

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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**1. CALL TO ORDER - CHAIRMAN**

**2. APPROVAL OF WORK SESSION AGENDA - CHAIRMAN**

2.1. BOC - Changes to the Agenda Pg. 3

**3. PUBLIC HEARINGS**

3.1. County Manager - FY 2026 Budget - Public Hearing 5:30 p.m. Pg. 6

3.2. County Manager - FY 2026 Economic Development Allocation - Public Hearing 5:30 p.m. Pg. 10

**4. DISCUSSION ITEMS - NO ACTION**

**5. DISCUSSION ITEMS FOR ACTION**

5.1. Cooperative Extension - Family and Consumer Science (FCS) Programs - Budget Amendment Pg. 13

5.2. Cooperative Extension - Grange Grant Approval Pg. 16

5.3. Finance - Governmental Accounting Standards Board (GASB) 87 and 96 Budget Amendments Pg. 29

5.4. Finance - Rowan County Lottery Proceeds Pg. 32

5.5. Finance - Year End Budget Amendments Pg. 39

5.6. County Manager- Department of Transportation Resolution Pg. 58

5.7. County Manager - Opioid Settlement Strategic Funding Plan-Revision & Addition to Option B Strategies Pg. 61

5.8. BOC - 2025 Commissioner Board Appointments Update Pg. 76

5.9. BOC - Budget Discussion Pg. 80

5.10. BOC - Concord Downtown Development Corporation Appointment Pg. 81

5.11. BOC - NACo Voting Credentials - 2025 Annual Conference Pg. 83

5.12. Boards and Committees - Removal and Appointment - Cabarrus County Board of Equalization and Review Pg. 84

5.13. Boards and Committees - Appointment - Centralina Workforce Development Board Pg. 88

5.14. Boards and Committees - Appointment - Centralina Workforce Development Board Pg. 93

- 5.15. Boards and Committees - Removal and Appointment - Centralina Workforce Development Board Pg. 98
- 5.16. Boards and Committees - Appointment - Jury Commission Pg. 103
- 5.17. Boards and Committees - Appointment - Juvenile Crime Prevention Council Pg. 108
- 5.18. Boards and Committees - Appointment - Juvenile Crime Prevention Council Pg. 114
- 5.19. Boards and Committees - Appointment - Juvenile Crime Prevention Council Pg. 120
- 5.20. Boards and Committees - Appointment - Juvenile Crime Prevention Council Pg. 126
- 5.21. Boards and Committees - Appointment - Juvenile Crime Prevention Council Pg. 133
- 5.22. Boards and Committees - Appointment - Mt. Pleasant Planning Board and Board of Adjustment Pg. 139
- 5.23. Boards and Committees - Appointment - Mt. Pleasant Planning Board and Board of Adjustment Pg. 144
- 5.24. Boards and Committees - Appointments - Public Health Authority of Cabarrus County Pg. 149
- 5.25. Boards and Committees - Appointments - Public Health Authority of Cabarrus County Pg. 154
- 5.26. Boards and Committees - Appointments - Public Health Authority of Cabarrus County Pg. 159
- 5.27. Boards and Committees - Appointment - Rowan-Cabarrus Community College Board of Trustees Pg. 164
- 5.28. Boards and Committees - Appointment - Rowan-Cabarrus Community College Board of Trustees Pg. 168

## **6. APPROVAL OF REGULAR MEETING AGENDA**

- 6.1. BOC - Approval of Regular Meeting Agenda Pg. 172

## **7. CLOSED SESSION**

## **8. ADJOURN**

*In accordance with ADA regulations, anyone in need of an accommodation to participate in the meeting should notify the ADA coordinator at 704-920-2100 at least 48 hours prior to the meeting.*

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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**AGENDA CATEGORY:**

Approval of Work Session Agenda - Chairman

**SUBJECT:**

BOC - Changes to the Agenda

**BRIEF SUMMARY:**

A list of changes to the agenda is attached.

**REQUESTED ACTION:**

Motion to approve the agenda as amended.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
June 2, 2025**

**ADDITIONS:**

Discussion Items for Action

5.9 BOC - Budget Discussion

5.21 Boards and Committees - Appointment - Juvenile Crime Prevention Council - Seat #15  
Member of the Business Community

**UPDATED:**

Discussion Items For Action

5.2 Cooperative Extension - Grange Grant Approval - Budget Amendment

5.13 Boards and Committees - Appointment - Centralina Workforce Development Board - Seat  
#1 Manufacturing

5.14 Boards and Committees - Appointment - Centralina Workforce Development Board - Seat  
#2 Healthcare

5.15 Boards and Committees - Removal and Appointment - Centralina Workforce Development  
Board - Seat #4 Construction

5.17 Boards and Committees - Appointment - Juvenile Crime Prevention Council - Seat #14  
District Court Judge (Designee)

5.18 Boards and Committees - Appointment - Juvenile Crime Prevention Council - Seat #13  
Juvenile Defense Attorney

5.19 Boards and Committees - Appointment - Juvenile Crime Prevention Council - Seat #17  
Representative of United Way or Other Non-Profit

5.20 Boards and Committees - Appointment - Juvenile Crime Prevention Council - Seat #19e  
Member At-Large

5.22 Boards and Committees - Appointment - Mt. Pleasant Planning Board and Board of Adjustment - ETJ Seat #2

5.23 Boards and Committees - Appointment - Mt. Pleasant Planning Board and Board of Adjustment – ETJ Seat #1

5.24 Boards and Committees - Appointments - Public Health Authority of Cabarrus County - Member, Atrium Health-Cabarrus Local Governing or Advisory Board

5.25 Boards and Committees - Appointments - Public Health Authority of Cabarrus County - Dentist

5.26 Boards and Committees - Appointments - Public Health Authority of Cabarrus County - Leadership Representative (Schools)

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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**AGENDA CATEGORY:**  
PUBLIC HEARINGS

**SUBJECT:**  
County Manager - FY 2026 Budget - Public Hearing 5:30 p.m.

**BRIEF SUMMARY:**  
There will be a public hearing to receive comments from the public on the proposed FY 2026 budget.

**REQUESTED ACTION:**  
Hold a public hearing.

Motion to direct staff to prepare the FY26 Budget Ordinance, consistent with the FY26 Recommended Budget and technical adjustments, for adoption by the Board at the regular meeting on June 16, 2025.

**EXPECTED LENGTH OF PRESENTATION:**  
5 Minutes

**SUBMITTED BY:**  
Sean Newton, County Manager

**BUDGET AMENDMENT REQUIRED:**  
No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Public Hearing Notice - Newspaper
- ▢ Public Hearing Notice - Website

May 22, 2025



**CABARRUS COUNTY  
BOARD OF COMMISSIONERS  
NOTICE OF PUBLIC HEARING  
June 2, 2025 - 5:30 P.M.**

The Cabarrus County Manager presented the recommended Cabarrus County Budget for Fiscal Year 2026 to the Board of Commissioners on Monday, May 19, 2025. A copy of the recommended budget is filed in the Clerk's office and is available for inspection on the County's website: <https://www.cabarruscounty.us/Government/Departments/Budget-and-Evaluation>

A Budget Workshop meeting was held on April 15, 2025. An additional Budget workshop meeting is scheduled on June 4, 2025, if needed. A public hearing on the recommended budget is scheduled for Monday, June 2, 2025 at 5:30 p.m. (or as soon thereafter as persons may be heard). Adoption of the recommended budget is scheduled for June 16, 2025.

For ease of access, the Board of Commissioners' meetings are broadcast live on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv>.

If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

**Published: May 22, 2025**



**CABARRUS COUNTY  
BOARD OF COMMISSIONERS**

**NOTICE OF PUBLIC HEARING  
June 2, 2025 – 5:30 P.M.**

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A Budget Workshop meeting was held on April 15, 2025. An additional Budget workshop meeting is scheduled on June 4, 2025, if needed. A public hearing on the recommended budget is scheduled for Monday, June 2, 2025, at 5:30 p.m. (or as soon thereafter as persons may be heard). Adoption of the recommended budget is scheduled for June 16, 2025.

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If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted May 21, 2025

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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**AGENDA CATEGORY:**  
PUBLIC HEARINGS

**SUBJECT:**  
County Manager - FY 2026 Economic Development Allocation - Public Hearing 5:30 p.m.

**BRIEF SUMMARY:**  
Pursuant to N.C. General Statute 158-7.1, the County must conduct a separate public hearing for economic development appropriations. A funding plan is approved during the public hearing when each new economic incentive is approved, and now one is required for the County's annual appropriation for the contribution to the Cabarrus Economic Development Corporation.

**REQUESTED ACTION:**  
Hold a public hearing.

**EXPECTED LENGTH OF PRESENTATION:**  
5 Minutes

**SUBMITTED BY:**  
Sean Newton, County Manager

**BUDGET AMENDMENT REQUIRED:**  
No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

Public Hearing Notice



**CABARRUS COUNTY  
BOARD OF COMMISSIONERS**

**NOTICE OF PUBLIC HEARING  
June 2, 2025 – 5:30 P.M.**

**Economic Development Appropriation**

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 5:30 p.m. (or as soon thereafter as persons may be heard) on Monday, June 2, 2025, to receive public input on the proposed allocation of funds for the following economic development appropriation:

Organization	FY 2025-2026 Recommended	Services Provided	Economic Development Purpose
Cabarrus County Economic Development Corporation	\$175,000	Promotes economic development within Cabarrus County by recruiting new businesses and encouraging retention and expansion of existing businesses.	Job retention, Increase in employment, and industry expansion & recruitment

The Board of Commissioners will consider this recommendation, and approval will include allocating the appropriation in conjunction with the adoption of the FY 2026 annual budget.

For ease of access the Board of Commissioners' meetings will continue to be broadcast live on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv>

If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted May 21, 2025

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

June 2, 2025  
5:30 PM

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Cooperative Extension - Family and Consumer Science (FCS) Programs - Budget Amendment

### **BRIEF SUMMARY:**

Cooperative Extension held a joint event with the Cabarrus County Extension and Community Association (ECA) at the Cabarrus Arena and Event Center in which funds were collected to cover registration. This budget amendment allows for a \$2,200 increase in both the expense and revenue account to cover the payment for the event and the money collected from ECA. This is above and beyond the original \$1,500 revenue and expense budget that is projected to be fulfilled with the six upcoming food preservation classes.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to adopt the budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Tracy LeCompte, Cooperative Extension Director

### **BUDGET AMENDMENT REQUIRED:**

Yes

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Budget Amendment

# Budget Revision/Amendment Request

Date: 6/16/2025

Amount: 5,000.00

Dept. Head: Tracy LeCompte

Department: Cooperative Extension

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Due to increased program expenses, the FCS program is requesting an increase in both the expense and revenue accounts associated with the Family & Consumer Science program.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5410-9356-FCS	Special Programs - Family & Consumer Science	\$1,500.00	\$2,500		4,000.00
001	6	5410-6606-FCS	Special Programs - Family & Consumer Science	\$1,500.00	2,500.00		4,000.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00

Total 8,000.00

Budget Officer

Approved

Denied

County Manager

Approved

Denied

Board of Commissioners

Approved

Denied

Signature

Signature

Signature

Date

Date

Date

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Cooperative Extension - Grange Grant Approval

### **BRIEF SUMMARY:**

Cooperative Extension has been awarded the North Carolina State Grange Voluntary Agricultural District (VAD) Awareness Grant that provides \$4500 to purchase VAD signs for VAD members to display on their property. Property owners who meet certain agriculture criteria can be designated as part of the Voluntary Agricultural District per Cabarrus County Ordinance (Ord. No. 2005-20, Art. XVII(B), 11-21-05). We are seeking board approval and execution of the grant agreement. Funds to be dispersed in FY 26.

### **REQUESTED ACTION:**

Recommended Motions:

Motion to suspend the Rules of Procedure.

Motion to accept the grant award, approve the budget amendment and authorize the County Manager to execute the necessary documents after review and approval by legal staff.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Tracy LeCompte, Cooperative Extension Director

### **BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▣ Correspondence from North Carolina State Grange
- ▣ Agreement
- ▣ Budget Amendment



# THE NORTH CAROLINA STATE GRANGE

To: Recipients of Voluntary Agriculture District Awareness Grants  
From: Jimmy Gentry, President  
NC State Grange

Congratulations on being selected for a grant from the NC State Grange to purchase the Voluntary District signs. The NC Grange strongly supports the preservation of farmland, and we feel that the posting of Voluntary Agriculture District signs is important for public awareness. We are happy to be a part of this effort.

As our selected grantee, you will need to complete the attached grant contract information about your organization, sign and return before June 2, 2025. You may simply email as a pdf attachment to Dewitt Hardee.

Dewitt Hardee is managing this grant program for the Grange. Feel free to reach out with questions as the need arises. You may contact Mr. Hardee at [dhardee@ncgrange.com](mailto:dhardee@ncgrange.com) or 919-202-6342.

Sincerely,

Jimmy Gentry  
NC State Grange President

## **NC State Grange Voluntary Agricultural District Grant Agreement**

This Grant Agreement ("Agreement") is effective upon signature of Grantor and Grantee as of July 1, 2025 (the "Effective Date"), between the following parties (individually "Party" and collectively the "Parties"): North Carolina State Grange, a 501(c)(8) tax-exempt organization organized in North Carolina ("Grantor"), and [REDACTED] organized in North Carolina ("Grantee") pertaining to the signage for the [REDACTED] County VAD program.

### ***Recitals:***

*WHEREAS, the Grantor has the following mission ("Mission"):*

*To support the development of programs for rural community improvement such as sanitation, medical facilities, communication, conservation of natural resources, and economic opportunity.;*

*WHEREAS, the Grantor desires to make a grant to the Grantee for the following purpose:*

*Provide grant funding to NC Soil & Water Districts, County Extension or other county agencies assisting local Voluntary Agricultural District (VAD or EVAD) programs to provide VAD members assistance in the purchasing and erection of their respective county VAD sign. Grant funding limited to new signage and materials associated with erection of the signage.;*

*WHEREAS, the Grantee is seeking to undertake a program or project ("Project") in support of the mission of Grantor;*

NOW, THEREFORE, the Grantor and the Grantee (each a "Party" and, collectively, the "Parties") agree to the following:

### **Article 1 - PLEDGE:**

Subject to the terms of this Agreement, the Grantor pledges to transfer to Grantee a grant valued at \$4,500 (the "Grant").

### **Article 2 - TRANSFER:**

The Grant funds ("Grant Funds") may be transferred in a form acceptable to the Grantee provided, however, that only reliable banking systems or other regulated financial channels will be used.

### **Article 3 - PAYMENT:**

The Grantor will transfer the Grant Funds to the Grantee under this Agreement up to \$4,500 as follows:

Grant payments are made in 2 installments:

- ½ draw (\$2,250) upon approval of the grant application by NC State Grange.
- ½ final payment (\$2,250) upon proof purchase of signs and erection of the signage.
  - Limited to one VAD sign per land parcel in county VAD program. Landowners with multiple parcels may receive one sign for each.
  - Landowner must be a North Carolina State Grange member in good standing.
  - VAD sign placement must be viewable from a public road.
  - The grantee must provide reasonable documentation for VAD sign, erection materials and placement. Reimbursement limited to \$150 per sign.

Grantee must submit a written request for payment with required documentation.

All annual reporting and requested reports by the grantee must be submitted and found in good working order before payments can be made.

#### **Article 4 - TERMS:**

By accepting the Grant Funds, Grantee confirms:

- (a) Grantee is an organization, able to receive financial grants
- (b) all Grant Funds, and income earned on those funds, may be spent only for the purpose outlined above
- (c) individuals connected with this Grant or the Grantee are to receive no benefits, goods or services pursuant to this Grant
- (d) this Grant will not be used to satisfy the payment of a pre-existing pledge or other financial obligation
- (e) Grantee will comply with all applicable anti-terrorism, anti-bribery, and anti-money laundering statutes in Grantor and Grantee's home jurisdictions

#### **Article 5 - SUSPENSION OR TERMINATION:**

The Grant Period is from the Effective Date to June 30, 2027.

Unless suspended or terminated pursuant to the conditions below, this Agreement will terminate at the end of the Grant Period and any Grant Funds that are not encumbered or have not been expended by Grantee shall be returned to Grantor.

This Agreement may be suspended or terminated in whole or in part in any of the following situations by:

- (a) Grantor when the Grantee fails to comply with the terms and conditions of this Agreement, provided Grantor gives Grantee notice of non-compliance and Grantee does not remedy such non-compliance within 30 days of such notice. Non-compliance includes expending the Grant Funds for any purpose other than that as outlined above. Grantee is required to return any Grant Funds not in compliance with the purpose listed herein;
- (b) Grantor when the Grantor has cause, including, but not limited to, a lack of adequate record-keeping on the part of Grantee such that Grantor is unable to ensure the Grant Funds are being utilized as reported;
- (c) Mutual agreement of the Grantor and the Grantee; or
- (d) The Grantee on written notice to the Grantor setting forth the reasons for such action, the effective date, and, in the case of partial termination, the portion to be terminated or suspended (with the understanding that if Grantor determines that the unterminated portion will not accomplish the purposes of the Grant, it may suspend or terminate the entire Grant).

No costs incurred during a suspension period or after the effective date of a termination will be allowable under this Agreement, except those costs which, in the opinion of Grantor, the Grantee could not reasonably avoid or eliminate, or which were otherwise authorized by the suspension or termination notice. Any Grant Funds held by the Grantee at the effective date of termination that are not encumbered or have not been expended shall be immediately returned to Grantor.

#### **Article 6 - GRANT REPORT & EVALUATION:**

The Grantee agrees to submit Grant Reports annually (June 30) and upon request throughout the duration of the Grant, as well as no later than 30 days after the termination of this Agreement.

The report will include:

- (1) a description of Project activities that have taken place to date
- (2) a description of events that have had a significant effect on the Project
- (3) an evaluation of the Project to date

- (4) a discussion of the degree to which Project objectives were achieved
- (5) a description of any unanticipated effects of the Project, and
- (6) a full financial accounting of the expenditure of the Grant

The Grantee acknowledges that Grantor may publicly release case studies, analyses, data, reports and other evaluation materials regarding the Grantee's conduct of activities pursuant to this Agreement (collectively "Project Evaluation Materials") in an effort to provide the public, donors and other grantmakers, as well as other operating charities, with data and new insights which will improve the effectiveness and impact of grant-making and charitable operations. The Grantee agrees to provide Grantor with such additional information and materials as the Grantor requests to evaluate the Grantee's activities pursuant to this Agreement, and to assist in creating Project Evaluation Materials.

Grantor and the Grantee will work together in good faith to resolve any differences of opinion regarding the content of any Project Evaluation Materials prior to their initial public release.

Under no circumstances may Project Evaluation Materials include Confidential Information (as defined below) or refer, either directly or indirectly, to the substance of such underlying Confidential Information. Further, to the extent that Project Evaluation Materials directly rely on, reference the existence of, or include opinions formed directly on the basis of Confidential Information, Grantor and the Grantee will reach a mutual agreement as to the content of the material to avoid the inadvertent release of Confidential Information.

Grantor's obligations to consult with the Grantee regarding the release of Project Evaluation Materials in no way limits the Grantee's or Grantor's ability to make such public communications as otherwise permitted or not restricted pursuant to this Agreement, including additional releases, or summaries of, previously released Project Evaluation Materials, mentions of the Grantee in commentary regarding philanthropy policy in general, or other publicity.

The Grantee may comment, in whatever format or medium the Grantee desires, on any Project Evaluation Materials released publicly, and the Grantor may respond to such comments as part of the Project Evaluation Materials.

Grantor agrees for a minimum of five years to provide the Grantee with copies of all Project Evaluation Materials, as well as any materials obtained from the Grantee in conjunction with the preparation of the Project Evaluation Materials. The Grantee agrees to provide the Grantor with such additional information as the Grantor requires to comply with applicable law, and further agrees to maintain accurate and complete books and records of receipts and expenditures made, and activities conducted, using Grant Funds.

## **Article 7 - CONFIDENTIAL INFORMATION:**

The Parties acknowledge that it may be necessary for the Grantee to disclose or make available to the Grantor both verbal information and materials in hard copy, digital, or electronic form that may be confidential or proprietary. All such information that Grantee designates in writing to be confidential or proprietary (collectively, the "Confidential Information") will be treated confidentially by the Parties, except to the extent such information is not deemed Confidential Information as described below.

The Grantor agrees to hold the Grantee's Confidential Information in strict confidence, and to provide at least the standard of care used in the protection of their own confidential information. Confidential Information will be promptly returned or destroyed by the Grantor upon the Grantee's written request.

Confidential Information does not include information that (i) is already, or otherwise becomes, publicly known by third parties as a result of no act or omission of the Grantor; (ii) is lawfully received, after disclosure hereunder, from a third party having the right to disseminate the information without restriction on disclosure; or (iii) has at any time been made public by the Grantor with the Grantee's prior approval.

If the Grantor receives a subpoena or other validly issued administrative or judicial process requesting Confidential Information, it will provide prompt notice to the Grantee so that the Grantee may seek to obtain a protective order or other appropriate remedy requiring that the Confidential Information not be disclosed. If the Grantee fails to, or chooses not to attempt to, obtain a protective order or other appropriate remedy, the Grantor, as the case may be, will thereafter be entitled to comply with the request to the extent permitted by law. The Grantor will nevertheless use reasonable efforts to minimize such disclosure.

## **Article 8 - RECORD KEEPING:**

The Grantee will keep adequate records to document the expenditure of funds and the activities supported by the Grant. Such records may include internal bookkeeping records, financial institution statements, receipts, photographs, videos, testimonies, or other relevant written records.

The Grantee shall provide to Grantor at regular intervals, financial records related to the activities supported by the Grant Funds. The Grantee will continue to provide regular reports, with supporting documentation, to Grantor until the Grant Funds have been entirely expended.

## **Article 9 - EXPORT LAWS:**

The Grantee agrees to comply with all U.S. export and sanctions laws, statutes, and regulations, including refraining from dealings with any party set forth on the Specially

Designated Nationals and Blocked Persons List, Appendix A to Chapter 5, 31 C.F.R. 500 et seq.

The Grantee certifies that the Grantee does not do business or associate with any individual, entity, or group subject to OFAC Sanctions or any other persons known to the Grantee to support terrorism or to have violated OFAC sanctions.

In addition, in order to comply with all laws, rules, regulations, and executive orders, without limitation, applicable to the types of transfer within the scope of this agreement, including, without limitation, those relating to the funding of terrorist activities and money laundering such as the USA PATRIOT Act of the United States (Applicable Law), Grantor is required to obtain, verify, record, and update certain information relating to individuals and entities which maintain a business relationship with Grantor. Accordingly, Grantee hereby agrees to provide to Grantor, upon Grantor's written request, such information and documentation as may be available to Grantee to enable Grantor to comply with Applicable Law. Such information may include, but is not limited to:

- (1) The full names, nationalities, citizenship, place and date of birth, and available postal and email address of the Grantee's key employees, governing board members, or other senior management
- (2) The Grantee's name in English, in the language of origin, and any acronym or other names used to identify the Grantee, as well as previously used names, if any
- (3) The jurisdictions in which the Grantee maintains a physical presence, as well as the postal, email and URL addresses, and phone numbers of each place of business
- (4) A statement of the principal purpose of the Grantee, including a detailed report of the Grantee's projects and goals
- (5) Identifying information regarding individuals, entities, or organizations to which the Grantee currently provides or proposes to provide funding, services, or material support;
- (6) The names and available postal, email and URL addresses of any subcontracting organizations utilized by the Grantee
- (7) Copies of any public filings or releases made by the Grantee, including the most recent official registry documents, annual reports, and annual filings with the pertinent government, as applicable;
- (8) The Grantee's sources of income, such as official grants, private endowments, and commercial activities and
- (9) Any other reasonably available historical information about the Grantee that assures the Grantor of the Grantee's identity and integrity

#### **Article 10 - PROJECT MODIFICATIONS:**

The Grantor and the Grantee may agree only in writing to modify the objectives, methods or timeline of the Project for which Grant Funds have been awarded.

#### **Article 11 - CHANGE NOTICE:**

The Grantee agrees to notify the Grantor about any of the following: any change in key personnel of the Project or organization; any change in address or phone number; any change in tax-exempt classification under Section 501(c)(3) of the Code; any development that significantly affects the operation of the Project or the organization.

#### **Article 12 - NO POLITICAL LOBBYING:**

The Grantee agrees not to use funds in a manner inconsistent with the provisions of Section 4945(d)(1) through (5) of the Internal Revenue Code.

If the Grantee carries on propaganda, or otherwise attempts to influence legislation within the meaning of Section 4945(d)(1) of the Internal Revenue Code, the Grantee hereby confirms that the Grant Funds are either (i) for general support and have not been earmarked to be used in an attempt to influence legislation, or (ii) for a specific project grant which grant has not been earmarked to be used in an attempt to influence legislation and which grant, together with other grants by the Grantor for the same project for the same year, does not exceed the amount budgeted, for the year of the grant, by the Grantee for activities of the project that are not attempts to influence legislation.

#### **Article 13 - SUBGRANTS NOT PERMITTED:**

The Grantee may not enter into any subgrant or sub-award pursuant to this Project without the prior written consent of Grantor.

#### **Article 14 - AUDIT RIGHT:**

Grantee agrees that Grantor has the unconditional right to conduct audits, at regular intervals, to verify the information Grantee provides through written reports, financial records, and check-ins. Such audits may be conducted onsite, with the decision to do so the sole and exclusive right of the Grantor.

#### **Article 15 - LICENSE TO USE WORK PRODUCT:**

Work product ("Work Product") consists of the deliverables and other materials, including drafts thereof, prepared by the Grantee with Grant Funds. The Grantee hereby grants the Grantor a perpetual, nonexclusive, royalty-free, irrevocable, non-transferable license to use, display, reproduce and distribute final "as-is" versions of Work Product for non-commercial purposes. All other uses of the Work Product shall require the Grantee's prior written approval.

**Article 16 - PUBLICITY:**

Unless otherwise approved pursuant to this Agreement, the Grantee will treat this Grant as confidential and will not disclose the Grantor's name in conjunction with this funding until the grant has been publicized or otherwise publicly announced by the Grantor. Once the Grant has been publicized, unless otherwise approved pursuant to this Agreement, any use of a Party's name or logo by the other Party, including, but not limited to, on websites, in the titles of programs, in publications and reports, in press releases, on placards at meetings, or in paid advertisements, must be pre-approved in writing by authorized staff of the Party. Each Party will use commercially reasonable efforts to respond to a request for use of its name or logo by any other Party within five (5) business days.

**Article 17 - HOLD HARMLESS:**

Each Party hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the other Party, its Officers, Directors, Trustees, employees and agents, from and against any and all third-party claims, liabilities, losses and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with an alleged breach of this Agreement by, or an alleged negligent act or omission of, the indemnifying Party, its Officers, Directors, Trustees, employees, agents, or independent contractors in performing its obligations under this Agreement, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any alleged grossly negligent, reckless, or unlawful act or omission of the indemnified Party, its Officers, Directors, Trustees, employees, or agents.

**Article 18 - NO ASSIGNMENT:**

This Agreement may not be transferred or assigned by the Grantee to another organization or person without prior written approval of the Grantor.

**Article 19 - AMENDMENT:**

This Agreement may be amended only by a writing executed by the Parties.

**Article 20 - BINDING EFFECT:**

The Grantor acknowledges and agrees that (a) the Grantee's agreement to use the Grant Funds for the agreed-upon purposes shall constitute full and adequate consideration between the Parties for this Agreement, and (b) this Agreement is binding on the Parties and their successors and assigns, except to the extent terminated in accordance with its terms. This Agreement shall be subject to and interpreted under the laws of the North Carolina.

**Article 21 - ENTIRE AGREEMENT, SEVERABILITY:**

This Agreement supersedes any prior oral or written understandings or communications between the Parties and constitutes the entire agreement between the Parties with respect to the subject matter of this Agreement. The provisions of this Agreement are severable so that, if any provision is found to be invalid or illegal, such finding will not affect the validity or enforceability of the remaining provisions.

**Article 22 - HEADINGS:**

Section headings are provided for reference and do not constitute part of this Agreement.

The Parties accept the terms of this Agreement as evidenced by the signatures below:

***EXECUTION:***

Grantor: North Carolina State Grange

Representative Name: Jimmy Gentry

Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Representative Title: President

Grantee: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Representative Title: \_\_\_\_\_

Date: 6/2/2025

Amount: 4,500.00

Dept. Head: Tracy LeCompte

Department: Cooperative Extension

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Cabarrus County Cooperative Extension has been awarded the North Carolina State Grange Voluntary Agricultural District (VAD) Awareness Grant. This grant provides \$4,500 to purchase VAD signs for VAD members to display on their property. This budget amendment is to add the revenue and expenditure line associated with funds for this project.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410-6606-GRANT	Program Fees - Grants	-	4,500.00		4,500.00
001	9	5410-9356-GRANT	Special Program Supplies	-	4,500.00		4,500.00

Total 0.00

**Budget Officer**

☐ Approved

☐ Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**County Manager**

☐ Approved

☐ Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Board of Commissioners**

☐ Approved

☐ Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Finance - Governmental Accounting Standards Board (GASB) 87 and 96 Budget Amendments

### **BRIEF SUMMARY:**

The Governmental Accounting Standards Board (GASB) established GASB 87 and GASB 96, which requires us to recognize certain leases and technology subscriptions as assets or as debt service payments of principal and interest.

The original expenditure for these items was budgeted in the General Fund within the departments. This budget amendment will allow Finance to prepare the year end journal entry to recognize the payments as principal and interest within our Community Investment Fund where our debt payments reside.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the corresponding budget amendment(s).

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Jim Howden, Finance Director

### **BUDGET AMENDMENT REQUIRED:**

Yes

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▢ Budget Amendment - GASB 87 & 96

**Budget Revision/Amendment Request**

Date: June 16, 2025

Amount: 2,386,350.00

Dept. Head: James Howden - Finance

Department: Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to budget principal and interest payments for lease payments and subscription-based information technology arrangements made in FY 2025 as a result of implementing GASB 87 and GASB 96. The budget amendment budgets principal and interest payments in the Community Investment Fund (CIF) and appropriates fund balance. Actual expenditures were paid out of the general fund and will be moved to the principal and interest accounts in CIF. The overall effect on fund balance is zero.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
100	9	9120-9800-G87	CAPITAL OUTLAY - LEASAE - G87	-	450,000.00	-	450,000.00
100	6	9120-6905-G87	PROCEEDS FROM LEASE	-	450,000.00	-	450,000.00
			<i>TO BUDGET GASB87 IMPLEMENTATION FOR CCA FINANCIAL</i>				
100	9	9120-9800-G87	CAPITAL OUTLAY - LEASAE - G87	-	150,000.00	-	150,000.00
100	6	9120-6905-G87	PROCEEDS FROM LEASE	-	150,000.00	-	150,000.00
			<i>TO BUDGET GASB87 IMPLEMENTATION FOR MIDLAND LIBRARY</i>				
100	9	9120-9800-G87	CAPITAL OUTLAY - LEASAE - G87	-	300,000.00	-	300,000.00
100	6	9120-6905-G87	PROCEEDS FROM LEASE	-	300,000.00	-	300,000.00
			<i>TO BUDGET GASB87 IMPLEMENTATION FOR HELMS OLIN COPY</i>				
100	6	0000-6901	Fund Balance Appropriated	-	1,936,350.00	-	1,936,350.00
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	115,000.00	-	115,000.00
100	9	9120-993201-G87	LEASE INTEREST	-	8,200.00	-	8,200.00
			<i>To budget GASB 87 implementation for Sharpe copier lease principal and interest payment</i>				
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	909,000.00	-	909,000.00
100	9	9120-993201-G87	LEASE INTEREST	-	7,600.00	-	7,600.00
			<i>To budget GASB 87 implementation for DHS building lease principal and interest payment</i>				
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	64,000.00	-	64,000.00
100	9	9120-993201-G87	LEASE INTEREST	-	7,800.00	-	7,800.00
			<i>To budget GASB 87 implementation for CCA Financial lease principal and interest payment</i>				
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	20,000.00	-	20,000.00
100	9	9120-993201-G87	LEASE INTEREST	-	1,000.00	-	1,000.00
			<i>To budget GASB 87 implementation for The Old Creamery lease principal and interest payment</i>				
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	20,000.00	-	20,000.00
100	9	9120-993201-G87	LEASE INTEREST	-	1,250.00	-	1,250.00
			<i>To budget GASB 87 Midland Library lease principal and interest payments</i>				
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	55,000.00	-	55,000.00
100	9	9120-993201-G87	LEASE INTEREST	-	7,500.00	-	7,500.00
			<i>To budget GASB 87 Helms Olin lease principal and interest payments</i>				
100	9	9120-991302-G87	LEASE FINANCING PRINCIPAL - G87	-	700,000.00	-	700,000.00
100	9	9120-993201-G87	LEASE INTEREST	-	20,000.00	-	20,000.00
			<i>To budget GASB 87 Afton Library lease principal and interest payments</i>				
100	6	9120-690501-G96	PROCEEDS FROM SBITA - Other Financing Source	-	1,850,000.00	-	1,850,000.00
100	9	9120-9865-G96	CAPITAL OUTLAY - G96	-	1,850,000.00	-	1,850,000.00
			<i>To budget expenditure (subscription asset) and other financing source for GASB 96 implementation.</i>				
100	6	0000-6901	Fund Balance appropriated	1,936,350.00	922,000.00	-	2,858,350.00
100	9	9120-991303-G96	PRINCIPAL GASB 96	-	882,000.00	-	882,000.00
100	9	9120-993202-G96	INTEREST GASB 96	-	40,000.00	-	40,000.00
			<i>To budget principal and interest payments for GASB 96 implementation</i>				

**Budget Officer**

☐ Approved  
☐ Denied

**County Manager**

☐ Approved  
☐ Denied

**Board of Commissioners**

☐ Approved  
☐ Denied

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Finance - Rowan County Lottery Proceeds

### **BRIEF SUMMARY:**

Lottery revenues allocated for Kannapolis City Schools are transferred by the State to Cabarrus County's Disbursing Account, including the funds associated with the Kannapolis City Schools that are located in Rowan County. Cabarrus County is the manager of those funds, but they are Rowan County's to spend.

Rowan County has submitted a disbursement request to the State for \$93,009.50 to be used for renovations and construction of facilities which has been approved by Rowan County School Board and Rowan County's Board of Commissioners.

Since the funds are passed through Cabarrus County's general ledger, we are required to prepare an updated Project Ordinance and corresponding budget amendment in order to release the funds to Rowan County.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve updated Public School Building Capital Fund Project Ordinance and corresponding budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Jim Howden, Finance Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Rowan County Funding Application
- ▢ Project Ordinance
- ▢ Budget Amendment

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
NORTH CAROLINA EDUCATION LOTTERY**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

County: Cabarrus/Rowan County

Contact Person: Anna Bumgarner

LEA: Kannapolis City (#132)

Title: Finance Director

Address: 130 W. Innes St., Salisbury, NC

Phone: 704-216-8174

Project Title: 2024-25 Debt Service for additions and renovations

Location: Fred L. Wilson Elementary School, 1401 Pine St., Kannapolis, NC 28081

Type of Facility: Elementary School

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds...

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Indoor renovations and construction of facilities

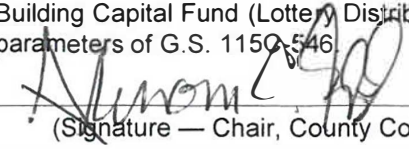
**Estimated Costs:**

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		_____
Repair	_____		_____
Debt Payment / Bond Payment	_____		93,009.50
<b>TOTAL</b>	_____	<b>\$</b>	<b>93,009.50</b>

Estimated Project Beginning Date: 07/01/24 Est. Project Completion Date: 06/30/25

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 93,009.50 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

  
(Signature — Chair, County Commissioners)

4/15/2025  
(Date)

4/28/25

\_\_\_\_\_  
(Signature — Chair, Board of Education)

\_\_\_\_\_  
(Date)

## PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND BUDGET ORDINANCE

**BE IT ORDAINED** by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

### Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$23,427,858
Lottery – Repairs and Renovations	<u>830,352</u>

<b>TOTAL REVENUES</b>	<b>\$24,258,210</b>
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- D. The following appropriations are made as listed.

Capital Outlay – Rowan County	\$1,297,858
Transfer out	<u>\$22,960,352</u>

<b>TOTAL EXPENDITURES</b>	<b>\$24,258,210</b>
---------------------------	---------------------

<b>GRAND TOTAL – REVENUES</b>	<b>\$24,258,210</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$24,258,210</b>

### Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 16th day of June 2025.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk to the Board

### Budget Revision/Amendment Request

Date: 6/16/2025

Amount: 93,009.00

Dept. Head: James Howden

Department: Finance, Fund 320

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds



Supplemental Request

This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. Rowan County will be submitting a \$93,009.50 request to the State of North Carolina to be used for Debt Service.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444 0617	Lottery Proceeds	1,204,849.00	93,009.00		1,297,858.00
320	9	7210-9702 0617	Kannapolis City Schools	1,204,849.00	93,009.00		1,297,858.00

#### Budget Officer

☐ Approved

☐ Denied

#### County Manager

☐ Approved

☐ Denied

#### Board of Commissioners

☐ Approved

☐ Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Finance - Year End Budget Amendments

### **BRIEF SUMMARY:**

At the end of each fiscal year the Finance Department evaluates both our annual and multiyear funds based on current revenue and expenditure trends to ensure that expenditures do not exceed the budget for the fiscal year.

Based on the Finance Department's analysis for each of our funds the following funds and accounts needed budget amendments:

Fund 410 - Community Development Fund

Fund 430 - Fire Districts Tax Distribution Fund

Fund 460 - Small Projects Fund

Fund 461 - Sheriff's Department Fund

Fund 532 - Department of Aging

Fund 610 - Self Insured Medical Fund

Fund 001 - General Fund (Sales Tax and Ambulance Billing Revenue and Expenditure/Turnover)

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the attached budget amendments and project ordinances.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Jim Howden, Finance Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Budget Amendment - Fund 410
- ▢ Project Ordinance - Fund 410
- ▢ Budget Amendment - Fund 430
- ▢ Budget Amendment - Fund 461
- ▢ Project Ordinance - Fund 461
- ▢ Budget Amendment - Fund 532
- ▢ Project Ordinance - Fund 532
- ▢ Budget Amendment - Fund 610
- ▢ Budget Amendment - Fund 001
- ▢ Budget Amendment - Fund 460
- ▢ Project Ordinance - Fund 460

### Budget Revision/Amendment Request

Date: June 16, 2025

Amount: 3,583

Dept. Head: James Howden

Department: Muliti Fund Year End Adjustment

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to adjust revenues and expenditures based on year end analysis for the Community Development Fund 410.

Fund	Indicator	Department/ Object/ Project	Account Name (Description)	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
410	6	3674-6606	Program Fees (Additional Funds From Homeowner)	15,399	3,583	-	18,982
410	9	3674-9605	Program Expenses (Expenses Related to Program)	8,366	3,583	-	11,949

**Budget Officer**

**County Manager**

**Board of Commissioners**

☐ Approved

☐ Approved

☐ Approved

☐ Denied

☐ Denied

☐ Denied

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# **CABARRUS COUNTY COMMUNITY DEVELOPMENT SPECIAL REVENUE PROJECT ORDINANCE**

**BE IT ORDAINED** by the Board of Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The projects authorized is for the Grant Projects for the purpose of receiving and disbursing funds as directed by Home Program Grant and the Department of Commerce. The projects are referenced in Section 3.

Section 2. The officers of this unit are hereby directed to proceed within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the Department of Commerce and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

CDBG:		
Sub-Contractor		\$ 42,352
Home 2020:		
Sub-Contractor		188,386
Printing		1,299
Consultants		11,949
Home 2023-ARP:		
Sub-Contractor		578,000
Consultants		45,900
Home 2024:		
Sub-Contractor		211,805
Consultants		<u>10,008</u>
Total		<u>\$ 1,089,699</u>

Section 4. The following budgeted revenues are anticipated to be available to complete these projects.

CDBG:		
Program Fees		\$42,352
Home 2020:		
Home Consortium Revenues		147,795
Program Fees		18,982
Contribution from General Fund		34,857
Home 2023-ARP:		
ARP		623,900
Home 2024:		
Home Consortium Revenues		176,813
Program Fees		0
Contribution from General Fund		<u>45,000</u>
Total		<u>\$1,089,699</u>

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project sufficient detailed accounting records to satisfy the terms of any debt financing resolutions and any grant agreements or federal and State regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this grant project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out the projects.

Section 9. At the completion of each individual project, all unrestricted excess funds are transferred to the General Fund and the Grant Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may either enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 16th day of June 2025.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Cabarrus County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Clerk to the Board

### Budget Revision/Amendment Request

Date: 6/16/2025

Amount: 385,000.00

Dept. Head: Jim Howden (Prepared by Katrina Myers-Arnold)

Department: Finance

Internal Transfer Within Department

Transfer Between Departments/Funds

X Supplemental Request

To increase Fire Districts' current year property tax collections as well as increase related districts' turnovers. Per the Fire Tax Districts budget ordinance, Section V. (7), upon notification of funding increases of revenues, the Manager may adjust budgets to match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
430	6	2710-6011	Property Tax Current Year Coll	9,549,821.00	385,000.00		9,934,821.00
430	9	2710-975601	Con Rural	42,801.00	3,000.00		45,801.00
430	9	2710-9773	Rimer Fire	398,919.00	15,000.00		413,919.00
430	9	2710-9774	Mt Mitchel	198,230.00	5,000.00		203,230.00
430	9	2710-9775	Gold H VFD	71,455.00	15,000.00		86,455.00
430	9	2710-9776	Mt Pleasant	881,491.00	25,000.00		906,491.00
430	9	2710-9777	Kann Rural	366,212.00	2,000.00		368,212.00
430	9	2710-9778	Georgevill	449,500.00	15,000.00		464,500.00
430	9	2710-9779	Flowes St	432,111.00	20,000.00		452,111.00
430	9	2710-9780	Odell	1,122,121.00	75,000.00		1,197,121.00
430	9	2710-9781	Richf VFD	17,939.00	5,000.00		22,939.00
430	9	2710-9783	Jackson Pk	303,913.00	25,000.00		328,913.00
430	9	2710-9784	Cold Water	491,351.00	25,000.00		516,351.00
430	9	2710-9785	Allen	1,074,181.00	25,000.00		1,099,181.00
430	9	2710-9786	Midland	1,430,528.00	75,000.00		1,505,528.00
430	9	2710-9788	Northeast	295,019.00	20,000.00		315,019.00
430	9	2710-9798	Harris VFD	1,974,050.00	35,000.00		2,009,050.00

**Budget Officer**

**County Manager**

**Board of Commissioners**

Approved

Approved

Approved

Denied

Denied

Denied

\_\_\_\_\_  
Signature

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Date

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Date

### Budget Revision/Amendment Request

Date: June 16, 2025

Amount: 511,801.00

Dept. Head: JAMES HOWDEN

Department: FUND 461 - SHERIFF SPECIAL REVENUE FUND

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to adjust revenues and expenditures for the Sheriff Project Fund based on Finance analysis.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
461	6	2111-6701	INTEREST ON INVESTMENTS	9,948.00	1,522.00	-	11,470.00
461	6	2111-6305	FEDERAL FOREITURE SHARING	123,678.00	179,292.00	-	302,970.00
461	9	2111-9836	FORFEITURE SHARING EXPENSES	211,254.00	180,814.00	-	392,068.00
461	6	2111-6701-TREAS	INTEREST ON INVESTMENTS	16,024.00	3,414.00	-	19,438.00
461	6	2111-6305-TREAS	TREASURY FEDERAL FORFEITURE	277,298.00	245,749.00	-	523,047.00
461	9	2111-9836-TREAS	FORFEITURE SHARING EXPENSES - TREAS	222,942.00	249,163.00	-	472,105.00
461	6	2112-6306	NC SUBSTANCE CONTROL	672,575.00	68,879.00	-	741,454.00
461	6	2112-6701	INTEREST ON INVESTMENTS	66,200.00	8,571.00	-	74,771.00
461	9	2112-9838	NC CONTROL EXPENDITURES	908,978.00	77,450.00	-	986,428.00
461	6	2114-6694	FIRING RANGE	37,323.00	3,905.00	-	41,228.00
461	6	2114-6701	INTEREST ON INVESTMENTS	1,181.00	469.00	-	1,650.00
461	9	2114-9572	MAINTENANCE AND REPAIRS	38,504.00	4,374.00	-	42,878.00

#### Budget Officer

☐ Approved

☐ Denied

#### County Manager

☐ Approved

☐ Denied

#### Board of Commissioners

☐ Approved

☐ Denied

Signature

Signature

Signature

Date

Date

Date

## CABARRUS COUNTY SHERIFF'S DEPARTMENT SPECIAL REVENUE PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following special revenue project ordinance is hereby adopted:

Section 1. The special revenue project authorized is for the purpose of collecting and appropriating federal and state funds received specifically for the Cabarrus County Sheriff's Department.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Federal Forfeiture Funds:	
Federal Forfeiture Sharing Justice Funds	\$392,068
Federal Forfeiture Sharing Treasury Funds	472,105
Contribution to General Fund-Fed Forfeiture	107,687
NC Substance Control:	
NC Substance Control Expenses	986,428
Firing Range:	
Firing Range Maintenance/Repair	42,878
<b>TOTAL EXPENDITURES</b>	<b>\$2,001,166</b>

Section 4. The following revenues are anticipated to be available to complete the projects:

Federal Forfeiture Funds:	
Federal Forfeiture Sharing Justice Funds	\$302,970
Federal Forfeiture Sharing Treasury Funds	523,047
Contribution from General Fund-Fed Forfeiture	114,935
Interest on Investments–Federal Forfeiture	30,908
NC Substance Control:	
NC Substance Control Funds	741,454
Interest on Investments-NC Substance Control	74,771
Contribution from General Fund	170,203
Firing Range:	
Firing Range Funds	41,228
Interest on Investments	1,650
<b>TOTAL REVENUES</b>	<b>\$2,001,166</b>

Section 5. The Finance Officer is hereby directed to maintain within the Special Revenue Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this special revenue project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Special Revenue Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. Upon notification of funding increases or decreases to existing grants or revenues or the award of grants or revenues, the Manager or Finance Officer may adjust budgets to match, including grants that require a County match for which funds are available.
- e. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 16 day of June 2025.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk to the Board

### Budget Revision/Amendment Request

Date: June 16, 2025

Amount: 12,371.00

Dept. Head: JAMES HOWDEN

Department: FUND 532 -Dept. of Aging Special Revenue Fund

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to adjust revenues and expenditures for the Department of Aging based on Finance analysis.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
532	6	0000-6701	INTEREST ON INVESTMENTS	25,602.00	11,269.00	-	36,871.00
532	6	0000-6805	CONTRIBUTION AND PRIVATE DONATION	197,528.00	1,102.00	-	198,630.00
532	9	0000-9358	SPECIAL PROJECTS	223,130.00	12,371.00	-	235,501.00

Budget Officer

☐ Approved

☐ Denied

County Manager

☐ Approved

☐ Denied

Board of Commissioners

☐ Approved

☐ Denied

Signature

Signature

Signature

Date

Date

Date

## **CABARRUS COUNTY DEPARTMENT OF AGING SPECIAL REVENUE PROJECT ORDINANCE**

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following special revenue project ordinance is hereby adopted:

Section 1. The special revenue project authorized is for the purpose of collecting and appropriating contributions and private donations received specifically for the Cabarrus County Department of Aging System.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Special Projects	\$ 235,501
------------------	------------

Section 4. The following revenues are anticipated to be available to complete this project:

Contributions and Private Donations	\$ 198,630
Interest on Investments	36,871

Section 5. The Finance Officer is hereby directed to maintain within the Special Revenue Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this special revenue project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Special Revenue Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.

- d. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 16 day of June 2025.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk to the Board

Date: **June 16, 2025**

Amount: **4,200,000.00**

Dept. Head: **James Howden - Finance**

Department: **Fund 610 - Health Insurance - ISF**

**Internal Transfer Within Department**

**Transfer Between Departments/Funds**

**X Supplemental Request**

This budget amendment is to increase the budget for health insurance claims contributions, dental claims and admin costs in the Health Insurance and Dental Internal Service Fund. The total budget for claims is being increased based on estimated higher than average claims for the last two months of the fiscal year. This budget amendment appropriates fund balance and transfers funds from the general fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
610	6	1917-6901	FUND BALANCE APPROPRIATED	231,153.00	4,000,000.00	-	4,231,153.00
610	9	1917-9645	HEALTH INSURANCE CLAIMS	14,915,316.00	4,000,000.00	-	18,915,316.00
610	9	1918-9485	ADMINISTRATIVE FEES	73,000.00	10,000.00	-	83,000.00
610	9	1918-9645	DENTAL CLAIMS	540,000.00	192,000.00	-	732,000.00
610	6		FUND BALANCE	35,000.00	102,000.00	-	137,000.00
610	6	1918-6902	CONTRIBUTION FROM GENERAL FUND	-	100,000.00	-	100,000.00
001	9	1960-9734	TRASNFER TO INTERNAL SERVICE FUND	-	100,000.00	-	100,000.00
001	6	1960-6901	FUND BALANCE	23,603,963.00	100,000.00	-	23,703,963.00

**Total** 0.00

**Budget Officer**

**County Manager**

**Board of Commissioners**

Approved

Approved

Approved

Denied

Denied

Denied

\_\_\_\_\_  
*Signature*

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*Signature*

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*Date*

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*Date*

Date: June 16, 2025

Amount: 500,000.00

Dept. Head: James Howden - Finance

Department: Fund 001 - General Fund

Internal Transfer Within Department

Transfer Between Departments/Funds

X Supplemental Request

This budget amendment is to increase the budget for general fund revenue and expenses related to an increase in sales tax allocated to fire districts and an increase in ambulance revenue which increases our fees to EMS Management and Consultants who oversees our medical billing and collections. The total budget is being increased based on estimated for the last two months of the fiscal year.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001`	6	2720-6126	Sales Tax - Fire Districts	1,703,079.00	350,000.00	-	2,053,079.00
001	9	2720-9756	Fire Districts	1,703,079.00	350,000.00	-	2,053,079.00
001	6	2730-6613	Ambulance Fees	8,300,000.00	150,000.00	-	8,450,000.00
001	9	2730-9445	Purchased Services	735,838.00	150,000.00	-	885,838.00
Total							0.00

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date

### Budget Revision/Amendment Request

Date: June 16, 2025

Amount: 1,443,680

Dept. Head: James Howden

Department: Multi Fund Year End Adjustment

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to adjust revenues and expenditures based on year end analysis for the Small Project Fund 460.

Fund	Indicator	Department/ Object/ Project	Account Name (Description)	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	0000-6023	DEFERRED TAX COLLECTIONS	4,171,417	368,251	725,000	3,814,668
460	6	0000-602301	DEFERRED TAX COLLECTIONS PRIOR YEARS	89,760	4,982	-	94,742
460	6	0000-6024	DEFERRED TAX INTEREST	716,766	112,818	-	829,584
460	6	0000-661401	LEASE OF LAND REVENUES	27,037	12,038	-	39,075
460	6	0000-6701	INTEREST ON INVESTMENTS	250,034	68,075	-	318,109
460	9	0000-9830	OTHER IMPROVEMENTS	866,951	566,164	725,000	708,115
			INCREASE REVENUE AND EXPENDITURES FOR DEFERRED TAX AND OTHER IMPROVEMENTS				
460	6	3250-6841-DE	DUKE POWER REBATE	118,988	3,900	-	122,888
460	9	3250-9315-DE	HEALTH AND SAFETY	149,689	3,900	-	153,589
			INCREASE REVENUES AND EXPENDITURES FOR DUKE REBATE				
460	6	1610-6501-0258	REGISTER OF DEEDS FEES	2,425,515	121,787	-	2,547,302
460	6	1610-6701	INTEEST ON INVESTMENTS	97,294	25,486	-	122,780
460	9	1610-9407	AUTOMATION AND ENHANCEMENT	2,600,314	147,273	-	2,747,587
			INCREASE REVENUES AND EXPENDITURES FOR REGISTER OF DEEDS AUTOMATION AND ENHANCEMENT				
460	6	1510-6701	INTEREST ON INVESTMENTS	34,130	65.42	-	34,195
460	9	1510-9860	EQUIPMENT AND FURNITURE	152,899	65.42	-	152,964
			INCREASE REVENUES AND EXPENDITURES FOR BOARD OF ELECTIONS				
460	6	8140-6923	Contributions from Cabarrus Visitors Bureau	-	213,715	-	213,715
460	9	8140-9830	Other Improvements	-	213,715	-	213,715
			INCREASE REVENUES AND EXPENDITURES FOR CABARRUS VISISTORS BUREAU				
460	6	3270-6606-DRILL	PROGRAM FEES	20,709	1,343	-	22,052
460	9	3270-9419-DRILL	REPAIRS AND MAINTENANCE	20,709	1,343	-	22,052
460	6	3270-6023	DEFERRED TAX COLLECTIONS	190,102	725,000	-	915,102
460	9	3270-9698	SOIL AND WATER PROJECTS	70,000	725,000	-	795,000
			INCREASE REVENUES AND EXPENDITURES FOR				
			SOIL AND WATER PROJECTS				

Budget Officer

County Manager

Board of Commissioners

☐ Approved  
☐ Denied

☐ Approved  
☐ Denied

☐ Approved  
☐ Denied

Signature

Signature

Signature

Date

Date

Date

# CABARRUS COUNTY SMALL PROJECTS CAPITAL PROJECT ORDINANCE

**BE IT ORDAINED**, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

## Section I.

- A. The project authorized is for the purpose of accumulating and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed:

Board of Elections Department	
Interest on Investments	\$ 34,195
Contribution from General Fund	61,484
Contribution from Capital Reserve	150,000
	\$ 245,679
Register of Deeds Department:	
Register of Deeds Fees	\$2,547,302
Interest on Investments	122,780
Contribution from General Fund	77,505
	\$2,747,587
Community Development	
Contribution from General Fund	\$54,901
Duke Power Rebate	122,887
	\$177,788
Cabarrus Visitors Bureau Athletic Fund	\$213,715
Soil and Water Department:	
Deferred Tax Collections	\$915,102
Interest on Investments	1,693
Contributions and Private Donations	2,898
Contribution from General fund	86,146
EEP Contract	3,225
ADFP Grant	54,000
Drill Program Fees	22,052
Easement	275,396
Suther Farm Project	780,000
StRAP	258,798
Hill Farm Project	99,000
Stewardship Fund	56,971
	\$2,555,3401
Educational Farming	\$607,000

Local Agricultural Preservation Projects:	
Contribution from General Fund	\$13,801
Deferred Farm Tax Collections	3,909,410
Deferred Farm Tax Interest	829,584
Lease	39,075
Interest on Investments	318,109
	<u>\$5,109,979</u>

<b>TOTAL REVENUES</b>	<b>\$11,657,029</b>
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D. The following appropriations are made as listed:

Board of Elections Department:	
Board of Elections Equipment and Furniture	\$ 245,679
Register of Deeds Department:	
Register of Deeds Automation & Preservation	\$ 2,747,587
Community Development	
Duke Rebate Projects	\$177,788
Cabarrus Visitors Bureau Athletic Funds	\$213,715
Soil and Water Department:	
Other Improvement Projects	\$1,005,839
EEP Contract	3,225
ADFP Conservation Easement	54,000
Drill Repair & Maintenance	22,052
Suther Farm Project	780,000
StRAP	258,798
Hill Farm Project	99,000
Easement	275,396
Stewardship	56,971
	<u>\$2,555,281</u>
Educational Farming	
Educational Farming (Lomax)	\$ 607,000
Local Agricultural Preservation Projects:	
Other Improvement Projects	<u>\$5,109,979</u>
<b>TOTAL EXPENDITURES</b>	<b>\$11,657,029</b>
<b>GRAND TOTAL – REVENUES</b>	<b>\$11,657,029</b>
<b>GRAND TOTAL – EXPENDITURES</b>	<b>\$11,657,029</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  - 1. The County Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
  - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
  - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  - 5. The County Manager may enter into and execute change orders or amendments to County construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  - 6. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  - 7. The County Manager may execute contracts with outside agencies to properly document budgeted appropriation to such agencies where G.S. 153 A-248(b), 259. 449 and any similar statutes require such contracts.
  - 8. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129 (a).

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project Ordinance associated with the project is closed.

Adopted this 16 day of June 2025.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

County Manager- Department of Transportation Resolution

### **BRIEF SUMMARY:**

The North Carolina Department of Transportation (NCDOT) is requesting a resolution supporting the construction of a traffic circle on NC Hwy 3 at Windy Road. This item was brought before the Board of Commissioners for support at the May meeting, however, NCDOT reached back out requesting an adopted resolution of support. Staff is requesting a suspension of the rules in order to provide this as soon as possible.

### **REQUESTED ACTION:**

Recommended Motions:

Motion to suspend the Rules of Procedure.

Motion to adopt the resolution.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Kelly Sifford, AICP  
Deputy County Manager

### **BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▣ Resolution



**RESOLUTION**  
**SUPPORTING THE CONSTRUCTION OF A TRAFFIC CIRCLE**  
**BY THE NORTH CAROLINA DEPARTMENT OF**  
**TRANSPORTATION (NCDOT) AT WINDY ROAD AND NC**  
**HWY 3 IN CABARRUS COUNTY**

**WHEREAS**, the safety and well-being of the citizens of Cabarrus County and the State of North Carolina are of paramount importance; and

**WHEREAS**, safe and efficient roadways are essential for the daily lives of residents, facilitating travel to work, school, healthcare, and other vital services; and

**WHEREAS**, traffic accidents and related incidents pose a significant risk to the lives of our citizens, causing injuries, fatalities, and economic burdens; and

**WHEREAS**, the estimated cost of the project is \$2,529,940 with 80% of the funding being provided from Surface Transportation Block Grant-Disaster Resolution funds with the remaining 20% coming from NCDOT; and

**WHEREAS**, these improvements may include, but are not limited to the construction of a traffic circle on NC Hwy 3 and Windy Road; and

**WHEREAS**, the Cabarrus County government recognizes the opportunity to leverage these funds to address critical infrastructure needs without additional burden to local taxpayers; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Cabarrus County Board of Commissioners hereby expresses its support for the North Carolina Department of Transportation to construct for the traffic safety improvements outlined above; and

**BE IT FURTHER RESOLVED** that the Cabarrus County government expresses its gratitude to the State of North Carolina Senate for its support enhancing roadway safety in Cabarrus County.

Adopted this 2<sup>nd</sup> day of June, 2025.

\_\_\_\_\_  
Cabarrus County Board of Commissioner

Attest:

\_\_\_\_\_  
Lauren Linker, Clerk to the Board

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

County Manager - Opioid Settlement Strategic Funding Plan-Revision & Addition to Option B Strategies

### **BRIEF SUMMARY:**

Requesting suspension of rules to vote on revisions to Resolution #2024-46 approved in November 2024 related to the Cabarrus County Opioid Settlement Option B Spending Plan. Vote must be taken within one year of original presentation of the Collaborative Strategic Plan (CSP), which occurred on June 3, 2024. Proposed resolution includes shifts to allocations for The Sun Clinic and related services and an addition of a new Option B strategy, supporting first responders who are providing critical services in the field to individuals with opioid use disorders.

### **REQUESTED ACTION:**

Recommended Motions:

Motion to suspend the Rules of Procedure.

Motion to adopt the resolution.

### **EXPECTED LENGTH OF PRESENTATION:**

15 Minutes

### **SUBMITTED BY:**

Aalece Pugh, Assistant County Manager

Deputy Chief Kara Clarke, Emergency Medical Services (EMS)

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Cabarrus County Opioid Settlements Revised Option B Spending Plan
- ▣ Opioid Settlement Option B Strategy Proposal



## **A RESOLUTION BY THE COUNTY OF CABARRUS TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

**WHEREAS** Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

**WHEREAS** the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”), the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation (“SAAF”), and SAAF-2;

**WHEREAS** Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states that, before spending opioid settlement funds, the local government’s governing body must adopt a resolution that:

- (i) indicates that it is an authorization for expenditure of opioid settlement funds; and,
- (ii) states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,
- (iii) states the amount dedicated to each strategy for a specific period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, SAAF, and SAAF-2, Cabarrus County authorizes the expenditure of opioid settlement funds as follows (of note, this resolution constitutes an amendment, in part, to Resolution # 2024-46 authorized on November 18, 2024):

1. First strategy authorized
  - a. Name of strategy: Address the Needs of Pregnant or Parenting Women and Their Families, Including Babies with Neonatal Abstinence Syndrome
  - b. Strategy is included in Exhibit B
  - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Item E.1
  - d. Amount authorized for this strategy: \$ 1,418,000.00
  - e. Period of time during which expenditure may take place:  
Start date 07/01/2024 through End date 06/30/2029
  - f. Description of the program, project, or activity: *Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.* Funds will be used to support The Sun Clinic, which provides prenatal care, medication assisted treatment (MAT), case management, nutritional counseling,

and peer support to substance using pregnant women and mothers. (Sun Clinic: [SUN Clinic | Cabarrus Health Alliance, NC - Official Website](#))

- g. Provider: Cabarrus Health Alliance (local public health authority)

2. Second strategy authorized

- a. Name of strategy: Address the Needs of Pregnant or Parenting Women and Their Families, Including Babies with Neonatal Abstinence Syndrome
- b. Strategy is included in Exhibit B
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Item E.8
- d. Amount authorized for this strategy: \$ 256,000.00
- e. Period of time during which expenditure may take place:  
Start date 07/01/2024 through End date 06/30/2029
- f. Description of the program, project, or activity: *Provide enhanced support for children and family members suffering trauma because of addiction in the family and offer trauma-informed behavioral health treatment for adverse childhood events.* Funds will be used to provide evidence-based behavioral health treatment and services to women who are eligible for services via The Sun Clinic.
- g. Provider: Cabarrus Health Alliance (local public health authority)

3. Third strategy authorized

- a. Name of strategy: First Responders
- b. Strategy is included in Exhibit B
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Item I.2
- d. Amount authorized for this strategy: \$ 10,000
- e. Period of time during which expenditure may take place:  
Start date 06/01/2025 through End date 06/30/2029
- f. Description of the program, project, or activity: *Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.* Funds will be used to train and implement use of an EMS therapy/support animal to augment EAP and related services in the overall wellness of the employees of the Cabarrus County Emergency Medical Services (EMS) personnel, who are providing MAT and related services to individuals with opioid use disorders in the field. This tool will aid by helping to improve the psychological well-being of first responders. All use of agency therapy dogs shall be in accordance with applicable law and departmental directives.
- g. Provider: Cabarrus County Emergency Medical Services (EMS)

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$ 1,684,000.00.

Adopted this the 2<sup>nd</sup> day of June, 2025.

---

Cabarrus County Board of Commissioners

ATTEST:

---

Lauren Linker, Clerk to the Board

**COUNTY or CITY SEAL**

# Animal Assisted Interventions

## EMS



CABARRUS COUNTY  
*America Thrives Here*

June 2<sup>nd</sup>, 2025

# Opioid Settlement Fund Strategy

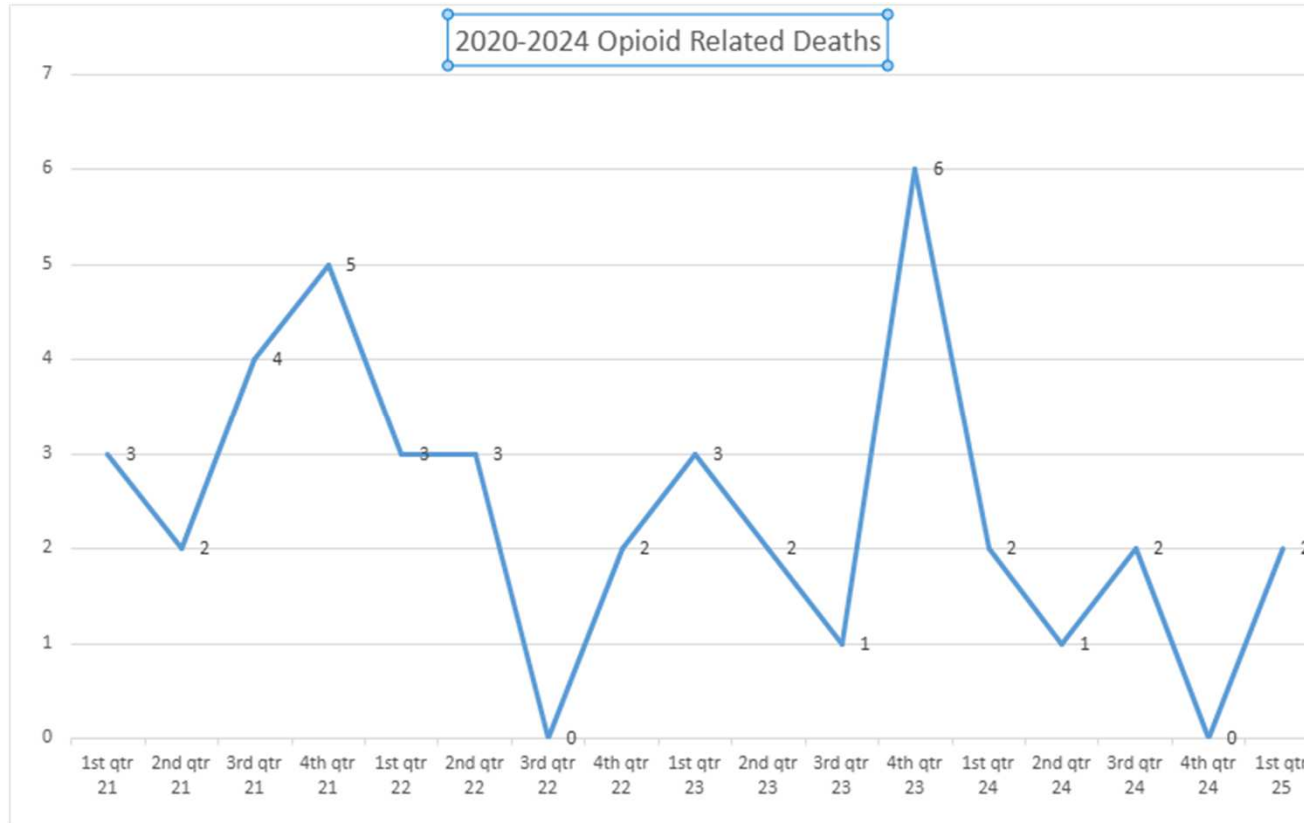
Exhibit B I.2: Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.



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[cabarruscounty.us](http://cabarruscounty.us)

# The Numbers

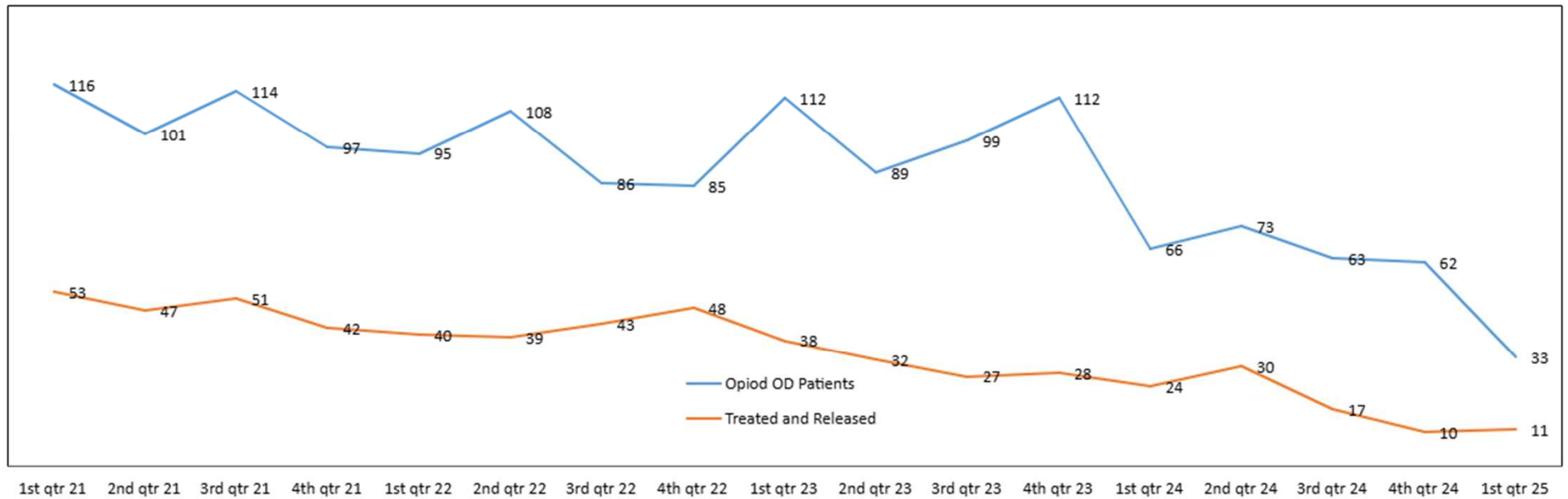


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# The Numbers

Cabarrus County Opioid overdoses including deaths



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## Medication Assisted Treatment

### Your Team, When You Need One the Most

The Cabarrus EMS Community Paramedic MAT program offers FREE peer support, paramedic service and advanced medical care while linking participants with recovery support programs.

The MAT program supports YOUR needs:

- Daily service from 8 a.m. to 8 p.m.
- Temporary administration of M.O.U.D. / Suboxone (until prescription is obtained)
- Daily follow-ups
- Connection to recovery resources
- Assistance with appointment transportation
- Employment resources
- Assistance with food insecurity
- Virtual visits available



704-920-2600 option 6  
MAT\_Paramedic@cabarruscounty.us

Scan the QR code for local resources.



## Community Paramedicine The Frontlines of Patient Care

Community paramedicine allows paramedics to operate in expanded, non-emergency roles by assisting with primary healthcare and preventive services in the community.

- Patient-centered care
- Community resource and information navigation
- Medication compliance assistance
- Improved patient outcomes
- Reduced hospital readmissions
- Reduced ED overcrowding
- Reduced non-urgent ambulance transports
- Virtual visits available

@CabarrusCountyEMS

[cabarruscounty.us/ems](http://cabarruscounty.us/ems)  
704-920-2600 option 6  
Community\_Paramedic@cabarruscounty.us



CABARRUS COUNTY  
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[cabarruscounty.us](http://cabarruscounty.us)

# Meet Bingo!

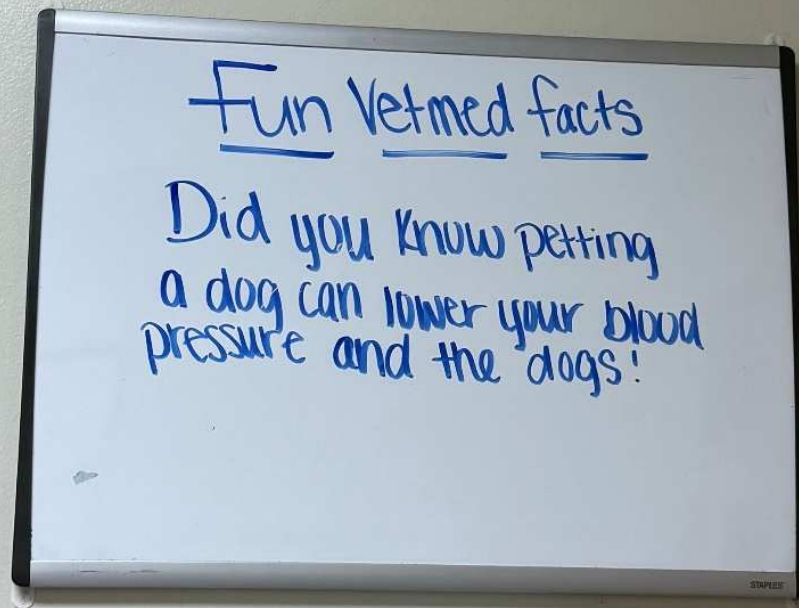
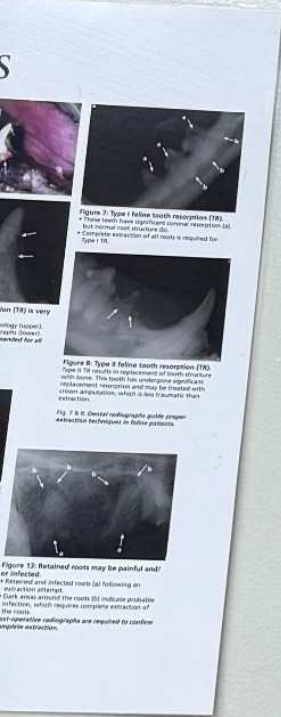


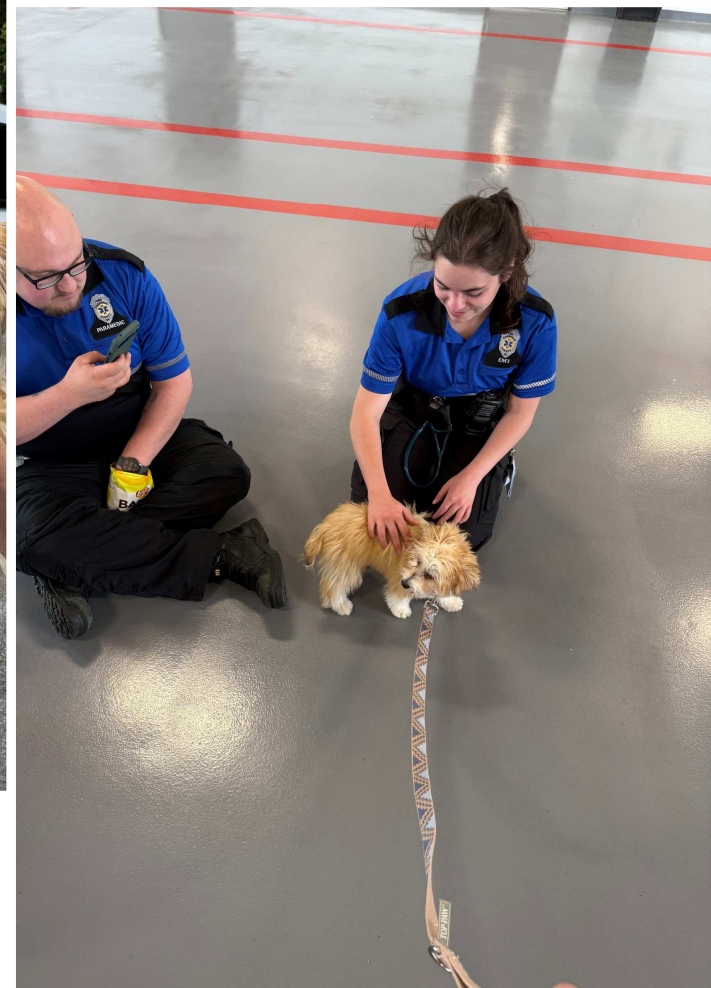
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# Draft Overview of the Sustainability of the Program

- Policies, procedures, and trainings in place for continuation of program
- The policy and requirement(s) that are being considered during the initial development of program does not allow for any pay incentives or increase for handlers
- Cost associated with program:
  - Basic therapy essentials once a year: leash, vest, patch, collar
  - “K9 College” Certification costs \$4,000 – one time charge with quarterly trainings & refreshers offered for the lifetime of K9
  - Cabarrus would NOT pay for vet visits





# Part of the EMS Family



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# Supporting Research

“First responders are expected to attend to all emergencies and disasters but are the last to be expected to require professional help (Fitzpatrick, 2020). “The community of first responders has been neglected, and now they are beginning to show the consequences of such neglect” (Fitzpatrick, 2020, p. 2).”

- First Responders, Therapy K9s, and Social Work

“Survivors found psychotropic medications helpful and first responders found couples therapy and pets to be effective treatments.”

- Survivor and First Responder Perceptions about Effective Mental Health Treatments Following Disasters

“This study encountered the term “magical” when handlers described their dogs’ abilities in responding to animal-assisted crisis response scenes.”

- Challenges, Coping Strategies, & Benefits of Animal-Assisted Crisis Response Following Disasters & Traumatic Events



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

BOC - 2025 Commissioner Board Appointments Update

### **BRIEF SUMMARY:**

Update the assignment of the Board of Commissioner board liaison appointments for calendar year 2025 due to the vacancy and appointment of a new County Commissioner.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the updated 2025 Commissioner Board Appointments.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

### **ATTACHMENTS:**

- ▣ 2025 Board Appointments Needed Due to Vacancy and New Commissioner
- ▣ 2025 Board Appointments - Fillable

2025 COMMISSIONER BOARD APPOINTMENTS

NAME OF BOARD	MEETING DATE	MEETING TIME	MEETING LOCATION	MEMBER	LIAISON	ALTERNATE	VOTE	NOTES
Active Living and Parks Commission	3rd Thursday	6:00 p.m.	Concord Senior Center		Wortman		N	
Blended Community Child Protection Team (CCPT)/Child Fatality Prevention Team (CFPT)	Monthly		CHA/Alternate Locations	Measmer		Lindsey	Y	
Cabarrus County Board of Education - Business Mtg.	2nd Monday	6:00 p.m. (Business)	Old Airport Road		Lindsey		N	
Cabarrus County Board of Education - Work Session	1st Monday	6:00 p.m. (Wk. Session)	Old Airport Road		Lindsey		N	
Cabarrus County Partnership for Children (Smart Start)	4th Tuesday (Recommendation to meet bi-monthly)	1:00 p.m.	Varies	Measmer			Y	
Cabarrus Planning and Zoning Commission	2nd Tuesday	6:30 p.m.	Governmental Center		Lindsey		N	
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	4th Wednesday (except July/Dec.)	5:30 p.m.	Varies	Pittman			Y	
Centralina Regional Council of Government Executive Board	Monthly	2nd Wednesday	Charlotte Office	Wortman				
Centralina Regional Council of Government Board of Directors	Monthly	2nd Wednesday	Charlotte Office	Wortman				
Centralina Economic Development Commission	3rd Thursday	4:00 p.m.	COG Office					
Centralina Workforce Development Consortium	Bi-Monthly 2nd Tuesday	4:30	Varies	Wortman			Y	
City of Concord	2nd Thursday	6:00 p.m.	Council Chambers		Measmer		N	
City of Kannapolis	2nd & 4th Mondays	6:00 p.m.	City Council Chambers		Wortman		N	
City of Locust	2 <sup>nd</sup> Thursday	7:00 p.m.	City Hall		Lindsey		N	
Cooperative Extension Service	Quarterly	6:00 p.m.	Extension Office		Wortman		N	
Council of Planning – NC 73 Corridor	Quarterly, 3rd Tuesday	2:00 p.m.	Varies	Wortman			Y	
Early Childhood Task Force	Quarterly, 4 <sup>th</sup> Monday	10:30 a.m.	Varies	Pittman				
Exit 49 Taskforce	As Needed		CVB Office		Measmer		Y	
Fire Departments & First Responder Advisory Committee	Quarterly – 2 <sup>nd</sup> Thursday of First month of quarter	6:30 p.m.	Different VFD's Host		Pittman		N	
Home and Community Care Block Grant Advisory Committee	Quarterly, 3 <sup>rd</sup> Monday	3:30 p.m.	Active Living Center	Pittman			N	
Human Services Advisory Board	Last Wednesday	2:00 p.m.	Varies	Measmer			Y	
Juvenile Crime Prevention Council	3rd Wednesday	7:30 a.m.	Governmental Center	Measmer			Y	
Kannapolis Board of Education	2nd Monday	Varies	Central Office		Wortman		N	
Library Board of Trustees	Every Other Month - 3rd Thursdays	4:30 p.m.	Libraries - Rotate		Wortman		N	
Local Emergency Planning Committee	Quarterly - 1 <sup>st</sup> Wednesday of 2 <sup>nd</sup> month in the quarter	12:00 p.m.	Varies		Pittman		Y	
Logan Community	4th Monday	6:00 p.m.	Logan Community Center		Wortman			
Mental Health Advisory Board	1 <sup>st</sup> Tuesday	Varies	Governmental Center		Lindsey			
Public Health Authority of Cabarrus County	3 <sup>rd</sup> Tuesday	5:30 p.m.	CHA	Lindsey			Y	Term Ends 6/30/25
Region F Aging Advisory Committee	Quarterly - Thursday	1 p.m.	COG Office		Shue		N	
Senior Centers Advisory Council	3rd Monday	11:00 a.m.	Active Living Center		Shue		N	
Soil & Water Conservation District	1st Tuesday	5:15 p.m.	Cooperative Extension		Lindsey		N	
Tourism Authority (CVB)	4th Wednesday	8:00 a.m.	CVB Office	Measmer			Y	Term ends 6/30/27
Town of Harrisburg	2nd Monday	6:00 p.m.	Town Hall		Shue		N	
Town of Midland	2nd Tuesday	6:00 p.m.	Town Hall		Pittman		N	
Town of Mt. Pleasant	2 <sup>nd</sup> Tuesday	6:00 p.m.	Town Hall Auditorium		Lindsey		N	
Transportation Advisory Board	Every other month – 1 <sup>st</sup> Wednesday	10:00 a.m.	DHS Cannon Auditorium		Pittman		N	
Water and Sewer Authority (WSACC)	3rd Wednesday	5:00 p.m.	WSACC - 232 Davidson Hwy.	Measmer		Lindsey	Y	Term ends 6/30/27
Youth Commission	3rd Monday	6:00 p.m.	Varies		Lindsey		N	

2025 COMMISSIONER BOARD APPOINTMENTS

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Youth Commission	3rd Monday	6:00 p.m.	Varies		Lindsey		N	

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

BOC - Budget Discussion

**BRIEF SUMMARY:**

The Board of Commissioners will discuss the proposed FY26 budget.

**REQUESTED ACTION:**

No action required.

**EXPECTED LENGTH OF PRESENTATION:**

30 Minutes

**SUBMITTED BY:**

On Behalf of the Board of Commissioners

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

BOC - Concord Downtown Development Corporation Appointment

### **BRIEF SUMMARY:**

The Concord Downtown Development Corporation (CDDC) requests a board or staff member to represent the County. Susie Morris currently represents the County; the term expires June 30, 2025.

Mrs. Morris has served in this position for one term and is willing to continue to fill the County's position on this board.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint\_\_\_\_\_ to the Concord Downtown Development Corporation (CDDC) as the County representative for a three-year term ending June 30, 2028; and to include and necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

On behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

BOC - NACo Voting Credentials - 2025 Annual Conference

### **BRIEF SUMMARY:**

The National Association of Counties, NACo, will hold their 2025 Annual Conference in Allegheny County, Pennsylvania on July 11 - 14, 2025. In order to participate in the Association's annual election of officers, a voting delegate must be registered.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to designate \_\_\_\_\_ as the voting delegate to represent Cabarrus County at the NACo Annual Conference in July.

### **EXPECTED LENGTH OF PRESENTATION:**

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Removal and Appointment - Cabarrus County Board of Equalization and Review

### **BRIEF SUMMARY:**

Helen McInnis has moved out of the county and therefore, is no longer able to serve on the Board of Equalization and Review. Ms. McInnis held Seat #3, which term expires June 30, 2026. It is requested to remove her from the Board of Equalization and Review and thank her for her service.

It is the recommendation of the advisory board to appoint Mike Wallace to fill Seat #3 for the unexpired term ending June 30, 2026.

### **REQUESTED ACTION:**

Recommended Motions for the Regular Meeting:

Motion to remove Helen McInnis from Seat #3 of the Board of Equalization and Review and thank her for her service.

Motion to appoint \_\_\_\_\_ to fill the unexpired term of Seat #3 on the Board of Equalization and Review; term expiring June 30, 2026 and include any necessary exceptions to the Appointment Policy.

**EXPECTED LENGTH OF PRESENTATION:**

3 Minute

**SUBMITTED BY:**

On behalf of the Board of Commissioners

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

**ATTACHMENTS:**

- ▣ Membership List
- ▣ Applications on File

## Board of Equalization and Review

### Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Board of Equalization and Review</b>					
Bernard Felder	1	6/20/2022	6/30/2025	1	1
Audy R. Dover	2	6/20/2022	6/30/2025	7	1
Helen McInnis	3	6/19/2023	6/30/2026	3	2
Glen Tucker	4	6/17/2024	6/30/2027	5	1
Keith Troutman	5	6/19/2023	6/30/2026	4	1
William Ferris	Alternate	6/17/2024	6/30/2025		1

**Board of Equalization and Review**  
**Applications on File**  
**May 23, 2025**

Bernard Felder~
Jon Bradley
Mike Wallace
William Ferriss~
Kenneth Metcalf
Divina Jones
Candice Johnson

~ Current member

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointment - Centralina Workforce Development Board

### **BRIEF SUMMARY:**

Anna Badiru holds a Private Sector Seat #1 - Manufacturing on Centralina Workforce Development Board whose term ends June 30, 2025. The seat will need filled.

It is requested by the advisory board to reappoint Anna Badiru to fill the seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the Private Sector Seat #1 - Manufacturing on the Centralina Workforce Development Board, term expiring June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

## **ATTACHMENTS:**

- ▢ Membership List
- ▢ Applications on File - Qualified Seat #1 Manufacturing
- ▢ Applications on File

## Centralina Workforce Development Board

### Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Centralina Workforce Development Board</b>					
Anna Badiru	Private Sector #1 - Manufacturing	6/19/2023	6/30/2025	1	1
Angela B. Reid	Private Sector #2 - Healthcare	12/16/2024	6/30/2025		2
Tracie Hampton	Private Sector #3	6/17/2024	6/30/2026	6	1
Milton Chicas	Private Sector #4 - Construction	6/17/2024	6/30/2026	8	1

## **Centralina Workforce Development Board**

Seat #1 – Manufacturing Applications on File  
May 23, 2025

Anna Badiru~

~ Current member.

## **Centralina Workforce Development Board**

Applications on File  
May 23, 2025

Chad Champine
Anna Badiru
Alvarys Santana
Angela Reid
Imari Woods II
Heather James
Emily Sneed
Keith Conrade
Kenneth Metcalf
Ekoko Onema

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointment - Centralina Workforce Development Board

### **BRIEF SUMMARY:**

Angela Reid holds a Private Sector Seat #2 - Healthcare on Centralina Workforce Development Board whose term ends June 30, 2025. The seat will need filled.

It is requested by the advisory board to reappoint Angela Reid to fill the seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the Private Sector Seat #2 - Healthcare on the Centralina Workforce Development Board, term expiring June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

**ATTACHMENTS:**

- ▢ Membership List
- ▢ Applications on File - Qualified - Seat #2 Healthcare
- ▢ Applications on File

## Centralina Workforce Development Board

### Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Centralina Workforce Development Board</b>					
Anna Badiru	Private Sector #1 - Manufacturing	6/19/2023	6/30/2025	1	1
Angela B. Reid	Private Sector #2 - Healthcare	12/16/2024	6/30/2025		2
Tracie Hampton	Private Sector #3	6/17/2024	6/30/2026	6	1
Milton Chicas	Private Sector #4 - Construction	6/17/2024	6/30/2026	8	1

## Centralina Workforce Development Board

Seat #2 – Healthcare Applications on File  
May 23, 2025

Angela Reid~

~ Current member.

## Centralina Workforce Development Board

Applications on File  
May 23, 2025

Chad Champine
Anna Badiru
Alvarys Santana
Angela Reid
Imari Woods II
Heather James
Emily Sneed
Keith Conrade
Kenneth Metcalf
Ekoko Onema

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Removal and Appointment - Centralina Workforce Development Board

### **BRIEF SUMMARY:**

Milton Chicas has resigned from a Private Sector Seat #4 - Construction on Centralina Workforce Development Board effective May, 2025. The term for this seat expires June 30, 2026. The unexpired seat will need filled.

It is requested by the advisory board to appoint Chad Champine, Vice President of Wayne Brothers to fill the unexpired term for this seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to remove Milton Chicas from the Centralina Workforce Development Board and thank him for his service.

Motion to appoint \_\_\_\_\_ to fill the unexpired term of a Private Sector Seat #4 - Construction on the Centralina Workforce Development Board, term expiring June 30, 2026; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On behalf of the Board of Commissioners

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Membership List
- ▢ Applications on File - Qualified - Seat #4 Construction
- ▢ Applications on File

## Centralina Workforce Development Board

### Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Centralina Workforce Development Board</b>					
Anna Badiru	Private Sector #1 - Manufacturing	6/19/2023	6/30/2025	1	1
Angela B. Reid	Private Sector #2 - Healthcare	12/16/2024	6/30/2025		2
Tracie Hampton	Private Sector #3	6/17/2024	6/30/2026	6	1
Milton Chicas	Private Sector #4 - Construction	6/17/2024	6/30/2026	8	1

**Centralina Workforce Development Board**

Seat #4 – Construction Applications on File  
May 23, 2025

Chad Champine

## **Centralina Workforce Development Board**

Applications on File  
May 23, 2025

Chad Champine
Anna Badiru
Alvarys Santana
Angela Reid
Imari Woods II
Heather James
Emily Sneed
Keith Conrade
Kenneth Metcalf
Ekoko Onema

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointment - Jury Commission

### **BRIEF SUMMARY:**

Dianne Berry holds the County Commissioner appointed seat on the Jury Commission; the term ends June 30, 2025. The seat will need filled.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the County Commissioner appointed seat on the Jury Commission, term expiring June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Correspondence from the Clerk of Superior Court
- ▢ Membership List
- ▢ Applications on File



MAY 12 2025

*State of North Carolina*  
*General Court of Justice*  
**CLERK OF SUPERIOR COURT**  
**CABARRUS COUNTY**

WILLIAM W. BAGGS, CLERK  
EX OFFICIO JUDGE OF PROBATE

PO BOX 70  
CONCORD, NC 28026-0070

MARTIN B. (MARTY) MCGEE  
SENIOR RESIDENT SUPERIOR COURT JUDGE

May 2, 2025

TO: Lauren Linker, Clerk to the Board of Cabarrus County Commissioners

FROM: Pamela Varnadore, Jury Clerk

RE: Cabarrus County Jury Commission for the Biennium 2026-2027

TO WHOM IT MAY CONCERN:

The General Statutes of N.C., 9-1 specify that a new jury commission be appointed no later than July 1<sup>st</sup> every two years. The current commission's terms will expire June 30, 2025.

The Jury commission consists of three (3) members, who are appointed in the following manner:

One by the Resident Superior Court Judge  
One by the Clerk of Superior Court  
One by the Board of County Commissioners

You are requested to make your appointment and notify this office, no later than June 30, 2025. This will allow us to meet with and swear in the new commission in a timely manner.

Your consideration of this request is appreciated.

Respectfully,

Pamela Varnadore  
Jury Clerk  
704-262-5652

## Jury Commission

### Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Jury Commission</b>					
Dianne Berry	Appt. by Clerk of Superior Court and Senior Regular Resident Superior Co	6/19/2023	6/30/2025	4	1

**Jury Commission  
Applications on File  
May 23, 2025**

Dianne Berry~
Deidra Howard
Martin Ericson
Angela Bunting
Christine Barrier
Kaleb McCarty

~ Current member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointment - Juvenile Crime Prevention Council

### **BRIEF SUMMARY:**

Christy Wilhelm has resigned from the Chief District Court Judge (Designee) Seat #14 on the Juvenile Crime Prevention Council effective June 30, 2025. The seat will need filled.

Judge Wilhelm and the advisory council recommend Retired District Court Judge Steve Grossman to fill the seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the Chief District Court Judge (Designee) Seat #14 on the Juvenile Crime Prevention Council, term expiring June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On Behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File - Qualified - Seat #14 Chief District Court Judge or Designee
- ▣ Applications on File

# Juvenile Crime Prevention Council

## Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Juvenile Crime Prevention Council</b>					
Amy Jewell	School Superintendent (Designee)	9/16/2024	9/30/2026	2	3
Matthew Greer	Police Chief (Designee)	10/16/2023	9/30/2025	2	1
Travis Burke	Sheriff (Designee)	9/16/2024	9/30/2026	2	1
Ashlie Shanley	District Attorney (Designee)	6/17/2024	6/30/2026	2	2
Malisha Ross	Area Mental Health (Designee)	9/16/2024	9/30/2026	1	1
Gayle Alston	Chief Court Counselor Director (Designee)	9/16/2024	9/30/2026	1	2
Rekita McDuffie	DSS Director (Designee)	12/16/2024	9/30/2025		1
Aalece Pugh	County Manager (Designee)	9/18/2023	9/30/2025	1	1
Megan Huffman	Substance Abuse Professional	9/16/2024	6/30/2026	1	1
Steven Ayers	Member of Faith Community	9/18/2023	9/30/2025	7	3
Roshini Selvakumar	Youth <21	9/16/2024	6/30/2026	1	1
Lakesha Steel	Member of the Public Representing the Interests of Families of At-Risk Yc	6/17/2024	6/30/2026	1	1
Megan Baumgardner	Juvenile Defense Attorney	9/16/2024	6/30/2025		3
Judge Christy Wilhelm	Chief District Court Judge (Designee)	6/19/2023	6/30/2025	1	1
	Member of Business Community				
Sonja Bohannon-Thacker	Local Health Director (Designee)	9/18/2023	9/30/2025	6	2
Carolyn Carpenter	Rep. United Way/Other Non-Profit	6/19/2025	6/30/2025	9	1
Meghan Kabat-Newcomer	Active Living and Parks	10/21/2024	9/30/2026	1	1
Ashley Fitch	Member At-Large	9/16/2024	9/30/2026	2	1
Rosemary Gause	Member At-Large	6/17/2024	6/30/2026	1	2
Adrian Attaway	Member At-Large	9/18/2023	9/30/2025	1	1
Michelle Wilson	Member At-Large	6/17/2024	6/30/2026	6	1
Connie Philbeck	Member At-Large	6/19/2023	6/30/2025	6	1
Heather Mobley	Member At-Large	9/16/2024	9/30/2026		1
Marta Meares	Member At-Large	9/18/2023	9/30/2025	8	1

**Juvenile Crime Prevention Council**

Seat #14 Chief District Court Judge or Designee – Qualified Applications on File  
May 23, 2025

Steve Grossman

## Juvenile Crime Prevention Council

Applications on File  
May 23, 2025

Connie Philbeck~
Megan Baumgardner~
Carolyn Carpenter
Rasheka Wheeler
Chris Jarrett
Angela Bunting
Selena Sifontes
Selena Frink
A;varys Santana
James Bear
Imari Woods II
Latrese Hope
Sadie Grier
Holly Edwards
Anthony Drakeford
Carleen Moore
Henretta Jackson

Annalee Taylor
Maegan Mack
Bernie Thompson

~ Current Member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointment - Juvenile Crime Prevention Council

### **BRIEF SUMMARY:**

Megan Baumgardner holds the Juvenile Defense Attorney Seat #13 on the Juvenile Crime Prevention Council whose term expires June 30, 2025. The seat will need filled.

It is requested by the advisory council to reappoint Megan Baumgardner to the seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the Juvenile Defense Attorney Seat #13 on the Juvenile Crime Prevention Council, term expiring June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On Behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File - Qualified Seat #13 Juvenile Defense Attorney
- ▣ Applications on File

# Juvenile Crime Prevention Council

## Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Juvenile Crime Prevention Council</b>					
Amy Jewell	School Superintendent (Designee)	9/16/2024	9/30/2026	2	3
Matthew Greer	Police Chief (Designee)	10/16/2023	9/30/2025	2	1
Travis Burke	Sheriff (Designee)	9/16/2024	9/30/2026	2	1
Ashlie Shanley	District Attorney (Designee)	6/17/2024	6/30/2026	2	2
Malisha Ross	Area Mental Health (Designee)	9/16/2024	9/30/2026	1	1
Gayle Alston	Chief Court Counselor Director (Designee)	9/16/2024	9/30/2026	1	2
Rekita McDuffie	DSS Director (Designee)	12/16/2024	9/30/2025		1
Aalece Pugh	County Manager (Designee)	9/18/2023	9/30/2025	1	1
Megan Huffman	Substance Abuse Professional	9/16/2024	6/30/2026	1	1
Steven Ayers	Member of Faith Community	9/18/2023	9/30/2025	7	3
Roshini Selvakumar	Youth <21	9/16/2024	6/30/2026	1	1
Lakesha Steel	Member of the Public Representing the Interests of Families of At-Risk Yc	6/17/2024	6/30/2026	1	1
Megan Baumgardner	Juvenile Defense Attorney	9/16/2024	6/30/2025		3
Judge Christy Wilhelm	Chief District Court Judge (Designee)	6/19/2023	6/30/2025	1	1
	Member of Business Community				
Sonja Bohannon-Thacker	Local Health Director (Designee)	9/18/2023	9/30/2025	6	2
Carolyn Carpenter	Rep. United Way/Other Non-Profit	6/19/2025	6/30/2025	9	1
Meghan Kabat-Newcomer	Active Living and Parks	10/21/2024	9/30/2026	1	1
Ashley Fitch	Member At-Large	9/16/2024	9/30/2026	2	1
Rosemary Gause	Member At-Large	6/17/2024	6/30/2026	1	2
Adrian Attaway	Member At-Large	9/18/2023	9/30/2025	1	1
Michelle Wilson	Member At-Large	6/17/2024	6/30/2026	6	1
Connie Philbeck	Member At-Large	6/19/2023	6/30/2025	6	1
Heather Mobley	Member At-Large	9/16/2024	9/30/2026		1
Marta Meares	Member At-Large	9/18/2023	9/30/2025	8	1

**Juvenile Crime Prevention Council**

Seat #13 Juvenile Defense Attorney – Qualified Applications on File  
May 23, 2025

Megan Baumgardner~
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~ Current Member.

## Juvenile Crime Prevention Council

Applications on File  
May 23, 2025

Connie Philbeck~
Megan Baumgardner~
Carolyn Carpenter
Rasheka Wheeler
Chris Jarrett
Angela Bunting
Selena Sifontes
Selena Frink
A;varys Santana
James Bear
Imari Woods II
Latrese Hope
Sadie Grier
Holly Edwards
Anthony Drakeford
Carleen Moore
Henretta Jackson

Annalee Taylor
Maegan Mack
Bernie Thompson

~ Current Member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointment - Juvenile Crime Prevention Council

### **BRIEF SUMMARY:**

Carolyn Carpenter holds the Representative United Way/Other Non-profit Seat #17 on the Juvenile Crime Prevention Council whose term expires June 30, 2025. The seat will need filled.

It is requested by the advisory council to reappoint Carolyn Carpenter to the seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the Representative United Way/Other Non-profit Seat #17 on the Juvenile Crime Prevention Council, term expiring June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On Behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File - Qualified - Seat #17 Representative United Way or Other Non-Profit
- ▣ Applications on File

# Juvenile Crime Prevention Council

## Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Juvenile Crime Prevention Council</b>					
Amy Jewell	School Superintendent (Designee)	9/16/2024	9/30/2026	2	3
Matthew Greer	Police Chief (Designee)	10/16/2023	9/30/2025	2	1
Travis Burke	Sheriff (Designee)	9/16/2024	9/30/2026	2	1
Ashlie Shanley	District Attorney (Designee)	6/17/2024	6/30/2026	2	2
Malisha Ross	Area Mental Health (Designee)	9/16/2024	9/30/2026	1	1
Gayle Alston	Chief Court Counselor Director (Designee)	9/16/2024	9/30/2026	1	2
Rekita McDuffie	DSS Director (Designee)	12/16/2024	9/30/2025		1
Aalece Pugh	County Manager (Designee)	9/18/2023	9/30/2025	1	1
Megan Huffman	Substance Abuse Professional	9/16/2024	6/30/2026	1	1
Steven Ayers	Member of Faith Community	9/18/2023	9/30/2025	7	3
Roshini Selvakumar	Youth <21	9/16/2024	6/30/2026	1	1
Lakesha Steel	Member of the Public Representing the Interests of Families of At-Risk Yc	6/17/2024	6/30/2026	1	1
Megan Baumgardner	Juvenile Defense Attorney	9/16/2024	6/30/2025		3
Judge Christy Wilhelm	Chief District Court Judge (Designee)	6/19/2023	6/30/2025	1	1
	Member of Business Community				
Sonja Bohannon-Thacker	Local Health Director (Designee)	9/18/2023	9/30/2025	6	2
Carolyn Carpenter	Rep. United Way/Other Non-Profit	6/19/2025	6/30/2025	9	1
Meghan Kabat-Newcomer	Active Living and Parks	10/21/2024	9/30/2026	1	1
Ashley Fitch	Member At-Large	9/16/2024	9/30/2026	2	1
Rosemary Gause	Member At-Large	6/17/2024	6/30/2026	1	2
Adrian Attaway	Member At-Large	9/18/2023	9/30/2025	1	1
Michelle Wilson	Member At-Large	6/17/2024	6/30/2026	6	1
Connie Philbeck	Member At-Large	6/19/2023	6/30/2025	6	1
Heather Mobley	Member At-Large	9/16/2024	9/30/2026		1
Marta Meares	Member At-Large	9/18/2023	9/30/2025	8	1

## **Juvenile Crime Prevention Council**

Seat #17 Representative United Way of Other Non-Profit – Qualified Applications on File  
May 23, 2025

Carolyn Carpenter~
Anthony Drakeford

~ Current Member.

## Juvenile Crime Prevention Council

Applications on File  
May 23, 2025

Connie Philbeck~
Megan Baumgardner~
Carolyn Carpenter
Rasheka Wheeler
Chris Jarrett
Angela Bunting
Selena Sifontes
Selena Frink
A;varys Santana
James Bear
Imari Woods II
Latrese Hope
Sadie Grier
Holly Edwards
Anthony Drakeford
Carleen Moore
Henretta Jackson

Annalee Taylor
Maegan Mack
Bernie Thompson

~ Current Member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointment - Juvenile Crime Prevention Council

### **BRIEF SUMMARY:**

Connie Philbeck holds an At-Large Seat #19e on the Juvenile Crime Prevention Council whose term expires June 30, 2025. The seat will need filled.

It is requested by the advisory council to reappoint Connie Philbeck to the seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the At-Large Seat #19e on the Juvenile Crime Prevention Council, term expiring June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On Behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File - Qualified - Seat #19e Member At-Large
- ▣ Applications on File

# Juvenile Crime Prevention Council

## Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Juvenile Crime Prevention Council</b>					
Amy Jewell	School Superintendent (Designee)	9/16/2024	9/30/2026	2	3
Matthew Greer	Police Chief (Designee)	10/16/2023	9/30/2025	2	1
Travis Burke	Sheriff (Designee)	9/16/2024	9/30/2026	2	1
Ashlie Shanley	District Attorney (Designee)	6/17/2024	6/30/2026	2	2
Malisha Ross	Area Mental Health (Designee)	9/16/2024	9/30/2026	1	1
Gayle Alston	Chief Court Counselor Director (Designee)	9/16/2024	9/30/2026	1	2
Rekita McDuffie	DSS Director (Designee)	12/16/2024	9/30/2025		1
Aalece Pugh	County Manager (Designee)	9/18/2023	9/30/2025	1	1
Megan Huffman	Substance Abuse Professional	9/16/2024	6/30/2026	1	1
Steven Ayers	Member of Faith Community	9/18/2023	9/30/2025	7	3
Roshini Selvakumar	Youth <21	9/16/2024	6/30/2026	1	1
Lakesha Steel	Member of the Public Representing the Interests of Families of At-Risk Yc	6/17/2024	6/30/2026	1	1
Megan Baumgardner	Juvenile Defense Attorney	9/16/2024	6/30/2025		3
Judge Christy Wilhelm	Chief District Court Judge (Designee)	6/19/2023	6/30/2025	1	1
	Member of Business Community				
Sonja Bohannon-Thacker	Local Health Director (Designee)	9/18/2023	9/30/2025	6	2
Carolyn Carpenter	Rep. United Way/Other Non-Profit	6/19/2025	6/30/2025	9	1
Meghan Kabat-Newcomer	Active Living and Parks	10/21/2024	9/30/2026	1	1
Ashley Fitch	Member At-Large	9/16/2024	9/30/2026	2	1
Rosemary Gause	Member At-Large	6/17/2024	6/30/2026	1	2
Adrian Attaway	Member At-Large	9/18/2023	9/30/2025	1	1
Michelle Wilson	Member At-Large	6/17/2024	6/30/2026	6	1
Connie Philbeck	Member At-Large	6/19/2023	6/30/2025	6	1
Heather Mobley	Member At-Large	9/16/2024	9/30/2026		1
Marta Meares	Member At-Large	9/18/2023	9/30/2025	8	1

## **Juvenile Crime Prevention Council**

Seat #19e Member At-Large – Qualified Applications on File  
May 23, 2025

Connie Philbeck~
Rasheka Wheeler
Chris Jarrett
Angela Bunting
Selena Sifontes
Selena Frink
Alvarys Santana
James Bear
Imari Woods II
Latrese Hope
Sadie Grier
Holly Edwards
Anthony Drakeford
Carleen Moore
Henretta Jackson
Annalee Taylor
Maegan Mack

Bernie Thompson
-----------------

~ Current Member.

## Juvenile Crime Prevention Council

Applications on File  
May 23, 2025

Connie Philbeck~
Megan Baumgardner~
Carolyn Carpenter
Rasheka Wheeler
Chris Jarrett
Angela Bunting
Selena Sifontes
Selena Frink
A;varys Santana
James Bear
Imari Woods II
Latrese Hope
Sadie Grier
Holly Edwards
Anthony Drakeford
Carleen Moore
Henretta Jackson

Annalee Taylor
Maegan Mack
Bernie Thompson

~ Current Member.

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Boards and Committees - Appointment - Juvenile Crime Prevention Council

**BRIEF SUMMARY:**

There is an unexpired term for the Member of the Business Community Seat #15 on the Juvenile Crime Prevention that needs to be filled. The term will expire September 30, 2025.

**REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the Member of the Business Community Seat #15 on the Juvenile Crime Prevention Council, term expiring September 30, 2025; and to include any necessary exceptions to the Appointment Policy.

**EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

**SUBMITTED BY:**

On behalf of the Board of Commissioners

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Membership List
- ▢ Applications on File - Qualified - Seat #15 Member of the Business Community
- ▢ Applications on File

# Juvenile Crime Prevention Council

## Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Juvenile Crime Prevention Council</b>					
Amy Jewell	School Superintendent (Designee)	9/16/2024	9/30/2026	2	3
Matthew Greer	Police Chief (Designee)	10/16/2023	9/30/2025	2	1
Travis Burke	Sheriff (Designee)	9/16/2024	9/30/2026	2	1
Ashlie Shanley	District Attorney (Designee)	6/17/2024	6/30/2026	2	2
Malisha Ross	Area Mental Health (Designee)	9/16/2024	9/30/2026	1	1
Gayle Alston	Chief Court Counselor Director (Designee)	9/16/2024	9/30/2026	1	2
Rekita McDuffie	DSS Director (Designee)	12/16/2024	9/30/2025		1
Aalece Pugh	County Manager (Designee)	9/18/2023	9/30/2025	1	1
Megan Huffman	Substance Abuse Professional	9/16/2024	6/30/2026	1	1
Steven Ayers	Member of Faith Community	9/18/2023	9/30/2025	7	3
Roshini Selvakumar	Youth <21	9/16/2024	6/30/2026	1	1
Lakesha Steel	Member of the Public Representing the Interests of Families of At-Risk Yc	6/17/2024	6/30/2026	1	1
Megan Baumgardner	Juvenile Defense Attorney	9/16/2024	6/30/2025		3
Judge Christy Wilhelm	Chief District Court Judge (Designee)	6/19/2023	6/30/2025	1	1
	Member of Business Community				
Sonja Bohannon-Thacker	Local Health Director (Designee)	9/18/2023	9/30/2025	6	2
Carolyn Carpenter	Rep. United Way/Other Non-Profit	6/19/2025	6/30/2025	9	1
Meghan Kabat-Newcomer	Active Living and Parks	10/21/2024	9/30/2026	1	1
Ashley Fitch	Member At-Large	9/16/2024	9/30/2026	2	1
Rosemary Gause	Member At-Large	6/17/2024	6/30/2026	1	2
Adrian Attaway	Member At-Large	9/18/2023	9/30/2025	1	1
Michelle Wilson	Member At-Large	6/17/2024	6/30/2026	6	1
Connie Philbeck	Member At-Large	6/19/2023	6/30/2025	6	1
Heather Mobley	Member At-Large	9/16/2024	9/30/2026		1
Marta Meares	Member At-Large	9/18/2023	9/30/2025	8	1

### **Juvenile Crime Prevention Council**

Seat #15 member of the Business Community – Qualified Applications on File  
May 23, 2025

Chris Jarrett
Alvarys Santana
James Bear
Latrese Hope
Sadie Grier
Holly Edwards
Henretta Jackson

## Juvenile Crime Prevention Council

Applications on File  
May 23, 2025

Connie Philbeck~
Megan Baumgardner~
Carolyn Carpenter
Rasheka Wheeler
Chris Jarrett
Angela Bunting
Selena Sifontes
Selena Frink
A;varys Santana
James Bear
Imari Woods II
Latrese Hope
Sadie Grier
Holly Edwards
Anthony Drakeford
Carleen Moore
Henretta Jackson

Annalee Taylor
Maegan Mack
Bernie Thompson

~ Current Member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointment - Mt. Pleasant Planning Board and Board of Adjustment

### **BRIEF SUMMARY:**

William Whitaker Moose, Jr. holds an ETJ Seat #2 on the Mt. Pleasant Planning Board and Board of Adjustment; the term ends June 30, 2025. The seat will need filled.

It is recommended by the advisory board to reappoint William Whitaker Moose, Jr. to the seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill an ETJ Seat #2 on the Mt. Pleasant Planning Board and Board of Adjustment, term expiring June 30, 2028; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On Behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

**ATTACHMENTS:**

- ▣ Membership List
- ▣ Applications on File - Qualified - Seat #2 ETJ
- ▣ Applications on File

Mt. Pleasant Planning Board and  
Board of Adjustment

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Mt. Pleasant Planning Board and Board of Adjustments</b>					
Bridget Fowler	ETJ	6/20/2022	6/30/2025	2	1
William Whitaker Moose, Jr.	ETJ	6/20/2022	6/30/2025	7	1

**MT. PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT**

ETJ Seat #2 – Qualified Applications on File

May 23, 2025

Bridget Fowler ~
William Whitaker Moose, Jr. ~

~ Current member.

**MT. PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT**

**Applications on File**

**May 23, 2025**

Matthew Long
Bridget Fowler ~
William Whitaker Moose, Jr. ~
Connie Arstark

~ Current member.

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Boards and Committees - Appointment - Mt. Pleasant Planning Board and Board of Adjustment

**BRIEF SUMMARY:**

Bridget Fowler holds an ETJ Seat #1 on the Mt. Pleasant Planning Board and Board of Adjustment; the term ends June 30, 2025. The seat will need filled.

It is recommended by the advisory board to reappoint Bridget Fowler to the seat.

**REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the ETJ Seat #1 on the Mt. Pleasant Planning Board and Board of Adjustment, term expiring June 30, 2028; and to include any necessary exceptions to the Appointment Policy.

**EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

**SUBMITTED BY:**

On Behalf of the Board of Commissioners

**BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▢ Membership List
- ▢ Applications on File - Qualified - Seat #1 ETJ
- ▢ Applications on File

Mt. Pleasant Planning Board and  
Board of Adjustment

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Mt. Pleasant Planning Board and Board of Adjustments</b>					
Bridget Fowler	ETJ	6/20/2022	6/30/2025	2	1
William Whitaker Moose, Jr.	ETJ	6/20/2022	6/30/2025	7	1

**MT. PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT**

ETJ Seat #1 – Qualified Applications on File

May 23, 2025

Bridget Fowler ~
William Whitaker Moose, Jr. ~

~ Current member.

**MT. PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT**

**Applications on File**

**May 23, 2025**

Matthew Long
Bridget Fowler ~
William Whitaker Moose, Jr. ~
Connie Arstark

~ Current member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointments - Public Health Authority of Cabarrus County

### **BRIEF SUMMARY:**

Asha Rodriguez serves holds the Member, Atrium Health-Cabarrus Local Governing or Advisory Board seat on the Public Health Authority. Her term ends June 30, 2025. This position will need filled.

It is requested by the advisory committee to reappoint Asha Rodriguez to fill the seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the Member, Atrium Health-Cabarrus Local Governing or Advisory Board seat on the Public Health Authority of Cabarrus County, term expiring June 30, 2028; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File - Qualified - Atrium Health
- ▣ Applications on File

## Public Health Authority of Cabarrus County

### Membership List

Name	Seat	Appointment	Term Expiration	Number of Terms	Number of Boards Serving
<b>Public Health Authority of Cabarrus County</b>					
Amy Jewell	Behavioral Health	9/16/2024	6/30/2026		3
Dr. Lara Pons	Family Medicine Physician	5/15/2023	6/30/2026	3	1
Cecilia Plez	Public Member(Unaffiliated With Foregoing)	6/17/2024	6/30/2027	2	1
Mark Spitzer	Public Member(Unaffiliated With Foregoing)	6/30/2024	6/30/2027	3	1
Natasha Lipscomb	Public Member(Unaffiliated With Foregoing)	6/30/2024	6/30/2027	1	1
Asha Rodriquez	Member, Atrium Health-Cabarrus Local Governing of Advisory Board	6/20/2022	6/30/2025	1	1
Daryle Adams	Leadership Representative, Kannapolis City Schools	6/20/2022	6/30/2025	1	1
Dr. Kerry Dove	Dentist	6/17/2024	6/30/2025		1

**Public Health Authority of Cabarrus County  
Member, Atrium Health-Cabarrus Local Governing or Advisory Board  
Qualified Applications on File  
May 23, 2025**

Asha Rodriguez~

~ Current member.

**Public Health Authority of Cabarrus County**  
**Applications on File**  
**May 23, 2025**

Daryle Adams~
Martin Ericson
Sandra Thomas
Michael Gheesling
Selena Sifontes
Kopper Thatch
John Basilice
Amy Jewell~
Natasha Lipscomb~
Kerry Dove ~
Angel Lugo
Michael Otlewski
Benjamin Taylor
Linda Owens
Marcus Miller
Benjamin Taylor
Emory Rice
Ekoko Onema

~ Current member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointments - Public Health Authority of Cabarrus County

### **BRIEF SUMMARY:**

Dr. Kerry Dove serves holds the Dentist seat on the Public Health Authority. Her term ends June 30, 2025. This seat will need filled.

It is requested by the advisory committee to reappoint Dr. Kerry Dove to fill the seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the Dentist seat on the Public Health Authority of Cabarrus County, term expiring June 30, 2028; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Membership List
- ▣ Applications on File - Qualified - Dentist
- ▣ Applications on File

## Public Health Authority of Cabarrus County

### Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Public Health Authority of Cabarrus County</b>					
Amy Jewell	Behavioral Health	9/16/2024	6/30/2026		3
Dr. Lara Pons	Family Medicine Physician	5/15/2023	6/30/2026	3	1
Cecilia Plez	Public Member(Unaffiliated With Foregoing)	6/17/2024	6/30/2027	2	1
Mark Spitzer	Public Member(Unaffiliated With Foregoing)	6/30/2024	6/30/2027	3	1
Natasha Lipscomb	Public Member(Unaffiliated With Foregoing)	6/30/2024	6/30/2027	1	1
Asha Rodriquez	Member, Atrium Health-Cabarrus Local Governing of Advisory Board	6/20/2022	6/30/2025	1	1
Daryle Adams	Leadership Representative, Kannapolis City Schools	6/20/2022	6/30/2025	1	1
Dr. Kerry Dove	Dentist	6/17/2024	6/30/2025		1

**Public Health Authority of Cabarrus County  
Dentist  
Qualified Applications on File  
May 23, 2025**

Kerry Dove ~

~ Current member.

**Public Health Authority of Cabarrus County**  
**Applications on File**  
**May 23, 2025**

Daryle Adams~
Martin Ericson
Sandra Thomas
Michael Gheesling
Selena Sifontes
Kopper Thatch
John Basilice
Amy Jewell~
Natasha Lipscomb~
Kerry Dove ~
Angel Lugo
Michael Otlewski
Benjamin Taylor
Linda Owens
Marcus Miller
Benjamin Taylor
Emory Rice
Ekoko Onema

~ Current member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointments - Public Health Authority of Cabarrus County

### **BRIEF SUMMARY:**

Daryle Adams holds the Leadership Representative (Schools), Kannapolis City Schools seat on the Public Health Authority. His term ends June 30, 2025. This position will need filled.

It is requested by the advisory committee to reappoint Daryle Adams to fill the seat.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill the Leadership Representative (Schools), Kannapolis City Schools seat on the Public Health Authority of Cabarrus County, term expiring June 30, 2028; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

**ATTACHMENTS:**

- ▣ Membership List
- ▣ Applications on File - Qualified - Leadership Representative (Schools)
- ▣ Applications on File

## Public Health Authority of Cabarrus County

### Membership List

Name	Seat	Appointment	Term Expiration	Number of Terms	Number of Boards Serving
<b>Public Health Authority of Cabarrus County</b>					
Amy Jewell	Behavioral Health	9/16/2024	6/30/2026		3
Dr. Lara Pons	Family Medicine Physician	5/15/2023	6/30/2026	3	1
Cecilia Plez	Public Member(Unaffiliated With Foregoing)	6/17/2024	6/30/2027	2	1
Mark Spitzer	Public Member(Unaffiliated With Foregoing)	6/30/2024	6/30/2027	3	1
Natasha Lipscomb	Public Member(Unaffiliated With Foregoing)	6/30/2024	6/30/2027	1	1
Asha Rodriquez	Member, Atrium Health-Cabarrus Local Governing of Advisory Board	6/20/2022	6/30/2025	1	1
Daryle Adams	Leadership Representative, Kannapolis City Schools	6/20/2022	6/30/2025	1	1
Dr. Kerry Dove	Dentist	6/17/2024	6/30/2025		1

**Public Health Authority of Cabarrus County  
Leadership Representative (Schools)  
Qualified Applications on File  
May 23, 2025**

Daryle Adams~
John Basilice
Amy Jewell~
Natasha Lipscomb~

~ Current member.

**Public Health Authority of Cabarrus County**  
**Applications on File**  
**May 23, 2025**

Daryle Adams~
Martin Ericson
Sandra Thomas
Michael Gheesling
Selena Sifontes
Kopper Thatch
John Basilice
Amy Jewell~
Natasha Lipscomb~
Kerry Dove ~
Angel Lugo
Michael Otlewski
Benjamin Taylor
Linda Owens
Marcus Miller
Benjamin Taylor
Emory Rice
Ekoko Onema

~ Current member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointment - Rowan-Cabarrus Community College Board of Trustees

### **BRIEF SUMMARY:**

Cynthia (Cyndie) Mynatt holds seat #2 on the Rowan-Cabarrus Community College Board of Trustees; the term ends June 30, 2025. The seat will need filled.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill seat #2 on the Rowan-Cabarrus Community College Board of Trustees, term expiring June 30, 2029; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On Behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

---

### ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File

Rowan-Cabarrus Community College  
Board of Trustees

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Rowan-Cabarrus Community College Board of Trustees</b>					
Steve Morris	1	6/21/2021	6/30/2025	3	1
Cynthia Mynatt	2	6/21/2021	6/30/2025	5	1

**Rowan-Cabarrus Community College**  
**Applications on File**  
**May 23, 2025**

William Dusch
Cynthia Mynatt~
Bridget Fowler
Spencer Swain
Candice Johnson

~ Current Member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Boards and Committees - Appointment - Rowan-Cabarrus Community College Board of Trustees

### **BRIEF SUMMARY:**

Steve Morris holds seat #1 on the Rowan-Cabarrus Community College Board of Trustees; the term ends June 30, 2025. The seat will need filled.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint \_\_\_\_\_ to fill seat #1 on the Rowan-Cabarrus Community College Board of Trustees, term expiring June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

### **EXPECTED LENGTH OF PRESENTATION:**

3 Minutes

### **SUBMITTED BY:**

On Behalf of the Board of Commissioners

### **BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

---

### ATTACHMENTS:

- ▣ Membership List
- ▣ Applications on File

Rowan-Cabarrus Community College  
Board of Trustees

Membership List

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Rowan-Cabarrus Community College Board of Trustees</b>					
Steve Morris	1	6/21/2021	6/30/2025	3	1
Cynthia Mynatt	2	6/21/2021	6/30/2025	5	1

**Rowan-Cabarrus Community College**  
**Applications on File**  
**May 23, 2025**

William Dusch
Cynthia Mynatt~
Bridget Fowler
Spencer Swain
Candice Johnson

~ Current Member.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**June 2, 2025  
5:30 PM**

---

### **AGENDA CATEGORY:**

Approval of Regular Meeting Agenda

### **SUBJECT:**

BOC - Approval of Regular Meeting Agenda

### **BRIEF SUMMARY:**

The proposed agenda for the June 16, 2025 regular meeting is attached.

### **REQUESTED ACTION:**

Recommended Motion:

Motion to approve the agenda for the June 16, 2025 regular meeting as presented.

### **EXPECTED LENGTH OF PRESENTATION:**

1 Minute

### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

### **ATTACHMENTS:**

- Proposed June 16, 2025 Regular Meeting Agenda

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**June 16, 2025  
6:00 PM**

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### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PRESENTATION OF COLORS

### INVOCATION

#### A. APPROVAL OF THE AGENDA

#### B. RECOGNITIONS AND PRESENTATIONS

1. Recognition - Cooperative Extension
2. Proclamation - Active Living and Parks - July Park and Recreation Month

#### C. INFORMAL PUBLIC COMMENTS

#### D. OLD BUSINESS

#### E. CONSENT AGENDA

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. Boards and Committees - Removal and Appointment - Cabarrus County Board of Equalization and Review
2. Boards and Committees - Appointment - Centralina Workforce Development Board
3. Boards and Committees - Appointment - Centralina Workforce Development Board
4. Boards and Committees - Removal and Appointment - Centralina Workforce Development Board

5. Boards and Committees - Appointment - Jury Commission
6. Boards and Committees - Appointment - Juvenile Crime Prevention Council
7. Boards and Committees - Appointment - Juvenile Crime Prevention Council
8. Boards and Committees - Appointment - Juvenile Crime Prevention Council
9. Boards and Committees - Appointment - Juvenile Crime Prevention Council
10. Boards and Committees - Appointment - Juvenile Crime Prevention Council
11. Boards and Committees - Appointment - Mt. Pleasant Planning Board and Board of Adjustment
12. Boards and Committees - Appointment - Mt. Pleasant Planning Board and Board of Adjustment
13. Boards and Committees - Appointments - Public Health Authority of Cabarrus County
14. Boards and Committees - Appointments - Public Health Authority of Cabarrus County
15. Boards and Committees - Appointments - Public Health Authority of Cabarrus County
16. Boards and Committees - Appointment - Rowan-Cabarrus Community College Board of Trustees
17. Boards and Committees - Appointment - Rowan-Cabarrus Community College Board of Trustees
18. BOC - 2025 Commissioner Board Appointments Update
19. BOC - Concord Downtown Development Corporation Appointment
20. BOC - NACo Voting Credentials - 2025 Annual Conference
21. Cooperative Extension - Family and Consumer Science (FCS) Programs - Budget Amendment
22. Finance - Governmental Accounting Standards Board (GASB) 87 and 96 Budget Amendments
23. Finance - Rowan County Lottery Proceeds
24. Finance - Year End Budget Amendments

**F. NEW BUSINESS**

1. County Manager - Adoption of the Fiscal Year 2026 Budget
2. Finance - Cabarrus County FY2026 Capital Projects Budget Request

**G. GENERAL COMMENTS BY BOARD MEMBERS**

**H. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

**I. CLOSED SESSION**

**J. RETURN TO OPEN SESSION**

**K. ADJOURN**

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.