

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 5:00 p.m. on Tuesday, September 2, 2025.

Public access to the meeting could also be obtained through the following means:

live broadcast at 5:00 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Jeff Jones  
Vice Chair: Laura B. Lindsey  
Commissioners: Larry G. Pittman  
Kenneth M. Wortman  
Absent - Commissioners: Lynn W. Shue

Also present were: Kelly Sifford, Interim County Manager; Aalece Pugh, Assistant County Manager; Doug Hall, County Attorney; Lauren Linker, Contract Analyst and Ariadne Olvera, Clerk to the Board.

**1. Call to Order**

Chairman Jones called the meeting to order at 5:00 p.m.

**2. Approval of Work Session Agenda**

**2.1. BOC - Changes to the Agenda**

UPDATES:

Discussion Items For Action  
4.32 Legal - N.C.G.S. 153A-94.2(b) "Fostering Care in N.C. Act" Effective October 1, 2025

Closed Session  
6.1 Closed Session - Consult with Attorney Including Pending Litigation, Economic Development and Personnel

ADDITIONS:

Discussion Items For Action  
4.37 Board of Commissioners - Resolution Amending the Board of Commissioners' 2025 Meeting Schedule - October Cabarrus Summit

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

**3. Discussion Items - No Action**

None.

**4. Discussion Items For Action**

**4.1. Soil and Water - Grant Application to North Carolina Agricultural Development and Farmland Preservation (NCADFP) - Cost of Community Services**

Amy Cook, Resource Conservation Easement Specialist, requested permission to apply for a grant through the North Carolina Agricultural Development and Farmland Preservation Trust Fund. The grant would fund a Cost of Community Services survey, which would evaluate the cost of community services by land use type. The survey would compare, for example, the cost of an acre of farmland versus an acre of developed land to illustrate the County's service cost for each use. She noted that the required matching funds are already available in the Soil and Water budget.

**4.2. Boards and Committees - Appointment - Juvenile Crime Prevention Council**

By Consensus of the Board, this item will be placed on the September Regular Meeting Consent Agenda.

**4.3. Boards and Committees - Appointment - Juvenile Crime Prevention Council**

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**4.8. Boards and Committees - Appointment - Juvenile Crime Prevention Council**

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**4.9. Boards and Committees - Removal - Juvenile Crime Prevention Council**

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**4.10. Boards and Committees - Removal - Juvenile Crime Prevention Council**

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**4.11. Boards and Committees - Removal - Juvenile Crime Prevention Council**

By Consensus of the Board, this item will be placed on the September Regular Meeting Consent Agenda.

**4.12. Boards and Committees - Appointment - Youth Commission**

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**4.15. Boards and Committees - Appointment - Youth Commission**

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**4.18. Boards and Committees - Appointment - Youth Commission**

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**4.19. Boards and Committees - Appointment - Youth Commission**

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**4.20. Boards and Committees - Appointment - Youth Commission**

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**4.21. Boards and Committees - Appointment - Youth Commission**

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**4.22. Boards and Committees - Appointment - Youth Commission**

By Consensus of the Board, this item will be placed on the September Regular Meeting Consent Agenda.

**4.23. Boards and Committees - Removal - Adult Care Home Community Advisory Committee**

By Consensus of the Board, this item will be placed on the September Regular Meeting Consent Agenda.

**4.24. Boards and Committees - Removal - Fair Advisory Commission**

By Consensus of the Board, this item will be placed on the September Regular Meeting Consent Agenda.

**4.25. Boards and Committees - Removal - Fair Advisory Commission**

By Consensus of the Board, this item will be placed on the September Regular Meeting Consent Agenda.

**4.26. Board of Elections - Final Approval of Upgrade of Elections Equipment**

Carol Soles, Board of Elections Director, provided an update regarding the approved upgrade of the election equipment. Since her initial presentation to the Board, a simulated election has been conducted, and final approval has been received from both the State Board of Elections and the Cabarrus County Board of Commissioners. She noted that funding for the purchase has already been included in the budget.

**4.27. County Manager - Opioid Settlements Interlocal Resolution**

Dr. Aalece Pugh, Assistant County Manager, provided an update regarding the City of Concord's allocation of opioid settlement funds. She reported that the City of Concord was one of the larger municipalities in North Carolina that received its own direct allocation. The City has proposed contributing those funds to Cabarrus County's collective opioid settlement pool. The City Council will be voting on this matter in the near future, and once approved, the County will be able to receive those funds.

**4.28. DHS- Transportation - FY27 5311 Community Transportation Grant**

Charles Ratcliff, Transportation Manager, presented information on the annual 5311 grant. For FY27, the State has allocated \$188,741, with a required County match of \$9,437.05. This grant will require a public hearing at the next meeting for consideration of the grant and its associated resolution.

**4.29. Finance - Ambulance Receivable Write-Off**

Jim Howden, Finance Director, stated that each fiscal year as part of the year-end process, the department reviews the ambulance accounts receivable balance. Board approval was requested for the write-off of certain balances to better reflect amounts considered collectible. Historically, balances over four years old are deemed uncollectible. For fiscal year 2021, staff requests approval to write off \$2,337,742.28. He noted the write-off is based solely on the age of the accounts and does not prevent ongoing collection efforts. Both the County's third-party administrator and Emergency Medical Service (EMS) staff will continue attempts to collect these balances.

A discussion ensued. During discussion, Mr. Howden and Kelly Sifford, Interim County Manager, answered questions from the Board.

**4.30. Legal - Boundary Agreements With Two Neighboring Property Owners at Virginia Foil Park**

Doug Hall, County Attorney and General Counsel, presented to the Board for consideration a resolution regarding the Virginia Foil Park property. When the property was purchased in 2021, the survey identified slight discrepancies that have existed since the 1970s. These discrepancies may be due to missing or old survey monuments and involve a relatively small area—approximately 650 square feet, including two minor overlaps (one 180 feet by 1 foot and another 43 feet by 1 foot).

Although the areas are small, the issue has arisen because the County intends to install a fence and wants to ensure it is placed correctly without future disputes. Mr. Hall requested the Board adopt a resolution to implement a boundary agreement. The affected property owners are all in agreement. Once executed and recorded, the fence project can proceed.

A discussion ensued. During discussion, Mr. Hall responded to questions from the Board.

**4.31. Legal - Lease With Lamar OCI South, LLC For Billboard At Progress Place**

Doug Hall, County Attorney and General Counsel, provided an update regarding the Progress Place building and the billboard located on a small triangular piece of property leased by Lamar OCI South, LLC. When the County purchased the building, the existing lease for the billboard was assumed. The lease has since expired. The County received prorated rent for the last nine months at a rate of \$7,500 per year. The lease is now up for renewal. Lamar requests a five-year lease with five automatic 12-month extensions, resulting in a total lease term of ten years at \$7,500 per year, for a total of \$75,000 over the life of the lease. If approved, it would be retroactively effective from July 15, 2025, to July 15, 2026, with Lamar OCI South, LLC paying the initial 12 months of rent for that period.

A discussion ensued. During discussion, Mr. Hall responded to questions from the Board.

**4.32. Legal - N.C.G.S. 153A-94.2(b) "Fostering Care in N.C. Act" Effective October 1, 2025**

Doug Hall, County Attorney and General Counsel, reported within the "Fostering Care in N.C. Act", there is a small section that applies to all city and county new hires effective October 1<sup>st</sup> requiring a State Bureau of Investigations (SBI) background check for employees working in any capacity with children. It does not apply to current employees.

Mr. Hall introduced Dr. Aalece Pugh, Assistant County Manager, and Ashley Dobbins, Human Resources Director, who presented a PowerPoint presentation regarding the matter to include the following:

- Updated requirements as of October 1, 2025
- Impacted positions
- Anticipated process
- Budget increase
- BOC approval

A discussion ensued. During discussion, Ms. Dobbins responded to questions from the Board.

**4.33. Legal - Proposed Settlements with (1) Purdue and Certain Affiliated Entities, and the Sackler Family a/k/a the "Purdue Direct Settlement"; and (2) Eight Additional Opioids Manufacturers: Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus a/k/a the "Secondary Manufacturers Settlements"**

Doug Hall, County Attorney and General Counsel, advised there are two new proposed national opioid settlements. Municipalities wishing to participate must opt in by September 30, 2025 for the Purdue Direct Settlement and by October 8, 2025 for the Secondary Manufacturers Settlements. Following the opt-in deadlines, settlement allocations will be calculated and communicated.

**4.34. Sheriff's Office - Acceptance of North Carolina Association of Chiefs of Police (NCACP) Grant for Essential Personnel Software**

Chief Tessa Burchett presented for consideration a request to accept a one-time funding from the North Carolina Association of Chiefs of Police Performance and Wellness Grant. This state-administered grant supports law



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- Board of Commissioners - Resolution Amending the Board of Commissioners' 2025 Meeting Schedule - October Cabarrus Summit
- Board of Elections - Final Approval of Upgrade of Elections Equipment
- County Manager - Opioid Settlements Interlocal Resolution
- Finance - Ambulance Receivable Write-Off
- Legal - Boundary Agreements With Two Neighboring Property Owners at Virginia Foil Park
- Legal - Lease With Lamar OCI South, LLC For Billboard At Progress Place
- Legal - N.C.G.S. 153A-94.2(b) "Fostering Care in N.C. Act" Effective October 1, 2025
- Legal - Proposed Settlements with (1) Purdue and Certain Affiliated Entities, and the Sackler Family a/k/a the "Purdue Direct Settlement"; and (2) Eight Additional Opioids Manufacturers: Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus a/k/a the "Secondary Manufacturers Settlements"
- Sheriff's Office - Acceptance of North Carolina Association of Chiefs of Police (NCACP) Grant for Essential Personnel Software
- Sheriff's Office - Approval of Motorola Radio Console Contract
- Sheriff's Office - Declare K9 "Taz" Surplus Property
- Soil and Water - Grant Application to North Carolina Agricultural Development and Farmland Preservation (NCADFP) - Cost of Community Services
- Tax Administration - Refund and Release Reports - August 2025

#### New Business

- DHS - Transportation - FY27 5311 Community Transportation Grant - Public Hearing 6:00 p.m.

Commissioner Pittman requested an excused absence from the September 15, 2025 Regular Meeting due to another meeting. Board consensus agreed to the excused absence.

#### 6. Closed Session - Consult with Attorney and Personnel

##### **6.1. Closed Session - Consult with Attorney Including Pending Litigation, Economic Development and Personnel**

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3), (4) and (6).

#### 7. Return to Open Session

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board returned to open session.

#### 8. Adjourn

UPON MOTION of Commissioner Pittman, seconded by Vice Chair Lindsey, the meeting adjourned at 7:39 p.m.

  
Ariadne Olvera, Clerk to the Board

