

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, December 18, 2023.

Public access to the meeting could also be obtained through the following means:

- live broadcast at 6:30 p.m. on Channel 22
- <https://www.youtube.com/cabarruscounty>
- <https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris  
 Vice Chairman: Lynn W. Shue  
 Commissioners: Christopher A. Measmer  
 Timothy A. Furr  
 Kenneth M. Wortman

Also, present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

Chairman Morris recognized Youth Commissioner, Makhi Nash.

**(A) Board Organization**

Chairman Morris turned the meeting over to Mike Downs, County Manager, who presided over the organization of the Board.

**Election of Chairman**

Mike Downs, County Manager, called for nominations for the position of Chairman. He stated if more than one commissioner is nominated, they will be voted on in the order they were nominated.

Commissioner Wortman **NOMINATED** Commissioner Morris as Chairman of the Cabarrus County Board of Commissioners.

Mr. Downs called for further nominations. There were none. Nomination were closed.

Mr. Downs called for a vote. Commissioner Morris was re-elected as Chairman of the Cabarrus County Board of Commissioners by the following vote: Ayes: Commissioners Morris, Shue, Wortman and Furr. Nays: Commissioner Measmer.

**Election of Vice Chairman**

Chairman Morris opened the floor for nominations for Vice Chairman.

Chairman Morris nominated Commissioner Shue as Vice Chairman of the Cabarrus County Board of Commissioners.

Chairman Morris called for further nominations. There were none. Nominations were closed.

Chairman Morris called for a vote. Commissioner Shue was re-elected as Vice Chairman of the Cabarrus County board of Commissioners by the following vote: Ayes: Chairman Morris, Commissioners Measmer, Shue, Wortman, and Furr. Nays: None.

Vice Chairman Shue expressed his appreciation to the board and fellow board members for re-electing him as Vice Chairman.

Chairman Morris expressed his appreciation to the board for the opportunity to serve as Chairman.

**(B) APPROVAL OF THE AGENDA**

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the meeting minutes as presented.

**(C) RECOGNITIONS AND PRESENTATIONS****(C-1) Active Living and Parks - Cabarrus Senior Games State Finals Participants Recognition**

Ian Sweeney, Active Living and Parks Project and Event Manager, advised the North Carolina Senior Games is a year-round health and wellness education program for adults 50 years of age and better. The local games finished 2023 with a 20% increase in participation with 262 participants and 137 Silver Artists represented Cabarrus County. Mr. Sweeney introduced Megan Baumgardner, Active Living and Parks Commission Chair, who recognized the State finalists from our county.

**(C-2) County Manager - Recognition of Matt Love**

Kelly Sifford, Assistant County Manager, recognized Thomas "Matt" Love who was awarded the Edison Hubert Johnson Award on August 2 at the 2023 North Carolina Building Official's Annual Conference (NCBIA). The award recognizes an individual for their active participation, leadership, dedication, and professionalism over their career in code enforcement; traits displayed by the first president of the association in whose name this award is given. Matt was selected because he has distinguished himself not only within his jurisdiction, but whose services to the association and its statewide membership have been invaluable. He served on the North Carolina Building Inspectors' Association for many years in various roles: Area Director, Education Committee Chair, Treasurer and President.

Mr. Love expressed his appreciation for the opportunity to serve in this manner.

Commissioner Wortman provided additional comments regarding our inspections staff.

**(C-3) DHS - Transportation Driver Recognition**

Bob Bushey, Transportation Manager, explained that Cabarrus County Transportation uses a vendor for overflow and weekend trips for its citizens. In October, the company went out of business with only eight days' notice. Mr. Bushey recognized the drivers of the Cabarrus County Transportation team who volunteered to work the last six weekends to make sure our clients made it to their medical appointments without interruption.

Jennifer Hammill and Charles Ratliff, Operations and Training Supervisor, provided additional comments.

**(C-4) Human Resources - Recognition of Anthony Hodges on his Retirement from Cabarrus County Human Services**

Mia Stockton, Human Services Deputy Director, recognized Anthony Hodges on his 29 years of service to Cabarrus County. He will retire on January 1, 2024.

Mr. Hodges graciously accepted the award and expressed appreciation.

Vice Chairman Shue presented Mr. Hodges with a service award in appreciation of his service and dedication to the citizens of Cabarrus County.

Chairman Morris congratulated Mr. Hodges.

**(C-5) Proclamation - Reverend Dr. Martin Luther King, Jr. Day**

Chairman Morris read the proclamation aloud.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2024-21

**PROCLAMATION**

WHEREAS, Reverend Dr. Martin Luther King, Jr., was born on January 15, 1929 in Atlanta, Georgia, and devoted his life to fighting poverty, injustice and racism in America; and

WHEREAS, Reverend Dr. King, through his practice of non-violent protest, promoted the importance of love, peace and freedom for humankind and challenged America to honor its promise of liberty and justice for all citizens; and

WHEREAS, during his lifetime, Reverend Dr. King sought to forge the common ground on which individuals of all ages, races and backgrounds could join together to address important community issues and provide service to their community; and

WHEREAS, the third Monday in January has been established as a national holiday to observe the anniversary of Reverend Dr. King's birth and commemorated as a national day of service; and

NOW THEREFORE, the Cabarrus County Board of Commissioners hereby proclaims Monday, January 16, 2023 as Reverend Dr. Martin Luther King, Jr. Day in Cabarrus County and encourages all citizens to join in the special programs and ceremonies to be held throughout the county honoring the life and work of Reverend Doctor King and his legacy of peace and equality for all citizens.

Adopted this 18<sup>th</sup> day of December, 2023.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Board of Commissioners

Attest:

/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

Chairman Morris took a moment to recognize Cabarrus County Government for receiving the 2023 Visionary Award by the Convention and Visitors Bureau (CVB) at the Celebrate Cabarrus Event on December 8, 2023. Cabarrus County was recognized for their partnerships with the CVB to create artificial turf fields at several of the high schools in the county in order to support the tourism events. Also, a Mondo track was installed at J.M. Robinson High School; the events booked at this facility have resulted in a \$4.5 million dollar impact to the county.

**(D) INFORMAL PUBLIC COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 7:01 p.m. He stated each speaker would be limited to three minutes.

Ray Helms, resident of 9607 Robinson Church Road in Harrisburg, discussed concerns regarding educational materials.

Jerry Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Jeeter Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Roland Jordan, resident of 134 Lore Street in Concord, commented on community and personal matters.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

**(E) OLD BUSINESS**

None.

**(F) CONSENT**

**(F-1) Appointments and Removals - Active Living and Parks Commission**

The Nominating Committee for the Active Living and Parks (ALP) Commission has the following recommendations for Committee members:

Removal of Kevin Hutchins as the Harrisburg Planning District Representative and thanked him for his service.

Appoint Chad Roberts to fill the unexpired term of Kevin Hutchins as the Harrisburg Planning District Representative; term will expire January 31, 2025.

Re-appointment of Patsy Brown as the Eastern Planning District Representative for a three-year term expiring January 31, 2027. Note: Ms. Brown filled an unexpired term and then served her first term beginning in 2020. This will be her final term.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board removed Kevin Hutchins (Harrisburg Planning District Representative) from the Active Living and Parks Commission roster and thanked him for his service.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Chad Roberts to fill the unexpired term of Kevin Hutchins (Harrisburg Planning District Representative); term expiring January 31, 2025.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board reappointed Patsy Brown (Eastern Planning District Representative) to a three-year term. The term will begin January 31, 2024, and end January 31, 2027.

**(F-2) Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating (TAC) Committee (TCC) and Transportation Advisory Committee**

Each year, the Board of Commissioners must appoint or reappoint representatives to the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC).

Staff respectfully requested that Susie Morris, Planning Director, be appointed as the Cabarrus County TCC representative and Phil Collins, Senior Planner, be appointed as the alternate representative.

The Board of Commissioners will also need to appoint a commission member to serve on the TAC as a regular member, along with an alternate member. Commissioner Furr currently serves as the representative for Cabarrus County and Commissioner Shue serves as the alternate.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board reappointed Susie Morris, Planning Director, as the Cabarrus County TCC representative and Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2024.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Commissioner Furr as the regular member and Commissioner Shue as the alternate member to the TAC for one-year terms ending December 31, 2024.

**(F-3) Appointments (Removals) - Juvenile Crime Prevention Council (JCPC)**

During the November 15 regular meeting, the JCPC voted unanimously to recommend the appointments of (1) Melissa Dixon to fill the vacant Member of the Business Community seat; (2) Lakesha Steele to fill the vacant Member of the Public representing Families of At-Risk Youth seat; and (3) Rosemary Gause to fill the vacant Member at Large seat.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Melissa Dixon as Member of the Business Community, term ending September 30, 2025, and added her name to the JCPC Roster Number 15 position. This position was vacated by Mark Boles in September 2023.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Lakesha Steel as Member of the Public Representing the Interests of Families of At-Risk Youth, term ending June 30, 2024, and added her name to the JCPC Roster Number 12b position. This position was vacated by Heather Jones in October 2023.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Rosemary Gause as Member at Large, term ending June 30, 2024, and added her name to the JCPC Roster Number 19b position. This position was vacated by Jamica LaFranque in October 2023.

**(F-4) Appointment and Removals - Mental Health Advisory Board**

There are several terms on the Mental Health Advisory Board ending December 31, 2023. The following members have agreed to serve another term:

Sheriff Van Shaw (Cabarrus County Sheriff's office representative), Chief Terry Spry (Kannapolis Police Department representative), Mayor Pro-Tem Darren Hartsell (Mayor/City Council - Midland representative), Amy Jewel (Cabarrus County Schools representative), Karen Calhoun (Department of Human Services representative) and Gayle Alston (Juvenile Justice representative). An exception to the residency provision of the Appointment policy will be required for Ms. Alston and Ms. Calhoun. Ms. Jewel will need an exception to the length of service provision of the Appointment Policy.

Judge Steve Grossman is unable to continue to serve due to his forthcoming retirement in February 2024. Chief Gary Gacek retired in September 2023 and Tri Tang requested another colleague represent Atrium Healthcare starting in 2024. Georgia Lozier has relocated to South Carolina and will no longer be able to serve. It is requested to remove their names from the roster.

Judge Christy Wilhem suggested that Judge Michael Knox serve as the Local Judge representative. Tri Tang requested that Angela Reid represent Atrium Healthcare as the Local Provider representative. Interim Chief Jimmy Hughes (Concord Police Department representative) will fill Retired Chief Gacek's unexpired term through December 31, 2024.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board removed Judge Steve Grossman, Retired Chief Gary Gacek and Tri Tang from the Mental Health Advisory Board roster and thanked them for their service.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board reappointed the following members of the Mental Health Advisory Board for three-year terms ending December 31, 2026: Sheriff Van Shaw, Chief Terry Spry, Mayor Pro-Tem Darren Hartsell, Amy Jewel, Karen Calhoun, and Gayle Alston and to include an exception to the residency and multiple boards provisions of the appointment policy for Ms. Alston, an exception to the length of service provision of the appointment policy for Ms. Jewel and an exception to the residency provision of the appointment policy for Ms. Calhoun.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed the following members to the Mental Health Advisory Board for three-year terms ending December 31, 2026: Judge Michael Knox (Local Judge representative) and Angela Reid (Local Provider representative).

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Interim Chief Jimmy Hughes (Concord Police Department representative) to fill the unexpired vacant Concord Police Department seat for the term ending December 31, 2024.

#### **(F-5) Active Living and Parks - 2024 Fees and Charges Updates**

The Active Living and Parks Department reviews the Fees and Charges Policy as well as the Fees and Charges each year. Documents were provided to reflect the proposed changes to the Policy, Fees, and Charges. Additionally, a Summary Sheet of the Fees and Charges, the Fees and Charges strike through document, and the Fees and Charges Policy were provided for consideration.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the proposed changes to the Fees and Charges and the Fees and Charges Policy.

#### **(F-6) Active Living and Parks - Phase 2 Matching Incentive Grant Project Approval**

Phase 2 of the Matching Incentive Grant Program received 2 applications for the \$24,465 remaining funds available in the FY 24 budget. Both applicants met all necessary requirements. Their applications were reviewed by the ALP Commission Property Committee and presented for approval. The ALP Commission recommends that both projects be funded for a total County match of \$15,622. Projects included Cabarrus County 4H to install a concrete pad for their new outdoor classroom and programming space and Hartsell Athletic Association for field maintenance equipment.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board accepted the grant awards and adopted the associated budget amendment.

**Budget Revision/Amendment Request**

Date: 12/18/2023 Amount: 46,866.00  
 Dept. Head: Londa Strong Department: Active Living & Parks  
 Internal Transfer Within Department    
  Transfer Between Departments/Funds    
  Supplemental Request

The matching incentive grant program provides seed money for civic and community groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The purpose of this budget amendment is to assign funds from the approved budget to two different organizations, whose applications were recommended for funding by the Active Living and Parks Commission.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	8140-9831-0154	Matching Grants - Unassigned Funds	50,930		31,244	19,686
001	6	8140-6813-0154	Matching Grants - Unassigned Funds	25,465		15,622	9,843
001	9	8140-9831-0213	Matching Grants - Hartsell Ath Association	23,408	28,044	-	51,452
001	6	8140-6813-0213	Matching Grants - Hartsell Ath Association	11,704	14,022	-	25,726
001	9	8140-9831-CC4H	Matching Grants- CabCo 4H Foundation	3,662	3,200	-	6,862
001	6	8140-6813-CC4H	Matching Grants- CabCo 4H Foundation	1,831	1,600	-	3,431

**(F-7) Behavioral Health - Amended Resolution to Direct the Expenditure of Opioid Settlement Funds**

The Cabarrus County Board of Commissioners adopted a Resolution to Direct the Expenditure of Opioid Settlement Funds on January 17, 2023. The adopted resolution listed and authorized one strategy, Recovery Support Services (Strategy 3). Staff has identified and confirmed an additional strategy, Naloxone Distribution (Strategy 7), as an expenditure of Opioid Settlement Funds for the harm reduction wellness program. Amending the resolution will ensure the resolution aligns with expenditures for the program.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the amended resolution to direct the expenditure of opioid settlement funds.

Resolution No. 2024-32

A RESOLUTION BY THE COUNTY OF CABARRUS  
 TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA");

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to

identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized

- a. Name of strategies:  
Recovery Support Services (Strategy 3)
- b. Strategy is in:  
Exhibit A
- c. Item letter and/or number:  
Exhibit A #3
- d. Amounted authorized:  
\$210,000
- e. Term:  
November 1, 2022 through October 31, 2025

f. Description of the program, project, or activity:

In the context of a harm reduction wellness program, funding will be used to support peer support, education, and naloxone distribution. Services include the following:

- Linkages to care based on participant needs
- Peer support/case management services
- Outreach to engage participants
- Harm reduction education, naloxone distribution, and providing safer use supplies to participants

Peers have received extensive training in Wellness Recovery Action Planning (WRAP), motivational interviewing, Naloxone use, and case management. They offer referrals to MAT, lead sober living/transitional housing meetings, provide social work services, and inform and guide future programming from the lens of lived experience. They also provide employment-related support, like job search guidance, interview coaching, and resume review. Peers are based in our health department, but also provide services out in the community in sites like the jail, treatment centers, and transitional housing/sober living. By the end of the project, CHA will have served at least 1,120 unique individuals through Peer-led overdose prevention education.

- g. Provider:  
Cabarrus Health Alliance (CHA)

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$210,000.

Adopted this the 18<sup>th</sup> day of December 2023.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
County Board of Commissioners

ATTEST:

/s/ Lauren Linker  
Lauren Linker

**(F-8) BOC - Annual Bond Approval - Deputy Finance Director**

It is time for the annual approval of the ongoing bond for Cabarrus County Deputy Finance Director, Suzanne Burgess.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Deputy Finance Director, Suzanne Burgess.

**(F-9) BOC - Annual Bond Approval - Finance Director**

It is time for the annual approval of the ongoing bond for Cabarrus County Cabarrus County Finance Director, Jim Howden.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Finance Director, Jim Howden.

**(F-10) BOC - Annual Bond Approval - Human Resources Director**

It is time for the annual approval of the ongoing bond for Cabarrus County for Cabarrus County Human Resources Director, Lundee Covington.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Human Resources Director, Lundee Covington.

**(F-11) BOC - Annual Bond Approvals - Register of Deeds**

It is time for the annual approval of the ongoing bond for Cabarrus County for Cabarrus County Register of Deeds, Wayne Nixon.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Register of Deeds, Wayne Nixon.

**(F-12) BOC - Annual Bond Approvals - Sheriff**

It is time for the annual approval of the ongoing bond for Cabarrus County for Cabarrus County Sheriff, Van Shaw.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for Cabarrus County Sheriff, Van Shaw.

**(F-13) BOC - Annual Bond Approvals - Tax Administrator**

It is time for the annual approval of the ongoing bond for Cabarrus County for Cabarrus County Tax Administrator, David Thrift.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Tax Administrator, David Thrift.

**(F-14) BOC - Appointment Policy**

The Board performs an annual review of the Boards policies, this item focuses on the Boards' rules of procedure.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the Appointment Policy.

**(F-15) BOC - 2024 Commissioner Board Appointments**

The following chart outlines commissioner appointments to various boards and committees and appointments as liaisons to the surrounding municipalities for 2024.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the 2024 Commissioner Board Appointments.

NAME OF BOARD	2024 APPOINTMENTS
Active Living and Parks Commission	Wortman
Cabarrus County Board of Education - Business Mtg.	Furr/Measmer
Cabarrus County Board of Education - Work Session	Measmer/Furr
Cabarrus County Partnership for Children (Smart Start)	Morris
Cabarrus Planning and Zoning Commission	Wortman/Shue
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	Furr/Shue
Centralina Regional Council of Government Executive Board	Shue



Centralina Regional Council of Government Board of Directors	Shue
Centralina Workforce Development Consortium	Furr
City of Concord	Morris
City of Kannapolis	Wortman
City of Locust	Furr
Cooperative Extension Service	Wortman
Council of Planning - NC 73 Corridor	Furr/Wortman
Early Childhood Task Force Advisory Board	Measmer
East 49 Taskforce	Wortman/Downs
Fire Departments & First Responder Advisory Committee	Wortman/Shue
Home and Community Care Block Grant Advisory Committee	Furr
Human Services Advisory Board	Measmer
Juvenile Crime Prevention Council	Measmer
Kannapolis Board of Education	Shue/Furr
Library Board of Trustees	Morris
Local Emergency Planning Committee	Measmer
Logan Community	Wortman
Mental Health Advisory Board	Wortman
Public Health Authority of Cabarrus County	Morris
Region F Aging Advisory Committee	Shue
Rowan-Cabarrus Community College Board of Trustees	Morris
Senior Centers Advisory Council	Measmer
Soil & Water Conservation District	Shue
Tourism Authority	Honeycutt
Town of Harrisburg	Measmer
Town of Midland	Furr
Town of Mt. Pleasant	Shue
Transportation Advisory Board	Morris
Water and Sewer Authority	Shue/Marshall
Youth Commission	Furr

**(F-16) BOC - Resolution Establishing the Board of Commissioners' 2024 Meeting Schedule**

The resolution to establish the Boards' 2024 meeting schedule was previously provided for review and consideration.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the resolution.

Resolution No. 2024-33

RESOLUTION  
ESTABLISHING THE REGULAR MEETING SCHEDULE  
FOR CALENDAR YEAR 2024

WHEREAS, the regular agenda work sessions of the Cabarrus County Board of Commissioners are currently held on the first Monday of each month at 4:00 p.m. in the Multipurpose Room at the Governmental Center; and

WHEREAS, the regular meetings of the Board of Commissioners are held on the third Monday of each month at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, the Cabarrus County Board of Commissioners' 2024 meetings may be conducted remotely in a virtual setting, as allowed by the Board's Remote Participation Policy; and

WHEREAS, the Martin Luther King, Jr. holiday requires a change in the regular meeting date in January 2024; and

WHEREAS, the New Year's Day, Easter and Labor Day holidays require a change in the agenda work session meeting dates in January, April and September 2024; and

WHEREAS, the National Association of Counties (NACo) Conference requires a change in the regular meeting date in July 2024; and

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1) Establish the Board's regular agenda work session schedule to meet at 4:00 p.m. in the Multipurpose Room at the Governmental Center on the following dates:

January 2, 2024 (Tuesday)	July 1, 2024
February 5, 2024	August 5, 2024
March 4, 2024	September 3, 2024 (Tuesday)
April 2, 2024 (Tuesday)	October 7, 2024
May 6, 2024	November 4, 2024
June 3, 2024*	December 2, 2024

\*Commissioner's Meeting Room at 5:30 p.m.

- (2) Establish the Board's regular meeting schedule to meet at 6:30 p.m. in the Commissioner's Meeting Room at the Governmental Center on the following dates:

January 16, 2024 (Tuesday)	July 16, 2024 (Tuesday)
February 19, 2024	August 19, 2024
March 18, 2024	September 16, 2024
April 15, 2024	October 21, 2024
May 20, 2024	November 18, 2024
June 17, 2024	December 16, 2024

- (3) Sets quarterly summits scheduled at the Cabarrus Arena and Events Center on January 17, 2024, April 17, 2024, July 17, 2024 and October 16, 2024 at 6:00 p.m.
- (4) The Board will hold a Budget Public Hearing at the June 3, 2024 Work Session meeting at 5:30 p.m. in the Commissioners Meeting Room at the Governmental Center; and
- (5) Sets a Board retreat, to be held at the TBD on February 23 at 4:00 p.m. and February 24 at 8:00 a.m.; and
- (6) Sets the NACo Legislative Conference in Washington, DC, on February 10-13, 2024; and
- (7) Sets the NCACC County Assembly Day and Legislative Reception in Raleigh TBD; and
- (8) Sets budget workshop meetings on April 18, 2024 and June 6, 2024 from 4:00 - 8:00 p.m. in the Multipurpose Room in the Governmental Center; and
- (9) Sets the NACo Annual Conference in Hillsborough County, Tampa, Florida on July 12 - 15, 2024; and
- (10) Sets the NCACC Annual Conference in Forsyth County, Winston-Salem, NC on August 8, 9 and 10th, 2024; and

BE IT FURTHER RESOLVED that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

Adopted this the 18<sup>th</sup> day of December, 2023.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Board of Commissioners

Attest:  
/s/ Lauren Linker  
 Lauren Linker, Clerk to the Board

**(F-17) BOC - Resolution Human Services Director**

A resolution to appoint Aalece Pugh, Assistant County Manager, as Human Services Director will be needed following the retirement of current Director, Karen Calhoun.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the resolution.

Resolution No. 2024-34

RESOLUTION OF THE CABARRUS COUNTY BOARD OF COMMISSIONERS  
ADOPTING THE COUNTY MANAGER'S RECOMMENDATION FOR  
DIRECTOR OF THE CONSOLIDATED HUMAN SERVICES AGENCY

WHEREAS, on June 17, 2013, the Cabarrus County Board of Commissioners created a consolidated human services agency (CHSA) governed by a consolidated human services board, pursuant to NCGSS 153A-77(b), and thereafter assumed the powers, duties and responsibilities of the consolidated human services board in accordance with NCGSS 153A-76 and NCGSS 153A-77(a); and

WHEREAS, under NCGSS 153A-77(e) the human services director of a consolidated human services agency reports directly to the County Manager and shall be appointed and dismissed by the County Manager with the advice and consent of the consolidated human services board; and

WHEREAS, the County Manager recommends to this Board that Assistant County Manager Dr. Aalece Pugh be appointed as and assume the duties of Cabarrus County Human Services Director as prescribed in NCGSS 153A-77(e), in addition to her duties as Assistant County Manager.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Cabarrus County, pursuant to NCGSS 153A-76, NCGSS 153A-77 and this Board's resolution adopted June 17, 2013, does hereby consent to the recommendation of the County Manager designating Assistant County Manager Dr. Aalece Pugh as the Consolidated Human Services Director, effective January 1, 2024.

ADOPTED this the 18th day of December, 2023.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:  
/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**(F-18) County Manager - Resolution for Emergency Housing Support**

The lack of available and appropriate emergency placements for youth is a problem plaguing the child welfare system across the state. Locally, Cabarrus has been fortunate to avoid placement of children/youth in inappropriate settings and/or to have to care for them in County buildings or hotels. However, due to the statewide issue around access to therapeutic residential services for youth in custody, Cabarrus is proactively identifying emergency solutions for youth in care to avoid use of potentially harmful, less safe practices. Emergency foster care that is available at any hour, day or night, is needed to provide safe, trauma-informed care to youth in circumstances where traditional foster care is limited or unavailable.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the resolution.

Resolution No. 2004-35

A RESOLUTION BY THE COUNTY OF CABARRUS  
TO SECURE A SHORT-TERM RESIDENTIAL SOLUTION FOR  
YOUTH IN CUSTODY

WHEREAS Cabarrus County is committed to the wellbeing of children and youth in the custody of Cabarrus County Human Services;

WHEREAS there have been multiple youth awaiting residential treatment services in recent months due to a myriad of reasons, including a statewide shortage in high-quality residential treatment providers, high turnover in staffing amongst residential treatment providers, and difficulty in identifying providers willing to accept youth with complex clinical needs;

WHEREAS Cabarrus County Human Services has identified the lack of available and appropriate emergency placements for youth as a problem plaguing the child welfare system statewide, Cabarrus County is proactively identifying emergency solutions for youth in care to avoid use of potentially harmful, less safe practices (e.g., housing children in office buildings or hotels); and

WHEREAS Cabarrus County is aware of the potential long-term effects associated with youth languishing in inappropriate settings, that are not designed for long-term care, including emergency departments, crisis stabilization facilities, and hospital settings;

NOW, THEREFORE BE IT RESOLVED, Cabarrus County authorizes the expenditure of funds as follows to develop a short-term care solution for children and youth entering care and/or awaiting a longer-term placement. The program will serve as a bridge for children/youth in the following scenarios:

- Youth entering foster care
- Youth whose placement disrupted
- Youth awaiting a higher-level or longer-term care solution

Priority will be given to youth in the following scenarios; however, the Human Services Director or their designee will have final input on prioritization should there be more youth needing care than slots available:

- Youth languishing in hospital/ED settings
- Youth at high risk of elopement or with higher care needs
- Older youth entering foster care
- Sibling sets

Funding needs are as follows:

1. One-time capital expenditure and start-up costs to purchase a residence, upfit in accordance with state regulatory requirements for licensure as a 1700 residential facility (as set forth in 10A NCAC 27G), and staff in accordance with the staffing model outlined in Partners Health Management's alternative service description of Emergency Transitional Residential Intervention (ETRI). (Cost TBD)

2. Operating expenses for up to three (3) youth per month (annually) for exceptional circumstances whereby operating expenses are not covered by Medicaid. (Cost TBD)

A. Description of the program, project, or activity:

As noted by child welfare experts, the lack of available and appropriate emergency placements for youth is a problem plaguing the child welfare system across the state. Locally, Cabarrus has been fortunate to avoid placement of children/youth in inappropriate settings and/or to have to care for them in County buildings or hotels. However, due to the statewide issue around access to therapeutic residential services for youth in custody, Cabarrus is proactively identifying emergency solutions for youth in care to avoid use of potentially harmful, less safe practices. Emergency foster care that is available at any hour, day or night, is needed to provide safe, trauma-informed care to youth in circumstances where traditional foster care is limited or unavailable.

Expectations: The programs will have the clinical sophistication to work with the County's challenging and complex youth, while ensuring a staffing pattern that can maintain appropriate safety and supervision. As a partially County funded service, the expectation is that the service is available to any youth requiring care, at any time of day or evening. This includes providing the service to youth who meet any of the following criteria:

- 1) Youth whose behavioral and mental health needs would qualify them for therapeutic foster care but in the process of being assessed and approved for this level of service
- 2) Youth exhibiting behaviors that would be difficult to manage in a regular foster home setting but do not meet the full requirements for therapeutic foster care
- 3) Youth exhibiting criminal and/or sexualized behaviors towards other children or adults (with appropriate additional staffing in place)
- 4) Youth with medical conditions that require specialized care, therapy, medical equipment and/or supplies to maintain and sustain their life functions
- 5) Youth needing a one-on-one staffing structure when the child is displaying sexualized, and/or high-risk behaviors

Reimbursement Structure: The program will function as a bundled payment service. This means the daily rate includes the following services: a clinical assessment, therapy (as indicated), enhanced case management,

and other supports, as needed. Most youth in custody admitted to the program will likely be eligible for the Emergency Transitional Residential Intervention service definition proposed by Partners Health Management. As such, the service will likely be covered as Medicaid billable service for most youth in care. There may be some circumstances under which Cabarrus County may need to cover the contracted amount, including if the youth does not have a behavioral health condition or the youth is ineligible for Medicaid (e.g., undocumented children). Should the need arise, the terms and payment structure of the program will be re-negotiated based on need. The provider will provide a monthly census of children/youth served, days served, and other metrics to Cabarrus County Human Services at regular intervals.

B. Provider: TBD

Total Cost TBD

Adopted this the 18th day of December 2023.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
County Board of Commissioners

ATTEST:

/s/ Laruen Linker  
Clerk to the Board

**(F-19) Department of Human Services - Senior Health Insurance Information Program (SHIIP) Funding Increase**

The Senior Health Insurance Information Program (SHIIP) is administered in Cabarrus County through the Department of Human Services Adult and Aging Services Division. The SHIIP Program receives annual grant funding from the North Carolina Department of Insurance. The agency received notification of the award for FY24 (July 1, 2023 - June 30, 2024) in October. The actual amount awarded was \$15,677.00, which is higher than the budgeted amount of \$9,756.00. There is no county match for these funds and a budget amendment is required.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the budget amendment.

**Budget Revision/Amendment Request**

Date: 12/18/2023 Amount: 6,527.00  
Dept. Head: Karen Calhoun Department: DHS  
 Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

This Budget Admendment is to revise revenue and expenditures to match the State SHIIP grant for FY24. The grant is \$15,677.00. There is no County match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5760-6270-5T8	SHIIP Grant	9,756.00	6,527.00	-	16,283.00
001	9	5760-9356-5T8	Special Program Supplies	9,150.00	6,527.00		15,677.00

**(F-20) Emergency Management - Squad 410 Career Development Plan Proposal**

Squad 410 provides direct operational support to (12) local fire departments in the form of full-time 24-hour staffing as well as backup basic life support transport capabilities for EMS. The creation of a career development plan is designed to not only address increased employee turnover, but allows us to retain and invest in our employees and build an internal "pipeline" by identifying future leaders for Squad 410.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the Squad 410 Career Development Plan for implementation effective January 1, 2024.

**(F-21) Information Technology Services - Budget Amendment for 911 PC Purchase**

ITS replaced the computers that run the Computer Aided Dispatch (CAD) system in June 2023. The 911 Board notified the Finance Department that the

allowance for a CAD PC is \$2300 per device. The devices ITS specified to support Cabarrus operations were \$3406. The total difference for the purchase of 16 devices is \$20,099. These funds will come from the ITS PC replacement budget and be transferred to the 911 fund to make up the difference.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the budget amendment.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department       Transfer Between Departments/Funds      Supplemental Request

This budget amendment is to transfer funds from the General Fund to reimburse the 911 Emergency Telephone Fund for expenditures that are not eligible to be paid with 911 funds.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1810-9342-0543	MINOR TECHNOLOGY EQUIPMENT	256,900.00	-	20,099.00	236,801.00
001	9	1960-9721	CONTRIBUTION TO SPECIAL REVENUE FUND	-	20,099.00	-	20,099.00
401	6	2740-6902	CONTRIBUTION FROM GENERAL FUND	-	20,099.00	-	20,990.00
401	9	2740-9342	MINOR TECHNOLOGY EQUIPMENT	-	20,099.00	-	20,990.00

**(F-22) Information Technology Services - Contract for Multifunction Devices**

Cabarrus County leases/rents multifunction devices to facilitate copying and printing needs across the county. The ITS department works with departments to assess individual department needs. The county has chosen Sharp Business Systems for the new lease.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the contract between Cabarrus County and Sharp Business Systems; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

**(F-23) Library - Budget Amendment for Mt. Pleasant Collection**

This budget amendment is to appropriate fund balance and budget additional funds to purchase new items and refresh the existing collection for the Mt. Pleasant Library.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the budget amendment.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department      Transfer Between Departments/Funds       Supplemental Request

This budget amendment is to appropriate fund balance and budget additional funds to purchase new items and refresh the existing collection for Mt Pleasant Library.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	8240-9302	Circulation Stock	542,314.00	200,000.00	-	742,314.00
001	6	8240-6901	Fund Balance Appropriated	-	200,000.00	-	200,000.00

**(F-24) Planning Department - Budget Amendment for Duke Power Rebate Funds Adjustment**

Duke Power has a rebate program for customers that receive Community Development Weatherization Assistance Program services. Rebate funds have been received for five weatherization program projects. A budget amendment is needed for the Community Development budget to be adjusted to reflect receipt of the funds.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the budget amendment.

**Budget Revision/Amendment Request**

Date: 12/18/2023 Amount: 18,924.99  
 Dept. Head: Susie Morris Department: Community Development  
 Internal Transfer Within Department   
  Transfer Between Departments/Funds   
  Supplemental Request

Purpose: To allocate Duke Rebate Program funds received for Weatherization Program jobs completed in homes where the electricity is provided by Duke Energy Carolinas.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	3250-6841-DE	Duke Power Rebate	4,153.33	18,924.99		23,078.32
460	9	3250-9315-DE	Health & Safety Duke	27,591.90	18,924.99		46,516.89
<b>Total</b>							<b>69,595.21</b>

**(F-25) Tax Administration - Refund and Release Reports - November 2023**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381. Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the November 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

**(G) NEW BUSINESS**

**(G-1) BOC - Economic Development Grant Program Policy**

The Board had a lengthy discussion during the annual review of the Economic Development Grant Program.

Commissioner Measmer **MOVED** to table the review of the Economic Development Grant Program Policy. Commissioner Furr seconded the motion.

Following discussion, Commissioner Measmer **AMENDED** the motion to table the Economic Development Grant Program Policy for 90 days. Commissioner Furr seconded the amended motion.

Following further discussion, the amended motion to table the Economic Development Grant Program Policy for 90 days **CARRIED** unanimously.

Commissioner Measmer **MOVED** to create an Economic Development Grant Program committee to review the policy and how it affects the county. Commissioner Furr seconded the motion.

Following discussion, the motion to create an Economic Development Grant Program committee to review the policy and how it affects the county **DID NOT PASS** by the following: Ayes: Commissioner Measmer; Nays: Chairman Morris, Vice Chairman Shue, Commissioners Furr and Wortman.

**(G-2) BOC - Rules of Procedure**

The board discussed the Rules of Procedure to include vacancies on the board of commissioners.

Chairman Morris **MOVED** to approve the Rules of Procedures as revised December 2023. Vice Chairman Shue seconded the motion.

Following discussion, the motion to approve the Rules of Procedures as revised December 2023 **CARRIED** as follows: Ayes: Chairman Morris, Vice Chairman Shue, and Commissioners Furr and Wortman; Nays: Commissioner Measmer.

**(H) REPORTS**

**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Commissioner Wortman advised that he and Commissioner Furr have changed town liaison duties; Commissioner Furr will now be the liaison for the Town of Midland and Commissioner Wortman will be the liaison for the City of Kannapolis.

Commissioner Wortman expressed his appreciation for working with the Town of Midland.

**(H-2) BOC - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Juvenile Crime Prevention Council - 2 Vacant Positions
- Library Board of Trustees - 2 Vacant Positions
- Mental Health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 1 Vacant Position
- Transportation Advisory Board - 6 Vacant Positions
- Youth Commission - 4 Vacant Positions

**(H-3) Budget - Monthly Budget Amendment Report**

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

**(H-4) Budget - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(H-5) County Manager - Monthly Building Activity Reports**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(H-6) Economic Development Corporation - November 2023 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of November 2023 for informational purposes. No action was required of the Board.

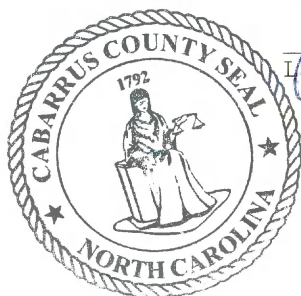
**(I) GENERAL COMMENTS BY BOARD MEMBERS**

Vice Chairman Shue wished the audience a Merry Christmas and thanked them for their support throughout the years.

Chairman Morris concurred Vice Chairman Shue's comment and wished the audience a very Merry Christmas and a happy new year.

**(J) ADJOURN**

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the meeting adjourned at 8:33 p.m.



*Lauren Linker*  
Lauren Linker, Clerk to the Board