

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:00 p.m. on Monday, August 18, 2025.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present -	Chairman:	Jeff Jones
	Vice Chairman:	Laura B. Lindsey
	Commissioners	Kenneth M Wortman
		Larry G. Pittman
		Lynn W. Shue

Also present were Sean Newton, County Manager; Doug Hall, County Attorney; Kelly Sifford, Deputy County Manager; Aalece Pugh, Assistant County Manager; Lauren Linker, Contract Analyst and Ariadne Olvera, Clerk to the Board.

Chairman Jones called the meeting to order at 6:00 p.m.

Chairman Jones led the Pledge of Allegiance.

Dan Marshall, Local Government Ministries, gave the invocation.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chairman Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board approved the following minutes as presented.

March 17, 2024 (Regular Meeting)

(B) APPROVAL OF THE AGENDA

Chairman Jones reviewed the following changes to the agenda.

REMOVED:

Consent Agenda

(D-6) Planning and Development Department - Request for Board Approval to Accept NCDEQ Grant Funding - Disaster Recovery Act of 2024 (Part II)

UPDATED:

New Business

(F-1) County Manager - Proposal To Co-locate At Allen Volunteer Fire Department (VFD)

ADDITIONS:

Appointments to Board and Committees

(G-8) Board and Committees - Removal - Adult Care Home Community Advisory Committee

Closed Session

J-1 Closed Session - Consult With Attorney Including Pending Litigation and Personnel

UPON MOTION of Vice Chairman Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Proclamation - Child Support Awareness Month

Thomas Mitchell, Deputy Director for Economic Services, reported that DSS supports 12,000 children through child support collections, averaging \$12 million annually. The department also serves 25,000 Food and Nutrition recipients each year, providing about \$4 million monthly to the community. The Medicaid team supports 58,000 county residents, with \$12 million in monthly Medicaid benefits. He also shared a short video highlighting DSS staff.

Upon conclusion of the video, Susan Dillon, Program Administrator, introduced Sonia Tillman, who read the proclamation.

UPON MOTION of Commissioner, Wortman seconded by Vice Chair Lindsey and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2025-12

CHILD SUPPORT AWARENESS MONTH IN CABARRUS COUNTY
A PROCLAMATION

WHEREAS, children are entitled to financial support from their parents and Cabarrus County continues to improve its efforts with child support collections; and

WHEREAS, in SFY2025, over \$12.85 million in child support was collected from parents of children whose cases are managed by Cabarrus County Child Support Services; and

WHEREAS, there are nearly 4,500 active child support cases in Cabarrus County, working to ensure that children receive financial support from their parents; and

WHEREAS, children who do not receive adequate financial and emotional support from both parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Cabarrus County's children, one of our State's most vital resources:

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of August as

CHILD SUPPORT AWARENESS MONTH IN CABARRUS COUNTY

Adopted this the 18th day of August, 2025.

/s/Jeff Jones
Jeff Jones, Chairman
Cabarrus County Board of Commissioners

(C-2) Proclamation - Economic Services Appreciation

Thomas Mitchell introduced Heather Altman and Robert Cox, Program Administrators who read the proclamation aloud.

UPON MOTION of Commissioner, Wortman seconded by Vice Chair Lindsey and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2025-13

ECONOMIC SERVICES APPRECIATION MONTH IN CABARRUS COUNTY
A PROCLAMATION

WHEREAS, individuals, families and children are entitled to public assistance services and support they may be eligible for; and

WHEREAS, Food and Nutrition Services is a USDA federal food assistance program that provides low-income families with the food they need for a nutritionally adequate diet; and

WHEREAS, Cabarrus County FNS eligibility staff have assisted in providing Food & Nutrition benefit allotments to address food insecurity for FY25 in the amount of \$49,863,058; and

WHEREAS, Medicaid is dedicated to providing access to physical and behavioral health care and services to improve the health and well-being of over 3.1 million North Carolinians; and

WHEREAS, Cabarrus County Department of Human Services' Medicaid eligibility have assisted in providing medical and behavioral health care to the citizens of Cabarrus County for FY25 in the amount of \$144,850,624; and

WHEREAS, in FY25, Cabarrus County Department of Social Services' Economic Services eligibility staff processed over 17,917 Medicaid applications and 7,526

Food and Nutrition Services applications meeting federal and state timeliness requirements in both programs; and

WHEREAS, there are currently 58,839 active Medicaid recipients and 24,080 active Food & Nutrition Services recipients in Cabarrus County; and

WHEREAS, Economic Services staff in Cabarrus County work tirelessly to ensure individuals, families and children receive access to medical care and financial support for food and nutrition services; and

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of August as

ECONOMIC SERVICES APPRECIATION MONTH IN CABARRUS COUNTY

Adopted this 18th day of August, 2025.

/s/Jeff Jones
Jeff Jones, Chairman
Cabarrus County Board of Commissioners

(C-3) Recognition - Active Living and Parks - Recognize Communications Department

Byron Haigler, Director of Active Living and Parks, recognized the Communications Department for their work on an article highlighting the Active Living and Parks Department, which was featured on the cover of the North Carolina Recreation and Park Association's *RECRE8* magazine. He specifically recognized Dominique Clark, Communications Manager and author of the article; Jonathan Weaver, Communications Director; and Ian Sweeney, Assistant Director of Active Living and Parks, who compiled the information for the story.

(C-4) Recognition - Emergency Management - Recognize Dawn Gustafson, Emergency Management Planner II

Jason Burnett, Director of Emergency Management, recognized Dawn Gustafson, Emergency Management Planner II, for her leadership of the Cabarrus County Shelter Task Force. He noted her strong commitment to public safety, her contributions to enhancing the county's emergency preparedness and response capabilities, and her role in implementing the county's sheltering standard operating guidelines.

Sean Newton, County Manager, presented Ms. Gustafson with the County Manager's Award of Excellence.

(C-5) Recognition - Human Resources - Recognize Sergeant Marsha Williams On Her Retirement from Cabarrus County Sherriff's Department

Sheriff Van Shaw recognized Sergeant Marsha Williams on her retirement after 30 years of service in law enforcement. He shared highlights of her career.

Chairman Jones presented her with a retirement gift in recognition of her service.

Sergeant Williams expressed her appreciation.

(D) INFORMAL COMMENTS

Chairman Jones opened the meeting for Informal Public Comments at 6:26 p.m.

Jerry Anderson, a resident of 133 Kennedy Ave., Concord, NC, spoke regarding his family and their needs.

Jeeter Anderson, a resident of 133 Kennedy Ave., Concord, NC, spoke regarding his family.

Dr. Grace Galloway, a resident of 217 Palaside Drive N.E. , Concord, NC, commented on the opioid settlement funds.

Ingrid Nurse, a resident of 367 Alleghany St. NW Concord, NC, commented on the Board of Commissioners.

Jean Chandler, a resident of 4977 Hilton Lake Road, Kannapolis commented on House Bill 432.

(E) CONSENT

(E-1) Boards and Committees - Appointment - Adult Care Home Community Advisory Committee

Siobhan Allen completed all state requirements and training. The advisory committee recommended her appointment to fill vacant seat #1 on the Adult Care Home Community Advisory Committee.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board appointed Siobhan Allen to vacant seat #1 on the Adult Care Home Community Advisory Committee for a one-year term expiring August 31, 2026, including any necessary exceptions to the Appointment Policy.

(E-2) Boards and Committees - Appointment - Partners Health Management

Janet McDaniel, Partners CFAC Chair, was selected to fill the Mental Health category on the Partners Health Management Board of Directors, as required by statute. Since she resides in Cabarrus County, her appointment must be made by the Cabarrus County Board of Commissioners.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board appointed Janet McDaniel to the Partners Health Management Board of Directors for a term beginning August 18, 2025, and ending June 30, 2028.

(E-3) Boards and Committees - Appointments - Public Health Authority of Cabarrus County

The Board of Commissioners seat on the Public Health Authority is a three-year term previously filled by Vice Chair Lindsey, who was appointed in December 2024 to complete Commissioner Morris's unexpired term. With that term now concluded, the Board must appoint a member to serve the new term expiring June 30, 2028.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board appointed Vice Chair Laura Lindsey to fill the Cabarrus County Board of Commissioners seat on the Public Health Authority of Cabarrus County for a term expiring June 30, 2028, including any necessary exceptions to the Appointment Policy.

(E-4) County Manager - Fiscal Year 2025 Funding Re-appropriations

Unspent FY25 funds need to be carried over into FY26 to complete planned purchases. Approval of the carry-over and related budget amendment is required.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board amended the FY25-26 Budget Ordinance to allow the carry-over of unspent funds and approved the associated Budget Amendment.

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Date: 8/18/2025

Amount: \$8,614,019.85 [001]; \$49,875.60 [401]; \$205,000.00 [420];
GRAND TOTAL \$8,868,895.455

Dept. Head: Rosh Khatri

Department: Budget

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Purpose:

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1210-963701	Child Care Tuition Assistance		50,000.00		50,000.00
001	6	1210-6901	Fund Balance Appropriated		50,000.00		50,000.00
001	9	1230-9610	Training & Travel		4,000.00		4,000.00
001	9	1230-9610	Training & Travel		2,700.00		2,700.00
001	9	1230-9114	Internship Program		80,000.00		80,000.00
001	0	1230-6901	Fund Balance Appropriated		86,700.00		86,700.00
001	9	1810-9570	ERP System		891,461.52		891,461.52
001	6	1810-6901	Fund Balance Appropriated		891,461.52		891,461.52
001	9	1910-9124	Sign On Bonus		45,000.00		45,000.00
001	6	1910-6901	Fund Balance Appropriated		45,000.00		45,000.00
001	9	1925-940004	Broadband		1,950,000.00		1,950,000.00
001	6	1925-6901	Fund Balance Appropriated		1,950,000.00		1,950,000.00
001	9	1952-9610	Training & Travel		3,500.00		3,500.00
001	6	1952-6901	Fund Balance Appropriated		3,500.00		3,500.00
001	9	1955-9893	Motor Vehicles		1,891.95		1,891.95
001	6	1955-6901	Fund Balance Appropriated		1,891.95		1,891.95
001	9	2110-9316	Vehicles in process		51,231.12		51,231.12
001	9	2110-9316	CSI: Evidence Boxes		21,000.00		21,000.00
001	9	2110-9331	Vehicles in process		208,000.00		208,000.00
001	9	2110-9331	SRT: Helmets for Training		21,300.00		21,300.00
001	9	2110-9331	TRAINING: SCAT Room		11,500.00		11,500.00
001	9	2110-9340	Officer Uniforms		95,000.00		95,000.00
001	9	2110-9445	Motorola, Contract Change Order		59,000.00		59,000.00
001	9	2110-9445	ADMIN Radio Accessories		37,500.00		37,500.00
001	9	2110-9893	Vehicles in process		605,360.00		605,360.00
001	6	2110-6901	Fund Balance Appropriated		1,109,891.12		1,109,891.12
001	9	2110-9113-20096	State BOPHS Grant		33,944.00		33,944.00
001	9	2110-9316-20096	State BOPHS Grant		5,378.62		5,378.62
001	6	2110-6901	Fund Balance Appropriated		39,323.52		39,323.52
001	9	2110-9101-20097	State WELLNESS Grant		267,055.57		267,055.57
001	9	2110-9201-20097	State WELLNESS Grant		13,896.33		13,896.33

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2110-9202-20097	State WELLNESS Grant		3,245.92		3,245.92
001	9	2110-9205-20097	State WELLNESS Grant		53,780.51		53,780.51
001	9	2110-9206-20097	State WELLNESS Grant		100.71		100.71
001	9	2110-9207-20097	State WELLNESS Grant		155.80		155.80
001	9	2110-9210-20097	State WELLNESS Grant		27,205.69		27,205.69
001	9	2110-9230-20097	State WELLNESS Grant		5,403.14		5,403.14
001	9	2110-9235-20097	State WELLNESS Grant		10,844.09		10,844.09
001	9	2110-9256-20097	State WELLNESS Grant		23,705.65		23,705.65
001	9	2110-9695-20097	State WELLNESS Grant		528,309.00		528,309.00
001	9	2110-9610-20097	State WELLNESS Grant		19,853.00		19,853.00
002	9	2110-9240-20097	State WELLNESS Grant		683.88		683.88
001	9	2110-9863-20097	State WELLNESS Grant		9,905.00		9,905.00
001	6	2110-6001	Fund Balance Appropriated		964,324.29		964,324.29
001	6	2110-6342-TRAFU	TRAFFIC Safety Grant		16,948.70		16,948.70
001	9	2110-9101-TRAFU	TRAFFIC Safety Grant		22,645.79		22,645.79
001	9	2110-9201-TRAFU	TRAFFIC Safety Grant		1,433.89		1,433.89
001	9	2110-9202-TRAFU	TRAFFIC Safety Grant		335.34		335.34
001	9	2110-9205-TRAFU	TRAFFIC Safety Grant		2,747.90		2,747.90
001	9	2110-9206-TRAFU	TRAFFIC Safety Grant		7.51		7.51
001	9	2110-9207-TRAFU	TRAFFIC Safety Grant		9.02		9.02
001	9	2110-9210-TRAFU	TRAFFIC Safety Grant		2,952.73		2,952.73
001	9	2110-9230-TRAFU	TRAFFIC Safety Grant		694.58		694.58
001	9	2110-9235-TRAFU	TRAFFIC Safety Grant		1,140.94		1,140.94
001	9	2110-9610-TRAFU	TRAFFIC Safety Grant		879.94		879.94
001	9	2110-9637-TRAFU	TRAFFIC Safety Grant		1,649.79		1,649.79
001	6	2110-6001	Fund Balance Appropriated		33,897.39		33,897.39
001	9	2110-9101-HTRAF	HUMAN TRAFFICKING Grant		258,059.14		258,059.14
001	9	2110-9201-HTRAF	HUMAN TRAFFICKING Grant		15,957.36		15,957.36
001	9	2110-9202-HTRAF	HUMAN TRAFFICKING Grant		3,731.78		3,731.78
001	9	2110-9205-HTRAF	HUMAN TRAFFICKING Grant		77,901.60		77,901.60
001	9	2110-9206-HTRAF	HUMAN TRAFFICKING Grant		192.85		192.85
001	9	2110-9207-HTRAF	HUMAN TRAFFICKING Grant		185.42		185.42
001	9	2110-9210-HTRAF	HUMAN TRAFFICKING Grant		42,639.71		42,639.71
001	9	2110-9230-HTRAF	HUMAN TRAFFICKING Grant		5,256.28		5,256.28
001	9	2110-9235-HTRAF	HUMAN TRAFFICKING Grant		12,546.82		12,546.82
001	9	2110-9340-HTRAF	HUMAN TRAFFICKING Grant		4,901.62		4,901.62
001	9	2110-9420-HTRAF	HUMAN TRAFFICKING Grant		30.00		30.00
001	9	2110-9610-HTRAF	HUMAN TRAFFICKING Grant		7,347.44		7,347.44
001	9	2110-9863-HTRAF	HUMAN TRAFFICKING Grant		21,750.05		21,750.05
001	9	2110-9863-HTRAF	HUMAN TRAFFICKING Grant		1,838.99		1,838.99
001	6	2110-6001	Fund Balance Appropriated		452,398.97		452,398.97

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2130-9863	State Criminal Alien Asst. Grant		130,983.00		130,983.00
001	6	2130-0901	Fund Balance Appropriated		130,983.00		130,983.00
001	9	2130-9445	Juvenile Justice		43,451.00		43,451.00
001	9	2130-9445	Juvenile Justice		10,000.00		10,000.00
001	9	2130-9654	Medical Cost Pool		10,000.00		10,000.00
001	6	2130-8901	Fund Balance Appropriated		63,451.00		63,451.00
001	9	2140-9331	Vehicles in process		42,500.00		42,500.00
001	9	2140-9863	Vehicles in process		1,547.00		1,547.00
001	9	2140-9863	Vehicles in process		2,083.00		2,083.00
001	9	2140-9863	Vehicles in process		19,940.00		19,940.00
001	6	2140-8901	Fund Balance Appropriated		66,670.00		66,670.00
001	9	2145-9629	Donations		47,191.39		47,191.39
001	9	2145-9331	Micro-chip Scanner		1,000.00		1,000.00
001	9	2145-9331	Micro-chip Scanner		3,000.00		3,000.00
001	6	2145-8901	Fund Balance Appropriated		51,191.39		51,191.39
001	9	2710-9482	Emergency Management Performance (EMPG) Grant		31,660.24		31,660.24
001	9	2710-9431	McGuire Nuclear Station Support		8,604.12		8,604.12
001	9	2710-9636-TIER2	Tier II Grant		1,000.00		1,000.00
001	6	2710-8901	Fund Balance Appropriated		41,264.36		41,264.36
001	9	2730-9340	Uniforms		9,968.05		9,968.05
001	9	2730-9340-PPE	Footwear		2,000.00		2,000.00
001	9	2730-9863	Ambulance Tags and Taxes		38,342.23		38,342.23
001	6	2730-8901	Fund Balance Appropriated		50,310.28		50,310.28
001	9	2740-9331	Radio Equipment		10,198.37		10,198.37
001	9	2740-9445	Services for Video Wall		33,210.58		33,210.58
001	9	2740-9900	Radio Equipment		849,199.24		849,199.24
001	9	2740-9862	Radio Technology		45,894.00		45,894.00
001	6	2740-8901	Fund Balance Appropriated		928,303.82		928,303.82
001	9	3320-971000	Economic Development Grants		1,431,218.00		1,431,218.00
001	6	3320-8901	Fund Balance Appropriated		1,431,218.00		1,431,218.00
001	9	3910-971030-2018	2018 Kernapolis Interlocal		196,275.00		196,275.00
001	6	3910-8901	Fund Balance Appropriated		196,275.00		196,275.00
001	6	5240-0312-0488	5311 Grant Capital		506,315.75		506,315.75
001	6	5240-8901	Fund Balance Appropriated			506,315.75	#REF!
001	6	5410-8606-FCS	FCS Program Expenses		(340.95)		(340.95)
001	9	5410-9306-FCS	FCS Program Expenses		340.95		340.95

001	9	5410-9104-4HCAN	4-H Afterschool Grant		5,208.45		5,208.45
001	9	5410-9356-4HCAN	4-H Afterschool Grant		3,000.00		3,000.00
001	9	5410-9201-4HCAN	4-H Afterschool Grant		508.92		508.92
001	9	5410-9202-4HCAN	4-H Afterschool Grant		119.00		119.00
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5410-9230-4HCAN	4-H Afterschool Grant		9.84		9.84
001	9	5410-9356-4HCAN	4-H Afterschool Grant		5,499.33		5,499.33
001	9	5410-9610-4HCAN	4-H Afterschool Grant		775.00		775.00
001	6	5410-6901	Fund Balance Appropriated		15,120.54		15,120.54
001	9	5615-9481-232-1	Emergency Assistance		148,327.17		148,327.17
001	6	5615-6901	Fund Balance Appropriated		148,327.17		148,327.17
001	9	5630-9114	Contracted Employees		50,000.00		50,000.00
001	9	5630-9332	Adoption Promotion Program		259,116.94		259,116.94
001	9	5630-9445	Purchased Services		42,000.00		42,000.00
001	9	5630-9610-349-1	Travel & Education		5,000.00		5,000.00
001	9	5630-9653	Medical Consultants		39,000.00		39,000.00
001	6	5630-6901	Fund Balance Appropriated		395,116.94		395,116.94
001	6	5760-6270-SIS	SHIP State Grant		(4,307.41)		(4,307.41)
001	9	5760-9356-SIS	SHIP State Grant		4,307.41		4,307.41
001	6	5760-6270-FED	SHIP Federal Grant		(5,851.00)		(5,851.00)
001	9	5760-9356-SHIP	SHIP Federal Grant		5,851.00		5,851.00
001	9	8110-9610	Supervisors Management School Training Registration		3,500.00		3,500.00
001	6	8110-6901	Fund Balance Appropriated		3,500.00		3,500.00
001	6	8110-6606-WELLA	Wellness Class Revenue		(3,800.00)		(3,800.00)
001	9	8110-9114-WELLA	Wellness Instructor/Aux Employees		3,800.00		3,800.00
001	6	8110-6606-WELLM	Wellness Class Revenue		(2,000.00)		(2,000.00)
001	9	8110-9114-WELLM	Wellness Instructor/Aux Employees		2,000.00		2,000.00
001	6	8210-6806-CANO1	Canon Foundation		(39,308.41)		(39,308.41)
001	9	8210-9356-CANO1	Canon Foundation		39,308.41		39,308.41
001	9	8210-9610	Travel and Training		8,000.00		8,000.00
001	6	8210-6901	Fund Balance Appropriated		8,000.00		8,000.00
401	6	2740-63999	NCDIT Grant		(719,765.07)		(719,765.07)
401	9	2740-9852-NCDIT	NCDIT Grant		719,765.07		719,765.07
401	6	2740-6651	911 Revenue		(21,859.54)		(21,859.54)
401	6	2740-6791	Interest		(29,071.25)		(29,071.25)
401	9	2740-9331	911 Equipment		2,115.17		2,115.17
401	9	2740-9445	911 Services		13,691.24		13,691.24
401	9	2740-9800	911 Equipment		85,000.00		85,000.00
401	6	2740-6901	Fund Balance Appropriated		49,875.60		49,875.60
420	9	8310-9501	Arena & Events Center		205,000.00		205,000.00
420	6	2740-6901	Fund Balance Appropriated		205,000.00		205,000.00
480	6	3250-6841-DE	DUKE Rebate		(12,513.64)		(12,513.64)
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
480	9	3250-9315-DE	DUKE Rebate		12,513.64		12,513.64
					9,943,848.68	Total	0.00

(E-5) Planning and Development Department - Community Development NCDEQ LIHEAP and HARRP Grant Award Acceptance For FY26

Cabarrus County received FY26 funding from NCDEQ for LIHEAP and HARRP to support weatherization and HVAC repair/replacement. A budget amendment is required to align with the corrected funding amounts.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board approved acceptance of NCDEQ LIHEAP and HARRP funding for FY26, authorized the County Manager or designee to enter into an agreement with the State, approved the budget amendments to reflect corrected funding, and allowed staff to proceed with implementation of the program activities.

Budget Revision/Amendment Request

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: The state has released the funds for the LIHP Weatherization program FY26. The program budget needs to be amended to reflect the appropriate amount per the allotted funds in the contract.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	3250-622701	LIHEAP Program	160,000.00	39,354.91		199,354.91
001	9	3250-9493-LIHP	LIHP	129,400.00	41,624.39		171,024.39
001	9	3250-931501	LIHP Health & Safety Materials	22,400.00	5,930.52	-	28,330.52
					-	-	0.00
							0.00
					-	-	0.00
							0.00
Total							199,354.91

Budget Revision/Amendment Request

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: The state has released the funds for the HARRP program FY26. The program budget needs to be amended to reflect the appropriate amount per the allotted funds in the contract.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	3250-6258	HARP Program	157,000.00		8,293.72	148,706.28
001	9	3250-9493-HARP	HARP Operations	157,000.00		8,293.72	148,706.28
							0.00
							0.00
					-	-	0.00
							0.00
Total							148,706.28

(E-6) Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award

The Sheriff's Office requested acceptance of the fourth-year GHSP grant to support the Traffic Enforcement and Education Unit. The grant will cover 25% of salaries/benefits for two officers from October 1, 2025, to September 30, 2026, reducing the county's share to 75%.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board accepted the GHSP grant award and approved the

associated

budget

amendment.

Budget Revision/Amendment Request

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: In Fiscal Year 2020, the Cabarrus County Sheriff's Office applied for and received funding through the Governor's Highway Safety Program (GHSP) for the formation of a Traffic Safety Unit for use throughout problem areas within Cabarrus County. These is a three year grant through the North Carolina Department of Transportation. This request is for the approval of allocating funds for year four in accordance with the agreement (attached). This grant is federally funded up to 25% with a 75% local match in the third year. The 25% local match includes personnel costs (salary & benefits) for 2 deputies and other indirect costs, which includes travel (in-state & out of state). Required to create a budget for the Traffic Grant 10/1/2025 and record Cabarrus County's 25% match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-6342-TRAFU	NC Department of Transportation Grant		69,723.00		69,723.00
001	9	2110-9101-TRAFU	Salary & Wages - TRAFU		45,498.06		45,498.06
001	9	2110-9201-TRAFU	Social Security - TRAFU		600.00		600.00
001	9	2110-9202-TRAFU	Medicare - TRAFU		659.72		659.72
001	9	2110-9205-TRAFU	Group Hospital Insurance - TRAFU		10,680.00		10,680.00
001	9	2110-9206-TRAFU	Vision Care - TRAFU		21.00		21.00
001	9	2110-9207-TRAFU	Life Insurance - TRAFU		40.80		40.80
001	9	2110-9210-TRAFU	Retirement - TRAFU		6,870.21		6,870.21
001	9	2110-9230-TRAFU	Workers' Compensation - TRAFU		1,078.30		1,078.30
001	9	2110-9235-TRAFU	Deferred Compensation 401K - TRAFU		2,274.90		2,274.90
001	9	2110-9640-TRAFU	Insurance & Bonds - TRAFU		-		0.00
001	9	2110-9610-TRAFU	Travel & Education - TRAFU		2,000.00		2,000.00
Total							0.00

(E-7) Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Bike Safe Grant

The Sheriff's Office requested acceptance of the FY26 GHSP BikeSafe grant, a \$5,000 continuation grant funding motorcycle safety education and training. The grant requires no local match.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board accepted the GHSP BikeSafe grant award and approved the associated budget amendment.

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

PURPOSE: In Fiscal Year 2022 the Cabarrus County Sheriff's Office applied for and received funding through the Governor's Highway Safety Program (GHSP) BikeSafe Grant for increased training on motorcycle safety throughout the State. Sgt. Grady Christie, of the Cabarrus County Sheriff's Office is the State's Regional Coordinator for BikeSafeNC. This is the 5th year of the 5 year grant. This request asks for approval of the budget Revenue and Expense for Year 4 of this grant. There is no match required of the County. Budget Amendment required to create a budget for the Revenue and Expense related to the BikeSafeNC Grant beginning 10/1/2025.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-6606-GHSP	Governor's Highway Safety Program Grant (Revenue)		5,000.00		5,000.00
001	9	2110-9333-GHSP	Governor's Highway Safety Program Grant (Expense)		5,000.00		5,000.00
							0.00
							0.00
							0.00

(E-8) Soil and Water - Cabarrus County Creek Week Budget Amendment

Cabarrus Soil and Water Conservation District will be hosting its first annual Creek Week, September 22-28, with sponsorship support from Subaru. Sponsorship funds need to be moved from a revenue account to an expense account to cover event costs.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board approved the budget amendment and associated ordinance to allocate Subaru sponsorship funds for Creek Week event expenses.

Budget Revision/Amendment Request

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment is presented to appropriate funds for revenue received for the first annual Cabarrus Creek Week. Creek Week is part of a statewide initiative led by the North Carolina Department of Environmental Quality. Cabarrus Creek Week is taking place on September 22-28, 2025 and will feature a series of community events designed to raise awareness of the importance of our local waterways.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	3270-6365-CWEEK	Soil & Water Grants - CabCo Creek Week	-	1,500.00	-	1,500.00
460	9	3270-9416-CWEEK	Soil & Water Grants - CabCo Creek Week	-	1,500.00	-	1,500.00
				-	-	-	-

(E-9) Soil and Water - Grant Application to North Carolina Agricultural Development and Farmland Preservation Trust Fund

The Soil and Water Conservation District requested authorization to apply for state and federal Farmland Preservation Grants to secure permanent agricultural conservation easements. These efforts will support farmland protection, the county’s agricultural economy, and help maintain a low tax burden.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board authorized Soil & Water Conservation District staff to submit applications to the North Carolina Agricultural Development Farmland Preservation Trust Fund and the USDA Agricultural Land Easement programs.

(E-10) Tax Administration - Refund and Release Reports - July 2025

The July 2025 Refund and Release Reports, including the NCVTS Refund Report, detail taxpayers, bill numbers, valuations, tax amounts, and justifications for releases and refunds in accordance with N.C.G.S. 105-381.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board approved the July 2025 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted the Tax Collector authority to process the refunds and releases.

(E-11) Tax Administration - South Carolina Debt Setoff Resolution and Memorandum of Understanding

The Tax Collector requests approval of a resolution and Memorandum of Understanding to utilize South Carolina Debt Setoff for collecting delinquent taxes, ambulance fees, and other debts, helping increase collection rates and reduce uncollected debts.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Shue and unanimously carried, the Board approved the resolution and Memorandum of Understanding.

(F) NEW BUSINESS

(F-1) County Manager - Proposal To Co-locate At Allen Volunteer Fire Department (VFD)

Jacob Thompson, Fire Marshal, presented a proposal to co-locate Squad 410 with the Allen Fire Department. Key points included:

- Background: Squad 410, located at EMS Station 2, was created to supplement the county fire service. A 2020 Fire Study analyzed county fire services and provided recommendations for improvement. The current squad location is not optimal.
- Proposal: Co-locate Squad 410 at the new Allen Fire Department facility at 5650 Miami Church Road. The land is cleared and graded, and the project represents a cost-effective, public non-profit partnership.
- Alignment with Fire Study: The proposed co-location aligns with the 2020 Fire Study recommendations. Statistical and demand analyses of calls from 2020-2025 show the proposed location matches the county’s demand center.

- Financials:
 - o Allen Fire Department's total build cost: \$3 million.
 - o County's estimated contribution: up to \$1 million during the build phase.
 - o County annual continuation costs: 36% of janitorial and utility expenses.
 - o No district boundary changes are required.
 - o The county's investment is capped at one-third of the total project cost.
- Operational Notes:
 - o The county retains the right to determine district lines and adjust fire responses as needed.
 - o No existing contracts prevent the building of the station; Allen intends to build regardless of county participation.
 - o County approval is only required for air packs or apparatus purchases over \$50,000, per current contract provisions.
 - o Co-location aims to reduce response times and optimize Squad 410 operations.
- Conclusion
 - o Decision is data-driven and consistent with county planning and independent study findings.
 - o Optimal location for response times, coverage, and cooperation.
 - o Additional opportunity for public/non-profit cost share to reduce costs.
 - o Improve service delivery and employee morale and retention.
 - o **ALLOWS US TO PROTECT OUR CITIZENS BETTER AND OPTIMIZE THEIR TAX FUNDED SERVICES ALREADY IN PLACE TO THEIR BENEFIT.**

There was discussion throughout the presentation. During discussions, MR. Thompson responded to questions from the Board.

Commissioner Pittman **MOVED** to postpone any decision on this matter until the Board of Commissioners has had an opportunity to hold a special meeting with the chiefs of the other affected fire stations to hear from them concerning their support, objections or complaints concerning this proposal. Commissioner Wortman seconded the motion.

Following discussion, Commissioner Pittman **AMENDED** the Motion to include a Special Meeting to be held Monday, August 25, 2025 at 6:30 p.m. in the Multipurpose Room of the Governmental Center, 65 Church Street S, Concord, North Carolina. Commissioner Wortman seconded the Amended Motion.

Following further discussion, the **AMENDED MOTION** unanimously carried.

(G) APPOINTMENTS TO BOARDS AND COMMITTEES

Chairman Jones made a motion to approve all appointments to boards and committees. The motion failed due to lack of a second.

(G-1) Boards and Committees - Appointment - Active Living and Parks Commission

Emily Baldwin's term for the Concord Planning Area Seat on the Active Living and Parks Commission has expired. The Advisory Commission unanimously recommended her reappointment for her leadership and continued support of county initiatives.

UPON MOTION of Commissioner Wortman, seconded by Commissioner Pittman and unanimously carried, the Board reappointed Emily Baldwin to the Concord Planning Area Seat on the Active Living and Parks Commission for a term expiring January 31, 2028, including any necessary exceptions to the Appointment Policy.

(G-2) Boards and Committees - Appointment - Active Living and Parks Commission

Megan Baumgardner's term for the Northwest Cabarrus Planning Area Seat on the Active Living and Parks Commission has expired. The Advisory Commission unanimously recommended her reappointment for her leadership and continued support of county initiatives.

UPON MOTION of Commissioner Wortman, seconded by Commissioner Pittman and unanimously carried, the Board reappointed Megan Baumgardner to the Northwest Cabarrus Planning Area Seat on the Active Living and Parks Commission for a term expiring January 31, 2026; including any necessary exceptions to the Appointment Policy.

(G-3) Boards and Committees - Appointment - Active Living and Parks Commission

Kenny Robinson's term for the Central Planning Area Seat on the Active Living and Parks Commission has expired. The Advisory Commission unanimously recommended his reappointment for his leadership and continued support of county initiatives.

UPON MOTION of Commissioner Wortman, seconded by Commissioner Shue and unanimously carried, the Board reappointed Kenny Robinson to the Central Planning Area Seat on the Active Living and Parks Commission for a term expiring January 31, 2028, including any necessary exceptions to the Appointment Policy.

(G-4) Boards and Committees - Appointment - Active Living and Parks Commission

Chad Roberts' term for the Harrisburg Planning Area Seat on the Active Living and Parks Commission has expired. The Advisory Commission unanimously recommended his reappointment for his leadership and continued support of county initiatives.

UPON MOTION of Commissioner Wortman, seconded by Commissioner Pittman and unanimously carried, the Board reappointed Chad Roberts to the Harrisburg Planning Area Seat on the Active Living and Parks Commission for a term expiring January 31, 2028, including any necessary exceptions to the Appointment Policy.

(G-5) Boards and Committees - Appointment - Planning and Zoning Commission

Charles Paxton's term as the Harrisburg Area representative on the Planning and Zoning Commission will expire August 31, 2025. The Nominations Committee recommended his reappointment for another three-year term.

UPON MOTION of Commissioner Wortman, seconded by Commissioner Shue and unanimously carried, the Board reappointed Charles Paxton as the Harrisburg Area representative on the Planning and Zoning Commission for a three-year term expiring August 31, 2028, including any necessary exceptions to the Appointment Policy.

(G-6) Boards and Committees - Appointment - Planning and Zoning Commission

Andrew Nance's term for the Regular At-Large #2 Seat on the Planning and Zoning Commission will expire August 31, 2025. He is not seeking reappointment. The Nominations Committee recommended moving Mohammed Idlibi from an alternate member to fill this regular seat.

UPON MOTION of Commissioner Wortman, seconded by Commissioner Shue and unanimously carried, the Board removed Andrew Nance from the Planning and Zoning Commission and thanked him for his service.

UPON MOTION of Commissioner Wortman, seconded by Commissioner Shue and unanimously carried, the Board appointed Mohammed Idlibi to the Regular At-Large #2 Seat for a three-year expiring August 31, 2028; and to include any necessary exceptions to the Appointment Policy.

(G-7) Boards and Committees - Appointment - Planning and Zoning Commission

Jeffrey Corley's term for the At-Large Regular #1 Seat on the Planning and Zoning Commission expires August 31, 2025, and he is not seeking reappointment. The Nominations Committee recommended moving Holly Edwards from an alternate member to fill this seat.

UPON MOTION of Commissioner Shue, seconded by Commissioner Wortman the Board removed Jeffrey Corely from the Planning and Zoning Commission and thank him for his service by the following vote: Ayes: Chairman Jones and Commissioners Shue and Wortman, Nays: Vice Chair Lindsey and Commissioner Pittman.

UPON MOTION of Commissioner Shue, seconded by Commissioner Wortman the Board appointed Holly Edwards to the At-Large Regular #1 Seat for a three-year term expiring August 31, 2028, including any necessary exceptions to the Appointment Policy by the following Ayes: Chairman Jones and Commissioners Shue and Wortman, Nays: Vice Chair Lindsey and Commissioner Pittman.

(G-8) Boards and Committees - Removal - Adult Care Home Community Advisory Committee

Diamond Staton-Williams has been removed from the Adult Care Home Community Advisory Committee by the State Ombudsman's Office for failing to meet attendance requirements.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board removed Diamond Staton-Williams from the Adult Care Home Community Advisory Committee.

Chairman Jones noted vacancies on the boards and committees and encouraged community members to apply to serve.

(H) REPORTS

(H-1) BOC - Receive Updates From Commission Members Who Serve As Liaisons To Municipalities Or On Various Boards/Committees

Commissioner Wortman reported he attended the Centralina Regional meeting, where various House bills were discussed. He also participated in Government 101. He thanked the staff at Afton Ridge for their work.

Commissioner Pitman reported on the DHS Transportation Advisory Board, the Local Emergency Planning Committee and provided an update from the Town of Midland meeting. He also reported on the Cabarrus County Block Grant Advisory Committee.

Chairman Jones encouraged everyone to participate in the Scam Jam.

Vice Chair Lindsey announced that the Cabarrus County Fair will be held September 5-13 and provided an update from the Soil and Water Committee.

(H-2) BOC - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 1 Vacant
- Adult Care Home Community Advisory Committee - 14 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Library Board of Trustees - 3 Expired Positions
- Nursing Home Community Advisory Committee - 10 Vacant Positions
- Region F Aging Advisory Committee - 2 Vacant Positions
- Transportation Advisory Board - 5 Vacant Positions
- Youth Commission - 7 Vacant and 5 Expired Positions
-

(H-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(H-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-5) Communications and Outreach - Monthly Summary Report

The Board received the monthly summary report for informational purposes. No action was required of the Board.

(H-6) County Manager - Monthly Building Activity Reports

The Board received the monthly building activity reports for informational purposes. No action was required of the Board.

(H-7) EDC - July 2025 Monthly Summary Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-8) Super Cab Co - Monthly Report

The Board received the Super Cab Co. report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Vice Chair Lindsey shared a video featuring two animals currently available for adoption at the Cabarrus County Animal Shelter.

Commissioner Pittman announced his upcoming wedding anniversary.

(J) CLOSED SESSION

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-138.11(a)(3).

(K) RETURN TO OPEN SESSION

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board returned to open session.

UPON MOTION of Commissioner Wortman, seconded by Vice Chair Lindsey and unanimously carried, the Board appointed Ariadne Olvera as the new Clerk to the Board of the Cabarrus County Board of Commissioners.

UPON MOTION of Commissioner Shue, seconded by Chairman Jones the Board terminated Sean Newton's, County Manager, contract by the following vote: Ayes: Chairman Jones, Commissioners Wortman and Shue; Nays: Vice Chair Lindsey and Commissioner Pittman.

(L) ADJOURN

UPON MOTION of Commissioner Wortman, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 9:31 p.m.

/s/Ariadne Olvera 
Ariadne Olvera, Clerk to the Board



