

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, November 2, 2020.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
(704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Chairman Morris presented the agenda.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board approved the agenda as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger and Shue. Nays: None. Absent: Commissioner Poole.

3. Discussion Items - No Action

3.1 County Manager - Lease/Purchase Agreement with The Conservation Fund

Jonathan Marshall, Deputy County Manager, reported the County has been in search of land for a park and land conservancy in the NorthEast area of the County, in the vicinity of the Mount Pleasant area. Mr. Marshall further reported on discussions with the Catawba Land Conservancy about the Buffalo Creek Preserve and was advised the land would not support passive and active recreational uses.

After reviewing costs, setting parameters and discussions, Mr. Marshall advised property has been located between St. Stephens Church and Lentz Harness Shop Roads. He further advised Three Rivers Land Trust and The Conservation Fund have expressed interest in the project to purchase the land and then sell it to Cabarrus County over time. This would allow the County to use funds marked for the project, as well as apply for grant funds to aid in the costs.

Mr. Marshall provided additional information and maps to the Board for review.

A discussion ensued. During discussion, Mr. Marshall and Londa Strong, Active Living and Parks Director, responded to questions from the Board.

Commissioner Poole arrived at 4:13 p.m. and was present for the remainder of the meeting.

3.2 County Manager - Nonprofit Resiliency Grant Awards

Mike Downs, County Manager, reported on the use of CARES Act funds to purchase items, equipment and allowable expenses of Emergency Management operations.

Rodney Harris, Deputy County Manager, reported the County reached out to the local non-profit community so they could apply for resiliency grants from the State CARES Act funds. Thirty-two applications totaling \$1,101,576 were received by October 12, 2020. A team of County staff vetted each application and recommended the County Manager to fully fund all the requests. Mr. Harris reviewed a summary of the requests.

A discussion ensued. During discussion, Mr. Harris and Mr. Downs responded to questions from the Board.

3.3 Innovation and Technology - Innovation Report

Debbie Brannan, Area Manager of Innovation and Technology, presented the Innovation Report for November 2020. Topics presented were as follows:

- Introduced an elections app to provide citizens with polling site and election returns information
- This month's book for the employees' digital book club, *The Vibrant Workplace*, provides information for overcoming obstacles to build a culture of appreciation
- County Strategic Plan - Five Strategic Initiatives
 - Transparent and Accountable Government
 - Healthy and Safe Community
 - Thriving Economy
 - Sustainable Growth and Development
 - Culture and Recreation
- Peer to Peer Recognition Program, Super Cabco

A discussion ensued. During discussion, Chairman Morris commented on positive comments he has received from residents regarding the Board of Elections office.

4. Discussion Items for Action

4.1 Active Living and Parks - FY21 Matching Incentive Grant Requests - Second Round

Megan Baumgardner, Active Living and Parks Commission Chair, reported the Commission met to review applications for the Matching Incentive Grant Program second-round distributions. One application was received from the Cabarrus Council on Aging totaling \$8,000. The project plans to enhance the overall esthetics of the Concord Senior Center to provide a welcome and inviting face to the community. This project includes landscape renovations around the outdoor recreation areas and senior center, which would increase biodiversity through enhanced habitats with native species. Ms. Baumgardner further reported the Active Living and Parks Commission approved to fund the full amount for the project and requested the Board's consideration for approval.

A brief discussion ensued. Byron Haigler, Active Living and Parks Assistant Director was also in virtual attendance.

4.2 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding appointments to the Cabarrus County Senior Centers Advisory Council has been provided. He advised this item will be included in the Consent section of the November 16, 2020 regular meeting agenda.

Chairman Morris announced there are always openings on boards and committees and encouraged the public to look at those on the website and submit an application.

4.3 County Manager - Ad Hoc Modification to the Central Area Plan Interlocal Agreement

Jonathan Marshall, Deputy County Manager, presented a modification to the Central Area Plan Interlocal Agreement with the City of Concord. The modification would permit two lots off Westview Road to connect to public water.

4.4 County Manager - Cabarrus County Schools Student Device Lease Agreement

Dr. Chris Lowder, Cabarrus County Schools (CCS), Superintendent, requested approval for CCS to enter into a four-year lease agreement for mobile computer units. Dr. Lowder stated the annual lease payment could be built into the 2022 budget and would provide a continual funding source for equipment needs and replacement.

Kelly Kluttz, CCS, Chief Financial Officer, advised the needed funds for the current year lease would come from fund balance along with coronavirus funds received.

Mike Downs, County Manager, advised this is an opportunity to establish recurring funding for the schools' needs.

Rodney Harris, Deputy County Manager, stated should the Board approve funding for the lease agreement, the additional \$1 million dollars would be budgeted in the FY 2022 budget and continue for the next four years, or possibly longer if the lease is renewed.

A discussion ensued. During discussion, Dr. Lowder and Ms. Kluttz responded to questions from the Board.

4.5 County Manager - Parking Agreement with City of Concord

Jonathan Marshall, Deputy County Manager, presented a request for a parking agreement with the City of Concord as part of the Concord downtown economic development agreement that was approved October 19, 2020. Mr. Marshall advised he, Richard Koch and Kyle Bilafer will be meeting with City of Concord staff to further discuss the agreement.

Chairman Morris commented on the complexity of the project and commended those involved in the project.

4.6 DHS - Transportation 5307 Grant - Public Hearing 6:30 p.m.

Bob Bushey, Transportation Manager, reported the Transportation Department applied for the Federal 5307 Grant in the amount of \$42,074.50, which requires a 50 percent match from the County. The funds will be used for replacement radios in the buses and dispatch office. Mr. Bushey advised the current radios have met their useful life and replacement parts are no longer available. A public hearing will be required.

4.7 DHS-Transportation FY22 Community Transportation Administrative Grant - Public Hearing 6:30 p.m.

Bob Bushey, Transportation Manager, reported the Transportation Department has applied for the annual North Carolina 5311 Community Transportation Grant for FY 2022 in the amount of \$173,684. The grant would provide funding for county transportation administrative costs such as salaries, marketing and supplies. The grant would require a 20 percent local county match. Mr. Bushey advised the state has advised all counties, due to Covid-19, that grant funds may not be available for FY 2022. A public hearing will be required.

4.8 DHS - Transportation FY22 Community Transportation Capital Grant - Public Hearing 6:30 p.m.

Bob Bushey, Transportation Manager, announced the Transportation Department plans to replace 10 vehicles through the North Carolina 5311 Community Transportation Capital Grant. A public hearing is required.

A discussion ensued. During discussion, Mr. Bushey and Mike Downs, County Manager, responded to questions from the Board.

4.9 Fair - Powers Great American Midways Renewal Agreement

Kate Sharpe, Fair Director, reported the current agreement with Powers Midways ends after the 2021 Fair. Ms. Sharpe requested approval of an agreement that would renew the contract through 2026.

A discussion ensued. During discussion, Ms. Sharpe responded to questions from the Board.

4.10 Finance - Update of County Capital Projects Fund for Frank Liske Park Barn and Silo Insurance Proceeds

1:21:35

Susan Fearrington, Finance Director, reported funds received earlier this year from insurance were placed into the Insurance Fund. Now that the final payment has been received, she requested \$934,424 from the Insurance Fund be moved to the Capital Projects Fund.

4.11 Infrastructure and Asset Management - Offer for Purchase of Surplus Property

Kyle Bilafer, Area Manager of Operations, reported, at the last Board meeting, the County conditionally accepted an initial bid from Mark McCormick to purchase PIN #: 56410019790000, owned by the County. The offer to purchase

went through the upset bid process and no other bids were received. Mr. Bilafer reviewed the options available to the Board.

A brief discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board. It was the consensus of the Board to approve the offer to purchase and place this item on the Consent Agenda at the regular meeting.

4.12 Planning and Development Department - Planning and Zoning Fee Schedule Update

Susie Morris, Planning and Zoning Manager, presented a request for a fee adjustment for the zoning portion of soil suitability analysis applications. Ms. Morris also requested the addition of two new fees for Temporary Health Care Structures to the Planning and Zoning Fee Schedule and for the updated fees to be effective December 1, 2020. She also responded to questions from the Board.

4.13 Register of Deeds - Refund of Excise Tax

Richard Koch, County Attorney, reported the Harvey and Vallini law firm erroneously recorded and paid the excise tax to a special warranty deed in Cabarrus County. Subsequently, the law firm is requesting a refund of an overpayment of excise tax for \$621.

5. Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as follows and scheduled the required public hearings for the November 16, 2020 Regular Meeting, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Recognitions and Presentations

- Human Resources - Recognition of Lt. David Allred on His Retirement from the Cabarrus County Sheriff's Office

Consent

- Active Living and Parks - FY21 Matching Incentive Grants - Second Round
- Appointments - Cabarrus County Senior Centers Advisory Council
- County Manager - Ad Hoc Modification to the Central Area Plan Interlocal Agreement
- County Manager - Cabarrus County Schools Student Device Lease Agreement
- County Manager - Parking Agreement with City of Concord
- Fair - Powers Great American midways Renewal Agreement
- Finance - Update of County Capital Projects Fund for Frank Liske Park Barn and Silo Insurance Proceeds
- Infrastructure and Asset Management - Offer for Purchase of Surplus Property
- Planning and Development Department - Planning and Zoning Fee Schedule Update
- Register of Deeds - Refund for Excise Tax
- Sheriff's Office - Request to Award Service Weapon to Deputy Daniel Barrier Upon Retirement
- Sheriff's Office - Request to Award Service Weapon to Deputy Jody Smith Upon Retirement
- Sheriff's Office - Request to Award Service Weapon to Lt. David Allred Upon Retirement
- Tax Administration - Refund and Release Reports - October 2020

New Business

- DHS - Transportation 5307 Grant - Public Hearing 6:30 p.m.
- DHS - Transportation FY22 Community Transportation Administrative Grant - Public Hearing 6:30 p.m.
- DHS - Transportation FY22 Community Transportation Capital Grant - Public Hearing 6:30 p.m.

Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - October 2020 Monthly Summary Report
- Finance - Monthly Financial Update

6. Closed Session

6.1 Closed Session - Pending Litigation and Economic Development

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.

7. Adjourn

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 5:51 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Poole and Shue. Nays: None. Absent: None.




Lauren Linker, Clerk to the Board