

The Board of Commissioners for the County of Cabarrus met for a Board Retreat in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 8:00 a.m. on Saturday, February 23, 2019.

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Diane R. Honeycutt
Commissioners:	F. Blake Kiger
	Elizabeth F. Poole
	Lynn W. Shue

Also present were Mike Downs, County Manager; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Kristin Jones, Budget and Performance Manager; Lauren Tayara, Budget Analyst; Susan Fearington, Finance Director; Van Shaw, Cabarrus County Sheriff, David Thrift, Tax Administrator; and Lauren Linker, Clerk to the Board.

The following persons were also present:

Cabarrus County Schools: Dr. Chris Lowder, Superintendent; Tim Lowder, Executive Director of Operations; Ben Allred, Director of High Schools and Title III; Kelly Kluttz, Chief Finance Officer; Cabarrus County Schools Board of Education Members: Cindy Fertenbaugh, Board Chair; Rob Walters, Board Vice Chair; and School Board Members David Harrison and Laura Blackwell.

Kannapolis City Schools: Dr. Chip Buckwell, Superintendent; Will Crabtree, Director of Business Operations; and Kannapolis City Schools Board of Education members Daniel Wallace, Board Vice Chair, and Brenda McCombs.

Rowan-Cabarrus Community College: Dr. Carol Spalding, President; Jonathan Chamberlain, Rowan-Cabarrus Community College (RCCC), Chief Officer of College Environment, and Kizzy Lea, Rowan-Cabarrus Community College, Interim Chief Financial Officer.

Chairman Morris called the meeting to order at 8:09 a.m.

Welcome, Introductions and Overview

Mike Downs, County Manager, welcomed board members, staff and guests to day two of the annual Board of Commissioners' retreat. Mr. Downs thanked everyone for their participation in the group exercise at the prior retreat session on February 22, 2019.

Revaluation Update

David Thrift, Tax Administrator, presented a PowerPoint presentation titled "Cabarrus County Revaluation 2020". The following topics were discussed:

- What have we done so far?
 - Project Planning - Management and Staff
 - Market Analysis
 - Pictometry Reviews
 - Preliminary Schedule of Values
 - NBHD Review 20%
- What we plan to do now?
 - Residential neighborhood review
 - Commercial/industrial neighborhood review
 - Finalize/adopt Schedule of Value
 - Final Review
 - Provide Notice
 - Appeals
- Project timeline
- Planned BOC Updates
- FY2020 Value Projections

There was discussion throughout the presentation. During discussion, Mr. Thrift and Mike Downs, County Manager, responded to a variety of questions from the Board.

Break

The Board took a short break around 9:07 a.m. The meeting resumed at 9:13 a.m.

Mike Downs, County Manager, commented on the exercise from Friday night's meeting adding the information would be reviewed by the Board later today to begin strategic planning.

County Financial Forecast

Kristin Jones, Budget and Performance Manager, and Susan Fearrington, Finance Director, presented a Financial Update via a PowerPoint presentation. Topics discussed were as follows:

- FY 19 Revenues:
 - Current Property Taxes and Fees
 - Property Values
 - Sales Taxes
 - Major Fees
 - Estimation of Major Revenue Sources at Year End
- FY 19 Personnel Expenditures Summary
- FY 20 Budget Calendar
- Continuation vs. Expansion
- Overview of the 5-Year Plan Projections for FY20
- FY 20 Revenues:
 - Property Tax
 - Sales Tax
 - Major Fees
 - Cost of Living Adjustment
 - Merit
 - Healthcare
 - Schools
- Continuation Budget
- Expansion - Position Requests Overview
- Expansion Budget
- Overview of Five Year Plan
- Capital Reserve Balance

There was discussion throughout the presentation.

Break

The Board took a short break at 11:04 a.m. The meeting resumed at 11:10 a.m.

Cabarrus County Schools

Cindy Fertenbaugh, Cabarrus County Schools (CCS) Board Chair, stated the schools would share information regarding the progress in the schools, programs, student supports, and facilities' information.

Dr. Chris Lowder, Cabarrus County Schools (CCS), Superintendent; Ben Allred, Director of High School Curriculum and Instruction; Tim Lowder, Executive Director of Operations; and Kelly Kluttz, CCS, Chief Financial Officer presented a PowerPoint presentation that included the following topics:

- General Information
- Academic Growth and Performance
- EVAAS District Growth Rank
- Program Journey
- Growth and Funding
- Facilities and Finance Information
- Ongoing Projects
- Future Growth
- Recommended Timeline
- Capital Improvement Projects List
- Mental Health Programs

There was discussion throughout the presentation.

Break

The Board took a short lunch break at 12:06 a.m. The meeting resumed at 12:31 a.m.

Kannapolis City Schools

Dr. Chip Buckwell, Kannapolis City Schools (KCS), Superintendent, and Will Crabtree, Kannapolis City Schools, Director of Business Operations, presented a PowerPoint presentation covering the following information:

- Demographics
- Career Technical Education
- KCS K-8
- Student Support and Safety
- Priorities for New Programs and Student Support
- Rowan County Capital Support
- Immediate Concerns

A copy of the Kannapolis City Schools Capital Improvement Plan was provided to the Board. There was also discussion throughout the presentation.

Break

The Board took a short break at 1:14 p.m. The meeting resumed at 1:22 p.m.

Rowan-Cabarrus Community College

Dr. Carol Spalding, Rowan-Cabarrus Community College (RCCC), President, presented a PowerPoint presentation covering the following information. A video titled "A Decade of Building the Navigation Nation" was included in the presentation.

- Mission and Vision
- The 2018-2023 Strategic Plan
- Goals
 - Learn
 - Engage
 - Innovate
 - Lead
- Credit Student Unduplicated Headcount by County
- North Carolina's Community Colleges are Solid Investments
- Tuition-free Courses for High School Students
- New and Expanded Programs
- Rowan-Cabarrus Advanced Technology Center
- ATC Markets
- ATC Skills and Competencies
- ATC Facilities
- Economic Grant Leverages County Investment
- Capital Improvement Project Requests
- Fiscal 2020 Cabarrus County Budget Request
- Cabarrus Business and Technology Center
- Future Advanced Technology Center
- South Campus Land Expansion

There was discussion during the presentation with Dr. Spalding responding to questions from the Board.

Break

The Board took a short break at 2:06 p.m. The meeting resumed at 2:13 p.m.

Strategic Planning - Overview/Projected Schedule

Robert Furr, Cooperative Extension Director, presented an overview of strategic planning for Cabarrus County, the timeline involved and the process. Mr. Furr illustrated the concept of strategic planning through an exercise performed by the Board of Commissioners. After the exercise, there was lengthy discussion with Board members sharing and discussing their visions of the future for the County.

Recap

Mike Downs, County Manager, provided a recap of topics discussed and thanked everyone for their participation.

Adjourn

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue, and unanimously carried, the meeting adjourned at 3:38 p.m.





Lauren Linker, Clerk to the Board