

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

1. CALL TO ORDER - CHAIRMAN

2. APPROVAL OF WORK SESSION AGENDA - CHAIRMAN

2.1. BOC - Changes to the Agenda Pg. 3

3. DISCUSSION ITEMS - NO ACTION

3.1. Cooperative Extension - Introduction of NC Cooperative Extension Volunteer Joyce Klutz Pg. 5

3.2. Infrastructure and Asset Management - Courthouse Expansion Project Update Pg. 8

3.3. Infrastructure and Asset Management - Families First Court Child Care Center at Cabarrus County Courthouse Pg. 23

3.4. Innovation and Technology - Innovation Report Pg. 24

4. DISCUSSION ITEMS FOR ACTION

4.1. Active Living and Parks - Extension on Commission Terms Pg. 26

4.2. BOC - Appointments to Boards and Committees Pg. 32

4.3. County Manager - Resolution in Support of Intersection Improvements at NC 24/27 and Reed Mine/Pine Bluff Roads Pg. 34

4.4. DHS - Congregate Nutrition (Lunch Plus) Budget Amendment Pg. 53

4.5. Finance - North Carolina Education Lottery Payment Application for School Debt Pg. 57

4.6. Finance - Occupancy Tax Waiver Pg. 65

4.7. Finance - Update of Capital Project Fund Budgets and Related Project Ordinances Pg. 66

4.8. Infrastructure and Asset Management - Cabarrus County Emergency Medical Services Headquarters GMP-2 Pg. 75

4.9. Infrastructure and Asset Management - Town of Midland Temporary Construction Easement at Rob Wallace Park for Veterans Memorial Pg. 84

4.10. Planning and Development - Duke Energy Helping Home Fund 2.0 Grant Pg. 98

4.11. Procurement Office - Ordinance for Disposing of Personal Property Valued At Less Than \$30,000 Pg. 106

4.12. Property and Liability ISF - Sheriff Vehicle Replacement Pg. 110

5. APPROVAL OF REGULAR MEETING AGENDA

5.1. BOC - Approval of Regular Meeting Agenda Pg. 113

6. CLOSED SESSION

6.1. Closed Session - Pending Litigation and Economic Development Pg. 117

7. ADJOURN

In accordance with ADA regulations, anyone in need of an accommodation to participate in the meeting should notify the ADA coordinator at 704-920-2100 at least 48 hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Approval of Work Session Agenda - Chairman

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
OCTOBER 4, 2021**

ADDITIONS:

Discussion Items - No Action

3.1 Cooperative Extension - Introduction of NC Cooperative Extension Volunteer Joyce Kluttz

F.13 Planning and Development - Duke Energy Helping Home Fund 2.0 Grant

Closed Session

5.1 Closed Session - Pending Litigation and Economic Development

REMOVED:

Library - LSTA Grant Submission for FY23

MOVED TO OCTOBER 18, 2021 REGULAR MEETING:

New Business

G-1 County Manager - Cabarrus County Mortgage Assistance Program

SUPPLEMENTAL INFORMATION:

4.5 Finance – North Carolina Education Lottery Payment Application for School Debt

- Applications

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items - No Action

SUBJECT:

Cooperative Extension - Introduction of NC Cooperative Extension Volunteer Joyce Klutz

BRIEF SUMMARY:

Joyce Klutz, newly recruited volunteer for the North Carolina State Advisory Council representing NC Cooperative Extension in three counties - Cabarrus, Mecklenburg, and Gaston will present information to the Board.

REQUESTED ACTION:

Receive input.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Joyce Klutz, NC Cooperative Extension

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Brochure

*NC State Extension
partners with
communities to:*

***Deliver education and
technology -
To enrich the lives,
land & economy of
North Carolinians.***

Goals



- Work with local Extension Centers **to develop and strengthen Advisory groups.**
- Serve as a **liaison body between County Advisory Councils, State Extension Administration & Foundation Regional Directors.**
- Build relationship with Federal, state & local government & community leaders to **effectively advocate for NC Cooperative Extension Service & private resource development.**

Work with NC State Extension state program leaders & University departments to **ensure continued...**

that programs are relevant & the resources are available at the county level for delivery of quality programs.

- **Market** NC State Extension as a leader in addressing the changing needs of rural & urban NC communities.



Government Relations & Advocacy

Ensure Advisory Leadership System (ALS) members have the knowledge & skills to establish relationships with local, state, & federal government leaders, & non-governmental community leaders to advocate for NC Cooperative Extension Service (NCCES).

Partnerships

NC State Extension is a partnership that began in 1914 when county, state & federal governments agreed that by joining together they could provide all citizens with access to the knowledge generated by public universities.

Today that partnership includes county governments working to solve local problems, a national network of land-grant universities & US Dept. of Agriculture.



State Advisory Council Member Roles

- **Assist with environmental scans**
- **Set priorities for educational programs**
- **Advocate for Extension**
- **Help with program design, implementation & evaluation**
- **Identify resources to support programs**
- **Market programs to targeted audiences & communities.**

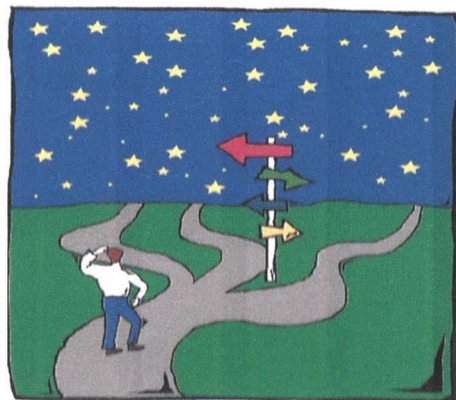
Responsibilities

- 1) To attend meetings of the State Advisory Council
- 2) To work toward accomplishing the goals of the SAC
- 3) To work with District Directors to provide leadership that connects county advisory & district advisory councils
- 4) To be a visible, articulate representative of SAC in an assigned cluster of counties

continued...

Responsibilities *continued...*

- 5) To use personal networks to promote Extension's needs & educational roles.
- 6) To be informed on Extension programs & impacts
- 7) To advocate for Extension
- 8) To help identify & assist with the training others in the advisory leadership system.
- 9) To serve on SAC committees.



The future is not some place we are going, but one we are creating. The paths to it are not found but made, and the activity of making them changes both the maker and the destination.
John Schaar

What sets NC State Extension apart?

A university-based catalyst for progress with educational centers in every NC county and on the Qualla Boundary of the Eastern Band of the Cherokee Indian (EBC)

Extension experts address local issues with research-based knowledge & resources creating opportunities & empowering people to collaboratively solve problems through non-formal education.

NC State Extension State Advisory Council (SAC)

*NC State Extension
State Advisory Council (SAC)
members
serve North Carolinians by
influencing direction & priorities
of NC State Extension.*

Mission

The State Advisory Council on behalf of NC State Extension:

- Advocates with government & community leaders
- Markets program impacts
- Promotes development of resources
- Ensures programming meets local needs
- Serves as a liaison between County Advisory Councils & State Administrators.

Joyce Kluttz
Volunteer

North Carolina Cooperative Extension
State Advisory Council Member

(704)786-5324 (H)
(704)743-6159 (C)
ioycekluttz3@gmail.com

**NC COOPERATIVE
EXTENSION**
NC A&T STATE UNIVERSITY

Material presented to NC State Extension
Advisory Council Orientation
Mark Blevins, Ed.D, County Extension Director,
Brunswick
Harriett Edwards, Ed.D, Associate Professor &
Extension Specialist



CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items - No Action

SUBJECT:

Infrastructure and Asset Management - Courthouse Expansion Project Update

BRIEF SUMMARY:

Staff will provide an update on the Cabarrus County Courthouse Expansion project.

REQUESTED ACTION:

No action required.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Kyle Bilafer, Area Manager Of Operations

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

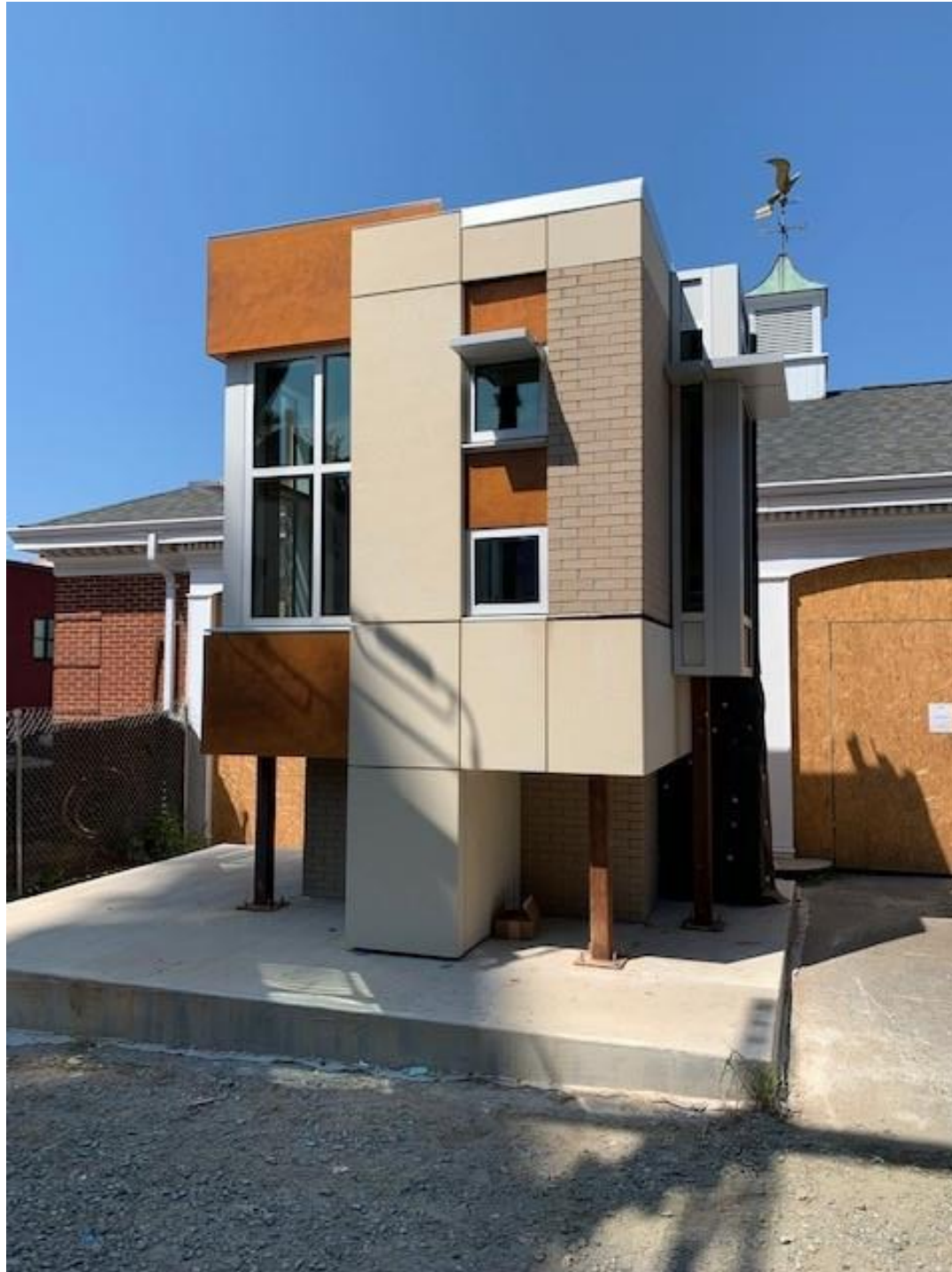
ATTACHMENTS:

- ▢ Project Update Photos

Courthouse Expansion Project Pictorial Update (10-04-21)

















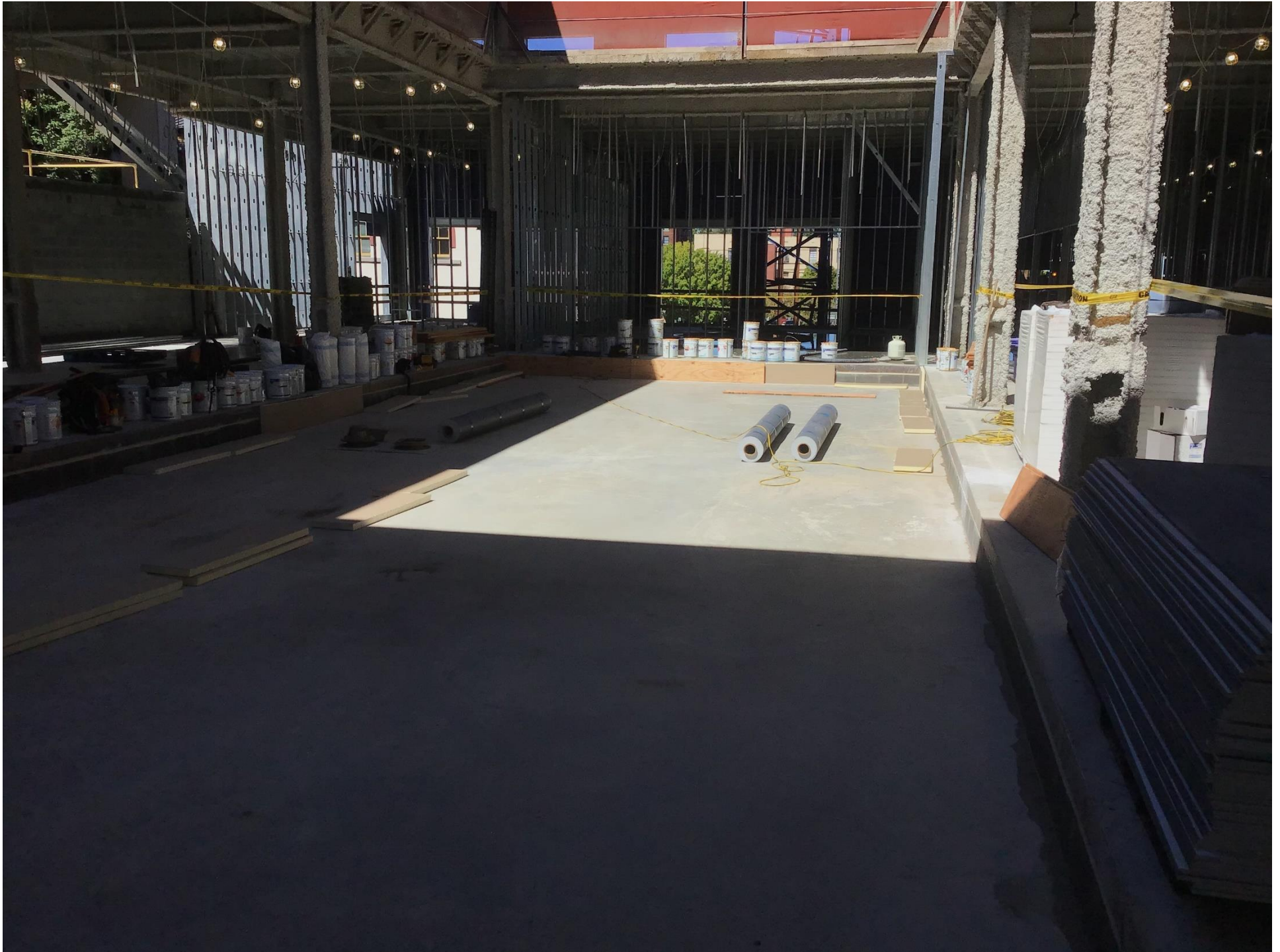












CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

October 4, 2021
4:00 PM

AGENDA CATEGORY:

Discussion Items - No Action

SUBJECT:

Infrastructure and Asset Management - Families First Court Child Care Center at Cabarrus County Courthouse

BRIEF SUMMARY:

Families First organization will make a presentation to the Board of Commissioners outlining a proposal to provide a child care center services at the Cabarrus County Courthouse. County staff will assist the presentation by outlining the design and construction impacts of this project.

REQUESTED ACTION:

Receive input.

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Kyle Bilafer, Area Manager of Operations
Jeannie Sherrill, Families First

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items - No Action

SUBJECT:

Innovation and Technology - Innovation Report

BRIEF SUMMARY:

Presentation of innovation and technology services put into place by IT in collaboration with other departments and community stakeholders in alignment with the County's five strategic priorities.

1. Transparent and Accountable Government
2. Healthy and safe Community
3. A Thriving Economy
4. Culture and Recreation
5. Sustainable Growth and Development

REQUESTED ACTION:

Receive report.

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Debbie Brannan, Area Manager of Innovation and Technology

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Active Living and Parks - Extension on Commission Terms

BRIEF SUMMARY:

The Active Living and Park Commission and the Senior Center Advisory Council members requested to extend all members terms by 1 year due to COVID. Both committees met over the last 18 months, virtually and in person. However, there were not any meetings from March through October of 2020 when the Senior Centers were closed and the Parks only had daily visitors, no events. In person meetings had been held for 3 months when the Delta Variant numbers in Cabarrus County were rising and protocols were changed to virtual again.

Both committees have energetic and involved members who help provide quality programs and events for the citizens of the County.

If approved, members terms will still be staggered to provide continuity.

REQUESTED ACTION:

Motion to approve a one year extension on all current members of the Active Living and Park Commission and the Senior Centers Advisory Council.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Active living & Parks Commission Roster
- ▣ Senior Centers Advisory Council Roster

Active Living and Parks Commission

3-Year Terms
11-Member Commission

<u>APPOINTEE</u>	<u>PLANNING AREAS</u>	<u>DATE OF APPOINTMENT</u>
Charles Grimsley (Vice Chair) 733 Propston Street NW Concord, NC 28025	Concord	APPOINTMENT: 08/21/17 (unexpired term) REAPPOINTMENT: 06/18/18 REAPPOINTMENT: 01/19/21 TERM EXPIRING: 01/31/24
Patsy Brown 5260 Merle Road Concord, NC 28025	Eastern	APPOINTMENT: 05/15/17 (unexpired term) REAPPOINTMENT: 02/17/20 TERM EXPIRING: 01/31/23
Ronnie Tucker 12209 Jim Sossoman Road Midland, NC 28025	Senior Centers* Advisory Committee Member	APPOINTMENT: *
Tim Furr 3344 Muddy Creek Road Midland, NC 28107	Cabarrus* School Board	APPOINTMENT: *
Kenny Robinson 200 Archibald Road Concord, NC 28025	Central	APPOINTMENT: 05/17/21 TERM EXPIRING: 01/31/24
Sara Newell Cane 6135 Ashland Road Kannapolis, NC 28083	Kannapolis	APPOINTMENT: 02/18/19*** TERM EXPIRING: 01/31/22
Michael Specht 574 Lansfaire Avenue NW Concord, NC 28027	At-Large	APPOINTMENT: 01/19/16 REAPPOINTMENT: 01/22/19 TERM EXPIRING: 01/31/22
Kevin Clark 316 Cottage Drive Kannapolis, NC 28083	Kannapolis* School Board	APPOINTMENT: *
Chris Furr 175 Alvin Hough Road Midland, NC 28107	Midland	APPOINTMENT: 10/19/15 (unexpired term) REAPPOINTMENT: 02/19/16 REAPPOINTMENT: 01/22/19 TERM EXPIRING: 01/31/22

Megan Baumgardner (Chair)	Northwest	APPOINTMENT:	05/16/16**
7120 Macedonia Church Road	Cabarrus	REAPPOINTMENT:	01/22/19**
Concord, NC 28027		TERM EXPIRING:	01/31/22

Kevin Hutchins	Harrisburg	APPOINTMENT:	05/17/21
6156 Maple Leaf Avenue		TERM EXPIRING:	01/31/24
Harrisburg, NC 28075			

Commissioner Blake Kiger is the liaison.

Note: The Board approved the reorganization of the Parks and Recreation Commission on August 21, 2006, converting the Commission from townships to geographic planning areas. Further, two additional positions were created for the Midland and Harrisburg planning areas.

Note: The Parks Commission meets on the 3rd Thursday of the month at the Concord Senior Center at 6:00 p.m.

Note: The Parks Commission adopted new Bylaws at its October 18, 2012 meeting. The name was changed to Active Living and Parks Commission and according to the Bylaws, Article IV Section 2, the Active Living and Parks Commission shall be composed of ten (10) Cabarrus County Citizens, one (1) Sr. Centers Advisory Council Member, and one (1) representative from the Cabarrus County board of Commissioners serving as a non-voting liaison.

At the October 18, 2012 Active Living and Parks Commission meeting, new by-laws were adopted.

*At the February 16, 2015 Board of Commissioners' meeting, a revision to the Active Living and Parks Commission Bylaws: Article IV, Membership of Commission, Sections 4, 5 and 6 was approved by the Board.

**An exception to the "service on multiple boards" provision of the Appointment Policy was granted.

***An exception to the "residency" provision of the Appointment Policy was granted.

CABARRUS COUNTY SENIOR CENTERS ADVISORY COUNCIL

15-Member Board*

Ann Eaves 1600 Flowes Store Road East Concord, NC 28025	APPOINTMENT: 12/16/19 TERM EXPIRING: 12/31/22
James Lentz, Sr. 4499 Hwy 73 East Concord, NC 28025	APPOINTMENT: 12/16/19 TERM EXPIRING: 12/31/22
Earline Ward 340 Poplar Crossing Drive NW, Apt 220 Concord, NC 28027	APPOINTMENT: 12/16/19 TERM EXPIRING: 12/31/22
Thomas Dixon 1840 Enochville Avenue Kannapolis, NC 28081	APPOINTMENT: 09/19/16 (unexpired term) REAPPOINTMENT: 01/17/17 REAPPOINTMENT: 12/16/19 TERM EXPIRING: 12/31/22
Mary Watts 4548 Triumph Drive SW Concord, NC 28027	APPOINTMENT: 12/16/13 REAPPOINTMENT: 01/17/17 REAPPOINTMENT: 12/16/19** TERM EXPIRING: 12/31/22
Elizabeth Bennett 775 Groff Street NW Concord, NC 28027	APPOINTMENT: 12/18/17 REAPPOINTMENT: 11/16/20 TERM EXPIRING: 12/31/23
Myra Baumgardner 7120 Macedonia Church Road Concord, NC 28027	APPOINTMENT: 09/19/16 (unexpired term) REAPPOINTMENT: 12/18/17 REAPPOINTMENT: 11/16/20 TERM EXPIRING: 12/31/23
Ronnie Tucker 12209 Jim Sossoman Road Midland, NC 28107	APPOINTMENT: 03/18/19 (unexpired term) REAPPOINTMENT: 11/16/20 TERM EXPIRING: 12/31/23
Ted Drain P. O. Box 1388 Harrisburg, NC 28075	APPOINTMENT: 12/18/17 REAPPOINTMENT: 11/16/20 TERM EXPIRING: 12/31/23

Toni Swick
687 Journey Street SW
Concord, NC 28025

APPOINTMENT: 12/14/15
REAPPOINTMENT: 12/17/18
TERM EXPIRING: 12/31/21

Katie Little
83 Hillside Avenue SW
Concord, NC 28025

APPOINTMENT: 02/17/20
(unexpired term)
TERM EXPIRING: 12/31/21

Ex-officio Members:

Anita Helms, President of the Cabarrus County Council on Aging (elected annually by COA)

Tom Kurznel, Cabarrus Delegate to the NC Senior Tar Heel Legislature

Ida Mills, member of the Cabarrus County Delegation to the Area Agency on Aging, Region F Advisory Council (appointed by the Chairperson).

Robin Phillips, Active Living and Parks Commission Member appointed annually by ALPs Commission

Third Monday of each month at 11:00 A.M. at the Senior Center

Note: At its December 17, 2012 meeting, members of the Department of Aging Advisory Board adopted new bylaws and changed the name of the Board to the Cabarrus County Senior Centers Advisory Council.

*Eleven (11) members appointed by the Board of Commissioners plus four (4) ex-officio members with rights and privileges of all members including the right to vote.

**Exception to the "length of service" of the Appointment Policy granted.

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

BOC - Appointments to Boards and Committees

BRIEF SUMMARY:

The following appointment to Boards and Committees are recommended for October:

Appointments - Library Board of Trustees

Diane Browder-Boswell's term on the Library Board of Trustees ends October 31, 2021. She is eligible for reappointment and is interested in serving another term.

Representative recommendation is Diane Browder-Boswell.

Appointments - Juvenile Crime Prevention Council

An application to serve on the Juvenile Crime Prevention Council (JCPC) has been received from Sergeant Matthew Greer. Concord Police Chief Gary Gacek recommended Sergeant Greer to fill the vacant Police Chief position. At the Council's September meeting, the Council voted to recommend Sergeant Greer for appointment to fill that position.

Representative recommendation is Sergeant Matthew Greer.

Appointments and Removals - Adult Care Home Community Advisory Committee

Adult Care Home Community Advisory Committee member Ann Holland has moved out of region and is no longer eligible to serve on the Committee. It is requested to remove her name from the roster.

Angela Foard has completed her orientation and is recommended by the Regional Ombudsman to be appointed to serve an initial one-year term on the Adult Care Home Community Advisory Committee.

Representative recommendation is Angela Foard.

Appointments and Removals - Cabarrus County Youth Commission

The Cabarrus Youth Commission would like to submit the following appointments and removals.

Appointments:

Adit Kamdar - Concord High School
Vanessa Hurtado - Cox Mill High School
Lainey Lancaster - Mount Pleasant High School (reappointment)

Removals:

Campbell Depken- Northwest Cabarrus High School
Erica Carl - A.L. Brown High School
Taylor Hanson - Central Cabarrus High School
Stephanie Crim - Concord High School
Riley Critchelow - Cox Mill High School
Zackary Brown - Northwest High School
Kayla Anderson - At-Large - Early College High School

Representative recommendations are Adit Kamdar, Vanessa Hurado, and Lainey Lancaster.

REQUESTED ACTION:

Provide information.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

October 4, 2021
4:00 PM

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

County Manager - Resolution in Support of Intersection Improvements at NC 24/27 and Reed Mine/Pine Bluff Roads

BRIEF SUMMARY:

The Town of Midland and City of Locust requested that NCDOT study the intersection of NC Highway 24/27 with Reed Mine/Pine Bluff Roads to determine how safety and efficiency could be improved. NCDOT is recommending a reduced conflict intersection and has requested a resolution of support from Cabarrus County. The Town and City support the suggested improvements. An illustration of the plan for the intersection is attached.

REQUESTED ACTION:

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Jonathan B. Marshall, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Resolution of Support
- ▢ Request from Midland and Locust
- ▢ Midland VFD support letter
- ▢ NCDOT illustration of proposed improvements
- ▢ Crash data 24/27 Pine Bluff Reed Mine



**RESOLUTION REGARDING SAFETY IMPROVEMENTS TO THE
INTERSECTION OF NORTH CAROLINA HIGHWAY 24/27 WITH REED
MINE AND PINE BLUFF ROADS**

WHEREAS, the traffic volume and accident history at the intersection of North Carolina Highway 24/27 with Pine Bluff and Reed Mine Roads warrants safety improvements; and

WHEREAS, traffic count growth shows that traffic continues to increase in volume in all directions from this intersection and accident data identifies significant problems with some traffic movements at the intersection; and

WHEREAS, the N. C. Department of Transportation has analyzed this intersection and proposed improvements to address traffic volume and safety through the construction of a reduced conflict intersection as illustrated in general on the attachment; and

WHEREAS, there is belief that improvements that address long-term traffic growth and safety at this intersection would be most appropriate; and

WHEREAS, Division 10 staff of the North Carolina Department of Transportation intends to seek funding for these improvements and has requested a Resolution in support of the project;

NOW THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby supports these intersection improvements and requests:

1. The N.C. Department of Transportation consider a safety improvement design that meets the needs indicated by current data and future needs created by increasing traffic at the intersection.

2. That the N. C. Department of Transportation will seek appropriate funding sources for the intersection improvements.

Adopted this 18th day of October, 2021.

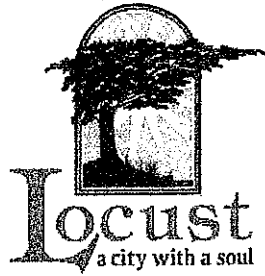
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board



TOWN OF MIDLAND



11/14/2019

TO: Marc Morgan

FROM: Doug Paris, Town Manager
Cesar Correa, Locust City Administrator

RE: Dangerous Intersection Study Request

The intersection of HWY 24/27 and Pine Bluff Rd. is located between the jurisdictions of Midland and Locust. The State of NC owns both these roads. Since 1/1/2015 there have been a total of forty vehicular accidents. Twenty-six accidents involved personal injury and fourteen involved property damage with no personal injury. In summary, our community experiences a vehicular accident at this intersection on average every 1.5 months.

We are requesting that your staff do a dangerous intersection study and develop recommendations to improve this situation. Please let me know your thoughts.

Doug Paris, Town Manager

Cesar Correa, City Administrator



MIDLAND VOLUNTEER FIRE AND INC.

12805 HIGHWAY 601 S • MIDLAND, NC • 28107

I have received a request from Mr. Paris, Town manager of Midland, to compile the number of incidents involving the intersection of US Hwy. 24/27 and Pine Bluff rd. To date, we have responded to this intersection 47 times for vehicle collisions. Most of these incidents are severe in nature due to the speed of the vehicles involved and the type of impacts encountered. The type of impact I am referring to is a 90 degree side impact involving a high rate of speed. The side impact incident is the type of incident that exposes the passengers to a higher rate of intrusion and lateral movement injury. Midland Fire Department is in favor of the new design for a reduced conflict intersection.

Midland Fire Department Chief,

Larry W. Coley II

A handwritten signature in black ink, appearing to read "Larry W. Coley II", with a long horizontal flourish extending to the right.



MAP LEGEND	
WHITE PAINT LINE	
YELLOW PAINT LINE	
PROPOSED EDGE OF PAVEMENT	
CONCRETE ISLAND	
GRASS MEDIAN	
EXISTING EDGE OF PAVEMENT	

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Study Criteria Summary

County: CABARRUS **City:** All and Rural
Date: 01/01/2016 to 12/31/2020 **Study:** 41000063533
Location: NC 24/ NC 27 at SR 1100 (Pine Bluff Rd/ Reed Mine Rd)

Report Details

Acc No	Crash ID	Date	Accident Type	Total Damage	Injuries				Condition			Road		Trfc Ctl	
					F	A	B	C	R	L	W	Ch	Ci	Dv	Op
1	104613142	01/13/2016 07:15	LEFT TURN, DIFFERENT ROADWAYS	\$ 22500	0	0	0	2	1	3	1	3	0	1	
Unit	1 : 1	Alchl/Drgs: 0	Speed: 20 MPH Dir: N	Veh Mnvr / Ped Actn: 8		Obj Strk: 37									
Unit	2 : 2	Alchl/Drgs: 0	Speed: 55 MPH Dir: E	Veh Mnvr / Ped Actn: 4		Obj Strk:									
2	105198123	08/16/2017 17:40	ANGLE	\$ 8000	0	0	0	0	1	1	1	1	0	1	1
Unit	1 : 10	Alchl/Drgs: 0	Speed: 0 MPH Dir: S	Veh Mnvr / Ped Actn: 4		Obj Strk: 55									
Unit	2 : 1	Alchl/Drgs: 0	Speed: 45 MPH Dir: E	Veh Mnvr / Ped Actn: 4		Obj Strk:									
Unit	3 : 1	Alchl/Drgs: 0	Speed: 0 MPH Dir: N	Veh Mnvr / Ped Actn: 1		Obj Strk:									
3	105431895	03/30/2018 14:57	ANGLE	\$ 20500	0	0	0	2	1	1	2	1	0	1	1
Unit	1 : 1	Alchl/Drgs: 0	Speed: 10 MPH Dir: N	Veh Mnvr / Ped Actn: 4		Obj Strk:									
Unit	2 : 1	Alchl/Drgs: 0	Speed: 45 MPH Dir: W	Veh Mnvr / Ped Actn: 4		Obj Strk: 38									
4	105555508	07/13/2018 15:45	LEFT TURN, DIFFERENT ROADWAYS	\$ 4000	0	0	0	0	1	1	1	1	0	1	1
Unit	1 : 1	Alchl/Drgs: 0	Speed: 10 MPH Dir: S	Veh Mnvr / Ped Actn: 8		Obj Strk:									
Unit	2 : 4	Alchl/Drgs: 0	Speed: 45 MPH Dir: W	Veh Mnvr / Ped Actn: 4		Obj Strk:									
5	105622868	09/14/2018 16:48	LEFT TURN, DIFFERENT ROADWAYS	\$ 12000	0	0	0	0	1	1	2	1	0	1	1
Unit	1 : 2	Alchl/Drgs: 0	Speed: 55 MPH Dir: N	Veh Mnvr / Ped Actn: 8		Obj Strk:									
Unit	2 : 4	Alchl/Drgs: 0	Speed: 55 MPH Dir: E	Veh Mnvr / Ped Actn: 4		Obj Strk:									
6	105604764	09/16/2018 16:42	FIXED OBJECT	\$ 4375	0	0	0	0	3	1	2	3	0	0	
Unit	1 : 1	Alchl/Drgs: 0	Speed: 40 MPH Dir: W	Veh Mnvr / Ped Actn: 4		Obj Strk: 38									
7	105651513	10/20/2018 16:14	ANGLE	\$ 20000	0	0	1	1	1	1	2	1	0	1	1
Unit	1 : 5	Alchl/Drgs: 0	Speed: 30 MPH Dir: S	Veh Mnvr / Ped Actn: 4		Obj Strk: 37									
Unit	2 : 5	Alchl/Drgs: 0	Speed: 45 MPH Dir: E	Veh Mnvr / Ped Actn: 4		Obj Strk: 58									
8	105656823	10/24/2018 16:52	ANGLE	\$ 13400	0	0	0	1	1	1	1	1	0	0	
Unit	1 : 5	Alchl/Drgs: 0	Speed: 5 MPH Dir: S	Veh Mnvr / Ped Actn: 4		Obj Strk:									

03/22/2021

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**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Acc No	Crash ID	Date	Accident Type	Total Damage	Injuries				Condition			Road		Trfc Ctl	
					F	A	B	C	R	L	W	Ch	Ci	Dv	Op
Unit	2 : 2	Alchl/Drgs: 0	Speed: 55 MPH Dir: E	Veh Mnvr / Ped Actn:	4	Obj Strk:									
9	105710805	12/05/2018 07:39	ANGLE	\$ 45000	0	0	0	0	1	1	1	1	0	1	1
Unit	1 : 4	Alchl/Drgs: 0	Speed: 35 MPH Dir: S	Veh Mnvr / Ped Actn:	4	Obj Strk:									
Unit	2 : 4	Alchl/Drgs: 0	Speed: 60 MPH Dir: E	Veh Mnvr / Ped Actn:	4	Obj Strk:									
10	105957401	08/04/2019 12:27	LEFT TURN, SAME ROADWAY	\$ 35000	0	2	0	1	1	1	2	1	0	0	
Unit	1 : 1	Alchl/Drgs: 0	Speed: 10 MPH Dir: E	Veh Mnvr / Ped Actn:	8	Obj Strk:									
Unit	2 : 20	Alchl/Drgs: 0	Speed: 55 MPH Dir: W	Veh Mnvr / Ped Actn:	4	Obj Strk:									
11	106039096	10/19/2019 07:23	ANGLE	\$ 26000	0	0	1	0	1	1	1	3	0	1	1
Unit	1 : 5	Alchl/Drgs: 0	Speed: 0 MPH Dir: S	Veh Mnvr / Ped Actn:	4	Obj Strk:									
Unit	2 : 4	Alchl/Drgs: 0	Speed: 55 MPH Dir: E	Veh Mnvr / Ped Actn:	4	Obj Strk:									
12	106080663	11/27/2019 14:19	ANGLE	\$ 14000	0	0	0	3	1	1	2	1	0	1	1
Unit	1 : 4	Alchl/Drgs: 0	Speed: 30 MPH Dir: N	Veh Mnvr / Ped Actn:	4	Obj Strk:									
Unit	2 : 4	Alchl/Drgs: 0	Speed: 55 MPH Dir: W	Veh Mnvr / Ped Actn:	4	Obj Strk:									
13	106116539	01/04/2020 16:09	LEFT TURN, SAME ROADWAY	\$ 13000	0	0	1	1	1	1	1	1	0	0	
Unit	1 : 4	Alchl/Drgs: 0	Speed: 10 MPH Dir: N	Veh Mnvr / Ped Actn:	8	Obj Strk:									
Unit	2 : 1	Alchl/Drgs: 0	Speed: 55 MPH Dir: W	Veh Mnvr / Ped Actn:	4	Obj Strk:									
Unit	3 : 2	Alchl/Drgs: 0	Speed: 0 MPH Dir: S	Veh Mnvr / Ped Actn:	1	Obj Strk:									
14	106134453	01/14/2020 00:08	FIXED OBJECT	\$ 10000	0	0	1	0	2	5	3	1	0	0	
Unit	1 : 1	Alchl/Drgs: 0	Speed: 50 MPH Dir: E	Veh Mnvr / Ped Actn:	4	Obj Strk: 59									
15	106143686	02/02/2020 09:13	ANGLE	\$ 30000	0	0	0	3	1	1	1	1	0	0	
Unit	1 : 4	Alchl/Drgs: 0	Speed: 10 MPH Dir: S	Veh Mnvr / Ped Actn:	4	Obj Strk:									
Unit	2 : 2	Alchl/Drgs: 0	Speed: 55 MPH Dir: E	Veh Mnvr / Ped Actn:	4	Obj Strk:									
16	106242075	05/28/2020 13:37	LEFT TURN, SAME ROADWAY	\$ 9100	0	0	2	0	1	1	2	1	0	0	
Unit	1 : 1	Alchl/Drgs: 0	Speed: 15 MPH Dir: N	Veh Mnvr / Ped Actn:	8	Obj Strk:									
Unit	2 : 4	Alchl/Drgs: 0	Speed: 50 MPH Dir: W	Veh Mnvr / Ped Actn:	4	Obj Strk:									
17	106421559	11/27/2020 18:37	LEFT TURN, DIFFERENT ROADWAYS	\$ 7000	0	0	1	0	1	5	1	1	0	1	1
Unit	1 : 2	Alchl/Drgs: 0	Speed: 10 MPH Dir: N	Veh Mnvr / Ped Actn:	8	Obj Strk:									
Unit	2 : 1	Alchl/Drgs: 0	Speed: 55 MPH Dir: E	Veh Mnvr / Ped Actn:	4	Obj Strk:									

03/22/2021

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**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Acc No	Crash ID	Date	Accident Type	Total Damage	Injuries				Condition			Road		Trfc Ctl	
					F	A	B	C	R	L	W	Ch	Ci	Dv	Op
18	106421562	11/27/2020 19:15	PARKED MOTOR VEHICLE	\$ 9000	0	0	1	0	1	5	1	1	0	1	1
Unit	1 : 28	Alchl/Drgs: 0	Speed: 5 MPH Dir: S	Veh Mnvr / Ped Actn: 10				Obj Strk: 20							
Unit	2 : 29	Alchl/Drgs: 7	Speed: 0 MPH Dir: E	Veh Mnvr / Ped Actn: 3				Obj Strk: 20							
19	106420445	11/28/2020 17:22	LEFT TURN, DIFFERENT ROADWAYS	\$ 9000	0	0	1	1	1	2	1	1	0	1	1
Unit	1 : 4	Alchl/Drgs: 0	Speed: 10 MPH Dir: S	Veh Mnvr / Ped Actn: 8				Obj Strk:							
Unit	2 : 4	Alchl/Drgs: 0	Speed: 55 MPH Dir: W	Veh Mnvr / Ped Actn: 4				Obj Strk:							

Legend for Report Details:

- Acc No - Accident Number
- Injuries: F - Fatal, A - Class A, B - Class B, C - Class C
- Condition: R - Road Surface, L - Ambient Light, W - Weather
- Rd Ch - Road Character
- Rd Ci - Roadway Contributing Circumstances
- Trfc Ctl - Traffic Control: Dv - Device, Op - Operating
- Alchl/Drgs - Alcohol Drugs Suspected
- Veh Mnvr/Ped Actn - Vehicle Maneuver/Pedestrian Action
- Obj Strk - Object Struck

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Summary Statistics

High Level Crash Summary

Crash Type	Number of Crashes	Percent of Total
Total Crashes	19	100.00
Fatal Crashes	0	0.00
Non-Fatal Injury Crashes	14	73.68
Total Injury Crashes	14	73.68
Property Damage Only Crashes	5	26.32
Night Crashes	3	15.79
Wet Crashes	2	10.53
Alcohol/Drugs Involvement Crashes	0	0.00

Crash Severity Summary

Crash Type	Number of Crashes	Percent of Total
Total Crashes	19	100.00
Fatal Crashes	0	0.00
Class A Crashes	1	5.26
Class B Crashes	8	42.11
Class C Crashes	5	26.32
Property Damage Only Crashes	5	26.32

Vehicle Exposure Statistics

Annual ADT = 22300

Total Vehicle Exposure = 40.74 (MEV)

Crash Rate	Crashes Per 100 Million Vehicles Entered
Total Crash Rate	46.63
Fatal Crash Rate	0.00
Non Fatal Crash Rate	34.36
Night Crash Rate	7.36
Wet Crash Rate	4.91
EPDO Rate	468.80

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Miscellaneous Statistics

Severity Index =	10.05
EPDO Crash Index =	191.00
Estimated Property Damage Total = \$	311875.00

Accident Type Summary

Accident Type	Number of Crashes	Percent of Total
ANGLE	8	42.11
FIXED OBJECT	2	10.53
LEFT TURN, DIFFERENT ROADWAYS	5	26.32
LEFT TURN, SAME ROADWAY	3	15.79
PARKED MOTOR VEHICLE	1	5.26

Injury Summary

Injury Type	Number of Injuries	Percent of Total
Fatal Injuries	0	0.00
Class A Injuries	2	7.69
Class B Injuries	9	34.62
Class C Injuries	15	57.69
Total Non-Fatal Injuries	26	100.00
Total Injuries	26	100.00

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Monthly Summary

Month	Number of Crashes	Percent of Total
Jan	3	15.79
Feb	1	5.26
Mar	1	5.26
Apr	0	0.00
May	1	5.26
Jun	0	0.00
Jul	1	5.26
Aug	2	10.53
Sep	2	10.53
Oct	3	15.79
Nov	4	21.05
Dec	1	5.26

Daily Summary

Day	Number of Crashes	Percent of Total
Mon	0	0.00
Tue	1	5.26
Wed	5	26.32
Thu	1	5.26
Fri	5	26.32
Sat	4	21.05
Sun	3	15.79

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Hourly Summary

Hour	Number of Crashes	Percent of Total
0000-0059	1	5.26
0100-0159	0	0.00
0200-0259	0	0.00
0300-0359	0	0.00
0400-0459	0	0.00
0500-0559	0	0.00
0600-0659	0	0.00
0700-0759	3	15.79
0800-0859	0	0.00
0900-0959	1	5.26
1000-1059	0	0.00
1100-1159	0	0.00
1200-1259	1	5.26
1300-1359	1	5.26
1400-1459	2	10.53
1500-1559	1	5.26
1600-1659	5	26.32
1700-1759	2	10.53
1800-1859	1	5.26
1900-1959	1	5.26
2000-2059	0	0.00
2100-2159	0	0.00
2200-2259	0	0.00
2300-2359	0	0.00

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Light and Road Conditions Summary

Condition	Dry	Wet	Other	Total
Day	13	1	0	14
Dark	2	1	0	3
Other	2	0	0	2
Total	17	2	0	19

Object Struck Summary

Object Type	Times Struck	Percent of Total
DITCH	1	11.11
EMBANKMENT	1	11.11
OFFICIAL HIGHWAY SIGN BREAKAWAY	2	22.22
OFFICIAL HIGHWAY SIGN NON-BREAKAWAY	2	22.22
PARKED MOTOR VEHICLE	2	22.22
TRAFFIC ISLAND CURB OR MEDIAN	1	11.11

Vehicle Type Summary

Vehicle Type	Number Involved	Percent of Total
EMS VEHICLE, AMBULANCE, RESCUE SQUAD	1	2.63
FIRETRUCK	1	2.63
MOTORCYCLE	1	2.63
PASSENGER CAR	12	31.58
PICKUP	6	15.79
SINGLE UNIT TRUCK (2-AXLE, 6-TIRE)	1	2.63
SPORT UTILITY	12	31.58
VAN	4	10.53

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Yearly Totals Summary

Accident Totals

Year	Total Accidents	Fatal Accidents	Injury Accidents	Property Damage Only Accidents
2016	1	0	1	0
2017	1	0	0	1
2018	7	0	3	4
2019	3	0	3	0
2020	7	0	7	0
Total	19	0	14	5

Injury Totals

Year	Fatal Injuries	Class A, B, or C Injuries
2016	0	2
2017	0	0
2018	0	5
2019	0	7
2020	0	12
Total	0	26

Miscellaneous Totals

Year	Property Damage	EPDO Index
2016	\$ 22500	8.40
2017	\$ 8000	1.00
2018	\$ 119275	29.20
2019	\$ 75000	93.60
2020	\$ 87100	58.80
Total	\$ 311875	191.00

Type of Accident Totals

Year	Left Turn	Right Turn	Rear End	Run Off Road & Fixed Object	Angle	Side Swipe	Other
2016	1	0	0	0	0	0	0
2017	0	0	0	0	1	0	0
2018	2	0	0	1	4	0	0
2019	1	0	0	0	2	0	0
2020	4	0	0	1	1	0	1

03/22/2021

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**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Year	Left Turn	Right Turn	Rear End	Run Off Road & Fixed Object	Angle	Side Swipe	Other
Total	8	0	0	2	8	0	1

**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Study Criteria

Study Name	Log No.	PH No.	TIP No.	K/A Cf.	B/C Cf.	ADT	ADT Route
41000063533	41000063533	12I00335		76.8	8.4	22300	30000024

Request Date	Courier Service	Phone No.	Ext.	Fax No.
--------------	-----------------	-----------	------	---------

County			Municipality					
Name	Code	Div.	Name	Code	Y-Line Ft.	Begin Date	End Date	Years
CABARRUS	13	10	All and Rural		150	01/01/2016	12/31/2020	5.00

Location Text	Requestor
NC 24/ NC 27 at SR 1100 (Pine Bluff Rd/ Reed Mine Rd)	M. Pate Butler, PE Regional Traffic Engineer NCDOT Sealed Study

Excluded Accidents
105661348

Fiche Roads

Name	Code
CHARLOTTE	50005727
W T HARRIS	50031836
HIGHLAND	50013978
MAIN	50018682
NC 24	30000024
CLINTON	50006340
SUNSET	50029662
NC 24 WB COUPLET	30600024
ALBEMARLE	50000328
NC 24BUS	39000024
NC 24BUS WB COUPLET	39600024
NC 27	30000027
NC 27 SB COUPLET	30400027
NC 27 WB COUPLET	30600027
NC 27BUS	39000027
OLD 24	50021893
OLD NC 24-27	50022452
OLD NC 27	50022455
PINE BLUFF	50024130
REED MINE	50039469
SR 1100	40001100

03/22/2021

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**North Carolina Department of Transportation
Traffic Engineering Accident Analysis System
Intersection Analysis Report**

Fiche Roads

Name	Code
SR 1100 SB COUPLET	40401100
BARRIER GEORGEVILLE	50039470
SR 1102	40001102

Intersection Road Combinations

Name	Code	Code	Name
NC 24	30000024	40001100	SR 1100
NC 24	30000024	50024130	PINE BLUFF
NC 24	30000024	50039469	REED MINE
NC 27	30000027	40001100	SR 1100
NC 27	30000027	50024130	PINE BLUFF
NC 27	30000027	50039469	REED MINE
MAIN	50018682	40001100	SR 1100
MAIN	50018682	50024130	PINE BLUFF
MAIN	50018682	50039469	REED MINE

CABARRUS COUNTY**BOARD OF COMMISSIONERS
WORK SESSION****October 4, 2021
4:00 PM****AGENDA CATEGORY:**

Discussion Items for Action

SUBJECT:

DHS - Congregate Nutrition (Lunch Plus) Budget Amendment

BRIEF SUMMARY:

The FY22 Home and Community Care Block Grant Funding Plan was approved during the June 21, 2021 Board of Commissioners meeting. Included in the HCCBG Funding Plan is the USDA funding for congregate nutrition, although it is not part of the HCCBG funding. The USDA amount of \$35,952.00 approved in June is correct, however, the amount approved in the county budget is \$33,705.00. There is also a difference in the HCCBG funding for Congregate Nutrition. The amount approved is \$134.00 less than the amount in the county budget. There is no county match for the USDA funds. The county match has been adjusted for the HCCBG funds.

REQUESTED ACTION:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Anthony Hodges, Program Administrator, Adult and Aging Services

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Congregate Nutrition Budget Amendment
- ▣ FY22 HCCBG Funding Plan DAAS-731

Budget Revision/Amendment Request

Date: 10/18/2021

Amount: 2,113.00

Dept. Head: Karen Calhoun

Department: DHS

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

The HCCBG funding plan was approved on 6/21/2021 by the BOC and the plan indicated an increase in the USDA portion and a decrease in the food line according to what was budgeted for fy22. We are requesting to increase the revenues for the USDA portion of the grant by \$2,247.00 and decrease the revenues for the Congregate Nutrition line by \$134.00 in order to match the funding plan with our county budget. This will increase the expenditure line by \$2,113.00. The required 10% county match is included in these figures.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5750-6224	Congregate Nutrition	117,874.00		134.00	117,740.00
001	6	5750-6224-USDA	Congregate Nutrition Grant	33,705.00	2,247.00		35,952.00
001	9	5750-9335	Food	242,011.00	2,113.00		244,124.00
							0.00
							0.00
							0.00
							0.00
							0.00

Total 0.00

Budget Officer

☐ Approved
☐ Denied

County Manager

☐ Approved
☐ Denied

Board of Commissioners

☐ Approved
☐ Denied

Signature

Signature

Signature

Date

Date

Date

Home and Community Care Block Grant for Older Adults

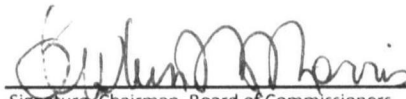
County Cabarrus

County Funding Plan

July 1, 2021 through June 30, 2022

County Services Summary

	A				B	C	D	E	F	G	H	I
Services	Block Grant Funding				Required Local Match	Net Service Cost	USDA Subsidy	Total Funding	Projected HCCBG Units	Projected Reimbursement Rate	Projected HCCBG Clients	Projected Total Units
	Access	In-Home	Other	Total								
DHS-Adult Day Care	\$ -	\$ 10,382	\$ -	\$ 10,382	\$ 1,154	\$ 11,536	\$ -	\$ 11,536	334	\$ 34.5851	3	335
DHS-Adult Day Health	\$ -	\$ 137,206	\$ -	\$ 137,206	\$ 15,245	\$ 152,451	\$ -	\$ 152,451	3,704	\$ 41.1565	28	3,706
DHS-Congregate Nutrition	\$ -	\$ -	\$ 105,966	\$ 105,966	\$ 11,774	\$ 117,740	\$ 35,952	\$ 153,692	10,439	\$ 11.2790	300	44,940
DHS-In-Home Aide-Level II - PC	\$ -	\$ 63,490	\$ -	\$ 63,490	\$ 7,054	\$ 70,544	\$ -	\$ 70,544	3,878	\$ 18.1914	12	3,882
DHS-In-Home Aide-Level III - PC	\$ -	\$ 136,597	\$ -	\$ 136,597	\$ 15,177	\$ 151,774	\$ -	\$ 151,774	7,270	\$ 20.8762	22	7,275
DHS-Transportation (General)	\$ 90,198	\$ -	\$ -	\$ 90,198	\$ 10,022	\$ 100,220	\$ -	\$ 100,220	5,567	\$ 18.0018	75	5,595
DHS-Transportation (Medical)	\$ 111,183	\$ -	\$ -	\$ 111,183	\$ 12,354	\$ 123,537	\$ -	\$ 123,537	6,861	\$ 18.0066	4500	120,750
DOC-Housing & Home Imprvmt	\$ -	\$ -	\$ 50,862	\$ 50,862	\$ 5,651	\$ 56,513	\$ -	\$ 56,513	-	\$ -	-	-
ALP-Senior Cntr Operation	\$ -	\$ -	\$ 100,973	\$ 100,973	\$ 11,219	\$ 112,192	\$ -	\$ 112,192	-	\$ -	-	-
MOW-HDM- NSIP only	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,000	\$ 44,000	-	\$ 6.4000	75	55,000
MOW-Home Delivered Meals	\$ -	\$ 91,390	\$ -	\$ 91,390	\$ 10,154	\$ 101,544	\$ 60,000	\$ 161,544	16,792	\$ 6.0473	238	75,000
Total	\$ 201,381	\$ 439,065	\$ 257,801	\$ 898,247	\$ 99,804	\$ 998,051	\$ 139,952	\$ 1,138,003	54,844		5,253	316,483


Signature, Chairman, Board of Commissioners

6/7/21
Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Finance - North Carolina Education Lottery Payment Application for School Debt

BRIEF SUMMARY:

Lottery proceeds in the amount of \$2,300,000 were included in the FY 22 Community Investment Fund budget to pay a portion of debt service related to public school debt. We are increasing the budget for an additional \$180,000 of Lottery proceeds for debt to allocate an additional \$180,000 to Cabarrus Schools to move 5 mobile units to Hickory Ridge Elementary. Upon approval by the Cabarrus County Board of Education, the Kannapolis City Board of Education and the Cabarrus County Board of Commissioners, two payment request applications will be submitted to the Department of Public Instruction.

The Cabarrus County School application is for \$2,197,100 and the Kannapolis City School application is for \$282,900, for a total of \$2,480,000. A budget amendment and Capital Project Ordinance is included for your review.

REQUESTED ACTION:

Motion to authorize the Chairman to execute a "Public School Building Capital Fund" application(s) to release funds from the North Carolina Education Lottery Fund and approve the associated budget amendment and project ordinance.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Wendi Heglar, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Cabarrus County Schools Lottery Application
- ▣ Kannapolis City Schools Lottery Application
- ▣ Budget Amendment
- ▣ Fund 320 PSBCF Project Ordinance

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Cabarrus

Contact Person: Kimberly Aldridge

LEA: Cabarrus County #130

Title: Director of Finance Operations

Address: PO Box 388 Concord, NC 28026

Phone: 704-260-5705

Project Title: 2021/2022 Debt Service for School Construction

Location: Concord, NC

Type of Facility: Debt Service for School Construction (LOBS 2015D)

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds...

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Debt Service for LOBS issued to build and renovate
School buildings for the Cabarrus County Schools #130

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		_____
Repair	_____		_____
Debt Payment / Bond Payment	_____		2,197,100.00
TOTAL	_____	\$	2,197,100.00

Estimated Project Beginning Date: 7/1/21 Est. Project Completion Date: 6/30/22

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 2,197,100.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

(Signature — Chair, Board of Education)

(Date)

Form Date: July 01, 2011

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Cabarrus

Contact Person: Will Crabtree

LEA: Kannapolis City Schools #132

Title: Director of Business Operation

Address: 100 Denver St. Kannapolis, NC

Phone: 704-938-1131

Project Title: 2021/2022 Debt Service for School Construction

Location: Kannapolis, NC

Type of Facility: Debt Service for School Construction (LOBS 2015D)

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

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(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Debt Service for LOBS issued to build and renovate School buildings for the Kannapolis City Schools #132

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		_____
Repair	_____		_____
Debt Payment / Bond Payment	_____		282,900.00
TOTAL	_____	\$	282,900.00

Estimated Project Beginning Date: 7/1/21 Est. Project Completion Date: 6/30/22

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 282,900.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

(Signature — Chair, Board of Education)

(Date)

Budget Revision/Amendment Request

Date: **10/18/2021**

Amount: **2,480,000.00**

Dept. Head: **Wendi Heglar**

Department: **Finance, Fund 320**

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. The funds will be used towards the FY22 school debt service payments. Cabarrus County Schools' portion is \$2,197,100 and Kannapolis City Schools' portion is \$282,900. We are using an additional \$180,000 of Lottery proceeds for debt to allocate an additional \$180,000 to Cabarrus Schools to move 5 mobile units to Hickory Ridge Elementary.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444	Lottery Proceeds	12,750,000.00	2,480,000.00		15,230,000.00
320	9	7210-9704	Contb to General Fund/CIF	10,600,000.00	2,480,000.00		13,080,000.00
100	6	9110 6910 0639	Contb from PSBCF	2,300,000.00	180,000.00		2,480,000.00
100	9	0000 9708	Cont to Capital Project Fund	7,874,969.00	180,000.00		8,054,969.00
390	6	7210 6902 DM22	Cont from General Fund	5,474,625.00	180,000.00		5,654,625.00
390	9	7210 9501 DM22	Cont to Capital Project Fund	5,474,625.00	180,000.00		5,654,625.00

Budget Officer

- ☐ Approved
☐ Denied

County Manager

- ☐ Approved
☐ Denied

Board of Commissioners

- ☐ Approved
☐ Denied

Signature

Signature

Signature

Date

Date

Date

PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$15,687,000
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TOTAL REVENUES	\$15,687,000
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- D. The following appropriations are made as listed.

Capital Outlay	\$457,000
Transfer out	\$15,230,000

TOTAL EXPENDITURES	\$15,687,000
---------------------------	---------------------

GRAND TOTAL – REVENUES	\$15,687,000
GRAND TOTAL – EXPENDITURES	\$15,687,000

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.

2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.

- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 18th day of October, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Finance - Occupancy Tax Waiver

BRIEF SUMMARY:

We are requesting a waiver for Wingate by Wyndham for \$2,128.09 for the month of April 2021. The tax was due May 20th but was not mailed until August 24, 2021. This is the hotel's first violation and they are now in good standing.

REQUESTED ACTION:

Motion to waive \$2,128.09 penalty assessed to Wingate by Wyndham for failure to file a Occupancy Tax return and failure to pay Occupancy Taxes for April 2021 pursuant to G.S. 153A-155(e).

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Wendi Heglar, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Finance - Update of Capital Project Fund Budgets and Related Project Ordinances

BRIEF SUMMARY:

The County received reimbursement from the NC Department of Transportation for Hickory Ridge Elementary School road improvements. This budget amendment recognizes the revenue of \$1,038,464 in the capital project fund and transfers it to the Community Investment Fund for future use. It also corrects an allocation to Forrest Park Elementary School for deferred maintenance.

REQUESTED ACTION:

Motion to approve the Multi-year Budget Amendments and revised Project Ordinances.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Wendi Heglar, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Budget Amendment
- ▣ Fund 390 School Construction Project Ordinance
- ▣ Fund 370 2018 LOBS Construction Project Ordinance

Budget Revision/Amendment Request

Date: 10/18/2021

Amount: 1,316,939.00

Dept. Head: Wendi Heglar

Department: Finance, Fund 370 and 390

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment recognizes the check received from NCDOT for Hickory Ridge Elementary School. This amendment transfers the funds to the Community Investment Fund for future projects. It also corrects the allocation for Forrest Park Elementary deferred maintenance project.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
390	6	7230 6902 DM22	Contribution From the General Fund	2,172,809.00	278,475.00		2,451,284.00
390	9	7230 9501 DM22	Buildings and Grounds Maintenance	2,172,809.00	278,475.00		2,451,284.00
370	6	7345 6439	NC Dept of Transportation	-	1,038,464.00		1,038,464.00
370	9	0000 9704	Contribution to the General Fund/ CIF	3,451.00	1,038,464.00		1,041,915.00
100	6	9120 6910	Contribution from Capital Project Funds	-	1,038,464.00		1,038,464.00
100	9	0000 9830 AVAIL	Other Improvements	-	1,038,464.00		1,038,464.00

Budget Officer

☐ Approved
☐ Denied

County Manager

☐ Approved
☐ Denied

Board of Commissioners

☐ Approved
☐ Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY SCHOOL CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Contribution from General Fund/CIF	\$ 16,954,387
Contribution from Capital Projects Fund	9,522,511
Debt Proceeds 2020 Draw Note	46,620,222
Debt Proceeds 2022 Draw Note	5,675,430
Contribution from Capital Reserve Fund	1,662,314

TOTAL REVENUES **\$80,434,864**

- C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$ 900,000
Concord High Fire Alarm Replacement	89,314
Northwest High Fire Alarm Replacement	89,314
JM Robinson Renovation	81,195
R. Brown McAllister Replacement	1,950,000
CCS New Middle School	55,304,300
CCS New High School Land	5,248,821
Kannapolis Middle School	138,897
AL Brown Football Stadium ADA/Drainage	228,000
AL Brown Roof Replacement	190,000
RCCC Building 1000 Boiler	105,000
RCCC Building 2000 Roof Replacement	335,000
RCCC CBTC HVAC	265,000
Contribution to Capital Reserve	5,001,114
Early College Mobile Units	1,850,000
Deferred Maintenance Cabarrus County Schools	5,654,625
Deferred Maintenance Kannapolis City School	2,451,284
Deferred Maintenance Rowan Cabarrus Community College	553,000

TOTAL EXPENDITURES **\$80,434,864**

GRAND TOTAL – REVENUES
GRAND TOTAL – EXPENDITURES

\$80,434,864
\$80,434,864

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the

County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th Day of October, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY LIMITED OBLIGATION BONDS 2018 PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$ 901,000
Interest Income	236,160
Capital Project Fund Contribution	668,032
Debt Proceeds	54,680,000
Capital Reserve Contribution	7,942,288
NC Dept of Transportation	1,038,464

TOTAL REVENUES	\$64,465,944
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- C. The following appropriations are made as listed.

Legal Fees	\$ 416,293
HVAC Replacement – Mt. Pleasant High-CCS	3,691,183
Mobile Units – CCS	2,095,676
HVAC Replacement – JN Fries Middle-CCS	3,597,029
Hickory Ridge Elementary-CCS	35,295,150
RCCC – Advanced Technology Center	17,017,484
Land – RCCC	1,721,000
Contribution to General Fund	1,041,915
Contribution to Capital Projects Fund	590,214

TOTAL EXPENDITURES	\$64,465,944
---------------------------	---------------------

GRAND TOTAL – REVENUES	\$64,465,944
GRAND TOTAL – EXPENDITURES	\$64,465,944

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the

execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th Day of October, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Infrastructure and Asset Management - Cabarrus County Emergency Medical Services Headquarters GMP-2

BRIEF SUMMARY:

Staff will present the GMP -2 (New Building) bid that was received on August 31st, 2021 and September 7th, 2021 (remaining divisions) at 3:00 PM. This GMP will be added to the current contract the County has with the Construction Manager at Risk, Vannoy - McFarland Joint Venture as a contract extension to the existing contract which until this point includes preconstruction services, GMP-1 (Early Site Package), and GMP-1.5(Steel Package).

REQUESTED ACTION:

Motion to approve the contract extension between Cabarrus County and Vannoy - McFarland Joint Venture; and authorize the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Kyle Bilafer, Area Manager of Operations

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- EMS HQ GMP-2 Bid Presentation



September 17, 2021

Mr. Kyle Bilafer
Cabarrus County
Area Manager of Operations
65 Church Street South
Concord, North Carolina 28025

Re: Cabarrus County
Emergency Medical Services Headquarters
GMP #2 Presentation

Mr. Bilafer;

Please find the Guaranteed Maximum Price (GMP) #2 for the Cabarrus County Emergency Medical Services Headquarters attached to this letter for your review and approval; a summary is below.

Construction Cost	\$ 11,339,752.00
Accepted Alternates	\$ 101,022.00
Owner Contingency	\$ 500,000.00
*Escalation Allowance	\$ 150,000.00
Guaranteed Maximum Price Total	\$ 12,090,774.00

**Remaining funds to be returned to Cabarrus County upon approval of GMP #2 allowing Vannoy - McFarland – Joint Venture to issue letters of intent/ subcontracts.*

A total of (21) twenty one bid packages were opened between the bid date of August 31, 2021 and the re-bid date of September 7, 2021. Since completion, scope review meetings were held to ensure the complete scope of work was included and accounted for within the received proposal(s). Upon completion of these meetings, we are proud to report 50% minority participation, 40% local participation (within a 30 mile radius of the project site) and 100% of the direct trade cost to be completed by North Carolina subcontractors!

Enclosed in this package is the following information:

- GMP #2 Summary
- Comparison GMP #2 vs Design Development Estimate
- MWSBE/ Local Participation Log
- GMP #2 Clarifications

Enclosed in the below Box file is the following information:

- Certified Bid Tabulations
- Addendum #1 dated August 19, 2021

- Addendum #2 dated August 24, 2021
- GMP #2 Procurement RFI Log

<https://jrvannoy.box.com/s/mvjxwkz72ah5l3xnd6xvln4n768ddjuw>

Escalation Allowance

Within the presented Guaranteed Maximum Price (GMP) we have included a contingency "Escalation Allowance" in the amount of \$150,000. The escalation allowance is included within the GMP based upon discussions with the subcontractors during our scope review meetings to protect the project against additional price escalation until a subcontract or letters of intent can be issued from Vannoy – McFarland Joint Venture. Prior to use or billing towards this allowance, Cabarrus County approval will be required; as well as all unspent monies will be returned back to Cabarrus County.

On behalf of Vannoy – McFarland Joint Venture we would like to express our appreciation for this opportunity as well as the enjoyment we have had working with Cabarrus County, Cabarrus County EMS and ADW Architecture throughout the preconstruction phase. We look forward to the construction process, continued working relationships and ultimately the project's successful completion! If you should have any questions or comments please direct to my attention.

Sincerely;



Mike Kesterson
Director of Preconstruction Services
Vannoy Construction Co., Inc.
Enc.

Attch: Cabarrus County EMS Headquarters – GMP #2

CC: Rob Cook – Vannoy Construction
Andy Rathke – McFarland Construction
File



CABARRUS COUNTY
America Thrives Here

Cabarrus County
EMS Operations Center
GMP #2 Building & Remaining Packages
Concord, North Carolina

Contact: Mike Kesterson
Date: 9/17/2021
Total SF: 29,962

WORK TRADE SCOPE DESCRIPTION:	TOTAL:	COST/ SF:	%:
1 SITE DEVELOPMENT	\$ -	\$ -	0%
2 LANDSCAPING	\$ 139,124	\$ 4.64	1%
3 FENCING & SECURITY	\$ 208,365	\$ 6.95	2%
4 CONCRETE	\$ -	\$ -	0%
5 MASONRY	\$ 736,840	\$ 24.59	6%
6 STRUCTURAL STEEL	\$ -	\$ -	0%
7 GENERAL TRADES	\$ 184,181	\$ 6.15	2%
8 FINISH CARPENTRY, MILLWORK, & CASEWORK	\$ 156,520	\$ 5.22	1%
9 ROOFING	\$ 617,646	\$ 20.61	5%
10 METAL PANELS	\$ 379,900	\$ 12.68	3%
11 CAULKING, WATERPROOFING, FIRESTOPPING	\$ 165,609	\$ 5.53	1%
12 DOORS, FRAMES, & HARDWARE	\$ 175,420	\$ 5.85	1%
13 SPECIALTY DOORS & DOCK EQUIPMENT	\$ 126,183	\$ 4.21	1%
14 GLASS & GLAZING SYSTEMS	\$ 327,275	\$ 10.92	3%
15 DRYWALL & CEILING ASSEMBLIES	\$ 905,327	\$ 30.22	8%
16 FLOORING & ACCESSORIES	\$ 257,308	\$ 8.59	2%
17 PAINTING	\$ 127,109	\$ 4.24	1%
18 DIVISION 10, 11 SPECIALTIES & ACCESSORIES	\$ 160,689	\$ 5.36	1%
19 SIGNAGE	\$ 33,173	\$ 1.11	0%
20 OPERABLE PARTITION	\$ 48,615	\$ 1.62	0%
21 EQUIPMENT	\$ -	\$ -	0%
22 WINDOW TREATMENTS	\$ 17,245	\$ 0.58	0%
23 FIRE SPRINKLERS	\$ 160,000	\$ 5.34	1%
24 PLUMBING SYSTEMS	\$ 740,740	\$ 24.72	6%
25 HVAC & MECHANICAL SYSTEMS	\$ 1,831,572	\$ 61.13	15%
26 ELECTRICAL SYSTEMS	\$ 2,010,000	\$ 67.08	17%
27 BUILDING PERMIT FEES	\$ 20,425	\$ 0.68	0%
COST OF WORK	\$ 9,529,266	\$ 318.05	79%
28 GENERAL CONDITIONS	\$ 799,890	\$ 26.70	7%
29 PROJECT INSURANCES	\$ 118,550	\$ 3.96	1%
30 SUBCONTRACTOR DEFAULT BONDS	\$ 118,861	\$ 3.97	1%
31 PERFORMANCE & PAYMENT BOND	\$ 82,470	\$ 2.75	1%
32 FEE	\$ 405,451	\$ 13.53	3%
33 CONSTRUCTION CONTINGENCY	\$ 285,265	\$ 9.52	2%
34 OWNER CONTINGENCY	\$ 500,000	\$ 16.69	4%
35 ESCALATION CONTINGENCY	\$ 150,000	\$ 5.01	1%
SUBTOTAL	\$ 11,989,752	\$ 400.17	100%



CABARRUS COUNTY
America Thrives Here

Cabarrus County
EMS Operations Center
GMP #2 Building & Remaining Packages
Concord, North Carolina

Contact: Mike Kesterson
Date: 9/17/2021
Total SF: 29,962

WORK TRADE SCOPE DESCRIPTION:	TOTAL:	COST/ SF:	%:
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#	ALTERNATE DESCRIPTIONS	TOTAL	DECISION
#1	8'-0" decorative fencing in lieu of masonry screen wall	\$ (105,790)	Rejected
#2	UL level 3 bullet resistant walls and window	\$ 49,571	Accepted
#3	Armstrong Designflex lay-in ceiling rooms #110 & #112	\$ 190,147	Rejected
#4	Floor finish room #143 EPF-2 in lieu of SC-2	\$ 46,997	Accepted
#5	Acoustical panels in rooms #101, #110 & #112	\$ 21,896	Accepted
#6	Remove site wall sections as indicated on plans	\$ (45,747)	Accepted
#7	Phenolic wood cladding and sunshade by Parklex	\$ 5,341	Accepted
#E1	Diesel generator by Caterpillar	\$ 8,011	Accepted
#E2	Fire alarm system by Notifier	\$ 10,681	Accepted
#E3	Floor boxes by Mystery Electronics	\$ 4,272	Accepted
#M1	Chiller by Carrier	No Change	Accepted
#M2	Building automatic controls by Platinum	No Change	Accepted

TOTAL (Including Accepted Alternates)	\$ 12,090,774	\$ 403.54	100%
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Cabarrus County
EMS Operations Center
GMP #2 Building & Remaining Packages

Contact: Mike Kesterson
Date: 9/17/2021
Total SF: 29,962

GMP vs DD Estimate Comparison (Vannoy-McFarland JV)

WORK TRADE DESCRIPTION:	9/17/2021 GMP	3/10/2021 DD Estimate	DELTA
1 SITE DEVELOPMENT	\$ 2,770,709	\$ 2,510,661	\$ 260,048
2 SITE ALLOWANCES	\$ -	\$ 439,875	\$ (439,875)
3 SITE ACCESSORIES	\$ -	\$ 7,850	\$ (7,850)
4 LANDSCAPING	\$ 139,124	\$ 65,330	\$ 73,794
5 FENCING & SECURITY	\$ 208,365	\$ 134,091	\$ 74,274
6 CONCRETE	\$ 707,465	\$ 523,327	\$ 184,138
7 MASONRY	\$ 736,840	\$ 694,600	\$ 42,240
8 STRUCTURAL STEEL	\$ 919,900	\$ 862,667	\$ 57,233
9 ROUGH CARPENTRY	\$ -	\$ 26,523	\$ (26,523)
10 GENERAL TRADES	\$ 184,181	\$ 139,483	\$ 44,698
11 FINISH CARPENTRY, MILLWORK, & CASEWORK	\$ 156,520	\$ 108,400	\$ 48,120
12 ROOFING	\$ 617,646	\$ 291,392	\$ 326,254
13 METAL PANELS	\$ 379,900	\$ 400,170	\$ (20,270)
14 CAULKING, WATERPROOFING, FIRESTOPPING	\$ 165,609	\$ 117,081	\$ 48,528
15 DOORS, FRAMES, & HARDWARE	\$ 175,420	\$ 182,400	\$ (6,980)
16 SPECIALTY DOORS & DOCK EQUIPMENT	\$ 126,183	\$ 60,234	\$ 65,949
17 GLASS & GLAZING SYSTEMS	\$ 327,275	\$ 287,113	\$ 40,162
18 DRYWALL & CEILING ASSEMBLIES	\$ 905,327	\$ 839,670	\$ 65,657
19 CEILING TREATMENTS	\$ -	\$ 114,680	\$ (114,680)
20 FLOORING & ACCESSORIES	\$ 257,308	\$ 226,888	\$ 30,420
21 PAINTING	\$ 127,109	\$ 128,610	\$ (1,501)
22 DIVISION 10, 11 SPECIALTIES & ACCESSORIES	\$ 160,689	\$ 161,719	\$ (1,030)
23 SIGNAGE	\$ 33,173	\$ -	\$ 33,173
24 OPERABLE PARTITION	\$ 48,615	\$ -	\$ 48,615
25 EQUIPMENT	\$ -	\$ 5,000	\$ (5,000)
26 WINDOW TREATMENTS	\$ 17,245	\$ 14,234	\$ 3,011
27 FIRE SPRINKLERS	\$ 160,000	\$ 152,880	\$ 7,120
28 PLUMBING SYSTEMS	\$ 740,740	\$ 601,927	\$ 138,813
29 HVAC & MECHANICAL SYSTEMS	\$ 1,831,572	\$ 1,530,000	\$ 301,572
30 ELECTRICAL SYSTEMS	\$ 2,010,000	\$ 1,895,700	\$ 114,300
31 BUILDING PERMIT FEES	\$ 37,815	\$ 53,887	\$ (16,072)
COST OF WORK	\$ 13,944,730	\$ 12,576,392	
32 GENERAL CONDITIONS	\$ 949,146	\$ 949,146	\$ -
33 PROJECT INSURANCES	\$ 168,545	\$ 154,924	\$ 13,621
34 SUBCONTRACTOR DEFAULT BONDS	\$ 130,359	\$ 156,531	\$ (26,172)
35 PERFORMANCE & PAYMENT BOND	\$ 117,248	\$ 107,773	\$ 9,475
36 FEE	\$ 567,047	\$ 501,215	\$ 65,832
37 CONSTRUCTION CONTINGENCY	\$ 411,208	\$ 375,675	\$ 35,533
38 OWNER CONTINGENCY	\$ 500,000	\$ -	\$ 500,000
39 ESCALATION CONTINGENCY	\$ 180,120	\$ -	\$ 180,120
TOTAL	\$ 16,968,402	\$ 14,821,656	\$ 2,146,746

Cabarrus County
EMS Operations Center
GMP #2 Building & Remaining Packages

GMP Presentation - Local and MWSBE Participation				
WORK TRADE DESCRIPTION:	GMP	SUBCONTRACTOR	LOCAL PARTICIPATION	MWSBE PARTICIPATION
1 SITE DEVELOPMENT	\$ -	*	\$ -	\$ -
2 LANDSCAPING	\$ 139,124	Greenscape	\$ -	\$ -
3 FENCING & SECURITY	\$ 208,365	Pentacle	\$ -	\$ 208,365
4 CONCRETE	\$ -	*	\$ -	\$ -
5 MASONRY	\$ 736,840	Helms Masonry	\$ -	\$ -
6 STRUCTURAL STEEL	\$ -	*	\$ -	\$ -
7 GENERAL TRADES	\$ 184,181	*	\$ 184,181	\$ -
8 FINISH CARPENTRY, MILLWORK, & CASEWORK	\$ 156,520	Watson Wood Works	\$ -	\$ -
9 ROOFING	\$ 617,646	Benton Roofing	\$ -	\$ 48,967
10 METAL PANELS	\$ 379,900	Phoinix Construction	\$ -	\$ 379,900
11 CAULKING, WATERPROOFING, FIRESTOPPING	\$ 165,609	Taylor Interiors	\$ 165,609	\$ 165,609
12 DOORS, FRAMES, & HARDWARE	\$ 175,420	Cook & Boardman	\$ 175,420	\$ 18,752
13 SPECIALTY DOORS & DOCK EQUIPMENT	\$ 126,183	Passport Door & Dock	\$ -	\$ -
14 GLASS & GLAZING SYSTEMS	\$ 327,275	A1 Glass & Aluminum	\$ 327,275	\$ 327,275
15 DRYWALL & CEILING ASSEMBLIES	\$ 905,327	Sears Contract	\$ 905,327	\$ 905,327
16 FLOORING & ACCESSORIES	\$ 257,308	Kenneth R. Blizzard	\$ -	\$ -
17 PAINTING	\$ 127,109	Mountain Building & Paint	\$ -	\$ -
18 DIVISION 10, 11 SPECIALTIES & ACCESSORIES	\$ 160,689	RC Specialties	\$ 160,689	\$ 20,876
19 SIGNAGE	\$ 33,173	AOA Signs	\$ -	\$ 33,173
20 OPERABLE PARTITION	\$ 48,615	Learning Environments	\$ -	\$ -
21 EQUIPMENT	\$ -	*	\$ -	\$ -
22 WINDOW TREATMENTS	\$ 17,245	CWT Group	\$ -	\$ 17,245
23 FIRE SPRINKLERS	\$ 160,000	Carolina Fire Control	\$ 160,000	\$ -
24 PLUMBING SYSTEMS	\$ 740,740	PC Jackson	\$ 740,740	\$ 32,530
25 HVAC & MECHANICAL SYSTEMS	\$ 1,831,572	Superior Mechanical	\$ -	\$ 1,831,572
26 ELECTRICAL SYSTEMS	\$ 2,010,000	Bernard Irby Electric	\$ 2,010,000	\$ 2,010,000
27 BUILDING PERMIT FEES	\$ 20,425	*	\$ -	\$ -
COST OF WORK	\$ 9,529,266		\$ 4,829,241	\$ 5,999,591
28 GENERAL CONDITIONS	\$ 799,890			
29 PROJECT INSURANCES	\$ 118,550			
30 SUBCONTRACTOR DEFAULT BONDS	\$ 118,861			
31 PERFORMANCE & PAYMENT BOND	\$ 82,470			
32 FEE	\$ 405,451			
33 CONSTRUCTION CONTINGENCY	\$ 285,265			
34 OWNER CONTINGENCY	\$ 500,000			
35 ESCALATION CONTINGENCY	\$ 150,000			
TOTAL	\$ 11,989,752		\$ 4,829,241	\$ 5,999,591
TOTAL - %			40%	50%

**Cabarrus County
EMS Operations Center
Estimate Clarifications**

Item	Description
------	-------------

Division 1 - General

- 1.1 GMP based upon Construction Documents package dated 7/7/21 prepared by ADW Architects
- 1.2 Construction, materials and special inspection testing to be by Owner
- 1.3 GMP based upon questions and responses included within GMP RFI Log (#1 - #80)
- 1.4 GMP based upon questions, responses and information included within Addendum #1 dated 8/19/21
- 1.5 GMP based upon questions, responses and information included within Addendum #2 dated 8/24/21

- 1.6 GMP Allowances:
 - Escalation Allowance - \$150,000.00

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Infrastructure and Asset Management - Town of Midland Temporary Construction Easement at Rob Wallace Park for Veterans Memorial

BRIEF SUMMARY:

The Town of Midland is requesting a temporary construction easement at Rob Wallace Park for the staging, access, and construction of the Town of Midland funded Veterans Memorial.

REQUESTED ACTION:

Motion to approve the temporary construction easement for Town of Midland and authorize the County Manager to execute the easement documents on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Kyle Bilafer, Area Manager of Operations

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Construction Plans
- ▣ Agreement

TOWN OF MIDLAND, CABARRUS COUNTY, NORTH CAROLINA
CONSTRUCTION DOCUMENTS
FOR
ROB WALLACE PARK MEMORIAL
12900 BETHEL SCHOOL ROAD, MIDLAND
DECEMBER 8, 2020

[illegible]

ROB WALLACE PARK

TOWN OF MIDLAND, CABARRUS COUNTY, NORTH CAROLINA
CONSTRUCTION DOCUMENTS

FOR

ROB WALLACE PARK MEMORIAL

COVER SHEET



DATE _____

DECEMBER 8, 2020

SCALE

AS NOTED

JOB NO.

2020-0062

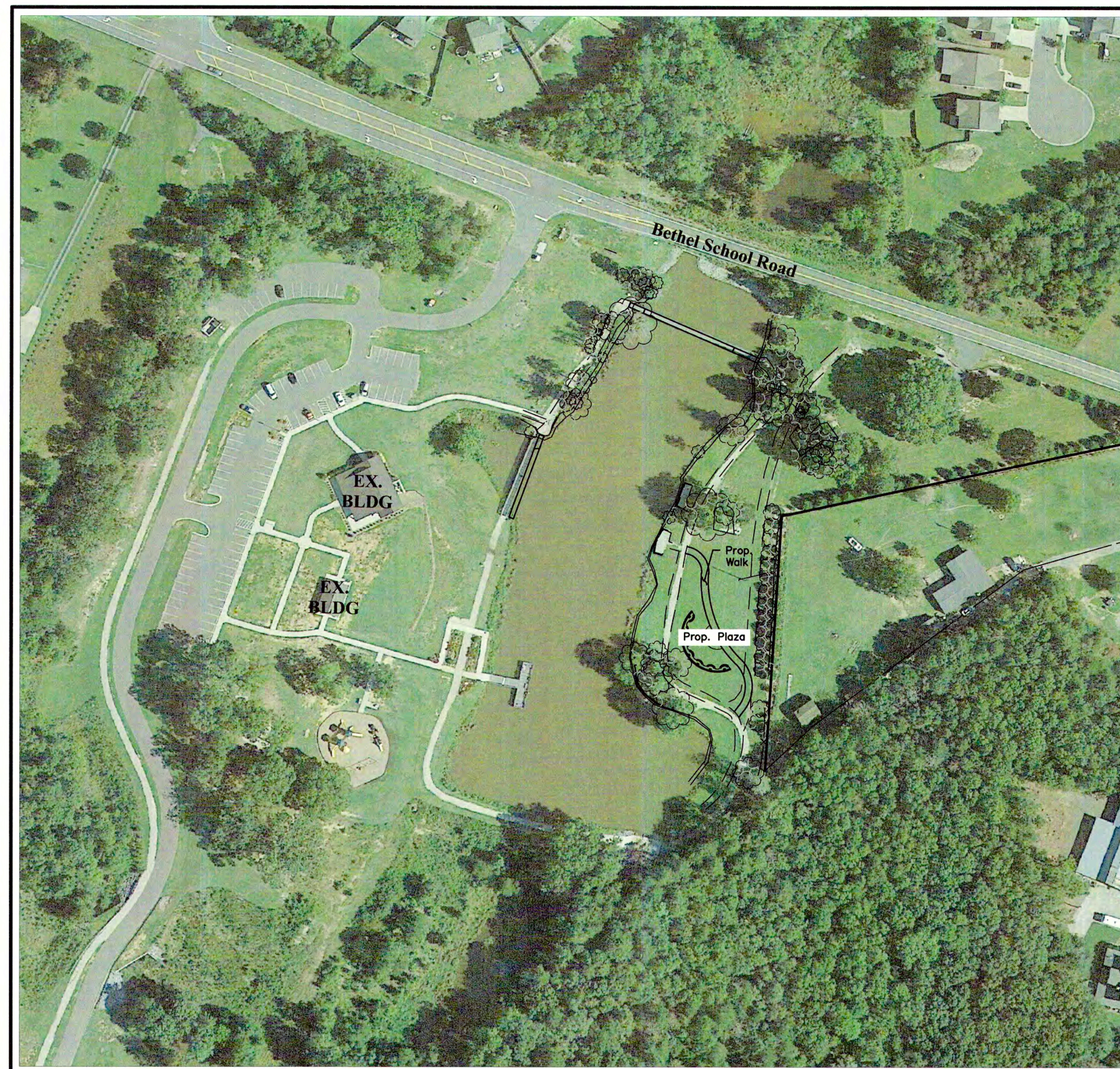
SHEET

00

Sheet List Table	
Sheet Number	Sheet Title
00	Cover Sheet
01	Existing Conditions
02	Site Plan- Overall
03	Layout and Materials Plan
04	Landscape and Grading Plan
05	Details
06	Planting Notes and Details

SURVEY NOTE:

1. All existing conditions and information show taken from survey performed by EMH&T, dated February 12, 2020.



INDEX MAP
Scale: 1" = 100'

**LANDSCAPE
ARCHITECT**

EMH&T
301 McCullough Drive, Suite 109
Charlotte, NC 28262
Contact: Justin Maxwell
Tel: (704) 353-9972
Fax: (704) 840-3678
jmaxwell@emht.com

SURVEYOR

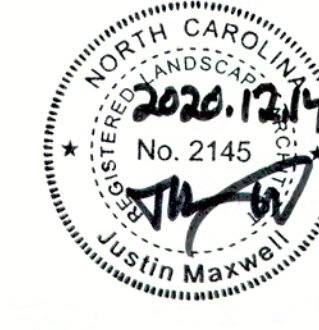
EMH&T
5500 New Albany Road
Columbus, OH 43054
Contact: Ed Miller
Tel: (614) 775-4104
Fax: (614) 775-4800
emiller@emht.com



Know what's **below**.
Call before you dig.

Call 1-800-632-4949 before you dig: It's the law!

By law, everyone MUST contact the North Carolina One-Call Center, 1-800-632-4949, at least 48 hours but no more than 10 working days (excluding weekends and legal holidays) before beginning ANY digging project.

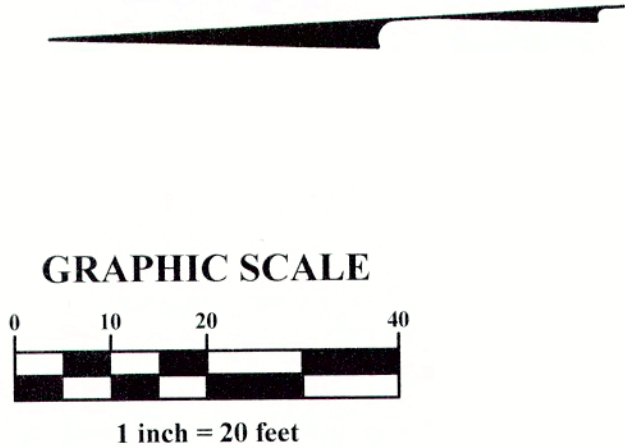


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LEGEND

EXISTING	
---	Right of Way
---	Parcel Line
---	Easement
---	Contours
---	Curb
---	Sign
---	Storm Sewer
---	Storm Catch Basin
---	Storm Manhole
---	Sanitary Sewer
---	Sanitary Manhole
---	CATV Marker
---	Water Main
---	Fire Water Service
---	Fire Hydrant
---	Fire Direct Connect
---	Post Indicator Valve
---	Water Valve
---	Communication Line
---	Fiber Optic Line
---	Fiber Optic Box
---	Overhead Electric Line
---	Underground Electric Line
---	Gas Line
---	Gas Valve
---	Gas Marker
---	Power Pole
---	Electric Transformer
---	Guy Wire
---	Power Switch
---	Light Pole
---	Curb To Be Removed
(DND)	Do Not Disturb
(TBR)	To Be Removed
(TBRL)	To Be Relocated
(TBRR)	To Be Removed and Replaced (C4.0)



REVISIONS

MARK	DATE	DESCRIPTION

ROB WALLACE PARK

TOWN OF MIDLAND, CABARRUS COUNTY, NORTH CAROLINA
CONSTRUCTION DOCUMENTS
FOR
ROB WALLACE PARK MEMORIAL
EXISTING CONDITIONS

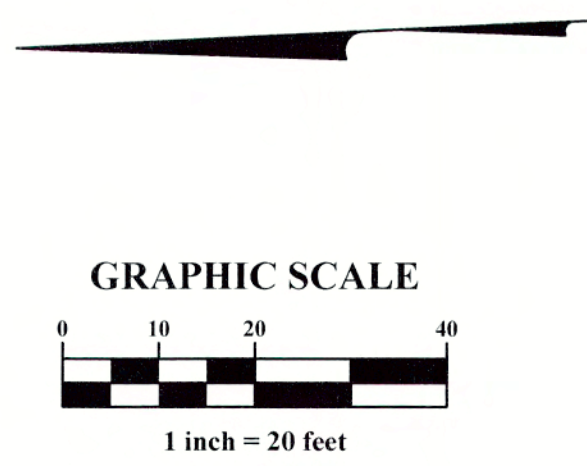
EMHT
Evans Mechwart Hambleton & Tilton, Inc.
301 McCollough Dr. Ste. 109, Charlotte, NC 28262
Phone: 704-540-0333 Fax: 704-540-0333


DATE
DECEMBER 8, 2020

SCALE
AS NOTED

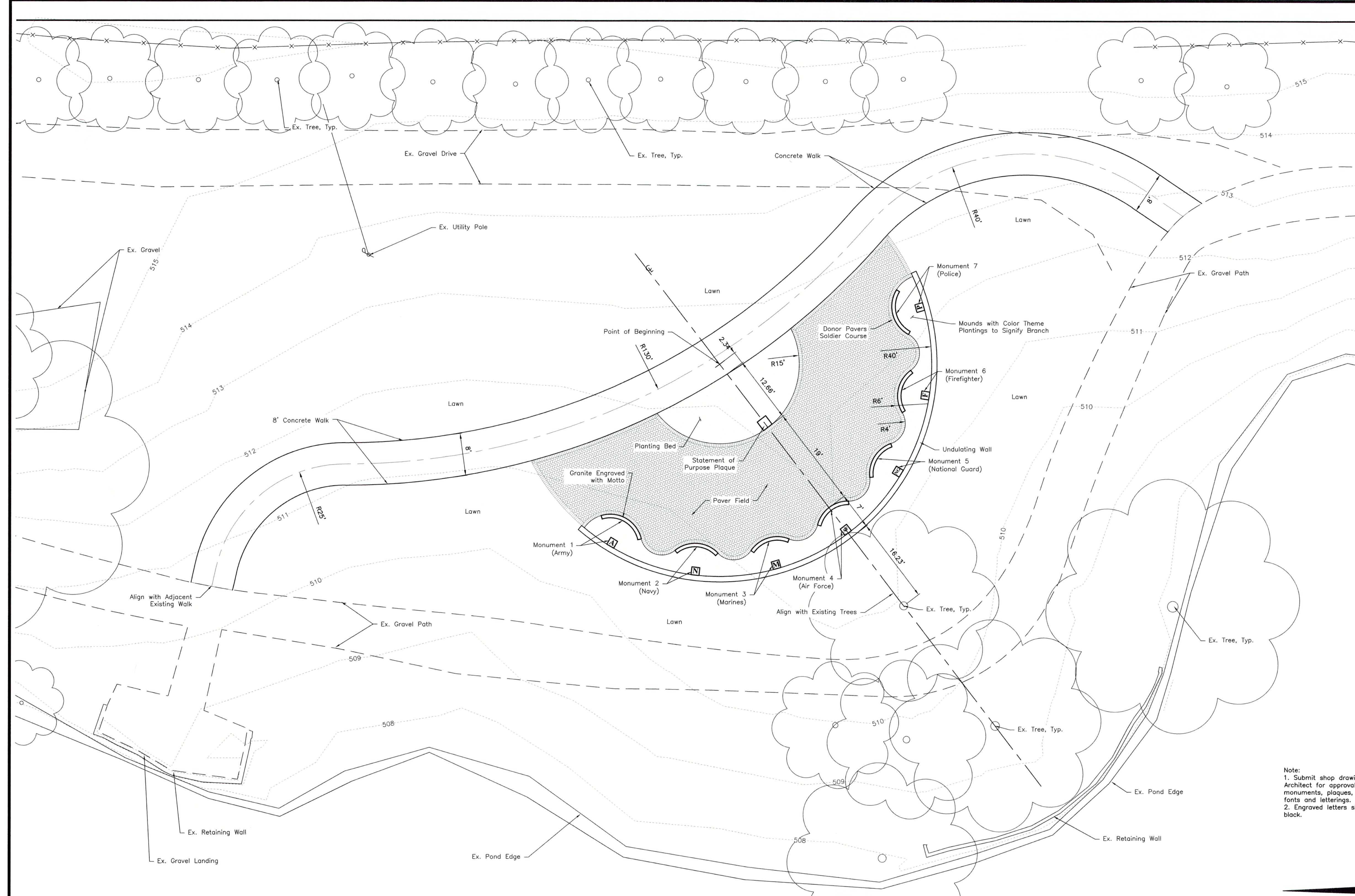
JOB NO.
2020-0062

SHEET
01



SHEET	JOB NO.	SCALE	DATE	 Engineering & Mapping 3001 Westwood Blvd., Suite 100 • Charlotte, NC 28204 301 McCullough Dr. Ste. 100 • Charlotte, NC 28242 Phone: 704.546.0303 cell/fax: 888.775.3448 emh.com	TOWN OF MIDLAND, CABARRUS COUNTY, NORTH CAROLINA FOR CONSTRUCTION DOCUMENTS ROB WALLACE PARK MEMORIAL SITE PLAN- OVERALL	ROB WALLACE PARK	REVISIONS		
							MARK	DATE	DESCRIPTION
02	2020-0062	AS NOTED	DECEMBER 8, 2020						

\\tomdada01\projec01\20200002\Drawg\04-Sheets\05-Layouts\05-Layouts.dwg (04-Sheets\05-Layouts\05-Layouts.dwg) 12/14/2020 4:04 PM (No Xrefs)



Monument 1



Army Motto Text:
This We'll Defend

Monument 2



Navy Motto Text:
Non sibi sed patriae

Monument 3



Marine Corps Motto Text:
Semper Fidelis

Monument 4



Air Force Motto Text:
Aim High... Fly-Fight-Win

Monument 5



Coast Guard Motto Text:
Semper Paratus

Monument 6



Fire Motto Text:
Last Alarm

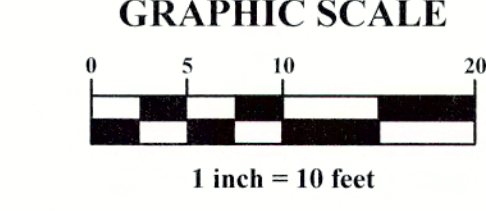
Monument 7



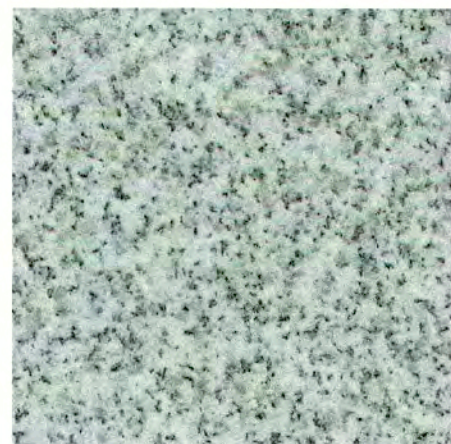
Police Motto Text:
In Valor There is Hope

Statement of Purpose Plaque

This park will help us remember and honor the community's Military Members and First Responders. Respect this ground made sacred through their love, sacrifice and tragic loss. Recognize the endurance of those who survived, the courage and spirit of those who risked their lives to save others, and the compassion of those who support us in our darkest hours.

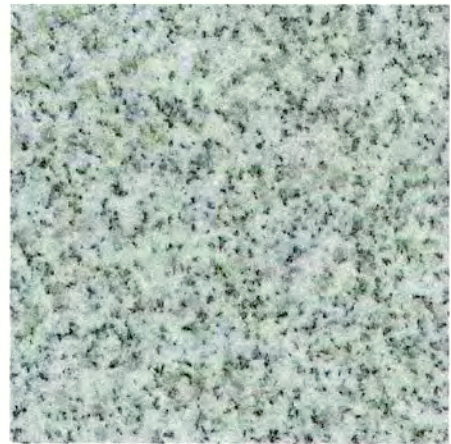


Bronze Seal on Monument and Engraved Motto
No Scale



NC Granite Corp.
001 - White Mount Airy Granite
Mount Airy, North Carolina
ncgranite.com

Granite Engraved with Motto (See Details Sheet 05)



NC Granite Corp.
001 - White Mount Airy Granite
Mount Airy, North Carolina
ncgranite.com

Granite Monument with Seal (See Details Sheet 05)



Pinehall
Pathway Full Range
pinehallbrick.com

Pavers

Note:
1. Submit shop drawings to Landscape Architect for approval for granite monuments, plaques, and engravings fonts and letterings.
2. Engraved letters shall be painted black.

REVISIONS		
MARK	DATE	DESCRIPTION

ROB WALLACE PARK

TOWN OF MIDLAND, CARARRIS COUNTY, NORTH CAROLINA
CONSTRUCTION DOCUMENTS
FOR
ROB WALLACE PARK MEMORIAL
LAYOUT AND MATERIALS PLAN



DATE	DECEMBER 8, 2020
SCALE	AS NOTED
JOB NO.	2020-0062
SHEET	03



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PLANT SCHEDULE

LARGE MATURING TREES	QTY	BOTANICAL / COMMON NAME	SIZE	CONDITION
	7	Quercus bicolor Swamp White Oak	3" Cal.	B&B

SMALL MATURING TREES	QTY	BOTANICAL / COMMON NAME	SIZE	CONDITION
	1	Lagerstroemia indica 'Dynamite' Dynamite Crape Myrtle	8' Ht.	B&B

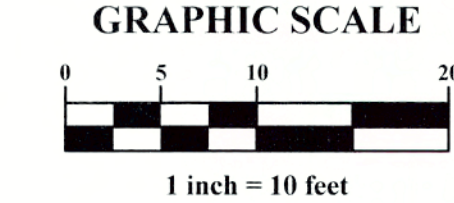
SHRUBS	QTY	BOTANICAL / COMMON NAME	SIZE	CONDITION
	6	Ilex vomitoria 'Schillings Dwarf' Dwarf Schillings Holly	24" Ht.	Cont.

PERENNIALS	QTY	BOTANICAL / COMMON NAME	SIZE	CONDITION	SPACING
	32	Nepeta x 'Walker's Low' Walker's Low Catmint	#1	Cont.	18" o.c.
	34	Phlox subulata 'White Delight' White Delight Moss Phlox	#1	Cont.	18" o.c.
	18	Sedum x 'Autumn Joy' Autumn Joy Sedum	#1	Cont.	18" o.c.

COLOR THEME PLANT SCHEDULE

	PLANTING AREA-- ARMY (GOLD)	53 sf
	PLANTING AREA-- NAVY (NAVY AND GOLD)	60 sf
	PLANTING AREA-- MARINE CORPS (RED AND GOLD)	60 sf
	PLANTING AREA-- AIR FORCE (LIGHT BLUE, WHITE AND GOLD)	60 sf
	PLANTING AREA-- NATIONAL GUARD (RED, WHITE AND BLUE)	60 sf
	PLANTING AREA-- FIREFIGHTERS (RED)	60 sf
	PLANTING AREA-- POLICE OFFICERS (NAVY)	53 sf

Note:
1. Planting areas will be made up of annuals matching the colors specified for each area.
2. Annuals to be spaced 6-12" based on installation size to create a full ground covering of colored plantings.
3. Planting areas with multiple plants shall be an equal percentage of each plant.

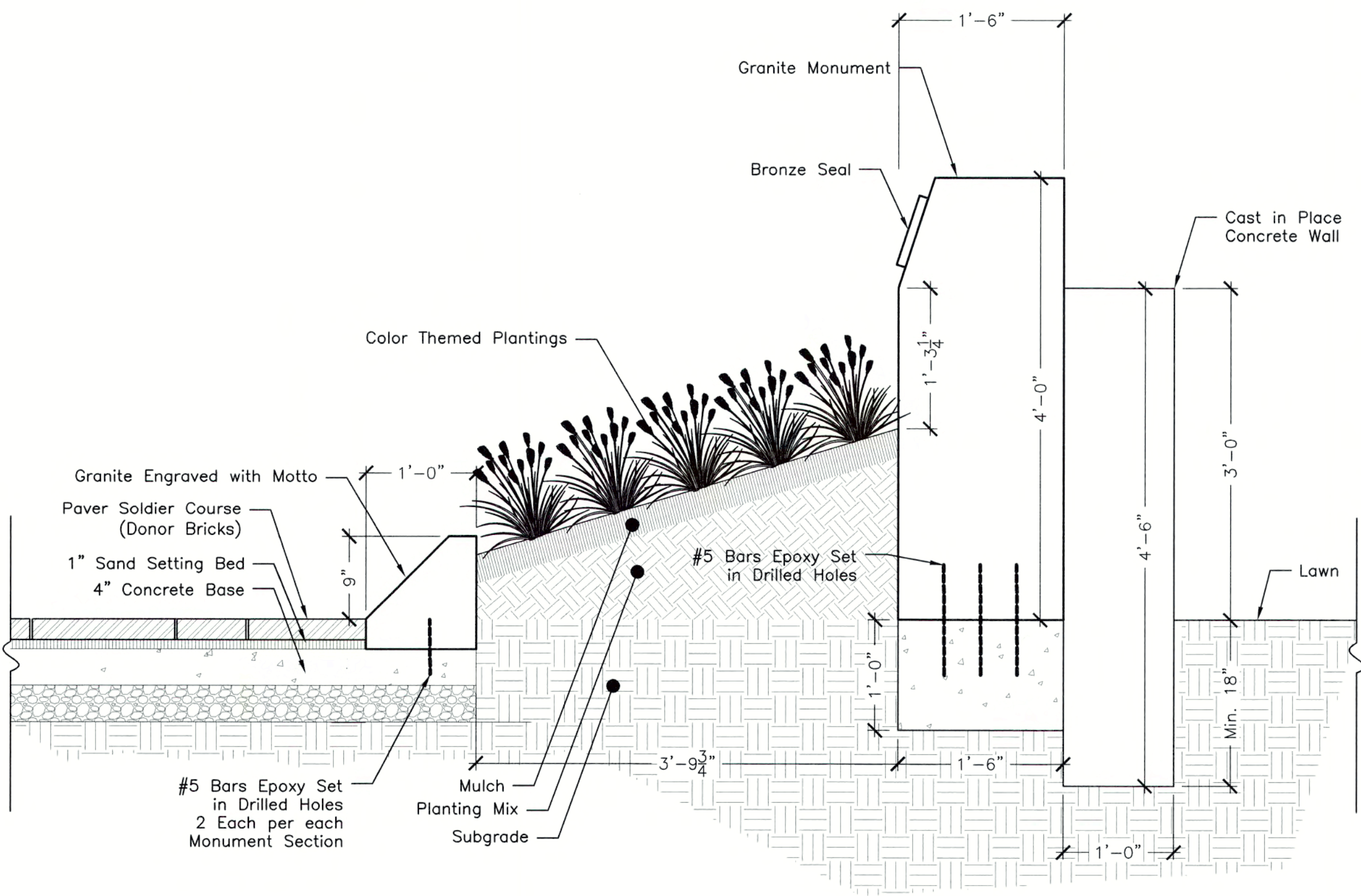


REVISIONS		
MARK	DATE	DESCRIPTION

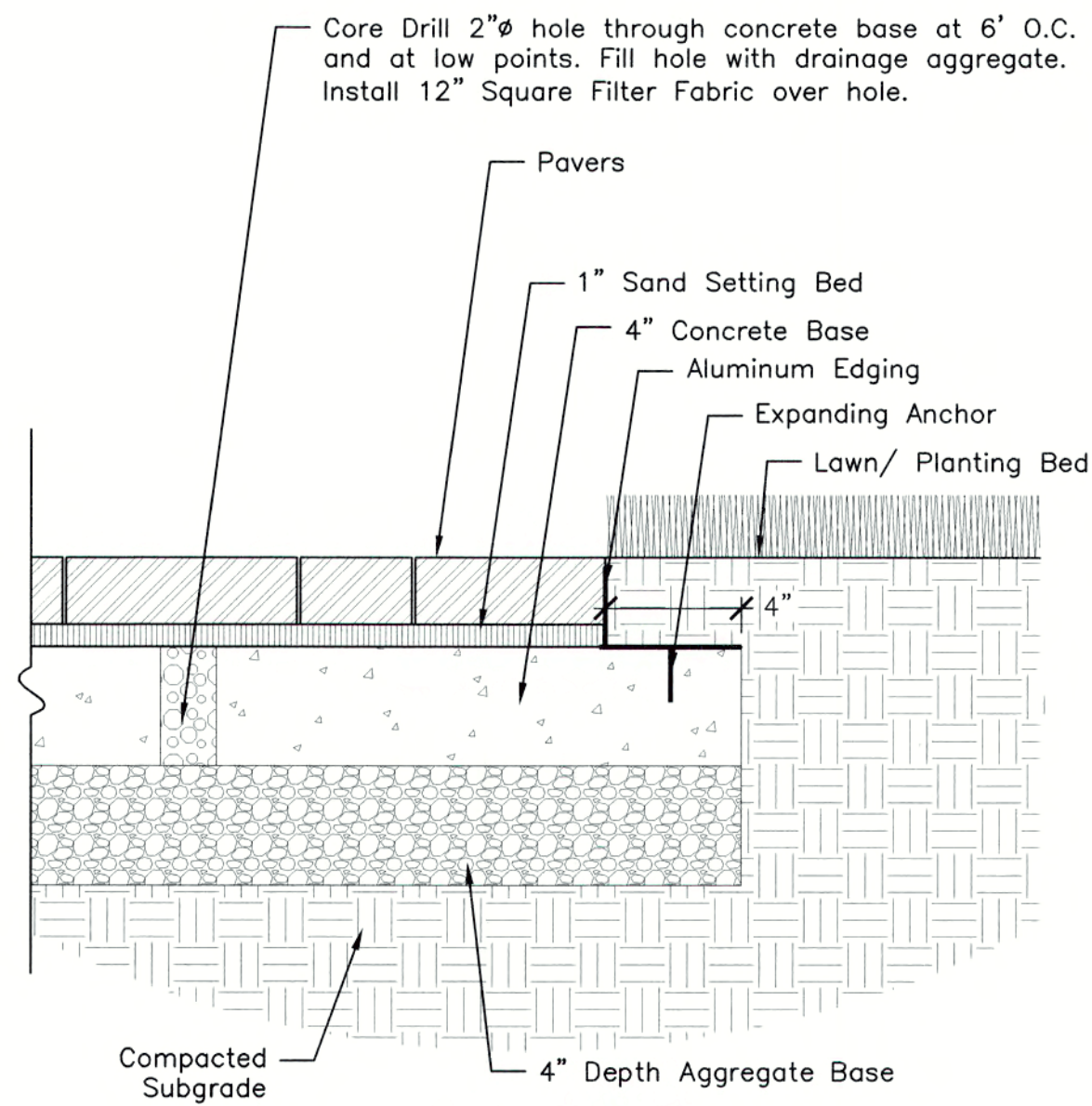
TOWN OF MIDLAND, CABARRUS COUNTY, NORTH CAROLINA
CONSTRUCTION DOCUMENTS
FOR
ROB WALLACE PARK MEMORIAL
LANDSCAPE AND GRADING PLAN

EVANS MECHWART HAMBLETON & TILTON, INC.
301 McClellough Dr., Ste. 109, Charlotte, NC 28262
Phone: 704.548.0333 Fax: 704.548.0333
emht.com

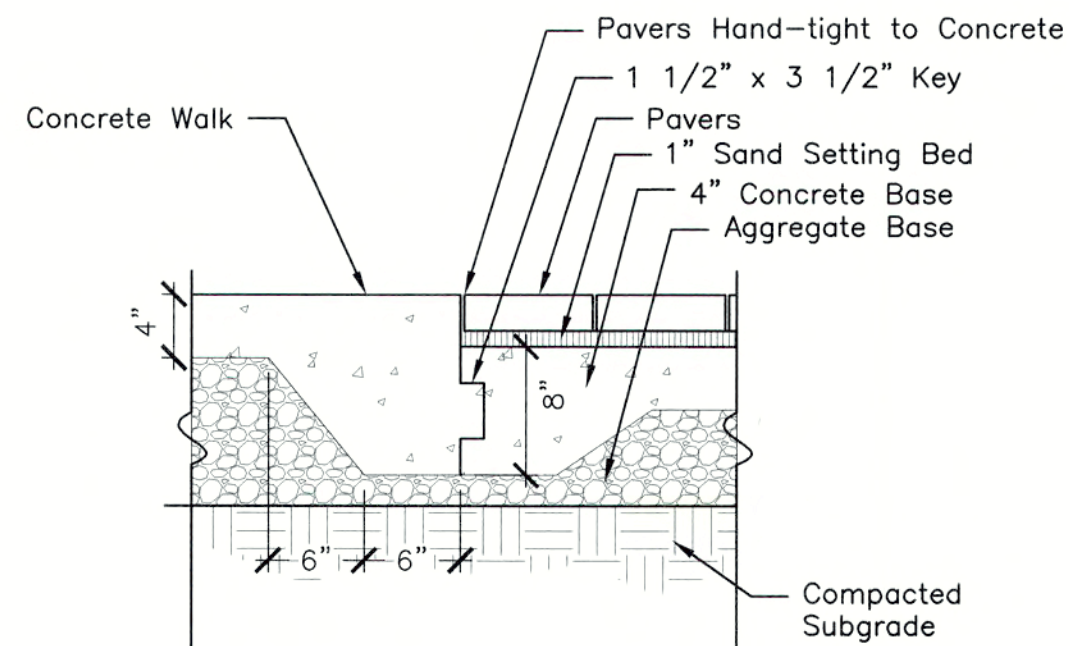
DATE	DECEMBER 8, 2020
SCALE	AS NOTED
JOB NO.	2020-0062
SHEET	04



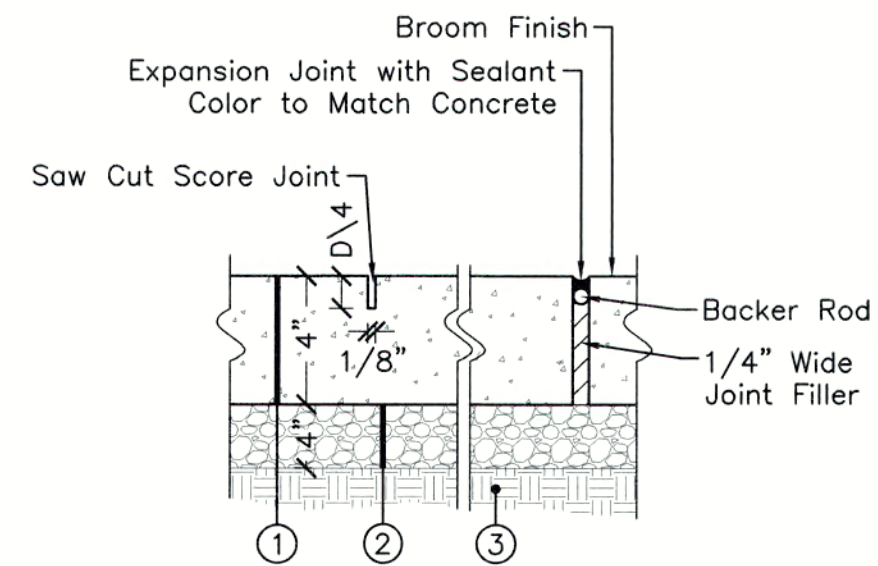
Section A (Typical at each Monument)
No Scale



Paver Edge at Lawn or Planting Bed

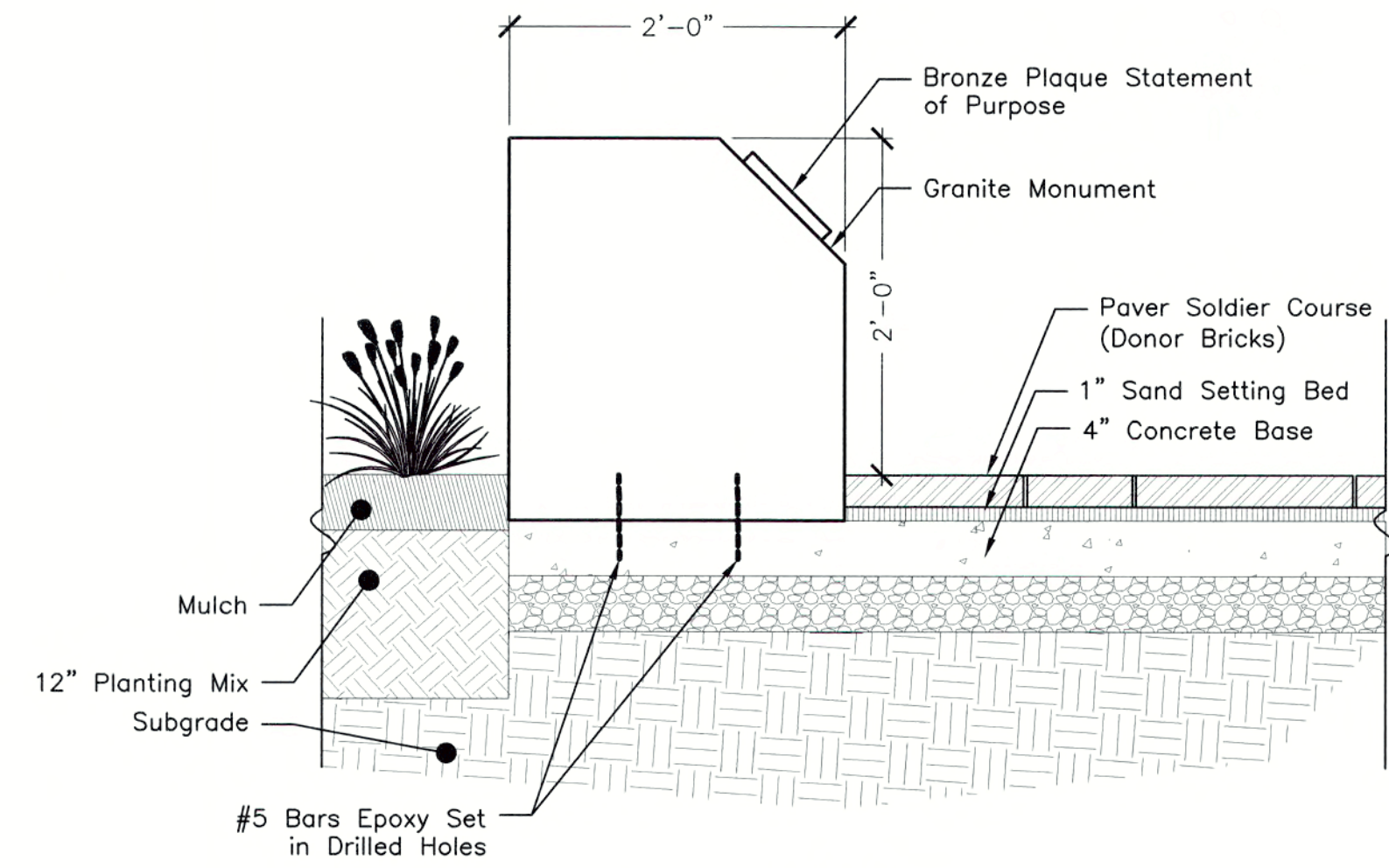


Paver Walk at Concrete Walk
No Scale

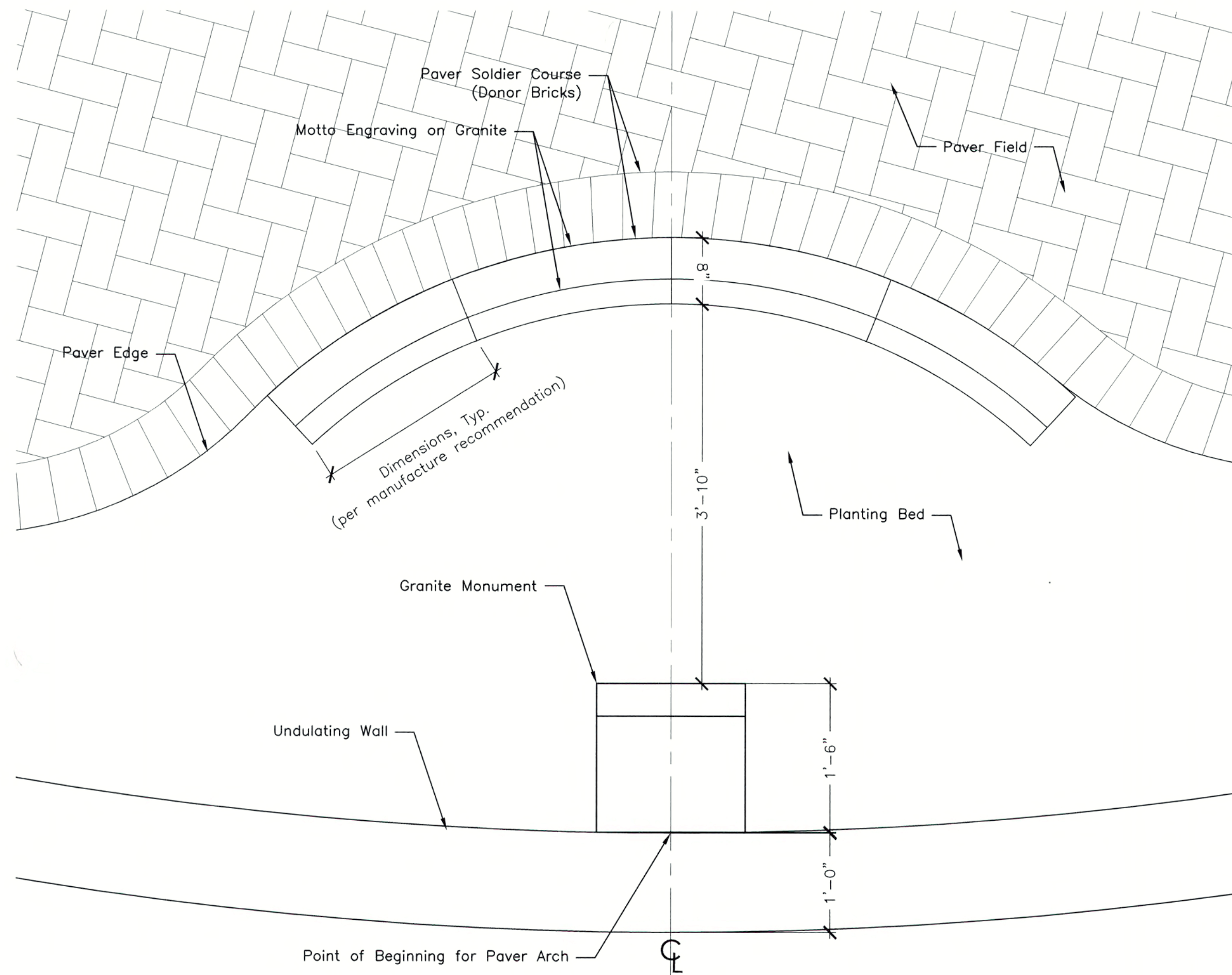


- ① Concrete Walk with Broom Finish
- ② Aggregate Base
- ③ Subgrade Compaction

Concrete Walk Detail



Section B
No Scale



Typical Monument Plan Layout Detail
No Scale

[illegible]

ROB WALLACE PARK

TOWN OF MIDLAND, CABARRUS COUNTY, NORTH CAROLINA
CONSTRUCTION DOCUMENTS

FOR

ROB WALLACE PARK MEMORIAL

DETAILS

DETAILS



DATE _____

DECEMBER 8, 2020

SCALE

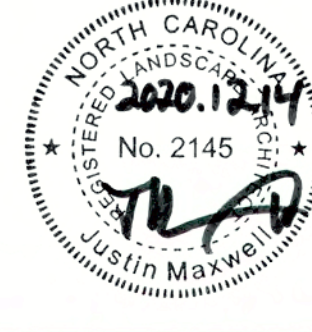
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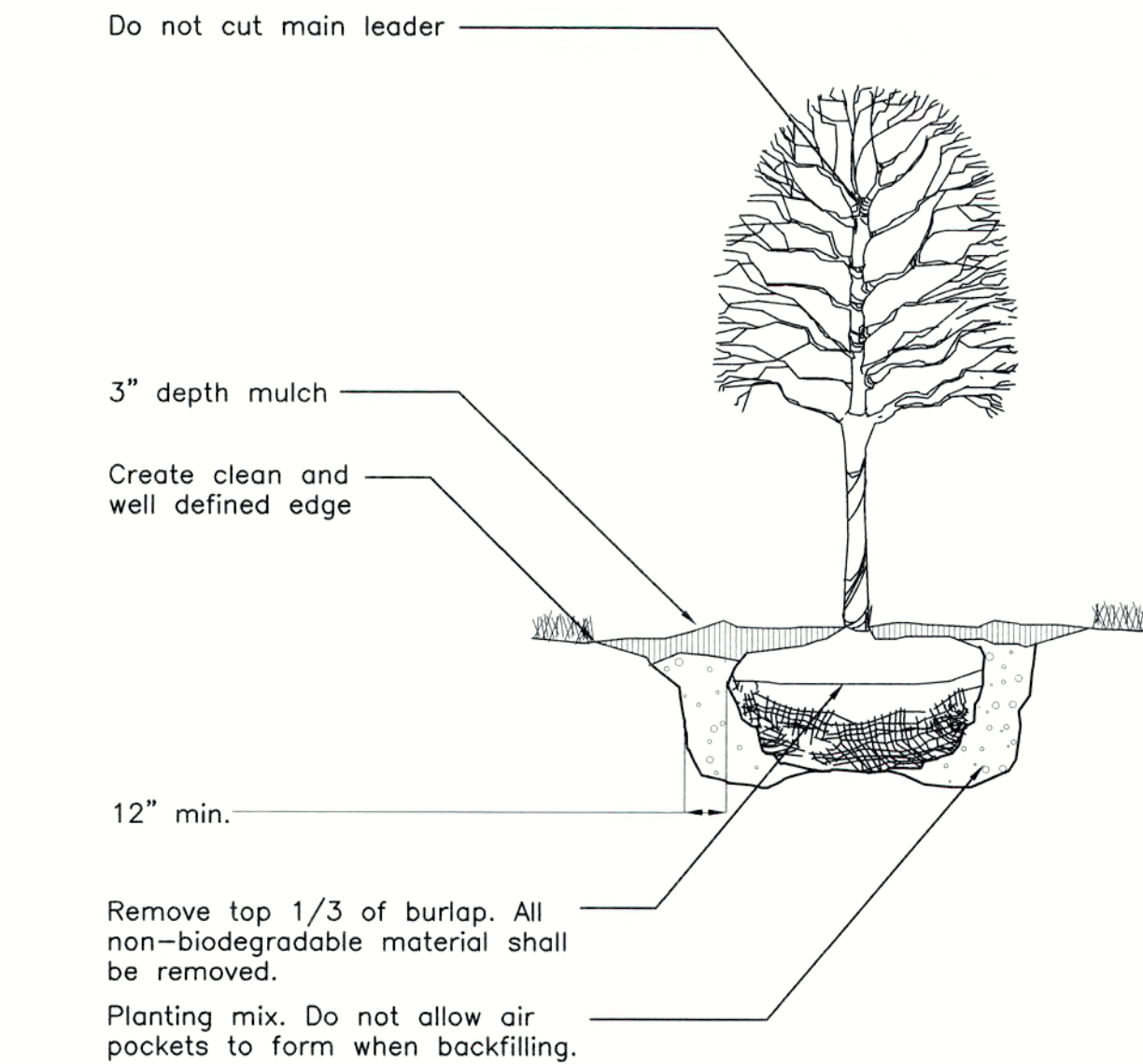
JOB NO.

2020-0062

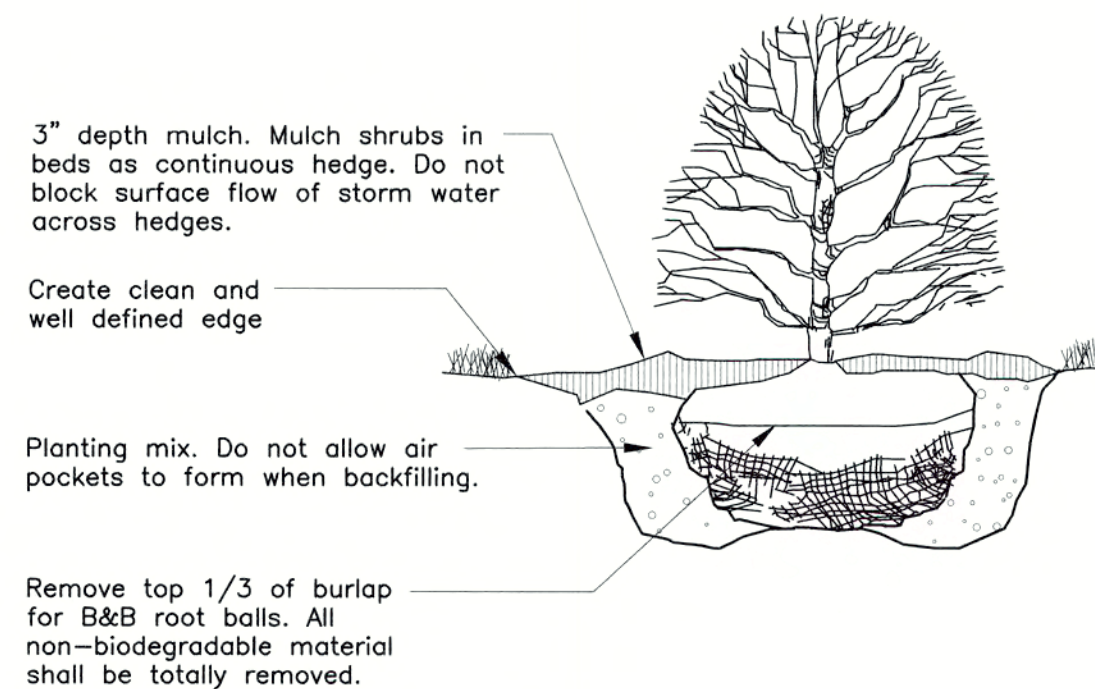
SHEET

05

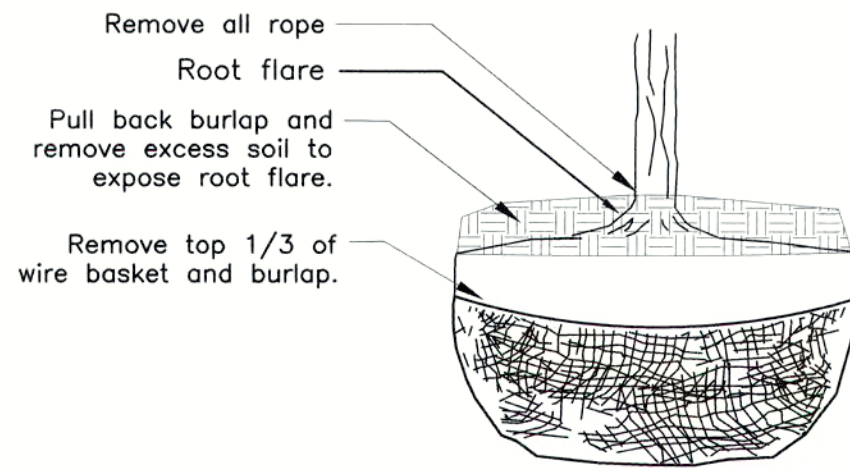




Deciduous Tree Planting

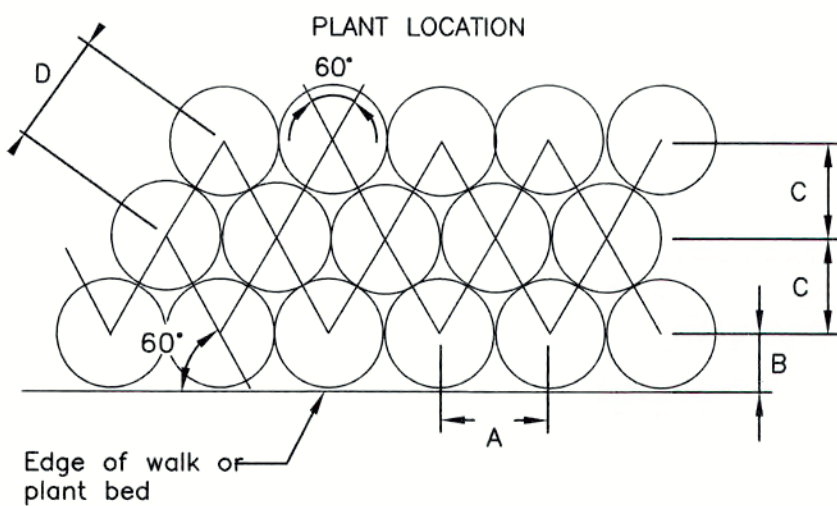


Shrub Planting

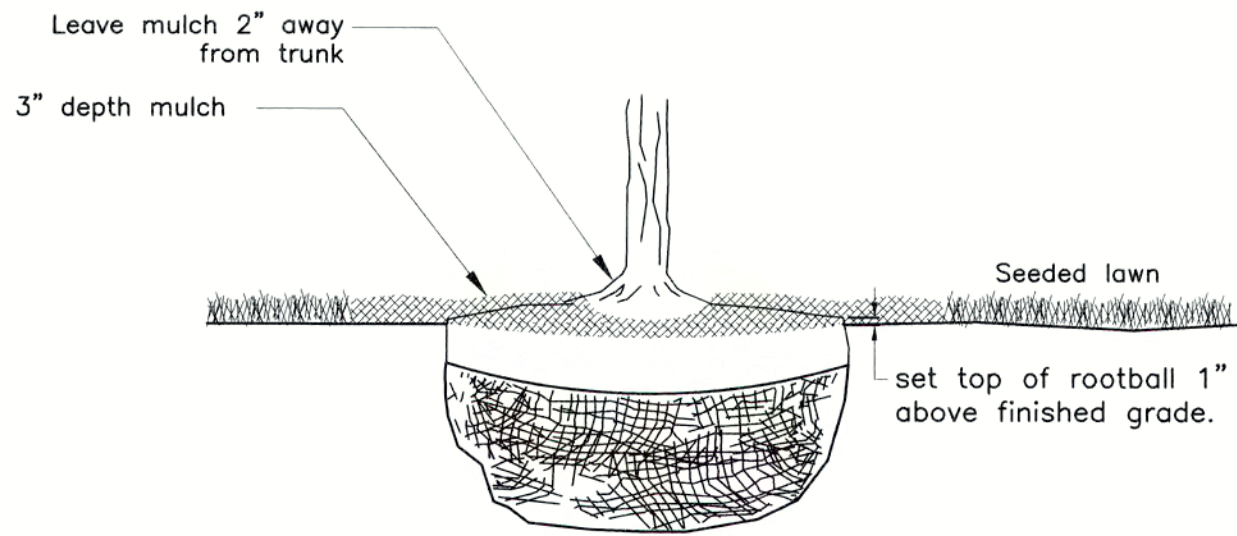


Rootball Preparation

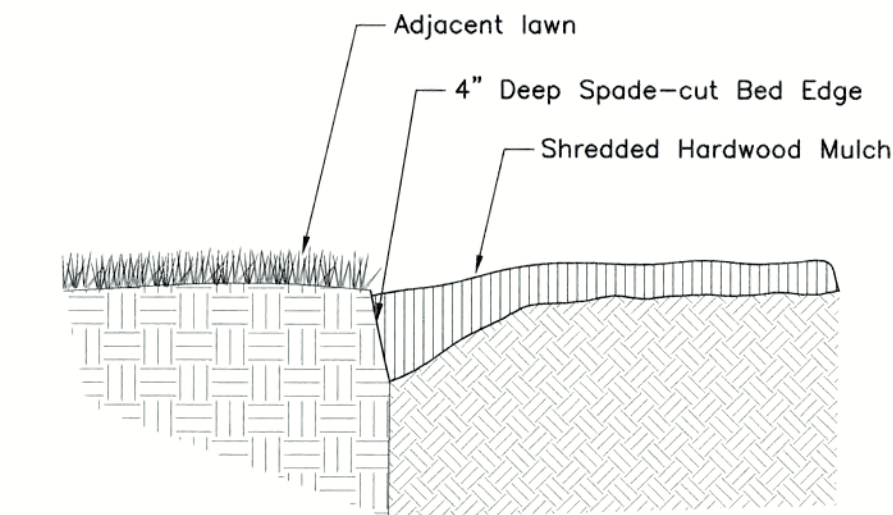
SPACING	A	B	C	D	
12"	12"	6"	10"	12"	A= Spacing
15"	15"	7.5"	12.5"	15"	B= Spacing/2
18"	18"	9"	15"	18"	C= Spacing/1.2
24"	24"	12"	20"	24"	D= Spacing
36"	36"	18"	30"	36"	
48"	48"	24"	40"	48"	



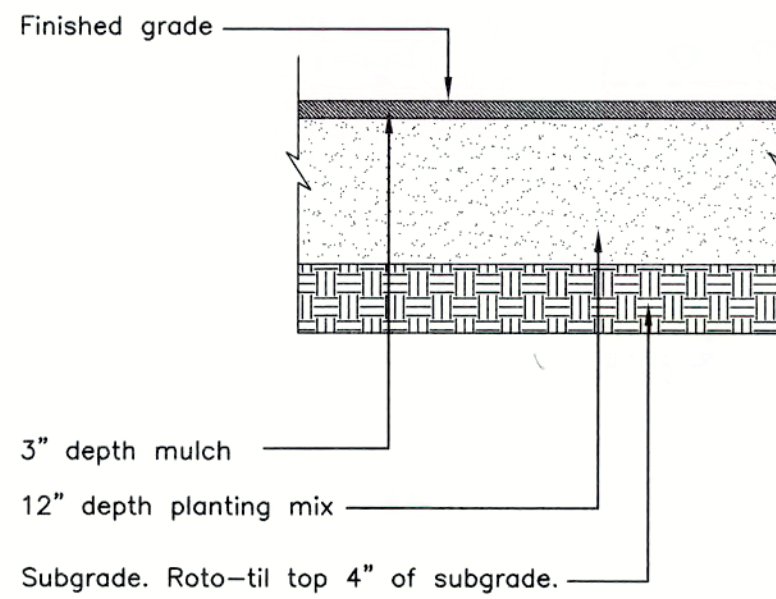
Plant Spacing
No Scale



Rootball Setting



Planting Bed Edge



Planting Area Establishment
No Scale

LANDSCAPE NOTES

1. **ATTENTION LANDSCAPE CONTRACTOR:** Notify owner of any sign, power line, or other conflicts before planting new trees.
2. Adjust free planting locations to avoid underground utilities. Plant 1/5' from all underground utilities (sewer and storm drainage, gas, water, phone, and electrical lines).
- Site**
3. Prior to installation, the LANDSCAPE CONTRACTOR shall inspect the general site conditions and verify the subgrade, elevations, utility locations and topsoil provided by general contractor. The LANDSCAPE CONTRACTOR shall notify the GENERAL CONTRACTOR of any unsatisfactory conditions. If any conditions are noted, the contractor shall correct such conditions have been corrected and are acceptable to the landscape contractor.
4. The LANDSCAPE CONTRACTOR is responsible for having all underground utilities located and clearly pointed within 10 days of any ground disturbing activity. Owner will not pay for utility repairs due to failure to mark and observe utility locations.
- Plants**
5. The LANDSCAPE CONTRACTOR shall be responsible for the quantity of plants shown on plan. Any discrepancies between quantities on the plan and the plant schedule shall be adjustments to the attention of the Landscape Architect and any field observations or quantity adjustments must be noted on the plant schedule.
6. The LANDSCAPE CONTRACTOR shall remove the top 2/3 of wire baskets, top 1/3 of burlap and associated twine and strapping from tree root balls prior to final acceptance of plants.
7. Install all plants in accordance with planting details and specifications.
8. Substitutions shall be permitted only with notification and written approval from the owner. LANDSCAPE CONTRACTOR or GENERAL CONTRACTOR is responsible for obtaining approval from the owner. Substituted material shall be equivalent or greater in size than the specified plant. Substituted plants shall have the same essential characteristics and growth habit of the specified plant.
9. The LANDSCAPE CONTRACTOR shall allow slightly field adjust plant locations as necessary to avoid utilities.
10. The LANDSCAPE CONTRACTOR shall thoroughly water all plants at time of installation and as needed until project acceptance by owner. LANDSCAPE CONTRACTOR shall maintain all plants installed for one (1) full year from date of acceptance by the Owner. All plants shall be alive and at a vigorous rate of growth at the end of the guarantee period.
- Planting Beds**
11. All planting beds to be tilled and backfilled with prepared planting mix to a minimum depth of 12 inches. Planting Mix shall be blended, manufactured soil consisting of three (3) parts topsoil, one (1) part compost, one (1) part sand. Topsoil shall be per ASTM D2958, 10% organic range. Compost shall be 4 percent organic matter, free of stones and soil clumps 3/4 inch and larger. Source separated yard waste compost from compost facility meeting the requirements of North Carolina Administrative Code, Title 15A, provisions for solid waste. The lowest tested for organic matter will be per item ASTM C33. Planting Mix in settled 6 inch lifts.
12. Mix Mycorrhizal Fungi into planting mix during placement of Planting Mix. Application rate shall be according to manufacturer's written recommendations. Mycorrhizal fungi shall be applied to the growing medium in a container containing at least 5300 spores per lb (0.45 kg) of vesicular-arbuscular mycorrhizal fungi and 95 million spores per lb (0.45 kg) of ectomycorrhizal fungi, 33 percent hydrogel, and a maximum of 5.5 percent inert material.
13. All finished planting beds shall be graded to provide positive drainage.
14. Raised beds, including mulch, shall be no higher than 6 inches above the adjacent grade.
15. Mulch: minimum 4" foot area around each tree and planting beds with shredded bark mulch of uniform, undyed, natural color. It shall be free of twigs, leaves, disease, pest or other material (weeds or injurious plants). Mulch applied thickness shall be 3" depth. Mulch hedges in a continuous layer.
16. Bed edge shall be smooth, consistent, hand trenched 6" deep and "V" shaped unless otherwise noted. All excavated material shall be removed from the bed edge and planting bed.
17. All finished bed, bed edges and planting beds shall be straight lines as shown on plan. Plant locations and layout of beds shall be located by LANDSCAPE CONTRACTOR and approved by Owner prior to planting.
18. Planting beds shall be covered with pre-emergent herbicide applied at product specified rate unless otherwise noted.
- Lawn**
19. Seed or sod all areas within contract limits that are not covered by existing buildings, parking, or other structures. Seed or sod. Seeding or sodding shall not begin until area has received topsoil and finished grade.
20. Lawn areas to be backfilled with topsoil to a minimum settled thickness of 6 inches.
21. LANDSCAPE CONTRACTOR shall repair all lawn areas disturbed during construction with seed or sod and warrant a healthy, weed free lawn prior to project acceptance.
- Irrigation**
21. Irrigation system, if applicable, shall be complete and operational prior to landscape planting.
- General**
22. All trees, shrubs, groundcover, and lawns to be fertilized with a commercial grade fertilizer consisting of fast and slow release nitrogen.
23. Composition and application rate of fertilizer shall be sufficient to correct soil pH according to recommendations of a qualified soil testing agency. Submit test results and amendment recommendations to Owner. Fertilizer shall be in a dry granular form for lawns and shrubs or tablet form for plants.
24. Any item or area damaged during construction shall be repaired or replaced to its original condition at the contractor expense.

[illegible]

ROB WALLACE PARK

TOWN OF MIDLAND, CABARRUS COUNTY, NORTH CAROLINA
CONSTRUCTION DOCUMENTS

ROB WALLACE PARK MEMORIAL

PLANTING NOTES AND DETAILS



DATE _____

DECEMBER 8, 2020

SCALE

AS NOTED

JOB NO

2020-0062

SHEET

06



Prepared By:
Parker Poe Adam & Bernstein LLP (LBP)
401 S. Tryon Street, Suite 3000
Charlotte, NC 28202
(No Title Examination Performed)

Return to:
Town of Midland
4293 Hwy 24/27 – Suite B
Midland, NC 28107
Attn: Richard D. McMillan

STATE OF NORTH CAROLINA)	PIN # 5544-74-1458
COUNTY OF CABARRUS)	Grant of Temporary Construction Easement to TOWN OF MIDLAND

The undersigned Grantor, Cabarrus County (“Grantor”), in consideration of payment to Grantor of the sum of One Dollar (\$1.00), the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell and release unto the Town of Midland, its successors, assigns and licensees (“Grantee”), a temporary construction easement (“Easement”) to enter and install, dig, and build a Veterans Memorial (“Memorial”). The premises to be affected hereby being more particularly described as follows (“Grantor Property”): See Exhibit A.

The portion of the Grantor Property affected by the Easement is designated as “Temporary Construction Easement” on the map attached to this Grant of Temporary Construction Easement as Exhibit B, such portion being referred to herein as the “TCE Area”. Exhibit C is a detail of the Veterans Memorial for reference.

To have and to hold the Easement unto Grantee, its successors and assigns.

Grantee plans to install the Memorial within 6 months (180 days) after being approved for construction by the Town of Midland Town Council (*Approved 8/10/2021*). The Easement shall expire upon the completion of the Memorial as determined by Grantee. It is understood and agreed by and between the parties hereto that Grantee shall have the right of ingress, egress, and regress over and upon the Grantor Property to exercise the rights granted to Grantee under this Grant of Temporary Construction Easement, and no entry for such purposes shall be deemed a trespass. Grantee shall protect existing trees and restore any disturbed areas around the Memorial, storage-laydown area, and construction entrance.

Grantor shall have the right to use the above-described TCE Area for purposes not inconsistent with Grantee’s full enjoyment of the rights hereby granted.

This Grant of Temporary Construction Easement shall be binding upon and inure to the benefit of Grantor, Grantee and their respective successors and assigns. Grantee shall have the right to assign all or any portion of the rights granted to it pursuant to this Grant of Temporary Construction Easement without the prior written consent of Grantor.

[Signature Page and Notary Acknowledgment Follows]

IN WITNESS WHEREOF these presents have been duly executed under seal by the Grantor on this the _____ day of _____, 2021.

_____(SEAL)
Michael K. Downs
Cabarrus County Manager

STATE OF _____

COUNTY OF _____
(place of acknowledgment)

I, _____, a Notary Public of _____ County, State of _____, certify that Michael K. Downs (“Signatory”) personally came before me this day and acknowledged that he is Cabarrus County Manager, and that he, in such capacity and being authorized to do so, executed the foregoing on behalf of Cabarrus County.

I certify that Signatory personally appeared before me this day, and
(check one of the following and mark through all blank lines or spaces in the certificate)
_____(I have personal knowledge of the identity of Signatory); **or**
_____(I have seen satisfactory evidence of Signatory’s identity, by a current state or federal identification with Signatory’s photograph in the form of:
(check one of the following and mark through all blank lines)
____ a driver's license or
____ in the form of _____); **or**
____(a credible witness has sworn to the identity of Signatory).

Signatory acknowledged to me that he voluntarily signed the foregoing instrument for the purpose stated and in the capacity indicated.

Witness my hand and official stamp or seal this ____ day of _____, 2021.

Notary Public
Print Name: _____
[Note: Notary Public must sign exactly as on notary seal]
My Commission Expires: _____

☞ [NOTARY SEAL] (MUST BE FULLY LEGIBLE)

EXHIBIT A

Grantor's Property

Lying and being in Number Ten (10) Township, Cabarrus County, North Carolina on the Southwest side of Bethel School Road (SR 1124) adjoining the property of Wesley Joyner, Kathryn Pigg, County of Cabarrus and Michelle M. Stone and being more particularly described as follows:

BEGINNING at a #5 rebar on the southwest side of Bethel School Road (SR 1124), common corner of Wesley Joyner (Deed Book 6591, Page 271), said point being North 68-14-56 West 169.26 feet from a #4 rebar, the Northeast corner of Wesley Joyner (Deed Book 6591, Page 271) and runs thence from said point of Beginning with the line of Joyner South 03-41-42 West 290.75 feet to a rebar, thence continuing with the line of Joyner South 03-41-42 West 290.75 feet to a rebar corner of Kathryn Pigg (Deed Book 10306, Page 110), thence with the line of Pigg the following ten (10) courses as follows: (1) South 52-13-37 West 130.77 feet to a rebar, thence (2) South 42-28-37 West 289.00 feet to a rebar, thence (3) South 06-26-48 West 122.93 feet to a rebar, thence (4) South 10-59-48 West 28.24 feet to a rebar, thence (5) South 25-12-35 West 31.36 feet to a rebar, thence (6) South 64-54-25 West 191.08 feet to a rebar, thence (7) South 18-53-26 West 71.51 feet to a rebar, thence (8) South 02-11-09 East 175.08 feet to a rebar, thence (9) South 28-11-40 West 104.62 feet to a rebar, thence (10) South 20-36-03 West 112.58 feet to a rebar, thence a line North 35-27-50 West 694.00 feet to rebar in the line of the County of Cabarrus, North Carolina (Deed Book 8528, Page 313), thence with the line of the County of Cabarrus North 20-47-10 East 24.64 feet to a one-inch pipe, thence continuing with the line of the County of Cabarrus North 20-48-41 East 451.52 feet to a #5 rebar, corner of Michelle M. Stone (Deed Book 1783, Page 58), thence with the line of Stone North 20-46-01 East 593.85 feet to an EX GEAR, thence continuing with the line of Bethel School Road North 81-24-33 East 61.70 feet to a point, thence continuing with Bethel School Road South 78-28-37 East (passing a sanitary sewer manhole at 151.91 feet) for a total distance of 817.70 feet to a point, thence continuing with Bethel School Road South 67-40-25 East 50.03 feet to a point, thence South 77-57-47 West 52.67 feet to the point of **BEGINNING**, containing 23.507 acres, more or less, as surveyed and plotted by James B. Craddock, P.L.S., dated April 16, 2014.

Back Title Reference: Book 12003, Page 245

Cabarrus County Tax Parcel Number 5544-74-1458

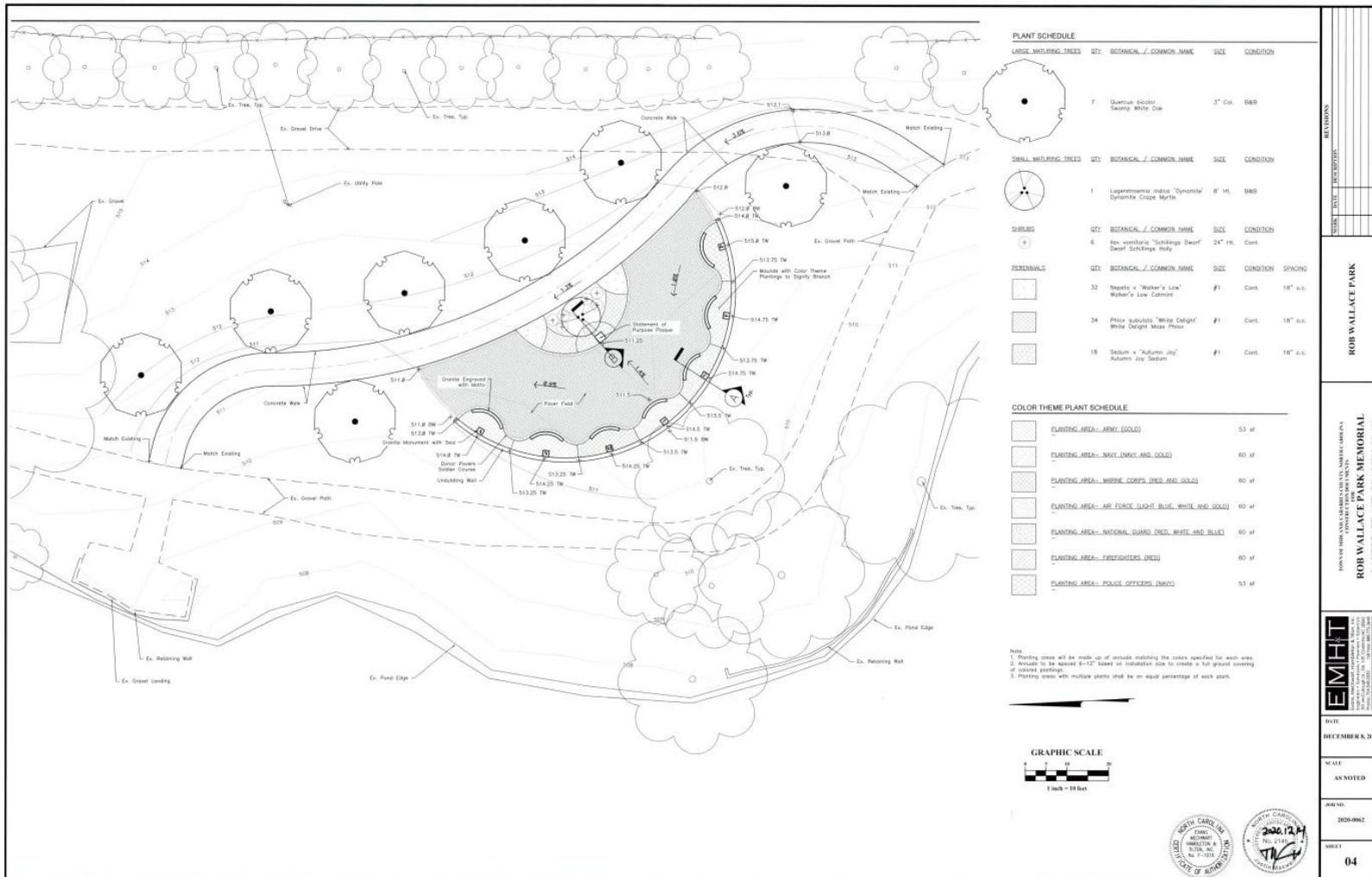
EXHIBIT B

THIS EXHIBIT IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.



EXHIBIT C

Rob Wallace Park Veterans Memorial



CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Planning and Development - Duke Energy Helping Home Fund 2.0 Grant

BRIEF SUMMARY:

Duke Energy has granted the NC Weatherization Network members another Helping Homes Grant. This is a grant, called HHF 2.0, is for \$32,000 with no required match from the county. This program is provides funding to assist the Weatherization program by removing some of the typical issues that prevent Weatherization such as HVAC, structural or health and safety issues.

REQUESTED ACTION:

Motion to approve Memorandum of Understanding for the Duke Energy Helping Homes Fund and the associated budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Kelly Sifford, AICP
Planning and Development Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ MOU
- ▣ Budget Amendment



Duke Energy's Helping Home Fund – HHF2.0 Memorandum of Understanding

North Carolina Community Action Association

MOU # 2021 – 3200

This Memorandum of Understanding (“Memorandum”) is effective October 1, 2021 by and between the North Carolina Community Action Association (hereinafter referred to as “NCCAA”) and Cabarrus County Planning Development Services (herein referred to as “Service Provider”) for the Duke Energy's Helping Home Fund – HHF2.0. NCCAA and the Service Provider are herein collectively referred to as “Parties” and individually as “Party”.

WHEREAS the Parties desire to assist income qualified customers with managing their energy costs by addressing health & safety concerns and replacing inefficient equipment at the customer's residence in the state of North Carolina. Duke Energy's Helping Home Fund – HHF2.0 will be distributed to parties involved in assisting income qualified customers with appliance replacements, health & safety projects, and HVAC repair/replacement projects.

WHEREAS, because of the foregoing, NCCAA will:

- Allocate the Duke Energy's Helping Home Fund – HHF2.0 by service territory, county, and program as detailed in Schedule A of this Memorandum.
- Provide a data tracking and reporting system – (herein referred to as “Captures”);
- Provide program training and guidance;
- Conduct quality control/quality assurance visits;
- Reimburse the Service Provider upon completion and invoicing of work completed.

In recognition of the foregoing the Service Provider agrees to participate in the distribution of the Duke Energy's Helping Home Fund – HHF2.0 as follows:

1. Utilize funds as identified in Schedule A of this Memorandum for the benefit of Duke Energy income qualified customers for:
 - a. Health and safety projects;
 - b. Heating system repair/replacement; and
 - c. Appliance replacements.
2. Expend funds as identified in Schedule of this Memorandum by eligible category for staffing, contractors, qualified program measures and equipment, travel related to program delivery, and diagnostic testing.
3. Enter all information required on each customer project into Captures.

4. Maintain accurate and detailed records of the distribution of the Duke Energy's Helping Home Fund – HHF2.0 for a minimum of four (4) years; and upon the Service Provider's receipt of funds, maintain records for up to seven (7) years.
5. Provide Duke Energy, NCCAA, TRC Companies, Inc., or their representatives the right to review all records, at any time, pertaining to the distribution of such funds.

WHEREAS, the Service Provider is required to:

1. Identify customer's eligibility based on receiving utility service provided by Duke Energy, and the requirements of the U.S. Department of Energy (DOE) federal poverty standards (not to exceed 200% of the poverty income qualifications).
2. Leverage other funds that may be available from federal, state, or local programs to achieve the maximum benefit for income qualified customers and to maximize the benefit of the Helping Home Funds.
3. Obtain the written consent from each customer prior to accessing their utility use data or performing any work.
4. Ensure all appliance and product replacements are ENERGY STAR certified and check the ENERGY STAR website monthly for any updates or changes to the lists of certified products.
5. Comply with the installation standards of the NC WAP (except where noted by Duke Energy's Helping Home Fund – HHF2.0 program guidelines).
6. Inform the customer which measures/improvements are being provided by Duke Energy's Helping Home Fund – HHF2.0 and provide collateral program information and customer satisfaction surveys as requested.
7. Follow marketing guidelines as outlined by NCCAA and Duke Energy. The Service Provider must have any marketing materials pre-approved for use.
8. Ensure all workers interacting with customers: 1) maintain a professional, courteous image; 2) are knowledgeable about home construction and operation; and 3) are knowledgeable about the energy improvement measures that are recommended; 4) Be drug free and not have backgrounds with activities that would be considered a threat to the safety and security of the home.
9. Be responsible for the work to be performed, supervision of their employees and use of the Service Provider's own equipment. All installations must meet manufacturers' instructions and specifications.
10. Must comply with all federal, state and local codes and regulations and have appropriate license(s) and insurance(s) for the work to be performed. The Service Provider will be required to provide proof of commercial insurance. At a minimum:
 - Worker's Compensation Insurance as required by laws of the states in which its employees work, covering all the employees who are engaged in any worked under this agreement.
 - Employer's Liability Insurance minimum of \$500,000, covering all the employees who are engaged in work under this agreement.
 - Commercial Liability Insurance providing a minimum combined single limit of \$1,000,000 for each occurrence; and
 - Pollution Occurrence Insurance with three basic limits: \$500,000 per occurrence, \$500,000 aggregate for the policy term, and \$2,500 deductible per occurrence; and
 - Automobile Liability Insurance with a combined single limit of \$500,000 for bodily injury and property damage, a limit of \$500,000 for uninsured/underinsured motorist coverage, and a limit of \$2,000 for medical payment coverage.

11. Work with Service Provider employees or subcontractors to obtain estimate(s) for work to be completed. Service Provider shall review the estimates to ensure work is reasonable and accurate.
12. Perform all activities related to customer claims tracking and handling (includes damaged property, improper installation, or problems with installation of measures).
13. Schedule installation and oversee work through completion.
14. Allow Duke Energy, NCCAA, TRC Companies, Inc., or their representatives to accompany workers on in-home visits or on customer service calls.
15. Maintain all updated information in Captures, including but not limited to measure information; estimated savings; customer complaints; safety issues; and dollars spent.
16. Handle all customer complaints in accordance with the Customer Complaint Resolution Plan and document the project record in Captures.
17. Be responsible for securing all confidential information. The Service Provider must notify NCCAA within 24 hours should a data breach occur.
18. Correct any deficiency found by the independent quality control team or the customer regarding the installation or product within 14 days. The Service Provider must also notify NCCAA Program Management of the situation within 24 hours. The Service Provider will track and report deficiencies and resolution in the Duke Energy's Helping Home Fund – HHF2.0 tracking and reporting system in Captures. The Service Provider will be held financially liable for the correction of all deficiencies (regardless of how detected and whether resolved within the above-provided 14 day time period and whether the correction was undertaken by the Service Provider or another person or entity), including but not limited to: material and labor costs; costs for outside contractors and subcontractors; and all reimbursements, chargebacks, and other amounts claimed by or owed to Duke Energy arising from or related to any deficiency or its correction.
19. Be held financially liable to resolve customer complaints originating from mistreatment of customer homes, improper installation measures, and inaccurate information disseminated by Service Provider personnel and/or subcontractors working for the Service Provider. The Service Provider's financial liability includes but is not limited to all costs of resolving customer complaints and all reimbursements; chargebacks; and other amounts claimed by or owed to Duke Energy arising from or related to any customer complaint or its resolution.
20. Submit for reimbursement of completed projects with required documentation. Service Providers may submit for completed projects every two weeks.
21. Pay contractors (if utilized) once contract is completed.
22. Maintain and allocate spending/budget information as outlined in Schedule A.

To the maximum extent permitted by law, the Service Provider will indemnify and hold harmless Duke Energy and its directors, officers, employees, agents, and other contractors and subcontractors, and NCCAA and its directors, officers, employees, agents, and other contractors and subcontractors, from and against all third-party claims, causes of action, and liability for personal injury or property damage or any combination of the two (whether sounding in tort, contract, or some other theory) arising from or related to the negligent, willful, or wanton acts or omissions of the Service Provider, or its directors, officers, employees, contractors, subcontractors, or agents.

The Parties agree that this Memorandum is expressly contingent on the receipt of all regulatory approvals or waivers they deem necessary.

IN WITNESS WHEREOF, the Parties have reviewed and agree to the above guidelines of Duke Energy's Helping Home Fund – HHF2.0, and subscribe their name as of the day and year first written above:

Service Provider Name:	
Street Address:	
City, State, Zip:	
Program Manger Name:	
Primary Manager Email:	
Program Manager Telephone #:	
Agency Fax Number:	
Primary Fiscal Contact Name:	
Primary Fiscal Phone Number:	
Primary Fiscal Email Address:	
Bank Account Title:	
Bank Name & Address:	
Bank Account Number:	
Bank ACH Routing Number:	
Tax ID:	

Signature of Service Provider:

Printed Name & Title of Service Provider Official

Signature of Service Provider Official

Date (MM/DD/YY)

North Carolina Community Action Association
 4428 Louisburg Road, Suite 101
 Raleigh, NC 27616



Signature of NCCAA Official:



9/29/2021

 Sharon Goodson, Executive Director of NCCAA

 Date

Schedule A: Duke Energy's Helping Home Fund – HHF2.0 Project Funding

Service Provider funding as outlined in the MOU is as follows for: Cabarrus County Planning Development Services

Funding Period (Year One): October 1, 2021 to December 31, 2022

Total Funds Available: \$ 32,000.00

The funds available must benefit the following counties and be spent between Health and Safety, HVAC Repair/Replacement, and Appliance Replacement according to the schedules below. Five percent (5%) of the funding is for administration as detailed below. Service Providers will receive the funds spent on each project upon completion of work and submission of invoice.

Cabarrus County Planning + Dev Services		Service Provider #3200
County	Territory	Allocation
Cabarrus	DEC	\$32,000.00
Total		\$32,000.00

Budget Revision/Amendment Request

Date: 10/18/2021

Amount: 32,000.00

Dept. Head: Kelly Sifford

Department: Community Development

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Purpose: To allocate Duke Energy Helping Home Funds restricted to Duke Energy that customers that qualify for the Weatherization Assistance Program. The funds will be used to assist in weatherization projects and hvac repairs and/or replacements.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	2	00163250-6376	Duke Energy Carolinas	-	32,000.00	-	32,000.00
001	2	00193250-9493-DECHS	DEC Health & Safety	-	14,000.00	-	14,000.00
001	2	00193250-9493-DECHV	DEC HVAC	-	18,000.00	-	18,000.00
							0.00
							0.00
							0.00
							0.00
							0.00

Total 0.00

Budget Officer

☐ Approved

☐ Denied

County Manager

☐ Approved

☐ Denied

Board of Commissioners

☐ Approved

☐ Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Procurement Office - Ordinance for Disposing of Personal Property Valued At Less Than \$30,000

BRIEF SUMMARY:

The County may dispose of its personal property that is valued at less than \$30,000 by private sale at a negotiated price. However, the Board of Commissioners must first adopt a resolution authorizing an employee to sell a particular item first. Notice of resolution must then be published in the newspaper at least 10 days before the sale. See G.S. 160A-266(b), -267.

Alternatively, the Board of Commissioners may adopt an ordinance authorizing an employee to conduct such sales without the need of a resolution and notice. The ordinance must be designed to secure fair market value for property sold, and may specify that public advertising and board approval is not required. The ordinance only needs to be adopted once. See G.S. 160A-266(c).

The proposed ordinance would delegate the sale of personal property valued at less than \$30,000 to the County Manager. The County Manager would be instructed to use appropriate procedures to obtain the highest value for the surplus item. The County Manager would keep records of all transactions.

REQUESTED ACTION:

Motion to adopt the ordinance.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

David Goldberg, Deputy County Attorney
Tom Nunn, Chief Procurement Officer

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

▣ Ordinance



**AN ORDINANCE PRESCRIBING PROCEDURES FOR DISPOSING OF
PERSONAL PROPERTY VALUED AT LESS THAN \$30,000**

WHEREAS, N.C. Gen. Stat. § 160A-266(c) authorizes the Board of Commissioners to adopt regulations prescribing procedures for disposing of personal property valued at less than thirty thousand dollars (\$30,000); and

WHEREAS, such regulation may authorize one or more county officials to declare surplus any personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items, to set its fair market value, and to convey title to the property for the county in accordance with the regulations; and

WHEREAS, the Cabarrus County Board of Commissioners believes that delegating such authority to the County Manager would support the efficient and effective management of county-owned personal property.

NOW, THEREFORE BE IT ORDAINED that Chapter 2 of the Code of Ordinances, Cabarrus County, North Carolina, is hereby amended by adding at the end the following:

Sec. 2-2. Disposal of Personal Property Owned by the County Worth Less Than \$30,000.

(a) In general.— The County Manager may dispose of any surplus personal property owned by Cabarrus County, whenever he or she determines that—

- (1) the item or group of items has a fair market value of less than thirty thousand dollars (\$30,000.00);
- (2) the property is no longer necessary for the conduct of public business; and
- (3) sound property management principles and financial considerations indicate that the interests of Cabarrus County would best be served by disposing of the property.

(b) Method of disposal.— The County Manager may dispose of any such surplus personal property by any means which he or she judges reasonably calculated to yield the highest attainable sale price in money or other consideration, including but not limited to the methods of sale provided in Article 12 of N.C. Gen. Stat. Chapter 160A. Such sale may be public or private, and with or without notice and minimum waiting period.

(c) Pricing.— The County Manager shall sell the surplus property to the party who tenders the highest offer, or exchanged for any property or services useful to Cabarrus County if greater value may be obtained in that manner, and the County Manager may execute and deliver any applicable title documents. If no offers are received within a reasonable time, the County Manager may retain the property, obtain any reasonably available salvage value, or

cause it to be discarded. No surplus property may be donated to any individual or organization except by resolution of the Cabarrus County Board of Commissioners.

(d) Recordkeeping.— The County Manager shall keep a record of all property sold under authority of this Ordinance and that record shall generally describe the property sold or exchanged, to whom it was sold or with whom exchanged, and the amount of money or other consideration received for each sale or exchange.

ADOPTED this ___th day of _____, 2021.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Property and Liability ISF - Sheriff Vehicle Replacement

BRIEF SUMMARY:

This request is to transfer funds from the Property and Liability Internal Service Funds to the General Fund to replace the Sheriff's Department Vehicle (2020 Ford Interceptor Utility) destroyed in an accident on August 09, 2021.

REQUESTED ACTION:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Jon Bradley, Risk and Safety Manager
Kyle Bilafer, Area Manager of Operations

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

▢ Budget Amendment

Budget Revision/Amendment Request

Date: 10/18/2021

Amount: 34,340.00

Dept. Head: Suzanne Burgess for Kyle Bilafer

Department: ISF - Property and Liability

☐ Internal Transfer Within Department

☒ Transfer Between Departments/Funds

☐ Supplemental Request

This budget amendment is to move funds from the Property and Liability Fund to the General Fund to replace a Sheriff's Department Vehicle that was destroyed in an accident August 09, 2021.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
600	9	1919-9704	Transfer to General Fund	-	34,340.00	-	34,340.00
600	9	1919-9863	Motor Vehicles	60,000.00	-	34,340.00	25,660.00
001	6	2110-6931	Contribution from Internal Service Fund	-	34,340.00	-	34,340.00
001	9	2110-9863	Motor Vehicles	1,629,449.89	34,340.00	-	1,663,789.89

Budget Officer

☐ Approved

☐ Denied

Signature

Date

County Manager

☐ Approved

☐ Denied

Signature

Date

Board of Commissioners

☐ Approved

☐ Denied

Signature

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Approval of Regular Meeting Agenda

SUBJECT:

BOC - Approval of Regular Meeting Agenda

BRIEF SUMMARY:

The proposed agenda for the October 18, 2021 regular meeting is attached.

REQUESTED ACTION:

Motion to approve the agenda for the October 18, 2021 regular meeting as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Proposed October 18, 2021 Regular Meeting Agenda

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**October 18, 2021
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

Pastor Bob Page, Emmanuel Baptist Church

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes

B. APPROVAL OF THE AGENDA

C. RECOGNITIONS AND PRESENTATIONS

1. BOC - Red Ribbon Week 2021 Proclamation
2. DHS - Adoption Recognition Month Proclamation
3. Planning and Development - Weatherization Day Proclamation 2021
4. Veterans Services - Veterans Day Proclamation

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Active Living and Parks - Extension on Commission Terms
2. Appointments - Library Board of Trustees
3. Appointments - Juvenile Crime Prevention Council
4. Appointments and Removals - Adult Care Home Community Advisory Committee
5. Appointments and Removals - Cabarrus County Youth Commission
6. County Manager - Resolution in Support of Intersection Improvements at NC 24/27 and Reed Mine/Pine Bluff Roads
7. DHS - Congregate Nutrition (Lunch Plus) Budget Amendment
8. Finance - North Carolina Education Lottery Payment Application for School Debt
9. Finance - Occupancy Tax Waiver
10. Finance - Update of Capital Project Fund Budgets and Related Project Ordinances
11. Infrastructure and Asset Management - Cabarrus County Emergency Medical Services Headquarters GMP-2
12. Infrastructure and Asset Management - Town of Midland Temporary Construction Easement at Rob Wallace Park for Veterans Memorial
13. Planning and Development - Duke Energy Helping Home Fund 2.0 grant
14. Procurement Office - Ordinance for Disposing of Personal Property Valued At Less Than \$30,000
15. Property and Liability ISF - Sheriff Vehicle Replacement
16. Tax Administration - Refund and Release Reports - September 2021

G. NEW BUSINESS

1. County Manager - Cabarrus County Mortgage Assistance Program

H. REPORTS

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. Budget - Monthly Budget Amendment Report
4. Budget - Monthly Financial Update
5. County Manager - Monthly Building Activity Reports
6. County Manager - Monthly New Development Report
7. EDC - September 2021 Monthly Summary Report

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

L. ADJOURN

Scheduled Meetings

October 20	Cabarrus Summit	6:00 p.m.	Cabarrus Arena
November 1	Work Session	4:00 p.m.	Virtual
November 15	Regular Meeting	6:30 p.m.	Virtual
December 6	Work Session	4:00 p.m.	Virtual
December 20	Regular Meeting	6:30 p.m.	Virtual

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

Cabarrus County Television Broadcast Schedule Cabarrus County Board of Commissioners' Meetings

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday	1:00 P.M.
Sunday - Tuesday	6:30 P.M.
Thursday & Friday	6:30 P.M.

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 4, 2021
4:00 PM**

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation and Economic Development

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4).

EXPECTED LENGTH OF PRESENTATION:

30 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
