

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, December 19, 2022.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
 Vice Chairman: Lynn W. Shue
 Commissioners: Christopher A. Measmer
 Barbara C. Strang
 Kenneth M. Wortman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

Chairman Morris recognized Youth Commission member Connor Solvason from Cox Mill High School in attendance.

(A) APPROVAL OR CORRECTION OF MINUTES

(A-1) Approval or Correction of Meeting Minutes

None.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

Closed Session

K-1 Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

Updated:

Consent Agenda

F-6 BOC - Commissioner Appointments for 2023

Early Childhood Task Force Advisory Board Meeting Dates Updated

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Human Resources - Recognition of Jeffrey Freeze's Retirement from Cabarrus County Human Services Department

Bob Bushey, Department of Human Services Transportation Manager, recognized Jeffrey Freeze on his retirement for his 15 years of service to Cabarrus County.

Vice Chairman Shue presented Mr. Freeze with a service award in appreciation of his service and dedication to the citizens of Cabarrus County.

Mr. Freeze graciously accepted the award and expressed appreciation.

(C-2) Proclamation - Reverend Dr. Martin Luther King, Jr. Day

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Strang, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2022-28

PROCLAMATION

WHEREAS, Reverend Dr. Martin Luther King, Jr., was born on January 15, 1929 in Atlanta, Georgia, and devoted his life to fighting poverty, injustice and racism in America; and

WHEREAS, Reverend Dr. King, through his practice of non-violent protest, promoted the importance of love, peace and freedom for humankind and challenged America to honor its promise of liberty and justice for all citizens; and

WHEREAS, during his lifetime, Reverend Dr. King sought to forge the common ground on which individuals of all ages, races and backgrounds could join together to address important community issues and provide service to their community; and

WHEREAS, the third Monday in January has been established as a national holiday to observe the anniversary of Reverend Dr. King's birth and commemorated as a national day of service; and

NOW THEREFORE, the Cabarrus County Board of Commissioners hereby proclaims Monday, January 16, 2023 as Reverend Dr. Martin Luther King, Jr. Day in Cabarrus County and encourages all citizens to join in the special programs and ceremonies to be held throughout the county honoring the life and work of Reverend Doctor King and his legacy of peace and equality for all citizens.

Adopted this 19th day of December, 2022.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Board of Commissioners

Attest:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:37 p.m. He stated each speaker would be limited to three minutes.

Jerry Anderson, resident of 144 Kennedy Avenue in Kannapolis, commented on a Department of Human Services matter.

Jeeter Anderson, resident of 144 Kennedy Avenue in Kannapolis, commented on a Department of Human Services matter.

Roland Jordan, resident of 134 Lore Street NW in Concord, presented comments that included matters regarding the bridge on Lincoln Street, the Martin Luther King, Jr. proclamation, the hospital, mental health, the Cabarrus County Detention Center, and Black History Month.

Elizabeth Nervega, resident of 12290 Bethel School Road in Midland, commented on the Town of Midland Town commissioner liaison appointment.

Rich Wise, resident of 3403 Brickwood Circle in Midland, and Town of Midland Councilman, presented comments that included matters with the City of Concord, commissioner liaison appointments, and the first amendment.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Active Living and Parks - FY 23 Matching Incentive Grant Request

Active Living and Parks (ALP) has a Matching Incentive Grant Program that provides seed money for civic, community and school groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The grants will fund up to 50 percent of a project.

The Active Living and Parks Commission reviewed two requests for the second round of grant applications totaling \$16,014.00 at their October 20, 2022 meeting. The Commission unanimously recommended awarding these community projects in full.

FY23 Cabarrus County ALP MIG Summary						
Organization	Project Title	Request	Complete	Priority Level	Recommended	
Weddington Hills PTO	Playground Fence	\$2,450.00	Yes	Moderate	Yes	
Harrisburg Community and Youth Association	Outdoor Fitness Equipment	\$5,557.00	Yes	Highest	Yes	
FY22 MIG Available Funds	\$38,375.00					
Applicant Request Total	\$8,007.00					
Remaining FY22 Funds	\$30,368.00					

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the Matching Incentive Grant requests recommended by the Active Living and Parks Commission for FY 23 and the related budget amendment.

Date:11/22/2022

Amount:24,021.00

Dept. Head:Londa Strong

Department:Active Living & Parks

☒ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☐ Supplemental Request

Matching Incentive Grant applicant recommendation to the BOC with associated budget amendments. There is a 50% county matching requirement. There is no change in the overall budget, therefore board approval is not needed.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	8140-9831-0154	Matching Grants - Unassigned Funds	76,750.00		16,014.00	60,736.00
001	9	8140-9831-0217	Matching Grants - Weddinton Hills	4,000.00	4,900.00		8,900.00
001	9	8140-9831-0211	Matching Grants - Harrisburg Youth Association	19,250.00	11,114.00		30,364.00
001	6	8140-6813-0154	Matching Grants - Unassigned Funds	38,375.00		8,007.00	30,368.00
001	6	8140-6813-0217	Matching Grants - Weddington Hills	2,000.00	2,450.00		4,450.00
001	6	8140-6813-0211	Matching Grants - Harrisburg Youth Association	9,625.00	5,557.00		15,182.00

(F-2) Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating (TAC) Committee (TCC) and Transportation Advisory Committee

Each year, the Board of Commissioners has to appoint or reappoint representatives to the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC).

Staff respectfully requests that Susie Morris, Planning and Zoning Manager, be appointed as the Cabarrus County TCC representative and that Phil Collins, Senior Planner, be appointed as the alternate representative.

The Board of Commissioners will also need to appoint a commission member to serve on the TAC as the regular member, along with an alternate member. Commissioner Kiger currently serves as the representative for Cabarrus County and Commissioner Strang serves as the alternate.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board reappointed Susie Morris, Planning and Zoning Manager, as the Cabarrus County TCC representative and Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2023.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board appointed Commissioner Strang as the regular member and Commissioner Measmer as the alternate member to the TAC for one-year terms ending December 31, 2023.

(F-3) Appointments - Human Service Advisory Board

Marie Dockery's term on the Human Services Advisory Board ends December 31, 2022. Ms. Dockery would like to serve another term and is eligible to serve another term.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board reappointed Marie Dockery to the Human Services Advisory Board for a three-year term ending December 31, 2025.

(F-4) Appointments - Planning and Zoning Commission

Staff respectfully requests that the Board of Commissioners consider moving Steve Wise to fill the open At-Large Regular Member position on the Planning and Zoning Commission. Staff is requesting that Mr. Wise be appointed to complete the unexpired term and be appointed to an additional three-year term starting upon appointment and ending August 31, 2026. Mr. Wise currently

serves as an alternate member on the Commission and is a resident of the Concord Area.

Staff is also requesting that Mohammed Idlibi be appointed to fill the At-Large Alternate position that Mr. Wise will be vacating. Staff is requesting that Mr. Idlibi be appointed to complete the unexpired term starting upon appointment and ending August 31, 2024. Mr. Idlibi is a resident of the Harrisburg Area.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board appointed Steve Wise to the Planning and Zoning Commission to the At-Large Regular Member position, to complete the unexpired term, and an additional three-year term ending August 31, 2026.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board appointed Mohammed Idlibi to the Planning and Zoning Commission as an At-Large Alternate Member to complete an unexpired term ending August 31, 2024.

(F-5) Appointments and Removals - Juvenile Crime Prevention Council

Juvenile Crime Prevention Council (JCPC) member Beth Street has resigned from her position on the Council as the District Attorney/designee representative.

It is requested to appoint District Attorney Ashlie Shanley to complete the unexpired term. Ms. Shanley also serves on the Mental Health Advisory Board. An exception to the service on multiple boards provision of the Appointment Policy will be needed for her.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board removed Beth Street from the Juvenile Crime Prevention Council roster and thanked her for her service.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board appointed Ashlie Shanley to the Juvenile Crime Prevention Council as the District Attorney representative to complete an unexpired term ending June 30, 2024; including an exception to the service on multiple boards provision of the Appointment Policy.

(F-6) BOC - Commissioner Appointments for 2023

The following chart outlines commissioner appointments to various boards and committees and appointments as liaisons to the surrounding municipalities for 2023.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the commissioner appointments for 2023 as set forth in the agenda.

NAME OF BOARD	2023 APPOINTMENTS
Active Living and Parks Commission	Wortman
Cabarrus County Board of Education - Business Mtg.	Wortman/Measmer
Cabarrus County Board of Education - Work Session	Measmer/Strang
Cabarrus County Partnership for Children (Smart Start)	Morris
Cabarrus Planning and Zoning Commission	Wortman/Shue
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	Strang/Measmer
Centralina Regional Council of Government Executive Board	Shue
Centralina Regional Council of Government Board of Directors	Shue
Centralina Workforce Development Consortium	Strang
City of Concord	Morris
City of Kannapolis	Strang
City of Locust	Strang
Cooperative Extension Service	Wortman
Council of Planning - NC 73 Corridor	Strang/Wortman
Early Childhood Task Force Advisory Board	Measmer
East 49 Taskforce	Wortman/Downs
Fire Departments & First Responder Advisory Committee	Wortman/Shue
Home and Community Care Block Grant Advisory Committee	Strang
Human Services Advisory Board	Measmer
Juvenile Crime Prevention Council	Measmer
Kannapolis Board of Education	Shue/Strang
Library Board of Trustees	Morris
Local Emergency Planning Committee	Measmer

Mental Health Advisory Board	Wortman
Public Health Authority of Cabarrus County	Morris
Region F Aging Advisory Committee	Shue
Rowan-Cabarrus Community College Board of Trustees	Morris
Senior Centers Advisory Council	Measmer
Soil & Water Conservation District	Shue
Tourism Authority	Honeycutt
Town of Harrisburg	Measmer
Town of Midland	Wortman
Town of Mt. Pleasant	Shue
Transportation Advisory Board	Morris
Water and Sewer Authority	Shue/Marshall
Youth Commission	Strang

(F-7) BOC - Resolution Establishing the Board of Commissioners' 2023 Meeting Schedule

The following resolution establishes the Boards' meeting schedule for 2023.

Regular meetings that will fall on Tuesday due to holidays are:

- * January 17, 2023 (Martin Luther King, Jr.)

Work sessions that will fall on Tuesday due to holidays are:

- * January 3, 2023 (New Year's Holiday)
- * September 5, 2023 (Labor Day)

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board adopted the resolution.

Resolution No. 2022-31

RESOLUTION
ESTABLISHING THE REGULAR MEETING SCHEDULE
FOR CALENDAR YEAR 2023

WHEREAS, the regular agenda work sessions of the Cabarrus County Board of Commissioners are currently held on the first Monday of each month at 4:00 p.m. in the Multipurpose Room at the Governmental Center; and

WHEREAS, the regular meetings of the Board of Commissioners are held on the third Monday of each month at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, the Cabarrus County Board of Commissioners' 2023 meetings may be conducted remotely in a virtual setting, as allowed by the Board's Remote Participation Policy; and

WHEREAS, the Martin Luther King, Jr. holiday requires a change in the regular meeting date in January 2023; and

WHEREAS, the New Year's Day and Labor Day holidays require a change in the agenda work session meeting dates in January and September 2023; and

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1) Establish the Board's regular agenda work session schedule to meet at 4:00 p.m. in the Multipurpose Room at the Governmental Center on the following dates:

January 3, 2023 (Tuesday)	July 3, 2023
February 6, 2023	August 7, 2023
March 6, 2023	September 5, 2023 (Tuesday)
April 3, 2023	October 2, 2023
May 1, 2023	November 6, 2023
June 5, 2023*	December 4, 2023

*Commissioner's Meeting Room at 5:30 p.m.

- (2)

Establish the Board’s regular meeting schedule to meet at 6:30 p.m. in the Commissioner’s Meeting Room at the Governmental Center on the following dates:
- January 17, 2023 (Tuesday)

February 20, 2023

March 20, 2023

April 17, 2023

May 15, 2023

June 19, 2023

July 17, 2023

August 21, 2023

September 18, 2023

October 16, 2023

November 20, 2023

December 18, 2023
- (3)

Sets quarterly summits for scheduled at the Cabarrus Arena and Events Center on January 18, 2023, April 19, 2023, July 19, 2023 and October 18, 2023 at 6:00 p.m.
- (4)

The Board will hold a Budget Public Hearing at the June 5, 2023 Work Session meeting at 5:30 p.m. in the Commissioners Meeting Room at the Governmental Center; and
- (5)

Sets a Board retreat, to be held at the TBD on February 24 at 4:00 p.m. and February 25 at 8:00 a.m.; and
- (6)

Sets the NACo Legislative Conference in Washington, DC, on February 11-15, 2023; and
- (7)

Sets the NCACC County Assembly Day and Legislative Reception in Raleigh TBD; and
- (8)

Sets budget workshop meetings on April 27 and June 8, 2023 from 4:00 – 8:00 p.m. in the Multipurpose Room in the Governmental Center; and
- (9)

Sets the NACo Annual Conference in Travis County, Austin, Texas on July 21 – 24, 2023; and
- (10)

Sets the NCACC Annual Conference in TBD, NC on TBD, 2023; and

BE IT FURTHER RESOLVED that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

Adopted this the 19th day of December, 2022.

/s/ Stephen M. Morris

Stephen M. Morris, Chairman

Board of Commissioners

Attest:

/s/ Lauren Linker

Lauren Linker, Clerk to the Board

(F-8) Cooperative Extension - Budget Amendments

Cabarrus County 4-H has received grant funding from the Cannon Foundation each year since 2013 to support curriculum kits for after school sites. The grant was renewed for 2023 in the amount of \$30,000. We are seeking BOC approval to increase revenues and expenses in the Cooperative Extension budget to reflect this grant funding.

Additionally, a budget amendment is asked for increasing both revenue and expenses to accommodate additional funding awarded to Cabarrus County through donations from sponsors for the Livestock shows hosted by Cabarrus 4-H and Extension.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board adopted the budget amendments.

Date:	12/19/2022	Amount:	2,000.00
Dept. Head:	Tracy LeCompte	Department:	Cooperative Extension
<input type="checkbox"/> Internal Transfer Within Department		<input type="checkbox"/> Transfer Between Departments/Funds	
		<input checked="" type="checkbox"/> Supplemental Request	

This budget amendment is increasing both revenue and expenses to accommodate additional funding awarded to Cabarrus County through donations from sponsors for the Livestock shows hosted by Cabarrus 4-H and Extension.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410 - 6606 AG	Program Supplies due to Ag Activities	2,000.00	2,000.00		4,000.00
001	9	5410 - 9356 AG	Program Supplies due to Ag Activities	2,000.00	2,000.00		4,000.00

Date:12/19/2022

Amount:30,000.00

Dept. Head:Tracy LeCompte

Department:Cooperative Extension

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Cabarrus County 4-H has received grant funding from the Cannon Foundation each year since 2013 to support curriculum kits for after school sites. The grant was renewed for 2023 in the amount of \$30,000. We are seeking BOC approval to increase revenues and expenses in the Cooperative Extension budget to reflect this grant funding.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410-6606-4HCAN	4-H Cannon Grant	-	30,000.00		30,000.00
001	9	5410-9356 4HCAN	Program Supplies 4-H Cannon Grant	4,711.32	16,700.00		21,411.32
001	9	5410-9104 4HCAN	4-H Cannon Grant Temp. Employees	3,913.33	12,000.00		15,913.33
001	9	5410-9201 4HCAN	4-H Cannon Grant Social Security	175.87	800.00		975.87
001	9	5410-9202 4HCAN	4-H Cannon Grant Medicare	185.88	200.00		385.88
001	9	5410-9610 4HCAN	4-H Cannon Grant Travel	474.22	300.00		774.22
001	9	5410-9640 4HCAN	4-H Cannon Insurance & Bonds	138.98	300.00		438.98

(F-9) County Manager - Easement for Fiberoptic Lines at Concord Senior Center

The City of Concord installed new fiber optic lines on the property at the Concord Senior Center that assisted with service at that facility in 2018. At that time, staff failed to obtain the proper easement documentation that typically accompanies this type of work. The City of Concord is requesting that Cabarrus County provide an easement for assess to and maintenance of those lines.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved granting of the requested easement and execution of the necessary documents with County legal review and approval.

(F-10) DHS - ARPA Older Americans ACT III-B Funding

The Administration on Community Living (ACL) and the N.C. Division of Aging and Adult Services (NCDAAS) are the oversight entities for the allocation and distribution of American Rescue Plan Act (ARPA) funding. NCDAAS has authorized several new initiatives and the Centralina Area Agency on Aging (CAAA) will allocate the ARPA funding for eligible III-B Supportive Services for the period September 2022 - September 2024.

After submitting a Request for Funding to CAAA, Cabarrus County DHS was awarded \$165,000.00 to provide new, innovative III-B services. This funding will be used for the following services for individuals 60 years of age and older.

Chore Services - Assistance with heavy housework (including decluttering) and yardwork for individuals that are at risk for Adult Protective Services. Many times the condition of the home presents safety issues for the individual or may prevent other needs services, such as home health and home care.

The other funded services will be used is support of a new initiative - Social Isolation and Loneliness Outreach program. This initiative will provide outreach and other services to individuals that are socially isolated in the community.

These services are:

Volunteer Program Development - recruitment of volunteers for Friendly Visitor and Telephone Reassurance Programs.

Social Isolation Digital Technology Purchases - Purchase of equipment, such as tablets, to enable live social interactions from a socially isolated individual's residence.

Social Isolation Digital Training and Programming - Staff member to provide personal assistance, training, educational resources, programming and/or counseling to help socially isolated individuals learn skills or receive social/emotional support. May include training of both seniors and staff, as well as developing and monitoring the friendly visitor and telephone reassurance programs.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board accepted the grant award and adopted the associated budget amendment.

Date:December 19, 2022

Amount:165,000.00

Dept. Head:Karen Calhoun

Department:Human Services

Internal Transfer Within Department

Transfer Between Departments/Funds

X

Supplemental Request

Adult and Aging Services awarded \$165,000 ARPA grant through N.C. Division of Aging and Adult Services and Centralina Area Agency on Aging to provide OAA III-B services. There is no county match.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5660-630101-CHOR	ARPA - CHORE SERVICES	-	75,000.00	-	75,000.00
001	6	5660-630101-VPD	ARPA - VOLUNTEERPROGRAM DEVELOPMENT	-	20,000.00	-	20,000.00
001	6	5660-630101-DTRN	ARPA - DIGITAL TRAINING AND PROGRAMMING	-	45,000.00	-	45,000.00
001	6	5660-630101-DTEC	ARPA - DIGITAL TECHNOLOGY PURCHASES	-	25,000.00	-	25,000.00
001	9	5660-944501-CHOR	ARPA - PURCHASED SERVICES - CHORE SERVICES	-	75,000.00	-	75,000.00
001	9	5660-986001-DTEC	ARPA - EQUIPMENT AND FURNITURE	-	25,000.00	-	25,000.00
001	9	1910-9109	SALARY ADJUSTMENTS	1,030,000.00	65,000.00	-	1,095,000.00

(F-11) Legal Department - Duke Energy Easement for Cox Mill High School

Duke Energy is requesting an easement from the County to install additional electrical infrastructure for the modular units located at Cox Mill High School. The Board may dispose of county property and to grant easements on county-owned property pursuant to G.S. 153A-176 and G.S. 160A-273.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board authorized the County Manager to execute the easement between Cabarrus County and Duke Energy, subject to review by the County Attorney.

(F-12) Library - Revised Rules and Regulations for Library Patrons

Staff has worked on revising the rules for patron behavior in the libraries. This revised policy is not much change from the current policy. The revised policy is reworded and condensed to be easier to understand and less detailed. The ultimate goal of these revisions is to be able to provide postcard sized handouts for staff to use when discussing issues with patrons and to be able to post the rules at the front door of all of our library facilities in a friendly way. The Board of Trustees adopted the revised policy on Thursday, November 17th at their regular meeting.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board adopted the revised policy as presented.

(F-13) Tax Administration - Refund and Release Reports - November 2022

The Release Report contains taxpayers’ names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the November 2022 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G) NEW BUSINESS

None.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Commissioner Wortman, Cabarrus County Board of Education liaison, attended their last meeting and reported the following: R. Brown McAlister schedule, NorthWest High School planning stage, land purchase for Central Cabarrus High School, budget process, and approval of the academic calendar for the upcoming year. He encouraged the public to watch the monthly meetings wherein monthly awards such as the Academic Impact and Great Wolf Lodge Every Day Hero awards. Ms. Lacey Jacobs was named as the 2022/2023 Assistant Principal of the Year, Scott Parkin received the 2022/2023 Teacher Assistant of the Year and McKenzie Danley received the Hilbish Ford Teach of the Month.

Commissioner Wortman, Town of Midland liaison, reported on items discussed at their town council meeting to include: land issues, a sewer contract, resolution honoring Commissioner Strang.

Commissioner Measmer, Town of Harrisburg liaison, announced the Town of Harrisburg's 50th anniversary will be in 2023 and they are planning a variety of celebrations.

Commissioner Strang, Youth Commissioner liaison, announced the Youth Commission is planning and working on a summit planned for March 18, 2023. They are also working on the January agenda.

Commissioner Strang also attended the Veterans Christmas Breakfast at the Senior Center. She stated it was well attended by the veterans in our community.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 4 Positions Expiring Soon
- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Agricultural Advisory Board - 3 Positions Expiring Soon
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position and 5 Positions Expiring Soon
- Nursing Home Community Advisory Committee - 9 Vacant Positions
- Planning and Zoning Commission - 2 Vacant Positions
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 2 Positions Expiring Soon
- Transportation Advisory Board - 6 Vacant Positions and 1 Expired Term
- Youth Commission - 5 Vacant Positions

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(H-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-5) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for November 2022 and the Cabarrus County Commercial Building Plan Review Summary for November 2022 for informational purposes. No action was required of the Board.

(H-6) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-7) Economic Development Corporation - November 2022 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of November 2022 for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Wortman expressed appreciation for Lauren Linker, Clerk to the Board, and Eric Trevathan, ITS Support Supervisor, for their assistance.

Commissioner Strang wished all a Merry Christmas and a Happy New Year.

Chairman Morris thanked Connor Solvason, Youth Commission, for his participation at this meeting and also in the Youth Leadership Program earlier this year.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

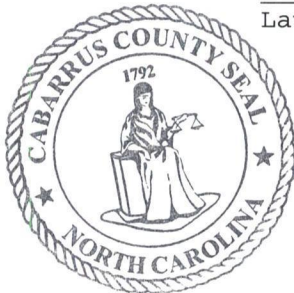
(K-1) Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

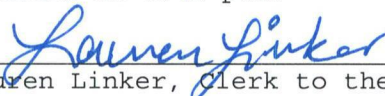
UPON MOTION of Vice Chairman Shue, seconded by Commissioner Strang and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation, economic development and acquisition of real property matters as authorized by NCGS 143-318.11(a)(3), (4) and (5).

UPON MOTION of Commissioner Strang, seconded by Commissioner Measmer and unanimously carried, the Board moved to come out of closed session.

(L) ADJOURN

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the meeting adjourned at 8:40 p.m.





Lauren Linker, Clerk to the Board