

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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**1. CALL TO ORDER - CHAIRMAN**

**2. APPROVAL OF WORK SESSION AGENDA - CHAIRMAN**

2.1. BOC - Changes to the Agenda Pg. 3

**3. DISCUSSION ITEMS - NO ACTION**

3.1. BOC - Legislative Update Pg. 5

3.2. County Manager - EV Charging Stations at County Locations Discussion Pg. 6

**4. DISCUSSION ITEMS FOR ACTION**

4.1. Boards and Committees - Agricultural Advisory Board - Removal Pg. 7

4.2. Boards and Committees - Agricultural Advisory Board - Removal Pg. 10

4.3. Boards and Committees - Agricultural Advisory Board - Appointment Pg. 13

4.4. Boards and Committees - Agricultural Advisory Board - Appointment Pg. 16

4.5. Cabarrus Soil and Water Conservation District - Authorization for Cabarrus Soil and Water Conservation District to Approve Grant Contract for Agricultural Growth Zone Pg. 19

4.6. Cooperative Extension - Budget Amendment - Cannon Grant Pg. 22

4.7. Cooperative Extension- Poultry Equipment Rental Pg. 25

4.8. Consolidated Human Services Agency (CHSA) - Transportation 5310 Elderly and Handicap Grant Pg. 36

4.9. Facilities Design and Construction - Recommended Approval of Preferred Bid Alternate for Progress Place Renovation Pg. 48

4.10. Legal - Termination of 2022 Economic Development Grant between Kroger Fulfillment Network LLC, the City of Concord and Cabarrus County Pg. 53

4.11. Tax Administration - Approval of 2025 Delinquent Taxes Having Liens on Real Property and Advertisement Date Pg. 57

**5. APPROVAL OF REGULAR MEETING AGENDA**

5.1. BOC - Approval of Regular Meeting Agenda Pg. 60

## **6. ADJOURN**

*In accordance with ADA regulations, anyone in need of an accommodation to participate in the meeting should notify the ADA coordinator at 704-920-2100 at least 48 hours prior to the meeting.*

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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**AGENDA CATEGORY:**

Approval of Work Session Agenda - Chairman

**SUBJECT:**

BOC - Changes to the Agenda

**BRIEF SUMMARY:**

A list of changes to the agenda is attached.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve the agenda as amended.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Ariadne Olvera, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
February 2, 2026**

**UPDATED:**

Discussion Items - No Action

3.2 County Manager - Carolina Farm Stewardship Association Presentation (Presentation)

Discussion Items For Action

4.7 Cooperative Extension Poultry Equipment Rental (Policy and Guidelines)

**REMOVED:**

Discussion Items - No Action

3.2 County Manager- Carolina Farm Stewardship Association Presentation

3.4 Facilities Design and Construction – Frank Liske Park Second Entrance Feasibility Study and  
Traffic Impact Analysis Update

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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**AGENDA CATEGORY:**

Discussion Items - No Action

**SUBJECT:**

BOC - Legislative Update

**BRIEF SUMMARY:**

North Carolina legislators will provide updates.

**REQUESTED ACTION:**

Receive input.

**EXPECTED LENGTH OF PRESENTATION:**

15 Minutes

**SUBMITTED BY:**

On Behalf of the Board of Commissioners

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items - No Action

### **SUBJECT:**

County Manager - EV Charging Stations at County Locations Discussion

### **BRIEF SUMMARY:**

Cabarrus County currently provides three (3) dual head EV charging stations at County operated locations. These locations are the ITS & Emergency Equipment Warehouse, County Parking Deck, and Afton Library and Active Living Center. Currently these stations can be utilized by staff and citizens for free. County staff would like to discuss the potential impacts of charging fees at these EV charging stations and seek input from the Cabarrus County Board of Commissioners.

### **REQUESTED ACTION:**

Receive input.

### **EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

### **SUBMITTED BY:**

Kyle Bilafer, Assistant County Manager

### **BUDGET AMENDMENT REQUIRED:**

No

### **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Boards and Committees - Agricultural Advisory Board - Removal

**BRIEF SUMMARY:**

Louis Suther currently serves on the Agricultural Advisory Committee. His term has expired; he is unavailable to serve. Therefore, it is requested to remove him from the roster and thank him for his service.

**REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to remove Louis Suther from the Agricultural Advisory Committee and thank him for his service.

**EXPECTED LENGTH OF PRESENTATION:**

2 Minutes

**SUBMITTED BY:**

Sarah Newman, Cooperative Extension Agent

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Membership List



## Agricultural Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Agricultural Advisory Board</b>					
Louis Suther	1	1/17/2023	1/31/2026	6	1
Thoms E. Porter, Jr.	2	2/19/2024	1/31/2027	5	2
Leslie Cook	3	2/19/2024	1/31/2027	5	1
Thomas E. Barbee	4	1/21/2025	1/31/2028	6	2
Eddie S. Moose	5	1/21/2025	1/31/2028	6	1
Wendy Austin-Sellers	6	1/17/2023	1/31/2026	4	1
Bob Blackwelder	7	1/17/2023	1/31/2026	5	1

## CABARRUS COUNTY



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5:00 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Boards and Committees - Agricultural Advisory Board - Removal

**BRIEF SUMMARY:**

Bob Blackwelder currently serves on the Agricultural Advisory Committee. His term has expired; he is unavailable to serve. Therefore, it is requested to remove him from the roster and thank him for his service.

**REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to remove Bob Blackwelder from the Agricultural Advisory Committee and thank him for his service.

**EXPECTED LENGTH OF PRESENTATION:**

2 Minutes

**SUBMITTED BY:**

Sarah Newman, Cooperative Extension Agent

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Membership List

## Agricultural Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Agricultural Advisory Board</b>					
Louis Suther	1	1/17/2023	1/31/2026	6	1
Thoms E. Porter, Jr.	2	2/19/2024	1/31/2027	5	2
Leslie Cook	3	2/19/2024	1/31/2027	5	1
Thomas E. Barbee	4	1/21/2025	1/31/2028	6	2
Eddie S. Moose	5	1/21/2025	1/31/2028	6	1
Wendy Austin-Sellers	6	1/17/2023	1/31/2026	4	1
Bob Blackwelder	7	1/17/2023	1/31/2026	5	1

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### BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Boards and Committees - Agricultural Advisory Board - Appointment

**BRIEF SUMMARY:**

Wendy Austin-Sellers currently serves in Seat #6 on the Agricultural Advisory Committee; the term expired January 31, 2026. It is recommended to reappoint her to a three-year term to expire January 31, 2029; and to include any necessary exceptions to the appointment policy.

**REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to reappoint Wendy Austin-Sellers to Seat #6 on the Agricultural Advisory Committee, term expiring January 31, 2029; and to include any necessary exceptions to the appointment policy.

**EXPECTED LENGTH OF PRESENTATION:**

2 Minutes

**SUBMITTED BY:**

Sarah Newman, Cooperative Extension Agent

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Membership List

## Agricultural Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Agricultural Advisory Board</b>					
Louis Suther	1	1/17/2023	1/31/2026	6	1
Thoms E. Porter, Jr.	2	2/19/2024	1/31/2027	5	2
Leslie Cook	3	2/19/2024	1/31/2027	5	1
Thomas E. Barbee	4	1/21/2025	1/31/2028	6	2
Eddie S. Moose	5	1/21/2025	1/31/2028	6	1
Wendy Austin-Sellers	6	1/17/2023	1/31/2026	4	1
Bob Blackwelder	7	1/17/2023	1/31/2026	5	1

## CABARRUS COUNTY



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5:00 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Boards and Committees - Agricultural Advisory Board - Appointment

**BRIEF SUMMARY:**

Seat #1 on the Agricultural Advisory Committee needs filled. It is recommended to appoint Carl Walker to a three-year term to expire January 31, 2029; and to include any necessary exceptions to the appointment policy.

**REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to appoint Carl Walker to Seat #1 on the Agricultural Advisory Committee, term expiring January 31, 2029; and to include any necessary exceptions to the appointment policy.

**EXPECTED LENGTH OF PRESENTATION:**

2 Minutes

**SUBMITTED BY:**

Sarah Newman, Cooperative Extension Agent

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Membership List

## Agricultural Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
<b>Agricultural Advisory Board</b>					
Louis Suther	1	1/17/2023	1/31/2026	6	1
Thoms E. Porter, Jr.	2	2/19/2024	1/31/2027	5	2
Leslie Cook	3	2/19/2024	1/31/2027	5	1
Thomas E. Barbee	4	1/21/2025	1/31/2028	6	2
Eddie S. Moose	5	1/21/2025	1/31/2028	6	1
Wendy Austin-Sellers	6	1/17/2023	1/31/2026	4	1
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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Cabarrus Soil and Water Conservation District - Authorization for Cabarrus Soil and Water Conservation District to Approve Grant Contract for Agricultural Growth Zone

### **BRIEF SUMMARY:**

At the September 2024 meeting, the BOC approved Cabarrus Soil and Water Conservation District's (SWCD) request to apply for an Agricultural Growth Zone through NC Agricultural Development and Farmland Preservation Trust Fund and to provide matching funds from the Ned Hudson Fund/ back tax fund.

Our application was approved and now Cabarrus Soil and Water Conservation District wishes to formally accept a \$413,477.00 Agriculture Development and Farmland Preservation Trust Fund grant from the North Carolina Department of Agriculture and Consumer Services. The purpose of the grant is to purchase permanent conservation easements within Cabarrus County.

The contract calls for the County to provide matching funds. \$606,000 has already been earmarked for this project from the Ned Hudson Fund/ back tax fund. The landowners participating in this grant will also provide matching funds.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to accept the grant award and approve the associated budget amendment.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Amy Cook, Resource Conservation Easement Specialist

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

**ATTACHMENTS:**

- ▣ Budget Amendment

Budget Revision/Amendment Request

Date:

2/17/2026

Amount:

606,000.00

Dept. Head:

Daniel McClellan

Department:

Soil & Water

☒ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☐ Supplemental Request

Budget amendment to transfer funds from Soil and Water District activites to Agriculture Growth Zone for conservation easements on productive farmland.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	9	3270-9698	Soil and Water District Activites	895,000.00		606,000.00	289,000.00
460	9	3270-9698-AGZ	Soil & Water District Activities-AGZ		1,019,477.00		1,019,477.00
460	6	3270-6365-AGZ	Revenue Soil & Water District Activities-AGZ		413,477.00		413,477.00
				895,000.00	1,432,954.00	606,000.00	1,721,954.00

Budget Officer

Approved

Denied

Signature

Date

County Manager

Approved

Denied

Signature

Date

Board of Commissioners

Approved

Denied

Signature

Date

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## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Cooperative Extension - Budget Amendment - Cannon Grant

**BRIEF SUMMARY:**

This budget amendment is increasing both revenue and expenses to accommodate additional funding awarded to Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

**REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to accept the grant award and approve the associated budget amendment.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Tracy LeCompte, Cooperative Extension Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

▢ Budget Amendment

# Budget Revision/Amendment Request

Date: 2/17/2026

Amount: 11,250.00

Dept. Head: Tracy LeCompte

Department: Cooperative Extension

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

This budget amendment is increasing both revenue and expenses to accommodate additional funding awarded to Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410 6606 4HCAN	Program Fees due to Cannon Foundation Grant	-	11,250.00		11,250.00
001	9	5410 -9104 4HCAN	Temporary Employees	5,208.45	5,700.00		10,908.45
001	9	5410-9201-4HCAN	Social Security	383.92	240.00		623.92
001	9	5410-9202-4HCAN	Medicare	119.00	100.00		219.00
001	9	5410-9230-4HCAN	Worker's Comp	9.84	10.00		19.84
001	9	5410-9356-4HCAN	Special Program Supplies	8,499.33	5,100.00		13,599.33
1	9	5410-9640-4HCAN	Insurance & Bonds	125	100		225.00

Total 36,845.54

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date



## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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**AGENDA CATEGORY:**

Discussion Items for Action

**SUBJECT:**

Cooperative Extension- Poultry Equipment Rental

**BRIEF SUMMARY:**

Cooperative Extension staff will provide information regarding a potential Poultry Equipment Rental Policy and associated documents.

**REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the Poultry Equipment Rental Policy and Safety Guidelines and the liability form.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Tracy LeCompte, Cooperative County Extension Director  
Sarah Newman, Cooperative County Extension Agent

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Waiver
- ▣ Policy and Guidelines

## **Cabarrus County Poultry Processing Equipment Release**

**State North Carolina**  
**County of Cabarrus**

In consideration for being allowed to rent Poultry Processing Equipment from Cabarrus County, I, \_\_\_\_\_ do consent and agree to this release of Cabarrus County from any and all liability. I hereby release and agree to indemnify and hold harmless Cabarrus County and its elected officials, officers, employees, and staff from any and all claims, suits, losses, and damages, including but not limited to such claims that result in injury or death, accidental or otherwise, and arising in any way from the transportation, set up, use, take down or cleaning of this equipment.

I understand there may be risks involved in the use of the equipment including, but in no way limited to injury, cuts or burns. I accept that the use of the equipment is solely at my own risk, and that I am responsible for the safety of others when they are in the presence of this equipment.

By signing this release, I affirm that I have read this release in its entirety and understand its terms.

\_\_\_\_\_  
Participant's Name (Please Print)

\_\_\_\_\_  
Participant or Parent/ Guardian Signature (Required for Participant Under 18)

\_\_\_\_\_  
Date

# Cabarrus Poultry Equipment Rental Guidelines

## Purpose

This unit is designed for small-scale poultry processing (30 birds or fewer per day). It provides the essential equipment needed for safe, efficient, and sanitary on-farm or backyard poultry processing.

### **Sarah Newman**

Phone: 704-920-3310      Email: sarah\_newman@ncsu.edu  
715 Cabarrus Ave W Concord NC 28027

## Pre-Rental Requirements

- Must be a Cabarrus County resident
- Must be 18 years of age or older
- Must agree to comply with all program policies, safety standards, and inspection expectations
- Reservations must be made online at: [go.ncsu.edu/cabcopoultryprocessing](http://go.ncsu.edu/cabcopoultryprocessing)
- Reservations must be made a minimum of one (1) week in advance
- Rental period is three (3) consecutive days to allow adequate time for setup, processing, and cleaning
- Equipment rentals are available for weekends only. Designated pickup is Friday between 9:00 a.m. and 12:00 p.m., with designated return on Monday between 9:00 a.m. and 12:00 p.m.
- Equipment bookings may only be made for the current calendar year, with booking availability for the subsequent year opening on January 1 of each year.
- Must comply with all municipal, county, and state regulations
- Poultry processing is **not permitted within the City of Concord city limits**, regardless of equipment rental
- All required documentation must be completed and signed:
  - Rental application
  - User agreement and liability acknowledgment
  - Equipment checkout and return forms

## Training

- Renters must successfully complete a poultry processing training class hosted by Cabarrus County Cooperative Extension within 5 years of checkout date **OR** demonstrate equivalent experience
- Equivalent experience will be evaluated through **individual consultation with Livestock and Field Crops Agent**
- Training or consultation will cover:

# **Cabarrus Poultry Equipment Rental Guidelines**

- Humane handling and processing
- Food safety and sanitation
- Proper equipment setup, operation, and cleaning
- Local and state regulatory considerations

## **Transport**

- A large SUV, pickup truck, or trailer is required to transport equipment
- Equipment includes large, heavy, and bulky items (scalding, plucker, tables)
- All equipment must be secured properly during transport to prevent shifting or damage
- Equipment must be protected from weather, especially electrical components
- The renter is responsible for ensuring the transport vehicle is clean, safe, and appropriate
- Do not overload vehicles or stack equipment unsafely

## **Included Equipment**

- 4 Poultry Cones
- Kill cone stand
- Scalding
- Plucker
- Hot gloves
- Mineral Oil Spray Bottle (SDS included)
- Thermometer

## **Items Not Included (Renter Must Supply)**

- Outdoor-rated, grounded extension cord (for plucker)
- Propane tank (standard grill-size)
- Cleaning supplies (dish soap, disinfectant, paper towels, trash bags)
- Sanitized food grade coolers with ice
- Location to compost or dispose of waste
- Buckets for blood, offal, feathers, and clean water
- Food-grade hoses

Please inspect the equipment and hot gloves for any damage prior to use. If anything is damaged, do not use it and contact Sarah Newman for guidance on next steps.

# **Cabarrus Poultry Equipment Rental Guidelines**

## **Operation**

### **General Setup Guidelines**

- Read all safety and use instructions thoroughly before beginning
- Set up on flat, level ground to prevent tipping or uneven operation
- Choose an outdoor, well-ventilated area with access to running water and electricity
- Keep setup away from children, pets, and bystanders
- Ensure processing area is not near wells, streams, or food preparation areas
- Avoid working under trees or overhead hazards

### **Weather Considerations**

- Do not use equipment during rain, lightning, or extreme wind
- Protect electrical cords and outlets from water exposure
- Use shade or tenting only if it does not trap steam or obstruct ventilation

### **Electrical Setup**

- Use heavy-duty, outdoor-rated, grounded UL/ETL-listed extension cords
- Keep cords off the ground and away from water
- Plug into a GFCI-protected outlet
- Do not overload circuits, use damaged cords, or daisy-chain cords

### **Propane Setup (Scalder)**

- Connect to a standard grill-size propane tank using approved fittings
- Check for leaks with soapy water only; never use an open flame
- Place propane tank at least 3 feet away from the scalder and other heat sources
- Do not operate in enclosed spaces
- Always have a fire extinguisher within reach

# **Cabarrus Poultry Equipment Rental Guidelines**

## **Equipment-Specific Use Instructions**

### **Killing Cones**

- Assemble the cone stand securely on level, stable ground
- Attach cones firmly; ensure they do not wobble or slide
- Place a bucket directly beneath each cone to collect blood
- Insert birds head-first, breast out
- Do not overcrowd or leave birds unattended
- Tip: Lightly spray cones, buckets, and stand with mineral oil before use for easier cleanup

### **Scalder**

- Position on a non-flammable, level surface away from structures
- Fill with clean water and heat to 145–148°F
- Heating may take up to 2 hours; begin early
- Monitor temperature with a thermometer; do not overheat
- Submerge birds 30–60 seconds until feathers loosen easily
- Never leave the scalder unattended while heating
- Keep hands, sleeves, and cords clear of open flame
- Wear nitrile gloves under hot gloves when handling hot equipment

### **Plucker**

- Place on stable, flat ground near a hose connection
- Connect to power using an outdoor-rated extension cord
- Check drum for debris or standing water before use
- Place 2–3 birds in the drum at a time
- Run 20–30 seconds until feathers are removed
- Rinse continuously during operation to prevent buildup
- Turn off power before removing birds or reaching inside
- Never operate without supervision

### **General Guidelines**

- Place equipment in a well-lit, level area near a rinse station
- Keep raw and cleaned carcasses separated
- Always wear latex/nitrile gloves and waterproof closed-toe shoes
- Use hoses to rinse birds, tools, and equipment frequently
- Keep hoses out of walkways to prevent tripping hazards

# Cabarrus Poultry Equipment Rental Guidelines

## Cleaning

### Sanitation and Cleanup

- Rinse all equipment with water immediately after use
- Wash with hot, soapy water and scrub all surfaces thoroughly
- Sanitize using an approved disinfectant or bleach solution
  - Standard: 1 tablespoon bleach per gallon of water
- Allow surfaces to remain wet for at least 2 minutes
- Drain, rinse, and dry all equipment completely
- Coil hoses neatly and drain all standing water
- Return all equipment dry and free of organic matter

### Cleaning Do's and Don'ts

#### DO

- Clean immediately after use
- Scrub all parts, including undersides, corners, and edges
- Inspect your work and re-clean if residue or odors remain

#### DON'T

- Do not return equipment with residue, stains, feathers, blood, or fat
- Do not rely on rinsing alone
- Do not pressure wash electrical components
- Do not submerge cords or motors
- Do not use harsh, unapproved chemicals
- Do not return damp or wet equipment

### Item-Specific Cleaning Standards

**Kill Cones & Stand:** Free of feathers, blood, and residue

**Scalder:** Fully drained, scrubbed, rinsed, and dried

**Plucker:** Drum emptied, scrubbed, drained, and dried

**Tables:** Scrubbed, sanitized, and dry with no greasy residue

**Buckets & Hoses:** Scrubbed until water runs clear; drained and coiled

**Gloves & Accessories:** Washed, rinsed, and dried



# **Cabarrus Poultry Equipment Rental Guidelines**

## **Return of Equipment**





- All equipment must be returned before 12:00 PM (noon) on the final day of the reservation
- Equipment must be clean, dry, and complete
- Renter is responsible for equipment until inspected and signed off by Extension staff
- Equipment returned unclean, damaged, or incomplete will result in additional charges

## **Safety**

- Wear protective clothing, gloves, and closed-toe footwear at all times
- Keep knives sharp; cut away from the body
- No alcohol, smoking, or open flames in the processing area
- Keep children and animals away from equipment
- Never leave heated or powered equipment unattended
- Report damaged cords, leaks, or broken parts immediately
- Allow equipment to cool completely before cleaning or transport
- Have a first-aid kit and fire extinguisher readily accessible

## Cabarrus Poultry Equipment Rental Guidelines

### Images

	 <p>Size Large Cones Shown</p>
<p><b>Rite Farm Products 15 Gallon Propane PRO Scalding</b></p> <p>Product Dimensions: 24 x 19.5 x 32 inches Item Weight: 30 Lbs</p>	<p><b>Rite Farm Products Processing Cone Stand</b></p> <p>Product Dimensions: 24 x 18 x 4 inches Item Weight: 5 lbs</p>
	
<p><b>Rite Farms Large Processing Cone x 4</b></p> <p>Product Dimensions: 24 x 18 x 4 inches Item Weight: 4 lbs</p>	<p><b>Kitchener Chicken Plucker Electric Stainless Steel 800W</b></p> <p>Product Dimensions: 24.8" x 24.8" x 33.5" Item Weight: 62.9 lbs</p>

# Cabarrus Poultry Equipment Rental Guidelines

## **Fees**

### **Base Rental Fee**

- \$50 Fee for a Three-Day Rental Period
- \$25 Cleaning Deposit

### **Additional Fees**

- **\$100 cleaning fee**, charged **after equipment is returned and inspected, within 10 days upon return**, if sanitation standards are not met. Can be paid cash or check
- The renter is responsible for all repair or replacement costs for any equipment that is damaged, lost, or missing, and agrees to pay the full associated costs within 30 days.

Fees support equipment maintenance, inspection time, and program sustainability.

## **Cooperative Extension Inspection / Expectations**

- Equipment to be returned to 715 Cabarrus Ave W Concord NC 28027
- Equipment inventory reviewed at check-out and check-in
- Extension staff will inspect each item for cleanliness, dryness, damage, and completeness
- A white-cloth test may be used to verify cleanliness
- If any single item fails inspection, the \$100 cleaning fee will be assessed
- The renter accepts full responsibility for proper use, care, and return of all equipment
- Cabarrus County Cooperative Extension assumes no liability for accidents, injuries, or property damage resulting from use or misuse of equipment

As part of the checkout procedure, Extension staff will transport the equipment from inside the building to the designated loading area. The renter is responsible for loading the equipment into their vehicle and properly securing the load.

Upon return, the renter must notify Extension staff prior to unloading to allow for proper inspection. After the equipment has been inspected and approved by staff, the renter is responsible for unloading the equipment, and Extension staff will transport the equipment back into the building.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Consolidated Human Services Agency (CHSA) - Transportation 5310 Elderly and Handicap Grant

### **BRIEF SUMMARY:**

Cabarrus County Transportation plans to apply for the City of Concord 5310 grant. The goal of the Federal Transit Administration (FTA) Section 5310 grant program is to improve mobility for older adults and people with disabilities.

In FY26, Transportation requested and was awarded \$145,928 (Operating) and \$25,000 (Capital) in 5310 grant funding from the City of Concord with a 50% required County Match in Operating and a 20% County Match for Capital.

In FY26, Transportation is estimated to provide 14,238 trips at a cost of \$256,284. Requesting additional grant funding for operating trips in FY 27 would result in an overall savings of \$53,286 to the County and \$144,000 in Capital if awarded the grant amount Transportation is requesting.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the 5310 Elderly and Handicap Grant submission to the City of Concord for consideration.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Charles Ratliff, Transportation Manager

Suzanne Moose, HHS Business Services Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ 5310 grant application
- ▣ Operating



## Section 5310 Funding Program Application

Please complete Parts I – III of the 5310 Funding Program Application. Return the completed application to City of Concord as noted in the Application Process Section.

\*This application should reflect a true project and total project costs, not total funding available.

### Part I – Funding Request

#### Applicant Information

Organization Name: Cabarrus County Transportation Services

Contact Person: Charles Ratliff

Address: 1303 S Cannon Blvd

City, State, Zip: Kannapolis, NC 28081

Telephone: 704-920-2925 Fax: 704-920-1601

Email: crratliff@cabarruscounty.us

Website: www.cabarruscounty.us\transportation

How would you describe your organization: County

Has your organization ever been awarded federal funding? y e s

If yes, please list the funding sources: 5307, 5310

#### Project Information

Title: 5310 Elderly and Handicapped Grant

Brief Description:

Cabarrus County will Continue to utilize the federal 5310 Grant to provide trips for the elderly and handicapped citizens of Cabarrus County. We have approximately 400 individuals in our system qualified to ride under the 5310 Grant. This year we will complete approximately 14,238 trips with 7% of those being for Dialysis and Cancer treatments.

Service days/hours (if applicable): M-F

Estimated Cost per One-Way Trip (if applicable): \$18.00

Estimated Daily Riders per Weekday/Weekend (if applicable): 94

## **Part II – Project Narrative**

Please complete the Project Narrative questions below. These questions closely align with the Project Selection Criteria included in the 5310 Program Management Plan.

### **Expanded Project Description**

*Please use this space to expand on your project description beyond the brief description provided in Part I of the application.*

*Cabarrus County will use the 5310 Grant to provide transportation for citizens 65 or older and handicapped citizens of Cabarrus County.*

### **Project Needs**

*How is the proposed project consistent with eligible 5310 program activities and objectives of the 5310 program?*

*Currently Cabarrus County Transportation utilizes the Home and Community Care Block Grant (HCCBG) to fund senior trips and the Elderly & Handicapped portion of the State ROAP Grant to fund senior and handicapped trips. The total funding received for these two grants falls short of the demand currently provided by Cabarrus County Transportation. Cabarrus County will use the 5310 funding to help fill the gap in service demand.*

*Describe how the project will increase or enhance the availability of transportation for the elderly and disabled populations in the Cabarrus-Rowan Urbanized Area?*

*Cabarrus County utilizes 5310 Elderly and Handicapped funding to provide trips to all seniors and handicapped individuals in Cabarrus County.*

*What need(s) does the project address in the Local Coordinated Plan? Please provide the page number(s) in the Local Coordinated Plan your project corresponds with.*

Our senior transportation through the department of aging is insufficient to cover all the needed trips and therefore has a waiting list. The 5310 grant provides us the funding needed to close that gap. Because our county is still very rural the city bus routes do not provide an ADA corridor large enough to meet the need. The handicapped portion of the 5310 covers this need.



*Does the project provide a service or investment that otherwise would not be available? If so, please explain.*

*Yes. We do not have enough funding without this grant to provide all the trip demands we have in Cabarrus County*

### **Project Planning and Implementation**

*Describe how the proposed project might coordinate or link with other transportation providers or transportation stakeholders?*

*This project will provide trips for seniors that are not able to obtain rides with the local department of aging so the funding will help transport many of those clients. The handicapped portion will help cover trips for those individuals that would qualify for ADA transportation if they lived within the 3/4 mile of the bus route.*

*Describe the project timeline and project lifespan?*

*This project will continue as long as there is funding.*

*Please note how you plan to market your proposed project? If an existing service, note how your service is currently marketed?*

*The project is marketed on our website, through the Department of Aging, as well as annual commissioner meetings when the project is presented to the Board. These meetings are advertised, televised and open to the public.*

*When could your project begin upon receiving funding? Describe the process your organization would take to implement the project.*

*We have been operating this project for several years so it is ongoing.*

## **Project Budget**

Draft Program Management Plan

*In addition to filling out the Proposed Project Budget, note any plans for continued investment and/or maintenance for the proposed project after the 5310 funds are spent.*

Cabarrus County will continue to operate this project either will the 5310 funds as long as available and will utilize other grant funding as needed should the 5310 funds go away. Our fleet of vehicles are used to pick up riders with multiple funding sources and are maintained per state and federal requirements.

## **Program Effectiveness and Evaluation**

*How does your organization plan to collect information to monitor quality control and customer satisfaction related to implementing the proposed project? Include in your description any measurable indicators you propose to use.*

*Cabarrus County utilizes a transportation software that allows us to schedule trips and dispatch them to the drivers. This software is also and client database and provided reports on trips, miles, and on time %*

## **Organizational Preparedness**

*Describe the staffing plan for this project. Who would be the primary staff person responsible for managing the grant? What other staff would be involved? Describe any relevant past experience or training these staff have in working on the type of project proposed.*

*The Transportation Manager will be the primary staff person. Transportation Operations management, supervisors as well as transportation clerks will assist with scheduling and monitoring. The county finance assists in submitting for reimbursement for the grant.*

*Please note any experience your organization has with financial reporting such as quarterly reports, annual audits and/or other forms of financial reporting.*

*Cabarrus County has many years experience with financial reporting as well as quarterly reports and audit. We also have been utilizing the 5310 grant for 9 years including quarterly reports and financial monitoring.*

*Describe any training, maintenance, inspections and/or service monitoring you plan to do focused on managing risk and providing safe services?*

All of Cabarrus County transportation staff are trained in defensive driving, wheel chair securement, first aid, CPR, blood borne pathogens, PASS training. All of our vehicles are maintained as required by the State and all of our maintenance work on both the vehicles and wheel chair lifts are reported in the state Assetworks system.

## Part III – Proposed Project Budget

### Project Funding

Local matching funds are required for all application submittal. For projects requiring nontraditional (operating) funds the required match is 50% from non-federal transportation funds. For traditional (capital) projects the required match is 20% + from non-federal transportation funds. Some potential traditional match exceptions are noted in the FTA guidance and the City of Concord 5310 Program Management Plan.

Traditional Project:

Total Budget

\$180,000

Federal Share 80%

\$144,000

Local Match 20%

\$36,000

Non-Traditional Project:

Total Budget

\$260,000

Federal Share 50%

\$130,000

Local Match 50%

\$130,000

Local Match Fund Source: C a b a r r u s   C o u n t y   G e n e r a l   F u n d s \_\_\_\_\_

Type of Accounting System Used:   Combonation

Note: The applicant must demonstrate a commitment to provide local funding and provide appropriate documentation showing local funding is available. Documentation may be in the form of a letter or other supporting documentation noting where funds will be drawn from.

## **Operating (Trips)**

	Trips	Cost Per Trip	Total Cost	Grant Awarded	Grant Funds Received	County C
FY25	13,906	\$18	\$250,308	\$70,000	\$35,000	\$215,308
FY26 Estimated	14,238	\$18	\$256,284	\$145,928	\$72,964	\$183,300

	Trips	Cost Per Trip	Total Cost	Grant Funds Requested	Grant Funds Received If Awarded	Match County C
FY27 Estimated	14,446	\$18	\$260,028	\$260,028	\$130,014	\$130,014

**Note:**

In FY 27 if County Transportation is awarded the full grant requested in Operating, it would save the County \$53,286

Cost

Cost

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Facilities Design and Construction - Recommended Approval of Preferred Bid Alternate for Progress Place Renovation

### **BRIEF SUMMARY:**

NCGS 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid as an alternate provided that they were approved by the Board of Commissioners. To be approved, the alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Approval is requested for the preferred brand alternate for the equipment as indicated in the attachment.

For this project the only preferred alternate is for the Building Automation System, which manages the HVAC controls of the building.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the preferred brand alternate list for equipment for the Progress Place renovation.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Michael Miller, Director of Design and Construction



**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Preferred Alternate

## **CABARRUS COUNTY Progress Place Renovations PREFERRED ALTERNATES**

*§ 133-3. Specifications to carry competitive items; substitution of materials. All architects, engineers, designers, or draftsmen, when providing design services, or writing specifications, directly or indirectly, for materials to be used in any city, county or State work, shall specify in their plans the required performance and design characteristics of such materials. However, when it is impossible or impractical to specify the required performance and design characteristics for such materials, then the architect, engineer, designer or draftsman may use a brand name specification so long as they cite three or more examples of items of equal design or equivalent design, which would establish an acceptable range for items of equal or equivalent design. The specifications shall state clearly that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufacturer or specific name; that they are used only to set forth and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be acceptable.*

***Where it is impossible to specify performance and design characteristics for such materials and impossible to cite three or more items due to the fact that there are not that many items of similar or equivalent design in competition, then as many items as are available shall be cited.***

*On all city, county or State works, the maximum interchangeability and compatibility of cited items shall be required. The brand of product used on a city, county or State work shall not limit competitive bidding on future works. Specifications may list one or more preferred brands as an alternate to the base bid in limited circumstances.*

***Specifications containing a preferred brand alternate under this section must identify the performance standards that support the preference. Performance standards for the preference must be***

*approved in advance by the owner in an open meeting. Any alternate approved by the owner shall be approved only where (i) **the preferred alternate will provide cost savings, maintain or improve the functioning of any process or system affected by the preferred item or items, or both, and (ii) a justification identifying these criteria is made available in writing to the public.** Substitution of materials, items, or equipment of equal or equivalent design shall be submitted to the architect or engineer for approval or disapproval; such approval or disapproval shall be made by the architect or engineer prior to the opening of bids. The purpose of this statute is to mandate and encourage free and open competition on public contracts.*

## Direct Digital Control (DDC) Systems for HVAC

I. Preferred Alternate - Controls Manufacturer: Johnson Controls Facility Explorer (Fx) System with Niagara based Tridium Platform

II. Preferred Alternate - Controls Integration Contractor: Platinum Building Automation

The Johnson Controls Fx system HVAC controls must match the controls used by the majority of the large square footage buildings owned and maintained by the county for ultimate cost and efficiency. Using a different manufacturer will increase long-term operational costs and different systems will not necessarily provide the same level of remote accessibility for maintenance personnel. Further, additional training will be required for the facilities department personnel to learn additional user interface and operational procedures.

The use of Platinum Building Automation as the Integration Contractor for the project is critical for the interface of county buildings with the existing county global controls. The new building controls will be required to be integrated to the existing control server located in the county government building. This server holds global control information and allows county maintenance personnel to access all of their buildings at a single site. Using a different integration contractor will likely result in a different level of control capability for the Progress Place buildings and will likely cost more as a second control maintenance contractor could be necessary for the new building.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Legal - Termination of 2022 Economic Development Grant between Kroger Fulfillment Network LLC, the City of Concord and Cabarrus County

### **BRIEF SUMMARY:**

Kroger has erected an online order fulfillment center, but has decided not to proceed with outfitting and opening it. Kroger has requested that the City and County execute the attached document to terminate the EDC incentives. No incentives have been paid by the County under the Agreement. Kroger's plans for the building have not been announced.

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the Acknowledgment of the Termination of the Economic Development Grant Agreement Cabarrus County, City of Concord & Kroger Fulfillment Network LLC and to authorize the Interim County Manager to execute it and any necessary documents upon review by legal.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

Doug Hall, County Attorney and General Counsel

### **BUDGET AMENDMENT REQUIRED:**

No

## COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

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### ATTACHMENTS:

- ▣ Acknowledgement

**ACKNOWLEDGMENT OF TERMINATION OF THE  
ECONOMIC DEVELOPMENT GRANT AGREEMENT Cabarrus County, City of  
Concord, & Kroger Fulfillment Network LLC**

This Acknowledgment of Termination of the Economic Development Grant Agreement (this “**Acknowledgment**”) is made and entered into by and among CABARRUS COUNTY, (the “**County**”), a body politic and political subdivision of the State of North Carolina, the CITY OF CONCORD, North Carolina, a North Carolina municipal corporation (the “**City**”), and KROGER FULFILLMENT NETWORK LLC, an Ohio limited liability company (the “**Developer**”).

WITNESSETH:

WHEREAS, the County, the City and the Developer entered into an Economic Development Grant Agreement as of August 2, 2022 (the “**Agreement**”) pursuant to which the Developer agreed to construct and develop a robotically automated customer fulfillment center (the “**Project**”), thereby creating jobs and employment opportunities in the County and the City; and

WHEREAS, the Developer has reevaluated its desire to proceed with the Project as set forth in the Agreement and has informed the County and the City that it will not commence operations at the facility; and

WHEREAS, the County, the City and the Developer desire to terminate the Agreement;

WHEREAS, the County, the City and the Developer desire to execute this Acknowledgment to document the termination of the Agreement and of all of the rights and obligations contained therein.

NOW, THEREFORE, in consideration of the mutual benefits to be derived by the parties from the termination of the Agreement, the parties hereby agree to the following:

**Section 1.** The County, the City and the Developer hereby acknowledge and agree that the Agreement is terminated effective upon the date of this Acknowledgment with no liability or financial exposure to any party, and that no provision of the Agreement shall remain in effect after such effective date.

**Section 2.** The County, the City and the Developer each waives any and all rights it had or may have had under the Agreement.

**Section 3.** This Acknowledgement may be executed in two or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same Acknowledgement.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the parties hereto have caused this Acknowledgment to be executed by their duly authorized representatives, effective as of January 5, 2025.

CABARRUS COUNTY

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

CITY OF CONCORD

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

KROGER FULFILLMENT NETWORK LLC

By: Kyle R. Grubbs

Print Name: Kyle Grubbs

Title: Vice President





# CABARRUS COUNTY



## BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

### **AGENDA CATEGORY:**

Discussion Items for Action

### **SUBJECT:**

Tax Administration - Approval of 2025 Delinquent Taxes Having Liens on Real Property and Advertisement Date

### **BRIEF SUMMARY:**

NC General Statute 105-369 requires counties to report the amount of unpaid taxes for the current year, 2025, that are liens on real property, less bankruptcies and Property Tax Commission (PTC) appeals; and to set the advertisement date.

2025 REAL ESTATE	\$ 14,126,824.75
Less: Bankruptcies	42,640.36
PTC Appeals	80,154.84
Total (As of January 20, 2026)	14,004,029.55

Date of Advertisement of Tax Liens: March 28, 2026

### **REQUESTED ACTION:**

Recommended Motion for the Regular Meeting:

Motion to approve the report for the 2025 outstanding delinquent taxes that have a lien on real property and to order the Tax Administrator to advertise these liens on March 28, 2026.

### **EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

### **SUBMITTED BY:**

David Thrift, Tax Administrator

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▣ Order to Advertise

ORDER OF THE CABARRUS COUNTY BOARD OF  
COMMISSIONERS  
IN ACCORDANCE WITH NCGS 105-369

State of North Carolina

County of Cabarrus

TO: David Thrift, Tax Administrator of Cabarrus County

You are hereby authorized, empowered and commanded to advertise tax liens on real property for failure to pay 2025 property taxes. You shall advertise said liens by posting a notice of liens at the county courthouse and by publishing each lien at least one time in a newspaper having general circulation in the taxing unit. Advertisement of the liens shall be made on Saturday March 28, 2026.

This order shall be a full and sufficient authority to direct, require and enable you to advertise said liens in accordance with NCGS 105-369. Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Laura Lindsey  
Chair, Board of County Commissioners

Attest:

\_\_\_\_\_  
Ariadne Olvera  
Clerk to the Board of County Commissioners

## CABARRUS COUNTY



### BOARD OF COMMISSIONERS WORK SESSION

**February 2, 2026  
5:00 PM**

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**AGENDA CATEGORY:**

Approval of Regular Meeting Agenda

**SUBJECT:**

BOC - Approval of Regular Meeting Agenda

**BRIEF SUMMARY:**

The proposed agenda for the February 17, 2026 regular meeting is attached.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve the agenda for the February 17, 2026 regular meeting as presented.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- ▢ Proposed February 17, 2026 Regular Meeting Agenda



# **CABARRUS COUNTY**

## **BOARD OF COMMISSIONERS REGULAR MEETING**

**February 17, 2026  
6:00 PM**

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**CALL TO ORDER BY THE CHAIRMAN**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

- A. APPROVAL OR CORRECTIONS OF MINUTES**
- B. APPROVAL OF THE AGENDA**
- C. RECOGNITIONS AND PRESENTATIONS**
- D. INFORMAL PUBLIC COMMENTS**
- E. OLD BUSINESS**
- F. CONSENT AGENDA**

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

- 1. Boards and Committees - Agricultural Advisory Board - Removal
- 2. Boards and Committees - Agricultural Advisory Board - Removal
- 3. Boards and Committees - Agricultural Advisory Board - Appointment
- 4. Boards and Committees - Agricultural Advisory Board - Appointment
- 5. Cabarrus Soil and Water Conservation District - Authorization for Cabarrus Soil and Water Conservation District to Approve Grant Contract for Agricultural Growth Zone
- 6. Cooperative Extension - Budget Amendment - Cannon Grant

7. Cooperative Extension- Poultry Equipment Rental
8. Consolidated Human Services Agency (CHSA) - Transportation 5310 Elderly and Handicap Grant
9. Facilities Design and Construction - Recommended Approval of Preferred Bid Alternate for Progress Place Renovation
10. Legal - Termination of 2022 Economic Development Grant between Kroger Fulfillment Network LLC, the City of Concord and Cabarrus County
11. Tax Administration - Approval of 2025 Delinquent Taxes Having Liens on Real Property and Advertisement Date
12. Tax Administration - Refund and Release Reports - January 2026

**G. NEW BUSINESS**

**H. REPORTS**

1. BOC - Receive Updates From Commission Members Who Serve As Liaisons To Municipalities Or On Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. Budget - Monthly Budget Amendment Report
4. Budget - Monthly Financial Update
5. Communications and Outreach - Monthly Summary Report
6. County Manager - Cabarrus Arena and Events Center Financial Report
7. County Manager - Monthly Building Activity Reports
8. EDC - December 2025 Monthly Summary Report
9. Fire Marshal - Cabarrus County Fire Services Monthly Report
10. Super Cab Co - Monthly Report

**I. GENERAL COMMENTS BY BOARD MEMBERS**

**J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

**K. CLOSED SESSION**

**L. ADJOURN**

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.