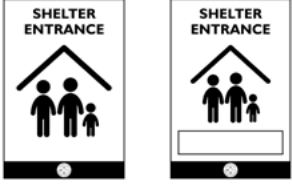


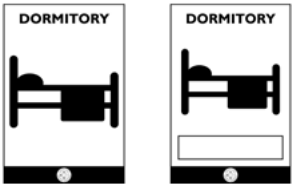
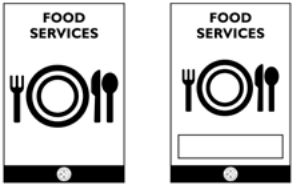
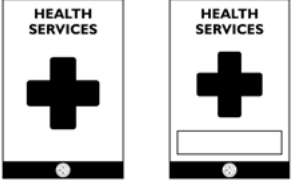


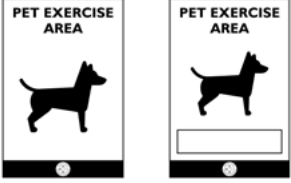



Quick Reference Guide

Sign	Purpose	Where To Place
<p>Shelter Entrance</p> 	<p>Signs that identify where to enter the shelter facility.</p> <p><i>(Arrows can be added to guide clients)</i></p>	<ul style="list-style-type: none"> ✓ Roadways leading to the facility ✓ Parking areas and walkways to facility entrance ✓ Outside the building used for sheltering
<p>Shelter Registration</p> 	<p>Signs that help clients find the Registration Area.</p> <p><i>(Arrows can be added to guide clients)</i></p>	<ul style="list-style-type: none"> ✓ Walkways leading to Registration Area ✓ In and around the Registration Area
<p>Check In / Check Out</p> 	<p>Sign instructing clients to use the Shelter Sign In / Sign Out Record.</p>	<ul style="list-style-type: none"> ✓ At exits of the shelter ✓ At exit of dormitory ✓ In the Registration Area
<p>Dormitory</p> 	<p>Signs that help clients find the Dormitory Area.</p> <p><i>(Arrows can be added to guide clients)</i></p>	<ul style="list-style-type: none"> ✓ In the Registration Area ✓ In hallways leading to Dormitory ✓ At the Entrance to the Dormitory
<p>Food Services</p> 	<p>Signs that help clients find the Food Service Area.</p> <p><i>(Arrows can be added to guide clients)</i></p>	<ul style="list-style-type: none"> ✓ In the Dormitory ✓ In the hallways leading to the Food Services Area ✓ At the entrance of the Food Services Area

Sign	Purpose	Where To Place
<p>Health Services</p> 	<p>Signs that help clients find the Health Services Area.</p> <p><i>(Arrows can be added to guide clients)</i></p>	<ul style="list-style-type: none"> ✓ In the Dormitory ✓ In the hallways leading to the Health Services Area ✓ At the entrance of the Health Services Area
<p>Children’s Recreation Area</p> 	<p>A sign to let shelter clients know where the Children’s Recreation Area is located</p>	<ul style="list-style-type: none"> ✓ At the entrance to the Children’s Recreation Area
<p>Pet Sheltering</p> 	<p>A sign to let shelter clients know where the Pet Sheltering Area is.</p> <p><i>(Arrows can be added to guide clients)</i></p>	<ul style="list-style-type: none"> ✓ In the Registration Area ✓ Outside the shelter entrance ✓ Pet Sheltering is often far from the main sheltering area. Use as many directional signs as needed
<p>Pet Exercise Area</p> 	<p>A sign to let shelter clients know where the Pet Exercise Area is</p> <p><i>(Arrows can be added to guide clients)</i></p>	<ul style="list-style-type: none"> ✓ Near Pet Shelter ✓ Outside Pet Exercise Area ✓ Use as many directional signs needed ✓ These signs should be laminated or covered due to outside location
<p>Pick up Pet Waste</p> 	<p>A sign reminding clients to pick up pet waste.</p>	<ul style="list-style-type: none"> ✓ Near Pet Shelter ✓ At regular intervals in the Pet Exercise Area ✓ Near trash cans placed for pet waste ✓ These signs should be laminated or covered due to outside location