

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, May 6, 2024.

Public access to the meeting could also be obtained through the following means:

- live broadcast at 4:00 p.m. on Channel 22
- <https://www.youtube.com/cabarruscounty>
- <https://www.cabarruscounty.us/cabcotv>

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Lynn W. Shue (Virtual)
Commissioners:	Christopher A. Measmer
	Kenneth M. Wortman
	Timothy A. Furr

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Kelly Sifford, Assistant County Manager; Aalece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

**1. Call to Order**

Chairman Morris called the meeting to order at 4:00 p.m.

**2. Approval of Agenda**

Updated:

Discussion Items for Action

4.3 County Manager - Cabarrus Arts Council Lease Extension

4.6 Funding to Support the Spark and Retail lab Programs at the Cabarrus Center for Innovation and Entrepreneurship

Additions:

Discussion Items for Action

4.20 BOC - Appointments to Boards and Committees

Closed Session

6.1 Closed Session - Pending Litigation, Economic Development, and Personnel

UPON MOTION of Commissioner Wortman, seconded by Commissioner Furr and unanimously carried, the Board approved the agenda as amended.

Chairman Morris announced the Central Cabarrus High School men's basketball team won the Three A State championship for the second year in a row. Cabarrus County will join the City of Concord on May 8, 2024, from 6:00 p.m. to 7:00 p.m. at the Cabarrus County Courthouse Plaza to celebrate this achievement. Chairman Morris invited and encouraged public participation.

**3. Discussion Items - No Action**

None.

**4. Discussion Items for Action**

**4.1 Behavioral Health - Hold Harmless Funds Budget Amendment**

Dr. Aalece Pugh, Assistant County Manager; and Dr. McKissick, Behavioral Health Director, reported the County will receive \$8,400,000 (rather than \$6,000,000 previously slated) from the Medicaid Hold Harmless (HH) funds. It was requested to allocate the additional \$2,400,000 funds to Monarch to be used for startup costs. This would ensure the Center is ready for opening day in April 2026. A proposal was provided regarding how Monarch would use the funds. A budget amendment will be required.

A discussion ensued. During discussion, Dr. Pugh and Jim Howden, Finance Director, responded to questions from the Board.

**4.2 Cabarrus County Tourism Authority - FY 2025 Budget**

Donna Carpenter, President/Chief Executive Officer, Cabarrus County Convention and Visitors Bureau; and John Mills, Executive Vice President, Cabarrus County Convention and Visitors Bureau, presented the FY2025 proposed budget, which included:

- FY2025 Budget Message
  - Mission
  - Vision
  - Revenues
    - Actual FY2023 \$6,975,016
    - Budget FY2024 \$6,450,000
    - Budget FY2025 \$6,839,646
  - Expenditures
    - FY2024 CVB Allocations
    - FY2025 CVB Allocations

The presented continued with a PowerPoint presentation to include the following topics:

- FY2025 Budget
  - Annual Tourism Activity - Visitor Impact
    - Generated \$37,700,000 in combined state and local taxes
    - Created \$22,700,000 in state tax revenue
    - 2022 Visitor spending increased by 17.9% from 2021
    - More than 4,410 jobs were directly attributed to travel and tourism
    - Produced \$157,800,000 in payroll
    - Created \$15,000,000 in local tax revenues
    - Generated \$566,740,000 in visitor spending
  - Daily Tourism Activity - Visitor Impact on an average day in 2022
    - Generated \$103,287 daily in combined state and local taxes
    - Created \$62,191 daily in state tax revenue
    - Generated \$432,328 in worker paychecks
    - Generated \$41,095 daily in local tax revenue
  - Taxes generated by visitor spending in Cabarrus County represent a tax savings of \$159.86 per resident
  - 2024 Burger Madness - Revenue generated \$60,000
  - Sales Summary - July to April 2024
  - Occupancy Tax Collections
  - Allocations
    - FY2024 CVB Allocations
    - FY2025 CVB Allocations

A brief discussion ensued. During discussion, Ms. Carpenter and Mr. Mills responded to questions from the Board.

#### **4.3 County Manager - Cabarrus Arts Council Lease Extension**

Mike Downs, County Manager, reported the Cabarrus Arts Council requested an additional 10-year extension on their lease at the Cabarrus County Historic Courthouse. Mr. Downs commented on the community events provided by the Arts Council.

Liz Fitzgerald, Cabarrus Arts Council Executive Director, additionally commented on the Arts Council work in the community.

A discussion ensued. During discussion, Ms. Fitzgerald responded to comments by the Board.

#### **4.4 County Manager - Cabarrus County and Kannapolis City Schools Request For Accelerated Funding For Previously Approved Projects**

Kelly Sifford, Assistant County Manager, reported the Cabarrus County School District and Kannapolis City School District requested advancement of additional funding for the previously approved projects listed below:

- Opportunity School -\$2,535,000
- Coltrane Webb - \$1,500,000
- Northwest or Southwest school projects - \$1,500,000
- Fred L. Wilson Elementary addition - \$2,000,000

A lengthy discussion ensued. During discussion, Tim Lowder, Executive

Director of Cabarrus County Schools, and Ms. Sifford responded to questions from the board.

**UPON MOTION** of Commissioner Wortman, seconded by Commissioner Furr, the Board approved to suspend the Rules of Procedures due to time constraints as follows: Ayes: Chairman Morris, Vice Chairman Shue, and Commissioners Furr and Wortman; Nays: Commissioner Measmer.

**UPON MOTION** of Commissioner Wortman, seconded by Commissioner Furr the Board approved the project changes and approved funding for two new elementary schools, updated allocation to Fred L. Wilson Elementary School and the Opportunity School, approved all corresponding budget amendments, approved capital project ordinance and approved all corresponding reimbursement resolutions by the following vote: Ayes: Chairman Morris, Vice Chairman Shue, and Commissioners Furr and Wortman; Nays: Commissioner Measmer.

Scott Rogers, Director of Operations and Maintenance for Kannapolis City Schools was present.

Resolution No. 2024-19

SUPPLEMENTAL RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

Section 1. The Board hereby finds, determines and declares as follows:

(a) On February 5, 2024, the Board adopted a prior resolution declaring official intent to reimburse expenditures with proceeds of debt (the "Prior Resolution") for the Fred L. Wilson Elementary School Project, as described in the Prior Resolution, a copy of which is attached hereto as Exhibit A.

(b) At the time of adoption of the Prior Resolution, the Board reasonably expected that the maximum principal amount of debt to be incurred with respect to the Fred L. Wilson Elementary School Project would be \$12,000,000.

(c) As of the date of this supplemental resolution, the Board now reasonably expects that the maximum principal amount of debt to be incurred with respect to the Fred L. Wilson Elementary School Project instead will be \$14,000,000, and desires to amend the maximum principal amount of debt stated in the Prior Resolution to reflect the same.

(d) The maximum principal amount of debt to be incurred for the Fred L. Wilson Elementary School Project that was set forth in the Prior Resolution is hereby amended to be \$14,000,000.

(e) Except as supplemented hereby, the Prior Resolution adopted on February 5, 2024, shall remain in full force and effect.

Section 2. This resolution shall take effect immediately.

Adopted this 6<sup>th</sup> day of May, 2024.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

EXHIBIT A  
Copy of Prior Resolution

Chairman Stephen M. Morris introduced the following resolution and its title was read:

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new replacement public opportunity school, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Opportunity School Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Fred L. Wilson Elementary School Project is expected to be \$12,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Opportunity School Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

Resolution No. 2024-20

Chairman Stephen M. Morris introduced the following resolution, and its title was read:

SUPPLEMENTAL RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

Section 1. The Board hereby finds, determines and declares as follows:

(a) On February 5, 2024, the Board adopted a prior resolution declaring official intent to reimburse expenditures with proceeds of debt (the "Prior Resolution") for the Opportunity School Project, as described in the Prior Resolution, a copy of which is attached hereto as Exhibit A.

(b) At the time of adoption of the Prior Resolution, the Board reasonably expected that the maximum principal amount of debt to be incurred with respect to the Opportunity School Project would be \$7,000,000.

(c) As of the date of this supplemental resolution, the Board now reasonably expects that the maximum principal amount of debt to be incurred with respect to the Opportunity School Project instead will be \$9,535,000, and desires to amend the maximum principal amount of debt stated in the Prior Resolution to reflect the same.

(d) The maximum principal amount of debt to be incurred for the Opportunity School Project that was set forth in the Prior Resolution is hereby amended to be \$9,535,000.

(e) Except as supplemented hereby, the Prior Resolution adopted on February 5, 2024, shall remain in full force and effect.

Section 2. This resolution shall take effect immediately.

Adopted this 6th day of May, 2024.



/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

EXHIBIT A

Copy of Prior Resolution

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(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new replacement public opportunity school, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Opportunity School Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Opportunity School Project is expected to be \$7,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Opportunity School Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

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Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

To Budget for increase in Cabarrus County School's Opportunity School Project construction costs and fund due diligence, design fees and construction preparation for two elementary schools. Also, an increase in the construction costs of the addition and renovations at Kannapolis City School's Fred L. Wilson Elementary School.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
390	6	7230-6927-FLW	Proceeds from 2024 Draw Program	12,000,000	2,000,000		14,000,000
390	9	7230-9820-FLW	Construction	12,000,000	2,000,000		14,000,000
			Budget for Fred L. Wilson Elementary School				
390	6	7210-6927-OPPOR	Proceeds from 2024 Draw Program	7,000,000	2,535,000		9,535,000
390	9	7210-9820-OPPOR	Construction	7,000,000	2,535,000		9,535,000
			Budget for Opportunity School				
390	6	7210-6932-COLWB	Contribution from Community Investment Fund	-	1,500,000		1,500,000
390	9	7210-9607-COLWB	Design / Engineering	-	1,500,000		1,500,000
100	6	0000-6901	Fund Balance	12,944,832	1,500,000		14,444,832
100	9	0000-9708	Contribution to Schools Cap Project Fund	23,652,926	1,500,000		25,152,926
			Budget for Coltrane Webb STEM Elementary School				
390	6	7210-6927-NEWES	Contribution from Community Investment Fund	-	1,500,000		1,500,000
390	9	7210-9820-NEWES	Design / Engineering	-	1,500,000		1,500,000
100	6	0000-6901	Fund Balance	14,444,832	1,500,000		15,944,832
100	9	0000-9708	Contribution to Schools Cap Project Fund	25,152,926	1,500,000		26,652,926
			Budget for Elementary School in southern portion (Harrisburg) or northwest portion of the County.				

Ordinance No. 2024-04

CABARRUS COUNTY  
SCHOOL CAPITAL PROJECTS  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Contribution from General Fund/CIF	\$	50,680,34
Contribution from Capital Projects Fund		9,383,61
Debt Proceeds 2020 Draw Note		45,227,09
Debt Proceeds 2022 Draw Note		57,105,05
Debt Proceeds 2024 Draw Note		76,001,75
Contribution from Capital Reserve Fund		693,42
Contribution from Convention & Visitors Bureau		1,550,00
NC Department of Transportation		1,950,00
<b>TOTAL REVENUES</b>		<b>\$242,591,287</b>

- C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$	3,300,000
R. Brown McAllister Replacement		48,326,750
Roberta Road Middle School		56,604,300
CCS New High School		9,508,821

CCS Southeast High School - Land purchase	1,816,320
Contribution to Capital Reserve	5,001,114
Early College Mobile Units	2,536,331
Mondo Track - JM Robinson High School	1,550,000
Deferred Maintenance Cabarrus County Schools	24,864,617
Deferred Maintenance Kannapolis City School	5,640,034
Deferred Maintenance Rowan Cabarrus Community College	2,652,500
Central Cabarrus Track	1,155,000
Hickory Ridge Football Field and Track	1,925,000
Tennis Courts - Cox Mill, Central Cabarrus, Northwest	1,495,000
Mary Frances Wall Renovations	11,000,000
Weddington Hills Elementary School HVAC	7,000,000
Concord High School HVAC	9,000,000
Opportunity School	9,535,000
Hickory Ridge High School Roof	2,550,000
Cox Mill Elementary School Roof	2,500,000
Wolf Meadow Elementary School Roof	2,000,000
Fred L. Wilson Elementary School Addition	14,000,000
Forest Park Elementary School HVAC	7,000,000
RCCC South Campus HVAC	6,150,500
Cabarrus Health Science Institution	2,000,000
Shady Brook Elementary School Chiller	450,000
Consulting - Project Process Review	30,000
Coltrane Webb STEM Elementary School	1,500,000
New Elementary School - Northwest or Southwest	1,500,000
TOTAL EXPENDITURES	\$240,591,287
GRAND TOTAL - REVENUES	\$242,591,287
GRAND TOTAL - EXPENDITURES	\$242,591,287

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
  - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on

informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.

- 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
- 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
- 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 20<sup>th</sup> Day of May 2024.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:  
/s/ Lauren Linker  
Clerk to the Board

**4.5 DHS - Transportation 5310 Elderly and Handicapped Grant**

Aalece Pugh, Assistant County Manager, on behalf of Charles Ratliff, Transportation Manager, presented a request to approve the 5310 Elderly and Handicapped Grant from the City of Concord. The goal of the Federal Transit Administration (FTA) Section 5310 program is to improve mobility for older adults and people with disabilities. This grant will require a \$35,000 match from the County.

**4.6 EDC - Funding to Support the Spark and Retail Lab Programs at the Cabarrus Center for Innovation and Entrepreneurship**

Jill Atherton, Executive Director, Flywheel Foundation, presented a request for approval of \$25,000 per year for three years to amplify the impact proven by both the pilot Spark Grant and Retail Lab programs. Along with additional municipal funding and corporate matches, this would allow the Cabarrus Center to offer multiple grant cycles per year.

A discussion ensued. During discussion, Ms. Atherton responded to questions from the board.

Samantha Grass, Project Manager, Cabarrus Economic Development, was in attendance.

**4.7 Finance - Budget Amendment for Additional Tax Turnover to The Fire Districts**



Jim Howden, Finance Director, advised the County collects property taxes for the fire districts and provides them with an allocation of the sales tax. In doing so, a budget amendment will be needed in connection with increase in revenues. A proposed was budget amendment was provided for consideration.

#### **4.8 Finance - FLP Insurance Proceeds**

Jim Howden, Finance Director, reported that the final two insurance proceeds totaling \$1,221,598 have been received for the Frank Liske Park Barn and Silo fire. The funds have been recorded in the Workers' Compensation and Property Liability Fund. A budget amendment and project ordinance were provided for consideration to move those funds to the County Capital Project Fund.

A brief discussion ensued. During discussion, Mr. Howden responded to questions from the Board.

#### **4.9 Finance - Rowan County Lottery Proceeds**

Jim Howden, Finance Director, advised lottery revenues for Kannapolis City Schools located within Rowan County are transferred by the State to the Cabarrus County Disbursing Account.

Rowan County has submitted a request for \$152,700 to the State of North Carolina to be used for debt service. Since the funds will pass through Cabarrus County's general ledger, we will be required to prepare an updated project ordinance and related budget amendment.

A brief discussion ensued. During discussion, Mr. Howden responded to questions from the Board.

#### **4.10 Fire Marshal - Fire District Boundary Change**

Jacob Thompson, Fire Marshal, reported property owned by James and Janet Lentz is currently divided between two fire districts; Cold Water and Mt. Pleasant Rural. The property owners have petitioned the county to have the entirety of their property moved into the Cold Water Fire District. There would be minimal effect of revenue to the fire departments. If approved, the change would be effective July 1, 2024. A public hearing will be required.

#### **4.11 Legal - Proposal to Lease Part of Hickory Ridge High School Property**

Evan Lee, General Council, advised that the Burg Church, formerly part of Multiply Church, originally wanted to purchase property on a portion of Hickory Ridge Middle School property. Significant challenges arose from the property's inclusion in bond financing. The easiest process to allow the church to utilize the property would be a lease-to-own option for a 5-year term wherein the church would pay the county installment payments. The bonds would expire by the end of term. Essentially, it would allow the church to purchase the property through the County. A proposed lease has been written and reviewed by Rich Koch, County Attorney.

Mr. Koch provided additional information.

A discussion ensued. During discussion, Mr. Lee responded to questions from the Board.

#### **4.12 Planning - Community Development Budget Amendment**

Kelly Sifford, Assistant County Manager, advised the Community Development Division has generated additional revenues through the Housing and Home Improvement Program and Duke Rebate Program. The grants require the program income be applied to the program that created it. Staff requests to place the additional revenues into expense line items for use. A budget amendment will be required.

A brief discussion ensued. During discussion, Ms. Sifford responded to questions from the Board.

#### **4.13 Risk Management - Budget Amendment**

Jon Bradley, Risk and Safety Director, reported a Deputy was involved in an accident in December 2022 in which the County recently received a subrogation check. Consideration of a budget amendment was requested to transfer the funds to the Sheriff's office for purchase of a new vehicle.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman, and unanimously carried, the Board approved to suspend the rules of procedure due to time constraints.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the Board approved the budget amendment to transfer funds to the Sheriff's office for vehicle replacement.

Chief Deputy Tessa Burchett was also present.

Date:  Amount:   
 Dept. Head:  Department:   
 Internal Transfer Within Department       Transfer Between Departments/Funds       Supplemental Request

This budget amendment is transfer funds from Property and Liability Internal Service Fund to the General Fund (Sheriff's Department) to replace a wrecked vehicle. Asset number 8656 was involved in a crash in fiscal year 2023. Insurance settlement funds were received in fiscal year 2024.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
600	9	1919-9863	Motor Vehicles	26,000.00	-	26,000.00	-
600	9	1919-9641	Insurance Claims	550,000.00	-	6,005.00	543,995.00
600	9	1919-9704	Contribution to General Fund	49,000.00	32,005.00	-	81,005.00
001	6	2110-6931	Contribution from Internal Service Fund	-	32,005.00	-	32,005.00
001	9	2110-9863	Motor Vehicles	3,509,676.00	32,005.00	-	3,541,681.00

**4.14 Rowan-Cabarrus Community College (RCCC) - Capital Project Budget Transfer Request**

Dr. Carol Spalding, Rowan-Cabarrus Community College President and Jonathan Chamberlain, Rowan-Cabarrus Community College Chief Finance Officer reported on a special program through the Federal Government, which would allow a refund to the school. Therefore, it is requested to transfer \$815,500 from the building S202 renovation project to the building S201 HVAC replacement project. A budget amendment was provided for consideration.

A discussion ensued. During discussion, Mr. Chamberlain responded to questions from the Board.

Jim Howden, Finance Director, was present.

**4.15 Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award**

Chief Deputy Tessa Burchett reported as a part of the Governor's Highway Safety Program (GHSP) grant to fund the expansion of the Sheriff's office traffic education and enforcement unit, the board approved the award and subsequent acceptance of monies to purchase a patrol vehicle and fleet camera in FY23. The claim period for this funding ended September 30, 2023, and due to the shortage of fleet vehicles available nationally, we were prohibited from purchasing the vehicle within the allotted timeframe. GHSP will honor this award with a new application, as with the original agreement. This will be an award of \$78,200 with local funding of \$13,800 previously allocated for a total of \$92,000 as reflected in the resolution form. The funding rate is at 85% federal and 15% local. Chief Burchett requested to accept the grant award and consideration of the necessary resolution.

**4.16 Sheriff's Office - Acceptance of Governor's Highway Safety Program's (GHSP) Bike Safe Grant**

Chief Deputy Tessa Burchett requested acceptance of the GHSP Bike Safe Grant, which funds educational programs for motorcycle drivers. The program's goal is to reduce preventable traffic crashes involving motorcycles. The Bike Safe grant will award \$5,000 with no local match required.

**4.17 Sheriff's Office - Budget Amendment for Purchase of Town of Harrisburg Patrol Vehicles**

Chief Deputy Tessa Burchett reported the Town of Harrisburg voted in their March 2024 meeting to fund the purchase of seven new vehicles: one of which will be an insurance replacement, two will be replacement of surplus vehicles, and four for future positions. The Town of Harrisburg will reimburse the County after purchasing vehicles and required equipment. A budget amendment to expand the line item for Harrisburg vehicles in the amount of \$595,000 was provided for consideration.

Captain Measimer was in attendance.



**4.18 Sheriff's Office - Town of Harrisburg Law Enforcement Contract Update**

Chief Deputy Tessa Burchett presented the Town of Harrisburg Law Enforcement Contract Update. Due to continued growth, the town has approved additional positions over the years as outlined in exhibits FY24 and FY25. The additional positions for FY25, which includes two patrol sergeants and two traffic units. The updated contract describes the funding of the Town of Harrisburg positions, to include two positions funded by the County and the remainder funded by the Town of Harrisburg at a rate of average salary for the position type. Vehicles and equipment will be purchased by the County and reimbursed by the Town of Harrisburg.

A discussion ensued. During discussion, Chief Deputy Burchett responded to questions from the Board.

Captain Measimer was in attendance.

**4.19 BOC - 2024 Commissioner Board Appointments Update**

Chairman Morris read the updated assignment for the Board of Commissioners liaison appointments for calendar year 2024. The Blended Community Child Protection Team (CCPT)/Child Fatality Prevention Team (CFTP) meets once a month and Commissioner Wortman is the liaison.

**4.20 BOC - Appointments to Boards and Committees**

Chairman Morris stated information for May appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

**4.21 BOC - Resolution Amending the Board of Commissioners' 2024 Meeting Schedule**

Chairman Morris stated information for amending the Board's Resolution Amending the Cabarrus County Board of Commissioners' 2024 Meeting Schedule to reflect the dates of June 11-12, 2024, to the NCACC County Assembly Day and Legislative Reception in Raleigh, North Carolina has been provided for review and consideration. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

**5. Approval of Regular Meeting Agenda****5.1 BOC - Approval of Regular Meeting Agenda**

The Board discussed the placement of the items on the agenda.

**UPON MOTION** of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the agenda as follows for the May 20, 2024, regular meeting as presented and to schedule all necessary public hearings.

## Approval of the Agenda

## Recognitions and Presentations

- Active Living and Parks - AARP Tax Volunteers Recognition
- Veterans Services - Memorial Day 2024 Proclamation

## Old Business

- EMS - Renewal of Non-Emergency Transport Franchise Agreement with American Transmed

## Consent

- Appointments and Removals - Cabarrus County Senior Centers Advisory Council
- Appointment - Partners Health Management - Board of Directors
- Behavioral Health - Hold Harmless Funds Budget Amendment
- BOC - 2024 Commissioner Board Appointments Update
- BOC - Resolution Amending the Board of Commissioners' 2024 Meeting Schedule
- County Manger - Cabarrus Arts Council Lease Extension
- Cabarrus County Tourism Authority - FY 2025 Budget
- DHS - Transportation 5310 Elderly and Handicapped Grant
- EDC - Funding to Support the Spark and Retail Lab Programs at the Cabarrus Center for Innovation and Entrepreneurship

- Finance - Budget Amendment for Additional Tax Turnover to The Fire Districts
- Finance - FLP Insurance Proceeds
- Finance - Rowan County Lottery Proceeds
- Legal - Proposal to Lease Part of Hickory Ridge High School Property
- Planning- Community Development Budget Amendment
- Rowan-Cabarrus Community College (RCCC) - Capital Project Budget Transfer Request
- Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award
- Sheriff's Office - Acceptance of Governor's Highway Safety Program's (GHSP) Bike Safe Grant
- Sheriff's Office - Budget Amendment for Purchase of Town of Harrisburg Patrol Vehicles
- Sheriff's Office - Town of Harrisburg Law Enforcement Contract Update
- Tax Administration - Refund and Release Reports - April 2024

New Business

- County Manager - Presentation of the FY25 Recommended Budget
- Public Hearing - Fire Marshal - Fire District Boundary Change

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- Communications and Outreach - Monthly Summary Report
- County Manager - Monthly Building Activity Reports
- EDC - April 2024 Monthly Summary Report

**6. Closed Session**

**6.1 Closed Session - Pending Litigation, Economic Development, and Personnel Matters**

UPON MOTION of Commissioner Wortman, seconded by Commissioner Furr and unanimously carried, the board moved to go into closed session to discuss matters related to pending litigation, economic development and personnel matters as authorized by NCGS 143-318.11(a) (3), (4) and (6).

**Return to Open Session**

UPON MOTION of Commissioner Furr, seconded by Commissioner Measmer, and unanimously carried, the board approved to come out of closed session.

**7. Adjourn**

UPON MOTION of Commissioner Wortman, seconded by Commissioner Furr and unanimously carried, the meeting adjourned at 7:34 p.m.



*Lauren Linker*  
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 Lauren Linker, Clerk to the Board