

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, March 6, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Lynn W. Shue
Commissioners:	Christopher A. Measmer
	Barbara C. Strang
	Kenneth M. Wortman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

The Board discussed changes to the agenda.

Updated:

Discussion Items - No Action

- 3.3 County Manager - Cooperative Christian Ministry Project Updates
- PowerPoint Presentation
 - Letters of Support

Discussion Items for Action

- 4.16 Planning and Development - HOME ARP Contract
- PowerPoint Presentation
 - Housing Units Reconstruction
 - Budget Ordinance

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

3. Discussion Items - No Action

3.1 2022 Child Protection and Fatality Team Report

Paula Yost, Chair, Cabarrus County Child Protection and Fatality Team, presented a PowerPoint presentation titled "The State of Our Children: A 2022 Report." Topics included:

- What is CPFT? (Child Protection and Fatality Team)
- 2022 DHS Numbers
- DHS - Prevention
- School Safety
 - o Physical and Psychological Safety
 - o Interventions
 - o Crisis Response
 - o Professional Development
 - o School Safety Partnerships
 - o Community Initiatives
- School Threat Charges
- Legislative Agenda

Amy Jewell, Cabarrus County Schools Director of Student and Family Support, and Amy Lowder, Cabarrus County Schools Director Student Safety and Well-being, assisted with the PowerPoint presentation in connection with the school safety topic.

Ashlie Shanley, District Attorney, participated with the presentation presented and discussed the topic of school threat charges.

Keisha Scott, Assistant District Attorney, and Jordan McIntyre, Assistant District Attorney, were also in attendance.

There was discussion throughout the presentation. During discussions, Ms. Yost and Ms. Shanley responded to questions from the Board.

3.2 Cabarrus Health Alliance - Project Public Health Ready Recognition

Erin Shoe, Cabarrus Health Alliance Director, and Marcella Beam, Cabarrus Health Alliance Chief Community Health Officer, presented a PowerPoint presentation titled "Project Public Health Ready", which included the following:

- PPHR (Project Public Health Ready)
- What does it require
 - Criteria divided into three goals
 - All-hazards response plan
 - Workforce capacity development
 - Exercise/real-event
- Why seek PPHR
- Cabarrus Health Alliance is the only PPHR recognized health department in the state

Dr. Lara Pons and Mark Spitzer, both members of the Public Health Authority, and Amy Potoczny, Public Health Preparedness Manager, were also in attendance.

A discussion ensued.

3.3 County Manager - Cooperative Christian Ministry Project Updates

Ed Hosack, Cooperative Christian Ministries (CCM) Chief Executive Officer, provided an update regarding American Rescue Plan Funds by way of a PowerPoint presentation, which included the following:

- Four Divisions of CCM
 - Hunger Fighting Program
 - Financial Assistance Program
 - Education and Support Services
 - Transitional Housing Program
- Housing
- Grace Place
- Rebuilders Campus

Mr. Hosack requested an additional \$1,000,000 towards the projects due to the City of Concord and Town of Kannapolis currently being unable to appropriate funds towards the projects.

A discussion ensued. During discussion, Mr. Hosack and Rodney Harris, Deputy County Manager, responded to questions from the Board.

3.4 Strategic Planning - Process Continued

Kasia Thompson, Strategy Manager, provided a review of efforts thus far in the development of the County's strategic plan update. Ms. Thompson then introduced Geraldine Gardner, Centralina Regional Council, Executive Director.

Ms. Gardner provided a PowerPoint presentation discussing the following:

- Session Objectives
 - Review Outputs from Retreat Brainstorming Session on Vision and Mission
 - Share Key Themes for Vision and Mission Statements for Board Feedback
 - Review Values Development Process
- Session Methods
 - Presentation
 - Large Group Discussion
- Ground Rules
- Strategic Plan Overview
 - Foundation
 - Vision
 - Mission
 - What

- o Core Purpose
 - Serve the Public
 - Engage all
 - Lead with Core Values
- Why
 - o We create opportunities for all to thrive
- How
 - o We are focused on today and tomorrow - now and in the future
- Values
 - Foundations Feedback Loop
 - o Initial Brainstorm
 - Focus on People
 - Focus on the Future
 - Focus on Action
 - o Board Feedback
 - o Refine Ideas
 - o Finalize - Present to Board
- o Goals
- o Strategies
- o Core Services

There was discussion and participation throughout the presentation.

3.5 Infrastructure and Asset Management - Courthouse Expansion Project Update

Kyle Bilafer, Assistant County Manager, presented an update on the Courthouse Expansion Project that included the following items:

- Accomplishments of the last 30 days
 - o Started furniture installation on the fourth and third floors
 - o Poured the remaining concrete based the public plaza
 - o Started all planting and landscaping installs
 - o Started MP final inspections and commissioning
- Work for the next 30 days
 - o Start to work down from first and second floors
 - o Courtroom pews due March 20
 - o Pavers and lights begin installation on the plaza

3.6 Infrastructure and Asset Management - Emergency Medical Services Headquarters Project Update

Kyle Bilafer, Assistant County Manager, presented an update regarding the Emergency Medical Services Headquarters that included the following:

- Accomplishments over the last 30 days
 - o Exterior brick completed
 - o Exterior metal panels installation has begun
 - o Phase I ceiling grid completed
- Projections for next 30 days
 - o Complete grid in Phase II
 - o Inspections for Phase I completed
 - o Start to bring back site work contractor

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

3.7 Infrastructure and Asset Management - Fulltime Funkytown Public Art Agreement at Rotary Square Discussion

Kyle Bilafer, Assistant County Manager, reported the end of the current agreement for the public art display at Rotary Square expires in July. Mr. Bilafer requested a consensus from the Board regarding its renewal and if new art pieces should be included.

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

4. Discussion Items for Action

4.1 ALP - Camp T.N. Spencer Pool Contract

Londa Strong, Active Living Parks Director, and Byron Haigler, Active Living and Parks Assistant Director, presented a request for renewal of the

contract the County currently has with Trident for the pool and related services at Camp T.N. Spencer. The contract ends after this year. Trident has provided a new contract, which will include a \$14,000 dollar per year increase. Staff reported there were concerns which were addressed by Trident. Staff requested the Board's consideration to renew the contract to include the \$14,000 increase and the funds to pay the increase to come from the Board's contingency fund.

A discussion ensued. During discussion, Ms. Strong, Mr. Haigler, and Rodney Harris, Deputy County Manager, responded to questions from the Board.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved the necessary budget amendment, increasing Camp Spencer's Pool Contract by \$14,000, approved the associated contract amendment and authorized the County Manager to execute the contract, subject to review by the County Attorney.

4.2 BOC - Appointments to Boards and Committees

Chairman Morris stated information for March appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

4.3 County Manager - Allocation of Bottle Tax for Rehabilitation

Rodney Harris, Deputy County Manager, requested guidance from the Board as to how it wishes to use the bottle tax for rehabilitation services as required by North Carolina General Statute 18B-805.

There was a consensus from the Board to direct the funds to Partners Behavioral Health for rehabilitation services.

4.4 County Manager - Cabarrus Rowan Community Health Center Funding Request

Rodney Harris, Deputy County Manager, presented a brief update on requests for American Recue Plan Act (ARPA) funds.

Don Holloman, Cabarrus Rowan Community Health Center Chief Executive Officer, presented a PowerPoint presentation in the request of a grant of \$500,000 APRA funds. The presentation included:

- Services
 - Primary Care
 - Dental
 - Behavioral Health
 - Specialty Services
- Additional Services
 - Medication Assistance Program (MAP)
 - Health Coaching Program
 - Affordable Care Act (ACA) Services
- Locations
- Cabarrus County Safety Net Proposal Background
- Cabarrus County Safety Net Proposal Target Population
- Proposed Budget

A discussion ensued. During discussion, Mr. Holloman and Mr. Harris responded to questions from the Board.

4.5 County Manager - Supplemental Agreement for Additional Opioid Funds

Mike Downs, County Manager, presented a request from the State of North Carolina to continue in a manner consistent with the initial Memorandum of Agreement ("MOA") between the State of North Carolina and Local Governments regarding the second round of funds available in opioid litigation. The MOA has been in place since May 2022.

A discussion ensued. During discussion, Richard Koch, County Attorney, Rodney Harris, Deputy County Manager, and Mr. Downs responded to questions from the Board.

4.6 CVB - MONDO Track Change Order

Rodney Harris, Deputy County Manager, presented a request from the Cabarrus Visitors Bureau (CVB) to allow them to increase additional funds of \$50,000 needed to complete the MONDO track project. Mr. Harris advised since the original item was approved, additional work is needed that will exceed the \$1,500,000 originally approved by both the Cabarrus County Tourism Authority Board and the Cabarrus Board of Commissioners.

4.7 EMS - RACE CARS Grant Funds

Jimmy Lentz, Emergency Medical Services Director, presented a request for approval of a budget amendment to allow the purchase of equipment for CPR training, as a requirement with the Randomized Cluster Evaluation of Cardiac Arrest Systems (RACE-CARS) grant received.

A discussion ensued. During discussion, Mr. Lentz and Kara Clark, Emergency Medical Services Specialty Service Supervisor, responded to questions from the Board.

4.8 Finance - Audit Contract for Fiscal Year Ending June 30, 2023

Jim Howden, Finance Director, reported the Local Government Commission requires an annual approval of the audit contract. The County has contracted with the accounting firm of Martin Starnes and Associates for a total of \$66,860.

A discussion ensued. During discussion, Mr. Howden responded to questions from the Board.

4.9 Finance - ARPA Budget Amendment and CARES Relief Funds Special Revenue Project Ordinance

Jim Howden, Finance Director, presented a request for approval of a budget amendment and special revenue project ordinance to appropriate the additional CARES relief funds received. The funds will be used for administrative costs through December 2026.

4.10 Finance - Grant Acceptance and Budget Amendment

Jim Howden, Finance Director, presented a request for approval of a budget amendment for a Directed Financial Assistance Grant Award in the amount of \$1,000,000. The funds will be used for the SUN project to support families impacted by substance abuse disorder. A county match is not required.

A discussion ensued. During discussion, Mr. Howden, Rodney Harris, Deputy County Manager, and Gina Hofert, SUN Project, responded to questions from the Board.

4.11 Infrastructure and Asset Management - Request for Permission to Temporarily Display Public Art at Historic Courthouse Front Porch

Kyle Bilafer, Assistant County Manager, reported the Cabarrus County Arts Council has made a request to temporarily display and install a piece of art on the front porch of the Historic Courthouse. The current lease does not specifically address this type of display. A narrative both on the intent and logistics of the display as well as a narrative on the piece of art were presented.

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

4.12 Infrastructure and Asset Management - Rob Wallace Park Veterans Memorial Flagpole Lighting Discussion

Kyle Bilafer, Assistant County Manager, reported County staff has been in contact with the town of Midland since the failure of the solar light that lit the flags at the Veterans Memorial site at Rob Wallace Park. The County has met with Duke Energy as has the Town of Midland. After discussions, the County feels the best option to light the flags would require an electric panel and running of underground conduit. County staff can install this equipment at cost to the Town of Midland, but the Town of Midland requested that we waive the permit fees that the County would pay for the electric work. Based on the current permit fee schedule, the permit fees are anticipated to be \$111.12. The Town of Midland has been provided a different option from Duke Energy. County staff met with two engineers from Duke Energy regarding installation of an electrical light on the light pole across from the memorial site. The engineers did not think it to be a viable option due to light pollution to the adjoining neighbor.

The Town of Midland advised Duke Energy would allow the light and would add it to their contract. An additional option would be to install lights at the base of the flagpole shining upward to light the flag. Mr. Bilafer ran a cost for in-house work, which he estimates to be \$3,611.12 in materials and \$1,100.52 in labor. He advised as to responsibilities in the current contract as well as future responsibilities associated with each option.

Mr. Bilafer requested guidance from the Board.

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

4.13 Infrastructure and Asset Management - Surplus and Sale of County Property

Michael Miller, Design and Construction Director, reported the backup generator at the 1975 Courthouse will no longer be needed when the 2023 Courthouse comes online. The generator is not big enough to supply the new load, so a new generator has been installed for emergency back-up purposes. The existing generator is a 2014 model and does have life left in it. County staff has identified a use for this generator in the replacement of the existing backup generator at the Concord Senior Center. The IAM department recommended to remove the existing generator at the Concord Senior Center and sell the 1975 courthouse generator to them for replacement. Mr. Miller also responded to questions from the Board.

4.14 Infrastructure and Asset Management - Transfer of Surplus Courthouse Chiller to Cabarrus County Schools

Michael Miller, Design and Construction Director, reported asset number 2651 is a 2013 Carrier 120-ton screw type chiller that is approximately 9 years old. It is currently part of the HVAC system at the 1975 Courthouse. The renovation of the courthouse will include all new HVAC systems. Due to the age and condition of this chiller, staff thinks it is worth saving, however the County does not have a use or need for it. Staff approached Cabarrus County Schools who indicated they do have a need for this type and size chiller.

4.15 Planning and Development - Community Development

Kelly Sifford, Assistant County Manager, presented a request for approval of a budget amendment which would allow additional revenues generated by the Community Development Division through the Duke Rebate program and the Housing and Home Improvement program in recent months to be placed into expense line items for use.

4.16 Planning and Development - HOME ARP Contract

Kelly Sifford, Assistant County Manager, reported after staff explored options for the use of HOME ARP funds in the community, it is recommended to participate with the City of Concord in the rebuild of the Wilkerson public housing units. The project would result in additional affordable housing units, which was a very high rated item in our recent community survey.

A discussion ensued. During discussion, Ms. Sifford responded to questions from the Board.

5. Approval of Regular Meeting Agenda

5.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

There was discussion regarding the Cabarrus Rowan Community Health Center funding request. There was consensus to include approving \$275,000 in funding for their request and keeping the item in the Consent Agenda.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as follows for the March 20, 2023 regular meeting as presented.

Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

Recognitions and Presentations

- Proclamation - National County Government Month April 2023
- Proclamation - National Donate Life Month April 2023

- Proclamation - Week of the Young Child

Consent

- Appointments - Adult Care Home Community Advisory Committee
- Appointments - Firemen's Relief Fund Trustees
- Appointment and Removal - Juvenile Crime Prevention Council (JCPC)
- Appointments and Removals - Cabarrus County Tourism Authority
- Appointments (Removals) - Early Childhood Task Force Advisory Board
- Appointments (Removals) - Nursing Home Community Advisory Committee
- County Manager - Allocation of Bottle Tax for Rehabilitation
- County Manager - Cabarrus Rowan Community Health Center Funding Request
- County Manager - Supplemental Agreement for Additional Opioid Funds
- CVB - MONDO Track Change Order
- EMS - RACE CARS Grant Funds
- Finance - Audit Contract for Fiscal Year Ending June 30, 2023
- Finance - ARPA Budget Amendment and CARES Relief Funds Special Revenue Project Ordinance
- Finance - Grant Acceptance and Budget Amendment
- Infrastructure and Asset Management - Request for Permission to Temporarily Display Public Art at Historic Courthouse Front Porch
- Infrastructure and Asset Management - Surplus and Sale of County Property
- Infrastructure and Asset Management - Transfer of Surplus Courthouse Chiller to Cabarrus County Schools
- Planning and Development - Community Development Budget Amendment
- Planning and Development - HOME ARP Contract
- Sheriff's Office - Award of Service Weapon to Lt. Anthony Haynie upon His Retirement
- Sheriff's Office - Award of Service Weapon to Lt. April Samples Upon Her Retirement
- Tax Administration - Refund and Release Reports - February 2023

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - February 2023 Monthly Summary Report

6. Closed Session

6.1 Closed Session - Pending Litigation

UPON MOTION of Commissioner Strang, seconded by Vice Chairman Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a) (3).

UPON MOTION of Commissioner Strang, seconded by Commissioner Measmer and unanimously carried, the Board moved to come out of closed session.

7. Adjourn

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the meeting adjourned at 8:44 p.m.



Lauren Linker

Lauren Linker, Clerk to the Board