

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, October 3, 2022.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
Vice Chairman: F. Blake Kiger
Commissioners: Barbara C. Strang
Lynn W. Shue

Absent - Commissioner: Diane R. Honeycutt

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Kiger and unanimously carried, the Board approved the agenda as amended.

Additions:

Discussion Items for Action

4.3 BOC - Resolution Amending the Board of Commissioners' 2022 Meeting Schedule

4.4 Cabarrus County Schools - R. Brown McAllister

Updated:

Discussion Items - No Action

3.3 Infrastructure and Asset Management - Emergency Equipment Warehouse and ITS Building Project Update

3.4 Infrastructure and Asset Management - Emergency Medical Services Headquarters Project Update

Discussion Items for Action

4.13 Human Resources - EMS Staffing/Compensation Update

3. Discussion Items - No Action

3.1 Infrastructure and Asset Management - Camp T.N. Spencer Park Discussion

Kyle Bilafer, Assistant County Manager, and Rodney Harris, Deputy County Manager, discussed the potential future capital investment projects at the park, current lease status, park usage statistics, and amenity and site infrastructure conditions at Camp T.N. Spencer Park.

Mike Downs, County Manager, requested direction from the Board so staff can begin having formal conversations with the Boys and Girls Club regarding the future of the park.

A discussion ensued. During discussion Mr. Bilafer, Mr. Harris, Mr. Downs, and Londa Strong, Active Living and Parks Director, responded to questions from the Board.

3.2 Infrastructure and Asset Management - City of Concord Tree Lighting and Fireworks Update

Kyle Bilafer, Assistant County Manager, presented an update on the use of Rotary Square and County Parking Lot #2 for the City of Concord Tree Lighting and Fireworks Event. Mr. Bilafer stated last year was the first year that incorporated Rotary Square into the agreement and this year's agreement continues with that addition. He advised that may change next year with the opening of the public plaza.

3.3 Infrastructure and Asset Management - Emergency Equipment Warehouse and ITS Building Project Update

Kyle Bilafer, Assistant County Manager, presented an update on the Emergency Equipment Warehouse and ITS Building project. Several photos showing the progress of the project from the beginning to the present were reviewed.

3.4 Infrastructure and Asset Management - Emergency Medical Services Headquarters Project Update

Kyle Bilafer, Assistant County Manager, presented an update on the Emergency Medical Services Headquarters project. Mr. Bilafer presented photos showing different aspects of the ongoing construction.

3.5 Innovation and Technology - Innovation Report

Todd Shanley, Chief Information Officer, announced this month's Innovation Report includes a report on Cybersecurity Month and Communication and Outreach's new initiative.

Mr. Shanley then announced Cabarrus County was the 2022 overall winner for the Government Experience award. He stated Cabarrus County competed against all the counties in the country.

Jack Dodd, Cybersecurity Administrator, presented a report on Cybersecurity Awareness Month via a PowerPoint presentation. He stated each year October is Cybersecurity Awareness month. This year's theme is "See Yourself in Cyber". Mr. Dodd stated key steps in cybersecurity awareness is enabling multifactor authentication, using strong passwords, updating your software, and recognizing and reporting phishing.

Mr. Shanley added the County recently partnered with the National Guard. He stated they have a cyber security team that comes out and conducts assessments. Additionally, he reported the County plans to apply for a recent grant coming from the federal government that is supposed to flow back to local counties and cities.

Jonathan Weaver, Interim Communications and Outreach Director, presented their new initiative, the Cabarrus County Podcast. Mr. Weaver stated they are planning to create one podcast a month, with the hopes of more in the future. He advised of several departments that may benefit from having podcasts.

Tiffany Powell, Internal Communications Specialist, presented the official logo, Did Y'all Hear? Ms. Powell explained the basics of a podcast, stating they can cover any topic, be any length of time, occur at any frequency, and be any format. She advised of the growing trend and number of podcast listeners along with the demographics of podcast listeners. Ms. Powell also played a preview of the County's first podcast. She stated the goal is to share unique intriguing and inspiring stories about the people, programs, and services that make Cabarrus County so great. She encouraged everyone to subscribe to the podcast and submit suggestions for future episodes.

A discussion ensued. During discussion, Mr. Weaver and Mr. Shanley responded to questions from the Board.

4. Discussion Items for Action

4.1 Active Living and Parks - Cabarrus Thread Trail Participation

Londa Strong, Active Living and Parks Director, reported last November Jonathan Marshall presented the proposal to participate in the Carolina Thread Trail branding and signage project. She stated a budget amendment was approved at that time. However, since we are in a new fiscal year, approval for a new budget amendment is needed.

Mark Kincaid, Carolina Thread Trail, reported the Carolina Thread Trail is embarking on a program to install 5,000 signs over a five-year period within the 15-county footprint of the Thread Trail at a cost of just over \$5 million. The Thread Trail is asking the communities involved to share in the cost of that installation. Mr. Kincaid advised the project was delayed last year and they are ready to begin the first year of installing the signs in Cabarrus, York, and Gaston counties. He requested approval for that cost sharing.

Ms. Strong stated the \$47,000 approved last year from the County did not increase, even though the cost for the project has increased.

Mr. Kincaid stated the order for over 70 signs has already been submitted to the vendor for Cabarrus County. He further stated this is in addition to the over 30 signs that were installed at no cost as part of the pilot program.

Mike Downs, County Manager, stated the Board approved this previously and was contingent on whether Concord and Kannapolis agreed to participate. Since then, both cities have formally agreed to participate.

A discussion ensued. During discussion, Mr. Kincaid responded to questions from the Board.

4.2. BOC - Appointments to Boards and Committees

Chairman Morris advised information for October appointments to boards and committees has been provided to the Board. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

4.3 BOC - Resolution Amending the Board of Commissioners' 2022 Meeting Schedule

Chairman Morris announced a joint meeting with the cities of Concord and Kannapolis is being added to the meeting schedule on Thursday, November 3, 2022 at 6:00 p.m. at the Laureate Center at Kannapolis City Hall, to discuss transportation plans. Approval of a resolution amending the 2023 Board of Commissioners' meeting schedule is required.

4.4 Cabarrus County Schools - R. Brown McAllister

Rodney Harris, Deputy County Manager, reported on the R. Brown McAllister replacement school project. He stated \$42,350,000 was approved for this project. The GMP (Guaranteed Maximum Price) has recently been bid out. Based on those figures, an additional \$3.7 million is going to be needed. Mr. Harris further stated at this point, there has been approximately a 37 percent increase in costs.

Tim Lowder, CCS (Cabarrus County Schools) Executive Director of Operations, presented an overview of cost increases through the past several years for this project.

Brian Cone, CCS Director of Architecture, Planning and Construction, stated an aggressive value engineering exercise was conducted to cut costs without impacting the programming and seat count of the school. He also commented on the escalation costs that have negated all the savings that were previously identified. Mr. Cone advised they will continue to look for opportunities of savings throughout the project and provide the same educational environment that is in previously built schools.

A discussion ensued. During discussion, Mr. Cone and Mr. Lowder responded to questions from the Board. Issues addressed included: the estimated capacity of the school is 756, the square footage is approximately 115,000 square feet, cost, road improvements, proposed use of the existing school building, impact on traffic, etc.

Mr. Harris advised the motion requests approval of a budget amendment and project ordinance. He stated there will also be a future reimbursement resolution that will allow us to pay ourselves back in two years when we issue the debt.

4.5 County Manager - American Rescue Plan Funding

Rodney Harris, Deputy County Manager, stated last month he reported on some cleanup that was needed to free up some money and move it to unallocated funds. The second piece discussed was about the food assistance category. He stated we reached out to those providers with a set of questions and received similar responses. He further stated the loss of the funds would be detrimental to those organizations. They all agreed that the need is not less than anticipated and, in many respects, it is growing. He added there are two reasons for not spending the funds quickly. One may be due to some misunderstanding on whether it was a multi-year award or a single year award, and many organizations did not understand their contract. He explained the other piece is that they do not have the warehouse capacity to store food. Based on that, he advised there are two different options in the agenda packet for the one-year, and multi-year awards that we are proposing to send to each of those organizations that spells out what is expected from them. Mr. Harris stated these proposals state the organizations will either expend the money or have a clear plan of action of doing so. He also responded to questions from the Board.

4.6 County Manager - Transfer of Property to the City of Concord for WW Flowe Park

Kelly Sifford, Assistant County Manager, reported the City of Concord has approached Cabarrus County and Cabarrus County Schools regarding its 6.372 acres on the other side of a creek from Central Cabarrus High School. The property is currently vacant. She stated the parks are proposing to take possession of that property and provide some cross-country trails that are needed for Central Cabarrus High School as part of this transaction. Ms. Sifford further stated the only change to what is in the agenda packet is a request from the schools to include in that transaction, an ability to go back onto the property to make repairs and things of that nature during cross-country races where quick access may be needed.

Mike Downs, County Manager, added this is the property adjacent to WW Flowe Park. He stated this property is one the County did not intend to develop. The city needs the property to expand WW Flowe Park. He recommended the Board transfer the property to the city so they can expand the park as well as build the cross-country trail for the schools.

A discussion ensued. During discussion, Mr. Downs and Ms. Sifford responded to questions from the Board.

4.7 DHS - Appropriation of Funding Request for Families First, Inc.

Jeannie Sherrill, Families First-NC, Inc. Executive Director, presented a request for the appropriation of funding from Cabarrus County in the amount of \$99,500 to continue to support Families First, Inc. for the Visitation Station program. This program has historically been funded by a combined grant with Rowan and Cabarrus counties through the North Carolina Governor's Crime Commission grant. However, for a second year, the program was not funded after being funded for fourteen consecutive years. The program serves domestic violence and child protective services families in both counties by providing court-based services through Visitation Station. This program provides a place for safe exchanges and supervised visits between child(ren) and the non-custodial parent or other family members. Families First, Inc. has made a similar funding request to Rowan County.

Beth Hamilton, Program Manager, Families First-NC, Inc., shared what the funding provides each year. She stated Families First, Inc. is a resource for the court system for attorneys and DSS agencies to provide supervised visitation when there is a safety concern. Ms. Hamilton stated the agency provides security at their site, with staggered arrival and departure times which alleviates the pressure between the parties to not have contact with each other when that is a problem. This service allows children to see their parents in a safe environment. Basic documentation is provided to the parties that may need that information when making decisions on how to move forward. She further stated DSS uses these services often for reunification visits which allows them to give families extra time together while working through their case plan to try to make decisions on whether that child will go back home. They also use this program when there are security issues to keep their staff safe.

Sharon Schueneman, Child Welfare Program Administrator, added that this program also helps for parent's work schedules and is used in the foster care area.

A discussion ensued. During discussion, Ms. Hamilton and Ms. Sherrill responded to questions from the Board.

4.8 DHS - Appropriation of LINKS funding

Sharon Schueneman, Child Welfare Program Administrator, presented a request for approval of the budget amendment to accept and appropriate \$20,500 in LINKS - Foster Youth Independent Living Program funds to support the purchase of uniforms and clothing for eligible foster youth between the ages of 14 and 17 (\$500 per youth).

Kesha Grant, Foster Care Supervisor, reported around the end of June or early July, they received notification that LINKS would provide a one-time use of funds to support the purchase of school uniforms and clothing. In order for the youth to receive that allowance, they had to be between the ages of 14 and 17, be in foster care and be open in the LINKS services in the state system. She advised each youth were able to utilize up to five hundred dollars for clothing, shoes, and other garments, which was required to be spent by September 30, 2022. Ms. Grant advised no county funds are required. She stated at least

22 of our youth did take the opportunity to utilize this one-time funding. She added this is a great opportunity for those youth just entering foster care who did not have very much when they were removed from their home, and for those going into the next school year.

4.9 DHS - Transportation FY23 Rural Operating Assistance Program (ROAP)

Bob Bushey, Transportation Manager, presented a request for the FY 23 Rural Operating Assistance Program (ROAP) grant. He stated the fund is a state-funded public transportation grant administered by the North Carolina Department of Transportation Public Transportation Division (PTD). He reported the funds from this year's grant of \$215,374 will provide transportation for the elderly, handicapped, employment and rural general public. The only match required on this grant is for the rural general public of 10 percent and they allow us to pay that through ticket sales. A public hearing is not required.

4.10 DHS - Transportation Title VI Policy

Bob Bushey, Transportation Manager, reported the State of North Carolina as well as the Federal Transit Administration requires each Transit Agency to create a new Title VI policy and update it every three years. Mr. Bushey advised the only changes to the policy have been County demographics and a couple of name changes of staff.

4.11 Finance - Budget Amendment - Capital Projects

Jim Howden, Finance Director, reported in FY 23, the Board approved \$177.5 million in County Capital Improvement Projects. When the budget was keyed into the system, it was keyed in at \$160.1 million to match the draw program. Mr. Howden explained that by doing that, we had to reduce the project funds budget for certain projects and as those projects proceed, we need that budget available. He requested the Board to approve a budget amendment to add those funds back to those various projects. Mr. Howden advised, should the projects exceed \$160.1 million, we would fund with fund balance and then do a resolution to reimburse ourselves in 2024 during our next financing project.

Rodney Harris, Deputy County Manager, explained the dynamics of the draw programs. He also expressed concern regarding cost escalations.

4.12 Finance - Budget Amendment for Purchase of Generator at Government Center

Jim Howden, Finance Director, reported the replacement of the generator at the Government Center was originally in Fiscal Year 2022's budget. The project was not complete at the end of the fiscal year and the budget was inadvertently not appropriated in Fiscal Year 2023. He requested the Board to approve the budget amendment to appropriate the funds from Fund Balance.

Rodney Harris, Deputy County Manager, explained this was part of the FY 22 budget. These funds were available, they just happened to roll to fund balance because we did not reappropriate them.

4.13 Human Resources - EMS Staffing/Compensation Update

Lundee Covington, Human Resources Director, reported this request is a follow up to the public safety study presented earlier this year. Since that time, the market has heated up and the compensation consultant from Catapult has been re-engaged to redo some numbers.

Jimmy Lentz, EMS (Emergency Medical Services) Director, reported there are many different avenues of competition in health care for EMS and pre-hospital care providers. Mr. Lentz stated options are very available through the community college system and it is common for paramedics to bridge into nursing with a significantly higher pay rate. He added over the last two years there has been a significant number of employees who have gone into the nursing field. He reviewed the number of current staff vacancies and recruitment.

Ms. Covington presented an overview of the structure for EMS with their grades and pay. She pointed out that several jurisdictions were far outpacing Cabarrus County.

Mr. Lentz and Ms. Covington presented an overview of the current structure and market shifts.

Ms. Covington stated the data supports a two-grade increase for entry positions. She explained the compensation methodology and presented the proposed

new structure and retention factors. Ms. Covington then presented the proposal cost of \$1,272,579.

Mr. Lentz stated in January 2022, a fee increase was proposed. When compared with neighboring counties he said we were still on the lower side and below the average on what everyone was charging. He recommended a fee increase that would help generate about 50 percent of what this proposal is going to cost the county overall and stay very competitive across the market locally.

Ms. Covington presented the following recommendations:

- Adjust EMS ranges to be market competitive for recruitment
- Address current employees' compensation through proposed range and retention adjustments
- Adopt proposed EMS rate increase and itemized supply billing to be more in line with market data. This would also offset the pay adjustment proposal potentially as much as 50%.

Rodney Harris, Deputy County Manager, stated there is no budget amendment because the intention would be to fund it through the increased revenue and lap salary. He explained all positions are fully budgeted even though there is a vacancy rate of 10 or more and that funding will be used to cover the expense, should the Board approve it.

A discussion ensued. During discussion, Mr. Lentz responded to questions from the Board.

4.14 Infrastructure and Asset Management - Courthouse Expansion GMP-3 Rejection of Plumbing Bid

Kyle Bilafer, Assistant County Manager, reported on the current bidding situation with the plumbing package bid (BC-22A) for the GMP-3 on the Courthouse Expansion project. GMP-3 is the renovations of the current 1975 courthouse. He stated the low bidder (SPC Mechanical Corporation) for the plumbing package has come in at \$1,800,000 over budget. The budget was formulated in the preconstruction portion of the project. Per North Carolina General Statute 143-129(b), Board of Commissioners' approval is needed to reject the bid.

Jason Harris, Messer Construction Project Executive, explained the following bid process. He stated back in early May we started our pre-qualification efforts for this package. That was outreach to the local bidding community to make sure folks are prequalified for the work. That was completed in July for all packages. We went out to bid in early August. We had our pre-bid on the ninth. Bids were taken for this and many other packages on August 31st. Mr. Harris advised SPC was the only plumbing bidder. SPC is also the plumber doing Phase 2 for reference in the current courthouse. State Statutes read, we do not open formal packages which are greater than \$500,000 if we only receive one or two bids. We re-advertise. We went back out to the market, and they were again the only bidder. In that case, we are allowed to open the package. Their bid was significantly over our budget. In follow-up to that, we have met with them, done a scope review, and understood a little bit of the why, of where those numbers lie and have done some VE (Value Engineering) efforts which are outlined for us to do, also in that general statute. As it stands right now, even with those efforts, he stated we are not going to get to our budget in that specific line item.

Jason Harris advised they met with Kyle Bilafer and his team to understand what the next steps are. He stated the general statute says to take it to the Board of Commissioners for approval to reject that bid, re-advertise, change the package and re-bid it. He further stated that is the intention at this point and the hope there is to drive some of that cost down.

A discussion ensued. During discussion, Jason Harris and Mr. Bilafer responded to questions from the Board.

Vice Chairman Kiger **MOVED** to suspend the Rules of Procedures due to time constraints. Commissioner Shue seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

UPON MOTION of Commissioner Shue, seconded by Commissioner Strang and unanimously carried, the Board moved to reject and rebid the BC-22A Plumbing package pursuant to North Carolina General Statute 143-129(b).

Mr. Bilafer commented on the timeline and bid dates reviewed by Jason Harris. He advised we have those numbers in our possession and those numbers of the last budget number that was provided internally to the finance staff for budgeting is \$7 million high. He further advised the need to have this conversation with the Board now since the GMP-3 would be on the October regular meeting agenda. Items he plans to present are 100 percent design driven in terms of the aesthetics of the exterior of the building because that is where you would go to save a lot of money on GMP-3.

Mr. Bilafer advised the PowerPoint presentation being reviewed today includes much of what the Board has seen before. He requested the design team to purposely put prepare the presentation this way, so it shows the intent of what they did with the design of the building. Mr. Bilafer explained what is involved in the construction of the proposed design. The design team included several options in the presentation that would result in cost savings to GMP-3.

Mr. Bilafer and Jason Harris presented lengthy detail of the following information regarding the original design and the three options.

Original Design

- Brick Envelope - Highly Modified, Removed
- Full Soffit Replacement
- Curtain Wall Expansive, esp. on South and West Elevations
- Sunshade Installation
- Parklex Panel Installation at Third Floor Perimeter
- New Curtain Wall Infill Between 2023 Building and 1975 Courthouse
- Full Hardscape Replacement and Union Streetscape Plinth
- New Exterior Light Fixture Adaptations

Option #1: Minimal Exterior Shell Modifications - \$3.2 Million Savings

- Brick Envelope - Unchanged, Cleaned
- Full Soffit Replacement
- Curtain Wall Replacement at Existing Openings (Aesthetic to be Further Evaluated)
- New Curtain Wall Infill Between 2023 Building and 1975 Courthouse
- Minimal Hardscape and Union Street Adaptations
- New Exterior Light Fixture Adaptations

Option #2: Corner Wrap Curtain Wall Expression - \$2.5 Million Savings

- Brick Envelope - Remains on Western Promenade
- Full Soffit Replacement
- Curtain Wall Expression Turns SW Corner of Building
- Sunshades Removed or Greatly Decreased TBD
- Parklex at Third Floor Perimeter as Infill Above New Curtain Wall Installation
- New Curtain Wall Infill Between 2023 Building and 1075 Courthouse
- Minimal to Full Hardscape and Union Street Adaptations TBD
- New Exterior Light Fixture Adaptations

Option #3: Interior Program Expression; Structural Shoulder Stability - \$2.25 Million Savings

- Brick Envelope - Remains on SW Promenade (Shouldering - Existing Stair Towers Unchanged)
- Full Soffit Replacement
- Curtain Wall Expression Infills Union Street Elevation and Reflects Interior Public Circulation Corridors
- Sunshades Removed or Greatly Decreased TBD
- Parklex at Third Floor Perimeter as Infill Above New Curtain Wall Installation
- New Curtain Wall Infill Between 2023 Building and 1975 Courthouse
- Minimal to Full Hardscape and Union Street Adaptations TBD
- New Exterior Light Fixture Adaptations

There was lengthy discussion throughout the presentation with Mr. Bilafer, Jason Harris, Rodney Harris, Deputy County Manager, and Mike Downs, County Manager, responding to a variety of questions from the Board. During discussion Vice Chairman Kiger expressed support for staying with the original design and Chairman Morris and Commissioners Shue and Strang expressed support for option number one.

4.15 Infrastructure and Asset Management - Milestone Building Improvement Projects Funding

Kyle Bilafer, Assistant County Manager, reported on several components in the Milestone building the County acquired in Kannapolis. He provided an overview of minor renovations that will need to be made. He advised about \$50,000 worth of labor and minor materials in furniture have been procured and described challenges with the furniture pieces that were left. Mr. Bilafer advised another part of that, in part of this process of the Milestone building and moving certain entities into it, in conjunction with possibly a new DHS building at a certain point, is planning for a future without the current Human Services center. The Human Services building houses our backup 911 center. He advised there has been some preliminary design on putting the backup 911 center in the Milestone building. Mr. Bilafer advised another challenge is adding another customer service window to the front of that building for potential permitting or tax collection services. Additionally, a separate server room for the Partners group will need to be built.

Todd Shanley, Chief Information Officer, presented details regarding upgrades needed to technology installed in the building to maintain compatibility with county-wide technology.

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

4.16 Infrastructure and Asset Management - NC DOT Acquisition of Right-of-Way and Request for Easements at 2700 Saint Stephens Church Road

Michael Miller, Infrastructure and Asset Management Director, reported the NC DOT (North Carolina Department of Transportation) is planning to replace bridge #247 over Butcher Branch on Saint Stephens Church Road. To provide those improvements, the DOT will need to acquire right-of-way and easements from various properties. He advised our future park property is one of those properties that will be affected.

Vaughn and Melton Consulting Engineers have prepared a proposed deed and submitted a contingent offer to purchase the right-of-way for \$1,775 based on fair market value of the property.

Mr. Miller stated the County's property is approximately 615.960 acres of which 0.029 acres is being acquired for the right-of-way, leaving 615.931 acres remaining on the right with access to Saint Stephens Church Road. Also being acquired would be two permanent utility easements containing approximately 0.052 acres; a permanent drainage easement containing approximately 0.026 acres; and two temporary construction easements containing approximately 0.027 acres. Mr. Miller stated the area is located in the southwest corner of the property. A review by the legal department has been completed.

4.17 Kannapolis City Schools - PayGo Capital Budget

Kevin Garay, KCS (Kannapolis City Schools) Superintendent, and Dr. Chip Buckwell, Interim Director of Operations, presented a request for prioritizing KCS's allocation of \$1.5 million as part of their PayGo.

The following items were presented to use Fiscal Year 2023 PayGo to fund the overage in construction at McKnight, Life Safety across the district, and Activity Buses: \$900,000 for McKnight Head Start \$400,000 for miscellaneous (generators, door security, building security, cameras); and \$200,000 for (2) activity buses.

Additionally, it was requested to consolidate the Fiscal Year 2022 PayGo remaining funds to cover the track overage and system-wide furniture for \$122,871 for the A.L. Brown Track, and \$87,344 for furniture.

Dr. Buckwell reported on a grant of \$100,000 that was received on the track renovation. He also responded to questions from the Board.

Dr. Buckwell stated the track does not currently meet any of the specifications for the National Federation of High School Tracks. He advised after the renovations, it will meet every one of them, and will be another place events can be held.

4.18 Planning and Development - Proposed Realignment for Planning and Zoning Commission Areas

Susie Morris, Planning and Zoning Manager, presented a request for the Board to approve realigning membership areas for the Planning and Zoning Commission based on annexation and service area mapping instead of the current mapping. Ms. Morris stated this would add one member for the Mount Pleasant Land Use Plan area. There would be six members that have an area assigned to them, and three members would be at-large members. She advised by broadening these areas, we will have more opportunities to find volunteers to serve on this board. The total membership will remain the same, there will still be nine members on the Board and three alternates. Out of the nine, six would represent the areas on the proposed map and three would be at-large.

Ms. Morris stated there would only be two changes to the positions being represented by our current membership. The terms will remain the same. The at-large position held by Adam Dagenhart would change to the Mount Pleasant area and the Central area position held by Jeff Corley would change to an at-large position. Ms. Morris added that this was discussed at the last Planning and Zoning Commission meeting and all members were in agreement. She advised this will make the areas larger, more accurately represent the planning areas, and allow that additional flexibility with those at-large members.

4.19 Sheriff's Office - Acceptance of Direct Justice Assistance Grant

Chief Deputy James Bailey reported the City of Concord (Police Department), being the fiscal agency for this Direct Justice Assistance Grant, and by virtue of an interlocal agreement between the City of Concord, City of Kannapolis, and Cabarrus County, are paying Cabarrus County the sum of \$4,685.35 of Justice Assistance Grant funding. He advised part of the process is earmarking that money for a particular purpose. Chief Bailey stated these funds have been earmarked to host training from Dolan Consulting titled, "Body Worn Cameras, Civilian Recordings, and Social Media - New Legal Challenges". He added there is no county match required.

4.20 Tax Administration - Use of In Rem Foreclosure in the Collection of Delinquent Property Taxes

David Goldberg, Deputy County Attorney, presented a request for the use of In Rem Foreclosure in the collection of delinquent property taxes. Mr. Goldberg explained the use of In Rem Foreclosure is an alternative method of delinquent tax collection that provides a more expedited and cost-effective foreclosure process, while protecting the rights of taxpayers. Adoption of a resolution is required.

5. Approval of Regular Meeting Agenda

5.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Vice Chairman Kiger, seconded by Commissioner Strang and unanimously carried, the Board approved the agenda as follows for the October 17, 2022 regular meeting.

Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

Recognitions and Presentations

- BOC - Red Ribbon Week 2022 Proclamation
- Communications and Outreach - Introduction of new Cabarrus County Podcast
- DHS - Proclamation for Adoption Awareness Month
- Planning and Development - Weatherization Day 2022
- Veterans Services - Veterans Day Proclamation

Consent

- Active Living and Parks - Cabarrus Thread Trail Participation
- Appointments and Removals - Cabarrus County Youth Commission
- Appointments and Removals - Early Childhood Task Force Advisory Board
- Appointments - Juvenile Crime Prevention Council
- Appointments (Removals) - Planning and Zoning Commission
- BOC - Resolution Amending the Board of Commissioners' 2022 Meeting Schedule
- Cabarrus County Schools - R. Brown McAllister
- County Manager - American Rescue Plan Funding


- County Manager - Transfer of Property to the City of Concord for WW Flowe Park
- DHS - Appropriation of Funding Request for Families First, Incorporated
- DHS - Appropriation of LINKS funding
- DHS - Transportation FY23 Rural Operating Assistance Program (ROAP)
- DHS - Transportation Title VI Policy
- Finance - Budget Amendment - Capital Projects
- Finance - Budget amendment for purchase of Generator at Government Center
- Human Resources - EMS Staffing/Compensation Update
- Infrastructure and Asset Management - Milestone Building Improvement Projects Funding
- Infrastructure and Asset Management - NC DOT Acquisition of Right-of-Way and Request for Easements at 2700 St. Stephens Church Road
- Kannapolis City Schools - PayGo Capital Budget
- Planning and Development - Proposed Realignment for Planning and Zoning Commission Areas
- Sheriff's Office - Acceptance of Direct Justice Assistance Grant
- Tax Administration - Refund and Release Reports - September 2022
- Tax Administration - Use of In Rem Foreclosure in the Collection of Delinquent Property Taxes

Reports

- Active Living and Parks - Annual Report
- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - September 2022 Monthly Summary Report

6. Adjourn

UPON MOTION of Commissioner Strang, seconded by Commissioner Strang and unanimously carried, the meeting adjourned at 7:22 p.m.



 Lauren Linker, Clerk to the Board

