

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy during the Covid-19 state of emergency, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:15 p.m. on Monday, December 7, 2020.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:15 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
(704) 920-2023, Pin 1234

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Lynn W. Shue
	Barbara C. Strang

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Debbie Brannan, Area Manager of Innovation and Technology; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:15 p.m.

2. Approval of Agenda

Chairman Morris presented the agenda.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as presented by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

3. Discussion Items - No Action

3.1 Infrastructure and Asset Management - Frank Liske Park Barn Rebuild Project Update

Kyle Bilafer, Area Manager of Operations, provided an update on the Frank Liske Park Barn Rebuild project. Proposed schematic designs of the new barn as well as a review of public interaction meeting comments were provided. Mr. Bilafer advised a large percentage of comments put high importance on including a silo in the rebuild. Site location options, and location and access of restrooms for the barn were also addressed.

A lengthy discussion ensued. During discussion, Mr. Bilafer, Londa Strong, Active Living and Parks Director, and Rodney Harris, Deputy County Manager, responded to questions from the Board. Issues addressed included: the cost of the silo; an elevator shaft in the silo; restrooms; open space area in the proposed barn; outdoor activity space; an estimated timeline for completion; funding; building code compliance; etc.

3.2 Innovation and Technology - Innovation Report

Debbie Brannan, Area Manager of Innovation and Technology, presented the Innovation Report for December 2020. Topics presented were as follows:

- This month's employee book club is listening to NPR Holiday Favorites, which provides some uplifting and some though provoking information
- County Strategic Plan - Five Strategic Initiatives
 - Transparent and Accountable Government
 - Healthy and Safe Community
 - Thriving Economy
 - Sustainable Growth and Development
 - Culture and Recreation
- Continued Support in New Technologies and Equipment
 - January - GIS Mapping Application
 - February - Smart Communities
 - March - Real Estate Sales Analysis
 - April - First Virtual Board Meeting
 - May - Technology for Continuing Operations

- o June - Veterans Application Integration with VA
- o July - Beanstack Application for Summer Reading
- o August - Vendor processing for PaymentWorks
- o September - myCabCo.CabarrusCounty.US for Tax Payments
- o October - Cyber security awareness month
- o November - Super CabCo Peer Recognition
- o December - More Innovation with Beanstack

Emery Ortiz, Library Director, shared a new program for the libraries titled "1,000 Books before Kindergarten Succeeding Through Reading." The program focuses on early literacy and early childhood education and is offered locally through Beanstack. Ms. Ortiz reviewed how the program works, the impact on children and program goals.

A discussion ensued.

4. Discussion Items for Action

4.1 Active Living and Parks - 2021 Fees and Charges Policy

Londa Strong, Active Living and Parks Director, presented proposed changes to the Fees and Charges Policy. She advised these items are addressed during this time of year so that they can be in place in January for the entire calendar year. She noted disclaimers due to COVID and the barn reconstruction.

Byron Haigler, Active Living and Parks Assistant Director, reviewed a summary of the proposed fees and charges.

There was discussion during the presentation. During discussion, Mr. Haigler responded to questions from the Board.

4.2 Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)

Susie Morris, Planning and Zoning Manager, reported appointments are needed for the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC). She advised these are the two committees that function out of the MPO (Cabarrus Rowan Metropolitan Planning Organization). The TCC is the staff level committee and the TAC is the elected official committee. She further advised these appointments are typically made each December for one year. Ms. Morris stated staff recommends that she serve as the primary representative and Phil Collins as the alternate on the TCC committee. Additionally, it is recommended Commissioner Kiger move into the primary representative position on the TAC committee. An alternate representative from the Board will need to be chosen.

A brief discussion ensued. During discussion, Ms. Morris responded to questions from the Board. Commissioner Strang indicated interest in serving as the alternate.

4.3 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding appointments to the Human Services Advisory Board has been provided. He advised this item will be included in the Consent section of the December 21, 2020 regular meeting agenda.

Chairman Morris announced there are always openings on boards and committees and encouraged the public to look at those on the website and submit an application.

4.4 BOC - Commissioner Appointments for 2021

Chairman Morris reported a list regarding commissioner appointments for members or liaisons to various boards and committees was provided for the coming 2021 year. He reviewed a number of changes made through the year and requests for several of the committees. Chairman Morris recommended the Board allow him and the Clerk to make adjustments to the list and send to them for input prior to the regular meeting. He also requested Board members provide the Clerk with which committees they prefer to serve on.

4.5 BOC - Designation of Voting Delegate for NCACC Legislative Goals Conference

Chairman Morris announced a voting delegate is needed for the NCACC (North Carolina Association of County Commissioners) Legislative Goals Conference. He stated the conference will be held by virtual platform on Thursday and Friday,

January 14-15, 2021. Chairman Morris then provided a brief summary of the process.

A brief discussion ensued. Commissioner Shue volunteered to serve as the voting delegate. It was the consensus of the Board for Commissioner Shue to serve as the voting delegate at the NCACC Legislative Goals Conference.

4.6 BOC - Resolution Establishing the Board of Commissioners' 2021 Meeting Schedule

Chairman Morris announced a resolution is required to establish the Board of Commissioners' meeting schedule each year. He advised there was a request to move the first budget workshop back one week.

A discussion ensued. During discussion, Rodney Harris, Deputy County Manager, Mike Downs, County Manager, and Lauren Linker, Clerk to the Board, responded to questions from the Board.

4.7 County Manager - Lease/Purchase Agreement with The Conservation Fund

Jonathan Marshall, Deputy County Manager, presented background information regarding a lease/purchase agreement with the Conservation Fund for the purchase of 615 acres of property off St. Stephen's Church Road in the northeast part of the county. He advised this property has been identified in our Capital Improvement Program for future park space in that area. Mr. Marshall stated the Board had created a fund at the recommendation of the Soil and Water Conservation Board that set aside money for purchases such as this. He recommended the Board approve this lease purchase agreement with the Conservation Fund, who will actually be buying the property, and then the County would over a four-year period, based on this agreement, be paying them back through payments from that present use value fund as well as grant monies that we would seek. He stated the reason for this method of purchase is that the Conservation Fund can purchase the land faster and at a lower price.

Mr. Marshall reported one of the Boards' policies on the present use value fund is that we have a committee review those requests. The committee consisted of two members of the Agricultural Advisory Board, two members of the Soil and Water Conservation Board, and two members of the Active Living and Parks Commission. He further reported those six individuals met virtually last week to discuss this and are recommending the Board of Commissioners move forward with this purchase, including that first payment of \$1 million from that present use value fund.

Additionally, Mr. Marshall reported some of the land is under cultivation. He stated the County and Conservation Fund would both want that to continue so we would be looking at a farmer to lease that portion of the property. Additionally, the hardwood forests would remain as they are on the property. He further stated there are some pine forests that have been planted and have a forestry plan that would need to be monitored and ultimately harvested. The group that met last week recommends that any revenues received from leasing that agricultural land and any revenues received from harvesting the pine timber on the property go back into the present use value fund.

Mr. Marshall requested the Board suspend the Rules of Procedure and consider this item tonight.

A discussion ensued. During discussion, Mr. Marshall responded to questions.

UPON MOTION of Commissioner Strang, seconded by Commissioner Shue and unanimously carried, the Board suspended the Rules of Procedure to take action on this item due to time constraints by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the Contract for the Sale of Real Estate between The Conservation Fund and Cabarrus County and authorized the County Manager to execute the agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney; and authorized the Finance Director to complete all necessary budget amendments and project ordinances, by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:12/7/2020

Amount:1,000,000.00

Dept. Head: Susan Fearington

Department: Finance - Small Projects Fund

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment records the Deferred Tax funding of the intial \$1,000,000 payment for the Northeast Area Park Project.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	0000-6023	Deferred Tax Collection	2,535,528.00		1,000,000.00	1,535,528.00
460	9	0000-9830	Other Improvements	1,341,521.44		1,000,000.00	341,521.44
				-			0.00
460	6	4230-6023	Deferred Tax Collection	-	1,000,000.00		1,000,000.00
460	9	4230-9801	Land Acquisition	-	1,000,000.00		1,000,000.00

Ordinance No. 2020-41

CABARRUS COUNTY SMALL PROJECTS
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed:

Board of Elections Department	
Interest on Investments	\$34,130
Contribution from General Fund	61,484
Contribution from Capital Reserve	150,000
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	\$245,614
Register of Deeds Department:	
Register of Deeds Fees	\$1,837,634
Interest on Investments	64,250
Contribution from General Fund	77,505
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	\$1,979,389
Community Development	
Contribution from General Fund	\$54,901
Duke Power Rebate	629
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	\$55,530
Environmental Protection:	
Deferred Tax Collection	\$1,000,000
Soil and Water Department:	
Deferred Tax Collections	\$187,558
Interest on Investments	1,693
Contributions and Private Donations	2,898
Contribution from General fund	86,146
EEP Contract	16,900
ADFP Grant	54,000
Drill Program Fees	15,577
Suther Farm Project	780,000
Hill Farm Project	99,000
Stewardship Fund	52,250
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	\$1,296,022
Educational Farming	
Educational Farming (Lomax)	\$187,000

Local Agricultural Preservation Projects:

Contribution from General Fund	\$13,801
Deferred Farm Tax Collections	2,578,637
Deferred Farm Tax Interest	437,564
Interest on Investments	121,519
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	\$3,151,521
TOTAL REVENUES	\$7,915,076

D. The following appropriations are made as listed:

Board of Elections Department:	
Board of Elections Equipment and Furniture	\$245,614
Register of Deeds Department:	
Register of Deeds Automation & Preservation	\$1,979,389
Community Development	\$55,530
Environmental Protection:	
Northeast Area Park Project	\$1,000,000
Soil and Water Department:	
Other Improvement Projects	\$278,295
EEP Contract	16,900
ADFP Conservation Easement	54,000
Drill Repair & Maintenance	15,577
Suther Farm Project	780,000
Hill Farm Project	99,000
Stewardship	52,250
	<hr/>
	\$1,296,022
Educational Farming	
Educational Farming (Lomax)	\$187,000
Local Agricultural Preservation Projects:	
Other Improvement Projects	\$3,151,521
TOTAL EXPENDITURES	\$7,915,076
GRAND TOTAL - REVENUES	\$7,915,076
GRAND TOTAL - EXPENDITURES	\$7,915,076

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The County Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.

6. The County Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to County construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriation to such agencies where G.S. 153 A-248(b), 259. 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129 (a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project Ordinance associated with the project is closed.

Adopted this 7th day of December, 2020.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

4.8 Emergency Management - Adoption of Ordinance Amending Chapter 34, Fire Prevention and Protection of the Cabarrus County Code of Ordinances - Public Hearing 6:30 p.m.

Mike Downs, County Manager, announced Bobby Smith has retired from his position with the County as Emergency Management Director and Steve Langer has been promoted to fill that position.

Steve Langer, Emergency Management Director, presented proposed revisions to Chapter 34, Fire Prevention and Protection, Section 34-30 (2) of the Cabarrus County Code of Ordinances, to clarify the intent of the section on voting eligibility concerning fire district matters. The Cabarrus County Emergency Management/Fire Marshal's Office recommends the revisions. Mr. Langer advised a public hearing is required.

4.9 EMS - Ambulance Fee Increase

Jimmy Lentz, Emergency Medical Services (EMS) Director, requested an increase in ambulance fees. He stated the last increase was in July 2015. A list of changes was provided to the Board.

4.10 Finance - Accounting Update of Capital Project Funds

Susan Fearrington, Finance Director, reported the Capital Project Funds need to be updated as major projects are completed. This update includes the Limited Obligation Bonds (LOBS) for 2016, 2017, and 2018 and the School Capital Projects Funds through a budget amendment and project ordinance. Ms. Fearrington provided a summary of the projects funded by those LOBS.

The budget amendment would closeout LOBS 2016, a portion of LOBS 2017 and LOBS 2018. This amendment would allow the remaining \$138,896.99 budget for Kannapolis Middle School to be tracked in the new School Capital Projects Fund. The amendment also transfers \$425,483.61 from the LOBS 2017 Fund to the Community Investment Fund to assist with the payment of debt service and future capital projects.

Ms. Fearrington advised the Capital Project Ordinance update to LOBS 2016, LOBS 2017, LOBS 2018 and School Capital Projects Fund budget amendment and Section III. d. of the project ordinance would allow the excess funding to be returned to the General Fund, the Community Investment Fund or another Capital Project Fund based on the needs of the County. Ms. Fearrington also responded to questions and comments from the Board.

4.11 Finance - Cabarrus County Reimbursement Resolution for New EMS Headquarters

Susan Fearrington, Finance Director, presented a resolution, which would allow the County to advance its own funds to pay certain original expenditures associated with the establishment of a new EMS Headquarters. The County would then reimburse itself with funding from the Limited Obligation Bond debt to be incurred in the spring of 2022. Ms. Fearrington advised the resolution was prepared by the County's bond attorney.

A discussion ensued. During discussion, Ms. Fearrington responded to questions from the Board.

4.12 Finance - Transfer of Funds for 15 Percent Fund Balance Policy and Closure of Capital Reserve Fund

Susan Fearrington, Finance Director, presented a request for the transfer of funds for the 15 percent policy and closure of the Capital Reserve Fund. Ms. Fearrington advised the CAFR (Comprehensive Annual Financial Report) is scheduled to be presented to the Board in January. She also explained the process for submitting the CAFR to the State.

Ms. Fearrington then reported per the FY 2021 Budget Ordinance, the sum of General Operating Fund balance in excess of 15 percent is available for transfer and appropriation to the Community Investment Fund. A summary of the 15 percent Fund Balance calculation was provided in the agenda and reviewed. Three projects have been identified to fund and the remaining portion can be set aside in the Community Investment Fund for future project allocations.

The Community Investment Fund was established with the FY2021 budget year. With the establishment of this fund, there is no longer a need to maintain a separate Capital Reserve Fund. Ms. Fearrington advised a \$2,400,530.25 budget amendment is required to liquidate the Capital Reserve Fund. This will transfer the tracking of Occupancy Tax reserved for Facility/Field Expansion to the County Capital Projects Fund and the remaining unallocated funds to the Community Investment Fund.

4.13 Finance - Update of Courthouse Funding

Susan Fearrington, Finance Director, reported in order to align funding with the approved budget, an amendment and project ordinance are included for review. This update will make our budget match all our known costs for the new courthouse and the renovation of the existing courthouse. We will only draw funds as they are needed, however a budget in place is needed for all contracts to be approved and signed. Ms. Fearrington stated after the budget amendment is approved, the total estimated cost for all phases of the courthouse project is \$134,859,000. Ms. Fearrington further stated the total cost does account for the GMP #3 for the old Courthouse renovation, which originally was estimated at \$14,090,357. However, the actual cost will now be \$16,738,515.

A discussion ensued. During discussion, Kyle Bilafer, Area Manager of Operations, and Ms. Fearrington responded to questions from the Board. Mr. Bilafer pointed out the while the GMP #3 cost rose, the actual cost for GMP #2 was lower than expected. Therefore, the total cost of the project did not have an increase.

4.14 Finance - Update of Investment Officers

Susan Fearrington, Finance Director, presented a list of investment officers by positions for approval. She stated this is a change from the previous list of investment officers by name. Ms. Fearrington advised if approved, the positions of Finance Director, Deputy Finance Director and one of our accounting supervisors will be authorized to make investments for the County referencing the investment policy that is also included for reference, along with our institutions that have been vetted and approved for investments. She further advised an investment cannot be made without a second person approving the transaction.

The current Investment Policy and list of the approved institutions was also provided for information as a reference. Additionally, no changes have been made to the policy (which was last updated and approved by the Board on November 18, 2019) nor were there any changes to the approved institution list (which was last updated and approved by the Board on June 15, 2020).

A discussion ensued. During discussion, Ms. Fearrington responded to questions from then Board.

4.15 Infrastructure and Asset Management - Cabarrus County Courthouse Expansion Construction Manager at Risk Contract Extension (GMP 2)

Kyle Bilafer, Area Manager of Operations, reported Cabarrus County has a GMP (Guaranteed Maximum Price) based contract with Messer Construction for Courthouse expansion Construction Manager at Risk services. On December 13, 2019, Messer Construction bid out the scope of work for the site enabling portion of the project. That is referred to as GMP #1 and is considered an extension to their original contract which was for preconstruction services. GMP #1.5 was executed in August 2020 and included the bid packages for the rammed aggregate piers, below grade concrete, and tower crane. Messer has now received an official GMP #2 bid which represents the remainder of the bid packages for the new Courthouse building. This will create the need for a change order and the amount involved in the change order will be \$81,670,317.

A brief discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

4.16 Infrastructure and Asset Management - Transfer of Radar Trailer Asset to the Town of Harrisburg

Michael Miller, Infrastructure and Asset Director, presented a request from the Town of Harrisburg for a surplus radar trailer (asset 8207) from the Sheriff's Department. Mr. Miller stated the actual radar equipment on the trailer is in disrepair and uses an outdated type of radar. The town plans to upfit the trailer with modern radar equipment and use it for localized law enforcement services within the Town by the Harrisburg Division of the Cabarrus County Sheriff's Department.

4.17 Infrastructure and Asset Management - Transfer of Surplus Vehicle to Allen Volunteer Fire Department

Michael Miller, Infrastructure and Asset Director, presented a request from the Allen Volunteer Fire Department for one surplus vehicle from the Cabarrus County Sheriff's Office fleet. County staff has identified asset 8347 (VIN-1FAHP2MK6EG131671), a 2014 Police Interceptor with 146,286 miles, as a match for the request. He stated the vehicle will be used primarily for the Chiefs to run errands, attend required meetings and trainings, community outreach, and public relations.

4.18 ITS - Contract for Telecommunications

Todd Shanley, Information Technology Services (ITS) Director, requested approval to enter into a 36-month agreement with Windstream for telecommunication services. ITS will facilitate conversion from PRI (Primary Rate Interface) to SIP (Session Initiation Protocol) connections for telephony services. The contract will also standardize pricing for B-1 phone lines. Mr. Shanley advised this would reduce annual pricing.

A brief discussion ensued. During discussion, Mr. Shanley responded to questions from the Board.

4.19 Register of Deeds - Refund of Excise Tax

Richard Koch, County Attorney, presented a request from Hartsell and Williams law firm in which a Deed was recorded in both Stanly and Cabarrus Counties as required for a tract of real property overlapping both counties. By statute, all the excise tax should have been paid to Stanly County, as most of the real property is in that county.

Instead, the excise tax was prorated and \$234.00 was mistakenly paid to the Cabarrus County Register of Deeds Office by Hartsell and Williams. Hartsell and Williams has since paid the appropriate full amount of excise tax to Stanly County and requests a refund from Cabarrus County for the monies paid to them in error.

4.20 Sheriff's Office - (BWC) Body-Worn Camera Funding Update

Chief Deputy James Bailey, Cabarrus County Sheriff's Office, reported Cabarrus County was not awarded the grant from the Bureau of Justice Administration for the Body-Worn Camera program. The Board had previously approved the program and program funding based on the grant being awarded in the amount of \$240,000.

Rodney Harris, Deputy County Manager, advised should the Board wish to continue with the program, an additional \$233,000 would be needed to cover costs through the end of the current fiscal budget year (FY2021). Additionally, funds would need to be included in future budget years to continue the program.

A discussion ensued. During discussion, Chief Deputy Bailey responded to questions from the Board.

4.21 Sheriff's Office - Motorola Radio Contract Change Order

Chief Deputy James Bailey, Cabarrus County Sheriff's Office, requested approval of a change order to change the payment date of the Motorola radio contract from January to August. The change would bring the fee schedule in line with the Fiscal Year.

A brief discussion ensued. During discussion, Chief Bailey responded to questions from the Board.

Vice Chairman Honeycutt **MOVED** to suspend the Rules of Procedure to take action on this item due to time constraints. Commissioner Kiger seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

UPON MOTION of Commissioner Strang, seconded by Commissioner Kiger and unanimously carried, the Board approved the revised contract between Cabarrus County and Motorola; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

5. Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the agenda as follows and scheduled the required public hearing for the December 21, 2020 Regular Meeting, by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Recognitions and Presentations

- Human Resources - Recognition of Emergency Management Director Robert "Bobby" Smith's Retirement

- Proclamation - Reverend Dr. Martin Luther King, Jr. Day

Consent

- Active Living and Parks - 2021 Fees and Charges Policy
- Appointments and Removals - Human Services Advisory Board
- Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)
- BOC - Commissioner Appointments for 2021
- BOC - Designation of Voting Delegate for NCACC Legislative Goals Conference
- BOC - Resolution Establishing the Board of Commissioners' 2021 Meeting Schedule
- EMS - Ambulance Fee Increase
- Finance - Accounting Update of Capital Project Funds
- Finance - Cabarrus County Reimbursement Resolution for New EMS Headquarters
- Finance - Transfer of Funds for 15% Fund Balance Policy and Closure of Capital Reserve Fund
- Finance - Update of Courthouse Funding
- Finance - Update of Investment Officers
- Infrastructure and Asset Management - Cabarrus County Courthouse Expansion Construction Manager at Risk Contract Extension (GMP 2)
- Infrastructure and Asset Management - Transfer of Radar Trailer Asset to the Town of Harrisburg
- Infrastructure and Asset Management - Transfer of Surplus Vehicle to Allen Volunteer Fire Department
- ITS - Contract for Telecommunications
- Register of Deeds - Refund of Excise Tax
- Sheriff's Office - (BWC) Body-Worn Camera Funding Update
- Tax Administration - Refund and Release Reports - November 2020

New Business

- Emergency Management - Adoption of Ordinance Amending Chapter 34, Fire Prevention and Protection of the Cabarrus County Code of Ordinances - Public Hearing 6:30 p.m.

Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - November 2020 Monthly Summary Report
- Finance - Monthly Financial Update

Chairman Morris provided a Covid-19 update. He encouraged everyone to continue to wear masks, washing hands, and waiting six feet apart. He also encouraged everyone to try to choose a time of day to shop when stores are less busy and you are less likely to come in close contact with people. Additionally, he suggested the public go to the Cabarrus Health Alliance website for updated information.

6. Closed Session

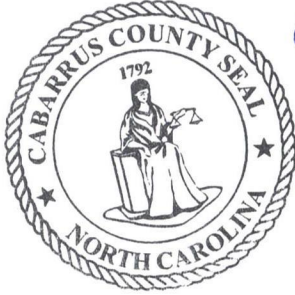
6.1 Closed Session - Pending Litigation and Economic Development

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4) by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Strang and unanimously carried, the Board moved to come out of closed session by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

7. Adjourn

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 7:36 p.m. by the following vote: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.



Lauren Linker

Lauren Linker, Clerk to the Board