercial Building Plan Review Summary for July 2020 for informational purposes. No action was required of the Board.

**(H-4) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(H-5) Economic Development Corporation - July 2020 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of July 2020 for informational purposes. No action was required of the Board.

**(H-6) Finance - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(I) GENERAL COMMENTS BY BOARD MEMBERS**

Commissioner Poole gave a shoutout to everybody in Cabarrus County that went back to school today. She also thanked the Boys and Girls Club and everyone providing assistance to the parents and students.

Chairman Morris commented on the challenges everyone is facing with the hopes we are able to go back to normal soon.

**(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(K) CLOSED SESSION**

None.

**(L) ADJOURN**



**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the meeting adjourned at 7:14 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

  
Lauren Linker, Clerk to the Board

