

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PRESENTATION OF COLORS

### INVOCATION

#### **A. APPROVAL OR CORRECTIONS OF MINUTES**

1. Approval or Correction of Meeting Minutes Pg. 4

#### **B. APPROVAL OF THE AGENDA**

1. BOC - Changes to the Agenda Pg. 29

#### **C. RECOGNITIONS AND PRESENTATIONS**

1. Human Resources - Recognition of Susan Fearington on Her Retirement from Cabarrus County Finance Department Pg. 31
2. Proclamation - Reverend Dr. Martin Luther King, Jr. Day Pg. 32

#### **D. INFORMAL PUBLIC COMMENTS**

#### **E. OLD BUSINESS**

#### **F. CONSENT AGENDA**

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. Active Living and Parks - 2021 Fees and Charges Policy Pg. 34
2. Appointments and Removals - Human Services Advisory Board Pg. 66

3. Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC) Pg. 71
4. BOC - Commissioner Appointments for 2021 Pg. 74
5. BOC - Designation of Voting Delegate for NCACC Legislative Goals Conference Pg. 77
6. BOC - Resolution Establishing the Board of Commissioners' 2021 Meeting Schedule Pg. 80
7. EMS - Ambulance Fee Increase Pg. 84
8. Finance - Accounting Update of Capital Project Funds Pg. 87
9. Finance - Cabarrus County Reimbursement Resolution for New EMS Headquarters Pg. 103
10. Finance - Transfer of Funds for 15% Fund Balance Policy and Closure of Capital Reserve Fund Pg. 107
11. Finance - Update of Courthouse Funding Pg. 122
12. Finance - Update of Investment Officers Pg. 128
13. Infrastructure and Asset Management - Cabarrus County Courthouse Expansion Construction Manager at Risk Contract Extension (GMP 2) Pg. 137
14. Infrastructure and Asset Management - Transfer of Radar Trailer Asset to the Town of Harrisburg Pg. 176
15. Infrastructure and Asset Management - Transfer of Surplus Vehicle to Allen Volunteer Fire Department Pg. 180
16. ITS - Contract for Telecommunications Pg. 183
17. Register of Deeds - Refund of Excise Tax Pg. 205
18. Sheriff's Office - (BWC) Body-Worn Camera Funding Update Pg. 212
19. Tax Administration - Refund and Release Reports - November 2020 Pg. 222

#### **G. NEW BUSINESS**

1. Emergency Management - Adoption of Ordinance Amending Chapter 34, Fire Prevention and Protection of the Cabarrus County Code of Ordinances - Public Hearing 6:30 p.m. Pg. 233
2. Appointments and Removals - Juvenile Crime Prevention Council Pg. 250
3. Human Resources - Update on Families First Coronavirus Response Act (FFCRA) Pg. 257
4. Finance - Approval of New Signature Cards and Deposit Account Resolutions Pg. 258

#### **H. REPORTS**

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 261
2. BOC - Request for Applications for County Boards/Committees Pg. 262
3. County Manager - Monthly Building Activity Reports Pg. 276
4. County Manager - Monthly New Development Report Pg. 281
5. EDC - November 2020 Monthly Summary Report Pg. 289
6. Finance - Monthly Financial Update Pg. 291

#### **I. GENERAL COMMENTS BY BOARD MEMBERS**

#### **J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**



**K. CLOSED SESSION**

**L. ADJOURN**

**Scheduled Meetings**

January 4	Work Session	4:00 p.m.	Multipurpose Room
January 19	Regular Meeting	6:30 p.m.	BOC Meeting Room
January 20	Cabarrus Summit	6:00 p.m.	Cabarrus Arena
February 1	Work Session	4:00 p.m.	Multipurpose Room
February 15	Regular Meeting	6:30 p.m.	BOC Meeting Room
February 26	Board Retreat	4:00 p.m.	Multipurpose Room
February 27	Board Retreat	8:00 a.m.	Multipurpose Room

**Mission:** Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

**Vision:** Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

**Cabarrus County Television Broadcast Schedule  
Cabarrus County Board of Commissioners' Meetings**

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

<b>Sunday - Saturday</b>	<b>1:00 P.M.</b>
<b>Sunday - Tuesday</b>	<b>6:30 P.M.</b>
<b>Thursday &amp; Friday</b>	<b>6:30 P.M.</b>

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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**AGENDA CATEGORY:**

Approval or Correction of Minutes

**SUBJECT:**

Approval or Correction of Meeting Minutes

**BRIEF SUMMARY:**

The following meeting minutes are provided for correction or approval:

October 21, 2020 (Cabarrus Summit)  
November 2, 2020 (Work Session)  
November 16, 2020 (Regular Meeting)

**REQUESTED ACTION:**

Motion to approve the aforementioned meeting minutes as presented.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▯ 10-21-2020 Summit
- ▯ 11-02-2020 Wk Session
- ▯ 11-16-2020 Regular Meeting

The Board of Commissioners for the County of Cabarrus met for the 4<sup>th</sup> Quarter Cabarrus Summit 2020 at the Cabarrus Arena and Events Center in Concord, North Carolina at 6:00 p.m. on Wednesday, October 21, 2020.

Present -      Chairman:            Stephen M. Morris  
                 Vice Chairman:       Diane R. Honeycutt  
                 Commissioners:       F. Blake Kiger  
   Lynn W. Shue (virtually)

Also present were Mike Downs, County Manager; Rich Koch, County Attorney; Dominique Clark Digital Strategist & Outreach Coordinator; Todd Shanley, Information Technology Systems Chief Information Officer; and Lauren Linker, Clerk to the Board. Wayne Sasser, District 67, House Representative.

The following municipal representatives were also present:

Town of Midland: John Crump, Mayor; Doug Paris, Town Manager; and Council Members Mike Tallent and Rich Wise.

Town of Harrisburg: Steve Sciascia, Mayor; Council Members Diamond Staton-Williams and Troy Selberg.

City of Concord: Bill Dusch, Mayor; Lloyd Payne, City Manager; and Council Member Andy Langford and Robin Barham, Solid Waste Director.

City of Kannapolis: Darrell Hinnant, Mayor.

Chairman Morris called the meeting to order at 6:11 p.m.

#### **Dinner**

The Board took a dinner break at 6:23 p.m. The meeting resumed at 6:46 p.m.

#### **Introductions/Updates**

Chairman Morris welcomed municipal elected officials, city managers and other guests. Representatives from Cabarrus County, City of Concord, Kannapolis, Midland and Harrisburg all gave updates from their jurisdictions.

#### **Presentations**

##### **Cabarrus County and Covid**

Cabarrus Health Alliance's Public Health Director, Dr. Bonnie Coyle and Chief Operating Officer, Erin Shoe gave a timeline and brief update concerning the current climate of Covid within Cabarrus County.

##### **Landfill Capacity**

Jonathan Marshall, Cabarrus County's Deputy County Manager introduced the topic of landfill capacity in Cabarrus County. Kevin Grant, Cabarrus County's Environmental Management Director introduced Rob LaTourette, General Manager for Republic Services' North Facility (speedway landfill). His presentation gave a brief overview of what goes on at a landfill and then focused on the limited capacity and the long-term issues it could create once the capacity has been reached.

#### **Questions /Answers**

Kevin Grant asked about the usage of a transfer station for Cabarrus County after the Speedway Facility is full. Rob LaTourette said he felt one would be enough for Cabarrus County, but it could depend how Mecklenburg County responds.

Lloyd Payne, Concord City Manager asked about recyclable contaminants and the impact on the landfill. Rob LaTourette answered that it would be a net natural impact to the landfill usage.

Mike Downs, Cabarrus County Manager asked what percentage of waste coming into the landfill is Cabarrus County versus Mecklenburg County. Rob LaTourette said probably less than fifty percent maybe as little as thirty percent from Cabarrus because most comes from Mecklenburg with some coming up from York.

Kevin Grant asked if there was any restrictions or capping on the amount that a county or municipality can send to the landfill. Rob LaTourette responded, no.

Kevin also asked Rob if he felt like the state would approve another landfill. Rob LaTourette said he felt it very unlikely.

### **Adjourn**

Chairman Morris thanked the speakers for the presentation and everyone for joining. The meeting adjourned at 8:01 p.m.

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Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, November 2, 2020.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>  
(704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

### **1. Call to Order**

Chairman Morris called the meeting to order at 4:00 p.m.

### **2. Approval of Agenda**

Chairman Morris presented the agenda.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the agenda as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

### **3. Discussion Items - No Action**

#### **3.1 County Manager - Lease/Purchase Agreement with The Conservation Fund**

Jonathan Marshall, Deputy County Manager, reported the County has been in search of land for a park and land conservancy in the NorthEast area of the County, in the vicinity of the Mount Pleasant area. Mr. Marshall further reported on discussions with the Catawba Land Conservancy about the Buffalo Creek Preserve and was advised the land would not support passive and active recreational uses.

After reviewing costs, setting parameters and discussions, Mr. Marshall advised property has been located between St. Stephens Church and Lentz Harness Shop Roads. He further advised Three Rivers Land Trust and The Conservation Fund have expressed interest in the project to purchase the land and then sell it to Cabarrus County over time. This would allow the County to use funds marked for the project, as well as apply for grant funds to aid in the costs.

Mr. Marshall provided additional information and maps to the Board for review.

A discussion ensued. During discussion, Mr. Marshall and Londa Strong, Active Living and Parks Director, responded to questions from the Board.

Commissioner Poole arrived at 4:13 p.m. and was present for the remainder of the meeting.

#### **3.2 County Manager - Nonprofit Resiliency Grant Awards**

Mike Downs, County Manager, reported on the use of CARES Act funds to purchase items, equipment and allowable expenses of Emergency Management operations.

Rodney Harris, Deputy County Manager, reported the County reached out to the local non-profit community so they could apply for resiliency grants from the State CARES Act funds. Thirty-two applications totaling \$1,101,576 were received by October 12, 2020. A team of County staff vetted each application and recommended the County Manager to fully fund all the requests. Mr. Harris reviewed a summary of the requests.



A discussion ensued. During discussion, Mr. Harris and Mr. Downs responded to questions from the Board.

### **3.3 Innovation and Technology – Innovation Report**

Debbie Brannan, Area Manager of Innovation and Technology, presented the Innovation Report for November 2020. Topics presented were as follows:

- Introduced an elections app to provide citizens with polling site and election returns information
- This month's book for the employees' digital book club, *The Vibrant Workplace*, provides information for overcoming obstacles to build a culture of appreciation
- County Strategic Plan – Five Strategic Initiatives
  - Transparent and Accountable Government
  - Healthy and Safe Community
  - Thriving Economy
  - Sustainable Growth and Development
  - Culture and Recreation
- Peer to Peer Recognition Program, Super Cabco

A discussion ensued. During discussion, Chairman Morris commented on positive comments he has received from residents regarding the Board of Elections office.

## **4. Discussion Items for Action**

### **4.1 Active Living and Parks – FY21 Matching Incentive Grant Requests – Second Round**

Megan Baumgardner, Active Living and Parks Commission Chair, reported the Commission met to review applications for the Matching Incentive Grant Program second-round distributions. One application was received from the Cabarrus Council on Aging totaling \$8,000. The project plans to enhance the overall esthetics of the Concord Senior Center to provide a welcome and inviting face to the community. This project includes landscape renovations around the outdoor recreation areas and senior center, which would increase biodiversity through enhanced habitats with native species. Ms. Baumgardner further reported the Active Living and Parks Commission approved to fund the full amount for the project and requested the Board's consideration for approval.

A brief discussion ensued. Byron Haigler, Active Living and Parks Assistant Director was also in virtual attendance.

### **4.2 BOC – Appointments to Boards and Committees**

Chairman Morris reported information regarding appointments to the Cabarrus County Senior Centers Advisory Council has been provided. He advised this item will be included in the Consent section of the November 16, 2020 regular meeting agenda.

Chairman Morris announced there are always openings on boards and committees and encouraged the public to look at those on the website and submit an application.

### **4.3 County Manager – Ad Hoc Modification to the Central Area Plan Interlocal Agreement**

Jonathan Marshall, Deputy County Manager, presented a modification to the Central Area Plan Interlocal Agreement with the City of Concord. The modification would permit two lots off Westview Road to connect to public water.

### **4.4 County Manager – Cabarrus County Schools Student Device Lease Agreement**

Dr. Chris Lowder, Cabarrus County Schools (CCS), Superintendent, requested approval for CCS to enter into a four-year lease agreement for mobile computer units. Dr. Lowder stated the annual lease payment could be built into the 2022 budget and would provide a continual funding source for equipment needs and replacement.

Kelly Kluttz, CCS, Chief Financial Officer, advised the needed funds for the current year lease would come from fund balance along with coronavirus funds received.

Mike Downs, County Manager, advised this is an opportunity to establish recurring funding for the schools' needs.

Rodney Harris, Deputy County Manager, stated should the Board approve funding for the lease agreement, the additional \$1 million dollars would be budgeted in the FY 2022 budget and continue for the next four years, or possibly longer if the lease is renewed.

A discussion ensued. During discussion, Dr. Lowder and Ms. Kluttz responded to questions from the Board.

#### **4.5 County Manager - Parking Agreement with City of Concord**

Jonathan Marshall, Deputy County Manager, presented a request for a parking agreement with the City of Concord as part of the Concord downtown economic development agreement that was approved October 19, 2020. Mr. Marshall advised he, Richard Koch and Kyle Bilafer will be meeting with City of Concord staff to further discuss the agreement.

Chairman Morris commented on the complexity of the project and commended those involved in the project.

#### **4.6 DHS - Transportation 5307 Grant - Public Hearing 6:30 p.m.**

Bob Bushey, Transportation Manager, reported the Transportation Department applied for the Federal 5307 Grant in the amount of \$42,074.50, which requires a 50 percent match from the County. The funds will be used for replacement radios in the buses and dispatch office. Mr. Bushey advised the current radios have met their useful life and replacement parts are no longer available. A public hearing will be required.

#### **4.7 DHS-Transportation FY22 Community Transportation Administrative Grant - Public Hearing 6:30 p.m.**

Bob Bushey, Transportation Manager, reported the Transportation Department has applied for the annual North Carolina 5311 Community Transportation Grant for FY 2022 in the amount of \$173,684. The grant would provide funding for county transportation administrative costs such as salaries, marketing and supplies. The grant would require a 20 percent local county match. Mr. Bushey advised the state has advised all counties, due to Covid-19, that grant funds may not be available for FY 2022. A public hearing will be required.

#### **4.8 DHS - Transportation FY22 Community Transportation Capital Grant - Public Hearing 6:30 p.m.**

Bob Bushey, Transportation Manager, announced the Transportation Department plans to replace 10 vehicles through the North Carolina 5311 Community Transportation Capital Grant. A public hearing is required.

A discussion ensued. During discussion, Mr. Bushey and Mike Downs, County Manager, responded to questions from the Board.

#### **4.9 Fair - Powers Great American Midways Renewal Agreement**

Kate Sharpe, Fair Director, reported the current agreement with Powers Midways ends after the 2021 Fair. Ms. Sharpe requested approval of an agreement that would renew the contract through 2026.

A discussion ensued. During discussion, Ms. Sharpe responded to questions from the Board.

#### **4.10 Finance - Update of County Capital Projects Fund for Frank Liske Park Barn and Silo Insurance Proceeds**

1:21:35

Susan Fearrington, Finance Director, reported funds received earlier this year from insurance were placed into the Insurance Fund. Now that the final payment has been received, she requested \$934,424 from the Insurance Fund be moved to the Capital Projects Fund.

#### **4.11 Infrastructure and Asset Management - Offer for Purchase of Surplus Property**

Kyle Bilafer, Area Manager of Operations, reported, at the last Board meeting, the County conditionally accepted an initial bid from Mark McCormick to purchase PIN #: 56410019790000, owned by the County. The offer to purchase

went through the upset bid process and no other bids were received. Mr. Bilafer reviewed the options available to the Board.

A brief discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board. It was the consensus of the Board to approve the offer to purchase and place this item on the Consent Agenda at the regular meeting.

#### **4.12 Planning and Development Department - Planning and Zoning Fee Schedule Update**

Susie Morris, Planning and Zoning Manager, presented a request for a fee adjustment for the zoning portion of soil suitability analysis applications. Ms. Morris also requested the addition of two new fees for Temporary Health Care Structures to the Planning and Zoning Fee Schedule and for the updated fees to be effective December 1, 2020. She also responded to questions from the Board.

#### **4.13 Register of Deeds - Refund of Excise Tax**

Richard Koch, County Attorney, reported the Harvey and Vallini law firm erroneously recorded and paid the excise tax to a special warranty deed in Cabarrus County. Subsequently, the law firm is requesting a refund of an overpayment of excise tax for \$621.

### **5. Approval of Regular Meeting Agenda**

The Board discussed the placement of the items on the agenda.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as follows and scheduled the required public hearings for the November 16, 2020 Regular Meeting, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

#### Approval or Correction of Minutes

- Approval or Correction of Minutes

#### Recognitions and Presentations

- Human Resources - Recognition of Lt. David Allred on His Retirement from the Cabarrus County Sheriff's Office

#### Consent

- Active Living and Parks - FY21 Matching Incentive Grants - Second Round
- Appointments - Cabarrus County Senior Centers Advisory Council
- County Manager - Ad Hoc Modification to the Central Area Plan Interlocal Agreement
- County Manager - Cabarrus County Schools Student Device Lease Agreement
- County Manager - Parking Agreement with City of Concord
- Fair - Powers Great American midways Renewal Agreement
- Finance - Update of County Capital Projects Fund for Frank Liske Park Barn and Silo Insurance Proceeds
- Infrastructure and Asset Management - Offer for Purchase of Surplus Property
- Planning and Development Department - Planning and Zoning Fee Schedule Update
- Register of Deeds - Refund for Excise Tax
- Sheriff's Office - Request to Award Service Weapon to Deputy Daniel Barrier Upon Retirement
- Sheriff's Office - Request to Award Service Weapon to Deputy Jody Smith Upon Retirement
- Sheriff's Office - Request to Award Service Weapon to Lt. David Allred Upon Retirement
- Tax Administration - Refund and Release Reports - October 2020

#### New Business

- DHS - Transportation 5307 Grant - Public Hearing 6:30 p.m.
- DHS - Transportation FY22 Community Transportation Administrative Grant - Public Hearing 6:30 p.m.
- DHS - Transportation FY22 Community Transportation Capital Grant - Public Hearing 6:30 p.m.

#### Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - October 2020 Monthly Summary Report
- Finance - Monthly Financial Update

## **6. Closed Session**

### **6.1 Closed Session - Pending Litigation and Economic Development**

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

## **7. Adjourn**

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 5:51 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

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Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session through a remote virtual meeting as allowed by the Board's Remote Participation Policy, during the Covid-19 state of emergency in Concord, North Carolina at 6:30 p.m. on Monday, November 16, 2020.

Public access to the meeting could be obtained through the following means:

In presence in the Board of Commissioners Chambers  
 Live broadcast at 6:30 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>  
 (704) 920-2023, Pin 1234  
 E-mail: [publiccomment@cabarruscounty.us](mailto:publiccomment@cabarruscounty.us)

Present - Chairman: Stephen M. Morris  
 Vice Chairman: Diane R. Honeycutt  
 Commissioners: F. Blake Kiger  
 Lynn W. Shue

Absent - Commissioner: Elizabeth F. Poole

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:37 p.m.

Chairman Morris provided information on the meeting format and the process for the public to participate in informal public comments and the public hearings.

#### **(A) APPROVAL OR CORRECTION OF MINUTES**

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the minutes of September 21, 2020 (Regular Meeting), October 5, 2020 (Work Session), and October 19, 2020 (Regular Meeting) as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

Chairman Morris announced Commissioner Poole was unable to attend tonight's meeting. He advised she did not seek re-election and this would have been her last meeting on the Board.

#### **(B) APPROVAL OF THE AGENDA**

Chairman Morris reviewed the following changes to the agenda.

##### Additions:

Recognitions and Presentations

C-2 Proclamation - Career Development 2020

C-3 Proclamation - World Polio Day

##### New Business

G-4 BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule

##### Closed Session

K-1 Closed Session - Pending Litigation and Personnel Matters

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

#### **(C) RECOGNITIONS AND PRESENTATIONS**

##### **(C-1) Human Resources - Recognition of Lieutenant David Allred on His Retirement from the Cabarrus County Sheriff's Office**

Sheriff Van Shaw recognized Lieutenant David Allred on his retirement from the Cabarrus County Sheriff's Office. Sheriff Shaw reviewed a number of highlights of Lieutenant Allred's accomplishments during his 28-year tenure with the County.

On behalf of the Board of Commissioners, Sheriff Shaw presented Lieutenant Allred with a service award in appreciation for his service and dedication to the citizens of Cabarrus County.

Lieutenant Allred accepted the award and expressed appreciation. Lieutenant Allred was accompanied by his wife and daughter.

On behalf of the Board of Commissioners, Vice Chairman Honeycutt thanked Lieutenant Allred for his service to the citizens of the County.

**(C-2) Proclamation - Career Development 2020**

Chairman Morris read the proclamation aloud.

**UPON MOTION** of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

Proclamation No. 2020-16

**CABARRUS COUNTY CAREER DEVELOPMENT 2020  
A PROCLAMATION**

WHEREAS, Career Development Coordinators in Career and Technical Education (CTE) programs in North Carolina's public schools are committed to helping students explore their potential in personal social development, educational achievement and lifelong learning, and career management within the National Career Development Guidelines Framework; and

WHEREAS, Career Development Coordinators provide the supporting materials to ensure our schools meet the national standards and competencies established by the National Career Development Association; and

WHEREAS, Career Development Coordinators support the mission of North Carolina's CTE programs by providing community resources and services that help students succeed in life, college and/or careers, citizen readiness, and as productive members of society; and

WHEREAS, Career Development Coordinators assist students with career planning and empower students to make informed decisions regarding their post-high school plans, which may include immediate employment in a civilian or military occupation, or further education at a vocational program, community college, or university; and

WHEREAS, Career Development Coordinators support the work of Career and Technical Education Organizations, extending student learning based on instructional competencies; career development education can contribute to increased attendance, raise achievement, and improve graduation rates; and

WHEREAS, Career Development Coordinators assist students in understanding the 16 Career Clusters in the National Career Clusters Framework, representing 79 Career Pathways to success in college, career, and citizen readiness; through career development education, CTE students gain the critical thinking, creativity, problem solving, leadership, and essential employability skills necessary to thrive in the modern business world and contribute to the vitality of our state and nation;

NOW, THEREFORE, BE IT PROCLAIMED, that the Cabarrus County Board of Commissioners do hereby recognize November, 2020, as CAREER DEVELOPMENT MONTH, November 16-20, 2020 as CAREER DEVELOPMENT WEEK, and November 18, 2020 as CAREER DEVELOPMENT COORDINATOR DAY in Cabarrus County, and commend its observance to all citizens.

ADOPTED this 16<sup>th</sup> day of November, 2020.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

**(C-3) Proclamation - World Polio Day**

Chairman Morris read the proclamation aloud.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the proclamation by the following vote:



Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

Proclamation No. 2020-17

#### Rotary International Proclamation

WHEREAS, Rotary is a global network of neighbors, friends, leaders, and problem-solvers who unite and take action to create lasting change in communities across the globe; and

WHEREAS, the Rotary motto, Service Above Self, inspires members to provide humanitarian service, follow high ethical standards, and promote goodwill and peace in the world; and

WHEREAS, Rotary in 1985 launched PolioPlus and in 1988 helped establish the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF, and the Bill & Melinda Gates Foundation, and Gavi, the Vaccine Alliance, to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99.9 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, to date, Rotary has contributed more than US\$2.1 billion and countless volunteer hours to protecting more than 2.5 billion children in 122 countries; and

WHEREAS, Rotary is working to raise an additional \$50 million per year, which would be leveraged for maximum impact by an additional \$100 million annually from the Bill & Melinda Gates Foundation; and

WHEREAS, these efforts are providing much-needed operational support, medical staff, laboratory equipment, and educational materials for health workers and parents; and

WHEREAS, in addition, Rotary has played a major role in decisions by donor governments to contribute more than \$10 billion to the effort; and

WHEREAS, there are over 1.2 million Rotary members in more than 35,000 clubs throughout the world that sponsor service projects to address such critical issues as poverty, disease, hunger, illiteracy, and the environment in their local communities and abroad;

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, do hereby proclaim November 24, 2020 as World Polio Day in Cabarrus County and encourage all citizens to join us and Rotary International in the fight for a polio-free world.

ADOPTED this 16th day of November, 2020.

/s/ Stephen M. Morris  
\_\_\_\_\_  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

#### **(D) INFORMAL COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 6:55 p.m. Chairman Morris stated there was no one present in the Board of Commissioners Meeting Room and asked Lauren Linker, Clerk to the Board, if any written comments had been submitted or if anyone was waiting on the phone to present a comment.

Ms. Linker stated no written comments were submitted and there was no one on the phone.

There were no comments, nor anyone present via telephone or in person to address the Board; therefore, Chairman Morris closed that portion of the meeting.

#### **(E) OLD BUSINESS**

None.

#### **(F) CONSENT**

(F-1) Active Living and Parks - FY21 Matching Incentive Grants - Second Round

Active Living and Parks has a Matching Incentive Grant Program that provides seed money for civic, community and school groups to construct, improve or acquire recreational/park facilities in Cabarrus County. The grants fund up to 50 percent of a project.

On October 15, 2020, the Active Living and Parks Commission reviewed a matching grant request from Cabarrus Council on Aging totaling \$8,000. This project would enhance the overall esthetics of the Concord Senior Center providing a welcoming/inviting face to the community. Renovating the landscaping around the outdoor recreation areas and senior center will also increase biodiversity through enhanced habitats with native species. The Commission unanimously recommended awarding the project in full.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the budget amendment and the FY21 Matching Incentive Grant second round project as recommended by the Active Living and Parks Commission by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole

Date:11/16/2020

Amount:16,000.00

Dept. Head:Londa Strong

Department:Active Living and Parks

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

MIG FY 21 Council on Aging- CSC Beautification							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	8140-6813-0078	Matching Grants Revenue-Cabarrus County Council on Aging	-	8,000.00		8,000.00
001	9	8140-9831-0078	Matching Grants-Cabarrus County Council on Aging	-	16,000.00		16,000.00
001	6	8140-6813-0154	Matching Grants Revenue-Unassigned Funds	24,300.00		8,000.00	16,300.00
001	9	8140-9831-0154	Matching Grants-Unassigned Funds	48,600.00		16,000.00	32,600.00

(F-2) Appointments - Cabarrus County Senior Centers Advisory Council

The terms of appointment on the Cabarrus County Senior Centers Advisory Council for Myra Baumgardner, Elizabeth Bennett, Ted Drain and Ronnie Tucker end December 31, 2020. All have agreed to be considered to serve another term.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board reappointed Myra Baumgardner, Elizabeth Bennett, Ted Drain and Ronnie Tucker to the Cabarrus County Senior Centers Advisory Council for three-year terms ending December 31, 2023 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

(F-3) County Manager - Ad Hoc Modification to the Central Area Plan Interlocal Agreement

The City of Concord and Cabarrus County entered a Central Area Plan Interlocal agreement that limits utility extensions on that plan area. The proposed agreement is to permit two lots off Westview Road to connect to public water.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the ad hoc modification between Cabarrus County and the City of Concord; and authorized the County Manager to execute the modification on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

(F-4) County Manager - Cabarrus County Schools Student Device Lease Agreement

In March 2020, Cabarrus County Schools became a "1-to-1" school district overnight. "1-to-1" means that each student in the district is assigned a computer (device) for personal learning. Students carry the device with them throughout the school day and take it home with them to complete assignments and to connect to class virtually.

Cabarrus County Schools would like to add an additional 4-year lease agreement for approximately 13,000 devices. The annual cost would be \$1 million.

If approved by the Board, the County Manager will include the additional \$1 million in the FY22 Cabarrus County Schools allotment.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved Cabarrus County Schools entering into a new 4-year technology lease agreement by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

**(F-5) County Manager - Parking Agreement with City of Concord**

The City of Concord draft parking agreement was included in the agenda. This agreement was part of the discussion during the Concord downtown economic development agreement and was presented as a follow up to the approval of that agreement. The County Attorney is currently reviewing the draft agreement.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agreement between Cabarrus County, the City of Concord and Concord Master Venture; and authorized the County Manager to execute the agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

**(F-6) Fair - Powers Great American Midways Renewal Agreement**

The current agreement with Powers Midways (provider of all rides and games annually at the Cabarrus County Fair) ends after the 2021 Fair. This agreement renews the contract through 2026.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the renewal agreement with Powers Midways for the annual Cabarrus County Fair and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

**(F-7) Finance - Update of County Capital Projects Fund for Frank Liske Park Barn and Silo Insurance Proceeds**

Final insurance proceeds of \$934,423 were received for the Frank Liske Park Barn and Silo fire. Since the replacement project will span over more than one fiscal year, we will be moving the insurance proceeds from the Self-Insurance Liability Fund into the multi-year County Capital Projects Fund. Previous insurance proceeds were moved into the General Fund on April 13, 2020 and into the County Capital Projects Fund on July 21, 2020. A summary, a budget amendment and an updated project was included for review.

<b>Cabarrus County</b>					
<b>Liability Insurance</b>					
<b>Frank Liske Barn Fire</b>					
			60061919-6804		
Date	Vendor	Description	Insurance Funds		
Source - Insurance Proceeds:					
4/14/2020	Travelers	Barn & Silo Advance Payment	\$ 100,000		
4/22/2020	Travelers	80% FLP Barn Contents	45,209		
9/28/2020	Travelers	Barn & Silo payment	909,414		
10/2/2020	Travelers	Final payment	25,009		
		Total Insurance received	\$ 1,079,632		
Uses:					
4/13/2020	BA 2020-10-299	00198140-9356-FLP	\$ 14,207	Used for Barn Contents	
7/21/2020	BA 2021-01-764	38098140-9607-BARN	100,000	Architect	
7/21/2020	BA 2021-01-764	38098140-9860-BARN	31,001	Equipment	
		Total Uses	\$ 145,208		
		Avaiable to transfer for Barn	\$ 934,424		

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the budget amendment and updated County Capital Project Ordinance for the Frank Liske Park Barn and Silo replacement project by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

Date:11/16/2020

Amount:934,424.00

Dept. Head: Susan Fearrington (Prepared by Sarah Chesley)

Department: Finance - County Capital Projects and Fund 600

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment recognizes insurance proceeds from the fire that destroyed Frank Liske Barn. It also moves funds to the County Capital Project fund for future barn replacement.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	8140-6931-BARN	Contribution from Internal Service Fund	131,001.00	934,424.00		1,065,425.00
380	9	8140-9607-BARN	Architect - Barn	100,000.00	300,000.00		400,000.00
380	9	8140-9820-BARN	Construction		634,424.00		634,424.00
							0.00
600	9	1919-9708	Contribution to Capital Project Fund	131,001.00	934,424.00		1,065,425.00
600	6	1919-6804	Insurance Funds	20,000.00	934,424.00		954,424.00

Ordinance No. 2020-40

CABARRUS COUNTY  
COUNTY CAPITAL PROJECTS  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	46,478,143
Contributions from Capital Projects Fund	25,017,039
Contribution from General Fund	7,358,029
Contribution from Capital Reserve Fund	3,643,337
Contribution from Internal Service Fund	1,065,425
TOTAL REVENUES	\$161,154,950

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$132,211,360
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	1,065,425
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	4,918,787
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,900,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,157,400

EMS Headquarters	2,670,000
TOTAL EXPENDITURES	\$161,154,950
GRAND TOTAL - REVENUES	\$161,154,950
GRAND TOTAL - EXPENDITURES	\$161,154,950

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I

and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 16<sup>th</sup> day of November, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(F-8) Infrastructure and Asset Management - Offer for Purchase of Surplus Property**

PIN #: 56410019790000 is a property that is listed as a county asset and has been on the books since 1965. It is a vacant .21-acre tract in a residential subdivision, originally intended to be a ROW (right-of-way). We have recently received an offer to purchase from Mark McCormick for \$1,800. The deposit check has been received and transferred to the Finance Department.

A notice for upset bid was published required by G.S. 160A-269 and no other bids were received. The county is now authorized under North Carolina General Statute to accept the offer if they choose to do so.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board accepted the bid from Mr. McCormick and authorized the County Manager to execute disposition of surplus property on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

**(F-9) Planning and Development Department - Planning and Zoning Fee Schedule Update**

Staff requested that a fee adjustment be considered by the Board of Commissioners for the zoning portion of soil suitability analysis applications. The current fee is \$40.00.

Staff also requested that two new fees be added to the Planning and Zoning Fee Schedule. These fees are for Temporary Health Care Structures.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board amended the Planning and Zoning Fee Schedule as follows: Increase the Soil Suitability Analysis Fee to \$100.00, add Temporary Health Care Structure Permit Fee of \$75.00, and add Temporary Health Care Structure Renewal Fee of \$25.00, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

**(F-10) Register of Deeds - Refund of Excise Tax**

The Harvey and Vallini law firm recorded a special warranty deed in Cabarrus County which should have been recorded in Union County. The deed was recorded here September 1, 2020 in deed book 14463 at page 270. Excise tax in the amount of \$621.00 was paid. Subsequently, said law firm recorded a corrective affidavit of error in book 14566 at page 329. Said firm is now requesting a refund of overpayment of excise tax in the sum of \$621.00.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board, in compliance with NCGS 105-228.37, authorized a refund to the Harvey and Vallini law firm in the amount of \$621.00 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.



**(F-11) Sheriff's Office - Request to Award a Service Weapon to Deputy Daniel Barrier Upon Retirement**

Deputy Barrier retired from the Cabarrus County Sheriff's Office on September 31, 2020. Pursuant to N.C.G.S. 20-187.2, it is requested that Deputy Barrier's service weapon (Sig Sauer P320 .40 cal serial # 58C352024), be declared surplus property and awarded to him for a price of \$1.00.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board declared a service weapon (Sig Sauer P320 .40 cal Serial # 58C352024) as surplus property and awarded it to Deputy Barrier for the price of \$1.00 by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

**(F-12) Sheriff's Office - Request to Award a Service Weapon to Deputy Jody Smith Upon Retirement**

Deputy Jody Smith will retire from the Cabarrus County Sheriff's Office on December 1, 2020. Pursuant to NCGS 20-187.2, it is requested that Deputy Smith's service weapon (Sig Sauer P320 .40 cal Serial # 58C351899) be declared surplus property and awarded to him for the price of \$1.00 upon his retirement.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board declared a service weapon (Sig Sauer P320 .40 cal Serial # 58C351899) as surplus property and awarded it to Deputy Smith for the price of \$1.00 upon his retirement by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

**(F-13) Sheriff's Office - Request to Award a Service Weapon to Lieutenant David Allred Upon Retirement**

Lieutenant David Allred will retire from the Cabarrus County Sheriff's Office on December 1, 2020. Pursuant to NCGS 20-187.2, it is requested that Lieutenant Allred's service weapon (Sig-Sauer P320C, Serial Number 58C351847) be declared surplus property and awarded to him for the price of \$1.00 upon his retirement.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board declared a service weapon (Sig-Sauer P320C, Serial Number 58C351847) as surplus property and awarded it to Lieutenant Allred for the price of \$1.00 upon his retirement by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

**(F-14) Tax Administration - Refund and Release Reports - October 2020**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the October 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

**(G) NEW BUSINESS****(G-1) DHS - Transportation 5307 Grant - Public Hearing 6:30 p.m.**

Chairman Morris stated the 5307 Grant requires a public hearing. He asked if there were any questions for Bob Bushey, Transportation Manager. There were none.

Chairman Morris opened the public hearing at 6:56 p.m. The Public Hearing Notice was published on November 4, 2020 in *The Independent Tribune* in English and Spanish. The public hearing notice was also posted on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on November 4, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted, no one was present in the Board of Commissioners Chambers and there was no one on the phone.

There were no comments, no one in person nor any comments via the phone on this matter; therefore, Chairman Morris closed the public hearing.

**UPON MOTION** of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved an application for 5307 funds and adopted the related resolution, made now, but to go into effect after the required 24-hour period and with any additional comments reviewed by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

Note: There were no comments received during the 24-hour period following the public hearing.

Resolution No. 2020-25

PUBLIC TRANSPORTATION PROGRAM RESOLUTION  
FY 2022 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by Commissioner Lynn W. Shue and seconded by Vice Chairman Diane R. Honeycutt for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit

Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager of Cabarrus County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

**(G-2) DHS - Transportation FY22 Community Transportation Administrative Grant - Public Hearing 6:30 p.m.**

Chairman Morris stated the FY22 Community Transportation Administrative Grant requires a public hearing. He asked if there were any questions for Bob Bushey, Transportation Manager. There were none. For the viewing public, Chairman Morris advised these grants were discussed previously at the work session.

Chairman Morris opened the public hearing at 6:58 p.m. The Public Hearing Notice was published on November 4, 2020 in *The Independent Tribune* in English and Spanish. The public hearing notice was also posted on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on November 4, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted, no one was present in the Board of Commissioners Chambers and there was no one on the phone.

There were no comments, no one in person nor any comments via the phone on this matter; therefore, Chairman Morris closed the public hearing.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board accepted the FY22 Community Transportation Administrative Grant and adopted the related resolution, made now, but to go into effect after the required 24-hour period and with any additional comments reviewed by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

Note: There were no comments received during the 24-hour period following the public hearing.

Resolution No. 2020-26

**PUBLIC TRANSPORTATION PROGRAM RESOLUTION  
FY 2022 RESOLUTION**

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by Commissioner F. Blake Kiger and seconded by Commissioner Lynn W. Shue for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and

urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager of Cabarrus County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

**(G-3) DHS - Transportation FY22 Community Transportation Capital Grant - Public Hearing 6:30 p.m.**

Chairman Morris stated the FY22 Community Transportation Capital Grant requires a public hearing. He asked if there were any questions for Bob Bushey, Transportation Manager. There were none.

Chairman Morris opened the public hearing at 7:00 p.m. The Public Hearing Notice was published on November 4, 2020 in *The Independent Tribune* in English and Spanish. The public hearing notice was also posted on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on November 4, 2020 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted, no one was present in the Board of Commissioners Chambers and there was no one on the phone.

There were no comments, no one in person nor any comments via the phone on this matter; therefore, Chairman Morris closed the public hearing.

Vice Chairman Honeycutt **MOVED** to accept the FY22 5311 Community Capital Grant and to adopt the related resolution. Commissioner Shue seconded the motion.

Commissioner Shue thanked Mr. Bushey for his efforts in securing these grants for the County and commended him for his work in the Transportation Department.

Chairman Morris, as Board member on the Transportation Advisory Board, reiterated Commissioner Shue's comments commending Mr. Bushey and the excellent job of the Transportation Department staff in serving the community.

The **MOTION** unanimously carried, made now, but to go into effect after the required 24-hour period and with any additional comments reviewed by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

Note: There were no comments received during the 24-hour period following the public hearing.

Resolution No. 2020-27

PUBLIC TRANSPORTATION PROGRAM RESOLUTION  
FY 2022 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by Vice Chairman Diane R. Honeycutt and seconded by Commissioner Lynn W. Shue for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, Cabarrus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager of Cabarrus County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

**(G-4) BOC - Resolution Amending the Board of Commissioners' 2020 Meeting Schedule**

Chairman Morris announced, due to Covid-19, there will not be an in-person swearing in ceremony and reception. Additionally, the Organizational Meeting and the Work Session will be held virtually beginning at 4:00 p.m. He advised a resolution amending the Board of Commissioners' 2020 Meeting Schedule is required to make these changes.

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the resolution by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

Resolution No. 2020-28

Resolution Amending the  
Cabarrus County Board of Commissioners'  
2020 Meeting Schedule

WHEREAS, on December 16, 2019, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2020, which sets forth the dates, times and locations of various official county meetings; and

WHEREAS, on the first Monday in December of even numbered years, it is customary for the Board to hold a reception and swearing-in ceremony at the Governmental Center honoring incoming and outgoing elected officials prior to the commencement of the organizational meeting; and

WHEREAS, the organizational meeting was scheduled to be held in the Board of Commissioners' Meeting Room and begin at 6:00 p.m.; and

WHEREAS, the December agenda work session was scheduled to be held in the Board of Commissioners' Meeting Room and to commence upon the conclusion of the organizational meeting (on or about 6:15 p.m.).

WHEREAS, due to COVID-19, there will not be a public swearing-in ceremony and Cabarrus County Board of Commissioners' 2020 meetings scheduled in Cabarrus County, Concord, North Carolina, will continue to be conducted remotely in a virtual setting until further notice, as allowed by the Board's Remote Participation Policy during the COVID-19 state of emergency.

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2020 Meeting Schedule as follows:

1. The Board of Commissioners will hold the organizational meeting virtually at 4:00 p.m. on December 7, 2020.
2. The December work session will also be held virtually and will commence upon the conclusion of the organizational meeting (on or about 4:15 p.m.).

ADOPTED this 16<sup>th</sup> day of November, 2020.

/s/ Stephen M. Morris  
\_\_\_\_\_  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker  
\_\_\_\_\_  
Lauren Linker, Clerk to the Board

**(H) REPORTS**

**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Vice Chairman Honeycutt, Liaison to the Active Living and Parks Commission, reported the Concord Senior Center reopened on a limited basis on November 2, 2020, weekdays. Reservations are required for the fitness area and advance registration for programs is required due to a limited number of participants. Virtual and on-line classes continue for the chronic disease management programs. The Mount Pleasant Senior Center remains closed.

Additionally, the Senior Centers reported over \$27,000 of CARES Act funds were received through the North Carolina Division of Aging and Adult Services. To date, touchless hand sanitizer stations, face masks, stylus pens and electro-static sprayers have been purchased for use upon reopening.

**(H-2) Board of Commissioners - Request for Applications for County Boards/Committees**



Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 7 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Early Childhood Task Force Advisory Board - 6 Vacant Positions
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Human Services Advisory Board - 2 Positions Expiring Soon
- Juvenile Crime Prevention Council - 3 Vacant Positions
- Mental Health Advisory Board - 8 Positions Expiring Soon
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 3 Vacant Positions (Clergy, Midland, NC Mental Health)
- Youth Commission - 6 Vacant Positions (A.L. Brown, Hickory Ridge, Jay M. Robinson, and At-Large High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

**(H-3) County Manager - Monthly Building Activity Reports**

The Board received the Cabarrus County Construction Standards Dodge Report for October 2020 and the Cabarrus County Commercial Building Plan Review Summary for October 2020 for informational purposes. No action was required of the Board.

**(H-4) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(H-5) Economic Development Corporation - October 2020 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of October 2020 for informational purposes. No action was required of the Board.

**(H-6) Finance - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(I) GENERAL COMMENTS BY BOARD MEMBERS**

Commissioner Kiger expressed appreciation to Commissioner Poole and thanked her for her many years of work and dedication to Cabarrus County and its residents.

Commissioner Shue also expressed appreciation to Commissioner Poole and thanked her for her many years of work and dedication to Cabarrus County and its residents.

He also congratulated Chairman Morris on his re-election to the Board of thanked him for his dedication. Commissioner Shue also congratulated incoming Commissioner, Barbara Strang. Lastly, Commissioner Shue wished everyone a happy and safe Thanksgiving.

Vice Chairman Honeycutt expressed appreciation and thanked Commissioner Poole for her many years of service to Cabarrus County.

Chairman Morris expressed appreciation and thanked Commissioner Poole for her service.

He also spoke about the current status of Covid-19 in our community and reminded everyone to practice safety requirements.

Chairman Morris also invited everyone to join the virtual Cabarrus Holiday Celebration to be broadcast on November 20, 2020 at 7:00 p.m. The virtual celebration can be found on [facebook.com/cabarrusvirtualholiday](https://facebook.com/cabarrusvirtualholiday) and on the County's YouTube channel. Later that night, it can be viewed on the Cabarrus Channel 22 and online at [www.cabarruscounty.us/live](http://www.cabarruscounty.us/live).

Chairman Morris announced a new Out and About will air on Channel 22 following this meeting.

Mike Downs, County Manager, commented on the Veterans Day Virtual Parade at the Boys and Girls Club. He thanked everyone involved and recommended everyone view the video.

**(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(K) CLOSED SESSION**

**6.1 Closed Session - Pending Litigation and Personnel Matters**

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and personnel matters as authorized by NCGS 143-318.11(a)(3) and (6) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

**UPON MOTION** of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

**(L) ADJOURN**

**UPON MOTION** of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 7:50 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

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Lauren Linker, Clerk to the Board

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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**AGENDA CATEGORY:**

Approval of the Agenda

**SUBJECT:**

BOC - Changes to the Agenda

**BRIEF SUMMARY:**

A list of changes to the agenda is attached.

**REQUESTED ACTION:**

Motion to approve the agenda as amended.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
DECEMBER 21, 2020**

**ADDITIONS:**

**Recognitions and Presentations**

**C-1 Human Resources - Recognition of Susan Fearington on Her Retirement from Cabarrus County Finance Department**

**New Business**

**G-2 Appointment and Removal - Juvenile Crime Prevention Council**

**G-3 Human Resources - Update on Families First Coronavirus Response Act (FFCRA)**

**G-4 Finance - Approval of New Signature Cards and Deposit Account Resolutions**

**REMOVALS:**

**Recognitions and Presentations**

**Human Resources - Recognition of Emergency Management Director Robert "Bobby" Smith's Retirement**

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

---

### **AGENDA CATEGORY:**

Recognitions and Presentations

### **SUBJECT:**

Human Resources - Recognition of Susan Fearington on Her Retirement from Cabarrus County Finance Department

### **BRIEF SUMMARY:**

After 25 years of service to Cabarrus County and its citizens, plus 3 years of service with the City of Concord, Susan Fearington will retire on January 1, 2021 from her position as Finance Director.

### **REQUESTED ACTION:**

Recognize County Management for the presentation and express appreciation for Susan Fearington's many years of dedicated service to the citizens of Cabarrus County.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

County Management  
Lundee Covington, HR Director

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Proclamation - Reverend Dr. Martin Luther King, Jr. Day

**BRIEF SUMMARY:**

The following proclamation designates January 18, 2021 as Reverend Dr. Martin Luther King, Jr. Day in Cabarrus County.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▢ Proclamation



## PROCLAMATION

WHEREAS, Reverend Dr. Martin Luther King, Jr., was born on January 15, 1929 in Atlanta, Georgia, and devoted his life to fighting poverty, injustice and racism in America; and

WHEREAS, Reverend Dr. King, through his practice of non-violent protest, promoted the importance of love, peace and freedom for humankind and challenged America to honor its promise of liberty and justice for all citizens; and

WHEREAS, during his lifetime, Reverend Dr. King sought to forge the common ground on which individuals of all ages, races and backgrounds could join together to address important community issues and provide service to their community; and

WHEREAS, the third Monday in January has been established as a national holiday to observe the anniversary of Reverend Dr. King's birth and commemorated as a national day of service; and

NOW THEREFORE, the Cabarrus County Board of Commissioners hereby proclaims Monday, January 18, 2021 as Reverend Dr. Martin Luther King, Jr. Day in Cabarrus County and encourages all citizens to join in the special programs and ceremonies to be held throughout the county honoring the life and work of Reverend Doctor King and his legacy of peace and equality for all citizens.

Adopted this 21<sup>st</sup> day of December, 2020.

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Stephen M. Morris, Chairman  
Board of Commissioners

Attest:

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Lauren Linker, Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Active Living and Parks - 2021 Fees and Charges Policy

### **BRIEF SUMMARY:**

Each year, the Active Living and Parks Department reviews the Fees and Charges Policy, presents it to the Active Living and Parks Commission and Senior Centers Advisory Council, and recommends changes to the Board of Commissioners.

The attached documents reflect the proposed changes to the Fees and Charges Policy and a summary of the requested changes. These items are addressed during this time of year so that they can be in place in January and for the entire calendar year. A fiscal year approval would split some of the sports and activity sessions.

Both the Senior Center Advisory Council and the Parks Commission unanimously approved this recommendation.

### **REQUESTED ACTION:**

Motion to approve the Active Living and Parks 2021 Fees and Charges.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Londa Strong, Director Active Living and Parks

### **BUDGET AMENDMENT REQUIRED:**

No



**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ ALPs Fees and Charges Policies Changes 2021
- ▣ ALPS Fees and Charges Approved 2020
- ▣ ALPs Fees Charges Policies 2020

**Cabarrus County Active Living and Parks Department**  
**Proposed Changes to 2021 Fees & Charges Summary**

**Page Added to Fees and Charges Policy and Fees and Charges**

Due to COVID-19, facility hours of operation and reservations are subject to change.

Reservations and related requirements are suspended for barn facilities at Frank Liske Park until reconstruction is complete.

*Page 4 fees and charges*

**Holiday Closings**

Christmas Eve, Christmas Day, the Thursday before and the Sunday and Monday after Christmas (12/23-27)

*Page 5 fees and charges*

**FISHING PERMITS**

**Annual:** 50% discount on Annual Permit for Veterans (proof of service required)

*Page 6 fees and charges*

**Camp T.N. Spencer Park**

Birthday Party area will be available 10 am – 2 pm and 3 pm – 7 pm. Concession packages are available.

*Page 6 fees and charges*

**CAMP T.N. SPENCER POOL**

**SWIM TIMES**

10 am – 2 pm and 3 pm – 7 pm

**DAILY ADMISSION FEE**

All Ages: \$5 per person

Child care organization paid in advance: \$4 per person

Note: Groups scheduled through Park Manager will receive discounted rate.

*Page 9 fees and charges*

#### IV. PARK PROGRAM FEES AND CHARGES

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<b><u>ACTIVITY</u></b>	<b><u>Cost Per Participant</u></b>
Programs/Classes/Events/Tournament	Free - <del>\$50.00</del> <u>\$75.00</u>

*Page 11 fees and charges*

#### **Reservation Time Periods for the Senior Centers**

Staffing: \$15 \$20/hour



## **Cabarrus County Active Living and Parks Department 2020 FEES AND CHARGES**



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## I. FACILITY HOURS AND RESERVATION TIME PERIODS

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### **CABARRUS COUNTY ACTIVE LIVING and PARKS**

FLP	Frank Liske Park	4001 Stough Rd., Concord NC 28027
CSP	Camp T.N. Spencer Park	3155 Foxford Rd., Concord NC 28027
RWP	Rob Wallace Park	12900 Bethel School Rd., Midland NC 28107
VVP	Vietnam Veterans Park	760 Orphanage Rd., Concord NC 28027
CSC	Cabarrus County Senior Center	331 Corban Ave SE, Concord NC 28027
MPSC	Cabarrus County Senior Center	8615 Park Drive, Mt. Pleasant, NC 28124

#### **PARK HOURS**

##### **March 1 – March 31 – All Parks**

Monday - Sunday      8:00 am - 8:00 pm

##### **April 1 - June 30**

**CSP** Monday - Sunday 8:00 am - 8:00 pm  
**FLP** Monday - Sunday 8:00 am - 9:00 pm  
**RWP** Monday - Sunday 8:00 am - 8:00 pm  
**VVP** Monday - Sunday 8:00 am - 8:00 pm

##### **July 1 – September 30**

**CSP** Monday - Sunday 8:00 am - 8:00 pm  
**FLP** Monday - Sunday 7:00 am - 9:00 pm  
**RWP** Monday - Sunday 7:00 am - 8:00 pm  
**VVP** Monday - Sunday 7:00 am - 8:00 pm

##### **October 1 – October 31**

**CSP** Monday - Sunday 8:00 am - 8:00 pm  
**FLP** Monday - Sunday 8:00 am - 9:00 pm  
**RWP** Monday - Sunday 8:00 am - 8:00 pm  
**VVP** Monday - Sunday 8:00 am - 8:00 pm

##### **November 1 – February 28 (All Parks)**

Monday - Friday      8:00 am - 5:00 pm  
Saturday - Sunday      9:00 am - 5:00 pm

#### **PARK RESERVATION TIME PERIODS**

##### **March 1 - October 31 (All Parks)**

Monday – Sunday: 8:30 am - 2:00 pm (½ day morning)  
Monday – Sunday: 3:00 pm – 7:30 pm (½ day afternoon)  
Monday – Sunday: 8:30 am – 7:30 pm (all day)

##### **November 1 – February 28 (All Parks)**

Monday – Friday: 9:30 am – 4:30 pm  
Saturday – Sunday: 9:30 am – 4:30 pm



## **SENIOR CENTER HOURS**

<b>CSC</b>	Monday – Thursday	8:00 am - 9:00 pm
<b>CSC</b>	Friday/Session Breaks	8:00 am - 5:00 pm
<b>CSC</b>	Saturday (except session breaks)	8:00 am - 12:00 noon
<b>MPSC</b>	Monday - Friday	8:00 am - 5:00 pm

## **ACTIVE LIVING & PARKS ADMINISTRATIVE OFFICES**

331 Corban Ave SE, Concord NC 28025

704-920-3484

Monday – Friday: 8:00 am – 5:00 pm

## **HOLIDAY CLOSINGS – PARKS**

### **Cabarrus County Parks will be closed under the following holiday schedule:**

Thanksgiving	Thanksgiving Day
Christmas	Christmas Eve and Christmas Day
New Year's	New Year's Day

## **HOLIDAY CLOSINGS - SENIOR CENTERS**

### **Cabarrus County Senior Centers will be closed under the following holiday schedule:**

New Year's Day

Martin Luther King Birthday

Good Friday

Memorial Day

Fourth of July

Labor Day

Veterans Day

Thanksgiving Day, Friday and Saturday following

Christmas Eve, Christmas Day, and the Monday after Christmas

## II. OTHER FACILITY USE – FEES & CHARGES

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### **Miscellaneous Equipment – See Park Ranger or Concession Attendent**

Fishing Rod, Horseshoes, Volleyball, Basketball      No Charge

Disc Golf      1 Set (3)      \$5.00 per day

**Equipment must be checked out from Park Staff with a valid Drivers License.**

### **FISHING PERMITS**

\$2.00 per day per park

\$40.00 per year to fish one park

\$50.00 per year for FLP, CSP and RWP

**All North Carolina Wildlife Regulations apply**

#### **Vietnam Veterans Park**

<b><u>Facility</u></b>	<b><u>Description</u></b>	<b><u>(1/2 day/all day)</u></b>	<b><u>Capacity</u></b>
Hickory Shelter*	Hickory	\$30.00 / \$60.00	50
Magnolia Shelter*	Magnolia	\$30.00 / \$60.00	50
Oak Shelter*	Oak	\$30.00 / \$60.00	50
Dogwood Shelter	Dogwood	\$60.00 / \$120.00	100

\* Facilities with an asterisk DO NOT have availability for additional equipment (i.e., spacewalks, dunking booth, generators, etc.). Prior approval for additional equipment must be secured before bringing to a park.

#### **Rob Wallace Park**

<b><u>Facility</u></b>	<b><u>Description</u></b>	<b><u>(1/2 day/all day)</u></b>	<b><u>Capacity</u></b>
Shelter	Shelter	\$30.00 / \$60.00	50



## **Camp T.N. Spencer Park**

<b><u>Facility</u></b>	<b><u>Description</u></b>	<b><u>(1/2 day/all day)</u></b>	<b><u>Capacity</u></b>
Helms Hall	Helms	\$60.00 / \$120.00	75
<u>Capacity is 50 during winter months</u>			
Propst A Building*	Propst A	\$50.00 / \$100.00	75
Propst B Building*	Propst B	\$50.00 / \$100.00	75
Shelter 1*	Shelter 1	\$30.00 / \$60.00	50
Shelter 2	Shelter	\$30.00 / \$60.00	50
Tent Sites*	7 Sites	\$15.00 per night	6/2 tents
Cabins*	6 Cabins	\$50.00 per night	6
Group Camping*	9 Sites	\$30.00 per night	35
Pool Birthday Party		\$50.00 for 4 hrs*	25

\*Facilities with an asterisk DO NOT have availability for additional equipment (i.e., spacewalks, dunking booth, generators, etc.). Prior approval for additional equipment must be secured before bringing to a park.

**Pool Birthday Parties** must be approved through Camp TN Spencer Park Manager or Senior Ranger. Reservations must be booked seven (7) days in advance and are only available during standard pool hours excluding Memorial Day, July 4<sup>th</sup> and Labor Day.

Birthday Party area will be available 11am – 5pm. Additional parents or children will receive a \$2 discount per person towards normal pool admission fees.

Option 1: \$125.00 includes 25 people, party area, storage of cake and includes two slices of pizza and drinks for group.

Option 2: \$75.00 includes 25 people, party area, storage of cake

### **CAMP T.N. SPENCER POOL**

#### **DAILY ADMISSION**

Adult	(Ages 14-64)	\$6.00
Children	(Ages 6-13)	\$4.00
Children	(Ages 3-5)	\$2.00 w/Paid Adult Admission
Infants	(Ages 0-2)	Free w/Paid Adult Admission
65 & Over		\$3.00
Childcare Organization		\$2.00

Note: Childcare organizations are defined as any summer, afterschool, and childrens' camps, (excluding the Cabarrus County Boys and Girls Club). All children entering pool area must pay a fee regardless of age. Counselors will be admitted free with all organizations. Groups will be limited to two hour sessions.

## FRANK LISKE PARK

<u>Facility</u>	<u>Description</u>	<u>(1/2 day/all day)</u>	<u>Capacity</u>
Arbor*	Arbor	\$30.00 / \$60.00	30
Shed I	Shed 1	\$30.00 / \$60.00	30
Shed II	Shed II	\$60.00 / \$120.00	100
Lower Level*	LL	\$60.00 / \$120.00	100
Lower Level- Heat	LLH	\$80.00 / \$160.00	100
Upper Level*	ULVL	\$150.00 / \$300.00	125
Homebuilder	HMB	\$50.00 / \$100.00	75
Barnhardt	WOB	\$80.00 / \$160.00	150
Hartsell	ANDY	\$80.00 / \$160.00	150
Philip Morris	PMOR	\$80.00 / \$160.00	150
Wildlife	WLF	\$30.00 / \$ 60.00	35
Vulcan	VUL	\$30.00 / \$ 60.00	35
Corning	CRN	\$30.00 / \$ 60.00	35
Amphitheatre	AMP	\$100.00 / \$200.00	300

\*Facilities with an asterisk DO NOT have availability for additional equipment (i.e., spacewalks, dunking booth, generators, etc.). Prior approval for additional equipment must be secured before bringing to a park.

### **Use of Projector Screen and TV for Upper Level of Barn: \$50.00**

#### FACILITY

#### FEES AND CHARGES

#### **Frank Liske Park**

Softball Fields	\$15.00 per hour per field
Softball Fields W/Lights	\$20.00 per hour per field
Softball Field Lining	\$25.00 per field

#### **Disc Golf Tournament**

(Non County/Cosponsored Group)	\$50.00 first 3 hours
Each additional hour, maximum of 6 hours per day	\$25.00 per hour

#### **PADDLEBOATS (Saturday and Sunday 11 am – 6 pm)**

##### **Ages 15 & UNDER Must be accompanied by RIDER age 16 & over**

Paddleboats (6 & over)	April - October	\$2.00 per 1/2 hour
Paddleboats (5 & under)	April – October	Free W / Paid Rider
Kayaks & Canoes (18 & over)	April – October	\$5.00 per hour

#### **MINI GOLF (Saturday and Sunday 11 am – 6 pm & Monday – Friday 8 am – 5 pm)**

Miniature Golf (6 & over)	March – November	\$2.00 per game
Miniature Golf (5 & under)	April – October	1 free game with each paid game

### **Bike Rental Fees**

Option 1:	\$5.00	1 hour
Option 2:	\$7.00	1 to 1 ½ hours
Option 3:	\$9.00	1 ½ to 2 hours

Two hour maximum time period per rental.

### **Bike Rental Late Fees**

A late fee will be charged if not returned at end of rental time. Fees will be assessed at the following rate:

Less than 15 minutes	\$2.50
15 – 30 minutes	\$5.00
30 – 45 minutes	\$7.50
45 – 60 minutes	\$10.00

### **Group Birthday Parties**

Group birthday parties may be booked at Frank Liske Park. Reservations must be booked seven (7) days in advance. Available April 1 – October 31.

#### **Option # 1 (Minimum of 10 people): \$6.00 per person**

- Choice of 1 of the following: 1 game of Miniature Golf **or** 1 paddleboat ride
- Choice of Hot Dog or Corn Dog
- Choice of Bag of Chips/Pretzels
- Choice of Soft Drink, Water, or Fruit Juice

#### **Option #2 (Minimum of 10 people): \$8.00 per person**

- 1 game of Miniature Golf **and** 1 paddleboat ride
- Choice of Hot Dog or Corn Dog
- Bag of Chips/Pretzels
- Choice of Soft Drink, Water, or Fruit Juice

### **Road Race and Fundraiser Walks/Events**

Road Race Setup Fee: \$100.00 plus shelter rental based on estimated road race participants. Shelter must accommodate the maximum number of expected participants

Contact Park Manager for Details on Reservations

## **The Following Exclusive Rental Procedures Require A Seven (7) Day Notice**

### **EXCLUSIVE USE - Paddleboats (gives right of facility to your group only)**

Paddleboats	\$100.00 for first hour and \$25.00 for each additional hour
Monday – Friday	8 am til 6 pm
Saturday - Sunday	9 am- 11am or 6 pm til 8 pm

### **EXCLUSIVE USE - Golf (gives right of facility to your group only)**

Miniature Golf	\$75.00 for first hour and \$25.00 for each additional hour
Monday – Friday	After 5 pm
Saturday – Sunday	9 am – 11 am or 6 pm til 8 pm

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### **GROUP USE - Golf (OPEN TO GENERAL PUBLIC) Monday – Friday 8 am- 5 pm**

Up to 24	\$40.00
25-50	\$75.00
60-100	\$150.00
101 +	\$200.00

### **FRANK LISKE PARK SOCCER COMPLEX**

Soccer Field (2 hour minimum use)	\$40.00 per hour
Soccer Field Per Day (8 hrs)	\$250.00 per field

NOTE: If the soccer complex is closed for any reason prior to the commencement of the event, the lessee's fee will be refunded. All soccer complex rentals are subject to Park Management approval.

### **III. BALLFIELD RENTAL POLICY**

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2 Day Rental (4 fields)	\$600.00
Gate Fee	\$150.00
Equipment Use	\$100.00

**Contact Park Manager for Details on Tournament Reservations**

### **IV. PARK PROGRAM FEES AND CHARGES**

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<b><u>ACTIVITY</u></b>	<b><u>Cost Per Participant</u></b>
Day Camp	\$110.00 - \$140.00 per week
Half Day Camp/Specialty Camp	\$20.00 - \$95.00
Programs/Classes/Events/Tournament	Free - \$50.00

**ACTIVITY****Cost Per Team**

Adult Softball League – 11 game season	\$400.00
Adult Kickball League – 11 game season	\$200.00
Adult Volleyball League – 6-10 game season	\$100 – \$300.00

NOTE: No refunds after league schedule has been completed.

**FIELD TRIPS/EDUCATIONAL PROGRAMS**

Onsite Field Trip @ Park	up to 2.5 hours	\$3.00 per student
Offsite Field Trip @ School, Daycare, etc.	up to 1 hr.	\$2.00 per student

Cabarrus County Schools participating in the Jr. Ranger program only are charged the above rate for park field trips and are given 3 free visits to the school not to exceed 30 minutes per classroom per visit.

**SCHOOL PARK RESERVATIONS**

See Attached Addendum for School Park Reservations and Charges

**ACTIVITY****ROAD RACES****Early Registration****Late Registration**

5K Individual	\$20.00	\$23.00
Individual Fun Run/Walk	\$8.00	\$10.00
Team/Group 5K (5 or more)	\$15.00	N/A
Family Registration (max of 6)	\$65.00	\$75.00

## **CABARRUS COUNTY SENIOR CENTERS**

<b>Concord Senior Center</b>			<b>Fee Schedule</b>	
Space	Size (approx.)	Capacity	Rental Fee	
			4 Hour Minimum	Additional Hours
Multipurpose	90'X30'	280(200 at tables)	\$350	\$100
Multipurpose #1	33'X30'	100 (64 at tables)	\$175	\$75
Multipurpose #2	24'X30'	80 (48 at tables)	\$175	\$75
Multipurpose #3	33'X30'	100 (64 at tables)	\$175	\$75
Conference Room	40'X20'	60 (40 at tables)	\$125	\$45
Conference Room #1	20'X20'	30 (16 at tables)	\$75	\$30
Conference Room #2	20'X20'	30 (16 at tables)	\$75	\$30
Classroom #1	20'X21'	49 (24 at tables)	\$75	\$30
Classroom #2	20'X21'	49 (24 at tables)	\$75	\$30
<b>MT. PLEASANT SENIOR CENTER</b>			<b>FEE SCHEDULE</b>	
Space	Size (approx.)	Capacity	Rental Fee	
			4 Hour Minimum	Additional Hours
Multipurpose	24'x76'	100 (64 at tables)	\$100	\$25
Classroom (must be rented with Multipurpose room)	28'x22'	30 (24 at tables)	\$40	NA

### **RESERVATION TIME PERIODS FOR THE SENIOR CENTERS**

Minimum 4 hour rental (set up and breakdown included in 4 hour rental).

Additional fees will apply for set up and staffing outside normal business hours (8:00 am – 5:00 pm Monday – Friday). Set up: \$75.00; Staffing: \$15/hour. No rentals may extend past midnight.

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Each Senior Center has round tables (5' at Mt. Pleasant, 6' at Concord), 6' rectangle tables, arm chairs and folding chairs (limited quantities).

## **CABARRUS COUNTY SENIOR CENTERS**

### **Miscellaneous Equipment Rentals**

Corn Hole	2 boards, 8 beanbags in a carrying bag	No Charge
Horseshoes	1 set (4 horseshoes) in a carrying bag	No Charge
Bocce	1 set of Bocce Balls in a carrying bag	No Charge
Disc Golf	1 set of 3 discs in carrying bag	No Charge
Shuffleboard	2 cues, 8 discs and disc carrier	No Charge
Shot Put	1	No Charge
Discus	1	No Charge
Pickleball	2 paddles, 3 balls in a carrying bag	No Charge

### **Senior Centers Classes/Workshops**

### **Participant**

Special Events	\$5.00 and up
Lunch & Learn	\$6.00
Dance	\$6.00
Classes	\$2.00 and up
Fitness & Wellness Classes	\$3.50/class hour
If paid prior to 1 <sup>st</sup> day of session	\$3.00 /class hour

### **Senior Games**

Registration (Online) Registration (early bird/late)	\$15.00/\$20.00
Registration (Paper) (early bird/late)	\$18.00/\$23.00
Registration (Online) (Art, Showcases only) early bird/late)	\$8.00/\$13.00
Registration (Paper) (Art, Showcases only, early bird/late)	\$11.00/\$16.00
Dinner Dance (1 guest)	\$15.00 per person
T-shirt	\$12.00
SilverArts Follies (adult/child 12 & under)	\$5.00/\$3.00
Luncheon	\$3.00
League play	\$5.00-\$10.00
Tournaments	\$5.00 & Up
Event Fees (bowling, cycling, golf)	Varies by Sport

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**NOTE:** All activity fees are based on direct costs. Supplies may be additional. These fees are subject to change based on actual costs, rentals, increase in participants, unforeseen circumstances, etc., during the fiscal year.

Special promotions and/or discounts may be offered at various times throughout the year as approved by management.





# Cabarrus County Active Living and Parks Department

## FEES AND CHARGES POLICY

2020







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## I. PURPOSE

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To adopt an official policy to establish a set of fees and charges that is fair and equitable for the use of facilities and equipment and the participation in programs sponsored by the Cabarrus County Active Living and Parks Department.

This policy, upon adoption by the Cabarrus County Board of Commissioners, shall be applicable to all individuals for the use of facilities and recreation equipment and the participation in programs conducted by the Cabarrus County Active Living and Parks Department until such time as it is altered, modified, or rescinded by the Cabarrus County Board of Commissioners.

## II. POLICY

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The Cabarrus County Board of Commissioners hereby establishes the following Active Living and Parks Fees and Charges Policy:

### A. Statement of Need

The Active Living and Parks Department offers diversified recreation services to its citizens, recognizing governments' responsibility to provide public park and recreation facilities and leisure opportunities. Due to the demand for services, rapid increase in operation and capital costs, and the limited amount of available tax revenues, it has become difficult to maintain existing levels of service, much less provide new services. Therefore, it is deemed necessary for Cabarrus County to develop a sound and consistent fees and charges policy that is both fair and equitable for Parks and Senior Centers services. The underlying goals of such a policy must remain to provide the broadest services to meet community needs, and to assure equitable delivery of those services.

### B. Department's Philosophy

The basic principle of Cabarrus County Active Living and Parks Department is to offer the most efficient and diversified recreation services to ensure all citizens equal opportunities as follows:

1. To improve the quality of life for each individual through recreation and leisure opportunities.
2. To provide and maintain parks, recreation, and senior center facilities for use by the general public.
3. To provide trained and qualified personnel for supervision and instruction of programs and activities, as well as facility maintenance.
4. To welcome public input into planning and evaluation of programs,

activities, and facilities.

5. To provide the opportunity for all residents of Cabarrus County to participate in programs and activities and to fully utilize the facilities of the department.

C. Basic Services and Basic Facilities

Basic Services and Basic Facilities shall be offered at minimal or no charge. These services are those which tend to preserve and promote physical and mental well-being, provide patron safety, instruct in basic skills, and provide public parks and community facilities.

1. Basic service examples include program brochures, flyers, community assistance, program planning, clinics, and general public events.
2. Basic facilities include, but are not limited to, family picnic areas, park playgrounds, athletic facilities, open spaces, walking trails and comfort stations.

D. Special Services and Special Facilities

Special services and special facilities shall be assigned participation or usage fees based on a specified percentage of the direct operation and maintenance cost.

1. Special services include, but are not limited to, organized youth and adult athletics, athletic tournaments, wellness classes and programs, instructional programs/classes, environmental programs, and the pool.
2. Special facilities include, but are not limited to, rental rooms and buildings, lighted ballfields, lighted courts, lighted soccer fields and picnic shelters.

E. Fees and Charges

Fees and Charges shall support other resources available to the Cabarrus County Active Living and Parks Department, not replace them, or be used to reduce the County's responsibility to provide public recreation facilities and leisure opportunities. They provide a means to continue, and expand as necessary, the ability to offer both basic and special services to Cabarrus County citizens.

### III. CRITERIA FOR ESTABLISHING FEES AND CHARGES FOR SPECIAL SERVICES AND FACILITIES

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- A. The determination to assign a fee for a special service and/or facility shall be based on one or more of the following criteria:
1. The cost per user hour. This is usually due to one of the following:
    - a. The service uses consumable materials.
    - b. The service requires a facility with operating, utility, or maintenance costs.
    - c. The service requires special preparation or clean-up.
    - d. The service requires special supervision or instruction at additional cost.
  2. Use of the service or facility tends to be limited to a relatively few individuals or special interest groups; therefore, those who benefit to the exclusion of others should pay extra for the privileges enjoyed.
  3. Charging an admission fee to a special event allows for revenues collected to be used to extend the activity or cover the cost of the event.
  4. Charging a fee serves an independent function such as one of the following:
    - a. Rationing limited facilities among a large number of users.
    - b. Aiding in discipline or control.
    - c. Promoting respect for an activity and/or service.
- B. One or more of the following pricing alternatives will be used in establishing the fees and charges for special services and facilities:
1. To recover the partial or percentage cost of providing the service.
  2. To recover all of the direct operating expenses.
  3. To recover the actual cost of providing the service, and the interest and amortization of the initial capital investment.
  4. To recover the rate which will result in efficient use of a given area or improvement

#### IV. FEES FOR SPECIAL SERVICES

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- A. Fees for special services shall be reviewed annually, and adjusted as necessary, to recover an established percentage of the programs direct operation costs. Direct operation costs include, but are not limited to, the following:
  - 1. All part-time wages necessary to conduct the program.
  - 2. The payment of sports officials, recreation instructors, and contract personnel necessary to conduct the program.
  - 3. The rental of facilities and utility cost directly related to the program.
  - 4. The purchase of all equipment and supplies for use by the program participants or personnel.
- B. In the event a community and/or volunteer organization provides the required staffing and/or a portion of the services and supplies needed, and/or a portion of the costs through a sponsorship agreement, the established fee shall provide for the recovery of program operation costs related only to the direct cost incurred by the department subtracting the amount of the donation.
- C. Any surplus revenue from one program may be utilized to offset cost for other related programs.
- D. The following guidelines shall be used in determining annual departmental program fees and charges.
  - 1. Adult Programs: Fees for participation in these programs shall be established to recover an average of 100% of the direct operation costs required to provide the programs.
  - 2. Instructional classes, workshops, and programs: Participants, regardless of age, will be charged a fee to be determined by the direct cost and estimated number of participants.
  - 3. Special Programs/Events/Tournaments: In general, the design of all ongoing and new special programs/events shall be structured to maximize revenues to foster future events and/or specific projects within the Active Living and Parks system. Corporate Sponsorship and donations shall be secured when possible to provide these services to the general public at minimal or no cost. The fee will be determined by the direct cost of the program.

## V. FEES FOR SPECIAL FACILITIES

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A. When not in use for department sponsored and co-sponsored activities, designated areas and facilities may be rented by organizations and the general public in accordance to established policies and procedures.

1. Area and facility rental rates will be computed by adding the personnel costs, an hourly utility cost, and any related cost for the facility in question. Groups coordinating fundraisers such as, but not limited to road races, walks, festivals, etc., must meet with park or facility management to discuss logistics of the event and what facility(ies) need to be reserved.
2. Recreation equipment will not be rented but can be used by County Funded Departments.

B. Charges for Charitable (Non-Cabarrus County Sponsored) Activities

Charitable, non-profit, community-serving organizations who conduct an event on park property for the purpose of raising funds or holding meetings must pay the established rental fee calculated to cover the cost to the County for use of said facility. Certificate of Liability Insurance including endorsements page is required.

Cabarrus County 501(c)3 charitable organizations will not be charged for one (1) fundraising event or one (1) meeting/picnic per fiscal year. The reservation is limited to one (1) reservable space per event. Groups larger than the capacity of available shelters will be charged 50% rates for each additional space. These charitable organizations must operate an office within Cabarrus County and apply all monies raised within that office to Cabarrus County residents. Appropriate documentation as proof of 501(c)3 status must be provided at the time of reservation. Certificate of Liability Insurance including endorsements page is required.

C. Any organization who has Active Living and Parks Department as a co-sponsor will not be charged any facility rental fees. To be co-sponsored the event/activity must meet the following criteria:

1. Be a recognized Cabarrus County 501(c)3 organization or a Cabarrus County/Kannapolis school organization
2. Request cosponsorship at least 30 days in advance of event/program
3. Provide a measurable impact and outcome for the patrons
4. Be open to all interested

5. Include Cabarrus County Active Living and Parks on all publicity (publicity materials must be submitted to the Active Living and Parks Department in advance for approval)
  6. Meet the Cabarrus County Local Food Policy's 10% commitment
  7. Provide Cabarrus County a minimum of \$1 million liability insurance as additional insured
- D. Commercial Activities: For profit commercial activities will not be permitted in any public facility or upon parklands without prior approval by the Director of the Active Living and Parks Department. One million dollars in comprehensive liability insurance naming Cabarrus County as additional insured is required.
- E. Reservations include existing park and recreation facilities only. Any additional equipment or activities (i.e. Spacewalks, Dunking Booths, Hot-Air Balloons, generators, etc.) must be approved by the Cabarrus County Safety Officer at least two (2) weeks prior to reservation date. The equipment must be operated and supervised by the contract vendor at all times. The organization or group must provide Cabarrus County with evidence of comprehensive liability insurance sufficient to protect the County against risk, with a limit of at least \$1 million dollars for each occurrence and/or \$2 million aggregate policy, which names the County as certificate holder and additional insured, including the endorsements page, or certificate of insurance acceptable to the Cabarrus County Safety Officer. Cabarrus County may also require a waiver of subrogation from the sponsoring organization or group. Not all Park facilities are able to accommodate additional equipment or activities. These facilities also may not be able to accommodate a power source or water source.
- F. School vs. County-owned Facilities (Public and Private Schools that receive County tax dollars) of Cabarrus County and City of Kannapolis.
1. As mutually agreed, no charges are assessed by either party for use of schools and parks facilities. Availability of all facilities is based upon the primary user having priority and the secondary user requesting access during available periods. Any additional manpower needed shall be paid by the requesting group.
  2. Fees may be charged for programs and/or supplies.
- G. Revenue Producing Facilities will be developed in parks to supplement General Fund revenue and to provide the public the broadest possible offering of recreation opportunities. The number and type of facilities shall be gauged to provide desired services without acquiring a commercial image. The service in itself must be the first priority in determining the need and standard of operation for the facility.

1. As a basic resource of the park system, special facilities shall be constructed with public funds and, depending on the nature of the service they provide, operated and maintained from user fee revenues.
2. General Fund appropriations shall be used to support the operation of the revenue producing special facilities at such times that cash flow from revenue is inadequate to maintain that facility to the high standard of service necessary.

## VI. SPECIAL CONSIDERATION FOR FEES AND CHARGES VARIANCES

- A. Cabarrus County Senior Citizens Groups over the age of fifty-five (55) and Cabarrus County Funded Agencies shall be granted special consideration in the form of free use of park facilities Monday through Friday 8 am until 4 pm. Any direct costs incurred, i.e., heating, air-conditioning will be charged \$40.00 per time period for each park facility reserved. Additional manpower costs, if necessary, will be passed on to the agency. This special consideration shall not include miniature golf, pool, paddleboats or concessions. Cabarrus County funded agencies shall be any agency whose employees are paid by Cabarrus County Government.
- B. There will be no charge for any Stonewall Jackson School activity or reservation.
- C. Corporate Sponsors or Friends of the Park Group approved by the Parks Commission will be permitted to utilize one park facility per year free of charge.
- D. Special Interest Groups or Individuals shall be granted no special consideration in the form of reduced rates or free services with the exception of those groups who are co-sponsoring with the Department.
- E. Proprietary or Commercial groups shall not be permitted to use park facilities for financial gain or profit without prior approval of the Active Living and Parks Director. These facilities are designed to serve the general public on a non-profit basis. The exclusive use of facilities for profit purposes is inconsistent with the Department's basic philosophy and revenue goals.
- F. Special consideration will be granted to Cabarrus County Active Military personnel. This will consist of free use of picnic facilities (excluding miniature golf, paddleboats, concessions, pool, enclosed facilities, heat/AC and before and after hour charges). This consideration will only be granted six (6) months prior to deployment or upon return to Cabarrus County. The Reservation is limited to one (1) reservable space per event. Groups larger than the capacity of available shelters will be charged 50% rates for each additional space. Written proof of duty will be required at the time of booking.



- G. The Active Living and Parks Department Director has authority to charge groups listed within this section Full Shelter fees following their reservation, if they fail to comply with Park Ordinance.

## VII. ALTERNATIVE SOURCES OF REVENUE

### A. Grants

1. Any employee of the Department, Commission, or interested citizen is encouraged to investigate the possibilities of securing a grant or sources of outside funding for department facilities and programs.
2. All grant applications, donations, or funding sources must be approved by the Director of Active Living and Parks, the Parks Commission, County Manager, and Cabarrus County Board of Commissioners as required.

### B. Non-Appropriated Funds For Recreation Services

1. With prior approval of the Director of Active Living and Parks, solicitations, sales, benefits, donation, or gifts, may be received during County sponsored programs.
2. Funds collected in any manner during a County-Sponsored program shall be handled in accordance with established county and department policies and procedures.

## VIII. EVALUATION OF POLICY AND FEE SCHEDULES

The fees and charges policy and related fee schedules shall be reviewed annually by the Director, Staff of the Active Living and Parks Department, the Senior Centers Advisory Council, and the Cabarrus County Active Living and Parks Commission. All recommendations for policy changes or fee adjustments shall be approved by the Cabarrus County Board of Commissioners prior to implementation.

## IX. REFUND POLICY

- A. All requests for refunds must be made in writing to the Director of the Active Living and Parks Department.

## B. Refund Procedures

1. Program credit or refund will be offered in cases in where a class or program is full, cancelled, or a change in class, day, time, or site prevents an individual's participation.
2. Participants withdrawing from a program or class will be offered a credit.
3. For a refund, the request must be made in writing to the Active Living and Parks Director. The 25% administrative fee will apply.
4. Refunds or credits may be pro-rated if deemed appropriate.
5. Refunds will be provided as necessary per policy. The 25% administrative fee will be assessed but not to exceed \$100.00.
6. If program, class or camp has already started, the refund will be pro-rated in addition to the 25% administrative fee.

## C. Refunds for Adult Athletic Leagues

Refund of the team fees less 25% processing fee will be remitted if:

- a. If the request is more than two (2) weeks before the first scheduled game - 75% refund
- b. If the request is less than two (2) weeks before first scheduled game - 50% refund
- c. No refunds after the league schedule is published.

## D. Individual refund policies set for special events, tournaments, rentals, or any program will override this policy.

## E. Refunds for Park and Facility Rentals

Every effort will be made to schedule an alternate date should a cancellation be necessary. Alternate dates may or may not be available to the park user depending upon other reservations that have been confirmed. In case of inclement weather, the park user has three (3) working days to call and schedule an alternate date. If an alternate date cannot be confirmed, the park reservation fee will be refunded to the park user minus a 25% administrative fee.

## F. Department Director may provide 100% refund in special cases that are weather related or when facilities are closed or not available during the reservation.

## X. PROGRAM CANCELLATION POLICY

Minimum registrations and mandatory pre-registrations are used for programs that require more than one hour of active set-up time or a significant amount of resources for preparation and implementation. If such a program has a minimum registration with a pre-registration requirement, the minimum registration must be met by the pre-registration date, for the program to run. The program will be cancelled otherwise. In such an occurrence, registrants must be notified via phone call no later than 24 hours before the program and a full refund must be administered. Department scheduled/sponsored programs/events will be canceled anytime Cabarrus County Schools are out due to inclement weather. No refunds will be issued and the program/events will be rescheduled or a credit issued.

## XI. RESERVATION POLICY

### A. After/Before Normal Operation Hours Request

A charge of \$100.00 flat fee and \$25.00 per staff/per hour needed per day (determined by Management) to extend any park facility reservation/operation beyond normal opening and closing hours. This extension is only available if the facility is reserved by the requestor during normal operating hours. The extension is subject to Management approval. All extensions will be limited to the times of no earlier than 6:00 am and will not extend beyond 11:00 pm (Senior Centers not included).

### B. Rental Group Size

1. Groups at Frank Liske Park will be limited to 1,500 people.
  - a. Groups of 400-499 people will be required to rent: the entire barn (Upper Level, Lower Level, Shed I and Shed II), and the Arbor
  - b. Groups of 500-699 people will be required to rent: the entire barn (Upper level, Lower level, Shed I & Shed II), Arbor, and the W.O. Barnhardt Shelter.
2. Groups of 700 and over at Frank Liske Park will be required to rent: the entire barn (Upper level, Lower level, Shed I and Shed II), Arbor, W.O. Barnhardt Shelter and the Andy Hartsell Shelter.

3. Some variation in attendance is permissible at all parks. For reservations of up to 100 people there is an allowance of 25%, 101 to 300 people - 20%, 301 to 500 people - 15%, and over 500 people - 10%. Any groups exceeding their maximum number will be billed an additional charge. This charge will be equal to double the amount of the facilities that should have been reserved for the number of people in attendance in that group. Group attendance will be determined by Park Ranger, Facility Supervisor, and/or Park Program Manager/Coordinator.

#### C. Special Equipment/Requirements for Reservations and Patrons

1. Reservations include existing park and recreation facilities only. Any additional equipment or activities (i.e. Spacewalks, Dunking Booths, Hot-Air Balloons, generators, etc.) must be approved by the Cabarrus County Safety Officer at least two (2) weeks prior to reservation date. The equipment must be operated and supervised by the contract vendor at all times. The organization or groups must provide Cabarrus County with evidence of comprehensive liability insurance sufficient to protect the County against risk, with a limit of at least \$1 million dollars for each occurrence and/or \$2 million aggregate policy which names the County as certificate holder and additional insured, including the endorsements page, or certificate of insurance acceptable to the Cabarrus County Safety Officer. Cabarrus County may also require a waiver of subrogation from the sponsoring organization or group. Not all Park facilities are able to accommodate additional equipment or activities. These facilities also may not be able to accommodate a power source or water source.
2. No nails or staples may be used on park or senior center property.
3. Deep fat/grease frying is not permitted.
4. Alcohol and/or fireworks of any kind are not permitted in the parks or senior centers.
5. Smoking and the use of other tobacco products on the grounds of the county's parks and senior centers are not permitted.
6. Anyone not adhering to this policy or any other policy may be asked to leave with no refund and will be banned from renting any facilities at any Cabarrus County operated parks and facilities for an indefinite period of time.

## D Reservation Regulations

**Cabin Fees** – Requires a 2-day stay for Friday and Saturday Reservations March -October. Maximum of 6 people per cabin.

**Tent Sites** – Requires a 2-day stay for Friday and Saturday Reservations March - October. Maximum of 2 tents per site – 6 people per site.

**Cabin and Tent Site** – Punch cards - full payment for 9 stays will permit the bearer of the Punch Card 1 free stay. Each stay is defined as 1 day/night. Group Camping Site – No minimum Night Reservation - 9 Tent sites available 35 people total.

**Group camping site** is for scout groups, church groups, and other youth groups. Adult supervision is required with a minimum of 1 adult per 7 youth.

There will be a 25% cancellation fee charged for any cabin or tent site (including group camping) cancellation.

## XII. CAMPING RULES POLICY

**Reservations** are required and can be made by calling **704-795-4492** Monday thru Friday between the hours of 8:00 am and 5:00 pm or anytime at [www.cabarruscounty.us/register](http://www.cabarruscounty.us/register) online. Minimum 2-night reservation is required on Friday and/or Saturday, March - October. Fourteen (14) days maximum continuous stay. Active Living and Parks Department will require a seven (7) day break for same patron/family after a fourteen (14) day continuous stay.

**Registration:** Adults (21 years of age or older) must register and occupy site. Children under 18 years of age must not be left alone and must have adult supervision at all times. Guests are required to check in and out with the Park Ranger.

**Parking:** After registering, vehicles may be driven to site to unload and again to load when departing (20 minute limit). At all other times vehicles must be parked in the paved parking areas. If a handicap parking pass is presented at the time of booking, you will be permitted to leave your vehicle in the designated area for Cabins 1, 2, 3 and 4 only; however, you will not be permitted to drive your vehicle to and from the bath house or on trails throughout the park.

**Camping** is allowed in designated areas by permit only.

**Alcoholic Beverages Are Prohibited** (Cabarrus County Ordinance Section 50-4)

**Smoking** and usage of Tobacco products are Prohibited (Cabarrus County Ordinance Section 50-1)

Pets must be restrained on a leash of six feet or less at all times. Pets are not allowed inside the cabins or bath house at any time. Pets may not remain in the Park overnight. This is to included cabins, tent sites, vehicles, or kennels. Check in time is 3:00 pm. Check out time is 11:00 am. Please check in and out with the Park Ranger.

**Enforcement:** Failure to abide by the regulations and ordinances governing Cabarrus County Active Living and Parks will subject offender to temporary or permanent expulsion from the park and/ or criminal prosecution. In the event of permit revocation, all monies paid shall be forfeited by the offender and retained by the park. All North Carolina Motor Vehicle and traffic laws apply at any Park or parking lot operated by the Active Living and Parks Department.

**TENT SITES** Each of the tent sites includes a picnic table, grill, fire circle, and trash can. A restroom/shower building is centrally located and also includes an outside utility sink. A maximum of two tents and 6 people are allowed at each tent site.

**CABINS** Each cabin includes one double bed, one set of bunk beds, a day bed, chest of drawers, dining table with chairs, and a small refrigerator. Each cabin also has heat and air conditioning. No bed linens or dishes are provided. Any damaged or broken items (pictures, lamps, etc.) will be replaced at cost by renter of the facility. Picnic table, charcoal grill and fire circle are provided outside each cabin.

Furniture may not be removed from the cabins.

Please remove all trash and clean cabin before checking out.

Camping tents are not permitted on cabin sites. Dining canopies are allowed.

### **GROUP CAMPING**

Group Camping site includes a fire pit, picnic table, grill, trash can, recycling can and (9) nine tent sites with a maximum of 35 people allowed.

To qualify to stay in the Group Camping area certification and/or documentation must be provided meeting one of the following criteria: Boy Scouts of America, Girl Scouts of America, or other organized youth group.

Groups must provide documentation to meet criteria for Group Camping area use. Examples of qualifying documentation are as follows but not limited to: charters, letters on official letterhead from the group organizer, youth leader, or a 501 (c) 3 non-profit organization.

Counselor to camper ratio must be at least one (1) counselor per seven (7) youth. Counselors are considered anyone over 21 years of age and supervising the camp outing.  
Group Camping excludes family functions and will not require a two-day stay on Friday and Saturday. This area cannot be divided in to multiple reservations.

Tents must be set up within designated tent site areas.

Revised 05/03/03  
Revised 02/02/04  
Revised 02/08/05  
Revised 02/20/06  
Revised 02/08/07  
Revised 02/18/08  
Revised 02/03/09  
Revised 01/19/10  
Revised 11/22/11  
Revised 11/15/12  
Revised 11/18/13  
Revised 11/20/14  
Revised 10/15/15  
Revised 9/15/16  
Revised 10/20/16  
Revised 11/6/2017  
Revised 11/19/2018  
Revised 12/16/2019

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Appointments and Removals - Human Services Advisory Board

### **BRIEF SUMMARY:**

The term of service for Human Services Advisory Board member Anne Laukaitis ends December 31st. She is eligible and is recommended to be reappointed to serve another term.

Bobby Conner has resigned from his position on this Board due to family illness. It is requested to remove his name from the roster.

### **REQUESTED ACTION:**

Motion to reappoint Anne Laukaitis to the Human Services Advisory Board for a three-year term ending December 31, 2023.

Motion to remove Bobby Connor from the Human Services Advisory Board roster and thank him for his service.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Karen Calhoun, Department of Human Services Director

### **BUDGET AMENDMENT REQUIRED:**

No



**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▢ Letter of Recommendation
- ▢ Roster
- ▢ Applications on File



## Department of Human Services

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**To:** Cabarrus County Board of Commissioners  
**From:** Karen Calhoun, DHS Director  
**Date:** November 12, 2020  
**Subject:** Letter of Recommendation

On behalf of the DHS Advisory Board, Mrs. Anne Laukaitis has accepted the request for reappointment to continue to serve as a member of the DHS Advisory Board. Mrs. Laukaitis previously served as the Board's Vice-Chair. Her current term expires December 31, 2020. Mrs. Laukaitis' first term began with filling an unexpired term on 8/17/2015, and she is eligible for reappointment to serve another term.

Sincerely,

A handwritten signature in blue ink that reads 'Karen B. Calhoun'.

Karen B. Calhoun, Director  
Cabarrus County DHS

Human Services Advisory Board  
5-Member Board

Lasharee Rogers  
1577 Edenton Street NW  
Concord, NC 28027

APPOINTMENT: 10/15/18  
(*unexpired term*)  
REAPPOINTMENT: 12/16/19  
TERM EXPIRING: 12/31/22

William Garrity  
29 Cabarrus Avenue E  
Concord, NC 28025

APPOINTMENT: 05/18/20  
  
TERM EXPIRING: 05/31/23

Marie Dockery  
3612 Curland Place NW  
Concord, NC 28027

APPOINTMENT: 05/15/17  
(*unexpired term*)  
REAPPOINTMENT: 12/16/19  
TERM EXPIRING: 12/31/22

Anne Laukaitis  
214 Blackberry Trail  
Concord, NC 28027

APPOINTMENT: 08/17/15  
(*unexpired term*)  
REAPPOINTMENT: 01/19/16  
REAPPOINTMENT: 12/17/18  
TERM EXPIRING: 12/31/20

Bobby Connor  
122 Suburban Avenue  
Kannapolis, NC 28083

APPOINTMENT: 04/15/19  
(*unexpired term*)  
TERM EXPIRING: 12/31/20

The Human Services Advisory Board was created and replaced the Social Services Advisory Board abolished by a resolution adopted by the Board of Commissioners at its June 17, 2013 meeting. Members are appointed by the Cabarrus County Board of Commissioners. Initial terms were staggered at two and three years.

All meetings are held in the Board Room of the Cabarrus County Department of Human Services and start at 1:30 p.m. 2016 meetings will be held the 4<sup>th</sup> Wednesday of the month.

## Human Services Advisory Board

Applications on File  
November 12, 2020

David Bellar	2818 Berkhamstead Circle	Concord, NC 28027
Amy Betts	313 S East Avenue	Kannapolis, NC 28083
Justina Clemons	9948 Clarkes View Place NW	Concord, NC 28027
DeQueela Deas-Blanton	5028 Sunburst Lane	Charlotte, NC 28213
Renee Gray	98 Sumner Avenue	Concord, NC 28027
Anne Laukaitis*	214 Blackberry Trail	Concord, NC 28027
Angel Lugo	4615 Dovefield Lane	Kannapolis, NC 28081
Dona Parameswar	1545 Trotter Circle	Mt. Pleasant, NC 28124
Myia Payne	12530 Palomino Drive	Midland, NC 28107
Joanna Rice	2890 Deep Cove Drive NW	Concord, NC 28027
Jason Riopelle	1631 McManus Road	Midland, NC 28107

\*Current member

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)

### **BRIEF SUMMARY:**

Each year, the Board of Commissioners has to appoint or reappoint representatives to the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC).

Staff respectfully requests that Susie Morris, Planning and Zoning Manager, be appointed as the Cabarrus County TCC representative and that Phil Collins, Senior Planner, be appointed as the alternate representative.

The Board of Commissioners will also need to appoint a commission member to serve on the TAC as the regular member, along with an alternate member. Commissioner Poole currently serves as the representative for Cabarrus County and Commissioner Kiger serves as the alternate.

### **REQUESTED ACTION:**

Motion to reappoint Susie Morris, Planning and Zoning Manager, as the Cabarrus County TCC representative and Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2021.

Motion to appoint Commissioner Kiger as the regular member and Commissioner Strang as the alternate member to the TAC for one-year terms ending December 31, 2021.

### **EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Request Letter

November 10, 2020

Mr. Mike Downs, Manager  
Cabarrus County  
P. O. Box 707  
Concord, North Carolina 28026

**SUBJECT: 2021 appointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization (CRMPO)**

Dear Mr. Downs,

As you know, each year the North Carolina Department of Transportation (NCDOT) requires the MPO to supply a list of current TAC and TCC representatives along with their alternates. Currently, Commissioner Elizabeth Poole is the appointed member and Commissioner Blake Kiger is the representative serving as the alternate to represent Cabarrus County on the TAC. Mrs. Susie Morris is currently the TCC representative with Mr. Phil Collins serving as the alternate. Please notify the MPO as to who will serve in 2021 as your designated appointees to the TAC, as well as the TCC (staff) appointee and alternate. The TAC and TCC appointees must be available to attend regular monthly meetings and to participate on regional transportation planning committees. Attendance at the meetings is critical to the success of our planning efforts and to bring information back to their respective communities. A schedule of the meetings will be sent to your designated representative.

As the current TAC members are aware, there is a requirement from the Ethics Act, Chapter 138A of the NC General Statutes. There are two specific requirements: 1) State of Economic Interest (SEI) application, and 2) Real Estate Disclosure Form. Current MPO TAC members and their alternate must electronically file their SEI and Real Estate Disclosure Form annually by April 15<sup>th</sup>. This information can be found at <http://www.ethicscommission.nc.gov/sei>. Go to Statement of Economic Interest and click on MPO/RPO filers. Please alert your TAC representatives of this requirement when making your selections.

Please provide current contact information for your selected individuals to include mailing address, telephone number, fax number and e-mail address to Connie Cunningham at the CRMPO office by January 8, 2021. You may email your Information to [ccunningham@mbisolution.com](mailto:ccunningham@mbisolution.com) or mail to Connie Cunningham, Cabarrus Rowan MPO, 713 Sternbridge Drive, Concord, NC 28025.

Thank you for your attention to this matter.

Sincerely,

*Phil Conrad*

Phil Conrad  
Cabarrus Rowan MPO Executive Director

*Connie Cunningham*  
*Cabarrus Rowan Metropolitan Planning Organization*  
*713 Sternbridge Drive*  
*Concord, North Carolina 28025*  
*704-795-7528*  
*704-795-7529 fax*



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

BOC - Commissioner Appointments for 2021

### **BRIEF SUMMARY:**

The following chart outlines commissioner appointments to various boards and committees and appointments as liaisons to the surrounding municipalities for 2021.

### **REQUESTED ACTION:**

Motion to approve the commissioner appointments for 2021 as set forth in the agenda.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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### **ATTACHMENTS:**

- ▣ 2020 Board Appointments
- ▣ 2021 Proposed Board and Committee Appointments



## 2020 COMMISSIONER BOARD APPOINTMENTS

NAME OF BOARD	MEMBER	LIAISON	ALTERNATE	VOTE	NOTES
ACT Work Ready Community Committee	Poole				
Active Living and Parks Commission		Shue		N	
Cabarrus County Animal Protection Advisory Board		Kiger			
Cabarrus County Board of Education - Business Mtg.		Kiger	Honeycutt	N	
Cabarrus County Board of Education - Work Session		Honeycutt	Kiger	N	
Cabarrus County Partnership for Children (Smart Start)	Morris			Y	
Cabarrus Planning and Zoning Commission		Kiger	Shue	N	
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	Poole		Kiger	Y	
Cardinal Innovations (replaced PBH)	Morris				
Cardinal Innovations Commissioner Advisory Board	Shue				
Centralina Council of Government Executive Board	Shue				
Centralina Council of Government Board of Directors	Shue				
Centralina Economic Development Commission	Downs				Term ends 2/28/22
Centralina Workforce Development Consortium	Poole			Y	
City of Concord		Kiger		N	
City of Kannapolis		Morris		N	
City of Locust		Shue		N	
Cooperative Extension Service		Honeycutt		N	
Council of Planning – NC 73 Corridor	Honeycutt		Poole	Y	
Early Childhood Task Force	Poole				
Exit 49 Taskforce		Poole	Downs	Y	
Fire Departments & First Responder Advisory Committee		Poole	Shue	N	
Forester of Cabarrus County		Shue		N	
Home and Community Care Block Grant Advisory Committee	Honeycutt			N	
Human Services Advisory Board	Honeycutt			Y	
Juvenile Crime Prevention Council	Morris			Y	
Kannapolis Board of Education		Shue	Kiger	N	
Library Board of Trustees		Morris		N	
Local Emergency Planning Committee		Honeycutt		Y	
Mental Health Advisory Board		Poole			
Public Health Authority of Cabarrus County	Morris			Y	Term ends 6/30/19
Region F Aging Advisory Committee		Shue		N	
Rowan-Cabarrus Community College Board of Trustees		Morris		N	Term ends 6/30/21
Senior Centers Advisory Council		Honeycutt		N	
Soil & Water Conservation District		Shue		N	
Tourism Authority (CVB)	Honeycutt			Y	Term ends 6/30/21
Town of Harrisburg		Kiger		N	
Town of Midland		Shue		N	
Town of Mt. Pleasant		Poole		N	
Transportation Advisory Board		Morris		N	
Water and Sewer Authority (WSACC)	Poole & Marshall			Y	Term ends 6/30/21
Watershed Improvement Commission		Morris		N	
Youth Commission		Kiger		N	

## PROPOSED 2021 COMMISSIONER BOARD APPOINTMENTS

NAME OF BOARD	MEETING DATE	MEETING TIME	MEETING LOCATION	MEMBER	LIAISON	ALTERNATE	VOTE	NOTES
ACT Work Ready Community Committee	2nd Tuesday, Every Other Month	3:30 p.m.	Governmental Center	Strang				
Active Living and Parks Commission	3rd Thursday	6:00 p.m.	Concord Senior Center		Kiger		N	
Cabarrus County Animal Protection Advisory Board	2nd Tuesday	6:30 p.m.	Governmental Center		Strang			
Cabarrus County Board of Education - Business Mtg.	2nd Monday	6:00 p.m. (Business)	Old Airport Road		Kiger	Honeycutt	N	
Cabarrus County Board of Education - Work Session	1st Monday	6:00 p.m. (Wk. Session)	Old Airport Road		Honeycutt	Kiger	N	
Cabarrus County Partnership for Children (Smart Start)	4th Tuesday (Recommendation to meet bi-monthly)	Noon	1307 S. Cannon Blvd, Kannapolis, NC	Morris			Y	
Cabarrus Planning and Zoning Commission	2nd Tuesday	6:30 p.m.	Governmental Center		Kiger	Shue	N	
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	4th Wednesday (except July/Dec.)	5:30 p.m.	Varies	Kiger		Strang	Y	
Cardinal Innovations Commissioner Advisory Board	As Needed		Burlington	Strang				
Centralina Council of Government Executive Board	Monthly	2nd Wednesday	Charlotte Office	Shue				
Centralina Council of Government Board of Directors	Monthly	2nd Wednesday	Charlotte Office	Shue				
Centralina Economic Development Commission	3rd Thursday	4:00 p.m.	COG Office	Downs				Term ends 2/28/22
Centralina Workforce Development Consortium	Bi-Monthly 2nd Tuesday	4:30	Varies	Strang			Y	
City of Concord	2nd Thursday	6:00 p.m.	Council Chambers		Kiger		N	
City of Kannapolis	2nd & 4th Mondays	6:00 p.m.	City Council Chambers		Morris		N	
City of Locust	1st Thursday	7:30 p.m.	City Hall		Morris		N	
Cooperative Extension Service	Quarterly	6:00 p.m.	Extension Office		Honeycutt		N	
Council of Planning – NC 73 Corridor	Quarterly, 3rd Tuesday	2:00 p.m.	Varies	Strang		Honeycutt	Y	
Early Childhood Task Force	2nd Tuesday	4:00 p.m.	Concord Library	Kiger/Harris				Term ends 7/31/22
Exit 49 Taskforce	As Needed		CVB Office		Strang	Downs	Y	
Fire Departments & First Responder Advisory Committee	March, June, Sept. & Dec.	7:00 p.m.	Different VFD's Host		Strang	Shue	N	
Home and Community Care Block Grant Advisory Committee	2-19; 3-1*9; 4-23*; 5-21; 8-20; and 11-19 (*tentative)	TBD	Senior Center	Honeycutt			N	
Human Services Advisory Board	2nd Wednesday	1:30 p.m.	HSC Board Room	Honeycutt			Y	
Juvenile Crime Prevention Council	3rd Wednesday	7:30 a.m.	Governmental Center	Morris			Y	
Kannapolis Board of Education	2nd Monday	Varies	Central Office		Shue	Kiger	N	
Library Board of Trustees	1-18; 3-15; 5-17; 7-19; 9-20; and 11-15 (3rd Thursdays)	4:30 p.m.	Libraries - Rotate		Morris		N	
Local Emergency Planning Committee	2-7; 5-2; 8-1; and 11-7	3:00 p.m.	Governmental Center		Honeycutt		Y	
Mental Health Advisory Board	3-21; 6-20; 9-19; and 12-19	6:00 p.m.	Governmental Center		Strang			
Public Health Authority of Cabarrus County	2nd Tuesday	5:30 p.m.	HSC Board Room	Morris			Y	Term ends 6/30/22
Region F Aging Advisory Committee	Quarterly - Thursday (March 8 and June 14)	1 p.m.	COG Office		Shue		N	
Rowan-Cabarrus Community College Board of Trustees	Last Monday of Month (except July & Dec.)	4:00 p.m.	Varies		Morris		N	Term ends 6/30/21
Senior Centers Advisory Council	3rd Monday	11:00 a.m.	Senior Center		Honeycutt		N	
Soil & Water Conservation District	1st Tuesday	5:15 p.m.	Governmental Center		Shue		N	
Tourism Authority (CVB)	4th Wednesday	8:00 a.m.	CVB Office	Honeycutt			Y	Term ends 6/30/21
Town of Harrisburg	2nd Monday	6:00 p.m.	Town Hall		Kiger		N	
Town of Midland	2nd Tuesday	6:00 p.m.	Town Hall		Strang		N	
Town of Mt. Pleasant	1st Monday (except June & August) No July or Sept meeting.	7:00 p.m.	Town Hall Auditorium		Shue		N	
Transportation Advisory Board	2-7; 4-4; 6-6; 8-1; 10-3; and 12-5	10:00 a.m.	CCTS Conference Room		Morris		N	
Water and Sewer Authority (WSACC)	3rd Thursday	5:00 p.m.	WSACC - 232 Davidson Hwy.	Shue/Marshall			Y	Term ends 6/30/21
Youth Commission	3rd Monday	6:00 p.m.	Varies		Strang		N	

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

BOC - Designation of Voting Delegate for NCACC Legislative Goals Conference

### **BRIEF SUMMARY:**

The NCACC Legislative Goals Conference will be held by virtual platform Thursday and Friday, January 14-15, 2021. Each county is requested to designate a commissioner or other official as a voting delegate. The deadline to submit the delegate form is Monday, January 11, 2021.

### **REQUESTED ACTION:**

Motion to designate Commissioner Shue as the County's voting delegate.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

---

### **ATTACHMENTS:**

▣ Voting Delegate Form



## Designation of Voting Delegate to NCACC Legislative Goals Conference

January 14-15, 2021 (Thursday – Friday) | \*VIA VIRTUAL FORMAT

Each Board of County Commissioners is hereby requested to designate a commissioner or other official as a voting delegate for the 2021 Legislative Goals Conference \*(held via Virtual format). Each voting delegate should complete the following statement and **return it to the Association no later than Monday, January 11, 2021.**

I, Lynn W. Shue, hereby certify that I am the duly designated voting delegate for Cabarrus County at the North Carolina Association of County Commissioners 2021 Legislative Goals Conference.

Voting Delegate Name: Lynn W. Shue

Title: Cabarrus County Commissioner

In the event the designated voting delegate is unable to attend, \_\_\_\_\_ has been selected as \_\_\_\_\_ County's alternate voting delegate.

Alternate Voting Delegate Name: \_\_\_\_\_

Title: \_\_\_\_\_

### Article VI, Section of the Association's Constitution provides:

"On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its County Commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the Board of County Commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues."

**Please return this form to Alisa Cobb via email by Monday, January 11, 2021 close of business:**

Email: [alisa.cobb@ncacc.org](mailto:alisa.cobb@ncacc.org)

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

BOC - Resolution Establishing the Board of Commissioners' 2021 Meeting Schedule

### **BRIEF SUMMARY:**

The following resolution establishes the Boards' meeting schedule for 2021.

Regular meetings that will fall on Tuesday due to holidays are:

- \* January 19, 2021 (Martin Luther King, Jr.)

Work sessions that will fall on Tuesday due to holidays are:

- \* April 6, 2021 (Easter)
- \* July 6, 2021 (Independence Day)
- \* September 7, 2021 (Labor Day)

### **REQUESTED ACTION:**

Motion to adopt resolution.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▯ Resolution



## RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2021

**WHEREAS**, the regular agenda work sessions of the Cabarrus County Board of Commissioners are currently held on the first Monday of each month at 4:00 p.m. in the Multipurpose Room at the Governmental Center; and

**WHEREAS**, the regular meetings of the Board of Commissioners are held on the third Monday of each month at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

**WHEREAS**, the Cabarrus County Board of Commissioners' 2021 meetings may be conducted remotely in a virtual setting, as allowed by the Board's Remote Participation Policy; and

**WHEREAS**, the Martin Luther King, Jr. holiday requires a change in the regular meeting date in January 2021; and

**WHEREAS**, the Easter, Independence Day, and Labor Day holidays require a change in the agenda work session meeting dates in April, July, and September 2021; and

**NOW, THEREFORE, BE IT RESOLVED**, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1) Establish the Board's regular agenda work session schedule to meet at 4:00 p.m. in the Multipurpose Room at the Governmental Center on the following dates:

January 4, 2021  
February 1, 2021  
March 1, 2021  
April 6, 2021 (*Tuesday*)  
May 3, 2021  
June 7, 2021

July 6, 2021 (*Tuesday*)  
August 2, 2021  
September 7, 2021 (*Tuesday*)  
October 4, 2021  
November 1, 2021  
December 6, 2021

- (2) Establish the Board's regular meeting schedule to meet at 6:30 p.m. in the Commissioner's Meeting Room at the Governmental Center on the following dates:

January 19, 2021 (*Tuesday*)  
February 15, 2021  
March 15, 2021  
April 19, 2021  
May 17, 2021  
June 21, 2021

July 19, 2021  
August 16, 2021  
September 20, 2021  
October 18, 2021  
November 15, 2021  
December 20, 2021



- (3) Sets quarterly summits for scheduled at the Cabarrus Arena and Events Center on January 20, 2021, April 21, 2021, July 21, 2021 and October 20, 2021 at 6:00 p.m.
- (4) The Board will hold a Budget Public Hearing meeting June 7, 2021 at 6:30 p.m. in the Commissioners; Meeting Room at the Governmental Center; and
- (5) Sets the NCACC Legislative Goals Conference in Raleigh, North Carolina on January 14 – 15, 2021; and
- (6) Sets a Board retreat, at the Multipurpose Room at the Governmental Center on February 26 at 4:00 p.m. and February 27 at 8:00 a.m.; and
- (7) Sets the NACo Legislative Conference in Washington, DC, on February 20-24, 2021; and
- (8) Sets the NCACC County Assembly Day and Legislative Reception in Raleigh TBD; and
- (9) Sets budget workshop meetings on April 15 and June 10, 2021 from 4:00 – 8:00 p.m. in the Multipurpose Room in the Governmental Center; and
- (10) Sets the NACo Annual Conference in Travis County, Austin, Texas on July 16 – 19, 2021; and
- (11) Sets the NCACC Annual Conference in Wilmington, NC on August 12 - 14, 2021; and

**BE IT FURTHER RESOLVED** that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

Adopted this the 21<sup>st</sup> day of December, 2020.

---

Stephen M. Morris, Chairman  
Board of Commissioners

Attest:

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Lauren Linker, Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

EMS - Ambulance Fee Increase

### **BRIEF SUMMARY:**

This request is to adjust ambulance fees to align with the NC BCBS fee schedule to be consistent with common EMS industry practice. The attachment provides additional detail. The recommendation for fee increase has been reviewed with the EMS Third Party Billing Vendor (EMS MC).

### **REQUESTED ACTION:**

Motion to approve the ambulance fee increase to be effective on January 1, 2021.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Jimmy Lentz, EMS Director

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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### **ATTACHMENTS:**

▢ EMS Ambulance Fee Increase

Cabarrus County EMS

28026

Level Of Service	2020 Medicare (Urban)	Cabarrus County Current Rates	NC BCBS fee schedule
ALS NE A0426	\$270.03	\$400.00	\$436.29
ALS E A0427	\$427.55	\$612.71	\$690.78
BLS NE A0428	\$225.03	\$350.00	\$363.57
BLS E A0429	\$360.04	\$515.97	\$581.71
ALS 2 A0433	\$618.82	\$886.82	\$999.82
Specialty Care Transports A0434	\$731.33	\$1,048.05	\$1,181.60
Treatment No Transport Fee		\$200.00	\$143.18
Mileage A0425	\$7.62	\$10.91	\$12.30
DOA Transport	\$360.04	\$200.00	

Proposed Fee Changes.	Change
\$436.29	\$36.29
\$690.78	\$78.07
\$363.57	\$13.57
\$581.71	\$65.74
\$999.82	\$113.00
\$1,181.60	\$133.55
\$200.00	No Change
\$12.30	\$1.39
\$360.04	\$160.04

Level of Service	Med Center Air Rates
ALS NE A0426	270.03
ALS E A0427	427.55
BLS NE A0428	225.03
BLS E A0429	360.04
ALS 2 A0433	618.82
Rural Mileage A0425	7.62

Prepared by: EMS Management & Consultants, Inc.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Finance - Accounting Update of Capital Project Funds

### **BRIEF SUMMARY:**

As major projects are completed the Capital Project Funds need to be updated. Limited Obligation Bonds (LOBS) 2016, 2017, and 2018 and the School Capital Projects Funds are being updated through the enclosed budget amendment and project ordinance updates.

For account tracking purposes, the attached budget amendment closes out LOBS 2016, a portion of LOBS 2017 and LOBS 2018. This amendment will allow the remaining \$138,896.99 budget for Kannapolis Middle School to be tracked in the new School Capital Projects Fund. The amendment also transfers \$425,483.61 in available budget from the LOBS 2017 Fund to the Community Investment Fund to assist with the payment of debt service and future capital projects.

This agenda item includes Capital Project Ordinance updates to LOBS 2016, LOBS 2017, LOBS 2018 and School Capital Projects Fund based on the budget amendment. Also updated in each project ordinance is Section III. d. where additional direction is provided for excess funding to be returned to the General Fund, the Community Investment Fund or another Capital Project Fund based on the needs of the County.

### **REQUESTED ACTION:**

Motion to approve budget updates to the Limited Obligation Bonds series 2016, 2017, 2018 and the School Capital Projects Fund and the associated project ordinances.

### **EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Susan Fearington, Finance Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ LOBS Budget Amendment
- ▣ Fd 368 School Debt Project Ordinance
- ▣ Fd 369 LOBS 2017 Proj Ord
- ▣ Fd 370 LOBS 2018 Proj Ord
- ▣ Fd 390 School Capital Projects Ordinance

### Budget Revision/Amendment Request

Date: 12/21/2020

Amount: 564,380.60

Dept. Head: Susan Fearington

Department: Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

**This budget amendment closes out Fund 368 LOBS 2016 a portion of Fund 370 LOBS 2018 and a portion of Fund 369 LOBS 2017 and for tracking purposes transfers the remaining \$138,896.99 budget for the Kannapolis Middle School to the School Capital Projects Fund. This budget amendment also transfers \$425,483.61 in available budget from the Fund 369 LOBS 2017 to the Community Investment Fund to assist with future debt service payments or free up County funding for capital projects.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
368	6	0000-6701	Interest on Investment	502,598.67	0.36		502,599.03
368	9	7404-9820	Construction - KMS (County Funded Portion)	36,976,535.93		41,685.96	36,934,849.97
368	9	7404-9825	Contra Sales Tax - KMS (County Funds)	(492,844.31)		17,425.87	(510,270.18)
368	9	7404-97404	Contribution to Capital Projects Fund (Fd 390)	-	59,112.19		59,112.19
370	9	0000-9704	Contribution to General Fund	943.60	2,507.33		3,450.93
370	6	0000-6701	Interest on Investment	221,795.00	14,364.51		236,159.51
370	9	7345-9825	Contra Sales Tax - HRES	(455,724.85)		49,399.06	(505,123.91)
370	9	0000-9708	Contribution to Capital Projects Fund (Fd 390)	528,958.19	61,256.24		590,214.43
			Interest to be drawn down within project fund 370 to cover items previously funded by County (originally non debt) freeing up County funds to be used on other projects				
369	9	0000-9704	Contribution to General Fund	3,363.72	3,071.81		6,435.53
369	6	6701-6701	Interest on Investment	1,083,333.98	447,083.98		1,530,417.96
369	9	0000-970118	Contribution to the Community Investment Fd	-	425,483.61		425,483.61
369	9	0000-97404	Contribution to Capital Projects Fund (Fd 390)	-	18,528.56		18,528.56
			Interest to be drawn down within project fund 368 to cover items previously funded by County (originally non debt) freeing up County funds to be used on other projects				
100	6	9120-6910-2017	Contribution from Capital Proj Fd - LOBS 2017	-	425,483.61		425,483.61
100	9	0000-9830-AVAIL	Other Improvements	5,401,695.00	425,483.61		5,827,178.61
				-			

390	6	7404-6910-KMS	Contribution from Capital Proj Fd - (LOBS 2016)	-	59,112.19		59,112.19
390	6	7404-6910-KMS	Contribution from Capital Proj Fd - (LOBS 2017)	59,112.19	18,528.56		77,640.75
390	6	7404-6910-KMS	Contribution from Capital Proj Fd - (LOBS 2018)	77,638.75	61,256.24		138,894.99
390	9	7404-9820-KMS	Construction - KMS	-	138,896.99		138,896.99
				-			

**Budget Officer**

☐ Approved  
☐ Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**County Manager**

☐ Approved  
☐ Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Board of Commissioners**

☐ Approved  
☐ Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*



# CABARRUS COUNTY SCHOOL CONSTRUCTION DEBT FUND BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

## Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Capital Reserve Contribution	\$13,121,802
General Fund Contribution	1,336,500
Limited Obligation Bonds	84,944,452
Public School Building - Lottery funds	1,600,000
Interest Income	502,599

**TOTAL REVENUES** **\$101,505,353**

- D. The following appropriations are made as listed.

Royal Oaks Elementary School	\$23,835,178
Mt. Pleasant Middle School	33,374,308
Kannapolis Middle School	41,568,518
Legal Fees/Closing Costs	740,370
Contribution to Capital Reserve Fund	1,750,700
Contribution to Capital Projects Fund	233,193
Contribution to General Fund	3,086

**TOTAL EXPENDITURES** **\$101,505,353**

**GRAND TOTAL – REVENUES** **\$101,505,353**  
**GRAND TOTAL – EXPENDITURES** **\$101,505,353**

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.

2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.

- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Projects Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21<sup>st</sup> day of December, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

**CABARRUS COUNTY  
LIMITED OBLIGATION BONDS 2017 PROJECT  
BUDGET ORDINANCE**

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction of a Parking Deck. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds	\$79,194,879
General Fund Contribution	2,650,083
Capital Projects Fund	7,679,803
Capital Reserve Contribution	9,291,915
Interest Income	1,530,418

<b>TOTAL REVENUES</b>	<b>\$100,347,098</b>
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- C. The following appropriations are made as listed.

Financing Costs	\$741,338
General Government	1,653,083
Parking Deck Downtown Concord	13,044,004
Performance Learning Center	3,811,311
West Cabarrus High School	76,291,995
Contribution to General Fund	6,436
Contribution to Capital Reserve Fund	331,709
Contribution to Capital Projects Fund	4,041,738
Contribution to Community Investment Fund	425,484

<b>TOTAL EXPENDITURES</b>	<b>\$100,347,098</b>
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<b>GRAND TOTAL – REVENUES</b>	<b>\$100,347,098</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$100,347,098</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.
12. The Manager, Finance Director, or designee may create debt financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital projects Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21<sup>st</sup> day of December, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY LIMITED OBLIGATION BONDS 2018 PROJECT BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

## Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$ 901,000
Interest Income	236,160
Capital Project Fund Contribution	668,032
Debt Proceeds	54,680,000
Capital Reserve Contribution	7,942,288

<b>TOTAL REVENUES</b>	<b>\$64,427,480</b>
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- C. The following appropriations are made as listed.

Legal Fees	\$ 416,293
HVAC Replacement – Mt. Pleasant High-CCS	3,691,183
Mobile Units – CCS	2,095,676
HVAC Replacement – JN Fries Middle-CCS	3,597,029
Hickory Ridge Elementary-CCS	35,295,150
RCCC – Advanced Technology Center	17,017,484
Land – RCCC	1,721,000
Contribution to General Fund	3,451
Contribution to Capital Projects Fund	590,214

<b>TOTAL EXPENDITURES</b>	<b>\$64,427,480</b>
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<b>GRAND TOTAL – REVENUES</b>	<b>\$64,427,480</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$64,427,480</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.



Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Projects Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21<sup>st</sup> day of December, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY SCHOOL CAPITAL PROJECTS BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

## Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Contribution from General Fund	\$ 670,509
Contribution from Capital Projects Fund	9,522,511
Debt Proceeds 2020 Draw Note	49,635,043
Debt Proceeds 2022 Draw Note	6,496,609
Contribution from Capital Reserve Fund	1,662,314

<b>TOTAL REVENUES</b>	<b>\$67,986,986</b>
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- C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$ 500,000
Concord High Fire Alarm Replacement	89,314
Northwest High Fire Alarm Replacement	89,314
JM Robinson Renovation	81,195
R. Brown McAllister Replacement	450,000
CCS New Middle School	55,299,331
CCS New High School Land	5,214,821
Kannapolis Middle School	138,897
AL Brown Football Stadium ADA/Drainage	228,000
AL Brown Roof Replacement	190,000
RCCC Building 1000 Boiler	105,000
RCCC Building 2000 Roof Replacement	335,000
RCCC CBTC HVAC	265,000
Contribution to Capital Reserve	5,001,114

<b>TOTAL EXPENDITURES</b>	<b>\$67,986,986</b>
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<b>GRAND TOTAL – REVENUES</b>	<b>\$67,986,986</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$67,986,986</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21<sup>st</sup> day of December, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Finance - Cabarrus County Reimbursement Resolution for New EMS Headquarters

### **BRIEF SUMMARY:**

It is requested that the County advance its own funds to pay certain original expenditures associated with the establishment of a new EMS Headquarters. Approval of the attached resolution will allow for the County to pay original expenditures then reimburse itself with proceeds from the Limited Obligation Bond debt to be incurred by the County in the spring of 2022.

### **REQUESTED ACTION:**

Motion to adopt the reimbursement resolution for the establishment of a new EMS Headquarters.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Susan Fearington, Finance Director

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Reimbursement Resolution

**EXTRACT FROM MINUTES OF BOARD OF COMMISSIONERS OF  
THE COUNTY OF CABARRUS, NORTH CAROLINA**

The Board of Commissioners for the County of Cabarrus, North Carolina, held an electronic meeting at 6:30 p.m. on December 21, 2020, with Stephen M. Morris, Chairman, presiding. The following Commissioners were:

PRESENT: Chairman Stephen M. Morris; Vice Chairman Diane R. Honeycutt and Commissioners F. Blake Kiger, Lynn W. Shue, and Barbara C. Strang.

ABSENT: [None.]

ALSO PRESENT: Michael K. Downs, County Manager; Susan B. Fearrington, Finance Director; Richard M. Koch, Esq., County Attorney; and Lauren Linker, Clerk to the Board.

\* \* \* \* \*

Chairman Stephen M. Morris introduced the following resolution and its title was read:

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS**

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the “Regulations”), promulgated by the United States Department of Treasury on June 17, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the “Original Expenditures”) associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of one or more new buildings to be used as new EMS headquarter facilities for the County, including the acquisition of any necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the “EMS Project”).

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and

the maximum principal amount of debt to be incurred with respect to the EMS Project is expected to be \$[16,000,000].

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to, or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the EMS Project is placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

Commissioner \_\_\_\_\_ moved to approve the passage of the foregoing resolution and Commissioner \_\_\_\_\_ seconded the motion, and the resolution was passed by the following vote:

Ayes: Chairman Stephen M. Morris, Vice Chairman Diane R. Honeycutt and Commissioners F. Blake Kiger, Lynn W. Shue, and Barbara C. Strang.

Nays: [None.]

Not Voting: [None.]

\* \* \* \* \*

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at an electronic meeting held on December 21, 2020, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [ ] of the minutes of said Board of Commissioners, beginning at page \_\_\_\_ and ending at page \_\_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 21st day of December, 2020.

\_\_\_\_\_  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

[SEAL]



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Finance - Transfer of Funds for 15% Fund Balance Policy and Closure of Capital Reserve Fund

### **BRIEF SUMMARY:**

Per the FY 2021 Budget Ordinance, the sum of General Operating Fund Fund balance in excess of 15% is available for transfer and appropriation to the Community Investment Fund. A summary of the 15% Fund Balance calculation is included for review. Three projects have been identified to fund and the remaining portion can be set aside in the Community Investment Fund for future project allocation.

The Community Investment Fund was established with the FY 2021 Budget year. With the establishment of this fund, there is no longer a need to maintain a separate Capital Reserve Fund. A \$2,400,530.25 budget amendment is required to liquidate the Capital Reserve Fund. This will transfer the tracking of Occupancy Tax reserved for Facility/Field Expansion to the County Capital Projects Fund and the remaining unallocated funds to the Community Investment Fund.

### **REQUESTED ACTION:**

Motion to approve the transfer of funds to the School Capital Projects Fund, the County Capital Projects Fund and the Community Investment Fund based on the 15% Fund Balance Policy and the closure of the Capital Reserve Fund.

Motion to approve the associated budget amendment(s), and project ordinance(s).

### **EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Susan Fearrington, Finance Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▢ 15% Fund Balance Calculation
- ▢ Fund Balance Budget Amendment
- ▢ Capital Reserve Budget Amendment
- ▢ Fd 380 County Project Ordinance
- ▢ Fd 390 School Project Ordinance
- ▢ Fd 450 Capital Reserve Project Ordinance

**Cabarrus County**  
**Fund Balance Calculation of excess of 15% Policy**  
**June 30, 2020**  
**As of 9-25-2020**

Fund Balance 6/30/19	\$	87,885,641	
Revenues over (under) Expenditures FY 20		<b>8,408,639</b>	
Legally budgeted sinking fund principal payment		<b>1,330,000</b>	
Ending Fund Balance 6/30/20		<b>97,624,280</b>	
<b>Nonspendable</b>			
Inventories	\$	280,927	
Prepaid Items		73,658	
<b>Restricted</b>			
Reserve by State Statute ( Primarily Accounts Receivable & PO/Contract carry forward)		18,060,428	
Re-appropriations		278,222	
Debt Payments		7,442,697	<<< Includes COPS 2011A Sinking fund
White Goods - Fund Balance		335,724	
<b>Committed</b>			
Unpaid Tax Incentives	\$	3,688,651	
Pension Trust (balance from 6-30-15)		1,576,476	
Re-appropriations		679,845	
<b>Total unavailable for appropriation</b>	\$	32,416,628	net \$ <b>65,207,652</b>
Less			
Assigned	\$	6,652,997	
"Reserved" by 15% Fund Balance Policy	\$	42,291,870	FY 21 Budget 9-14-20 281,945,802
Balance to transfer to Capital Reserve Fund/CIF per policy - Preliminary	\$	<b>16,262,785</b>	Unassigned Fund Balance 6-30-20 \$ 58,554,655 agrees to Exhibit 3 in 6-30-20 CAFR
<b>Recap:</b>			
FY 20 Revenues over (under) Expenditures	\$	8,408,639	
Legally budgeted sinking fund principal payment		1,330,000	
Change in Nonspendable/Restricted/Committed since FY19		(3,418,811)	
Released Assignments since 6-30-20		(646,191)	
Change in 15% set aside		70,832	
Excess transfer from FY 19, budgeted but not used		10,518,316	
	\$	<b>16,262,785</b>	
<b>New Fund Balance Assignments/Commitments in new Year</b>			
FY21 Capital Projects	\$	<b>3,036,022</b>	7-21-20 BOC
<b>Excess for future projects</b>	\$	<b>13,226,763</b>	
<b>Other needs</b>			
EMS Headquarters	\$	3,500,000	Transfer to County Capital Projects Fd
Frank Liske Park Barn		3,500,000	Transfer to County Capital Projects Fd
Cabarrus County Mobile Unit - Schools		400,000	Transfer to School Capital Projects Fd
Balance to transfer to Community Investment Fund	\$	<b>5,826,763</b>	

### Budget Revision/Amendment Request

Date: 12/21/2020

Amount: 13,226,763.00

Dept. Head: Susan Fearington

Department: Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

**Based on the 15% Fund Balance policy, \$13,226,763 of funds are being transferred from the General Fund to identified Board approved projects and the Community Investment Fund.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1960-9708	Contribution to Capital Projects Fund	7,764,572.00	7,400,000.00		15,164,572.00
001	9	1960-970118	Contribution to Community Investment Fund	40,220,000.00	5,826,763.00		46,046,763.00
001	6	1960-6901	Fund Balance Appropriated	3,036,022.00	13,226,763.00		16,262,785.00
				-			0.00
380	6	2730-6902-EMSHQ	Contribution from General Fund	2,500,000.00	3,500,000.00		6,000,000.00
380	9	2730-9820-EMSHQ	Construction	2,670,000.00	3,500,000.00		6,170,000.00
				-			0.00
380	6	8140-6902-BARN	Contribution from General Fund	-	3,500,000.00		3,500,000.00
380	9	8140-9820-BARN	Construction	634,424.00	3,500,000.00		4,134,424.00
				-			0.00
390	6	7210-6902-MOBIL	Contribution from General Fund	500,000.00	400,000.00		900,000.00
390	9	7210-9830-MOBIL	Other Improvements	500,000.00	400,000.00		900,000.00
				-			0.00
100	6	0000-6902-AVAIL	Contribution from General Fund-Available	-	5,826,763.00		5,826,763.00
100	9	0000-9830-AVAIL	Other Improvements-Available	5,401,695.00	5,826,763.00		11,228,458.00
				-			0.00

**Budget Officer**

☐ Approved  
☐ Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**County Manager**

☐ Approved  
☐ Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Board of Commissioners**

☐ Approved  
☐ Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Budget Revision/Amendment Request

Date: 12/21/2020

Amount: 2,400,530.25

Dept. Head: Susan Fearington

Department: Finance - Capital Reserve Fund

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment moves the account tracking of the Occupancy Tax reserved for Facility/Field Expansion currently in the Capital Reserve Fund to the County Capital Projects Fund and the remaining unallocated Capital Reserve funds to the Community Investment Fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	6	8140-6923	Contribution from Convention & Visitors	1,932,937.00	14,327.02		1,947,264.02
450	9	8140-9708-PARKS	Contribution to Capital Projects Fund (Fd 380)	1,932,937.00	14,327.02		1,947,264.02
380	6	8140-6921-PARKS	Contribution from Capital Reserve Fund	-	14,327.02		14,327.02
380	9	8140-9830-UNAL	Other Improvements - Unallocated	-	14,327.02		14,327.02
			Recognized unbudgeted revenue and transfer to County Capital Projects Fund	-			
450	6	7220-6701	Interest on Investment	938,341.00	30,900.98		969,241.98
450	9	7220-9821	Building and Renovations	2,369,629.27		2,369,629.27	0.00
450	9	7220-970118	Contribution to Community Investment Fund	-	2,400,530.25		2,400,530.25
				-			0.00
100	6	0000-6921	Contribution from Capital Reserve Fund	-	2,400,530.25		2,400,530.25
100	9	0000-9830-AVAIL	Other Improvements	5,401,695.00	2,400,530.25		7,802,225.25
				-			0.00
			Recognized unbudgeted revenue and transfer to Community Investment Fund	-			0.00
				-			0.00
				-			0.00
				-			0.00

**Budget Officer**

- ☐ Approved  
☐ Denied

Signature

Date

**County Manager**

- ☐ Approved  
☐ Denied

Signature

Date

**Board of Commissioners**

- ☐ Approved  
☐ Denied

Signature

Date

# CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

## Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	49,126,301
Contributions from Capital Projects Fund	25,017,039
Contribution from General Fund	14,358,029
Contribution from Capital Reserve Fund	3,657,664
Contribution from Internal Service Fund	1,065,425

<b>TOTAL REVENUES</b>	<b>\$170,817,435</b>
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- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 134,859,518
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	4,565,425
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	4,918,787
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,900,000
Human Services HVAC	180,000
Facility/Field Expansion	14,327
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,157,400
EMS Headquarters	6,170,000

<b>TOTAL EXPENDITURES</b>	<b>\$170,817,435</b>
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<b>GRAND TOTAL – REVENUES</b>	<b>\$170,817,435</b>
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<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$170,817,435</b>
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## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21<sup>st</sup> day of December, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board



# CABARRUS COUNTY SCHOOL CAPITAL PROJECTS BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

## Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Contribution from General Fund	\$ 1,070,509
Contribution from Capital Projects Fund	9,522,511
Debt Proceeds 2020 Draw Note	49,635,043
Debt Proceeds 2022 Draw Note	6,496,609
Contribution from Capital Reserve Fund	1,662,314

<b>TOTAL REVENUES</b>	<b>\$68,386,986</b>
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- C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$ 900,000
Concord High Fire Alarm Replacement	89,314
Northwest High Fire Alarm Replacement	89,314
JM Robinson Renovation	81,195
R. Brown McAllister Replacement	450,000
CCS New Middle School	55,299,331
CCS New High School Land	5,214,821
Kannapolis Middle School	138,897
AL Brown Football Stadium ADA/Drainage	228,000
AL Brown Roof Replacement	190,000
RCCC Building 1000 Boiler	105,000
RCCC Building 2000 Roof Replacement	335,000
RCCC CBTC HVAC	265,000
Contribution to Capital Reserve	5,001,114

<b>TOTAL EXPENDITURES</b>	<b>\$68,386,986</b>
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<b>GRAND TOTAL – REVENUES</b>	<b>\$68,386,986</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$68,386,986</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21<sup>st</sup> Day of December, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY CAPITAL RESERVE CAPITAL PROJECT BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

## Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 969,242
Contributions from General Fund	53,951,568
Contributions from Capital Projects Fund	9,553,830
Contributions from CVB	1,947,264
Contributions from other Governments	3,000,000

<b>TOTAL REVENUES</b>	<b>\$69,421,904</b>
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- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Mt. Pleasant Elementary School – Electrical Svc	568,700
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
RCC CBTC A/C Unit Replacement Phase II	330,000
RCCC South Campus Fire Alarm Replacement	112,000
CCS Site Study- Multiple Schools	42,000
J.N. Fries Upfit to Traditional Middle School (FY18)	300,000
AL Brown High School Paving	500,000
CCS 20 Mobile Units-Multiple Schools BC20	2,600,000
CCS Security Cameras	415,246
CCS CCS buses for WCHS & HRES	880,000
New Middle School	240,000
Available for School Construction Projects	65,513
CCS Performance Learning Center	590,709
West Cabarrus High School	7,649,942
Hickory Ridge Elementary School	5,217,804
RCCC Advanced Technology Center (ATC)	2,724,484
Operations Center Building Improvements	850,000
Enterprise Physical Security	300,000
Training & Firing Range Renovations	1,750,000
Public Safety Training Center	75,000
Carolina Thread Trail	59,329
FLP – Lower Lot Restroom	530,595
County Website Development	283,750
Courthouse Expansion	12,519,000

EMS Relocation to Concord Fire #10	375,000
Door Access & Security Camera Network-Sheriff	70,000
ITS – Fiber Infrastructure Improvements	120,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters-Consultant	170,000
Concord Literacy Office	50,000
Operations Center	500,000
Governmental Center Skylight/Roof Repairs	1,611,894
Available for the Construction & Renovation Projects	7,380
Downtown Parking Deck	910,000
Warehouse	141,264
Rob Wallace Park	3,091,047
Arena – Storage Building Replacement	161,000
CVB/Park Projects from Occupancy Tax	1,947,264
Turf fields Capital Projects Fund	500,000
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	150,000
Fiber Infrastructure Improvement	300,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	120,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	420,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building Project	163,337
KCS – AL Brown Football Stadium ADA/Drainage	228,000
KCS – AL Brown Roof Replacement	190,000
RCCC – Building 2000 Reroof	335,000
RCCC – CBTC HVAC Replacement Phase III/IV	265,000
RCCC – South Campus Building 1000 Boiler	105,000
R. Brown McAllister Replacement	450,000
Northwest High Fire Alarm Replacement	89,314
Other County Capital Projects	2,400,530
<b>TOTAL EXPENDITURES</b>	<b>\$69,421,904</b>
 <b>GRAND TOTAL – REVENUES</b>	 <b>\$69,421,904</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$69,421,904</b>

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of December, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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#### **AGENDA CATEGORY:**

Consent Agenda

#### **SUBJECT:**

Finance - Update of Courthouse Funding

#### **BRIEF SUMMARY:**

For account tracking purposes, an increase in the GMP #3 for the old Courthouse renovation is required. The funding for the phase of the project will be available in February 2022. Originally the estimate was \$14,090,357. Latest estimates show the cost of GMP #3 at \$16,738,515. A budget amendment and project ordinance is included for your review.

#### **REQUESTED ACTION:**

Motion to update the Courthouse GMP#3 renovation estimate and approve the associated budget amendment and project ordinance.

#### **EXPECTED LENGTH OF PRESENTATION:**

#### **SUBMITTED BY:**

Susan Fearington, Finance Director  
Kyle Bilafer, Area Manager of Operations

#### **BUDGET AMENDMENT REQUIRED:**

Yes

#### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▢ Fd 380 Amendment
- ▢ Fd 380 Project Ordinance

### Budget Revision/Amendment Request

Date: 12/21/2020

Amount: 2,648,158.00

Dept. Head: Susan Fearrington (Prepared by Sarah Chesley)

Department: Finance - County Capital Projects

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

**This budget amendment increases the Courthouse Building & Renovations account by \$2,648,158 for a total budget of \$16,738,515 to match the latest GMP #3 estimate. The increase will be funded through the LOBS 2022 draw program.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	9	2210-9821-COURT	Building & Renovations	14,090,357.00	2,648,158.00		16,738,515.00
380	6	2210-6918-2022A	Proceeds from COPS/LOBS	46,178,143.00	2,648,158.00		48,826,301.00

**Budget Officer**

☐ Approved  
☐ Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**County Manager**

☐ Approved  
☒ Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Board of Commissioners**

☐ Approved  
☐ Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

## Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	49,126,301
Contributions from Capital Projects Fund	25,017,039
Contribution from General Fund	7,358,029
Contribution from Capital Reserve Fund	3,643,337
Contribution from Internal Service Fund	1,065,425

<b>TOTAL REVENUES</b>	<b>\$163,803,108</b>
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- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 134,859,518
Governmental Center Skylight & Roof Replacement	2,577,722
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	1,065,425
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	4,918,787
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,900,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,157,400
EMS Headquarters	2,670,000

<b>TOTAL EXPENDITURES</b>	<b>\$163,803,108</b>
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<b>GRAND TOTAL – REVENUES</b>	<b>\$163,803,108</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$163,803,108</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21<sup>st</sup> day of December, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Stephen M. Morris, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Finance - Update of Investment Officers

**BRIEF SUMMARY:**

A list of Investment Officers by position is being submitted for approval. This will be a change from the previous list of investment officers by name.

The current Investment Policy and a list of approved institutions is included for your information as a reference. No changes have been made to the policy which was last updated and approved by the Board of Commissioners on November 18, 2019. No changes have been made to the approved institution list which was last updated and approved by the Board of Commissioners on June 15, 2020.

**REQUESTED ACTION:**

Motion to approve the Investment Officer position list.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Susan Fearington, Finance Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Investment Officer List
- ▣ Investment Policy
- ▣ Approved Institutions

**Authorized Investment Officers**

**Attachment A**

Finance Director

Deputy Finance Director

Accounting Supervisor





# Cabarrus County Investment Policy

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## I. Scope

*Applicability.* North Carolina General Statute (NCGS) 159-30 authorizes local governments to invest all or part of the cash balance of any fund. The Board approved Cabarrus County Investment Policy, ("investment policy"), sets forth procedures for the County's investment program in order to ensure all public monies are appropriately and safely invested. The term "investment program" encompasses all investment actions in which the Finance Director along with the assistance of the investment officer(s) engage with the purpose of earning investment revenue on public funds. The investment policy and program refer to the **shorter-term investment of operating monies**. The investment of unspent bond proceeds, employees' retirement monies or other non-operating monies are not within the scope of this policy or managed by this investment program.

*Pooling.* In accordance with NCGS 159-30(e), Cabarrus County consolidates cash balances from numerous funds, with the possible exception of certain restricted or specialized funds, to maximize investment revenue. Quarterly, investment revenues are allocated across funds based on individual average quarterly fund balances.

## II. Objectives

Cabarrus County's investment program objectives, in order of priority, are:

1. *Safety.* Protecting the principal of public monies is the primary objective of the investment program. Careful consideration of credit and interest rate risks help mitigate the risks of principal losses.
  - a. *Credit risk.* The risk of loss of a security's value, due to the failure of the issuer of the security, is defined as credit risk. Cabarrus County mitigates this risk by:
    - i. Investing only in legally authorized securities as defined by NCGS 159-30(c).
    - ii. Transacting only with pre-qualified financial institutions, brokers and dealers.
    - iii. Diversifying its portfolio to minimize the effect of an individual security's loss on the County's portfolio.
  - b. *Interest rate risk.* The risk of loss of a security's market value due to changes in interest rates is defined as interest rate risk. Cabarrus County mitigates this risk by:
    - i. Investing primarily in shorter-term securities. The County will not invest in any security with a maturity date of more the five (5) years from the date of purchase without first receiving approval from the Board of Commissioners.
    - ii. Staggering the maturities of investments using a laddering strategy so that maturities will meet cash requirements, avoiding the need to sell on the open market.



## Cabarrus County Investment Policy

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2. *Liquidity.* Ensuring the County has access to monies to meet anticipated cash needs is defined as liquidity. All investment purchases are made with the intent to hold the investment to maturity. If investment is to be liquidated before maturity, approval of Deputy County Manager or County Manager will be required.  
The risk of an illiquid portfolio, however, can be avoided by ensuring a portion of the investment portfolio is placed in the North Carolina Capital Management Trust (NCCMT) accounts or the custodian sweep account. The NCCMT Government portfolio and custodian sweep account offers same-day liquidity and the NCCMT Term portfolio can be accessed according to established time deadlines for the County's operational needs.
3. *Yield.* The County builds its investment portfolio to obtain the best possible actualized yield after fees & investment costs, once the primary objectives of safety and liquidity are met.

### III. Standards of care

1. *Delegation of authority.* NCGS 159-30(a) authorizes the Finance Director to manage investments subject to whatever restrictions and directions the governing board may impose. The Finance Director shall have the power to purchase, sell, and exchange securities on behalf of the governing board. NCGS 159-25(a)(6) also requires the county Board appointed Finance Director to supervise the investment of idle funds for the County. With the assistance of the designated investment officer(s) [attachment A], the Finance officer will be responsible for managing the investment program in accordance with the Board approved investment policy. No other individual may engage in any investment transactions on behalf of Cabarrus County.
2. *Due diligence.* The Finance Director and authorized investment officers shall be relieved of personal responsibility in the event unexpected circumstances arise causing a loss of principal, provided due diligence was performed when purchasing the investment. Due diligence is evidenced by purchasing and managing the investment program in accordance with this investment policy.
3. *Conflicts of interest.* The Finance Director and authorized investment officers are prohibited from making personal investments with a broker or dealer with whom Cabarrus County utilizes to purchase investments. In addition, they must disclose, to the County Manager (and to the governing board, at the discretion of the County Manager) any material interests in any financial institutions with whom Cabarrus County utilizes in the investment program. The Finance Director and investment officers must refrain from any act that could impair the ability to make unbiased investment decisions, including any action that could result in personal gain.



## Cabarrus County Investment Policy

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### IV. Safekeeping and custody

*Third-party safekeeping.* Cabarrus County will contract with a third-party safekeeping institution who will serve as custodian of investments. Investment trades must be executed on a delivery vs. payment (DVP) method to ensure purchased securities are delivered prior to the release of any funds. Evidence of proper safekeeping will be monitored through online access to the County's custodial account. Also, the custodian must present the County with a monthly safekeeping statement.

As investments produce earnings or are liquidated, the funds shall be directly wired either to a bank delegated by the Cabarrus County Board of Commissioners as an official depository and collateralized as required by G.S.159-31 or to an investment account allowable under G.S. 159-30 such as the NCCMT.

1. *Authorized dealers, brokers and financial institutions.* The Finance Director, or authorized investment officer(s), will maintain a listing of approved financial institutions, dealers (primary or regional), and brokers providing investment services to Cabarrus County. Financial institutions, dealers and brokers are selected by the Finance Director and investment officer(s) based upon the broker's experience, knowledge of NC Local Government Investment law (G.S. 159-30) and the needs of Cabarrus County.
  - a. The Finance Director, or authorized investment officer(s) will be responsible for completing the proper due diligence of the approved and proposed financial institutions, dealers (primary or regional), and brokers providing investment services to Cabarrus County. The following documentation must be reviewed before approval and on an annual basis:
    - i. Audited financial statements
    - ii. FINRA (Broker Check)
    - iii. Credit Ratings from at least two reporting agencies

### V. Authorized investments

*Authorized investments.* NCGS 159-30(c) provides a comprehensive listing of legally authorized investments. Cabarrus County's portfolio may only include the classes of securities specifically authorized by this statute. The following is not an exhaustive list but includes the most common legally authorized investments:

1. Obligations of the United States or obligations fully guaranteed as to principal and interest by the United States.
2. Obligations of the Federal Farm Credit Bank, Federal Home Loan Banks, Federal Home Loan Mortgage Corporation, Fannie Mae, and Governmental National Mortgage Association.



## Cabarrus County Investment Policy

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3. Obligations of the State of North Carolina.
4. Bonds and notes of any North Carolina local government or public authority.
5. Prime quality commercial paper bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest by any nationally recognized rating service which rates the particular obligation at the date of purchase.
  - a. Examples of nationally recognized rating agencies include Standard & Poors, Fitch and Moodys
6. Participating shares in a mutual fund for local government investment, approved by the Local Government Commission.
  - a. NCCMT Government Portfolio
  - b. NCCMT Term Portfolio
7. Total investment in commercial paper shall not exceed 40% of the total portfolio, the investment of commercial paper of a single issuer shall not exceed 10% of the total portfolio at the time of investment.

### **VI. Internal controls and reporting**

1. *Internal controls.* Adequate segregation of the investment program duties of transacting, approving and reporting will be accomplished by following these internal control procedures:
  - a. The Finance Director will supervise the investment officers to transact directly with financial institutions, brokers and dealers to build and manage the County's investment portfolio.
  - b. The Finance Director or Assistant Finance Director will review, pre-audit and sign documentation of an investment purchase.
  - c. The Finance Director will maintain adequate records to identify all investment purchases and maturities. These records will serve as supporting documentation for all investment journal entries made to the County's general ledger.
  - d. An investment officer will prepare a monthly reconciliation of the County's investment portfolio, supported by a custodial account safekeeping statement, to the County's general ledger.
  - e. The Finance Director or Assistant Finance Director will review the supporting documentation and approve the reconciliation.

At no time may the Finance Director, Assistant Finance Director or any other authorized investment officer perform both the duties of transacting and approving.



## Cabarrus County Investment Policy

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This investment policy shall be reviewed on an annual basis in November. Any changes must be approved by the Finance Director, Deputy County Manager, or County Manager and the County Board.

2. *Reporting.* An investment officer will be responsible for maintaining adequate records for investments.
  - a. *Schedule of investments.* A schedule of investments will be maintained that includes the security name, purchase date, cost, maturity date, and yield. This schedule will be used as supporting documentation for the monthly reconciliation.
  - b. *Mark-to-market.* At the end of the fiscal year, an investment officer will mark the value of investments, when appropriate, to market value in accordance with the guidance promulgated by the Governmental Accounting Standards Board (GASB). On the monthly reconciliation, an investment officer will report the variance between the cost and market value of investment portfolio. If the Finance Director believes this variance is material, and may adversely impact the financial statements, the Finance Director and investment officer will determine what action, if any, is necessary and will report the decision to the County Manager.
  - c. *Semi-annual LGC-203 report.* A semi-annual report of cash and investments will be prepared and submitted by an investment officer each January and July as required by NCGS 159-33. With the report a supplemental schedule of investments will also be submitted that includes the specific security name, purchase date, cost, maturity date and the market value of each investment as of the report date. This required report provides the Local Government Commission division of the North Carolina State Treasurer's Office with all cash and investment balances at December 31 and June 30.

**Cabarrus County**  
**Approved Banking Institutions**

<u>Bank</u>	Official	
	<u>Depositories (1)</u>	<u>Investments (2)</u>
Sun Trust	<b>X</b>	
Fifth Third	<b>X</b>	
BB&T	<b>X</b>	<b>X</b>
Regions Bank	<b>X</b>	<b>X</b>
First Bank	<b>X</b>	
North Carolina Cash Management Trust	<b>X</b>	<b>X</b>
Multi-Bank Securities		<b>X</b>
Raymond James		<b>X</b>
UBS		<b>X</b>

(1) Designated as official depositories per **G.S.159-31**

(2) Approved for investing purposes per **G.S.159-30**

**Updated May 13, 2020**

**For approval by BOC on June 15, 2020**

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Infrastructure and Asset Management - Cabarrus County Courthouse Expansion  
Construction Manager at Risk Contract Extension (GMP 2)

### **BRIEF SUMMARY:**

Currently Cabarrus County has a GMP (Guaranteed Maximum Price) based contract with Messer Construction for Courthouse expansion Construction Manager at Risk services. On December 13, 2019, Messer Construction bid out the scope of work for the site enabling portion of the project. This will be referred to as GMP (Guaranteed Maximum Price) #1 and is considered an extension to their original contract which was for preconstruction services. GMP 1.5 was executed in August of 2020 and included the bid packages for the rammed aggregate piers, below grade concrete, and tower crane. Messer has now received an official GMP # 2 bid which represents the remainder of the bid packages for new Courthouse building.

### **REQUESTED ACTION:**

Motion to approve the GMP #2 bid award and authorize the County Manager to execute the contract extension between Cabarrus County and Messer Construction, subject to revision by the County Attorney.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Kyle Bilafer, Area Manager of Operations  
Susan Fearington, Finance Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

▣ GMP-2



Project: 184180-000 Cabarrus County Courthouse

Project: Cabarrus County  
Courthouse  
2400 Executive Street  
Charlotte, NC 28208

Proposed Change Order #: External OCO 003

Description: Phase 2.0 - New Courthouse

Status: Not Projected

Change Order Date: 11/25/2020

Reason For Change: Adjustment

Job Specific Reason:

To (Owner): Cabarrus County  
85 Church St. S  
Concord, NC 28025

You are directed to make the following changes in this Contract:

Contract Item	Description	Adds	Deducts	Vendor
000012111.9023xx	Budget Fund - BY	\$81,670,317.00		
	Phase 2 - New Courthouse Increase. Please see below referenced exhibits that are included with this change request.			
	* Exhibit 1 - Phase 2 Cost Breakdown ; Dated 11/25/2020			
	* Exhibit 2 - Phase 2 Clarifications ; Dated 11/25/2020			
	* Exhibit 3 - Phase 2 Specification List ; Dated 11/25/2020			
	* Exhibit 4 - Phase 2 Drawing List ; Dated 11/25/2020			
	* Exhibit 5 - Phase 2 Allowances ; Dated 11/25/2020			
	* Exhibit 6 - Phase 2 Alternates ; Dated 11/25/2020			
	* Phase 2 Project Schedule ; Run Date 11/23/2020			
	Subtotal:	\$81,670,317.00		

Total for Change Order: \$81,670,317.00

The original Contract Sum was .....	\$7,659,797.00
The net change by previously authorized Change Orders was .....	\$3,468,545.90
The Contract Sum prior to this Change Order was .....	\$11,128,342.90
The Contract Sum will be increased by this Change Order in the amount of .....	\$81,670,317.00
The new Contract Sum including this Change Order will be .....	<u>\$92,798,659.90</u>
The Contract Time will be increased by the following number of days.....	791
The date of Substantial Completion as of This Change Order therefore is .....	12/31/2022

Authorized By Owner:	Accepted By Contractor:	Architect/Engineer:
Cabarrus County	Messer Construction Co.	Silling Architects
85 Church St. S	643 W. Court St.	405 Capitol Street
Concord, NC 28025	Cincinnati, OH 45203	Charleston, WV 25301
By: _____	By: _____	By: 
Date: _____	Date: _____	Date: Nov 25, 2020
By: _____	By: 	By: _____
Date: _____	Date: _____	Date: _____

**PROJECT: Cabarrus County Courthouse Phase 2**  
**November 25th, 2020**

**Exhibit 1 - Phase 2.0 Cost Breakdown**  
**Overall Project Recap**

PKG#	Description	Value	Subcontractor	MWBE %	Local %
01A	Continuous Clean Up	\$ 397,000	Mr Clean	100%	0%
01B	Final Clean	\$ 222,000	Dawn Til Dusk	100%	0%
01C	General Trades	\$ 423,100	Mr Clean	96%	0%
03A	Building Concrete	\$ 1,481,531	Lithko Contracting Inc	0%	43%
03B	Precast Concrete Planks	\$ -	TBD	-	-
04A	Masonry	\$ 1,739,161	Old Northstate Masonry	6%	0%
05A	Structural Steel and Misc. Steel	\$ 5,352,905	CM Steel	22%	0%
06A	Architectural Millwork	\$ 2,249,400	Stephenson	0%	0%
07A	Waterproofing/Caulking/Sealants	\$ 300,700	Taylor Interiors	100%	0%
07B	Fluid Applied Air Barrier	\$ 482,969	Alpha	0%	0%
07C	Metal and Wood Wall Panels	\$ 1,241,200	Martin Roofing	0%	0%
07D	Precast Concrete Wall Panels	\$ 2,434,600	Eastern Corp	100%	0%
07E	Roofing	\$ 837,200	Johnsons Roofing	10%	0%
07F	Spray Applied Fireproofing	\$ 395,200	Warco	0%	0%
07H	Fire Caulking and Penetrations	\$ 345,406	Alpha	0%	0%
08A	Doors/ Frames/Hardware	\$ 1,176,210	Cook and Boardman	0%	0%
08B	Overhead Coiling Doors	\$ 146,915	DuraServe/OH Door Company	0%	0%
08C	Detention Doors, Frames and Hardware	\$ 221,512	Detention Equipment Services	100%	0%
08D	Glass and Glazing	\$ 4,164,700	1st Choice Glass	10%	0%
08E	Speciality Doors/Fire Doors	\$ 136,000	Won-Door	0%	0%
09A	Framing,Drywall and Plaster	\$ 5,069,000	Precision Walls	0%	0%
09B	Ceramic Tile	\$ 1,525,157	Atalntic Flooring	0%	0%
09C	Acoustical Ceilings/Sound Absorption Panels	\$ 1,130,000	Precision Walls	0%	0%
09D	Resilient Flooring, Carpet, Baseboards and Accessories	\$ 685,787	Bonitz	4%	100%
09E	Terrazzo Flooring	\$ 1,162,000	David Allen Company	10%	0%
09F	Paitining, Staining and Sealants	\$ 402,546	Stancil	0%	100%
10A	Signage, Plaques and Cast Metal Dimensional Characters	\$ 103,344	Rite Lite	100%	100%
10B	Division 10 Specialties	\$ 205,495	RC Specialties	11%	0%
12A	Window Shades	\$ 37,150	Contract Wall Treatment	100%	0%
14A	Elevators	\$ 1,545,000	Otis Elevators	0%	0%
21A	Fire Protection	\$ 1,040,000	Carolina Fire Control	0%	100%
23B	Testing and Balancing	\$ 93,140	National TAB	0%	0%
23C	HVAC and Plumbing Combo	\$ 15,801,604	SPC Mechanical	5%	0%
26A	Electrical	\$ 9,531,033	Rivers Plumbing	14%	0%
27A	Telecommunications	\$ 248,021	Data Communications	100%	0%
31A	Sitework and Furnishings	\$ 2,307,776	Wayne Brothers	4%	100%
32A	Landscaping	\$ 503,449	Metrolina Landscaping	0%	0%
	Allowances	\$ 1,037,540	See Allowance Exhibit	-	-
	Alternates	\$ 875,746	See Alternate Exhibit	-	-
	General Conditions	\$ 4,206,083		-	-
	General Requirements/Safety	\$ 1,066,925		-	40%
	Hoisting	\$ 1,062,522		-	-
	<b>Subtotal</b>	<b>\$ 73,387,027</b>		<b>11.6%</b>	<b>7.6%</b>
	SDI - 1.15%	\$ 843,951		\$ 8,524,211	\$ 5,600,803
	CMaR Contingency - 3%	\$ 2,201,611		MBE Spend	Local Spend
	Owener Contingency	\$ 398,826			
	Escalation	\$ -			
	Building Permit and Plan Review	\$ -			
	Tap Fees (By Cabarrus County)	\$ -			
	BR - DIC - 0.07%	\$ 52,566			
	CM Bond - 0.65%	\$ 525,657			
	CCIP - 2.23%	\$ 1,805,025			
	Fee - 3.10%	\$ 2,455,655			
	<b>GMP Total</b>	<b>\$ 81,670,317</b>			

**Exhibit 1 - Phase 2 Cost Breakdown**  
**General Conditions and General Requirements**  
**11/25/2020**

**General Conditions - Staffing**

<b>Name</b>	<b>Hours</b>	<b>Rate</b>	<b>Cost</b>
Chris Malinowski - Operations VP	806	\$ 179.76	\$ 144,886.56
Jason Harris - Project Executive	4,032	\$ 134.29	\$ 541,457.28
Steve Wise - Liles support	768	\$ 134.29	\$ 103,134.72
David Price - Quality Control	4,032	\$ 88.81	\$ 358,081.92
Gilberto Diaz - Doc Control	4,032	\$ 71.69	\$ 289,054.08
Kevin Dietrick - Interiors	3,512	\$ 88.81	\$ 311,900.72
Superintendent - Courtrooms	2,455	\$ 115.03	\$ 282,398.65
Spencer Batdorf - BSG Manager/BIM	4,032	\$ 97.39	\$ 392,676.48
Steve Steffens - Superintendent	4,032	\$ 115.03	\$ 463,800.96
MEP Superintendent	3,518	\$ 85.60	\$ 301,140.80
Project Engineer - Sitework/Hardscapes	1,750	\$ 88.81	\$ 155,417.50
Co-op	2,016	\$ 42.80	\$ 86,284.80
Gautham Prasad - BIM	403	\$ 88.81	\$ 35,790.43
Mitch Griffith - Project Accountant	806	\$ 68.48	\$ 55,194.88
Angie Braun - Operations Associate	4,032	\$ 49.22	\$ 198,455.04
Safety Manager	3,680	\$ 97.37	\$ 358,321.60
Prequal/Bidding Support Phase 2	878	\$ 88.81	\$ 77,975.18
Prequal/Bidding Support Phase 3	699	\$ 71.69	\$ 50,111.31
Total:			<b>\$4,206,082.91</b>

General conditions are based on a total of 23 months (2/1/2021-12/31/2022)

**Exhibit 1 - Phase 2 Cost Breakdown**  
**General Conditions and General Requirements**  
**11.25.2020**

General Requirements

Description	Unit	Unit Type	Unit cost	Total
Field office w/ Security Leased	23	mo	\$ 3,862	\$ 88,826
Field office w/ Security mobile	23	mo	\$ 1,263	\$ 29,049
Office equipment & supplies - Leased Space	23	mo	\$ 500	\$ 11,500
Office equipment & supplies - Trailer	23	mo	\$ 100	\$ 2,300
Printer/Copy/Fax/Scanner	23	mo	\$ 500	\$ 11,500
Office Furniture Office Space	1	ls	\$ 12,000	\$ 12,000
Office Network Setup	1	ls	\$ 3,000	\$ 3,000
Office Network Equipment & Service Charges	23	mo	\$ 850	\$ 19,550
Project Management, Pay App, and QA/QC Software	23	mo	\$ 1,500	\$ 34,500
iSqFt software service	1	ls	\$ 1,000	\$ 1,000
GC Pay	23	mo	\$ 150	\$ 3,450
Vplanner - Scheduling	23	mo	\$ 417	\$ 9,583
BIM - Kit	23	mo	\$ 700	\$ 16,100
BIM - Project Command Box	23	mo	\$ 400	\$ 9,200
Surveying - outside of bid categories	1	ls	\$ 20,000	\$ 20,000
Plan & specification reproduction	180	set	\$ 150	\$ 27,000
Project photos	23	mo	\$ 200	\$ 4,600
Temporary electric for construction office - Trailer	23	mo	\$ 150	\$ 3,450
Temporary construction fence modifications	1	ls	\$ 15,000	\$ 15,000
Relocate phase 2 traffic barriers	1	ls	\$ 15,000	\$ 15,000
Toilet service and washing stations	23	mo	\$ 2,500	\$ 57,500
Temporary water useage for job	23	mo	\$ 300	\$ 6,900
Temporary construction power/lighting	23	mo	\$ 9,000	\$ 207,000
Temporary construction power/lighting - Tower Crane	14	mo	\$ 3,000	\$ 42,000
Construction heat - fuel/gas	5	mo	\$ 25,000	\$ 125,000
COVID-19 protocols - handwashing stations	23	mo	\$ 500	\$ 11,500
COVID-19 protocols - hand sanitizer	23	mo	\$ 250	\$ 5,750
COVID-19 protocols - fogging/sanitizing	6	mob	\$ 4,000	\$ 24,000
COVID-19 protocols - misc. supplies and PPE	23	mo	\$ 333	\$ 7,667
Dumpsters	330	ea	\$ 500	\$ 165,000
Vibration monitoring	1	ls	\$ 25,000	\$ 25,000
Temporary Traffic Light	12	mo	\$ 2,500	\$ 30,000
Safety/First Aid	23	mo	\$ 1,000	\$ 23,000
			Total:	<b>\$ 1,066,925</b>

General requirements are based on a total of 23 months (2/1/2021-12/31/2022)

**Exhibit 1 - Phase 2 Cost Breakdown**  
**Hoisting Requirements**  
**11.25.2020**

Hoisting Requirements

Description	Unit	Unit Type	Unit cost	Total
Buckhoist - Rental (including operator)	6	mo	\$ 22,029	\$ 132,174
Buckhoist - erect/dismantle/deliver	1	ls	\$ 16,000	\$ 16,000
Trash Chute - erect/dismantle/deliver	1	ls	\$ 5,000	\$ 5,000
Trash Chute - rental	12	mo	\$ 1,000	\$ 12,000
Trash Chute - temp enclosure	1	ls	\$ 7,500	\$ 7,500
Tower Crane - dismantle	1	ls	\$ 30,000	\$ 30,000
Tower Crane (including operator)	14	mo	\$ 43,552	\$ 609,728
Tower Crane (landing platforms / temp enclosures)	3	ea	\$ 12,500	\$ 37,500
Temp stair tower - rental	16	mo	\$ 1,750	\$ 28,000
Temp stair tower - erect/dissmantle/deliver	1	ls	\$ 3,000	\$ 3,000
Elevator Usage - pre turn-over	12	mo	\$ 15,135	\$ 181,620
Total:				<b>\$ 1,062,522</b>

Hoisting requirements are based on a total of 23 months (2/1/2021-12/31/2022)

**EXHIBIT 2**  
**Qualifications and Clarifications**

**11.25.2020**

1. This change order includes \$8,524,211 in Minority Spend which equals 11.6% of the cost of work associated with this change order.
2. This change order includes an estimated \$5,600,803 in spend with local Cabarrus County Companies which equals 7.6% of the cost of work associated with this change order.
3. Contractors excluded from the CCIP program include, but not limited to:
  - a. Wayne Brothers, Inc.
  - b. Other Subcontractors as identified in the CCIP Program Manual (demolition, abatement, temporary work, etc.)
4. Sales tax is included.
5. Messer Construction has not included an owner contingency.
6. General conditions and general requirements are based on a time period starting February 1<sup>st</sup>, 2021 and ending December 31<sup>st</sup>, 2022. Messer's staff starting January 1<sup>st</sup>, 2023 will be funded via a change order increase for Phase 3 of the overall project.
7. Inclusions:
  - a. Change order assumes working hours of 7 a.m. to 5 p.m. including the tie in work at the existing Courthouse. Limited off hour work will be performed for concrete pours, some deliveries, shutdowns, etc...
  - b. A tower crane was erected as part of a prior phase. The tower crane will rotate a full 360 degrees and will have free access to the airspace above the surrounding properties. Messer will work with the County and the City for the necessary shutdowns associated with the disassembly, trucking, and removal of the tower crane.
  - c. The tower crane operating expense (rental & operation) are included for this phase.
  - d. Messer staff will be providing labor for the following items:
    - i. Buckhoist
    - ii. Elevator
    - iii. Misc. other activities as needed.
  - e. Vibration monitoring costs for (3) units through March 1<sup>st</sup> of 2021 and (1) unit from March 1<sup>st</sup> 2021 through December 31<sup>st</sup> 2022.
  - f. Pandemic Requirements
    - i. Messer will supply the project with additional port-o-lets and hand washing stations as well as provide regular cleaning of these items in an effort to minimize the spread of illness (i.e. COVID-19)
    - ii. Each subcontractor will be required to supply their employees with PPE suggested by the CDC, required by Messer, or the Owner.

Examples of said items include but are not limited to: CDC approved face coverings, face shields, gloves, etc.

- iii. Each person on-site will be required to fill out a daily screening form.
- iv. Subcontractor JSA's will require each crew to address social distancing or appropriate PPE as approved by Messer. (See above item 14b)
- v. Failure to maintain social distancing or wear the required PPE will result in immediate removal from the project.
- vi. The aforementioned pandemic requirements are based on the current state and local guidelines as of November 25<sup>th</sup>, 2020.

8. Exclusions:

- a. Delays or costs associated with COVID-19 beyond those identified in this proposal.
- b. Unforeseen Conditions.
- c. Hazardous material removal.
- d. Unsuitable soils or rock removal and replacement.
- e. Change order excludes third party testing, inspections, special inspections, and consultants including, but not limited to soil borings and analysis, geotechnical testing, 3<sup>rd</sup> party commissioning, acoustical testing, vibration testing/monitoring, hazardous material testing or consulting, and material testing.
- f. Utility connection fees or utility assessments are excluded.
- g. Tap fees are excluded.
- h. Change order excludes design or engineering costs with the exception of the following delegated design items identified in the project specifications :
  - i. Precast Structural Concrete
  - ii. Cold-Formed Metal Framing
  - iii. Metal Fabrications
  - iv. Metal Pan Stairs
  - v. Pipe & Tube Railing
  - vi. Composite Wall Panels
  - vii. Ultra High Performance Concrete Panels
  - viii. Glazing
  - ix. Security Glazing
  - x. Excavation Support & Protection
  - xi. Sprinkler Systems
  - xii. Hangers & Supports for Electrical Systems
  - xiii. Seismic Restraints for MEFP Systems
- i. Determination of resultant stresses and forces to the surrounding building structure and their proper design and/or modifications are not included for any delegated design elements.
- j. All electrical medium voltage/high voltage work from the city duct bank to the city provided transformers is excluded.



- k. Owner provided work, including but not limited to:
  - i. All fiber/phone backbone lines feeding the new building
  - ii. Furnish of signage as identified 'By Owner'
  - iii. Owner FF&E
  - iv. Security/Telecom work identified as 'By Owner' or 'Security Contractor'. See sheet 2.T1.0 for details.
  - v. Additional fall protection beyond the roof davits and lifeline shown in the contract documents.
- l. Rental of vertical airspace as required for the tower crane is excluded.
- m. Removal of the concrete tower crane foundation is excluded.
- n. Costs associated with Church St. lighting and delegated design costs for support of the woven elements at the main entry.

9. The following Unit rates are included within this GMP:

- a. UP1 - Cleaning labor per man hour - \$21.00/Hr.
- b. UP 2 - Housekeeping Pads - \$15.00/SF
- c. UP 3 - Spray Applied Fireproof Patching - \$225.00/Crew Hour
- d. UP 4A - Suitable Floor Prep (Ceramic) - \$30/Bag
- e. UP 4B - Suitable Floor Prep (Resilient) - \$65/Bag
- f. UP 5- Epoxy Floor Fill - \$175/CF
- g. UP 6 - Undercut and waste unsuitable soils Off-site - \$43.39/CY
- h. UP 7 - Replacement ABC stone, including placement and compaction - \$75.04/CY
- i. UP 8 - Replacement suitable soil from off-site - \$41.26/CY
- j. UP 9 - Geotextile Fabric - \$3.35/SY
- k. UP 10 - Trench excavation rock removal to be wasted off-site - \$200.40/CY
- l. UP 11 - Mass excavation rock removal to be wasted off-site - \$101.38/CY
- m. UP 12 - Utility Trench Undercut of Unsuitable Soils to be wasted off-site and replaced with compacted ABC stone - \$276.17/CY
- n. UP 13 - Medico cylinders and cores for access panels - \$315.00/Ea.

10. Allowances

- a. See Exhibit 5 for allowances included in this change order request.

11. Alternates

- a. See Exhibit 6 for alternates included in this change order request.



**CCCH - Phase 2**  
**Exhibit 3 - Specification List**  
**11.25.2020**

Specification	Specification Description/Title	Revision #	Release Date
	CMAR BIDDER'S MANUAL		
00 21 13	Instructions To Bidders	Add. 3	10.12.2020
00 24 13	Bid Category Descriptions	Add. 3	10.12.2020
00 26 00	Procurement Substitution Procedures		9.18.2020
00 30 10	MBE Provisions and Forms		9.18.2020
00 31 13	Preliminary Schedules and Project Phasing		9.18.2020
00 41 00	Bid Forms	Add. 3	10.12.2020
00 43 13	Bid Security Bond		9.18.2020
00 52 00	Agreement Forms		9.18.2020
00 61 13	Performance & Payment Bond Forms		9.18.2020
00 62 76.13	Sales Tax Form		9.18.2020
00 73 16	Insurance Requirements	Add. 3	10.12.2020
00 73 19	Health and Safety Requirements		9.18.2020
01 11 11	Virtual Design & Construction Coordination		9.18.2020
01 21 00	Allowances	Add. 3	10.12.2020
01 22 00	Unit Prices	Add. 3	10.12.2020
01 23 00	Alternates	Add. 2	10.6.2020
01 25 00	Substitution Procedures		9.18.2020
01 26 00	Contract Modification Procedures		9.18.2020
01 29 00	Payment Procedures		9.18.2020
01 31 19	Project Meetings		9.18.2020
01 32 16	Construction Progress Scheduling		9.18.2020
01 32 26	Construction Progress Reporting		9.18.2020
01 33 00	Submittal Procedures		9.18.2020
01 35 43	Environmental Procedures – 5S Program		9.18.2020
01 40 01	Quality Program		9.18.2020
01 50 00	Temporary Facilities and Controls	Add. 3	10.12.2020
01 60 00	Product Requirements		9.18.2020
01 71 23	Field Engineering		9.18.2020
01 74 13	Progress and Final Cleaning		9.18.2020
01 74 19	Construction Waste Management and Disposal		9.18.2020
01 77 00	Closeout Procedures		9.18.2020
01 78 36	Warranties		9.18.2020
01 80 00	Storm Water Pollution Prevention Plan Template		9.18.2020
EXHIBIT A	Geotechnical Report		9.18.2020
EXHIBIT B	Phase 2 Logistics		9.18.2020

EXHIBIT C	Tower Crane Product Data		9.18.2020
EXHIBIT D	Tower Crane Radius & Capacity		9.18.2020
EXHIBIT E	Buckhoist		9.18.2020
EXHIBIT F	Elevator Platform Detail		9.18.2020
EXHIBIT G	Structural Sequence		9.18.2020
EXHIBIT H	Flow Areas		9.18.2020
EXHIBIT I	Pre-dry Areas		9.18.2020
EXHIBIT J	Exterior Breakdown		9.18.2020
EXHIBIT K	Interior Finishes Areas		9.18.2020

Specification No.	Specification Description/Title	Revision #	Release Date
	SILLING TECHNICAL SPECIFICATIONS		
01 23 00	Alternates		9.18.2020
01 41 00	Special Inspection Services		9.18.2020
01 41 10	Statement and Schedule of Special Inspections		9.18.2020
02 41 16	Structure Demolition		9.18.2020
02 41 21	Cutting & Patching		9.18.2020
03 30 00	Cast-In-Place Concrete		9.18.2020
03 41 00	Precast Structural Concrete		9.18.2020
03 54 16	Hydraulic Cement Underlayment		9.18.2020
04 20 00	Unit Masonry		9.18.2020
05 12 00	Structural Steel Framing		9.18.2020
05 21 00	Steel Joist Framing		9.18.2020
05 31 00	Steel Decking		9.18.2020
05 40 00	Cold-Formed Metal Framing		9.18.2020
05 50 00	Metal Fabrications		9.18.2020
05 51 13	Metal Pan Stairs		9.18.2020
05 52 13	Pipe & Tube Railings		9.18.2020
05 73 10	Decorative Metal Railings		9.18.2020
06 10 00	Rough Carpentry		9.18.2020
06 16 00	Sheathing		9.18.2020
06 20 23	Interior Finish Carpentry		9.18.2020
06 40 23	Interior Architectural Woodwork	Add #3	10.12.2020
07 13 26	Self-Adhering Sheet Waterproofing		9.18.2020
07 13 26	Reinforced Liquid-Applied Waterproofing		9.18.2020
07 21 00	Thermal Insulation		9.18.2020
07 27 26	Fluid-Applied Membrane Air Barriers		9.18.2020
07 42 43	Metal Composite Wall Panels		9.18.2020
07 42 43.11	Wood Veneer Laminate Wall Panels	Add #3	10.12.2020
07 42 47	Ultra High Performance Concrete (UHPC) Panels		9.18.2020
07 52 43	Thermoplastic Polyolefin (TPO) Roofing		9.18.2020
07 62 00	Sheet Metal Flashing and Trim		9.18.2020
07 71 00	Roof Specialties		9.18.2020
07 76 99	Pedestal Floor System		9.18.2020
07 81 10	Sprayed-on Fireproofing		9.18.2020
07 84 13	Penetration Firestopping		9.18.2020
07 84 43	Joint Firestopping		9.18.2020
07 92 00	Joint Sealants		9.18.2020
07 95 00	Expansion Control		9.18.2020
08 11 13	Hollow Metal Doors & Frames		9.18.2020

08 14 16	Flush Wood Doors	Add #3	10.12.2020
08 30 00	High Speed Rolling Door		9.18.2020
08 31 13	Access Doors & Frames	Add #2	10.5.2020
08 31 13.53	Security Access Doors & Frames	Add #2	10.5.2020
08 33 23	Overhead Coiling Doors	Add #3	10.12.2020
08 34 63	Detention Doors & Frames		9.18.2020
08 35 13.23	Accordion Folding Fire Doors - Narrow Lead Post		9.18.2020
08 41 13	Aluminum-Framed Entrances and Storefronts		9.18.2020
08 44 13	Glazed Aluminum Curtain Walls	Add #2	10.5.2020
08 71 00	Door Hardware	Add #3	10.12.2020
08 71 63	Detention Hardware		9.18.2020
08 80 00	Glazing		9.18.2020
08 83 00	Mirrors		9.18.2020
08 88 13	Fire Resistant Glazing		9.18.2020
08 88 36.16	Switchable Privacy Glass	Add #3	10.12.2020
08 88 53	Security Glazing		9.18.2020
08 91 19	Fixed Louvers		9.18.2020
09 21 16.23	Gypsum Board Shaft Wall Assemblies		9.18.2020
09 22 16	Non-Structural Metal Framing		9.18.2020
09 29 00	Gypsum Board		9.18.2020
09 30 00	Ceramic Tiling		9.18.2020
09 30 19	Concrete Pavers		9.18.2020
09 51 13	Acoustical Panel Ceilings		9.18.2020
09 57 53	Security Ceiling Assemblies		9.18.2020
09 65 13	Resilient Base & Accessories		9.18.2020
09 65 19	Resilient Flooring		9.18.2020
09 65 21	Concrete Floor Sealer		9.18.2020
09 66 23	Resinous Matrix Terrazzo Flooring	Add #2	10.5.2020
09 68 13	Tile Carpet		9.18.2020
09 84 33	Sound-Absorbing Wall Units		9.18.2020
09 91 20	Painting & Coatings		9.18.2020
09 93 00	Staining & Transparent Finishing		9.18.2020
10 14 19	Cast Metal Dimensional Characters		9.18.2020
10 14 23	Panel Signage		9.18.2020
10 21 13.15	Stainless Steel Toilet Compartment	Add #3	10.12.2020
10 26 00	Wall & Door Protection		9.18.2020
10 28 00	Toilet & Bath Accessories		9.18.2020
10 44 13	Fire Extinguisher Cabinets	Add #3	10.12.2020
10 44 16	Fire Extinguishers		9.18.2020
10 50 10	Metal Lockers	Add #3	10.12.2020
10 71 13	Sun Shades	Add #3	10.12.2020

11 02 50	High Security Key-Box		9.18.2020
11 10 00	Fall Protection Equipment		9.18.2020
11 11 00	Fall Protection		10.12.2020
11 19 16	Detention Gun Lockers		9.18.2020
11 52 13	Projection Screen		9.18.2020
12 24 13	Roller Window Shades		9.18.2020
12 36 61	Solid Surface Countertops		9.18.2020
12 93 00	Site Furnishings		9.18.2020
14 21 23	Machine Room-less Electric Traction Elevator	Add #2	10.5.2020
21 05 00	Common Work Results for Fire Protection		9.18.2020
21 05 01	Basic Materials and Methods for Fire Suppression	Add #3	10.12.2020
21 05 29	Hangers & Supports for Fire Suppression Piping & Equipment		9.18.2020
21 05 48	Vibration and Seismic Controls for Fire Suppression	Add #3	10.12.2020
21 10 00	Water-Based Fire Suppression Systems		9.18.2020
21 13 16	Dry Pipe Sprinkler Systems		9.18.2020
21 31 01	Fire Pumps		9.18.2020
22 05 00	Common Work Results for Plumbing		9.18.2020
22 05 01	Basic Mechanical Materials and Methods for Plumbing	Add #3	10.12.2020
22 05 13	Electric Requirements for Plumbing Equipment		9.18.2020
22 05 19	Piping and Equipment Specialties		9.18.2020
22 05 23	General Duty Valves and Strainers		9.18.2020
22 05 29	Hangers, Supports and Anchors		9.18.2020
22 05 48	Vibration and Seismic Controls for Plumbing Piping and Equipment	Add #3	10.12.2020
22 05 53	Identification for Plumbing Piping and Equipment		9.18.2020
22 07 19	Pipe Insulation		9.18.2020
22 11 20	Plumbing Piping	Add #2	10.5.2020
22 11 23	Packaged Domestic Water Booster Pumps		9.18.2020
22 11 90	Natural Gas Systems		9.18.2020
22 13 20	Plumbing Pumps		9.18.2020
22 13 21	Plumbing Grinder Stations		9.18.2020
22 34 00	Fuel-Fired Water Heaters		9.18.2020
22 40 00	Plumbing Fixtures		9.18.2020
22 41 50	Plumbing Specialties		9.18.2020
22 46 00	Security Plumbing Fixtures		9.18.2020
23 05 00	Common Work Results for HVAC		9.18.2020
23 05 05	Common HVAC Materials and Methods		9.18.2020
23 05 13	Common Electrical Requirements for HVAC		9.18.2020
23 05 20	Coordination Drawings		9.18.2020
23 05 23	General Duty Valves and Strainers	Add #2	10.5.2020
23 05 29	Hangers, Supports and Anchors		9.18.2020
23 05 48	Vibration and Seismic Controls for HVAC		9.18.2020

23 05 50	Piping and Equipment Specialties		9.18.2020
23 05 53	Identification for HVAC Piping and Equipment		9.18.2020
23 05 93	Testing, Adjusting, & Balancing for HVAC		9.18.2020
23 07 13	HVAC Duct Insulation		9.18.2020
23 07 16	Equipment Insulation		9.18.2020
23 07 19	Pipe Insulation		9.18.2020
23 09 23	Direct Digital Control Systems	Add #3	10.12.2020
23 15 87	Horizontal Electric Unit Heaters		9.18.2020
23 21 13	Hydronic Piping		9.18.2020
23 21 23	Hydronic Pumps		9.18.2020
23 23 00	Refrigerant Piping		9.18.2020
23 25 00	Chemical Treatment		9.18.2020
23 31 13	Metal Ductwork and Accessories	Add #3	10.12.2020
23 34 23	HVAC Power Ventilators		9.18.2020
23 36 00	Air Terminals	Add #2	10.5.2020
23 40 00	HEPA Containment Filter Assemblies		9.18.2020
23 52 00	Gas-Fired Hydronic Boilers		9.18.2020
23 64 26.16	Water Cooled, Rotary-Screw Water Chillers	Add #2	10.5.2020
23 64 26.17	Centrifugal Water-Cooled Chillers	Add #2	10.5.2020
23 65 00	Cooling Tower	Add #2	10.5.2020
23 65 30	Refrigerant Monitors		9.18.2020
23 71 00	Variable Frequency Motor Controllers	Add #2	10.5.2020
23 74 13	Custom Air Handling Units	Add #3	10.12.2020
23 81 23.13	Environmental Conditioning Units, Ceiling Mounted, Free Standing	Add #2	10.5.2020
23 81 26	Split-System Air Conditioning Units		9.18.2020
23 82 39	Heating/Cooling Terminal Units	Add #3	10.12.2020
23 83 16	Radiant-Heating Hydronic Piping		9.18.2020
26 05 00	Common Work Results for Electrical		9.18.2020
26 05 01	Basic Electrical Materials and Methods		9.18.2020
26 05 19	Low-Voltage Electrical Power Conductors and Cables		9.18.2020
26 05 26	Grounding and Bonding for Electrical Systems		9.18.2020
26 05 29	Hangers and Supports for Electrical Systems		9.18.2020
26 05 33	Raceways and Boxes for Electrical Systems		9.18.2020
26 05 43	Underground Ducts and Raceways for Electrical Systems		9.18.2020
26 05 44	Sleeves and Sleeve Seals for Electrical Raceways and Cabling		9.18.2020
26 05 53	Identification for Electrical Systems		9.18.2020
26 05 73.13	Short-Circuit Studies		9.18.2020
26 05 73.16	Coordination Studies		9.18.2020
26 05 73.19	Arc-Flash Hazard Analysis		9.18.2020
26 09 23	Lighting Control Devices		9.18.2020
26 09 43	Digital Networked Lighting Controls		9.18.2020

26 22 13	Low-voltage Distribution Transformers		9.18.2020
26 24 13	Switchboards		9.18.2020
26 24 16	Panelboards		9.18.2020
26 25 50	Portable Generator Camlock docking Station		9.18.2020
26 27 13	Electricity Metering		9.18.2020
26 27 26	Wiring Devices		9.18.2020
26 28 13	Fuses		9.18.2020
26 28 16	Enclosed Switches		9.18.2020
26 29 13	Manual and Magnetic Motor Controllers		9.18.2020
26 32 13	Gaseous Emergency Engine Generator		9.18.2020
26 33 53	Static Uninterruptible Power Supply		9.18.2020
26 36 00	Transfer Switches		9.18.2020
26 41 13	Lightning Protection for Structures		9.18.2020
26 43 13	Surge Protection for Low-voltage Electrical Power Circuits		9.18.2020
26 51 19	LED Interior Lighting		9.18.2020
26 56 19	LED Exterior Lighting		9.18.2020
27 00 00	General Requirements for Communications Systems	Add #2	10.5.2020
27 05 00	Firestopping for Communications Pathways		9.18.2020
27 05 26	Grounding & Bonding for Communications Systems		9.18.2020
27 05 28	Pathways for Communications Systems		9.18.2020
27 05 36	Cable Tray		9.18.2020
27 05 43	Underground Pathways & Structures for Communications Pathways & Cabling		9.18.2020
27 05 44	Sleeves & Sleeve Seals for Communications Pathways & Cabling		9.18.2020
27 05 53	Identification for Communications Systems		9.18.2020
27 11 16	Communication Room Racking & Pathways		9.18.2020
27 13 00	Communications Backbone Cabling		9.18.2020
27 15 13	Communications Copper Horizontal Cabling	Add #2	10.5.2020
28 43 21	Addressable Fire Alarm Systems		9.18.2020
31 00 00	Earthwork		9.18.2020
31 10 00	Site Clearing		9.18.2020
31 23 19	Dewatering		9.18.2020
31 25 00	Erosion & Sedimentation Control		9.18.2020
31 31 16	Termite Control	Add #3	10.12.2020
31 50 00	Excavation Support & Protections		9.18.2020
32 12 16	Asphalt Paving		9.18.2020
32 13 13	Concrete Paving		9.18.2020
32 13 16	Decorative Concrete Paving		9.18.2020
32 14 00	Unit Paving		9.18.2020
32 17 23	Pavement Markings		9.18.2020
32 91 13	Soil Preparation		9.18.2020
32 92 23	Turf & Grasses		9.18.2020

32 93 00	Plants		9.18.2020
33 10 00	Water Distribution		9.18.2020
33 30 00	Sanitary Sewerage		9.18.2020
33 39 13	Manholes & Covers		9.18.2020
33 40 00	Storm Drainage		9.18.2020
33 50 00	Gas Distribution		9.18.2020
34 41 13	Traffic Signs		9.18.2020



**CCCH Phase 2**  
**Exhibit 4 – Drawings List**  
**11.25.2020**

Sheet Number	Sheet Description/Drawing Title	Revision #	Sheet Date
C0-0	COVER SHEET	Add. 2	10.6.2020
C1-0	EXISTING CONDITOINS		9.11.2020
C1-1	SURVEY		9.11.2020
C1-2	GENERAL NOTES		9.11.2020
C1-3	DEMOLITION PLAN	Add. 3	10.12.2020
C3-0	SITE PLAN	Add. 3	10.12.2020
C3-1	SITE DETAILS	Add. 3	10.12.2020
C3-2	VEHICLE MANEUVERABILITY -A		9.11.2020
C3-3	VEHCILE MANEUVERABILILTY -B		9.11.2020
C4-0	GRADING AND DRAINAGE PLAN	Add. 3	10.12.2020
C4-1	STORM SEWER PROFILES		9.11.2020
C4-2	STORM SEWER PROFILES		9.11.2020
C4-3	STORM DETAILS		9.11.2020
C5-0	UTILITY PLAN	Add. 3	10.12.2020
C5-1	UTILITY DETAILS -A		9.11.2020
C5-2	UTILITY DETAILS - B		9.11.2020
C6-0	HARDSCAPE PLAN	Add. 3	10.12.2020
C6-1	HARDSCPAE DETAILS		9.11.2020
C6-2	HARDSCPAE DETAILS		9.11.2020
C6-3	HARDSCPAE DETAILS		9.11.2020
C6-4	HARDSCPAE DETAILS		9.11.2020
C6-5	HARDSCPAE DETAILS		9.11.2020
C6-6	HARDSCPAE DETAILS	Add. 3	10.12.2020
C7-0	HARDSCAPE LAYOUT PLAN	Add. 3	10.12.2020
C7-1	HARDSCAPE LAYOUT ENLARGEMENT		9.11.2020
C7-2	HARDSCAPE LAYOUT ENLARGEMENT		9.11.2020
			9.11.2020
L1-0	LANDSCPAE PLAN	Add. 2	10.6.2020
L1-1	LANDSCAPE DETAILS		9.11.2020
L2-0	IRRIGATION PLAN		9.11.2020
L2-1	IRRIGATION PLAN		9.11.2020
L2-2	IRRIGATION PLAN		9.11.2020
			9.11.2020
R1-0	TRAFFIC CONTROL NOTES		9.11.2020

R1-1	TRAFFIC CONTROL PHASE 1		9.11.2020
R1-2	TRAFFIC CONTROL PHASE 1A		9.11.2020
R1-3	TRAFFIC CONTROL PHASE 2		9.11.2020
R1-4	TRAFFIC CONTROL PHASE 2A		9.11.2020
R1-5	PAVEMENT MARKINGS - FINAL CONDITION		9.11.2020
2.S0.1	GENERAL NOTES	Add. 3	10.12.2020
2.S0.2	GENERAL NOTES	Add. 3	10.12.2020
2.S1.01A	BASEMENT SLAB PLAN - WEST		9.1.2020
2.S1.01B	BASEMENT SLAB PLAN - EAST		9.1.2020
2.S1.10A	EXISTING LEVEL FIRST FLOOR FRAMING PLAN - WEST		9.1.2020
2.S1.10B	WEST EXISTING LEVEL FIRST FLOOR FRAMING PLAN - EAST	Add. 3	10.12.2020
2.S1.11A	EAST EXISTING LEVEL FIRST FLOOR SLAB PLAN - WEST		9.1.2020
2.S1.11B	EXISTING LEVEL FIRST FLOOR SLAB PLAN - EAST	Add. 3	10.12.2020
2.S1.12A	FIRST FLOOR FRAMING PLAN - WEST	Add. 3	10.12.2020
2.S1.12B	FIRST FLOOR FRAMING PLAN - EAST	Add. 3	10.12.2020
2.S1.13A	FIRST FLOOR SLAB PLAN - WEST	Add. 3	10.12.2020
2.S1.13B	FIRST FLOOR SLAB PLAN - EAST	Add. 3	10.12.2020
2.S1.20A	SECOND FLOOR FRAMING PLAN - WEST		9.1.2020
2.S1.20B	SECOND FLOOR FRAMING PLAN - EAST		9.1.2020
2.S1.21A	SECOND FLOOR SLAB PLAN - WEST		9.1.2020
2.S1.21B	SECOND FLOOR SLAB PLAN - EAST	Add. 3	10.12.2020
2.S1.30A	THIRD FLOOR FRAMING PLAN - WEST		9.1.2020
2.S1.30B	THIRD FLOOR FRAMING PLAN - EAST	Add. 3	10.12.2020
2.S1.31A	THIRD FLOOR SLAB PLAN - WEST	Add. 3	10.12.2020
2.S1.31B	THIRD FLOOR SLAB PLAN - EAST	Add. 3	10.12.2020
2.S1.40A	FOURTH FLOOR FRAMING PLAN - WEST		9.1.2020
2.S1.40B	FOURTH FLOOR FRAMING PLAN - EAST	Add. 3	10.12.2020
2.S1.41A	FOURTH FLOOR SLAB PLAN - WEST		9.1.2020
2.S1.41B	FOURTH FLOOR SLAB PLAN - EAST	Add. 3	10.12.2020
2.S1.50A	PENTHOUSE FLOOR / ROOF FRAMING PL		9.1.2020
2.S1.50B	PENTHOUSE FLOOR / ROOF FRAMING PL		9.1.2020
2.S1.51A	PENTHOUSE FLOOR SLAB / ROOF DECK	Add. 3	10.12.2020
2.S1.51B	PENTHOUSE FLOOR SLAB / ROOF DECK	Add. 3	10.12.2020
2.S1.60A	PENTHOUSE ROOF FRAMING PLAN - WES		9.1.2020
2.S1.60B	PENTHOUSE ROOF FRAMING PLAN - EAS	Add. 3	10.12.2020
2.S1.61B	PENTHOUSE ROOF DECK PLAN - EAST		9.1.2020
2.S2.1	BRACED FRAME ELEVATIONS		9.1.2020
2.S2.2	BRACED FRAME ELEVATIONS		9.1.2020
2.S2.3	BRACED FRAME ELEVATIONS		9.1.2020

2.S2.4	BRACED FRAME DETAILS		9.1.2020
2.S3.01	FOUNDATION SECTIONS		9.1.2020
2.S3.11	FOUNDATION / FRAMING SECTIONS	Add. 3	10.12.2020
2.S3.12	FOUNDATION / FRAMING SECTIONS	Add. 3	10.12.2020
2.S3.13	FOUNDATION / FRAMING SECTIONS	Add. 3	10.12.2020
2.S3.14	FOUNDATION / FRAMING SECTIONS	Add. 3	10.12.2020
2.S3.15	FRAMING SECTIONS		9.1.2020
2.S3.16	FRAMING SECTIONS		9.1.2020
2.S3.21	FRAMING SECTIONS		9.1.2020
2.S3.22	FRAMING SECTIONS		9.1.2020
2.S3.23	FRAMING SECTIONS		9.1.2020
2.S3.24	FRAMING SECTIONS		9.1.2020
2.S3.31	FRAMING SECTIONS		9.1.2020
2.S3.32	FRAMING SECTIONS		9.1.2020
2.S3.33	FRAMING SECTIONS		9.1.2020
2.S3.41	FRAMING SECTIONS		9.1.2020
2.S3.42	FRAMING SECTIONS		9.1.2020
2.S3.43	FRAMING SECTIONS		9.1.2020
2.S3.51	FRAMING SECTIONS		9.1.2020
2.S3.52	FRAMING SECTIONS		9.1.2020
2.S3.53	FRAMING SECTIONS		9.1.2020
2.S3.54	FRAMING SECTIONS		9.1.2020
2.S3.61	FRAMING SECTIONS	Add. 3	10.12.2020
2.S4.11	ENLARGED FRAMING PLANS	Add. 3	10.12.2020
2.S4.21	ENLARGED FRAMING PLANS		9.1.2020
2.S4.22	ENLARGED FRAMING PLANS		9.1.2020
2.S4.23	ENLARGED FRAMING PLANS		9.1.2020
2.S4.24	ENLARGED FRAMING PLANS		9.1.2020
2.S4.31	ENLARGED FRAMING PLANS		9.1.2020
2.S5.1	TYPICAL DETAILS		9.1.2020
2.S5.2	TYPICAL DETAILS		9.1.2020
2.S5.3	TYPICAL DETAILS		9.1.2020
2.S5.4	TYPICAL DETAILS		9.1.2020
2.S5.5	TYPICAL DETAILS		9.1.2020
2.S5.6	TYPICAL DETAILS	Add. 3	10.12.2020
2.S5.7	TYPICAL DETAILS		9.1.2020
2.S5.8	TYPICAL DETAILS		9.1.2020
2.S6.1	COLUMN SCHEDULE		9.1.2020
2.S6.2	COLUMN SCHEDULE		9.1.2020
2.S9.1	3D VIEWS		9.1.2020
2.S9.2	3D VIEWS	Add. 3	10.12.2020

2.LS1.0	BASEMENT FLOOR PLAN LIFE SAFETY		9.1.2020
2.LS1.1	FIRST FLOOR PLAN LIFE SAFETY		9.1.2020
2.LS1.2	SECOND FLOOR PLAN LIFE SAFETY		9.1.2020
2.LS1.3	THIRD FLOOR PLAN LIFE SAFETY		9.1.2020
2.LS1.4	FOURTH FLOOR PLAN LIFE SAFETY		9.1.2020
2.A2.0	DEMOLITION PLANS		9.1.2020
2.A3.0	BASEMENT OVERALL FLOOR PLAN		9.1.2020
2.A3.0A	BASEMENT FLOOR PLAN WEST		9.1.2020
2.A3.0B	BASEMENT FLOOR PLAN EAST	Add. 3	10.12.2020
2.A3.1	FIRST FLOOR PLAN OVERALL		9.1.2020
2.A3.1A	FIRST FLOOR PLAN WEST		9.1.2020
2.A3.1B	FIRST FLOOR PLAN EAST		9.1.2020
2.A3.2	SECOND FLOOR PLAN OVERALL		9.1.2020
2.A3.2A	SECOND FLOOR PLAN WEST		9.1.2020
2.A3.2B	SECOND FLOOR PLAN EAST		9.1.2020
2.A3.3	THIRD FLOOR PLAN OVERALL		9.1.2020
2.A3.3A	THIRD FLOOR PLAN WEST		9.1.2020
2.A3.3B	THIRD FLOOR PLAN EAST	Add. 3	10.12.2020
2.A3.4	FOURTH FLOOR PLAN OVERALL		9.1.2020
2.A3.4A	FOURTH FLOOR PLAN WEST		9.1.2020
2.A3.5	ROOF FLOOR PLAN OVERALL	Add. 3	10.12.2020
2.A3.5A	ROOF WEST	Add. 3	10.12.2020
2.A3.5B	ROOF EAST	Add. 3	10.12.2020
2.A3.5C	PENTHOUSE ROOF PLAN	Add. 3	10.12.2020
2.A3.5D	ROOF FALL PROTECTION/TIE-BACK ANCHOR PLAN		9.1.2020
2.A3.6	BASEMENT FLOOR PLAN OVERALL WALLS TO DECK		9.1.2020
2.A3.7	FIRST FLOOR PLAN OVERALL WALLS TO DECK	Add. 3	10.12.2020
2.A3.8	SECOND FLOOR PLAN OVERALL WALLS TO DECK	Add. 3	10.12.2020
2.A3.9	THIRD FLOOR PLAN OVERALL WALLS TO DECK	Add. 3	10.12.2020
2.A3.10	FOURTH FLOOR PLAN OVERALL WALLS TO DECK	Add. 3	10.12.2020
2.A3.11	FLOOR PLAN ENLARGEMENTS		9.1.2020
2.A3.12	WALL TYPES	Add. 3	10.12.2020
2.A4.0	BASEMENT FLOOR REFLECTED CEILING PLAN OVERALL		9.1.2020
2.A4.0A	BASEMENT FLOOR REFLECTED CEILING PLAN WEST		9.1.2020
2.A4.0B	BASEMENT FLOOR REFLECTED CEILING PLAN EAST		9.1.2020
2.A4.1	FIRST FLOOR REFLECTED CEILING PLAN OVERALL		9.1.2020
2.A4.1A	FIRST FLOOR REFLECTED CEILING PLAN WEST		9.1.2020
2.A4.1B	FIRST FLOOR REFLECTED CEILING PLAN EAST		9.1.2020
2.A4.2	SECOND FLOOR REFLECTED CEILING PLAN OVERALL		9.1.2020
2.A4.2A	SECOND FLOOR REFLECTED CEILING PLAN WEST		9.1.2020

2.A4.2B	SECOND FLOOR REFLECTED CEILING PLAN EAST		9.1.2020
2.A4.3	THIRD FLOOR REFLECTED CEILING PLAN OVERALL		9.1.2020
2.A4.3A	THIRD FLOOR REFLECTED CEILING PLAN WEST		9.1.2020
2.A4.3B	THIRD FLOOR REFLECTED CEILING PLAN EAST		9.1.2020
2.A4.4	FOURTH FLOOR REFLECTED CEILING PLAN OVERALL		9.1.2020
2.A4.4A	FOURTH FLOOR REFLECTED CEILING PLAN WEST		9.1.2020
2.A4.4B	FOURTH FLOOR REFLECTED CEILING PLAN EAST		9.1.2020
2.A4.5	BULKHEAD SECTIONS		9.1.2020
2.A4.6	BULKHEAD SECTIONS		9.1.2020
2.A4.7	BULKHEAD SECTIONS		9.1.2020
2.A4.8	BULKHEAD SECTIONS		9.1.2020
2.A4.9	BULKHEAD SECTIONS		9.1.2020
2.A4.10	BULKHEAD SECTIONS		9.1.2020
2.A4.11	BULKHEAD SECTIONS		9.1.2020
2.A5.0	BUILDING ELEVATIONS		9.1.2020
2.A5.1	BUILDING ELEVATIONS		9.1.2020
2.A5.2	BUILDING ELEVATIONS		9.1.2020
2.A5.3	BUILDING ELEVATIONS		9.1.2020
2.A5.4	BUILDING ELEVATIONS		9.1.2020
2.A5.5	BUILDING ELEVATIONS		9.1.2020
2.A5.6	BUILDING ELEVATIONS ENLARGEMENTS		9.1.2020
2.A6.0	BUILDING SECTIONS		9.1.2020
2.A6.1	BUILDING SECTIONS		9.1.2020
2.A6.2	BUILDING SECTIONS		9.1.2020
2.A6.3	BUILDING SECTIONS		9.1.2020
2.A7.0	WALL SECTIONS	Add. 3	10.12.2020
2.A7.1	WALL SECTIONS	Add. 3	10.12.2020
2.A7.2	WALL SECTIONS		9.1.2020
2.A7.3	WALL SECTIONS	Add. 3	10.12.2020
2.A7.4	WALL SECTIONS	Add. 3	10.12.2020
2.A7.5	WALL SECTIONS		9.1.2020
2.A7.6	WALL SECTIONS	Add. 3	10.12.2020
2.A7.7	WALL SECTIONS	Add. 3	10.12.2020
2.A7.8	WALL SECTIONS	Add. 3	10.12.2020
2.A7.9	WALL SECTIONS		9.1.2020
2.A7.10	WALL SECTIONS		9.1.2020
2.A7.11	WALL SECTIONS	Add. 3	10.12.2020
2.A7.12	WALL SECTIONS		9.1.2020
2.A7.13	WALL SECTIONS		9.1.2020
2.A7.14	WALL SECTIONS		9.1.2020
2.A7.15	WALL SECTIONS	Add. 3	10.12.2020

2.A7.16	WALL SECTIONS	Add. 3	10.12.2020
2.A7.17	WALL SECTIONS		9.1.2020
2.A7.18	WALL SECTIONS		9.1.2020
2.A7.19	STAIR PLAN ENLARGEMENTS		9.1.2020
2.A7.20	STAIR PLAN ENLARGEMENTS		9.1.2020
2.A7.21	STAIR PLAN ENLARGEMENTS		9.1.2020
2.A7.22	STAIR PLAN ENLARGEMENTS		9.1.2020
2.A7.23	GARAGE RAMP	Add. 3	10.12.2020
2.A7.24	STAIR DETAILS		9.1.2020
2.A7.25	MISC. DETAILS		9.1.2020
2.A8.0	PLAN DETAILS		9.1.2020
2.A8.1	PLAN DETAILS		9.1.2020
2.A8.2	PLAN DETAILS		9.1.2020
2.A8.3	PLAN DETAILS		9.1.2020
2.A8.4	PLAN DETAILS		9.1.2020
2.A8.5	PLAN DETAILS		9.1.2020
2.A8.20	SECTION DETAILS	Add. 3	10.12.2020
2.A8.21	SECTION DETAILS		9.1.2020
2.A8.22	SECTION DETAILS		9.1.2020
2.A8.23	SECTION DETAILS	Add. 3	10.12.2020
2.A8.24	SECTION DETAILS	Add. 3	10.12.2020
2.A8.25	SECTION DETAILS		9.1.2020
2.A8.26	SECTION DETAILS	Add. 3	10.12.2020
2.A8.27	SECTION DETAILS		9.1.2020
2.A8.28	SECTION DETAILS	Add. 3	10.12.2020
2.A8.29	SECTION DETAILS	Add. 3	10.12.2020
2.A8.30	SECTION DETAILS	Add. 3	10.12.2020
2.A9.0	BASEMENT FLOOR PLAN OVERALL ACCESS CONTROL		9.1.2020
2.A9.0A	BASEMENT FLOOR PLAN WEST ACCESS CONTROL		9.1.2020
2.A9.0B	BASEMENT FLOOR PLAN EAST ACCESS CONTROL		9.1.2020
2.A9.1	FIRST FLOOR PLAN OVERALL ACCESS CONTROL		9.1.2020
2.A9.1A	FIRST FLOOR PLAN WEST ACCESS CONTROL		9.1.2020
2.A9.1B	FIRST FLOOR PLAN EAST ACCESS CONTROL		9.1.2020
2.A9.2	SECOND FLOOR PLAN OVERALL ACCESS CONTROL		9.1.2020
2.A9.2A	SECOND FLOOR PLAN WEST ACCESS CONTROL		9.1.2020
2.A9.2B	SECOND FLOOR PLAN EAST ACCESS CONTROL		9.1.2020
2.A9.3	THIRD FLOOR PLAN ACCESS CONTROL		9.1.2020
2.A9.3A	THIRD FLOOR PLAN WEST ACCESS CONTROL		9.1.2020
2.A9.3B	THIRD FLOOR PLAN EAST ACCESS CONTROL		9.1.2020
2.A9.4	FOURTH FLOOR PLAN ACCESS CONTROL		9.1.2020
2.A9.4A	FOURTH FLOOR PLAN WEST ACCESS CONTROL		9.1.2020



2.A9.4B	FOURTH FLOOR PLAN EAST ACCESS CONTROL		9.1.2020
2.A9	DOOR SCHEDULE BASEMENT FIRST FLOOR	Add. 3	10.12.2020
2.A9.6	DOOR SCHEDULE SECONDT FLOOR	Add. 3	10.12.2020
2.A9.7	DOOR SCHEDULE THIRD FLOOR	Add. 3	10.12.2020
2.A9.8	DOOR SCHEDULE FOURTH FLOOR AND PENTHOUSE	Add. 3	10.12.2020
2.A9.9	DOOR DETAILS		9.1.2020
2.A9.10	DOOR DETIALS		9.1.2020
2.A9.11	WINDOW ELEVATIONS		9.1.2020
2.A9.12	WINDOW ELEVATIONS		9.1.2020
2.A9.13	WINDOW ELEVATIONS	Add. 3	10.12.2020
2.A9.14	WINDOW ELEVATIONS		9.1.2020
2.A9.15	WINDOW ELEVATIONS	Add. 3	10.12.2020
2.A9.16	WINDOW ELEVATIONS		9.1.2020
2.A9.17	WINDOW ELEVATIONS	Add. 3	10.12.2020
2.A9.18	WINDOW ELEVATIONS		9.1.2020
2.A9.19	WINDOW ELEVATIONS	Add. 3	10.12.2020
2.A9.20	WINDOW ELEVATIONS	Add. 3	10.12.2020
2.A9.21	WINDOW ELEVATIONS	Add. 3	10.12.2020
2.A9.22	WINDOW ELEVATIONS	Add. 3	10.12.2020
2.A9.23	WINDOW DETAILS	Add. 3	10.12.2020
2.A9.24	SUN SHADES		9.1.2020
2.A9.25	WON DOOR DETAIL		9.1.2020
2.A9.26	CUSTOM SHADE DETAIL		9.1.2020
2.A10.0	CLERK OF COURT COURTROOM ENLARGEMENT		9.1.2020
2.A10.1	DISTRICT COURT ADMIN AND DIGITAL FIRST APPEARANCE COURTROOM ENLARGEMENT		9.1.2020
2.A10.2	DISTRICT COURT ADMIN AND DIGITAL FIRST APPEARANCE COURTROOM ENLARGED CEILING PLAN		9.1.2020
2.A10.3	DISTRICT COURT ADMIN AND DIGITAL FIRST APPEARANCE COURTROOM AXONS		9.1.2020
2.A10.4	DISTRICT COURT STANDARD COURTROOM ENLARGEMENT		9.1.2020
2.A10.5	DISTRICT COURT STANDARD COURTROOM AXON		9.1.2020
2.A10.6	DISTRICT COURT LARGE COURT ENLARGEMENT		9.1.2020
2.A10.7	DISTRICT COURT LARGE COURTROOM AXON		9.1.2020
2.A10.8	SUPERIOR COURT STANDARD COURTROOM ENLARGEMENT		9.1.2020
2.A10.9	SUPERIOR COURT STANDARD COURTROOM AXON		9.1.2020
2.A10.10	SUPERIOR COURT LARGE COURTROOM ENLARGEMENT		9.1.2020
2.A10.11	SUPERIOR COURT LARGE COURTROOM AXON		9.1.2020

2.A10.12	COURTROOM ELEVATIONS		9.1.2020
2.A10.13	COURTROOM ELEVATIONS		9.1.2020
2.A10.14	COURTROOM ELEVATIONS		9.1.2020
2.A10.15	DISTRICT COURT ADMIN AND DIGITAL FIRST APPEARANCE MILLWORK ENLARGEMENTS		9.1.2020
2.A10.16	STANDARD DISTRICT COURT 02 MILLWORK ENLARGEMENT & DETAILS		9.1.2020
2.A10.17	STANDARD DISTRICT COURT 03 & 04 MILLWOKR ENLARGEMENT & DETAILS		9.1.2020
2.A10.18	LARGE DISTRICT COURT MILLWORK ENLARGEMENT & DETAILS		9.1.2020
2.A10.19	STANDARD SUPERIOR COURT MILLWORK ENLARGEMENT & DETAILS		9.1.2020
2.A10.20	LARGE SUPERIOR COURT MILLWORK ENLARGEMENT & DETAILS		9.1.2020
2.A10.21	MILLWORK SECTIONS		9.1.2020
2.A10.22	MILLWORK SECTIONS		9.1.2020
2.A10.23	MILLWORK SECTIONS		9.1.2020
2.A10.24	MILLWORK SECTIONS		9.1.2020
2.A10.25	MILLWORK SECTIONS		9.1.2020
2.A10.26	MILLWORK SECTIONS		9.1.2020
2.A10.27	HEADWALL ELEVATION ENLARGEMENTS		9.1.2020
2.A10.28	HEADWALL ELEVATION ENLARGEMENTS LARGE SUPERIOR COURT		9.1.2020
2.A10.29	HEADWALL ELEVATION ENLARGEMENT TYP.		9.1.2020
2.A10.30	CLERK OF COURT COURTROOM TECHNOLOGY DIAGRAM		9.1.2020
2.A10.31	DIGITAL COURTROOM TECHNOLOGY DIAGRAM		9.1.2020
2.A10.32	DISTRICT COURT ADMINSTRATIVE COURTROOM TECHNOLOGY DIAGRAM		9.1.2020
2.A10.33	D.C. ADMINSTRATIVE COURT WAITING & MULTIPURPOSE TECHNOLOGY DIAGRAM		9.1.2020
2.A10.34	DISTRICT COURT STANDARD COURTROOM TECHNOLOGY DIAGRAM		9.1.2020
2.A10.35	DISTRICT COURT LARGE COURTROOM TECHNOLOGY DIAGRAM		9.1.2020
2.A10.36	SUPERIOR COURT STANDARD COURTROOM TECHNOLOGY DIAGRAM		9.1.2020
2.A10.37	SUPERIOR COURT LARGE COURTHOSE TECHNOLOGY DIAGRAM		9.1.2020
2.A10.38	SCREENING + COMMAND CENTER ENLARGEMENT		9.1.2020
2.A10.39	HOLDING ENLARGEMENTS	Add. 3	10.12.2020
2.A10.40	TOILET ENLARGEMENTS		9.1.2020



2.A10.41	TOILET ENLARGEMENTS		9.1.2020
2.A10.42	TOILET ENLARGEMENTS	Add. 3	10.12.2020
2.A11.0	BASEMENT FLOOR PLAN OVERALL AV PLAN		9.1.2020
2.A11.1	FIRST FLOOR PLAN OVERALL AV PLAN		9.1.2020
2.A11.2	SECOND FLOOR PLAN OVERALL AV PLAN		9.1.2020
2.A11.3	THIRD FLOOR PLAN OVERALL AV PLAN		9.1.2020
2.A11.4	FOURTH FLOOR PLAN OVERALL AV PLAN		9.1.2020
2.ID1.0	ROOM FINISH SCHEDULES		9.1.2020
2.ID1.1	ROOM FINISH SCHEDULES		9.1.2020
2.ID1.2	ROOM FINISH SCHEDULES		9.1.2020
2.ID1.3	ROOM FINISH SCHEDULES	Add. 2	10.6.2020
2.ID1.4	INTERIOR DETAILS		9.1.2020
2.ID2.0	BASEMENT FLOOR PLAN OVERALL INTERIOR FINISHES		9.1.2020
2.ID2.0A	BASEMENT FLOOR PLAN WEST INTERIOR FINISHES		9.1.2020
2.ID2.0B	BASEMENT FLOOR PLAN EAST INTERIOR FINISHES		9.1.2020
2.ID2.1	FIRST FLOOR PLAN OVERALL INTERIOR FINISHES		9.1.2020
2.ID2.1A	FIRST FLOOR PLAN WEST INTERIOR FINISHES		9.1.2020
2.ID2.1B	FIRST FLOOR PLAN EAST INTERIOR FINISHES		9.1.2020
2.ID2.2	SECOND FLOOR PLAN OVERALL INTERIOR FINISHES		9.1.2020
2.ID2.2A	SECOND FLOOR PLAN WEST INTERIOR FINISHES		9.1.2020
2.ID2.2B	SECOND FLOOR PLAN EAST INTERIOR FINISHES		9.1.2020
2.ID2.3	THIRD FLOOR PLAN OVERALL INTERIOR FINISHES		9.1.2020
2.ID2.3A	THIRD FLOOR PLAN WEST INTERIOR FINISHES		9.1.2020
2.ID2.3B	THIRD FLOOR PLAN EAST INTERIOR FINISHES		9.1.2020
2.ID2.4	FOURTH FLOOR PLAN OVERALL INTERIOR FINISHES		9.1.2020
2.ID2.4A	FOURTH FLOOR PLAN WEST INTERIOR FINISHES		9.1.2020
2.ID2.4B	FOURTH FLOOR PLAN EAST INTERIOR FINISHES		9.1.2020
2.ID2.5	INTERIOR BASEMENT FLOOR		9.1.2020
2.ID2.6	INTERIOR FIRST FLOOR		9.1.2020
2.ID2.7	INTERIOR FIRST FLOOR		9.1.2020
2.ID2.8	INTERIOR FIRST FLOOR		9.1.2020
2.ID2.9	INTERIOR FIRST FLOOR		9.1.2020
2.ID2.10	INTERIOR SECOND FLOOR		9.1.2020
2.ID2.11	INTERIOR SECOND FLOOR		9.1.2020
2.ID2.12	INTERIOR SECOND FLOOR		9.1.2020
2.ID2.13	INTERIOR THIRD FLOOR		9.1.2020
2.ID2.14	INTERIOR THIRD FLOOR		9.1.2020
2.ID2.15	INTERIOR THIRD FLOOR		9.1.2020
2.ID2.16	INTERIOR FOURTH FLOOR		9.1.2020
2.ID2.17	INTERIOR FOURTH FLOOR		9.1.2020
2.ID2.18	INTERIOR FOURTH FLOOR		9.1.2020

2.ID2.19	INTERIOR FOURTH FLOOR		9.1.2020
2.ID2.20	INTERIOR FOURTH FLOOR		9.1.2020
2.ID2.21	INTERIOR AXONS FIRST FLOOR		9.1.2020
2.ID2.22	INTERIOR AXONS SECOND FLOOR		9.1.2020
2.ID2.23	INTERIOR AXONS THIRD FLOOR		9.1.2020
2.ID2.24	INTERIOR AXONS FOURTH FLOOR		9.1.2020
2.ID3.0	BASEMENT FLOOR PLAN FLOOR PATTERN		9.1.2020
2.ID3.1	FIRST FLOOR PLAN FLOOR PATTERN		9.1.2020
2.ID3.2	SECOND FLOOR PLAN FLOOR PATTERN		9.1.2020
2.ID3.3	THIRD FLOOR PLAN FLOOR PATTERN		9.1.2020
2.ID3.4	FOURTH FLOOR PLAN FLOOR PATTERN		9.1.2020
2.ID3.5	FLOOR PATTERN DETAILS		9.1.2020
2.ID4.0	CASEWORK ELEVATIONS		9.1.2020
2.ID4.1	CASEWORK ELEVATIONS		9.1.2020
2.ID4.2	CASEWORK ELEVATIONS		9.1.2020
2.ID4.3	CASEWORK ELEVATIONS		9.1.2020
2.ID4.4	CASEWORK ELEVATIONS		9.1.2020
2.ID4.5	CASEWORK ELEVATIONS		9.1.2020
2.ID4.6	CASEWORK ELEVATIONS		9.1.2020
2.ID4.7	CASEWORK ELEVATIONS		9.1.2020
2.ID4.8	CASEWORK ELEVATIONS		9.1.2020
2.ID4.9	CASEWORK ELEVATIONS		9.1.2020
2.ID4.10	CASEWORK ELEVATIONS		9.1.2020
2.ID4.11	CASEWORK ELEVATIONS		9.1.2020
2.ID4.12	CASEWORK ELEVATIONS		9.1.2020
2.ID4.13	CASEWORK SECTIONS		9.1.2020
2.ID4.14	CASEWORK SECTIONS		9.1.2020
2.ID5.0	BASEMENT FLOOR PLAN INTERIOR SIGNAGE		9.1.2020
2.ID5.1	FIRST FLOOR PLAN INTERIOR SIGNAGE		9.1.2020
2.ID5.2	SECOND FLOOR PLAN INTERIOR SIGNAGE		9.1.2020
2.ID5.3	THIRD FLOOR PLAN INTERIOR SIGNAGE		9.1.2020
2.ID5.4	FOURTH FLOOR PLAN INTERIOR SIGNAGE		9.1.2020
2.ID5.5	SIGNAGE DETAILS		9.1.2020
2.ID5.6	SIGNAGE DETAILS		9.1.2020
2.ID5.7	SIGNAGE DETAILS		9.1.2020
2.ID6.0A	BASEMENT FLOOR PLAN WEST FURNITURE		9.1.2020
2.ID6.0B	BASEMENT FLOOR PLAN EAST FURNITRE		9.1.2020
2.ID6.1A	FIRST FLOOR PLAN FURNITURE WEST		9.1.2020
2.ID6.1B	FIRST FLOOR PLAN EAST FURNITURE		9.1.2020
2.ID6.2A	SECOND FLOOR PLAN WEST FURNITURE		9.1.2020
2.ID6.2B	SECOND FLOOR PLAN EAST FURNITURE		9.1.2020

2.ID6.3A	THIRD FLOOR PLAN WEST FURNITURE		9.1.2020
2.ID6.3B	THIRD FLOOR PLAN EAST FURNITURE		9.1.2020
2.ID6.3C	THIRD FLOOR PLAN TEMP. COMM. COOR FURNITURE		9.1.2020
2.ID6.4A	FOURTH FLOOR PLAN WEST FURNITURE		9.1.2020
2.ID6.4B	FOURTH FLOOR PLAN EAST FURNITURE		9.1.2020
2.MU.1	MOCK-UP		9.1.2020
2.MU.2	MOCK-UP		9.1.2020
2.MU.3	MOCK-UP		9.1.2020
			9.1.2020
2.M1.0	MECHANICAL GENERAL NOTES, SYMBOL LEGEND	Add. 3	10.12.2020
2.M3.0A	BASEMENT FLOOR PLAN - WEST		9.1.2020
2.M3.0B	BASEMENT FLOOR PLAN - EAST		9.1.2020
2.M3.1A	FIRST FLOOR PLAN - WEST		9.1.2020
2.M3.1B	FIRST FLOOR PLAN - EAST		9.1.2020
2.M3.2A	SECOND FLOOR PLAN - WEST		9.1.2020
2.M3.2B	SECOND FLOOR PLAN - EAST		9.1.2020
2.M3.3A	THIRD FLOOR PLAN - WEST		9.1.2020
2.M3.3B	THIRD FLOOR PLAN - EAST		9.1.2020
2.M3.4A	FOURTH FLOOR PLAN - WEST		9.1.2020
2.M3.4B	FOURTH FLOOR PLAN - EAST	Add. 2	10.6.2020
2.M3.5A	ROOF PLAN - WEST -	Add. 3	10.12.2020
2.M3.5B	ROOF PLAN - EAST -	Add. 3	10.12.2020
2.M4.0A	BASEMENT FLOOR PLAN - WEST		9.1.2020
2.M4.0B	BASEMENT FLOOR PLAN - EAST		9.1.2020
2.M4.1A	FIRST FLOOR PLAN - WEST		9.1.2020
2.M4.1B	FIRST FLOOR PLAN - EAST	Add. 2	10.6.2020
2.M4.2A	SECOND FLOOR PLAN - WEST		9.1.2020
2.M4.2B	SECOND FLOOR PLAN - EAST		9.1.2020
2.M4.3A	THIRD FLOOR PLAN - WEST		9.1.2020
2.M4.3B	THIRD FLOOR PLAN - EAST		9.1.2020
2.M4.4A	FOURTH FLOOR PLAN - WEST		9.1.2020
2.M4.4B	FOURTH FLOOR PLAN - EAST	Add. 3	10.12.2020
2.M5.0	ENLARGED MECHANICAL ROOM	Add. 2	10.6.2020
2.M5.1	PENTHOUSE 3D VIEW		9.1.2020
2.M5.2	RADIANT FLOORING		9.1.2020
2.M6.0	MECHANICAL DETAILS		9.1.2020
2.M6.1	MECHANICAL DETAILS		9.1.2020
2.M6.2	MECHANICAL DETAILS		9.1.2020
2.M6.3	MECHANICAL DETAILS		9.1.2020
2.M6.4	MECHANICAL DETAILS		9.1.2020
2.M7.0	CHILLED WATER FLOW DIAGRAM	Add. 3	10.12.2020

2.M7.1	HEATING WATER FLOW DIAGRAM		9.1.2020
2.M7.2	AHU-1 ELEVATIONS	Add. 2	10.6.2020
2.M7.3	AHU-2 ELEVATIONS	Add. 2	10.6.2020
2.M7.4	AIRFLOW DIAGRAMS AHU-1 & AHU-2		9.1.2020
2.M7.5	EXHAUST FLOW DIAGRAMS	Add. 2	10.6.2020
2.M8.0	TEMPERATURE CONTROLS		9.1.2020
2.M8.1	TEMPERATURE CONTROLS	Add. 2	10.6.2020
2.M8.2	TEMPERATURE CONTROLS	Add. 2	10.6.2020
2.M8.3	TEMPERATURE CONTROLS	Add. 2	10.6.2020
2.M8.4	TEMPERATURE CONTROLS	Add. 2	10.6.2020
2.M8.5	TEMPERATURE CONTROLS	Add. 3	10.12.2020
2.M8.6	TEMPERATURE CONTROLS		9.1.2020
2.M9.0	MECHANICAL SCHEDULES		9.1.2020
2.M9.1	MECHANICAL SCHEDULES	Add. 3	10.12.2020
2.M9.2	MECHANICAL SCHEDULES	Add. 2	10.6.2020
			9.1.2020
2.P1.0	PLUMBING GENERAL NOTES, SYMBOL LEGEND	Add. 2	10.6.2020
2.P3.0A	PLUMBING FLOOR PLAN - WEST - WASTE		9.1.2020
2.P3.0B	PLUMBING FLOOR PLAN - EAST - WASTE		9.1.2020
2.P3.1A	PLUMBING FLOOR PLAN - WEST - WASTE		9.1.2020
2.P3.1B	PLUMBING FLOOR PLAN - EAST - WASTE		9.1.2020
2.P3.2A	PLUMBING FLOOR PLAN - WEST - WASTE		9.1.2020
2.P3.2B	PLUMBING FLOOR PLAN - EAST - WASTE		9.1.2020
2.P3.3A	PLUMBING FLOOR PLAN - WEST - WASTE		9.1.2020
2.P3.3B	PLUMBING FLOOR PLAN - EAST - WASTE		9.1.2020
2.P3.4A	PLUMBING FLOOR PLAN - WEST - WASTE		9.1.2020
2.P3.4B	PLUMBING FLOOR PLAN - EAST - WASTE		9.1.2020
2.P3.5A	PLUMBING PLAN - WEST - PLUMBING		9.1.2020
2.P3.5B	PLUMBING PLAN - EAST - PLUMBING		9.1.2020
2.P4.0A	PLUMBING FLOOR PLAN - WEST - PIPING		9.1.2020
2.P4.0B	PLUMBING FLOOR PLAN - EAST - PIPING		9.1.2020
2.P4.1A	PLUMBING FLOOR PLAN - WEST - PIPING		9.1.2020
2.P4.1B	PLUMBING FLOOR PLAN - EAST - PIPING		9.1.2020
2.P4.2A	PLUMBING FLOOR PLAN - WEST - PIPING		9.1.2020
2.P4.2B	PLUMBING FLOOR PLAN - EAST - PIPING		9.1.2020
2.P4.3A	PLUMBING FLOOR PLAN - WEST - PIPING		9.1.2020
2.P4.3B	PLUMBING FLOOR PLAN - EAST - PIPING		9.1.2020
2.P4.4A	PLUMBING FLOOR PLAN - WEST - PIPING		9.1.2020
2.P4.4B	PLUMBING FLOOR PLAN - EAST - PIPING		9.1.2020
2.P5.0	PLUMBING DETAILS		9.1.2020
2.P5.1	PLUMBING DETAILS	Add. 2	10.6.2020

2.P5.2	PLUMBING DETAILS		9.1.2020
2.P6.0	PLUMBING ISOMETRICS		9.1.2020
2.P6.1	PLUMBING ISOMETRICS		9.1.2020
2.P6.2	PLUMBING ISOMETRICS		9.1.2020
2.P6.3	PLUMBING ISOMETRICS		9.1.2020
2.P6.4	PLUMBING RISER DIAGRAM		9.1.2020
2.P6.5	PLUMBING RISER DIAGRAM		9.1.2020
2.P6.6	PLUMBING RISER DIAGRAM		9.1.2020
2.P6.7	PLUMBING RISER DIAGRAM		9.1.2020
2.P6.8	PLUMBING RISER DIAGRAM		9.1.2020
2.P6.9	PLUMBING RISER DIAGRAM		9.1.2020
2.P6.10	PLUMBING RISER DIAGRAM		9.1.2020
2.P6.11	PLUMBING RISER DIAGRAM		9.1.2020
2.P6.12	PLUMBING RISER DIAGRAM		9.1.2020
2.P7.0	PLUMBING SCHEDULE	Add. 2	10.6.2020
			9.1.2020
2.E1.0	ELECTRICAL GENERAL NOTES & SYMBOL LEGEND	Add. 2	10.6.2020
2.E3.0A	LIGHTING - BASEMENT FLOOR PLAN - WEST - ELECTRICAL	Add. 2	10.6.2020
2.E3.0B	LIGHTING - BASEMENT FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E3.1A	LIGHTING - FIRST FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E3.1B	LIGHTING - FIRST FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E3.2A	LIGHTING - SECOND FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E3.2B	LIGHTING - SECOND FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E3.3A	LIGHTING - THIRD FLOOR PLAN - WEST - ELECTRICAL	Add. 2	10.6.2020
2.E3.3B	LIGHTING - THIRD FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E3.4A	LIGHTING - FOURTH FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E3.4B	LIGHTING - FOURTH FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E3.5B	LIGHTING - ROOF PLAN - EAST - ELECTRICAL		9.1.2020
2.E4.0A	POWER - BASEMENT FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E4.0B	POWER - BASEMENT FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E4.1A	POWER - FIRST FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E4.1B	POWER - FIRST FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E4.2A	POWER - SECOND FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E4.2B	POWER - SECOND FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E4.3A	POWER - THIRD FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E4.3B	POWER - THIRD FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E4.4A	POWER - FOURTH FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E4.4B	POWER - FOURTH FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E4.5A	POWER - ROOF PLAN - WEST - ELECTRICAL		9.1.2020



2.E4.5B	POWER - ROOF PLAN - EAST - ELECTRICAL		9.1.2020
2.E4.6	FEEDER - BASEMENT FLOOR PLAN - ELECTRICAL		9.1.2020
2.E4.7	FEEDER - FIRST FLOOR PLAN - ELECTRICAL		9.1.2020
2.E4.8	FEEDER - SECOND FLOOR PLAN - ELECTRICAL		9.1.2020
2.E4.9	FEEDER - THIRD FLOOR PLAN - ELECTRICAL		9.1.2020
2.E4.10	FEEDER - FOURTH FLOOR PLAN - ELECTRICAL		9.1.2020
2.E4.11	FEEDER - ROOF PLAN - ELECTRICAL		9.1.2020
2.E5.0A	SYSTEMS - BASEMENT FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E5.0B	SYSTEMS - BASEMENT FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E5.1A	SYSTEMS - FIRST FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E5.1B	SYSTEMS - FIRST FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E5.2A	SYSTEMS - SECOND FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E5.2B	SYSTEMS - SECOND FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E5.3A	SYSTEMS - THIRD FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E5.3B	SYSTEMS - THIRD FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E5.4A	SYSTEMS - FOURTH FLOOR PLAN - WEST - ELECTRICAL		9.1.2020
2.E5.4B	SYSTEMS - FOURTH FLOOR PLAN - EAST - ELECTRICAL		9.1.2020
2.E5.5B	SYSTEMS - ROOF PLAN - EAST - ELECTRICAL	Add. 3	10.12.2020
2.E6.0	DEMOLITION & NEW WORK -POWER RISER DIAGRAM- ELECTRICALSITE PLAN - ELECTRICAL		9.1.2020
2.E6.1	NEW WORK- POWER RISER DIAGRAM - PART 1 ELECTRICAL		9.1.2020
2.E6.2	NEW WORK- POWER RISER DIAGRAM - PART 2 ELECTRICAL		9.1.2020
2.E7.0	SCHEDULES - ELECTRICAL		9.1.2020
2.E7.1	SCHEDULES - ELECTRICAL		9.1.2020
2.E7.2	SCHEDULES - ELECTRICAL		9.1.2020
2.E7.3	PANEL SCHEDULES - ELECTRICAL		9.1.2020
2.E7.4	PANEL SCHEDULES - ELECTRICAL		9.1.2020
2.E7.5	PANEL SCHEDULES - ELECTRICAL		9.1.2020
2.E7.6	PANEL SCHEDULES - ELECTRICAL		9.1.2020
2.E7.7	PANEL SCHEDULES - ELECTRICAL		9.1.2020
2.E7.8	PANEL SCHEDULES - ELECTRICAL		9.1.2020
2.E7.9	PANEL SCHEDULES - ELECTRICAL		9.1.2020
2.E8.0	ELECTRICAL DETAILS		9.1.2020
2.E8.1	ELECTRICAL DETAILS		9.1.2020
2.E8.2	ELECTRICAL DETAILS		9.1.2020
2.E8.3	ELECTRICAL DETAILS		9.1.2020
2.E8.4	ELECTRICAL DETAILS		9.1.2020

2.ES.1	DEMOLITION - SITE PLAN - ELECTRICAL		9.1.2020
2.ES.2	NEW WORK - SITE PLAN - ELECTRICAL		9.1.2020
2.ES.3	ENLARGED SITE PLAN - ELECTRICAL		9.1.2020
			9.1.2020
2.FP1.0	PROTECTION GENERAL NOTES, SYMBOL LEGEND		9.1.2020
2.FP3.0A	FLOOR PLAN - WEST - FIRE PROTECTION		9.1.2020
2.FP3.0B	FLOOR PLAN - EAST - FIRE PROTECTION		9.1.2020
2.FP3.1A	FLOOR PLAN - WEST - FIRE PROTECTION		9.1.2020
2.FP3.1B	FLOOR PLAN - EAST - FIRE PROTECTION		9.1.2020
2.FP3.2A	FLOOR PLAN - WEST - FIRE PROTECTION		9.1.2020
2.FP3.2B	FLOOR PLAN - EAST - FIRE PROTECTION		9.1.2020
2.FP3.3A	FLOOR PLAN - WEST - FIRE PROTECTION		9.1.2020
2.FP3.3B	FLOOR PLAN - EAST - FIRE PROTECTION		9.1.2020
2.FP3.4A	FLOOR PLAN - WEST - FIRE PROTECTION		9.1.2020
2.FP3.4B	FLOOR PLAN - EAST - FIRE PROTECTION		9.1.2020
2.FP3.5	PLAN - EAST - FIRE PROTECTION		9.1.2020
			9.1.2020
2.T1.0	GENERAL NOTES & SYMBOL LEGEND		9.1.2020
2.T1.1	RISER DETAIL		9.1.2020
2.T1.2	OUTLET DETAILS		9.1.2020
2.T3.0A	FLOOR PLAN - WEST - TELECOM		9.1.2020
2.T3.0B	FLOOR PLAN - EAST - TELECOM		9.1.2020
2.T3.1A	FLOOR PLAN - WEST - TELECOM		9.1.2020
2.T3.1B	FLOOR PLAN - EAST - TELECOM		9.1.2020
2.T3.2A	FLOOR PLAN - WEST - TELECOM		9.1.2020
2.T3.2B	FLOOR PLAN - EAST - TELECOM		9.1.2020
2.T3.3A	FLOOR PLAN - WEST - TELECOM		9.1.2020
2.T3.3B	FLOOR PLAN - EAST - TELECOM		9.1.2020
2.T3.4A	FLOOR PLAN - WEST - TELECOM		9.1.2020
2.T3.4B	FLOOR PLAN - EAST - TELECOM		9.1.2020
2.T3.5B	PLAN - EAST - TELECOM		9.1.2020
2.T4.0	GROUNDING AND PATHWAYS	Add. 2	10.6.2020
2.T5.1	ROOM DETAILS		9.1.2020
2.T5.2	ROOM DETAILS		9.1.2020
2.T5.3	ROOM DETAILS		9.1.2020

**Phase 2 - EXHIBIT 5**  
**Allowances**

**Allowances Included in this Phase:**

Number	Description	Unit Cost	Value
1	Continuous cleaning per man hour (\$/mh)	\$21.00	In BC-01A
3	Fireproofing patching (\$/crew hour)	\$225.00	\$22,500
4a	09B Ceramic Tile - Floor prep (\$/Bag)	\$49.17	\$9,834
4b	09D Resilient - Floor prep (\$/Bag)	\$65.00	\$13,000
5	Epoxy floor fill (\$/CF)	\$175.00	\$35,000
6	Undercut & waste unsuitable soils offsite (\$/CY)	\$43.39	\$43,390
13	Medico cylinders & cores for access panels (\$/EA)	\$315.00	\$31,500
14	Brick Allowance (\$/1000 Brick)	\$1,200.00	\$137,839
N/A	Building Permit (City)	N/A	\$30,000
N/A	DAS System Allowance	N/A	\$198,477
N/A	Precast Concrete Planks	N/A	\$250,000
N/A	Upgraded Wood Veneer Finishes	N/A	\$60,000
N/A	Bronze Pavers	N/A	\$50,000
N/A	Traffic Signal Changes	N/A	\$120,000
N/A	Security Window Frames	N/A	\$36,000
		Total:	\$1,037,540

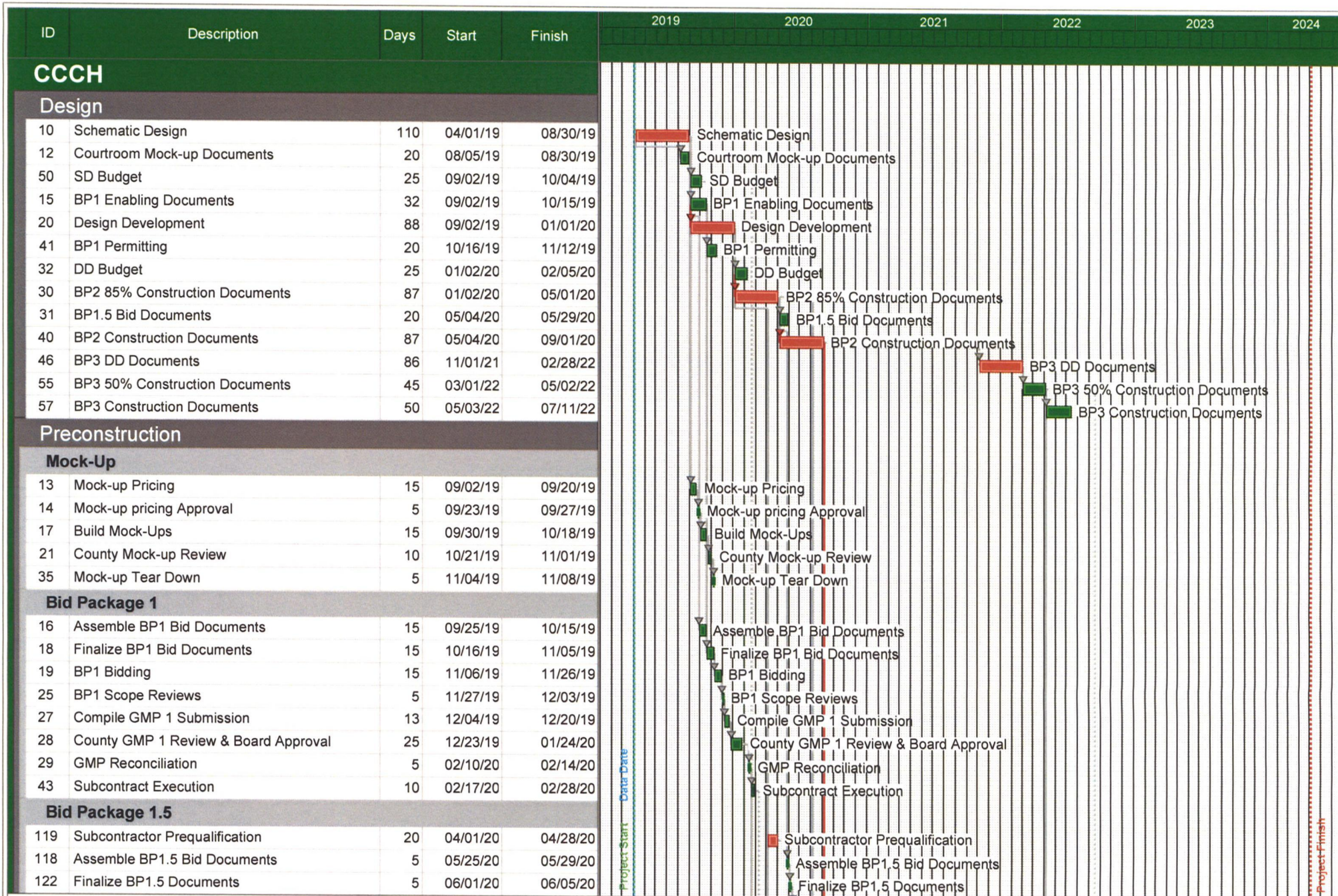


**Phase 2 - EXHIBIT 6**  
**Alternates**

Alternates accepted and included in this Phase:

Alternate	Description	Value
Own. Pref No. 1	Provide a DDC Control system by the Basis of Design Manufacturer as indicated in Specification Section 23 09 23.	\$47,500
Own. Pref No. 3	Provide Interior Lighting, for the fixtures listed below, by the Manufacture indicated below.  i. Linear fixtures are types LA, LB, LC, LE, LF, LK, LL, LP, & DJ as manufactured by Lumenwerx. ii. Point source fixtures (downlights, cylinders, etc.) are types AA, AC, AD, DA, DB, DH, DL, DM, & DN as manufactured by Intense. iii. Light fixture type LD is the low-profile linear fixture in the millwork at the courtroom entrances as manufactured by Dado. iv. Light fixture type GA: A white-tunable luminous ceiling backlighting of wood-slat ceiling above the main public stair as manufactured by Cooledge.	\$294,596
Own. Pre No. 4	Provide LED Exterior Lighting, for fixture type SC, by the basis of design manufacturer Hess America.	\$74,341
Own. Pre No. 5	Provide wood veneer laminate wall panels by the Basis of Design Manufacturer as indicated in Specification Section 07 42 43.11	\$0
1	Chiller CH-3: Provide labor and material to furnish and install a third rotary screw compressor chiller, CH-3, in the chiller room as shown on drawings and specified in section 236426.16. The alternate price is to include all necessary piping, and electrical connections. The alternate is to also include all required temperature controls for full incorporation into the Chilled Water System.	\$363,681
3	Third Primary Chilled Water Pump: Provide labor and material to furnish and install a third Primary Chilled Water Pump as shown on drawings and as specified in section 232123. The alternate is to include all necessary piping, and electrical connections. The alternate is to also include all required temperature controls for full incorporation into the Chilled Water System.	\$28,414
4	Third Secondary Chilled Water Pump: Provide labor and material to furnish and install a third Secondary Chilled Water Pump as shown on drawings and as specified in section 232123. The alternate is to include all necessary piping, and electrical connections. The alternate is to also include all required temperature controls for full incorporation into the Chilled Water System.	\$28,414
5	Courtroom Doors Smart Glass: Provide labor and material to furnish and install Smart Glass in lieu of base bid glass at courtroom vestibule doors : 202.0A, 202.0B, 204.0A, 204.0B	\$38,800
	<b>Total:</b>	<b>\$875,746</b>



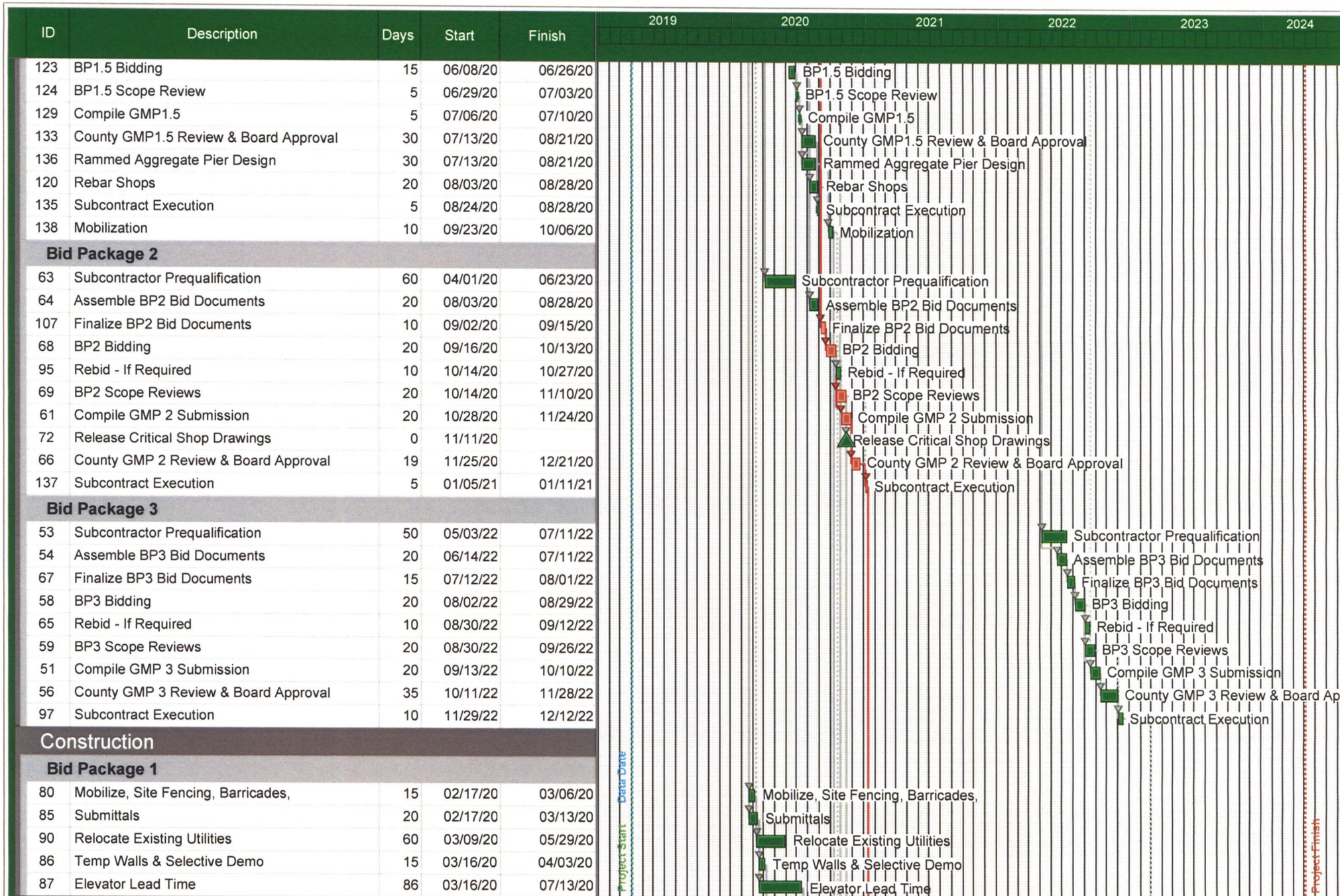


Start Date: 04/01/19  
 Finish Date: 05/02/24  
 Data Date: 04/01/19  
 Run Date: 11/23/20

## CCCH Phase 2 Schedule





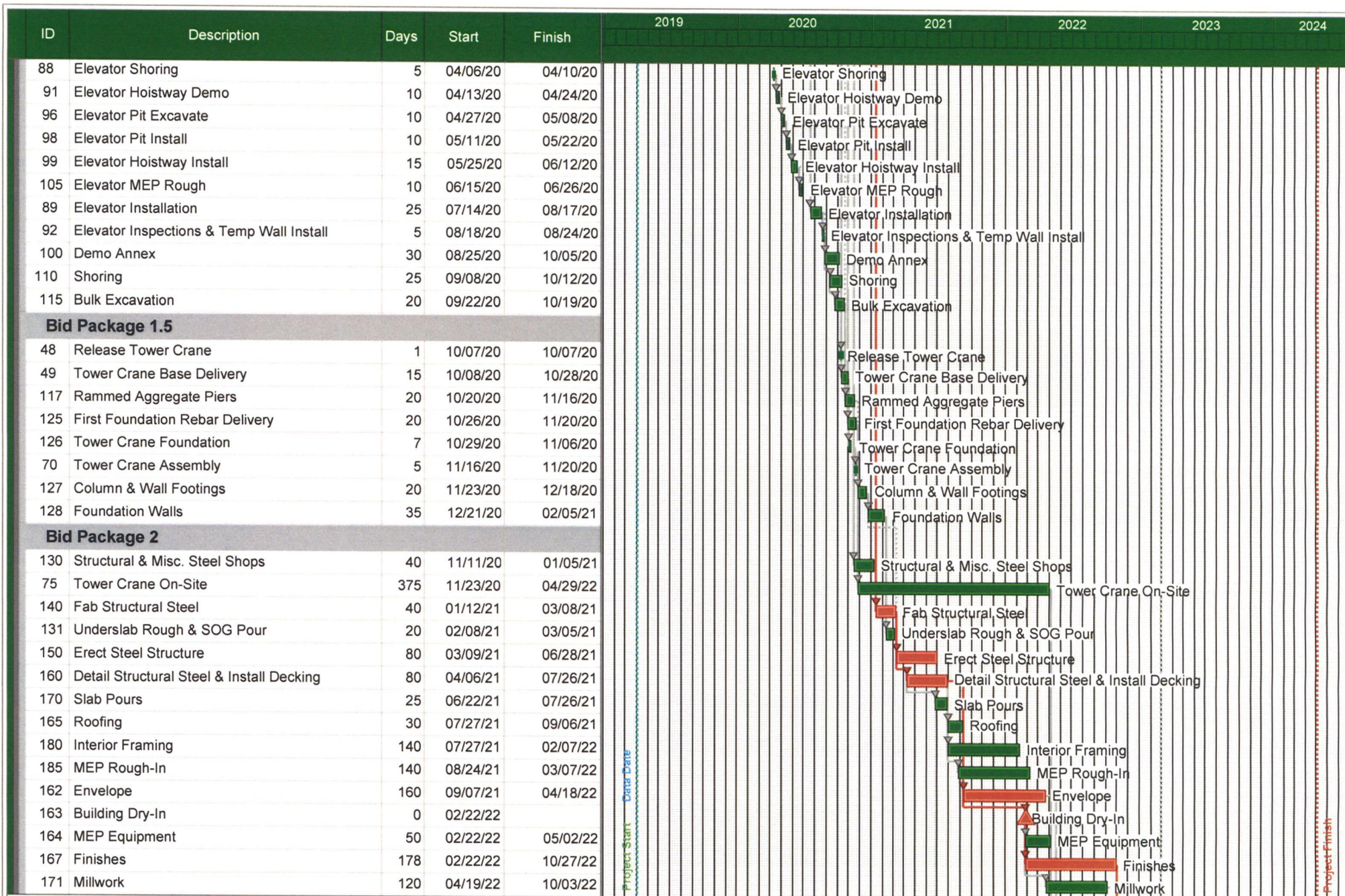


Start Date: 04/01/19  
Finish Date: 05/02/24  
Data Date: 04/01/19  
Run Date: 11/23/20

## CCCH Phase 2 Schedule





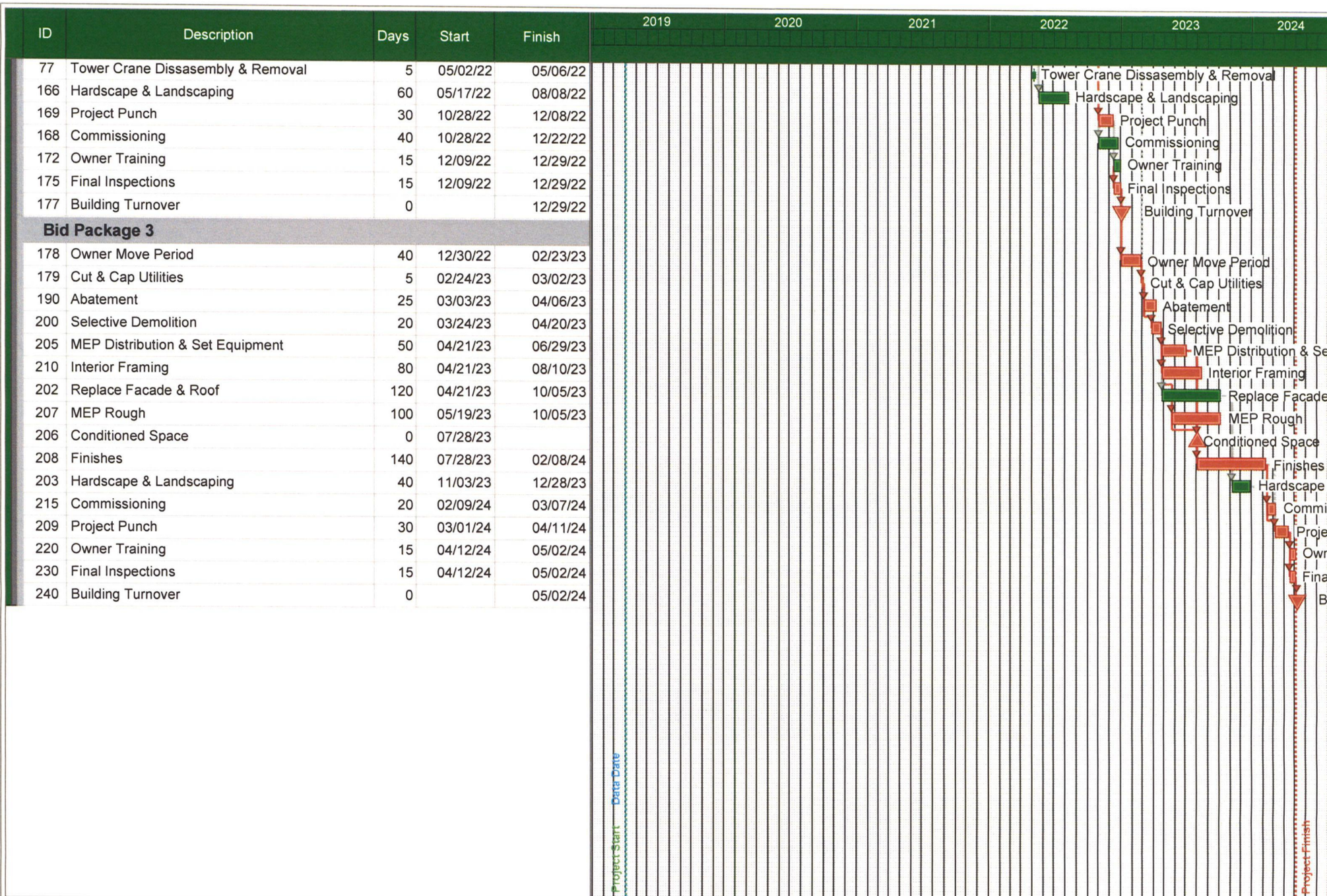


Start Date: 04/01/19  
 Finish Date: 05/02/24  
 Data Date: 04/01/19  
 Run Date: 11/23/20

## CCCH Phase 2 Schedule







Start Date: 04/01/19  
 Finish Date: 05/02/24  
 Data Date: 04/01/19  
 Run Date: 11/23/20

## CCCH Phase 2 Schedule



## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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#### **AGENDA CATEGORY:**

Consent Agenda

#### **SUBJECT:**

Infrastructure and Asset Management - Transfer of Radar Trailer Asset to the Town of Harrisburg

#### **BRIEF SUMMARY:**

The Town of Harrisburg has requested a surplus radar trailer (asset 8207) from the Sheriff's Department.

The radar trailer would be used by the Harrisburg Division of the Cabarrus County Sheriff's Department for localized law enforcement services within the Town.

The actual radar equipment on the trailer is in disrepair and uses an outdated type of radar. The town plans to up fit the trailer with modern radar equipment.

#### **REQUESTED ACTION:**

Motion to declare asset 8207 from the Sheriff's Office fleet as surplus property and authorize the transfer in accordance with the County's surplus property policy.

#### **EXPECTED LENGTH OF PRESENTATION:**

#### **SUBMITTED BY:**

Michael Miller, Infrastructure and Asset Management Director

#### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Request from Harrisburg



## Michael Miller

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**From:** Connie White  
**Sent:** Tuesday, November 10, 2020 2:31 PM  
**To:** Michael Miller; Kyle Bilafer  
**Subject:** FW: Trailer Request

See the email below please:

**Connie White**  
Program Specialist

*Infrastructure & Asset Management*  
**Cabarrus County**  
O: 704-920-3262  
F: 704-920-3214



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**From:** Christoper Measimer <CMeasimer@cabarruscounty.us>  
**Sent:** Tuesday, November 10, 2020 2:26 PM  
**To:** Connie White <CJWhite@cabarruscounty.us>  
**Cc:** Tessa Burchett <TDBurchett@cabarruscounty.us>  
**Subject:** FW: Trailer Request

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**From:** Haynes Brigman <[hbrigman@harrisburgnc.org](mailto:hbrigman@harrisburgnc.org)>  
**Sent:** Tuesday, November 10, 2020 2:08 PM  
**To:** Christoper Measimer <[CMeasimer@cabarruscounty.us](mailto:CMeasimer@cabarruscounty.us)>  
**Subject:** Trailer Request

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

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Capt. Burchett and Lt. Measimer:

The Town of Harrisburg would like to request the Cabarrus County Sheriff's Department assign or surplus the DWI/Radar Trailer (Asset #8207) to the Town for use by the Harrisburg Division of the Cabarrus County Sheriff's Department localized law enforcement services within the Town.

Thank you for your consideration of this request.

**Haynes M. Brigman**  
Town Manager  
Town of Harrisburg  
4100 Main St., Suite 101



PO Box 100  
704.455.0706  
hbrigman@harrisburgnc.org



## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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#### **AGENDA CATEGORY:**

Consent Agenda

#### **SUBJECT:**

Infrastructure and Asset Management - Transfer of Surplus Vehicle to Allen Volunteer Fire Department

#### **BRIEF SUMMARY:**

Allen Volunteer Fire Department has requested one surplus vehicle from the Cabarrus County Sheriff's Office fleet. County staff have identified asset 8347 (VIN - 1FAHP2MK6EG131671), a 2014 Police Interceptor with 146,286 miles, as a match for their request.

According to the request from the fire department, the vehicle will primarily be used for the Chief's to run errands, attend required meetings and trainings, community outreach, and public relations.

#### **REQUESTED ACTION:**

Motion to declare asset 8347 from the Sheriff's Office fleet as surplus property and authorize disposition in accordance with the County's Vehicle Replacement Policy.

#### **EXPECTED LENGTH OF PRESENTATION:**

#### **SUBMITTED BY:**

Michael Miller, Infrastructure and Asset Management Director

#### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Request Letter



***ALLEN VOLUNTEER FIRE DEPARTMENT, Inc.***  
*4000 U.S. Hwy. 601 S. ~ Concord, N.C. 28025*

To whom it may concern,

Allen Volunteer Fire Department would like to request one of the surplus Sheriff Department vehicles the Ford Taurus Interceptor. The reason for the vehicle would be for our Chief Officers and administrative staff to handle fire department business inside or outside the district as needed. These vehicles will primarily be used for the Chief's to run errands, attend required meetings, community outreach and public relations. The vehicle will also be utilized by members of the department who may have to travel to obtain required classes. This vehicle will also be kept in a state of readiness and response for a Quick Response vehicle for the department as needed.

Thank you for any consideration,

Matthew Pethel

*Matthew D. Pethel*

Fire Chief  
Allen Volunteer Fire Department Inc.  
704-791-6934  
mpethel11@gmail.com

**Proudly Serving Since 1959**

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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#### **AGENDA CATEGORY:**

Consent Agenda

#### **SUBJECT:**

ITS - Contract for Telecommunications

#### **BRIEF SUMMARY:**

Requesting approval to enter a 36-month agreement with Windstream for telecommunication services. ITS will facilitate conversion from PRI (Primary Rate Interface) to SIP (Session Initiation Protocol) connections for telephony services. This contract will also standardize pricing for B-1 phone lines.

These are budgeted services and will actually reduce annual pricing.

#### **REQUESTED ACTION:**

Motion to approve the contract between Cabarrus County and Windstream; and authorize the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

#### **EXPECTED LENGTH OF PRESENTATION:**

#### **SUBMITTED BY:**

Todd Shanley, Information Technology Services, Chief Information Officer

#### **BUDGET AMENDMENT REQUIRED:**

No

#### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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## ATTACHMENTS:

- ▯ Draft Agreement

## Account Summary

Customer Name	CABARRUS County
Quote #	2129404
Windstream Enterprise Representative	Elaine Stone
Contract Term Length	36 Months
Effective Date	October 22, 2020
MMF	\$2,606.64

## Summary of Charges (Total for All Locations)

Product	Monthly Recurring Charges	One-Time Charges
Advantage Business Lines	\$615.00	\$0.00
Common Voice Features	\$300.00	\$0.00
Remote Call Forward	\$72.00	\$0.00
Dynamic IP	\$1,552.65	\$0.00
Business Class Internet - ILEC	\$66.99	\$0.00
<b>Total*</b>	<b>\$2,606.64</b>	<b>\$0.00</b>

"The Monthly Recurring Charges represented above DO NOT include the taxes or charges that Windstream passes on to governmental entities AND the following Windstream fees and surcharges: Access Recovery Charge of up to \$3.00 per line or a maximum of 5 per trunk. Regulatory Assessment Surcharge of up to 8% applies to Interstate and International charges in the following states MN, NY and PA. An Administrative Service Fee of up to 12% applies to Interstate, Intrastate and Internet services monthly charges in all states except MN, NY and PA."

## Service Agreement Summary

This Service Agreement is subject to and controlled by the Windstream Service Terms and Conditions and the service-specific terms and conditions located at <http://www.windstreamenterprise.com/service-terms-and-conditions>, including how such terms may be modified from time to time, and all of which are hereby incorporated herein by reference. By your signature you warrant that you have read, understand and agree to the Service Agreement, Windstream Service Terms and Conditions and applicable service-specific terms and conditions, and acknowledge that you are authorized to sign this Service Agreement and order the Service(s) as outlined herein.

CUSTOMER	WINDSTREAM
Signature: _____	Signature: _____
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

This offer is voidable by Windstream if not signed and returned by 12/6/2020.



## Location Summary

Location Name	Monthly Recurring Charges	One-Time Charges	Credits
CABARRUS COUNTY	\$195.00	\$0.00	\$0.00
CANNON LIBRARY KA CABARRUS COUNTY	\$30.00	\$0.00	\$0.00
CABARRUS COUNTY GOVERNMENT	\$872.70	\$0.00	\$0.00
FRANK LISKE PARK	\$15.00	\$0.00	\$0.00
CABARRUS COUNTY GOVERNMENT	\$15.00	\$0.00	\$0.00
CABARRUS COUNTY	\$60.00	\$0.00	\$0.00
CABARRUS COUNTY	\$15.00	\$0.00	\$0.00
CABARRUS COUNTY	\$30.00	\$0.00	\$0.00
CABARRUS COUNTY	\$60.00	\$0.00	\$0.00
CABARRUS COUNTY	\$66.00	\$0.00	\$0.00
CABARRUS COUNTY FLEET MAINTENANCE	\$27.00	\$0.00	\$0.00
CABARRUS COUNTY GOVERNMENT	\$15.00	\$0.00	\$0.00
CABARRUS COUNTY	\$30.00	\$0.00	\$0.00
CABARRUS COUNTY CAMP SPENCER	\$141.99	\$0.00	\$0.00
CABARRUS COUNTY	\$39.00	\$0.00	\$0.00
CABARRUS COUNTY EMS	\$15.00	\$0.00	\$0.00
CABARRUS COUNTY SHERIFF S DEPT	\$454.95	\$0.00	\$0.00
CABARRUS COUNTY DHS	\$525.00	\$0.00	\$0.00

## Location Detail

Location Name	CABARRUS COUNTY	Account Number	67742594
Location Address	30 CORBAN Avenue South-East , CONCORD, NC 28025	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$195.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	13	\$15.00	\$195.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$195.00</b>

## Location Detail

Location Name	CANNON LIBRARY KA CABARRUS COUNTY	Account Number	497196
Location Address	850 MOUNTAIN ST , KANNAPOLIS, NC 28081	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$30.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	2	\$15.00	\$30.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$30.00</b>

## Location Detail

Location Name	CABARRUS COUNTY GOVERNMENT	Account Number	61116148
Location Address	65 CHURCH ST , CONCORD, NC 28025	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$872.70**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00

LD Block of 1000	30	\$10.00	\$300.00
<b>Dynamic IP</b>			<b>\$445.00</b>
Call Paths - SIP	46	Included	
Ethernet Access(3 Mb)	1	Included	
Managed Router - Advanced	1	Included	
Managed Router Equipment	1	Included	
IP Addresses Block of 4 Charge	1	\$0.00	\$0.00
Off Net Telephone Number	1	\$0.75	\$0.75
FSLC Charge	10	\$9.20	\$92.00
Direct Trunk Overflow Charge	1	\$34.95	\$34.95
		<b>Total</b>	<b>\$872.70</b>

## Usage Rates

Product and Usage Rates				
Usage Type	Rate	Initial Increment	Additional Increment	Precision
<b>Out of State Long Distance Charges (D)</b>	0.025	6 sec	6 sec	2 digit†
<b>In State Long Distance Charges (D)</b>	0.025	6 sec	6 sec	2 digit†
<b>Regional Long Distance Charges (D)</b>	0.025	6 sec	6 sec	2 digit†

Rates listed within the Usage Rates section are applicable for all locations, unless otherwise noted on the individual Service Location listing in the Usage Rates sub-section.

**Notes:** 1 - Per Minute 2 - Per Call 3 - Per Minute per Participant

\* Rates are subject to change on 30 days notice via bill message on customer's invoice.

\*\* Additional charges apply for all local, long distance and 8XX features, network access charges, router maintenance, CPE maintenance and directory listings.  
For the current features pricing, go to <https://www.windstream.com/about/legal/Fee-and-Surcharge-Guide>

\*\*\* Amounts listed are reasonable approximations based on initial proposal. Actual amounts shall depend on final lease amount set forth in the Customer's Lease Agreement.

‡ Local Usage is an additional charge in CA, DC, MA, MD, NH, NJ, NY, PA and RI and will be billed at the current tariffed rate. Rates are subject to change on 30 days notice via bill message on customer's invoice.

† Each call is billed to two decimal places and rounds the billed amount for each call up to the nearest whole cent.

## Location Detail

Location Name	FRANK LISKE PARK	Account Number	357187
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Location Address	4001 STOUGH RD , CONCORD, NC 28027-8960	Service Order Type	Conversion
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**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$15.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	1	\$15.00	\$15.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$15.00</b>

## Location Detail

Location Name	CABARRUS COUNTY GOVERNMENT	Account Number	208611268
Location Address	8045 ROCKY RIVER RD , HARRISBURG, NC 28081	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$15.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	1	\$15.00	\$15.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$15.00</b>

## Location Detail

Location Name	CABARRUS COUNTY	Account Number	208950848
Location Address	81 SPRING ST SW , CONCORD, NC 28025-5053	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$60.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	4	\$15.00	\$60.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$60.00</b>

## Location Detail

Location Name	CABARRUS COUNTY	Account Number	208345494
Location Address	363 CHURCH ST N , CONCORD, NC 28025	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$15.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	1	\$15.00	\$15.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$15.00</b>

## Location Detail

Location Name	CABARRUS COUNTY	Account Number	200392263
Location Address	369 CHURCH ST N , CONCORD, NC 28025-4561	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$30.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	2	\$15.00	\$30.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$30.00</b>

## Location Detail

Location Name	CABARRUS COUNTY	Account Number	200417587
Location Address	8556 COOK ST , MOUNT PLEASANT, NC 28124	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$60.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	4	\$15.00	\$60.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00

International Block	1	\$0.00	\$0.00
LD Block of 1000	0	\$10.00	\$0.00
		<b>Total</b>	<b>\$60.00</b>

## Location Detail

Location Name	CABARRUS COUNTY	Account Number	208746681
Location Address	4751 NC-49 , CONCORD, NC 28025-6204	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$66.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	2	\$15.00	\$30.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Remote Call Forward</b>			
Remote Call Forward	3	\$12.00	\$36.00
		<b>Total</b>	<b>\$66.00</b>

## Location Detail

Location Name	CABBARUS COUNTY FLEET MAINTENANCE	Account Number	207587956
Location Address	243 BETSY CARPENTER PL SW , CONCORD, NC 28025-	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$27.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	1	\$15.00	\$15.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Remote Call Forward</b>			
Remote Call Forward	1	\$12.00	\$12.00
<b>Total</b>			<b>\$27.00</b>

## Location Detail

Location Name	CABARRUS COUNTY GOVERNMENT	Account Number	205905498
Location Address	380 HIGHWAY 49 S , CONCORD, NC 28025-8934	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$15.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	1	\$15.00	\$15.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$15.00</b>

## Location Detail

Location Name	CABARRUS COUNTY	Account Number	204359889
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Location Address	760 ORPHANAGE RD , KANNAPOLIS, NC 28027-9660	Service Order Type	Conversion
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**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$30.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	2	\$15.00	\$30.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$30.00</b>

## Location Detail

Location Name	CABARRUS COUNTY CAMP SPENCER	Account Number	200418197
Location Address	3155 FOXFORD DR , CONCORD, NC 28025-8360	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$141.99**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	5	\$15.00	\$75.00
<b>Business Class Internet - ILEC</b>			
Router Lease	1	\$7.00	\$7.00
Business Class Internet - ILEC - 10M/2M Internet	1	\$59.99	\$59.99
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$141.99</b>

## Location Detail

Location Name	CABARRUS COUNTY	Account Number	208966105
Location Address	27 UNION ST N , CONCORD, NC 28025-4793	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$39.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	1	\$15.00	\$15.00
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Remote Call Forward</b>			
Remote Call Forward	2	\$12.00	\$24.00
<b>Total</b>			<b>\$39.00</b>

## Location Detail

Location Name	CABARRUS COUNTY EMS	Account Number	208444717
Location Address	31 Willowbrook Dr NW , CONCORD, NC 28027	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$15.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Advantage Business Lines</b>			
POTS Lines	1	\$15.00	\$15.00

**Common Voice  
Features**

900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Total</b>			<b>\$15.00</b>

## Location Detail

Location Name	CABARRUS COUNTY SHERIFF S DEPT	Account Number	214115083
Location Address	30 CORBAN AVE SE , CONCORD, NC 28025-3571	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00**

**Total Recurring Charges:**  
**\$454.95**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Dynamic IP</b>			<b>\$330.00</b>
DYNAMIC IP BANDWIDTH-3.0M	1	Included	
Managed Router - Advanced	1	Included	
Managed Router Equipment	1	Included	
SIP TRUNKING CALL PATHS	23	Included	
ADDITIONAL 4 IP ADDRESSES	1	\$0.00	\$0.00
TN Numbers - Group of 20	30	\$3.00	\$90.00
Direct Trunk Overflow	1	\$34.95	\$34.95
<b>Total</b>			<b>\$454.95</b>

## Location Detail

Location Name	CABARRUS COUNTY DHS	Account Number	214115076
Location Address	1303 S CANNON BLVD , KANNAPOLIS, NC 28083-6232	Service Order Type	Conversion

**Total One-Time Charges:**  
**\$0.00****Total Recurring Charges:**  
**\$525.00**

## Monthly Recurring Charges

Product	Qty.	Unit Price	Total Price
<b>Common Voice Features</b>			
900/976 Block	1	\$0.00	\$0.00
International Block	1	\$0.00	\$0.00
<b>Dynamic IP</b>			\$450.00
DYNAMIC IP BANDWIDTH-3.0M	1	Included	
Managed Router - Advanced	1	Included	
Managed Router Equipment	1	Included	
SIP TRUNKING CALL PATHS	46	Included	
ADDITIONAL 4 IP ADDRESSES	1	\$0.00	\$0.00
TN Numbers - Group of 20	25	\$3.00	\$75.00
		<b>Total</b>	<b>\$525.00</b>

**Letter of Agency**

Contact Name: Todd Shanley	Company Name: CABARRUS County
Billing Address:	
City, State, Zip:	
Current Carrier:	Order Date:

**Authorization to Change Service Provider(s)**

On behalf of the Company, I hereby authorized Windstream Communications (“Windstream”) and its operating affiliates\* listed on Exhibit A to change my Company’s provider(s) for the following services from my current telecommunications carrier(s) to Windstream for each of the telephone numbers listed below. Check all applicable services:

<input type="checkbox"/>	Local
<input type="checkbox"/>	Intrastate, IntraLATA Long Distance Service (also known as local toll)
<input type="checkbox"/>	Interstate, InterLATA and International Long Distance

I represent that I am at least eighteen years of age and that I have the authority to change telecommunications carriers for each of the telephone numbers identified below. I understand that I have the right to obtain telecommunications services individually. I also understand that I may designate only one local exchange carrier, one intraLATA carrier, and one interLATA carrier per telephone number.

I choose Windstream to act as my agent to carry out the change(s) and authorize Windstream to handle on my behalf all arrangements, including ordering, changing, and/or maintaining my service, with my local telephone company(s), interexchange carriers, equipment vendor(s), and consultant(s). By designating Windstream to act as my agent, I do not permit Windstream to change my service to a carrier other than Windstream. I understand, that there may be a fee to change from the Company’s current telecommunications carrier(s) to Windstream.

**Telephone Numbers:**


**I authorize Windstream to issue all necessary instructions on my behalf and confirm that my preferred provider for the telecommunications service(s) checked above will be changed for the telephone number(s) specified above. This agreement will remain in effect until revoked in writing by the Company.**

**Company**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*Business Telecom of Virginia, Business Telecom, Cavalier Telephone Mid-Atlantic, Cavalier Telephone, Choice One Communications (of Connecticut, Maine, Massachusetts, New Hampshire, New York, Ohio, Pennsylvania, or Rhode Island), Connecticut Broadband, Connecticut Telephone & Communication Systems, Conversent Communications (of Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, or Vermont), CTC Communications, CTC Communications of Virginia, DeltaCom Business Solutions, DeltaCom, Windstream New Edge, LLC, Windstream FiberNet, LLC, Georgia Windstream, Intellifiber Networks, LDMI Telecommunications, Lightship Telecom, McLeodUSA Telecommunications Services, Nebraska Windstream, Network Telephone, NuVox (Arkansas or Indiana), Oklahoma Windstream, PAETEC Communications of Virginia, PAETEC Communications, Talk America of Virginia, Talk America, Texas Windstream, The Other Phone Company, US LEC Communications, US LEC (of Alabama, Florida, Georgia, Maryland, North Carolina, Pennsylvania, South Carolina, Tennessee, or Virginia), US Xchange (of Illinois, Indiana, Michigan, or Wisconsin),

Windstream (Communications Southwest, Accucomm Telecommunications, Alabama, Arkansas, Buffalo Valley, Communications Kerrville, Communications Telecom, Communications, Concord Telephone, Conestoga, D&E Systems, D&E, Direct, EN-TEL, Florida, Georgia Communications, Georgia Telephone, Georgia, Iowa Communications, Iowa-Comm, IT-Comm, KDL, KDL-VA, Kentucky (East or West), Kerrville Long Distance, Lakedale Link, Lakedale, Lexcom Communications, Lexcom Long Distance, Mississippi, Missouri, Montezuma, Norlight, North Carolina, NorthStar, NTI, Windstream of the Midwest, Ohio, Oklahoma, Pennsylvania, South Carolina, Southwest Long Distance, Standard, Sugar Land, Systems of the Midwest, or Western Reserve), or Windstream NuVox (of Indiana, Kansas, Missouri, Ohio, and Oklahoma)

**USAC ADDENDUM TO WINDSTREAM SERVICE TERMS AND CONDITIONS**  
**FOR E-RATE PROGRAM APPLICANTS**

This Addendum is entered between Windstream ("WIN") and CABARRUS County ("Customer") and amends the Windstream Service Agreement ("Agreement") entered between WIN and Customer ("Parties").

Because the Customer is a USAC E-Rate Program applicant, the Agreement is amended as follows:

1. Please indicate Customer's Billed Entity Number ("BEN"):

**BEN:** \_\_\_\_\_

2. A new section, **Installation Before Funding Decision**, is added to the Agreement:

WIN recognizes that Customer's ability to satisfy its obligations under this Agreement is dependent upon the receipt of funding from USAC, and the Parties have agreed to enter into this Agreement prior to receiving a funding decision. If Customer desires for WIN to proceed with installation of Services, or construction if applicable, prior to receipt of a funding decision, Customer must indicate its request below. Absent an affirmative response from Customer, WIN will not start installation or construction until after Customer and WIN receive a funding decision. Customer understands and agrees that if it chooses to have WIN proceed with installation or construction prior to receipt of a funding decision, and Customer does not receive funding, Customer shall be subject to the full termination liability as described in the **Effect of Termination** section of the Agreement in the event it terminates this Agreement.

**Customer requests that WIN proceed with installation or construction prior to receipt of a funding decision.**

\_\_\_\_ YES      \_\_\_\_ NO

3. A new section, **USAC Funding Denial**, is added to the Agreement:

In the event USAC funding is denied after first having been approved, and WIN has then installed the Services, Customer shall be obligated to pay 100% of the charges for the Services; however, if such funding is denied wholly and directly due to WIN's actions or inactions, Customer may continue to pay the discounted rate for the remainder of the applicable funding year. Prior to the end of that funding year, the Parties will renegotiate pricing and Customer will have the option to either continue under the Agreement with the renegotiated pricing or re-bid the Services and re-apply for funding with USAC. WIN reserves the right to terminate for non-payment in accordance with Section 10 of the Agreement if Customer fails to pay the full amount owed for the Services.

The Agreement noted above and this Addendum constitutes the Parties' entire agreement. To the extent there is a conflict between this Addendum and the Agreement, this Addendum controls.

This Addendum may be executed in several counterparts, and all counterparts so executed shall constitute one binding agreement on the Parties hereto and each executed counterpart shall be deemed an original. Facsimile signatures shall be accepted as valid and binding for all purposes.

WIN and Customer each aver that the signatories to this Addendum below have authority to sign this Addendum.

Handwritten modifications to this Addendum are not binding on either WIN or Customer.

CABARRUS County (Customer)	WINDSTREAM
_____ AUTHORIZED REP.	_____ AUTHORIZED REP.
_____ (PRINTED NAME):	_____ (PRINTED NAME):
_____ SIGNATURE:	_____ SIGNATURE:
_____ TITLE:	_____ TITLE:
_____ DATE:	_____ DATE:



## **ADDENDUM TO AGREEMENT**

THIS ADDENDUM ("Addendum") is entered into between Windstream and Cabarrus County ("Customer"), and amends the Service Agreement identified by Quote # 2129404 ("Agreement") between Windstream and Customer ("Parties").

The Agreement shall be deemed amended as follows:

### **NINETY (90) DAY SATISFACTION GUARANTEE-DYNAMIC IP SERVICES**

In the event that Customer is not satisfied with the Dynamic IP Services on Quote # 2129404 provided by Windstream within the first ninety (90) days from Service installation, Customer shall have the right to terminate the affected Dynamic IP Services at the affected Service location without liability other than for Services rendered through the affected termination date. Should Customer terminate Services after the first ninety (90) days from Service installation, standard early termination charges shall apply. For the avoidance of doubt, this provision is only applicable to the Dynamic IP Services on Quote # 2129404.

### **SERVICE LEVEL AGREEMENT**

The following Service credit table shall replace the Service credit table in *Section 3.1 Service Availability* in the Windstream Enterprise Data Product Service Level Agreement:

<b>Service Unavailability Duration</b>	<b>Credit (Provided as a fraction of the MRC for the affected Service)</b>
>.438 minutes and ≤ 1hour for Always On and protected or diverse pairs Wavelength Services	2/30 <sup>th</sup> of the monthly recurring charge (MRC)
>4.38 minutes and ≤ 1hour for Internet Service, MPLS Networking Services and unprotected Wavelength Services	2/30 <sup>th</sup> of the MRC
>1 hour and ≤ 2 hours	4/30 <sup>th</sup> of the MRC
>2 hours and ≤ 3 hours	6/30 <sup>th</sup> of the MRC
>3 hours and ≤ 4 hours	8/30 <sup>th</sup> of the MRC
>4 hours and ≤ 5 hours	10/30 <sup>th</sup> of the MRC
>5 hours and ≤ 6 hours	12/30 <sup>th</sup> of the MRC
>6 hours and ≤ 7 hours	14/30 <sup>th</sup> of the MRC
>7hours and ≤ 8 hours	16/30 <sup>th</sup> of the MRC
>8 hours and ≤ 9 hours	18/30 <sup>th</sup> of the MRC
>9 hours and ≤ 10 hours	20/30 <sup>th</sup> of the MRC
>10 hours and ≤ 11 hours	22/30 <sup>th</sup> of the MRC
>11 hours and ≤ 12 hours	24/30 <sup>th</sup> of the MRC
>12 hours and ≤ 13 hours	26/30 <sup>th</sup> of the MRC
>13 hours and ≤ 14 hours	28/30 <sup>th</sup> of the MRC
> 14 hours	30/30 <sup>th</sup> of the MRC

The Agreement noted above and this Addendum constitutes the Parties' entire agreement. To the extent there is a conflict between this Addendum and the Agreement, this Addendum controls.

This Addendum may be executed in several counterparts, and all counterparts so executed shall constitute one binding agreement on the Parties hereto and each executed counterpart shall be deemed an original. Facsimile signatures shall be accepted as valid and binding for all purposes.

Capitalized terms not otherwise defined herein shall have the meaning assigned to them in the Agreement.

Windstream and Customer each aver that the signatories to this Addendum below have authority to sign this Addendum.

Hand-written modifications to this Addendum are not binding on either Windstream or Customer.

<b>Cabarrus County (Customer)</b>	<b>Windstream (and its affiliates)</b>
AUTHORIZED REP. (PRINTED NAME):	AUTHORIZED REP. (PRINTED NAME):
SIGNATURE:	SIGNATURE:
TITLE:	TITLE:
DATE:	DATE:

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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#### **AGENDA CATEGORY:**

Consent Agenda

#### **SUBJECT:**

Register of Deeds - Refund of Excise Tax

#### **BRIEF SUMMARY:**

Hartsell and Williams law firm recorded a Deed in both Stanly and Cabarrus Counties as required for a tract overlapping both counties. By statute, all the excise tax should have been paid to Stanly County as the most valuable portion of the tract is located in that county. Instead, the excise tax was prorated and \$234.00 was mistakenly paid to the Cabarrus County Register of Deeds Office by Hartsell and Williams and should be refunded. Hartsell and Williams has since paid the appropriate full amount of excise tax to Stanly County.

#### **REQUESTED ACTION:**

Motion to, in compliance with NCGS 105-228.37, authorize a refund to Hartsell and Williams law firm in the amount of \$234.00.

#### **EXPECTED LENGTH OF PRESENTATION:**

#### **SUBMITTED BY:**

Wayne Nixon, Register of Deeds

#### **BUDGET AMENDMENT REQUIRED:**

No

#### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Refund Request

NOV 06 2020



J. MERRITT WHITE, III  
H. JAY WHITE, SR.  
DAVID C. WILLIAMS  
K. TODD PHILLIPS  
SAMUEL F. DAVIS, JR.  
MICHAEL R. BURGNER  
ANDREW T. CORNELIUS  
ELIZABETH A. BAKER  
AUSTIN "DUTCH" ENTWISTLE  
JAMES M. WHITE, IV  
E. GARRISON WHITE

71 MCCACHERN BOULEVARD, S.E.  
POST OFFICE BOX 368 (28026)  
CONCORD, NORTH CAROLINA 28025  
TELEPHONE (704) 786-5161  
FACSIMILE (704) 788-2215

THOMAS M. GRADY  
JOHN R. BOGER, JR.  
(OF COUNSEL)

-----  
ESTABLISHED 1896

-----  
LUTHER T. HARTSELL (1870-1961)  
LUTHER T. HARTSELL JR. (1902-1961)  
JOHN HUGH WILLIAMS (1913-1995)

November 3, 2020

Sender's Email: [dwilliams@hwpalaw.com](mailto:dwilliams@hwpalaw.com)

Cabarrus County Board of Commissioners  
Attn: Lauren Linker, Clerk to the Board  
PO Box 707  
Concord, NC 28026-0707

Dar Ms. Linker:

I am writing to request a matter be placed on the agenda for the next Board of Commissioners meeting. I handles a closing recently where a large tract of land straddled the County line between Stanly County and Cabarrus County. The larger part of the tract was in Stanly County. We mistakenly prorated the excise stamps and paid a portion of the total stamps to each County. In reality the full amount should have been paid to Stanly County.

The amount of stamps paid to Cabarrus County totaled \$234.00. That amount has now been paid to Stanly County so that they have received the total of \$1,020.00. We are requesting that the County refund the amount of \$234.00 to Hartsell & Williams, P.A. which was mistakenly paid to the Cabarrus County Register of Deeds on October 23, 2020.

I have attached a copy of the deed recorded in Cabarrus County on October 23, 2020 in the Book 14606, page 224 which shows the amount of stamps paid to Cabarrus County. I have also attached the Correction Affidavit also filed on October 23, 2020 in Book 14609, page 28, which corrects the deed to show that \$0.00 should have been paid to Cabarrus County.

Please let me know if you have any questions or need any additional information regarding this matter.

Sincerely,

David C. Williams

FILED	Oct 23, 2020
AT	10:40:00 AM
BOOK	14606
START PAGE	0224
END PAGE	0226
INSTRUMENT #	37042
EXCISE TAX	\$234.00

This instrument prepared by David C. Williams of Hartsell & Williams, PA, a licensed North Carolina attorney.  
Delinquent taxes, if any, to be paid by the closing attorney to the County Tax Administrator upon closing.

Tax Parcel No.: 6602-32-6176 (Cabarrus County)  
6602-03-41-8234 (Stanly County)

This instrument prepared by: David C. Williams, Esq.  
Mail after recording to: Grantee  
Excise Tax: \$1020.00 (total)  
[\$234.00 (Cabarrus County)]  
[\$786.00 (Stanly County)]

NORTH CAROLINA

DEED

CABARRUS COUNTY

THIS DEED made this 21 day of October, 2020, by Ryan Incorporated Mining, a Florida Corporation whose address is 1700 S. Powerline Rd., Suite H, Deerfield Beach, Florida 33442 ("Grantor"), to John D. Barringer and wife Shanda P. Barringer ("Grantee"), whose address is 44167 Ridenhour Road, Gold Hill, North Carolina 28071. The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH: -

That the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has bargained and sold, and by these presents does bargain, sell, and convey unto the Grantee and his assigns, that certain lot or parcel of land situated in No. Seven (7) Township, Cabarrus County, North Carolina, and Ridenhour Township, Stanly County North Carolina and more particularly described as follows:

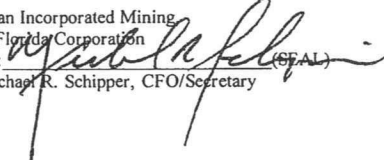
See Exhibit A attached hereto and incorporated herein by reference.

TO HAVE AND TO HOLD the aforesaid tract or parcel of land and all privileges and appurtenances thereunto belonging to the Grantee in fee simple.

The Grantor does hereby covenant that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever except for the exceptions hereinafter stated. The title to the property hereinabove described is subject to the following exceptions:

All valid and existing rights of way, easements, and restrictions without reimposing the same.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, the day and year first above written.

Ryan Incorporated Mining  
A Florida Corporation  
By:  (SEAL)  
Michael R. Schipper, CFO/Secretary



Submitted electronically by "Hartsell & Williams, P.A."  
in compliance with North Carolina statutes governing recordable documents  
and the terms of the Memorandum of Understanding with  
the Office of the Register of Deeds of Cabarrus County. NCGS 47-14(a1)(5).

STATE OF FLORIDA  
COUNTY OF Broward

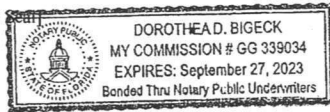
I certify that the following person personally appeared before me this day, acknowledging to me that he signed the foregoing document for the purpose stated therein and in the capacity indicated: Michael R. Schipper, CFO/Secretary of Ryan Incorporated Mining, a Florida corporation, Grantor. Witness my hand and official stamp or seal, this the 21st day of October, 2020.

Dorothea Bigeck  
Notary Public

Name: Dorothea Bigeck

My commission expires: 9-27-2023

[Notary



10/21/20

## EXHIBIT A

Being a tract of land containing 116.46 acres, more or less, lying in No. 7 Township, Cabarrus County, North Carolina, and in Ridenhour Township, Stanly County, North Carolina and being shown on a boundary survey for C. Spencer Plyler by Robert C. Lowery, R.L.S. dated January 3, 1983, recorded in Plat Book 19, page 67 in the office of the Register of Deeds of Cabarrus County, North Carolina and in Plat Book 9 at Page 66, in the office of the Register of Deeds of Stanly County, North Carolina, an being more particularly described as follows:

BEGINING at a stone found, an easterly corner of the land of the John M. Jordan heirs (now or formerly) and a northwest corner of the 98.10 acre tract of land conveyed to Joe Carter by deed recorded in Deed Book 325, at page 339, Stanly County Registry; thence N. 31-06-40 W. 726.68 feet to an iron pipe by white oak stump; thence N. 57-46-00 W. 1537.40 feet to an iron pipe on an edge of a road; thence along a private road N. 26-52-00 E. 1324.03 feet to an iron pipe on the east side of the road; thence S. 64-15-00 E. 917.39 feet to an iron pipe and stones; thence S. 19-55-40 W. 573.20 feet to an iron pipe; thence N. 53-03-00 E. 221.97 feet to an iron pipe; thence N. 70-23-40 E. 512.59 feet to a stone; thence S. 62-20-00 E. 1154.80 feet to an axle; thence S. 63-06-30 E. 884.34 feet to an iron pipe; thence S. 16-42-30 E., passing a stone at 542.60 feet, for a total distance of 946.97 feet to an iron pipe and stone; thence N. 46-32-50 W. 146.45 feet to an iron pipe and stones; thence S. 88-45-54 W. 1892.00 feet to an iron pipe; thence with four lines of said Joe Carter tract as follows: 1) S. 86-44-44 W. 82.33 feet to an iron pipe, 2) S. 00-32-50 E. 330.00 feet to an iron pipe, 3) N. 65-38-16 W. 198.00 feet to an iron pipe, and 4) N. 41-46-16 W. 59.06 feet to the place of BEGINNING, containing 116.46 acres, more or less, by survey of Robert C. Lowery, R.L. S., dated January 3, 1983.

For reference see deed of Carl Spencer Plyler, Executor, et al. to Carl Spencer Plyler (Tract XIII) dated January 11, 1971, and recorded in Deed Book 251, at page 248 Stanly County Registry and deed of Carl Spencer Plyler, Executor, et al. to Carl Spencer Plyler (Tract II) dated January 11, 1971, recorded in Deed Book 409, at page 136, Cabarrus County Registry. Also see deed of Mrs. L.L. Plyler and husband to C. D. Plyler dated June 11, 1918, recorded in Deed Book 98 at page 78, Cabarrus County Registry and recorded May 28, 1996 in Record Book 601, at page 131, in the office of the Register of Deed of Stanly County, North Carolina.

For further reference see Trustee's Deed from K. Todd Phillips, Substitute Trustee to Ryan Incorporated Mining recorded June 15, 2017 in Book 12537, page 240 (Tract 1) Cabarrus County Register of Deeds and recorded June 19, 2017 in Book 1613, page 391.



FILED	Oct 23, 2020
AT	03:09:00 PM
BOOK	14609
START PAGE	0058
END PAGE	0058
INSTRUMENT #	37164
EXCISE TAX	\$0.00

**CORRECTIVE AFFIDAVIT**

Giving notice of typographical or other minor error pursuant to NCGS 47-36.1

Title of Original Instrument: **Deed**Date of Recording: **October 23, 2020**Recording Book and Page: **Book 14606, page 224**

Original Parties to the Instrument:

Grantor(s): **Ryan Incorporated Mining**Grantee(s): **John D. Barringer and wife Shanda P. Barringer**

Now comes the undersigned being first duly sworn and does say the following:

1. Through mutual mistake, inadvertence or mistake of the draftsmen the Instrument referenced above contained the following typographical or other minor error:

The deed erroneously showed that \$234.00 of stamps were paid to Cabarrus County.

2. It was the intent of the parties to the Instrument that the erroneous information in the Instrument referenced above, as corrected, should read as follows:

The total amount of stamps in the amount of \$1,020.00 paid to Stanly County and \$0.00 paid to Cabarrus County.

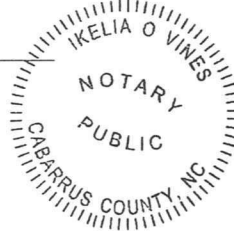
Signature of Affiant: \_\_\_\_\_

Print Name: **David C. Williams**

State of North Carolina County of Cabarrus

Sworn to and subscribed before me this 23 day of October, 2020Notary Public: Ikelia O VinesMy commission expires: 01/09/2023

Notary Seal



Submitted electronically by "Hartsell & Williams, P.A."  
in compliance with North Carolina statutes governing recordable documents  
and the terms of the Memorandum of Understanding with  
the Office of the Register of Deeds of Cabarrus County. NCGS 47-14(a1)(5).

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Sheriff's Office - (BWC) Body-Worn Camera Funding Update

**BRIEF SUMMARY:**

Cabarrus County was not awarded Bureau of Justice Administration grant funding for our Body-Worn Camera program. The Commissioners have previously approved the program and program funding however the funding was based on the grant being awarded (\$240,000).

**REQUESTED ACTION:**

Motion to adopt the budget amendment and fund the BWC program in it's entirety without supplemental grant funding.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Chief Deputy James N. Bailey

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▢ Grant Rejection Summary
- ▢ Budget Amendment

**Cabarrus, County of  
2020-H3953-NC-BC**

**Description of the Issue**

**Strengths**

- The applicant clearly states this request is to support a new Body-Worn Camera (BWC) Implementation Program. The applicant provides justification and data to support the need to implement a BWC program by discussing the public's perceptions of law enforcement and to ensure legitimacy. The applicant discusses that the agency does not currently have a BWC program, and BWCs will ensure the full transparency and accountability that citizens deserve. The applicant describes the demographics of the affected jurisdiction including, for example, population, jurisdiction size, and calls for service in FY2019. The applicant demonstrates agency plans to leverage digital and multimedia evidence (DME) to help inform and improve the adjudication of cases by discussing plans to use the Evidence.com cloud platform to share DME with prosecutors and defense attorneys and local law enforcement agencies that provide back-up assistance. The applicant explains how BWCs can be used to enhance officer safety, support evidentiary effectiveness, and promote transparency and accountability in the agency, such as in assisting with citizen complaints, decreasing the threat of officer assaults, and documenting interactions. The applicant states the agency includes 213 sworn officers, and this request is for 120 BWCs for officers who have the most interaction with the public.
- This area is covered well by the applicant.
- The applicant addresses most of the required information, including the agency's size and the projected number of cameras to be purchased. The applicant provides some justification for the need for BWCs, including data on calls for service, arrests, and incidents. The applicant further discusses plans to work with prosecutors to utilize DME in the prosecution and adjudication of cases, and also demonstrates an understanding of how BWCs will increase transparency, accountability, and officer safety on those calls.

**Weaknesses**

- The applicant does not identify and provide the status of any other BWC grant program for which the applicant has pending application.
- A breakdown of the population would provide more demographic detail.

BJA FY20 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies

- The Description of the Issue section would be stronger if supporting data were provided regarding officer use of force, in-custody deaths, complaints, etc., as a reduction of these are part of the expected outcomes of the program.

## **Project Design and Implementation**

### **Strengths**

- The applicant describes the implementation plan for achieving the objectives of the solicitation; specifically, the agency states the project will be implemented beginning with the training of Field Training Officers on the use of BWCs who will then train officers on the use of BWCs. The applicant states that training on policies, program objectives, and guidelines will be required before BWCs are used. The applicant describes specifically how the project will accomplish the expected outcomes by providing the objectives and performance measures for the project, including, for example, collecting data on use of force complaints and citizen complaints to ensure that the objectives of full transparency, officer accountability, evidence for investigations, and auditing of incidents are met. The applicant discusses partnerships with allied criminal justice agencies likely to be impacted by BWC use and DME, specifically, prosecutors, defense attorneys, and local law enforcement agencies. The applicant demonstrates plans to work with the local community to provide education and seek feedback on community needs and concerns regarding BWC implementation, including through the County Public Information Officer, social media, local news stations, and public forums. The applicant addresses the travel attendance commitment and expenditures for a mandatory national meeting by noting that the Video Specialist and Field Operations Captain will attend. The applicant provides the agency's BWC policy in supplemental documentation that includes information on storage, retention, and deletion, as well as concerning issues relating to sensitive issues and juveniles; in the narrative, the applicant states training on these policies will be required.
- Partnerships with other criminal justice agencies are listed. The response to Freedom of Information Act (FOIA) requests by the Video Specialist is delineated.
- The applicant provides a detailed project design and implementation plan that demonstrates partnerships with local prosecutors, state courts, and other local law enforcement agencies (LEAs). The applicant provides multiple avenues for informing and engaging with the public about this project, and, as required, identifies two personnel to attend the mandatory national meeting and regional peer-to-peer information sessions. The applicant identifies the personnel that will utilize the new technology system's tracking mechanisms and redaction capabilities for the retention, redaction, and release of DME in accordance with FOIA.

BJA FY20 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies

**Weaknesses**

- The applicant does not clearly articulate in the narrative the methods to develop policies and tracking mechanisms relating to legal responsibilities pertaining to the FOIA.
- The objectives are not clear, and performance measures are not identified. Travel and attendance at the mandatory and optional training is not mentioned. Achieving the objectives of the solicitation is not identified.
- The applicant does not include specific objective measures of success for the project; nor does it address issues involving civil rights, juveniles, or other privacy concerns.

**Capabilities and Competencies**

**Strengths**

- The applicant minimally describes its capabilities to implement the project and the competencies of the staff assigned to the project. The applicant states that a BWC (Video) Specialist will be hired to oversee the program in conjunction with squad supervisors while under the supervision of the Field Operations Captain. The applicant discusses that officers must be trained before using BWCs, which will be included in field training. The applicant describes and demonstrates effective policy development and implementation plans for the program by including the BWC policy in supplemental documentation, although it also states the agency's in-car camera policy is being updated to include BWC policy. The applicant minimally describes the agency's technology capabilities that include the implementation of an in-car camera system, as well as the Information Technology Department's role in the installation and maintenance of equipment. The applicant states that the agency has support from community partners and includes minutes from a County Commission meeting in support of the program.
- The applicant has a department specially trained to do technical installations. The applicant will also be hiring a Video Specialist. The person specifically involved with the BWC is identified, and a job description for this person is part of the application package. The applicant has outlined its prior experience with mobile technology.
- The applicant provides sufficient evidence of the agency's capability to successfully implement new technology, having previously deployed vehicle cameras. Additionally, the applicant addresses the required knowledge and skills required of the newly-created position they seek to fund. With a statement of commitment from county entities, there is a likelihood of success for this program.

**Weaknesses**

BJA FY20 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies

- The applicant does not clearly articulate the program’s communication plans relating to the BWC program. The applicant does not detail previous mobile technology deployments and the results of those efforts, such as use of mobile, records management systems, computer-aided dispatch, electronic citations and other reports, mobile computers and devices, and mobile applications. The applicant does not demonstrate broad stakeholder support and community collaboration and a high level of commitment from participating agencies and entities via Memorandums of Understanding (MOUs) or other appropriate mechanisms.
- The applicant states one policy will be used to govern all video—in-vehicle camera and BWC. There will normally be restrictions on the use of BWCs that may not apply to in-vehicle cameras, such as prohibition on videotaping juveniles, private spaces where there is an expectation of privacy, etc. This is a minor concern.
- The applicant briefly mentions a pilot program; however, discussion as to whether staff has had success tracking data, sharing evidence, or maintaining policy and procedure would serve to strengthen this application. Further, evidence of stakeholder collaboration, such as MOUs or Letters of Support, is not included; there is only a brief mention of intentions to work together.

## **Program Continuity**

### **Strengths**

- The applicant discusses how the jurisdiction will support the BWC program after the end of the grant period, including entering a five-year contract with the BWC vendor, and includes the costs for the program in the agency budget.
- The applicant plans to enter into a five-year contract with the vendor, which will extend the program past the three-year grant period.
- The applicant proposes a five-year contract with the intended vendor, which would ensure continuity beyond the grant program, which the applicant seeks to cover through funding in the annual budget.

### **Weaknesses**

- The applicant does not specifically address policy and administrative management continuity after the grant period ends.

BJA FY20 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies

- The budget reflects a three-year salary for the Video Specialist. However, it is not stated in the narrative how the program will be managed in years 4 and 5.

## **Plan for Collecting the Required Performance Measures Data**

### **Strengths**

- The applicant describes the process for measuring project performance. The applicant states that Evidence.com will be used to track key pieces of data, which will be collected and analyzed by the BWC (Video) Specialist, including, for example, data on inventory, the amount of metadata recorded/stored, the number of times BWC footage is shared with outside agencies, and the categorization of data for evidence.
- The applicant states it will work with the training and technical assistance (TTA) provider on policy refinement and approval.
- The applicant outlines a plan for collecting the required performance measures, including creating a position explicitly responsible for such collection. It seems the selected technology offers multiple metrics for measurement within the system to assist with collection. The applicant states that time spent working with the TTA provider toward policy development will be documented by the county.

### **Weaknesses**

- The applicant does not clearly articulate how the data will be used to guide and evaluate the impact of the program. The applicant does not describe the agency's commitment to working with the Bureau of Justice Assistance's TTA provider to document policy development processes, address other TTA issues, and provide accurate and timely updates regarding progress in training, BWC implementation, and program development.
- It appears that the applicant is focused more on the integrity of using the BWCs as opposed to overall program effectiveness in meeting the objectives that are set. The applicant does not link the performance measures to the goals and objectives.
- The applicant does not discuss measures related to outcomes, such as use of force, citizen complaint, etc. The applicant does not address how any data measured would be utilized to guide the development of the program or impact department changes.

## **Budget**



BJA FY20 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies

### Strengths

- The applicant provides a budget with budget detail worksheet that is complete, cost effective, and allowable for the project activities. The applicant states that 120 BWCs will be purchased with federal and match-funding sources. The applicant's budget detail worksheet includes travel expenditures, including airfare, lodging, per diem, and other allowable incidental costs for attending one national meeting using applicable General Services Administration federal per diem rates. The applicant uses Washington, D.C., as the destination when calculating the estimated costs for the required travel for the national meeting.
- In the narrative, the applicant justifies the need for a full-time person to manage the BWC program. The salary appears to be reasonable for a technician. Travel expenses for the mandatory training appear to be reasonable.
- The applicant provides a budget and narrative that are complete, cost effective, and allowable. The applicant exceeds the required match amount. The applicant clearly articulates the number of cameras to be purchased (120). The budget narrative provides details as to how each line item will impact the overall project.

### Weaknesses

- The applicant does not include a budget narrative to explain generally how the applicant will maximize the cost effectiveness of grant expenditures, to enhance the information provided in the budget detail worksheet concerning how the line items impact the overall project, and to demonstrate cost effectiveness in relation to potential alternatives and the objectives of the project.
- The budget does not reflect the applicant picking up the salary for the Video Specialist for BWC program management. This speaks to the continuity of the program.
- The applicant does not include travel expenditures for the peer-to-peer information sessions. The applicant does not mention any consideration to alternative measures utilized for cost efficiency.

### Overall Summary

- The applicant, Cabarrus County Sheriff's Office, North Carolina, requests funding to support the implementation of a BWC program in the agency's jurisdiction. The applicant requests funds totaling \$119,757 to implement the BWC program and to attend the national conference in Washington, D.C. The applicant includes a match greater than 50

BJA FY20 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies

percent for these expenditures. The applicant provides a background on the issues confronting the agency and describes the demographics of the jurisdiction. The applicant explains the project design and implementation, which includes training officers on the use of BWCs and BWC policies. The applicant includes the agency BWC policies in supplemental documentation, although it states that the in-car camera policy will be updated to include BWCs. The applicant minimally discusses the agency's capabilities and competencies by discussing a field training program for BWCs and the Information Technology department's role in BWC installation and maintenance. The applicant minimally discusses that the agency has support from community partners relating to this project but does not provide details; no MOUs are included. The applicant states Evidence.com will be used as a cloud platform to allow key pieces of data to be tracked, such as data on inventory, amount of metadata recorded/stored, and categorization of data for evidence; the BWC (Video) Specialist will collect and analyze the data for performance measures, but it is not clearly explained how these data will be used to guide and evaluate the impact of the program. The applicant states that the agency is committed to program continuity once grant funds are expended, including budgeting for five years and continuing costs as a budgeted item. The applicant includes a budget detail worksheet that appears to be complete, cost effective, and allowable, but the applicant does not include a budget narrative.

- The application is strong enough to reflect a moderate level of success in implementing the program. The only concern is continuity, since there is no indication that the Video Specialist will still be employed to manage the program.
- Overall, the applicant addresses most items required by the solicitation. The applicant demonstrates a commitment from county officials and support for other LEAs in the area, which improves the likelihood of continuity beyond the life of the grant cycle. The application would be stronger if the applicant addressed outcome measures that would likely be affected by the program—officer use of force, citizen complaints, etc. Additionally, these items could be tracked to shape the program, as well as future officer training. The budget is efficient and effective, and the applicant exceeds the minimum 50 percent match requirement by a considerable amount.

## Budget Revision/Amendment Request

Date: 12/21/2020

Amount: 17,870.93

Dept. Head: Chief Bailey

Department: Sheriffs Office

☒ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☐ Supplemental Request

This BA is for funding the Body Worn Camera Program locally, as a result of it not being awarded though the Bureau of Justice Administration. Some of this is being covered though remaining funds from the Motorola contract that is housed in the same account. This Budget Amendment covers the rest.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2110-9331	Minor Office Equipment & Furn	168,700.00		7,700.00	161,000.00
001	9	2110-9316	Supplies	119,098.75		10,170.93	108,927.82
001	9	2110-9445	Purchased Services	1,046,197.00	17,870.93		1,064,067.93
							0.00
							0.00
							0.00
							0.00
							0.00

**Total** 1,333,995.75

### Budget Officer

☐ Approved

☐ Denied

### County Manager

☐ Approved

☐ Denied

### Board of Commissioners

☐ Approved

☐ Denied

\_\_\_\_\_  
Signature

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Signature

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Signature

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Date

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Date

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Date

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Tax Administration - Refund and Release Reports - November 2020

### **BRIEF SUMMARY:**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

### **REQUESTED ACTION:**

Motion to approve the November 2020 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

M. David Thrift, Tax Administrator

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▢ Release Refund Summary
- ▢ Release Refund Detail
- ▢ NCVTS Refund Report

### Summary of Releases and Refunds for the Month Of November 2020

RELEASES FOR THE MONTH OF: NOVEMBER 2020

**\$250,493.21**

**BREAKDOWN OF RELEASES:**

COUNTY	\$151,315.89
CITY OF CONCORD	\$57,862.94
CITY OF KANNAPOLIS	\$34,935.57
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$3,513.08
TOWN OF MIDLAND	\$112.89
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$6.36
COLD WATER F/D	\$101.16
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$439.97
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$1,487.36
JACKSON PARK F/D	\$578.12
MIDLAND F/D	\$51.57
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$10.07
NORTHEAST F/D	\$0.00
ODELL F/D	\$78.23
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: NOVEMBER 2020

**\$6,103.54**

**BREAKDOWN OF REFUNDS:**

COUNTY	\$3,538.79
CITY OF CONCORD	\$361.23
CITY OF KANNAPOLIS	\$2,025.71
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$168.20
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$5.95
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$3.66
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

NOVEMBER 2020 RELEASE REPORT

Name	Bill#	Reason	District	Amount
829 CHURCH LLC A NC LLC	2020-10408	PER GENERAL STATUTE 105-	C ADVLTAX	523.55
829 CHURCH LLC A NC LLC	2020-10408	PER GENERAL STATUTE 105-	CI02ADVLTX	339.60
A R NAILS	2020-10484	ILLEGAL TAX 105-381	C ADVLTAX	60.90
A R NAILS	2020-10484	ILLEGAL TAX 105-381	CI02ADVLTX	39.50
ALLEN TIMOTHY STEVEN	2020-12087	BOER DECISION: PER	C ADVLTAX	64.60
ALLEN TIMOTHY STEVEN	2020-12087	BOER DECISION: PER	CI04ADVLTX	55.00
AVI FOODSYSTEMS INC	2020-15015	INFORMAL VALUE APPEAL.	C ADVLTAX	205.81
AVI FOODSYSTEMS INC	2020-15015	INFORMAL VALUE APPEAL.	CI02ADVLTX	133.50
BANWAR DIPANSHU	2021-500490	tax jurisdiction 105381	C ADVLTAX	371.17
BANWAR DIPANSHU	2021-500490	tax jurisdiction 105381	CI02ADVLTX	240.76
BENZ PAUL E	2020-18352	BOER DECISION: PER	C ADVLTAX	64.23
BENZ PAUL E	2020-18352	BOER DECISION: PER	CI02ADVLTX	41.66
BISCAYNE PROPERTIES LLC	2020-18943	PER GENERAL STATUTE 105-	C ADVLTAX	6410.92
BISCAYNE PROPERTIES LLC	2020-18943	PER GENERAL STATUTE 105-	CI04ADVLTX	5457.94
BLACKWELDER CHARLES ESTATE	2020-19272	BOER DECISION: PER	C ADVLTAX	144.00
BLACKWELDER CHARLES ESTATE	2020-19272	BOER DECISION: PER	CI02ADVLTX	93.41
BMA MCLAIN HEIGHTS APTS LLC	2020-19879	BOER DECISION: PER	C ADVLTAX	13843.92
BMA MCLAIN HEIGHTS APTS LLC	2020-19879	BOER DECISION: PER	C ADVLTAX	-13843.92
BMA MCLAIN HEIGHTS APTS LLC	2020-19879	BOER DECISION: PER	C ADVLTAX	2874.68
BMA MCLAIN HEIGHTS APTS LLC	2020-19879	BOER DECISION: PER	CI04ADVLTX	11786.04
BMA MCLAIN HEIGHTS APTS LLC	2020-19879	BOER DECISION: PER	CI04ADVLTX	-11786.04
BMA MCLAIN HEIGHTS APTS LLC	2020-19879	BOER DECISION: PER	CI04ADVLTX	2447.36
BONTERRA BUILDERS LLC	2020-20299	105-381 Taxpayer Remedv	C ADVLTAX	2700.11
BONTERRA BUILDERS LLC	2020-20299	105-381 Taxpayer Remedv	FR14ADVLTX	255.42
CARTER LOU ANN BIGGERS	2020-25970	ANNEXATION 160A-58	C ADVLTAX	508.55
CARTER LOU ANN BIGGERS	2020-25970	ANNEXATION 160A-58	C ADVLTAX	-508.55
CARTER LOU ANN BIGGERS	2020-25970	ANNEXATION 160A-58	FR14ADVLTX	48.11
CARTER LOU ANN BIGGERS	2020-25970	ANNEXATION 160A-58	FR14ADVLTX	-48.11
CARTER LOU ANN BIGGERS	2020-25970	ANNEXATION 160A-58	FR14ADVLTX	48.11
CARTER LOU ANN BIGGERS	2020-25971	ANNEXATION 160A-58	FR14ADVLTX	136.44
CLARK SUE MILLS	2020-28466	BOER DECISION: PER	C ADVLTAX	97.24
CLARK SUE MILLS	2020-28466	BOER DECISION: PER	FR03ADVLTX	7.88
COLEMAN OSCAR GENE III	2021-500568	DUPLICATE TAX 105-381	C ADVLTAX	381.59
COLEMAN OSCAR GENE III	2021-500568	DUPLICATE TAX 105-381	FR05ADVLTX	51.57
CONCORD LIR LLC	2020-29912	BOER: PER GENERAL STATUTE	C ADVLTAX	3372.48
CONCORD LIR LLC	2020-29912	BOER: PER GENERAL STATUTE	CI02ADVLTX	2187.55
D'AMATO ELIZABETH	2020-33257	BOER DECISION: PER	C ADVLTAX	160.65
D'AMATO ELIZABETH	2020-33257	BOER DECISION: PER	CI04ADVLTX	136.77
DIMON JAMES G	2011-32899	PROPERTY SOLD, 105-381	C ADVLTAX	5.04
DIMON JAMES G	2011-32899	PROPERTY SOLD, 105-381	C PEN FEE	0.50
DIMON JAMES G	2012-32939	PROPERTY SOLD, 105-381	C ADVLTAX	5.60
DIMON JAMES G	2012-32939	PROPERTY SOLD, 105-381	C PEN FEE	0.56
DIMON JAMES G	2013-32859	PROPERTY SOLD, 105-381	C ADVLTAX	5.60
DIMON JAMES G	2013-32859	PROPERTY SOLD, 105-381	C PEN FEE	0.56
DIMON JAMES G	2014-33091	PROPERTY SOLD, 105-381	C ADVLTAX	5.60
DIMON JAMES G	2014-33091	PROPERTY SOLD, 105-381	C PEN FEE	0.56
DRYE DAVID COMPANY LLC	2020-36441	BOER: PER GENERAL STATUTE	C ADVLTAX	2080.07
DRYE DAVID COMPANY LLC	2020-36441	BOER: PER GENERAL STATUTE	CI02ADVLTX	1349.23
DRYE DAVID L & WIFE ANN M	2020-36443	BOER: PER GENERAL STATUTE	C ADVLTAX	1148.33
DRYE DAVID L & WIFE ANN M	2020-36443	BOER: PER GENERAL STATUTE	CI02ADVLTX	744.86
EDMINSTON CLAUDE T	2020-37643	PER GENERAL STATUTE 105-	C ADVLTAX	1679.87
EDMINSTON CLAUDE T	2020-37643	PER GENERAL STATUTE 105-	FR07ADVLTX	340.52
FISHER JAMES A	2020-40600	BOER: PER GENERAL STATUTE	C ADVLTAX	692.57
FISHER JAMES A	2020-40600	BOER: PER GENERAL STATUTE	CI02ADVLTX	449.23
GARREN TERRELL NOLAN	2020-43692	BOER: PER GENERAL STATUTE	C ADVLTAX	318.20
GARREN TERRELL NOLAN	2020-43692	BOER: PER GENERAL STATUTE	FR11ADVLTX	29.24
GARREN TERRELL NOLAN	2020-43694	BOER: PER GENERAL STATUTE	C ADVLTAX	318.20
GARREN TERRELL NOLAN	2020-43694	BOER: PER GENERAL STATUTE	FR11ADVLTX	29.24
GATEWAY AFTON RIDGE INC	2020-43846	BOER: PER GENERAL STATUTE	C ADVLTAX	14729.48
GATEWAY AFTON RIDGE INC	2020-43846	BOER: PER GENERAL STATUTE	CI04ADVLTX	12539.96
GILLEY BRIAN JAMES	2021-500442	TAX JURISDICTION 105-381	C ADVLTAX	76.29
GILLEY BRIAN JAMES	2021-500442	TAX JURISDICTION 105-381	CI04ADVLTX	64.95
GOLDEN DANIEL PHILLIP	2020-505323	VALUE APPEAL/ILLEGAL TAX	C ADVLTAX	28.78
GOLDEN DANIEL PHILLIP	2020-505323	VALUE APPEAL/ILLEGAL TAX	CI02ADVLTX	18.67
GREENWAY WASTE SOLUTIONS OF HARRISBURG	2020-46381	BOER: PER GENERAL STATUTE	C ADVLTAX	6611.53
GREENWAY WASTE SOLUTIONS OF HARRISBURG	2020-46381	BOER: PER GENERAL STATUTE	CI01ADVLTX	3171.75
HABERSANG RYAN M	2020-47381	Per NCGS 105-381 taxpayer	C ADVLTAX	57.28
HABERSANG RYAN M	2020-47381	Per NCGS 105-381 taxpayer	CI04ADVLTX	48.76
HARWARD JOHN D	2020-49748	DUPLICATE TAXATION, 105-	C ADVLTAX	6.66
HARWARD JOHN D	2020-49748	DUPLICATE TAXATION, 105-	FR03ADVLTX	0.54
HATHAWAY WOODROW W JR	2020-49907	PER GENERAL STATUTE 105-	C ADVLTAX	101.23
HATHAWAY WOODROW W JR	2020-49907	PER GENERAL STATUTE 105-	CI02ADVLTX	65.67
HAYES MELISA KAY	2021-500076	DUPLICATE TAXATION, 105-	C ADVLTAX	13.90
HAYES MELISA KAY	2021-500076	DUPLICATE TAXATION, 105-	FR04ADVLTX	1.41
HELMS SUSAN F	2020-50914	BOER DECISION: PER	C ADVLTAX	75.48
HELMS SUSAN F	2020-50914	BOER DECISION: PER	CI01ADVLTX	36.21
HMH CONCORD STORAGE LLC	2020-52453	BOER: PER GENERAL STATUTE	C ADVLTAX	2711.43
HMH CONCORD STORAGE LLC	2020-52453	BOER: PER GENERAL STATUTE	CI02ADVLTX	1758.77
HYME KENNETH R	2020-55186	CLERICAL ERROR	C ADVLTAX	6.88
HYME KENNETH R	2020-55186	CLERICAL ERROR	FR03ADVLTX	0.56
IDLIBI MOHAMAD AMIN	2020-55264	BOER DECISION: PER	C ADVLTAX	5189.61
IDLIBI MOHAMAD AMIN	2020-55264	BOER DECISION: PER	C ADVLTAX	-5189.61
IDLIBI MOHAMAD AMIN	2020-55264	BOER DECISION: PER	C ADVLTAX	5189.61
IDLIBI MOHAMAD AMIN	2020-55264	BOER DECISION: PER	C ADVLTAX	-5189.61
IDLIBI MOHAMAD AMIN	2020-55264	BOER DECISION: PER	C ADVLTAX	5189.61
IDLIBI MOHAMAD AMIN	2020-55264	BOER DECISION: PER	FR07ADVLTX	1051.95
IDLIBI MOHAMAD AMIN	2020-55264	BOER DECISION: PER	FR07ADVLTX	-1051.95

IDLIBI MOHAMAD AMIN	2020-55264	BOER DECISION: PER	FR07ADVLTX	1051.95
IDLIBI MOHAMAD AMIN	2020-55264		FR07ADVLTX	-1051.95
IDLIBI MOHAMAD AMIN	2020-55264	BOER DECISION: PER	FR07ADVLTX	1051.96
JUPITER LAND LLC	2020-58457	PER GENERAL STATUTE 105-	C ADVLTX	2.07
JUPITER LAND LLC	2020-58457	PER GENERAL STATUTE 105-	CI06ADVLTX	0.62
JUPITER LAND LLC	2020-58462	BOER: PER GENERAL STATUTE	C ADVLTX	377.62
JUPITER LAND LLC	2020-58462	BOER: PER GENERAL STATUTE	CI06ADVLTX	112.27
KAKAVITSAS GREGORY	2020-58575	PER GENERAL STATUTE 105-	C ADVLTX	63.49
KAKAVITSAS GREGORY	2020-58575	PER GENERAL STATUTE 105-	CI02ADVLTX	41.18
KELLY JAMES	2020-59229	PER GENERAL STATUTE 105-	C ADVLTX	75.18
KELLY JAMES	2020-59229	PER GENERAL STATUTE 105-	CI04ADVLTX	64.01
KISIC BRADLEY J	2020-60450	BOER: PER GENERAL STATUTE	C ADVLTX	181.30
KISIC BRADLEY J	2020-60450	BOER: PER GENERAL STATUTE	FR02ADVLTX	34.30
KISIC BRADLEY J	2020-60451	BOER: PER GENERAL STATUTE	C ADVLTX	181.30
KISIC BRADLEY J	2020-60451	BOER: PER GENERAL STATUTE	FR02ADVLTX	34.30
KISIC BRADLEY J	2020-60452	BOER: PER GENERAL STATUTE	C ADVLTX	199.43
KISIC BRADLEY J	2020-60452	BOER: PER GENERAL STATUTE	FR02ADVLTX	37.73
LANCASTER LARRY S	2020-61983	BOER: PER GENERAL STATUTE	C ADVLTX	461.54
LANCASTER LARRY S	2020-61983	BOER: PER GENERAL STATUTE	CI02ADVLTX	299.38
LANCASTER LARRY SCOTT	2020-61988	BOER: PER GENERAL STATUTE	C ADVLTX	391.39
LANCASTER LARRY SCOTT	2020-61988	BOER: PER GENERAL STATUTE	CI02ADVLTX	253.87
LANCASTER LARRY SCOTT	2020-61991	BOER: PER GENERAL STATUTE	C ADVLTX	15.54
LANCASTER LARRY SCOTT	2020-61991	BOER: PER GENERAL STATUTE	CI02ADVLTX	10.08
LEPARD STEVEN D	2020-63344	BOER DECISION: PER	C ADVLTX	292.45
LEPARD STEVEN D	2020-63344	BOER DECISION: PER	FR02ADVLTX	55.33
LIEFERT ERIC	2020-63630	BOER: PER GENERAL STATUTE	C ADVLTX	1136.86
LIEFERT ERIC	2020-63630	BOER: PER GENERAL STATUTE	FR03ADVLTX	92.18
LINKER MARGARET BULLARD TRUSTEE	2020-63906	G. S. 105-381 CLERICAL	C ADVLTX	468.09
LINKER MARGARET BULLARD TRUSTEE	2020-63906	G. S. 105-381 CLERICAL	FR07ADVLTX	94.88
MIYABI JR EXPRESS TEGA CAY INC	2020-72488	Clerical Error/Illegal	C ADVLTX	1217.77
MIYABI JR EXPRESS TEGA CAY INC	2020-72488	Clerical Error/Illegal	C PEN FEE	121.78
MIYABI JR EXPRESS TEGA CAY INC	2020-72488	Clerical Error/Illegal	CI02ADVLTX	789.91
MIYABI JR EXPRESS TEGA CAY INC	2020-72488	Clerical Error/Illegal	CI02PEN FEE	78.99
MUMMERT SEAN MICHAEL	2021-500204	TAX JURISDICTION 105-381	C ADVLTX	194.08
MUMMERT SEAN MICHAEL	2021-500204	TAX JURISDICTION 105-381	CI02ADVLTX	125.89
MUMMERT SEAN MICHAEL	2021-500276	TAX JURISDICTION 105-381	C ADVLTX	193.42
MUMMERT SEAN MICHAEL	2021-500276	TAX JURISDICTION 105-381	CI02ADVLTX	125.46
NAGEL MARK ANDREW	2021-500569	TAX JURISDICTION 105381	C ADVLTX	334.11
NAGEL MARK ANDREW	2021-500569	TAX JURISDICTION 105381	CI01ADVLTX	160.28
NERO WILLIAM	2020-76089	PER VBURRIS EMAIL -	CI02DEMOFEE	535.00
NESBIT WILLIS S & WIFE	2020-76120	BOER: PER GENERAL STATUTE	C ADVLTX	767.23
NESBIT WILLIS S & WIFE	2020-76120	BOER: PER GENERAL STATUTE	CI02ADVLTX	497.66
OILES AMERICA CORPORATION	2020-77691	BOER: PER GENERAL STATUTE	C ADVLTX	13122.57
OILES AMERICA CORPORATION	2020-77691	BOER: PER GENERAL STATUTE	CI02ADVLTX	8511.94
ORTIZ MORGADO RAMON	2020-500291	TAX JURISDICTION, 105.381	C ADVLTX	37.25
ORTIZ MORGADO RAMON	2020-500291	TAX JURISDICTION, 105.381	CI02ADVLTX	24.16
PATTERSON PROPERTIES OF NC INC	2020-79939		C BDCKPEN	116.67
PIT STOP COURT LLC A NC LLC	2020-81841	BOER: PER GENERAL STATUTE	C ADVLTX	3846.15
PIT STOP COURT LLC A NC LLC	2020-81841	BOER: PER GENERAL STATUTE	CI02ADVLTX	2494.80
PRIME STORAGE CONCORD LLC	2020-83302	BOER: PER GENERAL STATUTE	C ADVLTX	3072.92
PRIME STORAGE CONCORD LLC	2020-83302	BOER: PER GENERAL STATUTE	CI02ADVLTX	1993.25
R & L RUSSELL INC/A NC CORP	2020-84470	PER GENERAL STATUTE 105-	C ADVLTX	1220.56
R & L RUSSELL INC/A NC CORP	2020-84470	PER GENERAL STATUTE 105-	CI02ADVLTX	791.71
SAMS PERRY L	2020-89913	BOER: PER GENERAL STATUTE	C ADVLTX	214.90
SAMS PERRY L	2020-89913	BOER: PER GENERAL STATUTE	FR11ADVLTX	19.75
SHREE RADHA KRISHNA INC/NC COR	2020-92978	BOER: PER GENERAL STATUTE	C ADVLTX	7642.57
SHREE RADHA KRISHNA INC/NC COR	2020-92978	BOER: PER GENERAL STATUTE	CI04ADVLTX	6506.51
SIGMON LISA F	2020-93322	BOER DECISION: PER	C ADVLTX	977.76
SIGMON LISA F	2020-93322	BOER DECISION: PER	FR02ADVLTX	184.98
SIGMON LISA F	2020-93323	BOER: PER GENERAL STATUTE	C ADVLTX	1223.52
SIGMON LISA F	2020-93323	BOER: PER GENERAL STATUTE	FR02ADVLTX	231.48
SPEED LAKE C	2020-96181	BOER: PER GENERAL STATUTE	C ADVLTX	276.98
SPEED LAKE C	2020-96181	BOER: PER GENERAL STATUTE	CI02ADVLTX	179.66
SPEED LAKE C	2020-96182	BOER: PER GENERAL STATUTE	C ADVLTX	143.34
SPEED LAKE C	2020-96182	BOER: PER GENERAL STATUTE	CI02ADVLTX	92.98
THOMPSON STEVE GARRETH	2021-500388	TAX JURISDICTION 105-381	C ADVLTX	185.00
THOMPSON STEVE GARRETH	2021-500388	TAX JURISDICTION 105-381	CI02ADVLTX	120.00
THRESHOLD C5 LP	2020-101354	BOER: PER GENERAL STATUTE	C ADVLTX	2452.88
THRESHOLD C5 LP	2020-101354	BOER: PER GENERAL STATUTE	CI02ADVLTX	1591.06
THRESHOLD C5 LP	2020-101355	BOER: PER GENERAL STATUTE	C ADVLTX	3841.93
THRESHOLD C5 LP	2020-101355	BOER: PER GENERAL STATUTE	CI04ADVLTX	3270.83
THRESHOLD CAROLINAS 15 HF LLC	2020-101359	BOER: PER GENERAL STATUTE	C ADVLTX	5077.81
THRESHOLD CAROLINAS 15 HF LLC	2020-101359	BOER: PER GENERAL STATUTE	CI04ADVLTX	4323.00
THRESHOLD HUNTINGTON LP	2020-101360	BOER DECISION: PER	C ADVLTX	3860.88
THRESHOLD HUNTINGTON LP	2020-101360	BOER DECISION: PER	CI02ADVLTX	2504.35
TROUTMAN JOHN ROBERSON	2021-500241	TAX JURISDICTION 105-381	C ADVLTX	174.82
TROUTMAN JOHN ROBERSON	2021-500241	TAX JURISDICTION 105-381	CI02ADVLTX	113.40
VALENTINO KIMBERLY A	2020-103768	OTHER (VALUE APPEAL),	C ADVLTX	63.18
VALENTINO KIMBERLY A	2020-103768	OTHER (VALUE APPEAL),	FR16ADVLTX	10.07
VAN WAGNER AERIAL MEDIA LLC	2020-103876	CLERICAL ERROR/ILLEGAL	C ADVLTX	444.00
VAN WAGNER AERIAL MEDIA LLC	2020-103876	CLERICAL ERROR/ILLEGAL	C PEN FEE	44.40
VAN WAGNER AERIAL MEDIA LLC	2020-103876	CLERICAL ERROR/ILLEGAL	CI02ADVLTX	288.00
VAN WAGNER AERIAL MEDIA LLC	2020-103876	CLERICAL ERROR/ILLEGAL	CI02PEN FEE	28.80
VAN WAGNER AERIAL MEDIA LLC	2019-1412	CLERICAL ERROR/ILLEGAL	C ADVLTX	436.60
VAN WAGNER AERIAL MEDIA LLC	2019-1412	CLERICAL ERROR/ILLEGAL	C PEN FEE	43.66
VAN WAGNER AERIAL MEDIA LLC	2019-1412	CLERICAL ERROR/ILLEGAL	CI02ADVLTX	283.20
VAN WAGNER AERIAL MEDIA LLC	2019-1412	CLERICAL ERROR/ILLEGAL	CI02PEN FEE	28.32
VAUGHAN AGNES CARLEEN	2021-500163	TAX JURISDICTION 105-381	C ADVLTX	301.92
VAUGHAN AGNES CARLEEN	2021-500163	TAX JURISDICTION 105-381	CI01ADVLTX	144.84
VAZQUEZ JUANA HERNANDEZ	2020-104254	PROPERTY SOLD 105381	C ADVLTX	44.36
VAZQUEZ JUANA HERNANDEZ	2020-104254	PROPERTY SOLD 105381	C PEN FEE	4.44



VAZQUEZ JUANA HERNANDEZ	2020-104254	PROPERTY SOLD 105381	FR04ADVL TAX	4.50
VAZQUEZ JUANA HERNANDEZ	2020-104254	PROPERTY SOLD 105381	FR04PEN FEE	0.45
WHITAKER INVESTMENTS LLC	2020-107590	PER GENERAL STATUTE 105-	C ADVL TAX	113.52
WHITAKER INVESTMENTS LLC	2020-107590	PER GENERAL STATUTE 105-	CI02ADVL TAX	73.63
WHITAKER INVESTMENTS LLC	2020-107591	PER GENERAL STATUTE 105-	C ADVL TAX	1295.81
WHITAKER INVESTMENTS LLC	2020-107591	PER GENERAL STATUTE 105-	CI02ADVL TAX	840.53
WINTERS TERESA A	2020-109748	PER GENERAL STATUTE 105-	C ADVL TAX	24.05
WINTERS TERESA A	2020-109748	PER GENERAL STATUTE 105-	CI04ADVL TAX	20.48
YOUNG'S TRUCK CENTER INC	2020-526	CLERICAL ERROR/ILLEGAL	C ADVL TAX	6237.04
YOUNG'S TRUCK CENTER INC	2020-526	CLERICAL ERROR/ILLEGAL	C PEN FEE	3118.52
YOUNG'S TRUCK CENTER INC	2020-526	CLERICAL ERROR/ILLEGAL	CI02ADVL TAX	4276.82
YOUNG'S TRUCK CENTER INC	2020-526	CLERICAL ERROR/ILLEGAL	CI02PEN FEE	2138.41
YOUNG'S TRUCK CENTER INC	2020-527	CLERICAL ERROR/ILLEGAL	C ADVL TAX	12372.05
YOUNG'S TRUCK CENTER INC	2020-527	CLERICAL ERROR/ILLEGAL	C PEN FEE	4948.82
YOUNG'S TRUCK CENTER INC	2020-527	CLERICAL ERROR/ILLEGAL	CI02ADVL TAX	8483.69
YOUNG'S TRUCK CENTER INC	2020-527	CLERICAL ERROR/ILLEGAL	CI02PEN FEE	3393.48
YOUNG'S TRUCK CENTER INC	2020-528	CLERICAL ERROR/ILLEGAL	C ADVL TAX	11134.84
YOUNG'S TRUCK CENTER INC	2020-528	CLERICAL ERROR/ILLEGAL	C PEN FEE	3340.45
YOUNG'S TRUCK CENTER INC	2020-528	CLERICAL ERROR/ILLEGAL	CI02ADVL TAX	7635.32
YOUNG'S TRUCK CENTER INC	2020-528	CLERICAL ERROR/ILLEGAL	CI02PEN FEE	2290.60



## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 12/3/2020 9:06:06 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ALLEN, DONNA HEWELL	ALLEN, DONNA HEWELL		3958 FIRETHORNE AVE SW		CONCORD, NC 28027	Proration	0056123433	CM54103	PENDING	204264891	Refund Generated due to proration on Bill #0056123433-2020-2020-0000-00	Vehicle Sold	11/25/2020	C ADVL	Tax	(\$126.49)	\$0.00	(\$126.49)
														CI02ADVL	Tax	(\$82.04)	\$0.00	(\$82.04)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$208.53
BALCH, CHARLES WILLIAM JR	BALCH, CHARLES WILLIAM JR		8514 BROOKINGS DR # 21		CHARLOTTE, NC 28269	Proration	0023124183	VPZ1105	PENDING	136037742	Refund Generated due to proration on Bill #0023124183-2019-	Vehicle Sold	11/23/2020	C ADVL	Tax	(\$22.86)	\$0.00	(\$22.86)
														FR11ADVL	Tax	(\$2.10)	\$0.00	(\$2.10)
																	Refund	\$24.96
BALDINI, STEPHEN RONALD	BALDINI, STEPHEN RONALD		3732 BENTLEY PL SW		CONCORD, NC 28027	Proration	0029816142	DMJ3331	PENDING	203563737	Refund Generated due to proration on Bill #0029816142-2019-2019-0000-00	Vehicle Sold	11/16/2020	C ADVL	Tax	(\$3.74)	\$0.00	(\$3.74)
														CI02ADVL	Tax	(\$2.42)	\$0.00	(\$2.42)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$6.16
BALDINI, STEPHEN RONALD	BALDINI, STEPHEN RONALD		3732 BENTLEY PL SW		CONCORD, NC 28027	Proration	0030854615	CF76652	PENDING	203563740	Refund Generated due to proration on Bill #0030854615-2019-2019-0000-00	Vehicle Sold	11/16/2020	C ADVL	Tax	(\$32.37)	\$0.00	(\$32.37)
														CI02ADVL	Tax	(\$20.99)	\$0.00	(\$20.99)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$53.36
BARNHILL, MICHAEL MCCOY	BARNHILL, MICHAEL MCCOY		3740 AMARILLO DR SW		CONCORD, NC 28027	Proration	0014300765	YTV4175	PENDING	203239254	Refund Generated due to proration on Bill #0014300765-2019-2019-0000-00	Vehicle Totalled	11/10/2020	C ADVL	Tax	(\$15.69)	\$0.00	(\$15.69)
														CI02ADVL	Tax	(\$10.18)	\$0.00	(\$10.18)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$55.87
BECHTOLD, KEVIN	BECHTOLD, KEVIN		7402 DOVER MILL DR SW		CONCORD, NC 28025	Proration	0036674854	ELD4845	PENDING	204264684	Refund Generated due to proration on Bill #0036674854-2019-2019-0000-00	Vehicle Sold	11/25/2020	C ADVL	Tax	(\$43.29)	\$0.00	(\$43.29)
														CI02ADVL	Tax	(\$28.08)	\$0.00	(\$28.08)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$71.37
BERNSTEIN, STEVEN HARRIS	BERNSTEIN, STEVEN HARRIS	BERNSTEIN, SHERRY DAVIS	2607 OLD ASHWORTH LN NW		CONCORD, NC 28027	Proration	0009786209	AHW6204	PENDING	204448044	Refund Generated due to proration on Bill #0009786209-2019-2019-0000-00	Vehicle Sold	11/30/2020	C ADVL	Tax	(\$12.78)	\$0.00	(\$12.78)
														CI02ADVL	Tax	(\$8.29)	\$0.00	(\$8.29)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$21.07
BLACKMON, GARY LEE	BLACKMON, GARY LEE		823 N MAIN ST		MOUNT PLEASANT, NC 28124	Proration	0039588349	SPP5624	PENDING	135709224	Refund Generated due to proration on Bill #0039588349-2020-	Vehicle Sold	11/16/2020	C ADVL	Tax	(\$19.61)	\$0.00	(\$19.61)
														CI03ADVL	Tax	(\$13.38)	\$0.00	(\$13.38)
																	Refund	\$32.99
BOCK, JOSEPH EDGAR JR	BOCK, JOSEPH EDGAR JR		2693 WINGRAVE ST NW		CONCORD, NC 28027	Proration	0044209022	PCV5444	PENDING	202896366	Refund Generated due to proration on Bill #0044209022-2019-2019-0000-00	Vehicle Sold	11/06/2020	C ADVL	Tax	(\$62.44)	\$0.00	(\$62.44)
														CI02ADVL	Tax	(\$40.50)	\$0.00	(\$40.50)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$102.94
BOST, JACKIE LOYD	BOST, JACKIE LOYD	BOST, NANCY HELMS	84 STONECREST CIR SW		CONCORD, NC 28027	Proration	0053121499	WZL6509	PENDING	203564382	Refund Generated due to proration on Bill #0053121499-2019-2019-0000-00	Vehicle Sold	11/16/2020	C ADVL	Tax	(\$27.58)	\$0.00	(\$27.58)
														CI02ADVL	Tax	(\$17.89)	\$0.00	(\$17.89)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$45.47
BOST, MICHAEL LYNN	BOST, MICHAEL LYNN		196 ARLINGTON AVE SE		CONCORD, NC 28025	Proration	0033687269	ZNV2468	PENDING	202896681	Refund Generated due to proration on Bill #0033687269-2019-2019-0000-00	Vehicle Sold	11/06/2020	C ADVL	Tax	(\$114.22)	\$0.00	(\$114.22)
														CI02ADVL	Tax	(\$74.09)	\$0.00	(\$74.09)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$188.31
BOST, ROGER DALE	BOST, ROGER DALE		68 4TH ST NW		CONCORD, NC 28027	Adjustment < \$100	0028013496	DEX7317	PENDING	203563785	Refund Generated due to adjustment on Bill #0028013496-2019-2019-0000-00	Damage	11/16/2020	C ADVL	Tax	(\$43.11)	\$0.00	(\$43.11)
														CI02ADVL	Tax	(\$27.96)	\$0.00	(\$27.96)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$71.07
BURNETT, JOHNNY AVERELL	BURNETT, JOHNNY AVERELL		6109 THE MEADOWS LN		HARRISBURG, NC 28075	Proration	0054401188	HKN9112	PENDING	135200620	Refund Generated due to proration on Bill #0054401188-2019-	Vehicle Totalled	11/03/2020	C ADVL	Tax	(\$70.05)	\$0.00	(\$70.05)
														CI01ADVL	Tax	(\$33.61)	\$0.00	(\$33.61)
																	Refund	\$103.66
CHOKSHI, MANSI	CHOKSHI, MANSI		2726 SAINT ANNES DR		SUGAR LAND, TX 77479	Proration	0052027574	K0BE17	PENDING	203346075	Refund Generated due to proration on Bill #0052027574-2019-2019-0000-00	Reg . Out of state	11/12/2020	C ADVL	Tax	(\$59.30)	(\$2.97)	(\$62.27)
														CI02ADVL	Tax	(\$38.46)	(\$1.92)	(\$40.38)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$102.65
CHOKSHI, RAVI VIJAY	CHOKSHI, RAVI VIJAY		863 BROADWAY	APT 411	SAUGUS, MA 01906	Proration	0055211964	K0BERC	PENDING	204160686	Refund Generated due to proration on Bill #0055211964-2020-2020-0000-00	Incomplete Doc	11/24/2020	C ADVL	Tax	(\$137.82)	\$0.00	(\$137.82)
														CI02ADVL	Tax	(\$89.40)	\$0.00	(\$89.40)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$227.22
CHOKSHI, RAVI VIJAY	CHOKSHI, RAVI VIJAY		863 BROADWAY APT 411		SAUGUS, MA 01906	Proration	0055887476	HKN8583	PENDING	204160668	Refund Generated due to proration on Bill #0055887476-2020-2020-0000-00	Vehicle Sold	11/24/2020	C ADVL	Tax	(\$41.00)	\$0.00	(\$41.00)
														CI02ADVL	Tax	(\$26.59)	\$0.00	(\$26.59)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$67.59
CLEMENTE, IRENE ANNA	CLEMENTE, IRENE ANNA		5160 ALBRIGHT RD NW	APT 203	CONCORD, NC 28027	Proration	0041409738	XRL2470	PENDING	203563854	Refund Generated due to proration on Bill #0041409738-2019-2019-0000-00	Processed in error	11/16/2020	C ADVL	Tax	(\$15.94)	\$0.00	(\$15.94)
														CI02ADVL	Tax	(\$10.34)	\$0.00	(\$10.34)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$26.28



## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 12/3/2020 9:06:06 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
COCHRAN, DAVID	COCHRAN, DAVID		1216 HIDDEN OAKS DR SE		CONCORD, NC 28025	Adjustment < \$100	0038451894	HD8274B	PENDING	203433612	Refund Generated due to adjustment on Bill #0038451894-2020-2020-0000-00	Adjustment	11/13/2020	C ADVL	Tax	(\$14.65)	\$0.00	(\$14.65)
														CI02ADVL	Tax	(\$9.50)	\$0.00	(\$9.50)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$24.15
CONDIE, STUART ALAN	CONDIE, STUART ALAN		1888 LORELEI CT		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0057677702	CM73643	PENDING	135893956	Refund Generated due to adjustment on Bill #0057677702-2020-	Over Assessment	11/19/2020	C ADVL	Tax	(\$23.34)	\$0.00	(\$23.34)
														CI03ADVL	Tax	(\$15.93)	\$0.00	(\$15.93)
																	Refund	\$39.27
CROUSE, JOHN CARL	CROUSE, JOHN CARL		5330 CHESTER CT		DAVIDSON, NC 28036	Proration	0039342149	TST77028	PENDING	136299218	Refund Generated due to proration on Bill #0039342149-2019-	Vehicle Sold	11/30/2020	C ADVL	Tax	(\$4.96)	\$0.00	(\$4.96)
														FR11ADVL	Tax	(\$0.45)	\$0.00	(\$0.45)
																	Refund	\$5.41
CZACHOROWS KI, JOHN WILLIAM	CZACHOROWS KI, JOHN WILLIAM	CZACHOROWS KI, DIANE MCCANN	1301 BENNINGTON DR NW		CONCORD, NC 28027	Proration	0050917775	F144CP	PENDING	203239638	Refund Generated due to proration on Bill #0050917775-2019-2019-0000-00	Vehicle Sold	11/10/2020	C ADVL	Tax	(\$47.29)	\$0.00	(\$47.29)
														CI02ADVL	Tax	(\$30.67)	\$0.00	(\$30.67)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$77.96
DAVIS, JERMAINE VERNELL	DAVIS, JERMAINE VERNELL		116 COLONIAL CIR		WINGATE, NC 28174	Adjustment < \$100	0053963492	CCH2212	PENDING	135835854	Refund Generated due to adjustment on Bill #0053963492-2019-	Mileage	11/18/2020	C ADVL	Tax	(\$15.54)	\$0.00	(\$15.54)
														CI01ADVL	Tax	(\$7.46)	\$0.00	(\$7.46)
																	Refund	\$23.00
DELGADO, JACQUELINE GRACE	DELGADO, JACQUELINE GRACE		1962 STRATTON CT		KANNAPOLIS, NC 28081	Proration	0029198554	PAT9126	PENDING	204264732	Refund Generated due to proration on Bill #0029198554-2019-2019-0000-00	Vehicle Sold	11/25/2020	C ADVL	Tax	(\$1.11)	\$0.00	(\$1.11)
														CI04ADVL	Tax	(\$0.94)	\$0.00	(\$0.94)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$2.05
DORTON, FRANKIE DALE	DORTON, FRANKIE DALE		6701 RAY LINKER RD		CONCORD, NC 28025	Adjustment < \$100	0057959679	CM73529	PENDING	135893954	Refund Generated due to adjustment on Bill #0057959679-2020-	Over Assessment	11/19/2020	C ADVL	Tax	(\$45.36)	\$0.00	(\$45.36)
														FR13ADVL	Tax	(\$5.64)	\$0.00	(\$5.64)
																	Refund	\$51.00
DOWNING, CHRISTOPHER TODD	DOWNING, CHRISTOPHER TODD		169 SCALEYBARK TRL		CONCORD, NC 28027	Proration	0044324743	ELD9997	PENDING	135492430	Refund Generated due to proration on Bill #0044324743-2019-	Vehicle Sold	11/10/2020	C ADVL	Tax	(\$103.90)	\$0.00	(\$103.90)
														FR11ADVL	Tax	(\$9.55)	\$0.00	(\$9.55)
																	Refund	\$113.45
DURANT, COURTNEY NICHOLE	DURANT, COURTNEY NICHOLE	BRAIDO, JACOB ALEXANDER	4324 OLD SALISBURY CONCOR		KANNAPOLIS, NC 28083	Adjustment >= \$100	0057209161	HKD9647	PENDING	270984668	Refund Generated due to adjustment on Bill #0057209161-2020-2020-0000	Situs error	11/10/2020	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$100.74)	\$0.00	(\$100.74)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR09ADVL	Tax	\$17.34	\$0.00	\$17.34
																	Refund	\$113.40
DYSART, JOHN BURGIN	DYSART, JOHN BURGIN		1632 THOMPSON DR		CONCORD, NC 28025	Proration	0000774589	XRP2948	PENDING	136037756	Refund Generated due to proration on Bill #0000774589-2019-	Vehicle Sold	11/23/2020	C ADVL	Tax	(\$2.23)	\$0.00	(\$2.23)
														FR03ADVL	Tax	(\$0.18)	\$0.00	(\$0.18)
																	Refund	\$2.41
ECKART, GERRY LYNN	ECKART, GERRY LYNN		4720 GRANITE HILL DR		DAVIDSON, NC 28036	Proration	0042106684	FEK8612	PENDING	135200626	Refund Generated due to proration on Bill #0042106684-2019-	Vehicle Sold	11/03/2020	C ADVL	Tax	(\$180.11)	\$0.00	(\$180.11)
														FR11ADVL	Tax	(\$16.55)	\$0.00	(\$16.55)
																	Refund	\$196.66
ECKART, LAURIE KAY	ECKART, LAURIE KAY	ECKART, GERRY LYNN	4720 GRANITE HILL DR		DAVIDSON, NC 28036	Proration	0042019538	B1002	PENDING	135126908	Refund Generated due to proration on Bill #0042019538-2019-	Vehicle Sold	11/02/2020	C ADVL	Tax	(\$30.15)	\$0.00	(\$30.15)
														FR11ADVL	Tax	(\$2.77)	\$0.00	(\$2.77)
																	Refund	\$32.92
FISHER, DEBORAH BERNICE	FISHER, DEBORAH BERNICE	FISHER, CHARLES FRANKLIN III	1312 BETHPAGE RD		KANNAPOLIS, NC 28081	Proration	0056670503	ADT4287	PENDING	203161362	Refund Generated due to proration on Bill #0056670503-2019-2019-0000-00	Vehicle Sold	11/09/2020	C ADVL	Tax	(\$57.78)	\$0.00	(\$57.78)
														CI04ADVL	Tax	(\$49.19)	\$0.00	(\$49.19)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$106.97
GATATE, PRANIL SHANKAR	GATATE, PRANIL SHANKAR		734 JUNIPER BERRY LN NW		HUNTERSVILLE, NC 28078	Proration	0054023391	HDH5638	PENDING	203346567	Refund Generated due to proration on Bill #0054023391-2019-2019-0000-00	Vehicle Sold	11/12/2020	C ADVL	Tax	(\$103.78)	\$0.00	(\$103.78)
														CI02ADVL	Tax	(\$67.32)	\$0.00	(\$67.32)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$171.10
GATEWOOD, ROBERT LEWIS JR	GATEWOOD, ROBERT LEWIS JR	GATEWOOD, MICHELLE LOVE	4810 BROCKTON CT NW		CONCORD, NC 28027	Proration	0026263016	PWV3801	PENDING	203841258	Refund Generated due to proration on Bill #0026263016-2019-2019-0000-00	Vehicle Sold	11/19/2020	C ADVL	Tax	(\$21.74)	\$0.00	(\$21.74)
														CI02ADVL	Tax	(\$14.10)	\$0.00	(\$14.10)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$35.84
GENAIL, NICOLE MARIE	MERRELL, NICOLE MARIE		115 PAINTED BUNTING DR		TROUTMAN, NC 28166	Proration	0032949359	CDM4354	PENDING	135263526	Refund Generated due to proration on Bill #0032949359-2019-	Vehicle Sold	11/04/2020	C ADVL	Tax	(\$96.94)	\$0.00	(\$96.94)
														FR11ADVL	Tax	(\$8.91)	\$0.00	(\$8.91)
																	Refund	\$105.85
GILL, BETTY NEESE	GILL, BETTY NEESE		300 ELWOOD ST		KANNAPOLIS, NC 28081	Proration	0055708668	NZJ8145	PENDING	203563689	Refund Generated due to proration on Bill #0055708668-2020-2020-0000-00	Vehicle Sold	11/16/2020	C ADVL	Tax	(\$16.80)	\$0.00	(\$16.80)
														CI04ADVL	Tax	(\$14.30)	\$0.00	(\$14.30)
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$61.10
GOLDEN, DANIEL PHILLIP	GOLDEN, DANIEL PHILLIP		356 BROOKGREEN PL NW		CONCORD, NC 28027	Adjustment < \$100	0055425690	CJ57399	PENDING	204264915	Refund Generated due to adjustment on Bill #0055425690-2020-2020-0000-00	Over Assessment	11/25/2020	C ADVL	Tax	(\$28.78)	\$0.00	(\$28.78)
														CI02ADVL	Tax	(\$18.67)	\$0.00	(\$18.67)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$47.45
GUYTON, GUYTON,	GUYTON,		422 UNION ST		CONCORD, NC	Proration	0032034053	DKF6497	PENDING	203238543	Refund Generated due	Vehicle Sold	11/10/2020	C ADVL	Tax	(\$23.74)	\$0.00	(\$23.74)



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 12/3/2020 9:06:06 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
LONNIE STEPHEN	LONNIE STEPHEN		S		28025						to proration on Bill #0032034053-2019-2019-0000-00			CI02ADVL	Tax	(\$15.40)	\$0.00	(\$15.40)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$39.14
HARRISON, LESLIE DANIELLE	HARRISON, LESLIE DANIELLE		4171 KING ARTHUR CT		KANNAPOLIS, NC 28081	Proration	0041148210	RXT6744	PENDING	135564276	Refund Generated due to proration on Bill #0041148210-2019-	Vehicle Sold	11/12/2020	C ADVL	Tax	(\$129.24)	\$0.00	(\$129.24)
														FR01ADVL	Tax	(\$17.46)	\$0.00	(\$17.46)
																	Refund	\$146.70
HARVELL, CARL ROGER	HARVELL, CARL ROGER		2649 WOODCREST DR		CONCORD, NC 28027	Proration	0014310507	VTK9165	PENDING	204056757	Refund Generated due to proration on Bill #0014310507-2019-2019-0000-00	Vehicle Sold	11/23/2020	C ADVL	Tax	(\$12.65)	\$0.00	(\$12.65)
														CI02ADVL	Tax	(\$8.21)	\$0.00	(\$8.21)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$20.86
HICKS, JAMES RYAN III	HICKS, JAMES RYAN III		9300 JOHN WHITE RD		MIDLAND, NC 28107	Proration	0047697944	EMV3982	PENDING	135709364	Refund Generated due to proration on Bill #0047697944-2019-	Vehicle Sold	11/16/2020	C ADVL	Tax	(\$496.12)	\$0.00	(\$496.12)
														FR14ADVL	Tax	(\$46.93)	\$0.00	(\$46.93)
																	Refund	\$543.05
HILL, LYNWOOD LEROY JR	HILL, LYNWOOD LEROY JR		10932 DAPPLED GREY WAY		UPPER MARLBORO, MD 20772	Proration	0045374315	YVZ8340	PENDING	203346804	Refund Generated due to proration on Bill #0045374315-2019-2019-0000-00	Reg . Out of state	11/12/2020	C ADVL	Tax	(\$85.35)	\$0.00	(\$85.35)
														CI04ADVL	Tax	(\$72.66)	\$0.00	(\$72.66)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$158.01
HOLMES, JENNIFER MARIE	HOLMES, JENNIFER MARIE		108 INLET POINT DR		TEGA CAY, SC 29708	Proration	0052717924	EDL3426	PENDING	135564388	Refund Generated due to proration on Bill #0052717924-2019-	Reg . Out of state	11/12/2020	C ADVL	Tax	(\$218.50)	\$0.00	(\$218.50)
														CI01ADVL	Tax	(\$104.82)	\$0.00	(\$104.82)
																	Refund	\$323.32
HOYT, GEORGE ROBERT	HOYT, GEORGE ROBERT	HOYT, EILEEN JEAN	8612 LEE ST		MOUNT PLEASANT, NC 28124	Proration	0023495307	RZJ5237	PENDING	135440666	Refund Generated due to proration on Bill #0023495307-2018-	Vehicle Totalled	11/09/2020	C ADVL	Tax	(\$4.94)	\$0.00	(\$4.94)
														CI03ADVL	Tax	(\$3.47)	\$0.00	(\$3.47)
																	Refund	\$8.41
JONES, QUINCY JAY	JONES, QUINCY JAY		264 AERSHIRE CT		CONCORD, NC 28025	Proration	0057708479	HLN5101	PENDING	204056862	Refund Generated due to proration on Bill #0057708479-2020-2020-0000-00	Vehicle Sold	11/23/2020	C ADVL	Tax	(\$10.51)	\$0.00	(\$10.51)
														CI02ADVL	Tax	(\$6.82)	\$0.00	(\$6.82)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$17.33
KIRK, MAX PARKER	KIRK, MAX PARKER		PO BOX 734		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0039631440	XRP1625	PENDING	135441080	Refund Generated due to adjustment on Bill #0039631440-2020-	Damage	11/09/2020	C ADVL	Tax	(\$23.13)	\$0.00	(\$23.13)
														FR16ADVL	Tax	(\$3.69)	\$0.00	(\$3.69)
																	Refund	\$26.82
KOTLER, AMANDA CHRISTINE	KOTLER, AMANDA CHRISTINE		57 PATTON CT SE		CONCORD, NC 28025	Proration	0042323027	FBH7141	PENDING	203239617	Refund Generated due to proration on Bill #0042323027-2019-2019-0000-00	Vehicle Totalled	11/10/2020	C ADVL	Tax	(\$83.64)	\$0.00	(\$83.64)
														CI02ADVL	Tax	(\$54.25)	\$0.00	(\$54.25)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$137.89
LAWING, THOMAS FRANKLIN	LAWING, THOMAS FRANKLIN	LAWING, CAROLYN SHARP	1027 BROOKLINE DR		HUNTERSVILLE, NC 28078	Proration	0009152425	XZL2014	PENDING	135200458	Refund Generated due to proration on Bill #0009152425-2020-	Vehicle Sold	11/03/2020	C ADVL	Tax	(\$31.54)	\$0.00	(\$31.54)
														FR11ADVL	Tax	(\$2.90)	\$0.00	(\$2.90)
																	Refund	\$34.44
LINKER, JANITA ROSS	LINKER, JANITA ROSS		2649 OLD PLANTATION DR SW		CONCORD, NC 28027	Proration	0052017011	HHK2196	PENDING	202896417	Refund Generated due to proration on Bill #0052017011-2019-2019-0000-00	Vehicle Sold	11/06/2020	C ADVL	Tax	(\$28.74)	\$0.00	(\$28.74)
														CI04ADVL	Tax	(\$24.47)	\$0.00	(\$24.47)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$53.21
LLOYD, LIRIAXIS MARIE	LLOYD, LIRIAXIS MARIE		3551 CATHERINE CREEK PL		DAVIDSON, NC 28036	Proration	0042354278	FAS1308	PENDING	204056619	Refund Generated due to proration on Bill #0042354278-2019-2019-0000-00	Vehicle Sold	11/23/2020	C ADVL	Tax	(\$61.49)	\$0.00	(\$61.49)
														CI04ADVL	Tax	(\$52.35)	\$0.00	(\$52.35)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$113.84
LOCKETT, DAMON KILE	LOCKETT, DAMON KILE		5728 HAMMERMILL DR		HARRISBURG, NC 28075	Proration	0052779056	7R4064	PENDING	135492622	Refund Generated due to proration on Bill #0052779056-2019-	Vehicle Sold	11/10/2020	C ADVL	Tax	(\$5.66)	\$0.00	(\$5.66)
														CI01ADVL	Tax	(\$2.71)	\$0.00	(\$2.71)
																	Refund	\$8.37
MATYSEK, JOSEPH ANTHONY	MATYSEK, JOSEPH ANTHONY		2206 PRAIRIE RD		CONCORD, NC 28027	Proration	0057237387	HJV9955	PENDING	203925453	Refund Generated due to proration on Bill #0057237387-2020-2020-0000-00	Vehicle Sold	11/20/2020	C ADVL	Tax	(\$34.53)	\$0.00	(\$34.53)
														CI04ADVL	Tax	(\$29.40)	\$0.00	(\$29.40)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$63.93
MATYSEK, JOSEPH ANTHONY	MATYSEK, JOSEPH ANTHONY		2206 PRAIRIE RD		CONCORD, NC 28027	Proration	0057408610	HLL4641	PENDING	203925456	Refund Generated due to proration on Bill #0057408610-2020-2020-0000-00	Vehicle Sold	11/20/2020	C ADVL	Tax	(\$62.53)	\$0.00	(\$62.53)
														CI04ADVL	Tax	(\$53.23)	\$0.00	(\$53.23)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$115.76
MAY, GAYLE LYNN	MAY, GAYLE LYNN		10063 ROBINSON CHURCH RD		HARRISBURG, NC 28075	Proration	0052801225	HFE2443	PENDING	135264586	Refund Generated due to proration on Bill #0052801225-2019-	Vehicle Sold	11/06/2020	C ADVL	Tax	(\$255.18)	\$0.00	(\$255.18)
														FR07ADVL	Tax	(\$51.72)	\$0.00	(\$51.72)
																	Refund	\$306.90
MCDONALD, LEAH DESHON	MCDONALD, LEAH DESHON	EAGLE, WENDELL GRANT	2001 ADAMS CREEK CT		CONCORD, NC 28025	Proration	0018012998	7A8740	PENDING	136106948	Refund Generated due to proration on Bill #0018012998-2019-	Vehicle Sold	11/24/2020	C ADVL	Tax	(\$43.86)	\$0.00	(\$43.86)
														FR03ADVL	Tax	(\$3.55)	\$0.00	(\$3.55)
																	Refund	\$47.41
MCRORIE, FRED ALLEN JR	MCRORIE, FRED ALLEN JR		10995 SUNSTONE DR		DAVIDSON, NC 28036	Proration	0053603278	HFM5759	PENDING	202896915	Refund Generated due to proration on Bill #0053603278-2019-	Vehicle Sold	11/06/2020	C ADVL	Tax	(\$165.30)	\$0.00	(\$165.30)
														CI04ADVL	Tax	(\$140.72)	\$0.00	(\$140.72)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00

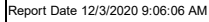


## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 12/3/2020 9:06:06 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MECKLENBURG COUNTY	ZHOU, AIHUA	PIZZATO, MARK CHRISTOPHER	PO BOX 707		CONCORD, NC 28026	Adjustment >= \$100	0057735245	EBL4525	PENDING	204448398	[AS0168] - Refund Generated due to adjustment on abstract # : 0057735245-2019-0000-00	Change of County	11/30/2020	C ADVL	Tax	(\$162.87)	Refund (\$8.15)	\$306.02 (\$171.02)
											CI02ADVL			Tax	(\$105.65)	(\$5.28)	(\$110.93)	
											CI02ADVL			Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																Refund \$311.95		
MILLEVOI, EDDIE IVAN	MILLEVOI, EDDIE IVAN		3089 HELMSLEY CT		CONCORD, NC 28027	Proration	0041768977	PEZ8833	PENDING	202800492	Refund Generated due to proration on Bill #0041768977-2019-0000-00	Vehicle Sold	11/03/2020	C ADVL	Tax	(\$56.59)	\$0.00	(\$56.59)
											CI04ADVL			Tax	(\$48.17)	\$0.00	(\$48.17)	
											CI04ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$104.76		
MITCHUM, ROBERT EDWIN	MITCHUM, ROBERT EDWIN	MITCHUM, LOUISE BYNUM	228 SIDESMUR CT NE		CONCORD, NC 28025	Adjustment < \$100	0045219027	FJN2346	PENDING	204160461	Refund Generated due to adjustment on Bill #0045219027-2020-0000-00	SLVG or RBLT TTL	11/24/2020	C ADVL	Tax	(\$8.61)	\$0.00	(\$8.61)
											CI02ADVL			Tax	(\$5.58)	\$0.00	(\$5.58)	
											CI02ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$14.19		
NANTZ, JEFFREY MCKINZIE	NANTZ, JEFFREY MCKINZIE		530 ALLEN DR NW		CONCORD, NC 28027	Proration	0033211834	PCB9401	PENDING	204448734	Refund Generated due to proration on Bill #0033211834-2019-0000-00	Vehicle Sold	11/30/2020	C ADVL	Tax	(\$14.65)	\$0.00	(\$14.65)
											CI02ADVL			Tax	(\$9.50)	\$0.00	(\$9.50)	
											CI02ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$24.15		
NANTZ, JOHN MCKINZIE	NANTZ, JOHN MCKINZIE		380 ALLEN DR		CONCORD, NC 28027	Proration	0040810072	CJP3263	PENDING	203563698	Refund Generated due to proration on Bill #0040810072-2019-0000-00	Vehicle Sold	11/16/2020	C ADVL	Tax	(\$231.21)	\$0.00	(\$231.21)
											CI02ADVL			Tax	(\$149.98)	\$0.00	(\$149.98)	
											CI02ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$381.19		
NEALY-HILL, BETTY YVONNE	NEALY-HILL, BETTY YVONNE		10932 DAPPLED GREY WAY		UPPER MARLBORO, MD 20772	Proration	0050967710	PPSP	PENDING	203346849	Refund Generated due to proration on Bill #0050967710-2019-0000-00	Reg . Out of state	11/12/2020	C ADVL	Tax	(\$64.26)	\$0.00	(\$64.26)
											CI04ADVL			Tax	(\$54.70)	\$0.00	(\$54.70)	
											CI04ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$118.96		
OLEAR, MARC ALFRED	OLEAR, MARC ALFRED		670 RAMA WOOD DR SE		CONCORD, NC 28025	Proration	0051705373	HAF6413	PENDING	203160909	Refund Generated due to proration on Bill #0051705373-2019-0000-00	Vehicle Sold	11/09/2020	C ADVL	Tax	(\$66.82)	\$0.00	(\$66.82)
											CI02ADVL			Tax	(\$43.34)	\$0.00	(\$43.34)	
											CI02ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$110.16		
PASCARELLA, JILL SUZANNE	PASCARELLA, JILL SUZANNE		9864 FLOWER BONNET AVE NW		CONCORD, NC 28027	Proration	0047172854	2836UF	PENDING	203160918	Refund Generated due to proration on Bill #0047172854-2019-0000-00	Vehicle Sold	11/09/2020	C ADVL	Tax	(\$70.79)	\$0.00	(\$70.79)
											CI02ADVL			Tax	(\$45.92)	\$0.00	(\$45.92)	
											CI02ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$116.71		
PEARSON, STEPHEN WALTER	PEARSON, STEPHEN WALTER	PEARSON, LYNN GENTRY	710 PROPSTON ST NW		CONCORD, NC 28025	Proration	0018036016	ZVV2019	PENDING	203161416	Refund Generated due to proration on Bill #0018036016-2019-0000-00	Vehicle Sold	11/09/2020	C ADVL	Tax	(\$45.09)	\$0.00	(\$45.09)
											CI02ADVL			Tax	(\$29.25)	\$0.00	(\$29.25)	
											CI02ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$74.34		
PENLAND, CHARLOTTE HALE	PENLAND, CHARLOTTE HALE		106 N RIDGE AVE		KANNAPOLIS, NC 28083	Proration	0053507579	HJW1103	PENDING	203661918	Refund Generated due to proration on Bill #0053507579-2019-0000-00	Vehicle Totalled	11/17/2020	C ADVL	Tax	(\$55.99)	\$0.00	(\$55.99)
											CI04ADVL			Tax	(\$47.66)	\$0.00	(\$47.66)	
											CI04ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$103.65		
PHAM, QUYNH THUY	PHAM, QUYNH THUY		2877 WALSH DR NW		CONCORD, NC 28027	Proration	0055096966	HJD8541	PENDING	203564253	Refund Generated due to proration on Bill #0055096966-2020-0000-00	Vehicle Sold	11/16/2020	C ADVL	Tax	(\$96.17)	\$0.00	(\$96.17)
											CI02ADVL			Tax	(\$62.39)	\$0.00	(\$62.39)	
											CI02ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$158.56		
PLEXICO, BRIAN LEE	PLEXICO, BRIAN LEE		7657 COTTON ST		HARRISBURG, NC 28075	Proration	0014316559	BJT7689	PENDING	135263470	Refund Generated due to proration on Bill #0014316559-2019-0000-00	Vehicle Sold	11/04/2020	C ADVL	Tax	(\$35.37)	\$0.00	(\$35.37)
											CI01ADVL			Tax	(\$16.97)	\$0.00	(\$16.97)	
																Refund \$52.34		
											C ADVL			Tax	(\$23.97)	\$0.00	(\$23.97)	
REYES, RAFAEL LOPEZ	REYES, RAFAEL LOPEZ		1333 CAROLINA AVE		KANNAPOLIS, NC 28083	Proration	0045448587	FJP2773	PENDING	202896117	Refund Generated due to proration on Bill #0045448587-2019-0000-00	Vehicle Sold	11/05/2020	CI04ADVL	Tax	(\$20.41)	\$0.00	(\$20.41)
											CI04ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$44.38		
											C ADVL			Tax	(\$15.57)	\$0.00	(\$15.57)	
RICARD, MARY JANE	RICARD, MARY JANE	RICARD, DONALD SAMUEL	4304 LONG ARROW ST		CONCORD, NC 28025	Proration	0045614393	FJN2167	PENDING	203238687	Refund Generated due to proration on Bill #0045614393-2019-0000-00	Vehicle Sold	11/10/2020	CI02ADVL	Tax	(\$10.10)	\$0.00	(\$10.10)
											CI02ADVL			Vehicle Fee	\$0.00	\$0.00	\$0.00	
																Refund \$25.67		
											C ADVL			Tax	(\$424.30)	\$0.00	(\$424.30)	
ROSS GRADING LLC	ROSS GRADING LLC		635 NEISLER RD		CONCORD, NC 28025	Proration	0056085768	JX8372	PENDING	135492928	Refund Generated due to proration on Bill #0056085768-2019-0000-00	Vehicle Sold	11/10/2020	FR03ADVL	Tax	(\$34.40)	\$0.00	(\$34.40)
RUSHING, CHAD EUGENE	RUSHING, CHAD EUGENE	RUSHING, SAMANTHA JOYNER	8520 NC 200 HWY		MIDLAND, NC 28107	Proration	0053156102	AMT8983	PENDING	136038014	Refund Generated due to proration on Bill #0053156102-2019-0000-00	Vehicle Sold	11/23/2020	C ADVL	Tax	(\$281.28)	\$0.00	(\$281.28)
											FR13ADVL			Tax	(\$34.97)	\$0.00	(\$34.97)	
																Refund \$316.23		
											C ADVL			Tax	(\$82.32)	\$0.00	(\$82.32)	
SAUNDERS, HEATHER RENEE	SAUNDERS, HEATHER RENEE	SAUNDERS, RODNEY CHRISTOPHER	3547 BRICKWOOD CIR		MIDLAND, NC 28107	Proration	0035020338	EBE4349	PENDING	135127220	Refund Generated due to proration on Bill #0035020338-2019-0000-00	Vehicle Sold	11/02/2020	CI06ADVL	Tax	(\$24.47)	\$0.00	(\$24.47)
																Refund \$106.76		



## NCVTS Pending Refund report

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

New Business

### **SUBJECT:**

Emergency Management - Adoption of Ordinance Amending Chapter 34, Fire Prevention and Protection of the Cabarrus County Code of Ordinances - Public Hearing 6:30 p.m.

### **BRIEF SUMMARY:**

The Cabarrus County Emergency Management/Fire Marshal's Office recommends the attached revisions to Chapter 34, Fire Prevention and Protection, Section 34-30 (2) of the Cabarrus County Code of Ordinances, to clarify the intent of the section on voting eligibility concerning fire district matters.

### **REQUESTED ACTION:**

Hold a public hearing.

Motion to adopt the ordinance amending Chapter 34, Fire Prevention and Protection of the Cabarrus County Code of Ordinances.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Steven Langer, Emergency Management Director

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a New Business item.

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**ATTACHMENTS:**

- ▯ Ordinance
- ▯ Public Hearing Notice



ORDINANCE AMENDING CHAPTER 34  
(FIRE PREVENTION AND PROTECTION)  
OF THE  
CABARRUS COUNTY CODE OF ORDINANCES

BE IT ORDAINED by the Cabarrus County Board of Commissioners that Chapter 34, Fire Prevention and Protection, of the Code of Ordinances, Cabarrus County, North Carolina, is hereby amended to read as follows:

**ARTICLE I. IN GENERAL**

**Secs. 34-1--34-25. Reserved.**

**ARTICLE II. FINANCIAL ASSISTANCE TO FIRE DEPARTMENTS**

**Sec. 34-26. Offered to qualified departments.**

The County will offer financial assistance for the maintenance and operation of any volunteer fire department of a fire district qualifying for financial assistance under the terms of this article in an amount determined by the county manager, consistent with the policies of the Cabarrus County Board of Commissioners, not to exceed \$3,000.00 per year, and by revenue collected from the fire district tax, provided a tax district has been established in accordance with G.S. 69-25.1 et seq. for the area served, and by revenues generated by sales tax when the County selects ad valorem sales tax calculation.

(Ord. of 12-2-85, § 1; Ord. of 4-3-86, § t; Ord. of 4-7-86, § 1; Ord. of 6-17-96)

**Sec. 34-27. Participating departments to file budgets with Cabarrus County Fire Marshal's Office.**

A volunteer fire department desiring financial assistance under this article shall file a budget with the Cabarrus County Fire Marshal's Office by April 15 each year for the following fiscal year. Budgets will be submitted on forms provided by the Fire Marshal's Office.

(Ord. of 12-2-85, § 2; Ord. of 4-3-86, § 2; Ord. of 4-7-86, § 2)

**Sec. 34-28. Inspections of participating fire departments by the Cabarrus County Fire Marshal.**

The Cabarrus County Fire Marshal shall make regular inspections of each fire department receiving payments under this article. At least one inspection shall be made annually, but the Fire Marshal may make other such inspections as deemed necessary. During the course of such inspections, the Fire Marshal shall determine whether the department is continuing to meet the minimum standards as specified in this article, and the findings reported to the Cabarrus County Board of Commissioners.

(Ord. of 12-2-85, § 3; Ord. of 4-3-86, § 3; Ord. of 4-7-86, § 3)

**Sec. 34-29. Notice of deficiency; time period for corrections.**

If during any inspection the Fire Marshal determines that the fire department is not meeting the minimum standards as set forth in this article, a

notice of deficiency must be given in writing by the Fire Marshal to the fire chief and at least two officers of the corporation of the fire department. This notice shall specify the period of time within which the deficiencies must be corrected, provided that the length-of the period of time shall be reasonable and in any event shall not be less than 15 days. At the end of the specified period, an inspection shall be made by the Fire Marshal to determine if the deficiencies have been corrected. If the deficiencies have not been corrected, the Fire Marshal shall notify the Cabarrus County Board of Commissioners with a recommendation to contract with another department to provide service until deficiencies have been corrected.

(Ord. of 12-2-85, § 4; Ord. of 4-3-86, § 4; Ord. of 4-7-86, § 4)

#### **Sec. 34-30. Minimum standards for qualification.**

Each fire department desiring to qualify for the financial assistance provided for under this article shall meet the following minimum standards:

(1) The fire department shall be incorporated as a nonprofit corporation under state law. A copy of the department's charter and current by-laws shall be on file in the Fire Marshal's Office.

(2) Elections of at least a portion of the board of directors for the incorporated fire department shall be held at least every year by the voting membership of the corporation. The voting membership must include ~~but is not limited to~~ either residents of the fire tax district which have registered with the Cabarrus County Board of Elections and are eligible to vote in a general election, or all resident property owners of the district.

(3) No absentee or proxy votes will be allowed, nor shall such election be conducted by mail.

(4) Notice of an annual meeting to elect officers shall be given by notice in local newspapers and as prescribed in the department's by-laws, or be a fire department lawfully established by a city, town or sanitary district and operate under the laws and provisions governing such departments.

(5) Each fire department shall have a fire chief, an assistant chief, other necessary officers and personnel with a minimum of 19 firefighters who are eligible firemen, in accordance with G.S. 118-38. A list of all members, their addresses, their telephone numbers, and social security numbers must be given to the Cabarrus County Fire Marshal's Office on or before July 1 of each year and within ten days of the addition of new members.

(6) All active members of a fire department in good standing shall have a County issued ID card, and a department issued car plate to identify them as a bona fide firefighter. No one other than an active or retired member in good standing shall be allowed to have this identification in his possession. The department issued car plate will be visible from the front of any vehicle running emergency warning devices as defined by NC General Statutes.

(7) Each fire department shall maintain a class 9 or better rating with the insurance services office and shall have and maintain equipment as required by the state department of insurance for initial certification. These are minimum requirements; therefore, efforts should be made toward improving fire protection through equipment purchases and water supply development. All

equipment specified shall be kept in good condition and operative at all times. Primary pumpers shall be subjected to an annual service test, as prescribed by the ISO, and records of the test shall be filed with the Cabarrus County Fire Marshal's Office.

(8) Each department shall carry liability insurance on its personnel and equipment in the indemnity amount of at least \$1,000,000.00, and further holding the county harmless from any responsibility for damages, claims, or expenses resulting from the activities of its firefighters or from the operation of its equipment. Each fire department shall also carry worker's compensation insurance on its active members in order to provide those members with the benefits of the worker's compensation act. A certificate of insurance for each department shall be on file at the Fire Marshal's Office.

(9) The fire department shall carry out an organized training program which shall provide a minimum of 36 hours per year training. The training program shall include the training and qualifying of apparatus drivers. Written records shall be kept on all drills and include subject taught, instructor, hours, and members attending.

(10) The fire chief for each department is responsible for stressing safety throughout the department and all phases of the department activities. Emphasis shall be placed on safe driving of department owned apparatus and the firefighter's personal automobile to emergencies, as well as on safe practices while fighting a fire. Only qualified drivers shall drive the fire apparatus. Drivers shall operate apparatus with caution at all times and allow no one but active firefighters to ride the apparatus when it is on call to a fire or other emergency.

(11) The senior fire officer within whose area a fire emergency occurs is the authority on the fire scene or when a fire occurs outside a recognized fire district the senior fire officer of the first arriving department shall be the authority, unless incident falls under jurisdiction of other agency as granted by NCGS.

(12) The senior fire officer responsible for the fire emergency shall make a full investigation of each fire to determine, if possible, the cause of the fire. A report of the findings of this investigation shall be forwarded to the Fire Marshal within 30 days of the fire on forms designed by the National Fire Reporting System. If evidence shows the fire may be incendiary or if persons are injured or a fatality occurs, the Fire Marshal and other necessary state and local officials shall be notified immediately.

(13) The department shall furnish to the Cabarrus County Board of Commissioners an independent audit of receipts and disbursements for the fiscal year conducted by an accountant certified by the state. This audit, including a financial statement for the previous fiscal year and an auditor's opinion, shall be submitted to the Fire Marshal's Office by December 31 of each year for previous fiscal year.

(14) The fire chief shall be responsible for filing all reports required by local, state and federal agencies.

(15) Each department involved with the medical first responders program shall provide basic life support to sick and injured persons and shall work under the guidelines set forth by the first responder ordinance.

(16) Each department shall provide a means of notifying members of a fire call. (Ord. of 12-2-85, § 5; Ord. of 4-3-86, § 5; Ord. of 4-7-86, § 5)

(17) Departmental operational policies will be in accordance with all local, state and federal standards. Policies adopted by 2/3 majority of the Cabarrus County Fire Service Board (CCFSB). and approved by the Cabarrus County Fire Marshal's Office will be considered county-wide policy and will be followed by all contracted fire departments. Failure to follow policies by departments will be considered deficiencies under Section 34-29 of this ordinance.

(18) The Fire Marshal will maintain a current manual on all approved policies, and provide a copy to all contracted fire services. The Fire Marshal is responsible for updating each department issued manual. The copy maintained on file in the Fire Marshal's office will be considered the official manual.

(19) Approved policies will be reviewed annually by the Fire Marshal, changes or deletions will be brought before the CCFSB. The Fire Marshal can change or delete policies based upon changes in state or federal requirements without approval of the CCFSB.. All agencies will be notified at least 60 days prior to any effective changes.

#### **Sec. 34-31. Duties of Fire Marshal.**

The duties of the Cabarrus County Fire Marshal are:

(1) Act as a liaison between the fire departments and the County Manager and the Cabarrus County Board of Commissioners and shall keep them informed on matters involving fire departments, fire districts, and tax districts.

(2) Aid in planning, organizing and developing new departments, facilities and districts.

(3) Be an advisor to the County Manager and the Cabarrus County Board of Commissioners concerning insurance ratings of fire districts.

(4) Assist in developing a comprehensive training program for all county fire departments.

(5) Advise fire departments on equipment purchases, maintenance, and repair.

(6) Make yearly inspections of all departments to see that they conform to minimum standards on insurance services offices, class 9 rating and the requirements of the county fire ordinance.

(7) Make fire prevention inspections of schools, as required by G.S. Ch. 115; day care facilities, as authorized by G.S. Ch. 110; inspections required by the department of social services.

(8) Administer the county fire prevention code and make inspections relevant to enforcement of the code.

(9) Make investigations, along with other officials, of fires, as required by G.S. 58-79-1.

(10) Assist fire departments in developing fire prevention and pre-fire planning programs within their respective districts.

(11) Assist school authorities, businesses, and other citizens in developing fire prevention and life safety education programs for their respective facilities.

(12) Maintain reporting system for the collection and use of data concerning fires.

(13) Coordinate the use of the communications system by the fire departments to ensure prompt notification and response to all fire calls.

(14) Respond to major fires to assist the officer in charge in coordinating the activities of fire departments at that call.

Ord. of 12-2-85, § 6; Ord. of 4-3-86~ § 6: Ord. of 4-7-86, § 6)

#### **Secs. 34-32-34-50. Fireworks**

In addition to the rules and regulations stated in Chapter 33 of the North Carolina State Fire Prevention Code, which is adopted by reference in this chapter, the Board of County Commissioners adopts the following provisions:

- (1) The County Fire Marshal is here by authorized by the Board of Commissioners pursuant to N.C. G.S. § 14-413, to issue permits for use of pyrotechnics (fireworks) within the County. The County Board of Commissioners also delegates the authority to the governing bodies of The City of Kannapolis, City of Concord, and Town of Harrisburg in Cabarrus County to approve public exhibitions of pyrotechnics to be exhibited, used, or discharged within the corporate limits of each respective jurisdiction listed, pursuant to the provisions of NCGS § 14-413 (a1). The fire code official of the local jurisdiction must hold a fire level III certification, inspect the display site, and ensure the display can be performed in full compliance with the North Carolina State Fire code, NFPA standards and issue appropriate permit(s) where applicable. The Cabarrus County Fire Marshal Office will issue permits for all other municipal jurisdictions within Cabarrus County and the un-incorporated areas of the County.
- (2) No person shall engage in the use of pyrotechnics for public display without first completing an application and obtaining approval from the Fire Marshal's Office 10 days in advance of such use. The names and addresses of all operators and assistants must appear on the application and a copy of the license issued by the Office of State Fire Marshal for each operator and assistant must be provided with the application.
- (3) The County Fire Marshal shall issue a permit only after all requirements of this ordinance and the State Fire Code have been met, the appropriate fees paid, and the applicant has posted a bond or certificate of **insurance. The bond or certificate of insurance shall be in the amount of at least \$500,000.00 to cover damages to real or personal property and an additional \$500,000.00 to cover damages for personal injuries.**

### **ARTICLE III. FIRE PREVENTION CODE**

#### **Sec. 34-51. Adoption.**

(a) Except as hereinafter amended, the provisions of the North Carolina Fire Prevention Code with all included Appendixes, (hereafter referred to as the N.C. Fire Code) current edition, adopted by the North Carolina Building Code Council is hereby adopted and made applicable as the Fire Prevention Code of Cabarrus County. The specific provisions of the aforesaid state building code herein referred to as the Fire Prevention Code are hereby incorporated into this section as fully as if set out herein verbatim.

(b) The listed standards and publications which comprise a part of the Fire Prevention Code, as the same may be periodically revised and updated, shall be applicable and enforced within the county.

(c) Amendments' to the North Carolina Fire Prevention Code, which are adopted and published by the North Carolina state Building Code Council, shall be effective on the date prescribed by the North Carolina State Building Code Council.

(d) The North Carolina State Building Code volume that is titled Administration & Enforcement Requirements is hereby referenced for the administration of the North Carolina Fire Prevention Code, current edition for periodic inspection of building altered, repaired or rehabilitated in accordance with the Existing Building Code.

#### **Sec. 34-52. Penalties.**

(a) Any person who violates or fails to comply with any provision of the N.C. Fire Code, as adopted, amended, or augmented, or who shall violate or fail to comply with any order made in connection with the fire prevention code, or who shall build in violation of any specifications or plans submitted under the N.C. Fire Code, or any certificate or permit issued there under, shall be guilty of a misdemeanor and punished in accordance with section 1-7.

(b) The imposition of a penalty for any violation shall not excuse the violation or permit it to continue and all such violations shall be corrected within the time specified.

(c) Violations of this code shall constitute either a misdemeanor or, at the election of the county, shall subject the offender to a civil penalty upon the issuance of a citation for the violations.

(d) In addition to the civil penalties, any provision of the code that makes unlawful a condition existing upon or use made of real property may be enforced by injunction and order abatement by the general court of justice. When a violation of such provision occurs, the county may apply to the appropriate division of the general court of justice for a mandatory or prohibitory injunction and/or order of abatement commanding the defendant to correct the unlawful condition or cease the unlawful use of the property. The action shall be governed in all respects by the laws and rules governing civil proceedings including the rules of civil procedure.

(e) An order of abatement may direct that the buildings or other structures on the property be closed, demolished or removed; that fixtures, furniture or

other movable property be removed from any building on the property; that abandoned or junked vehicles be removed; that improvements or repairs be made; or that any other action be taken that is necessary to bring the property into compliance with the N.C. Fire Code. If the defendant fails or refuses to comply with an injunction or with an order of abatement within the time allowed by the court, he may be cited for contempt, and the county may execute the order of abatement. The county shall have a lien on the property for the cost of executing an order of abatement in the nature of a mechanic's and material-man's lien. The defendant may secure cancellation of an order of abatement by paying all cost of the proceedings and posting a bond for compliance with the order. The bond shall be given with sureties to the clerk of superior court in an amount approved by the judge before whom the matter is heard and shall be conditioned on the defendant's full compliance with the terms of the order of abatement within a time fixed by judicial order. Cancellation of an order of abatement shall not suspend or cancel an injunction issued in conjunction therewith.

(Ord. of 8-16-93, § 4)

#### **Sec. 34-53. Enforcement and duties.**

(a) N.C. Fire Code, shall be enforced by the Cabarrus County Emergency Management Department or by such other organization designated to undertake such activities or by contract executed and entered into with other appropriate fire prevention organizations.

(b) Fire Inspectors will be appointed as required to enforce the Code and to perform required inspections. The Fire Inspectors will report to their supervisors in their respective departments. Assignment of specific areas of responsibility shall be made by the county manager. (Ord. of 8-16-93, § 2)

#### **Sec. 34-54. Periodic inspections.**

(a) Subject to the limitations and condition stated in the N.C. Fire Code, it shall be the duty of the Fire Inspectors to inspect all buildings, structures, and premises within this jurisdiction for the purposes of ascertaining and causing to be corrected any condition which may cause a fire or an explosion or endanger life from fire or explosion. The inspector shall determine any violations of the provisions of the code or any other ordinances pertaining to fire or explosion hazards. These inspections and determinations will be done in accordance with the periodic inspection schedule for occupancies as approved by the state building code council or upon complaint by interested parties or if there is probable cause for such inspections.

(b) Fire inspections shall be conducted in accordance with the following schedule or more frequently:

(1) Group 1. Annual inspections shall be conducted in the following hospitals, nursing homes, chemical plants, movie theaters, auditoriums, high rise buildings, businesses storing hazardous materials, gymnasiums, restaurants, stadiums with capacities of 100 or more persons and interior common areas of multi-occupant residential structures.

(2) Group 2. Biennial inspections shall be conducted in industries and educational buildings other than public schools.

(3) Group 3. Triennial inspections shall be conducted at all other businesses. Example: offices, banks, barber shops, bowling alleys, florists, retail stores, churches and synagogues.



(4) Group 4. Public schools shall be inspected at least two times per year. (Ord. of 8-16-93, § 3)

**State law reference**-Investigation of fires and inspection of premises. G.S. 58-79-1 et seq.

**Sec. 34-55. Issuance of notice of violation by Fire Inspectors.**

(a) Fire Inspectors are empowered to issue notices of violation when such Fire Inspectors have reasonable cause to believe that any person has violated any provision of the N.C. Fire Code.

(b) The service of orders or notices for the correction of violations of the code shall be made upon the owner, occupant or other person responsible for the conditions, either by personally delivering a copy of same to such person or by delivering the same to and leaving it with any person in charge of the premises or by sending a copy of the order or notices by certified or registered mail to the owner's last known address.

(c) When buildings or their premises are occupied by one other than the owner under a lease or agreement, the orders or notices issued to correct violations of the code shall apply to the occupant thereof; provided that where the order or notices require the making of additions to or changes in the premises themselves which may become part of the real property of the owner, then in such cases, the orders or notices shall also be issued to the owner of the premises or real property. Failure to deliver an order or notice to the owner, if other than the occupant, shall not invalidate such order or notices.

(d) The notice of violation shall specify the penalty to be imposed on the violator and shall direct the violator to submit the penalty payment to the Emergency Management Department within 15 business days to pay the penalty. The penalty imposed shall be adopted by the Cabarrus County Board of Commissioners by resolution and posted in the fee schedule by the Cabarrus County Fire Marshal.

(e) The notice of violation may specify a period during which the violator must correct the violation. If the violation is not corrected within the specified time, the violator shall be guilty of a new and separate offense.

(f) If the violator does not pay the penalty within the 15 business days after the issuance of the notice of violation, a delinquency charge as listed in the adopted fee schedule, shall be added to the amount specified in the notice of violation and notice of the delinquency charge shall be mailed to the violator. The delinquency notice shall also inform the violator that a criminal summons will be issued against him if the specified penalty and the delinquency charge are not paid within five business days after the date of the delinquency notice.

(g) If the penalty and delinquency charges are not paid within the time allowed, the Cabarrus County Emergency Management Department may have a criminal summons issued against the violator of the N.C. Fire Code. Upon conviction, the violator shall be subject, in addition to any criminal penalty the court may impose pursuant to the provisions contained in the state building code, to the penalty specified in the notice of violation and the delinquency charge.

(Ord. of 8-16-93, § 5)

**Sec. 34-56. Permits.**

(a) It shall be the duty of the Fire Inspectors to evaluate applications and issue, if approved, all permits as prescribed in N.C. Fire Code.

(b) No person shall maintain, store or handle materials or conduct processes which produce conditions hazardous to life or property or install equipment used in connection with such activities without a permit as required by the N.C. Fire Code. Before a permit may be issued, the Cabarrus County Fire Marshal or his/her representative shall inspect and approve the receptacles, vehicles, buildings, structures, storage areas, devices, processes or conditions related to the permit.

(c) Applications for permits required pursuant to N.C. Fire Code shall be made to the Fire Inspectors on forms provided by the county. All applications shall be accompanied by the applicable permit fee as established by the county. The required permit fee shall be in a fee schedule. Printed schedules of the permit fees shall be available to the public at the Emergency Management Department, and shall be on file at the county clerk's office

(d) The fire inspector is authorized to waive the permit fee for governmental, religious or charitable organizations.

(Ord. of 8-16-93, § 6)

#### **Sec. 34-57. Permit fees.**

The schedule of fire prevention permit fees is not printed in this article but is on file and available in the county offices. (Ord. of 8-16-93, § 8)

#### **Sec. 34-58. Administrative procedures.**

(a) *Fire code violations.* Fire code violations shall be handled as follows:

(1) If an inspector writes a citation (two part form), the yellow copy is given to the violator and the white copy is filed with the Emergency Management Department.

(2) The violator will make payment to the county Emergency Management department. The Emergency Management Department will process the payment and forward the collected fees to the Cabarrus County Finance Department.

(4) The Emergency Management Department will match the copy of the citation sent to the finance department with the copy on file. If a payment is delinquent, the Cabarrus County Fire Marshal will be notified for code enforcement.

(5) The fire official pursues payment, assigns late fees, issues additional citations, or initiates prosecution.

(b) *Permits.* Permit requests shall be handled as follows:

(1) The Department receives permit requests and permit payments.

(2) Application and payment are reviewed to insure that the application is complete and correct payment has been received.

(3) A ledger entry will contain date, type of permit, address of applicant, check number and amount of check.

(4) The permit application is processed by the permit type, any violations are reviewed, and the date of last inspection noted.

(5) The permit is signed by the fire official for issue.

(6) The permit is issued and a copy filed. (Ord, of 8-16-93, § 7)

#### **Sec. 34-59. Open Burning Regulations**

(a) Open burning within 100 feet of a structure will be regulated by the Cabarrus County Fire Marshal's Office.

(1) Open burning must meet all provisions of the N. C. Fire Code and North Carolina Administrative Code Title 15A, Chapter 2, Subchapter 2D, . 1900, Control and Prohibition of Open Burning, prior to the issuance of any permit. "No burning of refuse that is in violation of any state or local Air Quality Open Burning Regulations will be allowed."

(2) Debris burning falling under the jurisdiction of the North Carolina Department of Natural Resources shall meet their required permit conditions. All requirements of the N. C. Fire Code shall be met along with any other State Laws.

#### **(b) Burning Site Requirements**

(1) The location of the material to be burned shall be a minimum of 50 feet from any structure. If a possible hazard exists, the Fire Official may require this distance to be increased.

(2) Piles of material to be burned should be done in a safe manner. This would also include BONFIRES for different events. Bonfires used for ceremonial and religious purposes (schools, civic groups, churches) may take place when all regulations are met. Materials used for Bonfires must also comply with the Air Quality regulations.

(3) Only natural materials, such as limbs, brush, grass, leaves, or wood may be burned.

(4) A competent person shall constantly attend the fire until such fire is extinguished.

(5) A garden hose with suitable water supply or other fire extinguishing equipment, as deemed acceptable by the fire official, shall be readily available for immediate use during the course of the fire until such fire is extinguished.

#### **(c) Permits**

(1) A permit from the Cabarrus County Fire Marshal is required for bonfires and certain land clearing and may include the following:

(A) A site inspection may be required before burning is to be done.

(B) The applicant shall verify all information and shall read all the rules and regulations on the permit. The applicant will then be required to sign the permit acknowledging responsibility to obey these regulations.

(C) It will be the responsibility of the applicant to keep this permit available at the burn site at all times.

(2) A permit is required to conduct any live fire training exercises for fire department personnel. All applicable N. C. State permits and notifications must be obtained by the instructor prior to conducting the training. A complete copy of all paperwork required to conduct a live burn exercise must be on file with the Cabarrus County Fire Marshal's Office before a permit will be issued for the exercise.

(d) Nuisance Burning

(1) If any time during the burning, the smoke and/or odors create a nuisance by causing physical irritation exacerbating a documented medical condition, visibility impairment or causes a hazard determined by the fire official, the fire official may order the fire to be extinguished. Open burning / nuisance burning is enforceable by the Cabarrus County Fire marshal Office within 100 feet of structures.

(2) If at any time during the burning, the regulations regarding open burning are not met or are neglected in any way, the fire shall be extinguished

(3) All open burning which includes, but is not limited to brush, limbs, leaves, farm lands, fields and clearing of land shall stop in the event of a burning ban issued by the North Carolina Forest Service or the Cabarrus County Fire Marshal Office.

(4) Willful neglect and/or willful violations of the N. C. Fire Code shall be subject to a civil citation.

(e) Burning Ban

(1) In the event that the Cabarrus County Fire Marshal's Office issues a ban on outdoor burning within 100 feet of a structure, then all local Open Burning Permits issued shall be deemed invalid with no issuance of any new permits until such ban is lifted by the Cabarrus County Fire Marshal's Office. During this ban, no open burning shall be conducted at all within 100 feet of a structure; this includes any outdoor burning at residences. A civil citation will be issued for violations.

(2) A burning ban on outdoor burning within 100 feet of a structure may be issued by the Cabarrus County Fire Marshal's Office in the event that atmospheric conditions or local circumstance make such fire hazardous.

(3) Local conditions that may warrant a burning ban include, but are not limited to:

(A) Flammable and/or combustible liquid spills or leaks close to a burning site.

(B) A hazardous materials incident where the proximity of the burn site could cause a possible ignition source or prove hazardous to operations controlling the incident.

(C) The proximity of adjacent structures or other such hazards.

(4) In the event a burning ban is issued all permit holders shall be notified through the news media that the permit is invalid and fires shall be extinguished immediately. In conjunction with North Carolina Forest Service burning ban the Cabarrus County Fire Marshal's Office shall issue a burning ban of all-open burning within 100 feet of a structure and all fires shall be extinguished immediately. The local press shall be notified by the Fire Marshal's Office that such ban is in effect and that no permits will be issued until such ban is lifted and no open burning will be allowed.

(5) Any burning ban issued by the Fire Marshal's Office shall be repealed in the same manner.

(f) Extinguishing illegal fires, nuisance burning, and fires when burning bans are in effect or all other fires that fall under this ordinance, the N. C. Fire Code and the State regulations.

(1) The responding fire department has the authority to extinguish any fire that does not meet this ordinance, the N. C. Fire Code and State regulations which includes but are not limited to illegal fires, nuisance burning and fires when burning bans are in effect.

(2) The Fire Marshal's Office or its authorized representative has the authority to extinguish any fire that does not meet this ordinance, the N. C. Fire Code and State regulations which includes, but are not limited to illegal fires and nuisance burning and fires when burning bans are in effect..

(3) The Fire Marshal's Office or its authorized representative does not have to be present to order the extinguishment of the fire. If the owner or person burning refuses to let the fire department extinguish the fire then the fire department can have the Fire Marshal's Office paged and a representative from that office will respond to assist the fire department.

(4)The Fire Marshal's Office may respond to any nuisance burning when the person will not allow the fire department to extinguish the fire.

(5) The Fire Marshal or a representative of that office may respond to any illegal burning when requested. The Fire Marshal or a representative of that office does not need to be present to order the fire extinguished. The fire department can extinguish the fire and fax any information about the fire to the Fire Marshal's Office and they will investigate. If there is a problem with the person who is burning, the Fire Marshal or a representative of that office will respond to assist the fire department.

(6) If any citations are to be issued that fall under this ordinance or N. C. Fire Code it will be issued by the Fire Marshal's Office.

Adopted this 21st day of December, 2020.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

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Lauren Linker, Clerk to the Board



**CABARRUS COUNTY  
BOARD OF COMMISSIONERS**

**NOTICE OF PUBLIC HEARING  
December 21, 2020 – 6:30 p.m.**

**Revisions to Chapter 34, “Fire Prevention and Protection”  
Cabarrus County Code of Ordinances**

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, December 21, 2020, to consider revisions to Chapter 34, Fire Prevention and Protection of the Cabarrus County Code of Ordinances.

Inquiries regarding the proposed revisions may be made to the Fire Marshal’s Office at 704-920-2143.

Cabarrus County Board of Commissioners’ 2020 meetings scheduled in Cabarrus County, Concord, North Carolina, will continue to be conducted remotely in a virtual setting until further notice, as allowed by the Board’s Remote Participation Policy during the COVID-19 state of emergency.

There will not be a meeting place where members of the public can be physically present. The Board of Commissioners’ meeting will be broadcast live on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv> or if you wish to listen to the meeting, you may call in at 704-920-2023. Your pin will be 1234.

The following three sources will be available for input during the public hearing:

1. Conference call number 704-920-2023 pin 1234
2. Set up a video meeting with [publiccomment@cabarruscounty.us](mailto:publiccomment@cabarruscounty.us) by 5 p.m. on Friday, December 18th.
3. Email comments to [publiccomment@cabarruscounty.us](mailto:publiccomment@cabarruscounty.us) by 5 p.m. on Monday, December 21st to be read at the meeting. Due to NC guidance, written public hearing comments will be accepted for 24 hours after the opening of the public hearing.

If reasonable accommodations are needed for the public hearing, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board  
Cabarrus County Board of Commissioners

Posted December 9, 2020

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

New Business

### **SUBJECT:**

Appointments and Removals - Juvenile Crime Prevention Council

### **BRIEF SUMMARY:**

Juvenile Crime Prevention Council member Susan Fearington will be retiring from her position as Finance Director for the County January 1st. Ms. Fearington has served on this committee since 2012. It is requested to remove her name from the roster.

Rodney Harris, Deputy County Manager, has submitted an application to fill Ms. Fearington's vacancy and is eligible to fill that position. Mr. Harris also serves on the Early Childhood Task Force Advisory Board. An exception to the service on multiple boards provision of the Appointment Policy will be needed for him.

### **REQUESTED ACTION:**

Motion to remove Susan Fearington from the Juvenile Crime Prevention roster and thank her for her many years of service.

Motion to appoint Rodney Harris to the Juvenile Crime Prevention Council as the County Manager/Designee representative to complete an unexpired term ending September 30, 2021; including an exception to the service on multiple boards provision of the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board



**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Roster
- ▣ Application on File

**JUVENILE CRIME PREVENTION COUNCIL**  
**2-Year Terms**

	<b><u>Appointee</u></b>	<b><u>Representing</u></b>	<b><u>Term of Appointment</u></b>
(1)	Amy Jewell 9287 Naron Lane Harrisburg, NC 28075	School Superintendent (Designee)	Appointment: 07/21/20**** Term Ending: 09/30/22
(2)	Vacant	Police Chief	Appointment: Term Ending: 09/30/21
(3)	Brian Heintz Sheriff's Department P.O. Box 707 Concord, NC 28026	Sheriff (or designee)	Appointment: 10/15/18 (unexpired term) Reappointment: 09/21/20 Term Ending: 09/30/22
(4)	Beth Street 509 Burrage Road Concord, NC 28025	District Attorney (or designee)	Appointment: 10/21/19 (unexpired term) Reappointment: 07/21/20 Term Ending: 06/30/22
(5)	David Wall 415 North Bruton Drive Candor, NC 27229	Chief Court Counselor (Designee)	Appointment: 09/19/16 Reappointment: 09/17/18^< Reappointment: 09/21/20^< Term Ending: 09/30/22
(6)	Noel Thomas-Lester Cardinal Innovations Healthcare 5500 S. Caldwell St. Suite 1500 Charlotte, NC 28202	Area Mental Health Director (Designee)	Appointment: 10/15/18^ Reappointment: 09/21/20^ Term Ending: 09/30/22
(7)	Sharon Reese Department of Social Services 1303 S. Cannon Boulevard Kannapolis, NC 28083	DSS Director (Designee)	Appointment: 06/17/19^^ (unexpired term) Appointment: 06/17/19^^ Term Ending: 09/30/21
(8)	Susan Fearrington P. O. Box 707 Concord, NC 28026-0707	County Manager (or Designee)	Appointment: 08/20/12 (unexpired term) Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Term Ending: 09/30/21

(9)	Terry Wise 391 Knoll Court SE Concord, NC 28025	Substance Abuse Professional	Appointment: 07/17/18 Reappointment: 07/21/20 Term Ending: 06/30/22
(10)	Steven Ayers 296 Trillium Street Concord, NC 28027	Member of Faith Community	Appointment: 09/19/11 Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Term Ending: 09/30/21
(11)	Steve Morris P. O. Box 707 Concord, NC 28026	County Commissioner	Appointment: 12/17/12 Reappointment: 12/16/13 Reappointment: 12/15/14 Reappointment: 12/14/15 Reappointment: 12/19/16 Reappointment: 12/18/17 Reappointment: 01/22/19 Reappointment: 12/16/19 Term Ending: 12/31/20
(12a)	Vacant	Student < 18 CCS	Appointment:  Term Ending: 06/30/20
(12b)	Vacant	Student <18 KCS	Appointment:  Term Ending: 06/30/21
(13)	Heather Mobley 145 Union Street South, Suite 108 Concord, NC 28025	Juvenile Defense Attorney	Appointment: 03/20/17^ (unexpired term) Reappointment: 07/17/17^ Reappointment: 06/17/19^ Term Ending: 06/30/21
(14)	Judge Nathaniel Knust County Courthouse P. O. Box 70 Concord, NC 28026-0070	Chief District Court Judge (Designee)	Appointment: 02/20/17 Reappointment: 07/17/17 Reappointment: 06/17/19 Term Ending: 06/30/21
(15)	Mark Boles 117 Academy Avenue NW Concord, NC 28025	Member of Business Community	Appointment: 02/18/13 Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Term Ending: 09/30/21

(16)	Sonja Bohannon-Thacker 2110 Dairy Farm Road Concord, NC 28025	Local Health Director (Designee)	Appointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Term Ending: 09/30/21
(17)	Carolyn Carpenter 6526 Weldon Circle Concord, NC 28027	Rep.United Way/Other Non-Profit	Appointment: 11/27/06 Reappointment: 07/20/09 Reappointment: 06/20/11 Reappointment: 05/20/13* Reappointment: 06/15/15* Reappointment: 07/17/17* Reappointment: 06/17/19* Term Ending: 06/30/21
(18)	Perry Gabriel Parks P. O. Box 707 Concord, NC 28026-0707	Active Living & Parks	Appointment: 09/20/10 Reappointment: 08/20/12 Reappointment: 09/15/14 Reappointment: 09/19/16* Reappointment: 09/17/18* Reappointment: 09/21/20* Term Ending: 09/30/22

County Commissioner Appointees (At-large members)

(19a)	Etta Downs 970 Mount Pleasant Road W Mount Pleasant, NC 28124		Appointment: 07/17/18 Reappointment: 09/21/20 Term Ending: 09/30/22
(19b)	Jamica La Franque 3852 French Fields Lane Harrisburg, NC 28075		Appointment: 07/17/18 Reappointment: 07/21/20 Term Ending: 06/30/22
(19c)	Joy Butler 2024 Breezewood Drive Charlotte, NC 28262		Appointment: 07/21/20 (unexpired term) Term Ending: 09/30/21
(19d)	Michelle Wilson (Vice Chair) 41 Eastcliff Drive SE Concord, NC 28025		Appointment: 11/16/09 (unexpired term) Reappointment: 09/19/11 Appointment: 05/20/13** (unexpired term) Reappointment: 06/16/14 Reappointment: 06/20/16 Reappointment: 06/18/18* Reappointment: 07/21/20* Term Ending: 06/30/22

(19e)	Connie Philbeck 1100 Braughton Avenue Concord, NC 28025	Appointment: 05/20/13*** Reappointment: 06/15/15 Reappointment: 07/17/17 Reappointment: 06/17/19* Term Ending: 06/30/21
(19f)	Megan Baumgardner (Chairman) 7120 Macedonia Ch. Rd. Concord, NC 28027	Appointment: 01/19/10 (unexpired term) Reappointment: 06/21/10 Reappointment: 06/18/12 Reappointment: 06/16/14 Reappointment: 06/20/16*< Reappointment: 06/18/18*< Appointment: 08/19/19*< (unexpired term) Reappointment: 09/21/20*< Term Ending: 09/30/22
(19g)	Marta Meares 178 Mary Circle Concord, NC 28025	Appointment: 05/18/09 (unexpired term) Reappointment: 09/21/09 Reappointment: 09/19/11 Reappointment: 09/16/13 Reappointment: 09/21/15* Reappointment: 10/16/17* Reappointment: 09/16/19* Term Ending: 09/30/21

\* Note: An exception to the Appointment Policy “Length of Service” was granted.

\*\*Michelle Wilson was appointed as the “Local Health Director/Designee” representative on 11/16/09 (unexpired term) and reappointed 09/19/11. She was appointed to an “At-large” position on 05/20/13.

\*\*\*Connie Philbeck was appointed on 05/20/13 to complete an unexpired term and an additional 2-year term ending June 30, 2015.

^ An exception to the Appointment Policy “residency” provision was granted.

< An exception to the Appointment Policy “multiple service” provision was granted.

^^Sharon Reese was appointed to complete an unexpired term and additionally to a two-year term ending September 30, 2021 at the Boards’ June 17, 2019 regular meeting.

\*\*\*\*Amy Jewell was appointed as the “School Superintendent/Designee” representative on July 21, 2020 to complete an unexpired term and an additional two-year term ending September 30, 2022.

**Juvenile Crime Prevention Council  
Applications on File  
December 14, 2020**

Rodney Harris

P.O. Box 707

Concord, NC 28026

\*An exception to the service on multiple boards provision of the Appointment Policy will be needed.

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

---

**AGENDA CATEGORY:**

New Business

**SUBJECT:**

Human Resources - Update on Families First Coronavirus Response Act (FFCRA)

**BRIEF SUMMARY:**

FFCRA is set to expire on December 31, 2020. We would like to brief the Commissioners on the impact of FFCRA to operations and potential next steps if the Act is not extended.

**REQUESTED ACTION:**

Motion to approve extension of Quarantine pay.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Lundee Covington, HR Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

New Business

### **SUBJECT:**

Finance - Approval of New Signature Cards and Deposit Account Resolutions

### **BRIEF SUMMARY:**

With the retirement of Susan Fearington on December 31st, signatures on the County's Bank Accounts will need to change to the new Finance Director, Wendi Heglar. For your reference, a sample of the Financial Institutions are included.

### **REQUESTED ACTION:**

Motion to authorize the Finance Director and Board of Commissioner Chairman to sign appropriate financial institution signature cards and resolutions due to the change of the Finance Director position.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Susan Fearington, Finance Director

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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### **ATTACHMENTS:**



## Financial Institutions

**Cabarrus County**  
**Approved Banking Institutions**

<u>Bank</u>	Official	
	<u>Depositories (1)</u>	<u>Investments (2)</u>
Sun Trust	<b>X</b>	
Fifth Third	<b>X</b>	
BB&T	<b>X</b>	<b>X</b>
Regions Bank	<b>X</b>	<b>X</b>
First Bank	<b>X</b>	
North Carolina Cash Management Trust	<b>X</b>	<b>X</b>
North Carolina State Treasurer - Public School Building	<b>X</b>	
Multi-Bank Securities		<b>X</b>
Raymond James		<b>X</b>
UBS		<b>X</b>

(1) Designated as official depositories per **G.S.159-31**

(2) Approved for investing purposes per **G.S.159-30**

**Updated May 13, 2020**

**For approval by BOC on June 15, 2020**

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Reports

### **SUBJECT:**

BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

### **BRIEF SUMMARY:**

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

### **REQUESTED ACTION:**

Receive updates and discuss as needed.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

### AGENDA CATEGORY:

Reports

### SUBJECT:

BOC - Request for Applications for County Boards/Committees

### BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

<b>Boards &amp; Committees</b>	<b>Vacancies/Expiring/Expired Terms</b>	<b>Term Expiration and/or Position</b>
Active Living & Parks Commission	3	*
Adult Care Home Community Advisory Committee	7	**
Agricultural Advisory Board	2	*
Animal Protection Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Centralina Workforce Development Board	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	6	*
Harrisburg Fire Advisory Board	1	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	n/a	*
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	1	*

Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	n/a	*
Juvenile Crime Prevention Council	3	*
Library Board of Trustees	n/a	*
Mental Health Advisory Board	11	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	8	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	1	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	n/a	*
Tourism Authority	n/a	*
Transportation Advisory Board	3	*
Water & Sewer Authority of Cabarrus County	n/a	*
Youth Commission	6	A.L. Brown, Hickory Ridge, Jay M. Robinson, & At-large high schools

\*Term lengths and expirations vary per board roster.

\*\*Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

#### **REQUESTED ACTION:**

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

#### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

#### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application

## **CABARRUS COUNTY**

### **BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES**

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at [www.cabarruscounty.us](http://www.cabarruscounty.us).

A listing of the boards/committees is as follows:

#### **ACTIVE LIVING AND PARKS COMMISSION**

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

#### **ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

#### **AGRICULTURAL ADVISORY BOARD**

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

#### **ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE**

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

## **BOARD OF EQUALIZATION AND REVIEW**

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

## **CABARRUS COUNTY PLANNING AND ZONING COMMISSION**

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

## **CENTRALINA WORKFORCE DEVELOPMENT BOARD**

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

## **CONCORD PLANNING AND ZONING COMMISSION**

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

## **HARRISBURG FIRE ADVISORY BOARD**

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

## **HARRISBURG PLANNING AND ZONING BOARD**

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

## **HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE**

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.



### **HUMAN SERVICES ADVISORY BOARD**

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

### **INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY**

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

### **JURY COMMISSION**

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

### **JUVENILE CRIME PREVENTION COUNCIL**

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

### **LIBRARY BOARD OF TRUSTEES**

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

### **MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT**

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

### **NURSING HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

## **PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY**

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

## **REGION F AGING ADVISORY COMMITTEE**

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

## **ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES**

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

## **SENIOR CENTERS ADVISORY COUNCIL**

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

## **TOURISM AUTHORITY**

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

## **TRANSPORTATION ADVISORY BOARD**

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

## **WATER & SEWER AUTHORITY OF CABARRUS COUNTY**

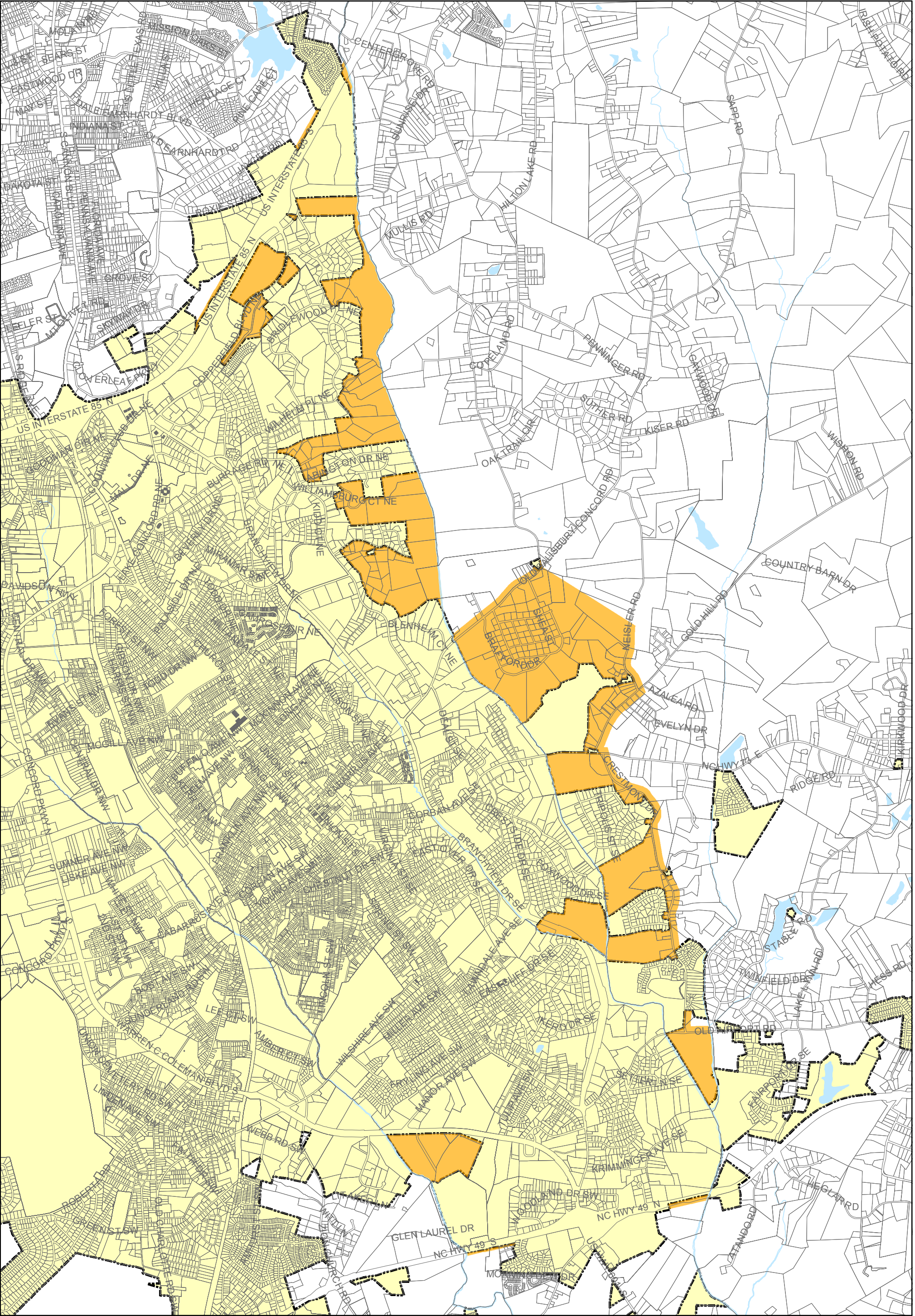
The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as

follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

## **YOUTH COMMISSION**

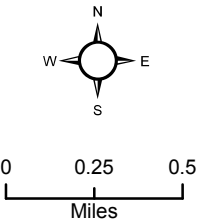
The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.





**City of Concord**  
**Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds







## Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

XXXXXXXXXXXX

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City / State / ZIP: \_\_\_\_\_

Resident of Cabarrus County: \_\_\_\_ Yes \_\_\_\_ No

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Do You Have a N. C. Driver's License? \_\_\_\_ Yes \_\_\_\_ No Age (optional): \_\_\_\_\_

Number hours available per month for this position: \_\_\_\_\_

Best time of day/or days available: \_\_\_\_\_

Educational Background: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Business and Civic Experience: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Areas of Interest / Skills: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other County Boards / Committees / Commissions presently serving on: \_\_\_\_\_  
 \_\_\_\_\_ Term Expiration Date: \_\_\_\_\_

Have you ever been charged with and / or convicted of a criminal offense? \_\_\_\_\_ If so, please explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of the Applicant

**Cabarrus County Youth Commission**  
**Application**

Full Name: \_\_\_\_\_ M \_\_\_\_ F (check one)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (home): (\_\_\_\_) \_\_\_\_\_ (cell): (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name(s) of Parents or Guardians: \_\_\_\_\_

High School: \_\_\_\_\_ Grade: \_\_\_\_\_

Cumulative High School GPA: \_\_\_\_\_ Year of Expected Graduation: \_\_\_\_\_

School groups/clubs/activities in which you participate: \_\_\_\_\_

\_\_\_\_\_  
List other activities you have been involved in through church, clubs, community, etc. \_\_\_\_\_

\_\_\_\_\_  
What interests you about being a member of the Youth Commission? \_\_\_\_\_

\_\_\_\_\_  
What do you hope to accomplish through being a member of the Youth Commission? What do you hope to learn?



Are you available for evening meetings? \_\_\_\_\_

References:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Please return this application in person or via mail to:

Lauren Linker  
Clerk to the Board  
Cabarrus County  
P.O. Box 707  
Concord, NC 28026-0707  
Fax: 704-920-2820  
lelinker@cabarruscounty.us



## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly Building Activity Reports

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▣ Report
- ▣ Report

**Cabarrus County Construction Standards Dodge Report 11/1/2020-11/30/2020**

**Jurisdiction: All**

**New Construction**

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	93	91	\$16,689,131.00
Single Family Houses Attached	102	3	7	\$367,000.00
Two Family Buildings	103	1	0	\$11,700.00
Manufactured Home (Mobile Homes)	106	4	1	\$37,467.00
Churches and Other Religious Buildings	319	2	0	\$59,258.00
Industrial Buildings	320	1	0	\$171,500.00
Service Stations and Repair Garages	322	1	0	\$193,632.00
Office, Bank, and Professional Buildings	324	3	0	\$4,538,287.00
Stores and Customer Services	327	8	0	\$1,473,500.00
Other Nonresidential Buildings	328	8	0	\$298,958.00
Structures Other Than Buildings	329	5	0	\$58,546.00
Other	999	23	0	\$526,114.50
<b>Sub Total (New Construction)</b>		<b>152</b>	<b>99</b>	<b>\$24,425,093.50</b>

**Addition, Alteration, and Conversion**

Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	80	0	\$1,786,920.62
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	8	0	\$2,056,454.96
Additions of Residential Garages and Carports	438	4	0	\$45,800.00
<b>Sub Total (Addition, Alteration, and Conversion)</b>		<b>92</b>	<b>0</b>	<b>\$3,889,175.58</b>

**Demolition of Buildings**

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	2	2	\$5,400.00
All Other Buildings and Structures	649	3	0	\$10,500.00
<b>Sub Total (Demolition of Buildings)</b>		<b>5</b>	<b>2</b>	<b>\$15,900.00</b>
<b>Grand Total</b>		<b>249</b>	<b>101</b>	<b>\$28,330,169.08</b>

## Cabarrus County Commercial Building Plan Review Summary

***Begin Date: 11/1/2020 through End Date: 11/30/2020***

	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2020-03821	11/3/2020	2875 DERITA RD CONCORD, NC 28027	Stor-All Storage Concord	New Three-Story S-1 Storage Building. Includes Office, elevatory lobby and three levels of storage.	\$0	0
BU2020-03837	11/4/2020	10300 POPLAR TENT RD HUNTERSVILLE, NC 28078	ERICSSON INC	new antennas on existing tower	\$18,000	0
BU2020-03850	11/5/2020	401 LAUREATE WAY KANNAPOLIS, NC 28081	GCL DEVELOPMENT, LLC	Bill Pay Kiosk & Dividers located in City Hall Parking Lot	\$80,000	35
BU2020-03851	11/5/2020	7160 WEDDINGTON RD CONCORD, NC 28027	BOOE CONSTRUCTION LLC	Suite 116 UPFIT Office / Warehouse occupancy. Installation of partitions, ceilings and plumbing, mechanical, and electrical infrastructure required to support the intended use.	\$50,000	2,000
BU2020-03862	11/5/2020	210 S MAIN ST KANNAPOLIS, NC 28081	RITE LITE SIGNS, INC.	52' x 16' 1 1/4" - Temp Banners	\$5,200	1,664
BU2020-03867	11/5/2020	1540 OLD EARNHARDT RD KANNAPOLIS, NC 28083	DYNAMIC DEVELOPERS OF THE CAROLINAS, LLC	New worship facility including daycare / academy, sanctuary, youth room and sunday school.	\$1,500,000	31,630
BU2020-03873	11/5/2020	2200 RUNNING BROOK DR KANNAPOLIS, NC 28081	BLDG 10 - CENTRAL BUILDERS, INC OF MEBANE	STORAGE BUILDING WITH 6 UNITS ON CONCRETE SLAB	\$20,000	500
BU2020-03874	11/5/2020	2200 RUNNING BROOK DR KANNAPOLIS, NC 28081	BLDG 6 - CENTRAL BUILDERS, INC OF MEBANE	STORAGE BUILDING WITH 8 UNITS ON CONCRETE SLAB	\$20,000	500
BU2020-03887	11/9/2020	1480 CONCORD PKWY N CONCORD, NC 28025	KARISHAM KISHOR INC - UNIT 145	G MENSWEAR- OCCUPANCY OF EXISTING RETAIL SPACE - UNIT 145	\$1,000	5,000
BU2020-03888	11/9/2020	401 LINCOLN ST SW CONCORD, NC 28025	CASCO SIGNS INC	Internally illuminated monument sign 31.833 sf	\$1,500	0
BU2020-03903	11/10/2020	1810 MOOSE RD KANNAPOLIS, NC 28083	SM DRYE CONSTRUCTION COMPANY, INC	UPDATE/REMODEL EXISTING CHURCH BATHROOMS - NO CHANGES TO LAYOUT - REPLACE LIKE FOR LIKE AND PAINT/COSMETIC REPAIRS. NO PLAN REVIEW REQUIRED PER MATT LOVE.	\$44,258	350
BU2020-03906	11/10/2020	111 WEST AVE A KANNAPOLIS, NC 28081	D.E. WALKER CONSTRUCTION CO.	Upgrade electrical and plumbing to "My Sisters Place"	\$11,000	700
BU2020-03908	11/12/2020	139 WEST AVE KANNAPOLIS, NC 28081	D.E. WALKER CONSTRUCTION CO.	Renovations	\$7,500	1,200
BU2020-03912	11/12/2020	2285 CONCORD FARMS RD CONCORD, NC 28027	ERICSSON INC	new antennas on existing tower	\$19,000	0
BU2020-03915	11/12/2020	61 UNION ST S CONCORD, NC 28025	MESSER CONSTRUCTION CO	Courthouse: PHASE 1.5~FOOTING AND FOUNDATION ONLY IN THIS PHASE	\$3,300,000	50,000
BU2020-03928	11/13/2020	3501 US HWY 601 S CONCORD, NC 28025	NORTH AMERICAN ROOFING SERVICES INC.	COMMERCIAL REROOF: remove existing loose gravel from roof surface. tear off existing membrane down to but not including the existing insulation. provide and install the MFG 60 mil TPO mechanically attached roof system. No Structural Work	\$193,632	55,735
BU2020-03933	11/13/2020	105 W 1ST ST KANNAPOLIS, NC 28081	W.C. CONSTRUCTION COMPANY, LLC	Replace HVAC Unit and add new restroom facilities at 105 West 1st Street to serve the Gem Theatre. Work also includes enclosure of ally space to connect Gem Theatre to the new restrooms and demolition of interior walls in 107 West 1st Street space.	\$550,000	4,414

## Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 11/1/2020 through End Date: 11/30/2020**

BU2020-03936	11/13/2020	1209 BISCAYNE DR CONCORD, NC 28027	TSC CONSTRUCTION, LLC	remove and replace existing antennas, upgrade cabinet on existing slab, add breaker	\$19,100	0
BU2020-03941	11/13/2020	380 MCGILL AVE NW CONCORD, NC 28027	C3 BUILDERS, LLC	COMMERCIAL UPFIT OF EXISTING SHELL BLDG - UPFIT FOR SALON WITH WITH 2 BATHROOMS AND NEW ROOF OVER PART OF EXISTING BLDG.	\$67,000	453
BU2020-03962	11/17/2020	5210 POPLAR TENT RD CONCORD, NC 28027	R. L. ROSSER CONSTRUCTION LLC	UPFIT EXISTING RETAIL SPACE TO CHURCH SERVICE - 2500 SQFT	\$15,000	2,500
BU2020-03976	11/17/2020	310 CODDLE MARKET DR NW CONCORD, NC 28027	FRONTIER BUILDING CORP.	CONSTRUCTION OF 7-ELEVEN CONVENIENCE STORE - 3524 SQFT	\$847,000	3,524
BU2020-03979	11/18/2020	760 CABARRUS AVE W CONCORD, NC 28027	JC SIGNS CHARLOTTE	INSTALL 2 WALL SIGNS AND 1 MONUMENT SIGN - 155 SQFT	\$14,000	155
BU2020-03988	11/18/2020	1920 S RIDGE AVE KANNAPOLIS, NC 28083	JOHNSON'S ROOFING SERVICE	SOUTH RIDGE VETERINARY - REROOF - SEE COMMENTS FOR DETAILED SCOPE OF WORK	\$31,347	2,800
BU2020-03992	11/18/2020	260 ROBINS WAY SW CONCORD, NC 28027	RITE LITE SIGNS, INC.	Illuminated Cabinet Signs	\$0	0
BU2020-04000	11/18/2020	4055 HARRIS SQUARE DR HARRISBURG, NC 28075	CASCO SIGNS INC	Install three (3) wall signs, two (2) directionals, and one (1) monument sign	\$5,100	127
BU2020-04002	11/18/2020	1295 CONCORD PKWY N CONCORD, NC 28025	CASCO SIGNS INC	Install four (4) wall signs, one (1) directional, and tenant copy on the existing sign.	\$1,300	324
BU2020-04018	11/19/2020	1025 NORTHEAST GATEWAY CT NE CONCORD, NC 28025	M.B. KAHN CONSTRUCTION	Gateway ASC - 2 Procedure Rooms~~Approximately 1,553 SF. The scope of work includes but is not limited to: selective demolition, flooring, gypsum board partitions, doors & frames & hardware, acoustical & gypsum ceiling systems, mechanical, plumbing, electrical, fire protection and fire & life safety systems.	\$644,828	2,005
BU2020-04019	11/19/2020	141 WEST AVE KANNAPOLIS, NC 28081	D.E. WALKER CONSTRUCTION CO.	tenant upfit for a bakery in a previous restaurant location. Repair floor and create new rear egress door. New bathroom , prep areas and sales counter	\$37,000	530
BU2020-04020	11/19/2020	131 WEST AVE KANNAPOLIS, NC 28081	D.E. WALKER CONSTRUCTION CO.	Mini Retail Shops - 131 West Ave.	\$190,000	7,000
BU2020-04021	11/19/2020	133 WEST AVE KANNAPOLIS, NC 28081	D.E. WALKER CONSTRUCTION CO.	Mini Retail Shops -- 133 West Ave.	\$190,000	7,000
BU2020-04022	11/19/2020	135 WEST AVE KANNAPOLIS, NC 28081	D.E. WALKER CONSTRUCTION CO.	Mini Retail Shops -- 135 West Ave.	\$190,000	7,000
BU2020-04044	11/20/2020	147 ACADEMY AVE NW CONCORD, NC 28025	LARRY ELLINGTON SERVICES	We will cut concrete to dig footers and install embed post with rebar as per plans. Erect the shade frame, pour footers and install fabric top after concrete is set.	\$13,546	784
BU2020-04053	11/20/2020	7301 CALDWELL RD HARRISBURG, NC 28075	AMERICAN FIRE PROTECTION	CONSTRUCTION OF FIRE PUMP HOUSE - 308 SQFT AND BOLTED WATER STORAGE TANK 125000 GALLONS	\$171,500	308
BU2020-04074	11/23/2020	296 CONCORD PKWY S CONCORD, NC 28027	BHI CONSTRUCTION INC	REPLACING ROOF	\$14,000	0
BU2020-04080	11/24/2020	114 W A ST KANNAPOLIS, NC 28081	D.E. WALKER CONSTRUCTION CO.	Jewelry Store: Tenant upfit for a jewelry store with all new finishes, new water closet, plumbing, mechanical and electrical	\$37,000	530
BU2020-04085	11/24/2020	112 W A ST KANNAPOLIS, NC 28081	D.E. WALKER CONSTRUCTION CO.	Decadence Popcorn LLC~~tenant upfit plans to include retail area, new water closet, structural repair, plumbing, mechanical and electrical	\$37,000	480

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 11/1/2020 through End Date: 11/30/2020

BU2020-04090	11/25/2020	68 CABARRUS AVE E CONCORD, NC 28025	Kinetic by Windstream Signage	Installation of Kinetic (Windstream) wall signs on Front and side elevations. Front elevation- illuminated channel letter wall sign. Side elevation- illuminated channel letter wall sign and non-illuminated flat wall sign. Connect to existing electrical. ELECTRIC LICENSE #14932	\$9,350	178
BU2020-04092	11/25/2020	350 MCGILL AVE NW CONCORD, NC 28027	Rite Lite Signs	Install illuminated raceway mounted channel letter wall sign reading STATE FARM w/ Logo to front elevation of building. Connect to existing electrical. ELECTRIC LICENSE #14932	\$2,500	33
BU2020-04093	11/25/2020	200 MEDICAL PARK DR NE CONCORD, NC 28025	MCFARLAND BUILDING GROUP	Renovation of existing medical clinic space to create an Ortho Trauma suite. Will include creation of a new X-Ray room. Other existing support spaces in the clinic will remain as constructed with finish upgrades. Existing toilets will be upgraded to meet ADA requirements. Will include new millwork to replace existing. Existing HVAC system will remain with minor ductwork adjustments as required for X-Ray room. Existing exam room wall mounted sinks will be replaced with millwork mounted sinks in the same location. Electrical service will be modified as required for new X-ray room.	\$647,280	4,921
BU2020-04101	11/25/2020	11246 SERENITY FARM DR MIDLAND, NC 28107	CENTURY COMMUNITIES SOUTHEAST, LLC	NEW RESIDENCE LOT:113	\$0	0
Total Plans Reviewed: 40					\$45,024,705	971,900

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly New Development Report

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

▣ Report

Jurisdiction	APF Base Data Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DD Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	171 CABARRUS	171 CABARRUS	APF2019-00026	PATRICK RILEY	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			64	0	64			0	0	0	0	14.848	7.424	9.92	32.192
Concord	61 CABARRUS TOWNHOMES	61 CABARRUS TOWNHOMES	APF2017-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Townhouse	3/15/2018	6	3	3			0.828	0.414	0.552	1.794	0.414	0.207	0.276	0.897
Harrisburg	ABBINGTON PLACE	ABBINGTON PLACE	APF2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	6/1/2020	395	330	65		12/30/2015	151.68	76.235	101.12	329.035	24.96	12.545	16.64	54.145
Kannapolis	ADAIR WOODS	ADAIR WOODS	APF2020-00015	SHERWOOD DEVELOPMENT GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Sketch			157	0	157			0	0	0	0	36.424	18.212	24.335	78.971
Concord	ADDISON FIFTEEN20	ADDISON FIFTEEN20	APF2019-00007	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	ADDISON PARK	ADDISON PARK	APF2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School			Construction Drawing Review	Age Restricted	10/25/2020	55	20	35			0	0	0	0	0	0	0	0
Kannapolis	AFTON RIDGE APARTMENTS	AFTON RIDGE APARTMENTS	APF2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012		96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Cabarrus County	ALEXANDER ESTATES	ALEXANDER ESTATES	APF2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Expired	Single Family	4/16/2018	19	1	18			7.296	3.667	4.864	15.827	6.912	3.474	4.608	14.994
Harrisburg	ALLBURN	ALLBURN	APF2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School		Pending	Single Family		58	0	58			23.04	11.58	15.36	49.98	22.272	11.194	14.848	48.314
Concord	ALLEN FARM SUBDIVISION	ALLEN FARM SUBDIVISION	APF2008-00058	MIKE SHEA	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Platting	Single Family	12/8/2020	452	421	31	11/20/2007		173.568	87.236	115.712	376.516	11.904	5.983	7.936	25.823
Concord	ANNSBOROUGH PARK	ANNSBOROUGH PARK	APF2019-00010	CHAD LLOYD	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	APOLLO REALTY PARTNERS CONCEPT	APOLLO REALTY PARTNERS CONCEPT	APF2019-00019	WES PLYLER	Jay M Robinson High School	HD Winkler Middle School	Charles A Boger Elementary School		Pending	Multi Family		96	0	96			0	0	0	0	22.272	11.136	14.88	48.288
Cabarrus County	ARBOR OAKS	ARBOR OAKS	APF2008-00138	KSIN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	7/18/2019	20	10	10	10/21/2002		7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	ARCHIBALD ROAD SUBVISION	ARCHIBALD ROAD SUBDIVISION	APF2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	ARCHIBALD SUBDIVISION	APF2018-00019	CHRIS McINTYRE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARENA COMMONS	ARENA COMMONS	APF2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		65	0	65			15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Cabarrus County	ASHEBROOK	ASHEBROOK	APF2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	8/17/2009	105	96	9	5/21/1998		40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	AUBURN WOODS	APF2013-00007	FIFTH THIRD BANK	Concord High School	Concord Middle School	Royal Oaks Elementary School		Inactive	Single Family		256	0	256	4/22/2002		98.304	49.408	65.536	213.248	98.304	49.408	65.536	213.248
Kannapolis	AUSTIN CORNERS	AUSTIN CORNERS	APF2016-00023	DR Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family	10/7/2020	146	140	6			56.064	28.178	37.376	121.618	2.304	1.158	1.536	4.998
Kannapolis	AUTUMN CHASE	AUTUMN CHASE	APF2014-00020	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		28	0	28	3/6/1991		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Kannapolis	AUTUMN CREST APARTMENTS	AUTUMN CREST APARTMENTS	APF2014-00013	WYNNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Multi Family		87	0	87	8/20/2014		20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN AT MOREHEAD	AUTUMN GLEN AT MOREHEAD	APF2016-00012	ELLEGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Denied	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	AVIGNON	APF2008-00122	JERRY R MCSORLEY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		23	0	23			8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	AZALEA ESTATES	APF2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		In Progress	Single Family	9/19/2017	42	40	2	10/2/2002	12/31/2010	16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Mt. Pleasant	BARRINGER'S TRACE	BARRINGER'S TRACE	APF2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Cabarrus County	BECKENHAM	BECKENHAM	APF2008-00029	Charles F McDonald	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Platting	Single Family	6/3/2020	20	10	10	2/15/2007	2/15/2013	7.68	3.86	5.12	16.66	3.84	1.93	2.56	8.33
Concord	BEDFORD FARMS	BEDFORD FARMS	APF2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	11/6/2020	166	134	32	7/18/2006	3/18/2016	63.744	32.038	42.496	138.278	12.288	6.176	8.192	26.656
Concord	BEECHWOOD PLACE	BEECHWOOD PLACE	APF2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNHOMES	BELVEDERE TOWNHOMES	APF2017-00012	WINDSWEPT FARMS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending	Townhouse		39	0	39			4.554	2.277	3.036	9.867	5.382	2.691	3.588	11.661
Midland	BETHEL GLEN	BETHEL GLEN	APF2008-00141	TL HARRELL LAND DEVELOPMENT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	2/18/2020	193	167	26	10/16/2000		74.112	37.249	49.408	160.769	9.984	5.018	6.656	21.658
Concord	BILLINGS PROPERTY	BILLINGS PROPERTY	APF2019-00027	EDWIN SUDDRETH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			58	0	58			0	0	0	0	13.456	6.728	8.99	29.174
Concord	BIRCHWOOD COMMONS	BIRCHWOOD COMMONS	APF2014-00007	COOK FAMILY PARTNERSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Multi Family	6/8/2018	98	100	-2			22.736	11.368	15.19	49.294	-0.464	-0.232	-0.31	-1.006
Harrisburg	BLACKWELDER SUBDIVISION	BLACKWELDER SUBDIVISION	APF2020-00004	SOUTH FORK VENTURES LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			71	0	71			0	0	0	0	16.472	8.236	11.005	35.713
Locust	BLUFFTON PARK	BLUFFTON PARK	APF2020-00003	GUS SCHAD	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending		11/19/2020	15	6	9			0	0	0	0	2.088	1.044	1.395	4.527
Harrisburg	BLUME FAMILY FARM	BLUME FAMILY FARM	APF2013-00001	Blume Family Farm, LLC/MI Homes	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	10/28/2019	297	313	-16		10/14/2015	114.048	57.321	76.032	247.401	-6.144	-3.088	-4.096	-13.328
Concord	BRANCHVIEW DRIVE SITE	BRANCHVIEW DRIVE SITE	APF2020-00026	MATT MANDLE	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			144	0	144			0	0	0	0	33.408	16.704	22.32	72.432
Concord	BRANDON RIDGE	BRANDON RIDGE	APF2008-00030	Craft Homes	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out		6/17/2008	321	322	-1	11/18/2002		102	45	40	0	-0.232	-0.116	-0.155	-0.503
Kannapolis	BRANTLEY CREEK	BRANTLEY CREEK	APF2014-00014	UNKNOWN	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		All Lots Platted	Single Family	12/18/2017	74	64	10	5/5/1999		28.416	14.282	18.944	61.642	3.84	1.93	2.56	8.33
Kannapolis	BRANTLEY WOODS	BRANTLEY WOODS	APF2014-00018	UNKNOWN	Concord High School	Concord Middle School	Royal Oaks Elementary School		Closed-Built Out	Single Family	9/29/2008	79	64	15			30.336	15.247	20.224	65.807	5.76	2.895	3.84	12.495
Concord	BREAKWATER HIGHWAY 601	BREAKWATER HIGHWAY 601	APF2020-00012	TOM MCCLELLAN	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending			332	0	332			0	0	0	0	77.024	38.512	51.46	166.996
Concord	BREAKWATER SUNVIEW	BREAKWATER SUNVIEW	APF2020-00011	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School		Pending			161	0	161			0	0	0	0	37.352	18.676	24.955	80.983
Harrisburg	BRIDGE POINTE	BRIDGE POINTE	APF2008-00039	BILL WHITLEY	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/19/2016	199	189	10	9/20/2004	11/28/2014	76.416	38.407	50.944	165.767	3.84	1.93	2.56	8.33
Harrisburg	BRIDGE POINTE PHASE 6	BRIDGE POINTE PHASE 6	APF2008-00174	Ric Killian	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active (platting & permitting)	Single Family	2/17/2016	45	15	30	5/16/2006	5/16/2012	17.28	8.685	11.52	37.485	11.52	5.79	7.68	24.99
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	BRIDGES OF CABARRUS APARTMENTS	APF2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family	6/24/2019	144	144	0			33.408	16.704	22.32	72.432	0	0	0	0
Harrisburg	BROOKDALE COMMONS	BROOKDALE COMMONS	APF2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	8/3/2015	230	230	0		6/25/2016	88.32	44.39	58.88	191.59	0	0	0	0
Harrisburg	BROOKDALE VILLAGE	BROOKDALE VILLAGE	APF2008-00032	EVOLVE CONSTRUCTION LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Approved	Townhouse	10/15/2013	72	1	71	9/12/2016	9/12/2018	9.936	4.968	6.624	21.528	9.798	4.899	6.532	21.229
Concord	BROOKE POINTE MANOR RETIREMENT COMMUNITY	BROOKE POINTE MANOR RETIREMENT COMMUNITY	APF2011-00002	CATHERINE F. CONNORS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Age Restricted		66	0	66	12/20/2011		0	0	0	0	0	0	0	0
Concord	BROOKVUE	BROOKVUE	APF2008-00056	BROOKVUE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	5/4/2017	342	261	81	10/20/2009	12/31/2015	131.328	66.006	87.552	284.886	31.104	15.633	20.736	67.473
Concord	BROWN MILL LOFTS	BROWN MILL LOFTS	APF2016-00015	Mark T. Wright	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		131	0	131			30.392	15.196	20.305	65.893	30.392	15.196	20.305	65.893
Concord	BUFFALO RANCH SITE	BUFFALO RANCH SITE	APF2008-00065	BUFFALO RANCH LLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Approved	Single Family		190	0	190	3/20/2007	9/22/2010	72.96	36.67	48.64	158.27	72.96	36.67	48.64	158.27
Concord	BUFFALO TERRACE	BUFFALO TERRACE	APF2017-00013	TROUTMAN LAND INVESTMENTS INC	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BUFFALO TERRACE APARTMENTS	BUFFALO TERRACE APARTMENTS	APF2019-00035	Steve Schlegelmilch	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		In Review			78	0	78			0	0	0	0	18.096	9.048	12.09	39.234
Cabarrus County	BURNT MILL	BURNT MILL	APF2008-00127	GRACE M MYNATT	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		25	0	25			9.6	4.825	6.4	20.825	9.6	4.825	6.4	20.825
Cabarrus County	CABARRUS CROSSING	CABARRUS CROSSING	APF2008-00089	STEVEN MOORE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School																	





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Harrisburg	FARMINGTON RIDGE	FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012	52.608	26.441	35.072	114.121	0.384	0.193	0.256	0.833
Harrisburg	FARMINGTON TOWNHOMES	FARMINGTON TOWNHOMES	APF2017-00010	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Townhouse		190	0	190			26.22	13.11	17.48	56.81	26.22	13.11	17.48	56.81
Harrisburg	FENTON DELL	FENTON DELL	APF2008-00080	CF LITTLE DEVELOPMENT CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/10/2019	95	85	10	9/20/2004	5/15/2014	36.48	18.335	24.32	79.135	3.84	1.93	2.56	8.33
Harrisburg	FENTON DELL PHASES 2 & 3	FENTON DELL PHASES 2 & 3	APF2008-00173	Little	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	11/23/2015	55	2	53	9/20/2004	5/29/2016	21.12	10.615	14.08	45.815	20.352	10.229	13.568	44.149
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN SFD	FLOWES-ZION CONCEPTUAL SITE PLAN SFD	APF2019-00030	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			382	0	382			0	0	0	0	88.624	44.312	59.21	192.146
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN TH	FLOWES-ZION CONCEPTUAL SITE PLAN TH	APF2019-00031	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			221	0	221			0	0	0	0	51.272	25.636	34.255	111.163
Kannapolis	FOREST PARK CROSSING	FOREST PARK CROSSING	APF2010-00005	Traci Dusenbury	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Multi Family	12/22/2010	56	56	0			12.992	6.496	8.68	28.168	0	0	0	0
Harrisburg	FOUNDERS RESERVE	FOUNDERS RESERVE	APF2008-00131	PARK STONE WEST, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Platting	Single Family	4/17/2017	43	44	-1		5/20/2015	16.512	8.299	11.008	35.819	-0.384	-0.193	-0.256	-0.833
Harrisburg	FOUNDERS RESERVE PHASE 2	FOUNDERS RESERVE PHASE 2	APF2014-00006	RYAND HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	9/22/2016	15	7	8			5.76	2.895	3.84	12.495	3.072	1.544	2.048	6.664
Midland	FOX CREEK	FOX CREEK	APF2017-00001	B & C Land Holdings	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family	8/19/2020	207	204	3			79.488	39.951	52.992	172.431	1.152	0.579	0.768	2.499
Harrisburg	FRANCES HAVEN	FRANCES HAVEN	APF2008-00038	ALBIZA FORTUNE BUILDERS INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		All Lots Platted	Single Family	3/20/2019	20	19	1	9/19/2006	1/1/2013	7.68	3.86	5.12	16.66	0.384	0.193	0.256	0.833
Cabarrus County	FRAZIER ACRES	FRAZIER ACRES	APF2008-00156	JIMMY FRAZIER	Cox Mill High School	Harris Road Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	8/20/2002	67	1	66			25.728	12.931	17.152	55.811	25.344	12.738	16.896	54.978
Concord	FRYE TRACTS	FRYE TRACTS	APF2019-00033	WILLIAM NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			118	0	118			0	0	0	0	27.376	13.688	18.29	59.354
Concord	FULLERTON PLACE	FULLERTON PLACE	APF2008-00052	LENNAR CAROLINAS, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	2/4/2016	201	198	3	12/15/2005	5/17/2016	77.184	38.793	51.456	167.433	1.152	0.579	0.768	2.499
Cabarrus County	GLEN LAUREL	GLEN LAUREL	APF2008-00157	NO APPLICANT	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	7/28/2014	260	5	255			99.84	50.18	66.56	216.58	97.92	49.215	65.28	212.415
Concord	GLENGROVE	GLENGROVE	APF2008-00050	UNKNOWN	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	6/30/2014	325	198	127		6/8/2016	124.8	62.725	83.2	270.725	48.768	24.511	32.512	105.791
Locust	GLENWOOD AT THE VILLAGE OF RED BRIDGE	GLENWOOD AT THE VILLAGE OF RED BRIDGE	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse		741	0	741	3/1/2005		102.258	51.129	68.172	221.559	102.258	51.129	68.172	221.559
Kannapolis	GRACE'S RESERVE	GRACE'S RESERVE	APF2016-00025	EARNHARDT INTERCHANGE	Concord High School	Concord Middle School	Royal Oaks Elementary School		Active Building Permitting	Multi Family		200	0	200			46.4	23.2	31	100.6	46.4	23.2	31	100.6
Concord	GRANARY OAKS	GRANARY OAKS	APF2017-00006	Rick Jasinski	Northwest Cabarrus High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	12/4/2020	229	34	195			87.936	44.197	58.624	190.757	74.88	37.635	49.92	162.435
Kannapolis	GRAND SABANA	GRAND SABANA	APF2008-00184	Ejalll Hamid	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Single Family	10/14/2020	5	15	-10			1.92	0.965	1.28	4.165	-3.84	-1.93	-2.56	-8.33
Harrisburg	GRANTHAM	GRANTHAM	APF2015-00001	SOUTH CABARRUS CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	12/3/2020	275	157	118			105.6	53.075	70.4	229.075	45.312	22.774	30.208	98.294
Mt. Pleasant	GREEN ACRES	GREEN ACRES	APF2017-00030	GREEN ACRES REALTY LLC A NCLLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Construction Drawing Review	Single Family		38	0	38			14.592	7.334	9.728	31.654	14.592	7.334	9.728	31.654
Concord	HACKBERRY PLACE	HACKBERRY PLACE	APF2008-00100	RICHARD GOODMAN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	6/13/2014	64	46	18	10/19/2004		24.576	12.352	16.384	53.312	6.912	3.474	4.608	14.994
Concord	HALLSTEAD	HALLSTEAD	APF2008-00113	CROSLAND LAND	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	2/7/2020	475	487	-12	11/18/2004	12/31/2015	182.4	91.675	121.6	395.675	-4.608	-2.316	-3.072	-9.996
Cabarrus County	HAMILTON	HAMILTON CREST	APF2008-00163	Terry Bluto	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	7/16/2018	55	49	6	3/26/2001		21.12	10.615	14.08	45.815	2.304	1.158	1.536	4.996
Concord	HAMPDEN VILLAGE	HAMPDEN VILLAGE	APF2008-00053	METRO DEVELOPMENT GROUP, LLC	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active (platting & permitting)	Single Family	9/13/2017	193	173	20	12/15/2005	12/14/2014	61.374	26.827	23.932	112.133	7.68	3.86	5.12	16.66
Concord	HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION	HARRIS ROAD SINGLE FAMILY ATTACHED SUBDIVISION	APF2017-00036	DONALD EDWARD	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		90	0	90			12.42	6.21	8.28	26.91	12.42	6.21	8.28	26.91
Harrisburg	HARRISBURG TOWN CENTER	HARRISBURG TOWN CENTER	APF2008-00165	J&B Development Management, Inc.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Townhouse	9/12/2005	243	315	-72		9/15/2007	33.534	16.767	22.356	72.657	-9.936	-4.968	-6.624	-21.528
Harrisburg	HARRISBURG VILLAGE SINGLE FAMILY	HARRISBURG VILLAGE SINGLE FAMILY	APF2016-00003	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family		51	0	51			19.584	9.843	13.056	42.483	19.584	9.843	13.056	42.483
Harrisburg	HARRISBURG VILLAGE TOWNHOMES	HARRISBURG VILLAGE TOWNHOMES	APF2016-00002	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Townhouse		207	0	207			28.566	14.283	19.044	61.893	28.566	14.283	19.044	61.893
Concord	HAVEN AT ROCKY RIVER	HAVEN AT ROCKY RIVER	APF2015-00009	LICARI JOHN MARSHALL	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family	12/9/2020	140	19	121			53.76	27.02	35.84	116.62	46.464	23.353	30.976	100.793
Concord	HAVENBROOK	HAVENBROOK	APF2008-00046	unknown	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	9/4/2007	225	224	1			86.4	43.425	57.6	187.425	0.384	0.193	0.256	0.833
Cabarrus County	HAWICK COMMONS	HAWICK COMMONS	APF2008-00166	The Mulvaney Group Ltd.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	12/12/2006	162	86	76			62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308
Cabarrus County	HAWKS RIDGE	HAWKS RIDGE	APF2008-00055	Randal Scribner	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		164	0	164	10/18/2007	10/17/2013	62.976	31.652	41.984	136.612	62.976	31.652	41.984	136.612
Harrisburg	HAWTHORNE	HAWTHORNE	APF2008-00130	KEVIN HALL, PE	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	3/4/2020	104	91	13	11/14/2008	6/9/2016	39.936	20.072	26.624	86.632	4.992	2.509	3.328	10.829
Kannapolis	HAWTHORNE AT THE GLEN	HAWTHORNE AT THE GLEN	APF2016-00022	JACO PROPERTIES INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family		224	0	224			51.968	25.984	34.72	112.672	51.968	25.984	34.72	112.672
Concord	HEARTHWOOD	HEARTHWOOD	APF2008-00051	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	8/18/2016	99	112	-13	7/15/2004	12/31/2015	31.482	13.761	12.276	57.519	-4.992	-2.509	-3.328	-10.829
Harrisburg	HEATHERSTONE	HEATHERSTONE	APF2008-00082	PARKER ORLEANS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	5/19/2008	174	153	21	9/17/2001	7/26/2007	66.816	33.582	44.544	144.942	8.064	4.053	5.376	17.493
Concord	HENSLEY MIXED USE	HENSLEY VILLAGE	APF2017-00033	KEN ORNDORFF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		91	0	91			9.936	4.968	6.624	21.528	12.558	6.279	8.372	27.209
Kannapolis	HERITAGE OAKS ESTATES	HERITAGE OAKS ESTATES	APF2008-00162	NO APPLICANT	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pre APFO	Single Family		25	0	25			9.6	4.825	6.4	20.825	9.6	4.825	6.4	20.825
Concord	HERITAGE RIDGE AT MOSS CREEK	HERITAGE RIDGE AT MOSS CREEK	APF2016-00001	INAARA LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	HIGHLAND CREEK	HIGHLAND CREEK	APF2008-00147	Westbrook Highland Creek, LLC/Rhein	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	3/23/2016	1200	1151	49	11/19/2001		460.8	231.6	307.2	999.6	18.816	9.457	12.544	40.817
Concord	HIGHWAY 29 MIXED USE	HIGHWAY 29 MIXED USE	APF2020-00027	WESLEY HINSON	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			132	0	132			0	0	0	0	30.624	15.312	20.46	66.396
Harrisburg	HOLCOMBE WOODS	HOLCOMBE WOODS	APF2014-00022	US Developers LLC/Land Design	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Platting	Single Family	12/9/2020	420	289	131			161.28	81.06	107.52	349.86	50.304	25.283	33.536	109.123
Kannapolis	HUGH HILL	HUGH HILL	APF2018-00003	DAVID MILLER REALTY & INVESTMENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active Building Permitting	Single Family	11/19/2020	0	15	-15			0	0	0	0	-5.76	-2.895	-3.84	-12.495
Concord	HUNTON FOREST	HUNTON FOREST	APF2017-00009	Steven Wilson	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family	11/25/2020	361	284	77			138.624	69.673	92.416	300.713	29.568	14.861	19.712	64.141
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY ATTACHED	HWY 49 CONCORD 55 - SINGLE FAMILY ATTACHED	APF2019-00039	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			132	0	132			0	0	0	0	30.624	15.312	20.46	66.396
Concord	HWY 49 CONCORD 55 - SINGLE FAMILY DETACHED	HWY 49 CONCORD 55 - SINGLE FAMILY DETACHED	APF2019-00038	SEAN PAONE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			141	0	141			0	0	0	0	32.712	16.356	21.855	70.923
Kannapolis	INTEGRA SPRINGS KELLSWATER BRIDGE	INTEGRA SPRINGS KELLSWATER BRIDGE	APF2009-00013	GLK Group, LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	7/17/2009	312	286	26	7/14/2009	12/31/2011	72.384	36.192	48.36	156.936	6.032	3.016	4.03	13.078
Kannapolis	JACOB'S RIDGE	JACOB'S RIDGE	APF2008-00033	YATES PROPERTIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	8/24/2020	27	21	6	1/20/2003		10.368	5.211	6.912	22.491	2.304	1.158	1.536	4.998
Kannapolis	JEFF & LAURA GRAY	JEFF & LAURA GRAY	APF2018-00004	JEFFREY GRAY	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2.012</

Jurisdiction	Subdivision APF Base Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DD Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Harrisburg	KENSINGTON FOREST	KENSINGTON FOREST	APF2008-00102	NIBLOCK DEVELOPMENT CORP	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	8/7/2018	188	184	4	1/14/2006	12/17/2013	72.192	36.284	48.128	156.604	1.536	0.772	1.024	3.332
Concord	KENSLEY EAST	KENSLEY EAST	APF2020-00019	DONALD MURPHY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			13	0	13			0	0	0	0	3.016	1.508	2.015	6.539
Concord	LANSTONE	LANSTONE	APF2008-00093	UNKNOWN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/12/2015	39	35	4			14.976	7.527	9.984	32.487	1.536	0.772	1.024	3.332
Concord	LANTANA	LANTANA	APF2015-00004	RANKIN KIRKSEY C	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	12/7/2020	88	85	3			33.792	16.984	22.528	73.304	1.152	0.579	0.768	2.499
Concord	LAUREL PARK	LAUREL PARK	APF2008-00099	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Single Family	8/21/2019	709	690	19		12/31/2015	272.256	136.837	181.504	590.597	7.296	3.667	4.864	15.827
Concord	LEGACY CONCORD	LEGACY APARTMENTS	APF2014-00011	COBLE FAMILY FARM LTD PTNRSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	3/27/2015	344	332	12			79.808	39.904	53.32	173.032	2.784	1.392	1.86	6.036
Harrisburg	LITCHFIELD VILLAGE	LITCHFIELD VILLAGE	APF2008-00125	LENNAR COMMUNITIES OF CHARLOTTE, IN	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/12/2011	150	161	-11	1/18/2005	9/14/2013	57.6	28.95	38.4	124.95	-4.224	-2.123	-2.816	-9.163
Concord	LITTLE TEXAS LLC	LITTLE TEXAS LLC	APF2008-00175	Matthew P. Jones	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		224	0	224			86.016	43.232	57.344	186.592	86.016	43.232	57.344	186.592
Concord	LONGVIEW APARTMENTS	LONGVIEW APARTMENTS	APF2020-00029	CARRIE O'BRIEN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			2020	0	2,020			0	0	0	0	468.64	234.32	313.1	1016.06
Concord	LOWER ROCKY RIVER ROAD PROPERTIES	LOWER ROCKY RIVER PROPERTIES	APF2019-00008	SARA SHIRLEY	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Sketch	Single Family		106	0	106			0	0	0	0	40.704	20.458	27.136	88.298
Concord	LUCKY DRIVE SITE	LUCKY DRIVE SITE	APF2018-00032	EDDIE MOORE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	LYNMERE	LYNMERE	APF2016-00017	OXFORD LAND SALES INC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		117	0	117			44.928	22.581	29.952	97.461	44.928	22.581	29.952	97.461
Concord	MAGNOLIA CROSSING	MAGNOLIA CROSSING	APF2008-00079	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	8/18/2020	44	37	7	5/12/2005	12/31/2013	13.992	6.116	5.456	25.564	2.688	1.351	1.792	5.831
Harrisburg	MAGNOLIA SPRINGS	MAGNOLIA SPRINGS	APF2008-00128	SATURDAY INVESTMENTS, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	4/14/2008	190	190	0	6/19/2003	6/26/2012	72.96	36.67	48.64	158.27	0	0	0	0
Kannapolis	MALLARD POINTE ESTATES	MALLARD POINTE ESTATES	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57			82.56	41.495	55.04	179.095	21.888	11.001	14.592	47.481
Kannapolis	MANCHESTER PLACE	MANCHESTER PLACE	APF2013-00010	DANNY G BOST LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	5/31/2007	162	86	76			62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308
Concord	MANOR AVENUE SUBDIVISION	MANOR AVENUE SUBDIVISION	APF2020-00035	RICK BURRAGE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			8	0	8			0	0	0	0	1.856	0.928	1.24	4.024
Concord	MARDAN X LLC	MARDAN X LLC	APF2008-00169	Mark McCormick	Concord High School	Concord Middle School	Weddington Hills Elementary School		Expired	Multi Family		168	0	168			38.976	19.488	26.04	84.504	38.976	19.488	26.04	84.504
Cabarrus County	FIELDSTONE	MC GEE HUNTLEY CONSTRUCTION CO INC	APF2008-00086	DAVID MCDONALD	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		All Lots Platted	Single Family	9/18/2020	108	85	23	1/20/2005		41.472	20.844	27.648	89.964	8.832	4.439	5.888	19.159
Concord	MCGRAW PROPERTY	MCGRAW PROPERTY	APF2008-00064	UNKNOWN	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		In Progress	Single Family		54	0	54	10/16/2007	10/16/2015	20.736	10.422	13.824	44.982	20.736	10.422	13.824	44.982
Kannapolis	MEADOW CREEK APARTMENTS	MEADOW CREEK APARTMENTS	APF2008-00116	FLORIAN GHITAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	8/25/2008	14	14	0	6/26/2008		3.248	1.624	2.17	7.042	0	0	0	0
Locust	MEADOW CREEK VILLAGE	MEADOW CREEK VILLAGE	APF2013-00009	RL REGI NORTH CAROLINA LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	12/2/2016	140	104	36			53.76	27.02	35.84	116.62	13.824	6.948	9.216	29.988
Concord	MEETING STREET HOMES	MEETING STREET HOMES PHASE 2	APF2018-00024	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66			9.108	4.554	6.072	19.734	9.108	4.554	6.072	19.734
Concord	MEETING STREET HOMES	MEETING STREET HOMES PHASE 3	APF2018-00025	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66			9.108	4.554	6.072	19.734	9.108	4.554	6.072	19.734
Concord	MEETING STREET HOMES	MEETING STRET HOMES PHASE 1	APF2018-00023	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Multi Family		296	0	296			68.672	34.336	45.88	148.888	68.672	34.336	45.88	148.888
Concord	MERIDIAN	MERIDIAN	APF2008-00081	GUADALUPE JAVIER ZANDATE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	1/25/2017	16	17	-1	9/19/2006		6.144	3.088	4.096	13.328	-0.384	-0.193	-0.256	-0.833
Kannapolis	MILLBROOKE	MILLBROOKE	APF2008-00114	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		128	0	128	4/6/2008	4/6/2012	49.152	24.704	32.768	106.624	49.152	24.704	32.768	106.624
Concord	MILLGROVE SINGLE FAMILY ATTACHED	MILLGROVE SINGLE FAMILY ATTACHED	APF2019-00037	JOHN HOLCOMB	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			100	0	100			0	0	0	0	23.2	11.6	15.5	50.3
Concord	MILLGROVE SINGLE FAMILY DETACHED	MILLGROVE SINGLE FAMILY DETACHED	APF2019-00036	JOHN HOLCOMB	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			94	0	94			0	0	0	0	21.808	10.904	14.57	47.282
Cabarrus County	MOORECREST	MOORECREST	APF2008-00110	Dockside Development	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	6/14/2006	92	93	-1	1/27/2003		35.328	17.756	23.552	76.636	-0.384	-0.193	-0.256	-0.833
Kannapolis	MOOSE MEADOWS	MOOSE MEADOWS (ROWAN COUNTY)	APF2017-00002	TIMOTHY TALLENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Pending	Single Family		45	0	45			17.28	8.685	11.52	37.485	17.28	8.685	11.52	37.485
Concord	MORRISON RIDGE - MULTI-FAMILY	MORRISON RIDGE - MULTI-FAMILY	APF2020-00032	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			224	0	224			0	0	0	0	51.968	25.984	34.72	112.672
Concord	MORRISON RIDGE - SINGLE FAMILY	MORRISON RIDGE - SINGLE FAMILY ATTACHED	APF2020-00031	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			90	0	90			0	0	0	0	20.88	10.44	13.95	45.27
Concord	MORRISON RIDGE - SINGLE FAMILY	MORRISON RIDGE - SINGLE FAMILY DETACHED	APF2020-00030	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			150	0	150			0	0	0	0	34.8	17.4	23.25	75.45
Concord	MOSS CREEK	MOSS CREEK	APF2008-00083	ROBERT W. BURKETT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/20/2012	1400	1205	195	1/20/2000		537.6	270.2	358.4	1166.2	74.88	37.635	49.92	162.435
Concord	MOSS CREEK TOWNHOMES	MOSS CREEK TOWNHOMES	APF2008-00103	J & B DEVELOPMENT AND MANAGEMENT, INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		88	0	88	1/20/2000		12.006	6.003	8.004	26.013	12.144	6.072	8.096	26.312
Cabarrus County	MOUNT OLIVE ESTATES	MOUNT OLIVE ESTATES	APF2008-00146	Bryant Parnell	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Single Family	7/6/2006	10	11	-1	1/28/2002		3.84	1.93	2.56	8.33	-0.384	-0.193	-0.256	-0.833
Concord	MOUNTAIN BROOK PHASE 6	MOUNTAIN BROOK PHASE 6	APF2008-00084	MDP CUSTOM HOMES, INC	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family	1/31/2019	8	4	4	12/12/2006		3.072	1.544	2.048	6.664	1.536	0.772	1.024	3.332
Concord	MOUNTAIN LAUREL	MOUNTAIN LAUREL	APF2008-00096	BEAZER HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	9/9/2013	76	78	-2	10/19/2004		29.184	14.668	19.456	63.308	-0.768	-0.386	-0.512	-1.666
Mt. Pleasant	MP DEVELOPMENT PARTNERS	MP DEVELOPMENT PARTNERS	APF2020-00022	MP DEVELOPMENT PARTNERS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending			34	0	34			0	0	0	0	7.888	3.944	5.27	17.102
Mt. Pleasant	NEUENBERG	NEUENBERG	APF2018-00018	MEL THOMPSON	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Construction Drawing Review		10/7/2020	9	4	5			0	0	0	0	1.16	0.58	0.775	2.515
Kannapolis	NEWMAN MANOR	NEWMAN MANOR	APF2008-00145	J&E Land Holding Company	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		All Lots Platted	Single Family	2/21/2019	29	15	14	8/10/2005	4/25/2012	11.136	5.597	7.424	24.157	5.376	2.702	3.584	11.662
Concord	NIBLOCK EVA DRIVE	NIBLOCK EVA DRIVE	APF2017-00044	NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family	12/7/2020	0	21	-21			0	0	0	0	-8.064	-4.053	-5.376	-17.493
Concord	ODELL CORNER	ODELL CORNER	APF2016-00014	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		84	0	84			11.592	5.796	7.728	25.116	11.592	5.796	7.728	25.116
Cabarrus County	ODELL PLACE	ODELL PLACE	APF2008-00144	Howard R Hurlocker	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	8/21/2007	5	12	-7	1/15/2004		1.92	0.965	1.28	4.165	-2.688	-1.351	-1.792	-5.831
Concord	OLD HOLLAND APARTMENTS	OLD HOLLAND APARTMENTS	APF2016-00020	OLD HOLLAND ROAD LLC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		328	0	328			76.096	38.048	50.84	164.984	76.096	38.048	50.84	164.984
Concord	OLD HOLLAND RD MULTI FAMILY	OLD HOLLAND RD MULTI FAMILY	APF2020-00016	BRENT NARKAWICZ	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0
Concord	OLDE HOMESTEAD	OLDE HOMESTEAD	APF2019-00029	KEN FOSTER	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			40	0	40			0	0	0	0	9.28	4.64	6.2	20.12
Cabarrus County	OLIVE WOODS	OLIVE WOODS	APF2010-00006	EMILY R CLINE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		All Lots Platted	Single Family	2/28/2018	5	4	1	10/21/2010	12/31/2012	1.92	0.965	1.28	4.165	0.384	0.193	0.256	0.833
Concord	OXFORD COMMONS	OXFORD COMMONS	APF2008-00085	FRANK STRAZULLA, PORTRAIT HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Active Building Permitting	Townhouse	10/15/2007	105	86	19	4/18/2006	12/31/2013	14.49	7.245	9.66	31.395	2.622	1.311	1.748	5.681
Cabarrus County	PARK CREEK	PARK CREEK	APF2013-00002	Keith Wayne	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	10/22/2019	198	63	135			76.032	38.214	50.688	164.934	51.84	26.055	34.56	112.455
Cabarrus County	PARK CREEK PHASE 3	PARK CREEK PHASE 3	APF2008-00034	CARL ANDERSON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		45	0	45	11/20/2008	12/31/2013	17.28	8.685	11.52	37.485	17.28	8.685	11.52	37.485
Concord	PARK PLACE	PARK PLACE	APF2008-00059	Craft Development	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	5/3/2016	131	133	-2	1/27/2003	12								



Jurisdiction	Subdivision APF Base Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	PENDLETON SINGLE FAMILY UNITS	PENDLETON SINGLE FAMILY UNITS	APF2008-00069	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (plating & permitting)	Single Family	7/14/2020	88	117	-29	5/15/2007	12/31/2013	33.792	16.984	22.528	73.304	-11.136	-5.597	-7.424	-24.157
Harrisburg	PHARR MILL NEIGHBORHOOD	PHARR MILL NEIGHBORHOOD	APF2019-00022	DPR ASSOCIATES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0
Kannapolis	PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	APF2009-00009	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		400	0	400		6/22/2014	92.8	46.4	62	201.2	92.8	46.4	62	201.2
Kannapolis	PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	APF2014-00012	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		120	0	120		6/22/2014	27.84	13.92	18.6	60.36	27.84	13.92	18.6	60.36
Kannapolis	PINE CREEK	PINE CREEK	APF2013-00008	PINE CREEK DEVELOPERS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	10/25/2019	58	29	29			22.272	11.194	14.848	48.314	11.136	5.597	7.424	24.157
Concord	PINE GROVE CHURCH ROAD SITE	PINE GROVE CHURCH ROAD SITE	APF2018-00022	PETER TATGE	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		319	0	319			122.496	61.567	81.664	265.727	122.496	61.567	81.664	265.727
Concord	PIPER LANDING SFA	PIPER LANDING SFA	APF2019-00034	CHRIS TODD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			268	0	268			0	0	0	0	62.176	31.088	41.54	134.804
Concord	PIPER LANDING SFD	PIPER LANDING SFD	APF2019-00024	JEREMY HORTON	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			66	0	66			0	0	0	0	15.312	7.656	10.23	33.198
Concord	PITTS SCHOOL ROAD DEVELOPMENT - MULTIFAMILY	PITTS SCHOOL ROAD DEVELOPMENT - MULTIFAMILY	APF2020-00009	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			300	0	300			0	0	0	0	69.6	34.8	46.5	150.9
Concord	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED	PITTS SCHOOL ROAD DEVELOPMENT - SINGLE FAMILY DETACHED	APF2020-00008	EDWIN SUDDRETH	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			182	0	182			0	0	0	0	42.224	21.112	28.21	91.546
Concord	PITTS SCHOOL ROAD SUBDIVISION	PITTS SCHOOL ROAD SUBDIVISION	APF2017-00034	MATTHEW McWILLIAMS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending	Single Family		29	0	29			18.816	9.457	12.544	40.817	11.136	5.597	7.424	24.157
Concord	PLEASANT OAKS	PLEASANT OAKS	APF2008-00047	KISER DEVELOPMENT COMPANY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (plating & permitting)	Single Family	10/12/2020	170	160	10	2/21/2005	8/17/2015	65.28	32.81	43.52	141.61	3.84	1.93	2.56	8.33
Concord	POPLAR COVE	POPLAR COVE	APF2016-00016		Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active Platting	Single Family	8/10/2020	23	21	2			8.832	4.439	5.888	19.159	0.768	0.386	0.512	1.666
Concord	POPLAR CROSSING COMMONS ADULT LIVING CENTER	POPLAR CROSSING COMMONS ADULT LIVING CENTER	APF2012-00003	Workforce Homestead, Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Age Restricted Development	Age Restricted		66	0	66			9.9	3.63	4.752	18.282	0	0	0	0
Concord	POPLAR POINTE TOWNHOMES	POPLAR POINT TOWNHOMES	APF2017-00032	JEFF REASNOR	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse	5/20/2020	36	30	6			4.968	2.484	3.312	10.764	0.828	0.414	0.552	1.794
Concord	POPLAR TENT OAKS	POPLAR TENT OAKS	APF2016-00019	Fred Matrulli	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	11/3/2020	93	38	55			35.712	17.949	23.808	77.469	21.12	10.615	14.08	45.815
Concord	POPLAR TENT SINGLE FAMILY PORTERS LANDING	POPLAR TENT SINGLE FAMILY PORTERS LANDING	APF2020-00024	CITY OF CONCORD	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending			20	0	20			0	0	0	0	4.64	2.32	3.1	10.06
Cabarrus County	PRESPRO CUSTOM HOMES	PRESPRO CUSTOM HOMES	APF2019-00013	PAUL CAMPBELL	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		30	0	30			11.52	5.79	7.68	24.99	11.52	5.79	7.68	24.99
Concord	PRESPRO FLOWES STORE	PRESPRO FLOWES STORE	APF2017-00025	PRESPRO	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		122	0	122			47.616	23.932	31.744	103.292	46.848	23.546	31.232	101.626
Harrisburg	PROVIDENCE MANOR	PROVIDENCE MANOR	APF2008-00106	L & R DEVELOPMENT, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	3/22/2007	149	57	92	12/15/2003	12/29/2007	57.216	28.757	38.144	124.117	35.328	17.756	23.552	76.636
Concord	PROVINCE	PROVINCE GREEN	APF2008-00074	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	7/14/2015	61	51	10			23.424	11.773	15.616	50.813	3.84	1.93	2.56	8.33
Concord	RAMSGATE	RAMSGATE	APF2008-00070	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Expired	Single Family	11/8/2017	224	241	-17			86.016	43.232	57.344	186.592	-6.528	-3.281	-4.352	-14.161
Kannapolis	RED CEDAR LANDING	RED CEDAR LANDING	APF2014-00017	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		150	0	150	10/1/2014		34.8	17.4	23.25	75.45	34.8	17.4	23.25	75.45
Kannapolis	RED DIRT PROPERTIES TOWNHOMES	RED DIRT PROPERTIES TOWNHOMES	APF2020-00037	KANDIE LABERT	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			48	0	48			0	0	0	0	11.136	5.568	7.44	24.144
Kannapolis	REDWOOD KANNAPOLIS PARKWAY	REDWOOD KANNAPOLIS PARKWAY	APF2020-00002	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			166	0	166			0	0	0	0	38.512	19.256	25.73	83.498
Concord	RIDGES AT CONCORD	RIDGES AT CONCORD	APF2008-00072	QUAIL HAVEN DEVELOPMENT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		551	0	551	4/18/2006	12/31/2010	211.584	106.343	141.056	458.983	211.584	106.343	141.056	458.983
Kannapolis	RIVER POINTE AT DAVIDSON	RIVER POINTE AT DAVIDSON	APF2013-00014	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		444	0	444	9/4/2013		170.496	85.692	113.864	369.852	170.496	85.692	113.864	369.852
Cabarrus County	RIVERBEND	RIVERBEND	APF2008-00078	GREATHORN PROPERTIES	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family		28	0	28	12/20/2007	12/19/2013	10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Concord	RIVERWALK	RIVERWALK	APF2008-00044	unknown	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Single Family	8/2/2019	488	529	-41			187.392	94.184	124.928	406.504	-15.744	-7.913	-10.496	-34.153
Concord	ROBERTA CROSSING	ROBERTA CROSSING	APF2014-00003	LIVE WELL HOMES	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	7/27/2015	55	1	54		5/20/2016	21.12	10.615	14.08	45.815	20.736	10.422	13.824	44.982
Concord	ROBERTA MEADOWS	ROBERTA MEADOWS	APF2008-00075	PITTS SCHOOL, LLC / TIM HUNTLEY	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Approved	Single Family	12/7/2020	33	28	5	6/20/2006	6/20/2012	12.672	6.369	8.448	27.489	1.92	0.965	1.28	4.165
Concord	ROBERTA RIDGE SUBDIVISION	ROBERTA RIDGE SUBDIVISION	APF2016-00007	BLACKWELDER FANNIE B	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active Platting	Single Family	9/24/2020	206	198	8			79.104	39.758	52.736	171.598	3.072	1.544	2.048	6.664
Concord	ROBERTA ROAD TOWNHOMES	ROBERTA ROAD TOWNHOMES	APF2019-00011	JONATHAN CARTER	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Townhouse	8/18/2020	16	3	13			2.208	1.104	1.472	4.784	1.794	0.897	1.196	3.887
Concord	ROCKLAND CIRCLE TOWNHOMES	ROCKLAND CIRCLE TOWNHOMES	APF2020-00020	SARA SHIRLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			74	0	74			0	0	0	0	17.168	8.584	11.47	37.222
Cabarrus County	ROCKY GLEN	ROCKY GLEN	APF2008-00077	RANDALL SCRIBNER	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		49	0	49	7/19/2007	7/18/2013	18.816	9.457	12.544	40.817	18.816	9.457	12.544	40.817
Cabarrus County	ROCKY MEADOWS	ROCKY MEADOWS	APF2008-00164	Randy Humphrey and Associates	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Closed-Built Out	Single Family	6/4/2004	142	144	-2	1/15/1999		54.528	27.406	36.352	118.286	-0.768	-0.386	-0.512	-1.666
Concord	ROCKY RIVER ESTATES PH 1	ROCKY RIVER ESTATES PH 1	APF2017-00005	DEVELOPMENT SOLUTIONS GROUP	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		56	0	56			21.504	10.808	14.336	46.648	21.504	10.808	14.336	46.648
Kannapolis	ROGERS LAKE ROAD TOWNHOMES	ROGERS LAKE ROAD TOWNHOMES	APF2017-00021	JOURNEY CAPITAL LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Townhouse		0	0	0			0	0	0	0	0	0	0	0
Kannapolis	ROY CHATHAM MINOR SUBDIVISION	ROY CHATHAM MINOR SUBDIVISION	APF2017-00022	ROY CHATHAM	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending		11/16/2018	8	3	5			0	0	0	0	1.16	0.58	0.775	2.515
Concord	ROYSCROFT	ROYSCROFT	APF2008-00073	PROVIDENT DEVELOPMENT GROUP	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family		0	0	0	3/15/2007	3/14/2013	0	0	0	0	0	0	0	0
Cabarrus County	RUSTIC CANYON	RUSTIC CANYON	APF2008-00063	SHEA HOMES	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family		595	0	595	6/21/2007	6/20/2013	228.48	114.835	152.32	495.635	228.48	114.835	152.32	495.635
Midland	SADDLBROOK	SADDLBROOK	APF2008-00133	LANDCRAFT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	5/8/2018	168	183	-15	3/13/2007	5/13/2017	64.512	32.424	43.008	139.944	-5.76	-2.895	-3.84	-12.495
Concord	SALISBURY TRACE AT BRANCHVIEW	SALISBURY TRACE AT BRANCHVIEW	APF2016-00008	COPPERFIELD APTS/DARREN LUCAS	Concord High School	Concord Middle School	W M Irvin Elementary School		Withdrawn	Multi Family		424	0	424			98.368	49.184	65.72	213.272	98.368	49.184	65.72	213.272
Kannapolis	SAMUEL CRISP MINOR SUBDIVISION	SAMUEL CRISP MINOR SUBDIVISION	APF2017-00023	SAMUEL CRISP	A L Brown High School		Jackson Park Elementary School	Kannapolis Intermediate School	Pending		3/2/2018	8	4	4			0	0	0	0	0.928	0.464	0.62	2.012
Concord	SANCTUARY CODDLE CREEK	SANCTUARY CODDLE CREEK	APF2014-00005	DUNCAN VIRGINIA C ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Withdrawn	Multi Family	9/18/2017	62	1	61			14.384	7.192	9.61	31.186	14.152	7.076	9.455	30.683
Concord	SAPPHIRE HILLS	SAPPHIRE HILLS	APF2008-00045	JBC Development Concord, LLC	Concord High School	Concord Middle School	Weddington Hills Elementary School		Closed-Built Out	Townhouse	8/12/2010	60	54	6	5/16/2006	7/13/2013	8.28	4.14	5.52	17.94	0.828	0.414	0.552	1.794
Concord	SAVANNAH COMMONS	SAVANNAH COMMONS	APF2008-00049	LANDMARK DEVELOPMENT VENTURES, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	8/27/2013	28	29	-1	12/21/2004		10.752	5.404	7.168	23.324	-0.384	-0.193	-0.256	-0.833
Kannapolis	SELLERS PROPERTY	SELLERS PROPERTY	APF2020-00021	BRANDY SELLERS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			7	0	7			0	0	0	0	1.624	0.812	1.085	3.521
Concord	SETTLERS LANDING TOWNHOMES	SETTLERS LANDING TOWNHOMES	APF2008-00179	Coddle Creek Development Group, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active (plating & permitting)	Townhouse	11/21/2017	116	125	-9	1/15/2008	3/29/2015	16.008	8.004	10.672	34.684	-1.242	-0.621	-0.828	-2.691
Kannapolis	SETTLERS RIDGE	SETTLERS RIDGE	APF2008-00108	Craft/CP Morgan	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		All Lots Platted	Single Family	1/14/2011	150	138	12	1/7/2004		57.6	28.95	38.4	124.95	4.608	2.316	3.072	9.996
Kannapolis	SHERWOOD DEVELOPMENT	SHERWOOD DEVELOPMENT	APF2018-00014	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			91	0	91			0	0	0	0	21.112	10.556	14.105	45.773
Kannapolis	SHILOH VILLAGE	SHILOH VILLAGE	APF2008-00071	SHILOH RIDGE DEVELOPMENT, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	5/25/2011	30	30	0	6/19/2006		11.52	5.79	7.68	24.99	0	0	0	0

Jurisdiction	Subdivision APF Basic Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Mt. Pleasant	SOUTH SKYLAND TOWNHOMES	SOUTH SKYLAND TOWNHOMES	APF2018-00017	RONALD BURRAGE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Withdrawn			16	0	16			0	0	0	0	3.712	1.856	2.48	8.048
Kannapolis	SOUTH VILLAGE SINGLE FAMILY	SOUTH VILLAGE SINGLE FAMILY	APF2009-00001	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Single Family		15	0	15		8/8/2012	5.76	2.895	3.84	12.495	5.76	2.895	3.84	12.495
Kannapolis	SOUTH VILLAGE TOWNHOMES	SOUTH VILLAGE TOWNHOMES	APF2009-00002	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Townhouse		145	0	145		8/8/2012	20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	SOUTHWOOD REALTY APTS	SOUTHWOOD REALTY APTS	APF2019-00023	WILLIAM RATCHFORD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			0	0	0			0	0	0	0	0	0	0	0
Concord	SPRING MEADOW	SPRING MEADOW	APF2017-00041	BOYD STANLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		169	0	169			44.16	22.195	29.44	95.795	64.896	32.617	43.264	140.777
Concord	ST ANDREWS PHASE 7	ST ANDREWS PHASE 7	APF2008-00105	Danny Bost T.W.L.S. Inc.	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family	12/30/2014	32	5	27	11/19/2001		12.288	6.176	8.192	26.656	10.368	5.211	6.912	22.491
Cabarrus County	ST ANDREWS PLACE	ST ANDREWS PLACE	APF2013-00003	twls, inc	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	3/21/2014	516	238	278			198.144	99.588	132.096	429.828	106.752	53.654	71.168	231.574
Harrisburg	STALLINGS FARM	STALLINGS FARM	APF2008-00037	JOE M STALLINGS ET. AL	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/29/2014	21	48	-27		4/18/2004	8.064	4.053	5.376	17.493	-10.368	-5.211	-6.912	-22.491
Harrisburg	STALLINGS FARM PHASE 5	STALLINGS FARM PHASE 5	APF2008-00126	VERNON BURRIS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/31/2013	35	26	9	6/21/2004	12/22/2007	13.44	6.755	8.96	29.155	3.456	1.737	2.304	7.497
Cabarrus County	STALLINGS GLEN	STALLINGS GLEN	APF2010-00004	CHRISTOPER PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	8/1/2019	29	67	-38			11.136	5.597	7.424	24.157	-14.592	-7.334	-9.728	-31.654
Harrisburg	STALLINGS ROAD	STALLINGS ROAD SUBDIVISION	APF2018-00013	ROBERT W NIXON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Single Family		191	0	191			73.344	36.863	48.896	159.103	73.344	36.863	48.896	159.103
Kannapolis	STONEWOOD TOWNHOMES	STONEWOOD TOWNHOMES	APF2017-00035	COLE JENEST & STONE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		22	0	22			3.036	1.518	2.024	6.578	3.036	1.518	2.024	6.578
Cabarrus County	SUGAR HILL SUBDIVISION	SUGAR HILL SUBDIVISION	APF2014-00010	JBR CUSTOM HOMES INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		9	0	9	11/12/2014	11/12/2016	3.456	1.737	2.304	7.497	3.456	1.737	2.304	7.497
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	APF2020-00007	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			152	0	152			0	0	0	0	35.264	17.632	23.56	76.456
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	APF2020-00006	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			220	0	220			0	0	0	0	51.04	25.52	34.1	110.66
Kannapolis	SUMMERS WALK	SUMMERS WALK	APF2009-00006	FC SUMMERS WALK LLC A NC LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	12/10/2020	99	2	97	1/27/2014		38.016	19.107	25.344	82.467	37.248	18.721	24.832	80.801
Concord	THE ARBORS	THE ARBORS	APF2019-00028	GINGER MOORE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			22	0	22			0	0	0	0	5.104	2.552	3.41	11.066
Cabarrus County	THE BLUFFS AT MILL BRIDGE	THE BLUFFS AT MILL BRIDGE	APF2008-00076	HARTSELL BROTHERS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	9/19/2019	20	11	9	5/18/2006	5/17/2012	7.68	3.86	5.12	16.66	3.456	1.737	2.304	7.497
Cabarrus County	THE ENCLAVE AT TIMBER RIDGE	THE ENCLAVE AT TIMBER RIDGE	APF2008-00109	Metrolina Development Corp.	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	12/9/2019	21	15	6	8/18/2005		8.064	4.053	5.376	17.493	2.304	1.158	1.536	4.998
Kannapolis	THE FALLS (ROWAN COUNTY)	THE FALLS (ROWAN COUNTY)	APF2017-00004	B & C LAND HOLDINGS	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active (platting & permitting)	Single Family	12/1/2020	203	138	65			77.952	39.179	51.968	169.099	24.96	12.545	16.64	54.145
Kannapolis	THE FARM AT RIVERPOINTE	THE FARM AT RIVERPOINTE	APF2008-00152	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	4/13/2016	805	438	367	10/18/1999	1/21/2016	309.12	155.365	206.08	670.565	140.928	70.831	93.952	305.711
Kannapolis	THE GRAND	THE GRAND	APF2008-00112	MCCLAIN, BARR & ASSOCIATES, SCOTT NEELY AND STEVE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	1/30/2009	240	258	-18	2/7/2007		55.68	27.84	37.2	120.72	-4.176	-2.088	-2.79	-9.054
Concord	THE MILLS AT ROCKY RIVER	THE MILLS AT ROCKY RIVER - MULTIFAMILY	APF2019-00001	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Multi Family	8/24/2015	300	8	292			69.6	34.8	46.5	150.9	67.744	33.872	45.26	146.876
Concord	THE MILLS AT ROCKY RIVER - TOWNHOMES	THE MILLS AT ROCKY RIVER - TOWNHOMES	APF2019-00002	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Townhouse		125	0	125			17.25	8.625	11.5	37.375	17.25	8.625	11.5	37.375
Concord	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	APF2010-00003	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Expired	Multi Family	4/15/2014	347	2	345		7/12/2016	80.504	40.252	53.785	174.541	80.04	40.02	53.475	173.535
Concord	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	APF2008-00151	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	12/9/2020	853	787	66	12/15/2005	7/12/2016	327.552	164.629	218.368	710.549	25.344	12.738	16.896	54.978
Concord	THE POINTE AT SAINT ANDREWS	THE POINTE AT SAINT ANDREWS	APF2008-00068	DANNY G BOST	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/3/2013	42	43	-1	1/18/2007	1/17/2013	16.128	8.106	10.752	34.986	-0.384	-0.193	-0.256	-0.833
Concord	THE SEASONS AT POPLAR TENT	THE SEASONS AT POPLAR TENT	APF2015-00002	PANARA JAYSUKHLAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	11/21/2016	264	144	120			61.248	30.624	40.92	132.792	27.84	13.92	18.6	60.36
Harrisburg	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	APF2008-00123	MILDRED S. McMANUS	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family		16	0	16		5/22/2005	6.144	3.088	4.096	13.328	6.144	3.088	4.096	13.328
Concord	THE STATION AT POPLAR TENT	THE STATION AT POPLAR TENT	APF2008-00182	Tom McClellan	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		In Progress	Multi Family	4/28/2016	312	312	0			72.384	36.192	48.36	156.936	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE TOWNHOMES	THE VILLAGE AT REDBRIDGE TOWNHOMES	APF2009-00004	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	4/20/2020	417	37	380	3/1/2005		160.128	80.481	106.752	347.361	145.92	73.34	97.28	316.54
Concord	THE VILLAGES AT SKYBROOK NORTH	THE VILLAGES AT SKYBROOK NORTH	APF2008-00087	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	4/7/2020	467	415	52	1/18/2005	12/31/2015	179.328	90.131	119.552	389.011	19.968	10.036	13.312	43.316
Concord	THE WAYFORTH AT CONCORD	THE WAYFORTH AT CONCORD	APF2017-00018	MARTIN MARIETTA	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Townhouse	7/22/2020	150	157	-7			0	0	0	0	-0.966	-0.483	-0.644	-2.093
Concord	THE WOODS ON SOUTH UNION	THE WOODS ON SOUTH UNION	APF2013-00006	MSMC Venture, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	12/30/2019	77	28	49			29.568	14.861	19.712	64.141	18.816	9.457	12.544	40.817
Midland	THOMPSONS LAKE	THOMPSONS LAKE	APF2008-00134	FRANK JACOBUS, WILLIAM BREWSTER CO., INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Expired	Single Family	9/16/2011	58	1	57	2/6/2009		34.344	15.012	13.392	62.748	21.888	11.001	14.592	47.481
Concord	TOWER PLACE TOWNHOMES PHASE 2	TOWER PLACE TOWNHOMES PHASE 2	APF2009-00015	Fortune	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		64	0	64			8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Kannapolis	TRINITY CREST	TRINITY CREST	APF2008-00158	Cindy Geater	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Platting	Single Family	11/3/2015	60	60	0			23.04	11.58	15.36	49.98	0	0	0	0
Kannapolis	TRINITY CHURCH ROAD DEVELOPMENT	TRINITY CROSSING ROAD DEVELOPMENT	APF2017-00046	ZACK GORDON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			130	0	130			0	0	0	0	30.16	15.08	20.15	65.39
Cabarrus County	TRINITY PLACE	TRINITY PLACE	APF2008-00159	Primestar Properties Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/5/2018	5	8	-3			1.92	0.965	1.28	4.165	-1.152	-0.579	-0.768	-2.499
Kannapolis	TRINTY ROAD APARTMENTS	TRINTY ROAD APARTMENTS	APF2020-00036	INDUS TRINITY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			114	0	114			0	0	0	0	26.448	13.224	17.67	57.342
Concord	TROUTMAN ENTERPRISES	TROUTMAN ENTERPRISES	APF2020-00010	JEFF YOUNG	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			14	0	14			0	0	0	0	3.248	1.624	2.17	7.042
Midland	TUCKER CHASE	TUCKER CHASE	APF2008-00101	CHUCK STEVENS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (platting & permitting)	Single Family	7/26/2016	162	129	33	6/1/2004		62.208	31.266	41.472	134.946	12.672	6.369	8.448	27.489
Concord	UNICA	UNICA	APF2015-00008	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Single Family		175	0	175			67.2	33.775	44.8	145.775	67.2	33.775	44.8	145.775
Cabarrus County	VANDERBURG ESTATES	VANDERBURG ESTATES	APF2008-00160	Horton Landvest Inc	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	5/28/2020	114	47	67			43.776	22.002	29.184	94.962	25.728	12.931	17.152	55.811
Concord	VILLAGES AT DREAMING CREEK SINGLE FAMILY	VILLAGES AT DREAMING CREEK SINGLE FAMILY	APF2008-00091	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Single Family		57	0	57	7/17/2009	12/31/2015	21.888	11.001	14.592	47.481	21.888	11.001	14.592	47.481
Concord	VILLAGES AT DREAMING CREEK TOWNHOMES	VILLAGES AT DREAMING CREEK TOWNHOMES	APF2009-00003	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		46	0	46	7/17/2009	12/31/2015	6.348	3.174	4.232	13.754	6.348	3.174	4.232	13.754
Kannapolis	VILLAS AT FOREST PARK RETIREMENT FACILITY	VILLAS AT FOREST PARK RETIREMENT FACILITY	APF2008-00178	Douglas Company, LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Age Restricted Development	Age Restricted		64	0	64			0	0	0	0	0	0	0	0
Concord	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	APF2009-00014	Doug Hart	Jay M Robinson High School	HD Winkler Middle School	W M Irvin Elementary School		Age Restricted Development	Age Restricted	1/28/2014	44	2	42	9/15/2009		0	0	0	0	0	0	0	0
Concord	VILLAS AT WINECOFF	VILLAS AT WINECOFF	APF2008-00043	Danny Bost	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	5/26/2017	99	85	14	3/15/2005	12/31/2013	38.016	19.107	25.344	82.467	5.376	2.702	3.584	11.662
Mt. Pleasant	WALKER ROAD PROPERTIES	WALKER ROAD PROPERTIES	APF2019-00006	ERIN BURRIS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family		97	0	97			37.248	18.721	24.832	80.801	37.248	18.721	24.832	80.801

Jurisdiction	APF Base Subdivision	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DO Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	WALLACE MEADOWS TOWNHOMES	WALLACE MEADOWS TOWNHOMES	APF2018-00008	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			98	0	98			0	0	0	0	22.736	11.368	15.19	49.294
Kannapolis	WATERFORD ON THE ROCKY RIVER	WATERFORD ON THE ROCKY RIVER	APF2008-00066	Justin E Kies	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	1/4/2018	278	246	32	4/21/2005	10/1/2016	106.752	53.654	71.168	231.574	12.288	6.176	8.192	26.656
Concord	WATERSTONE AT WEDDINGTON	WATERSTONE AT WEDDINGTON APARTMENTS	APF2008-00137	Brian Kaiser	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	1/17/2013	412	476	-64	11/21/2006		61.8	22.66	29.664	114.124	-14.848	-7.424	-9.92	-32.192
Concord	WEDDINGTON CONCEPT PLAN	WEDDINGTON CONCEPT PLAN	APF2020-00033	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending			42	0	42			0	0	0	0	9.744	4.872	6.51	21.126
Concord	WEDDINGTON HILLS OF CONCORD	WEDDINGTON HILLS OF CONCORD	APF2019-00020	ROBERT CASH	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		720	0	720			167.04	83.52	111.6	362.16	167.04	83.52	111.6	362.16
Concord	WEDINGTON ROAD SITE MATTAMY HOMES	WEDDINGTON ROAD SITE MATTAMY HOMES	APF2015-00005	MATTAMY HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		281	0	281			107.904	54.233	71.936	234.073	107.904	54.233	71.936	234.073
Kannapolis	WELLINGTON CHASE	WELLINGTON CHASE	APF2008-00061	PARKER AND ORLEANS HOMEBUILDERS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	10/13/2017	349	366	-17	9/29/2005	5/22/2016	134.016	67.357	89.344	290.717	-6.528	-3.281	-4.352	-14.161
Kannapolis	WELLINGTON GARDENS	WELLINGTON GARDENS	APF2013-00013	REA VENTURE GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Inactive	Multi Family		72	0	72	5/1/2013		16.704	8.352	11.16	36.216	16.704	8.352	11.16	36.216
Concord	WELLSPRING VILLAGE RETIREMENT COMMUNITY	WELLSPRING VILLAGE RETIREMENT COMMUNITY	APF2008-00177	Crosland Homes	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Age Restricted Development	Age Restricted	11/12/2008	52	8	44	3/20/2008	12/31/2013	0	0	0	0	0	0	0	0
Kannapolis	WEST G STREET	WEST G STREET	APF2018-00002	LONG RANGE DEVELOPMENT & PROPERTIES	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2.012
Kannapolis	WEST OAKS PHASE 2	WEST OAKS PHASE 2	APF2008-00111	Brandon Little & Stephen Wasserman	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family	2/3/2017	13	1	12	9/23/2008	9/14/2012	4.992	2.509	3.328	10.829	4.608	2.316	3.072	9.996
Concord	Wexford Pointe Apartments	Wexford Pointe Apartments	APF2009-00012	Cathy Connors	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	5/6/2010	106	106	0	12/15/2009		24.592	12.296	16.43	53.318	0	0	0	0
Kannapolis	WIGHTMAN OAKS	WIGHTMAN OAKS	APF2008-00031	WIGHTMAN HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Townhouse	7/21/2017	13	10	3	1/24/2008		1.794	0.897	1.196	3.887	0.414	0.207	0.276	0.897
Kannapolis	WILDWOOD RIDGE	WILDWOOD RIDGE	APF2014-00019	OAKMONT HOMES					Active (platting & permitting)	Single Family	11/2/2012	39	21	18	5/5/2004		14.976	7.527	9.984	32.487	6.912	3.474	4.608	14.994
Concord	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	APF2019-00015	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			7	0	7			0	0	0	0	1.624	0.812	1.085	3.521
Concord	WILKINSON COURT REDEVELOPMENT TOWNHOMES	WILKINSON COURT REDEVELOPMENT TOWNHOMES	APF2019-00014	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Townhouse		20	0	20			2.76	1.38	1.84	5.98	2.76	1.38	1.84	5.98
Concord	WINDING WALK	WINDING WALK	APF2008-00092	Shea Homes	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	10/16/2014	472	482	-10	7/13/2003	6/20/2013	181.248	91.096	120.832	393.176	-3.84	-1.93	-2.56	-8.33
Kannapolis	WINDSOR	WINDSOR	APF2013-00005	KANNAPOLIS REAL ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	3/9/2020	98	36	62			37.632	18.914	25.088	81.634	23.808	11.966	15.872	51.646
Concord	WINECOFF SCHOOL ROAD/TIMMONS GROUP	WINECOFF SCHOOL ROAD/TIMMONS GROUP	APF2018-00009	AMERICAN SOUTH MGMNT LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		117	0	117			16.146	8.073	10.764	34.983	16.146	8.073	10.764	34.983
Kannapolis	WHISPERING WINDS	WISPERING WINDS	APF2014-00021	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/23/2008	36	33	3	9/8/2000		13.824	6.948	9.216	29.988	1.152	0.579	0.768	2.499
Concord	WOODBIDGE AT ZEMOSA	WOODBIDGE AT ZEMOSA	APF2008-00090	NIBLOCK DEVELOPMENT CORP.	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		In Progress	Single Family	4/20/2020	50	49	1	5/15/2007	3/15/2015	19.2	9.65	12.8	41.65	0.384	0.193	0.256	0.833
Midland	WYNDHAM ESTATES	WYNDHAM ESTATES	APF2008-00135	SCOTT COLLINS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	30	21	9	11/20/2007		11.52	5.79	7.68	24.99	3.456	1.737	2.304	7.497
Midland	WYNDHAM FOREST	WYNDHAM FOREST	APF2017-00024	DEPENDABLE DEVELOPMENT INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	10/19/2018	30	29	1			11.52	5.79	7.68	24.99	0.384	0.193	0.256	0.833
Midland	WYNTREE	WYNTREE	APF2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Multi Family	10/30/2020	149	89	60			34.568	17.284	23.095	74.947	13.92	6.96	9.3	30.18
Concord	YATES MEADOW	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84.48	42.46	56.32	183.26	28.032	14.089	18.688	60.809
Harrisburg	ZION CHURCH RD RESIDENTIAL	ZION CHURCH RD RESIDENTIAL	APF2020-00005	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			29	0	29			0	0	0	0	6.728	3.364	4.495	14.587
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		222	0	222			85.248	42.846	56.832	184.926	85.248	42.846	56.832	184.926
Concord	ZION CHURCH ROAD SITE	ZION CHURCH ROAD SITE	APF2018-00020	MATT MANDLE	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116			44.544	22.388	29.696	96.628	44.544	22.388	29.696	96.628
Concord	ZION CHURCH ROAD TOWNHOME CONCEPT	ZION CHURCH ROAD TOWNHOME CONCEPT	APF2018-00026	JEREMY HORTON	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Townhouse		153	0	153			21.114	10.557	14.076	45.747	21.114	10.557	14.076	45.747
												57487	26695	31,622			15381.82	7695.44	10166.45	33056.7	8519.56	4271.339	5684.976	18475.875

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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### **AGENDA CATEGORY:**

Reports

### **SUBJECT:**

EDC - November 2020 Monthly Summary Report

### **BRIEF SUMMARY:**

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

### **REQUESTED ACTION:**

For informational purposes. No action required.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Page Castrodale, EDC Executive Director

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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### **ATTACHMENTS:**

- Report

# November 2020 Project Activity Report



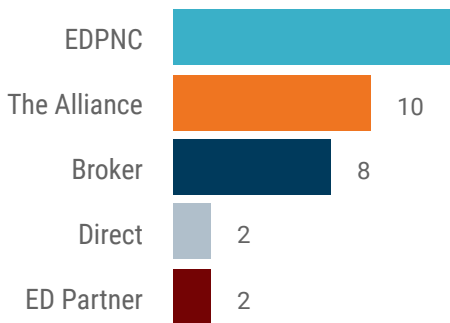
The EDC received 10 new RFIs (requests for information) in November and submitted sites/buildings for 8 of the new requests. There were no client/consultant visits in November.



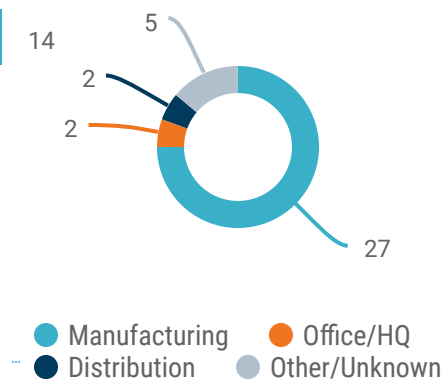
## Other Project Activity Stats



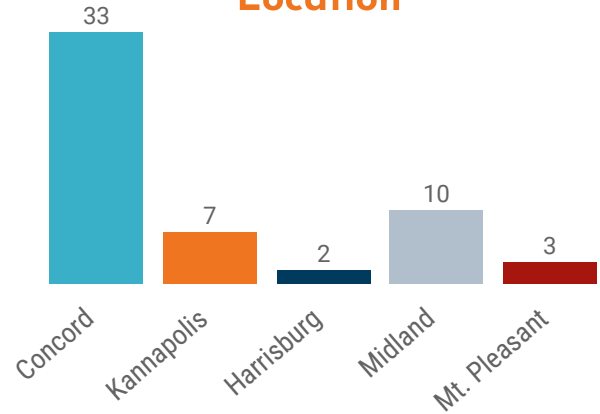
### Projects By Source



### Projects By Industry



### # of Projects By Location



### Projects By Type



**207**  
average jobs  
per project



**137K**  
average square  
feet per project



**40**  
average acres  
per project



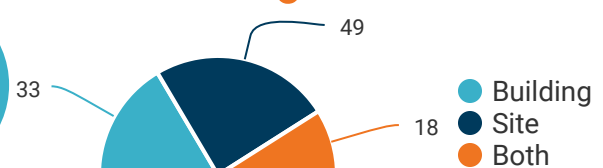
**19%**  
of Cabarrus EDC's  
projects involve  
companies outside  
of the U.S.



**112M**  
average investment  
per project



### Building vs. Site - %





## CABARRUS COUNTY



### BOARD OF COMMISSIONERS REGULAR MEETING

**December 21, 2020  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Finance - Monthly Financial Update

**BRIEF SUMMARY:**

The County Manager requested monthly reports from Finance displaying relevant information regarding the year-to-date budget.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Susan Fearington, Finance Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of November 30, 2020\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
REVENUES						
Ad Valorem Taxes & Interest	(204,959,679)	(204,959,679)	(41,885,833)	\$ -	\$ 163,073,846	20.4%
Other Taxes	(28,017,701)	(28,017,701)	(9,407,268)	-	18,610,433	33.6%
Intergovernmental Revenues	(21,136,525)	(22,347,636)	(5,382,541)	-	16,965,095	24.1%
Permits and Fees	(7,747,427)	(7,747,427)	(4,693,376)	-	3,054,051	60.6%
Sales and Services	(13,485,653)	(13,490,653)	(3,851,575)	-	9,639,078	28.5%
Investment Earnings	(582,961)	(582,961)	(129,553)	-	453,408	22.2%
Miscellaneous/Other Finance Sources	(355,580)	(6,744,920)	(178,219)	-	6,566,701	2.6%
TOTAL REVENUES	(276,285,526)	(283,890,978)	(65,528,366)	\$ -	\$ 218,362,612	23.1%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 1,229,742	\$ 1,229,742	\$ 430,227	\$ 10,162	789,353	35.0%
County Manager	2,105,879	2,118,688	685,002	-	1,433,686	32.3%
Communications	741,968	756,968	224,459	15,000	517,509	31.6%
Human Resources	1,108,514	1,096,814	359,518	6,145	731,151	33.3%
Tax Collector	1,100,385	1,100,385	425,635	-	674,750	38.7%
Tax Administration	2,506,714	2,506,714	933,825	-	1,572,889	37.3%
Board of Elections	1,084,213	1,262,216	828,730	74,580	358,906	71.6%
Register of Deeds	628,237	628,237	287,460	-	340,777	45.8%
Finance	1,373,734	1,400,499	480,667	47,293	872,540	37.7%
Information Technology	6,519,688	6,731,828	2,529,546	471,549	3,730,733	44.6%
Non-departmental*	4,762,394	5,195,403	318,491	582,744	4,294,168	17.3%
Infrastructure & Asset Management						
Grounds Maintenance	1,642,021	1,648,379	587,999	429,343	631,036	61.7%
Administration	2,005,671	2,008,671	701,725	60,446	1,246,500	37.9%
Sign Maintenance	169,908	169,908	79,974	-	89,934	47.1%
Building Maintenance	2,442,213	2,516,379	766,927	616,217	1,133,235	55.0%
Facility Services	1,867,127	1,887,887	625,878	143,774	1,118,235	40.8%
Fleet Maintenance	1,036,025	1,036,025	408,163	315,420	312,443	69.8%
Contribution to Other Funds	45,875,389	48,968,811	48,933,946	-	34,865	99.9%
Total General Government	\$ 78,199,822	\$ 82,263,554	\$ 59,608,173	\$ 2,772,672	\$ 19,882,709	75.8%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 21,027,148	\$ 18,134,775	\$ 4,170,573	\$ 995,996	\$ 12,968,206	28.5%
Jail	12,400,703	12,536,699	4,628,723	1,030,347	6,877,629	45.1%
Animal Control	871,623	871,623	291,953	87,744	491,926	43.6%
Animal Shelter	602,366	606,066	230,968	1,200	373,898	38.3%
Courts Maintenance	294,785	294,785	70,786	18,779	205,220	30.4%
Construction Standards	2,735,613	2,767,113	1,007,987	40,108	1,719,018	37.9%
Emergency Management	339,912	748,992	182,880	5,281	560,832	25.1%
Fire Services	1,497,133	1,504,610	589,930	177,000	737,680	51.0%
Emergency Medical Services	10,712,889	10,729,859	3,861,634	534,041	6,334,184	41.0%
Other Public Safety*	2,129,059	2,149,059	717,377	1,001,538	430,144	80.0%
Total Public Safety	\$ 52,611,231	\$ 50,343,581	\$ 15,752,813	\$ 3,892,033	\$ 30,698,735	39.0%

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of November 30, 2020\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	\$ 831,331	\$ 834,185	\$ 252,364	\$ -	\$ 581,821	30.3%
Community Development	615,872	643,174	211,911	-	431,263	32.9%
Soil & Water Conservation	270,520	270,520	92,344	-	178,176	34.1%
Zoning Administration	233,351	233,351	89,626	-	143,725	38.4%
Economic Development Corporation	432,001	432,001	144,562	-	287,439	33.5%
Economic Development Incentives	2,484,000	4,031,993	-	21,000	4,010,993	0.5%
Other Economic & Physical Development*	1,872,792	1,872,792	419,454	64,500	1,388,838	25.8%
Total Economic & Physical Development	\$ 6,739,867	\$ 8,318,016	\$ 1,210,261	\$ 85,500	\$ 7,022,255	15.6%
ENVIRONMENTAL PROTECTION						
Waste Reduction	\$ 565,433	\$ 588,399	\$ 177,215	\$ 170,660	\$ 240,523	59.1%
Total Environmental Protection	\$ 565,433	\$ 588,399	\$ 177,215	\$ 170,660	\$ 240,523	59.1%
HUMAN SERVICES						
Veterans Services	\$ 305,545	\$ 305,545	\$ 115,332	\$ -	\$ 190,213	37.7%
Cooperative Extension	408,266	422,401	127,668	-	294,733	30.2%
Human Services						
Administration	4,433,152	4,721,509	2,098,040	508,222	2,115,247	55.2%
Economic Family Support Services	2,936,390	2,920,526	727,752	-	2,192,774	24.9%
Transportation	3,012,925	3,531,299	713,341	260,307	2,557,651	27.6%
Child Welfare	9,729,245	9,748,890	3,499,776	279,329	5,969,785	38.8%
Child Support Services	1,940,956	1,940,956	761,404	20,461	1,159,091	40.3%
Economic Services	8,816,760	8,816,760	3,147,900	-	5,668,860	35.7%
Adult and Family Services	1,977,072	1,982,072	733,789	37,789	1,210,494	38.9%
Nutrition	539,040	676,395	249,480	105,495	321,420	52.5%
Senior Services	743,886	781,803	259,660	237,589	284,554	63.6%
Other Human Services*	9,283,532	12,111,343	4,756,998	6,715,734	638,610	94.7%
Total Human Services	\$ 44,126,769	\$ 47,959,498	\$ 17,191,140	\$ 8,164,925	\$ 22,603,434	52.9%
EDUCATION						
Cabarrus County Schools Operating	\$ 74,649,650	\$ 74,649,650	\$ 37,325,432	\$ -	\$ 37,324,218	50.0%
Kannapolis City Schools Operating	9,138,615	9,138,615	4,833,339	-	4,305,276	52.9%
RCCC Operating	3,652,000	3,652,000	1,826,002	-	1,825,998	50.0%
Cabarrus County Schools Capital	36,324	36,324	18,162	-	18,162	50.0%
Kannapolis City Schools Capital	8,832	8,832	4,416	-	4,416	50.0%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	67,199	30,443	36,763	72.6%
Total Education	\$ 87,619,826	\$ 87,619,826	\$ 44,074,550	\$ 30,443	\$ 43,514,833	50.3%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 1,805,635	\$ 1,877,537	\$ 623,047	\$ 35,393	\$ 1,219,097	35.1%
Senior Centers	821,689	848,065	191,463	1,270	655,332	22.7%
Library System	3,769,254	4,046,502	1,391,799	213,394	2,441,310	39.7%
Other Cultural & Recreation*	26,000	26,000	26,000	109,800	(109,800)	522.3%
Total Culture & Recreation	\$ 6,422,578	\$ 6,798,104	\$ 2,232,309	\$ 359,857	\$ 4,205,939	38.1%
DEBT SERVICE						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTAL EXPENDITURES	\$ 276,285,526	\$ 283,890,978	\$ 140,246,460	\$ 15,476,090	\$ 128,168,428	54.9%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ (74,718,094)	\$ (15,476,090)	\$ (90,194,184)	

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of November 30, 2020\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	\$ (1,211,324)	\$ (1,211,324)	\$ (977,913)	\$ -	\$ 233,411	80.7%
Fair Sales and Services	(677,739)	(677,739)	-	-	677,739	0.0%
Fair Investment Earnings	(15,000)	(15,000)	(1,584)	-	\$ 13,416	10.6%
Fair Miscellaneous Revenue	(5,000)	(5,000)	-	-	\$ 5,000	0.0%
Total Arena and Events Center Fund	\$ (1,909,063)	\$ (1,909,063)	\$ (979,498)	\$ -	\$ 929,565	51.3%
EXPENDITURES						
Arena and Events Center	\$ 1,211,324	\$ 1,211,324	\$ 463,860	\$ 476,498	\$ 270,966	77.6%
County Fair	697,739	697,739	61,748	10,000	625,991	10.3%
Total Arena and Events Center Fund	\$ 1,909,063	\$ 1,909,063	\$ 525,608	\$ 486,498	\$ 896,957	53.0%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ (52,000)	\$ (52,000)	\$ (12,488)	\$ -	\$ 39,512	24.0%
Permits and Fees	(140,000)	(140,000)	(50,282)	-	89,718	35.9%
Sales and Services	(1,226,000)	(1,226,000)	(420,533)	-	805,467	34.3%
Investment Earnings	(28,508)	(28,508)	(3,989)	-	24,519	14.0%
Total Landfill Fund	\$ (1,446,508)	\$ (1,446,508)	\$ (487,292)	\$ -	\$ 959,216	33.7%
EXPENDITURES						
Landfill Operations	\$ 1,446,508	\$ 1,473,863	\$ 289,394	\$ 138,258	\$ 1,046,211	29.0%
Total Landfill Fund	\$ 1,446,508	\$ 1,473,863	\$ 289,394	\$ 138,258	\$ 1,046,211	29.0%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ (703,112)	\$ (703,112)	\$ (234,371)	\$ -	\$ 468,741	33.3%
Investment Earnings	(2,500)	(2,500)	(333)	-	2,167	13.3%
Other Finance Sources	(63,880)	(104,319)	-	-	104,319	0.0%
Total 911 Emergency Telephone Fund	\$ (769,492)	\$ (809,931)	\$ (234,704)	\$ -	\$ 575,227	29.0%
EXPENDITURES						
Operations	\$ 709,966	\$ 750,405	\$ 148,137	\$ 56,965	\$ 545,303	27.3%
Debt Service	59,526	59,526	29,763	-	29,763	50.0%
Total 911 Emergency Telephone Fund	\$ 769,492	\$ 809,931	\$ 177,900	\$ 56,965	\$ 575,066	29.0%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ (15,774,501)	\$ (15,774,501)	\$ (6,063,452)	\$ -	\$ 9,711,049	38.4%
Investment Earnings	(45,000)	(45,000)	(6,773)	-	38,227	15.1%
Miscellaneous	(420,000)	(1,354,424)	(938,110)	-	416,314	69.3%
Other Finance Sources	-	(131,001)	-	-	131,001	0.0%
Total Self-Insured Funds	\$ (16,239,501)	\$ (17,304,926)	\$ (7,008,334)	\$ -	\$ 10,296,592	40.5%
EXPENDITURES						
Workers Compensation Insurance	\$ 1,361,607	\$ 1,361,607	\$ 422,539	\$ 6,530	\$ 932,538	31.5%
Liability Insurance	1,154,936	2,220,361	1,756,728	-	463,633	79.1%
Dental Insurance	475,500	475,500	195,021	-	280,479	41.0%
Hospitalization Insurance	13,247,458	13,247,458	4,758,773	1,145,968	7,342,717	44.6%
Total Self-Insured Funds	\$ 16,239,501	\$ 17,304,926	\$ 7,133,060	\$ 1,152,498	\$ 9,019,367	47.9%

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Cabarrus County, North Carolina  
General Fund  
Statement of Revenues and Expenditures - Budget and Actual  
As of November 30, 2020\*  
\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ (5,692,557)	\$ (5,692,557)	\$ (1,100,948)	\$ -	\$ 4,591,609	19.3%
Total Fire Districts Fund	\$ (5,692,557)	\$ (5,692,557)	\$ (1,100,948)	\$ -	\$ 4,591,609	19.3%
EXPENDITURES						
Fire Districts	\$ 5,692,557	\$ 5,692,557	\$ 1,100,948	\$ -	\$ 4,591,609	19.3%
Total Fire Districts Fund	\$ 5,692,557	\$ 5,692,557	\$ 1,100,948	\$ -	\$ 4,591,609	19.3%
TOTAL REVENUES	\$ (26,057,121)	\$ (27,162,985)	\$ (9,810,775)	\$ -	\$ 17,352,210	36.1%
TOTAL EXPENDITURES	\$ 26,057,121	\$ 27,190,340	\$ 9,226,910	\$ 1,834,219	\$ 16,129,211	40.7%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ (27,355)	\$ 583,865	\$ (1,834,219)	\$ (1,222,999)	

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