

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 7, 2024
4:00 PM**

- 1. CALL TO ORDER - CHAIRMAN**
- 2. APPROVAL OF WORK SESSION AGENDA - CHAIRMAN**
- 3. DISCUSSION ITEMS - NO ACTION**
- 4. DISCUSSION ITEMS FOR ACTION**
 - 4.1. Cooperative Extension - Cannon Foundation Grant Budget Amendment Pg. 2
 - 4.2. County Manager - Property Switch with Rocky Ridge United Methodist Church Pg. 5
 - 4.3. Human Resources - Time Off Benefits Pg. 11
 - 4.4. Juvenile Crime Prevention Council (JCPC) - By Laws Amendments Pg. 12
 - 4.5. Juvenile Crime Prevention Council (JCPC) - Transforming Youth Movement's Request For Transfer Of Equipment Pg. 20
 - 4.6. BOC - Appointments to Boards and Committees Pg. 23
- 5. APPROVAL OF REGULAR MEETING AGENDA**
 - 5.1. BOC - Approval of Regular Meeting Agenda Pg. 25
- 6. CLOSED SESSION**
- 7. ADJOURN**

In accordance with ADA regulations, anyone in need of an accommodation to participate in the meeting should notify the ADA coordinator at 704-920-2100 at least 48 hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 7, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Cooperative Extension - Cannon Foundation Grant Budget Amendment

BRIEF SUMMARY:

This budget amendment is to increase both revenues and expenses to accommodate additional funding awarded to Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Tracy LeCompte, Cooperative Extension Director
Beverly Bollenbecker, 4-H Program Associate

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Budget Amendment

Budget Revision/Amendment Request

Date: 10/21/2024

Amount: 40,000.00

Dept. Head: Tracy LeCompte

Department: Cooperative Extension

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

This budget amendment is increasing both revenue and expenses to accommodate additional funding awarded to Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410 6606 4HCAN	Program Fees due to Cannon Foundation Grant	-	40,000.00		40,000.00
001	9	5410 -9104 4HCAN	Temporary Employees	4,000.00	18,000.00		22,000.00
001	9	5410-9201-4HCAN	Social Security	526.99	837.01		1,364.00
001	9	5410-9202-4HCAN	Medicare	123.23	195.77		319.00
001	9	5410-9230-4HCAN	Worker's Comp	10.17	16.23		26.40
001	9	5410-9356-4HCAN	Special Program Supplies	5,001.24	20,950.99		25,952.23

Total 89,661.63

Budget Officer

County Manager

Board of Commissioners

Approved
Denied

Approved
Denied

Approved
Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 7, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

County Manager - Property Switch with Rocky Ridge United Methodist Church

BRIEF SUMMARY:

Cabarrus County staff has been working with the State of North Carolina to obtain additional property from the Stonewall Jackson property in order to make a property swap with Rocky Ridge United Methodist Church. This property would allow the county to gain a second access to Frank Liske Park by way of the Stonewall Jackson property. This is a much-needed access since the park has only one access that has a railway spur across it.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting :

Motion to approve the resolution for proposed property swap with Rocky Ridge United Methodist Church and authorize the County Manager to execute all of the necessary documents after review and revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Kelly Sifford, AICP
Assistant County Manager

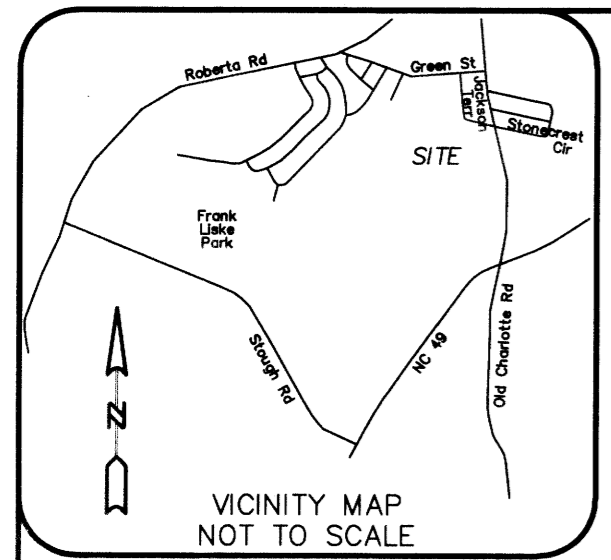
BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Map
- ▣ Resolution
- ▣ Public Notice



JAMES P. MORRISON, III and wife KAREN T. MORRISON
 MB. 97 PG. 60
 FIRST & SECOND TRACTS, DB. 4230 PG. 161
 5529-23-7119

LINDA P. MORRISON
 DB. 15859 PG. 249
 5529-33-3218

BASIS OF BEARING
 MB. 94 PGS. 68 & 69
 (NC GRID NAD 83 (2011)
 EPOCH 2010.00)

PORTION OF 5529-32-4737 & 5529-32-6611
 TO BE COMBINED WITH 5529-22-8701
 0.375 AC.

PORTION OF 5529-22-8701
 TO BE COMBINED WITH 5529-32-6611
 1.529 AC.

PORTION OF 5529-20-4521
 TO BE COMBINED WITH 5529-32-6611
 0.998 AC.

- NOTES:
1. TRAVERSE ADJUSTED BY THE LEAST SQUARES ADJUSTMENT METHOD.
 2. AREAS DETERMINED BY COORDINATE COMPUTATIONS.
 3. ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE NOTED.
 4. NO UNDERGROUND UTILITIES WERE LOCATED WITH THIS SURVEY. BEFORE DOING ANY DIGGING, CALL NC ONE-CALL (1-800-632-4949).
 5. AREA IS LOCATED IN FLOOD ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) AS SCALED FROM FLOOD INSURANCE RATE MAP NUMBER 3710552900K; MAP REVISED NOVEMBER 16, 2018.
 6. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE EXAMINATION. THERE MAY BE EASEMENTS OR OTHER MATTERS NOT SHOWN THAT WERE NOT FOUND OR PROVIDED TO THE SURVEYOR.

- REFERENCES:
1. ALL DEEDS AND MAPS SHOWN HEREON.
 2. MAP TITLED "BOUNDARY SURVEY FOR PROPERTY OF: BOARD OF TRUSTEES OF ROCKY RIDGE UNITED METHODIST CHURCH" BY CONCORD ENGINEERING & SURVEYING, INC.; DATED 01-20-2003; JOB NO.: 021115.000.
 3. MAP TITLED "BOUNDARY SURVEY FOR PROPERTY OF: STONEWALL JACKSON MANUAL TRAINING AND INDUSTRIAL SCHOOL" BY CESI; DATED 04-09-2021; JOB NO.: 210140.000.
 4. MAP TITLED "DIVISION SURVEY FOR PROPERTY OF: STONEWALL JACKSON MANUAL TRAINING AND INDUSTRIAL SCHOOL" BY CESI; DATED 08-17-2022; JOB NO.: 200553.001; MB. 93 PGS. 36-42.
 5. MAP TITLED "DIVISION SURVEY FOR PROPERTY OF: STONEWALL JACKSON MANUAL TRAINING AND INDUSTRIAL SCHOOL" BY CESI; DATED 12-02-2022; JOB NO.: 220735.000; MB. 94 PGS. 68-69.
 6. MAP TITLED "RECOMBINATION SURVEY FOR PROPERTY OF: JAMES P. MORRISON, III and wife KAREN T. MORRISON" BY CESI; DATED 08-08-2023; JOB NO.: 220230.000; MB. 97 PG. 60.

LEGEND

●	EXISTING CORNER AS DESCRIBED	DB.	DEED BOOK
○	SET #5 REBAR	MB.	MAP BOOK
○	NO POINT SET	CGF	COMBINED GRID FACTOR
○	UTILITY POLE		
○	LIGHT POLE		
○	GUY WIRE		
---	BOUNDARY AS SURVEYED		
---	TIE LINE		
---	BOUNDARY BY DEED OR PLAT		
---	RIGHT OF WAY		
---	OVERHEAD UTILITY LINE		
---	FENCE		
---	TAX PARCEL NUMBER		

STATE OF NORTH CAROLINA
 COUNTY OF CABARRUS

I, Craig Belk, REVIEW OFFICER OF CABARRUS COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

Hug Belk (POG) REVIEW OFFICER 04/29/2024 DATE

FILED Apr 29, 2024 11:33 am FILED
 BOOK 00100 CABARRUS
 PAGE 0047 THRU 0047 COUNTY NC
 INSTRUMENT # 08573 WAYNE NIXON
 EXCISE TAX \$0.00 REGISTER
 OF DEEDS

RECOMBINATION SURVEY FOR PROPERTY OF:
Rocky Ridge Church, Inc., et al
 NUMBER 11 TOWNSHIP, CABARRUS COUNTY, NORTH CAROLINA

FOR:
 CABARRUS COUNTY
 PO BOX 707
 CONCORD, NC 28026

DATE: 04-29-2024 COMPUTED BY: RAP
 SCALE: 1" = 100' DRAWN BY: RAP
 ACAD FILE: 240065-000.dwg CHECKED BY: RAP
 JOB NO.: 240065.000

SCALE IN FEET
 0 100 200 300

CESI Civil - Geotechnical - Surveying
 45 SPRING STREET SW CONCORD (704) 786-5404
 CONCORD, NC 28025 FAX (704) 786-7454
 N.C. FIRM LICENSE NO. C-0263
 © CESI 2024

I, R. Andrew Pletcher, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deeds recorded in Deed Book 15469, Page 170 and Deed Book 16554, Page 311; map recorded in Map Book 94, Pages 68 and 69); that the boundaries not surveyed are clearly indicated as drawn from information found in deeds as shown; that the ratio of precision as calculated is 1:10,100; that this plat was prepared in accordance with G.S. 47-30 as amended; and that this survey is of another category, such as the recombination of existing parcels, a court-ordered survey, or other exemption or exception to the definition of subdivision in accordance with G.S. 47-30(1)(11)d.

Witness my original signature, license number and seal this the 29th day of April, 2024.

R. Andrew Pletcher
 R. Andrew Pletcher, PLS L-4190





RESOLUTION AUTHORIZING THE EXCHANGE OF REAL PROPERTY BETWEEN CABARRUS COUNTY AND ROCKY RIDGE CHURCH, INC.

WHEREAS, N. C. Gen. Stat. § 160A-271 allows a County to exchange real property with another property owner so long as the statute is complied with and the public is notified;

WHEREAS, the County now owns most of the Stonewall Jackson Training School site and the adjacent Frank Liske Park property. The Park property has one entrance and exit which requires crossing a railroad spur line;

WHEREAS, the County has been seeking a second entrance for the Park for a number of years to improve traffic flow and safety in and out of the Park;

WHEREAS, Rocky Ridge Church, Inc. (the “Church”) owns property adjacent to the Stonewall Jackson Training School property owned by the County, part of which property connects to Jackson Terrace, a public street;

WHEREAS, in order to facilitate this exchange, the State of North Carolina conveyed an additional 0.998-acre tract to the County of its remaining Stonewall Jackson Training School property, for the County to combine with a 1.529-acre tract already owned by the County;

WHEREAS, the County desires to exchange the combined 0.998-acre tract and the 1.529-acre tract to the Church for a 0.375-acre tract owned by the Church which provides access to Jackson Terrace for the Park and parts of the Stonewall Jackson Training School property owned by the County partly through a 20-foot right of way which connects to Jackson Terrace and was conveyed by the State to the Church and recorded in Deed Book 151, Page 125;

WHEREAS, the property being conveyed to the Church is unimproved, vacant and landlocked and because of those features, County staff believes that the property being conveyed to the Church is approximately equal in value to the property being conveyed to the County, even though the size of the property being conveyed to the Church is larger; and

WHEREAS, the Church has asked the County to move the fence that surrounds the Church cemetery from the property being conveyed to the County, which is from the unused cemetery land, to construct a berm between the existing cemetery and the property being conveyed to the County and a gate to prevent people using the County property from cutting across the Church property to get to Old Charlotte Road.

NOW, THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Commissioners approves the transfer of the described County property to the Church, the receipt of the Church property and the construction by the County of the improvements requested by the Church in connection with this exchange.

ADOPTED this ____ day of _____, 2024.

Stephen M. Morris, Chair
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker
Clerk to the Board

PUBLIC NOTICE
EXCHANGE OF REAL ESTATE

Pursuant to North Carolina General Statute § 160A-271, the Board of Commissioners of Cabarrus County states its intention to authorize the exchange of certain County-owned real property for certain Rocky Ridge Church, Inc owned real property.

The exchange involves the following unimproved tracts of land: The County's land is a 1.529-acre tract (portion of PIN 5529-22-8701) adjacent to the Church campus and a 0.988-acre tract (portion of PIN 5529-20-4521) that was conveyed to the County by the State of North Carolina as part of the Stonewall Jackson Training School property. Conveyance of this property from the State was specifically made to allow this exchange to take place. These two tracts, which are landlocked, together have an approximate value of between \$45,000.00 and \$55,000.00.

The property owned by Rocky Ridge Church, to be acquired by the County is a 0.375-acre tract of land (portion of PINs 5529-32-4737 and 5529-32-6611). This tract, has been partially improved as cemetery lots, connects to a 20-foot right of way, which also connects to Jackson Terrace, creating a potential second entrance for the former Stonewall Jackson Training School property now owned by the County and for Frank Liske Park. This tract has a value of between \$45,000.00 and \$55,000.00.

The Cabarrus County Board of Commissioners intends to authorize the exchange of properties described above at its public meeting on Monday, October 21, 2024, at 6:30 p.m. or as soon thereafter as the agenda allows. The meeting will be held in the Board Chambers at 65 Church Street, Concord, North Carolina.

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 7, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Human Resources - Time Off Benefits

BRIEF SUMMARY:

HR will present the remaining time off options that were introduced at the budget retreat. Since that time additional research has been conducted to develop proposals for the following areas: addition of a floating holiday, and time off specific to mental health needs.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve recommendations for the new time off benefits projects.

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Lundee Covington, HR Director
Ashley Dobbins, HR Strategy Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 7, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Juvenile Crime Prevention Council (JCPC) - By Laws Amendments

BRIEF SUMMARY:

The JCPC recommends and requests approval of the amendments to its By Laws.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the JCPC By Laws as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Joanie Bischer, Administrative Assistant

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- By Laws Amendments

**CABARRUS COUNTY JUVENILE CRIME PREVENTION COUNCIL
BY LAWS**

ARTICLE I: NAME AND PURPOSE

Section 1. Name

The name of this Council shall be the Cabarrus County JCPC (Juvenile Crime Prevention Council).

Section 2. Purpose- The purpose of this Council shall be to:

- 2.1 Biennial review of the needs of juveniles in the county who are at risk or who have been adjudicated. Council shall develop a request for proposal process and submit to the County's authorization, the plan must be approved by the Department of Juvenile Justice and Delinquency Prevention.
- 2.2 Assist the county in planning and administering community-based delinquency alternatives to the Youth Development Center and to provide community-based delinquency and substance abuse prevention strategies and programs.
- 2.3 Ensure that appropriate community based intermediate dispositions for adjudicated juveniles are available, pursuant to minimum standards set by the Department of Juvenile Justice and Delinquency Prevention.
- 2.4 Perform on an ongoing basis:
 - 1) Assess needs of juveniles in community, evaluate resources, plan for unmet needs.
 - 2) Evaluate performance of juvenile services/programs as a condition of continued funding of those programs.
 - 3) Increase public awareness of the causes of delinquency and prevention efforts.
 - 4) Develop intervention strategies and risk assessments for at-risk youth.
 - 5) Provide funds for services: treatment, counseling, parenting, rehabilitation.
 - 6) Establish and encourage ongoing and diverse funding streams for delinquency prevention programs. Council may examine benefits to provide joint judicial district programs.

ARTICLE II: MEMBERSHIP

Section 1. Members shall be appointed by the Cabarrus County Board of Commissioners for a two-year term. Appointment shall be arranged so that approximately one half of the terms shall expire each year. The Board of County Commissioners may re-appoint members.

Section 2. The Chairperson shall advise the Board of Commissioners of members who should be replaced because of resignation, limited interest and participation, expired terms, or conflict of interest.

Section 3. The Council will review applications for any vacant positions and vote by majority

regarding the replacements. The chairperson will forward the recommendations to the Board of Commissioners for approval.

Section 4. The membership shall be no less than 12 persons and no more than 26 and should include, if possible:

- 1) Local School Superintendent or that person's Designee
- 2) Chief of Police in the county or the appointed chief's Designee
- 3) Local Sheriff or that person's Designee
- 4) District Attorney or that person's Designee
- 5) Chief Court Counselor or that person's Designee
- 6) Director of the Local Management Entity/Managed Care Organization (LME/MCO) or that person's designee
- 7) Director of Social Services or that person's Designee
- 8) County Manager or that person's Designee
- 9) Substance Abuse Professional
- 10) Member of Faith Community
- 11) County Commissioner
- 12) Two persons under the age of 21, or one person under the age of 21 and one member of the public representing the interests of families of at-risk juveniles.
- 13) Juvenile Defense Attorney
- 14) Chief District Court Judge or Designee Judge
- 15) Member of Business Community
- 16) Local Health Director or that person's Designee
- 17) A representative from the United Way or other non-profit agency
- 18) Parks and Recreation Representative
- 19) Up to 7 Additional Members to be appointed by the County Commissioners

Section 5. The JCPC Regional Consultant will serve as an ex-officio member of the commission without the authority to make motions or vote.

Section 6. Members are expected to attend the regularly scheduled monthly meetings.

Section 7. At any time that a member fails to attend sixty-five percent (65%) of the annual regularly scheduled meetings called by the Chairperson, that member shall be recommended for removal from the Council, and that removal shall be sent to the Board of Commissioners after providing notice to the member being removed. That member shall provide in writing, no later than five (5) business days after notice of removal is given, that they wish to appeal the removal decision based on lack of attendance. This appeal will happen at the next regularly scheduled meeting and the Member will be given an opportunity to present his/her case against removal. The Council may vote not to remove a Member through a majority vote (quorum required) of the Council present at that regularly scheduled meeting.

Section 8. Virtual Attendance Option

Members are allowed to attend meetings in person, or via the approved virtual platform with audio and video connection when there is a conflict, given that each member attending, regardless of the attendance option used and referenced herein,

has the ability to fully deliberate on any matter under consideration. When there is a request to participate remotely, the requesting council member should submit the request to JCPC's administrative assistant as soon as the member is aware of the need, but to the extent possible, preferably within 24 hours before the official meeting so that proper arrangements might be put in place.

Council members may be counted as present while attending virtually. If the virtual member attends with consistent audio and visual connection throughout the meeting, they may be permitted to vote. A council member who participates only through an audio connection shall abstain from voting. Allowable conflicts include:

- Travel
- Medical leave
- Illness
- (Exceptional circumstances may be considered.)

At the beginning of the meeting, the Chair or Vice-Chair will announce that a named council member will be participating remotely. Minutes from the meeting shall reflect which council member(s) participated remotely. The remote participation rules shall be followed.

Participation by a council member shall be by video conference platform as determined by the council. Any method chosen must allow for the participating council member to be seen on camera by the other council members, members of the public in the meeting room and members of the public who may be participating in the meeting on the video conference platform. Such council members must also be able to hear what is said by other council members, hear what is said by individuals addressing the council, be heard by other members of the board when speaking, and hear other members of the public participating in the meeting.

It is the responsibility of the participating council member to obtain and maintain technology and proficiency with the use of said technology to meet the above requirements.

Members participating remotely will be counted in the determination of a quorum and be eligible to participate in debate and vote as long as the remote connection is maintained throughout the debate. Their vote must be by voice. Members participating remotely will identify themselves during introductions and indicate they are participating remotely. Members participating remotely shall notify the Chair if they leave the meeting before the meeting is officially adjourned, or when rejoining the meeting after a period of absence. Members are required to attend meetings in person or virtually unless a State of Emergency requires meetings to be held virtually.

ARTICLE III: OFFICERS

Section 1. The officers shall include a Chairperson, Vice-Chairperson, and Parliamentarian.

Section 2. These officers shall be elected by the council at the May meeting of each year. New officers will assume office on July 1st.

Section 3. Officers shall be elected for one year terms and may succeed themselves.

Section 4. The Chairperson only votes in case of a tied vote.

Section 5. The Vice-Chairperson shall serve as acting Chairperson in the absence of the Chairperson and as such shall have the same powers and duties of the chairperson when presiding. In the event the Chairperson does not complete his/her term of office, the Vice-Chairperson may serve out the unexpired term of the Chairperson. The Vice-Chairperson shall perform the duties of the JCPC Administrative Assistant in the absence of the JCPC Admin.

Section 6. The Parliamentarian will interpret and apply “Robert’s Rules of Order,” as well as this Council’s By Laws, to provide guidance on parliamentary procedure to the officers, committees, and members of the JCPC.

ARTICLE IV: MEETINGS

Minimum of six (6) meetings per year – subcommittee meetings can count towards this requirement.

Section 1. Regular Meetings

- 1.1 The Council shall meet at least six (6) times per year, at a time and place to be established.
- 1.2 All meetings shall be open to the public and subject to open meetings law.
- 1.3 The membership shall be notified of all meetings in writing or by telephone at least seven (7) days prior to the meeting.
- 1.4 To conduct business a quorum will be necessary. A quorum will be a simple majority of the total board membership.
- 1.5 Minutes shall be taken at every meeting and distributed prior to or at the subsequent meeting.
- 1.6 JCPC meetings can occur remotely or virtually, only upon issuance of a State of Emergency. The county should provide proper notice to the public.

Section 2. Special Meetings

- 2.1 The Chairperson may call such special meetings as deemed necessary to carry out the duties of the Council.

- 2.2 Notice of special meetings shall be given to all members of the Council in writing or by telephone at least three (3) days in advance.
- 2.3 Special meetings shall be open to the public and subject to open meetings law.

ARTICLE V: COMMITTEES

Section 1. Standing Committees

The Chairperson shall appoint at least three (3) members of the Council to each of the following standing committees:

- 1) Risk and Needs Committee whose purpose shall be to plan and carry out the process of determining the needs of Cabarrus County youth and prioritizing those needs.
- 2) Allocations Committee whose purpose shall be to make recommendations for the use of community-based alternatives funds.
- 3) Monitoring Committee whose purpose shall be to gather information about existing programs and monitor the performance of these programs.

Section 2. Additional Committees

The Chairperson may at his/her discretion appoint any other committees which he/she deems necessary to carry out the general purpose of the Council.

ARTICLE VI: FUNDING PROCEDURES

Section 1. Screening of Programs:

- 1.1 All proposed grants submitted to the JCPC will be screened by the Allocations Committee or JCPC.
- 1.2 In order to be considered for funding, proposals must be submitted by the advertised deadline **AND** a named applicant in the program proposal must participate in one of the mandatory RFP informational meetings.
- 1.3 Proposed grants will be scrutinized according to whether they are 501(c) 3 or public non-profit organizations in good standing with the federal, state, and local government, and as to whether or not they meet the needs as indicated in the request for proposal, as well as, effectiveness, staffing, amount requested, and expectations, at minimum. Other considerations, such as fiscal stability, past performance, program accountability, etc. may also enter into funding deliberations.
- 1.4 If the proposal meets JCPC guidelines, programs will verbally present to the Allocations Committee or the JCPC, for a time limit to be determined annually by the JCPC, before a funding decision is made.

Section 2. Voting to Fund:

- 2.1 The JCPC, except as hereinafter excluded, will vote on the recommended funding plan provided by the Allocations Committee or JCPC and may amend recommendations before a final vote.
- 2.2 JCPC members receiving monetary compensation from JCPC funds either program or certification dollars, or any member directly supervising staff paid with JCPC funds, shall abstain from voting on funding decisions.

Section 3. Approved or Disapproved:

- 3.1 Approved proposals, and the amount of funding shall be notified immediately.
- 3.2 Proposals not approved for funding shall be notified in writing by the JCPC Chair or Administrative Assistant.

ARTICLE VII: CONFLICT OF INTEREST

Section 1. Any Council member actively involved in any JCPC funded program or a program requesting JCPC funds, will abstain from voting, and discussion regarding that program.

Section 2. The Council may excuse members from voting on matters involving their own financial interest or official conduct. A member wishing to be excused from voting shall so inform the Chair, who shall take a vote of the remaining members.

Section 3. All Council members shall sign a conflict of interest statement each fiscal year. Each member shall update, as needed, the conflict of interest statement.

ARTICLE VIII: MISCELLANEOUS

Section 1. Amendments

These bylaws may be amended or repealed, and new bylaws adopted by the affirmative vote of a majority of the membership at any regular or special meetings of the council.

Section 2. Appeals Process

- 1) Any agency that wishes to dispute a decision of the JCPC regarding funding under the RFP shall submit a written appeal to the Chairperson of the JCPC within five (5) business days of the date of the JCPC decision.
- 2) The appeal, at a minimum, shall state the basis of the appeal, what statutes, or Division, Board of County Commissioners and/or JCPC policies or procedures are alleged to have been violated, and what action is requested. The appeal must include supporting documentation for the council to adequately consider the appeal.

- 3) The full JCPC will hear the rule on the appeal at the next scheduled regular JCPC meeting.

- 4) Should the JCPC deny the appeal, the disputing agency may appeal, in writing, within five (5) business days to the County Manager. In that appeal, the appealing agency must state what statute, or Division, Board of County Commissioner and/or JCPC policies or procedures that are alleged to have been violated. The County Manager will review the appeal to determine if any statute, policy or procedure has been violated. The County Manager may then deny the appeal, or, upon a finding of a violation, refer the appeal back to the JCPC for reconsideration of funding. If the County Manager denies the appeal, then the disputing agency may within five (5) business days appeal, using the same procedure, to the Board of County Commissioners; and, if denied, thereafter within five (5) business days to the Division, in that order. Appeals to the Division shall be made through the Area Consultant for Cabarrus County.

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 7, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Juvenile Crime Prevention Council (JCPC) - Transforming Youth Movement's Request For Transfer Of Equipment

BRIEF SUMMARY:

The JCPC recommends approval of TYM's (Transforming Youth Movement) request to transfer equipment from the inventory of SHIFT Mentoring to SHIFT Restitution & Community Service.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the transfer of equipment from TYM's (Transforming Youth Movement) SHIFT Mentoring program to its SHIFT Restitution & Community Service program.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Joanie Bischer, Administrative Assistant

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Letter



August 17, 2024

Dear Members of the Cabarrus County Juvenile Crime Prevention Council,

I hope this letter finds you well. I am writing to formally request the internal transfer of three inventory items currently under the ownership of Transforming Youth Movement.

The specific items in question are:

- Two Dell 13-Inch 2-in-1 Convertible Laptops/Tablets
- 2016 Ford Transit Wagon 150XL, VIN# 1FMZK1ZM9GKB0008.

These items were originally purchased with funding allocated by the council for Shift Mentoring. Although we did not request continued funding for this program, the items also serve critical functions in our Community Service and Vocational Programs.

The laptops/tablets are essential tools used by our staff to communicate with stakeholders, maintain client records, and facilitate program planning and development. Similarly, the Ford Transit Wagon plays a crucial role in providing safe and reliable transportation for our youth, enabling their participation in various activities and opportunities.

We acknowledge and appreciate the JCPC's investment in these resources. We believe that by retaining these items, we can sustain and expand our impact across different initiatives aimed at supporting justice-involved youth in our community.

Our agency's preference would be to transfer the inventory to Shift Restitution. We assure you that these items will continue to be used in accordance with their intended purposes and will be maintained responsibly.

Thank you for considering our request. We look forward to your favorable response.

Sincerely,

Shannon Chambers
Transforming Youth Movement

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 7, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

BOC - Appointments to Boards and Committees

BRIEF SUMMARY:

The following appointment to Boards and Committees are recommended for September:

Appointment - Juvenile Crime Prevention Council (JCPC):

The JCPC recommends approval of Meghan Kabat-Newcomer to fill the vacant expired term of the Active Living & Parks Department Representative. This is a statutorily designated seat that was vacated by Jacob Wentink in July 2024.

Appointments - Library Board of Trustees:

The Town of Harrisburg voted to recommend the appointment of Julianne Hoffman for a three-year term to fill the expired vacant Harrisburg representative position on the Library Board of Trustees.

Appointments - Youth Commission:

The Cabarrus County Youth Commission held interviews on August 26th at the Cooperative Extension Office. The Youth Commission will continue to recruit and fill open positions as applications are received. After deliberation by the Youth Commission, the following persons are recommended for appointment by the Board of Commissioners:

Ansh Kamdar Concord High School
 Ana McAuley Mt. Pleasant High School
 Ved Modak Cox Mill High School
 Laila Parker Hickory Ridge High School
 Emilia Sanchez Northwest Cabarrus High School

Nihar Kummetha At-Large
Suryacharan Pentakota At-Large
Hillary Jara At-Large
Amoria Rose West Cabarrus High School
Rudra Shah Northwest Cabarrus High School

Additionally, Hadi Abdul, was appointed to fill a seat as a Northwest Cabarrus High School representative. He has resigned from that seat per the Youth Commission by-laws. Mr. Abdul will fill an At-Large seat with the term ending June 30, 2025.

REQUESTED ACTION:

Provide information.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**October 7, 2024
4:00 PM**

AGENDA CATEGORY:

Approval of Regular Meeting Agenda

SUBJECT:

BOC - Approval of Regular Meeting Agenda

BRIEF SUMMARY:

The proposed agenda for the October 21, 2024 regular meeting is attached.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the agenda for the October 21, 2024 regular meeting as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Proposed October 21, 2024 Regular Meeting Agenda

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**October 21, 2024
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes

B. APPROVAL OF THE AGENDA

C. RECOGNITIONS AND PRESENTATIONS

1. Proclamation - Planning Department-Weatherization Day 2024
2. Proclamation - Veterans Services - Operation Green Light
3. Proclamation - Veterans Services - Veterans Day Proclamation
4. Proclamation - World Polio Day
5. Recognition - Retirement for EMS Sargent Jeff Penninger

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Appointment - Juvenile Crime Prevention Council (JCPC)
2. Appointments - Library Board of Trustees
3. Appointments - Youth Commission
4. Cooperative Extension - Cannon Foundation Grant Budget Amendment
5. County Manager - Property Switch with Rocky Ridge United Methodist Church
6. Human Resources - Time Off Benefits
7. Juvenile Crime Prevention Council (JCPC) - By Laws Amendments
8. Juvenile Crime Prevention Council (JCPC) - Transforming Youth Movement's Request For Transfer Of Equipment
9. Tax Administration - Refund and Release Reports – September 2024

G. NEW BUSINESS

H. REPORTS

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. Budget - Monthly Budget Amendment Report
4. Budget - Monthly Financial Update
5. Communications and Outreach - Monthly Summary Report
6. County Manager - Monthly Building Activity Reports
7. EDC - July 2024 Monthly Summary Report

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

L. ADJOURN

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.