

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, March 7, 2022.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman:	Stephen M. Morris
Vice Chairman:	F. Blake Kiger
Commissioners:	Diane R. Honeycutt
	Lynn W. Shue
	Barbara C. Strang

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

UPON MOTION of Commissioner Shue, seconded by Commissioner Honeycutt and unanimously carried, the Board approved the agenda as amended.

3. Discussion Items - No Action

3.1 2021 Child Protection and Fatality Team Report

Paula Yost, Chair, Cabarrus County Child Protection and Fatality Team, presented a PowerPoint presentation titled "The State of Our Children: A 2021 Report." Topics included:

- What is CPFT? (Child Protection and Fatality Team)
- LME/MCO Improvements
- 2021 DHS Numbers
- Child Abuse - DHS Numbers
- DHS - Prevention
- Jeff Gordon Children's Advocacy Center
- Obesity
- 2020 Cabarrus County Child Fatalities
 - o Prior Years
 - o Chief Death Investigator Information
 - o SIDS (Sudden Infant Death Syndrome)
 - o Toxicology
 - o Impact of Cannabinoids in Children
 - o What are we doing about it?
 - o Information for the Public
- Other Things to Note
 - o The SUN Clinic

A discussion ensued. During discussion, Ann Benfield, Cabarrus County Partnership for Children Executive Director, and Ms. Yost responded to questions from the Board.

3.2 Infrastructure and Asset Management - Courthouse Expansion Project Update

Kyle Bilafer, Area Manager of Operations, presented an update on the courthouse expansion project. The following information was included in the update as well as photos of the progress of the work.

- Milestones
 - o Installed gas meter and started running the main air handler and boiler
 - o Prepared for temporary elevator use
 - o Hung drywall on the fourth floor
 - o Resumed the exterior façade flow
 - o Set fourth floor aluminum frames
 - o Connected the water system with the 1975 water system
- Upcoming milestones

- o Prepare for cooling and dehumidification
- o The buck hoist from the rear of the facility will be removed
- o They'll start interior finishes on the third floor
- o Complete the brick and start eh facade panels on the upper levels
- o Start the ceiling on the fourth floor
- o Courthouse artist finalist proposals and timeline

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

3.3 Innovation and Technology - Innovation Report

Todd Shanley, Chief Information Officer, announced today's innovation report is in connection with needed departmental improvements, which were addressed during the pandemic.

Justin Brines, Emergency Medical Services (EMS), Deputy Chief, and Landon Patterson, Information Technology Services, Senior Analyst/Programmer, presented a report on one such project. An electronic version of the State required EMS Airway Evaluation Application was created and implemented, improving record efficiency.

This project continues to meet the County's Strategic Plan and Strategic Initiatives:

- Transparent and Accountable Government
- Healthy and Safe Community
- Thriving Economy
- Sustainable Growth and Development
- Culture and Recreation

Mr. Shanley concluded with additional comments regarding the benefits of the new technology created by the County's IT staff.

A discussion ensued. During discussion, Mr. Brines responded to questions from the board.

4. Discussion Items for Action

4.1 Active Living and Parks - PARTF Grant Request

Londa Strong, Active Living and Parks Director, requested approval to apply for a Park and Recreation Trust Fund Grant (PARTF) for the Mount Pleasant Park Project. Grant funds will be used to assist funding athletic fields, playground, trails, and restroom building. Staff plans to request the amount of \$500,000; an equal match will from the County will be required and has been included in the County budget. Ms. Strong also responded to questions from the Board.

4.2 Active Living and Parks - Senior Center Grant Funds

Note: This item was removed from the agenda.

4.3 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding appointments to boards and committees was provided in the agenda, He asked if there were any questions from Board members and advised these appointment requests would be included in the Consent section of the March 21, 2022, regular meeting agenda.

4.4 Cooperative Extension - 4-H Afterschool Cannon Foundation Grant

Tracy LeCompte, Cooperative Extension Director, requested approval of a grant from the Cannon Foundation in the amount of \$25,000 to support 4-H Afterschool curriculum kits. She stated a match is not required.

A brief discussion ensued.

4.5 County Manager - Public Private Partnership for Library and Senior Center - Public Hearing 6:30 p.m.

Rodney Harris, Deputy County Manager, presented a request for approval to enter into a public-private partnership with Lakepointe Corporate Center (Childress Klein) for a 40,000 square foot building for a library and senior center in the western (Afton Ridge) portion of the county. The facility would

be expected to open in late 2024 with the County completing the purchase in 2026. A public hearing is required.

A discussion ensued. During discussion, Mr. Harris, and Mike Downs, County Manager, responded to questions from the Board.

4.6 County Manager - Retention Payment

Chairman Morris read the synopsis from the Budget Retreat as follows: In gratitude for their continued service and sacrifice, we recommend providing a one-time retention payment to County employees using federal funds based on the presented plan. The one-time payments would be prorated based on pandemic service time and whether the employee is full or part-time.

Service Date	Amount
Full-Time	
Hired before 3/30/2020	\$5,000
Hired before 3/30/2021	2,000
Hired before 3/1/2022	1,000
Part-Time (non-seasonal)	
Hired before 3/30/2020	\$1,000
Hired before 3/30/2021	500
Hired before 3/1/2022	250

Commissioner Honeycutt **MOVED** to suspend the Rules of Procedure due to time constraints.

Following a brief discussion, Commissioner Shue seconded the motion.

The **MOTION** unanimously carried.

Commissioner Kiger **MOVED** to approve the use of federal funds for one-time retention payments to full and part-time County employees and approve the associated budget amendment and project ordinance. Commissioner Honeycutt seconded the motion.

Following discussion, the **MOTION** unanimously carried.

Date: <input type="text" value="3/7/2022"/>	Amount: <input type="text" value="10,000,000.00"/>
Dept. Head: <input type="text" value="Wendi Heglar"/>	Department: <input type="text" value="Finance"/>
<input checked="" type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds
	<input type="checkbox"/> Supplemental Request

To reallocate American Rescue Plan funds for the revenue loss allocation.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
440	9	1925 9101 ARPLR	Salaries and Wages	-	10,000,000		10,000,000
440	9	1925 9445 ARP	Purchase Services	1,600,000		1,600,000	-
440	9	1925 9397 ARP	Miscellaneous	6,146,049		5,900,000	246,049
440	9	1925 974914 ARP55	Small Business Grants	5,000,000		2,500,000	2,500,000
001	9	1960 9708	Contribution to Capital Project Fund	9,572,798	1,600,000		11,172,798
001	9	2110 9101	Salaries and Wages Sheriff	12,093,074		1,600,000	10,493,074

Ordinance No. 2022-12

CABARRUS COUNTY
 CARES RELIEF FUNDS - SPECIAL REVENUE
 PROJECT ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of receiving and disbursing funds as directed by CARES Act funding and the US Department of State Treasury and Emergency Rental Assistance Program (ERAP) funding and the US Department of State Treasury.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the US Department of State Treasury and the budget contained herein.

C. It is estimated that the following revenues will be available to fund COVID 19 and Emergency Rental Assistance expenditures:

CARES Act Relief Funds	\$7,972,670
American Rescue Plan	42,043,458
Interest Income	3,499
Emergency Rental Assistance (ERA21)	11,494,069
Emergency Rental Assistance Second Allocation (ERA22)	5,165,710
 TOTAL REVENUES	 \$66,679,406

D. The following appropriations are made for expenditures related to COVID19 and

Salaries and Benefits (CARES)	\$3,581,275
Other Public Health Expenditures (CARES)	2,415,010
Municipal Distribution (CARES)	1,979,884
Administration (ERA21)	652,851
Emergency Rental Assistance (ERA21)	10,841,218
Administration (ERA22)	516,571
Emergency Rental Assistance Second Allocation (ERA22)	4,649,139
Salaries and Benefits Administration (ARP)	463,350
Salaries and Benefits Retention (ARP Loss Revenue)	10,000,000
Other Public Health Expenditures (ARP)	3,275,000
Aid to Nonprofits	28,059,059
Unallocated (ARP)	246,049
 TOTAL EXPENDITURES	 \$66,679,406

GRAND TOTAL - REVENUES	\$66,679,406
GRAND TOTAL - EXPENDITURES	\$66,679,406

Section II.

A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
5. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
6. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
7. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
8. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this grant project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a grant project, all unrestricted excess funds are transferred to the General Fund and the portion of the Grant Project associated with the project is closed.

Adopted this 7th day of March, 2022.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

4.7 DHS - Budget Revision for Additional Funds

Anthony Hodges, Adult and Aging Services Program Administrator and HCCGB (Home and Community Care Block Grant) Lead Agency Representative, reported the North Carolina State Legislature approved additional funds from the FY22 state budget for the HCCBG programs. Cabarrus County received an additional \$61,104. The HCCBG Advisory Committee met and agreed to split the additional funds between congregate nutrition (Cabarrus County's Lunch Plus Program) and home delivered meals (Meals on Wheels). Each program will receive \$30,552; a 10 percent County match (\$3,395) will be required. Since Meals on Wheels is not a county agency, a county match is not required.

Further, additional funding for the Congregate Nutrition Program (Lunch Plus) has been made available through the American Rescue Plan Act (ARPA) of 2021. The funds will be distributed through the North Carolina Division of Aging and Adult Services and the Centralina Area Agency on Aging (AAA). Cabarrus County Lunch Plus will receive \$100,224 for services to be provided between October 1, 2021, and September 30, 2024. A County match is not required.

4.8 DHS - Budget Revision for Adult Protective Services (APS) Essential Funds

Anthony Hodges, Adult and Aging Services Program Administrator, reported the North Carolina Division of Aging and Adult Services (DAAS) has allocated funding through the American Rescue Plan Act (ARPA) of 2021 for the Adult Protective Services (APS) Essential Services Fund. The funding will allow county departments of social services to provide essential services for adults who need protective services. The funds will assist adults to age in place, eliminating unnecessary institutionalization and promote opportunities to return to a community-based setting when possible. Essential services included are the provision of medical care for physical and mental health, assistance in personal hygiene, assistance with obtaining appropriate food, clothing, seeking and providing heated and ventilated shelter, protection from health and safety hazards and protection from abuse, neglect, and exploitation. Cabarrus County Department of Human Service's allocation will be \$15,426.00. No County match will be required.

4.9 Emergency Management - Additional Emergency Management Performance Grant Funds

Steve Langer, Emergency Management Director, reported Emergency Management has an opportunity to apply for a grant for one-time additional funding of \$23,552.01 from the 2021 Emergency Management Performance Grant -

American Rescue Plan Act. No budget amendment is required. Matching funds are covered by expenditures that were already budgeted.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Commissioner Strang, seconded by Commissioner Honeycutt and unanimously carried, the Board accepted the additional grant funds.

4.10 Finance - Audit Contract for Fiscal Years Ending June 30, 2022

Wendi Heglar, Finance Director, requested the annual approval for year three of the audit contract with the accounting firm Martin Starnes and Associates. The contract total will be \$66,860.

4.11 Finance - Cabarrus County Reimbursement Resolution for Limited Obligation Bonds 2022B

Wendi Heglar, Finance Director, reported the County will go out for a \$160,000,000 LOBS draw in May. She stated there are seven resolutions and an amended resolution for reimbursements for the following expenditures: roof replacements at Concord High School, CC Griffin Middle School, Central Cabarrus High School, Weddington Hills Elementary School and Bethel Elementary School, replacement of R. Brown McAllister Elementary School, replacement of NW Cabarrus High School, Mount Pleasant Library and Senior Center, Equipment Warehouse and IT Relocation, New Radio Tower, Public Park and a supplemental resolution to increase the reimbursement for the EMS Headquarters from \$16,000,000 to \$18,000,000.

4.12 Finance - Cabarrus County School Mobile Unit Request

Wendi Heglar, Finance Director, presented a request for a budget amendment and project ordinance for additional funds in the amount of \$2,400,000 to be transferred from the Community Investment Fund for the mobile unit relocations and up fits for Cabarrus County Schools.

4.13 Finance - Cabarrus County School Request

Wendi Heglar, Finance Director, presented a budget amendment to move funds from the Land Account to the Architects Account.

Tim Lowder, Cabarrus County Schools (CCS), Executive Director of Operations, reported the budget amendment is needed for the substantial changes to the overall design and look of the project that resulted from value engineering exercises for the R. Brown McAllister Elementary replacement school. To date, the changes have reflected a savings of \$6,581,665.

However, due to the redesign, an additional sum of \$293,750 is needed for the architects to implement the redesign of all design development drawings completed to date.

The available balance after this request would leave just over \$58,000 in the account.

A brief discussion ensued.

UPON MOTION of Commissioner Strang, seconded by Vice Chairman Kiger and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Commissioner Honeycutt, seconded by Vice Chairman Kiger and unanimously carried, the Board approved the budget amendment.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

Cabarrus County School request to transfer \$293,750 from land to architects to cover additional design fees.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
390	9	7340 9801	Land Acquisition	416,300		293,750	122,550
390	9	7340 9607	Architects	1,333,700	293,750		1,627,450

4.14 Finance - Debt Refunding of Limited Obligations Bonds - Public Hearing 6:30 p.m.

Wendi Heglar, Finance Director, requested a public hearing to be set to refund all or a portion of the 2022A Limited Obligation Bonds.

4.15 Finance - Installment Financing Contract 2022B Draw-Down LOBS for Various School and County Projects - Public Hearing 6:30 p.m.

Wendi Heglar, Finance Director, requested a public hearing to be set in connection with the long-term installment financing contracts with the Cabarrus County Development Corporation.

4.16 Finance - Occupancy Tax Waiver

Wendi Heglar, Finance Director, presented a request from Sree Hotels requesting a waiver for three of their hotels for \$6,259.14 for the month of November 2021. The tax was due December 20th but was not mailed until December 21, 2021. This is the hotel's first violation, and they are now in good standing.

A brief discussion ensued.

4.17 Human Resources - Personnel Ordinance Changes - Compensation

Lundee Covington, Human Resources Director, presented a request to move the "hiring range" for new and promotional job offers from the current 25th percentile of our range to the 35th percentile of the same ranges in each area affected in the personnel ordinance.

4.18 Infrastructure and Asset Management - Emergency Equipment Warehouse - ITS Building Bid Award

Kyle Bilafer, Area Manager of Operations, reported the Emergency Equipment Warehouse and ITS building project was advertised on February 7, 2022. Bids were received on March 1, 2022, at 4:00 p.m. Mr. Bilafer presented an overview of the bid submittals including the quantity of bids, costs, etc. and recommended the bid be awarded to the G.W. Liles Construction Company, Inc.

The bid tabulation is as follows:



BIDDER	Liles Construction Co.	Miles-McClellan Construction	Be's Construction, Inc	JM Cope Construction	Edson Board Construction	Southern Builders
LICENSE NO	26158	6338	8037	21908	1685	15209
SUBMISSION OF REQUIRED DOCUMENTS						
BID FORM (REVISED FEBRUARY 22, 2022)	yes	yes	yes	yes	yes	yes
HUB CERTIFIED MINORITY BUSINESS PARTICIPATION FORM	yes	yes	yes	yes	yes	yes
LISTING OF GOOD FAITH EFFORTS FORM - AFFIDAVIT A OR	yes	yes	yes	yes	yes	yes
AFFIDAVIT B FORM	no	no	no	no	no	no
BID BOND	yes	yes	yes	yes	yes	yes
ADDENDA (1-4)	four	four	four	four	four	four
MECHANICAL SUBCONTRACTOR	LB Mechanical	Garrison Mechanical	LB Mechanical	Matthews Mechanical	Matthews Mechanical	LB Mechanical
FIRE PROTECTION SUBCONTRACTOR	Absolute	National Underground	Wayne Auto Fire Spkr	Sexx	Absolute	Quality Sprinkler
PLUMBING SUBCONTRACTOR	Ben Hendley, Inc	Ben Hendley, Inc	Ben Hendley, Inc	Ben Hendley, Inc	Phoenix Plumbing	Action Mechanical
ELECTRICAL SUBCONTRACTOR	Carolina Elect. Servs	Stelco Electric	Carolina Elect. Servs	Stelco Electric	Stelco Electric	Stelco Electric
BASE BID	\$6,820,519	\$6,988,000	\$8,200,000	\$6,961,344	\$7,391,823	\$7,295,153
Contingency Allowance (5% of Base Bid)	\$341,026	\$349,400	\$410,000	\$326,632	\$369,591	\$364,758
BASE BID + Contingency Allowance	\$7,161,545	\$7,337,400	\$8,610,000	\$7,287,976	\$7,761,414	\$7,659,911
ALT. PBA-1 (Marks USA 75 Series Leversets)	\$0	no change	\$0	\$1,650	\$0	\$1,650
ALT. PBA-2 (LCN Door Closers)	\$1,880	\$1,790	\$0	\$1,320	\$0	\$1,350
ALT. PBA-3 (Libmaster Commercial Door Operator)	\$41,122	\$8,200	\$0	\$0	\$0	\$0
ALT. PBA-4 (Tile Carpentry by Shaw Industries Group)	\$5,878	\$5,600	\$0	\$8,900	\$5,500	\$0
ALT. PBA-5 (Xlntator Electric Warm Air Hand Dryer)	\$0	no change	\$0	\$0	\$0	\$0
ALT. PBA-6A (Johnson Controls Facility Explorer)	\$0	\$5,800	\$0	\$84,000	\$0	\$0
ALT. PBA-6B (Platinum Building Automation)	\$20,700	\$18,000	\$0	\$19,000	\$0	\$19,800
ALT. PBA-7 (Emergency Generator by Caterpillar)	\$5,865	\$2,190	\$0	\$2,200	\$2,200	\$2,200
ALT. PBA-8 (Fire Alarm System by Notifier)	\$0	no change	\$0	\$3,800	\$0	\$0
ALT. G-1 (Ramble Court Roadway Improvements)	\$83,534	\$127,940	\$138,000	\$103,000	\$115,000	\$120,000
ALT. G-2 (Steelfrom System in lieu of Dismountable Partitions)	\$11,755	no change	\$35,000	\$13,500	-\$5,500	\$13,000
ALT. G-3 (Wide Flange Steel Beams in lieu of Open Web Joists)	no bid	\$123,640	\$11,500	\$101,000	\$95,100	\$11,000
ALT. G-4 (Wall Coverings in lieu of Accent Paint)	\$5,635	\$4,400	\$5,000	\$16,800	\$13,400	\$13,600
Total w/ All Alternates	\$7,337,914	\$7,634,960	\$8,706,500	\$7,616,146	\$7,987,114	\$7,794,511
Total w/ All Alternates except G-2 and G-3	\$7,326,159	\$7,511,320	\$8,733,000	\$7,528,646	\$7,897,514	\$7,818,511

Mr. Bilafer requested the Board suspend the Rules of Procedure due to the current volatile construction materials market.

UPON MOTION of Commissioner Shue, seconded by Commissioner Strang and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Commissioner Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the bid award and authorized the County Manager to execute the contract between Cabarrus County and G.W. Liles Construction Co., Inc, subject to revision by the County Attorney.

4.19 Infrastructure and Asset Management - Reciprocal Easement for Building Adjacent to County Parking Garage

Kyle Bilafer, Area Manager of Operations, reported the mixed-use building (Novi Flats) that is being constructed next to the County Parking Deck needs an additional easement from the County. A water meter easement and a generator easement have already been approved by the Board of Commissioners during the June 2021 regular meeting. A temporary easement for fencing was approved by the Board of Commissioners during the February work session. This reciprocal easement deals directly with the connector between Novi Flats and the Cabarrus County Parking Deck located on the fifth (5th) level. Mr. Bilafer also responded to questions.

4.20 Infrastructure and Asset Management - Recommended Approval of Preferred Alternates for Sheriff's Office Firing Range Renovations

Kyle Bilafer, Area Manager of Operations, stated North Carolina General Statute 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid for the Cabarrus County Sheriff's Office Firing Range Renovations project provided that the performance standards were approved by the Cabarrus County Board of Commissioners. To be approved, the alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Approval is requested for the preferred brand alternates for the equipment as indicated on the document provided.

4.21 Infrastructure and Asset Management - Sale of Surplus Vehicle to Davidson County Sheriff's Office

Kyle Bilafer, Area Manager of Operations, reported Davidson County Sheriff's Office has requested to purchase two surplus vehicles from the Cabarrus County Sheriff's Office fleet. These vehicles are both 2006 BMW motorcycles - Asset # 2318 and Asset # 2319. Currently, only one of the motorcycles is operational. The Cabarrus County Sheriff's Office stated that the agreed sales price for both motorcycles would be \$7,500. Both motorcycles were originally purchased utilizing grant funds in 2006. We have been granted permission for disposition by the North Carolina Department of Transportation. Per NCGS 160A-274, Board of Commissioners approval is required prior to the sale of these surplus items.

A discussion ensued. During discussion, Wendi Heglar, Finance Director, responded to questions from the Board.

4.22 Library - Approval of Budget Amendment

Emery Ortiz, Library Director, reported the Cabarrus County Public Library has been awarded an Adapting Technology grant through the State Library of North Carolina. The award of \$39,180 does not require a match and will be awarded via reimbursement. It will be utilized to purchase new library staff computer stations that are mobile, which has been pre-approved by ITS.

4.23 Planning and Development - Weatherization American Rescue Plan Act Budget Amendment

Kelly Sifford, Planning and Development Director, presented a request for a budget amendment for the first phase of funding for the Weatherization American Rescue Plan Act. Ms. Sifford advised the first phase is designed to provide some Heating and Air Repair and Replacement funding as well as ramp up for staffing to address the additional upcoming funding.

4.24 Register of Deeds - Excise Tax

Richard Koch, County Attorney, presented a refund request from the law offices of Brent F. King. Mr. Koch stated the law offices of Brent F. King errantly recorded three documents in Cabarrus County which should have been recorded in Rowan County.

The King law firm has since filed a corrective affidavit and recorded the documents in Rowan County.

5. Approval of Regular Meeting Agenda

5.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Strang, seconded by Vice Chairman Kiger and unanimously carried, the Board approved the agenda as follows for the March 21, 2022, regular meeting and scheduled the public hearings for 6:30 p.m. or as soon thereafter as persons may be heard.

Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

Recognitions and Presentations

- Proclamation - National County Government Month April 2022
- Proclamation - National Donate Life Month April 2022

Old Business

- Solid Waste - Ordinance Acknowledging the Renewal of the Solid Waste Collection and Disposal Franchise Agreement through December 31, 2027 - Second Reading

Consent

- Active Living and Parks - PARTF Grant Request
- Appointments (Removals) - Adult Care Home Community Advisory Committee
- Appointments and Removals - Public Health Authority of Cabarrus County
- Cooperative Extension - 4-H Afterschool Cannon Foundation Grant
- DHS - Budget Revision for Additional Funds
- DHS - Budget Revision for Adult Protective Services (APS) Essential Funds
- Finance - Audit Contract for Fiscal Years Ending June 30, 2022
- Finance - Cabarrus County Reimbursement Resolution for Limited Obligation Bonds 2022B
- Finance - Cabarrus County School Mobile Unit Request
- Finance - Occupancy Tax Waiver
- Human Resources - Personnel Ordinance Changes - Compensation
- Infrastructure and Asset Management - Reciprocal Easement for Building Adjacent to County Parking Garage
- Infrastructure and Asset Management - Recommended Approval of Preferred Alternates for Sheriff's Office Firing Range Renovations
- Infrastructure and Asset Management - Sale of Surplus Vehicle to Davidson County Sheriff's Office
- Library - Approval of Budget Amendment
- Planning and Development - Weatherization American Rescue Plan Act Budget Amendment
- Register of Deeds - Excise Tax
- Tax Administration - Refund and Release Reports - February 2022

New Business

- County Manager - Public Private Partnership for Library and Senior Center - Public Hearing 6:30 p.m.
- Finance - Debt Refunding of Limited Obligations Bonds - Public Hearing 6:30 p.m.
- Finance - Installment Financing Contract 2022B Draw-Down LOBS for Various School and County Projects - Public Hearing 6:30 p.m.
- Fire Marshal - Fire Study - Fire District Boundary Modifications - Public Hearing 6:30 p.m.
- Planning and Development - Request to Consider Changing the Name of Merrivee Drive to Miller Park Drive - Public Hearing 6:30 p.m.
- Planning and Development - Community Development New Position

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports

- County Manager - Monthly New Development Report
- EDC - February 2022 Monthly Summary Report

6. Closed Session

6.1 Closed Session - Pending Litigation and Acquisition of Real Property

UPON MOTION of Commissioner Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

UPON MOTION of Commissioner Honeycutt, seconded by Commissioner Strang and unanimously carried, the Board moved to come out of closed session.

Return to Open Session

UPON MOTION of Vice Chairman Kiger, seconded by Commissioner Strang and unanimously carried, the Board moved to allow the county manager to enter into an agreement for purchase of real property with Little Properties of Midland LLC. for ~86.58 acers at a purchase price of \$3,585,000 with farming and residency agreements included, subject to review and revisions by the county attorney.

6. Adjourn

UPON MOTION of Commissioner Honeycutt, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 7:13 p.m.



Lauren Linker

Lauren Linker, Clerk to the Board