

The Board of Commissioners for the County of Cabarrus met for a Board Retreat at the Laureate Center at Kannapolis City Hall in Kannapolis, North Carolina at 8:00 a.m. on Saturday, January 20, 2018.

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Terri Lea Hugie, Clerk to the Board.

Chairman Morris called the meeting to order at 8:04 a.m.

**Welcome, Introductions and Overview**

Mike Downs, County Manager, welcomed board members, staff and guests to the annual Board of Commissioners' retreat.

**Financial Forecast - Tax Administration**

David Thrift, Interim Tax Administrator, and Justin Eudy, Real Property Supervisor, presented an overview of the revaluation process via a PowerPoint presentation titled "Cabarrus County Revaluation: The Who, What, When, Where, and Why." A video explaining the process was included in the presentation. Following the presentation, Mr. Thrift and Mr. Eudy responded to questions.

Mike Downs, County Manager, presented a brief overview of the first session of the Boards' retreat.

**Financial Forecast - Financial Update/5-Year Plan**

Susan Fearrington, Finance Director, and Kristin Jones, Budget Manager, presented a PowerPoint presentation titled "Financial Update." There was discussion throughout the presentation.

The topics included:

- Overview of Current Year: FY18
- Overview of Next Year: FY19
- Overview of the 5 Year Plan

**Break**

The Board took a short break at 9:25 a.m. The meeting resumed at 9:39 a.m.

**Future Capital Improvement Projects - CIP Update**

Kyle Bilafer, Area Manager of Operations, reviewed a spreadsheet of future FY19 proposed capital projects. He also provided an update on current projects. Mike Downs, County Manager, and Jonathan Marshall, Deputy County Manager, provided additional input. There was discussion throughout the presentation with Mr. Bilafer, Mr. Downs, Mr. Marshall and Pam Dubois, Senior Deputy County Manager, responding to questions from board members.

**Break**

The Board took a short break at 10:13 a.m. The meeting resumed at 10:25 p.m.

**Strategic Planning**

Jonathan Marshall, Deputy County Manager, addressed the Boards' mission, vision and values statements. He reported there are refinements the Board may want to consider due to the recent county branding.

Kasia Thompson, Outreach and Communications Manager, reviewed current, brand and suggested updates to the mission, vision and values statements.

Mr. Marshall recommended department heads review the suggestions and provide feedback at the next work session. He also recommended there be no changes to the goals and then discussed the Action Plan.

A lengthy discussion ensued. Topics included transportation, connection and mobility; programs, funding and services; planning growth and economic development; and communications and education.

Break

The Board took a lunch break at 11:15 p.m. The meeting resumed at 12:04 p.m.

Updates from Department

Updates were provided by department heads. Information provided included plans for projects and improving services.

Break

The Board took a short break at 1:46 p.m. The meeting resumed at 1:58 p.m.

Group Exercise

Lenny Stallings, Executive Director/Camp Director at Capstone Climbing and Adventure, Inc. facilitated a team-building group exercise.

Adjourn

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue, and unanimously carried, the meeting adjourned at 3:00 p.m.



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Angela Poplin, Interim Clerk to the Board