

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**August 03, 2026
5:00 PM**

CALL TO ORDER - Chairperson

1. APPROVAL OF THE AGENDA

- 1.1. APPROVAL OF THE AGENDA Pg. 4

2. DISCUSSION ITEMS - NO ACTION

- 2.1. County Manager - Proposed Animal Shelter Replacement Discussion Pg. 6
- 2.2. County Manager- Discussion of Potential Permanent Stage Construction Pg. 7
at Rob Wallace Park
- 2.3. Board of Commissioners (BOC) - Legislative Priorities for Advocacy Pg. 9

3. DISCUSSION ITEMS - FOR ACTION

- 3.1. Active Living and Parks- Department Policy Updates Pg. 10
- 3.2. Active Living and Parks- Chapter 50 Ordinance Pg. 27
- 3.3. Boards and Committees - Early Childhood Task Force Advisory Board -
Removal Pg. 63
- 3.4. Boards and Committees - Early Childhood Task Force Advisory Board -
Removal Pg. 65
- 3.5. Boards and Committees - Early Childhood Task Force Advisory Board -
Removal Pg. 67

- 3.6. Boards and Committees - Early Childhood Task Force Advisory Board - Removal Pg. 69
- 3.7. Boards and Committees - Early Childhood Task Force Advisory Board - Removal Pg. 71
- 3.8. Boards and Committees - Early Childhood Task Force Advisory Board - Removal Pg. 73
- 3.9. Boards and Committees - Early Childhood Task Force Advisory Board - Appointment Pg. 75
- 3.10. Boards and Committees - Early Childhood Task Force Advisory Board - Appointment Pg. 77
- 3.11. Boards and Committees - Early Childhood Task Force Advisory Board - Appointment Pg. 79
- 3.12. Boards and Committees - Early Childhood Task Force Advisory Board - Appointment Pg. 81
- 3.13. Boards and Committees - Early Childhood Task Force Advisory Board - Appointment Pg. 83
- 3.14. Boards and Committees - Early Childhood Task Force Advisory Board - Appointment Pg. 85
- 3.15. Boards and Committees - Early Childhood Task Force Advisory Board - Appointment Pg. 87
- 3.16. Boards and Committees - Early Childhood Task Force Advisory Board - Appointment Pg. 89
- 3.17. Boards and Committees - Early Childhood Task Force Advisory Board - Appointment Pg. 91
- 3.18. Consolidated Human Service Agency (CHSA) - Department of Social Services - Family Support Budget Amendment Pg. 93
- 3.19. Construction Standards – Approval of Sole-Source Procurement Pg. 97
- 3.20. County Manager - Fiscal Year 2026 Funding Re-appropriations Pg. 102
- 3.21. County Manager - Donation of Surplus Vehicle to Allen Volunteer Fire Department Pg. 110

- 3.22. County Manager - Donation of Surplus Vehicle to Georgeville Volunteer Fire Department Pg. 112
- 3.23. Finance - 2026B Limited Obligation Bonds Budget Amendment Pg. 114
- 3.24. Sheriff's Office – Acceptance of Governor's Highway Safety Program (GHSP) Bike Safe Grant Pg. 116
- 3.25. Sheriff's Office – Acceptance of Governor's Highway Safety Program (GHSP) Grant Award Pg. 124
- 3.26. Soil and Water Conservation - Creek Week Sponsorship and Budget Amendment Pg. 144
- 3.27. Soil and Water Conservation – Grant Application to NC Agricultural Development and Farmland Preservation Trust Fund Local Agricultural Growth Zone Pg. 150

4. CLOSED SESSION

5 RETURN TO OPEN SESSION

6. ADJOURN

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 PM**

AGENDA CATEGORY:

APPROVAL OF THE AGENDA

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the agenda as amended.

SUBMITTED BY:

Ariadne Olvera, Clerk to Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
August 3, 2026**

MOVED:

Discussion Items - No Action

3.17 (Discussion Items – For Action) Board of Commissioners (BOC) - Legislative Priorities for Advocacy to 2.3 (Discussion Items – No Action) Board of Commissioners (BOC) - Legislative Priorities for Advocacy

ADDITION:

Discussion Items - For Action

3.17 Boards and Committees – Early Childhood Task Force Advisory Board - Appointment

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEM – NO ACTION

SUBJECT:

County Manager - Proposed Animal Shelter Replacement Discussion

BRIEF SUMMARY:

County staff to discuss the proposed animal shelter replacement design firm selection process with the Board to gain insight into selection committee membership, schedule, and extent of design desired. Additionally, staff to discuss the current building and possible future uses for the facility.

REQUESTED ACTION:

Receive input.

SUBMITTED BY:

Kyle D Bilafer, Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEM – NO ACTION

SUBJECT:

County Manager - Discussion of Potential Permanent Stage Construction at Rob Wallace Park

BRIEF SUMMARY:

County staff to provide an update on the potential option of adding a permanent stage at Rob Wallace Park. County staff has discussed with Town of Midland staff and met on site with Town of Midland, Active Living and Parks, Infrastructure and Asset Management, and Design & Construction departments. County staff to discuss potential next steps in design and due diligence.

REQUESTED ACTION:

Receive input.

SUBMITTED BY:

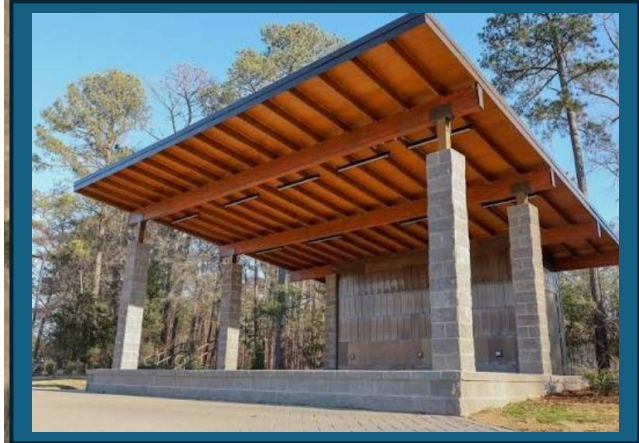
Kyle D Bilafer, Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Map



CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – NO ACTION

SUBJECT:

Board of Commissioners (BOC) - Legislative Priorities for Advocacy

BRIEF SUMMARY:

Every two years, North Carolina Association of County Commissioners (NCACC) members engage in a process to determine the legislative goals that are in the best interest of counties. The NCACC goals-setting process begins in August of even-numbered years and consists of five stages: beginning with the solicitation of county proposals and ending with the adoption of the legislative agenda at the Legislative Goals Conference. Attached is a list of priorities that were submitted for advocacy with the State Legislature.

The submission deadline for legislative goals is August 14, 2026 and goals submitted by or before the deadline will be referred to a steering committee for review and consideration.

REQUESTED ACTION:

Respond to the County Manager's survey, which will help gain consensus as to which priorities to submit to North Carolina Association of County Commissioners (NCACC). The County Manager will then develop a letter from our board chair on behalf of the full board for submission to NCACC.

SUBMITTED BY:

John Eller, County Manager

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEM – FOR ACTION

SUBJECT:

Active Living and Parks - Department Policy Updates

BRIEF SUMMARY:

Staff will present the updated Active Living and Parks Policy document, which consolidates departmental policies into a single, comprehensive resource to improve consistency, accessibility, and administration. Proposed updates include new policies for age verification and minimum age requirements for pool use, as well as standardized staffing rates for school groups, government partners, and Stonewall Jackson Youth Development Center barn reservations. The revisions are intended to provide clear operational guidance while ensuring equitable and consistent application of departmental policies. The proposed changes were reviewed and recommended for approval unanimously by both the Active Living and Parks Commission and the Active Living Center Advisory Council.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the updated Active Living and Parks Department policy document

SUBMITTED BY:

Byron A Haigler, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Active Living and Parks Department Policy 2026

CABARRUS COUNTY
ACTIVE LIVING AND PARKS
DEPARTMENT
POLICY 2026

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Cabarrus County Active Living and Parks Department Fees and Charges Policy

Purpose

To adopt an official policy to establish a set of fees and charges that are fair and equitable for the use of facilities and equipment and participation in programs sponsored by the Cabarrus County Active Living and Parks Department.

This policy, upon adoption by the Cabarrus County Board of Commissioners, shall be applicable to all individuals for the use of facilities and recreation equipment and the participation in programs conducted by the Cabarrus County Active Living and Parks Department until such a time as it is altered, modified, or rescinded by the Cabarrus County Board of Commissioners.

Policy

The Cabarrus County Board of Commissioners hereby establishes the following Active Living and Parks Fees and Charges Policy:

I. Statement of Need:

The Active Living and Parks Department offers diversified recreation services to its citizens, recognizing governments' responsibility to provide public park and recreation facilities and leisure opportunities. Due to the demand for services, rapid increase in operation and capital costs, and the limited amount of available tax revenues, it has become difficult to maintain existing levels of service, much less provide new services. Therefore, it is deemed necessary for Cabarrus County to develop a sound and consistent fees and charges policy that is both fair and equitable for Park and Active Living Center services. The underlying goals of such a policy must remain to provide the broadest services to meet community needs, and to assure equitable delivery of those services.

II. Department's Philosophy:

The basic principle of Cabarrus County Active Living and Parks Department is to offer the most efficient and diversified recreation services to ensure all citizens have equal opportunities as follows:

- To improve the quality of life for everyone through recreation and leisure opportunities.
- To provide and maintain parks, recreation, and active living center facilities for use by the public.
- To provide trained and qualified personnel for supervision and instruction of programs and activities, as well as facility maintenance.
- To welcome public input into planning and evaluation of programs, activities, and facilities.
- To provide the opportunity for all residents of Cabarrus County to participate in programs and activities, and to fully utilize the facilities of the department.

III. Basic Services and Basic Facilities

Basic Services and Basic Facilities shall be offered at minimal or no charge. These services are those which tend to preserve and promote physical and mental well-being, provide patron safety, instruct in basic skills, and provide public parks and community facilities.

- Basic service examples include program brochures, flyers, community assistance, program planning, clinics, and public events.
- Basic facilities include, but are not limited to, family picnic areas, park playgrounds, athletic facilities, open spaces, walking trails, and comfort stations.

IV. Special Services and Special Facilities

Special services and special facilities shall be assigned participation or usage fees based on a specified percentage of the direct operation and maintenance cost.

- Special services include, but not limited to, organized youth and adult athletics, athletic tournaments, wellness classes and programs, instructional programs/classes, environmental programs, and the pool.
- Special facilities include, but are not limited to, rental rooms and buildings, lighted ballfields, lighted courts, lighted soccer fields and picnic shelters.

V. Fees and Charges

Fees and Charges shall support other resources available to the Cabarrus County Active Living and Parks Department, not replace them, or be used to reduce the County's responsibility to provide public recreation facilities and leisure opportunities. They provide a means to continue, and expand as necessary, the ability to offer both basic and special services to Cabarrus County citizens.

Criteria for Establishing Fees and Charges for Special Services

- I. The determination to assign a fee for a special service and/or facility shall be based on one or more of the following criteria:
 - The cost per user hour. This is usually due to one of the following:
 - i. The service uses consumable materials.
 - ii. The service requires a facility with operating, utility, or maintenance costs.
 - iii. The service requires special preparation or clean-up.
 - iv. The service requires special supervision or instruction at additional cost.
 - Use of the service or facility tends to be limited to relatively few individuals or special interest groups; therefore, those who benefit to the exclusion of others should pay extra for the privileges enjoyed.
 - Charging an admission fee to a special event allows for revenues collected to be used to extend the activity or cover the cost of the event.
 - Charging a fee serves an independent function such as one of the following:
 - i. Rationing limited facilities among a large number of users.

- ii. Aiding in discipline or control.
 - iii. Promoting respect for an activity and/or service.
- One or more of the following pricing alternatives will be used in establishing the fees and charges for special services and facilities:
 - i. To recover the partial or percentage cost of providing the service.
 - ii. To recover all the direct operating expenses.
 - iii. To recover the actual cost of providing the service, and the interest and amortization of the initial capital investment.
 - iv. To recover the rate which will result in efficient use of a given area or improvement.

Fees for Special Services

- I. Fees for special services shall be reviewed annually, and adjusted as necessary, to recover an established percentage of the program's direct operation costs. Direct operation costs include, but are not limited to, the following:
 - All part-time wages necessary to conduct the program.
 - The payment of sports officials, recreation instructors, and contract personnel necessary to conduct the program.
 - The rental of facilities and utility cost directly related to the program.
 - The purchase of all equipment and supplies for use by the program participants or personnel.
- II. In the event a community and/or volunteer organization provides the required staffing and/or a portion of the services and supplies needed, and/or a portion of the costs through a sponsorship agreement, the established fee shall provide for the recovery of program operation costs related only to the direct cost incurred by the department subtracting the amount of the donation.
- III. Any surplus revenue from one program may be utilized to offset costs for other related programs.
- IV. The following guidelines shall be used in determining annual departmental program fees and charges
 - Adult Programs: Fees for participation in these programs shall be established to recover an average of 100% of the direct operation costs required to provide the programs.
 - Instructional classes, workshops, and programs: Participants, regardless of age, will be charged a fee to be determined by the direct cost and estimated number of participants.
 - Special Programs/Events/Tournaments: In general, the design of all ongoing and new special programs/events shall be structured to maximize revenues to foster future events and/or specific projects within the Active Living and Parks system. Corporate Sponsorship and donations shall be secured, when possible, to provide these services to the public at minimal or no cost. The fee will be determined by the direct cost of the program.

Fees for Special Facilities

- I. When not in use for department sponsored and co-sponsored activities, designated areas and facilities may be rented by organizations and the public in accordance with established policies and procedures.
 - Area and facility rental rates will be computed by adding the personnel costs, an hourly utility cost, and any related cost for the facility in question. Groups coordinating fundraisers such as, but not limited to road races, walks, festivals, etc., must meet with park or facility management to discuss logistics of the event and what facility(ies) need to be reserved.
 - Recreation equipment will not be rented but can be used by County Funded Departments.

- II. Charges for Charitable (Non-Cabarrus County Sponsored) Activities

Charitable, non-profit, community-serving organizations who conduct an event on park property for the purpose of raising funds or holding meetings must pay the established rental fee calculated to cover the cost to the County for use of said facility. Certificate of Liability Insurance including endorsements page is required.

Cabarrus County 501(c)3 charitable organizations will be charged 50% for their total reservation one time per year. Subsequent reservations will carry the established rental fee. These charitable organizations must operate an office within Cabarrus County and apply all monies raised within that office to Cabarrus County residents. Appropriate documentation as proof of 501(c)3 status must be provided at time of reservation.

- III. Any organization who has Active Living and Parks Department as a co-sponsor will not be charged any facility rental fees. To be co-sponsored the event/activity must meet the following criteria:
 - Be recognized as a Cabarrus County 501(c)3 organization or a Cabarrus County/Kannapolis school organization.
 - Request co-sponsorship at least 30 days in advance of event/program.
 - Provide a measurable impact and outcome for the patrons.
 - Be open to all interested.
 - Include Cabarrus County Active Living and Parks in all publicity (advertising materials must be submitted to the Active Living and Parks Department in advance for approval).
- IV. Provide Cabarrus County with a minimum of \$1 million liability insurance as additional insured. Commercial Activities: For profit commercial activities will not be permitted in any public facility or upon park property without prior approval by the Director of the Active Living and Parks Department. One million dollars in comprehensive liability insurance naming Cabarrus County as additional insured, is required.
- V. Reservations include existing park and recreation facilities only. Any additional equipment or activities (i.e. inflatables, food trucks, generators, etc.) must be approved by the Cabarrus County Risk Manager at least two (2) weeks prior to reservation date. Upon delivery and/or setup, all equipment becomes the responsibility of the renter. The renter is responsible for proper operation and supervision for the duration of the rental period. The organization or group must provide Cabarrus County with evidence of comprehensive liability insurance sufficient to protect the County against risk, with a limit of at least \$1 million dollars for each occurrence and/or \$2 million aggregate policy, which names the County as certificate holder of insurance acceptable to the Cabarrus County Safety Manager. Cabarrus County may also require a waiver of subrogation from the sponsoring organization or group. Not all Park

facilities are able to accommodate additional equipment or activities. These facilities also may not be able to accommodate a power source or water source.

- VI.** School vs. County-owned Facilities (Public and Charter Schools that receive County tax dollars) of Cabarrus County and City of Kannapolis
 - As mutually agreed, no charges are assessed by either party for use of schools or parks facilities. Availability of all facilities is based upon the primary user having priority and the secondary user requesting access during available periods. Any additional manpower needed shall be paid by the requesting group at a rate of \$20 per hour of facility use.
 - Fees may be charged for programs and/or supplies.
- VII.** Local and State Government partners inc.
 - No charges are assessed by either party for the use of Park facilities. Availability of all facilities is based upon the primary user having priority and the secondary user requesting access during available periods. Any additional manpower needed shall be paid by the requesting group at a rate of \$20 per hour of facility use.
- VIII.** Revenue producing facilities will be developed in parks to supplement General Fund revenue and to provide the public with the broadest possible offering of recreation opportunities. The number and type of facilities shall be gauged to provide desired services without acquiring a commercial image. The service must be the priority in determining the need and standard of operation for the facility.
 - As a basic resource of the park system, special facilities shall be constructed with public funds and depending on the nature of the service they provide, operated, and maintained from user fee revenues.
 - General Fund appropriations shall be used to support the operation of the revenue producing special facilities at such times that cash flow from revenue is inadequate to maintain that facility to the high standard of service necessary.

Special Consideration for Fees and Charges Variances

- I.** There will be no charge for any Stonewall Jackson School activity or reservation. Stonewall Jackson School. As mutually agreed, no charges are assessed for use of Park facilities. Availability of all facilities is based upon the primary user having priority and the secondary user requesting access during available periods. Any additional manpower needed shall be paid by the requesting group at a rate of \$20 per hour of facility use. Fees may be charged for programs and/or supplies.
- II.** Corporate Sponsors or Friends of the Park Group approved by ALPs Commission will be permitted to utilize one park facility per year free of charge. Such requests should be presented to the Active Living and Parks Commission no later than the month prior for approval.
- III.** Special Interest Groups or Individuals shall be granted no special consideration in the form of reduced rates or free services except for those groups who are co-sponsoring with the Department.
- IV.** Proprietary or Commercial groups shall not be permitted to use park facilities for financial gain or profit without prior approval of the Active Living and Parks Director. These facilities are designed to serve the public on a non-profit basis. The exclusive use of facilities for profit purposes is inconsistent with the Department's basic philosophy and revenue goals.

- V. Special consideration will be given to Cabarrus County Active Military personnel. This will consist of free use of picnic facilities (excluding miniature golf, paddleboats, concessions, pool, enclosed facilities, heat/AC and before and after hour charges). This consideration will only be granted six (6) months prior to deployment or upon return to Cabarrus County. The reservation is limited to one (1) reservable space per event. Groups larger than the capacity of available shelters will be charged 50% rates for each additional space. Written proof of duty will be required at the time of booking.
- VI. The Active Living and Parks Department Director has authority to charge groups listed within this section full fees following their reservation if they fail to comply with Park Ordinance.

Alternative Sources of Revenue

- I. Grants
 - Any employee of the Department, Commission, or interested citizen is encouraged to investigate the possibilities of securing a grant or sources of outside funding for department facilities and programs.
 - All grant applications, donations, or funding sources must be approved by the Director of Active Living and Parks, the ALPs Commission, County Manager, and Cabarrus County Board of Commissioners as required.
- II. Non-Appropriated Funds for Recreation Services
 - With prior approval of the Director of Active Living and Parks, solicitations, sales, benefits, donation, or gifts, may be received during County sponsored programs.
 - Funds collected in any manner during a County sponsored program shall be handled in accordance with established county and department policies and procedures.

Evaluation of Policy and Fee Schedules

- I. The fees and charges policy and related fee schedules shall be reviewed annually by the Director, Staff of the Active Living and Parks Department, the Senior Center Advisory Council, and the Cabarrus County Active Living and Parks Commission. All recommendations for policy changes or fee adjustments shall be approved by the Cabarrus County Board of Commissioners prior to implementation.

Age Verification

- Purpose: establish age verification requirements for the use of ALP fitness centers and the reservation of cabin facilities to ensure compliance with established age restrictions and to promote the safe and responsible use of county facilities.
- I. Fitness Center/Room Access
 - Individuals must be 18 years of age or older to use any Cabarrus County Active Living and Parks fitness center. ALP staff reserve the right to request proof of age at any time to verify eligibility for use of the facility. Parents and guardians are responsible for ensuring that minors do not attempt to access age-restricted fitness areas.
 - II. Age Specific Programs/Classes/Events

- Participants must meet the minimum age requirement specified for each program, class, or event. For example, individuals must be 18 years or older to participate in classes that involve exercise equipment. Age requirements will be clearly noted in programming advertisements and registration materials. Staff may request proof of age at any time, and individuals who cannot provide acceptable verification will not be permitted to participate.

III. Park Facility Reservation

- Individuals must be 18 years of age or older to reserve or rent a park shelter or facility. ALP staff reserve the right to request proof of age at any time to verify eligibility for use of the facility. If the individual reserving the shelter/facility does not meet the age requirement or cannot provide proof of age, the reservation may be denied or canceled.

IV. Cabin/Tent Site Rentals

- Individuals must be 21 years of age or older to reserve or rent an ALP cabin facility. The individual making the reservation must meet the minimum age requirement and may be required to present proof of age at the time of reservation, check-in, or upon request by ALP staff. If the individual reserving the cabin does not meet the age requirement or cannot provide acceptable proof of age, the reservation may be denied or canceled.

V. Acceptable Forms of Identification

- Acceptable forms of age verification include, but are not limited to:
 - A valid state-issued driver's license or identification card
 - A valid passport
 - A military identification card
 - Any other government-issued identification displaying the individual's name and date of birth

VI. Failure to Provide Verification

- Individuals who are unable or unwilling to provide acceptable proof of age when requested will not be permitted to access or utilize age-restricted facilities, programs, rentals, or services until appropriate verification is provided.

VII. Staff Authority

- ALP staff are authorized to enforce this policy and deny access to restricted facilities or services when age requirements cannot be verified. Failure to comply with staff direction regarding age verification may result in denial of service or removal from the facility.

VIII. Refund Policy for Age Requirement Non-Compliance

- If a cabin/tent/facility/shelter reservation is made by an individual who does not meet the minimum age requirement or who cannot provide acceptable proof of age upon request, the reservation may be denied or canceled. In such cases, refunds will not be issued if the reservation holder fails to meet the stated age requirements.

Refund Policy

- All requests for refunds must be made in writing to the Director of the Active Living and Parks Department.
- Refund Procedures
 - Program credit or refund will be offered in cases where a class or program is full, cancelled, or a change in class, day, time, or site prevents an individual's participation.
 - Participants withdrawing from a program or class will be offered credit.
 - For a refund, the request must be made in writing to the Active Living and Parks Director. The 25% administrative fee will apply.
 - Refunds or credits may be pro-rated if deemed appropriate.
 - Refunds will be provided as necessary per policy. The 25% administrative fee will be assessed but not to exceed \$100.00.
 - If program, class, or camp has already started, the refund will be pro-rated in addition to the 25% administrative fee.
- Refunds for Adult Athletic Leagues
 - Refund of the team fees less 25% processing fee will be remitted if:
 - i. If the request is more than two (2) weeks before the first scheduled game – 75 % refund.
 - ii. If the request is less than two (2) weeks before the first scheduled game – 50% refund.
 - iii. No refunds after the league schedule is published.
- Individuals refund policies set for special events, tournaments, rentals, or any program will override this policy.
- Refunds for Park and Facility Rentals
 - Every effort will be made to schedule an alternate date should a cancellation be necessary. Alternate dates may or may not be available to the park user depending upon other reservations that have been confirmed. In case of inclement weather, the park user has three (3) working days to call and schedule an alternate date. If an alternate date cannot be confirmed, the park reservation fee will be refunded to the park user minus 25% administrative fee.
- Department Director may provide 100% refund in special cases that are weather related or when facilities are closed or not available during the reservation.

Program Cancellation Policy

- I. Minimum registrations and mandatory pre-registrations are used for programs that require more than a one-hour set-up time or a significant number of resources for preparation and implementation. If such a program has a minimum registration with a pre-registration requirement, the minimum registration must be met by the pre-registration date for the program to continue. The program will be cancelled otherwise. In such an occurrence, registrants must be notified no later than 24 hours before the program and a full refund must be administered. Department scheduled/sponsored programs/events will be cancelled anytime the Cabarrus County Offices are closed due to inclement weather. No refunds will be issued, and the program/event will be rescheduled, or credit issued.
- II. Participants in Active Living Center staff led programs must be 18+ at time of registration or meet the minimum age requirement and be accompanied by a parent or guardian that is actively participating in

the same program. Participation in drop-in Active Living Center programs by anyone under 18 is prohibited including but limited to game rooms, table tennis, and fitness centers.

- III. Use of the pool at Camp T.N. Spencer Park is prohibited for patrons under 18 years old unless accompanied by a parent or guardian at least 21 years of age.

Reservation Policy

- I. Rental Group Size
- Groups at all park locations are required to reserve facilities with capacities equal or greater than anticipated attendance. Park Program Manager approval required to exceed facility capacity.
- II. Special Equipment/Requirements for Reservations and Patrons
- Reservations include existing park and recreation facilities only. Any additional equipment or activities (i.e. inflatables, food trucks, generators, etc.) must be approved by the Cabarrus County Safety Manager at least two (2) weeks prior to reservation date. Upon delivery and/or setup, all equipment becomes the responsibility of the renter. The renter is responsible for proper operation and supervision for the duration of the rental period. The organization or groups must provide Cabarrus County with evidence of comprehensive liability insurance sufficient to protect the County against risk, with a limit of at least \$1 million dollars for each occurrence and/or \$2 million aggregate policy which names the County as certificate holder and additional insured, including the endorsements page, or certificate of insurance acceptable to the Cabarrus County Safety Manager. Cabarrus County may also require a waiver of subrogation from the sponsoring organization or group. Not all park facilities are able to accommodate additional equipment or activities. These facilities also may not be able to accommodate a power source or water source.
 - No nails, staples, tacks or tape may be used for indoor reservations on Park or Active Living Center property.
 - Use of confetti, silly string, water balloons, and colored powder is prohibited
 - Deep fat/grease frying is not permitted.
 - Alcohol and/or fireworks of any kind are not permitted in the parks or senior centers.
 - Smoking and the use of other tobacco products on the grounds of the County's parks and senior centers are not permitted.
 - Anyone not adhering to this policy or any other policy may be asked to leave with no refund and will be banned from renting any facilities at any Cabarrus County operated parks and facilities for an indefinite period.
- III. Amenity and Tent Regulations
- Personal pop-up tents, canopies, moon bounces will be allowed but must be secured with sandbags or a canopy leg weight. No stakes of any kind will be permitted. Tents shall not be tethered together or tethered to another structure, nor shall anything be attached or affixed from tent to tent. Tents or canopies shall not be set up in any walkway or roadway. Department or other county officials authorized to enforce this chapter reserve the right to ask for a tent to be moved to a different location or removed for lack of proper security/fastening. Tents shall only be placed in designated locations at each specific facility or athletic field.

IV. Reservation Regulations

- **Cabin fees** – requires a 2-day stay, Friday & Saturday year-round. Maximum of 6 (six) people per cabin.
- **Tent sites** – requires a 2-day stay, Friday & Saturday year-round. Maximum of 2 (two) tents per site. Maximum of 6 (six) people per site.
- **Group Camping site** – No minimum night reservation. 9 (nine) tent available. Maximum of 35 people. Group camping site is for scout groups, church groups, and other youth groups. Adult supervision is required with a minimum of 1 (one) adult per 7 (seven) youth.
- There will be a 25% cancellation fee charged for any cabin or tent site (including group camping) cancellation.

Camping Rules Policy

- I. **Reservations** – are required and can be made by calling **704-920-2747**, Monday – Friday between the hours of 8:00 a.m. and 5:00 p.m. or anytime at www.cabarruscounty.us/register online. A minimum of 2 (two) night reservation is required for Friday and Saturday nights.
- II. **Extended stay** – defined as more than a 2 (two) night stay and up to 7 (seven) days. There must be a 7 (seven) day period break between a stay of the same family/person. This allows for 2 (two) extended stays per 30 (thirty) days.
- III. **Registration** – Adults (21 years of age or older) must register and occupy site. Children under 18 years of age must not be left alone and must always have adult supervision. Guests are required to check in and out with the park ranger.
- IV. **Parking** – After registering, vehicles may be driven to site to unload and again to load when departing (20-minute limit). At all other times, vehicles must be parked in the paved parking areas. If a handicap parking pass is presented at the time of booking, you will be permitted to leave your vehicle in the designated area for Cabins 1, 2, 3, 4 only; however, you will not be permitted to drive your vehicle to and from the bath house or on trails throughout the park.
- V. **Camping** – allowed in designated areas by permit only.
- VI. **Alcoholic beverages are prohibited** (Cabarrus County Ordinance Section 50-4).
- VII. **Smoking and usage of tobacco products are prohibited** (Cabarrus County Ordinance Section 50-1).
- VIII. **Candles and open flames are prohibited within the cabins**
- IX. **Pets** – Pets must always be restrained on a leash of six feet or less. Pets are not allowed inside cabins or bath house at any time. Pets may not remain in the park overnight. This is to include cabins, tent sites, vehicles, or kennels. The check-in time is 3:00 p.m. Check out time is 11:00 a.m. Please check in and out with the park ranger.
- X. **Enforcements** – Failure to abide by the regulations and ordinances governing Cabarrus County Active Living and Parks will subject offender to temporary or permanent expulsion from the park and/or criminal prosecution. In the event of permit revocation, all monies paid shall be forfeited by the offender and retained by the park. All North Carolina Motor Vehicle and traffic laws apply at any park or parking lot operated by the Active Living and Parks Department.
- XI. **Tent sites** – Each of the tent sites includes a picnic table, grill, fire circle, and trash can. A restroom/shower building is centrally located and includes an outside utility sink. A maximum of 2 (two) tents and 6 (six) people are allowed at each tent site.
- XII. **Cabins** – Each cabin includes one double bed, one set of bunk beds, a day bed, chest of drawers, dining table with chairs, and a small refrigerator. Each cabin also has heat and air conditioning. No bed linens or dishes are provided. Any damaged or broken items (pictures, lamps, etc.) will be replaced at cost by renter of the facility. Picnic table, charcoal grill, and fire circle are provided outside each cabin. Furniture may not be removed from the cabin. All trash is to be removed. Cabin is to be cleaned prior to checkout. Camping tents are not permitted on cabin sites. Dining canopies are allowed.

- XIII. Group Camping** – Group camping site includes a fire pit, picnic table, grill, trash can, recycling can and 9 (nine) tent sites with a maximum of 35 people allowed. To qualify to stay in the group camping area, certification and/or documentation must be provided meeting one of the following criteria: Boy Scouts of America, Girl Scouts of America, or other organized youth group. Groups must provide documentation to meet criteria for group camping area use. Examples of qualifying documentation are as follows but not limited to charters, letters on official letterhead from the group organizer, youth leader, or a 501 (c) 3 non-profit organization. Counselor to camper ratio must be at least 1 (one) counselor per 7 (seven) youth. Counselors are considered anyone over 21 years of age and who are supervising the camp outing. Group camping excludes family functions and will not require a two-day stay on Friday and Saturday. This area cannot be divided into multiple reservations. Tents must be set up within designated tent site areas.

Active Living Center Eligibility

Eligibility for participation at the Cabarrus County Active Living Centers shall be as follows:

- I. Preference is given to
 - residents of Cabarrus County
 - age 50 and over
- II. Programs are provided for adults age 50 and older
 - adults under age 50 may participate based on space availability
 - no one under the age of 18 shall participate in any program provided by the Cabarrus County Active Living Centers unless accompanied and supervised by a responsible adult
 - if a participant requires personal assistance or supervision, that assistance or supervision must be provided by the participant, caregiver, or family
 - persons requiring supervision or personal assistance may not be left unattended in the Cabarrus County Active Living Centers
- III. Fitness Centers
 - Adults 50 and older will receive priority usage; no one under age 18 is allowed in the Fitness Centers
 - Prior to using the fitness center, interested persons must complete and sign an “Informed Consent for Fitness Center Participation” and attend an orientation provided by Active Living Center staff
 - Fitness Center cards must be presented prior to entering any fitness center
- IV. Limited scholarships for select health and wellness programs are offered based on financial proof of need (using Federal Poverty Guidelines)
 - Persons awarded scholarships are expected to attend 60% or more of class sessions for the scholarship program
 - If attendance expectations are not met, scholarship privileges may be terminated
- V. For certain programs, the Cabarrus County Active Living Centers reserve the right to restrict participation by age, residency, or other requirements

Food Policy

Food restrictions for the Cabarrus County Active Living and Parks facilities shall be as follows:

- I. Only food prepared in a commercial kitchen inspected by the Cabarrus Health Alliance (CHA), or comparable organization shall be served at functions coordinated or sponsored by ALP
- II. Food provided at a private function (meeting, program, etc.) – not sponsored or coordinated by ALP:
 - ALP staff must be notified in advance of program (at least 2 business days) if food will be served
 - sponsoring group or organization shall assume responsibility/risk for food safety and quality

III. Food leftover at any Cabarrus County ALP sponsored program

- shall not be removed from the premises
- exception: fundraiser involving carry out food in appropriate and approved (by CHA) containers
- risk for food safety and quality once removed from the premises shall be assumed by the person who removes the food

Inclement Weather Policy

For all programs and/or events scheduled by the Active Living and Parks Department, the decision will be made by management. Management reserves the right to change facility operating hours and/or cancel programs, classes, and events for public safety.

Unless declared closed by Management, on inclement weather days the Cabarrus County Active Living Centers will operate during normal County business office hours and will be open for participants that choose to attend

Check the County website www.cabarruscounty.us or social media pages or turn to local radio and television stations for cancellation/closing updates.

Personal Conduct Policy

- Be considerate and treat others with kindness, courtesy, and respect.
- Turn electronic devices (e.g., cell phones, pagers, etc.) to mute or vibrate when participating in classes, programs, and activities.
- Do not circulate a petition or survey or sell tickets for an organization or event, without approval of the Department Head or his/her designee.
- Maintain an acceptable standard of personal hygiene, behavior, and language.
- Be properly clothed at all time: shirt/top, pants/skirt, shoes.
- Do not remove any property from the centers without permission from the Department Head or his/her designee.

Suspension/Dismissal Policy

There will be circumstances occasionally where services must be denied, suspended, or terminated for certain participants. Each case will be considered individually; the following instances subject to suspension or dismissal are intended as a guide for implementation by staff of the Active Living and Parks Department with Department Head approval:

- When a participant's behavior is blatantly disturbing, profane and/or threatening to public property, patrons, or staff
- Participant does not cooperate with the established rules or policies governing Center programs or services
- A person receiving scholarship support fails to attend and participate in the program
- Observation and knowledge gained by the staff indicates that a client does not meet the essential eligibility requirements

Wait list Policy

When the establishment of a waiting list for Active Living Center programs or services becomes necessary, the following criteria will be considered:

- The assessed need of the participant;

- Age (persons over 50 would have a higher priority)
- County of residence (persons residing in Cabarrus County would have a higher priority)
- Other resources available to participant

Political Activity and Solicitation Policy

- Citizens have a civic responsibility to support good government in an appropriate manner
- Participants may not engage in any political or partisan activity in such a way as to influence other participants or for the purpose of interfering with or affecting the result of an election or nomination for office
- Citizens may not solicit, peddle, or beg within any Active Living and Parks facility
- This does not apply to solicitation or sale of goods by nonprofit or civic groups, provided that a written permit is obtained in advance from the department

Revised 05/03/03

Revised 02/02/04

Revised 02/08/05

Revised 02/20/06

Revised 02/08/07

Revised 02/18/08

Revised 02/03/09

Revised 01/19/10

Revised 11/22/11

Revised 11/15/12

Revised 11/18/13

Revised 11/20/14

Revised 10/15/15

Revised 09/15/16

Revised 10/20/16

Revised 11/06/17

Revised 11/19/18

Revised 12/16/19

Revised 12/21/20

Revised 11/21/22

Revised 09/11/2023

Revised 07/20/2026 by Ian Sweeney, ALP Assistant Director

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEM – FOR ACTION

SUBJECT:

Active Living and Parks - Chapter 50 Ordinance

BRIEF SUMMARY:

Staff will present proposed updates to the Active Living and Parks Ordinance intended to improve clarity, consistency, and enforcement. The revisions include updating facilities and addresses, defining the types of vehicles covered under the ordinance (including, but not limited to, scooters and e-bikes), and more clearly outlining permitted and prohibited activities within County parks. These updates are designed to provide consistent guidance for park users and staff while enhancing safety and operational efficiency.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Approve the amended Chapter 50 ordinance document.

SUBMITTED BY:

Byron A Haigler, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Chapter 50 Ordinance Document

- **Chapter 50 - ACTIVE LIVING AND PARKS^[1]**

Footnotes:

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Editor's note— *Ord. No. 2017-29, adopted May 15, 2017, changed the title of Ch. 50 from "Parks" to read as herein set out.*

Cross reference— *Amusements and entertainments, Ch. 6.*

State Law reference— *Authority to establish parks, G.S. 153A-444.*

- **ARTICLE I. - IN GENERAL**

- **Sec. 50-1. - Construction of chapter.**

In the interpretation of this and all succeeding parks ordinances, the provisions shall be construed as follows:

(1) Any term in the singular shall include the plural.

(2) Any term in the masculine shall include the feminine and neuter.

(3) Any requirement or prohibitions of any act shall respectively extend to include the causing or procuring, directly or indirectly, of such act.

(4) No provision hereof shall make unlawful any act necessarily performed by any officer or employee of the county active living and parks department (the "department") or any other employee or agent of the county or the State of North Carolina (the "state") in line of duty or work, or by any person, his agent or employees, in the proper and necessary execution of the terms of any agreement with the department, the county or the state.

(5) Any act otherwise prohibited by this active living and parks chapter or any local ordinance shall be permitted if performed within the confines of a properly issued written permit to do so, as set forth herein.

(6) This chapter is in addition to and supplements the state vehicle and traffic laws, which are incorporated herein and made a part hereof, including without limitation, the requirement that all persons operating any motor vehicle as defined by state law must have a valid operators license to operate such vehicle within any county parks.

(Ord. of 6-17-91(2), § 1; Ord. No. 2003-02, § 1, 1-27-03; Ord. No. 2003-03, § 1, 2-17-03; Ord. No. 2017-29, 5-15-17)

- **Sec. 50-2. - Definitions.**

In the interpretation of this and succeeding department regulations or ordinances, the following terms unless otherwise defined therein, shall mean the following:

County building. A building owned, leased as lessor, or the area leased as lessee and occupied by the county.

Department means Cabarrus County Active Living and Parks Department composed of all county parks, Active Living Centers and school parks.

Employee. A person who is employed by the County of Cabarrus, or who contracts with the county or a third person to perform services for the county, or who otherwise performs services for the county with or without compensation.

Grounds. An unenclosed area owned, leased, or occupied by the county.

Foot path or trail means any path or trail maintained for pedestrians.

Park or parks shall be deemed to include all aspects of any county park or school park.

Parks system. Any tract of land or body of water comprising part of the county's parks, playgrounds, natural areas, recreation areas, trails and greenways, and streams or other bodies of water.

Participant means any individual in a park or senior center either in a class or on a voluntary basis.

Pedestrian means a person on foot.

Permit means any written license issued by or under authority of the department, permitting the performance of a specified act or acts on park property.

Person means any natural person, corporation, company, association, joint stock association, joint venture, firm or partnership.

Smoking. The use or possession of a lighted cigarette, lighted cigar, lighted pipe, or any other lighted tobacco product.

Tobacco product. Any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part or accessory of a tobacco product, including, but not limited to, cigarettes; vapes; cigars; little cigars; cheroots; stogies; periques; granulated, plug cut, crimp cut, ready-rubbed, and other smoking tobacco; snuff; snuff flour; Cavendish; plug and twist tobacco; fine-cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. A tobacco product excludes any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

Trespassing consists of not only after hours entry into any of the facilities and grounds, but to any area closed inclusive in the facilities, as well as when someone is asked to leave the facility and will not.

Universal "No Smoking and Use of Tobacco Products Prohibited" symbol. A symbol consisting of a pictorial representation of a burning cigarette and a tobacco product enclosed in a red circle with a red bar across it.

Vehicle:

Any device or means of conveyance used for transporting persons or property, regardless of form or nature, except for baby carriages and nonmotorized bicycles or tricycles. This includes, but is not limited to, motor vehicles, trailers of all types, campers, sleds, sleighs, pushcarts, and any mode of transportation propelled by human or animal power, including horse-drawn carriages.

Bicycle:

A device propelled by human power, or an electric bicycle (e-bike) equipped with operable pedals and a motor not exceeding 750 watts, and not capable of exceeding 20 miles per hour on level ground.

Scooter. A human-powered wheeled device consisting of a narrow platform mounted on two or more wheels, designed to be ridden in a standing position and propelled by the rider pushing against the ground with one foot. A scooter does not include a motorized scooter, electric scooter, moped, motorcycle, hoverboard, or any other device equipped with a motor or engine.

Electric Motorcycle or Moped:

A motor-driven device equipped with an electric motor exceeding 750 watts or equivalent to 50cc or less, capable of speeds greater than 20 miles per hour but not exceeding 30 miles per hour on level ground.

(Ord. of 6-17-91(2), § 2; Ord. No. 2003-02, § 2, 1-27-03; Ord. No. 2003-03, § 2, 2-17-03; Ord. No. 2011-28, § 1, 6-20-11; Ord. No. 2017-29, 5-15-17)

Cross reference— Definitions generally, [§ 1-2](#).

- **Sec. 50-3. - Property and facility preservation.**

(a) It shall be unlawful for any person to:

- (1) Mark, deface, disfigure, injure, tamper with, displace or remove any real or personal park property, including without limitation, buildings, bridges, tables, benches, fences, fireplaces, grills, railings, pavings or paving materials, water lines or any other public utilities or parts or appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, stakes, posts, or other boundary markers, or other structures or equipment, facilities or park property or any appurtenances whatsoever to any of the above. This includes parks and senior centers and all its appurtenances.
- (2) Fail to cooperate in maintaining all common areas, including without limitation, restrooms, activity rooms, fitness rooms, and washrooms, in a neat and sanitary condition.
- (3) Dig, pick or remove any soil, rock, sand, stones, trees, shrubs, plants, wood or other materials, or make any excavation by tool, equipment, blasting or any other means whatsoever.
- (4) Damage, cut, carve, mark or transplant any plant, or injure the bark of any plant or tree, or pick flowers or seed of any tree or plant, dig in or otherwise disturb grass areas; or in any other way whatsoever injure the natural beauty or usefulness of any park area.

(5) Construct or erect any building or structure of whatever kind or material, whether permanent or temporary, or run or string any public service utility into, upon, or across such park land, except with a special written permitted:

(a) Personal pop-up tents or canopies (not over 144 sq. ft.) will be allowed but must be secured with sandbags or a canopy leg weight. No stakes of any kind will be permitted. Tents shall not be tethered together or tethered to another structure, nor shall anything be attached or affixed from tent to tent. Tents or canopies shall not be set up in any walkway or roadway. Department or other county officials authorized to enforce this chapter reserve the right to ask for a tent to be moved to a different location or removed for lack of proper security/fastening. Tents shall only be placed in designated locations at each specific facility or athletic field.

(b) Tents over ~~800~~ 144 sq. ft. must be approved by County Management and must be permitted and inspected through the Fire Marshal's Office and shall only be placed in designated locations at each specific facility or athletic field.

(6) Throw, discharge, or otherwise place or cause to be placed in any body of water, including without limitation, any fountain, pond, lake, stream or swimming pool within or adjacent to any park, or any tributary, stream, storm sewer, or drain flowing into such body of water; any substance, matter or thing, liquid or solid, which will or may result in the pollution of said waters.

(7) Take into or carry through park/recreation facility any rubbish, refuse, garbage or other material, except as specifically authorized herein. Any rubbish generated in the park/recreation facility shall be placed in receptacles provided for rubbish disposal by the party responsible for its presence. Outside rubbish shall not be carried into a park and placed in park receptacles. Where receptacles are not available, all such rubbish or waste shall be carried away from the park/recreation facility by the person responsible for its presence and properly disposed of elsewhere.

(8) Attach or place any sign, banner, wire, rope or cable, or any other contrivance of any kind or nature to any building, sign, tree or other facility properties by use of nails or staples. These items may be attached with tape or thumbtacks and must be removed before leaving the area. Language or symbols on any such sign or banner must not be deemed offensive to the general public, in the sole opinion of department and other county officials authorized to enforce this chapter. In no event will profanity be permitted.

(9) Cause or permit any animal, whether or not under a person's custody or control, to enter the department facilities, with the exception of a dog restrained by a leash not exceeding six feet in length for any outdoor facility. Animals are exempted from this policy that are part of an authorized program that has been approved by park management. Any person having custody of any animal, as authorized herein shall be responsible for the removal of any animal solid waste.

(10) Bring, use, ride, or drive a horse, pony, mule, cow or any other animal whatsoever in any part of the department facilities, except for commercially licensed horse drawn carriages

pursuant to a county written permit, unless the animal is part of a department sponsored program or except as provided for directly above in subsection

(11) Damage or alter any wildlife habitat or area within the facility or park unless undertaken by authorized park personnel or their agents as a bona fide wildlife management practice.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 3; Ord. of 6-19-95; Ord. No. 2003-02, § 3, 1-27-03; Ord. No. 2003-03, § 3, 2-17-03; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

Cross reference— Animals, [ch. 10](#); carrying concealed weapons, [§ 46-4](#).

- **Sec. 50-4. - Weapons; explosives; alcoholic beverages; drugs; dangerous substances.**

(a) It shall be unlawful for any person to bring into or have in his possession any weapon (or any device that, in the reasonable opinion of county law enforcement authorities or department officials can be used as a weapon) including without limitation:

(1) Any knife (other than reasonably used for picnic or camping purposes), rifle, shotgun, BB gun, air gun, spring gun, slingshot, bow, arrow or any other device or item in which the propelling force is gunpowder, a spring or air, or which is propelled by muscular force, or any explosive of any kind or nature. Exception for County issued bows and arrows at designated archery range.

(2) Any mind-altering substances, whether manmade or found in nature, including without limitation, any alcoholic beverage, narcotic drug, hallucinogen, or any controlled substance, without a valid physician's prescription. While in the facilities, persons should conduct themselves in a proper and orderly manner and shall not display, consume, or be under the influence of alcoholic beverages or any such mind-altering substance without a valid physician's prescription, used as directed by the physician.

(3) Any fireworks or explosive of any kind or nature unless used as part of a program by authorized county employees or their agents.

(4) Handguns are prohibited except as governed by G.S. 14-415.23.

a. Except as provided in subsection d. below all persons are prohibited from possessing any firearm, including a handgun carried under the authority of a lawful concealed handgun permit, in county-owned buildings and their appurtenant premises, as defined herein.

b. Except as provided in subsection d. below all persons are prohibited from possessing any firearm, unless carried concealed under the authority of a lawful concealed handgun permit, in any county park/recreation facility. However, the exception for concealed carry on a lawful concealed handgun permit does not apply to those locations identified in subsection c.

c. Except as provided in subsection d. below all persons are prohibited from possessing any firearm, including a concealed handgun carried under the authority of a lawful

concealed handgun permit, at the following county facilities: swimming complex, athletic complex, and recreational facilities in accordance with G.S. 14-415.23:

The county properties listed herein have facilities in which a concealed handgun may not be carried:

1. Frank Liske Park - 4001 Stough Road, Concord, NC 28027
2. Vietnam Veterans Park - 760 Orphanage Road, Kannapolis, NC 28081
3. Camp T.N. Spencer Park - 3155 Rimer Road, Concord, NC 28025
4. Concord Active Living Center - 331 Corban Avenue Southeast, Concord, NC 28025
5. Mt. Pleasant Active Living Center - 1111 Washington St. Mt. Pleasant, NC 28124
6. Afton Active Living Center – 6095 Glen Afton Blvd. Concord, NC 28027
7. Virginia Foil Park – 1111 Washington St. Mt. Pleasant, NC 28124
8. Rob Wallace Park – 12900 Bethel School Road, Midland NC 28107

d. This prohibition shall not apply to the following persons:

1. Officers and enlisted personnel of the armed forces of the United States when in discharge of their official duties as such and acting under orders requiring them to carry arms and weapons;
 2. Civil officers of the United States while in the discharge of their official duties;
 3. Officers and soldiers of the militia and the National Guard when present on an Active Living and Parks during active duty or activation;;
 4. Sworn law enforcement officers while on duty; if not on duty, concealed carry is allowed if in strict compliance with N.C.G.S. Ch. 14, Art. 35;
 5. Cabarrus County or City of Concord animal control officers;
 6. Persons firing firearms without projectiles in organized educational, entertainment, instructional, or ceremonial events sponsored by Cabarrus County Active Living and Parks Department.
- e. A conspicuous notice shall be posted at each entrance to any property set forth in a., b., or c. above outlining the restrictions prescribed in this section.
- f. Any person in violation of this section shall be guilty of a misdemeanor and upon conviction shall be fined \$500.00 or imprisoned for six months or both.
- g. Firearms and other weapons possessed in violation of this article are hereby declared to be contraband. The sheriff or his designee shall dispose of such weapons pursuant to applicable state law.

(b) Alcohol

Cabarrus County Ordinance Section 50-4(a)(2) is hereby repealed.

Cabarrus County Ordinance Section 50-4(b) is renamed Section 50-4(c).

Cabarrus County Ordinance Section 50-4(b), "Alcohol", is created as follows:

- (1) Subject to the provisions of Section 50-4(b)(2) below, persons on Active Living and Parks properties are prohibited from displaying, possessing, consuming or being under the influence of any mind-altering substances, whether manmade or found in nature, including without limitation, any alcoholic beverage, narcotic drug, hallucinogen, or any controlled substance, without a valid physician's prescription. If the substance in question is prescribed, it shall be taken or consumed in accordance with the prescription.
- (2) Permitting of alcohol sales, service and consumption at County sponsored events.

(a) Alcohol Management Permit Conditions

1. The sale, service and consumption of permitted alcoholic beverages at County sponsored or co-sponsored events must take place in a designated and approved area. Approval shall be given in advance of the event by the Director of Active Living and Parks.
2. Only the following alcoholic beverages are permitted to be served:
 - i. Malt Beverage – beer, lager, malt liquor, ale, porter, and any other brewed or fermented beverage containing at least one-half of one percent (.05%), and not more than fifteen percent (15.0%), alcohol by volume.
 - ii. Unfortified wine: any wine of sixteen percent (16%) or less alcohol by volume, made by fermentation from grapes, fruits, berries, rice, or honey; or by the addition of pure cane, beet, or dextrose sugar; in accordance with the regulations of the United States.
3. Consumption will be in the designated area and a map of that area must be approved by the Director in advance of the event. The area of consumption cannot deviate from the mapped area. A brief narrative describing the arrangement for securing the area, controlled entry point(s), serving, and consumption shall accompany the map.
4. Alcohol consumed in the event area must be purchased from or provided by the contracted provider. No outside alcohol is permitted.
5. No more than two (2) alcoholic beverages may be purchased by one person in a single transaction. All alcoholic beverages shall be tendered to the customer only after being opened by the server, to make it less likely the alcohol will be carried out of the controlled area.
6. Entry into the controlled alcohol service and consumption area, and/or an alcohol sale, may be denied to any customer who appears to be unruly, disruptive, or significantly impaired in the judgment of County or vendor staff.
7. Personnel must be staged to monitor alcohol service entry and exit points to regulate alcohol entering or leaving the event area. Persons entering or exiting

the alcohol service area may be required to empty pockets and allow inspection of personal articles such as handbags, backpacks and the like to prevent outside alcohol from entering the service area, or alcohol from leaving the service area.

8. A mandatory minimum of two law enforcement officers for the first 500 people in attendance, and one additional officer for each next group of 1-500 attendees is required to be present for the entire event. More officers may be required based on the type of event, predicted attendance and historical knowledge, in the judgment of the facility director.
9. No additional dispensing points outside of the area shall be authorized.
10. Alcoholic beverages may only be sold or provided to people 21 years or older. Age verification by government issued photo identification must be conducted at the entry point(s) and a wristband or other approval device will be issued to the customer for entrants wishing to purchase or consume alcohol. Age verification may also be performed at the point of sale in the discretion of the server. Licensed and approved vendor staff shall be present to check identification for the purposes of age verification as set forth by the State of North Carolina.
11. Service of alcoholic beverages must be done by a licensed and insured caterer. All distribution of alcoholic beverages must be performed by designated, trained Responsible Alcohol Seller/Server Program (RASP) or equivalent event staff.
12. All other laws in regards to the sale, service, purchase, possession and consumption of alcohol are subject to enforcement action up to and including arrest. No other laws are abrogated by this Ordinance.

(c) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 4; Ord. No. 2003-02, § 4, 1-27-03; Ord. No. 2003-03, § 4, 2-17-03; Ord. No. 2014-24, 9-15-14; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

Cross reference— Possession, consumption or transfer of alcoholic beverages during state of emergency, [§ 22-57](#); use of firearms generally, [§ 46-2](#); carrying concealed weapons, [§ 46-4](#).

- **Sec. 50-5. - Hunting and fishing.**

(a) It shall be unlawful for any person in the park areas to:

- (1) Hunt, trap, shoot, kill, wound, molest, capture, chase, willfully frighten, or attempt to harm any wildlife within the park, except as undertaken by authorized park personnel in their exercise of a bona fide wildlife management practice.
- (2) Fish without a valid state fishing license and any required local permits, except as provided for in the state fishing regulations. All patrons must abide by state regulations of seasons, hours, and fishing/baiting methods, and as otherwise designated from time to time in park regulations.

(3) Keep any largemouth bass smaller than 14 inches in length. These must be immediately returned unharmed to the park lake.

(4) Keep more than three largemouth bass, 14 inches in length or larger, caught in a single day's fishing. All excess largemouth bass must be immediately returned unharmed to the park lake.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 5; Ord. No. 2003-02, § 5, 1-27-03; Ord. No. 2003-03, § 5, 2-17-03; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-6. - Water activities.**

(a) It shall be unlawful to:

(1) Operate any unapproved mode of conveyance upon any body of water in the park, including without limitation, any lake or stream. This policy extends to and includes without limitation, any type of boat (motorized or not motorized), rafts and inner tubes as well as remote controlled models, whether fuel or battery propelled.

(2) Launch an authorized mode of conveyance from a trailer, car or truck except at a launch area designated by park management.

(3) Operate or ride as a passenger in any county operated form of boat, canoe or kayak unless each person is wearing a United States Coast Guard approved personal floatation device.

(4) Swim or wade in a park body of water except when permitted as an authorized park program or pursuant to posted regulation.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 6; Ord. No. 2003-02, § 6, 1-27-03; Ord. No. 2003-03, § 6, 2-17-03; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-7. - Camping; fires; picnic areas.**

(a) It shall be unlawful to:

(1) Camp (tent camp or otherwise) or park a car, trailer, or camper for the purpose of camping or overnight stay anywhere in any park/recreation facility except in areas specifically designated for camping during authorized times for camping.

(2) Kindle, build, maintain or use a fire except in places specifically designated for such purposes and at such times as authorized by park officials. Any fire must be continuously under the care and direction of a competent and responsible person, at least 16 years of age, from the time it is kindled until it is fully extinguished. No person shall throw away or discard any match, lighter, paper or any other potentially flammable material within park property, including without limitation, around any building, boat or vehicle or under any tree or in underbrush. All such materials shall be disposed of in containers specifically designed for such disposal and shall be fully extinguished prior to such disposal. Unless posted otherwise, patrons may bring gas or charcoal grills for use in the park. These grills must be used only in designated picnic areas and

must be placed within three feet of the stationary grills provided in the park. No grills of any kind are permitted within the perimeter of or under any shelter. All hot coals must be fully extinguished prior to disposal.

(3) Bring deep fat frying or grease pots into the park/recreation facility.

(4) Gas/liquid Propane powered generators are allowed by written department permit only, COI required.

(5) Hold a picnic in the park except in areas specifically designated as picnic sites that exceed 10 people without Park Management approval.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 7; Ord. of 7-22-93; Ord. of 11-1-93; Ord. No. 2003-02, § 7, 1-27-03; Ord. No. 2003-03, § 7, 2-17-03; Ord. No. 2008-01, § 2, 1-22-08; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

• **Sec. 50-8. - Prohibit smoking and the use of other tobacco products on grounds of the county's parks system and in buildings located in the county's parks system.**

(a) *[Enacting legislation.]* This section is enacted pursuant to G.S. 130A-498 and 153A-121(a).

(b) *Implementation requirements.*

(1) The county shall post signs that meet all the requirements in subsection (c) of this section.

(2) The county shall remove all ashtrays and other smoking receptacles from the grounds of the county's parks system and buildings located in the county's parks system.

(3) All department personnel or sworn law enforcement officials, or their designee, shall direct a person who is smoking, vaping or using a tobacco product on park/recreation facility grounds to cease and, if the person does not comply, shall write a citation for the offense per (d)(1).

(c) *Signage.* The signs required by implementation requirements must:

(1) State in English that smoking and the use of tobacco products are prohibited and include the universal "No Smoking and Use of Tobacco Products Prohibited" symbol.

(2) Be of sufficient size to be clearly legible to a person of normal vision and be conspicuously posted.

(3) Be posted at each entrance of the buildings located in the county's parks system and in other locations within the buildings reasonably calculated to inform employees and the public of the prohibition.

(4) Be posted on the grounds of the county's parks/recreation facilities system in locations and at intervals reasonably calculated to inform employees and the public of the prohibition.

(d) *Enforcement and penalties.*

(1) *Penalty for violation.* Following oral notice by department personnel or sworn law enforcement officials, or their designee, failure to cease smoking or using tobacco products constitutes an infraction

punishable by a fine of not more than \$50.00. A citation may be issued by a sworn law enforcement officer or department staff or their designee. Conviction of an infraction under this section has no consequence other than payment of a penalty, and no court costs may be assessed. Additionally, "enforcement" is as defined in [section 50-13](#), enforcement of chapter.

(2) *Additional sanctions for employees.* In addition to any penalty under subsection (d), employees of the county who violate this section shall be subject to disciplinary action consistent with the county's human resources policies.

(Ord. of 6-17-91(2), § 8; Ord. No. 2003-02, § 8, 1-27-03; Ord. No. 2003-03, § 8, 2-17-03; Ord. No. 2011-28, § 1, 6-20-11; Ord. No. 2017-29, 5-15-17)

- **Sec. 50-9. - Aviation.**

It shall be unlawful for any person within the confines of the park to voluntarily launch, take off, land, or cause to descend or take off any airplane, flying machine, drones, balloon, parachute, or other aviation apparatus, except by special permit. Voluntarily shall mean any action other than a forced landing. This section shall also apply to radio-controlled airplanes, helicopters, rockets, etc. However, kite flying in open areas is permitted. A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 9; Ord. No. 2003-02, § 9, 1-27-03; Ord. No. 2003-03, § 9, 2-17-03; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-10. - Hours of operation.**

It shall be unlawful for any person to enter or remain in the park/recreation facility except during those hours of operation that it is open to the general public. Park/recreation facility hours of operation will be posted and may be changed from time to time by the board of commissioners. Cabin and tent renters are exempt. A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 10; Ord. No. 2003-02, § 10, 1-27-03; Ord. No. 2003-03, § 10, 2-17-03; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-11. - Vehicles and parking.**

(a) It shall be unlawful for any person to:

(1) The use, operation, or riding of skateboards, roller skates, inline skates, hoverboards, motorized scooters (defined in 50.2), or similar wheeled recreational devices is hereby prohibited within all park facilities, structures, and designated areas as posted.

(a) Except for mobility devices used by persons with disabilities as protected by applicable federal and state law.

(2) Drive any vehicle of any sort within the park except on the paved roads or parking areas, or such areas as may on occasion be specifically designated as temporary areas for such use per manager approval.

(2) Park a vehicle anywhere except on a designated parking area. This includes school parks.

(3) Leave a vehicle standing or parked in established parking areas or elsewhere in the park during hours when the park is closed.

(4) Leave a bicycle or scooter in a place other than a bicycle rack when such is provided and there is space available.

(5) Bicycles or scooters (defined in 50.2), are not permitted on tennis courts at any time.

(6) Leave a bicycle, scooter, lying on the ground or pavement or against trees, or in any place or position where other persons may trip over or be injured by it.

(7) Unless otherwise posted, operate a vehicle of any kind in excess of 19 miles per hour within the park/recreation facilities.

(8) Park a vehicle or any other mode of transportation in a towing area, such as a handicapped parking area, on the grass, or on the shoulder of a road. Any vehicle so parked may be towed at the owner's expense. The decision to tow a vehicle will be made by the department official or any other proper county personnel.

(10) Stop or park a vehicle or place any table, tent, etc., or any other object whatsoever, in any area that is designated as a fire lane.

(11) Park in designated fire lanes, rights-of-way or no parking areas. Park in unmarked spaces unless directed by department or county enforcement officials.

(12) Park a vehicle overnight. Any vehicle parked overnight may be towed at the owner's expense.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 11; Ord. No. 2003-02, § 11, 1-27-03; Ord. No. 2003-03, § 11, 2-17-03; Ord. No. 2008-01, § 3, 1-22-08; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

Cross reference— Traffic and vehicles, [ch. 74](#).

- **Sec. 50-12. - Personal conduct.**

(a) It shall be unlawful for any person to:

(1) Engage in criminal, disorderly, immoral, or abusive conduct of any kind within department facilities or during a department sponsored program. Disorderly conduct shall be determined at the discretion of department officials and county enforcement authorities.

(2) Engage in any activity that may constitute a hazard to the safety of him or other persons. Such activities may include, but are not limited to, archery, hitting golf balls, and horseback riding. Whether an activity is hazardous shall be determined at the discretion of department officials and county enforcement authorities.

(3) Dispose of lit or unlit matches, lighters, or any potentially flammable material or substance of any kind or nature in other than containers designated for such items at department facilities.

(4) Engage in threatening, harassing, abusive, derogatory, insulting or indecent language (verbal or physical), or excessively noisy conduct of any kind at any time within department facilities or during a department sponsored event, such that it unreasonably disturbs other patrons or neighbors.

Department enforcement authorities and county enforcement authorities are empowered to determine whether noise is excessive or unreasonably disturbing.

(5) Throw rocks or objects of any kind. However, this does not include balls, frisbees, or other game equipment used in athletic events, when used in a reasonable manner and in such a way that they do not become hazards to other patrons.

(6) Solicit, peddle or beg within any park/recreation facility or sell any merchandise or wares; provided, this subsection does not apply to (a) any concession rights granted by the department, or (b) any solicitation or sale of goods by Co-Sponsored Organizations, provided approval is obtained in advance from the department.

(7) Interfere with or in any manner hinder any county employee or department employee, the county, the state, or any of their appointed agents in the performance of his duties.

(8) Enter any closed area including the pool, paddleboats, mini-golf, buildings, athletic fields (including school parks), or closed facility including parks, trails, and centers.

(9) Engage in or threaten physical violence.

(10) Remove department property without permission by department official. Damage department property.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 12; Ord. No. 2003-02, § 12, 1-27-03; Ord. No. 2003-03, § 12, 2-17-03; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-13. - Enforcement of chapter.**

(a) In addition to other enforcement and sanction provisions hereunder, violators may be punishable by immediate suspension from all properties. Department officials may suspend violators up to one year on their first offense dependent on the severity of the offense. Thereafter, suspension may be for such time deemed appropriate by department head and/or county law enforcement. The department director and/or designee (including without limitation, department officials and county enforcement authorities) are empowered to invoke and enforce this suspension. An effort will be made to send a certified letter to anyone suspended from the facilities advising them of why they were banned, how long the suspension is, what facilities are affected, and what will happen if they don't abide by the ban.

(b) Department personnel authorized by the board of commissioners and county law enforcement authorities shall have the duty and responsibility to enforce this chapter and shall be empowered to issue citations for violations as set forth herein when in their judgment, any provisions have been violated.

(c) In addition to the enforcement and sanction provisions of this chapter, department personnel authorized by the board of commissioners as well as county law enforcement authorities shall have all enforcement and sanction provisions available to them pursuant to the North Carolina General Statutes.

This authority shall include without limitation, assessment of any state and/or county fines and penalties applicable to any ordinance citation. Each person receiving a citation must, within 30 calendar days of its issuance, pay as a penalty and in full satisfaction of the fine, the total monetary sum set forth in the citation. However, in the event the fine is paid within 14 calendar days of issuance of the citation, the county will accept one-half of the full fine amount as full and complete satisfaction of the fine. Payment of the fine does not relieve the recipient of the citation from compliance with any other requirements set forth in the citation. Notwithstanding any other term or condition herein, failure of such person to render payment of the full amount of the fine within 30 days of the issuance of the citation, may render such person subject to collection proceedings and/or punishment for a civil offense or misdemeanor, as set forth herein and in the North Carolina General Statutes. Violation fines and penalties may be revised from time to time by the board of commissioners and shall be deemed incorporated herein as they may be amended from time to time.

(Ord. of 6-17-91(2), § 13; Ord. No. 2003-02, § 13, 1-27-03; Ord. No. 2003-03, § 13, 2-17-03; Ord. No. 2017-29, 5-15-17)

- **Sec. 50-14. - Violations and fines.**

(a) Parking and speeding/reckless driving violations with corresponding fines are listed on Schedule 1, which is on file in the county offices and incorporated as if fully set forth herein. The board of commissioners may amend Schedule 1 from time to time.

(b) Violations of [section 50-5](#)(2), (3) or (4) are punishable by the appropriate penalties and/or laws governing inland waters, as set forth by the state wildlife resources commission. Any and all enforcement officers of the wildlife commission have full authority to enforce these regulations.

(c) Violation of [section 50-8](#) is punishable by a \$500.00 fine.

(d) Violation of [section 50-12](#)(1), (2), (4), (9) or (10) is punishable by written warning, \$500.00 fine and/or suspension for a period of not more than 60 days, unless designated by board of commissioners.

(e) Violations of this chapter are a Class 3 misdemeanor punishable as provided for in G.S. 14-4.

(Ord. of 6-17-91(2), §§ 14, 15; Ord. No. 2003-02, § 14, 15, 1-27-03; Ord. No. 2003-03, § 14, 2-17-03; Ord. No. 2011-28, § 1, 6-20-11; Ord. No. 2017-29, 5-15-17)

- **Sec. 50-15. - Other relief available.**

In addition to remedies and sanctions set forth in this chapter, the chapter may be enforced by any other appropriate remedies and sanctions authorized by North Carolina General Statutes. All enforcement remedies and sanctions are cumulative.

(Ord. No. 2003-03, § 15, 2-17-03; Ord. No. 2017-29, 5-15-17)

- **Secs. 50-16—50-30. - Reserved.**

- **ARTICLE II. - SEX OFFENDERS**

- **Sec. 50-31. - Definitions.**

Whenever used in this article, the following terms, unless otherwise expressly defined, shall mean and include each of the meanings set forth below.

County means Cabarrus County.

Department means the Cabarrus County Active Living and Parks Department.

Park means all parks, playgrounds, recreation facilities, greenways, water areas, wildlife refuges, nature preserves or other recreation areas, including any adjacent public parking area as well as the driveway, entrance way or pedestrian walkway used by the public to access the park or recreation facility, developed or undeveloped, and structures thereon, owned, operated, leased or managed by the county.

Official meeting means a meeting that is required to be open to the public by the Open Meetings Law, Article 33C of Chapter 143 of the North Carolina General Statutes.

Recreation facility means any publicly owned, leased, operated or maintained property that is designated or used as a recreation facility by the county and including any adjacent public parking area as well as the driveway, entrance way or pedestrian walkway used by the public to access the recreation facility.

Registered sex offender means any individual who is required to register or is registered with the North Carolina Sex Offender and Public Protection Registry (established under Article 27A of Chapter 14 of the North Carolina General Statutes) or, the Dru Sjodin National Sex Offender Public Registry (maintained by the United States Department of Justice), or any other official state or federal registered sex offender listing maintained by either the United States Department of Justice or any of the several states. For purposes of determining if an individual is registered or is required to register with any one of the official registries, law enforcement officers may rely upon the official website of any state or federal registry of sex offenders and the descriptions published and available from such registry.

(Ord. No. 2009-04, § 1, 1-20-09; Ord. No. 2017-29, 5-15-17)

- **Sec. 50-32. - Prohibition.**

No registered sex offender shall enter into or upon any park or recreation facility owned, leased, operated or maintained by the county except as permitted by [section 50-33](#). A violation of this section is punishable as a misdemeanor.

(Ord. No. 2009-04, § 2, 1-20-09; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-33. - Limited exceptions. Confusing as written**

(a) *Polling place*. When a park or recreation facility is used as a polling place for an election, the registered sex offender may enter for the limited purpose of voting if he has right to vote and qualifies to do so at that polling place.

(b) *Official meetings*. A registered sex offender who has the right to be present at an official meeting shall have the limited privilege of entering on and into a park or recreation facility for such time as is necessary to attend that meeting or function, but loitering or lingering in any form shall be a violation of this article.

The privilege shall only extend to those parts of the park and/or recreation facility that are being used for meetings of that kind and any registered sex offender found outside of those parts shall be punished as provided in [section 50-37](#).

(c) *Consistency with the Jessica Lunsford Act.* After November 30, 2008, any action prohibited by this article that would also be a violation of G.S. 14-208.18(2008) shall no longer be considered a violation of this article. For example, after November 30, 2008:

(1) A registered sex offender who enters a park and/or recreation facility playground will no longer be in violation of this article because of the prohibition of the same conduct by G.S. 14-208.18(a)(1)(2008);

(2) A registered sex offender who enters park and/or recreation facility property that is held open to the general public that at the time in question is being used for a youth birthday party may not be deemed in violation of this article because of the prohibition of the same conduct by G.S. 14-208.18(a)(2)(2008); and

(3) A registered sex offender will not be in violation of this article for being on park and/or recreation facility property where minors have gathered for regularly scheduled recreational programs because of the prohibition of the same conduct by G.S. 14-208.18(a)(3)(2008).

(Ord. No. 2009-04, § 3, 1-20-09)

- **Sec. 50-34. - Scope.**

Territorial scope. This article shall be effective within and upon all county parks and recreation facilities and shall regulate the use thereof by all persons.

(Ord. No. 2009-04, § 4, 1-20-09)

- **Sec. 50-35. - Enforcement.**

(a) *Enforcement.* Duly sworn law enforcement officers with jurisdiction within the county parks and recreation facilities shall have the duty to enforce this article.

(b) *Detaining a subject.* A law enforcement officer may detain a person within a county park or recreation facility under this article for a reasonable amount of time to inquire about that person's status as a registered sex offender if the officer reasonably believes, or has probable cause to believe, that the person is a registered sex offender who is in violation of this article or has committed a crime for which the person, if convicted, could be required to register as a sex offender. Nothing in this section shall limit a law enforcement officer from running any background check that is currently permissible under the law.

(Ord. No. 2009-04, § 5, 1-20-09)

- **Sec. 50-36. - Construction of article.**

In the interpretation of this article:

(1) Any term in the singular shall include the plural;

(2) Any term in the masculine shall include the feminine and the neuter;

(3) Any requirement or prohibition of any act shall, respectively, extend to and include the causing or procuring, directly or indirectly, of such act;

(4) No provision of this article shall make unlawful any act necessarily performed by any officer or employee of the county or the department in the line of duty or work as such, or by any person, his agents or employees, in the proper and necessary execution of the terms of any agreement of the county or the department;

(5) This article is in addition to and supplements state law.

(Ord. No. 2009-04, § 6, 1-20-09)

- **Sec. 50-37.**

Violation of [section 50-32](#) shall be a class 3 misdemeanor and shall be punishable by a fine of up to \$500.00 and/or incarceration for a period of time as outlined in G.S. 15A-1340.20 et seq. Each and every entrance into a park or recreation facility, regardless of the time period between such entries, shall constitute a separate offense under this article.

(Ord. No. 2009-04, § 7, 1-20-09)

- **Sec. 50-38. - Severability.**

If any section, subsection, paragraph, sentence, clause, phrase or portion of this article is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portions of this article.

(Ord. No. 2009-04, § 8, 1-20-09)

- **Sec. 50-39. - Signage.**

Each park and recreation facility should be posted to the effect that registered sex offenders are prohibited so that such persons and the general public are made aware of this article. Notwithstanding this section concerning signage, it shall not be a defense to a prosecution under this article that the park or recreation facility contained no signage.

(Ord. No. 2009-04, § 9, 1-20-09)

[Sec. 46-4. - Possession of weapons on county property: Exceptions.](#)

- **Chapter 50 - ACTIVE LIVING AND PARKS^[1]**

Footnotes:

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Editor's note— *Ord. No. 2017-29, adopted May 15, 2017, changed the title of Ch. 50 from "Parks" to read as herein set out.*

Cross reference— *Amusements and entertainments, ch. 6.*

State Law reference— *Authority to establish parks, G.S. 153A-444.*

- **ARTICLE I. - IN GENERAL**

- **Sec. 50-1. - Construction of chapter.**

In the interpretation of this and all succeeding parks ordinances, the provisions shall be construed as follows:

(1) Any term in the singular shall include the plural.

(2) Any term in the masculine shall include the feminine and neuter.

(3) Any requirement or prohibitions of any act shall respectively extend to include the causing or procuring, directly or indirectly, of such act.

(4) No provision hereof shall make unlawful any act necessarily performed by any officer or employee of the county active living and parks department (the "department") or any other employee or agent of the county or the State of North Carolina (the "state") in line of duty or work, or by any person, his agent or employees, in the proper and necessary execution of the terms of any agreement with the department, the county or the state.

(5) Any act otherwise prohibited by this active living and parks chapter or any local ordinance shall be permitted if performed within the confines of a properly issued written permit to do so, as set forth herein.

(6) This chapter is in addition to and supplements the state vehicle and traffic laws, which are incorporated herein and made a part hereof, including without limitation, the requirement that all persons operating any motor vehicle as defined by state law must have a valid operators license to operate such vehicle within any county parks.

(Ord. of 6-17-91(2), § 1; Ord. No. 2003-02, § 1, 1-27-03; Ord. No. 2003-03, § 1, 2-17-03; Ord. No. 2017-29, 5-15-17)

- **Sec. 50-2. - Definitions.**

In the interpretation of this and succeeding department regulations or ordinances, the following terms unless otherwise defined therein, shall mean the following:

County building. A building owned, leased as lessor, or the area leased as lessee and occupied by the county.

Department means Cabarrus County Active Living and Parks Department composed of all county parks, **Active Living Centers** and school parks.

Employee. A person who is employed by the County of Cabarrus, or who contracts with the county or a third person to perform services for the county, or who otherwise performs services for the county with or without compensation.

Grounds. An unenclosed area owned, leased, or occupied by the county.

Foot path or trail means any path or trail maintained for pedestrians.

Park or parks shall be deemed to include all aspects of any county park or school park.

Parks system. Any tract of land or body of water comprising part of the county's parks, playgrounds, natural areas, recreation areas, trails and greenways, and streams or other bodies of water.

Participant means any individual in a park or senior center either in a class or on a voluntary basis.

Pedestrian means a person on foot.

Permit means any written license issued by or under authority of the department, permitting the performance of a specified act or acts on park property.

Person means any natural person, corporation, company, association, joint stock association, joint venture, firm or partnership.

Smoking. The use or possession of a lighted cigarette, lighted cigar, lighted pipe, or any other lighted tobacco product.

Tobacco product. Any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part or accessory of a tobacco product, including, but not limited to, cigarettes; **vapes**; cigars; little cigars; cheroots; stogies; periques; granulated, plug cut, crimp cut, ready-rubbed, and other smoking tobacco; snuff; snuff flour; Cavendish; plug and twist tobacco; fine-cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. A tobacco product excludes any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

Trespassing consists of not only after hours entry into any of the facilities and grounds, but to any area closed inclusive in the facilities, as well as when someone is asked to leave the facility and will not.

Universal "No Smoking and Use of Tobacco Products Prohibited" symbol. A symbol consisting of a pictorial representation of a burning cigarette and a tobacco product enclosed in a red circle with a red bar across it.

Vehicle:

Any device or means of conveyance used for transporting persons or property, regardless of form or nature, except for baby carriages and nonmotorized bicycles or tricycles. This includes, but is not limited to, motor vehicles, trailers of all types, campers, sleds, sleighs, pushcarts, and any mode of transportation propelled by human or animal power, including horse-drawn carriages.

Bicycle:

A device propelled by human power, or an electric bicycle (e-bike) equipped with operable pedals and a motor not exceeding 750 watts, and not capable of exceeding 20 miles per hour on level ground.

Scooter. A human-powered wheeled device consisting of a narrow platform mounted on two or more wheels, designed to be ridden in a standing position and propelled by the rider pushing against the ground with one foot. A scooter does not include a motorized scooter, electric scooter, moped, motorcycle, hoverboard, or any other device equipped with a motor or engine.

Electric Motorcycle or Moped:

A motor-driven device equipped with an electric motor exceeding 750 watts or equivalent to 50cc or less, capable of speeds greater than 20 miles per hour but not exceeding 30 miles per hour on level ground.

(Ord. of 6-17-91(2), § 2; Ord. No. 2003-02, § 2, 1-27-03; Ord. No. 2003-03, § 2, 2-17-03; Ord. No. 2011-28, § 1, 6-20-11; Ord. No. 2017-29, 5-15-17)

Cross reference— Definitions generally, [§ 1-2](#).

- **Sec. 50-3. - Property and facility preservation.**

(a) It shall be unlawful for any person to:

- (1) Mark, deface, disfigure, injure, tamper with, displace or remove any real or personal park property, including without limitation, buildings, bridges, tables, benches, fences, fireplaces, grills, railings, pavings or paving materials, water lines or any other public utilities or parts or appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, stakes, posts, or other boundary markers, or other structures or equipment, facilities or park property or any appurtenances whatsoever to any of the above. This includes parks and senior centers and all its appurtenances.
- (2) Fail to cooperate in maintaining all common areas, including without limitation, restrooms, activity rooms, fitness rooms, and washrooms, in a neat and sanitary condition.
- (3) Dig, pick or remove any soil, rock, sand, stones, trees, shrubs, plants, wood or other materials, or make any excavation by tool, equipment, blasting or any other means whatsoever.
- (4) Damage, cut, carve, mark or transplant any plant, or injure the bark of any plant or tree, or pick flowers or seed of any tree or plant, dig in or otherwise disturb grass areas; or in any other way whatsoever injure the natural beauty or usefulness of any park area.

(5) Construct or erect any building or structure of whatever kind or material, whether permanent or temporary, or run or string any public service utility into, upon, or across such park land, except with a special written permitted:

(a) Personal pop-up tents or canopies (not over 144 sq. ft.) will be allowed but must be secured with sandbags or a canopy leg weight. No stakes of any kind will be permitted. Tents shall not be tethered together or tethered to another structure, nor shall anything be attached or affixed from tent to tent. Tents or canopies shall not be set up in any walkway or roadway. Department or other county officials authorized to enforce this chapter reserve the right to ask for a tent to be moved to a different location or removed for lack of proper security/fastening. Tents shall only be placed in designated locations at each specific facility or athletic field.

(b) Tents over 800 144 sq. ft. must be approved by County Management and must be permitted and inspected through the Fire Marshal's Office and shall only be placed in designated locations at each specific facility or athletic field.

~~(c) Tents under 800 sq. ft. must be inspected, but not permitted through the Fire Marshal's Office and shall only be placed in designated locations at each specific facility or athletic field.~~

(6) Throw, discharge, or otherwise place or cause to be placed in any body of water, including without limitation, any fountain, pond, lake, stream or swimming pool within or adjacent to any park, or any tributary, stream, storm sewer, or drain flowing into such body of water; any substance, matter or thing, liquid or solid, which will or may result in the pollution of said waters.

(7) Take into or carry through park/recreation facility any rubbish, refuse, garbage or other material, except as specifically authorized herein. Any rubbish generated in the park/recreation facility shall be placed in receptacles provided for rubbish disposal by the party responsible for its presence. ~~Carry-in-o~~ Outside rubbish shall not be carried into a park and placed in park receptacles. Where receptacles are not available, all such rubbish or waste shall be carried away from the park/recreation facility by the person responsible for its presence and properly disposed of elsewhere.

(8) Attach or place any sign, banner, wire, rope or cable, or any other contrivance of any kind or nature to any building, sign, tree or other facility properties by use of nails or staples. These items may be attached with tape or thumbtacks and must be removed before leaving the area. Language or symbols on any such sign or banner must not be deemed offensive to the general public, in the sole opinion of department and other county officials authorized to enforce this chapter. In no event will profanity be permitted.

(9) Cause or permit any animal, whether or not under a person's custody or control, to enter the department facilities, with the exception of a dog restrained by a leash not exceeding six feet in length for any outdoor facility. Animals are exempted from this policy that are part of an authorized program ~~are exempted from this policy that~~ has been approved by park

management. Any person having custody of any animal, as authorized herein shall be responsible for the removal of any animal solid waste.

(10) Bring, use, ride, or drive a horse, pony, mule, cow or any other animal whatsoever in any part of the department facilities, except for commercially licensed horse drawn carriages pursuant to a county written permit, unless the animal is part of a department sponsored program or except as provided for directly above in subsection (9). ~~Any mode of transportation propelled by an animal shall be treated as limousines for the purpose of this chapter.~~

~~(11) Damage or alter any wildlife habitat or area within the facility unless undertaken by authorized department personnel or their agents as a bona fide wildlife management practice.~~

(11) Damage or alter any wildlife habitat or area within the **facility or** park unless undertaken by authorized park personnel or their agents as a bona fide wildlife management practice.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 3; Ord. of 6-19-95; Ord. No. 2003-02, § 3, 1-27-03; Ord. No. 2003-03, § 3, 2-17-03; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

Cross reference— Animals, [ch. 10](#); carrying concealed weapons, [§ 46-4](#).

• **Sec. 50-4. - Weapons; explosives; alcoholic beverages; drugs; dangerous substances.**

(a) It shall be unlawful for any person to bring into or have in his possession any weapon (or any device that, in the reasonable opinion of county law enforcement authorities or department officials can be used as a weapon) including without limitation:

(1) Any knife (other than reasonably used for picnic or camping purposes), rifle, shotgun, BB gun, air gun, spring gun, slingshot, bow, arrow or any other device or item in which the propelling force is gunpowder, a spring or air, or which is propelled by muscular force, or any explosive of any kind or nature. **Exception for County issued bows and arrows at designated archery range.**

(2) Any mind-altering substances, whether manmade or found in nature, including without limitation, any alcoholic beverage, narcotic drug, hallucinogen, or any controlled substance, without a valid physician's prescription. While in the facilities, persons should conduct themselves in a proper and orderly manner and shall not display, consume, or be under the influence of alcoholic beverages or any such mind-altering substance without a valid physician's prescription, used as directed by the physician.

(3) Any fireworks or explosive of any kind or nature unless used as part of a program by authorized county employees or their agents.

(4) Handguns are prohibited except as governed by G.S. 14-415.23.

a. Except as provided in subsection d. below all persons are prohibited from possessing any firearm, including a handgun carried under the authority of a lawful concealed handgun permit, in county-owned buildings and their appurtenant premises, as defined herein.

b. Except as provided in subsection d. below all persons are prohibited from possessing any firearm, unless carried concealed under the authority of a lawful concealed handgun permit, in any county park/recreation facility. However, the exception for concealed carry on a lawful concealed handgun permit does not apply to those locations identified in subsection c.

c. Except as provided in subsection d. below all persons are prohibited from possessing any firearm, including a concealed handgun carried under the authority of a lawful concealed handgun permit, at the following county facilities: swimming complex, athletic complex, and recreational facilities in accordance with G.S. 14-415.23:

The county properties listed herein have facilities in which a concealed handgun may not be carried:

1. Frank Liske Park - 4001 Stough Road, Concord, NC 28027
2. Vietnam Veterans Park - 760 Orphanage Road, Kannapolis, NC 28081
3. Camp T.N. Spencer Park - 3155 Rimer Road, Concord, NC 28025
4. Concord Active Living Center - 331 Corban Avenue Southeast, Concord, NC 28025
5. Mt. Pleasant Active Living Center - 1111 Washington St. Mt. Pleasant, NC 28124
6. Afton Active Living Center – 6095 Glen Afton Blvd. Concord, NC 28027
7. Virginia Foil Park – 1111 Washington St. Mt. Pleasant, NC 28124
8. Rob Wallace Park – 12900 Bethel School Road, Midland NC 28107

d. This prohibition shall not apply to the following persons:

1. Officers and enlisted personnel of the armed forces of the United States when in discharge of their official duties as such and acting under orders requiring them to carry arms and weapons;
 2. Civil officers of the United States while in the discharge of their official duties;
 3. Officers and soldiers of the militia and the National Guard when present on an Active Living and Parks during active duty or activation; called into actual service;
 4. Sworn law enforcement officers while on duty; if not on duty, concealed carry is allowed if in strict compliance with N.C.G.S. Ch. 14, Art. 35; (Legal: on duty or in general)
 5. Cabarrus County or City of Concord animal control officers;
 6. Persons firing firearms without projectiles in organized educational, entertainment, instructional, or ceremonial events sponsored by Cabarrus County Active Living and Parks Department.
- e. A conspicuous notice shall be posted at each entrance to any property set forth in a., b., or c. above outlining the restrictions prescribed in this section.
- f. Any person in violation of this section shall be guilty of a misdemeanor and upon conviction shall be fined \$500.00 or imprisoned for six months or both.

g. Firearms and other weapons possessed in violation of this article are hereby declared to be contraband. The sheriff or his designee shall dispose of such weapons pursuant to applicable state law.

(b) Alcohol

Cabarrus County Ordinance Section 50-4(a)(2) is hereby repealed.

Cabarrus County Ordinance Section 50-4(b) is renamed Section 50-4(c).

Cabarrus County Ordinance Section 50-4(b), "Alcohol", is created as follows:

(1) Subject to the provisions of Section 50-4(b)(2) below, persons on Active Living and Parks properties are prohibited from displaying, possessing, consuming or being under the influence of any mind-altering substances, whether manmade or found in nature, including without limitation, any alcoholic beverage, narcotic drug, hallucinogen, or any controlled substance, without a valid physician's prescription. If the substance in question is prescribed, it shall be taken or consumed in accordance with the prescription.

(2) Permitting of alcohol sales, service and consumption at County sponsored events.

(a) Alcohol Management Permit Conditions

1. The sale, service and consumption of permitted alcoholic beverages at County sponsored or co-sponsored events must take place in a designated and approved area. Approval shall be given in advance of the event by the Director of Active Living and Parks.
2. Only the following alcoholic beverages are permitted to be served:
 - i. Malt Beverage – beer, lager, malt liquor, ale, porter, and any other brewed or fermented beverage containing at least one-half of one percent (.05%), and not more than fifteen percent (15.0%), alcohol by volume.
 - ii. Unfortified wine: any wine of sixteen percent (16%) or less alcohol by volume, made by fermentation from grapes, fruits, berries, rice, or honey; or by the addition of pure cane, beet, or dextrose sugar; in accordance with the regulations of the United States.
3. Consumption will be in the designated area and a map of that area must be approved by the Director in advance of the event. The area of consumption cannot deviate from the mapped area. A brief narrative describing the arrangement for securing the area, controlled entry point(s), serving, and consumption shall accompany the map.
4. Alcohol consumed in the event area must be purchased from or provided by the contracted provider. No outside alcohol is permitted.
5. No more than two (2) alcoholic beverages may be purchased by one person in a single transaction. All alcoholic beverages shall be tendered to the customer

only after being opened by the server, to make it less likely the alcohol will be carried out of the controlled area.

6. Entry into the controlled alcohol service and consumption area, and/or an alcohol sale, may be denied to any customer who appears to be unruly, disruptive, or significantly impaired in the judgment of County or vendor staff.
7. Personnel must be staged to monitor alcohol service entry and exit points to regulate alcohol entering or leaving the event area. Persons entering or exiting the alcohol service area may be required to empty pockets and allow inspection of personal articles such as handbags, backpacks and the like to prevent outside alcohol from entering the service area, or alcohol from leaving the service area.
8. A mandatory minimum of two law enforcement officers for the first 500 people in attendance, and one additional officer for each next group of 1-500 attendees is required to be present for the entire event. More officers may be required based on the type of event, predicted attendance and historical knowledge, in the judgment of the facility director.
9. No additional dispensing points outside of the area shall be authorized.
10. Alcoholic beverages may only be sold or provided to people 21 years or older. Age verification by government issued photo identification must be conducted at the entry point(s) and a wristband or other approval device will be issued to the customer for entrants wishing to purchase or consume alcohol. Age verification may also be performed at the point of sale in the discretion of the server. Licensed and approved vendor staff shall be present to check identification for the purposes of age verification as set forth by the State of North Carolina.
11. Service of alcoholic beverages must be done by a licensed and insured caterer. All distribution of alcoholic beverages must be performed by designated, trained Responsible Alcohol Seller/Server Program (RASP) or equivalent event staff.
12. All other laws in regards to the sale, service, purchase, possession and consumption of alcohol are subject to enforcement action up to and including arrest. No other laws are abrogated by this Ordinance.

(c) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 4; Ord. No. 2003-02, § 4, 1-27-03; Ord. No. 2003-03, § 4, 2-17-03; Ord. No. 2014-24, 9-15-14; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

Cross reference— Possession, consumption or transfer of alcoholic beverages during state of emergency, [§ 22-57](#); use of firearms generally, [§ 46-2](#); carrying concealed weapons, [§ 46-4](#).

- **Sec. 50-5. - Hunting and fishing.**

(a) It shall be unlawful for any person in the park areas to:

(1) Hunt, trap, shoot, kill, wound, molest, capture, chase, willfully frighten, or attempt to harm any wildlife within the park, except as undertaken by authorized park personnel in their exercise of a bona fide wildlife management practice.

(2) Fish without a valid state fishing license and any required local permits, except as provided for in the state fishing regulations. All patrons must abide by state regulations of seasons, hours, and fishing/baiting methods, and as otherwise designated from time to time in park regulations.

(3) Keep any largemouth bass smaller than 14 inches in length. These must be immediately returned unharmed to the park lake.

(4) Keep more than three largemouth bass, 14 inches in length or larger, caught in a single day's fishing. All excess largemouth bass must be immediately returned unharmed to the park lake.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 5; Ord. No. 2003-02, § 5, 1-27-03; Ord. No. 2003-03, § 5, 2-17-03; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-6. - Water activities.**

(a) It shall be unlawful to:

(1) Operate any unapproved mode of conveyance upon any body of water in the park, including without limitation, any lake or stream. This policy extends to and includes without limitation, any type of boat (motorized or not motorized), rafts and inner tubes as well as remote controlled models, whether fuel or battery propelled. ~~However, battery operated model boats are permitted on the lake when park paddleboats are closed.~~

(2) Launch an authorized mode of conveyance from a trailer, car or truck except at a launch area designated by park management.

(3) Operate or ride as a passenger in any county operated form of boat, canoe or kayak unless each person is wearing a United States Coast Guard approved personal floatation device.

(4) Swim or wade in a park body of water except when permitted as an authorized park program or pursuant to posted regulation.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 6; Ord. No. 2003-02, § 6, 1-27-03; Ord. No. 2003-03, § 6, 2-17-03; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-7. - Camping; fires; picnic areas.**

(a) It shall be unlawful to:

(1) Camp (tent camp or otherwise) or park a car, trailer, or camper for the purpose of camping or overnight stay anywhere in any park/recreation facility except in areas specifically designated for camping during authorized times for camping.

(2) Kindle, build, maintain or use a fire except in places specifically designated for such purposes and at such times as authorized by park officials. Any fire must be continuously under the care and direction of a competent and responsible person, at least 16 years of age, from the time it is kindled until it is fully extinguished. No person shall throw away or discard any match, lighter, paper or any other potentially flammable material within park property, including without limitation, around any building, boat or vehicle or under any tree or in underbrush. All such materials shall be disposed of in containers specifically designed for such disposal and shall be fully extinguished prior to such disposal. Unless posted otherwise, patrons may bring gas or charcoal grills for use in the park. These grills must be used only in designated picnic areas and must be placed within three feet of the stationary grills provided in the park. No grills of any kind are permitted within the perimeter of or under any shelter. All hot coals must be fully extinguished prior to disposal.

(3) Bring deep fat frying or grease pots into the park/recreation facility.

(4) Gas/**liquid Propane** powered generators are allowed by written department permit only, **COI required.**

(5) Hold a picnic in the park except in areas specifically designated as picnic sites **that exceed 10 people without Park Management approval.**

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 7; Ord. of 7-22-93; Ord. of 11-1-93; Ord. No. 2003-02, § 7, 1-27-03; Ord. No. 2003-03, § 7, 2-17-03; Ord. No. 2008-01, § 2, 1-22-08; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-8. - Prohibit smoking and the use of other tobacco products on grounds of the county's parks system and in buildings located in the county's parks system.**

(a) *[Enacting legislation.]* This section is enacted pursuant to G.S. 130A-498 and 153A-121(a).

(b) *Implementation requirements.*

(1) The county shall post signs that meet all the requirements in subsection (c) of this section.

(2) The county shall remove all ashtrays and other smoking receptacles from the grounds of the county's parks system and buildings located in the county's parks system.

(3) All department personnel or sworn law enforcement officials, or their designee, shall direct a person who is smoking, **vaping or** using a tobacco product on park/recreation facility grounds to cease and, if the person does not comply, shall write a citation for the offense per (d)(1).

(c) *Signage.* The signs required by implementation requirements must:

(1) State in English that smoking and the use of tobacco products are prohibited and include the universal "No Smoking and Use of Tobacco Products Prohibited" symbol.

(2) Be of sufficient size to be clearly legible to a person of normal vision and be conspicuously posted.

(3) Be posted at each entrance of the buildings located in the county's parks system and in other locations within the buildings reasonably calculated to inform employees and the public of the prohibition.

(4) Be posted on the grounds of the county's parks/recreation facilities system in locations and at intervals reasonably calculated to inform employees and the public of the prohibition.

(d) Enforcement and penalties.

(1) *Penalty for violation.* Following oral notice by department personnel or sworn law enforcement officials, or their designee, failure to cease smoking or using tobacco products constitutes an infraction punishable by a fine of not more than \$50.00. A citation may be issued by a sworn law enforcement officer or department staff or their designee. Conviction of an infraction under this section has no consequence other than payment of a penalty, and no court costs may be assessed. Additionally, "enforcement" is as defined in [section 50-13](#), enforcement of chapter.

(2) *Additional sanctions for employees.* In addition to any penalty under subsection (d), employees of the county who violate this section shall be subject to disciplinary action consistent with the county's human resources policies.

(Ord. of 6-17-91(2), § 8; Ord. No. 2003-02, § 8, 1-27-03; Ord. No. 2003-03, § 8, 2-17-03; Ord. No. 2011-28, § 1, 6-20-11; Ord. No. 2017-29, 5-15-17)

- **Sec. 50-9. - Aviation.**

It shall be unlawful for any person within the confines of the park to voluntarily launch, take off, land, or cause to descend or take off any airplane, flying machine, **drones**, balloon, parachute, or other apparatus of aviation, except by special permit. Voluntarily shall mean any action other than a forced landing. This section shall also apply to radio-controlled airplanes, helicopters, rockets, etc. However, kite flying in open areas is permitted. A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 9; Ord. No. 2003-02, § 9, 1-27-03; Ord. No. 2003-03, § 9, 2-17-03; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-10. - Hours of operation.**

It shall be unlawful for any person to enter or remain in the park/recreation facility except during those hours of operation that it is open to the general public. Park/recreation facility hours of operation will be posted and may be changed from time to time by the board of commissioners. Cabin and tent renters are exempt. A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 10; Ord. No. 2003-02, § 10, 1-27-03; Ord. No. 2003-03, § 10, 2-17-03; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-11. - Vehicles and parking.**

(a) It shall be unlawful for any person to:

(1) **The use, operation, or riding of skateboards, roller skates, inline skates, hoverboards, motorized scooters (defined in 50.2), or similar wheeled recreational devices is hereby prohibited within all park facilities, structures, and designated areas as posted.**

(a) Except for mobility devices used by persons with disabilities as protected by applicable federal and state law.

(2) Drive any vehicle of any sort within the park except on the paved roads or parking areas, or such areas as may on occasion be specifically designated as temporary areas for such use per manager approval.

(2) Park a vehicle anywhere except on a designated parking area. This includes school parks.

(3) Leave a vehicle standing or parked in established parking areas or elsewhere in the park during hours when the park is closed.

(4) Leave a bicycle or scooter in a place other than a bicycle rack when such is provided and there is space available.

(5) Ride a bicycle or scooter (defined in 50.2), scooter, skates of any description, etc. or operate or ride in or on any other self-propelled or motor-propelled mode of transportation without reasonable regard to the safety of others. Bicycles, scooter skateboards, skates of any description, etc. are not permitted on tennis courts at any time.

(6) Leave a bicycle, scooter, skateboard, etc. lying on the ground or pavement or against trees, or in any place or position where other persons may trip over or be injured by it.

(7) Unless otherwise posted, operate a vehicle of any kind in excess of 19 miles per hour within the park/recreation facilities.

(8) Operate a bicycle or scooter (defined in 50.2) or any other motorized vehicle or mode of transportation designed primarily for off-road use within the confines of the park, except in clearly designated areas.

(9) Park a vehicle or any other mode of transportation in a towing area, such as a handicapped parking area, on the grass, or on the shoulder of a road. Any vehicle so parked may be towed at the owner's expense. The decision to tow a vehicle will be made by the department official or any other proper county personnel.

(10) Stop or park a vehicle or place any table, tent, etc., or any other object whatsoever, in any area that is designated as a fire lane.

(11) The use of skates, skateboards, etc. is prohibited in or about county facilities and surrounding premises unless expressly permitted by formal authority of the board of county commissioners or county manager. (Do we need to move to 1)

(12) Park in designated fire lanes, rights-of-way or no parking areas. Park in unmarked spaces unless directed by department or county enforcement officials.

(13) Park a vehicle overnight. Any vehicle parked overnight may be towed at the owner's expense.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 11; Ord. No. 2003-02, § 11, 1-27-03; Ord. No. 2003-03, § 11, 2-17-03; Ord. No. 2008-01, § 3, 1-22-08; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

Cross reference— Traffic and vehicles, [ch. 74](#).

- **Sec. 50-12. - Personal conduct.**

(a) It shall be unlawful for any person to:

(1) Engage in criminal, disorderly, immoral, or abusive conduct of any kind within department facilities or during a department sponsored program. Disorderly conduct shall be determined at the discretion of department officials and county enforcement authorities.

(2) Engage in any activity that may constitute a hazard to the safety of him or other persons. Such activities may include, but are not limited to, archery, hitting of golf balls, and horseback riding. Whether an activity is hazardous shall be determined at the discretion of department officials and county enforcement authorities.

(3) Dispose of lit or unlit matches, lighters, or any potentially flammable material or substance of any kind or nature in other than containers designated for such items at department facilities.

(4) Engage in threatening, harassing, abusive, derogatory, insulting or indecent language (verbal or physical), or excessively noisy conduct of any kind at any time within a department facilities or during a department sponsored event, such that it unreasonably disturbs other patrons or neighbors. Department enforcement authorities and county enforcement authorities are empowered to determine whether noise is excessive or unreasonably disturbing.

(5) Throw rocks or objects of any kind. However, this does not include balls, frisbees, or other game equipment used in athletic events, when used in a reasonable manner and in such a way that they do not become hazards to other patrons.

(6) Solicit, peddle or beg within any park/recreation facility or sell any merchandise or wares; provided, this subsection does not apply to (a) any concession rights granted by the department, or (b) any solicitation or sale of goods **by Co-Sponsored Organizations** ~~by nonprofit or civic groups~~, provided approval ~~that a written permit~~ is obtained in advance from the department.

(7) Interfere with or in any manner hinder any county employee or department employee, the county, the state, or any of their appointed agents in the performance of his duties.

(8) Enter any closed area including the pool, paddleboats, mini-golf, buildings, athletic fields (including school parks), or closed facility including parks, trails, and centers.

(9) Engage in or threaten physical violence.

(10) Remove department property without permission by department official. Damage department property.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 12; Ord. No. 2003-02, § 12, 1-27-03; Ord. No. 2003-03, § 12, 2-17-03; Ord. No. 2017-29, 5-15-17; [Ord. No. 2021-32](#), § 10, 12-20-21)

• **Sec. 50-13. - Enforcement of chapter.**

(a) In addition to other enforcement and sanction provisions hereunder, violators may be punishable by immediate suspension from all properties ~~for not more than 60 days for the first offense~~. Department officials may suspend violators up to one year on their first offense dependent on the severity of the offense. Thereafter, suspension may be for such time deemed appropriate **by department head and/or county law enforcement**. ~~by the board of commissioners~~. The department director and/or designee (including without limitation, department officials and county enforcement authorities) are empowered to invoke and enforce this suspension. An effort will be made to send a certified letter to anyone suspended from the facilities advising them of why they were banned, how long the suspension is, what facilities are affected, and what will happen if they don't abide by the ban.

(b) Department personnel authorized by the board of commissioners and county law enforcement authorities shall have the duty and responsibility to enforce this chapter and shall be empowered to issue citations for violations as set forth herein when in their judgment, any provisions have been violated.

(c) In addition to the enforcement and sanction provisions of this chapter, department personnel authorized by the board of commissioners as well as county law enforcement authorities shall have all enforcement and sanction provisions available to them pursuant to the North Carolina General Statutes. This authority shall include without limitation, assessment of any state and/or county fines and penalties applicable to any ordinance citation. Each person receiving a citation must, within 30 calendar days of its issuance, pay as a penalty and in full satisfaction of the fine, the total monetary sum set forth in the citation. However, in the event the fine is paid within 14 calendar days of issuance of the citation, the county will accept one-half of the full fine amount as full and complete satisfaction of the fine. Payment of the fine does not relieve the recipient of the citation from compliance with any other requirements set forth in the citation. Notwithstanding any other term or condition herein, failure of such person to render payment of the full amount of the fine within 30 days of the issuance of the citation, may render such person subject to collection proceedings and/or punishment for a civil offense or misdemeanor, as set forth herein and in the North Carolina General Statutes. Violation fines and penalties may be revised from time to time by the board of commissioners and shall be deemed incorporated herein as they may be amended from time to time.

(Ord. of 6-17-91(2), § 13; Ord. No. 2003-02, § 13, 1-27-03; Ord. No. 2003-03, § 13, 2-17-03; Ord. No. 2017-29, 5-15-17)

• **Sec. 50-14. - Violations and fines.**

(a) Parking and speeding/reckless driving violations with corresponding fines are listed on Schedule 1, which is on file in the county offices and incorporated as if fully set forth herein. The board of commissioners may amend Schedule 1 from time to time.

(b) Violations of [section 50-5](#)(2), (3) or (4) are punishable by the appropriate penalties and/or laws governing inland waters, as set forth by the state wildlife resources commission. Any and all enforcement officers of the wildlife commission have full authority to enforce these regulations.

(c) Violation of [section 50-8](#) is punishable by a \$500.00 fine.

(d) Violation of [section 50-12](#)(1), (2), (4), (9) or (10) is punishable by written warning, \$500.00 fine and/or suspension for a period of not more than 60 days, unless designated by board of commissioners.

(e) Violations of this chapter ~~are a Class 3 misdemeanor punishable as provided for in G.S. 14-4. may also constitute a civil offense and/or a misdemeanor pursuant to the applicable North Carolina General Statutes and may be punishable by additional fines or sanctions, including imprisonment not exceeding 30 days.~~

(Ord. of 6-17-91(2), §§ 14, 15; Ord. No. 2003-02, § 14, 15, 1-27-03; Ord. No. 2003-03, § 14, 2-17-03; Ord. No. 2011-28, § 1, 6-20-11; Ord. No. 2017-29, 5-15-17)

- **Sec. 50-15. - Other relief available.**

In addition to remedies and sanctions set forth in this chapter, the chapter may be enforced by any other appropriate remedies and sanctions authorized by North Carolina General Statutes. All enforcement remedies and sanctions are cumulative.

(Ord. No. 2003-03, § 15, 2-17-03; Ord. No. 2017-29, 5-15-17)

- **Secs. 50-16—50-30. - Reserved.**

- **ARTICLE II. - SEX OFFENDERS**

- **Sec. 50-31. - Definitions.**

Whenever used in this article, the following terms, unless otherwise expressly defined, shall mean and include each of the meanings set forth below.

County means Cabarrus County.

Department means the Cabarrus County Active Living and Parks Department.

Park means all parks, playgrounds, recreation facilities, greenways, water areas, wildlife refuges, nature preserves or other recreation areas, including any adjacent public parking area as well as the driveway, entrance way or pedestrian walkway used by the public to access the park or recreation facility, developed or undeveloped, and structures thereon, owned, operated, leased or managed by the county.

Official meeting means a meeting that is required to be open to the public by the Open Meetings Law, Article 33C of Chapter 143 of the North Carolina General Statutes.

Recreation facility means any publicly owned, leased, operated or maintained property that is designated or used as a recreation facility by the county and including any adjacent public parking area as well as the driveway, entrance way or pedestrian walkway used by the public to access the recreation facility.

Registered sex offender means any individual who is required to register or is registered with the North Carolina Sex Offender and Public Protection Registry (established under Article 27A of Chapter 14 of the North Carolina General Statutes) or, the Dru Sjodin National Sex Offender Public Registry (maintained by the United States Department of Justice), or any other official state or federal registered sex offender listing maintained by either the United States Department of Justice or any of the several states. For purposes of determining if an individual is registered or is required to register with any one of the

official registries, law enforcement officers may rely upon the official website of any state or federal registry of sex offenders and the descriptions published and available from such registry.

(Ord. No. 2009-04, § 1, 1-20-09; Ord. No. 2017-29, 5-15-17)

- **Sec. 50-32. - Prohibition.**

No registered sex offender shall enter into or upon any park or recreation facility owned, leased, operated or maintained by the county except as permitted by [section 50-33](#). A violation of this section is punishable as a misdemeanor.

(Ord. No. 2009-04, § 2, 1-20-09; [Ord. No. 2021-32](#), § 10, 12-20-21)

- **Sec. 50-33. - Limited exceptions. Confusing as written**

(a) *Polling place.* When a park or recreation facility is used as a polling place for an election, the registered sex offender may enter for the limited purpose of voting if he has right to vote and qualifies to do so at that polling place.

(b) *Official meetings.* A registered sex offender who has the right to be present at an official meeting shall have the limited privilege of entering on and into a park or recreation facility for such time as is necessary to attend that meeting or function, but loitering or lingering in any form shall be a violation of this article.

The privilege shall only extend to those parts of the park and/or recreation facility that are being used for meetings of that kind and any registered sex offender found outside of those parts shall be punished as provided in [section 50-37](#).

(c) *Consistency with the Jessica Lunsford Act.* After November 30, 2008, any action prohibited by this article that would also be a violation of G.S. 14-208.18(2008) shall no longer be considered a violation of this article. For example, after November 30, 2008:

(1) A registered sex offender who enters a park and/or recreation facility playground will no longer be in violation of this article because of the prohibition of the same conduct by G.S. 14-208.18(a)(1)(2008);

(2) A registered sex offender who enters park and/or recreation facility property that is held open to the general public that at the time in question is being used for a youth birthday party may not be deemed in violation of this article because of the prohibition of the same conduct by G.S. 14-208.18(a)(2)(2008); and

(3) A registered sex offender will not be in violation of this article for being on park and/or recreation facility property where minors have gathered for regularly scheduled recreational programs because of the prohibition of the same conduct by G.S. 14-208.18(a)(3)(2008).

(Ord. No. 2009-04, § 3, 1-20-09)

- **Sec. 50-34. - Scope.**

Territorial scope. This article shall be effective within and upon all county parks and recreation facilities and shall regulate the use thereof by all persons.

(Ord. No. 2009-04, § 4, 1-20-09)

- **Sec. 50-35. - Enforcement.**

(a) *Enforcement.* Duly sworn law enforcement officers with jurisdiction within the county parks and recreation facilities shall have the duty to enforce this article.

(b) *Detaining a subject.* A law enforcement officer may detain a person within a county park or recreation facility under this article for a reasonable amount of time to inquire about that person's status as a registered sex offender if the officer reasonably believes, or has probable cause to believe, that the person is a registered sex offender who is in violation of this article or has committed a crime for which the person, if convicted, could be required to register as a sex offender. Nothing in this section shall limit a law enforcement officer from running any background check that is currently permissible under the law.

(Ord. No. 2009-04, § 5, 1-20-09)

- **Sec. 50-36. - Construction of article.**

In the interpretation of this article:

(1) Any term in the singular shall include the plural;

(2) Any term in the masculine shall include the feminine and the neuter;

(3) Any requirement or prohibition of any act shall, respectively, extend to and include the causing or procuring, directly or indirectly, of such act;

(4) No provision of this article shall make unlawful any act necessarily performed by any officer or employee of the county or the department in the line of duty or work as such, or by any person, his agents or employees, in the proper and necessary execution of the terms of any agreement of the county or the department;

(5) This article is in addition to and supplements state law.

(Ord. No. 2009-04, § 6, 1-20-09)

- **Sec. 50-37. - Penalty. Subject to NCGS penalties?**

Violation of [section 50-32](#) shall be a class 3 misdemeanor and shall be punishable by a fine of up to \$500.00 and/or incarceration for a period of time as outlined in G.S. 15A-1340.20 et seq. Each and every entrance into a park or recreation facility, regardless of the time period between such entries, shall constitute a separate offense under this article.

(Ord. No. 2009-04, § 7, 1-20-09)

- **Sec. 50-38. - Severability.**

If any section, subsection, paragraph, sentence, clause, phrase or portion of this article is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portions of this article.

(Ord. No. 2009-04, § 8, 1-20-09)

- **Sec. 50-39. - Signage.**

Each park and recreation facility should be posted to the effect that registered sex offenders are prohibited so that such persons and the general public are made aware of this article. Notwithstanding this section concerning signage, it shall not be a defense to a prosecution under this article that the park or recreation facility contained no signage.

(Ord. No. 2009-04, § 9, 1-20-09)

[Sec. 46-4. - Possession of weapons on county property: Exceptions.](#)

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Removal

BRIEF SUMMARY:

Amanda Wilkerson currently serves on this advisory board. Her term ends July 31, 2026; she does not wish to serve another term. It is requested to remove her from the roster and thank her for her service.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to remove Amanda Wilkerson from the Early Childhood Task Force Advisory Board's roster and thank her for her service.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
Page Castrodale	8	7/17/2022	7/31/2026	1	1
Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Removal

BRIEF SUMMARY:

Jennifer Baucom currently serves on this advisory board. Her term ends July 31, 2026; she does not wish to serve another term. It is requested to remove her from the roster and thank her for her service.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to remove Jennifer Baucom from the Early Childhood Task Force Advisory Board's roster and thank her for her service.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
Page Castrodale	8	7/17/2022	7/31/2026	1	1
Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Removal

BRIEF SUMMARY:

Page Castrodale currently serves on this advisory board. Her term ends July 31, 2026; she does not wish to serve another term. It is requested to remove her from the roster and thank her for her service.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to remove Page Castrodale from the Early Childhood Task Force Advisory Board's roster and thank her for her service.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
Page Castrodale	8	7/17/2022	7/31/2026	1	1
Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Removal

BRIEF SUMMARY:

Jenelle Felton currently serves on this advisory board. Her term ends July 31, 2026; she does not wish to serve another term. It is requested to remove her from the roster and thank her for her service.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to remove Jenelle Felton from the Early Childhood Task Force Advisory Board's roster and thank her for her service.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
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Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Removal

BRIEF SUMMARY:

Barbi Jones currently serves on this advisory board. Her term ends July 31, 2026; she does not wish to serve another term. It is requested to remove her from the roster and thank her for her service.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to remove Barbi Jones from the Early Childhood Task Force Advisory Board's roster and thank her for her service.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
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Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Removal

BRIEF SUMMARY:

Amanda Smith currently serves on this advisory board. Her term ends July 31, 2026; she does not wish to serve another term. It is requested to remove her from the roster and thank her for her service.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to remove Amanda Smith from the Early Childhood Task Force Advisory Board's roster and thank her for her service.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
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Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Appointment

BRIEF SUMMARY:

It is requested to appoint Patricia Sehorn to fill Seat #3 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint Patricia Seahorn to Seat #3 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
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Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
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Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Appointment

BRIEF SUMMARY:

It is requested to appoint Jessica Grant to fill Seat #7 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint Jessica Grant to Seat #7 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
Page Castrodale	8	7/17/2022	7/31/2026	1	1
Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Appointment

BRIEF SUMMARY:

It is requested to appoint Latoya Spencer to fill Seat #8 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint Latoya Spencer to Seat #8 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
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Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Appointment

BRIEF SUMMARY:

It is requested to appoint Sharon Lee to fill Seat #9 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint Sharon Lee to Seat #9 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
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Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Appointment

BRIEF SUMMARY:

It is requested to appoint Shantanu Wadodkar to fill Seat #11 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint Shantanu Wadodkar to Seat #11 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
Page Castrodale	8	7/17/2022	7/31/2026	1	1
Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Appointment

BRIEF SUMMARY:

It is requested to appoint Krushani Patel to fill Seat #12 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint Krushani Patel to Seat #12 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
Page Castrodale	8	7/17/2022	7/31/2026	1	1
Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Appointment

BRIEF SUMMARY:

It is requested to reappoint Elaine Liberto Jenkins to fill Seat #10 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to reappoint Elaine Liberto Jenkins to Seat #10 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
Page Castrodale	8	7/17/2022	7/31/2026	1	1
Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Appointment

BRIEF SUMMARY:

It is requested to reappoint Lora Lipe to fill a Seat #2 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to re appoint Lora Lipe to fill Seat #2 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

SUBMITTED BY:

Ariadne Olvera, Clerk to Board of Commissioners

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
Page Castrodale	8	7/17/2022	7/31/2026	1	1
Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Boards and Committees - Early Childhood Task Force Advisory Board - Appointment

BRIEF SUMMARY:

Seat #13 is vacant and needs filled. It is requested to appoint Janelle Felton to fill it, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to appoint Janelle Felton to fill Seat #13 on the Early Childhood Task Force Advisory Board, term ending July 31, 2030; and to include any necessary exceptions to the Appointment Policy.

SUBMITTED BY:

Lauren Westin, Smart Start, Executive Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Membership List

Early Childhood Task Force Advisory Board

<i>Name</i>	<i>Seat</i>	<i>Appointment</i>	<i>Term Expiration</i>	<i>Number of Terms</i>	<i>Number of Boards Serving</i>
Early Childhood Task Force Advisory Board					
Steven Ayers	1	6/17/2024	6/30/2028	1	3
Lora Lipe	2	7/18/2022	7/31/2026	1	1
Amanda Wilkerson	3	7/18/2022	7/31/2026	1	1
Waynett Taylor	4	10/17/2022	10/31/2026	1	1
Anna Lee Taylor	5	5/19/2025	2/28/2029	1	1
Jennifer Threadgill	6	5/19/2025	2/28/2029	2	1
Jennifer Baucom	7	7/17/2022	7/31/2026	1	1
Page Castrodale	8	7/17/2022	7/31/2026	1	1
Jenelle Felton	9	7/17/2022	7/31/2026	1	1
Elaine Jenkins	10	7/17/2022	7/31/2026	1	1
Barbi Jones	11	7/17/2022	7/31/2026	1	1
Amanda Smith	12	7/17/2022	7/31/2026	1	1
	13		7/31/2026		
Westin Lauren	14	4/20/2026	10/31/2027		1
Spencer Swain	15	10/16/2023	10/31/2027	1	1
Willmarie Austin	16	5/19/2025	2/28/2029	1	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR DISCUSSION

SUBJECT:

Consolidated Human Services Agency (CHSA) - Department of Social Services - Family Support Budget Amendment

BRIEF SUMMARY:

Cabarrus Health Alliance has historically awarded Elevate grant funds to Cabarrus County Social Services for several years. The Elevate program focused on high-risk populations to advance health for adolescents and their families. The US Department of Health and Human Services/Office of Population Affairs through Notice of Award, notified Cabarrus Health Alliance, the Evidence Based Teen Pregnancy Prevention, would terminate effective June 27, 2026. Cabarrus Health Alliance notified Cabarrus County Department of Social Services on Jun 30, 2026, the division would not be awarded the Elevate Grant in Fiscal Year 2027. The \$15,000 Revenue was expected and included in the Fiscal Year 27 budget. The grant was utilized at Social Services for operating cost, school uniforms, and personal hygiene items. Therefore, a budget amendment is needed to reduce the \$15,000 in revenue and the \$15,000 in expenses due to the grant termination; 100% grant funds

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the budget amendment

SUBMITTED BY:

Suzanne Moose, Business Services Division Director

Thomas Mitchell, Economic Services Deputy Director

BUDGET AMENDMENT REQUIRED:

Yes

ATTACHMENTS:

1. Budget Amendment
2. Notice of Grant Termination

Budget Revision/Amendment Request

Date: 8/17/2026

Amount: 15,000.00

Dept. Head: Hollye McCallum

Department: EFSS

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

The Elevate Grant is being discontinued in FY2027 in accordance with guidance received from Cabarrus Health Alliance on June 30, 2026. A budget amendment is requested to reduce the Elevate Program budget to zero to reflect the termination of the grant and the elimination of all related revenues and expenditures.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00195615-947601-ELVT	Teen Pregnancy Prevention Program	15,000.00		15,000.00	0.00
001	6	00165615-627601-ELVT	Teen Pregnancy Prevention Program	15,000.00		15,000.00	0.00
001							0.00
001	6						0.00
001	6						0.00
001	9						0.00
001	6						
001	6						0.00
001	9						0.00
001	6						0.00
001	6						0.00
001	9						0.00
001	6						0.00
001	6						0.00
001	9						0.00
							0.00
							0.00
				30,000.00	-	30,000.00	0.00

Total 0.00

Budget Officer

☐ Approved

☐ Denied

Signature

Date

County Manager

☐ Approved

☐ Denied

Signature

Date

Board of Commissioners

☐ Approved

☐ Denied

Signature

Date

Mee Xiong

From: Jordan Karas <Jordan.Karas@CabarrusHealth.org>
Sent: Tuesday, June 30, 2026 12:37 PM
To: Lora Lipe; Mee Xiong; Paris Brown; Hollye McCallum
Cc: Alicia M Primus; Sue K Yates; Erin K Shoe
Subject: Elevate Project Termination Notice

Importance: High

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

Good afternoon,

I regret to inform you that the U.S. Department of Health and Human Services Office of Population Affairs (OPA) through AH-TP1-23-001: Advancing Adolescent Health through Evidence-Based Teen Pregnancy Prevention Programs (Elevate Program) has been terminated. **Cabarrus Health Alliance (CHA) received the Notice of Award Termination on Saturday, June 27.** As a result, fiscal year 2027 contracts will not be renewed. All associated deliverables and funding with the Elevate Project, have been discontinued. Please be aware that although the grant has been terminated, your previous grant participation still requires you to follow Section VI. Cooperation in Monitoring and Evaluation Section C: Records Retention and Access for a period of 5 years following the last CHA payment to you.

We sincerely appreciate your commitment in serving the youth of Cabarrus and Rowan County. The Elevate team and CHA are truly grateful for your investment and dedication to the Elevate Project. It has been an honor to partner with you and we are proud of the work we have completed together. We look forward to future opportunities and are committed to improving the health of our communities.

If you have any questions, please do not hesitate to reach out. Thank you again for your partnership and support,

Jordan Karas

Jordan Karas, MPH | Adolescent Health Program Manager
Cabarrus Health Alliance
300 Mooresville Rd. Kannapolis, NC 28081
Office: 704-797-6865 | www.cabarrushealth.org



Our mission is to improve individual and community health through services, education, and collaborative action.
[Compassion](#) | [Adaptability](#) | [Integrity](#) | [Collaboration](#)

We have a new location! Click [here](#) for more information on CHA at Brown Mill, located at 526 Cabarrus Ave. W, Concord, NC 28027.

DISCLAIMER: Email correspondence to and from this address may be subject to North Carolina public records law and/or may be confidential under HIPAA regulations.

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSISON ITEMS – FOR ACTION

SUBJECT:

Construction Standards - Approval of Sole-Source Procurement

BRIEF SUMMARY:

iProjectSolutions is the only known vendor capable of providing touch screen review tables. The mounting technology has the ability to manipulate the position of the screen, which is proprietary. Construction Standards has been working with County's IT staff to research and verify this. Competitive solicitation is not practical because no other vendor can provide an equivalent product or service that meets the County's operational requirements.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approvethe sole-source procurement and authorize the County Manager to execute a contract with iProjectSolutions.

SUBMITTED BY:

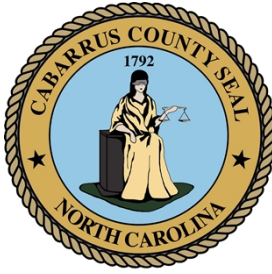
Matthew Love, Construction Standards Director

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Memo for Board
2. Sole-Source Letter from Vendor
3. Quote from Vendor



Cabarrus County Government

Construction Standards

MEMORANDUM

To: Cabarrus County Board of Commissioners

From: Matt Love, Construction Standards Director

C.C: John Eller, County Manager

Kelly Sifford, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Todd Shanley, Chief of Staff/Chief Information Officer

Date: 8/3/2026

Subject: Approval of Sole-Source Procurement for Construction Standards

During the Renovations of the Construction Standards Office which was approved by the board on April 20, 2026; one of the key upgrades was the plan reviewer's area with upgraded larger touch screen monitors and hardware. When searching for this solution, iPlanTables manufactured by iProjectSolutions was the product that always came up and recommended by other jurisdictions and software companies.

iProjectSolutions is the only known vendor capable of providing the touch screen review tables because the mounting technology with the ability to manipulate the position of **the** screen is proprietary. Construction Standards has been working with County's IT staff to research and verify this. Competitive solicitation is not practical because no other vendor can provide an equivalent product or service that meets the County's operational requirements.

Construction Standards recommends approval of the sole-source procurement and authorizes the County Manager to execute a contract with iProjectSolutions in the amount of \$30,738.23 for the purchase of the iPlanTables Workstations in the attached proposal, subject to review and approval by the County Attorney.

This is not a request for additional funds as this purchase will be covered by the budget amendment that was approved at the November 17, 2025 Board Meeting for the renovation. If you have any questions, please let me know. Attached is proposed quote as well as the sole source letter from vendor

Thanks,

Matt Love, Construction Standards Director

Chief Building Official



Sole Source Letter

iProjectSolutions is the manufacturer of the iPlanTables workstations and is the only authorized sales, service and support provider. This letter is to confirm that the iPlanTables workstation is a sole source product, manufactured, sold and distributed exclusively by iProjectSolutions. No other company makes a similar or competing product. This product must be purchased directly by companies/municipalities/institutions from iProjectSolutions at the address listed above. There are no agents or dealers authorized to represent this product in your area.

Additionally, competition is precluded by the existence of a secret process and proprietary technology.

- There is no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
- iPlanTables' features include:
 - Side monitors {up to four}
- Active Microsoft Protocol Stylus
- Palm rejection
- 700 nits-anti-glare brightness
- UPS Battery Backup
- Web Cam
- Surge Protector
- External PC Bracket
- PlanTables stands are built entirely by iPlanTables, not a third party and It is fabricated and built in the USA
- USA steel materials
- 2 year inclusive warranty
- US State Department certified

If you desire additional information, don't hesitate to contact me at (816) 752-6306 at any time or visit our website at: www.iPlanTables.com

Kevin Rowe

President / CEO

816-752-6306

kevin.rowe@iprojectsolutions.com



Estimate

ADDRESS

Matt Love
Cabarrus County
65 Church St S
Concord, NC 28025

SHIP TO

Matt Love
Cabarrus County
65 Church St S
Concord, NC 28025

ESTIMATE # 8968
DATE 07/21/2026

ACTIVITY	QTY	RATE	AMOUNT
Desktop Commander:iDesktop Commander – Model DSK-ET494k 49" PCAP 4k Touchscreen Monitor Electric Tilt 0-90 Palm Rejection Anti-Glare Glass 700 Nits Brightness Active Precision Stylus No PC. Docking Station Plate 1-24" Side Monitor (3 Total) HD Webcam Wireless Keyboard & Mouse Keyboard Tray UPS Battery Backup Surge Protector Touchscreen Cleaning Kit 2-Year Warranty	3	7,300.00	21,900.00
Accessories:iSide Monitor 24" (Standard) 24" Full-HD rotating side monitor for iPlanTables workstations.	6	350.00	2,100.00
Extras:iPC Deduct – SFF Provided by Customer Customer supplies own SFF PC.	3	-750.00	-2,250.00
FM Workstations:iFacility Manager-ELT 1000 Series – FM-ELT 1000 554k 55" 4k PCAP Touchscreen Monitor Electric Lift and Tilt 0-90 Articulating Mobile Stand Palm Rejection Anti-Glare Glass 700 Nits Brightness Active Precision Stylus No PC hooking to docking station Needs docking station plate	1	9,800.00	9,800.00

Please review and let us know if any questions or modifications are needed.
Once approved, we will move forward with processing your order.

ACTIVITY	QTY	RATE	AMOUNT
1-24" Side Monitor			
HD Casters			
HD Webcam			
Wireless Keyboard & Mouse			
Keyboard Tray			
UPS Battery Backup			
Surge Protector			
Touchscreen Cleaning Kit			
2-Year Warranty			
Extras:iPC Deduct – SFF Provided by Customer Customer supplies own SFF PC.	1	-750.00	-750.00
Extras:iMultiUnitDiscount Discount applied for multi-unit purchase of iPlanTables workstations	4	-500.00	-2,000.00
Thank you for your business! You may pay by credit card, ACH, or check — see payment options below or click the link below to pay online.	SUBTOTAL		28,800.00
	TAX		0.00
	SHIPPING		1,938.23
	TOTAL		\$30,738.23

Accepted By

Accepted Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

County Manager - Fiscal Year 2026 Funding Re-appropriations

BRIEF SUMMARY:

Funds budgeted in the prior fiscal year (FY26) need to be carried over to fiscal year (FY27) for use. These funds were not used in FY26 for a variety of reasons. Carrying over these funds from FY26 to FY27, through an appropriation of fund balance or revenue for reimbursement grants, is required to complete purchases as planned. Attached is the reappropriation list from the 2025-2026 Budget Ordinance.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to amend the Fiscal Year 2026-2027 Budget Ordinance to allow the carry-over of unspent funds and approve the associated Budget Amendment.

SUBMITTED BY:

Rosh I Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

Yes

ATTACHMENTS:

1. FY26 to FY27 Reappropriation Request Master List
2. FY26 to FY27 Reappropriation Request Budget Amendment

Fund	Department Number	Department	Account Code	Project / Grant	Account Description	Amount	Justification (including impact if funding is not carried forward)
001	1210	County Manager	9114		Cont Employment	40,000.00	Cabarrus County would like to partner with Rowan-Cabarrus Community College's Human Services Program to provide students with meaningful, real-world learning opportunities while supporting the County's workforce development efforts. Through internships with CHSA and DSS, students gain hands-on experience by applying classroom knowledge in a professional public service environment under the guidance of experienced staff. This partnership supports the County's commitment to developing the next generation of human services professionals while strengthening recruitment efforts for future employment opportunities. Internships provide students with valuable exposure to county government, foster interest in public service careers, and create a pipeline of qualified candidates who are familiar with the County's mission, programs, and organizational culture. In addition to benefiting students, interns contribute to departmental initiatives, assist with projects and program support, and enhance service delivery while developing practical skills. This partnership represents a cost-effective investment in workforce development, succession planning, and community engagement, while reinforcing Cabarrus County's commitment to education, collaboration, and the delivery of high-quality services to its residents. Funding will ensure the County can maintain and expand this successful partnership, providing ongoing educational opportunities for students while supporting the long-term recruitment and retention needs of CHSA and DSS.
001	1210	County Manager	963701		Lockhart Child Care and Cabarrus Share Grant	50,000.00	The Cabarrus County Partnership for Children has confirmed that funding for the Cabarrus SHARE Grant ended June 30, 2026. As a result, funds need to be re-appropriated to ensure continued funding for the Lockhart Center to provide affordable, cost-effective childcare for Cabarrus County employees. Re-appropriating these funds will provide the necessary budget to support the Lockhart Day Care program and ensure continuity of services. With the Cabarrus SHARE Grant ending, employees who were previously receiving grant-supported childcare are expected to transition back to County-funded Lockhart Center slots. As a result, the County anticipates an increase in demand for available Lockhart Center placements. This re-appropriation will allow the County to continue providing uninterrupted childcare services, support employees and their families, and maintain the availability of this important workforce benefit. Budgeted FY 27: \$275,000 Maximum number of children allowed to be enrolled: 40 children X \$150 a week per child = \$6000 a week X 52 weeks = \$312,000 max needed. Without the re-appropriated funds, we may have a gap of \$62,000 if maximum students are enrolled.
	1210 Total					90,000.00	
001	1810	ITS	9570		Service Contract	343,043.00	This is the Munis restructure funds. We have some work left to be identified. Would be helpful to roll these funds one more year.
	1810 Total					343,043.00	
001	2110	SHERIFF'S OFFICE	9331		Minor Office Equipment	49,535.00	Equipment ordered but not yet received / AXON Body Cameras for new employees
001	2110	SHERIFF'S OFFICE	9863		Motor Vehicles	287,000.00	New Vehicle Upfits, Vehicles ordered but not received. Also, to replace any totalled vehicles for amounts not covered by insurance.
001	2110	SHERIFF'S OFFICE	6701	20095	Interest on Investments	(1,253.87)	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9113	20095	Overtime	1,253.87	Ongoing Grant
001	2110	SHERIFF'S OFFICE	6375	20097	State Budget Allocation	(727,399.67)	Ongoing Grant
001	2110	SHERIFF'S OFFICE	6701	20097	Interest on Investments	(34,873.23)	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9101	20097	Salary	210,229.90	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9201	20097	Social Security	13,034.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9202	20097	Medicare	3,048.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9205	20097	Group Hospital Insurance	29,520.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9206	20097	Vision Care	42.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9207	20097	Life Insurance	82.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9210	20097	Retirement	35,991.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9230	20097	Workers' Compensation	4,457.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9235	20097	Deferred Compensation 401K	10,512.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9356	20097	Special Program Supplies	22,962.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9605	20097	Consultants	398,012.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9610	20097	Travel & Education	29,758.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9640	20097	Insurance & Bonds	4,625.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	6606	GHSP	Program Fees	(5,000.00)	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9333	GHSP	Safety & Training Equipment	5,000.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	6255	HTRAF	Dept of Public Safety Grant	(210,151.34)	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9101	HTRAF	Salary	114,058.34	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9113	HTRAF	Overtime	6,000.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9119	HTRAF	After Hours Pay	550.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9122	HTRAF	Other Pays	100.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9125	HTRAF	Longevity	1,000.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9201	HTRAF	Social Security	7,072.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9202	HTRAF	Medicare	1,654.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9205	HTRAF	Group Hospital Insurance	14,760.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9206	HTRAF	Vision Care	21.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9207	HTRAF	Life Insurance	41.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9210	HTRAF	Retirement	19,527.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9230	HTRAF	Workers' Compensation	2,418.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9235	HTRAF	Deferred Compensation 401K	5,703.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9340	HTRAF	Uniforms	2,902.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9420	HTRAF	Cell Phones	1,200.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9610	HTRAF	Travel & Education	8,886.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9640	HTRAF	Insurance & Bonds	2,509.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9862	HTRAF	Technology	21,750.00	Ongoing Grant

Fund	Department Number	Department	Account Code	Project / Grant	Account Description	Amount	Justification (including impact if funding is not carried forward)
001	2110	SHERIFF'S OFFICE	6342	TRAFU	NC Dept. of Transportations	(32,838.00)	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9101	TRAFU	Salary	11,760.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9201	TRAFU	Social Security	730.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9202	TRAFU	Medicare	171.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9205	TRAFU	Group Hospital Insurance	14,289.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9206	TRAFU	Vision Care	20.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9207	TRAFU	Life Insurance	40.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9210	TRAFU	Retirement	2,044.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9230	TRAFU	Workers' Compensation	249.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9235	TRAFU	Deferred Compensation 401K	588.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9610	TRAFU	Travel & Education	2,038.00	Ongoing Grant
001	2110	SHERIFF'S OFFICE	9640	TRAFU	Insurance & Bonds	259.00	Ongoing Grant
001	1210	SHERIFF'S OFFICE	963701	TRAFU	Child Care Tuition Assistance	650.00	Ongoing Grant
	2110 Total					336,535.00	
001	2119	SHERIFF'S OFFICE- Communications	9860		Equipment & Furniture	12,796.00	Additions for Radio Speakers to be added to new furniture in the Comm Center.
	2119 Total					12,796.00	
001	2130	SHERIFF'S OFFICE-JAIL	9331		Minor Office Equipment	14,873.00	Body Cameras for new Employees.
	2130 Total					14,873.00	
001	2145	SHERIFF'S OFFICE- Animal Shelter	9628		Donations	51,554.37	Current year Donations to the Animal Shelter
	2145 Total					51,554.37	
001	2710	Emergency Management	9482		EMPG	38,449.64	Federal grant funding is designated for allowable equipment listed in the Authorized Equipment List (AEL) under the terms of EMPG. This account is re-appropriated each year because grant awards do not align with the county's fiscal year schedule, the grant follows a federal period of performance schedule and the funds can only be expended for purposes set forth as described herein.
001	2710	Emergency Management	9431		McGuire	29,615.10	Funds provided by Duke Energy to support training and the purchase of equipment/supplies for the Reception Center and Congregate Care location in Cabarrus County as detailed in the McGuire Nuclear Station Plans. This account is re-appropriated each year as funds are not awarded on the county's fiscal year schedule and can only be expended for this purpose.
	2710 Total					68,064.74	
001	2730	EMS	9863		Motor Vehicles	29,317.66	Funds in this account are intended for tags and taxes for existing and outstanding ambulance purchase orders.
	2730 Total					29,317.66	
001	2740	Emergency Telephone	9860		Equipment & Furniture	833,946.80	CONTRACT 20260348
	2740 Total					833,946.80	
001	3250	Planning and Development	9493	HHIDN	HHI Program Donations	540.00	These funds were received from HHI program participants and are considered program income. In accordance with program guidelines, the funds must be transferred from the revenue account to the appropriate expense account for the current year. The latest deposits need to cross fiscal years and be placed in 00193250-9493- HHIDN Housing and Home Improvement Donations. The revenue account needs to be zeroed out. No revenue is currently programmed for this account for FY27 as donations are optional.
	3250 Total					540.00	
001	5110	HHS/Veteran Services	9355		Other Operating Costs	1,514.65	Donations received to be used for other operating expenses.
	5110 Total					1,514.65	
001	5240	Transportation Services	9445		Purchased Services	79,380.00	New route service to replace the one that is expiring soon
	5240 Total					79,380.00	
001	5410	Cooperative Extension	9104	4HCAN	Temporary Employees	10,747.70	This grant cycle is March 2026 through February 2027. This re-appropriation allows our 4-H Afterschool programming to continue at current levels of service.
001	5410	Cooperative Extension	9201	4HCAN	Social Security	537.66	This grant cycle is March 2026 through February 2027. This re-appropriation allows our 4-H Afterschool programming to continue at current levels of service.
001	5410	Cooperative Extension	9202	4HCAN	Medicare	298.50	This grant cycle is March 2026 through February 2027. This re-appropriation allows our 4-H Afterschool programming to continue at current levels of service.
001	5410	Cooperative Extension	9230	4HCAN	Worker's Compensation	18.58	This grant cycle is March 2026 through February 2027. This re-appropriation allows our 4-H Afterschool programming to continue at current levels of service.
001	5410	Cooperative Extension	9356	4HCAN	Special Program Supplies	23,694.37	This grant cycle is March 2026 through February 2027. This re-appropriation allows our 4-H Afterschool programming to continue at current levels of service.
001	5410	Cooperative Extension	9610	4HCAN	Travel & Education	775.00	This grant cycle is March 2026 through February 2027. This re-appropriation allows our 4-H Afterschool programming to continue at current levels of service.
001	5410	Cooperative Extension	9640	4HCAN	Insurance & Bonds	271.31	This grant cycle is March 2026 through February 2027. This re-appropriation allows our 4-H Afterschool programming to continue at current levels of service.
	5410 Total					36,343.12	
001	5610	DSS	9570	383-1	Service Contracts	100,121.00	Funds needed for potential AI project that was delayed waiting on state approval
001	5610	DSS	9605	383-1	Consultants	30,000.00	Funds needed for potential AI project that was delayed waiting on state approval
001	5610	HHS/DSS/Administration	9321	310-1	Imaging Expenses	58,000.00	The requested reappropriation of funds will allow the department to continue its ongoing records management project, which focuses on digitizing paper records through document scanning and implementing standardized records retention practices. Our goal is to reduce the volume of physical records requiring storage, and ensure compliance with North Carolina records retention and disposition schedules.
	5610 Total					188,121.00	
001	5615	HHS/DSS/EFSS	9461	232-1	AFDC Emergency Assistance	94,449.00	EA funds provide temporary financial asst that pays for housing and utilities to eligible families experiencing a financial emergency. Directed by the county to roll unspent funds to new FY until spent.
	5615 Total					94,449.00	

Fund	Department Number	Department	Account Code	Project / Grant	Account Description	Amount	Justification (including impact if funding is not carried forward)
001	5630	HHS/DSS/Children Svcs	9332		Adoption Services Program	244,258.72	Adoption Promotion Fund - These are federal funds allocated to the county by the state when the county meets base line for adoptions. The purpose of these state funds is to enhance and expand adoption programs, to secure permanent homes for children in foster care with special needs who are harder to place, and to encourage partnerships between public and private agencies to achieve permanency for children in a timely manner. 100% Federal. No county match required.
001	5630	HHS/DSS/Children Svcs	9653		Medical Consultants	40,000.00	Reappropriate funds from Medical Consultants to Purchase Services to continue the implementation of a comprehensive Continuous Quality Improvement (CQI) initiative focused on Foster Care Eligibility and case reviews. This work directly supports the department's commitment to continuous improvement, regulatory compliance, and maximizing federal reimbursement opportunities
	5630 Total					284,258.72	
001	5760	HHS/DSS/Senior Services	9356	SHIIP	SHIIP Grant Federal Grant	5,755.00	Federal grant provides financial assistance to seniors on Medicare (i.e., assistance with Part D). The grant runs from 10/1/25- 9/30/26. It is 100% Federally funded. No county match required. Funds haven't been expended due to receiving the grant in Feb 26. Reappropriating the full grant amount.
	5760 Total					5,755.00	
001	8240	Library	9356		Special Program Supplies	31,807.05	Project not completed before July 1, 2026. Funds need to be reappropriated to complete projects
	8240 Total					31,807.05	
001 Total						2,502,299.11	
461	2112	SHERIFF'S OFFICE- NC Drug Tax	6306		NC Substance Control Tax	(85,704.27)	Ongoing Grant
461	2112	SHERIFF'S OFFICE- NC Drug Tax	9838		NC Substance Control Tax Expense	85,704.27	Ongoing Grant
	2112 Total					-	
461 Total						-	
Grand Total						2,502,299.11	

Date: 8/17/2026

Amount: \$2,502,299.11 [001]

Dept. Head:

Department: Multiple

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Reappropriations

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1210-9114	Contracted Employees		40,000.00		40,000.00
001	9	1210-963701	Lockhart Child Care and Cabarrus Share Grant		50,000.00		50,000.00
001	6	1910-6901	Fund Balance Appropriated		90,000.00		
							0.00
001	9	1810-9570	Service Contracts		343,043.00		343,043.00
001	6	1910-6901	Fund Balance Appropriated		343,043.00		
							0.00
001	9	2110-9331	Minor Office Equipment		49,535.00		49,535.00
001	9	2110-9863	Motor Vehicles		287,000.00		287,000.00
001	6	1910-6901	Fund Balance Appropriated		336,535.00		
							0.00
001	6	2110-6701-20095	Interest on Investments		1,253.87		1,253.87
001	9	2110-9113-20095	Overtime		1,253.87		1,253.87
							0.00
001	6	2110-6375-20097	State Budget Allocation		727,399.67		727,399.67
001	6	2110-6701-20097	Interest on Investments		34,873.23		34,873.23
001	9	2110-9101-20097	Salaries & Wages		210,229.90		210,229.90
001	9	2110-9201-20097	Social Security		13,034.00		13,034.00
001	9	2110-9202-20097	Medicare		3,048.00		3,048.00
001	9	2110-9205-20097	Group Hospital Insurance		29,520.00		29,520.00
001	9	2110-9206-20097	Vision Care		42.00		42.00
001	9	2110-9207-20097	Life Insurance		82.00		82.00
001	9	2110-9210-20097	Retirement		35,991.00		35,991.00
001	9	2110-9230-20097	Workers Compensation		4,457.00		4,457.00
001	9	2110-9235-20097	Deferred Compensation 401K		10,512.00		10,512.00
001	9	2110-9356-20097	Special Program Supplies		22,962.00		22,962.00
001	9	2110-9605-20097	Consultants		398,012.00		398,012.00
001	9	2110-9610-20097	Travel & Education		29,758.00		29,758.00
001	9	2110-9640-20097	Insurance & Bonds		4,625.00		4,625.00

							0.00
001	6	2110-6606-GHSP	Program Fees		5,000.00		5,000.00
001	9	2110-9333-GHSP	Safety & Training Equipment		5,000.00		5,000.00
							0.00
001	6	2110-6255-HTRAF	Dept of Public Safety Grant		210,151.34		210,151.34
001	9	2110-9101-HTRAF	Salaries & Wages		114,058.34		114,058.34
001	9	2110-9113-HTRAF	Overtime		6,000.00		6,000.00
001	9	2110-9119-HTRAF	After Hours Pay		550.00		550.00
001	9	2110-9122-HTRAF	Other Pays		100.00		100.00
001	9	2110-9125-HTRAF	Longevity		1,000.00		1,000.00
001	9	2110-9201-HTRAF	Social Security		7,072.00		7,072.00
001	9	2110-9202-HTRAF	Medicare		1,654.00		1,654.00
001	9	2110-9205-HTRAF	Group Hospital Insurance		14,760.00		14,760.00
001	9	2110-9206-HTRAF	Vision Care		21.00		21.00
001	9	2110-9207-HTRAF	Life Insurance		41.00		41.00
001	9	2110-9210-HTRAF	Retirement		19,527.00		19,527.00
001	9	2110-9230-HTRAF	Workers Compensation		2,418.00		2,418.00
001	9	2110-9235-HTRAF	Deferred Compensation 401K		5,703.00		5,703.00
001	9	2110-9340-HTRAF	Uniforms		2,902.00		2,902.00
001	9	2110-9420-HTRAF	Cell Phones		1,200.00		1,200.00
001	9	2110-9610-HTRAF	Travel & Education		8,886.00		8,886.00
001	9	2110-9640-HTRAF	Insurance & Bonds		2,509.00		2,509.00
001	9	2110-9862-HTRAF	Technology		21,750.00		21,750.00
							0.00
001	6	2110-6342-TRAFU	NC Department of Transportation		32,838.00		32,838.00
001	9	2110-9101-TRAFU	Salaries & Wages		11,760.00		11,760.00
001	9	2110-9201-TRAFU	Social Security		730.00		730.00
001	9	2110-9202-TRAFU	Medicare		171.00		171.00
001	9	2110-9205-TRAFU	Group Hospital Insurance		14,289.00		14,289.00
001	9	2110-9206-TRAFU	Vision Care		20.00		20.00
001	9	2110-9207-TRAFU	Life Insurance		40.00		40.00
001	9	2110-9210-TRAFU	Retirement		2,044.00		2,044.00
001	9	2110-9230-TRAFU	Workers Compensation		249.00		249.00
001	9	2110-9235-TRAFU	Deferred Compensation 401K		588.00		588.00
001	9	2110-9610-TRAFU	Travel & Education		2,038.00		2,038.00
001	9	2110-9640-TRAFU	Insurance & Bonds		259.00		259.00
001	9	1210-963701-TRAFU	Childcare Tuition Assistance		650.00		650.00
							0.00
001	9	2119-9860	Equipment & Furniture		12,796.00		12,796.00
001	6	1910-6901	Fund Balance Appropriated		12,796.00		

							0.00
001	9	2130-9331	Minor Office Equipment		14,873.00		14,873.00
001	6	1910-6901	Fund Balance Appropriated		14,873.00		
							0.00
001	9	2145-9628	Minor Office Equipment		51,554.37		51,554.37
001	6	1910-6901	Fund Balance Appropriated		51,554.37		
001	9	2710-9482	EMPG		38,449.64		38,449.64
001	9	2710-9431	McGuire		29,615.10		29,615.10
001	6	1910-6901	Fund Balance Appropriated		68,064.74		
							0.00
001	9	2730-9863	Motor Vehicles		29,317.66		29,317.66
001	6	1910-6901	Fund Balance Appropriated		29,317.66		
001	9	2740-9860	Equipment & Furniture		833,946.80		833,946.80
001	6	1910-6901	Fund Balance Appropriated		833,946.80		
							0.00
001	9	3250-9493-HHIDN	HHI Program Donations		540.00		540.00
001	6	1910-6901	Fund Balance Appropriated		540.00		
001	9	5110-9355	Other Operating Costs		1,514.65		1,514.65
001	6	1910-6901	Fund Balance Appropriated		1,514.65		
001	9	5240-9445	Purchased Services		79,380.00		79,380.00
001	6	1910-6901	Fund Balance Appropriated		79,380.00		
001	9	5410-9104-4HCAN	Temporary Employees		10,747.70		10,747.70
001	9	5410-9201-4HCAN	Social Security		537.66		537.66
001	9	5410-9202-4HCAN	Medicare		298.50		298.50
001	9	5410-9230-4HCAN	Workers Compensation		18.58		18.58
001	9	5410-9356-4HCAN	Special Program Supplies		23,694.37		23,694.37
001	9	5410-9610-4HCAN	Travel & Education		775.00		775.00
001	9	5410-9640-4HCAN	Insurance & Bonds		271.31		271.31
001	6	1910-6901	Fund Balance Appropriated		36,343.12		
							0.00
001	9	5610-9570-383-1	Service Contracts		100,121.00		100,121.00
001	9	5610-9605-383-1	Consultants		30,000.00		30,000.00
001	9	5610-9321-310-1	Imaging Expenses		58,000.00		58,000.00
001	6	1910-6901	Fund Balance Appropriated		188,121.00		
							0.00
001	9	5615-9461-232-1	AFDC Emergency Assistance		94,449.00		94,449.00
001	6	1910-6901	Fund Balance Appropriated		94,449.00		
							0.00

001	9	5630-9332	Adoption Services Program		244,258.72		244,258.72
001	9	5630-9653	Medical Consultants		40,000.00		40,000.00
001	6	1910-6901	Fund Balance Appropriated		284,258.72		
							0.00
001	9	5760-9356-SHIIP	SHIIP Grant Federal Grant		5,755.00		5,755.00
001	6	1910-6901	Fund Balance Appropriated		5,755.00		
							0.00
001	9	8240-9356	Special Program Supplies		31,807.05		31,807.05
001	6	1910-6901	Fund Balance Appropriated		31,807.05		
							0.00
461	6	2112-6306	NC Substance Control Tax		85,704.27		85,704.27
461	9	2112-9838	NC Substance Control Tax		85,704.27		85,704.27
							0.00

Total 0.00

Budget Officer

☐ Approved

☐ Denied

Signature

Date

County Manager

☐ Approved

☐ Denied

Sianature

Date

Board of Commissioners

☐ Approved

☐ Denied

Signature

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

County Manager - Donation of Surplus Vehicle to Allen Volunteer Fire Department

BRIEF SUMMARY:

Cabarrus County receives multiple requests each year from various fire departments for surplus vehicles from Cabarrus County. Cabarrus County Fire Services and Infrastructure and Asset Management departments maintain these requests in a tracking document and as vehicles become available, we reach back out to those fire departments to confirm the vehicle need still exists. During the past few months, we have had several vehicles available for these fire departments and Allen Volunteer Fire Department has confirmed they still have a need for a surplus SUV.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the surplus of a 2021 Ford Police Interceptor SUV (VIN 1FM5K8AB8MGA17670) and donate it to Allen Volunteer Fire Department.

SUBMITTED BY:

Kyle D Bilafer, Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Surplus Form



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action: Donate to Non-Profit

Date: 7/7/2026

Statute Action:

Donation to Non-Profit

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C

FROM	
Name	228
Department	Sheriff
Asset Number	8662
Serial Number	1FM5K8AB8MGA17670
Description	21 FORD POL INT SUV

TO	
Name	Allen Volunteer Fire Department
Department	
Location	4000 HWY 601 S concord, NC 28025
Reason	Mileage and aged out: donating to Allen VFD

Is this a Vehicle? Yes	
Vehicle ID #	1FM5K8MGA17670
Year	2021
Mileage	110,559
Tag #	38383-W
Effective Date	7/7/2026

Asst County Manager:		Date:	7-9-26
Chief Procurement Officer:		Date:	7-9-26
Interim County Manager:		Date:	7/10/26

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEM – FOR ACTION

SUBJECT:

County Manager - Donation of Surplus Vehicle to Georgeville Volunteer Fire Department

BRIEF SUMMARY:

Cabarrus County receives multiple requests each year from various fire departments for surplus vehicles from Cabarrus County. Cabarrus County Fire Services and Infrastructure and Asset Management departments maintain these requests in a tracking document and as vehicles become available, we reach back out to those fire departments to confirm the vehicle need still exists. During the past few months we have had several vehicles available for these fire departments and Georgeville Volunteer Fire Department has confirmed they still have a need for a surplus SUV.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the surplus of a 2021 Ford Police Interceptor SUV (VIN 1FM5K8AB7MGA17675) and donate it to Georgeville Volunteer Fire Department.

SUBMITTED BY:

Kyle D Bilafer, Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. Surplus Form



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action: Donate to Non-Profit

Date: 7/7/2026

Statute Action:

Donation to Non-Profit

Was this asset purchased with grant funds:

No

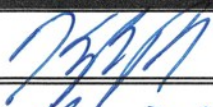
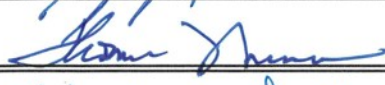
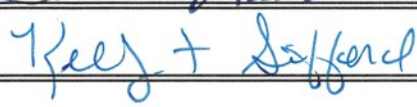
General Statute:

GS 160A-266C

FROM	
Name	288
Department	Sheriff
Asset Number	8658
Serial Number	1FM5K8AB7MGA17675
Description	21 FORD POL INT SUV

TO	
Name	Georgeville Volunteer Fire Department
Department	
Location	6916 NC-200, Concord, NC 28025
Reason	Mileage and aged out: donating to Georgeville VFD

Is this a Vehicle? Yes	
Vehicle ID #	1FM5K8AB7MGA17675
Year	2021
Mileage	101,018
Tag #	38175-W
Effective Date	7/7/2026

Asst County Manager:		Date:	7-9-26
Chief Procurement Officer:		Date:	7-9-26
Interim County Manager:		Date:	7/10/26

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Finance - 2026B Limited Obligation Bonds Budget Amendment

BRIEF SUMMARY:

The agenda item is the budget amendment to complete the recording of the funds received as part of the 2026B limited obligation bonds in July. This BA allocates the funds between proceeds and premium, budgets for cost of issuance and budgets for the first interest payment in Fiscal Year 2027.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the budget amendment.

SUBMITTED BY:

Jim M Howden, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

ATTACHMENTS:

1. 2026B Budget Amendment

Date: 17-Aug-26

Amount: 25,536,754.57

Dept. Head: James Howden - Finance

Department: Funds 100, 390

Internal Transfer Within Department

Transfer Between Departments/Funds

X Supplemental Request

This budget amendment is to budget for the 2026B Limited Obligation Bonds Premium, cost of issuance, first payment and overall debt for the NW High School and NW Elementary School.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
390	6	7210-6938-NEWES	2026B LOBs Proceeds	62,532,000.00	-	6,198,849.05	56,333,150.95
390	6	7210-6707-NEWES	2026B LOBS Premium	-	6,198,849.05	-	6,198,849.05
390	6	7347-6938	2026B LOBs Proceeds	133,637,282.00	-	13,247,179.65	120,390,102.35
390	6	7347-6707	2026B LOBS Premium	-	13,247,179.65	-	13,247,179.65
100	6	9120-6938-2026B	2026B LOBs Proceeds	-	748,860.38	-	748,860.38
100	6	9120-6938-2026B	2026B LOBs Proceeds	-	350,418.86	-	350,418.86
100	9	9120-9609-2026B	Cost of Issuance	-	288,126.87	-	288,126.87
100	9	9120-9406-2026B	Underwriters Discount	-	460,733.51	-	460,733.51
100	9	9120-9609-2026B	Cost of Issuance	-	134,823.13	-	134,823.13
100	9	9120-9406-2026B	Underwriters Discount	-	215,595.73	-	215,595.73
100	6	9120-6938-2026B	Additional Proceeds	-	2,467.46	-	2,467.46
100	9	9120-9609-2026B	Cost of Issuance	-	2,467.46	-	2,467.46
100	6	0000-6901	Fund Balance	10,264,990.00	4,988,979.17	-	15,253,969.17
100	9	9110-9975-CCS	2026B Interest Payment	-	4,988,979.17	-	4,988,979.17

Total 0.00

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Sheriff's Office – Acceptance of Governor's Highway Safety Program (GHSP) Bike Safe Grant

BRIEF SUMMARY:

The Sheriff's Office requests the acceptance of the Governor's Highway Safety Program (GHSP) BikeSafe grant, which funds educational programs for motorcycle drivers. The program's goal is to reduce preventable traffic crashes involving motorcycles. This is a continuation grant for being the BikeSafe Regional Coordinator with GHSP. This is to cover the costs of approved advanced motorcycle training and required conferences for FY27, up to a maximum amount of \$5,000. It will be 100% State funded with no Local Agency cost. The BikeSafe Grant is \$5,000 with no local match required.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to accept the grant award and approve the associated budget amendment.

SUBMITTED BY:

Scott A Zeman, Captain

BUDGET AMENDMENT REQUIRED:

Yes

ATTACHMENTS:

1. Bike Safe Application
2. Resolution
3. Budget Amendment

North Carolina Governor's Highway Safety Program

SECTION A – GENERAL INFORMATION

1. Project Title: * BikeSafe Regional Coordinator	Fiscal Year: 2027
2. Agency: 1000000041 - CABARRUS COUNTY	3. Contact Person for Agency: Grady Christie
4. Agency Address: SHERIFF PO Box 525 CONCORD, NC 28026-0525	5. Telephone Number: * (704) 920-3000
	6. Cell Phone: (704) 743-3863
7. Physical Location of Agency * 30 Corban Ave, SE Concord, NC 28025	8. Email of Contact Person * glchristie@cabarruscounty.us
9. Federal Tax ID Number / Type of Agency Federal Tax ID Number: * 56-6000281 Unique Entity Identifier: PF3KTEELMHV6 County: * CABARRUS Type of Agency ☐ State ☐ Non-Profit ☒ County ☐ Higher Education ☐ Municipality ☐ Hospital	10. Project Year * ☐ New ☒ Continuation Year: ☐ 1 ☐ 2 ☐ 3 ☒ 4+ Application Number: 1000028318
	11. Allocation of Funding * Federal % 100.00 Local % 0.00

Source of Funds

12. Budget	Total Project Amount	Federal Amount	State/Local Amount
Personnel Costs			
Contractual Services			
Other Direct Costs	\$5,000.00	\$5,000.00	
Indirect Costs			
Total Project Costs	\$5,000.00	\$5,000.00	

13. Specify How Non-Federal Share Will Be Provided: *
Not applicable

Project Number: _____	CFDA#: 20.
Additional Project Number: _____	Work Type: _____
Additional Project Number1: _____	Additional Work Type: _____
Additional Project Number2: _____	Additional Work Type1: _____
	Additional Work Type2: _____

SECTION B – DESCRIPTION OF PROJECT

Statement of Problem (Provide detailed information of the highway safety problems in your area to be addressed through this project. Include countywide crash data for the last three years and any other relevant information to validate the statements. For more detailed information see "How to write an effective traffic safety project" located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>)

Motorcycle fatalities in North Carolina increased drastically between 2020 and 2021, from 179 to 207, and have remained higher ever since, with 196 fatalities in 2024. However, motorcyclists continue to be over-represented in traffic fatalities. According to North Carolina's Strategic Highway Safety Plan 2024 Update, motorcyclists are unique in their physical vulnerabilities as they

travel at speeds similar to other motor vehicles but are exposed much like pedestrians or bicyclists. In 2024, while motorcyclists accounted for only 1.3% of all crashes in North Carolina, they represented 11.2% of the fatalities. Novice riders are more at risk for crashes in the first months after receiving their endorsement, while older and returning riders are at greater risk when they return to riding after a hiatus.

Proposed Solution (Begin with a one-sentence summary of your project. Then describe in detail how your proposed project will address the problem identified in the "Statement of Problem" section):

The Governor's Highway Safety Program supports the statewide BikeSafe NC Program, including six Regional Coordinators. Bike Safe Regional Coordinators serve as the coordinator and organizer for BikeSafe NC activities in their respective regions. The Regional Coordinators guide and coordinate the planning, implementation and reporting of BikeSafe events and activities. Regional Coordinators are also responsible for promoting the program to law enforcement agencies and getting more agencies involved in this lifesaving program. To accomplish this, Regional Coordinators are required to host events, conduct and attend meetings, assist other BikeSafe NC agencies with organizing events, respond to public inquiries associated with their region and report to GHSP on all BikeSafe-related efforts and activities.

Budget Justification (Provide a detailed explanation of the costs associated with proposed project):

To cover the quarterly meetings with area coordinators to discuss the new curriculum, BikeSafe classes, and future training opportunities.

Travel Justification (Provide justification for all travel expenses):

In-state and out-of-state travel funds will be used for necessary travel to perform the functions and responsibilities of the Regional Coordinator. In-state travel will facilitate outreach to site coordinators and current and prospective partner agencies, as well as attendance at relevant meetings, trainings and conferences. Out-of-state travel will support the BikeSafe NC Regional Coordinator and local BikeSafe assessors in attending approved out-of-state trainings or conferences.

Funds may be used to attend traffic safety conferences and trainings such as the BikeSafe NC annual conference, NCGHSP's Traffic Safety Conference, Lifesavers National Conference, Governor's Highway Safety Association National Conference, and trainings related to motorcycle safety, instructor skills, and education. Requests for out-of-state travel must be submitted to GHSP via the GHSP-07 Out-of-State Travel Request Form at least 30 days in advance of travel.

To be completed by all law enforcement agencies:

Provide the agency's number of sworn officers	248
Does the agency currently have a dedicated traffic or DWI unit?	Yes ☒ No ☐
If a dedicated traffic or DWI unit exists, how many officers are assigned to the unit?	5

For applicants requesting enforcement grants, please provide the following county fatality rankings:

Information can be located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>

Overall Fatality Ranking:	19
Alcohol Fatality Ranking:	27
Unrestrained Fatality Ranking:	28
Speed Related Fatalities:	36
Other Applicable Rankings: (Specify)	Motorcycle fatality ranking: 24th

As part of this project all law enforcement agencies must enter traffic enforcement citations data of their agency for the past three years.

Year 2023	Occupant Protection Citations	204	DWI Citations	184	Speed Citations	2,729
Year 2024	Occupant Protection Citations	449	DWI Citations	171	Speed Citations	4,313
Year 2025	Occupant Protection Citations	338	DWI Citations	169	Speed Citations	4,635

Goals and Objectives (Provide at least one SMART (Specific, Measurable, Attainable, Realistic and Timely) goals and objectives. For more detailed information see "How to write an effective traffic safety project" located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>)

Goal #1: Promote and coordinate the BikeSafe NC Program within BikeSafe Region 2 to increase safety efforts and decrease statewide motorcycle fatalities by 5% from the 2020-2024 five-year average of 199.2 to 189 between October 1, 2026 - September 30, 2027.

Objectives: 1. Host, assist with, or support at least 10 BikeSafe classes in the region.
 2. Host a minimum of 2 BikeSafe NC Site Coordinator meetings and maintain regular contact with site coordinators to address updates, training opportunities, issues and concerns.
 3. Promote the BikeSafe NC program by conducting outreach with motorcycle dealers, motorcycle clubs, and associations within the region.
 4. Increase awareness of the BikeSafe program and motorcycle safety issues by promoting the program and motorcycle traffic safety topics through social media, local media, and outreach events at least once per month.

Goal #2:

Objectives:

Goal #3:

Objectives:

Below are the 5-year goals of the NC Governor's Highway Safety Program (GHSP). To be eligible for funding, your traffic safety project should match one or more of the GHSP goals. Check all that apply.

- ☒ Reduce NC's traffic fatalities by 6% from the 2024 total of 1,748 to 1,643 by December 31, 2029.
- ☐ Reduce NC's alcohol-related fatalities by 6% from the 2020-2024 five-year average of 428.2 to 402 by December 31, 2029.
- ☐ Reduce NC's unrestrained fatalities by 6% from the 2020-2024 five-year average of 510.8 to 480 by December 31, 2029.
- ☐ Reduce NC's speed-related fatalities by 6% from the 2020-2024 five-year average of 409 to 384 by December 31, 2029.
- ☐ Reduce NC's young driver-related fatalities by 6% from the 2024 total of 191 to 179 by December 31, 2029.
- ☒ Reduce NC's motorcycle fatalities by 6% from the 2020-2024 five-year average of 199.2 to 187 by December 31, 2029.
- ☐ Increase NC's seat belt usage rate from the 2025 usage rate of 92.17% to 93.17% by December 31, 2029.

SECTION C – BUDGET DETAIL

Other Direct Costs

#	Equipment	Quantity	Cap Amount	Cost
Total Equipment Cost				

Other Equipment Details :

#	Other Items and Equipment Direct Cost:	Cost
1	Site Coordinators Quarterly Meetings	\$250.00
Total Other Items and Equipment Direct Cost:		\$250.00

#	Travel	Cost
1	In-State Travel	\$2,250.00
2	Out-of-State Travel	\$2,500.00
Total Travel Cost:		\$4,750.00
Total Other Direct Costs:		\$5,000.00

SECTION D – SCHEDULE OF TASKS BY QUARTERS

List the schedule of tasks by quarters, referring specifically to the objectives in Section B. Tasks should be a bulleted list of activities to be performed in each quarter.

Conditions for Enforcement Projects Only

By checking this box, the above agency agrees to the terms below as additional activities to be performed as part of this project.



- A minimum of one (1) nighttime and one (1) daytime seat belt initiative per month;
- A minimum of one (1) impaired driving checkpoint per month;
- A minimum of 50% of seat belt initiatives must be conducted at night between the hours of 7:00 p.m. and 7:00 a.m.;
- Participation in all "Click It or Ticket" and "Booze It & Lose It" campaigns;
- Participation in any event or campaign as required by the GHSP;
- Attempt to utilize one of the Forensic Tests for Alcohol Branch's Mobile Breath Alcohol Testing (BATMobiles) units during at least one of the impaired driving checkpoints.

First Quarter (October, November, December)

1. Host, assist, or otherwise support BikeSafe classes in the region (report total number of classes and students for the quarter).
2. Maintain regular contact with all site coordinators in the region and recruit new agencies when possible.
3. Maintain regular contact with partners in the region and conduct outreach with potential new partners, such as motorcycle dealers, motorcycle clubs, etc., in order to promote the BikeSafe NC program and provide safety education.
4. Promote the BikeSafe NC program, classes, and motorcycle traffic safety issues through social media, local media, and outreach events at least once per month.
5. Attend meetings, events, and trainings as requested or invited (such as GHSP trainings or campaign kickoff events) as well as planned training opportunities (such as the annual BikeSafe Conference, SMSA national conference, SuperBike school, etc).
6. Compile the quarterly regional report and submit it to the assigned GHSP grant specialist within fifteen days of the end of the quarter.

Second Quarter (January, February, March)

1. Host, assist, or otherwise support BikeSafe classes in the region (report total number of classes and students for the quarter).
2. Maintain regular contact with all site coordinators in the region and recruit new agencies when possible.
3. Maintain regular contact with partners in the region and conduct outreach with potential new partners, such as motorcycle dealers, motorcycle clubs, etc., in order to promote the BikeSafe NC program and provide safety education.
4. Promote the BikeSafe NC program, classes, and motorcycle traffic safety issues through social media, local media, and outreach events at least once per month.
5. Attend meetings, events, and trainings as requested or invited (such as GHSP trainings or campaign kickoff events) as well as planned training opportunities (such as the annual BikeSafe Conference, SMSA national conference, SuperBike school, etc).
6. Compile the quarterly regional report and submit it to the assigned GHSP grant specialist within fifteen days of the end of the quarter.

Third Quarter (April, May, June)

1. Host, assist, or otherwise support BikeSafe classes in the region (report total number of classes and students for the quarter).
2. Maintain regular contact with all site coordinators in the region and recruit new agencies when possible.
3. Maintain regular contact with partners in the region and conduct outreach with potential new partners, such as motorcycle dealers, motorcycle clubs, etc., in order to promote the BikeSafe NC program and provide safety education.
4. Promote the BikeSafe NC program, classes, and motorcycle traffic safety issues through social media, local media, and outreach events at least once per month.
5. Attend meetings, events, and trainings as requested or invited (such as GHSP trainings or campaign kickoff events) as well as planned training opportunities (such as the annual BikeSafe Conference, SMSA national conference, SuperBike school, etc).
6. Compile the quarterly regional report and submit it to the assigned GHSP grant specialist within fifteen days of the end of the quarter.

Fourth Quarter (July, August, September)

1. Host, assist, or otherwise support BikeSafe classes in the region (report total number of classes and students for the quarter).
2. Maintain regular contact with all site coordinators in the region and recruit new agencies when possible.
3. Maintain regular contact with partners in the region and conduct outreach with potential new partners, such as motorcycle dealers, motorcycle clubs, etc., in order to promote the BikeSafe NC program and provide safety education.
4. Promote the BikeSafe NC program, classes, and motorcycle traffic safety issues through social media, local media, and outreach events at least once per month.
5. Attend meetings, events, and trainings as requested or invited (such as GHSP trainings or campaign kickoff events) as well as planned training opportunities (such as the annual BikeSafe Conference, SMSA national conference, SuperBike school, etc).

6. Compile the quarterly regional report and submit it to the assigned GHSP grant specialist within fifteen days of the end of the quarter.

AGENCY AUTHORIZING SIGNATURE

☐ I have read and accept terms and conditions of the grant funding and attached the Grant Agreement. The information supplied in this application is true to the best of my knowledge

Name: PIN: Date:

Note:

1. Submitting grant application is not a guarantee of grant being approved.
2. Once form has been submitted, it cannot be changed unless it has a status of "Return".

FOR GHSP USE ONLY:

Recommendation:

Date:

Date: 08/17/2026

Amount: 5,000.00

Dept. Head: Sheriff Van W. Shaw

Department: 2110-County Sheriff

☐ Internal Transfer Within Department ☒ Transfer Between Departments/Funds ☐ Supplemental Request

PURPOSE: In Fiscal Year 2022 the Cabarrus County Sheriff's Office applied for and received funding through the Governor's Highway Safety Program (GHSP) BikeSafe Grant for increased training on motorcycle safety throughout the State. Sgt. Grady Christie, of the Cabarrus County Sheriff's Office is the State's Regional Coordinator for BikeSafeNC. This is the 5th year of the 5 year grant. This request asks for approval of the budget Revenue and Expense for Year 4 of this grant. There is no match required of the County. Budget Amendment required to create a budget for the Revenue and Expense related to the BikeSafeNC Grant beginning 10/1/2026.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved	Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-6606-GHSP	Governor's Highway Safety Program Grant (Revenue)			5,000.00		5,000.00
001	9	2110-9333-GHSP	Governor's Highway Safety Program Grant (Expense)			5,000.00		5,000.00
								0.00
								0.00
								0.00

Budget Officer

☐ Approved
☐ Denied

Signature

Date

County Manager

☐ Approved
☐ Denied

Signature

Date

Board of Commissioners

☐ Approved
☐ Denied

Signature

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**August 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Sheriff's Office – Acceptance of Governor's Highway Safety Program (GHSP) Grant Award

BRIEF SUMMARY:

The Sheriff's Office requests acceptance of funds for the fifth year of the current Governor's Highway Safety Program (GHSP) grant; funding that was used to expand the Traffic Enforcement and Education Unit. This grant will fund 25% of the salaries and benefits through payback of the two officers working project hours related to (GHSP) activities. The total for the two officers working the project from October 1, 2026 to September 30, 2027, is \$248,000.00. This will take effect as soon as our current grant expires on September 30, 2026. Prior to this award, the county was planning on funding 100% of those salaries, however, with this grant, the county's funding is \$186,000.00 (75%) and the State portion is \$62,000.00 (25%). We are continuing to support (GHSP) activities within our agency and will follow the funding requirements as we have in the past to receive this funding. There is no request to change current job functions or staffing.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to accept grant award and approve the associated budget amendment.

SUBMITTED BY:

Scott A Zeman, Captain

BUDGET AMENDMENT REQUIRED:

Yes

ATTACHMENTS:

1. Agreement of Conditions
2. Resolution
3. Grant Application
4. Budget Amendment

North Carolina Governor's Highway Safety Program Agreement of Conditions/Conflict of Interest

This Agreement is made by and between the North Carolina Department of Transportation, hereinafter referred to as the "Department", to include the Governor's Highway Safety Program, hereinafter referred to as "GHSP"; and the applicant agency, for itself, its assignees and successors in interest, hereinafter referred to as the "Agency". During the performance of this contract, and by signing this contract, the Agency agrees as follows:

A. Federal Provisions

1. **Equal Opportunity/Nondiscrimination.** The Agency will agree to comply with all Federal statutes and implementing regulations relating to nondiscrimination concerning race, color, sex, religion, national origin, handicaps, and age. These include but are not limited to:
 - (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252);
 - (b) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601)
 - (c) Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686);
 - (d) Non-Discrimination in Federally assisted programs of the United States Department of Transportation
 - Effectuation of Title VI of the Civil Rights Act of 1964 (49 CFR Part 21), hereinafter referred to as "USDOT", as amended;
 - (e) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as amended, and 49 CFR Part 27; and
 - (f) The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.);
 - (g) The Civil Rights Restoration Act of 1987, (Pub. L. 100-209);
 - (h) Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) and 49 CFR parts 37 and 38;
 - (i) Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations;
 - (j) Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency
2. **Drug Free Workplace.** The Agency agrees to comply with the provisions cited in the Drug-Free Workplace Act of 1988 (41 U.S.C. 8103).
3. **Federal Grant Requirements and Contracts.** The Agency shall comply with the following statutes and the implementing regulations as applicable:
 - (a) Highway Safety Act of 1966 (23 U.S.C. Chapter 4 -), as amended;
 - (b) Sec. 1906, Pub. L. 109-59, as amended by Sec. 4011, Pub. L. 114-94;
 - (c) Uniform Procedures for State Highway Safety Grant Programs (23 CFR part 1300);
 - (d) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 1201);
 - (e) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200) and all other relevant Federal regulations covering the Highway Safety Program;
 - (f) NHTSA Highway Safety Grant Funding Guidance, as revised, July 2015 (www.nhtsa.gov) and additions or amendments thereto.
4. **Political Activity (Hatch Act)** The Agency will comply with provisions of the Hatch Act (5 U.S.C. 1501- 1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
5. **Lobbying.**
 - (a) **Certification Regarding Federal Lobbying.** The undersigned certifies, to the best of his or her knowledge and belief, that:
 - (i) No Federal appropriated funds have been paid or will be paid, by or on behalf of the

undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (ii) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (iii) The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

- (b) **Restriction on State Lobbying.** None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

6. Audits.

- (a) **Audit Required.** Non-Federal entities that spend \$750,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of 2 CFR, Subpart F, §200.500. Guidance on determining Federal awards expended is provided in 2 CFR, Subpart F, §200.502.
- (b) **Single Audit.** Non-Federal entities that expend \$750,000 or more in a year in Federal awards shall have a single audit conducted in accordance with 2 CFR, Subpart F, §200.501, except when they elect to have a program-specific audit conducted in accordance with 2 CFR, Subpart F, §200.501, paragraph (c).
- (c) **Non-Governmental Entities.** Non-governmental entities (not-for-profit and for-profit entities) must adhere to North Carolina General Statute 143C-6.22 and 09 NCAC Subchapter 03M.

7. Instructions for Lower Tier Certification.

- (a) By signing and submitting this proposal, the prospective lower tier participant (the Agency) is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1200.
- (b) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (c) The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed

circumstances.

- (d) The terms “covered transaction”, “civil judgement”, “debarment”, “suspension”, “ineligible”, “participant”, “person”, “principal”, and “voluntarily excluded”, as used in this clause, are defined in 2 CFR Part 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
 - (e) The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
 - (f) The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled “Instructions for Lower Tier Participant Certification” including the “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1200.
 - (g) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction, provided that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
 - (h) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
 - (i) Except for transactions authorized under paragraph 7(e) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies including suspension or debarment.
 - (j) **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions.**
 - (i) The prospective lower tier participant (the Agency) certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any Federal department or agency.
 - (ii) Where the prospective lower tier participant is unable to certify any of the statements in this certification, such prospective participants shall attach an explanation to this contract proposal.
8. **Buy America Act.** The Agency and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Note that recent DOT waivers allows for waivers under two criteria. A *De Minimis Costs* waiver applies to the total value of the non-compliant products where the cost is no more than the lesser of \$1,000,000 or 5% of total applicable costs for the project. The *Small Grants* waiver applies when the total amount of Federal financial assistance applied to the project, through awards or subawards, is below \$500,000. The Small Grants waiver may be applied to both financial assistance awards and

subawards, where the subaward is made by a passthrough entity for a specific project. However, it is not applicable to a subaward made under an award of \$500,000 or more if the scope of the subaward is not a separately identifiable, independent project.

9. **Prohibition On Using Grant Funds To Check For Helmet Usage.** The Agency and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.
10. **Conditions for State, Local and Indian Tribal Governments.** State, local and Indian tribal government Agencies shall adhere to the standards established by 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments and additions or amendments thereto, for principles for determining costs applicable to grants and contracts with state, local and Indian tribal governments.
11. **Conditions for Institutions of Higher Education.** If the Agency is an institution of higher education, it shall adhere to the standards established by 2 CFR Part 215 Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations and 2 CFR 220 Cost Principles for Educational Institutions for determining costs applicable to grants and contracts with educational institutions.
12. **Conditions for Non-Profit Organizations.** If the Agency is a non-profit organization, it shall adhere to the standards established by 2 CFR Part 215 Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations and 2 CFR Part 230 Cost Principles for Non-Profit Organizations for determining costs applicable to grants and contracts with non-profit organizations.
13. **Conditions for Hospitals.** If the Agency is a hospital, it shall adhere to the standards established by 2 CFR Part 215 Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations.

B. General Provisions

1. **Contract Changes.** This document contains the entire agreement of the parties. No prior contract, either oral or implied, shall supersede this Agreement. Any proposed changes in this contract that would result in any change in the nature, scope, character, or funding amount in this contract require a written addendum to this contract on a form provided by the Department.
2. **Subcontracts Under This Contract.** The Agency shall not assign any portion of the work to be performed under this contract, or execute any contract, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this contract without the prior written concurrence of the Department. Any subcontract under this contract must include all required and applicable clauses and provisions of this contract. Subcontracting does not relieve the Agency of any of the duties and responsibilities of this agreement. The subcontractor must comply with standards contained in this agreement and provide information that is needed by the Agency to comply with these standards. The Agency must submit any proposed contracts for subcontracted services to the Governor's Highway Safety Program for final approval no less than 30 days prior to acceptance.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment.** In all solicitations, either by competitive bidding or negotiation, made by the Agency for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Agency of the Agency's obligations under this contract. Additionally, Agencies making purchases or entering into contracts as provided for by this contract must adhere to the policies and procedures of 2 CFR Part 200 and North Carolina General Statute 143-128.4. Historically underutilized business defined; statewide uniform certification as it pertains to Historically Underutilized Businesses.
4. **Incorporation of Provisions in Subcontracts.** The Agency shall include the provisions of section A-1 through A-13 of this Agreement in every subcontract, including procurements of materials and leases of equipment, unless exempted by the regulations, or directives issued pursuant thereto. The Agency shall take such action with respect to any subcontract or procurement as the

Department, the State of North Carolina, hereinafter referred to as the "State", the National Highway Traffic Safety Administration, hereinafter referred to as "NHTSA", may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event the Agency becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Agency may request the Department or the State to enter into such litigation to protect the interests of the Department or the State. In addition, the Agency may request the NHTSA to enter into such litigation to protect the interests of the United States.

5. **Outsourcing.** All work shall be performed in the United States of America. No work will be allowed to be outsourced outside the United States of America.
6. **Property and Equipment.**
 - (a) **Maintenance and Inventory.** The Agency shall maintain and inventory all property and equipment purchased under this contract.
 - (b) **Utilization.** The property and equipment purchased under this contract must be utilized by the Agency for the sole purpose of furthering the traffic safety efforts of the Agency for the entire useful life of the property or equipment.
 - (c) **Title Interest.** The Department and NHTSA retain title interest in all property and equipment purchased under this contract. In the event that the Agency fails or refuses to comply with the provisions of this Agreement or terminates this contract, the Department, at its discretion, may take either of the following actions:
 - (i) Require the Agency to purchase the property or equipment at fair market value or other mutually agreed to amount; or
 - (ii) Require the Agency to transfer the property or equipment and title of said property or equipment, if any, to the Department or to another Agency, as directed by the Department.
 - (d) **Non-expendable Property.** Non-expendable property is defined as property or equipment having a value of \$5000 or more with a life expectancy of more than one year. Non-expendable property purchased under this contract cannot be sold, traded, or disposed of in any manner without the expressed written permission of the Department.
7. **Educational or Other Materials.** If allowed, any educational or other materials developed using funds from this contract must be reviewed and approved by the GHSP prior to their production or purchase. The cost of these materials is generally limited to a maximum of \$5.00 per item. The purchase of promotional items and memorabilia are not an allowable cost.
8. **Review of Reports and Publications.** Any reports, papers, publications, or other items developed using funds from this contract must be reviewed and approved by the GHSP prior to their release.
9. **Reimbursement.**
 - (a) **General.** Payments are made on a reimbursement basis. There is no schedule of advance payments. Only actual allowable costs are eligible for reimbursement. Claims for reimbursement must be made a minimum of quarterly and no more than once a month via the Grants Management System. Claims for reimbursement not made within the three month threshold are subject to denial. The itemized invoice shall be supported by documentation of costs as prescribed by the Department. Reimbursements will not be processed if other required reports are incomplete or have not been submitted. Failure to submit complete reports by the required deadline may result in denial of reimbursement.
 - (b) **Approval.** Prior to payment, the itemized invoice must be approved by the Governor's Highway Safety Program and the Department shall approve the itemized invoice prior to payment.
 - (c) **Unapproved Costs.** Any rejected or unaccepted costs shall be borne by the Agency. The Agency agrees that in the event the Department determines that grant funds must be refunded, the Agency will reimburse the Department a sum of money equal to the amount of Federal and State participation in the rejected costs.
 - (d) **Final Claims for Reimbursement.** Final claims for reimbursement must be received by the GHSP within 30 days following the close of the approved contract period. Project funds not claimed by this date are subject to reversion.
 - (e) **Expending Funds Under This Contract.** Under no circumstances will reimbursement be

made for costs incurred prior to the contract effective date or after the contract ending date.

- 10. Project Costs.** It is understood and agreed that the work conducted pursuant to this contract shall be done on an actual cost basis by the Agency. The amount of reimbursement from the Department shall not exceed the estimated funds budgeted in the approved contract. The Agency shall initiate and prosecute to completion all actions necessary to enable the Agency to provide its share of the project costs at or prior to the conclusion of the project.
- 11. Program Income.** The Agency shall account for program income related to projects financed in whole or in part with federal funds in accordance with 2 CFR 200.307. Program income earned during the contract period shall be retained by the Agency and deducted from the federal funds committed to the project by the GHSP unless approved in advance by the Federal awarding agency as an addition to the project. Program income must be accounted for separately and the records made available for audit purposes.
- 12. Project Directors.** The Project Director, as specified on the signature page of this Agreement, must be an employee of the Agency or the Agency's governing body. Any exception to this provision must have the expressed written approval of GHSP.
- 13. Reports Required.**
 - (a) Quarterly Progress Reports.** Unless otherwise directed, the Agency must submit Quarterly Progress Reports to the GHSP, on forms provided by the Department, which reflect the status of project implementation and attainment of stated goals. Each progress report shall describe the project status by quarter and shall be submitted to GHSP no later than fifteen (15) days after the end of each quarter. If the Agency fails to submit a Quarterly Progress Report or submits an incomplete Quarterly Progress Report, the Agency will be subject to having claims for reimbursement withheld. Once a Quarterly Progress Report that substantiates adequate progress is received, cost reimbursement requests may be processed or denied at the discretion of GHSP.
 - (b) Final Accomplishments Report.** A Final Accomplishments Report must be submitted to the GHSP within fifteen (15) days of completion of the project, on forms provided by the Department, unless otherwise directed. If the Agency fails to submit a Final Accomplishments Report or submits an incomplete Final Accomplishments Report, the Agency will be subject to having claims for reimbursement withheld. Once a Final Accomplishments Report that substantiates adequate progress is received, claims for reimbursement may be processed or denied at the discretion of GHSP.
 - (c) Audit Reports.** Audit reports required in Section A-6 above shall be provided to the Department within thirty (30) days of completion of the audit.
- 14. Out-of-State Travel.**
 - (a) General.** All out-of-state travel funded under this contract must have prior written approval by the Governor's Highway Safety Program.
 - (b) Requests.** Requests for approval must be submitted to the GHSP, on forms provided by the Department, no less than thirty (30) days prior to the intended departure date of travel.
 - (c) Agency Travel Policy Required.** For Agencies other than state agencies, out-of-state travel requests must include a copy of the Agency's travel policy, to include allowances for lodging, meals, and other travel-related expenses. For state agencies, maximum allowable subsistence is limited to the prevailing per diem rates as established by the North Carolina General Assembly.
 - (d) Agenda Required.** Out-of-state travel requests must include a copy of the agenda for the travel requested.
- 15. Conditions for Law Enforcement.** In addition to the other conditions provided for in this Agreement, grants to law enforcement agencies are subject to the following:
 - (a) Certifications Required.**
 - (i) In-car Camera or Video System.** For any in-car camera or video system purchased under this contract, it is required that the operator of that equipment has successfully completed Standardized Field Sobriety Testing training (SFST). A copy of this certificate must be filed with GHSP prior to reimbursement of in-car camera or video systems.

- (ii) **Radar.** For any radar equipment purchased under this contract, it is required that the operator of that equipment has successfully completed Radar Certification Training. A copy of this certificate must be filed with GHSP prior to reimbursement of radar equipment.
- (iii) **Alcohol Screening Devices.** For any preliminary alcohol screening devices purchased under this contract, it is required that the operator of that equipment has successfully completed the Alcohol Screening Test Device training offered by the Forensic Test for Alcohol Branch.

(b) **Report Required - Monthly Enforcement Data Report.** In addition to the reports mentioned above, law enforcement agencies engaging in enforcement activities must submit a Monthly Enforcement Data Report on the form provided by the Department no later than fifteen (15) days after the end of each month. If the Agency fails to submit a Monthly Enforcement Data Report or submits an incomplete Monthly Enforcement Data Report, the Agency will be subject to having cost reimbursement requests withheld. Once a Monthly Enforcement Data Report that substantiates adequate progress is received, cost reimbursement requests will be processed. The Agency head must sign the form. However, the Agency head may assign a designee to sign the form by providing written signature authority to the GHSP.

16. Conditions for Local Governmental Agencies.

- (a) **Resolution Required.** If the Agency is a local governmental entity, a resolution from the governing body of the Agency is required on a form provided by the Department.
- (b) **Resolution Content.** The resolution must contain a commitment from the governing body to provide the local funds as indicated in this contract. Additionally, the resolution is required even if the funding is one hundred percent from federal sources, as it serves as recognition by the governing body of federal funding for purposes of Section A-6 above.

17. Seat Belt Policy and Use. Agency must adopt and enforce a seat belt use policy required for all seating positions unless exempted by state law.

18. Text Messaging Policy. Agency must adopt and enforce a policy banning text messaging while driving unless exempted by state law.

19. Prohibited Interests. No member, officer, or employee of the Agency during his or her tenure, and for at least one (1) year thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof or therefrom.

20. Continued Federal and State Funding.

- (a) **Federal Funding.** The Agency agrees and understands that continuation of this project with Federal funds is contingent upon Federal funds being appropriated by the United States Congress specifically for that purpose. The Agency further agrees and understands that in the event funds originally

appropriated by Congress for these grants are subsequently reduced by further acts of Congress, funding to the Agency may be proportionately reduced.

- (b) **State Funding.** The Agency agrees and understands that continuation of this project with funds from the State of North Carolina is contingent upon State funds being appropriated by the General Assembly specifically for that purpose. The Agency also agrees that any State funds received under this contract are subject to the same terms and conditions stated in this Agreement.

21. Performance. All grants provided by the Governor's Highway Safety Program are performance-based and, as such, require that continual progress be made toward the reduction of the number and severity of traffic crashes. Any agency whose performance is deemed unsatisfactory by the GHSP, shall be subject to the sanctions provided for in this contract. Additionally, unsatisfactory performance shall be cause for the Department to reduce or deny future funding.

22. Resolution of Disputes. Any dispute concerning a question of fact in connection with the work not disposed of by contract by and between the Agency and the Department, or otherwise arising between the parties to this contract, shall be referred to the Secretary of the North Carolina Department of Transportation and the authorized official of the Agency for a negotiated settlement. In any dispute concerning a question of fact in connection with the project where such negotiated

settlement cannot be resolved in a timely fashion, the final decision regarding such dispute shall be made by the Secretary of the North Carolina Department of Transportation, with the concurrence of the Federal funding agency, and shall be final and conclusive for all parties.

23. Department Held Harmless.

- (a) **For State Agencies.** Subject to the limitations of the North Carolina Tort Claims Act, the Agency shall be responsible for its own negligence and holds harmless the Department, its officers, employees, or agents, from all claims and liability due to its negligent acts, or the negligent acts of its subcontractors, agents, or employees in connection with their services under this contract.
- (b) **For Agencies Other Than State Agencies.** The Agency shall be responsible for its own negligence and holds harmless the Department, its officers, employees, or agents, from all claims and liability due to its negligent acts, or the negligent acts of its subcontractors, agents, or employees in connection with their services under this contract.

24. Records Access and Retention. The Agency shall provide all information and reports required by the regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department, the State, NHTSA, or FHWA, as appropriate, to be pertinent to ascertain compliance with such regulations, orders and instructions. Furthermore, the Agency shall maintain such materials during the contract period, and for five (5) years from the date of final payment from the Department or until all audit exceptions have been resolved, for such inspection and audit. Where any information required of the Agency is in the exclusive possession of another who fails or refuses to furnish this information, the Agency shall certify to the Department, State, NHTSA, or FHWA, as appropriate, and shall set forth what efforts it has made to obtain the information. Pursuant to N.C.G.S. §147-64.7, the Department, the State Auditor, appropriate federal officials, and their respective authorized employees or agents are authorized to examine all books, records, and accounts of the Agency insofar as they relate to transactions with any department, board, officer, commission, institution, or other agency of the State of North Carolina pursuant to the performance of this Agreement or to costs charged to this Agreement.

25. Sanctions for Non-Compliance. The applicant Agency agrees that if it fails or refuses to comply with any provisions and assurances in this contract, the Department may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this contract in whole or in part;
- (b) Withhold reimbursement to the Agency until satisfactory compliance has been attained by the Agency;
- (c) Refrain from extending any further funding to the Agency under this contract with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency;
- (d) Refer the case to the United States Department of Justice for appropriate legal proceedings.

26. Cancellation, Termination, or Suspension of Contract.

- (a) **By the Department.** For noncompliance with any of the said rules, regulations, orders or conditions, due to management deficiencies or criminal activity, this contract may be immediately canceled, terminated, or suspended in whole or in part by the Department. For noncompliance not indicative of management deficiencies or criminal activity the Department shall give sixty (60) days written notice to take corrective action. If the Agency has not taken the appropriate corrective action after sixty (60) days the Department may cancel, terminate, or suspend this contract in whole or in part.
- (b) **By mutual consent.** The Agency or the Department may terminate this contract by providing sixty (60) days advanced written notice to the other party.
- (c) **Unexpended funds.** Any unexpended funds remaining after cancelation or termination will revert to the Department.

27. Completion Date. Unless otherwise authorized in writing by the Department, the Agency shall commence, carry on, and complete the project as described in the approved Highway Safety Project Contract by September 30 of the Federal fiscal year for which it was approved.

28. E-Verify requirements. If this contract is subject to NCGS 143-133.3, the contractor and its subcontractors shall comply with the requirements of Article 2 of Chapter 64 of the NC General Statutes.

29. CERTIFICATION ON CONFLICT OF INTEREST

- a) No employee, officer, or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept, or approve, or to take part in negotiating, making, accepting, or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward. Based on this policy:
- (b) The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions for violations of such standards by officers, employees, or agents.
- (c) The code or standards shall provide the recipient's officers, employees, or agents may may neither solicit or accept gratuities, favors, or anything of monetary value from present or potential subawards, including contractors or parties to subcontracts.
- (d) The code or standards shall establish penalties, sanctions, or other disciplinary actions for violations as permitted by State or local law or regulations.

The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

30. The end date for the Agency's fiscal year is June 30

31. Signature. By signing below, the Agency agrees to adhere to the terms and conditions of this Agreement.

AGENCY PROJECT DIRECTOR		
NAME	TITLE	ADDRESS
Grady L. Christie	Sergeant	30 Corban Ave, SE Concord, NC
SIGNATURE	DATE	TELEPHONE NUMBER
<i>Grady L. Christie</i>	07/08/2026	704-920-3000
AGENCY AUTHORIZING OFFICIAL		
NAME	TITLE	ADDRESS
SIGNATURE	DATE	TELEPHONE NUMBER
AGENCY OFFICIAL AUTHORIZED TO RECEIVE FUNDS		
NAME	TITLE	ADDRESS
SIGNATURE	DATE	TELEPHONE NUMBER

North Carolina Governor's Highway Safety Program

SECTION A – GENERAL INFORMATION

1. Project Title: * Cabarrus County Sheriff's Office Enforcement and Education Unit Expansion	Fiscal Year: 2027
2. Agency: 1000000041 - CABARRUS COUNTY	3. Contact Person for Agency: Grady Christie
4. Agency Address: SHERIFF PO Box 525 CONCORD, NC 28026-0525	5. Telephone Number: * (704) 920-3000
	6. Cell Phone: (704) 743-3863
7. Physical Location of Agency * 30 Corban Ave, SE Concord, NC 28025	8. Email of Contact Person * glchristie@cabarruscounty.us
9. Federal Tax ID Number / Type of Agency Federal Tax ID Number: * 56-6000281 Unique Entity Identifier: PF3KTEELMHV6 County: * CABARRUS Type of Agency ☐ State ☐ Non-Profit ☒ County ☐ Higher Education ☐ Municipality ☐ Hospital	10. Project Year * ☐ New ☒ Continuation Year: ☐ 1 ☐ 2 ☐ 3 ☒ 4+ Application Number: 1000028348
	11. Allocation of Funding * Federal % 25.00 Local % 75.00

Source of Funds			
12. Budget	Total Project Amount	Federal Amount	State/Local Amount
Personnel Costs	\$242,000.00	\$60,500.00	\$181,500.00
Contractual Services			
Other Direct Costs	\$6,000.00	\$1,500.00	\$4,500.00
Indirect Costs			
Total Project Costs	\$248,000.00	\$62,000.00	\$186,000.00

13. Specify How Non-Federal Share Will Be Provided: *
Cabarrus County will provide the non-Federal share of funds

Project Number: _____	CFDA#: 20.
Additional Project Number: _____	Work Type: _____
Additional Project Number1: _____	Additional Work Type: _____
Additional Project Number2: _____	Additional Work Type1: _____
	Additional Work Type2: _____

SECTION B – DESCRIPTION OF PROJECT

Statement of Problem (Provide detailed information of the highway safety problems in your area to be addressed through this project. Include countywide crash data for the last three years and any other relevant information to validate the statements. For more detailed information see "How to write an effective traffic safety project" located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>)

In October 2019, Cabarrus County saw the first Unit dedicated solely to traffic enforcement and education. The County population is increasing, and traffic complaints about speeding and reckless driving placed heavy demands on patrol operations.

Through the Governor's Highway Safety Program, our project received approval, and a three-year journey began. The goals are challenging and require hard work and dedication.

The Cabarrus County Sheriff's Office has 244 sworn deputies, with 72 assigned to patrol duties. Those 72 deputies provide law enforcement services to approximately 85,428 residents of Cabarrus County, including all unincorporated areas and Harrisburg, Midland, and Mt. Pleasant towns. In October 2019, the Sheriff's Office received a grant through GHSP for a dedicated traffic unit to cover the entire County, 364 square miles. Historically, traffic enforcement is part of regular patrol duties. However, traffic crash investigations are the responsibility of the NC Highway Patrol and the Deputies working inside the three separate towns. In addition, the towns of Harrisburg, Mt. Pleasant, and Midland have contracts with the Sheriff's Office to provide 24-hour law enforcement services within their town limits.

The Cabarrus County Sheriff's Office investigated 944 crashes in 2025, a 10.66% increase from 2024. In Cabarrus County, 5893 crashes were reported in 2024. In 223 crashes Countywide, there was a suspicion of drug or alcohol use reported in 2024. This results in a suspicion that drugs or alcohol were present in 3.78% of all reported crashes in Cabarrus County. This also resulted in 24 fatal crashes in Cabarrus County, representing 0.40% of all crashes.

While impaired drivers are a safety issue, they are not the only contributing factor to the number of crashes in Cabarrus County. The Cabarrus County Sheriff's Office has investigated 3936 crashes over the past 5 years. Regardless of who investigates the crash, the Cabarrus County Sheriff's Office is responsible for enforcing traffic laws, which can help reduce the number of crashes. Even though the Sheriff's Office may not investigate the collision, the violations that lead to these crashes are preventable through education and enforcement. According to NHTSA, one of the best methods for reducing impaired driving is a combination of high-visibility enforcement (including checking stations) and heavy public awareness. This philosophy applies to other traffic offenses such as speeding, passenger restraint violations, and distracted driving. The implementation of the Traffic Enforcement and Education Unit allows the Sheriff's Office to conduct targeted area enforcement and public awareness through education and information sharing.

According to the 2023 census, Cabarrus County is home to approximately 242,880 residents and is now the 10th-most populous county in North Carolina. The County's business community is diverse, with a mix of small and large organizations in industries ranging from bioscience, motorsports, tourism, retail, and manufacturing. Cabarrus County is in the state's central Piedmont area, with a total area of 364 square miles, and it borders Mecklenburg County, the second most populated County in North Carolina.

Cabarrus County is home to two of the most prominent tourist attractions on the East Coast: Concord Mills Mall, and the Charlotte Motor Speedway. Cabarrus County continues to grow, with a 32.1% increase in population since 2010. According to the NC Budget and Management website, Cabarrus County will have just over 275,787 residents by July 2030. Major companies such as Amazon have opened distribution centers in Cabarrus County, which has an increased population and traffic, especially during regular workweek hours. As a result, Cabarrus County saw employment increase from 111,000 to 114,000 (2.70%) from 2021 to 2022.

Cabarrus County has ten major highways running through it. These include Interstate 85, US Highways 29, 52, 601, and NC Highways 3, 24, 27, 49, 73, and 200. The average household owns two cars and commutes for an average of 27.6 minutes. Located just 20 minutes from downtown Charlotte, Cabarrus County is home to many of Charlotte's workforce. The countywide traffic enforcement and education unit is a large and critical part of the solution to decrease traffic crashes in Cabarrus County. The Unit's sole purpose is to identify, enforce, and educate those drivers who choose to operate a vehicle dangerously and place all other persons in danger. However, it is vital that the Sheriff's Office also maintains (and increases, where possible) its current efforts. The Sheriff's Office works with local media outlets to produce an educational campaign with the traffic unit to address distracted and dangerous driving. This Unit continues to identify ways to reach younger drivers and reduce the number of crashes involving them. Cabarrus County is ranked 8th in North Carolina for crashes involving young drivers. However, in 2019, the County ranked 17th worst for young drivers involved in serious injury crashes. Due to the Traffic Unit's focus and the time dedicated to improving this ranking through education before enforcement, the County's ranking improved to 30th.

Proposed Solution *(Begin with a one-sentence summary of your project. Then describe in detail how your proposed project will address the problem identified in the "Statement of Problem" section):*

From the inception of the Traffic Unit, both Officers produced impressive numbers in most areas. However, other parts did not receive the attention we wanted to devote to them. As the original grant ended, the unit received a new grant, expanding by two more traffic officers. The County Commissioners praised the efforts of the existing two traffic Officers and fully supported the request to expand the Unit. The expansion allows for the improvement of the educational component of the Unit and a dedicated effort to reduce impaired driving.

While the original Traffic Officers addressed the high demands for traffic enforcement throughout the county during the day, the new Traffic Officers focused on traffic enforcement and the urgent need to improve the unit's educational component. The new Traffic Officers worked with the school system to develop programs that focus on the dangers of impaired and distracted driving.

The Traffic Unit presents impressive numbers in speeding and seatbelt enforcement, and its 100% participation in GHSP Campaigns speak volumes, considering the large geographical area covered by the Officers.

Our agency responds to a rapidly growing population while experiencing significant growth within the agency. The population growth has no signs of slowing, along with the demands for more traffic enforcement and education. As citizens' needs for traffic-related concerns increase, it is necessary to continue the incredible work of the current Traffic Unit. We hope the notable work and unwavering dedication to traffic enforcement and education to date support the Unit's expansion.

Budget Justification (Provide a detailed explanation of the costs associated with proposed project):

The cost associated with this application covers the activity hours and fringe benefits for two Deputies. The two deputies in this grant were added to the Traffic Unit, and the County Commissioners enthusiastically supported maintaining and expanding the Traffic Unit. The Traffic Unit has four Officers, two GHSP-funded, with one Supervisor.

The grant application includes in- and out-of-state travel to traffic-focused conferences, which will expose the new and current members of the traffic unit to training from traffic safety experts nationwide. The education and tactics from these events will help all the members make a practical impact on improving traffic safety in Cabarrus County.

Travel Justification (Provide justification for all travel expenses):

Out-of-state travel funds will be used for traffic unit members to attend a national traffic safety conference. Traffic unit members will use in-state travel funds to attend local traffic safety training courses and GHSP-related events. In addition, members will participate in the yearly BikeSafe NC conference. Attending these conferences provides an opportunity to hear about current training and tactics from experts in the fields of traffic safety and education. Traffic Unit Officers will use the information obtained from these conferences to improve current enforcement and education techniques. Grant funds will cover registration, class fees, lodging, transportation (including public transportation/ride-share services), and per diem.

To be completed by all law enforcement agencies:

Provide the agency's number of sworn officers	248
Does the agency currently have a dedicated traffic or DWI unit?	Yes ☒ No ☐
If a dedicated traffic or DWI unit exists, how many officers are assigned to the unit?	5

For applicants requesting enforcement grants, please provide the following county fatality rankings:

Information can be located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>

Overall Fatality Ranking:	19
Alcohol Fatality Ranking:	27
Unrestrained Fatality Ranking:	28
Speed Related Fatalities:	36
Other Applicable Rankings: (Specify)	Teen driver crashes: 7th, Teen fatal crashes: 5th, Motorcycle fatality ranking: 24th

As part of this project all law enforcement agencies must enter traffic enforcement citations data of their agency for the past three years.

Year 2023	Occupant Protection Citations	204	DWI Citations	184	Speed Citations	2,729
Year 2024	Occupant Protection Citations	449	DWI Citations	171	Speed Citations	4,313
Year 2025	Occupant Protection Citations	338	DWI Citations	169	Speed Citations	4,635

Goals and Objectives (Provide at least one SMART (Specific, Measurable, Attainable, Realistic and Timely) goals and objectives. For more detailed information see "How to write an effective traffic safety project" located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>)

Goal #1: Reduce traffic fatalities in Cabarrus County by 10 percent from the 2020-2024 average of 27.4 to 24 by September 30, 2027.

Objectives: •Increase the number of speed-related contacts by 20 percent from 4635 in the calendar year 2025 to 5562 during the fiscal year, October 1, 2026, to September 30, 2027.

•Conduct/participate in 2 impaired driving checking stations/saturation patrols each month.

- Identify the top alcohol-related crash areas and conduct targeted enforcement efforts a minimum of 1 time a week.
- Conduct/participate in 2 impaired driving outreach/educational events each quarter.
- Participate in and report on all GHSP and national highway safety campaigns focused on impaired driving (Including, but not limited to, Booze It & Lose It: St. Patrick's Day, Operation Firecracker, Labor Day, Halloween, and Holiday campaigns, etc.). Full campaign participation is accomplished through increased high-visibility enforcement.
- Engage a minimum of 3 media partners or agency social media campaigns in the traffic safety message focused on impaired driving.

Goal #2: To reduce the number of alcohol-related crashes in Cabarrus County by 10 percent from the 2020-2024 calendar year average of 244.6 crashes to 220 crashes during the fiscal year, October 1, 2026, to September 30, 2027.

- Objectives:**
- Increase the number of DWI contacts by 20 percent from 169 in the calendar year 2025 to 203 during the fiscal year, October 1, 2026, to September 30, 2027.
 - Conduct/participate in 2 impaired driving checking stations/saturation patrols each month.
 - Identify the top alcohol-related crash areas and conduct targeted enforcement efforts a minimum of 1 time a week.
 - Conduct/participate in 2 impaired driving outreach/educational events each quarter.
 - Participate in and report on all GHSP and national highway safety campaigns focused on impaired driving (Including, but not limited to, Booze It & Lose It: St. Patrick's Day, Operation Firecracker, Labor Day, Halloween, and Holiday campaigns, etc.). Full campaign participation is accomplished through increased high-visibility enforcement.
 - Engage a minimum of 3 media partners in the traffic safety message focused on impaired driving.

Goal #3: Reduce the number of young (age 20 and younger) driver-involved crashes in Cabarrus County by 10 percent from the 2020-2024 calendar year average of 990 crashes to 891 crashes during the fiscal year, October 1, 2026, to September 30, 2027.

- Objectives:**
- Identify the top 8 young driver-involved high crash locations and conduct targeted enforcement efforts a minimum of 2 times a month.
 - Conduct/participate in 2 day-time seat belt initiatives each quarter.
 - Conduct/participate in 2 night-time seat belt initiatives each quarter.
 - Conduct/participate in 4 highway safety outreach/educational events focused on teens/young drivers each year.
 - Conduct/participate in 4 outreach/educational events focused on young drivers, highlighting the importance of occupant restraint use and other high-risk driving behaviors each year.

Below are the 5-year goals of the NC Governor's Highway Safety Program (GHSP). To be eligible for funding, your traffic safety project should match one or more of the GHSP goals. Check all that apply.

- ☒ Reduce NC's traffic fatalities by 6% from the 2024 total of 1,748 to 1,643 by December 31, 2029.
- ☒ Reduce NC's alcohol-related fatalities by 6% from the 2020-2024 five-year average of 428.2 to 402 by December 31, 2029.
- ☒ Reduce NC's unrestrained fatalities by 6% from the 2020-2024 five-year average of 510.8 to 480 by December 31, 2029.
- ☒ Reduce NC's speed-related fatalities by 6% from the 2020-2024 five-year average of 409 to 384 by December 31, 2029.
- ☒ Reduce NC's young driver-related fatalities by 6% from the 2024 total of 191 to 179 by December 31, 2029.
- ☒ Reduce NC's motorcycle fatalities by 6% from the 2020-2024 five-year average of 199.2 to 187 by December 31, 2029.
- ☒ Increase NC's seat belt usage rate from the 2025 usage rate of 92.17% to 93.17% by December 31, 2029.

SECTION C – BUDGET DETAIL

Personnel Costs

#	Personnel Position	Salary
1	Active hours for 2 Deputies	\$159,500.00
Total Salaries Cost:		\$159,500.00

#	Personnel Fringe Benefits			Cost
1	Fringe Benefits for 2 Deputies			\$82,500.00
Total Fringe Benefits Cost:				\$82,500.00
Total Personnel Costs:				\$242,000.00
Other Direct Costs				
#	Equipment	Quantity	Cap Amount	Cost
Total Equipment Cost				
Other Equipment Details :				
#	Other Items and Equipment Direct Cost:			Cost
Total Other Items and Equipment Direct Cost:				
#	Travel			Cost
1	In-State Travel			\$1,000.00
2	Out-of-State Travel			\$5,000.00
Total Travel Cost:				\$6,000.00
Total Other Direct Costs:				\$6,000.00

SECTION D – SCHEDULE OF TASKS BY QUARTERS

List the schedule of tasks by quarters, referring specifically to the objectives in Section B. Tasks should be a bulleted list of activities to be performed in each quarter.

Conditions for Enforcement Projects Only

By checking this box, the above agency agrees to the terms below as additional activities to be performed as part of this project.



- A minimum of one (1) nighttime and one (1) daytime seat belt initiative per month;
- A minimum of one (1) impaired driving checkpoint per month;
- A minimum of 50% of seat belt initiatives must be conducted at night between the hours of 7:00 p.m. and 7:00 a.m.;
- Participation in all "Click It or Ticket" and "Booze It & Lose It" campaigns;
- Participation in any event or campaign as required by the GHSP;
- Attempt to utilize one of the Forensic Tests for Alcohol Branch's Mobile Breath Alcohol Testing (BATMobiles) units during at least one of the impaired driving checkpoints.

First Quarter (October, November, December)

- 1- Conduct and document a minimum of 3 educational presentations on the dangers of driving while impaired, speeding, distracted driving, or motorcycle awareness each quarter.
- 2- Submit a Monthly Enforcement Data (MED) Report.
- 3- Submit claim for reimbursement monthly.
- 4- Identify the top alcohol-related crash areas and conduct targeted enforcement efforts a minimum of 1 time a week.
- 5- Prepare and submit a quarterly progress report to GHSP.

Second Quarter (January, February, March)

- 1- Conduct and document a minimum of 3 educational presentations on the dangers of driving while impaired, speeding, distracted driving, or motorcycle awareness each quarter.
- 2- Submit a Monthly Enforcement Data (MED) Report.
- 3- Submit claim for reimbursement monthly.
- 4- Identify the top alcohol-related crash areas and conduct targeted enforcement efforts a minimum of 1 time a week.
- 5- Attend a National Traffic Safety Conference.
- 6- Begin a media campaign on the dangers of driving while impaired, speeding, and distracted driving.
- 7- In March, begin the motorcycle awareness campaign utilizing our agency's social media page.
- 8- Document the progress made to date on enforcement and education.
- 9- Prepare and submit a quarterly progress report to GHSP.

Third Quarter (April, May, June)

- 1- Conduct and document a minimum of 3 educational presentations on the dangers of driving while impaired, speeding,

- distracted driving, or motorcycle awareness each quarter.
- 2- Submit a Monthly Enforcement Data (MED) Report.
 - 3- Submit claim for reimbursement monthly.
 - 4- Identify the top alcohol-related crash areas and conduct targeted enforcement efforts a minimum of 1 time a week.
 - 5- Monitor progress to date on the Enforcement and Education Unit.
 - 6-Work with BikeSafe NC to promote motorcycle awareness and safety.
 - 7- Prepare and submit a quarterly progress report to GHSP.

Fourth Quarter (July, August, September)

- 1- Conduct and document a minimum of 3 educational presentations on the dangers of driving while impaired, speeding, distracted driving, or motorcycle awareness each quarter.
- 2- Submit a Monthly Enforcement Data (MED) Report.
- 3- Submit claim for reimbursement monthly.
- 4- Identify the top alcohol-related crash areas and conduct targeted enforcement efforts a minimum of 1 time a week.
- 5- Continue to monitor progress to date on the Enforcement and Education Unit.
- 6- Document the number of educational campaigns conducted.
- 7- Document the progress made to date on enforcement.
- 8- Prepare and submit a quarterly progress report to GHSP.
- 9- Prepare and submit a final accomplishment report to GHSP.

AGENCY AUTHORIZING SIGNATURE

- ☐ I have read and accept terms and conditions of the grant funding and attached the Grant Agreement. The information supplied in this application is true to the best of my knowledge

Name: PIN: Date:

Note:

1. Submitting grant application is not a guarantee of grant being approved.
2. Once form has been submitted, it cannot be changed unless it has a status of "Return".

FOR GHSP USE ONLY:

Recommendation:

Date:

Budget Revision/Amendment Request

Date: August 17, 2026

Amount: 62,000.00

Dept. Head: Sheriff Van W. Shaw

Department: 2110- Sheriff's Office

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Purpose: In Fiscal Year 2020, the Cabarrus County Sheriff's Office applied for and received funding through the Governor's Highway Safety Program (GHSP) for the formation of a Traffic Safety Unit for use throughout problem areas within Cabarrus County. These is a five year grant through the North Carolina Department of Transportation. This request is for the approval of allocating funds for year four in accordance with the agreement (attached). This grant is federally funded up to 25% with a 75% local match in the third year. The 25% local match includes personnel costs (salary & benefits) for 2 deputies and other indirect costs, which includes travel (in-state & out of state). Required to create a budget for the Traffic Grant 10/1/2026 and record Cabarrus County's 25% match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-6342-TRAFU	NC Department of Transportation Grant		62,000.00		62,000.00
001	9	2110-9101-TRAFU	Salary & Wages - TRAFU		32,798.00		32,798.00
001	9	2110-9201-TRAFU	Social Security - TRAFU		2,033.00		2,033.00
001	9	2110-9202-TRAFU	Medicare - TRAFU		476.00		476.00
001	9	2110-9205-TRAFU	Group Hospital Insurance - TRAFU		14,760.00		14,760.00
001	9	2110-9206-TRAFU	Vision Care - TRAFU		21.00		21.00
001	9	2110-9207-TRAFU	Life Insurance - TRAFU		41.00		41.00
001	9	2110-9210-TRAFU	Retirement - TRAFU		5,614.00		5,614.00
001	9	2110-9230-TRAFU	Workers' Compensation - TRAFU		695.00		695.00
001	9	2110-9235-TRAFU	Deferred Compensation 401K - TRAFU		1,640.00		1,640.00
001	9	2110-9640-TRAFU	Insurance & Bonds - TRAFU		722.00		722.00
001	9	2110-9610-TRAFU	Travel & Education - TRAFU		1,500.00		1,500.00
001	9	2110-963701-TRAFU	Child Care Tuition Assistance		1,700.00		1,700.00

Total 122,300.00

Budget Officer

- ☐ Approved
- ☐ Denied

Signature

Date

County Manager

- ☐ Approved
- ☐ Denied

Sianature

Date

Board of Commissioners

- ☐ Approved
- ☐ Denied

Signature

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Soil and Water Conservation - Creek Week Sponsorship and Budget Amendment

BRIEF SUMMARY:

This budget amendment is presented to appropriate funds for revenue received for the second annual Cabarrus Creek Week. Creek Week is part of a statewide initiative led by the North Carolina Department of Environmental Quality. Cabarrus Creek Week is taking place on September 26 - October 3, 2026 and will feature a series of community events designed to raise awareness of the importance of our local waterways.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the budget amendment for Creek Week sponsorship funds and the associated project ordinance.

SUBMITTED BY:

Abby R Weinshenker, Resource Education Coordinator

BUDGET AMENDMENT REQUIRED:

Yes

ATTACHMENTS:

1. Budget Amendment
2. Ordinance

Budget Revision/Amendment Request

Date: 8/17/2026

Amount: 1,000.00

Dept. Head: Daniel McClellan

Department: Soil & Water

☐ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☒ Supplemental Request

This budget amendment is presented to appropriate funds for revenue received for the second annual Cabarrus Creek Week. Creek Week is part of a statewide initiative led by the North Carolina Department of Environmental Quality. Cabarrus Creek Week is taking place on September 26 - October 3, 2026 and will feature a series of community events designed to raise awareness of the importance of our local waterways.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	3270-6356-CWEEK	Soil & Water Grants - CabCo Creek Week	-	1,000.00		1,000.00
460	9	3270-9416-CWEEK	Soil & Water Grants - CabCo Creek Week	-	1,000.00		1,000.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00

Total 0.00

Budget Officer

☐ Approved
☐ Denied

County Manager

☐ Approved
☐ Denied

Board of Commissioners

☐ Approved
☐ Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY SMALL PROJECTS CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed:

Board of Elections Department	
Interest on Investments	\$ 34,195
Contribution from General Fund	61,484
Contribution from Capital Reserve	150,000
	\$ 245,679
Register of Deeds Department:	
Register of Deeds Fees	\$2,685,264
Interest on Investments	148,355
Contribution from General Fund	77,505
	\$2,911,124
Veterans Services	
GBCVO Grant	\$38,289
Community Development	
Contribution from General Fund	\$54,901
Duke Power Rebate	140,852
	\$195,753
Cabarrus Visitors Bureau Athletic Fund	\$717,092
Soil and Water Department:	
Deferred Tax Collections	\$1,255,101
Interest on Investments	1,693
Contributions and Private Donations	2,898
Contribution from General fund	86,146
EEP Contract	3,225
ADFP Grant	54,000
Drill Program Fees	25,765
Easement	275,396
Suther Farm Project	780,000
StRAP	258,798
Hill Farm Project	99,000
Stewardship Fund	56,971
AGZ Grant	413,477
WILLGrant	442,348
CWEEK	2,500
	\$3,757,318
Educational Farming	\$807,000

Local Agricultural Preservation Projects:	
Contribution from General Fund	\$13,801
Deferred Farm Tax Collections	3,710,868
Deferred Farm Tax Interest	920,162
Lease	51,113
Interest on Investments	373,109
	<u>\$5,069,053</u>

TOTAL REVENUES **\$13,741,308**

D. The following appropriations are made as listed:

Board of Elections Department:	
Board of Elections Equipment and Furniture	\$ 245,679
Register of Deeds Department:	
Register of Deeds Automation & Preservation	\$ 2,911,124
Community Development	
Duke Rebate Projects	\$195,753
Cabarrus Visitors Bureau Athletic Funds	\$717,092
Soil and Water Department:	
Other Improvement Projects	\$2,204,163
EEP Contract	3,225
ADFP Conservation Easement	54,000
Drill Repair & Maintenance	25,765
Suther Farm Project	780,000
StRAP	258,798
Hill Farm Project	99,000
Easement	275,396
Stewardship	56,971
	<u>\$3,757,318</u>
Veterans Services	\$38,289
Educational Farming	
Educational Farming (Lomax)	\$ 807,000
Local Agricultural Preservation Projects:	
Other Improvement Projects	<u>\$5,069,053</u>
TOTAL EXPENDITURES	\$13,741,308
GRAND TOTAL – REVENUES	\$13,741,308
GRAND TOTAL – EXPENDITURES	\$13,741,308

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The County Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. The County Manager may enter into and execute change orders or amendments to County construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 6. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 7. The County Manager may execute contracts with outside agencies to properly document budgeted appropriation to such agencies where G.S. 153 A-248(b), 259. 449 and any similar statutes require such contracts.
 - 8. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129 (a).

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project Ordinance associated with the project is closed.

Adopted this 17 day of August 2026.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**AUGUST 3, 2026
5:00 P.M.**

AGENDA CATEGORY:

DISCUSSION ITEMS – FOR ACTION

SUBJECT:

Soil and Water Conservation - Grant Application to NC Agricultural Development and Farmland Preservation Trust Fund Local Agricultural Growth Zone

BRIEF SUMMARY:

As approved at the June 2, 2026 meeting, the Soil and Water Conservation District Board requests to apply for additional state funding through the program NC Agricultural Development and Farmland Preservation Trust Fund- Agricultural Growth Zones. We previously applied for and received funding for this grant in 2024. The funds from that grant have been allocated, therefore we are requesting to renew funding. This program purchases development rights for permanent agricultural easements on farmland in Cabarrus County. This application and program requires matching funds from Cabarrus County. The Soil and Water Conservation District Board is requesting these matching funds in the amount of \$600,000 to be supplied from the Ned Hudson Fund/ back tax fund. Farmland Preservation supports goals of both the Board of Commissioners and the Soil and Water Conservation District Board by improving the quality of life for county citizens. Permanently protected farmland ensures the land base necessary for the county's agricultural economy while simultaneously keeping the tax burden low by maximizing the amount of land acreage where the cost of county services are lowest. Any contracts or cooperative agreements associated with successful grant applications will be submitted to the county for approval of budget amendment(s).

REQUESTED ACTION:

Recommended Motions for the Regular Meeting:

Motion to authorize Soil and Water Conservation District staff to submit application for the NC Agricultural Development and Farmland Preservation Trust Fund- Agricultural Growth Zone.

Motion to provide funds from the Ned Hudson Fund/ back tax fund as the matching funds for the NC ADFP AGZ application.

SUBMITTED BY:

Amy L Cook, Resource Conservation Easement Specialist, William D McClellan, Senior Resource Conservation Specialist

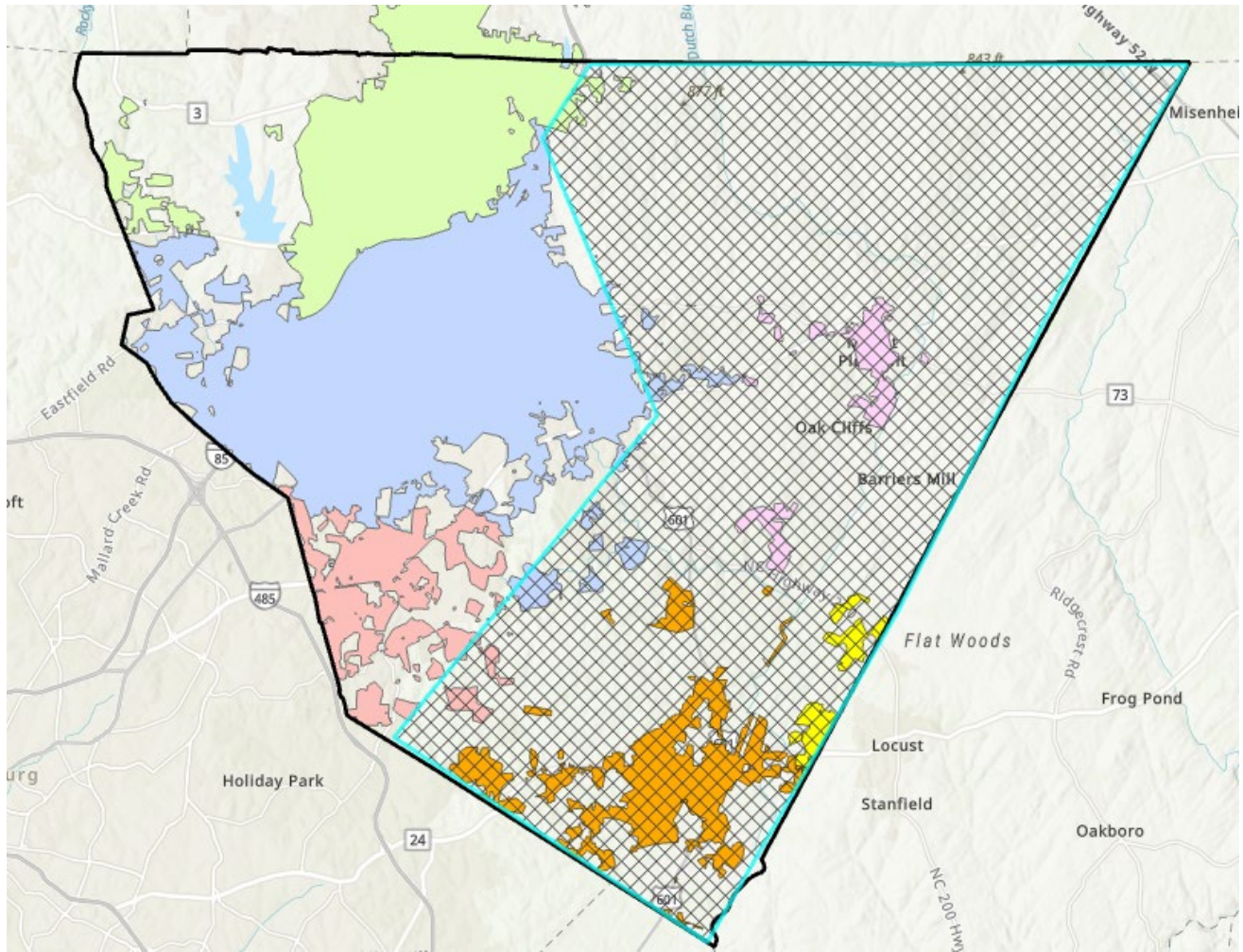
BUDGET AMENDMENT REQUIRED:

No

ATTACHMENTS:

1. AGZ Map

CABARRUS SOIL AND WATER PROPOSED AGZ MAP



- CITY OF CONCORD
- CITY OF KANNAPOLIS
- CITY OF LOCUST
- TOWN OF HARRISBURG
- TOWN OF HUNTERSVILLE
- TOWN OF MIDLAND
- TOWN OF MOUNT PLEASANT



Proposed AGZ
Focus Area

