

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, October 7, 2024.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
Vice Chairman: Lynn W. Shue
Commissioners: Christopher A. Measmer
Kenneth M. Wortman
Timothy A. Furr

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney (electronic means); Aalece Pugh, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

Chairman Morris recognized Mayor Lapish, Mt. Pleasant Mayor who was in attendance.

2. Approval of Agenda

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

Addition:

Closed Session

6.1 Closed Session - Personnel

3. Discussion Items - No Action

None.

4. Discussion Items - For Action

4.1 Cooperative Extension - Cannon Foundation Grant Budget Amendment

Tracy LeCompte, Cooperative Extension Director, presented a budget amendment to increase both revenues and expenses to accommodate additional funding awarded to Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

Beverly Bollenbecker, 4-H Program Associate, presented an overview of how the grant is utilized. Cooperative extension received an additional \$5,000 from the Cannon Foundation Grant, totaling \$40,000. The funds will be used for the kids plus and afterschool 4-H programs. The programs will include cooking classes, educational kits for creative arts to science experiments, the National 4-H STEM science challenge, as well as collaboration with the Cabarrus Arts Council.

Ms. LeCompte provided additional comments on Cooperative Extension's work in food and nutrition, agriculture, and 4-H youth development programs. The 4-H programs serve four delivery modes: in-school enrichment, camps and classes, enrichment clubs, and after-school. The grant will also support another position to assist with youth development.

Chairman Morris expressed appreciation to Ms. LeCompte and her team as well as the Cannon Foundation.

4.2 County Manager - Property Switch with Rocky Ridge United Methodist Church

Kelly Sifford, Assistant County Manager, provided an update to include an advertising requirement that is needed and will take place prior to the regular meeting on October 21, 2024.

A brief discussion ensued.

4.3 Human Resources - Time Off Benefits

Lundee Covington, Human Resources Director, and Ashley Dobbins, Human Services Strategy Manager, presented the remaining time-off benefit options introduced at the budget retreat and related ordinance updates. The presentation included:

- Total Rewards Overview
- Total Rewards Survey Respondents
- Supportive Leave Benefits
- Time Off Benefits
 - o Floating Holiday
 - o Personal Days
 - o Sick Leave (Credit from Previous Employment)

Ms. Covington then reviewed related ordinance updates and changes.

There was discussion throughout the presentation. During discussion, Ms. Covington and Ms. Dobbins responded to questions from the Board.

4.4 Juvenile Crime Prevention Council (JCPC) - By Laws Amendments

Heather Mobley, Staff Attorney, presented amendments to the Juvenile Crime Prevention Council by-laws to include:

- Article II: Membership
 - Section 8 - Virtual Attendance Option
- Article VI: Funding Procedures
 - Section 1, 1.2

4.5 Juvenile Crime Prevention Council (JCPC) - Transforming Youth Movement's Request For Transfer Of Equipment

Heather Mobley, Staff Attorney, reported the Juvenile Crime Prevention Council previously funded a program through SHIFT mentoring with the Transforming Youth Movement (TYM), but are no longer funding it. The JCPC does fund another program, The Community Service and Vocational Program. It is requested to transfer equipment from the SHIFT mentoring inventory to the SHIFT Restitution and Community Service inventory.

A short discussion ensued. During discussion, Ms. Mobley responded to questions from the Board.

4.6 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding appointments to boards and committees was provided in the agenda. He announced for the benefit of the public, that there are always vacancies, and encouraged people to get involved. He advised these appointment requests would be included in the Consent section of the October 21, 2024, regular meeting agenda.

5. Approval of Regular Meeting Agenda

5.1 BOC - Approval of Regular Meeting Agenda

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the Board approved the agenda as follows for the October 21, 2024, regular meeting as presented.

Approval or Correction of Meeting Minutes

- Approval or Correction of Meeting Minutes

Recognitions and Presentations

- Proclamation - Planning Department-Weatherization Day 2024
- Proclamation - Veterans Services - Operation Green Light
- Proclamation - Veterans Services - Veterans Day Proclamation
- Proclamation - World Polio Day
- Recognition - Retirement for EMS Sargent Jeff Penninger

Consent

- Appointment - Juvenile Crime Prevention Council (JCPC)
- Appointments - Library Board of Trustees
- Appointments - Youth Commission
- Cooperative Extension - Cannon Foundation Grant Budget Amendment
- County Manager - Property Switch with Rocky Ridge United Methodist Church
- Human Resources - Time Off Benefits
- Juvenile Crime Prevention Council (JCPC) - By Laws Amendments

- Juvenile Crime Prevention Council (JCPC) - Transforming Youth Movement's Request For Transfer Of Equipment
- Tax Administration - Refund and Release Reports - September 2024

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- Communications and Outreach - Monthly Summary Report
- County Manager - Monthly Building Activity Reports
- Department of Human Services -Emergency Assistance Quarterly Report
- EDC - June 2024 Monthly Summary Report

6. CLOSED SESSION

6.1 Closed Session - Personnel

UPON MOTION of Commissioner Wortman, seconded by Commissioner Furr, and unanimously carried, the Board moved to go into closed session to discuss personnel as authorized by NCGS 143-318.11(a)(6).

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue, and unanimously carried, the Board moved to come out of Closed Session.

RETURN TO OPEN SESSION

UPON MOTION of Chairman Morris seconded by Commissioner Wortman and unanimously carried, the Board granted the County Manager a 2.5 percent merit increase based on the scale used by all Cabarrus County employees as well as the one percent cost of living increase received by all Cabarrus County employees. In addition, a thank you bonus was granted, to be paid quarterly totaling \$30,000 (\$7,500 per quarter) over the next year and continued the travel allowance of \$12,000.

7. ADJOURN

UPON MOTION of Commissioner Furr, seconded by Commissioner Wortman, and unanimously carried, the meeting adjourned at 5:46 p.m.



Lauren Linker

Lauren Linker, Clerk to the Board