

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, December 16, 2024.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22

<https://www.youtube.com/cabarruscounty>

<https://www.cabarruscounty.us/cabcotv>

Present -	Chair:	Christopher A. Measmer
	Vice Chair:	Laura Lindsey
	Commissioners:	Larry G. Pittman
		Lynn Shue
		Kenneth M. Wortman

Also, present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Kelly Sifford, Deputy County Manager; Aalece Pugh, Assistant County Manager and Lauren Linker, Clerk to the Board.

Chairman Measmer called the meeting to order at 6:30 p.m.

Chairman Measmer led the Pledge of Allegiance.

INVOCATION

Brother Tom Redish, Cabarrus County Sheriff's Office Chaplain, gave the invocation.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board approved the minutes of October 7 (Work Session), October 16, 2024 (Cabarrus Summit and October 21, 2024 (Regular Meeting) as presented.

(B) APPROVAL OF THE AGENDA

Additions:

Reports

H-6 County Manage - Cabarrus Arena and Events Center Financial Report

Closed Session

K-1 Closed Session - Pending Litigation

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Active Living and Parks - Eagle Scout Service Project

Byron Haigler, Active Living and Parks Assistant Director, provided an introduction of Benjamin Rheinecker.

Mr. Rheinecker spoke regarding his Eagle Scout project (a water station) at Vietnam Veterans Park and expressed his appreciation for the opportunity.

Mr. Haigler presented a token of appreciation to Mr. Rheinecker.

Chairman Measmer congratulated Mr. Rheinecker.

(C-2) Proclamation - Reverend Dr. Martin Luther King, Jr. Day

Lauren Linker, Clerk to the Board, read the proclamation aloud.

UPON MOTION of Commissioner Pittman, seconded by Vice Chair Lindsey and unanimously carried, the Board adopted the proclamation.

Resolution No. 2024-28

PROCLAMATION

WHEREAS, Reverend Dr. Martin Luther King, Jr., was born on January 15, 1929 in Atlanta, Georgia, and devoted his life to fighting poverty, injustice and racism in America; and

WHEREAS, Reverend Dr. King, through his practice of non-violent protest, promoted the importance of love, peace and freedom for humankind and challenged America to honor its promise of liberty and justice for all citizens; and

WHEREAS, during his lifetime, Reverend Dr. King sought to forge the common ground on which individuals of all ages, races and backgrounds could join together to address important community issues and provide service to their community; and

WHEREAS, the third Monday in January has been established as a national holiday to observe the anniversary of Reverend Dr. King's birth and commemorated as a national day of service; and

NOW THEREFORE, the Cabarrus County Board of Commissioners hereby proclaims Monday, January 20, 2025 as Reverend Dr. Martin Luther King, Jr. Day in Cabarrus County and encourages all citizens to join in the special programs and ceremonies to be held throughout the county honoring the life and work of Reverend Doctor King and his legacy of peace and equality for all citizens.

Adopted this 16th day of December, 2024.

/s/ Christopher A. Measmer
Christopher A. Measmer, Chairman
Board of Commissioners

Attest:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(C-3) Recognition - Cooperative Extension - Christine Barrier Retirement

Tracy LeCompte, Cooperative Extension Director, recognized Christine Barrier on her upcoming retirement after 50 years of service. Ms. LeCompte shared highlights of her career.

Vice Chair Lindsey presented a gift of appreciation.

Ms. Barrier expressed her gratitude.

(C-4) Recognition - Cooperative Extension - Pam Outen Retirement

Tracy LeCompte, Cooperative Extension Director, recognized Pam Outen on her upcoming retirement after 51 years of service. Ms. LeCompte shared highlights of her career.

Commissioner Pittman provided comments and presented a gift of appreciation.

Ms. Outen expressed her gratefulness.

Chairman Measmer then recognized Youth Commission member, Nihar Kummetha.

(D) INFORMAL COMMENTS

Chairman Measmer opened the meeting for Informal Public Comments at 6:47 p.m. He announced each speaker would be limited to three minutes.

Jeff Phillips, a resident at 6005 The Meadows Lane, Harrisburg, spoke regarding two additional commissioners in Cabarrus County.

Jeeter Anderson, a resident at 133 Kennedy Avenue, Kannapolis, spoke regarding a Department of Human Services matter.

Jerry Anderson, a resident at 133 Kennedy Avenue, Kannapolis, commented on a Department of Human Services matter.

Resa Treadway, a resident at 7480 Lexford Court, Concord, spoke regarding meeting times.

Marcia Morris, a resident of Georgeville, provided comments regarding use of the Mt. Pleasant library building.

Ingrid Nurse, a resident of Concord, commented on community matters.

Grace Galloway, a resident at 217 Palaside Drive NE, Concord, spoke regarding the opioid crisis and needs in Cabarrus County.

Veleria Levy, a resident at 2345 Hevrans Nest Place NW, Concord, commented on a Fair Advisory Commission.

There was no one else to address the Board, therefore Chairman Measmer closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointment - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TAC) and Transportation Advisory Committee (TCC)

Each year the Board of Commissioners must appoint or reappoint representatives to the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC).

Staff requested that Susie Morris, Planning & Development Director, be appointed as the Cabarrus County TCC representative and that Phil Collins, Senior Planner, be appointed as the alternate representative.

UPON MOTION of and unanimously carried, the board appointed Susie Morris, Planning & Development Director, as the Cabarrus County TCC representative and Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2025.

(F-2) Appointment and Removal - Centralina Workforce Development Board

Current Centralina Workforce Development Board (WDB) member Chelesa Rigler with Atrium Health Cabarrus has informed the Board that she assumed a new position with additional duties and will not be able to continue to represent Cabarrus County on the Board.

Angela B. Reid, Vice-President and Chief Nursing Officer with Atrium Health Cabarrus, has been recommended to replace Chelesa Rigler as a Private Sector representative on the Board and to complete her term, which ends on June 30, 2025.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board removed Chelesa Rigler from the Centralina Workforce Development Board roster and thanked her for her service.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board appointed Angela B. Reid to the Centralina Workforce Development Board as a Private Sector representative for an unexpired term ending June 30, 2025; and included an exception to the multiple board provision of the Appointment Policy.

(F-3) Appointment and Removal - Home and Community Care Block Grant (HCCBG) Advisory Committee

Two members' terms will expire December 31, 2024: Millicent Malit and Rosemary Gause. Ms. Gause wishes to serve another term. It is recommended to appoint Rosemary Gause for a three-year term to expire December 31, 2027. It is further requested to remove Mallicent Malit from the Home and Community Care Block Grant Advisory Committee's roster.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board re-appointed Rosemary Gause to the Home and Community Care Block Grant Advisory Committee for a term of three years, expiring December 31, 2027 and included an exception to the multiple board provision of the Appointment Policy.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board removed Millicent Malit from the Home and Community Care Block Grant Advisory Committee and thanked her for her service.

(F-4) Appointment and Removal - Juvenile Crime Prevention Council (JCPC)

During the November 20 meeting, the Council accepted the resignation of Sharon Reese who served as designee in the statutorily required seat for the County DSS Director. The term will expire September 30, 2025. DSS Deputy Director Rekita McDuffie applied to fill the vacant seat and Council voted unanimously to recommend Ms. McDuffie's appointment to the unexpired term. Additionally, the JCPC accepted the resignation of Melissa Dixon who served in the statutorily designation position for Member of the Business Community. Her resignation was effective November 18, 2024.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board removed Sharon Reese and Melissa Dixon from the JCPC Roster and thanked them for their service.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the appointment of Rekita McDuffie as the DSS Director's designee for the unexpired term ending September 30, 2025. An exception to the residency provision of the Appointment Policy was requested and approved for Ms. McDuffie.

(F-5) Appointment - Library Board of Trustees

Upon the vacated Mt. Pleasant representative seat, the Library Board of Trustees requested and recommended the removal of Rick Burleyson and the appointment of Kathy Dums to fill the seat as the Mt. Pleasant representative.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board removed Rick Burleyson from the Library Board of Trustees roster and thanked him for his service.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board appointed Kathy Dums as the Mt. Pleasant representative to fill the expired term. Ms. Dums appointment will expire September 30, 2027.

(F-6) BOC - Annual Bond Approval - Deputy Finance Director

Annual approval of the ongoing bond for Cabarrus County Deputy Finance Director, Mitzi Odell, was requested.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Deputy Finance Director, Mitzi Odell.

(F-7) BOC - Annual Bond Approval - Finance Director

Annual approval of the ongoing bond for Cabarrus County Finance Director, Jim Howden, was requested.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Finance Director, Jim Howden.

(F-8) BOC - Annual Bond Approval - Human Resources Director

Annual approval of the ongoing bond for Cabarrus County Human Resources Director, Lundee Covington, was requested.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Human Resources Director, Lundee Covington.

(F-9) BOC - Annual Bond Approval - Sheriff

Annual approval of the ongoing bond for Cabarrus County Sheriff, Van Shaw, was requested.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Sheriff, Van Shaw.

(F-10) BOC - Annual Bond Approval - Tax Administrator

Annual approval of the ongoing bond for Cabarrus County Tax Administrator, David Thrift, was requested.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Tax Administrator, David Thrift.

(F-11) BOC - Appointment Policy

The Boards Appointment Policy was provided for annual review and the Board's consideration. This item focuses on the Boards Appointment Policy.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the Appointment Policy.

(F-12) Cooperative Extension - Dedication of Kitchen

In honor of her over 51 years of service, the Cabarrus County Center of NC Cooperative Extension requested the newly remodeled kitchen be named the Pamela C. Outen Education Kitchen, to continue the legacy of "Pam's Kitchen"

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board dedicated the Cooperative Extension Kitchen to Pam Outen.

(F-13) County Manager - Former Mount Pleasant Library Lease to Cabarrus Health Alliance

Cabarrus Health Alliance (CHA) proposed a 10-year lease for the former Mount Pleasant Library property. CHA would like to make services more accessible to citizens in the eastern part of the county by expanding into a facility in that area.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board authorized the county manager to execute an agreement for a 10-year lease with Cabarrus Health Alliance for the former Mount Pleasant Library facility, after review and revision by the county attorney.

(F-14) Facilities Design & Construction - Behavioral Healthcare Center Design Contract Additional Services

Staff presented a proposal to add the following services to the scope of work for Human Experience, who is the architect on the behavioral healthcare project.

The first service would be commissioning of the mechanical, electrical, and plumbing systems and assemblies for the facility. Commissioning is the process of fine tuning the building systems and critical components to ensure the building operates in compliance with the construction drawings and the design intent. The proposed fee for this service is \$102,000.

The second service would be a building envelope consultant. The consultant would help with the implementation of a spray foam-based exterior envelope system. Staff estimates it will save the project approximately \$108,000. The fee for this added service is \$8,500. Funding for this request is available in the construction account.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the contract between Cabarrus County and Human Experience; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(F-15) Risk Management - Budget Amendment

Staff presented a budget amendment to transfer funds for a Sheriff's Department vehicle replacement involved in an accident in May 2024.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the budget amendment.

Budget Revision/Amendment Request

Date:12/16/2024

Amount:26,650.00

Dept. Head:Jon Bradley & Tessa Burchett

Department:Fund 600 - Property Liability

☐ Internal Transfer Within Department

☒ Transfer Between Departments/Funds

☐ Supplemental Request

This budget amendment is to transfer funds from Property and Liability Internal Service Fund to the General Fun (Sheriff's Department) to replace a wrecked vehicle. Asset # 8893 was involved in a crash totalling the vehicle in fiscal year 2024. Insurance settlement funds were recieved in fiscal year 2025.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
600	9	1919-9641	Insurance Claims	400,000.00	-	26,650.00	373,350.00
600	9	1919-9704	Contribution to General Fund	-	26,650.00	-	26,650.00
001	6	2110-6931	Contribution from Internal Service Fund	-	26,650.00	-	26,650.00
001	9	2110-9863	Motor Vehicles	3,252,387.00	26,650.00	-	3,279,037.00

(F-16) Risk Management - Budget Amendment

Staff presented a budget amendment to transfer funds for a Sheriff's Department vehicle replacement involved in an accident in September 2022.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the budget amendment.

Budget Revision/Amendment Request

Date:12/16/2024

Amount:9,224.00

Dept. Head:Jon Bradley & Tessa Burchett

Department:Fund 600 - Property Liability

☐ Internal Transfer Within Department

☒ Transfer Between Departments/Funds

☐ Supplemental Request

This budget amendment is to transfer funds from Property and Liability Internal Service Fund to the General Fun (Sheriff's Department) to replace a wrecked vehicle. Asset # 8410 was involved in a crash totalling the vehicle in fiscal year 2024. Insurance settlement funds were recieved in fiscal year 2025.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
600	9	1919-9641	Insurance Claims	400,000.00	-	9,224.00	390,776.00
600	9	1919-9704	Contribution to General Fund	-	9,224.00	-	9,224.00
001	6	2110-6931	Contribution from Internal Service Fund	-	9,224.00	-	9,224.00
001	9	2110-9863	Motor Vehicles	3,252,387.00	9,224.00	-	3,261,611.00

(F-17) Sheriff's Office - Acceptance of NC 911 Grant Funds

The North Carolina 911 Board Grant Committee recommended the award of \$719,765.07 to Cabarrus County for the AXS Radio Console Migration project. The radio console migration project will involve installation in fifteen totally new Motorola Command Central Aware Dispatch consoles in both the county's primary PSAP 911 center and the backup PSAP. A match from the county is not required.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board accepted the grant award and adopted the associated budget amendment.

Budget Revision/Amendment Request

Date:12/16/2024

Amount:\$ 719,765.07

Dept. Head:Sheriff Van W. Shaw

Department:2110 - Sheriff/E911

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Purpose: This Budget Amendment records the anticipated receipt of grant funds from the NCDIT. The North Carolina 911 Board Grant Committee has recommended an award of \$ 719,765.07 to Cabarus County for the AXS Radio Console Migration. The Radio Console Migration project will involve the installation of fifteen new Motorola Command Central Aware Dispatch consoles in both the county's primary PSAP 911 Center and back-up 911 Center.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
401	6	2740-	IIC DIT Grant		\$ 719,765.07		\$ 719,765.07
401	9	2740-9862	Technology		\$ 719,765.07		\$ 719,765.07

(F-18) Tax Administration - Refund and Release Reports - October 2024

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the November 2024 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases.

(G) NEW BUSINESS

(G-1) BOC - Midland Library Lease Agreement

The Midland Library lease held by the Town of Midland will expire at the end of the year. A proposed lease between J. T. & Phyllis S. Presnell Family Limited Partnership and Cabarrus County was provided for the Board's review and consideration.

Vice Chair Lindsey **MOVED** to authorize the county manager to execute the lease agreement and approve associated budget amendment after review and revision by the county attorney. Commissioner Pittman seconded the motion.

Following a discussion, the **MOTION** carried by the following vote: Ayes: Chairman Measmer, Vice chair Lindsey and Commissioner Pittman; Nays: Commissioners Shue and Wortman.

Budget Revision/Amendment Request

Date:12/16/2024

Amount:42,000.00

Dept. Head:Melanie Holles

Department:Library- Midland

☐ Internal Transfer Within Department

☒ Transfer Between Departments/Funds

☐ Supplemental Request

Allocating funding for the Midland Library Lease

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1910-9660	Board Contingency	300,000.00		21,000.00	279,000.00
001	9	8260-9401	Building and Equipment Rentals		21,000.00		21,000.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
Total							300,000.00

(G-2) BOC - 2025 Commissioner Board Appointments

A proposed list of Board of Commissioner liaison board appointments was provided for the Board's review and consideration.

Vice Chair Lindsey **MOVED** to approve the 2025 Commissioner Board Appointments with the change of Commissioner Pittman as the liaison for the Fire Departments and First Responders Advisory Committee. Commissioner Pittman seconded the motion.

Following a discussion, the **MOTION** carried by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey and Commissioner Pittman; Nays: Commissioners Shue and Wortman.

2025 COMMISSIONER MEASMER'S RECOMMENDED BOARD APPOINTMENTS			
NAME OF BOARD	MEMBER	LIAISON	ALTERNATE
Active Living and Parks Commission		Wortman	
Blended Community Child Protection Team (CCPT)/Child Fatality Prevention Team (CFPT)	Measmer		Lindsey
Cabarrus County Board of Education – Business Mtg.		Lindsey	
Cabarrus County Board of Education – Work Session		Lindsey	
Cabarrus County Partnership for Children (Smart Start)	Measmer		
Cabarrus Planning and Zoning Commission		Lindsey	
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	Pittman		
Centralina Regional Council of Government Executive Board	Shue		
Centralina Regional Council of Government Board of Directors	Shue		
Centralina Economic Development Commission	Downs		
Centralina Workforce Development Consortium	Wortman		
City of Concord		Measmer	
City of Kannapolis		Wortman	
City of Locust		Lindsey	
Cooperative Extension Service		Wortman	
Council of Planning – NC 73 Corridor	Wortman		
Early Childhood Task Force	Pittman		
Exit 49 Taskforce		Measmer	Downs
Fire Departments & First Responder Advisory Committee		Lindsey	
Home and Community Care Block Grant Advisory Committee	Pittman		
Human Services Advisory Board	Measmer		
Juvenile Crime Prevention Council	Measmer		
Kannapolis Board of Education		Wortman	
Library Board of Trustees	Wortman		
Local Emergency Planning Committee		Pittman	
Logan Community		Wortman	
Mental Health Advisory Board		Lindsey	
Public Health Authority of Cabarrus County	Lindsey		
Region F Aging Advisory Committee		Shue	
Senior Centers Advisory Council	Shue		
Soil & Water Conservation District		Lindsey	
Tourism Authority (CVB)	Measmer		
Town of Harrisburg		Shue	
Town of Midland		Pittman	
Town of Mt. Pleasant		Lindsey	
Transportation Advisory Board		Pittman	
Water and Sewer Authority (WSACC)	Measmer		Lindsey
Youth Commission		Lindsey	

(G-3) BOC – Creation of a County Fair Advisory Board

Chairman Measmer proposed the creation of an advisory board for the Cabarrus County Fair. A resolution for the creation of the advisory board was provided. Additionally, it was requested to name Marvin Bost as the Chair of the newly created Fair Advisory Board.

Vice Chair Lindsey **MOVED** to create a nine-member fair advisory committee with Marvin Bost as the Chair. Commissioner Pittman seconded the motion.

Following a discussion, the **MOTION** carried by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey and Commissioner Pittman; Nays: Commissioners Shue and Wortman.

RESOLUTION TO NAME AND SET UP THE CABARRUS COUNTY FAIR ADVISORY
COMMISSION

WHEREAS: The Cabarrus County Fair is a long-standing institution recognized not only locally but also across the State of North Carolina;

WHEREAS: The Cabarrus County Fair was adversely affected by being closed during part of the time of the COVID 19 pandemic, and has continued to be affected by zoonotic diseases or other diseases such as the Bovine or Avian Influenza that impact the ability of participants to show and/or display animals;

WHEREAS: The Cabarrus County Board of Commissioners believes that the Cabarrus County Fair could benefit from having an advisory group assist with providing ideas for improving the Fair;

NOW, THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Commissioners creates and sets up the Cabarrus County Fair Advisory Commission. This Commission shall advise the BOC on all matters relating to the agricultural parts of the Fair. The Fair Advisory Commission shall have nine (9) members, including a Chair, a Vice-Chair and a Secretary, who shall keep the minutes of the meetings of that Commission. The Commission shall meet monthly as needed, and shall set its own meeting time. A quorum for the conduct of official business shall be five (5) members and all business to be voted on shall pass with a simple majority of the full Commission. Members of the Commission shall serve two (2) year terms beginning on January 1, 2025, except that four (4) of the members shall serve four (4) year terms, so that after the first two years, the Commission members shall be appointed by the BOC on a staggered basis. At least one member should be from the county staff to ensure that all financial and safety policies of the county are taken into consideration when recommendations are provided to Cabarrus County Fair Staff. The Fair Advisory Commission shall meet at either the Governmental Center or at the Cabarrus County Events Center or at some other place in the County available. The Commission shall be subject to the Open Meetings Law (N.C. Gen. Stat. § 143-318.9 et seq.) and the Public Records Law (N.C. Gen. Stat. § 132-1 et seq.)

ADOPTED this 16th day of December, 2024.

/s/ Christopher A. Measmer
Christopher A. Measmer, Chair
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker
Lauren Linker
Clerk to the Board

(G-4) BOC - Budget Amendment for Membership and Travel Associated with the Creation of the Fair Advisory Board

A budget amendment was created to allocate funds to join the North Carolina Association of Agricultural Fairs and provide travel funds for Mr. Marvin Bost and Chairman Measmer to attend the convention in January.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman the Board approved the budget amendment to allocate funds for joining the North Carolina Association of Agricultural Fairs and provide travel funds for Mr. Bost and Chairman Measmer to attend the convention in January by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey and Commissioner Pittman; Nays: Commissioners Shue and Wortman.

Budget Revision/Amendment Request

Date:12/16/2024

Amount:1,825.00

Dept. Head:Kate Sharpe

Department:Fair

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Board directed action to join the North Carolina Association of Agricultural Fairs and for two to attend the convention.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
420	6	8320-6901	Fund Balance Appropriated	174,582.00	1,825.00	-	176,407.00
420	9	8320-9610	Travel and Education	-	900.00	-	900.00
420	9	8320-9630	Dues & Subscriptions	525.00	600.00		1,125.00
001	9	1110-9610	Travel and Education	44,090.00	325.00		44,415.00

(G-5) BOC - Resolution Establishing the Board of Commissioners' 2025 Meeting Schedule

The resolution to establish the Boards' 2025 meeting schedule was previously provided for review and consideration.

A discussion ensued.

Vice Chair Lindsey **MOVED to** approve the resolution to include moving the Work Sessions into the Board of Commissioners' Chambers. Commissioner Pittman seconded the motion.

Following a discussion, the **MOTION** carried by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey and Commissioner Pittman; Nays: Commissioners Shue and Wortman.

Resolution No. 2024-48

RESOLUTION
ESTABLISHING THE REGULAR MEETING SCHEDULE
FOR CALENDAR YEAR 2025

WHEREAS, the agenda work sessions of the Cabarrus County Board of Commissioners will be held on the first Monday of each month at 5:00 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, the regular meetings of the Board of Commissioners will be held on the third Monday of each month at 6:00 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, the Cabarrus County Board of Commissioners' 2025 meetings may be conducted remotely in a virtual setting, as allowed by the Board's Remote Participation Policy; and

WHEREAS, the Martin Luther King, Jr. holiday requires a change in the regular meeting date in January 2025; and

WHEREAS, the President's Day holiday requires a change in the regular meeting date in February 2025; and

WHEREAS, the Easter holiday requires a change in the regular meeting date in April 2025;

WHEREAS, the Labor Day holiday requires a change in the agenda work session meeting date in September 2025; and

WHEREAS, the National Association of Counties (NACo) Conference requires a change in the work session meeting date in March 2025; and

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1)
- Establish the Board's agenda work session schedule to meet at 5:00 p.m. (unless noted otherwise) in the Commissioners' Meeting Room at the Governmental Center on the following dates:

January 6, 2025
 February 3, 2025
 March 10, 2025
 April 7, 2025
 May 5, 2025
 June 2, 2025*

July 7, 2025
 August 4, 2025
 September 2, 2025 (Tuesday)
 October 6, 2025
 November 3, 2025
 December 1, 2025

*Commissioners' Meeting Room at 5:30 p.m.

- (2) Establish the Board's regular meeting schedule to meet at 6:00 p.m. in the Commissioner's Meeting Room at the Governmental Center on the following dates:

January 21, 2025 (Tuesday)	July 21, 2025
February 18, 2025 (Tuesday)	August 18, 2025
March 17, 2025	September 15, 2025
April 22, 2025 (Tuesday)	October 20, 2025
May 19, 2025	November 17, 2025
June 16, 2025	December 15, 2025

- (3) Sets quarterly summits scheduled at 6:00 p.m. at the following locations:

January 15, 2025	Mt. Pleasant
April 16, 2025	Cabarrus Arena
July 16, 2025	TBD
October 15, 2025	TBD

- (4) The Board will hold a Budget Public Hearing at the June 2, 2025 Work Session meeting at 5:30 p.m. in the Commissioners Meeting Room at the Governmental Center; and
- (5) Sets a Board retreat, to be held at the Governmental Center in the Multipurpose Room on February 21 at 5:00 p.m. to continue February 22 at 8:00 a.m.; and
- (6) Sets the NACo Legislative Conference in Washington, DC, on March 1-4, 2025; and
- (7) Sets the NCACC County Assembly Day and Legislative Reception in Raleigh, North Carolina on TBD; and
- (8) Sets budget workshop meetings on April 15, 2025 and June 5, 2025 at 5:00 p.m. in the Multipurpose Room in the Governmental Center; and
- (9) Sets the NACo Annual Conference in Allegheny County, Pittsburgh, Pennsylvania on July 11 - 14, 2025; and
- (10) Sets the NCACC Annual Conference in Pitt County, North Carolina on August 20 - 23, 2025; and

BE IT FURTHER RESOLVED that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

Adopted this the 16th day of December, 2024.

/s/ Christopher A. Measmer
 Christopher A. Measmer, Chairman
 Board of Commissioners

Attest:

/s/ Lauren Linker
 Lauren Linker, Clerk to the Board

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Commissioner Pittman announced he will be going to Midland Town meetings.

Vice Chair Lindsey expressed appreciation from public comments in connection with liaison reports and looks forward to getting started in 2025.

Chairman Measmer reported on his attendance at the Senior Centers Christmas party.

He also commented on attending the ribbon cutting of the behavioral health area at Atrium.

(H-2) BOC - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living & Parks Commission - 1 Vacant Position
- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Early Childhood Task Force Advisory Board - 1 Vacant Position
- Industrial Facilities and Pollution Control Financing Authority - 1 Expired Position
- Library Board of Trustees - 2 Vacant Positions
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 2 Vacant Positions
- Transportation Advisory Board - 5 Vacant Positions
- Youth Commission - 7 Vacant Positions

(H-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(H-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-5) Communications and Outreach - Monthly Summary Report

The Board received the Communications and Outreach Department monthly report. No action was required of the Board.

(H-6) County Manager - Monthly Building Activity Reports

The board received the monthly building activity report for informational purposes. No action was required of the Board.

(H-7) Economic Development Corporation - October 2024 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of November 2024 for informational purposes. No action was required of the Board.

(H) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Pittman advised the Board he may need surgery and if so, will try to schedule it around board meetings.

(I) Water and Sewer District of Cabarrus County

None.

(J) CLOSED SESSION

(J-1) Closed Session - Pending Litigation

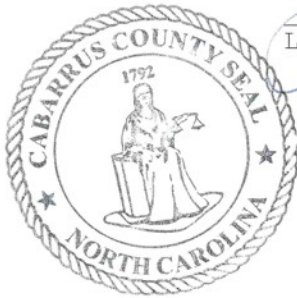
UPON MOTION of Commissioner Wortman, seconded by Vice Chair Lindsey and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

Return to Open Session

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board moved to come out of Closed Session.

(K) ADJOURN

UPON MOTION of Commissioner Wortman, seconded by Vice Chair Lindsey and unanimously carried, the meeting adjourned at 8:20 p.m.



Lauren Linker
Lauren Linker, Clerk to the Board