

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, July 17, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
Vice Chairman: Lynn W. Shue
Commissioners: Christopher A. Measmer
Kenneth M. Wortman
Timothy A. Furr

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

(A) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.
Additions:

Reports
E-7 Library -Harrisburg Schedule Adjustments

Updated:

Closed Session
I-1 Confidential Information and Pending Litigation

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

(B) RECOGNITIONS AND PRESENTATIONS

(B-1) Recognition - Active Living and Parks - Senior Center Month Proclamation

Celebrated every year in September, the National Council on Aging (NCOA) declares September as National Senior Center Month. Discover Yours is the 2023 theme.

Senior Centers have evolved since their beginning in the 1940's through their inclusion in the Older Americans Act and up to today. Cabarrus County strives to meet and maintain the mission to be the local, trusted place in the community that connects people to the programs, services, and opportunities they need to age well and stay in place.

Myra Baumgardner, Senior Centers Advisory Board Chair, expressed appreciation to Active Living and Parks staff and the Board of Commissioners for their support. Ms. Baumgardner then read the proclamation aloud.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No.2023-15

Senior Center Month 2023
"Discover Yours"
A PROCLAMATION

Whereas, older Americans are significant members of our society, investing their wisdom and experience to help enrich and strengthen our community; and

Whereas, the Active Living & Parks Department has acted as a catalyst for mobilizing the creativity, energy, vitality, and commitment of the older residents of Cabarrus County; and

Whereas, through the wide array of services, programs, and activities, senior centers empower older citizens of Cabarrus County to contribute to their own health and wellbeing and the health and well-being of their fellow citizens of all ages; and

Whereas, during the pandemic the Active Living & Parks Department has been a community partner in ensuring that our most vulnerable citizens - people aged 65 and older, many with underlying medical conditions - are cared for and able to stay connected, safe, and healthy; and

Whereas, the two senior centers in Cabarrus County affirm the dignity, self-worth, and independence of older persons by facilitating their decisions and actions; tapping their experiences, skills, and knowledge; and enabling their continued contributions to the community;

NOW, THEREFORE, the Cabarrus County Board of Commissioners do hereby proclaim September 2023 National Senior Center Month And call upon all citizens to recognize the special contributions of the senior center participants and the special efforts of the staff and volunteers who work every day to enhance the well-being of the older citizens of our community.

Adopted this 21st day of August, 2023

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(B-2) Recognition - Department of Human Services - Child Support Awareness Month Proclamation

Jay White, Department of Human Services Attorney, provided information regarding child support services. Mr. White then introduced members of the child support services team who were in attendance.

Susan Dillon, Department of Human Services, Child Support Manager, introduced Sandy Blakey, Department of Human Services, Child Support Agent, who read the proclamation aloud.

Ms. Dillon then provided a video highlighting the staff and their daily efforts.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimsously carried, the Board adopted the proclamation.

Proclamation No. 2023-16

CHILD SUPPORT AWARENESS MONTH
IN CABARRUS COUNTY

A PROCLAMATION

WHEREAS, children are entitled to financial support from their parents and Cabarrus County continues to improve its efforts with child support collections; and

WHEREAS, in FY2023, over \$12.3 million in child support was collected from parents of children whose cases are managed by Cabarrus County Child Support Services; and

WHEREAS, there are nearly 5,300 active child support cases in Cabarrus County, working to ensure that approximately 5,200 children receive financial support from their parents; and

WHEREAS, children who do not receive adequate financial and emotional support from both parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Cabarrus County's children, one of our State's most vital resources:

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of August as CHILD SUPPORT AWARENESS MONTH IN CABARRUS COUNTY

Adopted this 21st day of August, 2023

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(B-3) Recognition - BOC - Cabarrus County Career and Leadership Institute

The Cabarrus County Board of Commissioners recognized the Cabarrus County Career and Leadership Institute Class of 2023.

The students who were attendance introduced themselves and received a County lapel pin.

(C) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:59 p.m. He stated each speaker would be limited to three minutes. He also reviewed the Public Participation Policy.

Jeeter Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Jerry E. Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on Department of Social Services matters.

Rich Wise, resident of 3403 Brickwood Circle in Midland and a Midland Town Councilman, commented on the first amendment and the Midland Library lease.

Josh Norris, resident of 4353 Shiloh Church Road in Davidson, spoke regarding government expenses and the Midland Library lease.

Maegan Mack, resident of 92 St. Mary Avenue NW in Concord, commented on the boards and committees appointment policies.

Mark Ortiz, resident of 155 Wankel Drive in Kannapolis, sang a song to express his view regarding government procedures.

Isaac Davis, resident of 12888 Mustang Drive in Midland, spoke regarding boards and committees appointment policies.

Mr. Roland Jordan, a resident of Concord, commented on tax forgiveness for Barber-Scotia College and public events to celebrate Dr. Martin Luther King Jr. and veterans.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

(D) CONSENT

Vice Chairman Shue **MOVED** to approve the Consent portion of the Agenda. Commissioner Measmer seconded the motion. Following information provided by Chairman Morris to the public regarding boards and committees procedures, the **MOTION** unanimously carried.

(D-1) Appointments and Removals - Mental Health Advisory Board

David Wall, an At-Large member, has resigned his position on the Mental Health Advisory Board.

It is requested that Gayle Alston fill the unexpired term ending on December 31, 2023. Ms. Alston resides outside of Cabarrus County. She also holds

a position on the Juvenile Crime Prevention Council. Exceptions to the residency and multiple board policies will be needed.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board removed David Wall from the Mental Health Advisory Board roster and thanked him for his service.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board appointed Gayle Alston as an At-Large member to the Mental Health Advisory Board to complete the unexpired term vacated by David Wall ending December 31, 2023.

(D-2) Appointments - Planning and Zoning Commission

There are three Planning and Zoning Commission members with terms ending on August 31, 2023. All three members are interested in remaining on the Planning and Zoning Commission and would like to be considered for reappointment.

Staff respectfully requested the following reappointments be considered by the Board of Commissioners:

Reappoint Chris Pinto to a three-year term ending August 31, 2026. Mr. Pinto is the Eastern area representative. Mr. Pinto has served on the Commission since 2012. An exception to the length of service provision of the Appointment Policy will be needed for him.

Reappoint Brent Rockett to a three-year term ending August 31, 2026. Mr. Rockett is the Kannapolis area representative. Mr. Rockett has served on the Commission since 2017. An exception to the length of service provision of the Appointment Policy will be needed for him.

Reappoint Ingrid Nurse to a three-year term ending August 31, 2026. Ms. Nurse is an At-Large alternate representative.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board reappointed Chris Pinto (Eastern Area), Brent Rockett (Kannapolis), and Ingrid Nurse (At-Large Alternate), to the Planning and Zoning Commission for three-year terms ending August 31, 2026; including an exception to the length of service provision of the Appointment Policy for Mr. Pinto and Mr. Rockett.

(D-3) Budget - Vehicle Purchases

The purchase of six (6) vehicles for the following departments: Four (4) for Human Services - Child Welfare Division, one (1) for Emergency Medical Services and one (1) for Infrastructure Asset Management. These vehicles are needed due to increased utilization and new positions. The total cost for will be \$231,000. The vehicles will be purchased using General Fund - Fund Balance.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the purchase six (6) vehicles and the associated budget amendment to fund the purchase of these vehicles from General Fund - Fund Balance.

Budget Revision/Amendment Request

Date: 8/21/2023 Amount: 231,000.00
 Dept. Head: Richard Stancil Department: Fleet Management
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Appropriate from Fund Balance \$231,000 for Vehicle Purchases

Fund	Indicator	Department/ Object/ Project	Account Name	Increase Amount	Decrease Amount
001	6	1955-6901	Fund Balance Appropriated	231,000.00	
001	9	1955-9863	Motor Vehicles	231,000.00	

(D-4) County Manager - Revised Agreement with the Water and Sewer Authority of Cabarrus County

Cabarrus County as well as each municipality in Cabarrus County has an existing agreement with the Water and Sewer Authority of Cabarrus County regarding the allocation of sewer capacity to the municipalities in the county. The proposed amendment revises allocations to the municipalities in order to allocate the new capacity being created at the treatment plant. The agreement will allocate an additional 20,000 gallons to the town of Mount Pleasant to

accommodate the new Mount Pleasant Active Living Center/Park and Library facility.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the agreement amendment.

(D-5) Department of Human Services - Family Caregiver Support Program Grant Budget Revision

The Family Caregiver Support Program (FCSP) supports family and informal (unpaid) caregivers to care for their loved ones at home for as long as possible.

The FY24 allocation for the Family Caregiver Support Program was received after approval of the budget by the Board of Commissioners. The FY24 allocation is \$59,430, which is an increase over the budgeted amount of \$58,941. There is no county match for these funds. A budget amendment will be needed.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the budget amendment.

Budget Revision/Amendment Request

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

BA request to match FY24 budget to FY24 Family Caregiver Support allocation that was received after the budget was presented. No County Match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00195760-9417-CGSP	Dept of Aging Grants	6,694.00	489.00		7,183.00
001	6	00165760-6244	Caregiver Grant	58,941.00	489.00		59,430.00

(D-6) Department of Human Services - FY24 Home and Community Care Block Grant (HCCBG) Funding Plan Revision

The FY24 Home and Community Care Block Grant (HCCBG) Funding Plan was approved by the Board of Commissioners on June 19, 2023. This Funding Plan was based on FY23 figures due to not receiving the actual FY24 allocation in time to include in the budget.

The county was notified regarding the actual FY24 allocation on May 22, 2023. The total allocation in the Funding Plan approved on June 19, 2023 was \$1,122,929 and the actual FY24 allocation is \$1,192,773. These figures include the required 10% local match. The HCCBG Advisory Committee met on May 22, 2023 and determined how to distribute the additional funds among the various programs. The new recommended funding plan was provided.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the FY24 Home and Community Care Block Grant (HCCBG) Funding Plan revision and associated budget amendment.

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

BA request to match FY24 budget to FY24 HCCBG allocation that was received after the budget was presented. County match for In Home Aide is \$24,474 and \$20,899 for Adult Day Health.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5760-9445	Purchased Services	222,318.00	22,423.00		244,741.00
001	6	5760-6215	HCCBG/In Home Aide -CBG	200,087.00	20,180.00		220,267.00
001	6	5760-6901	Fund Balance Appropriated		2,243.00		2,243.00
001	9	5760-9444	Adult Day Services	183,987.00	25,000.00		208,987.00
001	6	5760-6301	HCCBG-Adult Day Services	165,588.00	22,500.00		188,088.00
001	6	5760-6901	Fund Balance Appropriated	2,243.00	2,500.00		4,743.00

(D-7) Department of Human Services -Transportation Rural State Operating Grant

IMD (NCDOT Integrated Mobility Division) announced a call for projects for Rural State Operating funds at 100% State funding on April 24, 2023. This Call for Projects was opened to all transit systems who provide rural service, including systems also serving urban and small urban areas. All Operating

projects are eligible for the grant. However, per the guidance provided with the application package, priority is given to new or expanded service, filling gaps in service, or new on-demand micro transit service if the amount of the grant requests exceed the amount available.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board accepted the North Carolina Department of Transportation Integrated Mobility Division funds and approved the associated budget amendment.

Budget Revision/Amendment Request

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Cabarrus County Transportation Department has been awarded the FY24 Rural State Operating Program Grant (RSOP). The period of performance is 07.01.2023 - 06.30.2024. The total amount of the grant award is \$191,000. Cabarrus County will use the funds for operating costs (fuel) related to rural community transportation services. The grant is funded 100% by State funds and there is no County match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5240-6342-RSOP	NCDOT-Rural State Operating Program	-	191,000.00	-	191,000.00
001	9	5240-9346-RSOP	Fuel - Rural State Operating Program	-	191,000.00	-	191,000.00

(D-8) Fire Services - Mt. Pleasant Fire Department Staffing Grant Interlocal Agreement

As part of the FY24 budget, commissioners chose to provide staffing grant funds to the Town of Mt. Pleasant to support the operation of the fire department in providing paid staffing to protect the rural area of the Mt. Pleasant Fire District. An interlocal agreement will be needed between Cabarrus County and the Town of Mt. Pleasant in order to allocate these funds.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the interlocal agreement between Cabarrus County and the Town of Mt. Pleasant.

(D-9) Planning Department - Budget Amendment to Revise HOME Grant 2020 and Close HOME Grant 2015 and Home Grant 2016

This budget amendment is to revise HOME Grant 2020 revenues and expenditures for additional program fees received to date. It will also adjust the budget to close HOME Grant 2015 and HOME Grant 2016 that have been completed. The project ordinance has also been updated to reflect the updates.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the budget amendment and associated project ordinance.

Budget Revision/Amendment Request

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment is to revise HOME Grant 2020 revenues and expenditures for additional program fees received to date. This budget amendment also adjusts the budget to close HOME Grant 2015 and HOME Grant 2016 that are completed. The project ordinance has been updated to reflect these updates.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
410	6	3672-6432	Home Consortium Revenues - HOME 2015	94,683.54	-	94,683.54	-
410	6	3672-6606	Program Fees - HOME 2015	44,495.00	-	44,495.00	-
410	6	3672-6902	Contribution from General Fund	25,000.00	-	25,000.00	-
410	9	3672-9383	Sub Contractor - HOME 2015	159,887.00	-	159,887.00	-
410	9	3672-9605	Consultant - HOME 2015	4,291.54	-	4,291.54	-
410	6	3673-6432	Home Consortium Revenues - HOME 2016	97,663.25	-	97,663.25	-
410	6	3673-6902	Contribution from General Fund	25,000.00	-	25,000.00	-
410	9	3673-9383	Sub Contractor - HOME 2016	119,392.00	-	119,392.00	-
410	9	3673-9605	Consultant - HOME 2016	3,271.25	-	3,271.25	-
410	6	3674-6606	Program Fees - HOME 2020	10,400.00	3,700.00	-	14,100.00
410	9	3674-9383	Sub Contractor - HOME 2020	184,686.00	3,700.00	-	188,386.00

Ordinance No. 2023-22

BE IT ORDAINED by the Board of Commissioners of the County of County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The projects authorized is for the Grant Projects for the purpose of receiving and disbursing funds as directed by Home Program Grant and the Department of Commerce. The projects are referenced in Section 3.

Section 2. The officers of this unit are hereby directed to proceed within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the Department of Commerce and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

CDBG:		
	Sub-Contractor	\$ 42,352
Home 2020:		
	Sub-Contractor	188,386
	Consultants	8,366
Home 2023-ARP		
	Sub-Contractor	578,000
	Consultants	<u>45,900</u>
	Total	<u>\$863,004</u>

Section 4. The following budgeted revenues are anticipated to be available to complete these projects.

CDBG:		
	Program Fees	\$42,352
Home 2020:		
	Home Consortium Revenues	147,795
	Program Fees	14,100
	Contribution from General Fund	34,857
Home 2023-ARP		<u>623,900</u>
	Total	<u>\$863,004</u>

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project sufficient detailed accounting records to satisfy the terms of any debt financing resolutions and any grant agreements or federal and State regulations.

Section 6. Funds may be advanced from the General Fund for the purpose or making payments as due. Reimbursement requests should be made to the granter agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this grant project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out the projects.

Section 9. At the completion of each individual project, all unrestricted excess funds are transferred to the General Fund and the Grant Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.

c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.

d. The Manager may either enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adcpted this 21st day of August 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

(D-10) Sheriff's Office - Acceptance of Bike Safe Grant

The Bike Safe grant is funded by the Governor's Highway Safety Program. The grant funds educational programs for motorcycle drivers to reduce preventable traffic crashes involving motorcycles. The Bike Safe Grant is a \$5,000.00 dispersal with no required county match. A budget amendment will be needed along with a resolution.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board accepted the grant award and adopted the associated budget amendment and resolution.

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110 6606 -GHSP	Governor's Highway Safety Program Grant (revenue)	-	\$ 5,000.00		5,000.00
001	9	2110 9333 -GHSP	Governor's Highway Safety Program Grant (expense)		\$ 5,000.00	a	#VALUE!

Resolution No. 2023-28

North Carolina Governor's Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Cabarrus County Sheriff's Office (herein called the "Agency") has completed an application contract for traffic safety funding; and that Cabarrus County Board of Commissioners (herein called the "Governing Body") has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE IN OPEN MEETING ASSEMBLED IN THE CITY OF CONCORD, NORTH CAROLINA, THIS 21st DAY OF August, 2023, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Sergeant Grady Christie is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$ 5,000.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$0.00 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and

6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by /s/ Stephen M. Morris, Chairman

ATTESTED BY /s/ Lauren Linker

DATE: August 21, 2023

(D-11) Sheriff's Office - FY24 Radio Tower Revenues and Reappropriation of FY23 Radio Funds to FY24

The county receives radio tower revenues from lease agreements with communication providers. The radio tower lease revenues and associated expenditures were previously accounted for in a Capital Outlay fund. Late in FY22, these funds were transferred to the General Fund. These funds have not been budgeted for FY24. Based on the lease agreements for FY24, \$105,979 will be received in revenues. There was an additional remaining balance of \$252,320 in the General Fund in FY23 from the previous radio funds. It was to request the total amount of \$358,299 from the radio tower revenues (\$105,979) and the FY24 new revenues be appropriated and the balance in the general fund (\$252,320) be reappropriated to the FY24 budget. These funds will be utilized for countywide radio expenses (radio account).

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the budget amendment.

Date: August 21, 2023 Amount: \$358,299.00
 Dept. Head: Sheriff Van W. Shaw Department: 2110 - Sheriff's Office
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment is to establish FY 2024 budget for Emergency Telephone department in the General Fund

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2740-6614	RENTAL TOWER FEES	-	105,979.00	-	105,979.00
001	6	2740-6901	FUND BALANCE - REAPPROPRIATION	-	252,320.00	-	252,320.00
001	9	2740-9331	Minor Office Equipment	-	13,199.00	-	13,199.00
001	9	2740-9445	Purchased Services	-	158,500.00	-	158,500.00
001	9	2740-9860	Equipment & Furniture	-	170,000.00	-	170,000.00
001	9	2740-9610	Travel & Training	-	16,600.00	-	16,600.00

(D-12) Tax Administration - Refund and Release Reports - July 2023

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381. Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the July 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

(E) NEW BUSINESS

None.

(F) REPORTS

(F-1) BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

Commissioner Wortman, liaison for the Active Living and Parks Commission, announced the Frank Liske Barn ribbon cutting will be August 29, 2023 at 5:30 p.m. Also, at the park, the main office and mini golf course will begin demolition to start a project for a new office, concessions and ADA mini golf course.

The bridge on Stough Road will be closed starting today, August 21, 2023 for a work.

Paddleboats at Frank Liske Park will remain open on the weekends at this time.

Camp T.N. Spencer Park swimming pool will be closed for the remainder of the season for repairs.

There is a vacancy on the Active Living and Parks Commission for the Northwest Area seat.

Vice chairman Lynn Shue, liaison for the Water and Sewer Authority, reported Cabarrus County received a reduced usage rate, which allowed in a capacity increase for the municipalities. This will allow permitting for houses to be built.

The water and sewer treatment plant is moving long.

(F-2) BOC - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Mental Health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 1 Expired Terms
- Transportation Advisory Board - 6 Vacant Positions
- Youth Commission - 11 Vacant Positions

(F-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(F-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(F-5) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for July 2023 and the Cabarrus County Commercial Building Plan Review Summary for July 2023 for informational purposes. No action was required of the Board.

(F-6) EDC - July 2023 Monthly Summary Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(F-7) Library - Harrisburg Schedule Adjustments

The Board received the Harrisburg Library Fall Schedule Adjustments and Closings.

(G) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Furr expressed appreciation to the commissioners and staff for his transition onto the board.

Chairman Morris welcomed Commissioner Furr and commented on the grand opening of the new barn at Frank Liske Park.

(I) CLOSED SESSION

(I-1) Closed Session - Confidential Information and Pending Litigation

UPON MOTION of Commissioner Wortman, seconded by Commissioner Measmer, and unanimously carried, the Board moved to go into closed session to discuss matters of confidential information and pending litigation as authorized by NCGS 143-318.11(a) (1) and (3).

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board moved to come out of closed session.

(J) ADJOURN

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the meeting adjourned at 9:06 p.m.



Lauren Linker, Clerk to the Board

