

Environmental Health Inspector Job Aid

READ THIS ENTIRE JOB AID BEFORE TAKING ACTION

Reports to:	Public Health Director
Reporting to you:	n/a
General job overview:	
Knowledge and training:	

INITIAL ACTIONS

- Determine the public health needs of the shelter population and take appropriate protective measures.
- Coordinate initial facility assessment with Shelter Manager.
- Conduct an environmental health assessment and food inspection of the shelter.
- Monitor and communicate with the Public Health Director and Environmental Health State branch.

DAILY SHELTER OPERATIONS

- Monitor public health and communicate with Public Health Director and Environmental Health State branch.
- Take protective and preventative measures and ensure sanitation standards are met.
- Conduct ongoing environmental health assessments and food inspections as needed

SHELTER CLOSING ACTIONS

- Communicate with Public Health Director and Environmental Health State branch on shelter closure.
- Turn in all environmental health inspection forms to the Shelter Manager

ENVIRONMENTAL HEALTH INSPECTOR SUPPLY LIST
