

The Board of Commissioners for the County of Cabarrus conducted a remote virtual meeting, as allowed by the Board's Remote Participation Policy, for an Agenda Work Session for Cabarrus County in Concord, North Carolina at 4:00 p.m. on Monday, November 1, 2021.

Public access to the meeting could be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
980-729-7942 pin 623 582 87#

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Lynn W. Shue
	Barbara C. Strang

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:05 p.m.

2. Approval of Agenda

Chairman Morris presented the following changes to the agenda:

UPON MOTION of Commissioner Strang, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Additions:

Discussion Items - No Action

4.3 CVB - Annual Report

4.6 Infrastructure and Asset Management - Rotary Square Christmas Tree and City of Concord Christmas Village

Updated:

Closed Session

7.1 Closed Session - Pending Litigation and Economic Development

3. Closed Session

3.1 Closed Session - Pending Litigation

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

UPON MOTION of Commissioner Strang, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

4. Discussion Items - No Action

4.1 Innovation and Technology - Innovation Report

Debbie Brannan, Area Manager of Strategy and Innovation, presented the November Innovation Report. The report included the following topics:

- This month's book for the employees' digital book club, "The Innovative Team" by Chris Orivas and Gerado Puccio addresses unleashing creative potential for breakthrough results.
- County Strategic Plan - Five Strategic Initiatives,
 - o Transparent and Accountable Government
 - o Healthy and Safe Community
 - o Thriving Economy
 - o Sustainable Growth and Development

- o Culture and Recreation
- November is elections month

Todd Shanley, Chief Information Officer, presented technology updates and improvements made throughout the year in connection with the elections process. Items discussed included the following:

- Ballot on Demand Devices
- One Stop
- Improvements to the Express Vote Machines
- Unity Software Upgrade
- Preparation of Laptops for November 2 Election
- Preparation of Tablets for Judges and Rovers
- County Cybersecurity in Connection with the State Moving Their Tallying Process to the Cloud
- Security Audit Performed and Reviewed

A discussion ensued. During discussion, Mr. Shanley and Ms. Brannan responded to questions from the Board.

4.2 County Manager - Cabarrus County Recovery Grants - Small Business Support Program Update

Rodney Harris, Deputy County Manager, presented an update on the process in place for the American Rescue Plan (ARP) small business grants. Mr. Harris reported 204 applications were received. Of those, 43 are ready for payment and 58 have completed all of the steps and are waiting on the Federal government to activate for payment. The remaining applications are either ineligible or the County is waiting for additional tax information to confirm their loss. Mr. Harris reported the County plans to extend the application period to assist additional small business in the community.

Kasia Thompson, Communications and Outreach Director, presented a PowerPoint presentation showing efforts taken thus far to reach small businesses and additional efforts planned moving forward. The following information was presented:

- Methods of Communication - Round One
 - o Media Relations
 - o Partnership Connections
 - Economic Development Corporation
 - Rowan-Cabarrus Community College Small Business Center
 - Cabarrus Chamber of Commerce
 - Cities
 - NAACP
 - El Puente
 - Kannapolis African-American Museum / Cultural Center
 - Faith Community
 - Youth Commission
 - o Direct to Consumer
 - Social Media
 - Fliers
- Continue Methods of Communication - Round Two
 - o Continue Media Relations
 - o Extended Partner Connections
 - o Direct to Business
 - Audience Focus
 - Letters to More than 3,000 Businesses in Cabarrus County
 - Add Live Events (In-Person and Virtual)
 - Extend our Partnership Network
 - Efforts to Reach Historically Marginalized Populations
 - Message Focus
 - Repeat the Message with Consistency
 - Clearly State Qualifications and Proof of Need

Mr. Harris provided additional information regarding process and qualifications.

A discussion ensued. During discussion, Mr. Harris responded to questions from the Board.

4.3 CVB - Annual Report

Donna Carpenter, CVB (Cabarrus Visitors Bureau), President/CEO, reported over the past year the CVB has reviewed their core pillars of business which include the following:

- Business Development
- Marketing
- Partnerships
- Finance and Operations

Ms. Carpenter, John Mills, CVB, Executive Vice President, and Michael Bonoffski, CVB, Senior Vice President of Marketing and Communications, presented the CVB's 2021 Annual Report. The following information as included:

- Cabarrus County Lodging Statistics
- Covid Impact on Hotels
- Tourism Spending Statistics
- Visitor Spending
- Market Plan
 - Digital Media Campaign
 - E-Mail Communication with Partners
 - Walk-in Traffic to the Visitor's Center
- Sales Performance
 - Adding Virtual Options for Customers
 - Hosted 3 Family Events
 - Count on me NC Program
 - Cabarrus Burger Madness Competition
 - High Performance Tournaments

A brief discussion ensued.

4.4 Emergency Management - Strategic Fire Study Update

Steve Langer, Emergency Management Director, and Jacob Thompson, Fire Marshal, presented the Strategic Fire Study. Recommendations from the study included the following topics:

Study Recommendation #1

- Cabarrus County Move Towards a More Regional or Unified Fire Protection Service District
 - Fire District Funding
 - Fire Service Districts
 - Sub-Committee Formation

Study Recommendation #2

- Evaluate Current Fire Districts for Closest Unit Response
 - Allocation of Resources
 - Efficiency
 - Strategic Placement of Fire Stations

A discussion ensued. During discussion, Mr. Langer, Mr. Thompson and Mike Downs, County Manager, responded to questions from the Board.

4.5 Infrastructure and Asset Management - Emergency Equipment Warehouse and ITS Building Project Update

Kyle Bilafer, Area Manager of Operations, presented an update on the EMS (Emergency Medical Services) equipment warehouse and ITS (Information Technology Services) building project. Mr. Bilafer also presented a video walkthrough rendering of the building.

A discussion ensued. During discussion, Todd Shanley, Chief Information Officer, and Mr. Bilafer responded to questions from the Board.

4.6 Infrastructure and Asset Management - Rotary Square Christmas Tree and City of Concord Christmas Village

Kyle Bilafer, Area Manager of Operations, reported due to parking issues and work being done by the City of Concord, the County has been asked to have the Christmas tree and the lighting ceremony at Rotary Square. Additionally, the City of Concord has asked to close off some of the open portion to create a Christmas village. Mr. Bilafer advised the County will enter into an agreement with the City of Concord for this project.

A brief discussion ensued. During discussion, Mike Downs, County Manager, and Mr. Bilafer provided additional information.

5. Discussion Items for Action**5.1 BOC - Appointments to Boards and Committees**

Chairman Morris reported information regarding appointments to boards and committees was provided in the agenda. He asked if there were any questions from Board members. There were none. He advised these appointment requests would be included in the Consent section of the November 15, 2021 regular meeting agenda.

5.2 County Manager - Cabarrus Thread Trail Participation

Jonathan Marshall, Deputy County Manager, presented an update on the Catawba Lands Conservancy and Carolina Thread Trail project. He stated the County has been approached regarding participation in a branding and signage project that is part of a larger fund raising campaign. Catawba Lands Conservancy (The Conservancy) estimates the cost throughout Cabarrus County to be \$240,000. The Conservancy will pay \$120,000 and asked the jurisdictions of Harrisburg, Concord, Kannapolis, and Cabarrus County to contribute to the remaining cost.

A discussion ensued. During discussion, Mr. Marshall responded to questions from the Board.

5.3 County Manager - Interlocal Wastewater Capacity Allocation Agreement

Jonathan Marshall, Deputy County Manager, reported The Water and Sewer Authority Board has recommended an allocation system for available wastewater treatment capacity. To implement the allocation policy, each member jurisdiction needs to consider and adopt an Interlocal Wastewater Capacity Allocation Agreement. The County Attorney has reviewed multiple drafts of this agreement including the one provided for the Board's review.

A discussion ensued. During discussion, Mr. Marshall provided further information.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board suspended the Rules of Procedure due to time constraints by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the County Manager to execute the Interlocal Wastewater Capacity Allocation Agreement, after review and revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

5.4 DHS - Appropriation of Supplemental LINKS Funding

Sharon Reese, Social Work Program Manager, reported in September 2021, the Department of Human Services received notification under the Consolidated Appropriations Act (P.L. 116-260) that the County received \$87,500 in Title IV-B Federal funds to distribute to 27 qualified young adults in the foster care program in our community that were impacted by Covid. Ms. Reese additionally reported there were no matching funds required of the County.

5.5 DHS - Low Income Energy Assistance Program Funds

Lora Lipe, Economic Support Services Program Administrator, requested approval of a budget amendment for additional funds received for the LIEAP (Low Income Emergency Rental Assistance Program). It was originally budgeted at \$557,053, but the program received \$667,099.

5.6 DHS - SHIIP Grant Budget Amendment

Anthony Hodges, Adult and Aging Services Program Administrator, requested approval of a budget amendment for the Seniors' Health Insurance Information Program (SHIIP). The amount of \$8,357.00 was less than budgeted. The related expense line items will also need to be increased to match the amount of the grant. Mr. Hodges stated there is no county match required for this grant.

5.7 Infrastructure and Asset Management - Meritage Homes Temporary Construction Easement at Vietnam Veterans Park for Sewer Line Connection Access

Kyle Bilafer, Area Manager of Operations, reported Meritage Homes has requested a temporary construction easement at Vietnam Veterans Park for the

staging, access, and installation of a sewer tie in in the sewer easement that is adjacent to the park for the Childers Park development. County staff and County legal have worked with Meritage Homes legal counsel on the easement. Details on the easement, operational impacts, logistics, and implications were provided for the Board's review.

Additionally, due to the impact on the walking trail and disc golf course, Meritage will pay the County the sum of \$7,000. The funds will be used to plant trees in the park replacing the ones that may be lost in process. Mr. Bilafer also responded to questions from the Board.



UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board suspended the Rules of Procedure due to time constraints for items 5.7, 5.8, 5.9 and 5.10, by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

UPON MOTION of Commissioner Shue, seconded by Commissioner Strang and unanimously carried, the Board approved the Temporary Construction Easement Agreement between Cabarrus County and Meritage Homes for the Access to Sewer Line from Vietnam Veterans Park; and authorized the County Manager to execute the Temporary Construction Easement Agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

5.8 Infrastructure and Asset Management - Mount Pleasant Library - Senior Center Design Firm Selection for Initial Design Services

Kyle Bilafer, Area Manager of Operations, advised Cabarrus County staff received eleven (11) submissions from architectural firms for initial design services for the new Mount Pleasant Library - Senior Center on August 17, 2021. The initial design services solicited were programming, schematic, and cost estimating. The selection committee selected CPL Architecture Engineering Planning for the project after submittal package reviews and finalist interviews.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the initial design firm selection and authorized the County Manager to execute the contract between Cabarrus County and CPL Architecture Engineering Planning, subject to revision by the County Attorney; and adopted the associated budget amendment and project ordinance by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Date:11/1/2021

Amount:10,000,000.00

Dept. Head:Wendi Heglar

Department:Finance - County Capital Projects

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Budget \$10,000,000 for Mt Pleasant Library construction							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	9	8240 9820	Construction		10,000,000		10,000,000
380	6	8240 6918 2022A	Proceeds from COPS/LOBS		10,000,000		10,000,000

Ordinance No. 2021-31

CABARRUS COUNTY
COUNTY CAPITAL PROJECTS
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
Debt Proceeds 2022 Draw Note	86,926,452
Contributions from Capital Projects Fund	25,177,039
Contribution from General Fund	36,140,371
Contribution from Capital Reserve Fund	6,246,688
Contribution from Internal Service Fund	1,065,425
TOTAL REVENUES	\$233,148,952

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 134,859,518
Governmental Center Skylight & Roof Replacement	2,183,853
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	5,855,425
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Emergency Equipment Warehouse/ ITS Location	14,862,656
Fiber Infrastructure Improvement	720,000
Jail Annex HVAC Replacement	193,000
Sheriff Training & Firing Range Renovations	2,450,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	525,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	6,261,450
EMS Headquarters	18,670,000
Northeast Area Park	2,164,024
Northeast Area Land	3,650,150
Mental Health Facility	3,097,554
Other Improvements Unallocated	2,443,763
Enterprise Physical Security Project (ITS)	700,000
Concord Senior Center Overflow Parking Lot	100,000
Contribution to the General Fund	47,500
Frank Liske Park Softball Complex Utilities	60,000
Rob Wallace Park	1,000,000
Animal Shelter Expansion	190,000
Frank Liske Park Stormwater Project	570,803
Northeast Cabarrus Radio Tower Project	2,435,000
Milestone Building	8,150,000
Fire Services Building	370,000

Mt Pleasant Library	10,000,000
TOTAL EXPENDITURES	\$233,148,952
GRAND TOTAL - REVENUES	\$233,148,952
GRAND TOTAL - EXPENDITURES	\$233,148,952

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. Transfers amounts between objects of expenditure and revenues within a function without limitation.
 2. Transfer amounts up to \$500,000 between functions of the same fund.
 3. Transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. Enter and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 5. Award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 6. Execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 7. Reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the Community Investment Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 1st day of November 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

5.9 Infrastructure and Asset Management - Mount Pleasant Park Amenity Design Firm Selection for Initial Design Services

Kyle Bilafer, Area Manager of Operations, reported Cabarrus County staff received eight (8) submissions from engineering firms for initial design services for the new Mount Pleasant Library Park Amenity on August 17, 2021. The initial design services solicited were programming, schematic, and cost estimating. The selection committee selected Alfred Benesch and Company for the project after submittal package reviews and finalist interviews.

UPON MOTION of Commissioner Strang, seconded by Commissioner Kiger and unanimously carried, the Board approved the initial design firm selection and authorized the County Manager to execute the contract between Cabarrus County and Alfred Benesch and Company, subject to revision by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

5.10 Infrastructure and Asset Management - Town of Midland Temporary Construction Easement at Rob Wallace Park for Veterans Memorial

Midland requested a temporary construction easement at Rob Wallace Park for the staging, access, and construction of the Town of Midland funded Veterans Memorial.

Chairman Morris reported this item was discussed at the October regular meeting and tabled to this meeting. He asked if there were any questions on this item. There were none.

UPON MOTION of Commissioner Strang, seconded by Commissioner Kiger and unanimously carried, the Board approved the temporary construction easement for Town of Midland and authorized the County Manager to execute the easement documents on behalf of Cabarrus County, subject to review or revisions by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

5.11 Planning and Development - Budget Amendment for Duke Rebate Program Funds

Kelly Sifford, Planning and Development Director, reported the Cabarrus County Weatherization program participates in the Duke Energy Rebate program that works with Weatherization programs in the region to expand Weatherization services. The proposed budget amendment is placing recently received revenues into expense line items to allow staff to expend those funds. As a requirement of the Weatherization program, the funds will need to be allocated back to the program.

5.12 Planning and Development - Soil and Water Conservation District Board - Applications for Farmland Preservation Grants

Daniel McClellan, Senior Resource Conservation Specialist, reported the Soil and Water Conservation District Board intends to apply for state and federal Farmland Preservation Grants to purchase development rights for permanent agricultural conservation easements on one farm. Farmland Preservation supports goals of both the County Commissioners and the Soil and Water Conservation District Board by improving the quality of life for county citizens. Permanently protecting farmland will ensure the land base necessary for the county's agricultural economy. It will simultaneously keep the tax burden low by maximizing the amount of land acreage where the cost of county services is lowest. The Soil and Water Conservation District Board has previously applied for and received grant funding to preserve a total of 360 acres of farmland. Any contracts or cooperative agreements associated with successful grant applications will be submitted to the county for approval.

A discussion ensued. During discussion, commissioners commended the benefit the grants provide to the farmers and county.

5.13 Sheriff's Office - Transfer of Surplus Vehicle

Chief Deputy James Bailey presented a request to surplus a vehicle to Concord High School for the Public Safety Academy. Chief Bailey stated fleet maintenance has identified a 2015 Ford Taurus for surplus that will fit their needs.

6. Approval of Regular Meeting Agenda

The board discussed whether to continue meetings virtually or to move to in-person. The consensus of the Board was to meet in-person beginning with the November 15, 2021 regular meeting.

The Board then discussed the placement of the items on the agenda.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as follows for the November 15, 2021 regular meeting by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

Consent

- Appointments - Juvenile Crime Prevention Council
- Appointments and Removals - Mental Health Advisory Board
- Appointments and Removals - Region F Aging Advisory Committee
- County Manager - Cabarrus Thread Trail Participation
- DHS - Appropriation of Supplemental LINKS Funding
- DHS - Low Income Energy Assistance Program Funds
- DHS - SHIIP Grant Budget Amendment
- Planning and Development - Budget Amendment for Duke Rebate Program Funds
- Planning and Development - Soil and Water Conservation District Board - Applications for Farmland Preservation Grants
- Sheriff's Office - Award of Service Weapon to Lt Luann Andrews Upon Her Retirement
- Sheriff's Office - Request to Award Service Weapon to Deputy Norris "Narty" James, II Upon His Retirement
- Sheriff's Office - Transfer of Surplus Vehicle
- Tax Administration - Refund and Release Reports - October 2021

Reports

- Active Living and Parks - Annual Report 2021
- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - October 2021 Monthly Summary Report

7. Closed Session

7.1 Closed Session - Pending Litigation and Economic Development

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a)(3) and (4) by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.

8. Adjourn

UPON MOTION of Commissioner Shue, seconded by Commissioner Strang and unanimously carried, the meeting adjourned at 8:29 p.m. by the following vote: Ayes: Chairman Morris, Vice Chairman Honeycutt, and Commissioners Kiger, Shue and Strang. Nays: None. Absent: None.



Lauren Linker
Lauren Linker, Clerk to the Board