

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PLEDGE OF ALLEGIANCE

### INVOCATION

#### A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 3

#### B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 66

#### C. RECOGNITIONS AND PRESENTATIONS

1. Planning Department- Weatherization Day 2023 Pg. 68
2. Veterans Services - Operation Green Light Proclamation Pg. 71
3. Veterans Services - Veterans Day Proclamation Pg. 74

#### D. INFORMAL PUBLIC COMMENTS

#### E. CONSENT AGENDA

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. Active Living and Parks- Matching Incentive Grant Project Approval Pg. 76
2. Appointments - Early Childhood Task Force Advisory Board Pg. 80

3. Appointments and Removals - Juvenile Crime Prevention Council Pg.85
4. DHS - Budget Revision For Adult Protective Services Essential Services Fund Pg. 94
5. DHS - Transportation FY24 Rural Operating Assistance Program (ROAP) Pg. 99
6. Finance - Updated Annual Budget Ordinance Pg. 128
7. Human Resources - Personnel Ordinance Update Pg. 150
8. Sheriff's Office - Budget Amendment for the Purchase of Console Furniture for Backup 911 Center Pg. 154
9. Sheriff's Office - Awarding of Service Weapon to Deputy Thomas Hooks Pg. 162
10. Tax Administration - Refund and Release Reports – September 2023 Pg. 168
11. Behavioral Health – Amended Resolution to Direct the Expenditure of Opioid Settlement Funds Pg. 180
12. Behavioral Health - NC Opioid Settlement: Collaborative Strategic Planning Pg. 184

**F. OLD BUSINESS**

**G. NEW BUSINESS**

**H. REPORTS**

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 189
2. BOC - Request for Applications for County Boards/Committees Pg. 190
3. Budget - Monthly Budget Amendment Report Pg. 204
4. Budget - Monthly Financial Update Pg. 221
5. County Manager - Monthly Building Activity Reports Pg. 226
6. DHS - Crisis Support Quarterly Report Pg. 233
7. EDC - September 2023 Monthly Summary Report Pg. 236

**I. GENERAL COMMENTS BY BOARD MEMBERS**

**J. CLOSED SESSION**

1. Closed Session - Pending Litigation and Acquisition of Real Property Pg. 238

**K. ADJOURN**

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

October 16, 2023  
6:30 PM

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**AGENDA CATEGORY:**

Approval or Correction of Minutes

**SUBJECT:**

Approval or Correction of Meeting Minutes

**BRIEF SUMMARY:**

The following meeting minutes are provided for correction or approval:

June 5, 2023 (Work Session)  
June 8, 2023 (Budget Meeting)  
June 19, 2023 (Regular Meeting)

**REQUESTED ACTION:**

Motion to approve the aforementioned meeting minutes as presented.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ June Work Session
- ▣ June Budget Meeting
- ▣ June Regular Meeting

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 5:30 p.m. on Monday, June 5, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Lynn W. Shue
Commissioners:	Christopher A. Measmer
	Barbara C. Strang
	Kenneth M. Wortman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

### **1. Call to Order**

Chairman Morris called the meeting to order at 5:30 p.m.

### **2. Approval of Agenda**

Additions:

Discussion Items for Action

4.17 Human Resources - Fire Services Compensation

Updated:

Discussion Items for Action

4.2 BOC - County Manager - Provider for Regional Behavioral Health Center

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Measmer and unanimously carried, the Board approved the agenda as amended.

Chairman Morris recognized the Boy Scout Troop from First Presbyterian Church in Concord who were in attendance in connection with work for their communications badge.

### **3. Public Hearings**

#### **3.1 County Manager - FY2024 Budget - Public Hearing 5:30 p.m.**

Chairman Morris opened the public hearing at 5:32 p.m. The public hearing notice was published in the Independent Tribune on May 17, 2023. The public hearing notice was also posted on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on May 17, 2023, in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Jasmine Lewter, a resident of Kannapolis, spoke about the current Emergency Assistance Program and needs of an emergency rental assistance program.

Mae Mack, a resident at 92 St. Mary Avenue NW, Concord, spoke regarding funding for a rental assistance program in Cabarrus.

Justin Lewter, a resident at 1832 Mary Wynn Court, Kannapolis, commented on food, clothing and shelter. He expressed support of rental assistance programs.

Mark Ortiz, a resident of Kannapolis, commented on an increase in rental assistance programs.

Bertina Dixon, a resident at 38 Calloway Avenue, Concord, expressed support to increase the funding for emergency rental assistance.

Jayne Williams, a resident at 320 Center Street, Kannapolis, spoke regarding funding for emergency rental assistance.

There was no one else present to address the Board; therefore, Chairman Morris closed the public hearing.

### **3.2 County Manager - FY 2024 Economic Development Allocation - Public Hearing 5:30 p.m.**

Chairman Morris opened the public hearing at 5:51 p.m. The public hearing notice was posted on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on May 17, 2023, in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

## **4. Discussion Items for Action**

### **4.1 Sheriff's Office - Retirement of K9 Turbo**

Captain Klinglesmith, presented a request to surplus K9 Turbo. The handler Stephanie Champlin has requested to take ownership and responsibility for Turbo.

### **4.2 County Manager - Provider for Regional Behavioral Health Center**

Rodney Harris, Deputy County Manager, provided an introduction. Mr. Harris reported after a review of proposals and interviews, staff recommends entering into a contract with Monarch. He then introduced Dr. Peggy Terhune, Monarch, President and Chief Executive Officer (CEO).

Dr. Terhune presented a PowerPoint presentation overview of Monarch to include the following:

- Who We Are
- Where We Are
- Vision and Values
- Cabarrus County Regional Behavioral Health Center
- The Behavioral Health Urgent Care Experience
- Adult Facility Base Crisis
- Adult Substance Use Disability
- Consolidated Financial Projections

A discussion ensued. During discussion, Dr. Terhune; Kyle Bilafer, Assistant County Manager; and Mr. Harris responded to questions from the Board.

### **4.3 BOC - Appointments to Boards and Committees**

Chairman Morris advised information for June appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

### **4.4 BOC - NACo Voting Credentials - 2023 Annual Conference**

The National Association of Counties, NACo, will hold their 2023 Annual Conference in Travis County, Texas from July 21 through 24, 2023. In order to participate in the Association's annual election of officers, a voting delegate needs to be designated. Chairman Morris volunteered to be the designated voting delegate.

### **4.5 BOC - Resolution Amending the Cabarrus County Board of Commissioners' 2023 Meeting Schedule**

Chairman Morris stated an amendment to the Board of Commissioners' 2023 Meeting Schedule is needed due to the Fourth of July holiday. The work session will be moved to July 10, 2023.

### **4.6 County Manager - Easement for Back Creek Greenway**

Kelly Sifford, Assistant County Manager, presented for consideration a proposed easement agreement, which would allow the Town of Harrisburg to hold an easement on Back Creek in connection with the construction of a greenway. The easement will cross the Hickory Ridge Middle and High School properties.

A discussion ensued. During discussion, Ms. Sifford responded to questions from the Board.

### **4.7 County Manager - Fiscal Year 2023 Funding Re-appropriations**

Rosh Khatri, Budget Director, presented a request to reappropriate certain funds from FY2023 to FY2024 to allow completion of projects allocated in the FY2023 budget. A budget amendment will be needed.

A discussion ensued. During discussion, Mr. Khatri responded to questions from the Board.

**4.8 County Manager - Resolution Redesignating the Site of the Cabarrus County Courthouse**

Kyle Bilafer, Assistant County Manager, advised pursuant to N. C. G. S. §153A-169, the Board of Commissioners may adopt by resolution any regulations concerning the use of County property and may redesignate the site of any county building, including the courthouse, with proper notice. Mr. Bilafer requested approval of the resolution in the redesignation of the new courthouse address to be 61 Union Street.

A brief discussion ensued. During discussion, Rich Koch, County Attorney responded to questions from the Board.

**UPON MOTION** of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

Commissioner Measmer, **MOVED** to approve the resolution. Vice Chairman Shue seconded the motion.

Following discussion, the **MOTION** unanimously carried.

Resolution No. 2023-11

RESOLUTION REDESIGNATING THE SITE OF THE CABARRUS COUNTY COURTHOUSE

WHEREAS, pursuant to N.C.G.S. §153A-169, the Board of Commissioners shall supervise the maintenance, repair, and use of all County property; and

WHEREAS, the Cabarrus County Courthouse is currently located at 77 Union St S, Concord, North Carolina 28025; and

WHEREAS, Cabarrus County recently constructed a new courthouse located at 61 Union St. S, Concord, North Carolina 28025, which is planned to open to the public on June 19, 2023; and

WHEREAS, pursuant to N.C.G.S. §153A-169, the Board of Commissioners may adopt by resolution any regulations concerning the use of County property and may redesignate the site of any county building, including the courthouse, with proper notice as set out therein; and

WHEREAS, the County published notice of its intent to redesignate the site of the courthouse on its internet site on May 8, 2023.

NOW, THEREFORE, be it and it is hereby resolved that:

1. The Cabarrus County Board of Commissioners provided proper notice of its intent to redesignate the site of the Cabarrus County Courthouse as required in N.C.G.S. §153A-169.
2. The site of the Cabarrus County Courthouse shall be redesignated as the property located at 61 Union St S, Concord, North Carolina 28025.
3. This redesignation shall become effective June 5, 2023 5, 2023.

Adopted this the 5<sup>th</sup> day of June 2023.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker  
Lauren Linker  
Clerk to the Board

**4.9 DHS - FY24 Home and Community Care Block Grant Funding Plan**

Anthony Hodges, Social Work Program Administrator, provided the FY24 Home and Community Care Block Grant (HCCBG) funding plan for the Board's consideration. The grant provides programs for citizens 60 years of age and older. The grant would require a 10% County match of \$112,292. Since the FY24 budget approval, additional funds have been granted, The anticipated county match would be approximately \$6,900.

**4.10 Finance - Budget Amendment Ambulance Fees and EMS/MC billing service fees**

Jim Howden, Finance Director, requested consideration of a budget amendment to the FY 2023 budget to cover the increased cost for the ambulance billing service company, EMS Management and Consultants (EMSMC) used by Emergency Medical Services (EMS). Collections have been higher than expected this year. Therefore, the budget amendment would allow an additional \$100,000 placed in the fund to cover the anticipated additional expenses owed to EMSMC.

**4.11 Finance - Cabarrus County Schools Health Sciences Institute**

Jim Howden, Finance Director, advised Cabarrus County Schools has requested \$2,000,000 to renovate the current temporary Cabarrus Health Science Institute and to help fund the design and development for the new permanent location. Mr. Howden stated the funds would come from the Community Investment Funds Fund Balance.

A lengthy discussion ensued. During discussion, Mr. Howden; Mike Downs, County Manager; and Rodney Harris, Deputy County Manager, responded to questions from the Board.

**4.12 Finance - Capital Improvement Plan ("CIP") Funded Projects in the FY2024 General Fund Budget**

Jim Howden, Finance Director, presented budget amendments, project ordinances and reimbursement resolutions that reflect the Capital Improvement Plan in the FY2024 budget for the Board's consideration. This will allow the projects to begin upon approval of the FY2024 budget.

A discussion ensued. During discussion, Mr. Howden responded to questions from the Board.

**4.13 Finance - Governmental Accounting Standards Board (GASB) 87 Budget Amendment**

Jim Howden, Finance Director, advised Governmental Accounting Standards Board (GASB) 87 established a single model for lease accounting based on the principal that leases are financing of the "right to use" an asset. Actual expenditures were paid out of the general fund throughout the fiscal year and will be moved to the debt service principal and interest accounts in CIF for reporting purposes. A budget amendment will be needed.

**4.14 Finance - Government Accounting Standards Board (GASB) 96**

Jim Howden, Finance Director, reported the Governmental Accounting Standards Board (GASB) 96 established as "a contract that conveys the right to use another party's information (IT) software, alone or in combination with tangible assets as specified in the contract. Mr. Howden recommended the capitalization threshold of \$100,000. A resolution to establish the materiality threshold and associated budget amendment were provided for consideration.

**4.15 Finance - Health Insurance Fund Balance Budget Amendment**

Jim Howden, Finance Director, advised the Finance Department annually reviews revenues and expenditures for the Health Insurance Internal Service Fund. Based on this year's analysis a budget amendment will be needed to increase funds for health insurance claim expenditures so as to not exceed the budget at FY2023 year-end. The budget amendment was presented for consideration.

**4.16 Finance - Opioid Abatement Funding**

Jim Howden, Finance Director, reported Cabarrus County has received additional opioid abatement funding. Cabarrus County has an agreement with Partners Health Care Management wherein they will reimburse the County for opioid related expenses. In turn, the County will have an agreement with Cabarrus Health Alliance to reimburse their expenditures. Mr. Howden presented a budget amended for consideration to track the revenues and expenses for the additional funding.



**4.17 Human Resources - Fire Services Compensation**

Lundee Covington, Human Resources Director, presented a compensation adjustment request in connection with Fire Services. Ms. Covington stated staff has and continues to work on a career development plan.

A discussion ensued. During discussion, Ms. Covington responded to questions from the Board.

Jason Burnett, Emergency Management Director, and Jacob Thompson, Fire Marshal, was in attendance.

**4.18 Human Resources - Personnel Ordinance Update**

Lundee Covington, Human Resources Director, presented the updated longevity bonus pay language needed in the personnel ordinance to reflect a new longevity bonus program for county employees with greater than 5 years of service.

A discussion ensued. During discussion, Ms. Covington and Rodney Harris, Deput County Manager, responded to questions from the Board.

**4.19 Infrastructure and Asset Management - Rob Wallace Phase II B Bid Award**

Kyle Bilafer, Assistant County Manager, and Michael Miller, Design and Construction Director, provided an update on the Request for Bid for the Rob Wallace Park Phase II B project. A pre-bid meeting was held on site on April 27, 2023. Bids were received on May 11, 2023. Four bids were received for the project. Based on the bid tabulation, staff recommends Ike's Construction, Inc. be awarded the contract for the project, which will commence the second week of July 2023.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Measmer and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

**UPON MOTION** of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved the contract between Cabarrus County and Ike's Construction, Inc. and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

**BREAK**

The Board took a break at 7:15 p.m. The meeting and resumed at 7:20 p.m.

**4.20 Juvenile Crime Prevention Council - Approval of FY 23-24 JCPC Certification**

Jim Howden, Finance Manager, on behalf of the Juvenile Crime Prevention Council (JCPC), reported the FY2023-2024 Funding Plan has been appealed. In that regard, he requested approval of \$15,500 from the FY2023-2024 JCPC Certification for administration expenses.

**4.21 Planning and Development - Community Development Budget Amendment**

Kelly Sifford, Assistant County Manager, requested approval of a budget amendment to reflect the funds received from citizens participating in the Housing and Home Improvement Program.

A discussion ensued. During discussion, Ms. Sifford responded to questions from the Board.

**4.22 Planning and Development - Community Development Grant Required Plans and Programs**

Robert Anderson, Community Development Planner, presented the new plans for Fair Housing, Section 3, Anti-Displacement, Section 504, Citizen Participation, Procurement, Equal Opportunities and others. The plans will extend the programs until June, 2026. A Resolution will be needed.

**4.23 Register of Deeds - Use of Register of Deeds Automation Fund for Re-indexing Cabarrus County Land Records**

Wayne Nixon, Register of Deeds, requested use of the Cabarrus County Register of Deeds automation fund to upgrade and reindex land records from January 1, 1938 through December 31, 1982.

## **5. Discussion Items - No Action**

### **5.1 BOC - Alternative Funding Options**

Commissioner Wortman brought about discussion of alternative funding options for deferred maintenance costs.

Vice Chairman Shue expressed support. However, he raised concerns with the names of the schools and does not want to infringe on current naming of facilities. He commented other facilities, such as the event center, could potentially pay a lot of the deferred maintenance costs using alternative options.

Commissioner Measmer also expressed support of the initiative. He raised questions regarding specifics of potential sponsorships and would like to hear more information on alternative revenue streams.

Commissioner Strang discussed sponsorship of athletes. She also questioned if the sponsor would be able to decide where the funds go.

Chairman Morris proposed a task force and stated there may be some opposing factors to consider when establishing guidelines.

The Board continued discussion with a wrap up.

### **5.2 BOC - Discussion on Central Cabarrus High School Tennis Courts**

Commissioner Wortman provided options and cost estimates for improvements to the Central Cabarrus High School tennis courts.

A discussion ensued. During discussion, Mike Downs, County Manager, and Rodney Harris, Deputy County Manager, provided additional information and responded to questions from the Board.

### **5.3 BOC - Solicitation Ordinance**

Commissioner Strang discussed solicitation concerns of citizens in the unincorporated areas of the county particularly in the Harrisburg area.

A discussion ensued. During discussion, Evan Lee, General Counsel, responded to questions.

Consensus was to obtain additional information from other sources such as the District Attorney and Sheriff's Offices.

### **5.4 Budget - Budget Discussion**

Rosh Khatri, Budget Director, reviewed items in the proposed FY2024 budget and the upcoming budget workshop.

A discussion ensued. During discussion, Rodney Harris, Deputy County Manager; Mike Downs, County Manager; and Mr. Khatri responded to questions from the Board.

### **5.5 Infrastructure and Asset Management - Cabarrus County Parking Deck Reserved Spaces Discussion**

Kyle Bilafer, Assistant County Manager, provided a proposed chart for the 300 reserved parking spaces in the County parking deck noted in the agreement with the City of Concord. Some of the spaces will be for Novi-Flats, the rest will be for similar projects by the City of Concord.

Mr. Bilafer also reported he and Todd Shanley, Chief Information Officer, will collect data in this regard for review of future needs.

A discussion ensued. During discussion, Mr. Bilafer and Mike Downs, County Manager, responded to questions from the Board.

After discussion, consensus was to paint the reserved parking spaces on part of the third floor along with all spaces on the fourth and fifth floors.

### **5.6 Infrastructure and Asset Management - Emergency Equipment Warehouse and ITS Building Project Update**

Michael Miller, Design and Construction Director, provided an update of the Emergency Equipment Warehouse and ITS Building project to include:

- Milestones over the past 30 days
  - Parking lot curbing 90% completed

- o Drywall 95% complete in the building
- o Store front and curtain wall are completed
- o Fire department pressure test completed and passed inspection by the City of Concord's fire department
- o Bi Directional Amplifier (BDA) survey has been completed and passed
- Milestones for the upcoming 30 days
  - o Generator pad to be completed
  - o Primer and paint on the inside of the building
  - o Acoustical panel grid to be installed

A brief discussion ensued. During discussion, Mr. Miller responded to questions from the Board.

### **5.7 Infrastructure and Asset Management - Emergency Medical Services Headquarters Project Update**

Michael Miller, Design and Construction Director, provided an updated on the Emergency Medical Services Headquarters project, which included the following:

- Milestones over the past 30 days
  - o Permanent power to the building
  - o Floor and wall tile in the restrooms installed
  - o Acoustical spray to exposed ceilings and roof deckings in the fitness and scenario rooms
  - o Paving along Union Cemetery Road side
- Milestones for the next 30 days
  - o HVAC equipment started to acclimate the building for finishes
  - o Continue installation of the floor tile

A brief discussion ensued. During discussion, Mr. Miller responded to questions from the Board.

## **6. Approval of Regular Meeting Agenda**

### **6.1 BOC - Approval of Regular Meeting Agenda**

The Board discussed the placement of the items on the agenda.

**UPON MOTION** of Commissioner Strang, seconded by Vice Chairman Shue and unanimously carried, the Board approved the agenda as follows for the June 19, 2023 regular meeting as presented.

#### Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

#### Recognitions and Presentations

- Active Living and Parks - July Park and Recreation Month
- Cabarrus Soil and Water Conservation - Contest Winners
- Human Resources - Recognition of Teresa Hillie on Her Retirement from Cabarrus County Department of Human Services

#### Consent

- Appointments - Board of Equalization and Review
- Appointments - Jury Commission
- Appointments - Region F Aging Advisory Committee
- Appointments - Water and Sewer Authority of Cabarrus County
- Appointments and Removals - Cabarrus County Tourism Authority
- Appointments and Removals - Centralina Workforce Development Board
- Appointments and Removals - Juvenile Crime Prevention Council
- Appointments and Removals - Transportation Advisory Board
- Appointments (Removals) - Youth Commission
- BOC - NACo Voting Credentials - 2023 Annual Conference
- BOC - Resolution Amending the Cabarrus County Board of Commissioners' 2023 Meeting Schedule
- County Manager - Easement for Back Creek Greenway
- County Manager - Provider for Regional Behavioral Health Center
- DHS - FY24 Home and Community Care Block Grant Funding Plan
- Finance - Budget Amendment Ambulance Fees and EMS | MC billing service fees
- Finance - Cabarrus County Schools Health Sciences Institute
- Finance - Governmental Accounting Standards Board (GASB) 87 Budget Amendment

- Finance - Government Accounting Standards Board (GASB) 96
- Finance - Health Insurance Fund Balance Budget Amendment
- Finance - Opioid Abatement Funding
- Human Resources - Fire Services Compensation
- Human Resources - Personnel Ordinance Update
- Juvenile Crime Prevention Council - Approval of FY 23-24 JCPC Certification
- Planning and Development - Community Development Budget Amendment
- Planning and Development - Community Development Grant Required Plans and Programs
- Register of Deeds - Use of Register of Deeds Automation Fund for Re-indexing Cabarrus County Land Records
- Sheriff's Office - Awarding of Service Weapon to Captain Kevin Pfister Upon His Retirement
- Sheriff's Office - Retirement of K9 Turbo
- Tax Administration - Refund and Release Reports - May 2023

New Business

- County Manager - Adoption of the Fiscal year 2024 Budget

Old Business

- County Manager - Fiscal year 2023 Funding Re-appropriations
- Finance - Capital Improvement Plan ("CIP") Funded Projects in the FY2024 General Fund Budget

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - May 2023 Monthly Summary Report

**6. Adjourn**

**UPON MOTION** of Commissioner Strang, seconded by Commissioner Measmer and unanimously carried, the meeting adjourned at 9:11 p.m.

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Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met for a Budget Workshop Meeting in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Thursday, June 8, 2023.

Present - Chairman: Stephen M. Morris  
 Vice Chairman: Lynn W. Shue  
 Commissioners: Christopher A. Measmer  
 Barbara C. Strang  
 Kenneth M. Wortman

Also present were Mike Downs, County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

**Call to Order**

Chairman Morris called the meeting to order at 4:00 p.m.

**Cabarrus County Schools Presentation of FY 2023 Budget Request**

Rodney Harris, Deputy County Manager, provided prelude to the Budget Request. Dr. John Kopicki, Cabarrus County Schools (CCS), Superintendent; Dr. Jonathan Bowers, Cabarrus County Schools, Chief of School Performance and Auxiliary Services; and Tim Lowder, Cabarrus County Schools, Executive Director of Operations; presented a PowerPoint presentation titled CCS Capital Plan in which Dr. Kopicki discussed current and future needs of various schools.

A lengthy discussion ensued. During discussion, Dr. Kopicki; Mr. Lowder; Dr. Bowers; and Brian Cone, Cabarrus County Schools, Director of Architecture, responded to questions from the Board.

Rodney Harris, Deputy County Manager, on behalf of Carol Herndon, Cabarrus County Schools (CCS), Chief Financial Officer, continued the PowerPoint presentation related to the funding categories and possible restructuring of the same.

**Fire Departments**

Jacob Thompson, Fire Marshal, reviewed previous tax increase requests for FY24 for various fire departments as follows:

- Allen Fire Department requested an increase from \$.09 to \$.11, which would total \$127,768. The increase would cover inflation, renovations and additional staffing due to growth.
- Mt. Mitchell Fire Department requested an increase from \$.083 to \$.10, which would total \$22,877. The increase would cover staffing.
- Odell Fire Department requested an increase from \$0.68 to \$.085, which would total \$220,144. The increase would cover inflation, radios and staffing.
- Rime Fire Department requested an increase from \$.088 to \$.12, which would total \$85,109. This would allow the department to be comparable to others, cover inflation and staffing.

A brief discussion ensued. During discussion, Rodney Harris responded to questions from the board.

**CABARRUS COUNTY  
 FIRE DISTRICT REQUESTING TAX RATE INCREASE FOR FY24**

Fire District	Fiscal Year 2024 Valuation	Current Tax Rate	Current Collections	Increased Tax		Difference
				Rate Requested	Collections Based on Increased Rate	
Allen	646,926,214	0.090	574,956.00	0.110	702,724	127,768
Mt. Mitchell	133,144,559	0.083	108,603.00	0.100	131,480	22,877
Odell	1,311,357,422	0.068	880,577.00	0.085	1,100,721	220,144
Rimer	269,332,571	0.088	234,050.00	0.120	319,159	85,109

**Collection Rate**

98.75%

**Department of Human Services**

Lora Lipe, Department of Human Services, Economic Support Services Administrator, reported on various crisis assistance programs and requirements. The programs primarily discussed were as follows:

- Emergency Assistance- Work First Cash Assistance Program deals with a sporadic, non-reoccurring and temporary need
  - o Temporary Assistance for Needy Families (TANF) guidelines are used
- Emergency Rental Assistance Program
- Assistance 200% Program

There was discussion throughout. Ms. Lipe and Rodney Harris, Deputy County Manager, responded to questions from the Board.

At the end of the discussion, by Board consensus, the emergency assistance amount available to persons was increased from \$500 per 12 months to \$1,000 per 12 months.

**Technical Adjustment and Summary by Fund**

Rodney Harris, Deputy County Manager, presented revenues and expenses adjustments and personnel numbers for the proposed FY24 budget.

Yesenia Pineda, Management Analyst, provided instruction on how to navigate the online budget book.

There was discussion throughout the presentation. During discussions, Mr. Harris; Mike Downs, County Manager; Ms. Pineda and Rosh Khatri, Budget Director; responded to questions from the Board.

**Summary of Differences by Fund - Recommended Budget vs Adopted Budget**

Fund	Fund Name	FY 2024 Recommended	FY2024 Adopted	Difference Recommended vs Adopted
001	General Fund	\$ 339,082,991	\$ 339,783,753	\$ 700,762
100	Community Investment Fund	74,739,961	74,739,961	-
270	Landfill Fund	2,084,400	2,084,400	-
401	Emergency Telephone (911)	416,638	416,638	-
420	Arena & Fair	2,197,221	2,197,221	-
430	Fire Districts	6,643,105	6,643,105	-
560	Social Services	400,000	400,000	-
571	Intergovernmental	2,170,000	2,170,000	-
600	Worker Comp/Property Liability	3,917,352	4,030,577	113,225
610	Health & Dental	18,589,340	18,589,340	-
<b>Total</b>		<b>\$ 450,241,009</b>	<b>\$ 451,054,996</b>	<b>\$ 813,987</b>

**TECHNICAL ADJUSTMENTS**

	Revenues	Expenditures
<b>General Fund (001) Recommended Budget</b>	<b>339,082,991</b>	<b>339,082,991</b>

**Technical Adjustments:**

<b>1. Medicaid Expansion -</b>		
- Continuous Coverage Unwinding and Expansion implementation	\$139,193	\$139,193
<b>2. Medicaid GAP Funding for Startup</b>	561,569	561,569
- Funding is to be used to offset the SFY 2023-2024 costs incurred by counties as a result of the changes to enhanced Medicaid claiming 75/25 for eligibility and enrollment.		
<b>3. Other Miscellaneous Adjustments (Net)</b>	-	-
<b>Subtotal Adjustments</b>	<b>700,762</b>	<b>700,762</b>

<b>General Fund Adopted Budget</b>	<b>339,783,753</b>	<b>339,783,753</b>
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	Revenues	Expenditures
<b>Fire District Fund (430) Recommended Budget</b>	<b>6,643,105</b>	<b>6,643,105</b>

**Technical Adjustments:**

Adjust the following Fire District Tax Rates:

Allen Volunteer Fire District (Increase rate by from 0.09 to 0.11)	TBD	TBD
Mt Mitchel Volunteer Fire District (Increase rate by from 0.0826 to 0.10)	TBD	TBD
Odell Volunteer Fire District (Increase rate by from 0.068 to 0.085)	TBD	TBD
Rimer Volunteer Fire District (Increase rate by from 0.088 to 0.12)	TBD	TBD

<b>Fire District Fund Adopted Budget</b>	<b>6,643,105</b>	<b>6,643,105</b>
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	Revenues	Expenditures
<b>Workers Compensation &amp; Liability Fund (600) Recommended Budget</b>	<b>6,643,105</b>	<b>6,643,105</b>

**Technical Adjustments:**

1. Updated Premiums based on Property rolled to Permanent Coverage in FY24	113,225	113,225
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<b>Workers Compensation &amp; Liability Fund Adopted Budget</b>	<b>6,756,330</b>	<b>6,756,330</b>
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**Position Summary and New Positions**

See above item.

TOTAL AUTHORIZED POSITIONS										
	FY22 ADOPTED		FY23 ADOPTED		FY23 REVISED		FY24 RECOMMENDED		RECOMMENDED CHANGE	
	POSITIONS	FTE'S	POSITIONS	FTE'S	POSITIONS	FTE'S	POSITIONS	FTE'S	POSITIONS	FTE'S
<b>GENERAL GOVERNMENT</b>										
Board of Commissioners	8.00	4.00	8.00	4.00	8.00	4.00	8.00	4.00	-	-
Legal Department*	-	-	2.00	2.00	2.00	2.00	2.00	2.00	-	-
County Manager	17.00	16.40	20.00	19.40	18.00	17.40	6.00	5.40	(12.00)	(12.00)
Budget**	-	-	-	-	-	-	3.00	3.00	3.00	3.00
Strategy**	-	-	-	-	-	-	2.00	2.00	2.00	2.00
Internal Audit**	-	-	-	-	-	-	1.00	1.00	1.00	1.00
Procurement**	-	-	-	-	-	-	2.00	2.00	2.00	2.00
Safety & Risk Management**	-	-	-	-	-	-	2.00	2.00	2.00	2.00
Communications & Outreach	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	-	-
Human Resources	11.00	10.20	11.00	10.50	12.00	12.00	12.00	12.00	-	-
Tax Administration	30.00	30.00	31.00	31.00	31.00	31.00	31.00	31.00	-	-
Tax Collections	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	-	-
Board of Elections	13.00	8.43	13.00	8.43	13.00	8.43	13.00	8.43	-	-
Register of Deeds	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	-	-
Finance	14.00	14.00	15.00	15.00	15.00	15.00	15.00	15.00	-	-
Information Technology Services	37.00	37.00	38.00	38.00	39.00	39.00	40.00	40.00	1.00	1.00
Facility Design & Construction**	-	-	-	-	-	-	2.00	2.00	2.00	2.00
<b>Infrastructure &amp; Asset Management</b>										
Administration	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	-	-
Grounds Maintenance	12.00	12.00	13.00	13.00	13.00	13.00	14.00	14.00	1.00	1.00
Sign Maintenance	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-	-
Building Maintenance	15.00	15.00	15.00	15.00	15.00	15.00	18.00	18.00	3.00	3.00
Facility Services	32.00	32.00	39.00	39.00	39.00	39.00	43.00	43.00	4.00	4.00
Fleet Maintenance	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	-	-
<b>TOTAL</b>	<b>230.00</b>	<b>220.03</b>	<b>246.00</b>	<b>236.33</b>	<b>246.00</b>	<b>236.83</b>	<b>255.00</b>	<b>245.83</b>	<b>9.00</b>	<b>9.00</b>
<b>PUBLIC SAFETY</b>										
<b>Sheriff</b>										
Administration & Operations	238.00	237.75	241.00	240.75	253.00	252.75	198.00	197.75	(55.00)	(55.00)
Jail	153.00	149.62	159.00	155.62	158.00	154.62	158.00	154.62	-	-
Harrisburg Sheriff***	-	-	-	-	-	-	25.00	25.00	25.00	25.00
Midland Sheriff***	-	-	-	-	-	-	4.00	4.00	4.00	4.00
Mt. Pleasant Sheriff***	-	-	-	-	-	-	4.00	4.00	4.00	4.00
School Resource Officers***	-	-	-	-	-	-	27.00	27.00	27.00	27.00
Animal Control	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	-	-
Animal Shelter	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	-	-
Courts Maintenance	9.00	7.78	-	-	-	-	-	-	-	-
Construction Standards	36.00	36.00	41.00	41.00	40.00	40.00	40.00	40.00	-	-
Emergency Management	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-	-
Fire Department	17.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00	-	-
Emergency Medical Services	161.00	128.91	166.00	134.94	166.00	136.40	167.00	137.40	1.00	1.00
<b>TOTAL</b>	<b>634.00</b>	<b>597.06</b>	<b>644.00</b>	<b>609.30</b>	<b>654.00</b>	<b>620.77</b>	<b>660.00</b>	<b>626.77</b>	<b>6.00</b>	<b>6.00</b>
<b>ECONOMIC &amp; PHYSICAL DEVELOPMENT</b>										
<b>Planning &amp; Development</b>										
Planning	7.00	7.00	6.00	6.00	6.00	6.00	6.00	6.00	-	-
Community Development	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	-	-
Soil & Water Conservation	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	-	-
Zoning Administration	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-	-
Economic Development Corporation	4.00	4.00	4.00	4.00	4.00	4.00	5.00	5.00	1.00	1.00
<b>TOTAL</b>	<b>20.00</b>	<b>20.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>22.00</b>	<b>22.00</b>	<b>1.00</b>	<b>1.00</b>

TOTAL AUTHORIZED POSITIONS										
	FY22 ADOPTED		FY23 ADOPTED		FY23 REVISED		FY24 RECOMMENDED		RECOMMENDED CHANGE	
	POSITIONS	FTE'S	POSITIONS	FTE'S	POSITIONS	FTE'S	POSITIONS	FTE'S	POSITIONS	FTE'S
<b>ENVIRONMENTAL PROTECTION</b>										
Landfill	5.50	5.50	6.00	6.00	6.00	6.00	6.00	6.00	-	-
Waste Reduction	3.50	3.50	4.00	4.00	4.00	4.00	4.00	4.00	-	-
<b>TOTAL</b>	<b>9.00</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	-	-
<b>HUMAN SERVICES</b>										
Veterans Services	4.00	4.00	5.00	5.00	5.00	5.00	5.00	5.00	-	-
<b>Human Services</b>										
Administration	36.00	36.00	37.00	37.00	38.00	37.00	38.00	37.00	-	-
Transportation	33.00	33.00	33.00	33.00	33.00	33.00	33.00	33.00	-	-
Child Welfare	100.00	99.13	105.00	104.13	100.00	99.63	100.00	99.63	-	-
Child Support Enforcement	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	-	-
Economic Services	119.00	119.00	119.00	119.00	119.00	119.00	119.00	119.00	-	-
Economic Family Support Services	19.00	19.00	28.00	28.00	28.00	28.00	28.00	28.00	-	-
Adult & Family Services	29.00	28.10	31.00	30.10	31.00	30.10	31.00	30.10	-	-
Nutrition	10.00	7.60	11.00	8.60	11.00	8.60	11.00	8.60	-	-
Senior Services	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	-	-
Behavioral Health	-	-	-	-	2.00	2.00	2.00	2.00	-	-
<b>TOTAL</b>	<b>377.00</b>	<b>372.83</b>	<b>396.00</b>	<b>391.83</b>	<b>394.00</b>	<b>389.33</b>	<b>394.00</b>	<b>389.33</b>	-	-
<b>CULTURE &amp; RECREATION</b>										
Active Living & Parks										
Parks	23.00	17.14	23.00	19.74	23.00	19.74	35.00	28.64	12.00	8.90
Senior Centers	10.00	7.65	10.00	7.65	10.00	7.65	10.00	7.65	-	-
Library System	67.00	56.00	67.00	56.60	67.00	56.60	94.00	78.10	27.00	21.50
Fair	2.00	1.67	2.00	1.67	2.00	1.67	2.00	1.67	-	-
<b>TOTAL</b>	<b>102.00</b>	<b>82.46</b>	<b>102.00</b>	<b>85.66</b>	<b>102.00</b>	<b>85.66</b>	<b>141.00</b>	<b>116.06</b>	<b>39.00</b>	<b>30.40</b>
<b>ALL FUNCTIONS AND DEPARTMENTS</b>										
<b>GRAND TOTAL</b>	<b>1,372.00</b>	<b>1,301.38</b>	<b>1,419.00</b>	<b>1,354.11</b>	<b>1,427.00</b>	<b>1,363.59</b>	<b>1,482.00</b>	<b>1,409.99</b>	<b>55.00</b>	<b>46.40</b>
*split from County Manager in FY23 **split from County Manager in FY24 ***split from Sheriff Operations in FY24										

**FY 24 RECOMMENDED NEW POSITIONS**

DEPARTMENT	POSITION REQUESTED	GRADE	RECOMMENDED POSITIONS	RECOMMENDED FTE'S
<b>INFORMATION &amp; TECHNOLOGY SERVICES</b>				
	Cyber Security Analyst	27	1	1
	<b>SUBTOTAL</b>		<b>1</b>	<b>1</b>
<b>BUILDING MAINTENANCE</b>				
	Building Maintenance Supervisor	20	1	1
	<b>SUBTOTAL</b>		<b>1</b>	<b>1</b>
<b>SHERIFF'S OFFICE</b>				
	Detective	18	1	1
	RMS Administration	18	1	1
	<b>SUBTOTAL</b>		<b>2</b>	<b>2</b>
<b>HARRISBURG</b>				
	Detective	18	2	2
	Sergeant	19	1	1
	<b>SUBTOTAL</b>		<b>3</b>	<b>3</b>
<b>EMERGENCY MEDICAL SERVICES</b>				
	Training Captain	24	1	1
	<b>SUBTOTAL</b>		<b>1</b>	<b>1</b>
<b>ECONOMIC DEVELOPMENT CORPORATION</b>				
	Local Business Support Manager	21	1	1
	<b>SUBTOTAL</b>		<b>1</b>	<b>1</b>
<b>LIBRARY SERVICES</b>				
	Library Assistant	10	2	1
	Library Branch Manager	21	1	1
	<b>SUBTOTAL</b>		<b>3</b>	<b>2</b>
<b>ALL DEPARTMENTS</b>				
	<b>GRAND TOTAL</b>		<b>12</b>	<b>11</b>



**FY24 NEW FACILITY POSITIONS**

DEPARTMENT	POSITION REQUESTED	GRADE	RECOMMENDED POSITIONS	RECOMMENDED FTE'S
<b>Library</b>				
	Librarian	17	3	3
	Senior Library Assistant	13	5	5
	Library Assistant Part Time	10	9	4.5
	Branch Manager	21	1	1
	Library Assistant Full Time	10	6	6
	<b>SUBTOTAL</b>		24	19.5
<b>Building Maintenance</b>				
	Building Maintenance Mechanic	13	1	1
	HVAC Technician	16	1	1
	<b>SUBTOTAL</b>		2	2
<b>Grounds Maintenance</b>				
	Grounds Maintenance Worker	8	1	1
	<b>SUBTOTAL</b>		1	1
<b>Facility Services</b>				
	Custodians	6	4	4
	<b>SUBTOTAL</b>		4	4
<b>Active Living and Parks</b>				
	Supervisor	16	2	2
	Program Assistant	12	4	4
	Part Time Center Facility Operators	12	3	1.2
	Part Time Rangers	7	2	0.7
	Wellness Supervisor	17	1	1
	<b>SUBTOTAL</b>		12	8.9
<b>ALL DEPARTMENTS</b>				
	<b>GRAND TOTAL</b>		43	35.4

**General Board Discussion**

There was lengthy discussion regarding Cabarrus County Schools budget needs and requests, use of lottery proceeds, capital improvement projects fund, employee longevity pay, Midland library lease and the FY24 proposed budget.

**Adjourn**

**UPON MOTION of** Commissioner Strang, seconded by Vice Chairman Shue and unanimously carried, the meeting adjourned at 7:34 p.m.

\_\_\_\_\_  
Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, June 19, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris  
Vice Chairman: Lynn W. Shue  
Commissioners: Christopher A. Measmer  
Barbara C. Strang  
Kenneth M. Wortman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

**(A) APPROVAL OR CORRECTION OF MINUTES**

**(A-1) Approval or Correction of Meeting Minutes**

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Measmer and unanimously carried, the Board approved the minutes of April 17, 2023 (Summit), April 27, 2023 (Budget Meeting), May 1, 2023 (Work Session), and May 15, 2023 (Regular Meeting) as presented.

**(B) APPROVAL OF THE AGENDA**

Chairman Morris reviewed the following changes to the agenda.

Additions:

New Business

F-1 JCPC - Funding Appeal

F-2 Sheriff's Office - Budget Amendment -Tek84 Body Scanner

F-2.5 Central Cabarrus Tennis Courts

Updated:

Old Business

G.2 Finance - Capital Improvement Plan ("CIP") Funded Projects in the FY2024 General Fund Budget

**UPON MOTION** of Commissioner Wortman, seconded by Commissioner Measmer and unanimously carried, the Board approved the agenda as amended.

**(C) RECOGNITIONS AND PRESENTATIONS**

**(C-1) Active Living and Parks - Older Americans Month 2023 Proclamation**

Ian Sweeney, Active Living and Parks, Project Event Manager, announced July has been established as Park and Recreation Month since 1985. This year's theme will be "Where Community Grows". He stated it will celebrate the vital roles of the Park and Recreation professionals and provide services to bring people together. Mr. Sweeney read the proclamation aloud.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2023-14

DESIGNATION OF JULY AS PARK AND RECREATION MONTH  
A PROCLAMATION

WHEREAS, Parks and Recreation and Active Living Centers are an integral part of communities throughout this country, including Cabarrus; and

WHEREAS, Parks and Recreation and Active Living Centers promotes health and wellness, improving the physical and mental health of people who live near parks and active living centers; and

WHEREAS, Parks and Recreation and Active Living Centers promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and

WHEREAS, Parks and Recreation and Active Living Centers encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS, Parks and Recreation and Active Living Centers programming and education activities, such as out of-school time programming, youth sports, Senior Games, and environmental education, are critical to childhood development; and

WHEREAS, Parks and Recreation and Active Living Centers increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, Parks and Recreation and Active Living Centers are fundamental to the environmental well-being of our community; and

WHEREAS, Parks and Recreation and Active Living Centers are essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS, our Parks and Recreation and Active Living Centers areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, Cabarrus County recognizes the benefits derived from Parks and Recreation and Active Living Centers resources.

NOW THEREFORE, BE IT RESOLVED, that the Cabarrus Board of County Commissioners, do hereby proclaim that July is recognized as Park and Recreation Month in Cabarrus County.

Adopted this 19<sup>th</sup> day of June 2023

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Board of Commissioners

**(C-2) Cabarrus Soil and Water Conservation - Contest Winners**

Kelly Sifford, Assistant County Manager, introduced the students that participated in and the contests won. The contest categories were: bookmarks, posters, essays, PowerPoint presentations and public speaking. This year's theme was "Water...the Cycle of Life".

**(C-3) Human Resources - Recognition of Teresa Hillie on Her Retirement from Cabarrus County Department of Human Services**

Anthony Hodges, Social Worker Program Administrator, recognized Teresa Hillie's on her retirement after 22 years of service with Cabarrus County.

Ms. Hillie expressed appreciation.

Vice Chairman Shue presented Ms. Hillie with a service award in appreciation of her service and dedication to the citizens of Cabarrus County.

**(D) INFORMAL COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 6:50 p.m. He stated each speaker would be limited to three minutes. He also reviewed the Public Participation Policy.

Ray Helms, a resident at 9607 Robinson Church Road, Harrisburg, commented on ethics.

Jerry E. Anderson, a resident at 133 Kennedy Avenue, Kannapolis, spoke regarding a Department of Human Services matters.

Jeeter Anderson, a resident at 133 Kennedy Avenue, Kannapolis, commented on a Department of Human Services matter.

Josh Norris, a resident at 4353 Shiloh Church Road, Davidson, spoke regarding events and government.

Rich Wise, a resident at 3403 Brickwood Circle, Midland and a Midland Town Councilman, commented on Emergency Medical Services (EMS) protocol and procedures.

Jaymond Bryant-Herron, a resident at 199 McKinnon Avenue NE, Concord, commented on the police training facility, Cabarrus County Government, and North Carolina elected officials.

Mark Ortiz, a resident at 155 Wankel Drive, Kannapolis, spoke regarding budget and emergency rental assistance.

Mike Huttman, a resident at 537 Blue Sky Drive, Concord, commented on emergency rental assistance.

Mae Mack, a resident at 92 St. Mary Avenue NW, Concord, spoke regarding affordable housing and emergency rental assistance.

Sabrina Berry, a resident at 1302 Amber Ridge, Concord, commented on the budget and emergency rental assistance.

Roland Jordan, a resident of Concord, spoke regarding community matters.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

#### **(E) CONSENT**

##### **(E-1) Appointments - Board of Equalization and Review**

Keith Troutman and Helen McInnis currently serve as members and William Ferriss currently serves as an alternate member of the Cabarrus County Board of Equalization and Review. Each have terms expiring June 30, 2023. Each have expressed their desire to remain on the Board. Keith Troutman and Helen McInnis have served on the Board since their initial terms in 2011 and 2014 respectively so an exception to the "length of service" provision of the appointment policy will be needed for them.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board reappointed Keith Troutman and Helen McInnis to the Board of Equalization and Review for three-year terms ending June 30, 2026, including an exception to the length of service provision of the Appointment Policy for Keith Troutman and Helen McInnis.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board reappointed William Ferriss to the Board of Equalization and Review as an Alternate Representative for a one-year term ending June 30, 2024.

##### **(E-2) Appointments - Jury Commission**

Dianne Berry's term on the Jury Commission ends June 30, 2023. Ms. Berry would like to serve another term. Ms. Berry has served on this Commission since 2017. An exception to the length of service provision of the Appointment Policy will be needed for her.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board reappointed Dianne Berry to the Jury Commission for a two-year term ending June 30, 2025; including an exception to the length of service provision of the Appointment Policy.

##### **(E-3) Appointments - Region F Aging Advisory Committee**

James Bernacki serves on the Region F Aging Advisory Committee (RFAAC) and his term expires June 30, 2023. It is recommended that Mr. Bernacki be reappointed to the Region F Aging Advisory Committee to serve another term.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board reappointed James Bernacki to the Region F Aging Advisory Committee for a two-year term ending June 30, 2025.

**(E-4) Appointments - Water and Sewer Authority of Cabarrus County**

Robert Richie's term on the Water and Sewer Authority of Cabarrus County as an At-large representative ends June 30, 2023. Mr. Ritchie would like to be considered for reappointment. He has served on this board since 2011. If reappointed, an exception to the length of service provision of the Appointment Policy will be needed for him.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the board reappointed Robert Richie to the Water and Sewer Authority as the At-large representative for a three-year term ending June 30, 2026; including an exception to the length of service provision of the Appointment Policy.

**(E-5) Appointments and Removals - Cabarrus County Tourism Authority**

The Cabarrus County Tourism Authority has 4 seats that need to be appointed for the term commencing July 1, 2023 and ending on June 30, 2026. The nominating group and their nominees are as follows:

- Cabarrus County - Seat #1 Mike Downs\*~
- Cabarrus County Tourism Authority - Seat #2 Greg Walter\*^
- Cabarrus County Tourism Authority - Seat #10 Steve Steinbacher\*
- Cabarrus Regional Chamber of Commerce - Seat #3 Alison Paladino

\*Reappointment

^An exception the residency provision of the Appointment Policy will be needed  
~An exception the multiple boards provision of the Appointment Policy will be needed.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board removed Pat Horton (Seat #3) from the Cabarrus County Tourism Authority and thanked her for her service.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board reappointed Mike Downs (Seat #1), Greg Walter (Seat #2) and Steve Steinbacher (Seat #10) to the Cabarrus County Tourism Authority for three-year terms commencing July 1, 2023 and ending June 30, 2026; to include an exception to the residency provision of the Appointment Policy for Mr. Walter; and an exception to the service on multiple boards provision of the Appointment Policy for Mr. Downs.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board appointed Alison Paladino (Seat #3) to the Cabarrus County Tourism Authority for a three-year term commencing July 1, 2023 and ending June 30, 2026.

**(E-6) Appointments and Removals - Centralina Workforce Development Board**

The terms on the Centralina Workforce Development Board for Dr. Carol Spalding, Education Representative, and Beatriz Rodriguez, Private Sector Representative, will end June 30, 2023. Both have asked to step down from their positions on the Board. It is requested to remove their names from the roster.

David Hollars, Centralina Workforce Development Board Executive Director, has requested that the Education position on the Board be rotated to a Private Sector position. Per Board bylaws, nominations have been solicited from the Cabarrus Economic Development Commission. Anna Badiru and Chelsea Rigler have been recommended to be appointed to fill the vacant positions. A letter in this regard was included in the agenda. Neither Ms. Badiru nor Ms. Rigler are residents of Cabarrus County. An exception to the residency provision of the Appointment Policy will be needed for them.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board removed Dr. Carol Spalding and Beatriz Rodriguez from the Centralina Workforce Development Board roster and thanked them for their service.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved to rotate the Education position to a Private Sector position.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the board appointed Anna Badiru and Chelsea Rigler to the Centralina Workforce Development Board as Private Sector representatives for two-year terms ending June 30, 2025; including an exception to the residency provision of the Appointment Policy for both.

**(E-7) Appointments and Removals - Juvenile Crime Prevention Council**

Terms for the following Juvenile Crime Prevention Council (JCPC) members end June 30, 2023: Carolyn Carpenter, Heather Mobley, Connie Philbeck, and Judge Christy Wilhelm. At the JCPC's May 17 meeting, the Council voted unanimously to recommend all four be reappointed to serve another term. An exception to the length of service provision of the Appointment Policy will be needed for Ms. Carpenter, Ms. Mobley, and Ms. Philbeck. An exception to the residency provision of the Appointment Policy will be needed for Ms. Mobley.

Additionally, the Council voted unanimously to accept the resignation of LaShay Avery, LME/MCO Regional Director. Ms. Avery plans to resign from Partners Behavioral Health and relocate to Texas.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board reappointed Heather Mobley, Judge Christy Wilhelm, Carolyn Carpenter, and Connie Philbeck to the Juvenile Crime Prevention Council for two-year terms ending June 30, 2025; including an exception to the length of service provision of the Appointment Policy for Ms. Mobley, Ms. Carpenter, and Ms. Philbeck; and an exception to the residency provision of the Appointment Policy for Ms. Mobley.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board removed LaShay Avery from the JCPC roster and thanked her for her service.

**(E-8) Appointments and Removals - Transportation Advisory Board**

Terms for the following Transportation Advisory Board members end June 30, 2023: Charles Hendrix, Amy Nance, and James Polk. Mr. Hendrix and Mr. Polk have agreed to serve another term as Citizen Advocate representatives. An exception to the length of service provision of the Appointment Policy will be needed for them. Mr. Polk also serves on the Home and Community Care Block Grant Committee. An exception to the service on multiple boards provision of the Appointment Policy will be needed for him.

Amy Nance is stepping down from the Advisory Board. Letecia Loadholt has agreed to serve as the Human Services DHS representative.

Additionally, EMS Deputy Chief Kara Clarke has agreed to serve as the Cabarrus EMS representative that has been vacant since Michelle Dietrich retired.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board removed Amy Nance from the Transportation Advisory Board roster and thanked her for her service.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board appointed Letecia Loadholt to the Transportation Advisory Board for a three-year term as the Human Services DSS representative ending June 30, 2026.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the board appointed Kara Clarke to the Transportation Advisory Board as the Cabarrus EMS representative for a three-year term ending June 30, 2026.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board reappointed Charles Hendrix, Citizen Advocate/Retired, and James Polk Citizen Advocate/Aging, to the Transportation Advisory Board for three-year terms ending June 30, 2026; including an exception to the length of service provision of the Appointment Policy for Mr. Hendrix and Mr. Polk; and an exception to the service on multiple boards provision of the Appointment Policy for Mr. Polk.

**(E-9) Appointments (Removals) - Youth Commission**

The following Youth Commission members have graduated from high school: Owen Lutz (Hickory Ridge), Vishista Chittalooru (Hickory Ridge), Kylie Greenelsh

(Mt. Pleasant), Mary Liu (Northwest Cabarrus), and Kayla Anderson (At Large). It is requested to remove their names from the roster.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board removed the following Youth Commission members from the roster and thanked them for their service: Owen Lutz (Hickory Ridge), Vishista Chittooruru (Hickory Ridge), Kylie Greenelsh (Mt. Pleasant), Mary Liu (Northwest Cabarrus), and Kayla Anderson (At Large).

**(E-10) BOC - NACo Voting Credentials - 2023 Annual Conference**

The National Association of Counties (NACo) will hold their 2023 Annual Conference in Travis County, Texas on July 21 - 24, 2023. In order to participate in the Association's annual election of officers, a voting delegate must be registered by July 17, 2023 at 5 p.m.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board designated Steve Morris as the voting delegate to represent Cabarrus County at the NACo Annual Conference in July.

**(E-11) BOC - Resolution Amending the Cabarrus County Board of Commissioners' 2023 Meeting Schedule**

The following resolution will change the date for the July work session from July 3, 2023 to July 10, 2023.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the resolution.

Resolution No. 2023-12

Resolution Amending the  
Cabarrus County Board of Commissioners'  
2023 Meeting Schedule

WHEREAS, on December 19, 2022, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2023, which sets forth the dates, times and locations of various official county meetings; and

WHEREAS, the Board scheduled the July work session for July 3, 2023; and

WHEREAS, the Board is changing the date for the July work session to July 10, 2023.

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2023 Meeting Schedule as follows:

- 1. The July work session will be held on Monday, July 10, 2023, at 4:00 p.m. in the Multipurpose Room at the Governmental Center in Concord, NC.

ADOPTED this 19<sup>th</sup> day of June, 2023.

Morris  
\_\_\_\_\_

/s/ Stephen M.  
Stephen M. Morris, Chairman  
Cabarrus County Board of

Commissioners

ATTEST:

/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**(E-12) County Manager - Easement for Back Creek Greenway**

The proposed easement agreement will allow the Town of Harrisburg to hold an easement on Back Creek. The easement will cross the Hickory Ridge Middle and High School properties. The purpose is to construct a greenway and allow any access and necessary appurtenances to be constructed within the easement.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the easement agreement for Back Creek Greenway on Hickory Ridge Middle and High School.

**(E-13) County Manager - Provider for Regional Behavioral Health Center**

The County received \$32.5 million from the State of North Carolina to design and construct a regional behavioral health facility. A Request for Proposals (RFP) was issued on January 18, 2023, with two proposals received by the due date of March 17, 2023. Interviews with each firm were conducted by County staff on Friday, May 5, 2023. Staff recommends entering contract negotiations with Monarch to operate the facility.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board authorized the County Manager to negotiate and execute a contract with Monarch, subject to review and revision by the County Attorney, to operate the Cabarrus County Regional Behavioral Health Facility.

**(E-14) DHS - FY24 Home and Community Care Block Grant Funding Plan**

The FY24 Home and Community Care Block Grant (HCCBG) funding plan was provided for review and approval by the Board of Commissioners. The plan was prepared, reviewed, and approved by the HCCBG Advisory Committee. The Department of Human Services will serve as the lead agency for the Home and Community Care Block Grant. The lead agency's primary role is to organize the committee, develop the funding plan for the grant and seek approval from the Board of Commissioners for the funding plan.

The Home and Community Care Block Grant will serve citizens ages 60 and older and promote health and well-being services for qualified recipients. It will be administered by the N.C. Division of Aging and Adult Services (DAAS). The grant will provide local flexibility in that the advisory committee and the Board of Commissioners can set priorities for services within grant provisions.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the FY24 Home and Community Care Block Grant funding plan as submitted by the Home and Community Care Block Grant advisory committee.

**(E-15) Finance - Budget Amendment Ambulance Fees and EMS / MC billing service fees**

Emergency Management Services (EMS) uses EMS Management and Consultants (EMSMC) an ambulance billing services company for medical billing and collection services. EMS pays EMSMC on a monthly basis at 8.36% of net collections and \$11.50 per claim for NC Medicaid Managed Care claims. Average net collections for this fiscal year are higher than expected. Therefore, a budget amendment is needed to increase revenues for the increase in collections and expenditures for the fees associated with billing and collections of claims.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the budget amendment to increase revenues for ambulance fees and expenditures for billing and collection services.

**Budget Revision/Amendment Request**

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

Emergency Management Services (EMS) uses EMS Management and Consultants (EMSMC) an ambulance billing services company for medical billing and collection services. EMS pays EMSMC on a monthly basis 8.36% of net collections and \$11.50 per claim for NC Medicaid Managed Care claims. Average net collections for this fiscal year are higher than expected. This budget amendment increases revenues for the increase in collections and expenditures for the fees associated with billing and collections of claims.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2730-6613	AMBUANCE FEES	6,700,000.00	50,000.00	-	6,750,000.00
001	6	2730-6613-IFAC	AMBUANCE FESS-INTER-FACILITY	240,000.00	50,000.00	-	290,000.00
001	9	2730-9445	PURCHASED SERVICES	617,812.00	100,000.00	-	717,812.00

**(E-16) Finance - Cabarrus County Schools Health Sciences Institute**

The Cabarrus Health Science Institute (CHSI) will be the 3rd Early College Program within the district. The program started in the 2022/2023 school calendar year in a temporary facility for the first 2 years. This project will provide the CHSI Program a permanent home intentionally built beside the existing Cabarrus College of Health Science, which is a part of the Atrium Partnership with Cabarrus County Schools.



Due to the program and number of students served, a permanent facility is needed. The work required for temporary spaces in the existing facility for FY24 as well as design and development work for a permanent site to open in the 24/25 school calendar year needs to begin this year.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the budget amendment to fund renovations and design and development of the new Cabarrus Health Science Institution Campus and approved the Schools Capital Project Fund budget ordinance.

**Budget Revision/Amendment Request**

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

To Budget Renovations and New Modular Campus for the Cabarrus Health Science Institution. Budget from Community Investment Fund fund balance.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
390	6	7210-6932-CHSI	Contribution from CIF	-	2,000,000		2,000,000
390	9	7210-9821-CHSI	Building and Renovations	-	2,000,000		2,000,000
100	6	0000-6901	Fund Balance Appropriations	19,179,436	2,000,000		21,179,436
100	9	0000-9708	Contribution to Capital Project Fund	32,511,612	2,000,000		34,511,612

Ordinance No. 2023-21

CABARRUS COUNTY  
SCHOOL CAPITAL PROJECTS  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Contribution from General Fund/CIF	\$47,055,34
Contribution from Capital Projects Fund	9,383,61
Debt Proceeds 2020 Draw Note	45,227,09
Debt Proceeds 2022 Draw Note	57,105,05
Debt Proceeds 2024 Draw Note	71,466,75
Contribution from Capital Reserve Fund	693,42
Contribution from Convention & Visitor Bureau	1,550,00
NC Department of Transportation	1,950,00
<b>TOTAL REVENUES</b>	<b>\$234,431,287</b>

- C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$ 3,300,000
R. Brown McAllister Replacement	48,356,750
Roberta Road Middle School	56,604,300
CCS New High School	9,508,821
CCS Southeast High School - Land purchase	1,816,320
Contribution to Capital Reserve	
Early College Mobile Units	5,001,114
	2,536,331
Mondo Track - JM Robinson High School	1,550,000

Deferred Maintenance Cabarrus County Schools	24,864,617
Deferred Maintenance Kannapolis City School	5,640,034
Deferred Maintenance Rowan Cabarrus Community College	3,468,000
Central Cabarrus Track	1,500,000
Hickory Ridge Football Field and Track	1,700,000
Tennis Courts - Cox Mill, Central Cabarrus, Northwest	1,200,000
Mary Frances Wall Renovations	11,000,000
Weddington Hills Elementary School HVAC	7,000,000
Concord High School HVAC	9,000,000
Opportunity School	7,000,000
Hickory Ridge High School Roof	2,550,000
Cox Mill Elementary School Roof	2,500,000
Wolf Meadow Elementary School Roof	2,000,000
Fred L. Wilson Elementary School Addition	12,000,000
Forest Park Elementary School HVAC	7,000,000
RCCC South Campus HVAC	5,335,000
Cabarrus Health Science Institution	2,000,000
TOTAL EXPENDITURES	\$234,431,287
GRAND TOTAL - REVENUES	\$234,431,287
GRAND TOTAL - EXPENDITURES	\$234,431,287

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where

G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.

- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19<sup>th</sup> Day of June 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen m. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(E-17) Finance - Governmental Accounting Standards Board (GASB) 87 Budget Amendment**

In June 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87, Leases. GASB 87 established a single model for lease accounting based on the principal that leases are financing of the "right to use" an asset, which is an underlying nonfinancial intangible asset, rather than an asset itself. Governments are required to amortize the nonfinancial assets over the shorter of the asset's useful life or the lease term.

In Fiscal Year 2022, Cabarrus County began recording all leases within the scope of GASB 87 and established a capitalization threshold of \$100,000, in total lease payments over the lease term.

With the implementation of GASB 87, all lease payments that fall within the materiality threshold should be budgeted and accounted for as debt service principal and interest payments.

Finance will prepare a budget amendment at fiscal year-end to budget principal and interest payments for "right to use" assets in the Community Investment Fund (CIF). Actual expenditures were paid out of the general fund throughout the fiscal year and will be moved to the debt service principal and interest accounts in CIF for reporting purposes.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the necessary budget amendment to budget and account for debt service principal and interest expenditures as required by Lessee Accounting under the Governmental Accounting Standards Board (GASB) Statement No. 87.

Budget Revision/Amendment Request

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

This budget amendment is to budget principal and interest payments for lease payments made in FY 2023 as a result of implementing GASB 87. The budget amendment budgets principal and interest payments in the Community Investment Fund (CIF) and appropriates fund balance. Actual expenditures (lease payments) were paid out of the general fund and will be moved to the principal and interest accounts in CIF. The overall effect on fund balance is zero.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
100	6	0000-6901	Fund Balance Appropriated	21,179,436.00	1,169,548.00	-	22,348,984.00
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	901,379.00	-	901,379.00
100	9	9120-993201-G87	LEASE INTEREST	-	12,787.00	-	12,787.00
			<i>To budget GASB 87 implementation for DHS building lease principal and interest payments</i>				
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	114,804.00	-	114,804.00
100	9	9120-993201-G87	LEASE INTEREST	-	517.00	-	517.00
			<i>To budget GASB 87 implementation for copier lease principal and interest payments</i>				
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	16,896.00	-	16,896.00
100	9	9120-993201-G87	LEASE INTEREST	-	1,365.00	-	1,365.00
			<i>To budget GASB 87 implementation for The Old Creamery lease principal and interest payments</i>				
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	120,814.00	-	120,814.00
100	9	9120-993201-G87	LEASE INTEREST	-	986.00	-	986.00
			<i>To budget GASB 87 implementation for HPE equipment and HP switches lease principal and interest payments</i>				

**(E-18) Finance - Government Accounting Standards Board (GASB) 96**

The Government Accounting Standards Board (GASB) issued Statement No. 96, Subscription Based Information Technology Arrangements (SBITAs) in May 2020. The statement defines a SBITA as "a contract that conveys the right to use another party's information (IT) software, alone or in combination with tangible assets as specified in the contract. As with GASB Statement No. 87, Leases, this means that the County is procuring an intangible asset, mainly a "right to use" asset and should be amortized over the shorter of the subscription term or the useful life. Subscription payments will be recognized and budgeted for like principal and interest debt service payments made on long term debt. Under the Generally Accepted Accounting Principles (GAAP) basis for governmental funds and the budgetary basis for all budgeted funds in NC, Cabarrus County will initially recognize an expenditure and other financing sources. Assets which are clearly immaterial to the financial statements will not be included for GASB 96 reporting purposes. Cabarrus County will record SBITA's within the scope of GASB 96 that exceed an established capitalization threshold, or materiality. The capitalization threshold is defined as \$100,000 in total payments over the subscription term.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the resolution to establish the materiality threshold and approved the budget amendment.

Resolution No. 2023-13

Resolution To Establish Materiality Threshold for Recognition Of Subscription-Based Information Technology Arrangements ("SBITAs") Under GASB Statement No. 96

WHEREAS, General Accounting Standards Board ("GASB") Statement No. 96 provides guidance on the accounting and financial reporting for subscription-based information technology arrangements ("SBITAs"); and

WHEREAS, a SBITA is defined as a contract that conveys control of the right to use another party's information technology (IT) software, alone or in combination with a tangible capital asset, as specified in the contract for a defined period of time (a "subscription term"); and

WHEREAS, under GASB Statement No. 96, a government entity generally should recognize a right-to-use subscription asset, and a corresponding subscription liability; and

WHEREAS, for certain IT subscriptions, either the initial price or present value of future subscription payments will be immaterial to the total value of the County's SBITA assets and liabilities; and

WHEREAS, after review of the IT subscription contracts currently in place, county staff believes that a materiality threshold of \$100,000 is reasonable with respect to compliance with GASB Statement No. 96, as that figure represents less than 1% of total capital assets, less than 8% of the current value of IT subscription contracts and is consistent with GASB 87 materiality.

NOW, THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby adopts \$100,000 as the materiality threshold for subscription-based information technology arrangement (SBITAs) when determining whether to recognize such subscriptions as assets, and the cost related to same as liabilities, in compliance with GASB Statement No. 96.

BE IT FURTHER RESOLVED that the Board, upon the recommendation of the County Manager or the County Finance Director, may adjust the materiality threshold from time to time as may be needed or recommended for audit purposes.

Adopted this 19<sup>th</sup> day of June 2023.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Cabarrus County Board of Commissioners

Attest:

/s/ Lauren Linker  
 Clerk to the Board

**Budget Revision/Amendment Request**

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

This budget amendment is to budget principal and interest payments for Subscription-Based Information Technology Arrangements (SBITA's) as a result of implementing GASB 96. The budget amendment budgets principal and interest payments in the Community Investment Fund (CIF) and appropriates fund balance. Actual expenditures (SBITS's) were paid out of the general fund and will be moved to the principal and interest accounts in CIF. This budget amendment also budget initial expenditures and other financing source to record inception of SBITA's.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
100	6	9120-690501-G96	PROCEEDS FROM SBITA - Other Financing Source	-	1,215,000.00	-	1,215,000.00
100	9	9120-9865-G96	CAPITAL OUTLAY - G96	-	1,215,000.00	-	1,215,000.00
			<i>To budget expenditure (subscription asset) and other financing source for GASB 96 implementation.</i>				
100	6	0000-6901	Fund Balance appropriated	22,348,984.00	359,000.00	-	22,707,984.00
100	9	9120-991303-G96	PRINCIPAL GASB 96	-	350,500.00	-	350,500.00
100	9	9120-993202-G96	INTEREST GASB 96	-	8,500.00	-	8,500.00
			<i>To budget principal and interest payments for GASB 96 implementation</i>				

**(E-19) Finance - Health Insurance Fund Balance Budget Amendment**

The Finance Department annually reviews revenues and expenditures for the Health Insurance Internal Service Fund based on actual activity and estimated activity for the remainder of the fiscal year. Based on this analysis, a budget amendment has been prepared to ensure claims expenditures do not exceed the budget at fiscal year-end. This budget amendment appropriates fund balance and increases the budget for health insurance claims.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the budget amendment.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

This budget amendment is to increase the budget for health insurance claims in the Health Insurance Internal Service Fund. The total budget for claims is being increased based on higher than average claims for the last two months of the fiscal year. This budget amendment appropriates fund balance.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
610	6	1917-6901	FUND BALANCE APPROPRIATED	22,240.60	320,000.00	-	342,240.60
610	9	1917-9645	HEALTH INSURANCE CLAIMS	14,251,792.00	320,000.00	-	14,571,792.00

**(E-20) Finance - Opioid Abatement Funding**

Cabarrus County has been awarded Opioid Abatement Funding. Per an agreement between Partners Health Care Management and Cabarrus County, Partners Health Care Management will reimburse Cabarrus County for activities and services listed in the agreement. The County will pay Cabarrus Health Alliance for these services and activities. The funding amount is \$91,514 and there is no County match. The grant period ends June 30, 2023. All expenditures for services and activities as of June 30, 2023, and a report describing utilization of the funds will be due by July 05, 2023.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the budget amendment to budget revenues and expenditures for Opioid Abatement Funding.

**Budget Revision/Amendment Request**

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

This budget amendment is to budget revenues and expenditures for OPIOID Abatement Funding awarded to Cabarrus County. An agreement has been made between the Partners Health Management (Local Managed Entity | Managed Care Organization) and Cabarrus County. Partners Health Care Management will reimburse Cabarrus County for the following activities and services listed in the agreement: purchase of Narcan, Fentanyl Strips and targeted messaging campaign activities. The County will pay Cabarrus Health Alliance for these activities and services. The amount of the award is \$91,514 and there is no County match. The grant period ends June 30, 2023.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5910-625901	LME   MCO Grant Award	-	91,514.00	-	91,514.00
001	9	5910-9705-OPIOID	Public Health Authority - OPIOID	-	91,514.00	-	91,514.00

**(E-21) Human Resources - Fire Services Compensation**

Fire Services Operations has developed a proposed career development plan for department employees. As part of this project, the firefighter position has been re-evaluated and it has been recommended for movement as a "hot job".

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved proposed compensation changes for Fire Services Squad 410.

**(E-22) Juvenile Crime Prevention Council - Approval of FY 23-24 JCPC Certification**

The JCPC's FY 23-24 County Funding Plan remains pending at this time due to a program's appeal following the funding recommendations made during its April 19 meeting. The Plan itself cannot be presented for BOC approval until the appeal is fully resolved. However, it is requested that the JCPC Certification be considered for approval as the \$15,500 recommended for JCPC Administration remains unchanged since FY 2017-2018.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the JCPC Certification as presented with the understanding that the FY 23-24 County Funding Plan will be presented for approval when the appeal is fully resolved.

**(E-23) Planning and Development - Community Development Budget Amendment**

The Housing and Home Improvement program that is available through the Home and Community Care Block Grant requires staff to request a donation to the program for services rendered if the individual is over a certain income. The donation is voluntary. All donations are required by the grant program to be applied back to the program to expand service. The attached budget amendment will allocate donated revenues to expenses in order to follow the grant guidelines.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the budget amendment.

**Budget Revision/Amendment Request**

Date: 6/19/2023 Amount: 210.00  
 Dept. Head: Kelly Sifford Department: Community Development  
 Internal Transfer Within Department   
  Transfer Between Departments/Funds   
  Supplemental Request

Purpose: To allocate the consumer contributions we have received to an expense category per grant guidelines.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	3250-6622	Home Improvement Program Fees	300.00	210.00		510.00
001	9	3250-9493-HHIHR	Operations	20,359.00	210.00		20,569.00
<b>Total</b>							21,079.00

**(E-24) Planning and Development - Community Development Grant Required Plans and Programs**

Cabarrus County participates in a HOME Partnership program under the Cabarrus/Iredell/Rowan HOME Consortium and, at times, participates in CDBG programs that support various housing and economic development activities in Cabarrus County. These programs require a series of plans and programs to address various issues such as Fair Housing, Section 3, Anti-Displacement, Section 504, Citizen Participation, Procurement, Equal Opportunities and more. The required plans and programs for the next adoption period, which will extend our program until June 2026 were provided.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the Community Development Plans and Programs and the Resolution as presented.

Resolution No. 2023-14

CABARRUS COUNTY  
 FAIR HOUSING RESOLUTION  
 For the Period of June 19, 2023-June 19, 2026

WHEREAS, The County of Cabarrus seeks to protect the health, safety, and welfare of its residents; and

WHEREAS, citizens seek safe, sanitary and habitable dwellings in all areas of the County; and

WHEREAS, the County finds the denial of equal housing opportunities because of religion, race, creed, color, sex, national origin, handicap, or age legally wrong and socially unjust; and

WHEREAS, the denial of equal housing opportunities in housing accommodations is detrimental to public welfare and public order; and

WHEREAS, the County finds the practice of discrimination against any citizen in housing a denial of his equal rights and equal opportunity to seek better living conditions and to develop community pride;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the County of Cabarrus, North Carolina, that:

Section I. The Board of Commissioners of the County of Cabarrus has declared it an official policy of the County government that there shall not be allowed discrimination in the terms and conditions for buying or renting housing in the County of Cabarrus.

Section II. All business groups and individual citizens of the County of Cabarrus are urged to respect and implement this policy.

Section III. The Planning and Development Director or their designate, is the official authorized to (1) receive and document complaints regarding housing discrimination in Cabarrus County; and (2) refer such complaints to the North Carolina Human Relations Commission for investigation, conciliation and resolution.

ADOPTED, this 19<sup>th</sup> day of June, 2023.

By: /s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Board of Commissioners

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(E-25) Register of Deeds - Use of Register of Deeds Automation Fund for Re-indexing Cabarrus County Land Records**

The Register of Deeds index of online land records from 1/1/1983 allows access of land records by party names.

Prior online access is by use of virtual images of our physical index books, which is a more cumbersome and complex process for both professionals and the public.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved use of the Cabarrus County Register of Deeds automation fund to reindex Cabarrus County land records from January 1, 1938 through December 31, 1982.

**(E-26) Sheriff's Office - Awarding of Service Weapon to Captain Kevin Pfister Upon His Retirement**

Captain Kevin Pfister will be retiring from the Cabarrus County Sheriff's Office with his last day being June 30, 2023. In accordance with NC GS 20-187.2, his duty weapon will be awarded to him for a price of \$1.00 after being designated surplus property.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board declared Sig Sauer P320 SN# 58J376998 surplus property and authorized disposition in accordance with the County's policy.

**(E-27) Sheriff's Office - Retirement of K9 Turbo**

Due to the upcoming retirement of K9 Turbo (due to age), the Sheriff's Office requested to surplus K9 Turbo and turn him over to K9 Handler, Stephanie Champlin. Turbo is now 8 years old and has worsening health problems, specifically a heart murmur and tires easily. His last working day will be June 30th.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board declared K9 Turbo surplus property and authorized disposition in accordance with the County's policy.

**(E-28) Tax Administration - Refund and Release Reports - May 2023**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the board approved the May 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

**(F) NEW BUSINESS**

**(F-1) JCPC - Funding Appeal**

Evan Lee, General Counsel, introduced the Juvenile Crime Prevention Council (JCPC) FY24 funding plan appeal. Mr. Lee then introduced Darryl Bego, Youth Development Initiatives, Executive Director.

Mr. Bego presented his appeal.

A lengthy discussion ensued.

Vice Chairman Shue **MOVED** to deny the funding appeal. Chairman Morris seconded the motion.



Following further discussion, the **MOTION** unanimously carried.

**Cabarrus County Juvenile Crime Prevention Council BYLAWS**

**Article I: NAME AND PURPOSE**

Section 1. Name

The name of this Council shall be the Cabarrus County JCPC (Juvenile Crime Prevention Council).

Section 2. Purpose- The purpose of this Council shall be to:

- 2.1 Biennial review of the needs of juveniles in the county who are at risk or who have been adjudicated. Council shall develop a request for proposal process and submit to the County's authorization, the plan must be approved by the Department of Juvenile Justice and Delinquency Prevention.
- 2.2 Assist the county in planning and administering community-based delinquency alternatives to the Youth Development Center and to provide community-based delinquency and substance abuse prevention strategies and programs.
- 2.3 Ensure that appropriate community based intermediate dispositions for adjudicated juveniles are available, pursuant to minimum standards set by the Department of Juvenile Justice and Delinquency Prevention.
- 2.4 Perform on an ongoing basis:
  - 1) Assess needs of juveniles in community, evaluate resources, plan for unmet needs.
  - 2) Evaluate performance of juvenile services/programs as a condition of continued funding of those programs.
  - 3) Increase public awareness of the causes of delinquency and prevention efforts.
  - 4) Develop intervention strategies and risk assessments for at-risk youth.
  - 5) Provide funds for services: treatment, counseling, parenting, rehabilitation.
  - 6) Establish and encourage ongoing and diverse funding streams for delinquency prevention programs. Council may examine benefits to provide joint judicial district programs.

**Article II: MEMBERSHIP**

Section 1. Members shall be appointed by the Cabarrus County Board of Commissioners for a two-year term. Appointment shall be arranged so that approximately one half of the terms shall expire each year. The Board of County Commissioners may re-appoint members.

Section 2. The Chairperson shall advise the Board of Commissioners of members who should be replaced because of resignation, limited interest and participation, expired terms, or conflict of interest.

Section 3. The Council will review applications for any vacant positions and vote by majority regarding the replacements. The chairperson will forward the recommendations to the Board of Commissioners for approval.

Section 4. The membership shall be no less than 12 persons and no more than 26 and should include, if possible:

- 1) Local School Superintendent or that person's Designee
- 2) Chief of Police in the county or the appointed chief's Designee
- 3) Local Sheriff or that person's Designee
- 4) District Attorney or that person's Designee
- 5) Chief Court Counselor or that person's Designee

- 6) Director of the Local Management Entity/Managed Care Organization (LME/MCO) or that person's designee
- 7) Director of Social Services or that person's Designee
- 8) County Manager or that person's Designee
- 9) Substance Abuse Professional
- 10) Member of Faith Community
- 11) County Commissioner
- 12) Two persons under the age of 21, or one person under the age of 21 and one member of the public representing the interests of families of at-risk juveniles.
- 13) Juvenile Defense Attorney
- 14) Chief District Court Judge or Designee Judge
- 15) Member of Business Community
- 16) Local Health Director or that person's Designee
- 17) A representative from the United Way or other non-profit agency
- 18) Parks and Recreation Representative
- 19) Up to 7 Additional Members to be appointed by the County Commissioners

Section 5. The JCPC Regional Consultant will serve as an ex-officio member of the commission without the authority to make motions or vote.

Section 6. Members are expected to attend the regularly scheduled monthly meetings.

Section 7. At any time that a member fails to attend sixty-five percent (65%) of the annual regularly scheduled meetings called by the Chairperson, that member shall be recommended for removal from the Council, and that removal shall be sent to the Board of Commissioners after providing notice to the member being removed. That member shall provide in writing, no later than five (5) business days after notice of removal is given, that they wish to appeal the removal decision based on lack of attendance. This appeal will happen at the next regularly scheduled meeting and the Member will be given an opportunity to present his/her case against removal. The Council may vote not to remove a Member through a majority vote (quorum required) of the Council present at that regularly scheduled meeting.

At any time that a member fails to attend sixty-five percent (65%) of the annual regularly scheduled meetings called by the Chairperson, that member shall not be allowed to vote on any Council matters. If the Member files an appeal pursuant to the paragraph above, that Member shall not vote on any Council matters until the appeal is heard and a decision regarding the Member's status is decided.

Section 8. Members are allowed to attend meetings in person, or via teleconferencing when there is a conflict, given that each member attending, regardless of the attendance option used and referenced herein, has the ability to fully deliberate on any matter under consideration. A request for teleconferencing must be made to the JCPC Administrative Assistant no later than 4:00 pm the day prior to the meeting.

Members are required to attend meetings in person or via teleconferencing unless State of Emergency requires meetings to be held virtually.

**Article III: OFFICERS**

Section 1. The officers shall include a Chairperson, Vice-Chairperson, and Parliamentarian.

Section 2. These officers shall be elected by the council at the May meeting of each year. New officers will assume office on July 1<sup>st</sup>.

Section 3. Officers shall be elected for one year terms and may succeed themselves.

Section 4. The Chairperson only votes in case of a tied vote.

Section 5. The Vice-Chairperson shall serve as acting Chairperson in the absence of the Chairperson and as such shall have the same powers and duties of the chairperson when presiding. In the event the Chairperson does not complete his/her term of office, the Vice-Chairperson may serve out the unexpired term of the Chairperson. The Vice-Chairperson shall perform the duties of the JCPC Administrative Assistant in the absence of the JCPC Admin.

Section 6. The Parliamentarian will interpret and apply "Robert's Rules of Order," as well as this Council's By Laws, to provide guidance on parliamentary procedure to the officers, committees, and members of the JCPC.

**Article IV: MEETINGS**

Minimum of six (6) meetings per year - subcommittee meetings can count towards this requirement.

Section 1. Regular Meetings

- 1.1 The Council shall meet at least six (6) times per year, at a time and place to be established
- 1.2 All meetings shall be open to the public and subject to open meetings law.
- 1.3 The membership shall be notified of all meetings in writing or by telephone at least seven (7) days prior to the meeting.
- 1.4 To conduct business a quorum will be necessary. A quorum will be a simple majority of the total board membership.
- 1.5 Minutes shall be taken at every meeting and distributed prior to or at the subsequent meeting.
- 1.6 JCPC meetings can occur remotely or virtually, only upon issuance of a State of Emergency. The county should provide proper notice to the public.

Section 2. Special Meetings

- 2.1 The Chairperson may call such special meetings as deemed necessary to carry out the duties of the Council.
- 2.2 Notice of special meetings shall be given to all members of the Council in writing or by telephone at least three (3) days in advance.
- 2.3 Special meetings shall be open to the public and subject to open meetings law.

**Article V: COMMITTEES**

Section 1. Standing Committees

The Chairperson shall appoint at least three (3) members of the Council to each of the following standing committees:

- 1) Risk and Needs Committee whose purpose shall be to plan and carry out the process of determining the needs of Cabarrus County youth and prioritizing those needs.
- 2) Allocations Committee whose purpose shall be to make recommendations for the use of community-based alternatives funds.
- 3) Monitoring Committee whose purpose shall be to gather information about existing programs and monitor the performance of these programs.

Section 2. Additional Committees

The Chairperson may at his/her discretion appoint any other committees which he/she deems necessary to carry out the general purpose of the Council.

**Article VI: FUNDING PROCEDURE**

Section 1. Screening of Programs:

- 1.1 All proposed grants submitted to the JCPC will be screened by the Allocations Committee or JCPC.
- 1.2 In order to be considered for funding, proposals must be submitted by the advertised deadline.
- 1.3 Proposed grants will be scrutinized according to whether they are 501(c) 3 or public non-profit organizations in good standing with the federal, state, and local government, and as to whether or not they meet the needs as indicated in the request for proposal, as well as, effectiveness, staffing, amount requested and expectations at minimum. Other considerations, such as fiscal stability, past performance, program accountability, etc. may also enter into funding deliberations.
- 1.4 If the proposal meets JCPC guidelines, programs will verbally present to the Allocations Committee or the JCPC, for a time limit to be determined annually by the JCPC, before a funding decision is made.

Section 2. Voting to Fund:

- 2.1 The JCPC, except as hereinafter excluded, will vote on the recommended funding plan provided by the Allocations Committee or JCPC and may amend recommendations before a final vote.
- 2.2 JCPC members receiving monetary compensation from JCPC funds either program or certification dollars, or any member directly supervising staff paid with JCPC funds, shall abstain from voting on funding decisions.

Section 3. Approved or Disapproved:

- 3.1 Approved proposals, and the amount of funding shall be notified immediately.
- 3.2 Proposals not approved for funding shall be notified in writing by the JCPC Chair or Administrative Assistant.

**Article VII: CONFLICT OF INTEREST**

Section 1. Any Council member actively involved in any JCPC funded program or a program requesting JCPC funds, will abstain from voting, and discussion regarding that program.

Section 2. The Council may excuse members from voting on matters involving their own financial interest or official conduct. A member wishing to be excused from voting shall so inform the Chair, who shall take a vote of the remaining members.

Section 3. All Council members shall sign a conflict of interest statement each fiscal year. Each member shall update, as needed, the conflict of interest statement.

**Article VII: MISCELLANEOUS**

Section 1. Amendments

These bylaws may be amended or repealed, and new bylaws adopted by the affirmative vote of a majority of the membership at any regular or special meeting of the council.

Section 2. Appeals Process

- 1) Any agency that wishes to dispute a decision of the JCPC regarding funding under the RFP shall submit a written appeal to the Chairperson of the JCPC within five (5) business days of the date of the JCPC decision.
- 2) The appeal, at a minimum, shall state the basis of the appeal, what statutes, or Division, Board of County Commissioners and/or JCPC policies or procedures are alleged to have been violated, and what action is requested. The appeal must include supporting documentation for the council to adequately consider the appeal.
- 3) The full JCPC will hear the rule on the appeal at the next scheduled regular JCPC meeting.
- 4) Should the JCPC deny the appeal, the disputing agency may appeal, in writing, within five (5) business days to the County Manager. In that appeal, the appealing agency must state what statute, or Division, Board of County Commissioner and/or JCPC policies or procedures that are alleged to have been violated. The County Manager will review the appeal to determine if any statute, policy or procedure has been violated. The County Manager may then deny the appeal, or, upon a finding of a violation, refer the appeal back to the JCPC for reconsideration of funding. If the County Manager denies the appeal, then the disputing agency may within five (5) business days appeal, using the same procedure, to the Board of County Commissioners; and, if denied, thereafter within five (5) business days to the Division, in that order. Appeals to the Division shall be made through the Area Consultant for Cabarrus County.

**(F-2) Sheriff's Office - Budget Amendment -Tek84 Body Scanner**

Chief Burchett and Captain Wallace requested approval of a budget amendment to move funding revenues from inmate housing to the equipment funds for the purchase of Tek84 body scanners. The scanners will prevent contraband, to include weapons and illegal substances, from being brought into the detention facility.

**UPON MOTION** of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved the budget amendment to purchase the Tek 84 body scanners for inmate intake into the detention center.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

Utilizing Inmate Housing Revenues to purchase Whole Body Scanner for the Cabarrus County Detention Center							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2130-9860	Equipment & Furniture	-	\$ 207,000.00		207,000.00
001	6	2130-6438	Inmate Housing Fees	-	\$ 207,000.00		207,000.00
				-	\$ 414,000.00	\$ -	414,000.00

**(F-2.5) BOC - Central Cabarrus Tennis Courts**

Commissioner Wortman discussed estimates for lighting for the Central Cabarrus High School tennis courts. The rough estimate received was \$375,000. After speaking with citizens, one court would be sufficient. The estimate for one court was, \$175,000.

**UPON MOTION** of Commissioner Wortman, seconded by Commissioner Measmer and unanimously carried, the Board approved funds in the amount of \$175,000 from the Commissioner Contingency Fund to be used for lighting for one Central Cabarrus High School tennis court.

**Budget Revision/Amendment Request**

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department     Transfer Between Departments/Funds     Supplemental Request

Funding for the Tennis Court Lighting at Central Cabarrus HS							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1910-9660	Contingency	-	-	175,000.00	(175,000.00)
001	9	1960-970118	Contribution to CIF	-	175,000.00		175,000.00
100	6	9120-6902	Contribution from GF		175,000.00		175,000.00
100	9	0000-9708	Contribution to Capital Project Fund		175,000.00		175,000.00
390	9	7210-6932-TENIS	Contribution from CIF		175,000.00		175,000.00
390	9	7210-9830-TENIS	Other Improvements		175,000.00		175,000.00
							0.00
							0.00
<b>Total</b>							<b>0.00</b>

**(F-3) County Manager - Adoption of the Fiscal Year 2024 Budget**

Mike Downs, County Manger, reported the recommended budget for Fiscal Year 2024 was presented to the Board on May 15, 2023. A public hearing was held at the June 5, 2023 work session. He then reviewed the various funds.

Chairman Morris spoke regarding the budget process. He expressed his support of the budget.

Commissioner Measmer commented on the proposed budget to include school needs and county employee pay. He expressed his support of the budget.

Vice Chairman Shue commented on the growth of the county and the needs associated with it.

Commissioner Wortman spoke in support of the proposed budget. He expressed appreciation of the employees and efforts to retain them.

Commissioner Strang commented on the proposed budget and expressed support of it. She thanked staff for their work.

Chairman Morris thanked staff for their work.

**UPON MOTION** of Chairman Morris, seconded by Vice Chairman Shue and unanimously carried the budget was approved.

Ordinance No. 2023-19

**CABARRUS COUNTY BUDGET ORDINANCE - FISCAL YEAR 2023-2024**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina:

**Section 1 - County Funds**

The County hereby appropriates the following amounts, listed by fund, as the estimated revenues and expenditures for the operation and maintenance of various governmental activities, debt obligations and capital outlay purchases for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024:

**I. General Fund**

a. It is estimated that the following revenues will be available in the General Fund:

Ad Valorem Tax Levy	\$ 236,516,760
Sales Tax/Other	47,896,330
Intergovernmental	28,897,940
Permits and Fees	8,326,455
Sales and Services	15,638,414
Investment Earnings	2,000,000
Miscellaneous	286,100
Fund Balance	221,755

TOTAL REVENUES \$ 339,783,754

b. The following expenditures are budgeted in the General Fund:

General Government	\$ 42,584,895
Public Safety	75,937,680
Economic and Physical Development	6,358,498
Human Services	56,933,205
Cultural and Recreational	8,045,013

Cabarrus County Schools

Instructional Services	62,727,073
Charter Schools	5,791,579
Technology Support Services	7,104,667
Building and Grounds Maintenance	11,825,418
Other Schools (School Parks, Special Olympics)	134,405
Schools Information Technology Services (ITS)	36,324

Kannapolis City Schools

Instructional Services	7,378,552
Charter Schools	743,914
Technology Support Services	552,874
Building Maintenance	1,260,567
Grounds Maintenance	113,783
Schools Information Technology Services (ITS)	8,832

Rowan-Cabarrus Community College

Current Expense	4,316,397
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Other Programs

Contributions to Other Funds	47,930,078
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TOTAL EXPENDITURES	\$ 339,783,754
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II. Community Investment Fund (CIF)

a. It is estimated the following revenues will be available in the Community Investment Fund:

Sales Tax	\$ 27,930,000
Miscellaneous	404,000
Lottery Proceeds	2,300,000
Other Financing Sources	44,105,961
TOTAL REVENUES	\$ 74,739,961

b. The following expenditures are budgeted in the Community Investment Fund:

Debt Service	
Public Schools	
Principal	\$ 27,203,000
Interest	10,083,000
Capital Outlay	1,120,000
Rowan Cabarrus Community College	
Principal	1,100,000
Interest	375,000
Capital Outlay	100,000
Other Debt Service	17,489,000
Other Improvements	5,576,867
Contribution to Capital Project Fund	11,193,094
Legal Fees	100,000
Bank Service Charges	400,000
TOTAL EXPENDITURES	\$ 74,739,961

III. Cabarrus Arena and Events Center Fund

a. It is estimated the following revenues will be available in the Cabarrus Arena and Events Center Fund:

Sales and Service	\$ 749,831
Investment Earnings	15,000
Miscellaneous	5,000
Other Financing Sources	1,427,390
TOTAL REVENUES	\$ 2,197,221

The following expenditures are budgeted in the Cabarrus Arena and Events Center Fund:

Personnel Services	\$ 195,117
Operations	2,002,104
TOTAL EXPENDITURES	\$ 2,197,221

IV. Landfill Fund

a. It is estimated the following revenues will be available in the Landfill Fund:

Intergovernmental	\$ 57,000
Permits & Fees	150,000
Sales & Services	1,259,000
Contribution from General Fund	618,400
TOTAL REVENUES	\$ 2,084,400

b. The following expenditures are budgeted in the Landfill Fund:

Personnel Services	\$ 824,350
Operations	1,260,050
TOTAL EXPENDITURES	\$ 2,084,400

V. 911 Emergency Telephone Fund

a. It is estimated the following revenues will be available in the 911 Emergency Telephone Fund:

Intergovernmental	\$ 346,955
Investment Earnings	5,000
TOTAL REVENUES	\$ 416,638

b. The following expenditures are budgeted in the 911 Emergency Telephone Fund:

Operations	\$ 416,638
TOTAL EXPENDITURES	\$ 416,638

VI. Social Services Fund

a. It is estimated the following revenues will be available in the Social Services Fund:

Sales & Services	\$ 400,000
TOTAL REVENUES	\$ 400,000

b. The following expenditures are budgeted in the Social Services Fund:

Operations	\$ 400,000
TOTAL EXPENDITURES	\$ 400,000

VII. Intergovernmental Fund

a. It is estimated the following revenues will be available in the Intergovernmental Fund:

Sales & Services	\$ 2,170,000
TOTAL REVENUES	\$ 2,170,000

b. The following expenditures are budgeted in the Intergovernmental Fund:

Education	\$ 2,170,000
TOTAL EXPENDITURES	\$ 2,170,000

VIII. Health and Dental Insurance Fund

a. It is estimated the following revenues will be available in the Health and Dental Insurance Fund:

Sales & Services	\$ 17,383,555
Investment Earnings	5,000
Miscellaneous	970,785
Contribution from General Fund	230,000
TOTAL REVENUES	\$ 18,589,340



- b. The following expenditures are budgeted in the Health and Dental Insurance Fund:

Operations	\$ 18,589,340
TOTAL EXPENDITURES	\$ 18,589,340

IX. Workers Compensation and Liability Fund

- a. It is estimated the following revenues will be available in the Workers Compensation and Liability Fund:

Sales & Services	\$ 3,487,537
Investment Earnings	20,000
Fund Balance	523,040
TOTAL REVENUES	\$ 4,030,577

- b. The following expenditures are budgeted in the Workers Compensation and Liability Fund:

Operations	\$ 4,030,577
TOTAL EXPENDITURES	\$ 4,030,577
Operations	\$ 18,589,340
TOTAL EXPENDITURES	\$ 18,589,340

X. Fire Tax Districts Fund

- a. It is estimated the following revenues will be available in the Fire Tax Districts Fund:

Ad Valorem Tax Levy	\$ 7,099,003
TOTAL REVENUES	\$ 7,099,003

- b. The following expenditures are budgeted in the Fire Tax Districts Fund:

Allen Fire Tax District	\$ 702,724
Cold Water Fire Tax District	335,329
Concord Rural Fire Tax District	52,582
Flowe's Store Fire Tax District	321,397
Georgeville Fire Tax District	297,610
Gold Hill Fire Tax District	52,556
Harrisburg Rural Fire Tax District	1,315,896
Jackson Park (City of Concord) Fire Tax District	247,631
Kannapolis Rural Fire Tax District	236,312
Midland Fire Tax District	1,138,412
Mt. Mitchell Fire Tax District	131,480
Mt. Pleasant Rural Fire Tax District	625,375
Northeast Fire Tax District	210,027
Odell Fire Tax District	1,100,721
Richfield-Misenheimer Fire Tax District	11,792
Rimer Fire Tax District	319,159
TOTAL EXPENDITURES	\$ 7,099,003

GRAND TOTAL - ALL FUNDS - REVENUES \$ 451,510,894

GRAND TOTAL - ALL FUNDS - EXPENDITURES \$ 451,510,894

Section 2 - County Tax Rate

There is hereby levied a tax rate of 74 ¢ per one hundred dollars (\$100) of assessed valuation of taxable property for the fiscal year beginning July 1, 2023, and ending June 30, 2024, to finance expenditures in Section 1, excluding the Fire Tax Districts. Estimated revenues based on the estimated total valuation of taxable property as listed on January 1, 2023, of \$32,065,390,204, at an estimated collection rate of 98.75% on Real, Personal and Public Service property. A 99.5% collection rate on vehicles. An estimated total evaluation of Real, Personal and Public Service property is \$29,252,390,204 and vehicle of \$2,813,000,000.

Section 3 - Fire Tax Districts Tax Rates

There is also hereby levied the following tax rates on each one hundred dollars (\$100) of assessed valuation of taxable property in the Fire Tax Districts for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

<b>Allen Fire Tax District</b>	<b>11.0 ¢</b>
Based on estimated assessed valuation in the Allen Fire Tax District of \$646,926,214	
<b>Cold Water</b>	<b>8.0 ¢</b>
Based on estimated assessed valuation in the Cold Water Fire Tax District of \$424,466,662	
<b>Concord Rural</b>	<b>14.0 ¢</b>
Based on estimated assessed valuation in the Concord Rural Fire Tax District of \$38,033,648	
<b>Flowe's Store</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Flowe's Store Fire Tax District of \$325,465,161	
<b>Georgeville</b>	<b>9.20 ¢</b>
Based on estimated assessed valuation in the Georgeville Fire Tax District of \$327,583,709	
<b>Gold Hill</b>	<b>9.0 ¢</b>
Based on estimated assessed valuation in the Gold Hill Fire Tax District of \$59,135,026	
<b>Harrisburg Rural</b>	<b>15.0 ¢</b>
Based on estimated assessed valuation in the Harrisburg Fire Tax District of \$888,368,361	
<b>Jackson Park (City of Concord)</b>	<b>14.0 ¢</b>
Based on estimated assessed valuation in the Jackson Park (City of Concord) Fire Tax District of \$179,118,019	
<b>Kannapolis Rural</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Kannapolis Rural Fire Tax District of \$239,303,597	
<b>Midland</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Midland Fire Tax District of \$1,152,822,731	
<b>Mt. Mitchell</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Mt. Mitchell Fire Tax District of \$133,144,559	
<b>Mt. Pleasant Rural</b>	<b>11.80 ¢</b>
Based on estimated assessed valuation in the Mt. Pleasant Rural Fire Tax District of \$536,687,314	
<b>Northeast</b>	<b>12.70 ¢</b>
Based on estimated assessed valuation in the Northeast Fire Tax District of \$167,469,180	
<b>Odell</b>	<b>8.50 ¢</b>
Based on estimated assessed valuation in the Odell Fire Tax District of \$1,311,357,422	
<b>Richfield-Misenheimer</b>	<b>7.0 ¢</b>
Based on estimated assessed valuation in the Richfield-Misenheimer Fire Tax District of \$17,058,239	
<b>Rimer</b>	<b>12.0 ¢</b>
Based on estimated assessed valuation in the Rimer Fire Tax District of \$269,332,571	

The above tax rates produce Ad Valorem Tax Levy to finance the expenditures of the Fire Tax Districts. Estimated revenues based on the estimated total valuation of taxable property as listed on January 1, 2023, in the table above, at an estimated combined collection rate of 98.75%.

Section 4 - Authorized Positions

The Board authorizes 1,482 total positions equaling 1,409.99 full-time equivalents. This includes the following new positions authorized in FY24:

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Department	# Positions	# FTE	Title	Grade
Information Technology	1	1	Cyber Security Analyst	27
Infrastructure Asset Management – Building Maintenance	1	1	Building Maintenance Supervisor	20
Sheriff's Office	1	1	Sex Offender Registry Investigator (Detective)	18
Sheriff's Office	1	1	Records Management System (RMS) Administrator	18
Sheriff's Office - Harrisburg	2	2	Detective	18
Sheriff's Office - Harrisburg	1	1	Sergeant	13
Emergency Medical Services	1	1	Training and Education Captain	24
Economic Development Corporation	1	1	Local Business Support Manager	21
Library Services	2	1	Library Assistant	10
Library Services	1	1	Library Branch Manager	21
<b>New Positions for Additional Active Living &amp; Parks and Library Facilities Opening in FY25</b>				
Active Living & Parks -Mt Pleasant	1	1	Supervisor	16
Active Living & Parks -Mt Pleasant	1	1	Program Assistant	12
Active Living & Parks -Mt Pleasant	3	1.2	Center Facility Operators- Part-Time (0.40 FTE)	12
Active Living & Parks -Mt Pleasant	2	0.7	Rangers Part-Time (0.348 FTE)	7
Active Living & Parks -Afton	1	1	Supervisor	16
Active Living & Parks -Afton	1	1	Wellness Supervisor	17
Active Living & Parks -Afton	3	3	Program Assistant	12
Library Services – Mt. Pleasant	1	1	Librarian	17
Library Services – Mt. Pleasant	2	2	Senior Library Assistant	13
Library Services – Mt. Pleasant	2	1	Library Assistant Part Time	10
Library Services – Afton	1	1	Branch Manager	21
Library Services – Afton	2	2	Librarian (Adult, Children)	17
Library Services – Afton	3	3	Senior Library Assistant (adult, teen, children)	13
Library Services – Afton	6	6	Library Assistant Full-Time	10
Library Services – Afton	7	3.5	Library Assistant Part-Time	10
Infrastructure Asset Management	1	1	Building Maintenance Mechanics	13
Infrastructure Asset Management	1	1	HVAC Technician	16
Infrastructure Asset Management	1	1	Grounds Maintenance Worker	8
Infrastructure Asset Management	4	4	Custodians	6
<b>Total</b>	<b>55</b>	<b>46.4</b>		

Section 5 - Authorizations

- a. The foregoing appropriations, schedules of expected revenues, and taxes levied, are based on the annual budget as hereby approved, and the terms of which budget are hereby specifically incorporated by reference.
- b. That there are hereby appropriated to the Fire Tax Districts the revenues from collection of the Fire Tax Districts Ad Valorem tax at the rates stated in Section 3 to cover the cost for servicing all districts.
- c. The County Manager may not distribute funds appropriated to a private entity until the County and the private entity enter into a written contract or agreement specifying the following:
  - 1. The purposes for which the private entity may use the funds, which shall comply with the requirements of G.S. 153A-449(a) and N.C. Const. Art. V, Sec.
  - 2. Requirements for accounting for the management and expenditure of county funds.
  - 3. Any other fiscal or programmatic control deemed appropriate by the County Manager to ensure the lawful and appropriate spending and management of the county funds.
- d. The County Manager, or his designee, may transfer moneys from one appropriation to another within the same fund. The County Manager must report such transfers to the Board of Commissioners at its next regular meeting and record such notice in the minutes.
- e. The Board of Commissioners must approve the use of any contingency appropriation within any fund except for the County Manager may authorize expenditures from contingency appropriations to fund an increase in charter school student enrollment. Expenditures from contingency appropriations authorized by the County Manager must be reported to the board at its next regular meeting and recorded in the minutes.

- f. The County Manager, Budget Director, or designee may create debt-financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.
- g. The County Manager or designee may enter and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
- h. The County Manager or designee may execute contracts not required to be bid or which G.S. 143-131 allows an informal bid so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- i. The County Manager or designee may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153A-248(b), 259, 449 and any similar statutes require such contracts.
- j. The County Manager or designee may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- k. The appropriations for Cabarrus County Schools and Kannapolis City Schools are allocated by category. Cabarrus County Schools and Kannapolis City Schools must obtain the approval of the Board of Commissioners for any amendment that would increase or decrease the amount of County appropriations allocated by category by more than ten percent.
- l. In accordance with 2 C.F.R. § 200.320(a)(1)(iv), the applicable provisions of North Carolina law, and Resolution No. 2022-24, Cabarrus County hereby self-certifies the following micro-purchase Budget Ordinance thresholds, each of which is a "higher threshold consistent with State law" under 2 C.F.R. §200.320(a)(1)(iv)(C):
  - (a) \$30,000, for the purchase of "apparatus, supplies, materials, or equipment"; and
  - (b) \$30,000, for the purchase of "construction or repair work"; and
  - (c) \$50,000, for the purchase of services not subject to competitive bidding under North Carolina law; and
  - (d) \$50,000, for the purchase of services subject to the qualifications-based selection process in the Mini-Brooks Act; provided that such threshold shall apply to a contract only if the Unit has exercised an exemption to the Mini-Brooks Act, in writing, for a particular project pursuant to G.S. 143-64.32. If the exemption is not authorized, the micro-purchase threshold shall be \$0.00

#### Section 6.

This ordinance and the budget documents shall be the basis for the financial plan for the County of Cabarrus for the 2023-2024 fiscal year. The County Manager and the Finance Officer shall administer the budget. The Budget Director shall establish and maintain all records, which are in concurrence with this budget and budget ordinance and the appropriate statutes of the State of North Carolina.

Adopted this the 19th day of June 2023.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman

/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

#### **(G) OLD BUSINESS**

##### **(G-1) County Manager - Fiscal Year 2023 Funding Re-appropriations**

Rosh Khatri, Budget Director, advised the funds budgeted in the prior fiscal year (FY23) need to be carried over to fiscal year (FY24) for use. These funds were not used in FY23 for a variety of reasons. Carrying over these funds from FY23 to FY24, through an appropriation of fund balance or revenue for

reimbursement grants, is required to complete purchases as planned. Mr. Khatri requested consideration of budget amendment to carry over FY23 unspent funds to FY24. A list of such funds was provided.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the Fiscal Year 2023 Funding Re-appropriations.

Department	Project/Grant	Account Information Org-Object-Proj FY23 GL Codes	Account Information Org-Object-Proj FY24 GL Codes	Account Description	Amount	Justification (including impact if funding is not carried forward)
<b>GENERAL GOVERNMENT</b>						
ITS	ERP Upgrade project	00191810-9570	00191810-9570	Services Contracts	\$ 2,000,000.00	This project is still developing. Funding was recently allocated.
Non-Departmental	Referral & Sign-On Bonus Funds	00191910-9124	00191910-9124	Sign On/Referral Bonuses	\$ 300,000.00	Re-appropriate Referral and Sign-On Bonus Funds approved by BOC 5-15-2023
					\$ 2,300,000.00	
<b>PUBLIC SAFETY</b>						
Animal Shelter	Donations for Animal Care	00162145-6805	00192145-9628	Donation Expenditures	\$ 13,000.00	These donations are being utilized to treat wounded and/or abandoned animals which do not meet the parameters for treatment by the County Animal Shelter; this amount will likely be \$ 15,000 to \$ 16,000 by Year End
Animal Shelter	Donations for Animal Care	00192145-9605	00192145-9628	Donation Expenditures	\$ 15,450.00	These are the remainder from the Discretionary Donation Funds transferred into Consultants from Donations in a prior year. These donations are being utilized to treat wounded and/or abandoned animals which do not meet the parameters for treatment by the County Animal Shelter
Animal Control	Uplifts for A/C Vehicles	00192140-9863	00192140-9863	Motor Vehicles	\$ 35,021.00	Uplifts for A/C Vehicles ordered but not yet delivered.
Sheriff	Sheriff's Vehicles for SROs	00192110-9863	00192110-9863	Motor Vehicles	\$ 316,961.15	Uplifts for Sheriff's Vehicles ordered but not yet delivered.
Sheriff	Sheriff's Vehicles for SROs (REDUCED 5/23/2023)	00192110-9863	00192110-9863	Motor Vehicles	\$ 24,430.00	Uplifts for 2 SROs EXPENSE for UPLIFTS.
Sheriff	Patrol Suite Cubicles	00192110-9860	00192110-9860	Equipment & Furniture	\$ 142,000.00	
Sheriff	BOMB TRUCK	00192110-9860-BOMB	00192110-9860-BOMB	Bomb Equipment	\$ 18,638.70	These funds are required to finish upfitting the Bomb Truck when it is delivered.
SHERIFF	HUMAN TRAFFICKING	00162110-6255-HTRAF	00162110-6255-HTRAF	NC DEPT OF PUBLIC SAFETY	(\$841,067.00)	TO BUDGET THE BALANCE OF HUMAN TRAFFICKING GRANT FUNDS RECEIVED AND NOT SPENT. GRANT FUNDS WERE RECEIVED IN ADVANCE AND REVENUE WILL BE RECOGNIZED
SHERIFF	HUMAN TRAFFICKING	00192110-9101-HTRAF	00192110-9101-HTRAF	Sal & Wags	\$ 513,463.00	TO BUDGET BALANCE OF HUMAN TRAFFICKING GRANT EXPENDITURES
SHERIFF	HUMAN TRAFFICKING	00192110-9201-HTRAF	00192110-9201-HTRAF	SS	\$ 31,957.00	THIS IS A FIVE YEAR GRANT AND EXPONETURES WERE NOT BUDGETED AS
SHERIFF	HUMAN TRAFFICKING	00192110-9202-HTRAF	00192110-9202-HTRAF	Medicare	\$ 7,472.00	PART OF FY 2024 BUDGET
SHERIFF	HUMAN TRAFFICKING	00192110-9205-HTRAF	00192110-9205-HTRAF	GH Ins	\$ 103,357.00	THERE IS NOT A COUNTY MATCH AND UNSPENT FUNDS WILL BE BUDGETED
SHERIFF	HUMAN TRAFFICKING	00192110-9206-HTRAF	00192110-9206-HTRAF	Vision	\$ 241.00	FISCAL YEAR
SHERIFF	HUMAN TRAFFICKING	00192110-9207-HTRAF	00192110-9207-HTRAF	Life Ins	\$ 324.00	
SHERIFF	HUMAN TRAFFICKING	00192110-9210-HTRAF	00192110-9210-HTRAF	Retirement	\$ 81,255.00	
SHERIFF	HUMAN TRAFFICKING	00192110-9230-HTRAF	00192110-9230-HTRAF	Work Comp	\$ 10,863.00	
SHERIFF	HUMAN TRAFFICKING	00192110-9235-HTRAF	00192110-9235-HTRAF	Def C 401k	\$ 25,672.00	
SHERIFF	HUMAN TRAFFICKING	00192110-9340-HTRAF	00192110-9340-HTRAF	Uniforms	\$ 8,402.00	
SHERIFF	HUMAN TRAFFICKING	00192110-9342-HTRAF	00192110-9342-HTRAF	Minor Tech	-	
SHERIFF	HUMAN TRAFFICKING	00192110-9420-HTRAF	00192110-9420-HTRAF	Cell Phone	\$ 2,000.00	
SHERIFF	HUMAN TRAFFICKING	00192110-9610-HTRAF	00192110-9610-HTRAF	Travel&Edc	\$ 16,977.00	
SHERIFF	HUMAN TRAFFICKING	00192110-9640-HTRAF	00192110-9640-HTRAF	Ins & Bond	\$ 11,520.00	
SHERIFF	HUMAN TRAFFICKING	00192110-9862-HTRAF	00192110-9862-HTRAF	Technology	\$ 24,088.00	
SHERIFF	HUMAN TRAFFICKING	00192110-9863-HTRAF	00192110-9863-HTRAF	Motor Vehi	\$ 3,476.00	
EMS		00192730-9863	00192730-9863	MOTOR VEHICLES	\$ 70,000.00	Ambulances have a very long lead time since Co-vid. Purchase Orders will need to be rolled over for FY24 along with these funds which cover tag, taxes and any other cost associated with getting the vehicle ready for use.
<b>ECONOMIC AND PHYSICAL DEVELOPMENT</b>						
Emergency Management	Ongoing projects	00192710-9431	00192710-9431	McGuire	\$ 8,662.86	Funds provided by Duke Energy to support support training and the purchase of equipment and supplies for the congregate reception center as detailed in the McGuire Nuclear Station Plan. Historically this account is re-appropriated each year as funds are not awarded on the county's fiscal year schedule.
Emergency Management	Ongoing projects	00192710-9482	00192710-9482	Emergency Management Performance Grant	\$ 3,682.94	Grant funds provided to be spent on allowable equipment as listed in the Authorized Equipment List (AEL) under the terms of the EMPG. Historically this account is re-appropriated each year as funds are not awarded on the county's fiscal year schedule.
Emergency Management	LEPC Lunch and Learn	00192710-9636	00192710-9636-TIER2	Tier II Grant	\$ 1,000.00	Period of performance on this grant is from January 1, 2023 to January 31, 2024. Funds will need to be re-appropriated in order to fund the lunch and learn meetings for the LEPC during 2023.
Emergency Management	Prime mover	00192710-9395-DPR7	00192710-9395-DPR7	Homeland Security DPR-7 grant	\$ 65,000.00	Period of performance on this grant is from September 1, 2022 to February 28, 2025. Funds will need to be re-appropriated to finance purchase of a prime mover.
Courts	Building Rental	00192210-9401-BM	00192210-9401-BM	Building and Equipment ental	\$ 14,295.00	Leasing Warehouse at Gibson Mill for the state and county furniture from the courthouse as we transition from the 1975 to the 2023 courthouse
					\$ 728,161.65	
<b>ECONOMIC AND PHYSICAL DEVELOPMENT TOTAL</b>						
Planning	School Capacity Planning Modeling Project	00193230-9605	00193230-9605	Consultants	\$ 20,000.00	Phase one of project in progress and will not be complete prior to end of fiscal year. Modeling update can not occur until phase one of project is completed by outside agency.
Community Development	Duke Energy Helping Homes Fund	00193250-9493-DECHS	00193250-9493-DECHS	Health & Safety materials & contract labor	\$ 26,696.00	Funds for this program are allocated on a calendar year basis and are available through December 31st, 2023.
Community Development	Duke Energy Helping Homes Fund	00193250-9493-DECHV	00193250-9493-DECHV	HVAC & Appliance materials & contract labor	\$ 13,265.00	Funds for this program are allocated on a calendar year basis and are available through December 31st, 2023.
Community Development	BCBS Healthy Homes Initiative	00193250-9493-BCBS	00193250-9493-BCBS	Health & Safety materials & contract labor	\$ 7,000.00	Funds for this program are allocated on a calendar year basis and are available through December 31st, 2023.
Soil & Water	Fencing for dock at Clarke Creek for safety when easement property opens to public at city park opening.	00193270-9445	00193270-9445	Purchased services	\$ 10,000.00	We have not gotten access to the property through the new city park or neighboring property.
<b>HUMAN SERVICES</b>						
DHS/Children's Services	Special Needs Kids	00195630-9332	00195630-9332	enhance Adoption Svs program	\$ 251,247.00	These funds are awarded annually and counties are allowed to carry over funds from year to year until spent. Balance @05.05.2023 = \$252,746.58 - \$1,500 = \$251,247
DHS/Children's Services	Triple P Funds	00195630-94003	00195630-94003	Triple P Funding	\$ 3,514.63	The positive parenting program provides parenting education/intervention and the funds are carried over until spent.
DHS/Aging Services	DHS/Aging Services - grant 7/22 thru 9/24	00195660-944501-CHOR	00195660-944501-CHOR	CCOG ARPA funding	\$ 75,000.00	In Home services - Grant contract runs from 07/2022 thru 09/2024
DHS/Aging Services	DHS/Aging Services - grant 7/22 thru 9/24	00165660-630101-CHOR	00165660-630101-CHOR	ARPA - Chore Services	\$ (75,000.00)	100% reimbursement through ARMS system for In Home services
DHS/Aging Services	DHS/Aging Services - grant 7/22 thru 9/24	00195660-986001-DTEC	00195660-986001-DTEC	ARPA Equipment funding	\$ 25,000.00	In home services to address social isolation - Grant contract runs from 07/2022 thru 09/2024
DHS/Aging Services	DHS/Aging Services - grant 7/22 thru 9/24	00165660-630101-DTEC	00165660-630101-DTEC	ARPA - Digital Technology Svs	\$ (25,000.00)	100% reimbursement through ARMS system for In Home services
DHS/Aging Services	DHS/Aging Services - grant 7/22 thru 9/24	00165660-630101-VPD	00165660-630101-VPD	ARPA - Volunteer prgm development	\$ (20,000.00)	Volunteer svcs - 100% reimbursement through ARMS system for In Home services
DHS/Aging Services	DHS/Aging Services - grant 7/22 thru 9/24	00165660-630101-DTRN	00165660-630101-DTRN	ARPA - Digital Training and programming	\$ (45,000.00)	technology/training - 100% reimbursement through ARMS system for In Home services
Transportation	TRANSPORTATION 5311 GRANT - 22-CT-042	00165240-6312-0488	00165240-6312-0488	5311 CAPITAL GRANT	\$ (98,743.00)	Remaining Federal and State grant revenues not reimbursed in FY 2023 and not budgeted in FY 2024
Transportation	TRANSPORTATION 5311 GRANT - 22-CT-042	00195240-9831-0488	00195240-9831-0488	5311 CAPITAL GRANT	\$ 109,714.00	Remaining Federal, State and Local share of 5311 capital grant funds not spent in FY 23 and not budgeted in FY 2024
Transportation	TRANSPORTATION 5311 GRANT - 23-XX-042	00165240-6312-0488	00165240-6312-0488	5311 CAPITAL GRANT	\$ (504,612.00)	Remaining Federal and State grant revenues not reimbursed in FY 2023 and not budgeted in FY 2024

Department	Project/Grant	Account Information Org-Object-Proj FY23 GL Codes	Account Information Org-Object-Proj FY24 GL Codes	Account Description	Amount	Justification (Including Impact if funding is not carried forward)
Transportation	TRANSPORTATION 5311 GRANT - 23-XX-042	00195240-9831-0488	00195240-9831-0488	5311 CAPITAL GRANT	\$ 560,680.00	Remaining Federal, State and Local share of 5311 capital grant funds not spent in FY 23 and not budgeted in FY 2024
Cooperative Extension	4-H Cannon Grant	00195410-9356 4HCAN	00195410-9356 4HCAN	Program Supplies	\$ 2,300.00	Grant cycle runs through October. Funds need to be re-appropriated to continue the programs supported by the grant.
Cooperative Extension	4-H Cannon Grant	00195410-9104 4HCAN	00195410-9104 4HCAN	Temporary Employees	\$ 3,500.00	Grant cycle runs through October. Funds need to be re-appropriated to continue the programs supported by the grant.
Cooperative Extension	4-H Cannon Grant	00195410-9201 4HCAN	00195410-9201 4HCAN	Social Security	\$ 200.00	Grant cycle runs through October. Funds need to be re-appropriated to continue the programs supported by the grant.
Cooperative Extension	4-H Cannon Grant	00195410-9202 4HCAN	00195410-9202 4HCAN	Medicare	\$ 195.00	Grant cycle runs through October. Funds need to be re-appropriated to continue the programs supported by the grant.
Cooperative Extension	4-H Cannon Grant	00195410-9230 4HCAN	00195410-9230 4HCAN	Worker's Comp	\$ 247.00	Grant cycle runs through October. Funds need to be re-appropriated to continue the programs supported by the grant.
Cooperative Extension	4-H Cannon Grant	00195410-9610 4HCAN	00195410-9610 4HCAN	Travel	\$ 675.00	Grant cycle runs through October. Funds need to be re-appropriated to continue the programs supported by the grant.
Cooperative Extension	4-H Cannon Grant	00195410-9640 4HCAN	00195410-9640 4HCAN	Insurance & Bonds	\$ 215.00	Grant cycle runs through October. Funds need to be re-appropriated to continue the programs supported by the grant.
Other Human Services	OPIOID FUNDING MATCH FROM VITAL STRATEGIES	00165910-6259-VITAL	00165910-6259-VITAL	GLOBAL GRANT PROGRAM	\$ (70,000.00)	GRANT FUNDS - \$70,000 AWARDED ANNUALLY FOR THREE YEARS. FY24 IS YEAR 2 OF 3. GRANT FUNDS ARE USED TO SUPPLEMENT COUNTY'S COMMITMENT TO ALLOCATE FUNDS FROM OPIOID LITIGATION SETTLEMENTS TOWARD NALOXONE DISTRIBUTION AND SYRINGE SERVICE PROGRAM
Other Human Services	OPIOID FUNDING EXPENDITURES	00195910-9705-VITAL	00195910-9705-VITAL	PUBLIC HEALTH AUTHORITY	\$ 70,000.00	GRANT EXPENDITURES - FUNDS ALLOCATED TO CHA TOWARD NALOXONE DISTRIBUTION AND SYRINGE SERVICE PROGRAM.
DHS	Emergency Assistance	00195615-9461-232-1	00195615-9461-232-1	AFDC Emergency Assistance	\$ 76,872.12	Would like to carry forward the remaining balance. Funds were not used in full due to PHE waivers being in place, along with ERAP and LIHWAP which helped offset County costs.
<b>HUMAN SERVICES TOTAL</b>					<b>\$ 343,004.75</b>	
<b>CULTURE AND RECREATION</b>						
Active Living & Parks	Fish Stocking After Dam Repair	00198140-9357 FLP	00198140-9357 FLP	Park Operation Supplies	\$ 21,000.00	Restocking of Frank Liske Park lake after regulated dam repairs. Delay of repairs, lower water level and higher temperatures has placed a need to stock the lake in the Fall/Winter of FY24.
Active Living & Parks		00198140-9605	00198140-9605	Consultant	\$ 202,500.00	Department received funding at the April BOC regular meeting to update the Comprehensive Master Plan. These funds will not be encumbered in a contract prior to the end of the FY.
<b>CULTURE AND RECREATION TOTAL</b>					<b>\$ 223,500.00</b>	
<b>OVERALL GRAND TOTAL</b>					<b>\$ 3,671,627.40</b>	

**Budget Revision/Amendment Request**

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department    
  Transfer Between Departments/Funds    
  Supplemental Request

Funds budgeted in fiscal year 23 need to be carried over to fiscal year 24 for use. These funds were not used in FY23 for a variety of reasons. Carrying-over these funds from FY23 to FY24, through an appropriation of fund balance or revenue for reimbursement grants, is required to complete purchases as planned.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1810-9570	Services Contracts	\$ -	\$ 2,000,000.00		\$ 2,000,000.00
001	6	1810-6901	Fund Balance Appropriated	\$ -	\$ 2,000,000.00		\$ 2,000,000.00
001	9	1910-9124	Sign On/ Referral Bonus	\$ -	\$ 300,000.00		\$ 300,000.00
001	6	1910-6901	Fund Balance Appropriated	\$ -	\$ 300,000.00		\$ 300,000.00
001	9	2145-9628	Donations Expenditures	\$ -	\$ 28,450.00		\$ 28,450.00
001	6	2145-6901	Fund Balance Appropriated	\$ -	\$ 28,450.00		\$ 28,450.00
001	9	2140-9863	Motor Vehicles	\$ 119,500.00	\$ 35,021.00		\$ 154,521.00
001	6	2140-6901	Fund Balance Appropriated	\$ -	\$ 35,021.00		\$ 35,021.00
001	9	2110-9863	Motor Vehicles	\$ 1,543,150.00	\$ 416,981.15		\$ 1,960,131.15
001	9	2110-9860	Equipment & Furniture	\$ 58,000.00	\$ 142,000.00		\$ 200,000.00
001	9	2110-9860-BOMB	Bomb Equipment	\$ -	\$ 18,638.70		\$ 18,638.70
001	6	2110-6901	Fund Balance Appropriated	\$ -	\$ 577,619.85		\$ 577,619.85
001	9	2110-9101-HTRAF	Salaries & Wages	\$ -	\$ 513,463.00		\$ 513,463.00
001	9	2110-9201-HTRAF	Social Security	\$ -	\$ 31,957.00		\$ 31,957.00
001	9	2110-9202-HTRAF	Medicare	\$ -	\$ 7,472.00		\$ 7,472.00
001	9	2110-9205-HTRAF	Group Hospital Insurance	\$ -	\$ 103,357.00		\$ 103,357.00
001	9	2110-9206-HTRAF	Vision	\$ -	\$ 241.00		\$ 241.00
001	9	2110-9207-HTRAF	Life Insurance	\$ -	\$ 324.00		\$ 324.00

001	9	2110-9210-HTRAF	Retirement	\$ -	\$ 81,255.00		\$ 81,255.00
001	9	2110-9230-HTRAF	Workers Compensation	\$ -	\$ 10,863.00		\$ 10,863.00
001	9	2110-9235-HTRAF	Deferred Compensation 401k	\$ -	\$ 25,672.00		\$ 25,672.00
001	9	2110-9340-HTRAF	Uniforms	\$ -	\$ 8,402.00		\$ 8,402.00
001	9	2110-9420-HTRAF	Cell Phones	\$ -	\$ 2,000.00		\$ 2,000.00
001	9	2110-9610-HTRAF	Travel and Education	\$ -	\$ 16,977.00		\$ 16,977.00
001	9	2110-9640-HTRAF	Insurance & Bonds	\$ -	\$ 11,520.00		\$ 11,520.00
001	9	2110-9862-HTRAF	Technology	\$ -	\$ 24,088.00		\$ 24,088.00
001	9	2110-9863-HTRAF	Motor Vehicles	\$ -	\$ 3,476.00		\$ 3,476.00
001	6	2110-6255-HTRAF	NC DEPT OF PUBLIC SAFETY	\$ -	\$ 841,067.00		\$ 841,067.00
001	9	2210-9401-BM	Building and Equipment Rental	\$ -	\$ 14,295.00		\$ 14,295.00
001	9	2210-6901	Fund Balance Appropriated	\$ -	\$ 14,295.00		\$ 14,295.00
001	9	2730-9863	Motor Vehicles	\$ 504,000.00	\$ 70,000.00		\$ 574,000.00
001	9	2730-6901	Fund Balance Appropriated	\$ -	\$ 70,000.00		\$ 70,000.00
001	9	2710-9431	McGuire	\$ 10,000.00	\$ 8,662.86		\$ 18,662.86
001	9	2710-9842	Emergency Management Performance Grant	\$ 12,500.00	\$ 3,682.94		\$ 16,182.94
001	9	2710-9636-TIER2	Tier II Grant	\$ -	\$ 1,000.00		\$ 1,000.00
001	9	2710-9395-DPR7	Homeland Security DPR-7 Grant	\$ -	\$ 65,000.00		\$ 65,000.00
001	6	2710-6901	Fund Balance Appropriated	\$ -	\$ 78,345.80		\$ 78,345.80
001	9	3230-9605	Consultants	\$ 45,500.00	\$ 20,000.00		\$ 65,500.00
001	6	3230-6901	Fund Balance Appropriated	\$ -	\$ 20,000.00		\$ 20,000.00
001	9	3250-9493-DECHS	Health & Safety Materials and Contract Labor	\$ -	\$ 26,696.00		\$ 26,696.00
001	9	3250-9493-DECHV	HVAC & Appliance Materials and Contract Labor	\$ -	\$ 13,265.00		\$ 13,265.00
001	9	3250-9493-BCBS	Health & Safety Materials and Contract Labor	\$ -	\$ 7,000.00		\$ 7,000.00
001	6	3250-6901	Fund Balance Appropriated	\$ -	\$ 46,961.00		\$ 46,961.00
001	9	3270-9443	Purchased Services	\$ 3,000.00	\$ 10,000.00		\$ 13,000.00
001	6	3270-6901	Fund Balance Appropriated	\$ -	\$ 10,000.00		\$ 10,000.00
001	9	5630-9332	Special Needs Kids	\$ -	\$ 251,247.00		\$ 251,247.00
001	9	5630-94003	Triple P Funding	\$ 3,315.00	\$ 3,314.63		\$ 7,029.63
001	6	5630-6901	Fund Balance Appropriated	\$ -	\$ 254,761.63		\$ 254,761.63
001	9	5660-944301-CHOR	CCOG ARPA Funding	\$ -	\$ 75,000.00		\$ 75,000.00
001	6	5660-630101-CHOR	ARPA - Chore Services	\$ -	\$ 75,000.00		\$ 75,000.00
001	9	5660-986001-DTEC	ARPA Equipment Funding	\$ -	\$ 25,000.00		\$ 25,000.00
001	6	5660-630101-DTEC	ARPA - Digital Technology Services	\$ -	\$ 25,000.00		\$ 25,000.00
001	6	5660-630101-VPD	ARPA - Volunteer Program Development	\$ -	\$ 20,000.00		\$ 20,000.00
001	6	5660-630101-DTRN	ARPA - Digital Training and Programming	\$ -	\$ 45,000.00		\$ 45,000.00
001	6	5240-6312-0488	5311 Capital Grant	\$ -	\$ 603,353.00		\$ 603,353.00
001	9	5240-9831-0488	5311 Capital Grant	\$ -	\$ 670,394.00		\$ 670,394.00
001	6	1910-6901	Fund Balance Appropriated	\$ -	\$ 2,039.00		\$ 2,039.00
001	9	5410-9336-4HCAN	Program Supplies	\$ -	\$ 2,300.00		\$ 2,300.00
001	9	5410-9104-4HCAN	Temporary Employees	\$ -	\$ 3,500.00		\$ 3,500.00
001	9	5410-9201-4HCAN	Social Security	\$ -	\$ 200.00		\$ 200.00
001	9	5410-9202-4HCAN	Medicare	\$ -	\$ 193.00		\$ 193.00
001	9	5410-9230-4HCAN	Workers Compensation	\$ -	\$ 247.00		\$ 247.00
001	9	5410-9610-4HCAN	Travel and Education	\$ -	\$ 673.00		\$ 673.00
001	9	5410-9640-4HCAN	Insurance & Bonds	\$ -	\$ 213.00		\$ 213.00
001	6	5410-6901	Fund Balance Appropriated	\$ -	\$ 7,332.00		\$ 7,332.00
001	6	5910-6239-VITAL	Global Grant Program	\$ -	\$ 70,000.00		\$ 70,000.00
001	9	5910-9705-VITAL	Public Health Authority	\$ -	\$ 70,000.00		\$ 70,000.00
001	9	5615-9461-232-1	AFDC Emergency Assistance	\$ -	\$ 78,872.12		\$ 78,872.12
001	6	5615-6901	Fund Balance Appropriated	\$ -	\$ 78,872.12		\$ 78,872.12
001	9	8140-9357-FLP	Park Operation Supplies	\$ 20,800.00	\$ 21,000.00		\$ 41,800.00
001	9	8140-9605	Consultants	\$ -	\$ 202,500.00		\$ 202,500.00
001	6	8140-6901	Fund Balance Appropriated	\$ -	\$ 223,500.00		\$ 223,500.00

Total \$

**(G-2) Finance - Capital Improvement Plan ("CIP") Funded Projects in the FY2024 General Fund Budget**

The County's CIP projects that were approved as part of the FY 2024 budget process were provided to the Board for review. The projects will be recorded and tracked in the County's Capital Project Fund and the School's Capital Project Fund. The projects are being funded by a contribution from the General Fund, the Community Investment Fund and future FY 2024 Debt. The County Capital Project Fund and the School Capital Project Fund project ordinances, the related budget

amendment and applicable reimbursement resolutions were also provided for consideration.

**UPON MOTION** of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved the Capital Improvement Plan (CIP).

**Budget Revision/Amendment Request**

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

**To Budget Landfill Compactor purchase, School Capital Projects, Deferred Maintenance Projects and County Capital Projects with available cash (Paygo Projects), Contribution from General Fund and FY 2024 Debt Proceeds. Projects have already been approved by Board of Commissioners.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
270	6	4610-6932	Contribution from CIF	-	935,000		935,000
270	9	4610-9860-2221	Equipment and Vehicles	-	935,000		935,000
100	6	0000-6901	Fund Balance Appropriations	-	935,000		935,000
100	9	0000-971015	Contribution to Landfill	-	935,000		935,000
			<b>Purchase New Compactor for Landfill</b>				
390	6	7210-6932-DM24	Contribution from CIF	-	5,400,532		5,400,532
390	6	7230-6932-DM24	Contribution from CIF	-	1,500,000		1,500,000
390	9	7210 9501 DM24	Building and Grounds Maintenance	-	5,400,532		5,400,532
390	9	7230 9501 DM24	Building and Grounds Maintenance	-	1,500,000		1,500,000
100	6	0000-6901	Fund Balance Appropriations	935,000	6,900,532		7,835,532
100	9	0000-9708	Contribution to Capital Project Fund	-	6,900,532		6,900,532
			<b>Budget Deferred Maintenance for the Schools</b>				
390	6	7210-6932-CCTRK	Contribution from CIF	-	1,500,000		1,500,000
390	9	7210-9830-CCTRK	Other Improvements	-	1,500,000		1,500,000
390	6	7210-6932-HRTRK	Contribution from CIF	-	1,700,000		1,700,000
390	9	7210-9830-HRTRK	Other Improvements	-	1,700,000		1,700,000
390	6	7210-6932-TENIS	Contribution from CIF	-	1,200,000		1,200,000
390	9	7210-9830-TENIS	Other Improvements	-	1,200,000		1,200,000
100	6	0000-6901	Fund Balance Appropriations	7,835,532	4,400,000		12,235,532
100	9	0000-9708	Contribution to Capital Project Fund	6,900,532	4,400,000		11,300,532
			<b>Budget PayGo School Projects</b>				
380	6	8140-6932-VVBWK	Contribution from CIF		83,000		83,000
380	9	8140-9830-VVBWK	Other Improvements		83,000		83,000
			<b>Budget Boardwalk Vietnam Park</b>				
380	6	1110-6932	Contribution from CIF		4,000,000		4,000,000
380	9	1110-9801	Land Acquisition		4,000,000		4,000,000
			<b>Budget Land Acquisition</b>				
380	6	8140-6932-FLP	Contribution from CIF		1,100,000		1,100,000
380	9	8140-9830-FLP	Other Improvements		1,100,000		1,100,000
			<b>Budget Additional funds for mini-golf and park office</b>				
380	6	2110-6932-SCHIL	Contribution from CIF		1,000,000		1,000,000
380	9	2110-9860-SCHIL	Equipment & Furniture		1,000,000		1,000,000
			<b>Budget Chiller at Sheriff's Admin Building</b>				
100	6	0000-6901	Fund Balance Appropriations	12,235,532	6,185,000		18,420,532
100	9	0000-9708	Contribution to Capital Project Fund	11,300,532	6,185,000		17,485,532
			<b>Budget County PayGo Projects Funded by CIF</b>				
380	6	1952-6932-DM	Contribution From CIF		700,000		700,000
380	6	2110-6932-DM	Contribution From CIF		500,000		500,000
380	6	1940-6932-DM	Contribution From CIF		1,300,000		1,300,000
380	9	1952-9501-DM	Building and Ground Maintenance - DM		700,000		700,000
380	9	2110-9501-DM	Building and Ground Maintenance - DM		500,000		500,000
380	9	1940-9501-DM	Building and Ground Maintenance - DM		1,300,000		1,300,000
			<b>Budget County's Deferred Maintenance Projects</b>				
380	6	3610-6927-H5C	Proceeds from 2024 Draw Program	-	62,115,000		62,115,000
380	9	3610-9826-H5C	Building Acquisition		42,000,000		
380	9	3610-9606-H5C	Engineering		2,000,000		2,000,000
380	9	3610-9820-H5C	Construction		18,115,000		18,115,000
			<b>Budget Human Services Facility</b>				
380	6	2710-6927-PSTC	Proceeds from 2024 Draw Program	-	35,000,000		35,000,000
380	9	2710-9820-PSTC	Construction	-	35,000,000		35,000,000



			Budget Public Safety Training Facility			
390	6	7230-6927-FLW	Proceeds from 2024 Draw Program	-	12,000,000	12,000,000
390	9	7230-9820-FLW	Construction	-	12,000,000	12,000,000
			Budget Fred L. Wilson Elementary School Addition			
390	6	7230-6927-FPEAC	Proceeds from 2024 Draw Program	-	7,000,000	7,000,000
390	9	7230-9821-FPEAC	Building and Renovations	-	7,000,000	7,000,000
			Budget Forest Park Elementary School HVAC			
390	6	7240-6927-SCAC	Proceeds from 2024 Draw Program	-	5,335,000	5,335,000
390	9	7240-9821-SCAC	Building and Renovations	-	5,335,000	5,335,000
			Budget HVAC Replacement RCCC South Campus			
390	6	7210-6927-MFWRV	Proceeds from 2024 Draw Program	-	11,000,000	11,000,000
390	9	7210-9830-MFWRV	Other Improvements	-	11,000,000	- 11,000,000
			Budget Mary Frances Wall Renovations			
390	6	7210-6927-WHVAC	Proceeds from 2024 Draw Program	-	7,000,000	7,000,000
390	9	7210-9821-WHVAC	Building and Renovations	-	7,000,000	7,000,000
			Budget Weddington Hills E.S. HVAC Replacement			
390	6	7210-6927-CHVAC	Proceeds from 2024 Draw Program	-	9,000,000	- 9,000,000
390	9	7210-9821-CHVAC	Building and Renovations	-	9,000,000	9,000,000
			Budget Concord H.S. HVAC Replacement			
390	6	7210-6927-OPFOR	Proceeds from 2024 Draw Program	-	7,000,000	7,000,000
390	9	7210-9820-OPFOR	Construction	-	7,000,000	7,000,000
			Budget for Opportunity School			
390	6	7210-6927-HRRDF	Proceeds from 2024 Draw Program	-	2,550,000	2,550,000
390	9	7210-9830-HRRDF	Other Improvements	-	2,550,000	2,550,000
			Budget Hickory Ridge H.S. Roof Replacement			
390	6	7210-6927-CMRDF	Proceeds from 2024 Draw Program	-	2,500,000	2,500,000
390	9	7210-9830-CMRDF	Other Improvements	-	2,500,000	2,500,000
			Budget Cox Mill E.S. Roof Replacement			
390	6	7210-6927-WMROF	Proceeds from 2024 Draw Program	-	2,000,000	2,000,000
390	9	7210-9830-WMROF	Other Improvements	-	2,000,000	2,000,000
			Budget Wolf Meadow E.S. Roof Replacement			

Fiscal Year 2024 PayGo, and Capital Projects

Fiscal Year 2024 PayGo Projects and County Deferred Maintenance Projects (funded by Community Investment Fund)

- Cabarrus County Schools
  - o \$5,400,532 - Cabarrus County Schools Deferred Maintenance
  - o \$1,500,000 - Central Cabarrus Track
  - o \$1,700,000 - Hickory Ridge High School Football Field and Track
  - o \$1,200,000 - Cox Mills, Central Cabarrus & Northwest Tennis Courts
- Kannapolis City Schools
  - o \$1,500,000 - Kannapolis City Schools Deferred Maintenance
- Cabarrus County
  - o \$85,000 - Boardwalk Vietnam Veterans Park
  - o \$1,100,000 - Frank Liske Park Mini-Golf and Office Project
  - o \$1,000,000 - Replace Chiller at Sheriff’s Administration Building
  - o \$935,000 - Compactor at Landfill
  - o \$4,000,000 - Land Acquisition
  - o \$2,500,000 - Deferred Maintenance

Fiscal Year 2024 Capital Projects (funded by 2024 Draw Program)

- Cabarrus County Schools
  - o \$11,000,000 - Mary Frances Wall Renovations (Currently R. Brown McAllister ES)
  - o \$7,000,000 - Weddington Hills Elementary School HVAC
  - o \$9,000,000 - Concord High School HVAC
  - o \$7,000,000 - Opportunity School
  - o \$2,550,000 - Hickory Ridge High School Roof
  - o \$2,500,000 - Cox Mill Elementary School Roof
  - o \$2,000,000 - Wolf Meadow Elementary School Roof
- Kannapolis City Schools
  - o \$12,000,000 - Fred L. Wilson Elementary School Addition
  - o \$7,000,000 - Forest Park Elementary School HVAC
- Rowan Cabarrus Community College
  - o \$5,335,000 - South Campus HVAC
- Cabarrus County

- o \$62,115,000 - Human Services Facility Design, Renovation and Construction
- o \$35,000,000 - Public Safety Training Facility

Ordinance No. 2023-20

CABARRUS COUNTY  
COUNTY CAPITAL PROJECTS  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 60,904,154
Debt Proceeds 2022 Draw Note	103,458,267
Debt Proceeds 2024 Debt Program	131,269,664
Debt Proceeds 2026 Debt Program	10,500,000
Contributions from Capital Projects Fund	24,696,943
Contribution from General Fund	40,091,315
Contribution from Capital Reserve Fund	2,728,681
Contribution from Internal Service Fund	1,065,426
Contribution from Community Investment Fund	27,078,328
State Allocation	40,700,000
PARTF Grant	500,000
<b>TOTAL REVENUES</b>	<b>\$442,992,778</b>

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation Exterior	\$ 146,545,280
Repairs to Multiple Buildings	326,174
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
West Cabarrus High School Artificial Turf Fields	2,566,810
Frank Liske Barn Replacement Legal /	7,033,845
Closing Expenses	952,508
Emergency Equipment Warehouse/ ITS Location Fiber	15,867,999
Infrastructure Improvement	799,000
Sheriff Training & Firing Range Renovations Human	2,200,000
Services HVAC	180,000
Frank Liske Park ADA Renovations	1,450,000
Frank Liske Park Playground Replacement Camp	203,600
Spencer Vending & Archery Building West Cabarrus	536,998
Library & Senior Center Deferred Maintenance	30,400,000
Projects	11,871,450
EMS Headquarters	21,007,999
Mt. Pleasant Library / ALC / Foil Park Project	26,500,000
Northeast Area Land	4,729,117
Mental Health Facility	35,597,554
Other Improvements Unallocated	1,632,642
Enterprise Physical Security Project (ITS)	807,000
Concord Senior Center Overflow Parking Lot	550,000
Contribution to the General Fund	47,500
Frank Liske Park Softball Complex Utilities	410,000
Rob Wallace Park	1,533,504
Animal Shelter Expansion	275,000
Frank Liske Park Stormwater Project	570,803
Northeast Cabarrus Radio Tower	2,439,172
Project Milestone Building	8,150,000
Fire Services Building	370,000
Frank Liske Park Tennis Court	280,000
Frank Liske Park Multiple Projects	5,000,000

Government Center Building Repair	450,000
Public Safety Training Center	37,073,823
Human Services Facility	66,365,000
Frank Liske Park Mini-Golf and Office	1,100,000
Boardwalk at Vietnam Veterans Park	85,000
Land Acquisition	4,000,000
Chiller Replacement at Sheriff's Admin Office	1,000,000
TOTAL EXPENDITURES	\$442,992,778
GRAND TOTAL - REVENUES	\$442,992,778
GRAND TOTAL - EXPENDITURES	\$442,992,778

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. Transfers amounts between objects of expenditure and revenues within a function without limitation.
  2. Transfer amounts up to \$500,000 between functions of the same fund.
  3. Transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. Enter and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  5. Award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  6. Execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  7. Reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the Community Investment Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19th day of June 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
 Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
 Clerk to the Board

Ordinance No. 2023-21

CABARRUS COUNTY  
 SCHOOL CAPITAL PROJECTS  
 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

	\$ 47,055,342
Contribution from General Fund/CIF	
Contribution from Capital Projects Fund	9,383,614
Debt Proceeds 2020 Draw Note	45,227,096
Debt Proceeds 2022 Draw Note	57,105,056
Debt Proceeds 2024 Draw Note	71,466,750
Contribution from Capital Reserve Fund	693,429
Contribution from Convention & Visitors Bureau	1,550,000
NC Department of Transportation	1,950,000
TOTAL REVENUES	 \$234,431,287

C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$ 3,300,000
R. Brown McAllister Replacement	48,356,750
Roberta Road Middle School CCS New High School	56,604,300
CCS Southeast High School - Land purchase	9,508,821
Contribution to Capital Reserve	1,816,320
Early College Mobile Units	5,001,114
Mondo Track - JM Robinson High School	2,536,331
Deferred Maintenance Cabarrus County Schools	1,550,000
Deferred Maintenance Kannapolis City School	24,864,617
Deferred Maintenance Rowan Cabarrus Community College	5,640,034
Central Cabarrus Track	3,468,000
Hickory Ridge Football Field and Track	1,500,000
Tennis Courts - Cox Mill, Central Cabarrus, Northwest	1,700,000
Mary Frances Wall Renovations	1,200,000
Weddington Hills Elementary School HVAC	11,000,000
Concord High School HVAC	7,000,000
Opportunity School	9,000,000
Hickory Ridge High School Roof	7,000,000
Cox Mill Elementary School Roof	2,550,000
Wolf Meadow Elementary School Roof	2,500,000
Fred L. Wilson Elementary School Addition	2,000,000
Forest Park Elementary School HVAC	12,000,00
RCCC South Campus HVAC	7,000,000
Cabarrus Health Science Institution	5,335,000
	2,000,000

TOTAL EXPENDITURES	\$234,431,287
GRAND TOTAL - REVENUES	\$234,431,287
GRAND TOTAL - EXPENDITURES	\$234,431,287

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19th Day of June 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
Clerk to the Board

Resolution No. 2023-15

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Concord High School HVAC Replacement").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Concord High School HVAC Replacement is expected to be \$9,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Concord High School HVAC Replacement was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular

meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Lauren Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-16

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Cox Mill Elementary School Roof Replacement").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Cox Mill Elementary School Roof Replacement is expected to be \$2,500,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Cox Mill Elementary School Roof Replacement was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board

of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Lauren Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-17

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Forest Park Elementary School HVAC Replacement").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Forest Park Elementary School HVAC Replacement is expected to be \$7,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Forest Park Elementary School HVAC Replacement was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.



/s/ Lauren Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-18

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Fred L. Wilson Elementary School Addition").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Fred L. Wilson Elementary School Addition is expected to be \$12,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Fred L. Wilson Elementary School Addition was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Lauren Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-19

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Hickory Ridge High School Roof Replacement").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Hickory Ridge High School Roof Replacement is expected to be \$2,550,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Hickory Ridge High School Roof Replacement was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Lauren Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-20

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Human Services Facility").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Human Services Facility is expected to be \$62,115,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Human Services Facility was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Lauren Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-21

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Mary Frances Wall Renovation").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Mary Frances Wall Renovation is expected to be \$11,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Mary Frances Wall Renovation was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Lauren Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-22

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Opportunity School").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Opportunity School is expected to be \$7,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Opportunity School was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Laruen Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-23

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Public Safety Training Facility").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Public Safety Training Facility is expected to be \$35,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Public Safety Training Facility was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Lauren Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-24

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Rowan Cabarrus Community College "RCCC" South Campus HVAC Replacement").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the RCCC South Campus HVAC Replacement is expected to be \$5,335,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the RCCC South Campus HVAC Replacement was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Lauren Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-25

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Weddington Hills Elementary School HVAC Replacement").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Weddington Hills Elementary School HVAC Replacement is expected to be \$7,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Weddington Hills Elementary School HVAC Replacement was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Lauren Linker

Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

Resolution No. 2023-26

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Wolf Meadow Elementary School Roof Replacement").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Wolf Meadow Elementary School Roof Replacement is expected to be \$2,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Wolf Meadow Elementary School Roof Replacement was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on June 19, 2023, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. 41 of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of June 2023.

/s/ Lauren Linker  
Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

**(G-3) Human Resources - Personnel Ordinance Update**

There have been proposed updates to the Personnel Ordinance to reflect a new longevity bonus program for county employees with greater than 5 years of service. This language will replace the existing Ordinance section that ended the former longevity program July 1, 1993.



Commissioner Wortman **MOVED** to implement the longevity program to include a revised scale of 30 and 35 years. Vice Chairman Shue seconded the motion.

Following further discussion, the **MOTION** unanimously carried.

**(H) REPORTS**

**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Commissioner Strang reported on the world elder abuse awareness walk and event that took place. It is planned to hold events next year.

**(H-2) BOC - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 1 Expired Term
- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Mental Health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 2 Expired Terms
- Transportation Advisory Board - 6 Vacant Positions
- Youth Commission - 9 Vacant Positions

Chairman Morris urged citizens to consider participating on a Board or Committee.

**(H-3) Budget - Monthly Budget Amendment Report**

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

**(H-4) Budget - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(H-5) County Manager - Monthly Building Activity Reports**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(H-6) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(H-7) Economic Development Corporation - May 2023 Monthly Summary Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(I) GENERAL COMMENTS BY BOARD MEMBERS**

None.

**(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(L) ADJOURN**

**UPON MOTION** of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the meeting adjourned at 8:50 p.m.

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Lauren Linker, Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

October 16, 2023  
6:30 PM

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**AGENDA CATEGORY:**

Approval of the Agenda

**SUBJECT:**

BOC - Changes to the Agenda

**BRIEF SUMMARY:**

A list of changes to the agenda is attached.

**REQUESTED ACTION:**

Motion to approve the agenda as amended.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
MAY 15, 2023**

**ADDITIONS:**

**Closed Session**

**K-1 Closed Session - Pending Litigation and Acquisition of Real Property**

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

---

### **AGENDA CATEGORY:**

Recognitions and Presentations

### **SUBJECT:**

Planning Department- Weatherization Day 2023

### **BRIEF SUMMARY:**

The Cabarrus County Weatherization Program celebrates Weatherization Day on October 30th of each year with the entire Weatherization network. The Weatherization program was created in 1976 in order to reduce energy consumption and to help reduce energy costs for low-income individuals and families. The Weatherization program was created through combining a number of state and federal resources with the intention of funding local governments and community action agencies to carry out the direct service. Cabarrus County has participated in the Weatherization Program for approximately 26 years.

### **REQUESTED ACTION:**

Motion to adopt the proclamation.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Robert Anderson, Community Development Planner

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the agenda.

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**ATTACHMENTS:**

- ▣ Proclamation



## **Proclamation of Weatherization Day 2023**

**Whereas**, October is National Energy Awareness Month, and October 30 is designated as National Weatherization Day; and

**Whereas**, the County of Cabarrus has a long-standing commitment to conserve its resources and to help low-income households through its Weatherization Assistance Program; and

**Whereas**, the State of North Carolina has administered the Weatherization Assistance Program since its inception in 1976, providing a variety of state and federal resources through numerous community action agencies, housing authorities and departments of local government that serve people in every county in the state; and

**Whereas**, it is important to recognize the importance of those programs that ensure that all residents, especially those living at or below the federal poverty level, have the opportunity to live in energy efficient, healthy, safe, and comfortable homes as provided for by the Weatherization Assistance Program;

**Now, Therefore, Be it Resolved**, that the Cabarrus County Board of Commissioners do hereby proclaim October 30, 2023 as:

### **“Weatherization Day”**

in the County of Cabarrus and I urge all citizens to join me in this observance.

Adopted this 16<sup>th</sup> day of October, 2023.

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Stephen M. Morris  
Chairman of Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Veterans Services - Operation Green Light Proclamation

**BRIEF SUMMARY:**

The following proclamation recognizes Cabarrus County as a Green Light County for Veterans, November 6 through November 12, 2023.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Tony Miller, Veterans Services Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the agenda.

---

**ATTACHMENTS:**

- Proclamation



## **Supporting Operation Green Light for Veterans**

WHEREAS, the residents of Cabarrus County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Cabarrus County seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veterans Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Cabarrus County appreciates the sacrifices of our United States military personnel and believes specific recognition should be granted; therefore be it



PROCLAIMED, with designation Cabarrus County as a Green Light for Veterans County, to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service; therefore, be it further

PROCLAIMED, that in observance of Operation Green Light, Cabarrus County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 6th through the 12th, 2023.

Adopted this 16<sup>th</sup> day of October, 2023.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Veterans Services - Veterans Day Proclamation

**BRIEF SUMMARY:**

The following proclamation recognizes the service and sacrifice of veterans for the freedom of our nation, and proclaims November 11, 2023 as National Veterans Day.

**REQUESTED ACTION:**

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Tony Miller, Veterans Services Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the agenda.

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**ATTACHMENTS:**

- Proclamation



## Proclamation

### *Veterans Day 2023*

**WHEREAS,** America was founded on the principles of liberty, opportunity and justice for all; and

**WHEREAS,** America has called on her men and women in uniform to protect our national security, to preserve our rights and freedoms and to keep our democracy safe; and

**WHEREAS,** through their steadfast defense of America's ideals, our service members have ensured our country still stands strong, our founding principles still shine, and nations around the world know the blessings of freedom; and

**WHEREAS,** on Veterans Day November 11, 2023, we recognize the men and women of our Armed Forces who valiantly defended these values throughout our Nation's History; and

**WHEREAS,** we also remember and pay tribute to the American armed forces whose courage and sacrifice secures our freedom, keeps the peace and defends our values around the world;

**NOW, THEREFORE,** the Cabarrus County Board of Commissioners do hereby proclaim November 11, 2023, as National Veterans Day and call upon our citizens to always remember and honor our veterans, and those who continue to serve this country so willingly to preserve the principles of justice, freedom and democracy for all.

Adopted this 16<sup>th</sup> day of October, 2023.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Active Living and Parks- Matching Incentive Grant Project Approval

### **BRIEF SUMMARY:**

The Active Living and Parks Department is seeking board approval to move forward with four matching incentive grant projects. The approved FY 24 Budget has \$50,000 for this program.

All applicants presented their respective projects to the ALPs Commission on Thursday, September 21. The commission recommended that all projects be funded for a total County match of \$24,533.

Projects include Concord Rotary Club bicycle repair stations at three Concord Park sites, outdoor classroom at Weddington Hills Elementary School, field maintenance equipment for Hartsell Athletic Association at Rocky River Elementary, and a picnic table outdoor learning space through Cabarrus County 4H.

Please see attached supporting documents for priority ranking and associated budget amendment.

### **REQUESTED ACTION:**

Motion to approve recommended grant award and adopt associated budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Megan Baumgarner- Active Living and Parks Commission Chair

Ian Sweeney- Active Living and Parks Project & Events Manager

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Supporting Document
- ▣ Budget Amendment

Matching Incentive Grant Supporting Document Placeholder

Associated budget amendment will be completed after the 9-21 ALPs Commission Meeting

**Project Summary:**

Cabarrus County 4H: Picnic Table Outdoor Learning Space

Total: \$3,661 (\$1,830.87 match)

Location: Cooperative Extension

Maintained by Cooperative Extension

Priority 2

-Creating an outdoor learning space that is ADA accessible will allow program coordinators to expand current programming and develop new activities moving forward will utilize the space developed.

Hartsell Athletic Association: Lawn Mowers

Total: \$23,406.24 (\$11,703.12 match)

Location: Rocky River Elementary

Maintained by Hartsell Athletic Association

Priority 2

-Maintenance Equipment

Concord Rotary Club: Rotary Club Bike Repair Stations

Total: \$16,514 (\$7,500)

Location: McEachern Greenway, Brown Mill Mountain Bike Trail Park, H.H. Greenway Mills at Rocky River

Maintained by the City of Concord

Priority 2

-Installation of three bicycle repair stations, pumps, bike racks, and benches on concrete pads at three locations in the City of Concord, NC.

Weddington Hills PTO: Nature Trail Beautification

Total: \$7,000 (\$3,500)

Location: Weddington Hills Elementary

Maintained by the PTO

Priority 2

-Outdoor classroom on the Lenora Barron Nature Trail

### Budget Revision/Amendment Request

Date: 10/16/2023

Amount: 73,605.00

Dept. Head: Londa Strong

Department: Active Living & Parks

- Internal Transfer Within Department
  Transfer Between Departments/Funds
  Supplemental Request

The matching incentive grant program provides seed money for civic and community groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The purpose of this budget amendment is to assign funds from the approved budget to four different organizations, whose applications were recommended for funding by the Active Living and Parks Commission.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	8140-9831-0154	Matching Grants - Unassigned Funds	100,000		49,070	50,930
001	6	8140-6813-0154	Matching Grants - Unassigned Funds	50,000		24,535	25,465
001	9	8140-9831-0213	Matching Grants - Hartsell Ath Association	-	23,408	-	23,408
001	6	8140-6813-0213	Matching Grants - Hartsell Ath Association	-	11,704	-	11,704
001	9	8140-9831-0217	Matching Grants - Weddington Hills PTO	-	7,000	-	7,000
001	6	8140-6813-0217	Matching Grants - Weddington Hills PTO	-	3,500	-	3,500
001	9	8140-9831-RCCON	Matching Grants - Rotary Club Concord	-	15,000	-	15,000
001	6	8140-6813-RCCON	Matching Grants - Rotary Club Concord	-	7,500	-	7,500
001	9	8140-9831-CC4H	Matching Grants- CabCo 4H Foundation	-	3,662	-	3,662
001	6	8140-6813-CC4H	Matching Grants- CabCo 4H Foundation	-	1,831	-	1,831
				150,000	73,605	73,605	150,000

**Budget Officer**

- Approved  
 Denied

**County Manager**

- Approved  
 Denied

**Board of Commissioners**

- Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Appointments - Early Childhood Task Force Advisory Board

### **BRIEF SUMMARY:**

The Early Childhood Task Force Advisory Board (ECTFAB) is comprised of 15 or more members. These members advise the Board of County Commissioners on matters related to the primary development of children birth to five years of age. Members serve a four-year term. Ann Benfield and Spencer Swain have extensive knowledge of early childcare. Their engagement in the ECTFAB will help to provide strong recommendations to the Commissioners and county leadership regarding early childhood development and education.

### **REQUESTED ACTION:**

Motion to appoint Ann Benfield and Spencer Swain to the Early Childhood Task Force Advisory Board each for a four-year term.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Marcella Beam, Chair of the Early Childhood Task Force Advisory Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.



## **ATTACHMENTS:**

- ▣ Letter of Recommendation
- ▣ Roster

# EARLY CHILDHOOD TASK FORCE ADVISORY BOARD

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Marcella Beam, ECTFAB Chair | [marcella.beam@cabarrushealth.org](mailto:marcella.beam@cabarrushealth.org)

9/25/2023

Board of County Commissioners,

The Early Childhood Task Force Advisory Board recommends Ann Benfield, Cabarrus Partnership for Children Executive Director, and Spencer Swain, Families First Executive Director, to join the Advisory Board.

Ms. Benfield's and Mr. Swain's commitment to the County's youngest residents is evident in their work history and advocacy for those working in the early childcare field. Ms. Benfield's role at the Cabarrus Partnership for Children gives her first-hand knowledge of operational experiences and challenges from childcare providers. These relationships and expertise allow her to identify local and state resources to address programmatic gaps. Mr. Swain currently operates Families First, which runs two immersion preschools and offers comprehensive support for families, ensuring they thrive in Cabarrus County.

In conclusion, the ECTFAB would highly recommend that the Commissioners approve Ms. Benfield's and Mr. Swain's applications and nominations. If you need additional information or have questions, please contact me by telephone or [marcella.beam@cabarrushealth.org](mailto:marcella.beam@cabarrushealth.org) anytime.

Sincerely,

Marcella Beam

Early Childhood Task Force Advisory Board  
(ECTFAB)  
15 Member Board

**APPOINTEE**

**DATE OF APPOINTMENT**

Carla Brown\*  
P.O. Box 707  
Concord, NC 28026

Appointment: 02/15/21  
(unexpired)  
Term Expiring: 07/31/24

Lora Lipe  
3976 Troon Drive SW  
Concord, NC 28027

Appointment: 07/17/18  
Reappointment: 07/18/22  
Term Expiring: 07/31/26

Amanda Wilkerson  
602 Sedgefield Street SW  
Concord, NC 28025

Appointment: 07/17/18  
Reappointment: 07/18/22  
Term Expiring: 07/31/26

Chris Measmer  
P.O. Box 707  
Concord, NC 28026

Appointment: 12/19/22  
Term Expiring: 12/31/23

Waynett Taylor\*  
1333 Jake Alexander Blvd.  
Salisbury, NC 28146

Appointment: 10/15/18  
Reappointment: 10/17/22  
Term Expiring: 10/31/26

Marcella Beam (Chair)\*  
300 Mooresville Road  
Kannapolis, NC 28081

Appointment: 02/15/21  
Term Expiring: 02/28/25

Stephanie Fish  
750 Williamsburg Court  
Concord, NC 28025

Appointment: 02/15/21  
Term Expiring: 02/28/25

Chris Jarrett  
4258 Highway 49S, Unit 584  
Harrisburg, NC 28075

Appointment: 02/15/21  
Term Expiring: 02/28/25

Jessie Napoli  
1130 Piney Church Road  
Concord, NC 28025

Appointment: 02/15/21  
Term Expiring: 02/28/25

Jennifer Threadgill 93 Mary Circle Concord, NC 28025	Appointment: 02/15/21 Term Expiring: 02/28/25
Jennifer Baucom 4000 Grand Summit Blvd Concord, NC 28027	Appointment: 07/17/22 Term Expiring: 07/31/26
Page Castrodale 419 Winfield Blvd SE Concord, NC 28025	Appointment: 07/17/22 Term Expiring: 07/31/26
Jenelle Felton 5341 Periwinkle Hill Avenue Charlotte, NC 28213	Appointment: 07/17/22 Term Expiring: 07/31/26
Jessica Grant 818 Waverly Court NE Concord, NC 28025	Appointment: 07/17/22 Term Expiring: 07/31/26
Elaine Jenkins 812 McGregor Drive NE Concord, NC 28025	Appointment: 07/17/22 Term Expiring: 07/31/26
Barbi Jones 950 Flannery Place NW Concord, NC 28027	Appointment: 07/17/22 Term Expiring: 07/31/26
Amanda Smith 5352 Apple Glen Drive Harrisburg, NC 28075	Appointment: 07/17/22 Term Expiring: 07/31/26
Trina Wenzel 27747 Jase Drive Albemarle, NC 28001	Appointment: 07/17/22 Term Expiring: 07/31/26

Note: At the July 17, 2018 Board of Commissioners' meeting, the Board revised membership of the Early Childhood Task Force Advisory Board to be added as needed.

\* An exception to the "residency" provision of the Appointment Policy was granted.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

---

### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Appointments and Removals - Juvenile Crime Prevention Council

### **BRIEF SUMMARY:**

The terms for Sergeant Matthew Greer and Sharon Reese expire September 30, 2023. Following confirmation of each members' desire to renew his/her term for another two years, the Council voted unanimously during its September 20 meeting to recommend both members to be reappointed to another two-year term.

Additionally, Council voted unanimously to accept the resignations of Mark Boles and Heather Jones.

### **REQUESTED ACTION:**

Motion to reappoint Sergeant Matthew Greer (Police Chief Designee) and Sharon Reese (DHS Director Designee) to the Juvenile Crime Prevention Council for two-year terms ending September 30, 2025; including an exception to the residency provision of the Appointment Policy for Ms. Reese.

Motion to remove Mark Boles (Member of Business Community) and Heather Jones (Public Representative) from the Juvenile Crime Prevention Council and thank them for their service.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Joanie Bischer, Administrative Assistant, Juvenile Crime Prevention Council

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Recommendation Letter
- ▣ Resignation Letter
- ▣ Resignation Letter
- ▣ Roster



September 21, 2023

Cabarrus County Board of Commissioners  
PO Box 707  
Concord NC 28026

Dear Commissioners,

During its regular meeting held September 20, 2023, the Cabarrus County Juvenile Crime Prevention Council (JCPC) considered renewal of two terms expiring September 30, 2023. With confirmation that each member wished to renew his/her term, the following reappointments were unanimously recommended via Council vote:

- **Sergeant Matthew Greer** Currently employed by the Concord Police Department, Sgt Greer serves the JCPC as the Designee of the statutorily required position of City Police Chief.
- **Sharon Reese** Currently employed by the Cabarrus County Department of Social Services as Program Manager in Child Welfare Services, Ms. Reese serves the JCPC as the Designee of the statutorily-required position of Department Social Services Director.

Additionally, the JCPC considered the resignations of Mark Boles and Heather Jones. The Council voted unanimously to accept Mr. Boles' and Ms. Jones' resignations and to thank them for their service.

Please do not hesitate to contact me with any questions.

Sincerely,

Joanie Bischer  
Cabarrus County JCPC  
Administrative Assistant  
704.785.0932

cc: Megan Baumgardner, Chair  
Juvenile Crime Prevention Council

**From:** Boles Automotive <bolesauto@gmail.com>

**Sent:** Wednesday, August 16, 2023 10:45 AM

**To:** Joanie Bischer <jbischer@cabarruscounty.us>; mebattorney@gmail.com; daniel.sevigny@ncdps.gov

**Cc:** bolesauto@gmail.com

**Subject:** Mark Boles Cabarrus County JCPC Resignation Letter

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

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Cabarrus County Commissioners and fellow JCPC Council members,

With bittersweet emotion, I must tender my resignation effective at the conclusion of my term, September 30, 2023, as the Business Community Representative of the Cabarrus County Juvenile Crime Prevention Council. I have accepted a position with the National Park Service at Katmai National Park and Preserve that will permanently place me in Alaska.

The time I have spent on this council has been incredible and something that I will cherish for the rest of my life. I was first appointed to this council in February 2013 and have been fortunate to remain ever since. It has been an honor to serve our community and I have enjoyed every minute of my time in service. Thank you Cabarrus County Commissioners for allowing me this seat and all the joy that has come with it.

To my fellow council members: This council and our amazing programs have made a huge positive impact on the futures of many in our community. I believe we have worked very well together to provide growth opportunities for all of our citizens. We are a leader within North Carolina mimicked across the state. Sitting amongst such diverse intelligent and dedicated professionals has afforded me incredible growth that I could not have gained elsewhere. Furthermore, it has been a great privilege and honor to sit as Vice-Chair amongst so many esteemed people. This has truly been an honor of a lifetime. I deeply admire each and every one of you. I am a better person for having known each of you and for that, I wholeheartedly say "Thank you".

Sincerely,

Mark Boles  
Boles Automotive Service Center, LLC  
354 Union Cemetery Rd SW  
Concord, NC 28027  
(704) 792-1005  
[www.bolesautomotive.com](http://www.bolesautomotive.com)



September 18, 2023

Dear Juvenile Crime Prevention Council Members,

I would like to take this time to resign from my position as the parent representative for At-Risk Youth.

After careful consideration, I feel that my employment with Transforming Youth Movement allows me the opportunity to play a more active role in the community.

My employment with Transforming Youth Movement embodies my mission to inspire positive social change as well as community transformation and I would never want that to be a conflict of interest at any time.

I would like to express my gratitude to the Juvenile Crime Prevention Council members for providing a platform to serve the youth that are near and dear to my heart.

Respectfully Submitted,

Heather B. Jones, MA

**JUVENILE CRIME PREVENTION COUNCIL**  
**2-Year Terms**

	<u><b>Appointee</b></u>	<u><b>Representing</b></u>	<u><b>Term of Appointment</b></u>
(1)	Amy Jewell 9287 Naron Lane Harrisburg, NC 28075	School Superintendent (Designee)	Appointment: 07/21/20**** Reappointment: 09/19/22 Term Ending: 09/30/24
(2)	Matthew Greer 41 Cabarrus Avenue W Concord, NC 28025	Police Chief (Designee)	Appointment: 10/18/21 Term Ending: 09/30/23
(3)	Travis Burke Sheriff's Department P.O. Box 707 Concord, NC 28026	Sheriff (or designee)	Appointment: 10/17/22 Term Ending: 09/30/24
(4)	Ashlie Shanley P.O. Box 70 Concord, NC 28026	District Attorney (or designee)	Appointment: 12/19/22 (unexpired term) Term Ending: 06/30/24
(5)	Malisha Ross 5212 Grass Ridge Drive Charlotte, NC 28216	Area Mental Health (Designee)	Appointment: 07/17/23^ (unexpired term) Term Ending: 09/30/24
(6)	Gayle Alston 611 Green Tree Drive Lewisville, NC 27023	Chief Court Counselor Director (Designee)	Appointment: 07/17/23^ (unexpired term) Term Ending: 09/30/26
(7)	Sharon Reese Department of Social Services 1303 S. Cannon Boulevard Kannapolis, NC 28083	DSS Director (Designee)	Appointment: 06/17/19^^ (unexpired term) Appointment: 06/17/19^^ Reappointment: 09/20/21^ Term Ending: 09/30/23
(8)	Dr. Aalece Pugh-Lilly P. O. Box 707 Concord, NC 28026-0707	County Manager (or Designee)	Appointment: 09/18/23 Term Ending: 09/30/25
(9)	Terry Wise 391 Knoll Court SE Concord, NC 28025	Substance Abuse Professional	Appointment: 07/17/18 Reappointment: 07/21/20 Reappointment: 06/20/22 Term Ending: 06/30/24
(10)	Steven Ayers 296 Trillium Street Concord, NC 28027	Member of Faith Community	Appointment: 09/19/11 Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17

			Reappointment: 09/16/19*
			Reappointment: 09/20/21*
			Term Ending: 09/30/23
			Reappointment: 09/18/23*
			Term Ending: 09/30/25
(11)	Chris Measmer P. O. Box 707 Concord, NC 28026	County Commissioner	Appointment: 12/19/22  Term Ending: 12/31/23
(12a)	Mikayla Branch 9650 Estridge Lane Concord, NC 28027	Youth < 21	Appointment: 10/17/22  Term Ending: 06/30/24
(12b)	Heather Jones 7455 Mt. Olive Road Concord, NC 28025	Member of the Public Representing the Interests of Families of At-Risk Youth	Appointment: 10/17/22  Term Ending: 06/30/24
(13)	Heather Mobley 145 Union Street South, Suite 108 Concord, NC 28025	Juvenile Defense Attorney	Appointment: 03/20/17^ (unexpired term) Reappointment: 07/17/17^ Reappointment: 06/17/19^ Reappointment: 06/21/21^ Term Ending: 06/30/23 Reappointment: 06/19/23*^ Term Ending: 06/30/25
(14)	Judge Christy Wilhelm County Courthouse P. O. Box 70 Concord, NC 28026-0070	Chief District Court Judge (Designee)	Appointment: 02/20/23 (unexpired term) Term Ending: 06/30/23 Reappointment: 06/19/23* Term Ending: 06/30/25
(15)	Mark Boles 117 Academy Avenue NW Concord, NC 28025	Member of Business Community	Appointment: 02/18/13 Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Reappointment: 09/20/21* Term Ending: 09/30/23
(16)	Sonja Bohannon-Thacker 2110 Dairy Farm Road Concord, NC 28025	Local Health Director (Designee)	Appointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Reappointment: 09/20/21* Term Ending: 09/30/23 Reappointment: 09/18/23*

Term Ending: 09/30/25

(17)	Carolyn Carpenter 6526 Weldon Circle Concord, NC 28027	Rep. United Way/Other Non-Profit	Appointment: 11/27/06 Reappointment: 07/20/09 Reappointment: 06/20/11 Reappointment: 05/20/13* Reappointment: 06/15/15* Reappointment: 07/17/17* Reappointment: 06/17/19* Reappointment: 06/21/21* Term Ending: 06/30/23 Reappointment: 06/19/25* Term Ending: 06/30/25*
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(18)	Jacob Wentink P.O. Box 707 Concord, NC 28026	Active Living & Parks	Appointment: 09/19/22  Term Ending: 09/30/24
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County Commissioner Appointees (At-large members)

(19a)	Ashley Fitch 6155 The Meadows Lane Harrisburg, NC 28075		Appointment: 10/17/22  Term Ending: 09/30/24
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(19b)	Jamica La Franque 3852 French Fields Lane Harrisburg, NC 28075		Appointment: 07/17/18 Reappointment: 07/21/20 Reappointment: 06/20/22 Term Ending: 06/30/24
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(19c)	Adrian Attaway 401 Laureate Way Kannapolis, NC 28081		Appointment: 10/17/22^ (unexpired term) Term Ending: 09/30/23 Reappointment: 09/18/23 Term Ending: 09/30/25
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(19d)	Michelle Wilson (Vice Chair) 41 Eastcliff Drive SE Concord, NC 28025		Appointment: 11/16/09 (unexpired term) Reappointment: 09/19/11 Appointment: 05/20/13** (unexpired term) Reappointment: 06/16/14 Reappointment: 06/20/16 Reappointment: 06/18/18* Reappointment: 07/21/20* Reappointment: 06/20/22* Term Ending: 06/30/24
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- |       |   |  |
|-------|---|--|
| (19e) | Connie Philbeck<br>1100 Braughton Avenue<br>Concord, NC 28025                   | Appointment: 05/20/13***<br>Reappointment: 06/15/15<br>Reappointment: 07/17/17<br>Reappointment: 06/17/19*<br>Reappointment: 06/21/21*<br>Term Ending: 06/30/23<br>Reappointment: 06/19/23*<br>Term Ending: 06/30/25   |
| (19f) | Megan Baumgardner (Chairman)<br>7120 Macedonia Church Road<br>Concord, NC 28027 | Appointment: 01/19/10<br>(unexpired term)<br>Reappointment: 06/21/10<br>Reappointment: 06/18/12<br>Reappointment: 06/16/14<br>Reappointment: 06/20/16*<<br>Reappointment: 06/18/18*<<br>Appointment: 08/19/19*<<br>(unexpired term)<br>Reappointment: 09/21/20*<<br>Reappointment: 09/19/22*<<br>Term Ending: 09/30/24   |
| (19g) | Marta Meares<br>178 Mary Circle<br>Concord, NC 28025                            | Appointment: 05/18/09<br>(unexpired term)<br>Reappointment: 09/21/09<br>Reappointment: 09/19/11<br>Reappointment: 09/16/13<br>Reappointment: 09/21/15*<br>Reappointment: 10/16/17*<br>Reappointment: 09/16/19*<br>Reappointment: 09/20/21*<br>Term Ending: 09/30/23<br>Reappointment: 09/18/23<br>Term Ending: 09/30/25* |

\* Note: An exception to the Appointment Policy “Length of Service” was granted.

\*\*Michelle Wilson was appointed as the “Local Health Director/Designee” representative on 11/16/09 (unexpired term) and reappointed 09/19/11. She was appointed to an “At-large” position on 05/20/13.

\*\*\*Connie Philbeck was appointed on 05/20/13 to complete an unexpired term and an additional 2-year term ending June 30, 2015.

^ An exception to the Appointment Policy “residency” provision was granted.

< An exception to the Appointment Policy “multiple service” provision was granted.

^^Sharon Reese was appointed to complete an unexpired term and additionally to a two-year term ending September 30, 2021 at the Boards’ June 17, 2019 regular meeting.

\*\*\*\*Amy Jewell was appointed as the “School Superintendent/Designee” representative on July 21, 2020 to complete an unexpired term and an additional two-year term ending September 30, 2022.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

DHS - Budget Revision For Adult Protective Services Essential Services Fund

### **BRIEF SUMMARY:**

The N.C. Division of Aging and Adult Services (DAAS) has allocated additional funding for the Adult Protective Services (APS) Essential Services Fund. This funding allows county departments of social services to provide essential services for adults for whom the need for protective services has been substantiated. These funds will assist adults to age in place, eliminating unnecessary institutionalization and promote opportunities to return to a community-based setting when possible. These essential services include the provision of medical care for physical and mental health, assistance in personal hygiene, assistance with obtaining appropriate food, clothing, seeking and providing heated and ventilated shelter, providing for protection from health and safety hazards, and protection from abuse, neglect, and exploitation.

Cabarrus County DHS's allocation for this fund for FY24 is \$7,559.74. There is no county match required.

### **REQUESTED ACTION:**

Motion to adopt budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Anthony Hodges, Adult and Aging Services Program Administrator

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Funding Authorization
- ▣ Budget Amendment



NC DEPARTMENT OF  
HEALTH AND HUMAN SERVICES

**DIVISION OF SOCIAL SERVICES**  
**APS Essential Services**

**FUNDING SOURCE: (APC6) American Rescue Plan (ARP) for APS**  
**under SSA Title XX Section 2042(b)**

**EFFECTIVE DATE: 07/01/2023**  
**AUTHORIZATION NUMBER: 1**

**ALLOCATION PERIOD**  
**FROM JUNE 2023 THRU MAY 2024 SERVICE MONTHS**  
**FROM JULY 2023 THRU JUNE 2024 PAYMENT MONTHS**

Co. No.	COUNTY	Unique Entity Identifier	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
			Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	F5VHYU13NC5	41,643.80	41,643.80	0.00	0.00	41,643.80	41,643.80
02	ALEXANDER	XVEEJSNY7UX9	4,639.43	4,639.43	0.00	0.00	4,639.43	4,639.43
03	ALLEGHANY	GTC2BCN7SKK3	6,324.58	6,324.58	0.00	0.00	6,324.58	6,324.58
04	ANSON	PK8UYTSNJCC3	3,288.29	3,288.29	0.00	0.00	3,288.29	3,288.29
05	ASHE	PBZ9TLZMHUS9	3,795.98	3,795.98	0.00	0.00	3,795.98	3,795.98
06	AVERY	UZ191T8JLX3	675.34	675.34	0.00	0.00	675.34	675.34
07	BEAUFORT	Q14JUM5NZQ43	12,574.92	12,574.92	0.00	0.00	12,574.92	12,574.92
08	BERTIE	FSW9MGNZAK39	8,620.81	8,620.81	0.00	0.00	8,620.81	8,620.81
09	BLADEN	TLCTJWDJHI9	2,868.66	2,868.66	0.00	0.00	2,868.66	2,868.66
10	BRUNSWICK	MJBMXLN9NJ75	7,197.75	7,197.75	0.00	0.00	7,197.75	7,197.75
11	BUNCOMBE	W5TCDKMLHE69	43,369.77	43,369.77	0.00	0.00	43,369.77	43,369.77
12	BURKE	KVJHUFURQDM5	9,622.53	9,622.53	0.00	0.00	9,622.53	9,622.53
13	CABARRUS	PF3KTEELMHV6	7,559.74	7,559.74	0.00	0.00	7,559.74	7,559.74
14	CALDWELL	HL4FGNJNGE97	14,421.04	14,421.04	0.00	0.00	14,421.04	14,421.04
15	CAMDEN	FV17YDQSCAA5	1,679.37	1,679.37	0.00	0.00	1,679.37	1,679.37
16	CARTERET	UC6WJ2MQMJ88	7,453.46	7,453.46	0.00	0.00	7,453.46	7,453.46
17	CASWELL	CL7NKCTNOG75	3,123.70	3,123.70	0.00	0.00	3,123.70	3,123.70
18	CATAWBA	GYUNA9W1NFM1	13,109.26	13,109.26	0.00	0.00	13,109.26	13,109.26
19	CHATHAM	KE57QE2GV5F1	4,229.21	4,229.21	0.00	0.00	4,229.21	4,229.21
20	CHEROKEE	DCEGK6HA11M5	4,046.90	4,046.90	0.00	0.00	4,046.90	4,046.90
21	CHOWAN	YJ7K3E58F5	1,321.17	1,321.17	0.00	0.00	1,321.17	1,321.17
22	CLAY	HYKLQVNWLXK7	2,742.08	2,742.08	0.00	0.00	2,742.08	2,742.08
23	CLEVELAND	MXEZR9DKR86	12,549.70	12,549.70	0.00	0.00	12,549.70	12,549.70
24	COLUMBUS	V1UAJ4L87WQ7	1,860.81	1,860.81	0.00	0.00	1,860.81	1,860.81
25	CRAVEN	LTZ2U8LZQ214	17,989.52	17,989.52	0.00	0.00	17,989.52	17,989.52
26	CUMBERLAND	TH2WJPJRMGV3	29,508.06	29,508.06	0.00	0.00	29,508.06	29,508.06
27	CURRITUCK	VDL5DNFQX374	1,597.80	1,597.80	0.00	0.00	1,597.80	1,597.80
28	DARE	ELV6GJB1IQK6	2,655.30	2,655.30	0.00	0.00	2,655.30	2,655.30
29	DAVIDSON	C9P5MDJC7KY7	16,505.53	16,505.53	0.00	0.00	16,505.53	16,505.53
30	DAVIE	GSJ6K8J2PD57	5,154.60	5,154.60	0.00	0.00	5,154.60	5,154.60
31	DUPLIN	KZN4GK5262K3	7,554.93	7,554.93	0.00	0.00	7,554.93	7,554.93
32	DURHAM	LJ5BA6U2HLM7	43,446.38	43,446.38	0.00	0.00	43,446.38	43,446.38
33	EDGECOMBE	DYB5XFVEN8H3	8,885.84	8,885.84	0.00	0.00	8,885.84	8,885.84
34	FORSYTH	ZTVELM361423	17,813.86	17,813.86	0.00	0.00	17,813.86	17,813.86
35	FRANKLIN	FFKTRQCNN143	6,758.60	6,758.60	0.00	0.00	6,758.60	6,758.60
36	GASTON	QKY9R8A8D5J6	63,063.54	63,063.54	0.00	0.00	63,063.54	63,063.54
37	GATES	F4L4FXEB3BK3	1,843.45	1,843.45	0.00	0.00	1,843.45	1,843.45
38	GRAHAM	W3JTJ1KP5D7	743.81	743.81	0.00	0.00	743.81	743.81
39	GRANVILLE	DAZ3PRU8U4J5	5,340.83	5,340.83	0.00	0.00	5,340.83	5,340.83
40	GREENE	VCU5LD71N9U3	2,373.92	2,373.92	0.00	0.00	2,373.92	2,373.92
41	GUILFORD	YBEQWGFJPMJ3	25,001.83	25,001.83	0.00	0.00	25,001.83	25,001.83
42	HALIFAX	MRL8MYNJJ3Y5	6,936.30	6,936.30	0.00	0.00	6,936.30	6,936.30
43	HARNETT	JBD9V41BX7	10,156.25	10,156.25	0.00	0.00	10,156.25	10,156.25
44	HAYWOOD	DQHZEVAV95G5	6,464.34	6,464.34	0.00	0.00	6,464.34	6,464.34
45	HENDERSON	EXFKXBHH7EG7	13,252.85	13,252.85	0.00	0.00	13,252.85	13,252.85
46	HERTFORD	YJEUJNB7BQK7	2,559.32	2,559.32	0.00	0.00	2,559.32	2,559.32
47	HOKE	C1GWSADARX51	5,385.95	5,385.95	0.00	0.00	5,385.95	5,385.95

APS Essential Services

AUTHORIZATION NUMBER: 1

	COUNTY	Unique Entity Identifier (UE)	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
			Federal	Total	Federal	Total	Federal	Total
48	HYDE	ENMJWY3H3C19	1,370.32	1,370.32	0.00	0.00	1,370.32	1,370.32
49	IREDELL	XTNRLKJLA4S9	6,969.29	6,969.29	0.00	0.00	6,969.29	6,969.29
50	JACKSON	X7YWWY6ZP574	6,502.24	6,502.24	0.00	0.00	6,502.24	6,502.24
51	JOHNSTON	SYGAGEFDHYR7	16,008.08	16,008.08	0.00	0.00	16,008.08	16,008.08
52	JONES	HE3NNUE27M7	1,238.05	1,238.05	0.00	0.00	1,238.05	1,238.05
53	LEE	F6A8UC99JWJ5	2,199.72	2,199.72	0.00	0.00	2,199.72	2,199.72
54	LENOIR	QKUF37VPGH6	2,105.83	2,105.83	0.00	0.00	2,105.83	2,105.83
55	LINCOLN	UGGOGSSKBGJ5	8,349.29	8,349.29	0.00	0.00	8,349.29	8,349.29
56	MACON	LLPJBC6N2LL3	2,727.21	2,727.21	0.00	0.00	2,727.21	2,727.21
57	MADISON	YQ96F8BJYJ9	3,781.71	3,781.71	0.00	0.00	3,781.71	3,781.71
58	MARTIN	HA4QLH34LNS3	4,370.64	4,370.64	0.00	0.00	4,370.64	4,370.64



59	MCDOWELL	TT3NTH2NDJ73	3,895.62	3,895.62	0.00	0.00	3,895.62	3,895.62
60	MECKLENBURG	EZ15XL6BMM68	67,000.56	67,000.56	0.00	0.00	67,000.56	67,000.56
61	MITCHELL	YL69DGLK4CH3	3,863.46	3,863.46	0.00	0.00	3,863.46	3,863.46
62	MONTGOMERY	E78ZAJM3BFL3	3,512.66	3,512.66	0.00	0.00	3,512.66	3,512.66
63	MOORE	HFNSK95FS7Z8	4,890.66	4,890.66	0.00	0.00	4,890.66	4,890.66
64	NASH	NF58K566HQM7	4,095.45	4,095.45	0.00	0.00	4,095.45	4,095.45
65	NEW HANOVER	F7TLT2GMEJE1	27,030.06	27,030.06	0.00	0.00	27,030.06	27,030.06
66	NORTHAMPTON	CRA2KCAL8BA4	2,718.76	2,718.76	0.00	0.00	2,718.76	2,718.76
67	ONSLow	LTxVw6QF6297	14,584.19	14,584.19	0.00	0.00	14,584.19	14,584.19
68	ORANGE	GFFMCW9XDA53	10,210.64	10,210.64	0.00	0.00	10,210.64	10,210.64
69	PAMLICO	FT59QFEAU344	1,203.76	1,203.76	0.00	0.00	1,203.76	1,203.76
70	PASQUOTANK	NRDUHML7ZW4	6,450.40	6,450.40	0.00	0.00	6,450.40	6,450.40
71	PENDER	T11BE678U9P5	6,324.53	6,324.53	0.00	0.00	6,324.53	6,324.53
72	PERQUIMANS	MBXQSJ2NMCK9	2,158.45	2,158.45	0.00	0.00	2,158.45	2,158.45
73	PERSON	FQ8LFJGMABJ4	9,613.37	9,613.37	0.00	0.00	9,613.37	9,613.37
74	PITT	VZNPMLCTF5R6	40,199.94	40,199.94	0.00	0.00	40,199.94	40,199.94
75	POLK	QZ6BZPGLX4Y9	1,774.21	1,774.21	0.00	0.00	1,774.21	1,774.21
76	RANDOLPH	T3BUM1CVS9N5	6,642.74	6,642.74	0.00	0.00	6,642.74	6,642.74
77	RICHMOND	Q63FZNTJM3M4	3,284.26	3,284.26	0.00	0.00	3,284.26	3,284.26
78	ROBESON	LKBEJQLAAK5	37,321.53	37,321.53	0.00	0.00	37,321.53	37,321.53
79	ROCKINGHAM	KGCCCHJZZ43	16,235.88	16,235.88	0.00	0.00	16,235.88	16,235.88
80	ROWAN	GCB7UCV96NW6	7,194.95	7,194.95	0.00	0.00	7,194.95	7,194.95
81	RUTHERFORD	GTATPCDJVYN8	5,939.55	5,939.55	0.00	0.00	5,939.55	5,939.55
82	SAMPSON	RS3KMYTKJL3	16,301.73	16,301.73	0.00	0.00	16,301.73	16,301.73
83	SCOTLAND	FNVTCUQQCHM5	3,579.61	3,579.61	0.00	0.00	3,579.61	3,579.61
84	STANLY	U86MZUYP7C5	5,190.61	5,190.61	0.00	0.00	5,190.61	5,190.61
85	STOKES	W41TRA3NUNS1	2,676.36	2,676.36	0.00	0.00	2,676.36	2,676.36
86	SURRY	FMWCTM24C9J8	9,104.71	9,104.71	0.00	0.00	9,104.71	9,104.71
87	SWAIN	E29GLEXDH849	1,338.25	1,338.25	0.00	0.00	1,338.25	1,338.25
88	TRANSYLVANIA	W51VGHGM8945	3,637.57	3,637.57	0.00	0.00	3,637.57	3,637.57
89	TYRRELL	JLNEVJ2625L8	2,155.62	2,155.62	0.00	0.00	2,155.62	2,155.62
90	UNION	LHMKBD4AGRJ5	7,216.90	7,216.90	0.00	0.00	7,216.90	7,216.90
91	VANCE	EBWNMFHTNV41	1,642.48	1,642.48	0.00	0.00	1,642.48	1,642.48
92	WAKE	FTJ2WJPLWMI3	33,817.49	33,817.49	0.00	0.00	33,817.49	33,817.49
93	WARREN	WLTATC4JLJ54	3,253.21	3,253.21	0.00	0.00	3,253.21	3,253.21
94	WASHINGTON	QWRZCQJFTEE4	1,903.27	1,903.27	0.00	0.00	1,903.27	1,903.27
95	WATAUGA	X7B4LX1QQMX6	2,975.75	2,975.75	0.00	0.00	2,975.75	2,975.75
96	WAYNE	DACFHCLQKMS1	10,430.64	10,430.64	0.00	0.00	10,430.64	10,430.64
97	WILKES	M14KKHY2NMR3	8,850.44	8,850.44	0.00	0.00	8,850.44	8,850.44
98	WILSON	ME2DJHMYWG55	18,522.94	18,522.94	0.00	0.00	18,522.94	18,522.94
99	YADKIN	PLCDT7JFA8B1	1,491.78	1,491.78	0.00	0.00	1,491.78	1,491.78
100	YANCEY	L98MCHUKC2J8	4,431.53	4,431.53	0.00	0.00	4,431.53	4,431.53
	Total		1,000,000.01	1,000,000.01	0.00	0.00	1,000,000.01	1,000,000.01

APS Essential Services

AUTHORIZATION NUMBER: 1

FUNDING SOURCE: (APC6) American Rescue Plan (ARP) for APS under SSA Title XX Section 2042(b)

Project Description: To develop, implement, and evaluate successful or promising interventions, practices, and programs to prevent elder abuse, neglect, and exploitation, including adult protective services programs.

Research & Development:  Yes  No

CFDA Name: Elder Abuse Prevention Interventions Program

Award Name: (APC6) American Rescue Plan (ARP) for APS under SSA Title XX Section 2042(b)

Award Number: 2101NCAPC6

Award Date: FFY 2021

Federal Agency: DHHS/ACL

GRANT INFORMATION: This represents 100% federal dollars.

XS411 Heading: APS Essential Svcs

Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

THIS FUNDING AUTHORIZATION IS CONTINGENT UPON APPROPRIATION BY THE N.C. GENERAL ASSEMBLY.

THESE AMOUNTS ARE CURRENTLY ESTIMATES AND ARE SUBJECT TO CHANGE UPON APPROPRIATION.

AUTHORIZED SIGNATURE

DATE:



September 11, 2023

### Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

The Aging Dept has been awarded APS Essential Services Fund in the amount of \$7,559.74. The fund is to be used to develop, implement, and evaluate successful or promising interventions, practices, and programs to prevent elder abuse, neglect, and exploitations including adult protective services programs. The allocation service period is from June 2023 through May 2023. This fund is 100% federally funded. No county share required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5660-946101-ARP	Emergency Assistance	-	7,559.74		7,559.74
001	6	5660-6384-ARP	Cares Act Relief Payment	-	7,559.74		7,559.74
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
<b>Total</b>							0.00

**Budget Officer**

Approved  
 Denied

**County Manager**

Approved  
 Denied

**Board of Commissioners**

Approved  
 Denied

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

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*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

October 16, 2023  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

DHS - Transportation FY24 Rural Operating Assistance Program (ROAP)

**BRIEF SUMMARY:**

The Rural Operating Assistance Program (ROAP) provides funding for trips within Cabarrus County for the elderly and handicapped, employment, and rural general public.

**REQUESTED ACTION:**

Motion to accept the grant and approve the certified statement.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Bob Bushey, Transportation Manager  
Charles Ratliff, Operations and Training Supervisor

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Program Administration Guide

- ▣ ROAP Certified Statement
- ▣ ROAP Allocation
- ▣ ROAP Application

# **North Carolina Department of Transportation**



## **Program Administration Guide Rural Operating Assistance Program (ROAP)**

**September 5, 2023**

North Carolina Department of Transportation  
Integrated Mobility Division (IMD)  
1 South Wilmington Street 1550 Mail  
Service Center Raleigh, NC 27699-  
1550

This document supersedes and replaces all prior Rural Operating Assistance Program Administration Guides (previously referred to as ROAP State Management Plan) effective July 2017.

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## ***Definitions***

**Administrative Expenses:** An amount not directly tied to a specific function but related to the organization as a whole.

**Capital Expenses:** An amount spent to acquire or improve a long-term asset such as equipment or buildings.

**Disabled person:** One who has a physical or mental impairment that substantially limits one or more major life activities, an individual who has a record of such impairment, or an individual who is regarded as having such impairment. For the purposes of ROAP, certification of eligibility will be the responsibility of the county or their designee.

**Large Urbanized Areas:** An urbanized area (UZA) with a population of 200,000 or more individuals, as determined by the Bureau of the Census.

**Memorandum of Understanding (MOU):** A formal agreement between two or more parties to establish official partnerships.

**Net Project Cost:** The part of a project that reasonably cannot be financed from operating revenues (i.e.: farebox recovery)

**Operating Expenses:** Those costs necessary to operate, maintain, and manage a public transportation system. Operating expenses usually include such costs as driver salaries, fuel, and items having a useful life of less than one year.

**Public Transportation:** Mass transportation by conveyance that provides regular and continuing general or special transportation to the public, but does not include school bus, charter, or sightseeing transportation.

**Recipient:** An entity that receives funding directly from the State.

**Regional Grant Specialist (RGS):** IMD employees responsible for providing technical assistance, grant oversight, planning, administrative and operations assistance to public transportation systems in rural and urban areas.

**Rural Area:** An area encompassing a population of fewer than 50,000 people that has not been designated in the most recent decennial census as an urbanized area by the Secretary of Commerce.

**Seniors:** An individual who is 60 years of age or older

**Small Urbanized Areas:** A UZA with a population of at least 50,000 but less than 200,000, as determined by the Bureau of the Census.

**Urbanized Area (UZA):** An area encompassing a population of not less than 50,000 people that has been defined and designated in the most recent decennial census as an urbanized area by the Secretary of Commerce.



## ***Program Overview***

The Rural Operating Assistance Program (ROAP) is a state-funded public transportation program administered by the North Carolina Department of Transportation Integrated Mobility Division (IMD). County governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. ROAP includes the following funding project categories:

### ***✚ Elderly and Disabled Transportation Assistance Program (EDTAP)***

- ✓ ***Purposes:*** *Provides operating assistance for the transportation of the state's elderly and disabled citizens*
- ✓ ***Legislated:*** *Yes*
  - *Originally enacted by legislation in the 1989 Session of the North Carolina General Assembly (Article 2B, 136-44.27)*
- ✓ ***Formula:***
  - *50% divided equally among all counties;*
  - *22 ½ % based on the number of senior residents per county as a percentage of the state's total senior population;*
  - *22 ½ % based on the number of disabled residents per county as a percentage of the state's total disabled population; and*
  - *5% based on a population density factor that recognizes the higher transportation costs in rural, sparsely populated counties*
  - *Based on the EDTAP formula, these funds may be used to transport individuals living inside of or outside of an urbanized area*
- ✓ *Funds up to 100% of the cost of service*

### ***✚ Employment and Transportation Assistance Program (EMPL)***

- ✓ ***Purposes:***
  - *Intended to help DSS clients that:*
    - *Transitioned off Work First or Temporary Assistance for Needy Families (TANF) in the previous 12 months; or*
    - *Workforce Development Program participants; or*
  - *Intended to help the transportation of disadvantaged public; and/or*
  - *Intended to help the general public to travel to work, employment training and/or other employment related destinations*
- ✓ ***Legislated:*** *No*
- ✓ ***Formula:***
  - *10% divided equally among all counties;*
  - *45% based on the population\* of each county as a percentage of the total state population; and*
  - *45% based on the number of unemployed individuals in the labor force as a percentage of the number of unemployed individuals in the labor force in the state, in January, prior to application distribution*
- ✓ *Funds up to 100% of the cost of service*

### **Rural General Public Program (RGP)**

- ✓ **Purposes:** *Intended to provide transportation services for individuals from the county who do NOT have a human service agency or organization that will pay for the transportation service.*
  - *Rural General Public funds must be used to support public transportation services designed to benefit rural areas.*
  - *RGP trips can be coordinated on vehicles with other human services trips.*
- ✓ **Legislated:** *No*
- ✓ **Formula:**
  - *50% divided equally among all eligible counties; and 50% based upon the rural population of each county as a percentage of the total state rural population. \* Excludes the population of the urbanized area as defined by the 2010 Census (See Appendix B for the 2010 Census urban and rural population data)*
- ✓ *Funds up to 100% of the cost of service*

*In October 2022 the ROAP guidance was revised to refine the terminology of the Rural General Program (RGP) for more clarity and broaden the scope of the use of funds, the 10% local match was also eliminated. This change was effective beginning in September 2022.*

## **Program Requirements**

### *Connecting Communities Plans (previously referred to as Transportation Service Plans)*

Funds distributed by IMD under the ROAP program shall be used in a manner consistent with the county's Coordinated Public Transit – Human Service Transportation Plan, the public transit system's Connecting Communities Plans or its equivalent, and any other transportation development plan in place in the county.

### *Americans with Disabilities Act of 1990 (ADA)*

Titles II and III of the Americans with Disabilities Act of 1990 (ADA) provide that no entity shall discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility. The passenger trips and transportation services provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of race, color, national origin, creed, sex, or age. Sub-recipients should have procedures for investigating, tracking, and documenting complaints. (See 49 CFR Parts 28 and 37)

## ***Eligible Use of Funds***

The FY2024 ROAP funds will be distributed in each of the program categories, however counties have the flexibility to use the funds as needed to meet individual county needs. EDTAP funds must remain in the EDTAP program. Employment and RGP funds can be transferred to any program. ROAP funds are to be used for the eligible expenses listed in Appendix A of this document. A county which uses any ROAP funds for non-public transportation trips will not receive further disbursements of ROAP funding until the amounts of ROAP funds misspent has been repaid. ROAP funds spent will be accounted for by program on a monthly reporting basis.

## ***Disbursement of Funds***

ROAP funds shall be disbursed in the traditional program allocations in each of the ROAP programs. **The RGP funding is required to be disbursed to the transit system in each county.** Counties have the flexibility to use the ROAP funds as needed to meet their needs and to sub-allocate to other agencies and programs. The funds take on the criteria of the program for which they are being used on each trip. Milestone reports will be due monthly, accounting for the use of the ROAP funds and providing current balances. IMD will closely monitor the usage rate of the ROAP funding and reserves the right to request funds not expected to be spent by the end of the fiscal year to be returned prior to the end of the fiscal year to be redistributed to other counties who have exceeded allocated funds. Regional Grant Specialists will have regular contact with transit systems before and/or after the due date to ensure monthly reports are submitted in a timely manner for review and approval.

**Counties with unspent ROAP funds carried over from FY 2023 will retain those funds and the disbursement of FY2024 ROAP funds will be adjusted accordingly. The ROAP funds allocation table included in the application package reflects the total amount each county is allocated but actual disbursement of funds will be adjusted as necessary.**

**NOTE:** The total amount of ROAP funds each year will be made up of the amount appropriated to the DOT by the legislature for the ROAP program plus any returned, unspent funds from the prior year. The actual amount of ROAP funds allocated from year to year can change.

- ✓ All North Carolina counties are eligible to receive a formula-based disbursement of ROAP funds.
- ✓ ROAP funds are to be used towards the cost to provide trips (operating expenses) when other funding is not available. **ROAP funds are NOT for administrative or capital expenses. Operating expenses such as fuel and driver salaries are not expenses to be included in the monthly report but should be factored into the cost of the trip using a fully allocated cost model calculation.**

All eligible ROAP recipients must submit an annual application, Financial Plan and proposed budget, certifying funds will be spent on eligible activities, prior to receiving a ROAP disbursement.

- ✓ ROAP funds will be disbursed by IMD to the county or to a regional public transportation authority, created pursuant to Article 25 or Article 26 of Chapter 160A of the North Carolina General Statutes (N.C.G.S), where a written agreement exists with the municipalities or counties served. ROAP funds will NOT be disbursed to any sub-recipients selected by the county or authority. The County Finance Officer or the Executive Director of an eligible authority will be responsible for program administration at the local level. This responsibility shall NOT be delegated to any designee.
- ✓ Counties must know if any part of the county is in an urbanized area.
- ✓ ROAP funds are to be used for the eligible expenses listed in Appendix A of this document. Funds are only to be used for eligible activities and not general or medical transportation.
- ✓ IMD will closely monitor the usage rate of the ROAP funding.
- ✓ **A county which uses any ROAP funds for non-public transportation trips will be required to repay all misspent ROAP funds before additional funds will be disbursed.**

The allocations for each ROAP program are listed, by county, in the application package. The methodology for calculating these allocations is described in the Program Overview section. The General Assembly must have an approved and certified state budget prior to ROAP funds being disbursed. The period of performance is July 1 to June 30 regardless of the date(s) the ROAP funds are disbursed to eligible recipients. Allowable expenses incurred from July 1 for each program are eligible for reimbursement. **Funds are not to be used for Administrative or Operational expenses.**

Interest earned on the funds will be retained by the transportation program and must be used for transportation related expenses according to program guidelines.

It is the responsibility of the eligible ROAP recipients to distribute the funds to the community transit system and/or local agencies and organizations as allowed within the program guidelines. Each county must have and employ a documented methodology for distributing ROAP funds and accounting for the trips provided by sub-recipients.

There is a Community Transportation System, operating in most counties, receiving federal and state administrative and capital funds to coordinate public transportation services with human service transportation in the county. These transit systems need operating funds in order to provide affordable transportation for the elderly, disabled and low-income persons in the county that are not receiving transportation benefits from a human service agency or organization. The Community Transportation System is an eligible sub-recipient of all ROAP funds. The county should take into consideration the need for, and importance of, the public transportation services provided by the Community Transportation System when determining the distribution of ROAP funds.

### *Sub-allocation and Control of Funds*

The county or eligible authority may choose to maintain control of the ROAP funds and reimburse sub-recipients for trip-based services after they have been provided. Or, the county or eligible authority may disburse the ROAP funds to the sub-recipients prior to trips being provided, assuming the county or authority plans to monitor throughout the period of performance whether the trips and transportation services are being provided to eligible individuals and whether all expenditures are allowable.

If the county or eligible authority decides to distribute ROAP funds to any county governmental department, the county should have the ability to account for these funds within the county's or authority's accounting system. If the county or authority passes through any ROAP funds to agencies or organizations, the county or authority should have a written agreement with them that addresses the proper use and accountability for these funds. **See Appendix A for a listing of eligible activities for each program.**

- ✓ EDTAP funds may be sub-allocated to any government agency or 501(c)(3) non-profit organization that provides services to individuals with transportation needs. The county should take into consideration the need for, and importance of, the PUBLIC transportation services provided by the Community Transit System when determining the sub-allocation of the EDTAP funds. If the EDTAP funds are sub-allocated to other agencies besides the Community Transportation System, these other agencies are encouraged to coordinate EDTAP-funded transportation trips with the local Community Transportation System.
- ✓ EMPL funds may be sub-allocated, by the county or eligible authority, to any government agency or 501(c)(3) non-profit organization that provides services to individuals with employment related transportation needs. If none of the Employment Transportation Assistance funds are sub-allocated to the Community Transportation System, sub-recipients are encouraged to coordinate EMPL-funded trips with the Community Transportation System.
- ✓ RGP funds must be sub-allocated by the county to the Community Transportation System. RGP funds must be used to provide transportation services to individuals who are not eligible for the same transportation services funded by any other means.

### *Financial Management, Monitoring & Evaluation*

The basic grant/funds management requirements in N.C.G.S. 159, *Local Government Finance*, and in the *Policies Manual for Local Governments* apply to ROAP funds. The cost principles of OMB Circular 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* also apply to ROAP funds. Additionally, funds must be expended according to the program guidelines in the grant application for eligible program expenses identified.

ROAP services should be routinely monitored by the County Finance Officer or the authority's Executive Director to verify that funds are being spent on allowable expenditures, that the eligibility of service recipients is being properly documented, and that sub-allocated funds will be expended by the end of the period of performance, June 30<sup>th</sup>. The program should also be routinely evaluated to determine whether they are meeting program objectives.

#### *Transferring Funds between Counties in a Regional Transportation System*

ROAP funds may be transferred between and/or among member counties of a regional transportation system if the county commissioners agree to the transfer.

The monthly report should reflect Regional Transfer of Funds and Regional Receipt of Funds to document any transfer or receipt of ROAP funds between and/or among member counties of the regional transportation system. The regional transportation systems that are eligible for this additional flexibility are:

- Albemarle Regional Health Services (Inter-County Public Transportation Authority)
- Choanoke Public Transportation Authority
- City of Rocky Mount (Tar River Transit)
- Craven County (Craven Area Rural Transit System)
- Kerr Area Transportation Authority
- Randolph County Senior Adults Association, Inc. (Randolph County Regional Coordinated Area Transit System)
- Western Piedmont Regional Transit Authority
- Yadkin Valley Economic Development District, Inc. (Yadkin Valley Public Transportation)

Session Law 2011-207, House Bill 229 does permit regional public transportation authorities created under Article 25 or Article 26 of Chapter 160A of the General Statutes, upon written agreement with the municipalities served by a public transportation authority or counties served by the regional public transportation authority, to apply for and receive any funds to which the member municipality or counties are entitled to receive based on the distribution formula set out in subsection (d) of this section.

#### *Transferring Funds to Match Other Grant Programs*

Sub-recipients of ROAP funds are allowed to use their ROAP sub-allocation to leverage more funds by applying for other transportation grants administered by IMD. ROAP funds may ONLY be used as the local match for the following federal grant programs:

- Section 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities Program
  - ROAP can only be used to match 5310 Operating
- Section 5311 – Rural Area Formula Program
  - Where operating or purchase of service is an eligible activity
- Other funds as pre-approved in the application by the assigned RGS

A Call for Applications for these grants and the application documents are posted once a year on IMD's website.

#### *Transferring Funds between Sub-recipients*

ROAP funds may be transferred from one sub-recipient to another within the county without IMD's approval.

#### *Monthly Reporting*

Monthly ROAP reports with back-up trip documentation will be required no later than 45 days following the end of the month (*i.e., July report due September 15*) via the ROAP SmartSheet survey link which will be provided to primary and secondary contacts.

The monthly report will include trip and expense data associated with the EDTAP, EMPL, and RGP programs. The county must include trip and expense data from agencies who have been sub-allocated ROAP funds in the monthly reports. Failure to submit ROAP reports when due could result in delay or forfeiture of future ROAP disbursements.

The updated monthly ROAP report for FY24 includes a drop-down box to record fares collected in each program. **Program expenses are to be recorded without fares**, if fares are collected they are recorded separately on the fares line in each program. The fares amount will be calculated for the year but will not be deducted from the program allocations.

Close monitoring by the County Finance Officer or the authority's Executive Director is required in order to ensure appropriate and maximum utilization of all program funds. It is the responsibility of the County Finance Officer to:

- Record the receipt of ROAP grant funds in a manner that will disclose the source and the purpose/program to which the funds belong, together with evidence of deposit in a financial institution;
- Ensure that ROAP funds and any interest earned on the funds are expended for eligible program expenses, that services are provided to eligible individuals, and that written documentation that supports the expenditures is maintained for at least five years;
- Advise any sub-recipients of the source of the funds, specific program requirements, eligible program expenses and reporting requirements;
- Ensure RGP trips are used to support public transportation services designed to benefit rural areas;
- Include ROAP funds received and expended in its annual independent audit on the Schedule of Expenditures of Federal and State Awards and identify any of the funds passed through to other agencies;
- Complete and submit the monthly ROAP reports.

The June ROAP report submitted by the end of July is considered the annual report. IMD's RGS' will review submitted reports and supporting back-up data for verification. The Grants Administrator will

reconcile accumulated expenses and transfers against the amount allocated and disbursed to each system to determine if any funds are unspent.

### *Program Auditing and Documentation*

IMD is responsible for providing sufficient program monitoring and oversight to ensure that the state funds are used for the intended purpose. IMD will rely on the monthly ROAP reporting information that identifies the number of passenger trips and expenditures by program. NCDOT's External Audit Branch compares information in these reports to the ROAP expenses reported in the county's annual independent audit report.

NCDOT's External Audit Branch may do on-site audits of ROAP expenditures. This requires meeting with the County Finance Officer or the authority's Executive Director to obtain documentation of costs reported to IMD in the monthly ROAP reporting forms. Common areas of deficiency include inadequate documentation of passenger eligibility and trips. The EDTAP program serves specific populations and without documentation of eligibility, i.e., passenger is elderly and/or disabled, the auditor cannot determine if the rider met the program eligibility criteria that would allow the trip to be charged to the program. **In addition, documentation of trips reported to IMD must be retained for at least *five years* following submittal of final ROAP reports.** The inability to document trips with driver manifests, staff mileage logs, gasoline receipts, or any invoices associated with costs charged to the program will be considered ineligible expenses. The county or the authority will be invoiced for any undocumented costs.

### *Services throughout the Period of Performance*

The ROAP funds should be managed so that services can be continuously provided during the entire twelve (12) months of the grant cycle. It may be necessary to restrict ROAP services to make the funds last. No additional ROAP funds will be available from the state. The county or eligible authority should budget local funding to avoid discontinuation of any ROAP funded service. The county must notify the assigned RGS, in writing, if any ROAP funded service is discontinued because all the funds were exhausted prior to the end of the period of performance.

### *Contracted Services*

If any ROAP funds are sub-allocated to agencies or organizations other than the Community Transportation System, these other agencies or organizations are encouraged to coordinate ROAP funded transportation trips with the local, federally funded Community Transportation System in the county. The Community Transportation Systems have insurance, vehicle maintenance, and driver training and safety standards mandated by the FTA.

Sub-recipients are permitted to use ROAP funds to contract with private transportation providers. Sub-recipients who choose to contract services must follow all state and federal procurement guidelines when selecting a contractor. Sub-recipients should inspect the safety record, service policies and vehicle condition of any private provider being considered. Private



providers shall be required to provide documentation that a service was provided on the date billed, by whatever conveyance at the specified cost.

### ***Application Process***

An eligible recipient has the option of applying for any amount of funding up to the maximum amount allocated. Each applicant should carefully evaluate past program expenditures and other costs to determine the amount to apply for within each program. Total funds should be managed so that services can be continued for the entire 12 months.

The application documents will be posted on the NCDOT Connect site under the Unified Grants Application heading at <https://connect.ncdot.gov/business/Transit/Pages/Unified-Grant-Application.aspx>

County Managers, County Finance Officers, the Rural Planning Organizations (RPO) and Transit Directors will be notified by e-mail when the application is available. The application materials are designed to enable IMD staff to better understand the services to be provided and ensure that funds are utilized as intended. Failure to complete any portion of the application may result in processing delays. The recipient should contact the Regional Grant Specialist assigned to the county if there are questions about the application.

The Application will be submitted using the drop box in EBS created for FY2024. Electronic copies of the application documents for ROAP funds must be submitted to IMD on or before the deadline. A checklist will be provided in the application documents.

#### ***Public Outreach and Involvement***

The recipient should determine what the transportation needs of agencies and individuals are in the county before completing the application. It is important that eligible local agencies and interested citizens have the opportunity to participate in the sub-allocation decision. A public hearing is not required to apply. This does not prevent the county commissioners or eligible authority boards from inviting the public to request a public hearing, holding a public hearing and/or receiving support for the application during a meeting if it is required by local policy or protocol.

#### ***Certifications and Assurances***

The County Manager and the County Finance Officer are required to sign a certified statement that describes the roles and responsibilities associated with the application for and acceptance of ROAP funds and guarantees that certain actions will be taken at the county level to properly administer the program. The Certified Statement must be signed, sealed with the county seal and accompany the application in order for ROAP funds to be disbursed. Eligible authorities will submit a copy of the Memorandum of Understanding (MOU) executed with each municipality in their service area with their application.

### *Cost of Service*

Departments, agencies and/or organizations using ROAP funds to provide services shall determine a billing/reimbursement rate by mile, hour or trip that is based on the fully allocated cost of the service. The fully allocated cost of providing a trip should include both direct costs and shared (indirect) costs.

For the application, the applicant must calculate the average cost of a trip based on the projected number of trips. The average cost of a trip will be the sub-allocation amount divided by the proposed number of trips to be provided. These costs will be compared to the average cost of the trips in other counties to determine whether the cost of the proposed services is reasonable.

### *Application Review and Follow-up*

The RGS will review the documents in the application for accuracy and completeness. The RGS will determine if the recipient is prepared to manage the ROAP funds and whether the services and/or activities are eligible and allowable. The RGS will follow up, as needed, if more detail is required or where there are doubts that the recipient's plans for use of the funds do not provide for improved services for the targeted populations.

### ***Local Match/Local Funding Requirements***

A local match is NOT required for EDTAP, EMPL or RGP trips; funding may be used to provide up to one hundred percent (100%) of the fully allocated cost to provide a trip.

Fares and/or local funds collected must be used to provide additional service. The excess funds CANNOT be used to fund administrative and capital needs. IMD encourages Community Transportation Systems to keep fares reasonable to encourage ridership.

### ***Eligible Expenses and Activities***

See the Eligible Transportation Expenses Matrix in Appendix A for examples of allowable trip purposes that can be provided under these programs. This matrix must be shared with any agency that receives a sub-allocation of ROAP funds to ensure that funds are expended according to program guidelines. **A county which uses any ROAP funds for an ineligible activity will be required to repay the amount misspent before additional ROAP funds will be disbursed.** In addition, Community Transportation systems that use ROAP funds to provide trip services must also comply with the regulations of the FTA Section 5311 Program.

## ***Appendix A – Eligible Transportation Expense Matrix***

Services must be provided to a person that meets the eligibility criteria.

Trip Based Services - Trips may be provided by car/vanpool, taxi, public transit vehicle, private transit vehicle, agency vehicle, or mileage reimbursement to a volunteer. The most cost-effective option should be chosen. Public /Private transportation providers shall be reimbursed based on the fully allocated cost per mile, per hour, or per passenger trip. Volunteers can be reimbursed for mileage only. If a human service agency uses an agency vehicle to provide the trip, the agency must include the fully allocated cost of a trip in their reimbursement request including fuel, staff time and benefits, depreciation, vehicle insurance and licensing. RGP trips can be coordinated on vehicles with human services trips as space and destination allow.

<b>Trip Purpose</b>	<b>EDTAP</b>	<b>EMPL</b>	<b>RGP</b>
Personal care, non-emergency medical appointments, pharmacy pickup, shopping, bill paying, public hearings, committee meetings,	Yes	No	Yes
Job interviews, job fair attendance, job readiness activities or training, GED classes	Yes	Yes	Yes
Transportation to Workplace (trip must be scheduled by the individual passenger)	Yes	Yes	Yes
Child(ren) of Working Parent transported to Child Care	No	Yes	Yes
Group field trips/tours to community special events	Yes	No	*
Overnight trips to out-of-county destinations	Yes	No	*
Human Service Agency appointments	Yes	No	Yes
Purchase of service	No	No	No
Human Service Agency purchase of passes, tickets or tokens from the Community Transportation System for the agency's program needs or their client's needs.	No	No	No

\* Must be provided under the provisions of the federal Charter regulations which can be viewed at <https://www.transit.dot.gov/regulations-and-guidance/access/charter-bus-service/charter-bus-service>

\*\*\*\*\*IMPORTANT\*\*\*\*\*

Recipients will NOT be allowed to use ROAP funds for “other” services including fuel assistance (gas vouchers, gas cards, reimbursement to fuel provider), vehicle repairs or vehicle insurance premiums.

The fully allocated cost to provide a trip, which has traditionally been eligible for the EDTAP, EMPL and RGP programs will continue to be eligible.

**Appendix B**  
**2010 Census Data – Urban Population by County**

<b>County</b>	<b>Population</b>	<b>Urban Area Population</b>	<b>%Pop in Urban Area</b>
Alamance	151,131	107,971	71.44
Alexander	37,198	4,738	12.74
Alleghany	11,155	0	0
Anson	26,948	0	0
Ashe	27,281	0	0
Avery	17,797	0	0
Beaufort	47,759	0	0
Bertie	21,282	0	0
Bladen	35,190	0	0
Brunswick	107,431	39,915	37.15
Buncombe	238,318	180,932	75.92
Burke	90,912	52,136	57.35
Cabarrus	178,011	143,551	80.64
Caldwell	83,029	54,444	65.57
Camden	9,980	0	0
Carteret	66,469	0	0
Caswell	23,719	0	0
Catawba	154,358	101,101	65.5
Chatham	63,505	6,513	10.26
Cherokee	27,444	0	0
Chowan	14,793	0	0
Clay	10,587	0	0
Cleveland	98,078	11,171	11.39
Columbus	58,098	0	0
Craven	103,505	50,503	48.79
Cumberland	319,431	276,729	86.63
Currituck	23,547	0	0
Dare	33,920	0	0
Davidson	162,878	85,699	52.62
Davie	41,240	7,062	17.12
Duplin	58,505	0	0
Durham	267,587	252,528	94.37
Edgecombe	56,552	17,349	30.68
Forsyth	350,670	324,908	92.65
Franklin	60,619	4,829	7.97
Gaston	206,086	158,926	77.12
Gates	12,197	0	0
Graham	8,861	0	0
Granville	59,916	963	1.61
Greene	21,362	0	0

<b>County</b>	<b>Population</b>	<b>Urban Area Population</b>	<b>%Pop in Urban Area</b>
Guilford	488,406	426,406	87.31
Halifax	54,691	0	0
Harnett	114,678	12,294	10.72
Haywood	59,036	26,306	44.56
Henderson	106,740	71,227	66.73
Hertford	24,669	0	0
Hoke	46,952	26,692	56.85
Hyde	5,810	0	0
Iredell	159,437	98,991	62.09
Jackson	40,271	0	0
Johnston	168,878	37,449	22.18
Jones	10,153	0	0
Lee	57,866	0	0
Lenoir	59,495	0	0
Lincoln	78,265	10,797	13.8
McDowell	44,996	0	0
Macon	33,922	0	0
Madison	20,764	1,948	9.38
Martin	24,505	0	0
Mecklenburg	919,628	909,830	98.93
Mitchell	15,579	0	0
Montgomery	27,798	0	0
Moore	88,247	0	0
Nash	95,840	50,256	52.44
New Hanover	202,667	198,178	97.79
Northampton	22,099	0	0
Onslow	177,772	105,419	59.3
Orange	133,801	95,625	71.47
Pamlico	13,144	0	0
Pasquotank	40,661	0	0
Pender	52,217	2,143	4.1
Perquimans	13,453	0	0
Person	39,464	0	0
Pitt	168,148	117,798	70.06
Polk	20,510	0	0
Randolph	141,752	21,284	15.01
Richmond	46,639	0	0
Robeson	134,168	505	0.38
Rockingham	93,643	0	0
Rowan	138,428	84,687	61.18
Rutherford	67,810	0	0
Sampson	63,431	0	0
Scotland	36,157	0	0
Stanly	60,585	0	0

<b>County</b>	<b>Population</b>	<b>Urban Area Population</b>	<b>%Pop in Urban Area</b>
Stokes	47,401	11,520	24.3
Surry	73,673	0	0
Swain	13,981	0	0
Transylvania	33,090	235	0.71
Tyrrell	4,407	0	0
Union	201,292	146,361	72.71
Vance	45,422	0	0
Wake	900,993	833,188	92.47
Warren	20,972	0	0
Washington	13,228	0	0
Watauga	51,079	0	0
Wayne	122,623	61,054	49.79
Wilkes	69,340	0	0
Wilson	81,234	638	0.79
Yadkin	38,406	0	0
Yancey	17,818	0	0

**CERTIFIED STATEMENT**  
**FY2024**  
**RURAL OPERATING ASSISTANCE PROGRAM**  
County of **Cabarrus County**

**WHEREAS**, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Integrated Mobility Division provides funding for the operating cost of passenger trips for counties within the state;

**WHEREAS**, the county uses the most recent transportation plans (i.e., CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

**WHEREAS**, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

**WHEREAS**, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

**WHEREAS**, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race, or gender (FTA C 4702.1B, FTA C 4704.1A, Americans with Disabilities Act 1990); and

**WHEREAS**, the period of performance for these funds will be July 1, 2023 to June 30, 2024 regardless of the date on which ROAP funds are disbursed to the county.

**NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Cabarrus North Carolina certify that the following statements are true and accurate:**

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low-income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality, and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

Revised 08-31-23



- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county will notify the Regional Grant Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in monthly reports to NCDOT – Integrated Mobility Division or its designee. **Back-up documentation is required to support the monthly reports, failure to provide documentation will affect future disbursements. The June report will be considered the annual report.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amount of FY2024 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly and Disabled Transportation Assistance Program (EDTAP)	<b>\$65,657</b>	<b>\$65,657</b>
Employment Transportation Assistance Program (EMPL)	<b>\$57.00</b>	<b>\$57.00</b>
Rural General Public Program (RGP)	<b>\$8,124</b>	<b>\$8,124</b>
<b>TOTAL</b>	<b>\$73,838</b>	<b>\$73,838</b>

WITNESS my hand and county seal, this \_\_\_\_ day of \_\_\_\_, 2023 .

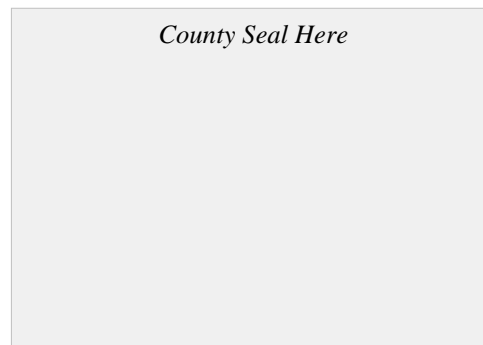
\_\_\_\_\_  
Signature of County Manager/Administrator

\_\_\_\_\_  
Signature of County Finance Officer

\_\_\_\_\_  
Printed Name of County Manager/Administrator

\_\_\_\_\_  
Printed Name of County Finance Officer

State of North Carolina County of Cabarrus



## FY 2024 ROAP Allocation Table

COUNTIES	EDTAP	EMPL	RGP	Total Allocation
Alamance	\$ 129,686	\$ 43,126	\$ 94,416	\$ 267,228
Alexander	\$ 76,180	\$ 12,230	\$ 47,153	\$ 135,563
Alleghany	\$ 62,811	\$ 1,065	\$ 30,591	\$ 94,467
Anson	\$ 70,288	\$ 9,921	\$ 28,294	\$ 108,503
Ashe	\$ 57,403	\$ 1,238	\$ 76,969	\$ 135,610
Avery	\$ 64,924	\$ 7,571	\$ 66,548	\$ 139,043
Beaufort	\$ 86,474	\$ 15,618	\$ 99,471	\$ 201,563
Bertie	\$ 62,855	\$ 9,115	\$ 26,755	\$ 98,725
Bladen	\$ 71,685	\$ 2,062	\$ 72,051	\$ 145,798
Brunswick	\$ 73,040	\$ 8,833	\$ 48,708	\$ 130,581
Buncombe	\$ 182,874	\$ 119,231	\$ 110,050	\$ 412,155
Burke	\$ 111,334	\$ 26,170	\$ 32,435	\$ 169,939
Cabarrus	\$ 65,657	\$ 57	\$ 8,124	\$ 73,838
Caldwell	\$ 103,732	\$ 24,434	\$ 36,914	\$ 165,080
Camden	\$ 60,222	\$ 5,596	\$ 57,958	\$ 123,776
Carteret	\$ 66,177	\$ 21,704	\$ 120,030	\$ 207,911
Caswell	\$ 70,224	\$ 9,100	\$ 73,055	\$ 152,379
Catawba	\$ 127,209	\$ 43,678	\$ 30,890	\$ 201,777
Chatham	\$ 87,660	\$ 19,202	\$ 109,617	\$ 216,479
Cherokee	\$ 74,645	\$ 10,272	\$ 76,872	\$ 161,789
Chowan	\$ 64,948	\$ 6,983	\$ 63,246	\$ 135,177
Clay	\$ 61,992	\$ 5,646	\$ 58,625	\$ 126,263
Cleveland	\$ 113,021	\$ 30,216	\$ 142,488	\$ 285,725
Columbus	\$ 93,371	\$ 19,269	\$ 110,832	\$ 223,472
Craven	\$ 103,736	\$ 28,759	\$ 45,420	\$ 177,915
Cumberland	\$ 122,702	\$ 82,625	\$ 80,342	\$ 285,669
Currituck	\$ 66,002	\$ 10,503	\$ 72,866	\$ 149,371
Dare	\$ 7,118	\$ 18,711	\$ 84,263	\$ 110,092
Davidson	\$ 102,084	\$ 44,690	\$ 130,579	\$ 277,353
Davie	\$ 59,966	\$ 13,285	\$ 84,547	\$ 157,798
Duplin	\$ 86,701	\$ 18,758	\$ 111,279	\$ 216,738
Durham	\$ 136,703	\$ 50,290	\$ 54,088	\$ 241,081
EBCI	\$ -	\$ -	\$ 12,642	\$ 12,642
Edgecombe	\$ 5,336	\$ 23	\$ 234	\$ 5,593
Forsyth	\$ 163,852	\$ 109	\$ -	\$ 163,961
Franklin	\$ 65,106	\$ 19,238	\$ 103,818	\$ 188,162
Gaston	\$ 120,921	\$ 66	\$ 98,813	\$ 219,800
Gates	\$ 32,851	\$ 5,942	\$ 60,394	\$ 99,187
Graham	\$ 59,486	\$ 6,141	\$ 54,646	\$ 120,273
Granville	\$ 34,950	\$ 17,944	\$ 90,911	\$ 143,805
Greene	\$ 57,887	\$ 7,399	\$ 57,013	\$ 122,299
Guilford	\$ 171,603	\$ 120,060	\$ 115,120	\$ 406,783
Halifax	\$ 79,876	\$ 22	\$ 99,890	\$ 179,788

Harnett	\$ 106,699	\$ 19,395	\$ 159,494	\$ 285,588
Haywood	\$ 91,126	\$ 1,677	\$ 82,747	\$ 175,550
Henderson	\$ 86,872	\$ 24,821	\$ 61,792	\$ 173,485
Hertford	\$ 6,133	\$ 8,071	\$ 72,857	\$ 87,061
Hoke	\$ 74,544	\$ 16,211	\$ 69,254	\$ 160,009
Hyde	\$ 41,167	\$ 5,206	\$ 31,298	\$ 77,671
Iredell	\$ 125,370	\$ 46,145	\$ 113,412	\$ 284,927
Jackson	\$ 77,426	\$ 14,161	\$ 87,683	\$ 179,270
Johnston	\$ 127,406	\$ 48,147	\$ 191,410	\$ 366,963
Jones	\$ 62,573	\$ 2,448	\$ 10,255	\$ 75,276
Lee	\$ 80,159	\$ 19,438	\$ 110,577	\$ 210,174
Lenoir	\$ 94,285	\$ 19,161	\$ 112,367	\$ 225,813
Lincoln	\$ 97,161	\$ 24,317	\$ 62,835	\$ 184,313
Macon	\$ 78,285	\$ 12,367	\$ 84,266	\$ 174,918
Madison	\$ 49,402	\$ 5,916	\$ 8,800	\$ 64,118
Martin	\$ 70,967	\$ 8,827	\$ 48,972	\$ 128,766
McDowell	\$ 86,225	\$ 14,709	\$ 96,435	\$ 197,369
Mecklenburg	\$ 361,539	\$ 299	\$ 36,630	\$ 398,468
Mitchell	\$ 66,100	\$ 7,281	\$ 56,077	\$ 129,458
Montgomery	\$ 64,298	\$ 9,981	\$ 49,312	\$ 123,591
Moore	\$ 98,173	\$ 26,015	\$ 119,883	\$ 244,071
Nash	\$ 17,625	\$ 35	\$ 252	\$ 17,912
New Hanover	\$ 149,298	\$ 60,618	\$ 51,925	\$ 261,841
Northampton	\$ 59,852	\$ 8,979	\$ 71,275	\$ 140,106
Onslow	\$ 115,854	\$ 46,514	\$ 126,495	\$ 288,863
Orange	\$ 103,088	\$ 37,740	\$ 88,942	\$ 229,770
Pamlico	\$ 64,395	\$ 265	\$ 49,740	\$ 114,400
Pasquotank	\$ 75,570	\$ 14,976	\$ 91,672	\$ 182,218
Pender	\$ 48,923	\$ 17,766	\$ 102,016	\$ 168,705
Perquimans	\$ 64,829	\$ 6,574	\$ 61,774	\$ 133,177
Person	\$ 77,821	\$ 13,792	\$ 90,356	\$ 181,969
Pitt	\$ 112,243	\$ 50,608	\$ 102,319	\$ 265,170
Polk	\$ 20,298	\$ 7,580	\$ 217	\$ 28,095
Randolph	\$ 91,499	\$ 10,942	\$ 142,024	\$ 244,465
Richmond	\$ 87,232	\$ 20	\$ 85,844	\$ 173,096
Robeson	\$ 129,452	\$ 41,633	\$ 137,623	\$ 308,708
Rockingham	\$ 113,624	\$ 28,339	\$ 149,889	\$ 291,852
Rowan	\$ 88,306	\$ 40,057	\$ 2,482	\$ 130,845
Rutherford	\$ 100,062	\$ 17,206	\$ 121,503	\$ 238,771
Sampson	\$ 90,097	\$ 20,360	\$ 116,692	\$ 227,149
Scotland	\$ 57,851	\$ 12,186	\$ 49,357	\$ 119,394
Stanly	\$ 77,734	\$ 18,468	\$ 113,564	\$ 209,766
Stokes	\$ 81,692	\$ 9,387	\$ 81,290	\$ 172,369
Surry	\$ 98,212	\$ 21,802	\$ 124,461	\$ 244,475
Swain	\$ 19,083	\$ 8,067	\$ 57,824	\$ 84,974
Transylvania	\$ 58,694	\$ 8,434	\$ 83,094	\$ 150,222
Tyrrell	\$ 47,126	\$ 859	\$ 46,637	\$ 94,622

Union	\$ 123,373	\$ 56,158	\$ 107,352	\$ 286,883
Vance	\$ 78,162	\$ 15,915	\$ 67,075	\$ 161,152
Wake	\$ 338,937	\$ 246,653	\$ 121,498	\$ 707,088
Warren	\$ 41,420	\$ 8,499	\$ 50,951	\$ 100,870
Washington	\$ 64,783	\$ 3,962	\$ 56,660	\$ 125,405
Watauga	\$ 75,433	\$ 16,434	\$ 103,119	\$ 194,986
Wayne	\$ 112,857	\$ 36,026	\$ 114,646	\$ 263,529
Wilkes	\$ 98,877	\$ 20,462	\$ 123,184	\$ 242,523
Wilson	\$ 98,116	\$ 29,040	\$ 135,553	\$ 262,709
Yadkin	\$ 69,109	\$ 732	\$ 81,684	\$ 151,525
Yancey	\$ 67,729	\$ 6,424	\$ 66,572	\$ 140,725
<b>TOTALS</b>	<b>\$ 8,680,458</b>	<b>\$ 2,175,007</b>	<b>\$ 7,822,874</b>	<b>\$ 18,678,339</b>

NOTE: amounts may have slight variations due to rounding.

# Application for Transportation Operating Assistance

## *FY2024 Rural Operating Assistance Program (ROAP) Funds*

<b>Name of Applicant (County)</b>	<b>Cabarrus County</b>
<b>County Manager</b>	<b>Mike Downs</b>
County Manager's Email Address	mkn-downs@cabarruscounty.us
<b>County Finance Officer</b>	<b>Jim Howden</b>
CFO's Email Address	jmh-howden@cabarruscounty.us
CFO's Phone Number	704-920-2894
<b>Person Completing this Application</b>	<b>Robert Bushey</b>
Person's Job Title	Transportation Manager
Person's Email Address	rwbushey@cabarruscounty.us
Person's Phone Number	704-920-2932
<b>Community Transportation System</b>	<b>Cabarrus County Transportation</b>
Name of Transit Contact Person	Robert Bushey
Transit Contact Person's Email Address	rwbushey@cabarruscounty.us

Application Completed by: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

**I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines. I certify and understand that if the monthly and annual milestone reports and any other status reports required by the Integrated Mobility Division (IMD) are not submitted on or before the due dates, the next scheduled disbursement will be held until all reports are submitted.**

**I further certify that ROAP funds will only be used for program purposes to provide trips and will not be used for Administrative or Operational expenses. If it is determined that ROAP funds have been misused, repayment of funds must be made.**

Transit Director: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

County Manager: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

County Finance Officer: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

## Application Instructions

County officials should read the **ROAP Program Administration Guide** which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If necessary, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-IMD Regional Grant Specialist assigned to the area served by the transit system.

### FY2024 ROAP Program Schedule

**Application Deadline**

**October 11, 2023**

**Anticipated Funds Disbursement**

**Week of November 13, 2023**

**\*Counties with unspent FY23 funds will retain the funds and the disbursement will be adjusted accordingly.**

**\*Monthly reports are due via SmartSheet 45 days following reporting period (i.e., July reporting period, report due September 15<sup>th</sup>)**

### County's Management of ROAP Funds

County governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process.
- **ROAP funds are expended only on eligible activities as described in Appendix A of the ROAP Guidance.**
- **Supporting documentation of expenditures by all sub-recipients is required.**
- Service recipients meet eligibility requirements, and their eligibility is documented.
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance.
- An accounting of trips and expenditures is provided on a monthly basis to IMD with supporting documents.
- ROAP funds received and expended are included in the local annual audit.

ROAP funds shall be disbursed in the traditional program allocations in each of the ROAP programs in one disbursement however, if it is determined that a single disbursement is not possible, IMD reserves the right to change the method of distributing the funds. Counties have the flexibility to determine how the funding will be used to meet the needs of the citizens and how to sub-allocate the funding to meet the transportation needs, but the guidelines for each program used must be followed and trips accounted for by program used.

Transportation Needs and Public Involvement in Funding Decisions	Yes	No
<p>A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the Community Transportation System, to recommend how the ROAP funds should be sub-allocated?</p> <p>If no, how were recommendations made and by whom? Funds are not sub-allocated</p> <p>How many individuals assisted in the determination? 13</p>		<b>No</b>
<p>B. Were outreach efforts conducted to inform agencies about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided how to sub-allocate the ROAP funds?</p>		<b>No</b>
<p>C. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?</p>	<b>Yes</b>	
Financial Management of ROAP Funds	Yes	No
<p>D. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?</p>		<b>No</b>
<p>E. If yes, does the county have a written agreement with these agencies that addresses the proper use, return and accountability of these funds? <i>(Include a sample agreement with application)</i></p>		
<p>F. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? <i>(Their procurement practices will need to meet all federal and state requirements for procurement of professional services.)</i></p>		<b>No</b>
<p>G. Are ROAP funds deposited in an interest-bearing account?</p>		<b>No</b>
<p>H. Does the county provide local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?</p>	<b>Yes</b>	
Monitoring and Oversight Responsibilities	Yes	No
<p>I. Subrecipients of ROAP funds are required to provide sufficiently detailed progress reports and statistical data about trips provided and rider eligibility with ROAP funds. How frequently are these provided to the county? In what format? The County must be prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at a specific cost.</p> <p>What form of documentation is collected? <b>We have a transportation database and applications</b></p>	<b>Yes</b>	
<p>J. Does the county require the subrecipients of ROAP funds to use the coordinated transportation services of the federally funded Community Transportation System operating in the county?</p>		<b>No</b>
<p>K. Will any of the subrecipients use their ROAP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only.)</i></p> <p>5310 – Elderly Individuals and Individuals with Disabilities Program no</p> <p>5311 - Non-urbanized Area Formula Program no</p> <p>5316 – Job Access and Reverse Commute Program (JARC) no</p> <p>5317 – New Freedom Program no</p>		
<p>L. Will any of the subrecipients charge a fare for a ROAP funded trip? If yes, which programs. \$3.00 for RGP Trips</p>		
<p>M. Describe the eligibility criteria to be used in this county to determine who will be provided ROAP-funded trips. What documents are used to determine eligibility? An application is used for all ROAP funded trips.</p>		

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Finance - Updated Annual Budget Ordinance

### **BRIEF SUMMARY:**

Originally, Cabarrus County along with all counties receiving Opioid settlement funds were instructed that a grant project ordinance could be established and used to track funding and appropriations for the life of the Opioid settlement.

During a recent Local Government Commission Opioid meeting, all the counties were informed that because of the way the Opioid Settlement Memorandum of Understanding (MOU) was written, it was not a grant contract, so a grant project ordinance was not a lawful budgeting option. The local government must re-budget the funds in an annual budget ordinance unless the funds are being used for capital purposes.

Since Cabarrus County is in the early stages of determining the best use of these funds, and capital expenditures has not been determined, our option is to add the Opioid Fund to our annual budget ordinance.

### **REQUESTED ACTION:**

Motion to approve the updated Budget Ordinance to include the Opioid Fund for Fiscal Year 2024 and approve the corresponding budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

James Howden, Finance Director



**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Budget Ordinance - Excluding Opioid
- ▣ Opioid Settlement Funds
- ▣ Budget Ordinance - Including Opioid
- ▣ Budget Amendment

# Budget Ordinance

---

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina:

## Section 1 – County Funds

The County hereby appropriates the following amounts, listed by fund, as the estimated revenues and expenditures for the operation and maintenance of various governmental activities, debt obligations and capital outlay purchases for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024:

### I. General Fund

a. It is estimated that the following revenues will be available in the General Fund:

Ad Valorem Tax Levy	\$ 236,516,760
Sales Tax/Other	47,896,330
Intergovernmental	28,897,940
Permits and Fees	8,326,455
Sales and Services	15,638,414
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Miscellaneous	286,100
Fund Balance	221,755
<b>TOTAL REVENUES</b>	<b>\$ <u>339,783,754</u></b>

b. The following expenditures are budgeted in the General Fund:

General Government	\$ 42,584,895
Public Safety	75,937,680
Economic and Physical Development	6,358,498
Human Services	56,933,205
Cultural and Recreational	8,045,013
<b><u>Cabarrus County Schools</u></b>	
Instructional Services	62,727,073
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<b><u>Kannapolis City Schools</u></b>	
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Schools Information Technology Services (ITS)	8,832
<b><u>Rowan-Cabarrus Community College</u></b>	
Current Expense	4,316,397
<b><u>Other Programs</u></b>	
Contributions to Other Funds	47,930,078
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# Budget Ordinance

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## II. Community Investment Fund (CIF)

a. It is estimated the following revenues will be available in the Community Investment Fund:

Sales Tax	\$	27,930,000
Miscellaneous		404,000
Lottery Proceeds		2,300,000
Other Financing Sources		44,105,961
<b>TOTAL REVENUES</b>	<b>\$</b>	<b><u>74,739,961</u></b>

b. The following expenditures are budgeted in the Community Investment Fund:

Debt Service		
Public Schools		
Principal	\$	27,203,000
Interest		10,083,000
Capital Outlay		1,120,000
Rowan Cabarrus Community College		
Principal		1,100,000
Interest		375,000
Capital Outlay		100,000
Other Debt Service		17,489,000
Other Improvements		5,576,867
Contribution to Capital Project Fund		11,193,094
Legal Fees		100,000
Bank Service Charges		400,000
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>74,739,961</u></b>

## III. Cabarrus Arena and Events Center Fund

a. It is estimated the following revenues will be available in the Cabarrus Arena and Events Center Fund:

Sales and Service	\$	749,831
Investment Earnings		15,000
Miscellaneous		5,000
Other Financing Sources		1,427,390
<b>TOTAL REVENUES</b>	<b>\$</b>	<b><u>2,197,221</u></b>

The following expenditures are budgeted in the Cabarrus Arena and Events Center Fund:

Personnel Services	\$	195,117
Operations		2,002,104
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>2,197,221</u></b>

# Budget Ordinance

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## IV. Landfill Fund

- a. It is estimated the following revenues will be available in the Landfill Fund:

Intergovernmental	\$	57,000
Permits & Fees		150,000
Sales & Services		1,259,000
Contribution from General Fund		618,400
<b>TOTAL REVENUES</b>	<b>\$</b>	<b><u>2,084,400</u></b>

- b. The following expenditures are budgeted in the Landfill Fund:

Personnel Services	\$	824,350
Operations		1,260,050
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>2,084,400</u></b>

## V. 911 Emergency Telephone Fund

- a. It is estimated the following revenues will be available in the 911 Emergency Telephone Fund:

Intergovernmental	\$	346,955
Investment Earnings		5,000
		64,683
<b>TOTAL REVENUES</b>	<b>\$</b>	<b><u>416,638</u></b>

- b. The following expenditures are budgeted in the 911 Emergency Telephone Fund:

Operations	\$	416,638
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>416,638</u></b>

## VI. Social Services Fund

- a. It is estimated the following revenues will be available in the Social Services Fund:

Sales & Services	\$	400,000
<b>TOTAL REVENUES</b>	<b>\$</b>	<b><u>400,000</u></b>

- b. The following expenditures are budgeted in the Social Services Fund:

Operations	\$	400,000
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>400,000</u></b>

# Budget Ordinance

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## VII. Intergovernmental Fund

a. It is estimated the following revenues will be available in the Intergovernmental Fund:

Sales & Services	\$ 2,170,000
<b>TOTAL REVENUES</b>	<b>\$ <u>2,170,000</u></b>

b. The following expenditures are budgeted in the Intergovernmental Fund:

Education	\$ 2,170,000
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>2,170,000</u></b>

## VIII. Health and Dental Insurance Fund

a. It is estimated the following revenues will be available in the Health and Dental Insurance Fund:

Sales & Services	\$ 17,383,555
Investment Earnings	5,000
Miscellaneous	970,785
Contribution from General Fund	230,000
<b>TOTAL REVENUES</b>	<b>\$ <u>18,589,340</u></b>

b. The following expenditures are budgeted in the Health and Dental Insurance Fund:

Operations	\$ 18,589,340
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>18,589,340</u></b>

## IX. Workers Compensation and Liability Fund

a. It is estimated the following revenues will be available in the Workers Compensation and Liability Fund:

Sales & Services	\$ 3,487,537
Investment Earnings	20,000
Fund Balance	523,040
<b>TOTAL REVENUES</b>	<b>\$ <u>4,030,577</u></b>

b. The following expenditures are budgeted in the Workers Compensation and Liability Fund:

Operations	\$ 4,030,577
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>4,030,577</u></b>

# Budget Ordinance

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## X. Fire Tax Districts Fund

a. It is estimated the following revenues will be available in the Fire Tax Districts Fund:

Ad Valorem Tax Levy	\$ 7,099,003
<b>TOTAL REVENUES</b>	<b>\$ <u>7,099,003</u></b>

b. The following expenditures are budgeted in the Fire Tax Districts Fund:

Allen Fire Tax District	\$ 702,724
Cold Water Fire Tax District	335,329
Concord Rural Fire Tax District	52,582
Flowe’s Store Fire Tax District	321,397
Georgeville Fire Tax District	297,610
Gold Hill Fire Tax District	52,556
Harrisburg Rural Fire Tax District	1,315,896
Jackson Park (City of Concord) Fire Tax District	247,631
Kannapolis Rural Fire Tax District	236,312
Midland Fire Tax District	1,138,412
Mt. Mitchell Fire Tax District	131,480
Mt. Pleasant Rural Fire Tax District	625,375
Northeast Fire Tax District	210,027
Odell Fire Tax District	1,100,721
Richfield-Misenheimer Fire Tax District	11,792
Rimer Fire Tax District	319,159
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>7,099,003</u></b>
 <b>GRAND TOTAL – ALL FUNDS – REVENUES</b>	 <b>\$ <u>451,510,894</u></b>
 <b>GRAND TOTAL – ALL FUNDS – EXPENDITURES</b>	 <b>\$ <u>451,510,894</u></b>

## Section 2 – County Tax Rate

There is hereby levied a tax rate of 74 ¢ per one hundred dollars (\$100) of assessed valuation of taxable property for the fiscal year beginning July 1, 2023, and ending June 30, 2024, to finance expenditures in Section 1, excluding the Fire Tax Districts. Estimated revenues based on the estimated total valuation of taxable property as listed on January 1, 2023, of \$32,065,390,204, at an estimated collection rate of 98.75% on Real, Personal and Public Service property. A 99.5% collection rate on vehicles. An estimated total valuation of Real, Personal and Public Service property is \$29,252,390,204 and vehicle of \$2,813,000,000.

# Budget Ordinance

## Section 3 – Fire Tax Districts Tax Rates

There is also hereby levied the following tax rates on each one hundred dollars (\$100) of assessed valuation of taxable property in the Fire Tax Districts for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

<b>Allen Fire Tax District</b>	<b>11.0 ¢</b>
Based on estimated assessed valuation in the Allen Fire Tax District of \$646,926,214	
<b>Cold Water</b>	<b>8.0 ¢</b>
Based on estimated assessed valuation in the Cold Water Fire Tax District of \$424,466,662	
<b>Concord Rural</b>	<b>14.0 ¢</b>
Based on estimated assessed valuation in the Concord Rural Fire Tax District of \$38,033,648	
<b>Flowe’s Store</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Flowe's Store Fire Tax District of \$325,465,161	
<b>Georgeville</b>	<b>9.20 ¢</b>
Based on estimated assessed valuation in the Georgeville Fire Tax District of \$327,583,709	
<b>Gold Hill</b>	<b>9.0 ¢</b>
Based on estimated assessed valuation in the Gold Hill Fire Tax District of \$59,135,026	
<b>Harrisburg Rural</b>	<b>15.0 ¢</b>
Based on estimated assessed valuation in the Harrisburg Fire Tax District of \$888,368,361	
<b>Jackson Park (City of Concord)</b>	<b>14.0 ¢</b>
Based on estimated assessed valuation in the Jackson Park (City of Concord) Fire Tax District of \$179,118,019	
<b>Kannapolis Rural</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Kannapolis Rural Fire Tax District of \$239,303,597	
<b>Midland</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Midland Fire Tax District of \$1,152,822,731	
<b>Mt. Mitchell</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Mt. Mitchell Fire Tax District of \$133,144,559	
<b>Mt. Pleasant Rural</b>	<b>11.80 ¢</b>
Based on estimated assessed valuation in the Mt. Pleasant Rural Fire Tax District of \$536,687,314	
<b>Northeast</b>	<b>12.70 ¢</b>
Based on estimated assessed valuation in the Northeast Fire Tax District of \$167,469,180	
<b>Odell</b>	<b>8.50 ¢</b>
Based on estimated assessed valuation in the Odell Fire Tax District of \$1,311,357,422	
<b>Richfield-Misenheimer</b>	<b>7.0 ¢</b>
Based on estimated assessed valuation in the Richfield-Misenheimer Fire Tax District of \$17,058,239	
<b>Rimer</b>	<b>12.0 ¢</b>
Based on estimated assessed valuation in the Rimer Fire Tax District of \$269,332,571	

The above tax rates produce Ad Valorem Tax Levy to finance the expenditures of the Fire Tax Districts. Estimated revenues based on the estimated total valuation of taxable property as listed on January 1, 2023, in the table above, at an estimated combined collection rate of 98.75%.

# Budget Ordinance

## Section 4 – Authorized Positions

The Board authorizes **1,482** total positions equaling **1,409.99** full-time equivalents. This includes the following new positions authorized in FY24:

Department	# Positions	# FTE	Title	Grade
Information Technology	1	1	Cyber Security Analyst	27
Infrastructure Asset Management – Building Maintenance	1	1	Building Maintenance Supervisor	20
Sheriff’s Office	1	1	Sex Offender Registry Investigator (Detective)	18
Sheriff’s Office	1	1	Records Management System (RMS) Administrator	18
Sheriff’s Office - Harrisburg	2	2	Detective	18
Sheriff’s Office - Harrisburg	1	1	Sergeant	13
Emergency Medical Services	1	1	Training and Education Captain	24
Economic Development Corporation	1	1	Local Business Support Manager	21
Library Services	2	1	Library Assistant	10
Library Services	1	1	Library Branch Manager	21
<b>New Positions for Additional Active Living &amp; Parks and Library Facilities Opening in FY25</b>				
Active Living & Parks -Mt Pleasant	1	1	Supervisor	16
Active Living & Parks -Mt Pleasant	1	1	Program Assistant	12
Active Living & Parks -Mt Pleasant	3	1.2	Center Facility Operators- Part-Time (0.40 FTE)	12
Active Living & Parks -Mt Pleasant	2	0.7	Rangers Part-Time (0.348 FTE)	7
Active Living & Parks -Afton	1	1	Supervisor	16
Active Living & Parks -Afton	1	1	Wellness Supervisor	17
Active Living & Parks -Afton	3	3	Program Assistant	12
Library Services – Mt. Pleasant	1	1	Librarian	17
Library Services – Mt. Pleasant	2	2	Senior Library Assistant	13
Library Services – Mt. Pleasant	2	1	Library Assistant Part Time	10
Library Services – Afton	1	1	Branch Manager	21
Library Services – Afton	2	2	Librarian (Adult, Children)	17
Library Services – Afton	3	3	Senior Library Assistant (adult, teen, children)	13
Library Services – Afton	6	6	Library Assistant Full-Time	10
Library Services – Afton	7	3.5	Library Assistant Part-Time	10
Infrastructure Asset Management	1	1	Building Maintenance Mechanics	13
Infrastructure Asset Management	1	1	HVAC Technician	16
Infrastructure Asset Management	1	1	Grounds Maintenance Worker	8
Infrastructure Asset Management	4	4	Custodians	6
<b>Total</b>	<b>55</b>	<b>46.4</b>		

## Section 5 – Authorizations

- a. The foregoing appropriations, schedules of expected revenues, and taxes levied, are based on the annual budget as hereby approved, and the terms of which budget are hereby specifically incorporated by reference.
- b. That there are hereby appropriated to the Fire Tax Districts the revenues from collection of the Fire Tax Districts Ad Valorem tax at the rates stated in Section 3 to cover the cost for servicing all districts.



# Budget Ordinance

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- c. The County Manager may not distribute funds appropriated to a private entity until the County and the private entity enter into a written contract or agreement specifying the following:
  - 1. The purposes for which the private entity may use the funds, which shall comply with the requirements of G.S. 153A-449(a) and N.C. Const. Art. V, Sec. 2.
  - 2. Requirements for accounting for the management and expenditure of county funds.
  - 3. Any other fiscal or programmatic control deemed appropriate by the County Manager to ensure the lawful and appropriate spending and management of the county funds.
- d. The County Manager, or his designee, may transfer moneys from one appropriation to another within the same fund. The County Manager must report such transfers to the Board of Commissioners at its next regular meeting and record such notice in the minutes.
- e. The Board of Commissioners must approve the use of any contingency appropriation within any fund except for the County Manager may authorize expenditures from contingency appropriations to fund an increase in charter school student enrollment. Expenditures from contingency appropriations authorized by the County Manager must be reported to the board at its next regular meeting and recorded in the minutes.
- f. The County Manager, Budget Director, or designee may create debt-financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.
- g. The County Manager or designee may enter and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
- h. The County Manager or designee may execute contracts not required to be bid or which G.S. 143-131 allows an informal bid so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- i. The County Manager or designee may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153A-248(b), 259, 449 and any similar statutes require such contracts.
- j. The County Manager or designee may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- k. The appropriations for Cabarrus County Schools and Kannapolis City Schools are allocated by category. Cabarrus County Schools and Kannapolis City Schools must obtain the approval of the Board of Commissioners for any amendment that would increase or decrease the amount of County appropriations allocated by category by more than ten percent.
- l. In accordance with 2 C.F.R. § 200.320(a)(1)(iv), the applicable provisions of North Carolina law, and Resolution No. 2022-24, Cabarrus County hereby self-certifies the following micro-purchase

# Budget Ordinance

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thresholds, each of which is a “higher threshold consistent with State law” under 2 C.F.R. § 200.320(a)(1)(iv)(C):

- (a) \$30,000, for the purchase of “apparatus, supplies, materials, or equipment”; and
- (b) \$30,000, for the purchase of “construction or repair work”; and
- (c) \$50,000, for the purchase of services not subject to competitive bidding under North Carolina law; and
- (d) \$50,000, for the purchase of services subject to the qualifications-based selection process in the Mini-Brooks Act; provided that such threshold shall apply to a contract only if the Unit has exercised an exemption to the Mini-Brooks Act, in writing, for a particular project pursuant to G.S. 143-64.32. If the exemption is not authorized, the micro-purchase threshold shall be \$0.00

## Section 6.

This ordinance and the budget documents shall be the basis for the financial plan for the County of Cabarrus for the 2023-2024 fiscal year. The County Manager and the Finance Officer shall administer the budget. The Budget Director shall establish and maintain all records, which are in concurrence with this budget and budget ordinance and the appropriate statutes of the State of North Carolina.

Adopted this the 16<sup>th</sup> day of October 2023.

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Stephen M. Morris, Chairman

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Lauren Linker, Clerk to the Board

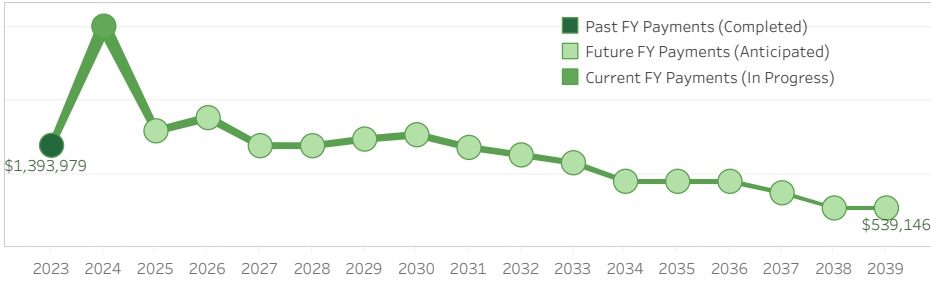
Choose a Place:

Cabarrus

18 Year Payment to Cabarrus during 2022-2038:

\$21,886,625

Payments Over Time - Cabarrus



Payment Table - Cabarrus

Fiscal Year	Amount
FY22-23	\$1,393,979
FY23-24	\$3,019,067
FY24-25	\$1,591,084
FY25-26	\$1,771,260
FY26-27	\$1,389,059
FY27-28	\$1,388,264
FY28-29	\$1,478,686
FY29-30	\$1,538,140
FY30-31	\$1,365,085
FY31-32	\$1,262,626
FY32-33	\$1,156,047
FY33-34	\$902,855
FY34-35	\$902,855
FY35-36	\$902,855
FY36-37	\$746,471
FY37-38	\$539,146
FY38-39	\$539,146

Download Local Payout Schedule:

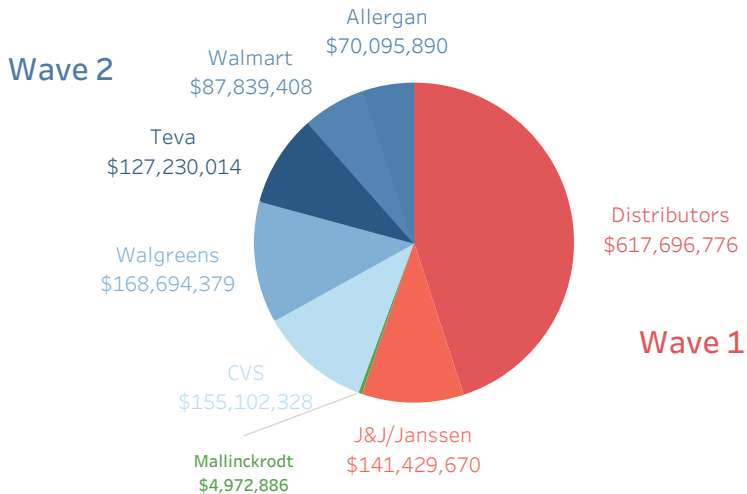


Download Payouts for All Locations:



Last Modified: June 2023

Total NC Payments by Settlement



Bankruptcies

# Budget Ordinance

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# Budget Ordinance

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<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>74,739,961</u></b>

## III. Cabarrus Arena and Events Center Fund

a. It is estimated the following revenues will be available in the Cabarrus Arena and Events Center Fund:

Sales and Service	\$	749,831
Investment Earnings		15,000
Miscellaneous		5,000
Other Financing Sources		1,427,390
<b>TOTAL REVENUES</b>	<b>\$</b>	<b><u>2,197,221</u></b>

The following expenditures are budgeted in the Cabarrus Arena and Events Center Fund:

Personnel Services	\$	195,117
Operations		2,002,104
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>2,197,221</u></b>

# Budget Ordinance

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## IV. Landfill Fund

- a. It is estimated the following revenues will be available in the Landfill Fund:

Intergovernmental	\$	57,000
Permits & Fees		150,000
Sales & Services		1,259,000
Contribution from General Fund		618,400
<b>TOTAL REVENUES</b>	<b>\$</b>	<b><u>2,084,400</u></b>

- b. The following expenditures are budgeted in the Landfill Fund:

Personnel Services	\$	824,350
Operations		1,260,050
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>2,084,400</u></b>

## V. 911 Emergency Telephone Fund

- a. It is estimated the following revenues will be available in the 911 Emergency Telephone Fund:

Intergovernmental	\$	346,955
Investment Earnings		5,000
		64,683
<b>TOTAL REVENUES</b>	<b>\$</b>	<b><u>416,638</u></b>

- b. The following expenditures are budgeted in the 911 Emergency Telephone Fund:

Operations	\$	416,638
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>416,638</u></b>

## VI. Social Services Fund

- a. It is estimated the following revenues will be available in the Social Services Fund:

Sales & Services	\$	400,000
<b>TOTAL REVENUES</b>	<b>\$</b>	<b><u>400,000</u></b>

- b. The following expenditures are budgeted in the Social Services Fund:

Operations	\$	400,000
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>400,000</u></b>

# Budget Ordinance

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## VII. Intergovernmental Fund

a. It is estimated the following revenues will be available in the Intergovernmental Fund:

Sales & Services	\$ 2,170,000
<b>TOTAL REVENUES</b>	<b>\$ <u>2,170,000</u></b>

b. The following expenditures are budgeted in the Intergovernmental Fund:

Education	\$ 2,170,000
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>2,170,000</u></b>

## VIII. Health and Dental Insurance Fund

a. It is estimated the following revenues will be available in the Health and Dental Insurance Fund:

Sales & Services	\$ 17,383,555
Investment Earnings	5,000
Miscellaneous	970,785
Contribution from General Fund	230,000
<b>TOTAL REVENUES</b>	<b>\$ <u>18,589,340</u></b>

b. The following expenditures are budgeted in the Health and Dental Insurance Fund:

Operations	\$ 18,589,340
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>18,589,340</u></b>

## IX. Workers Compensation and Liability Fund

a. It is estimated the following revenues will be available in the Workers Compensation and Liability Fund:

Sales & Services	\$ 3,487,537
Investment Earnings	20,000
Fund Balance	523,040
<b>TOTAL REVENUES</b>	<b>\$ <u>4,030,577</u></b>

b. The following expenditures are budgeted in the Workers Compensation and Liability Fund:

Operations	\$ 4,030,577
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>4,030,577</u></b>

# Budget Ordinance

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## X. Opioid Settlement Fund

c. It is estimated the following revenues will be available in the Opioid Settlement Fund:

Settlement Revenue Funds	\$ 3,019,067
Interest Earnings	52,000
Fund Balance	1,349,938
<b>TOTAL REVENUES</b>	<b>\$ <u>4,421,005</u></b>

d. The following expenditures are budgeted in the Opioid Settlement Fund:

Human Services	\$ 4,421,005
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>4,421,005</u></b>

## XI. Fire Tax Districts Fund

a. It is estimated the following revenues will be available in the Fire Tax Districts Fund:

Ad Valorem Tax Levy	\$ 7,099,003
<b>TOTAL REVENUES</b>	<b>\$ <u>7,099,003</u></b>

b. The following expenditures are budgeted in the Fire Tax Districts Fund:

Allen Fire Tax District	\$ 702,724
Cold Water Fire Tax District	335,329
Concord Rural Fire Tax District	52,582
Flowe's Store Fire Tax District	321,397
Georgeville Fire Tax District	297,610
Gold Hill Fire Tax District	52,556
Harrisburg Rural Fire Tax District	1,315,896
Jackson Park (City of Concord) Fire Tax District	247,631
Kannapolis Rural Fire Tax District	236,312
Midland Fire Tax District	1,138,412
Mt. Mitchell Fire Tax District	131,480
Mt. Pleasant Rural Fire Tax District	625,375
Northeast Fire Tax District	210,027
Odell Fire Tax District	1,100,721
Richfield-Misenheimer Fire Tax District	11,792
Rimer Fire Tax District	319,159
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>7,099,003</u></b>

<b>GRAND TOTAL – ALL FUNDS – REVENUES</b>	<b>\$ <u>455,931,899</u></b>
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<b>GRAND TOTAL – ALL FUNDS – EXPENDITURES</b>	<b>\$ <u>455,931,899</u></b>
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# Budget Ordinance

## Section 2 – County Tax Rate

There is hereby levied a tax rate of **74 ¢** per one hundred dollars (\$100) of assessed valuation of taxable property for the fiscal year beginning July 1, 2023, and ending June 30, 2024, to finance expenditures in Section 1, excluding the Fire Tax Districts. Estimated revenues based on the estimated total valuation of taxable property as listed on January 1, 2023, of \$32,065,390,204, at an estimated collection rate of 98.75% on Real, Personal and Public Service property. A 99.5% collection rate on vehicles. An estimated total valuation of Real, Personal and Public Service property is \$29,252,390,204 and vehicle of \$2,813,000,000.

## Section 3 – Fire Tax Districts Tax Rates

There is also hereby levied the following tax rates on each one hundred dollars (\$100) of assessed valuation of taxable property in the Fire Tax Districts for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

<b>Allen Fire Tax District</b>	<b>11.0 ¢</b>
Based on estimated assessed valuation in the Allen Fire Tax District of \$646,926,214	
<b>Cold Water</b>	<b>8.0 ¢</b>
Based on estimated assessed valuation in the Cold Water Fire Tax District of \$424,466,662	
<b>Concord Rural</b>	<b>14.0 ¢</b>
Based on estimated assessed valuation in the Concord Rural Fire Tax District of \$38,033,648	
<b>Flowe’s Store</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Flowe's Store Fire Tax District of \$325,465,161	
<b>Georgeville</b>	<b>9.20 ¢</b>
Based on estimated assessed valuation in the Georgeville Fire Tax District of \$327,583,709	
<b>Gold Hill</b>	<b>9.0 ¢</b>
Based on estimated assessed valuation in the Gold Hill Fire Tax District of \$59,135,026	
<b>Harrisburg Rural</b>	<b>15.0 ¢</b>
Based on estimated assessed valuation in the Harrisburg Fire Tax District of \$888,368,361	
<b>Jackson Park (City of Concord)</b>	<b>14.0 ¢</b>
Based on estimated assessed valuation in the Jackson Park (City of Concord) Fire Tax District of \$179,118,019	
<b>Kannapolis Rural</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Kannapolis Rural Fire Tax District of \$239,303,597	
<b>Midland</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Midland Fire Tax District of \$1,152,822,731	
<b>Mt. Mitchell</b>	<b>10.0 ¢</b>
Based on estimated assessed valuation in the Mt. Mitchell Fire Tax District of \$133,144,559	
<b>Mt. Pleasant Rural</b>	<b>11.80 ¢</b>
Based on estimated assessed valuation in the Mt. Pleasant Rural Fire Tax District of \$536,687,314	
<b>Northeast</b>	<b>12.70 ¢</b>
Based on estimated assessed valuation in the Northeast Fire Tax District of \$167,469,180	
<b>Odell</b>	<b>8.50 ¢</b>
Based on estimated assessed valuation in the Odell Fire Tax District of \$1,311,357,422	
<b>Richfield-Misenheimer</b>	<b>7.0 ¢</b>
Based on estimated assessed valuation in the Richfield-Misenheimer Fire Tax District of \$17,058,239	
<b>Rimer</b>	<b>12.0 ¢</b>
Based on estimated assessed valuation in the Rimer Fire Tax District of \$269,332,571	

# Budget Ordinance

The above tax rates produce Ad Valorem Tax Levy to finance the expenditures of the Fire Tax Districts. Estimated revenues based on the estimated total valuation of taxable property as listed on January 1, 2023, in the table above, at an estimated combined collection rate of 98.75%.

## Section 4 – Authorized Positions

The Board authorizes **1,482** total positions equaling **1,409.99** full-time equivalents. This includes the following new positions authorized in FY24:

Department	# Positions	# FTE	Title	Grade
Information Technology	1	1	Cyber Security Analyst	27
Infrastructure Asset Management – Building Maintenance	1	1	Building Maintenance Supervisor	20
Sheriff’s Office	1	1	Sex Offender Registry Investigator (Detective)	18
Sheriff’s Office	1	1	Records Management System (RMS) Administrator	18
Sheriff’s Office - Harrisburg	2	2	Detective	18
Sheriff’s Office - Harrisburg	1	1	Sergeant	13
Emergency Medical Services	1	1	Training and Education Captain	24
Economic Development Corporation	1	1	Local Business Support Manager	21
Library Services	2	1	Library Assistant	10
Library Services	1	1	Library Branch Manager	21
<b>New Positions for Additional Active Living &amp; Parks and Library Facilities Opening in FY25</b>				
Active Living & Parks -Mt Pleasant	1	1	Supervisor	16
Active Living & Parks -Mt Pleasant	1	1	Program Assistant	12
Active Living & Parks -Mt Pleasant	3	1.2	Center Facility Operators- Part-Time (0.40 FTE)	12
Active Living & Parks -Mt Pleasant	2	0.7	Rangers Part-Time (0.348 FTE)	7
Active Living & Parks -Afton	1	1	Supervisor	16
Active Living & Parks -Afton	1	1	Wellness Supervisor	17
Active Living & Parks -Afton	3	3	Program Assistant	12
Library Services – Mt. Pleasant	1	1	Librarian	17
Library Services – Mt. Pleasant	2	2	Senior Library Assistant	13
Library Services – Mt. Pleasant	2	1	Library Assistant Part Time	10
Library Services – Afton	1	1	Branch Manager	21
Library Services – Afton	2	2	Librarian (Adult, Children)	17
Library Services – Afton	3	3	Senior Library Assistant (adult, teen, children)	13
Library Services – Afton	6	6	Library Assistant Full-Time	10
Library Services – Afton	7	3.5	Library Assistant Part-Time	10
Infrastructure Asset Management	1	1	Building Maintenance Mechanics	13
Infrastructure Asset Management	1	1	HVAC Technician	16
Infrastructure Asset Management	1	1	Grounds Maintenance Worker	8
Infrastructure Asset Management	4	4	Custodians	6
<b>Total</b>	<b>55</b>	<b>46.4</b>		

## Section 5 – Authorizations

# Budget Ordinance

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- a. The foregoing appropriations, schedules of expected revenues, and taxes levied, are based on the annual budget as hereby approved, and the terms of which budget are hereby specifically incorporated by reference.
- b. That there are hereby appropriated to the Fire Tax Districts the revenues from collection of the Fire Tax Districts Ad Valorem tax at the rates stated in Section 3 to cover the cost for servicing all districts.
- c. The County Manager may not distribute funds appropriated to a private entity until the County and the private entity enter into a written contract or agreement specifying the following:
  1. The purposes for which the private entity may use the funds, which shall comply with the requirements of G.S. 153A-449(a) and N.C. Const. Art. V, Sec. 2.
  2. Requirements for accounting for the management and expenditure of county funds.
  3. Any other fiscal or programmatic control deemed appropriate by the County Manager to ensure the lawful and appropriate spending and management of the county funds.
- d. The County Manager, or his designee, may transfer moneys from one appropriation to another within the same fund. The County Manager must report such transfers to the Board of Commissioners at its next regular meeting and record such notice in the minutes.
- e. The Board of Commissioners must approve the use of any contingency appropriation within any fund except for the County Manager may authorize expenditures from contingency appropriations to fund an increase in charter school student enrollment. Expenditures from contingency appropriations authorized by the County Manager must be reported to the board at its next regular meeting and recorded in the minutes.
- f. The County Manager, Budget Director, or designee may create debt-financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.
- g. The County Manager or designee may enter and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
- h. The County Manager or designee may execute contracts not required to be bid or which G.S. 143-131 allows an informal bid so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
- i. The County Manager or designee may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153A-248(b), 259, 449 and any similar statutes require such contracts.
- j. The County Manager or designee may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

# Budget Ordinance

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- k. The appropriations for Cabarrus County Schools and Kannapolis City Schools are allocated by category. Cabarrus County Schools and Kannapolis City Schools must obtain the approval of the Board of Commissioners for any amendment that would increase or decrease the amount of County appropriations allocated by category by more than ten percent.
  
- l. In accordance with 2 C.F.R. § 200.320(a)(1)(iv), the applicable provisions of North Carolina law, and Resolution No. 2022-24, Cabarrus County hereby self-certifies the following micro-purchase thresholds, each of which is a “higher threshold consistent with State law” under 2 C.F.R. § 200.320(a)(1)(iv)(C):
  - (a) \$30,000, for the purchase of “apparatus, supplies, materials, or equipment”; and
  - (b) \$30,000, for the purchase of “construction or repair work”; and
  - (c) \$50,000, for the purchase of services not subject to competitive bidding under North Carolina law; and
  - (d) \$50,000, for the purchase of services subject to the qualifications-based selection process in the Mini-Brooks Act; provided that such threshold shall apply to a contract only if the Unit has exercised an exemption to the Mini-Brooks Act, in writing, for a particular project pursuant to G.S. 143-64.32. If the exemption is not authorized, the micro-purchase threshold shall be \$0.00

## Section 6.

This ordinance and the budget documents shall be the basis for the financial plan for the County of Cabarrus for the 2023-2024 fiscal year. The County Manager and the Finance Officer shall administer the budget. The Budget Director shall establish and maintain all records, which are in concurrence with this budget and budget ordinance and the appropriate statutes of the State of North Carolina.

Adopted revision this the 16<sup>th</sup> day of October 2023.

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Stephen M. Morris, Chairman

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Lauren Linker, Clerk to the Board

**Budget Revision/Amendment Request**

Date:

Amount:

Dept. Head:

Department:

- Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

**Budget for Opioid revenue and expenditures in Fiscal Year 2024. Originally budgeted in multi-year grant fund now required to be budgeted annually.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
441	6	5910-6701	Interest	(25,959)	77,959		52,000
441	6	5910-6838-OPIOD	Claim Settlement	(72,392)	3,091,459		3,019,067
441	6	5910-6901	Fund Balance	1,349,938			1,349,938
441	9	5910-9705	Public Health Authority	140,000	3,169,418		3,309,418
441	9	5910-9397	Other Health Services	1,111,587			1,111,587
			<b>Opioid Fund</b>				

**Budget Officer**

- Approved  
 Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**County Manager**

- Approved  
 Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Board of Commissioners**

- Approved  
 Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Human Resources - Personnel Ordinance Update

**BRIEF SUMMARY:**

Human Resources is requesting modification of the Personnel Ordinance to allow paid administrative leave of up to 30 days. This would only be for County Manager or Sheriff approved situations where utilization of the employee's leave time is not the best resolution for pending personnel investigations. Several examples will be provided.

**REQUESTED ACTION:**

Motion to approve the presented personnel ordinance changes.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Lundee Covington, Human Resources Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

▣ Personnel Ordinance Changes

## **Current non-paid language:**

### **Article VII. Separation, Disciplinary Actions, and Suspensions**

#### **Section 4. Non-disciplinary Suspension for Investigatory Purposes**

Investigatory suspension may be used to provide time to investigate, establish facts and reach a decision concerning a regular employee's status in those cases in which it is determined the employee should not continue to work during the investigation or pending a decision. Investigatory suspension may be appropriately used to provide time to schedule and hold a pre-discipline conference. Also, management may elect to use an investigatory suspension in order to avoid undue disruption of work or to protect the safety of persons or property. An employee suspended for nondisciplinary or investigatory reasons shall be notified in writing of the reasons for the suspension and the appeal rights available to the employee; one copy shall be given to the employee, and one copy shall be placed in the employee's personnel file.

An investigatory suspension usually should not exceed 45 calendar days. However, a department head may, with County Manager approval, extend the period of investigatory suspension without pay beyond the 45-day limit. The employee must be informed in writing of the extension, the length of the extension and the specific reasons for the extension. A copy of the above communication shall be sent to the Human Resources Director. If no action has been taken by management by the end of 45 calendar days, and no extension has been made, one of the following must occur: return the employee to active work status with full back pay and benefits or take appropriate disciplinary or other action based on the results of the investigation and/or a pre-discipline conference. If investigatory suspension is used for resolution of a civil or criminal court matter involving the employee this is not a guarantee that the position will be held.

An investigatory suspension will be without pay, but the employee may use accumulated compensatory time and/or vacation leave to receive compensation during this period. If no disciplinary or other action is taken based on the results of the investigation, the employee will be returned to active work status with full back pay and benefits.

#### **Paid Administrative Leave Pending Investigation**

Occasionally there is need to remove an employee from active duty for an internal investigation related to the employee's work duties. In these situations, paid leave time may be approved by the County Manager or Sheriff for a period of up to 30 days. Examples include but are not limited to investigations under the Sheriff's Office Complaints Against Employee Policy, discharge of a firearm by a Sheriff's employee, or managing/processing a Human Services case that included a fatality. Other situations of similar gravity may be approved at the discretion of the County Manager or Sheriff.

The intention of this time away is to allow for a thorough review of a situation leading to the leave from an internal or external agency where the timeline is likely to be more than a few days. Paid time off will allow the employee an opportunity for self-care but also



ensure their availability if needed for investigatory purposes. The employee will be notified when they are cleared to return to full duty or light duty if more appropriate. If warranted at the close of the investigation, the normal County disciplinary process outlined in this Ordinance will be followed.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

October 16, 2023  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Sheriff's Office - Budget Amendment for the Purchase of Console Furniture for Backup 911 Center

**BRIEF SUMMARY:**

This is a request for a budget amendment and approval of the purchase of Backup 911 Center Furniture at the Milestone Building (previously located at the Cabarrus County DHHS location at 1303 S. Canon Blvd.). The back-up center will consist of 8 consoles and must be able to accommodate the number of staffing at the primary 911 center. A backup plan/location for the 911 center is statutorily required by the North Carolina 911 Board. This will mostly be paid by 911 funds; a budget amendment has been attached. A proposal and quote, which includes shipment and installation at the site, have also been attached.

**REQUESTED ACTION:**

Motion to adopt budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Chief Deputy Tessa Burchett

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Quote for 911 Console Furniture
- ▣ Console Picture
- ▣ Budget Amendment
- ▣ BA 911 Backup Console Backup Info

Travis McGhee

Cabarrus County

123 Lyman Street  
Asheville, NC 28801


Re: Cabarrus County 911 - SBFI Consoles - BACK UP CENTER  
DISPATCH CONSOLES

April 21, 2023

Dear Travis,

We are pleased to submit our quotation for the manufacture, delivery and installation of consoles as listed below.

#	Consoles	Qty	Unit Price	Extended Price
1	<b>Dispatch Consoles - 90° L-SHAPED</b> - 72" w x 72" d (overall footprint) - Standard laminate dual plane worksurface with PVC edges - 2 independently height adjustable planes (electrics priced separately) - Monobeam on rear plane for mounting monitor arm and accessories - Cable riser - IT cable management rail - Includes standard grounding	8	\$4,980.00	\$39,840.00
2	<b>Dual Plane Electric Height Adjustable Assembly</b> - Electric sit-to-stand adjustability for user comfort and IT access - 5 electric legs, 2 control box and cables - Basic up/down controller	8	\$1,350.00	\$10,800.00
3	<b>Anaconda Cable Management Chain</b> - Cable management from underside of worksurface to IT cable tray below	32	\$99.00	\$3,168.00
4	<b>Upper Cable Management Tray</b> - Mounted to underside of rear worksurface - Accommodates excess cables and wiring looms for height adjustable desks	16	\$75.00	\$1,200.00
5	<b>Upgrade: Recessed Digital Programmable Controller</b> - Upgraded electric controller with digital display that allows programmable height settings in lieu of a basic up/down controller - Includes 3 memory presets - Recessed into the worksurface	16	\$110.00	\$1,760.00
6	<b>Termination Board for Patch Panel</b> - Dedicated space to support patch panel (by others)	16	Included in desk price	Included in desk price
<b>Cladding</b>		<b>Qty</b>	<b>Unit Price</b>	<b>Extended Price</b>
7	<b>Single Console End Panel</b> - 30" w x 31" h x 1-1/8" thick - Standard laminate finish with PVC edges - Full side panel with adjustable glides	4	\$275.00	\$1,100.00
8	<b>Spacer Panel for Safety Pinch Point</b> - Spacer panel with black edge banding	16	\$45.00	\$720.00
9	<b>Single Console Back Panel - Standard with Doors</b> - 72" w x 31" h x 1-1/8" thick - Standard laminate finish with PVC edges - Standard laminate hinged doors - Full panel with adjustable glides	4	\$790.00	\$3,160.00
10	<b>Single Console Back Panel - Standard</b> - 72" w x 31" h x 1-1/8" thick - Standard laminate finish with PVC edges - Full panel with adjustable glides	12	\$525.00	\$6,300.00
<b>Storage</b>		<b>Qty</b>	<b>Unit Price</b>	<b>Extended Price</b>
11	<b>Equipment Enclosure with Toe Space in Base of Console</b> - CPU enclosure in base beneath each side of console - Toe space access doors in front (rear doors priced separately) - Does not include CPU shelf or trolley	16	\$325.00	\$5,200.00
12	<b>Large CPU Trolley</b> - Mobile CPU trolley - Accommodates 2 x CPUs (sizes to be confirmed)	16	\$225.00	\$3,600.00
13	<b>Lighting Within Equipment Enclosure - Motion sensed light in the base of the console</b> - Convenience light with on/off switch	16	\$129.00	\$2,064.00
<b>Monitor Arms</b>		<b>Qty</b>	<b>Unit Price</b>	<b>Extended Price</b>
14	<b>Axiom Monitor Support System for 24" Monitor</b> - 5 x Axiom monitor arms with safety stop - 3 x 28" (700mm) posts with quick-release bracket	8	\$1,180.00	\$9,440.00
<b>Power &amp; Connectivity</b>		<b>Qty</b>	<b>Unit Price</b>	<b>Extended Price</b>
15	<b>In-Desk Power Strip (for Upper Technology)</b> - 8 outlet power strip (orange receptacles) - Includes a 15ft power cord (to be confirmed, hardwire available) - Mounted into cable tray	16	\$129.00	\$2,064.00
16	<b>In-Desk Power Strip (for Lower Technology)</b> - 8 outlet power strip (orange receptacles) - Includes a 15ft power cord (to be confirmed, hardwire available) - Mounted into base of console	16	\$129.00	\$2,064.00
17	<b>In-Desk Power Strip (for non-ups Lower Technology for SBFI)</b> - 6 outlet power strip (black receptacles) - Includes a 15ft power cord (to be confirmed, hardwire available) - Mounted into base of console	8	\$119.00	\$952.00

	Commodity Surcharge	Qty	Unit Price	Extended Price
18	<b>Commodity Surcharge</b> - Commodity price index increase - Steel sheet prices have more than quadrupled - Aluminum and lumber prices have more than doubled - Priced per desk on the raw material increases only	8	\$972.00	\$7,776.00
	Additional Components	Qty	Unit Price	Extended Price
O/2	<b>Task Light</b> - LED Light with bracket for post mount	8	\$397.00	\$3,176.00
O/3	<b>Personal Environmental Control System (per Console)</b> - Micro Environments - Model ME200   <b>ME200 Unit Details:</b> - Ducted, self-contained system - Commercial grade powder coated aluminum - Capacitive color touch screen controls - 0-350Watt variable forced output air heating - 0-1500rpm ambient cooling - MERV 7 fan filter - Adjustable louvers - Integrated multi-Linac leg lift controls	8	\$3,345.00	\$26,760.00
O/4	<b>Worksurface Power and Data Fuse Unit - For Front Worksurface</b> - 2 power outlets - 2 charging USB-A	8	\$149.00	\$1,192.00
O/5	<b>Upcharge: Acoustical Panels for Consoles Only</b> - Additional price for 42" h x 2" thick acoustic partitions with painted metal trim behind consoles throughout room (does not include storage pieces) - Acoustic properties located above worksurface level	1	\$24,880.00	\$24,880.00
O/6	<b>12" h Transparent Glass (at Consoles only)</b> - 10mm vertical glass panel suited for mount onto acoustical panels that include metal trim	16	\$790.00	\$12,640.00
O/7	<b>Logo and Ambient Lighting for the 12" h Transparent Glass (at Consoles only)</b> - Etched logo sandblasted into each 72" glass topper (per position) - Ambient lighting at each 72" glass topper (per position)	8	\$870.00	\$6,960.00
O/8	<b>Shared Storage Pod: Double Pedestal with Drawers/Filing, Storage Cabinet and Worksurface</b> - Overall dimensions: 64" w X 30" d - Worksurface with laminate and pvc edges - Hinged access with shelf below for powerstrip location (power strip not included in price) - 2 Box/box/file storage pedestals underneath worksurface - 1 32" w storage cabinet between pedestals - 1 Standard back panel 64" w x 31" h x 1-1/8" thick - 2 Extended side panels	2	\$2,875.00	\$5,750.00
O/11	<b>Upcharge: 1x Acoustical Panel for 64" w Storage Unit</b> - Additional price for 42" h x 2" thick acoustic partitions with painted metal trim behind consoles throughout room - Acoustic properties located above worksurface level	2	\$895.00	\$1,790.00
			<b>Materials Total</b>	<b>\$184,356.00</b>

### Freight, Delivery and Installation

#	Freight, Delivery and Installation	Unit Price
FL	<b>Floor Layout</b> - The mark-out of SBFI desk locations in field by others, NIC	NIC
FR	<b>Freight</b> - Carrier direct from manufacturing facility to Concord NC - Pricing includes 1 shipment	\$1,975.00
DI	<b>Delivery / Offload</b> - Delivery and offload <b>STRAIGHT TIME</b> - A clear and free delivery route must be available at all times <b>- SBFI Labor</b> - Additional labor will be charged per hour if site conditions are prohibitive  <b>Installation</b> - Installation on <b>STRAIGHT TIME</b> - Includes 1 visit for a continuous installation - All product will be level and finished fit for use - All SBFI debris and trash will be removed from site (or) the client's GC will provide provision on site to dispose of all debris and trash, leaving a clean working environment <b>- SBFI Labor</b> - Additional labor will be charged per hour if site conditions are prohibitive	\$9,450.00
TR	<b>Training and Training Video</b>	Included

Base Bid FD&I Subtotal	<b>\$11,425.00</b>
Materials Subtotal	<b>\$184,356.00</b>
Materials & Freight Total	<b>\$195,781.00</b>
Concord, NC Sales Tax 7.00%	<b>\$13,704.67</b>
<b>Grand Total</b>	<b>\$209,485.67</b>

	OPTIONS	Qty	Unit Price	Extended Price
O/1	<b>Indicator Light</b> - 3 Color Light - Custom Bracket to mount to monitor post	8	\$675.00	\$5,400.00
O/9	<b>12" h Transparent Glass (at 64" w Storage Only)</b> - 10mm vertical glass panel suited for mount onto acoustical panels that include metal trim	2	\$695.00	\$1,390.00
O/10	<b>Logo and Ambient Lighting for the 12" h Transparent Glass (at 64" w Storage Only)</b> - Etched logo sandblasted into each 64" glass topper - Ambient lighting at each 64" glass topper	2	\$435.00	\$870.00

**Worksurface and panel pricing is valid for material grades as noted within.  
Price is subject to change if a different material is selected.  
Payment terms and conditions: 50% Deposit - 40% on Delivery - 10% on Completion**

Sincerely yours,  
**SBFI - North America**

Jennifer Taylor  
Senior Account Director

**SBFI Terms and Conditions**

SBFI contracts under the following Terms and Conditions of Quotation and Order Acceptance. Unless agreed otherwise in writing these terms and conditions shall be included and form the basis for the contractual arrangements between SBFI and the customer and shall take precedence over all other contract documentation provided.

**Summary of Project Particulars**

The following Project Particulars shall be read in conjunction with the SBFI Terms and Conditions. Any variation from the following resulting from circumstances outside the control of SBFI shall be the subject of additional charges by SBFI.

All payments are net 30 days from invoice date.

If start date on site is delayed by client the project payment will be paid within 14 days of verbal or written notification.

Payment terms are strictly on receipt of invoice. Interest will be chargeable at the rate of US base rate plus 4% per annum on late payments.

All SBFI desk products are made to order; materials for projects are procured on acceptance of order. SBFI reserve the right to charge full contract value in the event of client cancellation at any time after order acceptance.

**Title to goods**

Unless agreed otherwise, title to all product and components supplied within this specification and order remains with SBFI until payment is received in full.

**Site Conditions and Program**

The SBFI quotation is summarized in the attached / cross referenced Summary of Project Particulars. The details contained in the Summary together with these Terms and Conditions shall constitute the Order to and contract with SBFI.

Any design or finish changes made after acceptance of the Order will only be accepted in writing as a variation to the Order.

Variations to the Order may have time and cost consequences which will be advised by SBFI as soon as is practical after receipt of the variation in writing.

Subject to the specific instructions contained in the Summary of Project particulars, the following delivery and installation conditions will apply:

Delivery and installation by SBFI is to be made to a clear floor where all flooring including carpeting, setting out, provision of power and IT access through raised floors (where applicable), all overhead and ceiling works have been completed and where commissioning has been completed.

SBFI will receive clear and uninterrupted access to all areas including access routes and agreed hoisting and lifting equipment.

Failure to meet any of the above conditions together with any other variations to the Order will attract acceleration or delay costs. These costs will be based upon, but not limited to, SBFI day work rates. No work will commence to address any acceleration or re program works prior to a written instruction, acceptance of any additional costs, and agreement on a revised program.

If SBFI are unable to commence manufacture or delivery on the agreed program dates due to a failure by the client or other sub-contractors outside the control of SBFI to make available the information and/or facilities to carry out the project as detailed above, there will be a deemed breach of the terms of order.

The Client accepts that SBFI will accept no liability for any delays and will void any requirement for payment of LAD's or additional contractual costs whether these are identified in the original contract order documentation, or are applied respectively.

The Client accepts that SBFI will invoice the client for payment weekly in advance for storage and additional logistics costs. Storage and transport costs will be charged at rates to cover local (to project site) dry and fully protected storage and out of hours transport/handling labor time and charges.

**Product Warranty**

SBFI warrant the following aspects of the Axiom monitor arm, provided the product has been installed by SBFI personnel or their approved agents, including any moves, changes and alterations to the product and all subject to fair wear and tear and for usage in accordance with the original design and any relevant OEM manual and in accordance with all general health and safety legislation and good working practices applicable to the desk installation and customer's operations. Any defects must be brought to the attention of SBFI as soon as they arise so that steps can be taken to limit further degradation.

SBFI will offer a 5 year materials and workmanship guarantee from date of Practical Completion on the whole of the desking installation, including veneers and laminates and flat screen arms.

Fabrics, electrics, electric desk lift mechanism and other moving parts will be subject to the relevant manufacturer's warranty.

**Guarantee of Continuity of Supply**

SBFI guarantees 10 years for continuity of supply from date of order to supply spare parts applicable to the complete desk installation.

Spare parts will be offered to the specification defined for this project. However, if parts of a better quality, by design or performance, become available, these may be offered as an alternative. We undertake by specific written arrangement and where practical to hold stock of customer's fabrics or other special items sufficient to cover potential replacement orders. Supply of additional items may be restricted by future availability of raw materials from suppliers.

SBFI will supply the closest equivalent finish where original specifications are discontinued by suppliers.

SBFI reserve the right to amend or improve products which will not have inferior performance.

Name(s): \_\_\_\_\_ Signature: \_\_\_\_\_

Position: \_\_\_\_\_ Company: \_\_\_\_\_

Date: \_\_\_\_\_ Purchase Order #: \_\_\_\_\_



### Budget Revision/Amendment Request

Date: October 16, 2023

Amount: 123,621.00

Dept. Head: Chief Burchette (prepared by Suzanne Burgess)

Department: Fund 401 - 911 Emergency Telephone Fund

Internal Transfer Within Department     
  Transfer Between Departments/Funds     
  Supplemental Request

**This budget amendment is to budget expenditures to purchase (8) dispatch consoles for the 911 backup center and (9) chairs for the primary 911 center. This budget amendment appropriates fund balance and uses funds originally budgeted in equipment and furniture to purchase UPS battery back up to cover these expenditures. The items that are not eligible to be purchased using 911 funds will be purchased from the general fund. There are funds available and budgeted in the appropriate account.**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
401	9	2740-9860	Equipment and Furniture	1,941,964	103,821	-	2,045,785
401	9	2740-9331	Minor Office Equipment and Furniture (Chairs)	-	19,800	-	19,800
401	6	2740-6901	Fund Balance Appropriated	64,683	123,621		188,304

**Budget Officer**

Approved  
 Denied

**County Manager**

Approved  
 Denied

**Board of Commissioners**

Approved  
 Denied

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_



**CABARRUS COUNTY  
FUND 401 - 911 EMERGENCY TELEPHONE FUND  
BUDGET AMENDMENT BACKUP  
FY 2024**

SBFI GROUP HORIZON CONSOLES QUOTE	209,485.67
LESS:	
ITEMS NOT ELIGIBLE TO BE PAID WITH 911 FUNDS:	
LOGO AND AMBIENT LIGHTING FOR GLASS	(6,960.00) <i>WILL BE PAID OUT OF GF 00192740-9331 PER BENITA'S EMAIL</i>
SALES TAX	(13,704.67)
FUNDS BUDGETED FOR UPS BATTERY PACK THAT WILL NOT BE PURCHASED THIS FY	<u>(85,000.00)</u>
BA FOR CONSOLES	<u>103,821.00</u>
ADD:	
BA FOR CHAIRS	<u>19,800.00</u> <i>PER TRAVIS EMAIL</i>
TOTAL BA	<u>123,621.00</u>

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Sheriff's Office - Awarding of Service Weapon to Deputy Thomas Hooks

### **BRIEF SUMMARY:**

Deputy Thomas Hooks will retire from the Cabarrus County Sheriff's Office on November 1, 2023 after thirty years of service. Pursuant to N.C. General Statute 20-187.2, it is requested that Deputy Hooks' service weapon (Sig Sauer P320C, Serial Number 58C352273) be designated surplus property and awarded to Deputy Hooks for a price of \$1.00 upon his retirement.

### **REQUESTED ACTION:**

Motion to declare Sig Sauer P320, SN 58C352273, surplus property and authorize disposition in accordance with the County's policy.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Chief Deputy Tessa Burchett

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Firearm Receipt
- ▣ Firearm Surplus Form

**RECEIPT** DATE 8-18-23 No. 072954

RECEIVED FROM Tessa Burkett \$ 1.00

Sig Sauer P320 58C352273 DOLLARS

FOR RENT Thomas Hooks

FOR \_\_\_\_\_

ACCOUNT		<input type="radio"/> CASH	
PAYMENT		<input type="radio"/> CHECK	FROM _____ TO _____
BAL. DUE		<input type="radio"/> MONEY ORDER	
		<input type="radio"/> CREDIT CARD	BY <u>Brennan</u>

3-11



## Cabarrus County Asset Transfer, Surplus, Demolition Form

<b>Action: Retire/Sold</b>
<b>Date: 11/1/2023</b>

**Statute Action:** To dispose of property valued up to \$30,000

**Was this asset purchased with grant funds:** **No**

**General Statute:** GS 160A-266C

<b>FROM</b>	
<b>Name</b>	Cabarrus County
<b>Department</b>	Sheriff's Office
<b>Asset Number</b>	N/A
<b>Serial Number</b>	58C352273
<b>Description</b>	Sig Sauer P320

<b>TO</b>	
<b>Name</b>	Thomas Hooks
<b>Department</b>	Sheriff's Office
<b>Location</b>	1530 Porters Ct Concord
<b>Reason</b>	Deputy Thomas Hooks will be retiring after a full career with the Cabarrus County Sheriff's Office. Per NC GS 20-187.2, his duty weapon will be awarded to him upon retirement. \$1.00 was paid for the firearm.

<b>Is this a Vehicle? No</b>	
<b>Vehicle ID #</b>	N/A
<b>Year</b>	N/A
<b>Mileage</b>	N/A
<b>Tag #</b>	N/A
<b>Effective Date</b>	

<b>IAM Director:</b>	<b>Date:</b>	
<b>Assistant County Manager:</b>	<b>Date:</b>	
<b>Chief Procurement Officer:</b>	<b>Date:</b>	
<b>County Manager:</b>	<b>Date:</b>	

**Surplus\_Action**

Demolish/Destroy  
Donate to another government unit  
Donate to Non-Profit  
Other  
Pending  
Retire/Sold  
Sale of trade-in property  
Salvage for Parts  
Transfer to another department

**Vehicle\_Question**

No  
Yes

**General\_Statute**

Donation to Non-Profit  
Purchased equipment purchased with federal grant money and transferring to another government unit  
To dispose of property by exchange or donation to another government unit  
To dispose of property valued up to \$30,000  
To purchase with a trade-in  
Sale of trade-in property  
To transfer to another department

**General\_Statutes**

Purchased equipment purchased with federal grant money and transferring to another government unit  
To dispose of property valued up to \$30,000  
To dispose of property by exchange or donation to another government unit  
To purchase with a trade-in  
Sale of trade-in property  
Donation to Non-Profit

**Was this asset purchased with grant funds:**

Yes  
No

Pursuant to provisions of the Federal Fiscal Year 2007 Homeland Security Grant Program and the NC Division of Emergency Management federal grant number 2007-GE-T7-0048, I respectfully request that the following item(s) be transferred to \_\_\_\_\_, NC:

GS 160A-266C

GS 153A-176, GS 160A-274, and GS160A-280

GS 160A-266C and GS 143-129-7

GS 143-129.7

GS 160A-266C

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Tax Administration - Refund and Release Reports – September 2023

### **BRIEF SUMMARY:**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

### **REQUESTED ACTION:**

Motion to approve the September 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

M. David Thrift, Tax Administrator

### **BUDGET AMENDMENT REQUIRED:**

No



**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▣ Report
- ▣ Report
- ▣ Report

**Summary of Releases and Refunds for the Month Of September 2023**

RELEASES FOR THE MONTH OF: SEPTEMBER 2023

**\$77,334.04**

BREAKDOWN OF RELEASES:

COUNTY	\$45,591.95
CITY OF CONCORD	\$16,889.13
CITY OF KANNAPOLIS	\$8,993.81
CITY OF LOCUST	\$1.08
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$1,100.64
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$3,791.48
COLD WATER F/D	\$8.63
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$64.14
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$21.02
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$785.81
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$38.81
NORTHEAST F/D	\$32.92
ODELL F/D	\$3.15
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$11.47
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: SEPTEMBER 2023

**\$15,603.76**

BREAKDOWN OF REFUNDS:

COUNTY	\$8,278.73
CITY OF CONCORD	\$5,369.99
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$1,926.05
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$28.99
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

SEPTEMBER 2023 RELEASE REPORT

Name	Bill#	Reason	District	Amount
AGOSTO EDGAR	2023-11337	DUPLICATE TAXATION; 105-381	CT02ADVLTX	4.80
AGOSTO EDGAR	2023-11337	DUPLICATE TAXATION; 105-381	C ADVLTX	7.40
AGOSTO EDGAR	2023-11337	DUPLICATE TAXATION; 105-381	CT02PEN FEE	0.48
AGOSTO EDGAR	2023-11337	DUPLICATE TAXATION; 105-381	C PEN FEE	0.74
ALSHAIBI FUAD YAHYA	2021-500755		C ADVLTX	-16.71
ALSHAIBI FUAD YAHYA	2021-500755		CT04ADVLTX	-14.22
ALSHAIBI FUAD YAHYA	2021-500755	RELEASE CIVIL FEE DUE TO OPEN GR FOR SAME BILL	CT04ADVLTX	14.22
ALSHAIBI FUAD YAHYA	2021-500755	RELEASE CIVIL FEE DUE TO OPEN GR FOR SAME BILL	C ADVLTX	16.71
AUTOMOTIVE RENTALS INC	2023-15235	DUPLICATE TAXATION; 105-381	CT02ADVLTX	11814.72
AUTOMOTIVE RENTALS INC	2023-15235	DUPLICATE TAXATION; 105-381	C ADVLTX	18214.36
BARBEE DONNA CELESTE	2023-504459	TAX CODE/JURISDICTION CORRECTION; 105-381	CT02ADVLTX	62.26
BARBEE DONNA CELESTE	2023-504459	TAX CODE/JURISDICTION CORRECTION; 105-381	C ADVLTX	96.00
BARRIER JESS FRANKLIN	2023-505670		FR16ADVLTX	38.81
BARRIER JESS FRANKLIN	2023-505670		C ADVLTX	243.40
BARROWS KRISTOFER FRANCIS	2022-17267	RELEASE/REFUND, DUPLICATE TAXATION 105-381,THE	CT02ADVLTX	24.96
BARROWS KRISTOFER FRANCIS	2022-17267	RELEASE/REFUND, DUPLICATE TAXATION 105-381,THE	C ADVLTX	38.48
BARROWS KRISTOFER FRANCIS	2021-17092	RELEASE/REFUND, DUPLICATE TAXATION 105-381,THE	CT02ADVLTX	74.22
BARROWS KRISTOFER FRANCIS	2021-17092	RELEASE/REFUND, DUPLICATE TAXATION 105-381,THE	C ADVLTX	114.43
BEEWITCHED LLC	2023-1135	OTHER, NCGS 105-312. THE COMPANY PROVIDED A	CT02ADVLTX	276.00
BEEWITCHED LLC	2023-1135	OTHER, NCGS 105-312. THE COMPANY PROVIDED A	C ADVLTX	425.50
BEEWITCHED LLC	2023-1135	OTHER, NCGS 105-312. THE COMPANY PROVIDED A	CT02PEN FEE	27.60
BEEWITCHED LLC	2023-1135	OTHER, NCGS 105-312. THE COMPANY PROVIDED A	C PEN FEE	42.55
BOAKYE-YTADOM AKOSUA	2023-20493	DUPLICATE TAXATION, 105381	CT01ADVLTX	138.85
BOAKYE-YTADOM AKOSUA	2023-20493	DUPLICATE TAXATION, 105381	C ADVLTX	236.21
BORLEIS BRANDON DANIEL	2023-21056	DUPLICATE TAX 105381	CT02ADVLTX	72.62
BORLEIS BRANDON DANIEL	2023-21056	DUPLICATE TAX 105381	C ADVLTX	111.96
BOYLE LISA MARIE	2019-800019	DUPLICATE TAXATION 105381	C ADVLTX	82.29
BOYLE LISA MARIE	2019-800019	DUPLICATE TAXATION 105381	CT02ADVLTX	53.38
CAMINO WORLDWIDE INC	2023-25482	BOER GRANTED LATE APPLICATION FOR THE 2023 TAX	CT04ADVLTX	1908.27
CAMINO WORLDWIDE INC	2023-25482	BOER GRANTED LATE APPLICATION FOR THE 2023 TAX	C ADVLTX	2241.46
COX MICHAEL RAY	2023-32129	105-380 DUPLICATE TAXATION	FR14ADVLTX	3.93
COX MICHAEL RAY	2023-32129	105-380 DUPLICATE TAXATION	C ADVLTX	29.08
COX MICHAEL RAY	2023-32129		C ADVLTX	-29.08
COX MICHAEL RAY	2023-32129		FR14ADVLTX	-3.93
COX MICHAEL RAY	2023-32129	105380 DUPLICATE TAX	C ADVLTX	40.70
COX MICHAEL RAY	2023-32129	105380 DUPLICATE TAX	FR14ADVLTX	5.50
CSC LEASING COMPANY	2023-33132	RELEASE LATE LIST PENALTY; 105-381	CT02PEN FEE	0.64
CSC LEASING COMPANY	2023-33132	RELEASE LATE LIST PENALTY; 105-381	C PEN FEE	0.99
CSC LEASING COMPANY	2023-33133	RELEASE LATE LIST PENALTY; 105-381	CT04PEN FEE	1288.48
CSC LEASING COMPANY	2023-33133	RELEASE LATE LIST PENALTY; 105-381	C PEN FEE	1513.45
DIVINE HARDWOOD FLOORING	2023-36319	INFORMAL VALUE APPEAL, NCGS 105-317.	FR05ADVLTX	768.57
DIVINE HARDWOOD FLOORING	2023-36319	INFORMAL VALUE APPEAL, NCGS 105-317.	C ADVLTX	5687.41
DUSCH WILLIAM COLTRAN	2023-505524	DUPLICATE TAX, 105381.	CT02ADVLTX	24.47
DUSCH WILLIAM COLTRAN	2023-505524	DUPLICATE TAX, 105381.	C ADVLTX	37.72
EFIRDS INTERIORS INC	2023-38771	PROPERTY SOLD; 105-381	CT02ADVLTX	32.15
EFIRDS INTERIORS INC	2023-38771	PROPERTY SOLD; 105-381	C ADVLTX	49.56
EFIRDS INTERIORS INC	2023-38771	PROPERTY SOLD; 105-381	CT02PEN FEE	3.22
EFIRDS INTERIORS INC	2023-38771	PROPERTY SOLD; 105-381	C PEN FEE	4.96
FEDEX CORP	2023-40784	REMOVE LATE LIST PENALTY, 105381	CT02PEN FEE	2.42
FEDEX CORP	2023-40784	REMOVE LATE LIST PENALTY, 105381	C PEN FEE	3.74
FIRST FLEET MASTER	2023-41455	BUSINESS CLOSED, NCGS 105-381.	FR07ADVLTX	21.02
FIRST FLEET MASTER	2023-41455	BUSINESS CLOSED, NCGS 105-381.	C ADVLTX	103.72
FISHER BARRY W	2023-41510	INFORMAL VALUE APPEAL 105317.	FR11ADVLTX	3.15
FISHER BARRY W	2023-41510	INFORMAL VALUE APPEAL 105317.	C ADVLTX	27.38
FORTIUS-RICHARDSON LLC	2023-43038	CLERICAL ERROR/ILLEGAL TAX; 105-381	CT02ADVLTX	1575.24
FORTIUS-RICHARDSON LLC	2023-43038	CLERICAL ERROR/ILLEGAL TAX; 105-381	C ADVLTX	2428.50
HARGETT STEVEN BRIAN	2023-50605	CLERICAL ERROR/ILLEGAL TAX; 105-381	CT04ADVLTX	68.95
HARGETT STEVEN BRIAN	2023-50605	CLERICAL ERROR/ILLEGAL TAX; 105-381	C ADVLTX	80.99
HARGETT STEVEN BRIAN	2023-50605	CLERICAL ERROR/ILLEGAL TAX; 105-381	CT04PEN FEE	6.90
HARGETT STEVEN BRIAN	2023-50605	CLERICAL ERROR/ILLEGAL TAX; 105-381	C PEN FEE	8.10
HARTLEY DEBRA HUNGATE	2023-51316	DUPLICATE TAXATION; 105-381	FR05ADVLTX	0.30
HARTLEY DEBRA HUNGATE	2023-51316	DUPLICATE TAXATION; 105-381	CT05ADVLTX	1.08
HARTLEY DEBRA HUNGATE	2023-51316	DUPLICATE TAXATION; 105-381	C ADVLTX	2.22
HICKS WILLIE JAMES HENRY	2023-53626	VOID PMT FOR RELEASE/REFUND; G.S. 105-322 BOER	CT02ADVLTX	120.67
HICKS WILLIE JAMES HENRY	2023-53626	VOID PMT FOR RELEASE/REFUND; G.S. 105-322 BOER	C ADVLTX	186.04
HURLEY RICHARD JUNIOR	2021-500790		CT02ADVLTX	60.00
JOHNSON JOHN MICHAEL	2023-59380	105-381 TAX JURISDICTION	FR08ADVLTX	10.43
JOHNSON JOHN MICHAEL	2023-59380	105-381 TAX JURISDICTION	C ADVLTX	64.33
JOHNSON JOHN MICHAEL	2023-59380	105-381 TAX JURISDICTION	FR08PEN FEE	1.04
JOHNSON JOHN MICHAEL	2023-59380	105-381 TAX JURISDICTION	C PEN FEE	6.43
JOHNSON STEVEN BOYUER	2023-505983	105381 TAX JURISDICTION.	CT01ADVLTX	146.16
JOHNSON STEVEN BOYUER	2023-505983	105381 TAX JURISDICTION.	C ADVLTX	248.64
KERLEY BETH P	2023-61887	105-381, DUPLICATE TAXATION	CT02ADVLTX	69.26
KERLEY BETH P	2023-61887	105-381, DUPLICATE TAXATION	C ADVLTX	106.78
LEYVA CLAUDIA NICTE	2023-66128	105-381 - PROPERTY SOLD	FR04ADVLTX	6.53
LEYVA CLAUDIA NICTE	2023-66128	105-381 - PROPERTY SOLD	C ADVLTX	43.95
LEYVA CLAUDIA NICTE	2023-66128	105-381 - PROPERTY SOLD	FR04PEN FEE	0.65
LEYVA CLAUDIA NICTE	2023-66128	105-381 - PROPERTY SOLD	C PEN FEE	4.40
LOZARE MARIA C	2023-68338	105-381 - PROPERTY SOLD	CT02ADVLTX	29.89
LOZARE MARIA C	2023-68338	105-381 - PROPERTY SOLD	C ADVLTX	46.08
LOZARE MARIA C	2023-68338	105-381 - PROPERTY SOLD	CT02PEN FEE	2.99
LOZARE MARIA C	2023-68338	105-381 - PROPERTY SOLD	C PEN FEE	4.61
MCTINDAL ANGELA MICHELLE	2023-504562	105-381 TAX JURISDICTION	FR14ADVLTX	58.64
MCTINDAL ANGELA MICHELLE	2023-504562	105-381 TAX JURISDICTION	C ADVLTX	433.96
MORGAN CHARLES M	2023-76547	G.S. 105-381 TAXPAYER REMEDY DUE TO MISSED	CT04ADVLTX	856.04
MORGAN CHARLES M	2023-76547	G.S. 105-381 TAXPAYER REMEDY DUE TO MISSED	C ADVLTX	1005.51
MOUNT PLEASANT - HIGHWAY	2023-77575	G.S. 105-381 TAXPAYER REMEDY DUE TO CLERICAL	FR04ADVLTX	23.30
MOUNT PLEASANT - HIGHWAY	2023-77575	G.S. 105-381 TAXPAYER REMEDY DUE TO CLERICAL	C ADVLTX	156.73
OXFORD COMMONS HOMEOWNERS	2023-82100	RELEASE/REFUND; BOER APP LATE APP FOR 2023 TAX	CT02ADVLTX	573.84
OXFORD COMMONS HOMEOWNERS	2023-82100	RELEASE/REFUND; BOER APP LATE APP FOR 2023 TAX	C ADVLTX	884.67
OXFORD COMMONS HOMEOWNERS	2023-82099	RELEASE/REFUND; BOER GRANTED LATE APP FOR 2023	CT02ADVLTX	4.37
OXFORD COMMONS HOMEOWNERS	2023-82099	RELEASE/REFUND; BOER GRANTED LATE APP FOR 2023	C ADVLTX	6.73

OXFORD COMMONS HOMEOWNERS	2023-82098	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	CT02ADVL TAX	21.84
OXFORD COMMONS HOMEOWNERS	2023-82098	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	C ADVL TAX	33.67
OXFORD COMMONS HOMEOWNERS	2023-82097	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	CT02ADVL TAX	11.09
OXFORD COMMONS HOMEOWNERS	2023-82097	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	C ADVL TAX	17.09
OXFORD COMMONS HOMEOWNERS	2023-82096	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	CT02ADVL TAX	19.01
OXFORD COMMONS HOMEOWNERS	2023-82096	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	C ADVL TAX	29.30
OXFORD COMMONS HOMEOWNERS	2023-82095	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	CT02ADVL TAX	8.26
OXFORD COMMONS HOMEOWNERS	2023-82095	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	C ADVL TAX	12.73
OXFORD COMMONS HOMEOWNERS	2023-82094	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	CT02ADVL TAX	5.04
OXFORD COMMONS HOMEOWNERS	2023-82094	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	C ADVL TAX	7.77
OXFORD COMMONS HOMEOWNERS	2023-82093	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	CT02ADVL TAX	2.21
OXFORD COMMONS HOMEOWNERS	2023-82093	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	C ADVL TAX	3.40
OXFORD COMMONS HOMEOWNERS	2023-82092	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	CT02ADVL TAX	6.91
OXFORD COMMONS HOMEOWNERS	2023-82092	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	C ADVL TAX	10.66
OXFORD COMMONS HOMEOWNERS	2023-82091	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	CT02ADVL TAX	37.97
OXFORD COMMONS HOMEOWNERS	2023-82091	RELEASE/REFUND: BOER GRANTED LATE APP FOR 2023	C ADVL TAX	58.53
PATEL KAMLESHKUMAR	2023-505394	OTHER - 105-381	C ADVL TAX	32.25
PATEL KAMLESHKUMAR	2023-505394	OTHER - 105-381	CT02ADVL TAX	20.92
PESANTEZ CEBERO ARNULFO	2023-84579	PROPERTY SOLD: 105-317	CT02ADVL TAX	96.36
PESANTEZ CEBERO ARNULFO	2023-84579	PROPERTY SOLD: 105-317	C ADVL TAX	148.56
PESANTEZ CEBERO ARNULFO	2023-84579	PROPERTY SOLD: 105-317	CT02PEN FEE	9.64
PESANTEZ CEBERO ARNULFO	2023-84579	PROPERTY SOLD: 105-317	C PEN FEE	14.86
PLEMMONS KEVIN COLEMAN	2023-505487	105-381 TAX JURISDICTION	CT02ADVL TAX	121.68
PLEMMONS KEVIN COLEMAN	2023-505487	105-381 TAX JURISDICTION	C ADVL TAX	187.59
PLEMMONS VICTORIA HULL	2023-504861	105-381 TAX JURISDICTION	C ADVL TAX	492.40
PLEMMONS VICTORIA HULL	2023-504861	105-381 TAX JURISDICTION	CT02ADVL TAX	319.40
PRUITT CORPORATON DBA THE	2023-87853	RELEASE/REFUND. NCGS 105-317 COMPANY PROV EVID	CT01ADVL TAX	815.63
PRUITT CORPORATON DBA THE	2023-87853	RELEASE/REFUND. NCGS 105-317 COMPANY PROV EVID	C ADVL TAX	1387.51
RICE MELVA D	2023-90568	RELEASE/REFUND: G.S. 105322 BOER APPROVED LATE	CT04ADVL TAX	501.57
RICE MELVA D	2023-90568	RELEASE/REFUND: G.S. 105322 BOER APPROVED LATE	C ADVL TAX	589.15
RICHEY DIANE SEAMAN	2023-505862	TAX CODE/JURISDICTION CORRECTION; 105-381	FR05ADVL TAX	16.94
RICHEY DIANE SEAMAN	2023-505862	TAX CODE/JURISDICTION CORRECTION; 105-381	C ADVL TAX	125.37
RING POWER CRANE	2023-91063	OTHER. NCGS 105-381	CT04ADVL TAX	3218.37
RING POWER CRANE	2023-91063	OTHER. NCGS 105-381	C ADVL TAX	3780.30
RING POWER CRANE	2023-91063	OTHER. NCGS 105-381	CT04PEN FEE	321.84
RING POWER CRANE	2023-91063	OTHER. NCGS 105-381	C PEN FEE	378.03
SAFRIT JOE H	2023-94001	INFORMAL VALUE APPEAL 105-317	FR03ADVL TAX	7.84
SAFRIT JOE H	2023-94001	INFORMAL VALUE APPEAL 105-317	C ADVL TAX	72.52
SAFRIT JOE H	2023-94001	INFORMAL VALUE APPEAL 105-317	FR03PEN FEE	0.79
SAFRIT JOE H	2023-94001	INFORMAL VALUE APPEAL 105-317	C PEN FEE	7.25
SERRANTONIO REGINA	2022-94129	PER CITY OF CONCORD ORD# 17-87, PARCEL ANNEXED	FR04ADVL TAX	1692.45
SERRANTONIO REGINA	2023-96146	PER CITY OF CONCORD ORD# 17-87, PARCEL ANNEXED	FR04ADVL TAX	2068.55
SHREE SANTRAM CORPORATION	2023-97922	BUSINESS CLOSED - 105-381	CT04ADVL TAX	225.74
SHREE SANTRAM CORPORATION	2023-97922	BUSINESS CLOSED - 105-381	C ADVL TAX	265.15
SLOAN CONSTRUCTION	2023-99024	DUPLICATE TAXATION. NCGS 105-381	CT02ADVL TAX	1142.57
SLOAN CONSTRUCTION	2023-99024	DUPLICATE TAXATION. NCGS 105-381	C ADVL TAX	1761.47
SLOAN CONSTRUCTION	2023-99024	DUPLICATE TAXATION. NCGS 105-381	CT02PEN FEE	114.26
SLOAN CONSTRUCTION	2023-99024	DUPLICATE TAXATION. NCGS 105-381	C PEN FEE	176.15
SWINSON AARON T	2023-1048	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15ADVL TAX	3.61
SWINSON AARON T	2023-1048	105-317 TIMELY APPEAL OF DISCOVERY BILL	C ADVL TAX	20.49
SWINSON AARON T	2023-1048	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15PEN FEE	2.17
SWINSON AARON T	2023-1048	105-317 TIMELY APPEAL OF DISCOVERY BILL	C PEN FEE	12.30
SWINSON AARON T	2023-1047	105-317 TIMELY APPEAL OF DISCOVERY BILL	C PEN FEE	11.42
SWINSON AARON T	2023-1047	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15PEN FEE	1.96
SWINSON AARON T	2023-1047	105-317 TIMELY APPEAL OF DISCOVERY BILL	C ADVL TAX	22.83
SWINSON AARON T	2023-1047	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15ADVL TAX	3.92
SWINSON AARON T	2023-1046	105-317 TIMELY APPEAL OF DISCOVERY BILL	C PEN FEE	8.24
SWINSON AARON T	2023-1046	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15PEN FEE	1.42
SWINSON AARON T	2023-1046	105-317 TIMELY APPEAL OF DISCOVERY BILL	C ADVL TAX	20.61
SWINSON AARON T	2023-1046	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15ADVL TAX	3.54
SWINSON AARON T	2023-1045	105-317 TIMELY APPEAL OF DISCOVERY BILL	C PEN FEE	6.86
SWINSON AARON T	2023-1045	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15PEN FEE	1.18
SWINSON AARON T	2023-1045	105-317 TIMELY APPEAL OF DISCOVERY BILL	C ADVL TAX	22.87
SWINSON AARON T	2023-1045	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15ADVL TAX	3.93
SWINSON AARON T	2023-1044	105-317 TIMELY APPEAL OF DISCOVERY BILL	C PEN FEE	6.54
SWINSON AARON T	2023-1044	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15PEN FEE	1.12
SWINSON AARON T	2023-1044	105-317 TIMELY APPEAL OF DISCOVERY BILL	C ADVL TAX	32.72
SWINSON AARON T	2023-1044	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15ADVL TAX	5.62
SWINSON AARON T	2023-1043	105-317 TIMELY APPEAL OF DISCOVERY BILL	C ADVL TAX	23.53
SWINSON AARON T	2023-1043	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15ADVL TAX	4.04
SWINSON AARON T	2023-1043	105-317 TIMELY APPEAL OF DISCOVERY BILL	FR15PEN FEE	0.41
SWINSON AARON T	2023-1043	105-317 TIMELY APPEAL OF DISCOVERY BILL	C PEN FEE	2.36
TUCKER RICHARD RODNEY	2022-105814	RELEASE/REFUND: 105381 TAX JURIS, RELEASING	CT04ADVL TAX	3.15
TUCKER RICHARD RODNEY	2022-105814	RELEASE/REFUND: 105381 TAX JURIS, RELEASING	C ADVL TAX	3.70
TUCKER RICHARD RODNEY	2022-105814	RELEASE/REFUND: 105381 TAX JURIS, RELEASING	CT04PEN FEE	0.31
TUCKER RICHARD RODNEY	2022-105814	RELEASE/REFUND: 105381 TAX JURIS, RELEASING	C PEN FEE	0.37
UTTECHT JOHN G	2023-1216	wrong interest date used	CT02ADVL TAX	37.97
UTTECHT JOHN G	2023-1216	wrong interest date used	C ADVL TAX	58.53
UTTECHT JOHN G	2023-1216	wrong interest date used	CT02PEN FEE	3.80
UTTECHT JOHN G	2023-1216	wrong interest date used	C PEN FEE	5.85
VIBEZ BAR & GRILL	2023-110097	INFORMAL VALUE APPEAL. NCGS 105-317.	CT04ADVL TAX	540.17
VIBEZ BAR & GRILL	2023-110097	INFORMAL VALUE APPEAL. NCGS 105-317.	C ADVL TAX	634.49
VIBEZ BAR & GRILL	2023-110097	INFORMAL VALUE APPEAL. NCGS 105-317.	CT04PEN FEE	54.02
VIBEZ BAR & GRILL	2023-110097	INFORMAL VALUE APPEAL. NCGS 105-317.	C PEN FEE	63.45



## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 10/2/2023 11:12:26 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ACHARYA, RAGHU NATH	ACHARYA, RAGHU NATH		4618 DUNBERRY PL SW		CONCORD, NC 28027	Proration	0072080706	RHD1803	PENDING	289524156	Refund Generated due to proration on Bill #0072080706-2022-2022-0000-00	Vehicle Sold	09/12/2023	C ADVL	Tax	(\$18.70)	\$0.00	(\$18.70)
														CI02ADVL	Tax	(\$12.13)	\$0.00	(\$12.13)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$30.83		
ANDERSON, LARRY STEVEN	ANDERSON, LARRY STEVEN	ANDERSON, SYLVIA PAYNE	1218 BETHPAGE RD		KANNAPOLIS, NC 28081	Proration	0041694662	PLA2266	PENDING	290735550	Refund Generated due to proration on Bill #0041694662-2022-2022-0000-00	Vehicle Sold	09/27/2023	C ADVL	Tax	(\$64.50)	\$0.00	(\$64.50)
														CI04ADVL	Tax	(\$54.92)	\$0.00	(\$54.92)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$119.42		
ASHTON, KENT JOHN	ASHTON, KENT JOHN		6270 LYNWOOD DR NW		CONCORD, NC 28027	Proration	0000829743	2R9365	PENDING	290488074	Refund Generated due to proration on Bill #0000829743-2023-2023-0000-00	Incomplete Doc	09/25/2023	C ADVL	Tax	(\$10.95)	\$0.00	(\$10.95)
														CI02ADVL	Tax	(\$7.10)	\$0.00	(\$7.10)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														Refund		\$48.05		
BAKER, DANIELLE MARIE	BAKER, DANIELLE MARIE		9125 DYLAN RIDGE CT		CONCORD, NC 28027	Proration	0070779391	JHV9578	PENDING	192857268	Refund Generated due to proration on Bill #0070779391-2022-2022-0000-00	Vehicle Sold	09/08/2023	C ADVL	Tax	(\$209.51)	\$0.00	(\$209.51)
														FR11ADVL	Tax	(\$19.25)	\$0.00	(\$19.25)
BAYSAH, AKOI	BAYSAH, AKOI		1648 APPLE TREE PL NW		CONCORD, NC 28027	Adjustment < \$100	0073855714	KJP2338	PENDING	289730784	Refund Generated due to adjustment on Bill #0073855714-2023-2023-0000-00	Damage	09/14/2023	C ADVL	Tax	(\$33.52)	\$0.00	(\$33.52)
														CI02ADVL	Tax	(\$21.75)	\$0.00	(\$21.75)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$55.27		
BERTSCH, DANIEL ROBERT	BERTSCH, DANIEL ROBERT		3356 SADDLEBROOK DR		MIDLAND, NC 28107	Proration	0069593881	JCC3303	PENDING	193824108	Refund Generated due to proration on Bill #0069593881-2022-2022-0000-00	Vehicle Totalled	09/27/2023	C ADVL	Tax	(\$110.41)	\$0.00	(\$110.41)
														CI06ADVL	Tax	(\$32.83)	\$0.00	(\$32.83)
BITTNER, MARTIN CHARLES	BITTNER, MARTIN CHARLES		12601 HOLT KAY RD		MIDLAND, NC 28107	Adjustment < \$100	0074288950	KKL1685	PENDING	386307720	Refund Generated due to adjustment on Bill #0074288950-2023-2023-0000-00	Situs error	09/14/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$26.98)	\$0.00	(\$26.98)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	(\$30.00)
														Refund		\$12.36		
														Refund		\$44.62		
BONIFACIO, RONALD	BONIFACIO, RONALD		990 FARMINGTON CT		CONCORD, NC 28025	Proration	0068672739	KDH3072	PENDING	289083012	Refund Generated due to proration on Bill #0068672739-2022-2022-0000-00	Vehicle Sold	09/06/2023	C ADVL	Tax	(\$10.69)	\$0.00	(\$10.69)
														CI02ADVL	Tax	(\$6.93)	\$0.00	(\$6.93)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$17.62		
BONIFACIO, RONALD	BONIFACIO, RONALD		990 FARMINGTON CT		CONCORD, NC 28025	Proration	0072845705	KDH3073	PENDING	289285593	Refund Generated due to proration on Bill #0072845705-2022-2022-0000-00	Vehicle Totalled	09/08/2023	C ADVL	Tax	(\$16.13)	\$0.00	(\$16.13)
														CI02ADVL	Tax	(\$10.46)	\$0.00	(\$10.46)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														Refund		\$56.59		
BONILLA, JACQUELINE	BONILLA, JACQUELINE		2992 DEEP COVE DR NW		CONCORD, NC 28027	Proration	0065440928	PHR4380	PENDING	290067183	Refund Generated due to proration on Bill #0065440928-2022-2022-0000-00	Vehicle Sold	09/19/2023	C ADVL	Tax	(\$39.29)	\$0.00	(\$39.29)
														CI02ADVL	Tax	(\$25.49)	\$0.00	(\$25.49)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$64.78		
BRIGHT, KAMILA MANDESSA	BRIGHT, KAMILA MANDESSA		121 BRIARCLIFF DR		KANNAPOLIS, NC 28081	Proration	0069878702	KEJ6488	PENDING	290852460	Refund Generated due to proration on Bill #0069878702-2022-2022-0000-00	Vehicle Totalled	09/28/2023	C ADVL	Tax	(\$9.11)	\$0.00	(\$9.11)
														CI04ADVL	Tax	(\$7.75)	\$0.00	(\$7.75)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$16.86		
BYRD, RONNIE KYLE	BYRD, RONNIE KYLE		2416 CEDAR HILL DR		KANNAPOLIS, NC 28083	Adjustment < \$100	0073969537	VAN9782	PENDING	289519053	Refund Generated due to adjustment on Bill #0073969537-2023-2023-0000-00	SLVG or RBLT TTL	09/11/2023	C ADVL	Tax	(\$24.97)	\$0.00	(\$24.97)
														CI04ADVL	Tax	(\$21.26)	\$0.00	(\$21.26)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$46.23		
CALHOUN, WENDY ARVE	CALHOUN, WENDY ARVE		5090 CAUBLE RD		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0074472087	KBW8783	PENDING	387969512	Refund Generated due to adjustment on Bill #0074472087-2022-2022-0000-00	Situs error	09/29/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$8.26)	\$0.00	(\$8.26)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														Refund		\$2.03		
														Refund		\$36.23		
CALKINS, RICHARD CHARLES	CALKINS, RICHARD CHARLES		4074 DAKEITA CIR		CONCORD, NC 28025	Proration	0074249061	KJN7227	PENDING	193377794	Refund Generated due to proration on Bill #0074249061-2023-2023-0000-00	Vehicle Sold	09/19/2023	C ADVL	Tax	(\$350.68)	\$0.00	(\$350.68)
														FR14ADVL	Tax	(\$47.39)	\$0.00	(\$47.39)
CARBONNEAU, RUSSELL CHARLES	CARBONNEAU, RUSSELL CHARLES		11039 DOUBLE KNOT CT		MIDLAND, NC 28107	Proration	0058978166	EKF6840	PENDING	192857006	Refund Generated due to proration on Bill #0058978166-2022-2022-0000-00	Vehicle Sold	09/08/2023	C ADVL	Tax	(\$112.97)	\$0.00	(\$112.97)
														FR05ADVL	Tax	(\$15.27)	\$0.00	(\$15.27)
CAUDLE, PHYLLIS GAIL	CAUDLE, PHYLLIS GAIL		3608 FARM LAKE DR SW		CONCORD, NC 28027	Proration	0071627223	KHK5859	PENDING	290612535	Refund Generated due to proration on Bill #0071627223-2022-2022-0000-00	Vehicle Sold	09/26/2023	C ADVL	Tax	(\$28.06)	\$0.00	(\$28.06)
														CI02ADVL	Tax	(\$18.20)	\$0.00	(\$18.20)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$46.26		
CHAUHAN, SHUBHRA	CHAUHAN, SHUBHRA		1349 SANDY BOTTOM DR NW		CONCORD, NC 28027	Proration	0063086862	SIDNAYAL	PENDING	288698169	Refund Generated due to proration on Bill #0063086862-2022-2022-0000-00	Vehicle Sold	09/01/2023	C ADVL	Tax	(\$67.99)	\$0.00	(\$67.99)
														CI02ADVL	Tax	(\$44.10)	\$0.00	(\$44.10)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$112.09		



## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 10/2/2023 11:12:26 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
CHAVIES, YISHAW	CHAVIES, YISHAW		1020 HOKE ST		KANNAPOLIS, NC 28081	Proration	0064824501	HMX5663	PENDING	290853249	Refund Generated due to proration on Bill #0064824501-2022-2022-0000-00	Vehicle Sold	09/28/2023	C ADVL	Tax	(\$42.53)	\$0.00	(\$42.53)
														CI04ADVL	Tax	(\$36.20)	\$0.00	(\$36.20)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$78.73		
COLGIN, MICHAEL REED	COLGIN, MICHAEL REED		1561 CHATHAM CT NW		CONCORD, NC 28027	Proration	0018020365	XTZ9450	PENDING	289524048	Refund Generated due to proration on Bill #0018020365-2022-2022-0000-00	Vehicle Sold	09/12/2023	C ADVL	Tax	(\$47.48)	\$0.00	(\$47.48)
														CI02ADVL	Tax	(\$30.80)	\$0.00	(\$30.80)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$78.28		
COMBS, VAUGHN WESLEY	COMBS, VAUGHN WESLEY		3856 ZEMOSA LN NW		CONCORD, NC 28027	Proration	0058576576	THD5464	PENDING	288697932	Refund Generated due to proration on Bill #0058576576-2022-2022-0000-00	Vehicle Sold	09/01/2023	C ADVL	Tax	(\$59.31)	\$0.00	(\$59.31)
														CI02ADVL	Tax	(\$38.47)	\$0.00	(\$38.47)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$97.78		
CRESS, LEWIS WALKER	CRESS, LEWIS WALKER		1223 WALKER RD		MOUNT PLEASANT, NC 28124	Proration	0031428193	DJV8829	PENDING	193509584	Refund Generated due to proration on Bill #0031428193-2022-2022-0000-00	Vehicle Sold	09/21/2023	C ADVL	Tax	(\$94.15)	\$0.00	(\$94.15)
														FR15ADVL	Tax	(\$16.16)	\$0.00	(\$16.16)
DEMETRIUS, RANEA DARICE	DEMETRIUS, RANEA DARICE		2279 DRAKE MILL LN SW		CONCORD, NC 28025	Proration	0073179280	VAK3799	PENDING	289063968	Refund Generated due to proration on Bill #0073179280-2022-2022-0000-00	Vehicle Sold	09/05/2023	C ADVL	Tax	(\$14.38)	\$0.00	(\$14.38)
														CI02ADVL	Tax	(\$9.33)	\$0.00	(\$9.33)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$23.71		
DIAZ, MARIAH SARAI	DIAZ, MARIAH SARAI	NORRIS, DANITSA SILVANA	5000 BASSWOOD DR		CONCORD, NC 28025	Proration	0065802481	HJT6602	PENDING	193012460	Refund Generated due to proration on Bill #0065802481-2022-2022-0000-00	Vehicle Totalled	09/11/2023	C ADVL	Tax	(\$112.13)	\$0.00	(\$112.13)
														FR13ADVL	Tax	(\$13.94)	\$0.00	(\$13.94)
DIXON, BRUCE III	DIXON, BRUCE III		3781 SEDGEWICK DR SW		CONCORD, NC 28027	Adjustment >= \$100	0071288704	CP13674	PENDING	288698136	Refund Generated due to adjustment on Bill #0071288704-2022-2022-0000-00	Over Assessment	09/01/2023	C ADVL	Tax	(\$346.96)	\$0.00	(\$346.96)
														CI02ADVL	Tax	(\$225.05)	\$0.00	(\$225.05)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$572.01		
DRYE, JERRY MAXE	DRYE, JERRY MAXE	STANCIL, ANNA DRYE	114 ARLINGTON AVE SE		CONCORD, NC 28025	Adjustment < \$100	0074461762	26087	PENDING	290853171	Refund Generated due to adjustment on Bill #0074461762-2023-2023-0000-00	Adjustment	09/28/2023	C ADVL	Tax	(\$33.30)	\$0.00	(\$33.30)
														CI02ADVL	Tax	(\$21.60)	\$0.00	(\$21.60)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$54.90		
DUGAN, MICHAEL C	DUGAN, MICHAEL C		1844 MILL CREEK LN SW		CONCORD, NC 28025	Proration	0069073419	KDH3944	PENDING	290067948	Refund Generated due to proration on Bill #0069073419-2022-2022-0000-00	Vehicle Sold	09/20/2023	C ADVL	Tax	(\$162.24)	(\$8.12)	(\$170.36)
														CI02ADVL	Tax	(\$105.24)	(\$5.26)	(\$110.50)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$280.86		
ELWOOD, ELBERT RAY	ELWOOD, ELBERT RAY		8820 SAXON CT		CONCORD, NC 28027	Adjustment < \$100	0066846810	RCZ3837	PENDING	193741712	Refund Generated due to adjustment on Bill #0066846810-2022-2022-0000-00	Adjustment	09/26/2023	C ADVL	Tax	(\$10.95)	\$0.00	(\$10.95)
														FR11ADVL	Tax	(\$1.01)	\$0.00	(\$1.01)
ENG, JANELL MEDLIN	ENG, JANELL MEDLIN		219 MILLER AVE SW		CONCORD, NC 28025	Proration	0063096379	JAL4047	PENDING	290488716	Refund Generated due to proration on Bill #0063096379-2022-2022-0000-00	Vehicle Sold	09/25/2023	C ADVL	Tax	(\$116.84)	\$0.00	(\$116.84)
														CI02ADVL	Tax	(\$75.79)	\$0.00	(\$75.79)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$192.63		
EUDY, JOSHUA FRANK	EUDY, JOSHUA FRANK		1684 RED BIRD CIR		CONCORD, NC 28025	Proration	0065176250	FC8430	PENDING	290264358	Refund Generated due to proration on Bill #0065176250-2022-2022-0000-00	Vehicle Sold	09/21/2023	C ADVL	Tax	(\$108.00)	\$0.00	(\$108.00)
														CI02ADVL	Tax	(\$70.06)	\$0.00	(\$70.06)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$178.06		
FIELDS, LEROY III	FIELDS, LEROY III		11060 THOUSAND OAKS DR		HUNTERSVILLE, NC 28078	Proration	0053133670	HDL6524	PENDING	193213368	Refund Generated due to proration on Bill #0053133670-2021-2021-0000-00	Vehicle Totalled	09/15/2023	C ADVL	Tax	(\$11.30)	\$0.00	(\$11.30)
														FR11ADVL	Tax	(\$1.04)	\$0.00	(\$1.04)
FINK, RANDY LYNN COOK	FINK, RANDY LYNN COOK		9050 MOUNT OLIVE RD		MT PLEASANT, NC 28124	Adjustment < \$100	0070500907	TJV6449	PENDING	387803796	Refund Generated due to adjustment on Bill #0070500907-2022-2022-0000-00	Situation error	09/28/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$32.40)	\$0.00	(\$32.40)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														Refund		\$7.97		
FINK, RANDY LYNN COOK	FINK, RANDY LYNN COOK		9020 MOUNT OLIVE RD		MT PLEASANT, NC 28124	Adjustment >= \$100	0074378349	DA9295	PENDING	387803804	Refund Generated due to adjustment on Bill #0074378349-2023-2023-0000-00	Situation error	09/28/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$229.39)	(\$14.91)	(\$244.30)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														Refund		\$60.05		
FORNEY, DONNA BARBEE	FORNEY, DONNA BARBEE		1216 PRESSLEY DOWNS DR SE		CONCORD, NC 28025	Proration	0018032904	ZVV1741	PENDING	290853246	Refund Generated due to proration on Bill #0018032904-2022-2022-0000-00	Vehicle Sold	09/28/2023	C ADVL	Tax	(\$22.76)	\$0.00	(\$22.76)
														CI02ADVL	Tax	(\$14.76)	\$0.00	(\$14.76)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$37.52		
FRAZIER, JAMES VAN JR	FRAZIER, JAMES VAN JR		4535 EMANUEL RD		MT PLEASANT, NC 28124	Adjustment < \$100	0074121101	82560	PENDING	386177756	Refund Generated due to adjustment on Bill #0074121101-2023-2023-0000-00	Situation error	09/13/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$3.84)	\$0.00	(\$3.84)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														Refund		\$1.02		
														Refund		\$1.02		



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 10/2/2023 11:12:26 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
GARZA ORTIZ, JOSE MANUEL	GARZA ORTIZ, JOSE MANUEL		1261 BOSWELL CT NW		CONCORD, NC 28027	Proration	0073838843	KKB7832	PENDING	290488494	Refund Generated due to proration on Bill #0073838843-2023-2023-0000-00	Vehicle Sold	09/25/2023	C ADVL	Tax	(\$155.20)	\$0.00	Refund (\$155.20)
														CI02ADVL	Tax	(\$100.67)	\$0.00	Refund (\$100.67)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$255.87
GRANT, ROBERT	GRANT, ROBERT		2442 APPLGATE DR		CONCORD, NC 28027	Proration	0052753212	HCN9551	PENDING	289821714	Refund Generated due to proration on Bill #0052753212-2022-2022-0000-00	Vehicle Sold	09/18/2023	C ADVL	Tax	(\$28.49)	\$0.00	Refund (\$28.49)
														CI04ADVL	Tax	(\$24.25)	\$0.00	Refund (\$24.25)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$52.74
HALEY, TIMOTHY DAVID	HALEY, TIMOTHY DAVID		6181 PIERCE LN		KANNAPOLIS, NC 28081	Proration	0072308186	XZE8124	PENDING	289082463	Refund Generated due to proration on Bill #0072308186-2022-2022-0000-00	Vehicle Sold	09/06/2023	C ADVL	Tax	(\$8.71)	\$0.00	Refund (\$8.71)
														CI04ADVL	Tax	(\$7.42)	\$0.00	Refund (\$7.42)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$16.13
HALPRIN, STEVEN BERNARD	HALPRIN, STEVEN BERNARD	HALPRIN, LISA HOSSON	1316 PENNINGTON PL NW		CONCORD, NC 28027	Proration	0050756817	RAB8703	PENDING	289285005	Refund Generated due to proration on Bill #0050756817-2022-2022-0000-00	Vehicle Sold	09/08/2023	C ADVL	Tax	(\$36.37)	\$0.00	Refund (\$36.37)
														CI02ADVL	Tax	(\$23.59)	\$0.00	Refund (\$23.59)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$59.96
HAMILTON, LAUREN WELLESLEY	HAMILTON, LAUREN WELLESLEY		14433 S 40TH PL.		PHOENIX, AZ 85044	Proration	0059382240	EMC3371	PENDING	192797388	Refund Generated due to proration on Bill #0059382240-2022-2022-0000-00	Reg . Out of state	09/07/2023	C ADVL	Tax	(\$88.31)	\$0.00	Refund (\$88.31)
														FR07ADVL	Tax	(\$17.90)	\$0.00	Refund (\$17.90)
																		Refund \$106.21
HESS, BRUCE DUANE	HESS, BRUCE DUANE	HESS, KATHLEEN IRENE	1108 S WALNUT ST		KANNAPOLIS, NC 28081	Proration	0061291251	RAD7073	PENDING	290977464	Refund Generated due to proration on Bill #0061291251-2022-2022-0000-00	Vehicle Totalled	09/29/2023	C ADVL	Tax	(\$64.60)	\$0.00	Refund (\$64.60)
														CI04ADVL	Tax	(\$55.00)	\$0.00	Refund (\$55.00)
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	Refund (\$30.00)
																		Refund \$149.60
HILL, BRENDA LOUISE	HILL, BRENDA LOUISE		PO BOX 1791		CONCORD, NC 28026	Proration	0065345722	TJS5904	PENDING	290366007	Refund Generated due to proration on Bill #0065345722-2022-2022-0000-00	Vehicle Sold	09/22/2023	C ADVL	Tax	(\$22.36)	\$0.00	Refund (\$22.36)
														CI02ADVL	Tax	(\$14.50)	\$0.00	Refund (\$14.50)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$36.86
HILLIARD, CHARLES DEWEY JR	HILLIARD, CHARLES DEWEY JR		461 COUNTRYWO OD PL SE		CONCORD, NC 28025	Proration	0071873869	7T1520	PENDING	289285254	Refund Generated due to proration on Bill #0071873869-2022-2022-0000-00	Vehicle Sold	09/08/2023	C ADVL	Tax	(\$80.86)	\$0.00	Refund (\$80.86)
														CI02ADVL	Tax	(\$52.45)	\$0.00	Refund (\$52.45)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$133.31
HOLMES, ANDRE MAURICE	HOLMES, ANDRE MAURICE		1017 DAKOTA ST		KANNAPOLIS, NC 28083	Proration	0070358466	THD6644	PENDING	289730934	Refund Generated due to proration on Bill #0070358466-2022-2022-0000-00	Vehicle Sold	09/14/2023	C ADVL	Tax	(\$163.93)	(\$8.19)	Refund (\$172.12)
														CI04ADVL	Tax	(\$139.57)	(\$6.98)	Refund (\$146.55)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$318.67
JENKINS, JENNIFER AUSTIN	JENKINS, JENNIFER AUSTIN		1498 ASTORIA LN NW		CONCORD, NC 28027	Proration	0072945711	KFT4349	PENDING	290365710	Refund Generated due to proration on Bill #0072945711-2022-2022-0000-00	Vehicle Sold	09/22/2023	C ADVL	Tax	(\$141.70)	(\$7.09)	Refund (\$148.79)
														CI02ADVL	Tax	(\$91.92)	(\$4.60)	Refund (\$96.52)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$245.31
KARPOVICH, ALAN ROBERT	KARPOVICH, ALAN ROBERT		3295 RUNNEYMEDE ST SW		CONCORD, NC 28027	Proration	0070655964	REV8108	PENDING	288697905	Refund Generated due to proration on Bill #0070655964-2022-2022-0000-00	Vehicle Sold	09/01/2023	C ADVL	Tax	(\$238.12)	\$0.00	Refund (\$238.12)
														CI02ADVL	Tax	(\$154.46)	\$0.00	Refund (\$154.46)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$392.58
KINDLEY, MARK WILLIAM II	KINDLEY, MARK WILLIAM II		2616 IRISH POTATO RD		CONCORD, NC 28025	Proration	0057568566	HLN4756	PENDING	193984938	Refund Generated due to proration on Bill #0057568566-2021-2021-0000-00	Vehicle Sold	09/29/2023	C ADVL	Tax	(\$65.93)	\$0.00	Refund (\$65.93)
														FR03ADVL	Tax	(\$7.12)	\$0.00	Refund (\$7.12)
																		Refund \$73.05
KINDLEY, MARK WILLIAM II	KINDLEY, MARK WILLIAM II		2616 IRISH POTATO RD		CONCORD, NC 28025	Proration	0069755817	TLP9983	PENDING	193823666	Refund Generated due to proration on Bill #0069755817-2022-2022-0000-00	Vehicle Sold	09/27/2023	C ADVL	Tax	(\$39.83)	\$0.00	Refund (\$39.83)
														FR03ADVL	Tax	(\$4.30)	\$0.00	Refund (\$4.30)
																		Refund \$44.13
KNIGHT, SHARVARI HORTON	KNIGHT, SHARVARI HORTON		4800 THURSDALE LN		KANNAPOLIS, NC 28081	Proration	0052820667	TEK3572	PENDING	289524507	Refund Generated due to proration on Bill #0052820667-2022-2022-0000-00	Vehicle Sold	09/12/2023	C ADVL	Tax	(\$14.92)	\$0.00	Refund (\$14.92)
														CI04ADVL	Tax	(\$12.70)	\$0.00	Refund (\$12.70)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$27.62
KOLCUSKY, KAREN PATE	KOLCUSKY, KAREN PATE		8213 KENSINGTON LN		HARRISBURG, NC 28075	Proration	0071060193	CP65714	PENDING	193902002	Refund Generated due to proration on Bill #0071060193-2022-2022-0000-00	Vehicle Sold	09/28/2023	C ADVL	Tax	(\$47.18)	\$0.00	Refund (\$47.18)
														CI01ADVL	Tax	(\$27.74)	\$0.00	Refund (\$27.74)
																		Refund \$74.92
KRIEG, JASON SCOT	KRIEG, JASON SCOT		8617 OLDENBURG DR		MOUNT PLEASANT, NC 28124	Proration	0070532814	RES7812	PENDING	193088820	Refund Generated due to proration on Bill #0070532814-2022-2022-0000-00	Vehicle Totalled	09/13/2023	C ADVL	Tax	(\$168.13)	\$0.00	Refund (\$168.13)
														CI03ADVL	Tax	(\$114.74)	\$0.00	Refund (\$114.74)
																		Refund \$282.87
KRIEG, JASON SCOT	KRIEG, JASON SCOT		8617 OLDENBURG DR		MOUNT PLEASANT, NC 28124	Proration	0073410496	TJ9156	PENDING	193901980	Refund Generated due to proration on Bill #0073410496-2023-2023-0000-00	Vehicle Sold	09/28/2023	C ADVL	Tax	(\$398.06)	\$0.00	Refund (\$398.06)
														CI03ADVL	Tax	(\$271.65)	\$0.00	Refund (\$271.65)
																		Refund \$669.71
LANPHER, CHELLIS MARTIN	LANPHER, CHELLIS MARTIN		9578 MC GRUDEN DR NW		CONCORD, NC 28027	Proration	0070389175	LN3781	PENDING	290735952	Refund Generated due to proration on Bill #0070389175-2022-2022-0000-00	Vehicle Sold	09/27/2023	C ADVL	Tax	(\$107.55)	\$0.00	Refund (\$107.55)
														CI02ADVL	Tax	(\$69.76)	\$0.00	Refund (\$69.76)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00



## North Carolina Vehicle Tax System

### NCVTS Pending Refund report

Report Date 10/2/2023 11:12:26 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
LEE, DAMIAN ORLANDO	LEE, DAMIAN ORLANDO		9509 AUTUMN FIRE AVE NW		CONCORD, NC 28027	Proration	0063073613	JBK6483	PENDING	289064358	2022-0000-00 Refund Generated due to proration on Bill #0063073613-2022-2022-0000-00	Vehicle Sold	09/05/2023	C ADVL	Tax	(\$107.23)	\$0.00	Refund (\$107.23)
														CI02ADVL	Tax	(\$69.55)	\$0.00	(\$69.55)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$176.78
LEE, PATSY EUDY	LEE, PATSY EUDY		955 ALLMAN ROAD EXT		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0074170806	JKY3641	PENDING	385714312	Refund Generated due to adjustment on Bill #0074170806-2022-2022-0000	Situs error	09/08/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$44.50)	(\$2.56)	(\$47.06)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$10.94	\$0.63	\$11.57
			Refund	\$65.49														
LITAKER, DAVID LEE	LITAKER, DAVID LEE		4690 IRISH POTATO RD		KANNAPOLIS, NC 28083	Adjustment < \$100	0018004417	TRANSAM	PENDING	193741700	Refund Generated due to adjustment on Bill #0018004417-2022-	Adjustment	09/26/2023	C ADVL	Tax	(\$51.43)	\$0.00	(\$51.43)
														FR08ADVL	Tax	(\$6.12)	\$0.00	(\$6.12)
																	Refund	\$57.55
MARTIN, TIFFANY DENISE	MARTIN, TIFFANY DENISE		5850 MAHOGANY PL SW		CONCORD, NC 28025	Proration	0070798824	HKP4274	PENDING	289730751	Refund Generated due to proration on Bill #0070798824-2022-2022-0000-00	Vehicle Sold	09/14/2023	C ADVL	Tax	(\$87.69)	\$0.00	(\$87.69)
														CI02ADVL	Tax	(\$56.88)	\$0.00	(\$56.88)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$144.57														
MECKLENBURG COUNTY	JAECKSCH, VALERIE JEANNE		PO BOX 707	APT 304	CONCORD, NC 28026	Adjustment < \$100	0069751190	KEJ5101	PENDING	290264289	[AS0168] - Refund Generated due to adjustment on abstract # : 0069751190-2022-	Situs error	09/21/2023	C ADVL	Tax	(\$10.95)	\$0.00	(\$10.95)
														CI02ADVL	Tax	(\$7.10)	\$0.00	(\$7.10)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
			Refund	\$48.05														
MECKLENBURG COUNTY	MCGRIFF, KEVIN BERNARD		PO BOX 707		CONCORD, NC 28025	Adjustment >= \$100	0073538087	RHA9628	PENDING	289082379	[AS0168] - Refund Generated due to adjustment on abstract # : 0073538087-2023-	Situs error	09/06/2023	C ADVL	Tax	(\$222.47)	\$0.00	(\$222.47)
														CI02ADVL	Tax	(\$144.31)	\$0.00	(\$144.31)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
			Refund	\$396.78														
MEDLIN, KIM LELAND	MEDLIN, KIM LELAND		3141 NC HWY 73 E		CONCORD, NC 28025	Proration	0070070800	KEJ6669	PENDING	193214244	Refund Generated due to proration on Bill #0070070800-2022-	Incomplete Doc	09/18/2023	C ADVL	Tax	(\$43.46)	\$0.00	(\$43.46)
														FR03ADVL	Tax	(\$4.70)	\$0.00	(\$4.70)
																	Refund	\$48.16
MEGGS, KAREN DIANE	MEGGS, KAREN DIANE		460 BEACON ST NW		CONCORD, NC 28027	Proration	0072968710	EMP7495	PENDING	289730361	Refund Generated due to proration on Bill #0072968710-2022-2022-0000-00	Vehicle Sold	09/14/2023	C ADVL	Tax	(\$167.05)	\$0.00	(\$167.05)
														CI02ADVL	Tax	(\$108.36)	\$0.00	(\$108.36)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$275.41														
MIDLAND VOLUNTEER FIRE & RESCUE INC	MIDLAND VOLUNTEER FIRE & RESCUE INC		12805 HIGHWAY 601		MIDLAND, NC 28107	Adjustment >= \$100	0073786871	KJW1772	PENDING	385419360	Refund Generated due to adjustment on Bill #0073786871-2023-2023-0000	Situs error	09/05/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$157.69)	\$0.00	(\$157.69)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														CI06ADVL	Tax	\$72.28	\$0.00	\$72.28
			Refund	\$115.41														
MIRZA, SAM	MIRZA, SAM		RD APT 265	4311 SCHOOL HOUSE CMNS	HARRISBURG, NC 28075	Proration	0073172527	KKJ9554	PENDING	193658880	Refund Generated due to proration on Bill #0073172527-2022-	Vehicle Sold	09/25/2023	C ADVL	Tax	(\$14.38)	\$0.00	(\$14.38)
														CI01ADVL	Tax	(\$8.45)	\$0.00	(\$8.45)
																	Refund	\$22.83
MOHAN, JAGADISH	MOHAN, JAGADISH		1272 REFLECTION AVE NW		CONCORD, NC 28027	Proration	0071728967	TMY4734	PENDING	289196871	Refund Generated due to proration on Bill #0071728967-2022-2022-0000-00	Vehicle Sold	09/07/2023	C ADVL	Tax	(\$62.38)	\$0.00	(\$62.38)
														CI02ADVL	Tax	(\$40.46)	\$0.00	(\$40.46)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$102.84														
MOODY, KIMBERLY NICOLE	MOODY, KIMBERLY NICOLE		1038 SEARS ST		KANNAPOLIS, NC 28083	Proration	0069127593	TJS5393	PENDING	290977923	Refund Generated due to proration on Bill #0069127593-2022-2022-0000-00	Annual Tag	09/29/2023	C ADVL	Tax	(\$20.44)	\$0.00	(\$20.44)
														CI04ADVL	Tax	(\$17.40)	\$0.00	(\$17.40)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$37.84														
MORDAN, ZOILA MARISOL	MORDAN, ZOILA MARISOL		5200 TUCKER AVE		KANNAPOLIS, NC 28081	Proration	0072250450	TLY7002	PENDING	289064772	Refund Generated due to proration on Bill #0072250450-2022-2022-0000-00	Vehicle Sold	09/05/2023	C ADVL	Tax	(\$46.45)	\$0.00	(\$46.45)
														CI04ADVL	Tax	(\$39.55)	\$0.00	(\$39.55)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$86.00														
MOSS, REBECCA CRESS	MOSS, REBECCA CRESS	MOSS, THOMAS WARREN	4150 MOUNT PLEASANT RD		ROCKWELL, NC 28138	Adjustment < \$100	0074398829	BBA6545	PENDING	387318168	Refund Generated due to adjustment on Bill #0074398829-2022-2022-0000	Situs error	09/25/2023	C ADVL	Tax	\$0.00	\$0.01	\$0.01
														CI02ADVL	Tax	(\$73.49)	(\$4.23)	(\$77.72)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR08ADVL	Tax	\$13.47	\$0.77	\$14.24
			Refund	\$93.47														
MULTIPLY CHURCH GLOBAL	MULTIPLY CHURCH GLOBAL		150 WARREN C COLEMAN BLVD		CONCORD, NC 28027	Adjustment >= \$100	0072865297	CP21173	PENDING	290488035	Refund Generated due to adjustment on Bill #0072865297-2022-2022-0000-00	Exempt Property	09/25/2023	C ADVL	Tax	(\$60.87)	\$0.00	(\$60.87)
														CI02ADVL	Tax	(\$39.48)	\$0.00	(\$39.48)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
			Refund	\$130.35														
MUSTANG REPRODUCTI ONS,INC	MUSTANG REPRODUCTI ONS,INC		4310 CONCORD PKWY S		CONCORD, NC 28027	Proration	0056304018	PEH6392	PENDING	290977206	Refund Generated due to proration on Bill #0056304018-2022-2022-0000-00	Vehicle Sold	09/29/2023	C ADVL	Tax	(\$180.70)	\$0.00	(\$180.70)
														CI02ADVL	Tax	(\$117.21)	\$0.00	(\$117.21)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$297.91														
NECAISE,	NECAISE,	BAKER,	4005		CONCORD, NC	Proration	0025354807	RAJ3052	PENDING	192721806	Refund Generated due	Vehicle Sold	09/06/2023	C ADVL	Tax	(\$64.78)	\$0.00	(\$64.78)







### North Carolina Vehicle Tax System

#### NCVTS Pending Refund report

Report Date 10/2/2023 11:12:26 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change		
SHOEMAKER, JAMES WALTER JR	SHOEMAKER, JAMES WALTER JR	SHOEMAKER, TERRI CALLOWAY	357 HOUSTON ST NE		CONCORD, NC 28025	Proration	0069869286	TMH5612	PENDING	288697914	Refund Generated due to proration on Bill #0069869286-2022-2022-0000-00	Vehicle Sold	09/01/2023	C ADVL	Tax	(\$2.89)	\$0.00	(\$2.89)		
														Ci02ADVL	Tax	(\$1.87)	\$0.00	(\$1.87)		
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00		
																		Refund	\$4.76	
SMITH, BRYAN WAYNE	SMITH, BRYAN WAYNE		5227 MOONLIGHT TRL SW		CONCORD, NC 28025	Proration	0071225315	UMCIV	PENDING	290853225	Refund Generated due to proration on Bill #0071225315-2022-2022-0000-00	Vehicle Sold	09/28/2023	C ADVL	Tax	(\$104.47)	\$0.00	(\$104.47)		
														Ci02ADVL	Tax	(\$67.76)	\$0.00	(\$67.76)		
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00		
																		Refund	\$172.23	
SMITH, KENNETH JAMES	SMITH, KENNETH JAMES		7051 FOUNDERS WAY		HARRISBURG, NC 28075	Proration	0048872716	FJS5507	PENDING	192857036	Refund Generated due to proration on Bill #0048872716-2022-	Reg. Out of state	09/08/2023	C ADVL	Tax	(\$11.07)	\$0.00	(\$11.07)		
														Ci01ADVL	Tax	(\$6.51)	\$0.00	(\$6.51)		
																		Refund	\$17.58	
SNOW, MICHELLE DAWN	SNOW, MICHELLE DAWN		11744 GLENWOOD DR		LOCUST, NC 28097	Proration	0068581970	DMJ3005	PENDING	386307212	Refund Generated due to proration on Bill #0068581970-2022-2022-0000-00	Vehicle Sold	09/14/2023	C ADVL	Tax	(\$28.51)	\$0.00	(\$28.51)		
														Ci05ADVL	Tax	(\$13.87)	\$0.00	(\$13.87)		
														Ci05ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00		
														FR05ADVL	Tax	(\$3.85)	\$0.00	(\$3.85)		
																		Refund	\$46.23	
SONNENBERG, ALAN WAYNE	SONNENBERG, ALAN WAYNE		689 SPRING ST SW		CONCORD, NC 28025	Adjustment < \$100	0060536917	DHE7434	PENDING	289064319	Refund Generated due to adjustment on Bill #0060536917-2022-2022-0000-00	Mileage	09/05/2023	C ADVL	Tax	(\$20.61)	\$0.00	(\$20.61)		
														Ci02ADVL	Tax	(\$13.37)	\$0.00	(\$13.37)		
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00		
																		Refund	\$33.98	
SRIDHAR, GANESH	SRIDHAR, GANESH		6998 FOUNDERS WAY		HARRISBURG, NC 28075	Proration	0061569832	JER4236	PENDING	192797812	Refund Generated due to proration on Bill #0061569832-2022-	Vehicle Sold	09/07/2023	C ADVL	Tax	(\$179.82)	\$0.00	(\$179.82)		
														Ci01ADVL	Tax	(\$105.70)	\$0.00	(\$105.70)		
																		Refund	\$285.52	
SULT, ERROLL CLIFFORD JR	SULT, ERROLL CLIFFORD JR	SULT, CHARLOTTE COOK	7200 DEVONSHIRE DR		KANNAPOLIS, NC 28081	Proration	0070458083	KEM5688	PENDING	192709682	Refund Generated due to proration on Bill #0070458083-2022-	Vehicle Sold	09/05/2023	C ADVL	Tax	(\$147.53)	\$0.00	(\$147.53)		
														FR01ADVL	Tax	(\$19.93)	\$0.00	(\$19.93)		
																		Refund	\$167.46	
SUMNER, MARK CHANNING	SUMNER, MARK CHANNING	SUMNER, ELIZABETH ELLSWORTH	7248 WATERWHEEL ST SW		CONCORD, NC 28025	Proration	0060997534	KR4725	PENDING	290612253	Refund Generated due to proration on Bill #0060997534-2022-2022-0000-00	Vehicle Sold	09/26/2023	C ADVL	Tax	(\$174.89)	\$0.00	(\$174.89)		
														Ci02ADVL	Tax	(\$113.44)	\$0.00	(\$113.44)		
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00		
																		Refund	\$288.33	
SWINSON, AARON TIMOTHY	SWINSON, AARON TIMOTHY	SWINSON, MELISSA COLEY	11743 HIGHWAY 49 N		MOUNT PLEASANT, NC 28124	Adjustment >= \$100	0062489442	CN42158	PENDING	387318164	Refund Generated due to adjustment on Bill #0062489442-2021-2021-0000	Situation error	09/25/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00		
														Ci02ADVL	Tax	(\$305.28)	(\$63.34)	(\$368.62)		
														Ci02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)		
														FR15ADVL	Tax	\$80.77	\$16.76	\$97.53		
																		Refund	\$301.09	
TALLEY, KAYLA ELNORA	TALLEY, KAYLA ELNORA		3620 COVENTRY COMMONS AVE	APT 201	CONCORD, NC 28027	Proration	0071784481	TLY8332	PENDING	289820601	Refund Generated due to proration on Bill #0071784481-2022-2022-0000-00	Vehicle Sold	09/15/2023	C ADVL	Tax	(\$47.57)	\$0.00	(\$47.57)		
														Ci02ADVL	Tax	(\$30.86)	\$0.00	(\$30.86)		
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00		
																		Refund	\$78.43	
TANGELLA, MAMATHA	TANGELLA, MAMATHA	PALAVALI, PAVAN	2045 SWEET WILLIAM DR		HARRISBURG, NC 28075	Proration	0067415859	TJS3446	PENDING	192709314	Refund Generated due to proration on Bill #0067415859-2022-	Vehicle Sold	09/05/2023	C ADVL	Tax	(\$4.06)	\$0.00	(\$4.06)		
														Ci01ADVL	Tax	(\$2.38)	\$0.00	(\$2.38)		
																		Refund	\$6.44	
TAYLOR, STEVEN ROBERT	TAYLOR, STEVEN ROBERT		1080 RIDING TRAIL LN		CONCORD, NC 28027	Proration	0070247063	YZ5387	PENDING	193577168	Refund Generated due to proration on Bill #0070247063-2022-	Vehicle Sold	09/22/2023	C ADVL	Tax	(\$17.95)	\$0.00	(\$17.95)		
														FR11ADVL	Tax	(\$1.65)	\$0.00	(\$1.65)		
																		Refund	\$19.60	
THOTA, VENKATA RAMANAKANT	THOTA, VENKATA RAMANAKANT		9294 PERSEVERAN CE DR		HARRISBURG, NC 28075	Proration	0065151644	ISHU11	PENDING	192465612	Refund Generated due to proration on Bill #0065151644-2022-	Vehicle Sold	09/01/2023	C ADVL	Tax	(\$138.36)	\$0.00	(\$138.36)		
														Ci01ADVL	Tax	(\$81.34)	\$0.00	(\$81.34)		
																		Refund	\$219.70	
TOUSSAINT, TRACY JUSTINE	TOUSSAINT, TRACY JUSTINE		33 PLOTT DR SW		CONCORD, NC 28025	Proration	0069921800	KAH2966	PENDING	289633314	Refund Generated due to proration on Bill #0069921800-2022-2022-0000-00	Vehicle Sold	09/13/2023	C ADVL	Tax	(\$77.27)	\$0.00	(\$77.27)		
														Ci02ADVL	Tax	(\$50.12)	\$0.00	(\$50.12)		
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00		
																		Refund	\$127.39	
TRANSPORTA TION MAINT EQUIP CORP	TRANSPORTA TION MAINT EQUIP CORP		2135 ODELL SCHOOL RD		CONCORD, NC 28027	Adjustment < \$100	0074373160	TL5033	PENDING	387018924	Refund Generated due to adjustment on Bill #0074373160-2023-2023-0000	Situation error	09/21/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00		
														Ci02ADVL	Tax	(\$12.00)	\$0.00	(\$12.00)		
														Ci02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)		
														FR11ADVL	Tax	\$2.13	\$0.00	\$2.13		
																		Refund	\$39.87	
TRUONG, LIEM BUJ	TRUONG, LIEM BUJ		9198 PERSEVERAN CE DR		HARRISBURG, NC 28075	Proration	0057595510	TDX1496	PENDING	193213594	Refund Generated due to proration on Bill #0057595510-2023-	Vehicle Sold	09/15/2023	C ADVL	Tax	(\$35.30)	\$0.00	(\$35.30)		
														Ci01ADVL	Tax	(\$20.75)	\$0.00	(\$20.75)		
																		Refund	\$56.05	
WALDEN, TONY LEE	WALDEN, TONY LEE		2431 CHRISTENBUR Y HALL DR		CONCORD, NC 28027	Proration	0072629257	ZRZ8484	PENDING	290488407	Refund Generated due to proration on Bill #0072629257-2022-2022-0000-00	Vehicle Sold	09/25/2023	C ADVL	Tax	(\$80.31)	\$0.00	(\$80.31)		
														Ci02ADVL	Tax	(\$52.09)	\$0.00	(\$52.09)		
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00		
																		Refund	\$132.40	
WHITBY, WILLIAM	WHITBY, WILLIAM		4732 ROBERTA RD		CONCORD, NC 28027	Proration	0070038165	KDY9062	PENDING	193901946	Refund Generated due to proration on Bill	Vehicle Sold	09/28/2023	C ADVL	Tax	(\$81.37)	\$0.00	(\$81.37)		
														FR07ADVL	Tax	(\$16.50)	\$0.00	(\$16.50)		



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 10/2/2023 11:12:26 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
BRIAN	BRIAN										#0070038165-2022-							Refund	\$97.87
WHITBY, WILLIAM BRIAN	WHITBY, WILLIAM BRIAN		4732 ROBERTA RD		CONCORD, NC 28027	Proration	0071813408	BUZDT0WR	PENDING	193823776	Refund Generated due to proration on Bill #0071813408-2022-	Vehicle Sold	09/27/2023	C ADVL	Tax	(\$313.45)	\$0.00	(\$313.45)	
														FR07ADVL	Tax	(\$63.54)	\$0.00	(\$63.54)	
																		Refund	\$376.99
WHITE, CONSTANCE JEAN	WHITE, CONSTANCE JEAN		3376 GARRETT DR SW		CONCORD, NC 28027	Proration	0065673632	PFL3830	PENDING	289632819	Refund Generated due to proration on Bill #0065673632-2022-0000-00	Vehicle Sold	09/13/2023	C ADVL	Tax	(\$133.38)	\$0.00	(\$133.38)	
														CI02ADVL	Tax	(\$86.52)	\$0.00	(\$86.52)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$219.90
WHITEHEAD, JARED ANTHONY	WHITEHEAD, JARED ANTHONY	WHITEHEAD, ASHLEY AMANDA	1222 PINEY CHURCH RD		CONCORD, NC 28025	Proration	0070481573	TJC6800	PENDING	193577544	Refund Generated due to proration on Bill #0070481573-2022-	Vehicle Totalled	09/22/2023	C ADVL	Tax	(\$10.38)	(\$0.60)	(\$10.98)	
														FR04ADVL	Tax	(\$1.26)	(\$0.07)	(\$1.33)	
																		Refund	\$12.31
WILLIAMS, GEOFFREY JAMAAL	WILLIAMS, GEOFFREY JAMAAL	WILLIAMS, DELISIA HOLLEY	10425 HILLSBOROUGH ST		HUNTERSVILLE, NC 28078	Proration	0059633888	JT7986	PENDING	290612319	Refund Generated due to proration on Bill #0059633888-2022-0000-00	Vehicle Sold	09/26/2023	C ADVL	Tax	(\$22.01)	\$0.00	(\$22.01)	
														CI02ADVL	Tax	(\$14.28)	\$0.00	(\$14.28)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$36.29
WILLIAMSON, AARON GUY	WILLIAMSON, AARON GUY	WILLIAMSON, ALICE ZOACOVICH	210 VALHALLA DR		HARRISBURG, NC 28075	Proration	0031372085	EBE4055	PENDING	192709650	Refund Generated due to proration on Bill #0031372085-2022-	Vehicle Sold	09/05/2023	C ADVL	Tax	(\$24.21)	\$0.00	(\$24.21)	
														CI01ADVL	Tax	(\$14.23)	\$0.00	(\$14.23)	
																		Refund	\$38.44
WILLSON, MICHAEL WILLIAM	WILLSON, MICHAEL WILLIAM		5306 CENTURY DR		KANNAPOLIS, NC 28081	Proration	0061156895	KE4731	PENDING	289082613	Refund Generated due to proration on Bill #0061156895-2022-0000-00	Vehicle Sold	09/06/2023	C ADVL	Tax	(\$342.38)	\$0.00	(\$342.38)	
														CI04ADVL	Tax	(\$291.48)	\$0.00	(\$291.48)	
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$663.86
WRIGHT, MARY SUSAN	WRIGHT, MARY SUSAN		5001 BENTRIDGE DR NW		CONCORD, NC 28027	Proration	0072339034	ZR2981	PENDING	289820559	Refund Generated due to proration on Bill #0072339034-2022-0000-00	Vehicle Sold	09/15/2023	C ADVL	Tax	(\$169.51)	\$0.00	(\$169.51)	
														CI02ADVL	Tax	(\$109.95)	\$0.00	(\$109.95)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$279.46
ZALMAN, NICHOLA CLARE	ZALMAN, NICHOLA CLARE		349 PLEASANT HILL DR SE		CONCORD, NC 28025	Proration	0072151883	KHX2961	PENDING	288697677	Refund Generated due to proration on Bill #0072151883-2022-0000-00	Vehicle Totalled	09/01/2023	C ADVL	Tax	(\$81.55)	\$0.00	(\$81.55)	
														CI02ADVL	Tax	(\$52.90)	\$0.00	(\$52.90)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$134.45
																		Refund Total	\$16058.84

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Behavioral Health – Amended Resolution to Direct the Expenditure of Opioid Settlement Funds

**BRIEF SUMMARY:**

The Cabarrus County Board of Commissioners adopted a Resolution to Direct the Expenditure of Opioid Settlement Funds on January 17, 2023. The adopted resolution listed and authorized one strategy, Recovery Support Services (Strategy 3). Staff has identified and confirmed an additional strategy, Naloxone Distribution (Strategy 7), as an expenditure of Opioid Settlement Funds for the harm reduction wellness program. Amending the resolution will ensure the resolution aligns with expenditures for the program.

**REQUESTED ACTION:**

Motion to adopt amended resolution to direct the expenditure of opioid settlement funds.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Aalece Pugh-Lilly, Behavioral Health Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Resolution



**AN AMENDED RESOLUTION BY THE COUNTY  
OF CABARRUS  
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

**WHEREAS** Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

**WHEREAS** the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”);

**WHEREAS** Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized

- a. Name of strategies:  
**Recovery Support Services (Strategy 3); Naloxone Distribution (Strategy 7)**

- b. Strategy is in:  
**Exhibit A**
- c. Item letter and/or number:  
**Exhibit A #3 and #7**
- d. Amounted authorized:  
**\$210,000**
- e. Term:  
**November 1, 2022 through October 31, 2025**
- f. Description of the program, project, or activity:

In the context of a harm reduction wellness program, funding will be used to support peer support, education, and naloxone distribution. Services include the following:

- Linkages to care based on participant needs
- Peer support/case management services
- Outreach to engage participants
- Harm reduction education, naloxone distribution, and providing safer use supplies to participants

**Peers have received extensive training in Wellness Recovery Action Planning (WRAP), motivational interviewing, Naloxone use, and case management. They offer referrals to MAT, lead sober living/transitional housing meetings, provide social work services, and inform and guide future programming from the lens of lived experience. They also provide employment-related support, like job search guidance, interview coaching, and resume review. Peers are based in our health department, but also provide services out in the community in sites like the jail, treatment centers, and transitional housing/sober living. By the end of the project, CHA will have served at least 1,120 unique individuals through Peer-led overdose prevention education.**

- g. Provider:  
**Cabarrus Health Alliance (CHA)**

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is **\$210,000**.

In compliance with the guidance outlined in the MOA, this Resolution hereby supersedes and replaces the previous resolution dated January 17, 2023

Adopted this the 16<sup>th</sup> day of October 2023.

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Stephen M. Morris, Chairman  
County Board of Commissioners

ATTEST:

---

Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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### **AGENDA CATEGORY:**

Consent Agenda

### **SUBJECT:**

Behavioral Health - NC Opioid Settlement: Collaborative Strategic Planning

### **BRIEF SUMMARY:**

Cabarrus County is slated to receive at least \$21,886,625 over 18 years as part of the NC Opioid Settlement Agreements. The Collaborative Strategic Planning process is a requirement to access a longer, more comprehensive list of funded strategies under Option B to address opioid misuse, addiction, overdose, or related issues. To ensure Cabarrus can leverage all possible strategies, a portion of opioid settlement funds will be used to hire a consulting firm to lead the process. An RFP was released in August 2023. Eight firms submitted proposals. The Cabarrus Opioid Review Team led by the Behavioral Health Director, and including members from Emergency Management Services, Cabarrus Health Alliance, Cabarrus Human Services, and Cabarrus Sheriff's Office, reviewed the proposals to select a firm. A scoring matrix was used to assess each submission.

Health Management Associates was the firm identified through this competitive process.

Collaborative Strategic Planning is described by the State as the following: Collaborative strategic planning allows all people in a community to provide input into developing a plan and facilitates planning that is well-matched to the needs of their community. People who use drugs, and those with a history of drug use, are one of the groups that that should have a real voice in creation of programs and plans designed to serve them. This strategy allows programs to understand the needs of their community, maximize limited resources, coordinate with key partners, and ensure that services are not duplicated.

The initial phase of planning will lead to a funding plan covering the next 3 - 5 years.

Required activities include the following:

A. Engage diverse stakeholders.



- B. Designate facilitator.
- C. Build upon any related planning.
- D. Agree on shared vision.
- E. Identify key indicator(s).
- F. Identify and explore root causes.
- G. Identify and evaluate potential strategies.
- H. Identify gaps in existing efforts.
- I. Prioritize strategies.
- J. Identify goals, measures, and evaluation plan.
- K. Consider ways to align strategies.
- L. Identify organizations.
- M. Develop budgets and timelines.
- N. Offer recommendations.

**REQUESTED ACTION:**

Motion to adopt the resolution and approve the necessary budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Aalece Pugh-Lilly, Behavioral Health Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ▢ MOA Resolution
- ▢ Budget Amendment

**A RESOLUTION BY THE COUNTY OF CABARRUS  
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

**WHEREAS** Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

**WHEREAS** the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”);

**WHEREAS** Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. Strategy authorized
  - a. Name of strategy: Collaborative Strategic Planning
  - b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)
  - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 1
  - d. Amounted authorized for this strategy: \$250,000.00
  - e. Period of time during which expenditure may take place:  
Start date 10/17/2023 through End date 06/30/2024
  - f. Description of the program, project, or activity:

Contract with a consulting firm, identified through a competitive bidding process, to coordinate the Collaborative Strategic Planning Process for Cabarrus County; several activities (listed under Exhibit C) will be included in the process, including, but not limited to a) identifying goals, measures, and an evaluation plan; b) identifying key

indicators; c) engaging diverse stakeholders; d) agreeing on shared vision; e) identifying and exploring root causes of the opioid epidemic; f) identifying gaps in existing efforts; and g) prioritizing strategies

g. Provider: Health Management Associates

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$ 250,000.00.

Adopted this the 16th day of October, 2023.

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Stephen M. Morris, Chair  
Cabarrus County Board of Commissioners

ATTEST:

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Lauren Linker, Clerk to the Board

**COUNTY SEAL**

### Budget Revision/Amendment Request

Date: October 16, 2023

Amount: 250,000.00

Dept. Head: Aalece Pugh-Lilly, Behavioral Health Director (prepared by Suzanne Burgess)

Department: Fund 441 - Opioid Settlement Funds

Internal Transfer Within Department
  Transfer Between Departments/Funds
  Supplemental Request

This budget amendment is to amend the Opioid Settlement Funds budget and appropriate funds in the correct expenditure line item. This budget amendment will align spending with the adopted authorizing resolution and approve Opioid Settlement Funds to be used to hire a consulting firm to lead the collaborative strategic planning process.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
441	9	5910-9397	Other Human Services - Miscellaneous	1,111,587.00	-	250,000.00	861,587.00
441	9	5910-9605	Other Human Services - Consultants	-	250,000.00	-	250,000.00

**Budget Officer**

Approved  
 Denied

**County Manager**

Approved  
 Denied

**Board of Commissioners**

Approved  
 Denied

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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### **AGENDA CATEGORY:**

Reports

### **SUBJECT:**

BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

### **BRIEF SUMMARY:**

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

### **REQUESTED ACTION:**

Receive updates and discuss as needed.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

### AGENDA CATEGORY:

Reports

### SUBJECT:

BOC - Request for Applications for County Boards/Committees

### BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

<b>Boards &amp; Committees</b>	<b>Vacancies/Expiring/Expired Terms</b>	<b>Term Expiration and/or Position</b>
Active Living & Parks Commission	n/a	*
Adult Care Home Community Advisory Committee	13	**
Agricultural Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Centralina Workforce Development Board	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	1	*
Home & Community Care Block Grant Committee	1	*
Human Services Advisory Board	n/a	*
Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	n/a	*

Juvenile Crime Prevention Council	n/a	*
Library Board of Trustees	2	*
Mental Health Advisory Board	1	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	11	**
Planning & Zoning Commission	1	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	2	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	1	*
Tourism Authority	n/a	*
Transportation Advisory Board	6	*
Water & Sewer Authority of Cabarrus County	n/a	*
Youth Commission	4	Jay M. Robinson and West Cabarrus high schools

\*Term lengths and expirations vary per board roster.

\*\*Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

**REQUESTED ACTION:**

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

## **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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### **ATTACHMENTS:**

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application



## **CABARRUS COUNTY**

### **BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES**

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at [www.cabarruscounty.us](http://www.cabarruscounty.us).

A listing of the boards/committees is as follows:

#### **ACTIVE LIVING AND PARKS COMMISSION**

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

#### **ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

#### **AGRICULTURAL ADVISORY BOARD**

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

#### **BOARD OF EQUALIZATION AND REVIEW**

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

### **CABARRUS COUNTY PLANNING AND ZONING COMMISSION**

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

### **CENTRALINA WORKFORCE DEVELOPMENT BOARD**

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

### **CONCORD PLANNING AND ZONING COMMISSION**

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

### **HARRISBURG FIRE ADVISORY BOARD**

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

### **HARRISBURG PLANNING AND ZONING BOARD**

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

### **HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE**

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

### **HUMAN SERVICES ADVISORY BOARD**

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to

three-year terms and two members appointed to two-year terms.

### **INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY**

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

### **JURY COMMISSION**

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

### **JUVENILE CRIME PREVENTION COUNCIL**

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

### **LIBRARY BOARD OF TRUSTEES**

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

### **MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT**

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

### **NURSING HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

### **PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY**

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or

designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

### **REGION F AGING ADVISORY COMMITTEE**

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

### **ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES**

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

### **SENIOR CENTERS ADVISORY COUNCIL**

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

### **TOURISM AUTHORITY**

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

### **TRANSPORTATION ADVISORY BOARD**

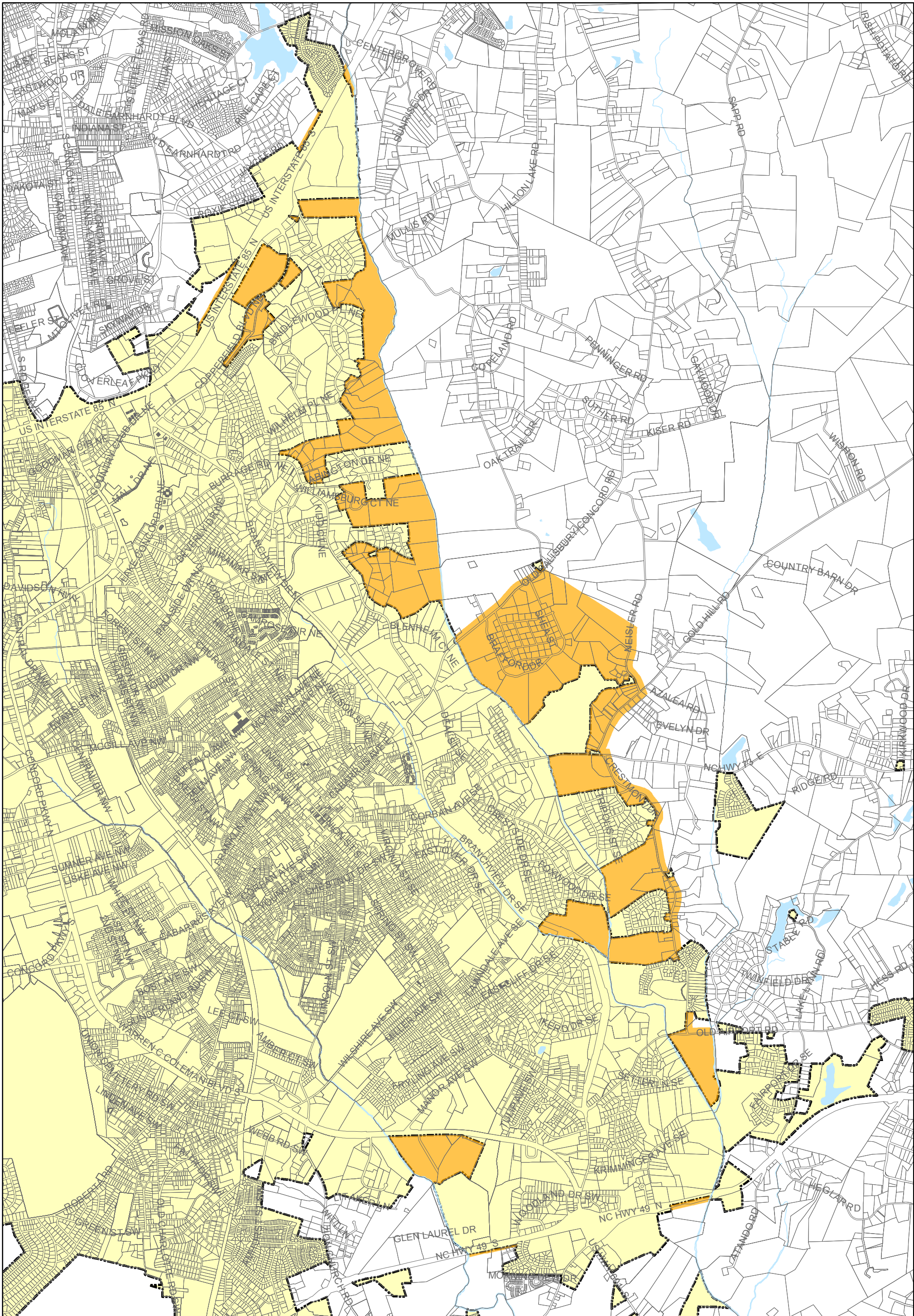
This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

### **WATER & SEWER AUTHORITY OF CABARRUS COUNTY**

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

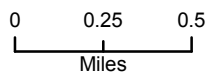
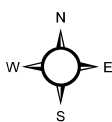
**YOUTH COMMISSION**

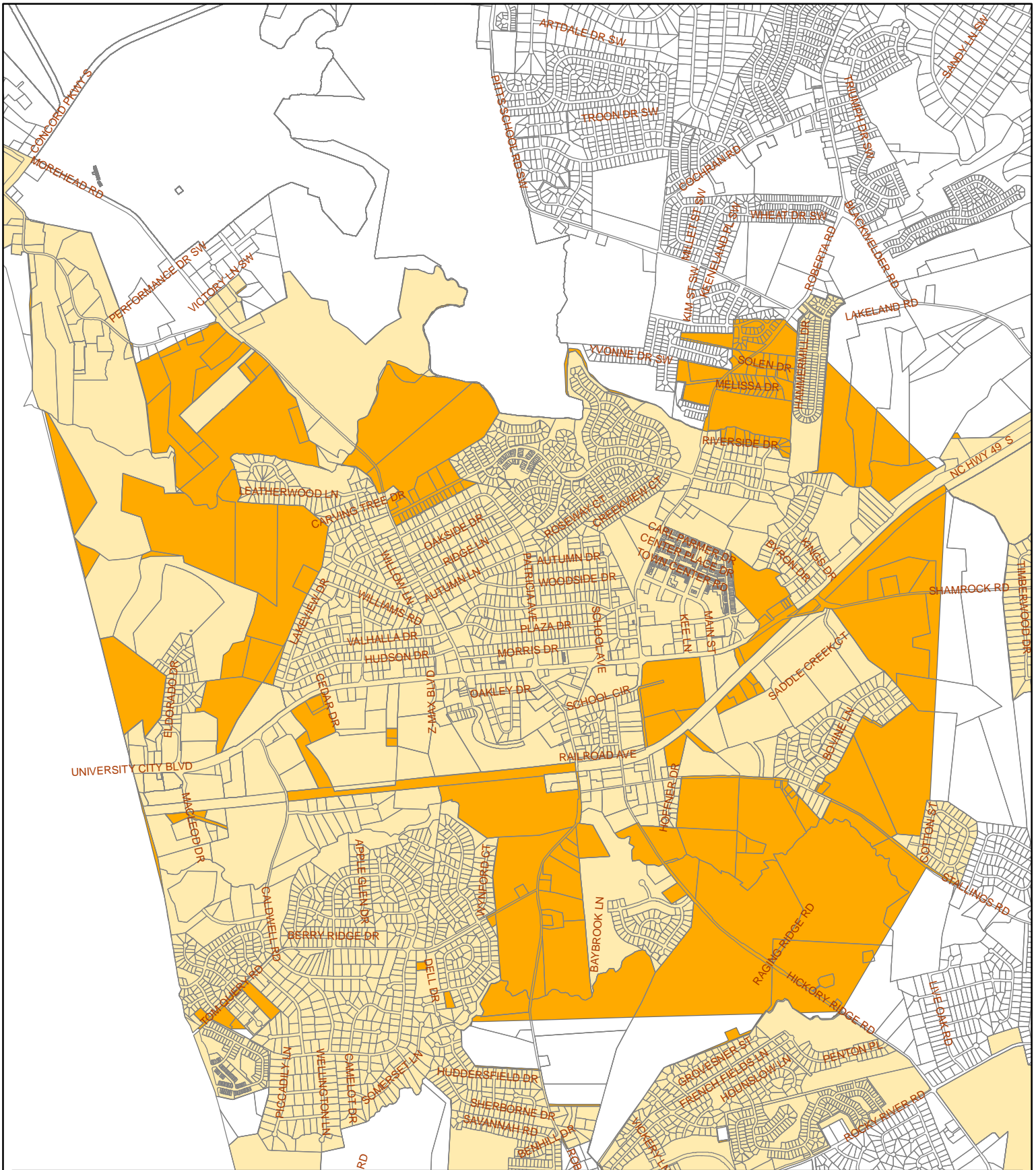
The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.



**City of Concord  
Extraterritorial Jurisdiction (ETJ)**

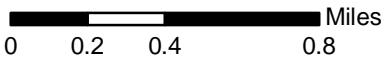
- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds





**Legend**

- Tax Parcels
- Harrisburg Municipal Limits
- Harrisburg ETJ Boundary



**Town of Harrisburg, NC  
ETJ Boundary**

Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Office Use Only  
DATE RECEIVED:

## Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

XXXXXXXXXXXXXXXXXX

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City / State / ZIP: \_\_\_\_\_

Resident of Cabarrus County:  Yes  No

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Do You Have a N. C. Driver's License?  Yes  No Age (optional): \_\_\_\_\_

Number hours available per month for this position: \_\_\_\_\_

Best time of day/or days available: \_\_\_\_\_

- over -



Educational Background: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Business and Civic Experience: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Areas of Interest / Skills: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other County Boards / Committees / Commissions presently serving on: \_\_\_\_\_  
 \_\_\_\_\_ Term Expiration Date: \_\_\_\_\_

Have you ever been charged with and / or convicted of a criminal offense? \_\_\_\_\_ If so, please explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**References**

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

\_\_\_\_\_ Date \_\_\_\_\_ Signature of the Applicant

**Cabarrus County Youth Commission  
Application**

Full Name: \_\_\_\_\_ M \_\_\_\_ F (check one)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (home): (\_\_\_\_) \_\_\_\_\_ (cell): (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name(s) of Parents or Guardians: \_\_\_\_\_  
\_\_\_\_\_

High School: \_\_\_\_\_ Grade: \_\_\_\_\_

Cumulative High School GPA: \_\_\_\_\_ Year of Expected Graduation: \_\_\_\_\_

School groups/clubs/activities in which you participate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List other activities you have been involved in through church, clubs, community, etc. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What interests you about being a member of the Youth Commission? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you available for evening meetings? \_\_\_\_\_

References:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Please return this application in person or via mail to:

Lauren Linker  
Clerk to the Board  
Cabarrus County  
P.O. Box 707  
Concord, NC 28026-0707  
Fax: 704-920-2820  
lelinker@cabarruscounty.us



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

October 16, 2023  
6:30 PM

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Budget - Monthly Budget Amendment Report

**BRIEF SUMMARY:**

The County Manager requested monthly report of Budget Amendments. This report shows all transfers of money from one appropriation to another in accordance with the Budget Ordinance for FY 2023-2024.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Rosh Khatri, Budget Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30257	BUA	09/12/2023	09/12/2023	EMSvehicle	ypineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00191910	9109		1910		EMSvehicle					35,000.00	
											EMS Vehicles	
2	00191955	9863		1910		EMSvehicle			60,000.00		Salary Adjustments	
											EMS Vehicles	
3	00192730	9863		1910		EMSvehicle					25,000.00	
											Motor Vehicles	
											Motor Vehicles	
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30367	BUA	09/18/2023	09/18/2023	SMG	srburgess	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	42098310	9404		FINANC	FINANCE		T				27,159.00	
											BDGT ADDL FNDS FOOD & BEV	
											Performance Incentives	
2	42098310	9649		FINANC	FINANCE		T				62,757.00	
											BDGT ADDL FNDS FOOD & BEV	
											SMG	
3	42098310	9404	F SVC	FINANC	FINANCE		T		89,916.00		BDGT ADDL FNDS FOOD & BEV	
											Performance Incentives	
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30369	BUA	09/18/2023	09/18/2023	GFOA	ypineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00191211	9630		1211		GFOA			665.00		GFOA Budget Book Award	
											Dues & Subscriptions	
2	00191211	9610		1211		GFOA					665.00	
											GFOA Budget Book Award	
											Travel and Education	
** JOURNAL TOTAL										0.00	0.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30501	BUA	09/19/2023	09/19/2023	D-5		snpolit	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB		
ACCOUNT DESCRIPTION													
1	00161910	6901		BOC	D-5			purchase order rollover		6,534,872.15			
								Fund Balance Appropriated					
2	27064610	6901		BOC	D-5			purchase order rollover		110,130.66			
								Fund Balance Appropriated					
3	42068310	6901		BOC	D-5			purchase order rollover		334,104.00			
								Fund Balance Appropriated					
4	40162740	6901		BOC	D-5			purchase order rollover		1,856,964.00			
								Fund Balance Appropriated					
5	61061917	6901		BOC	D-5			purchase order rollover		86,203.75			
								Fund Balance Appropriated					
6	001	5703		BOC	D-5			Estimated Revenues	6,534,872.15		1		
7	270	5703		BOC	D-5			Estimated Revenues	110,130.66		1		
8	401	5703		BOC	D-5			Estimated Revenues	1,856,964.00		1		
9	420	5703		BOC	D-5			Estimated Revenues	334,104.00		1		
10	610	5703		BOC	D-5			Estimated Revenues	86,203.75		1		
11	001	5707		BOC	D-5			Budgetary FB - Unreserved		6,534,872.15	1		
12	270	5707		BOC	D-5			Budgetary FB - Unreserved		110,130.66	1		
13	401	5707		BOC	D-5			Budgetary FB - Unreserved		1,856,964.00	1		
14	420	5707		BOC	D-5			Budgetary FB - Unreserved		334,104.00	1		
15	610	5707		BOC	D-5			Budgetary FB - Unreserved		86,203.75	1		
** JOURNAL TOTAL										8,922,274.56	8,922,274.56		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30505	BUA	09/19/2023	09/19/2023	D-10		snpolit	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB		
ACCOUNT DESCRIPTION													
1	60091919	9863		BOC	D-10			prop/liability to fleet ma		49,000.00			
								Motor Vehicles					

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30505	BUA	09/19/2023	09/19/2023	D-10	snpolit	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
2	60091919	9704		BOC	D-10		prop/liability to fleet ma		49,000.00			
3	00161955	6931		BOC	D-10		Contribution to General Fund			49,000.00		
4	00191955	9863		BOC	D-10		prop/liability to fleet ma					
5	001	5704		BOC	D-10		Con from Internal Service Fund		49,000.00			
6	001	5703		BOC	D-10		prop/liability to fleet ma					
							Motor Vehicles					
							Appropriations				49,000.00 1	
							Estimated Revenues		49,000.00		1	
** JOURNAL TOTAL										49,000.00	49,000.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30516	BUA	09/19/2023	09/19/2023	D-9.1	snpolit	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00163250	6258		BOC	D-9.1		NCDEQ LIHEAP HARP grant ad				166,352.00	
2	00193250	9384	HARP	BOC	D-9.1		HARP Grant		105,409.00			
3	00193250	9493	HARP	BOC	D-9.1		NCDEQ LIHEAP HARP grant ad		51,936.00			
4	00193250	9493		BOC	D-9.1		Materials-HARP					
5	001	5704		BOC	D-9.1		Operations-HARP		9,007.00			
6	001	5703		BOC	D-9.1		NCDEQ LIHEAP HARP grant ad					
							Operations				166,352.00 1	
							Appropriations					
							Estimated Revenues		166,352.00		1	
** JOURNAL TOTAL										166,352.00	166,352.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30521	BUA	09/19/2023	09/19/2023	D-9.2	snpolit	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30521	BUA	09/19/2023	09/19/2023	D-9.2	snpolitix	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
							ACCOUNT DESCRIPTION					
1	00163250	6622		BOC	D-9.2		HCCBG HHI prog grant adj				9,513.00	
2	00163250	6901		BOC	D-9.2		Home Improvement Program Fees					
3	00193250	9493	HHIFA	BOC	D-9.2		HCCBG HHI prog grant adj				1,057.00	
4	00193250	9493	HHIHR	BOC	D-9.2		Fund Balance Appropriated					
5	001	5704		BOC	D-9.2		HCCBG HHI prog grant adj			5,231.00		
6	001	5703		BOC	D-9.2		Operations			5,339.00		
							Operations				10,570.00	1
							Appropriations					
							Estimated Revenues			10,570.00		1
** JOURNAL TOTAL										10,570.00	10,570.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30522	BUA	09/19/2023	09/19/2023	D-9.3	snpolitix	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
							ACCOUNT DESCRIPTION					
1	00163250	622701		BOC	D-9.3		NCDEQ LIHEAP WX prog grant				142,636.00	
2	00193250	9301	LIHP	BOC	D-9.3		LIHEAP WX Grant					
3	00193250	931501	LIHP	BOC	D-9.3		NCDEQ LIHEAP WX prog grant			286.00		
4	00193250	931502	LIHP	BOC	D-9.3		Office Supplies					
5	00193250	9330	LIHP	BOC	D-9.3		Health & Safety Materials			13,100.00		
6	00193250	9340	LIHP	BOC	D-9.3		NCDEQ LIHEAP WX prog grant			19,000.00		
7	00193250	9346	LIHP	BOC	D-9.3		Health & Safety Operations					
8	00193250	9384	LIHP	BOC	D-9.3		NCDEQ LIHEAP WX prog grant			845.00		
9	00193250	9420	LIHP	BOC	D-9.3		Tools & Minor Equipment			562.00		
10	00193250	9493	LIHP	BOC	D-9.3		NCDEQ LIHEAP WX prog grant				41.00	
							Uniforms					
							Fuel			65,455.00		
							Materials			1,308.00		
							Cell Phones			29,601.00		
							Operations					



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30522	BUA	09/19/2023	09/19/2023	D-9.3	snpolitix	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
11	00193250	9520		LIHP	BOC	D-9.3	NCDEQ LIHEAP WX prog grant		460.00			
12	00193250	9630		LIHP	BOC	D-9.3	Autos & Trucks Maintenance NCDEQ LIHEAP WX prog grant		1,586.00			
13	00193250	9644		LIHP	BOC	D-9.3	Dues & Subscriptions NCDEQ LIHEAP WX prog grant			439.00		
14	00193250	9493			BOC	D-9.3	Insurance NCDEQ LIHEAP WX prog grant		10,913.00			
15	001	5704			BOC	D-9.3	Operations				142,636.00	
16	001	5703			BOC	D-9.3	Appropriations		142,636.00		1	
Estimated Revenues											1	
** JOURNAL TOTAL										142,636.00	142,636.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30523	BUA	09/19/2023	09/19/2023	D-9.4	snpolitix	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00163250	6227			BOC	D-9.4	NCDEQ DOE wx grant adjustm weatherization Program Grant			47,143.00		
2	00193250	9301	WX		BOC	D-9.4	NCDEQ DOE wx grant adjustm Office Supplies		154.00			
3	00193250	931501	WX		BOC	D-9.4	NCDEQ DOE wx grant adjustm Health & Safety Materials		3,025.00			
4	00193250	931502	WX		BOC	D-9.4	NCDEQ DOE wx grant adjustm Health & Safety Operations		5,300.00			
5	00193250	9330	WX		BOC	D-9.4	NCDEQ DOE wx grant adjustm Tools & Minor Equipment-WX		155.00			
6	00193250	9340	WX		BOC	D-9.4	NCDEQ DOE wx grant adjustm Uniforms-WX		270.00			
7	00193250	9346	WX		BOC	D-9.4	NCDEQ DOE wx grant adjustm Fuel		603.00			
8	00193250	9384	WX		BOC	D-9.4	NCDEQ DOE wx grant adjustm Materials-WX		13,453.00			
9	00193250	9420	WX		BOC	D-9.4	NCDEQ DOE wx grant adjustm Cell Phones		648.00			
10	00193250	9493	WX		BOC	D-9.4	NCDEQ DOE wx grant adjustm Operations-WX		10,581.00			

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30523	BUA	09/19/2023	09/19/2023	D-9.4	snpolitix	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
11	00193250	9520	WX	BOC	D-9.4		NCDEQ DOE wx grant adjustm		340.00			
12	00193250	9560	WX	BOC	D-9.4		Autos & Trucks Maintenance-WX NCDEQ DOE wx grant adjustm		116.00			
13	00193250	9610	WX	BOC	D-9.4		Minor Equipment Maintenance-WX NCDEQ DOE wx grant adjustm			4,691.00		
14	00193250	9630	WX	BOC	D-9.4		Travel and Education NCDEQ DOE wx grant adjustm		1,014.00			
15	00193250	9644	WX	BOC	D-9.4		Dues & Subscriptions-WX NCDEQ DOE wx grant adjustm		210.00			
16	00193250	949302	WX	BOC	D-9.4		Insurance NCDEQ DOE wx grant adjustm		19,041.00			
17	00193250	9493	WX	BOC	D-9.4		Operations-DOE Readiness Funds NCDEQ DOE wx grant adjustm			3,076.00		
18	001	5704		BOC	D-9.4		Operations-WX			47,143.00	1	
19	001	5703		BOC	D-9.4		Appropriations		47,143.00		1	
Estimated Revenues												
** JOURNAL TOTAL									47,143.00	47,143.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30532	BUA	09/19/2023	09/19/2023	D-8	snpolitix	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	32067210	6444		BOC	D-8		lottery funds for school c			2,300,000.00		
2	32097210	9704		BOC	D-8		Lottery Proceeds		2,300,000.00			
3	32067210	6444	RR	BOC	D-8		Contribution to General Fund lottery funds for school c			432,161.00		
4	32097210	9708		BOC	D-8		Lottery Proceeds		432,161.00			
5	320	5704		BOC	D-8		lottery funds for school c Cont to Capital Project Fund			2,732,161.00	1	
6	320	5703		BOC	D-8		Appropriations		2,300,000.00		1	
7	320	5707		BOC	D-8		Estimated Revenues		432,161.00		1	
Budgetary FB - Unreserved												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2024	03	30532	BUA	09/19/2023	09/19/2023	D-8		snpolit	1	N	Hist	2024		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION														
8	320	5703		BOC	D-8		Estimated Revenues				432,161.00		1	
9	320	5707		BOC	D-8		Budgetary FB - Unreserved					432,161.00	1	
** JOURNAL TOTAL											3,164,322.00	3,164,322.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2024	03	30541	BUA	09/19/2023	09/19/2023	D-7		snpolit	1	N	Hist	2024		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION														
1	00165910	6279	SUN	BOC	D-7		SAPT block grant					1,000,000.00		
2	00195910	97915	SUN	BOC	D-7		Smart Start Child Abuse Prev G				727,532.00			
3	00195910	97915	SUN1	BOC	D-7		SAPT block grant				202,468.00			
4	00195910	97915	SUN2	BOC	D-7		SAPT block grant				70,000.00			
5	001	5704		BOC	D-7		SAPT Block Grant					1,000,000.00	1	
6	001	5703		BOC	D-7		Appropriations				1,000,000.00		1	
** JOURNAL TOTAL											1,000,000.00	1,000,000.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2024	03	30546	BUA	09/20/2023	09/20/2023	D-4		snpolit	1	N	Hist	2024		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION														
1	00198145	9496	ARPA	BOC	D-4		senior center ARPA funds				19,008.00			
2	00168145	6345	ARPA	BOC	D-4		Senior Center Operations Grant					19,008.00		
3	001	5704		BOC	D-4		Senior Center Operations Grant					19,008.00	1	
** JOURNAL TOTAL														

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30546	BUA	09/20/2023	09/20/2023	D-4	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
4	001	5703		BOC	D-4		Estimated Revenues		19,008.00		1	
									** JOURNAL TOTAL	19,008.00	19,008.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30582	BUA	09/21/2023	09/21/2023	cell phones	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00191110	9420		1910	cell phone		cell phone policy adj				1,560.00	
2	00191115	9420		1910	cell phone		cell Phones	600.00				
3	00191210	9420		1910	cell phone		cell phone policy adj				372.00	
4	00191211	9420		1910	cell phone		cell Phones	168.00				
5	00191212	9420		1910	cell phone		cell phone policy adj				156.00	
6	00191220	9420		1910	cell phone		cell Phones	576.00				
7	00191225	9420		1910	cell phone		cell phone policy adj				156.00	
8	00191230	9420		1910	cell phone		cell Phones	12.00				
9	00191410	9420		1910	cell phone		cell phone policy adj	1,988.40				
10	00191810	9420		1910	cell phone		cell Phones				4,836.00	
11	00191930	9420		1910	cell phone		cell phone policy adj				1,296.00	
12	00191940	9420		1910	cell phone		cell Phones	3,797.76				
13	00191950	9420		1910	cell phone		cell phone policy adj				1,980.00	
14	00191951	9420		1910	cell phone		cell Phones	336.00				
15	00191952	9420		1910	cell phone		cell phone policy adj	156.00				
							cell Phones					

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30582	BUA	09/21/2023	09/21/2023	cell phones	politis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
16	00191953	9420		1910		cell phone	cell phone policy adj		432.00			
17	00191955	9420		1910		cell phone	Cell Phones cell phone policy adj		672.00			
18	00192110	9420		1910		cell phone	Cell Phones cell phone policy adj		6,624.00			
19	00192115	9420		1910		cell phone	Cell Phones cell phone policy adj				1,056.00	
20	00192117	9420		1910		cell phone	Cell Phones cell phone policy adj		600.00			
21	00192118	9420		1910		cell phone	Cell Phones cell phone policy adj				96.00	
22	00192130	9420		1910		cell phone	Cell Phones cell phone policy adj		1,224.00			
23	00192140	9420		1910		cell phone	Cell Phones cell phone policy adj		336.00			
24	00192145	9420		1910		cell phone	Cell Phones cell phone policy adj		168.00			
25	00192410	9420		1910		cell phone	Cell Phones cell phone policy adj				4,346.76	
26	00192710	9420		1910		cell phone	Cell Phones cell phone policy adj				204.00	
27	00192715	9420		1910		cell phone	Cell Phones cell phone policy adj				4,452.00	
28	00192730	9420		1910		cell phone	Cell Phones cell phone policy adj				2,839.08	
29	00193230	9420		1910		cell phone	Cell Phones cell phone policy adj				912.00	
30	00193250	9420		1910		cell phone	Cell Phones cell phone policy adj				144.00	
31	00193270	9420		1910		cell phone	Cell Phones cell phone policy adj				480.00	
32	00193280	9420		1910		cell phone	Cell Phones cell phone policy adj				96.00	
33	00195110	9420		1910		cell phone	Cell Phones cell phone policy adj				156.00	
34	00195240	9420		1910		cell phone	Cell Phones cell phone policy adj		24.00			
35	00195410	9420		1910		cell phone	Cell Phones cell phone policy adj		600.00			
36	00195610	9420		1910		cell phone	Cell Phones cell phone policy adj		893.28			

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30582	BUA	09/21/2023	09/21/2023	cell phones	politiss	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
37	00195615	9420		1910			cell phone	cell phone policy adj		156.00		
38	00195630	9420		1910			cell phone	Cell Phones cell phone policy adj		240.00		
39	00195640	9420		1910			cell phone	Cell Phones cell phone policy adj		756.00		
40	00195645	9420		1910			cell phone	Cell Phones cell phone policy adj		2,916.00		
41	00195660	9420		1910			cell phone	Cell Phones cell phone policy adj		1,284.00		
42	00195750	9420		1910			cell phone	Cell Phones cell phone policy adj		432.00		
43	00195760	9420		1910			cell phone	Cell Phones cell phone policy adj		432.00		
44	00198140	9420		1910			cell phone	Cell Phones cell phone policy adj	1,620.00			
45	00198145	9420		1910			cell phone	Cell Phones cell phone policy adj	840.00			
46	00198240	9420		1910			cell phone	Cell Phones cell phone policy adj	600.00			
47	00191910	9420		1910			cell phone	Cell Phones cell phone policy adj	9,086.40			
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30588	BUA	09/22/2023	09/22/2023	A/C - VET	blconrad	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00192140	9605		2140			A/C - VET	T	2,000.00			
2	00192140	9520		2140			A/C - VET	T			2,000.00	
Autos & Trucks Maintenance												
** JOURNAL TOTAL									0.00	0.00		

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30601	BUA	09/22/2023	09/22/2023	cell phones	politis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB		
							ACCOUNT DESCRIPTION					
1	00191110	9420		1910			cell phone adj (see jrn 30 Cell Phones	71.00				
2	00191115	9420		1910			cell phone adj (see jrn 30 Cell Phones	19.70				
3	00191210	9420		1910			cell phone adj (see jrn 30 Cell Phones	38.90				
4	00191211	9420		1910			cell phone adj (see jrn 30 Cell Phones		28.00			
5	00191212	9420		1910			cell phone adj (see jrn 30 Cell Phones	26.00				
6	00191220	9420		1910			cell phone adj (see jrn 30 Cell Phones		1.50			
7	00191225	9420		1910			cell phone adj (see jrn 30 Cell Phones	98.00				
8	00191230	9420		1910			cell phone adj (see jrn 30 Cell Phones		11.90			
9	00191410	9420		1910			cell phone adj (see jrn 30 Cell Phones		328.53			
10	00191810	9420		1910			cell phone adj (see jrn 30 Cell Phones	645.70				
11	00191910	9420		1910			cell phone adj (see jrn 30 Cell Phones	376.59				
12	00191930	9420		1910			cell phone adj (see jrn 30 Cell Phones	90.00				
13	00191940	9420		1910			cell phone adj (see jrn 30 Cell Phones		933.01			
14	00191950	9420		1910			cell phone adj (see jrn 30 Cell Phones	2,051.70				
15	00191951	9420		1910			cell phone adj (see jrn 30 Cell Phones		200.00			
16	00191952	9420		1910			cell phone adj (see jrn 30 Cell Phones		846.10			
17	00191953	9420		1910			cell phone adj (see jrn 30 Cell Phones		720.00			
18	00191955	9420		1910			cell phone adj (see jrn 30 Cell Phones		69.90			
19	00192110	9420		1910			cell phone adj (see jrn 30 Cell Phones		1,529.30			
20	00192115	9420		1910			cell phone adj (see jrn 30 Cell Phones		220.00			
21	00192117	9420		1910			cell phone adj (see jrn 30 Cell Phones		100.00			

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30601	BUA	09/22/2023	09/22/2023	cell phones	polititis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB		
							ACCOUNT DESCRIPTION					
22	00192118	9420		1910			cell phone adj (see jrn 30 Cell Phones		20.00			
23	00192130	9420		1910			cell phone adj (see jrn 30 Cell Phones		326.40			
24	00192140	9420		1910			cell phone adj (see jrn 30 Cell Phones		63.20			
25	00192145	9420		1910			cell phone adj (see jrn 30 Cell Phones		31.60			
26	00192410	9420		1910			cell phone adj (see jrn 30 Cell Phones	428.54				
27	00192710	9420		1910			cell phone adj (see jrn 30 Cell Phones	39.40				
28	00192715	9420		1910			cell phone adj (see jrn 30 Cell Phones	526.00				
29	00192730	9420		1910			cell phone adj (see jrn 30 Cell Phones	271.35				
30	00193230	9420		1910			cell phone adj (see jrn 30 Cell Phones	139.40				
31	00193250	9420		1910			cell phone adj (see jrn 30 Cell Phones		197.40			
32	00193270	9420		1910			cell phone adj (see jrn 30 Cell Phones	71.00				
33	00193280	9420		1910			cell phone adj (see jrn 30 Cell Phones	5.20				
34	00195110	9420		1910			cell phone adj (see jrn 30 Cell Phones	19.70				
35	00195240	9420		1910			cell phone adj (see jrn 30 Cell Phones		23.80			
36	00195610	9420		1910			cell phone adj (see jrn 30 Cell Phones	1,386.76				
37	00195615	9420		1910			cell phone adj (see jrn 30 Cell Phones		100.00			
38	00195630	9420		1910			cell phone adj (see jrn 30 Cell Phones		431.60			
39	00195660	9420		1910			cell phone adj (see jrn 30 Cell Phones		200.00			
40	00195695	9420		1910			cell phone adj (see jrn 30 Cell Phones	500.00				
41	00195750	9420		1910			cell phone adj (see jrn 30 Cell Phones	68.40				
42	00195760	9420		1910			cell phone adj (see jrn 30 Cell Phones	68.40				



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30601	BUA	09/22/2023	09/22/2023	cell phones	npolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
43	00198140	9420		1910			cell phone	cell phone adj (see jrn 30			301.50	
44	00198145	9420		1910			cell phone	Cell Phones cell phone adj (see jrn 30			158.00	
45	00198240	9420		1910			cell phone	Cell Phones cell phone adj (see jrn 30			100.00	
** JOURNAL TOTAL												
									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30734	BUA	09/27/2023	09/27/2023	EBT Funds	mnxiong	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00195645	9450		5615	5645		Funds moved to 5615	EBT Administration			32,178.00	
2	00195615	9450		5615	5645		Funds moved from 5645	EBT Administration	32,178.00			
** JOURNAL TOTAL												
									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30745	BUA	09/27/2023	09/27/2023	Cubicle	ypineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00191210	9860		1210			Manager Suite Cubicle	Equipment & Furniture	45,442.00			
2	00191910	9109		1210			Manager Suite Cubicle	Salary Adjustments			45,442.00	
** JOURNAL TOTAL												
									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30746	BUA	09/27/2023	09/27/2023	Cubicle	ypineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30746	BUA	09/27/2023	09/27/2023	Cubicle	ypineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00191910	9109		1910		Cubicle		Manager Suite Cubicle- Cor	2,972.00			
2	00191210	9860		1910		Cubicle		Salary Adjustments Manager Suite Cubicle- Cor Equipment & Furniture		2,972.00		
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30819	BUA	09/29/2023	09/29/2023	Boardwalk	jmhowden	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	38068140	6902	CSP	VVBWK	CSP			Move to VVBWK	10,000.00			
2	38068140	6932	VVBWK	VVBWK	CSP			Contribution From General Fund Move from CSP		10,000.00		
3	38098140	9830	VVBWK	VVBWK	CSP			Cont from Comm Investment Fund Move from CSP	10,000.00			
4	38098140	9830	CSP	VVBWK	CSP			Other Improvements Move to VVBWK Other Improvements		10,000.00		
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30847	BUC	09/29/2023	09/29/2023	HVAC	jmhowden	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	38091950	9860	BUILD	BUILD				HVAC Portion	1,922,608.00			
2	38091950	9830	BUILD	BUILD				Equipment & Furniture HVAC Portion		122,608.00		
3	38091950	9820	BUILD	BUILD				Other Improvements HVAC Portion		1,800,000.00		
4	380	5704		BUILD				Construction	1,922,608.00		1	
5	380	5707		BUILD				Appropriations		1,922,608.00	1	
											Budgetary FB - Unreserved	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30847	BUC	09/29/2023	09/29/2023	HVAC	jmhowden	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
6	380	5704		BUILD			Appropriations			1,922,608.00	1	
7	380	5707		BUILD			Budgetary FB - Unreserved		1,922,608.00		1	
** JOURNAL TOTAL										3,845,216.00	3,845,216.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30848	BUA	09/29/2023	09/29/2023	5645 move	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00195615	9101		5615	5645	move	move to 5615 to cover 5645		975,000.00			
2	00195615	9201		5615	5645	move	Salaries & Wages move to 5615 to cover 5645		55,000.00			
3	00195615	9202		5615	5645	move	Social Security move to 5615 to cover 5645		13,000.00			
4	00195615	9205		5615	5645	move	Medicare move to 5615 to cover 5645		242,000.00			
5	00195615	9206		5615	5645	move	Group Hospital Insurance move to 5615 to cover 5645		500.00			
6	00195615	9207		5615	5645	move	Vision Care move to 5615 to cover 5645		1,000.00			
7	00195615	9210		5615	5645	move	Life Insurance move to 5615 to cover 5645		130,000.00			
8	00195615	9235		5615	5645	move	Retirement move to 5615 to cover 5645		51,000.00			
9	00195615	9640		5615	5645	move	Deferred Compensation 401k move to 5615 to cover 5645		17,000.00			
10	00195645	9101		5615	5645	move	Insurance & Bonds move to 5615 to cover 5645			975,000.00		
11	00195645	9201		5615	5645	move	Salaries and Wages move to 5615 to cover 5645			55,000.00		
12	00195645	9202		5615	5645	move	Social Security move to 5615 to cover 5645			13,000.00		
13	00195645	9205		5615	5645	move	Medicare move to 5615 to cover 5645			242,000.00		
14	00195645	9206		5615	5645	move	Group Hospital Insurance move to 5615 to cover 5645			500.00		
							Vision Care					

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	03	30848	BUA	09/29/2023	09/29/2023	5645 move	snpolit	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
15	00195645	9207		5615	5645	move	move to 5615 to cover 5645			1,000.00		
16	00195645	9210		5615	5645	move	Life Insurance move to 5615 to cover 5645			130,000.00		
17	00195645	9235		5615	5645	move	Retirement move to 5615 to cover 5645			51,000.00		
18	00195645	9640		5615	5645	move	Deferred Compensation 401k move to 5615 to cover 5645			17,000.00		
						Insurance & Bonds						
** JOURNAL TOTAL									0.00	0.00		
** GRAND TOTAL									17,366,521.56	17,366,521.56		

21 Journals printed

\*\* END OF REPORT - Generated by Yesenia Pineda \*\*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

October 16, 2023  
6:30 PM

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Budget - Monthly Financial Update

**BRIEF SUMMARY:**

The County Manager requested monthly reports displaying relevant information regarding the year-to-date budget.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Rosh Khatri, Budget Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of September 30, 2023\***

\*this report was pulled prior to month end close

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Encumbrances*</u>	<u>Variance with</u>	<u>% Collected</u>
	<u>Original</u>	<u>Final</u>			<u>Final Budget</u>	<u>or Used</u>
<b>REVENUES</b>						
Ad Valorem Taxes & Interest	(236,516,760)	(236,516,760)	(35,492,361)	\$ -	\$ 201,024,399	15.0%
Other Taxes	(47,896,330)	(47,896,330)	(3,985,947)	-	43,910,383	8.3%
Intergovernmental Revenues	(28,897,940)	(32,312,544)	(4,084,677)	-	28,227,867	12.6%
Permits and Fees	(8,326,455)	(8,326,455)	(2,678,779)	-	5,647,676	32.2%
Sales and Services	(15,638,414)	(15,758,906)	(4,098,781)	-	11,660,125	26.0%
Investment Earnings	(2,000,000)	(2,000,000)	(3,535,798)	-	(1,535,798)	176.8%
Miscellaneous/Other Finance Sources	(507,855)	(11,252,474)	(26,102)	-	11,226,372	0.2%
<b>TOTAL REVENUES</b>	<b>(339,783,753)</b>	<b>(354,063,469)</b>	<b>(53,902,444)</b>	<b>\$ -</b>	<b>\$ 300,161,025</b>	<b>15.2%</b>
<b>EXPENDITURES</b>						
<b>GENERAL GOVERNMENT</b>						
Board of Commissioners	\$ 643,946	\$ 642,457	\$ 212,449	\$ -	430,007	33.1%
Legal	757,566	787,981	125,759	29,795-	632,427	19.7%
County Manager	1,337,688	1,529,237	366,705	216,581	945,951	38.1%
Budget	346,789	346,929	64,642	-	282,287	18.6%
Strategy	263,104	262,974	61,196	-	201,778	23.3%
Internal Audit	134,766	134,766	28,019	-	106,747	20.8%
Procurement	237,838	237,838	52,104	-	185,735	21.9%
Communications	863,605	864,180	190,252	20,000	653,928	24.3%
Safety & Risk	241,906	259,413	50,553	-	208,861	19.5%
Human Resources	1,499,675	1,541,675	376,242	58,803	1,106,630	28.2%
Tax Collector	1,352,659	1,352,659	257,634	-	1,095,024	19.0%
Tax Administration	3,057,055	3,058,715	683,493	-	2,375,222	22.3%
Board of Elections	1,897,608	1,973,262	229,773	200,190	1,543,300	21.8%
Register of Deeds	771,914	771,914	185,498	-	586,416	24.0%
Finance	1,670,520	1,681,770	381,092	73,820	1,226,859	27.0%
Information Technology	8,809,560	11,218,048	1,995,207	1,575,993	7,646,848	31.8%
Non-departmental*	5,639,705	5,851,028	308,421	580,217	4,962,391	15.2%
Infrastructure & Asset Management						
Facility Design & Construction	293,965	295,259	40,701	-	254,558	13.8%
Grounds Maintenance	2,274,605	2,301,813	424,032	768,391	1,109,390	51.8%
Administration	2,767,819	2,770,664	522,443	79,319	2,168,902	21.7%
Sign Maintenance	221,207	221,343	46,736	-	174,607	21.1%
Building Maintenance	3,349,465	3,594,218	662,834	833,544	2,097,840	41.6%
Facility Services	2,874,876	2,931,760	591,831	288,998	2,050,930	30.0%
Fleet Maintenance	1,277,051	1,904,707	750,985	496,423	657,300	65.5%
Contribution to Other Funds	47,930,078	47,930,078	943,717	-	46,986,361	2.0%
<b>Total General Government</b>	<b>\$ 90,514,973</b>	<b>\$ 94,464,689</b>	<b>\$ 9,552,316</b>	<b>\$ 5,222,073</b>	<b>\$ 79,690,300</b>	<b>15.6%</b>
<b>PUBLIC SAFETY</b>						
Sheriff						
Administration & Operations	\$ 24,231,092	\$ 28,836,165	5,500,856	3,319,484	\$ 20,015,826	30.6%
Harrisburg Division	2,865,250	2,863,974	540,452	208,997	2,114,526	26.2%
Midland Division	331,552	331,552	87,508	-	244,044	26.4%
Mt. Pleasant Division	349,330	349,830	102,463	-	247,367	29.3%
School Resource Officers	2,571,815	2,571,699	534,741	-	2,036,957	20.8%
Detention Center	16,068,057	16,275,954	3,421,729	1,518,130	11,336,095	30.4%
Animal Control	1,170,363	1,290,350	319,442	88,693	882,215	31.6%
Animal Shelter	812,789	841,375	151,078	-	690,298	18.0%
Courts Maintenance	1,407,086	1,481,369	138,149	299,277	1,043,943	29.5%
Construction Standards	5,202,075	5,271,050	1,028,513	83,393	4,159,144	21.1%
Emergency Management	401,226	540,288	60,880	66,296	413,112	23.5%
Fire Services	1,922,300	1,918,374	383,125	256,240	1,279,009	33.3%
Fire Districts	1,661,330	1,661,330	140,483	-	1,520,847	8.5%
Emergency Medical Services	15,502,202	16,321,184	3,306,968	1,406,292	11,607,925	28.9%
Emergency Telephone	-	407,599	12,590	75,355	319,654	21.6%
Other Public Safety*	1,441,214	1,441,214	295,891	269,047	876,276	39.2%
<b>Total Public Safety</b>	<b>\$ 75,937,680</b>	<b>\$ 82,403,307</b>	<b>\$ 16,024,866</b>	<b>\$ 7,591,203</b>	<b>\$ 58,787,237</b>	<b>28.7%</b>

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of September 30, 2023\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
<b>ECONOMIC &amp; PHYSICAL DEVELOPMENT</b>						
Planning & Development						
Planning	757,375	776,602	\$ 131,606	\$ -	\$ 644,996	16.9%
Community Development	768,670	1,181,991	157,184	-	1,024,807	13.3%
Soil & Water Conservation	373,664	383,255	81,023	-	302,232	21.1%
Zoning Administration	286,379	286,303	66,017	15	220,271	23.1%
Economic Development Corporation	948,297	948,297	498,087	-	450,210	52.5%
Economic Development Incentives	1,700,000	1,700,000	-	-	1,700,000	0.0%
Other Economic & Physical Development*	1,524,113	1,524,113	100,000	72,000	1,352,113	11.3%
<b>Total Economic &amp; Physical Development</b>	<b>\$ 6,358,498</b>	<b>\$ 6,800,561</b>	<b>\$ 1,033,917</b>	<b>\$ 72,015</b>	<b>\$ 5,694,629</b>	<b>16.3%</b>
<b>HUMAN SERVICES</b>						
Veterans Services	\$ 455,992	\$ 455,856	\$ 98,877	\$ -	\$ 356,979	21.7%
Cooperative Extension	471,822	479,754	70,813	-	408,941	14.8%
Human Services						
Administration	7,355,879	7,367,599	1,423,975	508,663	5,434,961	26.2%
Economic Family Support Services	3,205,610	4,802,960	794,372	-	4,008,588	16.5%
Transportation	3,272,559	4,133,953	493,610	702,192	2,938,151	28.9%
Child Welfare	12,283,811	12,581,302	2,518,865	396,829	9,665,609	23.2%
Child Support Services	2,216,543	2,215,787	495,604	18,874	1,701,309	23.2%
Economic Services	10,767,221	9,245,571	1,604,794	-	7,640,777	17.4%
Adult and Family Services	2,813,574	2,912,090	608,767	46,749	2,256,574	22.5%
Nutrition	944,322	943,958	147,793	202,857	593,308	37.1%
Behavioral Health Division	288,143	288,643	67,215	-	221,428	23.3%
Senior Services	818,077	865,626	148,210	333,670	383,746	55.7%
Cabarrus Health Alliance	10,994,141	10,994,141	1,836,464	9,150,500	7,177	99.9%
Other Human Services*	1,045,511	2,747,612	628,866	2,030,605	88,141	96.8%
<b>Total Human Services</b>	<b>\$ 56,933,205</b>	<b>\$ 60,034,852</b>	<b>\$ 10,938,225</b>	<b>\$ 13,390,938</b>	<b>\$ 35,705,689</b>	<b>40.5%</b>
<b>EDUCATION</b>						
Cabarrus County Schools Operating	\$ 87,448,737	\$ 87,448,737	\$ 21,862,177	\$ -	\$ 65,586,560	25.0%
Kannapolis City Schools Operating	10,049,690	10,049,690	2,927,077	-	7,122,613	29.1%
RCCC Operating	4,316,397	4,316,397	1,079,100	-	3,237,297	25.0%
Cabarrus County Schools Capital	36,324	36,324	6,054	-	30,270	16.7%
Kannapolis City Schools Capital	8,832	8,832	1,472	-	7,360	16.7%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	33,599	63,303	37,503	72.1%
<b>Total Education</b>	<b>\$ 101,994,385</b>	<b>\$ 101,994,385</b>	<b>\$ 25,909,479</b>	<b>\$ 63,303</b>	<b>\$ 76,021,603</b>	<b>25.5%</b>
<b>CULTURE &amp; RECREATION</b>						
Active Living & Parks						
Parks	\$ 2,199,055	\$ 2,468,648	\$ 519,566	\$ 295,596	\$ 1,653,486	33.0%
Senior Centers	878,442	928,312	203,390	30,940	693,982	25.2%
Library System	4,941,516	4,942,715	995,543	216,525	3,730,647	24.5%
Other Cultural & Recreation*	26,000	26,000	26,000	103,500	(103,500)	498.1%
<b>Total Culture &amp; Recreation</b>	<b>\$ 8,045,013</b>	<b>\$ 8,365,675</b>	<b>\$ 1,744,499</b>	<b>\$ 646,561</b>	<b>\$ 5,974,615</b>	<b>28.6%</b>
<b>DEBT SERVICE</b>						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
<b>Total Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 339,783,753</b>	<b>\$ 354,063,469</b>	<b>\$ 65,203,302</b>	<b>\$ 26,986,093</b>	<b>\$ 261,874,074</b>	<b>26.0%</b>
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ (11,300,858)	\$ (26,986,093)	\$ (38,286,951)	

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina**  
**Community Investment Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of September 30, 2023\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>REVENUES</b>						
Other Taxes	\$ (27,930,000)	\$ (27,930,000)	\$ (2,304,497)	\$ -	\$ 25,625,503	8.3%
Intergovernmental Revenues	(404,000)	(404,000)	-	-	404,000	0.0%
Investment Earnings	-	-	(53,343)	-	(53,343)	100.0%
Other Finance Sources	(46,405,961)	(64,826,493)	(33,308)	-	64,793,185	0.1%
<b>TOTAL REVENUES</b>	<b>\$ (74,739,961)</b>	<b>\$ (93,160,493)</b>	<b>\$ (2,391,147)</b>	<b>\$ -</b>	<b>\$ 90,769,346</b>	<b>2.6%</b>
<b>EXPENDITURES</b>						
Operations	\$ 69,163,094	\$ 87,583,626	\$ 3,483,684	\$ 13,600	\$ 84,086,342	4.0%
Capital Outlay	5,576,867	5,576,867	-	-	5,576,867	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 74,739,961</b>	<b>\$ 93,160,493</b>	<b>\$ 3,483,684</b>	<b>\$ 13,600</b>	<b>\$ 89,663,209</b>	<b>3.8%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,092,536)</b>	<b>\$ (13,600)</b>	<b>\$ 1,106,136</b>	

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**Cabarrus County, North Carolina**  
**Community Investment Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of September 30, 2023\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>REVENUES</b>						
Other Taxes	\$ (27,930,000)	\$ (27,930,000)	\$ (2,304,497)	\$ -	\$ 25,625,503	8.3%
Intergovernmental Revenues	(404,000)	(404,000)	-	-	404,000	0.0%
Investment Earnings	-	-	(53,343)	-	(53,343)	100.0%
Other Finance Sources	(46,405,961)	(64,826,493)	(33,308)	-	64,793,185	0.1%
<b>TOTAL REVENUES</b>	<b>\$ (74,739,961)</b>	<b>\$ (93,160,493)</b>	<b>\$ (2,391,147)</b>	<b>\$ -</b>	<b>\$ 90,769,346</b>	<b>2.6%</b>
<b>EXPENDITURES</b>						
Operations	\$ 69,163,094	\$ 87,583,626	\$ 3,483,684	\$ 13,600	\$ 84,086,342	4.0%
Capital Outlay	5,576,867	5,576,867	-	-	5,576,867	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 74,739,961</b>	<b>\$ 93,160,493</b>	<b>\$ 3,483,684</b>	<b>\$ 13,600</b>	<b>\$ 89,663,209</b>	<b>3.8%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,092,536)</b>	<b>\$ (13,600)</b>	<b>\$ 1,106,136</b>	

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

October 16, 2023  
6:30 PM

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly Building Activity Reports

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Kelly Sifford, Assistant County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▢ Report
- ▢ Report

**Cabarrus County Construction Standards Dodge Report 9/1/2023-9/30/2023**

Jurisdiction: All

<b>New Construction</b>				
<b>Description</b>	<b>Const Code</b>	<b>Buildings</b>	<b>Housing Units</b>	<b>Estimated Cost</b>
Single Family Houses Detached	101	118	118	\$21,129,874.00
Single Family Houses Attached	102	49	49	\$6,040,658.00
Manufactured Home (Mobile Homes)	106	1	0	\$14,500.00
Other No housekeeping Shelter	214	1	0	\$20,000.00
Industrial Buildings	320	1	0	\$3,791,593.00
Service Stations and Repair Garages	322	1	0	\$8,781,177.00
Hospitals and Institutional Buildings	323	2	0	\$571,705.00
Office, Bank, and Professional Buildings	324	3	0	\$872,000.00
Stores and Customer Services	327	1	0	\$262,000.00
Other Nonresidential Buildings	328	16	0	\$30,192,476.00
Structures Other Than Buildings	329	14	0	\$929,844.77
Other	999	27	2	\$7,736,315.00
<b>Sub Total (New Construction)</b>		<b>234</b>	<b>169</b>	<b>\$80,342,142.77</b>
<b>Addition, Alteration, and Conversion</b>				
<b>Description</b>	<b>Const Code</b>	<b>Buildings</b>	<b>Housing Units</b>	<b>Estimated Cost</b>
Additions, Alterations and Conversions - Residential	434	1	0	\$25,000.00
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	3	0	\$245,000.00
<b>Sub Total (Addition, Alteration, and Conversion)</b>		<b>4</b>	<b>0</b>	<b>\$270,000.00</b>
<b>Grand Total</b>		<b>238</b>	<b>169</b>	<b>\$80,612,142.77</b>

## Cabarrus County Commercial Building Plan Review Summary

Begin Date: 9/1/2023 through End Date: 9/30/2023

Wilkinson	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2023-03340	9/1/2023	570 PITTS SCHOOL RD NW CONCORD, NC 28027	WINDSOR CONTRACTING, LLC	COMMERCIAL NEW - BUILDING OF FLEX BUILDING (D)	\$3,280,000	45,000
BU2023-03343	9/1/2023	427 LAKE CONCORD RD NE CONCORD, NC 28025	THE ROBINS & MORTON GROUP	AH Cabarrus CEP 1 - Switchgear Replacement ~~ Replacement of existing medium voltage switchgear in CEP-1 with new metal clad switchgear located in the old generator room. Modifications to this room will be required which includes removing interior glass and filling in with masonry / precast. Additional scope will include adding a double pole switch to existing fuel oil pumps that will provide a third source	\$3,791,593	400
BU2023-03346	9/1/2023	7575 WEST WINDS BLVD NW CONCORD, NC 28027	KAYAK CONSTRUCTION, INC.	SES Integration ~~ Installation of (1) non-rated partition wall to form new office. Installation of Broadloom carpet w/4" cove base. ACT ceiling w/(6) 2x4 LED Flat panel light fixtures, fire sprinkler, fire alarm and emergency lighting in new office area. Installation of (1) 20 AMP circuit w/5 general duty receptacles.	\$190,205	435
BU2023-03347	9/1/2023	675 PITTS SCHOOL RD NW CONCORD, NC 28027	Bonds Farm Spec (SHELL Building 1)	SHELL BLDG 1 Bonds Farm Spec~~ GO VERTICAL 09.25.2023	\$10,598,242	247,080
BU2023-03356	9/2/2023	8111 CONCORD MILLS BLVD CONCORD, NC 28027	RITE LITE SIGNS, INC.	Victoria's Secret - Sign ~~ (3) Wall Signs	\$4,900	1,054
BU2023-03357	9/2/2023	7811 GATEWAY LN NW CONCORD, NC 28027	Blue Roots Marketing / Anna Houser- Sign	Springhill Suites - Sign ~~ Front and Rear Elevation install new channel letters and hook to existing power. Install new monument sign onto the existing pipe.	\$6,400	0
BU2023-03358	9/3/2023	5303 POPLAR TENT RD CONCORD, NC 28027	BOBBY CASTLE CONSTRUCTION GP	Novant-GoHealth Urgent Care ~~ Interior Tenant Improvement for new medical office. An interior non-structural plan review was submitted under PRB2023-02277 to begin preparing the space for construction.	\$478,000	3,753
BU2023-03367	9/5/2023	700 DERITA RD CONCORD, NC 28027	SignArt	Max Solutions Wall Sign ~~ Installation of Non-Illuminated Wall Sign at entry to business.	\$6,775	0
BU2023-03373	9/5/2023	501 WARREN C COLEMAN BLVD S CONCORD, NC 28025		ABC		
BU2023-03379	9/6/2023	4745 CORPORATE DR NW CONCORD, NC 28027	BLW CONSTRUCTION LLC	Rack Room Shelving ~~ Shelving permit in existing warehouse	\$195,000	14,404
BU2023-03381	9/6/2023	4393 WEDDINGTON RD CONCORD, NC 28027	WHYTE CONSTRUCTION INC	Remove load bearing wall in garage to enlarge the space to accommodate a private dance room. Heat and cool. Remove garage door and close it wall	\$25,000	535
BU2023-03384	9/6/2023	8590 CONCORD MILLS BLVD CONCORD, NC 28027	DOOLEYMACK CONSTRUCTORS OF SOUTH CAROLINA, LLC	MAVIS TIRE ~~ REMODEL OF VACANT TIRE STORE FOR NEW MAVIS TIRE LOCATION, UPGRADE PLUMBING, FIXTURES AND MONOR ELECTRICAL/HVAC WORK. NEW FINISHES.	\$453,483	7,617
BU2023-03389	9/6/2023	227 NC HWY 49 S CONCORD, NC 28025	PARADIGM HOLDINGS GROUP, LLC	NEW: Logistics Fulfillment Centre for Kroger	\$4,930,038	87,500
BU2023-03408	9/8/2023	227 NC HWY 49 S CONCORD, NC 28025		Machinex FC-11 ~~ System consists of seven (7) motorized conveyors transporting packaging waste from unpacking areas to the baler room	\$985,136	2,210
BU2023-03409	9/8/2023	5801 POPLAR TENT RD CONCORD, NC 28027	M & M CONTRACTORS, LLC	90X40 OPEN SIDE METAL ROOF PAVILION	\$75,000	3,600

### Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 9/1/2023 through End Date: 9/30/2023**

Application ID	Application Date	Address	Applicant	Description	Value	Area
BU2023-03411	9/8/2023	730 W C ST KANNAPOLIS, NC 28081	CITY OF KANNAPOLIS - VILLAGE PARK - ACCESSORY	PARKS AND RECREATION - CONSTRUCT ACCESSORY BUILDING FOR TRAIN STORAGE ONLY - 800 SQFT - 10.6" HEIGHT	\$20,000	800
BU2023-03421	9/11/2023	700 DERITA RD CONCORD, NC 28027	RANGER CONSTRUCTION COMPANY INC	WAITING ON 1 MACHINE (MARK ANDY)	\$0	0
BU2023-03424	9/11/2023	711 SYLVAN ST SW CONCORD, NC 28025	SHARNE OWENSBY	RESIDENTIAL - GROUP HOME		
BU2023-03431	9/12/2023	2222 ROXIE ST KANNAPOLIS, NC 28083		24" X 96" Channel Letters on Raceway w/ Capsule & logo to read "Breyelle's Beauty Supply"	\$3,272	16
BU2023-03434	9/12/2023	845 CHURCH ST N CONCORD, NC 28025	STEPLINE GENERAL CONTRACTORS, LLC	CENTRO MEDICO CONCORD UPFIT ~ Interior alteration of existing space. No change of use, new accessible restroom. New millwork, finishes, A/C, Lights, Plumbing and electrical redistribution of mechanical systems.	\$369,000	1,983
BU2023-03436	9/12/2023	4650 GLOBAL AVE NW CONCORD, NC 28027	Penske Truck Leasing Facility	Penske Truck Leasing Facility ~ New building consisting of 5,244 sf of Office core to support 16, 614 sf service bays for truck light maintenance ~ No service pits, truck to be elevated by means of surface mounted vehicle lifts on slab on grade. ~ There is 1 Wash bay 2,164 sf with self-wash equipment ~ There is an exterior Fuel Canopy and 2-lane Fuel Island.	\$8,781,177	32,333
BU2023-03444	9/13/2023	5825 THUNDER RD NW CONCORD, NC 28027	DEEM, LLC	WALMART, STORE 4574-601 ~ Replace multi-deck produce cases, install new produce misting system	\$262,000	300
BU2023-03445	9/13/2023	3655 CONCORD PKWY S CONCORD, NC 28027	GAROFOLA'S ITALIANO / ANTONIO GIAMBANCO	ABC PERMIT		
BU2023-03446	9/13/2023	8392 ROCKY RIVER RD HARRISBURG, NC 28075	WOLFPACK BUILDERS LLC	EXISTING FLOOR REPAIR WITH NEW CONCRETE - 2400SQFT	\$4,500	2,400
BU2023-03447	9/13/2023	7605 GM ONE TEAM DR NW CONCORD, NC 28027	Charlotte Tech Center 2nd Floor Upfit	Charlotte Tech Center 2nd Floor Upfit ~ Approximate 15,557 SF upfit of the Charlotte Technical Center second floor storage area to a new open office.	\$1,454,059	15,557
BU2023-03451	9/13/2023	8600 PARK DR MT PLEASANT, NC 28124	TOWN OF MT PLEASANT	2 DIG OUTS 210 SQ FT EACH	\$22,000	420
BU2023-03455	9/13/2023	227 NC HWY 49 S CONCORD, NC 28025	Chris Hayes/Machinex Technologies Inc	Temporary Construction Trailer	\$0	480
BU2023-03456	9/13/2023	5420 POWERHOUSE CT KANNAPOLIS, NC 28027	RITE LITE SIGNS, INC.	Petroleum Tec Non-Illuminated Monument Sign	\$3,131	32
BU2023-03462	9/13/2023	695 ODELL SCHOOL RD CONCORD, NC 28027	PRESTIGE BUILDING COMPANY INC	Annborough Park Secondary Entry Monument ~ 15' X 6' Stone Veneer Entry Monument w/HDU Sign & Black Aluminum Lettering	\$25,000	90
BU2023-03463	9/13/2023	705 ODELL SCHOOL RD CONCORD, NC 28027	PRESTIGE BUILDING COMPANY INC	Annborough Park Secondary Entry Marker ~ 5' X 3' Stone Veneer Entry Marker	\$3,000	15
BU2023-03467	9/14/2023	1608 S CANNON BLVD KANNAPOLIS, NC 28083	WOLFPACK BUILDERS LLC	REPAIRING EXISTING FLOOR WITH NEW CONCRETE - 2400SQFT	\$4,500	2,400
BU2023-03478	9/14/2023	1102 S MAIN ST KANNAPOLIS, NC 28083	Salon - change in use/upfit	Salon St John ~ INTERIOR DEMO	\$1,000	400
BU2023-03482	9/15/2023	920 CHURCH ST N CONCORD, NC 28025	RODGERS BUILDERS, INC.	RENOVATION OF EXISTING LAS SPACE FOR NEW EQUIPMENT	\$118,267	2,888
BU2023-03483	9/15/2023	920 CHURCH ST N CONCORD, NC 28025	RODGERS BUILDERS, INC.	RENOVATION OF EXISTING SPACE FOR NEW TELEMETRY CENTER	\$453,438	2,125

### Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 9/1/2023 through End Date: 9/30/2023**

BU2023-03485	9/15/2023	101 WEST AVE A KANNAPOLIS, NC 28081	THE SLOT CAR TRACK	ABC			
BU2023-03486	9/15/2023	5303 POPLAR TENT RD CONCORD, NC 28027	Heather English	(1) 75.04 Sq Ft Sign on Front Elevation Wall (1) 34.9 Sq Ft Sign on Left Elevation Wall		\$12,000	110
BU2023-03495	9/18/2023	8475 AUTOMATION DR NW CONCORD, NC 28027	B & H BUILDING SERVICES LLC	5,000 sf of storage racking installation, electrical work to meet requirements.		\$300,000	1,400
BU2023-03505	9/18/2023	240 BRANCHVIEW DR NE CONCORD, NC 28025	GUY ROOFING	REROOF 1878 SQ TPO SHINGLE 62300		\$384,800	64,178
BU2023-03506	9/19/2023	29 UNION ST N CONCORD, NC 28025	BETACOM INCORPORATED	Verizon Wireless will be removing three (3) antennas, then installing four (4) new antennas, four (4) new remote radio units, two (2) OVP boxes, and one (1) hybrid cables. There will be no Electrical Work to be completed with this project and the project will not alter the existing water tank height or leased ground space.		\$15,000	0
BU2023-03507	9/19/2023	198 JAYCEE RD KANNAPOLIS, NC 28083	BETACOM INCORPORATED	Verizon Wireless will be removing two (2) antennas, then installing four (4) new antennas, six (6) new remote radio units, one (1) OVP box, three (3) diplexers, and one (1) hybrid cables. There will be no Electrical Work to be completed with this project and the project will not alter the existing tower height or leased ground space.		\$15,000	0
BU2023-03509	9/19/2023	4690 GLOBAL AVE NW CONCORD, NC 28027	NORTEK CONSTRUCTION INC	FedEx Kannapolis Generator		\$57,081	200
BU2023-03510	9/19/2023	608 CHURCH ST N CONCORD, NC 28025	Denise Chinchilla	Quality Appliance signs ~~~ There are two existing permanent signs, one on front of the building and the other one on the right side of the building, and we need a permit for both.		\$400	36
BU2023-03525	9/19/2023	540 PITTS SCHOOL RD NW CONCORD, NC 28027	WINDSOR CONTRACTING, LLC	DUMPSTER ENCLOSURE ONLY		\$0	0
BU2023-03531	9/19/2023	380 GEORGE W LILES PKWY NW CONCORD, NC 28027	Starbucks 71679 - SIGNS - Vida Signs	Starbucks 71679 - Qty 2- 60" Illuminated Sirens. Power mounted remotely. Qty 1- 20" illuminated Starbucks wordmark. Power mounted remotely. Qty 1- 48" illuminated DT Cabinet.  Qty 2- Thank you/Exit Only directionals. Foundation by GC. Qty 2- DT/DT directional. Foundation by GC. Qty 1- 10' Clearance Bar. Foundation by GC.  Qty 1- Digital order screen post with canopy. Canopy posts and top are applied separately. Foundation by GC. Qty 1- 5 panel menu board. Foundation by GC.  Qty 1- Interior Mobile Order sign. Qty 2- Parking signs installed by epoxy anchors.  Qty 1- 6' Monument. Foundation by GC. Footing will be anchor bolt style and monument will have a match plate.		\$7,000	1
BU2023-03536	9/20/2023	5965 THUNDER RD NW CONCORD, NC 28027	Carolina Signs and Wonders (SIGNS)	Crazy Mason - SIGN ~~~ UNITS A AND B ~~~Install 2 new non-lit exterior business signage		\$13,200	0
BU2023-03543	9/20/2023	490 CHURCH ST N CONCORD, NC 28025	CASCO SIGNS INC - Sign	RG Powersports ~~~ Casco will install one wall sign that is NOT illuminated		\$1,000	11

### Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 9/1/2023 through End Date: 9/30/2023**

Application Number	Application Date	Address	Applicant	Project Description	Health Source	Estimated Cost	Notes
BU2023-03546	9/20/2023	980 COPPERFIELD BLVD NE CONCORD, NC 28025	CASCO SIGNS INC - Sign	Health Source ~~~ install one wall sign that is internally illuminated		\$5,000	27
BU2023-03548	9/20/2023	5400 JOHN Q HAMMON DR NW CONCORD, NC 28027	MASTEC NETWORK SOLUTIONS (AT&T Site: 074-047)	AT&T Site: 074-047 ~~~ Relocate (2) antennas, remove and add (4) antennas, add an additional (6) antennas, relocate (7) RRU's, remove (4) twin diplexers, remove and replace (1) surge protector, remove and replace (1) fiber trunk, and remove and replace (2) DC trunks.		\$20,000	0
BU2023-03549	9/20/2023	232 KLUTTZ CT SW CONCORD, NC 28025	BUILD 4 VALUE LLC	TRIPLEX ~~~ 2 - 3 bed/2.5 bath AND 1 - 2bed/ 1.5 bath		\$369,000	4,122
BU2023-03557	9/21/2023	2880 STADIUM DR KANNAPOLIS, NC 28083	SAMET CORPORATION (Project Swarm)	Lake Shore (Project Swarm) ~~~ EXISTING SHELL DEMO AND UPFIT ~~~ modifications to the existing shell building to include slab demolition and pour back, structural steel modifications for future roof top equipment, exterior wall opening modifications and infill.		\$1,200,000	127,326
BU2023-03560	9/21/2023	1000 STANLEY DR CONCORD, NC 28027		ROOF REPLACEMENT WORK - AREAS 2,3 & 4 - NO STRUCTURAL MODIFICATIONS.		\$1,493,500	335,800
BU2023-03561	9/21/2023	4287 STOUGH RD CONCORD, NC 28027	84 LUMBER COMPANY, T/A (BLDG 3 OF 4)	BLDG 3 OF 4 ~~~ Construct New 10,500sf STORAGE SHED		\$262,500	10,500
BU2023-03562	9/21/2023	4287 STOUGH RD CONCORD, NC 28027	84 Lumber (BLDG 2 OF 4)	BLDG 2 OF 4 ~~~ New 8,400 sf STORAGE SHED		\$21,000	8,400
BU2023-03563	9/21/2023	4287 STOUGH RD CONCORD, NC 28027	84 LUMBER COMPANY, T/A (PUMP HOUSE)	PUMP HOUSE BLDG #5, 320 SQ FT		\$50,000	320
BU2023-03564	9/21/2023	4287 STOUGH RD CONCORD, NC 28027	84 LUMBER COMPANY, T/A (BLDG 1 OF 4)	BLDG 1 OF 4 ~~~ Construct 10,500 sf STORAGE SHED		\$262,500	10,500
BU2023-03568	9/21/2023	4287 STOUGH RD CONCORD, NC 28027	84 LUMBER COMPANY, T/A (BLDG 4 OF 4)	BLDG 4 OF 4 ~~~ NEW 25,000 sf STORAGE BUILDING		\$100,000	25,000
BU2023-03578	9/21/2023	1621 OLD HARMONY DR NW CONCORD, NC 28027	RITE LITE SIGNS, INC.	Freedom Acres ~~~ Masonry monument sign with cabinet affixed between masonry columns.		\$18,514	0
BU2023-03581	9/22/2023	383 GEORGE W LILES PKWY NW CONCORD, NC 28027	ASCENT CONSTRUCTION GROUP, INC.	COMMERCIAL UPFIT		\$19,100	250
BU2023-03582	9/22/2023	1219 HOLLAND ST KANNAPOLIS, NC 28083	CREATIVE WOOD DESIGNERS LLC	ADDING A BATHROOM		\$25,000	36
BU2023-03588	9/25/2023	705 ODELL SCHOOL RD CONCORD, NC 28027	HOOPAUGH GRADING COMPANY, LLC	Annborough Park - retaining walls - Installing 5 segmental retaining walls located at 705 Odell School Road, Concord, NC 28025. Wall 16, 19, 21, 22, and 23.		\$78,000	0
BU2023-03591	9/25/2023	1086 CONCORD PKWY N CONCORD, NC 28027	ASCENT CONSTRUCTION GROUP, INC.	COMMERCIAL UPFIT		\$19,100	19,100
BU2023-03592	9/25/2023	6900 BRUTON SMITH BLVD CONCORD, NC 28027	G. W. LILES CONSTRUCTION COMPANY, INC	Rocky River Pump House ~~~ New construction of Masonry building with pre-eng wood trusses roof system.		\$100,000	1,500
BU2023-03593	9/25/2023	46 MCCACHERN BLVD SE CONCORD, NC 28025	BUCKHORN BUILDERS, INC	COMMERCIAL UPFIT		\$450,000	6,386
BU2023-03595	9/25/2023	915 W C ST KANNAPOLIS, NC 28081	BRADLEY WALLACE	ABC			
BU2023-03597	9/25/2023	226 KLUTTZ CT SW CONCORD, NC 28025	BUILD 4 VALUE LLC	TRIPLEX 3 bed 2.5 bath, 2 bed 1.5 bath		\$369,000	4,122

PlanReviewSummary 10/9/2023 9:19:22 AM

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### Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 9/1/2023 through End Date: 9/30/2023**

BU2023-03604	9/26/2023	8820 CHRISTENBURY PKWY CONCORD, NC 28027	ASCENT CONSTRUCTION GROUP, INC.	COMERCIAL UPFIT	\$19,100	19,100
BU2023-03609	9/26/2023	5223 DAVIDSON HWY CONCORD, NC 28027	JMR CONSTRUCTION, LLC	Life Storage Kannapolis ~- 3-story climate controlled self-storage building, sprinklered, Type IIB construction, steel framed with concrete floor slabs.	\$5,468,937	111,850
BU2023-03613	9/27/2023	8111 CONCORD MILLS BLVD CONCORD, NC 28027	H&C CONTRACTING, INC	COMMERCIAL UPFIT	\$30,000	844
BU2023-03617	9/27/2023	9000 AVIATION BLVD NW CONCORD, NC 28027	CASCO SIGNS INC	Venture Aviation ~- Install one wall sign that is illuminated	\$1,000	245
BU2023-03623	9/28/2023	11656 REDBRIDGE BLVD LOCUST, NC 28097	South Side Sign and Lighting / CALEB TENCH	Flooring Fusion ~- install illuminated wall sign on wall - connecting to provided GC power within 6' of sign location	\$4,000	0
BU2023-03624	9/28/2023	307 CONCORD PKWY N CONCORD, NC 28027	TUCKER LAND DEVELOPMENT, LLC	Buffalo Terrace Retaining Walls ~- Install 2 retaining walls (588 LF) at the Buffalo Terrace Apts. Wall 1 is 249 ft long, max 23 ft tall, and 3614 sq ft. Wall 2 is 339 ft long, max 6 ft tall, and 1339 sq ft.	\$60,000	0
BU2023-03640	9/29/2023	211 WEST AVE KANNAPOLIS, NC 28081	OLD ARMOR BEER COMPANY	USING A SHIPPING CONTAINER FOR A MOBILE BAR	\$5,000	160
<b>Total Plans Reviewed: 72</b>					<b>\$191,199,392</b>	<b>4,909,404</b>



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

October 16, 2023  
6:30 PM

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

DHS - Crisis Support Quarterly Report

**BRIEF SUMMARY:**

A quarterly report for DHS Crisis Support.

**REQUESTED ACTION:**

Provide information.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ▢ Report



## Work First Emergency Assistance Quarterly Report July – September 2023

Emergency Assistance Approvals: 20  
200% Services Approvals: 13  
Total Approvals: 33

Total Denials: 145  
Total Withdrawn: 9

Emergency Assistance Approved: \$17,464.04  
200% Services Assistance Approved: \$12,779.30

Total Applications: 404  
Total Assistance Provided: \$30,243.34

The Emergency Assistance (EA) program is designed to assist families' sporadic emergency needs. We have denied applications mainly due to client's not meeting the federal Temporary Assistance for Needy Families (TANF) requirements such as not having a minor child in the home, not meeting income guidelines, not having a documented crisis, or not being able to maintain ongoing expenses.

Lora Lipe  
EFSS Program Administrator

The following are program requirements and can be found on the Cabarrus County Website:

**Criteria required to utilize the program**

There must be a documented crisis that is one of the following:

- Beyond the individual's control
- Causing an unusual and/or unexpected expense
- Causing the individual to be unable to fulfill financial obligations (specifically, the obligations for which they are requesting assistance)

**There must also be a minor child in the home.**

The recipient must show next months income is sufficient to maintain ongoing expenses.

**Households applying for assistance must provide certain information**

- Social Security cards and dates of birth for all household members
- Documentation of citizenship
- Income for the month prior to and month of application. This income must include the applicant and all household members:
  - Check stubs
  - Wage statements
  - ESC benefits
  - Child support
  - Bank or retirement fund statements
- Utility notices
- Crisis Landlord Statement completed by the landlord
- Documents/receipts verifying what happened in the last 30 days to cause the crisis

**Assistance will not be authorized for certain expenditures**

- Deposits
- Returned check charges
- Tampering fees

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

EDC - September 2023 Monthly Summary Report

**BRIEF SUMMARY:**

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Page Castrodale, EDC Executive Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

# Project Activity Report

SEPTEMBER 2023

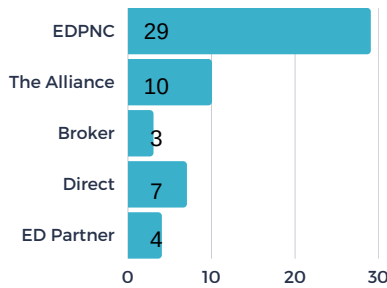


## STATS OVER THE PAST MONTH

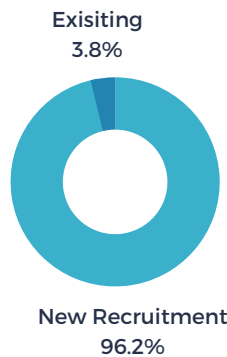
The EDC received 25 new projects/RFIs (request for information) in September and submitted sites/buildings for 13 of the new requests. There were 2 client/consultant site visits or meetings in September.

## Project Activity Highlights

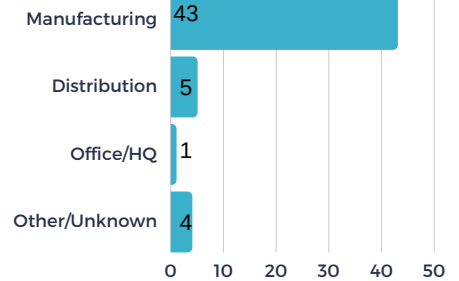
### PROJECTS BY SOURCE



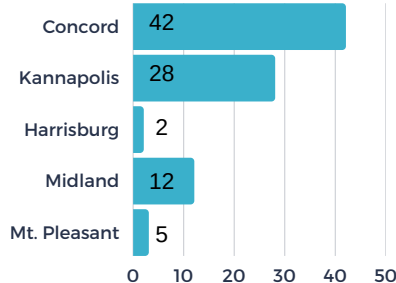
### PROJECTS BY TYPE



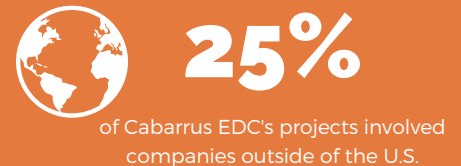
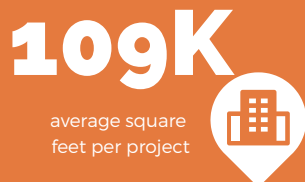
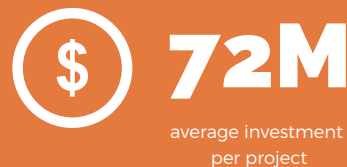
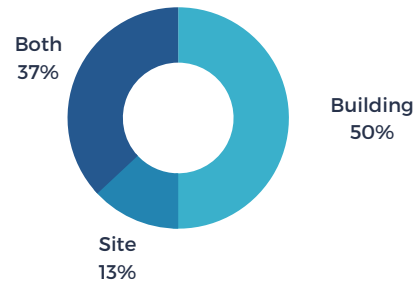
### PROJECTS BY INDUSTRY



### # OF PROJECTS BY LOCATION



### BUILDINGS VS. SITE - %



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**October 16, 2023  
6:30 PM**

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**AGENDA CATEGORY:**

Closed Session

**SUBJECT:**

Closed Session - Pending Litigation and Acquisition of Real Property

**BRIEF SUMMARY:**

A closed session is needed to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

**REQUESTED ACTION:**

Motion to go into closed session to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

**EXPECTED LENGTH OF PRESENTATION:**

1 Hour or More

**SUBMITTED BY:**

Mike Downs, County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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