

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

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**1. CALL TO ORDER - CHAIRMAN**

**2. APPROVAL OF WORK SESSION AGENDA - CHAIRMAN**

2.1. BOC - Changes to the Agenda Pg. 2

**3. DISCUSSION ITEMS - NO ACTION**

3.1. Infrastructure and Asset Management - Courthouse Expansion Project Update Pg. 4

**4. DISCUSSION ITEMS FOR ACTION**

4.1. Active Living and Parks - FY 23 Matching Incentive Grant Request Pg. 17

4.2. BOC - Appointments to Boards and Committees Pg. 21

4.3. BOC - Commissioner Appointments for 2023 Pg. 23

4.4. BOC - Resolution Establishing the Board of Commissioners' 2023 Meeting Schedule Pg. 26

4.5. Cooperative Extension - Budget Amendments Pg. 30

4.6. County Manager - Easement for Fiberoptic Lines at Concord Senior Center Pg. 34

4.7. DHS - ARPA Older Americans ACT III-B Funding Pg. 40

4.8. Legal Department - Duke Energy Easement for Cox Mill High School Pg. 44

4.9. Library - Revised Rules and Regulations for Library Patrons Pg. 50

**5. APPROVAL OF REGULAR MEETING AGENDA**

5.1. BOC - Approval of Regular Meeting Agenda Pg. 56

**6. ADJOURN**

*In accordance with ADA regulations, anyone in need of an accommodation to participate in the meeting should notify the ADA coordinator at 704-920-2100 at least 48 hours prior to the meeting.*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

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### **AGENDA CATEGORY:**

Approval of Work Session Agenda - Chairman

### **SUBJECT:**

BOC - Changes to the Agenda

### **BRIEF SUMMARY:**

A list of changes to the agenda is attached.

### **REQUESTED ACTION:**

Motion to approve the agenda as amended.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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### **ATTACHMENTS:**

- ▢ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
DECEMBER 5, 2022**

**ADDITIONS:**

**Discussion Items for Action**

**4.8 Legal Department - Duke Energy Easement for Cox Mill High School**

**REMOVED:**

**Discussion Items - No Action**

**Innovation and Technology - Innovation Report**

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

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### **AGENDA CATEGORY:**

Discussion Items - No Action

### **SUBJECT:**

Infrastructure and Asset Management - Courthouse Expansion Project Update

### **BRIEF SUMMARY:**

County staff will provide updates on the project including the public art component.

### **REQUESTED ACTION:**

No action required.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Kyle Bilafer, Assistant County Manager

### **BUDGET AMENDMENT REQUIRED:**

No

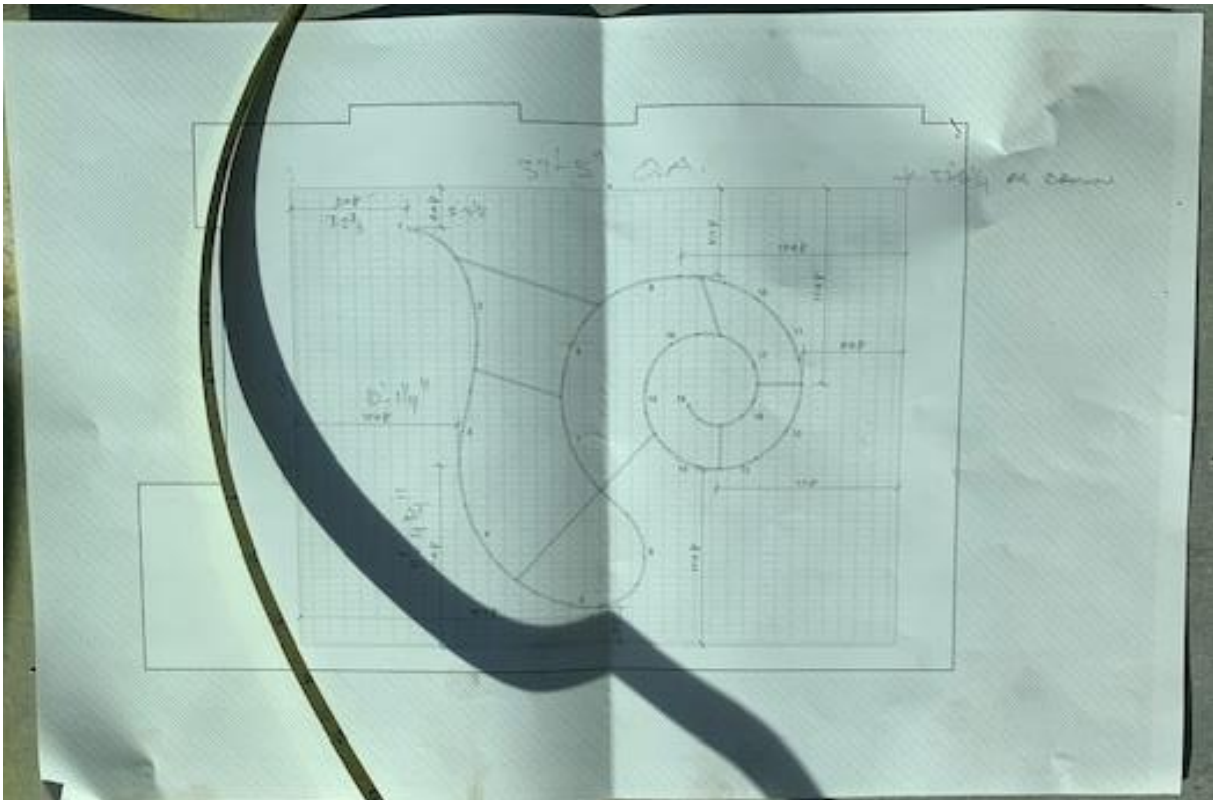
### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

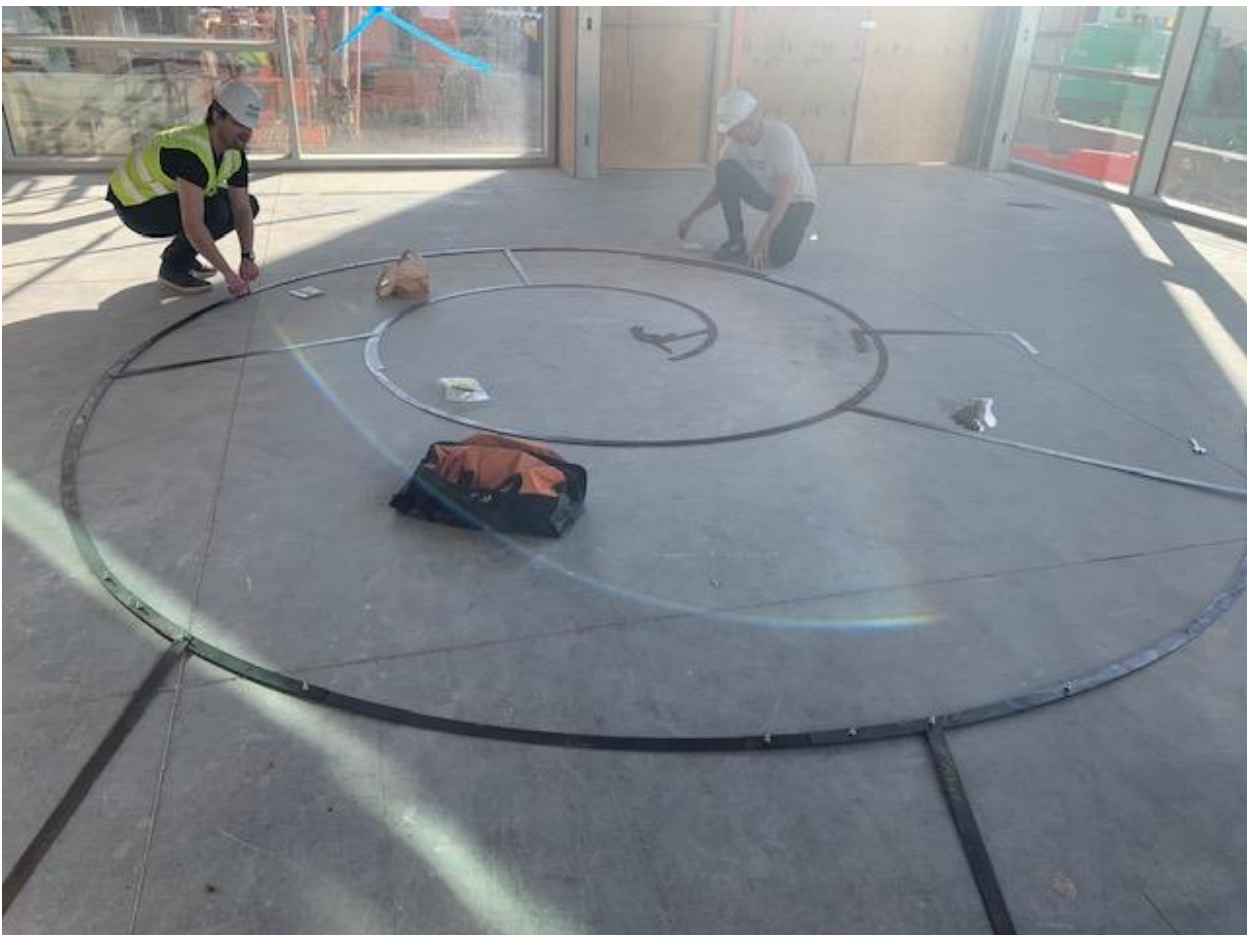
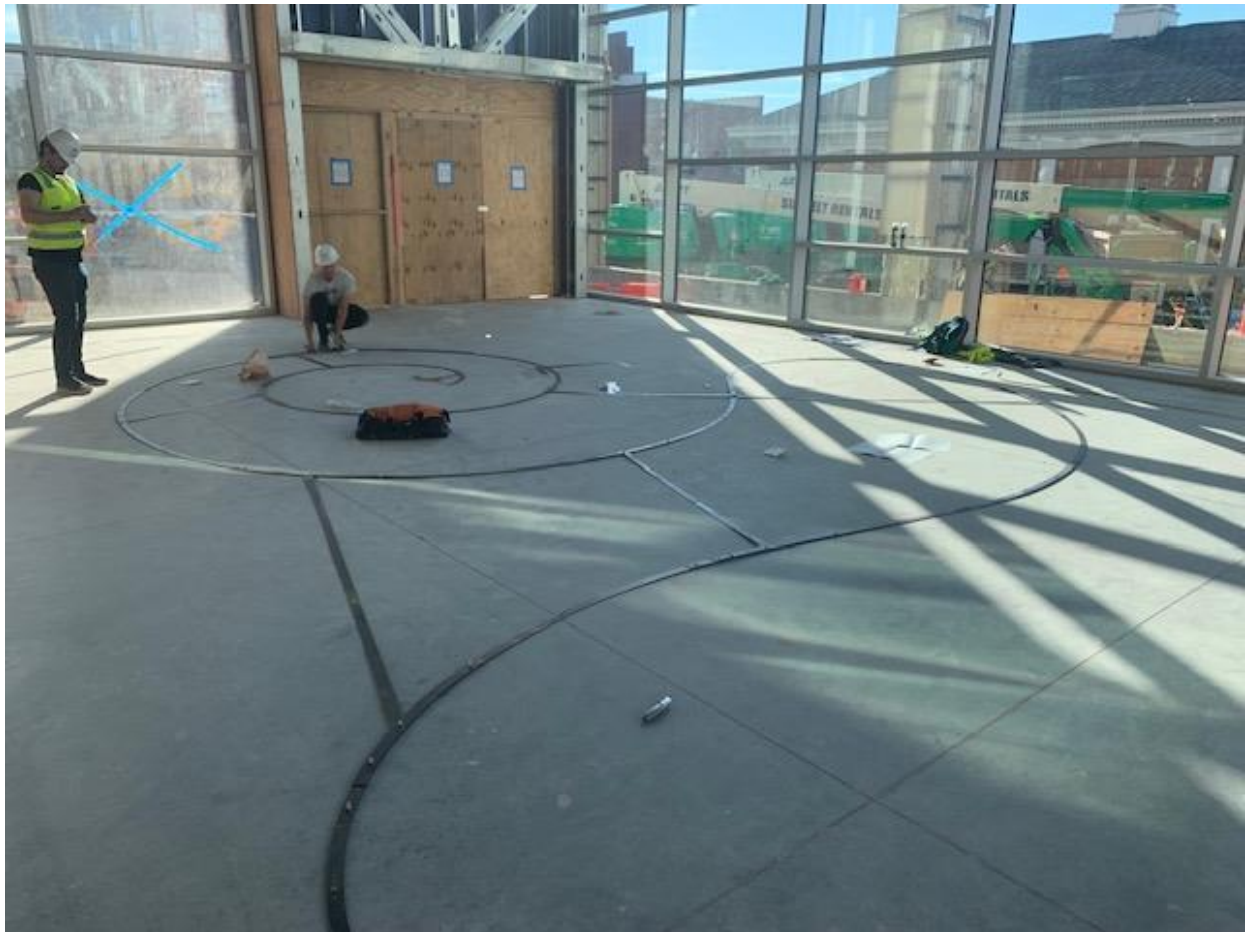
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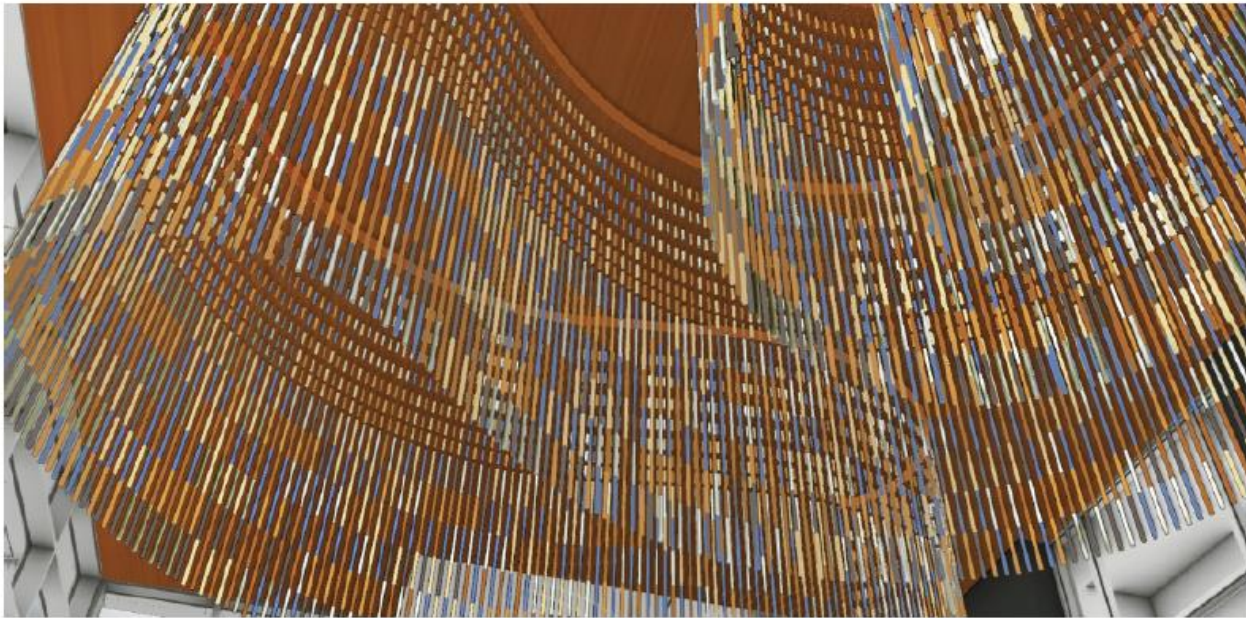
### **ATTACHMENTS:**

- ▣ Courthouse Public Art Update (Sept. 2022)
- ▣ CH Public Art Design Document (10-4-22)
- ▣ New Courthouse Photo Updates

## Courthouse Public Art Update (09-13-22)







## Cinderella



## Beeecraft



Silver



Gold



Orange



Royal Blue



Black



Brown



Copper

<https://www.beebeecraft.com/p-benecreat-12-gauge-aluminum-wire-length-100ft-anodized-jewelry-craft-making-beading-floral-colored-aluminum-craft-wire-copper-1089.html>



CHATTANOOGA FALLEN FIVE DRAWING INDEX

SHEET	TITLE
A00	TITLE SHEET
A01	REFLECTED CEILING PLAN
A02	ELEVATION
S01	COLUMN DETAIL
S02	SPLICE DETAIL
S03	LOADS AND REACTIONS

OWNER

CABARRUS COUNTY,  
NORTH CAROLINA

ARTIST

**RE:site**  
Shane Allbritton  
shane@resite-studio.com  
Norman Lee  
norman@resite-studio.com

DESIGN OPTIMIZATION /  
PROJECT MANAGEMENT

**[METALAB]** ARCHITECTURE + DIGITAL FABRICATION  
20 N. SAMPSON STREET  
HOUSTON, TX. 77003  
713.426.3640  
WWW.METALABSTUDIO.COM

CONSULTANTS

**L&A** LYSAGHT &  
ASSOCIATES  
structural engineers

STRUCTURAL  
LYSAGHT & ASSOCIATES  
120 ST. MARY'S STREET  
RALEIGH, NC 27605



WOVEN SCROLL by RE:site

NO.	ISSUE	DATE
1	FOR REVIEW	4 October 2022
2	FOR FABRICATION	

Woven Scroll

Cabarrus County Courthouse Expansion

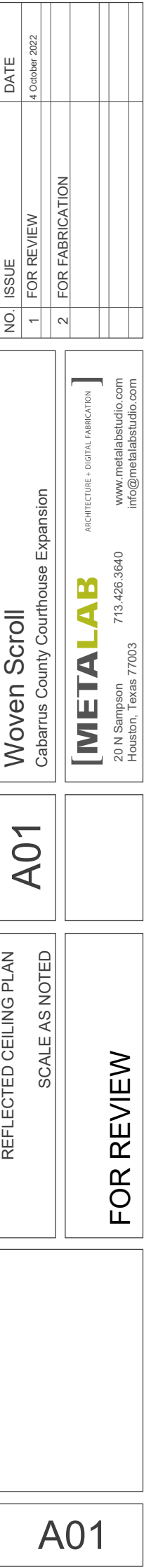
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Houston, Texas 77003  
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info@metalabstudio.com

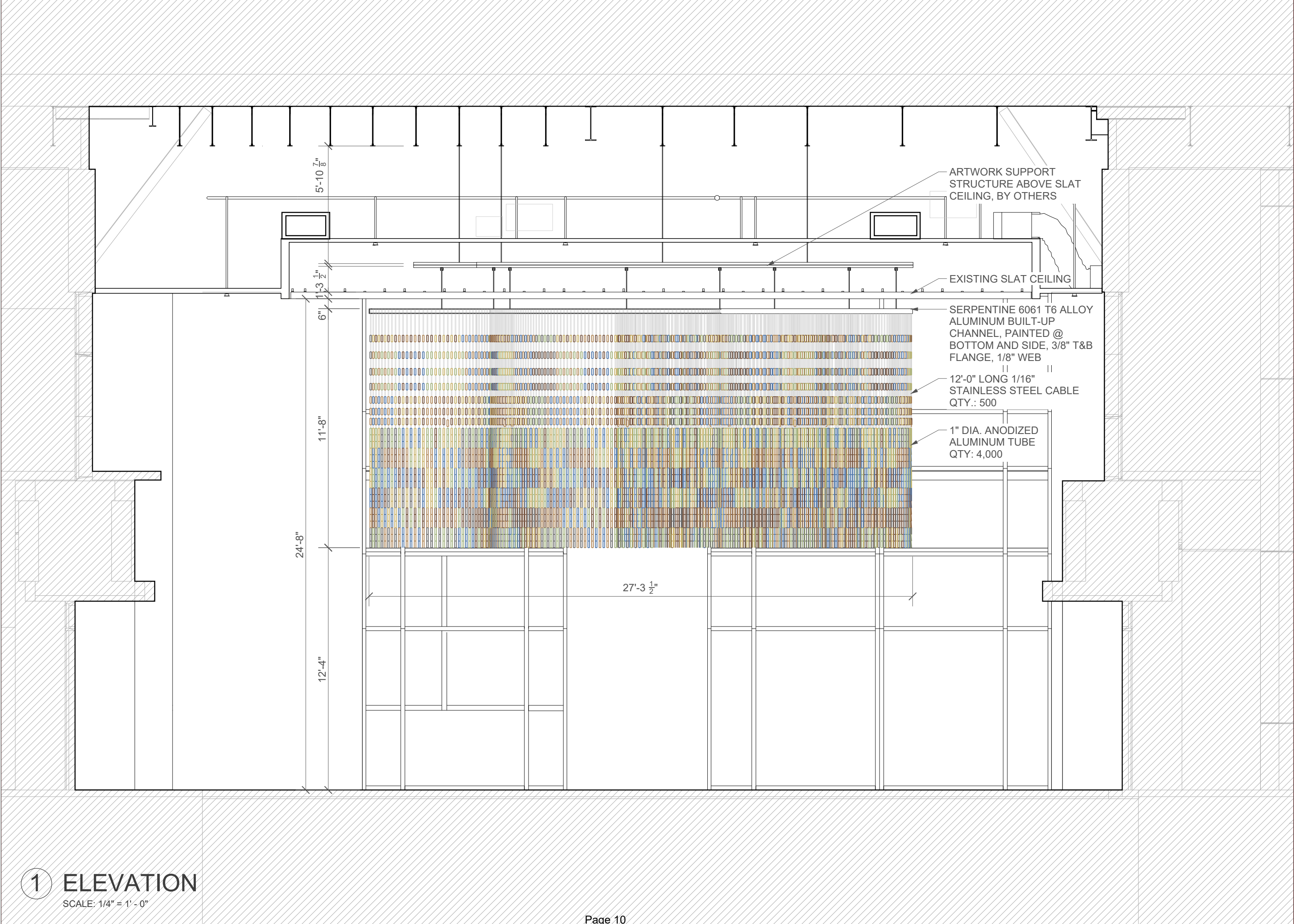
A00	
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DRAWING INDEX SCALE AS NOTED	FOR REVIEW
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A00
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1 ELEVATION  
SCALE: 1/4" = 1' - 0"

ELEVATION SCALE AS NOTED	A02	Woven Scroll Cabarrus County Courthouse Expansion	NO.	ISSUE	DATE
				1	FOR REVIEW
FOR REVIEW	A02		2	FOR FABRICATION	
A02			[METALAB] ARCHITECTURE + DIGITAL FABRICATION		
			www.metalabstudio.com 20 N Sampson Houston, Texas 77003		

GENERAL STRUCTURAL NOTES

GENERAL

THESE DRAWINGS, AS INSTRUMENTS OF PROFESSIONAL SERVICE, ARE THE PROPERTY OF LYSAGHT & ASSOCIATES, P.A., FOR USE SOLELY WITH THIS PROJECT AND SHALL NOT BE REPRODUCED FOR OTHER PURPOSES.

THE PROFESSIONAL ENGINEER WHOSE SEAL APPEARS ON THESE DRAWINGS IS THE ARTWORK STRUCTURAL ENGINEER-OF-RECORD (SER) WHO BEARS LEGAL RESPONSIBILITY FOR THE PERFORMANCE OF THE HANGING ART INSTALLATION BELOW THE EXISTING SLATTED CEILING RELATING TO PUBLIC HEALTH, SAFETY, AND WELFARE. NO OTHER PARTY, WHETHER OR NOT A PROFESSIONAL ENGINEER, MAY COMPLETE, CORRECT, REVISE, DELETE, OR ADD TO THESE CONSTRUCTION DOCUMENTS OR PERFORM INSPECTIONS OF THE WORK WITHOUT THE WRITTEN PERMISSION OF THE SER.

CONNECTION TO THE MAIN BUILDING AND VERIFICATION OF THE EXISTING BUILDING SUITABILITY TO SUPPORT THE LOADING INDICATED IS THE RESPONSIBILITY OF THE MAIN BUILDING STRUCTURAL ENGINEER.

SECTIONS AND DETAILS SHOWN SHALL BE CONSIDERED TYPICAL FOR ALL SIMILAR CONDITIONS.

CONTRACTOR SHALL VERIFY ALL CONDITIONS IN THE FIELD AND TAKE ALL NECESSARY FIELD MEASUREMENTS.

THE STRUCTURE SHOWN ON THESE DRAWINGS IS STRUCTURALLY SOUND ONLY IN ITS COMPLETED FORM. THE CONTRACTOR SHALL PROVIDE ALL NECESSARY BRACING TO STABILIZE THE BUILDING DURING CONSTRUCTION.

SCOPE OF STRUCTURAL ENGINEERING SERVICES

LYSAGHT & ASSOCIATES, P.A. HAS PERFORMED THE STRUCTURAL DESIGN AND PREPARED THE STRUCTURAL WORKING DRAWINGS FOR THIS PROJECT. "CONSTRUCTION REVIEW" SERVICES ARE NOT A PART OF THIS CONTRACT. THE CONSTRUCTION MUST BE PERFORMED IN STRICT ACCORDANCE WITH THE STRUCTURAL DRAWINGS. ANY DEVIATION FROM THE DRAWINGS MUST BE APPROVED IN WRITING BY THE STRUCTURAL ENGINEER. ERRORS AND/OR OMISSIONS FOUND ON THE STRUCTURAL DRAWINGS MUST BE BROUGHT TO THE STRUCTURAL ENGINEER'S ATTENTION IMMEDIATELY.

THE STRUCTURAL ENGINEER IS NOT RESPONSIBLE FOR, AND WILL NOT HAVE CONTROL OF, CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES OR PROCEDURES, OR FOR SAFETY PRECAUTIONS AND PROGRAMS IN CONNECTION WITH THE CONSTRUCTION WORK; NOR WILL HE BE RESPONSIBLE FOR THE CONTRACTOR'S FAILURE TO CARRY OUT THE CONSTRUCTION WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.

FIELD MEASUREMENTS AND THE VERIFICATION OF FIELD DIMENSIONS ARE NOT PART OF THE STRUCTURAL ENGINEER'S RESPONSIBILITY. THE CONTRACTOR MUST CHECK ALL (ASSUMED) EXISTING CONDITIONS SHOWN ON THESE DRAWINGS FOR ACCURACY AND NOTIFY THE STRUCTURAL ENGINEER OF ANY DISCREPANCIES.

CODE

NORTH CAROLINA EXISTING BUILDING CODE - 2018 EDITION

BUILDING OCCUPANCY CATEGORY	II
SEISMIC LOAD DATA :	
SEISMIC IMPORTANCE FACTOR	I 1.5
MAPPED SPECTRAL RESPONSE ACCELERATION, Ss	0.222
MAPPED SPECTRAL RESPONSE ACCELERATION, S1	0.098
SITE CLASS	D
SPECTRAL RESPONSE COEFFICIENT, SDS	0.237
SPECTRAL RESPONSE COEFFICIENT, SD1	0.157
SEISMIC DESIGN CATEGORY	C
COMPONENT DESCRIPTION	APPENDAGES & ORNAMENTATIONS
COMPONENT AMPLIFICATION FACTOR	2.5
COMPONENT RESPONSE MODIFICATION FACTOR	2.5
LATERAL SEISMIC LOAD FACTOR	0.426
VERTICAL SEISMIC LOAD FACTOR	0.047

DESIGN REACTIONS PROVIDED IN UNFACTORED REACTION TABLE

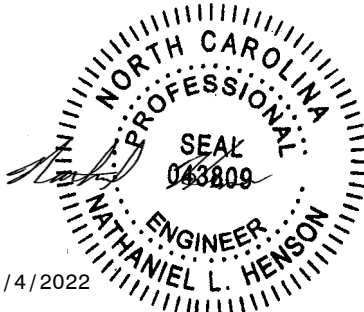
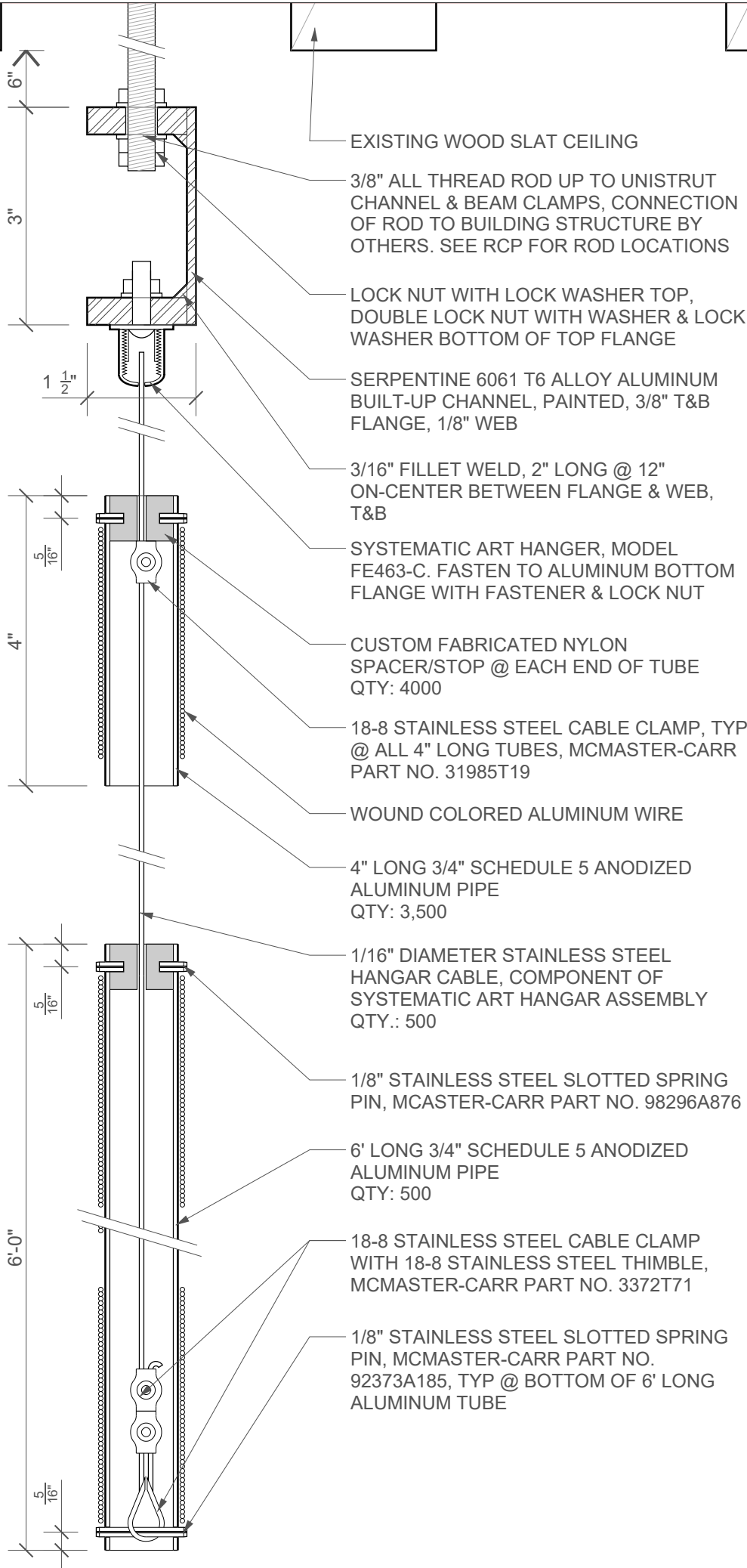
BUILDING CODE REQUIREMENTS FOR EXISTING BUILDINGS

THE 2015 NORTH CAROLINA EXISTING BUILDING CODE CLARIFIES ALL REQUIREMENTS FOR "EXISTING BUILDINGS AND STRUCTURES." THESE REQUIREMENTS INCLUDE, BUT ARE NOT LIMITED TO, ADDITIONS, ALTERATIONS, AND REPAIRS OF EXISTING STRUCTURES.

THESE CODE PROVISIONS HAVE BEEN INTERPRETED AS FOLLOWS:

- THE EXISTING BUILDING IS EXEMPT FROM A WIND OR SEISMIC ANALYSIS BECAUSE THE MAIN WIND (AND SEISMIC) FORCE RESISTING SYSTEM WILL NOT BE ALTERED DURING THIS RENOVATION.
- ALL EXISTING GRAVITY ELEMENTS THAT ARE AFFECTED BY THE RENOVATION MUST BE CHECKED FOR DESIGN REACTIONS SHOWN AND REINFORCED AS NECESSARY.
- ALL DEFECTIVE STRUCTURAL ELEMENTS MUST BE REPAIRED OR REPLACED.

THE SCOPE OF STRUCTURAL DESIGN IS ONLY AS NOTED IN THE DRAWINGS. IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO NOTIFY THE S.E.R. IF ANY DEFECTIVE, DETERIORATED, OR DAMAGED MEMBERS ARE FOUND, THAT ARE NOT SPECIFICALLY NOTED ON THE DRAWINGS.



NO.	ISSUE	DATE
1	FOR REVIEW	4 October 2022
2	FOR FABRICATION	

Woven Scroll

Cabarrus County Courthouse Expansion

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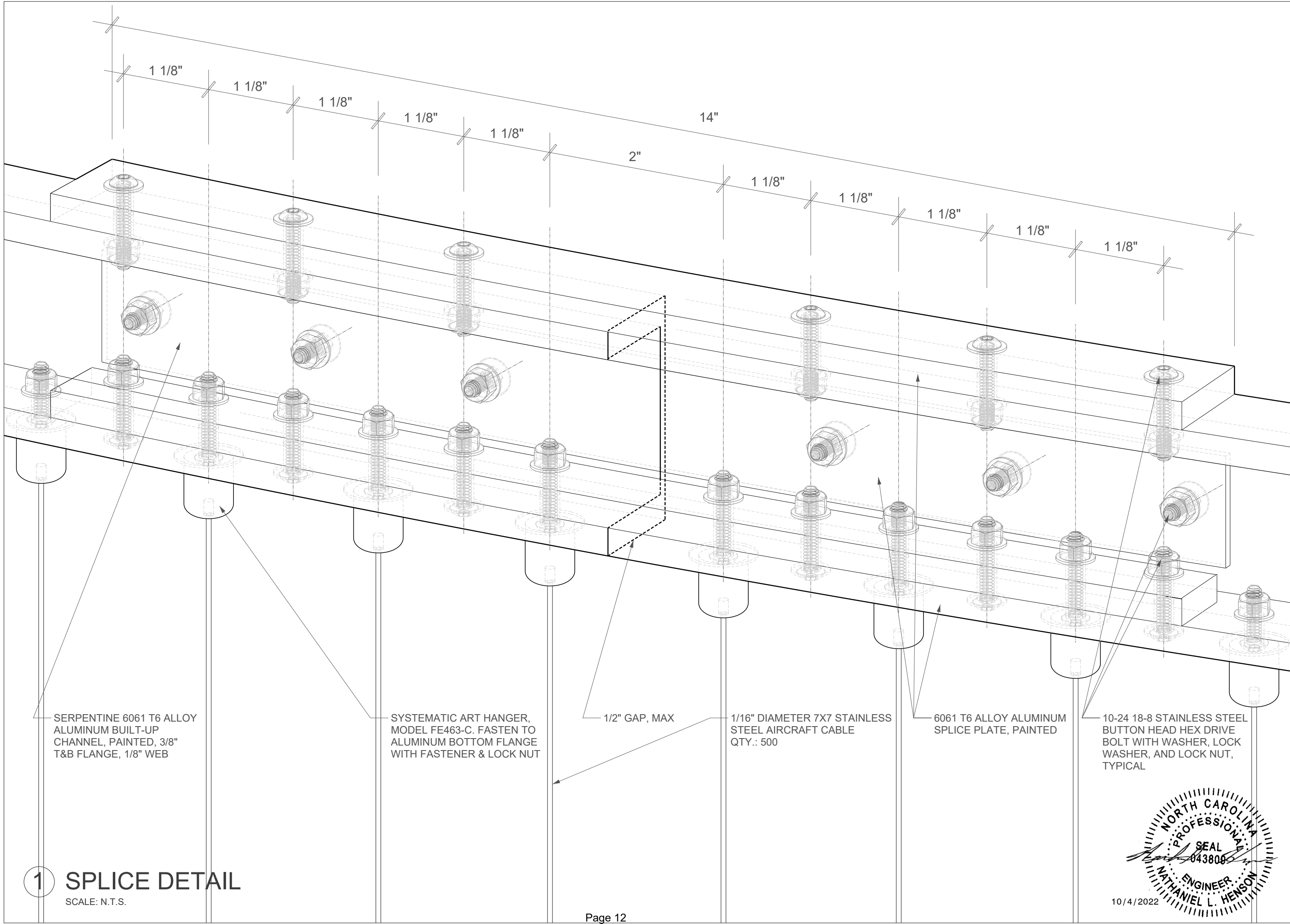
Houston, Texas 77003

713.426.3640

S01	
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COLUMN DETAIL SCALE AS NOTED	FOR REVIEW
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S01
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NO.	ISSUE	DATE
1	FOR REVIEW	4 October 2022
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Woven Scroll

Cabarrus County Courthouse Expansion

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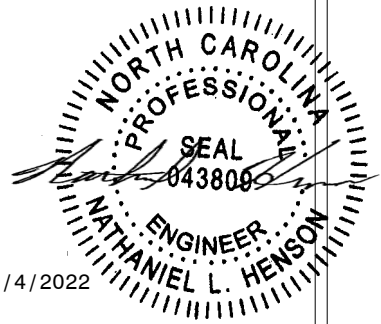
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S02

SPLICE DETAIL  
SCALE AS NOTED

FOR REVIEW

S02



10/4/2022

UNFACTORED SUPPORT REACTIONS												
NODE	DL, lbs, + downward			ELX, lbs, +/-			ELZ, lbs, +/-			ELY, lbs, +/-		
	X	Y	Z	X	Y	Z	X	Y	Z	X	Y	Z
1	0.0	32.3	0.0	5.1	0.0	7.3	12.2	0.0	29.7	0.0	1.5	0.0
2	0.0	106.0	0.0	49.0	0.0	8.0	68.3	0.0	13.5	0.0	4.8	0.0
3	0.0	80.0	0.0	44.7	0.0	0.9	114.9	0.0	41.9	0.0	3.7	0.0
4	0.0	95.2	0.0	47.3	0.0	24.7	19.8	0.0	18.8	0.0	4.3	0.0
5	0.0	89.8	0.0	7.2	0.0	14.3	15.8	0.0	59.0	0.0	4.1	0.0
6	0.0	95.8	0.0	52.1	0.0	7.2	21.8	0.0	21.6	0.0	4.4	0.0
7	0.0	97.9	0.0	48.4	0.0	3.1	23.1	0.0	56.5	0.0	4.5	0.0
8	0.0	72.0	0.0	31.6	0.0	16.0	6.1	0.0	16.8	0.0	3.3	0.0
9	0.0	94.1	0.0	12.5	0.0	21.4	9.6	0.0	51.4	0.0	4.3	0.0
10	0.0	61.5	0.0	18.9	0.0	27.2	10.5	0.0	30.4	0.0	2.8	0.0
11	0.0	55.7	0.0	36.3	0.0	12.1	15.1	0.0	13.4	0.0	2.5	0.0
12	0.0	69.8	0.0	28.9	0.0	7.7	16.9	0.0	12.9	0.0	3.2	0.0
13	0.0	23.2	0.0	11.7	0.0	11.6	9.0	0.0	28.7	0.0	1.1	0.0
14	0.0	70.8	0.0	15.4	0.0	14.6	14.2	0.0	32.4	0.0	3.2	0.0
15	0.0	69.2	0.0	45.6	0.0	3.3	6.4	0.0	9.8	0.0	3.2	0.0
16	0.0	72.8	0.0	9.1	0.0	2.5	5.7	0.0	36.7	0.0	3.3	0.0
17	0.0	0.2	0.0	21.6	0.0	9.6	0.2	0.0	10.7	0.0	0.0	0.0
18	0.0	79.5	0.0	19.4	0.0	8.9	4.7	0.0	21.9	0.0	3.6	0.0
19	0.0	27.2	0.0	12.9	0.0	8.1	4.1	0.0	11.4	0.0	1.2	0.0

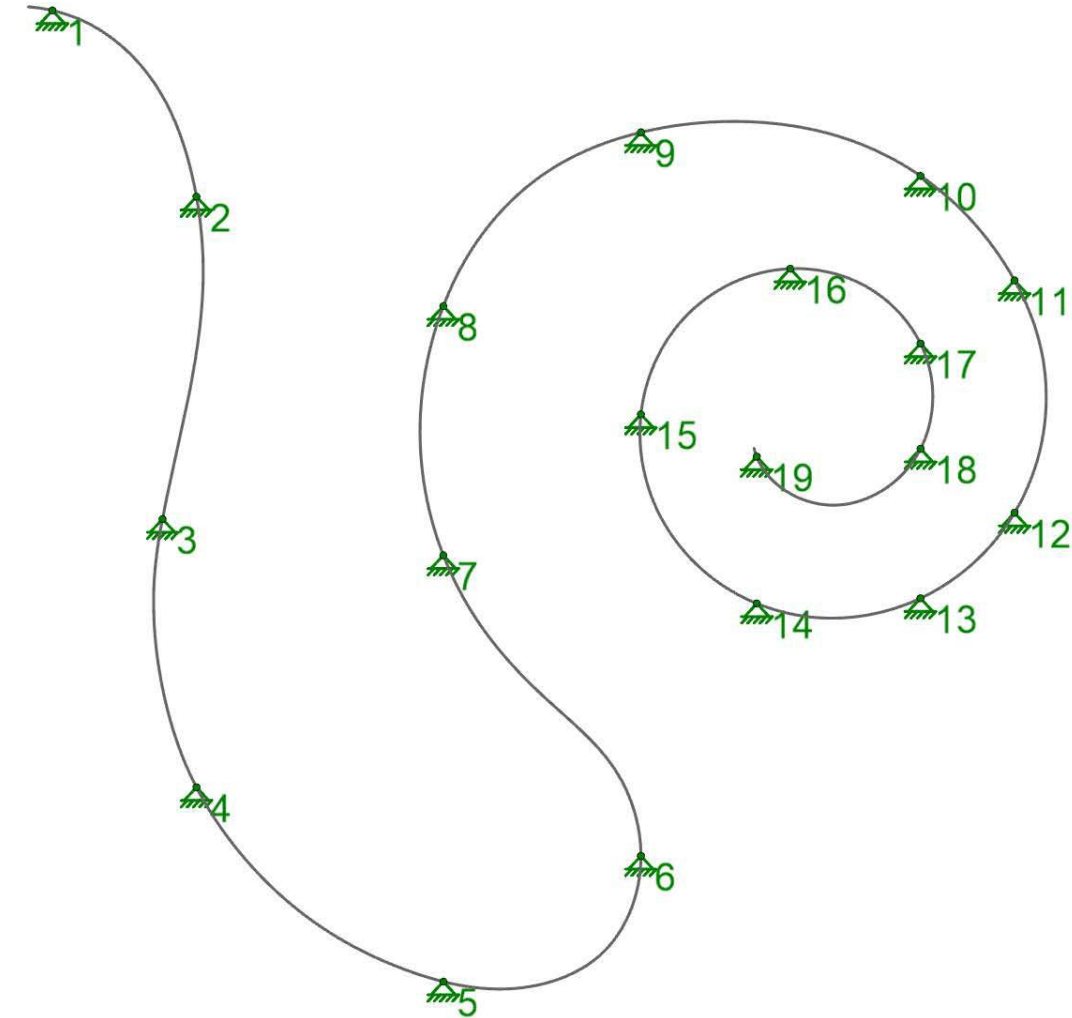
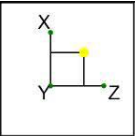
Load ID	Load Description	Support Design Instructions
DL	Dead Load	Downward only; gravity load
ELX	EQ load, X-direction	Design for both + & - direction
ELZ	EQ load, Z-direction	Design for both + & - direction
ELY	EQ load, Y-direction	Design for both + & - direction

- See Reflected Ceiling Plan on next page for node locations. Ref navigation panel in top left corner for axis labels.
- Reactions shown are unfactored. Support structure designer shall combine loads using applicable load combinations per the building code.
- Lateral and vertical seismic loads shall be considered as acting in both positive and negative direction separately.

1

LOADS AND REACTIONS

SCALE: N.T.S.



NO.	ISSUE	DATE	
		FOR REVIEW	FOR FABRICATION
1		4 October 2022	
2			

Woven Scroll

Cabarrus County Courthouse Expansion

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S03

LOADS AND REACTIONS

SCALE AS NOTED

FOR REVIEW

S03

## New Courthouse Update for BOC (12-5-22)







**CABARRUS COUNTY****BOARD OF COMMISSIONERS  
WORK SESSION****December 5, 2022  
6:15 PM****AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Active Living and Parks - FY 23 Matching Incentive Grant Request

**BRIEF SUMMARY:**

Active Living and Parks (ALP) has a Matching Incentive Grant Program that provides seed money for civic, community and school groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The grants will fund up to 50% of a project.

The Active Living and Parks Commission reviewed two requests for the second round of grant applications totaling \$16,014.00 at their October 20, 2022 meeting. The Commission unanimously recommended awarding these community projects in full.

**REQUESTED ACTION:**

Motion to approve the Matching Incentive Grant requests recommended by the Active Living and Parks Commission for FY 23 and the related budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Ian Sweeney, Active Living and Parks Project and Event Manager  
Byron Haigler, Active Living and Parks Assistant Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ ALP MIG Summary
- ▣ Budget Amendment

**FY23 Cabarrus County ALP MIG Summary**

Organization	Project Title	Request	Complete	Priority Level	Recommended
Weddington Hills PTO	Playground Fence	\$2,450.00	Yes	Moderate	Yes
Harrisburg Community and Youth Association	Outdoor Fitness Equipment	\$5,557.00	Yes	Highest	Yes
FY22 MIG Available Funds	\$38,375.00				
Applicant Request Total	\$8,007.00				
Remaining FY22 Funds	\$30,368.00				

## Budget Revision/Amendment Request

Date: **11/22/2022**

Amount: **24,021.00**

Dept. Head: **Londa Strong**

Department: **Active Living & Parks**

☒ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☐ Supplemental Request

Matching Incentive Grant applicant recommendation to the BOC with associated budget amendments. There is a 50% county matching requirement. There is no change in the overall budget, therefore board approval is not needed.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	8140-9831-0154	Matching Grants - Unassigned Funds	76,750.00		16,014.00	60,736.00
001	9	8140-9831-0217	Matching Grants - Weddinton Hills	4,000.00	4,900.00		8,900.00
001	9	8140-9831-0211	Matching Grants - Harrisburg Youth Association	19,250.00	11,114.00		30,364.00
001	6	8140-6813-0154	Matching Grants - Unassigned Funds	38,375.00		8,007.00	30,368.00
001	6	8140-6813-0217	Matching Grants - Weddington Hills	2,000.00	2,450.00		4,450.00
001	6	8140-6813-0211	Matching Grants - Harrisburg Youth Association	9,625.00	5,557.00		15,182.00
				150,000.00	24,021.00	24,021.00	150,000.00

### Budget Officer

☐ Approved

☐ Denied

### County Manager

☐ Approved

☐ Denied

### Board of Commissioners

☐ Approved

☐ Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

BOC - Appointments to Boards and Committees

### **BRIEF SUMMARY:**

The following appointment to Boards and Committees are recommended for December:

Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating (TAC) Committee (TCC) and Transportation Advisory Committee

Each year, the Board of Commissioners has to appoint or reappoint representatives to the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC).

Staff respectfully requests that Susie Morris, Planning and Zoning Manager, be appointed as the Cabarrus County TCC representative and that Phil Collins, Senior Planner, be appointed as the alternate representative.

Representative recommendations for TCC are Susie Morris and Phil Collins.

Representative recommendations for TAC are Commissioners Strang and Measmer.

Appointments - Human Service Advisory Board

Marie Dockery's term on the Human Services Advisory Board ends December 31, 2022. Ms. Dockery would like to serve another term and is eligible to serve another term.

Representative recommendation is Marie Dockery.

Appointments - Planning and Zoning Commission

Staff respectfully requests that the Board of Commissioners consider moving Steve Wise to fill the open At-Large Regular Member position on the Planning and Zoning Commission.

Staff is requesting that Mr. Wise be appointed to complete the unexpired term and be appointed to an additional three-year term starting upon appointment and ending August 31, 2026. Mr. Wise currently serves as an alternate member on the Commission and is a resident of the Concord Area.

Staff is also requesting that Mohammed Idlibi be appointed to fill the At-Large Alternate position that Mr. Wise will be vacating. Staff is requesting that Mr. Idlibi be appointed to complete the unexpired term starting upon appointment and ending August 31, 2024. Mr. Idlibi is a resident of the Harrisburg Area.

Representative recommendations are Steve Wise and Mohammed Idlibi.

#### Appointments and Removals - Juvenile Crime Prevention Council

Juvenile Crime Prevention Council (JCPC) member Beth Street has resigned from her position on the Council as the District Attorney/designee representative.

It is requested to appoint District Attorney Ashlie Shanley to complete the unexpired term. Ms. Shanley also serves on the Mental Health Advisory Board. An exception to the service on multiple boards provision of the Appointment Policy will be needed for her.

Representative recommendation is Ashley Shanley.

#### **REQUESTED ACTION:**

Provide information.

#### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

#### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

#### **BUDGET AMENDMENT REQUIRED:**

No

#### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

BOC - Commissioner Appointments for 2023

**BRIEF SUMMARY:**

The following chart outlines commissioner appointments to various boards and committees and appointments as liaisons to the surrounding municipalities for 2023.

**REQUESTED ACTION:**

Motion to approve the commissioner appointments for 2023 as set forth in the agenda.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Proposed Commissioner Appointments

## 2023 COMMISSIONER BOARD APPOINTMENTS

NAME OF BOARD	MEETING DATE	MEETING TIME	MEETING LOCATION	MEMBER	LIAISON	ALTERNATE
Active Living and Parks Commission	3rd Thursday	6:00 p.m.	Concord Senior Center		Wortman	
Cabarrus County Board of Education - Business Mtg.	2nd Monday	6:00 p.m. (Business)	Old Airport Road		Wortman	Measmer
Cabarrus County Board of Education - Work Session	1st Monday	6:00 p.m. (Wk. Session)	Old Airport Road		Measmer	Strang
Cabarrus County Partnership for Children (Smart Start)	4th Tuesday (Recommendation to meet bi-monthly)	Noon	1307 S. Cannon Blvd, Kannapolis, NC	Morris		
Cabarrus Planning and Zoning Commission	2nd Tuesday	6:30 p.m.	Governmental Center		Wortman	Shue
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	4th Wednesday (except July/Dec.)	5:30 p.m.	Varies	Strang		Measmer
Centralina Regional Council of Government Executive Board	Monthly	2nd Wednesday	Charlotte Office	Shue		
Centralina Regional Council of Government Board of Directors	Monthly	2nd Wednesday	Charlotte Office	Shue		
Centralina Economic Development Commission	3rd Thursday	4:00 p.m.	COG Office	Downs		
Centralina Workforce Development Consortium	Bi-Monthly 2nd Tuesday	4:30	Varies	Strang		
City of Concord	2nd Thursday	6:00 p.m.	Council Chambers		Morris	
City of Kannapolis	2nd & 4th Mondays	6:00 p.m.	City Council Chambers		Strang	
City of Locust	1st Thursday	7:30 p.m.	City Hall		Strang	
Cooperative Extension Service	Quarterly	6:00 p.m.	Extension Office		Wortman	
Council of Planning – NC 73 Corridor	Quarterly, 3rd Tuesday	2:00 p.m.	Varies	Strang		Wortman
Early Childhood Task Force	2nd Tuesday	4:00 p.m.	Concord Library	Measmer		
Exit 49 Taskforce	As Needed		CVB Office		Wortman	Downs
Fire Departments & First Responder Advisory Committee	March, June, Sept. & Dec.	7:00 p.m.	Different VFD's Host		Wortman	Shue
Home and Community Care Block Grant Advisory Committee	2-19; 3-1*9; 4-23*; 5-21; 8-20; and 11-19 (*tentative)	TBD	Senior Center	Strang		
Human Services Advisory Board	2nd Wednesday	1:30 p.m.	HSC Board Room	Measmer		
Juvenile Crime Prevention Council	3rd Wednesday	7:30 a.m.	Governmental Center	Measmer		
Kannapolis Board of Education	2nd Monday	Varies	Central Office		Shue	Strang
Library Board of Trustees	1-18; 3-15; 5-17; 7-19; 9-20; and 11-15 (3rd Thursdays)	4:30 p.m.	Libraries - Rotate		Morris	
Local Emergency Planning Committee	2-7; 5-2; 8-1; and 11-7	3:00 p.m.	Governmental Center		Measmer	
Mental Health Advisory Board	3-21; 6-20; 9-19; and 12-19	6:00 p.m.	Governmental Center		Wortman	
Public Health Authority of Cabarrus County	2nd Tuesday	5:30 p.m.	HSC Board Room	Morris		
Region F Aging Advisory Committee	Quarterly - Thursday (March 8 and June 14)	1 p.m.	COG Office		Shue	
Rowan-Cabarrus Community College Board of Trustees	Last Monday of Month (except July & Dec.)	4:00 p.m.	Varies		Morris	
Senior Centers Advisory Council	3rd Monday	11:00 a.m.	Senior Center		Measmer	
Soil & Water Conservation District	1st Tuesday	5:15 p.m.	Governmental Center		Shue	
Tourism Authority (CVB)	4th Wednesday	8:00 a.m.	CVB Office	Honeycutt		
Town of Harrisburg	2nd Monday	6:00 p.m.	Town Hall		Measmer	
Town of Midland	2nd Tuesday	6:00 p.m.	Town Hall		Wortman	
Town of Mt. Pleasant	1st Monday (except June & August) No July or Sept meeting.	7:00 p.m.	Town Hall Auditorium		Shue	
Transportation Advisory Board	2-7; 4-4; 6-6; 8-1; 10-3; and 12-5	10:00 a.m.	CCTS Conference Room		Morris	
Water and Sewer Authority (WSACC)	3rd Thursday	5:00 p.m.	WSACC - 232 Davidson Hwy.	Shue/Marshall		
Youth Commission	3rd Monday	6:00 p.m.	Varies		Strang	

## 2023 COMMISSIONER BOARD APPOINTMENTS

	<b>Morris</b>	<b>Member</b>	<b>Liaison</b>	<b>Alternate</b>
1	Cabarrus Partnership for Children (Smartstart)	Morris		
2	City of Concord		Morris	
3	Library Board of Trustees		Morris	
4	Public Health Authority of Cabarrus County	Morris		
5	Rowan-Cabarrus Community College Board of Trustees		Morris	
6	Transportation Advisory Board		Morris	

	<b>Wortman</b>	<b>Member</b>	<b>Liaison</b>	<b>Alternate</b>
1	Active Living and Parks Commission		Wortman	
2	Cabarrus County Board of Education – Business Mtg.		Wortman	Measmer
3	Cabarrus Planning and Zoning Commission		Wortman	Shue
4	Cooperative Extension Service		Wortman	
5	Exit 49 Taskforce		Wortman	Downs
6	Fire Departments & First Responder Advisory Committee		Wortman	Shue
7	Mental Health Advisory Board		Wortman	
8	Town of Midland		Wortman	

	<b>Shue</b>	<b>Member</b>	<b>Liaison</b>	<b>Alternate</b>
1	Centralina Regional Council of Government Executive Board	Shue		
2	Centralina Regional Council of Government Board of Directors	Shue		
3	Kannapolis Board of Education		Shue	Strang
4	Region F Aging Advisory Committee		Shue	
5	Soil & Water Conservation District		Shue	
6	Town of Mount Pleasant		Shue	
7	Water and Sewer Authority (WSACC)	Shue & Marshall		

	<b>Measmer</b>	<b>Member</b>	<b>Liaison</b>	<b>Alternate</b>
1	Cabarrus County Board of Education – Work Session		Measmer	Strang
2	Early Childhood Task Force	Measmer		
3	Human Services Advisory Board	Measmer		
4	Juvenile Crime Prevention Council	Measmer		
5	Local Emergency Planning Committee		Measmer	
6	Senior Centers Advisory Council		Measmer	
7	Town of Harrisburg		Measmer	

	<b>Strang</b>	<b>Member</b>	<b>Liaison</b>	<b>Alternate</b>
1	Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	Strang		Measmer
2	Centralina Workforce Development Consortium	Strang		
3	City of Kannapolis		Strang	
4	City of Locust		Strang	
5	Council of Planning – NC 73 Corridor	Strang		Wortman
6	Home and Community Care Block Grant Advisory Committee	Strang		
7	Youth Commission		Strang	

	Centralina Economic Development Commission	Downs		
	Tourism Authority (Honeycutt finishes out term-2024)	Honeycutt		

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

BOC - Resolution Establishing the Board of Commissioners' 2023 Meeting Schedule

**BRIEF SUMMARY:**

The following resolution establishes the Boards' meeting schedule for 2023.

Regular meetings that will fall on Tuesday due to holidays are:

\* January 17, 2023 (Martin Luther King, Jr.)

Work sessions that will fall on Tuesday due to holidays are:

\* January 3, 2023 (New Year's Holiday)

\* September 5, 2023 (Labor Day)

**REQUESTED ACTION:**

Motion to adopt the resolution.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

---

### ATTACHMENTS:

- ▣ Resolution



## RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2023

**WHEREAS**, the regular agenda work sessions of the Cabarrus County Board of Commissioners are currently held on the first Monday of each month at 4:00 p.m. in the Multipurpose Room at the Governmental Center; and

**WHEREAS**, the regular meetings of the Board of Commissioners are held on the third Monday of each month at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

**WHEREAS**, the Cabarrus County Board of Commissioners' 2023 meetings may be conducted remotely in a virtual setting, as allowed by the Board's Remote Participation Policy; and

**WHEREAS**, the Martin Luther King, Jr. holiday requires a change in the regular meeting date in January 2023; and

**WHEREAS**, the New Year's Day and Labor Day holidays require a change in the agenda work session meeting dates in January and September 2023; and

**NOW, THEREFORE, BE IT RESOLVED**, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1) Establish the Board's regular agenda work session schedule to meet at 4:00 p.m. in the Multipurpose Room at the Governmental Center on the following dates:

January 3, 2023 (*Tuesday*)  
February 6, 2023  
March 6, 2023  
April 3, 2023  
May 1, 2023  
June 5, 2023\*

July 3, 2023  
August 7, 2023  
September 5, 2023 (*Tuesday*)  
October 2, 2023  
November 6, 2023  
December 4, 2023

\*Commissioner's Meeting Room at 5:30 p.m.

- (2) Establish the Board's regular meeting schedule to meet at 6:30 p.m. in the Commissioner's Meeting Room at the Governmental Center on the following dates:

January 17, 2023 (*Tuesday*)  
February 20, 2023  
March 20, 2023  
April 17, 2023  
May 15, 2023  
June 19, 2023

July 17, 2023  
August 21, 2023  
September 18, 2023  
October 16, 2023  
November 20, 2023  
December 18, 2023

- (3) Sets quarterly summits for scheduled at the Cabarrus Arena and Events Center on January 18, 2023, April 19, 2023, July 19, 2023 and October 18, 2023 at 6:00 p.m.
- (4) The Board will hold a Budget Public Hearing at the June 5, 2023 Work Session meeting at 5:30 p.m. in the Commissioners Meeting Room at the Governmental Center; and
- (5) Sets a Board retreat, to be held at the TBD on February 24 at 4:00 p.m. and February 25 at 8:00 a.m.; and
- (6) Sets the NACo Legislative Conference in Washington, DC, on February 11-15, 2023; and
- (7) Sets the NCACC County Assembly Day and Legislative Reception in Raleigh TBD; and
- (8) Sets budget workshop meetings on April 27 and June 8, 2023 from 4:00 – 8:00 p.m. in the Multipurpose Room in the Governmental Center; and
- (9) Sets the NACo Annual Conference in Travis County, Austin, Texas on July 21 – 24, 2023; and
- (10) Sets the NCACC Annual Conference in TBD, NC on TBD, 2023; and

**BE IT FURTHER RESOLVED** that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

Adopted this the 19<sup>th</sup> day of December, 2022.

\_\_\_\_\_, Chairman  
Board of Commissioners

Attest:

\_\_\_\_\_  
Lauren Linker, Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Cooperative Extension - Budget Amendments

### **BRIEF SUMMARY:**

Cabarrus County 4-H has received grant funding from the Cannon Foundation each year since 2013 to support curriculum kits for after school sites. The grant was renewed for 2023 in the amount of \$30,000. We are seeking BOC approval to increase revenues and expenses in the Cooperative Extension budget to reflect this grant funding.

Additionally, a budget amendment is asked for increasing both revenue and expenses to accommodate additional funding awarded to Cabarrus County through donations from sponsors for the Livestock shows hosted by Cabarrus 4-H and Extension.

### **REQUESTED ACTION:**

Motion to adopt the budget amendments.

### **EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

### **SUBMITTED BY:**

Tracy LeCompte, Cooperative Extension Director

### **BUDGET AMENDMENT REQUIRED:**

Yes

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Budget Amendment
- ▣ Cannon Grant BA

# Budget Revision/Amendment Request

Date: 12/19/2022

Amount: 2,000.00

Dept. Head: Tracy LeCompte

Department: Cooperative Extension

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is increasing both revenue and expenses to accommodate additional funding awarded to Cabarrus County through donations from sponsors for the Livestock shows hosted by Cabarrus 4-H and Extension.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410 - 6606 AG	Program Supplies due to Ag Activities	2,000.00	2,000.00		4,000.00
001	9	5410 -9356 AG	Program Supplies due to Ag Activities	2,000.00	2,000.00		4,000.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00

Total 8,000.00

Budget Officer

Approved

Denied

County Manager

Approved

Denied

Board of Commissioners

Approved

Denied

Signature

Signature

Signature

Date

Date

Date

# Budget Revision/Amendment Request

Date: 12/19/2022

Amount: 30,000.00

Dept. Head: Tracy LeCompte

Department: Cooperative Extension

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Cabarrus County 4-H has received grant funding from the Cannon Foundation each year since 2013 to support curriculum kits for after school sites. The grant was renewed for 2023 in the amount of \$30,000. We are seeking BOC approval to increase revenues and expenses in the Cooperative Extension budget to reflect this grant funding.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410-6606-4HCAN	4-H Cannon Grant	-	30,000.00		30,000.00
001	9	5410-9356 4HCAN	Program Supplies 4-H Cannon Grant	4,711.32	16,700.00		21,411.32
001	9	5410-9104 4HCAN	4-H Cannon Grant Temp. Employees	3,913.33	12,000.00		15,913.33
001	9	5410-9201 4HCAN	4-H Cannon Grant Social Security	175.87	800.00		975.87
001	9	5410-9202 4HCAN	4-H Cannon Grant Medicare	185.88	200.00		385.88
001	9	5410-9610 4HCAN	4-H Cannon Grant Travel	474.22	300.00		774.22
001	9	5410-9640 4HCAN	4-H Cannon Insurance & Bonds	138.98	300.00		438.98

Total 69,899.60

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

---

**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

County Manager - Easement for Fiberoptic Lines at Concord Senior Center

**BRIEF SUMMARY:**

The City of Concord installed new fiber optic lines on the property at the Concord Senior Center that assisted with service at that facility in 2018. At that time, staff failed to obtain the proper easement documentation that typically accompanies this type of work. The City of Concord is requesting that Cabarrus County provide an easement for assess to and maintenance of those lines. The proposed easement document and survey are attached.

**REQUESTED ACTION:**

Motion to approve granting of the requested easement and execution of the necessary documents with County legal review and approval.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Kelly Sifford, AICP  
Assistant County Manager

**BUDGET AMENDMENT REQUIRED:**

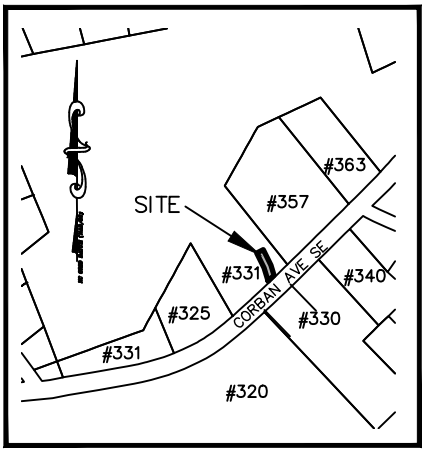
No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Survey
- ▢ Proposed Easement Document



VICINITY MAP  
NO SCALE

NOTES:

1. THIS MAP MAY NOT BE A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS AND HAS NOT BEEN REVIEWED FOR COMPLIANCE WITH RECORDING REQUIREMENTS FOR PLATS.
2. ALL DISTANCES SHOWN ARE HORIZONTAL U.S. SURVEY FOOT GROUND DIMENSIONS, UNLESS OTHERWISE NOTED.
3. AREAS SHOWN WERE DETERMINED BY COORDINATE COMPUTATIONS.
4. THE PROPERTY AS SHOWN ON THIS PLAT IS SUBJECT TO ALL RIGHTS OF WAY AND EASEMENTS OF RECORD PRIOR TO THE DATE OF THIS SURVEY.
5. THIS MAP IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.
6. THIS MAP IS AN EXCEPTION TO THE DEFINITION OF SUBDIVISION AND IS INTENDED FOR EASEMENT ACQUISITION ONLY.

LEGEND:

SURVEYED LINE \_\_\_\_\_  
LINES NOT SURVEYED - - - - -  
SUBJECT LINE \_\_\_\_\_  
RIGHT OF WAY \_\_\_\_\_  
EXISTING IRON PIPE (●)  
EXISTING IRON ROD (○)  
COMPUTED POINT (CP) (X)  
  
[Shaded Area] PROPOSED PERMANENT UTILITY EASEMENT AREA

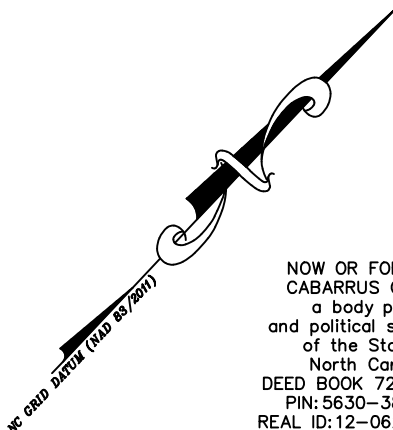
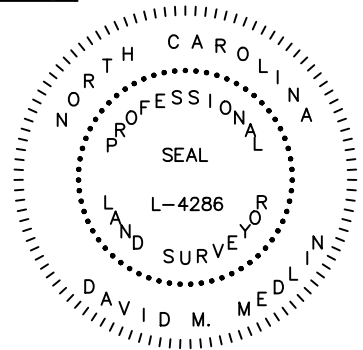
CERTIFICATE OF SURVEY AND ACCURACY  
STATE OF NORTH CAROLINA, CABARRUS COUNTY

I, DAVID M. MEDLIN, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION BASED ON THE DEED DESCRIPTIONS, AS NOTED HEREON; THAT THE RATIO OF CLOSURE IS 1:10,000+; THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN THE DEEDS REFERENCED HEREON AND THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH GENERAL STATUTE 47-30.2, AS AMENDED.

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS THE 15th DAY OF SEPT., A.D., 2022.

*David M. Medlin*

DAVID M. MEDLIN  
PROFESSIONAL LAND SURVEYOR  
NORTH CAROLINA REG. NO. L-4286



NOW OR FORMERLY  
CABARRUS COUNTY  
a body politic  
and political subdivision  
of the State of  
North Carolina  
DEED BOOK 726 PG 225  
PIN: 5630-38-5838  
REAL ID: 12-062-0020.00

(DEED LINE)

NOW OR FORMERLY  
JODY L. BALLARD  
and  
SANTAN J. BALLARD  
DEED BOOK 5506 PG 001  
PIN: 5630-38-7522  
REAL ID: 12-062-0017.00

GROUND COORDS:  
N: 608,196.31'  
E: 1,533,597.73'

N23° 19' 28"E  
8,993.67' (GROUND)  
8,992.39' (GRID)  
(CSF: 0.999857260)  
(NOT TO SCALE)

N.C.G.S. MONUMENT  
"PENNEY"  
NC GRID COORDS:  
(NAD 83/2011)  
N: 599,937.63'  
E: 1,530,036.79'  
(JOB CSF: 0.999857260)

CORBAN AVENUE, SE  
(A.K.A. N.C. HWY 73)

NOW OR FORMERLY  
LOT 2  
MB 67 PG 107

NOW OR FORMERLY  
LOT 1  
MB 67 PG 107

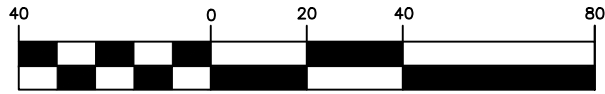
SHEET 1 OF 1

PLAT PREPARED BY:  
  
THE CITY OF CONCORD  
ENGINEERING DEPARTMENT  
635 ALFRED BROWN JR. COURT, SW  
CONCORD, N.C. 28026-0308  
(704) 920-5420 FAX (704) 786-4521  
WWW.CONCORDNC.GOV/ENGINEERING

DRAWN BY:	CHECKED BY:	REVISED:
DMM	JS	

EASEMENT PLAT

CROSSING PART OF THE PROPERTY OF:  
CABARRUS COUNTY  
331 CORBAN AVENUE SE, CONCORD, NC 28025  
DEED BOOK 725, PAGE 225; PIN: 5630-38-5838  
REAL ID: 12-062-0020.00  
No. 12 TOWNSHIP OF CABARRUS COUNTY, N.C.  
SCALE: 1"= 40' DATE: SEPT. 13, 2022



Prepared by and Return to Concord City Attorney, ROD Box

STATE OF NORTH CAROLINA    )  
COUNTY OF CABARRUS         )

P/O PIN #5630-38-5838

Permanent Public Utility Easement

The undersigned Grantor, Cabarrus County, a body politic and political subdivision of the State of North Carolina ("Grantor"), in consideration of payment to the Grantor of the sum of One Dollar, (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell and release unto the City of Concord, a North Carolina municipal corporation ("Grantee"), its successors, assigns and licenses, the right, privilege, and permanent easement to enter and re-enter, at any time and to install, dig, build, erect, maintain, repair, rebuild, operate, and patrol one or more public utilities, including, but not limited to, fiber optic cable, over ground or underground and any necessary appurtenances; the right to clear the easement area and keep it clear of brush, trees, buildings, obstructions, and fire hazards; and the right to remove trees, shrubbery, or other vegetation, if any, located beyond the limits of the easement area that interfere with public utility easements or the easement area; the above described rights being incident to performance by the Grantee of its functions as a municipality or as the operator of public utilities systems, or the performance by any contractor, employee, agent, or licensee of the Grantee of any public utilities functions, the premises to be affected as shown on the attached Exhibit "A" titled "Easement Plat Crossing Part of the Property of: Cabarrus County" and hereby being more particularly described as follows:

A Variable Width Permanent Utility Easement Area

Lying and being in the City of Concord, No. 12 Township, Cabarrus County, North Carolina, crossing Deed Book 726 Page 225 (PIN: 5630-38-5838; Real ID: 12-062-0020.00) as recorded among the Cabarrus County Register of Deeds; and being more particularly described as follows:

Commencing from an existing IRON FOUND on the north side Public Right of Way line of Corban Avenue, SE (variable width N.C.D.O.T. maintained Public Right of Way), said IRON FOUND being further described as being a common corner to the aforesaid Deed Book 726 Page 225 and the property of Cabarrus County, a body politic and political subdivision of the State of North Carolina (now or formerly) Deed Book 12658 Page 001 (PIN: 5630-38-4280; Real ID: 12-062-0018.00) and also having NC (NAD 83/2011)

Ground Coordinates of N: 608,196.31, E: 1,533,597.73 and being situated North 23°19'28" East 8,993.67 feet (ground) from NCGS Monument "PENNEY" and running a Tie Line along said north side Public Right of Way North 46°41'23" East 137.63' feet to a COMPUTED POINT, said COMPUTED POINT being the POINT OF BEGINNING (POB) of the Variable Width Permanent Utility Easement Area to be described herein; thence leaving the POINT OF BEGINNING (POB) and running across the aforesaid Deed Book 726 Page 225 (PIN: 5630-38-5838; Real ID: 12-062-0020.00)

1. North 16°50'56" West 37.13 feet to a COMPUTED POINT; thence
2. North 26°17'38" West 45.41 feet to a COMPUTED POINT; thence
3. North 63°42'22" East 20.00 feet to a COMPUTED POINT; thence
4. South 26°17'38" East 47.06 feet to a COMPUTED POINT; thence
5. South 16°50'56" East 28.83 feet to a COMPUTED POINT on the aforesaid north side Public Right of Way of Corban Ave, SE; thence running along said Public Right of Way
6. South 46°41'23" West 22.34 feet to the Point of Beginning and containing 1,584 square feet or 0.036 acres of land, more or less.

The property described herein is subject to all rights-of-way, easements and restrictions of record.

The Grantor, by the execution of this instrument, acknowledges the plans for the above referenced project as it affects the remaining property has been fully explained to its authorized representative.

Together with any and all rights normally incident thereto, and particularly the right of ingress and egress thereto from time to time as necessary for construction, reconstruction, enlargement and/or maintenance.

To have and to hold the same unto the City of Concord, its successors and assigns forever.

**This agreement shall not be interpreted to impose any duty on the City of Concord, its successors and assigns to install any utilities by any particular date or within any particular time frame.**

**This property right may be assigned by the Grantee, or its successors.**

The Grantor shall have the right to use the above-described Permanent Public Utility Easement for purposes not inconsistent with Grantee's full enjoyment of the rights hereby granted,

provided that the Grantor shall not erect or construct any building or other structure thereon; maintain or permit any underground or over ground system of piping, poles or wiring within such strip; make any use of the facilities installed, buried, erected, or constructed thereon; or drill or operate any well or septic system within such strip, without the express written permission of the Grantee.

IN WITNESS WHEREOF these presents have been duly executed under seal by the Grantor on this the \_\_\_\_ day of \_\_\_\_\_, 2022.

**GRANTOR:**

Cabarrus County, a body politic and political subdivision of the State of North Carolina

By: \_\_\_\_\_  
Stephen Morris, Chairman of the  
Board of County Commissioners

ATTEST:

\_\_\_\_\_  
Lauren Linker, Clerk to the Board

[SEAL]

**CABARRUS COUNTY  
STATE OF NORTH CAROLINA**

I, \_\_\_\_\_, a Notary Public of the aforesaid County and State, do hereby certify that Lauren Linker personally appeared before me this day and acknowledged that she is the Clerk to the Board of Commissioners for Cabarrus County and that by authority duly given and as the act of the body politic and political subdivision of the State of North Carolina, the foregoing instrument was signed in its name by its Chairman, sealed with its corporate seal and attested by her as its Clerk to the Board.

WITNESS my hand and notarial seal, this the \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

DHS - ARPA Older Americans ACT III-B Funding

### **BRIEF SUMMARY:**

The Administration on Community Living (ACL) and the N.C. Division of Aging and Adult Services (NCDAAS) are the oversight entities for the allocation and distribution of American Rescue Plan Act (ARPA) funding. NCDAAS has authorized several new initiatives and the Centralina Area Agency on Aging (CAAA) will allocate the ARPA funding for eligible III-B Supportive Services for the period September 2022 - September 2024.

After submitting a Request for Funding to CAAA, Cabarrus County DHS was awarded \$165,000.00 to provide new, innovative III-B services. This funding will be used for the following services for individuals 60 years of age and older.

Chore Services - Assistance with heavy housework (including decluttering) and yardwork for individuals that are at risk for Adult Protective Services. Many times the condition of the home presents safety issues for the individual or may prevent other needs services, such as home health and home care.

The other funded services will be used in support of a new initiative - Social Isolation and Loneliness Outreach program. This initiative will provide outreach and other services to individuals that are socially isolated in the community.

These services are:

Volunteer Program Development - recruitment of volunteers for Friendly Visitor and Telephone Reassurance Programs.

Social Isolation Digital Technology Purchases - Purchase of equipment, such as tablets, to enable live social interactions from a socially isolated individual's residence.

Social Isolation Digital Training and Programming - Staff member to provide personal assistance, training, educational resources, programming and/or counseling to help socially isolated individuals learn skills or receive social/emotional support. May include training of both seniors and staff, as well as developing and monitoring the friendly visitor and telephone reassurance programs.

**REQUESTED ACTION:**

Motion to accept the grant award and adopt the associated budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

**SUBMITTED BY:**

Anthony Hodges, Program Administrator, Adult and Aging Services

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ ARPA Award Letter
- ▢ Budget Amendment - ARPA III-B Funding Move Down



Date: November 2, 2022

Provider: Cabarrus Department of Human Services  
Contract Person: Anthony Hodges  
Re: ARPA Funding Allocation

Dear Anthony,

Thank you for your submission. All the ARPA Request for Funding applications have been submitted and approved. The Cabarrus DHS project request was \$179,079. After careful consideration, the award has been adjusted to the amount of **\$165,000.**

If you agree to this adjusted amount and wish to proceed with the project, please complete and submit the attached budget packet via email to Kelly Mach at [kmach@centralina.org](mailto:kmach@centralina.org) by **November 15, 2022.** Once the budget packet is reviewed and approved, contracts will be sent out. If you do not wish to move forward, please notify Kelly Mach via email by **November 4, 2022.**

Thank you for your commitment to serving older adults. If you have any questions, please contact me anytime.

Sincerely,

A handwritten signature in cursive script that reads 'Linda H. Miller'.

Linda Miller  
Aging Director  
Centralina Area Agency on Aging  
Telephone Number: 704-348-2712  
Email: [lmiller@centralina.org](mailto:lmiller@centralina.org)

Date: **December 19, 2022**

Amount: **165,000.00**

Dept. Head: **Karen Calhoun**

Department: **Human Services**

**Internal Transfer Within Department**

**Transfer Between Departments/Funds**

**X Supplemental Request**

Adult and Aging Services awarded \$165,000 ARPA grant through N.C. Division of Aging and Adult Services and Centralina Area Agency on Aging to provide OAA III-B services. There is no county match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5660-630101-CHOR	ARPA - CHORE SERVICES	-	75,000.00	-	75,000.00
001	6	5660-630101-VPD	ARPA - VOLUNTEERPROGRAM DEVELOPMENT	-	20,000.00	-	20,000.00
001	6	5660-630101-DTRN	ARPA - DIGITAL TRAINING AND PROGRAMMING	-	45,000.00	-	45,000.00
001	6	5660-630101-DTEC	ARPA - DIGITAL TECHNOLOGY PURCHASES	-	25,000.00	-	25,000.00
001	9	5660-944501-CHOR	ARPA - PURCHASED SERVICES - CHORE SERVICES	-	75,000.00		75,000.00
001	9	5660-986001-DTEC	ARPA - EQUIPMENT AND FURNITURE	-	25,000.00	-	25,000.00
001	9	1910-9109	SALARY ADJUSTMENTS	1,030,000.00	65,000.00	-	1,095,000.00

**Total** 0.00

**Budget Officer**

**County Manager**

**Board of Commissioners**

Approved

Approved

Approved

Denied

Denied

Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Legal Department - Duke Energy Easement for Cox Mill High School

**BRIEF SUMMARY:**

Duke Energy is requesting an easement from the County to install additional electrical infrastructure for the modular units located at Cox Mill High School. The Board may dispose of county property and to grant easements on county-owned property pursuant to G.S. 153A-176 and G.S. 160A-273.

**REQUESTED ACTION:**

Motion to authorize the County Manager to grant the attached easement between Cabarrus County and Duke Energy, subject to review by the County Attorney

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

David Goldberg, Deputy County Attorney

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Duke Energy Easement for Cox Mill High School
- ▣ Duke Energy Easement for Cox Mill High School (Exhibit)

Prepared by: Duke Energy Carolinas, LLC  
Return to: Duke Energy Carolinas, LLC  
Attn: Chris Branch  
2818 South Main St.  
Concord, NC 28027

Parcel # 46805332680000

## EASEMENT

State of North Carolina

County of Cabarrus

THIS EASEMENT (“**Easement**”) is made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, from **CABARRUS COUNTY**, a body politic and political subdivision of the State of North Carolina (“**Grantor**”, whether one or more), to **DUKE ENERGY CAROLINAS, LLC**, a North Carolina limited liability company (“**Grantee**”).

Grantor, for and in consideration of the sum of One and 00/100 Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto Grantee a perpetual and non-exclusive easement, to construct, reconstruct, operate, patrol, maintain, repair, replace, relocate, add to, modify, and remove electric and communication lines including, but not limited to, all necessary supporting structures, and all other appurtenant apparatus and equipment for the transmission and distribution of electrical energy, and for technological purposes related to the operation of the electric facilities and for the communication purposes of Incumbent Local Exchange Carriers (collectively, “**Facilities**”).

Grantor is the owner of that certain property described in that instrument recorded in Deed Book 7737, Page 336, Cabarrus County Register of Deeds (“**Property**”).

The Facilities may be both overhead and underground and located in, upon, over, along, under, through, and across a portion of the Property within an easement area described as follows:

A strip of land thirty feet (30’) in uniform width for the overhead portion of said Facilities and a strip of land twenty feet (20’) in uniform width for the underground portion of said Facilities, lying equidistant on both sides of a centerline, which centerline shall be established by the center of the Facilities as installed, along with an area ten feet (10’) wide on all sides of the foundation of any Grantee enclosure/transformer, vault and/or manhole, (hereinafter referred to as the “**Easement Area**”).

*For Grantee’s Internal Use:*  
Work Order #: 46200110

The rights granted herein include, but are not limited to, the following:

1. Grantee shall have the right of ingress and egress over the Easement Area, Property, and any adjoining lands now owned or hereinafter acquired by Grantor (using lanes, driveways, and adjoining public roads where practical as determined by Grantee).
2. Grantee shall have the right to trim, cut down, and remove from the Easement Area, at any time or times and using safe and generally accepted arboricultural practices, trees, limbs, undergrowth, other vegetation, and obstructions.
3. Grantee shall have the right to trim, cut down, and remove from the Property, at any time or times and using safe and generally accepted arboricultural practices, dead, diseased, weak, dying, or leaning trees or limbs, which, in the opinion of Grantee, might fall upon the Easement Area or interfere with the safe and reliable operation of the Facilities.
4. Grantee shall have the right to install necessary guy wires and anchors extending beyond the boundaries of the Easement Area.
5. Grantee shall have the right to relocate the Facilities and Easement Area on the Property to conform to any future highway or street relocation, widening, or alterations.
6. Grantor shall not place, or permit the placement of, any structures, improvements, facilities, or obstructions, within or adjacent to the Easement Area, which may interfere with the exercise of the rights granted herein to Grantee. Grantee shall have the right to remove any such structure, improvement, facility, or obstruction at the expense of Grantor.
7. Excluding the removal of vegetation, structures, improvements, facilities, and obstructions as provided herein, Grantee shall promptly repair or cause to be repaired any physical damage to the surface area of the Easement Area and Property resulting from the exercise of the rights granted herein to Grantee. Such repair shall be to a condition which is reasonably close to the condition prior to the damage, and shall only be to the extent such damage was caused by Grantee or its contractors or employees.
8. The rights granted in this Easement include the right to install Facilities wherever needed on the Property to serve future development on the Property and neighboring lands. Portions of the Facilities may be installed immediately and other portions may be installed in the future as the need develops. Facilities installed in the future shall be installed at locations mutually agreeable to the parties hereto if they are to be located outside of the Easement Area. Upon any future installations of Facilities at mutually agreed locations, the Easement Area shall be deemed to include such future locations at the widths defined in this Easement.
9. All other rights and privileges reasonably necessary, in Grantee's sole discretion, for the safe, reliable, and efficient installation, operation, and maintenance of the Facilities.

The terms Grantor and Grantee shall include the respective heirs, successors, and assigns of Grantor and Grantee. The failure of Grantee to exercise or continue to exercise or enforce any of the rights herein granted shall not be construed as a waiver or abandonment of the right thereafter at any time, or from time to time, to exercise any and all such rights.

TO HAVE AND TO HOLD said rights, privilege, and easement unto Grantee, its successors, licensees, and assigns, forever. Grantor warrants and covenants that Grantor has the full right and authority to convey to Grantee this perpetual Easement, and that Grantee shall have quiet and peaceful possession, use and enjoyment of the same.

IN WITNESS WHEREOF, Grantor has signed this Easement under seal effective this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**CABARRUS COUNTY**

a body politic and political subdivision of the State of North Carolina

\_\_\_\_\_  
Michael K. Downs, County Manager

(SEAL)

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public of \_\_\_\_\_ County, State of \_\_\_\_\_, certify that Michael K. Downs, as County Manager of CABARRUS COUNTY, a body politic and political subdivision of the State of North Carolina, personally appeared before me this day and acknowledged the due execution of the foregoing EASEMENT.

Witness my hand and notarial seal, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.



Notary Public: \_\_\_\_\_

Commission expires: \_\_\_\_\_

**PROPOSED 40/5  
POLES AND 3PH OH  
CABLES**

**EXTEND OH PRIMARY OFF OF  
EXISTING DIP POLE, ALONG SIDE  
EXISTING UG PRIMARY CABLES TO  
FEED MODULAR HOMES  
PIN:46805332680000**

**CABARRUS COUNTY****BOARD OF COMMISSIONERS  
WORK SESSION****December 5, 2022  
6:15 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Library - Revised Rules and Regulations for Library Patrons

**BRIEF SUMMARY:**

Staff has worked on revising the rules for patron behavior in the libraries. This revised policy is not a much change from the current policy. The revised policy is reworded and condensed to be easier to understand and less detailed. The ultimate goal of these revisions is to be able to provide postcard sized handouts for staff to use when discussing issues with patrons and to be able to post the rules at the front door of all of our library facilities in a friendly way. The Board of Trustees adopted the revised policy on Thursday, November 17th at their regular meeting.

**REQUESTED ACTION:**

Motion to adopt the revised policy as presented.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Melanie Holles, Library Director

Kelly Sifford, AICP, Assistant County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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## **ATTACHMENTS:**

- Revised Policy



## **Library Patron Conduct Policy**

### **Article 1. Overview.**

#### **Sec. 1.1. Purpose.**

The Cabarrus County Public Libraries welcome every member of the community to use and enjoy our facilities, collections, programs, and services. Because libraries are public places intended to serve people of all ages and backgrounds, this policy defines the expectations for behavior so we can provide a safe, functional, and comfortable place for all patrons and staff.

#### **Sec. 1.2. Authority.**

This policy is authorized by N.C.G.S. § 153A-263.

### **Article 2. Standards.**

#### **Sec. 2.1. Approved Conduct.**

Patrons may only engage in activities associated with the use of a public library, including reading, studying, using library materials or services, or participating in library-sponsored programming.

#### **Sec. 2.2. Prohibited Conduct.**

Patrons may not engage in conduct that substantially interferes with the public's right of access and use of library facilities, the safety of patrons and staff, and the protection of library resources and facilities. Such prohibited conduct includes the following:

1. Failing to follow the instructions given by or interfering with library staff.
2. Using obscene or abusive language or gestures.
3. Harassing or unreasonably annoying others by—
  - i. Engaging in noisy or boisterous activities;
  - ii. Staring at another person;
  - iii. Following another person;
  - iv. Playing audio or communications equipment (with or without headphones) so that others can hear it;
  - v. Singing or talking loudly to others or in monologues; or
  - vi. Behaving in a manner which reasonably can be expected to disturb other patrons or employees.
4. Engaging in sexual conduct or other lewd behavior.
5. Using, possessing, selling, or appearing under the influence of alcohol or illegal drugs.
6. Smoking, chewing, and using other tobacco products, including vaping and electronic cigarettes and other inhalants.

7. Damaging, defacing, or misusing any library materials or property. This includes disabling or unplugging library equipment, changing hardware or software, using a library computer for unauthorized purposes, and vandalism.
8. Not wearing either (1) a shirt or other covering of a patron's upper body or (2) shoes or other footwear.
9. Selling any goods or services.
10. Soliciting, petitioning, or canvassing.
11. Distributing or displaying pamphlets, surveys, flyers, signs, or posters on library premises, unless approved in advance by the library.
12. Unhygienic conditions, behaviors, or activities that are so offensive as to—
  - i. Constitute a nuisance to other persons;
  - ii. Force, or is likely to, force other patrons to leave the library; or
  - iii. Prevent, or likely to prevent, library employees from performing their duties.
13. Making unreasonable use of the public restrooms, including laundering clothes and bathing.
14. Bringing library materials or other property into restrooms.
15. Eating or drinking, except in designated areas.
16. Monopolizing library space, equipment or outlets to the exclusion of others, including by leaving items unattended for an extended period of time.
17. Obstructing aisles, stairways, or reading areas.
18. Bringing in an animal, unless it is a service animal aiding a person with a disability.
19. Engaging in any activity that violates federal, state, local, or other applicable law or Library policies.
20. Moving or rearranging furniture without prior permission from library staff.
21. Leaving personal property unattended without permission from library staff.

### **Sec. 2.3. Prohibited Items.**

The following items are not permitted in the Library:

1. Carts, large bags, bags on wheels, backpacks, or collections of bags that are too large to store under a table and outside walking route.
2. Strollers when not intended for use with babies and infants.
3. Any personal items that appear to be infested or have a foul odor that disturbs other persons.
4. Bicycles or motorized vehicles. Individuals with mobility impairments are permitted to use wheelchairs, walkers, and other appropriate mobility aids on Library premises.
5. Non-motorized skates, skateboards, and collapsible scooters (except when carried).
6. Weapons of any kind, except concealed handguns carried in accordance with Cabarrus County Code § 46-4.

### **Sec. 2.4. Child Safety.**

Cabarrus County provides a safe and welcoming environment that encourages children to visit the Library, use our collections and services, and attend programs. This is supported by the following policies:

1. All patrons, including those under the age of 18, must follow this conduct policy.
2. Library staff are not responsible for the supervision of children visiting the library.
3. A responsible adult must always supervise any child under the age of ten.

4. Adults may not use the children's area of the library, unless they are a parent or other caregiver supervising a child. Adults seeking to the children's area of a library while not supervising a child must first notify library staff.
5. Library staff may contact appropriate agencies if an unsupervised child appears to be truant, is left unattended when a library facility closes, or otherwise appears to be unwilling or unable to care for themselves.

### **Article 3. Enforcement.**

#### **Sec. 3.1. Strategy.**

Library staff should take reasonable effort to respond to potentially difficult circumstances of patron behavior in a prompt, direct, and transparent fashion. Library staff must use common sense, reason, and sensitivity to resolve issues in a constructive and positive manner that avoids unnecessary escalation.

#### **Sec. 3.2. Corrective Actions.**

- (a) **In General.** Library staff may only apply the least severe corrective action that is necessary to correct violation of this policy. While warnings and day prohibitions are preferred before resorting to more severe corrective actions, library staff may immediately impose more severe corrective actions as necessary to correct policy violations.
- (b) **Options.**
  - (1) **Warning.**
    - (A) **In General.** Any library staff member may address a violation of this policy by providing a written or verbal warning to the patron, that includes identification of the patron's violation and that further violations could result in restrictions from library access. Staff members should use warnings as an opportunity to educate patrons and consider solutions that address the patron's improper conduct in a way that minimizes disruption.
    - (B) **Appeal.** A Warning is final and not subject to appeal.
  - (2) **Day Prohibition.**
    - (A) **In General.** The Branch Manager, or their designee, may address a violation of this policy by prohibiting any patron from remaining at the branch for the rest of the day.
    - (B) **Notice.** The Branch Manager, or their designee, may impose a Day Prohibition by providing the patron with a written or verbal notice that includes identification of the patron's violation, that the patron is no longer welcome at the branch for the remainder of the day, and contact information for the Library Director.
    - (C) **Appeal.** A Day Prohibition is not subject to appeal.
  - (3) **Short-Term Prohibition.**
    - (A) **In General.** The Library Director may address a violation of this policy by prohibiting a patron from entering any Cabarrus County Library for a period not exceeding 30 days.
    - (B) **Notice.** The Library Director may impose a Short-Term Prohibition by providing the patron with a written notice that includes identification of the patron's

violation, the end date of the prohibition, instructions for appealing the prohibition, and a copy of this policy.

- (C) **Appeal.** A Short-Term Prohibition may be appealed orally or in writing to the Assistant County Manager responsible for the Library.

**(4) Long-Term Prohibition.**

- (A) **In General.** Upon recommendation of the Library Director, the County Manager may address a violation of this policy by prohibiting a patron from entering any Cabarrus County Library for a period not exceeding one year.
- (B) **Notice of Recommendation.** Prior to imposing this prohibition, the Library Director must provide written notice to the patron that they are recommending a Long-Term Prohibition, the basis for the recommendation, and the process for disputing the recommendation prior to the County Manager deciding whether or not to impose a Long-Term Prohibition.
- (C) **Suspension.** The Library Director may also prohibit a patron from entering any Cabarrus County Library at the time of delivering the notice required under subparagraph (B) pending the County Manager's decision, but not to exceed 30 days.
- (D) **Process.** Prior to the County Manager deciding whether to impose a Long-Term Prohibition, the patron may offer written evidence and arguments disputing the Library Director's recommendation. The patron must have at least seven days to send such submission. The County Manager must then make the decision to impose a Long-Term Prohibition after considering the Library Director's recommendation, the patron's submissions, and any other information the County Manager finds relevant.
- (E) **Decision.** Absent good cause, the County Manager must act on the Library Director's recommendation within 30 days. The County Manager's decision must be in writing and provided to the patron without undue delay.
- (F) **Early Restoration of Privileges.** Not less than 90 days after the County Manager imposes a Long-Term Prohibition, a patron may send a written request to the County Manager asking that the patron have some or all library privileges restored prior to the end of the Long-Term Prohibition. After consulting with the Library Director and reviewing the patron's request, the County Manager may restore some or all of the patron's library privileges if the County Manager finds that the circumstances underlying the need for the Long-Term Prohibition have materially changed and that allowing the patron to access the library is compatible with the aims of this policy. The County Manager may set reasonable conditions and limitations on the patron's restoration of privileges and may revoke the early restoration at any time without notice or further consideration.
- (G) **Appeal.** A Long-Term Prohibition is not subject to appeal.

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**December 5, 2022  
6:15 PM**

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**AGENDA CATEGORY:**

Approval of Regular Meeting Agenda

**SUBJECT:**

BOC - Approval of Regular Meeting Agenda

**BRIEF SUMMARY:**

The proposed agenda for the December 19, 2022 regular meeting is attached.

**REQUESTED ACTION:**

Motion to approve the agenda for the December 19, 2022 regular meeting as presented.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Approval of Regular Meeting Agenda

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**December 19, 2022  
6:30 PM**

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### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PRESENTATION OF COLORS

### INVOCATION

#### A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes

#### B. APPROVAL OF THE AGENDA

#### C. RECOGNITIONS AND PRESENTATIONS

1. Proclamation - Reverend Dr. Martin Luther King, Jr. Day
2. Human Resources - Recognition of Jeffrey Freeze's Retirement from Cabarrus County Human Services Department

#### D. INFORMAL PUBLIC COMMENTS

#### E. OLD BUSINESS

#### F. CONSENT AGENDA

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. Active Living and Parks - FY 23 Matching Incentive Grant Request
2. Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating (TAC) Committee (TCC) and Transportation Advisory Committee

3. Appointments - Human Service Advisory Board
4. Appointments - Planning and Zoning Commission
5. Appointments and Removals - Juvenile Crime Prevention Council
6. BOC - Commissioner Appointments for 2023
7. BOC - Resolution Establishing the Board of Commissioners' 2023 Meeting Schedule
8. Cooperative Extension - Budget Amendments
9. County Manager - Easement for Fiberoptic Lines at Concord Senior Center
10. DHS - ARPA Older Americans ACT III-B Funding
11. Legal Department - Duke Energy Easement for Cox Mill High School
12. Library - Revised Rules and Regulations for Library Patrons
13. Tax Administration - Refund and Release Reports - November 2022

**G. NEW BUSINESS**

**H. REPORTS**

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. Budget - Monthly Budget Amendment Report
4. Budget - Monthly Financial Update
5. County Manager - Monthly Building Activity Reports
6. County Manager - Monthly New Development Report
7. EDC - November 2022 Monthly Summary Report

**I. GENERAL COMMENTS BY BOARD MEMBERS**

**J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

**K. CLOSED SESSION**

**L. ADJOURN**

**Scheduled Meetings**

January 3	Work Session	4:00 p.m.	Multipurpose Room
January 17	Regular Meeting	6:30 p.m.	BOC Meeting Room
January 18	Cabarrus Summit	6:00 p.m.	Cabarrus Arena
February 6	Work Session	4:00 p.m.	Multipurpose Room
February 20	Regular Meeting	6:30 p.m.	BOC Meeting Room
February 24	Board Retreat	4:00 p.m.	TBD
February 25	Board Retreat	8:00 a.m.	TBD

**Mission:** Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

**Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.**

**Cabarrus County Television Broadcast Schedule  
Cabarrus County Board of Commissioners' Meetings**

**The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.**

<b>Sunday - Saturday</b>	<b>1:00 P.M.</b>
<b>Sunday - Tuesday</b>	<b>6:30 P.M.</b>
<b>Thursday &amp; Friday</b>	<b>6:30 P.M.</b>

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.