

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

CALL TO ORDER BY THE CHAIRMAN

PLEDGE OF ALLEGIANCE

INVOCATION

Dan Marshall, Capital Ministries, Local Government Ministry

A. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 4

B. INFORMAL PUBLIC COMMENTS

C. OLD BUSINESS

D. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Active Living and Parks - Soccer Complex Contract Addendum Pg. 8
2. Boards and Committees - Early Childhood Task Force Advisory Board - Removal Pg. 12
3. Boards and Committees - Fair Advisory Commission - Appointment Pg. 15
4. Boards and Committees - Fair Advisory Commission - Appointment Pg. 18
5. Boards and Committees - Home and Community Care Block Grant (HCCBG) Advisory Committee - Removal Pg. 21
6. Boards and Committees - Home and Community Care Block Grant (HCCBG)

- Advisory Committee - Appointment Pg. 24
- 7. Boards and Committees - Home and Community Care Block Grant (HCCBG) Advisory Committee - Appointment Pg. 27
- 8. Boards and Committees - Human Services Advisory Board - Appointment Pg. 30
- 9. Boards and Committees - Tourism Authority - Appointment Pg. 33
- 10. BOC - 2026 Commissioner Board Appointments Pg. 36
- 11. County Manager - Consideration for Support of Coalition Against Bigger Trucks (CABT) Pg. 45
- 12. DHS - Behavioral Health Center Pg. 52
- 13. DHS- Social Services Family Support Cabarrus Health Alliance Grant Funds - Elevate Pg. 56
- 14. DHS - Social Services - Transfer Furniture to Cabarrus Health Alliance Pg. 59
- 15. Legal - Conveying Two Properties to the Board of Education Pg. 80
- 16. Legal - Extension of Lease, St. Stephens Church Rd. Property Pg. 88
- 17. Proclamation - Black History Month Pg. 98
- 18. Tax Administration - Refund and Release Reports – December 2025 Pg. 101

E. NEW BUSINESS

- 1. County Manager- Resolution for Maintenance of Stallings Road Pg. 111
- 2. BOC - Vietnam Veterans Park Pg. 120
- 3. BOC - Appointment Policy Pg. 123
- 4. BOC - Economic Development Grant Program Pg. 136
- 5. BOC - Public Participation Policy Pg. 165
- 6. BOC - Rules of Procedure Pg. 171
- 7. Boards and Committees - Water and Sewer Authority - Removal Pg. 220
- 8. Boards and Committees - Water and Sewer Authority - Removal Pg. 222
- 9. Boards and Committees - Water and Sewer Authority - Appointment Pg. 224
- 10. Boards and Committees - Water and Sewer Authority - Appointment Pg. 227
- 11. County Manager - Opioid Settlements Overview and Proposed Spending Authorization Pg. 230
- 12. County Manager - Resolution Establishing the Regional Behavioral Health Center Advisory Board Pg. 256
- 13. Human Resources - Agreement for Professional Recruitment Services Pg. 275
- 14. BOC - Termination of Insurance Broker Agreement with USI, and Selection of Pierce Group as the new Insurance Broker for Employee Health Benefits Pg. 279

F. REPORTS

- 1. BOC - Receive Updates From Commission Members Who Serve As Liaisons To Municipalities Or On Various Boards/Committees Pg. 281
- 2. BOC - Request for Applications for County Boards/Committees Pg. 282
- 3. Budget - Monthly Budget Amendment Report Pg. 295
- 4. Budget - Monthly Financial Update Pg. 301

5. Communications and Outreach - Monthly Summary Report Pg. 307
6. County Manager - Cabarrus Arena and Events Center Financial Report Pg. 312
7. County Manager - Monthly Building Activity Reports Pg. 359
8. EDC - December 2025 Monthly Summary Report Pg. 370
9. Fire Marshal - Cabarrus County Fire Services Monthly Report Pg. 372
10. Super Cab Co - Monthly Report Pg. 414

G. GENERAL COMMENTS BY BOARD MEMBERS

H. ADJOURN

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

Approval of the Agenda

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Ariadne Olvera, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Changes to the Agenda

▢ Supplemental Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
January 20, 2026**

ADDITIONS:

New Business

F-5 Boards and Committees - Water and Sewer Authority – Removal

F-6 Boards and Committees - Water and Sewer Authority – Removal

F-7 Board and Committees - Water and Sewer Authority – Appointment

F-8 Board and Committees - Water and Sewer Authority – Appointment



**CABARRUS COUNTY BOARD OF COMMISSIONERS
SUPPLEMENTAL CHANGES TO THE AGENDA
January 20, 2026**

ADDITIONS:

Consent Agenda
D-17 Proclamation - Black History Month

New Business
E-2 BOC - Vietnam Veterans Park

E-14 BOC – Termination of Insurance Broker Agreement with USI, and Selection of Pierce Group as the new Insurance Broker for Employee Health Benefits

UPDATED:

New Business
E-4 BOC – Economic Development Grant Program (Policy)

E-5 BOC – Public Participation Policy (Policy)

MOVED AND UPDATED:

New Business
E-11 to E-1 County Manager - Resolution Establishing the Regional Behavioral Health Center Advisory Board (Presentation)

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Active Living and Parks - Soccer Complex Contract Addendum

BRIEF SUMMARY:

The 25-year agreement between Charlotte Soccer Association (CSA), the City of Concord, and Cabarrus County is set to expire in April 2026. Meetings have been held with the City of Concord and CSA to develop a recommendation from the Active Living and Parks (ALP) Commission.

The first recommended action is to align the agreement with the County fiscal year. This agenda item proposes extending the current contract from April 2026 through June 2026. The recommended addendum is attached. If approved, Concord Parks and Recreation will present the extension to City Council in February.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the contract addendum.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Byron Haigler, Active Living & Parks Department Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Contract Addendum

STATE OF NORTH CAROLINA

AGREEMENT ADDENDUM

COUNTY OF CABARRUS

This **AGREEMENT ADDENDUM** is entered into as of this ____ day of _____, 202____ (the "Commencement Date"), by and between **CABARRUS COUNTY**, a political subdivision of the State of North Carolina (hereinafter "County"); **THE CHARLOTTE SOCCER ACADEMY** (hereinafter "CSA") as Successor in Interest to the Cabarrus Soccer Association, a North Carolina non-profit corporation; and **THE CITY OF CONCORD** (hereinafter "City"), a North Carolina Municipal Corporation; and modifies the original Agreement between the parties dated April 23, 2001.

RECITALS

The current Agreement between the parties expires April 23, 2026, twenty-five (25) years from the date of execution. The parties desire to extend said Agreement to June 30, 2026 to align with the fiscal year observed by the County and the City, and to allow sufficient time for the negotiation of a new agreement to be effective on or about July 1, 2026.

AGREEMENT

1. Term. The term of this Addendum shall commence on the Commencement Date recited above and end on June 30, 2026, unless sooner terminated in accordance with the terms of the original 2001 Agreement.

2. Incorporation of Original Agreement Terms. This document is an addendum to the Agreement entered into by the parties on or about April 23, 2001. To the extent not modified herein, all of the terms and conditions of the April 23, 2001 Agreement shall remain in full force and effect, shall be deemed incorporated herein by reference, and apply to this Addendum and the subject property.

3. Execution of Agreement; Counterparts. This Lease may be executed in one or more counterparts (including by secure electronic signatures and transmission), each of which will be deemed to be an original copy of this Lease and all of which, when taken together, will be deemed to constitute one and the same agreement.

IN WITNESS WHEREOF, the Parties have caused this Addendum to be executed electronically, and/or in counterparts, each of which shall be deemed an original, as the act of said Party; and each Party will retain a fully executed copy or original. Each individual signing below warrants he/she is duly authorized by the Party to sign this Lease and to bind the Party to the terms and conditions of this Lease.

* Signatures follow on next page *

CABARRUS COUNTY, a political subdivision of the
State of North Carolina

By: _____
Name: Kelly F. Sifford
Title: Interim County Manager
Date: _____

THE CITY OF CONCORD, a N.C. municipal
corporation

By: _____
Name: _____
Title: _____
Date: _____

THE CHARLOTTE SOCCER ACADEMY, a N.C.
non-profit corporation

By: _____
Name: _____
Title: _____
Date: _____

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Removal

BRIEF SUMMARY:

Trina Wenzel has retired from Cabarrus County Schools. Therefore, it is requested to remove her from the advisory board.

REQUESTED ACTION:

Recommended Motion:

Motion to remove Trina Wenzel from the Early Childhood Task Force Advisory Board and thank her for her service.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

Membership List

Early Childhood Advisory Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
Page Castrodale	8	7/17/2022	7/31/2026	1	1
Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
Trina Wenzel	13	7/17/2022	7/31/2026	1	1
Ann Benfield	14	10/16/2023	10/31/2027	1	2
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Boards and Committees - Fair Advisory Commission - Appointment

BRIEF SUMMARY:

Seat #6 on the Fair Advisory Commission is currently vacant and needs filled. It is recommended by the advisory commission to appoint Kathy Waters to fill the unexpired term ending December 31, 2029.

REQUESTED ACTION:

Recommended Motion:

Motion to appoint Kathy Waters to fill the unexpired term of seat #6 on the Fair Advisory Commission expiring on December 31, 2029; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Courtney Wyatt, Fair Executive Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Membership List

Fair Advisory Commission

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Fair Advisory Commission					
Marvin Bost	1	1/1/2025	12/31/2028	1	1
John Cline	2	1/21/2025	12/31/2029	1	1
Sherilee Deal	3	1/21/2025	12/31/2027	1	1
Ashleigh Miller	4	1/21/2025	12/31/2029	1	1
Barbara Strang	5	1/21/2025	12/31/2027	1	1
	6		12/31/2029		
	7		12/31/2027		
Janet Stancil	8	1/21/2025	12/31/2027	1	1
David Pless	9	1/21/2025	12/31/2027	1	1

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**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Boards and Committees - Fair Advisory Commission - Appointment

BRIEF SUMMARY:

Seat #7 on the Fair Advisory Commission is currently vacant and needs filled. It is recommended by the advisory commission to appoint Jane Cauthen to fill the unexpired term ending December 31, 2027.

REQUESTED ACTION:

Recommended Motion:

Motion to appoint Jane Cauthen to fill the unexpired term of seat #7 on the Fair Advisory Commission expiring on December 31, 2027; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Courtney Wyatt, Fair Executive Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Membership List

Fair Advisory Commission

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Fair Advisory Commission					
Marvin Bost	1	1/1/2025	12/31/2028	1	1
John Cline	2	1/21/2025	12/31/2029	1	1
Sherilee Deal	3	1/21/2025	12/31/2027	1	1
Ashleigh Miller	4	1/21/2025	12/31/2029	1	1
Barbara Strang	5	1/21/2025	12/31/2027	1	1
	6		12/31/2029		
	7		12/31/2027		
Janet Stancil	8	1/21/2025	12/31/2027	1	1
David Pless	9	1/21/2025	12/31/2027	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Boards and Committees - Home and Community Care Block Grant (HCCBG) Advisory Committee - Removal

BRIEF SUMMARY:

The Home and Community Care Block Grant (HCCBG) Advisory Committee recommends the removal of Scott Barringer, an At-Large member, whose term expired December 31, 2025. He has chosen not to continue serving on the committee at this time.

REQUESTED ACTION:

Recommended Motion:

Motion to remove Scott Barringer from the HCCBG Advisory Committee and thank him for his many years of service.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Tammy Bare, Adult and Aging Services Program Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Membership List

Home and Community Care Block Grant Advisory Committee

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Home and Community Care Block Grant Committee					
Larry Belk	Human Services/Designee - Transportation	Perpetual			1
Tammy Bare	Human Services/Designee - Older Adults	Perpetual			2
Cindy Hall	Human Services/Designee - Disabled Adults	Perpetual			1
Rae Moore	ALP Director/Designee	Perpetual			1
Susie Morris	P&Z Director/Designee	Perpetual			1
Kimberly Strong	Cabarrus Meals on Wheels Director/Designee	Perpetual			1
Linda Owens	At-Large	3/17/2025	12/31/2027		1
Cynthia Hayes	At-Large	12/16/2024	12/31/2026		1
	At-Large		12/31/2025		
James Polk	At-Large	2/20/2023	12/31/2025	4	2
Scott Barringer	At-Large	2/20/2023	12/31/2025	4	2
	At-Large		12/31/2025		
Rosemary Gause	At-Large	12/16/2024	12/31/2027		2
Katie Kutcher	At-Large	2/20/2023	12/31/2025	3	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Boards and Committees - Home and Community Care Block Grant (HCCBG) Advisory Committee - Appointment

BRIEF SUMMARY:

On November 19, 2025, the Home and Community Care Block Grant (HCCBG) Advisory Committee met to review and consider three applications for appointment relative to two vacant seats. The HCCBG Committee then voted unanimously to recommend Eric Young for appointment to fill the vacant At-Large seat on the HCCBG Advisory Committee. An exception to the multiple board provision of the Appointment Policy will be needed.

REQUESTED ACTION:

Recommended Motion:

Motion to appoint Eric Young to the HCCBG Advisory Committee for a three-year term expiring December 31, 2028, and to include an exception to the multiple board provision of the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Tammy Bare, Adult and Aging Services, Program Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Membership List

Home and Community Care Block Grant Advisory Committee

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Home and Community Care Block Grant Committee					
Larry Belk	Human Services/Designee - Transportation	Perpetual			1
Tammy Bare	Human Services/Designee - Older Adults	Perpetual			2
Cindy Hall	Human Services/Designee - Disabled Adults	Perpetual			1
Rae Moore	ALP Director/Designee	Perpetual			1
Susie Morris	P&Z Director/Designee	Perpetual			1
Kimberly Strong	Cabarrus Meals on Wheels Director/Designee	Perpetual			1
Linda Owens	At-Large	3/17/2025	12/31/2027		1
Cynthia Hayes	At-Large	12/16/2024	12/31/2026		1
	At-Large		12/31/2025		
James Polk	At-Large	2/20/2023	12/31/2025	4	2
Scott Barringer	At-Large	2/20/2023	12/31/2025	4	2
	At-Large		12/31/2025		
Rosemary Gause	At-Large	12/16/2024	12/31/2027		2
Katie Kutcher	At-Large	2/20/2023	12/31/2025	3	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Boards and Committees - Home and Community Care Block Grant (HCCBG) Advisory Committee - Appointment

BRIEF SUMMARY:

On November 19, 2025, the Home and Community Care Block Grant (HCCBG) Advisory Committee met to review and consider three applications for appointment relative to two vacant seats. The HCCBG Committee then voted unanimously to recommend Elisa Gregorich for appointment to fill the vacant At-Large seat on the HCCBG Advisory Committee.

REQUESTED ACTION:

Recommended Motion:

Motion to appoint Elisa Gregorich to the HCCBG Advisory Committee for a three-year term expiring December 31, 2028, and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Tammy Bare, Adult and Aging Services Program Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Membership List

Home and Community Care Block Grant Advisory Committee

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Home and Community Care Block Grant Committee					
Larry Belk	Human Services/Designee - Transportation	Perpetual			1
Tammy Bare	Human Services/Designee - Older Adults	Perpetual			2
Cindy Hall	Human Services/Designee - Disabled Adults	Perpetual			1
Rae Moore	ALP Director/Designee	Perpetual			1
Susie Morris	P&Z Director/Designee	Perpetual			1
Kimberly Strong	Cabarrus Meals on Wheels Director/Designee	Perpetual			1
Linda Owens	At-Large	3/17/2025	12/31/2027		1
Cynthia Hayes	At-Large	12/16/2024	12/31/2026		1
	At-Large		12/31/2025		
James Polk	At-Large	2/20/2023	12/31/2025	4	2
Scott Barringer	At-Large	2/20/2023	12/31/2025	4	2
	At-Large		12/31/2025		
Rosemary Gause	At-Large	12/16/2024	12/31/2027		2
Katie Kutcher	At-Large	2/20/2023	12/31/2025	3	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Boards and Committees - Human Services Advisory Board - Appointment

BRIEF SUMMARY:

The Human Services Advisory Board recommends John Basilice (Kannapolis City Schools) to fill the seat (#3) vacated in December 2025. An exception to the multiple board provision of the Appointment Policy will be needed.

REQUESTED ACTION:

Motion Recommended:

Motion to appoint John Basilice (Kannapolis City Schools) to fill the vacant seat (#3), term expiring December 31, 2028; and to include an exception to the multiple board provision of the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Aalece Pugh, Human Services Director/Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Membership List

Human Services Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Human Services Advisory Board					
Dr. Heather Anderson	1	2/20/2023	2/28/2026	1	1
Erin Shoe	2	11/18/2024	6/30/2026		2
	3		12/31/2025		
Patricia West	4	11/20/2023	12/31/2026	1	1
Angel Lugo	5	6/17/2024	6/30/2027	2	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Boards and Committees - Tourism Authority - Appointment

BRIEF SUMMARY:

The Cabarrus County Tourism Authority Board has the following nominees for appointment.

Cabarrus County Tourism Authority Board – Seat #8 Hotelier – Jonah Ritter – appointment for an unexpired term expiring June 30, 2028. Jonah is the General Manager of the Concord Embassy Suites Golf Resort & Spa. An exception to the residency provision of the Appointment Policy will be needed.

REQUESTED ACTION:

Recommended Motion:

Motion to appoint Jonah Ritter to fill Seat #8 Hotelier for the unexpired term ending June 30, 2028; and to include an exception to the residency provision of the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Steve Steinbacker - Chairman, Cabarrus County Tourism Authority Board of Directors

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Membership List

Tourism Authority

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Tourism Authority					
Kelly Sifford	BOC Member or County Manager #4	10/20/2025	6/30/2027		1
Devante' Watkins	Hotelier #7	7/21/2025	6/30/2028	1	1
Kenny Wortman	At-Large #1	2/18/2025	6/30/2026		
Nominated By Cabarrus County Tourism Authority					
Lloyd Payne	At-Large #5	6/17/2024	6/30/2027	1	1
	Hotelier #8		6/30/2028		
Matthew Long	Tourism Activist #2	7/21/2025	6/30/2026		1
Steve Steinbacher	Tourism Activist #10	6/19/2023	6/30/2026	2	1
Vinay Patel	Hotelier #11	6/17/2024	6/30/2027	2	1
Jennifer Teague	At-Large #12	7/21/2025	6/30/2028	1	1
Nominated By Cabarrus Regional Chamber of Commerce					
Melissa Ewart	Hotelier #6	6/17/2024	6/30/2027	1	1
James Ross	At-Large #9	7/21/2025	6/30/2028	1	1
Alison Paladino	At-Large #3	6/19/2023	6/30/2026	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

BOC - 2026 Commissioner Board Appointments

BRIEF SUMMARY:

Assignment of the Board of Commissioner board liaison appointments for calendar year 2026.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the 2026 Commissioner Board Appointments.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Ariadne Olvera, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ 2026 Blank Commissioner Board Appointments
- ▣ 2025 Commissioner Board Appointments
- ▣ Proposed 2026 Commissioner Board Appointments
- ▣ Updated Proposed 2026 Commissioner Board Appointments

2026 COMMISSIONER BOARD APPOINTMENTS

NAME OF BOARD	MEETING DATE	MEETING TIME	MEETING LOCATION	MEMBER	LIAISON	ALTERNATE	VOTE	NOTES
Active Living Centers Advisory Council	3 rd Monday	11:00 a.m.	Concord Active Living Center				N	
Active Living and Parks Commission	3rd Thursday	6:00 p.m.	Concord Active Living Center				N	
Behavioral Health Center Advisory Board	TBD						N	
Blended Community Child Protection Team (CCPT)/Child Fatality Prevention Team (CFPT)	4 th Wednesday	12:00 p.m.	EMS Headquarters				Y	
Cabarrus County Board of Education - Business Mtg.	2 nd Monday	6:00 p.m. (Business)	Old Airport Road				N	
Cabarrus County Board of Education - Work Session	1 st Monday	6:00 p.m. (Wk. Session)	Old Airport Road				N	
Cabarrus County Fire Service Board	Jan. 8, April 9, July 9 and October 8	6:30 p.m.	Varies				N	
Cabarrus County Partnership for Children (Smart Start)	4 th Tuesday (Recommendation to meet bi-monthly)	1:00 p.m.	Varies				Y	
Cabarrus Planning and Zoning Commission	2 nd Tuesday	6:30 p.m.	Governmental Center				N	
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	4 th Wednesday (except July/Dec.)	5:30 p.m.	Kannapolis City Hall				Y	Requires additional paperwork
Centralina Regional Council of Government Executive Board	Monthly – 2 nd Wednesday		Charlotte Office					
Centralina Regional Council of Government Board of Directors	Monthly – 2 nd Wednesday		Charlotte Office					
Centralina Economic Development Commission	3 rd Thursday	4:00 p.m.	COG Office					
Centralina Workforce Development Consortium	3 rd Tuesday	12:00 p.m.	RCCC Research Campus – Kannapolis				Y	
City of Concord	2 nd Thursday	6:00 p.m.	Council Chambers				N	
City of Kannapolis	2 nd & 4 th Mondays	4:30/6:00 p.m.	City Council Chambers				N	
City of Locust	2 nd Thursday	7:00 p.m.	City Hall				N	
Cooperative Extension Service	Quarterly (February, May, August and November)	6:00 p.m.	Extension Office				N	
Council of Planning – NC 73 Corridor	As needed						Y	
Early Childhood Task Force	March 23, 2026; June 22, 2026; September 29, 2026 and December 14, 2026	10:30 a.m.	Varies					
Exit 49 Taskforce	As Needed		CVB Office				Y	
Fair Advisory Commission	Likely Quarterly		Cabarrus Arena				N	
Home and Community Care Block Grant Advisory Committee	Quarterly - 3 rd Monday of 2 nd month in the quarter	2:30 p.m.	Active Living Center				N	
Human Services Advisory Board	Last Wednesday	2:00 p.m.	Varies				Y	
Juvenile Crime Prevention Council	3 rd Wednesday	7:30 a.m.	Governmental Center				Y	
Kannapolis Board of Education	2 nd Monday	6:30 p.m.	Central Office				N	
Library Board of Trustees	Every Other Month - 3 rd Thursdays	4:30 p.m.	Libraries - Rotate				N	
Local Emergency Planning Committee	Quarterly - 1 st Wednesday of 2 nd month in the quarter	12:00 p.m.	Varies				Y	
Logan Community	4 th Monday	6:00 p.m.	Logan Community Center					
Mental Health Advisory Board	1 st Tuesday of the last month of the quarter	Varies	Governmental Center					
Region F Aging Advisory Committee	Quarterly - Thursday	1 p.m.	COG Office				N	
Soil & Water Conservation District	1 st Tuesday	5:30 p.m.	Cooperative Extension				N	
Town of Harrisburg	2 nd Monday	6:00 p.m.	Town Hall				N	
Town of Midland	2 nd Tuesday	6:00 p.m.	Town Hall				N	
Town of Mt. Pleasant	2 nd Tuesday	6:00 p.m.	Town Hall Auditorium				N	
Transportation Advisory Board	Quarterly – 1 st Wednesday of the 2 nd month in the quarter	10:00 a.m.	DHS Cannon Auditorium				N	
Youth Commission	3 rd Monday	6:00 p.m.	Varies				N	

SEATS HELD BY TERMS								
Public Health Authority of Cabarrus County	3 rd Tuesday	5:30 p.m.	CHA	Lindsey			Y	Term Ends 6/30/25
Tourism Authority (CVB)	4th Wednesday	8:00 a.m.	CVB Office	Sifford			Y	Term ends 6/30/27
Water and Sewer Authority (WSACC)	3rd Thursday	5:00 p.m.	WSACC - 232 Davidson Hwy.				Y	Term ends 6/30/27

2025 COMMISSIONER BOARD APPOINTMENTS

NAME OF BOARD	MEETING DATE	MEETING TIME	MEETING LOCATION	MEMBER	LIAISON	ALTERNATE	VOTE	NOTES
Active Living and Parks Commission	3rd Thursday	6:00 p.m.	Concord Senior Center		Wortman		N	
Blended Community Child Protection Team (CCPT)/Child Fatality Prevention Team (CFPT)	Monthly		CHA/Alternate Locations	Jones		Lindsey	Y	
Cabarrus County Board of Education - Business Mtg.	2nd Monday	6:00 p.m. (Business)	Old Airport Road		Lindsey		N	
Cabarrus County Board of Education - Work Session	1st Monday	6:00 p.m. (Wk. Session)	Old Airport Road		Lindsey		N	
Cabarrus County Partnership for Children (Smart Start)	4th Tuesday (Recommendation to meet bi-monthly)	1:00 p.m.	Varies	Jones			Y	
Cabarrus Planning and Zoning Commission	2nd Tuesday	6:30 p.m.	Governmental Center		Lindsey		N	
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	4th Wednesday (except July/Dec.)	5:30 p.m.	Varies	Pittman			Y	
Centralina Regional Council of Government Executive Board	Monthly	2nd Wednesday	Charlotte Office	Wortman				
Centralina Regional Council of Government Board of Directors	Monthly	2nd Wednesday	Charlotte Office	Wortman				
Centralina Economic Development Commission	3rd Thursday	4:00 p.m.	COG Office	Wortman				
Centralina Workforce Development Consortium	Bi-Monthly 2nd Tuesday	4:30	Varies	Wortman			Y	
City of Concord	2nd Thursday	6:00 p.m.	Council Chambers		Lindsey		N	
City of Kannapolis	2nd & 4th Mondays	6:00 p.m.	City Council Chambers		Wortman		N	
City of Locust	2 nd Thursday	7:00 p.m.	City Hall		Lindsey		N	
Cooperative Extension Service	Quarterly	6:00 p.m.	Extension Office		Wortman		N	
Council of Planning – NC 73 Corridor	Quarterly, 3rd Tuesday	2:00 p.m.	Varies	Wortman			Y	
Early Childhood Task Force	Quarterly, 4 th Monday	10:30 a.m.	Varies	Pittman				
Exit 49 Taskforce	As Needed		CVB Office		Sifford		Y	
Fire Departments & First Responder Advisory Committee	Quarterly – 2 nd Thursday of First month of quarter	6:30 p.m.	Different VFD's Host		Pittman		N	
Home and Community Care Block Grant Advisory Committee	Quarterly, 3 rd Monday	3:30 p.m.	Active Living Center	Pittman			N	
Human Services Advisory Board	Last Wednesday	2:00 p.m.	Varies	Jones			Y	
Juvenile Crime Prevention Council	3rd Wednesday	7:30 a.m.	Governmental Center	Jones			Y	
Kannapolis Board of Education	2nd Monday	Varies	Central Office		Wortman		N	
Library Board of Trustees	Every Other Month - 3rd Thursdays	4:30 p.m.	Libraries - Rotate		Wortman		N	
Local Emergency Planning Committee	Quarterly - 1 st Wednesday of 2 nd month in the quarter	12:00 p.m.	Varies		Pittman		Y	
Logan Community	4th Monday	6:00 p.m.	Logan Community Center		Wortman			
Mental Health Advisory Board	1 st Tuesday	Varies	Governmental Center		Lindsey			
Public Health Authority of Cabarrus County	3 rd Tuesday	5:30 p.m.	CHA	Lindsey			Y	Term Ends 6/30/25
Region F Aging Advisory Committee	Quarterly - Thursday	1 p.m.	COG Office		Shue		N	
Senior Centers Advisory Council	3rd Monday	11:00 a.m.	Active Living Center		Shue		N	
Soil & Water Conservation District	1st Tuesday	5:15 p.m.	Cooperative Extension		Lindsey		N	
Tourism Authority (CVB)	4th Wednesday	8:00 a.m.	CVB Office	Newton			Y	Term ends 6/30/27
Town of Harrisburg	2nd Monday	6:00 p.m.	Town Hall		Shue		N	
Town of Midland	2nd Tuesday	6:00 p.m.	Town Hall		Pittman		N	
Town of Mt. Pleasant	2 nd Tuesday	6:00 p.m.	Town Hall Auditorium		Lindsey		N	
Transportation Advisory Board	Every other month – 1 st Wednesday	10:00 a.m.	DHS Cannon Auditorium		Pittman		N	
Water and Sewer Authority (WSACC)	3rd Wednesday	5:00 p.m.	WSACC - 232 Davidson Hwy.			Lindsey	Y	Term ends 6/30/27
Youth Commission	3rd Monday	6:00 p.m.	Varies		Lindsey		N	

2026 COMMISSIONER BOARD APPOINTMENTS

NAME OF BOARD	MEETING DATE	MEETING TIME	MEETING LOCATION	MEMBER	LIAISON	ALTERNATE	VOTE	NOTES
Active Living Centers Advisory Council	3 rd Monday	11:00 a.m.	Concord Active Living Center		Patrick		N	
Active Living and Parks Commission	3rd Thursday	6:00 p.m.	Concord Active Living Center		Wortman		N	
Behavioral Health Center Advisory Board	TBD						N	
Blended Community Child Protection Team (CCPT)/Child Fatality Prevention Team (CFPT)	4 th Wednesday	12:00 p.m.	EMS Headquarters	Jones		Lindsey	Y	
Cabarrus County Board of Education - Business Mtg.	2 nd Monday	6:00 p.m. (Business)	Old Airport Road		Lindsey		N	
Cabarrus County Board of Education - Work Session	1 st Monday	6:00 p.m. (Wk. Session)	Old Airport Road		Lindsey		N	
Cabarrus County Fire Service Board	Jan. 8, April 9, July 9 and October 8	6:30 p.m.	Varies		Pittman		N	
Cabarrus County Partnership for Children (Smart Start)	4 th Tuesday (Recommendation to meet bi-monthly)	1:00 p.m.	Varies	Jones			Y	
Cabarrus Planning and Zoning Commission	2 nd Tuesday	6:30 p.m.	Governmental Center		Patrick		N	
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	4 th Wednesday (except July/Dec.)	5:30 p.m.	Kannapolis City Hall	Pittman			Y	Requires additional paperwork
Centralina Regional Council of Government Executive Board	Monthly – 2 nd Wednesday		Charlotte Office	Wortman				
Centralina Regional Council of Government Board of Directors	Monthly – 2 nd Wednesday		Charlotte Office	Wortman				
Centralina Economic Development Commission	3 rd Thursday	4:00 p.m.	COG Office	Wortman				
Centralina Workforce Development Consortium	3 rd Tuesday	12:00 p.m.	RCCC Research Campus – Kannapolis	Wortman			Y	
City of Concord	2 nd Thursday	6:00 p.m.	Council Chambers		Lindsey		N	
City of Kannapolis	2 nd & 4 th Mondays	4:30/6:00 p.m.	City Council Chambers		Lindsey		N	
City of Locust	2 nd Thursday	7:00 p.m.	City Hall		Lindsey		N	
Cooperative Extension Service	Quarterly (February, May, August and November)	6:00 p.m.	Extension Office		Wortman		N	
Council of Planning – NC 73 Corridor	As needed			Wortman			Y	
Early Childhood Task Force	March 23, 2026; June 22, 2026; September 29, 2026 and December 14, 2026	10:30 a.m.	Varies	Pittman				
Exit 49 Taskforce	As Needed		CVB Office		Sifford		Y	
Fair Advisory Commission	Likely Quarterly		Cabarrus Arena				N	
Home and Community Care Block Grant Advisory Committee	Quarterly - 3 rd Monday of 2 nd month in the quarter	2:30 p.m.	Active Living Center	Pittman			N	
Human Services Advisory Board	Last Wednesday	2:00 p.m.	Varies	Jones			Y	
Juvenile Crime Prevention Council	3 rd Wednesday	7:30 a.m.	Governmental Center	Jones			Y	
Kannapolis Board of Education	2 nd Monday	6:30 p.m.	Central Office		Wortman		N	
Library Board of Trustees	Every Other Month - 3 rd Thursdays	4:30 p.m.	Libraries - Rotate		Lindsey		N	
Local Emergency Planning Committee	Quarterly - 1 st Wednesday of 2 nd month in the quarter	12:00 p.m.	Varies		Pittman		Y	
Logan Community	4 th Monday	6:00 p.m.	Logan Community Center		Wortman			
Mental Health Advisory Board	1 st Tuesday of the last month of the quarter	Varies	Governmental Center		Lindsey			
Region F Aging Advisory Committee	Quarterly - Thursday	1 p.m.	COG Office		Patrick		N	
Soil & Water Conservation District	1 st Tuesday	5:30 p.m.	Cooperative Extension		Lindsey		N	
Town of Harrisburg	2 nd Monday	6:00 p.m.	Town Hall		Patrick		N	
Town of Midland	2 nd Tuesday	6:00 p.m.	Town Hall		Pittman		N	
Town of Mt. Pleasant	2 nd Tuesday	6:00 p.m.	Town Hall Auditorium		Lindsey		N	
Transportation Advisory Board	Quarterly – 1 st Wednesday of the 2 nd month in the quarter	10:00 a.m.	DHS Cannon Auditorium		Pittman		N	
Youth Commission	3 rd Monday	6:00 p.m.	Varies		Lindsey		N	

SEATS HELD BY TERMS								
Public Health Authority of Cabarrus County	3 rd Tuesday	5:30 p.m.	CHA	Lindsey			Y	Term Ends 6/30/25
Tourism Authority (CVB)	4th Wednesday	8:00 a.m.	CVB Office	Sifford			Y	Term ends 6/30/27
Water and Sewer Authority (WSACC)	3rd Thursday	5:00 p.m.	WSACC - 232 Davidson Hwy.		Patrick	Lindsey	Y	Term ends 6/30/27

2026 COMMISSIONER BOARD APPOINTMENTS

NAME OF BOARD	MEETING DATE	MEETING TIME	MEETING LOCATION	MEMBER	LIAISON	ALTERNATE	VOTE	NOTES
Active Living Centers Advisory Council	3 rd Monday	11:00 a.m.	Concord Active Living Center		Patrick		N	
Active Living and Parks Commission	3 rd Thursday	6:00 p.m.	Concord Active Living Center		Wortman		N	
Behavioral Health Center Advisory Board	TBD						N	
Blended Community Child Protection Team (CCPT)/Child Fatality Prevention Team (CFPT)	4 th Wednesday	12:00 p.m.	EMS Headquarters	Wortman		Lindsey	Y	
Cabarrus County Board of Education - Business Mtg.	2 nd Monday	6:00 p.m. (Business)	Old Airport Road		Lindsey		N	
Cabarrus County Board of Education - Work Session	1 st Monday	6:00 p.m. (Wk. Session)	Old Airport Road		Lindsey		N	
Cabarrus County Fire Service Board	Jan. 8, April 9, July 9 and October 8	6:30 p.m.	Varies		Pittman		N	
Cabarrus County Partnership for Children (Smart Start)	4 th Tuesday (Recommendation to meet bi-monthly)	1:00 p.m.	Varies	Jones			Y	
Cabarrus Planning and Zoning Commission	2 nd Tuesday	6:30 p.m.	Governmental Center		Patrick		N	
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	4 th Wednesday (except July/Dec.)	5:30 p.m.	Kannapolis City Hall	Pittman			Y	Requires additional paperwork
Centralina Regional Council of Government Executive Board	Monthly – 2 nd Wednesday		Charlotte Office	Wortman				
Centralina Regional Council of Government Board of Directors	Monthly – 2 nd Wednesday		Charlotte Office	Wortman				
Centralina Economic Development Commission	3 rd Thursday	4:00 p.m.	COG Office	Wortman				
Centralina Workforce Development Consortium	3 rd Tuesday	12:00 p.m.	RCCC Research Campus – Kannapolis	Wortman			Y	
City of Concord	2 nd Thursday	6:00 p.m.	Council Chambers		Lindsey		N	
City of Kannapolis	2 nd & 4 th Mondays	4:30/6:00 p.m.	City Council Chambers		Lindsey		N	
City of Locust	2 nd Thursday	7:00 p.m.	City Hall		Lindsey		N	
Cooperative Extension Service	Quarterly (February, May, August and November)	6:00 p.m.	Extension Office		Wortman		N	
Council of Planning – NC 73 Corridor	As needed			Wortman			Y	
Early Childhood Task Force	March 23, 2026; June 22, 2026; September 29, 2026 and December 14, 2026	10:30 a.m.	Varies	Pittman				
Exit 49 Taskforce	As Needed		CVB Office		Sifford		Y	
Fair Advisory Commission	Likely Quarterly		Cabarrus Arena				N	
Home and Community Care Block Grant Advisory Committee	Quarterly - 3 rd Monday of 2 nd month in the quarter	2:30 p.m.	Active Living Center	Pittman			N	
Human Services Advisory Board	Last Wednesday	2:00 p.m.	Varies	Jones			Y	
Juvenile Crime Prevention Council	3 rd Wednesday	7:30 a.m.	Governmental Center	Jones			Y	
Kannapolis Board of Education	2 nd Monday	6:30 p.m.	Central Office		Wortman		N	
Library Board of Trustees	Every Other Month - 3 rd Thursdays	4:30 p.m.	Libraries - Rotate		Lindsey		N	
Local Emergency Planning Committee	Quarterly - 1 st Wednesday of 2 nd month in the quarter	12:00 p.m.	Varies		Pittman		Y	
Logan Community	4 th Monday	6:00 p.m.	Logan Community Center		Wortman			
Mental Health Advisory Board	1 st Tuesday of the last month of the quarter	Varies	Governmental Center		Lindsey			
Region F Aging Advisory Committee	Quarterly – 2 nd Thursday of the last month in quarter (3-12-26, 6-11-26, 9-10-26 & 12-10-26)	1 p.m.	COG Office		Patrick		N	
Soil & Water Conservation District	1 st Tuesday	5:30 p.m.	Cooperative Extension		Lindsey		N	
Town of Harrisburg	2 nd Monday	6:00 p.m.	Town Hall		Patrick		N	
Town of Midland	2 nd Tuesday	6:00 p.m.	Town Hall		Pittman		N	
Town of Mt. Pleasant	2 nd Tuesday	6:00 p.m.	Town Hall Auditorium		Lindsey		N	
Transportation Advisory Board	Quarterly – 1 st Wednesday of the 2 nd month in the quarter	10:00 a.m.	DHS Cannon Auditorium		Pittman		N	
Youth Commission	3 rd Monday	6:00 p.m.	Varies		Lindsey		N	

SEATS HELD BY TERMS								
Public Health Authority of Cabarrus County	3 rd Tuesday	5:30 p.m.	CHA	Lindsey			Y	Term Ends 6/30/25
Tourism Authority (CVB)	4th Wednesday	8:00 a.m.	CVB Office	Sifford			Y	Term ends 6/30/27
Water and Sewer Authority (WSACC)	3rd Thursday	5:00 p.m.	WSACC - 232 Davidson Hwy.		Patrick	Lindsey	Y	Term ends 6/30/27

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Consideration for Support of Coalition Against Bigger Trucks (CABT)

BRIEF SUMMARY:

Cabarrus County was contacted by Elizabeth Bolstad Ridler who is the Regional Director of Coalition Against Bigger Trucks (CABT).

The Coalition Against Bigger Trucks (CABT) is a non-profit coalition of local government, law enforcement, public works, and Fire/EMS officials that opposes legislation to increase commercial truck size and weight on local streets and roads.

Congress is putting together a new infrastructure base bill this fall to fund roads and bridges around the country, Rep. McDowell (NC-1) serves on the House Transportation and Infrastructure Committee. There is a chance H.R. 3372, which would create a so-called "pilot project," would allow any state to increase truck weights from 80,000 pounds to 91,000 pounds (for up to 10 years) on its interstates could be added to this bill.

CABT's "ask" is for our Board of Commissioners send letters, adopt a resolution, or make a call to Congressman McDowell (NC-6).

REQUESTED ACTION:

Recommended Motion:

Motion to approve the resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kyle Bilafer, Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ CABT Provided Statistics
- ▣ Template Resolution
- ▣ Resolution

Cabarrus County Board of County Commissioners:

The Coalition Against Bigger Trucks (CABT) is a non-profit coalition of local government, law enforcement, public works, and Fire/EMS officials that opposes legislation to increase commercial truck size and weight on local streets and roads. CABT is asking for the Cabarrus board of County Commissioners to vote on a resolution in opposition to any increases in truck size and weight. A template resolution has been provided that any changes can be made to.

Lee County has passed a resolution, and an op-ed was published in September in opposition as well as the North Carolina APWA chapter. The Forsyth County Board of County Commissioners will be voting on sending in a resolution on Thursday, November 20th and if passed the Chairman will also be submitting an op-ed. The National Association of Counties (NACo) as well as many other national associations has been opposed to any increases or a number of years.

Congress is putting together a new infrastructure base bill to fund roads and bridges around the country which will be marked up in early January 2026, and Rep. McDowell (NC-6) serves on the House Transportation and Infrastructure Committee. There is a chance H.R. 3372, which would create a so-called "pilot project," would allow any state to increase truck weights from 80,000 pounds to 91,000 pounds (for up to 10 years) on its interstates could be added to this bill.

Below are a few NC state stats to consider when it comes to bigger tractor-trailers. We appreciate the boards consideration.

North Carolina State Stats

Bridge Conditions

Of the 19,210 bridges in North Carolina, there are 10,789 bridges that are in fair/poor condition – that is over 56% of bridges statewide (FHWA).

Crash Stats

There were 5,963 large-truck crashes in North Carolina in 2023 (FMCSA) – unfortunately, 192 people lost their lives in those crashes (NHTSA). From 2013 to 2023, the year with the most recently available data, truck crash fatalities rose by 38% in North Carolina.

In 2023, 3,745 people were injured in large truck crashes in North Carolina (FMCSA).

Bridge Study

CABT conducted a study evaluating the number of local bridges that would be put at risk by 91,000-pound trucks using inspection data for local bridges in each state. For North Carolina, we found 1,277 local bridges would be at risk of needing replacement with a total cost of \$749,125,049.

ON OPPOSING TRUCK SIZE OR WEIGHT INCREASES

WHEREAS, Cabarrus County is committed to the safety of our roads and the integrity of our infrastructure; and

WHEREAS, in previous sessions of Congress, there has been a push to allow significantly heavier truck weights, including a permanent increase to 97,000 pounds, a proposed nationwide “pilot project” to allow 91,000 pounds, and a permanent increase for auto-carrier trucks to 88,000 pounds. The current Interstate weight limit is 80,000 pounds; and

WHEREAS, in previous sessions of Congress, there has been a push to allow longer double-trailer trucks at 91 feet in length, called “Double 33s, which are 10 feet longer than today’s twin-trailers and 17 feet longer than standard single-trailer trucks; and

WHEREAS, allowing heavier or longer trucks on the National Highway System would threaten the safety of the traveling public because heavier and longer trucks would be more difficult to control, increase wear and tear on truck safety systems such as brakes, steering and tires, and increase crash severity; and

WHEREAS, there were 5,963 large-truck crashes in North Carolina in 2023 (FMCSA) – including 192 fatalities, a 38% increase in fatalities compared to the previous year (NHTSA); and

WHEREAS, of the 19,210 bridges throughout North Carolina, there are 10,789 bridges that are in fair/poor condition classified by the Federal Highway Administration – that is over 56 percent of bridges statewide (FHWA), and

WHEREAS, the National Association of Counties has long opposed sweeping federal truck size and weight increases due to the detrimental impact on infrastructure in municipalities and the uncompensated nature of such proposals; and

NOW, THEREFORE, BE IT RESOLVED, that Cabarrus County opposes any increases in truck size or weight at the federal or state levels and encourages our elected delegations to oppose related legislation.



RESOLUTION ON OPPOSING TRUCK SIZE OR WEIGHT INCREASES

WHEREAS, Cabarrus County is committed to the safety of our roads and the integrity of our infrastructure; and

WHEREAS, in previous sessions of Congress, there has been a push to allow significantly heavier truck weights, including a permanent increase to 97,000 pounds, a proposed nationwide “pilot project” to allow 91,000 pounds, and a permanent increase for auto-carrier trucks to 88,000 pounds. The current Interstate weight limit is 80,000 pounds; and

WHEREAS, in previous sessions of Congress, there has been a push to allow longer double-trailer trucks at 91 feet in length, called “Double 33s, which are 10 feet longer than today’s twin-trailers and 17 feet longer than standard single-trailer trucks; and

WHEREAS, allowing heavier or longer trucks on the National Highway System would threaten the safety of the traveling public because heavier and longer trucks would be more difficult to control, increase wear and tear on truck safety systems such as brakes, steering and tires, and increase crash severity; and

WHEREAS, there were 5,963 large-truck crashes in North Carolina in 2023 (FMCSA) – including 192 fatalities, a 38% increase in fatalities compared to the previous year (NHTSA); and

WHEREAS, of the 19,210 bridges throughout North Carolina, there are 10,789 bridges that are in fair/poor condition classified by the Federal Highway Administration – that is over 56 percent of bridges statewide (FHWA), and

WHEREAS, the National Association of Counties has long opposed sweeping federal truck size and weight increases due to the detrimental impact on

infrastructure in municipalities and the uncompensated nature of such proposals; and

NOW, THEREFORE, BE IT RESOLVED, that Cabarrus County opposes any increases in truck size or weight at the federal or state levels and encourages our elected delegations to oppose related legislation.

Approved this the 20th day of January, 2026.

Laura Lindsey, Chair
Cabarrus County Board of Commissioners

ATTEST:

Ariadne Olvera, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

DHS - Behavioral Health Center

BRIEF SUMMARY:

North Carolina Department of Health and Human Services (NC DHHS) has awarded \$2.5 million to Cabarrus County to help offset soft costs related to the planning and construction of the regional behavioral health center. The funding will support non-construction expenses such as design, project management, permitting, and other pre-development activities, helping reduce the local financial burden and advance the project toward completion. A budget amendment will be needed.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the budget amendment

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Aalece Pugh, Assistant County Manager / DHS Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▯ Budget Amendment
- ▯ Soft Cost Tracker

Budget Revision/Amendment Request

Date: 1/20/2026

Amount: 2,500,000.00

Dept. Head: James Howden

Department: CIP

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

NC DHHS has awarded \$2.5 million to Cabarrus County help offset soft costs related to the planning and construction of the regional behavioral health center. The funding will support non-construction expenses such as design, project management, permitting, and other pre-development activities, helping reduce the local financial burden and advance the project toward completion.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	5310-6375-MENT	State Allocation	-	2,500,000.00		2,500,000.00
380	9	5310-9607-MENT	Architects / Engineers	-	2,500,000.00	-	2,500,000.00

Budget Officer

☐ Approved

☐ Denied

County Manager

☐ Approved

☐ Denied

Board of Commissioners

☐ Approved

☐ Denied

Signature

Signature

Signature

Date

Date

Date

Stephen M. Morris Behavioral Healthcare Center Soft Cost Tracker

Vendor	Contract/PO	Breif Description of Services Provided	Contract Value
Human Experience	20230045	Feasabilty study Traffic impact analysis Land and utility surveying Programing and design Civil, Structural, Plumbing, Mechanical, Electrical, Fire Protection engineering for the Milestone and ACN sites Construction administration services Furniture consulting services Medical and equipment consulting services Low voltage systems design Kitchen design Wayfinding signage design Plan review and permitting Commissioning Building envelope consulting Geotechnical evaluation Phase 1 ESA	\$2,713,268.00
Messer Construction	20240141	Construction Manager at Risk services Envelope consulting Constructability review Budgeting Scheduling Prequalification of subcontractors Bid solicitation Scope review with subcontractors Prepartation of GMP	\$629,424.00
CESI	20250264	Construction Materials Testing	\$117,490.00
CESI	2023026	Milestone adjacent property Phase 1 ESA report	\$2,150.00
CESI	2023025	Milestone adjacent property limited geotech	\$7,965.00
CESI	2022233	Geotech on Milestone Adjacent property	\$13,840.00

Total: \$3,484,137.00

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

DHS- Social Services Family Support Cabarrus Health Alliance Grant Funds - Elevate

BRIEF SUMMARY:

Cabarrus County has been awarded an additional \$15,000 in grant funding from Cabarrus Health Alliance to assist with the administration of The Elevate Program. The Elevate program seeks to advance health resources for adolescents, their families, and communities in Cabarrus County. Cabarrus Health Alliance (CHA), and project partner Cabarrus County Department of Social Services will replicate evidence-based programs in foster care, and community-based organizations/nonprofit settings in Cabarrus County, North Carolina. The Elevate program focuses on high-risk populations to advance health for adolescents, their families, and communities. Funding will be utilized for operating cost, school uniforms and personal hygiene items for youth. A budget amendment is needed for the additional funds.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lora Lipe, Family Support Services Program Administrator
Suzanne Moose, HHS Business Services Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Budget Amendment

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

HHS-Social Services was awarded an additional \$15,000 for the Elevate program. The Elevate program focuses on high-risk populations in Cabarrus county to advance health for adolescents, their families, communities. It is a five year program that started in July 2023. Funds will be used to cover operating costs and clothing & uniforms for youths. No county match required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	00165615-627601-ELVT	Teen Pregnancy Prevention Program	15,000.00	15,000.00		30,000.00
001	9	00195615-947601-ELVT	Teen Pregnancy Prevention Program	15,000.00	15,000.00		30,000.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
							0.00
							0.00

Total

Budget Officer

☐ Approved
☐ Denied

Signature

Date

County Manager

☐ Approved
☐ Denied

Signature

Date

Board of Commissioners

☐ Approved
☐ Denied

Signature

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

DHS - Social Services - Transfer Furniture to Cabarrus Health Alliance

BRIEF SUMMARY:

Cabarrus County Social Services partnered with the Cabarrus Health Alliance to sublease space at The Dream Center in 2019 providing an additional location of service.

Cabarrus County Social Services has reviewed the service data and concluded the need for services at this location has decreased. Therefore, we will not be renewing our lease at the Dream Center. Cabarrus Health Alliance is expanding their services at the Dream Center and will be utilizing the area Cabarrus County Social Services is currently occupying.

After review of Cabarrus County facilities and furnishings, it has been determined the majority of furniture will be used within Cabarrus County facilities, however, there are some pieces from the Dream Center that are not needed.

Cabarrus Health Alliance has requested the remaining furniture which includes three (3) desks, filing drawers and four (4) cubicles with walls. The approximate estimated cost of these items is less than \$5,000.

Cabarrus County Social Services will continue to serve all clients at our Cannon and Milestone locations and in the future at Progress Place.

REQUESTED ACTION:

Recommended Motion:

Motion to surplus unneeded furniture and transfer items to Cabarrus Health Alliance

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Suzanne Moose, HHS Business Director

Thomas Mitchell, Deputy Economic Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Cubicles
- ▣ Furniture
- ▣ Forms



Cubicle 1



Cubicle 2



Cubicle 3



Cubicle 4



Cubicle Walls



Executive Desk 1



Executive Desk 2



Executive Desk with Hutch



Executive Desk Hutch



Executive Double Drawer



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action:

Date:

Statute Action:

To purchase with a trade-in

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C and GS 143-129-7

FROM	
Name	
Department	DSS
Asset Number	N/A
Serial Number	N/A
Description	Executive Desk 1

TO	
Name	
Department	CHA
Location	
Reason	

Is this a Vehicle? Yes	
Vehicle ID #	
Year	
Mileage	
Tag #	
Effective Date	

IAM Director:	Date:
Chief Procurement Officer:	Date:
Deputy County Manager:	Date:



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action:

Date:

Statute Action:

To purchase with a trade-in

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C and GS 143-129-7

FROM	
Name	
Department	DSS
Asset Number	N/A
Serial Number	N/A
Description	Executive Desk 2

TO	
Name	
Department	CHA
Location	
Reason	

Is this a Vehicle? Yes	
Vehicle ID #	
Year	
Mileage	
Tag #	
Effective Date	

IAM Director:	Date:
Chief Procurement Officer:	Date:
Deputy County Manager:	Date:



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action:

Date:

Statute Action:

To purchase with a trade-in

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C and GS 143-129-7

FROM	
Name	
Department	DSS
Asset Number	N/A
Serial Number	N/A
Description	Executive Desk with Hutch

TO	
Name	
Department	CHA
Location	
Reason	

Is this a Vehicle? Yes	
Vehicle ID #	
Year	
Mileage	
Tag #	
Effective Date	

IAM Director:	Date:
Chief Procurement Officer:	Date:
Deputy County Manager:	Date:



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action:

Date:

Statute Action:

To purchase with a trade-in

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C and GS 143-129-7

FROM	
Name	
Department	DSS
Asset Number	N/A
Serial Number	N/A
Description	Executive Desk Hutch

TO	
Name	
Department	CHA
Location	
Reason	

Is this a Vehicle? Yes	
Vehicle ID #	
Year	
Mileage	
Tag #	
Effective Date	

IAM Director:	Date:
Chief Procurement Officer:	Date:
Deputy County Manager:	Date:



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action:

Date:

Statute Action:

To purchase with a trade-in

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C and GS 143-129-7

FROM	
Name	
Department	DSS
Asset Number	N/A
Serial Number	N/A
Description	Executive Double Drawer

TO	
Name	
Department	CHA
Location	
Reason	

Is this a Vehicle? Yes	
Vehicle ID #	
Year	
Mileage	
Tag #	
Effective Date	

IAM Director:	Date:
Chief Procurement Officer:	Date:
Deputy County Manager:	Date:



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action:

Date:

Statute Action:

To purchase with a trade-in

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C and GS 143-129-7

FROM	
Name	
Department	DSS
Asset Number	N/A
Serial Number	N/A
Description	Cubicle 1

TO	
Name	
Department	CHA
Location	
Reason	

Is this a Vehicle? Yes	
Vehicle ID #	
Year	
Mileage	
Tag #	
Effective Date	

IAM Director:	Date:
Chief Procurement Officer:	Date:
Deputy County Manager:	Date:



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action:

Date:

Statute Action:

To purchase with a trade-in

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C and GS 143-129-7

FROM	
Name	
Department	DSS
Asset Number	N/A
Serial Number	N/A
Description	Cubicle 2

TO	
Name	
Department	CHA
Location	
Reason	

Is this a Vehicle? Yes	
Vehicle ID #	
Year	
Mileage	
Tag #	
Effective Date	

IAM Director:	Date:	
Chief Procurement Officer:	Date:	
Deputy County Manager:	Date:	



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action:

Date:

Statute Action:

To purchase with a trade-in

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C and GS 143-129-7

FROM	
Name	
Department	DSS
Asset Number	N/A
Serial Number	N/A
Description	Cubicle 3

TO	
Name	
Department	CHA
Location	
Reason	

Is this a Vehicle? Yes	
Vehicle ID #	
Year	
Mileage	
Tag #	
Effective Date	

IAM Director:	Date:
Chief Procurement Officer:	Date:
Deputy County Manager:	Date:



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action:

Date:

Statute Action:

To purchase with a trade-in

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C and GS 143-129-7

FROM	
Name	
Department	DSS
Asset Number	N/A
Serial Number	N/A
Description	Cubicle 4

TO	
Name	
Department	CHA
Location	
Reason	

Is this a Vehicle? Yes	
Vehicle ID #	
Year	
Mileage	
Tag #	
Effective Date	

IAM Director:	Date:
Chief Procurement Officer:	Date:
Deputy County Manager:	Date:

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Legal - Conveying Two Properties to the Board of Education

BRIEF SUMMARY:

The County takes title to school properties from the Board of Education (BOE) in order to borrow money for school construction, and to give a security interest on affected parcels to the lender. When the deed of trust is paid off and cancelled, the properties must revert back to the BOE. Deeds of Trust encumbering NorthWest Cabarrus STEM Middle School and Cox Mill Elementary School have been paid off and these properties should be returned to the BOE.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the execution and recording of the necessary deeds to return these properties to the Board of Education.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Doug Hall, County Attorney and General Counsel

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Deed - Northwest Cabarrus Stem Middle School
- ▣ Deed - Cox Mill Elementary School

Excise Tax \$0.00

Recording Time, Book and Page

Tax Lot No.

Parcel Identifier No. 5602-43-2559

Verified by _____ County on the _____ day of _____ , _____
by _____

Mail after recording to Grantee

This instrument was prepared by Richard M. Koch

Brief description for the Index

Northwest Cabarrus Stem Middle School

NORTH CAROLINA SPECIAL WARRANTY DEED

THIS DEED made this _____ day of October , 2025 , by and between

GRANTOR

GRANTEE

CABARRUS COUNTY

CABARRUS COUNTY BOARD OF EDUCATION,
4401 Old Airport Road
Concord, NC 28025

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.q. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that

certain lot or parcel of land situated in the City of _____ , No. 4 _____ Township,
Cabarrus _____ County, North Carolina and more particularly described as follows:

See attached Exhibit A.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.
And the Grantor covenants with the Grantee, that Grantor has done nothing to impair such title as Grantor received, and Grantor will warrant and defend the title against the lawful claims of all persons claiming by, under or through Grantor, except for the exceptions hereinwith stated.
Title to the property hereinabove described is subject to the following exceptions:

- 1. All restrictions, right of way and easements of record.
- 2. Any leases and agency agreements between Grantor and Grantee, all of which are merged into this deed, and to the extent not merged, are hereby canceled.

A map showing the above described property is recorded in Plat Book 3 page 68.

The property hereinabove described was acquired by Grantor by instrument recorded in Deed Book 4015 Page 181.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

CABARRUS COUNTY

(Corporate Name)

By: _____

Kelly F. Sifford Interim County Manager

ATTEST:

Clerk to the Board (Corporate Seal)

USE BLUE INK ONLY

_____ (SEAL)

_____ (SEAL)

_____ (SEAL)

_____ (SEAL)

SEAL-STAMP

Use Blue Ink

NORTH CAROLINA, _____ County.
I, a Notary Public of the County and State aforesaid, certify that _____ Grantor,
personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my
hand and official stamp or seal, this _____ day of _____, _____.
My commission expires: _____ Notary Public

SEAL-STAMP

Use Blue Ink

NORTH CAROLINA, Cabarrus County.
I, a Notary Public of the County and State aforesaid, certify that _____
personally came before me this day and acknowledged that she is Clerk to the Board of
Cabarrus County, and that by authority duly
given and as the act of the County, the foregoing instrument was signed in its name by its Interim County Manager
sealed with its corporate seal and attested by her as its Clerk to the Board.
Witness my hand and official stamp or seal, this _____ day of _____, 2025.

EXHIBIT A

(NORTHWEST MIDDLE SCHOOL)

LYING and being in No. 4 Township, and being a part of the property as shown on the map of RURAL HEIGHTS, a map of said property being on file in the office of the Register of Deeds in Map Book 3 at page 68, and more particularly described as follows:

BEGINNING at a point in the center of the Boy Scout Camp Road in the line of W. L. Linker (old line of the J. W. Linker Estate), and runs thence four (4) courses and distances with the center of the Boy Scout Camp Road as follows: (1) South 45-26-50 West 600 feet; (2) South 43-00-55 West 278.00 feet; (3) South 30-46-30 West 270.00 feet; (4) South 9-38-40 West 304.00 feet to a point in the center of the intersection of the Boy Scout Camp Road and Trinity Church Road; thence with the center of Trinity Church Road South 35-19-40 East 377.73 feet to a point in the center of said road; thence North 77-29-05 East (crossing an iron stake at 26.45 feet) 565.94 feet to an iron stake, a corner of Donald Campbell; thence with Campbell's line South 32-58-00 East 817.93 feet to a gum tree in the old line of G. W. Lee (now Benny Lee); thence with the old line of G. W. Lee (now Benny Lee) North 61-20-20 East 2234.66 feet to an iron stake by a poplar in the line of Roy Overcash (formerly Will Ludwig), a corner of Benny Lee; thence with the line of Roy Overcash (old line of Will Ludwig) North 4-18-15 E. 948.14 feet to a hickory tree, a corner of Roy Overcash in the line of Leon Overcash (formerly P. K. Myers); thence with the line of Leon Overcash and Camp Cabarrus (formerly J. B. Price) South 78-48-40 West 2142.48 feet to a hickory tree, an old corner of the J. B. Price, now a corner of Camp Cabarrus; thence with the line of Camp Cabarrus (old line of J. B. Price) North 22-18-20 West 414.85 feet to a white oak, a corner of W. L. Linker (an old corner of the J. W. Linker Estate); thence with the line of W. L. Linker (old line of the J. W. Linker Estate) North 76-07-30 West (crossing an iron stake at 152.20 feet) 187.41 feet to the BEGINNING, containing 90.13 acres.

For reference see Deed Book No. 352, Page 17, Cabarrus County Registry.

Excise Tax \$0.00

Recording Time, Book and Page

Tax Lot No. _____ Parcel Identifier No. 4680-32-1476
Verified by _____ County on the _____ day of _____ , _____
by _____

Mail after recording to Grantee

This instrument was prepared by Richard M. Koch

Brief description for the Index Cox Mill Elementary School

NORTH CAROLINA SPECIAL WARRANTY DEED

THIS DEED made this _____ day of October , 2025 ,by and between
GRANTOR GRANTEE

CABARRUS COUNTY	CABARRUS COUNTY BOARD OF EDUCATION, 4401 Old Airport Road Concord, NC 28025
-----------------	-----------------------------------------------------------------------------------

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.q. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of Concord , No. 2 Township, Cabarrus County, North Carolina and more particularly described as follows:

See attached Exhibit A.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.
And the Grantor covenants with the Grantee, that Grantor has done nothing to impair such title as Grantor received, and Grantor will warrant and defend the title against the lawful claims of all persons claiming by, under or through Grantor, except for the exceptions hereinwith stated.
Title to the property hereinabove described is subject to the following exceptions:

- 1. All restrictions, right of way and easements of record.
- 2. Any leases and agency agreements between Grantor and Grantee, all of which are merged into this deed, and to the extent not merged, are hereby canceled.

A map showing the above described property is recorded in Plat Book _____ page _____.

The property hereinabove described was acquired by Grantor by instrument recorded in Deed Book 3127 Page 53.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

CABARRUS COUNTY
(Corporate Name)
By: _____
Kelly F. Sifford Interim County Manager
ATTEST:

Clerk to the Board (Corporate Seal)

USE BLUE INK ONLY

_____(SEAL)
_____(SEAL)
_____(SEAL)
_____(SEAL)

SEAL-STAMP

Use Blue Ink

NORTH CAROLINA, _____ County.
I, a Notary Public of the County and State aforesaid, certify that _____ Grantor,
personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my
hand and official stamp or seal, this _____ day of _____, _____.
My commission expires: _____ Notary Public

SEAL-STAMP

Use Blue Ink

NORTH CAROLINA, Cabarrus County.
I, a Notary Public of the County and State aforesaid, certify that _____
personally came before me this day and acknowledged that she is Clerk to the Board of
Cabarrus County, and that by authority duly
given and as the act of the County, the foregoing instrument was signed in its name by its Interim County Manager
sealed with its corporate seal and attested by her as its Clerk to the Board.
Witness my hand and official stamp or seal, this _____ day of _____, 2025.
My commission expires: _____ Notary Public

The foregoing Certificate(s) of _____

is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof.

REGISTER OF DEEDS FOR _____ COUNTY
By _____ Deputy/Assistant – Register of Deeds

EXHIBIT A
(Cox Mill Road Elementary School)

Lying and being in No. 2 Township, Cabarrus County, N.C., on the west side of Cox Mill Road (S. R. 1448) and adjoining the property of R. M. McGraw, Moffett Caldwell, Mrs. E. G. Denny and others, and bounded as follows:

BEGINNING at a point in Cox Mill Road, a comer of R. M. McGraw in the line of Denny, and runs thence with the line of McGraw three lines, 1st, N. 89-00 W. (passing an iron slake at 33.9 feet) 419.8 feet to an iron stake; 2nd, S. 37-02 W. 704.2 feet to an iron stake; 3rd, S. 71-17 W. 1123.1 feet to a point in Clark's Creek; thence with the meanders of said creek in a northerly direction to an oak just below the old bridge site, a comer of Moffett Caldwell; thence with the line of Caldwell (see Map Book No. 6, Page 44, Deed Book No. 244, Page 329) N. 77-34 E. 2185.8 feet to a point in Cox Mill Road and in the line of Denny; thence with the line of Denny and with said road S. 2-00 E. 965.7 feet to the BEGINNING; and containing 62.4 acres more or less, and being more particularly described in Deed Book 699, Page 19, in the Cabarrus County Registry.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Legal - Extension of Lease, St. Stephens Church Rd. Property

BRIEF SUMMARY:

This future park property is 616 acres. In 2021, 138.5 acres was leased to Landon Barrier at \$7,500.00 per year for farming purposes. That lease expires on March 31, 2026; staff recommends the lease be amended to extend until March 31, 2031.

REQUESTED ACTION:

Recommended Motion:

Motion to adopt the Lease Extension Agreement.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Doug Hall, County Attorney and General Counsel
Daniel McClellan, Soil & Water Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▯ Executed Lease
- ▯ Lease Extension
- ▯ Public Notice

STATE OF NORTH CAROLINA
COUNTY OF CABARRUS

FARM LEASE AGREEMENT

This Farm Lease Agreement (the "**Lease**") is made and entered into effective as of the 1st day of March, 2021, by and between CABARRUS COUNTY, a political subdivision of the State of North Carolina (hereinafter referred to as "**Lessor**") and LONDON BARRIER, a citizen and resident of Cabarrus County, North Carolina (hereinafter referred to as "**Lessee**").

BACKGROUND STATEMENT

A. The Lessor is the equitable owner of that certain parcel of land containing approximately 615.982 acres located at 1820 St. Stephens Church Road, Mount Pleasant, North Carolina (Parcel PIN 5682816183).

B. The Lessor submitted an RFP for lease of 138.5 acres of this parcel and the Lessee respond to the RFP.

C. The property consists of agricultural land and the majority of the soils are classified as prime, unique, farmland of statewide importance by the Natural Resources Conservation Service, U.S. Department of Agriculture. Lessor and Lessee acknowledge that one of the purposes of this Lease is to protect and maintain the agricultural soils, agricultural viability and productivity of this property.

STATEMENT OF AGREEMENT

NOW THEREFORE, in consideration of the mutual agreements herein set forth, Lessor hereby leases to Lessee, and Lessee hereby accepts for lease from Lessor, upon and subject to the terms and conditions herein set forth, approximately 138.50 acres of land and all improvements now located thereon (the "**Premises**").

The recitals set forth above are incorporated herein by reference. The terms and conditions of this Lease are as follows:

1. **Term.** The term of this Lease shall commence as of April 1, 2021, and unless sooner terminated as hereinafter provided, shall continue thereafter for a period of five (5) years, expiring on midnight March 31, 2026, at which time this Lease and all of Lessee's rights hereunder shall automatically terminate and cease without prior notice. If the parties are in agreement, this Lease maybe extended for an additional 5 years, beginning at the conclusion of the initial term.

2. **Use of Premises by Lessee.** Lessee shall, during the term of this Lease and any renewals or extensions thereof, occupy and use the Premises for the purpose of operating a farm, utilized for row crops and hayfields and for no other purposes without the prior written consent of the Lessor. Lessee shall also adhere to the following terms and conditions:

A. All provision of the Lessor's RFP dated January 13, 2021 and all provision of the Lessee's written response to the RFP.

B. The Lessor's RFP was for lease of approximately 138.5 acres of this parcel and the Lessee's response to the RFP was for the same 138.5 acres as shown in yellow in the attached Exhibit A and are all adjacent to St. Stephens Church Road.

3. **Use of Premises by Lessor.** Lessor reserves to itself and its agents, employees and invitees during the entire term of this Lease the right to enter upon and use, occupy and utilize the Premises for all lawful purposes whatsoever. Lessor agrees, however, that it shall not in its use and occupancy of the Premises unreasonably interfere with Lessee's farm operation on the Premises.

4. **Rental.** Lessee shall pay Lessor as rental for the use and possession of the Premises and annual lease payment of \$60.00 per plantable acre, payable in one lump sum, on or before December 31 of each Lease year.

5. **Best Practices.** Lessee shall manage the Premises in accordance with sound agricultural soil and water conservation practices using a conservation plan approved in writing by Lessor and developed utilizing the standards and specifications of the Natural Resources Conservation Service Field Office Technical Guide and approved by the Cabarrus Soil and Water Conservation District, so as to promote the agricultural capability of the Premises and protect the conservation values of the Premises, including, without limitation, agricultural soils, scenic and wildlife habitat values and water quality values. Lessee shall implement all soil and water conservation practices that are contained in the approved conservation plan according to the schedule of implementation that exists within the plan. Revisions to the plan and schedule of implementation may be made as approved by Lessor, the Natural Resources Conservation Service and Cabarrus Soil and Water Conservation District.

Should Lessee in the operation of the Premises or the performance of his duties under this Lease fail to take any action requires by such conservation plan, Lessor may, after serving ten (10) days written notice of such failure on Lessee, take such action as Lessor may deem necessary to protect its interest under this Lease. Lessee agrees to reimburse Lessor on demand for the cost of any action so taken by Lessor.

6. **Expenses of Lessee.** During the term of this Lease and any and all renewals or extensions thereof, Lessee shall at his own cost and expense:

A. Furnish all labor and equipment necessary to operate the farm on the Premises in the manner specified in paragraph 2, hereof;

B. Keep and maintain all drainage ditches that have been constructed with prior written approval from Lessor and located on the Premises open and in good condition and repair so the drainage water may flow freely in such ditches on, to and from the Premises and the lands adjoining the same; and

C. Pay all charges, promptly as they become due, for any services utilized for work on the Premises.

7. **Waste.** Lessee shall not commit or permit the commission by others of any waste on the Premises.

8. **Casualty Insurance.** Lessee will not commit or permit the commission of any acts on the Premises nor use or permit the use of the Premises in any manner that would increase or cause the cancellation of any liability or other insurance policy maintained by Lessor and insuring the property or any improvements on the property. Lessee shall, at his own cost and expense, comply with any and all reasonable requirements of Lessor's insurance carriers necessary for the continued maintenance, at reasonable rates, of policies of liability insurance on the Premises and the improvements now on or hereafter erected on the Premises.

9. **Liability Insurance.** Lessee shall, at his own cost and expense, procure and maintain during the term of this Lease and any renewals or extensions thereof, insurance policies issued by insurance companies acceptable to Lessor in the amount of One Million Dollars, with a Two Million Dollar aggregate, insuring Lessor and Lessee against any and all possible liability for injuries to or death of any persons injured or killed at any time in, on, or about the Premises, relating to the operation of the Premises or otherwise. Such insurance policies shall name the Lessor as an additional insured, in a form of additional insured endorsement satisfactory to Lessor in its sole discretion. Lessee shall provide Lessor with current certificates of insurance confirming Lessor's status as an additional insured.

10. **Alteration and Liens.** Lessee shall not make or permit any other person to make any alterations to the Premises or to any improvement thereon or facility appurtenant thereto without the written consent of Lessor. Lessee shall keep the Premises free and clear of any and all liens, claims, and demands for work performed, materials furnished, or operations conducted thereon by or at the instance or request of Lessee.

11. **Hold Harmless.** Lessee shall indemnify and hold Lessor and the property of Lessor, including the Premises, free and harmless from all claims, liability, loss, damage, or expenses resulting from Lessee's occupation or use of the Premises, including any claim, liability, loss, or damage arising by reason of the injury to or death of any person or persons or by reason of the operations of the farm on the Premises, the damage to any property caused by the condition of the Premises, the condition of any improvements, or personal property in or on the Premises, or the acts or omissions of Lessee or any person in or on the Premises with the express or implied consent of Lessee. Such indemnity shall extend to any claim, liability, loss or damage occasioned by reason of Lessee's failure to perform any provision of this Lease or to comply with any requirement imposed upon him or the Premises or on the property by any duly authorized governmental agency or political subdivision, or by reason of Lessee's failure or inability to pay as they become due obligations incurred by him in the operation of the Premises or other operations to be conducted by him on the Premises. Lessee stipulates that the Premises, all improvements on the Premises and all facilities appurtenant thereto, are now, on the date of this Lease, in good order and repair and in safe and tenantable conditions. Lessee further stipulates that he has independently investigated all facts material to him in connection with this Lease and that the Premises are being leased by Lessee as a result of his own inspections and investigations and not as a result of any representations made by or on behalf of Lessor.

12. **Subleasing and Assigning.** Lessee shall not encumber, assign, or otherwise transfer this Lease or any right or interest of Lessee herein or hereunder, without the prior written consent of Lessor. The consent by Lessor to any one assignment, subletting, occupancy, or use by another person shall not be deemed consent to any subsequent assignment, subletting, occupation, or use. Any encumbrance, assignment, transfer or subletting without the prior written consent of Lessor shall be null and void and shall, at the option of Lessor, terminate this Lease.

13. **Insolvency.** Should Lessee become insolvent as defined herein, Lessor may, by giving ten (10) days written notice to Lessee, terminate this Lease and Lessee's interest in the Premises. For the purposes of this paragraph, Lessee shall be conclusively presumed to have become insolvent if (i) any order for relief under any Chapter of the United States Bankruptcy Code shall be entered voluntarily or involuntarily against him; (ii) a receiver shall be appointed to take possession of all or substantially all of Lessee's property because of his insolvency; (iii) Lessee shall make a general assignment for the benefit of his creditors; or (iv) Lessee shall allow any judgment against him to remain unsatisfied for a period of thirty (30) days or longer.

14. **Death or Incapacity of Lessee.** Should Lessee die or become permanently incapacitated for any reason from performing his duties under this Lease, then, at the option of the Lessor, Lessor may terminate this Lease and reenter and take possession of the Premises.

15. **Holding Over.** Any holding over after the expiration of the term of this Lease shall be construed to be a month-to-month tenancy only on the same terms and conditions herein specified so far as applicable, at a rate equal to \$750.00/month.

16. **No Partnership.** Nothing contained in the Lease shall create or be construed as creating a partnership, joint venture, or employment relationship between the Lessor and Lessee. Neither Lessor nor Lessee shall be liable for any obligations or liabilities incurred by the other.

17. **Default by Lessee.** All covenants and agreements on the part of Lessee contained in this Lease are consider material to this Lease and to the term hereby demised to the Lessee. Should the Lessee default in the performance of any covenant, condition, or agreement contained in this Lease, Lessor may terminate this Lease and reenter and regain exclusive possession of the Premises without reservation of and without prejudice to such other rights and remedies of which Lessor may be entitled as a result of such default. On termination of this Lease, all rights of Lessee in and to the Premises shall also terminate. Pursuit by Lessor of any particular right or remedy shall not preclude pursuit of any other right or remedy available to Lessor, and no waiver by Lessor of any breach by Lessee of any one or more of the covenants, conditions or agreements contained in the Lease shall bar the enforcement of any rights or remedies of Lessor for any subsequent breach of such or any other covenant, condition, or agreement.

18. **Notices.** All notices, requests and demands to or upon the respective parties hereto shall be deemed to have been or made when hand delivered, or deposited in the mail, postage prepaid by registered or certified mail, return receipt requested, addressed as follows or to such other address as may ne hereafter designated in writing by the respective parties hereto:

If to Lessor:

Cabarrus County
Atten: County Manager
P.O. Box 707
Concord, NC 28026

If to Lessee:

Landon Barrier
5360 Barrier Store Road
Mt Pleasant, NC 28124

Except in cases where it is expressly herein provided that such notice, request or demand is not effective until received by the party to whom it is addressed.

19. **Heirs and Successors.** This Lease shall be binding upon and shall inure to the benefits of the heirs, executors, administrators, successor, and assigns of the parties hereto, but nothing herein shall be construed as consent by Lessor to any assignment of this Lease or any interest therein by Lessee except as provided in paragraph 15 hereof.

20. **Governing Law.** This Lease shall be governed by the laws of the State of North Carolina.

21. **Cancellation.** Lessor reserves the right to cancel the Lease at any time at its sole discretion.

IN WITNESS, the parties have caused this Lease to be duly executed as shown below.

LESSOR:

CABARRUS COUNTY,
a political subdivision of the State of North Carolina

By: _____

County Manager

3/18/21

LESSEE:

By: _____

Landon Barrier

**NORTH CAROLINA
CABARRUS COUNTY**

LEASE EXTENSION AGREEMENT

THIS LEASE EXTENSION AGREEMENT is entered into by and between CABARRUS COUNTY, NORTH CAROLINA, a public body politic and a political subdivision of the State of North Carolina, as Lessor (the "County"), and LANDON BARRIER, as Lessee.

WITNESSETH:

The County and Barrier previously entered into a Farm Lease Agreement dated March 1, 2021, for a period of five (5) years commencing April 1, 2021 through March 31, 2026, which provided that if the parties mutually agree, it may be extended for an additional five (5) year period;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, the parties agree as follows:

1. The term of the Farm Lease Agreement dated March 1, 2021, is hereby amended and extended to cover the term of April 1, 2026 through March 31, 2031.
2. The annual rent for the subject property is amended to \$7,500.00 per year, representing \$60.00 per acre for 125 acres of farmable land.
3. The prorated lease payment for the term January 1, 2031 through March 31, 2031 shall be due and payable no later than March 31, 2031.
4. To the extent not modified by this Lease Extension Agreement, all of the terms and conditions of the Farm Lease Agreement dated March 1, 2021 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed in their corporate names by their duly authorized officers, if applicable, as of the day and year acknowledged.

Lessor: CABARRUS COUNTY,
NORTH CAROLINA

Chairman, Board of Commissioners

Date: _____

Lessee: LANDON BARRIER

Landon Barrier

Date: _____

ATTEST:

Clerk, Board of Commissioners

NORTH CAROLINA
CABARRUS COUNTY

I, _____, a Notary Public in and for said County and State, certify that _____ personally came before me this day and acknowledged that she is Clerk to the Cabarrus County Board of Commissioners, and that by authority duly given and as the act of the Board, the foregoing instrument was signed in its name by its Chair, sealed with its corporate seal, and attested by herself as its Clerk.

WITNESS my hand and notarial seal, this _____ day of _____, 2026.

Notary Public

My commission expires: _____

NORTH CAROLINA
CABARRUS COUNTY

I, _____, a Notary Public in and for said County and State, certify that Landon Barrier personally came before me this day and acknowledged that he signed the foregoing instrument for the purposes therein expressed.

WITNESS my hand and notarial seal, this _____ day of _____, 2026.

Notary Public

My commission expires: _____



PUBLIC NOTICE
LEASE OF COUNTY PROPERTY

The Cabarrus County Board of Commissioners intends to enter into a lease of the following county-owned property:

A 138.5-acre portion of Tax Parcel Identification Number 5682816183 being 615.982 acres in total, located at 1820 St. Stephens Church Rd., Mt. Pleasant, N.C.

The County intends to lease the property to Landon Barrier for a term of five years from April 1, 2026 through March 31, 2031. In consideration of the lease, the Lessee will pay annual rent of \$7,500.00 per year. This is an extension and modification of an already existing lease to the Lessee dated March 1, 2021 for the term April 1, 2021 through March 31, 2026.

All persons interested in this lease are invited to attend the meeting of the Cabarrus County Board of Commissioners to be held in the Board Meeting Chambers at the Governmental Center, 65 Church Street South, Concord, North Carolina at 6:00 p.m. on Tuesday, January 20, 2026. At that time the board intends to authorize the lease of the property described above.

Posted: December 18, 2025.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Proclamation - Black History Month

BRIEF SUMMARY:

The following proclamation proclaims February 2026 as Black History Month in Cabarrus County and encourages all citizens to participate in various activities associated with this remembrance.

REQUESTED ACTION:

Recommended Motion:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Ariadne Olvera, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

▣ Proclamation



BLACK HISTORY MONTH PROCLAMATION

WHEREAS, Black History Month is the observance of a special period to recognize the achievements and contributions of African-Americans to our county, state and nation; and

WHEREAS, this observance presents the special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have played a part in the progress of our county; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty; and

WHEREAS, as a result of their determination, hard work, intelligence, and perseverance, African-Americans have achieved exceptional success in all aspects of society including business, education, politics, science, athletics and the arts; and

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby recognize February 2026 as Black History Month and encourages all citizens to participate in the educational and celebratory events honoring the contributions and accomplishments of African-Americans.

ADOPTED this 20th day of January, 2026.

Laura Lindsey, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports – December 2025

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the December 2025 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Tax Refund Summary
- ▣ Tax Refund Detail
- ▣ NCVTS Report

Summary of Releases and Refunds for the Month Of December 2025

RELEASES FOR THE MONTH OF: DECEMBER 2025

\$86,497.72

BREAKDOWN OF RELEASES:

COUNTY	\$51,548.65
CITY OF CONCORD	\$33,476.85
CITY OF KANNAPOLIS	\$664.66
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
TOWN OF HUNTERSVILLE	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$217.36
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$590.20
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: DECEMBER 2025

\$4,249.67

BREAKDOWN OF REFUNDS:

COUNTY	\$1,248.79
CITY OF CONCORD	\$341.64
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$2,147.47
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$247.40
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$135.34
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$129.03
CONCORD RURAL F/D	\$0.00

DECEMBER 2025 RELEASE REPORT

Name	Bill#	Reason	District	Amount
BIJFFALO TERRACE I.P.PTNRP	2025-24352	PER GENERAL STATUE 105-322 (BOER) THE	CI02ADVI TAX	27670.23
BIJFFALO TERRACE I.P.PTNRP	2025-24352	PER GENERAL STATUE 105-322 (BOER) THE	C ADVI TAX	37947.74
COLONNADE BURGER I.I.C	2025-31569	RELEASE REQUESTED OTHER NCGS 105-381	C ADVI TAX	66.74
COLONNADE BURGER I.I.C	2025-31569	RELEASE REQUESTED OTHER NCGS 105-381	CI02ADVI TAX	48.66
EKH SER PROPCO K.I.P	2025-43437	DUPLICATE TAXATION NCGS 105-38	C ADVI TAX	517.80
EKH SER PROPCO K.I.P	2025-43437	DUPLICATE TAXATION NCGS 105-38	C PEN FEE	51.78
EKH SER PROPCO K.I.P	2025-43437	DUPLICATE TAXATION NCGS 105-38	CI02ADVI TAX	377.56
EKH SER PROPCO K.I.P	2025-43437	DUPLICATE TAXATION NCGS 105-38	CI02PEN FEE	37.76
FLOYD ENTERPRISES I.I.C	2025-1286	Property Sold: 105-381	C ADVI TAX	1946.88
FLOYD ENTERPRISES I.I.C	2025-1286	Property Sold: 105-381	C PEN FEE	389.38
FLOYD ENTERPRISES I.I.C	2025-1286	Property Sold: 105-381	CI02ADVI TAX	1419.60
FLOYD ENTERPRISES I.I.C	2025-1286	Property Sold: 105-381	CI02PEN FEE	283.92
FLOYD ENTERPRISES I.I.C	2025-1285	Property Sold: 105-381	C ADVI TAX	1965.31
FLOYD ENTERPRISES I.I.C	2025-1285	Property Sold: 105-381	C PEN FEE	196.53
FLOYD ENTERPRISES I.I.C	2025-1285	Property Sold: 105-381	CI02ADVI TAX	1433.04
FLOYD ENTERPRISES I.I.C	2025-1285	Property Sold: 105-381	CI02PEN FEE	143.30
GAINFY TAMARA ANN	2025-45877	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVI TAX	512.09
GAINFY TAMARA ANN	2025-45877	G.S. 105-322 BOER FOR LATE EXCLUSION	CI04ADVI TAX	497.42
HARRIS MUSTANG SUPPLY	2025-1299	OTHER NCGS 105-381 comments on bill	C ADVI TAX	716.65
HARRIS MUSTANG SUPPLY	2025-1299	OTHER NCGS 105-381 comments on bill	C PEN FEE	215.00
HARRIS MUSTANG SUPPLY	2025-1299	OTHER NCGS 105-381 comments on bill	ER16ADVI TAX	114.28
HARRIS MUSTANG SUPPLY	2025-1299	OTHER NCGS 105-381 comments on bill	ER16PEN FEE	34.28
HARRIS MUSTANG SUPPLY	2025-1300	OTHER NCGS 105-381 comments on bill	C ADVI TAX	652.89
HARRIS MUSTANG SUPPLY	2025-1300	OTHER NCGS 105-381 comments on bill	C PEN FEE	261.16
HARRIS MUSTANG SUPPLY	2025-1300	OTHER NCGS 105-381 comments on bill	ER16ADVI TAX	104.11
HARRIS MUSTANG SUPPLY	2025-1300	OTHER NCGS 105-381 comments on bill	ER16PEN FEE	41.64
HARRIS MUSTANG SUPPLY	2025-1301	OTHER NCGS 105-381 comments on bill	C ADVI TAX	597.65
HARRIS MUSTANG SUPPLY	2025-1301	OTHER NCGS 105-381 comments on bill	C PEN FEE	298.83
HARRIS MUSTANG SUPPLY	2025-1301	OTHER NCGS 105-381 comments on bill	ER16ADVI TAX	95.30
HARRIS MUSTANG SUPPLY	2025-1301	OTHER NCGS 105-381 comments on bill	ER16PEN FEE	47.65
HARRIS MUSTANG SUPPLY	2025-1302	OTHER NCGS 105-381 comments on bill	C ADVI TAX	599.44
HARRIS MUSTANG SUPPLY	2025-1302	OTHER NCGS 105-381 comments on bill	C PEN FEE	359.66
HARRIS MUSTANG SUPPLY	2025-1302	OTHER NCGS 105-381 comments on bill	ER16ADVI TAX	95.59
HARRIS MUSTANG SUPPLY	2025-1302	OTHER NCGS 105-381 comments on bill	ER16PEN FEE	57.35
HAYDEN DAVID JOHN	2026-501199	105-381 OTHER: RELEASING BILL GAP BILL	C ADVI TAX	10.94
HAYDEN DAVID JOHN	2026-501199	105-381 OTHER: RELEASING BILL GAP BILL	CI02ADVI TAX	7.98
KOTO PROPERTIES I.I.C	2025-65354	OTHER NCGS 105-381 (comments on bill)	C ADVI TAX	228.10
KOTO PROPERTIES I.I.C	2025-65354	OTHER NCGS 105-381 (comments on bill)	C PEN FEE	22.81
KOTO PROPERTIES I.I.C	2025-65354	OTHER NCGS 105-381 (comments on bill)	CI02PEN FEE	16.63
KOTO PROPERTIES I.I.C	2025-65354	OTHER NCGS 105-381 (comments on bill)	CI02ADVI TAX	166.32
LOWERY SHANNON FLOYD	2025-70380	PER G.S. 105-322 THE BOARD GRANTED LATE	C ADVI TAX	1251.99
LOWERY SHANNON FLOYD	2025-70380	PER G.S. 105-322 THE BOARD GRANTED LATE	ER05ADVI TAX	217.36
SMITH DEAN ALLEN	2026-501120	105-381 TAX CODE / JURISDICTION CORRECTION	C ADVI TAX	238.74
SMITH DEAN ALLEN	2026-501120	105-381 TAX CODE / JURISDICTION CORRECTION	CI02ADVI TAX	174.08
SPRINGS BUSINESS PARK I.I.C	2025-1239	BOER PER GENERAL STATUE 105-322 (TAXPAYER	C PEN FEE	1731.66
SPRINGS BUSINESS PARK I.I.C	2025-1239	BOER PER GENERAL STATUE 105-322 (TAXPAYER	CI02PEN FEE	1262.67
SUPERIOR COMPONENTS	2025-107793	DUPLICATE TAXATION NCGS 105-381	CI02ADVI TAX	40.32
SUPERIOR COMPONENTS	2025-107793	DUPLICATE TAXATION NCGS 105-381	CI02PEN FEE	4.03
SUPERIOR COMPONENTS	2025-107793	DUPLICATE TAXATION NCGS 105-381	C ADVI TAX	55.29
SUPERIOR COMPONENTS	2025-107793	DUPLICATE TAXATION NCGS 105-381	C PEN FEE	5.53
TEAL TAMMY ANNETTE	2026-500021	DUPLICATE TAXATION: 105-381	C ADVI TAX	172.18
TEAL TAMMY ANNETTE	2026-500021	DUPLICATE TAXATION: 105-381	CI04ADVI TAX	167.24
WAFRICO HOLDINGS I.I.C	2025-114776	GOVERNMENT ENTITY FOR 50% OWNERSHIP	C ADVI TAX	535.88
WAFRICO HOLDINGS I.I.C	2025-114776	GOVERNMENT ENTITY FOR 50% OWNERSHIP	CI02ADVI TAX	390.75



North Carolina Vehicle Tax System

Pending Refund Report

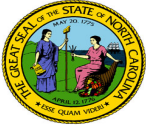
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
AIRHEART, JOSH WORTH	AIRHEART, JOSH WORTH	AIRHEART, TAMARA SHUE	2989 OLD	SALISBURY-CONCORD RD	CONCORD, NC 28025	Proration	0075290091	7A7207	PENDING	239454738	Refund Generated due to proration on Bill #0075290091-2024-2024-0000-00	Vehicle Sold	#####		C ADVL FR03ADVL	TAX TAX	(\$19.07) (\$2.65)	\$0.00 \$0.00	(\$19.07) (\$2.65)
ALTI, BALARAMAKRISHNA	ALTI, BALARAMAKRISHNA		4771 GREEN MOUNTAIN DR		CHARLOTTE, NC 28215	Proration	0084639994	LJY5769	PENDING	239454654	Refund Generated due to proration on Bill #0084639994-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI01ADVL	TAX TAX	(\$76.27) (\$54.29)	\$0.00 \$0.00	(\$76.27) (\$54.29)
ARROW DISPOSAL GROUP INC	ARROW DISPOSAL GROUP INC		PO BOX 472		HARRISBURG, NC 28075	Proration	0061716790	ARR0W15	PENDING	358656639	Refund Generated due to proration on Bill #0061716790-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI02ADVL	TAX VEHICLE FEE	(\$284.44) (\$207.40)	(\$14.22) (\$10.37)	(\$298.66) (\$217.77)
ARROW DUMPSTER RENTAL INC	ARROW DUMPSTER RENTAL INC		PO BOX 472		HARRISBURG, NC 28075	Proration	0086929277	ARR0W16	PENDING	357878754	Refund Generated due to proration on Bill #0086929277-2025-2025-0000-00	Vehicle Totalled	12/8/2025		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$486.56) (\$354.78) \$0.00	\$0.00 \$0.00 \$0.00	(\$486.56) (\$354.78) \$0.00
BASINGER, MICHAEL JAY	BASINGER, MICHAEL JAY		100 CANDYSTICK CIR		HARRISBURG, NC 28075	Adjustment < \$100	0088440842	1A683	PENDING	238442004	Refund Generated due to adjustment on Bill #0088440842-2025-2025-0000-00	Adjustment	12/5/2025		C ADVL CI01ADVL	TAX TAX	(\$41.33) (\$29.42)	\$0.00 \$0.00	(\$41.33) (\$29.42)
BASINGER, MICHAEL JAY	BASINGER, MICHAEL JAY		100 CANDYSTICK CIR		HARRISBURG, NC 28075	Adjustment >= \$100	0088440792	26N	PENDING	238442002	Refund Generated due to adjustment on Bill #0088440792-2025-2025-0000-00	Adjustment	12/5/2025		C ADVL CI01ADVL	TAX TAX	(\$70.33) (\$50.06)	\$0.00 \$0.00	(\$70.33) (\$50.06)
BLAS, JOHN MICHAEL	BLAS, JOHN MICHAEL	BLAS, JUDI JO	4569 LANSTONE CT SW		CONCORD, NC 28027	Proration	0078442233	TFZ9471	PENDING	357662850	Refund Generated due to proration on Bill #0078442233-2024-2024-0000-00	Vehicle Sold	12/5/2025		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$15.57) (\$11.35) \$0.00	\$0.00 \$0.00 \$0.00	(\$15.57) (\$11.35) \$0.00
BORKOWSKI, MICHAEL ROBERT	BORKOWSKI, MICHAEL ROBERT	BORKOWSKI, AMBER CARLISLE	3215 BAYTREE CT SW		CONCORD, NC 28027	Proration	0040029838	TFV0812	PENDING	357662979	Refund Generated due to proration on Bill #0040029838-2024-2024-0000-00	Vehicle Sold	12/5/2025		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$15.57) (\$11.35) \$0.00	\$0.00 \$0.00 \$0.00	(\$15.57) (\$11.35) \$0.00
BOYD, PAIGE FRANCES	BOYD, PAIGE FRANCES		10874 STORE HOUSE CT		DAVIDSON, NC 28036	Proration	0079375769	JHN1841	PENDING	359198985	Refund Generated due to proration on Bill #0079375769-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$84.17) (\$81.75) \$0.00	\$0.00 \$0.00 \$0.00	(\$84.17) (\$81.75) \$0.00
BRADY, KALA MARIE	BRADY, KALA MARIE	BRADY, KARINA J	1116 SANDY BOTTOM DR NW		CONCORD, NC 28027	Proration	0088590300	LML8900	PENDING	359182140	Refund Generated due to proration on Bill #0088590300-2025-2025-0000-00	Reg . Out of state	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$195.44) (\$142.51) (\$30.00)	\$0.00 \$0.00 \$0.00	(\$195.44) (\$142.51) (\$30.00)
BRATTON, ERIC FRANKLIN	BRATTON, ERIC FRANKLIN		5990 MOUNT PLEASANT RD S		CONCORD, NC 28025	Adjustment < \$100	0088769664	LMD9326	PENDING	479165512	Refund Generated due to adjustment on Bill #0088769664-2025-2025-0000-00	Situs error	#####		C ADVL CI02ADVL CI02ADVL FR13ADVL	TAX TAX TAX TAX	\$0.00 (\$41.75) (\$30.00) \$8.95	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 (\$41.75) (\$30.00) \$8.95
BUTANI, JINAL BHANUBHAI	BUTANI, JINAL BHANUBHAI	TIMBADIYA, AJAY ARVINDBHAI	3100 CLOVERLEAF PKWY		KANNAPOLIS, NC 28083	Proration	0082164054	HFY2998	PENDING	357461157	Refund Generated due to proration on Bill #0082164054-2024-2024-0000-00	Vehicle Sold	12/4/2025		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$9.60) (\$9.32) \$0.00	\$0.00 \$0.00 \$0.00	(\$9.60) (\$9.32) \$0.00
CARRERA, BARBARA	CARRERA, BARBARA		9696 LAURIE AVE NW		CONCORD, NC 28027	Proration	0070124592	KCR4892	PENDING	358876125	Refund Generated due to proration on Bill #0070124592-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$49.09) (\$35.79) \$0.00	\$0.00 \$0.00 \$0.00	(\$49.09) (\$35.79) \$0.00
CARRIKER, TAMARA PRESSLEY	CARRIKER, TAMARA PRESSLEY	CARRIKER, JOHN ALEXANDER	1220 MARGARET AVE		KANNAPOLIS, NC 28081	Proration	0058965258	ECC4506	PENDING	238594466	Refund Generated due to proration on Bill #0058965258-2024-2024-0000-00	Vehicle Sold	12/9/2025		C ADVL FR16ADVL	TAX TAX	(\$14.71) (\$2.81)	\$0.00 \$0.00	(\$14.71) (\$2.81)
CONS, RICARDO ALBERTO	CONS, RICARDO ALBERTO		971 ABERDEEN CT NW		CONCORD, NC 28027	Proration	0070550745	KE83241	PENDING	358466619	Refund Generated due to proration on Bill #0070550745-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$189.37) (\$138.08) \$0.00	\$0.00 \$0.00 \$0.00	(\$189.37) (\$138.08) \$0.00
COOK, JILLIAN ANN	COOK, JILLIAN ANN		406 COURTLAND CT		KANNAPOLIS, NC 28081	Proration	0061968401	PAV1515	PENDING	357891648	Refund Generated due to proration on Bill #0061968401-2024-2024-0000-00	Vehicle Sold	12/9/2025		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$14.77) (\$14.35) \$0.00	\$0.00 \$0.00 \$0.00	(\$14.77) (\$14.35) \$0.00
COOK, KAY TROUTMAN	COOK, KAY TROUTMAN		4146 OLD	SALISBURY-CONCORD RD	CONCORD, NC 28025	Adjustment >= \$100	0087122817	CS19641	PENDING	476360400	Refund Generated due to adjustment on Bill #0087122817-2025-2025-0000-00	Situs error	12/1/2025		C ADVL CI02ADVL CI02ADVL FR09ADVL	TAX TAX TAX TAX	\$0.00 (\$234.33) (\$30.00) \$55.79	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 (\$234.33) (\$30.00) \$55.79
COTTRILL, JON KENNETH	COTTRILL, JON KENNETH		3492 ROCKY RIDGE LN		HARRISBURG, NC 28075	Proration	0072113212	KHD9305	PENDING	238594868	Refund Generated due to proration on Bill #0072113212-2024-2024-0000-00	Vehicle Sold	12/9/2025		C ADVL FR07ADVL	TAX TAX	(\$18.62) (\$4.85)	\$0.00 \$0.00	(\$18.62) (\$4.85)
CUFF, CURRNIA EVANS	CUFF, CURRNIA EVANS	CUFF, TIMOTHY EDWARD	1026 CAMBROOK CT		CONCORD, NC 28027	Proration	0080531842	JJY9129	PENDING	359374449	Refund Generated due to proration on Bill #0080531842-2025-2025-0000-00	Vehicle Sold	#####		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$243.55) (\$236.57) \$0.00	\$0.00 \$0.00 \$0.00	(\$243.55) (\$236.57) \$0.00
DBN CAPITAL,	DBN CAPITAL,	NIFONG, DAVID	3630 POPLAR		CONCORD, NC 28027	Proration	0074007147	VEI 6473	PENDING	350000604	Refund Generated due to proration on Bill #0074007147-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI02ADVL	TAX TAX	(\$83.87) (\$61.16)	\$0.00 \$0.00	(\$83.87) (\$61.16)



North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
LLC	LLC	BRADLEY	TENT RD STE C		28027	Proration	0074971147-2024-2024-0000-00	KEL0473	PENDING	3300070324	Refund Generated due to proration on Bill #0074971147-2024-2024-0000-00	Sold	*****		CI02ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
DEATON, JENNIFER JOHNSON	DEATON, JENNIFER JOHNSON		2921 DONEGAL DR		KANNAPOLIS, NC 28081	Proration	0078384437	KC4249	PENDING	358151679	Refund Generated due to proration on Bill #0078384437-2024-2024-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$159.35)	\$0.00	(\$159.35)	
															CI04ADVL	TAX	(\$154.79)	\$0.00	(\$154.79)	
															CI04ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$314.14
DOUGLAS, ZACHARY JAMES	DOUGLAS, ZACHARY JAMES		808 BEECHWOOD AVENUE		KANNAPOLIS, NC 28081	Proration	0083600229	VFH5164	PENDING	359181852	Refund Generated due to proration on Bill #0083600229-2024-2024-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$21.04)	\$0.00	(\$21.04)	
															CI04ADVL	TAX	(\$20.44)	\$0.00	(\$20.44)	
															CI04ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$41.48
FIFE, JAMES DAVID SANDELL	FIFE, JAMES DAVID SANDELL	FIFE, NATALIE TAYLOR	4188 GLEN HAVEN DR SW		CONCORD, NC 28027	Proration	0084665800	KEL3327	PENDING	357270222	Refund Generated due to proration on Bill #0084665800-2024-2024-0000-00	Vehicle Sold	12/1/2025		C ADVL	TAX	(\$30.51)	(\$1.75)	(\$32.26)	
															CI02ADVL	TAX	(\$22.25)	(\$1.28)	(\$23.53)	
															CI02ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$55.79
FISENKO, MAXIM	FISENKO, MAXIM		115 GREEN ST SW		CONCORD, NC 28027	Proration	0087810972	SA4US	PENDING	358354059	Refund Generated due to proration on Bill #0087810972-2025-2025-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$187.92)	\$0.00	(\$187.92)	
															CI02ADVL	TAX	(\$137.02)	\$0.00	(\$137.02)	
															CI02ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$324.94
FOSTER, WYATT LOGAN	FOSTER, WYATT LOGAN		7003 MERRYMOUNT CT		CONCORD, NC 28025	Proration	0083415120	RJH2807	PENDING	238585622	Refund Generated due to proration on Bill #0083415120-2024-2024-0000-00	Vehicle Sold	12/8/2025		C ADVL	TAX	(\$122.03)	\$0.00	(\$122.03)	
															FR02ADVL	TAX	(\$26.48)	\$0.00	(\$26.48)	
																		Refund	\$0.00	\$148.51
																		Refund	\$0.00	\$126.95
GUO, JUNTAO	GUO, JUNTAO		10178 FALLING LEAF DR NW		CONCORD, NC 28027	Proration	0086534258	LEH1142	PENDING	357270945	Refund Generated due to proration on Bill #0086534258-2025-2025-0000-00	Vehicle Totalled	12/1/2025		C ADVL	TAX	(\$126.95)	\$0.00	(\$126.95)	
															CI02ADVL	TAX	(\$92.57)	\$0.00	(\$92.57)	
															CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$0.00	\$249.52
GUO, JUNTAO	GUO, JUNTAO		10178 FALLING LEAF DR NW		CONCORD, NC 28027	Proration	0028277879	HMW8706	PENDING	357270516	Refund Generated due to proration on Bill #0028277879-2024-2024-0000-00	Vehicle Sold	12/1/2025		C ADVL	TAX	(\$29.72)	\$0.00	(\$29.72)	
															CI02ADVL	TAX	(\$21.67)	\$0.00	(\$21.67)	
															CI02ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$51.39
HAGLER, TIMOTHY BUFF	HAGLER, TIMOTHY BUFF		6425 ROCKY RIVER RD		CONCORD, NC 28025	Proration	0080821605	LCY4639	PENDING	239260330	Refund Generated due to proration on Bill #0080821605-2025-2025-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$124.17)	(\$6.21)	(\$130.38)	
															FR02ADVL	TAX	(\$26.95)	(\$1.35)	(\$28.30)	
																		Refund	\$0.00	\$158.68
HAMPTON, JEFFREY	HAMPTON, JEFFREY	NICHOLSON, JOY HAMPTON	6001 GLENVILLE DR		WHITSETT, NC 27377	Proration	0077785954	KJH8506	PENDING	238651526	Refund Generated due to proration on Bill #0077785954-2024-2024-0000-00	Insurance Lapse	*****		C ADVL	TAX	(\$40.05)	\$0.00	(\$40.05)	
															CI01ADVL	TAX	(\$28.51)	\$0.00	(\$28.51)	
																		Refund	\$0.00	\$68.56
																		Refund	\$0.00	\$0.00
HEDRICK, WILLIAM ALVIN JR	HEDRICK, WILLIAM ALVIN JR		8490 BONDALE RD		CONCORD, NC 28025	Adjustment >=\$100	0088232968	LLV8287	PENDING	476613920	Refund Generated due to adjustment on Bill #0088232968-2025-2025-0000	Situs error	12/3/2025		CI02ADVL	TAX	(\$314.00)	\$0.00	(\$314.00)	
															CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
															FR14ADVL	TAX	\$74.76	\$0.00	\$74.76	
																		Refund	\$0.00	\$269.24
																		Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$0.00
HELMES, KENNETH RUSSELL	HELMES, KENNETH RUSSELL		4232 DC DR		CONCORD, NC 28025	Adjustment >=\$100	0088422221	EK4179	PENDING	477171108	Refund Generated due to adjustment on Bill #0088422221-2025-2025-0000	Situs error	12/8/2025		C ADVL	TAX	\$0.00	\$0.00	\$0.00	
															CI02ADVL	TAX	(\$269.18)	\$0.00	(\$269.18)	
															CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
															FR04ADVL	TAX	\$70.50	\$0.00	\$70.50	
																		Refund	\$0.00	\$228.68
HELTON, PAUL JACK JR	ZHAO, XUETING		84 LAKE CONCRD RD NE	APT S	CONCORD, NC 28025	Proration	0046540624	ECR1460	PENDING	358354917	Refund Generated due to proration on Bill #0073213480-2025-2025-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$42.22)	\$0.00	(\$42.22)	
															CI02ADVL	TAX	(\$30.78)	\$0.00	(\$30.78)	
															CI02ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$73.00
HELTON, PAUL JACK JR	HELTON, PAUL JACK JR		84 LAKE CONCRD RD NE	APT S	CONCORD, NC 28025	Proration	0073213480	CP37627	PENDING	358354893	Refund Generated due to proration on Bill #0073213480-2025-2025-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$134.29)	\$0.00	(\$134.29)	
															CI02ADVL	TAX	(\$97.92)	\$0.00	(\$97.92)	
															CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$0.00	\$262.21
HELTON, PAUL JACK JR	HELTON, PAUL JACK JR		84 LAKE CONCORD RD	APT S	CONCORD, NC 28025	Proration	0069217440	TLW8368	PENDING	358354875	Refund Generated due to proration on Bill #0069217440-2024-2024-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$9.82)	\$0.00	(\$9.82)	
															CI02ADVL	TAX	(\$7.16)	\$0.00	(\$7.16)	
															CI02ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$16.98
HOFFMAN, JIMMIE HENRY JR	HOFFMAN, JIMMIE HENRY JR		316 CENTRAL HEIGHTS DR SW		CONCORD, NC 28025	Proration	0018031173	BLM6964	PENDING	238767940	Refund Generated due to proration on Bill #0018031173-2024-2024-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$5.78)	\$0.00	(\$5.78)	
															FR04ADVL	TAX	(\$1.10)	\$0.00	(\$1.10)	
																		Refund	\$0.00	\$6.88
HOWIE, WHITNEY CHAMPAYNE	HOWIE, WHITNEY CHAMPAYNE		1562 MILL SPRING DR	APT 207	FORT MILL, SC 29715	Proration	0086434164	JLY7499	PENDING	357270495	Refund Generated due to proration on Bill #0086434164-2025-2025-0000-00	Reg . Out of state	12/1/2025		C ADVL	TAX	(\$57.91)	\$0.00	(\$57.91)	
															CI02ADVL	TAX	(\$42.23)	\$0.00	(\$42.23)	
															CI02ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$100.14
HUGGINS, JUDSON BENJAMIN	HUGGINS, JUDSON BENJAMIN		39 LAKEWOOD CT NW		CONCORD, NC 28027	Adjustment >=\$100	0087944462	88589	PENDING	359182173	Refund Generated due to adjustment on Bill #0087944462-2025-2025-0000-00	Adjustment	*****		C ADVL	TAX	(\$67.97)	\$0.00	(\$67.97)	
															CI02ADVL	TAX	(\$49.56)	\$0.00	(\$49.56)	
															CI02ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$117.53
HUGGINS, JUDSON BENJAMIN	HUGGINS, JUDSON BENJAMIN		39 LAKEWOOD CT NW		CONCORD, NC 28027	Adjustment <\$100	0079092836	RA88392	PENDING	359181957	Refund Generated due to adjustment on Bill #0079092836-2025-2025-0000-00	SLVG or RBLT TTL	*****		C ADVL	TAX	(\$15.15)	\$0.00	(\$15.15)	
															CI02ADVL	TAX	(\$11.04)	\$0.00	(\$11.04)	
															CI02ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
																		Refund	\$0.00	\$26.19
HUTTO, JAMMIE	HUTTO, JAMMIE		654 JACKSON		CONCORD, NC 28025	Proration	0064077554	TDK3296	PENDING	350056177	Refund Generated due to proration on Bill #0064077554-2025-2025-0000-00	Vehicle	*****		C ADVL	TAX	(\$21.11)	\$0.00	(\$21.11)	
															CI02ADVL	TAX	(\$15.39)	\$0.00	(\$15.39)	



North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
WILLIAMS, TIMOTHY	WILLIAMS, TIMOTHY		TER SW		28027	Proration	0004077324	TKK2700	PENDING	330030177	Refund Generated due to proration on Bill #0064877554-2024-2024-0000-00	Sold	*****		CI02ADVL	VEHICLE FEE	\$0.00	Refund	\$0.00	\$0.00
ILLUMEMD	ILLUMEMD	RAVI, PRAGATHI	8643 CONCORD MILL BLVD		CONCORD, NC 28027	Proration	0086421390	TFZ8292	PENDING	357977397	Refund Generated due to proration on Bill #0086421390-2025-2025-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$232.05)	\$0.00	(\$232.05)	
											Refund Generated due to proration on Bill #0086421390-2025-2025-0000-00	Vehicle Sold	*****		CI02ADVL	TAX	(\$169.21)	\$0.00	(\$169.21)	
											Refund Generated due to proration on Bill #0086421390-2025-2025-0000-00	Vehicle Sold	*****		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
IRVIN, JAMES EDWARD	IRVIN, JAMES EDWARD		1703 GOLD HILL RD		CONCORD, NC 28025	Proration	0080473591	CR63159	PENDING	238307184	Refund Generated due to proration on Bill #0080473591-2025-2025-0000-00	Vehicle Sold	12/3/2025		C ADVL	TAX	(\$40.00)	\$0.00	(\$40.00)	
											Refund Generated due to proration on Bill #0080473591-2025-2025-0000-00	Vehicle Sold	12/3/2025		FR03ADVL	TAX	(\$5.55)	\$0.00	(\$5.55)	
											Refund Generated due to proration on Bill #0080473591-2025-2025-0000-00	Vehicle Sold	12/3/2025		C ADVL	TAX	(\$5.84)	\$0.00	(\$5.84)	
JACKSON, TIMOTHY JAMES	JACKSON, TIMOTHY JAMES		800 ISABELLE ST		KANNAPOLIS, NC 28083	Proration	0000798830	SPA9369	PENDING	357977061	Refund Generated due to proration on Bill #0000798830-2024-2024-0000-00	Vehicle Sold	*****		CI04ADVL	TAX	(\$5.68)	\$0.00	(\$5.68)	
											Refund Generated due to proration on Bill #0000798830-2024-2024-0000-00	Vehicle Sold	*****		CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
											Refund Generated due to proration on Bill #0000798830-2024-2024-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$51.97)	\$0.00	(\$51.97)	
JAGER, DILLON THOMAS	JAGER, DILLON THOMAS	JAGER, ALYSSA NEELY	10626 HADDINGTON DR NW		CHARLOTTE, NC 28269	Proration	0077720645	LBL5424	PENDING	357977487	Refund Generated due to proration on Bill #0077720645-2024-2024-0000-00	Vehicle Sold	*****		CI02ADVL	TAX	(\$37.90)	\$0.00	(\$37.90)	
											Refund Generated due to proration on Bill #0077720645-2024-2024-0000-00	Vehicle Sold	*****		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
JENKINS, JEFFREY JEROME	JENKINS, JEFFREY JEROME		9175 HYDRANGEA DR		HARRISBURG, NC 28075	Proration	0061954644	HKP1401	PENDING	239251290	Refund Generated due to proration on Bill #0061954644-2024-2024-0000-00	Vehicle Totalled	*****		C ADVL	TAX	(\$2.79)	\$0.00	(\$2.79)	
											Refund Generated due to proration on Bill #0061954644-2024-2024-0000-00	Vehicle Totalled	*****		CI01ADVL	TAX	(\$1.98)	\$0.00	(\$1.98)	
JENKINS, JEFFREY JEROME	JENKINS, JEFFREY JEROME	JENKINS, MELVA GEORGE	9175 HYDRANGEA DR		HARRISBURG, NC 28075	Proration	0077174725	72V9DV	PENDING	239454526	Refund Generated due to proration on Bill #0077174725-2024-2024-0000-00	Vehicle Totalled	*****		C ADVL	TAX	(\$139.98)	\$0.00	(\$139.98)	
											Refund Generated due to proration on Bill #0077174725-2024-2024-0000-00	Vehicle Totalled	*****		CI01ADVL	TAX	(\$99.64)	\$0.00	(\$99.64)	
											Refund Generated due to proration on Bill #0077174725-2024-2024-0000-00	Vehicle Totalled	*****		C ADVL	TAX	(\$26.04)	\$0.00	(\$26.04)	
JOHNSON, CAROL GRIFFIN	JOHNSON, CAROL GRIFFIN		6610 WELDON CIR NW		CONCORD, NC 28027	Proration	0058924123	EBZ5083	PENDING	357878757	Refund Generated due to proration on Bill #0058924123-2024-2024-0000-00	Vehicle Sold	12/8/2025		CI02ADVL	TAX	(\$18.99)	\$0.00	(\$18.99)	
											Refund Generated due to proration on Bill #0058924123-2024-2024-0000-00	Vehicle Sold	12/8/2025		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
											Refund Generated due to proration on Bill #0058924123-2024-2024-0000-00	Vehicle Sold	12/8/2025		C ADVL	TAX	(\$18.82)	\$0.00	(\$18.82)	
JORDAN, DAWN BURRIS	JORDAN, DAWN BURRIS		526 BOSTIAN AVE		KANNAPOLIS, NC 28083	Proration	0079916360	VCM4855	PENDING	357662847	Refund Generated due to proration on Bill #0079916360-2024-2024-0000-00	Vehicle Totalled	12/5/2025		CI04ADVL	TAX	(\$18.28)	\$0.00	(\$18.28)	
											Refund Generated due to proration on Bill #0079916360-2024-2024-0000-00	Vehicle Totalled	12/5/2025		CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
KASTRITIS, WILLIAM GEORGE	KASTRITIS, WILLIAM GEORGE	KASTRITIS, CHRISTOPHER RYAN	2021 HEMINGWAY LN		ROSWELL, GA 30075	Proration	0073065498	KFX4455	PENDING	239582980	Refund Generated due to proration on Bill #0073065498-2024-2024-0000-00	Reg. Out of state	*****		C ADVL	TAX	(\$54.29)	\$0.00	(\$54.29)	
											Refund Generated due to proration on Bill #0073065498-2024-2024-0000-00	Reg. Out of state	*****		CI01ADVL	TAX	(\$38.64)	\$0.00	(\$38.64)	
											Refund Generated due to proration on Bill #0073065498-2024-2024-0000-00	Reg. Out of state	*****		C ADVL	TAX	(\$36.89)	\$0.00	(\$36.89)	
KELNHOFER, PETER JEROME	KELNHOFER, PETER JEROME	KELNHOFER, MARY BURR	5433 VILLAGE DR NW		CONCORD, NC 28027	Proration	0082708079	SMB3846	PENDING	357878409	Refund Generated due to proration on Bill #0082708079-2024-2024-0000-00	Vehicle Sold	12/8/2025		CI02ADVL	TAX	(\$26.90)	\$0.00	(\$26.90)	
											Refund Generated due to proration on Bill #0082708079-2024-2024-0000-00	Vehicle Sold	12/8/2025		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
											Refund Generated due to proration on Bill #0082708079-2024-2024-0000-00	Vehicle Sold	12/8/2025		C ADVL	TAX	(\$176.64)	\$0.00	(\$176.64)	
KHANNA, NITESH	KHANNA, NITESH		10193 PAPER BIRCH DR		CHARLOTTE, NC 28215	Proration	0080355986	CADZILLA	PENDING	239583054	Refund Generated due to proration on Bill #0080355986-2024-2024-0000-00	Vehicle Sold	*****		CI01ADVL	TAX	(\$125.73)	\$0.00	(\$125.73)	
											Refund Generated due to proration on Bill #0080355986-2024-2024-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$413.11)	\$0.00	(\$413.11)	
											Refund Generated due to proration on Bill #0080355986-2024-2024-0000-00	Vehicle Sold	*****		CI01ADVL	TAX	(\$294.06)	\$0.00	(\$294.06)	
											Refund Generated due to proration on Bill #0080355986-2024-2024-0000-00	Vehicle Sold	*****		C ADVL	TAX	(\$85.71)	\$0.00	(\$85.71)	
KHUON, SOKHOM	KHUON, SOKHOM		5701 WOODRIDGE CT NW		CONCORD, NC 28027	Proration	0062023380	HDK7059	PENDING	357891969	Refund Generated due to proration on Bill #0062023380-2024-2024-0000-00	Vehicle Sold	12/9/2025		CI02ADVL	TAX	(\$62.50)	\$0.00	(\$62.50)	
											Refund Generated due to proration on Bill #0062023380-2024-2024-0000-00	Vehicle Sold	12/9/2025		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
											Refund Generated due to proration on Bill #0062023380-2024-2024-0000-00	Vehicle Sold	12/9/2025		C ADVL	TAX	(\$220.38)	(\$11.02)	(\$231.40)	
KILLOUGH, CASEY MORRIS	KILLOUGH, CASEY MORRIS		97 GROVE AVE NW		CONCORD, NC 28025	Proration	0084155997	LCW3738	PENDING	359373978	Refund Generated due to proration on Bill #0084155997-2024-2024-0000-00	Vehicle Sold	*****		CI02ADVL	TAX	(\$160.69)	(\$8.03)	(\$168.72)	
											Refund Generated due to proration on Bill #0084155997-2024-2024-0000-00	Vehicle Sold	*****		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
KLUTTZ AND SONS PLUMBING CO INC	KLUTTZ AND SONS PLUMBING CO INC	KLUTTZ, GEORGE WESLEY JR	6312 MIAMI CHURCH RD		CONCORD, NC 28025	Proration	0075132924	ZZA9610	PENDING	238913102	Refund Generated due to proration on Bill #0075132924-2025-2025-0000-00	Reg. Out of state	*****		C ADVL	TAX	(\$82.22)	\$0.00	(\$82.22)	
											Refund Generated due to proration on Bill #0075132924-2025-2025-0000-00	Reg. Out of state	*****		FR13ADVL	TAX	(\$12.85)	\$0.00	(\$12.85)	
											Refund Generated due to proration on Bill #0075132924-2025-2025-0000-00	Reg. Out of state	*****		C ADVL	TAX	(\$128.09)	\$0.00	(\$128.09)	
KLUTTZ, GEORGE WESLEY JR	KLUTTZ, GEORGE WESLEY JR	KLUTTZ, VICKI FERGUSON	6312 MIAMI CHURCH RD		CONCORD, NC 28025	Proration	0088121990	VHV6794	PENDING	238913104	Refund Generated due to proration on Bill #0088121990-2025-2025-0000-00	Reg. Out of state	*****		FR13ADVL	TAX	(\$20.01)	\$0.00	(\$20.01)	
											Refund Generated due to proration on Bill #0088121990-2025-2025-0000-00	Reg. Out of state	*****		C ADVL	TAX	(\$27.76)	\$0.00	(\$27.76)	
LEWIS, ESTAFFORD ALEXANDER	LEWIS, ESTAFFORD ALEXANDER		500 CLEARWATER DR NW		CONCORD, NC 28027	Adjustment < \$100	0088199836	LMN3159	PENDING	358563273	Refund Generated due to adjustment on Bill #0088199836-2025-2025-0000-00	SLVG or RBLT TTL	*****		CI02ADVL	TAX	(\$20.25)	\$0.00	(\$20.25)	
											Refund Generated due to adjustment on Bill #0088199836-2025-2025-0000-00	SLVG or RBLT TTL	*****		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
											Refund Generated due to adjustment on Bill #0088199836-2025-2025-0000-00	SLVG or RBLT TTL	*****		C ADVL	TAX	(\$44.37)	\$0.00	(\$44.37)	
LI, YANHE	LI, YANHE		50 EXECUTIVE PARK S	APT 345	ATLANTA, GA 30329	Proration	0070581569	KEN3666	PENDING	357878379	Refund Generated due to proration on Bill #0070581569-2024-2024-0000-00	Reg. Out of state	12/8/2025		CI04ADVL	TAX	(\$43.10)	\$0.00	(\$43.10)	
											Refund Generated due to proration on Bill #0070581569-2024-2024-0000-00	Reg. Out of state	12/8/2025		CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
											Refund Generated due to proration on Bill #0070581569-2024-2024-0000-00	Reg. Out of state	12/8/2025		C ADVL	TAX	(\$62.98)	(\$3.15)	(\$66.13)	
MCDANIEL, CHERYL LYNN	MCDANIEL, CHERYL LYNN		439 LUCKY DR NW		CONCORD, NC 28027	Proration	0079182787	KHK8952	PENDING	357461262	Refund Generated due to proration on Bill #0079182787-2024-2024-0000-00	Vehicle Sold	12/4/2025		CI02ADVL	TAX	(\$45.92)	(\$2.29)	(\$48.21)	
											Refund Generated due to proration on Bill #0079182787-2024-2024-0000-00	Vehicle Sold	12/4/2025		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
											Refund Generated due to proration on Bill #0079182787-2024-2024-0000-00	Vehicle Sold	12/4/2025		C ADVL	TAX	\$0.00	\$0.00	\$0.00	
MCGLAMERY, CHARLES ROLAND	MCGLAMERY, CHARLES ROLAND	MCGLAMERY, DANA HATLEY	5181 BARRIER GEORGEVILLE	ROAD	MOUNT PLEASANT, NC 28124	Adjustment >= \$100	0087140078	LKK4386	PENDING	476613992	Refund Generated due to adjustment on Bill #0087140078-2025-2025-0000-00	Situs error	12/3/2025		CI02ADVL	TAX	(\$90.84)	\$0.00	(\$90.84)	
											Refund Generated due to adjustment on Bill #0087140078-2025-2025-0000-00	Situs error	12/3/2025		CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
											Refund Generated due to adjustment on Bill #0087140078-2025-2025-0000-00	Situs error	12/3/2025		FR13ADVL	TAX	\$19.47	\$0.00	\$19.47	



North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MELENDEZ GARCIA, DANIEL ANDRES	MELENDEZ GARCIA, DANIEL ANDRES		2819 STATION LN SW		CONCORD, NC 28025	Adjustment < \$100	0074061668	HDK9886	PENDING	358890537	Refund Generated due to adjustment on Bill #0074061668-2025-2025-0000-00	Mileage	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$31.61) (\$23.05) \$0.00	Refund \$0.00 \$0.00	\$101.37 (\$31.61) (\$23.05) \$0.00
MERAKI ENTERPRISES LLC	MERAKI ENTERPRISES LLC	STEWART, THOMAS LEE	9922 NICOLE LN		CHARLOTTE, NC 28269	Adjustment < \$100	0062622287	HKA7593	PENDING	359181525	Refund Generated due to adjustment on Bill #0062622287-2025-2025-0000-00	Adjustment	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$4.19) (\$3.06) \$0.00	Refund \$0.00 \$0.00	\$54.66 (\$4.19) (\$3.06) \$0.00
MULLINS, CHAD EDWARD	MULLINS, CHAD EDWARD		1055 OLD CHARLOTTE RD		CONCORD, NC 28027	Proration	0086802264	LKK9027	PENDING	357662814	Refund Generated due to proration on Bill #0086802264-2025-2025-0000-00	Vehicle Sold	12/5/2025		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$66.00) (\$48.13) \$0.00	Refund \$0.00 \$0.00	\$7.25 (\$66.00) (\$48.13) \$0.00
MULLIS, KRISTI ELIZABETH	MULLIS, KRISTI ELIZABETH		606 CRYSTALWOOD CT NW		CONCORD, NC 28027	Proration	0087128623	81078C	PENDING	358656909	Refund Generated due to proration on Bill #0087128623-2025-2025-0000-00	Vehicle Totalled	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$59.31) (\$43.25) \$0.00	Refund \$0.00 \$0.00	\$114.13 (\$59.31) (\$43.25) \$0.00
MULTIPLY CHURCH GLOBAL	MULTIPLY CHURCH GLOBAL		150 WARREN C COLEMAN BLVD N		CONCORD, NC 28027	Adjustment < \$100	0088448346	VHZ1163	PENDING	358151592	Refund Generated due to adjustment on Bill #0088448346-2025-2025-0000-00	Exempt Property	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$19.35) (\$14.11) (\$30.00)	Refund \$0.00 \$0.00	\$63.46 (\$19.35) (\$14.11) (\$30.00)
MYERS, LARRY BLAIR	MYERS, LARRY BLAIR		8917 CHERRYS FORD CT		HARRISBURG, NC 28075	Adjustment >= \$100	0081751049	LFK4296	PENDING	239104638	Refund Generated due to adjustment on Bill #0081751049-2025-2025-0000-00	Over Assessment	#####		C ADVL FR07ADVL	TAX TAX	(\$87.76) (\$22.85)	Refund \$0.00 \$0.00	\$110.61 (\$87.76) (\$22.85) \$0.00
NASKA, ANTHONY II	NASKA, ANTHONY II		3056 WINNERS CIR SW		CONCORD, NC 28025	Proration	0087838820	LML7928	PENDING	357308916	Refund Generated due to proration on Bill #0087838820-2025-2025-0000-00	Vehicle Sold	12/2/2025		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$9.70) (\$7.07) \$0.00	Refund \$0.00 \$0.00	\$16.77 (\$9.70) (\$7.07) \$0.00
NICHOLSON, DEBORAH COPELAND	NICHOLSON, DEBORAH COPELAND		4400 KINGSBURY RD		MIDLAND, NC 28107	Adjustment >= \$100	0088643074	PSP7495	PENDING	478909500	Refund Generated due to adjustment on Bill #0088643074-2025-2025-0000-00	Situs error	#####		C ADVL CI02ADVL CI02ADVL CI06ADVL	TAX TAX VEHICLE FEE TAX	\$0.00 (\$220.21) (\$30.00) \$104.86	Refund \$0.00 \$0.00 \$5.24	\$0.00 (\$231.22) (\$30.00) \$110.10
ODUKALE, ASTRA LAREINA	ODUKALE, ASTRA LAREINA		11001 ASPEN RIDGE LN NW		CONCORD, NC 28027	Proration	0058971696	FFK5416	PENDING	357891636	Refund Generated due to proration on Bill #0058971696-2023-2023-0000-00	Vehicle Sold	12/9/2025		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$32.47) (\$21.06) \$0.00	Refund \$0.00 \$0.00	\$53.53 (\$32.47) (\$21.06) \$0.00
OLEAR, MARC ALFRED	OLEAR, MARC ALFRED		670 RAMA WOOD DR SE		CONCORD, NC 28025	Adjustment >= \$100	0088565168	1A750	PENDING	358890627	Refund Generated due to adjustment on Bill #0088565168-2025-2025-0000-00	Adjustment	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$276.48) (\$201.60) \$0.00	Refund \$0.00 \$0.00	\$478.08 (\$276.48) (\$201.60) \$0.00
PARKER, JOSEPH MARSHALL	PARKER, JOSEPH MARSHALL	PARKER, KAREN BAKER	8465 FLOWES STORE RD		CONCORD, NC 28025	Proration	0052510270	HHC8980	PENDING	238977418	Refund Generated due to proration on Bill #0052510270-2024-2024-0000-00	Vehicle Sold	#####		C ADVL FR14ADVL	TAX TAX	(\$31.79) (\$5.52)	Refund \$0.00 \$0.00	\$37.31 (\$31.79) (\$5.52) \$0.00
PEREZ, ERICA NOEL	PEREZ, ERICA NOEL	PEREZ, SAMUEL DAVID	3525 TULLY AVE		KANNAPOLIS, NC 28081	Proration	0075358823	CP33694	PENDING	359181990	Refund Generated due to proration on Bill #0075358823-2024-2024-0000-00	Reg . Out of state	#####		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$86.24) (\$83.77) \$0.00	Refund \$0.00 \$0.00	\$170.01 (\$86.24) (\$83.77) \$0.00
PEURIFOY, CLARENCE EDWARD	PEURIFOY, CLARENCE EDWARD	PEURIFOY, KRISTIN SPONSLE	710 BURRAGE RD NE		CONCORD, NC 28025	Proration	0064165449	ZNT7643	PENDING	239042012	Refund Generated due to proration on Bill #0064165449-2025-2025-0000-00	Vehicle Totalled	#####		C ADVL FR03ADVL	TAX TAX	(\$33.87) (\$4.70)	Refund \$0.00 \$0.00	\$38.57 (\$33.87) (\$4.70) \$0.00
PHAM, HIEN QUANG	PHAM, HIEN QUANG		8618 WELLINGTON LN		HARRISBURG, NC 28075	Proration	0082385076	VDH3405	PENDING	238913056	Refund Generated due to proration on Bill #0082385076-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI01ADVL	TAX TAX	(\$207.70) (\$147.84)	Refund (\$11.95) (\$8.50)	\$219.65 (\$156.34) \$375.99
PIELACK, JOHN JOSEPH	PIELACK, JOHN JOSEPH		3923 LONGWOOD DR SW		CONCORD, NC 28027	Proration	0085260070	KKA5266	PENDING	359199291	Refund Generated due to proration on Bill #0085260070-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$128.35) (\$93.58) \$0.00	Refund \$0.00 \$0.00	\$221.93 (\$128.35) (\$93.58) \$0.00
PLATT, CARLTON JAY	PLATT, CARLTON JAY		9465 BRADFORD PEAR LN NW	APT 2403	CONCORD, NC 28027	Proration	0080753663	KEW6667	PENDING	358151940	Refund Generated due to proration on Bill #0080753663-2024-2024-0000-00	Vehicle Totalled	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$12.04) (\$8.78) \$0.00	Refund \$0.00 \$0.00	\$20.82 (\$12.04) (\$8.78) \$0.00
RAJARAM, SRIDHAR	RAJARAM, SRIDHAR		2466 CHRISTENBURY HALL CT		CONCORD, NC 28027	Proration	0067997035	KBR2635	PENDING	358890690	Refund Generated due to proration on Bill #0067997035-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$149.26) (\$108.83) \$0.00	Refund \$0.00 \$0.00	\$258.09 (\$149.26) (\$108.83) \$0.00
REYNOLDS, DOUGLAS EDWARD	REYNOLDS, DOUGLAS EDWARD		779 TREASURE DR SW		CONCORD, NC 28025	Proration	0087375261	RKZ1203	PENDING	359181321	Refund Generated due to proration on Bill #0087375261-2025-2025-0000-00	Annual Tag	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$144.88) (\$105.64) \$0.00	Refund (\$7.24) (\$5.28)	\$152.12 (\$110.92) \$0.00
RHYNES-MURRAY, LASHANDA MONIQUE	RHYNES-MURRAY, LASHANDA MONIQUE	MURRAY, TONI ROMANO	10663 RIPPLING STREAM DR		CONCORD, NC 28027	Proration	0072765967	RNW2531	PENDING	358056804	Refund Generated due to proration on Bill #0072765967-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$69.59) (\$50.74) \$0.00	Refund (\$3.48) (\$2.53)	\$73.07 (\$53.27) \$0.00
																			\$126.34



North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
RICHARDSON, ADAM DONALD	RICHARDSON, ADAM DONALD		2440 ACADIA CT		KANNAPOLIS, NC 28083	Adjustment >= \$100	0087720081	1A352	PENDING	357891687	Refund Generated due to adjustment on Bill #0087720081-2025-2025-0000-00	Adjustment	12/9/2025		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$114.62) (\$111.34) \$0.00	\$0.00 \$0.00 \$0.00	(\$114.62) (\$111.34) \$0.00
ROGERS, CHRISTOPHER FRANKLIN	ROGERS, CHRISTOPHER FRANKLIN		2598 SNAP DRAGON DR		HARRISBURG, NC 28075	Proration	0087645257	FAA6494	PENDING	239251308	Refund Generated due to proration on Bill #0087645257-2025-2025-0000-00	Vehicle Sold	#####		C ADVL CI01ADVL	TAX TAX	(\$31.02) (\$22.08)	\$0.00 \$0.00	(\$31.02) (\$22.08)
ROMAN COUNTY TAX	BOST, JESSE STEVEN		PO BOX 707		CONCORD, NC 28026	Adjustment < \$100	0088254254	LKJ9617	PENDING	357460740	Generated due to adjustment on abstract # : 0088254254-2025-2025-0000-00	Situs error	12/3/2025		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$4.95) (\$4.81) (\$30.00)	\$0.00 \$0.00 \$0.00	(\$4.95) (\$4.81) (\$30.00)
ROMAN COUNTY TAX	HUNT, CHARLES EDWARD	HUNT, DAWN SHOOK	PO BOX 707		CONCORD, NC 28026	Adjustment >= \$100	0077022601	LB08914	PENDING	359199348	Generated due to adjustment on abstract # : 0077022601-2025-2025-0000-00	Situs error	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$107.74) (\$69.89) (\$30.00)	\$0.00 \$0.00 \$0.00	(\$107.74) (\$69.89) (\$30.00)
SANCHEZ, ADRIAN ALBERT	SANCHEZ, ADRIAN ALBERT		9799 SHEARWATER AVE NW		CONCORD, NC 28027	Proration	0069960873	PHV1898	PENDING	357460944	Refund Generated due to proration on Bill #0069960873-2024-2024-0000-00	Vehicle Sold	12/3/2025		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$17.91) (\$13.06) \$0.00	\$0.00 \$0.00 \$0.00	(\$17.91) (\$13.06) \$0.00
SEE THE MATRIX INC	SEE THE MATRIX INC	RICE, TROY EDWARD	104 BAILYWICK DR		CLAYTON, NC 27527	Proration	0085372682	KKR5578	PENDING	359199108	Refund Generated due to proration on Bill #0085372682-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$316.03) (\$230.44) \$0.00	\$0.00 \$0.00 \$0.00	(\$316.03) (\$230.44) \$0.00
SHOE SHOW INC	SHOE SHOW INC		PO BOX 648		CONCORD, NC 28026	Proration	0076336699	KHF1965	PENDING	359181594	Refund Generated due to proration on Bill #0076336699-2024-2024-0000-00	Vehicle Totalled	#####		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$43.28) (\$42.04) \$0.00	\$0.00 \$0.00 \$0.00	(\$43.28) (\$42.04) \$0.00
SIFFORD, GARRY LYNN	SIFFORD, GARRY LYNN	SIFFORD, SHARLYN RUSS	5000 PHANIEL CHURCH RD		ROCKWELL, NC 28138	Adjustment < \$100	0088056344	LLH9801	PENDING	478520824	Refund Generated due to adjustment on Bill #0088056344-2025-2025-0000-00	Situs error	#####		C ADVL CI02ADVL CI02ADVL FR08ADVL	TAX TAX VEHICLE FEE TAX	\$0.00 (\$33.60) (\$30.00) \$0.00	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 (\$33.60) (\$30.00) \$0.00
SIMUNOVICH, MARILYN DEE	SIMUNOVICH, MARILYN DEE		129 WRENFIELD LN		CONCORD, NC 28025	Proration	0087999984	LMY9447	PENDING	238307800	Refund Generated due to proration on Bill #0087999984-2025-2025-0000-00	Vehicle Sold	12/4/2025		C ADVL FR04ADVL	TAX TAX	(\$198.34) (\$37.87)	\$0.00 \$0.00	(\$198.34) (\$37.87)
SOFIA, LEO CARMELO MARIA	SOFIA, LEO CARMELO MARIA		580 PENELOPE PL NE		CONCORD, NC 28025	Proration	0083118745	LHZ1317	PENDING	358369413	Refund Generated due to proration on Bill #0083118745-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$30.91) (\$22.53) \$0.00	\$0.00 \$0.00 \$0.00	(\$30.91) (\$22.53) \$0.00
SPELLER, SAMYA ASHONTI	SPELLER, SAMYA ASHONTI		3135 PATRICK HENRY DR NW	APT I	CONCORD, NC 28027	Proration	0088175244	LLB3464	PENDING	358151553	Refund Generated due to proration on Bill #0088175244-2025-2025-0000-00	Vehicle Totalled	#####		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$23.55) (\$17.17) \$0.00	\$0.00 \$0.00 \$0.00	(\$23.55) (\$17.17) \$0.00
TADIKONDA, RAMA MURTHY	TADIKONDA, RAMA MURTHY		4884 LAUGHING LN		HARRISBURG, NC 28075	Proration	0076730911	BBB3330	PENDING	239582804	Refund Generated due to proration on Bill #0076730911-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI01ADVL	TAX TAX	(\$50.97) (\$36.28)	\$0.00 \$0.00	(\$50.97) (\$36.28)
THE TAX GENIUS LLC	THE TAX GENIUS LLC		10018 TUCKERS WALK CT NW		HUNTERVILLE, NC 28078	Proration	0072196316	KFV3475	PENDING	358354782	Refund Generated due to proration on Bill #0072196316-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$114.81) (\$111.52) \$0.00	\$0.00 \$0.00 \$0.00	(\$114.81) (\$111.52) \$0.00
THOMPSON, TYEASHA RIVKI	THOMPSON, TYEASHA RIVKI		179 FAIRMONT CIR		KANNAPOLIS, NC 28083	Proration	0084217224	VDX5284	PENDING	358354131	Refund Generated due to proration on Bill #0084217224-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$22.27) (\$21.63) \$0.00	\$0.00 \$0.00 \$0.00	(\$22.27) (\$21.63) \$0.00
TRAVERS, ALAN THOMAS	TRAVERS, ALAN THOMAS		10101 ALABASTER DR		DAVIDSON, NC 28036	Proration	0061437100	JEA6776	PENDING	359373822	Refund Generated due to proration on Bill #0061437100-2024-2024-0000-00	Vehicle Sold	#####		C ADVL CI04ADVL CI04ADVL	TAX TAX VEHICLE FEE	(\$11.95) (\$11.61) \$0.00	\$0.00 \$0.00 \$0.00	(\$11.95) (\$11.61) \$0.00
TURNER, STEVEN DERICK	TURNER, STEVEN DERICK		1215 NESTERS STORE PL SW		CONCORD, NC 28027	Proration	0085509523	LKK2057	PENDING	357308772	Refund Generated due to proration on Bill #0085509523-2024-2024-0000-00	Vehicle Sold	12/2/2025		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$49.16) (\$35.85) \$0.00	\$0.00 \$0.00 \$0.00	(\$49.16) (\$35.85) \$0.00
TURNER, STEVEN DERICK	TURNER, STEVEN DERICK		1215 NESTERS STORRE PL SW		CONCORD, NC 28027	Proration	0087539475	LML7028	PENDING	357878427	Refund Generated due to proration on Bill #0087539475-2025-2025-0000-00	Vehicle Sold	12/8/2025		C ADVL CI02ADVL CI02ADVL	TAX TAX VEHICLE FEE	(\$25.92) (\$18.90) \$0.00	\$0.00 \$0.00 \$0.00	(\$25.92) (\$18.90) \$0.00
VANG, LUE	VANG, LUE		2589 SHAMROCK RD		HARRISBURG, NC 28075	Proration	0076553070	LAN8068	PENDING	238307120	Refund Generated due to proration on Bill #0076553070-2024-2024-0000-00	Vehicle Sold	12/3/2025		C ADVL CI01ADVL	TAX TAX	(\$47.73) (\$33.98)	\$0.00 \$0.00	(\$47.73) (\$33.98)
VANG, LUE	VANG, LUE		2589 SHAMROCK RD		HARRISBURG, NC 28075	Proration	0058362953	DLR9428	PENDING	238206120	Refund Generated due to proration on Bill #0058362953-2024-2024-0000-00	Vehicle Sold	12/2/2025		C ADVL CI01ADVL	TAX TAX	(\$12.42) (\$8.84)	\$0.00 \$0.00	(\$12.42) (\$8.84)
WALKER, LANCE	WALKER, LANCE		999 STAFFORD FARM DR		CONCORD, NC 28026	Proration	0087206588	MVP6131	PENDING	238307102	Refund Generated due to proration on Bill #0087206588-2024-2024-0000-00	Vehicle Sold	12/3/2025		C ADVL FR14ADVL	TAX TAX	(\$54.48) (\$9.46)	\$0.00 \$0.00	(\$54.48) (\$9.46)



North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
WALLACE, JUSTIN ALEXANDER	WALLACE, JUSTIN ALEXANDER		10810 US HWY 601 S		MIDLAND, NC 28107	Proration	0073172487	KHX8879	PENDING	239104688	Refund Generated due to proration on Bill #0073172487-2024-2025-0000-00	Vehicle Sold	#####		C ADVL	TAX	(\$147.74)	Refund	\$0.00	\$63.94
											CI06ADVL	TAX	(\$51.30)		\$0.00	(\$51.30)				
															Refund		\$199.04			
WARITAY, SALLY	WARITAY, SALLY		100 POPLAR STATION CIR NW	APT 305	CONCORD, NC 28027	Proration	0087703049	LMJ6435	PENDING	357460929	Refund Generated due to proration on Bill #0087703049-2025-2025-0000-00	Vehicle Sold	12/3/2025		C ADVL	TAX	(\$10.56)		\$0.00	(\$10.56)
											CI02ADVL	TAX	(\$7.70)		\$0.00	(\$7.70)				
											CI02ADVL	VEHICLE FEE	\$0.00		\$0.00	\$0.00				
																	Refund		\$18.26	
WARITAY, SALLY	WARITAY, SALLY		100 POPLAR STATION CIR NW	APT 305	CONCORD, NC 28027	Proration	0074108056	HBZ1693	PENDING	357460920	Refund Generated due to proration on Bill #0074108056-2023-2023-0000-00	Vehicle Totalled	12/3/2025		C ADVL	TAX	(\$24.88)		\$0.00	(\$24.88)
											CI02ADVL	TAX	(\$16.14)		\$0.00	(\$16.14)				
											CI02ADVL	VEHICLE FEE	\$0.00		\$0.00	\$0.00				
																	Refund		\$41.02	
WEAVER, CAROLINE NICOLE	WEAVER, CAROLINE NICOLE		67 GROVE AVE NW		CONCORD, NC 28025	Proration	0074794327	VAT6171	PENDING	358369428	Refund Generated due to proration on Bill #0074794327-2025-2025-0000-00	Vehicle Sold	#####		C ADVL	TAX	(\$12.57)		\$0.00	(\$12.57)
											CI02ADVL	TAX	(\$9.17)		\$0.00	(\$9.17)				
											CI02ADVL	VEHICLE FEE	\$0.00		\$0.00	\$0.00				
																	Refund		\$21.74	
WOODS-STARR, MONIQUE LASHON STEED	WOODS-STARR, MONIQUE LASHON STEED		4031 CLOVER RD NW		CONCORD, NC 28027	Adjustment >= \$100	0081106894	WDSTARR3	PENDING	358369611	Refund Generated due to adjustment on Bill #0081106894-2025-2025-0000-00	Mileage	#####		C ADVL	TAX	(\$94.62)		\$0.00	(\$94.62)
											CI02ADVL	TAX	(\$69.00)		\$0.00	(\$69.00)				
											CI02ADVL	VEHICLE FEE	\$0.00		\$0.00	\$0.00				
																	Refund		\$163.62	
ZAWISLEWSKI, STANISLAW WOJCIECH	ZAWISLEWSKI, STANISLAW WOJCIECH		40 JEFFERSON OVAL UNIT A		YORKTOWN HTS, NY 10598	Proration	0065196756	ECT7869	PENDING	238903240	Refund Generated due to proration on Bill #0065196756-2024-2024-0000-00	Reg . Out of state	#####		C ADVL	TAX	(\$39.02)		\$0.00	(\$39.02)
											CI01ADVL	TAX	(\$27.78)		\$0.00	(\$27.78)				
															Refund		\$66.80			
																	Refund Total		\$14954.35	

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager- Resolution for Maintenance of Stallings Road

BRIEF SUMMARY:

The Town of Harrisburg is requesting that the county adopt a resolution in support of the Town of Harrisburg assuming maintenance of Stallings Road in Harrisburg. NCDOT is requiring the resolution.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the resolution.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Kelly Sifford, AICP
Interim County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▯ Resolution
- ▯ Map
- ▯ Presentation



RESOLUTION IN FAVOR OF THE TOWN OF HARRISBURG SEEKING TO TAKE OVER
MAINTENANCE OF A PORTION OF SECONDARY ROAD 1161 (STALLINGS ROAD)
FROM NCDOT

WHEREAS, Secondary Road 1161 (Stallings Road) is currently maintained by NCDOT;

WHEREAS, the Town of Harrisburg desires to have NCDOT abandon approximately 1.2 miles of Stallings Road from the State maintained road system;

WHEREAS, the Town of Harrisburg agrees to add such abandon segment of Stallings Road to the Town's locally maintained street network; and

WHEREAS, NCDOT has advised the Town of Harrisburg that it needs a resolution from the Board of Commissioners of Cabarrus County supporting such action by NCDOT and the Town of Harrisburg and waiving any rights Cabarrus County may have to object or otherwise comment on such action.

NOW, THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Commissioners supports the request of the Town of Harrisburg to take over maintenance from NCDOT of a 1.2 mile section of Stallings Road (Secondary Road 1161) from the eastern edge of the public right of way of Harrisburg Veterans Road at the intersection of Harrisburg Veterans Road and Stallings Road and ending at the eastern edge of the public right of way of Cotton Street at the intersection of Cotton Street and Stallings Road and Cabarrus County waives any rights it may have to object or otherwise comment on such action under Chapter 136 or any other provision of the North Carolina General Statutes.

ADOPTED this ____ day of _____, 2026.

Laura Blackwell Lindsey, Chair
Cabarrus County Board of Commissioners

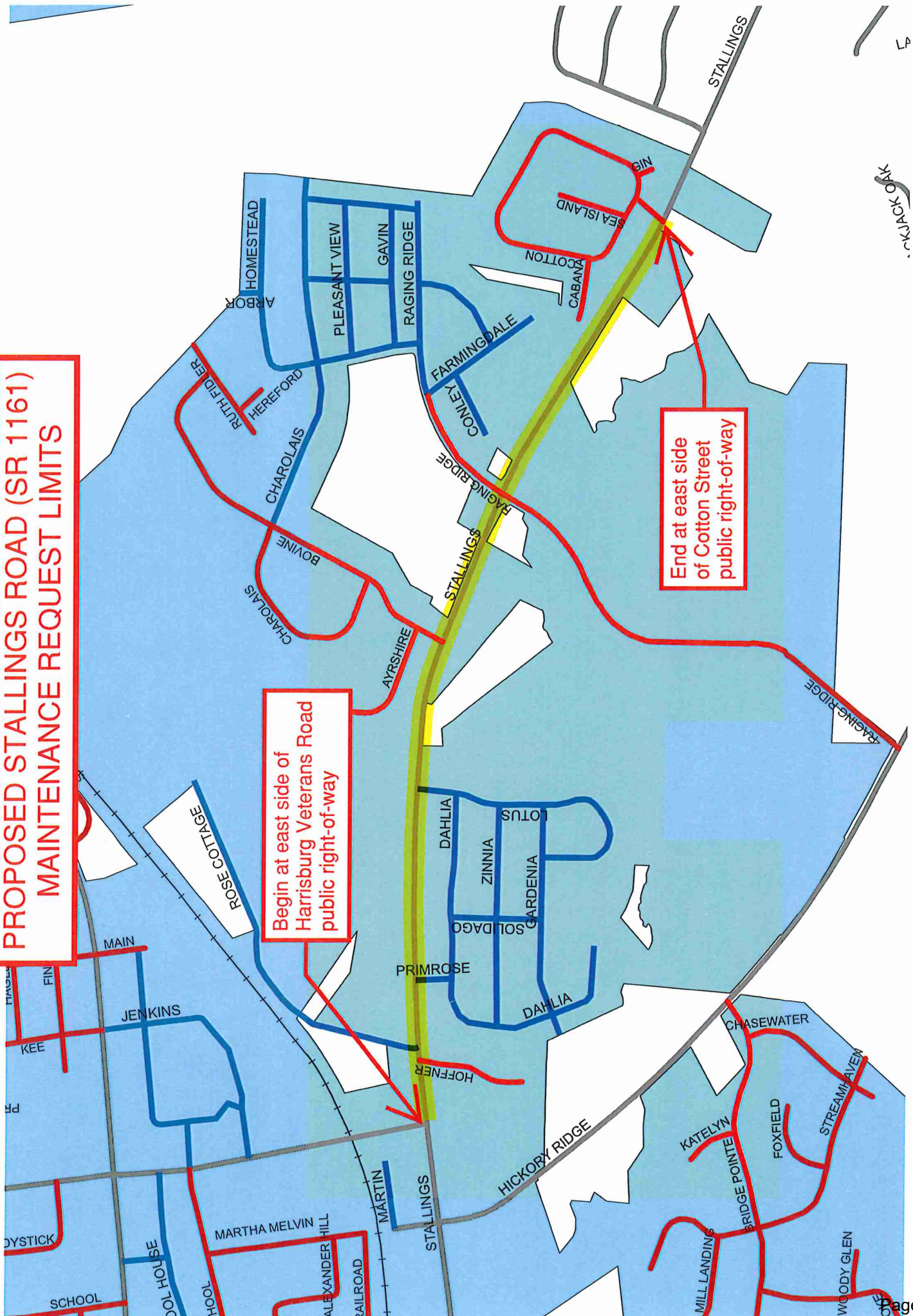
ATTEST:

Clerk to the Board

**PROPOSED STALLINGS ROAD (SR 1161)
MAINTENANCE REQUEST LIMITS**

Begin at east side of
Harrisburg Veterans Road
public right-of-way

End at east side
of Cotton Street
public right-of-way



Consideration of Resolution requesting NCDOT turn over maintenance of a portion of Stallings Road to the Town

January 20, 2026



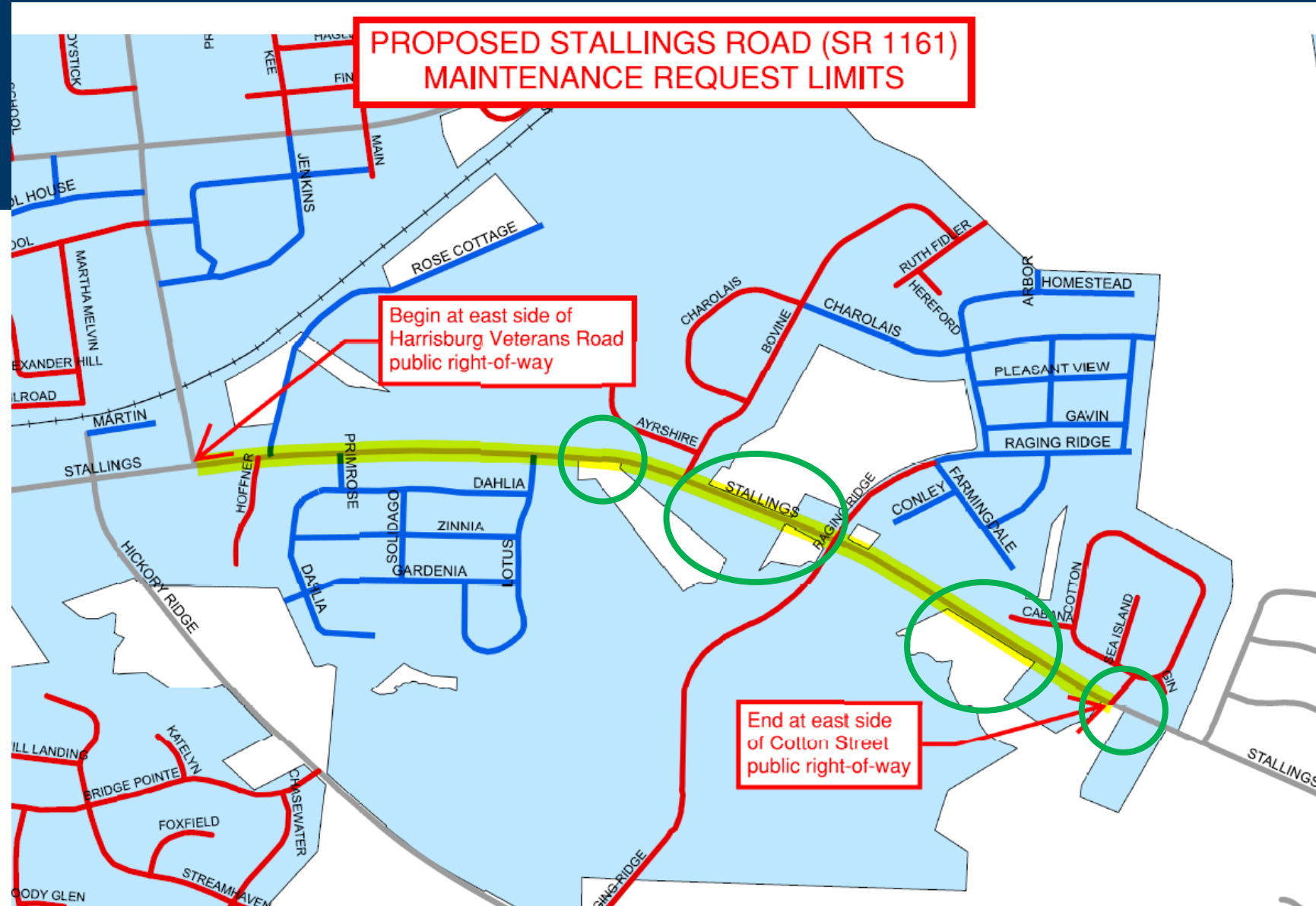
Background

- Stallings Road is a key corridor in Harrisburg with frontage along Stallings Park, and connections to multiple schools. Assuming maintenance and control of the segment between Harrisburg Veterans and Cotton St. will give the Town more flexibility to add elements of public art, street landscaping and other improvements to enhance the aesthetics and overall functionality as a Town branded corridor.



Background

- The proposed section begins at Harrisburg Veterans Road and ends at Cotton St. This includes the frontage of Stallings Park along with both Roundabouts which access Harrisburg Elementary, and Hickory Ridge Middle and High Schools.
- Approximately 1.20 Miles.
- There are currently 7 parcels which have not been annexed into the town which border this segment of the roadway.



Background

- The County will not incur any costs associated with the request, or for any future maintenance of the identified segment of Stallings Road.
- The Town of Harrisburg passed a Resolution requesting NCDOT to transfer maintenance of the section of Stallings Road the Town in April 2025.
- NCDOT has requested a resolution from the County supporting the Towns request prior to proceeding to the next steps.
- If the County approves the resolution, the Town will be able to move forward with the request to NCDOT and work to address any further identified steps.

Questions or Comments?

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

BOC - Vietnam Veterans Park

BRIEF SUMMARY:

It has been requested to rename the Oak Shelter at Vietnam Veterans Park to the Robert Francis MacLeod Shelter in recognition of his service to our country and community.

The Active Living and Parks Commission has met, approved the request and brings it to the Board of Commissioners for consideration.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the resolution renaming the Oak Shelter at Vietnam Veterans Park to the Robert Francis MacLeod Shelter.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On Behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Resolution



**RESOLUTION TO RENAME THE OAK SHELTER AT VIETNAM VETERANS PARK
TO THE ROBERT FRANCIS MACLEOD SHELTER**

WHEREAS, Robert Francis MacLeod served in the United States Coast Guard from June 1965 through June 1971, serving in active combat in Vietnam from March 1967 through March 1969; and

WHEREAS, following his military service, Robert dedicated himself to honoring the service of veterans through work and civic undertakings; and

WHEREAS, he was co-founder of the Metrolina Vietnam Veterans Association and Coast Guard Lightship Sailors Association, a national trustee of Coast Guard Combat Veterans Association, Chairman of the Cabarrus Veterans Coalition and national chaplain of Coast Guard Lightship Sailors; and

WHEREAS, when the Harrisburg American Legion Post #523 was established in 2004, he served as it's first commander and served in that capacity several times as well as other Post officer positions; and

WHEREAS, he served the Department of North Carolina's American Legion as District 17 Vice Commander and as a member of the Legion Rider's Committee; and

WHEREAS, he was directly involved in fundraising, design, erection and dedication of numerous military monuments throughout the eastern region of the United States including monuments in the Kannapolis and Concord;

NOW, THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Commissioners resolves to rename the Oak Shelter in Vietnam Veterans Park to the Robert Francis MacLeod Shelter in honor of his service to our county and community.

ADOPTED this 20th day of January, 2026.

Laura Blackwell, Chair
Cabarrus County Board of Commissioners

ATTEST:

Ariadne Olvera
Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

New Business

SUBJECT:

BOC - Appointment Policy

BRIEF SUMMARY:

Review of the Boards policies, this item focuses on the procedures for boards and committees.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On Behalf of the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Appointment Policy
- ▣ Proposed Revised Appointment Policy



Cabarrus County Board of Commissioners Appointment Policy

Revised/Effective: Dec 2024



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Procedures for Appointments to Boards, Committees and Commissions

I. POLICY STATEMENT

- a) The purpose of this Policy is to make uniform provision for appointments to county boards, committees and commissions that provide guidance to the governing County Board of Commissioners.

II. ELIGIBILITY FOR APPOINTMENTS

(SERVICE ON MULTIPLE BOARDS)

- a) The general policy of the Board of Commissioners shall be to limit membership of an individual to one official governmental board. The Commissioners, however, reserve the right to appoint an individual to more than one board under special circumstances. A person serving on one board and receives an appointment to a second board shall automatically be removed from the first board, unless the County Commissioners find evidence of special circumstances to justify service on two boards. However, the dual membership provision will not apply to the following: (1) appointments to regional/area boards; (2) appointments made of a member of a board in order for that person to represent that board's interest on a second board; and (3) appointments made to a board by other members of the board pursuant to State Law or Local Act establishing the board.¹

(LIMIT TO TERMS OF SERVICE)

- b) Except in extraordinary circumstances or where otherwise restricted by legislative authority creating or authorizing the creation of County boards, committees, commissions, or councils, it shall be the policy of the Board of Commissioners of Cabarrus County that terms of membership on County boards, committees, commissions and councils shall be staggered and that regular members shall not serve more than six consecutive years. Time served as an alternate member prior to the appointment as a regular member does not count as a part of the six consecutive years of service.² The preferred length of terms is three years, with terms staggered such that appointments are made each year. With three-year terms, an individual would normally serve a maximum of two terms. An individual whose initial appointment was to fill an unexpired term shall be eligible to serve the number of full-length terms other members are eligible to serve unless prior to the time for reappointment that individual has already served six consecutive years.

(RESIDENCY REQUIREMENT)

- c) Except in extraordinary circumstances or where otherwise restricted by legislative authority creating or authorizing the creation of County boards, committees, commissions or councils, it shall be the policy of the Board of Commissioners of



Cabarrus County that appointees to membership on County boards, committees, commissions and councils shall be at the time of appointment, and remain so during the term of any appointment, a resident of Cabarrus County. Exceptions to said policy will be at the agreement of a majority of County Commission members at the time of appointment or when information relative to an appointee's change in County residence is brought to the attention of the County Commissioners.⁴

(ATTENDANCE REQUIREMENT)

- d) Any member who fails to attend at least 75% of the regular meetings, except for excused illness, or other extraordinary circumstances, of the commission, committee, board or council during any one-year period shall be automatically removed from said commission, committee, board, or council. Vacancies resulting from a member's failure to attend the required number of meetings shall be filled as provided herein. The Chairman of the commission, committee, board or council will notify the proper appointing authority if a member is absent 25% of the meetings, and an appointment will be made by the appointing authority to fill that vacancy.

(AD HOC COMMITTEES)

- e) Eligibility requirements as outlined above will not be applicable to ad hoc committees.

III. TREND TOWARD QUARTERLY APPOINTMENTS

- a) Efforts should be made when creating new boards and commissions and with present boards and commissions to consolidate expiration of terms for members to expire at one time during each quarter of each year. If this can be done, it would result in less workload impact on both staff and County Commission.
- b) Any appointee whose term has expired may continue to serve until such time a new appointment is made by the County Commissioners.³

IV. COUNTY EMPLOYEES SERVING ON BOARDS, ETC.

- a) It is understood that County employees will not be appointed to boards, commissions, etc. which receive County funding assistance.

V. RATE OF PAY

- a) The rate of pay, if any, to members for service on boards, commissions or committees shall be established by the Board of Commissioners. Records for pay purposes shall be certified by the Chairmen of the respective boards, commission or committees and



submitted by the appropriate department head to the Finance Officer for monthly disbursement.

VI. IMPLEMENTATION (AS OF DATE OF MOST RECENT APPLICABLE AMENDMENT)

- a) This policy shall become effective upon enactment. All subsequent appointments to boards by the Board of Commissioners shall be carried out under the provisions of this policy.
- b) Any individual affected by the dual role provision of this policy shall be given the option of determining which appointment to retain and any other appointments held by that individual to boards, commission or committees shall be deemed null and void unless waived by the Board of Commissioners under the special circumstance clause of this policy.
- c) Persons who have served on boards, commissions and committees for a period exceeding six consecutive years at the time this policy becomes effective shall serve until the end of the current term or for a period of 12 months from the date of this policy if the term extends longer than 12 months.
- d) In order to get more participation and involvement from county residents, the County should advertise in local papers at least twice each year of up-coming vacancies. Any application that is received concerning the vacancies should be given careful consideration, assuming they are qualified.

NOTE: Firemen's Relief Fund Trustees and Fire District Commissioners are exempt from the Appointment Policy

Adopted June 21, 1982

AMENDMENTS:

-
- 1. January 17, 1995
 - 2. April 21, 1997
 - 3. December 21, 1998
 - 4. November 5, 2001 (With stipulation that current appointees may complete their current term of appointment)
 - 5. December 8, 2017
 - 6. March 28, 2022 (Employee Service)
 - 7. December 18, 2023 (Annual Review)
 - 8. December 16, 2024 (Annual Review)



Cabarrus County Board of Commissioners Appointment Policy

Revised/Effective: January 20, 2026



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- b) Except in extraordinary circumstances or where otherwise restricted by legislative authority creating or authorizing the creation of County boards, committees, commissions, or councils, it shall be the policy of the Board of Commissioners of Cabarrus County that terms of membership on County boards, committees, commissions and councils shall be staggered and that regular members shall not serve more than four consecutive years. Time served as an alternate member prior to the appointment as a regular member does not count as a part of the four consecutive years of service.² The preferred length of terms is two years, with terms staggered such that appointments are made each year. With two-year terms, an individual would normally serve a maximum of two terms. An individual whose initial appointment was to fill an unexpired term shall be eligible to serve the number of full-length terms other members are eligible to serve unless prior to the time for reappointment that individual has already served four consecutive years.

(RESIDENCY REQUIREMENT)

- c) Except in extraordinary circumstances or where otherwise restricted by legislative authority creating or authorizing the creation of County boards, committees, commissions or councils, it shall be the policy of the Board of Commissioners of



Cabarrus County that appointees to membership on County boards, committees, commissions and councils shall be at the time of appointment, and remain so during the term of any appointment, a resident of Cabarrus County. Exceptions to said policy will be at the agreement of a majority of County Commission members at the time of appointment or when information relative to an appointee's change in County residence is brought to the attention of the County Commissioners.⁴

(ATTENDANCE REQUIREMENT)

- d) Any member who fails to attend at least 75% of the regular meetings, except for excused illness, or other extraordinary circumstances, of the commission, committee, board or council during any one-year period shall be automatically removed from said commission, committee, board, or council. Vacancies resulting from a member's failure to attend the required number of meetings shall be filled as provided herein. The Chairman of the commission, committee, board or council will notify the proper appointing authority if a member is absent 25% of the meetings, and an appointment will be made by the appointing authority to fill that vacancy.

III. TREND TOWARD QUARTERLY APPOINTMENTS

- a) Efforts should be made when creating new boards and commissions and with present boards and commissions to consolidate expiration of terms for members to expire at one time during each quarter of each year. If this can be done, it would result in less workload impact on both staff and County Commission.
- b) Any appointee whose term has expired may continue to serve until such time a new appointment is made by the County Commissioners.³

IV. COUNTY EMPLOYEES SERVING ON BOARDS, ETC.

- a) It is understood that County employees will not be appointed to boards, commissions, etc. which receive County funding assistance.

V. RATE OF PAY

- a) The rate of pay, if any, to members for service on boards, commissions or committees shall be established by the Board of Commissioners. Records for pay purposes shall be certified by the Chairmen of the respective boards, commission or committees and submitted by the appropriate department head to the Finance Officer for monthly disbursement.



VI. IMPLEMENTATION (AS OF DATE OF MOST RECENT APPLICABLE AMENDMENT)

- a) This policy shall become effective upon enactment. All subsequent appointments to boards by the Board of Commissioners shall be carried out under the provisions of this policy.
- b) Any individual affected by the dual role provision of this policy shall be given the option of determining which appointment to retain and any other appointments held by that individual to boards, commission or committees shall be deemed null and void unless waived by the Board of Commissioners under the special circumstance clause of this policy.
- c) Persons who have served on boards, commissions and committees for a period exceeding four consecutive years at the time this policy becomes effective shall serve until the end of the current term or for a period of 12 months from the date of this policy if the term extends longer than 12 months.
- d) In order to get more participation and involvement from county residents, the County should advertise in local papers at least twice each year of up-coming vacancies. Any application that is received concerning the vacancies should be given careful consideration, assuming they are qualified.

NOTE: Firemen's Relief Fund Trustees and Fire District Commissioners are exempt from the Appointment Policy

Adopted June 21, 1982

AMENDMENTS:

-
- 1. January 17, 1995
 - 2. April 21, 1997
 - 3. December 21, 1998
 - 4. November 5, 2001 (With stipulation that current appointees may complete their current term of appointment)
 - 5. December 8, 2017
 - 6. March 28, 2022 (Employee Service)
 - 7. December 18, 2023 (Annual Review)
 - 8. December 16, 2024 (Annual Review)
 - 9. January 20, 2026 (Annual Review)



ADOPTED this _____ day of January, 2026.

Laura Blackwell Lindsey, Chair
Cabarrus County Board of Commissioners

Attest:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

New Business

SUBJECT:

BOC - Economic Development Grant Program

BRIEF SUMMARY:

Review of the Boards policies, this item focuses on the economic development grant program.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the Economic Development Grant Program.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On Behalf of the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Economic Development Grant Program
- ▣ Economic Development Grant Program (85%)
- ▣ Proposed Revised Economic Development Grant Program



Cabarrus County Board of Commissioners Economic Development Grant Program

Revised/Effective: Dec 2023



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**ECONOMIC DEVELOPMENT GRANT PROGRAM
CABARRUS COUNTY, NORTH CAROLINA
EFFECTIVE OCTOBER 20, 2008**

I. POLICY STATEMENT

- A. The following is the Economic Development Grant Program (“Program”) for Cabarrus County, North Carolina. The Program applies to all applications for economic development grants received after the effective date of the Program.

II. PURPOSE

- A. The Cabarrus County Board of Commissioners (“BOC”) has a vision of Cabarrus as a county in which our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers. The BOC established the following five broad goals to achieve and maintain its vision:

1. Preserve and enhance quality of life by addressing growth with sound public policies that sustain resources, provide high quality services, and fund infrastructure needs.
2. Achieve community-wide preparedness to protect public safety, respond to routine and catastrophic events, and maintain and restore the well-being of all residents.
3. Use resources wisely and responsibly by protecting assets, minimizing risk, creating partnerships, and using technology to maximize the value of county investments, expenditures, and services.
4. A fully engaged community with a shared understanding of its issues and challenges and working together to achieve its goals.
5. Ensure that all citizens have equal opportunity and access to education, health care, and economic prosperity and encourage citizens to fulfill their potential and contribute to their community.

The achievement of these goals, and the health, safety, education, and prosperity of the people of Cabarrus County (“County”) is directly related to the vitality, diversity, and success of its businesses and industries, as well as to the condition of the county’s environment and natural resources. Under certain circumstances and conditions, it may be in the interests of the County and its citizens that the BOC utilize the powers granted to it by the General Assembly in Chapters 153A and 158 of the North Carolina General Statutes to stimulate development



and growth of business and industry in the County. Thus, the purpose of the Program is to provide the stimulus for the development, growth and expansion of business and industry within the County. This stimulus is the award of a Program Grant (“Grant”) as provided in this Program.

- B. The award of a Grant is designed to increase employment opportunities within the assessed valuation of the County. The BOC may consider numerous factors when deliberating upon whether to award a Grant. This recognizes the great variety of businesses, which have widely different capital and employment structures and needs. The factors that may be considered include but are not limited to the follow:
1. The type of industry or business as a further diversification of Cabarrus County’s business base;
 2. The size and scope of the project based upon investment in site development, facilities, buildings, and other business infrastructure inclusive of technology;
 3. The diversity, quality, and quantity of jobs created by a project, including whether the industry or business provides company-paid benefits such as healthcare, vacation, and pensions and the degree to which wages exceed the county average;
 4. The potential for future expansion of investment and employment;
 5. Site specific issues impacting public infrastructure;
 6. Actions that if pursued, stimulate development in areas of Cabarrus County deemed beneficial;
 7. The ratio of investment in real versus personal property assets;
 8. The environmental impact of the project. This may include such elements as waste recycling programs, energy efficient (or LEED) design, conservation easements, the degree to which the natural landscape and topography are distributed, water conservation programs and the use and/or production of alternative (non-fossil fuel) energy.
 9. The type of product produced (as well as the production process itself) or sold and whether it is recyclable, noxious, volatile, controversial, hazardous, banned by other governments or countries, lethal or otherwise dangerous.



III. PROJECT CATEGORIES, GRANT PARAMETERS, AND ELIGIBILITY

1. Eligible Uses. Eligible uses include, but are not limited to, agricultural operations; facilities to house corporate headquarters; manufacturing, assembly, fabrication, or processing operations; research and development facilities; motorsports facilities, warehouse, or distribution facilities; and office buildings. The applicant must demonstrate to the satisfaction of the BOC that it would not construct these facilities but for the award of a Grant.
2. Grant Parameters. A Grant approved by the BOC may be an amount equaling up to 80% of the real and personal property tax actually paid on assets eligible for this Program. The minimum incremental increase in assessed value of assets shall be \$1.5 million, except in those cases where the Grant is used to encourage the development or help ensure the success of certain targeted businesses and/or geographical areas, where the threshold shall be at the discretion of the Board of Commissioners.

Such Grant amount shall be for a period of three (3) consecutive years. Grant amounts shall be calculated based on the increase in assessed real and personal property values generated by the project, as determined by the County Tax Assessor. Grants for plant expansions by business or industry already located in the County will be based on the net incremental tax value, after reduction for machinery, equipment and other assets which are depreciated, replaced, or retrofitted as part of the project.

The Grant will only be awarded to bring about the relocation or expansion of a business that would not have occurred except for the award of the Grant, or to encourage the development or help ensure the success of certain targeted businesses and/or geographic areas.

The amount of the Grant for each year shall be limited in the following manner: In each of years two and three of the Grant, a calculation shall be performed where the amount of the Grant is subtracted from the amount of ad valorem taxes paid. If the remainder in years two or three is less than the remainder from the same calculation in year one, then the amount of the grant in those years will be reduced by an amount sufficient to make the remainder in that year equal to the remainder in year one.

The County has chosen as the value criterion for a Program Grant the estimated property tax assessment for the new real and personal property investment to be placed in the County. Although the Grant is calculated as a percentage of the ad valorem tax actually paid on the new asset investment, the Grant is paid from the County's general fund. The general fund consists of revenue derived from ad valorem



taxes, local sales taxes, revenues from services, permits and fees, interest income and miscellaneous revenues.

3. Documentation: The Grant application must provide documentation satisfactory to the Tax Assessor that fully supports the expenditures upon which the assessed value is to be based. The documentation includes but is not limited to schedules and source documents defining capital expenditures including project timelines with accurate descriptions of grantable assets by cost, dates of phase in any existing assets which are being replaced by Program eligible assets, blueprints, financial statements, and appraisal by a state board certified appraiser. Only assets documented to the satisfaction of the Tax Assessor will be eligible for the Program.
4. Speculative Buildings and Leases: Construction of a new structure to attract an eligible Program user may also qualify for the Program. Such a Grant must begin with a tax year prior to the third year after construction is completed. The taxpayer must inform the Tax Assessor in writing which tax year begins the Grant Program. If a structure or personal property is to be leased, the lease term must exceed the length of the Grant period. In the event the building is not leased within three years of its completion date so long as it is maintained for lease, the speculative building may still qualify as a Program asset. Only one Grant may be awarded, and the owner and lessee must agree in writing as to which will be eligible to receive the Grant.

IV. PROGRAM RULES

1. Although a Grant may be awarded by the BOC to an applicant, the Grant is not required to be paid until the applicant has fully complied with this Program and has executed a written agreement (“Agreement”) in a form satisfactory to County that sets forth the specific provisions relating to the Grant.
2. The BOC reserves the right to waive one or more provisions of this Program, but any waiver must be approved by the BOC.
3. The Agreement shall include with reasonable specificity a project site plan, description of the project, any phasing, projected new employment with job descriptions, description of the structures to be built, description of the personal property assets to be installed and any other data that would be relevant to comprehension of the scope and value of the project such that other assets, installed outside of those Grant eligible, are not commingled within the contemplated Grant.
4. The applicant must furnish proof satisfactory to the Tax Assessor or County Attorney of ownership of any of the assets subject to the Program.



5. Rolling stock, inclusive of automobiles, trucks, tractors, trailers, or other licensed vehicles and airplanes shall not qualify as Program assets eligible for a Grant.
6. County contributions to the project's infrastructure costs shall be deducted from the calculated Grant award for that project.
7. The beginning date of the Grant period shall be flexible to accommodate construction and production start-up time but shall commence with the tax year that begins no later than three years after the date the BOC votes to approve the Grant. The taxpayer must inform the Tax Assessor in writing which tax year begins the Grant program. An extension may be granted by the BOC based upon specific project related issues.
8. The annual Grant award due to the recipient will be paid each year during the Grant period within a thirty-day period of submission of all data requested by the Tax Assessor necessary to determine appropriate assessments on the Grant assets and the delivery of the Tax Assessor's statement. Should the assessments yield a grant in excess of that budgeted for the Grant assets, another thirty-day period may be necessary for remittance to accommodate budget revisions. The initial Grant date is subject to the project's date of useful occupancy and/or production startup, subject to the provisions of paragraph 7, above. If the recipient-taxpayer fails to properly list property for purposes of taxation and the unlisted property is subsequently discovered by the Tax Assessor's office, then the Grant may be terminated at the discretion of the BOC. Acceptance of a Grant payment constitutes approval of the assessed value of Grant assets.
9. During the Grant period, the recipient of the Grant must be current in any and all tax and other payments (including, but not limited to fees for services or permits, fines, and penalties) to the County. Failure to be current in payments to the County shall result in termination of the remainder of the Grant.
10. Should the recipient of the Grant (a) fail to construct or install substantially all of the assets contemplated by the agreement; (b) be or become the debtor in a bankruptcy or receivership proceeding; (c) substantially curtail, close or mothball the facility subject to the Program or, (d) fail to meet hiring, wage or benefit goals; then in any such event the balance of the Grant shall be terminated.
11. Grant requests information and the Tax Assessor questionnaire must be completed within the calendar year following the tax year for which the recipient is eligible to receive a Grant. The information must be complete, forthcoming, and adequate to the satisfaction of the assessor in order to make an accurate Grant calculation. Failure to fully or timely provide this information will result in forfeiture of that year's Grant or cause termination of the remainder of the Grant as provided in paragraph 13, below.



12. Grants are not transferrable and may not be conveyed to another party.
13. The Grant recipient shall provide the necessary source documents and reports satisfactory to the Tax Assessor subsequent to execution of the Agreement and during the Grant period to ensure compliance with the terms, conditions, and other specific requirements of the Agreement. Necessary source documents and reports may include, but are not limited to, real estate acquisition and construction costs, schedules of assets, depreciation schedules, leasing arrangements with named parties holding a financial interest in assets covered by the Program, releases signed by those holding financial interests in those assets and proof of all business and corporate names that may be applicable for purposes of asset ownership. In order for an asset to be included in the Grant, it must reasonably have been contemplated to be within the scope of the project as reflected in the Agreement. Such information shall remain confidential as allowed by law. Failure of the recipient to provide required documentation shall cause termination of Grant.
14. The County shall provide detailed reporting processes to monitor and assure compliance with the terms, conditions, and other specific requirements of the Agreement. Any information obtained by the County in connection with an incentive grant request will be kept confidential by the County to the extent permitted by law.
15. Violation of local, state, federal laws, ordinances, or regulations by the recipient company shall result in termination of the Grant.

V. GRANT APPROVAL PROCEDURE

1. Completion: Prior to initiating a project for which a Grant application is proposed, the applicant shall complete a Development Grant Application for submittal to the Cabarrus Economic Development Corporation.
2. Recommendation: Upon completion of the Development Grant Application by the applicant, the Cabarrus Economic Development Corporation Board will review the application and determine if the application will be recommended to the BOC.
3. Application: Applications recommended by the Cabarrus Economic Development Corporation Board will be submitted to the County Manager's office for scheduling a public hearing before the BOC.
4. Acceptance: The BOC may consider acceptance of the Development Grant Application. A public hearing must be scheduled by law prior to the approval of a Grant. The County



shall publish a notice of the public hearing at least 10 days before the hearing is held. The notice shall describe the project and the BOC's intention to consider approval of the Grant request.

5. Public Hearing: The BOC shall conduct a public hearing on the Development Grant Application to inform the public of the Grant request, invite comments and vote on it.
6. Agreement: The BOC approves the Grant by offering the applicant an Agreement. Offers not accepted are deemed rejected by the applicant. Unless otherwise adopted and approved by the BOC, the Grant offer remains open for 30 days from the date of tender of the proposed Agreement to the applicant. Acceptance is the execution of the Agreement between the County and the applicant. The BOC reserves the right to reject any Grant application.
7. Construction: Construction shall be required to adhere to plans approved in the plan review and permitting process, as well as to plans, or plan elements approved as conditions of the Agreement.
8. Assessment: The value of the subject property following the completion of construction shall be established by the Tax Assessor. The actual increase in post-construction assessed value over pre-construction assessed value shall equal, or exceed the estimated increase specified in the Agreement. Failure to meet or exceed the Grant approval threshold of \$1.5 million, where applicable, shall render the Grant void.

Adopted October 20, 2008

AMENDMENTS:

-
1. September 21, 2009 (Modification Section 3.2)
 2. December 18, 2023 (Annual Review Tabled)
 3. March 18, 2024 (Annual Review)



Cabarrus County Board of Commissioners Economic Development Grant Program

Revised/Effective: Dec 2023



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5. Ensure that all citizens have equal opportunity and access to education, health care, and economic prosperity and encourage citizens to fulfill their potential and contribute to their community.

The achievement of these goals, and the health, safety, education, and prosperity of the people of Cabarrus County (“County”) is directly related to the vitality, diversity, and success of its businesses and industries, as well as to the condition of the county’s environment and natural resources. Under certain circumstances and conditions, it may be in the interests of the County and its citizens that the BOC utilize the powers granted to it by the General Assembly in Chapters 153A and 158 of the North Carolina General Statutes to stimulate development



and growth of business and industry in the County. Thus, the purpose of the Program is to provide the stimulus for the development, growth and expansion of business and industry within the County. This stimulus is the award of a Program Grant (“Grant”) as provided in this Program.

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 6. Actions that if pursued, stimulate development in areas of Cabarrus County deemed beneficial;
 7. The ratio of investment in real versus personal property assets;
 8. The environmental impact of the project. This may include such elements as waste recycling programs, energy efficient (or LEED) design, conservation easements, the degree to which the natural landscape and topography are distributed, water conservation programs and the use and/or production of alternative (non-fossil fuel) energy.
 9. The type of product produced (as well as the production process itself) or sold and whether it is recyclable, noxious, volatile, controversial, hazardous, banned by other governments or countries, lethal or otherwise dangerous.



III. PROJECT CATEGORIES, GRANT PARAMETERS, AND ELIGIBILITY

1. Eligible Uses. Eligible uses include, but are not limited to, agricultural operations; facilities to house corporate headquarters; manufacturing, assembly, fabrication, or processing operations; research and development facilities; motorsports facilities, warehouse, or distribution facilities; and office buildings. The applicant must demonstrate to the satisfaction of the BOC that it would not construct these facilities but for the award of a Grant.
2. Grant Parameters. A Grant approved by the BOC may be an amount equaling up to 85% of the real and personal property tax actually paid on assets eligible for this Program. The minimum incremental increase in assessed value of assets shall be \$1.5 million, except in those cases where the Grant is used to encourage the development or help ensure the success of certain targeted businesses and/or geographical areas, where the threshold shall be at the discretion of the Board of Commissioners.

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The amount of the Grant for each year shall be limited in the following manner: In each of years two and three of the Grant, a calculation shall be performed where the amount of the Grant is subtracted from the amount of ad valorem taxes paid. If the remainder in years two or three is less than the remainder from the same calculation in year one, then the amount of the grant in those years will be reduced by an amount sufficient to make the remainder in that year equal to the remainder in year one.

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taxes, local sales taxes, revenues from services, permits and fees, interest income and miscellaneous revenues.

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14. The County shall provide detailed reporting processes to monitor and assure compliance with the terms, conditions, and other specific requirements of the Agreement. Any information obtained by the County in connection with an incentive grant request will be kept confidential by the County to the extent permitted by law.
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shall publish a notice of the public hearing at least 10 days before the hearing is held. The notice shall describe the project and the BOC's intention to consider approval of the Grant request.

5. Public Hearing: The BOC shall conduct a public hearing on the Development Grant Application to inform the public of the Grant request, invite comments and vote on it.
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7. Construction: Construction shall be required to adhere to plans approved in the plan review and permitting process, as well as to plans, or plan elements approved as conditions of the Agreement.
8. Assessment: The value of the subject property following the completion of construction shall be established by the Tax Assessor. The actual increase in post-construction assessed value over pre-construction assessed value shall equal, or exceed the estimated increase specified in the Agreement. Failure to meet or exceed the Grant approval threshold of \$1.5 million, where applicable, shall render the Grant void.

Adopted this the 20th day of October 2008 by
the Cabarrus County Board of Commissioners.



Cabarrus County Board of Commissioners Economic Development Grant Program

Revised/Effective: January 20, 2026



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II. PURPOSE

- A. The Cabarrus County Board of Commissioners (“BOC”) has established this Policy for the following purposes:
1. To preserve and enhance quality of life by addressing growth with sound public policies that sustain resources, provide high quality services, and fund infrastructure needs.
 2. To achieve community-wide preparedness to protect public safety, respond to routine and catastrophic events.
 3. To use resources wisely and responsibly by protecting assets, minimizing risk, creating partnerships, and using technology to maximize the value of county investments, expenditures, and services.
 4. To encourage a fully engaged community with a shared understanding of its issues and challenges, working together to achieve its goals.
 5. To ensure that all citizens have equal opportunity and access to education, health care, and economic prosperity and encourage citizens to fulfill their potential and contribute to their community.

The achievement of these goals, and the health, safety, education, and prosperity of the people of Cabarrus County (“County”) is directly related to the vitality, diversity, and success of its businesses and industries, as well as to the condition of the county’s environment and natural resources. Under certain circumstances and conditions, it may be in the interests of the County and its citizens that the BOC utilize the powers granted to it by the General Assembly in Chapters 153A and 158 of the North Carolina General Statutes to stimulate development and growth of business and industry in the County. Thus, the purpose of the Program is to provide the stimulus for the development, growth and expansion of business and industry within the County. This stimulus is the award of a Program Grant (“Grant”) as provided in this Program.



- B. The award of a Grant is designed to increase employment opportunities within the assessed valuation of the County. The BOC may consider numerous factors when deliberating upon whether to award a Grant. This recognizes the great variety of businesses, which have widely different capital and employment structures and needs. The factors that may be considered include but are not limited to the follow:
1. The type of industry or business as a further diversification of Cabarrus County's business base;
 2. The size and scope of the project based upon investment in site development, facilities, buildings, and other business infrastructure inclusive of technology;
 3. The diversity, quality, and quantity of jobs created by a project, including whether the industry or business provides company-paid benefits such as healthcare, vacation, and pensions and the degree to which wages exceed the county average;
 4. The potential for future expansion of investment and employment;
 5. Site specific issues impacting public infrastructure;
 6. Actions that if pursued, stimulate development in areas of Cabarrus County deemed beneficial;
 7. The ratio of investment in real versus personal property assets;
 8. The environmental impact of the project. This may include such elements as waste recycling programs, energy efficient design, conservation easements, the degree to which the natural landscape and topography are distributed, and water conservation programs.
 9. The type of product produced (as well as the production process itself) or sold and whether it is recyclable, noxious, volatile, controversial, hazardous, banned by other governments or countries, lethal or otherwise dangerous.

III. PROJECT CATEGORIES, GRANT PARAMETERS, AND ELIGIBILITY

1. Eligible Uses. Eligible uses include, but are not limited to, agricultural operations; facilities to house corporate headquarters; manufacturing, assembly, fabrication, or processing operations; research and development facilities; motorsports facilities, warehouse, or distribution facilities; and office buildings. The applicant must demonstrate to the satisfaction of the BOC that it would not construct these facilities but for the award of a Grant.



2. Grant Parameters. A Grant approved by the BOC may be an amount at the discretion of the BOC of the real and personal property tax actually paid on assets eligible for this Program.

Such Grant amount shall be for a negotiated period. Grant amounts shall be calculated based on the increase in assessed real and personal property values generated by the project, as determined by the County Tax Assessor. Grants for plant expansions by business or industry already located in the County will be based on the net incremental tax value, after reduction for machinery, equipment and other assets which are depreciated, replaced, or retrofitted as part of the project.

The County has chosen as the value criterion for a Program Grant the estimated property tax assessment for the new real and personal property investment to be placed in the County. Although the Grant is calculated as a percentage of the ad valorem tax actually paid on the new asset investment, the Grant is paid from the County's general fund. The general fund consists of revenue derived from ad valorem taxes, local sales taxes, revenues from services, permits and fees, interest income and miscellaneous revenues.

3. Documentation: The Grant application must provide documentation satisfactory to the Tax Assessor that fully supports the expenditures upon which the assessed value is to be based. The documentation includes but is not limited to schedules and source documents defining capital expenditures including project timelines with accurate descriptions of grantable assets by cost, dates of phase in any existing assets which are being replaced by Program eligible assets, blueprints, financial statements, and appraisal by a state board certified appraiser. Only assets documented to the satisfaction of the Tax Assessor will be eligible for the Program.

IV. PROGRAM RULES

1. Although a Grant may be awarded by the BOC to an applicant, the Grant is not required to be paid until the applicant has fully complied with this Program and has executed a written agreement ("Agreement") in a form satisfactory to County that sets forth the specific provisions relating to the Grant.
2. The BOC reserves the right to waive one or more provisions of this Program.
3. The Agreement shall include with reasonable specificity a project site plan, description of the project, any phasing, projected new employment with job descriptions, description of the structures to be built, description of the personal property assets to be installed and any other data that would be relevant to comprehension of the scope and



value of the project such that other assets, installed outside of those Grant eligible, are not commingled within the contemplated Grant.

4. The applicant must furnish proof satisfactory to the Tax Assessor or County Attorney of ownership of any of the assets subject to the Program.
5. Rolling stock, inclusive of automobiles, trucks, tractors, trailers, or other licensed vehicles and airplanes shall not qualify as Program assets eligible for a Grant.
6. County contributions to the project's infrastructure costs shall be deducted from the calculated Grant award for that project.
7. The beginning date of the Grant period shall be flexible to accommodate construction and production start-up time but shall commence with the tax year that begins no later than three years after the date the BOC votes to approve the Grant. The taxpayer must inform the Tax Assessor in writing which tax year begins the Grant program. An extension may be granted by the BOC based upon specific project related issues.
8. The annual Grant award due to the recipient will be paid each year during the Grant period within a thirty-day period of submission of all data requested by the Tax Assessor necessary to determine appropriate assessments on the Grant assets and the delivery of the Tax Assessor's statement. Should the assessments yield a grant in excess of that budgeted for the Grant assets, another thirty-day period may be necessary for remittance to accommodate budget revisions. The initial Grant date is subject to the project's date of useful occupancy and/or production startup, subject to the provisions of paragraph 7, above. If the recipient-taxpayer fails to properly list property for purposes of taxation and the unlisted property is subsequently discovered by the Tax Assessor's office, then the Grant may be terminated at the discretion of the BOC. Acceptance of a Grant payment constitutes approval of the assessed value of Grant assets.
9. During the Grant period, the recipient of the Grant must be current in any and all tax and other payments (including, but not limited to fees for services or permits, fines, and penalties) to the County. Failure to be current in payments to the County shall result in termination of the remainder of the Grant.
10. Should the recipient of the Grant (a) fail to construct or install substantially all of the assets contemplated by the agreement; (b) be or become the debtor in a bankruptcy or receivership proceeding; (c) substantially curtail, close or mothball the facility subject to the Program or, (d) fail to meet hiring, wage or benefit goals; then in any such event the balance of the Grant shall be terminated.



11. Grant requests information and the Tax Assessor questionnaire must be completed within the calendar year following the tax year for which the recipient is eligible to receive a Grant. The information must be complete, forthcoming, and adequate to the satisfaction of the assessor in order to make an accurate Grant calculation. Failure to fully or timely provide this information will result in forfeiture of that year's Grant or cause termination of the remainder of the Grant as provided in paragraph 13, below.
12. Grants are not transferrable and may not be conveyed to another party.
13. The Grant recipient shall provide the necessary source documents and reports satisfactory to the Tax Assessor subsequent to execution of the Agreement and during the Grant period to ensure compliance with the terms, conditions, and other specific requirements of the Agreement. Necessary source documents and reports may include, but are not limited to, real estate acquisition and construction costs, schedules of assets, depreciation schedules, leasing arrangements with named parties holding a financial interest in assets covered by the Program, releases signed by those holding financial interests in those assets and proof of all business and corporate names that may be applicable for purposes of asset ownership. In order for an asset to be included in the Grant, it must reasonably have been contemplated to be within the scope of the project as reflected in the Agreement. Such information shall remain confidential as allowed by law. Failure of the recipient to provide required documentation shall cause termination of Grant.
14. The County shall provide detailed reporting processes to monitor and assure compliance with the terms, conditions, and other specific requirements of the Agreement. Any information obtained by the County in connection with an incentive grant request will be kept confidential by the County to the extent permitted by law.
15. Violation of local, state, federal laws, ordinances, or regulations by the recipient company shall result in termination of the Grant.
16. Staff may assess impact to local schools, infrastructure, and other items as appropriate and negotiate the terms of the grant with these considerations in mind.

V. GRANT APPROVAL PROCEDURE

1. Completion: Prior to initiating a project for which a Grant application is proposed, the applicant shall complete a Development Grant Application for submittal to the Cabarrus Economic Development Corporation.



2. Recommendation: Upon completion of the Development Grant Application by the applicant, the BOC will review the application and determine if the application will be set for the required public hearing.
3. Application: Applications so vetted by the BOC will be submitted to the County Manager's office for scheduling a public hearing before the BOC.
4. Acceptance: The BOC may consider acceptance of the Development Grant Application. A public hearing must be scheduled by law prior to the approval of a Grant. The County shall publish a notice of the public hearing at least 14 days before the hearing is held. The notice shall describe the project, terms, and the BOC's intention to consider approval of the Grant request.
5. Public Hearing: The BOC shall conduct a public hearing on the Development Grant Application to inform the public of the Grant request, invite comments.
6. Vote: The vote shall occur at the next regularly scheduled meeting after the public hearing.
7. Agreement: The BOC approves the Grant by offering the applicant an Agreement. Offers not accepted are deemed rejected by the applicant. Unless otherwise adopted and approved by the BOC, the Grant offer remains open for 30 days from the date of tender of the proposed Agreement to the applicant. Acceptance is the execution of the Agreement between the County and the applicant. The BOC reserves the right to reject any Grant application.
8. Construction: Construction shall be required to adhere to plans approved in the plan review and permitting process, as well as to plans, or plan elements approved as conditions of the Agreement.
9. Assessment: The value of the subject property following the completion of construction shall be established by the Tax Assessor. The actual increase in post-construction assessed value over pre-construction assessed value shall equal, or exceed the estimated increase specified in the Agreement.



Initially adopted October 20, 2008

AMENDMENTS:

-
1. September 21, 2009 (Modification Section 3.2)
 2. December 18, 2023 (Annual Review Tabled)
 3. March 18, 2024 (Annual Review)
 4. January 20, 2026 (Annual Review)

ADOPTED this _____ day of January, 2026.

Laura Blackwell Lindsey, Chair
Cabarrus County Board of Commissioners

Attest:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

New Business

SUBJECT:

BOC - Public Participation Policy

BRIEF SUMMARY:

Review of the Boards policies, this item focuses on guidelines for informal public comments.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the Public Participation Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On Behalf of the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Public Participation Policy

▢ Proposed Revised Public Participation Policy



Public Participation Policy

The meetings of the Cabarrus County Board of Commissioners are essential for the lawful and transparent transaction of important public business. The Board encourages members of the public to attend its meetings. The Board of Commissioners also welcomes the public to participate in comment periods provided as part of its meetings. This Public Participation Policy is intended to ensure that such meetings are conducted with fairness to all.

I. Maintenance of Order and Decorum

Members of the public must maintain the civility, decorum and respect for the functioning and dignity of the Board of Commissioners. Speakers must be respectful and observe proper decorum in their statements by refraining from vulgarity, obscenities, profanity, speaking in a tone or manner that threatens disruption, or other like breaches of respect.

As part of this requirement, speakers may not utter personal, *ad hominem* attacks towards board members, county employees or members of the public. Directing insults at individuals, rather than discussing substantive concerns of public interest regarding a person's conduct or qualifications, threatens the dignity and good order of meetings. Such comments are likely irrelevant and almost inevitably lead to a responsive defense or counterattack and thus to argumentation that has the real potential to disrupt the orderly conduct of the meeting.

II. Relevance

Speakers may not make clearly irrelevant comments because they threaten to disrupt the order and fair progress of public meetings. Comments offered during public hearings conducted for a specific purpose must be reasonably related to the subject-matter of the hearing. Speakers may not use comment periods for commercial advertisements, solicitations, or supporting or opposing a candidate for public office.

III. Comments About Minors

Speakers may not disclose personally identifiable information about minors, such as names, birthdays, addresses, or pictures, without permission from a minor's parent or legal guardian.

IV. Time Allotment

In general, public comments are limited to three minutes per speaker. However, the Presiding Officer may establish another time limit prior to the public comment period based on the number of speakers and the agenda. The Presiding Officer may provide individuals with minor time extensions to allow them to finish their thought. Speakers may not yield their time to another person.

V. Registration and Prioritization of Speakers

Persons seeking to speak must identify themselves by filling out and returning an information card provided by the Clerk. If the time allotted for public comments is insufficient for the number of speakers, the Presiding Officer may prioritize speakers that reside, work, or pay taxes in Cabarrus County. Additionally, the Presiding Officer may ask members of organizations supporting or opposing a position to appoint a spokesperson.

VI. Viewpoint Neutrality

This Policy is intended to establish reasonable time, place, and manner restrictions in accordance with state and federal law. It shall not be construed or applied so as to discriminate against a speaker based on the substantive content of their speech.

VII. Enforcement

The Presiding Officer is responsible for enforcement of this policy. The Presiding Officer may do so, where appropriate, by warning a person that they are violating this policy, temporarily prohibiting the person from presenting to the Board, or directing the person to leave a meeting. The Presiding Officer may request the assistance of law enforcement officers to enforce this policy.

Pursuant to N.C.G.S. 143-318.17, a person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor.

VIII. Authority

This policy is authorized under N.C.G.S. 153A-52 and 153A-52.1, which authorize the Board of Commissioners to adopt reasonable rules governing the conduct of public comment periods and public hearings.

ADOPTED this 2nd day of May, 2022.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:

Clerk to the Board



Public Participation Policy

Revised/Effective Jan. 20, 2026

The meetings of the Cabarrus County Board of Commissioners are essential for the lawful and transparent transaction of important public business. The Board encourages members of the public to attend its meetings. The Board of Commissioners also welcomes the public to participate in comment periods provided as part of its meetings. This Public Participation Policy is intended to ensure that such meetings are conducted with fairness to all.

I. Maintenance of Order and Decorum

Members of the public must maintain the civility, decorum and respect for the functioning and dignity of the public's business being conducted by the Board of Commissioners and for the orderly progress thereof.

II. Relevance

Speakers may not use comment periods for commercial advertisements, solicitations, or supporting or opposing a candidate for public office.

III. Comments About Minors

Speakers may not disclose personally identifiable information about minors, such as names, birthdays, addresses, or pictures, without permission from a minor's parent or legal guardian.

IV. Time Allotment

In general, public comments are limited to three minutes per speaker, and only once per hearing or public comment period. However, the Presiding Officer may establish another time limit prior to the public comment period based on the number of speakers and the agenda. The Presiding Officer may provide individuals with minor time extensions to allow them to finish their thought. Speakers may not yield their time to another person.

V. Registration and Prioritization of Speakers

Persons seeking to speak must identify themselves by filling out and returning a sign-up card provided by the Clerk. Sign up cards may be tendered from the commencement of the meeting, until the last registered public speaker is called forward. If the time allotted for public comments is insufficient for the number of speakers, the Presiding Officer may prioritize speakers that reside, work, or pay taxes in Cabarrus County. Additionally, the Presiding Officer may ask members of organizations supporting or opposing a position to appoint a spokesperson.

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VII. Authority

This policy is authorized under N.C.G.S. 153A-52 and 153A-52.1, which authorize the Board of Commissioners to adopt reasonable rules governing the conduct of public comment periods and public hearings.

ADOPTED this _____ day of January, 2026.

Laura Blackwell Lindsey, Chair
Cabarrus County Board of Commissioners

Attest:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

New Business

SUBJECT:

BOC - Rules of Procedure

BRIEF SUMMARY:

Review of the Boards policies, this item focuses on the Boards rules of procedure.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the Rules of Procedure.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On Behalf of the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ BOC Rules of Procedure

▢ Proposed Revised Rules of Procedure



Rules of Procedure for the Cabarrus County Board of Commissioners

Revised/Effective: Dec 2023



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Part I. Applicability

Rule 1. Applicability of Rules

These rules apply to all meetings of the Board of Commissioners of Cabarrus County. For purposes of these rules, a meeting of the board occurs whenever a majority of the board's members gather, whether in person or simultaneously by electronic means, to conduct hearings, deliberate, vote, or otherwise transact public business within the board's real or apparent jurisdiction.

Part II. Quorum

Rule 2. Quorum

The presence of a quorum is necessary for the board to conduct business. A quorum consists of a majority of the board's membership. The term "majority" as used here and elsewhere in these rules means, unless otherwise specified, a simple majority, that is, more than half. Vacancies do not reduce the number of members necessary to establish a quorum. A member who withdraws from a meeting of the board without being excused by majority vote of the remaining members present is deemed present for quorum purposes. The board may compel an absent member to attend by ordering the sheriff to take the member into custody.

Part III. Open Meetings

Rule 3. Remote Participation in Board Meetings

The board acknowledges that attendance at board meetings is essential for its members to perform their official duties. The board strongly encourages its members to be physically present for all board meetings. The board recognizes, however, that extenuating circumstances may occasionally prevent a member from being physically present at a meeting. It further recognizes that advances in technology, such as audio and video conferencing have made it possible for members to communicate and deliberate simultaneously with each other from remote locations.

Therefore, to promote full participation of board members while ensuring access and transparency for the public as required by the Open Meetings Law, NCGS § 143-318.9 *et seq.*, the board authorizes remote participation in official board meetings subject to the following procedures and requirements. Remote participation is not to be used solely for a member's convenience.



The intent of this rule is to establish the board's practice for remote participation by board members when there is no state of emergency existing (local or statewide). When a state of emergency exists, this policy is superseded by the provisions of NCGS § 166A-19.24 or other board policies, as the case may be. The board reserves the right to suspend, amend, or rescind this policy at any time by majority vote of the board.

When there is a request to participate remotely, the requesting commissioner should submit the request to the chair, vice-chair, County manager, or clerk to the board as soon as the member is aware of the need, but to the extent possible, preferably within forty-eight (48) hours, but not less than twelve (12) hours before the official meeting so that proper arrangements might be put in place.

The clerk should be made aware as soon as possible. At the beginning of the meeting, the chair or vice-chair will announce that a named commissioner will be participating remotely. Minutes from the meeting shall reflect which commissioner(s) participated remotely. The remote participation rules shall be followed.

Participation by a board member by electronic means in any properly noticed meeting shall be as provided in this Rule 3. Participation shall be by video conference platform as determined by the clerk. Any method chosen must allow for the participating commissioner to be seen on camera by the other commissioners, members of the public in the meeting room and members of the public who may be participating in the meeting on the video conference platform. Such commissioner must also be able to hear what is said by other commissioners, hear what is said by individuals addressing the board, be heard by other members of the board when speaking and hear other members of the public participating in the meeting.

It is the responsibility of the participating commissioner to obtain and maintain technology and proficiency with the use of said technology to meet the above requirements.

Members participating remotely will be counted in the determination of a quorum and be eligible to participate in debate and vote as long as the remote connection is maintained throughout the debate. Their vote must be by voice. Members participating remotely will NOT be eligible to participate in closed session discussion. Members participating remotely will identify themselves during introductions and indicate they are participating remotely. Members participating remotely shall notify the chair if leaving the meeting before the meeting is officially adjourned, or when rejoining the meeting after a period of absence. Members continually connected



throughout the discussion, but failing to vote when called upon will be deemed voting in favor of the item on the floor. The official board minutes will reflect the member's remote participation.

Rule 4. Meetings to Be Open to the Public

Except as permitted by Rule 5 (Closed Sessions), all meetings of the board shall be open to the public, and any person may attend its meetings.

Rule 5. Closed Sessions

(a) Motion to Enter Closed Session. The board may enter a closed session from which the public is excluded only upon a motion duly made and adopted in open session. The motion to enter closed session must cite one or more of the permissible bases for closed session listed in paragraph (b) of this rule. A motion to enter closed session under subparagraph (b)(1) or (b)(2) must contain the additional information specified in those provisions.

(b) Bases for Closed Session. A closed session is permissible under the following circumstances and no others:

- (1) To prevent the disclosure of information that is privileged or confidential under the law of North Carolina or of the United States or that does not constitute a public record within the meaning of Chapter 132 of the General Statutes. The motion to enter closed session must name or cite the law that renders the information confidential or privileged.
- (2) To consult with the county attorney or another attorney employed or retained by the county in order to preserve the attorney–client privilege. If the board expects to discuss a pending lawsuit with its attorney, the motion to enter closed session must name the parties to the lawsuit.
- (3) To discuss matters relating to (a) the location or expansion of industries or other businesses in the area served by the county or (b) the closure or realignment of a military installation. The board may reach agreement in closed session on a tentative list of economic development incentives to be offered in negotiations, but the approval of the signing of any economic development contract or commitment and the authorization of the payment of economic development expenditures must take place in open session.
- (4) To establish or instruct staff or agents concerning the county's position in negotiating the price or other material terms of an agreement to acquire real property by purchase, exchange, or lease.
- (5) To establish or instruct staff or agents concerning the amount of compensation or other material terms of an employment contract.



- (6) To consider the qualifications, competence, performance, character, fitness or conditions of appointment or employment of a public officer or employee or prospective public officer or employee, except when the individual in question is a member of the board or other public body or is being considered to fill a seat on the board or other public body. Final action to appoint or employ a public officer or employee must take place in open session.
- (7) To hear or investigate a charge or complaint by or against a public officer or employee. Final action discharging an employee or removing an officer must occur in open session.
- (8) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (9) To view a law enforcement recording released pursuant to G.S. 132-1.4A.
- (10) On any other basis permitted by law.

(c) Closed Session Participants. Unless the board directs otherwise, the county manager, county attorney, and clerk to the board may attend closed sessions of the board. No other person may attend a closed session unless invited by the board.

(d) Motion to Return to Open Session. Upon completing its closed session business, the board shall end the closed session by adopting a duly made motion to return to open session.

Rule 6. Meeting Minutes

(a) Minutes Required for All Meetings. The board must keep full and accurate minutes of all its meetings, including closed sessions. To be “full and accurate,” minutes must record all actions taken by the board. They should set out the precise wording of each motion and make it possible to determine the number of votes cast for and against each motion. The minutes need not record discussions of board members, though the board in its discretion may decide to incorporate such details into the minutes.

(b) General Accounts of Closed Sessions. In addition to minutes, the board must keep a general account of each closed session. The general account must be sufficiently detailed to provide a person not in attendance with a reasonable understanding of what transpired. The board may combine the minutes and general account of a closed session into one document, so long as the document contains both a complete record of actions taken, and the level of detail required for a general account.

(c) Sealing Closed Session Records. Minutes and general accounts of closed sessions shall be sealed until unsealed by order of the board or, if the board delegates the authority to unseal to one or more staff members, in accordance with guidelines adopted by the board. The sealed



minutes and general account of any closed session may be withheld from public inspection, so long as public inspection would frustrate the purpose(s) of the closed session.

Rule 7. Broadcasting and Recording Meetings

(a) Right to Broadcast and Record. Any person may photograph, film, tape-record, or otherwise reproduce any part of a board meeting that must take place in open session. Except as provided in paragraph (b) of this rule, any radio or television station may broadcast any such part of a board meeting.

(b) Equipment Placement. The staff may regulate the placement and use of camera or recording equipment in order to prevent undue interference with a board meeting, so long as he or she allows the equipment to be placed where it can carry out its intended function. If the county manager determines in good faith that the equipment and personnel necessary to broadcast, photograph, or record the meeting cannot be accommodated without undue interference to the meeting, and an adequate alternative meeting room is not readily available, the county manager may require the pooling of the equipment and the personnel operating it.

Part IV. Organization of the Board

Rule 8. Organizational Meeting; Selection of Chair and Vice Chair

(a) Requirement to Hold Organizational Meeting. The board shall hold an organizational meeting each December to take the actions set out in this rule.

(b) Scheduling Organizational Meeting

- (1) *Even-numbered years.* The board shall hold an organizational meeting at its regular meeting place on the first Monday in December of each even-numbered year. [The organizational meeting shall be convened and concluded before the regular December meeting is convened.]
- (2) *Odd-numbered years.* The board shall hold an organizational meeting during its first regular meeting in December.

(c) Order of Business

- (1) *Even-numbered years*
 - As the first order of business at the organizational meeting, all persons elected or reelected to the board at the most recent county election must take and subscribe the oath of office set out in Article VI, Section 7, of the North Carolina Constitution,



unless they did so earlier in the day. They must then take the General Oath prescribed by G.S. 11-11. Each member's constitutional oath must be filed with the clerk to the board. Although a newly elected or reelected member who has not yet been sworn and who is not present for the organizational meeting may be sworn in later, the member must take, subscribe, and file the constitutional oath and take the G.S. 11-11 oath before he or she begins performing any of the duties of the member's office.

- As the second order of business, the board shall elect a chair and vice chair from among its members using the procedure specified in Rule 38 (Appointments.)
- As the third order of business, the board shall approve the bonds of the register of deeds and induct any other newly elected county officials into office.

(2) *Odd-Numbered Years.* As the first order of business, the board will elect the chair and vice chair.

(d) Presiding Officer. The outgoing chair shall call the organizational meeting to order and preside until the board elects a new chair. If the organizational meeting takes place during an even-numbered year in which the outgoing chair has lost his or her seat on the board, the county manager shall fill the role of presiding officer until a new chair is elected. Once elected, the new chair shall preside.

Rule 9. Terms of the Chair and Vice Chair

The member selected as chair at the organizational meeting shall serve for the ensuing year unless removed by the board for cause. The vice chair shall serve at the board's pleasure.

Part V. Types of Meetings

Rule 10. Regular Meetings

(a) Regular Meeting Schedule. The board shall hold a regular meeting (Agenda Work Session) on the first Monday of each month, in the Multipurpose Room of the Government Center (65 Church Street Concord, NC) beginning at 4:00 p.m. The board will also hold a regular meeting on the third Monday of each month, in the board chambers of the Government Center (65 Church Street Concord, NC) to begin at 6:30 p.m., except if a regular meeting day is on a holiday on which county offices are closed. The board will then determine the next meeting date and have it published according to N.C.G.S. timeline. The board shall adopt a resolution establishing the meeting schedule each year consistent with this rule. For purposes of these rules, any meeting that appears on the board's duly adopted schedule is considered a regular



meeting. (In all other cases, a work session is a special meeting to which the provisions of Rule 11(Special Meetings) apply.)

(b) Notice of Regular Meeting Schedule. The board must ensure that a copy of its current regular meeting schedule is filed with the clerk to the board and posted on the county's website. At least 10 days before the first regular meeting held pursuant to the schedule, the board must cause the schedule to be published as required by law.

(c) Change to Regular Meeting Schedule. The board may adopt a resolution altering the time or place of a particular regular meeting or all regular meetings within a specified period. The board must ensure that the resolution is filed with the clerk to the board at least seven (7) calendar days before the first meeting held pursuant to the revised schedule. The board must also have the revised schedule posted on the county's website. Additionally, the board must cause notice of the temporary change to be posted at or near its regular meeting place and to be sent to everyone who has submitted a written request for notice of its special meetings.

Rule 11. Special Meetings

(a) Calling Special Meetings. The chair or a majority of members may call a special meeting of the board by signing a written notice stating the date, time, and place of the meeting and the subjects to be considered.

(b) Notice to the Public. At least forty-eight hours before a special meeting, the board shall cause the written notice to be (1) posted on the board's principal bulletin board or, if the board has no such bulletin board, at the door of the board's usual meeting room and (2) delivered, emailed, or mailed to each newspaper, wire service, radio station, television station, and person who has filed a written request for notice with the clerk to the board. If the board's website is maintained by one or more county employees, the board must also have the notice posted there prior to the special meeting. Furthermore, the member or members who call a special meeting are responsible for ensuring that the notice is posted on the courthouse bulletin board at least forty-eight (48) hours before the meeting.

(c) Notice to Members. At least forty-eight (48) hours before a special meeting, the chair or the members who called the meeting shall have the written notice of the meeting delivered to the other members of the board or left at their usual dwelling places.

(d) Transacting Other Business. Only those items of business specified in the notice to members may be taken up at a special meeting.

Rule 12. Emergency Meetings

(a) Calling Emergency Meetings. The chair or a majority of the board's members may call an



emergency meeting to address generally unexpected circumstances that demand the board's immediate attention.

(b) Notice of Emergency Meetings. The member or members who call an emergency meeting must take reasonable action to inform the other members of the board and the public of the meeting. In addition, notice of the meeting must be given to each local newspaper, local wire service, local radio station, and local television station that has filed with the clerk to the board a written request to be notified of emergency meetings. To be valid, the request must include the newspaper's, wire services, or station's telephone number. Notice may be given by telephone, email, or the same method used to notify board members. Notice must be provided immediately after members have been notified and at the expense of the media organization notified. Transaction of Other Business Prohibited. Only business connected with the emergency may be discussed or otherwise considered at an emergency meeting.

Rule 13. Recessed Meetings

(a) Calling Recessed Meetings. When conducting a properly called regular, special, or emergency meeting, the board may recess the meeting to another date, time, or place by a procedural motion made and adopted in open session, as provided in Rule 32 (Motion 3 - To Recess to a Certain Time and Place.) The motion must state the time (including the date if the meeting will resume on a different day) and place at which the meeting will reconvene.

(b) Notice of Recessed Meetings. If the board's website is maintained by one or more county employees, notice of the recessed meeting's date, time, and place must appear on the webpage prior to the meeting. No further notice of a properly called recessed meeting is required.

Rule 14. Limited Authority to Meet Outside the County

The board must hold all its meetings within the county except for the following:

- a joint meeting of the board with another public body, if the joint meeting is held within the political subdivision represented by the other public body,
- a retreat, forum, or similar gathering held solely to provide board members with general information relating to the performance of their duties, so long as members do not vote or otherwise transact business during the event,
- a meeting between the board and the local legislative delegation during a session of the General Assembly, provided board members do not vote or otherwise transact public business during the meeting except with regard to matters pertaining directly to legislation proposed to or pending before the General Assembly; and
- a convention, association meeting, or similar gathering but only if board members confine



their deliberations to event-related issues that are not legally binding on the board or its constituents, such as convention resolutions and the elections of association officers.

Part VI. Agenda

Rule 15. Agenda

(a) Draft Agenda

- (1) *Preparation.* The [clerk to the board] shall prepare a draft agenda in advance of each meeting of the board. For a regular meeting, a request to have an item of business placed on the draft agenda must be received by the clerk at least eight working days before the date of the meeting.
- (2) *Supplemental information/materials.* The agenda packet shall include the draft agenda, any proposed ordinances, or amendments to ordinances, and supporting documentation and background information relevant to items on the agenda.
- (3) *Delivery to board members.* Except in the case of an emergency meeting, each member shall receive a paper or electronic copy of the draft agenda and agenda packet at least forty-eight (48) hours before the meeting.
- (4) *Public inspection.* The draft agenda and agenda packet will be available to the public when they are ready to be circulated.

(b) Adoption of the Agenda

- (1) *Adoption.* As its first order of business at each meeting, the board shall review the draft agenda, make whatever revisions it deems appropriate, and adopt the agenda for the meeting.
- (2) *Amending the agenda.* Both before and after the board adopts the agenda, it may add or subtract agenda items by majority vote of the members present and voting, except that:
 - the board may not add to the items stated in the notice of a special meeting unless the requirements in Rule 11(d - Transacting Other Business) are satisfied and
 - only business connected with the emergency may be discussed or otherwise considered at an emergency meeting.

(c) Consent Agenda. The board may designate part of an agenda for a regular meeting as the *consent agenda*. Items may be placed on the consent agenda by the person(s) charged with preparing the draft agenda if they are judged to be noncontroversial and routine. Prior to the board's adoption of the meeting agenda, the request of any member to have an item moved from the consent agenda to unfinished business must be honored by the board. All items on the consent



agenda must be voted on and adopted by a single motion, with the minutes reflecting the motion and vote for each item.

(d) Informal Discussion of Agenda Items. The board may informally discuss an agenda item even when no motion regarding that item is pending.

Rule 16. Acting by Reference to Agenda or Other Document

The board shall not deliberate, vote, or otherwise take action on any matter by reference to the agenda or any other document unless copies of the agenda or document are available for public inspection at the meeting and so worded that people at the meeting can understand what is being deliberated or acted upon.

Rule 17. Agenda Items from Members of the Public

If a member of the public wishes to request that the board include an item on its regular meeting agenda, he or she must submit the request to the clerk to the board by the deadline specified in Rule 15(Agenda) (a – Draft Agenda) (1- Preparation). The board is not obligated to place an item on the agenda merely because such a request has been received.

Rule 18. Order of Business

Items shall be placed on a regular meeting agenda according to the order of business. The usual order of business for each regular meeting shall include the following topics and any others the clerk feels necessary to complete board business:

- Approval or Correction of Minutes
- Approval of the Agenda,
- Recognitions and Presentations
- Informal Public Comments
- Old Business,
- Consent Agenda,
- New Business,
- Appointments,
- Reports,
- General Comment by Board Members
- Water & Sewer District of Cabarrus County



- Closed Session
- Adjourn

Without objection, the chair may call agenda items in any order most convenient for the dispatch of business. Rule 19 (Role of the Presiding Officer).

Rule 19. The Chair

(a) Presiding Officer. The chair shall preside at meetings of the board.

(b) Voting by the Chair. The chair has the same duty to vote as other members, though in no event may the chair break a tie on a motion on which he or she has already voted.

(c) Recognition of Members. A member must be recognized by the chair or (or other presiding officer) in order to address the board, but recognition is not necessary for an appeal pursuant to Rule 32 (Motion 1- To Appeal a Ruling of the Presiding Officer).

(d) Powers as Presiding Officer. As presiding officer, the chair is to enforce these rules and maintain order and decorum during board meetings. The chair may:

- (1) rule on points of parliamentary procedure, to include ruling out of order any motion clearly offered for obstructive or dilatory purposes,
- (2) determine whether a member or other speaker has gone beyond reasonable standards of courtesy in his or her remarks and entertain and rule on objections from other members on this ground,
- (3) entertain and answer questions of parliamentary procedure,
- (4) call a brief recess at any time; and
- (5) adjourn in an emergency.
- (6) call a brief recess at any time; and
- (7) adjourn in an emergency.

(e) Appeals of Procedural Rulings. A member may appeal a decision made or answer given by the chair under subparagraph (d)(1), (2), or (3) in accordance with Rule 32 (Motion 1 - To Appeal a Ruling of the Presiding Officer).

Rule 20. Presiding Officer in the Chair's Absence

The vice chair shall preside over meetings of the board in the chair's absence. If both the chair and vice chair are absent, the members present may choose a temporary chair from among themselves. The vice chair or other member presiding in place of the chair has the powers listed in Rule 19(d - Powers as Presiding Officer). Service as presiding officer does not relieve



the vice chair or other member of the duty to vote on all questions except as excused from voting pursuant to Rule 29 (Duty to Vote).

Rule 21. When the Presiding Officer Is Active in Debate

If the chair becomes active in debate on a particular proposal, he or she may have the vice chair preside during the board's consideration of the matter. If the vice chair is absent or is also actively debating the matter, the chair may designate another member to preside until the matter is concluded. Similarly, if while presiding, the vice chair or temporary chair wishes to join in debating a topic, he or she may designate another member to preside for the duration of the board's consideration of the matter.

Part VII. Motions and Voting

Rule 22. Action by the Board

Except as otherwise provided in these rules, the board shall act by motion. Any member may make a motion.

Rule 23. One Motion at a Time

A member may make only one motion at a time.

Rule 24. Withdrawal of Motion

The member who introduces a motion may withdraw the motion unless the motion has been amended or put to a vote.

Rule 25. Debate

The presiding officer shall state the motion and then open the floor to debate, presiding over the debate according to the principles listed below.

- The maker of the motion is entitled to speak first.
- A member who has not spoken on the issue shall be recognized before a member who has already spoken.

Rule 26. Adoption by Majority Vote

A motion is adopted if supported by a simple majority of the votes cast, a quorum being present, except when a larger majority is required by these rules or state law.



Rule 27. Changing a Vote

A member may change his or her vote on a motion at any time before the presiding officer announces whether the motion has passed or failed. Once the presiding officer announces the result, a member may not change his or her vote without the unanimous consent of the remaining members present. A member's request for unanimous consent to change a vote is not in order unless made immediately following the presiding officer's announcement of the result.

Rule 28. Duty to Vote

(a) Duty to Vote. Every board member must vote except when excused from voting as provided by this rule.

(b) Grounds for Excusal. A member may be excused from voting on a matter involving the member's own financial interest or official conduct, though not if the proposal in question is one to alter the compensation or allowances paid to board members. Members may also be excused from voting when prohibited from voting under G.S. 14-234 (contract providing direct benefit to member), G.S. 153A-340(g) (legislative zoning decision likely to have a direct, substantial, and readily identifiable financial impact on member), or G.S. 160A-388(e) (2) (member's participation in quasi-judicial decision would violate affected person's right to an impartial decision maker). Any further questions about whether a basis for excusal exists should be directed to the county attorney.

(c) Procedure for Excusal

- (1) *At the member's request.* Upon being recognized at a duly called meeting of the board, a member who wishes to be excused from voting shall so inform the presiding officer, who must then submit the matter to a vote of the remaining members present. If a majority of the remaining members present vote to excuse the member, the member is excused from voting on the matter.
- (2) *On the board's initiative.* Even when a member has not asked to be excused from voting on a matter, a majority of the remaining members present may by motion and vote excuse the member from voting if the member is prohibited from voting under paragraph (b).

(d) Consequence of Non-Excused Failure to Vote. If a member who has not been excused from voting fails to vote on a matter, the member's failure to vote shall be recorded as an affirmative vote, provided:

- (1) the member is physically present in the meeting room or
- (2) the member has physically withdrawn from the meeting room without being excused by



majority vote of the remaining members present.

Rule 29. Voting by Written Ballot

(a) Secret Ballots Prohibited. The board may not vote by secret ballot.

(b) Rules for Written Ballots. The board may decide by majority vote or unanimous consent to vote on a motion by written ballot. Each member must sign his or her ballot, and the minutes must record how each member voted by name. The ballots must be made available for public inspection in the office of the clerk to the board immediately following the meeting at which the vote took place and remain there until the minutes of that meeting are approved, at which time the ballots may be destroyed.

Rule 30. Substantive Motions

A substantive motion is not in order if made while another motion is pending. Once the board disposes of a substantive motion, it may not take up a motion that presents essentially the same issue at the same meeting, unless it first adopts a motion to reconsider pursuant to Rule 32 (Motion 14 – To Reconsider).

Rule 31. Procedural Motions

(a) Certain Motions Allowed. The board may consider only those procedural motions listed in this rule. Unless otherwise noted, each procedural motion may be debated and amended and requires a majority of votes cast, a quorum being present, for adoption.

(b) Priority of Motions. The procedural motions set out in this paragraph are listed in order of priority. A procedural motion is not in order so long as another procedural motion of higher priority is pending, except that:

- any procedural motion other than an appeal under Motion 1 (To Appeal a Ruling of the Presiding Officer) is subject to amendment as provided in Motion 12 (To Amend), and
- a motion to call the question (end debate) may be made with regard to any procedural motion in accordance with Motion 9 (To End Debate [Call the Previous Question]).

When several procedural motions are pending, voting must begin with the procedural motion highest in priority, except that a motion to amend or end debate on the highest priority motion must be voted on first.

Motion 1. To Appeal a Ruling of the Presiding Officer. Any member may appeal the presiding officer's ruling on whether a motion is in order or on whether a speaker has violated reasonable standards of courtesy. The presiding officer's response to a question of



parliamentary procedure may also be appealed by any member. An appeal is in order immediately after the disputed ruling or parliamentary response and at no other time. The member who moves to appeal need not be recognized by the presiding officer, and if timely made, the motion may not be ruled out of order.

Motion 2. To Adjourn. This motion may be used to close a meeting. The board must be out of closed session before adjourning any meeting.

Motion 3. To Recess to a Certain Time and Place. This motion may be used to call a recessed meeting as permitted under Rule 13 (Recessed Meetings). The motion must state the time (including the date if the meeting will reconvene on a different day) and place at which the meeting will resume. The motion is not in order if the board is in closed session.

Motion 4. To Take a Brief Recess.

Motion 5. To Follow the Agenda. This motion must be made at the time an item of business that deviates from the agenda is proposed; otherwise, the motion is out of order as to that item.

Motion 6. To Suspend the Rules. To be adopted, a motion to suspend the rules must receive affirmative votes equal to at least a quorum of the board. The board may not suspend provisions in these rules that are required under state law.

Motion 7. To Divide a Complex Motion. This motion is in order whenever a member wishes to consider and vote on parts of a complex motion separately. The member who makes this motion must specify how the complex motion will be divided.

Motion 8. To Defer Consideration. The board may defer its consideration of a substantive motion, and any proposed amendments thereto, to an unspecified time. A motion that has been deferred expires unless the board votes to revive it pursuant to Motion 13 (To Revive Consideration) within 100 days of deferral. A new motion having the same effect as a deferred motion may not be introduced until the latter has expired.

Motion 9. To End Debate (Call the Previous Question). If adopted, this motion terminates debate on a pending motion, thereby bringing it to an immediate vote. This motion is not in order until every member has had an opportunity to speak once on the pending motion.

Motion 10. To Postpone to a Certain Time. This motion may be employed to delay the board's consideration of a substantive motion, and any proposed amendments thereto, until a designated day, meeting, or hour. During the period of postponement, the board may not take



up a new motion raising essentially the same issue without first suspending its rules pursuant to Motion 6 (To Suspend the Rules).

Motion 11. To Refer a Motion to a Committee. The board may vote to refer a substantive motion to a committee for study and recommendations. While the substantive motion is pending before the committee, the board may not take up a new motion raising essentially the same issue without first suspending its rules pursuant to Motion 6 (To Suspend the Rules). If the committee fails to report on the motion within 60 days of the referral date, the board must take up the motion if asked to do so by the member who introduced it.

Motion 12. To Amend.

- (a) **Germaneness.** A motion to amend must concern the same subject matter as the motion it seeks to alter.
- (b) **Limit on Number of Motions to Amend.** When a motion to amend is under consideration, a motion to amend the amendment may be made; however, no more than one motion to amend and one motion to amend the amendment may be pending at the same time.
- (c) **Amendments to Ordinances.** Any amendment to a proposed ordinance must be reduced to writing before the vote on the amendment.

Motion 13. To Revive Consideration. The board may vote to revive consideration of any substantive motion that has been deferred pursuant to Motion 8 (To Defer Consideration), provided it does so within 100 days of its vote to defer consideration.

Motion 14. To Reconsider. The board may vote to reconsider its action on a matter, provided the motion to reconsider is made (a) at the same meeting during which the action to be reconsidered was taken and (b) by a member who voted with the prevailing side. For purposes of this motion, “the same meeting” includes any continuation of a meeting through a motion to recess to a certain time and place (Motion 3 – To Recess to a Certain Time and Place). The motion is not in order if it interrupts the board’s deliberation on a pending matter.

Motion 15. To Rescind. The board may vote to rescind an action taken at a prior meeting provided rescission is not forbidden by law.

Motion 16. To Prevent Reintroduction for [Six] Months. This motion may be used to prevent the reintroduction of a failed substantive motion for a time, but it is in order only when made immediately following the substantive motion’s defeat. To be adopted, this motion must receive affirmative votes equal to at least a quorum of the board. If this motion is adopted, the ban on reintroduction remains in effect for [six] months or until the board’s next



organizational meeting in an even-numbered year, whichever occurs first.

Part VIII. Ordinances and Contracts

Rule 32. Introduction of Ordinances

For purposes of these rules, the “date of introduction” for a proposed ordinance is the first date on which the board actually considers the proposed ordinance.

Rule 33. Adoption, Amendment, and Repeal of Ordinances

(a) Form of Proposed Ordinances. The board may not adopt a proposed ordinance unless it has been reduced to writing and distributed to members before the vote is taken.

(b) Adoption of Ordinances Not Subject to Public Hearing Requirements.

- (1) *Approval on date of introduction.* To be adopted at the meeting where first introduced, an ordinance or any action having the effect of an ordinance must receive the affirmative votes of all members of the board. If the measure receives a majority of votes cast on the date of introduction but not the unanimous support of all members, the board must take it up again at its next regular meeting.
- (2) *Approval after date of introduction.* At its first regular meeting following the date of introduction or at any meeting thereafter within 100 days of the date of introduction, the board may adopt the proposed ordinance or action having the effect of an ordinance by a majority of votes cast, a quorum being present.

(c) Adoption of Ordinances Subject to Public Hearing Requirements.

- (1) *The budget ordinance or budget amendments.* Rule 35 (Adoption of the Budget Ordinance) governs the approval of the budget ordinance and amendments.
- (2) *Other ordinances.* Following a required public hearing on a proposed ordinance, the board may adopt the measure by a majority of votes cast, a quorum being present, regardless of whether the vote occurs on the date of introduction.

(d) Amendment and Repeal of Ordinances. The same voting requirements that govern the adoption of proposed ordinances also apply to the amendment or repeal of an ordinance.

Rule 34. Adoption of the Budget Ordinance

(a) Special Rules for the Adoption or Amendment of the Budget Ordinance.

Notwithstanding any provision in general law or any local act,



- (1) the board may adopt or amend the budget ordinance at a regular or special meeting of the board by a majority of those members present and voting, a quorum being present,
- (2) no action taken with respect to the adoption or amendment of the budget ordinance need be published or is subject to any other procedural requirement governing the adoption of ordinances or resolutions by the board; and
- (3) the adoption or amendment of the budget ordinance and the levy of taxes in the budget ordinance are not subject to the provisions of any local act concerning initiative or referendum.

(b) Notice Requirements for Budget Meetings. During the period beginning with the submission of the budget to the board and ending with the adoption of the budget ordinance, the board may hold any special meetings that may be necessary to complete its work on the budget ordinance. Except for the notice requirements of the open meetings law, which continue to apply, no provision of law or these rules concerning the call of special meetings applies during that period, so long as

- (1) each member of the board has actual notice of each special meeting called for the purpose of considering the budget and
- (2) no business other than consideration of the budget is taken up.

(c) No Authority for Closed Sessions. This rule shall not be construed to authorize the board to hold closed sessions on any basis other than the grounds set out in Rule 5 (Closed Session).

Part IX. Public Hearings and Comment Periods

Rule 35. Public Hearings

(a) Calling Public Hearings. In addition to holding public hearings required by law, the board may hold any public hearings it deems advisable. The board may schedule hearings or delegate that responsibility to county staff members, as appropriate, except when state law directs the board itself to call the hearing. If the board delegates scheduling authority, it must provide adequate guidance to assist staff members in exercising that authority.

(b) Public Hearing Locations. The board may hold public hearings anywhere within the county.

(c) Notice of Public Hearings. Any public hearing at which a quorum of the board is present shall be considered part of a regular or special meeting. Consequently, the relevant notice and related requirements of the open meetings law, as set out in Rules 10 through 13 (Types of Meetings), apply to such hearings. Some statutes mandate additional notice for particular types of hearings, and such notice must be provided together with the notice required by the open meetings law.



(d) Rules for Public Hearings. The board may adopt reasonable rules for public hearings that, among other things,

- fix the maximum time allotted to each speaker,
- provide for the designation of spokespersons for groups of persons supporting or opposing the same positions,
- provide for the selection of delegates from groups of persons supporting or opposing the same positions when the number of persons wishing to attend the hearing exceeds the capacity of the meeting room (so long as arrangements are made, in the case of a hearing subject to the open meetings law, for those excluded from the meeting room to listen to the hearing), and
- provide for the maintenance of order and decorum in the conduct of the hearing.

(e) Continuing Public Hearings. The board may continue any public hearing without further advertisement to a certain time and place, provided the time (including the date, if the hearing will resume on a different day) and place of the continued hearing are announced in open session. Except for hearings conducted pursuant to paragraph (g), if a quorum of the board is not present for a properly scheduled public hearing, the hearing must be continued until the board's next regular meeting without further advertisement.

(f) Conduct of Public Hearings. At the time appointed for the hearing, the chair shall call the hearing to order and proceed to allow public input in accordance with any rules adopted by the board for the hearing. Unless the board votes to extend the hearing, when the time allotted for the hearing expires, or when no one wishes to speak who has not done so, the chair shall declare the hearing closed, and the board shall resume the regular order of business.

(g) Public Hearings by Less Than a Majority of Board Members. Nothing in this rule prevents the board from appointing a member or members to hold a public hearing on the board's behalf, except when state law requires that the board itself conduct the hearing.

Rule 36. Public Comment Periods

(a) Frequency of Public Comment Periods. The board must provide at least one opportunity for public comment each month at a regular meeting.

(b) Rules for Public Comment Periods. The board may adopt reasonable rules for public comment periods that, among other things,

- fix the maximum time allotted to each speaker,
- provide for the designation of spokespersons for groups supporting or opposing the same positions,



- provide for the selection of delegates from groups supporting or opposing the same positions when the number of persons wishing to attend the public comment period exceeds the capacity of the meeting room (so long as arrangements are made for those excluded from the meeting room to listen to the public comment period), and
- provide for the maintenance of order and decorum in the conduct of the public comment period.

(c) Content-Based Restrictions Generally Prohibited. The board may not restrict speakers based on subject matter, as long as their comments pertain to subjects within the board's real or apparent jurisdiction.

Part X. Appointments and Appointed Bodies

Rule 37. Appointments

(a) Appointments in Open Session. The board must consider and make any appointment to another body or, in the event of a vacancy on the board, to its own membership in open session.

(b) Nomination and Voting Procedure for Appointed Bodies. The board shall use the following procedure to appoint individuals to bodies over which it has the power of appointment. The chair shall open the floor for nominations, whereupon board members may put forward and debate nominees. When debate ends, the chair shall call the roll of the members, and each member shall cast a vote for his or her preferred nominee. The voting shall continue until a nominee receives a majority of votes cast during a single balloting.

(c) Nomination and Voting Procedure to Fill a Vacancy on the Board. The board shall use the following procedure to fill a vacancy on the board, except as superseded by the provisions of NCGS § 153A-27. If the member being replaced was elected as the nominee of a political party, then his or her replacement must belong to the same party.

Upon receipt of notification that the board has a vacancy to fill, the clerk shall make reasonable efforts to notify the public of the vacancy to be filled. The notification will include the following:

1. Posting to the County website notice of the vacancy and instructions for submitting applications.
2. Press release to the newspaper of general circulation and all media outlets included on the County's sunshine list.
3. Such other reasonable notification designed to notify the public that the board is considering the filling of a vacancy (e.g., social media posts).



4. Email to the local political organization that the departing commissioner was a member of. The executive committee of the local party shall be given instructions on providing candidate recommendations to the board for consideration.

All notifications shall advise the public of the vacancy to be filled by the board and shall invite members of the public to submit applications. They shall also advise the public of the meeting date when the board shall consider the applications and proceed to fill the vacancy. Applications shall be made available at the County's website and in the clerk's office. To be considered, the application must be received by the clerk's office no later than 5:00 p.m. on the Friday preceding the meeting where the vacancy will be considered by the board.

The chair shall open the floor to nominations, whereupon each board member may nominate one possible appointee. Upon the closing of nominations, each board member - by written ballot - will vote for the candidates on a scale of 1 to X (with "X" being the total number of nominees and highest number of points).

Each board member must write down a number of 1 through X for each candidate without using the same number twice. Consistent with the general voting policy, each board member must vote for each candidate using this process unless excused by the board due to a conflict of interest disclosed before written ballots are distributed and voting begins.

Voting will be written ballot. There will be only one vote. Once voting has concluded, each ballot will be checked for compliance and legibility. A board member will be given the chance to correct illegible handwriting. Only compliant ballots will be counted. All ballots shall be announced public.

The candidate with the highest number of points (based on the number of compliant ballots) shall be the appointee and sworn-in as soon as possible.

In the event of a tie, the tie shall be broken in favor of the candidate who received the most top scores. If a tie still results, the tiebreaker will be who received the most second highest score. This tie-break process will continue in similar fashion until a winner can be declared.

(d) Multiple Appointments. If the board is making more than one appointment to a body, each member shall have as many votes in each balloting as there are slots to be filled, and the votes of a majority of the total number of members voting shall be required for each appointment. No member may cast more than one vote for the same candidate for the same position during a single balloting.

(e) Vote by Written Ballot. The board may vote on proposed appointments by written ballot in accordance with Rule 30 (Voting by Written Ballot).



Rule 38. Committees and Boards

(a) Establishment and Appointment. The board may establish temporary and standing committees, boards, and other bodies to help carry on the work of county government. Unless otherwise provided by law or the board, the power of appointment to such bodies lies with the board.

(b) Open Meetings Law. The requirements of the open meetings law apply whenever a majority of an appointed body's members gather in person or simultaneously by electronic means to discuss or conduct official business.

(c) Procedural Rules. The board may prescribe the procedures by which the county's appointed bodies operate, subject to any statutory provisions applicable to particular bodies. In the absence of rules adopted by the board, an appointed body may promulgate its own procedural rules, so long as they are in keeping with any relevant statutory provisions and generally accepted principles of parliamentary procedure.

Part XI. Miscellaneous

Rule 39. Amendment of the Rules

These rules may be amended at any regular meeting or at any properly called special meeting for which amendment of the rules is one of the meeting's stated purposes. Any amendment to these rules must be consistent with any relevant statutes and generally accepted principles of parliamentary procedure. To be adopted, a motion to amend these rules must be approved by a majority of the board's members.

Rule 40. Reference to Robert's Rules of Order Newly Revised

The board shall refer to *Robert's Rules of Order Newly Revised* for guidance when confronted with a procedural issue not covered by these rules or state law. Having consulted *Robert's*, the chair shall make a ruling on the issue subject to appeal to the board under Rule 32 (Motion 1 – To Appeal a Ruling of the Presiding Officer).

Rule 41. One Hour Rule

Any member's proposals or inquiries, including items to be added to a meeting agenda, shall not involve, or receive more than one (1) hour of staff time, unless the entire board is made aware of the proposal or inquiry. The purpose of this rule is to facilitate transparency and communication and focus staff time on priorities of the entire board. Such proposals or inquiries shall be transmitted through the County manager to the appropriate staff member or department.



Rules of Procedure for the Cabarrus County Board of Commissioners

Revised/Effective: Jan. 20, 2026



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Part I. Applicability

Rule 1. Applicability of Rules

These rules apply to all meetings of the Board of Commissioners of Cabarrus County. For purposes of these rules, a meeting of the board occurs whenever a majority of the board's members gather, to conduct hearings, deliberate, vote, or otherwise transact public business within the board's real or apparent jurisdiction.

Part II. Quorum

Rule 2. Quorum

The presence of a quorum is necessary for the board to conduct business. A quorum consists of a majority of the board's membership. The term "majority" as used here and elsewhere in these rules means, unless otherwise specified, a simple majority, that is, more than half. A member who withdraws from a meeting of the board without being excused by majority vote of the remaining members present is deemed present for quorum purposes. The board may compel an absent member to attend by ordering the sheriff to take the member into custody.

Part III. Open Meetings

Rule 3. Meetings to Be Open to the Public

Except as permitted by Rule 5 (Closed Sessions), all meetings of the board shall be open to the public, and any person may attend its meetings.

Rule 4. Closed Sessions

(a) Motion to Enter Closed Session. The board may enter a closed session from which the public is excluded only upon a motion duly made and adopted in open session. The motion to enter closed session must cite one or more of the permissible bases for closed session listed in paragraph (b) of this rule. A motion to enter closed session under subparagraph (b)(1) or (b)(2) must contain the additional information specified in those provisions.

(b) Bases for Closed Session. A closed session is permissible under the following circumstances and no others:

- (1) To prevent the disclosure of information that is privileged or confidential under the law of North Carolina or of the United States or that does not constitute a public record within the meaning of Chapter 132 of the General Statutes. The motion to enter closed



session must name or cite the law that renders the information confidential or privileged.

- (2) To consult with the county attorney or another attorney employed or retained by the county in order to preserve the attorney–client privilege. If the board expects to discuss a pending lawsuit with its attorney, the motion to enter closed session must name the parties to the lawsuit.
- (3) To discuss matters relating to (a) the location or expansion of industries or other businesses in the area served by the county or (b) the closure or realignment of a military installation. The board may reach agreement in closed session on a tentative list of economic development incentives to be offered in negotiations, but the approval of the signing of any economic development contract or commitment and the authorization of the payment of economic development expenditures must take place in open session, and a public comment shall be held at said meeting, with a final vote occurring at the next regular meeting.
- (4) To establish or instruct staff or agents concerning the county’s position in negotiating the price or other material terms of an agreement to acquire real property by purchase, exchange, or lease.
- (5) To establish or instruct staff or agents concerning the amount of compensation or other material terms of an employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness or conditions of appointment or employment of a public officer or employee or prospective public officer or employee, except when the individual in question is a member of the board or other public body or is being considered to fill a seat on the board or other public body. Final action to appoint or employ a public officer or employee must take place in open session.
- (7) To hear or investigate a charge or complaint by or against a public officer or employee. Final action discharging an employee or removing an officer must occur in open session.
- (8) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (9) To view a law enforcement recording released pursuant to G.S. 132-1.4A.
- (10) On any other basis permitted by law.

(c) Closed Session Participants. Unless the board directs otherwise, the county manager, county attorney, and clerk to the board may attend closed sessions of the board. No other person may attend a closed session unless invited by the Chair.



(d) Motion to Return to Open Session. Upon completing its closed session business, the board shall end the closed session by adopting a duly made motion to return to open session.

Rule 5. Meeting Minutes

(a) Minutes Required for All Meetings. The board must keep full and accurate minutes of all its meetings, including closed sessions. To be “full and accurate,” minutes must record all actions taken by the board. They should set out the precise wording of each motion and make it possible to determine the number of votes cast for and against each motion. The minutes need not record discussions of board members, though the board in its discretion may decide to incorporate such details into the minutes.

(b) General Accounts of Closed Sessions. In addition to minutes, the board must keep a general account of each closed session. The general account must be sufficiently detailed to provide a person not in attendance with a reasonable understanding of what transpired. The board may combine the minutes and general account of a closed session into one document, so long as the document contains both a complete record of actions taken, and the level of detail required for a general account.

(c) Sealing Closed Session Records. Minutes and general accounts of closed sessions shall be sealed until unsealed by order of the board or, if the board delegates the authority to unseal to one or more staff members, in accordance with guidelines adopted by the board. The sealed minutes and general account of any closed session may be withheld from public inspection, so long as public inspection would frustrate the purpose(s) of the closed session.

Rule 6. Broadcasting and Recording Meetings

(a) Right to Broadcast and Record. Any person may photograph, film, tape-record, or otherwise reproduce any part of a board meeting that must take place in open session. Except as provided in paragraph (b) of this rule, any radio or television station may broadcast any such part of a board meeting.

(b) Equipment Placement. The staff may regulate the placement and use of camera or recording equipment in order to prevent undue interference with a board meeting, so long as he or she allows the equipment to be placed where it can carry out its intended function. If the county manager determines in good faith that the equipment and personnel necessary to broadcast, photograph, or record the meeting cannot be accommodated without undue interference to the meeting, and an adequate alternative meeting room is not readily available, the county manager may require the pooling of the equipment and the personnel operating it.



Part IV. Organization of the Board

Rule 7. Organizational Meeting; Selection of Chair and Vice Chair

(a) Requirement to Hold Organizational Meeting. The board shall hold an organizational meeting each December to take the actions set out in this rule.

(b) Scheduling Organizational Meeting

- (1) *Even-numbered years.* The board shall hold an organizational meeting at its regular meeting place on the first Monday in December of each even-numbered year. [The organizational meeting shall be convened and concluded before the regular December meeting is convened.]
- (2) *Odd-numbered years.* The board shall hold an organizational meeting during its first regular meeting in December.

(c) Order of Business

- (1) *Even-numbered years*
 - As the first order of business at the organizational meeting, all persons elected or reelected to the board at the most recent county election must take and subscribe the oath of office set out in Article VI, Section 7, of the North Carolina Constitution, unless they did so earlier in the day. They must then take the General Oath prescribed by G.S. 11-11. Each member's constitutional oath must be filed with the clerk to the board. Although a newly elected or reelected member who has not yet been sworn and who is not present for the organizational meeting may be sworn in later, the member must take, subscribe, and file the constitutional oath and take the G.S. 11-11 oath before he or she begins performing any of the duties of the member's office.
 - As the second order of business, the board shall elect a chair and vice chair from among its members using the procedure specified in Rule 38 (Appointments.)
 - As the third order of business, the board shall approve the bonds of the register of deeds and induct any other newly elected county officials into office.
- (2) *Odd-Numbered Years.* As the first order of business, the board will elect the chair and vice chair.

(d) Presiding Officer. The outgoing chair shall call the organizational meeting to order and preside until the board elects a new chair. If the organizational meeting takes place during an even-numbered year in which the outgoing chair has lost his or her seat on the board, the



county manager shall fill the role of presiding officer until a new chair is elected. Once elected, the new chair shall preside.

Rule 8. Terms of the Chair and Vice Chair

The member selected as chair at the organizational meeting shall serve for the ensuing year unless removed by the board for cause. The vice chair shall serve at the board's pleasure.

Part V. Types of Meetings

Rule 9. Regular Meetings

(a) Regular Meeting Schedule. The board shall hold a regular meeting (Agenda Work Session) on the first Monday of each month, in the Multipurpose Room of the Government Center (65 Church Street Concord, NC) beginning at 5:00 p.m. The board will also hold a regular meeting on the third Monday of each month, in the board chambers of the Government Center (65 Church Street Concord, NC) to begin at 6:00 p.m., except if a regular meeting day is on a holiday on which county offices are closed. The board will then determine the next meeting date and have it published according to N.C.G.S. timeline. The board shall adopt a resolution establishing the meeting schedule each year consistent with this rule. For purposes of these rules, any meeting that appears on the board's duly adopted schedule is considered a regular meeting. (In all other cases, a work session is a special meeting to which the provisions of Rule 11(Special Meetings) apply.)

(b) Notice of Regular Meeting Schedule. The board must ensure that a copy of its current regular meeting schedule is filed with the clerk to the board and posted on the county's website. At least 10 days before the first regular meeting held pursuant to the schedule, the board must cause the schedule to be published as required by law.

(c) Change to Regular Meeting Schedule. The board may adopt a resolution altering the time or place of a particular regular meeting or all regular meetings within a specified period. The board must ensure that the resolution is filed with the clerk to the board at least seven (7) calendar days before the first meeting held pursuant to the revised schedule. The board must also have the revised schedule posted on the county's website. Additionally, the board must cause notice of the temporary change to be posted at or near its regular meeting place and to be sent to everyone who has submitted a written request for notice of its special meetings.

Rule 10. Special Meetings

(a) Calling Special Meetings. The chair or a majority of members may call a special meeting of



the board by signing a written notice stating the date, time, and place of the meeting and the subjects to be considered.

(b) Notice to the Public. At least forty-eight hours before a special meeting, the board shall cause the written notice to be (1) posted on the board's principal bulletin board or, if the board has no such bulletin board, at the door of the board's usual meeting room and (2) delivered, emailed, or mailed to each newspaper, wire service, radio station, television station, and person who has filed a written request for notice with the clerk to the board. If the board's website is maintained by one or more county employees, the board must also have the notice posted there prior to the special meeting. Furthermore, the member or members who call a special meeting are responsible for ensuring that the notice is posted on the courthouse bulletin board at least forty-eight (48) hours before the meeting.

(c) Notice to Members. At least forty-eight (48) hours before a special meeting, the chair or the members who called the meeting shall have the written notice of the meeting delivered to the other members of the board or left at their usual dwelling places.

(d) Transacting Other Business. Only those items of business specified in the notice to members may be taken up at a special meeting.

Rule 11. Emergency Meetings

(a) Calling Emergency Meetings. The chair or a majority of the board's members may call an emergency meeting to address generally unexpected circumstances that demand the board's immediate attention.

(b) Notice of Emergency Meetings. The member or members who call an emergency meeting must take reasonable action to inform the other members of the board and the public of the meeting. In addition, notice of the meeting must be given to each local newspaper, local wire service, local radio station, and local television station that has filed with the clerk to the board a written request to be notified of emergency meetings. To be valid, the request must include the newspaper's, wire services, or station's telephone number. Notice may be given by telephone, email, or the same method used to notify board members. Notice must be provided immediately after members have been notified and at the expense of the media organization notified. Transaction of Other Business Prohibited. Only business connected with the emergency may be discussed or otherwise considered at an emergency meeting.

Rule 12. Recessed Meetings

(a) Calling Recessed Meetings. When conducting a properly called regular, special, or emergency meeting, the board may recess the meeting to another date, time, or place by a procedural motion made and adopted in open session, as provided in Rule 32 (Motion 3 - To



Recess to a Certain Time and Place.) The motion must state the time (including the date if the meeting will resume on a different day) and place at which the meeting will reconvene.

(b) Notice of Recessed Meetings. If the board's website is maintained by one or more county employee, notice of the recessed meeting's date, time, and place must appear on the webpage prior to the meeting. No further notice of a properly called recessed meeting is required.

Rule 13. Limited Authority to Meet Outside the County

The board must hold all its meetings within the county except for the following:

- a joint meeting of the board with another public body, if the joint meeting is held within the political subdivision represented by the other public body,
- a retreat, forum, or similar gathering held solely to provide board members with general information relating to the performance of their duties, so long as members do not vote or otherwise transact business during the event,
- a meeting between the board and the local legislative delegation during a session of the General Assembly, provided board members do not vote or otherwise transact public business during the meeting except with regard to matters pertaining directly to legislation proposed to or pending before the General Assembly; and
- a convention, association meeting, or similar gathering but only if board members confine their deliberations to event-related issues that are not legally binding on the board or its constituents, such as convention resolutions and the elections of association officers.

Part VI. Agenda

Rule 14. Agenda

(a) Draft Agenda

- (1) *Preparation.* The [clerk to the board] shall prepare a draft agenda in advance of each meeting of the board. For a regular meeting, a request to have an item of business placed on the draft agenda must be received by the clerk at least ten working days before the date of the meeting.
- (2) *Supplemental information/materials.* The agenda packet shall include the draft agenda, any proposed ordinances, or amendments to ordinances, and supporting documentation and background information relevant to items on the agenda.
- (3) *Delivery to board members.* Except in the case of an emergency meeting, each member shall receive a paper or electronic copy of the draft agenda and agenda packet



at least seven-days before the meeting.

- (4) *Public inspection.* The draft agenda and agenda packet will be available to the public at least 7 days before the meeting.

(b) Adoption of the Agenda

- (1) *Adoption.* As its first order of business at each meeting, the board shall review the draft agenda, make whatever revisions it deems appropriate, and adopt the agenda for the meeting.
- (2) *Amending the agenda.* Both before and after the board adopts the agenda, it may add or subtract agenda items by majority vote of the members present and voting, except that:
 - the board may not add to the items stated in the notice of a special meeting unless the requirements in Rule 11(d - Transacting Other Business) are satisfied and
 - only business connected with the emergency may be discussed or otherwise considered at an emergency meeting.

(c) Consent Agenda. The board may designate part of an agenda for a regular meeting as the *consent agenda*. Items may be placed on the consent agenda by the person(s) charged with preparing the draft agenda if they are judged to be noncontroversial and routine. Prior to the board's adoption of the meeting agenda, the request of any member to have an item moved from the consent agenda to unfinished business must be honored by the board. All items on the consent agenda must be voted on and adopted by a single motion, with the minutes reflecting the motion and vote for each item.

(d) Informal Discussion of Agenda Items. The board may informally discuss an agenda item even when no motion regarding that item is pending.

Rule 15. Acting by Reference to Agenda or Other Document

The board shall not deliberate, vote, or otherwise take action on any matter by reference to the agenda or any other document unless copies of the agenda or document are available for public inspection at the meeting and so worded that people at the meeting can understand what is being deliberated or acted upon.

Rule 16. Agenda Items from Members of the Public

If a member of the public wishes to request that the board include an item on its regular meeting agenda, he or she must submit the request to the clerk to the board by the deadline specified in Rule 15(Agenda) (a – Draft Agenda) (1- Preparation). The board is not obligated to place an item on the agenda merely because such a request has been received.



Rule 17. Order of Business

Items shall be placed on a regular meeting agenda according to the order of business. The usual order of business for each regular meeting shall include the following topics and any others the clerk feels necessary to complete board business:

- Approval or Correction of Minutes
- Approval of the Agenda,
- Recognitions and Presentations
- Informal Public Comments
- Old Business,
- Consent Agenda,
- New Business,
- Appointments,
- Reports,
- General Comment by Board Members
- Water & Sewer District of Cabarrus County
- Closed Session
- Adjourn

Without objection, the chair may call agenda items in any order most convenient for the dispatch of business. Rule 19 (Role of the Presiding Officer).

Rule 18. The Chair

(a) Presiding Officer. The chair shall preside at meetings of the board.

(b) Voting by the Chair. The chair has the same duty to vote as other members, though in no event may the chair break a tie on a motion on which he or she has already voted.

(c) Recognition of Members. A member must be recognized by the chair or (or other presiding officer) in order to address the board, but recognition is not necessary for an appeal pursuant to Rule 32 (Motion 1- To Appeal a Ruling of the Presiding Officer).

(d) Powers as Presiding Officer. As presiding officer, the chair is to enforce these rules and maintain order and decorum during board meetings. The chair may:

- (1) rule on points of parliamentary procedure, to include ruling out of order any motion



clearly offered for obstructive or dilatory purposes,

- (2) determine whether a member or other speaker has gone beyond reasonable standards of courtesy in his or her remarks and entertain and rule on objections from other members on this ground,
- (3) entertain and answer questions of parliamentary procedure,
- (4) call a brief recess at any time; and
- (5) adjourn in an emergency.

(e) Appeals of Procedural Rulings. A member may appeal a decision made or answer given by the chair under subparagraph (d)(1), (2), or (3) in accordance with Rule 32 (Motion 1 - To Appeal a Ruling of the Presiding Officer).

Rule 19. Presiding Officer in the Chair's Absence

The vice chair shall preside over meetings of the board in the chair's absence. If both the chair and vice chair are absent, the members present may choose a temporary chair from among themselves. The vice chair or other member presiding in place of the chair has the powers listed in Rule 19(d - Powers as Presiding Officer). Service as presiding officer does not relieve the vice chair or other member of the duty to vote on all questions except as excused from voting pursuant to Rule 29 (Duty to Vote).

Part VII. Motions and Voting

Rule 20. Action by the Board

Except as otherwise provided in these rules, the board shall act by motion. Any member may make a motion.

Rule 21. One Motion at a Time

A member may make only one motion at a time.

Rule 22. Withdrawal of Motion

The member who introduces a motion may withdraw the motion.

Rule 23. Debate

The presiding officer shall state the motion and then open the floor to debate, presiding over



the debate according to the principles listed below.

- The maker of the motion is entitled to speak first.
- A member who has not spoken on the issue shall be recognized before a member who has already spoken.

Rule 24. Adoption by Majority Vote

A motion is adopted if supported by a simple majority of the votes cast, a quorum being present, except when a larger majority is required by these rules or state law.

Rule 25. Changing a Vote

A member may change his or her vote on a motion at any time before the presiding officer announces whether the motion has passed or failed. Once the presiding officer announces the result, a member may not change his or her vote without the majority consent of the remaining members present. A member's request for majority consent to change a vote is not in order unless made immediately following the presiding officer's announcement of the result.

Rule 26. Duty to Vote

(a) Duty to Vote. Every board member must vote except when excused from voting as provided by this rule.

(b) Grounds for Excusal. A member may be excused from voting on a matter involving the member's own financial interest or official conduct, though not if the proposal in question is one to alter the compensation or allowances paid to board members. Members may also be excused from voting when prohibited from voting under G.S. 14-234 (contract providing direct benefit to member), G.S. 153A- 340(g) (legislative zoning decision likely to have a direct, substantial, and readily identifiable financial impact on member), or G.S. 160A-388(e) (2) (member's participation in quasi-judicial decision would violate affected person's right to an impartial decision maker). Any further questions about whether a basis for excusal exists should be directed to the county attorney.

(c) Procedure for Excusal

- (1) *At the member's request.* Upon being recognized at a duly called meeting of the board, a member who wishes to be excused from voting shall so inform the presiding officer, who must then submit the matter to a vote of the remaining members present. If a majority of the remaining members present vote to excuse the member, the member is excused from voting on the matter.
- (2) *On the board's initiative.* Even when a member has not asked to be excused from



voting on a matter, a majority of the remaining members present may by motion and vote excuse the member from voting if the member is prohibited from voting under paragraph (b).

(d) Consequence of Non-Excused Failure to Vote. If a member who has not been excused from voting fails to vote on a matter, the member's failure to vote shall be recorded as an affirmative vote, provided:

- (1) the member is physically present in the meeting room or
- (2) the member has physically withdrawn from the meeting room without being excused by majority vote of the remaining members present.

Rule 27. Voting by Written Ballot

(a) Secret Ballots Prohibited. The board may not vote by secret ballot.

(b) Rules for Written Ballots. The board may decide by majority vote or unanimous consent to vote on a motion by written ballot. Each member must sign his or her ballot, and the minutes must record how each member voted by name. The ballots must be made available for public inspection in the office of the clerk to the board immediately following the meeting at which the vote took place and remain there until the minutes of that meeting are approved, at which time the ballots may be destroyed.

Rule 28. Substantive Motions

A substantive motion is not in order if made while another motion is pending. Once the board disposes of a substantive motion, it may not take up a motion that presents essentially the same issue at the same meeting, unless it first adopts a motion to reconsider pursuant to Rule 32 (Motion 14 – To Reconsider).

Rule 29. Procedural Motions

(a) Certain Motions Allowed. The board may consider only those procedural motions listed in this rule. Unless otherwise noted, each procedural motion may be debated and amended and requires a majority of votes cast, a quorum being present, for adoption.

(b) Priority of Motions. The procedural motions set out in this paragraph are listed in order of priority. A procedural motion is not in order so long as another procedural motion of higher priority is pending, except that:

- any procedural motion other than an appeal under Motion 1 (To Appeal a Ruling of the Presiding Officer) is subject to amendment as provided in Motion 12 (To Amend), and



- a motion to call the question (end debate) may be made with regard to any procedural motion in accordance with Motion 9 (To End Debate [Call the Previous Question]).

When several procedural motions are pending, voting must begin with the procedural motion highest in priority, except that a motion to amend or end debate on the highest priority motion must be voted on first.

Motion 1. To Appeal a Ruling of the Presiding Officer. Any member may appeal the presiding officer's ruling on whether a motion is in order or on whether a speaker has violated reasonable standards of courtesy. The presiding officer's response to a question of parliamentary procedure may also be appealed by any member. An appeal is in order immediately after the disputed ruling or parliamentary response and at no other time. The member who moves to appeal need not be recognized by the presiding officer, and if timely made, the motion may not be ruled out of order.

Motion 2. To Adjourn. This motion may be used to close a meeting. The board must be out of closed session before adjourning any meeting.

Motion 3. To Recess to a Certain Time and Place. This motion may be used to call a recessed meeting as permitted under Rule 13 (Recessed Meetings). The motion must state the time (including the date if the meeting will reconvene on a different day) and place at which the meeting will resume. The motion is not in order if the board is in closed session.

Motion 4. To Take a Brief Recess.

Motion 5. To Follow the Agenda. This motion must be made at the time an item of business that deviates from the agenda is proposed; otherwise, the motion is out of order as to that item.

Motion 6. To Suspend the Rules. To be adopted, a motion to suspend the rules must receive affirmative votes equal to at least a quorum of the board. The board may not suspend provisions in these rules that are required under state law.

Motion 7. To Divide a Complex Motion. This motion is in order whenever a member wishes to consider and vote on parts of a complex motion separately. The member who makes this motion must specify how the complex motion will be divided.

Motion 8. To Defer Consideration. The board may defer its consideration of a substantive motion, and any proposed amendments thereto, to an unspecified time.



Motion 9. To End Debate (Call the Previous Question). If adopted, this motion terminates debate on a pending motion, thereby bringing it to an immediate vote. This motion is not in order until every member has had an opportunity to speak once on the pending motion.

Motion 10. To Postpone to a Certain Time. This motion may be employed to delay the board's consideration of a substantive motion, and any proposed amendments thereto, a designated day, meeting, or hour. During the period of postponement, the board may not take up a new motion raising essentially the same issue without first suspending its rules pursuant to Motion 6 (To Suspend the Rules).

Motion 11. To Refer a Motion to a Committee. The board may vote to refer a substantive motion to a committee for study and recommendations. While the substantive motion is pending before the committee, the board may not take up a new motion raising essentially the same issue without first suspending its rules pursuant to Motion 6 (To Suspend the Rules).

Motion 12. To Amend.

- (a) **Germaneness.** A motion to amend must concern the same subject matter as the motion it seeks to alter.
- (b) **Limit on Number of Motions to Amend.** When a motion to amend is under consideration, a motion to amend the amendment may be made; however, no more than one motion to amend and one motion to amend the amendment may be pending at the same time.
- (c) **Amendments to Ordinances.** Any amendment to a proposed ordinance must be reduced to writing before the vote on the amendment.

Motion 13. To Reconsider. The board may vote to reconsider its action on a matter, provided the motion to reconsider is made by a member who voted with the prevailing side. For purposes of this motion, "the same meeting" includes any continuation of a meeting through a motion to recess to a certain time and place (Motion 3 – To Recess to a Certain Time and Place). The motion is not in order if it interrupts the board's deliberation on a pending matter.

Motion 14. To Rescind. The board may vote to rescind an action taken at a prior meeting provided rescission is not forbidden by law.



Part VIII. Ordinances and Contracts

Rule 30. Introduction of Ordinances

For purposes of these rules, the “date of introduction” for a proposed ordinance is the first date on which the board actually considers the proposed ordinance.

Rule 31. Adoption, Amendment, and Repeal of Ordinances

(a) Form of Proposed Ordinances. The board may not adopt a proposed ordinance unless it has been reduced to writing and distributed to members before the vote is taken.

(b) Adoption of Ordinances Not Subject to Public Hearing Requirements.

- (1) *Approval on date of introduction.* To be adopted at the meeting where first introduced, an ordinance or any action having the effect of an ordinance must receive the affirmative votes of all members of the board. If the measure receives a majority of votes cast on the date of introduction but not the unanimous support of all members, the board must take it up again at its next regular meeting.
- (2) *Approval after date of introduction.* At its first regular meeting following the date of introduction or at any meeting thereafter within 100 days of the date of introduction, the board may adopt the proposed ordinance or action having the effect of an ordinance by a majority of votes cast, a quorum being present.

(c) Adoption of Ordinances Subject to Public Hearing Requirements.

- (1) *The budget ordinance or budget amendments.* Rule 35 (Adoption of the Budget Ordinance) governs the approval of the budget ordinance and amendments.
- (2) *Other ordinances.* Following a required public hearing on a proposed ordinance, the board may adopt the measure by a majority of votes cast, a quorum being present, regardless of whether the vote occurs on the date of introduction.

(d) Amendment and Repeal of Ordinances. The same voting requirements that govern the adoption of proposed ordinances also apply to the amendment or repeal of an ordinance.

Rule 32. Adoption of the Budget Ordinance

(a) Special Rules for the Adoption or Amendment of the Budget Ordinance.

Notwithstanding any provision in general law or any local act,

- (1) the board may adopt or amend the budget ordinance at a regular or special meeting of the board by a majority of those members present and voting, a quorum being present,



- (2) no action taken with respect to the adoption or amendment of the budget ordinance need be published or is subject to any other procedural requirement governing the adoption of ordinances or resolutions by the board; and
- (3) the adoption or amendment of the budget ordinance and the levy of taxes in the budget ordinance are not subject to the provisions of any local act concerning initiative or referendum.

(b) Notice Requirements for Budget Meetings. During the period beginning with the submission of the budget to the board and ending with the adoption of the budget ordinance, the board may hold any special meetings that may be necessary to complete its work on the budget ordinance. Except for the notice requirements of the open meetings law, which continue to apply, no provision of law or these rules concerning the call of special meetings applies during that period, so long as

- (1) each member of the board has actual notice of each special meeting called for the purpose of considering the budget and
- (2) no business other than consideration of the budget is taken up.

(c) No Authority for Closed Sessions. This rule shall not be construed to authorize the board to hold closed sessions on any basis other than the grounds set out in Rule 5 (Closed Session).

Part IX. Public Hearings and Comment Periods

Rule 33. Public Hearings

(a) Calling Public Hearings. In addition to holding public hearings required by law, the board may hold any public hearings it deems advisable. The board may schedule hearings or delegate that responsibility to county staff members, as appropriate, except when state law directs the board itself to call the hearing. If the board delegates scheduling authority, it must provide adequate guidance to assist staff members in exercising that authority.

(b) Public Hearing Locations. The board may hold public hearings anywhere within the county.

(c) Notice of Public Hearings. Any public hearing at which a quorum of the board is present shall be considered part of a regular or special meeting. Consequently, the relevant notice and related requirements of the open meetings law, as set out in Rules 10 through 13 (Types of Meetings), apply to such hearings. Some statutes mandate additional notice for particular types of hearings, and such notice must be provided together with the notice required by the open meetings law.

(d) Rules for Public Hearings. The board may adopt reasonable rules for public hearings that, among other things,



- fix the maximum time allotted to each speaker,
- provide for the maintenance of order and decorum in the conduct of the hearing.

(e) Continuing Public Hearings. The board may continue any public hearing without further advertisement to a certain time and place, provided the time (including the date, if the hearing will resume on a different day) and place of the continued hearing are announced in open session. Except for hearings conducted pursuant to paragraph (g), if a quorum of the board is not present for a properly scheduled public hearing, the hearing must be continued until the board's next regular meeting without further advertisement.

(f) Conduct of Public Hearings. At the time appointed for the hearing, the chair shall call the hearing to order and proceed to allow public input in accordance with any rules adopted by the board for the hearing. Unless the board votes to extend the hearing, when the time allotted for the hearing expires, or when no one wishes to speak who has not done so, the chair shall declare the hearing closed, and the board shall resume the regular order of business.

Rule 34. Public Comment Periods

(a) Frequency of Public Comment Periods. The board must provide at least one opportunity for public comment each month at a regular meeting.

(b) Rules for Public Comment Periods. The board may adopt reasonable rules for public comment periods that, among other things,

- fix the maximum time allotted to each speaker,
- provide for the maintenance of order and decorum in the conduct of the public comment period.

(c) Content-Based Restrictions Generally Prohibited. The board may not restrict speakers based on subject matter.

Part X. Appointments and Appointed Bodies

Rule 35. Appointments

(a) Appointments in Open Session. The board must consider and make any appointment to another body or, in the event of a vacancy on the board, to its own membership in open session.

(b) Nomination and Voting Procedure for Appointed Bodies. The board shall use the following procedure to appoint individuals to bodies over which it has the power of appointment. The chair shall open the floor for nominations, whereupon board members may put forward and debate nominees. When debate ends, the chair shall call the roll of the members, and each



member shall cast a vote for his or her preferred nominee. The voting shall continue until a nominee receives a majority of votes cast during a single balloting.

(c) Nomination and Voting Procedure to Fill a Vacancy on the Board. The procedures outlined in N.C.G.S. 153A-27.1 shall be followed.

(d) Multiple Appointments. If the board is making more than one appointment to a body, each member shall have as many votes in each balloting as there are slots to be filled, and the votes of a majority of the total number of members voting shall be required for each appointment. No member may cast more than one vote for the same candidate for the same position during a single balloting.

(e) Vote by Written Ballot. The board may vote on proposed appointments by written ballot in accordance with Rule 30 (Voting by Written Ballot).

Rule 36. Committees and Boards

(a) Establishment and Appointment. The board may establish temporary and standing committees, boards, and other bodies to help carry on the work of county government. Unless otherwise provided by law or the board, the power of appointment to such bodies lies with the board.

(b) Open Meetings Law. The requirements of the open meetings law apply whenever a majority of an appointed body's members gather in person or simultaneously by electronic means to discuss or conduct official business.

(c) Procedural Rules. The board may prescribe the procedures by which the county's appointed bodies operate, subject to any statutory provisions applicable to particular bodies. In the absence of rules adopted by the board, an appointed body may promulgate its own procedural rules, so long as they are in keeping with any relevant statutory provisions and generally accepted principles of parliamentary procedure.

Part XI. Miscellaneous

Rule 37. Amendment of the Rules

These rules may be amended at any regular meeting or at any properly called special meeting for which amendment of the rules is one of the meeting's stated purposes. Any amendment to these rules must be consistent with any relevant statutes and generally accepted principles of parliamentary procedure. To be adopted, a motion to amend these rules must be approved by a majority of the board's members.



Rule 38. Reference to Robert's Rules of Order Newly Revised

The board shall refer to *Robert's Rules of Order Newly Revised* for guidance when confronted with a procedural issue not covered by these rules or state law. Having consulted *Robert's*, the chair shall make a ruling on the issue subject to appeal to the board under Rule 32 (Motion 1 – To Appeal a Ruling of the Presiding Officer).

ADOPTED this _____ day of January, 2026.

Laura Blackwell Lindsey, Chair
Cabarrus County Board of Commissioners

Attest:

Ariadne Olvera, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Boards and Committees - Water and Sewer Authority - Removal

BRIEF SUMMARY:

This item is to remove Jonathan Marshall from the Water and Sewer Authority.

REQUESTED ACTION:

Motion to remove Jonathan Marshall from the Water and Sewer Authority.

EXPECTED LENGTH OF PRESENTATION:

3 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

▣ Membership List

Water and Sewer Authority

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Water and Sewer Authority					
Jonathan Marshall	1	6/16/2025	6/30/2027		1
Bob Ritchie	2	6/16/2025	6/30/2027		1
Josh Mendoza	At-Large	1/6/2025	6/30/2026		1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Boards and Committees - Water and Sewer Authority - Removal

BRIEF SUMMARY:

This item is to remove Bob Ritchie from the Water and Sewer Authority.

REQUESTED ACTION:

Motion to remove Bob Ritchie from the Water and Sewer Authority.

EXPECTED LENGTH OF PRESENTATION:

3 Minutes

SUBMITTED BY:

On behalf of the Board of Commissioners.

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

▢ Membership List

Water and Sewer Authority

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Water and Sewer Authority					
Jonathan Marshall	1	6/16/2025	6/30/2027		1
Bob Ritchie	2	6/16/2025	6/30/2027		1
Josh Mendoza	At-Large	1/6/2025	6/30/2026		1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Boards and Committees - Water and Sewer Authority - Appointment

BRIEF SUMMARY:

This item is to appoint Ian Patrick to the Water and Sewer Authority to fill Seat #1 for the unexpired term ending June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Motion to appoint Ian Patrick to the Water and Sewer Authority to fill Seat #1 for the unexpired term ending June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

3 Minutes

SUBMITTED BY:

On Behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Membership List

Water and Sewer Authority

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Water and Sewer Authority					
Jonathan Marshall	1	6/16/2025	6/30/2027		1
Bob Ritchie	2	6/16/2025	6/30/2027		1
Josh Mendoza	At-Large	1/6/2025	6/30/2026		1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Boards and Committees - Water and Sewer Authority - Appointment

BRIEF SUMMARY:

This item is to appoint Richard Wise to the Water and Sewer Authority to fill Seat #2 for the unexpired term ending June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Motion to appoint Rich Wise to the Water and Sewer Authority to fill Seat #2 for the unexpired term ending June 30, 2027; and to include any necessary exceptions to the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

3 Minutes

SUBMITTED BY:

On Behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

Water and Sewer Authority

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Water and Sewer Authority					
Jonathan Marshall	1	6/16/2025	6/30/2027		1
Bob Ritchie	2	6/16/2025	6/30/2027		1
Josh Mendoza	At-Large	1/6/2025	6/30/2026		1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager - Opioid Settlements Overview and Proposed Spending Authorization

BRIEF SUMMARY:

Brief overview of Cabarrus County opioid settlements background and initiatives and a proposed spending authorization to extend funding for specific services.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Aalece Pugh, Assistant County Manager
Virginia Fagg, Opioid Settlements Program Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ OSF Overview
- ▣ OSF Attachment related to Spending Authorization Request
- ▣ Proposed Spending Authorization - Resolution
- ▣ Resolution



Cabarrus County

Opioid Settlement Funds

Aalece Pugh
**Assistant County Manager & Human
Services Director**

Virginia Fagg
Opioid Settlement Program Manager

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Opioid Settlement Funds Overview

NC OPIOID SETTLEMENTS: CABARRUS COUNTY

Various settlements with distributors and manufacturers of opioid prescription medications

- 15% to State: General Assembly will have authority to appropriate on a wide range of strategies to address the epidemic
- 80% to Local Governments: Went to all 100 counties and 17 municipalities (population over 75,000; and those in litigation), allocated according to a formula developed by attorneys representing local governments in national litigation

Statewide, funds were allocated proportionally based on where opioid crisis was most severe

- Through FY25, we've received roughly \$6.8M
- Amounts vary by year (front-loaded)

**Cabarrus: \$22,715,253
between 2022 & 2038**



PROJECT OVERVIEW

PROJECT OVERVIEW

- » Cabarrus County had been hard hit by the opioid pandemic, outpacing North Carolina in overdose death and Emergency Department admissions.
- » Funding can be used in a variety of different ways to support prevention, treatment, and recovery.
- » To inform the use of this funding, Cabarrus County elected to launch a strategic planning process with the support of Health Management Associates. The process ensured that residents, stakeholders, individuals with lived experience, and community partners had the opportunity to provide input.
- » 2024: Estimated overdose death rate in Cabarrus was 18.9 out of 100,000 residents representing (projected) 46 people who died of an overdose.
 - » -26% change from the prior year
 - » promising trend underscores the importance of ongoing investments in overdose prevention and support for people with opioid use disorder in Cabarrus County

MEMORANDUM OF AGREEMENT OPTIONS

The North Carolina Memorandum of Agreement (MOA) that governs the utilization of opioid settlement funds includes two options for local governments:

MOA A: Through Option A, a local government may fund one or more strategies from a shorter list of evidence-based, high-impact strategies to address the epidemic. Under Option A, counties have access to 12 strategies to support programs and services that serve persons with Opioid Use Disorder (OUD) or any co-occurring Substance Use Disorder (SUD) or mental health conditions.

MOA B: Through Option B, a local government may fund one or more strategies from a longer list of strategies after engaging in collaborative strategic planning. Under Option B, counties have access to a wider array of strategies.

Cabarrus County's collaborative strategic planning process provides access to all potential strategies identified in MOA A as well as the broader list of strategies in MOA B.

TIMELINE (2023 – 2024)

December '23

January '24

February '24

March '24

April '24

May '24

June '24

Core Planning Team – The Core Team met throughout the process to support PM activities and meeting preparation

Community
Response Team
Meeting 1
(1/25)

Community
Response Team
Meeting 2
(3/20)

Community
Response Team
Meeting 3
(4/4)

Community
Response Team
Meeting 4
(5/8)



**BoC Approved
Strategic Plan**

Data Gathering & Stakeholder Engagement

Focus Groups/
Interviews

Community
Surveys

Data Collection &
Review

Stakeholder Examples:

- Individuals w/ lived experience
- Local City/County Officials
- Advisory Boards
- Healthcare providers
- Social services providers
- Education and employment service providers
- Payers and funders
- Law Enforcement and Justice
- Business community
- Community groups and community members
- Stakeholders reflecting diversity of community

Data Gathering & Stakeholder Engagement

**Analysis & Recommendation
Development**

Strategic Plan Development

STAKEHOLDER ENGAGEMENT

STAKEHOLDER ENGAGEMENT

To inform the strategic planning process, HMA conducted focus groups or interviews with the following organizations, groups, and taskforces.

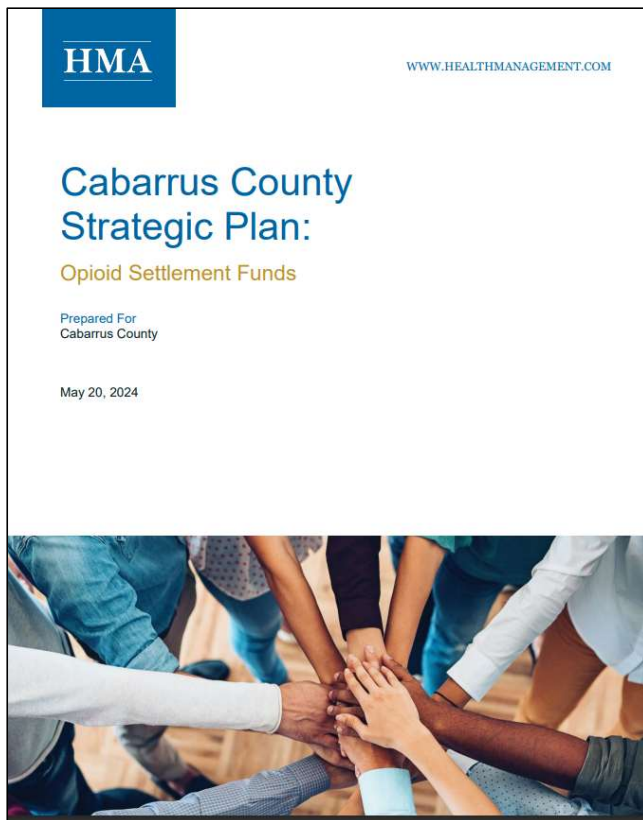
- » AYA House
- » City of Concord
- » Daymark Clients – Lived Experience
- » Early Childhood Taskforce
- » Faith-Based and Housing Representatives
- » Healthcare Representatives
- » Jail Detainees – Lived Experience
- » Juvenile Crime Prevention Council
- » Latino Community Leaders
- » MAT Community Paramedicine
- » MAT in Detention Team
- » Mental Health Advisory Board
- » Monarch Behavioral Health
- » RISE Clinic Participants – Lived Experience
- » School Representatives
- » SUN Clinic Participants – Lived Experience

STAKEHOLDER ENGAGEMENT; KEY TAKEAWAYS

While the full results of the findings can be found in the strategic plan document and the Addendum at the end of this slide deck, below is a summary of several key takeaways gleaned by the CRT.

1. The County already has several projects in development that address some of the needs identified (e.g., the MAT in Detention/MAT Community Paramedicine Programs and the Behavioral Health Urgent Care)
2. A strong network of local providers is working in this space
3. There is a need to support better navigation to and from services and engage peers in the treatment and recovery process
4. There is a need to educate the community—youth in particular—about the dangers of opioid use and the supports that are available
5. Medication Assisted Treatment (MAT) is crucial, especially for higher-risk populations (e.g., pregnant persons, jail detainees, low-income individuals)
6. While housing is a major need, the County is not well-positioned to expand availability with the limited opioid settlement funds available

STRATEGIC PLAN



The strategic plan includes information on the impacts of the opioid crisis, the strategic planning process, stakeholder engagement findings, prioritized strategies, and guidance for implementing the plan.

For each prioritized strategy, the plan also includes selected sub-strategies and examples of allowable activities and indicators.

The full strategic plan can be found [here](#).

PRIORITIZED STRATEGIES & FUNDED PARTNERS

CONSIDERATIONS FOR FUNDING

Funds are intended to supplement not supplant existing programs

Strong focus on evidence-based programs

Prioritizing long-term investments

Foster collaboration and coordination

Addressing root causes of funding

CURRENT FUNDED STRATEGIES

Strategy	Partners Funded
Strategic Planning	HMA; Opioid Settlement Program Manager; Training
Recovery Support Services	Cabarrus Health Alliance Southeastern Recovery Center Adult and Teen Challenge of Sandhills Bridge to Recovery
Evidence-based Addiction Treatment	Cabarrus Health Alliance
Early Intervention	Cabarrus County Schools
Addiction treatment for incarcerated persons	Detention Center/Southern Health Partners

CURRENT FUNDED STRATEGIES

Strategy	Partners Funded
Re-Entry Programs	TBD
Connect People Who Need Help to the Help They Need	Stephen M. Morris Behavioral Health Center (won't go live till June 2026; expires in June 2028)
Address the Needs of Pregnant or Parenting Women	Sun Clinic/Cabarrus Health Alliance
Recovery Housing Support	Southeastern Recovery Center
Prevent Misuse of Opioids	Marketing Campaign
First Responders	Therapy Dog Training (EMS)

NEXT STEPS: 2026

COLLABORATIVE STRATEGIC PLANNING – PHASE II

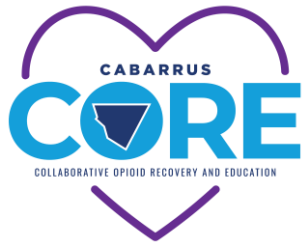
- **Initiate New CSP Process**
- **Roughly ½ of funding yet to be allocated to specific strategies**





QUESTIONS?

CONTACT INFORMATION:
OSF@CABARRUSCOUNTY.US



Cabarrus CORE Background:

Cabarrus County is set to receive approximately **\$23 million** from national opioid settlements over 18 years, ending in **2038**. These funds are managed through the new **Cabarrus CORE (Collaborative Opioid Recovery and Education) initiative** and are specifically allocated for evidence-based treatment, prevention, education, and recovery support services. Cabarrus CORE is a local collaboration of community leaders focused on connecting people to the programs and resources that they need; it's a compliment initiative to NC-CORE and is driven by the NC Opioid Settlement Funds.

Cabarrus CORE Focus & Commitments are:

Transparent and accountable use of Opioid Settlement Funds

Ensuring that the money is spent on evidence-based strategies to combat the opioid crisis and directly benefits CabCo communities and individuals impacted by opioid addiction.

Providing Resources & Support

Through community collaboration, our aim is offering comprehensive support, tools, guidance, and data to help CabCo residents, providers, and stakeholders make the most effective use of the funds that positively impact those in need and their loved ones.

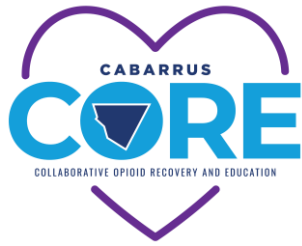
- ❖ Cabarrus County currently provides funding for several initiatives, including the Collaborative Strategic Plan (Strategy 1) and Recovery Support Services (Strategy 3). With the board's approval, we would like to continue to provide these services and build on the programs and services currently available to the community by extending funding for the following projects:

Collaborative Strategic Plan (Strategy 1):

Cabarrus CORE: The Opioid Settlement Project Manager supports collaborative strategic planning to address opioid misuse, addiction, overdose, or related issues, including staff support, facilitation of services, and any other activities within the scope of opioid settlement funds. Funding will be used to provide training and education to program manager, finance team, opioid academy team members, and county employees. It will also be used to facilitate an annual Opioid Settlement CORE Community Event to provide transparency for funding uses and a space for the community at large to ask questions and meet the organizations who receive opioid settlement funds.

Recovery Support Services (Strategy 3):

Cabarrus Health Alliance Certified Peer Support Specialist (CPSS): A certified peer support specialist position was created to provide support to individuals with opioid use disorder (OUD). Services include individual case management, social work services, and leading sober living/transitional housing meetings. CPSS also provide referrals to treatment and housing: Specialists facilitate referrals to substance use treatment, detox centers,



employment resources, and housing options. Individuals in recovery also receive employment-related assistance, such as resume review, job search guidance, and interview coaching.

Adult & Teen Challenge of Sandhills: This highly structured, 24/7 supervised residential program facilitates lasting change by combining group and individual counseling with licensed professionals and life coaches. Services during the three-month program in Kannapolis focus on reinforcing the recovery foundation and include character development, addressing the dynamics of personal growth and navigating difficult life experiences. Practical application is emphasized through required community service and outreach projects in the community, helping clients build healthy new routines and life patterns.

Bridge to Recovery: A 30-day program for adult men and women, with options for shorter or longer stays depending on individual needs. The program addresses the individual's mind, body, and spirit through a combination of professional clinical practices and a spiritual focus that includes Bible study and pastoral counseling. The program includes individual and group counseling, 12-Step education, peer support, and daily AA or NA meetings. The cost for the 30-day program is approximately \$3,500, which includes housing, meals, and most transportation, making it a low-cost option and does not require insurance. Free family intervention services are available to help families access quality treatment for their loved ones. These are provided at no cost by the executive director, Dr. Lew Davis, a Licensed Clinical Addiction Specialist.

Southeastern Recovery Center: This program provides comprehensive outpatient care for individuals with dependency on drugs, alcohol, opioids, or chemical substances, as well as co-occurring mental health conditions. Services are evidence-based and include housing while in treatment (if needed), medication assisted treatment, individual and group therapy, family counseling and education, day treatment and intensive outpatient programs for both men and women. The center accepts most major insurance plans and settlement funds help provide treatment for those who might not otherwise have access to care.



**A RESOLUTION BY THE COUNTY OF CABARRUS
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA"), the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF"), and SAAF-2;

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:

- (i) indicates that it is an authorization for expenditure of opioid settlement funds; and,
- (ii) states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,
- (iii) states the amount dedicated to each strategy for a specific period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, SAAF, and SAAF-2, Cabarrus County authorizes the expenditure of opioid settlement funds as follows (of note, this resolution constitutes an amendment/revision, in part, to Resolution #2024-46 authorized on November 18, 2024.):

1. First strategy authorized

- a. Name of strategy: Collaborative Strategic Planning
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 1
- d. Additional amount authorized for this strategy: \$45,300.00
- e. Period of time during which expenditure may take place:
Start date: February 1, 2026 through End date: June 30, 2029
- f. Description of the program, project, or activity: Project Manager supports collaborative strategic planning to address opioid misuse, addiction, overdose, or related issues, including staff support, facilitation of services, and any other activities within the scope of opioid settlement funds. Funding will be used to provide training and education to opioid settlement program manager, opioid settlement finance team, opioid academy team members, and county employees. It will also be used to facilitate an annual Opioid Settlement Community Event to provide transparency for



funding uses and a space for the community at large to ask questions and meet the organizations who receive opioid settlement funds.

g. Provider: Cabarrus County

2. Second authorized strategy

a. Name of strategy: Recovery Support Services

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 3

d. Additional amount authorized for this strategy: \$909,802.00

e. Period of time during which expenditure may take place:

Start date: February 1, 2026 through End date: June 30, 2027.

f. Description of the program, project, or activity: Fund evidence-based recovery support services, including peer support specialists or care navigators based in local health departments, social service offices, detention facilities, community-based organizations, or other settings that support people in treatment or recovery, or people who use drugs, in accessing addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.

g. Provider:

- Cabarrus Health Alliance
- Bridge to Recovery
- Adult & Teen Challenge of Sandhills
- Southeastern Recovery Center
- TBD Community Organizations

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$955,102.00

Revised and amended this the 20th day of January, 2026.

Laura Blackwell Lindsey, Chair
Cabarrus County Board of Commissioners

ATTEST:

Ariadne Olvera, Clerk to the Board



**A RESOLUTION BY THE COUNTY OF CABARRUS
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA"), the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF"), and SAAF-2;

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:

- (i) indicates that it is an authorization for expenditure of opioid settlement funds; and,
- (ii) states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,
- (iii) states the amount dedicated to each strategy for a specific period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, SAAF, and SAAF-2, Cabarrus County authorizes the expenditure of opioid settlement funds as follows (of note, this resolution constitutes an amendment, in part, to Resolution #2024-46 authorized on November 18, 2024.):

1. First strategy authorized

- a. Name of strategy: Collaborative Strategic Planning
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 1
- d. Additional amount authorized for this strategy: \$45,300.00
- e. Period of time during which expenditure may take place:
Start date: February 1, 2026 through End date: June 30, 2029
- f. Description of the program, project, or activity: Project Manager supports collaborative strategic planning to address opioid misuse, addiction, overdose, or related issues, including staff support, facilitation of services, and any other activities within the scope of opioid settlement funds. Funding will be used to provide training and education to opioid settlement program manager, opioid settlement finance team, opioid academy team members, and county employees. It will also be used to facilitate an annual Opioid Settlement Community Event to provide transparency for



funding uses and a space for the community at large to ask questions and meet the organizations who receive opioid settlement funds.

g. Provider: Cabarrus County

2. Second authorized strategy

a. Name of strategy: Recovery Support Services

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 3

d. Additional amount authorized for this strategy: \$909,802.00

e. Period of time during which expenditure may take place:

Start date: February 1, 2026 through End date: June 30, 2027.

f. Description of the program, project, or activity: Fund evidence-based recovery support services, including peer support specialists or care navigators based in local health departments, social service offices, detention facilities, community-based organizations, or other settings that support people in treatment or recovery, or people who use drugs, in accessing addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.

g. Provider:

- Cabarrus Health Alliance
- Bridge to Recovery
- Adult & Teen Challenge of Sandhills
- Southeastern Recovery Center

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$955,102.00

Revised and amended this the 20th day of January, 2026.

Laura Blackwell Lindsey, Chair
Cabarrus County Board of Commissioners

ATTEST:

Ariadne Olvera, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager - Resolution Establishing the Regional Behavioral Health Center Advisory Board

BRIEF SUMMARY:

Resolution establishing the regional behavioral health center advisory board.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the resolution.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Aalece Pugh, Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Resolution Establishing the Regional Behavioral Health Center Advisory Board
- ▣ Monarch Agreement



**A RESOLUTION ESTABLISHING THE
CABARRUS COUNTY REGIONAL BEHAVIORAL HEALTH CENTER ADVISORY BOARD**

WHEREAS, the Board of Commissioners desires to support a community-based center (the "Center") to house behavioral health operations for Cabarrus County citizens and residents from surrounding communities; and

WHEREAS, the agreement between the County and the Operator of the Center outlines the role of the County and the role of the Operator; and

WHEREAS, the Board of Commissioners wishes to establish an Advisory Board that is not involved in operations, but rather is responsible for general oversight and evaluation of success/performance metrics;

NOW THEREFORE BE IT RESOLVED the Cabarrus County Board of Commissioners hereby establishes the Cabarrus County Stephen M. Morris Behavioral Health Center Advisory Board, providing for an 11-member board, as outlined in the agreement, among its initial membership and awaiting approval of its bylaws at a later date.

Approved this 20th day of January, 2026.

Laura Lindsey, Chair
Cabarrus County Board of Commissioners

ATTEST:

Ariadne Olvera, Clerk to the Board

AGREEMENT FOR BEHAVIORAL HEALTH SERVICES

THIS AGREEMENT FOR BEHAVIORAL HEALTH SERVICES is made and entered into this 1st day of **NOVEMBER, 2023**, by and between **CABARRUS COUNTY** (hereinafter referred to as the "County") and **MONARCH** (hereinafter referred to as the "Provider"). The County and Monarch may be individually referred to as a "Party" or collectively as "the Parties".

WITNESSETH

WHEREAS: the Parties have a mutual interest in improving behavioral health services and in integrating physical health and behavioral health and substance abuse care for Cabarrus County citizens regardless of their ability to pay; and

WHEREAS: the Parties desire to support a community-based center (the "Center") to house behavioral health operations for Cabarrus County citizens and residents from surrounding communities as more fully described in this Agreement.

THEREFORE, in consideration of mutual commitments and subject to the conditions contained herein, the Parties hereby agree to the following:

1. **County Obligations.** For the term of this Agreement, the County agrees to:
 - a. Maintain and lease to the Provider, the Center for One Dollar (\$1.00) per year, pursuant to a lease agreement (coterminous with this Agreement, except as otherwise specifically provided therein) that is satisfactory in form and substance to each of the Parties (the "Lease Agreement").
 - b. Cover the cost of initial facility equipment such as cabinetry, furniture, fixtures, and medical equipment for the Center. Provider shall furnish and install at its expense any replacements, of same quality and safety, of such equipment over time as reasonably needed (unless such repairs or replacements are required due to the County, in which case the County shall be responsible for the cost of repair and replacement).
 - c. There will be two 8 bed facility-based crisis ("FBC") units to be used as Child and Adolescent FBC and/or Child and Adolescent Substance Use Disorder ("SUD").
 - d. There will be two 16 chair units to be used as a Tier IV Adult and Child/Adolescent Behavioral Health Urgent Care ("BHUC") units.
 - e. There will be a 24 bed Child and Adolescent Psychiatric Residential Treatment Facility ("PRTF") unit.
 - f. See **Exhibit C** for a list of services and maintenance the County will provide at no cost to the Provider. All other routine maintenance and repairs/replacements not listed in **Exhibit C** shall be the responsibility of the Provider.
 - g. Participate in Advisory Board" (as defined herein) meetings per the scope and duties

defined in **Exhibit B**.

- h. Provide the necessary wiring and upfit of the Center to support the phone, security, video surveillance, and IT systems funded and administered by the Provider.
- i. Maintain property insurance on the Center, with the Provider as a named insured, at commercially appropriate levels.
- j. Educate and inform government agencies and related county organizations about the Center and the process to make appropriate referrals.
- k. Provide administrative and clinical guidance through the role of the Behavioral Health Director (the "BH Director"). The BH Director will be part of substantive decisions affecting Center operations and programming.

2. **Provider Obligations.** For the term of this Agreement, the Provider agrees to:

- a. Operate the Center consistent with the initial Plan of Operation attached hereto as **Exhibit A**. The Provider will have sole and exclusive responsibility for medical and treatment services and decisions.
- b. Establish and abide by policies, procedures, and protocols at the Center, which Provider represents are appropriate patient care protocols based upon industry best practices.
- c. Designate a contact person for communication and coordination with the County to maintain an interchange of information between the County and the Provider.
- d. Secure all necessary medical and other health-related licenses and certifications to operate the Center, including maintaining the designation for custody and treatment of individuals under petitions for involuntary commitment in the State of North Carolina, and provide the behavioral health, medical, and pharmaceutical services as identified in the Initial Plan of Operation.
- e. Hire, train, compensate, and supervise all staff of the Center unless otherwise specified herein.
- f. Ensure the County's BH Director is an integral part of decision-making related to Center operations and programming. The BH Director shall participate in the interview process for the vice president of the behavioral health center and other high-level leadership positions related to operations of the Center. The BH Director shall be included in decisions related to significant changes affecting Center operations or oversight. The Provider agrees to regular meetings with the BH Director regarding the Center, programming, and related matters.
- g. Cover all costs associated with operating the Center unless otherwise specified herein. Costs include utilities, custodial, security, among others.
- h. Install and administer telephone, computer, network, or other information technology ("IT

Resources) as Provider deems necessary and appropriate for operation of the Center. All IT Resources, including any data or records generated through the services provided by Provider at the Center will be under the control of and owned by Provider.

- i. Parties agree and acknowledge that, for purposes of the NC Public Records Law, records created or received by Provider in connection with the operation of the Center are not "public records."
- j. Provide the County with basic patient demographic data as needed for local, state, or federal public health reports, subject to compliance with HIPAA and similar privacy statutes.
- k. Obtain sufficient medical and liability insurance with limits of at least \$1 million per incident, \$3 million aggregate, for the operation of the Center, including any off-site provision of care. Coverage may be provided through self-insurance. Proof of coverage shall be provided to the County prior to operation of the Center.
- l. Fully comply with all applicable HIPAA and state law privacy requirements.
- m. Fully comply with all applicable Federal, State, and local laws regarding the proper operation of a medical and psychiatric facility including, but not limited to, medical practice standards of care, disposal of medical waste, drug and pharmaceutical management and use protocols and medical referrals.
- n. Participate in Advisory Board meetings per the scope and duties defined in **Exhibit B**.
- o. Bill for, collect and receive all revenues generated by the Center including health insurance, Medicare, Medicaid and any other authorized third-party payer, and all accounts receivable generated by such billings shall belong to Provider.
- p. Remain an in-network provider, in good standing, with an active and fully executed participation contract with NC Local Management Entities/Managed Care Organizations, including Partners Health Management, Alliance Health, Trillium Health Resources, and Vaya Health and any future LME/MCO and/or publicly funded health plans, as applicable.
 - a. In good standing is defined as:
 - i. In compliance with the standards and requirements of all applicable oversight entities
 - ii. Submits in a timely manner all required documents, payments, and fees to the Internal Revenue Service, NC Department of Revenue, NC Department of Health and Human Services, and NC Department of Labor.
 - iii. Has not filed for nor is currently in bankruptcy.
 - iv. Has not had any recent sanctions imposed by NC LME/MCOs, NCDHHS, NC Medicaid/NC Division of Health Benefits, and/or the Division of Mental Health, Development Disabilities, and Substance Use Services (MH/DD/SUS).
 - b. Should sanctions be imposed in the future by any listed agencies/entities above, the Provider is required to disclose to Cabarrus County all pending or final sanctions under the Medicaid or Medicare programs.

- q. Hold current program/agency accreditation from at least one of the following: Council on Accreditation, The Joint Commission, Council for Quality Leadership, Council for Accreditation of Rehabilitation Facilities.
- r. Provider is responsible for utilizing and adhering to the Medicaid and State service definitions.

3. Term and Termination.

- a. It is the desire of the Parties that, during the term of this Agreement, it be an ongoing contract continuing from year to year (crossing the County's fiscal years) without the necessity of re-execution, subject to continued appropriation by the Cabarrus County Board of Commissioners or other funding source, pursuant to N.C.G.S. Chapter § 153A-133. Accordingly, unless earlier terminated as provided in this Article 3, the initial term of this Agreement is for five (5) years beginning as of the first day that the Center is open for patients.
- b. Thereafter, this Agreement will renew for an additional five (5) year term unless one or both Parties provides written notice of nonrenewal at least 60 days prior to the end of the initial term.
- c. Either Party may terminate this Agreement, at any time and for any reason, upon Ninety (90) days prior written notice to the other Party: provided that each Party shall fully comply with their obligations hereunder, including, without limitation, any County funding requirements, during such 90-day period.
- d. Upon expiration or termination of this Agreement for any reason, the interests of those to be served by the Center served shall be of highest priority. The Parties shall cooperate with each other to ensure proper and diligent transition of services such that continuity of care exists as needed by those served and as required by applicable law. To that end, Provider shall have access to necessary medical records and related information until transition of care to another provider is completed. The obligations of both Parties under this Agreement shall continue following expiration or termination only as to the terms and conditions that by their nature are intended to survive, including those related to continuity of care priority.

4. Miscellaneous.

- a. Neither Party shall discriminate according to age, sex, race, religion, national origin, handicap, or other protected status in compliance with applicable state and Federal laws and regulations issued pursuant thereto.
- b. Unless specifically hired by the County, the staff members of Provider are not in any way employees of the County and thus are not entitled to any employee benefits from the County, including Workers' Compensation.
- c. The Parties agree that Provider may operate the Center under a "doing business as" name.

- d. If Provider should undergo merger, acquisition, bankruptcy or any change in its ownership or its name for any reason, Provider must immediately notify the County in writing of these changes and provide the County with legal documentation supporting the change, such as an Assumption Agreement, Bill of Sale, Articles of Incorporation, Articles of Amendment, sales contract, merger documents, etc. Further, Provider will submit the name and address of the assuming entities registered agent for service of process and/or all notices required under this Agreement. This Agreement may not be assumed or otherwise transferred to another party by Provider without the express written consent of the County, which said consent will be evidenced by acceptance memo or letter from the County Manager, or designee, to Provider.
- e. If any provision of this Agreement is held unenforceable, then such provision will be modified or removed. All remaining provisions of this Agreement shall remain in full force and effect.
- f. All services shall be provided in a competent, workmanlike and professional manner.
- g. The Parties shall cooperate on community outreach and efforts to educate and promote the availability of the Center to the target patient base and referral sources initially and periodically throughout the term of this Agreement.
- h. The Parties agree to conduct regular (at least quarterly) discussions about, and analysis of: (1) the utilization rates of the Center; and (2) the Parties' respective financial wherewithal related to the Center and this Agreement.
- i. Modifications or changes in this Agreement may only be made via written contract amendment executed by the Parties.
- j. This Agreement, including the Exhibits attached hereto, represents the entire agreement between the Parties and its terms may not be modified except by a written Amendment subscribed to by the Parties as set out herein.
- k. This Agreement shall be construed and governed by North Carolina law and any disputes shall be filed in a North Carolina court of competent jurisdiction.

(1) Notwithstanding the foregoing and subject to emergency relief under Article 4(k)(2) below, if a dispute arises from or relates to this Agreement or the breach thereof, and if the dispute cannot be resolved through direct negotiations, the Parties agree to endeavor first to settle the dispute by mediation. Any Party may initiate mediation by serving written notice upon the other Party setting forth the nature of the controversy or dispute at any time and requesting mediation. The Parties shall attempt in good faith to agree upon a single mediator. If the Parties are unable to do so, then each Party shall select a mediator and the mediators so selected shall jointly agree upon a third mediator who shall attempt resolution of the dispute. The mediation shall be held no later than twenty (20) days after the written notice initiating the mediation unless the schedule of the chosen mediator(s) causes the

mediation to occur following the deadline. Any resolution from the mediation shall be documented and performed within ten (10) days following the mediation. Each Party shall be responsible for their own costs during the mediation, except that the mediator(s)'s fees and costs shall be split evenly between the parties.

(2) A Party may pursue emergency interim relief in a North Carolina federal or state court, including without limitation to seek a temporary restraining order, preliminary injunction, or decree, as may be necessary, to protect a Party against, or on account of, any breach or violation of this Agreement. The Parties agree that action under this paragraph is restricted to situations requiring emergency intervention by a court. A court is authorized to award reasonable attorneys' fees and costs to a Party (or Parties) based upon improper use of this paragraph.

- l. To the extent permitted by the North Carolina law and without waiving sovereign immunity, the Parties agree to each be solely responsible for their own acts or omissions in the performance of each of their individual duties hereunder and shall be financially and legally responsible for all liabilities, costs, damages, expenses and attorney fees resulting from, or attributable to any and all of their individual acts or omissions to the extent allowable by law.
- m. Nothing contained in herein shall be deemed or construed so as to in any way estop, limit, or impair the County from exercising or performing any regulatory, policing, legislative, governmental, or other powers, including governmental immunity and any defenses under the law. In addition to those set forth in Article 2, Provider shall comply with all applicable laws, rules, and regulations.
- n. If it shall be determined or asserted that this Agreement is a contract between Provider and a subcontractor within the meaning of Section 1861(v)(1)(I) of the Social Security Act or any rules, regulation, or judicial or administrative interpretations or decisions promulgated or made pursuant to that Section, then the Parties hereby agree that: (i) until the expiration of four (4) years after the furnishing of any service pursuant to this Agreement, each shall make available, upon written request of the Secretary of the Department of Health and Human Services (the "Secretary"), or upon written request of the Comptroller General, or any of their duly authorized representatives, this Agreement and any books, documents, and records that are necessary to certify the nature and extent of the costs incurred by either Party with respect to this Agreement and the services provided pursuant to it, and (ii) if either Party carries out any of the duties of this Agreement through a subcontract with a value or cost of \$10,000 or more over a twelve (12) month period with a related organization, that subcontract shall contain a clause to the effect that until the expiration of four (4) years after the furnishing of any services pursuant to the subcontract, the related organization shall make available, upon written request of the Secretary, or upon request of the Comptroller General, or any of their duly authorized representatives, the subcontract, and any books, documents, and records of such organization as are necessary to verify the nature and extent of the costs incurred with respect to the subcontract and the services provided pursuant to it.
- o. Provider shall operate as an independent contractor for all purposes. Nothing in this

Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between the County and either the Provider or any employee or agent of Provider.

- p. Notices. All notices and communications provided in this Agreement shall be in writing and deemed received as follows: (a) when personally delivered; or (b) one business day after notice being deposited with a nationally recognized delivery service (e.g., Federal Express, UPS, etc.) for overnight delivery (postage prepaid). Notices and communications will be delivered to the following addresses:

Monarch:

Peggy Terhune,
President / Chief Executive Officer
350 Pee Dee Avenue, Suite 101
Albemarle, NC 28001
Phone No. (866) 272-7826

with copy to:

Fred Parker
Gardner Skelton, PLLC
505 East Boulevard
Charlotte, North Carolina 28203
Phone No. (704) 335-0350

Cabarrus County:

Aalece Pugh-Lilly
Cabarrus County Behavioral Health Director
4855 Milestone Ave.
Kannapolis, NC 28081
Phone No. (704) 920-2153

- q. Mutual Indemnification.

- (1) Each Party (the "Indemnifying Party") agrees to indemnify, defend, and hold harmless the other Party (the "Indemnified Party") from and against any and all third party claims, damages, and liabilities, including any and all expense and costs, legal or otherwise, caused by the negligent act or omission of the Indemnifying Party, its employees, representatives, contractors, or agents, incurred by the Indemnified Party in the investigation and defense of any claim, demand, or action arising out of the work performed under this Agreement. However, the Indemnifying Party shall not be liable for any claims, damages, or liabilities caused by the negligence of the Indemnified Party, its employees, representatives, contractors, or agents.

(2) The Indemnified Party shall notify promptly the Indemnifying Party of the existence of any claim, demand, or other matter to which the Indemnifying Party's indemnification obligations would apply and shall give them a reasonable opportunity to settle or defend the same at their own expense and with counsel of their own selection. If the Indemnifying Party, within a reasonable time after this notice, fails to take appropriate steps to settle or defend the claim, demand, or the matter, the Indemnified Party shall, upon written notice, have the right, but not the obligation, to undertake such settlement or defense and to compromise or settle the claim, demand, or other matter on behalf, for the account, at the cost and expense, and at the risk, of the Indemnifying Party.

(3) The rights and obligations of the Parties under this Article shall be binding upon and inure to the benefit of any successors, assigns, and heirs of the Parties.

- r. Agreement to Cooperate and Act in Good Faith. The Parties mutually warrant and represent to each other that, now and in the future, they will cooperate and act in good faith with each other with respect to this Agreement, including making every reasonable and commercial effort to resolve disputes, including through mediation, prior to initiating any formal dispute resolution process.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed by their respective administrative officers.

Monarch

By: Peggy L. Terhune
Name: Peggy Terhune,
Title: President / Chief Executive Officer

Witness: Chris Grimwood
Name: Chris Grimwood

Cabarrus County

By: [Signature]
Name: Mike Downs
Title: Cabarrus County Manager

Witness: _____
Name: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By: [Signature]
Finance Director/Deputy Finance Director, Cabarrus County, NC

Date: 11/20/2023

EXHIBIT A

Initial Plan of Operation

The Provider will operate the Cabarrus County Regional Behavioral Health Center abiding by all required rules set forth by Federal, State and Local Authorities.

Introduction and Overview

Child and Adolescent FBC and SUD units

The Child and Adolescent FBC and SUD will provide comprehensive care and intervention for youth dealing with crisis situations and substance use issues. The unit will offer a safe and controlled environment where trained professionals will address immediate mental health concerns and guide adolescents through the detoxification process. There will be 16 available beds, 8 for each disability, although the numbers may vary depending on referrals.

Adult and Child and Adolescent Behavioral Health Urgent Care Units

The Tier IV BHUC will provide high quality, immediate and intensive mental health services to those experiencing acute behavioral health issues with an aim to reduce emergency department visits, promote early intervention and enhance the overall mental health outcomes for the community. The county will promote this center to its residents to ensure adequate use.

Child and Adolescent Psychiatric Residential Treatment Facility Unit

The Child and Adolescent PRTF will provide long term intensive mental health care in a residential setting where youth will receive comprehensive trauma informed treatment for various psychiatric disorders and emotional challenges. A team of trained professionals including therapists, psychiatrists, certified occupational therapy assistants, nurses, educators and direct support professionals will create an educational therapeutic environment that promotes healing, skill-building and stability. The focus is on addressing the unique needs of each resident through therapy, education, and personalized treatment plans to help youth achieve improved mental health and overall well-being. There will be three 8 bed units. The units shall be designated but may vary depending on referrals.

Scope of Services

Child and Adolescent FBC and SUD units

To ensure the highest quality of care for youth in need of crisis intervention and substance use disorder treatment the Provider is committed to delivering the following services:

1. Crisis Intervention:

- Immediate assessment and intervention for children and adolescents in crisis situations.
- 24/7 availability of trained professionals to respond to crises effectively.
- Creation of a safe and supportive environment to stabilize individuals during crisis episodes.

2. Substance Use Disorder Treatment:

- Evaluation and diagnosis of substance use disorders among adolescents.
- Medically supervised detoxification services to ensure safe withdrawal from substances.
- Development of personalized treatment plans addressing both mental health and substance use aspects.

3. Comprehensive Assessment:

- Holistic assessment of the individual's mental health, substance use history, and emotional well-being.
- Identification of co-occurring disorders and underlying factors contributing to crisis and substance use.

4. Therapeutic Interventions:

- Individual and group therapy sessions targeting crisis resolution, coping skills, and relapse prevention.
- Evidence-based therapeutic modalities tailored to the unique needs of each child and adolescent.

5. Family Involvement:

- Collaboration with families to provide education, support, and family therapy sessions.
- Inclusion of family input in treatment planning to promote lasting recovery and stability.

6. Educational Support:

- Provision of educational services to ensure continuity of learning during the stay using an accredited curriculum.
- Coordination with educational institutions to facilitate academic progress.

7. Medical Care:

- Medical assessments and ongoing monitoring of physical health throughout the treatment process.
- Coordination with medical professionals as needed to address medical concerns.

8. Discharge and Aftercare Planning:

- Development of comprehensive aftercare plans to ensure a smooth transition after treatment.
- Referral to appropriate community resources for continued support and follow-up care.

9. Collaboration and Coordination:

- Collaboration with external agencies, mental health professionals, and social services to ensure holistic care.
- Timely communication and coordination with referring entities and involved parties.

10. Quality Assurance:

- Regular review and assessment of services to maintain and enhance quality of care.
- Compliance with all relevant state and federal regulations and standards.

Adult and Child and Adolescent Behavioral Health Urgent Care Units

The comprehensive scope of services to be provided by the Tier IV Behavioral Health Urgent Care is to ensure the delivery of prompt, efficient, and effective behavioral health care services. Upon establishing medical clearance, the BHUC is dedicated to offering the following services:

1. Urgent Behavioral Health Assessments (Clinical Evaluation):

- Immediate and thorough assessments of individuals presenting with acute behavioral health concerns.
- Evaluation of risk factors, clinical history, and mental health status to determine appropriate intervention.
- Psychiatric evaluation to diagnose and determine treatment recommendations.
- Evaluation of co-occurring disorders and formulation of targeted intervention plans.

2. Crisis Intervention:

- Swift response to crisis situations, providing de-escalation techniques and stabilization services.
- Collaboration with law enforcement, emergency departments, and community resources as needed.

3. Medication Management:

- Psychiatric medication evaluation, prescription, and monitoring by qualified medical professionals.
- Collaboration with patients to ensure safe and effective medication regimens.

4. Stabilization and Short-Term Treatment:

- Implementation of brief therapeutic interventions to stabilize acute symptoms and prevent hospitalization.
- Development of personalized treatment plans focused on rapid symptom reduction.

5. Collaboration with Outpatient Providers:

- Communication and coordination with existing outpatient treatment teams to ensure continuity of care.
- Facilitation of smooth transitions between levels of care for ongoing support.

6. 24/7 Availability:

- Provision of services on a 24/7 basis to accommodate individuals in crisis at any time.
- Availability of trained clinicians and support staff to respond promptly to urgent care needs.

7. Family and Support System Involvement:

- Engaging families and support systems in treatment planning and education to enhance recovery.

8. Discharge Planning and Follow-Up:

- Collaborative development of discharge plans, including referrals to appropriate aftercare services.

9. Data Privacy and Confidentiality:

- Strict adherence to state and federal regulations governing patient privacy and confidentiality.
- Secure management of patient records and information in compliance with HIPAA standards.

10. Quality Improvement:

- Regular review and evaluation of services to maintain high-quality care and identify areas for improvement.
- Commitment to continuous training and development of staff to ensure competence.

Child and Adolescent Psychiatric Residential Treatment Facility Unit

To ensure the delivery of specialized, trauma informed holistic care for children and adolescents requiring intensive psychiatric treatment, the Provider is committed to offering the following services:

1. Psychiatric Evaluation and Assessment or Comprehensive Clinical Assessment (CCA):

- Thorough psychiatric assessments upon admission to diagnose and assess the individual's mental health needs.
- Ongoing evaluations to monitor progress and adjust treatment plans as necessary.

2. Individualized Treatment Planning:

- Development of personalized treatment plans tailored to the unique needs and goals of each resident.
- Integration of evidence-based therapeutic approaches to address psychiatric and emotional needs.

3. Therapeutic Interventions:

- Provision of individual, group, and family therapy sessions led by licensed therapists.
- Implementation of therapeutic modalities aimed at enhancing coping skills, emotional regulation, and interpersonal relationships.

4. Medication Management:

- Expert assessment of medication needs, prescription, and monitoring by qualified medical professionals.
- Regular review of medication efficacy and potential adjustments based on individual response.

5. Structured Daily Programming:

- Design and implementation of a structured daily schedule including therapy, education, recreation, and skill-building activities.
- Fostering a therapeutic milieu that promotes growth, learning, and positive engagement.

6. Academic Support:

- Collaboration with educational institutions to provide on-site or off-site educational services.
- Individualized education program and support to help residents maintain or improve their academic progress.
- Delivery of accredited curriculum.

7. Family Involvement and Therapy:

- Inclusion of family in treatment planning and therapy sessions to support family dynamics and recovery.
- Regular family updates and education to enhance understanding and participation in the treatment process.

8. Recreation and Therapeutic Activities:

- Engagement in recreational and therapeutic activities designed by a Certified Occupational Therapy Assistant (COTA) to promote self-expression, socialization, and well-being.

- Incorporation of creative arts, physical fitness, and mindfulness practices.

9. Discharge Planning and Transition:

- Collaborative development of discharge plans to ensure a smooth transition back to the community.
- Referrals to outpatient services, community resources, and ongoing support.

10. Safety and Clinical Oversight:

- 24/7 clinical supervision by qualified mental health professionals to ensure residents' safety and well-being.
- Implementation of risk assessment and crisis intervention protocols as needed.

11. Quality Assurance and Continuous Improvement:

- Regular review of services to maintain quality and adherence to best practices.
- Continuous training and professional development of staff to provide competent care.

12. Privacy and Confidentiality:

- Adherence to strict standards of patient privacy and confidentiality as required by state and federal regulations.

Hours of Operation

All units will operate 24 hours, 7 days a week, 365 days a year.

Staffing

A highly skilled and diverse team of mental health professionals will be recruited as defined by the NC DHHS service definitions of each program. Continuous training and education programs will be implemented to ensure staff members are equipped with the latest evidence-based practices.

EXHIBIT B

Advisory Board

The Parties will establish an Advisory Board that is not involved in operations, but rather is responsible for general oversight and evaluation of success/performance metrics. The Board shall be structured as follows:

1. The eleven-member Advisory Board with representatives appointed as follows:
 - a. The Provider shall appoint three (3) members including the Center Director and two other representatives appointed by the CEO.
 - b. The County shall appoint four (4) members including the BH Director, Human Services Director, a County Commissioner or designee, and the County Manager or designee.
 - c. The Advisory Board shall jointly appoint four (4) behavioral health community representatives including one representative from the Cabarrus Health Alliance.
 - d. The Advisory Board shall develop and adopt bylaws consistent with the requirements herein.
 - e. The representatives appointed will serve a three-year term, with no term limit.
 - f. The Advisory Board shall have a chair, vice chair, and secretary. The chair shall rotate on a three-year cycle, with the vice chair being from the other organization.
 - g. The County BH Director will also serve as staff to the Board.
 - h. The Advisory Board shall meet at least quarterly, of which one of the meetings shall serve as the annual meeting. Initially, the Advisory Board will likely meet more frequently.
 - i. A quorum shall require at least two Provider members and two County members.
 - j. The Advisory Board shall provide a formal written report to Provider and the County every six months.
 - k. The Advisory Board shall have the opportunity to review and give input on the annual budget and other financial reports but shall not have decision rights.
 - l. The Advisory Board shall establish measures of success and performance metrics at its initial meetings and Provider shall provide to the Board such data as requested.

EXHIBIT C

Delineation of responsibility for maintenance of major building systems and parking lots; repair/replacement of major building systems and parking lots; and upkeep of grounds is outlined below. (See Attachment.)

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Human Resources - Agreement for Professional Recruitment Services

BRIEF SUMMARY:

Stephen Straus, Developmental Associates, presented a proposal for executive recruitment services.

REQUESTED ACTION:

Recommended Motion:

Motion to enter into an agreement with Developmental Associates for the purposes of professional recruitment services and to authorize the County Manager to execute the agreement and any necessary documents upon review by legal.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Ashley Dobbins, Human Resources Director, on Behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

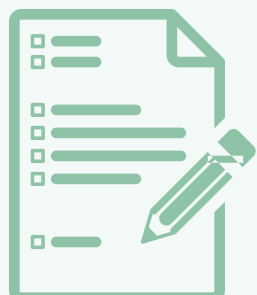
This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▢ Process

Our Selection Process

The following provides a brief overview of the various stages of our selection process and the estimated duration for each phase. Developmental Associates (DA) will work with the Client to determine the exact dates for each stage of the process. From selecting candidates to advance in each stage to making a final offer, the Client has complete autonomy throughout the process.



Stage 1:
Two - three weeks

1. Job Analysis and Posting

- The Client will select a group of staff and stakeholders for DA to interview and gather pertinent information about the position, such as challenges and opportunities. These meetings can occur individually or in small groups.
- Once finalized, we use the job analysis to help draft the job posting.
- We send the draft of the job posting to the Client with a 48-72 hr. turnaround for edits and feedback. We also present you with a recommended list of external posting sites.
- Once approved, we post the position to the Government Jobs website (free) for at least 30 days, our website, and the list of external sites.
- A recruitment brochure featuring the job posting and pictures of the community and position is completed by our graphic designer and approved by the Client before publication.



Stage 2:
1 hr. Zoom meeting

2. 1st Screening

- Following the position's closing, we will virtually present the hiring team with data regarding all applicants.
- The data is categorized and scored using minimum and preferred qualifications outlined in the job posting.
- The Client will select applicants to advance to the next stage and Developmental Associates will invite those selected applicants to advance.



Stage 3:
One - two weeks

3. Phone Interviews and Surveys

- We develop interview questions that reflect the position's priorities, challenges, and opportunities.
- Our Consultants will conduct phone interviews with the chosen applicants.
- We score the candidates using a rubric that aligns with the expectations for the position.
- We confirm essential qualifiers such as compensation and relocation during these interviews.
- Candidates also complete a survey during this stage.



Stage 4:
1 - 2 hr. Zoom meeting

4. 2nd Screening

- Following the phone interviews, we will virtually present the Client with data.
- This interactive meeting allows the Client to ask questions of our consultant(s) who conducted the interviews.
- The Client selects candidates to invite to the virtual skills-based assessment center. Typically at most, five candidates are advanced..
- Developmental Associates will invite those selected applicants to advance.
- Those who are selected will take the EQi (Emotional Intelligence) assessment.



Stage 5:
Two days

5. Skill Evaluations

- The virtual assessment center (held via Zoom) is a two-day process organized and facilitated by Developmental Associates (DA) to evaluate candidates' skills.
- DA develops the virtual exercises and rating system, orients candidates, and recruits professionals in the field to volunteer as evaluators/assessors for the skill evaluations.
- At the conclusion of this process, the Client will debrief virtually with each exercise team and hear about each candidate's performance.
- All data from the assessment, including EQi assessment results for each candidate, is confidentially and electronically shared with the Client.
- Within a week following the skill evaluations assessment, the Client determines and invites their top candidates for in-person interviews.



Stage 6:
2 - 4 weeks

6. In-Person Interviews and Final Selection

- Developmental Associates can provide interview questions for the final interviews if desired.
- The Client arranges final interviews with the candidates and facilitates each interview. Developmental Associates is not present for these interviews.
- Once all in-person interviews have concluded, the Client has complete discretion to make an offer to the candidate of their choosing.

Our work is not complete until your final candidate begins their appointment!

Client Task List

Below is a list of the tasks our clients are responsible for in each stage of the process. Additional tasks may be assigned as needed.

Job Analysis and Posting

- 1 List of staff and stakeholders including email addresses for job analysis interviews.
- 2 Materials and resources to help us create the job posting and recruitment brochure (i.e. job description, department and/or organizational strategic plan, organizational chart, etc.; 15-20 high quality images that represent the community and position).
- 3 Review and approve the job posting, external posting site list, and proposed assessment center and screening dates..

1st Screening

- Meet with the DA team virtually to review data for all applicants.
- Select applicants to advance to the Phone Interview and Survey stage.



Phone Interviews

- During the 2-4 week phone interview process, the Client has no direct responsibilities.
- Developmental Associates' highly skilled consultants conduct all interviews.

2nd Screening

- Meet with the DA team virtually to review phone interview and survey data for all applicants.
- Select applicants to advance to the Assessment Center stage.

Skill Evaluations

- 1 Provide one representative from the hiring team to virtually greet assessors during the group training at the start of the assessment center.
- 2 The Client will meet virtually with Developmental Associates and the assessor exercise groups for a debrief after the skill-based evaluations.
- 3 Determine which candidates to advance to the in-person interview stage.

In-Person Interviews and Final Selection

- Arrange and facilitate in-person interviews with selected candidates.
- Determine which candidate to present an offer and facilitate making an official offer.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

New Business

SUBJECT:

BOC - Termination of Insurance Broker Agreement with USI, and Selection of Pierce Group as the new Insurance Broker for Employee Health Benefits

BRIEF SUMMARY:

The County's agreement with USI for insurance broker services expires December 1, 2026. Due to the various timelines involved with budget planning, the need to conduct open enrollment in May, and the County's fiscal year ending June 30, it would be prudent to select a new broker now. The goal of improving employee benefits while saving taxpayer money would be best served by acting prior to December 1. Pierce Group estimates we will realize up to \$3,000,000.00 annually in savings with this change.

REQUESTED ACTION:

Recommended Motion:

Motion to authorize these changes and to authorize the County Manager to execute relevant documents upon review by legal.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

On Behalf of the Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates From Commission Members Who Serve As Liaisons To Municipalities Or On Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Adult Care Home Community Advisory Committee	13 Vacant	**
Concord Planning Commission (ETJ)	1 Vacant	*
Fair Advisory Commission	2 Vacant	*
HCCBG	2 Expired	*
Library Board of Trustees	3 Expired	*
Nursing Home Community Advisory Board	9 Vacant	**
Region F Aging Advisory Committee	1 Vacant	*
Transportation Advisory Board	5 Vacant	*
Youth Commission	4 Vacant	*

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact

the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Boards & Committees Descriptions
- ▢ Concord ETJ Map
- ▢ Application
- ▢ Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This 17-member committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The 7-member Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

BOARD OF EQUALIZATION AND REVIEW

This 5-member board and an alternate member: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

COMMISSION ON FINANCIAL EFFICIENCY

The up to 7-member commission was set up to bring to the citizens of Cabarrus County more efficient and effective County services by reviewing financial, construction and operational practices and to report its finding and recommendations to the Cabarrus County Board of Commissioners for review and action.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

EARLY CHILDHOOD TASKS FORCE ADVISORY BOARD

This 15-member advisory board serves as a resource to evaluate existing early intervention efforts, to assess available resources, and identify actions that could be taken to develop an enhanced plan of support for early childhood education.

FAIR ADVISORY COMMISSION

The nine member commission shall advise the Board of Commissioners on all matters relating to the agricultural parts of the Fair and assist with providing ideas for improvements.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This 15-member advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This 12-member committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; Member of the Cabarrus County Schools System or Kannapolis City Schools System; a dentist practicing in or has previously practiced dentistry in Cabarrus County; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members (and 4 ex-officio members) who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 12-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members from nominations submitted by the County, including a County Commissioner or County Manager and one hotelier; six members from nominations submitted by the Cabarrus County Tourism Authority Board including two hoteliers and two persons currently active in the promotion of tourism in the County; and three members from nominations submitted by the Cabarrus Regional Chamber of Commerce including one hotelier. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

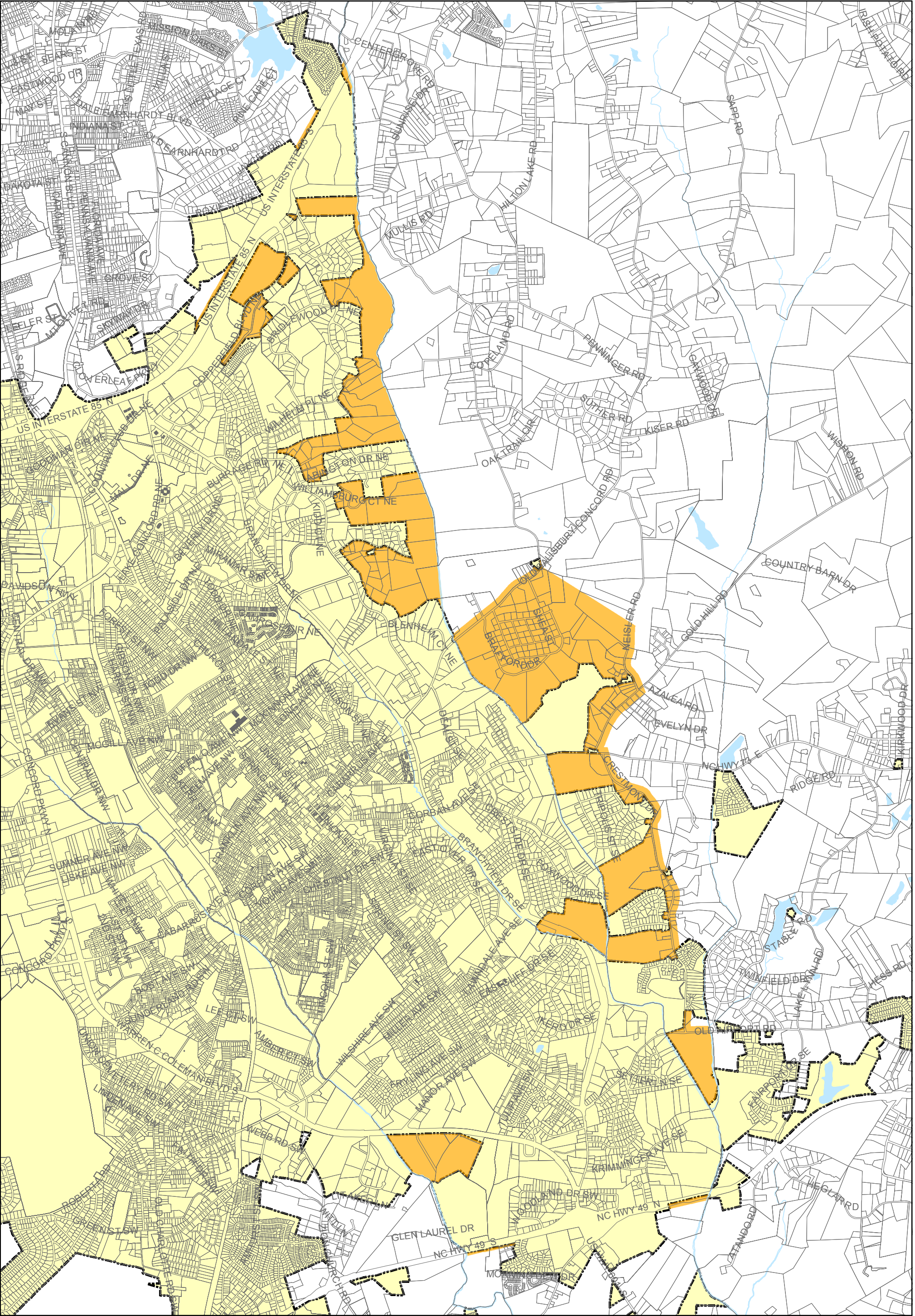
This 18-member board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

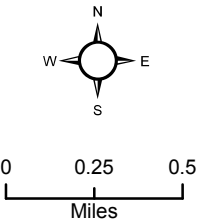
YOUTH COMMISSION

The purpose of the 22-member Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.



City of Concord
Extraterritorial Jurisdiction (ETJ)

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds





Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes all citizens should have the opportunity to participate in government decisions. One way of participating is serving as a citizen member on one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, complete this form and submit it.

Once you click to submit, your application will go to the **CLERK TO THE BOARD OF COMMISSIONERS**. For more information about the various boards, or for questions about this form or its process, you may contact the Clerk, **Lauren Linker**, at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (list in order of preference)

Choice 1: *

Choice 2: *

Choice 3: *

First name: *

Last name: *

Home address: *

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Is your mailing address different from your home address? *

☐ Yes ☐ No

Home phone number: *

Must be in format xxx-xxx-xxxx

Work phone number:

Must be in format xxx-xxx-xxxx

Cell phone number:

Must be in format xxx-xxx-xxxx

Fax number:

Must be in format xxx-xxx-xxxx

Email address: *

Occupation:

Business address: *

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Do you have a NC Driver's license? *

☐ Yes ☐ No

Age: *

How many hours are you available PER MONTH for this position? *

What is the best time of day to contact you? *

Background

Education:

Business and Civic Experience:

Areas of Interest/Skills:

Other County Boards, Committees, Commissions presently serving on:

Term expiration date:



Have you ever been charged with and/or convicted of a criminal offense? *

☐ Yes ☐ No

References

List three persons who are not related to you and who have definite knowledge of your qualification and fitness for the position for which you are applying.

Reference first name: *

Reference last name: *

Reference business or occupation: *

Reference address: *

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Reference phone number: *

Must be in format xxx-xxx-xxxx

[Add Reference](#)

I understand this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the NC Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the NC Open Meetings Law (NCGS 143-318.10).

Applicant signature: *

Cabarrus County Youth Commission
Application

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish through being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Budget Amendment Report

BRIEF SUMMARY:

Monthly report of Budget Amendments. This report shows all transfers of money from one appropriation to another in accordance with the Budget Ordinance for FY 2025-2026.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	60122	BUA	12/04/2025	12/04/2025	cntngncy	snpolitis	1	N	Hist	2026	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00191910	9660		1910	cntngncy			adj month 2 contingency				1,140,935.00
2	00197110	970117		1910	cntngncy			Contingency		981,479.00		
3	00197130	970117		1910	cntngncy			Charter Schools		159,456.00		
								adj month 2 contingency				
								Charter Schools				
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	60208	BUA	12/05/2025	12/05/2025	adj	snpolitis	1	N	Hist	2026	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00195410	9445		5410	adj			adjustment				1,000.00
2	00195410	9330		5410	adj			Purchased Services		1,000.00		
								adjustment				
								Tools & Minor Equipment				
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	60308	BUA	12/10/2025	12/10/2025	2740-MOTOR	blconrad	1	N	Hist	2026	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00192740	9331		2740	2740-MOTOR		T	Motor Unit Communications		10,402.00		
2	00192740	9445		2740	2740-MOTOR		T	Minor Office Equipment & Furn				10,402.00
								Motor Unit Communications				
								Purchased Services				
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	60407	BUA	12/12/2025	12/12/2025	Landfill	msthorne	1	N	Hist	2026	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	60407	BUA	12/12/2025	12/12/2025	Landfill	msthorne	1	N	Hist	2026	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	27094610	9830	2203				Landfill New Cell			600,000.00		
2	27064610	6901					Other Improvements				600,000.00	
3	270	5704					Landfill New Cell					
							Fund Balance Appropriated				600,000.00	1
4	270	5703					Appropriations					
										600,000.00		1
							Estimated Revenues					
** JOURNAL TOTAL										600,000.00	600,000.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	60473	BUA	12/16/2025	12/16/2025	Temp Emp	mnxiong	1	N	Hist	2026	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00195610	9331	310-1	5610	5610		To 5610-9104 Temp Cabco				13,000.00	
2	00195610	9104		5610	5610		Minor Office Equipment & Furn					
							From 56109331 Minor Off &			13,000.00		
							Temporary Cabco Employees					
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	60476	BUA	12/16/2025	12/16/2025	G-11	pspark	1	N	Hist	2026	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00165240	6342	5310	BOC	G-11		NC Dept of Transportation				36,964.00	
2	00195240	9101		BOC	G-11		Salaries & wages			36,964.00		
3	00165240	6644		BOC	G-11		Medicaid reimbursement			36,964.00		
4	00195240	9101		BOC	G-11		Salaries & wages				36,964.00	
** JOURNAL TOTAL										0.00	0.00	

JOURNAL INQUIRY

YEAR 2026	PER 06	JOURNAL 60477	SRC BUC	EFF DATE 12/16/2025	ENT DATE 12/16/2025	JNL DESC H.2	CLERK pspark	ENTITY 1	AUTO-REV N	STATUS Hist	BUD YEAR 2026	JNL TYPE
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	39067210	6910	NEWES	BOC	BOC							1,765,000.00
2	39097210	9801	NEWES	BOC	BOC		Cont From Capital Projects Fd			1,765,000.00		
3	38061110	6932		BOC	BOC		Land Acquisition			1,615,452.89		
4	38060000	6902	UNAL	BOC	BOC		Cont from Comm Investment Fund			149,547.11		
5	38060000	6932	NEWES	BOC	BOC		Contribution From General Fund					1,765,000.00
6	38091110	9801		BOC	BOC		Cont from Comm Investment Fund					1,615,452.89
7	38090000	9830	UNAL	BOC	BOC		Land Acquisition					149,547.11
8	38090000	9708	NEWES	BOC	BOC		Other Improvements			1,765,000.00		
9	380	5704		BOC	BOC		Cont to Capital Project Fund			1,765,000.00		1
10	380	5703		BOC	BOC		Appropriations					1,765,000.00 1
11	380	5704		BOC	BOC		Estimated Revenues					1,765,000.00 1
12	390	5704		BOC	BOC		Appropriations					1,765,000.00 1
13	380	5703		BOC	BOC		Appropriations			1,765,000.00		1
14	390	5703		BOC	BOC		Estimated Revenues			1,765,000.00		1
							Estimated Revenues					
** JOURNAL TOTAL										5,295,000.00	5,295,000.00	

YEAR 2026	PER 06	JOURNAL 60615	SRC BUA	EFF DATE 12/19/2025	ENT DATE 12/19/2025	JNL DESC CONSULTANT	CLERK tjjshuping	ENTITY 1	AUTO-REV N	STATUS Hist	BUD YEAR 2026	JNL TYPE
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	44295910	9653	A11DT	OPIOID	OPIOID		T	SOUTHERN HEALTH PARTNERS		135,000.00		
2	44295910	9397		OPIOID	OPIOID		T	Medical consultants				135,000.00
								SOUTHERN HEALTH PARTNERS				
								Miscellaneous				
** JOURNAL TOTAL										0.00	0.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	60616	BUA	12/19/2025	12/19/2025	auto maint	snpolitis	1	N	Hist	2026	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00198112	9445		8110	auto maint		auto maintenance					3,500.00
2	00198110	9520		8110	auto maint		Purchased Services					
							auto maintenance			3,500.00		
							Autos & Trucks Maintenance					
** JOURNAL TOTAL										0.00	0.00	

YEAR 2026	PER 06	JOURNAL 60775	SRC BUA	EFF DATE 12/30/2025	ENT DATE 12/30/2025	JNL DESC Afton Lib	CLERK msthorne	ENTITY 1	AUTO-REV N	STATUS Hist	BUD YEAR 2026	JNL TYPE
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	38098240	9820	LIBSC				Afton Library Project Clos Construction				1,267,133.00	
2	38098240	9830	LIBSC				Afton Library Project Clos Other Improvements				500,000.00	
3	38098240	9860	LIBSC				Afton Library Project Clos Equipment & Furniture				167,835.35	
4	38098240	9862	LIBSC				Afton Library Project Clos Technology				143,329.84	
5	38098240	991301	LIBSC				Afton Library Project Clos Lease Buyout				1.00	
6	38098240	970118	LIBSC				Afton Library Project Clos Cont to Comm Investment Fund			2,078,299.19		
7	380	5704								2,078,299.19		1
8	380	5707					Appropriations					
9	380	5704					Budgetary FB - Unreserved				2,078,299.19	1
10	380	5707					Appropriations				2,078,299.19	1
							Budgetary FB - Unreserved			2,078,299.19		1
** JOURNAL TOTAL										4,156,598.38	4,156,598.38	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2026	06	60777	BUA	12/30/2025	12/30/2025	Mt. Pleas	msthorne	1	N	Hist	2026		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2026	06	60777	BUA	12/30/2025	12/30/2025	Mt. Pleas	msthorne	1	N	Hist	2026	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION										
1	38068140	6910	0300				Mt. Pleasant Library Close		.48	
2	38098140	9801	0300				Cont From Capital Projects Fd			
							Mt. Pleasant Library Close		.07	
3	38098140	9830	MPLIB				Land Acquisition			
							Mt. Pleasant Library Close		2,926,490.75	
4	38098240	9820	MPLIB				Other Improvements			
							Mt. Pleasant Library Close		170,668.78	
5	38098140	970118	MPLIB				Construction			
							Mt. Pleasant Library Close	3,097,160.08		
6	380	5704					Cont to Comm Investment Fund			.48 1
7	380	5703					Appropriations			
							Estimated Revenues	.48		1
** JOURNAL TOTAL								0.48	0.48	
** GRAND TOTAL								10,051,598.86	10,051,598.86	

11 Journals printed

** END OF REPORT - Generated by Sophia Politis **

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Financial Update

BRIEF SUMMARY:

Monthly reports displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▢ Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2025*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
REVENUES						
Ad Valorem Taxes & Interest	(280,066,034)	(280,066,034)	(160,976,141)	\$ -	\$ 119,089,893	57.5%
Other Taxes	(49,039,740)	(49,039,740)	(15,988,429)	-	33,051,311	32.6%
Intergovernmental Revenues	(31,450,692)	(32,209,600)	(11,471,815)	-	20,737,785	35.6%
Permits and Fees	(9,652,880)	(9,652,880)	(5,832,746)	-	3,820,134	60.4%
Sales and Services	(19,219,193)	(19,202,870)	(8,669,642)	-	10,533,228	45.1%
Investment Earnings	(4,500,000)	(4,500,000)	(2,869,845)	-	1,630,155	63.8%
Miscellaneous/Other Finance Sources	(5,582,708)	(21,269,033)	(2,567,382)	-	18,701,651	12.1%
TOTAL REVENUES	(399,511,247)	(415,940,156)	(208,376,000)	\$ -	\$ 207,564,156	50.1%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 644,168	\$ 644,168	\$ 253,136	\$ -	391,032	39.3%
Legal	999,780	1,029,575	258,743	29,795	741,037	28.0%
County Manager	1,414,043	1,968,693	731,174	41,000	1,196,518	39.2%
Budget	491,624	491,624	220,704	-	270,920	44.9%
Strategy	461,078	461,078	81,166	-	379,912	17.6%
Procurement	268,847	268,847	116,198	-	152,649	43.2%
Communications	1,022,356	1,022,356	413,349	5,500	603,507	41.0%
Safety & Risk	306,065	306,065	130,952	-	175,113	42.8%
Human Resources	1,806,198	1,893,098	620,761	14,015	1,258,322	33.5%
Tax Collector	1,312,320	1,312,320	497,277	-	815,043	37.9%
Tax Administration	3,480,407	3,484,207	1,539,355	3,800	1,941,052	44.3%
Board of Elections	1,768,456	1,768,456	532,317	137,593	1,098,546	37.9%
Register of Deeds	885,667	885,667	441,190	-	444,477	49.8%
Finance	2,153,182	2,153,182	828,758	105,669	1,218,755	43.4%
Information Technology	10,047,588	11,439,479	5,225,375	1,296,277	4,917,827	57.0%
Non-departmental*	3,613,785	2,633,706	626,093	784,721	1,222,892	53.6%
Facility Design & Construction	358,832	358,832	161,162	-	197,670	44.9%
Infrastructure & Asset Management						
Grounds Maintenance	2,695,327	2,834,212	948,655	982,915	902,642	68.2%
Administration	3,737,145	3,745,116	1,276,098	70,859	2,398,159	36.0%
Sign Maintenance	305,205	309,379	95,184	14,527	199,668	35.5%
Building Maintenance	4,473,308	4,554,772	1,476,579	767,452	2,310,741	49.3%
Facility Services	3,836,259	3,836,259	1,517,222	343,767	1,975,270	48.5%
Fleet Maintenance	1,037,066	1,038,958	425,147	45,265	568,546	45.3%
Contribution to Other Funds	41,633,975	41,144,975	41,133,975	-	11,000	100.0%
Total General Government	\$ 88,752,681	\$ 91,535,022	\$ 59,550,567	\$ 4,643,156	\$ 27,341,300	70.1%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 30,477,051	\$ 30,238,900	12,436,078	1,688,590	\$ 16,114,232	46.7%
Harrisburg Division	4,334,536	4,342,536	1,702,656	177,723	2,462,157	43.3%
Midland Division	535,107	535,107	232,284	-	302,823	43.4%
Mt. Pleasant Division	482,827	482,827	211,261	-	271,566	43.8%
School Resource Officers	3,630,896	3,709,734	1,617,309	-	2,092,425	43.6%
Communications	-	4,085,241	1,816,544	-	2,268,697	44.5%
Detention Center	21,554,220	21,876,922	9,343,268	1,534,487	10,999,167	49.7%
Animal Control	1,426,330	1,531,616	675,163	96,525	759,928	50.4%
Animal Shelter	1,012,556	1,063,747	416,120	193	647,434	39.1%
Courts Maintenance	1,267,713	1,277,497	467,559	131,007	678,931	46.9%
Construction Standards	6,126,981	8,196,974	3,296,767	94,991	4,805,216	41.4%
Emergency Management	483,981	525,235	198,487	-	326,748	37.8%
Fire Services	2,343,577	2,343,577	972,075	190,890	1,180,612	49.6%
Fire Districts	2,162,708	2,162,708	767,940	-	1,394,768	35.5%
Emergency Medical Services	20,110,669	21,064,592	8,866,851	1,695,763	10,501,978	50.1%
Emergency Telephone	117,300	1,863,983	41,304	945,784	876,894	53.0%
Other Public Safety*	1,670,901	1,670,901	812,435	292,070	566,396	66.1%
Total Public Safety	\$ 97,737,353	\$ 106,972,099	\$ 43,874,103	\$ 6,848,024	\$ 56,249,972	47.4%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2025*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	733,516	733,516	\$ 326,578	\$ -	\$ 406,938	44.5%
Community Development	1,008,271	1,039,332	359,964	-	679,369	34.6%
Soil & Water Conservation	442,761	442,761	194,956	-	247,805	44.0%
Zoning Administration	314,507	314,507	144,578	-	169,929	46.0%
Economic Development Corporation	841,726	841,726	526,394	14,502	300,830	64.3%
Economic Development Incentives	2,430,000	3,861,218	563,039	-	3,298,179	14.6%
Other Economic & Physical Development*	2,322,325	2,518,600	197,364	72,000	2,249,236	10.7%
Total Economic & Physical Development	\$ 8,093,106	\$ 9,751,660	\$ 2,312,873	\$ 86,502	\$ 7,352,286	24.6%
HUMAN SERVICES						
Veterans Services	\$ 586,770	\$ 586,770	\$ 230,023	\$ -	\$ 356,747	39.2%
Cooperative Extension	476,226	496,187	\$ 181,527	-	314,660	36.6%
Human Services						
Business Operations	860,943	860,943	413,590	-	447,353	48.0%
Administration	7,555,780	7,556,375	3,470,142	658,556	3,427,677	54.6%
Economic Family Support Services	2,489,303	2,635,630	1,037,630	40,000	1,558,000	40.9%
Food and Nutrition Services	2,979,175	2,979,175	1,319,434	-	1,659,741	44.3%
Transportation	3,690,068	4,515,479	1,922,586	590,089	2,002,805	55.6%
Child Welfare	14,869,149	15,323,821	5,640,078	215,764	9,467,978	38.2%
Child Support Services	2,616,824	2,616,824	1,178,333	13,380	1,425,111	45.5%
Economic Services	11,263,201	11,263,201	4,872,694	-	6,390,507	43.3%
Adult and Family Services	3,417,117	3,415,617	1,487,752	21,869	1,905,996	44.2%
Nutrition	910,742	926,911	317,254	141,111	468,547	49.5%
Behavioral Health Division	348,349	348,349	156,595	-	191,754	45.0%
Senior Services	955,454	963,839	392,258	226,197	345,385	64.2%
Cabarrus Health Alliance	12,649,861	12,649,861	5,471,419	7,178,442	-	100.0%
Other Human Services*	945,511	947,371	541,141	424,631	(18,401)	101.9%
Total Human Services	\$ 66,614,473	\$ 68,086,355	\$ 28,632,456	\$ 9,510,037	\$ 29,943,861	56.0%
EDUCATION						
Cabarrus County Schools Operating	\$ 109,230,994	\$ 110,212,473	\$ 54,615,498	\$ -	\$ 55,596,975	49.6%
Kannapolis City Schools Operating	12,503,346	12,662,802	6,668,604	-	5,994,198	52.7%
RCCC Operating	4,903,500	4,903,500	2,451,750	-	2,451,750	50.0%
Cabarrus County Schools Capital	36,324	36,324	18,162	21,189	(3,027)	108.3%
Kannapolis City Schools Capital	8,832	8,832	4,416	5,152	(736)	108.3%
RCCC Capital	-	-	-	-	-	-
Other Education*	148,534	148,534	74,268	35,139	39,127	73.7%
Total Education	\$ 126,831,530	\$ 127,972,465	\$ 63,832,698	\$ 61,480	\$ 64,078,287	49.9%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 2,800,941	\$ 2,820,321	\$ 1,079,155	\$ 80,491	\$ 1,660,675	41.1%
Senior Centers	1,228,436	1,228,436	458,419	9,500	760,517	38.1%
Library System	7,425,727	7,551,798	3,068,444	270,942	4,212,411	44.2%
Other Cultural & Recreation*	27,000	27,000	27,000	138,000	(138,000)	611.1%
Total Culture & Recreation	\$ 11,482,104	\$ 11,627,555	\$ 4,633,019	\$ 498,933	\$ 6,495,603	44.1%
DEBT SERVICE						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 399,511,247	\$ 415,945,156	\$ 202,835,716	\$ 21,648,132	\$ 191,461,308	54.0%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ (5,000)	\$ 5,540,284	\$ (21,648,132)	\$ (16,102,848)	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
Community Investment Fund
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2025*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
REVENUES						
Other Taxes	\$ (28,710,260)	\$ (28,710,260)	\$ (9,858,945)	\$ -	\$ 18,851,315	34.3%
Intergovernmental Revenues	(404,000)	(404,000)	(192,446)	-	211,554	47.6%
Investment Earnings	(2,000,000)	(2,000,000)	(1,104,356)	-	895,644	55.2%
Other Finance Sources	(62,795,997)	(98,166,955)	(42,795,568)	-	55,371,387	43.6%
TOTAL REVENUES	\$ (93,910,257)	\$ (129,281,215)	\$ (53,951,315)	\$ -	\$ 75,329,900	41.7%
EXPENDITURES						
Operations	\$ 91,260,257	\$ 126,631,215	\$ 76,941,356	\$ 452,396	\$ 49,237,463	61.1%
Capital Outlay	2,650,000	2,650,000	-	-	2,650,000	0.0%
TOTAL EXPENDITURES	\$ 93,910,257	\$ 129,281,215	\$ 76,941,356	\$ 452,396	\$ 51,887,463	59.9%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ (22,990,041)	\$ (452,396)	\$ 23,442,437	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2025*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	\$ (2,006,208)	\$ (2,281,652)	\$ (732,161)	\$ -	\$ 1,549,491	32.1%
Fair Sales and Services	(632,000)	(632,000)	(746,806)	-	(114,806)	118.2%
Fair Investment Earnings	(60,000)	(60,000)	(47,486)	-	12,514	79.1%
Fair Miscellaneous Revenue	(5,000)	(5,000)	(8,991)	-	(3,991)	179.8%
Total Arena and Events Center Fund	\$ (2,703,208)	\$ (2,978,652)	\$ (1,535,444)	\$ -	\$ 1,443,208	51.5%
EXPENDITURES						
Arena and Events Center	\$ 1,403,133	\$ 1,645,627	\$ 363,864	\$ 55,392	\$ 1,226,371	25.5%
County Fair	1,300,075	1,333,025	879,262	42,080	411,683	69.1%
Total Arena and Events Center Fund	\$ 2,703,208	\$ 2,978,652	\$ 1,243,125	\$ 97,472	\$ 1,638,055	45.0%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ (53,000)	\$ (53,000)	\$ (15,032)	\$ -	\$ 37,968	28.4%
Permits and Fees	(180,000)	(180,000)	(84,294)	-	95,706	46.8%
Sales and Services	(1,874,000)	(1,874,000)	(666,295)	-	1,207,705	35.6%
Investment Earnings	-	-	(86,190)	-	(86,190)	100.0%
Other Financing Sources	(724,274)	(1,425,236)	(724,274)	-	700,962	50.8%
Total Landfill Fund	\$ (2,831,274)	\$ (3,532,236)	\$ (1,576,086)	\$ -	\$ 1,956,150	44.6%
EXPENDITURES						
Landfill Operations	\$ 2,906,274	\$ 3,607,236	\$ 1,075,381	\$ 848,517	\$ 1,683,339	53.3%
Total Landfill Fund	\$ 2,906,274	\$ 3,607,236	\$ 1,075,381	\$ 848,517	\$ 1,683,339	53.3%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ (442,764)	\$ (2,012,599)	\$ (184,485)	\$ -	\$ 1,828,114	9.2%
Investment Earnings	(10,000)	(39,071)	(4,844)	-	34,227	12.4%
Other Finance Sources	(13,121)	(518,899)	-	-	518,899	0.0%
Total 911 Emergency Telephone Fund	\$ (465,885)	\$ (2,570,569)	\$ (189,329)	\$ -	\$ 2,381,240	7.4%
EXPENDITURES						
Operations	\$ 317,885	\$ 333,691	\$ 195,823	\$ 22,500	\$ 115,369	65.4%
Debt Service	-	-	-	-	-	0.0%
Capitall Outlay	148,000	2,236,878	-	455,918.72	1,780,959	0.0%
Total 911 Emergency Telephone Fund	\$ 465,885	\$ 2,570,569	\$ 195,823	\$ 478,419	\$ 1,896,328	26.2%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ (28,315,627)	\$ (28,315,627)	\$ (11,763,445)	\$ -	\$ 16,552,182	41.5%
Investment Earnings	(125,000)	(125,000)	(93,946)	-	31,054	75.2%
Miscellaneous	(725,000)	(725,000)	(645,178)	-	79,822	89.0%
Other Finance Sources	(3,062,563)	(3,898,726)	-	-	3,898,726	0.0%
Total Self-Insured Funds	\$ (32,228,190)	\$ (33,064,353)	\$ (12,502,569)	\$ -	\$ 20,561,784	37.8%
EXPENDITURES						
Workers Compensation Insurance	\$ 4,861,018	\$ 4,861,018	\$ 2,915,949	\$ -	\$ 1,945,069	60.0%
Liability Insurance	2,702,000	3,191,000	1,478,132	-	1,712,868	46.3%
Dental Insurance	800,000	800,000	383,262	-	416,738	47.9%
Hospitalization Insurance	23,865,172	24,212,335	9,742,002	1,998,649	12,471,685	48.5%
Total Self-Insured Funds	\$ 32,228,190	\$ 33,064,353	\$ 14,519,345	\$ 1,998,649	\$ 16,546,359	50.0%

Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of December 31, 2025*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected		
	Original	Final			Final Budget	or Used		
Fire Districts Fund								
REVENUES								
Ad Valorem Taxes	\$ (9,650,712)	\$ (9,650,712)	\$ (5,546,454)	\$ -	\$ 4,104,258	57.5%		
Total Fire Districts Fund	\$ (9,650,712)	\$ (9,650,712)	\$ (5,546,454)	\$ -	\$ 4,104,258	57.5%		
EXPENDITURES								
Fire Districts	\$ 9,650,712	\$ 9,650,712	\$ 5,546,454	\$ -	\$ 4,104,258	57.5%		
Total Fire Districts Fund	\$ 9,650,712	\$ 9,650,712	\$ 5,546,454	\$ -	\$ 4,104,258	57.5%		
Social Services Fund								
REVENUES								
Sales and Services	\$ (475,000)	\$ (475,000)	\$ -	\$ -	\$ 475,000	0.0%		
Total Social Services Fund	\$ (475,000)	\$ (475,000)	\$ -	\$ -	\$ 475,000	0.0%		
EXPENDITURES								
Operations	\$ 475,000	\$ 475,000	\$ -	\$ -	\$ 475,000	0.0%		
Total Social Services Fund	\$ 475,000	\$ 475,000	\$ -	\$ -	\$ 475,000	0.0%		
Intergovernmental Fund								
REVENUES								
Sales and Services	\$ (2,605,000)	\$ (2,605,000)	\$ (547,383)	\$ -	\$ 2,057,617	21.0%		
Total Intergovernmental Fund	\$ (2,605,000)	\$ (2,605,000)	\$ (547,383)	\$ -	\$ 2,057,617	21.0%		
EXPENDITURES								
Operations	\$ 2,605,000	\$ 2,605,000	\$ 454,636	\$ -	\$ 2,150,364	17.5%		
Total Intergovernmental Fund	\$ 2,605,000	\$ 2,605,000	\$ 454,636	\$ -	\$ 2,150,364	17.5%		
Opioid Settlement Fund								
REVENUES								
Investment Earnings	\$ -	\$ -	\$ (148,385)	\$ -	\$ (148,385)	#DIV/0!		
Miscellaneous	\$ (1,400,000)	\$ (1,400,000)	\$ (1,837,610)	\$ -	\$ (437,610)	131.3%		
Other Finance Sources	\$ (1,789,703)	\$ (2,520,866)	\$ -	\$ -	\$ 2,520,866	0.0%		
Total Opioid Fund	\$ (3,189,703)	\$ (3,920,866)	\$ (1,985,995)	\$ -	\$ 1,934,871	50.7%		
EXPENDITURES								
Operations	\$ 3,189,703	\$ 3,920,866	\$ 819,635	\$ 1,269,842	\$ 1,831,390	20.9%		
Total Opioid Fund	\$ 3,189,703	\$ 3,920,866	\$ 819,635	\$ 1,269,842	\$ 1,831,390	20.9%		
TOTAL REVENUES	\$ (54,148,972)	\$ (58,797,388)	\$ (23,883,260)	\$ -	\$ 34,914,128	40.6%		
TOTAL EXPENDITURES	\$ 54,223,972	\$ 58,872,388	\$ 23,854,399	\$ 4,692,898	\$ 1,831,390	48.5%		
Excess (deficiency) of revenues over (under) expenditures	\$ (75,000)	\$ (75,000)	\$ 28,861	\$ (4,692,898)	\$ 33,082,739			

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Communications and Outreach - Monthly Summary Report

BRIEF SUMMARY:

The Communications and Outreach Department provides a monthly report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Jonathan Weaver, Communications and Outreach Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▢ Report

BOARD OF COMMISSIONERS



COMMUNICATIONS & OUTREACH



MONTHLY REPORT | DECEMBER 2025



COMMUNICATIONS & OUTREACH MONTHLY REPORT

Welcoming a new commissioner; exploring ways to connect the board to the community

The Communications team produced and distributed a campaign that included a media release, **Cabarrus This Week** segment and social media posts introducing **Commissioner Ian Patrick** and **new board leadership**.

To help with total transparency of board decisions and discussions, Communications plans and coordinates the filming, livestreaming and broadcast of the monthly **Board of Commissioners Agenda and Regular meetings**. This involves audio preparation, camera operation, system configuration and maintenance before and during the meeting.

Content Producer Jaelyn McCrea hosts **Meeting Minute**, a new fast-paced breakdown of Work Sessions that help promote the upcoming monthly Regular Meeting. She also writes the **Commissioners Notebook**, a monthly media release highlighting key takeaways from the sessions.



HOT TOPICS

Extension Eats · Christmas in CabCo
Welcome Commissioner Ian Patrick

Views:

22K

TOP SOCIAL MEDIA STORIES



Employee Recognition



Views: 22K



Ian Patrick sworn in as commissioner



Views: 19K



Happy holidays from Team CabCo



Views: 15K

PROJECTS, EVENTS & MORE

Celebrating employee milestones

The team partnered with **Human Resources** for another great **Employee Service Recognition** event. **Communications Coordinator Tiffany Powell** handled the signage and program design, internal promotion efforts and script writing. **Content Producer Jaelyn McCrea** hosted the event AND produced a special video honoring 35-year honoree **EMS Chief Jimmy Lentz** that played during the ceremony.



Sharing know-how nationally

Communications Director Jonathan Weaver and **Communications Manager Dominique Clark** presented to more than 50 government comms professionals on the hows and whys of podcasting. The invitation came from a group in Minnesota after a counterpart there heard—and LOVED—the **Did Y'all Hear?** podcast.



Happy holidays from Team CabCo

Communications Specialist Macy Andrews brought creativity to our holiday greeting for residents, designing a custom photo box, recruiting employees to pose in festive gear and curating the images into a social media grid. The result? Our third-highest performing Facebook post last month.



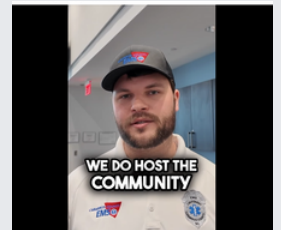
Wrapping up holiday parades

Another parade season in the books! From designing and decorating to throwing out candy and waving to residents, we had a blast this year. A special thanks to the **IAM Sign Shop team Michael Ash and Jonathan Drye**, for their efforts in bringing another great design by **Communications Manager Dominique Clark** to life. We're already looking forward to the Fourth of July!



Stayin' alive: CPR training

Intern Claire Trammell partnered with **EMS** to promote their 2026 public **CPR training** schedule. She filmed several employee classes and edited the footage for use on social media. This was Claire's first fully solo-produced piece of content.



Holiday appreciation for Team CabCo

Communications Coordinator Tiffany Powell teamed up with **Interim County Manager Kelly Sifford** to spread a little holiday cheer and appreciation by distributing treats to Team CabCo. The goodies were enjoyed by hundreds of employees across more than 15 County locations.



MEDIA / NEWSLETTER INSIGHTS



Facebook & Instagram



154

New followers



61

Posts/Stories



167K

Views



LinkedIn



4K

Impressions



64

New followers



3

Posts



YouTube



10.5K

Views



+41

Subscribers



1.5K

Watch time (hours)



DirectConnect & CabConnect



7

Connects sent



52.8%

Open rate



17.17%

Above overall industry average open rate



Podcast Downloads

133

Media Releases/
Appearances

6

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Cabarrus Arena and Events Center Financial Report

BRIEF SUMMARY:

Attached is the financial report for the Cabarrus Arena and Events Center.

REQUESTED ACTION:

No action required. For informational purposes.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, AICP
Interim County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report



Financial Statements

For Month Ending November 30, 2025

Cabarrus Arena & Events Center

Financial Statements

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Cabarrus Arena & Events Center
Income Statement
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
EVENT INCOME						
Direct Event Income						
Rental Income	\$ 72,530	\$ 62,069	\$ 45,525	\$ 368,126	\$ 352,170	\$ 343,067
Service Revenue	91,419	42,147	73,885	530,358	222,391	348,321
Service Expenses	(58,599)	(14,790)	(44,289)	(435,379)	(107,834)	(233,110)
Total Direct Event Income	105,350	89,426	75,121	463,105	466,727	458,278
Ancillary Income						
F & B Concessions	48,234	27,820	31,884	106,422	77,780	72,849
F & B Catering	7,747	3,927	10,616	52,551	61,426	34,314
Novelty Sales	0	0	0	3,641	2,000	2,000
Parking	46,258	29,116	30,536	148,326	123,018	112,945
Total Ancillary Income	102,239	60,863	73,036	310,940	264,224	222,108
Other Event Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	9,391	4,603	3,556
Facility Fees	0	0	0	8,586	5,558	9,976
Total Other Event Income	0	0	0	17,977	10,161	13,532
Total Event Income	207,589	150,289	148,157	792,022	741,112	693,918
OTHER OPERATING INCOME						
Advertising	0	1,458	0	0	7,290	3,750
Ticket Rebates	0	0	0	0	0	0
Other Income	532	2,125	5,669	12,185	10,625	6,923
Total Other Operating Income	532	3,583	5,669	12,185	17,915	10,673
Adjusted Gross Income	208,121	153,872	153,826	804,207	759,027	704,591
INDIRECT EXPENSES						
Salaries & Wages	80,944	87,418	103,361	434,094	437,090	442,128
Payroll Taxes & Benefits	17,674	27,542	22,196	90,781	137,710	84,414
Net Salaries and Benefits	98,618	114,960	125,557	524,875	574,800	526,542
Contracted Services	0	0	0	0	0	0
General and Administrative	10,257	23,769	20,440	80,990	118,845	98,774
			An SMG Managed Facility			

Cabarrus Arena & Events Center
Income Statement
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Operating	6,279	7,587	5,919	25,643	37,935	34,308
Repairs & Maintenance	6,494	8,701	8,463	57,621	77,889	64,199
Operational Supplies	5,680	8,295	6,130	34,564	41,475	32,098
Insurance	9,984	17,264	14,485	140,726	86,320	76,905
Utilities	36,304	41,445	33,294	197,762	207,225	193,863
Other	0	0	0	0	0	0
SMG Management Fees	15,524	13,522	15,368	67,938	67,610	69,805
Total Indirect Expenses	189,140	235,543	229,656	1,130,119	1,212,099	1,096,494
Net Income (Loss)	\$ 18,981	\$ (81,671)	\$ (75,830)	\$ (325,912)	\$ (453,072)	\$ (391,903)

SMG - Cabarrus Arena & Events Center
Food & Beverage Income Statement
For the One Month Ending November 30, 2025

	Current Month Actual	Current Month Budget	Last Year Actual	Year to Date Actual	Year to Date Budget	Last Year Actual
REVENUE						
Concession Revenue	\$ 81,143	\$ 50,229	\$ 68,797	\$ 249,012	\$ 204,050	\$ 213,624
Catering Revenue	25,840	13,006	20,930	156,827	144,966	94,254
Total Net Revenue	106,983	63,235	89,727	405,839	349,016	307,878
COST OF GOODS SOLD						
Concession CGS	18,184	13,016	25,185	79,767	66,348	75,861
Catering CGS	13,925	4,661	6,619	69,600	50,996	39,200
Total Cost of Goods Sold	32,109	17,677	31,804	149,367	117,344	115,061
DIRECT COSTS						
Concessions Labor	14,725	9,393	11,728	62,823	59,922	64,914
Catering Labor	3,581	4,191	2,762	32,253	31,182	18,432
Direct Concessions Costs	0	0	0	0	0	0
Direct Catering Costs	587	227	933	2,423	1,362	2,308
Total Direct Costs	18,893	13,811	15,423	97,499	92,466	85,654
GROSS PROFIT	55,981	31,747	42,500	158,973	139,206	107,163
INDIRECT EXPENSES						
Salaries Administration	10,611	10,437	11,152	52,490	52,185	47,276
General - Part-Time	425	667	8,154	3,905	3,335	15,967
Payroll Taxes	373	983	1,024	2,537	4,915	3,096
Benefits	75	1,745	50	367	8,725	(895)
401 (k)	398	313	282	2,103	1,565	1,359
Workers Compensation Ins.	239	292	415	1,287	1,460	1,202
Meals & Entertainment	0	25	0	0	125	0
Employee Training	96	21	0	96	105	0
Operating Supplies-F&B	0	0	0	0	0	3,347
Flower Decorations-F&B	0	1,250	1,448	0	6,250	1,602
Renewals & Replacements-F	715	750	62	1,561	3,750	4,078
Laundry & Linen-F&B	(376)	125	364	322	625	2,826
Repair&Maintenance-F&B	0	125	415	607	625	910
Equipment Rental-F&B	0	0	64	35	0	1,743
Miscellaneous Operating Exp	0	542	0	0	2,710	9

SMG - Cabarrus Arena & Events Center
Food & Beverage Income Statement
For the One Month Ending November 30, 2025

	Current Month Actual	Current Month Budget	Last Year Actual	Year to Date Actual	Year to Date Budget	Last Year Actual
Uniforms	0	42	0	284	210	770
Kitchen Supplies	717	333	264	1,922	1,665	4,753
F&B Base Fee	8,024	6,022	4,486	30,438	30,110	15,394
Total Indirect Expense	21,297	23,672	28,180	97,954	118,360	103,437
Net Income (Loss)	\$ 34,684	\$ 8,075	\$ 14,320	\$ 61,019	\$ 20,846	\$ 3,726

SMG - Cabarrus Arena & Events Center
Financial Statements Monthly Highlights
For the Five Months Ending November 30, 2025

	Current Actual	Current Budget	Variance	Prior Year Actual	Variance
Attendance	24,064	18,172	5,892	38,133	(14,069)
Number of Performances	0	0	0	0	0
Event Days	13	12	1	29	(16)
Move-In/Move-Out Days	8	4	4	5	3
Gross Ticket Sales	0	0	0	0	0
Direct Event Income	105,350	89,426	15,924	75,121	30,229
Ancillary Income	102,239	60,863	41,376	73,036	29,203
Other Event Income	0	0	0	0	0
Total Event Income	207,589	150,289	57,300	148,157	59,432
Other Operating Income	532	3,583	(3,051)	5,669	(5,137)
Adjusted Gross Income	208,121	153,872	54,249	153,826	54,295
Indirect Expenses	(189,140)	(235,543)	46,403	(229,656)	40,516
Net Income (Loss) From Operations	18,981	(81,671)	100,652	(75,830)	94,811

SMG - Cabarrus Arena & Events Center
Financial Statements Year to Date Highlights
For the Five Months Ending November 30, 2025

	Year to Date Actual	Year to Date Budget	Variance	Prior YTD Actual	Variance
Attendance	63,491	69,881	(6,390)	78,358	(14,867)
Number of Performances	0	6	(6)	5	(5)
Event Days	101	112	(11)	115	(14)
Move-In/Move-Out Days	60	40	20	31	29
Gross Ticket Sales	75,346	10,161	65,185	34,424	40,922
Direct Event Income	463,105	466,727	(3,622)	458,278	4,827
Ancillary Income	310,940	264,224	46,716	222,108	88,832
Other Event Income	17,977	10,161	7,816	13,532	4,445
Total Event Income	792,022	741,112	50,910	693,918	98,104
Other Operating Income	12,185	17,915	(5,730)	10,673	1,512
Adjusted Gross Income	804,207	759,027	45,180	704,591	99,616
Indirect Expenses	(1,130,119)	(1,212,099)	81,980	(1,096,494)	(33,625)
Net Income (Loss) From Operations	(325,912)	(453,072)	127,160	(391,903)	65,991

SMG - Cabarrus Arena Events Center
Balance Sheet
November 30, 2025

ASSETS

Current Assets

Cash	\$ 257,154
Accounts Receivable	9,230
Prepaid Assets	0
Inventory	<u>52,439</u>

Total Current Assets

318,823

Fixed Assets

Total Fixed Assets

0

Other Assets

106,696

Total Other Assets

106,696

Deposits

Deposits

(3)

Total Assets

\$ 425,516

LIABILITIES AND EQUITY

Current Liabilities

Accounts Payable	\$ 9,696
Accrued Expenses	183,932
Advance Ticket Sales/Deposits	<u>234,436</u>

Total Current Liabilities

428,064

Long-Term Liabilities

Total Long-Term Liabilities

0

Total Liabilities

428,064

An SMG Managed Facility

SMG - Cabarrus Arena Events Center
Balance Sheet
November 30, 2025

Equity	
Contributions	100,000
Net Funds Received	12,047,922
Retained Earnings	(11,824,558)
Net Income (Loss)	<u>(325,912)</u>
Total Equity	<u>(2,548)</u>
Total Liabilities & Equity	\$ <u>425,516</u>

ASSETS

Cash and Investments

Cash - Operating	\$ 253,632
Cash - Box Office (AB)	2,499
Petty Cash - Operations	<u>1,023</u>

Total Cash and Investments 257,154

Accounts Receivable

A/R Other	<u>9,230</u>
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Total Accounts Receivable 9,230

Prepaid Assets

--	--

Total Prepaid Assets 0

Inventory

Inventory	<u>52,439</u>
-----------	---------------

Total Inventory 52,439

Fixed Assets

--	--

Total Fixed Assets 0

Depreciation

--	--

Total Depreciation 0

Other Assets

Other Assets	<u>106,696</u>
--------------	----------------

Total Other Assets 106,696

Deposits

Deposits	<u>(3)</u>
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Total Deposits (3)

LIABILITIES AND EQUITY

Accounts Payable

An SMG Managed Facility

SMG - Cabarrus Arena Events Center
Balance Sheet Supporting Schedules
November 30, 2025

A/P-State Sales Tax	(3,014)	
A/P-Medical/Dental Withholding	1,428	
A/P-401(k) Withholding	3,258	
A/P-SMG F&B	8,024	
Total Accounts Payable		9,696
Accrued Expenses		
Accrued Expenses	107,100	
Accrued Other	429	
Accrued Payroll	51,028	
Accrued 401(k)	24,014	
Accrued Workers Compensation	1,361	
Total Accrued Expenses		183,932
Deferred Income		
Total Deferred Income		0
Advance Ticket Sales/Deposits		
Advance Ticket Sales	2,273	
Advance Other	232,163	
Advance Ticket Sales/Deposits		234,436
Other Current Liabilities		
Other Current Liabilities		0
Long-Term Liabilities		
Total Long-Term Liabilities		0
Equity		
Contributions		
Event Contribution Fund	100,000	
Total Contributions		100,000
Funds Received		

An SMG Managed Facility

SMG - Cabarrus Arena Events Center
Balance Sheet Supporting Schedules
November 30, 2025

CY Funds Received From County	250,000	
Cum. PY Funds Rec'd From Cnty.	<u>11,797,922</u>	
Total Funds Received		12,047,922
Retained Earnings		
Retained Earnings	<u>(11,824,558)</u>	
Total Retained Earnings		(11,824,558)

ASSETS

Cash and Investments		
Cash - Operating	\$ 253,632	
Cash - Box Office (AB)	2,499	
Petty Cash - Operations	<u>1,023</u>	
Total Cash and Investments		257,154
Accounts Receivable		
A/R Other	<u>9,230</u>	
Total Accounts Receivable		9,230
Prepaid Assets		
Total Prepaid Assets		0
Inventory		
Inventory	<u>52,439</u>	
Total Inventory		52,439
Fixed Assets		
Total Fixed Assets		0
Depreciation		
Total Depreciation		0
Other Assets		
Other Assets	<u>106,696</u>	
Total Other Assets		106,696
Deposits		
Deposits	<u>(3)</u>	
Total Deposits		(3)

LIABILITIES AND EQUITY

Accounts Payable	
A/P-State Sales Tax	(3,014)
A/P-Medical/Dental Withholding	1,428
A/P-401(k) Withholding	3,258
A/P-SMG F&B	<u>8,024</u>

Total Accounts Payable 9,696

Accrued Expenses	
Accrued Expenses	107,100
Accrued Other	429
Accrued Payroll	51,028
Accrued 401(k)	24,014
Accrued Workers Compensation	<u>1,361</u>

Total Accrued Expenses 183,932

Deferred Income

Total Deferred Income 0

Advance Ticket Sales/Deposits	
Advance Ticket Sales	2,273
Advance Other	<u>232,163</u>

Advance Ticket Sales/Deposits 234,436

Other Current Liabilities

Other Current Liabilities 0

Long-Term Liabilities

Total Long-Term Liabilities 0

Equity	
Contributions	
Event Contribution Fund	<u>100,000</u>

SMG - Cabarrus Arena Events Center
Balance Sheet Supporting Schedules
November 30, 2025

Total Contributions	100,000
Funds Received	
CY Funds Received From County	250,000
Cum. PY Funds Rec'd From Cnty.	<u>11,797,922</u>
Total Funds Received	12,047,922
Retained Earnings	
Retained Earnings	<u>(11,824,558)</u>
Total Retained Earnings	(11,824,558)

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement
For the Five Months Ending November 30, 2025

	Current Actual	Current Budget	Variance	Current Actual	Variance
Attendance	24,064	18,172	5,892	38,133	(14,069)
Number of Performances	0	0	0	0	0
Event Days	13	12	1	29	(16)
Move-In/Move-Out Days	8	4	4	5	3
Gross Ticket Sales	0	0	0	0	0
Direct Event Income					
Rental Income	72,530	62,069	10,461	45,525	27,005
Service Revenue	91,419	42,147	49,272	73,885	17,534
Service Expenses	(58,599)	(14,790)	(43,809)	(44,289)	(14,310)
Total Direct Event Income	105,350	89,426	15,924	75,121	30,229
Ancillary Income					
F & B Concessions	48,234	27,820	20,414	31,884	16,350
F & B Catering	7,747	3,927	3,820	10,616	(2,869)
Novelty Sales	0	0	0	0	0
Parking	46,258	29,116	17,142	30,536	15,722
Total Ancillary Income	102,239	60,863	41,376	73,036	29,203
Other Operating Income					
Other Event Related Income	0	0	0	0	0
Event Advertising Income	0	0	0	0	0
Facility Fees	0	0	0	0	0
Total Other Event Income	0	0	0	0	0
Total Event Income	207,589	150,289	57,300	148,157	59,432

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Assemblies
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	300	0	5,000	300	4,200
Number of Performances	0	0	0	0	0	0
Event Days	0	1	0	2	1	1
Move-In/Move-Out Days	0	0	0	2	0	0
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	0	950	0	8,500	950	7,300
Service Revenue	0	625	0	53,286	625	21,692
Service Expenses	0	(613)	0	(49,066)	(613)	(14,255)
Total Direct Event Income	0	962	0	12,720	962	14,737
Ancillary Income						
F & B Concessions	0	0	0	0	0	0
F & B Catering	0	0	0	6,587	0	5,000
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	3,826
Total Ancillary Income	0	0	0	6,587	0	8,826
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	0	962	0	19,307	962	23,563

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Banquets
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	100	551	601	2,415	3,014	2,476
Number of Performances	0	0	0	0	0	0
Event Days	1	1	2	9	12	9
Move-In/Move-Out Days	0	0	1	4	2	4
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	2,250	2,300	2,300	12,950	16,600	8,150
Service Revenue	3,292	3,923	22,256	76,755	23,749	70,572
Service Expenses	(4,723)	(1,326)	(19,862)	(71,776)	(15,206)	(65,572)
Total Direct Event Income	819	4,897	4,694	17,929	25,143	13,150
Ancillary Income						
F & B Concessions	67	0	0	81	2,737	748
F & B Catering	1,330	3,000	9,716	19,003	31,361	14,099
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	0
Total Ancillary Income	1,397	3,000	9,716	19,084	34,098	14,847
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	2,216	7,897	14,410	37,013	59,241	27,997

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Consumer / Public Shows
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	6,210	5,833	2,000	25,496	22,446	17,458
Number of Performances	0	0	0	0	0	0
Event Days	3	5	1	22	21	20
Move-In/Move-Out Days	2	2	0	17	7	15
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	21,000	30,250	2,500	120,604	100,768	93,782
Service Revenue	18,347	18,749	6,578	109,566	85,957	88,026
Service Expenses	(7,394)	(5,592)	(3,074)	(51,002)	(38,300)	(42,997)
Total Direct Event Income	31,953	43,407	6,004	179,168	148,425	138,811
Ancillary Income						
F & B Concessions	7,966	8,615	1,232	36,800	23,724	14,623
F & B Catering	2,650	509	597	4,941	1,351	658
Novelty Sales	0	0	0	0	0	0
Parking	12,187	12,247	4,278	65,063	43,868	30,798
Total Ancillary Income	22,803	21,371	6,107	106,804	68,943	46,079
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	54,756	64,778	12,111	285,972	217,368	184,890

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Concerts
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	0	0	1,381	0	0
Number of Performances	0	0	0	0	0	0
Event Days	0	0	0	1	0	0
Move-In/Move-Out Days	0	0	0	0	0	0
Gross Ticket Sales	0	0	0	75,346	0	0
Direct Event Income						
Rental Income	0	0	0	265	0	0
Service Revenue	0	0	0	46,283	0	0
Service Expenses	(1,255)	0	0	(78,787)	0	0
Total Direct Event Income	(1,255)	0	0	(32,239)	0	0
Ancillary Income						
F & B Concessions	0	0	0	14,643	0	0
F & B Catering	0	0	0	130	0	0
Novelty Sales	0	0	0	3,141	0	0
Parking	0	0	0	5,349	0	0
Total Ancillary Income	0	0	0	23,263	0	0
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	9,391	0	0
Facility Fees	0	0	0	8,586	0	0
Total Other Event Income	0	0	0	17,977	0	0
Total Event Income	(1,255)	0	0	9,001	0	0

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Off-Site Caterings
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	50	150	250	50	350	300
Number of Performances	0	0	0	0	0	0
Event Days	1	1	2	1	3	3
Move-In/Move-Out Days	0	0	0	0	0	0
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	0	0	0	0	0	0
Service Revenue	1,902	0	3,348	2,429	53	6,592
Service Expenses	(1,902)	0	(3,348)	(2,482)	(53)	(6,413)
Total Direct Event Income	0	0	0	(53)	0	179
Ancillary Income						
F & B Concessions	0	0	0	0	0	0
F & B Catering	118	73	33	153	0	0
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	0
Total Ancillary Income	118	73	33	153	0	0
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	118	73	33	100	0	179

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Entertainment
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	0	0	0	4,200	0
Number of Performances	0	0	0	0	0	0
Event Days	0	0	0	0	1	0
Move-In/Move-Out Days	0	0	0	0	0	0
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	0	0	0	0	7,300	0
Service Revenue	0	0	0	0	16,691	0
Service Expenses	0	0	0	0	(7,355)	0
Total Direct Event Income	0	0	0	0	16,636	0
Ancillary Income						
F & B Concessions	0	0	0	0	0	0
F & B Catering	0	0	0	0	5,000	0
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	3,826	0
Total Ancillary Income	0	0	0	0	8,826	0
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	0	0	0	0	25,462	0

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Family Shows
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	0	0	2,000	6,478	7,312
Number of Performances	0	0	0	0	6	5
Event Days	0	0	0	2	4	5
Move-In/Move-Out Days	0	0	0	0	0	1
Gross Ticket Sales	0	0	0	0	10,161	18,260
Direct Event Income						
Rental Income	0	0	0	8,100	26,250	29,413
Service Revenue	0	0	0	9,256	18,877	25,459
Service Expenses	0	0	0	(4,857)	(10,506)	(13,874)
Total Direct Event Income	0	0	0	12,499	34,621	40,998
Ancillary Income						
F & B Concessions	0	0	0	8,313	19,745	14,063
F & B Catering	0	0	0	0	1,500	1,500
Novelty Sales	0	0	0	500	2,000	2,000
Parking	0	0	0	9,952	19,246	17,793
Total Ancillary Income	0	0	0	18,765	42,491	35,356
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	4,603	3,556
Facility Fees	0	0	0	0	5,558	9,976
Total Other Event Income	0	0	0	0	10,161	13,532
Total Event Income	0	0	0	31,264	87,273	89,886

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Meetings
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	24	88	0	1,229	2,473	670
Number of Performances	0	0	0	0	0	0
Event Days	1	1	0	25	34	26
Move-In/Move-Out Days	0	1	0	2	2	1
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	1,100	0	0	47,975	46,950	32,575
Service Revenue	534	264	0	40,173	10,255	16,297
Service Expenses	(223)	(238)	0	(34,850)	(4,793)	(11,861)
Total Direct Event Income	1,411	26	0	53,298	52,412	37,011
Ancillary Income						
F & B Concessions	0	0	0	(1,366)	32	32
F & B Catering	0	0	0	13,860	13,472	2,872
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	0
Total Ancillary Income	0	0	0	12,494	13,504	2,904
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	1,411	26	0	65,792	65,916	39,915

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Sporting Event
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	13,300	6,850	10,600	15,600	8,850	12,600
Number of Performances	0	0	0	0	0	0
Event Days	5	2	4	9	5	7
Move-In/Move-Out Days	4	1	3	8	3	5
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	48,180	28,569	40,725	74,430	48,069	60,225
Service Revenue	45,890	17,447	38,786	58,277	25,133	52,204
Service Expenses	(22,270)	(6,824)	(15,854)	(28,980)	(10,519)	(25,910)
Total Direct Event Income	71,800	39,192	63,657	103,727	62,683	86,519
Ancillary Income						
F & B Concessions	40,201	19,205	33,732	44,156	24,677	38,448
F & B Catering	2,542	325	240	5,074	3,196	4,532
Novelty Sales	0	0	0	0	0	0
Parking	31,047	12,046	23,000	42,525	25,147	32,281
Total Ancillary Income	73,790	31,576	56,972	91,755	53,020	75,261
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	145,590	70,768	120,629	195,482	115,703	161,780

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Trade Shows
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	0	0	0	0	0
Number of Performances	0	0	0	0	0	0
Event Days	0	0	0	0	0	0
Move-In/Move-Out Days	0	0	0	0	0	0
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	0	0	0	0	0	0
Service Revenue	0	0	0	0	0	0
Service Expenses	0	0	0	0	0	0
Total Direct Event Income	0	0	0	0	0	0
Ancillary Income						
F & B Concessions	0	0	0	0	0	0
F & B Catering	0	0	0	0	0	0
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	0
Total Ancillary Income	0	0	0	0	0	0
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	0	0	0	0	0	0

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Performing Arts
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	0	0	0	0	0
Number of Performances	0	0	0	0	0	0
Event Days	0	0	0	0	0	0
Move-In/Move-Out Days	0	0	0	0	0	0
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	0	0	0	0	0	0
Service Revenue	0	0	0	0	0	0
Service Expenses	0	0	0	0	0	0
Total Direct Event Income	0	0	0	0	0	0
Ancillary Income						
F & B Concessions	0	0	0	0	0	0
F & B Catering	0	0	0	0	0	0
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	0
Total Ancillary Income	0	0	0	0	0	0
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	0	0	0	0	0	0

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Other
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	4,380	4,400	24,682	10,320	21,770	33,342
Number of Performances	0	0	0	0	0	0
Event Days	2	1	20	30	31	44
Move-In/Move-Out Days	2	0	1	27	26	5
Gross Ticket Sales	0	0	0	0	0	16,164
Direct Event Income						
Rental Income	0	0	0	95,302	105,283	111,622
Service Revenue	21,454	1,139	2,917	134,333	41,051	67,479
Service Expenses	(20,832)	(197)	(2,151)	(113,579)	(20,489)	(52,228)
Total Direct Event Income	622	942	766	116,056	125,845	126,873
Ancillary Income						
F & B Concessions	0	0	(3,080)	3,795	6,865	4,935
F & B Catering	1,107	20	30	2,803	5,546	5,653
Novelty Sales	0	0	0	0	0	0
Parking	3,024	4,823	3,258	25,437	30,931	28,247
Total Ancillary Income	4,131	4,843	208	32,035	43,342	38,835
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	4,753	5,785	974	148,091	169,187	165,708

SMG - Cabarrus Arena & Events Center
Yearly Event Income Statement
For the Five Months Ending November 30, 2025

	Year to Date Actual	Year to Date Budget	Variance	Prior Year Actual	Variance
Attendance	63,491	69,881	(6,390)	78,358	(14,867)
Number of Performances	0	6	(6)	5	(5)
Event Days	101	112	(11)	115	(14)
Number of Move-In/Move-Out Day	60	40	20	31	29
Gross Ticket Sales	75,346	10,161	65,185	34,424	40,922
Direct Event Income					
Rental Income	368,126	352,170	15,956	343,067	25,059
Service Revenue	530,358	222,391	307,967	348,321	182,037
Service Expenses	(435,379)	(107,834)	(327,545)	(233,110)	(202,269)
Total Direct Event Income	463,105	466,727	(3,622)	458,278	4,827
Ancillary Income					
F & B Concessions	106,422	77,780	28,642	72,849	33,573
F & B Catering	52,551	61,426	(8,875)	34,314	18,237
Novelty Sales	3,641	2,000	1,641	2,000	1,641
Parking	148,326	123,018	25,308	112,945	35,381
Total Ancillary Income	310,940	264,224	46,716	222,108	88,832
Other Operating Income					
Other Event Related Income	0	0	0	0	0
Event Advertising Income	0	0	0	0	0
Ticket Rebates	9,391	4,603	4,788	3,556	5,835
Facility Fees	8,586	5,558	3,028	9,976	(1,390)
Total Other Event Income	17,977	10,161	7,816	13,532	4,445
Total Event Income	792,022	741,112	50,910	693,918	98,104

SMG - Cabarrus Arena & Events Center
YTD Event Income Summary
November 30, 2025

	Assembly	Banquet	Consumer	Concert	Off-Site	Entertai ment	Family	Meetings	Sporting	Trade	Performi ng Arts	Other	TOTALS
Attendance	5,000	2,415	25,496	1,381	50	0	2,000	1,229	15,600	0	0	10,320	63,491
Number of Event Days	2	9	22	1	1	0	2	25	9	0	0	30	101
Number of Move-In/Move	2	4	17	0	0	0	0	2	8	0	0	27	60
Gross Ticket Sales	0	0	0	75,346	0	0	0	0	0	0	0	0	75,346
Direct Event Income													
Rental Income	8,500	12,950	120,604	265	0	0	8,100	47,975	74,430	0	0	95,302	368,126
Service Revenue	53,286	76,755	109,566	46,283	2,429	0	9,256	40,173	58,277	0	0	134,333	530,358
Service Expenses	(49,066)	(71,776)	(51,002)	(78,787)	(2,482)	0	(4,857)	(34,850)	(28,980)	0	0	(113,579)	(435,379)
Total Direct Event Income	12,720	17,929	179,168	(32,239)	(53)	0	12,499	53,298	103,727	0	0	116,056	463,105
Ancillary Income													
F & B Concessions	0	81	36,800	14,643	0	0	8,313	(1,366)	44,156	0	0	3,795	106,422
F & B Catering	6,587	19,003	4,941	130	153	0	0	13,860	5,074	0	0	2,803	52,551
Novelty Sales	0	0	0	3,141	0	0	500	0	0	0	0	0	3,641
Parking	0	0	65,063	5,349	0	0	9,952	0	42,525	0	0	25,437	148,326
Total Ancillary Income	6,587	19,084	106,804	23,263	153	0	18,765	12,494	91,755	0	0	32,035	310,940
Other Operating Income													
Advertising Income	0	0	0	0	0	0	0	0	0	0	0	0	0
Ticket Rebates	0	0	0	9,391	0	0	0	0	0	0	0	0	9,391
Facility Fees	0	0	0	8,586	0	0	0	0	0	0	0	0	8,586
Total Other Event Income	0	0	0	17,977	0	0	0	0	0	0	0	0	17,977
Total Event Income	19,307	37,013	285,972	9,001	100	0	31,264	65,792	195,482	0	0	148,091	792,022

SMG - Cabarrus Arena & Events Center
Other Operating Income Statement
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
\$	0	0	0	0	0	0
Non-Operating Parking	0	0	0	0	0	0
Luxury Box Agreements	0	0	0	0	0	0
Advertising	0	1,458	0	0	7,290	3,750
Ticket Rebates	0	0	0	0	0	0
Other Income	532	2,125	5,669	12,185	10,625	6,923
Total Other Operating Income	\$ 532	\$ 3,583	\$ 5,669	\$ 12,185	\$ 17,915	\$ 10,673

SMG - Cabarrus Arena & Events Center
Indirect Expenses Summary
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
INDIRECT EXPENSES						
Salaries & Wages	\$ 80,944	\$ 87,418	\$ 103,361	\$ 434,094	\$ 437,090	\$ 442,128
Payroll Taxes & Benefits	17,674	27,542	22,196	90,781	137,710	84,414
Net Salaries and Benefits	98,618	114,960	125,557	524,875	574,800	526,542
Contracted Services	0	0	0	0	0	0
General and Administrative	10,257	23,769	20,440	80,990	118,845	98,774
Operating	6,279	8,337	5,919	25,643	41,685	34,317
Repairs & Maintenance	6,494	7,951	8,463	57,621	74,139	64,190
Operational Supplies	5,680	8,295	6,130	34,564	41,475	32,098
Insurance	9,984	17,264	14,485	140,726	86,320	76,905
Utilities	36,304	41,445	33,294	197,762	207,225	193,863
Other	0	0	0	0	0	0
SMG Management Fees	15,524	13,522	15,368	67,938	67,610	69,805
Total Indirect Expenses	189,140	235,543	229,656	1,130,119	1,212,099	1,096,494

SMG - Cabarrus Arena & Events Center
Indirect Expenses Detail
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
INDIRECT EXPENSES						
Employee Wages and Benefits						
Salaries Administration	\$ 68,192	\$ 70,600	\$ 72,025	\$ 355,149	\$ 353,000	\$ 336,057
Changeover Labor	2,258	2,366	6,244	3,268	11,830	16,533
Custodial - Part-Time	3,526	2,962	5,175	16,229	14,810	21,845
General - Part-Time	412	1,707	10,291	4,630	8,535	17,532
Grounds Keeping - Part-Time	2,224	4,687	3,968	26,104	23,435	22,848
Maint. Mech. - Part-Time	1,730	2,479	1,860	15,705	12,395	14,177
Parking - Part-Time	0	0	0	0	0	245
Bonus - Performance	2,181	2,196	3,377	10,905	10,980	10,787
Auto Allowance	421	421	421	2,104	2,105	2,104
Payroll Taxes	5,078	8,178	8,778	27,973	40,890	30,661
Benefits	9,122	15,122	9,462	44,213	75,610	37,994
401 (k)	2,142	2,367	1,712	11,697	11,835	8,915
Workers Compensation Ins.	1,332	1,875	2,244	6,898	9,375	6,844
Net Employee Wages and Benefits	98,618	114,960	125,557	524,875	574,800	526,542
Contracted Services						
Total Contracted Services	0	0	0	0	0	0
General and Administrative Expenses						
Bank Service Charges	790	60	99	2,866	300	351
Interest Expense	0	0	0	1,844	0	58
Travel	0	846	0	2,228	4,230	3,486
Meals & Entertainment	353	780	589	1,087	3,900	1,434
Meetings & Conventions	0	125	0	0	625	195
Dues & Subscriptions	340	83	464	1,340	415	864
Postage	0	33	0	11	165	0
Rental Office Equipment	181	200	181	903	1,000	903
Office Supplies	81	542	1,070	3,239	2,710	1,983
Printing & Stationary	0	67	0	0	335	173
Payroll Processing	1,231	1,483	2,691	5,614	7,415	7,232
Advertising Newspaper	0	321	214	0	1,605	214
Advertising Website	0	817	2,430	505	4,085	4,633
Marketing Fund	0	250	233	2,881	1,250	(555)
PR Activities	0	0	0	672	0	19
Printing Marketing	0	42	0	0	210	0
Promotional	0	42	731	57	210	2,344
Licenses & Fees	23	368	0	2,759	1,840	2,695
Credit Card Discounts	6,192	6,417	9,828	24,543	32,085	23,682
Over & Short	0	0	(1)	0	0	(1)

An SMG Managed Facility

SMG - Cabarrus Arena & Events Center
Indirect Expenses Detail
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Computer Expense	0	701	284	0	3,505	1,420
Computer Software	439	9,738	155	24,783	48,690	41,957
Employee Training	627	854	1,472	5,658	4,270	5,687
Total General and Administrative Expen	10,257	23,769	20,440	80,990	118,845	98,774
Operating Expenses						
Operating Supplies	290	500	194	3,283	2,500	919
Trash Removal	4,138	1,750	2,016	10,962	8,750	8,515
Environmental Expenses	0	625	0	2,247	3,125	1,169
Snow Removal	0	42	0	0	210	0
Landscaping	148	1,000	171	979	5,000	369
Exterminating	0	233	0	0	1,165	0
Small Equipment	0	583	881	747	2,915	3,587
Safety Equipment	42	63	38	258	315	38
Medical First Aid	1,099	208	0	2,281	1,040	1,029
Rental Other	0	0	0	0	0	2,368
Vehicle Maintenance	223	333	266	2,361	1,665	1,808
Operating Supplies-F&B	0	0	0	0	0	3,347
Flower Decorations-F&B	0	1,250	1,448	0	6,250	1,602
Renewals & Replacements-F&B	715	750	62	1,561	3,750	4,078
Laundry & Linen-F&B	(376)	125	364	322	625	2,826
Repair&Maintenance-F&B	0	125	415	607	625	910
Equipment Rental-F&B	0	0	64	35	0	1,743
Miscellaneous Operating Exp	0	750	0	0	3,750	9
Total Operating Expenses	6,279	8,337	5,919	25,643	41,685	34,317
Repairs and Maintenance						
General Building Repairs	0	917	1,047	0	4,585	3,720
Door Maintenance	599	42	2,941	599	210	5,741
Seat Repairs	0	125	0	0	625	0
Sound Equipment Maintenance	10	83	0	129	415	22
Ceiling/Wall Maintenance	0	83	0	0	415	38
Electrical Systems	0	833	0	0	4,165	6,914
Marquee Maintenance	0	125	0	0	625	0
Fire Alarm	0	125	0	0	625	435
Flags & Poles Maintenance	225	92	0	225	460	125
Floor Maintenance	1,660	425	0	2,460	2,125	0
HVAC Systems	0	2,101	0	34,386	44,889	36,012
Moving Equipment Maint.	393	1,667	2,451	13,678	8,335	10,135
Rigging Maintenance	0	500	79	409	2,500	3,695

An SMG Managed Facility

SMG - Cabarrus Arena & Events Center
Indirect Expenses Detail
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Kitchen Equipment Maint.	3,607	833	1,945	5,735	4,165	4,883
Other Repairs / Maintenance	0	0	0	0	0	(7,530)
Total Repairs and Maintenance	6,494	7,951	8,463	57,621	74,139	64,190
Operational Supplies						
General Building Supplies	443	375	(495)	3,998	1,875	1,397
Bulbs & Lamps	305	133	12	402	665	57
Electrical	869	1,000	2,983	5,469	5,000	4,516
Fuel Propane	185	225	264	1,358	1,125	812
Telecommunication	265	583	73	404	2,915	73
Carpentry	0	0	0	(126)	0	0
Plumbing	49	417	106	286	2,085	2,616
Chemicals	21	0	0	21	0	0
HVAC	1,462	1,250	0	4,931	6,250	1,295
Filters	0	583	0	1,648	2,915	41
Paint	179	42	47	604	210	382
Janitorial	1,185	2,500	1,270	11,573	12,500	9,209
Laundry	0	21	0	0	105	21
Uniforms	0	625	1,606	2,068	3,125	6,926
Security	0	208	0	0	1,040	0
Kitchen Supplies	717	333	264	1,922	1,665	4,753
Misc. Operational Supplies	0	0	0	6	0	0
Total Operational Supplies	5,680	8,295	6,130	34,564	41,475	32,098
Insurance						
Auto Insurance	0	413	0	4,696	2,065	4,480
Fidelity Insurance	0	83	0	0	415	0
General Liability Insurance	9,984	16,592	14,485	136,030	82,960	72,425
Other Insurance	0	176	0	0	880	0
Total Insurance	9,984	17,264	14,485	140,726	86,320	76,905
Utilities						
Electricity	25,643	30,454	25,623	151,222	152,270	150,191
Heating Fuel	3,895	4,149	1,420	9,979	20,745	10,206
Telephone	2,815	2,817	2,865	14,075	14,085	14,125
Water & Sewage	3,951	4,025	3,386	22,486	20,125	19,341
Total Utilities	36,304	41,445	33,294	197,762	207,225	193,863
An SMG Managed Facility						

SMG - Cabarrus Arena & Events Center
Indirect Expenses Detail
For the Five Months Ending November 30, 2025

Other Expenses	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Total Other Expenses	0	0	0	0	0	0
SMG Management Fees						
Base Fee	7,500	7,500	10,882	37,500	37,500	54,411
F&B Base Fee	8,024	6,022	4,486	30,438	30,110	15,394
Total SMG Management Fees	15,524	13,522	15,368	67,938	67,610	69,805
Expense Allocations						
Total Expense Allocations	0	0	0	0	0	0
Net Indirect Expenses	\$ 189,140	\$ 235,543	\$ 229,656	\$ 1,130,119	\$ 1,212,099	\$ 1,096,494

SMG - Cabarrus Arena & Events Center
Department Income Statement: Executive
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
OPERATING EXPENSES						
Salaries Administration	\$ 15,593	\$ 15,404	\$ 15,347	\$ 84,817	\$ 77,020	\$ 73,417
Bonus - Performance	2,181	2,196	3,377	10,905	10,980	10,787
Auto Allowance	421	421	421	2,104	2,105	2,104
Payroll Taxes	1,159	1,595	3,204	6,446	7,975	7,659
Benefits	3,363	3,079	3,035	16,257	15,395	14,678
401 (k)	415	541	400	2,275	2,705	2,131
Workers Compensation Ins.	235	250	302	1,062	1,250	902
Net Salaries and Benefits	23,367	23,486	26,086	123,866	117,430	111,678
Travel	0	250	0	2,183	1,250	2,297
Meals & Entertainment	353	633	512	806	3,165	948
Dues & Subscriptions	20	50	464	85	250	464
Total Operating Expenses	23,740	24,419	27,062	126,940	122,095	115,387

SMG - Cabarrus Arena & Events Center
Department Income Statement: Finance
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
OPERATING EXPENSES						
Salaries Administration	\$ 13,397	\$ 16,549	\$ 15,195	\$ 71,239	\$ 82,745	\$ 70,977
Payroll Taxes	1,057	1,465	1,192	5,706	7,325	5,734
Benefits	850	873	816	4,193	4,365	1,809
401 (k)	399	497	381	2,089	2,485	1,463
Workers Compensation Ins.	167	183	228	824	915	847
Net Salaries and Benefits	15,870	19,567	17,812	84,051	97,835	80,830
Travel	0	125	0	0	625	0
Meals & Entertainment	0	17	0	73	85	197
Payroll Processing	1,231	1,483	2,691	5,614	7,415	7,232
Computer Software	135	5,646	115	22,480	28,230	40,756
Total Operating Expenses	17,236	26,838	20,618	112,218	134,190	129,015

SMG - Cabarrus Arena & Events Center
Department Income Statement: Sales and Marketing
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
OPERATING EXPENSES						
Salaries Administration	\$ 9,996	\$ 9,948	\$ 10,419	\$ 49,769	\$ 49,740	\$ 51,993
Payroll Taxes	762	880	789	3,854	4,400	4,020
Benefits	1,699	3,079	2,648	8,225	15,395	8,305
401 (k)	271	298	126	1,489	1,490	1,139
Workers Compensation Ins.	167	150	220	592	750	693
Net Salaries and Benefits	12,895	14,355	14,202	63,929	71,775	66,150
Travel	0	317	0	0	1,585	0
Meals & Entertainment	0	42	0	0	210	0
Meetings & Conventions	0	125	0	0	625	195
Dues & Subscriptions	320	33	0	1,230	165	400
Advertising Newspaper	0	321	214	0	1,605	214
Advertising Website	0	817	2,430	505	4,085	4,633
Marketing Fund	0	250	233	2,881	1,250	(555)
PR Activities	0	0	0	672	0	19
Printing Marketing	0	42	0	0	210	0
Promotional	0	42	731	57	210	2,344
Computer Software	20	3,375	40	819	16,875	1,201
Total Operating Expenses	13,235	19,719	17,850	70,093	98,595	74,601

SMG - Cabarrus Arena & Events Center
Department Income Statement: Operations
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
OPERATING EXPENSES						
Salaries Administration	\$ 10,073	\$ 8,278	\$ 10,415	\$ 50,158	\$ 41,390	\$ 48,247
Changeover Labor	2,258	2,366	6,244	3,268	11,830	16,533
Custodial - Part-Time	3,526	2,962	5,175	16,229	14,810	21,845
General - Part-Time	(13)	1,040	2,137	725	5,200	1,565
Grounds Keeping - Part-Time	2,224	4,687	3,968	26,104	23,435	22,848
Maint. Mech. - Part-Time	1,730	2,479	1,860	15,705	12,395	14,177
Parking - Part-Time	0	0	0	0	0	245
Payroll Taxes	1,106	2,371	1,883	6,023	11,855	6,883
Benefits	2,990	3,952	2,746	14,490	19,760	13,311
401 (k)	530	418	398	3,033	2,090	2,139
Workers Compensation Ins.	370	708	826	2,416	3,540	2,456
Net Salaries and Benefits	24,794	29,261	35,652	138,151	146,305	150,249
Travel	0	154	0	45	770	1,189
Meals & Entertainment	0	63	77	208	315	289
Dues & Subscriptions	0	0	0	25	0	0
Computer Software	0	300	0	64	1,500	0
Employee Training	531	833	1,472	5,562	4,165	5,687
Operating Supplies	290	500	194	3,283	2,500	919
Trash Removal	4,138	1,750	2,016	10,962	8,750	8,515
Snow Removal	0	42	0	0	210	0
Landscaping	148	1,000	171	979	5,000	369
Exterminating	0	233	0	0	1,165	0
Small Equipment	0	583	881	747	2,915	3,587
Safety Equipment	42	63	38	258	315	38
Rental Other	0	0	0	0	0	2,368
Vehicle Maintenance	223	333	266	2,361	1,665	1,808
General Building Repairs	0	917	1,047	0	4,585	3,720
Door Maintenance	599	42	2,941	599	210	5,741
Seat Repairs	0	125	0	0	625	0
Sound Equipment Maintenance	10	83	0	129	415	22
Ceiling/Wall Maintenance	0	83	0	0	415	38
Electrical Systems	0	833	0	0	4,165	6,914
Marquee Maintenance	0	125	0	0	625	0
Fire Alarm	0	125	0	0	625	435
Flags & Poles Maintenance	225	92	0	225	460	125
Floor Maintenance	1,660	425	0	2,460	2,125	0
HVAC Systems	0	2,101	0	34,386	44,889	36,012
Moving Equipment Maint.	393	1,667	2,451	13,678	8,335	10,135
Rigging Maintenance	0	500	79	409	2,500	3,695
Kitchen Equipment Maint.	3,607	833	1,945	5,735	4,165	4,883

An SMG Managed Facility

SMG - Cabarrus Arena & Events Center
Department Income Statement: Operations
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Other Repairs / Maintenance	0	0	0	0	0	(7,530)
General Building Supplies	443	375	(495)	3,998	1,875	1,397
Bulbs & Lamps	305	133	12	402	665	57
Electrical	869	1,000	2,983	5,469	5,000	4,516
Fuel Propane	185	225	264	1,358	1,125	812
Telecommunication	265	583	73	404	2,915	73
Carpentry	0	0	0	(126)	0	0
Plumbing	49	417	106	286	2,085	2,616
Chemicals	21	0	0	21	0	0
HVAC	1,462	1,250	0	4,931	6,250	1,295
Filters	0	583	0	1,648	2,915	41
Paint	179	42	47	604	210	382
Janitorial	1,185	2,500	1,270	11,573	12,500	9,209
Laundry	0	21	0	0	105	21
Uniforms	0	583	1,606	1,784	2,915	6,156
Security	0	208	0	0	1,040	0
Misc. Operational Supplies	0	0	0	6	0	0
Total Operating Expenses	41,623	50,986	55,096	252,624	289,314	265,783

SMG - Cabarrus Arena & Events Center
Department Income Statement: Event Management
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
OPERATING EXPENSES						
Salaries Administration	\$ 8,522	\$ 9,984	\$ 9,497	\$ 46,676	\$ 49,920	\$ 44,147
Payroll Taxes	621	884	686	3,407	4,420	3,269
Benefits	145	2,394	167	681	11,970	786
401 (k)	129	300	125	708	1,500	684
Workers Compensation Ins.	154	292	253	717	1,460	744
Net Salaries and Benefits	9,571	13,854	10,728	52,189	69,270	49,630
Computer Software	0	417	0	0	2,085	0
Total Operating Expenses	9,571	14,271	10,728	52,189	71,355	49,630

SMG - Cabarrus Arena & Events Center
 Department Income Statement: Box Office
 For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
OPERATING EXPENSES						
Net Salaries and Benefits Over & Short	\$ 0	0	0	0	0	0
	0	0	(1)	0	0	(1)
Total Operating Expenses	0	0	(1)	0	0	(1)

SMG - Cabarrus Arena & Events Center
Department Income Statement: Overhead
For the Five Months Ending November 30, 2025

OPERATING EXPENSES

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Net Salaries and Benefits	0	0	0	0	0	0
Bank Service Charges	790	60	99	2,866	300	351
Interest Expense	0	0	0	1,844	0	58
Postage	0	33	0	11	165	0
Rental Office Equipment	181	200	181	903	1,000	903
Office Supplies	81	542	1,070	3,239	2,710	1,983
Printing & Stationary	0	67	0	0	335	173
Licenses & Fees	23	368	0	2,759	1,840	2,695
Credit Card Discounts	6,192	6,417	9,828	24,543	32,085	23,682
Computer Expense	0	701	284	0	3,505	1,420
Computer Software	284	0	0	1,420	0	0
Environmental Expenses	0	625	0	2,247	3,125	1,169
Medical First Aid	1,099	208	0	2,281	1,040	1,029
Miscellaneous Operating Exp	0	208	0	0	1,040	0
Auto Insurance	0	413	0	4,696	2,065	4,480
Fidelity Insurance	0	83	0	0	415	0
General Liability Insurance	9,984	16,592	14,485	136,030	82,960	72,425
Other Insurance	0	176	0	0	880	0
Electricity	25,643	30,454	25,623	151,222	152,270	150,191
Heating Fuel	3,895	4,149	1,420	9,979	20,745	10,206
Telephone	2,815	2,817	2,865	14,075	14,085	14,125
Water & Sewage	3,951	4,025	3,386	22,486	20,125	19,341
Base Fee	7,500	7,500	10,882	37,500	37,500	54,411
Total Operating Expenses	62,438	75,638	70,123	418,101	378,190	358,642

SMG - Cabarrus Arena & Events Center
Department Income Statement: Food and Beverage
For the Five Months Ending November 30, 2025

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
OPERATING EXPENSES						
Salaries Administration	\$ 10,611	\$ 10,437	\$ 11,152	\$ 52,490	\$ 52,185	\$ 47,276
General - Part-Time	425	667	8,154	3,905	3,335	15,967
Payroll Taxes	373	983	1,024	2,537	4,915	3,096
Benefits	75	1,745	50	367	8,725	(895)
401 (k)	398	313	282	2,103	1,565	1,359
Workers Compensation Ins.	239	292	415	1,287	1,460	1,202
Net Salaries and Benefits	12,121	14,437	21,077	62,689	72,185	68,005
Meals & Entertainment	0	25	0	0	125	0
Employee Training	96	21	0	96	105	0
Operating Supplies-F&B	0	0	0	0	0	3,347
Flower Decorations-F&B	0	1,250	1,448	0	6,250	1,602
Renewals & Replacements-F&B	715	750	62	1,561	3,750	4,078
Laundry & Linen-F&B	(376)	125	364	322	625	2,826
Repair&Maintenance-F&B	0	125	415	607	625	910
Equipment Rental-F&B	0	0	64	35	0	1,743
Miscellaneous Operating Exp	0	542	0	0	2,710	9
Uniforms	0	42	0	284	210	770
Kitchen Supplies	717	333	264	1,922	1,665	4,753
F&B Base Fee	8,024	6,022	4,486	30,438	30,110	15,394
Total Operating Expenses	21,297	23,672	28,180	97,954	118,360	103,437

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Interim County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report
- ▢ Report

Cabarrus County Construction Standards Dodge Report 12/1/2025-12/31/2025

Jurisdiction: All

New Construction				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	73	73	\$14,412,057.00
Single Family Houses Attached	102	15	15	\$1,829,371.00
Hotels, Motels, and Tourist Cabins	213	1	184	\$21,092,082.00
Amusement, Social, and Recreational	318	1	0	\$424,660.48
Churches and Other Religious Buildings	319	1	0	\$2,800,000.00
Industrial Buildings	320	1	0	\$400,000.00
Hospitals and Institutional Buildings	323	1	0	\$61,000.00
Office, Bank, and Professional Buildings	324	1	0	\$37,000.00
Stores and Customer Services	327	2	0	\$44,106.00
Other Nonresidential Buildings	328	6	0	\$998,512.00
Structures Other Than Buildings	329	13	0	\$462,636.00
Other	999	22	0	\$2,716,770.48
Sub Total (New Construction)		137	272	\$45,278,194.96
Addition, Alteration, and Conversion				
Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	3	0	\$149,115.00
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	9	0	\$1,149,027.00
Sub Total (Addition, Alteration, and Conversion)		12	0	\$1,298,142.00
Grand Total		149	272	\$46,576,336.96

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 12/1/2025 through End Date: 12/31/2025

Perez	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2025-03579	12/1/2025	1333 FOREST PARK DR KANNAPOLIS, NC 28083	RITE LITE SIGNS, INC. - Forest Park Elementary School - monument sign	Forest Park Elementary School - monument sign ~~ Manufacture and install illuminated monument sign with EMC	\$39,333	58
BU2025-03580	12/1/2025	10175 WEDDINGTON RD CONCORD, NC 28027	LCJ CONSTRUCTION COMPANY INC	DISCONNECTIONS OF EXISITING EQUIPMENT IN SPACE SO CONTRACTOR CAN PERFORM RENOVATION WORK, RECONNECT RE-USED EQUIPMENT AND NEW EQUIPMENT PER PLUMBING DRAWINGS. INSTALLATION OF NEW FLOOR SINK AND INDIRECT WASTE PIPING	\$150,000	150,000
BU2025-03582	12/1/2025	5825 THUNDER RD NW CONCORD, NC 28027	NEWCO CONSTRUCTION OF AMERICA INC - Walmart WM#4574 Concord (Mills) NC_EVCS	Walmart WM#4574 Concord (Mills) NC_EVCS ~~ Installation of the following: (8) EV Charging stalls; (1) Utility Transformer, (1) 4000A Bus, 2000A MCB SWitchgear; (4) 400kW Alpitronic HYC400 All-in-One EV Chargers; Removal of existing subsurface for the installation of the chargers, and grading for the EVCS to comply with ADA requirements.	\$529,444	529,444
BU2025-03586	12/2/2025	1069 CENTRAL DR NW CONCORD, NC 28027	IKES CONSTRUCTION INC	Mostly aesthetic renovation of an existing sanctuary. No major changes to layout. No changes to egress. No structural framing. New ramp to stage for wheelchair access. Minor changes to stage platform. Changes to baptistry wall. Demo existing drywall soffit above stage and install new suspended ceiling above stage. Pew layout modification for wheelchair seating. Plumbing- demo existing baptistry and install new baptistry in same location. HVAC- modification to ductwork above stage and install 2 new minisplits at balcony. Electrical- install new 120amp subpanel with 6 circuits to serve new AV and minisplits.	\$492,000	4,800

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BU2025-03587	12/2/2025	1003 SOUTHAMPTON DR NW, AC# CONCORD, NC 28027	BKH DEVELOPMENT, LP	<p>1. Columns 1, 2, 3, and 5 exhibited deterioration consistent with long-term exposure to water. Columns 1 and 2 should be replaced with preservative-treated 4x4 timbers; all lateral braces should be reattached. Columns 3 and 5 should be replaced with preservative-treated 6x6 timbers. Ensure that the intermediate landing is set plumb and square to the apartment building when installing the new columns. Install Simpson Strong-Tie ABU44Z or ABU66Z post bases or approved equal at each of the three (3) columns that are in contact with the concrete slab. During the replacement of the columns, the contractor is responsible for temporarily shoring the intermediate landing and roof. Install all products in accordance with the manufacturer's installation instructions.</p> <p>2. The timber bearing plate at the base of Column 4 exhibited water-related deterioration. Remove and replace the bearing plate with a Simpson Strong-Tie ABU44Z post base or approved equal.</p> <p>3. Where Columns 1 and 5 meet the intermediate landing and Columns 4 and 6 meet the second-level exterior corridor, the columns are not continuous between the levels. Install two (2) Simpson Strong-Tie CS20 coil straps connecting the upper and lower columns; locate one (1) strap at the north face of the columns and one (1) strap at the west face of the columns. Extend the straps a minimum of 7 inches onto both columns.</p> <p>4. The stringers leading up to the intermediate landing exhibited deterioration at their bearing location where they were in contact with the concrete slab. Additionally, the hangers supporting these stringers are corroded. Sister all existing stringers on the lower steps with preservative-treated stringers and replace the joist hangers with two (2) Simpson Strong-Tie A34 framing angles per stringer.</p> <p>5. The outermost stringer on the upper steps has split in several locations where it is connected to the stair treads. Sister the outermost stinger on the upper steps and install new fasteners through the treads to the new stringer. Install two (2) Simpson Strong-Tie A34 framing angles at the stringer.</p> <p>6. Paint new wood framing members with an exterior-grade coating approved by the owner.</p>	\$11,025	400
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BU2025-03591	12/2/2025	2420 HERRONS NEST PL NW 101 CONCORD, NC 28027	MAGNOLIA CONSTRUCTION, LLC	Another Broken Egg ~~ Interior renovation - new restaurant. New finishes, kitchen, dining, bar, restrooms, cooler/freezer, storage. New PME including lighting, RTUs and ductwork, toilets, urinal, can wash, sinks, dishwash area.	\$419,000	7,784
BU2025-03593	12/2/2025	4285 DEFENDER WAY NW, AC# CONCORD, NC 28027	SHADE STRUCTURES, INC. - AMC Phase 2 Shade Structures Row A	AMC Shade Structures Row A ~~ The site plan shows 3 structures. This application is for Row A. A separate application will be submitted for the other 2 structures.	\$389,297	14,400
BU2025-03594	12/2/2025	4285 DEFENDER WAY NW, AC# CONCORD, NC 28027	SHADE STRUCTURES, INC. - AMC Phase 2 Shade Structures Row B	AMC Shade Structures Row B ~~ The site plan shows 2 structures. This application is for Row B. A separate application will be submitted for the other structure.	\$389,297	4,320
BU2025-03595	12/2/2025	4285 DEFENDER WAY NW, AC# CONCORD, NC 28027	SHADE STRUCTURES, INC. - AMC Phase 2 Shade Structures Row C	AMC Phase 2 Shade Structures Row C ~~ The site plan shows 3 structures. This application is for Row C. A separate application has been submitted for the other structures.	\$389,297	40,704
BU2025-03605	12/3/2025	6960 HARRIS DEPOT RD HARRISBURG, NC 28075	ABBOTT BUILDERS INC	8x5 WOOD LANDING, 16X4 WOOD RAMP, 4X16 CONCRETE RAMP	\$2,800	160
BU2025-03608	12/3/2025	2615 EVA DR NW, AC# CONCORD, NC 28027	DRAW ENTERPRISES	RETAINING WALL FOR CUMBERLAND SUBDIVISION ~~ This is to only build a 300 lf segmental retaining wall. Not touching a structure.	\$80,000	0
BU2025-03611	12/3/2025	233 COUNTRY CLUB DR NE CONCORD, NC 28025		ADDING/EXPANDING/REPAIR DRY SAUNA	\$30,000	220
BU2025-03623	12/4/2025	3700 TAYLOR GLEN LN NW, APT# 369C CONCORD, NC 28027	I. L. LONG CONSTRUCTION CO., INC.	BAPTIST RETIREMENT HOMES ~~UPFIT FOR APARTMENT 362C~~**New Cabinets, New Flooring, New Countertops, New Paint. No Moving of Electrical or Plumbing.**	\$30,000	1,000
BU2025-03633	12/5/2025	312 IRISH GLEN DR KANNAPOLIS, NC 28081	NEW DIMENSIONS OUTDOOR SERVICES INC	Crestfield ~~ Installation of (3) mechanically stabilized earth walls (retaining walls) as specified on build set as: Wall No. 1 Wall No. 2 Wall No. 3	\$108,000	0
BU2025-03634	12/5/2025	2011 CRUSADER WAY KANNAPOLIS, NC 28078	NEW DIMENSIONS OUTDOOR SERVICES INC	Christ the King HS Academic - ~~ Installation of (1) mechanically stabilized earth walls (retaining walls) as specified on build set as: Wall No. 1	\$2,000	0
BU2025-03635	12/5/2025	20 CABARRUS AVE E, LT# CONCORD, NC 28025	Tonda Proulx / Fanous MedSpa Sign	Fanous MedSpa Sign ~~ BLADE SIGN, VINYL WINDOW DECALS	\$2,500	0

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BU2025-03637	12/5/2025	6151 LUMBER LN KANNAPOLIS, NC 28083	MASTEC NETWORK SOLUTIONS	CELL TOWER UPFIT ~~ Old Salisbury Concord (C Band) : GROUND SCOPE OF WORK: NO POWER PLANT NEEDED RE-USE EMERSON ODN512 PP (7R , 3C) RE-USE TWELVE EXISTING BATTERIES PER DE111 HARVEST 24V EMERSON BBU CABINET SWAP OUT 24V EMERSON CABINET WITH A 48V BBU CABINET ADD EIGHT 170 AH BATT'S TO PROPOSED BBU CABINET ADD THREE VERTIV -48V RECT PER DE111 ADD SEVEN -58V CONVERTORS PER DE111 ADD ONE -58V CONVERSION KIT TO THE 24VDC BAR ADD ONE -48 DOOR UPGRADE KIT FOR THE FLEX 12 CABINET IS CEQ.22123 ADD FLX16V2 DOOR UPGRADE AND 80 AMP BREAKER ADD DC12-48-60-0-25E-SS TO THE PAD 5G NR 1SR CBAND.5G.1 BAND 77G 77M ADD #6AWG TELCOFLEX TO POWER AIR6472 B77G B77M AIR RADIOS 700 / 850 MHZ UPPER D (10 MHZ) BAND B5/B12A RE-USE EXISTING TELCOFLEX TO POWER 4490 B5/B12A 'S PROPOSED 700 MHZ LOWER_B+C (10 MHZ) E-UTRA BAND 14 ADD #6AWG TELCOFLEX TO POWER 4494 B14/B29 'S 5G NR 1SR CBAND.5G.1 BAND 77G 77M RE-USE (2) 6601, (2) 5216, (2) XMU03'S ADD (1) 6672 TOWER SCOPE OF WORK: 5G NR 1SR CBAND.5G.1 BAND 77G 77M ADD THREE AIR6472 B77G B77M AIR ANTENNAS IN P2 ALL SECTORS ADD ONE #6AWG DC TRUNK FOR AIR6472 B77G B77M AIR ANTENNAS ADD DC9-48-60-24-8C-EV IN BETA PROPOSED 700 / 850 MHZ UPPER D (10 MHZ) BAND B5/B12A INSTALL THREE 4490 B5/B12A RADIOS 'S IN A-3, B-1, C-1 ADD THREE 840 370799K ANTENNAS IN A1-B1-G1 ADD THREE 840 370799K ANTENNAS IN A3-B3-G3 HARVEST THREE 742 236 ANTENNAS IN ALL SECTORS RELO 8843'S FROM P4 TO P3 IN ALPHA HARVEST THREE RRUS-11 'S IN P1 OR P4 ALL SECTORS RE-USE #8AWG DC TRUNK FOR 4490 B5/B12A 'S PROPOSED 700 MHZ LOWER_B+C (10 MHZ) E-UTRA BAND B14/B29 INSTALL THREE 4494 B14/B29 WITH 2 FIBER AND 1 POWER IN A-1, B-3, C-3 ADD THREE TPA65R-BU8DV2 ANTENNAS IN A3-B1-G1 HARVEST ALL E15S09P80 'S ON TOWER HARVEST THREE 742 236 ANTENNAS IN ALL SECTORS ADD ONE #6AWG DC TRUNK FOR 4494 B14/B29 'S	\$22,000	0
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BU2025-03641	12/8/2025	8031 CONCORD MILLS BLVD, SUITE# 102 CONCORD, NC 28027	DRESSLER CONSTRUCTION LLC	Cold Dark Shell Suite 102, OCCUPANCY TBD ~~ Portion of one vacant lease space re-demised for two smaller tenant spaces. New exterior facade construction. Interior completion has been completed under a separate demolition permit. Future tenant TBD. Cold dark shell space to remain pending future up-fit. Reference PRB2025-00175 Shake Shack adjacent tenant project submitted for plan review.	\$0	2,838
BU2025-03642	12/8/2025	1086 CONCORD PKWY N CONCORD, NC 28027	ASCENT CONSTRUCTION GROUP, INC.	Relocate existing equipment and add new reach-in freezer and new fryer equipment in the full-service counter area. Involves plumbing for removing and capping a floor sink while adding in a new floor sink. Electrical involves new home runs for new equipment and adjusting power locations for relocated equipment. In addition, the mechanical will involve replacing any hood system currently in place regardless of the Type I or Type II designation and installation of a new hood and fully compliant Type 1 system.	\$31,606	5,720
BU2025-03643	12/8/2025	9620 CHRISTENBURY PKWY, AC# CONCORD, NC 28027	ZENITH BUILDING GROUP UNLIMITED LLC	BRIXX WOOD FIRED PIZZA & CRAFT BEER, BLDG 5, SUITE 100 ~~ First time upfit of an existing vacant tenant space to become a restaurant.	\$641,000	2,578
BU2025-03649	12/8/2025	3645 CONCORD PKWY S, AC# CONCORD, NC 28027	VIDA SIGNS AMANDA WERNER	SIGN 1 - INSTALL NEW 40" STACKED CHANNEL LETTER WITH STRIPES SIGN, 16'-2 11/16" X 7'-1 3/8" (WALL SIGN) SIGN 2 - INSTALL NEW 36" STACKED CHANNEL LETTER ONLY SIGN, 9'-11 3/4" X 6'-4 13/16" (WALL SIGN) SIGN A - REMOVE AND REPLACE EXISTING MONUMENT SIGN, NEW FACES AND BOTTOM CABINET, WILL REMOVE EXISTING RETAINERS AND MAKE ONE FLAT LEXAN FACE. FACE SECTION: 6'-1/2" X 2'-0" (MONUMENT SIGN) SIGN B - REMOVE AND REPLACE FACES ON EXISTING DIRECTIONAL SIGN, 38 3/4" X 10" SIGN C -REMOVE AND REPLACE FACES ON EXISTING DIRECTIONAL SIGN, 38 3/4" X 10"	\$6,000	0
BU2025-03658	12/9/2025	167 UNION ST S CONCORD, NC 28025	JUAN MARTE, NON LICENSED CONTRACTOR	COMMERCIAL UPFIT FOR LAWYER OFFICE: building offices, reception area and conference room in space and bring electricity from the outer walls to the interior walls.	\$24,111	1,644
BU2025-03660	12/9/2025	8820 CHRISTENBURY PKWY CONCORD, NC 28027	ASCENT CONSTRUCTION GROUP, INC.	QuikTrip #1021 Fryer - Involves plumbing for removing and capping a floor sink while adding in a new floor sink. Electrical involves new home runs for new equipment and adjusting power locations for relocated equipment. In addition, the mechanical will involve replacing any hood system currently in place regardless of the Type I or Type II designation and installation of a new hood and fully compliant Type 1 system.	\$31,606	5,720
BU2025-03666	12/10/2025	4025 CONCORD PKWY S, AC# CONCORD, NC 28027	DAVIES GENERAL CONTRACTING, LLC	MC DONALDS DUMPSTER ENCLOSURE: accessory structure to hold the dumpster for McDonald's (reference # PRS2024-02723).	\$20,000	0
BU2025-03669	12/10/2025	1085 COPPERFIELD BLVD NE CONCORD, NC 28025	Mid-Atlantic Permits	Install new signs to include:	\$1,927	0
BU2025-03670	12/10/2025	11094 RENAISSANCE DR DAVIDSON, NC 28036	FORTIFIED SOLUTIONS, INC - The UPS Store #8178	Interior remodel for UPS Store located at 11094 Renaissance Dr, Suite B5, Davidson, NC 28036. Mechanical work is present on plan set, no electrical or plumbing work. Interior remodel will consist of new flooring, new countertops and new partition wall.	\$61,000	1,200

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BU2025-03673	12/10/2025	5325 LANGFORD AVE NW CONCORD, NC 28027	sherri l hartsell	Atrium West Cabarrus YMCA non illuminated wall sign	\$6,000	0
BU2025-03681	12/11/2025	4540 FORTUNE AVE NW, AC# CONCORD, NC 28027	Lockwood Identity dba Signart	Installing one 48" x 160" S/F Internally illuminated wall sign and connecting it to existing electric from previous sign.	\$400	0
BU2025-03686	12/11/2025	2420 SUPERCENTER DR NE KANNAPOLIS, NC 28083	JOE R. JONES CONSTRUCTION, INC.	This project will install a kiosk, battery powered generator, and fencing in the parking lot to allocate area from drone delivery operations. The parking lot will be restriped around the work areas to accommodate the new operation. The kiosk will not have permanent power or plumbing. The fencing and kiosk will be anchor bolted to the existing asphalt. No changes to existing trees or impervious cover/grading are proposed.	\$90,000	200
BU2025-03689	12/11/2025	980 DERITA RD, AC# CONCORD, NC 28027	ARTESIAN ENTERPRISES INC - DBA : FREEDOM BEVERAGE	ABC PERMIT INSPECTION - SUITE D - UNIT 2		
BU2025-03692	12/12/2025	4039 HARRIS SQUARE DR HARRISBURG, NC 28075	PAUL GIBSON - Clear & Company Eye Care Renovation	New interior layout design for new tenant business (optical - B occupancy) in previously occupied (B occ) suite. Work consists of partial interior demo (no structural), new MEP to service new business, existing ADA bathroom to remain.	\$70,000	1,808
BU2025-03694	12/12/2025	12218 RICELAND WAY, AC# MIDLAND, NC 28107	NEW DIMENSIONS OUTDOOR SERVICES INC	Midland Crossing - Walls 1, 2, 4 & 5 ~~ Installation of (4) mechanically stabilized earth walls (retaining walls) as specified on build set as: Wall No 1 Wall No 2 Wall No 4 Wall No 5	\$35,000	0
BU2025-03702	12/12/2025	920 CHURCH ST N CONCORD, NC 28025	SMITHCRAFT CONSTRUCTION, INC.	AH Cabarrus Dialysis Power - Install a transformer and electrical feed from the basement to the 3rd floor dialysis center for a new electrical panel that will provide power to the dialysis bays.	\$67,500	1,000
BU2025-03704	12/12/2025	239 WEST AVE, LT# KANNAPOLIS, NC 28081	CREDLE CUSTOM HOMES LLC	Mini Golf - Putthaus ~~ Upfit existing space for a mini golf course, simulators, and self-serving pour station	\$424,660	13,551
BU2025-03706	12/12/2025	5080 DOGWOOD BLVD KANNAPOLIS, NC 28081	LOCKWOOD IDENTITY INC DBA SIGNART	Kellswater Commons Monument ~~ Sign-Art to manufacture and install (3) Internally Illuminated Pylon Signs. Sign-Art to connect to existing electrical.	\$19,400	0
BU2025-03707	12/12/2025	12 BARBRICK AVE SW CONCORD, NC 28025	MULLIGAN'S GOLF CLUB, TIMOTHY NEAL, BUSINESS OWNER	MULLIGANS GOLF CLUB HANGING SIGN	\$500	0
BU2025-03714	12/12/2025	2585 DALE EARNHARDT BLVD KANNAPOLIS, NC 28083	ASCENT CONSTRUCTION GROUP, INC.	COMMERCIAL UPFIT: QuikTrip #1003 ~~ Relocate existing equipment and add new reach-in freezer and new fryer equipment in the full-service counter area	\$35,606	400
BU2025-03715	12/12/2025	903 ROGERS LAKE RD, AC# KANNAPOLIS, NC 28081	RITE LITE SIGNS, INC.	Shadybrook Elementary School ~~ Manufacture and install illuminated monument sign with EMC	\$29,111	0
BU2025-03719	12/15/2025	2711 CONCORD PKWY S, AC# CONCORD, NC 28027	SOUTHWOOD CORPORATION - Trade Park Industrial Monument Sign	Installation of one ground sign connecting to existing electric	\$18,750	0
BU2025-03720	12/15/2025	701 WHIPPOORWILL LN, AC# CONCORD, NC 28025	MOISTURE LOC, INC.	RESIDENTIAL CRAWLSPACE REPAIR TO INSTALL 3 HELICAL PIERS AS DESIGNED BY STRUCTURAL INNOVATIONS	\$4,800	0
BU2025-03721	12/15/2025	55 PALASIDE DR NE CONCORD, NC 28025	AFFORDABLE ROOFING CO.	COMMERCIAL REROOF, REMOVING EXISTING RUBBER AND INSTALLING TPO AT HILLGROVE WATER TREATMENT PLANT	\$117,598	15,000

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BU2025-03725	12/16/2025	383 GEORGE W LILES PKWY NW, AC# CONCORD, NC 28027	ASCENT CONSTRUCTION GROUP, INC.	INVOLVES PLUMBING FOR REMOVING AND CAPPING A FLOOR SINK WHILE ADDING IN A NEW FLOOR SINK. ELECTRICAL INVOLVES NEW HOME RUNS FOR NEW EQUIPMENT AND ADJUSTING POWER LOCATIONS FOR RELOCATED EQUIPMENT. IN ADDITION, THE MECHANICAL WILL INVOLVE REPLACING ANY HOOD SYSTEM CURRENTLY IN PLACE REGARDLESS OF THE TYPE I OR TYPE II DESIGNATION AND INSTALLATION OF A NEW HOOD AND FULLY COMPLIANT	\$75,106	400
BU2025-03728	12/16/2025	1862 WARREN C COLEMAN BLVD S CONCORD, NC 28025	ASCENT CONSTRUCTION GROUP, INC.	QuikTrip #1030 Involves plumbing for removing and capping a floor sink while adding in a new floor sink. Electrical involves new home runs for new equipment and adjusting power locations for relocated equipment. In addition, the mechanical will involve replacing any hood system currently in place regardless of the Type I or Type II designation and installation of a new hood and fully compliant Type 1 system.	\$36,106	5,720
BU2025-03732	12/16/2025	5755 NC HWY 49 S HARRISBURG, NC 28075	ASCENT CONSTRUCTION GROUP, INC.	QuikTrip#1031 Fryer Involves plumbing for removing and capping a floor sink while adding in a new floor sink. Electrical involves new home runs for new equipment and adjusting power locations for relocated equipment. In addition, the mechanical will involve replacing any hood system currently in place regardless of the Type I or Type II designation and installation of a new hood and fully compliant Type 1 system.	\$75,106	5,773
BU2025-03734	12/16/2025	975 DAVIDSON DR NW, AC# CONCORD, NC 28025	KLUTTZ B E LUMBER CO	This new building is type IIB noncombustible construction that will be used as a woodworking shop. The building has a sprinkler system.	\$400,000	7,556
BU2025-03746	12/17/2025	2790 LANE ST KANNAPOLIS, NC 28083	ASCENT CONSTRUCTION GROUP, INC. - QuikTrip Corporation	Involves plumbing for removing and capping a floor sink while adding in a new floor sink. Electrical involves new home runs for new equipment and adjusting power locations for relocated equipment. In addition, the mechanical will involve replacing any hood system currently in place regardless of the Type I or Type II designation and installation of a new hood and fully compliant Type 1 system.	\$125,000	5,720
BU2025-03747	12/17/2025	42 UNION ST S E CONCORD, NC 28025	TOVA CONSULTING GROUP, LLC	MJP INNOVATIVE DESIGN 2nd Floor upfit ~~ The building has been renovated and an approved permit has been issued for all floors. Each room is an individual area for stylists. There are two rooms that have existing hand was sinks. This floor renovation consists of adding 3 hair dryer stations and 2 hair wash stations for common use. A door is to be closed from a room and a door added in the corridor for access.	\$8,500	2,700
BU2025-03755	12/18/2025	2422 COLDWATER RIDGE DR, AC# KANNAPOLIS, NC 28083	METROLINA BUILDERS	8'X20' office trailer Temporary uses and structures shall not be located in required yards or rights-of-way, except in the CC District. A temporary use or structure shall not be located in a sight triangle or required buffer, nor shall it impede use of any required parking space, drive aisle, loading or service area, pedestrian walkway, emergency access, or fire lane. Refer to section 4.4 in the Kannapolis Development Ordinances (KDO) for more information on temporary uses and structures.	\$800	500
BU2025-03760	12/18/2025	919 UNION ST S CONCORD, NC 28025	Vybe Med Sign Permit	Vybe Med Wall Sign	\$200	0

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BU2025-03761	12/18/2025	273 EXECUTIVE PARK DR NE CONCORD, NC 28025	BMS CAT OF NORTH CAROLINA, LLC	Office Renovation ~~ add and remove walls to create a more effective layout for the business. Meeting room will enlarge, warehouse will enlarge, kitchen will relocate, and two offices will be added.	\$37,000	12,000
BU2025-03768	12/18/2025	297 E 22ND ST KANNAPOLIS, NC 28083	FOURTH ELM CONSTRUCTION, LLC	Interior renovation of an existing suite for new tenant - Above & Beyond Therapy. Associated Electrical, Mechanical and Plumbing engineering as required for new layout.	\$275,000	6,632
BU2025-03769	12/19/2025	1500 GOLD RUSH DR SE CONCORD, NC 28025	LCJ CONSTRUCTION COMPANY INC	CONCORD MIDDLE SCHOOL DUG OUT BUILDING	\$250,000	0
BU2025-03772	12/19/2025	970 VINEHAVEN DR NE, AC# CONCORD, NC 28025	D.R. Mozeley, Inc.	Construct a new retaining wall on the site of a new Dash In convenience store and fuel station.	\$77,625	155
BU2025-03775	12/19/2025	74 SPRING ST SW CONCORD, NC 28025	CASCO SIGNS INC	Casco to install non lighted wall sign	\$500	24
BU2025-03777	12/19/2025	3050 DERITA RD 10 CONCORD, NC 28027	D.L. PEOPLES CONSTRUCTION INC.	ADDING ONE SUPRESSION HOOD, REPLACING PREVIOUS FOOD SERVICE EQUIPMET, REMOVING BAR EQUIPMENT, REMOVING ONE HALF WALL, NO CHANGE IN WASHING EQUIPMENT,	\$22,000	2,800
BU2025-03789	12/23/2025	363 CHURCH ST N CONCORD, NC 28025	NORTHSTAR DESIGN & CONSTRUCTION INC. - It's Complicated	353 sq ft cocktail bar that serves Bloody Marys, elevated cocktails, beer and wine. L shaped bar that seats five and two drink rails that seat six more. With four patio tables with chairs outside.	\$40,000	353
BU2025-03796	12/23/2025	831 ZION CHURCH RD E CONCORD, NC 28025	DIVINE GRADING, LLC	New Life Church (metal building) 41,600 sq-ft building with 1,000 seats and associated 286 parking spaces	\$2,800,000	41,680
BU2025-03802	12/29/2025	2825 LANE ST KANNAPOLIS, NC 28083	SUMMER TRULL FULL TILT SIGN CO	COMMERCIAL SIGN REPLACEMENT PACKAGE FOR PILOT ~~ replace 1 Subway face in pylon , install 1 pilot wall sign, remove 1 subway wall sign, replace cabinets on 3 directionals	\$11,090	0
BU2025-03820	12/30/2025	3833 TRINITY CHURCH RD CONCORD, NC 28027	A PLACE TO CALL HOME AHC	Group Home for Adults		
BU2025-03822	12/31/2025	1471 RED ANGUS DR MT PLEASANT, NC 28124		Verizon to replace T-Arm mounts with updated antenna platform, Swap out (6) Antenna, (6) RRH's and associated ancillary equipment	\$35,000	0
BU2025-03826	12/31/2025	2075 BOULDER RIVER TRL SW CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC	COMMERCIAL RETAINING WALL ~~ BUILDING 9 (walls E/F)	\$15,000	0
BU2025-03828	12/31/2025	2095 BOULDER RIVER TRL SW CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC	ROCKY RIVER RETAINING WALL ~~ building 8 (walls C/D)	\$15,000	20,000
BU2025-03829	12/31/2025	7288 CALDWELL RD HARRISBURG, NC 28075	SONSHINE CONSTRUCTION INC	convert old 9 round space into new chiropractic office. New walls and finishes. Reworked HVAC, Plumbing, Electrical, and Sprinkler	\$150,000	1,230
BU-EXCO-2025-00051	12/5/2025	20 CABARRUS AVE E, LT# CONCORD, NC 28025	Fanous MedSpa	Medical Spa - CO for existing building		
BU-EXCO-2025-00052	12/8/2025	12 BARBRICK AVE SW CONCORD, NC 28025	Mulligans Golf Club	New Business, 1st Tenant to space. 1-4 employees eventually. 4 Golf Simulators Bar Service - Beer, Wine Liquor Sales		
BU-EXCO-2025-00053	12/11/2025	11 UNION ST S CONCORD, NC 28025	Era Wellness Bar	new tenant,new ownership same use,6. uplift, as painting and decor and deep cleaning		
BU-EXCO-2025-00054	12/17/2025	4477 RACEWAY DR SW CONCORD, NC 28027	SCG Glass, Inc.	Storefront/glazing company (glass) New tenant, similar use, 6 employees		

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BU-EXCO-2025-00055	12/18/2025	29 CHURCH ST S CONCORD, NC 28025	Jetton and Meredith, PLLC	Jetton and Meredith, PLLC - LAW FIRM OFFICE		
				Total Plans Reviewed: 68	\$37,086,404	3,672,768

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**January 20, 2026
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - December 2025 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Brian Hiatt, Interim EDC Executive Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report

Project Activity Report

DECEMBER 2025

Current Active Projects

41

Projects Added in December

8

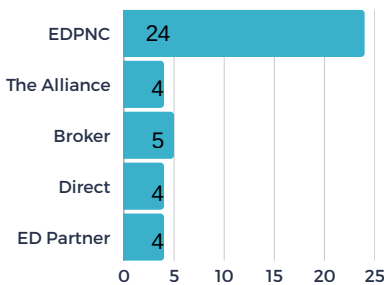
STATS OVER THE PAST MONTH

The EDC received **14** new projects/RFIs (request for information) in December and submitted sites/buildings for **8** of the requests. There were **0** client/consultant site visits/meetings in December.

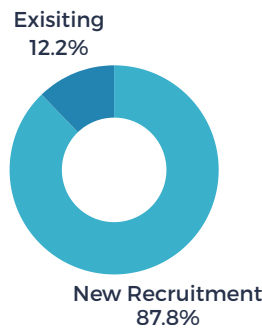
Project Activity Highlights



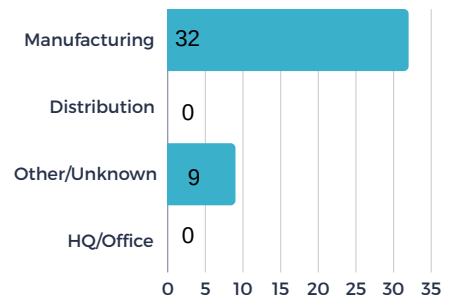
PROJECTS BY SOURCE



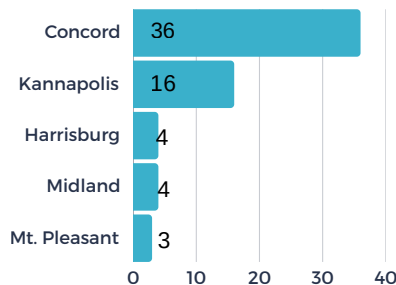
EXISTING VS. NEW



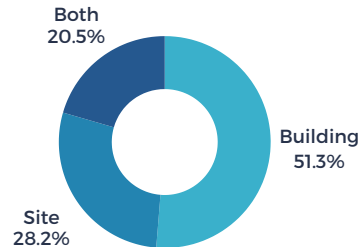
PROJECTS BY TYPE/INDUSTRY



OF PROJECTS BY LOCATION



BUILDINGS VS. SITES



137

average jobs per project



230M

average investment per project

107K

average square feet per project



45

average acres per project



29%

of Cabarrus EDC's projects involved companies outside of the U.S.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

Reports

SUBJECT:

Fire Marshal - Cabarrus County Fire Services Monthly Report

BRIEF SUMMARY:

The Cabarrus County Fire Services Monthly Report provides a comprehensive overview of fire service activities across the county, encompassing incident response statistics, significant events, emerging issues, notable achievements, upcoming Insurance Services Office (ISO) inspections, staffing updates/schedules and other pertinent fire department information.

REQUESTED ACTION:

No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jacob Thompson, Fire Marshal

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

Cabarrus County Fire Services Monthly Report



Date: [January, 2025]

Executive Summary

- Total Incidents for the Month of December for All Departments

803 (up approximately 200 from average month)

- Incident Type Breakdown

<u>Basic Incident Type Code And Description (FD1.21)</u>	<u>Total Incidents</u>
<u>Incident Type Category (FD1.21): 1 - Fire</u>	
<u>100 - Fire, other</u>	<u>3</u>
<u>111 - Building fire</u>	<u>23</u>
<u>112 - Fires in structure other than in a building</u>	<u>6</u>
<u>113 - Cooking fire, confined to container</u>	<u>1</u>
<u>118 - Trash or rubbish fire, contained</u>	<u>1</u>
<u>121 - Fire in mobile home used as fixed residence</u>	<u>1</u>
<u>122 - Fire in motor home, camper, recreational vehicle</u>	<u>2</u>
<u>130 - Mobile property (vehicle) fire, other</u>	<u>1</u>
<u>131 - Passenger vehicle fire</u>	<u>2</u>
<u>140 - Natural vegetation fire, other</u>	<u>1</u>
<u>142 - Brush or brush-and-grass mixture fire</u>	<u>15</u>
<u>143 - Grass fire</u>	<u>2</u>

<u>Basic Incident Type Code And Description (FD1.21)</u>	<u>Total Incidents</u>
<u>151 - Outside rubbish, trash or waste fire</u>	<u>2</u>
<u>154 - Dumpster or other outside trash receptacle fire</u>	<u>1</u>
-	<u>Total: 61</u>
<u>Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident</u>	
<u>300 - Rescue, EMS incident, other</u>	<u>6</u>
<u>311 - Medical assist, assist EMS crew</u>	<u>121</u>
<u>320 - Emergency medical service, other</u>	<u>7</u>
<u>321 - EMS call, excluding vehicle accident with injury</u>	<u>180</u>
<u>322 - Motor vehicle accident with injuries</u>	<u>29</u>
<u>324 - Motor vehicle accident with no injuries.</u>	<u>18</u>
<u>352 - Extrication of victim(s) from vehicle</u>	<u>1</u>
-	<u>Total: 362</u>
<u>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</u>	
<u>412 - Gas leak (natural gas or LPG)</u>	<u>1</u>
<u>424 - Carbon monoxide incident</u>	<u>1</u>
<u>440 - Electrical wiring/equipment problem, other</u>	<u>1</u>
<u>444 - Power line down</u>	<u>1</u>
<u>445 - Arcing, shorted electrical equipment</u>	<u>2</u>
<u>463 - Vehicle accident, general cleanup</u>	<u>3</u>
-	<u>Total: 9</u>
<u>Incident Type Category (FD1.21): 5 - Service Call</u>	

<u>Basic Incident Type Code And Description (FD1.21)</u>	<u>Total Incidents</u>
<u>500 - Service call, other</u>	<u>16</u>
<u>510 - Person in distress, other</u>	<u>1</u>
<u>511 - Lock-out</u>	<u>3</u>
<u>531 - Smoke or odor removal</u>	<u>2</u>
<u>550 - Public service assistance, other</u>	<u>13</u>
<u>551 - Assist police or other governmental agency</u>	<u>7</u>
<u>553 - Public service</u>	<u>9</u>
<u>554 - Assist invalid</u>	<u>24</u>
<u>571 - Cover assignment, standby, moveup</u>	<u>11</u>
-	<u>Total: 86</u>
<u>Incident Type Category (FD1.21): 6 - Good Intent Call</u>	
<u>600 - Good intent call, other</u>	<u>7</u>
<u>611 - Dispatched and cancelled en route</u>	<u>203</u>
<u>622 - No incident found on arrival at dispatch address</u>	<u>3</u>
-	<u>Total: 213</u>
<u>Incident Type Category (FD1.21): 7 - False Alarm & False Call</u>	
<u>700 - False alarm or false call, other</u>	<u>10</u>
<u>715 - Local alarm system, malicious false alarm</u>	<u>1</u>
<u>730 - System malfunction, other</u>	<u>1</u>
<u>732 - Extinguishing system activation due to malfunction</u>	<u>1</u>
<u>733 - Smoke detector activation due to malfunction</u>	<u>1</u>

<u>Basic Incident Type Code And Description (FD1.21)</u>	<u>Total Incidents</u>
<u>735 - Alarm system sounded due to malfunction</u>	<u>2</u>
<u>743 - Smoke detector activation, no fire - unintentional</u>	<u>4</u>
<u>744 - Detector activation, no fire - unintentional</u>	<u>2</u>
<u>745 - Alarm system activation, no fire - unintentional</u>	<u>6</u>
<u>746 - Carbon monoxide detector activation, no CO</u>	<u>3</u>
-	<u>Total: 31</u>
<u>Incident Type Category (FD1.21): 8 - Severe Weather & Natural Disaster</u>	
<u>800 - Severe weather or natural disaster, other</u>	<u>2</u>
-	<u>Total: 2</u>
<u>Incident Type Category (FD1.21): 9 - Special Incident Type</u>	
<u>911 - Citizen complaint</u>	

• **Total Incidents for the year for All Departments through December 31st.**

8,295 (Up approximately 800 calls from 2024)

• **Average Number of Personnel Per Incident from Each Department for Month**

5.14

• **County Wide Notable Items**

- All departments switched reporting systems to remain federally compliant on January 1st. The Fire Marshals office has been working locally to implement the appropriate changes to facilitate this transition. This has been challenging with the vendors and federal government.
- Department annual financial statements were due to the county by December 31st. There are still several to be turned in. Departments are having a more difficult time securing CPA services and getting financial statements completed in a timely manner. Departments have been informed to please just continue to keep Fire Marshal updated on the progress of their annual audits.

- Will be working with departments on required 5-year plans to be submitted with budgets for this upcoming FY year. Will be discussing with Chiefs on what should be included in these plans and when they should be submitted.
- Have seen an uptick in fires in the last month or two which have not been attributed to any one identifiable cause.
- FM and County Management continue to work through contract and ordinance updates to bring to the departments and commissioners.
- ISO mandated run card updates in progress and will continue throughout the next year in cooperation with all departments and the communications center.
- Working on new document and deadline tracking.
- Departments working to implement a rescue task force.
- Fire service board will be working on by law updates.
- Chiefs are forming a committee to look at the possibility of a fire service district overlay. Chief Dustin Sneed will be the point of contact on this item.

Station Specific Summaries

Allen (\$.11 Tax Rate, Current ISO 3)

• Station Location(s)

- Current Station 1- 4000 US 601 S Concord, NC 28025
- Future Station 2- 5650 MIAMI CHURCH RD CONCORD NC 28025. Station build is in progress but estimated time to completion is unknown. Projected to be 4th quarter of 2026. The land has been cleared, graded, and erosion control has been placed. Department is currently going through the process to select a design professional and a contractor.

• Total Incidents for the Month

120

• Total Incidents for the Year

1,145

• Average Number of Personnel per Incident

3.7

• Notable Items from Department

- ISO Inspection completed In November. Expect results within 90 days of the inspection.
- Department looking to add additional storage building at current station.

Cabarrus County Fire Services

- **Station Location(s)**

Current Station- 380 Highway 49 Concord, NC 28025

- **Total Incidents for the Month**

64

- **Total Incidents for the Year**

700

- **Average Number of Personnel per Incident**

3.5

- **Notable Items from Department**

Assistant Fire Marshal Ennis achieved promotion to Assistant Fire Marshal II.

Assistant Fire Marshal Ennis and Eury both passed the state level III fire inspector examination.

Firefighter Jenson Roy was promoted to Senior Firefighter. Firefighter Roy is the first individual to hold this position since development and implementation of the career development plan.

Hiring process for Squad 410 and P/T admin position in progress. In process of onboarding new PT admin, several new PT Firefighters, and one new FT Firefighter. Still have one FT opening and looking at add a few more PT to our pool of PT personnel to fill open positions.

Cold Water (\$.08 Tax Rate, ISO 2)

• Station Location(s)

Current Station 1- 1830 Gold Hill Road Concord, NC 28025

• Total Incidents for the Month

56

• Total Incidents for the Year

552

• Average Number of Personnel Per Incident

7.50

• Notable Items from Department

Nothing to report

Concord Rural- Concord Fire Department (\$.125 Tax Rate, ISO 1)

- Primary response data utilizes another communications center and records management system, and we are unable to pull this data at county level.

- Notable Items from Department

Nothing to report

Flowes Store (\$.10 Tax Rate, ISO 3)

• Station Location(s)

Current Station 1- 8623 Flowes Store Road Concord, NC 28025

• Total Incidents for the Month

50

• Total Incidents for the Year

463

• Average Number of Personnel per Incident

7.83

• Notable Items from Department

Nothing to report.

Georgeville (\$.09 Tax Rate, ISO 9)

- Station Location(s)

Current Station 1- 6916 NC-200 Concord, NC 28025

- Total Incidents for the Month

32

- Total Incidents for the Year

397

- Average Number of Personnel per Incident

6.3

- Notable Items from Department

Department completed their first lower than 9 ISO inspection with great success.
Should receive their grade back in 90 days.

East Gold Hill (\$.09 Tax Rate, ISO 4)

- Station Location(s)

Current Station 1- 820 Old US Hwy 80, Gold Hill, NC 28071

- Primary response data utilizes another communications center and records management system, and we are unable to pull this data at county level.

- Notable Items from Department

Nothing to report

Harrisburg Rural- Harrisburg Fire Department (\$.15 Tax Rate, ISO 2)

- Primary response data utilizes another communications center and records management system, and we are unable to pull this data at county level.

- Notable Items from Department

Nothing to report

Jackson Park- Concord FD (\$.125 Tax Rate, ISO 1)

- Primary response data utilizes another communications center and records management system, and we are unable to pull this data at county level.

- Notable Items from Department

Nothing to report

Kannapolis Rural- City of Kannapolis Fire Department (\$.10 Tax Rate, ISO 1)

- Primary response data utilizes another communications center and records management system, and we are unable to pull this data at county level.

- Notable Items from Department

ISO Inspection Scheduled 4th quarter of 2025

Midland Rural (\$.10 Tax Rate, ISO 4)

• Station Location(s)

Current Station 1- 12805 US Hwy 601 S Midland, NC 28107

Current Station 2- 369 US HWY 24/27 E Midland, NC 28107

Future Station 3- Plans exist to construct a fire station in the area of Flowes Store Rd. E and US HWY 601. The timeline is unknown but is reflected in the departments 5-to-10-year plans.

Future Station 4- Plans exist to construct a fire station in the area of the Carolina Ridge Housing Development off of Pioneer Mill Rd. The timeline is unknown but is reflected in the department's 5-to-10-year plans.

• Total Incidents for the Month

141

• Total Incidents for the Year

1,324

• Average Number of Personnel per Incident

4.49

• Notable Items from Department

FM Office working through inspection process on stations to determine code compliance with upfits.

Mt. Mitchell (\$.10 Tax Rate, ISO 4)

• Station Location(s)

Current Station 1- 5875 Old Salisbury-Concord Road Kannapolis, NC 28081

• Total Incidents for the Month

35

• Total Incidents for the Year

407

• Average Number of Personnel per Incident

4.93

• Notable Items from Department

Department is looking to downsize their current apparatus fleet to required ISO minimum to reduce operational cost.

Mt. Pleasant Rural (\$.11 Tax Rate, ISO 4)

• Station Location(s)

Current Station 1- 1415 N Main Street Mt. Pleasant, NC 28124

Future Station 2- A future station is planned for Walker Rd. in the area of Mt. Pleasant high school. Unknown timeline but land is secure for the purpose and will depend on budget prioritization in Mount Pleasant and demand.

Future Station 3- A future station has been discussed for Mt. Pleasant Rd. South depending on future development. Timeline is unknown and is depending on future growth and need.

• Total Incidents for the Month

122

• Total Incidents for the Year

1,267

• Average Number of Personnel per Incident

4.56

• Notable Items from Department

Nothing to report.

Northeast-Cabarrus (\$.12 Tax Rate, ISO 5)

• Station Location(s)

Current Station 1- 1530 Lentz Harness Shop Road N Mt. Pleasant, NC 28124

• Total Incidents for the Month

28

• Total Incidents for the Year

251

• Average Number of Personnel per Incident

4.38

• Notable Items from Department

Did not receive November Schedule.

Odell (\$.059 Tax Rate, ISO 4)

• Station Location(s)

Current Station 1- 9051 Davidson Highway Concord, NC 28027

Current Station 2- 4240 Shiloh Church Road Davidson, NC 28036

• Total Incidents for the Month

119

• Total Incidents for the Year

1416

• Average Number of Personnel per Incident

4.79

• Notable Items from Department

Nothing to report.

Richfield-Misenheimer (\$.07 Tax Rate, ISO 5)

• Station Location(s)

Current Station 1- 228 W Church St, Richfield, NC 28137

• Primary response data utilizes another communications center and records management system, and we are unable to pull this data at county level.

• Notable Items from Department

Nothing to report.

Rimer (\$.10 Tax Rate, ISO 5)

- **Station Location(s)**

Current Station 1- 4306 Rimer Road Concord, NC 28025

Future Station 2- Unknown exact location but planned for the eastern portion of their district. Timeline for completion is unknown, but department is currently looking for land to purchase.

- **Total Incidents for the Month**

36

- **Total Incidents for the Year**

373

- **Average Number of Personnel per Incident**

4.5

- **Notable Items from Department**

Nothing to report.

Attachments

Department September Schedules

24

6:00 PM - 8:00 AM Driver • Allen Volunteer Fire Department Drew Barkley	8:00 AM - 6:00 PM 1 Officer • Allen Volunteer Fire Department Avery Kendall	8:00 AM - 6:00 PM Firefighter • Allen Volunteer Fire Department Hakim Simmons	8:00 AM - 6:00 PM 1 Officer • Allen Volunteer Fire Department Cuyler Slocum	6:00 PM - 8:00 AM Driver • Allen Volunteer Fire Department No employee	8:00 AM - 6:00 PM Firefighter • Allen Volunteer Fire Department Jack Bickerstaff	8:00 AM - 6:00 PM Firefighter • Allen Volunteer Fire Department No employee
8:00 AM - 6:00 PM Firefighter • Allen Volunteer Fire Department Jack Bickerstaff	6:00 PM - 8:00 AM 1 Officer • Allen Volunteer Fire Department Cuyler Slocum	6:00 PM - 8:00 AM Firefighter • Allen Volunteer Fire Department Hakim Simmons	6:00 PM - 8:00 AM 1 Officer • Allen Volunteer Fire Department Cuyler Slocum	8:00 AM - 6:00 PM Firefighter • Allen Volunteer Fire Department Chloe Zerweck	8:00 AM - 6:00 PM 1 Officer • Allen Volunteer Fire Department Jacob Barbee	8:00 AM - 6:00 PM Driver • Allen Volunteer Fire Department Avery Kendall
6:00 PM - 8:00 AM Firefighter • Allen Volunteer Fire Department Jack Bickerstaff	6:00 PM - 8:00 AM Firefighter • Allen Volunteer Fire Department Drew Barkley	8:00 AM - 6:00 PM 1 Officer • Allen Volunteer Fire Department Jacob Barbee	8:00 AM - 6:00 PM Firefighter • Allen Volunteer Fire Department Kelley Lowder	8:00 AM - 6:00 PM 1 Officer • Allen Volunteer Fire Department Drew Barkley	6:00 PM - 8:00 AM Firefighter • Allen Volunteer Fire Department Jacob Barbee	8:00 AM - 6:00 PM • 10h Firefighter • Allen Volunteer Fire Department Charles Rudd
6:00 PM - 8:00 AM 1 Officer • Allen Volunteer Fire Department Mikey App	8:00 AM - 6:00 PM Firefighter • Allen Volunteer Fire Department Ronan Evans	6:00 PM - 8:00 AM 1 Officer • Allen Volunteer Fire Department Jacob Barbee	6:00 PM - 8:00 AM Firefighter • Allen Volunteer Fire Department Kelley Lowder	8:00 AM - 6:00 PM Driver • Allen Volunteer Fire Department James Davis	8:00 AM - 6:00 PM Firefighter • Allen Volunteer Fire Department Kelley Lowder	6:00 PM - 8:00 AM Driver • Allen Volunteer Fire Department Drew Barkley
8:00 AM - 6:00 PM 1 Officer • Allen Volunteer Fire Department Randy Dozier	6:00 PM - 8:00 AM Driver • Allen Volunteer Fire Department Ronan Evans	8:00 AM - 6:00 PM Driver • Allen Volunteer Fire Department Thomas Aube	8:00 AM - 4:00 PM Driver • Allen Volunteer Fire Department Mikey App	6:00 PM - 8:00 AM Firefighter • Allen Volunteer Fire Department James Davis	9:00 AM - 6:00 PM Driver • Allen Volunteer Fire Department Matthew Ford	8:00 AM - 6:00 PM 1 Officer • Allen Volunteer Fire Department Hakim Simmons
8:00 AM - 6:00 PM Driver • Allen Volunteer Fire Department Spencer Basinger	8:00 AM - 6:00 PM Driver • Allen Volunteer Fire Department Travis Tate	6:00 PM - 8:00 AM Driver • Allen Volunteer Fire Department Thomas Aube	6:00 PM - 8:00 AM Driver • Allen Volunteer Fire Department Mikey App	6:00 PM - 8:00 AM 1 Officer • Allen Volunteer Fire Department Kelley Lowder	6:00 PM - 8:00 AM Driver • Allen Volunteer Fire Department Matthew Ford	6:00 PM - 8:00 AM Firefighter • Allen Volunteer Fire Department Hakim Simmons
				6:00 PM - 8:00 AM • 14h Driver • Allen Volunteer Fire Department Matthew Ford	6:00 PM - 8:00 AM 1 Officer • Allen Volunteer Fire Department Ozell Thompson	6:00 PM - 8:00 AM Firefighter • Allen Volunteer Fire Department Jack Bickerstaff

COLD WATER

Nov 2025 - Cold Water Volunteer Fire Department

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						Nov 1 Cold Water PT Staffing Jayden Moser 7:00a-3:00p Jason Walker 7:00a-7:00p Jayden Moser 3:00p-7:00a Randy Love 3:00p-11:00p Randy Love 11:00p-7:00a
2 † Cold Water PT Staffing Jim Preddy 7:00a-3:00p Officer/FF 7:00a-7:00p Randy Love 3:00p-11:00p Steve Blackwelder Jr. 7:00p-7:00a David Blackwelder 11:00p-7:00a	3 Cold Water PT Staffing Jim Preddy 7:00a-3:00p Officer/FF 7:00a-7:00a Jim Preddy 3:00p-11:00p David Blackwelder 11:00p-7:00a	4 Cold Water PT Staffing Engineer 7:00a-8:00a Officer/FF 7:00a-7:00a Tim McDonald 8:00a-6:00p Randy Love 3:00p-11:00p Tom Blackwelder 11:00p-7:00a	5 Cold Water PT Staffing Tim McDonald 7:00a-7:00p Officer/FF 7:00a-11:00p Jayden Moser 7:00p-11:00p Jayden Moser 11:00p-7:00a Tom Blackwelder 11:00p-7:00a	6 Cold Water PT Staffing Jayden Moser 7:00a-3:00p Officer/FF 7:00a-11:00p Engineer 3:00p-7:00p Randy Love 3:00p-11:00p Crystal Long 11:00p-5:30a Samuel Long 11:00p-7:00a Officer/FF * 5:30a-7:00a Events Training Night 7:00p - 10:00p	7 Cold Water PT Staffing Jim Preddy 7:00a-3:00p Benjamin Preddy 7:00a-5:00p Jim Preddy 3:00p-11:00p Officer/FF 5:00p-7:00a Jim Preddy 11:00p-7:00a	8 Cold Water PT Staffing Jayden Moser 7:00a-3:00p Officer/FF 7:00a-3:00p Jayden Moser 3:00p-7:00a Randy Love 3:00p-11:00p Randy Love 11:00p-7:00a
9 Cold Water PT Staffing Jim Preddy 7:00a-3:00p Officer/FF 7:00a-3:00p H L Ruth 3:00p-10:00p Randy Love 3:00p-11:00p Officer/FF 10:00p-7:00a David Blackwelder 11:00p-7:00a	10 Cold Water PT Staffing Engineer 7:00a-8:00a Officer/FF 7:00a-8:00a Tim McDonald 8:00a-6:00p Benjamin Preddy 8:00a-7:00p Jim Preddy 3:00p-11:00p Jason Walker 7:00p-11:00p David Blackwelder 11:00p-7:00a Samuel Long 11:00p-7:00a Events Board of Directors Me 7:00p - 9:00p	11 Cold Water PT Staffing Tim McDonald 7:00a-7:00p Alex Blackwelder 7:00a-10:00p Randy Love 3:00p-11:00p Jayden Moser 10:00p-7:00a Tom Blackwelder 11:00p-7:00a	12 Cold Water PT Staffing Randy Love 7:00a-3:00p Officer/FF 7:00a-9:00a H L Ruth 9:00a-3:00p Officer/FF 3:00p-6:00p Randy Love 3:00p-11:00p Caleb Anderson 6:00p-7:00a Tom Blackwelder 11:00p-7:00a	13 Cold Water PT Staffing Engineer 7:00a-8:00a Officer/FF 7:00a-11:00p Tim McDonald 8:00a-6:00p Randy Love 3:00p-11:00p Alex Blackwelder 11:00p-6:00a Jayden Moser 11:00p-7:00a Officer/FF * 6:00a-7:00a Events EMT Con-Ed 7:30p - 10:30p	14 Cold Water PT Staffing Jim Preddy 7:00a-3:00p Tim McDonald 7:00a-3:00p Officer/FF 3:00p-11:00p Jim Preddy 3:00p-11:00p Crystal Long 11:00p-7:00a Samuel Long 11:00p-7:00a	15 Cold Water PT Staffing Samuel Long 7:00a-3:00p Crystal Long 7:00a-3:00p Jayden Moser 3:00p-7:00a Randy Love 3:00p-11:00p Randy Love 11:00p-7:00a
16 Cold Water PT Staffing Benjamin Preddy 7:00a-3:00p Alex Blackwelder 7:00a-3:00p H L Ruth 3:00p-10:00p Randy Love 3:00p-11:00p Alex Blackwelder 10:00p-6:00a David Blackwelder 11:00p-7:00a Officer/FF * 6:00a-7:00a	17 Cold Water PT Staffing Tim McDonald 7:00a-5:00p Jim Preddy 7:00a-3:00p Jim Preddy 3:00p-11:00p Engineer 5:00p-7:00p Caleb Anderson 6:00p-7:00a David Blackwelder 11:00p-7:00a	18 Cold Water PT Staffing Randy Love 7:00a-3:00p Officer/FF 7:00a-11:00p Randy Love 3:00p-11:00p Jayden Moser 11:00p-7:00a Tom Blackwelder 11:00p-7:00a	19 Cold Water PT Staffing Engineer 7:00a-8:00a Officer/FF 7:00a-8:00a Tim McDonald 8:00a-6:00p Benjamin Preddy 8:00a-7:00p Randy Love 3:00p-11:00p Officer/FF 7:00p-7:00a Tom Blackwelder 11:00p-7:00a	20 Cold Water PT Staffing Tim McDonald 7:00a-7:00p Benjamin Preddy 7:00a-7:00p Steve Blackwelder Jr. 7:00p-7:00a Benjamin Preddy 7:00p-7:00a Events Training Night 7:00p - 10:00p	21 Cold Water PT Staffing Jim Preddy 7:00a-3:00p Officer/FF 7:00a-9:00a H L Ruth 9:00a-3:00p Officer/FF 3:00p-6:00p Jim Preddy 3:00p-11:00p Alex Blackwelder 6:00p-7:00a Randy Love 11:00p-7:00a	22 Cold Water PT Staffing Jayden Moser 7:00a-3:00p Officer/FF 7:00a-8:00a H L Ruth 8:00a-3:00p Jayden Moser 3:00p-7:00a Randy Love 3:00p-11:00p Randy Love 11:00p-7:00a
23 Cold Water PT Staffing Jim Preddy 7:00a-3:00p Alex Blackwelder 7:00a-3:00p H L Ruth 3:00p-10:00p Randy Love 3:00p-11:00p Alex Blackwelder 10:00p-6:00a David Blackwelder 11:00p-7:00a Officer/FF * 6:00a-7:00a	24 Cold Water PT Staffing Jim Preddy 7:00a-3:00p Officer/FF 7:00a-8:30a Steve Blackwelder Jr. 8:30a-5:30a Jim Preddy 3:00p-11:00p David Blackwelder 11:00p-7:00a Officer/FF * 5:30a-7:00a	25 Cold Water PT Staffing Engineer 7:00a-8:00a Benjamin Preddy 7:00a-5:00p Tim McDonald 8:00a-6:00p Officer/FF 5:00p-7:00p Randy Love 6:00p-11:00p Caleb Anderson 7:00p-7:00a Randy Love 11:00p-7:00a	26 Cold Water PT Staffing Tim McDonald 7:00a-7:00p Officer/FF 7:00a-6:00p Engineer 3:00p-11:00p Alex Blackwelder 6:00p-6:00a Jason Walker 6:00p-7:00a Officer/FF * 6:00a-7:00a	27 Cold Water PT Staffing Randy Love 7:00a-3:00p Officer/FF 7:00a-11:00p Randy Love 3:00p-11:00p Crystal Long 11:00p-7:00a Samuel Long 11:00p-7:00a	28 Cold Water PT Staffing Jim Preddy 7:00a-3:00p Crystal Long 7:00a-5:00p Jim Preddy 3:00p-11:00p Officer/FF 5:00p-6:00p Alex Blackwelder 6:00p-11:00p Crystal Long 11:00p-7:00a Samuel Long 11:00p-7:00a	29 Cold Water PT Staffing Samuel Long 7:00a-3:00p Crystal Long 7:00a-3:00p Jayden Moser 3:00p-7:00a Randy Love 3:00p-11:00p Randy Love 11:00p-7:00a
30 Cold Water PT Staffing Jim Preddy 7:00a-3:00p Officer/FF 7:00a-3:00p H L Ruth 3:00p-10:00p Randy Love 3:00p-11:00p Alex Blackwelder 10:00p-6:00a David Blackwelder 11:00p-7:00a Officer/FF * 6:00a-7:00a						

* Indicates time starts on following calendar day

* Events and Time Off follow default Split Time of Day of 7:00a

† The hour from 1:00a to 2:00a on November 2 exists twice due to Daylight Saving Time.

FLOWES STORE

Schedule By Position For 11-01-2025 to 11-30-2025

Unit Name	Event Date	Shift	Times	User Name	Hours
ENG - Day	11/1/2025	B	08:00-12:00	Messina, Anthony	4.00
ENG - Day	11/2/2025	C	08:00-20:00	Shaffer, Jeremy	12.00
ENG - Day	11/7/2025	C	08:00-20:00	Messina, Anthony	12.00
ENG - Day	11/13/2025	B	08:00-12:00	Vanderkolk, Travis	4.00
ENG - Day	11/15/2025	A	08:00-10:00	Parker, Evan	2.00
ENG - Day	11/16/2025	C	08:00-20:00	Pericho, Dave	12.00
ENG - Day	11/17/2025	A	08:00-12:00	Taylor, Jerry	4.00
ENG - Day	11/18/2025	B	08:00-14:00	Houston, Joey	6.00
ENG - Day	11/19/2025	C	08:00-20:00	Messina, Anthony	12.00
ENG - Day	11/22/2025	A	08:00-14:00	Parker, Evan	6.00
ENG - Day	11/23/2025	B	08:00-20:00	Bingler, Scott	12.00
ENG - Day	11/24/2025	A	08:00-09:00	Parker, Evan	1.00
ENG - Day	11/24/2025	A	09:00-20:00	Hester, Ryan	11.00
ENG - Day	11/26/2025	C	08:00-20:00	Shaffer, Jeremy	12.00
ENG - Day	11/29/2025	A	10:30-20:00	ODay, Austin	9.50
ENG - Day	11/30/2025	B	14:15-20:00	ODay, Austin	5.75
ENG - Night	11/1/2025	B	20:00-08:00	Houston, Joey	12.00
ENG - Night	11/2/2025	C	20:00-08:00	Shaffer, Jeremy	12.00
ENG - Night	11/3/2025	A	20:00-08:00	Morgan, Patrick	12.00
ENG - Night	11/4/2025	C	20:00-08:00	Messina, Anthony	12.00
ENG - Night	11/5/2025	A	20:00-08:00	Watts, Jimmy	12.00
ENG - Night	11/6/2025	B	20:00-08:00	Houston, Joey	12.00
ENG - Night	11/7/2025	C	20:00-08:00	Messina, Anthony	12.00
ENG - Night	11/8/2025	B	20:00-05:00	Shaffer, Jeremy	9.00
ENG - Night	11/9/2025	C	20:00-06:00	Messina, Anthony	10.00
ENG - Night	11/10/2025	A	20:00-08:00	Taylor, Jerry	12.00
ENG - Night	11/11/2025	B	20:00-06:00	Vanderkolk, Travis	10.00
ENG - Night	11/12/2025	A	20:00-08:00	Hester, Ryan	12.00
ENG - Night	11/13/2025	B	20:00-08:00	Houston, Joey	12.00
ENG - Night	11/14/2025	C	20:00-06:00	Messina, Anthony	10.00
ENG - Night	11/15/2025	A	20:00-08:00	Morgan, Patrick	12.00
ENG - Night	11/16/2025	C	20:00-08:00	Taylor, Jerry	12.00
ENG - Night	11/17/2025	A	20:00-08:00	Hester, Ryan	12.00
ENG - Night	11/18/2025	B	20:00-08:00	Messina, Anthony	12.00
ENG - Night	11/19/2025	C	20:00-08:00	Houston, Joey	12.00
ENG - Night	11/20/2025	B	20:00-08:00	Messina, Anthony	12.00
ENG - Night	11/21/2025	C	20:00-08:00	Shaffer, Jeremy	12.00
ENG - Night	11/22/2025	A	20:00-08:00	Vanderkolk, Travis	12.00
ENG - Night	11/23/2025	B	20:00-08:00	Parker, Evan	12.00
ENG - Night	11/24/2025	A	20:00-08:00	Parker, Evan	12.00
ENG - Night	11/25/2025	B	20:00-08:00	Messina, Anthony	12.00
ENG - Night	11/26/2025	C	20:00-08:00	Shaffer, Jeremy	12.00
ENG - Night	11/27/2025	A	20:00-06:00	Parker, Evan	10.00

FLOWES STORE

Unit Name	Event Date	Shift	Times	User Name	Hours
ENG - Night	11/28/2025	C	20:00-06:00	Messina, Anthony	10.00
ENG - Night	11/29/2025	A	20:00-08:00	Parker, Evan	12.00
ENG - Night	11/30/2025	B	20:00-08:00	Houston, Joey	12.00
FF - Day	11/1/2025	B	06:00-14:00	ODay, Austin	8.00
FF - Day	11/2/2025	C	08:45-14:00	Eudy, Charli	5.25
FF - Day	11/3/2025	A	06:00-14:00	Morales, Julian	8.00
FF - Day	11/4/2025	C	06:00-14:00	Morales, Julian	8.00
FF - Day	11/5/2025	A	06:00-14:00	Morales, Julian	8.00
FF - Day	11/6/2025	B	08:00-14:00	Baker, Kyle	6.00
FF - Day	11/7/2025	C	06:00-14:00	Hapeman, Ben	8.00
FF - Day	11/9/2025	C	06:00-17:00	Malmut, Craig	11.00
FF - Day	11/10/2025	A	06:00-14:00	Hollar, Kenneth	8.00
FF - Day	11/11/2025	B	06:00-14:00	Morales, Julian	8.00
FF - Day	11/12/2025	A	06:00-14:00	Morales, Julian	8.00
FF - Day	11/13/2025	B	08:00-14:00	Baker, Kyle	6.00
FF - Day	11/14/2025	C	06:00-14:00	Vanderkolk, Alex	8.00
FF - Day	11/15/2025	A	08:00-14:00	ODay, Austin	6.00
FF - Day	11/17/2025	A	06:00-14:00	Hollar, Kenneth	8.00
FF - Day	11/18/2025	B	08:00-14:00	Medlin, Colby	6.00
FF - Day	11/18/2025	B	08:00-13:00	Tackett, Dillon	5.00
FF - Day	11/19/2025	C	06:00-14:00	Morales, Julian	8.00
FF - Day	11/20/2025	B	06:00-14:00	Morales, Julian	8.00
FF - Day	11/22/2025	A	06:00-14:00	Medlin, Colby	8.00
FF - Day	11/23/2025	B	08:00-14:00	Medlin, Colby	6.00
FF - Day	11/24/2025	A	06:00-14:00	Tackett, Dillon	8.00
FF - Day	11/25/2025	B	06:00-14:00	Morales, Julian	8.00
FF - Day	11/26/2025	C	06:00-14:00	Morales, Julian	8.00
FF - Day	11/27/2025	A	06:00-14:00	Tackett, Dillon	8.00
FF - Day	11/28/2025	C	06:00-14:00	Malmut, Craig	8.00
FF - Day	11/29/2025	A	06:00-14:00	Tackett, Dillon	8.00
FF - Day	11/29/2025	A	08:00-14:00	LeBlanc, Mason	6.00
FF - Day	11/30/2025	B	06:00-14:00	Medlin, Colby	8.00
FF - Evening	11/1/2025	B	14:00-22:00	ODay, Austin	8.00
FF - Evening	11/2/2025	C	14:00-22:00	Eudy, Charli	8.00
FF - Evening	11/3/2025	A	14:00-22:00	McClellan, Chelsei	8.00
FF - Evening	11/4/2025	C	14:00-22:00	Morales, Julian	8.00
FF - Evening	11/5/2025	A	14:00-22:00	Eudy, Charli	8.00
FF - Evening	11/6/2025	B	17:00-22:00	Kirby, Corey	5.00
FF - Evening	11/8/2025	B	14:00-22:00	Hapeman, Ben	8.00
FF - Evening	11/9/2025	C	17:00-22:00	Kirby, Corey	5.00
FF - Evening	11/10/2025	A	14:00-22:00	Hollar, Kenneth	8.00
FF - Evening	11/11/2025	B	14:00-22:00	Morales, Julian	8.00
FF - Evening	11/12/2025	A	14:00-22:00	McClellan, Chelsei	8.00
FF - Evening	11/13/2025	B	17:00-22:00	Kirby, Corey	5.00
FF - Evening	11/14/2025	C	14:00-22:00	Vanderkolk, Alex	8.00

FLOWES STORE

Unit Name	Event Date	Shift	Times	User Name	Hours
FF - Evening	11/15/2025	A	14:00-22:00	Eudy, Charli	8.00
FF - Evening	11/16/2025	C	14:00-22:00	Medlin, Colby	8.00
FF - Evening	11/17/2025	A	14:00-22:00	McClellan, Chelsei	8.00
FF - Evening	11/18/2025	B	14:00-22:00	Medlin, Colby	8.00
FF - Evening	11/19/2025	C	14:00-22:00	Morales, Julian	8.00
FF - Evening	11/20/2025	B	17:00-22:00	Kirby, Corey	5.00
FF - Evening	11/21/2025	C	14:00-22:00	Eudy, Charli	8.00
FF - Evening	11/22/2025	A	14:00-22:00	Medlin, Colby	8.00
FF - Evening	11/23/2025	B	14:00-22:00	Medlin, Colby	8.00
FF - Evening	11/24/2025	A	14:00-22:00	Eudy, Charli	8.00
FF - Evening	11/25/2025	B	14:00-22:00	Morales, Julian	8.00
FF - Evening	11/26/2025	C	14:00-22:00	Eudy, Charli	8.00
FF - Evening	11/27/2025	A	14:00-18:00	Tackett, Dillon	4.00
FF - Evening	11/28/2025	C	14:00-20:00	Malmut, Craig	6.00
FF - Evening	11/29/2025	A	14:00-22:00	Medlin, Colby	8.00
FF - Evening	11/30/2025	B	14:00-22:00	Medlin, Colby	8.00
FF - Night	11/1/2025	B	22:00-06:00	ODay, Austin	8.00
FF - Night	11/2/2025	C	22:00-06:00	McClellan, Chelsei	8.00
FF - Night	11/3/2025	A	22:00-06:00	McClellan, Chelsei	8.00
FF - Night	11/4/2025	C	22:00-06:00	Morales, Julian	8.00
FF - Night	11/5/2025	A	22:00-06:00	Eudy, Charli	8.00
FF - Night	11/6/2025	B	22:00-06:00	Kirby, Corey	8.00
FF - Night	11/8/2025	B	22:00-06:00	Hapeman, Ben	8.00
FF - Night	11/9/2025	C	22:00-06:00	McClellan, Chelsei	8.00
FF - Night	11/10/2025	A	22:00-06:00	Medlin, Colby	8.00
FF - Night	11/11/2025	B	22:00-06:00	Morales, Julian	8.00
FF - Night	11/12/2025	A	22:00-06:00	McClellan, Chelsei	8.00
FF - Night	11/13/2025	B	22:00-06:00	Morales, Julian	8.00
FF - Night	11/14/2025	C	22:00-06:00	Hapeman, Ben	8.00
FF - Night	11/15/2025	A	22:00-06:00	Eudy, Charli	8.00
FF - Night	11/16/2025	C	22:00-06:00	McClellan, Chelsei	8.00
FF - Night	11/17/2025	A	22:00-06:00	McClellan, Chelsei	8.00
FF - Night	11/18/2025	B	22:00-06:00	Eudy, Charli	8.00
FF - Night	11/19/2025	C	22:00-06:00	Morales, Julian	8.00
FF - Night	11/20/2025	B	22:00-06:00	Morales, Julian	8.00
FF - Night	11/21/2025	C	22:00-06:00	Eudy, Charli	8.00
FF - Night	11/22/2025	A	22:00-06:00	Medlin, Colby	8.00
FF - Night	11/23/2025	B	22:00-06:00	Eudy, Charli	8.00
FF - Night	11/24/2025	A	22:00-06:00	Eudy, Charli	8.00
FF - Night	11/25/2025	B	22:00-06:00	Morales, Julian	8.00
FF - Night	11/26/2025	C	22:00-06:00	Eudy, Charli	8.00
FF - Night	11/27/2025	A	22:00-06:00	Morales, Julian	8.00

FLOWES STORE

Unit Name	Event Date	Shift	Times	User Name	Hours
FF - Night	11/28/2025	C	22:45-06:00	Tackett, Dillon	7.25
FF - Night	11/29/2025	A	22:00-06:00	Medlin, Colby	8.00
FF - Night	11/30/2025	B	22:00-06:00	Medlin, Colby	8.00
Officer - Day	11/1/2025	B	08:00-12:00	McClellan, Chelsei	4.00
Officer - Day	11/1/2025	B	12:00-20:00	Houston, Joey	8.00
Officer - Day	11/2/2025	C	08:00-20:00	McClellan, Chelsei	12.00
Officer - Day	11/3/2025	A	08:00-20:00	Morgan, Patrick	12.00
Officer - Day	11/4/2025	C	08:00-20:00	Messina, Anthony	12.00
Officer - Day	11/5/2025	A	08:00-20:00	Shaffer, Jeremy	12.00
Officer - Day	11/6/2025	B	08:00-20:00	Houston, Joey	12.00
Officer - Day	11/7/2025	C	08:00-17:00	Vanderkolk, Travis	9.00
Officer - Day	11/8/2025	B	08:00-20:00	Shaffer, Jeremy	12.00
Officer - Day	11/9/2025	C	06:00-20:00	Messina, Anthony	14.00
Officer - Day	11/10/2025	A	08:00-20:00	Shaffer, Jeremy	12.00
Officer - Day	11/11/2025	B	08:00-20:00	Messina, Anthony	12.00
Officer - Day	11/12/2025	A	08:00-20:00	Hester, Ryan	12.00
Officer - Day	11/13/2025	B	08:00-20:00	Houston, Joey	12.00
Officer - Day	11/14/2025	C	08:00-20:00	Messina, Anthony	12.00
Officer - Day	11/15/2025	A	08:00-20:00	Morgan, Patrick	12.00
Officer - Day	11/16/2025	C	08:00-20:00	McClellan, Chelsei	12.00
Officer - Day	11/17/2025	A	09:00-20:00	Hester, Ryan	11.00
Officer - Day	11/18/2025	B	08:00-20:00	Messina, Anthony	12.00
Officer - Day	11/20/2025	B	08:00-20:00	Houston, Joey	12.00
Officer - Day	11/21/2025	C	08:00-20:00	Shaffer, Jeremy	12.00
Officer - Day	11/22/2025	A	08:00-20:00	Shaffer, Jeremy	12.00
Officer - Day	11/23/2025	B	08:00-20:00	Pericho, Dave	12.00
Officer - Day	11/24/2025	A	08:00-20:00	Shaffer, Jeremy	12.00
Officer - Day	11/25/2025	B	08:00-20:00	Houston, Joey	12.00
Officer - Day	11/26/2025	C	14:00-20:00	Messina, Anthony	6.00
Officer - Day	11/27/2025	A	08:00-20:00	Parker, Evan	12.00
Officer - Day	11/28/2025	C	06:00-20:00	Messina, Anthony	14.00
Officer - Day	11/29/2025	A	08:00-20:00	Parker, Evan	12.00
Officer - Day	11/30/2025	B	08:00-20:00	Pericho, Dave	12.00
Unit Name	Event Date	Shift	Times	User Name	Hours

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1 <i>Open</i>	2 <i>Open</i>
3 Officer- Doug Saunders Driver- Scott Williams FF- John Ferrante FF- Trey Cruse FF- Keith Hicks	4 Officer- Trey Cruse Driver- Scott Williams	5 <i>Open</i>	6 Officer- Driver-	7 Officer- Brian Smith Driver- Aaron Kimmel Evening- Jeff Page	8 <i>Open</i>	9 Officer- Kane Hathcock Driver- Matt Helms
10 Officer- Brian Smith Driver- Matt Helms FF- Aaron Kimmel Evening- Trevor Cruse	11 Officer- Doug Saunders Driver- John Ferrante	12 Officer- Trey Cruse Driver- Keith Hicks FF- John Ferrante	13 Officer- Trey Cruse Driver- Scott Williams FF- Keith Hicks	14 Officer- Brian Smith Evening- Trevor Cruse	15 Officer- Matt Helms	16 Officer- Matt Helms
17 Officer- Keith Hicks Driver- John Ferrante FF- Trey Cruse	18 Officer- Trey Cruse Driver- Scott Williams FF- Keith Hicks	19 Officer- Brian Smith Driver- Matt Helms Evening- Jeff Page	20 Officer- Doug Saunders Driver- John Ferrante	21 Officer- Keith Hicks Driver- John Ferrante FF- Trey Cruse	22 <i>Open</i>	23 <i>Open</i>
24 Officer- Doug Saunders Driver- John Ferrante FF- Aaron Kimmel	25 Officer- Aaron Kimmel Driver- Matt Helms FF- Scott Williams	26 Officer- Trey Cruse Driver- John Ferrante FF- Aaron Kimmel	27 <i>Open</i>	28 Officer- Matt Helms	29 <i>Open</i>	30 <i>Open</i>

November 2025

GOLD HILL

OCT 2025	NOV 2025
S M T W T F S	S M T W T F S
28 29 30 1 2 3 4	31 1 2 3 4 5 6
5 6 7 8 9 10 11	7 8 9 10 11 12 13
12 13 14 15 16 17 18	14 15 16 17 18 19 20
19 20 21 22 23 24 25	21 22 23 24 25 26 27
26 27 28 29 30 31 1	28 29 30 31 1 2 3

Sun 26	Mon 27	Tue 28	Wed 29	Thu 30	Fri 31 Today	Sat 1
	7:30 AM Brock/Livengood/Morgan(Day) Haas/Logan(Night)	7:30 AM Brock/Livengood/Morgan(Day) Haas/Logan(Night)	7:30 AM Brock/Livengood/Morgan(Day) Haas/Logan(Night)	7:30 AM Brock/Livengood/Morgan(Day) Haas/Logan(Night)	7:30 AM Brock/Livengood/Morgan(Day)	
2	3 Morgan/Haas (Night) Brock/Livengood/Logan (Day)	4 Morgan/Haas (Night) Brock/Livengood/Logan (Day)	5 Morgan/Haas (Night) Brock/Livengood/Logan (Day)	6 Morgan/Haas (Night) Brock/Livengood/Logan (Day)	7 Brock/Livengood/Logan (Day)	8
9	10 7:30 AM Brock/Logan/Morgan(Day) 8:30 PM Haas/Livengood (Night)	11 7:30 AM Brock/Logan/Morgan(Day) 8:30 PM Haas/Livengood (Night)	12 7:30 AM Brock/Logan/Morgan(Day) 8:30 PM Haas/Livengood (Night)	13 7:30 AM Brock/Logan/Morgan(Day) 8:30 PM Haas/Livengood (Night)	14 7:30 AM Brock/Logan/Morgan(Day)	15
16	17 Morgan/Haas (Night) Brock/Livengood/Logan (Day)	18 Morgan/Haas (Night) Brock/Livengood/Logan (Day)	19 Morgan/Haas (Night) Brock/Livengood/Logan (Day)	20 Morgan/Haas (Night) Brock/Livengood/Logan (Day)	21 Brock/Livengood/Logan (Day)	22
23	24 7:30 AM Brock/Logan/Morgan(Day) 8:30 PM Haas/Logan(Night)	25 7:30 AM Brock/Logan/Morgan(Day) 8:30 PM Haas/Logan(Night)	26 7:30 AM Brock/Logan/Morgan(Day) 8:30 PM Haas/Logan(Night)	27 7:30 AM Brock/Logan/Morgan(Day) 8:30 PM Haas/Logan(Night)	28	29

November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						08(24) Sta 1 08(24) Sta1 08(24) Sta1- 08(24) Sta2- 08(24) Sta2- 08(24) Sta2- 08(24) Sta2- 08(24) Batt 18(14) Batt
08(24) Sta 1 08(24) Sta1 08(24) Sta1- 08(24) Sta2- 08(24) Sta2- 08(24) Sta2- 08(10) Batt 18(14) Batt	2 [B] Abernath W08(24) Sta 1 Gianino R08(24) Sta1 OPEN08(10) Sta1- Towery D18(14) Sta1- Frame J08(24) Sta2- OPEN08(24) Sta2- OPEN08(10) Sta2- Morris C18(11) Sta2- 08(24) Batt 07(8) Chief 08(8) Dep C	3 [C] Rivera H08(24) Sta 1 Owen D08(24) Sta1 King S08(24) Sta1- Bullock D08(24) Sta2- Bergeron P08(24) Sta2- Furr W08(10) Sta2- Abernath W18(14) Sta2- Hastings R08(10) Batt Morris C18(14) Batt Coley L07(8) Chief Case J08(8) Dep C 07(10) EMS C	4 [C] Owen D08(24) Sta 1 Mills T08(24) Sta1 Clarke J08(24) Sta1- Bergeron P08(24) Sta2- Furr W08(24) Sta2- Abernath W08(10) Sta2- Bullock D18(11) Sta2- Morris C08(24) Batt OPEN07(8) Chief Coley L08(8) Dep C Case J07(10) EMS C Penninge J	5 [A] Owen D08(24) Sta 1 Brown S08(24) Sta1 Legg C08(24) Sta1- Towery D08(24) Sta2- Furr K08(24) Sta2- Brown K08(24) Sta2- Hastings R08(10) Batt Bergeron P18(14) Batt Coley L07(8) Chief Case J08(8) Dep C Penninge J07(10) EMS C	6 [A] Legg C08(24) Sta 1 Brown S08(24) Sta1 OPEN08(10) Sta1- Towery D18(14) Sta1- Furr K08(10) Sta2- OPEN18(14) Sta2- King S08(24) Sta2- OPEN08(24) Sta2- Coley L08(24) Batt Case J07(8) Chief Penninge J08(8) Dep C	7 [B] OPEN08(24) Sta 1 Gianino R08(24) Sta1 OPEN08(24) Sta1- Basso A08(24) Sta2- Abernath W08(24) Sta2- Morris C08(24) Sta2- Frame J08(24) Batt OPEN OPEN Coley L Case J
08(10) Sta 1 18(14) Sta 1 08(24) Sta1 08(24) Sta1- 08(24) Sta2- 08(24) Sta2- 08(24) Sta2- 08(10) Batt 18(14) Batt	9 [C] Morris C08(10) Sta 1 OPEN18(14) Sta 1 Mills T08(24) Sta1 OPEN08(10) Sta1- Towery D18(11) Sta1- Furr W08(24) Sta2- OPEN08(24) Sta2- Abernath W08(10) Sta2- OPEN18(14) Sta2- 08(24) Batt 07(8) Chief 08(8) Dep C	10 [C] King S08(24) Sta 1 OPEN08(24) Sta1 Mills T08(10) Sta1- OPEN18(14) Sta1- Hastings R08(24) Sta2- Bergeron P08(24) Sta2- Furr W08(24) Sta2- OPEN08(24) Batt Basso A07(8) Chief OPEN08(8) Dep C Coley L07(10) EMS C Case J	11 [A] Abernath W08(24) Sta 1 Legg C08(24) Sta1 Brown K08(10) Sta1- OPEN18(14) Sta1- Morris C08(24) Sta2- Furr K08(24) Sta2- Kendrick T08(10) Sta2- Bergeron P18(14) Sta2- Coley L08(24) Batt Case J07(8) Chief Penninge J08(8) Dep C 07(10) EMS C	12 [A] Abernath W08(10) Sta 1 Legg C18(14) Sta 1 OPEN08(10) Sta1 Bullock D18(14) Sta1- Towery D08(10) Sta1- Furr K18(14) Sta1- OPEN08(24) Sta2- Morris C08(24) Sta2- Bergeron P08(10) Sta2- Coley L18(14) Sta2- Case J08(24) Batt Penninge J07(8) Chief 08(8) Dep C 07(10) EMS C	13 [B] Abernath W08(24) Sta 1 Gianino R08(24) Sta1 Gianino R08(24) Sta1- Kendrick T08(24) Sta2- Kendrick T08(24) Sta2- Clarke J08(24) Sta2- Towery D08(24) Batt Frame J07(8) Chief Morris C08(8) Dep C OPEN Bergeron P Coley L Case J Penninge J	14 [B] Gianino R08(24) Sta 1 Clarke J08(24) Sta1 OPEN08(24) Sta1- Rivera H08(24) Sta2- Frame J08(24) Sta2- OPEN08(24) Sta2- OPEN08(24) Batt Coley L Case J
08(10) Sta 1 18(14) Sta 1 08(24) Sta1 08(24) Sta1- 08(24) Sta2- 08(24) Sta2- 08(24) Sta2- 08(24) Sta2- 08(24) Batt	16 [C] Abernath W08(24) Sta 1 Morris C08(24) Sta1 Mills T08(24) Sta1- OPEN08(24) Sta2- Towery D08(24) Sta2- Furr W08(10) Sta2- OPEN18(11) Sta2- OPEN08(10) Batt 18(14) Batt 07(8) Chief 08(8) Dep C	17 [A] Morris C08(24) Sta 1 Kendrick T08(24) Sta1 Legg C18(14) Sta1- Abernath W08(24) Sta2- Furr K08(24) Sta2- OPEN08(24) Sta2- Hastings R08(10) Batt King S18(14) Batt OPEN07(8) Chief Coley L08(8) Dep C Case J07(10) EMS C	18 [A] Legg C08(24) Sta 1 Owen D08(24) Sta1 OPEN08(10) Sta1- Bergeron P18(14) Sta1- Furr K08(24) Sta2- OPEN08(24) Sta2- Abernath W08(24) Sta2- OPEN08(24) Batt Coley L07(8) Chief Case J08(8) Dep C Penninge J07(10) EMS C	19 [B] Gianino R08(24) Sta 1 Kendrick T08(24) Sta1 Brown K08(10) Sta1- Bullock D18(14) Sta1- Bergeron P08(24) Sta2- Frame J08(24) Sta2- Towery D08(24) Sta2- Owen D08(24) Batt Coley L07(8) Chief Case J08(8) Dep C Penninge J07(10) EMS C	20 [B] Abernath W08(24) Sta 1 Gianino R08(24) Sta1 OPEN08(24) Sta1- Morris C08(24) Sta2- Bergeron P08(24) Sta2- Frame J08(24) Sta2- Towery D08(24) Batt Owen D07(8) Chief Coley L08(8) Dep C Case J Penninge J	21 [C] Morris C08(24) Sta 1 Mills T08(24) Sta1 Clarke J08(24) Sta1- Rivera H08(10) Sta2- Furr W18(14) Sta2- OPEN08(24) Sta2- OPEN08(24) Sta2- Coley L08(24) Batt Case J
08(24) Sta 1 08(24) Sta1 08(24) Sta1- 08(24) Sta2- 08(24) Sta2- 08(24) Sta2- 08(24) Batt	23 [A] OPEN08(24) Sta 1 Brown S08(24) Sta1 OPEN08(24) Sta1- Towery D08(24) Sta2- Furr K08(24) Sta2- OPEN08(10) Sta2- OPEN18(14) Sta2- 08(24) Batt 07(8) Chief 08(8) Dep C 07(10) EMS C	24 [A] Legg C08(10) Sta 1 Brown S18(14) Sta 1 Kendrick T08(24) Sta1 Owen D08(24) Sta1- Furr K08(24) Sta2- OPEN08(24) Sta2- Basso A08(24) Sta2- Bergeron P08(24) Batt Coley L07(8) Chief Case J08(8) Dep C Penninge J07(10) EMS C	25 [B] Legg C08(24) Sta 1 Morris C08(24) Sta1 Gianino R08(24) Sta1- Kendrick T08(24) Sta2- Abernath W08(24) Sta2- Frame J08(24) Sta2- OPEN08(10) Batt Owen D18(14) Batt Coley L07(8) Chief Case J08(8) Dep C Penninge J07(10) EMS C	26 [B] Morris C08(24) Sta 1 Gianino R08(24) Sta1 OPEN08(24) Sta1- Towery D08(24) Sta2- Frame J08(24) Sta2- OPEN08(24) Sta2- Abernath W08(24) Batt OPEN07(8) Chief Coley L08(8) Dep C Case J Penninge J	27 [C] OPEN08(24) Sta 1 Mills T08(24) Sta1 OPEN08(24) Sta1- Towery D08(10) Sta2- Furr W18(14) Sta2- OPEN08(24) Sta2- OPEN08(24) Sta2- OPEN08(24) Sta2- Coley L08(24) Batt Case J07(8) Chief 08(8) Dep C	28 [C] Mills T08(24) Sta 1 Clarke J08(24) Sta1 OPEN08(24) Sta1- Legg C08(24) Sta2- OPEN08(24) Sta2- Furr W08(24) Sta2- OPEN08(10) Batt OPEN18(14) Batt Coley L Case J
08(24) Sta 1 08(24) Sta1 08(24) Sta1- 08(24) Sta2- 08(24) Sta2- 08(24) Sta2- 08(24) Batt	30 [A] Abernath W Brown S OPEN Towery D Furr K OPEN OPEN					29 [A] OPEN Brown S Clarke J Abernath W Furr K OPEN Morris C OPEN

Mt. Mitchell

November 2025

Include Availability

Include Leave

[Print](#)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 [B] 08(8) Staff OPEN 00(8) Staff OPEN 16(8) Staff OPEN
2 [C] 08(8) Staff OPEN 00(8) Staff Coble J 16(8) Staff OPEN 00(8) AVAIL Coble J	3 [A] 08(8) Engin Shue R 00(8) Staff OPEN 16(8) Staff OPEN 08(8) AVAIL Shue R	4 [B] 08(8) Engin Moser J 00(8) Staff OPEN 16(8) Staff Ritchie R 08(8) AVAIL Moser J	5 [C] 08(8) Brush Moser J 00(8) Staff Coble J 16(8) Staff Beck T 00(8) AVAIL Coble J 08(8) AVAIL Moser J 16(8) AVAIL Beck T	6 [A] 08(8) Squad Russell J 00(8) Staff Coble J 16(8) Staff Ritchie R 00(8) AVAIL Coble J 08(8) AVAIL Russell J	7 [B] 00(8) Staff OPEN 16(8) Staff OPEN 08(8) Tanke Russell J 08(8) AVAIL Russell J	8 [C] 08(8) Staff OPEN 00(8) Staff OPEN 16(8) Staff OPEN
9 [A] 08(8) Staff OPEN 00(8) Staff	10 [B] 08(8) Engin Moser J 00(8) Staff	11 [C] 08(8) Engin Moser J 00(8) Staff	12 [A] 00(8) Staff OPEN 16(8) Staff	13 [B] 08(8) Squad OPEN 00(8) Staff	14 [C] 00(8) Staff OPEN 16(8) Staff	15 [A] 08(8) Staff OPEN 00(8) Staff

Mt. Mitchell

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
16(8) Staff	16(8) Staff	16(8) Staff	08(8) Tanke	16(8) Staff	08(8) Tanke	16(8) Staff
OPEN	Ritchie R	Beck T	Moser J	Ritchie R	Shue R	OPEN
	08(8) AVAIL	08(8) AVAIL	08(8) AVAIL		08(8) AVAIL	
	Moser J	Moser J	Moser J		Shue R	
		16(8) AVAIL				
		Beck T				
16 [B]	17 [C]	18 [A]	19 [B]	20 [C]	21 [A]	22 [B]
08(8) Staff	08(8) Engin	08(8) Engin	08(8) Brush	08(8) Squad	00(8) Staff	08(8) Staff
OPEN	Moser J	OPEN	Moser J	Shue R	OPEN	OPEN
00(8) Staff	00(8) Staff	00(8) Staff	00(8) Staff	00(8) Staff	16(8) Staff	00(8) Staff
OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
16(8) Staff	16(8) Staff	16(8) Staff	16(8) Staff	16(8) Staff	08(8) Tanke	16(8) Staff
OPEN	Beck T	Ritchie R	Beck T	OPEN	Russell J	OPEN
	08(8) AVAIL		08(8) AVAIL	08(8) AVAIL	08(8) AVAIL	
	Moser J		Moser J	Shue R	Russell J	
	16(8) AVAIL					
	Beck T					
23 [C]	24 [A]	25 [B]	26 [C]	27 [A]	28 [B]	29 [C]
08(8) Staff	08(8) Engin	08(8) Engin	00(8) Staff	08(8) Squad	00(8) Staff	08(8) Staff
OPEN	Shue R	OPEN	Coble J	Russell J	Coble J	OPEN
00(8) Staff	00(8) Staff	00(8) Staff	16(8) Staff	00(8) Staff	16(8) Staff	00(8) Staff
Coble J	OPEN	OPEN	Beck T	Coble J	OPEN	OPEN
16(8) Staff	16(8) Staff	16(8) Staff	08(8) Tanke	16(8) Staff	08(8) Tanke	16(8) Staff
OPEN	Ritchie R	Ritchie R	Moser J	OPEN	Russell J	OPEN
00(8) AVAIL	08(8) AVAIL		00(8) AVAIL	00(8) AVAIL	00(8) AVAIL	
Coble J	Shue R		Coble J	Coble J	Coble J	
			08(8) AVAIL	08(8) AVAIL	08(8) AVAIL	
			Moser J	Russell J	Russell J	

Mt. Mitchell

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			16(8) AVAIL Beck T			
30 [A] 08(8) Staff OPEN 00(8) Staff Coble J 16(8) Staff OPEN 00(8) AVAIL Coble J						

Sent from my iPhone

Nov 2025 - Mount Pleasant Fire Department

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						Nov 1 Engine 19 Jerry Taylor 07:00-07:00 Jeff Cook 07:00-19:00 FF 07:00-19:00 Support 07:00-19:00 Driver 19:00-07:00 FF 19:00-07:00 Support 19:00-07:00 Events Touch a Truck at the 09:00 - 10:30 Halloween event. B
2 ↑ Engine 19 Brian Padgett 07:00-07:00 Jeff Williams 07:00-07:00 FF 07:00-19:00 Support 07:00-19:00 Dawson Taylor 19:00-07:00 Sean McGuire 19:00-06:30 Events Check med bag E19, E1 07:00 - 08:00 Complete in FORMS	3 Engine 19 Brian Padgett 07:00-07:00 Dawson Taylor 07:00-19:00 Philip Long 08:30-19:00 Cole Earnhardt 08:30-19:00 Dustin Sneed 19:00-07:00 Duncan O'Sullivan 19:00-07:00 Tyler Sneed 19:00-07:00 Events EMS Con-ed 18:30 - 21:30	4 Engine 19 Scott O'Loughlin 07:00-07:00 Philip Long 07:00-19:00 Support 07:00-19:00 Justin Hunter 08:00-19:00 Jeff Williams 19:00-07:00 Adam Carey 19:00-07:00 Sean McGuire 19:00-06:30 Events Trades Duncan O'Sullivan 07:00-19:00 For Justin Hunter	5 Engine 19 Scott O'Loughlin 07:00-07:00 Chase Crayton 07:00-19:00 Grant Lovelace 07:00-19:00 Duncan O'Sullivan 07:00-19:00 Jeff Cook 19:00-07:00 Sean McGuire 19:00-06:30 Tyler Sneed 19:00-07:00 Events Trades Duncan O'Sullivan 07:00-19:00 For Justin Hunter	6 Engine 19 Jerry Taylor 07:00-07:00 Mike Powell 07:00-19:00 Wesley Wilson 08:15-07:00 Jack Bickerstaff 08:15-19:00 Cole Furr 19:00-07:00 Dawson Taylor 19:00-07:00 Events Edit Schedule Add Note Add Event Jeff Watts	7 Engine 19 Jerry Taylor 07:00-07:00 Driver 07:00-19:00 FF 07:00-19:00 Support 07:00-19:00 Driver 19:00-07:00 Sean McGuire 19:00-07:00 Support 19:00-07:00 Events Brian on Vac (24) 07:00 - 07:00	8 Engine 19 Sean McGuire 07:00-06:30 FF 07:00-19:00 Support 07:00-19:00 Brian Padgett 07:00-07:00 Philip Long 08:30-19:00 Dawson Taylor 19:00-07:00 FF 19:00-07:00 Support 19:00-07:00 Events Brian on Vac (24) 07:00 - 07:00
9 Engine 19 Tyler Sneed 07:00-07:00 Scott O'Loughlin 07:00-19:00 FF 07:00-19:00 Support 07:00-19:00 Brian Padgett 07:00-07:00 Jeff Williams 19:00-07:00 Dawson Taylor 19:00-06:30 Austin McDonald 19:00-07:00 Events Check med bag E19, E1 07:00 - 08:00 Complete in FORMS Brian on Vac (24) 07:00 - 07:00	10 Engine 19 Scott O'Loughlin 07:00-07:00 Mike Powell 07:00-19:00 Justin Hunter 07:00-19:00 Chase Crayton 08:00-19:00 Jeff Cook 19:00-07:00 Sean McGuire 19:00-06:30 Adam Carey 19:00-07:00 Trades Mike Powell 07:00-19:00 For Austin McDonald Events company coming to s 07:00 - 07:00 Pay Week	11 Engine 19 Scott O'Loughlin 07:00-07:00 Craig Maxwell 07:00-19:00 Support 07:00-19:00 Dawson Taylor 08:30-19:00 Jeff Cook 19:00-07:00 Tyler Sneed 19:00-07:00 Ryan Sellers 19:00-07:00 Events Pay Week	12 Engine 19 Jerry Taylor 07:00-07:00 Mike Powell 07:00-07:00 Austin McDonald 08:00-07:00 Cole Earnhardt 08:30-19:00 Jeff Williams 19:00-07:00 Events Pump test/Ground fac 07:00 - 07:00 All Pro here to do te	13 Engine 19 Brian Padgett 07:00-07:00 FF 07:00-19:00 Support 07:00-19:00 Duncan O'Sullivan 08:00-19:00 Austin McDonald 19:00-07:00 Russell Aggabao 19:00-05:15 Sean McGuire 19:00-07:00 Trades Austin McDonald 19:00-07:00 For Jeff Watts	14 Engine 19 Brian Padgett 07:00-07:00 Driver 07:00-19:00 Justin Hunter 07:00-19:00 Support 07:00-19:00 Driver 19:00-07:00 Sean McGuire 19:00-07:00 Russell Aggabao 19:00-07:00 Events Brian on Vac (24) 07:00 - 07:00	15 Engine 19 Brian Padgett 07:00-07:00 Driver 07:00-19:00 FF 07:00-19:00 Support 07:00-19:00 Wesley Wilson 19:00-07:00 FF 19:00-07:00 Austin McDonald 19:00-07:00
16 Engine 19 Scott O'Loughlin 07:00-07:00 Tyler Sneed 07:00-07:00 FF 07:00-19:00 Jeff Williams 07:00-07:00 Sean McGuire 19:00-07:00 Events Check med bag E19, E1 07:00 - 08:00 Complete in FORMS	17 Engine 19 Scott O'Loughlin 07:00-07:00 Grant Lovelace 07:00-19:00 Justin Hunter 08:00-19:00 Mike Powell 08:30-19:00 Jeff Cook 19:00-07:00 Russell Aggabao 19:00-05:15 Ryan Sellers 19:00-07:00 Trades Justin Hunter 08:00-19:00 For Austin McDonald	18 Engine 19 Jerry Taylor 07:00-07:00 Josh Funderburk 07:00-07:00 Justin Hunter 07:00-19:00 Cole Earnhardt 08:30-19:00 Austin McDonald 19:00-07:00 Sean McGuire 19:00-06:30 Trades Justin Hunter 08:00-19:00 For Austin McDonald	19 Engine 19 Jerry Taylor 07:00-07:00 Craig Maxwell 07:00-19:00 Chase Crayton 07:00-19:00 Adam Carey 08:30-19:00 Jeff Cook 19:00-07:00 Jeff Williams 19:00-07:00 Dustin Sneed 19:00-07:00 Events Pump test/Ground fac 07:00 - 07:00 All Pro here to do te	20 Engine 19 Brian Padgett 07:00-07:00 FF 07:00-19:00 Support 07:00-19:00 Duncan O'Sullivan 08:00-19:00 Austin McDonald 19:00-07:00 Russell Aggabao 19:00-05:15 Sean McGuire 19:00-07:00 Trades Austin McDonald 19:00-07:00 For Jeff Watts	21 Engine 19 Brian Padgett 07:00-07:00 Philip Long 07:00-19:00 Support 07:00-19:00 Wesley Wilson 08:00-19:00 Tyler Sneed 19:00-07:00 Sean McGuire 19:00-06:30 Austin McDonald 19:00-05:00 Events Brian on Vac (24) 07:00 - 07:00	22 Engine 19 Scott O'Loughlin 07:00-07:00 Jeff Cook 07:00-19:00 FF 07:00-19:00 Support 07:00-19:00 Jeff Williams 19:00-07:00 Sean McGuire 19:00-06:30 Adam Carey 19:00-07:00
23 Engine 19 Scott O'Loughlin 07:00-07:00 Jeff Williams 07:00-07:00 Philip Long 07:00-19:00 Support 07:00-19:00 Cole Furr 19:00-07:00 Tyler Sneed 19:00-07:00 Events Check med bag E19, E1 07:00 - 08:00 Complete in FORMS	24 Engine 19 Jerry Taylor 07:00-07:00 Justin Hunter 07:00-19:00 Benjamin Preddy 07:00-07:00 Cole Earnhardt 08:30-19:00 Dustin Sneed 19:00-07:00 Russell Aggabao 19:00-05:15 Events Pay Week	25 Engine 19 Jerry Taylor 07:00-07:00 Austin McDonald 07:00-19:00 FF 07:00-19:00 Support 07:00-19:00 Jeff Williams 19:00-07:00 Russell Aggabao 19:00-07:00 Sean McGuire 19:00-06:30 Trades Russell Aggabao 19:00-07:00 For Adam Carey Events Pay Week	26 Engine 19 Brian Padgett 07:00-07:00 Justin Hunter 07:00-19:00 Support 07:00-19:00 Philip Long 08:30-19:00 Jeff Watts 19:00-07:00 Cole Furr 19:00-07:00 Josh Cook 19:00-07:00 Events Pump test/Ground fac 07:00 - 07:00 All Pro here to do te	27 Engine 19 Brian Padgett 07:00-07:00 Philip Long 07:00-19:00 FF 07:00-19:00 Support 07:00-19:00 Jeff Cook 19:00-07:00 FF 19:00-07:00 Dustin Sneed 19:00-07:00 Events Pump test/Ground fac 07:00 - 07:00 All Pro here to do te	28 Engine 19 Scott O'Loughlin 07:00-07:00 Driver 07:00-19:00 FF 07:00-19:00 Support 07:00-19:00 Noah Stamey 19:00-07:00 Grant Lovelace 19:00-07:00 Austin McDonald 19:00-07:00 Events Brian on Vac (24) 07:00 - 07:00	29 Engine 19 Scott O'Loughlin 07:00-07:00 Dustin Sneed 07:00-19:00 Dawson Taylor 07:00-19:00 Sean McGuire 07:00-07:00 Ryan Sellers 19:00-07:00 Duncan O'Sullivan 19:00-07:00 Trades Sean McGuire 19:00-07:00 For Tyler Sneed
30 Engine 19 Jerry Taylor 07:00-07:00 Jeff Cook 07:00-19:00 Duncan O'Sullivan 07:00-19:00 Support 07:00-19:00 Jeff Williams 19:00-07:00 Benjamin Preddy 19:00-07:00 Cole Furr 19:00-07:00 Events Check med bag E19, E1 07:00 - 08:00 Complete in FORMS						

↑ Indicates time starts on following calendar day

↑ Events and Time Off follow default Split Time of Day of 07:00

↑ The hour from 01:00 to 02:00 on November 2 exists twice due to Daylight Saving Time.

Staffing Levels - By Hour Of Day as of 12-02-2025																											
Date	Day	Shift	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Daily Avg
11/1/2025	Sat	C	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	4	4	4	4	4	4	4	3.3
11/2/2025	Sun	A	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	3	3	3	3	3	3	3	3.7
11/3/2025	Mon	B	3	3	3	3	3	3	3	3	4	6	6	6	6	6	7	7	7	4	4	4	4	4	4	4	4.6
11/4/2025	Tue	C	4	4	4	4	4	4	4	4	4	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	4.7
11/5/2025	Wed	A	5	5	5	5	5	5	5	5	5	6	6	6	6	6	6	6	6	5	5	5	5	5	5	5	5.4
11/6/2025	Thu	B	5	5	5	5	5	5	5	5	5	6	6	6	6	6	6	6	6	5	5	5	5	5	5	5	5.4
11/7/2025	Fri	C	5	5	5	5	5	5	5	5	3	5	5	5	5	5	5	5	5	6	6	6	6	6	6	6	5.2
11/8/2025	Sat	A	6	6	6	6	6	6	6	6	3	3	3	3	3	3	3	3	3	4	4	4	4	4	4	4	4.2
11/9/2025	Sun	B	4	4	4	4	4	4	4	4	4	4	4	4	4	4	5	5	5	6	6	6	6	6	6	6	4.7
11/10/2025	Mon	C	6	6	6	6	6	6	6	6	3	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	5.9
11/11/2025	Tue	A	6	6	6	6	6	6	6	6	5	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6
11/12/2025	Wed	B	6	6	6	6	6	6	6	6	3	4	4	4	4	4	3	3	3	6	6	6	6	6	6	6	5
11/13/2025	Thu	C	6	6	6	6	6	6	6	6	4	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	5.9
11/14/2025	Fri	A	6	6	6	6	6	6	6	6	4	5	5	5	5	5	5	5	5	3	3	3	3	3	3	3	4.7
11/15/2025	Sat	B	3	3	3	3	3	3	3	3	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	3.7
11/16/2025	Sun	C	4	4	4	4	4	4	4	4	3	4	4	4	4	4	4	4	4	5	5	5	5	5	5	5	4.3
11/17/2025	Mon	A	5	5	5	5	5	5	5	5	5	5	5	5	5	6	6	6	6	6	6	6	6	6	6	6	5.5
11/18/2025	Tue	B	6	6	6	6	6	6	6	6	4	6	6	6	6	6	6	6	6	5	5	5	5	5	5	5	5.6
11/19/2025	Wed	C	5	5	5	5	5	5	5	5	4	6	6	6	6	6	6	6	6	5	6	6	6	6	6	6	5.6
11/20/2025	Thu	A	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6
11/21/2025	Fri	B	6	6	6	6	6	6	6	6	4	6	6	6	6	6	6	6	6	5	5	5	5	5	5	5	5.6
11/22/2025	Sat	C	5	5	5	5	5	5	5	5	4	5	5	5	5	6	6	6	6	5	5	5	5	5	5	5	5.1
11/23/2025	Sun	A	5	5	5	5	5	5	5	5	6	6	6	6	6	6	6	6	6	5	5	5	5	5	5	5	5.4
11/24/2025	Mon	B	5	5	5	5	5	5	5	5	4	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	5.6
11/25/2025	Tue	C	6	6	6	6	7	7	6	6	3	5	5	5	5	5	5	6	4	5	5	5	5	5	5	5	5.3
11/26/2025	Wed	A	5	5	5	5	5	5	5	5	6	6	6	6	6	6	6	6	6	4	4	4	4	4	4	4	5.1
11/27/2025	Thu	B	4	4	4	4	4	4	4	4	5	5	7	5	5	5	5	5	5	5	5	5	5	5	5	5	4.8
11/28/2025	Fri	C	5	5	5	5	5	5	5	5	3	5	5	5	5	5	5	5	5	4	4	4	4	4	4	4	4.6
11/29/2025	Sat	A	4	4	4	3	3	3	3	3	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	5.3
11/30/2025	Sun	B	6	6	6	6	6	6	6	6	3	3	3	3	3	3	3	3	3	4	4	4	4	4	4	4	4.2
Hrly Avg			5	5	5	5	5	5	4.9	4.9	4	5.1	5.2	5.1	5.1	5.1	5.2	5.2	5.2	5	5	5	5	5	5	5	-

Richfield-Misenheimer FD	Month		
Date	Nov	8am-5pm	Staff Number
1			0
2			0
3			0
4			1
5			1
6			0
7			2
8			0
9			0
10			0
11			1
12			2
13			0
14			2
15			0
16			0
17			0
18			2
19			1
20			2
21			0
22			0
23			0
24			2
25			2
26			0
27			0
28			0
29			0
30			0
31			

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

January 20, 2026
6:00 PM

AGENDA CATEGORY:

Reports

SUBJECT:

Super Cab Co - Monthly Report

BRIEF SUMMARY:

Attached is the list of staff members that received a Super C recognition over the past month.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Staff

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

SuperC's for the Month of December 2025

Employee	Department	Award Count
AARON M TUTTLE	SHERIFF COMMUNICATIONS	1
ADRIANE M SUTHER	ADMINISTRATION OPERATIONS-DSS	2
AIMEE R PALMER	SOCIAL WORK SERVICES - DSS	1
AKIYA L GORE	FOOD & NUTRITION SERVICES-DSS	1
ALEXANDER R GROSBY	HARRISBURG LIBRARY	1
ALYMDIA BURCH	FOOD & NUTRITION SERVICES-DSS	1
AMANDA A WILKERSON	KANNAPOLIS LIBRARY	3
AMANDA D BURDGE	INCOME MAINTENANCE - DSS	1
AMANDA R GALLEGOS	FOOD & NUTRITION SERVICES-DSS	1
AMANDA R LYNCH	HARRISBURG LIBRARY	1
AMANDA R SMIT	KANNAPOLIS LIBRARY	1
AMBER D SAVAGE	INCOME MAINTENANCE - DSS	5
AMBER N BARNHARDT	COMMUNITY DEVELOPMENT	3
AMY C NANCE	INCOME MAINTENANCE - DSS	1
AMY E MCBRIDE	INCOME MAINTENANCE - DSS	1
ANGELA E LOVE	CONCORD LIBRARY	1
ANGELA N CRESPO	DETENTION CENTER	1
ANGELIQUE M MANIRIHO	ADMINISTRATION OPERATIONS-DSS	3
ANGINA D MONTGOMERY	MIDLAND LIBRARY	1
APRIL L PEDNEAULT	CONCORD LIBRARY	1
APRIL R STATON	DETENTION CENTER	1
ARDERRICK L FANT	FACILITY SERVICES	1
ARIADNE OLVERA	BOARD OF COMMISSIONERS	2
ARIANA A GARCIA-FRANQUIZ	MT PLEASANT LIBRARY	1
ASHLEY J MOORE	INCOME MAINTENANCE - DSS	1
ASHLEY L LEOPARD	SOCIAL WORK SERVICES - DSS	1
ASHLEY M BOWMAN	INCOME MAINTENANCE - DSS	3
ASHLEY N PETHEL	EMERGENCY MEDICAL SERVICES	1
AUBREY M EBRON	ECONOMIC FAMILY SUPPORT SVCS	1
AUSTIN B ARNDER	EMERGENCY MEDICAL SERVICES	1
AUSTIN J DEMEGLIO	AFTON RIDGE LIBRARY	1
AUTRIECE A MARIN	FOOD & NUTRITION SERVICES-DSS	1
AVEY I GIBBS	SOCIAL WORK SERVICES - DSS	1
BECKY H LEWIS	ADMINISTRATION OPERATIONS-DSS	3
BENDU B ZARGO	FOOD & NUTRITION SERVICES-DSS	1
BENJAMIN R MCGUIRE	EMERGENCY MEDICAL SERVICES	1
BERNADETTE M SOBKOWIAK	TAX ADMINISTRATION	4
BERTHA V CARDENAS	ADMINISTRATION OPERATIONS-DSS	2
BETH A PRYMOCK	FOOD & NUTRITION SERVICES-DSS	2
BETHANY T PENNINGTON	SERVICE GARAGE	1
BRANDON D PAIR	TRANSPORTATION - HUMAN SERVICE	1
BRANDON J MICHETTI	COUNTY SHERIFF	1
BRANDON L FOUTZ	EMERGENCY MEDICAL SERVICES	2
BRANDY E WEBSTER	COMMERCE	1
BRANDY L PORTER	SHERIFF COMMUNICATIONS	1
BRIAN C EGGERS	ANIMAL CONTROL	1
BRIAN R BIGGS	SHERIFF COMMUNICATIONS	1
BRIANNA I RODGERS	SOCIAL WORK SERVICES - DSS	1
BRITTANY K YODER	INFORMATION SERVICES - ADMIN	1
BRITTNEY N AUSTIN	DETENTION CENTER	1

BROOKE E HILTON	COUNTY SHERIFF	1
CANDICE R DORTON	DETENTION CENTER	1
CARLOS M MONTOYA	FACILITY SERVICES	1
CARLY L VARNADORE	KANNAPOLIS LIBRARY	1
CAROLE L DENNIS	CONCORD LIBRARY	1
CAROLINA I MONTALBA PEREIRA	ADMINISTRATION OPERATIONS-DSS	2
CAROLINE A WALLY	SOCIAL WORK SERVICES - DSS	1
CARYS M ROBERSON	AFTON RIDGE LIBRARY	1
CATHERINE E LAVOIE	EMERGENCY MEDICAL SERVICES	1
CELESTE M BEACHAM	ADULT AND FAMILY SERVICES	1
CHARLIE G RAMIREZ	AFTON RIDGE LIBRARY	1
CHERYL L MANN	TAX COLLECTOR	1
CHRISTOPHER F HARTSELL	COUNTY SHERIFF	1
CHRISTOPHER J BENSON	ADMINISTRATION OPERATIONS-DSS	3
CHRISTOPHER R SHAFFER	EMERGENCY MEDICAL SERVICES	1
CHRISTOPHER S RANKIN	LIBRARY ADMINISTRATION	1
CHRISTOPHER T KRIMMINGER	COUNTY SHERIFF	1
CONSTANCE E JACKSON	INCOME MAINTENANCE - DSS	4
COREY D HENDRIX	INFORMATION SERVICES - ADMIN	1
CYNTHIA L GILMORE	CONCORD LIBRARY	1
DALISHA A VANTERPOOL	SOCIAL WORK SERVICES - DSS	1
DAMARIS MONZON	ADMINISTRATION OPERATIONS-DSS	2
DANIEL I REECE	FINANCE	1
DANIEL R STARNES	DETENTION CENTER	1
DAVID B GRASSO	INFORMATION SERVICES - ADMIN	1
DAWN I LAMB	INCOME MAINTENANCE - DSS	1
DEBRA A SCHMITZER	AFTON RIDGE LIBRARY	1
DEIJIER C DALTON	DETENTION CENTER	1
DENISE A FERRIS	INCOME MAINTENANCE - DSS	1
DENISE Y UNDERWOOD	SENIOR SERVICES	1
DEVINA C DALTON	DETENTION CENTER	1
DIANA MARTIN	INCOME MAINTENANCE - DSS	3
DIANA L VELAZQUEZ RAMOS	INFORMATION SERVICES - ADMIN	2
EARL J MCLAURIN	INCOME MAINTENANCE - DSS	1
EBONY F DANIELS	FOOD & NUTRITION SERVICES-DSS	1
EBONY S FOSTER	INCOME MAINTENANCE - DSS	1
ELIZABETH A HESTON	ECONOMIC FAMILY SUPPORT SVCS	1
ELIZABETH B HARTZOG	AFTON RIDGE LIBRARY	1
ELIZABETH B PATTERSON	TAX COLLECTOR	1
ELIZABETH I ZUNIGA	TAX COLLECTOR	3
ELIZABETH SUZANNE H MOOSE	BUSINESS OPERATIONS - HHS	4
EMILY A PETERSON	INCOME MAINTENANCE - DSS	1
EMILY G BURNETTE	TAX ADMINISTRATION	2
EMMA C GIDDINGS	EMERGENCY MEDICAL SERVICES	1
ERIC M BANKS	FACILITY SERVICES	1
ERIC M ROSE	TAX ADMINISTRATION	1
ERICA A LETTICE	INCOME MAINTENANCE - DSS	1
ERIN M NEWKIRK	HUMAN RESOURCES	1
EVAN P CRISAFULLI	ANIMAL CONTROL	1
FATEANA S KERSEY	INCOME MAINTENANCE - DSS	2
GARY L RODGERS JR.	EMERGENCY MEDICAL SERVICES	1
GEORGE M TALLENT SR	DETENTION CENTER	1
GINA ADAMS	CONCORD LIBRARY	2

GREGORAY KEYES	INCOME MAINTENANCE - DSS	4
GRISSELDA K CARRANZA HURTADO	ADMINISTRATION OPERATIONS-DSS	3
HEATHER D DIMARCO	MT PLEASANT LIBRARY	2
HEATHER K FRICK	ALC-AFTON RIDGE	1
HEATHER L ALTMAN	INCOME MAINTENANCE - DSS	3
HOKE H PITTMAN	MT PLEASANT LIBRARY	1
HOLLYE L MCCALLUM	ADMINISTRATION OPERATIONS-DSS	6
HOPE L FERNANDER	ECONOMIC FAMILY SUPPORT SVCS	4
HUGH A HAYNIE JR	INFORMATION SERVICES - ADMIN	2
ISABELLA R ADRIANO	INFORMATION SERVICES - ADMIN	1
JACK A DODD	INFORMATION SERVICES - ADMIN	1
JACQUELINE P WILLIAMS	STRATEGY	1
JAKIYAH S ABRAM	SOCIAL WORK SERVICES - DSS	1
JAMESHIA J JONES	INCOME MAINTENANCE - DSS	3
JAMIE L SMITH	TRANSPORTATION - HUMAN SERVICE	1
JANELL R CAMERON	TAX ADMINISTRATION	2
JANICE C ALEXANDER	ADMINISTRATION OPERATIONS-DSS	1
JARED S PAULO	INFORMATION SERVICES - ADMIN	2
JASMINE N ROSENBERY	AFTON RIDGE LIBRARY	1
JASON G REECE	INFORMATION SERVICES - ADMIN	1
JAZZMEN K HOOPER	SOCIAL WORK SERVICES - DSS	2
JEANNIE M KOR	INCOME MAINTENANCE - DSS	3
JEFFREY M MERRIMAN	INCOME MAINTENANCE - DSS	1
JEFFREY W BLAKE	LIBRARY ADMINISTRATION	1
JENNA G DOWD	MIDLAND LIBRARY	2
JENNIFER CASTREJON	AFTON RIDGE LIBRARY	1
JENNIFER D MCLEAN	ECONOMIC FAMILY SUPPORT SVCS	1
JENNIFER L SHUMWAY	INCOME MAINTENANCE - DSS	1
JENNY H HOLLIS	TAX COLLECTOR	2
JERRY M MCCLANAHAN JR	TAX ADMINISTRATION	1
JESSE J BEAL	COUNTY SHERIFF	1
JESSICA E DOWDY	MT PLEASANT LIBRARY	1
JESSICA S WILDSMITH	LIBRARY ADMINISTRATION	1
JODY R NORRIS	TRANSPORTATION - HUMAN SERVICE	1
JOHN O BEALL	EMERGENCY MEDICAL SERVICES	1
JOHN S EURY	CONCORD LIBRARY	1
JONATHAN D BRADLEY	RISK MANAGEMENT	1
JONATHAN E GARREN	COUNTY SHERIFF	1
JONATHAN W DRYE	SIGN MAINTENANCE	1
JOSEPH S SINGLETON	MIDLAND DIVISION-SHERIFF	2
JOSEPH W STEELE	EMERGENCY MEDICAL SERVICES	1
JOSHUA A STORY	KANNAPOLIS LIBRARY	2
JOSHUA D HARLESS	COUNTY SHERIFF	1
JOSHUA K HOLDER	INFORMATION SERVICES - ADMIN	2
JULIE P ALDRIDGE	TAX ADMINISTRATION	2
KARA A CLARKE	EMERGENCY MEDICAL SERVICES	1
KAREN D BAKER	CONCORD LIBRARY	1
KAREN L GUERRERO	ECONOMIC FAMILY SUPPORT SVCS	1
KAREN N JONES	INCOME MAINTENANCE - DSS	1
KATE E MODROW	ALC-AFTON RIDGE	1
KATELYN E HARRISON	COUNTY SHERIFF	1
KATHARINE M WHEELER	ADMINISTRATION OPERATIONS-DSS	2
KATHELEEN J LITTLE	TAX ADMINISTRATION	3

KATHRYN L MONACO	INCOME MAINTENANCE - DSS	1
KATHRYN M EUDY	CONCORD LIBRARY	1
KATLYN P WALLACE	KANNAPOLIS LIBRARY	1
KATRINA A MCMASTERS	SOCIAL WORK SERVICES - DSS	2
KEA T KELLY	FOOD & NUTRITION SERVICES-DSS	1
KELLEY A CUNNINGHAM	MT PLEASANT LIBRARY	2
KELLY P HINEBAUGH	SOCIAL WORK SERVICES - DSS	1
KENNETH Q JONES	INCOME MAINTENANCE - DSS	1
KEVIN P MOOSMANN	BUILDING MAINTENANCE	1
KEVIN R VINSON	INFORMATION SERVICES - ADMIN	1
KIMBERLY D FREEMAN	FOOD & NUTRITION SERVICES-DSS	2
KIMBERLY M RUSS	INCOME MAINTENANCE - DSS	2
KIMBERLY M STIREWALT	INCOME MAINTENANCE - DSS	2
KOLBY R DRYE	DETENTION CENTER	1
KRISTEN V DURYEE	ADMINISTRATION OPERATIONS-DSS	5
KRISTINA D FISER	INCOME MAINTENANCE - DSS	1
KYLE B WHITE	CONCORD LIBRARY	1
LATOYA D ANSON	ADULT AND FAMILY SERVICES	1
LAURA A ENDICOTT	CHILD SUPPORT SERVICES-DSS	1
LAURA K ROBERTS	INCOME MAINTENANCE - DSS	1
LAUREN E LINKER	BUSINESS OPERATIONS - HHS	1
LAUREN M BROWNEE	SOCIAL WORK SERVICES - DSS	1
LEAH S ODUM	EMERGENCY MEDICAL SERVICES	2
LEONIQUE BROWN	ADMINISTRATION OPERATIONS-DSS	1
LESLIE A REIMER	TAX ADMINISTRATION	3
LESLIE D DUNCAN	COUNTY SHERIFF	1
LESLIE S CARVER	INCOME MAINTENANCE - DSS	1
LIGIA M LARSEN	ADMINISTRATION OPERATIONS-DSS	5
LINDA D DESHONG	INCOME MAINTENANCE - DSS	1
LISA C HONEYCUTT	ADMINISTRATION OPERATIONS-DSS	4
LISA K DIPAOLO	SOCIAL WORK SERVICES - DSS	1
LISA T FULLERTON	ADULT AND FAMILY SERVICES	1
LOGAN S ALLEN	EMERGENCY MEDICAL SERVICES	2
LOREAL MCKOY	TRANSPORTATION - HUMAN SERVICE	1
LORI T CUMMINGS	INCOME MAINTENANCE - DSS	3
LORRIE B SHUE	TAX ADMINISTRATION	2
LUCAS M KLAUSS	AFTON RIDGE LIBRARY	2
LUIS P RODRIGUEZ	COUNTY SHERIFF	1
MARCI A JONES	INFORMATION SERVICES - ADMIN	1
MARIA L SOUSA	ADMINISTRATION OPERATIONS-DSS	2
MARIE V SPAIN	INFORMATION SERVICES - ADMIN	1
MARK MCINTYRE	INFORMATION SERVICES - ADMIN	1
MARK L HUNT	COUNTY SHERIFF	1
MAUREEN RYAN	ADMINISTRATION OPERATIONS-DSS	3
MEGAN D RAMSEY	ECONOMIC FAMILY SUPPORT SVCS	1
MEGAN E LAMBERT	ADULT AND FAMILY SERVICES	2
MELINDA D METZ	KANNAPOLIS LIBRARY	2
MELISSA M KING	EMERGENCY MEDICAL SERVICES	1
MERCEDES G CHICAS	ADMINISTRATION OPERATIONS-DSS	3
MEREDITH R ALLRED	SHERIFF COMMUNICATIONS	1
MICHAEL D THRIFT	TAX ADMINISTRATION	1
MICHAEL J ASH	SIGN MAINTENANCE	2
MICHELLE J CORTELLESA	DETENTION CENTER	1

MICHELLE R STAPULA	CHILD SUPPORT SERVICES-DSS	1
MILEYDIS LLANOS	INCOME MAINTENANCE - DSS	1
MYISHA A WEBSTER	INCOME MAINTENANCE - DSS	2
NAHKIA M THOMAS	INCOME MAINTENANCE - DSS	3
NAQUAN J CLAIRE	TRANSPORTATION - HUMAN SERVICE	1
NATALIA Z WEAVER	ADMINISTRATION OPERATIONS-DSS	5
NAYLA G OCHOA	INCOME MAINTENANCE - DSS	1
NEKEYA Y FORNEY	ECONOMIC FAMILY SUPPORT SVCS	1
NICOLE A CHUBB	MT PLEASANT LIBRARY	1
NYA-ANNE R GREENIDGE	KANNAPOLIS LIBRARY	4
PAMELA C BATTLE	INCOME MAINTENANCE - DSS	2
PARIS C BROWN	SOCIAL WORK SERVICES - DSS	1
PARKER L SMITH	EMERGENCY MEDICAL SERVICES	1
PATRICIA D ROGERS	TAX ADMINISTRATION	3
PAULA J MCNAIR	HUMAN RESOURCES	1
PETICIA S RITCH	FINANCE	1
PETRENELLA H FUNDERBURK	INCOME MAINTENANCE - DSS	2
QUINDARA R TURNER	FOOD & NUTRITION SERVICES-DSS	1
QUINTEN L STROMAN	INFORMATION SERVICES - ADMIN	1
RACHAEL J MCLAUGHLIN	KANNAPOLIS LIBRARY	1
RACHEL M ANDERSON	CHILD SUPPORT SERVICES-DSS	2
REKITA L MCDUFFIE	ADMINISTRATION OPERATIONS-DSS	3
RHONDA K STORM	TAX ADMINISTRATION	1
RICHARD A RUSSELL	CONSTRUCTION STANDARDS	1
RICHARD E COOKE III	AFTON RIDGE LIBRARY	1
RICHARD T BENNETT	FACILITY SERVICES	1
RITA F CLYBURN	ACTIVE LIVING CTR-MT. PLEASANT	1
ROBERT MCNEALEY II	FOOD & NUTRITION SERVICES-DSS	1
RYAN T WARD	INFORMATION SERVICES - ADMIN	1
SAMELIA R JONES	ECONOMIC FAMILY SUPPORT SVCS	3
SARA A SHEPHERD	EMERGENCY MEDICAL SERVICES	1
SARAH E DUTTON	KANNAPOLIS LIBRARY	5
SEAN C LEIGHTON	EMERGENCY MEDICAL SERVICES	1
SEAN E LYONS	AFTON RIDGE LIBRARY	3
SHAKOKA Y WEST	TRANSPORTATION - HUMAN SERVICE	1
SHANNON A WILLIAMS	AFTON RIDGE LIBRARY	2
SHANNON L DERNER	HUMAN RESOURCES	3
SHANNON R DIXON	FACILITY SERVICES	2
SHARON M POSEY	FACILITY SERVICES	1
SHAWNA FLOWE	CHILD SUPPORT SERVICES-DSS	1
SHEILA K BRUCE	BOARD OF COMMISSIONERS	2
SHERRI E CHUNN	ADULT AND FAMILY SERVICES	1
SHERRY M DIXON	TAX COLLECTOR	1
SONDRA G BRYAN	INCOME MAINTENANCE - DSS	1
SOPHIA N POLITIS	BUDGET	3
STACEY L STEELE	INCOME MAINTENANCE - DSS	2
STACEY T DANIELS	INCOME MAINTENANCE - DSS	1
STACY D BAILEY	TAX COLLECTOR	1
STACY S GARBER	HARRISBURG LIBRARY	1
STEVE W MOREHOUSE	TAX ADMINISTRATION	3
SUPAPORN J RIPLEY	LIBRARY ADMINISTRATION	1
SUSAN P COX	SOCIAL WORK SERVICES - DSS	1
T'DAIZHA A GRADY	SOCIAL WORK SERVICES - DSS	1

TALIAH A COUSER	ADULT AND FAMILY SERVICES	1
TAMELA L CROCKETT-ROSS	FOOD & NUTRITION SERVICES-DSS	1
TAMMY A BARE	ADULT AND FAMILY SERVICES	1
TANEA M ELLERBEE	INCOME MAINTENANCE - DSS	1
TANESHA P PROPHET	FOOD & NUTRITION SERVICES-DSS	1
TANYA L LISK	TAX ADMINISTRATION	1
TARA W ALLMAN	ECONOMIC FAMILY SUPPORT SVCS	1
TEARA A NEILS	INCOME MAINTENANCE - DSS	1
TERESA C CARROLL	TRANSPORTATION - HUMAN SERVICE	1
TERICA L GORDON	FINANCE	1
THEODORE G LISTER	DETENTION CENTER	1
THOMAS A MITCHELL	ADMINISTRATION OPERATIONS-DSS	4
THOMAS A READLING	TAX ADMINISTRATION	3
THOMAS C NUNN	PROCUREMENT	1
TIFFANIE D SHARPE	CHILD SUPPORT SERVICES-DSS	3
TIFFANY H POWELL	COMMUNICATIONS & OUTREACH	1
TINA M CORNETT	FOOD & NUTRITION SERVICES-DSS	1
TINA S SOLOMON	FINANCE	1
TRAVIS B COLEY	COUNTY SHERIFF	1
TREY M STURGILL	INFORMATION SERVICES - ADMIN	1
TYGEE J SHAKIR	ADMINISTRATION OPERATIONS-DSS	4
WAYNE L WILLIAMS	CONCORD LIBRARY	1
WHITNEY N MOORE	AFTON RIDGE LIBRARY	2
YAZMIN F MILLAN	ADMINISTRATION OPERATIONS-DSS	4
YESSIKA I KING	BOARD OF COMMISSIONERS	2