

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:00 p.m. on Monday, November 17, 2025.

Public access to the meeting could also be obtained through the following means:

- live broadcast at 6:00 p.m. on Channel 22
- <https://www.youtube.com/cabarruscounty>
- <https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Jeff Jones
 Vice Chair: Laura B. Lindsey
 Commissioners: Kenneth M. Wortman
 Larry G. Pittman

Also present were Kelly Sifford, Interim County Manager; Aalece Pugh, Assistant County Manager; Kyle Bilafer, Assistant County Manager; Doug Hall, County Attorney; and Ariadne Olvera, Clerk to the Board.

Chairman Jones called the meeting to order at 6:00 p.m.

Chairman Jones led the Pledge of Allegiance.

Commissioner Wortman led a moment of silence in honor of the late Commissioner Lynn W. Shue. The moment lasted 1 minute and 8 seconds to signify that one donor can save eight lives, reflecting Commissioner Shue's strong support for Donate Life.

Dan Marshall, Local Government Ministries, provided the invocation.

Chairman Jones recognized Kavya Saxena, Youth Commission member, who shared information about the 2026 Passion project.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board approved the meeting minutes as presented:

- May 5, 2025 (Work Session)
- May 19, 2025 (Regular Meeting)
- June 2, 2025 (Work Session)
- June 4, 2025 (Budget Workshop)

(B) APPROVAL OF THE AGENDA

Chairman Jones reviewed the following changes to the agenda.

UPDATED:

- (A-1) Approval or Correction of Meeting Minutes - May 19, 2025

ADDITIONS:

Recognitions and Presentations:

- (C-2) Department of Social Services - National Adoption Day Proclamation

New Business

- (G-2) Boards and Committees - Planning & Zoning Commission - Appointment
- (G-3) Boards and Committees - Planning & Zoning Commission - Appointment
- (G-4) Boards and Committees - Planning & Zoning Commission - Appointment

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) BOC - Resolution in Honor of Commissioner Lynn W. Shue

Commissioner Wortman read the resolution aloud and presented a copy to the family of the late Commissioner Lynn W. Shue.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board adopted the resolution.

RESOLUTION HONORING THE LIFE AND SERVICE OF
COMMISSIONER LYNN W. SHUE

WHEREAS, the Cabarrus County Board of Commissioners is deeply saddened by the passing of Commissioner Lynn W. Shue on November 5, 2025, a respected public servant and cherished community leader; and

WHEREAS, Lynn W. Shue dedicated more than 20 years to public service in Cabarrus County, serving multiple terms on the Cabarrus County Board of Education, including as Chairman;

WHEREAS, Lynn W. Shue was elected to the Cabarrus County Board of Commissioners in 2014; and served on the Board from 2015 until his passing in 2025.

WHEREAS, throughout his career, Commissioner Shue was known for his integrity, compassion, and dedication to the people of Cabarrus County, consistently demonstrating honorable and thoughtful leadership; and

WHEREAS, his service on the Board of Education helped guide the county's educational system through significant growth and change, and his tenure on the Board of Commissioners contributed to the county's success and reputation as a model for others across North Carolina; and

WHEREAS, despite facing significant personal health challenges, including a heart transplant and a kidney transplant, Lynn continued to serve his community with energy, purpose, and unwavering commitment; and

WHEREAS, Commissioner Shue was a passionate supporter of Donate Life, a nonprofit organization dedicated to saving and enhancing lives through organ, eye, and tissue donation, raising awareness about the critical need for donors, and honoring donor families and recipients; and

WHEREAS, Commissioner Shue's faith, humility, and wisdom inspired his colleagues and all who knew him, and he served as a mentor and example of principled public service to the community; and

WHEREAS, his passing is a significant loss to Cabarrus County, and the Board of Commissioners wishes to honor his legacy and extend condolences to his family, friends, and all who were touched by his life;

NOW, THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby honors the life, service, and enduring legacy of Commissioner Lynn W. Shue, expressing gratitude for his decades of dedication to the people of Cabarrus County; and directs that this Resolution be included in the official minutes of the Board and a copy presented to his family as a lasting tribute.

Adopted this 17th day of November, 2025.

/s/Jeff
Jones
Jeff Jones, Chairman
Cabarrus County Board of Commissioners

ATTEST:
/s/Ariadne Olvera
Ariadne Olvera, Clerk to the Board

(C-2) Department of Social Services - National Adoption Day Proclamation

Hollye McCallum, DSS Director presented a short video on adoption.

Candace Davis, Adoption Supervisor, read the proclamation aloud.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2025-18

National Adoption Day - 2025
A Proclamation

Whereas, the youth of North Carolina are our most precious resource and hope for the future, and every child deserves a safe, loving, and nurturing place to call home; and

Whereas, more than 10,500 children and youth are in foster care in North Carolina and roughly 200 children and youth are in foster care in Cabarrus County, with many waiting for adoption; many children in foster care are teenagers, with more than 600 specifically noted in 2024 estimates by Adopt US Kids as teenagers waiting for adoption; and

Whereas, for children who have lost their birth families, adoption can provide the home life, parental love, nurturing, and security that they would otherwise be missing; and

Whereas, caring adults and committed families can make all the difference in the lives of young people, sibling groups, children with special needs, and teenagers; and

Whereas, North Carolina families are encouraged to share their hearts and homes with older youth at risk of aging out of foster care while waiting to be adopted; and

Whereas, many advocates and public and private organizations are working to recruit permanent, loving families and increase public awareness of the unique needs of children and youth in foster care while waiting for permanence; and

Whereas, Adoption Awareness Month is an opportunity to recognize the families who open their hearts to provide children with a sense of connection, security, and ties to their culture, family, and community, as well as child welfare professionals and advocates working to ensure children's safety, and well-being and to spread awareness on behalf of the children waiting; and

Whereas, the State of North Carolina encourages residents to volunteer their time, energy, and talents on behalf of children in foster care and their biological families, kinship caregivers, and foster parents during this month and throughout the year;

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners do hereby proclaim November 22, 2025, as "National Adoption Day" in Cabarrus County and commend its observance to all citizens.

Adopted this 17th day of November, 2025.

/s/Jeff
Jones
Jeff Jones, Chairman
Cabarrus County Board of Commissioners

(D) INFORMAL COMMENTS

Chairman Jones opened the meeting for Informal Public Comments at 6:19 p.m. He stated each speaker would be limited to three minutes.

Eulanda Rushing, a resident of 4420 Falls Lake Drive SW, Concord, commented on DSS.

David Conrad, a resident of 1389 Lloyd Place, Concord, spoke regarding local government spending.

Elizabeth Nervenga, a resident of 12290 Bethel School Road, Midland, commented on a continued partnership between the County and the Town of Midland.

Ingrid Nurse, a resident of Concord, spoke regarding the Juvenile Crime Prevention Council appointments.

Jeeter Anderson, a resident of 133 Kennedy Avenue, Concord, commented on DSS.

Thomas Monks, a resident of 222 Corban Avenue SW in Concord, expressed his support for implementing a local, community-based action plan that includes emergency funding for individuals affected by the lapse in SNAP benefits.

There was no one else to address the Board, therefore, Vice Chair Lindsey closed the public comments.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Boards and Committees - Adult Care Home Community Advisory Committee - Appointment

Angela Foard serves on the Adult Care Home Community Advisory Committee. The advisory committee requested her reappointment for a three-year term to October 31, 2028.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board reappointed Angela Foard to the Adult Care Home Community Advisory Committee for a three-year term expiring October 31, 2028; and to include any necessary exceptions to the Appointment Policy.

(F-2) Boards and Committees - Firemen's Relief Fund Trustees - Appointment

The Cabarrus County Volunteer Fire Departments submitted the following individuals for appointments/reappointments as Firemen's Relief Fund Trustees*:

Volunteer	Department
Michael Faggart	Allen
Raymond N. Blackwelder, Jr.	Cold Water
Artie Craig	Flowes Store
Raheem Cruse	Georgeville
Brian Lee	Harrisburg
Darrell Page	Midland
Randall Ritchie	Mt. Mitchell
Lori Furr	Mt. Pleasant Rural
Chris Brown	Northeast
Jacob Williams	Odell
Marty Ritchie	Rimer

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board appointed Lori Furr (Mt. Pleasant Rural) and reappointed Michael Faggart (Allen), Raymond N. Blackwelder, Jr. (Cold Water), Artie Craig (Flowes Store), Raheem Cruse (Georgeville), Brian Lee (Harrisburg), Darrell Page (Midland), Randall Ritchie (Mt. Mitchell), Chris Brown (Northeast), Jacob Williams (Odell), and Marty Ritchie (Rimer) to two-year terms ending January 31, 2027, due to expiring terms.

(F-3) Boards and Committees - Youth Commission - Appointment

The Youth Commission Board requested the appointment of Rainey Mangan as a Central Cabarrus High School Representative to serve a two-year term beginning November 17, 2025, and expiring June 30, 2027.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board appointed Rainey Mangan as a Central Cabarrus High School representative to the Youth Commission for a two-year term beginning November 17, 2025, and expiring June 30, 2027.

(F-4) Boards and Committees - Youth Commission - Appointment

The Youth Commission Board requested the appointment of Katrina Michalski as a West Cabarrus High School Representative to serve a two-year term beginning November 17th, 2025, and expiring June 30, 2027.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board appointed Katrina Michalski as a West Cabarrus High School representative to the Youth Commission for an unexpired two-year term beginning November 17, 2025, and expiring June 30, 2027.

(F-5) Boards and Committees - Youth Commission - Removal

The Youth Commission Board requested the Board remove Brody Decker as a West Cabarrus High School Representative due to lack of attendance.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board removed Brody Decker as a West Cabarrus High School representative from the Youth Commission due to lack of attendance.

(F-6) County Manager - Request for Right of Way and Easements

Cabarrus County was previously approached by the land development and traffic engineering firm representing the adjacent property owner of 2892 Zion Church Road in Concord. The adjacent owner requested certain rights-of-way and easements across the County-owned parcel, which is designated as the future site of the Animal Shelter. The engineer presented these requests at the November 3, 2025, Work Session. County staff expressed concerns regarding the requests due to the absence of a finalized site plan and potential restrictions the proposed rights-of-way and easements could impose and requested denial of the easement request between Cabarrus County and Ready Mix of the Carolinas LLC at 2892 Zion Church Road in Concord, North Carolina.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board denied the easement request between Cabarrus County and Ready Mix of the Carolinas LLC at 2892 Zion Church Road in Concord, North Carolina.

(F-7). Facilities Design and Construction - Construction Standards and Planning and Development Suites Renovation

Design and Construction requested approval of a budget amendment and a project ordinance. The budget amendment would move funds from the Construction Standards account to a construction and renovation account for the renovation of the Construction Standards and Planning and Development Office suites in the Governmental Center. The funds will be used for the design, construction, furniture, fixtures, and equipment for the entire project.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board approved the budget amendment and project ordinance.

Budget Revision/Amendment Request

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This amendment is to transfer Construction Standard's Restricted Fund Balance to the County's Capital Project Fund in order to set aside funds for the design, engineering, soft costs, furniture, fixtures, equipment, technology and construction costs related to the renovation of the Construction Standards Office space.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2410-9708	Contribution to Capital Project Fund	-	2,000,000.00		2,000,000.00
001	6	2410-6910	Restricted Fund Balance	343,990.00	2,000,000.00		2,343,990.00
380	9	2410-9821-INSPT	Building Renovations	-	2,000,000.00		2,000,000.00
380	6	2410-6902-INSPT	Contribution from General Fund	-	2,000,000.00		2,000,000.00

Ordinance No. 2025-19

CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General

Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw / 2022 LOBs	\$	652,508
Debt Proceeds 2022 Draw / 2024A LOBs		122,418,304
Debt Proceeds 2024B LOBs		28,878,128
Future Debt		70,000,000
Contributions from Capital Projects Fund		3,136,366
Contribution from General Fund		25,790,766
Contribution from Capital Reserve Fund		1,556,937
Contribution from Community Investment Fund		42,055,658
State Allocation		32,500,000
PARTF Grant		500,000
Interest		2,500,000
TOTAL REVENUES		\$329,988,667

- C. The following appropriations are made as listed.

Construction Standards Office Renovations	\$	2,000,000
Exterior Repairs to Multiple Buildings		326,174
Legal / Closing Expenses		3,651,456
Fiber Infrastructure Improvement Frank		790,619
Liske Park ADA Renovations		1,450,000
Frank Liske Park Playground Replacement		203,600
Camp Spencer Vending & Archery Building		526,998
West Cabarrus Library & Senior Center		32,243,364
Deferred Maintenance Projects		26,851,780
Mt. Pleasant Library / ALC / Foil Park Project		27,294,067
Northeast Area Land		4,729,117
Mental Health Facility		58,000,000
Other Improvements Unallocated		2,439,355
Enterprise Physical Security Project (ITS)		807,000
Frank Liske Park Softball Complex Utilities		410,000
Rob Wallace Park		1,433,504
Animal Shelter Expansion		275,000
Frank Liske Park Stormwater Project		570,803

Northeast Cabarrus Radio Tower Project	2,334,547
Fire Services Building	370,000
Frank Liske Park Tennis Court	280,000
Frank Liske Park Second Driveway	7,875,000
Government Center Building Repair	450,000
Public Safety Training Center	70,000,000
Human Services Facility	64,250,000
Frank Liske Park Mini-Golf and Office (ADA)	1,100,000
Boardwalk at Vietnam Veterans Park	95,000
Land Acquisition	4,000,000
Chiller Replacement at Sheriff's Admin Office	1,000,000
Contributions to Community Investment Fund	14,231,283
 TOTAL EXPENDITURES	 \$329,988,667
 GRAND TOTAL - REVENUES	 \$329,988,667
GRAND TOTAL - EXPENDITURES	\$329,988,667

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. Transfers amounts between objects of expenditure and revenues within a function without limitation.
 2. Transfer amounts up to \$500,000 between functions of the same fund.
 3. Transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. Enter and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 5. Award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 6. Execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 7. Reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.

- d. At the completion of a construction project, all unrestricted excess funds are transferred to the Community Investment Fund or to other Capital Projects within the Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15 day of November 2025.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Jeff Jones
Chairperson

ATTEST:
/s/ Ariadne Olvera
Clerk to the Board

(F-8) Human Resources - Personnel Ordinance Update

Human Resources requested approval of the personnel ordinance change to the Law Enforcement Officers Special Separation allowance.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board approved the ordinance change.

(F-9) Sheriff's Office - Acceptance of Technology Grant from TurnKey Corrections

The Cabarrus County Sheriff's Office, a long-time customer of TurnKey Corrections for food and commissary services, offered a \$5,000 technology grant as part of this year's contract amendment. The Sheriff's Office requested acceptance of the grant to replace the aging booking camera, ensuring compatibility with the jail records management system, and requested authorization of the associated budget amendment.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board accepted the grant award and the associated budget amendment.

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

PURPOSE: The acceptance of a Technology Grant from TurnKey (Kimble's), the Jail's Commissary provider. TurnKey has committed to a \$ 5,000 annual grant to the Jail for Technology needs. The Cabarrus County Sheriff's Office has been a customer of TurnKey Corrections for food and commissary services for several years. As part of this year's contract amendment, TurnKey Corrections has offered a technology grant in the amount of \$5,000 to the Cabarrus County Detention Center to be used for technology needs in the detention center. It is our intention to use these funds to replace our aging booking camera to be compatible with our jail records management system.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved	Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2130-6374-TKC	TurnKey's Technology Grant		-	5,000.00		5,000.00
001	9	2130-9342-TKC	TurnKey's Technology Grant		-	5,000.00		5,000.00
								0.00
								0.00
								0.00

(F-10) Sheriff's Office - Surplus of K9 Nora Due to Medical Reasons

K9 Nora, a 7-year-old Labrador Retriever trained in IED detection, was diagnosed with advanced ankylosing spondylosis of the caudal lumbar spine. Nora has served at the courthouse, government buildings, and on countywide bomb threat deployments. Upon retirement, she will permanently reside with her former handler, Deputy Chris Hartsell. Documentation including surplus form, transfer agreement, waiver, and vet report were provided. Replacement will be funded through the normal K9 budget. The Sheriff's Office requested that K9 Nora be declared surplus property and authorize disposition per County policy.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board declared K9 Nora surplus property and authorized disposition in accordance with the County's policy.

(F-11) Sheriff's Office - Awarding of Service Weapon to Sgt. Peter Kelnhofer Upon his Retirement

Sgt. Peter Kelnhofer will retire from the Cabarrus County Sheriff's Office on December 1, 2025. In accordance with NC GS 14-187.2, the Sheriff's Office

requested that his service weapon (Sig Sauer P320, SN 58C351885) be declared surplus.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board declared the Sig Sauer P320 (SN 58C351885) surplus property and authorized disposition in accordance with the County's policy.

(F-12) Sheriff's Office - Awarding of Service Weapon to Senior Deputy Keith Drake Upon his Retirement

Senior Deputy Keith Drake will retire from the Cabarrus County Sheriff's Office on December 1, 2025, after 30 years of creditable service. In accordance with NC GS 14-187.2, the Sheriff's Office requested that his service weapon (Sig Sauer P320, SN 58C352041) be declared surplus and awarded to Deputy Drake for \$1.00 upon his retirement.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board declared the Sig Sauer P320 (SN 58C352041) surplus property and authorized disposition in accordance with the County's policy.

(F-13) Sheriff's Office - Awarding of Service Weapon to Senior Deputy Gerald Williams Upon his Retirement

Senior Deputy Gerald Williams will retire from the Cabarrus County Sheriff's Office on December 1, 2025. In accordance with NC GS 14-187.2, the Sheriff's Office requested that his service weapon (Sig Sauer P320, SN 58C351845) be declared surplus and awarded to Deputy Williams for \$1.00 upon his retirement.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board declared the Sig Sauer P320 (SN 58C351845) surplus property and authorized disposition in accordance with the County's policy.

(F-14) Tax Administration - Refund and Release Reports - October 2025

The Release Report contained taxpayers' names, bill numbers, valuations, tax amounts, and justifications for releasing the valuation or tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report summarized data from each refund request form, including the justifications for refunds to taxpayers in accordance with N.C.G.S. 105-381. Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases began to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the October 2025 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases.

(F-15) Tax Administration- 2015 Write Off, Real and Personal Outstanding Taxes

The Tax Collector used all legal efforts to collect delinquent taxes. However, N.C.G.S. 105-378 established a ten-year statute of limitations, preventing the Tax Collector from pursuing remedies to collect taxes remaining unpaid prior to the 2016 tax year. The provision "Use of Remedies Barred" stated that no county or municipality could maintain an action or procedure to enforce any legal remedy for tax collection or the enforcement of tax liens unless the procedure was instituted within ten years from the date the taxes became due.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the write-off of real and personal outstanding taxes for tax year 2015 totaling \$126,076.83."

(G) NEW BUSINESS

(G-1) Boards and Committees - Juvenile Crime Prevention Council (JCPC) - Appointment

Juvenile Crime Prevention Council (JCPC) recommended Henretta Jackson for appointment to Seat 19(g) as an At-Large Member on the Juvenile Crime Prevention Council for a full term expiring September 30, 2027.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board appointed Henretta Jackson to vacant Seat 19(g) as an At-Large Member to a full term expiring September 30, 2027, and approved any necessary exceptions to the Appointment Policy.

(G-2) Boards and Committees - Planning & Zoning Commission - Appointment

The Cabarrus County Planning and Zoning Commission had three openings for alternate member positions. The Nominations Committee reviewed applications on file with the Clerk and nominated Mr. Keith Conrade, Mr. Gary Eldridge, and Ms. Heather James to fill the alternate positions. The Committee voted unanimously to recommend that Mr. Eldridge be appointed to the unexpired Alternate At-Large #2 term vacated by Ms. Holly Edwards, ending August 31, 2026; that Mr. Conrade be appointed to the unexpired Alternate At-Large #1 term vacated by Mr. Idlibi, ending August 31, 2027; and that Ms. James be appointed to the expired Alternate At-Large #3 term vacated by Mr. Hudspeth, expiring August 31, 2028. The Committee requested the Board of Commissioners approval of these appointments.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board appointed Mr. Gary Eldridge to fill the unexpired alternate At-Large Member Seat #2 term ending August 31, 2026.

(G-3) Boards and Committees - Planning & Zoning Commission - Appointment

The Cabarrus County Planning and Zoning Commission had three openings for alternate member positions. The Nominations Committee reviewed applications on file with the Clerk and nominated Mr. Keith Conrade, Mr. Gary Eldridge, and Ms. Heather James to fill the alternate positions. The Committee voted unanimously to recommend that Mr. Eldridge be appointed to the unexpired Alternate At-Large #2 term vacated by Ms. Holly Edwards, ending August 31, 2026; Mr. Conrade be appointed to the unexpired Alternate At-Large #1 term vacated by Mr. Idlibi, ending August 31, 2027; and Ms. James be appointed to the expired Alternate At-Large #3 term vacated by Mr. Hudspeth, expiring August 31, 2028. The Committee requested the Board of Commissioners approval of these appointments.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board appointed Mr. Keith Conrade to fill the unexpired alternate At-Large Member Seat #1 term ending August 31, 2027.

(G-4) Boards and Committees - Planning & Zoning Commission - Appointment

The Cabarrus County Planning and Zoning Commission had three openings for alternate member positions. The Nominations Committee reviewed applications on file with the Clerk and nominated Mr. Keith Conrade, Mr. Gary Eldridge, and Ms. Heather James to fill the positions. The Committee voted unanimously to recommend that Mr. Eldridge be appointed to the unexpired Alternate At-Large #2 term vacated by Ms. Holly Edwards, ending August 31, 2026; Mr. Conrade be appointed to the unexpired Alternate At-Large #1 term vacated by Mr. Idlibi, ending August 31, 2027; and Ms. James be appointed to the expired Alternate At-Large #3 term vacated by Mr. Hudspeth, expiring August 31, 2028. The Committee requested the Board of Commissioners approval of these appointments.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board appointed Ms. Heather James to fill the expired alternate At-Large Member Seat #3 for a term ending August 31, 2028.

(G-5) County Manager - Human Services Community Response to Temporary FNS Funding Shortfall

Dr. Aalece Pugh, Assistant County Manager, presented information regarding the Human Services community response to the temporary Food and Nutrition Services (FNS) funding shortfall. She reported she met with community partners last week to assess needs and emerging trends resulting from the recent federal government shutdown. Although the shutdown has ended, the State is experiencing delays in issuing certain benefits due to internal system issues. As a result, some beneficiaries have not received their full disbursements, and local providers are experiencing increased demand.

Dr. Pugh noted that disruptions to federal programs, specifically the Supplemental Nutrition Assistance Program (SNAP), have strained local food and financial assistance resources. The department proposed a coordinated local response to mitigate impacts on low-and moderate-income residents and to prepare for future disruptions. As part of this proposal, the department requested \$150,000 in temporary funding to support the response efforts.

Without intervention, community partners anticipate increased need for both food assistance and crisis assistance (rental and utility support). If approved, Cabarrus County would distribute funds as grants modeled after the ARPA grant structure to qualified community-based organizations providing food or crisis assistance. Grantees would make a good-faith effort to direct resources to residents most in need, including children, adults, and seniors eligible for SNAP benefits.

Key elements of the proposed grant program include:

- Funding for shelf-stable food boxes
- Crisis assistance grants
- Flexibility for providers to request additional funds for unforeseen needs
- A hold-harmless provision for agencies acting in good faith
- Retroactive eligibility for expenses incurred beginning November 1
- Program management by the Human Services Agency, in partnership with Finance, and appointment of an ARPA-style grant administrator
- Immediate release of funds upon Board approval
- Quarterly reporting requirements
- Outcome reviews to assess program effectiveness

Dr. Pugh stated that projected outcomes include mitigating the immediate effects on low-to-moderate-income households, ensuring continuity of food, rental, and utility support, and reducing pressure on primary food pantries. She recommended, should Cabarrus County choose to authorize crisis response grant funds, the initiative be executed as a grant program to enable rapid deployment of food and financial assistance.

A discussion ensued. During discussion, Dr. Pugh responded to questions from the Board.

UPON MOTION of Commissioner Wortman, seconded by Chairman Jones, the motion to approve funding of up to \$150,000 for contracts with local non-profits serving Cabarrus County residents to provide food resources, pursuant to N.C.G.S. 160D-1311, and to approve any necessary budget amendment(s) failed with the following vote: Ayes: Chairman Jones and Commissioner Wortman; Nays: Vice Chair Lindsey and Commissioner Pittman.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Vice Chair Lindsey shared a video highlighting the Cabarrus County Animal Shelter.

Commissioner Pittman reported on the Town of Midland and the Emergency Services meetings.

(H-2) BOC - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 1 Vacant Position
- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Fair Advisory Commission - 2 Vacant Positions
- Library Board of Trustees - 3 Expired Positions
- Nursing Home Community Advisory Committee - 10 Vacant Positions
- Planning and Zoning Commission - 2 Vacant Positions
- Region F Aging Advisory Committee - 1 Vacant Position
- Transportation Advisory Board - 5 Vacant Positions
- Youth Commission - 4 Vacant Positions

Chairman Jones urged citizens to consider participating on a Board or Committee.

(H-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(H-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-5) Communications and Outreach - Monthly Summary Report

The Board received the monthly summary report for informational purposes. No action was required of the Board.

(H-6) County Manager - Cabarrus Arena and Events Center Financial Report

The Board received the financial report for informational purposes. No action was required of the Board.

(H-7) County Manager - Monthly Building Activity Reports

The Board received the monthly building activity reports for informational purposes. No action was required of the Board.

(H-8) EDC - October 2025 Monthly Summary Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-9) Fire Marshal - Cabarrus County Fire Services Monthly Report

The Board received the monthly Fire Services report for informational purposes. No action was required of the Board.

(H-10) Super Cab Co - Monthly Report

The Board received the monthly Super Cab Co report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Pittman advised that a recent change to the North Carolina General Statutes now requires when a vacancy occurs on a county board of commissioners, the executive committee of the departing member's political party will be responsible for selecting the replacement. The authority to make this appointment rests with the party, not with the Board of Commissioners.

Chairman Jones expressed his appreciation for the support of the other commissioners, the citizens, and the Interim County Manager.

(J) ADJOURN

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the meeting adjourned at 7:12 p.m.




Ariadne Olvera, Clerk to the Board