

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 38

C. RECOGNITIONS AND PRESENTATIONS

1. Human Resources - Recognition of Lt. David Allred on His Retirement from the Cabarrus County Sheriff's Office Pg. 40
2. Proclamation - Career Development 2020 Pg. 41
3. Proclamation - World Polio Day Pg. 43

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Active Living and Parks - FY21 Matching Incentive Grants - Second Round Pg. 45

2. Appointments - Cabarrus County Senior Centers Advisory Council Pg. 59
3. County Manager - Ad Hoc Modification to the Central Area Plan Interlocal Agreement Pg. 64
4. County Manager - Cabarrus County Schools Student Device Lease Agreement Pg. 69
5. County Manager - Parking Agreement with City of Concord Pg. 73
6. Fair - Powers Great American Midways Renewal Agreement Pg. 92
7. Finance - Update of County Capital Projects Fund for Frank Liske Park Barn and Silo Insurance Proceeds Pg. 112
8. Infrastructure and Asset Management - Offer for Purchase of Surplus Property Pg. 119
9. Planning and Development Department - Planning and Zoning Fee Schedule Update Pg. 131
10. Register of Deeds - Refund of Excise Tax Pg. 135
11. Sheriff's Office - Request to Award a Service Weapon to Deputy Daniel Barrier Upon Retirement Pg. 143
12. Sheriff's Office - Request to Award a Service Weapon to Deputy Jody Smith Upon Retirement Pg. 146
13. Sheriff's Office - Request to Award a Service Weapon to Lieutenant David Allred Upon Retirement Pg. 150
14. Tax Administration - Refund and Release Reports – October 2020 Pg. 153

G. NEW BUSINESS

1. DHS - Transportation 5307 Grant - Public Hearing 6:30 p.m. Pg. 164
2. DHS - Transportation FY22 Community Transportation Administrative Grant - Public Hearing 6:30 p.m. Pg. 205
3. DHS - Transportation FY22 Community Transportation Capital Grant - Public Hearing 6:30 p.m. Pg. 244
4. BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule Pg. 283

H. REPORTS

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 286
2. BOC - Request for Applications for County Boards/Committees Pg. 287
3. County Manager - Monthly Building Activity Reports Pg. 301
4. County Manager - Monthly New Development Report Pg. 307
5. EDC - October 2020 Monthly Summary Report Pg. 315
6. Finance - Monthly Financial Update Pg. 317

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

1. Closed Session - Pending Litigation and Personnel Matters Pg. 322

L. ADJOURN

Scheduled Meetings

December 7	Organizational Meeting	4:00 p.m.	Virtual
December 7	Work Session	4:15 p.m.	Virtual
December 21	Regular Meeting	6:30 p.m.	Virtual

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

Cabarrus County Television Broadcast Schedule Cabarrus County Board of Commissioners' Meetings

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday	1:00 P.M.
Sunday - Tuesday	6:30 P.M.
Thursday & Friday	6:30 P.M.

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

September 21, 2020 (Regular Meeting)

October 5, 2020 (Work Session)

October 19, 2020 (Regular Meeting)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▯ 9-21-20 Regular Meeting
- ▯ 10-5-20 Wk Session
- ▯ 10-19-20 Regular Meeting

The Board of Commissioners for the County of Cabarrus met in regular session through a remote virtual meeting as allowed by the Board's Remote Participation Policy, during the Covid-19 state of emergency in Concord, North Carolina at 6:30 p.m. on Monday, September 21, 2020.

Public access to the meeting could be obtained through the following means:

In presence in the Board of Commissioners Chambers
Live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
(704) 920-2023, Pin 1234
E-mail: publiccomment@cabarruscounty.us

Present - Chairman: Stephen M. Morris
Vice Chairman: Diane R. Honeycutt
Commissioners: F. Blake Kiger
Elizabeth F. Poole
Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the minutes of August 3, 2020 (Work Session) and August 17, 2020 (Regular Meeting) as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

Recognitions and Presentations

C-1 Proclamation - Hispanic and Latino Heritage Month

New Business

G-1 County Manager - Rotary Square Blessing Box

Updated:

Consent Agenda

F-1 Appointments and Removals - Cabarrus County Tourism Authority

- Appointee Changed

F-3 BOC - NCACC County Legislative Goals

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Proclamation - Hispanic and Latino Heritage Month

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Proclamation No. 2020-11

HISPANIC AND LATINO HERITAGE MONTH PROCLAMATION

WHEREAS, Cabarrus County is proud to be home to nearly 23,000 community members of Hispanic or Latino descent; and

WHEREAS, Hispanic and Latino community members enrich our communities by sharing their vibrant culture and heritage; and

WHEREAS, in September 1968, Congress authorized President Lyndon B. Johnson to proclaim National Hispanic Heritage Week; and

WHEREAS, this celebration was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15; and

WHEREAS, the United States Congress and the White House call for all Americans to observe this month appropriately; and

WHEREAS, Cabarrus County will join with the rest of the country in recognizing the National Hispanic and Latino Heritage Month by commemorating essential contributions, sacrifices, and accomplishments that Hispanic and Latino people have made to the United States throughout history;

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners do hereby recognize September 15 - October 15, 2020, as

HISPANIC AND LATINO HERITAGE MONTH.

Adopted this 21st day of September, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(D) INFORMAL COMMENTS

Chairman Morris provided information on the meeting format and the process for the public to participate in informal public comments.

Chairman Morris opened the meeting for Informal Public Comments at 6:35 p.m.

Chairman Morris asked the Clerk if there were any callers on the line, or receipt of any written comments to present.

The Clerk stated no comments were received prior to the meeting and there was no one on the phone to present a comment.

With there being no one to address the Board, Chairman Morris closed that portion of the meeting.

Chairman Morris stated he typically announces the options to participate in Informal Comments at the beginning of the meeting and did so just prior to this item. He advised the Board would take exception to the agenda and allow any comments received during the remainder of the meeting to be heard later on in the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments and Removals - Cabarrus County Tourism Authority

Eric Habschied has resigned from his position on the Cabarrus County Tourism Authority.

Alan Benson is eligible to serve on the Cabarrus County Tourism Authority as a Hotelier/At-large (Seat #7) representative and is recommended to be appointed to complete Mr. Habschied's unexpired term.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed Eric Habschied from the Cabarrus County Tourism Authority roster and thanked him for his service, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Alan Benson to the Cabarrus County Tourism Authority (Seat #7) to complete an unexpired term ending June 30, 2022; including an exception to the residency provision of the Appointment Policy, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-2) Appointments and Removals - Juvenile Crime Prevention Council

The terms of service for the following members of the Juvenile Crime Prevention Council (JCPC) ends September 30, 2020: Brian Heintz (Sheriff/Designee), David Wall (Chief Court Counselor/Designee), Noel Thomas-Lester (Area Mental Health Director/Designee), Perry Gabriel (Active Living and Parks), Etta Downs (At-large), and Megan Baumgardner (At-large). All are willing to serve another term. At the JCPC August 19, 2020 meeting, the Council voted to recommend the aforementioned reappointments. Mr. Wall also serves on the Mental Health Advisory Board and resides in Montgomery County. An exception to the service on multiple boards and residency provisions of the Appointment Policy will be needed for him. Ms. Thomas-Lester resides in Charlotte. An exception to the residency provision of the Appointment Policy will be needed for her. Ms. Baumgardner also serves on the Active Living and Parks Commission and has served on the JCPC since 2010. An exception to the service on multiple boards and length of service provisions of the Appointment Policy will be needed for her. Lastly, Perry Gabriel has served on the JCPC since 2010. An exception to the length of service provision of the Appointment Policy will be needed for him.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board reappointed Brian Heintz (Sheriff/Designee), David Wall (Chief Court Counselor/Designee), Noel Thomas-Lester (Area Mental Health Director/Designee), Perry Gabriel (Active Living and Parks), Etta Downs (At-large), and Megan Baumgardner (At-large) to the Juvenile Crime Prevention Council for two-year terms ending September 30, 2022; including an exception to the service on multiple boards provision of the Appointment Policy for Mr. Wall and Ms. Baumgardner, an exception to the residency provision of the Appointment Policy for Mr. Wall and Ms. Thomas-Lester, and an exception to the length of service provision of the Appointment Policy for Mr. Gabriel and Ms. Baumgardner, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-3) BOC - NCACC County Legislative Goals

Every two years, North Carolina Association of County Commissioners (NCACC) members engage in a process to determine the legislative goals that are in the best interest of counties. The NCACC goals-setting process begins in August of even-numbered years and consists of five stages: beginning with the solicitation of county proposals and ending with the adoption of the legislative agenda at the Legislative Goals Conference.

The submission deadline for legislative goals is September 30, and goals submitted by or before the deadline will be referred to a steering committee for review and consideration.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the submission of the 2020 Cabarrus County Legislative Goals, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Cabarrus County Board of Commissioners
2020-2021 Legislative Goals

Unfunded Mandates

1. Request Federal and State Legislatures to avoid passing any legislation that results in unfunded mandates for local governments.
 - A. Provide additional funding for Human Services, Public Schools, and Jails to meet the current needs of the county.
 - B. Maintain or increase current levels of Medicaid Funding.

Local Option Revenues

1. Provide additional opportunities for local option revenues.
 - A. Flexibility in sales tax revenues.
 - B. Support counties efforts to increase local revenues. When appropriate allow requests to move forward pending local voter approval.

- C. Authorize all local option revenue sources that have previously been given to other counties.
- D. Require state administrative offices to provide sales tax information when requested by counties for budgeting purposes.
- E. Reinstate sales tax exemption for school systems.

Collective Bargaining

- 1. Oppose collective bargaining for all state and local government employees.

Schools

- 1. Oppose any shift of charter school capital funding to counties.
- 2. Support the adjustment of local contributions to match the services that charter schools are required to provide.
- 3. Return proceeds from the North Carolina Education Lottery Funds to their original 40% of the total proceeds going to counties for school capital needs.
- 4. Reinstate full funding for school growth based Average Daily Membership. (ADM)
- 5. Support high quality broadband connectivity for all counties.

Human Services

- 1. Revise and make appropriate adjustments to County MOU requirements in the performance measures required by HB630. The DSS performance measures should match federal requirements; concessions should be made for extenuating circumstances beyond a DSS' control related to court system, mental health services, and client cooperation; and DSS' need reliable data reports and access to track performance measures.
- 2. Advocate for increased funding for Adult & Aging Services to support Adult Protective Services and Guardianship.
- 3. Advocate for hold harmless provisions and staggered payment plans to control/cap the liability to counties under the Medicaid and NCHC Overpayment recoupment plan which holds counties financially responsible for the erroneous issuance of Medicaid benefits and Medicaid claims payments resulting when the county DSS takes any action that requires payment of Medicaid claims for an ineligible individual...the Division will recoup from the county any amounts paid relating to deductibles, co-pay, co-insurance, premiums and PML as a result of the erroneous eligibility and/or incorrect calculation of the PML. Adult Medicaid and Long Term Care cases could result in substantially large paybacks and cause undue hardship on counties with only 60 days to recoup payment. Some counties are opting to purchase liability insurance.
- 4. Advocate for more Child Care Subsidy funding to address waiting lists and for the state to utilize federal block grants for the intended purpose and not supplant federal dollars for state dollars (ex. In the short session the General Assembly supplanted \$50m of Child Care Development Block Grant funds for other purposes, which reduced the number of subsidy slots for addressing day care subsidy waiting lists in counties).

General Legislation

- 1. Support local citizen involvement by requiring a local referendum prior to legislative actions to change existing procedures for electing county commissioners, ie. creating districts, territories, etc.
- 2. Study the impact to local government finances of exempting nonprofits from the requirement of paying property taxes and review possible payment in lieu of taxes requirements.
- 3. Improve the Tier rating system by allowing smaller towns and cities located in Tier Three counties to compete for all available grants by creating split tiered counties.
- 4. Change North Carolina Rural Center's grant/loan award criteria to more closely match the USDA Rural Development aid requirements - specifically related to prohibition against aid to municipalities in Tier 3 counties.

Medicaid

- 1. Pursue Medicaid reimbursement options for Community Paramedic services.

Board of Elections

- 1. Support the creation of larger voting districts'
- 2. Allow counties to reduce the amount of operational voting precincts.
- 3. Continue to permit early voting districts.
- 4. Support flexibility for local Boards of Elections to re-organize precincts in order to create more uniform precinct sizes.

Mental Health

- 1. Request to revisit and reexamine the current North Carolina Certificate of Need (CON) law, which prohibits health care providers, including mental health facilities, from acquiring, replacing or adding to their facilities

without the prior approval of the Department of Health and Human Services. Exploration of the CON law would reveal limitations associated with available services, restrictions based on provider geographic location and the most cost effective and efficient service provisions. By reviewing and making necessary revisions to the CON law, it would allow providers to increase capacity through site expansion, increase bed availability and more adequately meet the needs of residents.

2. Recommend the creation of a Medicaid opt-in program, which would allow residents of North Carolina to choose Medicaid through a pay for premium based system. This recommendation is based on the limitation of commercial insurance services provided in the areas of advanced mental health access.

Early Childhood Education

1. Request for additional funding to support early childhood education programs.

Environmental

1. Protect Soil & Water Conservation Grants and/or funding streams per the "2016 Policies, Positions, & Actions Items".

Library System

1. Support legislation to restore state aid funding of public libraries to the pre-2011 level of \$15.7 million and eliminate special provisions that distribute state aid outside of the equitable formula developed by the state library system.

(F-4) County Manager – Create Grants Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to specific expenditures. Creating special revenue funds for federal, state and other grants will increase transparency for the County and grantors, as well as streamline the reporting of revenues, expenditures and unspent balances.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board amended the Fiscal Year 2020-2021 Budget Ordinance to create the Federal Grants (Fund 470), State Grants (Fund 471) and Other Grants (Fund 472) multi-year special revenue funds and authorized the Finance Director to prepare the appropriate budget amendments, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:9/30/2020

Amount:\$599,701.00

Dept. Head:Rodney Harris

Department:County Manager's Department

☐ Internal Transfer Within Department

☒ Transfer Between Departments/Funds

☐ Supplemental Request

Purpose: * This is a draft * Moving grant fund revenues from general operating to funds 470, 471, 472.

Fund	Indicator	Department	Object	Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001-	6	2110	6222		JCPC	\$ 15,500.00		\$ 15,500.00	\$ -
001-	9	2110	9101		SALARIES AND WAGES	\$ 2,215,983.00		\$ 15,500.00	\$ 2,200,483.00
001-	6	2110	6342	TRAFU	NC Dept of Transportation	\$ 132,764.00		\$ 132,764.00	\$ -
001-	9	2110	9101	TRAFU	NC Dept of Transportation-Salary	\$ 92,711.69		\$ 92,711.69	\$ -
001-	9	2110	9201	TRAFU	NC Dept of Transportation-Social Security	\$ 5,748.12		\$ 5,748.12	\$ -
001-	9	2110	9202	TRAFU	NC Dept of Transportation-Medicare	\$ 1,344.32		\$ 1,344.32	\$ -
001-	9	2110	9205	TRAFU	NC Dept of Transportation-Group Hospital	\$ 7,980.00		\$ 7,980.00	\$ -
001-	9	2110	9206	TRAFU	NC Dept of Transportation-Vision	\$ 21.00		\$ 21.00	\$ -
001-	9	2110	9207	TRAFU	NC Dept of Transportation-Life Insurance	\$ 33.00		\$ 33.00	\$ -
001-	9	2110	9210	TRAFU	NC Dept of Transportation-Retirement	\$ 9,456.59		\$ 9,456.59	\$ -
001-	9	2110	9230	TRAFU	NC Dept of Transportation-Workers Comp	\$ 111.25		\$ 111.25	\$ -
001-	9	2110	9235	TRAFU	NC Dept of Transportation-401k	\$ 4,635.58		\$ 4,635.58	\$ -
001-	9	2110	9640	TRAFU	NC Dept of Transportation-I&B	\$ 1,622.45		\$ 1,622.45	\$ -
001-	9	2110	9610	TRAFU	NC Dept of Transportation-Travel	\$ 4,900.00		\$ 4,900.00	\$ -
001-	9	2110	9660	TRAFU	NC Dept of Transportation-Equip & Furn	\$ 4,200.00		\$ 4,200.00	\$ -
001-	6	2910	6241		Boys/Girls Club Targeted Outre	\$ 50,000.00		\$ 25,000.00	\$ 25,000.00
001-	9	2910	974902		Boys/Girls Club Targeted Outre	\$ 25,000.00		\$ 25,000.00	\$ -
001-	6	2910	6242		Shift Mentoring	\$ 108,060.00		\$ 58,948.00	\$ 49,112.00
001-	9	2910	974903		Shift Mentoring	\$ 58,948.00		\$ 58,948.00	\$ -
001-	6	2910	6243		Sex Offender Specific Evaluati	\$ 15,171.00		\$ 15,171.00	\$ -
001-	9	2910	974904		Sex Offender Specific Evaluati	\$ 15,171.00		\$ 15,171.00	\$ -
001-	6	2910	6248		Fostering Solutions Crisis Bed	\$ 41,752.00		\$ 41,752.00	\$ -
001-	9	2910	974906		Fostering Solutions Crisis Bed	\$ 41,752.00		\$ 41,752.00	\$ -
001-	6	2910	6267		Teen Court	\$ 38,000.00		\$ 38,000.00	\$ -
001-	9	2910	9344		Teen Court	\$ 38,000.00		\$ 38,000.00	\$ -
001-	6	2910	6267	REST	Juv Community Service/Restitut	\$ 68,339.00		\$ 68,339.00	\$ -
001-	9	2910	9344	REST	Juv Community Service/Restitut	\$ 68,339.00		\$ 68,339.00	\$ -
001-	6	2910	6275		YDI Family Life Skills Academy	\$ 57,934.00		\$ 57,934.00	\$ -
001-	9	2910	974909		YDI Family Life Skills Academy	\$ 57,934.00		\$ 57,934.00	\$ -
001-	6	2910	6276		Teens Together	\$ 10,213.00		\$ 10,213.00	\$ -
001-	9	2910	974910		Teens Together	\$ 10,213.00		\$ 10,213.00	\$ -
001-	6	2910	6277		Kids at Work	\$ 41,599.00		\$ 41,599.00	\$ -
001-	9	2910	974911		Kids at Work	\$ 41,599.00		\$ 41,599.00	\$ -
001-	6	2910	6278		Get Hired-Youth Employability	\$ 37,000.00		\$ 37,000.00	\$ -
001-	9	2910	974912		Get Hired-Youth Employability	\$ 37,000.00		\$ 37,000.00	\$ -
001-	6	2910	6288		YDI Afterschool Academy	\$ 50,471.00		\$ 50,471.00	\$ -
001-	9	2910	974913		YDI Afterschool Academy	\$ 50,471.00		\$ 50,471.00	\$ -
001-	6	8145	6364	SCGP	Senior Center Gen Purpose Grt	\$ 7,010.00		\$ 7,010.00	\$ -
001-	9	8145	9417	SCGP	Senior Center Gen Purpose Grt	\$ 7,010.00		\$ 7,010.00	\$ -

471-	6	2110	6222	JCPC		\$	-	\$	15,500.00	\$	-	\$	15,500.00
471-	9	2110	9101	Salaries and Wages		\$	-	\$	15,500.00	\$	-	\$	15,500.00
471-	6	2110	6342	TRAFU	NC Dept of Transportation	\$	-	\$	132,764.00	\$	-	\$	132,764.00
471-	9	2110	9101	TRAFU	NC Dept of Transportation-Salary	\$	-	\$	92,711.69	\$	-	\$	92,711.69
471-	9	2110	9201	TRAFU	NC Dept of Transportation-Social Security	\$	-	\$	5,748.12	\$	-	\$	5,748.12
471-	9	2110	9202	TRAFU	NC Dept of Transportation-Medicare	\$	-	\$	1,344.32	\$	-	\$	1,344.32
471-	9	2110	9205	TRAFU	NC Dept of Transportation-Group Hospital	\$	-	\$	7,980.00	\$	-	\$	7,980.00
471-	9	2110	9206	TRAFU	NC Dept of Transportation-Vision	\$	-	\$	21.00	\$	-	\$	21.00
471-	9	2110	9207	TRAFU	NC Dept of Transportation-Life Insurance	\$	-	\$	33.00	\$	-	\$	33.00
471-	9	2110	9210	TRAFU	NC Dept of Transportation-Retirement	\$	-	\$	9,456.59	\$	-	\$	9,456.59
471-	9	2110	9230	TRAFU	NC Dept of Transportation-Workers Comp	\$	-	\$	111.25	\$	-	\$	111.25
471-	9	2110	9235	TRAFU	NC Dept of Transportation-401k	\$	-	\$	4,635.58	\$	-	\$	4,635.58
471-	9	2110	9640	TRAFU	NC Dept of Transportation-I&B	\$	-	\$	1,622.45	\$	-	\$	1,622.45
471-	9	2110	9610	TRAFU	NC Dept of Transportation-Travel	\$	-	\$	4,900.00	\$	-	\$	4,900.00
471-	9	2110	9860	TRAFU	NC Dept of Transportation-Equip & Furn	\$	-	\$	4,200.00	\$	-	\$	4,200.00
471-	6	2910	6241	Boys/Girls Club Targeted Outre		\$	-	\$	25,000.00	\$	-	\$	25,000.00
471-	9	2910	974902	Boys/Girls Club Targeted Outre		\$	-	\$	25,000.00	\$	-	\$	25,000.00
471-	6	2910	6242	Shift Mentoring		\$	-	\$	58,948.00	\$	-	\$	58,948.00
471-	9	2910	974903	Shift Mentoring		\$	-	\$	58,948.00	\$	-	\$	58,948.00
471-	6	2910	6243	Sex Offender Specific Evaluati		\$	-	\$	15,171.00	\$	-	\$	15,171.00
471-	9	2910	974904	Sex Offender Specific Evaluati		\$	-	\$	15,171.00	\$	-	\$	15,171.00
471-	6	2910	6248	Fostering Solutions Crisis Bed		\$	-	\$	41,752.00	\$	-	\$	41,752.00
471-	9	2910	974906	Fostering Solutions Crisis Bed		\$	-	\$	41,752.00	\$	-	\$	41,752.00
471-	6	2910	6267	Teen Court		\$	-	\$	38,000.00	\$	-	\$	38,000.00
471-	9	2910	9344	Teen Court		\$	-	\$	38,000.00	\$	-	\$	38,000.00
471-	6	2910	6267	REST	Juv Community Service/Restitut	\$	-	\$	68,339.00	\$	-	\$	68,339.00
471-	9	2910	9344	REST	Juv Community Service/Restitut	\$	-	\$	68,339.00	\$	-	\$	68,339.00
471-	6	2910	6275	YDI Family Life Skills Academy		\$	-	\$	57,934.00	\$	-	\$	57,934.00
471-	9	2910	974909	YDI Family Life Skills Academy		\$	-	\$	57,934.00	\$	-	\$	57,934.00
471-	6	2910	6276	Teens Together		\$	-	\$	10,213.00	\$	-	\$	10,213.00
471-	9	2910	974910	Teens Together		\$	-	\$	10,213.00	\$	-	\$	10,213.00
471-	6	2910	6277	Kids at Work		\$	-	\$	41,599.00	\$	-	\$	41,599.00
471-	9	2910	974911	Kids at Work		\$	-	\$	41,599.00	\$	-	\$	41,599.00
471-	6	2910	6278	Get Hired-Youth Employability		\$	-	\$	37,000.00	\$	-	\$	37,000.00
471-	9	2910	974912	Get Hired-Youth Employability		\$	-	\$	37,000.00	\$	-	\$	37,000.00
471-	6	2910	6288	YDI Afterschool Academy		\$	-	\$	50,471.00	\$	-	\$	50,471.00
471-	9	2910	974913	YDI Afterschool Academy		\$	-	\$	50,471.00	\$	-	\$	50,471.00
472-	6	8145	6364	SCGP	Senior Center Gen Purpose Grt	\$	-	\$	7,010.00	\$	-	\$	7,010.00
472-	9	8145	9417	SCGP	Senior Center Gen Purpose Grt	\$	-	\$	7,010.00	\$	-	\$	7,010.00

	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001-Revenue			\$ 599,701.00	
001-Expense			\$ 599,701.00	
400-Revenue		\$ 599,701.00		
400-Expense		\$ 599,701.00		

(F-5) County Manager - Proposed Amendment to Parking Agreement with the City of Concord

The City of Concord and County staff have drafted a proposed amendment to the parking agreement for the County Parking Deck. The City has rights to 142 spaces based on their financial contribution to the project. Fifty of those spaces are in a protected (nested area) and they can charge monthly rent for those spaces. The draft amendment changes the agreement so that all 142 spaces are unassigned and the City may rent them monthly once the County begins controlling access to the deck. There is no current time frame for the controlled access but that will be a Board of Commissioners decision.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the amended agreement between Cabarrus County and the City of Concord, subject to review and revision by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-6) DHS - Energy Programs Outreach Plan

The Energy Programs Outreach Plan is designed to assure that eligible households are made aware of the assistance available through the Energy Programs.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the Energy Programs Outreach Plan by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-7) DHS - Mobile Technology for Field Workers - Traverse

The Cabarrus County Department of Human Services (DHS) currently utilizes Northwoods software in the field. The Traverse platform will upgrade the use of field software for the Child Protective Services Division and Adult Protective Services Division. This solution will be hosted in the cloud. This application will improve access to documents by remote workers and improve processes.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the contract between Cabarrus County and Northwoods Consulting; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-8) DHS - Public Transportation Agency Plan (PTASP)

Cabarrus County Transportation strives to provide safe, reliable, comfortable, and innovative transportation options to every member of the community. The Public Transportation Agency Safety Plan (PTASP) has been developed to integrate safety into all of Cabarrus County Transportation system operations.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the Public Transportation Agency Safety Plan, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-9) Infrastructure and Asset Management - Bid Award for County Vehicle Purchases

A formal bid for seven trucks, one van, nine cars and one SUV was advertised on August 18, 2020. A total of two dealerships submitted bids for the various vehicles on August 26, 2020. After opening and evaluating the bids it is recommended to purchase the nine cars from Hendrick Toyota Scion of Concord for a total cost of \$206,775.00 and the seven trucks, one van, and one SUV from Hilbish Motor Company for a total cost of \$268,089.87. All bids received were within the total amount budgeted in the FY21 vehicle budget and do include taxes and tags.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the bid award and authorized the County Manager to execute the two purchasing agreements, one between Cabarrus County and Hendrick Toyota Scion of Concord and one between Cabarrus County and Hilbish Motor Company, subject to revision by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-10) Infrastructure and Asset Management - Recommended Approval of Preferred Alternate for Courthouse Expansion Project - Exterior Material

NCGS 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid as an alternate on the Cabarrus County Courthouse Expansion Project provided that the performance standards were approved by the Cabarrus County Board of Commissioners. To be approved the alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Approval is requested for the preferred brand alternate for high pressure compact laminate composed of wood veneer and paper fibers treated with thermosetting resins. Initially the design and construction team found two (2) of these materials but after further investigation the two manufacturers are both subsidiaries of the same parent company.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the preferred brand alternate list for equipment for the Courthouse Expansion Project by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

The preferred brand alternate list for equipment for the Courthouse Expansion Project is as follows:

07 42 23 Wood Veneer Laminate Wall Panels

Description: 48" x 96" High Pressure Compact Laminate composed of wood veneer and paper fibers treated with thermosetting resins. System installed on metal furring.

An intentional and critical design decision in the development of the exterior material palette of the Courthouse Project is the introduction of natural wood to define key public elements such as entry and upper floor public circulation spaces, as well as ceremonially important spaces such as the grand Superior Courtroom, related pre-function waiting areas, and jury assembly spaces. Experientially, natural wood is desired for the project as a uniquely warm and familiar building material historically used throughout the Southeast, and of particular contextual appropriateness in the downtown Concord building fabric. Other non-wood, faux-finish materials produced in metals and/or composites lack the inherent physical properties and appearances of natural wood and would not be capable of achieving a comparable architectural character.

It is our understanding that the following two manufacturers are presently the only fabricators of natural wood panels of the desired size, and with the proven performance criteria appropriate for exterior use on a civic building of this importance. The Parklex Timber Panels are judged to be a superior product in terms of available wood grain and color selections. However, both Parklex and Prodema are in fact owned by the same parent company. Therefore, we believe a preferred alternate specification is required.

I. Parklex Timber Panels - Parklex USA, Inc.; 212 River Park North Drive, Woodstock, GA 30188; telephone: 678-401-7403; website: <http://www.parklex.com>

II. Prodema

(F-11) ITS - GIS Enterprise Agreement

GIS (Geographic Information Systems) has become an integral part of the functions of Cabarrus County. Last year you received a detailed presentation on the Cabarrus County GIS Strategic Plan from Cabarrus ITS and ESRI. This contract will enable us to continue to deliver on solutions from that plan. This enterprise agreement has been structured to enable Cabarrus County to grow into the agreement with graduated progress. The pricing is discounted in the first 2 years to adjust for the adoption and implementation rate of new technologies. Additionally, there is a service component to help the team implement these technologies; ESRI Advantage Program.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the contract between Cabarrus County and ESRI; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-12) Sheriff's Office - NC Governor's Highway Safety Program Bike Safe Grant

This grant was previously approved by the Cabarrus County Board of Commissioners and requires yearly approval from the Board.

The grant is a NC GHSP Bike Safe grant which provides \$5,000 to the Sheriff's Office to help provide advice and to assess skills to NC residents that operate motorcycles on North Carolina roadways.

This training also allows the Sheriff's Office to build up points within the Governor's Highway Safety Program which the Office can use to obtain traffic safety equipment at no cost to the County. There is no matching local requirement for this grant.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board accepted the grant award and adopt the associated budget amendment, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:7/30/2020

Amount:5,000.00

Dept. Head: Sheriff Van W. Shaw

Department: County Sheriff

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

PURPOSE: In Fiscal Year 2016 the Cabarrus County Sheriff's Office applied for and received funding through the Governor's Highway Safety Program (GHSP) a Bike Safe Grant for increase training on motorcycle safety throughout the State. Lt. Aaron Rankin, of the Cabarrus County Sheriff's Office is the program coordinator and organizers for BikeSafeNC in our region of North Carolina. This is the fifth year for the five (5) year. This request asks for approval of the budget revenue and expense for year five of this grant. There is no match required of the county. Required to create a budget for revenue and expense related to the BikeSafeNC Grant beginning 10/1/2020.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-6606-GHSP	Governor's Highway Safety Program Grant (revenue)	-	5,000.00	-	5,000.00
001	9	2110-9333-GHSP	Governor's Highway Safety Program Grant (expense)	-	5,000.00	-	5,000.00

(F-13) Sheriff's Office - NC Governor's Highway Safety Traffic Safety Grant

This grant was previously approved by the Board. This approval is for year 2 of the grant. It provides \$132,764.00 in GHSP federal funding to the County to maintain the operations of the Sheriff's Office Traffic Safety Unit.

The Cabarrus County Traffic Safety Unit provides traffic safety education, in conjunction with traffic law enforcement, with the goal of reducing traffic-related fatalities and injuries. There is a local match required of \$56,898.00.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board accepted the grant award and adopted the resolution and associated budget amendment, by the following vote: Ayes:

Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:7/29/2020

Amount:132,764.00

Dept. Head:Sheriff Van W. Shaw

Department:2110 - Sheriff's Office

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

PURPOSE: In Fiscal Year 2020 the Cabarrus County Sheriff's Office applied for and received funding through the Governor's Highway Safety Program (GHSP) for the formation of a traffic safety team for use throughout problem areas within the county. This is a three year grant through the North Carolina Department of Transportation. This request asks for approval of the allocation of year two of those funds in accordance with the agreement (attached). This grant is federally funded up to 70% with a 30% local match in the second year. The 30% local match includes personnel costs (salary and fringe) for 2 deputies and other indirect costs, which includes: travel and equipment (pole mounted speed display signs). This grant is a 3 year commitment for the county with the increase in local match increasing up to 50% in year 3. Required to create a budget for Traffic Grant beginning 10/1/2020 and record County's 30% match.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-6342-TRAFU	NC Dept of Transportation Grant	-	132,764.00		132,764.00
001	9	2110-9101-TRAFU	Salary & Wages - TRAFU		92,711.69		92,711.69
001	9	2110-9201-TRAFU	Social Security - TRAFU		5,748.12		5,748.12
001	9	2110-9202-TRAFU	Medicare - TRAFU		1,344.32		1,344.32
001	9	2110-9205-TRAFU	Group Hospital Insurance - TRAFU		7,980.00		7,980.00
001	9	2110-9206-TRAFU	Vision Care - TRAFU		21.00		21.00
001	9	2110-9207-TRAFU	Life Insurance - TRAFU		33.00		33.00
001	9	2110-9210-TRAFU	Retirement - TRAFU		9,456.59		9,456.59
001	9	2110-9230-TRAFU	Workers' Compensation - TRAFU		111.25		111.25
001	9	2110-9235-TRAFU	Deferred Compensation 401K - TRAFU		4,635.58		4,635.58
001	9	2110-9640-TRAFU	Insurance & Bonds - TRAFU		1,622.45		1,622.45
001	9	2110-9610-TRAFU	Travel and Education		4,900.00		4,900.00
001	9	2110-9860-TRAFU	Equipment & Furniture		4,200.00		4,200.00

Resolution No. 2020-21

North Carolina Governor's Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Cabarrus County Sheriff's Office has completed an application contract for traffic safety funding; and that Cabarrus County Board of Commissioners has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED by the Cabarrus County Board of Commissioners in open meeting assembled in the City of Concord, NORTH CAROLINA,

This 21st Day of September 2020, as follows:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Lieutenant Aaron Rankin is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$132,764 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$56,898 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman
Board of commissioners

ATTESTED:

/s/ Lauren Linker

Lauren Linker, Clerk to the Board

(F-14) Tax Administration - Write-Off of 2010 Real and Personal Outstanding Taxes

The Tax Collector uses every effort to collect all outstanding taxes. However, NCGS 105-378 expresses a ten-year statute of limitations preventing the Tax Collector from using remedies to collect taxes remaining unpaid prior to tax year 2011. "Use of Remedies Barred" states that no county or municipality may maintain an action or procedure to enforce any remedy provided by law for the collection of taxes or the enforcement of any tax liens unless the action or procedure is instituted within 10 years from the date the taxes became due.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the write-off of real and personal outstanding taxes for 2010 totaling \$439,129.44, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-15) Tax Administration - Refund and Release Reports - August 2020

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S.105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the August 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board

(G) NEW BUSINESS

(G-1) County Manager - Rotary Square Blessing Box

Mike Downs, County Manager, reported the County has received a request to approve a blessing box to be located at Rotary Square for an Eagle Scout project.

Sheryl Kluge, Cabarrus Blessing Boxes and One Can provided information regarding the blessings box program.

Gabe Perry, Boy Scout Troop 221, presented a request to build a blessing box for Rotary Square for his Eagle Scout project. He has held food drives and incorporated assistance from local grocery stores to collect food for this box. Mr. Perry provided information regarding the design of the box that includes the Rotary Symbols and Scout oath. Pictures of the construction of the blessing box were also presented.

A discussion ensued. During discussion, Mr. Perry, Ms. Kluge and Mr. Downs responded to questions from the Board.

Vice Chairman Honeycutt **MOVED** to approve the Blessing box Eagle Scout project for Rotary Square. Commissioner Kiger seconded the motion.

Discussion continued. Confirming approval of the location of the Blessing Box from Concord Rotary and the City of Concord was discussed.

The **MOTION** unanimously carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Vice Chairman Honeycutt announced September is Senior Center month and gave a list of upcoming events through the Active Living and Parks Department.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Early Childhood Task Force Advisory Board - 6 Vacant Positions
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Juvenile Crime Prevention Council - 3 Vacant Positions
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions (Clergy, Midland, NC Mental Health)
- Youth Commission - 5 Vacant Positions (Hickory Ridge, Jay M. Robinson, Mount Pleasant and At-Large High Schools) and 4 Terms Expired Terms

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for August 2020 and the Cabarrus County Commercial Building Plan Review Summary for August 2020 for informational purposes. No action was required of the Board.

(H-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-5) Economic Development Corporation - August 2020 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of August 2020 for informational purposes. No action was required of the Board.

(H-6) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-7) Planning and Development - Report

The Board received the Planning and Development report for informational purposes. No action was required of the Board.

(H-8) Cabarrus Soil and Water Conservation District - Program Year 2020 Annual Report

The Board received the Cabarrus Soil and Water Conservation District Program Year 2020 Annual Report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Chairman Morris announced the 2020 Census ends September 30th. He stressed the importance of participation and encouraged everyone to submit their forms.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

None.

(L) ADJOURN

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the meeting adjourned at 6:58 p.m. by the following vote:

Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, October 5, 2020.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
 (704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:01 p.m.

2. Approval of Agenda

Chairman Morris presented the following changes to the agenda:

Supplemental Information:

Discussion Items - No Action

3.4 Infrastructure and Asset Management - Courthouse Expansion Project Update

- Photos

3.8 Transportation - CONNECT Beyond Project Update and Presentation

- Updated Presentation

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Shue. Nays: None. Absent: Commissioners Kiger and Poole.

3. Discussion Items - No Action

3.1 BOC - Cabarrus County Representation - The Andrea Harris Social, Economic, Environmental, and Health Equity Task Force

Dr. Sonja Richardson, Professor, UNC Charlotte, presented a PowerPoint presentation regarding the Andrea Harris Social, Economic Environmental and Health Equity Task Force. The following topics were included:

- Background and Goals
 - Established by Governor Roy Cooper with Executive Order No. 143 to address the social, environmental, economic, and health disparities in communities of color disproportionately impacted by COVID-19
 - Goal is to create economic stability, eliminate health disparities, and achieve environmental justice
- Objectives
 - Access to healthcare for underserved communities
 - Enhance patient engagement in healthcare settings
 - Economic opportunities in business development and employment
 - Environmental justice and inclusion
 - Create educational opportunities for communities of color
- Questions for consideration
 - What are specific needs of the residents of Cabarrus County as it pertains to addressing social, environmental, economic and health disparities in communities of color disproportionately impacted by COVID-19?
 - How is COVID-19 disproportionally showing up differentiating in Cabarrus County for communities of color?

- o Where is support needed in our county to further the goal of creating economic stability, eliminating health disparities, and achieving environmental justice?

A discussion ensued.

3.2 Cabarrus Arena and Events Center - FY2020 Annual Report and FY2021 Outlook

Kenny Robinson, ASM Global, Cabarrus Arena and Events Center General Manager, presented the Cabarrus Arena and Events Center Annual Report for Fiscal Year 2020. The following topics were discussed:

- Number of Events
- Venue Use Days
- Gross Operating Revenue
- Operating Deficit
- Qualitative Measurements
- Covid-19 Effects on Operations
- FY2020/2021 Outlook
- Venue Shield

A discussion ensued.

Commissioners Kiger and Poole arrived at 4:30 p.m. and were present for the remainder of the meeting.

3.3 Infrastructure and Asset Management - Cabarrus County Emergency Medical Services Headquarters Project Update

Kyle Bilafer, Area Manager of Operations, provided an update on the Emergency Medical Headquarters project. Mr. Bilafer stated the pre-construction services have begun. The Construction Manager at Risk firm of Vanvoy McFarland has been hired. Additionally, a geotechnical engineering firm will be needed early in the project due to the amount of rock on site to work with the design team; Concord Engineering has been selected.

An aerial video and schematic sketches of the facility were presented.

Jimmy Lentz, Emergency Medical Services Director, provided additional comments regarding the building layout and use of space.

A discussion ensued. During discussion, Mr. Bilafer, Mr. Lentz, Jonathan Marshall, Deputy County Manager, and Phil Conrad, Transportation Planner, Mobility Solutions Unlimited, LLC, responded to questions from the Board.

3.4 Infrastructure and Asset Management - Courthouse Expansion Project Update

Kyle Bilafer, Area Manager of Operations, presented an update on the Courthouse Expansion Project. He reported approximately 32 percent of the excavation has been completed, the Means Avenue and Union Street intersections have been re-opened, the courthouse annex demolition has been completed, etc. Mr. Bilafer further reported on the upcoming work schedule and unexpected issues that arose during construction. He also reviewed several photos of the project.

A brief discussion ensued regarding the old oak tree in the front lawn of the Historic Courthouse. Mr. Bilafer stated an arborist had been consulted, there are signs of stress not created by the current construction but there is no intent to remove the tree.

3.5 Infrastructure and Asset Management - Courthouse Expansion Project Chilled Water Redundancy Initiative

Kyle Bilafer, Area Manager of Operations, reported in September of 2019, Infrastructure and Asset Management (IAM) entered into an agreement with a Mechanical, Electrical, and Plumbing (MEP) Engineer to investigate the feasibility of adding additional chilled water capacity at the Sheriff's Office and Detention Center (SODC). Staff also tasked the MEP Engineer with investigating the cost effectiveness of connecting the chiller water system at the SODC to the new courthouse building chilled water system.

When the SODC was originally built, there was a "footprint" created for an additional chiller. Based on the age of the equipment, IAM began evaluating Capital Improvement Projects (CIP's) for a chiller replacement and addition at the SODC. During this process, IAM began to discuss achieving the increase

chilled water capacity by connecting the SODC's system with the system being designed for the new Courthouse building. IAM continued to work on this project. This involved extensive investigation into the current system while "steering" the new Courthouse building MEP design in such a way that it could "accept" this chilled water redundancy concept. IAM is at the stage where they feel the design can be finalized and be successful in allowing chilled water redundancy to both the SODC and Courthouse complex (new building and 1975 courthouse building). In an effort to avoid pitfalls or design issues, we have toured two other facilities that utilize this type of redundancy. The benefits to implementing a project like this will manifest themselves by allow the County more time in executing repairs or more likely equipment replacements.

If the County does move forward with this scope of work addition, it would require a change order to Guaranteed Maximum Price #2 (GMP-2) which has yet to be received from Messer but is currently being bid. Per the County Capital Projects Fund Ordinance, the County Manager may transfer amounts between contingency funds, which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order. Mr. Bilafer advised IAM wanted to inform the Board of this opportunity; however, no action is required by the Board of Commissioners.

Mr. Bilafer additionally advised the Sheriff's Office tunnel is the perfect location to house the pipes and makes the project possible.

A discussion ensued. During discussion, Mr. Bilafer responded to questions and comments from the Board.

3.6 Infrastructure and Asset Management - Courthouse Expansion Public Art Update

Kyle Bilafer, Area Manager of Operations, reported the County will move forward to determine the artwork for the public areas of the courthouse and the associated cost. Mr. Bilafer advised additional art will be needed for the courthouse lobby that will suspend from the ceiling. He stated conversations have taken place and it has been determined that an RFP (Request for Proposals) will be required. In that regard, Mr. Bilafer requested input from the Board as to cost.

A discussion ensued. During discussion, Mr. Bilafer and Mike Downs, County Manager responded to questions from the Board.

Mr. Bilafer provided a rendering and information of locations available for outdoor plaza artwork. In doing so, he stated the Arts Council has volunteered to serve as the curator with the conditions that they are not responsible for any costs, procurement, commissioning or insurance liabilities associated with the plaza artwork.

Discussion continued. During discussion, Mr. Bilafer and Mr. Downs responded to questions from the Board.

3.7 Innovation and Technology - Innovation Report

Debbie Brannan, Area Manager of Innovations and Technology, presented Innovation Report for October 2020. Topics presented were as follows:

- This month's book for the employees' digital book club, *Resilient Americans*, provides information for foundations of resilience and provides simple ways to move forward as individuals, communities and as a nation.
- Cabarrus County received third place in the 2020 Digital County Survey sponsored by the National Association of Counties (NACo)
- National Association of Counties (NACo)
- Todd Shanley, Chief Information Officer, was chosen by Government Technology magazine's as one of the 2020 Top 25 Doers, Dreamers and Drivers
- Cabarrus County received first place as the Project Winner in the 2020 Government Experience sponsored by the Center for Digital Government
- Cabarrus County received a Government Experience Award for the myCabCo digital payment platform
- County Strategic Plan - Five Strategic Initiatives
 - Transparent and Accountable Government
 - Healthy and Safe Community
 - Thriving Economy
 - Sustainable Growth and Development

- o Culture and Recreation
- October is National Cybersecurity Awareness Month

Jack Dodd, Cybersecurity Administrator, presented a PowerPoint presentation titled "Cybersecurity Awareness Month, Do Your Part, #becybersmart" that covered the following topics relating to National Cybersecurity Awareness Month:

- State of Cybersecurity Risks
 - o Cyber Attacks
 - Covid-19
 - Phishing
 - Ransomware
 - o Highly Technical Attacks Deployed Through Simple Methods
 - o United States Presidential Election
- Protection
 - o You
 - o Antivirus Software
 - o Be Careful on Social Media
 - o Election Cybersecurity

A discussion ensued. During discussion, Ms. Brannan and Mr. Dodd responded to questions from the Board.

Chairman Morris commented on the upcoming election early voting sites and advised the Board of Elections office will not one of the early voting sites as it has been in the past.

3.8 Transportation - CONNECT Beyond Project Update and Presentation

Bob Bushey, Transportation Manager, reported the CONNECT Beyond Project addresses the need for high capacity transportation in Cabarrus County. He stated mass transportation was indicated as a need in the Cabarrus County Long-Range Transportation Plan.

Phil Conrad, Cabarrus Rowan Metropolitan Planning Organization (CRMPO) Director spoke briefly regarding the master plan and financing.

Jason Wager, CONNECT Beyond Project Manager, Centralina Regional Council, presented a PowerPoint presentation titled "CONNECT BEYOND a Regional Mobility Initiative". Topics included:

- Our Region - Consists of 2 States, 12 Counties, 5,000 Square Miles and 2.6 Million People
- Why Mobility Matters - Reliable, Efficient and Well-Connected Transportation Options
- Where We've Been - Timeline of Meetings and Focus Groups
- What Will CONNECT Beyond Do
 - o Define A Transit Vision
 - o Identify Corridors and Complement Plans and Infrastructure
 - o Strategize Coordination Opportunities
 - o Develop Implementation Tools
- Project Priorities
- Project Timeline

Jorge Luna, Project Manager, HDR, continued the presentation with a PowerPoint presentation titled "High Capacity Transit in the CONNECT Beyond Region. Topics included the following:

- Total Mobility Network
- Planning Process
 - o Evaluate Existing Transit Systems
 - o Identify High Capacity Transit Corridors
 - o Envision a Total Mobility Network
 - o Develop Implementation Strategies
- Layers of Mobility
 - o High Capacity Transit
 - o Fixed Route Bus Network
 - o Paratransit Service
 - o Emerging Mobility and Transportation Demand Management (TDM) Strategies
- Regional Data
 - o Development of Candidate High Capacity Transit Corridors
 - o Committee and Public Input

- o Define
 - o Defined Candidate Corridors
 - o TAC and PAC Input
 - o Preferred High Capacity Transit Corridors
 - o Next Steps
- Trip Flows
- Transit Propensity
- Candidate Corridors
- Input From the Public Thus Far

Mr. Wager continued the presentation covering the following topics:

- What's Next
 - o Action Items
 - Visit Website
 - Sign Up for Project Updates
 - See Project Resources
 - Promote Community Survey
 - Contact Us for any Questions or Additional Information
 - Upcoming
 - Ongoing Outreach
 - Survey Launch
 - Project Team to Evaluate Candidate HCT Corridors
 - Initiate Integrated Bus Strategies Task

A discussion ensued. During discussion, Mr. Wager and Jason Lawrence, Charlotte Area Transit System (CATS), Transportation Planner, responded to questions from the Board. Staff from Rider Transit was in attendance via electronic means.

4. Discussion Items for Action

4.1 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding appointments to the Cabarrus County Youth Commission and Nursing Home Community Advisory Committee has been provided. He advised these items will be included in the Consent section of the October 19, 2020 regular meeting agenda.

Chairman Morris announced there are always openings on boards and committees and encouraged the public to look at those on the website and submit an application.

4.2 Cooperative Extension - Memorial Tree at Cooperative Extension

Robbie Furr, County Extension Director, presented a request for approval for the Cabarrus Extension Master Gardeners (EMG) to plant a dogwood memorial tree at the Extension Office to memorialize the Extension Master Gardener volunteers who have been a part of the program and are no longer with us. Mr. Furr stated the Master Gardner program began 35 years ago. He displayed a map showing the proposed location of the tree, a Cherokee Chief Dogwood. He advised a plaque will also be erected on site confirming the memorial.

A brief discussion ensued. During discussion, Mr. Furr responded to questions from the Board.

4.3 Cooperative Extension - National 4-H Week Proclamation

Robbie Furr, County Extension Director, reported National 4-H Week is October 4-10, 2020. He requested the Board to adopt the proclamation designating National 4-H Week in Cabarrus County.

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

NATIONAL 4-H WEEK PROCLAMATION

WHEREAS, 4-H youth across the nation are leading efforts to solve problems in their communities and make a difference for their futures; and

WHEREAS, 4-H is the largest youth development organization in North Carolina and the largest in the nation with over six million participants; and

WHEREAS, 4-H in North Carolina claims 261,210 youth members and 16,789 volunteers, while the Cabarrus County 4-H program numbers more than 11,000 members and more than 765 volunteers; and

WHEREAS, 4-H as part of the NC Cooperative Extension System of NC State University and NCA&T State University is a program where youth learn through opportunities that provide them hands-on experiences in 4-H's mission mandates of science, engineering and technology; healthy living; and citizenship; and

WHEREAS, 4-H has connected youth and their communities with the innovative research and resources from our nation's 106 land-grant universities and colleges for more than 101 years.

NOW, THEREFORE, the Cabarrus County Board of Commissioners, do hereby proclaim October 4-10, 2020, as National 4-H Week in Cabarrus County. We urge the people of this County to take advantage of the opportunity to become more aware of this special program that enhances our young people's interests in their futures as part of Cabarrus 4-H Youth Development and to join us in recognizing the unique partnership between our County and our State University System.

Adopted this 5th day of October, 2020.

/s/ Stephen M. Morris

Stephen M. Morris, Chairman

Cabarrus County Board of Commissioners

4.4 County Manager - Boundary Survey of Stonewall Jackson Training School Property

Jonathan Marshall, Deputy County Manager, reported County staff issued an RFQ (Request for Qualifications) for surveying services at the Stonewall Jackson Training School property. CESI was selected for the project. He stated the training school and detention facility will continue to operate. He advised there will be additional phases of the surveying, which will be presented to the Board as those projects move forward. He advised historical district lines may need to be reviewed as part of the scope of work. Mr. Marshall requested the Board's consideration to approve use of contingency funds to begin the survey work.

Chairman Morris expressed support for the request.

4.5 County Manager - Economic Development Incentive Agreement with the City of Concord

Jonathan Marshall, Deputy County Manager, presented a request for an economic development incentive agreement with the City of Concord for a downtown economic development project as part of their Master Development Plan with Lansing Melbourne Group. The County is being asked to consider a 10-year agreement with Concord with payments based on the actual increase in tax value for the parcels being developed. In addition, the County agrees to sell a parcel of land adjacent to the County Parking Deck to Concord for its appraised value (\$165,000). The City in turn would transfer that to the development group. He advised the County Attorney has drafted an agreement that is being reviewed by all parties. Designs of the proposed project were reviewed. Mr. Marshall advised a public hearing is required.

A brief discussion ensued. During discussion, Mr. Marshall responded to questions from the Board.

4.6 Department of Human Services - FY21 Home and Community Care Block Grant (HCCBG) Funding Plan Revision

Anthony Hodges, HCCBG (Home and Community Block Grant Committee) Lead Agency Representative, reported the FY21 HCCBG (Home and Community Care Block Grant) Funding Plan was approved by the Board on June 15, 2020. On September

17, 2020 the County was notified by the Centralina Area Agency on Aging of a decrease in funding for the FY21 allocation of 1.12 percent. This amounts to a decrease in grant funds of \$9,910 and would equate to an \$11,013 decrease in the required 10 percent matching funds from the County. This will effectively decrease funding for each service by 1.12 percent. The new recommended funding plan was provided.

4.7 Infrastructure and Asset Management - Offer for Purchase of Surplus Property

Kyle Bilafer, Area Manager of Operations, reported PIN #: 56410019790000 is a property that is listed as a county asset and has been on the books since 1965. It is a vacant .21-acre tract in a residential subdivision, originally intended to be a right-of-way. We have recently received an offer to purchase from Mark McCormick for \$1,800. The deposit check has been received and transferred to the Finance Department. Mr. Bilafer stated in order to accept this offer to purchase, it is required to go through the standard upset bid process. He also responded to questions from the Board.

4.8 Planning and Development - Dissolution of the Watershed Improvement Commission

Kelly Sifford, Planning and Development Director, reported the Cabarrus County Board of Commissioners established the Cabarrus County Watershed Improvement Commission in 1967. The commission's duties were to promote conservation of the watershed in Cabarrus County and to enforce state statutes and county ordinances concerning erosion control. In the 1980s and 1990s, it was responsible for finding stream blockage and removal sites. In 1999, it was decided the commission would additionally hear matters regarding erosion control. Then in 2010, the County relinquished the erosion control program back to the state of North Carolina. Since that time, the board has listened to draining and erosion complaints, but has no role or resources for assisting those citizens. Flooding issues and erosion control issues are handled by different federal, state and local agencies. Since the board has no true responsibilities any longer, staff is seeking dissolution of this board and thanks to the members who have been serving.

A discussion ensued.

4.9 Planning and Development - Soil and Water Conservation District Board - Applications for Farmland Preservation Grants

Daniel McClellan, Senior Resource Conservation Specialist, explained the importance of permanently protecting farmland to ensure the land base necessary for the county's agricultural economy. Mr. McClellan requested the Boards' support for the Soil and Water Conservation District to apply for grants to purchase development rights for permanent agricultural conservation easements. He also thanked the Board for their support through the years.

A discussion ensued. During discussion, Mr. McClellan responded to questions.

4.10 Continuation of NC Governor's Highway Safety Grant - Bike Safe

Chief Deputy James Bailey requested approval of a resolution accepting the North Carolina Governor's Highway Safety Grant for Bike Safe previously approved by the Board. The grant award and budget amendment were accepted and approved at the September 21, 2020 regular meeting. The resolution is also required.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board suspended its Rules of Procedure in order to take action on this item due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the North Carolina Governor's Highway Safety Program Local Governmental Resolution by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Resolution No. 2020-23

North Carolina Governor's Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Cabarrus County Sheriff's Office has completed an application contract for traffic safety funding; and that Cabarrus County Board of Commissioners has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY Cabarrus County Board of Commissioners in open meeting assembled in the City of Concord, North Carolina this 5th day of October 2020 as follows:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Lt. Aaron Rankin is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$5,000 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ 0.00 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by /s/ Stephen M. Morris, Chairman

ATTESTED BY /s/ Lauren Linker

DATE: October 6, 2020

5. Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as follows and to scheduled the required public hearing for the October 19, 2020 Regular Meeting, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Recognitions and Presentations

- BOC - Red Ribbon Week 2020 Proclamation
- Planning and Development - Weatherization Day 2020
- Veterans Services - Veterans Day Proclamation

Consent

- Appointments and Removals - Cabarrus County Youth Commission
- Appointments - Nursing Home Community Advisory Committee
- Cooperative Extension - Memorial Tree at Cooperative Extension
- County Manager - Boundary Survey of Stonewall Jackson Training School Property
- Department of Human Services - FY21 Home and Community Care Block Grant (HCCBG) Funding Plan Revision
- Infrastructure and Asset Management - Offer for Purchase of Surplus Property
- Planning and Development - Dissolution of the Watershed Improvement Commission
- Planning and Development - Soil and Water Conservation District Board - Applications for Farmland Preservation Grants
- Sheriff's Office - Request to Award a Service Weapon to Lieutenant David Allred Upon Retirement
- Tax Administration - Refund and Release Reports - September 2020

New Business

- County Manager - Economic Development Incentive Agreement with the City of Concord - Public Hearing 6:30 p.m.

Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - September 2020 Monthly Summary Report
- Finance - Monthly Financial Update

Chairman Morris reminded everyone of the National Night Out drive through event being held at the Cabarrus Arena and Events Center tomorrow night, Tuesday, October 6, 2020, from 5:00 p.m. to 8:00 p.m.

6. Closed Session**6.1 Closed Session - Pending Litigation and Economic Development**

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

7. Adjourn

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the meeting adjourned at 8:05 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session through a remote virtual meeting as allowed by the Board's Remote Participation Policy, during the Covid-19 state of emergency in Concord, North Carolina at 6:30 p.m. on Monday, October 19, 2020.

Public access to the meeting could be obtained through the following means:

In presence in the Board of Commissioners Chambers
 Live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
 (704) 920-2023, Pin 1234
 E-mail: publiccomment@cabarruscounty.us

Present - Chairman: Stephen M. Morris
 Vice Chairman: Diane R. Honeycutt
 Commissioners: F. Blake Kiger
 Elizabeth F. Poole
 Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris provided information on the meeting format and the ability for the public to participate in informal public comments and the public hearing.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the minutes of September 8, 2020 (Work Session) as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

New Business

G-2 Sheriff's Office - Declare K-9 Igor Surplus Property

G-3 DHS - Mental Health Services

Moved to November:

Consent Agenda

Sheriff's Office - Request to Award a Service Weapon to Lieutenant David Allred Upon Retirement

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) BOC - Red Ribbon Week 2020 Proclamation

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Proclamation No. 2020-13

RED RIBBON WEEK 2020 PROCLAMATION

WHEREAS, communities across America have been plagued by the numerous problems associated with illicit drug use and those that traffic in them; and

WHEREAS, there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations such as the Mecklenburg County Young Marines of the Marine Corps League to foster a healthy, drug-free lifestyle; and

WHEREAS, governments and community leaders know that citizen support is one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

WHEREAS, the red ribbon has been chosen as a symbol Commemorating the work of Enrique "Kiki" Camarena, a Drug Enforcement Administration Special Agent who was murdered in the line of duty, and represents the belief that one person can make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

WHEREAS, October 23-31 has been designated National Red Ribbon Week, which encourages Americans to wear a red ribbon to show their support for a drug-free environment;

NOW, THEREFORE, BE IT PROCLAIMED, that the Cabarrus County Board of Commissioners, do hereby recognize October 23-31 as RED RIBBON WEEK in Cabarrus County, and urges all citizens to join in this special observance.

ADOPTED this 19th day of October 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(C-2) Planning and Development - Weatherization Day 2020

Kelly Sifford, Planning and Development Director, read the proclamation aloud.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Proclamation No. 2020-14

Proclamation of Weatherization Day 2020

Whereas, October is National Energy Awareness Month, and October 30 is designated as National Weatherization Day; and

Whereas, the County of Cabarrus has a long-standing commitment to conserve its resources and to help low-income households through its Weatherization Assistance Program; and

Whereas, the State of North Carolina has administered the Weatherization Assistance Program since its inception in 1976, providing a variety of state and federal resources through numerous community action agencies, housing authorities and departments of local government that serve people in every county in the state; and

Whereas, it is important to recognize the importance of those programs that ensure that all residents, especially those living at or below the federal poverty level, have the opportunity to live in energy efficient, healthy, safe, and comfortable homes as provided for by the Weatherization Assistance Program;

Now, Therefore, Be It Proclaimed that the Cabarrus County Board of Commissioners do hereby recognize October 30, 2020 as:

"Weatherization Day"

in the County of Cabarrus and urge all citizens to join in this observance.

Adopted this 19th day of October, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman

Board of Commissioners

(C-3) Veterans Services - Veterans Day Proclamation

Chairman Morris read the proclamation aloud.

Vice Chairman Honeycutt **MOVED** to approve the proclamation. Commissioner Shue seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Proclamation No. 2020-15

Proclamation
Veterans Day 2020

WHEREAS, America was founded on the principles of liberty, opportunity and justice for all; and

WHEREAS, America has called on her men and women in uniform to protect our national security, to preserve our rights and freedoms and to keep our democracy safe; and

WHEREAS, through their steadfast defense of America's ideals, our service members have ensured our country still stands strong, our founding principles still shine, and nations around the world know the blessings of freedom; and

WHEREAS, on Veterans Day November 11, 2020, we recognize the men and women of our Armed Forces who valiantly defended these values throughout our Nation's History; and

WHEREAS, we also remember and pay tribute to the American armed forces whose courage and sacrifice secures our freedom, keeps the peace and defends our values around the world;

NOW, THEREFORE, the Cabarrus County Board of Commissioners do hereby proclaim November 11, 2020 as National Veterans Day and call upon our citizens to always remember and honor our veterans, and those who continue to serve this country so willingly to preserve the principles of justice, freedom and democracy for all.

Adopted this 19th day of October, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(D) INFORMAL COMMENTS

Chairman Morris provided information on the meeting format and the process for the public to participate in informal public comments.

Chairman Morris opened the meeting for Informal Public Comments at 6:46 p.m. He asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment.

Ms. Linker stated no written comments were submitted and there was no one on the phone or present in the Board of Commissioners Chambers.

There were no comments, nor anyone present via telephone or in person to address the Board; therefore, Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT**(F-1) Appointments and Removals - Cabarrus County Youth Commission**

Due to end of terms, not meeting the attendance requirement and/or graduation, the Cabarrus County Youth Commission requests the following names to be removed from the roster:

Abigail Bringle - A.L. Brown High School
 Brandon Lozano - Hickory Ridge High School
 Cason Gardner - At-large
 Grace Pfister - Concord High School
 Jeffrey Greene - Central Cabarrus High School
 Luke Linkel - Northwest Cabarrus High School
 Sarah Houston - At-large (Early College High School)

The Youth Commission would like to recommend the following students to be appointed to the Cabarrus County Youth Commission for two-year terms ending June 30, 2022:

Tisha Abdul - Cox Mill High School*
 Nattellie Anderson - At-large
 Campbell Depken - Northwest High School
 Emma Hogle - Central Cabarrus High School
 Kylie Greenelsh - Mount Pleasant High School
 Neerali Parikh - Concord High School
 Nisha Jakkinpali - Hickory Ridge High School

*Reappointment

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board removed Abigail Bringle, Brandon Lozano, Cason Gardner, Grace Pfister, Jeffrey Greene Luke Linkel and Sarah Houston from the Cabarrus County Youth Commission roster and thanked them for their service by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board appointed Nattellie Anderson, Campbell Depken, Emma Hogle, Kylie Greenelsh, Neerali Parikh and Nisha Jakkinpali to the Cabarrus County Youth Commission for two-year terms ending June 30, 2022 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Tisha Abdul to the Cabarrus County Youth Commission for a two-year term ending June 30, 2022 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-2) Appointments - Nursing Home Community Advisory Committee

Sandi Lane's term on the Nursing Home Community Advisory Committee ended September 30, 2020. Ms. Lane would like to serve another term. She is recommended for reappointment by the Regional Ombudsman.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board reappointed Sandi Lane to the Nursing Home Community Advisory Committee for a three-year term ending September 30, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-3) Cooperative Extension - Memorial Tree at Cooperative Extension

Cabarrus Extension Master Gardeners (EMG) would like to plant a memorial tree (dogwood) on the Cooperative Extension property to memorialize Extension Master Gardener volunteers that have passed. EMG's will purchase the tree, prepare the site, plant and maintain the tree. A plaque will be erected at the tree to confirm the memorial. Cooperative Extension is working with Infrastructure and Asset Management to designate the appropriate location for the memorial tree.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the installation of a memorial tree at the Cooperative Extension office location by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-4) County Manager - Boundary Survey of Stonewall Jackson Training School Property

County staff issued a Request for Qualifications for surveying services at the Stonewall Jackson Training School property. CESI was selected for the project and has submitted a proposal for the first phase which is a complete boundary survey of the property. A copy of that proposal was provided. Additional phases of the surveying will be presented to the Board of Commissioners as the project moves forward. In addition, an agreement with the State Property Office for reimbursement of portions of the survey cost was presented for approval.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the proposal from CESI for surveying services by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved a budget amendment in the amount of \$28,550 for this purpose with funding from the Board of Commissioners contingency budget including authorization for the Finance Director to prepare the budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:10/19/2020

Amount:28,550.00

Dept. Head:Kyle Bilsfer

Department:Building Maintenance

☒ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☐ Supplemental Request

CESI was selected for the Stonewall Jackson Training School property project and has submitted a proposal for the first phase which is a complete boundary survey of the propert							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1910-9660	Board Contingency	1,555,581.75		28,550.00	1,527,031.75
001	9	1952-9606-STONW	Engineers	-	28,550.00		28,550.00

(F-5) Department of Human Services - FY21 Home and Community Care Block Grant (HCCBG) Funding Plan Revision

The FY21 Home and Community Care Block Grant (HCCBG) Funding Plan was approved by the Board of Commissioners on June 15, 2020. On September 17, 2020 the county was notified by the Centralina Area Agency on Aging of a decrease in funding for the FY21 allocation of 1.12 percent. Based on previous approval from the Home and Community Care Block Grant Advisory Committee, the funding for each service has been decreased by 1.12 percent. The new recommended funding plan was provided in the agenda.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the FY21 HCCBG Funding Plan revision as submitted and authorized the Department of Human Services to prepare the associated budget amendment by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Date:10/19/2020

Amount:11,478.00

Dept. Head:Rosh Khatri

Department:Multi

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Requesting to revise the HCCBG Funding Plan previously approved on 6/15/20. Centralina Area Agency decreased the funding on 9/17/20							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5240-6223-HCCBG	Transportation Grant	191,069.00		2,143.00	188,926.00
001	9	5240-9346	Fuel	197,121.00		1,071.00	196,050.00
001	9	5240-9520	Maintenance	305,645.00		1,072.00	304,573.00
001	6	5760-6215	HCCBG/In Home Aide- CBG	192,245.00		2,158.00	190,087.00
001	9	5760-9445	Purchased services	214,245.00		2,158.00	212,087.00
001	6	5750-6224	Congregate Nutrition Grant	119,076.00		1,202.00	117,874.00
001	9	5750-9335	Food	243,213.00		1,202.00	242,011.00
001	6	5760-6301	HcCBG- Adult Day Services	161,982.00		1,789.00	160,193.00
001	9	5760-9444	Adult Day Services	177,085.00		1,789.00	175,296.00
							0.00
001	6	3250-6226	Home improvement Repair Grant	51,439.00		577.00	50,862.00
001	9	3250-9493-HHI	Operations HHI	12,000.00		577.00	11,423.00
							0.00
001	6	8145-6345	Senior Center Operations Grant	89,522.00		1,004.00	88,518.00
001	9	8145-9496	Senior Center Operations Grant	51,522.00		1,004.00	50,518.00

(F-6) Infrastructure and Asset Management - Offer for Purchase of Surplus Property

PIN #: 56410019790000 is a property that is listed as a county asset and has been on the books since 1965. It is a vacant .21-acre tract in a residential subdivision, originally intended to be a ROW (right-of-way). We have recently received an offer to purchase from Mark McCormick for \$1,800. The deposit check has been received and transferred to the Finance Department.

In order to accept this offer to purchase it is required to go through the standard upset bid process.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board conditionally accepted the initial bid from Mr. McCormick and commenced the upset bid process by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-7) Planning and Development - Dissolution of the Watershed Improvement Commission

The Cabarrus County Watershed Improvement Commission was established by the Cabarrus County Board of Commissioners on February 6, 1967 to promote conservation of the watershed in Cabarrus County and to enforce state statutes and county ordinances concerning erosion control. Over the years, the responsibilities of this board changed with the changes in state and local programs related to stream clearing and erosion control. Since the county relinquished the erosion control program back to the state of North Carolina, the board has listened to flooding and erosion complaints, but has no role or resources for assisting those citizens. Flooding issues and erosion control issues are handled by different federal, state and local agencies. Since the board has no true responsibilities any longer, staff is seeking dissolution of this board and thanks to the members who have been serving.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board adopted the resolution by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Resolution No. 2020-23

RESOLUTION DISSOLVING THE WATERSHED IMPROVEMENT COMMISSION

WHEREAS, the Cabarrus County Watershed Improvement Commission was established by this Board on February 6, 1967 to promote conservation of the watershed in Cabarrus County and to enforce State statutes and County ordinances concerning erosion control;

WHEREAS, Cabarrus County decided to turn enforcement of erosion control laws over to the State some years ago and laid off its employees that performed those inspections;

WHEREAS, this left the Watershed Improvement Commission without any continuing legal function and without any additional work to do.

NOW, THEREFORE, BE IT RESOLVED by the Cabarrus County Board of Commissioners, that:

1. The Watershed Improvement Commission of Cabarrus County is hereby dissolved.
2. The current members of the Commission are hereby relieved of their duties on this Commission and are thanked for their service.
3. All expense money and other amounts due to the Commissioners which have not been paid shall be immediately paid.

ADOPTED this 19TH day of October, 2020.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Board of Commissioners

Attest:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(F-8) Planning and Development - Soil and Water Conservation District Board - Applications for Farmland Preservation Grants

The Soil and Water Conservation District Board intends to apply for state and federal Farmland Preservation Grants to purchase development rights for permanent agricultural conservation easements on two farms.

Farmland Preservation supports goals of both the Board of Commissioners, and the Soil and Water Conservation District Board by improving the quality of life for county citizens. Permanently protecting farmland ensures the land base necessary for the county's agricultural economy, while simultaneously keeping the tax burden low by maximizing the amount of land acreage where the cost of county services is lowest. The Soil and Water Conservation District Board has previously applied for and received grant funding to preserve a total of 360 acres of farmland.

Any contracts or cooperative agreements associated with successful grant applications will be submitted to the county for approval.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board authorized the Soil and Water Conservation District Board to submit one or more applications to the North Carolina Agricultural Development and Farmland Preservation Program Trust Fund, the United States Department of Agriculture, and the Natural Resources Conservation Service's Agricultural Conservation Easement Program for funds to preserve land on two farms with conservation easements by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(F-9) Tax Administration - Refund and Release Reports - September 2020

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the September 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G) NEW BUSINESS

(G-1) County Manager - Economic Development Incentive Agreement with the City of Concord - Public Hearing 6:30 p.m.

Jonathan Marshall, Deputy County Manager, presented a request for an economic development agreement for a proposed development incentive with the City of Concord. The City in turn is proposing to enter into an agreement with the private development group (Lansing Melbourne Group [LMG]). The development as a whole is approximately \$50 million of private investment in downtown Concord. The project entails approximately 300 residential units. More than half of those are defined as workforce rent rates to make them more affordable. There is over fifteen thousand square feet of retail/commercial space included. This project is the development and/or redevelopment of three parcels: 30 Market Street, 26 Union Street, and 25 Barbrick Avenue SW. He advised the County would be selling the 25 Barbrick Avenue SW parcel for its appraised value (\$165,000) to the City of Concord. Mr. Marshall stated the availability of Steve Osborne and Joseph Beasley with the City of Concord to answer questions. In addition, he stated Mayor Bill Dusch and Seth Meltzer with the development group are present and will be providing comments.

Mayor Bill Dusch, City of Concord, expressed support for the agreement. He stated this project will create important market rate and workforce residential units as well as brand new commercial space in the heart of downtown Concord. He advised this project will transform three unused publicly owned properties into mixed-use buildings that will contribute to downtown Concord

revitalization. It will help the downtown economy thrive by creating more jobs and opportunities as well as expanding our city and county tax base. Mayor Dusch further stated LMG's investment will act as a catalyst for additional private investment.

Steve Osborne, City of Concord, Planning and Neighborhood Development Director, stated this project has been in the making for two years. He advised, with approval from both the City and County, work could begin in December.

Seth Meltzer, Managing Director, Lansing Melbourne Group, thanked the Board for their support and consideration for this agreement.

A discussion ensued. During discussion, Mr. Meltzer responded to questions from the Board. Joseph Beasley, City of Concord, Economic Development Coordinator, was also in attendance via electronic means.

Chairman Morris opened the public hearing at 6:54 p.m. The Public Hearing Notice was posted on the County's website (www.cabarruscounty.us) on October 7, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted and there was no one on the phone or present in the Board of Commissioners Chambers.

There were no comments, nor anyone present via telephone or in person to address the Board; therefore, Chairman Morris closed the public hearing.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the Economic Development Incentive Agreement between Cabarrus County and the City of Concord and authorized the County Manager to execute the Agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney, made now, but to go into effect after the required 24-hour period and with any additional comments reviewed by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(G-2) Sheriff's Office - Declare K-9 Igor Surplus Property

Chief Deputy James Bailey reported K-9 Igor has behavioral issues which has made him unserviceable for future law enforcement K-9 work. The K-9 training company, Ronin Dog Training, from which he was obtained, has agreed to take K-9 Igor and provide more extensive training and/or otherwise provide a suitable home for him. Chief Deputy Bailey advised he has not yet received a waiver from the kennels so any stipulation as far as transfer of ownership will need to be upon receipt of the waiver and the \$1.00 fee for the surplus.

A brief discussion ensued. During discussion, Chief Deputy Bailey responded to questions from the Board.

Commissioner Kiger **Moved** to declare K-9 Igor surplus property and to authorize disposition in accordance with the County's policy, pending receipt of the waiver. Commissioner Shue seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

(G-3) DHS - Mental Health Services

Mike Downs, County Manager, reported there have been concerns regarding timely patient/client services provided by Cardinal Innovation Healthcare, which have not been resolved. In this regard, a resolution was presented for the Board's consideration and adoption. The resolution would allow Cabarrus County to give written notice of its intent to disengage from the current Local Management Entity/Managed Care Organization of Cardinal Innovations Healthcare and realign with Partners Behavioral Health Management. Mr. Downs advised this process is regulated by State statutes and regulations. In order to move forward with this request, approval at the State level with Secretary Mandy Cohen is required.

Karen Calhoun, Department of Human Services Director, provided information regarding Local Management Entity Managed Care Organizations (LME MCO). Cardinal Innovations Healthcare is the LME MCO for Cabarrus County. Ms. Calhoun discussed a number of concerns and issues experienced by Cabarrus County patients/clients under care management of Cardinal Innovations Healthcare. She stated options are limited based on statutes and rules from the North Carolina Department of Health and Human Services. She further stated the County has a right to choose its LME MCO. Ms. Calhoun reported Union County adopted a similar resolution earlier today that is being requested for this Boards to disengage from Cardinal Innovations Healthcare and realign with Partners Behavioral Health Management. She advised it is a nine-month process that begins with adoption of the resolution expressing a desire to disengage and begin a realignment process.

Ms. Calhoun read the resolution aloud. She requested adoption of the resolution that provides authorization for the County Manager to move forward, to prepare documents, plans and other needed items. Those include a letter of intent that will be sent to the North Carolina Department of Human Services secretary Mandy Cohen. It also includes a disengagement plan that will be provided on our website, and there will be an opportunity for public comment that runs for 60 days. Beyond those 60 days, there is a 30-day period where the comments are available for view only. It is an open, transparent process and opportunity for public input from citizens, stakeholders, community partners and anyone with an interest in this particular issue. The aforementioned documents will be posted at www.cabarruscounty.us/mentalhealth.realign.

Rhett Melton, Partners Behavioral Health Management, Chief Executive Officer, provided comments in connection with company values and a partnership with clients.

A discussion ensued. Commissioners Blake, Shue and Morris commented and expressed support for adoption of the resolution and to disengage from Cardinal Innovations Healthcare and realign with Partners Behavioral Health Management.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the Resolution for Disengagement From Cardinal Innovations, Inc. and join Partners Behavioral Health Management by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the Disengagement Plan of Action by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board scheduled a public hearing at 6:30 p.m. or as soon thereafter as persons may be heard on January 18, 2021 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

It was noted that the January regular meeting will be held on Tuesday, January 19, 2021 due to the Martin Luther King, Jr. holiday. By consensus, the Board rescheduled the public hearing date to January 19, 2021.

Resolution No. 2020-24

Resolution

WHEREAS, North Carolina General Statute 122C-115 (a3) empowers a county to choose its Local Management Entity/Managed Care Organization (LME/MCO) subject to the approval of the Secretary of the North Carolina Department of Health and Human Services; and

WHEREAS, Cabarrus County and Union County representatives have had productive discussions and engagement with Partners Health Management, an LME/MCO in good standing with the North Carolina Department of Health and Human Services; and

WHEREAS, Partners operates in a manner that is very inclusive, innovative and engaging with local agencies, stakeholders, and community partners; and

WHEREAS, Partners is committed to its purpose of "Improving Lives and Strengthening Communities" and Partners' values align well with those of Cabarrus and Union counties; and

WHEREAS, Partners' priorities and projects align well with the county's responsibilities to citizens with Behavioral Health and Intellectual/Developmental Disability needs; and

WHEREAS, Partners can ensure continuity of care for citizens needing care during a transitional time and is fully committed to continuing to contract with all service providers in good standing; and

WHEREAS, Partners internal and external culture aligns with the expectations of Cabarrus and Union counties in meeting the needs of our citizens; and

WHEREAS, both Cabarrus and Union counties desire to ensure the highest quality of service available to meet the needs of county residents and ensure continuity of care;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Cabarrus as follows:

1. Cabarrus County seeks to disengage from Cardinal Innovations Healthcare and to join Partners Health Management.
2. The commissioners direct and empower the County Manager and others to complete all necessary steps to affect the change, in accordance with guiding statute and rules in the most expeditious manner possible.
3. The Commissioners hereby authorize the County Manager to work with the County Attorney and staff to prepare any documentation and/or publication, including any letter of intent, plans, or procedures.

Adopted this 19th day of October, 2020.

/s/ Stephen M. Morris
 Stephen M. Morris, Chairman
 Board of Commissioners

Attest:

/s/ Lauren Linker
 Lauren Linker, Clerk to the Board

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Vice Chairman Honeycutt announced the Human Services Department successfully met the USDA mandate of services. She also gave a list of upcoming events through the Active Living and Parks Department.

Chairman Morris commented on the Touch a Truck event held at the Cabarrus Arena and Events Center and sponsored by the Active Living and Parks Department.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Early Childhood Task Force Advisory Board - 6 Vacant Positions
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Human Services Advisory Board - 2 Positions Expiring Soon
- Juvenile Crime Prevention Council - 3 Vacant Positions
- Mental Health Advisory Board - 12 Positions Expiring Soon
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Senior Centers Advisory Council - 4 Positions Expiring Soon
- Transportation Advisory Board - 3 Vacant Positions (Clergy, Midland, NC Mental Health)
- Youth Commission - 6 Vacant Positions (A.L. Brown, Hickory Ridge, Jay M. Robinson, and At-Large High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for September 2020 and the Cabarrus County Commercial Building Plan Review Summary for September 2020 for informational purposes. No action was required of the Board.

(H-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-5) Economic Development Corporation - September 2020 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of September 2020 for informational purposes. No action was required of the Board.

(H-6) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Vice Chairman Honeycutt complemented and thanked the Board of Elections and County staff for the excellent job on early voting.

Chairman Morris commented on the early voting locations and thanked the Board of Elections for their efforts. He also encouraged everyone to vote.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

None.

(L) ADJOURN

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the meeting adjourned at 7:31 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Approval of the Agenda

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
NOVEMBER 16, 2020**

ADDITIONS:

Recognitions and Presentations

C-2 Proclamation – Career Development 2020

C-3 Proclamation – World Polio Day

New Business

G-4 BOC – Resolution Amending the Board of Commissioners' 2020 Meeting Schedule

Closed Session

K-1 Closed Session – Pending Litigation and Personnel Matters

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Human Resources - Recognition of Lt. David Allred on His Retirement from the Cabarrus County Sheriff's Office

BRIEF SUMMARY:

After 28 years of service to Cabarrus County and its citizens, Lt. David Allred will retire from the Cabarrus County Sheriff's Office on December 1st, 2020 from his position with the Cabarrus county Sheriff's Office.

REQUESTED ACTION:

Recognized Sheriff Van Shaw for the presentation and express appreciation for Lt. Allred's many years of dedicated service to the citizens of Cabarrus County.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Chief Deputy James N. Bailey

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - Career Development 2020

BRIEF SUMMARY:

The following proclamation proclaims November as Career Development Month, November 16-20, 2020 as Career Development Week, and November 18, 2020 as Career Development Coordinator Day in Cabarrus County.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Commissioner Poole

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Proclamation



CABARRUS COUNTY CAREER DEVELOPMENT 2020

A PROCLAMATION

WHEREAS, Career Development Coordinators in Career and Technical Education (CTE) programs in North Carolina's public schools are committed to helping students explore their potential in personal social development, educational achievement and lifelong learning, and career management within the National Career Development Guidelines Framework; and

WHEREAS, Career Development Coordinators provide the supporting materials to ensure our schools meet the national standards and competencies established by the National Career Development Association; and

WHEREAS, Career Development Coordinators support the mission of North Carolina's CTE programs by providing community resources and services that help students succeed in life, college and/or careers, citizen readiness, and as productive members of society; and

WHEREAS, Career Development Coordinators assist students with career planning and empower students to make informed decisions regarding their post-high school plans, which may include immediate employment in a civilian or military occupation, or further education at a vocational program, community college, or university; and

WHEREAS, Career Development Coordinators support the work of Career and Technical Education Organizations, extending student learning based on instructional competencies; career development education can contribute to increased attendance, raise achievement, and improve graduation rates; and

WHEREAS, Career Development Coordinators assist students in understanding the 16 Career Clusters in the National Career Clusters Framework, representing 79 Career Pathways to success in college, career, and citizen readiness; through career development education, CTE students gain the critical thinking, creativity, problem solving, leadership, and essential employability skills necessary to thrive in the modern business world and contribute to the vitality of our state and nation;

NOW, THEREFORE, BE IT PROCLAIMED, that the Cabarrus County Board of Commissioners do hereby recognize November, 2020, as CAREER DEVELOPMENT MONTH, November 16-20, 2020 as CAREER DEVELOPMENT WEEK, and November 18, 2020 as CAREER DEVELOPMENT COORDINATOR DAY in Cabarrus County, and commend its observance to all citizens.

ADOPTED this 16th day of November, 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - World Polio Day

BRIEF SUMMARY:

The following proclamation designates November 24, 2020 as World Polio Day in Cabarrus County.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

▣ World Polio Day



Rotary International Proclamation

WHEREAS, Rotary is a global network of neighbors, friends, leaders, and problem-solvers who unite and take action to create lasting change in communities across the globe; and

WHEREAS, the Rotary motto, Service Above Self, inspires members to provide humanitarian service, follow high ethical standards, and promote goodwill and peace in the world; and

WHEREAS, Rotary in 1985 launched PolioPlus and in 1988 helped establish the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF, and the Bill & Melinda Gates Foundation, and Gavi, the Vaccine Alliance, to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99.9 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, to date, Rotary has contributed more than US\$2.1 billion and countless volunteer hours to protecting more than 2.5 billion children in 122 countries; and

WHEREAS, Rotary is working to raise an additional \$50 million per year, which would be leveraged for maximum impact by an additional \$100 million annually from the Bill & Melinda Gates Foundation; and

WHEREAS, these efforts are providing much-needed operational support, medical staff, laboratory equipment, and educational materials for health workers and parents; and

WHEREAS, in addition, Rotary has played a major role in decisions by donor governments to contribute more than \$10 billion to the effort; and

WHEREAS, there are over 1.2 million Rotary members in more than 35,000 clubs throughout the world that sponsor service projects to address such critical issues as poverty, disease, hunger, illiteracy, and the environment in their local communities and abroad;

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, do hereby proclaim November 24, 2020 as World Polio Day in Cabarrus County and encourage all citizens to join us and Rotary International in the fight for a polio-free world.

ADOPTED this 16th day of November, 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Active Living and Parks - FY21 Matching Incentive Grants - Second Round

BRIEF SUMMARY:

Active Living and Parks has a Matching Incentive Grant Program that provides seed money for civic, community and school groups to construct, improve or acquire recreational/park facilities in Cabarrus County. The grants will fund up to 50 percent of a project.

On October 15th, 2020, the Active Living and Parks Commission reviewed a matching grant request from Cabarrus Council on Aging totaling \$8,000. This project would enhance the overall esthetics of the Concord Senior Center providing a welcoming/inviting face to the community. Renovating the landscaping around the outdoor recreation areas and senior center will also increase biodiversity through enhanced habitats with native species. The Commission unanimously recommended awarding the project in full.

REQUESTED ACTION:

Motion to approve the budget amendment and the FY21 Matching Incentive Grant second round project as recommended by the Active Living and Parks Commission.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Megan Baumgardner, Active Living and Parks Commission, Chair

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ MIG Project Images
- ▢ MIG BA
- ▢ MIG ALP Com. Rec.

Oak Trail Landscaping

817 Oak Trail Cr.

Concord, NC 28025

704-791-9340

duckconcord08@yahoo.com

Bill To: Cabarrus County

Att. Byron

Proposal #: 2015

Proposal Date: 10/8/2020

Proposal For: Senoir Center
LSF and Front

Item #	Description	Qty	Unit Price	Discount	Price
Material	Landscape per plan with drip irrigation				\$ 8,300.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Invoice Subtotal					\$ 8,300.00
Tax Rate					7.00%
Sales Tax					\$ 581.00
Labor					\$ 7,700.00
Deposit Received					
TOTAL					\$ 16,581.00

Make all checks payable to Oak Trail Landscaping.







Annuales

Cone Flower, Daisies, Black Eyed Susan

Blue Chip Jr.
Butterfly

Magnolia

Sunshine
Ligustrum

Miss Molley
Drawf butterfly

© 2020 Google

Google Earth



Dwarf Butterfly Bush

Crimson Fire

Happy Reture
Daylillies

walk way

Dianthis

Phlox



Sunshine Ligustrum

**Dwarf Butterfly
Bush**

Crimson Fire

Phlox




Jap Maple

Dwarf Butterfly Bush

Crimson Fire

Dianthis

Phlox



**Dwarf Butterfly
Bush**

**Jazz Hands
Loropetalum**

Daylilies





Gumpo Azales

Hosta

Ferns

Annuals

Budget Revision/Amendment Request

Date: **11/16/2020**

Amount: **16,000.00**

Dept. Head: **Londa Strong**

Department: **Active Living and Parks**

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

MIG FY 21 Council on Aging- CSC Beutification

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	8140-6813-0078	Matching Grants Revnue-Cabarrus County Council on Aging	-	8,000.00		8,000.00
001	9	8140-9831-0078	Matching Grants-Cabarrus County Council on Aging	-	16,000.00		16,000.00
001	6	8140-6813-0154	Matching Grants Revnue-Unassigned Funds	24,300.00		8,000.00	16,300.00
001	9	8140-9831-0154	Matching Grants-Unassigned Funds	48,600.00		16,000.00	32,600.00
							0.00
							0.00
							0.00
							0.00

Total 0.00

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date

FY21 MI G Second Round Active Living and Parks Commission Recommendation

Organization	Project Title	Request	Complete	Priority Level	Recommended
Council on Aging	Concord Senior Center Beautification	\$8,000.00	Yes	Moderate	\$8,000.00
FY21 Second Round Budget	\$24,300.00				
Applicant Request Total	\$8,000.00				
Remaining FY21 Funds	\$16,300.00				

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments - Cabarrus County Senior Centers Advisory Council

BRIEF SUMMARY:

The terms of appointment on the Cabarrus County Senior Centers Advisory Council for Myra Baumgardner, Elizabeth Bennett, Ted Drain and Ronnie Tucker end December 31, 2020. All have agreed to be considered to serve another term.

REQUESTED ACTION:

Motion to reappoint Myra Baumgardner, Elizabeth Bennett, Ted Drain and Ronnie Tucker to the Cabarrus County Senior Centers Advisory Council for three-year terms ending December 31, 2023.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Londa Strong, Director Active Living and Parks

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Roster
- ▣ Applications on File

CABARRUS COUNTY SENIOR CENTERS ADVISORY COUNCIL

15-Member Board*

Ann Eaves 1600 Flowes Store Road East Concord, NC 28025	APPOINTMENT: 12/16/19 TERM EXPIRING: 12/31/22
James Lentz, Sr. 4499 Hwy 73 East Concord, NC 28025	APPOINTMENT: 12/16/19 TERM EXPIRING: 12/31/22
Earline Ward 340 Poplar Crossing Drive NW, Apt 220 Concord, NC 28027	APPOINTMENT: 12/16/19 TERM EXPIRING: 12/31/22
Thomas Dixon 1840 Enochville Avenue Kannapolis, NC 28081	APPOINTMENT: 09/19/16 (unexpired term) REAPPOINTMENT: 01/17/17 REAPPOINTMENT: 12/16/19 TERM EXPIRING: 12/31/22
Mary Watts 4548 Triumph Drive SW Concord, NC 28027	APPOINTMENT: 12/16/13 REAPPOINTMENT: 01/17/17 REAPPOINTMENT: 12/16/19** TERM EXPIRING: 12/31/22
Elizabeth Bennett 775 Groff Street NW Concord, NC 28027	APPOINTMENT: 12/18/17 TERM EXPIRING: 12/31/20
Myra Baumgardner 7120 Macedonia Church Road Concord, NC 28027	APPOINTMENT: 09/19/16 (unexpired term) REAPPOINTMENT: 12/18/17 TERM EXPIRING: 12/31/20
Ronnie Tucker 12209 Jim Sossoman Road Midland, NC 28107	APPOINTMENT: 03/18/19 (unexpired term) TERM EXPIRING: 12/31/20
Ted Drain P. O. Box 1388 Harrisburg, NC 28075	APPOINTMENT: 12/18/17 TERM EXPIRING: 12/31/20
Toni Swick 687 Journey Street SW Concord, NC 28025	APPOINTMENT: 12/14/15 REAPPOINTMENT: 12/17/18 TERM EXPIRING: 12/31/21

Katie Little
83 Hillside Avenue SW
Concord, NC 28025

APPOINTMENT: 02/17/20
(unexpired term)
TERM EXPIRING: 12/31/21

Ex-officio Members:

Anita Helms, President of the Cabarrus County Council on Aging (elected annually by COA)

Tom Kurzel, Cabarrus Delegate to the NC Senior Tar Heel Legislature

Ida Mills, member of the Cabarrus County Delegation to the Area Agency on Aging, Region F Advisory Council (appointed by the Chairperson).

Robin Phillips, Active Living and Parks Commission Member appointed annually by ALPs Commission

Third Monday of each month at 11:00 A.M. at the Senior Center

Note: At its December 17, 2012 meeting, members of the Department of Aging Advisory Board adopted new bylaws and changed the name of the Board to the Cabarrus County Senior Centers Advisory Council.

*Eleven (11) members appointed by the Board of Commissioners plus four (4) ex-officio members with rights and privileges of all members including the right to vote.

**Exception to the "length of service" of the Appointment Policy granted.

**Cabarrus County Senior Centers Advisory Council
Applications on File**

October 21, 2020

Myra Baumgardner*	7120 Macedonia Church Road	Concord, NC 28027
Elizabeth Bennett*	775 Groff Street NW	Concord, NC 28027
Daniel Criscoe	530 Sagewood Place SW	Concord, NC 28025
Ted Drain*	P.O. Box 1388	Harrisburg, NC 28075
Bob Guerity	560 Groff Street NW	Concord, NC 28027
Ingrid Nurse	3967 Alleghany Street NW	Concord, NC 28027
Jose Reyes	6208 Underwood Avenue	Charlotte, NC 28213
Ronnie Tucker*	12209 Jim Sossoman Road	Midland, NC 28107

*Current Member

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Ad Hoc Modification to the Central Area Plan Interlocal Agreement

BRIEF SUMMARY:

The City of Concord and Cabarrus County entered into an Central Area Plan interlocal agreement that limits utility extensions on that plan area. The attached agreement is being proposed to permit two lots off Westview Road to connect to public water.

REQUESTED ACTION:

Motion to approve the ad hoc modification between Cabarrus County and the City of Concord; and authorize the County Manager to execute the modification on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Draft Agreement
- ▣ Map

STATE OF NORTH CAROLINA

COUNTY OF CABARRUS

AD HOC MODIFICATION OF CITY
OF THE CONCORD-CABARRUS COUNTY
INTERLOCAL AGREEMENT REGARDING
THE CENTRAL AREA PLAN
(Hogan)

This AD HOC MODIFICATION OF THE CONCORD-CABARRUS COUNTY INTERLOCAL AGREEMENT REGARDING THE CENTRAL AREA PLAN (“the “Modification”) is entered into effective as of the last date of execution by the parties as shown below, by, between and among the CITY OF CONCORD (“Concord”), a North Carolina municipal corporation, and CABARRUS COUNTY (“County”).

RECITALS

1. On June 28, 2008, these same parties entered into an “Interlocal Agreement” regarding the implementation of the Central Area Plan (“CAP”).
2. This Interlocal Agreement was to continue in effect for a period of 15 years and contemplated a review of the efficacy of the Interlocal Agreement every 5 years.
3. The parties have had discussions about specific issues and parcels affected by the CAP since the execution of the Interlocal Agreement.
4. The parties have also had specific discussions about a parcel owned by Nelson Vasquez Ortiz, who wishes to construct a new single family home on the parcel, which is located in Area A of the Interlocal Agreement. Pursuant to the terms of the Interlocal Agreement, the CAP prohibits Concord from extending utilities to real property parcels in Area A.
5. The CAP and the Interlocal Agreement have been successful in redirecting residential development into other areas of Cabarrus County, but there are instances in the Central Area in which it makes sense to modify the Interlocal Agreement to allow a limited amount of development in areas where utilities already exist or are reasonably available.
6. The purpose of this Amendment is to modify the Interlocal Agreement to the limited extent of addressing the above-described circumstance involving the below identified parcel(s).

In consideration of the above Recitals and the Terms below, which the parties specifically acknowledge and agree make this Modification legally binding and enforceable, the parties agree as provided below.

TERMS

1. Concord agrees to provide electric and water utility services under its normal and customary terms and conditions to the property located at 3345 and 3385 Westview Road, Concord NC 28025 (PIN 5640 69 7462).
2. Except as specifically changed by this Modification, the provisions of the Interlocal Agreement shall remain in full force and effect.

IN WITNESS, the parties have executed this Modification as indicated below, all pursuant to legal authority duly given.

CITY OF CONCORD

By: _____
Lloyd Payne, City Manager

Date: _____

CABARRUS COUNTY

By: _____
Mike Downs, County Manager

Date: _____

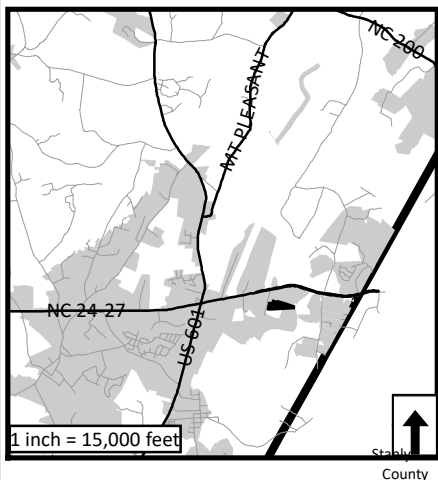
4813-2804-1077, v. 1

DRAFT



cabarrusgis.CAB_DBO.Streets

- CabarrusCounty
- MunicipalDistrict
- Tax Parcels



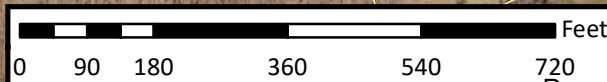
Cabarrus County shall not be held liable for any errors in this data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning & Development -2020



Subject Properties
3345/3385 Westview Road

1 inch = 258.44 feet



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Cabarrus County Schools Student Device Lease Agreement

BRIEF SUMMARY:

In March 2020, Cabarrus County Schools became a “1-to-1” school district overnight. “1-to-1” means that each student in the district is assigned a computer (device) for personal learning. Students carry the device with them throughout the school day and take it home with them to complete assignments and to connect to class virtually.

Cabarrus County Schools would like to add an additional 4-year lease agreement for approximately 13,000 devices. The annual cost would be \$1 million. If approved by the Board, the County Manager will include the additional \$1 million in the FY22 Cabarrus County Schools allotment.

REQUESTED ACTION:

Motion to approve Cabarrus County Schools entering into a new 4-year technology lease agreement.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Dr. Chris Lowder, Superintendent
Kelly Kluttz, Chief Financial Officer

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Funding Request



November 2, 2020

The Honorable
Mr. Steve Morris, Chair
Ms. Diane Honeycutt, Vice Chair
Ms. Liz Poole
Mr. Lynn Shue
Mr. Blake Kiger
Cabarrus County Board of Commissioners
65 Church Street, SE
Concord, NC 28026

Re: funding request to lease student devices

Dear Board of Commissioners:

In March 2020, Cabarrus County Schools became a “1-to-1” school district overnight. “1-to-1” means that each student in the district is assigned a computer (device) for personal learning. Students carry the device with them throughout the school day and take it home with them to complete assignments and to connect to class virtually.

Due to COVID and remote learning, it is critical that CCS provide each student with a technologically current working device that can run the latest software to school system uses everyday. To achieve this goal, we optimally should be on a 4-year renewal cycle. Currently we have devices that exceed 4 years of age and as a result are not being supported by important updates to the devices.

Cabarrus County Schools would like add an additional 4-year lease agreement at an annual cost of approximately \$1,000,000 beginning in December 2020. (This would cover approximately 13,000 devices). To do this, we need the support of our commissioners to do the following

1. Commit to fund \$1,000,000 annually beginning July 1, 2021.
2. Agree to allow CCS to enter a lease in December 2020 with the first lease payment being paid from Cabarrus County Schools fund balance. Years 2, 3, and 4 of the lease would be paid with new funds allotted by the county as described in 1).

Understanding the current climate we are in, the other option, if the county is unable to commit to the additional funding for July 2021, CCS would still need permission to enter into a lease in December 2020 because of the requirement that each student have a personal device, and the long lag time from order date to delivery. CCS fund balance can still be used to pay for the first year of the lease. However, the following years of the lease would be paid with an existing allotment from the county. These funds were previously obligated with a different 4-year lease that has a final lease payment in 2020-2021, therefore these funds would become available to pay the obligation if required. While this option would ensure the county and the district does not obligate new funds, it would still leave the district well short of needed proper functioning devices.

Please let us know if you have questions or concerns.

Sincerely,

Rob Walter
Board Chair
Cabarrus County Schools

Cc: Dr. Chris Lowder, Mr. Rob Walter, Mr. Barry Shoemaker, Ms. Cindy Fertenbaugh, Mrs. Carolyn Carpenter, Mr. David Harrison, Mrs. Holly Grimsley, Ms. Laura Blackwell

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Parking Agreement with City of Concord

BRIEF SUMMARY:

The City of Concord drafted the attached parking agreement. This agreement was part of the discussion during the Concord downtown economic development agreement and is being presented as a follow up to the approval of that agreement. The County Attorney is currently reviewing the draft agreement.

REQUESTED ACTION:

Motion to approve the agreement between Cabarrus County, the City of Concord and Concord Master Venture; and authorize the County Manager to execute the agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Draft agreement

PARKING GARAGE LEASE AGREEMENT

THIS PARKING GARAGE LEASE AGREEMENT ("Parking Lease") is made as of the ____ day of September, 2020, by and between the CITY OF CONCORD, NORTH CAROLINA, a public body corporate and politic (the "City"), CABARRUS COUNTY (the "County"), and CONCORD MASTER VENTURE, LLC, a Florida limited liability company (the "Developer").

RECITALS:

A. Developer was selected by the City through a competitive process to facilitate the development and construction of a multi-parcel, mixed-use redevelopment project to include a mix of parking stalls, residential units and retail space (the "Catalyst Project");

B. City and County are parties to the CABARRUS COUNTY PARKING DECK INTERLOCAL AGREEMENT dated October 15, 2018 and amended on October xx, 2020 (the "Interlocal Agreement") which sets forth the City's and the County's agreement to share space in the Parking Garage along Barbrick Ave SW, Spring and Corban Streets and with an address of 81 Spring Street, SW, Concord, North Carolina (the "Garage").

C. Developer and City are parties to that certain AMENDED AND RESTATED MASTER DEVELOPMENT AGREEMENT dated September 22, 2020 (the "MDA") which sets forth the plan for Developer's construction and development of the Catalyst Project as defined in the MDA;

D. The MDA sets forth terms upon which City will lease up to three hundred (300) offsite parking spaces in the evening (based on the Catalyst Project's need) and up to two hundred (200) offsite parking spaces in the daytime (based on the Catalyst Project's need) to Developer to serve the residential components of the Catalyst Project (the Parking Lease Terms") which Parking Lease terms are incorporated into this Parking Lease.

E. Considerable economic benefit is expected to accrue to City and County from Developer's construction and leasing of the Catalyst Project, and City and County desire to provide a competitive long-term lease of a portion of the spaces in the Garage for the use and benefit of the Catalyst Project;

F. City and County are agreeable to leasing parking spaces in the Garage to Developer as provided in this Parking Lease beginning with Certificate of Occupancy following construction of the mixed-use building on Parcel 1 as defined in the MDA (the "Commencement Date").

NOW, THEREFORE, in consideration of the foregoing, the mutual covenants contained in this Parking Lease and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City, County, and Developer agree as follows:

1. Lease of Parking Spaces

During the Term (as defined below) of this Parking Lease, City and County hereby lease to Developer, and Developer hereby leases from City and County, parking spaces in the Garage subject to the following terms and conditions:

a. *Evening/Weekend Spaces.* City and County lease to Developer and its successors and assigns three hundred (300) parking spaces on the second level and above in the Garage for residential users of the Catalyst Project to use for personal vehicular parking. Of the total three hundred allocable parking spaces, one hundred and thirty-two (132) spaces will be leased by the City from the City's allocation of spaces in the Garage per the Interlocal Agreement and one hundred and sixty-eight (168) spaces will be leased directly from the County. For a period of 10 years following the Commencement Date, Developer shall have the non-exclusive right to use such spaces during the hours of 5 PM to 8 AM between Monday and Friday and for 24 hours per day on Saturday and Sunday at no cost. At the end of the tenth year, City, County, and Developer will negotiate the future rate, if any, for evening parking in the Garage at a rate not to exceed the minimum rate charged to Garage users for evening parking. Developer may adjust the number of spaces under this section at any time during the Initial Term or any Renewal Term by providing notice to City and County of Developer's intent to adjust the number of spaces under this section. If Developer provides that notice to City and County, then City, County and Developer shall amend this Parking Lease within thirty (30) days of that notice to set the new number of spaces under this section. However, the total number of spaces allotted under this section shall not exceed three hundred for evening/weekend spaces.

b. *Daytime Spaces.* The parties acknowledge that the Garage will be a public facility available to the public on an "open occupancy" basis with no reserved spaces or access gates installed thereto; provided, however, County reserves its right to later designate certain spaces as "Reserved" and to install access gates to the Garage. In the event that County restricts daytime parking in the Garage, the City and County will make the following accommodations to the Developer for daytime parking:

i. Should daytime parking be restricted during years one through ten following the Commencement Date, the City will make available eighty (80) all-day parking passes for Catalyst Project residents at a rate of twenty-five dollars (\$25.00) per pass, per month. The County will similarly provide one hundred and twenty (120) parking passes for Catalyst Project residents at the same rate.

ii. Should daytime parking be restricted during years 11 through 15 following the Commencement Date, the City will make available 100 all-day parking passes for residents at a rate of thirty dollars (\$30.00) per pass, per month.

iii. Should daytime parking be restricted during years 16 through 20 following the Commencement Date, the City will make available 100 all-day parking passes for residents at a rate of twenty-five dollars (\$36.00) per pass, per month.

iv. Should daytime parking be restricted after year 20 following the Commencement Date, the City and the Developer will negotiate the future rate for daytime parking in the Garage at a rate not to exceed the minimum rate charged to Garage users for daytime parking.

If the County restricts daytime parking, residents of the Catalyst Project will not be required to purchase all-day parking passes. Residents without passes may access public parking in the Garage but must follow any hourly limits or fee schedules.

2. Operation and Use

a. County or its designated operator shall operate the Garage with all services and facilities normally associated with comparable public parking areas.

b. County shall allow unimpeded and open access to users and occupiers (“Occupiers”) of the Mixed-Use Structure to and from the Garage at all times, i.e., twenty-four (24) hours per day, seven (7) days per week, including holidays. City and County agree to designate levels 2-6 as generally available for residential parking per Section 1 and will develop a pass and signage system managing the availability.

c. Developer or a duly recognized representative will manage all-day parking pass requests and payments to the County and City on behalf of the Catalyst Project’s residents. Developer or a duly recognized representative will be responsible for distributing all-day parking passes to residents. The County and City will not manage all-day parking pass requests and payments directly with individual residents.

d. Use of the Garage by Developer, Occupiers, and their agents, employees, contractors and guests shall be subject to County policies and procedures and such reasonable rules and regulations as County may adopt from time to time.

e. Except as provided in Section 1 above, County reserves the right to charge parking fees to the public for use of the Garage.

3. Term

The initial term of the Parking Lease (“Initial Term”) shall be for a period of fifty (50) years from the Commencement Date, unless this Parking Lease is sooner terminated as provided for in this Parking Lease. Provided that (i) the Apartments are operated as an apartment or condominium project at the expiration of the Initial Term, (ii) Developer is not in default under this Parking Lease beyond applicable notice and cure periods at the expiration of the Initial Term, (iii) Developer has not given City written notice of its desire to terminate the Initial Term to end at the expiration of the Initial Term at least ninety (90) days prior to the expiration of the Initial Term, and (iv) City and County has not given Developer written notice of its desire to terminate the Initial Term to end at the expiration of the Initial Term at least ninety (90) days prior to the expiration of the Initial Term, then Term of this Parking Lease shall automatically extend for five (5) additional successive extension terms of ten (10) years each (individually referred to in this Parking Lease as a “Renewal Term” and collectively as the “Renewal Terms”). As used in this Parking Lease, “Term” means the Initial Term and any Renewal Terms. Each Renewal Term shall be upon all the terms and conditions set forth in this Parking Lease.

4. Electronic Access, Signage, Cameras, Garage Improvements

The Developer shall not be responsible for any costs associated with the purchase and installation of access and revenue equipment, including any hardware and/or software needed for use of the Garage. Thereafter, the Developer shall not be responsible for any costs associated with the maintenance, repair, upgrade, or replacement of the systems serving the Garage. The Developer shall have access to any reports generated by the access and revenue equipment, including those

reports generated by any Apartment modules(s) that are mutually selected, purchased, and installed in the Garage. Developer may request that the Developer be permitted to upgrade and/or replace certain exterior doors, gates, locks, and/or signage to permit Occupiers access to the Garage and to facilitate ADA access to and from the Apartments as may be required by for the lawful operation of the Apartments or to improve security for the Occupiers and to make other nonstructural, cosmetic changes for the purpose of improving the general appearance of the Garage. Prior to making any such improvements, the Developer shall provide County with ten (10) days prior, written notice of such proposed improvements. County will work cooperatively with the Developer to assure access to and from the Garage by Occupiers and will endeavor to grant the Developer permission to place such items, including monitoring cameras and pre-approved signage (collectively, "Upgrades"), in and around the Garage, all subject to County's prior written approval, which approval shall not be unreasonably withheld, conditioned or delayed. However, upon request of County, the Developer must present County with sufficient drawings and/or information, together with any required engineering documentation, to establish that the Upgrades will not damage and/or impair the Garage or the use of the Garage and will not interfere with County's operation of the Garage. Developer shall be solely responsible for all costs, expenses, and responsibility, including any claims of any type or nature that may be made in connection with or resulting from the placement, installation, use, operation, maintenance, repair, removal or the Upgrades, and/or any other matters involving the Upgrades, and Developer agrees to indemnify and hold the County and its parking management company, their employees, agents, and representatives, harmless from any and all such claims relating to the Upgrades, including reasonable attorney's fees. Developer shall also be solely responsible for relocating any Upgrades. Developer further assumes all risks of any type or nature in connection with any Upgrades, including, but not limited to, any damage to, any theft of, or any vandalism of the Upgrades. Upon the expiration and/or termination of this Parking Lease, Developer shall properly and timely remove any Upgrades, including any signs, that it installed or had installed and restore the areas where Upgrades were installed to the condition the areas were in prior to the installation of the Upgrades by Developer. Developer agrees that if Developer fails to remove the Upgrades and properly restore the areas within thirty (30) days of any such expiration or termination of this Parking Lease that County may do so and dispose of the Upgrades as County sees fit and charge the Developer all reasonable costs and expenses of such removal and disposal. Furthermore, all Upgrades, including cameras, and signage are subject to applicable federal, state and local laws, rules, and regulations and Developer shall also obtain at Developer's cost any required approvals and permits.

5. Operation, Maintenance, Repair and Temporary Relocation

a. County will ensure the operation of the Garage in a manner similar to the operation of other publicly-owned and/or controlled parking facilities in the region. County will maintain the Garage in good working condition and repair and will make such repairs, perform such preventative maintenance, structural repairs or other improvements as the County reasonably deems necessary. In performing maintenance, repairs or replacements, County shall use all commercially reasonable efforts to minimize interference with the use, occupation and enjoyment of the Garage by Developer and Occupiers. If possible, maintenance, repairs and replacements shall be confined to the area actually being so maintained, repaired or replaced. County will use commercially reasonable efforts to make other parking spaces available in the event of temporary closure of the Garage for the purposes of maintenance, repair, or replacement, at no additional cost

or expense of the alternate parking spaces to the Developer. Other than in the event of an emergency, the County will confer with Developer prior to any closures of the Garage and will endeavor to accomplish all Garage maintenance, repairs and replacements in a manner that will result in the least inconvenience for the Occupiers. In the event that Developer is denied the use of any of its allotted spaces for a period exceeding three (3) days due to any such maintenance, repairs, replacements or otherwise, and replacement parking in the Garage reasonably satisfactory to Developer is not provided by the County and City, Developer payments with respect to such parking may be abated until use of the affected Spaces is restored. In that event, the County and City will make every effort to provide reasonably satisfactory replacement parking until such maintenance, repairs, or replacements are completed. Otherwise, the Developer will not be entitled to any payments or offsets from the County's monthly, hourly, daily, or parking revenues against the parking charges otherwise due from the Developer to the County under the terms of this Parking Lease. Developer and/or Occupiers shall have no rights in or to any monies paid by anyone to the County, or revenues received from anyone by the County on account of parking in the Garage.

b. County shall provide and maintain interior and exterior illumination sufficient to illuminate the Garage and all means of pedestrian and vehicular access and egress thereto and therefrom, during all twilight and evening hours of operation.

c. County shall provide suitable and sufficient signs in and around the Garage as required for safe and orderly flow of pedestrian and vehicular traffic, including signage directing garage users to appropriate Catalyst Project entrances and on any general directories provided by County in the Garage. Notwithstanding the foregoing, Developer shall be solely responsible for all costs and expenses in connection with or resulting from the placement, installation, use, operation, maintenance, repair, removal, and/or any other matters involving nonstructural and cosmetic changes to the signage and re-marking of the Spaces. Any signs pertaining to the Catalyst Project will be subject to County's approval, which approval shall not be unreasonably withheld, conditioned or delayed.

d. The County shall approve the finishing of the wall of the Mixed-Use structure that will be visible from the interior of the Garage.

6. Damage to the Garage

During the Term of this Parking Lease, in the event of any damage or destruction of all or any portion of the Garage, County shall undertake promptly to repair and/or rebuild the Garage to provide to Developer as promptly as reasonably possible after the date of such damage or destruction the parking contemplated by this Parking Lease. In the event that any or all of the allotted spaces are unavailable for Developer's use as a result of any such damage or destruction, the County and City will make every effort to identify and provide reasonably satisfactory replacement parking until the Garage is restored and the affected spaces are again available for use by Developer.

7. Default by Developer

a. The failure or refusal by the Developer to perform any of its covenants or obligations hereunder within sixty (60) days after written notice of nonperformance shall constitute a Default; however, if such failure to perform cannot reasonably be cured within sixty (60) days, the Developer shall not be in default if it commences within sixty (60) days steps reasonably calculated to cure the nonperformance and in good faith pursues those steps diligently and in good faith to completion (not to exceed ninety (90) days).

b. Upon the occurrence of a Default as set forth in Section 7(a), City and County may immediately terminate this Parking Lease by written notice to the Developer. In addition to this right to terminate this Parking Lease, City and County may also in the event of a Default by Developer under this Parking Lease exercise any and all other rights and remedies available to City and County at law or in equity, including without limitation the recovery of any and all monetary damages that City and County has suffered as a result of such Default.

c. City and County agree to give Developer's lender with first deed of trust on the Catalyst Project a copy of any notice of default sent to Developer, provided that City and County has been notified in writing by certified mail, return receipt requested, of the addresses of such parties. City and County further agrees that if Developer fails to cure any default under this Parking Lease within the time provided for in this Parking Lease, then prior to City and County exercising any right to terminate this Parking Lease on account of such default, Developer's lender shall have an additional sixty (60) days within which to cure such default. If such default cannot be cured within that time, Developer's lender shall have such additional time as may be necessary if within such sixty (60) days, Developer's lender has commenced and is diligently pursuing the remedies necessary to cure such default (including commencement of foreclosure proceedings, if necessary to effect such cure). The City may not exercise any right to terminate this Parking Lease on account of any such default by Developer, whether available under this Parking Lease, at law or in equity, while such remedies are being so diligently pursued by Developer's lender.

8. Force Majeure

A delay in, or failure of, performance by any party, shall not constitute a default, nor shall Developer, City or County be held liable for loss or damage, or be in breach of this Parking Lease, if and to the extent that such delay, failure, loss or damage is caused by an occurrence beyond the reasonable control of such party, and its agents, employees, contractors, subcontractors, and consultants, including results from Acts of God or the public enemy, compliance with any order or request of any governmental authority or person authorized to act therefore, acts of declared or undeclared war, public disorders, rebellion, sabotage, revolution, earthquake, floods, riots, strikes, labor or equipment difficulties, delays in transportation, inability to obtain necessary materials or equipment or permits due to existing or future laws, rules or regulations of governmental authorities or any other causes, whether direct or indirect, and which by the exercise of reasonable diligence said party is unable to prevent. For purposes of this Parking Lease any one delay caused by any such occurrence shall not be deemed to last longer than six (6) months and the party claiming delay caused by any and all such occurrences shall give the other party written notice of the same within thirty (30) days after the date such claiming party learns of or reasonably should have known of such occurrence. Notwithstanding anything else set forth above, after a total of nine

(9) months of delays of any type have been claimed by a party as being subject to force majeure, no further delays or claims of any type shall be claimed by such party as being subject to force majeure and/or being an excusable delay.

9. Default by the City or County

In the event of any default, nonperformance, or breach of any of the terms or conditions of this Parking Lease by City or County or both (the “Defaulting Entity”), the Defaulting Entity shall make every effort to identify alternative parking for residents in downtown Concord. In addition to the remedies set forth in the prior sentence, if the Defaulting Entity is in default, nonperformance, or breach of any of the terms or conditions of this Parking Lease, Developer may provide the Defaulting Entity with written notice of the same and the Defaulting Entity shall have sixty (60) days following receipt of such notice from Developer to cure any such default, nonperformance, or breach, provided if such default, nonperformance, or breach cannot be cured within sixty (60) days from the date of receipt of the notice from Developer, the Defaulting Entity shall be deemed to have cured the default as long as the Defaulting Entity undertakes to remedy the same within sixty (60) days following receipt of notice and the Defaulting Entity diligently proceeds to remedy such default, nonperformance, and/or breach.

10. Insurance Requirements

Developer shall maintain the insurance coverage as set forth in Exhibit “B” attached and incorporated into this Parking Lease and provide the proof of such insurance coverage as called for in Exhibit “B”, including workers’ compensation coverage if Developer hires any employees. If Exhibit “B” coverage exceeds reasonable insurance requirements for a parking deck, serving the intended purposes, then City, County, and Developer will agree on acceptable coverage. Such insurance coverage shall be obtained at the Developer’s sole expense and maintained during the Term of this Parking Lease and shall be effective prior to the beginning of any performance by the Developer or others under this Parking Lease. All insurance companies providing the coverages required hereunder must be lawfully authorized to do business in North Carolina and be acceptable to City’s and the County’s risk manager, in its reasonable discretion. Certificates evidencing required insurance shall be delivered to the City and the County prior to the Commencement Date (as defined in Section 18 of this Parking Lease) or opening date of the garage, whichever is later and upon renewal of the applicable policies. Notice of cancellation or reduction or elimination of coverage shall be provided to additional insureds in accordance with the terms of the applicable policy.

11. Indemnity

a. *City and County Indemnity.* To the extent permitted by law, City and County hereby assumes liability for, and shall indemnify, protect, defend, save and keep harmless Developer, its leasehold mortgagees, and their respective affiliates, officers, directors, employees, agents, contractors, subcontractors, licensees and invitees (individually a “Developer Indemnitee” and collectively, “Developer Indemnitees”) from and against any and all claims, liabilities, losses, damages, costs and expenses (including reasonable attorneys’ fees actually incurred), whenever they may be suffered or incurred by, imposed on or asserted against a Developer Indemnitee, as applicable (collectively, “Developer Claims”), arising out of or resulting from: (i) any default,

breach, violation, or nonperformance by City or County under this Parking Lease (including breach of any representation, warranty or covenant of City or County contained herein); or (ii) any negligent act or omission of City or County, including, without limitation, injury to or death of any person or damage to property arising out of any work, construction, reconstruction, restoration, maintenance, repair or other work to be done hereunder by City or County, except in all cases to the extent such Developer Claims are caused by the negligent act or omission or willful misconduct of Developer or Developer Indemnitees. The provisions of this Section 12(a) shall survive the expiration or earlier termination of this Parking Lease.

b. *Developer Indemnity.* Developer hereby assumes liability for, and shall indemnify, protect, defend, save and keep harmless City and County, including council members, commissioners, officers, employees, agents, contractors, subcontractors, successors, assigns, licensees, mortgagees of City or County and invitees (individually a “Public Indemnatee” and collectively, “Public Indemnitees”) from and against any and all claims, liabilities, losses, damages, costs and expenses (including reasonable attorneys’ fees actually incurred), whenever they may be suffered or incurred by, imposed on or asserted against a Public Indemnatee, as applicable (collectively, “Public Claims”), arising out of or resulting from: (i) any default, breach, violation, or nonperformance by Developer under this Parking Lease (including breach of any representation, warranty or covenant of Developer contained herein); or (ii) any negligent act or omission of Developer, including, without limitation, injury to or death of any person or damage to property arising out of any work construction, reconstruction, restoration, maintenance, repair or other work to be done hereunder by Developer, except in all cases to the extent such Public Claims are caused by the negligent act or omission or willful misconduct of City or County or Public Indemnitees. The provisions of this Section 12(b) shall survive the expiration or earlier termination of this Parking Lease.

12. Title to Property; Memorandum

a. County covenants that it has full right to enter into this Parking Lease as of the date hereof and the Cabarrus County Interlocal Parking Agreements gives the City rights to lease spaces in the Garage and does not prevent County from performing its obligations hereunder.

b. Upon Developer’s request, City and County will execute and deliver to Developer an original memorandum of this Parking Lease in form reasonably satisfactory to City, County, and Developer, and Developer may record the memorandum in the land records of the County of Cabarrus, North Carolina. Developer will pay all recording taxes or fees required in connection with recording such memorandum.

13. Attorneys’ Fees

In the event of any litigation between City and/or County and Developer arising out of this Parking Lease, each party shall bear its own expense.

14. Assignment and Leasing

a. Developer may not assign this Parking Lease, in whole or in part, except to a purchaser of the Apartments in the event of a sale thereof, subject to the written approval of the City and County which approval shall not be unreasonably withheld. Developer shall also be

permitted to assign this Parking Lease to any affiliate or to any lender providing financing in connection with the Apartments as collateral for its loan and to sublease individual spaces that may, from time to time, be in excess of the amount of parking required to accommodate the needs of the Mixed-Use Structure.

b. Except as provided in Section 16(a) above, Developer may not assign, transfer, or pledge any of its rights under this Parking Lease without the prior written consent of the City and County and the City and County may grant or deny its consent in City or County sole discretion.

c. Notwithstanding any permitted assignment, the Developer shall remain responsible for all obligations under this Parking Lease unless the City and County specifically grants the Developer a release in writing.

15. Notices

Except where other forms of notice are expressly and specifically authorized in this Parking Lease, all notices or other communications required or desired to be given with respect to this Parking Lease shall be in writing and shall be addressed as follows:

To the City	City Manager City of Concord 35 Cabarrus Avenue W Concord, NC 28025 Attn: Lloyd Wm. Payne, Jr.
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With a copy to:	City Attorney City of Concord 35 Cabarrus Avenue W Concord, NC 28025 Attn: VaLerie Kolczynski
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To the County	County Manager Cabarrus County 65 Church Street S Concord, NC 28025 Attn: Michael Downs
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With a copy to:	County Attorney Cabarrus County 65 Church Street S Concord, NC 28025 Attn: Richard Koch
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If to Developer	Lansing Melbourne Group, LLC 2420 East Sunrise Boulevard, #90 Fort Lauderdale, Florida 33304 Attn: Peter Flotz
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With copy to
Investor Member

Concord Investor QOF LP
200 West Street
New York, New York 10282
Attention: Urban Investment Group Portfolio Manager
E-mail; gs-uig-portfolio-manager@gs.com
gs-uig-docs@gs.com

With copy to

Sidley Austin LLP
787 Seventh Avenue
New York, New York 10019
Attention: Steven C. Koppel, Esq.
E-mail: skoppel@sidley.com

Any communication so addressed shall be deemed duly served when received or when mailed by certified mail, postage prepaid, return receipt requested.

16. MDA

This Parking Lease is expressly conditioned on the execution, delivery and performance of the MDA by the Developer which terms are incorporated herein by reference; provided that after the Commencement Date, this Lease shall not be terminated or voided by City for any default by Developer under the MDA.

17. Dispute Resolution.

Disputes arising under this Parking Lease shall be mediated. Disputes resulting in unsuccessful mediations shall be determined in the state courts of North Carolina with its venue in Cabarrus County.

18. Iran Divestment Act Certification

Developer certifies that, if it submitted a successful bid for this Parking Lease, then as of the date it submitted the bid, Developer was not identified on the Iran List. If it did not submit a bid for this Parking Lease, Developer certifies that as of the date that this Parking Lease is entered into, Developer is not identified on the Iran List. It is a material breach of this Parking Lease for Developer to be identified on the Iran List during the term of this Parking Lease or to utilize on this Parking Lease any contractor or subcontractor that is identified on the Iran List. In this Iran Divestment Act Certification section – “Iran List” means the Final Divestment List – Iran, the Parent and Subsidiary Guidance List – Iran, and all other lists issued from time to time by the N.C. State Treasurer to comply with N.C.G.S. §143C-6A-4 of the N.C. Iran Divestment Act.

19. Entire Agreement

This Parking Lease, including any attachments, exhibits, and referenced documents, constitutes the complete understanding between the parties hereto with respect to the matters

addressed herein and supersedes all prior understandings and writings, and this Parking Lease may only be amended or modified only by a writing signed by City, County and Developer.

20. Miscellaneous

a. The obligations of this Parking Lease shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. Any such successors and assigns shall be deemed to have assumed and agreed to perform all obligations under this Parking Lease arising from and after such assignment.

b. In the event that any provisions of this Parking Lease shall be held invalid, the same shall not affect in any respect whatsoever the validity of the remaining provisions of this Parking Lease.

c. This Parking Lease and the rights of the parties hereunder shall be interpreted in accordance with the laws of the State of North Carolina.

d. This Parking Lease may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall comprise but a single document.

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IN WITNESS WHEREOF, the Parties hereby set their hands and seals, effective the date first above written.

CITY OF CONCORD, NORTH CAROLINA
[SEAL]

Lloyd Wm. Payne, Jr., City Manager

ATTEST:

Kim Deason, City Clerk

Approved as to form:

VaLerie Kolczynski, City Attorney

STATE OF NORTH CAROLINA
COUNTY OF CABARRUS

I, _____, a Notary Public of the State and County aforesaid, certify that Kim Deason personally came before me this day and acknowledged under seal that she is City Clerk of the City of Concord, and that by authority duly given and as the act of the Council, the foregoing instrument was signed in its name by its City Manager, sealed with its corporate seal and attested by herself as its City Clerk.

WITNESS my hand and official seal, this _____ day of _____, 2020.

Notary Public

My commission expires:

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereby set their hands and seals, effective the date first above written.

CABARRUS COUNTY, NORTH CAROLINA
[SEAL]

Michael Downs, County Manager

ATTEST:

Approved as to form:

Richard Koch, County Attorney

STATE OF NORTH CAROLINA
COUNTY OF CABARRUS

I, _____, a Notary Public of the State and County aforesaid, certify that Kim Deason personally came before me this day and acknowledged under seal that she is City Clerk of the City of Concord, and that by authority duly given and as the act of the Council, the foregoing instrument was signed in its name by its City Manager, sealed with its corporate seal and attested by herself as its City Clerk.

WITNESS my hand and official seal, this _____ day of _____, 2020.

Notary Public
My commission expires:

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereby set their hands and seals, effective the date first above written.

CONCORD MASTER VENTURE, LLC, a Florida
limited liability company

Peter Flotz, Manager

STATE OF FLORIDA
County of BROWARD

I, the undersigned, a Notary Public of the County and State aforesaid, do hereby certify that Peter Flotz personally came before me this day and acknowledged under seal that he is Manager of CONCORD MASTER VENTURE, LLC, a Florida limited liability company, and acknowledged, on behalf of the company, the due execution of the foregoing instrument. Witness my hand and official stamp or seal, this the ____ day of _____, 2020.

Notary Public
My commission expires:

Exhibit “A”

Access & Rates (Daytime):

- The County currently permits unrestricted daytime parking in the deck.
- If the County decides to restrict daytime parking during years one through ten following the completion of Parcel 1, the City and County will make available 200 all-day parking passes (120 provided by the County and 80 provided by the City) for residents at a rate of \$25 per pass per month.
- In years 11 – 15, the City will make available 100 parking passes at the rate of \$30 per pass per month.
- In years 16 – 20, the City will make available 100 parking passes at the rate of \$36 per pass per month.
- During Year 20, the City and Concord Master Venture will renegotiate the rate for Years 21 – 50 to the prevailing rate for all-day parking in downtown Concord.
- If passes become necessary, Residents will not be required to purchase an all-day pass. Residents without passes will be able to access public parking in the deck but must follow any hourly limits or fees.

Access & Rates (Evening/Weekend):

- During the evening hours of 5 PM – 8 AM between Monday and Friday and for 24 hours per day on Saturday and Sunday, the City and the County will reserve up to 300 Spaces (132 provided by the City and 168 provided by the County) at no cost for the first 10 years following the completion of construction on “Parcel 1”, as defined in the MDA.

Exhibit "B"

Insurance Requirements

Garage Lease Insurance

A. Insurance Coverage

Developer shall obtain insurance to satisfy the requirements hereunder. The policies shall be with companies authorized to do business in North Carolina and rated "A" or above by A.M. Best Company. Developer, individually or by and through its subcontractors, shall satisfy the following requirements and provide the following coverage:

(a) General Requirements.

1. Developer shall name the City as an additional insured under the liability policies required by this section.
2. Developer's insurance shall be primary of any self-funding and/or insurance otherwise carried by the City for all loss or damages arising from Developer's operations under this Parking Lease. Developer and each of its subcontractors shall and does waive all rights of subrogation against the City.
3. City shall be exempt from, and in no way liable for any sums of money that may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of Developer and/or subcontractor providing such insurance.
4. Developer shall provide the City with certificates of insurance and endorsements documenting that the insurance requirements-set forth in this paragraph have been met, and that the City be given thirty (30) days' written notice of any intent to amend coverage or make material changes to or terminate any policy by either the insured or the insurer. Developer shall further provide such certificates of insurance to the City at any time requested by the City after the execution of this Parking Lease, and shall provide such certificates within five (5) days after the City's request. The City's failure to review a certificate of insurance sent by or on behalf of Developer shall not relieve Developer of its obligation to meet the insurance requirements set forth in this Parking Lease.
5. Should any or all of the required insurance coverage be self-funded/self-insured, Developer shall furnish to the City a copy of the Certificate of Self-Insurance or other documentation from the North Carolina Department of Insurance.

(b) Types of Insurance.

1. Automobile Liability. Bodily injury and property damage liability covering all owned, non-owned and hired automobiles for limits of not less than \$1,000,000 bodily injury each person, each accident and \$1,000,000 property damage, or \$1,000,000 combines single limit-bodily injury and property damage.
2. Commercial General Liability. Bodily injury and property damage liability as shall protect Developer and any subcontractor performing work under this Parking Lease, from claims of bodily

injury or property damage which arise from operation of this Parking Lease, whether such operations are performed by Developer, any subcontractor, or anyone directly or indirectly employed by either. The amounts of such insurance shall not be less than \$1,000,000 bodily injury each occurrence/aggregate and \$1,000,000 property damage each occurrence/aggregate, or \$1,000,000 bodily injury and property damage combined single limits each occurrence/aggregate. This insurance shall include coverage for products, operations, personal injury liability and contractual liability, assumed under the indemnity provision of this Parking Lease.

3. Workers' Compensation Insurance. Developer shall meet the statutory requirements of the State of North Carolina, \$100,000 per accident limit, \$500,000 disease per policy limit, \$100,000 disease each employee limit.

(c) Certificates of all required insurance and endorsements shall be furnished to the City and shall contain the provision that the City will be given thirty (30) day advance written notice of any intent to amend or terminate by either the insurance or the insuring company.

(d) Failure to maintain the insurance coverage required in this paragraph is a material default subject to termination of this Parking Lease.

B. Notice of Cancellation

Developer shall notify the City, in writing immediately upon learning of cancellation or reduction of the insurance afforded by its policy.

Garage Construction Insurance:

In addition to the above, property insurance on a builder's "all risk" or equivalent policy in the amount of the contract amount plus the value of any subsequent modifications, cost of materials supplied or installed on a replacement cost basis.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Fair - Powers Great American Midways Renewal Agreement

BRIEF SUMMARY:

The current agreement with Powers Midways (provider of all rides and games annually at the Cabarrus County Fair) ends after the 2021 Fair and this agreement renews the contract through 2026.

REQUESTED ACTION:

Motion to approve the renewal agreement with Powers Midways for the annual Cabarrus County Fair and authorize the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kate Sharpe, Fair Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Agreement
- ▣ Attorney Feedback

STATE OF NORTH CAROLINA
COUNTY OF CABARRUS

CABARRUS COUNTY
FAIR AGREEMENT
FAIR YEARS 2021-2026

THIS AGREEMENT, made and entered into effective the _____ day of _____, 2020 by and between **CABARRUS COUNTY, NORTH CAROLINA**, a North Carolina governmental entity, P.O. Box 707, Concord, NC 28026-0707 (herein referred to as the "County") and **Amusements of Rochester, Inc. a New York corporation, d/b/a Powers Great American Midways**, P. O. Box 1608, Burgaw, North Carolina, 28425 (herein referred to as the "Show"); (hereafter, the "Agreement").

WITNESSETH:

WHEREAS, the County is authorized by the Cabarrus County Board of Commissioners to stage the annual Cabarrus County Agricultural Fair (hereafter referred to as the "Fair") at the Cabarrus Arena and Events Center (the "Center") in accordance with the North Carolina General Statutes governing agricultural societies and fairs (NCGS 106.505 et.al.) as monitored by the North Carolina Department of Agriculture and Consumer Services; and

WHEREAS, the Show is in the business of providing and operating amusement rides, shows, games and concessions and desires to provide such attractions for the Fair;

NOW THEREFORE, in consideration of the mutual promises and agreements set forth herein, the County and the Show agree as follows:

I. TERM/DATES.

The term of this Agreement shall be for the period of Six (6) consecutive annual Fair weeks in Cabarrus County, North Carolina. Fair weeks will begin on the Friday following Labor Day of each year and end nine (9) days later on Saturday at 11:00 p.m. The parties agree that the 2021 Fair shall run from 4:00 p.m. Friday, September 10, 2020 through 11:00 p.m. on Saturday, September 18, 2020; the 2022 Fair shall run from 4:00 p.m. Friday, September 9, 2022 through 11:00 p.m. Saturday, September 17, 2022; the 2023 Fair shall run from 4:00 p.m. Friday, September 8, 2022 through 11:00 p.m. Saturday, September 16, 2022; the 2023 Fair shall run from 4:00 p.m. Friday, September 8, 2023 through 11:00 p.m. Saturday, September 16, 2023; the 2024 Fair shall run from 4:00 p.m. Friday, September 6, 2024 through 11:00 p.m. Saturday, September 14, 2024; the 2025 Fair shall run from 4:00 p.m. Friday, September 5, 2025 through 11:00 p.m. Saturday, September 13, 2025; the 2026 Fair shall run from 4:00 p.m. Friday, September 11, 2026 through 11:00 p.m. Saturday, September 19, 2026. The Show and County agree and acknowledge that, subject to any previously existing contractual agreements the Show may have with any third party, the County and Show may mutually agree to modify the dates and length of the Fair listed above. It is understood by both parties that any change would need to be made in a timely manner to facilitate all planning, programs, and promotions. In the event the County deems safe operation of the Fair is prevented at any time due to an act of God, a governmental act or regulation, epidemic, strikes, civil unrest, terrorism attack or war conditions or emergencies beyond the control of the County or the Show, the Show agrees to work with the County on the cancelation of Fair plans and operations.

II. COUNTY DUTIES AND PRIVILEGES.

A. Fair Location. The County shall provide the location for the Fair and will provide a midway area suitable for the Show to set up rides, concessions, shows, games and all equipment attendant thereto, subject to the terms and conditions of this Agreement (hereafter, sometimes collectively referred to as the "Show Attraction(s)"). The County will provide Show advance personnel with a free designated space in which to park his/her motor home, recreational vehicle during the advance promotional work.

The County will provide a designated area for employees of the Show to park all motor homes, trailers, recreational vans and bunkhouses. Parking shall be limited to the temporary housing described above. Show will pay County \$18.00 per unit, per night for such temporary units. This County designated area contains water, electric and sewer hookups. Show agrees that no dumping of sewage, gray water, garbage or refuse shall be permitted upon County property. The County shall provide designated containers for trash and garbage for use by Show employees. The Show will provide the camping layout to the Fair Director by September 1 each year.

B. County Attractions Permitted. The County may book third party straight sale concession and other types of stands on the Fair grounds, including without limitation, auction wagons, mug joints, confectionary stands and other food item stands. The County may also book any type of grandstand show(s), a live pony ride and one show for the County's independent midway (hereafter, such attractions may sometimes be collectively referred to as "County Attractions") and may allocate such Fair space to any organization approved by the County.

C. County Suspension of Show Attractions. The County shall have the right to suspend any Show Attractions from the Fair grounds that the County, in its sole and absolute discretion, feels to be unsafe, unlawful or harmful to the Fair or its patrons. The County reserves the right, in its sole discretion, to close down at any time any Show Attractions the County deems unsafe or which may become unsafe or hazardous to operate due to other conditions.

III. SHOW DUTIES AND PRIVILEGES.

A. Show Attractions. The Show will provide the Fair Director with a complete list and recent photograph of all Show Attractions which will be located on the fairgrounds for the Fair by August 1st each year. The Show will provide all necessary personnel and equipment to properly operate and man the Rides and Show Attractions at all times during the Fair operating hours. To be included without limitation, are ticket booths, trash receptacles, hand sanitizing units, benches, and all necessary electrical equipment and power. If Show requires County to provide any additional electrical power, the Show's General Manager and Fair Director will agree on the rate to be paid for said electric by the Show before the Fair opens.

B. Show Layout. The Show, in cooperation with the Fair Director, will lay out the midway area in order to provide Fair patrons with a continuous lineup of Show Attractions on both the inside and outside of the walkways. The Show shall provide a minimum of 1,000 feet of concession booths and games to be operated in the Fair midway area. The Show agrees to secure prior approval of the County for the layout of all Show Attractions. The County shall also be entitled to allow local organizations

approved by the County to operate concession stands and other attractions in other mutually agreed designated areas. The Show acknowledges that in addition to approval of the County, the layout of all Show attractions is subject to approval of all applicable regulatory bodies, including without limitation, local fire and electrical inspection authorities. The County reserves the right, in its sole discretion, to reduce the number of amusement rides and/or concession booths and games to meet or address safety concerns, without fines to the Show.

C. Show Attractions Setup. The Show will have all equipment and personnel with regard to every Show Attraction fully set up and operational by 4:00 p.m. on Friday, when the Fair opens each year. The Show will provide all electrical power sufficient to operate its own equipment. **Fines and Penalties:** At 4:00 p.m. on opening day of the Fair, if the Show has less than thirty-eight (38) amusement rides and shows operational for the general public, the Show will pay the County a fine of two thousand dollars (\$2,000.00) per unit not operational and each day thereafter that the Show has under forty (40) units operational, the Show will pay the County five hundred dollars (\$500.00) per ride/per day. The County reserves the right, in its sole discretion, to reduce the number of amusement rides to meet or address safety concerns, without fines to the Show.

D. Show Attractions. In addition to the requisite minimum of 1,000 feet of concession booths and games, the Show will provide a minimum of 40 amusement rides and shows, including everything from kiddie rides to spectaculars with the same state fair quality as Raleigh. The County reserves the right, in its sole discretion, to reduce the number of amusement rides and/or concession booths and games to meet or address safety concerns, without fines to the Show.

Also, the Show may provide additional rides and shows if it so desires. All Show Attractions shall have a clearly posted and stated price. There shall be no "donation" or "ding" shows. All games shall be for prizes of merchandise and not for money. All games operated by the Show will be games of skill only. The Show will not operate any games of chance, such as penny falls. The Show agrees that no Show Attractions will contain nudity or burlesque-type entertainment, or violate any local ordinance, rule or regulation. The Show acknowledges that it is prohibited from operating concession sales of novelties, tobacco, cigarettes and alcohol at the Fair.

E. Show Fees/Costs/Expenses.

1. **Midway Space:** During the Fair, the Show shall pay the County for midway space at \$20.00 per linear foot. No charge shall be assessed the Show for awning space, with the exception that there will be a charge for space taken for framework, as measured along the walkway. Front footage on single-sided access concessions or games shall be charged for the number of feet along the midway. However, for pricing purposes hereunder, concessions stands or games having two or more sides will be measured on the long side and one-half of one short side. (For example, for pricing purposes hereunder, a 20' x 10' concession area shall be designated as having a 25-foot frontage.)

2. **Gross Receipts/Rides:** During the Fair, the Show will pay the County thirty-five percent (35%) of all gross ride receipts. The Show will provide the County with a daily report of the gross ride receipts at the close of each business day.

3. **Tickets/Passes/Advertising:** The Show agrees to pay the County a minimum of five thousand dollars (\$5,000.00) per Fair year to assist in defraying the County's Fair advertising costs, plus the Show agrees to pay the County the following: a) One thousand dollars (\$2,000.00) to be applied to garbage removal, b) One thousand five hundred dollars (\$1,500.00) to help provide security and discount

tickets/ride promotion, and c) Two thousand (\$2,000.00) towards capital improvement. In addition, the Show shall furnish at its sole expense all necessary ticket stock or other forms of passes used for all rides, shows and games, including coupons, wristbands or hand stamps. The Show will provide the County with a reasonable number of free ride passes for use or delegation by the Fair Director. At least 90 days prior to Fair opening day, the County and Show will mutually agree on the prices for ride coupons and pay-one-price ride promotions.

4. Re-negotiation of Fees/Costs/Expenses. At least 180 days prior to the 2021 through 2026 "Fair Weeks", the County and the Show agree to use good faith efforts to re-negotiate the sums to be paid the County by the Show set forth in (1) through (3) above. However, in no event shall the Show pay the County less than the amounts set forth above for the Fair.

F. Compliance With Laws. The Show agrees to comply with all federal, state or local laws, rules, regulations and ordinances applicable to the Show, Show Attractions, Show personnel, agents and representatives and Show operations in general, including without limitation; the American Disabilities Act. The Show agrees to insure that its personnel do not violate any local, state or federal laws, rules, regulations or ordinances.

G. Licenses/Permits. The Show shall be solely responsible for obtaining, at its sole expense, all the necessary federal, state or local licenses, certificates or permits required for the operation of all Show Attractions.

IV. FAIR HOURS OF OPERATION.

Hours of operation for the Show Attractions shall be from 4:00 p.m. to 11:00 p.m. on Fridays; 10:00 a.m. to 11:00 p.m. on Saturdays, 1:00 p.m. to 10:00 p.m. on Sundays, and 4:00 p.m. until 10:00 p.m. Monday, Tuesday, Wednesday and Thursday. The County reserves the right, in its sole discretion, to change or modify the hours of operation for any reason including without limitation, due to weather conditions, changes in attendance and safety concerns.

V. FAIR SET-UP/TEAR-DOWN; MAINTENANCE AND CLEANUP.

A. Set-up/Tear Down. The Show may commence set-up of all Show Attractions six (6) days in advance of the opening day of the Fair. Tear down and removal must be completed no later than seventy-two (72) hours following the closing day. Requests for additional time for set-up or tear down should be submitted to the Fair Director in writing, which consent shall not be unreasonably withheld.

B. Maintenance. All Show Attractions shall be maintained and operated in accordance with all applicable laws, regulations, rules and ordinances of the City of Concord, Cabarrus County, the State of North Carolina and any applicable federal law, rule or regulation, including without limitation, the North Carolina Department Labor and any rules promulgated or adopted thereby. The Show shall cooperate with and make any Show Attractions available for inspection by North Carolina Department of Labor or any other inspector designated by the County. The Show agrees that all of its property and all property belonging to its personnel, including without limitation, house trailers, campers and concession trailers, shall all be fully contained and there shall be no drainage of any kind onto the County's property. The

Show agrees that its personnel shall park their trailers and vehicles in an area designated by the County and shall at all times maintain the area in an orderly and sanitary fashion.

C. Cleanup. The Show will maintain and keep the midway area clean throughout each day/night during the hours the general public is in attendance. The Show will do nightly cleanup of the midway area immediately upon closing the Fair at the end of each business day. The Show will place all garbage and waste in containers provided by the County.

VI. SHOW PERSONNEL/AGENTS/REPRESENTATIVES/GUESTS.

Prior to opening day for the Fair, the Show will provide the County with a complete list of all Show personnel and/or agents (including without limitation, independent contractors) working at the Fair. The Show hereby represents that all ticket sellers, ticket takers, persons participating in the shows, concessionaires, game operators, service and maintenance personnel, independent contractors, ride operators, equipment operators and any other Show personnel, agents and representatives are properly trained, skilled, qualified and knowledgeable in their respective Fair duties, possessing the requisite expertise and experience to safely and effectively perform their respective duties and shall perform their duties in a competent and safe manner at all times. The Show shall be solely responsible for the payment of any salary or wages due its employees, representatives and/or agents. The safety and conduct of all Show employees, agents, representatives and guests while on County property shall be the sole obligation and responsibility of the Show. The Show shall be solely responsible for the conduct and personal appearance of Show personnel, agents, representatives and guests. All Show personnel, agents and representatives shall be clean, neatly dressed, orderly and polite in their conduct and speech at all times. Intoxication or the illegal use of controlled substances by the Show's personnel, representatives, agents or guests, or any impolite, discourteous, obscene or other socially unacceptable conduct or speech by such parties, as determined by the County and/or the Cabarrus County Sheriff's Department or any other law enforcement authority, is strictly prohibited. Any conduct of the Show's personnel, agents and/or guests deemed unacceptable by the County may result in such person being immediately and permanently removed from the County property.

VII. INSURANCE/INDEMNITY.

A. Insurance. The Show will purchase an insurance policy insuring against personal and bodily injury (including without limitation, death) and property damage in an amount of no less than five million dollars (\$5,000,000.00), naming the County, its agents, officers and assigns as an additional named insured. The Shows' insurance coverage(s) shall be on a primary basis or a primary and non-contributory basis over any other insurance that may be available to Cabarrus County with respect to this Agreement. In addition, the Show will insure that any entity or individual leasing, loaning or in any manner allowing the Show to use any equipment as part of the Show Attractions, also provides the County with a similar policy. The policy (ies) shall contain a written provision that it cannot be cancelled without ten (10) days prior written notice to the County. The policy (ies) shall be issued by a carrier or company acceptable to the County and properly licensed to do business in North Carolina. A certificate of insurance or other proof of coverage acceptable to the County shall be provided to the Fair Director by August 1st each year.

B. Indemnity. The Show hereby indemnifies and holds harmless the County, the Fair, the Center and/or any of their employees, representatives and agents from and against any and all demands, damages, liabilities, costs or expenses of any kind or nature (including without limitation, attorneys' fees and legal costs) as they are incurred or awarded, arising out of or in any way attributable to the Show, the Show Attractions and/or the actions or failure to act by Show personnel, representatives, agents and/or guests. This indemnity shall survive termination of this Agreement. For purposes of any Show liability and/or indemnities provided hereunder, in addition to any recourse the County, its agents, officers and assigns may have against any third parties, the Show acknowledges that it has direct responsibility and liability for and management and control over all Show Attractions which it owns, leases or uses at the Fair.

VIII. INDEPENDENT CONTRACTOR.

The Show acknowledges and agrees that it is an independent contractor and is in no way operating as an agent of or joint venturer with the County, the Center or the Fair.

IX. SEVERABILITY/PARAGRAPH HEADINGS.

Each provision of this Agreement shall be separate and independent of any other and the breach of any Agreement provision by either party shall not relieve the other party from its obligations to perform each and every covenant hereunder. If the provision herein or the application to any person or circumstances shall to any extent be found invalid or unenforceable, the remaining provisions applicable to persons or circumstances other than to those to which it is invalid or unenforceable, shall not be affected thereby, and each provision hereof shall be valid and enforceable to the extent permitted by the law. Paragraph headings hereunder are for convenience only and shall not be deemed to be a controlling part of this Agreement.

X. NOTICES/RENEWAL/ASSIGNMENT/REPRESENTATIONS/TERMINATION.

A. Notices. All notices, demands, requests, consents, approvals and other instruments required or permitted under this Agreement shall be in writing and shall be deemed to have been properly delivered when hand-delivered or sent by the U.S. registered or certified mail, return receipt requested, postage prepaid. With respect to the County, the notice shall be addressed to:

Cabarrus County Fair
P.O. Box 707
Concord, NC 28026-0707
Attention: Kate Sharpe, Fair Director

With respect to the Show, the notice shall be addressed to:

Amusements of Rochester, Inc.
d/b/a Powers Great American Midways
P. O. Box 1608
Burgaw, NC 28425

B. Renewal. This Agreement may be renewed upon written consent of the parties hereto.

C. Assignment; Show Representations. The parties agree that the physical, on-site presence during each "Fair Week" of the owner of the Show at the time this Agreement is executed or an owner-approved representative of the Show (which the County may in its sole discretion approve or disapprove) is a condition precedent to the performance of this Agreement. In the event any owner(s) of the Show at the time this Agreement is executed should, at any time during the term of this Agreement: (1) enter into an agreement to sell or transfer all or any part of their interest(s) in the Show; or (2) cease to be active in the day-to-day management of the Show; the Show must give the County sixty (60) days advance written notice of such change in ownership or management. In the event any current owner's interest passes by reason of death or incompetence during the term of this Agreement, the personal representative of such owner (or his or her estate) must provide the County with written notice of such event within 30 days of the owner's incompetence or death. In any or the above events, the County reserves the right, in its sole discretion, to terminate this Agreement by giving the Show thirty (30) days advance written notice and the County shall not be deemed to be in default hereunder. It is further agreed that the rights, privileges, obligations and responsibilities of the Show provided herein may not be assigned or transferred in any manner without prior written approval of County. The County has considered certain important factors in the selection of the Show, including without limitation, the following representations and warranties made by the Show hereunder by its execution of this Agreement: (i) the Show is a valid and active New York corporation, properly authorized to do business in all territories in which it operates; (ii) the financial status of the Show is sound, including its financial ability to fulfill its indemnity obligations to the County hereunder; (iii) the safety record of the Show pertaining to the Show Attractions and its compliance with ride safety and inspections in all states and provinces where the Show has performed in the past five (5) years is outstanding; (iv) the Show represents that its personnel has satisfactorily performed services in direct contact with the public at the venues where the Show has performed in the last five (5) years; (v) the Show has an outstanding record for compliance with all applicable federal, state and local laws, rules, regulations and ordinances in locations where it has performed in the past five (5) years; and (vi) the Show has not had any involvement in any material or significant criminal and/or civil litigation during the past five (5) years.

D. Termination Of Agreement. This Agreement may be terminated by either party at any time from the date of execution of this Agreement through the 2026 Fair Week in the event the other party hereto: (i) becomes unable to pay its debts as they become due; or (ii) files for bankruptcy or has filed against it an action in bankruptcy; or (iii) has a trustee or receiver appointed to oversee its operations; or (iv) defaults in its obligations hereunder or breaches the terms of this Agreement and upon receipt of written notice from the non-defaulting party, fails to correct such default within fifteen (15) of such notice. In addition, the County shall be entitled to terminate this Agreement immediately in the event either of the following occur at any time from date of execution of this Agreement through the 2026 Fair Week: (i) any representation or warranty provided by the Show hereunder proves to be false or materially misleading; or (ii) the Show becomes the subject of a lawsuit alleging negligence, fraud, misconduct, and/or failure to honor a contractual obligation and such lawsuit is not dismissed as against the Show within ninety (90) days of filing.

XI. MISCELLANEOUS.

- A. **Modifications.** Any modifications to this Agreement must be in writing, signed by both parties hereto. There are no oral or other understandings between the parties with regard to the subject matter of this Agreement, and all understandings between the parties with regard to the matters set forth herein which are contained in this instrument.
- B. **E-Verify:** The Show shall comply with all requirements of Article 2 of Chapter 64 of the North Carolina General Statutes and shall require any subcontractor utilized for this contract to also comply.
- C. **Iran Divestment Act Certification:** The Show hereby certifies that the Show, and all subcontractors, are not on the Iran Final Divestment List ("List") created by the North Carolina State Treasurer pursuant to N.C.G.S. 143-6A-4. The Show shall not utilize any subcontractor that is identified on the List.
- D. **Governing Law.** This Agreement is to be performed in Cabarrus County, North Carolina; and it is mutually and expressly agreed that this Agreement shall be construed under the laws of the State of North Carolina. In the event of any dispute with regard to the terms of this Agreement, the Show specifically agrees to the jurisdiction of the Courts of Cabarrus County, North Carolina without application of any conflicts of law provisions of any state and expressly consent that any legal action based upon this Agreement will be heard only in the courts of Cabarrus County, North Carolina, which determination shall be deemed final and binding.

IN WITNESS WHEREOF, the duly authorized representatives of the Cabarrus County, North Carolina and Amusements of Rochester, Inc. d/b/a Powers Great American Midways have caused this Agreement to be executed as of the day and year first above written.

CABARRUS COUNTY, NORTH CAROLINA

By: _____ (Seal)
Michael K. Downs, County Manager
Date: _____, 2020

**AMUSEMENTS OF ROCHESTER, INC.
D/B/A POWERS GREAT AMERICAN MIDWAYS**

By: _____ (Seal)
Leslie E. Powers, President
Date: October 13, 2020

ATTEST:

Deborah Lynn Powers (Corporate Seal)
Deborah Lynn Powers, Secretary

This Agreement has been approved by the Cabarrus County Board of Commissioners at its meeting held on _____, 2020.

By: A _____ vote of the Cabarrus County Board of Commissioners.

This instrument has been preaudited in the manner prescribed by the local government budget and fiscal control act. _____, County Finance Director. Subject to budget approval in fiscal years 2022, 2023, 2024, 2025, 2026 and 2027.

(Notary Certificates For Signatures On Following Page)

NORTH CAROLINA
CABARRUS COUNTY

I, _____, a Notary Public of the aforesaid County and State, certify that **Michael K. Downs** personally came before me this day and acknowledged that he is County Manager for Cabarrus County, North Carolina and that by authority duly given to him by The Cabarrus County Board of Commissioners and as the act of Cabarrus County, North Carolina, the foregoing instrument was signed in its name by him.

WITNESS my hand and official seal, this the _____ day of _____, 2020.

My commission expires:

Notary Public

STATE OF NORTH CAROLINA
COUNTY OF Columbus

I, Marilyn W. Dyson, a Notary Public of the aforesaid County and State, certify that Deborah Lynn Powers personally came before me this day and acknowledged that she is Secretary of Amusements of Rochester, Inc., a New York corporation, d/b/a Powers Great American Midways, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by Leslie E. Powers, its President, sealed with its corporate seal and attested by her self as its Secretary.

WITNESS my hand and official seal, this the 13th day of October, 2020.

My commission expires

2-21-2028



Marilyn W. Dyson
Notary Public

STATE OF NORTH CAROLINA
COUNTY OF CABARRUS

CABARRUS COUNTY
FAIR AGREEMENT
FAIR YEARS 2021-2026

THIS AGREEMENT, made and entered into effective the _____ day of _____, 2020 by and between **CABARRUS COUNTY, NORTH CAROLINA**, a North Carolina governmental entity, P.O. Box 707, Concord, NC 28026-0707 (herein referred to as the "County") and **Amusements of Rochester, Inc. a New York corporation, d/b/a Powers Great American Midways**, P. O. Box 1608, Burgaw, North Carolina, 28425 (herein referred to as the "Show"); (hereafter, the "Agreement").

WITNESSETH:

WHEREAS, the County is authorized by the Cabarrus County Board of Commissioners to stage the annual Cabarrus County Agricultural Fair (hereafter referred to as the "Fair") at the Cabarrus Arena and Events Center (the "Center") in accordance with the North Carolina General Statutes governing agricultural societies and fairs (NCGS 106.505 et.al.) as monitored by the North Carolina Department of Agriculture and Consumer Services; and

WHEREAS, the Show is in the business of providing and operating amusement rides, shows, games and concessions and desires to provide such attractions for the Fair;

NOW THEREFORE, in consideration of the mutual promises and agreements set forth herein, the County and the Show agree as follows:

I. TERM/DATES.

The term of this Agreement shall be for the period of Six (6) consecutive annual Fair weeks in Cabarrus County, North Carolina. Fair weeks will begin on the Friday following Labor Day of each year and end nine (9) days later on Saturday at 11:00 p.m. The parties agree that the 2021 Fair shall run from 4:00 p.m. Friday, September 10, 2020 through 11:00 p.m. on Saturday, September 18, 2020; the 2022 Fair shall run from 4:00 p.m. Friday, September 9, 2022 through 11:00 p.m. Saturday, September 17, 2022; the 2023 Fair shall run from 4:00 p.m. Friday, September 8, 2022 through 11:00 p.m. Saturday, September 16, 2022; the 2023 Fair shall run from 4:00 p.m. Friday, September 8, 2023 through 11:00 p.m. Saturday, September 16, 2023; the 2024 Fair shall run from 4:00 p.m. Friday, September 6, 2024 through 11:00 p.m. Saturday, September 14, 2024; the 2025 Fair shall run from 4:00 p.m. Friday, September 5, 2025 through 11:00 p.m. Saturday, September 13, 2025; the 2026 Fair shall run from 4:00 p.m. Friday, September 11, 2026 through 11:00 p.m. Saturday, September 19, 2026. The Show and County agree and acknowledge that, subject to any previously existing contractual agreements the Show may have with any third party, the County and Show may mutually agree to modify the dates and length of the Fair listed above. It is understood by both parties that any change would need to be made in a timely manner to facilitate all planning, programs, and promotions. In the event the County deems safe operation of the Fair is prevented at any time due to an act of God, a governmental act or regulation, epidemic, strikes, civil unrest, terrorism attack or war conditions or emergencies beyond the control of the County or the Show, the Show agrees to work with the County on the cancelation of Fair plans and operations.

II. COUNTY DUTIES AND PRIVILEGES.

A. Fair Location. The County shall provide the location for the Fair and will provide a midway area suitable for the Show to set up rides, concessions, shows, games and all equipment attendant thereto, subject to the terms and conditions of this Agreement (hereafter, sometimes collectively referred to as the "Show Attraction(s)"). The County will provide Show advance personnel with a free designated space in which to park his/her motor home, recreational vehicle during the advance promotional work.

The County will provide a designated area for employees of the Show to park all motor homes, trailers, recreational vans and bunkhouses. Parking shall be limited to the temporary housing described above. Show will pay County \$18.00 per unit, per night for such temporary units. This County designated area contains water, electric and sewer hookups. Show agrees that no dumping of sewage, gray water, garbage or refuse shall be permitted upon County property. The County shall provide designated containers for trash and garbage for use by Show employees. The Show will provide the camping layout to the Fair Director by September 1 each year.

B. County Attractions Permitted. The County may book third party straight sale concession and other types of stands on the Fair grounds, including without limitation, auction wagons, mug joints, confectionary stands and other food item stands. The County may also book any type of grandstand show(s), a live pony ride and one show for the County's independent midway (hereafter, such attractions may sometimes be collectively referred to as "County Attractions") and may allocate such Fair space to any organization approved by the County.

C. County Suspension of Show Attractions. The County shall have the right to suspend any Show Attractions from the Fair grounds that the County, in its sole and absolute discretion, feels to be unsafe, unlawful or harmful to the Fair or its patrons. The County reserves the right, in its sole discretion, to close down at any time any Show Attractions the County deems unsafe or which may become unsafe or hazardous to operate due to other conditions.

III. SHOW DUTIES AND PRIVILEGES.

A. Show Attractions. The Show will provide the Fair Director with a complete list and recent photograph of all Show Attractions which will be located on the fairgrounds for the Fair by August 1st each year. The Show will provide all necessary personnel and equipment to properly operate and man the Rides and Show Attractions at all times during the Fair operating hours. To be included without limitation, are ticket booths, trash receptacles, hand sanitizing units, benches, and all necessary electrical equipment and power. If Show requires County to provide any additional electrical power, the Show's General Manager and Fair Director will agree on the rate to be paid for said electric by the Show before the Fair opens.

B. Show Layout. The Show, in cooperation with the Fair Director, will lay out the midway area in order to provide Fair patrons with a continuous lineup of Show Attractions on both the inside and outside of the walkways. The Show shall provide a minimum of 1,000 feet of concession booths and games to be operated in the Fair midway area. The Show agrees to secure prior approval of the County for the layout of all Show Attractions. The County shall also be entitled to allow local organizations

approved by the County to operate concession stands and other attractions in other mutually agreed designated areas. The Show acknowledges that in addition to approval of the County, the layout of all Show attractions is subject to approval of all applicable regulatory bodies, including without limitation, local fire and electrical inspection authorities. The County reserves the right, in its sole discretion, to reduce the number of amusement rides and/or concession booths and games to meet or address safety concerns, without fines to the Show.

C. Show Attractions Setup. The Show will have all equipment and personnel with regard to every Show Attraction fully set up and operational by 4:00 p.m. on Friday, when the Fair opens each year. The Show will provide all electrical power sufficient to operate its own equipment. **Fines and Penalties:** At 4:00 p.m. on opening day of the Fair, if the Show has less than thirty-eight (38) amusement rides and shows operational for the general public, the Show will pay the County a fine of two thousand dollars (\$2,000.00) per unit not operational and each day thereafter that the Show has under forty (40) units operational, the Show will pay the County five hundred dollars (\$500.00) per ride/per day. The County reserves the right, in its sole discretion, to reduce the number of amusement rides to meet or address safety concerns, without fines to the Show.

D. Show Attractions. In addition to the requisite minimum of 1,000 feet of concession booths and games, the Show will provide a minimum of 40 amusement rides and shows, including everything from kiddie rides to spectaculars with the same state fair quality as Raleigh. The County reserves the right, in its sole discretion, to reduce the number of amusement rides and/or concession booths and games to meet or address safety concerns, without fines to the Show.

Also, the Show may provide additional rides and shows if it so desires. All Show Attractions shall have a clearly posted and stated price. There shall be no "donation" or "ding" shows. All games shall be for prizes of merchandise and not for money. All games operated by the Show will be games of skill only. The Show will not operate any games of chance, such as penny falls. The Show agrees that no Show Attractions will contain nudity or burlesque-type entertainment, or violate any local ordinance, rule or regulation. The Show acknowledges that it is prohibited from operating concession sales of novelties, tobacco, cigarettes and alcohol at the Fair.

E. Show Fees/Costs/Expenses.

1. **Midway Space:** During the Fair, the Show shall pay the County for midway space at \$20.00 per linear foot. No charge shall be assessed the Show for awning space, with the exception that there will be a charge for space taken for framework, as measured along the walkway. Front footage on single-sided access concessions or games shall be charged for the number of feet along the midway. However, for pricing purposes hereunder, concessions stands or games having two or more sides will be measured on the long side and one-half of one short side. (For example, for pricing purposes hereunder, a 20' x 10' concession area shall be designated as having a 25-foot frontage.)

2. **Gross Receipts/Rides:** During the Fair, the Show will pay the County thirty-five percent (35%) of all gross ride receipts. The Show will provide the County with a daily report of the gross ride receipts at the close of each business day.

3. **Tickets/Passes/Advertising:** The Show agrees to pay the County a minimum of five thousand dollars (\$5,000.00) per Fair year to assist in defraying the County's Fair advertising costs, plus the Show agrees to pay the County the following: a) One thousand dollars (\$2,000.00) to be applied to garbage removal, b) One thousand five hundred dollars (\$1,500.00) to help provide security and discount

tickets/ride promotion, and c) Two thousand (\$2,000.00) towards capital improvement. In addition, the Show shall furnish at its sole expense all necessary ticket stock or other forms of passes used for all rides, shows and games, including coupons, wristbands or hand stamps. The Show will provide the County with a reasonable number of free ride passes for use or delegation by the Fair Director. At least 90 days prior to Fair opening day, the County and Show will mutually agree on the prices for ride coupons and pay-one-price ride promotions.

4. Re-negotiation of Fees/Costs/Expenses. At least 180 days prior to the 2021 through 2026 "Fair Weeks", the County and the Show agree to use good faith efforts to re-negotiate the sums to be paid the County by the Show set forth in (1) through (3) above. However, in no event shall the Show pay the County less than the amounts set forth above for the Fair.

F. Compliance With Laws. The Show agrees to comply with all federal, state or local laws, rules, regulations and ordinances applicable to the Show, Show Attractions, Show personnel, agents and representatives and Show operations in general, including without limitation; the American Disabilities Act. The Show agrees to insure that its personnel do not violate any local, state or federal laws, rules, regulations or ordinances.

G. Licenses/Permits. The Show shall be solely responsible for obtaining, at its sole expense, all the necessary federal, state or local licenses, certificates or permits required for the operation of all Show Attractions.

IV. FAIR HOURS OF OPERATION.

Hours of operation for the Show Attractions shall be from 4:00 p.m. to 11:00 p.m. on Fridays; 10:00 a.m. to 11:00 p.m. on Saturdays, 1:00 p.m. to 10:00 p.m. on Sundays, and 4:00 p.m. until 10:00 p.m. Monday, Tuesday, Wednesday and Thursday. The County reserves the right, in its sole discretion, to change or modify the hours of operation for any reason including without limitation, due to weather conditions, changes in attendance and safety concerns.

V. FAIR SET-UP/TEAR-DOWN; MAINTENANCE AND CLEANUP.

A. Set-up/Tear Down. The Show may commence set-up of all Show Attractions six (6) days in advance of the opening day of the Fair. Tear down and removal must be completed no later than seventy-two (72) hours following the closing day. Requests for additional time for set-up or tear down should be submitted to the Fair Director in writing, which consent shall not be unreasonably withheld.

B. Maintenance. All Show Attractions shall be maintained and operated in accordance with all applicable laws, regulations, rules and ordinances of the City of Concord, Cabarrus County, the State of North Carolina and any applicable federal law, rule or regulation, including without limitation, the North Carolina Department Labor and any rules promulgated or adopted thereby. The Show shall cooperate with and make any Show Attractions available for inspection by North Carolina Department of Labor or any other inspector designated by the County. The Show agrees that all of its property and all property belonging to its personnel, including without limitation, house trailers, campers and concession trailers, shall all be fully contained and there shall be no drainage of any kind onto the County's property. The

Show agrees that its personnel shall park their trailers and vehicles in an area designated by the County and shall at all times maintain the area in an orderly and sanitary fashion.

C. Cleanup. The Show will maintain and keep the midway area clean throughout each day/night during the hours the general public is in attendance. The Show will do nightly cleanup of the midway area immediately upon closing the Fair at the end of each business day. The Show will place all garbage and waste in containers provided by the County.

VI. SHOW PERSONNEL/AGENTS/REPRESENTATIVES/GUESTS.

Prior to opening day for the Fair, the Show will provide the County with a complete list of all Show personnel and/or agents (including without limitation, independent contractors) working at the Fair. The Show hereby represents that all ticket sellers, ticket takers, persons participating in the shows, concessionaires, game operators, service and maintenance personnel, independent contractors, ride operators, equipment operators and any other Show personnel, agents and representatives are properly trained, skilled, qualified and knowledgeable in their respective Fair duties, possessing the requisite expertise and experience to safely and effectively perform their respective duties and shall perform their duties in a competent and safe manner at all times. The Show shall be solely responsible for the payment of any salary or wages due its employees, representatives and/or agents. The safety and conduct of all Show employees, agents, representatives and guests while on County property shall be the sole obligation and responsibility of the Show. The Show shall be solely responsible for the conduct and personal appearance of Show personnel, agents, representatives and guests. All Show personnel, agents and representatives shall be clean, neatly dressed, orderly and polite in their conduct and speech at all times. Intoxication or the illegal use of controlled substances by the Show's personnel, representatives, agents or guests, or any impolite, discourteous, obscene or other socially unacceptable conduct or speech by such parties, as determined by the County and/or the Cabarrus County Sheriff's Department or any other law enforcement authority, is strictly prohibited. Any conduct of the Show's personnel, agents and/or guests deemed unacceptable by the County may result in such person being immediately and permanently removed from the County property.

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A. Insurance. The Show will purchase an insurance policy insuring against personal and bodily injury (including without limitation, death) and property damage in an amount of no less than five million dollars (\$5,000,000.00), naming the County, its agents, officers and assigns as an additional named insured. The Shows' insurance coverage(s) shall be on a primary basis or a primary and non-contributory basis over any other insurance that may be available to Cabarrus County with respect to this Agreement. In addition, the Show will insure that any entity or individual leasing, loaning or in any manner allowing the Show to use any equipment as part of the Show Attractions, also provides the County with a similar policy. The policy (ies) shall contain a written provision that it cannot be cancelled without ten (10) days prior written notice to the County. The policy (ies) shall be issued by a carrier or company acceptable to the County and properly licensed to do business in North Carolina. A certificate of insurance or other proof of coverage acceptable to the County shall be provided to the Fair Director by August 1st each year.

B. Indemnity. The Show hereby indemnifies and holds harmless the County, the Fair, the Center and/or any of their employees, representatives and agents from and against any and all demands, damages, liabilities, costs or expenses of any kind or nature (including without limitation, attorneys' fees and legal costs) as they are incurred or awarded, arising out of or in any way attributable to the Show, the Show Attractions and/or the actions or failure to act by Show personnel, representatives, agents and/or guests. This indemnity shall survive termination of this Agreement. For purposes of any Show liability and/or indemnities provided hereunder, in addition to any recourse the County, its agents, officers and assigns may have against any third parties, the Show acknowledges that it has direct responsibility and liability for and management and control over all Show Attractions which it owns, leases or uses at the Fair.

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The Show acknowledges and agrees that it is an independent contractor and is in no way operating as an agent of or joint venturer with the County, the Center or the Fair.

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Cabarrus County Fair
P.O. Box 707
Concord, NC 28026-0707
Attention: Kate Sharpe, Fair Director

With respect to the Show, the notice shall be addressed to:

Amusements of Rochester, Inc.
d/b/a Powers Great American Midways
P. O. Box 1608
Burgaw, NC 28425

B. Renewal. This Agreement may be renewed upon written consent of the parties hereto.

C. Assignment; Show Representations. The parties agree that the physical, on-site presence during each "Fair Week" of the owner of the Show at the time this Agreement is executed or an owner-approved representative of the Show (which the County may in its sole discretion approve or disapprove) is a condition precedent to the performance of this Agreement. In the event any owner(s) of the Show at the time this Agreement is executed should, at any time during the term of this Agreement: (1) enter into an agreement to sell or transfer all or any part of their interest(s) in the Show; or (2) cease to be active in the day-to-day management of the Show; the Show must give the County sixty (60) days advance written notice of such change in ownership or management. In the event any current owner's interest passes by reason of death or incompetence during the term of this Agreement, the personal representative of such owner (or his or her estate) must provide the County with written notice of such event within 30 days of the owner's incompetence or death. In any or the above events, the County reserves the right, in its sole discretion, to terminate this Agreement by giving the Show thirty (30) days advance written notice and the County shall not be deemed to be in default hereunder. It is further agreed that the rights, privileges, obligations and responsibilities of the Show provided herein may not be assigned or transferred in any manner without prior written approval of County. The County has considered certain important factors in the selection of the Show, including without limitation, the following representations and warranties made by the Show hereunder by its execution of this Agreement: (i) the Show is a valid and active New York corporation, properly authorized to do business in all territories in which it operates; (ii) the financial status of the Show is sound, including its financial ability to fulfill its indemnity obligations to the County hereunder; (iii) the safety record of the Show pertaining to the Show Attractions and its compliance with ride safety and inspections in all states and provinces where the Show has performed in the past five (5) years is outstanding; (iv) the Show represents that its personnel has satisfactorily performed services in direct contact with the public at the venues where the Show has performed in the last five (5) years; (v) the Show has an outstanding record for compliance with all applicable federal, state and local laws, rules, regulations and ordinances in locations where it has performed in the past five (5) years; and (vi) the Show has not had any involvement in any material or significant criminal and/or civil litigation during the past five (5) years.

D. Termination Of Agreement. This Agreement may be terminated by either party at any time from the date of execution of this Agreement through the 2026 Fair Week in the event the other party hereto: (i) becomes unable to pay its debts as they become due; or (ii) files for bankruptcy or has filed against it an action in bankruptcy; or (iii) has a trustee or receiver appointed to oversee its operations; or (iv) defaults in its obligations hereunder or breaches the terms of this Agreement and upon receipt of written notice from the non-defaulting party, fails to correct such default within fifteen (15) of such notice. In addition, the County shall be entitled to terminate this Agreement immediately in the event either of the following occur at any time from date of execution of this Agreement through the 2026 Fair Week: (i) any representation or warranty provided by the Show hereunder proves to be false or materially misleading; or (ii) the Show becomes the subject of a lawsuit alleging negligence, fraud, misconduct, and/or failure to honor a contractual obligation and such lawsuit is not dismissed as against the Show within ninety (90) days of filing.

XI. MISCELLANEOUS.

- A. **Modifications.** Any modifications to this Agreement must be in writing, signed by both parties hereto. There are no oral or other understandings between the parties with regard to the subject matter of this Agreement, and all understandings between the parties with regard to the matters set forth herein which are contained in this instrument.
- B. **E-Verify:** The Show shall comply with all requirements of Article 2 of Chapter 64 of the North Carolina General Statutes and shall require any subcontractor utilized for this contract to also comply.
- C. **Iran Divestment Act Certification:** The Show hereby certifies that the Show, and all subcontractors, are not on the Iran Final Divestment List ("List") created by the North Carolina State Treasurer pursuant to N.C.G.S. 143-6A-4. The Show shall not utilize any subcontractor that is identified on the List.
- D. **Governing Law.** This Agreement is to be performed in Cabarrus County, North Carolina; and it is mutually and expressly agreed that this Agreement shall be construed under the laws of the State of North Carolina. In the event of any dispute with regard to the terms of this Agreement, the Show specifically agrees to the jurisdiction of the Courts of Cabarrus County, North Carolina without application of any conflicts of law provisions of any state and expressly consent that any legal action based upon this Agreement will be heard only in the courts of Cabarrus County, North Carolina, which determination shall be deemed final and binding.

IN WITNESS WHEREOF, the duly authorized representatives of the Cabarrus County, North Carolina and Amusements of Rochester, Inc. d/b/a Powers Great American Midways have caused this Agreement to be executed as of the day and year first above written.

CABARRUS COUNTY, NORTH CAROLINA

By: _____ (Seal)
Michael K. Downs, County Manager
Date: _____, 2020

**AMUSEMENTS OF ROCHESTER, INC.
D/B/A POWERS GREAT AMERICAN MIDWAYS**

By: _____ (Seal)
Leslie E. Powers, President
Date: October 13, 2020

ATTEST:

Deborah Lynn Powers (Corporate Seal)
Deborah Lynn Powers, Secretary

This Agreement has been approved by the Cabarrus County Board of Commissioners at its meeting held on _____, 2020.

By: A _____ vote of the Cabarrus County Board of Commissioners.

This instrument has been preaudited in the manner prescribed by the local government budget and fiscal control act. _____, County Finance Director. Subject to budget approval in fiscal years 2022, 2023, 2024, 2025, 2026 and 2027.

(Notary Certificates For Signatures On Following Page)

NORTH CAROLINA
CABARRUS COUNTY

I, _____, a Notary Public of the aforesaid County and State, certify that **Michael K. Downs** personally came before me this day and acknowledged that he is County Manager for Cabarrus County, North Carolina and that by authority duly given to him by The Cabarrus County Board of Commissioners and as the act of Cabarrus County, North Carolina, the foregoing instrument was signed in its name by him.

WITNESS my hand and official seal, this the _____ day of _____, 2020.

My commission expires:

Notary Public

STATE OF NORTH CAROLINA
COUNTY OF Columbus

I, Marilyn W. Dyson, a Notary Public of the aforesaid County and State, certify that Deborah Lynn Powers personally came before me this day and acknowledged that she is Secretary of Amusements of Rochester, Inc., a New York corporation, d/b/a Powers Great American Midways, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by Leslie E. Powers, its President, sealed with its corporate seal and attested by her self as its Secretary.

WITNESS my hand and official seal, this the 13th day of October, 2020.

My commission expires

2-21-2028



Marilyn W. Dyson
Notary Public

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Update of County Capital Projects Fund for Frank Liske Park Barn and Silo Insurance Proceeds

BRIEF SUMMARY:

Final insurance proceeds of \$934,424 have been received for the Frank Liske Park Barn and Silo fire. Since the replacement project will span over more than one fiscal year, we will be moving the insurance proceeds from the Self-Insurance Liability Fund into the multi-year County Capital Projects Fund. Previous insurance proceeds were moved into the General Fund on April 13, 2020 and into the County Capital Projects Fund on July 21, 2020. A summary, a budget amendment and an updated project is included for your review.

REQUESTED ACTION:

Motion to approve the budget amendment and updated County Capital Project Ordinance for the Frank Liske Park Barn and Silo replacement project.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Finance Director
Kyle Bilafer, Area Manager of Operations.

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ FLP Barn Summary
- ▣ Fd 380 Budget Amendment
- ▣ Fd 380 Project Ordinance

Cabarrus County					
Liability Insurance					
Frank Liske Barn Fire					
			60061919-6804		
Date	Vendor	Description	Insurance Funds		
Source - Insurance Proceeds:					
4/14/2020	Travelers	Barn & Silo Advance Payment	\$ 100,000		
4/22/2020	Travelers	80% FLP Barn Contents	45,209		
9/28/2020	Travelers	Barn & Silo payment	909,414		
10/2/2020	Travelers	Final payment	25,009		
		Total Insurance received	\$ 1,079,632		
Uses:		Expenditure Category			
4/13/2020	BA 2020-10-299	00198140-9356-FLP	\$ 14,207	Used for Barn Contents	
7/21/2020	BA 2021-01-764	38098140-9607-BARN	100,000	Architect	
7/21/2020	BA 2021-01-764	38098140-9860-BARN	31,001	Equipment	
		Total Uses	\$ 145,208		
		Avaiable to transfer for Barn	\$ 934,424		

Budget Revision/Amendment Request

Date: 11/16/2020

Amount: 934,424.00

Dept. Head: Susan Fearington (Prepared by Sarah Chesley)

Department: Finance - County Capital Projects and Fund 600

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment recognizes insurance proceeds from the fire that destroyed Frank Liske Barn. It also moves funds to the County Capital Project fund for future barn replacement.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	8140-6931-BARN	Contribution from Internal Service Fund	131,001.00	934,424.00		1,065,425.00
380	9	8140-9607-BARN	Architect - Barn	100,000.00	300,000.00		400,000.00
380	9	8140-9820-BARN	Construction		634,424.00		634,424.00
							0.00
600	9	1919-9708	Contribution to Capital Project Fund	131,001.00	934,424.00		1,065,425.00
600	6	1919-6804	Insurance Funds	20,000.00	934,424.00		954,424.00
							0.00

Budget Officer

☐ Approved

☐ Denied

Signature

Date

County Manager

☐ Approved

☐ Denied

Signature

Date

Board of Commissioners

☐ Approved

☐ Denied

Signature

Date

CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	46,478,143
Contributions from Capital Projects Fund	25,017,039
Contribution from General Fund	7,358,029
Contribution from Capital Reserve Fund	3,643,337
Contribution from Internal Service Fund	1,065,425

TOTAL REVENUES	\$161,154,950
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- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 132,211,360
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	1,065,425
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	4,918,787
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,900,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,157,400
EMS Headquarters	2,670,000

TOTAL EXPENDITURES	\$161,154,950
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GRAND TOTAL – REVENUES	\$161,154,950
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GRAND TOTAL – EXPENDITURES	\$161,154,950
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Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 16th day of November, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Infrastructure and Asset Management - Offer for Purchase of Surplus Property

BRIEF SUMMARY:

PIN #: 56410019790000 is a property that is listed as a county asset and has been on the books since 1965. It is a vacant .21 acre tract in a residential subdivision, originally intended to be a ROW. We have recently received an offer to purchase from Mark McCormick for \$1,800. The deposit check has been received and transferred to the Finance Department.

A notice for upset bid was published required by G.S. 160A-269 and no other bids were received. The county is now authorized under North Carolina General Statute to accept the offer if they choose to do so.

REQUESTED ACTION:

Motion to accept the bid from Mr. McCormick and authorize the County Manager to execute disposition of surplus property on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kyle Bilafer, Area Manager of Operations
Jonathan Marshall, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

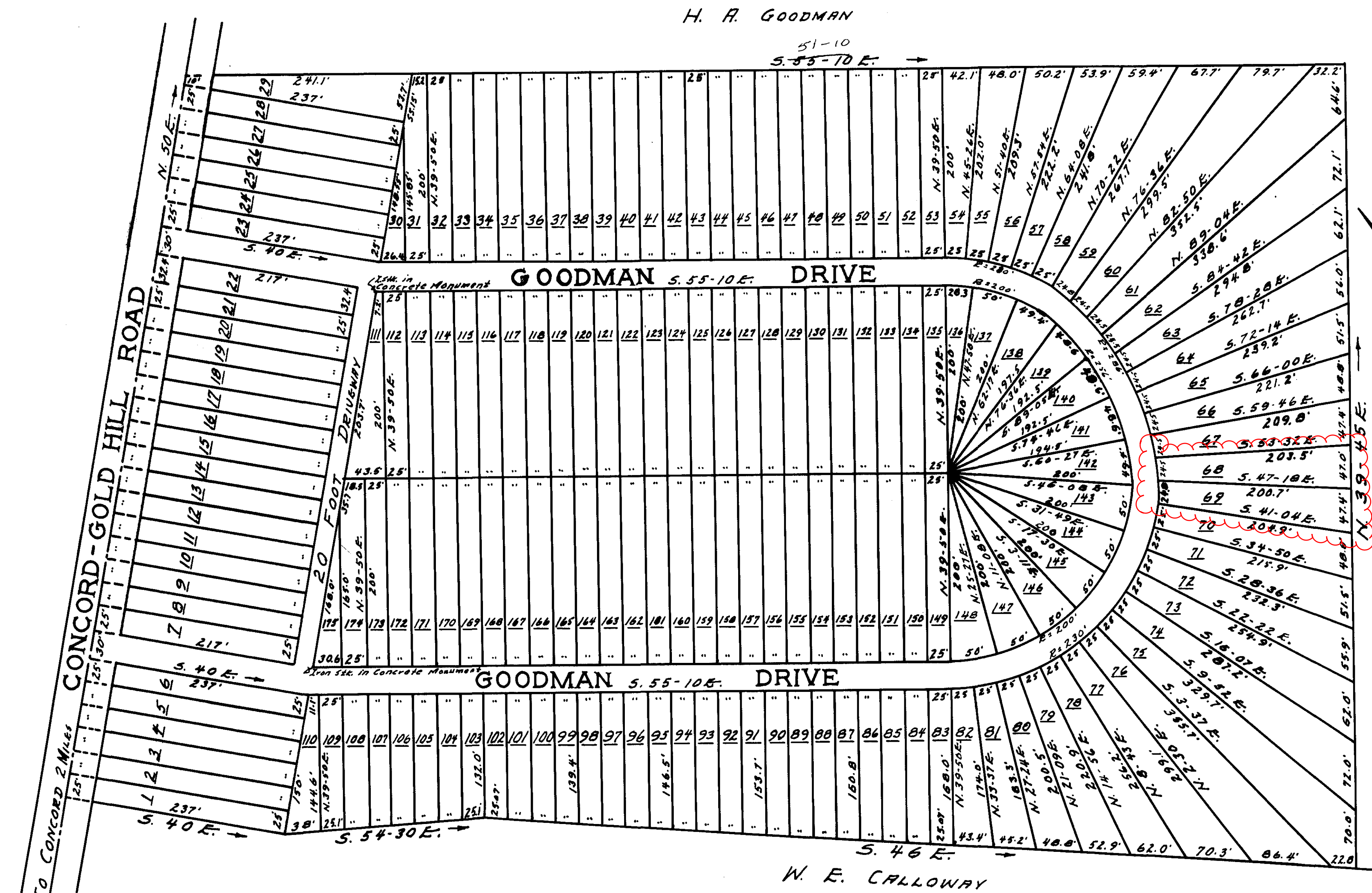
COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Cold Water Hills Development Map
- ▣ Original Deed with ROW
- ▣ Aerial
- ▣ G.S. 160A-269
- ▣ Offer Letter

Book 8



MAP OF
COLD WATER HILLS
NO. 5 TOWNSHIP, CABARRUS COUNTY, N. C.
OWNED AND DEVELOPED BY
SAMUEL & MISS ADDIE GOODMAN
SCALE: 1" = 80' — OCTOBER 21, 1948

OFFICE REGISTER OF DEEDS
CABARRUS COUNTY, N. C.
Filed for registration on the
26 day of Oct 1948
at 3:00 o'clock
and registered in record
book No. 8 Page 68
Register of Deeds

Walter Alexander Deputy
Walter L. Furr Jr.

Surveyed
October 21-1948

Visible

Walter Alexander
Deputy

SURVEYED BY- Walter L. Furr Jr.
WALTER L. FURR, JR. SURVEYOR
CONCORD, NORTH CAROLINA

RECORD 345

STATE OF NORTH CAROLINA—CABARRUS COUNTY

THIS INDENTURE Made this the 22 day of January
in the year of our Lord one thousand nine hundred and sixty-five, between
John Vincent Aray and wife Laurebel R. Aray

of the County of Cabarrus and State of North Carolina of the first part, and
Cabarrus County, a body politic and corporate

of the County of Cabarrus and State of North Carolina, of the second part:

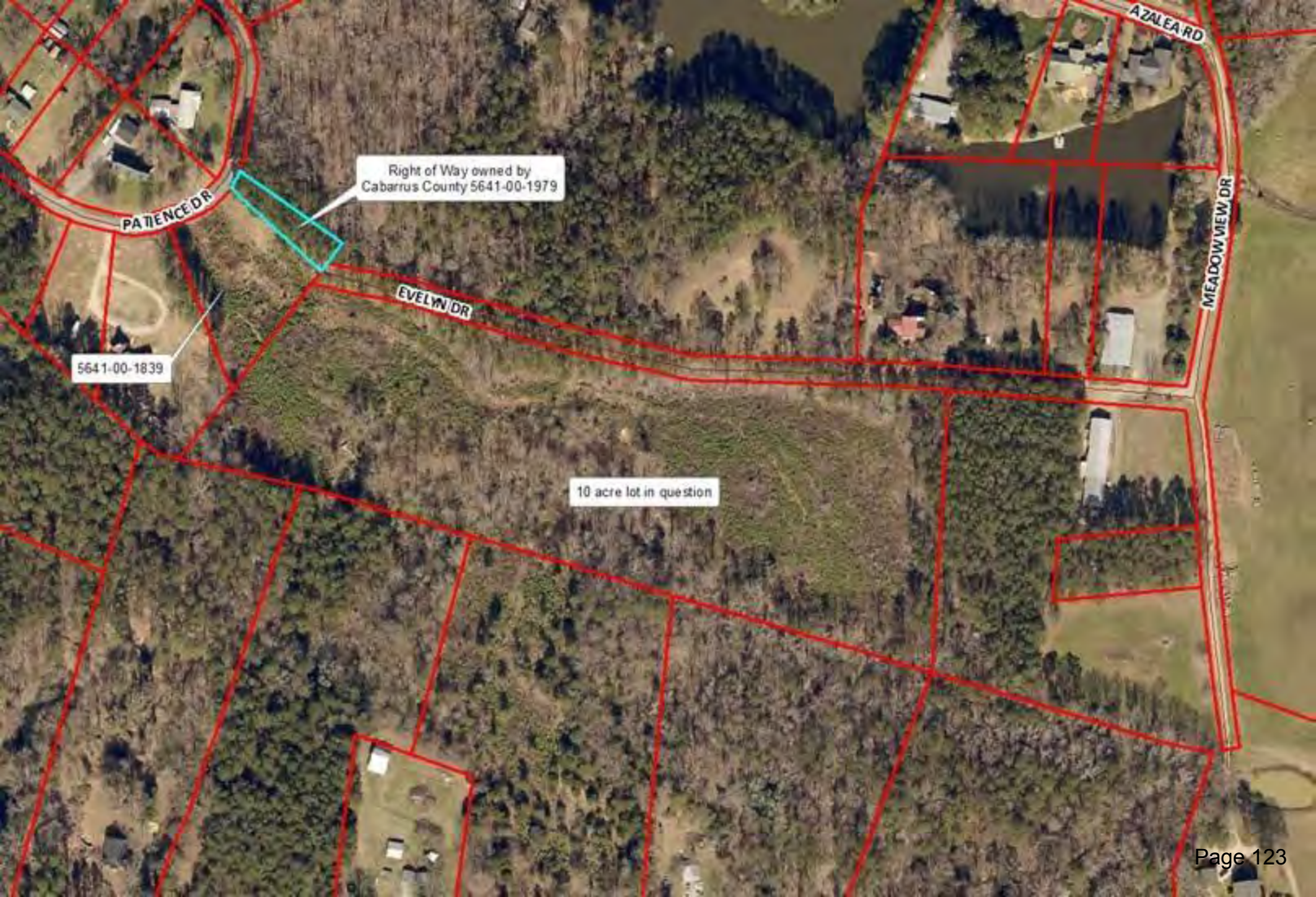
WITNESSETH, That the said part one of the first part, for and in consideration of the sum of

One DOLLARS

to the said part one of the first part in hand paid, the receipt whereof is hereby acknowledged, has vol. bargained, sold and conveyed, and by these presents do vol. bargain, sell and convey unto the said part one of the second part, its successors and assigns, upon the condition that the same be used only for the purposes of a street, roadway or highway, as the following described real estate, situate, lying and being in the County of Cabarrus and State of North Carolina, bounded as follows, to-wit:

Being a strip of land in the Cold Water Hills Subdivision, No. 5 Township, in said County, more particularly described as follows:

Beginning at a point on the common line of the Cold Water Hills Subdivision as said subdivision is shown on a map thereof of record in the office of the Register of Deeds for said Cabarrus County in Map Book 8, page 68 and the Evelyn Park Subdivision as shown on a map thereof of record in said Registry in Map Book 8, page 73, said point being also on the northern edge of Evelyn Drive as said drive is shown on the map of Evelyn Park, recorded as aforesaid, and said point being also the southwestern corner of Lot No. 28, Block "A" of Evelyn Park as shown on the map of that subdivision recorded as aforesaid; thence leaving said beginning point and in a northwesterly direction in a straight line 203.5 feet more or less to a point, a common corner of Lots Nos. 67 and 68 of the Cold Water Hills Subdivision as shown on said map hereinbefore referred to, said point being also on the eastern side of Goodman Drive as shown on said map of Cold Water Hills; thence with the eastern edge of Goodman Drive in a southerly direction 24.5 feet to a common corner of Lots Nos. 68 and 69 of Cold Water Hills as shown on said recorded map; thence with a line common to Lots Nos. 68 and 69 of Cold Water Hills S. 47-18 E. 200.7 feet more or less to the eastern line of the Cold Water Hills Subdivision as shown on said map; thence with the Cold Water Hills Subdivision line N. 39-45 E. to the point and place of Beginning, and being a part of the real estate conveyed to the parties of the first part hereof by E. J. Harbison and wife Kate Shaw Harbison and Katherine Harbison by deed dated the 3rd day of October 1963 and of record in the office of said Register of Deeds in Deed Book 332, page 211. It is a condition of this conveyance that should the hereinbefore described real estate be used for other than street, road or highway purposes within the period of twenty years from the date hereof, then the title thereto shall revert to and vest in the parties of the first part their heirs and assigns.



Right of Way owned by
Cabarrus County 5641-00-1979

5641-00-1839

10 acre lot in question

Article 12.

Sale and Disposition of Property.

§ 160A-265. Use and disposal of property.

In the discretion of the council, a city may: (i) hold, use, change the use thereof to other uses, or (ii) sell or dispose of real and personal property, without regard to the method or purpose of its acquisition or to its intended or actual governmental or other prior use. (1981 (Reg. Sess., 1982), c. 1236.)

§ 160A-266. Methods of sale; limitation.

(a) Subject to the limitations prescribed in subsection (b) of this section, and according to the procedures prescribed in this Article, a city may dispose of real or personal property belonging to the city by:

- (1) Private negotiation and sale;
- (2) Advertisement for sealed bids;
- (3) Negotiated offer, advertisement, and upset bid;
- (4) Public auction; or
- (5) Exchange.

(b) Private negotiation and sale may be used only with respect to personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of similar items. Real property, of any value, and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items may be exchanged as permitted by G.S. 160A-271, or may be sold by any method permitted in this Article other than private negotiation and sale, except as permitted in G.S. 160A-277 and G.S. 160A-279.

Provided, however, a city may dispose of real property of any value and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items by private negotiation and sale where (i) said real or personal property is significant for its architectural, archaeological, artistic, cultural or historical associations, or significant for its relationship to other property significant for architectural, archaeological, artistic, cultural or historical associations, or significant for its natural, scenic or open condition; and (ii) said real or personal property is to be sold to a nonprofit corporation or trust whose purposes include the preservation or conservation of real or personal properties of architectural, archaeological, artistic, cultural, historical, natural or scenic significance; and (iii) where a preservation agreement or conservation agreement as defined in G.S. 121-35 is placed in the deed conveying said property from the city to the nonprofit corporation or trust. Said nonprofit corporation or trust shall only dispose of or use said real or personal property subject to covenants or other legally binding restrictions which will promote the preservation or conservation of the property, and, where appropriate, secure rights of public access.

(c) A city council may adopt regulations prescribing procedures for disposing of personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items in substitution for the requirements of this Article. The regulations shall be designed to secure for the city fair market value for all property disposed of and to accomplish the disposal efficiently and economically. The regulations may, but need not, require published notice, and may provide for either public or private exchanges and sales. The council may authorize one or more city officials to declare surplus any personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items, to set its fair market value, and to convey title to the property for the city in accord with the regulations. A city official authorized under this section to dispose of property shall keep a record of all property sold under this section and that record shall generally describe the property sold or exchanged, to whom it was sold, or with whom exchanged, and the amount of money or other consideration received for each sale or exchange.

(d) A city may discard any personal property that: (i) is determined to have no value; (ii) remains unsold or unclaimed after the city has exhausted efforts to sell the property using any applicable

procedure under this Article; or (iii) poses a potential threat to the public health or safety. (1971, c. 698, s. 1; 1973, c. 426, s. 42.1; 1983, c. 130, s. 1; c. 456; 1987, c. 692, s. 2; 1987 (Reg. Sess., 1988), c. 1108, s. 9; 1997-174, s. 6; 2001-328, s. 4; 2005-227, s. 3.)

§ 160A-267. Private sale.

When the council proposes to dispose of property by private sale, it shall at a regular council meeting adopt a resolution or order authorizing an appropriate city official to dispose of the property by private sale at a negotiated price. The resolution or order shall identify the property to be sold and may, but need not, specify a minimum price. A notice summarizing the contents of the resolution or order shall be published once after its adoption, and no sale shall be consummated thereunder until 10 days after its publication. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 24.)

§ 160A-268. Advertisement for sealed bids.

The sale of property by advertisement for sealed bids shall be done in the manner prescribed by law for the purchase of property, except that in the case of real property the advertisement for bids shall be begun not less than 30 days before the date fixed for opening bids. (1971, c. 698, s. 1.)

§ 160A-269. Negotiated offer, advertisement, and upset bids.

A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

§ 160A-270. Public auction.

(a) Real Property. – When it is proposed to sell real property at public auction, the council shall first adopt a resolution authorizing the sale, describing the property to be sold, specifying the date, time, place, and terms of sale, and stating that any offer or bid must be accepted and confirmed by the council before the sale will be effective. The resolution may, but need not, require the highest bidder at the sale to make a bid deposit in a specified amount. The council shall then publish a notice of the sale at least once and not less than 30 days before the sale. The notice shall contain a general description of the land sufficient to identify it, the terms of the sale, and a reference to the authorizing resolution. After bids have been received, the highest bid shall be reported to the council, and the council shall accept or reject it within 30 days thereafter. If the bid is rejected, the council may readvertise the property for sale.

(b) Personal Property. – When it is proposed to sell personal property at public auction, the council shall at a regular council meeting adopt a resolution or order authorizing an appropriate city official to dispose of the property at public auction. The resolution or order shall identify the property to be sold and set out the date, time, place, and terms of the sale. The resolution or order (or a notice summarizing its contents) shall be published at least once and not less than 10 days before the date of the auction.

(c) The council may conduct auctions of real or personal property electronically by authorizing the establishment of an electronic auction procedure or by authorizing the use of existing private or public electronic auction services. Notice of an electronic auction of property shall identify, in addition to the information required in subsections (a) and (b) of this section, the electronic address where information about the property to be sold can be found and the electronic address where electronic bids may be posted. Notice may be published in a newspaper having general circulation in the political subdivision or by electronic means, or both. A decision to publish notice solely by electronic means for a particular

auction or for all auctions under this subsection shall be approved by the governing board of the political subdivision. Except as provided in this subsection, all requirements of subsections (a) and (b) of this section apply to electronic auctions. (1971, c. 698, s. 1; 1973, c. 426, s. 43; 2001-328, s. 5; 2005-227, s. 4; 2006-264, s. 74.)

§ 160A-271. Exchange of property.

A city may exchange any real or personal property belonging to the city for other real or personal property by private negotiation if the city receives a full and fair consideration in exchange for its property. A city may also exchange facilities of a city-owned enterprise for like facilities located within or outside the corporate limits. Property shall be exchanged only pursuant to a resolution authorizing the exchange adopted at a regular meeting of the council upon 10 days' public notice. Notice shall be given by publication describing the properties to be exchanged, stating the value of the properties and other consideration changing hands, and announcing the council's intent to authorize the exchange at its next regular meeting. (1971, c. 698, s. 1; 1973, c. 426, s. 42.1.)

§ 160A-272. Lease or rental of property.

(a) Any property owned by a city may be leased or rented for such terms and upon such conditions as the council may determine, but not for longer than 10 years (except as otherwise provided herein) and only if the council determines that the property will not be needed by the city for the term of the lease. In determining the term of a proposed lease, periods that may be added to the original term by options to renew or extend shall be included. Property may be rented or leased only pursuant to a resolution of the council authorizing the execution of the lease or rental agreement adopted at a regular council meeting upon 10 days' public notice. Notice shall be given by publication describing the property to be leased or rented, stating the annual rental or lease payments, and announcing the council's intent to authorize the lease or rental at its next regular meeting.

(b) No public notice need be given for resolutions authorizing leases or rentals for terms of one year or less, and the council may delegate to the city manager or some other city administrative officer authority to lease or rent city property for terms of one year or less. Leases for terms of more than 10 years shall be treated as a sale of property and may be executed by following any of the procedures authorized for sale of real property.

(c) **(Effective until June 30, 2015)** The council may approve a lease for the siting and operation of a renewable energy facility, as that term is defined in G.S. 62-133.8(a)(7), for a term up to 20 years without treating the lease as a sale of property and without giving notice by publication of the intended lease. This subsection applies to Catawba, Mecklenburg, and Wake Counties, the Cities of Asheville, Raleigh, and Winston-Salem, and the Towns of Apex, Carrboro, Cary, Chapel Hill, Fuquay-Varina, Garner, Holly Springs, Knightdale, Morrisville, Rolesville, Wake Forest, Wendell, and Zebulon only.

(c) **(Effective June 30, 2015)** The council may approve a lease for the siting and operation of a renewable energy facility, as that term is defined in G.S. 62-133.8(a)(7), for a term up to 20 years without treating the lease as a sale of property and without giving notice by publication of the intended lease. This subsection applies to Catawba, Mecklenburg, and Wake Counties, the Cities of Raleigh and Winston-Salem, and the Towns of Apex, Cary, Fuquay-Varina, Garner, Holly Springs, Knightdale, Morrisville, Rolesville, Wake Forest, Wendell, and Zebulon only. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 26; 2009-149, ss. 2, 3; 2010-57, s. 2; 2010-63, s. 2(b); 2011-150, s. 1.)

§ 160A-272.1. Lease of utility or enterprise property.

Subject to G.S. 160A-321, a city-owned utility or public service enterprise, or part thereof, may be leased. (1979, 2nd Sess., c. 1247, s. 27.)

§ 160A-273. Grant of easements.

A city shall have authority to grant easements over, through, under, or across any city property or the right-of-way of any public street or alley that is not a part of the State highway system. Easements in a street or alley right-of-way shall not be granted if the easement would substantially impair or hinder

the use of the street or alley as a way of passage. A grant of air rights over a street right-of-way or other property owned by the city for the purpose of erecting a building or other permanent structure (other than utility wires or pipes) shall be treated as a sale of real property, except that a grant of air rights over a street right-of-way for the purpose of constructing a bridge or passageway between existing buildings on opposite sides of the street shall be treated as a grant of an easement. (1971, c. 698, s. 1.)

§ 160A-274. Sale, lease, exchange and joint use of governmental property.

(a) For the purposes of this section, "governmental unit" means a city, county, school administrative unit, sanitary district, fire district, the State, or any other public district, authority, department, agency, board, commission, or institution.

(b) Any governmental unit may, upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property.

(c) Action under this section shall be taken by the governing body of the governmental unit. Action hereunder by any State agency, except the Department of Transportation, shall be taken only after approval by the Department of Administration. Action with regard to State property under the control of the Department of Transportation shall be taken by the Department of Transportation or its duly authorized delegate. Provided, any county board of education or board of education for any city administrative unit may, upon such terms and conditions as it deems wise, lease to another governmental unit for one dollar (\$1.00) per year any real property owned or held by the board which has been determined by the board to be unnecessary or undesirable for public school purposes. (1969, c. 806; 1971, c. 698, s. 1; 1973, c. 507, s. 5; 1975, c. 455; c. 664, s. 9; c. 879, s. 46; 1977, c. 464, s. 34; 2001-328, s. 6.)

§ 160A-275. Warranty deeds.

Any city, county, or other municipal corporation is authorized to execute and deliver deeds to any real property with full covenants of warranty, without regard to how the property was acquired, when, in the opinion of the governing body, it is in the best interest of the city, county, or other municipal corporation to convey by warranty deed. Members of the governing boards of counties, cities, and other municipal corporations are hereby relieved of any personal or individual liability by reason of the execution of warranty deeds to governmentally owned property unless they act in fraud, malice, or bad faith. (1945, c. 962; 1955, c. 935; 1969, cc. 48, 223, 332; c. 1003, s. 5; 1971, c. 698, s. 1.)

§ 160A-276. Sale of stocks, bonds, and other securities.

A city may sell through a broker without complying with the preceding sections of this Article shares of common and preferred stock, bonds, options, and warrants or other rights with respect to stocks and bonds, and other securities, when the stock, bond, or other right or security has an established market and is traded in the usual course of business on a national stock exchange or over-the-counter by reputable brokers and securities dealers. The city may pay the usual fees and taxes incident to such transactions. Nothing in this section authorizes a city to deal in its own bonds in any manner inconsistent with Chapter 159 of the General Statutes, nor to invest in any securities not authorized by G.S. 159-30. (1973, c. 426, s. 44.)

§ 160A-277. Sale of land to volunteer fire departments and rescue squads; procedure.

(a) A city, upon such terms and conditions as it deems wise, with or without monetary consideration may lease, sell or convey to a volunteer fire department or to a volunteer rescue squad any land or interest in land, for the purpose of constructing or expanding fire department or rescue squad facilities, if the volunteer fire department or volunteer rescue squad provides fire protection or rescue services to the city.

(b) Any lease, sale or conveyance under this section must be approved by the city council by resolution adopted at a regular meeting of the council upon 10 days' public notice. Notice shall be given by publication describing the property to be leased or sold, stating the value of the properties, the

proposed monetary consideration or lack thereof, and the council's intent to authorize the lease, sale or conveyance. (1979, c. 583.)

§ 160A-278. Lease of land for housing.

A city may lease land upon such terms and conditions as it deems wise to any person, firm or corporation who will use the land to construct housing for the benefit of persons of low income, or moderate income, or low and moderate income. Such a housing project may also provide housing to persons of other than low or moderate income, as long as at least twenty percent (20%) of the units in the project are set aside for the exclusive use of persons of low income. Despite the provisions of G.S. 160A-272, a lease authorized pursuant to this section may be made by private negotiation and may extend for longer than 10 years. Property may be leased under this section only pursuant to a resolution of the council authorizing the execution of the lease adopted at a regular council meeting upon 10 days' public notice. Notice shall be given by publication describing the property to be leased, stating the value of the property, stating the proposed consideration for the lease, and stating the council's intention to authorize the lease. (1987, c. 464, s. 9.)

§ 160A-279. Sale of property to entities carrying out a public purpose; procedure.

(a) Whenever a city or county is authorized to appropriate funds to any public or private entity which carries out a public purpose, the city or county may, in lieu of or in addition to the appropriation of funds, convey by private sale to such an entity any real or personal property which it owns; provided no property acquired by the exercise of eminent domain may be conveyed under this section; provided that no such conveyance may be made to a for-profit corporation. The city or county shall attach to any such conveyance covenants or conditions which assure that the property will be put to a public use by the recipient entity. The procedural provisions of G.S. 160A-267 shall apply. Provided, however, that a city or county may convey to any public or private entity, which is authorized to receive appropriations from a city or county, surplus automobiles without compensation or without the requirement that the automobiles be used for a public purpose. Provided, however, this conveyance is conditioned upon conveyance by the public or private entity to Work First participants selected by the county department of social services under the rules adopted by the local department of social services. In the discretion of the public or private entity to which the city or county conveys the surplus automobile, when that entity conveys the vehicle to a Work First participant it may arrange for an appropriate security interest in the vehicle, including a lien or lease, until such time as the Work First participant satisfactorily completes the requirements of the Work First program. This subsequent conveyance by the public or private entity to the Work First participant may be without compensation. The participant may be required to pay for license, tag, and/or title.

(b) Notwithstanding any other provision of law, this section applies only to cities and counties and not to any other entity which this Article otherwise applies to.

(c) Repealed by Session Laws 1993, c. 491, s. 1.

(d) This section does not limit the right of any entity to convey property by private sale when that right is conferred by another law, public, or local. (1987, c. 692, s. 1; 1993, c. 491, s. 1; 1998-195, s. 1.)

§ 160A-280. Donations of personal property to other governmental units.

(a) A city may donate to another governmental unit within the United States, a sister city, or a nonprofit organization incorporated by (i) the United States, (ii) the District of Columbia, or (iii) one of the United States, any personal property, including supplies, materials, and equipment, that the governing board deems to be surplus, obsolete, or unused. The governing board of the city shall post a public notice at least five days prior to the adoption of a resolution approving the donation. The resolution shall be adopted prior to making any donation of surplus, obsolete, or unused personal property. For purposes of this section a sister city is a city in a nation other than the United States that has entered into a formal, written agreement or memorandum of understanding with the donor city for the purposes of establishing a long term partnership to promote communication, understanding, and

goodwill between peoples and to develop mutually beneficial activities, programs, and ideas. The agreement or memorandum of understanding establishing the sister city relationship shall be signed by the mayors or chief elective officer of both the donor and recipient cities.

(b) For the purposes of this section, the term "governmental unit" shall have the same meaning as defined by G.S. 160A-274(a) and shall include North Carolina charter schools.

(c) The authority granted to a city under this section is in addition to any authority granted under any other provision of law. (2007-430, s. 1; 2009-141, ss. 1, 2, 3.)

September 17, 2020

Cabarrus County Governmental Center
Mr. Kyle Bilafer
Area Manager of Operations
Cabarrus County Manager's Office
65 Church Street, South
Concord, NC 28025

Re: Right of Way Evelyn Dr at Patience Dr connecting Patience Dr to Evelyn Drive . pin #5641 00 1979.

OFFER LETTER

Dear Mr. Bilafer,

This letter is to notify you of my offer for the Right of Way Evelyn Dr at Patience Dr.

I will offer \$1,800 for this ROW property.

Parcels have common ownership, driveway access is needed.

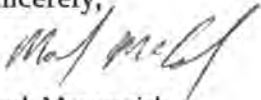
5641-00-7631-0000, lots 1-22 Kluttz-Evelyn Dr

5641-00-5282-0000, Lot 9 part 7 block B Cook prop Hwy 73

5641-00-1839-0000, lots 70-73 & part of 69 Patience Dr

If you have any questions or concerns, please notify me via email at markmccormick7878@gmail.com or 704-309-2848 mobile number.

Sincerely,



Mark McCormick
704-309-2848

Correspondence:

From: Susie Morris <SAMorris@cabarruscounty.us> Sent: Friday, September 11, 2020 4:40 PM To: Mark McCormick <markmccormick7878@gmail.com> Cc: wshinn@usa.net; Kyle Bilafer <KDBilafer@cabarruscounty.us>
Subject: RE: Highway 73 and Patience Dr 17 acres

It appears that the county does indeed own that property and the original deed intended for it to be a road ROW. If you would like to discuss purchasing the property to make the connection for Evelyn to be opened/constructed, you can reach out to Kyle Bilafer. He is the Area Manager of Operations for the County. He can explain what the process would be for the county to sell the parcel. Mr. Bilafer is copied on this email and can also be contacted at (704)920-3201.

Since Cabarrus County does not build or maintain roads, you would work with NCDOT on construction of the road and dedication of the ROW if opened for public use. The county does allow private roads if the road is built to the public standard and a road maintenance agreement executed between the adjacent property owners using it for access. Regards, Susie

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Planning and Development Department - Planning and Zoning Fee Schedule Update

BRIEF SUMMARY:

Staff is requesting that a fee adjustment be considered by the Board of Commissioners for the zoning portion of soil suitability analysis applications. The current fee is \$40.00.

Staff is also requesting that two new fees be added to the Planning and Zoning Fee Schedule. These fees are for Temporary Health Care Structures.

REQUESTED ACTION:

Motion to amend the Planning and Zoning Fee Schedule effective December 1, 2020, as follows:

- Increase the Soil Suitability Analysis Fee to \$100.00
- Add Temporary Health Care Structure Permit Fee of \$75.00
- Add Temporary Health Care Structure Renewal Fee of \$25.00

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susie Morris, AICP, CFM, CZO
Planning and Zoning Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Memo

Planning

Memo

To: Cabarrus County Board of Commissioners

From: Susie Morris, Planning and Zoning Manager

cc: File

Date: November 2, 2020

Re: Requested Update to Planning and Zoning Fee Schedule

Staff is requesting that a fee increase be considered by the Board of Commissioners for the zoning portion of the soil suitability analysis application. The current fee is \$40.00.

As you may recall, no change was proposed to this particular fee when the overall Planning and Zoning Fee Schedule was adopted. An analysis for this fee, similar to the one presented for all of the planning and zoning fees considered in 2019, is below:

PLANNING AND ZONING FEE SCHEDULE ITEM	Current Adopted Fee	100% Cost Recovery	75% Cost Recovery	50% Cost Recovery	25% Cost Recovery	20% Cost Recovery	15% Cost Recovery	10% Cost Recovery	5% Cost Recovery
Soil Suitability Application	\$ 40.00	\$ 396.21	\$ 297.16	\$ 198.11	\$ 99.05	\$ 79.24	\$ 59.43	\$ 39.62	\$ 19.81

Staff is requesting that the Board of Commissioners consider increasing the fee to a minimum of 20% of the cost recovery, which would be \$80.00, with the recommended fee being \$100.00, which is approximately 25% of cost recovery.

Staff is also requesting that two new fees be established and added to the Planning and Zoning Fee Schedule. These fees are for Temporary Health Care Structures.

Temporary Health Care Structures are intended to provide an environment facilitating a caregiver's provision of care for a mentally or physically impaired person. These structures will be permitted as accessory structures, and in accordance with the State Statute, one allowed per parcel.

The State Statute allows government agencies to assess fees of up to \$100.00 for the initial Temporary Health Care Structure permit and up to \$50.00 for a yearly renewal fee.

The proposed fees for unincorporated Cabarrus County permits are:

- Permit for Temporary Health Care Structure - \$75.00.
 - This permit will be good for 24 months and includes the required zoning inspections.
- Permit Renewal - \$25.00

Staff requests that these changes be effective December 1, 2020.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Register of Deeds - Refund of Excise Tax

BRIEF SUMMARY:

The Harvey and Vallini law firm recorded a special warranty deed in Cabarrus County which should have been recorded in Union County. The deed was recorded here September 1, 2020 in deed book 14463 at page 270. Excise tax in the amount of \$621.00 was paid. Subsequently, said law firm recorded a corrective affidavit of error in book in book 14566 at page 329. Said firm is now requesting a refund of overpayment of excise tax in the sum of \$621.00.

REQUESTED ACTION:

Motion to, in compliance with NCGS 105-228.37, authorize a refund to the Harvey and Vallini law firm in the amount of \$621.00.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Wayne Nixon, Register of Deeds

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Backup Information

HARVEY & VALLINI, LLC

ATTORNEYS AND COUNSELORS AT LAW

PARTNERS:

STEVEN E. HARVEY
DANIEL J. VALLINI
KAREN S. LOVE
SUZANNAH HAYES
MATTHEW D. SULLIVAN

ATTORNEYS:

LINDSEY HENDERSON
LAUREN E. MOORE
SARAH MARGARET MUCKLER
KELLEY H. JONES
LEE ANDREW PEINDL, JR.
ATALIE ELISE TENGUE
JOHN KENNETH CHANDLER
CAROLYN ANN BENZON
E. REID GREEN

OF SPECIAL COUNSEL:

CHRISTOPHER M. HARVEY
(VIA E-MAIL)
ELLIS LEREMANN

12104 COPPER WAY, UNIT 201
CHARLOTTE, NORTH CAROLINA 28277

TELEPHONE: (704) 945-6895
FACSIMILE: (704) 802-5228

WWW.HVLAWSC.COM
INFO@HVLAWSC.COM

WITH OFFICES LOCATED IN:

COLUMBIA, SC
GREENVILLE, SC
LEXINGTON, SC
MOUNT PLEASANT, SC
MYRTLE BEACH, SC
SUMMERVILLE, SC

AND

CHARLOTTE, NC

7 October 2020

Cabarrus County Board of Commissioners
c/o: Mike Downs, County Manager
65 Church St. S.
Concord North Carolina 28025

*RE: Refund of tax paid on deed filed in wrong county
Deed Book 14463, Page 270, recorded September 1, 2020
2004 Crooked Pine Place, Indian Trail, North Carolina 28079
HVCLT 20-8388*

Dear Mr. Downs:

This firm represents Carnetta Rohland, the purchaser of the property described on the above-referenced deed. Please accept this letter as our request to refund the Deed Stamps (taxes) for this deed. We are making this request because the deed was filed in the wrong county.

The property described in this deed is actually located in Union County, not Cabarrus County. The legal description of the property on the deed improperly references Cabarrus County. As a result, it was recorded in the wrong county. Enclosed please find the Corrective Affidavit being recorded with the Cabarrus County Register of Deeds.

In light of the above, no tax was ever properly due and owing to Cabarrus County. Therefore, pursuant to NCGS §105-228.37(e), we respectfully request the Board of Commissioners refund the amount of Six Hundred Twenty One Dollars (\$621.00) to Harvey & Vallini, LLC.

Should you have any questions, please do not hesitate to contact me.

Sincerely,



Lee A. Peindl
NC State Bar No.: 30660

cc: Wayne Nixon, Register of Deeds

File: HVCLT 20-8388

CORRECTIVE AFFIDAVIT

Under Authority of NCGS §47-36.1 and §105-228.37(e)

The undersigned, to correct a typographical or other minor error appearing in the following described recorded instrument, does hereby say and affirm:

Office of the Register of Deeds for Cabarrus County, North Carolina

Original Parties to the instrument:

Grantor(s): Stanley Martin Companies, LLC, Maryland limited liability company.

Grantee(s): Carnetta L. Rohland

Type of Instrument: Special Warranty Deed

Date of Recording: September 1, 2020

Recording Book and Page: Book 14463, Page 270-271

Corrected information: The Special Warranty Deed was filed in the wrong county. The property is located in Union County. Therefore, no tax is due.

Authority of undersigned: Closing Attorney

/S/Signature on next page.



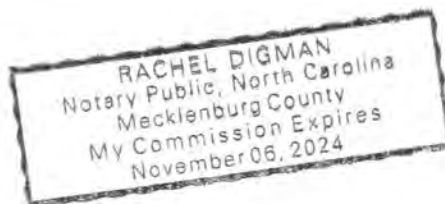
Authorized by: Lee A. Peindl, NC State Bar No.: 30660

MECKLENBURG COUNTY, NORTH CAROLINA

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document: Lee A. Peindl

Date: 10/6/2023

[Seal]



Notary Public

Rachel Digman

Printed or Typed Name of Notary

11-6-2024

Commission Expiration

Prepared by and Return to:
HARVEY & VALLINI PLLC (LAP)
12104 Copper Way, Suite 201
Charlotte North Carolina 28277

Prepared By
HARVEY & VALLINI, LLC
 ATTORNEYS AND COUNSELORS AT LAW
 12104 COPPER WAY, UNIT 201
 CHARLOTTE, NC 28277
 FILE NO. 20-8388

SPECIAL WARRANTY DEED

FILED
 CABARRUS COUNTY NC
 WAYNE NIXON
 REGISTER OF DEEDS
 FILED Sep 01, 2020
 AT 01:06 pm
 BOOK 14463
 START PAGE 0270
 END PAGE 0271
 INSTRUMENT # 29412
 EXCISE TAX \$621.00
 SMS

Excise Tax: \$ 621.00Tax Parcel ID No. 07-120-789

Verified by Union County

On the _____ day of _____, 20____ By: _____

Mail/Box to: 12104 Copper Way, Unit 201, Charlotte, NC 28277

This instrument was prepared by: Harvey & Vallini, PLLC

Brief description for the Index: Lot 65 of Heritage Subdivision Phase 1

THIS DEED, made this the 27th day of August, 2020, by and between

GRANTOR: Stanley Martin Companies, LLC, a Maryland Limited Liability Company,

whose mailing address is 11710 Plaza America Drive, Ste. 1100, Reston, VA 20190

(herein referred to collectively as **Grantor**) and**GRANTEE: Carnetta L. Rohland**

whose mailing address is 2004 Crooked Pine Place, Indian Trail, NC 28079

(herein referred to collectively as **Grantee**)

[Include mailing address for each Grantor and Grantee; marital status of each individual Grantor and Grantee, and type of entity, e.g., corporation, limited liability company, for each non-individual Grantor and Grantee.]

WITNESSETH:

For valuable consideration from Grantee to Grantor, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby gives, grants, bargains, sells and conveys unto Grantee in fee simple, subject to the Exceptions and Reservations hereinafter provided, if any, the following described property located in the City of Indian Trail, County of Union, State of North Carolina, more particularly described as follows:

BEING all Lot 65 of Heritage Subdivision Phases 2 and 4, as shown on a plat thereof recorded in Plat Cabinet O at File 369-373 of the Cabarrus County Registry.

All or a portion of the property herein conveyed includes or XX does not include the residence of the Grantor.

TO HAVE AND TO HOLD unto Grantee, together with all privileges and appurtenances thereunto belonging, in fee simple, subject to the Exceptions and Reservations hereinafter and hereinabove provided, if any.

And Grantor hereby warrants that Grantor has done nothing to impair the title as received by Grantor and that Grantor will forever warrant and defend the title against the lawful claims of all persons claiming by, through or under Grantor.

This conveyance is made subject to the following Exceptions and Reservations:

ANY EASEMENTS, RIGHTS-OF-WAY AND RESTRICTIONS OF RECORD AND THE LIEN FOR THE CURRENT YEAR AD VALOREM TAXES WHICH HAVE BEEN PRORATED AT CLOSING AND THE GRANTEE HEREIN ASSUMES AND AGREES TO PAY.

All references to Grantor and Grantee as used herein shall include the parties as well as their heirs, successors and assigns, and shall include the singular, plural, masculine, feminine or neuter as required by context.

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

Stanley Martin Companies, LLC, a Maryland Limited Liability Company

By: [Signature] (SEAL)
William G. Stallard, Authorized Representative

State of North Carolina
County of Mecklenburg

(Official/Notarial Seal)

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document:

Stanley Martin Companies, LLC, a Maryland Limited Liability Company

By: William G. Stallard
Authorized Representative

Date: 8/24/2020 Betty Black Rodriguez
Notary Public
Betty Black Rodriguez
Notary's Printed or Typed Name

My Commission Expires: 03/25/2024

Betty Black Rodriguez
NOTARY PUBLIC
Iredell County, North Carolina
My Commission Expires 03/25/2024

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Request to Award a Service Weapon to Deputy Daniel Barrier Upon Retirement

BRIEF SUMMARY:

Deputy Barrier retired from the Cabarrus County Sheriff's Office on September 31, 2020. Pursuant to N.C.G.S. 20-187.2, it is requested that Deputy Barrier's service weapon (Sig Sauer P320 .40 cal serial # 58C352024), be declared surplus property and awarded to him for a price of \$1.00.

REQUESTED ACTION:

Motion to declare a service weapon (Sig Sauer P320 .40 cal Serial # 58C352024) as surplus property and award it to Deputy Barrier for the price of \$1.00.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Chief Deputy James N. Bailey

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▢ Receipt

RECEIPT 353979

DATE 10/5/20
 RECEIVED FROM James Bailly
 ADDRESS Daniel Barrier
 FOR Sig P320 58C352024 DOLLARS \$ 1.00

ACCOUNT		HOW PAID	
BEGINNING BALANCE		CASH	1.00
AMOUNT PAID		CHECK	
BALANCE DUE		MONEY ORDER	

BY A. Zucker

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CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Request to Award a Service Weapon to Deputy Jody Smith Upon Retirement

BRIEF SUMMARY:

Deputy Jody Smith will retire from the Cabarrus County Sheriff's Office on December 1, 2020. Pursuant to NCGS 20-187.2, it is requested that Deputy Smith's service weapon (Sig Sauer P320 .40 cal Serial # 58C351899) be declared surplus property and awarded to him for the price of \$1.00 upon his retirement.

REQUESTED ACTION:

Motion to declare a service weapon (Sig Sauer P320 .40 cal Serial # 58C351899) as surplus property and award it to Deputy Smith for the price of \$1.00 upon his retirement.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Chief Deputy James N. Bailey

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▢ Receipt

RECEIPT 353980

DATE 10/5/20
 RECEIVED FROM James Bailey
 ADDRESS Jody Smith
 FOR Sig P320

DOLLARS \$ 100

58C351899

ACCOUNT		HOW PAID	
BEGINNING BALANCE		CASH	<u>100</u>
AMOUNT PAID		CHECK	
BALANCE DUE		MONEY ORDER	

BY A Tucker

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RECEIPT 353979

DATE 10/5/20
RECEIVED FROM James Baily
ADDRESS _____
Daniel Barrier DOLLARS \$ 1.00
FOR Sig P320 58C352024

ACCOUNT		HOW PAID	
BEGINNING BALANCE		CASH	<u>1.00</u>
AMOUNT PAID		CHECK	
BALANCE DUE		MONEY ORDER	

BY A. Zucker

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CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Request to Award a Service Weapon to Lieutenant David Allred Upon Retirement

BRIEF SUMMARY:

Lieutenant Allred will retire from the Cabarrus County Sheriff's Office on December 1, 2020. Pursuant to NCGS 20-187.2, it is requested that Lieutenant Allred's service weapon (Sig-Sauer P320C, Serial Number 58C351847) be declared surplus property and awarded to him for the price of \$1.00 upon his retirement.

REQUESTED ACTION:

Motion to declare a service weapon (Sig-Sauer P320C, Serial Number 58C351847) as surplus property and award it to Lieutenant Allred for the price of \$1.00 upon his retirement.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Chief Deputy James Bailey

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▢ Receipt

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DATE 9/21/20 **RECEIPT** 353984
RECEIVED FROM James Bailey
ADDRESS _____

FOR Gun for retiree - David Allred DOLLARS \$ 1⁰⁰
P320 Sig Sauer Serial # 58C351841

ACCOUNT			HOW PAID		
BEGINNING BALANCE			CASH		<u>1⁰⁰</u>
AMOUNT PAID			CHECK		
BALANCE DUE			MONEY ORDER		

BY A Ducker

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CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports – October 2020

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Motion to approve the October 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Release Refund Summary
- ▢ Release Refund Detail
- ▢ NCVTS Refund Report

Summary of Releases and Refunds for the Month Of October 2020

RELEASES FOR THE MONTH OF: OCTOBER 2020

\$18,196.39

BREAKDOWN OF RELEASES:

COUNTY	\$10,942.41
CITY OF CONCORD	\$4,797.54
CITY OF KANNAPOLIS	\$37.20
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$1,039.30
TOWN OF MIDLAND	\$197.90
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$24.64
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$37.20
HARRISBURG F/D	\$13.35
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$1,106.85
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: OCTOBER 2020

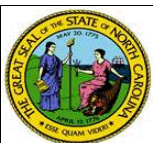
\$10,778.99

BREAKDOWN OF REFUNDS:

COUNTY	\$6,167.77
CITY OF CONCORD	\$2,047.12
CITY OF KANNAPOLIS	\$2,564.10
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

OCTOBER 2020 RELEASE REPORT

Name	Bill#	Reason	District	Amount
AGENA PIERRE SAI &WF	2020-11220	TAX JURISDICTION 105381	C ADVLTAX	65.86
AGENA PIERRE SAI &WF	2020-11220	TAX JURISDICTION 105381	FR07ADVLTA	13.35
AVANTE AT CONCORD INC	2019-14828	Illegal Tax: 105-306B In 2018, Avante	CI02ADVLTA	2307.65
AVANTE AT CONCORD INC	2020-14987	Illegal Tax: 105-306B In 2018, Avante	CI02ADVLTA	2267.82
AVANTE AT CONCORD INC	2019-14828	Illegal Tax: 105-306B In 2018, Avante	C ADVLTAX	3557.62
AVANTE AT CONCORD INC	2020-14987	Illegal Tax: 105-306B In 2018, Avante	C ADVLTAX	3496.22
AVANTE AT CONCORD INC	2019-14828	Illegal Tax: 105-306B In 2018, Avante	C PEN FEE	355.76
AVANTE AT CONCORD INC	2020-14987	Illegal Tax: 105-306B In 2018, Avante	C PEN FEE	349.62
AVANTE AT CONCORD INC	2020-14987	Illegal Tax: 105-306B In 2018, Avante	CI02PEN FEE	226.78
AVANTE AT CONCORD INC	2019-14828	Illegal Tax: 105-306B In 2018, Avante	CI02PEN FEE	230.77
BLACK CHARLES L	2020-19029	Per VBurris email- release as	CI02DEMOFEE	90.00
CRESTVIEW APTS	2020-31738	Release Late List Penalty; 105-317	CI02PEN FEE	19.92
CRESTVIEW APTS	2020-31738	Release Late List Penalty; 105-317	C PEN FEE	30.71
CURIS AT CONCORD OPCO LLC	2020-32541	Property Sold, 105-381: Business sold	C PEN FEE	75.39
CURIS AT CONCORD OPCO LLC	2020-32541	Property Sold, 105-381: Business sold	CI02PEN FEE	48.90
CURIS AT CONCORD OPCO LLC	2020-32541	Property Sold, 105-381: Business sold	C ADVLTAX	753.90
CURIS AT CONCORD OPCO LLC	2020-32541	Property Sold, 105-381: Business sold	CI02ADVLTA	489.02
DCP EQUITY LLC	2020-34230	RELEASE LATE LIST PENALTY. NCGS 105-	CI02PEN FEE	76.41
DCP EQUITY LLC	2020-34230	RELEASE LATE LIST PENALTY. NCGS 105-	C PEN FEE	117.80
GREGORY C GELL DDS MS PA	2020-46426	CLERICAL ERROR/ILLEGAL TAX 105-317	CI02ADVLTA	98.10
GREGORY C GELL DDS MS PA	2020-46426	CLERICAL ERROR/ILLEGAL TAX 105-317	C ADVLTAX	151.23
HELMS JANET LYNN	2020-50787	TIMELY APPEAL 105317	C ADVLTAX	114.46
HELMS JANET LYNN	2020-50787	TIMELY APPEAL 105317	CI02ADVLTA	74.24
HELMS JANET LYNN	2020-50787	TIMELY APPEAL 105317	C PEN FEE	11.45
HELMS JANET LYNN	2020-50787	TIMELY APPEAL 105317	CI02PEN FEE	7.43
HILTON TRINA	2020-52140		CI02ADVLTA	-
HILTON TRINA	2020-52140		FR02ADVLTA	-392.80
HILTON TRINA	2020-52140		FR02ADVLTA	392.80
HILTON TRINA	2020-52140		C ADVLTAX	-
HUNT JEREMY LEE	2021-500045	TAX JURISDICTION 105-381	C ADVLTAX	260.51
HUNT JEREMY LEE	2021-500045	TAX JURISDICTION 105-381	FR14ADVLTA	24.64
HUNTINGTON APTS	2020-54840	RELEASE LATE LIST PENALTY. NCGS 105-	C PEN FEE	12.08
HUNTINGTON APTS	2020-54840	RELEASE LATE LIST PENALTY. NCGS 105-	CI02PEN FEE	7.84
HUNTLEY SARAH MAE	2020-503436	TAX JURISDICTION 105381	C ADVLTAX	98.27
HUNTLEY SARAH MAE	2020-503436	TAX JURISDICTION 105381	CI02ADVLTA	63.74
JACKSON RONNIE LAWRENCE	2020-56090	INFORMAL VALUE APPEAL. NCGS 105-317	CI02ADVLTA	28.48
JACKSON RONNIE LAWRENCE	2020-56090	INFORMAL VALUE APPEAL. NCGS 105-317	C ADVLTAX	43.90
KATHRYN T WATTS DMD MS PA	2020-58870	CLERICAL ERROR/ILLEGAL TAX 105-317	C ADVLTAX	151.23
KATHRYN T WATTS DMD MS PA	2020-58870	CLERICAL ERROR/ILLEGAL TAX 105-317	CI02ADVLTA	98.10
KD ENTERPRISES FARM LLC	2020-647	Other / Other: Error made when issuing	C ADVLTAX	344.10
KD ENTERPRISES FARM LLC	2020-647	Other / Other: Error made when issuing	FR17ADVLTA	37.20
LOVE MACK L EST	2020-65357		CI03DEMOFEE	200.00
M/I HOMES OF CHARLOTTE	2020-66345	Parcel is platted as COS and by law	C ADVLTAX	2166.42
M/I HOMES OF CHARLOTTE	2020-66345	Parcel is platted as COS and by law	C ADVLTAX	227.48
M/I HOMES OF CHARLOTTE	2020-66345		C ADVLTAX	-227.48
M/I HOMES OF CHARLOTTE	2020-66345	Parcel is platted as COS and by law	CI01ADVLTA	1039.30
M/I HOMES OF CHARLOTTE	2020-66345		CI01ADVLTA	-109.13
M/I HOMES OF CHARLOTTE	2020-66345	Parcel is platted as COS and by law	CI01ADVLTA	109.13
MAULDEN L W	2020-68206		FR01ADVLTA	-942.28
MAULDEN L W	2020-68206	Parcel is platted as COS and by law	FR01ADVLTA	942.28
MAULDEN L W	2020-68206	NO COMMENT ON BILL - PER PPWK REC'D	FR01ADVLTA	942.28
MCLAIN HEIGHTS APTS	2020-69877	Release Late List Penalty; 105-317	C PEN FEE	1.49
MCLAIN HEIGHTS APTS	2020-69877	Release Late List Penalty; 105-317	CI04PEN FEE	1.27
POPE ALICE CAROLYN H	2020-82421	NO COMMENT ON BILL, PER REALEASE PPWK:	CI06ADVLTA	197.90
POPE ALICE CAROLYN H	2020-82421	NO COMMENT ON BILL, PER REALEASE PPWK:	C ADVLTAX	665.67
SIDES WILLIAM L	2020-93247	Per annexation ord. 2020-28 and NCGS	FR01ADVLTA	164.57
THRESHOLD CAPITAL	2020-101357	Release Late List Penalty; 105-317	CI04PEN FEE	35.93
THRESHOLD CAPITAL	2020-101356	Release Late List Penalty; 105-317	C PEN FEE	65.52
THRESHOLD CAPITAL	2020-101357	Release Late List Penalty; 105-317	C PEN FEE	42.20
THRESHOLD CAPITAL	2020-101356	Release Late List Penalty; 105-317	CI02PEN FEE	42.50
THRESHOLD CAPITAL LLC	2020-101358	Release Late List Penalty; 105-317	CI02PEN FEE	16.37
THRESHOLD CAPITAL LLC	2020-101358	Release Late List Penalty; 105-317	C PEN FEE	25.24
WATERS EDGE APT #2022	2020-106150	Release Late List Penalty; 105-317	C PEN FEE	61.98
WATERS EDGE APT #2022	2020-106150	Release Late List Penalty; 105-317	CI02PEN FEE	40.21
WILCOX AARON SCOTT	2019-500742	9 months- no payment on GR	C GARNFEE	60.00



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/2/2020 8:06:51 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ADAIR, ASHLEY ROSE	ADAIR, ASHLEY ROSE		8618 PICCADILY LN	HARRISBURG, NC 28075	Proration	0051810086	HEY8429	PENDING	134647154	Refund Generated due to proration on Bill #0051810086-2019-0000-00	Vehicle Totalled	10/26/2020	C ADVL	Tax	(\$26.73)	\$0.00	(\$26.73)
													CI01ADVL	Tax	(\$12.82)	\$0.00	(\$12.82)
													Refund			\$39.55	
ALLEN, DONNA HEWELL	ALLEN, DONNA HEWELL	ALLEN, ROGER GENE	3958 FIRETHORNE AVE SW	CONCORD, NC 28027	Proration	0046172569	FDW7795	PENDING	202321392	Refund Generated due to proration on Bill #0046172569-2019-2019-0000-00	Vehicle Sold	10/29/2020	C ADVL	Tax	(\$104.40)	\$0.00	(\$104.40)
													CI02ADVL	Tax	(\$67.72)	\$0.00	(\$67.72)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$172.12														
ALLIS, ERNEST EUGENE JR	ALLIS, ERNEST EUGENE JR		2916 OAK TRAIL	EDGEWATER, FL 32141	Proration	0043405522	06D1DV	PENDING	134034012	Refund Generated due to proration on Bill #0043405522-2019-0000-00	Reg. Out of state	10/13/2020	C ADVL	Tax	(\$162.29)	\$0.00	(\$162.29)
													CI01ADVL	Tax	(\$77.86)	\$0.00	(\$77.86)
													Refund			\$240.15	
AMADORI, JUSTIN GABRIEL	AMADORI, JUSTIN GABRIEL		5669 BERRY RIDGE DR	HARRISBURG, NC 28075	Proration	0055005211	DLH7698	PENDING	134548400	Refund Generated due to proration on Bill #0055005211-2020-0000-00	Vehicle Sold	10/23/2020	C ADVL	Tax	(\$120.69)	\$0.00	(\$120.69)
													CI01ADVL	Tax	(\$57.90)	\$0.00	(\$57.90)
													Refund			\$178.59	
ANZALONE, JAMES JOSEPH II	ANZALONE, JAMES JOSEPH II		10302 ELVEN LN	CHARLOTTE, NC 28269	Proration	0052567908	PMM6372	PENDING	200188263	Refund Generated due to proration on Bill #0052567908-2019-2019-0000-00	Vehicle Sold	10/01/2020	C ADVL	Tax	(\$52.84)	\$0.00	(\$52.84)
													CI02ADVL	Tax	(\$34.27)	\$0.00	(\$34.27)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$87.11														
BARRIER, GEORGE LEWIS III	BARRIER, GEORGE LEWIS III		236 CHAR OAK DRIVE	COLUMBIA, SC 29212	Proration	0000882951	ZSD3401	PENDING	133977592	Refund Generated due to proration on Bill #0000882951-2019-0000-00	Reg. Out of state	10/12/2020	C ADVL	Tax	(\$14.74)	\$0.00	(\$14.74)
													FR16ADVL	Tax	(\$2.35)	\$0.00	(\$2.35)
													Refund			\$17.09	
BARRIER, GEORGE LEWIS III	BARRIER, GEORGE LEWIS III	BARRIER, PEGGY MURPH	236 CHAR OAK DRIVE	COLUMBIA, SC 29212	Proration	0022775424	0006LC	PENDING	133977596	Refund Generated due to proration on Bill #0022775424-2020-0000-00	Reg. Out of state	10/12/2020	C ADVL	Tax	(\$142.52)	\$0.00	(\$142.52)
													FR16ADVL	Tax	(\$22.73)	\$0.00	(\$22.73)
													Refund			\$165.25	
BECKER, DONNA ANN	BECKER, DONNA ANN	BECKER EISENHAEUER, AUBRIE LYNN	6405 TOWN HALL PL	HARRISBURG, NC 28075	Proration	0046477001	TPD7078	PENDING	134359430	Refund Generated due to proration on Bill #0046477001-2018-0000-00	Vehicle Sold	10/20/2020	C ADVL	Tax	(\$23.04)	\$0.00	(\$23.04)
													CI01ADVL	Tax	(\$11.36)	\$0.00	(\$11.36)
													Refund			\$34.40	
BENNETT, BRIAN ERIC	BENNETT, BRIAN ERIC		5012 DRAYTON LN	CONCORD, NC 28027	Proration	0034081293	EFT2034	PENDING	134359478	Refund Generated due to proration on Bill #0034081293-2019-0000-00	Vehicle Sold	10/20/2020	C ADVL	Tax	(\$20.42)	\$0.00	(\$20.42)
													FR07ADVL	Tax	(\$4.14)	\$0.00	(\$4.14)
													Refund			\$24.56	
BLAKLEY, KIMBERLY CORRINE	BLAKLEY, KIMBERLY CORRINE	BLAKLEY, SCOTT WAYNE	610 WOODEND DR SE	CONCORD, NC 28025	Proration	0017998918	CRUIZN	PENDING	201219960	Refund Generated due to proration on Bill #0017998918-2019-2019-0000-00	Vehicle Sold	10/15/2020	C ADVL	Tax	(\$8.78)	\$0.00	(\$8.78)
													CI02ADVL	Tax	(\$5.69)	\$0.00	(\$5.69)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$14.47														
BOGER, WILLIAM AUGUSTUS JR	BOGER, WILLIAM AUGUSTUS JR		1431 BOTTLE BRUSH LN	HARRISBURG, NC 28075	Proration	0046580894	FEH5219	PENDING	133833682	Refund Generated due to proration on Bill #0046580894-2019-0000-00	Vehicle Sold	10/08/2020	C ADVL	Tax	(\$34.98)	\$0.00	(\$34.98)
													CI01ADVL	Tax	(\$16.78)	\$0.00	(\$16.78)
													Refund			\$51.76	
BROWN, NATHAN LANCE	BROWN, NATHAN LANCE	BROWN, JENNIFER CASPER	9942 LEGOLAS LN	CHARLOTTE, NC 28269	Proration	0057049579	TCZ8834	PENDING	200563173	Refund Generated due to proration on Bill #0057049579-2020-2020-0000-00	Vehicle Sold	10/06/2020	C ADVL	Tax	(\$22.59)	\$0.00	(\$22.59)
													CI02ADVL	Tax	(\$14.65)	\$0.00	(\$14.65)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$37.24														
CARNEGLIA, GABRIELLE MARIE	CARNEGLIA, GABRIELLE MARIE		13513 SAW PALM CREEK TRL	BRADENTON, FL 34211	Proration	0045448306	FJV6235	PENDING	201138063	Refund Generated due to proration on Bill #0045448306-2019-2019-0000-00	Reg. Out of state	10/14/2020	C ADVL	Tax	(\$34.54)	(\$1.98)	(\$36.52)
													CI02ADVL	Tax	(\$22.40)	(\$1.29)	(\$23.69)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$60.21														
CARNEGLIA, MICHAEL ANTHONY III	CARNEGLIA, MICHAEL ANTHONY III	CARNEGLIA, GABRIELLE MARIE	13513 SAW PALM CREEK TRL	BRADENTON, FL 34211	Proration	0050908875	FMA7997	PENDING	201138228	Refund Generated due to proration on Bill #0050908875-2019-2019-0000-00	Reg. Out of state	10/14/2020	C ADVL	Tax	(\$32.10)	\$0.00	(\$32.10)
													CI02ADVL	Tax	(\$20.82)	\$0.00	(\$20.82)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$52.92														
CARTER, JOSHUA DAVID	CARTER, JOSHUA DAVID		7974 DELL DR	HARRISBURG, NC 28075	Proration	0055701582	EEJ7042	PENDING	201822693	Refund Generated due to proration on Bill #0055701582-2019-2019-0000-00	Vehicle Sold	10/23/2020	C ADVL	Tax	(\$110.26)	\$0.00	(\$110.26)
													CI02ADVL	Tax	(\$71.52)	\$0.00	(\$71.52)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$181.78														
CHIDAMBARA M SUKUMAR, NIRMALA	CHIDAMBARA M SUKUMAR, NIRMALA		421 HUNTON FOREST DR NW	CONCORD, NC 28027	Proration	0044251030	EMV5595	PENDING	201539598	Refund Generated due to proration on Bill #0044251030-2018-2018-0000-00	Vehicle Sold	10/20/2020	C ADVL	Tax	(\$5.08)	\$0.00	(\$5.08)
													CI02ADVL	Tax	(\$3.38)	\$0.00	(\$3.38)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$8.46														
Page 1 of 3 CHINTAKRINDI, NARENDRA RAO	CHINTAKRINDI, NARENDRA RAO	CHINTAKRINDI, JYOTHI SREE	2140 LAURENS DR	CONCORD, NC 28027	Proration	0041809892	PEJ4819	PENDING	201970980	Refund Generated due to proration on Bill #0041809892-2019-2019-0000-00	Vehicle Sold	10/26/2020	C ADVL	Tax	(\$78.81)	\$0.00	(\$78.81)
													CI04ADVL	Tax	(\$67.09)	\$0.00	(\$67.09)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
Refund			\$145.90														

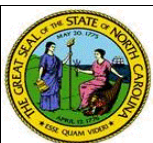


North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/2/2020 8:06:51 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
CHRISTY, ANN BOWLES	CHRISTY, ANN BOWLES		561 WESTWOOD DR	KANNAPOLIS, NC 28081	Proration	0018023318	SWD4662	PENDING	201539250	Refund Generated due to proration on Bill #0018023318-2018-2018-0000-00	Vehicle Totalled	10/20/2020	C ADVL	Tax	(\$4.91)	\$0.00	(\$4.91)
													CI04ADVL	Tax	(\$4.30)	\$0.00	(\$4.30)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$9.21	
COE, JULIE OVERCASH	COE, JULIE OVERCASH		911 KLONDALE AVE	KANNAPOLIS, NC 28081	Proration	0035064446	PDV8527	PENDING	201643191	Refund Generated due to proration on Bill #0035064446-2019-2019-0000-00	Vehicle Sold	10/21/2020	C ADVL	Tax	(\$7.89)	\$0.00	(\$7.89)
													CI04ADVL	Tax	(\$6.72)	\$0.00	(\$6.72)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$14.61	
CORL, DAVID LYNN	CORL, DAVID LYNN		5040 AVENT DR NW APT 306	CONCORD, NC 28027	Proration	0049773301	HDH5456	PENDING	200826315	Refund Generated due to proration on Bill #0049773301-2019-2019-0000-00	Vehicle Totalled	10/09/2020	C ADVL	Tax	(\$23.40)	\$0.00	(\$23.40)
													CI02ADVL	Tax	(\$15.18)	\$0.00	(\$15.18)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$38.58	
CORTI, CHRISTOPHER	CORTI, CHRISTOPHER		203 DALEWOOD AVE	KANNAPOLIS, NC 28083	Proration	0046232008	7H3847	PENDING	201539874	Refund Generated due to proration on Bill #0046232008-2019-2019-0000-00	Vehicle Sold	10/20/2020	C ADVL	Tax	(\$10.21)	\$0.00	(\$10.21)
													CI04ADVL	Tax	(\$8.69)	\$0.00	(\$8.69)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$18.90	
CRABTREE, REBECCA CLARK	CRABTREE, REBECCA CLARK		5512 HISTORIC SPRINGS DR	CONCORD, NC 28025	Proration	0042421989	PEJ4824	PENDING	133638982	Refund Generated due to proration on Bill #0042421989-2019-2019-0000-00	Vehicle Sold	10/05/2020	C ADVL	Tax	(\$45.63)	\$0.00	(\$45.63)
													FR16ADVL	Tax	(\$7.27)	\$0.00	(\$7.27)
													Refund			\$52.90	
													C ADVL	Tax	\$0.00	\$0.00	\$0.00
CURRIE, AARON DAVID	CURRIE, AARON DAVID	CURRIE, DENAE GRIFFIN	4925 FULTON CT	CONCORD, NC 28025	Adjustment < \$100	0057005659	VYK4513	PENDING	268987184	Refund Generated due to adjustment on Bill #0057005659-2019-2019-0000-00	Situs error	10/22/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00
													CI02ADVL	Tax	(\$21.07)	\$0.00	(\$21.07)
													CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
													FR04ADVL	Tax	\$3.29	\$0.00	\$3.29
Refund			\$47.78														
CURRIE, DENAE GRIFFIN	CURRIE, DENAE GRIFFIN		4925 FULTON CT	CONCORD, NC 28025	Adjustment < \$100	0057005608	ZKX4530	PENDING	268987188	Refund Generated due to adjustment on Bill #0057005608-2019-2019-0000-00	Situs error	10/22/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00
													CI02ADVL	Tax	(\$9.65)	\$0.00	(\$9.65)
													CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
													FR04ADVL	Tax	\$1.51	\$0.00	\$1.51
Refund			\$38.14														
DAMICO, MICHAEL JOHN	DAMICO, MICHAEL JOHN		2727 TYNDALL DR NW	CONCORD, NC 28027	Proration	0051691271	JN8655	PENDING	200750373	Refund Generated due to proration on Bill #0051691271-2019-2019-0000-00	Vehicle Sold	10/08/2020	C ADVL	Tax	(\$120.91)	\$0.00	(\$120.91)
													CI02ADVL	Tax	(\$78.43)	\$0.00	(\$78.43)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$199.34	
DENNIS, DAVID STANLEY JR	DENNIS, DAVID STANLEY JR		9634 WALTHAM CT	CHARLOTTE, NC 28269	Proration	0036919433	DEZERTZ	PENDING	201138432	Refund Generated due to proration on Bill #0036919433-2019-2019-0000-00	Vehicle Sold	10/14/2020	C ADVL	Tax	(\$6.42)	\$0.00	(\$6.42)
													CI02ADVL	Tax	(\$4.16)	\$0.00	(\$4.16)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$10.58	
DEWITT, ROXANNE WYKLE	DEWITT, ROXANNE WYKLE		538 RAILWAY PL SW	CONCORD, NC 28025	Proration	0034898573	12STEPN	PENDING	201739788	Refund Generated due to proration on Bill #0034898573-2019-2019-0000-00	Vehicle Totalled	10/22/2020	C ADVL	Tax	(\$20.94)	\$0.00	(\$20.94)
													CI02ADVL	Tax	(\$13.58)	\$0.00	(\$13.58)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
													Refund			\$34.52	
DOYON-BRUSH, YVONNE MARIE	DOYON-BRUSH, YVONNE MARIE		10580 HIGHWAY 601	MIDLAND, NC 28107	Adjustment < \$100	0054613178	HHZ6241	PENDING	268987192	Refund Generated due to adjustment on Bill #0054613178-2019-2019-0000-00	Situs error	10/22/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00
													CI02ADVL	Tax	(\$28.80)	\$0.00	(\$28.80)
													CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
													CI06ADVL	Tax	\$13.20	\$0.00	\$13.20
Refund			\$45.60														
DOYON-BRUSH, YVONNE MARIE	DOYON-BRUSH, YVONNE MARIE		10580 HIGHWAY 601	MIDLAND, NC 28107	Adjustment < \$100	0055290486	HKN8455	PENDING	268987196	Refund Generated due to adjustment on Bill #0055290486-2020-2020-0000-00	Situs error	10/22/2020	Refund			\$45.60	
													C ADVL	Tax	\$0.00	\$0.00	\$0.00
													CI02ADVL	Tax	(\$11.66)	\$0.00	(\$11.66)
													CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
EUDY, CHRISTOPHER EUGENE	EUDY, CHRISTOPHER EUGENE		434 LAKEVIEW DR	HARRISBURG, NC 28075	Proration	0042500368	FKK1823	PENDING	133771982	Refund Generated due to proration on Bill #0042500368-2019-2019-0000-00	Vehicle Sold	10/07/2020	C ADVL	Tax	(\$136.55)	\$0.00	(\$136.55)
													CI01ADVL	Tax	(\$65.51)	\$0.00	(\$65.51)
													Refund			\$202.06	
													C ADVL	Tax	(\$30.63)	\$0.00	(\$30.63)
EUDY, CHRISTOPHER EUGENE	EUDY, CHRISTOPHER EUGENE		434 LAKEVIEW DR	HARRISBURG, NC 28075	Proration	0043290822	FHH3764	PENDING	134146162	Refund Generated due to proration on Bill #0043290822-2019-2019-0000-00	Vehicle Sold	10/15/2020	CI01ADVL	Tax	(\$14.70)	\$0.00	(\$14.70)
													Refund			\$45.33	
													C ADVL	Tax	(\$21.27)	\$0.00	(\$21.27)
													FR04ADVL	Tax	(\$2.15)	\$0.00	(\$2.15)
FAHRNICH, ERIC GERHARD	FAHRNICH, ERIC GERHARD		413 FALCON DR	CONCORD, NC 28025	Adjustment < \$100	0056450144	DDS6481	PENDING	133459068	Refund Generated due to adjustment on Bill #0056450144-2019-2019-0000-00	Mileage	10/01/2020	Refund			\$23.42	

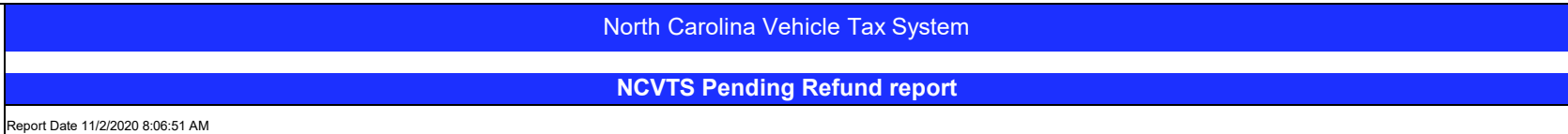


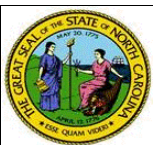
North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/2/2020 8:06:51 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
FEENEY, GREGORY JOHN	FEENEY, GREGORY JOHN	FEENEY, JACKLYN ANN	5141 WOODSIDE ST	KANNAPOLIS, NC 28081	Proration	0049134818	TAJ5048	PENDING	134146340	Refund Generated due to proration on Bill #0049134818-2019-0000-00	Vehicle Sold	10/15/2020	C ADVL	Tax	(\$78.51)	\$0.00	(\$78.51)
													FR01ADVL	Tax	(\$10.61)	\$0.00	(\$10.61)
																Refund	\$89.12
FEENEY, GREGORY JOHN	FEENEY, GREGORY JOHN		5141 WOODSIDE ST	KANNAPOLIS, NC 28081	Proration	0052655822	TAJ5049	PENDING	134146438	Refund Generated due to proration on Bill #0052655822-2019-0000-00	Vehicle Sold	10/15/2020	C ADVL	Tax	(\$110.05)	\$0.00	(\$110.05)
													FR01ADVL	Tax	(\$14.87)	\$0.00	(\$14.87)
																Refund	\$124.92
FENNELL, CHRISTINE MORRA	FENNELL, CHRISTINE MORRA		1015 ISLAND MANOR DR	GREENACRES, FL 33413	Proration	0048062828	ELE6311	PENDING	201539535	Refund Generated due to proration on Bill #0048062828-2018-2018-0000-00	Reg , Out of state	10/20/2020	C ADVL	Tax	(\$29.93)	\$0.00	(\$29.93)
													CI04ADVL	Tax	(\$26.19)	\$0.00	(\$26.19)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
FINK, BARBARA BARRIER	FINK, BARBARA BARRIER		8226 BARRINGER DR	MOUNT PLEASANT, NC 28124	Proration	0017998685	BX53226	PENDING	134359420	Refund Generated due to proration on Bill #0017998685-2019-0000-00	Vehicle Sold	10/20/2020	C ADVL	Tax	(\$13.94)	\$0.00	(\$13.94)
													CI03ADVL	Tax	(\$9.51)	\$0.00	(\$9.51)
																Refund	\$23.45
FRANCART, RICHARD LEE	FRANCART, RICHARD LEE	FRANCART, KIMBERLY ANN	3174 YATES MILL DR SW	CONCORD, NC 28027	Proration	0045844201	FLE4131	PENDING	200563287	Refund Generated due to proration on Bill #0045844201-2019-2019-0000-00	Vehicle Sold	10/06/2020	C ADVL	Tax	(\$39.71)	(\$3.17)	(\$42.88)
													CI02ADVL	Tax	(\$25.76)	(\$2.06)	(\$27.82)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
FRY, JOHN LEWIS	FRY, JOHN LEWIS	FRY, KATHRYN CRUSSEMEYE	4875 SHERBORNE DR	HARRISBURG, NC 28075	Adjustment >= \$100	0055425832	HHE3414	PENDING	134146586	Refund Generated due to adjustment on Bill #0055425832-2020-0000-00	Exempt Property	10/15/2020	C ADVL	Tax	(\$399.17)	\$0.00	(\$399.17)
													CI01ADVL	Tax	(\$191.49)	\$0.00	(\$191.49)
																Refund	\$590.66
FURR, EDDIE BOYD JR	FURR, EDDIE BOYD JR		215 PALLADIUM DR	SURFSIDE BEACH, SC 29575	Proration	0025260806	CJP6223	PENDING	202321881	Refund Generated due to proration on Bill #0025260806-2018-2018-0000-00	Reg , Out of state	10/29/2020	C ADVL	Tax	(\$11.49)	(\$0.58)	(\$12.07)
													CI02ADVL	Tax	(\$7.66)	(\$0.38)	(\$8.04)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
FURR, TANYA CRAVER	FURR, TANYA CRAVER		215 PALLADIUM DR	SURFSIDE BEACH, SC 29575	Proration	0050868137	HDF4593	PENDING	202321875	Refund Generated due to proration on Bill #0050868137-2019-2019-0000-00	Reg , Out of state	10/29/2020	C ADVL	Tax	(\$147.82)	\$0.00	(\$147.82)
													CI02ADVL	Tax	(\$95.89)	\$0.00	(\$95.89)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
GARZA, GUADALUPE YURIDIA	GARZA, GUADALUPE YURIDIA		251 OLD SPEEDWAY DR NW	CONCORD, NC 28027	Proration	0051833180	HEV4786	PENDING	200562894	Refund Generated due to proration on Bill #0051833180-2019-2019-0000-00	Vehicle Sold	10/06/2020	C ADVL	Tax	(\$154.28)	(\$7.72)	(\$162.00)
													CI02ADVL	Tax	(\$100.07)	(\$5.00)	(\$105.07)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
GOFORTH, GREGORY SCOTT	GOFORTH, GREGORY SCOTT		310 BETHPAGE RD	KANNAPOLIS, NC 28081	Proration	0029022738	PAT8496	PENDING	201051099	Refund Generated due to proration on Bill #0029022738-2019-2019-0000-00	Vehicle Sold	10/13/2020	C ADVL	Tax	(\$2.60)	\$0.00	(\$2.60)
													CI04ADVL	Tax	(\$2.21)	\$0.00	(\$2.21)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
GRAICHEN, FREDERICK GUST	GRAICHEN, FREDERICK GUST		518 JEANETTE ST	COMBINED LOCKS, WI 54113	Proration	0034685714	CDL5459	PENDING	200657814	Refund Generated due to proration on Bill #0034685714-2019-2019-0000-00	Reg , Out of state	10/07/2020	C ADVL	Tax	(\$25.05)	\$0.00	(\$25.05)
													CI04ADVL	Tax	(\$21.32)	\$0.00	(\$21.32)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
GRASSMASTER LAWNCARE INC	GRASSMASTER LAWNCARE INC		1060 LENTZ HARNES SHOP	MT PLEASANT, NC 28124	Proration	0018023088	TZF9487	PENDING	134965042	Refund Generated due to proration on Bill #0018023088-2019-0000-00	Vehicle Sold	10/30/2020	C ADVL	Tax	(\$39.07)	\$0.00	(\$39.07)
													FR15ADVL	Tax	(\$6.71)	\$0.00	(\$6.71)
																Refund	\$45.78
HAAS, DONALD LEE	HAAS, DONALD LEE	HAAS, SYLVIA JUNE	1140 LOLABRIDGE ST NW	CONCORD, NC 28027	Proration	0010465673	CDV1528	PENDING	200306361	Refund Generated due to proration on Bill #0010465673-2019-2019-0000-00	Vehicle Sold	10/02/2020	C ADVL	Tax	(\$34.15)	\$0.00	(\$34.15)
													CI02ADVL	Tax	(\$22.15)	\$0.00	(\$22.15)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
HACKANAX CONSTRUCTION, LLC	HACKANAX CONSTRUCTION, LLC		6851 SANDUSKY BLVD	CONCORD, NC 28027	Proration	0048218333	JF5403	PENDING	134647170	Refund Generated due to proration on Bill #0048218333-2018-0000-00	Vehicle Sold	10/26/2020	C ADVL	Tax	(\$27.03)	\$0.00	(\$27.03)
													FR20ADVL	Tax	(\$5.25)	\$0.00	(\$5.25)
																Refund	\$32.28
HARMAN, DONALD EICHER JR	HARMAN, DONALD EICHER JR		796 COURTNEY ST SE	CONCORD, NC 28025	Proration	0036663457	ELD1700	PENDING	201539703	Refund Generated due to proration on Bill #0036663457-2018-2018-0000-00	Vehicle Sold	10/20/2020	C ADVL	Tax	(\$29.66)	(\$1.71)	(\$31.37)
													CI02ADVL	Tax	(\$19.78)	(\$1.13)	(\$20.91)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
HASSAN, AHMED ABDELHAMID	HASSAN, AHMED ABDELHAMID		5650 HAMMERMILL DR	HARRISBURG, NC 28075	Proration	0056265403	TCZ8512	PENDING	133709100	Refund Generated due to proration on Bill #0056265403-2020-0000-00	Vehicle Sold	10/06/2020	C ADVL	Tax	(\$81.40)	\$0.00	(\$81.40)
													CI01ADVL	Tax	(\$39.05)	\$0.00	(\$39.05)
																Refund	\$120.45
HEIN, MAUREEN ANN	HEIN, MAUREEN ANN	HEIN, WILLIAM JAMES	1523 SCARBROUGH CIR SW	CONCORD, NC 28025	Proration	0045209778	FJN4100	PENDING	201539730	Refund Generated due to proration on Bill #0045209778-2019-2019-0000-00	Vehicle Sold	10/20/2020	C ADVL	Tax	(\$23.36)	\$0.00	(\$23.36)
													CI02ADVL	Tax	(\$15.16)	\$0.00	(\$15.16)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00

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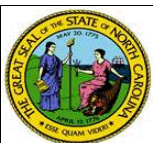


North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/2/2020 8:06:51 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason Totalled	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
VIGDALIA	VIGDALIA		ST	NC 28036						to proration on Bill #0049996033-2019-2019-0000-00			CI04ADVL	Tax	(\$35.28)	\$0.00	(\$35.28)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$76.72
LOCKLEAR, CODY ASHTON	LOCKLEAR, CODY ASHTON	DAVIS, TAYLOR NICHOLE	32 PLOTT DR SW	CONCORD, NC 28025	Proration	0055333112	HHZ6649	PENDING	202447419	Refund Generated due to proration on Bill #0055333112-2020-2020-0000-00	Vehicle Sold	10/30/2020	C ADVL	Tax	(\$24.97)	(\$1.25)	(\$26.22)
													CI02ADVL	Tax	(\$16.20)	(\$0.81)	(\$17.01)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$43.23
LOVE, WAYNE THOMAS	LOVE, WAYNE THOMAS		672 PINE GROVE CHURCH RD	CONCORD, NC 28025	Adjustment < \$100	0050819245	CL93330	PENDING	134092290	Refund Generated due to adjustment on Bill #0050819245-2020-2020-0000-00	Over Assessment	10/14/2020	C ADVL	Tax	(\$60.23)	\$0.00	(\$60.23)
													FR14ADVL	Tax	(\$5.70)	\$0.00	(\$5.70)
																Refund	\$65.93
LYNCH, CATHERINE RUFTY	LYNCH, CATHERINE RUFTY		2000 DAIRY FARM RD	CONCORD, NC 28025	Proration	0055419113	ZVT9404	PENDING	133708968	Refund Generated due to proration on Bill #0055419113-2020-2020-0000-00	Vehicle Sold	10/06/2020	C ADVL	Tax	(\$7.99)	\$0.00	(\$7.99)
													FR03ADVL	Tax	(\$0.65)	\$0.00	(\$0.65)
																Refund	\$8.64
MAISURIA, PARILABEN VIJAY	MAISURIA, PARILABEN VIJAY		2039 HAMBRIDGE AVE	KANNAPOLIS, NC 28081	Proration	0036862692	EDC2994	PENDING	201643809	Refund Generated due to proration on Bill #0036862692-2019-2019-0000-00	Vehicle Sold	10/21/2020	C ADVL	Tax	(\$49.38)	\$0.00	(\$49.38)
													CI04ADVL	Tax	(\$42.04)	\$0.00	(\$42.04)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$91.42
MCIVER, JEFFREY ANTONIO	MCIVER, JEFFREY ANTONIO		2775 BERKHAMSTE AD CIR	CONCORD, NC 28027	Proration	0053977678	HDM2521	PENDING	200750238	Refund Generated due to proration on Bill #0053977678-2019-2019-0000-00	Vehicle Sold	10/08/2020	C ADVL	Tax	(\$76.72)	\$0.00	(\$76.72)
													CI04ADVL	Tax	(\$65.31)	\$0.00	(\$65.31)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$142.03
MCKENZIE, RONALD LEE	MCKENZIE, RONALD LEE		804 LANTERN WAY	KANNAPOLIS, NC 28081	Proration	0051712345	BKP9563	PENDING	200563266	Refund Generated due to proration on Bill #0051712345-2019-2019-0000-00	Vehicle Sold	10/06/2020	C ADVL	Tax	(\$64.83)	\$0.00	(\$64.83)
													CI04ADVL	Tax	(\$55.19)	\$0.00	(\$55.19)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$120.02
MILLER, MICHAEL JENNINGS	MILLER, MICHAEL JENNINGS	MILLER, SHANNON MALONE	5927 BECKETTE CT NW	CONCORD, NC 28027	Proration	0014336818	NXH2675	PENDING	201050745	Refund Generated due to proration on Bill #0014336818-2019-2019-0000-00	Vehicle Totalled	10/13/2020	C ADVL	Tax	(\$50.10)	\$0.00	(\$50.10)
													CI02ADVL	Tax	(\$32.49)	\$0.00	(\$32.49)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$82.59
MITCHELL, STEPHANIE MICHELLE	MITCHELL, STEPHANIE MICHELLE		1416 EASTCREST DT APT T2	CHARLOTTE, NC 28205	Proration	0052609270	HDC5807	PENDING	200966715	Refund Generated due to proration on Bill #0052609270-2019-2019-0000-00	Incomplete Doc	10/12/2020	C ADVL	Tax	(\$46.51)	\$0.00	(\$46.51)
													CI02ADVL	Tax	(\$30.16)	\$0.00	(\$30.16)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$76.67
MORTON, RONNIE EDWARD JR	MORTON, RONNIE EDWARD JR		1717 BRANTLEY RD	KANNAPOLIS, NC 28083	Proration	0054225494	CM32520	PENDING	201219765	Refund Generated due to proration on Bill #0054225494-2019-2019-0000-00	Vehicle Totalled	10/15/2020	C ADVL	Tax	(\$77.67)	\$0.00	(\$77.67)
													CI04ADVL	Tax	(\$66.13)	\$0.00	(\$66.13)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$143.80
NADOLNY, REYNALDO ARAMIS	NADOLNY, REYNALDO ARAMIS		8912 HAPPINESS RD	HARRISBURG, NC 28075	Proration	0023254434	CDM4538	PENDING	134429210	Refund Generated due to proration on Bill #0023254434-2019-2019-0000-00	Vehicle Sold	10/21/2020	C ADVL	Tax	(\$24.92)	\$0.00	(\$24.92)
													CI01ADVL	Tax	(\$11.95)	\$0.00	(\$11.95)
																Refund	\$36.87
NEWCOMB, CECELIA SCARBOROUGH	NEWCOMB, CECELIA SCARBOROUGH		2571 OLD ASHWORTH LN NW	CONCORD, NC 28027	Proration	0037525333	0BX078	PENDING	202197798	Refund Generated due to proration on Bill #0037525333-2018-2018-0000-00	Vehicle Sold	10/28/2020	C ADVL	Tax	(\$70.26)	\$0.00	(\$70.26)
													CI02ADVL	Tax	(\$46.84)	\$0.00	(\$46.84)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$117.10
NEWCOMB, KIM RENETTE	NEWCOMB, KIM RENETTE		2571 OLD ASHWORTH LN NW	CONCORD, NC 28027	Proration	0049536311	SYA4280	PENDING	202083831	Refund Generated due to proration on Bill #0049536311-2019-2019-0000-00	Vehicle Sold	10/27/2020	C ADVL	Tax	(\$21.22)	\$0.00	(\$21.22)
													CI02ADVL	Tax	(\$13.76)	\$0.00	(\$13.76)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$34.98
ORDASZ, JOSEPH ANTHONY JR	ORDASZ, JOSEPH ANTHONY JR	ORDASZ, SUSAN LYNN	6011 ROBERTA RD	HARRISBURG, NC 28075	Proration	0049064938	TVP5470	PENDING	134359868	Refund Generated due to proration on Bill #0049064938-2019-2019-0000-00	Vehicle Sold	10/20/2020	C ADVL	Tax	(\$147.13)	\$0.00	(\$147.13)
													CI01ADVL	Tax	(\$70.58)	\$0.00	(\$70.58)
																Refund	\$217.71
OTERO-INFANTE, CARMEN EVELYN	OTERO-INFANTE, CARMEN EVELYN	OTERO-OTERO, JONATHAN DAVID	4849 COVINGTON DR NW	CONCORD, NC 28027	Proration	0052931393	FCR5879	PENDING	202447158	Refund Generated due to proration on Bill #0052931393-2019-2019-0000-00	Vehicle Sold	10/30/2020	C ADVL	Tax	(\$25.99)	(\$1.30)	(\$27.29)
													CI02ADVL	Tax	(\$16.86)	(\$0.84)	(\$17.70)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$44.99
PAGE, ANTHONY KIMBERLY	PAGE, ANTHONY KIMBERLY		912 CONCORD CHASE CIR	CONCORD, NC 28025	Proration	0054624413	HKN8068	PENDING	200826852	Refund Generated due to proration on Bill #0054624413-2019-2019-0000-00	Vehicle Sold	10/09/2020	C ADVL	Tax	(\$41.59)	\$0.00	(\$41.59)
													CI02ADVL	Tax	(\$26.97)	\$0.00	(\$26.97)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$68.56
PALACIOS	PALACIOS		3557	MIDLAND, NC	Proration	0047545810	HAA4724	PENDING	133884278	Refund Generated due	Vehicle Sold	10/09/2020	C ADVL	Tax	(\$6.88)	\$0.00	(\$6.88)

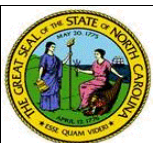


North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/2/2020 8:06:51 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MELGAR, ANTHONY	MELGAR, ANTHONY		SADDLEBROOK DR	28107						to proration on Bill #0047545810-2019-0000-00			CI06ADVL	Tax	(\$2.04)	\$0.00	(\$2.04)
																Refund	\$8.92
PARKER, SAMPSON RODNEY	PARKER, SAMPSON RODNEY		2641 WILLIS DR	HARRISBURG, NC 28075	Adjustment < \$100	0057478172	AV5163	PENDING	267418076	Refund Generated due to adjustment on Bill #0057478172-2019-0000	Situs error	10/06/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00
													CI02ADVL	Tax	(\$22.18)	(\$1.11)	(\$23.29)
													CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
													FR13ADVL	Tax	\$4.25	\$0.21	\$4.46
																Refund	\$48.83
PENDERGRAS, TONYA MARIE	PENDERGRAS, TONYA MARIE		PO BOX 5105	CONCORD, NC 28027	Proration	0047633866	63162	PENDING	200305650	Refund Generated due to proration on Bill #0047633866-2018-2018-0000-00	Vehicle Sold	10/02/2020	C ADVL	Tax	(\$17.58)	\$0.00	(\$17.58)
													CI02ADVL	Tax	(\$11.72)	\$0.00	(\$11.72)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$29.30
PENLAND, THERESA TOMLIN	PENLAND, THERESA TOMLIN		535 ALLEN DR NW	CONCORD, NC 28027	Proration	0047231634	84F1BP	PENDING	201971271	Refund Generated due to proration on Bill #0047231634-2019-2019-0000-00	Vehicle Sold	10/26/2020	C ADVL	Tax	(\$167.86)	\$0.00	(\$167.86)
													CI02ADVL	Tax	(\$108.88)	\$0.00	(\$108.88)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$276.74
PHILLIPS, BART KIRK	PHILLIPS, BART KIRK		133 SPRINGWAY DR	KANNAPOLIS, NC 28081	Proration	0043297760	PCW1285	PENDING	201970746	Refund Generated due to proration on Bill #0043297760-2018-2018-0000-00	Vehicle Sold	10/26/2020	C ADVL	Tax	(\$6.93)	\$0.00	(\$6.93)
													CI04ADVL	Tax	(\$6.06)	\$0.00	(\$6.06)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$12.99
PHILLIPS, LESLEY ANNE	PHILLIPS, LESLEY ANNE	ALLEN, JASON JAMES	836 CHASTAIN AVE	CONCORD, NC 28025	Proration	0044143575	AEM3299	PENDING	201050730	Refund Generated due to proration on Bill #0044143575-2019-2019-0000-00	Vehicle Sold	10/13/2020	C ADVL	Tax	(\$27.26)	\$0.00	(\$27.26)
													CI02ADVL	Tax	(\$17.68)	\$0.00	(\$17.68)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$44.94
POTTER, JAMES AARON	POTTER, JAMES AARON		5055 SUNBURST LN	CHARLOTTE, NC 28213	Proration	0053017759	PFL1088	PENDING	134548446	Refund Generated due to proration on Bill #0053017759-2019-2019-0000-00	Vehicle Sold	10/23/2020	C ADVL	Tax	(\$174.64)	\$0.00	(\$174.64)
													CI01ADVL	Tax	(\$83.78)	\$0.00	(\$83.78)
																Refund	\$258.42
RELIABLE WOODWORKS INC	RELIABLE WOODWORKS INC		2989 OLD SALISBURY RD	CONCORD, NC 28025	Proration	0047423911	HAA9815	PENDING	133833722	Refund Generated due to proration on Bill #0047423911-2019-2019-0000-00	Vehicle Sold	10/08/2020	C ADVL	Tax	(\$72.18)	\$0.00	(\$72.18)
													FR03ADVL	Tax	(\$5.85)	\$0.00	(\$5.85)
																Refund	\$78.03
RETORT, MICHAEL THOMAS	RETORT, MICHAEL THOMAS		4757 TURNRIDGE CT NW	CONCORD, NC 28027	Proration	0034198446	ALK7839	PENDING	200966244	Refund Generated due to proration on Bill #0034198446-2019-2019-0000-00	Vehicle Sold	10/12/2020	C ADVL	Tax	(\$98.17)	\$0.00	(\$98.17)
													CI02ADVL	Tax	(\$63.68)	\$0.00	(\$63.68)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$161.85
REX, LAWRENCE DOUGLAS	REX, LAWRENCE DOUGLAS	REX, SHELLEY MARGARET	4197 WEDDINGTON RD NW	CONCORD, NC 28027	Proration	0051716801	PKZ8751	PENDING	201739533	Refund Generated due to proration on Bill #0051716801-2019-2019-0000-00	Reg. Out of state	10/22/2020	C ADVL	Tax	(\$82.58)	\$0.00	(\$82.58)
													CI02ADVL	Tax	(\$53.56)	\$0.00	(\$53.56)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$136.14
RICHARDS, COLIN PETER	RICHARDS, COLIN PETER	RICHARDS, JUANITA ANN	4147 BROWNWOOD LN NW	CONCORD, NC 28027	Proration	0057304630	HLN3567	PENDING	201050331	Refund Generated due to proration on Bill #0057304630-2019-2019-0000-00	Vehicle Sold	10/13/2020	C ADVL	Tax	(\$226.70)	(\$11.34)	(\$238.04)
													CI02ADVL	Tax	(\$147.05)	(\$7.35)	(\$154.40)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$392.44
ROBISON, BRIAN ALAN	ROBISON, BRIAN ALAN		1823 BIRKDALE CT	MOUNT PLEASANT, NC 28124	Proration	0055165411	RAZ4594	PENDING	133458884	Refund Generated due to proration on Bill #0055165411-2020-2020-0000-00	Vehicle Sold	10/01/2020	C ADVL	Tax	(\$5.61)	\$0.00	(\$5.61)
													FR16ADVL	Tax	(\$0.89)	\$0.00	(\$0.89)
																Refund	\$6.50
ROCHOLL, HEATHER ELIZABETH	ROCHOLL, HEATHER ELIZABETH		6207 CAMBRIDGE DR	HARRISBURG, NC 28075	Proration	0044388486	FBB3051	PENDING	134033812	Refund Generated due to proration on Bill #0044388486-2019-2019-0000-00	Vehicle Sold	10/13/2020	C ADVL	Tax	(\$49.38)	\$0.00	(\$49.38)
													CI01ADVL	Tax	(\$23.69)	\$0.00	(\$23.69)
																Refund	\$73.07
SALOIS, RICHARD JAMES	SALOIS, RICHARD JAMES		116 GREENVIEW DR	KANNAPOLIS, NC 28081	Adjustment >= \$100	0049752866	HD6281J	PENDING	200826831	Refund Generated due to adjustment on Bill #0049752866-2019-2019-0000-00	Adjustment	10/09/2020	C ADVL	Tax	(\$193.14)	\$0.00	(\$193.14)
													CI04ADVL	Tax	(\$164.43)	\$0.00	(\$164.43)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$357.57
SANDERS, TAHNEE LAKAN	SANDERS, TAHNEE LAKAN		11026 TELEGRAPH RD NW	CONCORD, NC 28027	Proration	0034790118	EHT1618	PENDING	201219990	Refund Generated due to proration on Bill #0034790118-2019-2019-0000-00	Vehicle Totalled	10/15/2020	C ADVL	Tax	(\$35.32)	\$0.00	(\$35.32)
													CI02ADVL	Tax	(\$22.91)	\$0.00	(\$22.91)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$58.23
SANDOVAL, YARITZA NICOLL	SANDOVAL, YARITZA NICOLL		3557 SADDLEBROOK DRIVE	MIDLAND, NC 28107	Proration	0055204145	HHZ6537	PENDING	134548636	Refund Generated due to proration on Bill #0055204145-2020-2020-0000-00	Vehicle Sold	10/23/2020	C ADVL	Tax	(\$48.73)	(\$2.44)	(\$51.17)
													CI06ADVL	Tax	(\$14.49)	(\$0.72)	(\$15.21)
																Refund	\$66.38
SHAH, JAY HARISHKUMA	SHAH, JAY HARISHKUMA		5393 HACKBERRY	CONCORD, NC 28027	Proration	0047123315	SHAH88	PENDING	200658189	Refund Generated due to proration on Bill #0047123315-2019-2019-0000-00	Vehicle Sold	10/07/2020	C ADVL	Tax	(\$82.51)	\$0.00	(\$82.51)
													CI02ADVL	Tax	(\$55.00)	\$0.00	(\$55.00)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/2/2020 8:06:51 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
R	R		LN SW							#0047123315-2018-2018-0000-00			CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$137.51
SKINNER, DAVID EUGENE	SKINNER, DAVID EUGENE		513 ORIOLE LN	CONCORD, NC 28025	Proration	0018006984	AFX5610	PENDING	133977642	Refund Generated due to proration on Bill #0018006984-2019-	Vehicle Sold	10/12/2020	C ADVL	Tax	(\$4.93)	\$0.00	(\$4.93)
													FR16ADVL	Tax	(\$0.78)	\$0.00	(\$0.78)
																Refund	\$5.71
SPENCER, JOY LYNN	SPENCER, JOY LYNN	SPENCER, ALIVIA MAREE	12812 CLYDESDALE DR	MIDLAND, NC 28107	Proration	0051550673	HEW9906	PENDING	134146710	Refund Generated due to proration on Bill #0051550673-2019-	Vehicle Sold	10/15/2020	C ADVL	Tax	(\$39.87)	\$0.00	(\$39.87)
													CI06ADVL	Tax	(\$11.85)	\$0.00	(\$11.85)
																Refund	\$51.72
SWAIN, DERIC ANDRE	SWAIN, DERIC ANDRE	SWAIN, SONYA JANET	6813 BABBLING BROOK LN	CONCORD, NC 28025	Proration	0050116809	FBH8311	PENDING	133833496	Refund Generated due to proration on Bill #0050116809-2018-	Vehicle Sold	10/08/2020	C ADVL	Tax	(\$6.79)	\$0.00	(\$6.79)
													FR02ADVL	Tax	(\$1.32)	\$0.00	(\$1.32)
																Refund	\$8.11
THOMPSON, STEVE GARRETH	THOMPSON, STEVE GARRETH		152 WOODLAND DR SW	CONCORD, NC 28025	Proration	0053601118	VRYFST	PENDING	200658009	Refund Generated due to proration on Bill #0053601118-2019-2019-0000-00	Vehicle Sold	10/07/2020	C ADVL	Tax	(\$157.67)	\$0.00	(\$157.67)
													CI02ADVL	Tax	(\$102.27)	\$0.00	(\$102.27)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$259.94
TUMMALACHE RUVU, SREE RAM KUMAR	TUMMALACHE RUVU, SREE RAM KUMAR		8462 ROSEMARY WAY	HARRISBURG, NC 28075	Proration	0057278612	SIDDHU	PENDING	134300298	Refund Generated due to proration on Bill #0057278612-2020-	Vehicle Sold	10/19/2020	C ADVL	Tax	(\$85.32)	\$0.00	(\$85.32)
													CI01ADVL	Tax	(\$40.93)	\$0.00	(\$40.93)
																Refund	\$126.25
TURGEON, SUSAN GAIL	TURGEON, SUSAN GAIL		409 S EAST AVE	KANNAPOLIS, NC 28083	Proration	0046670289	EFD3290	PENDING	201740301	Refund Generated due to proration on Bill #0046670289-2019-2019-0000-00	Vehicle Totalled	10/22/2020	C ADVL	Tax	(\$27.62)	\$0.00	(\$27.62)
													CI02ADVL	Tax	(\$17.92)	\$0.00	(\$17.92)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$45.54
TURNER, AMY SUTTON	TURNER, AMY SUTTON		5516 RIVER FALLS DR	CHARLOTTE, NC 28215	Proration	0053601339	HAF5352	PENDING	134548754	Refund Generated due to proration on Bill #0053601339-2019-	Vehicle Sold	10/23/2020	C ADVL	Tax	(\$9.15)	\$0.00	(\$9.15)
													FR07ADVL	Tax	(\$1.85)	\$0.00	(\$1.85)
																Refund	\$11.00
VAN DUREN, MARCELA ELIZABETH	VAN DUREN, MARCELA ELIZABETH		14620 COLONIAL PARK DR	HUNTERSVILLE, NC 28078	Adjustment < \$100	0057584998	CAP8863	PENDING	201138072	Refund Generated due to adjustment on Bill #0057584998-2019-2019-0000-00	Mileage	10/14/2020	C ADVL	Tax	(\$33.77)	\$0.00	(\$33.77)
													CI04ADVL	Tax	(\$28.75)	\$0.00	(\$28.75)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$62.52
VER-EL HOLDINGS LIMITED	VER-EL HOLDINGS LIMITED		6996 FRISKIE LN	CONCORD, NC 28027	Proration	0031733125	HE1189	PENDING	134493468	Refund Generated due to proration on Bill #0031733125-2019-	Vehicle Sold	10/22/2020	C ADVL	Tax	(\$15.20)	\$0.00	(\$15.20)
													FR20ADVL	Tax	(\$2.88)	\$0.00	(\$2.88)
																Refund	\$18.08
WALLACE, GRETA COPELAND	WALLACE, GRETA COPELAND	WALLACE, DOUGLAS CLYDE	15073 NORTHGREEN DR	HUNTERSVILLE, NC 28078	Proration	0018020691	XZF6533	PENDING	133833466	Refund Generated due to proration on Bill #0018020691-2019-	Vehicle Sold	10/08/2020	C ADVL	Tax	(\$24.58)	\$0.00	(\$24.58)
													FR11ADVL	Tax	(\$2.26)	\$0.00	(\$2.26)
																Refund	\$26.84
WERTS, EDWARD CHARLES	WERTS, EDWARD CHARLES	WERTS, RONNA SCHREIBER	4701 SCENIC PINE LN	CONCORD, NC 28025	Proration	0018004298	AHA2338	PENDING	134092050	Refund Generated due to proration on Bill #0018004298-2019-	Vehicle Sold	10/14/2020	C ADVL	Tax	(\$36.20)	\$0.00	(\$36.20)
													FR04ADVL	Tax	(\$3.67)	\$0.00	(\$3.67)
																Refund	\$39.87
WINN, GEORGE ERIC	WINN, GEORGE ERIC		1005 CALIFORNIA ST	KANNAPOLIS, NC 28083	Adjustment >= \$100	0057592622	71629	PENDING	201219867	Refund Generated due to adjustment on Bill #0057592622-2020-2020-0000-00	Adjustment	10/15/2020	C ADVL	Tax	(\$225.70)	\$0.00	(\$225.70)
													CI04ADVL	Tax	(\$192.15)	\$0.00	(\$192.15)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$417.85
WYKE, DANNY JOE	WYKE, DANNY JOE		2120 MOONSTONE DR	CONCORD, NC 28025	Proration	0052718940	PAPASSR	PENDING	133772290	Refund Generated due to proration on Bill #0052718940-2019-	Vehicle Sold	10/07/2020	C ADVL	Tax	(\$41.40)	\$0.00	(\$41.40)
													FR03ADVL	Tax	(\$3.36)	\$0.00	(\$3.36)
																Refund	\$44.76
YATES CHREITZBERG, HUGHESARCH	YATES CHREITZBERG, HUGHESARCH		7035 NORTHWINDS DR NW	CONCORD, NC 28027	Proration	0039315123	DBB9268	PENDING	201539646	Refund Generated due to proration on Bill #0039315123-2018-2018-0000-00	Vehicle Sold	10/20/2020	C ADVL	Tax	(\$149.31)	\$0.00	(\$149.31)
													CI02ADVL	Tax	(\$99.54)	\$0.00	(\$99.54)
													CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$248.85
YOCHHEIM, JENNIFER LEANN	YOCHHEIM, JENNIFER LEANN		400 E 4TH ST	KANNAPOLIS, NC 28083	Proration	0054076498	HJW1345	PENDING	201740277	Refund Generated due to proration on Bill #0054076498-2019-2019-0000-00	Vehicle Totalled	10/22/2020	C ADVL	Tax	(\$135.62)	\$0.00	(\$135.62)
													CI04ADVL	Tax	(\$115.46)	\$0.00	(\$115.46)
													CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																Refund	\$251.08
YOST, TOMMY WAYNE	YOST, TOMMY WAYNE		5507 BARRIER RD	CONCORD, NC 28025	Adjustment < \$100	0057418427	71501	PENDING	134493600	Refund Generated due to adjustment on Bill #0057418427-2019-	Adjustment	10/22/2020	C ADVL	Tax	(\$54.02)	\$0.00	(\$54.02)
													FR08ADVL	Tax	(\$6.42)	\$0.00	(\$6.42)
																Refund	\$60.44
																Refund Total	\$11533.73

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

DHS - Transportation 5307 Grant - Public Hearing 6:30 p.m.

BRIEF SUMMARY:

The DHS-Transportation Department is applying for the Federal 5307 Grant to be used for replacement radios for our buses and dispatch office. Our current radios have met their useful life and replacement parts for repair are no longer available.

REQUESTED ACTION:

Hold a public hearing.

Motion to approve an application for 5307 funds and adopt the related resolution.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Bob Bushey, Transportation Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▣ DBE Certification
- ▣ Delegation of Authority
- ▣ Local share option A
- ▣ local share option B
- ▣ Program Resolution
- ▣ Public Hearing minutes
- ▣ Public Hearing Record
- ▣ Title VI
- ▣ Radio replacement quote
- ▣ Program overview
- ▣ Public Hearing Notice - Newspaper
- ▣ Public Hearing Notice - Website

DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections Cabarrus County is committed to and shall make good faith efforts to purchase from, and award contracts to, Disadvantaged Business Enterprises (DBEs).

DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:

Required by IMD	Check all that apply	Description
*	<input checked="" type="checkbox"/>	Write a letter/email to Certified DBEs in the service area to inform them of purchase or contract opportunities;
*	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network:
*	<input checked="" type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
*	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should contact the office of contractual services at (919) 707-4800 for more information
*	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information
*	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at https://www.ebs.nc.gov/VendorDirectory/default.html
	<input type="checkbox"/>	Other efforts: Describe:
	<input type="checkbox"/>	Other efforts: Describe:

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <https://www.ebs.nc.gov/VendorDirectory/default.html>

Reminder: Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

Signature of Authorized Official

Date

Mike Downs/ County Manager
Type Name and Title of Authorized Official

FY 2022 Delegation of Authority

Date: 9/9/2020

I Michael Downs
(Authorized Official's Typed/Printed Name)

Cabarrus County Manager
(Authorized Official's Title and Agency)

as the designated party:

Cabarrus County
(Grant recipient/Applicant Agency)

with authority to submit funding applications and enter into contracts with the North Carolina Department of Transportation and execute all agreements and contracts with the NCDOT P Integrated Mobility Division hereby delegate authority to the individual(s) filling the positions as indicated below:

Primary Designee:

Michael Downs/ County Manager
(Name and Primary Designee's Position Title)

Cabarrus County
(Primary Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

Alternate Designee #1:

Jonathan Marshall/ Deputy County Manager

(Alternate Designee's Name and Position Title)

Cabarrus County

(Alternate Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

Alternate Designee #2

Rodney Harris/ Deputy County Manager

(Alternate Designee's Name and Position Title)

Cabarrus County

(Alternate Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☒ Yes ☐ No

Signature:

April 25, 2018

FY 2022 LOCAL SHARE CERTIFICATION FOR FUNDING

Cabarrus County
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share**</u>
Administrative	\$ <u>173,684.00</u>	\$ <u>34,736.80</u> (20%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Combined Capital	\$ <u>1,048,000.00</u>	\$ <u>209,600.00</u> (20%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (20%)
5307 Capital	\$ <u>42,074.50</u>	\$ <u>8,414.90</u> (20%)
_____	\$ _____	\$ _____ (%)
_____	\$ _____	\$ _____ (%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>1,263,758.50</u>	\$ <u>252,751.70</u>
	Total Funding Requests	Total Local Share

****NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.**

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Apply to Grant</u>	<u>Amount</u>
<u>County General Fund</u>	<u>Admin</u>	\$ <u>34,736.80</u>
<u>County General Fund</u>	<u>5311 Capital</u>	\$ <u>209,600.00</u>
<u>County General Fund</u>	<u>5307 Capital</u>	\$ <u>8,414.90</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

FY 2022 Local Share Certificate (page 2)

_____	_____	\$ _____
_____	_____	\$ _____
<hr/>		
TOTAL		\$ <u>252,751.70</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **Cabarrus County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2022 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2021**, which has a period of performance of July 1, 2021 – June 30, 2022.

Signature of Authorized Official

Type Name and Title of Authorized Official

Date

FY 2022 LOCAL SHARE CERTIFICATION FOR FUNDING

Cabarrus County
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share**</u>
Administrative	\$ <u>173,684.00</u>	\$ <u>34,736.80</u> (20%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Combined Capital	\$ <u>655,000</u>	\$ 131,000 (20%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (20%)
5307 Capital	\$ <u>42,074.50</u>	\$ <u>8,414.90</u> (20%)
_____	\$ _____	\$ _____ (%)
_____	\$ _____	\$ _____ (%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>870,758.50</u>	\$ <u>174,151.70</u>
	Total Funding Requests	Total Local Share

****NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.**

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Apply to Grant</u>	<u>Amount</u>
<u>County General Fund</u>	<u>Admin</u>	\$ <u>34,736.80</u>
<u>County General Fund</u>	<u>5311 Capital</u>	\$ <u>131,000.00</u>
<u>County General Fund</u>	<u>5307 Capital</u>	\$ <u>8,414.90</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

FY 2022 Local Share Certificate (page 2)

_____	_____	\$ _____
_____	_____	\$ _____
<hr/>		
TOTAL		\$ <u>174,151.70</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **Cabarrus County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2022 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2021**, which has a period of performance of July 1, 2021 – June 30, 2022.

Signature of Authorized Official

Type Name and Title of Authorized Official

Date

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2022 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager of Cabarrus County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (*Certifying Official's Name*)* _____ (*Certifying Official's Title*) _____ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (*Name of Applicant's Governing Board*) _____ duly held on the _____ day of _____, _____.

Signature of Certifying Official

****Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me
(date) _____

*Notary Public **

Printed Name and Address

My commission expires
(date) _____

Affix Notary Seal Here

FY 2022 Public Hearing Meeting Minutes

To support the combined program Resolution for FY 2022, a copy of the minutes from your public hearing reflecting the grant funds applied for must be uploaded into EBS as a supporting document.

Final Board-approved minutes must be uploaded as soon as possible but no later than January 15, 2021.

Important – A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

APPLICANT: Cabarrus County

DATE: _____

PLACE: _____

TIME: _____

How many BOARD MEMBERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

☐ *(Attached)*

☐ *(Offered at Public Hearing but none completed)*

I, the undersigned, representing *(Legal Name of Applicant)* _____ do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

☐ *(NO public comments)*

☐ *(Public Comments were made and meeting minutes
will be submitted after board approval)*

The estimated date for board approval of meeting minutes is: _____

Signature or Clerk to the Board

Printed Name and Title

Date

Affix Seal Here

Voluntary Title VI Public Involvement

Title VI of the Civil Rights Act of 1964 requires the North Carolina Department of Transportation (NC DOT) to gather statistical data regarding participants and beneficiaries of the agency's federal-aid programs and activities. NC DOT collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population impacted by a proposed project.

NC DOT wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested to participate in this meeting. This form is a public document used to collect data, only.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact the NCDOT Title VI Program at telephone number 919.508.1808 or email at titlevi@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other:
Color:		National Origin:

After completing this form, please fold and place it inside the designated box on the registration table.

Thank you for your cooperation.

SECTION 5311, 5310, 5339, Combined Capital, 5307 or State Funds Call for Projects

TITLE VI PROGRAM REPORT

Legal Name of Applicant: Cabarrus County
(Complete either Part A or Part B; and Part C)

Part A – No complaints or Lawsuits Filed

I certify that to the best of my knowledge, No complaints or lawsuits alleging discrimination have been filed against Cabarrus County Transportation (*Transit System Name*) during the period July 1, 2019 through June 30, 2020.

Signature of Authorized Official

Date

Michael Downs/ County Manager

Type Name and Title of Authorized Official

Part B – Complaints or Lawsuits Filed

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against _____ (*Transit System Name*) during the period July 1, 2019 through June 30, 2020.

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

Signature of Authorized Official

Date

Type Name and Title of Authorized Official

Part C - Title VI Plan

Do you currently have a Title VI Plan: _____

Date of last plan update: _____



Quote Number: QU0000513490

Effective: 16 SEP 2020

Effective To: 15 NOV 2020

Bill-To:

CABARRUS COUNTY SHERIFFS DEPT
PO BOX 525
CONCORD, NC 28026
United States

Ultimate Destination:

CABARRUS COUNTY SHERIFFS DEPT
30 CORBAN AVE SE
CONCORD, NC 28026
United States

Attention:

Name: Travis McGhee CCTS
Email: tpmcghee@cabarruscounty.org

Sales Contact:

Name: Jody Johnson
Email: jodyjohnson@callmc.com
Phone: 7045975220

Contract Number: NC STATE NON Ariba -725G

Freight terms: FOB Destination

Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	13	M36URS9PW1BN	APX1500 ENHANCED 7/800 MHZ	\$1,564.00	\$1,173.00	\$15,249.00
1a	13	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	\$43.00	\$32.25	\$419.25
1b	13	GA01339AA	ENH: SW P25 TRUNKING	\$1,070.00	\$802.50	\$10,432.50
1c	13	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
1d	13	G142AD	ADD: NO SPEAKER NEEDED	-	-	-
1e	13	GA00580AA	ADD: TDMA OPERATION APX	\$450.00	\$337.50	\$4,387.50
1f	13	GA01767AG	APX MOBILE RADIO AUTHENTICATION	\$100.00	\$75.00	\$975.00
1g	13	GA09008AA	ADD: GROUP SERVICES	\$150.00	\$112.50	\$1,462.50
1h	13	G66BF	ADD: DASH MOUNT O2 APXM	\$125.00	\$93.75	\$1,218.75
1i	13	G24AX	ADD: 3Y ESSENTIAL SERVICE	\$138.00	\$138.00	\$1,794.00
1j	13	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT)	-	-	-
1k	13	G444AH	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
1l	13	GA00804AA	ADD: APX O2 CONTROL HEAD	\$492.00	\$369.00	\$4,797.00
1m	13	W22BA	ADD: STD PALM MICROPHONE APX	\$72.00	\$54.00	\$702.00
2	637	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	\$1.00	\$1.00	\$637.00

Total Quote in USD

\$42,074.50

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order

- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)
- >Include a Signature (as Required)

North Carolina Department of Transportation



FY 2022 Community Transportation Program Application Package

Includes the Section 5311- Non-urbanized Area Formula Program, Human
Service Transportation Management Program

August 24, 2020

N.C. Department of Transportation
Integrated Mobility Division
1 S. Wilmington Street Raleigh, NC 27601

Announcement

Community Transportation Systems (CT) have the choice to use their 5311 CT funding for 1) Administrative expenses, 2) Operating expenses, or 3) a combination of both. The total of the grant(s) cannot exceed the federal and state amount allocated. The State does not participate in Operating grants therefore, the local match would be 50%.

For FY 2022 there will be a separate Combined Capital Call for Projects for all capital projects excluding Direct Purchase of Service requests from non-transit applicants.

*Transit systems will use one checklist, the Unified Application Checklist, for all FY 2022 grants applied for.

Background

On December 4, 2015, President Obama signed the Fixing America's Surface Transportation (FAST) Act, reauthorizing surface transportation programs through Fiscal Year 2021. For details on the FAST Act at refer to the FTA's website at <https://www.transit.dot.gov/funding/grants/fast-act>

The Federal Transit Administration, on the behalf of the Secretary of Transportation, apportions appropriated 5311 funds annually to the Governor of each state for public transportation projects in non-urbanized areas.

The Governor of North Carolina, in accordance with the Urban Mass Transportation Act of 1964, as amended, designated the N.C. Department of Transportation (NCDOT) Integrated Mobility Division (IMD) as the agency to receive and administer federal and state public transportation funds. The NCDOT (G.S. 136-44.20) is the recipient of all Section 5311 funds and the Community Transportation Program (CTP) applicant is the sub-recipient. The purpose of Section 5311 assistance is the provision of public transportation services and maximum feasible coordination with other rural transportation services.

The Integrated Mobility Division shall have principal responsibility and authority for the administration of the Section 5311 Program and shall administer the programs in accordance with the guidance published by the Federal Transit Administration Circular 9040.1G and in accordance with existing Federal and State regulations pertaining to the administration of Federal grants by the North Carolina Department of Transportation. Transportation systems can use Section 5311 funds for public transportation projects in non-urbanized areas. Because most rural trips end in urbanized areas, Section 5311 funds can be used for portions of trips in

urbanized areas, however, the primary beneficiary of the transportation must be rural areas. A rural transit provider may design its Section 5311 funded services to maximize use by members of the general public who are transportation disadvantaged. Transportation disadvantaged people include elderly people and people with disabilities.

Integrated Mobility Division Goals

The Integrated Mobility Division has goals to achieve the definition of coordinated transportation services. These goals are:

1. Support general public transportation in rural North Carolina (less than 50,000 population) and provide a coordinated network
2. Enhance access in rural areas to health care, shopping, education, employment, public services and recreation.
3. Encourage the most efficient use of **all** transportation funds used to provide passenger transportation in rural areas through coordination of programs and services.

Timetable

Application Timeline for FY 2022

DATES	TASK/EVENT
August 24, 2020	<ul style="list-style-type: none">• Grant Application Package Distributed
Aug 24 – Dec 1, 2020	<ul style="list-style-type: none">• MDS' Available to Assist Grantees with Questions
December 1, 2020	<ul style="list-style-type: none">• Grant Application Due to NCDOT (including Project Funding Request Form)
Dec 2020 – Feb 2021	<ul style="list-style-type: none">• Grant Application Review Process
January - March 2021	<ul style="list-style-type: none">• IMD makes funding recommendation to NCDOT BOT
April – June 2021	<ul style="list-style-type: none">• FTA grant review and award for federal funding
July 1, 2021	<ul style="list-style-type: none">• Effective date of one year grant agreement

ELIGIBILITY

Designated Applicant

North Carolina's coordinated approach to service delivery currently allows a single application within each designated service area. Section 5311 funding is only provided to a single sub recipient within each geographical area (county or counties served by a regional transit system). Originally, the transit system's service area for rural operations was established by the governing body in the initial Transportation Development Plan (TDP) for the service area and approved by the NCDOT. IMD will implement the adoption of a Governing Board resolution that designates the single designated 5311 applicant on a 5-year cycle. The cycle is 2018, 2023, 2028 and so forth.

Transportation Advisory Board

Each applicant is REQUIRED to have a Transportation Advisory Board (TAB) or a Governing Board if an Authority or non-profit organization. A TAB is made up of stakeholders from the service area that care about the services provided by the transit system. The make-up of the TAB is representative of the various target audiences in the service area and includes one or more actual passengers of the transit system. An "ACTIVELY ENGAGED" Transportation Advisory Board is expected to discuss unmet needs in the service area, service design and scheduling, billing rates and fares, and to resolve complaints. They also monitor compliance with federal regulations and the status of any deficiencies noted in any official federal, state or local review or report. The Transportation Advisory Board is a locally formed advisory group based on the following guidelines and requirements:

TRANSPORTATION ADVISORY BOARD (TAB) COMPOSITION

CATEGORIES	PUBLIC HUMAN SERVICE AGENCY	TRANSPORTATION PROVIDERS	PUBLIC AND BUSINESS SECTORS	GOVERNMENT AND GOVERNMENTAL AFFILIATES	TRANSIT USER
<i>Suggested number of representatives per category</i>	3-5	1-2	4-5	3-5	1-3
NOTE: TAB members should be individuals that know about the transit needs of the general public including the elderly, minorities, disabled, LEP, or low income populations living in the service area.	<ul style="list-style-type: none"> ▪ Senior Services ▪ DSS ▪ Vocational Rehabilitation ▪ Head Start ▪ Shelter Workshop ▪ Health Dept. ▪ Veterans Admin ▪ Smart Start ▪ Mental Health ▪ Housing Authority ▪ Human Service Transit Users 	<ul style="list-style-type: none"> ▪ Private transportation providers ▪ Intercity bus providers ▪ Ambulance Service ▪ Regional Authority ▪ Urban System ▪ Faith based services ▪ Volunteers 	<ul style="list-style-type: none"> ▪ Chamber of Commerce ▪ Major employers ▪ DBE's ▪ Hospital/Dialysis Ctr. Staff ▪ Non-profit organizations ▪ Employment Transit Users ▪ General Public Transit Users ▪ Public Citizens 	<ul style="list-style-type: none"> ▪ *MPO ▪ *RPO ▪ *Emergency Management ▪ Economic Development ▪ Employment Security Commission ▪ Job Link and/or Career Centers ▪ Elected Officials ▪ County Government staff ▪ Community 	<ul style="list-style-type: none"> ▪ Passenger(s) that currently utilize the transit system

***Representatives from Emergency Management and the local Rural Planning Organization or Metropolitan Planning Organization are encouraged to attend at least 1 TAB meeting per year if possible to understand the priorities of the transit system; offer advice on what they can do for, or need from, public transportation; and to build strong working relationships.**

-
- The Transportation Advisory Board must include representatives from the elderly, minority, Limited English Proficiency (LEP), disabled and/or low-income populations in the service area **or** include individuals that represent these consumer groups that will challenge the transit system to be more sensitive to their needs or to discuss unmet needs of their consumer group. Census data should be consulted to determine which groups should be represented and the size of the representation needed.
 - If the applicant serves as an “umbrella” agency for programs in addition to transportation services, then the Executive or Governing Board may not serve as the Transportation Advisory Board. There may be overlapping of members from the Executive or Governing Board, but there must be a separate Transportation Advisory Board that meets the requirements.
 - If the applicant is a transportation authority or a non-profit organization that only provides transportation, the Executive or Governing Board may serve as the Transportation Advisory Board. In this case, the composition of the Executive or Governing Board will have to meet the 5311 Program requirements to serve as the TAB or consider creating a separate TAB that does meet the requirements.
 - IMD expects, at a minimum, a **quarterly TAB meeting** for the community transportation system to maintain ongoing communications as one means of seeking public involvement, and ongoing administrative oversight. TAB meetings must be open to the public and the public must be notified of the scheduled meetings through such means as posting notices on agency Web sites; local news media; flyers; etc. Additionally, meeting minutes must be published and distributed to IMD regional mobility development specialists, with original file copies maintained by the transportation system for a minimum of five (5) years.
 - All TAB or Governing Board members must sign an **annual** Conflict of Interest form and the signed form must be attached as an application document.
-

Regulatory Compliance

All projects must annually meet all Federal/State requirements prior to July 1, the beginning of the project period and State fiscal year, to be eligible for reimbursement of Federal funds for the entire project period. **Applicants that do not meet federal and state requirements are not eligible to receive reimbursement for expenses incurred prior to the effective date of compliance.** NCDOT will not award any financial assistance until the applicant provides assurance of compliance and it has been determined that federal and state requirements are met. **In addition to Federal compliance requirements, IMD requires all transit systems to:**

- 1) use automated scheduling software;
- 2) maintain 80% or greater compliance in AssetWorks;
- 3) submit required reports such as Charter, OpStats, ROAP, etc....by the designated due date;
- 4) submit invoices on a monthly or quarterly basis; and
- 5) participate in 2 official site visits per fiscal year with the assigned Mobility Development Specialist.

ALL the documents below must be completed and returned as part of the CTP application. Documents will be uploaded in the “FY 2022 Application” tab in the Drop Box in Enterprise Business Services (EBS). Where applicable, documents that apply to multiple budgets i.e.,

Authorizing Resolution, Title VI Report, etc....only have to be completed and uploaded one time. Please review Master Document tab on the Unified Application Checklist to see what documents are required for multiple applications. In addition to the Master Documents, the 5311 application has additional supporting documents such as vehicle insurance certification or a service agreement. The 5311 Checklist tab on the Unified Application Checklist is a companion list to the master set of documents you must include when you submit your application. The Unified Application Checklist is a separate document to be downloaded one time off of IMD's website in the "Documents Library, Grants, Unified Application Checklist". The checklist covers all grants IMD sponsors and will be uploaded one time in EBS.

** Transit systems will use one checklist, the Unified Application Checklist, for all FY 2022 grants applied for.*

Some documents must be signed by the AUTHORIZED OFFICIAL as indicated. Some documents must AFFIX A SEAL as indicated on the form. Instructions are included with the form

	DOCUMENTS	COMMENTS
1	<i>Authorizing Resolution</i>	Each applicant will accurately complete and submit with its grant application a Governing Board Approved Transportation Program Resolution. The Transportation Program Resolution is for Federal and State funded projects that provide general public transportation.
2	<i>Certifications and Assurances, Attorney's Affirmation, Lobbying Certification, Equivalent Service Certification, and 5333(b) Labor Warranty</i>	In accordance with 49 U.S.C. 5323(n), Certifications and Assurances have been compiled for the North Carolina Community Transportation Program. NCDOT requires sub- recipients to certify to all applicable categories. Certifications and Assurances documents are received from the FTA. All State and Federal certification documents will be distributed as a package upon receipt of federal documents.
3	<i>Title VI Certification</i>	All Recipients of FTA and State funds must comply with Title VI of the 1964 Civil Rights Act, Section 601. Title VI states that "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." <ul style="list-style-type: none"> Additional federal information may be found in FTA Circular 4702.1B "Title VI Requirements and Guidelines for Federal Transit Administration Recipients," dated October 1, 2012 at: http://www.fta.dot.gov/documents/FTA_Title_VI_FINAL.pdf

4	<i>Disadvantaged Business Enterprise (DBE) Certification</i>	All recipients and sub-recipients of grant funds from the FTA and/or the State of North Carolina must participate in the DBE Program/Minority Business Enterprises (MBE) Program. DBE Program information may be found at https://www.ebs.nc.gov/VendorDirectory/default.html All required (*) activities must be completed and documents kept for five years.
5	<i>DBE/MBE/WBE/HUB Anticip. Vendor Award</i>	Expected DBE/MBE/WBE/ and HUB to be used in FY 2022.
6	<i>Public Hearing Notice</i>	As part of the CTP application, a public hearing must be held in front of the applicant's governing body. The public hearing may cover multiple grant requests to include 5311, Combined Capital Appalachian Program, 5310 Enhanced Mobility for Seniors and Individuals with Disabilities, and ROAP, etc..... The applicant must publish one public notice in a newspaper(s) having general circulation in the project's proposed service area. It is recommended that the Public Hearing Notice provide a minimum of seven (7) calendar days' notice and a maximum of fourteen (14) calendar days' notice between the time that the Public Hearing Notice is published in the newspaper and the actual public hearing date. In accordance with the DOT LEP Guidance, 70 FR 74087, (December 14, 2005), a public notice will also be published in <u>Spanish</u> in counties that have 1,000 or 5% of their population that speaks Spanish at home, but speaks English less than well. Applicants in the counties listed in Appendix A <u>MUST</u> publish a public hearing notice in English and Spanish. A Spanish version of the public notice is in the application package. Applicants ensure the accuracy of the translation.

7	<i>Public Hearing / Public Hearing Record / Public Hearing Minutes</i>	<p>The applicant must hold a public hearing on the proposed project(s) to allow members of the community the opportunity to comment on transportation needs and the grant application. Each grant request (i.e., 5311, Appalachian, 5310, or ROAP) must be addressed individually with the hearing formally opened, closed and reflected in the minutes. During the hearing the public should explicitly be asked if they wish to comment on the proposed funding. The public hearing will be held before the governing board.</p> <ul style="list-style-type: none"> ▪ County Commissioners - county applicants ▪ Board of Directors - non-profit applicants ▪ Authority Board of Directors or Executive Board - public transportation authorities ▪ City/Town Council - municipalities <p>The Clerk/Secretary to the Board must complete, sign and certify the Public Hearing Record form. Either indicate that NO public comments were made <u>or</u> public comments were made and enter the estimated date for board approval of meeting minutes. A copy of the board approved minutes must be submitted to support the Transportation Program Resolution and if there were any public comments made.</p>
8	<i>Public Hearing Outreach</i>	<p>Outreach efforts beyond holding a public hearing must be conducted to inform the public including minorities, women, elderly, disabled, LEP, low income individuals, and persons who are not human service agency clients, about the availability of CTP funds and to discuss transportation service needs. These efforts should include, but are not limited to surveys, presentations to groups, committees, fliers and/or posters. The intent is to remove barriers and conditions that prevent these groups from receiving access, participation and benefits of the CTP funded services. Services and benefits must be distributed in a non-discriminatory manner. Title VI of the Civil Rights Act of 1964 applies. This form should include a <u>DETAILED DESCRIPTION</u> of public hearing outreach efforts by the applicant to inform the public <u>(INCLUDING MINORITY, WOMEN, ELDERLY, DISABLED, LIMITED ENGLISH PROFICIENCY (LEP), AND LOW INCOME INDIVIDUALS)</u> about the public hearing to comment on the Community Transportation Grant application.</p>
9	<i>Local Share Certification for Funding</i>	<p>The Legal Applicant must certify to the North Carolina Department of Transportation that the required local funds for the FY 2022 Community Transportation Program will <u>be</u> available as of July 1, 2021 for FY 2022, which has a period of performance of July 1, 2021 – June 30, 2022</p>
10	<i>Surface Transportation Providers</i>	<p>List of all private transportation providers.</p>

11	<i>Transportation Advisory Board/ Governing Board Composition</i>	Each applicant is <u>REQUIRED</u> to have a Transportation Advisory Board (TAB) or a Governing Board. A TAB/Governing Board is made up of stakeholders from the service area that care about the services provided by the transit system. The make-up of the TAB/Governing Board is representative of the various target audiences in the service area and includes one or more actual passengers of the transit system. An “ <u>ACTIVELY ENGAGED</u> ” Transportation Advisory Board/Governing Board is expected to discuss unmet needs in the service area, service design and scheduling, billing rates and fares, and to resolve complaints. They also monitor compliance with federal regulations and the status of any deficiencies noted in any official federal, state or local review or report.
12	<i>Equal Employment Opportunity (EEO)</i>	Threshold Requirements: Any applicant, recipient, or sub-recipient is required to comply with program requirements in Chapter III if it meets the following thresholds: <ul style="list-style-type: none"> a. Employees 100* or more transit-related employees*; and b. Requests or receives capital or operating assistance under Sections 3, 4(i), or 9 of the FTA; assistance under 23 U.S.C. 142(a)(2) or 23 U.S.C. 103(e)(4), or any combination thereof, in excess of \$1 million in the previous Federal fiscal year; or c. Request and receives planning assistance under Sections 8 and/or 9 in excess of \$250,000 in the previous Federal fiscal year. d. <i>Employers with 50-99 employees must keep an EEO plan on file and available upon request.</i>
13	<i>Project Funding Request Form</i>	<u>Attention:</u> The Project Funding Request Form (Page 1) must be completed by all systems for each budget requested and placed in the grant application.
14	<i>Conflict of Interest Form(s)</i>	All TAB and/or Governing Board members must sign an <u>annual</u> Conflict of Interest form. <u>Signed forms must be scanned and uploaded.</u>
15	<i>Facility Insurance Verification</i>	All systems with federal funds in their facility must provide a certificate of insurance for their facility(s).

16	<i>DUNS Verification</i>	All applicants must verify their DUNS number has been verified and is active. A copy of the verification is a document to be uploaded into EBS. Refer to application package for instructions and sample.
17	<i>Application Checklist</i>	Attach completed checklist showing all other required documents that are to be uploaded into Partner Connect
18	<i>5311 Designee Certification Form</i>	Certification resolving there will be one operator and applicant for the coordinated community transportation system for FY2018 – FY2022. On file from FY 2018 5311

Procurement and Third Party Contracting

Procurement and third party contracting activities are primarily the responsibility of the sub-recipient. Sub-recipients should follow established local procedures and applicable state or federal standards in accordance with the North Carolina Consolidated Procurement Code (as amended). The procurement and contract standards set forth under N.C. G. S. 143 Article 8 and FTA Circular 4220.1F shall apply to the procurement of all goods and services the sub-recipient will purchase under the project contract.

IMD requires that all procurements, such as a service contract, be completed according to federal and state guidelines, with supporting documents to validate purchases. **Transit systems must have all procurements > \$10,000 reviewed by IMD's procurement section or the procurement cannot be reimbursed.** Procurements must be completed by May 1, 2022.

For more information on procurement and third party contracting refer to the *Procurement and Third Party Contracting*, and the *Circular 4220.1F, Third Party Contracting Guidance*.

Application Process

The FY 2022 CTP grant application must be transmitted through the online **NCDOT Grants Module, EBS, no later than 11:59 pm EST, Tuesday, December 1, 2020. An incomplete application will not be reviewed.** The documents identified in the Master Documents tab and the Section 5311 tab on the Unified Application Checklist must be submitted as attachments in the **Drop Box** within EBS. Note that documents with original signatures must be scanned for electronic submittal (ensure that seal is visible for documents with seals) and some forms/other documents must be saved and attached in their original form (Microsoft Word/Excel), as indicated in the Unified Application Checklist.

All documents are to be uploaded in the “FY 2022 Application” tab in the Drop Box and must use the following naming convention: SystemName.FY.DocumentName; i.e. “CarolinaCo.FY22.TitleVIREport”. Mobility Development Specialists will review uploaded documents and attach them to the appropriate online budget. The budget forms can be found in the EBS Search box under Programs at P2022*, then select the Admin and/or Operating budget to complete.

Refer to the application package for Drop Box document uploading instructions.

For convenience, Transit systems may attach one zipped file containing the supporting documents for all grants applied for in addition to the 5311 Admin grant.

FUNDING AND MONITORING

The IMD supports community transportation systems in fulfilling the transportation needs of each community by providing ADMINISTRATIVE AND OPERATING funding assistance programs. The division has sought increased state funding in these key areas to assist in meeting the goals and policy objectives of the Community Transportation Program.

Community transportation systems will be eligible to receive these funding assistance programs if the policy requirements of the Community Transportation Program are met.

Budget Category	Federal Share	State Share	Local Share
Administration	80%	5%	15%
Operating	50%	0%	50%

¹ State funding is subject to State appropriations and availability of funds

Community Transportation Systems in non-Urbanized Area Counties – For the FY 2022 Call for Projects, the 5-year funding allocation formula developed for FY17 will continue to be used. The funding formula for Fiscal Year 2022 provides 1) a base level of \$30,000 for each county in the 5311-funded transit system's service area, 2) 10% of the formula is for performance and 3) the remaining funds are based on the amount of funds that were generated by each transit system. The remaining funds are distributed based on the FTA Apportionment formula which is how FTA determines the apportionment to each state. If the formula amount apportioned to a transit system was below FY 2017 totals, state or other federal funds were added to equal no more than a 10% reduction. This 10% reduction will continue each year until the funding matches the earned amounts. Ten percent (10%) of the funding will be based on performance as well. If you were above the apportioned amount, you will receive a slight increase. This funding formula will allow for future incorporation of performance criteria.

Funding Requests - All community transportation systems are required to utilize the Uniform Public Transportation Accounting System (UPTAS) for budgeting and reporting. The governing board determines how to allocate the maximum amount of funds for which they are eligible, to meet the transportation needs of the service area for the fiscal year. The administrative funding allocated to the system can be budgeted at the discretion of the system, utilizing eligible UPTAS cost categories (Object Codes) with the exception of G481 central services [indirect cost], G452 vehicle insurance, G371 marketing, G372 promotional items, and G395 Training [employee development]).

Cost Allocation/Indirect Cost Plan: If the applicant intends to include indirect overhead costs in the funding request, a Cost Allocation Plan/Indirect Cost Plan must be submitted and approved by the governing board along with a signed and notarized Cost Allocation Plan/Indirect Cost Plan (CAP) to NCDOT with the administrative grant application. *Documentation to support the requested indirect cost rate must be submitted along with the 5311 Admin application.* The documentation needed includes: Signed

Certification page from the Cost Allocation Plan (CAP), page(s) from the CAP showing indirect costs allocated to the Transportation Department, page(s) from the transit system's financial report showing total salaries & fringes paid to the entire Transportation Department staff and an official statement verifying the Cognizant Agency. Requests for the 10% de-minimis rate will be approved if FTA requirements are met. The applicant may request less funding in the indirect cost line item than that which is approved. Central Services G481 funds may not be re-allocated to other line items through Change Requests.

NOTE: Indirect Overhead Costs are only allowable under 5311 Administrative grants.

Program Auditing -The Integrated Mobility Division is responsible for providing program monitoring and financial oversight to ensure that Federal/State funds are used for the intended purposes awarded. This is accomplished through various on-site program monitoring and evaluation tools including, but not limited to: Maintenance Reviews, Site Visits, Compliance Reviews, Drug and Alcohol Reviews and attendance at TAB meetings. In addition, subrecipients that receive, hold, use or expend State financial assistance in an amount equal to or greater than five hundred thousand dollars (\$500,000) within its fiscal year shall have a single or program-specific audit prepared and completed in accordance with Generally Accepted Government Auditing Standards, also known as the Yellow Book. The Department's Office of Inspector General periodically conducts programmatic and financial reviews in addition to Site Visits to audit expenditures of IMD subrecipients.

Safety & Security Compliance Reviews – A Safety & Security Plan is required from the systems and must be annually certified by the Accountable Executive via a formal process. IMD performs a Safety & Security Compliance Review every three (3) years and the plan will be revisited on a triennial basis. If the system makes any updates to their plan, Board approval is required. A Safety Officer and an Accountable Executive must be identified in the Safety & Security Plan.

FUNDING ASSISTANCE

This overview guide discusses Administrative and Operating budget requests. All Capital requests regardless of funding source are to be submitted on the FY 2022 Combined Capital grant application. That application package is available on IMD's webpage.

Transit systems may use their allocated funds for Admin expenses, Operating expenses, or a combination of expenses. If a system requests both an Admin budget and an Operating budget the total amount of the funding requested may not exceed the total federal and state allocation. All program budgets can be found on IMD's Electronic Business System (EBS) page, in the Search box under Programs, at P2022*, then select the appropriate budget.

Administrative Budgets

Applicants are expected to carefully consider administrative budget request submissions. A careful review of actual line item expenditures over the past 2-3 years should play an integral role in determining current budget request. For the FY 2022 Call for Projects, the funding allocation formula that was created in FY17 will be used. The funding formula provides 1) a base level of \$30,000 for each county in the 5311-funded transit system's service area, and 2) allocates the remaining funds based on the amount of funds that were generated by each transit system. The remaining funds are distributed based on the FTA Apportionment formula which is how FTA determines the apportionment to each state. If the amount apportioned to a transit system was below FY 2017 totals, state or other federal funds were added to bring the allocation to back to that level. If you were above the amount, you will receive a slight increase.

Funding allocations will be provided to each transit system through their Mobility Development Specialist.

***** System requests may not go over the federal and state amount allocated.**

Health Insurance (G-183) is an allowable expense for the employees listed on the Admin grant only. **Family coverage is not an eligible expense.**

Vehicle insurance is an allowable administrative expense in the CTP application. Only active revenue vehicles are eligible for vehicle insurance cost participation by IMD. The applicant will be required to submit the following documentation that will be used to determine the IMD financial participation level for vehicle insurance:

- Certificate of Insurance - verifying liability limits, and the deductible amount,
- Auto Schedule - a list of the insured vehicles and the cost associated with insuring each vehicle at the required levels. The applicant should request this information from their insurance provider. IMD will cap reimbursement to the federal and state share of 85% of the actual annual premium cost, up to a maximum annual premium cost of \$2,500 per revenue vehicle.

Note: All transit systems are required to have a minimum amount of insurance, \$1.5 Million per vehicle, but transit systems that have 16 passenger vehicles or larger in their fleet must have insurance coverage of \$5 Million.

Training - Employee Education Expenses (Object Code 395) – These funds are intended to support training and development activities for community transportation systems’ employees. Eligible employee training expenses include: registration fees, tuition, books and materials for approved courses; travel, lodging and meals related to approved training activities; fees for purchase or rental of Video or CD-ROM training or fees for participation in Internet or world wide web-based training courses (excluding basic Internet service provider fees); and instructor fees and materials cost for approved courses. Employee Development funds may be used to support the travel and registration fees for no more than two drivers for the annual statewide Bus and Van Roadeo.

NOTE: Travel expenses for Roadeo volunteers and judges must be paid from another source or the administrative travel line items (object codes 311, 312, and/or 314). Employee Development funds may not be used to defray the cost of salaries for staff attending a training course or conducting a training course for other system employees.

IMPORTANT: No costs that are actually or potentially associated with lobbying activities may be paid for using funds approved in the CTP grant in general and in object code 395 in particular. Applicants may not co-mingle approved activities eligible to be funded in this line item with any lobbying activities.

The Integrated Mobility Division will issue minimum training standards for all community transportation systems that receive state financial assistance from the department.

Marketing and Promotional Items – Applicants are required to budget Marketing (Object Code 371) and Promotional Items (Object Code 372) at designated levels. According to IMD’s external policy, **EX-102-2, “Required Budget Items by Grant Program”** Section 5311 budgets must spend 2% of the total of their administrative funding request, minus vehicle insurance, on marketing.” Applicants should thoroughly evaluate their marketing needs to determine if more than the 2% minimum should be budgeted. Additionally, funding requests for Object Code 372 cannot exceed 25% of the budgeted amount for Object Code 371.

Operating Budgets

Applicants must ensure their operating budget requests match the FY 2022 approved budgets. Section 5311 operating funds can ONLY be used to support rural general public routes (RGP).

RGP DEFINITION: Intended to provide transportation services for individuals from the county who do not have a human service agency or organization that will pay for the transportation service. The passenger’s origin or destination must be in the rural area.

Operating Expenses - Operating expenses are considered those costs directly related to system operations. Eligible items are defined as stated in the UPTAS manual and State Management Plan.

Net operating expenses are eligible for assistance. Net operating expenses are those expenses that remain after the provider subtracts operating revenues from eligible operating expenses. Operating revenues must include farebox revenues. Farebox revenues include fares paid by riders who are later reimbursed by a human service agency or other user-side subsidy arrangement. Farebox revenues do not include payments made directly to the transit system by human service agencies to purchase

service. However, purchase of transit passes or other fare media for clients would be considered farebox revenue. A voluntary or mandatory fee that a college, university, or similar institution imposes on all its students for free or discounted transit service is not farebox revenue. Farebox revenue must be used to reduce total operating expenses (treated as revenue).

Funds received pursuant to a service agreement with a State or local social service agency or a private social service organization may be used as local match. Income from contracts to provide human service transportation may be used either to reduce the net project cost (treated as revenue) or to provide local match for Section 5311 operating assistance. In either case, the cost of providing the contract service is included in the total project cost.

The manner in which a sub-recipient applies income from human service agencies to a project affects the calculation of net operating expenses and, therefore, the amount of Section 5311 operating assistance the project is eligible to receive.

***** System requests may not go over the federal and state amount allocated.**

Sources of Local Match. Local match for the remainder of net project costs may be provided from:

- undistributed cash surplus,
- replacement cash fund or reserve,
- service agreement with a State or local social service agency or a private social service organization;
- amounts appropriated or otherwise made available to a department or agency of the Government (other than the [U.S.] Department of Transportation) that are eligible to be expended for transportation:
 - employment training
 - aging
 - community services
 - vocational rehabilitation services
 - TANF
- non-Federal sources that may be used for any or all of the local share include:
 - State or local appropriations
 - dedicated tax revenues
 - private donations and
 - net income generated from advertising and concessions

Any non-DOT Federal funds used as local match must be used for activities included in total net project costs of this grant.

Note: Fare box revenue is not an applicable source of local match.

Net Operating Expenses = Total Eligible Operating Expenses – Fare Revenues

Cost Participation: The Federal share for net-operating expenses may not exceed 50%.

Appendix A

Public Hearing Notice Safe Harbor Requirement

County population includes at least 1,000 persons
who speak Spanish at home and English "less than well"

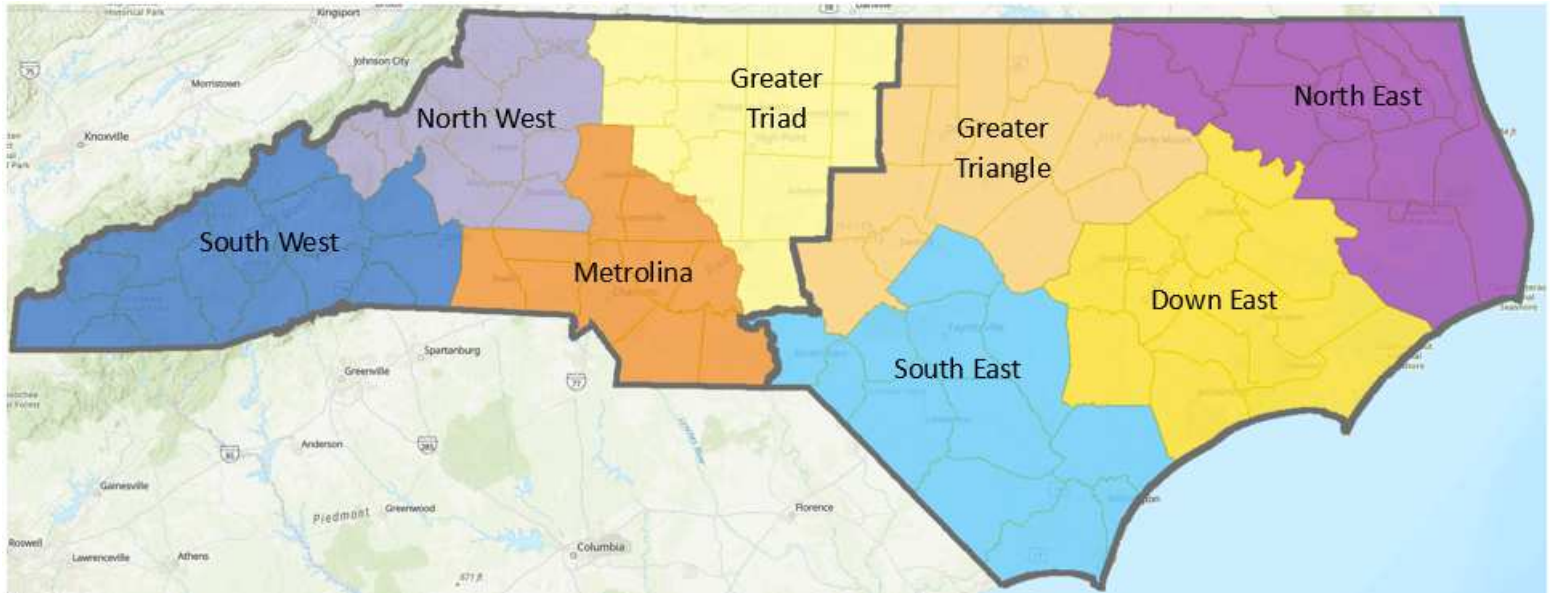
Alamance County, North Carolina
Alleghany County, North Carolina
Bladen County, North Carolina
Brunswick County, North Carolina
Buncombe County, North Carolina
Burke County, North Carolina
Cabarrus County, North Carolina
Catawba County, North Carolina
Chatham County, North Carolina
Cleveland County, North Carolina
Columbus County, North Carolina
Craven County, North Carolina
Cumberland County, North Carolina
Davidson County, North Carolina
Davie County, North Carolina
Duplin County, North Carolina
Durham County, North Carolina
Forsyth County, North Carolina
Franklin County, North Carolina
Gaston County, North Carolina
Granville County, North Carolina
Greene County, North Carolina
Guilford County, North Carolina
Harnett County, North Carolina
Henderson County, North Carolina
Hoke County, North Carolina
Iredell County, North Carolina

Johnston County, North Carolina
Lee County, North Carolina
Lenoir County, North Carolina
Lincoln County, North Carolina
Mecklenburg County, North Carolina
Montgomery County, North Carolina
Moore County, North Carolina
Nash County, North Carolina
New Hanover County, North Carolina
Onslow County, North Carolina
Orange County, North Carolina
Pender County, North Carolina
Pitt County, North Carolina
Randolph County, North Carolina
Robeson County, North Carolina
Rockingham County, North Carolina
Rowan County, North Carolina
Sampson County, North Carolina
Stanly County, North Carolina
Surry County, North Carolina
Union County, North Carolina
Vance County, North Carolina
Wake County, North Carolina
Wayne County, North Carolina
Wilkes County, North Carolina
Wilson County, North Carolina
Yadkin County, North Carolina

Appendix B

REGIONAL MOBILITY DEVELOPMENT SPECIALISTS CONTACT INFORMATION

Effective September 1, 2020



Western		Eastern	
Metrolina		Greater Triangle	
Pam DiGiovanni - 919-707-4680 - pmdigiovanni@ncdot.gov		Kathryn Zeringue - 919-707-2610 - kezeringue@ncdot.gov	
Anson County	Iredell County (ICATS)	Chapel Hill Transit	Kerr Area (KARTS)
Cabarrus County	Lincoln County	Chatham Transit Network	Lee County (COLTS)
Charlotte Area Transit System	Mecklenburg County (MTS)	Go Cary	Orange County
Cleveland County (Transportation Administration of Cleveland County, Inc.)	Rowan Transit System (RTS)	Go Durham/Durham County	Person County (PATs)
Concord CK Rider	Salisbury Transit System (STS)	Go Raleigh	Tar River Transit
Gaston County	Stanly County (SCUSA)	Go Triangle	GoWake Access
Gastonia City	Union County	Harnett County	Wilson County
		Johnston County Area Transit (JCATS)	Wilson, City of
Greater Triad		North East	
Bryan Lopez - 919-707-2606 - balopez@ncdot.gov		Alexius Farris - 919-707-4698 - aafarris@ncdot.gov	
Alamance (ACT)	High Point Transit	Albemarle Regional Health Services (ICPTA)	Gates County
Burlington Link Transit	Piedmont Authority for Regional Transportation	Choanoke Public Transportation Authority (CPTA)	Hyde County / Tyrrell County
Caswell County	Randolph County (RCATS)	Dare County	Washington County (Riverlight Transit)
Davidson County	Rockingham (ADTS)		
Greensboro Transit Authority	Winston-Salem Transit Authority (WSTA)		
Guilford County	Yadkin Valley Econ Dev Dist (YVEDDI)		
South West		Down East	
Bernard Clark - 919-707-4678 - bbclark2@ncdot.gov		Tony Sumter - 919-707-4689 - asumter@ncdot.gov	
Asheville Rides Transit	Madison County Transportation Authority	Beaufort County Developmental Center, Inc.	Greenville Area Transit
Buncombe County	Mountain Projects Inc. Haywood Co.	Carteret County	Jacksonville Transit
Cherokee County	Polk County	Craven County (CARTS)	Lenoir County
Clay County	Rutherford County Transit	Duplin County	Martin County
EBCI	Swain County Focal Point on Aging Inc.	Goldsboro-Wayne Transportation Authority	Onslow United Transit System, Inc. (OUTS)
Graham County	Transylvania County	Greene County	Pitt County/Pitt Area Transit System
Jackson County	Western Carolina Community Action, Inc. (WCCA-Apple Country (Henderson County))		
Macon County	Western Carolina Community Action, Inc. (WCCA-Apple Country (Hendersonville))		
North West		South East	
Kenetta McLean - 919-707-4673 - kmmclean@ncdot.gov		Matt Watterson - 919-707-4682 - mjwatterson@ncdot.gov	
Alleghany County	Mitchell County Transportation Authority	Bladen County (BARTS)	Moore County
AppalCART Boone	Western Piedmont Regional Transit Authority	Brunswick Transit System, Inc.	Pender Adult Services Inc. (PAS)
Ashe County Transportation Authority	Wilkes Transportation Authority (WTA)	Cape Fear Public Transportation Authority (Wave)	Richmond Interagency Transportation, Inc.
Avery Co. (ACT)	Yancey County Transportation	Columbus County	Robeson County (SEATS)
McDowell County Transportation		Cumberland County Transit	Sampson County
		Fayetteville Area System of Transit	Scotland County (SCATS)
		Hoke County	

THE INDEPENDENT TRIBUNE

November 4, 2020

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed Cabarrus County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than December 1, 2020. The public hearing if physically will be held on November 16, 2020 at 6:30 p.m. in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord. If the meeting is to be held virtually, it may be accessed by the means listed below.

The Board of Commissioners' regular meeting will be broadcast live at 6:30 p.m. on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv> or if you wish to listen to the meeting you may call in at 704-920-2023 your pin will be 1234.

The following three sources will be available for input during the public hearing and for informal public comment if the meeting is held virtually:

1. Conference call number 704-920-2023 pin 1234
2. Set up a video meeting with publiccomment@cabarruscounty.us by 5 p.m. on Thursday November 12th.
3. Email comments to publiccomment@cabarruscounty.us by 5 p.m. on Monday, November 16th to be read at the meeting.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the ADA coordinator at 704-920-2100 48 hours prior to the public hearing.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Cabarrus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Cabarrus County Transportation. Services are rendered by Cabarrus County Transportation.

The total estimated amount requested for the period July 1, 2021 through June 30, 2022.

Project	Total Amount	Local Share
Administrative	\$ 173,684.00	\$ 34,736.80 (20%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$ 1,048,000.00	\$ 209,600.00(20%)
5310 Operating	\$	\$
5307 Capital	\$42,074.50	\$8,414.90(20%)
TOTAL PROJECT	\$1,263,758.50	\$252,751.70

Total Funding Request Total Local Share

This application may be inspected at Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis NC, 28083 from 8:00 a.m. - 4:00 p.m. Monday-Friday. Written comments should be directed to rwbushey@cabarruscounty.us before November 16, 2020.

Publish: November 4, 2020.

AVISO DE AUDIENCIA PÚBLICA

Artículo 5311 (ADTAP), 5310, 5339, 5307 y la financiación estatal aplicable, o combinación de los mismos.

Esto es para informar al público que se llevará a cabo una audiencia pública sobre la Solicitud del Programa de Transporte Comunitario del Condado de Cabarrus que se presentará al Departamento de Transporte de Carolina del Norte a más tardar el 1 de diciembre de 2020. La audiencia pública si físicamente se llevará a cabo el 16 de noviembre de 2020 a las 6:30 p.m. en la Sala de Reuniones de la Junta de Comisionados ubicada en el segundo piso del Centro Gubernamental del Condado de Cabarrus, 65 Church Street S, Concord. Si la reunión se celebra virtualmente, podrá acceder a ella por los medios que se enumeran a continuación.

La reunión ordinaria de la Junta de Comisionados se transmitirá en vivo a las 6:30 p.m. en canal 22, <https://www.youtube.com/cabarruscounty> y <https://www.cabarruscounty.us/cabcotv> o si desea escuchar la reunión puede llamar al 704-920-2023 su pin será 1234.

Las tres fuentes siguientes estarán disponibles para su opinión durante la audiencia pública y para comentarios públicos informales si la reunión se celebra virtualmente:

1. Número de llamada de conferencia 704-920-2023 pin 1234
2. Montar una videoconferencia con publiccomment@cabarruscounty.us antes de las 5 p.m. del jueves 12denoviembre..
3. Envíe comentarios por correo electrónico a publiccomment@cabarruscounty.us antes de las 5 p.m. del lunes 16de noviembre que se leerán en la reunión.

Aquellos interesados en asistir a la audiencia pública y necesitar ayudas y servicios auxiliares bajo la Ley de Estadounidenses con Discapacidades (ADA) o un traductor de idiomas deben comunicarse con el coordinador de la ADA al 704-920-2100 48 horas antes de la audiencia pública.

El Programa de Transporte Comunitario proporciona asistencia para coordinar los programas de transporte existentes que operan en el Condado de Cabarrus, así como proporciona opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios se proporcionan actualmente utilizando Cabarrus County Transportation. Los servicios son prestados por Cabarrus County Transportation. El importe total estimado solicitado para el período comprendido entre el 1 de julio de 2021 y el 30 de junio de 2022.

Proyecto	Importe total	Participación local
Administrativo	\$ 173,684.00	\$ 34,736.80 (20%)
Funcionamiento (5311)	\$	\$ (50%)
Capital (Vehículos y Otros)	\$ 1,048,000.00	\$ 209,600.00(20%)
5310 Funcionamiento	\$	\$ (50%)
5307 Capital	\$ 42,074.50	\$ 8,414.90 (20%)
PROYECTO TOTAL	\$ 1,263,758.50	\$ 252,751.70

Solicitud de financiación total Total de acciones locales

Esta solicitud puede ser inspeccionada en Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis NC, 28083 de 8:00 a.m. a 4:00 p.m. de lunes a viernes. Las observaciones escritas deben dirigirse a rwbushey@cabarruscounty.us antes del 16 de noviembre de 2020.

Publish: November 4, 2020.

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed Cabarrus County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than December 1, 2020. The public hearing if physically will be held on November 16, 2020 at 6:30 p.m. in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord. If the meeting is to be held virtually, it may be accessed by the means listed below.

The Board of Commissioners' regular meeting will be broadcast live at 6:30 p.m. on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv> or if you wish to listen to the meeting you may call in at 704-920-2023 your pin will be 1234.

The following three sources will be available for input during the public hearing and for informal public comment if the meeting is held virtually:

1. Conference call number 704-920-2023 pin 1234
2. Set up a video meeting with publiccomment@cabarruscounty.us by 5 p.m. on Thursday November 12th.
3. Email comments to publiccomment@cabarruscounty.us by 5 p.m. on Monday, November 16th to be read at the meeting.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the ADA coordinator at 704-920-2100 48 hours prior to the public hearing.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Cabarrus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Cabarrus County Transportation. Services are rendered by Cabarrus County Transportation.

The total estimated amount requested for the period July 1, 2021 through June 30, 2022.

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 173,684.00	\$ 34,736.80 (20%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$ 1,048,000.00	\$ 209,600.00 (20%)
5310 Operating	\$	\$ (50%)

5307 Capital	\$ 42,074.50	\$ 8,414.90 (20 %)
TOTAL PROJECT	\$ 1,263,758.50	\$ 252,751.70

Total Funding Request

Total Local Share

This application may be inspected at Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis NC, 28083 from 8:00 a.m. - 4:00 p.m. Monday-Friday. Written comments should be directed to rwbushey@cabarruscounty.us before November 16, 2020.

Posted November 4, 2020

AVISO DE AUDIENCIA PÚBLICA
Artículo 5311 (ADTAP), 5310, 5339, 5307 y la financiación estatal aplicable, o combinación de los mismos.

Esto es para informar al público que se llevará a cabo una audiencia pública sobre la Solicitud del Programa de Transporte Comunitario del Condado de Cabarrus que se presentará al Departamento de Transporte de Carolina del Norte a más tardar el 1 de diciembre de 2020. La audiencia pública si físicamente se llevará a cabo el 16 de noviembre de 2020 a las 6:30 p.m. en la Sala de Reuniones de la Junta de Comisionados ubicada en el segundo piso del Centro Gubernamental del Condado de Cabarrus, 65 Church Street S, Concord. Si la reunión se celebra virtualmente, podrá acceder a ella por los medios que se enumeran *continuación*.

La reunión ordinaria de la Junta de Comisionados se transmitirá en vivo a las 6:30 p.m. en canal 22, <https://www.youtube.com/cabarruscounty> y <https://www.cabarruscounty.us/cabcotv> o si desea escuchar la reunión puede llamar al 704-920-2023 su pin será 1234.

Las tres fuentes siguientes estarán disponibles para su opinión durante la audiencia pública y para comentarios públicos informales si la reunión se celebra virtualmente:

1. Número de llamada de conferencia 704-920-2023 pin 1234
2. Montar una videoconferencia con publiccomment@cabarruscounty.us antes de las 5 p.m. del jueves 12^{de} noviembre.
3. Envíe comentarios por correo electrónico a publiccomment@cabarruscounty.us antes de las 5 p.m. del lunes 16^{de} noviembre que se leerán en la reunión.

Aquellos interesados en asistir a la audiencia pública y necesitar ayudas y servicios auxiliares bajo la Ley de Estadounidenses con Discapacidades (ADA) o un traductor de idiomas deben comunicarse con el coordinador de la ADA al 704-920-2100 48 horas antes de la audiencia pública.

El Programa de Transporte Comunitario proporciona asistencia para coordinar los programas de transporte existentes que operan en el Condado de Cabarrus, así como proporciona opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios se proporcionan actualmente utilizando Cabarrus County Transportation. Los servicios son prestados por Cabarrus County Transportation.

El importe total estimado solicitado para el período comprendido entre el 1 de julio de 2021 y el 30 de junio de 2022.

<u>Proyecto</u>	<u>Importe total</u>	<u>Participación local</u>
Administrativo	\$ 173,684.00	\$ 34,736.80 (20%)
Funcionamiento (5311)	\$	\$ (50%)
Capital (Vehículos y Otros)	\$ 1,048,000.00	\$ 209,600.00 (20%)
5310 Funcionamiento	\$	\$ (50%)

5307 Capital	\$ 42,074.50	\$ 8,414.90 (20 %)
PROYECTO TOTAL	\$ 1,263,758.50	\$ 252,751.70

Solicitud de financiación total

Total de acciones locales

Esta solicitud puede ser inspeccionada en Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis NC, 28083 de 8:00 a.m. a 4:00 p.m. de lunes a viernes. Las observaciones escritas deben dirigirse a rwbushey@cabarruscounty.us antes del 16 de noviembre de 2020.

Publicado 04 de noviembre de 2020

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

DHS - Transportation FY22 Community Transportation Administrative Grant - Public Hearing
6:30 p.m.

BRIEF SUMMARY:

The North Carolina 5311 Community Transportation Grant provides funding for county transportation administrative costs such as salaries, marketing and supplies. The grant requires a 20% local county match.

REQUESTED ACTION:

Hold a public hearing.

Motion to accept the FY22 Community Transportation Administrative Grant and adopt the related resolution.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Bob Bushey, Transportation Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▢ DBE Certification
- ▢ Delegation of Authority
- ▢ local share option A
- ▢ local share option B
- ▢ Program Resolution
- ▢ Public Hearing Minutes
- ▢ Public Hearing Record
- ▢ Title VI
- ▢ Program Overview
- ▢ Public Hearing Notice - Newspaper
- ▢ Public Hearing Notice - Website

DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections Cabarrus County is committed to and shall make good faith efforts to purchase from, and award contracts to, Disadvantaged Business Enterprises (DBEs).

DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:

Required by IMD	Check all that apply	Description
*	<input checked="" type="checkbox"/>	Write a letter/email to Certified DBEs in the service area to inform them of purchase or contract opportunities;
*	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network:
*	<input checked="" type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
*	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should contact the office of contractual services at (919) 707-4800 for more information
*	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information
*	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at https://www.ebs.nc.gov/VendorDirectory/default.html
	<input type="checkbox"/>	Other efforts: Describe:
	<input type="checkbox"/>	Other efforts: Describe:

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <https://www.ebs.nc.gov/VendorDirectory/default.html>

Reminder: Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

Signature of Authorized Official

Date

Mike Downs/ County Manager
Type Name and Title of Authorized Official

FY 2022 Delegation of Authority

Date: _____

I Michael Downs
(Authorized Official's Typed/Printed Name)

Cabarrus County Manager
(Authorized Official's Title and Agency)

as the designated party:

Cabarrus County
(Grant recipient/Applicant Agency)

with authority to submit funding applications and enter into contracts with the North Carolina Department of Transportation and execute all agreements and contracts with the NCDOT P Integrated Mobility Division hereby delegate authority to the individual(s) filling the positions as indicated below:

Primary Designee:

Michael Downs/ County Manager
(Name and Primary Designee's Position Title)

Cabarrus County
(Primary Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

April 25, 2018

Alternate Designee #1:

Jonathan Marshall/ Deputy County Manager

(Alternate Designee's Name and Position Title)

Cabarrus County

(Alternate Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

Alternate Designee #2

Rodney Harris/ Deputy County Manager

(Alternate Designee's Name and Position Title)

Cabarrus County

(Alternate Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☒ Yes ☐ No

Signature:

April 25, 2018

FY 2022 LOCAL SHARE CERTIFICATION FOR FUNDING

Cabarrus County
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share**</u>
Administrative	\$ <u>173,684.00</u>	\$ <u>34,736.80</u> (20%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Combined Capital	\$ <u>1,048,000.00</u>	\$ <u>209,600.00</u> (20%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (20%)
5307 Capital	\$ <u>42,074.50</u>	\$ <u>8,414.90</u> (20%)
_____	\$ _____	\$ _____ (%)
_____	\$ _____	\$ _____ (%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>1,263,758.50</u>	\$ <u>252,751.70</u>
	Total Funding Requests	Total Local Share

****NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.**

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Apply to Grant</u>	<u>Amount</u>
<u>County General Fund</u>	<u>Admin</u>	\$ <u>34,736.80</u>
<u>County General Fund</u>	<u>5311 Capital</u>	\$ <u>209,600.00</u>
<u>County General Fund</u>	<u>5307 Capital</u>	\$ <u>8,414.90</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

FY 2022 Local Share Certificate (page 2)

_____	_____	\$ _____
_____	_____	\$ _____
<hr/>		
TOTAL		\$ <u>252,751.70</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **Cabarrus County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2022 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2021**, which has a period of performance of July 1, 2021 – June 30, 2022.

Signature of Authorized Official

Type Name and Title of Authorized Official

Date

FY 2022 LOCAL SHARE CERTIFICATION FOR FUNDING

Cabarrus County
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share**</u>
Administrative	\$ <u>173,684.00</u>	\$ <u>34,736.80</u> (20%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Combined Capital	\$ <u>655,000</u>	\$ 131,000 (20%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (20%)
5307 Capital	\$ <u>42,074.50</u>	\$ <u>8,414.90</u> (20%)
_____	\$ _____	\$ _____ (%)
_____	\$ _____	\$ _____ (%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>870,758.50</u>	\$ <u>174,151.70</u>
	Total Funding Requests	Total Local Share

****NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.**

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Apply to Grant</u>	<u>Amount</u>
<u>County General Fund</u>	<u>Admin</u>	\$ <u>34,736.80</u>
<u>County General Fund</u>	<u>5311 Capital</u>	\$ <u>131,000.00</u>
<u>County General Fund</u>	<u>5307 Capital</u>	\$ <u>8,414.90</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

FY 2022 Local Share Certificate (page 2)

_____	_____	\$ _____
_____	_____	\$ _____
<hr/>		
TOTAL		\$ <u>174,151.70</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **Cabarrus County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2022 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2021**, which has a period of performance of July 1, 2021 – June 30, 2022.

Signature of Authorized Official

Type Name and Title of Authorized Official

Date

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2022 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager of Cabarrus County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (*Certifying Official's Name*)* _____ (*Certifying Official's Title*) _____ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (*Name of Applicant's Governing Board*) _____ duly held on the _____ day of _____, _____.

Signature of Certifying Official

****Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me
(*date*) _____

*Notary Public **

Printed Name and Address

My commission expires
(*date*) _____

Affix Notary Seal Here

FY 2022 Public Hearing Meeting Minutes

To support the combined program Resolution for FY 2022, a copy of the minutes from your public hearing reflecting the grant funds applied for must be uploaded into EBS as a supporting document.

Final Board-approved minutes must be uploaded as soon as possible but no later than January 15, 2021.

Important – A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

APPLICANT: Cabarrus County

DATE: _____

PLACE: _____

TIME: _____

How many BOARD MEMBERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

☐ *(Attached)*

☐ *(Offered at Public Hearing but none completed)*

I, the undersigned, representing *(Legal Name of Applicant)* _____ do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

☐ *(NO public comments)*

☐ *(Public Comments were made and meeting minutes
will be submitted after board approval)*

The estimated date for board approval of meeting minutes is: _____

Signature or Clerk to the Board

Printed Name and Title

Date

Affix Seal Here

Voluntary Title VI Public Involvement

Title VI of the Civil Rights Act of 1964 requires the North Carolina Department of Transportation (NC DOT) to gather statistical data regarding participants and beneficiaries of the agency's federal-aid programs and activities. NC DOT collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population impacted by a proposed project.

NC DOT wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested to participate in this meeting. This form is a public document used to collect data, only.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact the NCDOT Title VI Program at telephone number 919.508.1808 or email at titlevi@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other:
Color:		National Origin:

After completing this form, please fold and place it inside the designated box on the registration table.

Thank you for your cooperation.

SECTION 5311, 5310, 5339, Combined Capital, 5307 or State Funds Call for Projects

TITLE VI PROGRAM REPORT

Legal Name of Applicant: Cabarrus County
(Complete either Part A or Part B; and Part C)

Part A – No complaints or Lawsuits Filed

I certify that to the best of my knowledge, No complaints or lawsuits alleging discrimination have been filed against Cabarrus County Transportation (*Transit System Name*) during the period July 1, 2019 through June 30, 2020.

Signature of Authorized Official

Date

Michael Downs/ County Manager

Type Name and Title of Authorized Official

Part B – Complaints or Lawsuits Filed

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against _____ (*Transit System Name*) during the period July 1, 2019 through June 30, 2020.

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

Signature of Authorized Official

Date

Type Name and Title of Authorized Official

Part C - Title VI Plan

Do you currently have a Title VI Plan: _____

Date of last plan update: _____

North Carolina Department of Transportation



FY 2022 Community Transportation Program Application Package

Includes the Section 5311- Non-urbanized Area Formula Program, Human
Service Transportation Management Program

August 24, 2020

N.C. Department of Transportation
Integrated Mobility Division
1 S. Wilmington Street Raleigh, NC 27601

Announcement

Community Transportation Systems (CT) have the choice to use their 5311 CT funding for 1) Administrative expenses, 2) Operating expenses, or 3) a combination of both. The total of the grant(s) cannot exceed the federal and state amount allocated. The State does not participate in Operating grants therefore, the local match would be 50%.

For FY 2022 there will be a separate Combined Capital Call for Projects for all capital projects excluding Direct Purchase of Service requests from non-transit applicants.

*Transit systems will use one checklist, the Unified Application Checklist, for all FY 2022 grants applied for.

Background

On December 4, 2015, President Obama signed the Fixing America's Surface Transportation (FAST) Act, reauthorizing surface transportation programs through Fiscal Year 2021. For details on the FAST Act at refer to the FTA's website at <https://www.transit.dot.gov/funding/grants/fast-act>

The Federal Transit Administration, on the behalf of the Secretary of Transportation, apportions appropriated 5311 funds annually to the Governor of each state for public transportation projects in non-urbanized areas.

The Governor of North Carolina, in accordance with the Urban Mass Transportation Act of 1964, as amended, designated the N.C. Department of Transportation (NCDOT) Integrated Mobility Division (IMD) as the agency to receive and administer federal and state public transportation funds. The NCDOT (G.S. 136-44.20) is the recipient of all Section 5311 funds and the Community Transportation Program (CTP) applicant is the sub-recipient. The purpose of Section 5311 assistance is the provision of public transportation services and maximum feasible coordination with other rural transportation services.

The Integrated Mobility Division shall have principal responsibility and authority for the administration of the Section 5311 Program and shall administer the programs in accordance with the guidance published by the Federal Transit Administration Circular 9040.1G and in accordance with existing Federal and State regulations pertaining to the administration of Federal grants by the North Carolina Department of Transportation. Transportation systems can use Section 5311 funds for public transportation projects in non-urbanized areas. Because most rural trips end in urbanized areas, Section 5311 funds can be used for portions of trips in

urbanized areas, however, the primary beneficiary of the transportation must be rural areas. A rural transit provider may design its Section 5311 funded services to maximize use by members of the general public who are transportation disadvantaged. Transportation disadvantaged people include elderly people and people with disabilities.

Integrated Mobility Division Goals

The Integrated Mobility Division has goals to achieve the definition of coordinated transportation services. These goals are:

1. Support general public transportation in rural North Carolina (less than 50,000 population) and provide a coordinated network
2. Enhance access in rural areas to health care, shopping, education, employment, public services and recreation.
3. Encourage the most efficient use of **all** transportation funds used to provide passenger transportation in rural areas through coordination of programs and services.

Timetable

Application Timeline for FY 2022

DATES	TASK/EVENT
August 24, 2020	<ul style="list-style-type: none">• Grant Application Package Distributed
Aug 24 – Dec 1, 2020	<ul style="list-style-type: none">• MDS' Available to Assist Grantees with Questions
December 1, 2020	<ul style="list-style-type: none">• Grant Application Due to NCDOT (including Project Funding Request Form)
Dec 2020 – Feb 2021	<ul style="list-style-type: none">• Grant Application Review Process
January - March 2021	<ul style="list-style-type: none">• IMD makes funding recommendation to NCDOT BOT
April – June 2021	<ul style="list-style-type: none">• FTA grant review and award for federal funding
July 1, 2021	<ul style="list-style-type: none">• Effective date of one year grant agreement

ELIGIBILITY

Designated Applicant

North Carolina's coordinated approach to service delivery currently allows a single application within each designated service area. Section 5311 funding is only provided to a single sub recipient within each geographical area (county or counties served by a regional transit system). Originally, the transit system's service area for rural operations was established by the governing body in the initial Transportation Development Plan (TDP) for the service area and approved by the NCDOT. IMD will implement the adoption of a Governing Board resolution that designates the single designated 5311 applicant on a 5-year cycle. The cycle is 2018, 2023, 2028 and so forth.

Transportation Advisory Board

Each applicant is REQUIRED to have a Transportation Advisory Board (TAB) or a Governing Board if an Authority or non-profit organization. A TAB is made up of stakeholders from the service area that care about the services provided by the transit system. The make-up of the TAB is representative of the various target audiences in the service area and includes one or more actual passengers of the transit system. An "ACTIVELY ENGAGED" Transportation Advisory Board is expected to discuss unmet needs in the service area, service design and scheduling, billing rates and fares, and to resolve complaints. They also monitor compliance with federal regulations and the status of any deficiencies noted in any official federal, state or local review or report. The Transportation Advisory Board is a locally formed advisory group based on the following guidelines and requirements:

TRANSPORTATION ADVISORY BOARD (TAB) COMPOSITION

CATEGORIES	PUBLIC HUMAN SERVICE AGENCY	TRANSPORTATION PROVIDERS	PUBLIC AND BUSINESS SECTORS	GOVERNMENT AND GOVERNMENTAL AFFILIATES	TRANSIT USER
<i>Suggested number of representatives per category</i>	3-5	1-2	4-5	3-5	1-3
NOTE: TAB members should be individuals that know about the transit needs of the general public including the elderly, minorities, disabled, LEP, or low income populations living in the service area.	<ul style="list-style-type: none"> ▪ Senior Services ▪ DSS ▪ Vocational Rehabilitation ▪ Head Start ▪ Shelter Workshop ▪ Health Dept. ▪ Veterans Admin ▪ Smart Start ▪ Mental Health ▪ Housing Authority ▪ Human Service Transit Users 	<ul style="list-style-type: none"> ▪ Private transportation providers ▪ Intercity bus providers ▪ Ambulance Service ▪ Regional Authority ▪ Urban System ▪ Faith based services ▪ Volunteers 	<ul style="list-style-type: none"> ▪ Chamber of Commerce ▪ Major employers ▪ DBE's ▪ Hospital/Dialysis Ctr. Staff ▪ Non-profit organizations ▪ Employment Transit Users ▪ General Public Transit Users ▪ Public Citizens 	<ul style="list-style-type: none"> ▪ *MPO ▪ *RPO ▪ *Emergency Management ▪ Economic Development ▪ Employment Security Commission ▪ Job Link and/or Career Centers ▪ Elected Officials ▪ County Government staff ▪ Community 	<ul style="list-style-type: none"> ▪ Passenger(s) that currently utilize the transit system

***Representatives from Emergency Management and the local Rural Planning Organization or Metropolitan Planning Organization are encouraged to attend at least 1 TAB meeting per year if possible to understand the priorities of the transit system; offer advice on what they can do for, or need from, public transportation; and to build strong working relationships.**

-
- The Transportation Advisory Board must include representatives from the elderly, minority, Limited English Proficiency (LEP), disabled and/or low-income populations in the service area **or** include individuals that represent these consumer groups that will challenge the transit system to be more sensitive to their needs or to discuss unmet needs of their consumer group. Census data should be consulted to determine which groups should be represented and the size of the representation needed.
 - If the applicant serves as an “umbrella” agency for programs in addition to transportation services, then the Executive or Governing Board may not serve as the Transportation Advisory Board. There may be overlapping of members from the Executive or Governing Board, but there must be a separate Transportation Advisory Board that meets the requirements.
 - If the applicant is a transportation authority or a non-profit organization that only provides transportation, the Executive or Governing Board may serve as the Transportation Advisory Board. In this case, the composition of the Executive or Governing Board will have to meet the 5311 Program requirements to serve as the TAB or consider creating a separate TAB that does meet the requirements.
 - IMD expects, at a minimum, a **quarterly TAB meeting** for the community transportation system to maintain ongoing communications as one means of seeking public involvement, and ongoing administrative oversight. TAB meetings must be open to the public and the public must be notified of the scheduled meetings through such means as posting notices on agency Web sites; local news media; flyers; etc. Additionally, meeting minutes must be published and distributed to IMD regional mobility development specialists, with original file copies maintained by the transportation system for a minimum of five (5) years.
 - All TAB or Governing Board members must sign an **annual** Conflict of Interest form and the signed form must be attached as an application document.
-

Regulatory Compliance

All projects must annually meet all Federal/State requirements prior to July 1, the beginning of the project period and State fiscal year, to be eligible for reimbursement of Federal funds for the entire project period. **Applicants that do not meet federal and state requirements are not eligible to receive reimbursement for expenses incurred prior to the effective date of compliance.** NCDOT will not award any financial assistance until the applicant provides assurance of compliance and it has been determined that federal and state requirements are met. **In addition to Federal compliance requirements, IMD requires all transit systems to:**

- 1) use automated scheduling software;
- 2) maintain 80% or greater compliance in AssetWorks;
- 3) submit required reports such as Charter, OpStats, ROAP, etc....by the designated due date;
- 4) submit invoices on a monthly or quarterly basis; and
- 5) participate in 2 official site visits per fiscal year with the assigned Mobility Development Specialist.

ALL the documents below must be completed and returned as part of the CTP application. Documents will be uploaded in the “FY 2022 Application” tab in the Drop Box in Enterprise Business Services (EBS). Where applicable, documents that apply to multiple budgets i.e.,

Authorizing Resolution, Title VI Report, etc....only have to be completed and uploaded one time. Please review Master Document tab on the Unified Application Checklist to see what documents are required for multiple applications. In addition to the Master Documents, the 5311 application has additional supporting documents such as vehicle insurance certification or a service agreement. **The 5311 Checklist tab on the Unified Application Checklist is a companion list to the master set of documents you must include when you submit your application. The Unified Application Checklist is a separate document to be downloaded one time off of IMD's website in the "Documents Library, Grants, Unified Application Checklist". The checklist covers all grants IMD sponsors and will be uploaded one time in EBS.**

**** Transit systems will use one checklist, the Unified Application Checklist, for all FY 2022 grants applied for.***

Some documents must be signed by the AUTHORIZED OFFICIAL as indicated. Some documents must AFFIX A SEAL as indicated on the form. Instructions are included with the form

	DOCUMENTS	COMMENTS
1	<i>Authorizing Resolution</i>	Each applicant will accurately complete and submit with its grant application a Governing Board Approved Transportation Program Resolution. The Transportation Program Resolution is for Federal and State funded projects that provide general public transportation.
2	<i>Certifications and Assurances, Attorney's Affirmation, Lobbying Certification, Equivalent Service Certification, and 5333(b) Labor Warranty</i>	In accordance with 49 U.S.C. 5323(n), Certifications and Assurances have been compiled for the North Carolina Community Transportation Program. NCDOT requires sub- recipients to certify to all applicable categories. Certifications and Assurances documents are received from the FTA. All State and Federal certification documents will be distributed as a package upon receipt of federal documents.
3	<i>Title VI Certification</i>	All Recipients of FTA and State funds must comply with Title VI of the 1964 Civil Rights Act, Section 601. Title VI states that "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." <ul style="list-style-type: none"> Additional federal information may be found in FTA Circular 4702.1B "Title VI Requirements and Guidelines for Federal Transit Administration Recipients," dated October 1, 2012 at: http://www.fta.dot.gov/documents/FTA_Title_VI_FINAL.pdf

4	<i>Disadvantaged Business Enterprise (DBE) Certification</i>	All recipients and sub-recipients of grant funds from the FTA and/or the State of North Carolina must participate in the DBE Program/Minority Business Enterprises (MBE) Program. DBE Program information may be found at https://www.ebs.nc.gov/VendorDirectory/default.html All required (*) activities must be completed and documents kept for five years.
5	<i>DBE/MBE/WBE/HUB Anticip. Vendor Award</i>	Expected DBE/MBE/WBE/ and HUB to be used in FY 2022.
6	<i>Public Hearing Notice</i>	As part of the CTP application, a public hearing must be held in front of the applicant's governing body. The public hearing may cover multiple grant requests to include 5311, Combined Capital Appalachian Program, 5310 Enhanced Mobility for Seniors and Individuals with Disabilities, and ROAP, etc..... The applicant must publish one public notice in a newspaper(s) having general circulation in the project's proposed service area. It is recommended that the Public Hearing Notice provide a minimum of seven (7) calendar days' notice and a maximum of fourteen (14) calendar days' notice between the time that the Public Hearing Notice is published in the newspaper and the actual public hearing date. In accordance with the DOT LEP Guidance, 70 FR 74087, (December 14, 2005), a public notice will also be published in <u>Spanish</u> in counties that have 1,000 or 5% of their population that speaks Spanish at home, but speaks English less than well. Applicants in the counties listed in Appendix A <u>MUST</u> publish a public hearing notice in English and Spanish. A Spanish version of the public notice is in the application package. Applicants ensure the accuracy of the translation.

7	<i>Public Hearing / Public Hearing Record / Public Hearing Minutes</i>	<p>The applicant must hold a public hearing on the proposed project(s) to allow members of the community the opportunity to comment on transportation needs and the grant application. Each grant request (i.e., 5311, Appalachian, 5310, or ROAP) must be addressed individually with the hearing formally opened, closed and reflected in the minutes. During the hearing the public should explicitly be asked if they wish to comment on the proposed funding. The public hearing will be held before the governing board.</p> <ul style="list-style-type: none"> ▪ County Commissioners - county applicants ▪ Board of Directors - non-profit applicants ▪ Authority Board of Directors or Executive Board - public transportation authorities ▪ City/Town Council - municipalities <p>The Clerk/Secretary to the Board must complete, sign and certify the Public Hearing Record form. Either indicate that NO public comments were made <u>or</u> public comments were made and enter the estimated date for board approval of meeting minutes. A copy of the board approved minutes must be submitted to support the Transportation Program Resolution and if there were any public comments made.</p>
8	<i>Public Hearing Outreach</i>	<p>Outreach efforts beyond holding a public hearing must be conducted to inform the public including minorities, women, elderly, disabled, LEP, low income individuals, and persons who are not human service agency clients, about the availability of CTP funds and to discuss transportation service needs. These efforts should include, but are not limited to surveys, presentations to groups, committees, fliers and/or posters. The intent is to remove barriers and conditions that prevent these groups from receiving access, participation and benefits of the CTP funded services. Services and benefits must be distributed in a non-discriminatory manner. Title VI of the Civil Rights Act of 1964 applies. This form should include a <u>DETAILED DESCRIPTION</u> of public hearing outreach efforts by the applicant to inform the public <u>(INCLUDING MINORITY, WOMEN, ELDERLY, DISABLED, LIMITED ENGLISH PROFICIENCY (LEP), AND LOW INCOME INDIVIDUALS)</u> about the public hearing to comment on the Community Transportation Grant application.</p>
9	<i>Local Share Certification for Funding</i>	<p>The Legal Applicant must certify to the North Carolina Department of Transportation that the required local funds for the FY 2022 Community Transportation Program will <u>be</u> available as of July 1, 2021 for FY 2022, which has a period of performance of July 1, 2021 – June 30, 2022</p>
10	<i>Surface Transportation Providers</i>	<p>List of all private transportation providers.</p>

11	<i>Transportation Advisory Board/ Governing Board Composition</i>	Each applicant is <u>REQUIRED</u> to have a Transportation Advisory Board (TAB) or a Governing Board. A TAB/Governing Board is made up of stakeholders from the service area that care about the services provided by the transit system. The make-up of the TAB/Governing Board is representative of the various target audiences in the service area and includes one or more actual passengers of the transit system. An “ <u>ACTIVELY ENGAGED</u> ” Transportation Advisory Board/Governing Board is expected to discuss unmet needs in the service area, service design and scheduling, billing rates and fares, and to resolve complaints. They also monitor compliance with federal regulations and the status of any deficiencies noted in any official federal, state or local review or report.
12	<i>Equal Employment Opportunity (EEO)</i>	Threshold Requirements: Any applicant, recipient, or sub-recipient is required to comply with program requirements in Chapter III if it meets the following thresholds: <ul style="list-style-type: none"> a. Employees 100* or more transit-related employees*; and b. Requests or receives capital or operating assistance under Sections 3, 4(i), or 9 of the FTA; assistance under 23 U.S.C. 142(a)(2) or 23 U.S.C. 103(e)(4), or any combination thereof, in excess of \$1 million in the previous Federal fiscal year; or c. Request and receives planning assistance under Sections 8 and/or 9 in excess of \$250,000 in the previous Federal fiscal year. d. <i>Employers with 50-99 employees must keep an EEO plan on file and available upon request.</i>
13	<i>Project Funding Request Form</i>	<u>Attention:</u> The Project Funding Request Form (Page 1) must be completed by all systems for each budget requested and placed in the grant application.
14	<i>Conflict of Interest Form(s)</i>	All TAB and/or Governing Board members must sign an <u>annual</u> Conflict of Interest form. <u>Signed forms must be scanned and uploaded.</u>
15	<i>Facility Insurance Verification</i>	All systems with federal funds in their facility must provide a certificate of insurance for their facility(s).

16	<i>DUNS Verification</i>	All applicants must verify their DUNS number has been verified and is active. A copy of the verification is a document to be uploaded into EBS. Refer to application package for instructions and sample.
17	<i>Application Checklist</i>	Attach completed checklist showing all other required documents that are to be uploaded into Partner Connect
18	<i>5311 Designee Certification Form</i>	Certification resolving there will be one operator and applicant for the coordinated community transportation system for FY2018 – FY2022. On file from FY 2018 5311

Procurement and Third Party Contracting

Procurement and third party contracting activities are primarily the responsibility of the sub-recipient. Sub-recipients should follow established local procedures and applicable state or federal standards in accordance with the North Carolina Consolidated Procurement Code (as amended). The procurement and contract standards set forth under N.C. G. S. 143 Article 8 and FTA Circular 4220.1F shall apply to the procurement of all goods and services the sub-recipient will purchase under the project contract.

IMD requires that all procurements, such as a service contract, be completed according to federal and state guidelines, with supporting documents to validate purchases. **Transit systems must have all procurements > \$10,000 reviewed by IMD's procurement section or the procurement cannot be reimbursed.** Procurements must be completed by May 1, 2022.

For more information on procurement and third party contracting refer to the *Procurement and Third Party Contracting*, and the *Circular 4220.1F, Third Party Contracting Guidance*.

Application Process

The FY 2022 CTP grant application must be transmitted through the online **NCDOT Grants Module, EBS, no later than 11:59 pm EST, Tuesday, December 1, 2020. An incomplete application will not be reviewed.** The documents identified in the Master Documents tab and the Section 5311 tab on the Unified Application Checklist must be submitted as attachments in the **Drop Box** within EBS. Note that documents with original signatures must be scanned for electronic submittal (ensure that seal is visible for documents with seals) and some forms/other documents must be saved and attached in their original form (Microsoft Word/Excel), as indicated in the Unified Application Checklist.

All documents are to be uploaded in the “FY 2022 Application” tab in the Drop Box and must use the following naming convention: SystemName.FY.DocumentName; i.e. “CarolinaCo.FY22.TitleVIREport”. Mobility Development Specialists will review uploaded documents and attach them to the appropriate online budget. The budget forms can be found in the EBS Search box under Programs at P2022*, then select the Admin and/or Operating budget to complete.

Refer to the application package for Drop Box document uploading instructions.

For convenience, Transit systems may attach one zipped file containing the supporting documents for all grants applied for in addition to the 5311 Admin grant.

FUNDING AND MONITORING

The IMD supports community transportation systems in fulfilling the transportation needs of each community by providing ADMINISTRATIVE AND OPERATING funding assistance programs. The division has sought increased state funding in these key areas to assist in meeting the goals and policy objectives of the Community Transportation Program.

Community transportation systems will be eligible to receive these funding assistance programs if the policy requirements of the Community Transportation Program are met.

Budget Category	Federal Share	State Share	Local Share
Administration	80%	5%	15%
Operating	50%	0%	50%

¹ State funding is subject to State appropriations and availability of funds

Community Transportation Systems in non-Urbanized Area Counties – For the FY 2022 Call for Projects, the 5-year funding allocation formula developed for FY17 will continue to be used. The funding formula for Fiscal Year 2022 provides 1) a base level of \$30,000 for each county in the 5311-funded transit system's service area, 2) 10% of the formula is for performance and 3) the remaining funds are based on the amount of funds that were generated by each transit system. The remaining funds are distributed based on the FTA Apportionment formula which is how FTA determines the apportionment to each state. If the formula amount apportioned to a transit system was below FY 2017 totals, state or other federal funds were added to equal no more than a 10% reduction. This 10% reduction will continue each year until the funding matches the earned amounts. Ten percent (10%) of the funding will be based on performance as well. If you were above the apportioned amount, you will receive a slight increase. This funding formula will allow for future incorporation of performance criteria.

Funding Requests - All community transportation systems are required to utilize the Uniform Public Transportation Accounting System (UPTAS) for budgeting and reporting. The governing board determines how to allocate the maximum amount of funds for which they are eligible, to meet the transportation needs of the service area for the fiscal year. The administrative funding allocated to the system can be budgeted at the discretion of the system, utilizing eligible UPTAS cost categories (Object Codes) with the exception of G481 central services [indirect cost], G452 vehicle insurance, G371 marketing, G372 promotional items, and G395 Training [employee development]).

Cost Allocation/Indirect Cost Plan: If the applicant intends to include indirect overhead costs in the funding request, a Cost Allocation Plan/Indirect Cost Plan must be submitted and approved by the governing board along with a signed and notarized Cost Allocation Plan/Indirect Cost Plan (CAP) to NCDOT with the administrative grant application. *Documentation to support the requested indirect cost rate must be submitted along with the 5311 Admin application.* The documentation needed includes: Signed

Certification page from the Cost Allocation Plan (CAP), page(s) from the CAP showing indirect costs allocated to the Transportation Department, page(s) from the transit system's financial report showing total salaries & fringes paid to the entire Transportation Department staff and an official statement verifying the Cognizant Agency. Requests for the 10% de-minimis rate will be approved if FTA requirements are met. The applicant may request less funding in the indirect cost line item than that which is approved. Central Services G481 funds may not be re-allocated to other line items through Change Requests.

NOTE: Indirect Overhead Costs are only allowable under 5311 Administrative grants.

Program Auditing -The Integrated Mobility Division is responsible for providing program monitoring and financial oversight to ensure that Federal/State funds are used for the intended purposes awarded. This is accomplished through various on-site program monitoring and evaluation tools including, but not limited to: Maintenance Reviews, Site Visits, Compliance Reviews, Drug and Alcohol Reviews and attendance at TAB meetings. In addition, subrecipients that receive, hold, use or expend State financial assistance in an amount equal to or greater than five hundred thousand dollars (\$500,000) within its fiscal year shall have a single or program-specific audit prepared and completed in accordance with Generally Accepted Government Auditing Standards, also known as the Yellow Book. The Department's Office of Inspector General periodically conducts programmatic and financial reviews in addition to Site Visits to audit expenditures of IMD subrecipients.

Safety & Security Compliance Reviews – A Safety & Security Plan is required from the systems and must be annually certified by the Accountable Executive via a formal process. IMD performs a Safety & Security Compliance Review every three (3) years and the plan will be revisited on a triennial basis. If the system makes any updates to their plan, Board approval is required. A Safety Officer and an Accountable Executive must be identified in the Safety & Security Plan.

FUNDING ASSISTANCE

This overview guide discusses Administrative and Operating budget requests. All Capital requests regardless of funding source are to be submitted on the FY 2022 Combined Capital grant application. That application package is available on IMD's webpage.

Transit systems may use their allocated funds for Admin expenses, Operating expenses, or a combination of expenses. If a system requests both an Admin budget and an Operating budget the total amount of the funding requested may not exceed the total federal and state allocation. All program budgets can be found on IMD's Electronic Business System (EBS) page, in the Search box under Programs, at P2022*, then select the appropriate budget.

Administrative Budgets

Applicants are expected to carefully consider administrative budget request submissions. A careful review of actual line item expenditures over the past 2-3 years should play an integral role in determining current budget request. For the FY 2022 Call for Projects, the funding allocation formula that was created in FY17 will be used. The funding formula provides 1) a base level of \$30,000 for each county in the 5311-funded transit system's service area, and 2) allocates the remaining funds based on the amount of funds that were generated by each transit system. The remaining funds are distributed based on the FTA Apportionment formula which is how FTA determines the apportionment to each state. If the amount apportioned to a transit system was below FY 2017 totals, state or other federal funds were added to bring the allocation to back to that level. If you were above the amount, you will receive a slight increase.

Funding allocations will be provided to each transit system through their Mobility Development Specialist.

***** System requests may not go over the federal and state amount allocated.**

Health Insurance (G-183) is an allowable expense for the employees listed on the Admin grant only. **Family coverage is not an eligible expense.**

Vehicle insurance is an allowable administrative expense in the CTP application. Only active revenue vehicles are eligible for vehicle insurance cost participation by IMD. The applicant will be required to submit the following documentation that will be used to determine the IMD financial participation level for vehicle insurance:

- Certificate of Insurance - verifying liability limits, and the deductible amount,
- Auto Schedule - a list of the insured vehicles and the cost associated with insuring each vehicle at the required levels. The applicant should request this information from their insurance provider. IMD will cap reimbursement to the federal and state share of 85% of the actual annual premium cost, up to a maximum annual premium cost of \$2,500 per revenue vehicle.

Note: All transit systems are required to have a minimum amount of insurance, \$1.5 Million per vehicle, but transit systems that have 16 passenger vehicles or larger in their fleet must have insurance coverage of \$5 Million.

Training - Employee Education Expenses (Object Code 395) – These funds are intended to support training and development activities for community transportation systems’ employees. Eligible employee training expenses include: registration fees, tuition, books and materials for approved courses; travel, lodging and meals related to approved training activities; fees for purchase or rental of Video or CD-ROM training or fees for participation in Internet or world wide web-based training courses (excluding basic Internet service provider fees); and instructor fees and materials cost for approved courses. Employee Development funds may be used to support the travel and registration fees for no more than two drivers for the annual statewide Bus and Van Roadeo.

NOTE: Travel expenses for Roadeo volunteers and judges must be paid from another source or the administrative travel line items (object codes 311, 312, and/or 314). Employee Development funds may not be used to defray the cost of salaries for staff attending a training course or conducting a training course for other system employees.

IMPORTANT: No costs that are actually or potentially associated with lobbying activities may be paid for using funds approved in the CTP grant in general and in object code 395 in particular. Applicants may not co-mingle approved activities eligible to be funded in this line item with any lobbying activities.

The Integrated Mobility Division will issue minimum training standards for all community transportation systems that receive state financial assistance from the department.

Marketing and Promotional Items – Applicants are required to budget Marketing (Object Code 371) and Promotional Items (Object Code 372) at designated levels. According to IMD’s external policy, **EX-102-2, “Required Budget Items by Grant Program”** Section 5311 budgets must spend 2% of the total of their administrative funding request, minus vehicle insurance, on marketing.” Applicants should thoroughly evaluate their marketing needs to determine if more than the 2% minimum should be budgeted. Additionally, funding requests for Object Code 372 cannot exceed 25% of the budgeted amount for Object Code 371.

Operating Budgets

Applicants must ensure their operating budget requests match the FY 2022 approved budgets. Section 5311 operating funds can ONLY be used to support rural general public routes (RGP).

RGP DEFINITION: Intended to provide transportation services for individuals from the county who do not have a human service agency or organization that will pay for the transportation service. The passenger’s origin or destination must be in the rural area.

Operating Expenses - Operating expenses are considered those costs directly related to system operations. Eligible items are defined as stated in the UPTAS manual and State Management Plan.

Net operating expenses are eligible for assistance. Net operating expenses are those expenses that remain after the provider subtracts operating revenues from eligible operating expenses. Operating revenues must include farebox revenues. Farebox revenues include fares paid by riders who are later reimbursed by a human service agency or other user-side subsidy arrangement. Farebox revenues do not include payments made directly to the transit system by human service agencies to purchase

service. However, purchase of transit passes or other fare media for clients would be considered farebox revenue. A voluntary or mandatory fee that a college, university, or similar institution imposes on all its students for free or discounted transit service is not farebox revenue. Farebox revenue must be used to reduce total operating expenses (treated as revenue).

Funds received pursuant to a service agreement with a State or local social service agency or a private social service organization may be used as local match. Income from contracts to provide human service transportation may be used either to reduce the net project cost (treated as revenue) or to provide local match for Section 5311 operating assistance. In either case, the cost of providing the contract service is included in the total project cost.

The manner in which a sub-recipient applies income from human service agencies to a project affects the calculation of net operating expenses and, therefore, the amount of Section 5311 operating assistance the project is eligible to receive.

***** System requests may not go over the federal and state amount allocated.**

Sources of Local Match. Local match for the remainder of net project costs may be provided from:

- undistributed cash surplus,
- replacement cash fund or reserve,
- service agreement with a State or local social service agency or a private social service organization;
- amounts appropriated or otherwise made available to a department or agency of the Government (other than the [U.S.] Department of Transportation) that are eligible to be expended for transportation:
 - employment training
 - aging
 - community services
 - vocational rehabilitation services
 - TANF
- non-Federal sources that may be used for any or all of the local share include:
 - State or local appropriations
 - dedicated tax revenues
 - private donations and
 - net income generated from advertising and concessions

Any non-DOT Federal funds used as local match must be used for activities included in total net project costs of this grant.

Note: Fare box revenue is not an applicable source of local match.

Net Operating Expenses = Total Eligible Operating Expenses – Fare Revenues

Cost Participation: The Federal share for net-operating expenses may not exceed 50%.

Appendix A

Public Hearing Notice Safe Harbor Requirement

County population includes at least 1,000 persons
who speak Spanish at home and English "less than well"

Alamance County, North Carolina
Alleghany County, North Carolina
Bladen County, North Carolina
Brunswick County, North Carolina
Buncombe County, North Carolina
Burke County, North Carolina
Cabarrus County, North Carolina
Catawba County, North Carolina
Chatham County, North Carolina
Cleveland County, North Carolina
Columbus County, North Carolina
Craven County, North Carolina
Cumberland County, North Carolina
Davidson County, North Carolina
Davie County, North Carolina
Duplin County, North Carolina
Durham County, North Carolina
Forsyth County, North Carolina
Franklin County, North Carolina
Gaston County, North Carolina
Granville County, North Carolina
Greene County, North Carolina
Guilford County, North Carolina
Harnett County, North Carolina
Henderson County, North Carolina
Hoke County, North Carolina
Iredell County, North Carolina

Johnston County, North Carolina
Lee County, North Carolina
Lenoir County, North Carolina
Lincoln County, North Carolina
Mecklenburg County, North Carolina
Montgomery County, North Carolina
Moore County, North Carolina
Nash County, North Carolina
New Hanover County, North Carolina
Onslow County, North Carolina
Orange County, North Carolina
Pender County, North Carolina
Pitt County, North Carolina
Randolph County, North Carolina
Robeson County, North Carolina
Rockingham County, North Carolina
Rowan County, North Carolina
Sampson County, North Carolina
Stanly County, North Carolina
Surry County, North Carolina
Union County, North Carolina
Vance County, North Carolina
Wake County, North Carolina
Wayne County, North Carolina
Wilkes County, North Carolina
Wilson County, North Carolina
Yadkin County, North Carolina

Appendix B

REGIONAL MOBILITY DEVELOPMENT SPECIALISTS CONTACT INFORMATION

Effective September 1, 2020



Western		Eastern	
Metrolina		Greater Triangle	
Pam DiGiovanni - 919-707-4680 - pmdigiovanni@ncdot.gov		Kathryn Zeringue - 919-707-2610 - kezeringue@ncdot.gov	
Anson County	Iredell County (ICATS)	Chapel Hill Transit	Kerr Area (KARTS)
Cabarrus County	Lincoln County	Chatham Transit Network	Lee County (COLTS)
Charlotte Area Transit System	Mecklenburg County (MTS)	Go Cary	Orange County
Cleveland County (Transportation Administration of Cleveland County, Inc.)	Rowan Transit System (RTS)	Go Durham/Durham County	Person County (PATS)
Concord CK Rider	Salisbury Transit System (STS)	Go Raleigh	Tar River Transit
Gaston County	Stanly County (SCUSA)	Go Triangle	GoWake Access
Gastonia City	Union County	Harnett County	Wilson County
		Johnston County Area Transit (JCATS)	Wilson, City of
Greater Triad		North East	
Bryan Lopez - 919-707-2606 - balopez@ncdot.gov		Alexius Farris - 919-707-4698 - aafarris@ncdot.gov	
Alamance (ACT)	High Point Transit	Albemarle Regional Health Services (ICPTA)	Gates County
Burlington Link Transit	Piedmont Authority for Regional Transportation	Choanoke Public Transportation Authority (CPTA)	Hyde County / Tyrrell County
Caswell County	Randolph County (RCATS)	Dare County	Washington County (Riverlight Transit)
Davidson County	Rockingham (ADTS)		
Greensboro Transit Authority	Winston-Salem Transit Authority (WSTA)		
Guilford County	Yadkin Valley Econ Dev Dist (YVEDDI)		
South West		Down East	
Bernard Clark - 919-707-4678 - bbclark2@ncdot.gov		Tony Sumter - 919-707-4689 - asumter@ncdot.gov	
Asheville Rides Transit	Madison County Transportation Authority	Beaufort County Developmental Center, Inc.	Greenville Area Transit
Buncombe County	Mountain Projects Inc. Haywood Co.	Carteret County	Jacksonville Transit
Cherokee County	Polk County	Craven County (CARTS)	Lenoir County
Clay County	Rutherford County Transit	Duplin County	Martin County
EBCI	Swain County Focal Point on Aging Inc.	Goldsboro-Wayne Transportation Authority	Onslow United Transit System, Inc. (OUTS)
Graham County	Transylvania County	Greene County	Pitt County/Pitt Area Transit System
Jackson County	Western Carolina Community Action, Inc. (WCCA-Apple Country (Henderson County))		
Macon County	Western Carolina Community Action, Inc. (WCCA-Apple Country (Hendersonville))		
North West		South East	
Kenetta McLean - 919-707-4673 - kmmclean@ncdot.gov		Matt Watterson - 919-707-4682 - mjwatterson@ncdot.gov	
Alleghany County	Mitchell County Transportation Authority	Bladen County (BARTS)	Moore County
AppalCART Boone	Western Piedmont Regional Transit Authority	Brunswick Transit System, Inc.	Pender Adult Services Inc. (PAS)
Ashe County Transportation Authority	Wilkes Transportation Authority (WTA)	Cape Fear Public Transportation Authority (Wave)	Richmond Interagency Transportation, Inc.
Avery Co. (ACT)	Yancey County Transportation	Columbus County	Robeson County (SEATS)
McDowell County Transportation		Cumberland County Transit	Sampson County
		Fayetteville Area System of Transit	Scotland County (SCATS)
		Hoke County	

THE INDEPENDENT TRIBUNE

November 4, 2020

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed Cabarrus County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than December 1, 2020. The public hearing if physically will be held on November 16, 2020 at 6:30 p.m. in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord. If the meeting is to be held virtually, it may be accessed by the means listed below.

The Board of Commissioners' regular meeting will be broadcast live at 6:30 p.m. on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv> or if you wish to listen to the meeting you may call in at 704-920-2023 your pin will be 1234.

The following three sources will be available for input during the public hearing and for informal public comment if the meeting is held virtually:

1. Conference call number 704-920-2023 pin 1234
2. Set up a video meeting with publiccomment@cabarruscounty.us by 5 p.m. on Thursday November 12th.
3. Email comments to publiccomment@cabarruscounty.us by 5 p.m. on Monday, November 16th to be read at the meeting.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the ADA coordinator at 704-920-2100 48 hours prior to the public hearing.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Cabarrus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Cabarrus County Transportation. Services are rendered by Cabarrus County Transportation.

The total estimated amount requested for the period July 1, 2021 through June 30, 2022.

Project	Total Amount	Local Share
Administrative	\$ 173,684.00	\$ 34,736.80 (20%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$ 1,048,000.00	\$ 209,600.00(20%)
5310 Operating	\$	\$
5307 Capital	\$42,074.50	\$8,414.90(20%)
TOTAL PROJECT	\$1,263,758.50	\$252,751.70

Total Funding Request Total Local Share

This application may be inspected at Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis NC, 28083 from 8:00 a.m. - 4:00 p.m. Monday-Friday. Written comments should be directed to rwbushey@cabarruscounty.us before November 16, 2020.

Publish: November 4, 2020.

AVISO DE AUDIENCIA PÚBLICA

Artículo 5311 (ADTAP), 5310, 5339, 5307 y la financiación estatal aplicable, o combinación de los mismos.

Esto es para informar al público que se llevará a cabo una audiencia pública sobre la Solicitud del Programa de Transporte Comunitario del Condado de Cabarrus que se presentará al Departamento de Transporte de Carolina del Norte a más tardar el 1 de diciembre de 2020. La audiencia pública si físicamente se llevará a cabo el 16 de noviembre de 2020 a las 6:30 p.m. en la Sala de Reuniones de la Junta de Comisionados ubicada en el segundo piso del Centro Gubernamental del Condado de Cabarrus, 65 Church Street S, Concord. Si la reunión se celebra virtualmente, podrá acceder a ella por los medios que se enumeran a continuación.

La reunión ordinaria de la Junta de Comisionados se transmitirá en vivo a las 6:30 p.m. en canal 22, <https://www.youtube.com/cabarruscounty> y <https://www.cabarruscounty.us/cabcotv> o si desea escuchar la reunión puede llamar al 704-920-2023 su pin será 1234.

Las tres fuentes siguientes estarán disponibles para su opinión durante la audiencia pública y para comentarios públicos informales si la reunión se celebra virtualmente:

1. Número de llamada de conferencia 704-920-2023 pin 1234
2. Montar una videoconferencia con publiccomment@cabarruscounty.us antes de las 5 p.m. del jueves 12denoviembre..
3. Envíe comentarios por correo electrónico a publiccomment@cabarruscounty.us antes de las 5 p.m. del lunes 16de noviembre que se leerán en la reunión.

Aquellos interesados en asistir a la audiencia pública y necesitar ayudas y servicios auxiliares bajo la Ley de Estadounidenses con Discapacidades (ADA) o un traductor de idiomas deben comunicarse con el coordinador de la ADA al 704-920-2100 48 horas antes de la audiencia pública.

El Programa de Transporte Comunitario proporciona asistencia para coordinar los programas de transporte existentes que operan en el Condado de Cabarrus, así como proporciona opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios se proporcionan actualmente utilizando Cabarrus County Transportation. Los servicios son prestados por Cabarrus County Transportation. El importe total estimado solicitado para el período comprendido entre el 1 de julio de 2021 y el 30 de junio de 2022.

Proyecto	Importe total	Participación local
Administrativo	\$ 173,684.00	\$ 34,736.80 (20%)
Funcionamiento (5311)	\$	\$ (50%)
Capital (Vehículos y Otros)	\$ 1,048,000.00	\$ 209,600.00(20%)
5310 Funcionamiento	\$	\$ (50%)
5307 Capital	\$ 42,074.50	\$ 8,414.90 (20%)
PROYECTO TOTAL	\$ 1,263,758.50	\$ 252,751.70

Solicitud de financiación total Total de acciones locales

Esta solicitud puede ser inspeccionada en Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis NC, 28083 de 8:00 a.m. a 4:00 p.m. de lunes a viernes. Las observaciones escritas deben dirigirse a rwbushey@cabarruscounty.us antes del 16 de noviembre de 2020.

Publish: November 4, 2020.

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed Cabarrus County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than December 1, 2020. The public hearing if physically will be held on November 16, 2020 at 6:30 p.m. in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord. If the meeting is to be held virtually, it may be accessed by the means listed below.

The Board of Commissioners' regular meeting will be broadcast live at 6:30 p.m. on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv> or if you wish to listen to the meeting you may call in at 704-920-2023 your pin will be 1234.

The following three sources will be available for input during the public hearing and for informal public comment if the meeting is held virtually:

1. Conference call number 704-920-2023 pin 1234
2. Set up a video meeting with publiccomment@cabarruscounty.us by 5 p.m. on Thursday November 12th.
3. Email comments to publiccomment@cabarruscounty.us by 5 p.m. on Monday, November 16th to be read at the meeting.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the ADA coordinator at 704-920-2100 48 hours prior to the public hearing.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Cabarrus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Cabarrus County Transportation. Services are rendered by Cabarrus County Transportation.

The total estimated amount requested for the period July 1, 2021 through June 30, 2022.

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 173,684.00	\$ 34,736.80 (20%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$ 1,048,000.00	\$ 209,600.00 (20%)
5310 Operating	\$	\$ (50%)

5307 Capital	\$ 42,074.50	\$ 8,414.90 (20 %)
TOTAL PROJECT	\$ 1,263,758.50	\$ 252,751.70

Total Funding Request

Total Local Share

This application may be inspected at Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis NC, 28083 from 8:00 a.m. - 4:00 p.m. Monday-Friday. Written comments should be directed to rwbushey@cabarruscounty.us before November 16, 2020.

Posted November 4, 2020

AVISO DE AUDIENCIA PÚBLICA
Artículo 5311 (ADTAP), 5310, 5339, 5307 y la financiación estatal aplicable, o combinación de los mismos.

Esto es para informar al público que se llevará a cabo una audiencia pública sobre la Solicitud del Programa de Transporte Comunitario del Condado de Cabarrus que se presentará al Departamento de Transporte de Carolina del Norte a más tardar el 1 de diciembre de 2020. La audiencia pública si físicamente se llevará a cabo el 16 de noviembre de 2020 a las 6:30 p.m. en la Sala de Reuniones de la Junta de Comisionados ubicada en el segundo piso del Centro Gubernamental del Condado de Cabarrus, 65 Church Street S, Concord. Si la reunión se celebra virtualmente, podrá acceder a ella por los medios que se enumeran *continuación*.

La reunión ordinaria de la Junta de Comisionados se transmitirá en vivo a las 6:30 p.m. en canal 22, <https://www.youtube.com/cabarruscounty> y <https://www.cabarruscounty.us/cabcotv> o si desea escuchar la reunión puede llamar al 704-920-2023 su pin será 1234.

Las tres fuentes siguientes estarán disponibles para su opinión durante la audiencia pública y para comentarios públicos informales si la reunión se celebra virtualmente:

1. Número de llamada de conferencia 704-920-2023 pin 1234
2. Montar una videoconferencia con publiccomment@cabarruscounty.us antes de las 5 p.m. del jueves 12^{de} noviembre.
3. Envíe comentarios por correo electrónico a publiccomment@cabarruscounty.us antes de las 5 p.m. del lunes 16^{de} noviembre que se leerán en la reunión.

Aquellos interesados en asistir a la audiencia pública y necesitar ayudas y servicios auxiliares bajo la Ley de Estadounidenses con Discapacidades (ADA) o un traductor de idiomas deben comunicarse con el coordinador de la ADA al 704-920-2100 48 horas antes de la audiencia pública.

El Programa de Transporte Comunitario proporciona asistencia para coordinar los programas de transporte existentes que operan en el Condado de Cabarrus, así como proporciona opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios se proporcionan actualmente utilizando Cabarrus County Transportation. Los servicios son prestados por Cabarrus County Transportation.

El importe total estimado solicitado para el período comprendido entre el 1 de julio de 2021 y el 30 de junio de 2022.

<u>Proyecto</u>	<u>Importe total</u>	<u>Participación local</u>
Administrativo	\$ 173,684.00	\$ 34,736.80 (20%)
Funcionamiento (5311)	\$	\$ (50%)
Capital (Vehículos y Otros)	\$ 1,048,000.00	\$ 209,600.00 (20%)
5310 Funcionamiento	\$	\$ (50%)

5307 Capital	\$ 42,074.50	\$ 8,414.90 (20 %)
PROYECTO TOTAL	\$ 1,263,758.50	\$ 252,751.70

Solicitud de financiación total

Total de acciones locales

Esta solicitud puede ser inspeccionada en Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis NC, 28083 de 8:00 a.m. a 4:00 p.m. de lunes a viernes. Las observaciones escritas deben dirigirse a rwbushey@cabarruscounty.us antes del 16 de noviembre de 2020.

Publicado 04 de noviembre de 2020

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

November 16, 2020
6:30 PM

AGENDA CATEGORY:

New Business

SUBJECT:

DHS - Transportation FY22 Community Transportation Capital Grant - Public Hearing 6:30 p.m.

BRIEF SUMMARY:

The North Carolina 5311 Community Transportation Capital grant provides funding to replace vehicles in the transportation fleet. The grant requires a 20% local match. The state has lowered the mileage requirements for vehicle replacement from 144,000 miles to 100,000 miles. The transportation department currently has 16 vehicles over 100,000 miles and 10 vehicles over 144,000 miles. The transportation department plans to replace 10 vehicles with this grant choosing Local Share Option B.

REQUESTED ACTION:

Hold a public hearing.

Motion to accept the FY22 5311 Community Capital Grant and adopt the related resolution.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Bob Bushey, Transportation Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▢ DBE Certification
- ▢ Delegation of Authority
- ▢ Local Share option A
- ▢ Local share option B
- ▢ Program Resolution
- ▢ Public Hearing minutes
- ▢ Public Hearing Record
- ▢ Title VI
- ▢ Program Overview
- ▢ Public Hearing Notice - Newspaper
- ▢ Public Hearing Notice - Website

DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections Cabarrus County is committed to and shall make good faith efforts to purchase from, and award contracts to, Disadvantaged Business Enterprises (DBEs).

DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:

Required by IMD	Check all that apply	Description
*	<input checked="" type="checkbox"/>	Write a letter/email to Certified DBEs in the service area to inform them of purchase or contract opportunities;
*	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network:
*	<input checked="" type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
*	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should contact the office of contractual services at (919) 707-4800 for more information
*	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information
*	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at https://www.ebs.nc.gov/VendorDirectory/default.html
	<input type="checkbox"/>	Other efforts: Describe:
	<input type="checkbox"/>	Other efforts: Describe:

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <https://www.ebs.nc.gov/VendorDirectory/default.html>

Reminder: Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

Signature of Authorized Official

Date

Mike Downs/ County Manager
Type Name and Title of Authorized Official

FY 2022 Delegation of Authority

Date: _____

I Michael Downs
(Authorized Official's Typed/Printed Name)

Cabarrus County Manager
(Authorized Official's Title and Agency)

as the designated party :

Cabarrus County
(Grant recipient/Applicant Agency)

with authority to submit funding applications and enter into contracts with the North Carolina Department of Transportation and execute all agreements and contracts with the NCDOT P Integrated Mobility Division hereby delegate authority to the individual(s) filling the positions as indicated below:

Primary Designee:

Michael Downs/ County Manager
(Name and Primary Designee's Position Title)

Cabarrus County
(Primary Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

April 25, 2018

Alternate Designee #1:

Jonathan Marshall/ Deputy County Manager

(Alternate Designee's Name and Position Title)

Cabarrus County

(Alternate Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

Alternate Designee #2

Rodney Harris/ Deputy County Manager

(Alternate Designee's Name and Position Title)

Cabarrus County

(Alternate Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☒ Yes ☐ No

Signature:

April 25, 2018

FY 2022 LOCAL SHARE CERTIFICATION FOR FUNDING

Cabarrus County
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share**</u>
Administrative	\$ <u>173,684.00</u>	\$ <u>34,736.80</u> (20%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Combined Capital	\$ <u>1,048,000.00</u>	\$ <u>209,600.00</u> (20%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (20%)
5307 Capital	\$ <u>42,074.50</u>	\$ <u>8,414.90</u> (20%)
_____	\$ _____	\$ _____ (%)
_____	\$ _____	\$ _____ (%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>1,263,758.50</u>	\$ <u>252,751.70</u>
	Total Funding Requests	Total Local Share

****NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.**

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Apply to Grant</u>	<u>Amount</u>
<u>County General Fund</u>	<u>Admin</u>	\$ <u>34,736.80</u>
<u>County General Fund</u>	<u>5311 Capital</u>	\$ <u>209,600.00</u>
<u>County General Fund</u>	<u>5307 Capital</u>	\$ <u>8,414.90</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

FY 2022 Local Share Certificate (page 2)

_____	_____	\$ _____
_____	_____	\$ _____
<hr/>		
TOTAL		\$ <u>252,751.70</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **Cabarrus County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2022 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2021**, which has a period of performance of July 1, 2021 – June 30, 2022.

Signature of Authorized Official

Type Name and Title of Authorized Official

Date

FY 2022 LOCAL SHARE CERTIFICATION FOR FUNDING

Cabarrus County
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share**</u>
Administrative	\$ <u>173,684.00</u>	\$ <u>34,736.80</u> (20%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Combined Capital	\$ <u>655,000</u>	\$ 131,000 (20%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (20%)
5307 Capital	\$ <u>42,074.50</u>	\$ <u>8,414.90</u> (20%)
_____	\$ _____	\$ _____ (%)
_____	\$ _____	\$ _____ (%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>870,758.50</u>	\$ <u>174,151.70</u>
	Total Funding Requests	Total Local Share

****NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.**

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Apply to Grant</u>	<u>Amount</u>
<u>County General Fund</u>	<u>Admin</u>	\$ <u>34,736.80</u>
<u>County General Fund</u>	<u>5311 Capital</u>	\$ <u>131,000.00</u>
<u>County General Fund</u>	<u>5307 Capital</u>	\$ <u>8,414.90</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

FY 2022 Local Share Certificate (page 2)

_____	_____	\$ _____
_____	_____	\$ _____
<hr/>		
TOTAL		\$ <u>174,151.70</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **Cabarrus County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2022 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2021**, which has a period of performance of July 1, 2021 – June 30, 2022.

Signature of Authorized Official

Type Name and Title of Authorized Official

Date

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2022 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager of Cabarrus County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (*Certifying Official's Name*)* _____ (*Certifying Official's Title*) _____ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (*Name of Applicant's Governing Board*) _____ duly held on the _____ day of _____, _____.

Signature of Certifying Official

****Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me
(date) _____

*Notary Public **

Printed Name and Address

My commission expires
(date) _____

Affix Notary Seal Here

FY 2022 Public Hearing Meeting Minutes

To support the combined program Resolution for FY 2022, a copy of the minutes from your public hearing reflecting the grant funds applied for must be uploaded into EBS as a supporting document.

Final Board-approved minutes must be uploaded as soon as possible but no later than January 15, 2021.

Important – A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

APPLICANT: Cabarrus County

DATE: _____

PLACE: _____

TIME: _____

How many BOARD MEMBERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

☐ *(Attached)*

☐ *(Offered at Public Hearing but none completed)*

I, the undersigned, representing *(Legal Name of Applicant)* _____ do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

☐ *(NO public comments)*

☐ *(Public Comments were made and meeting minutes
will be submitted after board approval)*

The estimated date for board approval of meeting minutes is: _____

Signature or Clerk to the Board

Printed Name and Title

Date

Affix Seal Here

Voluntary Title VI Public Involvement

Title VI of the Civil Rights Act of 1964 requires the North Carolina Department of Transportation (NC DOT) to gather statistical data regarding participants and beneficiaries of the agency's federal-aid programs and activities. NC DOT collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population impacted by a proposed project.

NC DOT wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested to participate in this meeting. This form is a public document used to collect data, only.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact the NCDOT Title VI Program at telephone number 919.508.1808 or email at titlevi@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other:
Color:		National Origin:

After completing this form, please fold and place it inside the designated box on the registration table.

Thank you for your cooperation.

SECTION 5311, 5310, 5339, Combined Capital, 5307 or State Funds Call for Projects

TITLE VI PROGRAM REPORT

Legal Name of Applicant: Cabarrus County
(Complete either Part A or Part B; and Part C)

Part A – No complaints or Lawsuits Filed

I certify that to the best of my knowledge, No complaints or lawsuits alleging discrimination have been filed against Cabarrus County Transportation (*Transit System Name*) during the period July 1, 2019 through June 30, 2020.

Signature of Authorized Official

Date

Michael Downs/ County Manager

Type Name and Title of Authorized Official

Part B – Complaints or Lawsuits Filed

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against _____ (*Transit System Name*) during the period July 1, 2019 through June 30, 2020.

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

Signature of Authorized Official

Date

Type Name and Title of Authorized Official

Part C - Title VI Plan

Do you currently have a Title VI Plan: _____

Date of last plan update: _____

North Carolina Department of Transportation



FY 2022 Community Transportation Program Application Package

Includes the Section 5311- Non-urbanized Area Formula Program, Human
Service Transportation Management Program

August 24, 2020

N.C. Department of Transportation
Integrated Mobility Division
1 S. Wilmington Street Raleigh, NC 27601

Announcement

Community Transportation Systems (CT) have the choice to use their 5311 CT funding for 1) Administrative expenses, 2) Operating expenses, or 3) a combination of both. The total of the grant(s) cannot exceed the federal and state amount allocated. The State does not participate in Operating grants therefore, the local match would be 50%.

For FY 2022 there will be a separate Combined Capital Call for Projects for all capital projects excluding Direct Purchase of Service requests from non-transit applicants.

*Transit systems will use one checklist, the Unified Application Checklist, for all FY 2022 grants applied for.

Background

On December 4, 2015, President Obama signed the Fixing America's Surface Transportation (FAST) Act, reauthorizing surface transportation programs through Fiscal Year 2021. For details on the FAST Act at refer to the FTA's website at <https://www.transit.dot.gov/funding/grants/fast-act>

The Federal Transit Administration, on the behalf of the Secretary of Transportation, apportions appropriated 5311 funds annually to the Governor of each state for public transportation projects in non-urbanized areas.

The Governor of North Carolina, in accordance with the Urban Mass Transportation Act of 1964, as amended, designated the N.C. Department of Transportation (NCDOT) Integrated Mobility Division (IMD) as the agency to receive and administer federal and state public transportation funds. The NCDOT (G.S. 136-44.20) is the recipient of all Section 5311 funds and the Community Transportation Program (CTP) applicant is the sub-recipient. The purpose of Section 5311 assistance is the provision of public transportation services and maximum feasible coordination with other rural transportation services.

The Integrated Mobility Division shall have principal responsibility and authority for the administration of the Section 5311 Program and shall administer the programs in accordance with the guidance published by the Federal Transit Administration Circular 9040.1G and in accordance with existing Federal and State regulations pertaining to the administration of Federal grants by the North Carolina Department of Transportation. Transportation systems can use Section 5311 funds for public transportation projects in non-urbanized areas. Because most rural trips end in urbanized areas, Section 5311 funds can be used for portions of trips in

urbanized areas, however, the primary beneficiary of the transportation must be rural areas. A rural transit provider may design its Section 5311 funded services to maximize use by members of the general public who are transportation disadvantaged. Transportation disadvantaged people include elderly people and people with disabilities.

Integrated Mobility Division Goals

The Integrated Mobility Division has goals to achieve the definition of coordinated transportation services. These goals are:

1. Support general public transportation in rural North Carolina (less than 50,000 population) and provide a coordinated network
2. Enhance access in rural areas to health care, shopping, education, employment, public services and recreation.
3. Encourage the most efficient use of **all** transportation funds used to provide passenger transportation in rural areas through coordination of programs and services.

Timetable

Application Timeline for FY 2022

DATES	TASK/EVENT
August 24, 2020	<ul style="list-style-type: none">• Grant Application Package Distributed
Aug 24 – Dec 1, 2020	<ul style="list-style-type: none">• MDS' Available to Assist Grantees with Questions
December 1, 2020	<ul style="list-style-type: none">• Grant Application Due to NCDOT (including Project Funding Request Form)
Dec 2020 – Feb 2021	<ul style="list-style-type: none">• Grant Application Review Process
January - March 2021	<ul style="list-style-type: none">• IMD makes funding recommendation to NCDOT BOT
April – June 2021	<ul style="list-style-type: none">• FTA grant review and award for federal funding
July 1, 2021	<ul style="list-style-type: none">• Effective date of one year grant agreement

ELIGIBILITY

Designated Applicant

North Carolina's coordinated approach to service delivery currently allows a single application within each designated service area. Section 5311 funding is only provided to a single sub recipient within each geographical area (county or counties served by a regional transit system). Originally, the transit system's service area for rural operations was established by the governing body in the initial Transportation Development Plan (TDP) for the service area and approved by the NCDOT. IMD will implement the adoption of a Governing Board resolution that designates the single designated 5311 applicant on a 5-year cycle. The cycle is 2018, 2023, 2028 and so forth.

Transportation Advisory Board

Each applicant is REQUIRED to have a Transportation Advisory Board (TAB) or a Governing Board if an Authority or non-profit organization. A TAB is made up of stakeholders from the service area that care about the services provided by the transit system. The make-up of the TAB is representative of the various target audiences in the service area and includes one or more actual passengers of the transit system. An "ACTIVELY ENGAGED" Transportation Advisory Board is expected to discuss unmet needs in the service area, service design and scheduling, billing rates and fares, and to resolve complaints. They also monitor compliance with federal regulations and the status of any deficiencies noted in any official federal, state or local review or report. The Transportation Advisory Board is a locally formed advisory group based on the following guidelines and requirements:

TRANSPORTATION ADVISORY BOARD (TAB) COMPOSITION

CATEGORIES	PUBLIC HUMAN SERVICE AGENCY	TRANSPORTATION PROVIDERS	PUBLIC AND BUSINESS SECTORS	GOVERNMENT AND GOVERNMENTAL AFFILIATES	TRANSIT USER
<i>Suggested number of representatives per category</i>	3-5	1-2	4-5	3-5	1-3
NOTE: TAB members should be individuals that know about the transit needs of the general public including the elderly, minorities, disabled, LEP, or low income populations living in the service area.	<ul style="list-style-type: none"> ▪ Senior Services ▪ DSS ▪ Vocational Rehabilitation ▪ Head Start ▪ Shelter Workshop ▪ Health Dept. ▪ Veterans Admin ▪ Smart Start ▪ Mental Health ▪ Housing Authority ▪ Human Service Transit Users 	<ul style="list-style-type: none"> ▪ Private transportation providers ▪ Intercity bus providers ▪ Ambulance Service ▪ Regional Authority ▪ Urban System ▪ Faith based services ▪ Volunteers 	<ul style="list-style-type: none"> ▪ Chamber of Commerce ▪ Major employers ▪ DBE's ▪ Hospital/Dialysis Ctr. Staff ▪ Non-profit organizations ▪ Employment Transit Users ▪ General Public Transit Users ▪ Public Citizens 	<ul style="list-style-type: none"> ▪ *MPO ▪ *RPO ▪ *Emergency Management ▪ Economic Development ▪ Employment Security Commission ▪ Job Link and/or Career Centers ▪ Elected Officials ▪ County Government staff ▪ Community 	<ul style="list-style-type: none"> ▪ Passenger(s) that currently utilize the transit system

***Representatives from Emergency Management and the local Rural Planning Organization or Metropolitan Planning Organization are encouraged to attend at least 1 TAB meeting per year if possible to understand the priorities of the transit system; offer advice on what they can do for, or need from, public transportation; and to build strong working relationships.**

-
- The Transportation Advisory Board must include representatives from the elderly, minority, Limited English Proficiency (LEP), disabled and/or low-income populations in the service area **or** include individuals that represent these consumer groups that will challenge the transit system to be more sensitive to their needs or to discuss unmet needs of their consumer group. Census data should be consulted to determine which groups should be represented and the size of the representation needed.
-
- If the applicant serves as an “umbrella” agency for programs in addition to transportation services, then the Executive or Governing Board may not serve as the Transportation Advisory Board. There may be overlapping of members from the Executive or Governing Board, but there must be a separate Transportation Advisory Board that meets the requirements.
-
- If the applicant is a transportation authority or a non-profit organization that only provides transportation, the Executive or Governing Board may serve as the Transportation Advisory Board. In this case, the composition of the Executive or Governing Board will have to meet the 5311 Program requirements to serve as the TAB or consider creating a separate TAB that does meet the requirements.
-
- IMD expects, at a minimum, a **quarterly TAB meeting** for the community transportation system to maintain ongoing communications as one means of seeking public involvement, and ongoing administrative oversight. TAB meetings must be open to the public and the public must be notified of the scheduled meetings through such means as posting notices on agency Web sites; local news media; flyers; etc. Additionally, meeting minutes must be published and distributed to IMD regional mobility development specialists, with original file copies maintained by the transportation system for a minimum of five (5) years.
-
- All TAB or Governing Board members must sign an **annual** Conflict of Interest form and the signed form must be attached as an application document.
-

Regulatory Compliance

All projects must annually meet all Federal/State requirements prior to July 1, the beginning of the project period and State fiscal year, to be eligible for reimbursement of Federal funds for the entire project period. **Applicants that do not meet federal and state requirements are not eligible to receive reimbursement for expenses incurred prior to the effective date of compliance.** NCDOT will not award any financial assistance until the applicant provides assurance of compliance and it has been determined that federal and state requirements are met. **In addition to Federal compliance requirements, IMD requires all transit systems to:**

- 1) use automated scheduling software;
- 2) maintain 80% or greater compliance in AssetWorks;
- 3) submit required reports such as Charter, OpStats, ROAP, etc....by the designated due date;
- 4) submit invoices on a monthly or quarterly basis; and
- 5) participate in 2 official site visits per fiscal year with the assigned Mobility Development Specialist.

ALL the documents below must be completed and returned as part of the CTP application. Documents will be uploaded in the “FY 2022 Application” tab in the Drop Box in Enterprise Business Services (EBS). Where applicable, documents that apply to multiple budgets i.e.,

Authorizing Resolution, Title VI Report, etc....only have to be completed and uploaded one time. Please review Master Document tab on the Unified Application Checklist to see what documents are required for multiple applications. In addition to the Master Documents, the 5311 application has additional supporting documents such as vehicle insurance certification or a service agreement. The 5311 Checklist tab on the Unified Application Checklist is a companion list to the master set of documents you must include when you submit your application. The Unified Application Checklist is a separate document to be downloaded one time off of IMD's website in the "Documents Library, Grants, Unified Application Checklist". The checklist covers all grants IMD sponsors and will be uploaded one time in EBS.

** Transit systems will use one checklist, the Unified Application Checklist, for all FY 2022 grants applied for.*

Some documents must be signed by the AUTHORIZED OFFICIAL as indicated. Some documents must AFFIX A SEAL as indicated on the form. Instructions are included with the form

	DOCUMENTS	COMMENTS
1	<i>Authorizing Resolution</i>	Each applicant will accurately complete and submit with its grant application a Governing Board Approved Transportation Program Resolution. The Transportation Program Resolution is for Federal and State funded projects that provide general public transportation.
2	<i>Certifications and Assurances, Attorney's Affirmation, Lobbying Certification, Equivalent Service Certification, and 5333(b) Labor Warranty</i>	In accordance with 49 U.S.C. 5323(n), Certifications and Assurances have been compiled for the North Carolina Community Transportation Program. NCDOT requires sub- recipients to certify to all applicable categories. Certifications and Assurances documents are received from the FTA. All State and Federal certification documents will be distributed as a package upon receipt of federal documents.
3	<i>Title VI Certification</i>	All Recipients of FTA and State funds must comply with Title VI of the 1964 Civil Rights Act, Section 601. Title VI states that "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." <ul style="list-style-type: none"> Additional federal information may be found in FTA Circular 4702.1B "Title VI Requirements and Guidelines for Federal Transit Administration Recipients," dated October 1, 2012 at: http://www.fta.dot.gov/documents/FTA_Title_VI_FINAL.pdf

4	<i>Disadvantaged Business Enterprise (DBE) Certification</i>	All recipients and sub-recipients of grant funds from the FTA and/or the State of North Carolina must participate in the DBE Program/Minority Business Enterprises (MBE) Program. DBE Program information may be found at https://www.ebs.nc.gov/VendorDirectory/default.html All required (*) activities must be completed and documents kept for five years.
5	<i>DBE/MBE/WBE/HUB Anticip. Vendor Award</i>	Expected DBE/MBE/WBE/ and HUB to be used in FY 2022.
6	<i>Public Hearing Notice</i>	As part of the CTP application, a public hearing must be held in front of the applicant's governing body. The public hearing may cover multiple grant requests to include 5311, Combined Capital Appalachian Program, 5310 Enhanced Mobility for Seniors and Individuals with Disabilities, and ROAP, etc..... The applicant must publish one public notice in a newspaper(s) having general circulation in the project's proposed service area. It is recommended that the Public Hearing Notice provide a minimum of seven (7) calendar days' notice and a maximum of fourteen (14) calendar days' notice between the time that the Public Hearing Notice is published in the newspaper and the actual public hearing date. In accordance with the DOT LEP Guidance, 70 FR 74087, (December 14, 2005), a public notice will also be published in <u>Spanish</u> in counties that have 1,000 or 5% of their population that speaks Spanish at home, but speaks English less than well. Applicants in the counties listed in Appendix A <u>MUST</u> publish a public hearing notice in English and Spanish. A Spanish version of the public notice is in the application package. Applicants ensure the accuracy of the translation.

7	<i>Public Hearing / Public Hearing Record / Public Hearing Minutes</i>	<p>The applicant must hold a public hearing on the proposed project(s) to allow members of the community the opportunity to comment on transportation needs and the grant application. Each grant request (i.e., 5311, Appalachian, 5310, or ROAP) must be addressed individually with the hearing formally opened, closed and reflected in the minutes. During the hearing the public should explicitly be asked if they wish to comment on the proposed funding. The public hearing will be held before the governing board.</p> <ul style="list-style-type: none"> ▪ County Commissioners - county applicants ▪ Board of Directors - non-profit applicants ▪ Authority Board of Directors or Executive Board - public transportation authorities ▪ City/Town Council - municipalities <p>The Clerk/Secretary to the Board must complete, sign and certify the Public Hearing Record form. Either indicate that NO public comments were made <u>or</u> public comments were made and enter the estimated date for board approval of meeting minutes. A copy of the board approved minutes must be submitted to support the Transportation Program Resolution and if there were any public comments made.</p>
8	<i>Public Hearing Outreach</i>	<p>Outreach efforts beyond holding a public hearing must be conducted to inform the public including minorities, women, elderly, disabled, LEP, low income individuals, and persons who are not human service agency clients, about the availability of CTP funds and to discuss transportation service needs. These efforts should include, but are not limited to surveys, presentations to groups, committees, fliers and/or posters. The intent is to remove barriers and conditions that prevent these groups from receiving access, participation and benefits of the CTP funded services. Services and benefits must be distributed in a non-discriminatory manner. Title VI of the Civil Rights Act of 1964 applies. This form should include a <u>DETAILED DESCRIPTION</u> of public hearing outreach efforts by the applicant to inform the public <u>(INCLUDING MINORITY, WOMEN, ELDERLY, DISABLED, LIMITED ENGLISH PROFICIENCY (LEP), AND LOW INCOME INDIVIDUALS)</u> about the public hearing to comment on the Community Transportation Grant application.</p>
9	<i>Local Share Certification for Funding</i>	<p>The Legal Applicant must certify to the North Carolina Department of Transportation that the required local funds for the FY 2022 Community Transportation Program will <u>be</u> available as of July 1, 2021 for FY 2022, which has a period of performance of July 1, 2021 – June 30, 2022</p>
10	<i>Surface Transportation Providers</i>	<p>List of all private transportation providers.</p>

11	<i>Transportation Advisory Board/ Governing Board Composition</i>	Each applicant is <u>REQUIRED</u> to have a Transportation Advisory Board (TAB) or a Governing Board. A TAB/Governing Board is made up of stakeholders from the service area that care about the services provided by the transit system. The make-up of the TAB/Governing Board is representative of the various target audiences in the service area and includes one or more actual passengers of the transit system. An “ <u>ACTIVELY ENGAGED</u> ” Transportation Advisory Board/Governing Board is expected to discuss unmet needs in the service area, service design and scheduling, billing rates and fares, and to resolve complaints. They also monitor compliance with federal regulations and the status of any deficiencies noted in any official federal, state or local review or report.
12	<i>Equal Employment Opportunity (EEO)</i>	Threshold Requirements: Any applicant, recipient, or sub-recipient is required to comply with program requirements in Chapter III if it meets the following thresholds: <ul style="list-style-type: none"> a. Employees 100* or more transit-related employees*; and b. Requests or receives capital or operating assistance under Sections 3, 4(i), or 9 of the FTA; assistance under 23 U.S.C. 142(a)(2) or 23 U.S.C. 103(e)(4), or any combination thereof, in excess of \$1 million in the previous Federal fiscal year; or c. Request and receives planning assistance under Sections 8 and/or 9 in excess of \$250,000 in the previous Federal fiscal year. d. <i>Employers with 50-99 employees must keep an EEO plan on file and available upon request.</i>
13	<i>Project Funding Request Form</i>	<u>Attention:</u> The Project Funding Request Form (Page 1) must be completed by all systems for each budget requested and placed in the grant application.
14	<i>Conflict of Interest Form(s)</i>	All TAB and/or Governing Board members must sign an <u>annual</u> Conflict of Interest form. <u>Signed forms must be scanned and uploaded.</u>
15	<i>Facility Insurance Verification</i>	All systems with federal funds in their facility must provide a certificate of insurance for their facility(s).

16	<i>DUNS Verification</i>	All applicants must verify their DUNS number has been verified and is active. A copy of the verification is a document to be uploaded into EBS. Refer to application package for instructions and sample.
17	<i>Application Checklist</i>	Attach completed checklist showing all other required documents that are to be uploaded into Partner Connect
18	<i>5311 Designee Certification Form</i>	Certification resolving there will be one operator and applicant for the coordinated community transportation system for FY2018 – FY2022. On file from FY 2018 5311

Procurement and Third Party Contracting

Procurement and third party contracting activities are primarily the responsibility of the sub-recipient. Sub-recipients should follow established local procedures and applicable state or federal standards in accordance with the North Carolina Consolidated Procurement Code (as amended). The procurement and contract standards set forth under N.C. G. S. 143 Article 8 and FTA Circular 4220.1F shall apply to the procurement of all goods and services the sub-recipient will purchase under the project contract.

IMD requires that all procurements, such as a service contract, be completed according to federal and state guidelines, with supporting documents to validate purchases. **Transit systems must have all procurements > \$10,000 reviewed by IMD's procurement section or the procurement cannot be reimbursed.** Procurements must be completed by May 1, 2022.

For more information on procurement and third party contracting refer to the *Procurement and Third Party Contracting*, and the *Circular 4220.1F, Third Party Contracting Guidance*.

[Application Process](#)

The FY 2022 CTP grant application must be transmitted through the online **NCDOT Grants Module, EBS, no later than 11:59 pm EST, Tuesday, December 1, 2020. An incomplete application will not be reviewed.** The documents identified in the Master Documents tab and the Section 5311 tab on the Unified Application Checklist must be submitted as attachments in the **Drop Box** within EBS. Note that documents with original signatures must be scanned for electronic submittal (ensure that seal is visible for documents with seals) and some forms/other documents must be saved and attached in their original form (Microsoft Word/Excel), as indicated in the Unified Application Checklist.

All documents are to be uploaded in the “FY 2022 Application” tab in the Drop Box and must use the following naming convention: SystemName.FY.DocumentName; i.e. “CarolinaCo.FY22.TitleVIREport”. Mobility Development Specialists will review uploaded documents and attach them to the appropriate online budget. The budget forms can be found in the EBS Search box under Programs at P2022*, then select the Admin and/or Operating budget to complete.

Refer to the application package for Drop Box document uploading instructions.

For convenience, Transit systems may attach one zipped file containing the supporting documents for all grants applied for in addition to the 5311 Admin grant.

FUNDING AND MONITORING

The IMD supports community transportation systems in fulfilling the transportation needs of each community by providing ADMINISTRATIVE AND OPERATING funding assistance programs. The division has sought increased state funding in these key areas to assist in meeting the goals and policy objectives of the Community Transportation Program.

Community transportation systems will be eligible to receive these funding assistance programs if the policy requirements of the Community Transportation Program are met.

Budget Category	Federal Share	State Share	Local Share
Administration	80%	5%	15%
Operating	50%	0%	50%

¹ State funding is subject to State appropriations and availability of funds

Community Transportation Systems in non-Urbanized Area Counties – For the FY 2022 Call for Projects, the 5-year funding allocation formula developed for FY17 will continue to be used. The funding formula for Fiscal Year 2022 provides 1) a base level of \$30,000 for each county in the 5311-funded transit system's service area, 2) 10% of the formula is for performance and 3) the remaining funds are based on the amount of funds that were generated by each transit system. The remaining funds are distributed based on the FTA Apportionment formula which is how FTA determines the apportionment to each state. If the formula amount apportioned to a transit system was below FY 2017 totals, state or other federal funds were added to equal no more than a 10% reduction. This 10% reduction will continue each year until the funding matches the earned amounts. Ten percent (10%) of the funding will be based on performance as well. If you were above the apportioned amount, you will receive a slight increase. This funding formula will allow for future incorporation of performance criteria.

Funding Requests - All community transportation systems are required to utilize the Uniform Public Transportation Accounting System (UPTAS) for budgeting and reporting. The governing board determines how to allocate the maximum amount of funds for which they are eligible, to meet the transportation needs of the service area for the fiscal year. The administrative funding allocated to the system can be budgeted at the discretion of the system, utilizing eligible UPTAS cost categories (Object Codes) with the exception of G481 central services [indirect cost], G452 vehicle insurance, G371 marketing, G372 promotional items, and G395 Training [employee development]).

Cost Allocation/Indirect Cost Plan: If the applicant intends to include indirect overhead costs in the funding request, a Cost Allocation Plan/Indirect Cost Plan must be submitted and approved by the governing board along with a signed and notarized Cost Allocation Plan/Indirect Cost Plan (CAP) to NCDOT with the administrative grant application. *Documentation to support the requested indirect cost rate must be submitted along with the 5311 Admin application.* The documentation needed includes: Signed

Certification page from the Cost Allocation Plan (CAP), page(s) from the CAP showing indirect costs allocated to the Transportation Department, page(s) from the transit system's financial report showing total salaries & fringes paid to the entire Transportation Department staff and an official statement verifying the Cognizant Agency. Requests for the 10% de-minimis rate will be approved if FTA requirements are met. The applicant may request less funding in the indirect cost line item than that which is approved. Central Services G481 funds may not be re-allocated to other line items through Change Requests.

NOTE: Indirect Overhead Costs are only allowable under 5311 Administrative grants.

Program Auditing -The Integrated Mobility Division is responsible for providing program monitoring and financial oversight to ensure that Federal/State funds are used for the intended purposes awarded. This is accomplished through various on-site program monitoring and evaluation tools including, but not limited to: Maintenance Reviews, Site Visits, Compliance Reviews, Drug and Alcohol Reviews and attendance at TAB meetings. In addition, subrecipients that receive, hold, use or expend State financial assistance in an amount equal to or greater than five hundred thousand dollars (\$500,000) within its fiscal year shall have a single or program-specific audit prepared and completed in accordance with Generally Accepted Government Auditing Standards, also known as the Yellow Book. The Department's Office of Inspector General periodically conducts programmatic and financial reviews in addition to Site Visits to audit expenditures of IMD subrecipients.

Safety & Security Compliance Reviews – A Safety & Security Plan is required from the systems and must be annually certified by the Accountable Executive via a formal process. IMD performs a Safety & Security Compliance Review every three (3) years and the plan will be revisited on a triennial basis. If the system makes any updates to their plan, Board approval is required. A Safety Officer and an Accountable Executive must be identified in the Safety & Security Plan.

FUNDING ASSISTANCE

This overview guide discusses Administrative and Operating budget requests. All Capital requests regardless of funding source are to be submitted on the FY 2022 Combined Capital grant application. That application package is available on IMD's webpage.

Transit systems may use their allocated funds for Admin expenses, Operating expenses, or a combination of expenses. If a system requests both an Admin budget and an Operating budget the total amount of the funding requested may not exceed the total federal and state allocation. All program budgets can be found on IMD's Electronic Business System (EBS) page, in the Search box under Programs, at P2022*, then select the appropriate budget.

Administrative Budgets

Applicants are expected to carefully consider administrative budget request submissions. A careful review of actual line item expenditures over the past 2-3 years should play an integral role in determining current budget request. For the FY 2022 Call for Projects, the funding allocation formula that was created in FY17 will be used. The funding formula provides 1) a base level of \$30,000 for each county in the 5311-funded transit system's service area, and 2) allocates the remaining funds based on the amount of funds that were generated by each transit system. The remaining funds are distributed based on the FTA Apportionment formula which is how FTA determines the apportionment to each state. If the amount apportioned to a transit system was below FY 2017 totals, state or other federal funds were added to bring the allocation to back to that level. If you were above the amount, you will receive a slight increase.

Funding allocations will be provided to each transit system through their Mobility Development Specialist.

***** System requests may not go over the federal and state amount allocated.**

Health Insurance (G-183) is an allowable expense for the employees listed on the Admin grant only. **Family coverage is not an eligible expense.**

Vehicle insurance is an allowable administrative expense in the CTP application. Only active revenue vehicles are eligible for vehicle insurance cost participation by IMD. The applicant will be required to submit the following documentation that will be used to determine the IMD financial participation level for vehicle insurance:

- Certificate of Insurance - verifying liability limits, and the deductible amount,
- Auto Schedule - a list of the insured vehicles and the cost associated with insuring each vehicle at the required levels. The applicant should request this information from their insurance provider. IMD will cap reimbursement to the federal and state share of 85% of the actual annual premium cost, up to a maximum annual premium cost of \$2,500 per revenue vehicle.

Note: All transit systems are required to have a minimum amount of insurance, \$1.5 Million per vehicle, but transit systems that have 16 passenger vehicles or larger in their fleet must have insurance coverage of \$5 Million.

Training - Employee Education Expenses (Object Code 395) – These funds are intended to support training and development activities for community transportation systems’ employees. Eligible employee training expenses include: registration fees, tuition, books and materials for approved courses; travel, lodging and meals related to approved training activities; fees for purchase or rental of Video or CD-ROM training or fees for participation in Internet or world wide web-based training courses (excluding basic Internet service provider fees); and instructor fees and materials cost for approved courses. Employee Development funds may be used to support the travel and registration fees for no more than two drivers for the annual statewide Bus and Van Roadeo.

NOTE: Travel expenses for Roadeo volunteers and judges must be paid from another source or the administrative travel line items (object codes 311, 312, and/or 314). Employee Development funds may not be used to defray the cost of salaries for staff attending a training course or conducting a training course for other system employees.

IMPORTANT: No costs that are actually or potentially associated with lobbying activities may be paid for using funds approved in the CTP grant in general and in object code 395 in particular. Applicants may not co-mingle approved activities eligible to be funded in this line item with any lobbying activities.

The Integrated Mobility Division will issue minimum training standards for all community transportation systems that receive state financial assistance from the department.

Marketing and Promotional Items – Applicants are required to budget Marketing (Object Code 371) and Promotional Items (Object Code 372) at designated levels. According to IMD’s external policy, **EX-102-2, “Required Budget Items by Grant Program”** Section 5311 budgets must spend 2% of the total of their administrative funding request, minus vehicle insurance, on marketing.” Applicants should thoroughly evaluate their marketing needs to determine if more than the 2% minimum should be budgeted. Additionally, funding requests for Object Code 372 cannot exceed 25% of the budgeted amount for Object Code 371.

Operating Budgets

Applicants must ensure their operating budget requests match the FY 2022 approved budgets. Section 5311 operating funds can ONLY be used to support rural general public routes (RGP).

RGP DEFINITION: Intended to provide transportation services for individuals from the county who do not have a human service agency or organization that will pay for the transportation service. The passenger’s origin or destination must be in the rural area.

Operating Expenses - Operating expenses are considered those costs directly related to system operations. Eligible items are defined as stated in the UPTAS manual and State Management Plan.

Net operating expenses are eligible for assistance. Net operating expenses are those expenses that remain after the provider subtracts operating revenues from eligible operating expenses. Operating revenues must include farebox revenues. Farebox revenues include fares paid by riders who are later reimbursed by a human service agency or other user-side subsidy arrangement. Farebox revenues do not include payments made directly to the transit system by human service agencies to purchase

service. However, purchase of transit passes or other fare media for clients would be considered farebox revenue. A voluntary or mandatory fee that a college, university, or similar institution imposes on all its students for free or discounted transit service is not farebox revenue. Farebox revenue must be used to reduce total operating expenses (treated as revenue).

Funds received pursuant to a service agreement with a State or local social service agency or a private social service organization may be used as local match. Income from contracts to provide human service transportation may be used either to reduce the net project cost (treated as revenue) or to provide local match for Section 5311 operating assistance. In either case, the cost of providing the contract service is included in the total project cost.

The manner in which a sub-recipient applies income from human service agencies to a project affects the calculation of net operating expenses and, therefore, the amount of Section 5311 operating assistance the project is eligible to receive.

***** System requests may not go over the federal and state amount allocated.**

Sources of Local Match. Local match for the remainder of net project costs may be provided from:

- undistributed cash surplus,
- replacement cash fund or reserve,
- service agreement with a State or local social service agency or a private social service organization;
- amounts appropriated or otherwise made available to a department or agency of the Government (other than the [U.S.] Department of Transportation) that are eligible to be expended for transportation:
 - employment training
 - aging
 - community services
 - vocational rehabilitation services
 - TANF
- non-Federal sources that may be used for any or all of the local share include:
 - State or local appropriations
 - dedicated tax revenues
 - private donations and
 - net income generated from advertising and concessions

Any non-DOT Federal funds used as local match must be used for activities included in total net project costs of this grant.

Note: Fare box revenue is not an applicable source of local match.

Net Operating Expenses = Total Eligible Operating Expenses – Fare Revenues

Cost Participation: The Federal share for net-operating expenses may not exceed 50%.

Appendix A

Public Hearing Notice Safe Harbor Requirement

County population includes at least 1,000 persons
who speak Spanish at home and English "less than well"

Alamance County, North Carolina
Alleghany County, North Carolina
Bladen County, North Carolina
Brunswick County, North Carolina
Buncombe County, North Carolina
Burke County, North Carolina
Cabarrus County, North Carolina
Catawba County, North Carolina
Chatham County, North Carolina
Cleveland County, North Carolina
Columbus County, North Carolina
Craven County, North Carolina
Cumberland County, North Carolina
Davidson County, North Carolina
Davie County, North Carolina
Duplin County, North Carolina
Durham County, North Carolina
Forsyth County, North Carolina
Franklin County, North Carolina
Gaston County, North Carolina
Granville County, North Carolina
Greene County, North Carolina
Guilford County, North Carolina
Harnett County, North Carolina
Henderson County, North Carolina
Hoke County, North Carolina
Iredell County, North Carolina

Johnston County, North Carolina
Lee County, North Carolina
Lenoir County, North Carolina
Lincoln County, North Carolina
Mecklenburg County, North Carolina
Montgomery County, North Carolina
Moore County, North Carolina
Nash County, North Carolina
New Hanover County, North Carolina
Onslow County, North Carolina
Orange County, North Carolina
Pender County, North Carolina
Pitt County, North Carolina
Randolph County, North Carolina
Robeson County, North Carolina
Rockingham County, North Carolina
Rowan County, North Carolina
Sampson County, North Carolina
Stanly County, North Carolina
Surry County, North Carolina
Union County, North Carolina
Vance County, North Carolina
Wake County, North Carolina
Wayne County, North Carolina
Wilkes County, North Carolina
Wilson County, North Carolina
Yadkin County, North Carolina

Appendix B

REGIONAL MOBILITY DEVELOPMENT SPECIALISTS CONTACT INFORMATION

Effective September 1, 2020



Western		Eastern	
Metrolina		Greater Triangle	
Pam DiGiovanni - 919-707-4680 - pmdigiovanni@ncdot.gov		Kathryn Zeringue - 919-707-2610 - kezeringue@ncdot.gov	
Anson County	Iredell County (ICATS)	Chapel Hill Transit	Kerr Area (KARTS)
Cabarrus County	Lincoln County	Chatham Transit Network	Lee County (COLTS)
Charlotte Area Transit System	Mecklenburg County (MTS)	Go Cary	Orange County
Cleveland County (Transportation Administration of Cleveland County, Inc.)	Rowan Transit System (RTS)	Go Durham/Durham County	Person County (PATS)
Concord CK Rider	Salisbury Transit System (STS)	Go Raleigh	Tar River Transit
Gaston County	Stanly County (SCUSA)	Go Triangle	GoWake Access
Gastonia City	Union County	Harnett County	Wilson County
		Johnston County Area Transit (JCATS)	Wilson, City of
Greater Triad		North East	
Bryan Lopez - 919-707-2606 - balopez@ncdot.gov		Alexius Farris - 919-707-4698 - aafarris@ncdot.gov	
Alamance (ACT)	High Point Transit	Albemarle Regional Health Services (ICPTA)	Gates County
Burlington Link Transit	Piedmont Authority for Regional Transportation	Choanoke Public Transportation Authority (CPTA)	Hyde County / Tyrrell County
Caswell County	Randolph County (RCATS)	Dare County	Washington County (Riverlight Transit)
Davidson County	Rockingham (ADTS)		
Greensboro Transit Authority	Winston-Salem Transit Authority (WSTA)		
Guilford County	Yadkin Valley Econ Dev Dist (YVEDDI)		
South West		Down East	
Bernard Clark - 919-707-4678 - bbclark2@ncdot.gov		Tony Sumter - 919-707-4689 - asumter@ncdot.gov	
Asheville Rides Transit	Madison County Transportation Authority	Beaufort County Developmental Center, Inc.	Greenville Area Transit
Buncombe County	Mountain Projects Inc. Haywood Co.	Carteret County	Jacksonville Transit
Cherokee County	Polk County	Craven County (CARTS)	Lenoir County
Clay County	Rutherford County Transit	Duplin County	Martin County
EBCI	Swain County Focal Point on Aging Inc.	Goldsboro-Wayne Transportation Authority	Onslow United Transit System, Inc. (OUTS)
Graham County	Transylvania County	Greene County	Pitt County/Pitt Area Transit System
Jackson County	Western Carolina Community Action, Inc. (WCCA-Apple Country (Henderson County))		
Macon County	Western Carolina Community Action, Inc. (WCCA-Apple Country (Hendersonville))		
North West		South East	
Kenetta McLean - 919-707-4673 - kmmclean@ncdot.gov		Matt Watterson - 919-707-4682 - mjwatterson@ncdot.gov	
Alleghany County	Mitchell County Transportation Authority	Bladen County (BARTS)	Moore County
AppalCART Boone	Western Piedmont Regional Transit Authority	Brunswick Transit System, Inc.	Pender Adult Services Inc. (PAS)
Ashe County Transportation Authority	Wilkes Transportation Authority (WTA)	Cape Fear Public Transportation Authority (Wave)	Richmond Interagency Transportation, Inc.
Avery Co. (ACT)	Yancey County Transportation	Columbus County	Robeson County (SEATS)
McDowell County Transportation		Cumberland County Transit	Sampson County
		Fayetteville Area System of Transit	Scotland County (SCATS)
		Hoke County	

THE INDEPENDENT TRIBUNE

November 4, 2020

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed Cabarrus County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than December 1, 2020. The public hearing if physically will be held on November 16, 2020 at 6:30 p.m. in the Board of Commissioners' Meeting Room located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord. If the meeting is to be held virtually, it may be accessed by the means listed below.

The Board of Commissioners' regular meeting will be broadcast live at 6:30 p.m. on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv> or if you wish to listen to the meeting you may call in at 704-920-2023 your pin will be 1234.

The following three sources will be available for input during the public hearing and for informal public comment if the meeting is held virtually:

1. Conference call number 704-920-2023 pin 1234
2. Set up a video meeting with publiccomment@cabarruscounty.us by 5 p.m. on Thursday November 12th.
3. Email comments to publiccomment@cabarruscounty.us by 5 p.m. on Monday, November 16th to be read at the meeting.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact the ADA coordinator at 704-920-2100 48 hours prior to the public hearing.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Cabarrus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Cabarrus County Transportation. Services are rendered by Cabarrus County Transportation.

The total estimated amount requested for the period July 1, 2021 through June 30, 2022.

Project	Total Amount	Local Share
Administrative	\$ 173,684.00	\$ 34,736.80 (20%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$ 1,048,000.00	\$ 209,600.00(20%)
5310 Operating	\$	\$
5307 Capital	\$42,074.50	\$8,414.90(20%)
TOTAL PROJECT	\$1,263,758.50	\$252,751.70

Total Funding Request Total Local Share

This application may be inspected at Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis NC, 28083 from 8:00 a.m. - 4:00 p.m. Monday-Friday. Written comments should be directed to rwbushey@cabarruscounty.us before November 16, 2020.

Publish: November 4, 2020.

AVISO DE AUDIENCIA PÚBLICA

Artículo 5311 (ADTAP), 5310, 5339, 5307 y la financiación estatal aplicable, o combinación de los mismos.

Esto es para informar al público que se llevará a cabo una audiencia pública sobre la Solicitud del Programa de Transporte Comunitario del Condado de Cabarrus que se presentará al Departamento de Transporte de Carolina del Norte a más tardar el 1 de diciembre de 2020. La audiencia pública si físicamente se llevará a cabo el 16 de noviembre de 2020 a las 6:30 p.m. en la Sala de Reuniones de la Junta de Comisionados ubicada en el segundo piso del Centro Gubernamental del Condado de Cabarrus, 65 Church Street S, Concord. Si la reunión se celebra virtualmente, podrá acceder a ella por los medios que se enumeran a continuación.

La reunión ordinaria de la Junta de Comisionados se transmitirá en vivo a las 6:30 p.m. en canal 22, <https://www.youtube.com/cabarruscounty> y <https://www.cabarruscounty.us/cabcotv> o si desea escuchar la reunión puede llamar al 704-920-2023 su pin será 1234.

Las tres fuentes siguientes estarán disponibles para su opinión durante la audiencia pública y para comentarios públicos informales si la reunión se celebra virtualmente:

1. Número de llamada de conferencia 704-920-2023 pin 1234
2. Montar una videoconferencia con publiccomment@cabarruscounty.us antes de las 5 p.m. del jueves 12denoviembre..
3. Envíe comentarios por correo electrónico a publiccomment@cabarruscounty.us antes de las 5 p.m. del lunes 16de noviembre que se leerán en la reunión.

Aquellos interesados en asistir a la audiencia pública y necesitar ayudas y servicios auxiliares bajo la Ley de Estadounidenses con Discapacidades (ADA) o un traductor de idiomas deben comunicarse con el coordinador de la ADA al 704-920-2100 48 horas antes de la audiencia pública.

El Programa de Transporte Comunitario proporciona asistencia para coordinar los programas de transporte existentes que operan en el Condado de Cabarrus, así como proporciona opciones de transporte y servicios para las comunidades dentro de esta área de servicio. Estos servicios se proporcionan actualmente utilizando Cabarrus County Transportation. Los servicios son prestados por Cabarrus County Transportation. El importe total estimado solicitado para el período comprendido entre el 1 de julio de 2021 y el 30 de junio de 2022.

Proyecto	Importe total	Participación local
Administrativo	\$ 173,684.00	\$ 34,736.80 (20%)
Funcionamiento (5311)	\$	\$ (50%)
Capital (Vehículos y Otros)	\$ 1,048,000.00	\$ 209,600.00(20%)
5310 Funcionamiento	\$	\$ (50%)
5307 Capital	\$ 42,074.50	\$ 8,414.90 (20%)
PROYECTO TOTAL	\$ 1,263,758.50	\$ 252,751.70

Solicitud de financiación total Total de acciones locales

Esta solicitud puede ser inspeccionada en Cabarrus County Transportation, 1303 South Cannon Blvd, Kannapolis NC, 28083 de 8:00 a.m. a 4:00 p.m. de lunes a viernes. Las observaciones escritas deben dirigirse a rwbushey@cabarruscounty.us antes del 16 de noviembre de 2020.

Publish: November 4, 2020.

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Total Funding Request

Total Local Share

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Posted November 4, 2020

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Publicado 04 de noviembre de 2020

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule

BRIEF SUMMARY:

Due to COVID-19, the Board of Commissioners' will not hold a public swearing-in ceremony and the organizational and work session meetings will be held virtually beginning at 4:00 p.m. on December 7, 2020. The following resolution amends the changes to the Board of Commissioners' 2020 meeting schedule.

REQUESTED ACTION:

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

▣ Resolution



**Resolution Amending the
Cabarrus County Board of Commissioners'
2020 Meeting Schedule**

WHEREAS, on December 16, 2019, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2020, which sets forth the dates, times and locations of various official county meetings; and

WHEREAS, on the first Monday in December of even numbered years, it is customary for the Board to hold a reception and swearing-in ceremony at the Governmental Center honoring incoming and outgoing elected officials prior to the commencement of the organizational meeting; and

WHEREAS, the organizational meeting was scheduled to be held in the Board of Commissioners' Meeting Room and begin at 6:00 p.m.; and

WHEREAS, the December agenda work session was scheduled to be held in the Board of Commissioners' Meeting Room and to commence upon the conclusion of the organizational meeting (on or about 6:15 p.m.).

WHEREAS, due to COVID-19, there will not be a public swearing-in ceremony and Cabarrus County Board of Commissioners' 2020 meetings scheduled in Cabarrus County, Concord, North Carolina, will continue to be conducted remotely in a virtual setting until further notice, as allowed by the Board's Remote Participation Policy during the COVID-19 state of emergency.

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2020 Meeting Schedule as follows:

1. The Board of Commissioners will hold the organizational meeting virtually at 4:00 p.m. on December 7, 2020.
2. The December work session will also be held virtually and will commence upon the conclusion of the organizational meeting (on or about 4:15 p.m.).

ADOPTED this 16th day of November, 2020.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	n/a	*
Adult Care Home Community Advisory Committee	7	**
Agricultural Advisory Board	n/a	*
Animal Protection Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Centralina Workforce Development Board	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	6	*
Harrisburg Fire Advisory Board	1	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	n/a	*
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	2	*

Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	n/a	*
Juvenile Crime Prevention Council	3	*
Library Board of Trustees	n/a	*
Mental Health Advisory Board	8	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	8	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	1	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	n/a	*
Tourism Authority	n/a	*
Transportation Advisory Board	3	*
Water & Sewer Authority of Cabarrus County	n/a	*
Youth Commission	6	A. L. Brown, Hickory Ridge, Jay M. Robinson, & At-large high schools

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS – Community Oversight Board

By resolution as a result of new legislation, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties agreed to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation. It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

The Community Oversight Board (COB) is part of Cardinal Innovations Healthcare Solutions' governance structure. The COB consists of three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and one (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected official. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters.

The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

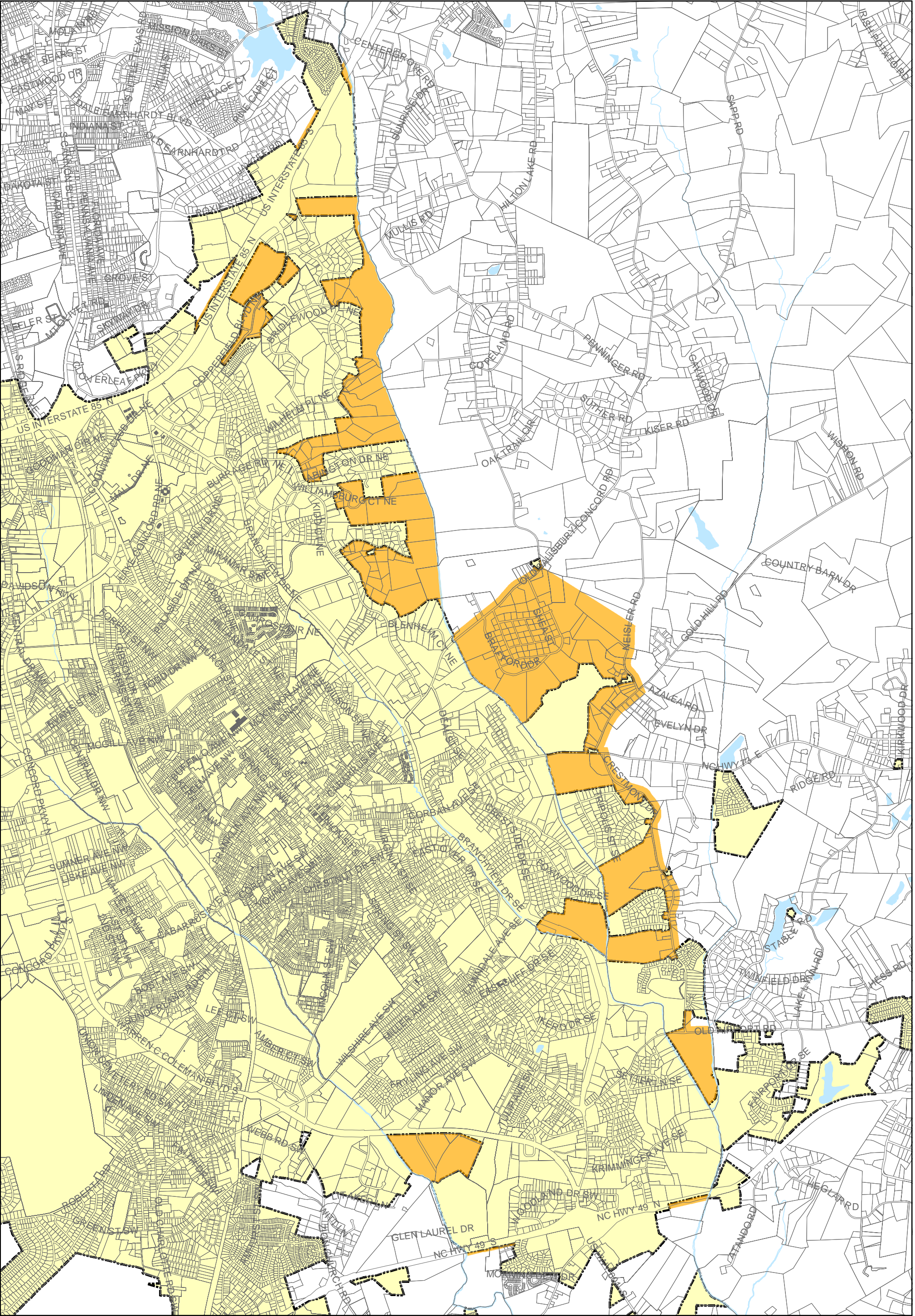
The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

WATERSHED IMPROVEMENT COMMISSION

This 3-member commission works closely with the Cabarrus County Soil and Water Conservation Office and seeks to improve the County's water resources. Activities include efforts to reduce flooding, improve water quality and quantity and to reduce future problems through erosion control, water storage, cover protection, and education. Appointments are for terms of six years.

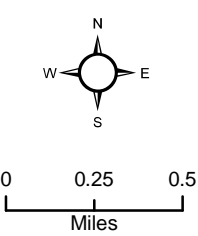
YOUTH COMMISSION

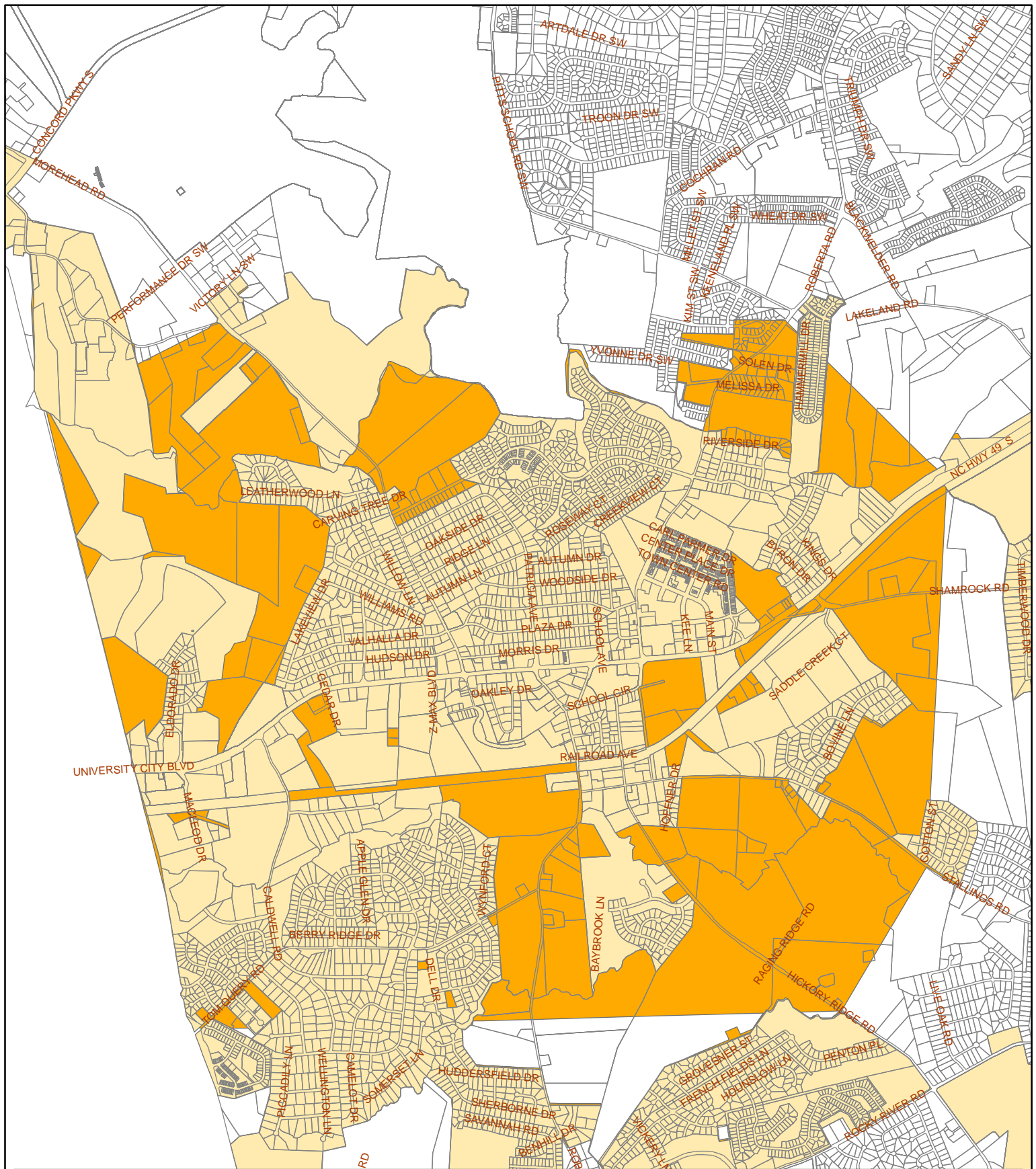
The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.



City of Concord
Extraterritorial Jurisdiction (ETJ)

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds





Legend

- Tax Parcels
- Harrisburg Municipal Limits
- Harrisburg ETJ Boundary

0 0.2 0.4 0.8 Miles



Town of Harrisburg, NC ETJ Boundary

Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

XXXXXXXXXXXX

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: ____ Yes ____ No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? ____ Yes ____ No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
 _____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

 Date

 Signature of the Applicant

Cabarrus County Youth Commission
Application

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish through being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Report
- ▣ Report

Cabarrus County Construction Standards Dodge Report 10/1/2020-10/31/2020

Jurisdiction: All

New Construction

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	149	145	\$28,187,741.29
Single Family Houses Attached	102	2	4	\$124,000.00
Manufactured Home (Mobile Homes)	106	4	2	\$292,720.00
Churches and Other Religious Buildings	319	1	0	\$1,000.00
Service Stations and Repair Garages	322	1	0	\$2,784,722.00
Office, Bank, and Professional Buildings	324	3	0	\$2,187,422.00
Schools and Other Educational Buildings	326	1	0	\$4,000.00
Stores and Customer Services	327	5	0	\$939,878.77
Other Nonresidential Buildings	328	14	0	\$210,080.25
Structures Other Than Buildings	329	20	0	\$424,261.00
Other	999	26	1	\$923,046.00
Sub Total (New Construction)		226	152	\$36,078,871.31

Addition, Alteration, and Conversion

Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	98	1	\$3,157,533.27
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	8	0	\$2,996,912.00
Additions of Residential Garages and Carports	438	2	0	\$24,000.00
Sub Total (Addition, Alteration, and Conversion)		108	1	\$6,178,445.27

Demolition of Buildings

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	8	5	\$29,000.00
All Other Buildings and Structures	649	2	0	\$42,800.00
Sub Total (Demolition of Buildings)		10	5	\$71,800.00
Grand Total		344	158	\$42,329,116.58

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2020 through End Date: 10/31/2020

	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2020-03391	10/1/2020	2011 NC HWY 49 S CONCORD, NC 28027	CLARIS CONSTRUCTION, LLC	Pultron Composites Phase 2 • Power connections for all factory equipment • New lighting controls • compressed air for factory equipment • construction and fit out of workshop, lab, mixing room, utc and quality control • renovations to existing factory bathrooms and small break rooms • coordination with tanks to mixing room	\$1,847,295	118,341
BU2020-03416	10/5/2020	8111 CONCORD MILLS BLVD CONCORD, NC 28027	RATZLAFF CONSTRUCTION LLC	new doors to space, new flooring, new ceiling, new paint , and install new display cases	\$98,200	1,266
BU2020-03419	10/5/2020	310 KERR ST NW CONCORD, NC 28025	SAVE THE CHILDREN 2 - LEONARD BARLOW CEO	This is an E occupancy. There was not a category to select E for less than kindergarten. Upfit consists of an existing child care / head start program constructing 2 walls to separate 2 water closets to create a staff bathroom.	\$4,000	300
BU2020-03429	10/6/2020	8260 POPLAR TENT RD CONCORD, NC 28027		Sign on grass in front of business	\$1,000	64
BU2020-03432	10/6/2020	5310 LANGFORD AVE NW CONCORD, NC 28027	RATZLAFF CONSTRUCTION LLC	Commercial Shell Building	\$977,841	7,500
BU2020-03437	10/6/2020	5975 THUNDER RD NW CONCORD, NC 28027	Thunder Road Salons - Thunder Road Building B	Complete construction of a wood framed business occupancy complete with all related plumbing, mechanical and electrical trades. Dumpster pad was approved on PRB2020-00500.	\$800,000	5,266
BU2020-03446	10/7/2020	191 SIMS PKWY HARRISBURG, NC 28075	KANNAPOLIS CONSTRUCTION COMPANY, INC.	30X30 STORAGE BUILDING FOR HARRISBURG PARKS AND REC	\$34,187	900
BU2020-03450	10/7/2020	148 WARREN C COLEMAN BLVD S CONCORD, NC 28025	ERICSSON INC	Installation of four (4) telecommunication antennas and two (2) equipment cabinets at existing cell site.	\$10,000	0
BU2020-03455	10/8/2020	8030 CONCORD MILLS BLVD CONCORD, NC 28027	SIGNS UNLIMITED OF CHARLOTTE INC.	Removing existing letters/logos. Installing newer versions of letters/logo.	\$200	0
BU2020-03518	10/13/2020	14211 SLATEBROOKS DR MIDLAND, NC 28107	JAMES R VANNOY & SONS CONSTRUCTION	BUILDING CONSTRUCTION (14,500 PRECAST SHOP AND OFFICES) AND WASHBAY FOR PINANACLE CRANES SALES AND SERVICE CENTER	\$0	0
BU2020-03520	10/13/2020	4960 NC HWY 49 S HARRISBURG, NC 28075	SOUTHERN LIGHTING SERVICES INC.	Hanging signs on 3 sides of building and wiring up ~~ installing monument sign and menu board and wiring up ~~ installing 2 Enter and 2 Exit directional signs and wiring up~~~~NO POLE LIGHTS ON THIS PERMIT	\$0	64
BU2020-03563	10/15/2020	2970 DALE EARNHARDT BLVD KANNAPOLIS, NC 28083	PIPEWORKS PLUMBING AND CONSTRUCTION	Wendy's -Replacing the fascia on the front & sides~ painting trim~seal coating the parking lot~updating tile & some fixtures in restrooms (plumbing to remain in existing locations).	\$127,000	3,021
BU2020-03567	10/16/2020	57 UNION ST S CONCORD, NC 28025	MAGNOLIA CONSTRUCTION, LLC	Flywheel Concord~~Renovation of 19,811 SF at 57 Union Street S for Flywheel Co-working. The upfit consists of coworking space, both open office and enclosed offices. Support spaces are also included, consisting of collaboration and meeting space. An artists studio, part of the coworking facility, is included.	\$1,209,581	19,811

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2020 through End Date: 10/31/2020

BU2020-03575	10/16/2020	195 N MAIN ST MT PLEASANT, NC 28124	SOUTH CAROLINA TEL-CON, INC.	Addition of a new AT&T Mobility cell site at an existing Town of Mt Pleasant elevated water storage tank. Antennas and related equipment, will be added to the top of the tank and walk-in cabinet and diesel generator will be added on the ground.	\$0	0
BU2020-03577	10/16/2020	2420 SUPERCENTER DR NE KANNAPOLIS, NC 28083	G.W. LILES CONSTRUCTION COMPANY, INC	THIS DOMINO'S PIZZA THEATER TENANT IMPROVEMENT PROJECT INCLUDES; THE ADDITION OF NEW INTERIOR PARTITIONS, CASEWORK, FIXED FURNITURE, KITCHEN EQUIPMENT, PLUMBING FIXTURES FOR A RETAIL FOOD BAKERY AND STORE.	\$53,507	2,237
BU2020-03587	10/19/2020	2421 SUPERCENTER DR NE KANNAPOLIS, NC 28083	MCCRORY CONSTRUCTION COMPANY	Sam's Club Bathroom Upfit~~replacement of all floor tile, replacement of mirrors and plastic accessories like-for-like, replace all lavatories in same location (no change to quantities), install scent sensors and upgrade existing lighting to LED fixtures	\$120,000	845
BU2020-03588	10/19/2020	14556 US HWY 601 S MIDLAND, NC 28107	SAMET CORPORATION	Addition of a Loading Dock on the South Side of the Property that includes excavation/demolition, installing a below grade loading dock with equipment, as well as installing a structural steel canopy	\$780,500	0
BU2020-03595	10/19/2020	8111 CONCORD MILLS BLVD CONCORD, NC 28027	WOODS CONSTRUCTION INC.	Dick's Sporting Goods~~Installation of stockroom shelving materials package	\$23,124	6,004
BU2020-03601	10/20/2020	4301 FORESTRIDGE LN KANNAPOLIS, NC 28081	WILLIE B MOORE SIGN CO	Updating signs for The Ridges Apartments-MONUMENT	\$4,000	142
BU2020-03602	10/20/2020	349 COPPERFIELD BLVD NE CONCORD, NC 28025	CASCO SIGNS INC	Install one (1) 16' x 1'-7" wall sign on the front elevation of the building	\$700	0
BU2020-03615	10/21/2020	2011 NC HWY 49 S CONCORD, NC 28027	ENGINEERED HANDLING INCORPORATED	Mateenbar~~Supply and install Pallet rack pick module and storage platform in existing building with existing sprinklers and existing life safety equipment	\$74,900	2,230
BU2020-03627	10/21/2020	4075 HARRIS SQUARE DR HARRISBURG, NC 28075	AAA SIGN COMPANY, INC.	Circle K~~Provide 1 freestanding monument and 6 wall signs - 2 on canopy, 4 on store	\$28,000	265
BU2020-03631	10/21/2020	7655 BRUTON SMITH BLVD CONCORD, NC 28027	RANDALL SHEETS	WC Production/Storage~~Existing space developed for storage and also to establish live-stream production area.	\$0	0
BU2020-03636	10/21/2020	1110 N RIDGE AVE KANNAPOLIS, NC 28083	GCL DEVELOPMENT, LLC	Single tenant building renovation	\$300,000	3,050
BU2020-03642	10/21/2020	10037 WEDDINGTON RD CONCORD, NC 28027	RITE LITE SIGNS, INC.	29 1/2" x 12' 10 13/16" - channel letters	\$3,100	32
BU2020-03643	10/21/2020	3050 DERITA RD CONCORD, NC 28027	RITE LITE SIGNS INC	Crave Signage~~(2) Wall Signs, Monument Panels Only, Window Vinyl, Interior Signage	\$6,500	91
BU2020-03644	10/22/2020	8201 CONCORD MILLS BLVD CONCORD, NC 28027	POWERHOUSE RETAIL SERVICES, LLC	Best Buy Interior Remodel #0268~~Interior remodel of 748 sf to consist of a reflow of the existing sales floor fixtures, with some new fixtures & modification of existing electrical fixture drop locations as required. No modifications will be made to affect the current occupancy, egress, or exterior of the building.	\$8,255	758
BU2020-03651	10/22/2020	1539 CONCORD PKWY N CONCORD, NC 28025	LAMAR ADVERTISING	Convert existing static billboard to 10'6 by 36 feet Digital Display only on the right reader side: Back side or left reader will remain a static unit:	\$17,500	392
BU2020-03660	10/22/2020	2493 COLD WATER RIDGE DR KANNAPOLIS, NC 28083	EV CONSTRUCTION CO	Construction of new ground-up carwash	\$2,784,722	5,207

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2020 through End Date: 10/31/2020

BU2020-03661	10/22/2020	796 CONCORD PKWY N CONCORD, NC 28027	BARBEE INVESTMENTS LLC - OWNER	REPLACING STORE FRONT FACADE WITH WOOD - WORK BY OWNER	\$10,624	100
BU2020-03664	10/22/2020	45 LAKE CONCORD RD NE CONCORD, NC 28025	RADCO CONSTRUCTION SERVICES INC	REROOF	\$252,200	150,000
BU2020-03665	10/22/2020	8111 CONCORD MILLS BLVD, SUITE# 222 CONCORD, NC 28027	Mahale Enterprises LLC DBA Beef Jerky Outlet - SUITE 222	TEMPORARY SEASONAL OCCUPANCY - BEEF JERKY OUTLET - SUITE 222	\$1,000	1,392
BU2020-03668	10/23/2020	358 GEORGE W LILES PKWY NW CONCORD, NC 28027	ICON IDENTITY SOLUTIONS, INC.	US Bank-Coddle Creek~~Addition of new bank ATM kiosk to existing shopping center parking lot. Demolish existing slab, and pour new structural slab and curb for kiosk attachment. Install new security light adjacent.	\$60,000	45
BU2020-03671	10/23/2020	9900 POPLAR TENT RD CONCORD, NC 28027	ICON IDENTITY SOLUTIONS, INC.	US Bank-Cannon Crossroads~~Addition of new bank ATM kiosk to existing shopping center parking lot. Demolish existing slab, and pour new structural slab and curb for kiosk attachment. Install new security light adjacent.	\$60,000	45
BU2020-03676	10/23/2020	6400 BREEZY LN CONCORD, NC 28025	G.W. LILES CONSTRUCTION COMPANY, INC	Replace light fixtures and diffusers on the left side of the existing building as well as add a 362 sf addition for offices and an I.T. room.	\$127,722	362
BU2020-03701	10/26/2020	250 MCGILL AVE NW CONCORD, NC 28025	TIP TOP RESTORATION LLC	demo fire damage framing and floor system new footings to support stairs and floor new 2x6 load bearing walls to support the floor system. Masonary repairs to prevent water damage	\$44,893	700
BU2020-03704	10/26/2020	1101 CONCORD PKWY N CONCORD, NC 28027	MC CORKLE SIGN COMPANY	National Pawn Signage~~To install (1) wall sign and (1) freestanding sign and connect to existing power.	\$5,500	328
BU2020-03705	10/26/2020	3240 OLD SALISBURY- CONCORD RD CONCORD, NC 28025	TSC CONSTRUCTION, LLC	T-Mobile to replace (3) antennas, and add (3) antennas, (3) TMA's, and (3) RRUS to existing cell tower. No ground work. All work to be inside existing cabinet.	\$15,000	0
BU2020-03734	10/28/2020	2301 GLENDALE AVE KANNAPOLIS, NC 28081	UNITY IN CHRIST	PERMIT IS TO FINISH INSPECTION FOR OCCUPANCY -	\$1,000	1,000
BU2020-03746	10/29/2020	4049 HARRIS SQUARE DR HARRISBURG, NC 28075		REBRANDING: 13.02"H/T x 145"L/W= 13.11SQ FT - CHANNEL LETTERS MOUNTED ON A RACEWAY. SAME EXISTING BUSINESS OWNER CHANGING NAME FROM: STYLE One 11 to LEANN' BOUTIQUE.	\$0	0
BU2020-03749	10/29/2020	9985 POPLAR TENT RD CONCORD, NC 28027	CUMMINGS CONSTRUCTION CORPORATION	Cannon Crossroads Building 4 SHELL BUILDING	\$619,144	7,801
BU2020-03750	10/29/2020	9975 POPLAR TENT RD CONCORD, NC 28027	CUMMINGS CONSTRUCTION CORPORATION	Cannon Crossroads Building 3 SHELL BUILDING	\$619,144	7,801
BU2020-03762	10/30/2020	225 WILSHIRE AVE SW CONCORD, NC 28025	CASCO SIGNS INC	Install one (1) 72" x 102" monument sign	\$2,000	40
BU2020-03763	10/30/2020	848 UNION ST S CONCORD, NC 28025	CASCO SIGNS INC	Install one (1) 36" x 96" wall sign and one (1) set of 14" x 37.25" tenant copy to the existing freestanding sign	\$1,000	28
BU2020-03784	10/30/2020	7120 WEDDINGTON RD CONCORD, NC 28027	OLD IRON CONSTRUCTION, LLC	SHELL BUILDING A~~24,000 sf pre-engineered metal shell building, including footing / foundation installation and associated site infrastructure, including utilities, landscaping and parking areas. Slab open for installation of future under-slab plumbing.	\$400,000	24,000

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2020 through End Date: 10/31/2020

BU2020-03788	10/30/2020	6324 PERFORMANCE DR SW CONCORD, NC 28027	GUY ROOFING	CUT EXISTING ROOF PANELS, INSTALL " LOOSE LAY " BETWEEN THE METAL ROOF EPS FLUK FILL MECH ATTACH 5" ISO COVERBOARD, AND INSTALL NEW 60MIL TPO ROOF SYSTEM	\$63,407	10,927
				Total Plans Reviewed: 46	\$57,983,730	1,911,775

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly New Development Report

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Jurisdiction	APF Base Subdivision Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	171 CABARRUS	171 CABARRUS	APF2019-00026	PATRICK RILEY	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			64	0	64			0	0	0	0	14.848	7.424	9.92	32.192
Concord	61 CABARRUS TOWNHOMES	61 CABARRUS TOWNHOMES	APF2017-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Townhouse	3/15/2018	6	3	3			0.828	0.414	0.552	1.794	0.414	0.207	0.276	0.897
Harrisburg	ABBINGTON PLACE	ABBINGTON PLACE	APF2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	6/1/2020	395	330	65		12/30/2015	151.68	76.235	101.12	329.035	24.96	12.545	16.64	54.145
Kannapolis	ADAIR WOODS	ADAIR WOODS	APF2020-00015	SHERWOOD DEVELOPMENT GROUP	Cox Mill High School	Cox Mill High School	W R Odell Elementary School		Sketch			157	0	157			0	0	0	0	36.424	18.212	24.335	78.971
Concord	ADDISON FIFTEEN	ADDISON FIFTEEN20	APF2019-00007	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	ADDISON PARK	ADDISON PARK	APF2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School			Construction Drawing Review	Age Restricted	10/25/2020	55	20	35			0	0	0	0	0	0	0	0
Kannapolis	AFTON RIDGE APARTMENTS	AFTON RIDGE APARTMENTS	APF2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012		96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Cabarrus County	ALEXANDER ESTATES	ALEXANDER ESTATES	APF2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Expired	Single Family	4/16/2018	19	1	18			7.296	3.667	4.864	15.827	6.912	3.474	4.608	14.994
Harrisburg	ALLBURN	ALLBURN	APF2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School		Pending	Single Family		58	0	58			23.04	11.58	15.36	49.98	22.272	11.194	14.848	48.314
Concord	ALLEN FARM SUBDIVISION	ALLEN FARM SUBDIVISION	APF2008-00058	MIKE SHEA	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Platting	Single Family	11/3/2020	452	411	41	11/20/2007		173.568	87.236	115.712	376.516	15.744	7.913	10.496	34.153
Concord	ANNSBOROUGH PARK	ANNSBOROUGH PARK	APF2019-00010	CHAD LLOYD	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	APOLLO REALTY PARTNERS CONCEPT	APOLLO REALTY PARTNERS CONCEPT	APF2019-00019	WES PLYLER	Jay M Robinson High School	HD Winkler Middle School	Charles A Boger Elementary School		Pending	Multi Family		96	0	96			0	0	0	0	22.272	11.136	14.88	48.288
Cabarrus County	ARBOR OAKS	ARBOR OAKS	APF2008-00138	KSIN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	7/18/2019	20	10	10	10/21/2002		7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	ARCHIBALD ROAD SUBDIVISION	ARCHIBALD ROAD SUBDIVISION	APF2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	ARCHIBALD SUBDIVISION	APF2018-00019	CHRIS MCINTYRE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARENA COMMONS	ARENA COMMONS	APF2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		65	0	65			15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Cabarrus County	ASHEBROOK	ASHEBROOK	APF2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	8/17/2009	105	96	9	5/21/1998		40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	AUBURN WOODS	APF2013-00007	FIFTH THIRD BANK	Concord High School	Concord Middle School	Royal Oaks Elementary School		Inactive	Single Family		256	0	256	4/22/2002		98.304	49.408	65.536	213.248	98.304	49.408	65.536	213.248
Kannapolis	AUSTIN	AUSTIN CORNERS	APF2016-00023	DR Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family	10/7/2020	146	140	6			56.064	28.178	37.376	121.618	2.304	1.158	1.536	4.998
Kannapolis	AUTUMN CHASE	AUTUMN CHASE	APF2014-00020	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		28	0	28	3/6/1991		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Kannapolis	AUTUMN CREST APARTMENTS	AUTUMN CREST APARTMENTS	APF2014-00013	WYNNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Multi Family		87	0	87	8/20/2014		20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN	AUTUMN GLEN AT MOREHEAD	APF2016-00012	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Denied	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	AVIGNON	APF2008-00122	JERRY R MCSORLEY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		23	0	23			8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	AZALEA ESTATES	APF2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		In Progress	Single Family	9/19/2017	42	40	2	10/2/2002	12/31/2010	16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Mt. Pleasant	BARRINGER'S TRACE	BARRINGER'S TRACE	APF2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Cabarrus County	BECKENHAM	BECKENHAM	APF2008-00029	Charles T McDonald	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Platting	Single Family	6/3/2020	20	10	10	2/15/2007	2/15/2013	7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	BEDFORD FARMS	BEDFORD FARMS	APF2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	10/12/2020	166	133	33	7/18/2006	3/18/2016	63.744	32.038	42.496	138.278	12.672	6.369	8.448	27.489
Concord	BEECHWOOD	BEECHWOOD PLACE	APF2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNHOMES	BELVEDERE TOWNHOMES	APF2017-00012	WINDSWEPT FARMS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		39	0	39			4.554	2.277	3.036	9.867	5.382	2.691	3.588	11.661
Midland	BETHEL GLEN	BETHEL GLEN	APF2008-00141	TL HARRELL LAND DEVELOPMENT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	2/18/2020	193	167	26	10/16/2000		74.112	37.249	49.408	160.769	9.984	5.018	6.656	21.658
Concord	BILLINGS PROPERTY	BILLINGS PROPERTY	APF2019-00027	EDWIN SUDDRETH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			58	0	58			0	0	0	0	13.456	6.728	8.99	29.174
Concord	BIRCHWOOD COMMONS	BIRCHWOOD COMMONS	APF2014-00007	COOK FAMILY PARTNERSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Multi Family	6/8/2018	98	100	-2			22.736	11.368	15.19	49.294	-0.464	-0.232	-0.31	-1.006
Harrisburg	BLACKWELDER SUBDIVISION	BLACKWELDER SUBDIVISION	APF2020-00004	SOUTH FORK VENTURES LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			71	0	71			0	0	0	0	16.472	8.236	11.005	35.713
Locust	BLUFFTON PARK	BLUFFTON PARK	APF2020-00003	GUS SCHAD	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending		5/26/2020	15	3	12			0	0	0	0	2.784	1.392	1.86	6.036
Harrisburg	BLUME FAMILY FARM	BLUME FAMILY FARM	APF2013-00001	Blume Family Farm, LLC/MI Homes	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	10/28/2019	297	313	-16		10/14/2015	114.048	57.321	76.032	247.401	-6.144	-3.088	-4.096	-13.328
Concord	BRANCHVIEW DRIVE SITE	BRANCHVIEW DRIVE SITE	APF2020-00026	MATT MANDLE	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			144	0	144			0	0	0	0	33.408	16.704	22.32	72.432
Concord	BRANDON RIDGE	BRANDON RIDGE	APF2008-00030	Craft Homes	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out		6/17/2008	321	322	-1	11/18/2002		102	45	40	0	-0.232	-0.116	-0.155	-0.503
Kannapolis	BRANTLEY CREEK	BRANTLEY CREEK	APF2014-00014	UNKNOWN	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		All Lots Platted	Single Family	12/18/2017	74	64	10	5/5/1999		28.416	14.282	18.944	61.642	3.84	1.93	2.56	8.33
Kannapolis	BRANTLEY WOODS	BRANTLEY WOODS	APF2014-00018	UNKNOWN	Concord High School	Concord Middle School	Royal Oaks Elementary School		Closed-Built Out	Single Family	9/29/2008	79	64	15			30.336	15.247	20.224	65.807	5.76	2.895	3.84	12.495
Concord	BREAKWATER HIGHWAY 601	BREAKWATER HIGHWAY 601	APF2020-00012	TOM MCCLELLAN	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending			332	0	332			0	0	0	0	77.024	38.512	51.46	166.996
Concord	BREAKWATER SUNVIEW	BREAKWATER SUNVIEW	APF2020-00011	BLOOM DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School		Pending			161	0	161			0	0	0	0	37.352	18.676	24.955	80.983
Harrisburg	BRIDGE POINTE	BRIDGE POINTE	APF2008-00039	BILL WHITLEY	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/19/2016	199	189	10	9/20/2004	11/28/2014	76.416	38.407	50.944	165.767	3.84	1.93	2.56	8.33
Harrisburg	BRIDGE POINTE PHASE 6	BRIDGE POINTE PHASE 6	APF2008-00174	Ric Killian	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active (platting & permitting)	Single Family	2/17/2016	45	15	30	5/16/2006	5/16/2012	17.28	8.685	11.52	37.485	11.52	5.79	7.68	24.99
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	BRIDGES OF CABARRUS APARTMENTS	APF2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family	6/24/2019	144	144	0			33.408	16.704	22.32	72.432	0	0	0	0
Harrisburg	BROOKDALE COMMONS	BROOKDALE COMMONS	APF2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	8/3/2015	230	230	0		6/25/2016	88.32	44.39	58.88	191.59	0	0	0	0
Harrisburg	BROOKDALE VILLAGE	BROOKDALE VILLAGE	APF2008-00032	EVOLVE CONSTRUCTION LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Approved	Townhouse	10/15/2013	72	1	71	9/12/2016	9/12/2018	9.936	4.968	6.624	21.528	9.798	4.899	6.532	21.229
Concord	BROOKE POINTE MANOR	BROOKE POINTE MANOR	APF2011-00002	CATHERINE F. CONNORS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Age Restricted		66	0	66	12/20/2011		0	0	0	0	0	0	0	0
Concord	BROOKVUE	BROOKVUE	APF2008-00056	BROOKVUE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	5/4/2017	342	261	81	10/20/2009	12/31/2015	131.328	66.006	87.552	284.886	31.104	15.633	20.736	67.473
Concord	BROWN MILL LOFTS	BROWN MILL LOFTS	APF2016-00015	Mark T. Wright	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		131	0	131			30.392	15.196	20.305	65.893	30.392	15.196	20.305	65.893
Concord	BUFFALO RANCH SITE	BUFFALO RANCH SITE	APF2008-00065	BUFFALO RANCH LLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Approved	Single Family		190	0	190	3/20/2007	9/22/2010	72.96	36.67	48.64	158.27	72.96	36.67	48.64	158.27
Concord	BUFFALO TERRACE	BUFFALO TERRACE	APF2017-00013	TROUTMAN LAND INVESTMENTS INC.	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BUFFALO TERRACE APARTMENTS	BUFFALO TERRACE APARTMENTS	APF2019-00035	Steve Schlegelmilch	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		In Review			78	0	78			0	0	0	0	18.096	9.048	12.09	39.234
Cabarrus County	BURNT MILL	BURNT MILL	APF2008-00127	GRACE M MYNATT	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		25	0	25			9.6	4.825	6.4	20.825	9.6	4.825	6.4	20.825
Cabarrus County	CABARRUS CROSSING	CABARRUS CROSSING	APF2008-00089	STEVEN MOORE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School																	

Jurisdiction	APF Base Subdivision Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Harrisburg	CARRIKER PROPERTY MI HOMES	CARRIKER PROPERTY MI HOMES	APF2017-00026	CARRIKER FAMILY LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Single Family		67	0	67			25,728	12,931	17,152	55,811	25,728	12,931	17,152	55,811
Cabarrus County	CASCADES AT SKYBROOK	CASCADES AT SKYBROOK	APF2008-00142	NO APPLICANT	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Townhouse	11/18/2011	76	75	1	11/11/2007	11/10/2013	10,488	5,244	6,992	22,724	0,138	0,069	0,092	0,299
Kannapolis	CASTLEBROOK MANOR	CASTLEBROOK MANOR	APF2008-00121	jim a brodnik	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	1/9/2020	230	177	53	10/18/2007	5/30/2016	88.32	44.39	58.88	191.59	20.352	10.229	13.568	44.149
Midland	CEDAR CREEK	CEDAR CREEK	APF2019-00016	BURTON ENGINEERING	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		130	0	130			49.92	25.09	33.28	108.29	49.92	25.09	33.28	108.29
Cabarrus County	CEDARVALE FARM	CEDARVALE 235	APF2008-00120	PIONEER MILL(Charlotte) AIP IV, I I P	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Active (platting & permitting)	Single Family	7/29/2019	363	287	76	1/20/2005	10/8/2012	139.392	70.059	92.928	302.379	29.184	14.668	19.456	63.308
Concord	CEDARWOOD TOWNHOMES	CEDARWOOD TOWNHOMES	APF2020-00028	ROBERT W NIXON	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			7	0	7			0	0	0	0	1.624	0.812	1.085	3.521
Kannapolis	CENTRAL PARK	CENTRAL PARK	APF2008-00054	NO APPLICANT	Concord High School	Concord Middle School	Royal Oaks Elementary School		All Lots Platted	Single Family	9/7/2016	126	125	1	10/16/2000		40,068	17,514	15,624	73,206	0.384	0.193	0.256	0.833
Kannapolis	CHARTER	CHARTER KANNAPOLIS	APF2018-00005	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending		6/14/2019	425	348	77			0	0	0	0	17.864	8.932	11.935	38.731
Concord	CHRISTENBURY COMMONS - MULTI-FAMILY	CHRISTENBURY COMMONS - MULTI-FAMILY	APF2019-00005	JUSTIN MUELLER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			268	0	268			0	0	0	0	62.176	31.088	41.54	134.804
Concord	CHRISTENBURY COMMONS - TOWNHOMES	CHRISTENBURY COMMONS - TOWNHOMES	APF2019-00004	JUSTIN MUELLER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			82	0	82			0	0	0	0	19.024	9.512	12.71	41.246
Concord	CHRISTENBURY VILLAGE	CHRISTENBURY VILLAGE	APF2008-00062	Scott H. Binder	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Building Permitting	Single Family	9/29/2015	485	526	-41	2/15/2005	1/5/2016	186.24	93.605	124.16	404.005	-15.744	-7.913	-10.496	-34.153
Concord	CHRISTENBURY VILLAGE MULTI- FAMILY	CHRISTENBURY VILLAGE MULTI-FAMILY	APF2017-00038	CHRISTENBURY INVESTORS LLC	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Multi Family		160	0	160			37.12	18.56	24.8	80.48	37.12	18.56	24.8	80.48
Harrisburg	CHURCHILL FARMS	CHURCHILL FARMS	APF2014-00001	Meritage Homes	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		In Progress	Single Family	1/8/2018	110	105	5			42.24	21.23	28.16	91.63	1.92	0.965	1.28	4.165
Kannapolis	COLDWATER RIDGE	COLDWATER RIDGE APARTMENTS	APF2016-00026	DFB COMMERCIAL	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		60	0	60			13.92	6.96	9.3	30.18	13.92	6.96	9.3	30.18
Cabarrus County	COLONIAL HILLS	COLONIAL HILLS	APF2008-00143	PACAJERY REALTY, LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		All Lots Platted	Single Family	6/1/2017	144	104	40	6/20/1996		55,296	27,792	36,864	119,952	15.36	7.72	10.24	33.32
Concord	CONCORD HEIGHTS	CONCORD HEIGHTS	APF2017-00028	THOMAS GROUP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	10/5/2016	174	120	54			40,368	20,184	26.97	87,522	12,528	6,264	8,37	27.162
Concord	CONCORD MILLS APARTMENTS	CONCORD MILLS APARTMENTS	APF2017-00017	PALISADES PROPERTIES INC	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Pending	Single Family		192	0	192			73,728	37,056	49,152	159,936	73,728	37,056	49,152	159,936
Concord	CONCORD PARKWAY	CONCORD PARKWAY SOUTH APARTMENTS	APF2019-00032	STEVE WEBB	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			336	0	336			0	0	0	0	77.952	38.976	52.08	169,008
Concord	CONCORD RIDGE	CONCORD RIDGE	APF2008-00185	Robert Nixon	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Multi Family	11/21/2017	360	288	72		3/29/2013	83.52	41.76	55.8	181.08	16,704	8,352	11.16	36.216
Concord	COPPERFIELD APARTMENTS	COPPERFIELD APARTMENTS	APF2016-00021	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Multi Family		360	0	360			83.52	41.76	55.8	181.08	83.52	41.76	55.8	181.08
Concord	COPPERFIELD TOWNHOMES	COPPERFIELD TOWNHOMES	APF2017-00027	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Harrisburg	COURTYARDS AT HARRISBURG	COURTYARDS AT HARRISBURG	APF2014-00009	CH LAND NO 2 (ROBINSON CH RD)	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	3/23/2015	23	19	4			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG	COURTYARDS AT HARRISBURG PHASE 2	APF2015-00003	ADAM FIORENZA	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted		24	0	24			0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG	COURTYARDS AT HARRISBURG PHASE III	APF2017-00003	NEWSTYLE COMMUNITIES	Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	10/23/2019	4	4	0			1.536	0.772	1.024	3.332	0	0	0	0
Harrisburg	COVENTRY	COVENTRY	APF2008-00154	CROSLAND COVENTRY, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	1/11/2005	137	128	9	6/12/2000	6/21/2002	52,608	26,441	35,072	114,121	3,456	1,737	2,304	7,497
Concord	COX MILL SITE I, ENHANCING	COX MILL SITE LENNAR	APF2017-00019	HEFNER ERIC VONN & WF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		101	0	101			38,784	19,493	25,856	84,133	38,784	19,493	25,856	84,133
Concord	COX MILLS ROAD MIXED USE	COX MILLS ROAD MIXED USE NEIGHBORHOOD	APF2019-00012	CAREN WINGATE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		85	0	85			0	0	0	0	32.64	16.405	21.76	70.805
Kannapolis	CRESCENT APARTMENTS AT KANNAPOLIS	CRESCENT APARTMENTS AT KANNAPOLIS	APF2008-00119	C. JASON MC ARTHUR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		580	0	580	2/2/2007		134.56	67.28	89.9	291.74	134.56	67.28	89.9	291.74
Concord	CRESCENT CIRCLE @ CONCORD MILLS	CRESCENT CIRCLE @ CONCORD MILLS	APF2008-00060	JACK SIDARI	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	7/6/2012	624	624	0	1/16/2007		144.768	72.384	96.72	313.872	0	0	0	0
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	APF2013-00012	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		119	0	119	2/2/2007		45.696	22.967	30.464	99.127	45.696	22.967	30.464	99.127
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	APF2013-00011	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Townhouse		145	0	145	2/2/2007		20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	CYPRESS VILLAGE	CYPRESS VILLAGE	APF2015-00007	TRITT HARLEY D AND	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Expired	Townhouse		100	0	100			13.8	6.9	9.2	29.9	13.8	6.9	9.2	29.9
Concord	CYPRESS VILLAGE	CYPRESS VILLAGE	APF2020-00023	MOSS CREEK CHARLOTTE LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			85	0	85			0	0	0	0	19.72	9.86	13.175	42.755
Kannapolis	CZ-2020-07	CZ-2020-07	APF2020-00025	KIMLEY-HORN & ASSOCIATES	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending			270	0	270			0	0	0	0	62.64	31.32	41.85	135.81
Concord	DALTON WOODS	DALTON WOODS	APF2017-00043	CHRIS MCINTYRE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			26	0	26			0	0	0	0	6.032	3.016	4.03	13.078
Concord	DAVCO MULTI- FAMILY PROJECT	DAVCO MULTI-FAMILY PROJECT	APF2010-00008	Jeff Carpenter	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		336	0	336			77,952	38,976	52.08	169,008	77,952	38,976	52.08	169,008
Concord	DAVIDSON VILLAGES	DAVIDSON VILLAGES	APF2018-00015	SUSHANTH CHARABUDDI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			61	0	61			0	0	0	0	14.152	7.076	9.455	30.683
Harrisburg	DAVIS CREEK	DAVIS CREEK	APF2017-00047	ANDREW STRONG	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			48	0	48			0	0	0	0	11.136	5.568	7.44	24.144
Midland	DEER RUN	DEER RUN	APF2008-00181	David Eudy	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (platting & permitting)	Single Family	9/26/2019	59	25	34	6/3/2008	12/31/2012	22,656	11,387	15,104	49,147	13,056	6,562	8,704	28,322
Kannapolis	DEMONSTRATION PROJECT	DEMONSTRATION PROJECT	APF2016-00027	CITY OF KANNAPOLIS	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family	7/25/2017	280	280	0			0	0	0	0	0	0	0	0
Concord	DILEEN DRIVE SUBDIVISION	DILEEN DRIVE SUBDIVISION	APF2017-00031	BLUE PURE LIFE LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		90	0	90			34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Concord	DOUGLAS AVENUE	DOUGLAS AVENUE TOWNHOMES	APF2019-00003	DOOBAY SANGSTER	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending			11	0	11			0	0	0	0	2.552	1.276	1.705	5.533
Concord	EDENTON AT COX MILL	EDENTON AT COX MILL	APF2016-00006	HOOKS BEVERLY D	Cox Mill High School	Harris Road Middle School	Bethel Elementary School		Pending	Single Family	10/29/2020	106	15	91			40,704	20,458	27,136	88,298	34,944	17,563	23,296	75,803
Concord	EDISON SQUARE	EDISON SQUARE	APF2008-00183	Mike Shea	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active (platting & permitting)	Townhouse	5/8/2018	168	156	12	6/20/2006	3/18/2016	23,184	11,592	15,456	50,232	1,656	0.828	1.104	3.588
Concord	ELLENWOOD CONCEPTUAL PLAN	ELLENWOOD CONCEPTUAL PLAN	APF2018-00007	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Sketch		11/5/2020	35	11	24			0	0	0	0	5.568	2.784	3.72	12.072
Kannapolis	ELOISE B FREEZE (ROWAN)	ELOISE B FREEZE (ROWAN)	APF2018-00001	ELOISE B FREEZE	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Pending			6	0	6			0	0	0	0	1.392	0.696	0.93	3.018
Concord	EMERY VILLAGE APARTMENTS	EMERY VILLAGE APARTMENTS	APF2018-00006	LOUKOS CHRISTOPHER A	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending		6/16/2020	90	132	-42			0	0	0	0	-9.744	-4.872	-6.51	-21.126
Concord	ERVIN PROPERTY	ERVIN PROPERTY	APF2020-00034	MATT MANDLE	HD Winkler Middle School	Wolf Meadow Elementary School			Pending			105	0	105			0	0	0	0	24.36	12.18	16.275	52.815
Harrisburg	ESSEX HOMES	ESSEX HOMES	APF2017-00040	ESSEX HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Age Restricted		84	0	84			0	0	0	0	0	0	0	0
Concord	EUDY	EUDY CONSTRUCTION	APF2017-00037	PHILIP EUDY	Concord High School	Concord Middle School	Weddington Hills Elementary School		Pending	Single Family		7	0	7			2,688	1,351	1,792	5,831	2,688	1,351	1,792	5,831
Harrisburg	FARMINGTON PATIO HOMES	FARMINGTON PATIO HOMES	APF2017-00011	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		50	0	50			19.2	9.65	12.8	41.65	19.2	9.65	12.8	41.65
Harrisburg	FARMINGTON RIDGE	FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012	52,608	26,441	35,072	114,121	0.384	0.193	0.256	0.833
Harrisburg	FARMINGTON TOWNHOMES	FARMINGTON TOWNHOMES	APF2017-00010	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Townhouse		190	0	190			26.22	13.11	17.48	56.81	26.22			

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Elementary Middle Students	High School Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Kannapolis	FOREST PARK CROSSING FOUNDERS RESERVE	FOREST PARK CROSSING	APF2010-00005	Traci Dusenbury	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Multi Family	12/22/2010	56	56	0			12,992	6,496	8,68	28,168	0	0	0	0
Harrisburg	FOUNDERS RESERVE PHASE 2	FOUNDERS RESERVE	APF2008-00131	PARK STONE WEST, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Platting	Single Family	4/17/2017	43	44	-1		5/20/2015	16,512	8,299	11,008	35,819	-0.384	-0.193	-0.256	-0.833
Harrisburg	FOUNDERS RESERVE PHASE 2	FOUNDERS RESERVE PHASE 2	APF2014-00006	RYAND HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	9/22/2016	15	7	8			5.76	2.895	3.84	12,495	3.072	1.544	2.048	6.664
Midland	FOX CREEK	FOX CREEK	APF2017-00001	B & C Land Holdings	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family	8/19/2020	207	204	3			79,488	39,951	52,992	172,431	1.152	0.579	0.768	2,499
Harrisburg	FRANCES HAVEN	FRANCES HAVEN	APF2008-00038	ALBIZA FORTUNE BUILDERS INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		All Lots Platted	Single Family	3/20/2019	20	19	1	9/19/2006	1/1/2013	7.68	3.86	5.12	16.66	0.384	0.193	0.256	0.833
Cabarrus County	FRAZIER ACRES	FRAZIER ACRES	APF2008-00156	JIMMY FRAZIER	Cox Mill High School	Harris Road Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	8/20/2002	67	1	66			25,728	12,931	17,152	55,811	25,344	12,738	16,896	54,978
Concord	FRYE TRACTS	FRYE TRACTS	APF2019-00033	WILLIAM NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			118	0	118			0	0	0	0	27,376	13,688	18,29	59,354
Concord	FULLERTON PLACE	FULLERTON PLACE	APF2008-00052	LENNAR CAROLINAS, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	2/4/2016	201	198	3	12/15/2005	5/17/2016	77,184	38,793	51,456	167,433	1.152	0.579	0.768	2,499
Cabarrus County	GLEN LAUREL	GLEN LAUREL	APF2008-00157	NO APPLICANT	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	7/28/2014	260	5	255			99.84	50.18	66.56	216.58	97.92	49,215	65.28	212,415
Concord	GLENGROVE	GLENGROVE	APF2008-00050	UNKNOWN	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	6/30/2014	325	198	127		6/8/2016	124.8	62,725	83.2	270,725	48,768	24,511	32,512	105,791
Locust	GLENWOOD AT THE VILLAGE OF RED BRIDGE	GLENWOOD AT THE VILLAGE OF RED BRIDGE	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse		741	0	741	3/1/2005		102,258	51,129	68,172	221,559	102,258	51,129	68,172	221,559
Kannapolis	GRACE'S RESERVE	GRACE'S RESERVE	APF2016-00025	EARNHARDT INTERCHANGE	Concord High School	Concord Middle School	Royal Oaks Elementary School		Active Building Permitting	Multi Family		200	0	200			46.4	23.2	31	100.6	46.4	23.2	31	100.6
Concord	GRANARY OAKS	GRANARY OAKS	APF2017-00006	Rick Jasinski	Northwest Cabarrus High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	10/6/2020	229	31	198			87,936	44,197	58,624	190,757	76,032	38,214	50,688	164,934
Kannapolis	GRAND SABANA	GRAND SABANA	APF2008-00184	Ejlali Hamid	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Single Family	10/14/2020	5	15	-10			1.92	0.965	1.28	4,165	-3.84	-1.93	-2.56	-8.33
Harrisburg	GRANTHAM	GRANTHAM	APF2015-00001	SOUTH CABARRUS CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	10/26/2020	275	147	128			105.6	53,075	70.4	229,075	49,152	24,704	32,768	106,624
Mt. Pleasant	GREEN ACRES	GREEN ACRES	APF2017-00030	GREEN ACRES REALTY LLC A	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Construction Drawing Review	Single Family		38	0	38			14,592	7,334	9,728	31,654	14,592	7,334	9,728	31,654
Concord	HACKBERRY PLACE	HACKBERRY PLACE	APF2008-00100	RICHARD GOODMAN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	6/13/2014	64	46	18	10/19/2004		24,576	12,352	16,384	53,312	6,912	3,474	4,608	14,994
Concord	HALLSTEAD	HALLSTEAD	APF2008-00113	CROSLAND LAND	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	2/7/2020	475	487	-12	11/18/2004	12/31/2015	182.4	91,675	121.6	395,675	-4.608	-2,316	-3,072	-9,996
Cabarrus County	HAMILTON	HAMILTON CREST	APF2008-00163	Terry Bluto	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	7/16/2018	55	49	6	3/26/2001		21.12	10,615	14.08	45,815	2,304	1,536	1,536	4,998
Concord	HAMPDEN	HAMPDEN VILLAGE	APF2008-00053	METRO DEVELOPMENT GROUP, LLC	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active (platting & permitting)	Single Family	9/13/2017	193	173	20	12/15/2005	12/14/2014	61,374	26,827	23,932	112,133	7.68	3.86	5.12	16.66
Concord	HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION	HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION	APF2017-00036	DONALD EDWARD	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		90	0	90			12.42	6.21	8.28	26.91	12.42	6.21	8.28	26.91
Harrisburg	HARRISBURG TOWN CENTER	HARRISBURG TOWN CENTER	APF2008-00165	J&B Development Management, Inc.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Townhouse	9/12/2005	243	315	-72		9/15/2007	33,534	16,767	22,356	72,657	-9,936	-4,968	-6,624	-21,528
Harrisburg	HARRISBURG VILLAGE SINGLE FAMILY	HARRISBURG VILLAGE SINGLE FAMILY	APF2016-00003	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family		51	0	51			19,584	9,843	13,056	42,483	19,584	9,843	13,056	42,483
Harrisburg	HARRISBURG VILLAGE TOWNHOMES	HARRISBURG VILLAGE TOWNHOMES	APF2016-00002	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Townhouse		207	0	207			28,566	14,283	19,044	61,893	28,566	14,283	19,044	61,893
Concord	HAVEN AT ROCKY RIVER	HAVEN AT ROCKY RIVER	APF2015-00009	LICARI JOHN MARSHALL	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family	10/30/2020	140	14	126			53.76	27.02	35.84	116.62	48,384	24,318	32,256	104,958
Concord	HAVENBROOK	HAVENBROOK	APF2008-00046	unknown	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	9/4/2007	225	224	1			86.4	43,425	57.6	187,425	0.384	0.193	0.256	0.833
Cabarrus County	HAWICK COMMONS	HAWICK COMMONS	APF2008-00166	The Mulvaney Group Ltd.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	12/12/2006	162	86	76			62,208	31,266	41,472	134,946	29,184	14,668	19,456	63,308
Cabarrus County	HAWKS RIDGE	HAWKS RIDGE	APF2008-00055	Randal Scribner	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		164	0	164	10/18/2007	10/17/2013	62,976	31,652	41,984	136,612	62,976	31,652	41,984	136,612
Harrisburg	HAWTHORNE	HAWTHORNE	APF2008-00130	KEVIN HALL, PE	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	3/4/2020	104	91	13	11/14/2008	6/9/2016	39,936	20,072	26,624	86,632	4,992	2,509	3,328	10,829
Kannapolis	HAWTHORNE AT THE GLEN	HAWTHORNE AT THE GLEN	APF2016-00022	JACO PROPERTIES INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family		224	0	224			51,968	25,984	34.72	112,672	51,968	25,984	34.72	112,672
Concord	HEARTHWOOD	HEARTHWOOD	APF2008-00051	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	8/18/2016	99	112	-13	7/15/2004	12/31/2015	31,482	13,761	12,276	57,519	-4,992	-2,509	-3,328	-10,829
Harrisburg	HEATHERSTONE	HEATHERSTONE	APF2008-00082	PARKER ORLEANS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	5/19/2008	174	153	21	9/17/2001	7/26/2007	66,816	33,582	44,544	144,942	8,064	4,053	5,376	17,493
Concord	HENSLEY MIXED USE	HENSLEY VILLAGE	APF2017-00033	KEN ORNDORFF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		91	0	91			9,936	4,968	6,624	21,528	12,558	6,279	8,372	27,209
Kannapolis	HERITAGE OAKS ESTATES	HERITAGE OAKS ESTATES	APF2008-00162	NO APPLICANT	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pre APFO	Single Family		25	0	25			9.6	4,825	6.4	20,825	9.6	4,825	6.4	20,825
Concord	HERITAGE RIDGE AT MOSS CREEK	HERITAGE RIDGE AT MOSS CREEK	APF2016-00001	INAARA LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		84	0	84			32,256	16,212	21,504	69,972	32,256	16,212	21,504	69,972
Concord	HIGHLAND CREEK	HIGHLAND CREEK	APF2008-00147	Westbrook Highland Creek, LLC/Rhein	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	3/23/2016	1200	1151	49	11/19/2001		460.8	231.6	307.2	1,818.6	9,457	12,544	40,817	
Concord	HIGHWAY 29 MIXED USE	HIGHWAY 29 MIXED USE	APF2020-00027	WESLEY HINSON	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			132	0	132			0	0	0	0	30,624	15,312	20.46	66,396
Harrisburg	HOLCOMBE WOODS	HOLCOMBE WOODS	APF2014-00022	US Developers LLC/Land Design	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Platting	Single Family	10/27/2020	420	270	150			161.28	81.06	107.52	349.86	57.6	28.95	38.4	124.95
Kannapolis	HUGH HILL	HUGH HILL	APF2018-00003	DAVID MILLER REALTY & INVESTMENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active Building Permitting	Single Family	8/10/2020	0	14	-14			0	0	0	0	-5,376	-2,702	-3,584	-11,662
Concord	HUNTON FOREST	HUNTON FOREST	APF2017-00009	Steven Wilson	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family	11/4/2020	361	273	88			138,624	69,673	92,416	300,713	33,792	16,984	22,528	73,304
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY ATTACHED	HWY 49 CONCORD 55 - SINGLE FAMILY ATTACHED	APF2019-00039	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			132	0	132			0	0	0	0	30,624	15,312	20.46	66,396
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY DETACHED	HWY 49 CONCORD 55 - SINGLE FAMILY DETACHED	APF2019-00038	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			141	0	141			0	0	0	0	32,712	16,356	21,855	70,923
Kannapolis	INTEGRA SPRINGS KELLSWATER BRIDGE	INTEGRA SPRINGS KELLSWATER BRIDGE	APF2009-00013	GLK Group, LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	7/17/2009	312	286	26	7/14/2009	12/31/2011	72,384	36,192	48.36	156,936	6,032	3,016	4.03	13,078
Kannapolis	JACOB'S RIDGE	JACOB'S RIDGE	APF2008-00033	YATES PROPERTIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	8/24/2020	27	21	6	1/20/2003		10,368	5,211	6,912	22,491	2,304	1,158	1,536	4,998
Kannapolis	JEFF & LAURA GRAY	JEFF & LAURA GRAY	APF2018-00004	JEFFREY GRAY	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2,012
Cabarrus County	JENSEN	JENSEN	APF2008-00168	Charlie Duke	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	10/25/2005	6	6	0			2,304	1,158	1,536	4,998	0	0	0	0
Kannapolis	JIM JOHNSON RD DEVELOPMENT	JIM JOHNSON RD DEVELOPMENT	APF2020-00018	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0
Kannapolis	JIM JOHNSON RD TOWNHOMES	JIM JOHNSON RD TOWNHOMES	APF2020-00017	KIMLEY HORN	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0
Kannapolis	KANNAPOLIS PARKWAY SITE	KANNAPOLIS PARKWAY SINGLE FAMILY	APF2016-00004	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		166	0	166			63,744	32,038	42,496	138,278	63,744	32,038	42,496	138,278
Kannapolis	KANNAPOLIS PARKWAY SITE	KANNAPOLIS PARKWAY SINGLE FAMILY	APF2016-00005	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		133	0	133			18,354	9,177	12,236	39,767	18,354	9,177	12,236	39,767
Concord	KASEN BLUFF	KASEN BLUFF	APF2008-00094	DARYL SUTHER	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		12	0	12	4/17/2007	4/17/2013	4,608	2,316	3,072	9,996	4,608	2,316	3,072	9,996
Kannapolis	KELLSWATER BRIDGE	KELLSWATER BRIDGE	APF2008-00117	L-STAR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (platting & permitting)	Single Family	11/4/2020	96												

Jurisdiction	APF Base Subdivision Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	LYNMERE	LYNMERE	APF2016-00017	OXFORD LAND SALES INC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family							44,928	22,581	29,952	97,461	44,928	22,581	29,952	97,461
Concord	MAGNOLIA CROSSING	MAGNOLIA CROSSING	APF2008-00079	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	8/18/2020	44	37	7	5/12/2005	12/31/2013	13,992	6,116	5,456	25,564	2,688	1,351	1,792	5,831
Harrisburg	MAGNOLIA SPRINGS	MAGNOLIA SPRINGS	APF2008-00128	SATURDAY INVESTMENTS, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	4/14/2008	190	190	0	6/19/2003	6/26/2012	72,996	36,67	48,64	158,27	0	0	0	0
Kannapolis	MALLARD POINT ESTATES	MALLARD POINT ESTATES	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57			82,56	41,495	55,04	179,095	21,888	11,001	14,592	47,481
Kannapolis	MANCHESTER PLACE	MANCHESTER PLACE	APF2013-00010	DANNY G BOST LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	5/31/2007	162	86	76			62,208	31,266	41,472	134,946	29,184	14,668	19,456	63,308
Concord	MANOR AVENUE SUBDIVISION	MANOR AVENUE SUBDIVISION	APF2020-00035	RICK BURRAGE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			8	0	8			0	0	0	0	1,856	0,928	1,24	4,024
Concord	MARDAN X LLC	MARDAN X LLC	APF2008-00169	Mark McCormick	Concord High School	Concord Middle School	Weddington Hills Elementary School		Expired	Multi Family		168	0	168			38,976	19,488	26,04	84,504	38,976	19,488	26,04	84,504
Cabarrus County	MEADOW CREEK APARTMENTS	MC GEE HUNTLEY CONSTRUCTION CO INC	APF2008-00086	DAVID MCDONALD	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		All Lots Platted	Single Family	9/18/2020	108	85	23	1/20/2005		41,472	20,844	27,648	89,964	8,832	4,439	5,888	19,159
Concord	MCGRAW PROPERTY	MCGRAW PROPERTY	APF2008-00064	UNKNOWN	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		In Progress	Single Family		54	0	54	10/16/2007	10/16/2015	20,736	10,422	13,824	44,982	20,736	10,422	13,824	44,982
Kannapolis	MEADOW CREEK APARTMENTS	MEADOW CREEK APARTMENTS	APF2008-00116	FLORIAN GHITAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Multi Family	8/25/2008	14	14	0	6/26/2008		3,248	1,624	2,17	7,042	0	0	0	0
Locust	MEADOW CREEK VILLAGE	MEADOW CREEK VILLAGE	APF2013-00009	RL REGI NORTH CAROLINA LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	12/2/2016	140	104	36			53,76	27,02	35,84	116,62	13,824	6,948	9,216	29,988
Concord	MEETING STREET HOMES	MEETING STREET HOMES PHASE 2	APF2018-00024	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66			9,108	4,554	6,072	19,734	9,108	4,554	6,072	19,734
Concord	MEETING STREET HOMES	MEETING STREET HOMES PHASE 3	APF2018-00025	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66			9,108	4,554	6,072	19,734	9,108	4,554	6,072	19,734
Concord	MEETING STREET HOMES	MEETING STRET HOMES PHASE 1	APF2018-00023	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Multi Family		296	0	296			68,672	34,336	45,88	148,888	68,672	34,336	45,88	148,888
Concord	MERIDIAN	MERIDIAN	APF2008-00081	GUADALUPE JAVIER ZANDATE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	1/25/2017	16	17	-1	9/19/2006		6,144	3,088	4,096	13,328	-0,384	-0,193	-0,256	-0,833
Kannapolis	MILLBROOKE	MILLBROOKE	APF2008-00114	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		128	0	128	4/6/2008	4/6/2012	49,152	24,704	32,768	106,624	49,152	24,704	32,768	106,624
Concord	MILLGROVE SINGLE FAMILY ATTACHED	MILLGROVE SINGLE FAMILY ATTACHED	APF2019-00037	JOHN HOLCOMB	Cox Mill High School		Cox Mill Elementary School		Pending			100	0	100			0	0	0	0	23,2	11,6	15,5	50,3
Concord	MILLGROVE SINGLE FAMILY DETACHED	MILLGROVE SINGLE FAMILY DETACHED	APF2019-00036	JOHN HOLCOMB	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			94	0	94			0	0	0	0	21,808	10,904	14,57	47,282
Cabarrus County	MOORECREST	MOORECREST	APF2008-00110	Dockside Development	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	6/14/2006	92	93	-1	1/27/2003		35,328	17,756	23,552	76,636	-0,384	-0,193	-0,256	-0,833
Kannapolis	MOOSE MEADOWS	MOOSE MEADOWS (ROWAN COUNTY)	APF2017-00002	TIMOTHY TALLENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Pending	Single Family		45	0	45			17,28	8,685	11,52	37,485	17,28	8,685	11,52	37,485
Concord	MORRISON RIDGE - MULTI-FAMILY	MORRISON RIDGE - MULTI-FAMILY	APF2020-00032	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			224	0	224			0	0	0	0	51,968	25,984	34,72	112,672
Concord	MORRISON RIDGE - SINGLE FAMILY ATTACHED	MORRISON RIDGE - SINGLE FAMILY ATTACHED	APF2020-00031	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			154	0	154			0	0	0	0	35,728	17,864	23,87	77,462
Concord	MORRISON RIDGE - SINGLE FAMILY DETACHED	MORRISON RIDGE - SINGLE FAMILY DETACHED	APF2020-00030	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			126	0	126			0	0	0	0	29,232	14,616	19,53	63,378
Concord	MOSS CREEK	MOSS CREEK	APF2008-00083	ROBERT W. BURKETT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/20/2012	1400	1205	195	1/20/2000		537,6	270,2	358,4	1166,2	74,88	37,635	49,92	162,435
Concord	MOSS CREEK TOWNHOMES	MOSS CREEK TOWNHOMES	APF2008-00103	J & B DEVELOPMENT AND MANAGEMENT, INC.	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		88	0	88	1/20/2000		12,006	6,003	8,004	26,013	12,144	6,072	8,096	26,312
Cabarrus County	MOUNT OLIVE ESTATES	MOUNT OLIVE ESTATES	APF2008-00146	Bryant Parnell	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Single Family	7/6/2006	10	11	-1	1/28/2002		3,84	1,93	2,56	8,33	-0,384	-0,193	-0,256	-0,833
Concord	MOUNTAIN BROOK PHASE 6	MOUNTAIN BROOK PHASE 6	APF2008-00084	MDP CUSTOM HOMES, INC	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family	1/31/2019	8	4	4	12/12/2006		3,072	1,544	2,048	6,664	1,536	0,772	1,024	3,332
Concord	MOUNTAIN LAUREL	MOUNTAIN LAUREL	APF2008-00096	BEAZER HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	9/9/2013	76	78	-2	10/19/2004		29,184	14,668	19,456	63,308	-0,768	-0,386	-0,512	-1,666
Mt. Pleasant	MP DEVELOPMENT PARTNERS	MP DEVELOPMENT PARTNERS	APF2020-00022	MP DEVELOPMENT PARTNERS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending			34	0	34			0	0	0	0	7,888	3,944	5,27	17,102
Mt. Pleasant	NEUENBERG	NEUENBERG	APF2018-00018	MEL THOMPSON	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Construction Drawing Review		10/7/2020	9	4	5			0	0	0	0	1,16	0,58	0,775	2,515
Kannapolis	NEWMAN MANOR	NEWMAN MANOR	APF2008-00145	J&E Land Holding Company	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		All Lots Platted	Single Family	2/21/2019	29	15	14	8/10/2005	4/25/2012	11,136	5,597	7,424	24,157	5,376	2,702	3,584	11,662
Concord	NIBLOCK EVA DRIVE	NIBLOCK EVA DRIVE	APF2017-00044	NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family	9/14/2020	0	18	-18			0	0	0	0	-6,912	-3,474	-4,608	-14,994
Concord	ODELL CORNER	ODELL CORNER	APF2016-00014	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		84	0	84			11,592	5,796	7,728	25,116	11,592	5,796	7,728	25,116
Cabarrus County	ODELL PLACE	ODELL PLACE	APF2008-00144	Howard R Hurlocker	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	8/21/2007	5	12	-7	1/15/2004		1,92	0,965	1,28	4,165	-2,688	-1,351	-1,792	-5,831
Concord	OLD HOLLAND APARTMENTS	OLD HOLLAND APARTMENTS	APF2016-00020	OLD HOLLAND ROAD LLC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		328	0	328			76,096	38,048	50,84	164,984	76,096	38,048	50,84	164,984
Concord	OLD HOLLAND RD MULTI FAMILY	OLD HOLLAND RD MULTI FAMILY	APF2020-00016	BRENT NARKAWICZ	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0
Concord	OLDE HOMESTEAD	OLDE HOMESTEAD	APF2019-00029	KEN FOSTER	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			40	0	40			0	0	0	0	9,28	4,64	6,2	20,12
Cabarrus County	OLIVE WOODS	OLIVE WOODS	APF2010-00006	EMILY R CLINE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		All Lots Platted	Single Family	2/28/2018	5	4	1	10/21/2010	12/31/2012	1,92	0,965	1,28	4,165	0,384	0,193	0,256	0,833
Concord	OXFORD COMMONS	OXFORD COMMONS	APF2008-00085	FRANK STRAZULLA, PORTRAIT HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Active Building Permitting	Townhouse	10/15/2007	105	86	19	4/18/2006	12/31/2013	14,49	7,245	9,66	31,395	2,622	1,311	1,748	5,681
Cabarrus County	PARK CREEK	PARK CREEK	APF2013-00002	Keith Wayne	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	10/22/2019	198	63	135			76,032	38,214	50,688	164,934	51,84	26,055	34,56	112,455
Cabarrus County	PARK CREEK PHASE 3	PARK CREEK PHASE 3	APF2008-00034	CARL ANDERSON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		45	0	45	11/20/2008	12/31/2013	17,28	8,685	11,52	37,485	17,28	8,685	11,52	37,485
Concord	PARK PLACE	PARK PLACE	APF2008-00059	Craft Development	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	5/3/2016	131	133	-2	1/27/2003	12/31/2011	50,304	25,283	33,536	109,123	-0,768	-0,386	-0,512	-1,666
Cabarrus County	PARKLAND VENTURES MHP	PARKLAND VENTURES MHP	APF2017-00020	FUTURE MHC NC LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending	Single Family		90	0	90			34,56	17,37	23,04	74,97	34,56	17,37	23,04	74,97
Concord	PARKSIDE AT SKYBROOK	PARKSIDE AT SKYBROOK	APF2020-00001	SCOTT WILSON	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			57	0	57			0	0	0	0	13,224	6,612	8,835	28,671
Concord	PARKSIDE AT SKYBROOK	PARKSIDE AT SKYBROOK VILLAGE	APF2018-00011	SKYBROOK LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	8/23/2018	50	45	5			19,2	9,65	12,8	41,65	1,92	0,965	1,28	4,165
Concord	PARKSIDE AT SKYBROOK	PARKSIDE AT SKYBROOK VILLAGE	APF2008-00067	SKYBOOK, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Platting	Single Family	8/23/2018	50	45	5	1/16/2007	1/17/2016	19,2	9,65	12,8	41,65	1,92	0,965	1,28	4,165
Concord	PARKVIEW	PARKVIEW	APF2009-00005	Real Value Development Inc.	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family	10/12/2020	195	170	25		7/15/2016	74,88	37,635	49,92	162,435	9,6	4,825	6,4	20,825
Kannapolis	PARKWAY COMMONS	PARKWAY COMMONS	APF2008-00107	AMERICAN DEVELOPMENT INDUSTRIES, INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		532	0	532	5/23/2007	10/27/2013	123,424	61,712	82,46	267,596	123,424	61,712	82,46	267,596
Cabarrus County	PEACH ORCHARD	PEACH ORCHARD ESTATES	APF2008-00118	HAYDEN McMAHON DEVELOPMENT INC.	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	1/23/2020	134	145	-11	1/15/2004	8/30/2013	51,456	25,862	34,304	111,622	-4,224	-2,123	-2,816	-9,163
Kannapolis	PELHEM POINTE	PELHEM POINTE	APF2008-00041	Ryland Homes	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	10/23/2015	113	103	10	3/17/2008	9/15/2013	43,392	21,809	28,928	94,129	3,84	1,93	2,56	8,33
Concord	PENDLETON MULTI-FAMILY UNITS	PENDLETON MULTI-FAMILY UNITS	APF2010-00002	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Multi Family	4/30/2018	90	32	58		12/31/2013	20,88	10,44	13,95	45,27	13,456	6,728	8,99	29,174
Concord	PENDLETON SINGLE FAMILY UNITS	PENDLETON SINGLE FAMILY UNITS	APF2008-00069	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	7/14/2020	88	117	-29	5/15/2007	12/31/2013	33,792	16,984	22,528	73,304	-1			

Jurisdiction	APF Base Subdivision Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	Exp. Date	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	PITTS SCHOOL ROAD SUBDIVISION	PITTS SCHOOL ROAD SUBDIVISION	APF2017-00034	MATTHEW McWILLIAMS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending	Single Family		29	0	29			18,816	9,457	12,544	40,817	11,136	5,597	7,424	24,157
Concord	PLEASANT OAKS	PLEASANT OAKS	APF2008-00047	KISER DEVELOPMENT COMPANY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (plating & permitting)	Single Family	10/12/2020	170	160	10	2/21/2005	8/17/2015	65.28	32.81	43.52	141.61	3.84	1.93	2.56	8.33
Concord	POPLAR COVE	POPLAR COVE	APF2016-00016		Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active Platting	Single Family	8/10/2020	23	21	2			8,832	4,439	5,888	19,159	0.768	0.386	0.512	1.666
Concord	POPLAR CROSSING COMMONS	POPLAR CROSSING COMMONS ADULT LIVING CENTER	APF2012-00003	Workforce Homestead, Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Age Restricted Development	Age Restricted		66	0	66			9.9	3.63	4.752	18,282	0	0	0	0
Concord	POPLAR POINT TOWNHOMES	POPLAR POINT TOWNHOMES	APF2017-00032	JEFF REASNOR	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse	5/20/2020	36	30	6			4,968	2,484	3,312	10,764	0.828	0.414	0.552	1.794
Concord	POPLAR TENT OAKS	POPLAR TENT OAKS	APF2016-00019	Fred Matrulli	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	11/3/2020	93	38	55			35,712	17,949	23,808	77,469	21.12	10.615	14.08	45.815
Concord	POPLAR TENT SINGLE FAMILY	POPLAR TENT SINGLE FAMILY	APF2020-00024	CITY OF CONCORD	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending			20	0	20			0	0	0	0	4.64	2.32	3.1	10.06
Cabarrus County	PORTERS LANDING	PORTERS LANDING	APF2008-00057	NO APPLICANT	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	94	195	-101	4/19/1999		36,096	18,142	24,064	78,302	-38,784	-19,493	-25,856	-84,133
Concord	PRESPRO CUSTOM HOMES	PRESPRO CUSTOM HOMES	APF2019-00013	PAUL CAMPBELL	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		30	0	30			11.52	5.79	7.68	24.99	11.52	5.79	7.68	24.99
Concord	PRESPRO FLOWERS STORE	PRESPRO FLOWERS STORE	APF2017-00025	PRESPRO	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		122	0	122			47,616	23,932	31,744	103,292	46,848	23,546	31,232	101,626
Harrisburg	PROVIDENCE MANOR	PROVIDENCE MANOR	APF2008-00106	L & R DEVELOPMENT, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	3/22/2007	149	57	92	12/15/2003	12/29/2007	57,216	28,757	38,144	124,117	35,328	17,756	23,552	76,636
Concord	PROVINCE GREEN	PROVINCE GREEN	APF2008-00074	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	7/14/2015	61	51	10			23,424	11,773	15,616	50,813	3.84	1.93	2.56	8.33
Concord	RAMSGATE	RAMSGATE	APF2008-00070	UNKNKNOWN	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Expired	Single Family	11/8/2017	224	241	-17			86,016	43,232	57,344	186,592	-6,528	-3,281	-4,352	-14,161
Kannapolis	RED CEDAR LANDING	RED CEDAR LANDING	APF2014-00017	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		150	0	150	10/1/2014		34.8	17.4	23.25	75.45	34.8	17.4	23.25	75.45
Kannapolis	REDWOOD KANNAPOLIS PARKWAY	REDWOOD KANNAPOLIS PARKWAY	APF2020-00002	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			166	0	166			0	0	0	0	38.512	19,256	25.73	83,498
Concord	RIDGES AT CONCORD	RIDGES AT CONCORD	APF2008-00072	QUAIL HAVEN DEVELOPMENT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		551	0	551	4/18/2006	12/31/2010	211,584	106,343	141,056	458,983	211,584	106,343	141,056	458,983
Kannapolis	RIVER POINTE AT DAVIDSON	RIVER POINTE AT DAVIDSON	APF2013-00014	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		444	0	444	9/4/2013		170,496	85,692	113,664	369,852	170,496	85,692	113,664	369,852
Cabarrus County	RIVERBEND	RIVERBEND	APF2008-00078	GREATHORN PROPERTIES	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family		28	0	28	12/20/2007	12/19/2013	10,752	5,404	7,168	23,324	10,752	5,404	7,168	23,324
Concord	RIVERWALK	RIVERWALK	APF2008-00044	unknown	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Single Family	8/2/2019	488	529	-41			187,392	94,184	124,928	406,504	-15,744	-7,913	-10,496	-34,153
Concord	ROBERTA CROSSING	ROBERTA CROSSING	APF2014-00003	LIVE WELL HOMES	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	7/27/2015	55	1	54		5/20/2016	21.12	10.615	14.08	45,815	20,736	10,422	13,824	44,982
Concord	ROBERTA MEADOWS	ROBERTA MEADOWS	APF2008-00075	PITTS SCHOOL, LLC / TIM HUNTLEY	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Approved	Single Family	6/10/2020	33	27	6	6/20/2006	6/20/2012	12,672	6,369	8,448	27,489	2,304	1,158	1,536	4,998
Concord	ROBERTA RIDGE SUBDIVISION	ROBERTA RIDGE SUBDIVISION	APF2016-00007	BLACKWELDER FANNIE B	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active Platting	Single Family	9/24/2020	206	198	8			79,104	39,758	52,736	171,598	3,072	1,544	2,048	6,664
Concord	ROBERTA ROAD TOWNHOMES	ROBERTA ROAD TOWNHOMES	APF2019-00011	JONATHAN CARTER	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Townhouse	8/18/2020	16	3	13			2,208	1,104	1,472	4,784	1,794	0.897	1,196	3,887
Concord	ROCKLAND CIRCLE TOWNHOMES	ROCKLAND CIRCLE TOWNHOMES	APF2020-00020	SARA SHIRLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			74	0	74			0	0	0	0	17.168	8,584	11.47	37,222
Cabarrus County	ROCKY GLEN	ROCKY GLEN	APF2008-00077	RANDALL SCRIBNER	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		49	0	49	7/19/2007	7/18/2013	18,816	9,457	12,544	40,817	18,816	9,457	12,544	40,817
Cabarrus County	ROCKY MEADOWS	ROCKY MEADOWS	APF2008-00164	Randy Humphrey and Associates	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Closed-Built Out	Single Family	6/4/2004	142	144	-2	1/15/1999		54,528	27,406	36,352	118,286	-0,768	-0,386	-0,512	-1,666
Concord	ROCKY RIVER ESTATES PH 1	ROCKY RIVER ESTATES PH 1	APF2017-00005	DEVELOPMENT SOLUTIONS GROUP	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		56	0	56			21,504	10,808	14,336	46,648	21,504	10,808	14,336	46,648
Kannapolis	ROGERS LAKE ROAD TOWNHOMES	ROGERS LAKE ROAD TOWNHOMES	APF2017-00021	JOURNEY CAPITAL LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Townhouse		0	0	0			0	0	0	0	0	0	0	0
Kannapolis	ROY CHATHAM MINOR SUBDIVISION	ROY CHATHAM MINOR SUBDIVISION	APF2017-00022	ROY CHATHAM	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending		11/16/2018	8	3	5			0	0	0	0	1.16	0.58	0.775	2,515
Concord	ROYSCROFT	ROYSCROFT	APF2008-00073	PROVIDENT DEVELOPMENT GROUP	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family		0	0	0	3/15/2007	3/14/2013	0	0	0	0	0	0	0	0
Cabarrus County	RUSTIC CANYON	RUSTIC CANYON	APF2008-00063	SHEA HOMES	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family		595	0	595	6/21/2007	6/20/2013	228.48	114,835	152.32	495,635	228.48	114,835	152.32	495,635
Midland	SADDLEBROOK	SADDLEBROOK	APF2008-00133	LANDCRAFT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	5/8/2018	168	183	-15	3/13/2007	5/13/2017	64,512	32,424	43,008	139,944	-5,76	-2,895	-3,84	-12,495
Concord	SALISBURY TRACE AT BRANCHVIEW	SALISBURY TRACE AT BRANCHVIEW	APF2016-00008	COPPERFIELD APTS/DARREN LUCAS	Concord High School	Concord Middle School	W M Irvin Elementary School		Withdrawn	Multi Family		424	0	424			98,368	49,184	65,72	213,272	98,368	49,184	65,72	213,272
Kannapolis	SAMUEL CRISP MINOR SUBDIVISION	SAMUEL CRISP MINOR SUBDIVISION	APF2017-00023	SAMUEL CRISP	A L Brown High School		Jackson Park Elementary School	Kannapolis Intermediate School	Pending		3/2/2018	8	4	4			0	0	0	0	0.928	0.464	0.62	2,012
Concord	SANCTUARY CODDLE CREEK	SANCTUARY CODDLE CREEK	APF2014-00005	DUNCAN VIRGINIA C ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Withdrawn	Multi Family	9/18/2017	62	1	61			14,384	7,192	9,61	31,186	14,152	7,076	9,455	30,683
Concord	SAPPHIRE HILLS	SAPPHIRE HILLS	APF2008-00045	JBC Development Concord, LLC	Concord High School	Concord Middle School	Weddington Hills Elementary School		Closed-Built Out	Townhouse	8/12/2010	60	54	6	5/16/2006	7/13/2013	8.28	4.14	5.52	17.94	0.828	0.414	0.552	1.794
Concord	SAVANNAH COMMONS	SAVANNAH COMMONS	APF2008-00049	LANDMARK DEVELOPMENT VENTURES LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	8/27/2013	28	29	-1	12/21/2004		10,752	5,404	7,168	23,324	-0,384	-0,193	-0,256	-0,833
Kannapolis	SELLERS PROPERTY	SELLERS PROPERTY	APF2020-00021	BRANDY SELLERS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			7	0	7			0	0	0	0	1.624	0.812	1.085	3,521
Concord	SETTLERS LANDING TOWNHOMES	SETTLERS LANDING TOWNHOMES	APF2008-00179	Coddle Creek Development Group, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active (plating & permitting)	Townhouse	11/21/2017	116	125	-9	1/15/2008	3/29/2015	16,008	8,004	10,672	34,684	-1,242	-0,621	-0,828	-2,691
Kannapolis	SETTLERS RIDGE	SETTLERS RIDGE	APF2008-00108	Craft/CP Morgan	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		All Lots Platted	Single Family	1/14/2011	150	138	12	1/7/2004		57.6	28.95	38.4	124.95	4,608	2,316	3,072	9,996
Kannapolis	SHERWOOD DEVELOPMENT	SHERWOOD DEVELOPMENT	APF2018-00014	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			91	0	91			0	0	0	0	21.112	10,556	14,105	45,773
Kannapolis	SHILOH VILLAGE	SHILOH VILLAGE	APF2008-00071	SHILOH RIDGE DEVELOPMENT, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	5/25/2011	30	30	0	6/19/2006		11,52	5.79	7.68	24.99	0	0	0	0
Louist	SIGNATURE DEVELOPMENT	SIGNATURE DEVELOPMENT	APF2009-00007	Chris Hunter	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		70	0	70	1/8/2008		26.88	13.51	17.92	58.31	26.88	13.51	17.92	58.31
Cabarrus County	SKYBROOK	SKYBROOK	APF2008-00104	MVC, LLC/Bryan Properties	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	2/23/2018	254	388	-134	12/17/1998		97,536	49,022	65,024	211,582	-51,456	-25,862	-34,304	-111,622
Cabarrus County	SKYBROOK APARTMENTS	SKYBROOK APARTMENTS	APF2017-00014	JIM GRDICH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Issued	Multi Family	4/6/2017	268	280	-12			62,176	31,088	41,54	134,804	-2,784	-1,392	-1,86	-6,036
Mt. Pleasant	SOUTH SKYLAND TOWNHOMES	SOUTH SKYLAND TOWNHOMES	APF2018-00017	RONALD BURRAGE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Withdrawn			16	0	16			0	0	0	0	3.712	1,856	2.48	8,048
Kannapolis	SOUTH VILLAGE SINGLE FAMILY	SOUTH VILLAGE SINGLE FAMILY	APF2009-00001	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Single Family		15	0	15		8/8/2012	5.76	2.895	3.84	12,495	5.76	2.895	3.84	12,495
Kannapolis	SOUTH VILLAGE TOWNHOMES	SOUTH VILLAGE TOWNHOMES	APF2009-00002	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Townhouse		145	0	145		8/8/2012	20.01	10,005	13,34	43,355	20.01	10,005	13,34	43,355
Concord	SOUTHWOOD REALTY APTS	SOUTHWOOD REALTY APTS	APF2019-00023	WILLIAM RATCHFORD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0
Concord	SPRING MEADOW	SPRING MEADOW	APF2017-00041	BOYD STANLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		169	0	169			44.16	22,195	29.44	95,795	64,896	32,617	43,264	140,777
Concord	ST ANDREWS PHASE 7	ST ANDREWS PHASE 7	APF2008-00105	Danny Bost T.W.L.S. Inc.	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family	12/30/2014	32	5	27	11/19/2001		12,288	6,176	8,192	26,656	10,368	5,211	6,912	22,491
Cabarrus County	ST ANDREWS PLACE	ST ANDREWS PLACE	APF2013-00003	twis, inc	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	3/21/2014	516	238	278			198,144	99,588	132,096	429,828	10			

Jurisdiction	APF Base Subdivision Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Leg Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Cabarrus County	THE BLUFFS AT MILL BRIDGE	THE BLUFFS AT MILL BRIDGE	APF2008-00076	HARTSELL BROTHERS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	9/19/2019	20	11	9	5/18/2006	5/17/2012	7.68	3.86	5.12	16.66	3.456	1.737	2.304	7.497
Cabarrus County	THE ENCLAVE AT TIMBER RIDGE	THE ENCLAVE AT TIMBER RIDGE	APF2008-00109	Metrolina Development Corp.	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	12/9/2019	21	15	6	8/18/2005		8.064	4.053	5.376	17.493	2.304	1.158	1.536	4.998
Kannapolis	THE FALLS (ROWAN COUNTY)	THE FALLS (ROWAN COUNTY)	APF2017-00004	B & C LAND HOLDINGS	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active (plating & permitting)	Single Family	11/4/2020	203	136	67			77.952	39.179	51.968	169.099	25.728	12.931	17.152	55.811
Kannapolis	THE FARM AT RIVERPOINTE	THE FARM AT RIVERPOINTE	APF2008-00152	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/13/2016	805	438	367	10/18/1999	1/21/2016	309.12	155.365	206.08	670.565	140.928	70.831	93.952	305.711
Kannapolis	THE GRAND	THE GRAND	APF2008-00112	MCCLAIN, BARR & ASSOCIATES, SCOTT NEELY AND STEVE NICK PARKER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	1/30/2009	240	258	-18	2/7/2007		55.68	27.84	37.2	120.72	-4.176	-2.088	-2.79	-9.054
Concord	THE MILLS AT ROCKY RIVER - MILL TIFAMLY	THE MILLS AT ROCKY RIVER - TOWNHOMES	APF2019-00001	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Multi Family	8/24/2015	300	8	292			69.6	34.8	46.5	150.9	67.744	33.872	45.26	146.876
Concord	THE MILLS AT ROCKY RIVER - TOWNHOMES	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	APF2010-00003	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Townhouse		125	0	125			17.25	8.625	11.5	37.375	17.25	8.625	11.5	37.375
Concord	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	APF2008-00151	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Expired	Multi Family	4/15/2014	347	2	345		7/12/2016	80.504	40.252	53.785	174.541	80.04	40.02	53.475	173.535
Concord	THE POINTS AT SAINT ANDREWS	THE POINTS AT SAINT ANDREWS	APF2008-00068	DANNY G BOST	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Active (plating & permitting)	Single Family	10/29/2020	853	777	76	12/15/2005	7/12/2016	327.552	164.629	218.368	710.549	29.184	14.668	19.456	63.308
Concord	THE SEASONS AT POPLAR TENT	THE SEASONS AT POPLAR TENT	APF2015-00002	PANARA JAYSUKHLAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	6/3/2013	42	43	-1	1/18/2007	1/17/2013	16.128	8.106	10.752	34.986	-0.384	-0.193	-0.256	-0.833
Concord	THE SEASONS AT POPLAR TENT	THE SEASONS AT POPLAR TENT	APF2015-00002	PANARA JAYSUKHLAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	11/21/2016	264	144	120			61.248	30.624	40.92	132.792	27.84	13.92	18.6	60.36
Harrisburg	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	APF2008-00123	MILDRED S. McMANUS	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family		16	0	16		5/22/2005	6.144	3.088	4.096	13.328	6.144	3.088	4.096	13.328
Concord	THE STATION AT POPLAR TENT	THE STATION AT POPLAR TENT	APF2008-00182	Tom McClellan	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		In Progress	Multi Family	4/28/2016	312	312	0			72.384	36.192	48.36	156.936	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE TOWNHOMES	THE VILLAGE AT REDBRIDGE TOWNHOMES	APF2009-00004	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	4/20/2020	417	37	380	3/1/2005		160.128	80.481	106.752	347.361	145.92	73.34	97.28	316.54
Concord	THE VILLAGES AT SKYBROOK NORTH	THE VILLAGES AT SKYBROOK NORTH	APF2008-00087	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/7/2020	467	415	52	1/18/2005	12/31/2015	179.328	90.131	119.552	389.011	19.968	10.036	13.312	43.316
Concord	THE WAYFORTH AT CONCORD	THE WAYFORTH AT CONCORD	APF2017-00018	MARTIN MARIETTA	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Townhouse	7/22/2020	150	157	-7			0	0	0	0	-0.966	-0.483	-0.644	-2.093
Concord	THE WOODS ON SOUTH UNION	THE WOODS ON SOUTH UNION	APF2013-00006	MSMC Venture, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	12/30/2019	77	28	49			29.568	14.861	19.712	64.141	18.816	9.457	12.544	40.817
Midland	THOMPSONS LAKE	THOMPSONS LAKE	APF2008-00134	FRANK JACOBUS, WILLIAM RFWESTER CO., INC. Fortune	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Expired	Single Family	9/16/2011	58	1	57	2/6/2009		34.344	15.012	13.392	62.748	21.888	11.001	14.592	47.481
Concord	TOWER PLACE TOWNHOMES PHASE 2	TOWER PLACE TOWNHOMES PHASE 2	APF2009-00015		Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Kannapolis	TRINITY CREST	TRINITY CREST	APF2008-00158	Cindy Geater	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Platting	Single Family	11/3/2015	60	60	0			23.04	11.58	15.36	49.98	0	0	0	0
Kannapolis	TRINITY CHURCH ROAD DEVELOPMENT	TRINITY CROSSING ROAD DEVELOPMENT	APF2017-00046	ZACK GORDON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		130	0	130			0	0	0	0	30.16	15.08	20.15	65.39
Cabarrus County	TRINITY PLACE	TRINITY PLACE	APF2008-00159	Primestar Properties Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/5/2018	5	8	-3			1.92	0.965	1.28	4.165	-1.152	-0.579	-0.768	-2.499
Concord	TROUTMAN ENTERPRISES	TROUTMAN ENTERPRISES	APF2020-00010	JEFF YOUNG	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending	Single Family		14	0	14			0	0	0	0	3.248	1.624	2.17	7.042
Midland	TUCKER CHASE	TUCKER CHASE	APF2008-00101	CHUCK STEVENS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (plating & permitting)	Single Family	7/26/2016	162	129	33	6/1/2004		62.208	31.266	41.472	134.946	12.672	6.369	8.448	27.489
Concord	UNICA	UNICA	APF2015-00008	UNICA U B O	Cox Mill High School	W R Odell Elementary School	W R Odell Elementary School		Withdrawn	Single Family		175	0	175			67.2	33.775	44.8	145.775	67.2	33.775	44.8	145.775
Cabarrus County	VANDERBURG ESTATES	VANDERBURG ESTATES	APF2008-00160	Horton Landvest Inc	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	5/28/2020	114	47	67			43.776	22.002	29.184	94.962	25.728	12.931	17.152	55.811
Concord	VILLAGES AT DREAMING CREEK SINGLE FAMILY	VILLAGES AT DREAMING CREEK SINGLE FAMILY	APF2008-00091	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Single Family		57	0	57	7/17/2009	12/31/2015	21.888	11.001	14.592	47.481	21.888	11.001	14.592	47.481
Concord	VILLAGES AT DREAMING CREEK TOWNHOMES	VILLAGES AT DREAMING CREEK TOWNHOMES	APF2009-00003	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		46	0	46	7/17/2009	12/31/2015	6.348	3.174	4.232	13.754	6.348	3.174	4.232	13.754
Kannapolis	VILLAS AT FOREST PARK RETIREMENT FACILITY	VILLAS AT FOREST PARK RETIREMENT FACILITY	APF2008-00178	Douglas Company, LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Age Restricted Development	Age Restricted		64	0	64			0	0	0	0	0	0	0	0
Concord	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	APF2009-00014	Doug Hart	Jay M Robinson High School	HD Winkler Middle School	W M Irvin Elementary School		Age Restricted Development	Age Restricted	1/28/2014	44	2	42	9/15/2009		0	0	0	0	0	0	0	0
Concord	VILLAS AT WINECOFF	VILLAS AT WINECOFF	APF2008-00043	Danny Bost	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Expired	Single Family	5/26/2017	99	85	14	3/15/2005	12/31/2013	38.016	19.107	25.344	82.467	5.376	2.702	3.584	11.662
Mt. Pleasant	WALKER ROAD PROPERTIES	WALKER ROAD PROPERTIES	APF2019-00006	ERIN BURRIS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family		97	0	97			37.248	18.721	24.832	80.801	37.248	18.721	24.832	80.801
Concord	WALLACE MEADOWS TOWNHOMES	WALLACE MEADOWS TOWNHOMES	APF2018-00008	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			98	0	98			0	0	0	0	22.736	11.368	15.19	49.294
Kannapolis	WATERFORD ON THE ROCKY	WATERFORD ON THE ROCKY	APF2008-00066	Justin E Kies	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	1/4/2018	278	246	32	4/21/2005	10/1/2016	106.752	53.654	71.168	231.574	12.288	6.176	8.192	26.656
Concord	WATERSTONE AT WEDDINGTON APARTMENTS	WATERSTONE AT WEDDINGTON APARTMENTS	APF2008-00137	Brian Kaiser	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	1/17/2013	412	476	-64	11/21/2006		61.8	22.66	29.664	114.124	-14.848	-7.424	-9.92	-32.192
Concord	WEDDINGTON CONCEPT PLAN	WEDDINGTON CONCEPT PLAN	APF2020-00033	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending			42	0	42			0	0	0	0	9.744	4.872	6.51	21.126
Concord	WEDDINGTON HILLS OF CONCORD	WEDDINGTON HILLS OF CONCORD	APF2019-00020	ROBERT CASH	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		720	0	720			167.04	83.52	111.6	362.16	167.04	83.52	111.6	362.16
Concord	WEDDINGTON ROAD SITE MATTAMY HOMES	WEDDINGTON ROAD SITE MATTAMY HOMES	APF2015-00005	MATTAMY HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		281	0	281			107.904	54.233	71.936	234.073	107.904	54.233	71.936	234.073
Kannapolis	WELLINGTON CHASE	WELLINGTON CHASE	APF2008-00061	PARKER AND ORLEANS HOMER III DERS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	10/13/2017	349	366	-17	9/29/2005	5/22/2016	134.016	67.357	89.344	290.717	-6.528	-3.281	-4.352	-14.161
Kannapolis	WELLINGTON GARDENS	WELLINGTON GARDENS	APF2013-00013	REA VENTURE GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Inactive	Multi Family		72	0	72	5/1/2013		16.704	8.352	11.16	36.216	16.704	8.352	11.16	36.216
Concord	WELLSPRING VILLAGE RETIREMENT COMMUNITY	WELLSPRING VILLAGE RETIREMENT COMMUNITY	APF2008-00177	Crosland Homes	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Age Restrctied Development	Age Restricted	11/12/2008	52	8	44	3/20/2008	12/31/2013	0	0	0	0	0	0	0	0
Kannapolis	WEST G STREET	WEST G STREET	APF2018-00002	LONG RANGE DEVELOPMENT & PROPERTIES	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2.012
Kannapolis	WEST OAKS PHASE 2	WEST OAKS PHASE 2	APF2008-00111	Brandon Little & Stephen Wasserman	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family	2/3/2017	13	1	12	9/23/2008	9/14/2012	4.992	2.509	3.328	10.829	4.608	2.316	3.072	9.996
Concord	Wexford Pointe Apartments	Wexford Pointe Apartments	APF2009-00012	Cathy Connors	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Multi Family	5/6/2010	106	106	0	12/15/2009		24.592	12.296	16.43	53.318	0	0	0	0
Kannapolis	WIGHTMAN OAKS	WIGHTMAN OAKS	APF2008-00031	WIGHTMAN HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Townhouse	7/21/2017	13	10	3	1/24/2008		1.794	0.897	1.196	3.887	0.414	0.207	0.276	0.897
Kannapolis	WILDWOOD RIDGE	WILDWOOD RIDGE	APF2014-00019	OAKMONT HOMES					Active (plating & permitting)	Single Family	11/2/2012	39	21	18	5/5/2004		14.976	7.527	9.984	32.487	6.912	3.474	4.608	14.994
Concord	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	APF2019-00015	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			7	0	7			0	0	0	0	1.624	0.812	1.085	3.521
Concord	WILKINSON COURT REDEVELOPMENT TOWNHOMES	WILKINSON COURT REDEVELOPMENT TOWNHOMES	APF2019-00014	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Townhouse		20	0	20			2.76	1.38	1.84	5.98	2.76	1.38	1.84	5.98
Concord	WINDING WALK	WINDING WALK	APF2008-00092	Shea Homes	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	10/16/2014	472	482	-10	7/13/2003	6/20/2013	181.248	91.096	120.832	393.176	-3.84	-1.93	-2.56	-8.33
Kannapolis	WINDSOR	WINDSOR	APF2013-00005	KANNAPOLIS REAL ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Expired	Single Family	3/9/2020	98	36	62			37.632	18.914	25.088	81.634	23.808	11.966	15.872	51.646

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	WINECOFF SCHOOL ROAD/TIMMONS CAMP IN WINDS	WINECOFF SCHOOL ROAD/TIMMONS GROUP	APF2018-00009	AMERICAN SOUTH MGMNT LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse			117	0	117		16.146	8.073	10.764	34.983	16.146	8.073	10.764	34.983
Kannapolis	WHISPERING WINDS	WISPERING WINDS	APF2014-00021	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/23/2008	36	33	3	9/8/2000		13.824	6.948	9.216	29.988	1.152	0.579	0.768	2.499
Concord	WOODBRIDGE AT ZEMOSA	WOODBRIDGE AT ZEMOSA	APF2008-00090	NIBLOCK DEVELOPMENT CORP.	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		In Progress	Single Family	4/20/2020	50	49	1	5/15/2007	3/15/2015	19.2	9.65	12.8	41.65	0.384	0.193	0.256	0.833
Midland	WYNDHAM ESTATES	WYNDHAM ESTATES	APF2008-00135	SCOTT COLLINS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	30	21	9	11/20/2007		11.52	5.79	7.68	24.99	3.456	1.737	2.304	7.497
Midland	WYNDHAM FOREST	WYNDHAM FOREST	APF2017-00024	DEPENDABLE DEVELOPMENT INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	10/19/2018	30	29	1			11.52	5.79	7.68	24.99	0.384	0.193	0.256	0.833
Midland	WYNTREE	WYNTREE	APF2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Multi Family	10/30/2020	149	89	60			34.568	17.284	23.095	74.947	13.92	6.96	9.3	30.18
Concord	YATES MEADOW AT ZEMOSA	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84.48	42.46	56.32	183.26	28.032	14.089	18.688	60.809
Harrisburg	ZION CHURCH RD RESIDENTIAL	ZION CHURCH RD RESIDENTIAL	APF2020-00005	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			29	0	29			0	0	0	0	6.728	3.364	4.495	14.587
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		222	0	222			85.248	42.846	56.832	184.926	85.248	42.846	56.832	184.926
Concord	ZION CHURCH ROAD SITE	ZION CHURCH ROAD SITE	APF2018-00020	MATT MANDLE	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116			44.544	22.388	29.696	96.628	44.544	22.388	29.696	96.628
Concord	ZION CHURCH ROAD TOWNHOME CONCEPT	ZION CHURCH ROAD TOWNHOME CONCEPT	APF2018-00026	JEREMY HORTON	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Townhouse		153	0	153			21.114	10.557	14.076	45.747	21.114	10.557	14.076	45.747
												57365	26325	31,866			15381.82	7695.44	10166.45	33056.7	8632.272	4328.058	5760.079	18720.409

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - October 2020 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Robert J. Carney, Jr., EDC

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

October 2020 Project Activity Report



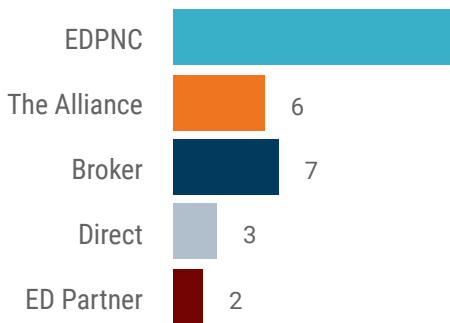
The EDC received 7 new RFIs (requests for information) in October and submitted sites/buildings for all 7 of the new requests. There was 1 client/consultant in-person visit in October that our utility partners attended.



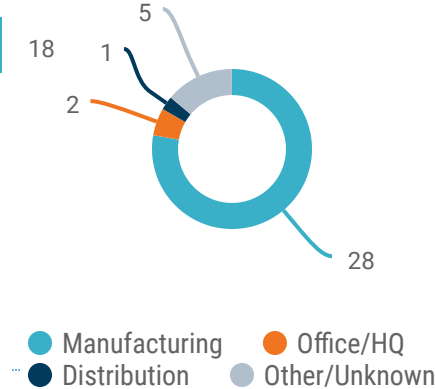
Other Project Activity Stats



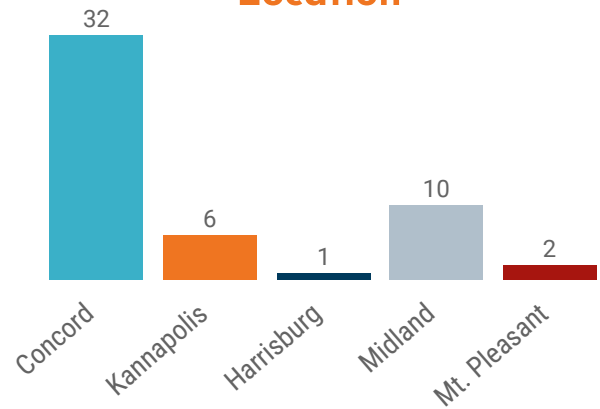
Projects By Source



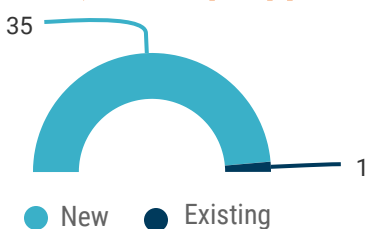
Projects By Industry



of Projects By Location



Projects By Type



266
average jobs
per project



150K
average square
feet per project



40
average acres
per project



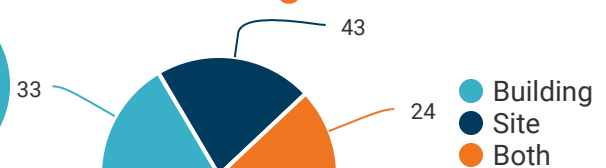
14%
of Cabarrus EDC's
projects involve
companies outside
of the U.S.



114M
average investment
per project



Building vs. Site - %



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Finance - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports from Finance displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Susan Fearington, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of October 30, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
REVENUES						
Ad Valorem Taxes & Interest	(204,959,679)	(204,959,679)	(40,327,265)	\$ -	\$ 164,632,415	19.7%
Other Taxes	(28,017,701)	(28,017,701)	(6,281,074)	-	21,736,627	22.4%
Intergovernmental Revenues	(21,136,525)	(22,346,678)	(5,092,495)	-	17,254,184	22.8%
Permits and Fees	(7,747,427)	(7,747,427)	(3,872,093)	-	3,875,334	50.0%
Sales and Services	(13,485,653)	(13,490,653)	(3,191,330)	-	10,299,323	23.7%
Investment Earnings	(582,961)	(582,961)	(126,471)	-	456,490	21.7%
Miscellaneous/Other Finance Sources	(355,580)	(5,183,927)	(160,535)	-	5,023,392	3.1%
TOTAL REVENUES	(276,285,526)	(282,329,027)	(59,051,262)	\$ -	\$ 223,277,764	20.9%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 1,229,742	\$ 1,229,742	\$ 358,274	\$ 10,162	861,306	29.1%
County Manager	2,105,879	2,118,688	551,529	-	1,567,159	26.0%
Communications	741,968	756,968	180,602	15,000	561,366	25.8%
Human Resources	1,108,514	1,096,814	295,186	1,460	800,169	27.0%
Tax Collector	1,100,385	1,100,385	339,104	-	761,281	30.8%
Tax Administration	2,506,714	2,506,714	751,177	-	1,755,537	30.0%
Board of Elections	1,084,213	1,262,216	473,838	88,325	700,053	44.5%
Register of Deeds	628,237	628,237	239,319	-	388,918	38.1%
Finance	1,373,734	1,400,499	377,486	62,293	960,721	31.4%
Information Technology	6,519,688	6,731,828	1,899,459	404,962	4,427,406	34.2%
Non-departmental*	4,762,394	5,316,416	251,675	584,183	4,480,558	15.7%
Infrastructure & Asset Management	-	-	11,742	-	-	-
Grounds Maintenance	1,642,021	1,648,379	485,019	475,001	688,359	58.2%
Administration	2,005,671	2,005,671	546,078	66,953	1,392,640	30.6%
Sign Maintenance	169,908	169,908	54,019	7,690	108,199	36.3%
Building Maintenance	2,442,213	2,519,379	641,099	533,436	1,344,844	46.6%
Facility Services	1,867,127	1,882,127	490,994	153,659	1,237,474	34.3%
Fleet Maintenance	1,036,025	1,036,025	366,890	271,580	397,556	61.6%
Contribution to Other Funds	45,875,389	48,968,811	48,876,546	-	92,265	99.8%
Total General Government	\$ 78,199,822	\$ 82,378,807	\$ 57,190,036	\$ 2,674,704	\$ 22,525,809	72.7%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 21,027,148	\$ 18,134,775	\$ 2,758,294	\$ 991,872	\$ 14,384,608	20.7%
Jail	12,400,703	12,536,699	3,714,285	1,148,464	7,673,951	38.8%
Animal Control	871,623	871,623	233,339	87,944	550,341	36.9%
Animal Shelter	602,366	606,066	182,971	1,200	421,894	30.4%
Courts Maintenance	294,785	294,785	37,348	18,307	239,131	18.9%
Construction Standards	2,735,613	2,767,113	803,874	40,785	1,922,454	30.5%
Emergency Management	339,912	748,992	144,444	5,281	599,268	20.0%
Fire Services	1,497,133	1,504,586	477,446	202,000	825,140	45.2%
Emergency Medical Services	10,712,889	10,720,859	3,091,215.06	534,252	7,095,392	33.8%
Other Public Safety*	2,129,059	2,149,059	531,387	1,004,620	613,052	71.5%
Total Public Safety	\$ 52,611,231	\$ 50,334,557	\$ 11,974,603	\$ 4,034,724	\$ 34,325,230	31.8%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of October 30, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	\$ 831,331	\$ 834,185	\$ 201,101	\$ -	\$ 633,084	24.1%
Community Development	615,872	643,751	160,269	-	483,482	24.9%
Soil & Water Conservation	270,520	270,520	73,822	-	196,698	27.3%
Zoning Administration	233,351	233,351	71,576	-	161,775	30.7%
Economic Development Corporation	432,001	432,001	123,872	-	308,129	28.7%
Economic Development Incentives	2,484,000	2,484,000	-	21,000	2,463,000	0.8%
Other Economic & Physical Development*	1,872,792	1,872,792	419,454	64,500	1,388,838	25.8%
Total Economic & Physical Development	\$ 6,739,867	\$ 6,770,600	\$ 1,050,094	\$ 85,500	\$ 5,635,006	16.8%
ENVIRONMENTAL PROTECTION						
Waste Reduction	\$ 565,433	\$ 588,399	\$ 147,294	\$ 177,283	\$ 263,822	55.2%
Total Environmental Protection	\$ 565,433	\$ 588,399	\$ 147,294	\$ 177,283	\$ 263,822	55.2%
HUMAN SERVICES						
Veterans Services	\$ 305,545	\$ 305,545	\$ 92,633	\$ -	\$ 212,912	30.3%
Cooperative Extension	408,266	422,401	95,901	-	326,500	22.7%
Human Services						
Administration	4,433,152	4,721,509	1,528,013	675,732	2,517,764	46.7%
Economic Family Support Services	2,936,390	2,920,526	553,638	-	2,366,888	19.0%
Transportation	3,012,925	3,533,442	564,111	282,448	2,686,882	24.0%
Child Welfare	9,729,245	9,754,727	2,774,936	290,432	6,689,359	31.4%
Child Support Services	1,940,956	1,940,956	611,639	21,361	1,307,956	32.6%
Economic Services	8,816,760	8,816,760	2,524,544	-	6,292,216	28.6%
Adult and Family Services	1,977,072	1,982,072	589,096	37,789	1,355,187	31.6%
Nutrition	539,040	677,597	139,279	190,782	347,536	48.7%
Senior Services	743,886	785,750	208,480	267,906	309,364	60.6%
Other Human Services*	9,283,532	12,177,577	2,736,112	7,051,844	2,389,621	80.4%
Total Human Services	\$ 44,126,769	\$ 48,038,861	\$ 12,418,383	\$ 8,818,294	\$ 26,802,185	44.2%
EDUCATION						
Cabarrus County Schools Operating	\$ 74,649,650	\$ 74,649,650	\$ 24,884,026	\$ -	\$ 49,765,624	33.3%
Kannapolis City Schools Operating	9,138,615	9,138,615	3,398,247	-	5,740,368	37.2%
RCCC Operating	3,652,000	3,652,000	1,217,336	-	2,434,664	33.3%
Cabarrus County Schools Capital	36,324	36,324	12,108	-	24,216	33.3%
Kannapolis City Schools Capital	8,832	8,832	2,944	-	5,888	33.3%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	44,797	44,511	45,097	66.4%
Total Education	\$ 87,619,826	\$ 87,619,826	\$ 29,559,458	\$ 44,511	\$ 58,015,857	33.8%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 1,805,635	\$ 1,819,664	\$ 505,057	\$ 46,238	\$ 1,268,370	30.3%
Senior Centers	821,689	849,069	148,051	1,270	699,748	17.6%
Library System	3,769,254	3,912,117	1,108,323	219,066	2,584,728	33.9%
Other Cultural & Recreation*	26,000	26,000	26,000	109,800	(109,800)	522.3%
Total Culture & Recreation	\$ 6,422,578	\$ 6,606,850	\$ 1,787,431	\$ 376,373	\$ 4,443,046	32.8%
DEBT SERVICE						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 276,285,526	\$ 282,337,900	\$ 114,127,298	\$ 16,211,389	\$ 152,010,955	46.2%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ (8,873)	\$ (55,076,036)	\$ (16,211,389)	\$ (71,266,809)	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets.

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of October 30, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	\$ (1,211,324)	\$ (1,211,324)	\$ (977,913)	\$ -	\$ 233,411	80.7%
Fair Sales and Services	(677,739)	(677,739)	-	-	677,739	0.0%
Fair Investment Earnings	(15,000)	(15,000)	105	-	\$ 15,105	-0.7%
Fair Miscellaneous Revenue	(5,000)	(5,000)	-	-	\$ 5,000	0.0%
Total Arena and Events Center Fund	\$ (1,909,063)	\$ (1,909,063)	\$ (977,808)	\$ -	\$ 931,255	51.2%
EXPENDITURES						
Arena and Events Center	\$ 1,211,324	\$ 1,211,324	\$ 429,820	\$ 510,538	\$ 270,966	77.6%
County Fair	697,739	697,739	52,162	10,000	635,577	8.9%
Total Arena and Events Center Fund	\$ 1,909,063	\$ 1,909,063	\$ 481,982	\$ 520,538	\$ 906,543	52.5%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ (52,000)	\$ (52,000)	\$ -	\$ -	\$ 52,000	0.0%
Permits and Fees	(140,000)	(140,000)	(42,588)	-	97,412	30.4%
Sales and Services	(1,226,000)	(1,226,000)	(286,516)	-	939,484	23.4%
Investment Earnings	(28,508)	(28,508)	348	-	28,856	-1.2%
Total Landfill Fund	\$ (1,446,508)	\$ (1,446,508)	\$ (328,756)	\$ -	\$ 1,117,752	22.7%
EXPENDITURES						
Landfill Operations	\$ 1,446,508	\$ 1,473,863	\$ 250,311	\$ 145,915	\$ 1,077,637	26.9%
Total Landfill Fund	\$ 1,446,508	\$ 1,473,863	\$ 250,311	\$ 145,915	\$ 1,077,637	26.9%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ (703,112)	\$ (703,112)	\$ (175,778)	\$ -	\$ 527,334	25.0%
Investment Earnings	(2,500)	(2,500)	31	-	2,531	-1.2%
Other Finance Sources	(63,880)	(104,319)	-	-	104,319	0.0%
Total 911 Emergency Telephone Fund	\$ (769,492)	\$ (809,931)	\$ (175,747)	\$ -	\$ 634,184	21.7%
EXPENDITURES						
Operations	\$ 709,966	\$ 750,405	\$ 102,512	\$ 56,965	\$ 590,928	21.3%
Debt Service	59,526	59,526	29,763	-	29,763	50.0%
Total 911 Emergency Telephone Fund	\$ 769,492	\$ 809,931	\$ 132,275	\$ 56,965	\$ 620,691	23.4%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ (15,774,501)	\$ (15,774,501)	\$ (4,869,899)	\$ -	\$ 10,904,602	30.9%
Investment Earnings	(45,000)	(45,000)	590	-	45,590	-1.3%
Miscellaneous	(420,000)	(420,000)	(938,110)	-	(518,110)	223.4%
Other Finance Sources	-	(131,001)	-	-	131,001	0.0%
Total Self-Insured Funds	\$ (16,239,501)	\$ (16,370,502)	\$ (5,807,418)	\$ -	\$ 10,563,084	35.5%
EXPENDITURES						
Workers Compensation Insurance	\$ 1,361,607	\$ 1,361,607	\$ 422,539	\$ -	\$ 939,068	31.0%
Liability Insurance	1,154,936	1,285,937	822,304	-	463,633	63.9%
Dental Insurance	475,500	475,500	175,319	-	300,181	36.9%
Hospitalization Insurance	13,247,458	13,247,458	3,788,497	1,252,022	8,206,939	38.0%
Total Self-Insured Funds	\$ 16,239,501	\$ 16,370,502	\$ 5,208,659	\$ 1,252,022	\$ 9,909,821	39.5%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of October 30, 2020*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ (5,692,557)	\$ (5,692,557)	\$ (844,579)	\$ -	\$ 4,847,978	14.8%
<i>Total Fire Districts Fund</i>	<u>\$ (5,692,557)</u>	<u>\$ (5,692,557)</u>	<u>\$ (844,579)</u>	<u>\$ -</u>	<u>\$ 4,847,978</u>	<u>14.8%</u>
EXPENDITURES						
Fire Districts	\$ 5,692,557	\$ 5,692,557	\$ 1,050,752	\$ -	\$ 4,641,805	18.5%
<i>Total Fire Districts Fund</i>	<u>\$ 5,692,557</u>	<u>\$ 5,692,557</u>	<u>\$ 1,050,752</u>	<u>\$ -</u>	<u>\$ 4,641,805</u>	<u>18.5%</u>
TOTAL REVENUES	<u>\$ (26,057,121)</u>	<u>\$ (26,228,561)</u>	<u>\$ (8,134,308)</u>	<u>\$ -</u>	<u>\$ 18,094,253</u>	<u>31.0%</u>
TOTAL EXPENDITURES	<u>\$ 26,057,121</u>	<u>\$ 26,255,916</u>	<u>\$ 7,123,979</u>	<u>\$ 1,975,440</u>	<u>\$ 17,156,497</u>	<u>34.7%</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ -</u>	<u>\$ (27,355)</u>	<u>\$ 1,010,330</u>	<u>\$ (1,975,440)</u>	<u>\$ (937,756)</u>	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 16, 2020
6:30 PM**

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation and Personnel Matters

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation and personnel matters as authorized by NCGS 143-318.11(a)(3) and (6).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to pending litigation and personnel matters as authorized by NCGS 143-318.11(a)(3) and (6).

EXPECTED LENGTH OF PRESENTATION:

30 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
