

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 5:00 p.m. on Monday, May 5, 2025.

Public access to the meeting could also be obtained through the following means:

live broadcast at 5:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Vice Chairman:	Laura B. Lindsey
Commissioners:	Larry G. Pittman
Absent - Commissioners:	Kenneth M. Wortman
	Lynn W. Shue

Also present were: Sean Newton, County Manager; Kelly Sifford, Deputy County Manager; Aalece Pugh, Assistant County Manager; Daniel Peterson, County Attorney and Lauren Linker, Clerk to the Board.

Commissioner Pittman provided the invocation.

1. Call to Order

Vice Chair Lindsey called the meeting to order at 5:02 p.m.

Vice Chair Lindsey called upon Daniel Peterson, County Attorney, regarding the lack of a quorum.

Mr. Peterson, County Attorney, noted the lack of a quorum. Therefore, the Board could hear the presentations, but there would not be a closed session, nor would any official action occur.

2. Approval of Work Session Agenda

None.

3. Discussion Items - No Action

None.

4. Discussion Items - For Action

4.1 Tourism Authority - FY 2026 Budget

Donna Carpenter and John Mills presented the Cabarrus County Convention and Visitors Bureau (CVB) FY2026 budget and tourism update. Topics included the following:

- Annual Tourism Activity
- Daily Tourism Activity
- Taxes Generated By Visitor Spending in Cabarrus County Represent a Tax Savings of \$171.51 Per Resident
- 2025 Cabarrus Burger Madness
- Group Sales Summary (July 24 to April 25)
 - o Meetings/Opportunities Markets - Economic Impact: \$37,944,516
 - o Sports/Car Clubs Markets - Economic Impact \$57,983,563
 - o Market Segment Totals - Economic Impact \$95,928,079
- Mondo Tract FY25 - Total Economic Impact - \$5,921,792
- Turf Fields FY25 - Total Economic Impact - \$6,791,007
- Destination Development (Concord Mills Flyover and Expansion of Derita Road Bridge) - +\$7 Million Dollars
- FY2026 Occupancy Tax Budget
- FY2025 CVB Allocations
- FY2026 CVB Allocations - \$7,556,500

A brief discussion ensued.

4.2 Active Living and Parks - Matching Incentive Grant Requests

Byron Haigler, Active Living and Parks Assistant Director, advised the Matching Incentive Grant Program, the county has provided \$2.3 million in county seed money to civic community groups for recreational opportunities in Cabarrus

County since 1977. The total project costs since the inception total \$5.5 million.

Rae Moore, Active Living and Parks Project/Event Manager, reported the Active Living and Parks Commission recently approved two applications: one from Weddington Hills PTO for outdoor seating at the school, second application was from the Mt. Pleasant Dixie Youth Baseball Association for a storage building at Virginia Foil Park to store their athletic equipment

4.3 Board of Elections - Preliminary Approval of Upgrade of Elections Equipment

Carol Soles, Board of Elections Director, provided an update regarding the upgrade of two pieces of equipment: a computer and compact flash drives. This will enhance security when used with existing machines. The vendor will conduct a simulated election before deployment, and paper ballots will remain available.

A brief discussion ensued.

4.4 Juvenile Crime Prevention Council - FY 2025-26 County Funding Plan and Annual Certification

Heather Mobley, Vice Chair of the JCPC, presented the FY2025-26 funding plan and annual certification. The council voted last month to approve the funding plan with the change that most qualifying programs will now receive two years of funding. Exceptions to the change will be the Truancy Court Mediation program, which has only been funded for half a year, and the Transforming Youth program, which has been restructured and no longer qualifies. These programs will be reevaluated next year.

Ms. Mobley further reported on the two vacancies to be filled.

4.5 Library - Budget Amendment

Melanie Holles, Library Director, presented a budget amendment for consideration. Library groups have collectively donated \$425 for the Summer Reading Program, which needs to be moved into the Programming Supplies line item. An additional \$210 from memorial donations needs transferred to Circulation Stock for book purchases. Lastly, two miscoded items need corrected and reassigned to the proper budget lines.

4.6 Sheriff's Office - Acceptance of K9 American Kennel Club Grant Funds

Tessa Burchett, Chief Deputy, was joined by Captain Michael Kluttz and Deputy Barnhardt, K-9 Team Leader. Chief Burchett requested consideration to apply for a \$7,500 grant from the American Kennel Club (AKC) to acquire an additional dog for the K-9 team. The grant does not require a county match.

4.7 Social Services - Home and Community Care Block Grant

Tammy Bare, Adult and Aging Services Program Administrator, requested consideration to apply for the Home and Community Care Block Grant (HCCBG). This grant benefits citizens age 60 and older by providing services that support their health, independence, and ability to remain in their homes. The grant requires a 10% county match.

Highlights from FY24:

- Over 69,000 meals served to older adults
- 370 adults benefited from Meals on Wheels and LunchPlus sites
- 49 adults received Adult Day Health and in-home aide services
- 195 individuals received transportation to medical appointments and LunchPlus sites
- 39 adults assisted through the Housing Home Improvement Program with home repairs and upgrades

Additionally, funds have supported Active Living and Parks through renovations and other improvements. FY26 funding amounts have not yet been released, so planning is based on FY24 allocations.

4.8 Veterans Services - Grant Acceptance

Tony Miller, Veteran Services Director, presented a budget amendment for consideration. He advised that a grant application was submitted in March through the North Carolina Division of Veterans Affairs. In past years, the grant amount increased from \$2,000 to \$2,500. This year, staff was able to request up to \$20,000 and were awarded \$18,288.97. The funds will support

various needs, including office supplies, equipment, personnel, and outreach efforts to provide services for up to 12,000 veterans in the county. No county match is required.

During a brief discussion, commissioners expressed appreciation for the work of Veteran Services.

4.9 County Manager - Transfer of Properties to Cabarrus County Schools

Kelly Sifford, Deputy County Manager, reported as a matter of practice, the county must hold title to properties with debt for the school system. This ensures that when construction or renovations occur, the county has proper ownership. Certain schools have completed their debt obligations and the county is now ready to return these properties to the school system. Ms. Sifford requested consideration of the approval of the necessary documents and deeds to complete the transfer.

4.10 Board of Commissioners - Resolution Amending the Board of Commissioners' 2025 Meeting Schedule

Due to the lack of a quorum, this item was reviewed but not acted upon at this meeting.

4.11 Boards and Committees - Appointment - Early Childhood Task Force Advisory Board

Due to the lack of a quorum, this item was not reviewed or acted upon at this meeting.

4.12 Boards and Committees - Appointment - Early Childhood Task Force Advisory Board

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4.13 Boards and Committees - Appointment - Early Childhood Task Force Advisory Board

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4.14 Boards and Committees - Removal - Nursing Home Community Advisory Committee

Due to the lack of a quorum, this item was not reviewed or acted upon at this meeting.

4.15 Boards and Committees - Appointment - Senior Centers Advisory Council

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4.16 Boards and Committees - Appointment - Senior Centers Advisory Council

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4.17 Boards and Committees - Appointment - Senior Centers Advisory Council

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4.18 Boards and Committees - Appointment - Senior Centers Advisory Council

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4.19 Boards and Committees - Appointment - Senior Centers Advisory Council

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4.20 Boards and Committees - Appointment - Senior Centers Advisory Council

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At the request of Vice Chair Lindsey, Daniel Peterson, County Attorney, provided information regarding the vacancy on the Board. Under the applicable session law, tomorrow, May 6, 2025, Lauren Linker, Clerk to the Board, will

report to the Clerk of Superior Court that the vacancy has not been filled. The Clerk of Superior Court will then have 10 days, as required by statute, to fill the vacancy. This process dictates how the vacancy will be filled.

5. Approval of Regular Meeting Agenda

Due to the lack of a quorum, the regular meeting agenda was unable to be reviewed.

6. Closed Session

6.1 Closed Session - Pending Litigation

Due to the lack of a quorum, there was no closed session.

6. Adjourn

The meeting adjourned at 5:38 p.m.




Clerk to the Board