

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

1. CALL TO ORDER - CHAIRMAN

2. APPROVAL OF WORK SESSION AGENDA - CHAIRMAN

2.1. BOC - Changes to the Agenda Pg. 3

3. DISCUSSION ITEMS - NO ACTION

4. DISCUSSION ITEMS FOR ACTION

4.1. Tourism Authority - FY 2026 Budget Pg. 5

4.2. Active Living and Parks - Matching Incentive Grant Requests Pg. 22

4.3. Board of Elections - Preliminary Approval of Upgrade of Elections Equipment Pg. 26

4.4. Juvenile Crime Prevention Council - FY 2025-26 County Funding Plan and Annual Certification Pg. 32

4.5. Library - Budget Amendment Pg. 50

4.6. Sheriff's Office - Acceptance of K9 American Kennel Club Grant Funds Pg. 53

4.7. Social Services - Home and Community Care Block Grant Pg. 56

4.8. Veterans Services - Grant Acceptance Pg. 59

4.9. County Manager - Transfer of Properties to Cabarrus County Schools Pg. 62

4.10. Board of Commissioners - Resolution Amending the Board of Commissioners' 2025 Meeting Schedule Pg. 75

4.11. Boards and Committees - Appointment - Early Childhood Task Force Advisory Board Pg. 80

4.12. Boards and Committees - Appointment - Early Childhood Task Force Advisory Board Pg. 84

4.13. Boards and Committees - Appointment - Early Childhood Task Force Advisory Board Pg. 88

4.14. Boards and Committees - Removal - Nursing Home Community Advisory Committee Pg. 92

4.15. Boards and Committees - Appointment - Senior Centers Advisory Council Pg. 96

4.16. Boards and Committees - Appointment - Senior Centers Advisory Council Pg. 100

4.17. Boards and Committees - Appointment - Senior Centers Advisory Council Pg. 104

4.18. Boards and Committees - Appointment - Senior Centers Advisory Council Pg. 108

4.19. Boards and Committees - Appointment - Senior Centers Advisory Council Pg. 112

5. APPROVAL OF REGULAR MEETING AGENDA

5.1. BOC - Approval of Regular Meeting Agenda Pg. 120

6. CLOSED SESSION

6.1. Closed Session - Pending Litigation Pg. 124

7. RETURN TO OPEN SESSION

8. ADJOURN

In accordance with ADA regulations, anyone in need of an accommodation to participate in the meeting should notify the ADA coordinator at 704-920-2100 at least 48 hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Approval of Work Session Agenda - Chairman

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
May 5, 2025**

UPDATED:

Discussion Items For Action

4.1 Tourism Authority – FY 2026 Budget -

Added Presentation, Budget Message and FY2026 Annual Consolidated Budget

4.10 Board of Commissioners – Resolution Amending the Board of Commissioners’ 2025
Meeting Schedule –

Updated Budget Workshop Date to June 4, 2025

ADDITIONS:

Discussion Items For Action

4.8 Veteran Services – Grant Acceptance

Closed Session

6.1 Closed Session – Pending Litigation

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Tourism Authority - FY 2026 Budget

BRIEF SUMMARY:

The Cabarrus County Tourism Authority will be presenting their FY2026 Budget and providing a tourism update.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to adopt the FY26 Cabarrus County Tourism Authority Budget of \$7,556,550.

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Donna Carpenter, President/CEO, Cabarrus County CVB
John Mills, Executive Vice President, Cabarrus County CVB

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Presentation
- ▢ Budget Message FY2026
- ▢ FY2026 Annual Consolidated Budget




FY2026 Budget









// Taxes generated
by visitor spending
in Cabarrus County
represent a tax savings of
\$171.51
per resident.

explore**cabarrus.com** // 9







In 2025, **Lee's Sandwich Shop's** "Beer and Bourbon Burger" took the crown!

PARTICIPANT DATA

732 Total Participants from 7 States

97.6% of Participants from North Carolina

2005 Total Check-ins at Participating Restaurants

Reported **Over 5,000** Burgers Sold

Two Users Visited **All 21 Locations!**

PAID MEDIA RESULTS

Geofence Display

Impressions: **2,045,923**

Clicks: **3,021**

Visits from Ads: **489**

Display

Impressions: **1,075,084**

Clicks: **77,960**

Meta

Impressions: **1,266,610**

Clicks: **23,426**

Total Ad Impressions:

4,387,617

Total Ad Clicks:

104,407

PR COVERAGE

22 pieces of online coverage, **2** pieces of broadcast coverage, **2** pieces of print coverage and **1** piece of radio coverage, resulting in a total UMV of **\$15,068,069** and ad value of **\$298,587**.

Hosted **10 influencers**, resulting in a total reach of **3,394,767** and **\$18,113** in ad value.



Group Sales Summary

(July 24 to April 25)

Meetings/Opportunities Markets – 185 Leads for 66,124 Room nights

Economic Impact: \$37,944,516

Sports/Car Clubs Markets – 80 Leads for 48,483 Room Nights

Economic Impact: \$57,983,563

Market Segment Totals

265 Leads to Hotels

114,607 Room Nights

Economic Impact: \$95,928,079





Seven (7) Events

Total Economic Impact - \$5,921,792

Twenty Six (26) Events

Total Economic Impact - \$6,791,007



Destination Development + \$7 Million Dollars



FY2026 Occupancy Tax Budget

Forecast

6,138,716

6,975,015

7,129,626

7,283,901

7,330,000

FY2022

FY2023

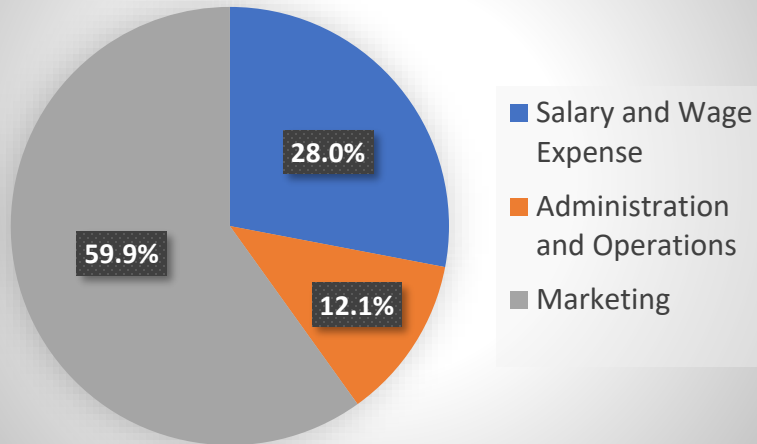
FY2024

FY2025

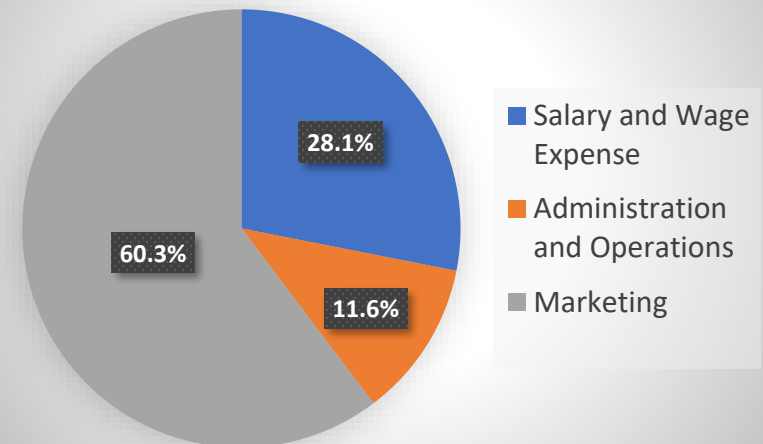
FY2026



FY2025 CVB Allocations



FY2026 CVB Allocations



FY2026 Budget \$7,556,500

County Retains

- 5% Administrative Fee - \$366,500
- 5% Sports Development Fund - \$366,500





FY2026 Budget Message

April 23rd, 2025

Cabarrus County CVB Board of Directors and Cabarrus County Board of Commissioners:

Cabarrus County lodging revenues in FY2024 set a record by surpassing FY2023 revenues by 2.2%. Lodging revenues for the first half of FY2025 were up 6.3%. The growth was aided by lodging needs for those affected by Hurricane Helene as well as strong group and event business. Research in 2024 shows 64% of travelers to Cabarrus County are from out of state and they account for 16% of total spending with our hospitality partners. Group room nights continue to maintain a strong share of the overall visitor mix in Cabarrus County as well. In FY2024 the Bureau sales team generated over 132,000 room leads with 44,000 of those room leads being turned definite. Looking forward, the US Travel Association forecasts are for travel expenditures to grow at normalized rates, driven by consumer spending and sustained business investment. Leisure travel is forecasted to grow at 2% while business travel is forecasted to grow at 4%. During the budget process decisions were made utilizing the Bureau's Mission and Vision Statements.

MISSION

Drive visitation to Cabarrus County
to generate the maximum impact through hotel stays
and visitor spending.

VISION

To continually grow and sustain
a dynamic travel industry to become the
number one economic force for Cabarrus County

The budget for FY2026 of \$7,556,500 represents an increase of 7% over FY2025. Lodging revenues are expected to increase by \$490,354 compared to FY2025. The Bureau will continue leveraging data and research to target high-return markets for advertising investments. Currently, those markets include Raleigh, Greensboro, and Greenville, SC. FY2026 budget allocations are set at 28% for Salary and Wage Expense, 12% for Administration, and 60% for Sales and Marketing. These allocations outperform industry standards where Destination Marketing Organizations are spending 50% in Sales and Marketing.

I would like to thank the individuals who contributed to the preparation of the FY2026 budget and offer them my sincere gratitude.

Respectfully submitted,
Donna Carpenter
President/CEO - Cabarrus County Tourism Authority

Revenues:

The CCTA receives 97% of its revenue through a 6% Occupancy Tax levied on guests who stay in Cabarrus County Hotels. 6% is the state maximum rate and will not change in FY2026.

Occupancy Tax:

Actual FY2024	7,129,626
Budget FY2025	6,839,646
Budget FY2026	7,330,000

Occupancy Taxes are budgeted to increase by 7.0% in FY2025. Occupancy Tax revenues are based on the following assumptions:

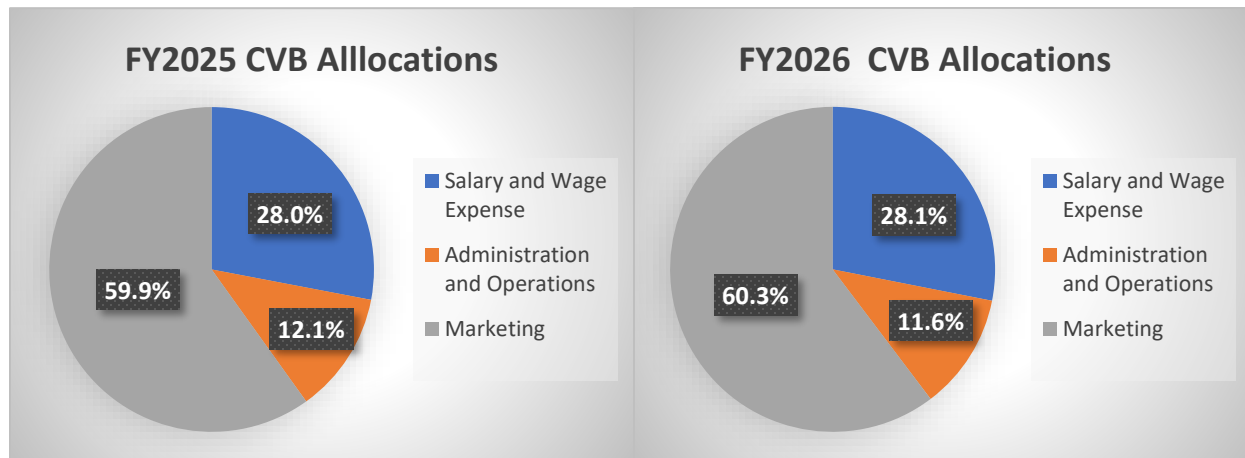
- There is a new hotel scheduled to open in FY2026. The Home2 and Tru dual brand hotel with 188 rooms on Bruton Smith Boulevard is expected to open in August 2025. This will be the County’s first dual brand hotel which is two different hotels with one central lobby. Both of these hotels are in the midscale/upper midscale category.
- Occupancy Tax forecasting is based on lodging analysis from Smith Travel Research as well as travel forecasts from US Travel and Tourism Economics. Additional information is obtained through information exchange with the lodging properties within Cabarrus County as well as an analysis of any citywide/countywide events.
- US Travel is forecasting travel expenditures to grow at normalized rates. Leisure is forecasted to grow at 2% while business travel will grow by 4%. The mondo track that was completed in the fall of 2023 is generating increased lodging demand as more events are being scheduled.
- Occupancy Tax revenue received in July 2025 from June 2025 occupancy will be accrued back into June 2025 for FY2025 accrual statements. For this purpose, there will be zero revenue recognized in July 2025 while there will be 2 months recognized in June 2026.

Other Revenue:

- Other revenue of \$226,500 includes cooperative advertising opportunities, interest on cash deposits, Celebrate Cabarrus, and retail sales in the visitor center. Interest rates are expected to drop in FY2026.
- The CCTA currently maintains the County approved reserve rate of 17% in its Fund Balance.

Expenditures:

The CVB operates on a zero-based budget; therefore, all revenues received in FY2026 are budgeted to be expended. Expenditures for the CVB are divided into three categories. They are Salary and Wage Expense, Administration and Operations, and Sales and Marketing Activities. The following charts illustrate how expenditures are budgeted in FY2026 compared to FY2025.



FY2026 Operating Budget

	FY2026	FY2025 Budget	FY2026 Budget Difference	FY2024	FY2023	FY2022
REVENUE						
4000 OCCUPANCY TAX	7,330,000	\$ 6,839,646	\$ 490,354	\$ 7,129,626	\$ 6,975,016	\$ 6,138,715
4010 INTEREST ON INVESTMENTS	196,000	\$ 196,000	\$ -	\$ 228,305	\$ 43,154	\$ 1,631
4020 ADVERTISING REVENUES	18,000	\$ 18,000	\$ -	\$ 22,781	\$ 30,602	\$ 30,041
4030 MISC REVENUE	8,000	\$ 6,000	\$ 2,000	\$ 7,028	\$ 5,019	\$ 298,736
4040 FUND BALANCE APPROPRIATED	0	\$ -	\$ -	\$ 323,399	\$ 2,147,774	\$ 1,050,576
4060 ITEMS FOR RESALE	4,500	\$ 4,500	\$ -	\$ 3,529	\$ 2,516	\$ 3,158
TOTAL REVENUE	7,556,500	\$ 7,064,146	\$ 492,354	\$ 7,714,668	\$ 9,204,081	\$ 7,522,857
OPERATING BUDGET:						
SALARIES						
5000 SALARIES	1,348,813	\$ 1,273,450	\$ 75,363	\$ 1,206,209	\$ 989,623	\$ 863,765
5010 HOURLY LABOR	124,646	\$ 106,520	\$ 18,126	\$ 79,993	\$ 33,398	\$ 69,024
5020 FICA	91,059	\$ 85,483	\$ 5,576	\$ 80,175	\$ 63,888	\$ 58,099
5030 MEDICARE	21,607	\$ 20,014	\$ 1,593	\$ 18,939	\$ 15,196	\$ 13,771
5040 MEDICAL INSURANCE	212,060	\$ 203,956	\$ 8,104	\$ 173,099	\$ 128,809	\$ 122,125
5050 RETIREMENT	216,651	\$ 186,642	\$ 30,009	\$ 172,858	\$ 124,210	\$ 107,956
5060 WORKMENS COMP	3,250	\$ 2,750	\$ 500	\$ 2,200	\$ 1,781	\$ 1,633
5070 DEFERRED 401K	69,014	\$ 65,118	\$ 3,896	\$ 61,370	\$ 48,655	\$ 44,907
5080 PERFORMANCE INCENTIVES	32,000	\$ 32,000	\$ -	\$ 31,000	\$ 29,688	\$ 24,160
5090 UNEMPLOYMENT INSURANCE	4,150	\$ 2,375	\$ 1,775	\$ 1,381	\$ 1,193	\$ 999
TOTAL SALARY AND WAGES EXPENSE	2,123,250	\$ 1,978,308	\$ 144,942	\$ 1,827,224	\$ 1,436,441	\$ 1,306,439
ADMINISTRATION & OPERATIONS						
6000 ADMIN FEE	366,500	\$ 341,982	\$ 24,518	\$ 356,481	\$ 348,751	\$ 306,936
6004 CAPITAL OUTLAY	0	\$ -	\$ -	\$ 155,424	\$ 56,360	\$ -
6010 EMPLOYEE/COMMUNITY RELATIONS	6,600	\$ 6,200	\$ 400	\$ 4,893	\$ 2,564	\$ 3,358
6020 INSURANCE	23,950	\$ 20,300	\$ 3,650	\$ 14,607	\$ 8,159	\$ 7,708
6030 MILEAGE	1,500	\$ 600	\$ 900	\$ 316	\$ 62	\$ -
6040 OFFICE EQUIPMENT/MNT	80,535	\$ 111,215	\$ (30,680)	\$ 55,799	\$ 59,729	\$ 61,583
6050 OFFICE SUPPLIES	14,000	\$ 12,000	\$ 2,000	\$ 14,302	\$ 7,197	\$ 6,283
6060 OTHER OPERATING COST	10,120	\$ 10,050	\$ 70	\$ 7,206	\$ 7,787	\$ 4,977
6070 POSTAGE/SHIPPING	12,900	\$ 15,130	\$ (2,230)	\$ 12,515	\$ 11,872	\$ 14,764
6080 PROFESSIONAL SERVICES	19,200	\$ 19,200	\$ -	\$ 30,472	\$ 15,720	\$ 15,025
6090 RENT/BUILDING EXPENSE	63,050	\$ 59,885	\$ 3,165	\$ 55,200	\$ 36,059	\$ 38,006
6100 STAFF DEVELOPMENT	10,500	\$ 5,300	\$ 5,200	\$ 5,379	\$ 3,638	\$ 176
6110 TELEPHONE	30,300	\$ 29,900	\$ 400	\$ 25,444	\$ 28,183	\$ 24,786
6120 VEHICLE EXPENSE	8,900	\$ 8,180	\$ 720	\$ 7,705	\$ 5,131	\$ 5,843
6130 DEBT SERVICE - INTEREST (GASB 87)	24,489	\$ 13,882	\$ 10,607	\$ 16,777	\$ 19,338	\$ 21,242
6131 DEBT SERVICE - PRINCIPAL (GASB 87)	203,437	\$ 203,204	\$ 233	\$ 206,299	\$ 200,954	\$ 181,165
TOTAL ADMIN & OPS	875,981	\$ 857,028	\$ 18,953	\$ 968,819	\$ 811,504	\$ 691,852
SALES AND MARKETING ACTIVITIES						
7000 ADVERTISING/E-MARKETING	2,117,648	\$ 1,898,035	\$ 219,613	\$ 1,567,533	\$ 1,468,448	\$ 856,706
7015 BUSINESS DEVELOPMENT	273,500	\$ 256,500	\$ 17,000	\$ 256,934	\$ 143,299	\$ 183,070
7020 COLLATERAL/PRODUCTION	273,200	\$ 240,450	\$ 32,750	\$ 183,950	\$ 211,304	\$ 128,666
7030 CORPORATE COMMUNICATIONS	15,250	\$ 11,300	\$ 3,950	\$ 10,974	\$ 11,022	\$ 8,880
7040 DUES & SUBSCRIPTIONS	68,070	\$ 68,375	\$ (305)	\$ 59,698	\$ 57,116	\$ 48,402
7060 EVENT EXPENSE	79,975	\$ 87,000	\$ (7,025)	\$ 90,087	\$ 84,674	\$ 56,739
7070 FAM TOURS/SITE INSPECTIONS	54,500	\$ 52,000	\$ 2,500	\$ 97,357	\$ 96,803	\$ 13,016
7120 MEDIA RELATIONS	120,396	\$ 120,396	\$ -	\$ 128,539	\$ 114,201	\$ 27,181
7125 PARTNERSHIP	203,000	\$ 162,000	\$ 41,000	\$ 59,225	\$ 21,389	\$ 79,395
7130 AGREEMENTS/BID FEES	934,090	\$ 848,737	\$ 85,353	\$ 910,809	\$ 2,543,501	\$ 1,175,129
7140 TRADE SHOWS/CONFERENCES	168,305	\$ 176,905	\$ (8,600)	\$ 163,759	\$ 118,161	\$ 82,707
7150 WEB TECHNOLOGY	36,010	\$ 36,010	\$ -	\$ 25,586	\$ 123,816	\$ 45,155
7160 DESTINATION SERVICES	173,350	\$ 241,100	\$ (67,750)	\$ 182,601	\$ 170,027	\$ 75,409
7170 MARKETING - INTEREST (GASB 96)	1,088	\$ 1,571	\$ (483)	\$ 415	\$ 551	\$ -
7180 MARKETING - PRINCIPAL (GASB96)	38,887	\$ 28,431	\$ 10,456	\$ 26,585	\$ 26,449	\$ -
9000 BAD DEBT	0	\$ -	\$ -	\$ -	\$ 7,260	\$ 308
TOTAL MARKETING	4,557,269	\$ 4,228,810	\$ 328,459	\$ 3,764,052	\$ 5,198,021	\$ 2,780,763
GRAND TOTAL EXPENSES	7,556,500	\$ 7,064,146	\$ 492,354	\$ 6,560,095	\$ 7,445,966	\$ 4,779,054
REVENUES OVER EXPENDITURES	0	\$ -	\$ -	\$ 1,154,573	\$ 1,758,115	\$ 2,743,803

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Active Living and Parks - Matching Incentive Grant Requests

BRIEF SUMMARY:

Active Living and Parks (ALP) has a Matching Incentive Grant Program that provides seed money for civic, community and school groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The grants will fund up to 50% of a project.

The Active Living and Parks Commission reviewed two requests totaling \$16,209.00 at their March 20, 2025, meeting. The Commission unanimously recommended awarding these community projects in full.

ORGANIZATION	PROJECT	PRIORITY RATING
Weddington Hills PTO	Outdoor Seating Area	Moderate— New support facilities for recreation opportunities
Mt. Pleasant Dixie Youth Baseball	Outdoor Storage Building	Moderate— New support facilities for recreation opportunities
REQUEST TOTAL	\$16,209.00	

REQUESTED ACTION:

Recommended Motions:

Motion to Suspend the Rules of Procedure due to time constraints.

Motion to approve the Matching Incentive Grant requests recommended by the Active Living and Parks Commission for FY25 and the related budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Byron Haigler, Assistant Active Living and Parks Director

Rae L. Moore, Active Living and Parks Project/ Event Manager

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Budget Amendment
- ▣ Additional Information

Budget Revision/Amendment Request

Date: 5/19/2025

Amount:

Dept. Head: Londa Strong

Department: Active Living & Parks

☒ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☐ Supplemental Request

The matching incentive grant program provides seed money for civic and community groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The purpose of this budget amendment is to assign funds from the approved budget to two different organizations, whose applications were recommended for funding by the Active Living and Parks Commission.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	8110-9831	Matching Grants - Unassigned Funds	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -
001	6	8110-6813	Matching Grants - Unassigned Funds	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -
001	9	8110-9831-0154	Matching Grants - Unassigned Funds	\$ -	\$ 83,791.00	\$ -	\$ 83,791.00
001	6	8110-6813-0154	Matching Grants - Unassigned Funds	\$ -	\$ 41,895.00	\$ -	\$ 41,895.00
001	9	8110-9831-0217	Matching Grants - Weddington Hills PTO	\$ -	\$ 9,195.00	\$ -	\$ 9,195.00
001	6	8110-6813-0217	Matching Grants - Weddington Hills PTO	\$ -	\$ 4,598.00	\$ -	\$ 4,598.00
001	9	8110-9831-0084	Matching Grants - Mt. Pleasant Youth Baseball	\$ -	\$ 7,014.00	\$ -	\$ 7,014.00
001	6	8110-6813-0084	Matching Grants - Mt. Pleasant Youth Baseball	\$ -	\$ 3,507.00	\$ -	\$ 3,507.00

Budget Officer

☐ Approved
☐ Denied

County Manager

☐ Approved
☐ Denied

Board of Commissioners

☐ Approved
☐ Denied

Signature _____

Signature _____

Signature _____

FY25 Cabarrus County ALP MIG Summary

Organization	Project Title	Request	Complete	Priority Level	Recommended
Weddington Hills PTO	Outdoor Seating	\$9,195.00	Yes	Moderate	Yes
Mt. Pleasant Dixie Youth Baseball	Outdoor Storage Building	\$7,014.00	Yes	Moderate	Yes
FY25 MIG Available Funds	\$100,000.00				
Applicant(s) Request Total	\$16,209.00				
Remaining FY25 Funds	\$83,791.00				

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Board of Elections - Preliminary Approval of Upgrade of Elections Equipment

BRIEF SUMMARY:

The Board of Elections plans to purchase a software upgrade. The State Board of Elections requires preliminary approval for the purchase and testing of the system. The Cabarrus County Board of Elections has approved a resolution and requests preliminary approval of the purchase by the Board of Commissioners to move forward. Once testing and certification of the voting system by the State Board of Elections has been completed, staff will bring the final recommendation to the Board of Commissioners for final approval of purchase. There are funds budgeted for the purchase.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the purchase.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Carol Link Soles, Board of Elections Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ quote for upgrade
- ▣ additional quote for upgrade
- ▣ signed resolution



3731 Trent Rd., New Bern, NC 28562

(800) 682-4500

Estimate#: **EST3620**

Date: 2/26/2025 by Tony
Barnfield

Page 1 of 1

Budget Quote

Estimate Information

Quote Date: 2/26/2025 Sales Rep: Tony Barnfield Terms: Net/30		Bill To:		Ship To:	
		Company:	Cabarrus County, NC BOE	Company:	Cabarrus County, NC BOE
		Address:	PO Box 1315	Address:	369 Church Street North
		City:	Concord	City:	Concord
		State:	NC	State:	NC
		Zip:	28025	Zip:	28025

Line Items

ESS P/N	Quantity	Product	Unit Price	Amount
		Firmware Upgrade to EVS6300		
6306	64	Compact Flash Card, 4GB, Locking for DS200	\$170.000	\$10,880.00
	1	Shipping TBD		
		No Labor Charge if done at time of annual preventative maintenance.		

Sales Tax	Subtotal:	\$10,880.00
Rate:	Discount:	
7.00%	Sales Tax:	\$0.00
	Shipping:	
	Total:	\$10,880.00

Accepted by _____

Date _____



Election Systems & Software, LLC

11208 John Galt Blvd
Omaha, NE 68137

EVS 6.3.0.0 Reporting Standard Standalone System Purchase Order

This Purchase Order is valid through April 25, 2025 (See Note 1).

State of North Carolina

309 North Main St
Warrenton, NC 27589

Quantity	Part #	Description	Price	Ext. Price
		EMS WORKSTATION		
1	96164	DELL LATITUDE 5550 EMS LAPTOP	\$2,073.00	\$2,073.00
		<ul style="list-style-type: none"> • Dell Latitude 5550 • 1ST Generation Intel® Core Ultra 5 135U vPro (12 Core, 12MB cache) • TPM Enabled • Dell Power Manager • Dell Data Protection Security Tools Digital Delivery/NB • Dell Backup and Recovery Basic • Dell Data Protection Protected Workspace • Dell Digital Delivery Cirrus Client • Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps), Optiplex • Waves Maxx Audio Royalty • 15.6" FHD (1920x1080) Non-Touch Anti-Glare LCD with Camera and Mic • 16GB (2x8GB) DDR4 Memory • M.2 512GB PCIe Class 35 Solid State Drive • Intel Wi-Fi 6 AX211 2x2 .AX+ Bluetooth 5.1 • Internal Dual Pointing Keyboard (US-English) • 65 Watt AC Adaptor, US Power Cord • Primary 3-cell 54W/HR Battery • Dell Limited Hardware Warranty Extended Year(s) • Dell Limited Hardware Warranty • ProSupport: 7x24 Technical Support, 5 Years • ProSupport: Next Business Day Onsite, 1 Year • ProSupport: Next Business Day Onsite, 4 Year Extended 		
1	96002	DELL EXTERNAL USB SLIM DVD+/-RW OPTICAL DRIVE	\$70.00	\$70.00
1	96032	MICROSOFT WIN10 IOT ENT 2019 LTSC VALUE	\$125.00	\$125.00

		MISCELLANEOUS COMPONENTS		
1	10005	BITLOCKER KEY	\$36.00	\$36.00
1	96137	YUBICO YUBIKEY 5	\$71.00	\$71.00
		SERVICES		
1	510210	STANDALONE EMS INSTALL	\$1,540.00	\$1,540.00
		<ul style="list-style-type: none"> • Staging of EMS workstations at ES&S Technical Services lab. <ul style="list-style-type: none"> o Includes the installation, configuration, and testing of EMS workstation. • Equipment is shipped to customer location. <ul style="list-style-type: none"> o Physical installation of workstation and related hardware (Printer, UPS, etc.) performed by customer. • EMS installation summary documentation provided to customer upon completion of installation. 		
		SHIPPING AND HANDLING		
1	FREIGHT	SHIPPING & HANDLING - EMS EQUIPMENT	\$234.00	\$234.00
		Order Total		\$4,149.00

Invoicing and Payment Terms:

100% of Order Total Due Thirty (30) Calendar Days after the later of (a) Equipment Delivery, or (b) Receipt of corresponding ES&S Invoice.

Note 1: This Purchase Order is valid through the date set forth above (the "Expiration Date"). Due to fluctuating pricing and availability of third party hardware and software, this Purchase Order shall expire and be of no further force and effect in the event the Customer does not sign and return this Purchase Order for execution by ES&S prior to the Expiration Date. In the event this Purchase order expires, ES&S shall provide the Customer with a new purchase order which may include changes in both pricing and third party equipment and software components.

Note 2: Unless otherwise indicated, any applicable (City & State) sales taxes have not been included in pricing and are the sole responsibility of Customer.

Note 3: Network Cabling is not included.

Note 4: Third Party Items are purchased directly from the component manufacturers and lead times may vary. In order to allow ES&S sufficient time to receive, configure, deliver and install the Third-Party Items, ES&S strongly recommends that the Customer sign and return the Purchase Order at least sixty (60) calendar days prior to the Customer's expected delivery date. Delivery and installation at Customer's location shall be scheduled subject to ES&S' receipt and configuration of the Third-Party Items. ES&S shall not be responsible for any delays caused by supply chain shortages or availability of any parts or components of any Third-Party Items.

Note 5: ES&S reserves the right to substitute third party equipment and software components contained herein provided such substitutions are of the same or greater quality and such substitutions meet any applicable requirements in order to be used in

By signing below, Customer acknowledges that ES&S is purchasing the third party items set forth herein ("Third Party Items") for resale to Customer, and that the proprietary and intellectual property rights to the Third Party Items are owned by parties other than ES&S ("Third Parties"). Customer further acknowledges that except for the payment to ES&S for the Third Party Items, all of its rights and obligations with respect thereto flow from and to the Third Parties. ES&S shall provide Customer with copies of all documentation and warranties for the Third Party Items which are provided to ES&S.

Customer Signature

Date

Title

**RESOLUTION TO PRELIMINARILY RECOMMEND TO THE CABARRUS COUNTY BOARD
OF COMMISSIONERS THE ADOPTION AND ACQUISITION OF VOTING EQUIPMENT**

WHEREAS, the Cabarrus County Board of Commissioners, with the approval of the Cabarrus County Board of Elections, may adopt and acquire only a voting system of a type, make, and model certified by the State Board for use in some or all voting places in the county at some or all elections in accordance with G.S. 163-165.8; and

WHEREAS, the Cabarrus County Board of Elections must recommend the adoption and acquisition of any voting system by the Cabarrus County Board of Commissioners after completing the requirements in G.S. 163-165.9(a); and

WHEREAS, the Cabarrus County Board of Elections must recommend to the Cabarrus County Board of Commissioners which type of voting system should be acquired by the county, pursuant to G.S. 163-165.9(a)(1); and

WHEREAS, the Cabarrus County Board of Elections has witnessed a video demonstration of the type of voting system being recommended, and has also witnessed a demonstration of at least one other type of voting system certified by the State Board of Elections as required by G.S. 163-165.9(a)(2); and

WHEREAS, the Cabarrus County Board of Elections has directed staff to test, during a simulated election, the proposed voting system in accordance with standards adopted by the North Carolina State Board of Elections, as required by G.S. 163-165.9(a)(3)(b); and

WHEREAS, the Cabarrus County Board of Elections will seek approval from the State Board of Elections prior to replacing any voting system, pursuant to G.S. 163-165.9(b)(3); and

WHEREAS, the Cabarrus County Board of Elections will make a final recommendation to the Cabarrus County Board of Commissioners on the adoption and acquisition of a voting system after approval from the State Board of Elections.

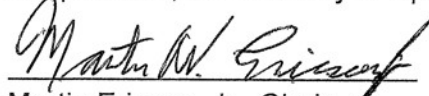
THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Elections hereby preliminarily recommends that the Cabarrus County Board of Commissioners adopt and acquire the following certified voting equipment pursuant to G.S. 163-165.9(a)(1):

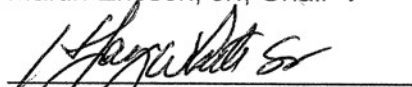
Voting System: EVS 6.3.0.0

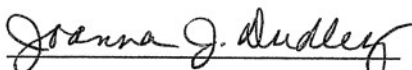
Vendor: Election System & Software

Total Cost to County: Approximately \$15,000.00


Adopted this, the 14th day of April, 2025.


Martin Ericson, Jr., Chair


Jay White, Secretary


Joanna Dudley, Member

Avis Edmond, Member


Sophia Wilkerson, Member

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Juvenile Crime Prevention Council - FY 2025-26 County Funding Plan and Annual Certification

BRIEF SUMMARY:

The County receives funding from the NC Department of Public Safety (DPS) annually and passes the majority of funds to JCPC-approved subrecipients. The total amount of funds to be received from DPS for FY 2025-26 is \$459,927.00. The JCPC FY 2025-26 County Funding Plan includes \$444,427.00 to be awarded to youth programs and \$15,500.00 for administrative expenses.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the FY 2025-26 JCPC County Funding Plan and Annual Certification.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Joanie Bischer, Administrative Assistant

Heather Mobley, Juvenile Crime Prevention Council Vice Chair

Megan Baumgardner, Juvenile Crime Prevention Council Chair

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

.

ATTACHMENTS:

- ▣ FY25-26 County Funding Plan
- ▣ Annual Certification
- ▣ By-Laws (Rev. Sept.2024)
- ▣ RFP Distribution

Cabarrus County

NC DPS - Community Programs - County Funding Plan

Available Funds: \$ \$459,927 Local Match: \$ \$191,181 Rate: 30%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER	OTHER	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In- Kind	State/ Federal	Funds		
1	JCPC Administration	\$15,500	\$1,102					\$16,602	7%
2	Conflict Resolution Center, Inc. (Teen Court)	\$107,385			\$56,869			\$164,254	35%
3	Conflict Resolution Center, Inc. (Truancy Court Mediation)	\$37,000			\$13,390			\$50,390	27%
4	Aspire Youth and Family, Inc. (Kids at Work)	\$60,902			\$19,731			\$80,633	24%
5	Families First - (Strengthening Families)	\$22,500		\$27,208	\$6,387			\$56,095	60%
6	Youth Style Fitness, Inc (Holistic Fitness)	\$50,528			\$16,040			\$66,568	24%
7	Rowan Youth Services Bureau, Inc.(Sex Offender Evaluations)	\$3,604		\$93	\$1,401			\$5,098	29%
8	Transforming Youth Movement-(Transforming Futures)	\$162,508			\$48,960			\$211,468	23%
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
TOTALS:		\$459,927	\$1,102	\$27,301	\$162,778			\$651,108	29%

The above plan was derived through a planning process by the Cabarrus County
Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2025-2026



Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

Chairperson, Juvenile Crime Prevention Council (Date)

Check type ☐ init ☐ plan ☐ update ☒ final

-----DPS Use Only-----	
Reviewed by <u></u>	4-23-25
Area Consultant	Date
Reviewed by <u></u>	4-23-25
Program Assistant	Date
Verified by _____	
Designated State Office Staff	Date

Chairperson, Board of County Commissioners (Date)
or County Finance Officer

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

G.S. 143B-853 allows for a 2-year funding cycle for programs that meet the requirements of the statute and have been awarded funds in a prior funding cycle. Indicate below if the JCPC plans to allow for a 1-year or 2-year funding cycle.

2-Year Funding: FY 2025-2026 and FY 2026-2027

Membership

- | | |
|---|------------|
| A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? | <u>Yes</u> |
| B. Are members appointed for two-year terms and are those terms staggered? | <u>Yes</u> |
| C. Is membership reflective of social-economic and racial diversity of the community? | <u>Yes</u> |
| D. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? | <u>No</u> |

If not, which positions are vacant and why?

Two positions are currently vacant:

The Member of Business Community seat became vacant in November 2024 following the resignation of Melissa Dixon. She cited work and scheduling issues.

The County Commissioner seat became vacant in March 2025 following Commissioner Chris Measmer's resignation. He resigned after being selected to fill a vacant NC State Senate seat.

Organization

- | | |
|---|-----------------|
| A. Does the JCPC have written Bylaws? | <u>Yes</u> |
| B. Bylaws are | <u>Attached</u> |
| C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. | <u>Yes</u> |
| D. Does the JCPC have written policies and procedures for funding and review? | <u>Yes</u> |
| E. These policies and procedures | <u>On file</u> |
| F. Does the JCPC have officers and are they elected annually? | <u>Yes</u> |

Meetings

- | | |
|--|------------|
| A. JCPC meetings are considered open and public notice of meetings is provided. | <u>Yes</u> |
| B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? | <u>Yes</u> |
| C. Does the JCPC meet six (6) times a year at a minimum? | <u>Yes</u> |
| D. Are minutes taken at all official meetings? | <u>Yes</u> |
| E. Are minutes distributed prior to or during subsequent meetings? | <u>Yes</u> |

Planning

- | | |
|--|------------|
| A. Does the JCPC conduct a biennial planning process which includes a needs assessment, monitoring of programs and funding allocation process? | <u>Yes</u> |
| B. Is this Biennial Plan presented to the Board of County Commissioners and to DPS? | <u>Yes</u> |
| C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? | <u>Yes</u> |

Public Awareness

- | | |
|--|------------|
| A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members?
<input checked="" type="checkbox"/> RFP, Distribution List, and Advertisement attached | <u>Yes</u> |
| B. Does the JCPC complete a biennial needs assessment and make that information available to agencies which serve children or their families, and to interested community members? | <u>Yes</u> |

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

No Overdue Tax Debt

- A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level?

Yes

Briefly outline the plan for correcting any areas of standards non-compliance.

JCPC's Membership & Nominations Committee met in January 2025. The committee recommended to table filling the Member of the Business Community seat until this year's funding season concludes. Multiple applications have since been received and the committee anticipates meeting in June or July to review applications, make recommendations for the full Council's consideration, then present a recommendation for the Board of Commissioners' approval. The Board of Commissioners selects the Commissioner to serve on the JCPC. It is anticipated the Board will select Chris Measmer's replacement in the near future.

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Cabarrus County - FY 25-26

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Amy Jewell	School Superintendent	<input checked="" type="checkbox"/>	White	Female
2) Chief of Police or designee	Sergeant Matthew Greer	Sergeant - Concord Police	<input checked="" type="checkbox"/>	White	Male
3) Local Sheriff or designee	Deputy Travis Burke	Cabarrus County Sheriff's Office	<input checked="" type="checkbox"/>	White	Male
4) District Attorney or designee	Ashlie Shanley	District Attorney		White	Female
5) Chief Court Counselor or designee	Gayle Alston	Chief Court Counselor		White	Female
6) Director, Local Management Entity/ Managed Care Organization (LME/MCO), or designee	Malisha Ross	Regional Director of Community Operations	<input checked="" type="checkbox"/>	Black or African-American	Female
7) Director DSS or designee	Rekita McDuffie	DSS Deputy Director	<input checked="" type="checkbox"/>	Black or African-American	Female
8) County Manager or designee	Aalece Pugh-Lilly	Assistant County Manager, Health & Human Services	<input checked="" type="checkbox"/>	Black or African-American	Female
9) Substance Abuse Professional	Megan Huffman	Substance Abuse Professional		White	Female
10) Member of Faith Community	Steven Ayers	Faith Based		White	Male
11) County Commissioner	VACANT	County Commissioner		White	Male
12) A Person Under the Age of 21	Roshini Selvakumar	Student Under Age 21		Asian	Female
13) A Person Under the Age of 21, or a member of the public representing the interests of families of at-risk juveniles	Lakesha Steele	Parent		Black or African-American	Female
14) Juvenile Defense Attorney	Megan Baumgardner	Juvenile Defense Attorney		White	Female
15) Chief District Judge or designee	Judge Christy Wilhelm	Chief District Court Judge		White	Female
16) Member of Business Community	VACANT				
17) Local Health Director or designee	Sonja Bohannon-Thacker	Cabarrus Health Alliance	<input checked="" type="checkbox"/>	White	Female
18) Rep. United Way/other non-profit	Carolyn Carpenter	Non-Profit		White	Female
19) Representative/Parks and Rec	Meghan Kabat-Newcomer	Active Living & Park Services		White	Female
20) County Commissioner appointee	Ashley Fitch	At-Large		Black or African-American	Female
21) County Commissioner appointee	Connie Philbeck	At-Large		White	Female
22) County Commissioner appointee	Heather Mobley	At-Large		White	Female
23) County Commissioner appointee	Marta Meares	At-Large		White	Female

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

Specified Members	Name	Title	Designee	Race	Gender
24) County Commissioner appointee	Michelle Wilson	At-Large		White	Female
25) County Commissioner appointee	Officer Adrian Attaway SRO	At-Large		Black or African-American	Male
26) County Commissioner appointee	Rosemary Gause	At-Large		Black or African-American	Female

CABARRUS COUNTY JUVENILE CRIME PREVENTION COUNCIL BY LAWS

ARTICLE I: NAME AND PURPOSE

Section 1. Name

The name of this Council shall be the Cabarrus County JCPC (Juvenile Crime Prevention Council).

Section 2. Purpose- The purpose of this Council shall be to:

- 2.1 Biennial review of the needs of juveniles in the county who are at risk or who have been adjudicated. Council shall develop a request for proposal process and submit to the County's authorization, the plan must be approved by the Department of Juvenile Justice and Delinquency Prevention.
- 2.2 Assist the county in planning and administering community-based delinquency alternatives to the Youth Development Center and to provide community-based delinquency and substance abuse prevention strategies and programs.
- 2.3 Ensure that appropriate community based intermediate dispositions for adjudicated juveniles are available, pursuant to minimum standards set by the Department of Juvenile Justice and Delinquency Prevention.
- 2.4 Perform on an ongoing basis:
 - 1) Assess needs of juveniles in community, evaluate resources, plan for unmet needs.
 - 2) Evaluate performance of juvenile services/programs as a condition of continued funding of those programs.
 - 3) Increase public awareness of the causes of delinquency and prevention efforts.
 - 4) Develop intervention strategies and risk assessments for at-risk youth.
 - 5) Provide funds for services: treatment, counseling, parenting, rehabilitation.
 - 6) Establish and encourage ongoing and diverse funding streams for delinquency prevention programs. Council may examine benefits to provide joint judicial district programs.

ARTICLE II: MEMBERSHIP

Section 1. Members shall be appointed by the Cabarrus County Board of Commissioners for a two-year term. Appointment shall be arranged so that approximately one half of the terms shall expire each year. The Board of County Commissioners may re-appoint members.

Section 2. The Chairperson shall advise the Board of Commissioners of members who should be replaced because of resignation, limited interest and participation, expired terms, or conflict of interest.

Section 3. The Council will review applications for any vacant positions and vote by majority regarding the replacements. The chairperson will forward the recommendations to the Board of Commissioners for approval.

Section 4. The membership shall be no less than 12 persons and no more than 26 and should include, if possible:

- 1) Local School Superintendent or that person's Designee
- 2) Chief of Police in the county or the appointed chief's Designee
- 3) Local Sheriff or that person's Designee
- 4) District Attorney or that person's Designee
- 5) Chief Court Counselor or that person's Designee
- 6) Director of the Local Management Entity/Managed Care Organization (LME/MCO) or that person's designee
- 7) Director of Social Services or that person's Designee
- 8) County Manager or that person's Designee
- 9) Substance Abuse Professional
- 10) Member of Faith Community
- 11) County Commissioner
- 12) Two persons under the age of 21, or one person under the age of 21 and one member of the public representing the interests of families of at-risk juveniles.
- 13) Juvenile Defense Attorney
- 14) Chief District Court Judge or Designee Judge
- 15) Member of Business Community
- 16) Local Health Director or that person's Designee
- 17) A representative from the United Way or other non-profit agency
- 18) Parks and Recreation Representative
- 19) Up to 7 Additional Members to be appointed by the County Commissioners

Section 5. The JCPC Regional Consultant will serve as an ex-officio member of the commission without the authority to make motions or vote.

Section 6. Members are expected to attend the regularly scheduled monthly meetings.

Section 7. At any time that a member fails to attend sixty-five percent (65%) of the annual regularly scheduled meetings called by the Chairperson, that member shall be recommended for removal from the Council, and that removal shall be sent to the Board of Commissioners after providing notice to the member being removed. That member shall provide in writing, no later than five (5) business days after notice of removal is given, that they wish to appeal the removal decision based on lack of attendance. This appeal will happen at the next regularly scheduled meeting and the Member will be given an opportunity to present his/her case against removal. The Council may vote not to remove a Member through a majority vote (quorum required) of the Council present at that regularly scheduled meeting.

Section 8. Virtual Attendance Option

Members are allowed to attend meetings in person, or via the approved virtual platform with audio and video connection when there is a **conflict**, given that each

member attending, regardless of the attendance option used and referenced herein, has the ability to fully deliberate on any matter under consideration. **Allowable conflicts include travel, medical leave, and illness. Other exceptional circumstances may be considered.**

When there is a request to participate remotely, the requesting council member should submit the request to JCPC's administrative assistant as soon as the member is aware of the need, but to the extent possible, preferably within 24 hours before the official meeting so that proper arrangements might be put in place.

Council members may be counted as present while attending virtually. If the virtual member attends with consistent audio and visual connection throughout the meeting, they may be permitted to vote. A council member who participates only through an audio connection shall abstain from voting.

At the beginning of the meeting, the Chair or Vice-Chair will announce that a named council member will be participating remotely. Minutes from the meeting shall reflect which council member(s) participated remotely. The remote participation rules shall be followed.

Participation by a council member shall be by video conference platform as determined by the council. Any method chosen must allow for the participating council member to be seen on camera by the other council members, members of the public in the meeting room and members of the public who may be participating in the meeting on the video conference platform. Such council members must also be able to hear what is said by other council members, hear what is said by individuals addressing the council, be heard by other members of the board when speaking, and hear other members of the public participating in the meeting.

It is the responsibility of the participating council member to obtain and maintain technology and proficiency with the use of said technology to meet the above requirements.

Members participating remotely will be counted in the determination of a quorum and be eligible to participate in debate and vote as long as the remote connection is maintained throughout the debate. Their vote must be by voice. Members participating remotely will identify themselves during introductions and indicate they are participating remotely. Members participating remotely shall notify the Chair if they leave the meeting before the meeting is officially adjourned, or when rejoining the meeting after a period of absence. Members are required to attend meetings in person or virtually unless a State of Emergency requires meetings to be held virtually.

ARTICLE III: OFFICERS

Section 1. The officers shall include a Chairperson, Vice-Chairperson, and Parliamentarian.

Section 2. These officers shall be elected by the council at the May meeting of each year. New officers will assume office on July 1st.

Section 3. Officers shall be elected for one year terms and may succeed themselves.

Section 4. The Chairperson only votes in case of a tied vote.

Section 5. The Vice-Chairperson shall serve as acting Chairperson in the absence of the Chairperson and as such shall have the same powers and duties of the chairperson when presiding. In the event the Chairperson does not complete his/her term of office, the Vice-Chairperson may serve out the unexpired term of the Chairperson. The Vice-Chairperson shall perform the duties of the JCPC Administrative Assistant in the absence of the JCPC Admin.

Section 6. The Parliamentarian will interpret and apply “Robert’s Rules of Order,” as well as this Council’s By Laws, to provide guidance on parliamentary procedure to the officers, committees, and members of the JCPC.

ARTICLE IV: MEETINGS

Minimum of six (6) meetings per year – subcommittee meetings can count towards this requirement.

Section 1. Regular Meetings

- 1.1 The Council shall meet at least six (6) times per year, at a time and place to be established.
- 1.2 All meetings shall be open to the public and subject to open meetings law.
- 1.3 The membership shall be notified of all meetings in writing or by telephone at least seven (7) days prior to the meeting.
- 1.4 To conduct business a quorum will be necessary. A quorum will be a simple majority of the total board membership.
- 1.5 Minutes shall be taken at every meeting and distributed prior to or at the subsequent meeting.
- 1.6 JCPC meetings can occur remotely or virtually, only upon issuance of a State of Emergency. The county should provide proper notice to the public.

Section 2. Special Meetings

- 2.1 The Chairperson may call such special meetings as deemed necessary to carry out the duties of the Council.
- 2.2 Notice of special meetings shall be given to all members of the Council in writing or by telephone at least three (3) days in advance.

2.3 Special meetings shall be open to the public and subject to open meetings law.

ARTICLE V: COMMITTEES

Section 1. Standing Committees

The Chairperson shall appoint at least three (3) members of the Council to each of the following standing committees:

- 1) Risk and Needs Committee whose purpose shall be to plan and carry out the process of determining the needs of Cabarrus County youth and prioritizing those needs.
- 2) Allocations Committee whose purpose shall be to make recommendations for the use of community-based alternatives funds.
- 3) Monitoring Committee whose purpose shall be to gather information about existing programs and monitor the performance of these programs.

Section 2. Additional Committees

The Chairperson may at his/her discretion appoint any other committees which he/she deems necessary to carry out the general purpose of the Council.

ARTICLE VI: FUNDING PROCEDURES

Section 1. Screening of Programs:

- 1.1 All proposed grants submitted to the JCPC will be screened by the Allocations Committee or JCPC.
- 1.2 In order to be considered for funding, proposals must be submitted by the advertised deadline **AND** a named applicant in the program proposal must participate in one of the mandatory RFP informational meetings.
- 1.3 Proposed grants will be scrutinized according to whether they are 501(c) 3 or public non-profit organizations in good standing with the federal, state, and local government, and as to whether or not they meet the needs as indicated in the request for proposal, as well as, effectiveness, staffing, amount requested, and expectations, at minimum. Other considerations, such as fiscal stability, past performance, program accountability, etc. may also enter into funding deliberations.
- 1.4 If the proposal meets JCPC guidelines, programs will verbally present to the Allocations Committee or the JCPC, for a time limit to be determined annually by the JCPC, before a funding decision is made.

Section 2. Voting to Fund:

- 2.1 The JCPC, except as hereinafter excluded, will vote on the recommended funding plan

provided by the Allocations Committee or JCPC and may amend recommendations before a final vote.

- 2.2 JCPC members receiving monetary compensation from JCPC funds either program or certification dollars, or any member directly supervising staff paid with JCPC funds, shall abstain from voting on funding decisions.

Section 3. Approved or Disapproved:

- 3.1 Approved proposals, and the amount of funding shall be notified immediately.
- 3.2 Proposals not approved for funding shall be notified in writing by the JCPC Chair or Administrative Assistant.

ARTICLE VII: CONFLICT OF INTEREST

Section 1. Any Council member actively involved in any JCPC funded program or a program requesting JCPC funds, will abstain from voting, and discussion regarding that program.

Section 2. The Council may excuse members from voting on matters involving their own financial interest or official conduct. A member wishing to be excused from voting shall so inform the Chair, who shall take a vote of the remaining members.

Section 3. All Council members shall sign a conflict of interest statement each fiscal year. Each member shall update, as needed, the conflict of interest statement.

ARTICLE VIII: MISCELLANEOUS

Section 1. Amendments

These bylaws may be amended or repealed, and new bylaws adopted by the affirmative vote of a majority of the membership at any regular or special meetings of the council.

Section 2. Appeals Process

- 1) Any agency that wishes to dispute a decision of the JCPC regarding funding under the RFP shall submit a written appeal to the Chairperson of the JCPC within five (5) business days of the date of the JCPC decision.
- 2) The appeal, at a minimum, shall state the basis of the appeal, what statutes, or Division, Board of County Commissioners and/or JCPC policies or procedures are alleged to have been violated, and what action is requested. The appeal must include supporting documentation for the council to adequately consider the appeal.
- 3) The full JCPC will hear the rule on the appeal at the next scheduled regular JCPC meeting.

- 4) Should the JCPC deny the appeal, the disputing agency may appeal, in writing, within five (5) business days to the County Manager. In that appeal, the appealing agency must state what statute, or Division, Board of County Commissioner and/or JCPC policies or procedures that are alleged to have been violated. The County Manager will review the appeal to determine if any statute, policy or procedure has been violated. The County Manager may then deny the appeal, or, upon a finding of a violation, refer the appeal back to the JCPC for reconsideration of funding. If the County Manager denies the appeal, then the disputing agency may within five (5) business days appeal, using the same procedure, to the Board of County Commissioners; and, if denied, thereafter within five (5) business days to the Division, in that order. Appeals to the Division shall be made through the Area Consultant for Cabarrus County.

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Juvenile Crime Prevention
Council

Submission Deadline:
2/3/2025 05:00 PM

Jail Administration Building
HVAC Upgrades

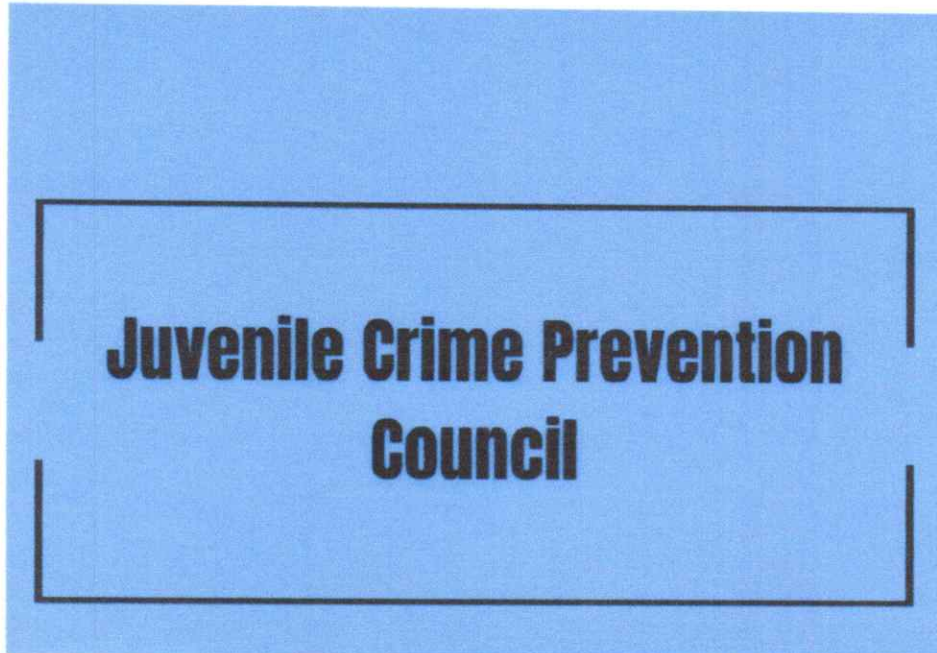
Submission Deadline:
1/16/2025 03:00 PM

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Juvenile Crime Prevention Council



Boards and Committees

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Related Documents

[Youth Programs](#) (PDF, 653KB)

[Request for Proposal](#)

Positions and Vacancies

Number of Positions: 26

List Serve 1

From: Joanie Bischer

Sent: Friday, January 3, 2025 9:05 AM

To: Alston, Gayle <gayle.alston@ncdps.gov>; A Attaway <attawayadrian@gmail.com>; estevena@gmail.com; mebattorney@gmail.com; sonja.bohannonthacker@cabarrushealth.org; Travis Burke <TravisBurke@cabarruscounty.us>; Carolyn Carpenter (carolcarp71@yahoo.com) <carolcarp71@yahoo.com>; nichols.fitch@gmail.com; Rosemary Gause <rosemary.gause@gmail.com>; mgreer704@gmail.com; Meghan Kabat-Newcomer <makabat@cabarruscounty.us>; amy.jewell@cabarrus.k12.nc.us; Megan Huffman <megan@genesis-anb.com>; Rekita McDuffie <rlmcduffie@cabarruscounty.us>; martameares@msn.com; Commissioner Christopher Measmer <cameasmer@cabarruscounty.us>; Heather Mobley <hemobley@cabarruscounty.us>; connie.philbeck@ncdps.gov; Aalece Pugh <apugh@cabarruscounty.us>; mross@partnersbhm.org; roshini selvakumar <roshiniselvakumar@gmail.com>; Shanley, Ashlie P. <Ashlie.P.Shanley@nccourts.org>; Lakesha Steele <lakeshanicolesteele@yahoo.com.au>; Wilhelm, Christy E. <christy.e.wilhelm@nccourts.org>; Michelle Wilson CabarrusHealth <michelle.wilson@cabarrushealth.org>

Cc: daniel.sevigny@ncdps.gov

Subject: Cabarrus Co JCPC FY 25-26 Request for Proposals

Good morning JCPC Members,

JCPC's FY 2025-26 RFP is posted to the county's bid website and JCPC's website. Please feel free to share the links below or the attached RFP with interested organizations you may know. Entities eligible to apply are government agencies, housing authorities, and 501(c)3 non-profit corporations. Applicants are required to attend one of the two Webex informational sessions detailed on Page 2 of the RFP. For additional information, please refer applicants to the attached *Helpful Web Link* document. The information in this email will also be sent to all agencies and program managers who've expressed interest. Happy New Year and thank you for your service!

<https://www.cabarruscounty.us/Postings/Bid-Postings>

<https://www.cabarruscounty.us/Government/Boards-and-Committees/Juvenile-Crime-Prevention-Council>

Kind regards,
Joanie Bischer
Administrative Assistant
Juvenile Crime Prevention Council
Cabarrus County Government
704.785.0932
jbischer@cabarruscounty.us

List Serve 2

From: Joanie Bischer

Sent: Friday, January 3, 2025 9:25 AM

To: kina.marshall@presentageministries.org; Kareem Hammond <menofimage13@gmail.com>; Tyris Rorie <rorie92@yahoo.com>; Adriane Robins-Ward <adriane@golsonfamilyservices.net>; dennis.brown@rccc.edu; Deona Fierson <deonafierson@procureagency.com>; renewingyoungminds@yahoo.com; Elizabeth Hutchins <elizabeth.hutchins@bbbscentralcarolinas.org>; Toni Freeman <Toni.Freeman@bbbscentralcarolinas.org>; pam_cunningham821@yahoo.com; Cynthia Hayes <chayes@7th-sigma.com>; maxine@kre8ivu.org; Douglas Greene <douglas@kre8ivu.org>; beverly.mack@cabarrus.k12.nc.us; Melanie Moore <administrator@blendedlearningconsultants.com>; L B Wilkins <laqueshabwilkins@gmail.com>; parson-adams@preventionservices.org; annaleemb@gmail.com; Kayla Whitley <kayla@golsonfamilyservices.net>; tonya@family-advocate.org; Innate Keys Accounting <innatekeys@gmail.com>; darrylbego@ydiinc.org; aarkevious@gmail.com; Melissa Dixon <mdixon7716@gmail.com>; kim@aspirenc.org; Chef Kimberly Townsend <chefkimberly@aspirenc.org>; robin@aspirenc.org; jsherrill@families-1st.org; 'Larry Jones' <ljones@families-1st.org>; Director <director@cabcocrc.org>; TeenCourt <teencourt@cabcocrc.org>; truancy@cabcoCRC.org; karenysb@yahoo.com; reggie@tyminc.org; shannon@tyminc.org; Heather Jones <heather@tyminc.org>; kolige@youthstylefitness.org

Cc: daniel.sevigny@ncdps.gov

Subject: Cabarrus Co Juvenile Crime Prevention Council FY 25-26 RFP

Good morning Program Managers and Agency Representatives:

Cabarrus County JCPC's FY 2025-26 Request for Proposals is available on the websites below. Applicants are required to attend one of the two Webex information sessions listed on Page 2 of the RFP in order to apply. Please refer to the attached *Helpful Web Links* document for further information. For technical assistance with NCALLIES, applicants may contact Daniel Sevigny at daniel.sevigny@ncdps.gov.

<https://www.cabarruscounty.us/Postings/Bid-Postings>

<https://www.cabarruscounty.us/Government/Boards-and-Committees/Juvenile-Crime-Prevention-Council>

You may also visit the NCDPS websites listed below for more information regarding the RFP application process, county schedules, and FAQs.

<https://www.ncdps.gov/our-organization/juvenile-justice/community-programs/rfps>

<https://www.ncdps.gov/juvenile-justice/community-programs/juvenile-crime-prevention-councils/program-agreement-information/program-agreement-schedule>

Best Wishes for a Happy and Healthy New Year!

Joanie Bischer

Administrative Assistant

Juvenile Crime Prevention Council

Cabarrus County Government

704.785.0932

jbischer@cabarruscounty.us

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Library - Budget Amendment

BRIEF SUMMARY:

Amend the library budget to reappropriate donated funds into Circulation Stock and Special Program Supplies and correct two miscodes into correct budget lines.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Melanie Holles, Library Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

▢ Budget Amendment

Budget Revision/Amendment Request

Date: 5/19/2025

Amount: 2,685.00

Dept. Head: Melanie Holles

Department: Library

☒ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

\$210.00 has been donated throughout the year to purchase books in memory of someone, those funds need to be moved into Circulation Stock to cover the purchase of those memorial materials. The various Friends of the library donated \$425.00 to help cover costs of the annual summer reading program and those funds need to be transferred into special program supplies. \$950.00 spent on curbside bags was incorrectly coded to the Concord branch and needs to be corrected to special programming supplies. And \$1100.00 needs to be recoded for the Mt. Pleasant branch.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
00168240	6805		Contribution and Private Donations - Friends of the Library Reimbursements			425.00	(425.00)
00198210	9356		Special Program Supplies		425.00		425.00
00168210	6805		Contributions and Private Donations - Book Memorials			210.00	(210.00)
00198210	9302		Circulation Stock		210.00		210.00
00198210	9356		Special Program Supplies			1,100.00	(1,100.00)
001982210	9301		Office Supplies Mt. Pleasant		1,100.00		1,100.00
00198240	9301		Office supplies Concord			950.00	(950.00)
198210	9356		Special Program Supplies		950		950.00

Total 0.00

Budget Officer

☐ Approved
☐ Denied

County Manager

☐ Approved
☐ Denied

Board of Commissioners

☐ Approved
☐ Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Sheriff's Office - Acceptance of K9 American Kennel Club Grant Funds

BRIEF SUMMARY:

The Cabarrus County Sheriff's K9 team is an essential part of our operations and response to incidents within our community from tracking criminals, locating evidence and illicit drugs, IED detection, locating lost vulnerable individuals and much more. However, there is an ongoing cost for the essential program for the care of the animals, as well as for replacing retired K9s. The Cabarrus County Sheriff's Office (CCSO) K9 Unit applied for the American Kennel Club (AKC) Reunite Grant and was awarded funds to offset the cost of the replacement for the next budgeted K9 purchase. The AKC Reunite Grant awarded \$7,500.00 to the Cabarrus County Sheriff's Office with no required match from the county. A budget amendment is included.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to accept grant award and approve the associated budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Chief Deputy Tessa Burchett

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Budget Amendment

Budget Revision/Amendment Request

Date: 19-May-25

Amount: 7,500.00

Dept. Head: Sheriff Van W. Shaw

Department: 2110- Sheriff's Office

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒

Supplemental Request

Purpose: This Budget Amendment records the receipt of grant funding to aid in the purchase of a working K-9. The Cabarrus County Sheriff's Office K-9 Unit applied for the the American Kennel Club (AKC) Reunite Grant and was awarded \$ 7,500; no matching funds are required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-	K-9 Grant (AKC)	-	7,500.00		7,500.00
				-			
Total							7,500.00

Budget Officer

☐ Approved
☐ Denied

Signature

Date

County Manager

☐ Approved
☐ Denied

Signature

Date

Board of Commissioners

☐ Approved
☐ Denied

Signature

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Social Services - Home and Community Care Block Grant

BRIEF SUMMARY:

The Department of Social Services serves as the lead agency for the Home and Community Care Block Grant (HCCBG). The Home and Community Care Block Grant serves Cabarrus County citizens ages 60 and older and promotes health and well-being services for qualified recipients in Cabarrus County.

The recipients of the Home and Community Care Block Grant funding consist of the following community service providers: Department of Social Services, Transportation Services, Housing Home & Improvement Program, Active Living & Parks and Cabarrus Meals on Wheels.

The grant is administered by the North Carolina Division of Aging and Adult Services (DAAS) through the Centralina Area Agency on Aging. Centralina instructed Cabarrus County to request the same grant funding amount for Fiscal Year 2026 as Cabarrus County received in Fiscal Year 2025. In FY25 the Home and Community Care Block Grant funds were \$1,066,283 with a required 10% County match of \$118,478 for a total of \$1,184,761.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the FY26 Home and Community Care Block Grant submission to the Centralina Area Agency on Aging for consideration.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Tammy Bare, Adult and Aging Services Program Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Funding Plan


COUNTY
Fiscal Year

Cabarrus

FY26

July 1, 2025 - June 30, 2026

Date Approved by HCCBG Committee: 3/17/2025	Pending Approval by Board of County Commissioners and Final Allocations
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Submitted by	Tammy Bare
Title	Adult & Aging Program Administrator
Lead Agency	Department of Social Services
Date	4/22/25
Signature	

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Veterans Services - Grant Acceptance

BRIEF SUMMARY:

North Carolina Department of Military and Veterans Affairs (NC DMVA) Grant Program for County Veterans Offices

To the distinguished Board of Commissioners, on March 11, 2025, I had the opportunity to submit for a grant in the amount of up to \$20,000 through the North Carolina Department of Military and Veterans Affairs. This was the first year that the amount was for up to \$20,000 dollars. In previous years the amount was up to \$2,500 dollars.

On this past Thursday, May 1, 2025, the Cabarrus County Finance Manager Jim Howden received notice, that we received the grant in the amount of \$18,288.97. The funds will be utilized in several areas to support the Veterans Services Office and the Veterans of Cabarrus County. Please see below the original suggested breakdown of the requested grant funds.

Activity 1: Veteran Outreach & Public Awareness

- Develop and distribute **printed and digital materials** (flyers, brochures, and social media campaigns) to promote veteran services.
- Advertise services through **local newspapers, radio, and online platforms** to reach veterans in rural or underserved areas.
- **Estimated Cost: \$2,500**

Activity 2: Staff Training & Professional Development

- Provide training on **VA benefits navigation, mental health resources, and legal assistance**.
- Cover registration fees and travel costs for staff to attend **state and national conferences** relevant to veteran services.
- **Estimated Cost: \$5,000**

Activity 3: Personnel Support & Case Management

- Allocate funds for **temporary personnel support** to handle increased caseloads.
- Extend operational hours to accommodate working veterans who need services outside of normal business hours.
- **Estimated Cost: \$9,000**

Activity 4: Office Supplies & Service Enhancements

- Purchase office supplies (folders, paper, ink, printers, computers) essential for processing veteran claims and service requests.
- Upgrade office equipment to enhance service efficiency and record-keeping.

Estimated Cost: \$3,500

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Tony Miller, Veterans Services Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Budget Amendment

Budget Revision/Amendment Request

Date: 5/19/2025

Amount: 18,289.00

Dept. Head: Tony Miller

Department: Veterans Services

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Veterans Services has been awarded a grant in the amount of \$18,289.00. There is no county match. The grant will be used to cover operation expenses like office supplies, minor office equipment, advertising, and contract personnel services.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	46065110-6201-GPCVO	Grant	-	18,289.00		18,289.00
460	9	46095110-9301-GPCVO	Office Supplies	-	3,500.00		3,500.00
460	9	46095110-9331-GBCVO	Minor Office Equipment	-	5,000.00		5,000.00
460	9	46095110-9110-GBCVO	Contract Personnel	-	7,289.00		7,289.00
460	9	46095110-9601-GBCVO	Advertising	-	2,500.00		2,500.00
001							0.00
001							0.00
001							0.00
001							0.00
							0.00
							0.00
				-	36,578.00	-	36,578.00

Total 0.00

Budget Officer

☐ Approved
☐ Denied

County Manager

☐ Approved
☐ Denied

Board of Commissioners

☐ Approved
☐ Denied

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

County Manager - Transfer of Properties to Cabarrus County Schools

BRIEF SUMMARY:

Cabarrus County is required to maintain ownership of school properties that were bound as debt collateral for school construction/renovation projects. There are eleven properties that are ready to be returned to the school system as the debt has been satisfied. They include the following:

- Cabarrus County Bus Garage
- Cabarrus County School Administrative Building
- CC Griffin Middle School
- Central Cabarrus High School
- Concord High School
- Harris Road Middle School
- J N Fries Middle School
- Jay M. Robinson High School
- Mount Pleasant High School
- Rocky River Elementary School
- Weddington Hills Elementary School

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to return the listed properties to Cabarrus County Schools and authorize the County Manager to execute the necessary documents.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Kelly Sifford, AICP
Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

▣ School Agreement

NORTH CAROLINA

CABARRUS COUNTY

**LEASE – NEW R. BROWN MCALLISTER
STEM ELEMENTARY**

THIS LEASE is entered into by and between CABARRUS COUNTY, NORTH CAROLINA, a public body politic and a political subdivision of the State of North Carolina, as Lessor (the “County”), and the CABARRUS COUNTY BOARD OF EDUCATION, a body politic and school administrative unit duly organized and existing under the laws of the State of North Carolina, as Lessee (the “Board of Education”);

WITNESSETH:

The County and the Board of Education have previously determined to cooperate in a plan for the construction and financing of improvements upon real property for certain public school facilities which each has found to be necessary and desirable to provide for improved public education in the County.

Included in that plan are improvements to various schools, which improvements are being financed by placing a deed of trust on the property shown on Exhibit A (the “Site”).

In furtherance of this plan of financing and to provide for improved public school facilities for County residents, the County proposes to lease the Site, and the Board of Education has determined to accept such lease.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, the parties agree as follows:

**ARTICLE I
DEFINITIONS; RULE OF CONSTRUCTION**

The following terms will have the meanings specified below, unless the context clearly requires otherwise:

“Event of Default” means one or more events of default as defined in Section 12.1.

“Lease” means this Lease, as it may be duly amended.

“Lease Term” means the term of this Lease as determined pursuant to Article IV.

“Lease Year” initially means from July [15], 2024 through August [31], 2044, and thereafter means the 12-month period of each year commencing on January 1 and ending the next December 31.

“Board of Education Representative” means any of the person or persons at the time designated by a written certificate furnished to the County and signed on the Board of Education’s behalf by its Chairman to act on the Board of Education’s behalf for the purpose of performing any act under this Lease.

All references to articles or sections are references to articles or sections of this Lease, unless the context clearly indicates otherwise.

ARTICLE II REPRESENTATIONS, COVENANTS AND WARRANTIES

The County and the Board of Education each represent, covenant and warrant for the other’s benefit as follows:

(1) Neither the execution and delivery of this Lease nor the fulfillment of or compliance with the terms and conditions nor the consummation of the transactions contemplated hereby results in a breach of the terms, conditions and provisions of any agreement or instrument to which either is nor a party or by which either is bound, or constitutes a default under any of the foregoing.

(2) To the knowledge of each party there is no litigation or proceeding pending or threatened against such party (or against any other person) affecting the rights of such party to execute or deliver this Lease or to comply with its obligations under this Lease. Neither the execution and delivery of this Lease by such party nor compliance by such party of its obligations under this Lease requires the approval of any regulatory body or any other entity, the approval of which has not been obtained.

ARTICLE III DEMISING CLAUSE

The County hereby leases the Facilities and the Site (the “Leased Property”) to the Board of Education, and the Board of Education hereby leases the Leased Property from the County, in accordance with the provisions of this Lease, to have and to hold for the Lease Term.

ARTICLE IV LEASE TERM

4.1 Commencement. The Lease Term shall commence on July [15], 2024 and end on August [31], 2044. In the event of a refinancing, or series of refinancings, of the original installment financing contract dated as of July 1, 2024 between the County and the Cabarrus County Development Corporation, if the Site remains pledged as collateral for such refinancing or series of refinancings, then the end of the Lease Term shall be continuously extended to match the final maturity of such refinancing or series of refinancings.

4.2 **Termination.** The Lease Term shall terminate upon the earlier of either of the following events:

- (a) Purchase of the Leased Property by the Board; or
- (b) An Event of Default and termination by the County pursuant to Article XI.

Termination of the Lease Term shall terminate all the County's obligations under this Lease and shall terminate the Board of Education's rights of possession under this Lease, but all other provisions of this Lease, including the receipt and disbursement of funds, shall be continuing until the Financial Contract is discharged as provided herein.

ARTICLE V

QUIET ENJOYMENT; PURCHASE OPTIONS

5.1 **Quiet Enjoyment.** The County hereby covenants that the Board of Education shall, during the Lease Term, peaceably and quietly have and hold and enjoy the Leased Property without suit, trouble or hindrance from the County, except as expressly required or permitted by this Lease. The County shall not interfere with the quiet use and enjoyment of the Leased Property during the Lease Term. The County shall, at the Board of Education's request and the County's cost, join and cooperate fully in any legal action in which the Board of Education asserts its right to such possession and enjoyment, or which involves the imposition of any taxes or other governmental charges on or in connection with the Leased Property. In addition, the Board of Education may at its own expense join in any legal action affecting its possession and enjoyment of the Leased Property, and shall be joined (to the extent legally possible, and at the Board of Education's expense) in any action affecting its liabilities hereunder.

5.2 **Purchase Option.** The Board of Education shall have the option to purchase the Leased Property in whole but not in part at the end of the Lease Term upon payment to the County of a purchase option price of One Dollar (\$1.00). The Board of Education shall notify the County of its exercising of this option within fifteen (15) days after the end of the Lease Term, and within forty-five (45) days thereafter the County shall execute and deliver all necessary documents conveying to the Board of Education good and marketable title to the Leased Property, subject only to (a) encumbrances, other than the Deed of Trust referenced in the title insurance binder (the "Permitted Encumbrances"), and (b) any encumbrances or imperfection caused by or attributable to the Board of Education.

ARTICLE VI

CONSIDERATION FOR LEASE

6.1 **Use as School; Assumption of Obligations.** In partial consideration for its acquisition of rights to use the Leased Property during the Lease Term and its option to purchase the Leased Property, the Board of Education hereby agrees to use the Leased Property for public school purposes in fulfillment of its obligation, shared by the County, to provide for elementary and secondary education in the County. In addition, in consideration of its rights under this Lease, the Board of Education undertake the obligations imposed on it hereunder, including those imposed by Section 7.1.

6.2 **Payments.** In partial consideration for its acquisition of rights to use the Leased Property during the Lease Term and its option to purchase the Leased Property, the Board of Education hereby agrees to pay to the County annual rent in the amount of One Dollar (\$1.00) payable in advance on the Closing Date (receipt of which is hereby acknowledged) and on the first day of each Lease Year thereafter.

The County and the Board of Education acknowledge their understanding that although the County's providing the Leased Property to the Board of Education for use is of substantial value to the Board of Education, any payment by the Board of Education of a market value rent would represent simply an accounting transaction, because the Board of Education's funding is primarily provided through the County.

ARTICLE VIII
CONSTRUCTION AND OTHER ACCOMPLISHMENT OF
SCHOOL FACILITY AND CERTAIN RELATED COVENANTS

7.1 Construction and Other Accomplishment of the Facilities. The County has provided in the Agency Agreement for the construction and other accomplishment of the Facilities by the Board of Education as the County's agent. The Board of Education represents that it has reviewed all provisions concerning the construction and other accomplishment of the Facilities in the Financial Contract and hereby approves such provisions. The Board of Education shall take the possession of the Leased Property on the date of delivery of this Lease. Title to the Leased Property shall be held by the County, subject only to Permitted Encumbrances.

7.2 Maintenance, Repair, Taxes and Assessments.

(a) Maintenance Repair. The Board of Education shall use, or cause to be used, the Leased Property in a careful and proper manner, in compliance with all applicable laws and regulations and, at its sole expense, shall service, repair, maintain and insure, or cause to be serviced, repaired, maintained and insured, the Leased Property so as to keep the Leased Property in good condition, repair, appearance and working order for the purposes intended, ordinary wear and tear excepted.

(b) Taxes and Assessments. The Board of Education shall also pay, or cause to be paid, all taxes and assessments, including, but not limited to, utility charges, of any type or nature, levied, assessed or charged against any portion of the Leased Property, provided that with respect to special assessments or other governmental charges that may lawfully be paid in installments over a period of years, the Board of Education shall be obligated to pay only such installments as are required to be paid as and when the same become due.

(c) Contests. The Board of Education may, at its sole expense and in its name, in good faith contest any such taxes, assessments, utility and other charges and if any such contest occurs, may permit the taxes, assessments, utility and other charges so contested to remain unpaid during the period of such contest and any appeal therefrom; but before such non-payment, it shall furnish the County with the opinion of a counsel, acceptable to the County, to the effect that by non-payment of any such items, the interest of the County in the Leased Property will not be materially endangered and that the Leased Property will not be subject to loss or forfeiture. The County will cooperate fully in such contest on the request and at the expense of the Board of Education.

7.3 Modification of Leased Property; Liens

(a) Additions, Modifications and Improvements. The Board of Education shall, at its own expense, have the right to make, or cause to be made, additions, modifications and

improvements to any portion of the Leased Property if such additions, modifications or improvements are necessary or beneficial for the use of such portion of the Leased Property. All such additions, modifications and improvements shall thereafter comprise part of the Leased Property and be subject to the provisions of this Lease. Such additions, modifications and improvements shall not in any way damage any portion of the Leased Property or cause it to be used for purposes other than those authorized under the provisions of State and Federal law.

Except as provided in this Article and except as the County may consent thereto, which consent shall not be unreasonably withheld, the Board of Education shall not, directly or indirectly, create, incur, assume or suffer to exist any mortgage, pledge, lien, charge, encumbrance or claim on or with respect to the Leased Property, other than the respective rights of the Board of Education and the County as herein provided. Except as provided in this Article, the Board of Education shall promptly, at its own expense, take such action as may be necessary to duly discharge or remove any such mortgage, pledge, lien, charge, encumbrance or claim for which it is responsible, if the same shall arise at any time; provided that the Board of Education may contest such liens, charges, encumbrances or claims if it desires to do so. The Board of Education shall reimburse the County for any expense incurred by the County in order to discharge or remove any such mortgage, pledge, lien, charge, encumbrance or claim.

ARTICLE VIII DISCLAIMER OF WARRANTIES; OTHER COVENANTS

8.1 Disclaimer of Warranties. THE COUNTY MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE LEASED PROPERTY OR ANY PART THEREOF. In no event shall the County be liable for any direct or indirect, incidental, special or consequential damage in connection with or arising out of this Lease or the existence, furnishing, functioning or use by any of them of any item, product or service provided herein.

8.2 Further Assurances; Corrective Instruments. The Board of Education and the County agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Leased Property hereby leased or intended so to be, or for otherwise carrying out the intention hereof.

8.3 Board of Education and County Representatives. Whenever under the provisions hereof the approval of the Board of Education or the County is required to take some action at the request of the other, unless otherwise provided, such approval or such request shall be given for the Board of Education by the Board of Education Representative and for the County by the County Representative, and the Board of Education and the County shall be authorized to act on such approval or request.

8.4 Compliance With Requirements. During the Lease Term, the Board of Education and the Board of Education and the County shall observe and comply promptly with all current and future orders of all courts having jurisdiction over the Facilities or any portion thereof (or be diligently and in good faith contesting such orders), and all current and future requirements of all insurance companies' written policies covering the Facilities or any portion thereof.

ARTICLE IX
TITLE TO LEASED PROPERTY
LIMITATIONS ON ENCUMBRANCES

9.1 Title to Leased Property. Except for personal property purchased by the Board of Education at its own expense, title to the Leased Property and any and all additions and modifications to or replacements of any portion of the Leased Property shall be held in the County's name, subject only to Permitted Encumbrances, including, but not limited to, the lien of the deed of trust recorded incident to issuance of Limited Obligation Refunding Bonds Series 2024A, until foreclosed upon or conveyed as provided in the Lease, notwithstanding (a) the occurrence of any event of damage, destruction, condemnation or construction or title defect, or (b) the violation by the County of any provision of this Lease.

The Board of Education shall have no right, title or interest in the Leased Property or any additions and modifications to or replacements of any portion of the Leased Property except as expressly set forth in this Lease.

ARTICLE X
ASSIGNMENT, SUBLEASING, AND INDEMNIFICATION

10.1 Board of Education's Assignment and Subleasing. The Board of Education may not sublease the Leased Property, in whole or in part, without the consent of the County.

10.2 Indemnification. To the extent permitted by law, the Board of Education shall and hereby agrees to indemnify and save the County harmless against and from all claims, by or on behalf of any person, firm, corporation or other legal entity arising from the operation or management of the Leased Property by the Board of Education during the Lease Term, including any arising from: (a) any condition of the Leased Property; (b) any act of negligence of the Board of Education or of any of its agents, contractors or employees or any violation of law by the Board of Education or breach of any covenant or warranty by the Board of Education hereunder; or (c) the incurrence of any cost or expense in connection with the acquisition and construction of the Facilities in excess of the monies available therefor.

ARTICLE XI
EVENTS OF DEFAULT

11.1 Events of Default. The following shall be "Events of Default" under this Lease, and the term "Default" shall mean, whenever it is used in this Lease, any one or more of the following events:

(a) The Board of Education's failure to make any payments hereunder when due after a 60-day opportunity to cure;

(b) The Board of Education's failure to observe and perform any covenant, condition or agreement on its part to be observed or performed for a period of thirty (30) days after written notice specifying such failure and requesting that it be remedied shall have been given to the Board of Education by the County, unless the County shall agree in writing to an extension of such time prior to its expiration; provided, however, if the failure stated in the notice cannot be corrected within the applicable period, the County shall not unreasonably withhold its consent to an extension of such time if corrective action is instituted by the Board of Education within the

applicable period and diligently pursued until such failure is corrected; and further provided that if by reason of Force Majeure the Board of Education is unable in whole or in part to carry out any of its agreements contained herein (other than its obligations contained in Sections 6.2 or 7.1), the Board of Education shall not be deemed in default during the continuance of such event or occurrence.

11.2 Remedies on Default. Whenever any Event of Default shall have happened and be continuing, the County may take one or any combination of the following remedial steps:

- (a) Collect damages;
- (b) Have reasonable access to and inspect, examine and make copies of the Board of Education's books, records and accounts during the Board of Education's regular business hours, if reasonably necessary in the County's opinion.

ARTICLE XII MISCELLANEOUS

12.1 Notices. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when delivered or mailed by registered mail, postage prepaid, addressed as follows:

- (a) If intended for the County, addressed to it at the following address:

Cabarrus County Governmental Center
P.O. Box 707
Concord, NC 28026-0707
Attention: County Manager

- (b) If intended for the Board of Education, addressed to it at the following address:

Cabarrus County Board of Education
P.O. Box 388
Concord, NC 28026-0388
Attention: Superintendent

12.2 Binding Effect. This Lease shall be binding upon and inure to the benefit of the Board of Education and the County, subject, however, to the limitations contained in Article XI. The terms and provisions of this Lease supersede entirely the terms and provisions of any other existing lease(s) between the County and the Board of Education regarding the Site.

12.3 Amendments, Changes and Modifications. This Lease may only be amended, changed, modified or altered by a writing signed by both parties.

12.4 Net Lease. This Lease shall be deemed and construed to be a "net lease" and the Board of Education shall pay absolutely net during the Lease Term all other payments required hereunder, free of any deductions and without abatement or setoff.

12.5 Payments Due on Holidays. If the date for making any payment or the last day for performance of any act or the exercising of any right as provided in this Lease shall not be a Business Day, such payment may be made or act performed or right exercised on the next day that is a Business Day with the same force and effect as if done on the nominal date provided in this Lease.

12.6 Severability. In the event that any provision of this Lease, other than the requirement of the County to provide quiet enjoyment of the Leased Property, shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

12.7 Execution in Counterparts. This Lease may be simultaneously executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

12.8 Conflict of Laws. This Lease shall be governed by and construed in accordance with the laws of the State of North Carolina.

12.9 Captions. The captions or headings herein are for convenience offered and in no way define, limit or describe the scope or intent of any provisions or sections of this Lease.

12.10 Memorandum of Lease. At the request of either party, the County and the Board of Education may, on or before the Closing Date, execute a memorandum of this Lease legally sufficient to comply with the relevant provisions of the North Carolina General Statutes.

12.11 Limited Obligation Refunding Bonds Series 2024A Insurer Provisions. Notwithstanding any other provision of this Lease to the contrary, this Lease and any sublease or assignment shall be subject to immediate termination at the direction of the Insurer (as defined in the Installment Financing Contract dated as of July 1, 2024 between County and the Cabarrus County Development Corporation), in the event of default by the County or such Corporation under such contract. All rights of the Board of Education or any sublessee or assignee shall terminate upon such termination. This Lease or any sublease or assignment may not be a Permitted Encumbrance under the Deed of Trust incident to issuance of the Limited Obligation Refunding Bonds Series 2024A, if, in the opinion of Insurer's counsel, the presence of such encumbrances would impair any ability to exercise remedies under the Contract or the Deed of Trust, including the right to foreclosure under the Deed of Trust. This Lease or any sublease or assignment is subject to the Deed of Trust. All Permitted Encumbrances must be acceptable to the Insurer, including the Permitted Encumbrances to the title insurance policy.

[Signatures begin on next page]

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed in their corporate names by their duly authorized officers, all as of the day and year acknowledged.

CABARRUS COUNTY, NORTH CAROLINA

By: _____
Chair, Board of Commissioners

ATTEST:

Clerk, Board of Commissioners

This instrument has been preaudited in the manner required by the Budget and the Fiscal Control Act.

Finance Director

NORTH CAROLINA
CABARRUS COUNTY

I, _____, a Notary Public in and for said County and State, certify that _____ personally came before me this day and acknowledged that she is Clerk to the Cabarrus County Board of Commissioners, and that by authority duly given and as the act of the Board, the foregoing instrument was signed in its name by its Chair, sealed with its corporate seal, and attested by herself as its Clerk.

WITNESS my hand and notarial seal, this ____ day of _____, 2024.

Notary Public

My commission expires: _____

CABARRUS COUNTY BOARD OF EDUCATION

By Denise Adcox
Chairperson

ATTEST:

John J. Kopicki
Secretary

NORTH CAROLINA
CABARRUS COUNTY

I, Kristy Spade, a Notary Public in and for said County and State,
certify that John Kopicki personally came before me this day and
acknowledged that he is Secretary to the Cabarrus County Board of Education, and that by authority duly
given and as the act of the Board, the foregoing instrument was signed in its name by its Chair, sealed
with its corporate seal, and attested by himself as its Clerk.

WITNESS my hand and notarial seal, this 9th day of July, 2024.

Kristy Spade
Notary Public

My commission expires: 5-6-2029

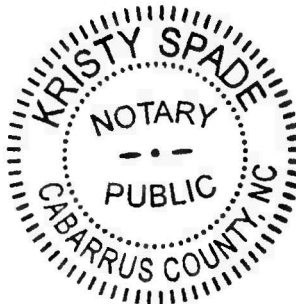


Exhibit A

[Insert legal description of the Site]

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Board of Commissioners - Resolution Amending the Board of Commissioners' 2025 Meeting Schedule

BRIEF SUMMARY:

Approval is requested to amend the Board's Resolution Amending the Cabarrus County Board of Commissioners' 2025 Meeting Schedule to reflect the dates of June 10 and 11, 2025 to the NCACC County Assembly Day and Legislative Reception in Raleigh, North Carolina.

The resolution also reflects moving one of the Budget Workshops to June 4, 2025.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the resolution.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Resolution



Resolution Amending the Cabarrus County Board of Commissioners' 2025 Meeting Schedule

WHEREAS, the agenda work sessions of the Cabarrus County Board of Commissioners will be held on the first Monday of each month at 5:00 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, the regular meetings of the Board of Commissioners will be held on the third Monday of each month at 6:00 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, the Cabarrus County Board of Commissioners' 2025 meetings may be conducted remotely in a virtual setting, as allowed by the Board's Remote Participation Policy; and

WHEREAS, the Martin Luther King, Jr. holiday requires a change in the regular meeting date in January 2025; and

WHEREAS, the President's Day holiday requires a change in the regular meeting date in February 2025; and

WHEREAS, the Easter holiday requires a change in the regular meeting date in April 2025;

WHEREAS, the Labor Day holiday requires a change in the agenda work session meeting date in September 2025; and

WHEREAS, the National Association of Counties (NACo) Conference requires a change in the work session meeting date in March 2025; and

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1) Establish the Board's agenda work session schedule to meet at 5:00 p.m. (unless noted otherwise) in the Commissioners' Meeting Room at the Governmental Center on the following dates:

January 6, 2025
February 3, 2025
March 10, 2025
April 7, 2025
May 5, 2025
June 2, 2025*

July 7, 2025
August 4, 2025
September 2, 2025 (*Tuesday*)
October 6, 2025
November 3, 2025
December 1, 2025

*Commissioners' Meeting Room at 5:30 p.m.

- (2) Establish the Board's regular meeting schedule to meet at 6:00 p.m. in the Commissioner's Meeting Room at the Governmental Center on the following dates:

January 21, 2025 (<i>Tuesday</i>)	July 21, 2025
February 18, 2025 (<i>Tuesday</i>)	August 18, 2025
March 17, 2025	September 15, 2025
April 22, 2025 (<i>Tuesday</i>)	October 20, 2025
May 19, 2025	November 17, 2025
June 16, 2025	December 15, 2025

- (3) Sets quarterly summits scheduled at 6:00 p.m. at the following locations:

January 15, 2025	Mt. Pleasant
April 16, 2025	Cabarrus Arena
July 16, 2025	TBD
October 15, 2025	TBD

- (4) The Board will hold a Budget Public Hearing at the June 2, 2025 Work Session meeting at 5:30 p.m. in the Commissioners Meeting Room at the Governmental Center; and
- (5) Sets a Board retreat, to be held at the Governmental Center in the Multipurpose Room on February 21 at 5:00 p.m. to continue February 22 at 8:00 a.m.; and
- (6) Sets the NACo Legislative Conference in Washington, DC, on March 1-4, 2025; and
- (7) Sets the NCACC County Assembly Day and Legislative Reception in Raleigh, North Carolina on June 10-11, 2025; and
- (8) Sets budget workshop meetings on April 15, 2025 and June 4, 2025 at 5:00 p.m. in the Multipurpose Room in the Governmental Center; and
- (9) Sets the NACo Annual Conference in Allegheny County, Pittsburgh, Pennsylvania on July 11 - 14, 2025; and
- (10) Sets the NCACC Annual Conference in Pitt County, North Carolina on August 20 - 23, 2025; and

BE IT FURTHER RESOLVED that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

Adopted this the 19th day of May, 2025.

Christopher A. Measmer, Chairman
Board of Commissioners

Attest:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Boards and Committees - Appointment - Early Childhood Task Force Advisory Board

BRIEF SUMMARY:

Seat #5 on the Early Childhood Task Force Advisory Board needs to be filled. The term will expire February 28, 2029.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint _____ to fill seat #5 on the Early Childhood Task Force Advisory Board, term expiring February 28, 2029; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Membership List
- ▢ Applications on File

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Postal Location</i>
Early Childhood Task Force Advisory Board				
Steven Ayers	1	6/17/2024	6/30/2028	Concord, NC
Lora Lipe	2	7/18/2022	7/31/2026	Concord, NC
Amanda Wilkerson	3	7/18/2022	7/31/2026	Concord, NC
Waynett Taylor	4	10/17/2022	10/31/2026	Salisbury, NC
Chris Jarrett	5	2/15/2021	2/28/2025	Harrisburg, NC
Jennifer Threadgill	6	2/15/2021	2/28/2025	Concord, NC
Jennifer Baucom	7	7/17/2022	7/31/2026	Concord, NC
Page Castrodale	8	7/17/2022	7/31/2026	Concord, NC
Jenelle Felton	9	7/17/2022	7/31/2026	Charlotte, NC
Elaine Jenkins	10	7/17/2022	7/31/2026	Concord, NC
Barbi Jones	11	7/17/2022	7/31/2026	Concord, NC
Amanda Smith	12	7/17/2022	7/31/2026	Harrisburg, NC
Trina Wenzel	13	7/17/2022	7/31/2026	Albemarle, NC
Ann Benfield	14	10/16/2023	10/31/2027	Kannapolis, NC
Spencer Swain	15	10/16/2023	10/31/2027	Concord, NC
Vacant #1	16		2/28/2025	

Note: Highlighted seats are to be filled.

Early Childhood Task Force Advisory Board

Applications on File

April 24, 2025

~ Current member

Rasheka Wheeler
Latrese Hope
Kopper Thatch
Kaleb McCarty
Willmarie Austin
Emory Rice
Annalee Taylor
Aalece Pugh
Bernie Thompson
Jennifer Threadgill ~

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Boards and Committees - Appointment - Early Childhood Task Force Advisory Board

BRIEF SUMMARY:

Seat #6 on the Early Childhood Task Force Advisory Board needs to be filled. The term will expire February 28, 2029.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint _____ to fill seat #6 on the Early Childhood Task Force Advisory Board, term expiring February 28, 2029; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Postal Location</i>
Early Childhood Task Force Advisory Board				
Steven Ayers	1	6/17/2024	6/30/2028	Concord, NC
Lora Lipe	2	7/18/2022	7/31/2026	Concord, NC
Amanda Wilkerson	3	7/18/2022	7/31/2026	Concord, NC
Waynett Taylor	4	10/17/2022	10/31/2026	Salisbury, NC
Chris Jarrett	5	2/15/2021	2/28/2025	Harrisburg, NC
Jennifer Threadgill	6	2/15/2021	2/28/2025	Concord, NC
Jennifer Baucom	7	7/17/2022	7/31/2026	Concord, NC
Page Castrodale	8	7/17/2022	7/31/2026	Concord, NC
Jenelle Felton	9	7/17/2022	7/31/2026	Charlotte, NC
Elaine Jenkins	10	7/17/2022	7/31/2026	Concord, NC
Barbi Jones	11	7/17/2022	7/31/2026	Concord, NC
Amanda Smith	12	7/17/2022	7/31/2026	Harrisburg, NC
Trina Wenzel	13	7/17/2022	7/31/2026	Albemarle, NC
Ann Benfield	14	10/16/2023	10/31/2027	Kannapolis, NC
Spencer Swain	15	10/16/2023	10/31/2027	Concord, NC
Vacant #1	16		2/28/2025	

Note: Highlighted seats are to be filled.

Early Childhood Task Force Advisory Board

Applications on File

April 24, 2025

~ Current member

Rasheka Wheeler
Latrese Hope
Kopper Thatch
Kaleb McCarty
Willmarie Austin
Emory Rice
Annalee Taylor
Aalece Pugh
Bernie Thompson
Jennifer Threadgill ~

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Boards and Committees - Appointment - Early Childhood Task Force Advisory Board

BRIEF SUMMARY:

Seat # 16 on the Early Childhood Task Force Advisory Board needs filled. The term will expire February 28, 2029.

It is requested by the advisory board to appoint Willmarie Austin to fill the seat.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint _____ to fill the seat # 16 on the Early Childhood Task Force Advisory Board, term expiring February 28, 2029 and to include any necessary exceptions to the Appointment Policy .

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Postal Location</i>
Early Childhood Task Force Advisory Board				
Steven Ayers	1	6/17/2024	6/30/2028	Concord, NC
Lora Lipe	2	7/18/2022	7/31/2026	Concord, NC
Amanda Wilkerson	3	7/18/2022	7/31/2026	Concord, NC
Waynett Taylor	4	10/17/2022	10/31/2026	Salisbury, NC
Chris Jarrett	5	2/15/2021	2/28/2025	Harrisburg, NC
Jennifer Threadgill	6	2/15/2021	2/28/2025	Concord, NC
Jennifer Baucom	7	7/17/2022	7/31/2026	Concord, NC
Page Castrodale	8	7/17/2022	7/31/2026	Concord, NC
Jenelle Felton	9	7/17/2022	7/31/2026	Charlotte, NC
Elaine Jenkins	10	7/17/2022	7/31/2026	Concord, NC
Barbi Jones	11	7/17/2022	7/31/2026	Concord, NC
Amanda Smith	12	7/17/2022	7/31/2026	Harrisburg, NC
Trina Wenzel	13	7/17/2022	7/31/2026	Albemarle, NC
Ann Benfield	14	10/16/2023	10/31/2027	Kannapolis, NC
Spencer Swain	15	10/16/2023	10/31/2027	Concord, NC
Vacant #1	16		2/28/2025	

Note: Highlighted seats are to be filled.

Early Childhood Task Force Advisory Board

Applications on File

April 24, 2025

~ Current member

Rasheka Wheeler
Latrese Hope
Kopper Thatch
Kaleb McCarty
Willmarie Austin
Emory Rice
Annalee Taylor
Aalece Pugh
Bernie Thompson
Jennifer Threadgill ~

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Boards and Committees - Removal - Nursing Home Community Advisory Committee

BRIEF SUMMARY:

The State ombudsman's office has processed the removal of Valerie Miller from the Nursing Home Community Advisory Committee due to failure to meet the attendance requirement.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to remove Valerie Miller from the Nursing Home Community Advisory Committee.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Rachel Kiel, Centralina Area Agency on Aging, Regional Ombudsman

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Notification of Removal
- ▢ Membership List



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF AGING AND ADULT SERVICES
OFFICE OF THE STATE LONG-TERM CARE OMBUDSMAN

**NOTIFICATION REQUESTING REMOVAL OF
COMMUNITY ADVISORY COMMITTEE MEMBER(S)**

TO: Clerk/County Manager: Sheila Bruce

FROM: Rachel Kiel, Regional Ombudsman

Region: F

Volunteer Name: Valerie Miller

County Served: Cabarrus

Date: April 3, 2025

County Committee Assignment: ☒ **Adult Care Home** ☐ **Nursing Home** ☐ **Joint**

Date of Appointment: 09/23/24

Reason for Request Summary: Ms. Miller has missed 3 out of 4 meeting opportunities. Last minute cancelations and lack of attendance to visits. Delay in getting reports and required materials turned in.

COVID-19 Related: YES ☐ NO ☒

Volunteers are a vital part of the services that support older adults in your county. However, the volunteer indicated above has been de-designated by the Office of the State Long-Term Care Ombudsman and is no longer eligible for continued service for the following reason:

 Conflict of Interest

1. G.S. 131 E-128 (f) Nursing Home
2. G.S. 131 D-31 (g) Adult Care Home
3. 45 CFR §1324.21

 1 Failure to attend required on-going training or complete required orientation and training.

1. G.S. 131 E- 128 (g) Nursing Home
2. G.S. 131 D- 31 (h) Adult Care Home

Dates offered: 10/11/2024 12/12/2024 4/2/2025

 1 Other (Non-attendance at quarterly meetings and facility visits)

1. As determined by the Long-Term Care Ombudsman Program Policies and Procedures
2. As determined by the committee by-laws
3. As determined by resignation of the member
4. As determined by removal of designation by the Office of the State Long-Term Care Ombudsman
5. Expiration of term
6. Committee member is deceased

This is an official notification to the Board of Commissioners to remove named individual from service on the above-mentioned committee (HB 248, July 2017). Should you have any questions, please contact Rachel Kiel., the **Regional Ombudsman**, at 704-348-2739. Thank you in advance for your prompt attention to this matter.

10735 David Taylor Drive Suite 250 Charlotte, NC 28262 Phone: 1-800-508-5777

Revised 09/7/2023

Membership List

Nursing Home Community Advisory Committee		<i>Appointment</i>	<i>Term Expiration</i>	<i>Postal Location</i>
Sandi Lane	1	9/18/2023	9/30/2026	Concord, NC
Valerie Miller	2	9/16/2024	9/30/2025	Kannapolis, NC
Vacant #1	3			
Vacant #2	4			
Vacant #3	5			
Vacant #4	6			
Vacant #5	7			
Vacant #6	8			
Vacant #7	9			
Vacant #8	10			
Vacant #9	11			
Vacant #10	12			

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Boards and Committees - Appointment - Senior Centers Advisory Council

BRIEF SUMMARY:

Seat #4 on the Senior Centers Advisory Council needs to be filled. The term will expire December 31, 2027.

It is requested by the advisory council to reappoint Elizabeth Bennett to fill the seat.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint _____ to fill seat #4 on the Senior Centers Advisory Council, term expiring December 31, 2027; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Postal Location</i>
Senior Centers Advisory Council				
Ann Eaves	1	10/18/2021	12/31/2026	Concord, NC
Earline Ward	2	10/18/2021	12/31/2026	Concord, NC
Mary Watts	3	10/18/2021	12/31/2026	Concord, NC
Elizabeth Bennett	4	10/18/2021	12/31/2024	Concord, NC
Myra Baumgardner	5	10/18/2021	12/31/2024	Concord, NC
Ronnie Tucker	6	10/18/2021	12/31/2024	Midland, NC
Ted Drain	7	10/18/2021	12/31/2024	Harrisburg, NC
Katie Little	8	10/18/2021	12/31/2026	Concord, NC
Karen Cobb	9	7/17/2023	7/31/2026	Concord, NC
Vacant #1	10		12/31/2026	
Vacant #2	11		12/31/2026	

Note: Highlighted seats are to be filled.

SENIOR CENTERS ADVISORY COUNCIL

Applications on File
April 25, 2025

~ **Current member**

Teresa Small
Ted Drain ~
William Del Eudy
Ronnie Tucker ~
Sandra Thomas
Wendy Betts
Christine Barrier
Anita Helms
Myra Baumgardner ~
Elizabeth Bennett ~
Melissa Hall
Shayla Paylor
Megahan Kabat-Newcomer
Christa Fox
Sandra Thomas
Emmitt Steven Ayers
Malisha Ross
Denise Sadler

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Boards and Committees - Appointment - Senior Centers Advisory Council

BRIEF SUMMARY:

Seat #5 on the Senior Centers Advisory Council needs to be filled. The term will expire December 31, 2027.

It is requested by the advisory council to reappoint Myra Baumgardner to fill the seat.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint _____ to fill seat #5 on the Senior Centers Advisory Council, term expiring December 31, 2027; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Membership List
- ▢ Applications on File

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Postal Location</i>
Senior Centers Advisory Council				
Ann Eaves	1	10/18/2021	12/31/2026	Concord, NC
Earline Ward	2	10/18/2021	12/31/2026	Concord, NC
Mary Watts	3	10/18/2021	12/31/2026	Concord, NC
Elizabeth Bennett	4	10/18/2021	12/31/2024	Concord, NC
Myra Baumgardner	5	10/18/2021	12/31/2024	Concord, NC
Ronnie Tucker	6	10/18/2021	12/31/2024	Midland, NC
Ted Drain	7	10/18/2021	12/31/2024	Harrisburg, NC
Katie Little	8	10/18/2021	12/31/2026	Concord, NC
Karen Cobb	9	7/17/2023	7/31/2026	Concord, NC
Vacant #1	10		12/31/2026	
Vacant #2	11		12/31/2026	

Note: Highlighted seats are to be filled.

SENIOR CENTERS ADVISORY COUNCIL

Applications on File
April 25, 2025

~ **Current member**

Teresa Small
Ted Drain ~
William Del Eudy
Ronnie Tucker ~
Sandra Thomas
Wendy Betts
Christine Barrier
Anita Helms
Myra Baumgardner ~
Elizabeth Bennett ~
Melissa Hall
Shayla Paylor
Megahan Kabat-Newcomer
Christa Fox
Sandra Thomas
Emmitt Steven Ayers
Malisha Ross
Denise Sadler

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Boards and Committees - Appointment - Senior Centers Advisory Council

BRIEF SUMMARY:

Seat #6 on the Senior Centers Advisory Council needs to be filled. The term will expire December 31, 2027.

It is requested by the advisory council to reappoint Ronnie Tucker to fill the seat.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint _____ to fill seat #6 on the Senior Centers Advisory Council, term expiring December 31, 2027; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Postal Location</i>
Senior Centers Advisory Council				
Ann Eaves	1	10/18/2021	12/31/2026	Concord, NC
Earline Ward	2	10/18/2021	12/31/2026	Concord, NC
Mary Watts	3	10/18/2021	12/31/2026	Concord, NC
Elizabeth Bennett	4	10/18/2021	12/31/2024	Concord, NC
Myra Baumgardner	5	10/18/2021	12/31/2024	Concord, NC
Ronnie Tucker	6	10/18/2021	12/31/2024	Midland, NC
Ted Drain	7	10/18/2021	12/31/2024	Harrisburg, NC
Katie Little	8	10/18/2021	12/31/2026	Concord, NC
Karen Cobb	9	7/17/2023	7/31/2026	Concord, NC
Vacant #1	10		12/31/2026	
Vacant #2	11		12/31/2026	

Note: Highlighted seats are to be filled.

SENIOR CENTERS ADVISORY COUNCIL

Applications on File
April 25, 2025

~ **Current member**

Teresa Small
Ted Drain ~
William Del Eudy
Ronnie Tucker ~
Sandra Thomas
Wendy Betts
Christine Barrier
Anita Helms
Myra Baumgardner ~
Elizabeth Bennett ~
Melissa Hall
Shayla Paylor
Megahan Kabat-Newcomer
Christa Fox
Sandra Thomas
Emmitt Steven Ayers
Malisha Ross
Denise Sadler

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Boards and Committees - Appointment - Senior Centers Advisory Council

BRIEF SUMMARY:

Seat #7 on the Senior Centers Advisory Council needs to be filled. The term will expire December 31, 2027.

It is requested by the advisory council to reappoint Ted Drain to fill the seat.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint _____ to fill seat #7 on the Senior Centers Advisory Council, term expiring December 31, 2027; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Postal Location</i>
Senior Centers Advisory Council				
Ann Eaves	1	10/18/2021	12/31/2026	Concord, NC
Earline Ward	2	10/18/2021	12/31/2026	Concord, NC
Mary Watts	3	10/18/2021	12/31/2026	Concord, NC
Elizabeth Bennett	4	10/18/2021	12/31/2024	Concord, NC
Myra Baumgardner	5	10/18/2021	12/31/2024	Concord, NC
Ronnie Tucker	6	10/18/2021	12/31/2024	Midland, NC
Ted Drain	7	10/18/2021	12/31/2024	Harrisburg, NC
Katie Little	8	10/18/2021	12/31/2026	Concord, NC
Karen Cobb	9	7/17/2023	7/31/2026	Concord, NC
Vacant #1	10		12/31/2026	
Vacant #2	11		12/31/2026	

Note: Highlighted seats are to be filled.

SENIOR CENTERS ADVISORY COUNCIL

Applications on File
April 25, 2025

~ **Current member**

Teresa Small
Ted Drain ~
William Del Eudy
Ronnie Tucker ~
Sandra Thomas
Wendy Betts
Christine Barrier
Anita Helms
Myra Baumgardner ~
Elizabeth Bennett ~
Melissa Hall
Shayla Paylor
Megahan Kabat-Newcomer
Christa Fox
Sandra Thomas
Emmitt Steven Ayers
Malisha Ross
Denise Sadler

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Boards and Committees - Appointment - Senior Centers Advisory Council

BRIEF SUMMARY:

Seat #10 on the Senior Centers Advisory Council Board needs to be filled. The term will expire December 31, 2026.

It is requested by the advisory council to appoint Anita Helms to fill the seat.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint _____ to fill seat #10 on the Senior Centers Advisory Council, term expiring December 31, 2026; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Membership List
- ▢ Applications on File

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Postal Location</i>
Senior Centers Advisory Council				
Ann Eaves	1	10/18/2021	12/31/2026	Concord, NC
Earline Ward	2	10/18/2021	12/31/2026	Concord, NC
Mary Watts	3	10/18/2021	12/31/2026	Concord, NC
Elizabeth Bennett	4	10/18/2021	12/31/2024	Concord, NC
Myra Baumgardner	5	10/18/2021	12/31/2024	Concord, NC
Ronnie Tucker	6	10/18/2021	12/31/2024	Midland, NC
Ted Drain	7	10/18/2021	12/31/2024	Harrisburg, NC
Katie Little	8	10/18/2021	12/31/2026	Concord, NC
Karen Cobb	9	7/17/2023	7/31/2026	Concord, NC
Vacant #1	10		12/31/2026	
Vacant #2	11		12/31/2026	

Note: Highlighted seats are to be filled.

SENIOR CENTERS ADVISORY COUNCIL

Applications on File
April 25, 2025

~ **Current member**

Teresa Small
Ted Drain ~
William Del Eudy
Ronnie Tucker ~
Sandra Thomas
Wendy Betts
Christine Barrier
Anita Helms
Myra Baumgardner ~
Elizabeth Bennett ~
Melissa Hall
Shayla Paylor
Megahan Kabat-Newcomer
Christa Fox
Sandra Thomas
Emmitt Steven Ayers
Malisha Ross
Denise Sadler

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Boards and Committees - Appointment - Senior Centers Advisory Council

BRIEF SUMMARY:

Seat #11 on the Senior Centers Advisory Council Board needs to be filled. The term will expire December 31, 2026.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint _____ to fill the seat #11 on the Senior Centers Advisory Council, term expiring December 31, 2026; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Membership List
- ▢ Applications on File

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Postal Location</i>
Senior Centers Advisory Council				
Ann Eaves	1	10/18/2021	12/31/2026	Concord, NC
Earline Ward	2	10/18/2021	12/31/2026	Concord, NC
Mary Watts	3	10/18/2021	12/31/2026	Concord, NC
Elizabeth Bennett	4	10/18/2021	12/31/2024	Concord, NC
Myra Baumgardner	5	10/18/2021	12/31/2024	Concord, NC
Ronnie Tucker	6	10/18/2021	12/31/2024	Midland, NC
Ted Drain	7	10/18/2021	12/31/2024	Harrisburg, NC
Katie Little	8	10/18/2021	12/31/2026	Concord, NC
Karen Cobb	9	7/17/2023	7/31/2026	Concord, NC
Vacant #1	10		12/31/2026	
Vacant #2	11		12/31/2026	

Note: Highlighted seats are to be filled.

SENIOR CENTERS ADVISORY COUNCIL

Applications on File
April 25, 2025

~ **Current member**

Teresa Small
Ted Drain ~
William Del Eudy
Ronnie Tucker ~
Sandra Thomas
Wendy Betts
Christine Barrier
Anita Helms
Myra Baumgardner ~
Elizabeth Bennett ~
Melissa Hall
Shayla Paylor
Megahan Kabat-Newcomer
Christa Fox
Sandra Thomas
Emmitt Steven Ayers
Malisha Ross
Denise Sadler

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Approval of Regular Meeting Agenda

SUBJECT:

BOC - Approval of Regular Meeting Agenda

BRIEF SUMMARY:

The proposed agenda for the May 19, 2025 regular meeting is attached.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the agenda for the May 19, 2025 regular meeting as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▮ Proposed May 19, 2025 Regular Meeting Agenda

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 19, 2025
6:00 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

A. APPROVAL OR CORRECTIONS OF MINUTES

B. APPROVAL OF THE AGENDA

C. RECOGNITIONS AND PRESENTATIONS

1. Veterans Services - Memorial Day 2025 Proclamation

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Boards and Committees - Appointment - Early Childhood Task Force Advisory Board
2. Boards and Committees - Appointment - Early Childhood Task Force Advisory Board
3. Boards and Committees - Appointment - Early Childhood Task Force Advisory Board

4. Boards and Committees - Removal - Nursing Home Community Advisory Committee
5. Boards and Committees - Appointment - Senior Centers Advisory Council
6. Boards and Committees - Appointment - Senior Centers Advisory Council
7. Boards and Committees - Appointment - Senior Centers Advisory Council
8. Boards and Committees - Appointment - Senior Centers Advisory Council
9. Boards and Committees - Appointment - Senior Centers Advisory Council
10. Boards and Committees - Appointment - Senior Centers Advisory Council
11. Active Living and Parks - Matching Incentive Grant Requests
12. Board of Commissioners - Resolution Amending the Board of Commissioners' 2025 Meeting Schedule
13. Board of Elections - Preliminary Approval of Upgrade of Elections Equipment
14. County Manager - Transfer of Properties to Cabarrus County Schools
15. Juvenile Crime Prevention Council - FY 2025-26 County Funding Plan and Annual Certification
16. Library - Budget Amendment
17. Sheriff's Office - Acceptance of K9 American Kennel Club Grant Funds
18. Social Services - Home and Community Care Block Grant
19. Tax Administration - Refund and Release Reports – April 2025
20. Tourism Authority - FY 2026 Budget
21. Veterans Services - Grant Acceptance

G. NEW BUSINESS

1. County Manager - Presentation of the FY26 Recommended Budget

H. REPORTS

1. BOC - Receive Updates From Commission Members Who Serve As Liaisons To Municipalities Or On Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. Budget - Monthly Budget Amendment Report
4. Budget - Monthly Financial Update
5. Communications and Outreach - Monthly Summary Report
6. County Manager - Monthly Building Activity Reports
7. EDC - April 2025 Monthly Summary Report
8. Super Cab Co - Monthly Report

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

1. Closed Session - Pending Litigation

L. RETURN TO OPEN SESSION

M. ADJOURN

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**May 5, 2025
5:00 PM**

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

EXPECTED LENGTH OF PRESENTATION:

1 Hour or More

SUBMITTED BY:

On behalf of the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
